



**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS
June 9, 2020**

Due to the COVID-19 Emergency, the Prince Edward County Board of Supervisors is operating pursuant to and in compliance with its “EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE.” While physical (in-person) access to these public meetings is not permitted, the public may participate in these meetings by calling: **1-425-436-6394, Access Code: 867576#** (If busy, please call again.)

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Public Participation and Public Hearing comments for County meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one the following methods:

1. **Written Comments:** Please limit word count to no more than 500 words. Must be received by 2:00 p.m. the day of the meeting.
  - a. **Mailed:** Board of Supervisors, P.O. Box 382, Farmville, VA 23901.
  - a. **E-Mailed:** Board of Supervisors: [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)
  - b. **County Dropbox:** Written comments may also be placed in the County “payment dropbox”, located in courthouse parking lot by 2:00 p.m. the day of the meeting.
2. **Verbal Comments:** Citizens may also participate remotely during the meeting. Using the meeting call-in information provided above, citizens may **phone-in to the meeting and provide comments during the Public Participation/Public Hearing portion of the agenda**; however, **citizens must pre-register** with the County Administrator’s Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

**AGENDA**

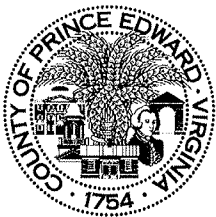
|                  |    |                                                                                                                                                                                                                                                 |    |
|------------------|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| <b>7:00 p.m.</b> | 1. | The Chair will call to order the <b>June</b> meeting of the Board.                                                                                                                                                                              | 5  |
|                  | 2. | Remote Participation                                                                                                                                                                                                                            | 5  |
|                  | 3. | Invocation                                                                                                                                                                                                                                      | 5  |
|                  | 4. | Pledge of Allegiance                                                                                                                                                                                                                            | 5  |
|                  | 5. | Conflict of Interest Disclosures                                                                                                                                                                                                                | 7  |
|                  | 6. | <b>PUBLIC PARTICIPATION:</b> <i>Citizens wishing to address the Board are asked to please submit written input or pre-register with the County Administrator’s Office as outlined above, not later than 2:00 p.m. on Tuesday, June 9, 2020.</i> | 9  |
|                  | 7. | Board of Supervisors Comments                                                                                                                                                                                                                   | 11 |
|                  | 8. | <u>Consent Agenda:</u>                                                                                                                                                                                                                          |    |
|                  |    | a. Treasurer’s Report                                                                                                                                                                                                                           | 13 |
|                  |    | b. Approval of Minutes                                                                                                                                                                                                                          | 17 |
|                  |    | c. Review of Accounts & Claims                                                                                                                                                                                                                  | 51 |
|                  |    | d. Checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which has been heretofore approved.                                                                                            | 75 |

|           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |     |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 9.        | Livestock Claim                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 77  |
| 10.       | FY 21 Budget Appropriations                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 79  |
| 11.       | Highway Matters                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 89  |
| 7:30 p.m. | 12. <b>PUBLIC HEARINGS: The Board will receive citizen input prior to considering the following:</b>                                                                                                                                                                                                                                                                                                                                                                                                |     |
|           | a. In accordance with Section 15.2-1413 of the <i>Code of Virginia</i> , Re-adopting the <i>Emergency Ordinance to Allow for the Continuity of Government Operations During the Pandemic, Including Altering the Process for Conducting Public Meetings; Restricting the use of Public Buildings or Facilities; Providing Additional Powers to the Director of Emergency Management to Incur Costs, Waive Procedures and Take Other Temporary Actions; and Suspending Deadlines and Procedures.</i> | 91  |
|           | b. A request by Luck Stone Corporation to rezone Tax Map Parcels 10-A-8 and 21-A-83 from A-1, Agricultural Conservation, to A-2, Agricultural Residential.                                                                                                                                                                                                                                                                                                                                          | 103 |
|           | c. A request by Luck Stone Corporation for a Special Use Permit to allow the construction and operation of an asphalt plant and a concrete plant on Tax Map Parcels 10-A-8 and 21-A-83 on which the Luck Stone Quarry operation exists at 11779 Prince Edward Highway.                                                                                                                                                                                                                              | 125 |
|           | d. A request by Jack Burger for a Special Use Permit to operate an outdoor shooting range on Tax Map Parcel 113-6-A, at 1633 Virso Road.                                                                                                                                                                                                                                                                                                                                                            | 147 |
|           | e. A request by Tobias Hertzler for a Special Use Permit to construct and operate a one-room schoolhouse (26' x 42') on Tax Map Parcel 86-A-1, near 3859 County Line Road.                                                                                                                                                                                                                                                                                                                          | 161 |
|           | f. A request by James R. Napier for a Special Use Permit to construct and operate a "truck yard" on Tax Map Parcel 120-A-35-B1, with an address of 111 Patrick Henry Highway, Meherrin.                                                                                                                                                                                                                                                                                                             | 169 |
|           | g. A request by Mary Kay Simpson and Averette Simpson, Jr. for a Special Use Permit to conduct surface mining operations for amethysts on Tax Map Parcel 21-A-10, near 261 Scufflin Acres Lane, Prospect.                                                                                                                                                                                                                                                                                           | 179 |
|           | h. A request by Thomas Martin to Rezone Tax Map Parcel 52-A-31, Eggleston Circle Mobile Home Park on Old Ridge Road, from A-2, Agricultural Residential to MHP, Manufactured Home Park District to allow for the remodeling and re-opening of the mobile home park.                                                                                                                                                                                                                                 | 195 |
|           | i. A request by Long Tree, LLC /Muhammad Umar Alahbakshs to rezone Tax Map Parcel 19-A-70, with an address of 85 Railroad Avenue, Prospect, VA 23960 from A-1, Agricultural Conservation to C-1 General Commercial District.                                                                                                                                                                                                                                                                        | 207 |
|           | j. <del><b>TABLED BY PLANNING COMMISSION:</b> A request by Michael &amp; Elizabeth Dowler for a Special Use Permit to construct and operate a campground and outdoor recreational facilities on Tax Map Parcel 25-A-21, near 2704 Charles Wood Lane, off Persimmon Tree Fork Road.</del>                                                                                                                                                                                                            |     |
| 13.       | Citizen Volunteer Appointments                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 215 |

|            |                                                                     |            |
|------------|---------------------------------------------------------------------|------------|
| <b>14.</b> | Emergency Management Update                                         | 233        |
| <b>15.</b> | County Administrator's Report                                       |            |
|            | a. CARES Act                                                        | 235        |
|            | b. County Recycling                                                 | 237        |
|            | c. Darlington Heights Volunteer Fire Department Truck Loan          | 247        |
|            | d. Request from Meherrin Volunteer Fire Department                  | 253        |
| <b>16.</b> | <u>Closed Session:</u> Acquisition of Real Property (Public Safety) | 255        |
| <b>17.</b> | <u>Monthly Reports:</u>                                             | <b>257</b> |
|            | a. Animal Control                                                   | 258        |
|            | b. Building Official                                                | 259        |
|            | c. Cannery – Commercial Operations                                  | 260        |
|            | d. Farmville Downtown Partnership                                   | 261        |
|            | e. Tourism                                                          | 263        |
|            | f. Virginia Cooperative Extension Quarterly Report                  | 264        |

Note: Additional agenda items may be added to the Table Pack, available for review after 4:30 pm, Tuesday, June 9, 2020.

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County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** June 9, 2020  
**Item No.:** 1, 2, 3, 4  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett  
**Issue:** Call to Order, Invocation, Pledge of Allegiance, Remote Participation

**Summary:**

- Call To Order:** Chairman Townsend will call to order the **June** meeting of the Prince Edward Board of Supervisors.

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- Invocation**
- Pledge of Allegiance.**
- Remote Participation:** *(To be read into minutes, if needed.)*

Statement by the Board Chair Regarding Remote Access Participation

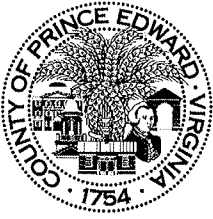
I wish to recognize that members of the Prince Edward County Board of Supervisors are joining tonight’s meeting via remote telephone access. In accordance with the County’s Emergency Ordinance to Address Continuity of Government Associated with the Pandemic Disaster” and as required by the Board’s Electronic Meeting Policy and Section 2.2-3708.2 of the *Code of Virginia*, the members of the Board have provided notice that they will be physically absent from tonight’s Board meeting, because of the health risks caused by the COVID-19 pandemic. They have each requested remote participation in tonight’s Board meeting as follows:

| Supervisor | Remote Location |
|------------|-----------------|
|------------|-----------------|

These requests are in conformance with the Board’s Emergency Ordinance, Electronic Meeting Policy and the requirements of the Code of Virginia. Pending an objection from a member of this Board of Supervisors, participation from these remote locations shall be approved, and shall be recorded in the minutes of this meeting.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2020  
**Item No.:** 5  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett  
**Issue:** Conflict of Interest Act Disclosures

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**Summary:** The Chair will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

**Attachments:** Conflict of Interest Disclosure

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

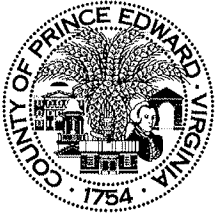
Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

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County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: June 9, 2020  
 Item No.: 6  
 Department: Board of Supervisors  
 Staff Contact: W.W. Bartlett  
 Issue: Public Participation

**Summary:**

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

**OPPORTUNITIES FOR PUBLIC PARTICIPATING & PUBLIC INPUT**

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**Attachments:** Public Participation Tracking Form  
**Recommendation:** None.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

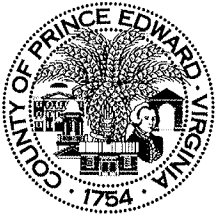
Booth \_\_\_\_\_  
 Cooper-Jones \_\_\_\_\_  
 Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
 Jones \_\_\_\_\_  
 Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_

# PUBLIC INPUT TRACKING LOG

| ITEM NUMBER | CITIZEN REMARK | REMARK DATE | REPEAT REMARK | STATUS |
|-------------|----------------|-------------|---------------|--------|
| 1           |                |             | Y N           |        |
| 2           |                |             |               |        |
| 3           |                |             |               |        |
| 4           |                |             |               |        |
| 5           |                |             |               |        |
| 6           |                |             |               |        |
| 7           |                |             |               |        |
| 8           |                |             |               |        |
| 9           |                |             |               |        |
| 10          |                |             |               |        |
| 11          |                |             |               |        |
| 12          |                |             |               |        |
| 13          |                |             |               |        |
| 14          |                |             |               |        |



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2020  
**Item No.:** 7  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett  
**Issue:** Board of Supervisors Comments

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**Summary:** The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

**Attachments:**

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2020  
**Item No.:** 8-a  
**Department:** Treasurer  
**Staff Contact:** Donna Nunnally  
**Issue:** Treasurer's Report

**Summary:** The Treasurer's Report is attached.

**Attachments:** May 2020 Treasurer's Report

**Recommendation:** Approval

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

**Prince Edward Board of Supervisors Treasurer's Report - May 2020**

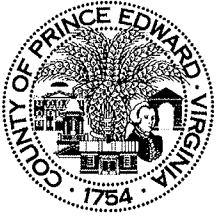
| <b>Name of Bank</b>            | <b>Bank Balance</b> |  |  | <b>Available Balance</b> |
|--------------------------------|---------------------|--|--|--------------------------|
| Benchmark Pooled Fund Account  | \$ 7,884,034.82     |  |  | \$ 7,884,034.82          |
| Benchmark Social Services      | \$ 157,103.84       |  |  | \$ 157,103.84            |
| Benchmark School Fund          | \$ 895,531.00       |  |  | \$ 895,531.00            |
| Benchmark Food Service         | \$ 466,588.00       |  |  | \$ 466,588.00            |
| <b>TOTAL</b>                   |                     |  |  | <b>\$ 9,403,257.66</b>   |
|                                |                     |  |  |                          |
|                                |                     |  |  |                          |
| <b>Certificate of Deposits</b> |                     |  |  |                          |
| Benchmark                      |                     |  |  | \$ 609,724.91            |
| Farmers Bank                   |                     |  |  | \$ 214,591.74            |
| <b>TOTAL</b>                   |                     |  |  | <b>\$ 824,316.65</b>     |
|                                |                     |  |  |                          |
|                                |                     |  |  |                          |
| <b>GRAND TOTAL</b>             |                     |  |  | <b>\$ 10,227,574.31</b>  |

**Prince Edward Board of Supervisors Treasurer's Report - May 2019**

| <b>Name of Bank</b>            | <b>Bank Balance</b> |  | <b>Available Balance</b> |
|--------------------------------|---------------------|--|--------------------------|
| Benchmark Pooled Fund Account  | \$ 12,286,000.96    |  | \$ 12,286,000.96         |
| Wells Fargo Social Services    | \$ 334,070.66       |  | \$ 334,070.66            |
| Benchmark School Fund          | \$ 2,680,243.14     |  | \$ 2,680,243.14          |
| Benchmark Food Service         | \$ 242,965.38       |  | \$ 242,965.38            |
| <b>TOTAL</b>                   |                     |  | <b>\$ 15,543,280.14</b>  |
|                                |                     |  |                          |
| <b>Certificate of Deposits</b> |                     |  |                          |
| Benchmark                      |                     |  | \$ 609,724.91            |
| Farmers Bank                   |                     |  | \$ 211,676.94            |
| <b>TOTAL</b>                   |                     |  | <b>\$ 821,401.85</b>     |
|                                |                     |  |                          |
|                                |                     |  |                          |
| <b>GRAND TOTAL</b>             |                     |  | <b>\$ 16,364,681.99</b>  |

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County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** June 9, 2020  
**Item No.:** 8-b  
**Department:** County Administration  
**Staff Contact:** Karin Everhart  
**Issue:** Approval of Minutes

---

**Summary:** Attached are draft minutes for the Board's review and approval.

**Attachments:** May 5, 2020 Draft Meeting Minutes  
May 12, 2020 Draft Meeting Minutes

**Recommendation:** Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

May 5, 2020

At a special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 5<sup>th</sup> day of April, 2020; at 7:00 p.m., there were present:

Beverly M. Booth

J. David Emert

Pattie Cooper-Jones

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and Terri Atkins Wilson, County Attorney.

Chairman Townsend called the special meeting to order.

Chairman Townsend stated:

*Due to the COVID-19 Emergency, the Board of Supervisors is operating pursuant to and in compliance with its "EMERGENCY ORDINANCE TO EFFECTUATE TEMPORARY CHANGES IN CERTAIN DEADLINES AND TO MODIFY PUBLIC MEETING AND PUBLIC HEARING PRACTICES AND PROCEDURES TO ADDRESS CONTINUITY OF OPERATIONS ASSOCIATED WITH PANDEMIC DISASTER." This meeting is closed to in-person participation by the General Public, but citizens may listen to the meeting by calling 1-425-436-6394, Access Code: 876576#.*

Supervisor Cooper-Jones gave the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosures

Supervisor Pride stated:

*As a member of the Prince Edward County Board of Supervisors, I, Odessa H. Pride, am disclosing that I have an interest in the adoption of the FY 21 Prince Edward County School Budget, as I am periodically*

*a part-time student tutor for the Prince Edward County Public Schools. As the Prince Edward County Board of Supervisors has no authority over setting the salaries or pay increases of School employees, I am able to participate in the adoption of the school budget fairly, objectively and in the public interest. I have filed a statement of disclosure with the Office of the Prince Edward County Administrator, a copy of which is available for public review.*

Chairman Townsend stated:

*As a member of the Prince Edward County Board of Supervisors, I, Jerry R. Townsend, am disclosing that I have an interest in the adoption of the FY 21 Prince Edward County School Budget, as my wife is an employee of the Prince Edward County Public Schools. As the Prince Edward County Board of Supervisors has no authority over setting the salaries or pay increases of School employees, I am able to participate in the adoption of the school budget fairly, objectively and in the public interest. I have filed a statement of disclosure with the Office of the Prince Edward County Administrator, a copy of which is available for public review.*

Supervisor Booth stated:

*As a member of the Prince Edward County Board of Supervisors, I, Beverly M. Booth, am disclosing that I have a personal interest in the adoption of the FY 21 Prince Edward County Budget, as my husband is an employee of the Prince Edward County Sheriff's Office, which means he is a member of a group affected by the Board's decision. I am able to participate in the adoption of the county budget fairly, objectively and in the public interest. I have filed a statement of disclosure with the Office of the Prince Edward County Administrator, a copy of which is available for public review.*

In Re: Emergency Management Update

Mrs. Sarah Elam Puckett, Assistant County Administrator, presented a public health update. She stated Prince Edward County now has a COVID-19 case count of 58; last week, there were 41 cases. She said testing capacity has been increasing, and the rate of positivity has declined.

Mrs. Puckett said the Governor has extended Executive Order 53 until midnight on May 14; there could be some re-opening of non-essential businesses on May 15. She stated Longwood University still has an estimated on-campus student count of 103, which will move out by May 10. Mrs. Puckett said that effective Monday, May 4, Centra Medical Group resumed ambulatory elective office visits and ambulatory procedures for patients under age 70.

Mrs. Puckett then reported the EMS calls were reduced from the previous week, with 54 calls. She said a meeting to discuss PPE Forecasting for the next six to twelve months is scheduled for later this week with County Department heads.

Chairman Townsend thanked Mrs. Puckett for the report.

Supervisor Wilck asked if the eight cases reported in Buckingham are in the hospital in Farmville or Richmond. Mrs. Puckett said they could be anywhere; she said the information is based on the patient's home address and some could be from the Department of Corrections. She said there is a web site hosted by the Virginia Department of Correction that helps track the outbreaks in state correctional facilities.

Chairman Townsend stated Dillwyn [Correctional Facility] has over 200, and are likely in MCV or Charlottesville.

Chairman Townsend then asked the status of the PPE [in Prince Edward County]. Mrs. Puckett said Prince Edward County is in good shape; she said they will hold a discussion with the Board at the regular monthly meeting regarding the needs of the Fire and EMS Departments, the County and other operations.

Chairman Townsend said the Governor has stressed the use and said that PPE is highly recommended, even as private businesses re-open. Mr. Bartlett said they will have a meeting with the Sheriff and some of the judges to discuss the PPE needs for the next six months.

#### In Re: FY 21 County Budget & CY 20 Tax Levies

Mr. Bartlett requested discussion on revenues and expenditures.

Supervisor Wilck said a Farmville Herald article disclosed that Piedmont Senior Resources was recently awarded a federal grant of \$730,000, to be spent on people 60 years old and above. He said PSR does not need the donation from the County. He then said he does not want the Longwood Small Business [Development Center] to receive a donation of \$2,000 from the County.

Chairman Townsend said the Schools are requesting an additional \$58,000 above level funding. He said with the pandemic in effect, the school year may be pushed back, and should then have a good savings from funds for transportation, operation costs of the school such as utilities, wage employees and part-time personnel not being expended. He recommended the Board look at level-funding. He said the Board is looking at [hiring] a Financial Officer; there has been savings with the Planning/Community Development

person just hired and still will have a County Administrator's position and may be able to save a little there. He said the level funding will allow the Schools to have enough money to cover the positions that they want.

Chairman Townsend made a motion, seconded by Supervisor Wilck, to level fund the Prince Edward County Schools by reducing the proposed amount by \$57,644; the motion carried:

|      |                                                                                                                                                                |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

Supervisor Booth asked if the state cuts funding even more, how does that affect the budget. Chairman Townsend said the Board would have to amend the budget.

Chairman Townsend said the Schools requested \$120,000 for a school bus; he does not want to take from the Schools, but level funding would be appropriate.

Supervisor Gilliam stated he counted 47 buses sitting still in the lot; this might buy time until school starts.

Supervisor Emert said that during the discussion with the Schools, they did not say they had to have a new bus.

Supervisor Gilliam made a motion, seconded by Supervisor Pride, to delay the purchase of a new bus until next calendar year; the motion carried:

|      |                                                                                                                                                                |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

Chairman Townsend stated that for the County budget, all capital projects will be voted on a case by case basis. Mr. Bartlett said the Board voted and passed that during the previous meeting.

In Re: FY 21 Prince Edward County School Budget

Chairman Townsend made a motion, seconded by Supervisor Cooper-Jones, that the FY 21 Prince Edward County School Budget be approved as follows:

School Fund – The total for the School Fund is \$26,675,355, of which \$8,793,062 is local revenue as a transfer from the County General Fund.

School Cafeteria Fund – The total for the School Cafeteria Fund is \$1,481,347, of which \$0.00 is local revenue as a transfer from the County General Fund.

This provides for an overall FY 21 Prince Edward County School Budget in the amount of \$28,156,702.

The motion carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

In Re: FY 21 County Budget

Chairman Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the Resolution for the FY21 County Budget; the motion carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend

Nay: James R. Wilck

***A Resolution to Approve the FY 21 Prince Edward County Budget***

**WHEREAS**, it is the responsibility of the Prince Edward County Board of Supervisors to approve and control the fiscal plan for the County of Prince Edward, Virginia for Fiscal Year 2021 (FY 21); and

**WHEREAS**, on February 5, 2020 the Board of Supervisors provided guidance to the County Administrator on the development of the FY 21 Budget; and

**WHEREAS**, on March 31, 2020 the County Administrator submitted to the Board of Supervisors the Proposed FY 21 Budget; and

**WHEREAS**, the Board of Supervisors has conducted a total of eight meetings/work sessions on the FY 21 County Budget; and

**WHEREAS**, the Board of Supervisors has received citizen input on the proposed budget and proposed tax rates at a duly advertised Public Hearing held April 28, 2020; and

**WHEREAS**, it is the intent of the Board of Supervisors that departments and agencies shall adhere to the budgeted funds in accordance with departmental budgets presented by the County Administrator and amended by the Board of Supervisors;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of the County of Prince Edward, that the FY 21 Budget for Prince Edward County of **\$59,038,640** is hereby approved and effective July 1, 2020.

In Re: Resolution to Set the Calendar Year 2020 Tax Rates

Chairman Townsend made a motion, seconded by Supervisor Emert, to approve the Resolution to Impose Tax Levies for Calendar Year 2020; the motion carried:

Aye: Beverly M. Booth  
 Pattie Cooper-Jones  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Robert M. Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 James R. Wilck

Nay: None

***A Resolution to Impose Tax Levies For Calendar Year 2020***

**Whereas**, the Prince Edward County Board of Supervisors establishes the levies for the County of Prince Edward, Virginia; and

**Whereas**, for calendar year 2020, beginning January 1, 2020 and ending December 31, 2020, the Board of Supervisors has duly advertised and on April 28, 2020 held a public hearing on the subject tax levies;

**Now, Therefore, Be It Resolved**, by the Board of Supervisors of the County of Prince Edward that the following tax levies be, and hereby are, imposed for the calendar year 2020:

| <b>Levy</b>                                                   | <b>Nominal Tax Rate<br/>(per \$100 of assessed valuation)</b> | <b>Value Used for<br/>Assessment Purposes</b> | <b>Effective Tax Rate<br/>(per \$100 of assessed valuation)</b> |
|---------------------------------------------------------------|---------------------------------------------------------------|-----------------------------------------------|-----------------------------------------------------------------|
| Real Estate                                                   | \$0.51                                                        | Fair Market Value                             | \$0.51                                                          |
| Mobile Homes                                                  | \$0.51                                                        | Fair Market Value                             | \$0.51                                                          |
| Merchant's Capital                                            | \$0.70                                                        | 100% of Original Cost                         | \$0.70                                                          |
| Tangible Personal Property –<br>Motor Vehicles                | \$4.50                                                        | N.A.D.A. Guide, Loan Value                    | \$4.50                                                          |
| Tangible Personal Property –<br>Business Furniture & Fixtures | \$4.50                                                        | 20% of Original Cost                          | \$0.90                                                          |
| Tangible Personal Property –<br>Heavy Equipment               | \$4.50                                                        | 20% of Original Cost                          | \$0.90                                                          |
| Machinery & Tools                                             | \$4.20                                                        | 10% of Original Cost                          | \$0.42                                                          |
| Farm Machinery & Equipment                                    | \$0.00                                                        | ----                                          | \$0.00                                                          |
| <b>Emergency Medical Service Levy</b>                         |                                                               |                                               |                                                                 |
| Real Estate                                                   | \$0.01                                                        | Fair Market Value                             | \$0.01                                                          |

|                                                               |        |                            |        |
|---------------------------------------------------------------|--------|----------------------------|--------|
| Mobile Homes                                                  | \$0.01 | Fair Market Value          | \$0.01 |
| Tangible Personal Property –<br>Motor Vehicles                | \$0.10 | N.A.D.A. Guide, Loan Value | \$0.10 |
| Tangible Personal Property –<br>Business Furniture & Fixtures | \$0.10 | 20% of Original Cost       | \$0.02 |
| Tangible Personal Property –<br>Heavy Equipment               | \$0.10 | 20% of Original Cost       | \$0.02 |

**Additional Special Levy – Poplar Hill CDA District Only**

| <b>Levy</b>                                 | <b>Nominal Tax Rate</b><br>(per \$100 of assessed valuation) | <b>Value Used for</b><br><b>Assessment Purposes</b> | <b>Effective Tax Rate</b><br>(per \$100 of assessed valuation) |
|---------------------------------------------|--------------------------------------------------------------|-----------------------------------------------------|----------------------------------------------------------------|
| Poplar Hill CDA<br>Real Estate Special Levy | \$1.00                                                       | Fair Market Value                                   | \$1.00                                                         |

In Re: Closed Session

Chairman Townsend made a motion, seconded by Supervisor Cooper-Jones, that the Board convene in Closed Session for discussion of the contract of the County Administrator, pursuant to the exemption provided for in Section 2.2-3711(A)(1) of the *Code of Virginia*; the motion carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

The Board returned to regular session by motion of Supervisor Cooper-Jones, seconded by Chairman Townsend and adopted as follows:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

On motion of Supervisor Emert, and seconded by Supervisor Cooper-Jones, and carried by the following roll call vote:



Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Jones made a motion, seconded by Supervisor Pride, to approve the extension of the County Administrator Wade Bartlett's contract for three months, from July 1, 2020 through September 30, 2020; the motion carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

On motion of Supervisor Wilck, seconded by Supervisor Pride, and adopted by the following vote:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

the meeting was adjourned at 7:51 p.m.

May 12, 2020

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 12<sup>th</sup> day of May, 2020; at 7:00 p.m., there were present:

Beverly M. Booth

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Trey Pyle, Deputy Emergency Coordinator; and Terri Atkins Wilson, County Attorney.

Chairman Townsend called the May meeting to order.

Chairman Townsend stated:

*Due to the COVID-19 Emergency, the Board of Supervisors is operating pursuant to and in compliance with its "EMERGENCY ORDINANCE TO EFFECTUATE TEMPORARY CHANGES IN CERTAIN DEADLINES AND TO MODIFY PUBLIC MEETING AND PUBLIC HEARING PRACTICES AND PROCEDURES TO ADDRESS CONTINUITY OF OPERATIONS ASSOCIATED WITH PANDEMIC DISASTER." This meeting is closed to in-person participation by the General Public, but citizens may listen to the meeting by calling 1-425-436-6394, Access Code: 867576#.*

Supervisor Emert offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosures

(None)

In Re: Public Participation

Chairman Townsend stated Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests the Administrator, Attorney or county staff to immediately correct any factual error that might occur.

Mr. Bob Timmons presented a report on the final contract values for the renovation of the Courthouse, the new Social Services building, STEPS interior and YakAttack, and the STEPS roof replacement. He said the estimate that was approved by the Board was \$10,404,600; the actual bids came in at \$10,235,055 with an underrun of \$169,545. He said value engineering was done with a credit of \$295,200 which made the contract value \$9,939,855. He said some major items were incurred: major deck replacement on the old STEPS building, as approximately one-third to one-half had to be replaced. He said \$269,379 was used out of the contingency [fund] which left \$441,091 in the original budget in the contingency fund. Mr. Timmons said that overall, the project came in under budget and the County still has \$441,091 in the contingency [fund] and are six weeks ahead of schedule. He said this does not include the cost of furniture, AV equipment, the special things the Judges included, and also does not include the design fees. Mr. Timmons said there are two remaining items to be done; the contract is finished with Blair and the County is entering the warranty period with Blair [Construction].

The County will be managing the placement of an elevator to access the Juvenile Court. That will leave three items to be completed. First, to purchase and install an x-ray machine; second, reseal and restripe the parking lot; and third, replace the flat roof on the second floor with a cost estimate of \$150,000 with a design fee of approximately \$8,500 and a \$15,000 contingency.

Chairman Townsend thanked Mr. Timmons for his work on the project.

In Re: Board Comments

Supervisor Pride thanked everyone for attending and listening and said for all to remain safe.

Supervisor Cooper-Jones thanked God for protecting all of the members, the citizens and said we are truly blessed even though the corona virus is running rampant.

Supervisor Booth welcomed all that were listening.

Chairman Townsend thanked everyone for their support and said for all to be safe.

In Re: Consent Agenda

On motion of Supervisor Wilck, seconded by Supervisor Pride, and carried:

|      |                                                                                                                                                                |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

the Board accepted the Treasurer’s Reports for March 2020 and April 2020; the minutes of the meetings held April 7, 2020, April 14, 2020, April 21, 2020, April 28, 2020, and May 5, 2020; Accounts and Claims, Board Mileage Sheets; and Salaries.

**Prince Edward Treasurer’s Report - March 2020**

| <b>Name of Bank</b>                | <b>Bank Balance</b> | <b>Available Balance</b> |
|------------------------------------|---------------------|--------------------------|
| Benchmark Pooled Fund Account      | 11,660,229.77       | 11,660,229.77            |
| Wells Fargo Social Services        | 212,648.53          | 212,648.53               |
| Benchmark School Fund              | 725,903.02          | 725,903.02               |
| Benchmark Food Service             | 396,672.84          | 396,672.84               |
| TOTAL                              |                     | 12,995,454.16            |
| <br><b>Certificates of Deposit</b> |                     |                          |
| Benchmark                          |                     | 609,724.91               |
| Farmers Bank                       |                     | 214,591.74               |
| TOTAL                              |                     | 824,316.65               |
| <br>GRAND TOTAL                    |                     | <br>13,819,770.81        |

**Prince Edward Treasurer's Report - April 2020**

| <b>Name of Bank</b>           | <b>Bank Balance</b> | <b>Available<br/>Balance</b> |
|-------------------------------|---------------------|------------------------------|
| Benchmark Pooled Fund Account | 7,741,782.28        | 7,741,782.28                 |
| Wells Fargo Social Services   | 179,766.00          | 179,766.00                   |
| Benchmark School Fund         | 1,453,775.42        | 1,453,775.42                 |
| Benchmark Food Service        | 436,389.29          | 436,389.29                   |
| <b>TOTAL</b>                  |                     | <b>9,811,712.99</b>          |

| <b>Certificates of Deposit</b> |  |                   |
|--------------------------------|--|-------------------|
| Benchmark                      |  | 609,724.91        |
| Farmers Bank                   |  | 214,591.74        |
| <b>TOTAL</b>                   |  | <b>824,316.65</b> |

|                    |  |                      |
|--------------------|--|----------------------|
| <b>GRAND TOTAL</b> |  | <b>10,636,029.64</b> |
|--------------------|--|----------------------|

*Accounts & Claims:*

BOARD OF SUPERVISORS

|                                        |                               |           |          |
|----------------------------------------|-------------------------------|-----------|----------|
| Business Card                          | Virtual meeting software      | 14.99     |          |
|                                        | Board meeting meals           | 161.10    |          |
|                                        | Meeting equipment             | 249.99    | 426.08   |
| Morrissett Funeral & Cremation Service | Cremation                     |           | 925.00   |
|                                        | Vernon Company                | Umbrellas | 392.19   |
|                                        | Shirts / polos / hoodies      | 797.45    | 1,889.64 |
| Farmville Newsmedia                    | Advertising                   |           | 227.36   |
| David Emert                            | Mileage                       |           | 214.79   |
| Odessa H. Pride                        | Mileage                       |           | 230.16   |
| Walmart Community / SYNCB              | Board of Supervisors supplies |           | 15.68    |
| US Cellular                            | Cellular service              |           | 537.53   |

COUNTY ADMINISTRATOR

|                             |                          |        |          |
|-----------------------------|--------------------------|--------|----------|
| Pitney Bowes Global Finance | Postage machine lease    |        | 92.49    |
| Reserve Account             | Postage reload           |        | 1,000.00 |
| US Cellular                 | Cellular service         |        | 253.96   |
| Business Data of VA, Inc.   | Norton antivirus         |        | 39.95    |
| Compro Computers            | Printers                 |        | 659.90   |
| Diamond Springs Water, Inc. | Water & equipment rental |        | 75.35    |
| Judy Ellington Design       | Business cards           |        | 65.78    |
| Key Office Supply           | Index dividers           | 87.16  |          |
|                             | Ribbons                  | 134.99 |          |
|                             | Copy paper               | 209.70 | 431.85   |

INDEPENDENT AUDITOR

|                            |                 |  |          |
|----------------------------|-----------------|--|----------|
| McGriff Insurance Services | OPEB accounting |  | 1,469.00 |
|----------------------------|-----------------|--|----------|

COMMISSIONER OF REVENUE

|                           |                       |          |          |
|---------------------------|-----------------------|----------|----------|
| U. S. Postal Service      | Postage stamps        |          | 400.00   |
| Treasurer of Virginia     | Online service        |          | 71.10    |
| University of Virginia    | CD program enrollment |          | 225.00   |
| Business Data of VA, Inc. | Norton antivirus      | 39.95    |          |
|                           | 2020 Vehicle assess   | 3,395.20 | 3,435.15 |
| Compro Computers          | Printers              |          | 329.95   |
| Key Office Supply         | Copy paper            | 139.80   |          |
|                           | Labels                | 53.52    |          |
|                           | Labels/tabs           | 108.22   |          |
|                           | Toners                | 655.09   |          |
|                           | Back rest             | 24.55    |          |
|                           | Paper clips           | 40.36    | 1,021.54 |

ASSESSOR

|                         |              |  |           |
|-------------------------|--------------|--|-----------|
| Wampler-Eanes Appraisal | Reassessment |  | 33,016.50 |
|-------------------------|--------------|--|-----------|

TREASURER

|                            |                    |        |          |
|----------------------------|--------------------|--------|----------|
| TACS, P.C.                 | Title search fees  |        | 1,214.05 |
| Quadient Leasing USA, Inc. | Postage            |        | 1,000.00 |
| Benchmark Community Bank   | Payflow/Paypal     |        | 26.10    |
| Treasurer of Virginia      | Online service     |        | 71.10    |
| Weldon Cooper Center       | Webinar            |        | 100.00   |
| Key Office Supply          | Copy paper         | 99.90  |          |
|                            | Green bar paper    | 137.98 |          |
|                            | File folders       | 17.88  |          |
|                            | Cartridges         | 817.53 |          |
|                            | Binder / cartridge | 69.01  | 1,142.30 |
| STEPS, Inc.                | Shredding          |        | 35.00    |
| DMV                        | DMV Stop fees      |        | 2,675.00 |

INFORMATION TECHNOLOGY

|                            |                          |          |           |
|----------------------------|--------------------------|----------|-----------|
| Business Data of VA, Inc.  | Travel & expense         | 4,000.00 |           |
|                            | Contract agreement       | 9,000.00 | 13,000.00 |
| BAI Municipal Software     | Annual support services  |          | 3,154.00  |
| ComputerPlus Sales/Service | Printer service contract |          | 79.00     |

ELECTORAL BOARD AND OFFICIALS

|                             |                   |          |          |
|-----------------------------|-------------------|----------|----------|
| Election Systems & Software | Audio             | 536.75   |          |
|                             | Layout            | 78.25    |          |
|                             | Coding            | 1,203.49 | 1,818.49 |
| Nancy Phaup                 | Official training |          | 25.00    |
| Farmville Newsmedia         | Advertising       |          | 67.60    |
| Lynette Wright              | Postage           |          | 21.55    |

REGISTRAR

|                      |                |       |          |
|----------------------|----------------|-------|----------|
| U. S. Postal Service | Postage stamps |       | 550.00   |
| Lynette Wright       | Mileage        | 59.80 |          |
|                      | Sanitizer      | 5.27  | 65.07    |
| Farmville Printing   | Envelopes      |       | 1,799.00 |
| Key Office Supply    | File pockets   | 30.59 |          |

|                   |                           |       |        |
|-------------------|---------------------------|-------|--------|
|                   | Flash drives              | 14.58 |        |
|                   | Book rings / tab dividers | 40.54 | 85.71  |
| Owen G. Dunn, Co. | Polling supplies          |       | 116.95 |

CIRCUIT COURT

|                                 |                        |  |        |
|---------------------------------|------------------------|--|--------|
| Key Office Supply               | Pads / pens / post-its |  | 49.88  |
| VA Lawyers Weekly               | Subscription renewal   |  | 429.00 |
| Southern Copier Sales & Service | Annual period charge   |  | 300.00 |

GENERAL DISTRICT COURT

|                             |                            |        |        |
|-----------------------------|----------------------------|--------|--------|
| Diamond Springs Water, Inc. | Water & equipment rental   |        | 38.60  |
| Key Office Supply           | Cart                       | 89.95  |        |
|                             | Keyboard / sign / mouse    | 122.68 |        |
|                             | Labels / register / drwr   | 83.97  |        |
|                             | Electronic wipes           | 17.97  |        |
|                             | Stamp / binder / file book | 41.17  | 355.74 |

JUVENILE & DOMESTIC COURT

|                             |                          |        |        |
|-----------------------------|--------------------------|--------|--------|
| Diamond Springs Water, Inc. | Water & equipment rental |        | 34.00  |
| Key Office Supply           | Credit                   | -9.22  |        |
|                             | Can air / pencil cup     | 10.45  |        |
|                             | Refrigerator             | 169.00 |        |
|                             | Microwave                | 239.95 | 410.18 |

CLERK OF THE CIRCUIT COURT

|                             |                          |          |          |
|-----------------------------|--------------------------|----------|----------|
| Quadient Finance USA, Inc.  | Postage                  |          | 2,000.00 |
| CenturyLink                 | Phone                    |          | 50.06    |
| Treasurer of Virginia       | Postage & forms jury     | 1,784.00 |          |
|                             | VJS maintenance          | 650.00   |          |
|                             | Annual fees              | 4,480.00 | 6,914.00 |
| Jurors                      | Jurors                   |          | 210.00   |
| Diamond Springs Water, Inc. | Water & equipment rental |          | 46.70    |
| Key Office Supply           | Butterfly cam            | 3.70     |          |
|                             | Cartridges               | 319.90   |          |
|                             | Cartridges / tape        | 418.52   |          |
|                             | Gloves                   | 63.12    | 805.24   |

LAW LIBRARY

|                         |                      |  |        |
|-------------------------|----------------------|--|--------|
| Relx Inc DBA LexisNexis | Monthly subscription |  | 732.00 |
|-------------------------|----------------------|--|--------|

COMMONWEALTH'S ATTORNEY

|                   |                     |       |        |
|-------------------|---------------------|-------|--------|
| Wendy Hannah      | Postage             | 6.95  |        |
|                   | Desk trays          | 63.93 | 70.88  |
| VA Lawyers Weekly | Yearly subscription |       | 429.00 |
| Key Office Supply | Copy paper          |       | 299.70 |

SHERIFF

|                            |          |        |        |
|----------------------------|----------|--------|--------|
| Cumberland Animal Hospital | Vet care |        | 244.68 |
| Brandon Yoder              | Physical | 113.90 |        |
|                            | Meals    | 47.28  | 161.18 |

|                             |                               |        |          |
|-----------------------------|-------------------------------|--------|----------|
| B&G Auto, Inc.              | Inspections                   |        | 20.00    |
| East End Motor Co., Inc.    | Wrecker service               | 294.66 |          |
|                             | Vehicle inspection            | 20.00  |          |
|                             | Tires                         | 564.73 | 879.39   |
| Express Care                | Oil changes                   |        | 444.22   |
| Kenbridge Tire              | Vehicle calibration           | 25.00  |          |
|                             | Calibration                   | 25.00  | 50.00    |
| Rundstrom Auto, LLC         | Brakes installation           |        | 358.20   |
| Rockwell Audio              | Radar unit repair             |        | 103.50   |
| Third Street Wrecker        | Windshield installation       |        | 279.47   |
| ID Networks                 | Maintenance service contract  |        | 224.00   |
| Verizon Connect NWF, Inc.   | GPS service                   |        | 454.80   |
| Tritech Software Systems    | Maintenance service contracts |        | 2,040.00 |
| Verizon                     | Vehicle modems                |        | 600.43   |
| Business Card               | Postage                       | 152.70 |          |
|                             | Meals & lodging               | 492.75 |          |
|                             | Office supplies               | 92.95  |          |
|                             | Gas                           | 35.72  |          |
|                             | Police supplies               | 104.76 |          |
|                             | Uniform supplies              | 145.31 | 1,024.19 |
| CenturyLink                 | Phone                         | 10.36  |          |
|                             | Sheriff's VCIN                | 7.97   | 18.33    |
| US Cellular                 | Cellular service              |        | 682.06   |
| Verizon Wireless            | Accreditation phones          |        | 81.90    |
| Business Data of VA, Inc.   | Norton antivirus              |        | 39.95    |
| Diamond Springs Water, Inc. | Water & equipment rental      |        | 66.95    |
| HR Direct                   | Compliance posters            |        | 84.23    |
| Key Office Supply           | Stamp pad                     |        | 3.99     |
| Walmart Community / SYNCB   | Picture frame                 | 14.88  |          |
|                             | Coffee / creamer / clnr       | 139.81 |          |
|                             | Flash drives                  | 74.30  |          |
|                             | Batteries                     | 58.04  |          |
|                             | Office supplies               | 129.05 |          |
|                             | Pants/matern                  | 43.88  | 459.96   |
| Commtronics of Virginia     | Antenna / roof mount          |        | 236.50   |
| Fisher Auto Parts, Inc.     | Batteries                     |        | 262.12   |
| Kustom Signals, Inc.        | Radar cable                   |        | 67.00    |
| Signs@Work, Inc.            | Decals & installation         |        | 1,600.00 |
| DMV                         | Special ID                    |        | 10.00    |
| Galls, LLC                  | Uniform / police supplies     | 622.90 |          |
|                             | Insignias                     | 85.00  |          |
|                             | Shoes                         | 79.20  |          |
|                             | Uniform supplies              | 181.00 |          |
|                             | Handcuff key                  | 11.65  | 979.75   |
| Med-Tech Resource, Inc.     | Spit masks                    |        | 172.42   |
| Town Police Supply          | Gun holster                   |        | 42.00    |
| American Uniform Sales      | Shirts / armor skins          | 234.42 |          |
|                             | Armor skins                   | 154.62 |          |
|                             | Shirts                        | 658.00 | 1,047.04 |
| BKT Uniforms                | Pants                         |        | 5,534.63 |
| Jannear Jefferson           | Sew on patches                |        | 168.00   |



|                       |                   |           |            |
|-----------------------|-------------------|-----------|------------|
| Creative Monogramming | Embroidery        |           | 27.00      |
| Cas Severn            | Computers         |           | 8,716.71   |
| Sheehy Ford           | Motor vehicle     | 46,743.07 |            |
|                       | Vehicle 2020 Ford | 46,743.07 |            |
|                       | Vehicle 2020 Ford | 48,191.48 | 141,677.62 |

FARMVILLE VOLUNTEER FIRE DEPARTMENT

|                                     |           |  |          |
|-------------------------------------|-----------|--|----------|
| Farmville Volunteer Fire Department | Insurance |  | 4,624.00 |
|-------------------------------------|-----------|--|----------|

RICE VOLUNTEER FIRE DEPARTMENT

|                          |                       |  |        |
|--------------------------|-----------------------|--|--------|
| Bug Busters Pest Control | Pest control services |  | 45.00  |
| County Waste             | Trash collection      |  | 53.17  |
| CenturyLink              | RVFD phone            |  | 259.31 |
| Southern States-Amelia   | LP gas bulk           |  | 292.65 |
| Dominion Energy Virginia | RVFD electric         |  | 520.90 |

PROSPECT VOLUNTEER FIRE DEPARTMENT

|                                     |        |  |        |
|-------------------------------------|--------|--|--------|
| Prince Edward County Public Schools | Diesel |  | 237.04 |
| Prince Edward County Treasurer      | Gas    |  | 94.42  |

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

|                                   |                       |          |           |
|-----------------------------------|-----------------------|----------|-----------|
| Cyrus Pest Control Co.            | Pest control services |          | 45.00     |
| Darlington Heights Vol Fire Dept. | HVAC system           | 8,300.00 |           |
|                                   | Remove old machine    | 3,121.40 |           |
|                                   | DHVFD PPE             | 122.38   |           |
|                                   | Viasat internet       | 196.68   |           |
|                                   | Breakers electrical   | 91.06    | 11,831.52 |
| East End Motor Company, Inc.      | Repair #63            |          | 2,240.94  |
| Ellington Energy Service          | Propane               |          | 244.50    |
| Fisher Auto Parts, Inc.           | Hse clmps/antifreeze  |          | 43.70     |
| Southside Electric Coop           | Electric DHVFD        |          | 229.46    |

MEHERRIN VOLUNTEER FIRE DEPARTMENT

|                          |                       |  |        |
|--------------------------|-----------------------|--|--------|
| C W Williams             | Gated Y / adapter     |  | 183.73 |
| Dodson Pest Control      | Pest control services |  | 46.00  |
| Parker Oil Company, Inc. | Diesel                |  | 508.53 |
| Verizon                  | MVFD phone            |  | 193.90 |
| Verizon Wireless         | Cellular service      |  | 807.06 |
| Dominion Energy Virginia | MVFD electric         |  | 767.43 |

AMBULANCE AND RESCUE SERVICES

|                                      |               |            |            |
|--------------------------------------|---------------|------------|------------|
| Prince Edward Volunteer Rescue Squad | Insurance     | 10,000.00  |            |
|                                      | Mortgage loan | 371,000.00 | 381,000.00 |

EMERGENCY SERVICES

|                       |                          |          |          |
|-----------------------|--------------------------|----------|----------|
| Timmons Group         | Address X reference      | 160.00   |          |
|                       | Data clean-up / web log  | 2,738.75 | 2,898.75 |
| Diamond Paper Company | Sanitizer / disinfectant | 232.59   |          |
|                       | Gloves / sanitizer       | 496.76   | 729.35   |
| Fuqua Catering        | Gloves                   |          | 1,100.00 |
| Lowe's                | Gloves / pipe            |          | 16.13    |

|                           |                         |       |          |
|---------------------------|-------------------------|-------|----------|
| Meherrin Fire & Rescue    | Sanitizer / bleach      |       | 57.60    |
| Southern States           | Sanitizer spray bottles | 25.90 |          |
|                           | Funnel for sanitizer    | 5.99  | 31.89    |
| Magi Van Eps              | Sanitizer siphon        |       | 16.81    |
| Ronald Van Eps            | Plexiglass judge        |       | 537.54   |
| Vernon Company            | KN95 masks              |       | 3,650.00 |
| Walmart Community / SYNCB | Sanitizer supplies      |       | 21.10    |
| ERC Wiping Products       | Nitrile gloves          |       | 168.00   |

REGIONAL JAIL & DETENTION

|                                       |                       |  |          |
|---------------------------------------|-----------------------|--|----------|
| Piedmont Regional Juvenile Det Center | Juvenile detention    |  | 1,425.00 |
| Southside Outreach Detention          | Electronic monitoring |  | 266.00   |

BUILDING OFFICIAL

|                         |                  |  |          |
|-------------------------|------------------|--|----------|
| Rod & Staff, LLC        | Vehicle repair   |  | 1,234.44 |
| US Cellular             | Cellular service |  | 64.64    |
| Treasurer of Virginia   | 2% permit levy   |  | 373.46   |
| Fisher Auto Parts, Inc. | Philips light    |  | 8.00     |

ANIMAL CONTROL

|                               |                          |        |        |
|-------------------------------|--------------------------|--------|--------|
| Dodson Brothers Exterminating | Pest control             |        | 100.00 |
| Price Supply Co., Inc.        | PVC pipe                 |        | 18.10  |
| Dominion Energy Virginia      | Animal shelter           |        | 729.75 |
| CenturyLink                   | Phone                    |        | 137.37 |
| US Cellular                   | Cellular service         |        | 153.24 |
| Adam Mumma                    | Puppy powder             | 31.50  |        |
|                               | Dryer parts              | 18.95  | 50.45  |
| Sherwin Williams Company      | Paint / cover / scraper  | 151.77 |        |
|                               | Scraper                  | 18.69  | 170.46 |
| Walmart Community / SYNCB     | Dog food                 |        | 77.49  |
| Business Card                 | Vehicle parts            | 147.41 |        |
|                               | Cargo carrier            | 279.33 |        |
|                               | Shelter meds             | 29.87  |        |
|                               | Vet scale                | 397.93 | 854.54 |
| Vernon Company                | Shirts / polos / hoodies |        | 519.83 |

MEDICAL EXAMINER

|                       |         |  |       |
|-----------------------|---------|--|-------|
| Treasurer of Virginia | Coroner |  | 60.00 |
|-----------------------|---------|--|-------|

GENERAL PROPERTIES

|                               |                               |          |          |
|-------------------------------|-------------------------------|----------|----------|
| Dodson Brothers Exterminating | Pest control                  |          | 474.00   |
| ThyssenKrupp Elevator         | Service contract -Apr/Jun     |          | 3,073.50 |
| Lowe's                        | Adaptor / sprayer tip / cont. | 43.59    |          |
|                               | Receptacles / trck rack       | 385.50   |          |
|                               | Rllr / cvr / pipe / trnstn    | 26.70    |          |
|                               | Sump pump / adhesive / cmpd   | 300.63   |          |
|                               | Tools / brads / covers        | 25.92    |          |
|                               | Paint / tray / brush / covers | 11.02    |          |
|                               | Bolts                         | 17.05    |          |
|                               | Pipe / phone jack / mount     | 89.67    | 900.08   |
| Sherwin Williams Co.          | Paint / coverall              | 1,076.13 |          |

|                                     |                           |           |           |
|-------------------------------------|---------------------------|-----------|-----------|
|                                     | Paint / brush / tray      | 217.64    | 1,293.77  |
| Southside Electric Cooperative      | Electric                  |           | 24.76     |
| Dominion Energy Virginia            | Roy Clark monument        | 16.84     |           |
|                                     | SCOPE building            | 84.38     |           |
|                                     | Courthouse                | 10,300.88 |           |
|                                     | STEPS Headquarters        | 726.77    |           |
|                                     | Sheriff shed              | 13.18     |           |
|                                     | Worsham Clerks office     | 23.80     |           |
|                                     | Lights at Rice            | 123.69    |           |
|                                     | Ag building               | 983.46    |           |
|                                     | Shop                      | 78.87     | 12,351.87 |
| Ellington Energy Service            | Heating oil               | 4,760.00  |           |
|                                     | Fuel                      | 50.01     | 4,810.01  |
| Parker Oil Company                  | Propane                   | 4,210.22  |           |
|                                     | Heating oil               | 5,563.69  | 9,773.91  |
| Town of Farmville                   | Water & sewer             |           | 290.23    |
| CenturyLink                         | Phone                     |           | 264.90    |
| US Cellular                         | Cellular service          |           | 184.85    |
| O. O. Stiff, Inc.                   | Monthly service           |           | 100.00    |
| Diamond Paper Company               | TP/soap/clnr/trshbgs      | 819.16    |           |
|                                     | TP/soap/trsh bgs/glv      | 982.54    |           |
|                                     | Gloves/sanitizer          | 163.85    | 1,965.55  |
| Handi-Clean Products, Inc.          | Stainless cleaner         |           | 144.80    |
| UniFirst Corporation                | Cleaning rentals          |           | 228.27    |
| Diamond Springs Water, Inc.         | Water & equipment rental  |           | 17.90     |
| Farmville Wholesale Electric        | Screws / wire cutter      | 28.12     |           |
|                                     | Wire nuts / light bulbs   | 76.59     |           |
|                                     | LED light                 | 22.98     | 127.69    |
| Grainger                            | Battery                   |           | 11.42     |
| NAPA of Farmville                   | V belt                    |           | 14.99     |
| Pairet's, Inc.                      | County seal emblems       |           | 120.00    |
| Price Supply Co., Inc.              | Stems                     |           | 130.91    |
| Cintas Corporation #524             | Uniform rentals           |           | 721.09    |
| Southern States                     | Weed spray                |           | 98.41     |
| Taylor-Forbes Equipment Co.         | Element / oil / bulb      | 75.79     |           |
|                                     | Oil / trimmer line        | 138.66    |           |
|                                     | Oil / trimmer line / bulb | 108.77    |           |
|                                     | Zero turn mower           | 11,311.90 | 11,635.12 |
| Prince Edward County Public Schools | Diesel                    |           | 129.30    |
| Ronald Van Eps                      | Vehicle registrations     |           | 5.00      |
|                                     | <u>CANNERY</u>            |           |           |
| Virginia Food Works                 | Commercial contract       |           | 2,916.67  |
| Doli / Boiler Safety                | Boiler inspection         |           | 40.00     |
| Lowe's                              | Caulk / fire blk foam     | 26.55     |           |
|                                     | Pipe / cap                | 17.33     |           |
|                                     | Gloves / pipe             | 2.93      | 46.81     |
| Price Supply Co., Inc.              | Rope gasket kit           |           | 11.91     |
| Southside Electric Cooperative      | Electric                  |           | 332.90    |
| Parker Oil Company, Inc.            | Heating oil               |           | 540.35    |
| CenturyLink                         | Phone                     |           | 279.67    |

COMPREHENSIVE SERVICES ACT

|                             |                       |           |
|-----------------------------|-----------------------|-----------|
| Acewall Scholars            | Professional services | 1,100.00  |
|                             | Professional services | 636.88    |
| Centra Health               | Professional services | 12,367.50 |
| Chestnut Hill Mental Health | Professional services | 8,597.00  |
| Creative Learning Center    | Professional services | 940.50    |
| Faison School for Autism    | Professional services | 6,724.50  |
| Family Preservation Service | Professional services | 720.00    |
| Fulcrum Counselors, LLC     | Professional services | 742.50    |
| Intercept Youth Services    | Professional services | 2,726.10  |

PLANNING

|                     |                  |        |
|---------------------|------------------|--------|
| Farmville Newsmedia | Advertising      | 110.61 |
| US Cellular         | Cellular service | 84.66  |

ECONOMIC DEVELOPMENT

|             |                  |       |
|-------------|------------------|-------|
| US Cellular | Cellular service | 90.64 |
|-------------|------------------|-------|

TOURISM

|                           |                          |        |
|---------------------------|--------------------------|--------|
| Dominion Energy Virginia  | Visitors center electric | 306.51 |
| Ellington Energy Service  | Propane                  | 312.18 |
| Town of Farmville         | Water & sewer            | 48.84  |
| U. S. Postal Service      | PO Box rental            | 150.00 |
| CenturyLink               | Phone                    | 610.09 |
| Business Data of VA, Inc. | Norton antivirus         | 39.95  |

COOPERATIVE EXTENSION OFFICE

|                         |                     |           |
|-------------------------|---------------------|-----------|
| Treasurer Virginia Tech | 3rd Quarter support | 11,313.26 |
| CenturyLink             | Phone               | 124.12    |

GENERAL EXPENSE

|                       |                       |           |
|-----------------------|-----------------------|-----------|
| Segra                 | Phone                 | 5,163.05  |
| James River Solutions | Gas                   | 21,065.75 |
| Beverly M. Booth      | Refund of withholding | 3,160.80  |

FUND TRANSFERS OUT

|                          |            |              |
|--------------------------|------------|--------------|
| Prince Edward County IDA | (Transfer) | 1,900,000.00 |
|--------------------------|------------|--------------|

CAPITAL PROJECTS

|                             |                              |            |
|-----------------------------|------------------------------|------------|
| Business Data of VA, Inc.   | RAM upgrade / DVI cable      | 139.80     |
| Compro Computers            | Computers / printers         | 2,389.80   |
|                             | Computers / software         | 5,809.70   |
|                             | Micro Office 2019            | 825.00     |
|                             | Camera system                | 1,659.85   |
|                             | Website design               | 10,684.35  |
| Granicus, LLC               | Hardware                     | 3,850.00   |
| Network Craze Technologies  | Prospect Depot reimbursement | 720.00     |
| VA Dept. of Transportation  | Dispatch desks               | 169,413.79 |
| Amelia Overhead Doors       | PJT 3269 Courthouse          | 2,690.00   |
| Blair Construction, Inc.    | CH Construction              | 250,067.01 |
| Crabtree Rohrbaugh & Assoc. |                              | 825.40     |

|                                |                              |           |           |
|--------------------------------|------------------------------|-----------|-----------|
| Farmville Wholesale Electric   | Flr cvrs / CH construction   |           | 1,490.00  |
| Hurt & Proffitt, Inc.          | Materials testing            |           | 729.25    |
| J. W. Squire Co., Inc.         | Blinds                       |           | 1,875.33  |
| Phelps Locksmith Service       | Re-key locks                 |           | 340.00    |
| Wright Line, LLC               | Cabinet install              |           | 1,552.50  |
| Eicher & Sons Construction     | Metal for foundation         |           | 450.00    |
| BT Conferencing Video, Inc.    | Intrgtn cameras              |           | 7,373.33  |
| Grainger                       | Bulletin boards              |           | 1,409.96  |
| Key Office Supply              | Fax installation             | 50.00     |           |
|                                | Work station install         | 11,532.00 |           |
|                                | Tables                       | 1,546.00  | 13,128.00 |
| Walmart Community / SYNCB      | Dispatch TV                  |           | 225.96    |
|                                | <u>FORFEITED DRUG ASSETS</u> |           |           |
| Thomson Reuters-West           | Court screen access          |           | 63.00     |
|                                | <u>WATER FUND</u>            |           |           |
| Town of Farmville              | Water & sewer                |           | 21.10     |
|                                | <u>SEWER FUND</u>            |           |           |
| Dominion Energy Virginia       | Sewer pump                   |           | 52.04     |
|                                | <u>COLLECTIONS</u>           |           |           |
| Cavalier Hose & Fittings       | Adapter                      |           | 3.25      |
| East End Motor Co., Inc.       | Tire repair                  | 193.23    |           |
|                                | Alignment                    | 232.40    |           |
|                                | Tire                         | 336.63    |           |
|                                | Inspection                   | 51.00     |           |
|                                | Replace injectors            | 2,783.79  |           |
|                                | Tires                        | 1,002.52  | 4,599.57  |
| Goodman Truck & Tractor        | Muffler / clamp / module     | 592.21    |           |
|                                | Air & fuel filter            | 101.12    |           |
| Llewellyn Metal Works, Inc.    | Keys                         | 8.00      |           |
|                                | Dumpster repair              | 3,308.62  | 3,316.62  |
| Sherwin Williams Co.           | Paint / paint dip            | 656.84    |           |
|                                | Tip guard                    | 22.09     |           |
|                                | Paint                        | 638.85    |           |
|                                | Roller cover                 | 25.12     | 1,342.90  |
| Watts Industrial Equipment     | Mack truck repairs           | 1,275.00  |           |
|                                | Top loader repair            | 4,150.00  | 5,425.00  |
| Republic Services #974         | Trash collection             |           | 1,360.24  |
| Emanuel Tire of Virginia       | Tire recycling               |           | 3,178.00  |
| STEPS, Inc.                    | Recycling                    |           | 190.00    |
| Southside Electric Cooperative | Electric                     |           | 192.32    |
| Dominion Energy Virginia       | Rice collection center       | 48.15     |           |
|                                | Cell C pump station          | 100.76    |           |
|                                | Green Bay site               | 129.61    |           |
|                                | Schlse leachate pump         | 292.41    |           |
|                                | Worsham site                 | 137.01    |           |
|                                | Prospect dump site           | 129.28    |           |
|                                | Scalehouse                   | 191.01    |           |

|                                     |                         |        |          |
|-------------------------------------|-------------------------|--------|----------|
|                                     | Landfill shelter        | 90.85  | 1,119.08 |
| CenturyLink                         | Phone                   | 420.36 |          |
|                                     | Phone - Worsham         | 47.46  | 467.82   |
| US Cellular                         | Cellular service        |        | 64.63    |
| Verizon                             | Phone                   |        | 272.87   |
| O. O. Stiff, Inc.                   | Monthly service         |        | 702.50   |
| Prince Edward County Public Schools | Diesel                  |        | 4,061.19 |
| Excel Truck Group                   | Clutch / bearing / seal |        | 1,076.99 |
| Fisher Auto Parts, Inc.             | Batteries               |        | 279.96   |
| Schmidt's Repair Service            | Service roll off        |        | 120.00   |
| Lowe's                              | Stplr/stples/paneling   |        | 337.78   |

LANDFILL OPERATIONS

|                                |                               |           |           |
|--------------------------------|-------------------------------|-----------|-----------|
| Resource International         | Landfill monitoring           | 27,084.28 |           |
|                                | Project management expense    | 6,761.10  |           |
|                                | SWP PJT Compliance mgmt.      | 660.00    | 34,505.38 |
| Anderson Tire Co., Inc.        | Tire                          |           | 1,890.95  |
| Arc3 Gases                     | Tank rental                   | 84.63     |           |
|                                | Ear plugs / electrodes        | 131.11    | 215.74    |
| Carter Machinery Company, Inc. | Charges for service           | 67.30     |           |
|                                | Service charge                | 52.86     |           |
|                                | Parts for 816B                | 3,327.52  |           |
|                                | Parts for 963B                | 2,949.02  |           |
|                                | Oil for landfill use          | 733.44    |           |
|                                | Seals                         | 120.08    |           |
|                                | Bulk oil & grease             | 2,784.01  |           |
|                                | Clamps / hose / seal          | 80.91     |           |
|                                | Breather                      | 36.05     | 10,151.19 |
| Cavalier Hose & Fittings       | Hose & fitting                |           | 87.77     |
| Diamond Springs Water, Inc.    | Water & equipment rental      |           | 30.60     |
| Farmville Wholesale Electric   | Cord / receptacle / plug      | 214.71    |           |
|                                | Receptacle / switch / breaker | 24.94     |           |
|                                | Conduit / wire / bolts        | 97.98     |           |
|                                | Electrical parts              | 215.61    |           |
|                                | Connector / elbows / jack     | 59.14     |           |
|                                | Screws / lights / LED wall    | 670.93    |           |
|                                | Thermostats                   | 52.00     |           |
|                                | Brkrs/flx/con/box/wr          | 59.24     |           |
|                                | Electrical                    | 401.98    | 1,796.53  |
| Ferguson Enterprises, LLC      | Coveralls                     | 46.56     |           |
|                                | Gloves                        | 59.97     |           |
|                                | Tape                          | 6.90      | 113.43    |
| Key Office Supply              | Ink                           |           | 112.76    |
| Llewellyn Metal Works, Inc.    | Fittings / labor              | 40.65     |           |
|                                | Chain hooks                   | 48.20     | 88.85     |
| NAPA of Farmville              | Hyd oil                       | 351.52    |           |
|                                | Hose / tire rpr / oil         | 311.82    |           |
|                                | Oil / rubber ties             | 24.52     |           |
|                                | Filters & oil                 | 480.75    |           |
|                                | Charger / acetone / fluid     | 241.15    |           |
|                                | Shop towel                    | 19.98     |           |

|                                     |                        |        |          |
|-------------------------------------|------------------------|--------|----------|
|                                     | PP clip / reducer      | 39.68  |          |
|                                     | Cleaner / degreaser    | 71.49  |          |
|                                     | Adapter                | 2.49   | 1,543.40 |
| Southern States                     | Oil                    | 124.00 |          |
|                                     | Culverts               | 500.00 |          |
|                                     | Gloves                 | 7.75   | 631.75   |
| CenturyLink                         | Phone                  |        | 227.67   |
| US Cellular                         | Cellular service       |        | 90.63    |
| SWANA                               | Membership             |        | 223.00   |
| Ronald Van Eps                      | DPOR License Paul L    | 50.00  |          |
|                                     | Vehicle registration   | 5.00   | 55.00    |
| Ellington Energy Service            | Heating oil            |        | 3,048.18 |
| Prince Edward County Public Schools | Diesel                 |        | 144.97   |
| East End Motor Company, Inc.        | Tires                  |        | 723.32   |
| Lowe's                              | Paint / brads          | 38.73  |          |
|                                     | Plywood/pnl/brds/latts | 444.82 |          |
|                                     | Scrws/flring/pinebrd   | 362.51 |          |
|                                     | Paint/try/brsh/cvrs    | 52.18  | 898.24   |

RETIREMENT BENEFIT FUND

|                |                 |  |          |
|----------------|-----------------|--|----------|
| Vicki K. Johns | Retiree benefit |  | 1,187.00 |
|----------------|-----------------|--|----------|

PIEDMONT COURT SERVICES

|                                 |                            |        |        |
|---------------------------------|----------------------------|--------|--------|
| Alere Toxicology Service, Inc.  | Lab services               |        | 125.51 |
| Southern Copier Sales & Service | Repairs & maintenance      |        | 320.15 |
| Dominion Energy Virginia        | Electric                   |        | 496.02 |
| Quadient Leasing USA, Inc.      | Postage meter lease        |        | 190.68 |
| USPS-Hasler                     | Postage                    |        | 300.00 |
| CenturyLink                     | Fax line                   |        | 81.22  |
| Segra                           | Phone                      |        | 627.52 |
| Zachary Ayoub                   | Mileage / subscription     |        | 266.74 |
| Meri Dalton                     | Mileage                    |        | 73.02  |
| Amanda Doss                     | Mileage                    |        | 281.17 |
| Caitlyn Duggan                  | Mileage                    |        | 100.05 |
| Alexis Edmonds                  | Mileage                    | 58.53  |        |
|                                 | Subsistence                | 62.36  | 120.89 |
| Connie Stimpson                 | Mileage                    | 32.29  |        |
|                                 | Binders/brds/envelopes     | 163.27 |        |
|                                 | Paper / binding combs      | 57.17  |        |
|                                 | Books                      | 119.98 | 372.71 |
| Renee T. Maxey                  | Mileage / supplies         |        | 156.75 |
| Matt Vitale                     | Mileage                    |        | 196.04 |
| Fred Pryor Seminars             | Staff training book        | 55.95  |        |
|                                 | Training                   | 795.00 | 850.95 |
| ESI                             | Postage ink                |        | 155.00 |
| Key Office Supply               | Report covers              | 93.98  |        |
|                                 | Toner / flash drives / ink | 256.07 |        |
|                                 | Finger tips                | 2.44   |        |
|                                 | Rubber stamp               | 15.95  |        |
|                                 | Desk calendar              | 5.12   |        |
|                                 | Misc. supplies             | 346.69 |        |

|                                          |                            |        |          |
|------------------------------------------|----------------------------|--------|----------|
|                                          | Toilet cvr / hldr / plngr  | 112.14 |          |
|                                          | Paper / ntebks / batteries | 271.52 |          |
|                                          | Printers                   | 238.00 |          |
|                                          | Lateral file               | 519.39 |          |
|                                          | Shelving units             | 383.34 | 2,244.64 |
| Quill Corporation                        | Chair / dry erase marker   | 255.26 |          |
|                                          | Paper / chair / organizer  | 700.14 |          |
|                                          | Keyboard / mouse / cups    | 154.67 | 1,110.07 |
| Administrative Professional              | Subscription               |        | 86.00    |
| HR Specialist                            | Subscription               |        | 199.00   |
| Business Data of VA, Inc.                | Server licenses            |        | 732.52   |
| Check In Systems, Inc.                   | Annual license             |        | 399.00   |
| Compro Computers                         | Laptop & ipad              |        | 1,649.95 |
| Computer Projects of IL                  | License & maintenance      |        | 180.00   |
| Treasurer of Virginia                    | VPN maintenance            |        | 24.00    |
| <u>PCS SUPERVISION FEES EXPENDITURES</u> |                            |        |          |
| SRP Corporation, LLC                     | Rent                       |        | 2,750.00 |

In Re: Highway Matters

Mr. Scott D. Frederick, P.E., VDOT Resident Engineer, said VDOT is working on the Route 460 & Route 307 intersection upgrade; he said Soil & Erosion Control items are being worked on, and passers-by may notice the sediment pond. He reported crews were patching on Route 15 south of Farmville and will then surface treat in the Twin Lakes area. He said they will then patch on Route 628, and said there are eight to ten spots marked that need work.

Mr. Frederick said crews are mowing secondary roadways, boom-axing behind guardrails and on slopes. He said shoulders and medians are just about complete. He said there was an accident with hazardous material on Route 460 and Route 696, Green Bay Road.

Mr. Frederick reported the speed study on Douglas Church Road was done August 2019; the results did not recommend any change. He said a citizen requested a study on Bloomfield Road and signs were posted advising of the curves.

Supervisor Wilck asked for an update on the Route 460 / Third Street interchange project. Mr. Frederick said the Smart Scale applications are going through the prescreening process to get to the second step. He said he will keep the Board updated.

Supervisor Pride asked if the 35-mph sign installed on Bloomfield Road was requested by an individual, and when it was requested. Mr. Frederick said it was requested through the VDOT web site



approximately three months ago; the only recommendation for action was to install a sign. He said action was requested January 13 and the review was completed March 9; the sign posts the road at 35-mph for curves for the next 4.3 miles. Discussion followed.

Supervisor Pride said she noticed a new sign for 25-mph going into Charlotte County; Mr. Frederick explained how VDOT measures the lateral force on a vehicle determining the speed limit for a curve.

Supervisor Pride then asked Mr. Frederick to continue looking at Douglas Church Road and Abilene Road.

Chairman Townsend said Rice Creek [Road] needs ditching and leveling along the outer edge; he said the edge is higher than the road and needs a ditch line from Red Shop [Road] to the bridge. He then said the bridge at Virso, Route 633 close to Route 360, needs leveled out.

Supervisor Emert asked about the culvert on Peaks Road just past Olive Branch [Road]. Mr. Frederick said it was requested to be cleared but will check to make sure it has been done.

In Re: Citizen Volunteer Appointments

Mr. Bartlett stated five organizations have upcoming vacancies and/or expiring terms of office in June 2020:

| APPOINTMENT                                                                                                | TERM OF OFFICE | # OF VACANCIES           | CURRENTLY IN OFFICE                     |
|------------------------------------------------------------------------------------------------------------|----------------|--------------------------|-----------------------------------------|
| Board of Appeals for Building Code                                                                         | 5 Years        | 1                        | Caryn B. Kayton*                        |
| Poplar Hill Community Development Authority                                                                | 1 Year         | 2<br>(Citizen Positions) | John Gantt *<br>Roy R. Yeatts*          |
| County Industrial Development Authority                                                                    | 4 Years        | 2                        | Robert Atkinson*<br>Michael Montgomery* |
| Social Services Board<br><i>(Position to be filled by resident living in the Rice area of the County.)</i> | 4 Years        | 1                        | Jeff Tindall*                           |
| Central Virginia Regional Library Board                                                                    | 4 Years        | 1                        | Susan Smith*                            |

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to authorize advertising citizen volunteer positions for appointment in June; the motion carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

In Re: County Business Park Internal Access Road

Ms. Kate Pickett, Economic Development, stated the County has been working to develop an internal access road through the Prince Edward County Business Park off Commerce Road (Route 628). The road is necessary in order to gain access to 60+ acres of land within the Business Park that are currently land-locked. Construction will include 1,500 feet of road acceptable for transfer to the VDOT road system.

The Board previously authorized the application for various Tobacco Commission grants. The County was awarded the following amounts: \$328,395, \$49,080, and \$194,485 for a total of \$571,960 from the Tobacco Commission.

The Board passed a resolution in support of the County's application for a \$500,000 VDOT Economic Development Access Road Program Grant. In January 2020, the County was awarded the maximum grant amount of \$650,000 by the Commonwealth Transportation Board. These funds from VDOT can be used as part of the matching funds for the Tobacco Commission grant awards.

The County has applied for an extension on the Tobacco Commission grants and will receive notification after the next Tobacco Commission board meeting, which is later this month.

In collaboration with VDOT, the County has agreed upon an approximate budget. The budget includes the funding from the Tobacco Commission and VDOT, for a total of \$1,221,960. The overall projected budget is \$2,097,111, which includes a \$875,151 County match.

At this time, in order to have the necessary information to move forward with the project, the County needs to solicit bids from engineering firms. The Virginia Growth Alliance is currently under contract for engineering consulting services with Timmons Group, Dewberry, and Hurt and Proffitt. The contract allows the member Counties to solicit bids from those three firms without having to go out to bid. After receiving the bids, the County will have a more accurate idea of the cost of engineering, which will allow the Board to make informed decisions regarding moving forward with the project.

There will be no cost to the County to obtain the bids. Once the bids are received the Board can then make a decision on the best way to move forward. It is estimated that once the project begins, it will take between 12-18 months to complete.

Mr. Bartlett said the road is estimated to be less than one-half mile long; he said VDOT's calculations are high to ensure enough funding for the project.

Chairman Townsend asked if the land is site ready. Mr. Bartlett said they are not and need road access; after the access road is done, the County can pursue grants to get the land ready. He said the ones that are pad ready now were done about eight years ago at a cost of \$586,000 which was received from the Tobacco Commission.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Booth, to authorize staff to solicit bids from Timmons Group, Dewberry, and Hurt and Proffitt, in order to bring back cost estimates to the Board for this project; the motion carried:

|      |                                                                                                                                                                |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

In Re: Emergency Management Update

Mrs. Sarah Puckett, Assistant County Administrator and Emergency Management Coordinator, presented the COVID-19 weekly update; she said Prince Edward County now has a total of 68 cases, up 10 from the previous week. She said there are four additional hospitalizations. She said there may be cases in the ICE facility but is not enough to be considered an outbreak. She said the testing capacity is increasing and the rate of positivity has declined statewide.

Mrs. Puckett reported Governor Northam's Executive Order #61, which becomes effective May 15, 2020, outlines "Forward Virginia – Phase 1."

Mrs. Puckett then stated there are approximately 1,000 Longwood University students that need to retrieve their belongings; there may be an increased presence in the area while the students pick up their things.

Mrs. Puckett reported 60 EMS calls, an increase of six over the previous week. She said she met with the Fire Chiefs to discuss the AFG Grant and PPE Forecasts. She said they are coordinating with the Commonwealth Regional Council (CRC) and the County Fire & EMS for the AFG Grant. In addition, they are coordinating with the Courts and County departments for a 6-12-month forecasting for PPE.

In Re: AFG-S Program

Mr. Trey Pyle, Deputy Emergency Coordinator, said there is a very quick turnaround federal grant opportunity, "Assistance to Firefighters Grant Program - Supplemental Round of Funding for COVID19 PPE" (AFG-S) on which staff is coordinating with the County's Fire and EMS agencies to hopefully receive funding to help purchase personal protective equipment (PPE) to respond to Covid-19. He said County Emergency Management staff is working with the Commonwealth Regional Council (CRC) and met with Fire Chiefs Wednesday night and have also been talking with all of the County's EMS agencies, to define the PPE needs of their front-line responders for the coming year.

Mr. Pyle said the objectives of the AFG-S Program are to provide critically needed resources that equip personnel to respond to the public health emergency and support community resilience. He said staff has compiled the information and obtained cost estimates, and reviewed a report on our anticipated Fire/EMS PPE needs. He said there is a 10% local match required for the grant; the application deadline is Friday, May 15, 2020.

Mrs. Puckett said Melody Foster at CRC has done a great job; she said this grant would allow the County to request 12 months' worth of items that the EMS agencies use every day. She said with the current circumstances, firefighters also now use these items. She said the goal is to equip every agency with some PPE so that it is on every apparatus. She said Mr. Pyle has developed an inventory and request system for them to report their use and request more supply. She said this will assist in the grant reporting.

Chairman Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the 10% match to the grant and to authorize the County Administrator to execute the grant documents and the Memorandum of Understanding; the motion carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

In Re: PPE for County & Courthouse Operations

Mrs. Puckett reported she received a link from the Virginia Department of Emergency Management to make a request to Ford Motor Company for PPE; Ford Motor Company has provided 1,000 face shields free of charge. She said the Rescue Squad received 250 of these. Mrs. Puckett then said PPE is needed for County and Courthouse operations. She said they are still in the process of receiving information and coordinating with the courts, Constitutional Officers and county departments. She said with the re-opening of the courthouse there will be a lot of movement; to restart the courts they will require surgical masks, gloves and sanitizer for three to four weeks. She said the judges are working out protocols with the Sheriff's department.

Mrs. Puckett said it is advisable to find more sustainable face coverings for all county employees; cloth face masks that many state agencies are using can be purchased at \$6.26 for 12; she said two should be ordered for each employee to keep County staff protected.

In Re: County Administrator's Report

Reimbursement – Tropical Storm Michael

Mr. Bartlett said the County received \$24,704 as reimbursement from FEMA from Tropical Storm Michael. He recommended acceptance of the funds and use it to provide as a funding source for supplies for COVID-19. He said \$14,418 was spent currently on supplies; he said he expects the County will be reimbursed by the state for the gloves, masks, sanitizer and screening at the Circuit Court.

Mrs. Puckett said Mr. Pyle has already filed the paperwork and continues to track and maintain the logs.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to amend the FY20 Budget and appropriate the funds as follows:

| FY 2020 Budget Amendment |      |       |        |                              |          |          |
|--------------------------|------|-------|--------|------------------------------|----------|----------|
| REV/EXP                  | FUND | DEPT  | OBJECT | DESCRIPTION                  | DEBIT    | CREDIT   |
| 3 (Rev)                  | 100  | 33101 | 0060   | FEMA Reimbursement           |          | \$24,704 |
| 4 (Exp)                  | 100  | 32500 | 5022   | Community Emergency Response | \$24,704 |          |

The motion carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

Cannery Operations

Mr. Bartlett stated that after meeting with the County’s Cannery Manager to discuss operations in lieu of COVID-19, the following adjustments are recommended to the Operations for Home Users at the Cannery:

- a. Operate by appointment only; this will allow the Manager to stagger times that users will arrive and be inside the Cannery which will allow proper social distancing.
- b. Require all home users to wear masks (gloves are already required). With fans running constantly due to the heat, germs from any cough/sneeze or just from breathing would travel throughout the entire cannery.
- c. For citizens without a mask, the County would provide one surgical mask on their first visit; the citizens would be responsible for bringing their own thereafter. Cannery staff will keep a log of who received masks to ensure the County is not continuously providing items to the same people.
- d. Enforcement of social distancing standards, as operations will allow.
- e. Open the Cannery on June 1, 2020 which is the normal date. The first two weeks of June are usually slow which will enable County staff to become comfortable with the new procedures.
- f. County Cannery Staff will wear gloves and masks.

Visitor Center Operations

Mr. Bartlett said that during the March 18, 2020 meeting of the Board of Supervisors, the Board confirmed the closing of the Visitor Center and the reassignment of Mrs. Van Eps to assist the County in responding to matters dealing with COVID-19. With the Governor’s announcement to begin reopening Virginia and a proposed date of June 1, 2020 for the Commonwealth to open its Visitor Centers, Mr. Bartlett recommended Mrs. Van Eps relocate back to the Visitor Center and begin preparing for its reopening. He said as the part-time staff are in the most vulnerable category, the County staff will be developing safeguards

and procedures to protect them and visitors. Mrs. Van Eps will still be available to assist in the County's COVID-19 operations when required. Mr. Bartlett added a guard may be built similar to the one used by the Sheriff's Department.

Emergency Ordinance

MR. Bartlett said the Emergency Ordinance can only be in effect for 60 days and will expire June 6 [2020]. Discussion followed regarding the extension of the Ordinance or an Ordinance to Operate Under Emergency Conditions which would not limit it to a 60-day limit.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to authorize advertisement of a public hearing for the June 9, 2020 meeting, pending research by County Staff, for the Continuity of Government Ordinance to Operate Under Emergency Conditions; the motion carried:

|      |                                                                                                                                                                |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

Mr. Bartlett stated he received a letter from Ron Jenkins, Executive Director of the Virginia Loggers Association, requests the exemption provided in a bill recently passed by the General Assembly allowing local governments to exempt all forest harvesting and silviculture equipment from either Personal Property and Machinery & Tools from taxes. This won't become effective until July 1, therefore would have no impact on this year. Mr. Bartlett said he does not recommend this because there is no idea the impact it will have on the County's revenue stream. After some discussion, the Board concurred that they will not exempt logging equipment.

Mr. Bartlett said he checked Forfeitures & Fines; he said more than \$17,000 for April has been received, as it takes time for them to come in and revenues are staying fairly steady.

Supervisor Emert questioned the project request by Winslow Manufacturing. Mr. Bartlett said they have not put in for a public hearing because of the current zoning ordinance. He said the company makes ammunition, and wants to store a few tons of gunpowder. Mr. Bartlett said gunpowder is graded a low

explosive; it does not explode but burns quickly and the gases that are put off expand. He said the manufacturer wants to purchase C&L and put equipment in to make the rounds for pistols. Mr. Bartlett said that is in the commercial, C-1, zoning district, but he could not find a use close to that. He said the closest would be to consider it as dangerous operations and if it would be considered an Industrial Type 3 manufacturer.

Mr. Bartlett said staff will do more research to find the best category and amend the County Zoning Ordinance if the Board and Planning Commission approve the project. He said prior to the project moving forward, the County has to agree and then the ATF will impose their restrictions. He researched how far away from another occupied building and/or road the facility should be; with the amount discussed, it would be 250 feet. He said an ATF approved storage unit would be required; these are usually steel and may be partially buried. He said this would all happen after the County would provide approval for the operation.

Supervisor Wilck asked when the new Planning Director will start; Mr. Bartlett said his first day is May 18, 2020.

Supervisor Emert distributed information regarding the County Zoning Ordinance; he said “any exterior use for storage, service, maintenance, repair, process and manufacturing, fabrication, salvage, refuse, disposal and/or similar use that is visible from the public roadway or adjoining properties shall be screened with a buffer yard screenings and plants and Type A, Option 1) standards listed in this section shall be provided in a manner which screens the use from view. Any area [inaudible] screening from view of adjoining residences with this ordinance. Anything stored outside literally anything, which means your car that’s not parked in a garage, puts you in violation. That means your firewood stored outside, your tractor that’s stored anywhere on any property that you have that’s visible from the roads, haybine, roller, anything stored outside that is visible from a road or adjoining property.” He said there is no distance and no sight distance specified, and if it can be seen from the road or anyone else’s property, it puts you in violation.

Ms. Terri Atkins Wilson, County Attorney, said the vagueness is the problem.

Mr. Bartlett said exterior storage is a problem.

Supervisor Emert said this puts the County in violation as all of the dump sites would be considered in violation.

Chairman Townsend asked if staff would see how other counties handle the storage issue; he asked the County Attorney to look into this matter. Discussion followed.



Chairman Townsend requested a meeting of the Personnel Committee to review questions and the process for hiring a county administrator. He said they will then present the information to the whole Board. Discussion followed.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of April 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of April 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial

Ms. Katharine Wilson, Food Works Director, submitted a report for April 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of March 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Piedmont Senior Resources Area Agency on Aging

Mr. T. Jordan Miles, Interim Chief Executive Officer, submitted a report for the first quarter of 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

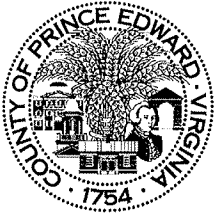
Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of March 2020, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Booth, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

|      |                      |           |
|------|----------------------|-----------|
| Aye: | Beverly M. Booth     | Nay: None |
|      | Pattie Cooper-Jones  |           |
|      | J. David Emert       |           |
|      | Llew W. Gilliam, Jr. |           |
|      | Robert M. Jones      |           |
|      | Odessa H. Pride      |           |
|      | Jerry R. Townsend    |           |
|      | James R. Wilck       |           |

the meeting was adjourned at 8:37 p.m.

DRAFT



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2020  
**Item No.:** 8-c  
**Department:** County Administration  
**Staff Contact:** Crystal Baker  
**Issue:** Review of Accounts & Claims

---

**Summary:** The May bill list is attached for the Board's reviews.

**Attachments:** May 2020 Bill List

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

5/29/2020

FROM DATE- 5/01/2020  
TO DATE- 5/29/2020

ACCOUNTS PAYABLE CHECKS  
PRINCE EDWARD

| FUND NO. | DESCRIPTION                  | \$\$\$ PAY \$\$\$ |
|----------|------------------------------|-------------------|
| 100      | GENERAL FUND                 | \$265,388.08      |
| 105      | FORFEITED ASSETS FUND        | \$63.00           |
| 501      | WATER FUND                   | \$21.10           |
| 502      | SEWER FUND                   | \$45.75           |
| 520      |                              | \$37,217.48       |
| 732      | RETIREMENT BENEFIT FUND      | \$1,187.00        |
| 741      | PIEDMONT COURT SERVICES FUND | \$5,560.11        |
|          | TOTAL                        | 309,482.52        |

AP375H  
5/29/2020  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2020 -- 5/29/2020

AFTER CHECKS  
PAGE 1

| MAJOR# | VENDOR NUMBER | VENDOR NAME                                             | ACCT# | BOARD OF SUPERVISORS | INV#            | DESCRIPTION         | AMOUNT      |
|--------|---------------|---------------------------------------------------------|-------|----------------------|-----------------|---------------------|-------------|
| 3600   | 11894         | Advertising<br>BUSINESS CARD                            |       |                      | 0639PUCKETT0520 | VML ADVERTISING     | 75.00       |
|        | 15240         | FARMVILLE NEWSMEDIA                                     |       |                      | 129579/0420     | ADVERTISING         | 1,032.36    |
|        |               |                                                         |       |                      |                 | ACCOUNT TOTAL       | 1,107.36 *  |
| 5530   | 11894         | Travel-Subsistence & Lodg<br>BUSINESS CARD              |       |                      | 0639PUCKETT0520 | BOARD MTG MEALS     | 50.75       |
|        |               |                                                         |       |                      |                 | ACCOUNT TOTAL       | 50.75 *     |
| 6040   | 11894         | ADP Equipment<br>BUSINESS CARD                          |       |                      | 0639PUCKETT0520 | RETURN CREDIT       | 249.99-     |
|        | 30440         | US CELLULAR                                             |       |                      | 816442183 0620  | CELLULAR SERVICE    | 265.00      |
|        |               |                                                         |       |                      |                 | ACCOUNT TOTAL       | 15.01 *     |
|        |               |                                                         |       |                      |                 | MAJOR TOTAL         | 1,173.12 ** |
| 012110 |               | COUNTY ADMINISTRATOR                                    |       |                      |                 |                     |             |
| 5230   | 30440         | Telecommunications<br>US CELLULAR                       |       |                      | 816442183 0620  | CELLULAR SERVICE    | 126.12      |
|        |               |                                                         |       |                      |                 | ACCOUNT TOTAL       | 126.12 *    |
| 6001   | 11902         | Office Supplies<br>BUSINESS DATA OF VA, INC.            |       |                      | 01 1127         | NORTON ANTIVIRUS    | 39.95       |
|        | 11902         | BUSINESS DATA OF VA, INC.                               |       |                      | 01 1136         | NORTON ANTIVIRUS    | 79.90       |
|        | 20600         | KEY OFFICE SUPPLY                                       |       |                      | 542663          | CARTRIDGES          | 803.90      |
|        | 20600         | KEY OFFICE SUPPLY                                       |       |                      | 542696          | CARTRIDGE           | 99.95       |
|        | 20600         | KEY OFFICE SUPPLY                                       |       |                      | 542801          | CARTRIDGES          | 1,623.39    |
|        | 20600         | KEY OFFICE SUPPLY                                       |       |                      | 542842          | GREENBAR PAPER      | 413.94      |
|        | 20600         | KEY OFFICE SUPPLY                                       |       |                      | 543265          | STAPLERS            | 25.99       |
|        |               |                                                         |       |                      |                 | ACCOUNT TOTAL       | 3,087.02 *  |
|        |               |                                                         |       |                      |                 | MAJOR TOTAL         | 3,213.14 ** |
| 012240 |               | INDEPENDENT AUDITOR                                     |       |                      |                 |                     |             |
| 3120   | 28729         | Accountings & Auditing Se<br>MCGRIFF INSURANCE SERVICES |       |                      | 20COPEGM03871   | OPEB ACCOUNTING     | 6,608.00    |
|        |               |                                                         |       |                      |                 | ACCOUNT TOTAL       | 6,608.00 *  |
|        |               |                                                         |       |                      |                 | MAJOR TOTAL         | 6,608.00 ** |
| 012310 |               | COMMISSIONER OF REVENUE                                 |       |                      |                 |                     |             |
| 3600   | 15240         | Advertising<br>FARMVILLE NEWSMEDIA                      |       |                      | 130634/0420     | ADVERTISING         | 73.74       |
|        |               |                                                         |       |                      |                 | ACCOUNT TOTAL       | 73.74 *     |
| 5230   | 13325         | Telecommunications<br>TREASURER OF VIRGINIA             |       |                      | T431595         | ONLINE SERVICE      | 71.10       |
|        |               |                                                         |       |                      |                 | ACCOUNT TOTAL       | 71.10 *     |
| 6014   | 11902         | Other Operating Supplies<br>BUSINESS DATA OF VA, INC.   |       |                      | 01 1135         | VEHICLE ASSESS BOOK | 293.52      |
|        |               |                                                         |       |                      |                 | ACCOUNT TOTAL       | 293.52 *    |
|        |               |                                                         |       |                      |                 | MAJOR TOTAL         | 438.36 **   |

AP375H  
5/29/2020  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2020 -- 5/29/2020

AFTER CHECKS  
PAGE 2

| MAJOR#<br>ACCT#<br>012320 | VENDOR<br>NUMBER<br>ASSESSOR                                         | VENDOR<br>NAME                                                                                                                                                                                                                                                | INV#                                                                                            | DESCRIPTION                                                                                                                                                                        | AMOUNT                                                                                            |
|---------------------------|----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| 3160                      | 32122                                                                | Professional Services<br>WAMPLER-EANES APPRAISAL                                                                                                                                                                                                              | 006 21                                                                                          | REASSESSMENT                                                                                                                                                                       | 14,355.00<br>14,355.00 *<br>14,355.00 **                                                          |
| 012410                    | TREASURER                                                            |                                                                                                                                                                                                                                                               |                                                                                                 |                                                                                                                                                                                    |                                                                                                   |
| 3171                      | 29041<br>29041                                                       | Land Sale Expense - TACS<br>TACS, P.C.<br>TACS, P.C.                                                                                                                                                                                                          | 6609<br>6658                                                                                    | TITLE SEARCH FEES<br>TITLE SEARCH FEES                                                                                                                                             | 1,142.35<br>290.70<br>1,433.05 *                                                                  |
| 5230                      | 11250<br>13325                                                       | Telecommunications<br>BENCHMARK COMMUNITY BANK<br>TREASURER OF VIRGINIA                                                                                                                                                                                       | 7596<br>T431595                                                                                 | PAYFLOW/PAYPAL<br>ONLINE SERVICE                                                                                                                                                   | 15.50<br>71.10<br>86.60 *                                                                         |
| 5540                      | 32294<br>32294<br>32294<br>32294<br>32294                            | Travel-Convention & Educa<br>WELDON COOPER CENTER<br>WELDON COOPER CENTER<br>WELDON COOPER CENTER<br>WELDON COOPER CENTER<br>WELDON COOPER CENTER                                                                                                             | 43054<br>43266<br>43273<br>43276<br>43309                                                       | LIVE CLASS<br>WEBINAR<br>WEBINAR<br>WEBINAR<br>WEBINAR                                                                                                                             | 150.00<br>25.00<br>25.00<br>25.00<br>25.00<br>250.00 *                                            |
| 5810                      | 11015                                                                | Dues & Association Member<br>BAI TREASURERS USER GROUP                                                                                                                                                                                                        | DUES FY21                                                                                       | MEMBERSHIP DUES                                                                                                                                                                    | 500.00<br>500.00 *                                                                                |
| 6001                      | 20600<br>20600<br>20600                                              | Office Supplies<br>KEY OFFICE SUPPLY<br>KEY OFFICE SUPPLY<br>KEY OFFICE SUPPLY                                                                                                                                                                                | 543998<br>544030<br>544045                                                                      | RUBBER BANDS<br>COPY PAPER<br>HI LITERS                                                                                                                                            | 3.36<br>99.98<br>5.54<br>108.88 *                                                                 |
| 6020                      | 13012                                                                | DMV Stops<br>DMV                                                                                                                                                                                                                                              | 202012101260                                                                                    | DMV STOP FEES                                                                                                                                                                      | 1,175.00<br>1,175.00 *<br>3,553.53 **                                                             |
| 012510                    | INFORMATION TECHNOLOGY                                               |                                                                                                                                                                                                                                                               |                                                                                                 |                                                                                                                                                                                    |                                                                                                   |
| 3160                      | 11902<br>11902<br>11902<br>11902<br>11902<br>11902<br>11902<br>11902 | Professional Services<br>BUSINESS DATA OF VA, INC.<br>BUSINESS DATA OF VA, INC.<br>BUSINESS DATA OF VA, INC.<br>BUSINESS DATA OF VA, INC.<br>BUSINESS DATA OF VA, INC.<br>BUSINESS DATA OF VA, INC.<br>BUSINESS DATA OF VA, INC.<br>BUSINESS DATA OF VA, INC. | 01 1115<br>01 1118<br>01 1119<br>01 1120<br>01 1121<br>01 1122<br>01 1124<br>01 1125<br>01 1126 | CONTRACT AGREEMENT<br>TRAVEL & EXPENSE<br>TRAVEL & EXPENSE<br>TRAVEL & EXPENSE<br>TRAVEL & EXPENSE<br>TRAVEL & EXPENSE<br>TRAVEL & EXPENSE<br>TRAVEL & EXPENSE<br>TRAVEL & EXPENSE | 4,500.00<br>125.00<br>125.00<br>125.00<br>75.00<br>125.00<br>125.00<br>125.00<br>125.00<br>125.00 |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME                                                                                                                                                                                                                               | INV#                                                                                           | DESCRIPTION                                                                                                                                                | AMOUNT                                                                                                          |
|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| 3320            | Maintenance Service<br>11537 BAI MUNICIPAL SOFTWARE<br>12762 COMPUTERPLUS SALES/SERVIC                                                                                                                                                                 | 20200508009<br>MC0200259                                                                       | ANNUAL MAINTENANCE<br>PRINTER SERV CONTRACT                                                                                                                | 5,765.00<br>79.00<br>5,844.00 *                                                                                 |
| 013100          | ELECTORAL BOARD AND OFFICIALS                                                                                                                                                                                                                          |                                                                                                |                                                                                                                                                            | 12,294.00 **                                                                                                    |
| 3320            | Maintenance Service Contr                                                                                                                                                                                                                              | 1134409                                                                                        | MAINT SERVICE CNTRCT                                                                                                                                       | 5,930.00<br>5,930.00 *                                                                                          |
| 3500            | Printing<br>24985 OWEN G DUNN CO<br>24985 OWEN G DUNN CO                                                                                                                                                                                               | 22257<br>22258                                                                                 | BALLOTS<br>BALLOTS                                                                                                                                         | 1,136.03<br>2,278.34<br>3,414.37 *                                                                              |
| 3600            | Advertising<br>15240 FARMVILLE NEWSMEDIA                                                                                                                                                                                                               | 130369/1043131                                                                                 | ADVERTISING                                                                                                                                                | 159.77<br>159.77 *<br>9,504.14 **                                                                               |
| 013200          | REGISTRAR                                                                                                                                                                                                                                              |                                                                                                |                                                                                                                                                            |                                                                                                                 |
| 5210            | Postal Services<br>32961 WRIGHT LYNETTE                                                                                                                                                                                                                |                                                                                                | POSTAGE                                                                                                                                                    | 11.30<br>11.30 *                                                                                                |
| 6001            | Office Supplies<br>20600 KEY OFFICE SUPPLY<br>20600 KEY OFFICE SUPPLY<br>20600 KEY OFFICE SUPPLY<br>20600 KEY OFFICE SUPPLY<br>20600 KEY OFFICE SUPPLY<br>24985 OWEN G DUNN CO<br>24985 OWEN G DUNN CO<br>32961 WRIGHT LYNETTE<br>32961 WRIGHT LYNETTE | 542700<br>542873<br>543042<br>543084<br>543156<br>22096<br>22096<br>REIMB 0520<br>REIMB 0520/2 | LABELS<br>COPY PAPER/LEGAL PPR<br>ENVELOPES<br>ENVELOPES<br>ENVELOPES<br>POLLING SIGNS<br>COVID 19 SIGNAGE<br>COVID PLLING SPPLIES<br>BAGGIES/SPRAY BOTTLE | 97.16<br>129.85<br>111.68<br>247.92<br>279.80<br>165.45<br>40.00<br>66.50<br>23.17<br>1,161.53 *<br>1,172.83 ** |
| 021100          | CIRCUIT COURT                                                                                                                                                                                                                                          |                                                                                                |                                                                                                                                                            |                                                                                                                 |
| 6001            | Office Supplies<br>20600 KEY OFFICE SUPPLY                                                                                                                                                                                                             | 542846                                                                                         | WATER                                                                                                                                                      | 18.58<br>18.58 *<br>18.58 **                                                                                    |
|                 | ACCOUNT TOTAL                                                                                                                                                                                                                                          |                                                                                                |                                                                                                                                                            | 6,450.00 *                                                                                                      |
|                 | ACCOUNT TOTAL                                                                                                                                                                                                                                          |                                                                                                |                                                                                                                                                            | 5,930.00                                                                                                        |
|                 | MAJOR TOTAL                                                                                                                                                                                                                                            |                                                                                                |                                                                                                                                                            | 5,844.00 *                                                                                                      |
|                 | ACCOUNT TOTAL                                                                                                                                                                                                                                          |                                                                                                |                                                                                                                                                            | 5,930.00 *                                                                                                      |
|                 | ACCOUNT TOTAL                                                                                                                                                                                                                                          |                                                                                                |                                                                                                                                                            | 1,136.03                                                                                                        |
|                 | MAJOR TOTAL                                                                                                                                                                                                                                            |                                                                                                |                                                                                                                                                            | 2,278.34                                                                                                        |
|                 | ACCOUNT TOTAL                                                                                                                                                                                                                                          |                                                                                                |                                                                                                                                                            | 3,414.37 *                                                                                                      |
|                 | ACCOUNT TOTAL                                                                                                                                                                                                                                          |                                                                                                |                                                                                                                                                            | 159.77                                                                                                          |
|                 | MAJOR TOTAL                                                                                                                                                                                                                                            |                                                                                                |                                                                                                                                                            | 159.77 *                                                                                                        |
|                 | ACCOUNT TOTAL                                                                                                                                                                                                                                          |                                                                                                |                                                                                                                                                            | 9,504.14 **                                                                                                     |
|                 | ACCOUNT TOTAL                                                                                                                                                                                                                                          |                                                                                                |                                                                                                                                                            | 11.30                                                                                                           |
|                 | MAJOR TOTAL                                                                                                                                                                                                                                            |                                                                                                |                                                                                                                                                            | 11.30 *                                                                                                         |
|                 | ACCOUNT TOTAL                                                                                                                                                                                                                                          |                                                                                                |                                                                                                                                                            | 97.16                                                                                                           |
|                 | MAJOR TOTAL                                                                                                                                                                                                                                            |                                                                                                |                                                                                                                                                            | 129.85                                                                                                          |
|                 | ACCOUNT TOTAL                                                                                                                                                                                                                                          |                                                                                                |                                                                                                                                                            | 111.68                                                                                                          |
|                 | MAJOR TOTAL                                                                                                                                                                                                                                            |                                                                                                |                                                                                                                                                            | 247.92                                                                                                          |
|                 | ACCOUNT TOTAL                                                                                                                                                                                                                                          |                                                                                                |                                                                                                                                                            | 279.80                                                                                                          |
|                 | MAJOR TOTAL                                                                                                                                                                                                                                            |                                                                                                |                                                                                                                                                            | 165.45                                                                                                          |
|                 | ACCOUNT TOTAL                                                                                                                                                                                                                                          |                                                                                                |                                                                                                                                                            | 40.00                                                                                                           |
|                 | MAJOR TOTAL                                                                                                                                                                                                                                            |                                                                                                |                                                                                                                                                            | 66.50                                                                                                           |
|                 | ACCOUNT TOTAL                                                                                                                                                                                                                                          |                                                                                                |                                                                                                                                                            | 23.17                                                                                                           |
|                 | MAJOR TOTAL                                                                                                                                                                                                                                            |                                                                                                |                                                                                                                                                            | 1,161.53 *                                                                                                      |
|                 | ACCOUNT TOTAL                                                                                                                                                                                                                                          |                                                                                                |                                                                                                                                                            | 1,172.83 **                                                                                                     |
|                 | ACCOUNT TOTAL                                                                                                                                                                                                                                          |                                                                                                |                                                                                                                                                            | 18.58                                                                                                           |
|                 | MAJOR TOTAL                                                                                                                                                                                                                                            |                                                                                                |                                                                                                                                                            | 18.58 *                                                                                                         |
|                 | ACCOUNT TOTAL                                                                                                                                                                                                                                          |                                                                                                |                                                                                                                                                            | 18.58 **                                                                                                        |

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| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME                                                                | INV#                          | DESCRIPTION                         | ACCOUNT TOTAL      | AMOUNT     |
|-----------------|-----------------------------------------------------------------------------------------|-------------------------------|-------------------------------------|--------------------|------------|
| 021200          | GENERAL DISTRICT COURT                                                                  |                               |                                     |                    |            |
| 5210            | Postal Services<br>26125 QUADIENT LEASING USA, INC.                                     | N8278191                      | MACHINE LEASE GDC                   | 350.19             | 350.19 *   |
| 6001            | Office Supplies                                                                         |                               |                                     |                    |            |
|                 | 20600 KEY OFFICE SUPPLY                                                                 | 542701                        | MACHINE STAND                       | 179.90             | 179.90     |
|                 | 20600 KEY OFFICE SUPPLY                                                                 | 542711                        | MACHINE STAND                       | 179.90             | 179.90     |
|                 | 20600 KEY OFFICE SUPPLY                                                                 | 542762                        | HEATER                              | 42.99              | 42.99      |
|                 | 20600 KEY OFFICE SUPPLY                                                                 | 542783                        | HLDR/ORGNZR/CUP                     | 115.54             | 115.54     |
|                 | 20600 KEY OFFICE SUPPLY                                                                 | 542785                        | DIFF IN SUPPLIES                    | 21.00              | 21.00      |
|                 | 20600 KEY OFFICE SUPPLY                                                                 | 542792                        | DESK TRAYS                          | 48.56              | 48.56      |
|                 | 20600 KEY OFFICE SUPPLY                                                                 | 542800                        | DESK TRAYS                          | 44.72              | 44.72      |
|                 | 20600 KEY OFFICE SUPPLY                                                                 | 543189                        | STRPS/FILE BX/ORGNZR                | 71.83              | 71.83      |
|                 | 20600 KEY OFFICE SUPPLY                                                                 | 543203                        | KEYBOARDS                           | 215.94             | 215.94     |
|                 | 20600 KEY OFFICE SUPPLY                                                                 | 543243                        | LABEL MAKER                         | 45.73              | 45.73      |
|                 | 20600 KEY OFFICE SUPPLY                                                                 | 543244                        | BATTERIES/TAPE                      | 26.29              | 26.29      |
|                 | 20600 KEY OFFICE SUPPLY                                                                 | 543250                        | KEYBOARDS                           | 131.96             | 131.96     |
|                 | 20600 KEY OFFICE SUPPLY                                                                 | 543251                        | MAGAZINE RACK                       | 259.99             | 259.99     |
|                 | 20600 KEY OFFICE SUPPLY                                                                 | 543441                        | KEYBOARDS                           | 131.96             | 131.96     |
|                 |                                                                                         |                               | ACCOUNT TOTAL                       | 1,516.31 *         |            |
|                 |                                                                                         |                               | MAJOR TOTAL                         | 1,866.50 **        |            |
| 021250          | JUVENILE & DOMESTIC COURT                                                               |                               |                                     |                    |            |
| 5210            | Postal Services<br>26124 QUADIENT FINANCE USA, INC.<br>26125 QUADIENT LEASING USA, INC. | JDR PSTGE 0520<br>N8285517    | POSTAGE<br>MACHINE LEASE JDR        | 2,000.00<br>394.87 | 2,394.87 * |
| 6001            | Office Supplies<br>13369 DIAMOND SPRINGS WATER INC<br>20600 KEY OFFICE SUPPLY           | 17105000 0520<br>542805       | WATER & EQUIP RENTAL<br>VRT VF95530 | 60.65<br>179.90    | 240.55 *   |
| 8202            | Furniture & Fixtures<br>20600 KEY OFFICE SUPPLY<br>20600 KEY OFFICE SUPPLY              | 542780<br>542781              | DESK CHAIRS<br>DESK CHAIR           | 358.00<br>199.00   | 557.00 *   |
|                 |                                                                                         |                               | ACCOUNT TOTAL                       | 3,192.42 **        |            |
| 021300          | SPECIAL MAGISTRATES                                                                     |                               |                                     |                    |            |
| 6001            | Office Supplies<br>11894 BUSINESS CARD<br>28053 CHRISTOPHER SALERNO                     | 0639PUCKETT0520<br>REIMB 0520 | UV DISINFCT LIGHT<br>FACE MASKS     | 42.11<br>82.11     | 124.22 *   |
|                 |                                                                                         |                               | ACCOUNT TOTAL                       | 124.22 **          |            |
| 021600          | CLERK OF THE CIRCUIT COURT                                                              |                               |                                     |                    |            |
| 5210            | Postal Services<br>26125 QUADIENT LEASING USA, INC.                                     | N8280824                      | POSTAGE LEASE PYMNT                 | 382.29             | 382.29 *   |



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| MAJOR# | VENDOR NUMBER | VENDOR NAME                                        | INV#             | DESCRIPTION          | ACCOUNT TOTAL | AMOUNT      |
|--------|---------------|----------------------------------------------------|------------------|----------------------|---------------|-------------|
| 6001   | 21319         | CENTURYLINK<br>Office Supplies                     | 309863799 0520   | PHONE                |               | 57.85       |
|        | 13369         | DIAMOND SPRINGS WATER INC                          | 16938800 0520    | WATER & EQUIP RENTAL |               | 57.85 *     |
|        | 20600         | KEY OFFICE SUPPLY                                  | 542795           | WIRELSS KYBRD/MOUSE  |               | 46.70       |
|        | 20600         | KEY OFFICE SUPPLY                                  | 542796           | MICROWAVE            |               | 127.28      |
|        | 20600         | KEY OFFICE SUPPLY                                  | 543523           | COPY PAPER           |               | 239.95      |
|        |               |                                                    |                  |                      | ACCOUNT TOTAL | 249.75      |
|        |               |                                                    |                  |                      | MAJOR TOTAL   | 663.68 *    |
|        |               |                                                    |                  |                      |               | 1,103.82 ** |
| 021800 |               | LAW LIBRARY                                        |                  |                      |               |             |
| 6012   | 21761         | RELX INC DBA LEXISNEXIS<br>Books and Subscriptions | 3092605432       | MONTHLY PAYMENT      |               | 366.00      |
|        |               |                                                    |                  |                      | ACCOUNT TOTAL | 366.00 *    |
|        |               |                                                    |                  |                      | MAJOR TOTAL   | 366.00 **   |
| 022100 |               | COMMONWEALTH'S ATTORNEY                            |                  |                      |               |             |
| 6001   | 11302         | BUSINESS DATA OF VA, INC.<br>Office Supplies       | 01 1136          | NORTON ANTIVIRUS     |               | 39.95       |
|        | 20600         | KEY OFFICE SUPPLY                                  | 542733           | SOAP/SCSSRS/CALL BLL |               | 42.51       |
|        | 20600         | KEY OFFICE SUPPLY                                  | 543237           | STAND/STMP/HLDR/PENS |               | 130.67      |
|        | 20600         | KEY OFFICE SUPPLY                                  | 543272           | STAPLES              |               | 24.99       |
|        | 20600         | KEY OFFICE SUPPLY                                  | 543520           | MOUSE PADS           |               | 15.98       |
|        |               |                                                    |                  |                      | ACCOUNT TOTAL | 254.10 *    |
|        |               |                                                    |                  |                      | MAJOR TOTAL   | 254.10 **   |
| 022200 |               | VICTIM WITNESS ASSISTANCE PROGRAM                  |                  |                      |               |             |
| 6030   | 28060         | SAMS CINDY<br>Non-Capital Equipment                | REIMB 0520       | RUG/FRIDGE           |               | 68.43       |
|        | 28060         | SAMS CINDY                                         | REIMB 0520       | RUG/FRIDGE           |               | 131.73      |
|        |               |                                                    |                  |                      | ACCOUNT TOTAL | 200.16 *    |
|        |               |                                                    |                  |                      | MAJOR TOTAL   | 200.16 **   |
| 031200 |               | SHERIFF                                            |                  |                      |               |             |
| 3110   | 11894         | BUSINESS CARD<br>Animal Care/Services              | 05555SHERIFF0520 | DOG LEADS            |               | 37.89       |
|        |               |                                                    |                  |                      | ACCOUNT TOTAL | 37.89 *     |
| 3170   | 22345         | MEDTOX DIAGNOSTICS INC<br>Drug Testing             | 604573           | DRUG TEST KITS       |               | 617.66      |
|        | 22347         | MEDTOX LABORATORIES INC                            | 04202094888      | DRUG TESTING         |               | 50.00       |
|        |               |                                                    |                  |                      | ACCOUNT TOTAL | 667.66 *    |
| 3311   | 14300         | EAST END MOTOR CO INC<br>Repairs & Maint-Auto & Eq | 188327           | TAIL LIGHT ASSEMBLY  |               | 255.56      |
|        | 14300         | EAST END MOTOR CO INC                              | 189583           | BRAKE INSTALLATION   |               | 683.91      |

| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME               | INV#             | DESCRIPTION           | AMOUNT     |
|--------|-------|---------------|---------------------------|------------------|-----------------------|------------|
| 3320   |       | 14300         | EAST END MOTOR CO INC     | 189782           | WHEEL SHIELD/INSPCTN  | 247.62     |
|        |       | 14300         | EAST END MOTOR CO INC     | 190211           | INSPECTION            | 20.00      |
|        |       | 14915         | EXPRESS CARE              | 25330            | OIL CHANGE            | 68.17      |
|        |       | 14915         | EXPRESS CARE              | 25671            | OIL CHANGE            | 70.17      |
|        |       | 14915         | EXPRESS CARE              | 25792            | OIL CHANGE            | 80.97      |
|        |       | 14915         | EXPRESS CARE              | 25955            | OIL CHANGE            | 80.97      |
|        |       | 20323         | KENBRIDGE TIRE            | 53456            | CALIBRATION           | 25.00      |
|        |       | 29199         | THIRD STREET WRECKER INC  | T4222            | TOW HOOK FEE          | 175.00     |
|        |       |               |                           |                  | ACCOUNT TOTAL         | 1,707.37 * |
| 3320   |       |               | Maintenance Service Contr |                  |                       |            |
|        |       | 23833         | VERIZON CONNECT NWF, INC  | OSV000002104584  | GPS SERVICE           | 394.80     |
|        |       | 31339         | VERIZON WIRELESS          | 9853464096       | VEHICLE MODEM SERVICE | 600.83     |
|        |       |               |                           |                  | ACCOUNT TOTAL         | 995.63 *   |
| 5210   |       | 11894         | Postal Services           |                  |                       |            |
|        |       |               | BUSINESS CARD             | 05555SHERIFF0620 | POSTAGE/PRINT POWDER  | 60.30      |
|        |       |               |                           |                  | ACCOUNT TOTAL         | 60.30 *    |
| 5230   |       |               | 9elecommunications        |                  |                       |            |
|        |       | 20904         | KINEX NETWORKING SOLUTION | 1221             | REMOTE BACKUP         | 19.95      |
|        |       | 20904         | KINEX NETWORKING SOLUTION | 2077             | REMOTE BACKUP         | 19.95      |
|        |       | 20904         | KINEX NETWORKING SOLUTION | 238              | REMOTE BACKUP         | 18.95      |
|        |       | 21319         | CENTURYLINK               | 309468839 0520   | PHONE                 | 10.36      |
|        |       | 21319         | CENTURYLINK               | 309558628 0520   | SHERIFF'S VCIN        | 7.97       |
|        |       | 30440         | US CELLULAR               | 918210747 0520   | CELLULAR SERVICE      | 638.15     |
|        |       | 30440         | US CELLULAR               | 918210747 0620   | CELLULAR SERVICE      | 625.46     |
|        |       |               |                           |                  | ACCOUNT TOTAL         | 1,340.79 * |
| 5530   |       |               | Travel-Subsistence & Lodg |                  |                       |            |
|        |       | 34410         | YODER BRANDON             | MEALS 0520       | MEALS                 | 58.10      |
|        |       | 34410         | YODER BRANDON             | REIMB 0520       | MEALS                 | 125.26     |
|        |       |               |                           |                  | ACCOUNT TOTAL         | 183.36 *   |
| 5801   |       | 31339         | Accreditation             |                  |                       |            |
|        |       |               | VERIZON WIRELESS          | 9853746396       | ACCRED PHONES         | 81.80      |
|        |       |               |                           |                  | ACCOUNT TOTAL         | 81.80 *    |
| 6001   |       |               | Office Supplies           |                  |                       |            |
|        |       | 11894         | BUSINESS CARD             | 05555SHERIFF0520 | HDMI CABLE            | 9.97       |
|        |       | 11902         | BUSINESS DATA OF VA, INC. | 01 1118          | NORTON ANTIVIRUS      | 39.95      |
|        |       | 11902         | BUSINESS DATA OF VA, INC. | 01 1122          | NORTON ANTIVIRUS      | 39.95      |
|        |       | 13369         | DIAMOND SPRINGS WATER INC | 27961300 0420    | WATER & EQUIP RENTAL  | 61.60      |
|        |       | 20600         | KEY OFFICE SUPPLY         | 543113           | COPY PAPER            | 174.75     |
|        |       | 20600         | KEY OFFICE SUPPLY         | 543118           | MONTHLY PLANNER       | 25.18      |
|        |       | 20600         | KEY OFFICE SUPPLY         | 543195           | CD SPINDLE            | 29.98      |
|        |       | 20600         | KEY OFFICE SUPPLY         | 543557           | CARTRIDGES            | 197.28     |
|        |       | 32138         | WALMART COMMUNITY/SYNCR   | 3871             | TV RETURN CREDIT      | 178.00-    |
|        |       | 32138         | WALMART COMMUNITY/SYNCR   | 4048             | TV/TILT MOUNT         | 178.00     |
|        |       | 32138         | WALMART COMMUNITY/SYNCR   | 4048             | TV/TILT MOUNT         | 17.96      |
|        |       | 32138         | WALMART COMMUNITY/SYNCR   | 6058             | SUPPLIES              | 15.74      |
|        |       | 32138         | WALMART COMMUNITY/SYNCR   | 9172             | BADGE HLDER/CLIPS     | 12.45      |
|        |       |               |                           |                  | ACCOUNT TOTAL         | 624.81 *   |
| 6004   |       |               | Virso Comm Center Crime P |                  |                       |            |
|        |       | 28869         | STIFF O O INC             | 8609             | JOHN SERVICE          | 680.00     |
|        |       |               |                           |                  | ACCOUNT TOTAL         | 680.00 *   |

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|--------|-------|---------------|---------------------------|-----------------|----------------------|--------------|
| 6009   |       | 21038         | KUSTOM SIGNALS INC        | 574054          | RADAR CABLE          | 93.00        |
|        |       | 21038         | KUSTOM SIGNALS INC        | 574054          | RADAR CABLE          | 67.00-       |
|        |       |               |                           |                 | ACCOUNT TOTAL        | 26.00 *      |
| 6010   |       |               | Police Supplies           |                 |                      |              |
|        |       | 10895         | AXON ENTERPRISE INC       | SI 1657593      | TASER HLSTRS/WRNTEES | 1,800.50     |
|        |       | 10895         | AXON ENTERPRISE INC       | SI 1658191      | TASER BATTERIES      | 477.00       |
|        |       | 11894         | BUSINESS CARD             | 0555SHERIFF0620 | POSTAGE/PRINT POWDER | 29.85        |
|        |       | 13012         | DMV                       | 202012100788    | SPECIAL ID           | 10.00        |
|        |       | 16102         | GALLS LLC                 | 015513173       | MAG LIGHT            | 122.00       |
|        |       | 23944         | TOWN POLICE SUPPLY        | 0021310-0       | MAGAZINES            | 45.50        |
|        |       |               |                           |                 | ACCOUNT TOTAL        | 2,484.85 *   |
| 6011   |       |               | Uniforms & Wearing Appare |                 |                      |              |
|        |       | 10380         | AMERICAN UNIFORM SALES    | 56303           | SHIRTS               | 107.38       |
|        |       | 10380         | AMERICAN UNIFORM SALES    | 56304           | ARMOR SKINS & SHIRTS | 795.71       |
|        |       | 11256         | BKT UNIFORMS              | 78937           | PANTS                | 191.97       |
|        |       | 11256         | BKT UNIFORMS              | 79092           | PANTS                | 191.97       |
|        |       | 16102         | GALLS LLC                 | 015513185       | BDU'S                | 100.00       |
|        |       | 16102         | GALLS LLC                 | 015513229       | BELTS                | 93.64        |
|        |       |               |                           |                 | ACCOUNT TOTAL        | 1,480.67 *   |
| 6012   |       | 22211         | Books & Subscriptions     | 18305350        | LEGISLIVE SUMMARY 20 | 111.43       |
|        |       |               |                           |                 | ACCOUNT TOTAL        | 111.43 *     |
| 6017   |       |               | Byrne JAG Grant           |                 |                      |              |
|        |       | 10895         | AXON ENTERPRISE INC       | SI 1657086      | TASERS               | 5,565.00     |
|        |       | 28970         | STOPSTICK, LTD            | 0017348 IN      | STOP STICKS          | 5,195.00     |
|        |       |               |                           |                 | ACCOUNT TOTAL        | 10,760.00 *  |
|        |       |               |                           |                 | MAJOR TOTAL          | 21,242.56 ** |
| 032200 |       |               | VOLUNTEER FIRE DEPARTMENT |                 |                      |              |
| 7002   |       |               | Payment to Rice VFD       |                 |                      |              |
|        |       | 12845         | COUNTY WASTE              | 0800125809 0520 | TRASH COLLECTION     | 53.17        |
|        |       | 14695         | ELLINGTON'S LAWN SERVICE  | 82              | MOWING               | 225.00       |
|        |       | 15656         | FIRE & SAFETY EQUIP CO    | 100394          | VESTS & LETTERING    | 497.43       |
|        |       | 31846         | DOMINION ENERGY VIRGINIA  | 4500495009 0520 | RVFD ELECTRIC        | 156.08       |
|        |       | 31846         | DOMINION ENERGY VIRGINIA  | 5487358649 0420 | RVFD ELECTRIC        | 23.85        |
|        |       |               |                           |                 | ACCOUNT TOTAL        | 955.53 *     |
| 7003   |       |               | Payment to Prospect VFD   |                 |                      |              |
|        |       | 15656         | FIRE & SAFETY EQUIP CO    | 99691           | FIRE EXT RECHARGE    | 47.00        |
|        |       | 23248         | NAPA OF FARMVILLE         | 205673          | BATTERY              | 428.97       |
|        |       | 23248         | NAPA OF FARMVILLE         | 207444          | GLOVES               | 56.97        |
|        |       | 25210         | PAMPLIN EXXON             | 4840            | FUEL                 | 28.51        |
|        |       | 25782         | PRINCE EDWARD CO PBLC SCH | DIESEL-APRIL 20 | DIESEL               | 107.75       |
|        |       | 25860         | PRINCE EDWARD OVRHD DOORS | 5205            | BUTTON REMOTE        | 185.00       |
|        |       | 29440         | PRINCE EDWARD CO TREAS    | GAS APRIL 2020  | GAS PVFD             | 59.87        |
|        |       |               |                           |                 | ACCOUNT TOTAL        | 914.07 *     |
| 7004   |       |               | Payment to Darlington VFD |                 |                      |              |
|        |       | 10851         | ATLANTIC EMERGENCY        | DVFD TRCK 0520  | DVFD TRUCK 1ST PYMNT | 48,796.50    |

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|-----------------|--------------------------------|----------------------|-----------------|--------------|
| 7007            | 13083 DARLINGTON HGT FIRE DEPT | INTERNET/PARTS/INK   | REIMB 0520      | 98.00        |
|                 | 13083 DARLINGTON HGT FIRE DEPT | INTERNET/PARTS/INK   | REIMB 0520      | 26.57        |
|                 | 13083 DARLINGTON HGT FIRE DEPT | INTERNET/PARTS/INK   | REIMB 0520      | 72.54        |
|                 | 17679 HILL & DAVIS, CPA, PC    | FILED TAX FORMS      | DHVPD 0520      | 100.00       |
|                 | 28640 SOUTHSIDE ELECTRIC COOP  | ELECTRIC             | 38156001 0620   | 230.97       |
|                 |                                | ACCOUNT TOTAL        |                 | 49,324.58 *  |
|                 | 12024 C W WILLIAMS             | EQUIP REPAIR         | 6275223         | 1,456.15     |
|                 | 25246 PARKER OIL CO INC        | DIESEL               | 382416          | 301.52       |
|                 | 25246 PARKER OIL CO INC        | DIESEL               | 63302A-3        | 137.63       |
|                 | 31339 VERIZON WIRELESS         | PHONE                | 9852771090      | 98.29        |
|                 |                                | ACCOUNT TOTAL        |                 | 1,993.59 *   |
|                 |                                | MAJOR TOTAL          |                 | 53,187.77 ** |
| 032500          | EMERGENCY SERVICES             | ADDRESS X REFERENCE  | 240927 65628    | 190.00       |
| 3160            | Professional Service E-91      |                      |                 | 190.00 *     |
| 5022            | Community Emergency Respo      | SPRAY BOTTLES        | 0639PUCKETT0520 | 42.10        |
|                 | 11894 BUSINESS CARD            | FUNNELS              | 0639PUCKETT0520 | 8.41         |
|                 | 11894 BUSINESS CARD            | KN95 MASKS           | 5413            | 2,277.44     |
|                 | 18948 INTERSTATE RESCUE        | THERMOMETERS         | 5505            | 314.33       |
|                 | 18948 INTERSTATE RESCUE        | BRACKETS/BOARDS      | 901430 0420     | 17.00        |
|                 | 21811 LOWE'S                   | SANITZR SPRY BOTTLES | 1089090         | 18.13        |
|                 | 28596 SOUTHERN STATES          | KN95 MASKS           | 21739 RI        | 2,112.13     |
|                 | 31351 VERNON COMPANY           | FACE MASKS           | 2396131 RI      | 3,700.00     |
|                 | 31351 VERNON COMPANY           |                      |                 | 8,489.54 *   |
|                 | 21005 KORMAN SIGNS             | SIGNS/POSTS/HARDWARE | 341950          | 2,858.14     |
|                 |                                | ACCOUNT TOTAL        |                 | 2,858.14 *   |
|                 |                                | MAJOR TOTAL          |                 | 11,537.68 ** |
| 033200          | REGIONAL JAIL & DETENTION      | ELECTRONIC MONITRNG  | FTODD 0420      | 684.00       |
| 3196            | Purchase of Services - Ja      | ELECTRONIC MONITRNG  | TBRKS 0420      | 1,140.00     |
|                 | 28662 SOUTHSIDE OUTREACH DET   |                      |                 | 1,824.00 *   |
|                 | 28662 SOUTHSIDE OUTREACH DET   |                      |                 | 1,824.00 **  |
|                 |                                | ACCOUNT TOTAL        |                 | 32.03        |
|                 |                                | MAJOR TOTAL          |                 | 32.03 *      |
| 034100          | BUILDING OFFICIAL              | CELLULAR SERVICE     | 816442183 0620  | 31.88        |
| 5230            | Telecommunications             |                      |                 | 31.88        |
|                 | 30440 US CELLULAR              |                      |                 | 31.88        |
|                 | Travel-Subsistence & Lodg      |                      |                 | 31.88        |
|                 | 21498 LEATHERWOOD COY          | MEALS                | REIMB 0520      | 31.88        |
|                 |                                | ACCOUNT TOTAL        |                 | 31.88 *      |
|                 |                                | MAJOR TOTAL          |                 | 31.88 *      |

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| MAJOR#<br>ACCT#<br>5540 | VENDOR<br>NUMBER<br>21498 | VENDOR<br>NAME<br>LEATHERWOOD COY | TRAVEL-CONVENTION & EDUCATION | INV#<br>REIMB 0520 | DESCRIPTION<br>MEETING REGISTRATION | ACCOUNT TOTAL<br>MAJOR TOTAL | AMOUNT<br>45.00<br>45.00 *<br>108.91 ** |
|-------------------------|---------------------------|-----------------------------------|-------------------------------|--------------------|-------------------------------------|------------------------------|-----------------------------------------|
| 035100                  |                           | ANIMAL CONTROL                    |                               |                    |                                     |                              |                                         |
| 3310                    |                           | Repairs/Maintenance               |                               |                    |                                     |                              |                                         |
|                         | 15560                     | FARMVILLE WHSALE ELECTRIC         |                               | 689090             | BALLAST                             |                              | 73.92                                   |
|                         | 999999                    | PUCKETT CONSTRUCTION              |                               | MAY 8 2020         | EXCAVATOR RENTAL                    |                              | 300.00                                  |
| 5110                    |                           | Electrical Services               |                               |                    |                                     |                              | 373.92 *                                |
|                         | 31846                     | DOMINION ENERGY VIRGINIA          |                               | 0890745003 0620    | ANIMAL SHELTER                      |                              | 140.30                                  |
| 5230                    |                           | Telecommunications                |                               |                    |                                     |                              | 140.30 *                                |
|                         | 21319                     | CENTURYLINK                       |                               | 310119726 0520     | PHONE                               |                              | 137.37                                  |
|                         | 30440                     | US CELLULAR                       |                               | 816442183 0620     | CELLULAR SERVICE                    |                              | 76.05                                   |
| 6002                    |                           | Supplies for Shelter              |                               |                    |                                     |                              | 213.42 *                                |
|                         | 28352                     | SHERWIN WILLIAMS CO               |                               | 0891-0             | EPOXY/SUPPLIES                      |                              | 228.72                                  |
| 035300                  |                           | MEDICAL EXAMINER                  |                               |                    |                                     |                              | 228.72 *                                |
| 3110                    |                           | Professional Health Serv          |                               |                    |                                     |                              | 956.36 **                               |
|                         | 29459                     | TREASURER OF VIRGINIA             |                               |                    | CORONER                             |                              | 20.00                                   |
| 042610                  |                           | SANDY RIVER RESERVOIR             |                               |                    |                                     |                              | 20.00 *                                 |
| 3160                    |                           | Professional Services             |                               |                    |                                     |                              | 20.00 **                                |
|                         | 17925                     | HURT & PROFFITT, INC              |                               |                    |                                     |                              | 20.00 **                                |
| 043200                  |                           | GENERAL PROPERTIES                |                               |                    |                                     |                              |                                         |
|                         |                           |                                   |                               | 59547 20190066     | PMP/SPLWY CAP ANALYS                |                              | 2,000.00                                |
| 3313                    |                           | Repairs/Maint-YakAttack           |                               |                    |                                     |                              | 2,000.00 *                              |
|                         | 15686                     | FIRE SPRINKLER LTD                |                               | 6911               | SPRINKLER INSPECTION                |                              | 2,000.00 **                             |
| 5110                    |                           | Electrical Services               |                               |                    |                                     |                              |                                         |
|                         | 28640                     | SOUTHSIDE ELECTRIC COOP           |                               | 114379002 0520     | ELECTRIC                            |                              | 515.00                                  |
|                         | 31846                     | DOMINION ENERGY VIRGINIA          |                               | 1230385005 0620    | ROY CLARK MONUMENT                  |                              | 24.76                                   |
|                         | 31846                     | DOMINION ENERGY VIRGINIA          |                               | 1545926683 0520    | SCOPE BLDG                          |                              | 8.14                                    |
|                         | 31846                     | DOMINION ENERGY VIRGINIA          |                               | 2786281903 0520    | COURTHOUSE                          |                              | 45.47                                   |
|                         | 31846                     | DOMINION ENERGY VIRGINIA          |                               | 4883315659 0520    | STEPS HDQTRS                        |                              | 11,866.66                               |
|                         | 31846                     | DOMINION ENERGY VIRGINIA          |                               | 4951935099 0620    | SHERIFF SHED                        |                              | 731.90                                  |
|                         |                           |                                   |                               |                    |                                     |                              | 6.59                                    |

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|-----------------|------------------|---------------------------|-----------------|----------------------|-------------|
| 5130            | 31846            | DOMINION ENERGY VIRGINIA  | 5856894620 0620 | WORSHAM CLERK OFFICE | 12.59       |
|                 | 31846            | DOMINION ENERGY VIRGINIA  | 6669158583 0520 | LIGHTS AT RICE       | 123.69      |
|                 | 31846            | DOMINION ENERGY VIRGINIA  | 8105475944 0520 | AG BLDG              | 751.34      |
|                 | 31846            | DOMINION ENERGY VIRGINIA  | 9670710004 0620 | SHOP ELECTRIC        | 26.89       |
|                 |                  |                           |                 | ACCOUNT TOTAL        | 13,598.03 * |
|                 | 29332            | TOWN OF FARMVILLE         | AG BLDG 0520    | WATER & SEWER        | 73.70       |
|                 | 29332            | TOWN OF FARMVILLE         | CH LAWN 0520    | WATER                | 11.29       |
|                 | 29332            | TOWN OF FARMVILLE         | SCOPE BLDG 0520 | WATER & SEWER        | 34.84       |
|                 | 29332            | TOWN OF FARMVILLE         | STEPS IND 0520  | WATER & SEWER        | 91.92       |
|                 | 29332            | TOWN OF FARMVILLE         | 56 SMI WAY 0520 | WATER & SEWER        | 50.55       |
|                 |                  |                           |                 | ACCOUNT TOTAL        | 262.30 *    |
| 5230            | 10105            | AT&T                      | 7305055660 0520 | SHOP PHONE           | 44.66       |
|                 | 21319            | CENTURYLINK               | 310262069 0520  | PHONE                | 65.08       |
|                 | 30440            | US CELLULAR               | 816442183 0620  | CELLULAR SERVICE     | 64.06       |
|                 |                  |                           |                 | ACCOUNT TOTAL        | 173.80 *    |
| 5303            | 23297            | NATL FLOOD INS PROGRAM    | 300182673 0520  | FLOOD INS-COURTHOUSE | 1,225.00    |
|                 |                  |                           |                 | ACCOUNT TOTAL        | 1,225.00 *  |
| 5440            | 28869            | STIFF O O INC             | 8593            | MONTHLY SERVICE      | 100.00      |
|                 |                  |                           |                 | ACCOUNT TOTAL        | 100.00 *    |
| 6005            | 13367            | DIAMOND PAPER COMPANY     | 258980 2        | DISPENSER            | 10.10       |
|                 | 13367            | DIAMOND PAPER COMPANY     | 260271 1        | HAND SANITIZER       | 177.18      |
|                 | 13367            | DIAMOND PAPER COMPANY     | 261016          | CLEANER/TWL/SOAP/TP  | 717.57      |
|                 | 13367            | DIAMOND PAPER COMPANY     | 261016 1        | GLYBET/BLEACH        | 110.02      |
|                 | 13367            | DIAMOND PAPER COMPANY     | 261764          | TRSH BGS/GLVES/BLCH  | 570.07      |
|                 | 13367            | DIAMOND PAPER COMPANY     | 262671          | SOAP/GLVES/CLEANER   | 799.39      |
|                 | 30239            | UNIFIRST CORPORATION      | 202 1095118     | CLEANING RENTAL      | 76.09       |
|                 | 30239            | UNIFIRST CORPORATION      | 202 1097287     | CLEANING RENTAL      | 76.09       |
|                 | 32138            | WALMART COMMUNITY/SYNCB   | 7456            | CLEANING SUPPLIES    | 85.87       |
|                 |                  |                           |                 | ACCOUNT TOTAL        | 2,622.38 *  |
| 6007            | 10528            | ASTROPHYSICS INC.         | 0024533 IN      | XRAY TROUBLESHOOTING | 1,880.00    |
|                 | 11894            | BUSINESS CARD             | 0639PUCKETT0520 | ELECTRIC MOTOR       | 468.00      |
|                 | 15560            | FARMVILLE WHSALE ELECTRIC | 688046          | BALLAST              | 129.24      |
|                 | 16671            | GRAINGER                  | 9531518067      | BATTERIES            | 4.46        |
|                 | 16671            | GRAINGER                  | 9532216224      | TRANSMITTER          | 46.90       |
|                 | 18908            | J R THARPE TRUCKING CO    | 43899           | STONE & HAULING      | 431.72      |
|                 | 21811            | LOWE'S                    | 906282          | CAT 6 INSERT/PLTES   | 56.55       |
|                 | 25680            | PRICE SUPPLY CO INC       | 2004 078745     | HANDLE & STEM        | 14.73       |
|                 | 25680            | PRICE SUPPLY CO INC       | 2004 079509     | STEMS/SINK REPAIR    | 103.80      |
|                 | 27922            | CINTAS CORPORATION #524   | 4047067848      | UNIFORM RENTALS      | 133.93      |
|                 | 27922            | CINTAS CORPORATION #524   | 4047678115      | UNIFORM RENTALS      | 133.93      |
|                 | 27922            | CINTAS CORPORATION #524   | 4048220366      | UNIFORM RENTALS      | 137.05      |
|                 | 27922            | CINTAS CORPORATION #524   | 4048774308      | UNIFORM RENTALS      | 133.93      |
|                 | 27922            | CINTAS CORPORATION #524   | 4049353947      | UNIFORM RENTALS      | 133.93      |

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|-----------------|----------------------------------|----------------------------------|--------------|
| 6008            | 25782 PRINCE EDWARD CO PBLC SCH  | DIESEL-APRIL 20                  | 3,876.11 *   |
| 6009            | 23248 NAPA OF FARMVILLE          | TRAILER HITCH PIN                | 99.52 *      |
|                 | 23248 NAPA OF FARMVILLE          | LIGHTS                           | 42.68        |
|                 | 23248 NAPA OF FARMVILLE          | TRAILER HITCH ADPTR              | 57.99        |
|                 | 23248 NAPA OF FARMVILLE          | TRAILER JACK                     | 31.99        |
|                 |                                  | TRAILER JACK                     | 61.99        |
|                 |                                  | ACCOUNT TOTAL                    | 194.65 *     |
|                 |                                  | MAJOR TOTAL                      | 22,666.79 ** |
| 043400          | CANNERY                          |                                  |              |
| 3161            | 31653 VIRGINIA FOOD WORKS        | 484                              |              |
| 5110            | 28640 SOUTHSIDE ELECTRIC COOP    | ELECTRIC                         | 2,916.67 *   |
| 5230            | 21319 CENTURYLINK                | PHONE                            | 290.01       |
|                 |                                  | ACCOUNT TOTAL                    | 290.01 *     |
|                 |                                  | MAJOR TOTAL                      | 3,486.37 **  |
| 053500          | COMPREHENSIVE SERVICES ACT       |                                  |              |
| 3160            | 10121 ACEWALL SCHOLARS           | PROFESSIONAL SERVICES            | 1,100.00     |
|                 | 11191 BEAR CREEK ACADEMY         | PROFESSIONAL SERVICES            | 3,990.00     |
|                 | 11191 BEAR CREEK ACADEMY         | PROFESSIONAL SERVICES            | 3,230.00     |
|                 | 11777 BUILDING BLOCKS TO SUCCESS | PROFESSIONAL SERVICES            | 40.00        |
|                 | 11777 BUILDING BLOCKS TO SUCCESS | PROFESSIONAL SERVICES            | 40.00        |
|                 | 12181 CARRAWAY MORGAN            | PROFESSIONAL SERVICES            | 721.00       |
|                 | 12181 CARRAWAY MORGAN            | PROFESSIONAL SERVICES            | 721.00       |
|                 | 12280 CENTRA HEALTH              | PROFESSIONAL SERVICES            | 4,966.50     |
|                 | 12280 CENTRA HEALTH              | PROFESSIONAL SERVICES            | 6,174.00     |
|                 | 12280 CENTRA HEALTH              | PROFESSIONAL SERVICES            | 6,174.00     |
|                 | 12410 CHESTNUT HILL MENTAL HEALT | PROFESSIONAL SERVICES            | 8,250.00     |
|                 | 14923 FAISON SCHOOL FOR AUTISM   | PROFESSIONAL SERVICES            | 5,693.00     |
|                 | 17328 HARBOR POINT BEHAVIORIAL   | PROFESSIONAL SERVICES            | 2,660.00     |
|                 | 17328 HARBOR POINT BEHAVIORIAL   | PROFESSIONAL SERVICES            | 3,080.00     |
|                 |                                  | ACCOUNT TOTAL                    | 46,839.50 *  |
|                 |                                  | MAJOR TOTAL                      | 46,839.50 ** |
| 081100          | PLANNING                         |                                  |              |
| 3161            | 16195 GILLIAM DONALD B           | COMMISSION MEETING               | 100.00       |

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|-----------------|------------------|-------------------------------------------------|-----------------|----------------------|-----------|
| 5230            | 30440            | Telecommunications<br>US CELLULAR               | 816442183 0620  | CELLULAR SERVICE     | 64.06 *   |
| 5510            | 17883            | Travel-Mileage<br>HUNT PRESTON                  | MAY 19 2020     | MILEAGE              | 23.00     |
|                 | 19875            | JONES ROBERT M                                  | MAY 19 2020     | MILEAGE              | 5.75      |
|                 | 25309            | PEERY JOHN W JR                                 | MAY 19 2020     | MILEAGE              | 1.73      |
|                 | 25607            | PRENGAMAN JOHN C                                | MAY 19 2020     | MILEAGE              | 5.75      |
|                 | 32150            | WATSON BRETT VON CANNON                         | MAY 19 2020     | MILEAGE              | 36.23 *   |
|                 |                  |                                                 |                 | ACCOUNT TOTAL        | 900.29 ** |
| 081500          |                  | ECONOMIC DEVELOPMENT                            |                 |                      |           |
| 5230            | 30440            | Telecommunications<br>US CELLULAR               | 816442183 0620  | CELLULAR SERVICE     | 45.03 *   |
| 081600          |                  | TOURISM                                         |                 |                      |           |
| 5110            | 31846            | Electrical Services<br>DOMINION ENERGY VIRGINIA | 0675198071 0620 | VISITORS CENTER      | 45.83     |
|                 | 31846            | DOMINION ENERGY VIRGINIA                        | 1059387447 0620 | ELECTRIC             | 25.09     |
|                 |                  |                                                 |                 | ACCOUNT TOTAL        | 70.92 *   |
| 5130            | 29332            | Water & Sewer<br>TOWN OF FARMVILLE              | VISTRS CTR 0520 | WATER & SEWER        | 48.84     |
|                 |                  |                                                 |                 | ACCOUNT TOTAL        | 48.84 *   |
|                 |                  |                                                 |                 | MAJOR TOTAL          | 119.76 ** |
| 082300          |                  | FLOOD & EROSION CONTROL                         |                 |                      |           |
| 5470            | 17925            | Stormwater Review Fees<br>HURT & PROFFITT, INC  | 59393 20170901  | STRM WTR PLAN REVIEW | 540.00    |
|                 | 28973            | STORMWATER SOLUTIONS &                          | 201703 0420     | STRM WTR PLAN REVIEW | 296.50    |
|                 |                  |                                                 |                 | ACCOUNT TOTAL        | 836.50 *  |
|                 |                  |                                                 |                 | MAJOR TOTAL          | 836.50 ** |
| 083500          |                  | COOPERATIVE EXTENSION OFFICE                    |                 |                      |           |
| 5230            | 21319            | Telecommunications<br>CENTURYLINK               | 309520098 0520  | PHONE                | 123.70    |
|                 |                  |                                                 |                 | ACCOUNT TOTAL        | 123.70 *  |
|                 |                  |                                                 |                 | MAJOR TOTAL          | 123.70 ** |



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|--------|----------------------------------|------------|----------------------|---------------|-----------|
| 5230   | Internal Telecom Account         | 165866886  | PHONE                | 2,597.43      |           |
|        | 23933 SEGRA                      | 0620       |                      | 2,597.43 *    |           |
| 5803   | Internal Fuel Account            |            |                      |               |           |
|        | 19230 JAMES RIVER SOLUTIONS      | S008651-IN | GAS                  |               | 675.94    |
|        | 19230 JAMES RIVER SOLUTIONS      | S008652-IN | GAS                  |               | 1,154.44  |
|        | 19230 JAMES RIVER SOLUTIONS      | S008656-IN | GAS                  |               | 1,853.87  |
|        | 19230 JAMES RIVER SOLUTIONS      | S014749-IN | GAS                  |               | 1,699.74  |
|        | 19230 JAMES RIVER SOLUTIONS      | S014750-IN | GAS                  |               | 1,514.89  |
|        | 19230 JAMES RIVER SOLUTIONS      | S014751-IN | GAS                  |               | 1,579.88  |
|        | 19230 JAMES RIVER SOLUTIONS      | S014752-IN | GAS                  |               | 1,674.39  |
|        |                                  |            | ACCOUNT TOTAL        | 10,153.15 *   |           |
|        |                                  |            | MAJOR TOTAL          | 12,750.58 **  |           |
| 094000 | CAPITAL PROJECTS                 |            |                      |               |           |
| 0002   | Computer System                  |            |                      |               |           |
|        | 11902 BUSINESS DATA OF VA, INC.  | 01 1138    | COMPUTER SUPPLIES    |               | 64.45     |
|        | 11902 BUSINESS DATA OF VA, INC.  | 01 1138    | REMOTE PC            |               | 259.95    |
|        | 11902 BUSINESS DATA OF VA, INC.  | 01 1138    | PARTITION EDITOR     |               | 159.95    |
|        | 11902 BUSINESS DATA OF VA, INC.  | 01 1138    | WINZIP               |               | 7.99      |
|        |                                  |            | ACCOUNT TOTAL        | 492.34 *      |           |
| 0035   | Courthouse Renovation-Con        |            |                      |               |           |
|        | 12889 CRABTREE ROHRBAUGH & ASSC  | 28 3033    | CH CONSTRUCTION      |               | 6,924.43  |
|        | 21811 LOWE'S                     | 906731     | BLINDS               |               | 110.16    |
|        | 29270 TIMMONS CONSULTING SERVICE | CRT 0170   | CONSULTING SERVICES  |               | 4,683.00  |
|        |                                  |            | ACCOUNT TOTAL        | 11,717.59 *   |           |
| 0036   | Courthouse Renovation-Equ        |            |                      |               |           |
|        | 12742 COMMTRONICS OF VIRGINIA    | 229834     | SALLY PORT EQUIPMENT |               | 1,374.94  |
|        | 20600 KEY OFFICE SUPPLY          | 542687     | CUBICLE CONFIGURATN  |               | 1,571.69  |
|        | 20600 KEY OFFICE SUPPLY          | 543201     | FURNITURE            |               | 11,547.80 |
|        |                                  |            | ACCOUNT TOTAL        | 14,494.43 *   |           |
| 0061   | DSS Build-Construction           |            |                      |               |           |
|        | 999999 MOUNTAIN CREEK SIGNS      | 1145       | ROAD SIGN INSTALLED  |               | 600.00    |
|        |                                  |            | ACCOUNT TOTAL        | 600.00 *      |           |
|        |                                  |            | MAJOR TOTAL          | 27,304.36 **  |           |
|        |                                  |            | FUND TOTAL           | 265,388.08    |           |

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FORFEITED ASSETS FUND  
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|--------|-----------------------|---------------------------|----------------------|-----------|---------------------|----------|
| 031700 | FORFEITED DRUG ASSETS |                           |                      |           |                     |          |
| 6030   | 29241                 | Commonwealth Atty Expend- | THOMSON REUTERS-WEST | 842221670 | COURT SCREEN ACCESS | 63.00    |
|        |                       |                           |                      |           | ACCOUNT TOTAL       | 63.00 *  |
|        |                       |                           |                      |           | MAJOR TOTAL         | 63.00 ** |
|        |                       |                           |                      |           | FUND TOTAL          | 63.00    |

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|--------|-------------------------|-----------------|---------------|----------|
| 043200 | GENERAL PROPERTIES      |                 |               |          |
| 5130   | Water Service           |                 |               |          |
|        | 29332 TOWN OF FARMVILLE |                 |               |          |
|        |                         | WATER TANK 0520 | WATER & SEWER | 21.10    |
|        |                         |                 | ACCOUNT TOTAL | 21.10 *  |
|        |                         |                 | MAJOR TOTAL   | 21.10 ** |
|        |                         |                 | FUND TOTAL    | 21.10    |

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|-----------------|-------------------------------------------------------|-----------------|---------------|----------|
| ACCT#<br>043200 | VENDOR<br>NUMBER<br>GENERAL PROPERTIES                |                 |               |          |
| 5110            | 31846 Electrical Services<br>DOMINION ENERGY VIRGINIA | 4148700281 0520 | SEWER PUMP    | 45.75    |
|                 |                                                       |                 | ACCOUNT TOTAL | 45.75 *  |
|                 |                                                       |                 | MAJOR TOTAL   | 45.75 ** |
|                 |                                                       |                 | FUND TOTAL    | 45.75    |

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|--------|---------------|---------------------------|------------|----------------------|------------|
| 3311   | 14300         | EAST END MOTOR CO INC     | 188703     | WRECKER SERVICE      | 250.00     |
|        | 14300         | EAST END MOTOR CO INC     | 189031     | FLAT TIRE REPAIR     | 43.78      |
|        | 14300         | EAST END MOTOR CO INC     | 189096     | TIRE REPAIR          | 94.76      |
|        | 14300         | EAST END MOTOR CO INC     | 189226     | FLAT TIRE            | 42.75      |
|        | 14300         | EAST END MOTOR CO INC     | 189282     | TIRE                 | 414.22     |
|        | 14300         | EAST END MOTOR CO INC     | 189370     | TIRE                 | 327.76     |
|        | 14300         | EAST END MOTOR CO INC     | 189490     | TIRE                 | 327.76     |
|        | 14300         | EAST END MOTOR CO INC     | 190307     | SERVICE CALL         | 323.00     |
|        | 14300         | EAST END MOTOR CO INC     | 190455     | TIRE REPAIR          | 41.20      |
|        | 16658         | GOODMAN TRUCK & TRACTOR   | 419229     | SHIM/GASKET          | 11.63      |
|        | 18908         | J R THARPE TRUCKING CO    | 43899      | STONE & HAULING      | 207.70     |
|        | 21797         | LLEWELLYN METAL WORKS INC | 6101       | REPAIR CAN           | 2,452.10   |
|        | 21797         | LLEWELLYN METAL WORKS INC | 6203       | GATE GREEN BAY       | 870.00     |
|        | 21811         | LOWE'S                    | 906771     | KEYS                 | 12.25      |
|        | 28091         | SCHMIDT'S REPAIR SERVICE  | 1427       | SERVICE MACK DIESEL  | 138.09     |
|        |               |                           |            | ACCOUNT TOTAL        | 5,557.00 * |
| 3841   | 14723         | EMANUEL TIRE OF VIRGINIA  | 493461     | TIRE RECYCLING       | 388.00     |
|        | 14723         | EMANUEL TIRE OF VIRGINIA  | 493462     | TIRE RECYCLING       | 405.60     |
|        | 14723         | EMANUEL TIRE OF VIRGINIA  | 493487     | TIRE RECYCLING       | 562.00     |
|        |               |                           |            | ACCOUNT TOTAL        | 1,355.60 * |
| 5110   | 28640         | SOUTHSIDE ELECTRIC COOP   | 114379001  | ELECTRIC             | 61.19      |
|        | 28640         | SOUTHSIDE ELECTRIC COOP   | 114379003  | ELECTRIC             | 92.46      |
|        | 31846         | DOMINION ENERGY VIRGINIA  | 0599507431 | RICE COLLECTION CNTR | 44.20      |
|        | 31846         | DOMINION ENERGY VIRGINIA  | 0670040567 | CELL C PUMP STATION  | 37.12      |
|        | 31846         | DOMINION ENERGY VIRGINIA  | 1144204110 | GREEN BAY SITE       | 37.84      |
|        | 31846         | DOMINION ENERGY VIRGINIA  | 5181167213 | SCLHSE LEACHATE PUMP | 48.23      |
|        | 31846         | DOMINION ENERGY VIRGINIA  | 7471653571 | WORKSHAM SITE        | 46.52      |
|        | 31846         | DOMINION ENERGY VIRGINIA  | 8601161519 | PROSPECT SITE        | 48.02      |
|        | 31846         | DOMINION ENERGY VIRGINIA  | 8970737501 | SCALEHOUSE           | 64.44      |
|        | 31846         | DOMINION ENERGY VIRGINIA  | 9176847250 | LANDFILL SITE        | 20.21      |
|        |               |                           |            | ACCOUNT TOTAL        | 500.23 *   |
| 5230   | 21319         | CENTURYLINK               | 309480181  | PHONE                | 64.17      |
|        | 21319         | CENTURYLINK               | 309714661  | PHONE                | 64.17      |
|        | 21319         | CENTURYLINK               | 310039285  | WORKSHAM PHONE       | 47.46      |
|        | 30440         | US CELLULAR               | 816442183  | CELLULAR SERVICE     | 32.03      |
|        | 31337         | VERIZON                   | 131056010  | PHONE                | 49.86      |
|        | 31337         | VERIZON                   | 743213759  | PHONE                | 93.67      |
|        |               |                           |            | ACCOUNT TOTAL        | 351.36 *   |
| 5440   | 28869         | Stiff O O INC             | 8593       | MONTHLY SERVICE      | 702.50     |
|        |               |                           |            | ACCOUNT TOTAL        | 702.50 *   |
| 6008   | 25782         | PRINCE EDWARD CO PBLC SCH |            | DIESEL               | 1,559.95   |
|        |               |                           |            | ACCOUNT TOTAL        | 1,559.95 * |

| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME                             | INV#           | DESCRIPTION           | ACCOUNT TOTAL | AMOUNT       |
|--------|-------|---------------|-----------------------------------------|----------------|-----------------------|---------------|--------------|
|        | 6009  | 11345         | BO'S HYDRAULICS INC                     | 718854         | REBUILT PUMP          |               | 1,230.17     |
|        |       |               |                                         |                |                       |               | 1,230.17 *   |
|        |       |               |                                         |                |                       |               | 11,256.81 ** |
| 042400 |       |               | LANDFILL OPERATIONS                     |                |                       | ACCOUNT TOTAL |              |
| 3006   |       | 28596         | Seeding, Mowing, S&E<br>SOUTHERN STATES | 1086712        | GRASS SEED/FERTILIZER | ACCOUNT TOTAL | 134.94       |
| 3160   |       |               | Professional Services                   |                |                       |               | 134.94 *     |
|        |       | 27191         | RESOURCE INTERNATIONAL                  | 46174 90094 18 | PROJECT MGMT EXPENSE  |               | 2,967.35     |
|        |       | 27191         | RESOURCE INTERNATIONAL                  | 46177 90094 12 | LANDFILL MONITORING   |               | 13,653.19    |
|        |       | 27191         | RESOURCE INTERNATIONAL                  | 46178 90094 27 | SWP PJT CMLPNC MGMT   |               | 924.00       |
| 3311   |       |               | Equipment Repairs & Maint               |                |                       | ACCOUNT TOTAL | 17,544.54 *  |
|        |       | 10622         | ANDERSON TIRE CO INC                    | W022157116     | TIRE REPAIR           |               | 86.90        |
|        |       | 11491         | ARC3 GASES                              | 07084193       | TANK RENTAL           |               | 28.80        |
|        |       | 11491         | ARC3 GASES                              | 07112778       | PAINT/HAZMAT          |               | 30.29        |
|        |       | 11491         | ARC3 GASES                              | 07127312       | PAINT/HAZMAT          |               | 60.03        |
|        |       | 12220         | CARTER MACHINERY CO INC                 | 00086862       | SERVICE CHARGE        |               | 20.21        |
|        |       | 12220         | CARTER MACHINERY CO INC                 | 0716636        | REPAIR 963C           |               | 1,187.91     |
|        |       | 12220         | CARTER MACHINERY CO INC                 | 2425248        | DAMPER                |               | 254.19       |
|        |       | 12220         | CARTER MACHINERY CO INC                 | 2522979        | PARTS FOR 816B        |               | 226.10       |
|        |       | 12220         | CARTER MACHINERY CO INC                 | 253660         | KEYS                  |               | 77.90        |
|        |       | 12220         | CARTER MACHINERY CO INC                 | 2536631        | SEAL & ELBOW          |               | 37.44        |
|        |       | 12220         | CARTER MACHINERY CO INC                 | 2543931        | HYDRAULIC FLUID       |               | 665.61       |
|        |       | 12220         | CARTER MACHINERY CO INC                 | 2545868        | REPAIR 816C           |               | 1,998.61     |
|        |       | 12220         | CARTER MACHINERY CO INC                 | 2546891        | OIL                   |               | 585.75       |
|        |       | 12220         | CARTER MACHINERY CO INC                 | 2550841        | SEAL                  |               | 23.98        |
|        |       | 12220         | CARTER MACHINERY CO INC                 | 2550842        | EXCLUDER              |               | 17.46        |
|        |       | 12282         | CAVALIER HOSE & FITTINGS                | 46454          | HOSE CONNECTOR        |               | 7.28         |
|        |       | 21297         | LANGLOIS PAUL                           | REIMB 0520     | BOLTS                 |               | 9.58         |
|        |       | 21811         | LOWE'S                                  | 907061 0420    | SCREWS/WASHERS        |               | 11.37        |
|        |       | 23248         | NAPA OF FARMVILLE                       | 207385         | SHOP TOWEL/PENETRANT  |               | 32.96        |
|        |       | 23248         | NAPA OF FARMVILLE                       | 207469         | START FLUID/LUBRICNT  |               | 17.57        |
|        |       | 23248         | NAPA OF FARMVILLE                       | 207508         | TRAILER HITCH         |               | 14.49        |
|        |       | 23248         | NAPA OF FARMVILLE                       | 207537         | TRANSFER PUMPS        |               | 196.47       |
|        |       | 23248         | NAPA OF FARMVILLE                       | 207646         | ADAPTER/BRAKE CLEANR  |               | 70.17        |
|        |       | 23248         | NAPA OF FARMVILLE                       | 207661         | TIE DOWN              |               | 29.99        |
|        |       | 23248         | NAPA OF FARMVILLE                       | 207792         | HSE/FTNG/CLMP/GLUE    |               | 39.83        |
|        |       | 23248         | NAPA OF FARMVILLE                       | 208016         | AIR & FUEL FILTER     |               | 179.53       |
|        |       | 23248         | NAPA OF FARMVILLE                       | 208042         | RELAY/WIRE/FUSE       |               | 44.46        |
|        |       | 23248         | NAPA OF FARMVILLE                       | 208054         | ELBWS/PIPE/CAP/ADPTR  |               | 513.31       |
|        |       | 23248         | NAPA OF FARMVILLE                       | 208057         | AIR FILTER            |               | 154.99       |
|        |       | 23248         | NAPA OF FARMVILLE                       | 208081         | OIL FILTER/OIL        |               | 166.96       |
|        |       | 23248         | NAPA OF FARMVILLE                       | 208155         | OIL                   |               | 200.56       |
|        |       | 23248         | NAPA OF FARMVILLE                       | 208156         | RETURN OIL CREDIT     |               | 126.98-      |
|        |       | 23248         | NAPA OF FARMVILLE                       | 208228         | BRAKE FLUID           |               | 49.98        |

AP375H  
5/29/2020  
FUND # - 520

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2020 -- 5/29/2020

AFTER CHECKS  
PAGE 19

| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME               | INV#            | DESCRIPTION          | AMOUNT       |
|--------|-------|---------------|---------------------------|-----------------|----------------------|--------------|
| 5230   |       | 23248         | NAPA OF FARMVILLE         | 208236          | JCK/TSTR/MULTI-METER | 136.96       |
|        |       | 23248         | NAPA OF FARMVILLE         | 208257          | WNSHLD FLUID/PLIERS  | 20.98        |
|        |       | 23248         | NAPA OF FARMVILLE         | 208324          | TRANS FLUID          | 186.99       |
|        |       | 25120         | PAIRET'S INC              | 26216           | SIGN                 | 25.00        |
|        |       | 32270         | WATTS INDUSTRIAL EQUIPMNT | 430397          | EQUIPMENT REPAIR     | 545.00       |
|        |       |               |                           |                 | ACCOUNT TOTAL        | 7,828.63 *   |
|        |       | 21319         | Telecommunications        | 309326764       | PHONE                | 113.68       |
|        |       | 30440         | CENTURYLINK               | 816442183       | CELLULAR SERVICE     | 45.03        |
|        |       |               |                           |                 | ACCOUNT TOTAL        | 158.71 *     |
| 6008   |       | 25782         | Fuel                      |                 |                      |              |
|        |       |               | PRINCE EDWARD CO PBLC SCH | DIESEL-APRIL 20 | DIESEL               | 293.85       |
|        |       |               |                           |                 | ACCOUNT TOTAL        | 293.85 *     |
|        |       |               |                           |                 | MAJOR TOTAL          | 25,960.67 ** |
|        |       |               |                           |                 | FUND TOTAL           | 37,217.48    |

AP375H  
5/29/2020  
FUND # - 732 RETIREMENT BENEFIT FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2020 -- 5/29/2020

AFTER CHECKS  
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| MAJOR# | VENDOR                  | INVOICE#  | DESCRIPTION     | AMOUNT      |
|--------|-------------------------|-----------|-----------------|-------------|
| ACCT#  | VENDOR                  |           |                 |             |
| 002230 | NUMBER                  |           |                 |             |
|        | NAME                    |           |                 |             |
|        | RETIREMENT BENEFIT FUND |           |                 |             |
| 1101   | LEOS Disbursements      |           |                 |             |
|        | 25257 JOHNS VICKI K     | JUNE 2020 | RETIREE BENEFIT | 1,187.00    |
|        |                         |           |                 | 1,187.00 *  |
|        |                         |           |                 | 1,187.00 ** |
|        |                         |           | ACCOUNT TOTAL   |             |
|        |                         |           | MAJOR TOTAL     |             |
|        |                         |           | FUND TOTAL      | 1,187.00    |



AP375H  
5/29/2020  
FUND # - 741

PIEDMONT COURT SERVICES FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2020 -- 5/29/2020

AFTER CHECKS  
PAGE 21

| MAJOR#<br>ACCT#<br>021400 | VENDOR<br>NUMBER<br>PIEDMONT COURT SERVICES | VENDOR<br>NAME<br>PIEDMONT COURT SERVICES           | INV#            | DESCRIPTION          | AMOUNT      |
|---------------------------|---------------------------------------------|-----------------------------------------------------|-----------------|----------------------|-------------|
| 3199                      | 27159                                       | Purchase of Services - Ot<br>REDWOOD TOXICOLOGY LAB | 718125          | DRUG TESTS           | 218.51 *    |
| 3500                      | 15380                                       | Printing and Binding<br>FARMVILLE PRINTING          | 20202038A-C     | PRINTING & BINDING   | 218.51 *    |
| 3600                      | 28652                                       | Advertising<br>SOUTHSIDE MESSENGER                  | 15879           | ADVERTISING          | 75.00 *     |
| 5110                      | 31846                                       | Electrical Service<br>DOMINION ENERGY VIRGINIA      | 4324962309 0620 | ELECTRIC             | 396.00 *    |
| 5210                      | 31846                                       | Postal Services<br>DOMINION ENERGY VIRGINIA         | 7218131923 0620 | ELECTRIC             | 396.00 *    |
| 5230                      | 16944                                       | Telecommunications<br>STIMPSON CONNIE               | REIMB 0520      | POSTAL SERVICES      | 17.48 *     |
| 5420                      | 21319                                       | Lease/Rent of Building<br>SRP CORPORATION LLC       | 310357807 0520  | FAX LINE             | 17.48 *     |
| 5510                      | 21319                                       | Travel - Mileage<br>AYOUB ZACHARY                   | 310357807 0620  | FAX LINE             | 73.70       |
| 6001                      | 23933                                       | Office Supplies<br>STIMPSON CONNIE                  | 174057257 0620  | PHONE                | 72.12       |
| 6012                      | 28724                                       | Books & Subscriptions<br>BUSINESS CARD              | RENT 0520       | RENT                 | 314.07      |
| 6040                      | 10975                                       | Office Supplies<br>KEY OFFICE SUPPLY                | MILEAGE 0520    | MILEAGE              | 459.89 *    |
| 8202                      | 16944                                       | ADP Equipment<br>KINEX NETWORKING SOLUTION          | MILEAGE 0520    | MILEAGE              | 2,750.00    |
|                           | 12046                                       | Furniture and Fixtures<br>CMI INC                   | 01 1129         | NORTON ANTIVIRUS     | 2,750.00 *  |
|                           | 16944                                       | STIMPSON CONNIE                                     | 2643            | REMOTE BACKUP        | 48.01       |
|                           |                                             |                                                     | 8033428         | ALCO SENSORS         | 6.78        |
|                           |                                             |                                                     | REIMB 0520      | KIOSK CHCK IN SYSTEM | 54.79 *     |
|                           |                                             |                                                     | 0639PUCKETT0520 | PCS ZOOM MTG         | 14.96       |
|                           |                                             |                                                     | PCS 0520        | SUBSCRIPTION         | 33.18       |
|                           |                                             |                                                     |                 | RE-KEY DOOR & KEYS   | 30.24       |
|                           |                                             |                                                     |                 | ACCOUNT TOTAL        | 110.00      |
|                           |                                             |                                                     |                 | ACCOUNT TOTAL        | 188.38 *    |
|                           |                                             |                                                     |                 | ACCOUNT TOTAL        | 15.74       |
|                           |                                             |                                                     |                 | ACCOUNT TOTAL        | 36.00       |
|                           |                                             |                                                     |                 | ACCOUNT TOTAL        | 51.74 *     |
|                           |                                             |                                                     |                 | ACCOUNT TOTAL        | 39.95       |
|                           |                                             |                                                     |                 | ACCOUNT TOTAL        | 120.00      |
|                           |                                             |                                                     |                 | ACCOUNT TOTAL        | 159.95 *    |
|                           |                                             |                                                     |                 | ACCOUNT TOTAL        | 615.66      |
|                           |                                             |                                                     |                 | ACCOUNT TOTAL        | 181.94      |
|                           |                                             |                                                     |                 | ACCOUNT TOTAL        | 797.60 *    |
|                           |                                             |                                                     |                 | MAJOR TOTAL          | 5,297.51 ** |

| MAJOR# | VENDOR NUMBER                     | VENDOR NAME                                  | INV#       | DESCRIPTION   | AMOUNT     |
|--------|-----------------------------------|----------------------------------------------|------------|---------------|------------|
| 097001 | PCS SUPERVISION FEES EXPENDITURES |                                              |            |               |            |
| 8202   | 16944                             | PCS - Furniture & Fixture<br>STIMPSON CONNIE | REIMB 0520 | THERMOMETERS  | 262.60     |
|        |                                   |                                              |            | ACCOUNT TOTAL | 262.60 *   |
|        |                                   |                                              |            | MAJOR TOTAL   | 262.60 **  |
|        |                                   |                                              |            | FUND TOTAL    | 5,560.11   |
|        |                                   |                                              |            | TOTAL DUE     | 309,482.52 |

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** June 9, 2020  
**Item No.:** 8-d  
**Department:** County Administration  
**Staff Contact:** Cheryl Stimpson  
**Issue:** Salaries

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**Summary:** The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**Attachments:** None

**Recommendation:** None

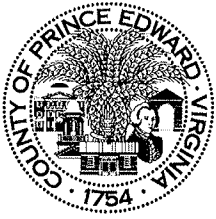
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2020  
**Item No.:** 9  
**Department:** Animal Control  
**Staff Contact:** Adam Mumma/Chris Reviere  
**Issue:** Livestock Claim

---

**Summary:** Attached for the Board's consideration is a livestock claim for Paul and LoriBelle Paluszka. On April 26, 2020, they had 58 chickens killed by dogs, the owners of which are unknown. The breed of the chickens are the result of crossing White Rock rooster with Rhode Island Red hen.

**Attachments:** Livestock Claim

**Recommendation:** Approval of payment of claim.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

NOTE--The law requires that all claims for damages to livestock and fowls be presented to the Board of Supervisors within 60 days from sustaining such damages.

PROSPECT, Va.  
MAY 12<sup>TH</sup>, ~~19~~ 2020

TO THE BOARD OF SUPERVISORS OF PRINCE EDWARD COUNTY:

Gentlemen:

I hereby certify that on the 26<sup>TH</sup> day of APRIL, ~~19~~ 2020  
a dog or dogs entered my premises and (1) injured, (2) killed, (3) destroyed, (4) carried away,  
(strike out such of the foregoing that does not apply) the following poultry and livestock:

|                                                                                                           |                                    |
|-----------------------------------------------------------------------------------------------------------|------------------------------------|
| _____ sheep, assessed valuation each \$ _____                                                             | Total \$ _____                     |
| _____ lambs, fair value each \$ _____                                                                     | Total _____                        |
| _____ turkeys, weight (total) _____ lbs., fair<br>value per pound _____ ¢                                 | Total _____                        |
| <u>58</u> chickens, weight (total) <u>N/A</u> lbs.,<br>fair value per pound <u>N/A</u> ¢                  | Total _____                        |
| _____ weight _____ lbs., or assessed<br>or fair value <u>\$580.<sup>00</sup> (#10.<sup>00</sup> EACH)</u> | Total <u>\$ 580.<sup>00</sup></u>  |
| <b>GRAND TOTAL</b>                                                                                        | <b>\$ <u>580.<sup>00</sup></u></b> |

NOTE--Check the correct statement below.

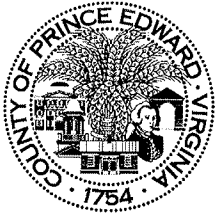
- I further certify that the owner or owners of the dog or dogs that did the damage is \_\_\_\_\_
- I do not know the owner or owners of the dog or dogs that did the damage.

[Signature]  
(sign here)  
Address: 1022 SULPHUR SPRING RD.  
PROSPECT, VA. 23966  
Phone: 757-718-1428

I, the undersigned, do hereby certify that I know to my personal knowledge, or by careful investigation, that the above stock or fowls were killed by dogs.

[Signature]  
Animal Warden.

Subscribed and sworn to before me, this 27<sup>th</sup> day of April, ~~19~~ 2020.  
78



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2021  
**Item No.:** 10  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** FY 21 Budget Appropriations

**Summary:**

On May 5, 2020 the Board of Supervisors approved the FY21 Budget for Prince Edward County. The resolution adopted on that date listed a total budget of \$59,038,640 which included a School budget of \$26,675,355 and a School Cafeteria Budget of \$1,491,347.

After the Board of Supervisors adopted the FY21 County budget the Governor and General Assembly reduced funding to Schools across the Commonwealth in response to the loss of revenue the Commonwealth estimates will occur as a result of the economic disruption caused by the pandemic. For Prince Edward County the state funding reduction totaled \$412,809 for the Schools operating budget and \$1,494 for the Schools Food services budget. Most of the funding reduction from the state occurred in two revenue categories. The compensation supplement of \$173,431 which was to fund a 2% pay increase was completely eliminated and the At-Risk program was reduced by \$138,511. These two items accounted for \$311,942 of the \$412,809 in revenue reduction. The schools had planned on providing a 2% across the Board pay increase which would have cost \$370,675.

Attachment 1 displays the amended budget for the School System reflecting the state revenue and County reductions. Compared to the Budget of \$26,852,999 contained in the School Budget request dated March 31, 2020 the final Budget now submitted had to be reduced by \$590,453. This includes both the \$412,809 state funding reduction and the \$177,644 County reduction.

While the Board approved the FY21 Budget funds cannot be expended until the money is actually appropriated. Historically the Board waits until the June meeting to appropriate the budget for the new fiscal year. Attachment 1 is the Annual Resolution of Appropriation which empowers County officers to expend funds and manage cash assets in accordance with the policies contained in the resolution. Attachment 2 provides the specific amounts appropriated by cost centers.

Due to the uncertainty of the impact of the economic disruption caused by the pandemic the Board of Supervisors have restricted the expenditure of funds on capital projects. Until otherwise amended, capital project expenditures can only be approved by a vote of the Board which will be on a case-by-case basis.

**Attachments:**

1. Amended FY21 School System Budget
2. Annual Resolution of FY21 Appropriations
3. Letter listing FY21 Appropriations by Cost Center

**Recommendation:** Approve the amended FY21 School System Budget, Approve the Annual Resolution of FY21 Appropriations and Appropriate the FY21 Budget as submitted.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |

## FY2021 AMENDED SCHOOL BUDGET

### REVENUES

|                                | Requested<br>budget<br>3/31/20 | Final Budget        | Reductions       |
|--------------------------------|--------------------------------|---------------------|------------------|
| Other Revenue Sources          | \$287,344                      | <b>\$287,344</b>    | \$0              |
| Revenue from the Commonwealth  | \$15,690,038                   | <b>\$15,277,229</b> | \$412,809        |
| Revenue from the Federal Govt  | \$1,904,911                    | <b>\$1,904,911</b>  | \$0              |
| Transfer from the General Fund | \$8,970,706                    | <b>\$8,793,062</b>  | \$177,644        |
| <b>Total</b>                   | <b>\$26,852,999</b>            | <b>\$26,262,546</b> | <b>\$590,453</b> |

### EXPENDITURES

|                |                     |                     |                  |
|----------------|---------------------|---------------------|------------------|
| Instruction    | \$19,615,613        | <b>\$19,151,642</b> | \$463,971        |
| Administration | \$1,646,801         | <b>\$1,610,508</b>  | \$36,293         |
| Transportation | \$1,846,138         | <b>\$1,796,019</b>  | \$50,119         |
| Maintenance    | \$1,762,329         | <b>\$1,746,512</b>  | \$15,817         |
| Facilities     | \$150,000           | <b>\$150,000</b>    | \$0              |
| Debt Service   | \$606,757           | <b>\$606,757</b>    | \$0              |
| Technology     | \$1,225,361         | <b>\$1,201,108</b>  | \$24,253         |
| <b>Total</b>   | <b>\$26,852,999</b> | <b>\$26,262,546</b> | <b>\$590,453</b> |

## FY2021 School Food Service Budget

### REVENUES

|                               |                    |                  |                |
|-------------------------------|--------------------|------------------|----------------|
| Other Revenue Sources         | \$153,000          | 153,000          | \$0            |
| Revenue from the Commonwealth | \$48,587           | 47,093           | \$1,494        |
| Revenue from the Federal Govt | \$1,229,760        | 1,229,760        | \$0            |
| Transfer from Reserves        | \$50,000           | 50,000           | \$0            |
| <b>Total</b>                  | <b>\$1,481,347</b> | <b>1,479,853</b> | <b>\$1,494</b> |

### EXPENDITURES

|                            |                    |                  |                |
|----------------------------|--------------------|------------------|----------------|
| Salary/Benefits            | \$627,332          | 625,838          | \$1,494        |
| Purchased Services         | \$55,000           | 55,000           | \$0            |
| Travel                     | \$5,000            | 5,000            | \$0            |
| Material/Supplies-Non Food | \$40,000           | 40,000           | \$0            |
| Food Supplies              | \$634,015          | 634,015          | \$0            |
| Repairs                    | \$20,000           | 20,000           | \$0            |
| Equipment                  | \$50,000           | 50,000           | \$0            |
| Contingency                | \$50,000           | 50,000           | \$0            |
| <b>Total</b>               | <b>\$1,481,347</b> | <b>1,479,853</b> | <b>\$1,494</b> |





ANNUAL RESOLUTION OF APPROPRIATION OF THE COUNTY OF PRINCE EDWARD FOR THE FISCAL YEAR ENDING JUNE 30, 2021

*A resolution to appropriate designated funds and accounts from specified estimated revenues for FY 2020 for the operating budget and the Capital Improvements Program for the County of Prince Edward and to authorize and empower County officers to expend funds and manage cash assets; and to establish policies under which funds will be expended and managed.*

The Prince Edward County Board of Supervisors does hereby resolve on this 9<sup>th</sup> day of June 2020 that, for the fiscal year beginning on July 1, 2020, and ending on June 30, 2021, the following sections are hereby adopted.

- Section 1. The cost centers shown on the attached letter labeled FY 2020-2021 Appropriations are hereby appropriated from the designated estimated revenues as approved by the Board of Supervisors on May 5, 2020 for FY 2020-2021.
- Section 2. Appropriations, in addition to those contained in this general Appropriations Resolution, may be made by the Board of Supervisors, only if deemed appropriate and there is available in the fund unencumbered or unappropriated sums sufficient to meet such appropriations.
- Section 3. All appropriations herein authorized shall be on the basis of cost centers for all departments and agencies and by Category.
- Section 4. The Social Services Board is separately granted authority for implementation of the appropriated funds for their respective operations. By this resolution the Social Services Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within its respective funds in any amount.
- Section 5. The School Board is separately granted authority for implementation of the appropriated funds for their respective operations. Appropriations for the School Board are by Category. By this resolution the School Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within a category.
- Section 6. The County Administrator is expressly authorized to approve transfers of any unencumbered balance or portion thereof from one classification of expenditure to another within the same Fund with the exception of Constitutional Officers for the efficient operation of government. Transfers into or out of a department of a Constitutional Officer requires prior approval of the Board of Supervisors.
- Section 7. All outstanding encumbrances, both operating and capital, at June 30, 2020 shall be re-appropriated to the FY2021 fiscal year to the same cost center and account for which they are encumbered in the previous year.

- Section 8. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than those involving ongoing operational projects, or programs supported by grants or County funds, which must be preapproved by the County Administrator or his designee and submitted to the Board of Supervisors for final approval. Such funds must be applied to the purpose for which they were originally approved.
- Section 9. Appropriations previously designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project if funding is available from all planned sources, or until the Board of Supervisors, by appropriate ordinance, resolution or other action changes or eliminates the appropriation. Upon completion of a capital project, the County Administrator is hereby authorized to close out the project and return to the funding source any remaining balances. This section applies to all existing appropriations for capital projects at June 30, 2020 and appropriations as they are made in the FY 2021 Budget. The County Administrator is hereby authorized to approve construction change orders to contracts up to an increase of \$10,000.00 as long as funds are available from the funding sources and approve all change orders for reduction of contracts.
- Section 10. The approval of the Board of Supervisors of any grant of funds to the County shall constitute the appropriation of both the revenue to be received from the grant and the County's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end of the fiscal year but shall remain appropriated until completion of the project or until the Board of Supervisors, by appropriate action, changes or eliminates the appropriation. The County Administrator may increase or reduce any grant appropriation to the level approved by the granting agency during the fiscal year. The County Administrator may approve necessary accounting transfers between departments and funds to enable the grant to be accounted for in the correct manner. Upon completion of a grant project, the County Administrator is authorized to close out the grant and return to the funding source any remaining balance. This section applies to appropriations for grants outstanding at June 30, 2020 and appropriations in the FY 2021 Budget.
- Section 11. The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the Federal Government to the level approved by the responsible state or federal agency.
- Section 12. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds as deemed necessary up to amounts budgeted or in accordance with any existing bond resolutions that specify the matter in which transfers are to be made.
- Section 13. The Treasurer may advance monies to and from the various funds of the County to allow maximum cash flow efficiency. The advances must not violate County bond covenants or other legal restrictions that would prohibit an advance. The

Treasurer is authorized and directed to credit all interest received from the investment of all County funds to the General fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.

- Section 14. All procurement activities with funds appropriated herein shall be made in accordance with the County purchasing policy and applicable state statutes.
- Section 15. It is the intent of this resolution that funds be expended for the purpose indicated in the budget; therefore, budgeted funds may not be transferred from operating expenditures to capital projects or from capital projects to operating expenses without the prior approval from the Board of Supervisors. Also, funds may not be transferred from one capital project to another without the prior approval of the Board of Supervisors.
- Section 16. The County Administrator is authorized, pursuant to State statute, to issue orders and checks for payments where funds have been budgeted, appropriated, and where sufficient funds are available. A listing of vendor payments shall be presented to the Board of Supervisors for information not less frequently than monthly.
- Section 17. Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional and proportionate appropriations - the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all the appropriations in full. Otherwise, the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.
- Section 18. All revenues received by an agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by said agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board without the consent of the Board of Supervisors being first obtained, and those sums appropriated to the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown. Nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.
- Section 19. Allowances out of any of the appropriations made in this ordinance by any or all County departments, commissions, bureaus, or agencies under the financial control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal

automobiles in the discharge of their official duties shall be paid at the same rate as that established by the internal revenue service and shall be subject to change by the County Administrator from time to time to maintain like rates.

Section 20. All previous appropriation ordinances or resolutions to the extent that they are inconsistent with the provisions of this ordinance shall be and the same are hereby repealed.

Section 21. This ordinance shall become effective on July 1, 2020.

***Certification***

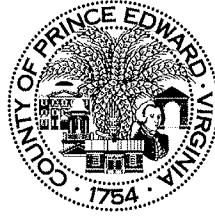
*I hereby certify the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed, this 9<sup>th</sup> day of June, 2020.*

\_\_\_\_\_  
Jerry R. Townsend, Chairman

**CERTIFIED A TRUE COPY**

Attest:

\_\_\_\_\_  
W.W. Bartlett, County Administrator



June 9, 2020

To: Prince Edward County Board of Supervisors  
 From: W. W. Bartlett, County Administrator  
 Subject: FY 2020-2021 Appropriations

Listed below are the appropriations for each County Department and Fund:

|       | <u>FUND AND FUNCTION</u>          | <u>AMOUNT</u> |
|-------|-----------------------------------|---------------|
|       | <b><u>General Fund</u></b>        |               |
| 11010 | Board of Supervisors              | \$ 134,628    |
| 12110 | County Administrator              | 524,171       |
| 12210 | Legal Services                    | 38,800        |
| 12240 | Independent Auditor               | 45,000        |
| 12310 | Commissioner of Revenue           | 308,198       |
| 12320 | Assessor                          | 50,000        |
| 12410 | Treasurer                         | 408,900       |
| 12510 | Information Technology            | 121,672       |
| 13100 | Electoral Board & Officials       | 67,299        |
| 13200 | Registrar                         | 133,870       |
| 21100 | Circuit Court                     | 57,690        |
| 21200 | General District Court            | 7,600         |
| 21250 | Juvenile & Domestic Court         | 3,300         |
| 21300 | Magistrates                       | 2,925         |
| 21600 | Clerk of Circuit Court            | 525,844       |
| 21800 | Law Library                       | 7,600         |
| 22100 | Commonwealth's Attorney           | 624,362       |
| 22200 | Victim Witness Assistance Program | 74,975        |
| 31200 | Sheriff                           | 2,259,882     |
| 31201 | Sheriff – Courts                  | 521,417       |
| 32200 | Volunteer Fire Departments        | 596,600       |
| 32300 | Ambulance & Rescue Squad          | 102,800       |
| 32400 | Forest Fire Prevention            | 11,800        |
| 32500 | Emergency Services                | 54,373        |
| 33200 | Regional Jail/Juvenile Detention  | 1,634,923     |
| 34100 | Building Official                 | 63,897        |
| 35100 | Animal Control                    | 192,209       |
| 35300 | Medical Examiner                  | 500           |
| 42600 | Litter Control                    | 7,000         |

|       |                              |            |
|-------|------------------------------|------------|
| 42610 | Sandy River Reservoir        | 20,000     |
| 43200 | General Properties           | 818,615    |
| 43400 | Cannery                      | 87,741     |
| 51100 | Health Department            | 189,923    |
| 52500 | Crossroads Services Board    | 60,000     |
| 53500 | Comprehensive Services Act   | 1,101,000  |
| 53501 | Other Welfare/Donations      | 98,747     |
| 68100 | Contributions to Colleges    | 7,000      |
| 71100 | Parks & Recreation           | 68,000     |
| 72200 | Museums                      | 13,300     |
| 73500 | Public Library               | 260,430    |
| 81100 | Planning                     | 214,739    |
| 81200 | Community Development        | 48,850     |
| 81500 | Economic Development         | 92,907     |
| 81600 | Tourism                      | 102,536    |
| 82300 | Flood & Erosion Control      | 6,000      |
| 82400 | Soil & Water Conservation    | 11,840     |
| 83500 | Cooperative Extension Office | 78,860     |
| 91000 | General Expense              | 163,454    |
| 93000 | Transfers Out                | 10,351,522 |
| 94000 | Capital Projects             | 74,800     |
| 95000 | Debt Service                 | 1,198,562  |

**TOTAL GENERAL FUND** \$ **23,661,970**

**Forfeited Assets Fund** \$ **0.00**  
(To be expended only on order of the Board of Supervisors)

**Recreation Fund** \$ **0.00**  
(To be expended only on order of the Board of Supervisors)

**CDA Special Levy Fund** \$ **74,004**  
(To be expended only on request of the Poplar Hill CDA)

**Granite Falls CDA** \$ **1,600**  
(To be expended only on order of the Granite Falls CDA)

**D.A.R.E. Fund** \$ **0.00**  
(To be expended only on order of the Board of Supervisors)

**Welfare Fund** \$ **3,276,051**  
(To be expended only on order of the Social Services Board)

**School Fund**  
(To be expended only on order of the School Board)

|                                            |              |
|--------------------------------------------|--------------|
| 61000 – Instruction                        | \$19,151,642 |
| 62000 – Administration, Health, Attendance | 1,610,508    |
| 63000 – Pupil Transportation               | 1,796,019    |
| 64000 – Operation & Maintenance            | 1,746,512    |
| 66000 – Facilities                         | 150,000      |
| 67000 – Debt Service                       | 606,757      |
| 68000 – Technology                         | 1,201,108    |

**Total** \$ **26,262,546**

|                                                            |                          |
|------------------------------------------------------------|--------------------------|
| <b><u>School Cafeteria Fund</u></b>                        | <b>\$ 1,479,853</b>      |
| (To be expended only on order of the School Board)         |                          |
| <b><u>Landfill Construction Fund</u></b>                   | <b>\$ 288,000</b>        |
| (To be expended only on order of the Board of Supervisors) |                          |
| <b><u>Water Fund</u></b>                                   | <b>\$ 298,259</b>        |
| <b><u>Sewer Fund</u></b>                                   | <b>\$ 116,953</b>        |
| <b><u>EMS Fund</u></b>                                     | <b>\$ 300,000</b>        |
| <b><u>Solid Waste Fund</u></b>                             | <b>\$ 1,358,272</b>      |
| <b><u>Health Insurance Fund</u></b>                        | <b>\$ 1,029,197</b>      |
| <b><u>Retiree Benefits Fund</u></b>                        | <b>\$ 14,290</b>         |
| (To be expended only on order of the Board of Supervisors) |                          |
| <b><u>Economic Development Fund</u></b>                    | <b>\$ 23,368</b>         |
| (To be expended only on order of the Board of Supervisors) |                          |
| <b><u>Revenue Sharing Fund – VDOT</u></b>                  | <b>\$ 0.00</b>           |
| (To be expended only on order of the Board of Supervisors) |                          |
| <b><u>Piedmont Court Services Fund</u></b>                 | <b>\$ 562,330</b>        |
| (To be expended only on order of the Board of Supervisors) |                          |
| <br><b>TOTAL APPROPRIATIONS</b>                            | <br><b>\$ 58,746,693</b> |

*The Treasurer is authorized and directed to transfer from the General Fund to the Welfare Fund, School Fund, and Retiree Benefits Fund such sums as may be needed to meet the foregoing appropriations. The Treasurer is authorized and directed to credit all interest received from the investment of all county funds to the General Fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.*

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2020  
**Item No.:** 11  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Highway Matters

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**Summary:** VDOT Resident Engineer, Scott D. Frederick, P.E., will participate remotely in the June meeting to provide updates and discuss any highway matters with the Board.

**Attachments:**

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

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County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** June 9, 2020  
**Item No.:** 12-a  
**Department:** County Administration/County Attorney  
**Staff Contact:** W.W. Bartlett/Terri Atkins Wilson  
**Issue:** Public Hearing: Re-Adoption of Continuity of Operations Ordinance

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**Summary:** The County Attorney has researched and consulted with other local government attorneys, and recommends the Board consider re-adoption of the Continuity of Government Ordinance following a Public Hearing.

The original continuity of government ordinance, adopted on March 24, 2020 was adopted with a 60-day effective date because it was implemented as an “emergency ordinance” as authorized under Section 15.2-1427(F), without the benefit of a public hearing.

However, under Section 15.2-1413, and following a properly advertised Public Hearing, the ordinance can remain in effect for a period not exceeding 6 months after the disaster has ended, or until repealed or amended by the Board of Supervisors.

**Attachments:** Draft Ordinance

**Recommendation:** Following the public hearing, consider re-adoption of the Continuity of Operations Ordinance.

Motion \_\_\_\_\_ Booth \_\_\_\_\_ Gilliam \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Jones \_\_\_\_\_ Wilck \_\_\_\_\_  
Emert \_\_\_\_\_ Pride \_\_\_\_\_



Please publish the following public hearing notice in **THE FARMVILLE HERALD** on Wednesday May 27, 2020 and Wednesday, June 3, 2020.

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### NOTICE OF PUBLIC HEARINGS

Due to the COVID-19 Emergency, the Prince Edward County Board of Supervisors is operating pursuant to and in compliance with the Board of Supervisors' "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." While physical (in-person) access to public meetings is not permitted, the public may participate by calling: **1-425-436-6394, Access Code: 867576#** (If busy, please call again.)

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The Board of Supervisors will hold PUBLIC HEARINGS on Tuesday, June 9, 2020 beginning at 7:30 p.m. in the Board of Supervisors Room located on the 3rd Floor of the Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia, to receive citizen input prior to considering the following:

1. In accordance with Section 15.2-1413 of the *Code of Virginia*, Readopting the *Emergency Ordinance to Allow for the Continuity of Government Operations During the Pandemic, Including Altering the Process for Conducting Public Meetings; Restricting the use of Public Buildings or Facilities; Providing Additional Powers to the Director of Emergency Management to Incur Costs, Waive Procedures and Take Other Temporary Actions; and Suspending Deadlines and Procedures.*
2. A request by Luck Stone Corporation to rezone Tax Map Parcels 10-A-8 and 21-A-83 from A-1, Agricultural Conservation, to A-2, Agricultural Residential.
3. A request by Luck Stone Corporation for a Special Use Permit to allow the construction and operation of an asphalt plant and a concrete plant on Tax Map Parcels 10-A-8 and 21-A-83 on which the Luck Stone Quarry operation exists at 11779 Prince Edward Highway.
4. A request by Jack Burger for a Special Use Permit to operate an outdoor shooting range on Tax Map Parcel 113-6-A with an address of 1633 Virso Road.
5. A request by Tobias Hertzler for a Special Use Permit to construct and operate a one-room schoolhouse (26' x 42') on Tax Map Parcel 86-A-1, near 3859 County Line Road.
6. A request by James R. Napier for a Special Use Permit to construct and operate a "truck yard" on Tax Map Parcel 120-A-35-B1, with an address of 111 Patrick Henry Highway, Meherrin.
7. A request by Mary Kay Simpson and Averette Simpson, Jr. for a Special Use Permit to conduct surface mining operations for amethysts on Tax Map Parcel 21-A-10, near 261 Scufflin Acres Lane, Prospect.
8. A request by Thomas Martin to Rezone Tax Map Parcel 52-A-31, Eggleston Circle Mobile Home Park on Old Ridge Road, from A-2, Agricultural Residential to MHP, Manufactured Home Park District to allow for the remodeling and re-opening of the mobile home park.
9. A request by Long Tree, LLC /Muhammad Umar Alahbakshs to rezone Tax Map Parcel 19-A-70, with an address of 85 Railroad Avenue, Prospect, VA 23960 from A-1, Agricultural Conservation to C-1 General Commercial District.
10. A request by Michael & Elizabeth Dowler for a Special Use Permit to construct and operate a campground and outdoor recreational facilities on Tax Map Parcel 25-A-21, near 2704 Charles Wood Lane, off Persimmon Tree Fork Road.

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Public input for Public Hearings at Board of Supervisors meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one of the following methods:

1. **Written comments:** Please limit word count to no more than 500 words. Must be received by 2:00 p.m. the day of the meeting.
  - a. **Mailed:** Board of Supervisors, P.O. Box 382, Farmville, VA 23901.
  - b. **E-Mailed:** [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)
  - c. **County Dropbox:** Written comments may also be placed in the County "payment dropbox", located in courthouse parking lot by 2:00 p.m. the day of the meeting.
2. **Citizens may participate remotely during the meeting.** Using the meeting call-in information provided above, citizens may **phone-in to the meeting and provide comments during the Public Hearing portion of the agenda**; however, **citizens must pre-register** with the County Administrator's Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

A complete copy of the Emergency Ordinance, the Special Use Permit applications and the Rezoning applications are available for public review in the office of the Prince Edward County Administrator, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County's intent to comply with the Americans with Disabilities Act. Should you have questions or require special accommodations, please contact the County Administrator's Office at 434-392-8837.

###

**READOPTING EMERGENCY ORDINANCE TO ALLOW FOR THE CONTINUITY OF GOVERNMENT OPERATIONS DURING THE PANDEMIC, INCLUDING ALTERING THE PROCESS FOR CONDUCTING PUBLIC MEETINGS; RESTRICTING THE USE OF PUBLIC BUILDINGS OR FACILITIES; PROVIDING ADDITIONAL POWERS TO THE DIRECTOR OF EMERGENCY MANAGEMENT TO INCUR COSTS, WAIVE PROCEDURES AND TAKE OTHER TEMPORARY ACTIONS; AND SUSPENDING DEADLINES AND PROCEDURES**

**WHEREAS**, on March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic; and

**WHEREAS**, on March 12, 2020, Governor Ralph S. Northam issued Executive Order Fifty-One declaring a state of emergency for the Commonwealth of Virginia arising from the novel Coronavirus (COVID-19) pandemic; and

**WHEREAS**, Executive Order Fifty-One acknowledged the existence of a public health emergency which constitutes a disaster as defined by Virginia Code § 44-146.16 arising from the public health threat presented by a communicable disease anticipated to spread; and

**WHEREAS**, Executive Order Fifty-One ordered implementation of the Commonwealth of Virginia Emergency Operations Plan, activation of the Virginia Emergency Operations Center to provide assistance to local governments, and authorization for executive branch agencies to waive “any state requirement or regulation” as appropriate; and

**WHEREAS**, on March 13, 2020, the President of the United States declared a national emergency, beginning March 1, 2020, in response to the spread of COVID-19; and

**WHEREAS**, on March 16, 2020, the County Administrator, acting as the Director of Emergency Management, declared a local emergency because of the COVID-19 pandemic pursuant to his authority under Virginia Code §44-146.21; and

**WHEREAS**, on March 17, 2020, Governor Ralph S. Northam and the Virginia State Health Commissioner issued an Order of the Governor and State Health Commission Declaration of Public Health Emergency (amended on March 20, 2020) limiting the number of patrons in restaurants, fitness centers, and theaters to no more than 10 per establishment; and

**WHEREAS**, on March 20, 2020, the Attorney General for the Commonwealth of Virginia issued an opinion in which he concluded that the COVID-19 pandemic, which the Governor declared is a “disaster” as defined in Virginia Code §44-146.16, is also a “disaster” as that term is used in Virginia Code §15.2-1413; and

**WHEREAS**, on March 23, 2020, Governor Ralph S. Northam issued Executive Order Fifty-Three, which closed all public and private K-12 schools throughout the Commonwealth of Virginia for the remainder of the 2019-2020 school year, imposed further restrictions on public and private gatherings on several classes of dining establishments, closed many classes of “recreational and entertainment businesses” in their entirety, imposed limitations on the number of patrons allowed in other businesses and encouraged businesses to use teleworking when feasible and, if not feasible, to adhere to social distancing recommendations, enhanced sanitizing practices on common surfaces, and other appropriate workplace guidance to the extent possible; and

**WHEREAS**, on March 30, 2020, Governor Ralph S. Northam issued Executive Order Fifty-Five, to reinforce the Commonwealth’s response to COVID-19 ordering “all individual in Virginia shall remain at their place of residence, except as provided below by this Order and Executive Order 53. To the extent that individuals use shared or outdoor spaces, whether on land

or on water, they must at all times maintain social distancing of at least six feet from any other person, with the exception of family or household members or caretakers; “and

**WHEREAS**, on April 7, 2020, the Board of Supervisors affirmed the actions of the County Administrator, acting as the Director of Emergency Management, in issuing the declaration of local emergency on March 16, 2020 and the amended declaration of local emergency to refer to the COVID-19 pandemic as not only an emergency, but also as a “disaster,” as the Governor had included in Executive Order Fifty-One, and the County Administrator had issued on April 7, 2020; and

**WHEREAS**, the Board finds that COVID-19 constitutes a real and substantial threat to public health and safety and constitutes a “disaster” as defined by Virginia Code §44-146.16 being a “communicable disease of public health threat;” and

**WHEREAS**, Virginia Code § 15.2-1413 provides that, notwithstanding any contrary provision of law, a locality may, by ordinance, provide a method to assure continuity of government in the event of a disaster for a period not to exceed six months; and

**WHEREAS**, Virginia Code § 44-146.21(C) further provides that a local director of emergency management or any member of a governing body in his absence may upon the declaration of a local emergency “proceed without regard to time-consuming procedures and formalities prescribed by law (except mandatory constitutional requirements) pertaining to performance of public work;” and

**WHEREAS**, Virginia Code § 2.2-3708.2(A)(3) allows, under certain procedural requirements including public notice and access, that members of the Board may convene solely by electronic means “to address the emergency;” and



**WHEREAS**, the open public meeting requirements of the Virginia Freedom of Information Act (“FOIA”) are limited only by a properly claimed exemption provided under that Act or “any other statute;” and

**WHEREAS**, the Governor and Health Commissioner of the Commonwealth of Virginia and the President of the United States have recommended suspension of public gatherings of more than ten attendees; and

**WHEREAS**, the Attorney General of Virginia issued an opinion dated March 20, 2020 stating that localities have the authority during disasters to adopt ordinances to ensure the continuity of government; and

**WHEREAS**, this emergency ordinance in response to the disaster caused by the COVID-19 pandemic promotes public health, safety and welfare and is consistent with the law of the Commonwealth of Virginia, the Constitution of Virginia and the Constitution of the United States of America.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Supervisors of Prince Edward County, Virginia:

1. That the COVID-19 pandemic makes it unsafe to assemble in one location a quorum for public bodies including the Board, the School Board, the Planning Commission and all local and regional boards, commissions, committees and authorities created by the Board or to which the Board appoints all or a portion of its members (collectively “Public Entities” and individually “Public Entity”), or for such Public Entities to conduct meetings in accordance with normal practices and procedures.

2. That in accordance with Virginia Code § 15.2-1413, and notwithstanding any contrary provision of law, general or special, the following emergency procedures are adopted to ensure the continuity of government during this emergency and disaster:
  - a. Any meeting or activities which require the physical presence of members of the Public Entities may be held through real time electronic means (including audio, telephonic, video or other practical electronic medium) without a quorum physically present in one location; and
  - b. Prior to holding any such electronic meeting, the Public Entity shall provide public notice of at least three days in advance of the electronic meeting, except for emergency meetings, identifying how the public may participate or otherwise offer comment; and
  - c. Any such electronic meeting of Public Entities shall state on its agenda and at the beginning of such meeting that it is being held pursuant to and in compliance with this Ordinance; identify Public Entity members physically and/or electronically present; identify the persons responsible for receiving public comment; and identify notice of the opportunities for the public to access and participate in such electronic meeting; and
  - d. Any such electronic meeting of a Public Entity shall be open to electronic participation by the public and closed to in-person participation by the public; and
  - e. For any matters requiring a public hearing, public comment may be solicited by electronic means in advance and shall also be solicited through telephonic or other electronic means during the course of the electronic meeting. All such public

comments will be provided to members of the Public Entity at or before the electronic meeting and made part of the record for such meeting; and

- f. The minutes of all electronic meetings shall conform to the requirements of law, identify how the meeting was conducted, identify members participating, and specify what actions were taken at the meeting. A Public Entity may approve minutes of an electronic meeting at a subsequent electronic meeting and shall later approve all such minutes at a regular or special meeting after the emergency and disaster has ended.

**IT IS FURTHER ORDAINED** that notwithstanding any provision of law, regulation or policy to the contrary, any deadlines requiring action by a Public Entity, its officers (including Constitutional Officers) and employees of its organization shall be suspended during this emergency and disaster, however, the Public Entities, officers and employees thereof are encouraged to take such action as is practical and appropriate to meet those deadlines. Failure to meet any such deadlines shall not constitute a default, violation, approval, recommendation or otherwise.

**IT IS FURTHER ORDAINED**, that non-emergency public hearings and action items of Public Entities may be postponed to a date certain provided that public notice is given so that the public are aware of how and when to present their views.

**IT IS FURTHER ORDAINED**, that each incorporated town within the boundaries of Prince Edward County, Virginia is encouraged, authorized and/or directed to declare its own state of local emergency and disaster or incorporate by reference the County's local state of emergency and disaster and to adopt an ordinance for the continuity of town government.

**IT IS FURTHER ORDAINED**, that the provisions of the Emergency Ordinance adopted by the Prince Edward County Board of Supervisors on April 7, 2020, directed that it should remain in full force and effect for a period of 60 days, unless amended, rescinded or readopted by the Board in conformity with the notice provisions set forth in Virginia Code §15.2-1427 but in no event shall such ordinance be effective for more than six months. Upon rescission by the Board or automatic expiration as described herein, this emergency ordinance shall terminate and normal practices and procedures of government shall resume.

Nothing in this original or readopted Emergency Ordinance shall prohibit Public Entities from holding in-person public meetings provided that public health and safety measures as well as social distancing are taken into consideration.

**WHEREAS**, the full text of this proposed ordinance was available for public inspection in the Prince Edward County Administrator's Office, Prince Edward County Courthouse Building, 111 South Street, Third Floor, Farmville, Virginia 23901, and on the Prince Edward County website; and

**WHEREAS**, a public hearing was conducted on June 9, 2020 at the Prince Edward County Courthouse Building, Board of Supervisors Room, Third Floor, Farmville, Virginia 23901, after proper advertisement was made, as required by law.

**NOW, THEREFORE, BE IT ORDAINED**, that this uncodified ordinance is hereby readopted, as drafted, and it is effective immediately and will remain in effect, yet set to expire within 6 months of the end of the disaster, when normal operations will resume. The Board of Supervisors of Prince Edward County shall have the right to amend, rescind or revoke this ordinance in conformity with the notice provisions of Virginia Code Section 15.2-1427 at such

time within 6 months from the conclusion of the declared disaster or merely allow the ordinance to expire on its own terms.

An emergency is deemed to exist, and this ordinance shall be effective upon its adoption.

**ADOPTED** by the Board of Supervisors this 9th day of June, 2020.

**Certification**

*I hereby certify that the foregoing emergency ordinance was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of \_\_\_\_ in favor and \_\_\_\_ opposed, this 9th day of June, 2020.*

\_\_\_\_\_  
Jerry R. Townsend, Chair

Aye  
Nay

|                  |       |       |
|------------------|-------|-------|
| Ms. Booth        | _____ | _____ |
| Ms. Cooper-Jones | _____ | _____ |
| Mr. Emert        | _____ | _____ |
| Mr. Gilliam      | _____ | _____ |
| Mr. Jones        | _____ | _____ |
| Dr. Pride        | _____ | _____ |
| Mr. Townsend     | _____ | _____ |
| Mr. Wilck        | _____ | _____ |

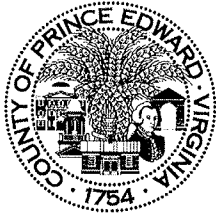
ATTEST:

\_\_\_\_\_  
W.W. Bartlett, Clerk to the Board of Supervisors

APPROVED AS TO FORM:

\_\_\_\_\_  
Terri Atkins Wilson, County Attorney

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County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** June 9, 2021  
**Item No.:** 12-b  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Public Hearing – Rezoning- Luck Stone

**Summary:** The County has received a request from Luck Stone to rezone Tax Map Parcel 10-A-8 and 21-A-83 from A1, Agricultural Conservation to A2, Agricultural Residential. The purpose of the rezoning is to allow Luck Stone to recruit new businesses to the Parcels which are also the sight of Luck Stone’s Quarry. Specifically, Luck Stone has stated they would like to recruit both an Asphalt Plant and a Concrete Plant to the site. Neither uses are allowed in the A1 zoning district. Once rezoned Luck Stone could locate any use allowed by right in the A2 zone on the property but all of those are less intensive than the current quarry operation. Such uses allowed by right in the A2 zone include (1) Agriculture; (2) various Residential uses, (3) Civic uses such as camps, post office, public assembly and community recreation; (4) Medical Office; (5) various Commercial Uses such as antique shop, personal services, veterinary services; and (6) Miscellaneous Uses such as an amateur radio tower and minor utility services. No Industrial Uses are allowed by right in the A2 zone.

As stated above the properties already house the Luck Stone quarry and has a large commercial entrance that can be used for additional commercial uses. The property is adjacent to Highway 460 West at 11779 Prince Edward Highway, Farmville, VA 23901 and is near the intersection of Highway 460 and Highway 15. The request is consistent with the County’s Comprehensive Plan which states the Route 460 corridor West of Farmville is a commercial corridor. The Comprehensive Plan states the location of new business in the County is a primary objective to achieve the goal of stabilizing, balancing and strengthening the local economy. This rezoning will assist the County in achieving that goal and changing the zoning to A2 would better align the zoning with the current use even with no additional uses placed on the properties.

The Planning Commission held a public hearing on this request on May 19, 2020, Attachment (7). The County received three e-mails concerning this request. Two were from citizens living on adjoining property and both were against approving the rezoning. The main reason was noise, dust, odor, impact on ground water and surface water. The Planning Commission voted 8-0 to approve recommending approval of the rezoning.

**Attachments:**

1. Rezoning Permit Application
2. Public Hearing Notice
3. List of adjoining property owners
4. Sample Letter sent to adjoining property owners
5. Map of Tax Parcel
6. Luck Stone Presentation
7. Excerpts of the May 19, 2020 Planning Commission meeting.

**Recommendations:** Conduct the Public Hearing and render a decision concerning the request for rezoning.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |

FOR OFFICE USE ONLY  
 Comments \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

FOR OFFICE USE ONLY  
 PERMIT APPLICATION # \_\_\_\_\_  
 Date Submitted \_\_\_\_\_  
 Magisterial District \_\_\_\_\_

County of Prince Edward

PLEASE PRINT OR TYPE

PRINCE EDWARD COUNTY  
 APPLICATION  
 REQUEST FOR REZONING  
 REQUEST FOR AMENDMENT

I, WE LUCK STONE CORPORATION  
 DO HEREBY PETITION THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD TO AMEND THE  
 COUNTY ZONING ORDINANCE BY:

\_\_\_\_\_ Modifying section(s) \_\_\_\_\_ of the ordinance as noted below. (See Schedule A)

Modifying the Zoning District Classification of the following described property from the A-1  
 District(s), to the A-2 District.

Location / Legal Description of Property: Deed Book / Page No. \_\_\_\_\_ or Instrument No. \_\_\_\_\_  
 Tax Map # 10-A-8124-83 Subdivision, if applicable \_\_\_\_\_

If acreage, attach plat of property and a metes and bounds description.  
 Briefly describe the current use of the property.

PLEASE SEE ATTACHED.

Provide on schedule A below a description of the proposed use and how such proposed amendment to the zoning ordinance relates to the County's Comprehensive Plan.

Provide on schedule B below a list of all property owners and their mailing addresses as shown on the County land records who are contiguous to and directly across the street from the parcel(s) proposed to be changed.

Owner(s) of Property  
 Name: TIMOTHY R. THARPE Tim R. Tharpe  
 Signature

Address: 1815 Rice Drive  
Farmville, VA Phone: (434) 603-8000 E-mail: timej@tharpetrucking.com  
 Date

Owner(s) of Property  
 Name: \_\_\_\_\_ Signature \_\_\_\_\_

Address: \_\_\_\_\_ Date \_\_\_\_\_  
 Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Schedule A

Describe the requested amendment to the Zoning Ordinance, (OR), Describe the relationship of the proposed re-zoning to the County's Comprehensive Plan.

RE-ZONING FROM A-1 TO A-2 FOR SPECIAL USE PERMIT.

Schedule B

Contiguous property owner(s) to be affected by this proposed change.

| Name                           | Address |
|--------------------------------|---------|
| <u>SEE ATTACHED SCHEDULE B</u> |         |
| _____                          | _____   |
| _____                          | _____   |
| _____                          | _____   |

NOTE: The above information must be supplied by the applicant. Failure to do so will void the application. Attach additional sheets, if necessary.

Application Fee Re-zoning Permit \$300 Application Fee Received By W. Bartlett Date 2/24/2020  
 Application Fee Zoning Amendment \$300 Cash  Check  # 775450

The above permit application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Building & Zoning  
 P. O. Box 382  
 Farmville, VA 23901  
 (434) 392-8837

Attachment (1)





## NOTICE OF PUBLIC HEARINGS

Due to the COVID-19 Emergency, the Prince Edward County Planning Commission is operating pursuant to and in compliance with the Board of Supervisors' "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." While physical (in-person) access to the meeting is not permitted, the public may participate by calling: 1-425-436-6394, Access Code: 867576# (If busy, please call again.)

The Planning Commission will hold public hearings on Tuesday, May 19, 2020 at 7:00 p.m. in the Board of Supervisors Room located on the 3rd Floor of the Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia, to receive citizen input prior to making recommendations to the Board of Supervisors on the following:

1. A request by Luck Stone Corporation to rezone Tax Map Parcels 10-A-8 and 21-A-83 from A-1, Agricultural Conservation, to A-2, Agricultural Residential.
2. A request by Luck Stone Corporation for a Special Use Permit to allow the construction and operation of an asphalt plant and a concrete plant on Tax Map Parcels 10-A-8 and 21-A-83 on which the Luck Stone Quarry operation exists at 11779 Prince Edward Highway.
3. A request by Jack Burger for a Special Use Permit to operate an outdoor shooting range on Tax Map Parcel 113-6-A with an address of 1633 Virso Road.
4. A request by Tobias Hertzler for a Special Use Permit to construct and operate a one-room schoolhouse (26' x 42') on Tax Map Parcel 86-A-1, near 3859 County Line Road.

Public Hearing comments for meetings of the Prince Edward County Planning Commission will be received by Karin Everhart, Deputy Clerk to the Planning Commission, using one the following methods:

1. Written comments may be mailed to: Planning Commission, PO Box 382, Farmville, VA 23901. Please limit word count to no more than 500 words. Must be received by 2:00 PM, day of the meeting.
2. Written comments may also be placed in the County "payment dropbox", located in courthouse parking lot. Please limit word count to no more than 500 words. Must be received in the dropbox by 2:00 PM the day of the meeting.
3. Emailed comments may be sent to [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us). Please limit word count to no more than 500 words. Must be received by 2:00 PM the day of the meeting.
4. Using the meeting call-in information provided above, citizens may phone-in to the meeting and provide comments during the Public Hearing portion of the agenda; however, citizens must pre-register with the County Administrator's Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Planning Commission Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

A complete copy of the Special Use Permit and Rezoning applications are available for public review in the office of the Prince Edward County Administrator, 111 N. South Street, 3rd Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

# Prince Edward County

## Rezoning & Special Use Request

Applicant: Luck Stone Corp. Tax Maps 10-A-8 and 21-A-83

### Schedule B

List of adjoining Property owners and mailing addresses for the property proposed to be rezoned from A1 to A2 and a special use request

| Parcel ID                       | Owner                        | Address                                                               | Note |
|---------------------------------|------------------------------|-----------------------------------------------------------------------|------|
| 10-A-10                         | Earl Presnell                | 599 Old Oak Rd Prospect,<br>VA 23960                                  |      |
| 10A-1-3                         | Benjamin Sears               | 1005 Sheppards Rd Farmville,<br>VA 23901                              |      |
| 10-A-7<br>10-A-7B               | David & Robyn Simpson        | 1369 Simpson Rd Prospect,<br>VA 23960                                 |      |
| 10-A-11A                        | William Amos                 | 1123 Sheppards Road<br>Farmville, VA 23901                            |      |
| 10-A-12<br>21-A-83G<br>21-A-83I | Earl C. Mottley              | 157 Tony Dr Concord,<br>VA 24538                                      |      |
| 21-A-83                         | Hudson Investment Properties | c/o Gail Hudson 1600<br>Westbrook Ave Tower 850<br>Richmond, VA 23233 |      |
| 21-A-84                         | Kirby Mottley                | 54 Mohele Road Farmville,<br>VA 23901                                 |      |
| 21-A-85                         | Anthony Frank Lyle Et Als    | 24 Van Buren Ave Albany,<br>NY 12205                                  |      |
| 21-A-86                         | Commonwealth of VA           | 1401 E. Broad Street Richmond,<br>VA 23219                            |      |

|                               |                              |                                                                                                    |  |
|-------------------------------|------------------------------|----------------------------------------------------------------------------------------------------|--|
| 10-A-20<br>21-A-87<br>21-A-88 | Vicki Terry-Rundstrom        | 185 Moomba Lake Rd<br>Farmville, VA 23901                                                          |  |
| 21-A-94                       | Emma Wade & Christy Cheatham | c/o James R. Wade                      2005<br>Cobb St                      Farmville, VA<br>23901 |  |
| 21-A-95                       | Warren Armstead              | 42 Township Road                      1154<br>South Point, OH 45680                                |  |
| 21-A-96                       | Ernest & Mary Johnson        | 11716 Prince Edward Highway<br>Farmville, VA 23901                                                 |  |
|                               |                              |                                                                                                    |  |
|                               |                              |                                                                                                    |  |
|                               |                              |                                                                                                    |  |
|                               |                              |                                                                                                    |  |
|                               |                              |                                                                                                    |  |
|                               |                              |                                                                                                    |  |
|                               |                              |                                                                                                    |  |

BOARD OF SUPERVISORS

Jerry R. Townsend  
Chairman

J. David Emert  
Vice Chairman

Beverly M. Booth

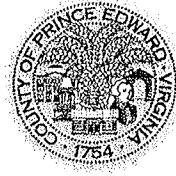
Pattie Cooper-Jones

Llew W. Gilliam, Jr

Robert M. Jones

Odessa H. Pride, Ed.D.

James R. Wilck



COUNTY OF PRINCE EDWARD, VIRGINIA

COUNTY ADMINISTRATOR

W.W. Bartlett

Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901

Office: (434) 392-8837

Fax: (434) 392-6683

wbartlett@co.prince-edward.va.us

www.co.prince-edward.va.us

May 5, 2020

To: Property Owners

From: W.W. Bartlett, County Administrator

Subject: Rezoning and Special Use Request – Luck Stone Corporation

The Prince Edward County Planning Commission will hold two public hearings on May 19, 2020 to receive citizen input on a request by Luck Stone Corporation to rezone Tax Parcels 10-A-8 and 21-A-83 otherwise identified as 11779 Prince Edward Highway, owned by Timothy R. Tharpe from A1 Agricultural Conservation to A2 Agricultural Residential. In addition, a public hearing will be held on Luck Stone's request for a Special Use Permit for the same property to construct and operate a concrete plant and an asphalt plant on the property. This Public Hearing was originally scheduled for March 17, 2020 but was postponed due to the COVID-19 outbreak.

You are receiving this notice because you own land in the vicinity of the property requested to be rezoned and approved for the special use permit. Following the hearing the Prince Edward County Planning Commission may vote to approve or deny the requests.

Due to the Coronavirus all meetings of the Planning Commission are being held electronically. To ensure the safety of the public and County Boards/Commissions the Board of Supervisors adopted an Emergency Ordinance modifying procedures for public meetings and public hearing practices. The Ordinance authorizes all meetings of Prince Edward County public entities to be held by electronic means. Such meetings shall be open to electronic participation by the public and **closed** to in-person participation by the public. Instructions of how to listen or participate in the meeting and public hearing are contained on the reverse side of this letter.

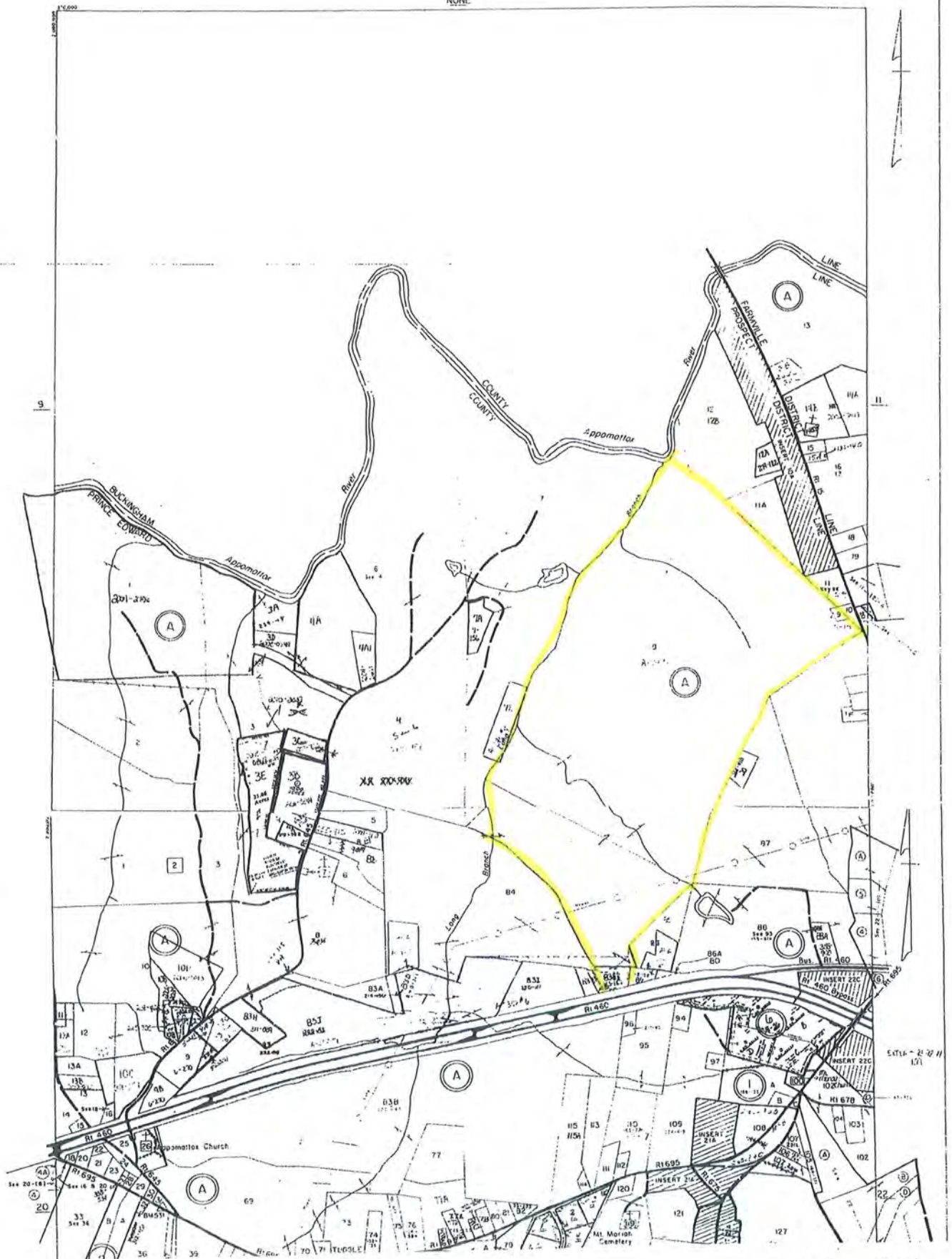
If you have any questions please do not hesitate to contact me at 434-392-8837.

Respectfully,

W.W. Bartlett  
County Administrator

PRINCE EDWARD COUNTY

NONE



A photograph of a power tower structure against a sunset sky. The sun is low on the horizon, creating a bright orange and yellow glow that transitions into a darker blue and purple sky. The power tower is a lattice structure with a horizontal cross-arm. In the foreground, there are some dark, indistinct shapes that could be parts of the tower or other structures.

# Rezoning & Special Use Permit Application

Prince Edward County – June 2020

# Agenda

- 1 | Our Company
- 2 | General Development Plan
- 3 | Current Site
- 4 | Related User Site Plan
- 5 | Application Proposal
- 6 | Traffic Impact
- 7 | County Benefits
- 8 | Why Now?



# Our Company

- Producer of crushed stone, sand, and gravel
- Family owned and operated for almost 100 years
- Over 25 locations across VA, NC, SC, and GA
- Prince Edward Plant opened in 2017



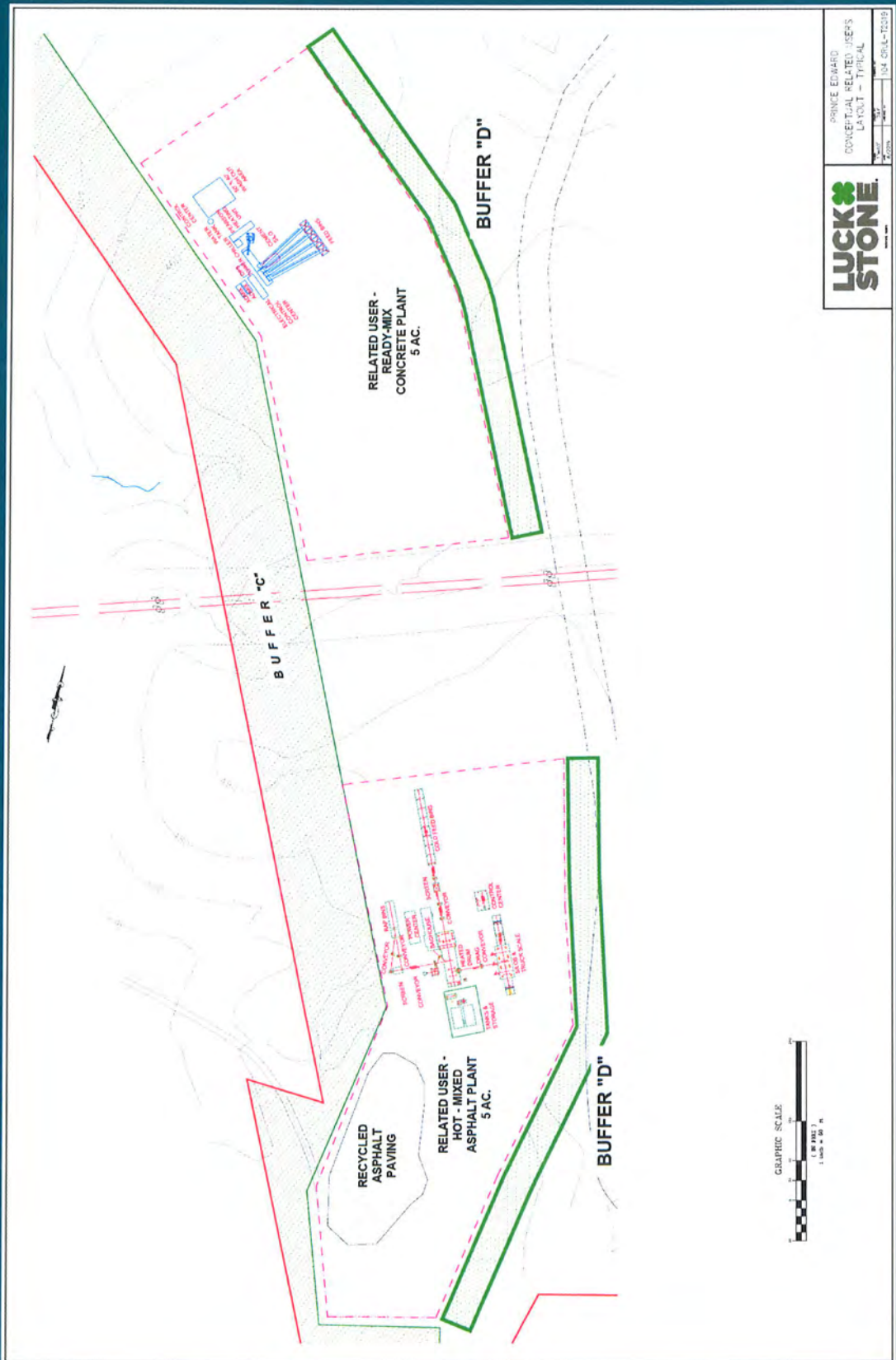


# GENERAL DEVELOPMENT PLAN





# CURRENT SITE



# RELATED USERS SITE PLAN

- Rezoning from A-1 to A-2, and receive Special Use Permit to construct and operate related users
- No anticipated noise, dust, or odor impacts to adjacent properties.
- Forested land will serve as buffer to minimize impacts on adjacent properties
- Plants will utilize the current site entrance
- Asphalt plant will be in compliance with Department of Environmental Quality standards
- Detailed site plans with proper E&S and stormwater measures will be submitted and approved for each plant prior to any construction
- Recommended conditions are included in the application

## APPLICATION PROPOSAL

- Green Light Solutions performed an additional traffic impact study using a trip generation and capacity analysis
- No improvements need to be made to the site entrance
- Stone serving these new plants would not have to leave the property, minimizing the impact to the current truck volume.

## TRAFFIC IMPACT

- 2019 tax revenue was \$29,993.24
- 2019 local spending was \$344,253.54
- Future permanent plant for the quarry would require a capital spend of over \$10 million. The addition of on-site customers could increase the demand and necessity for a new plant.
- Benefit to local businesses: Revenue, Employment, and Local Supply
- Additional plants would require capital spend of \$2-3 million
- Each plant would add 5-10 new permanent jobs

## COUNTY BENEFITS

- Currently Luck Stone has 17 locations with related users on site
- Long term sustainability of Prince Edward Plant
- Assist Luck Stone in preparation for changing industry, competition, and market landscapes
- Ease negotiations with potential related users

## WHY NOW?

**LUCK&STONE**



**THANK YOU**



May 19, 2020

**In Re: Public Hearing – Rezoning Request, Luck Stone**

Chairman Pregarman announced this was the date and time scheduled for a Public Hearing on a request by Luck Stone Corporation to rezone Tax Map Parcels 10-A-8 and 21-A-83 from A-1, Agricultural Conservation to A-2, Agricultural Residential. Notice of this hearing was advertised according to law in the Wednesday, May 6, 2020 and Wednesday, May 13, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the County has received a request from Luck Stone to rezone Tax Map Parcel 10-A-8 and 21-A-83 from A1, Agricultural Conservation to A2, Agricultural Residential. The purpose of the rezoning is to allow Luck Stone to recruit new businesses to the Parcels which are also the site of Luck Stone's quarry. Specifically, Luck Stone has stated they would like to recruit both an Asphalt Plant and a Concrete Plant to the site. Neither uses are allowed in the A1 zoning district. Once rezoned, Luck Stone could locate any use allowed by right in the A2 zone on the property, but all of those are less intensive than the current quarry operation. Such uses allowed by right in the A2 zone include 1) Agriculture; 2) various Residential uses; 3) Civic uses such as camps, post office, public assembly and community recreation; 4) Medical Office; 5) various Commercial Uses such as an antique shop, personal services, veterinary services; and 6) Miscellaneous Uses such as an amateur radio tower and minor utility services. No Industrial Uses are allowed by right in the A2 zone.

As stated above, the properties already house the Luck Stone quarry and has a large commercial entrance that can be used for additional commercial uses. The property is adjacent to Highway 460 West at 11779 Prince Edward Highway, Farmville, VA 23901 and is near the intersection of Highway 460 and Highway 15. The request is consistent with the County's Comprehensive Plan which states the Route 460 corridor West of Farmville is a commercial corridor. The Comprehensive Plan states the location of new business in the County is a primary objective to achieve the goal of stabilizing, balancing and strengthening the local economy. This rezoning will assist the County in achieving that goal and changing the zoning to A2 would better align the zoning with the current use even with no additional uses placed on the properties.

Mr. Bartlett said the County received emails from citizens:

Robyn Simpson expressed her concerns regarding the rezoning and special use request from Luck Stone Corporation. "Our home and farm and upcoming wedding venue/bed and breakfast is adjoining property to this location. We already have a concrete plant and asphalt plant directly across 460. We have concerns that bringing an asphalt plant closer to us would allow the pollution/ smell of the asphalt to inhibit our air quality for ourselves and our livestock as well as our clients."

Tim Tharpe, President of J R Tharpe Trucking, "support Luck Stone in their request to rezone and obtain a special use permit which would allow the construction and operation of an asphalt and concrete plant on the Prince Edward Quarry site. Our company has been contract hauling for Luck Stone for the last 50 years. They are a great company to have in the community. Our company, like Luck Stone, is family owned and operated. We are located in Rice, VA, currently employ 105 people, and to my knowledge are one of the biggest personal property tax payers in Prince Edward County. This permit allowing Luck Stone to have a related user on site is vital to the long-term success of our company, as well as for theirs. This addition is also important to the valuable people we both employ that reside in Prince Edward County. Your consideration and approval would be much appreciated."

Ben and Liz Sears wrote "As adjacent property owners, we adamantly oppose any further rezoning or construction to the existing Luck Stone plant. During the course of construction and operation of the plant, we have been subjected to a number of issues: Random blasting by the quarry without prior notice has led to the house shaking, drywall cracking and our well to become cloudy with dirt; The constant movement of heavy equipment directly behind our property begins early in the morning and lasts until after dinner almost every day of the week. The berm promised to property owners has been erected but fails to block any noise as equipment simply works on top of the pile. From Spring until early Fall our entire property, vehicles, and any outdoor equipment is covered in a thick layer of red dirt and dust coming from winds that carry debris off of the pile and across our property. It does no good to wash our vehicles or have our children play outside because this dust covers every inch of their play toys and swing sets. We

*Attachment 7*

feel that any further construction by Luck Stone and Mr. Tharpe will only exacerbate the situations already present. Furthermore, we already have both a concrete and an asphalt plant located nearby across the highway from the main entrance of Luck Stone on 460. Unless demonstrated otherwise, there is currently no adequate need for a second plant to provide service to our area. Until Luck Stone can rectify problems that currently exist with adjacent property owners, we respectfully ask that the planning commission deny this rezoning request.”

Doug Quarles, Land Use Manager, Luck Stone, said the requested plants are related users and it is advantageous for these to be located near the quarry. He stated Luck Stone is a family-owned business for over 100 years, with 25 locations in Virginia, North Carolina, South Carolina, and Georgia. He said that in 2017, they opened the plant on Route 460. Currently, Luck Stone has 17 locations with related users on-site; if this permit is approved it would assist Luck Stone in preparation for changes in the industry, competition and market landscapes. He said they have not yet identified who those related users would be but if approved, they can negotiate with candidates. Mr. Quarles reviewed maps included in their presentation; he said the maps show the entire location with operations and surrounding buffers. He said on the lower left of the property are two five-acre plots which are the designated sites; he then reviewed his presentation.

Mr. Quarles said the request for rezoning from A1 to A2; he said he does not anticipate these plants will have noise, dust, or odor impacts to adjacent properties. He said the forested land will remain intact and serve to minimize any potential impact. He said they will not be creating an additional entrance and both plants will use the existing entrance. Both will be built to DEQ standards and will have stormwater and ETS controls will be submitted for approval. He said they included a list of recommended conditions to help minimize concerns regarding operations, aesthetics and the environment. Mr. Quarles said a traffic impact study was performed in 2009; since that study didn't address additional users on the site, an additional study was done this year and no improvements are needed to the commercial entrance. He said from a County benefit perspective, last year the Prince Edward plant generated almost \$30,000 in tax revenue; the site had a local spend of over \$340,000. He said there are plans to transition from mobile crushing to a permanent plant which would require a capital spend of over \$10 million to construct. He said the addition of the related users as on-site customers would increase the site's demand; in addition to the capital spend, it will increase the annual County revenue from sales and Machinery & Tools taxes. The related user plants will require capital spending of \$2 million to \$3 million and add ten to twenty new permanent jobs for the county.

Commissioner Jones questioned the complaints about dust and asked if they have received any calls regarding this issue. Mr. Bartlett said he has received complaints about this and other issues over the past three years; he said the noise from crushing stone and beeping have been reported, along with the major concern of dust. Mr. Bartlett said the berms are not planted with grass and may need seeding. Mr. Bartlett said there have been complaints regarding the wells and water quality in the area.

Commissioner Jones asked if anyone has tested the water. Mr. Quarles said they are stripping now, treating and seeding it and have long term plans for it to be fully developed as a natural buffer. He said the combination of stripping and the dry season caused more dust but they are aware and are doing what they can to address it.

Keith Black, Plant Manager, Luck Stone, said the noise concerns from the blasting and crushing are primarily due to wind direction; Mr. Quarles said they are well under the limits of the blasting as required by DMME. Mr. Black said it is normally under 10% of the limit.

Mr. Quarles said the quarry follows their standard hours of operation. There is no blasting in the late hours of the evening or at night. He said they included standard hours of operation for the proposed asphalt and concrete plants in the application submitted, bearing in mind that certain projects might require the plants to operate outside of those hours.

Chairman Prengaman asked if there is a timeline for the buffer to be fully developed. Mr. Black said the current buffer on the east side towards Route 15 will probably stop for a few years then may have to revisit it and possibly add more to it.

Mr. Bartlett said that Erosion & Soil Control is not only for water and rain but it is also for wind. He said if there is a problem, the County will be out to investigate; if there is a lot of dust coming off the berm, Luck Stone will have to take action to reduce that.

Chairman Pregaman said the company's being proactive in that would be a positive. He asked if the plants will be year-round or seasonal.

Mr. Quarles said the drum plant which runs all the time. He said there is a lower volume during the winter months, but it operates continuously.

Commissioner Jones asked if the buffer, "Buffer C," is already there or does it need to be constructed considering the location of the concrete and asphalt facilities. Mr. Quarles said Buffer C, which is south of the current extraction area, is there with natural vegetation; Buffer B area is closer to the proposed plants. He said they will have no impact on either buffer which are for the quarry operation. Mr. Quarles said it provides a good screen for the surrounding properties.

Chairman Pregaman opened the public hearing.

Robyn Simpson expressed her concerns about the rezoning; Luck Stone already has a DEQ application to make changes to their quarry operation. She said it is to push past the boundaries and buffers that are already in place. She said she would like to see what happens with their current request and the boundaries first. She added that there is a concrete plant across the road that has served the area for three generations.

Vicky Rundstrom expressed her concerns regarding the existing plant with dust issues; she said where they intend to put the asphalt plant, there is no buffer and they get black dust. She said she can hear the rock crusher, the beeping and the loading of rock into trucks all day long, and now there is a two-story pile of gravel dumping into trucks; the noise from blasting, from the crusher may be under the guidelines but the vibrations are felt in the home and her rental homes. She said she has had to rearrange her whole day around the blasting and they do have damage in the house. She asked that they address the current issues first.

Mr. Quarles said they are expanding operations within the current permit limits in trying to add the related users to help to make sure the site remains operational and successful for the long term. He said the blasting is well under the state limitations; he said he understands the concerns and they have been working with the Rundstroms, monitoring the seismograph activity within her home every time they blast to ensure they are well within the limitations. He said that regarding the concerns related to the quarry operations and they wish to improve on any concerns that anyone has. The related users will not have negative effect and they are a good fit for the location.

Mrs. Rundstrom asked when construction on the new plants begin. Mr. Quarles said fairly soon; it requires the permits and they are in discussion and negotiation with potential candidates.

Mrs. Rundstrom then said that the proposed asphalt plant is directly south-west of her home and would be in clear sight; she said she can see the building and the Scalehouse all fall and winter. She said to have the smoke blowing towards her property, which would be the prevailing winds, her health could not take it. She said there is an asphalt plant and concrete plant that have just located next to Luck Stone.

Mr. Quarles said the purpose of having the companies on site is to sustain the site for other operations in the future. Luck Stone has these operations on site at many locations.

Chairman Pregaman said there are concerns regarding the rezoning issue and the special use permit, and discussion helps.

There being no one further wishing to speak, Chairman Pregaman closed the public hearing.

Commissioner Jones asked if anything has been done to address the concerns regarding the buffer. He said he has questions about the expansion of the DEQ permit, and asked if they are trying to go past the current boundaries. Mr. Bartlett said as the quarry matures it can expand; he said he will need to look at the site plan that was approved by the Board of Supervisors for the initial operation. Mr. Bartlett said the buffers may become longer and higher. Discussion followed.

Mr. Quarles said they are not impacting the buffers, or may improve based on over-burden placement; he said they are not exceeding the limit of the extraction area that was approved in the plan. He said any pit expansion is within the area that was approved; anything with DEQ and DMME is to make sure any changes and improvements to the plants and pit area are updated and approved by them.

Commissioner Jones asked if anything can be done to improve the buffer between the Luck Stone Property and Mrs. Rundstrom's property. Mr. Bartlett the buffer needs to include evergreens according the Zoning Ordinance, and can be covered in the Special Use Permit application conditions. Discussion followed.

Commissioner Jones made a motion, seconded by Commissioner Hunt, to approve recommendation to the Board of Supervisors the rezoning of Tax Map Parcels 10-A-8 and 21-A-83 from A1, Agricultural Conservation to A2, Agricultural Residential; the motion carried:

|         |                           |      |        |
|---------|---------------------------|------|--------|
| Aye:    | Donald Gilliam            | Nay: | (None) |
|         | Preston Hunt              |      |        |
|         | Robert M. Jones           |      |        |
|         | Clifford Jack Leatherwood |      |        |
|         | Whitfield M. Paige        |      |        |
|         | John "Jack" W. Peery, Jr. |      |        |
|         | John Prengaman            |      |        |
|         | Cannon Watson             |      |        |
| Absent: | Mark Jenkins              |      |        |
|         | Teresa Sandlin            |      |        |



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** June 9, 2021  
**Item No.:** 12-c  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Public Hearing – Special Use Permit- Luck Stone

**Summary:**

The County has received an application for a Special Use Permit from Luck Stone for Tax Map Parcels 10-A-8 and 21-A-83. Specifically, Luck Stone would like to site both an Asphalt Plant and a Concrete Plant on the parcels. Both operations are allowed in the A2, Agricultural Residential zoning district.

The properties already house the Luck Stone quarry which has a large commercial entrance that can be used for additional commercial uses. The property is adjacent to Highway 460 West at 11779 Prince Edward Highway, Farmville, VA 23901 and is near the intersection of Highway 460 and Highway 15. The request is consistent with the County’s Comprehensive Plan which states the Route 460 corridor West of Farmville is a commercial corridor. The Comprehensive Plan states the location of new business in the County is a primary objective to achieve the goal of stabilizing, balancing and strengthening the local economy.

The County Zoning Ordinance (section 3-100.11) requires a type C buffer between an Asphalt Plant and adjoining property. Typically, concrete plants have been treated the same as Asphalt plants and I would recommend this occur for this site. A type C buffer can be either (1) a 15-foot buffer yard with one row of large evergreen trees and one row of small evergreen trees or (2) a 25-foot buffer yard with one row of large evergreen trees. In addition if an Asphalt Plant is within 1,000 feet of a residential use the zoning ordinance states the Planning Commission and the Board of Supervisors “shall specifically consider and set standards for the following – (1) The maximum height of any structure and any additional setback requirements necessary to compensate for any increased height; (2) Specific measures to control dust during the construction and operation of the plant; (3) Specific levels of noise permitted during the daytime and nighttime operation of the plant, as measured at adjacent property lines and any additional requirements for the design or operation of the plant intended to reduce noise.” There is one residential use within 1,000 feet of the proposed sites for the plants.

Luck Stone’s application narrative states the silos at each plant will not exceed 100 feet, it does not address either dust control or noise levels in their application except to state “Noise, odor and dust will be minimal and should not impact any if the surrounding properties. Attachment (9)

Attachment (7) is an excerpt from VDOT’s 2019 Daily Traffic Volume Estimate showing the Annual Average Daily Traffic (AADT) for Highway 460 from SR 307 to the Appomattox County Line. The traffic Count at the quarry entrance is approximately 9,000 – 10,000 AADT. The Green Light Solutions Traffic Assessment estimates the two plants would add 152 trips each day after discounting internal trips, with one-half of the trips (76) entering the site and one-half exiting. This number will not have a

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilk _____     |
|              | Emert _____        | Pride _____   |                |



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

significant impact on Highway 460 and the report concludes the existing turning lanes associated with the Highway 460 median crossover will be able to handle the projected volumes.

Attachment (9) provides additional information from Luck Stone and submits proposed conditions that Luck Stone is offering to impose on plant operators. The sites will be using wells and septic systems. Luck Stone did not address dust control measures in their narrative or request.

It is Luck Stone’s intention that other companies will build and operate both of these plants, they do not plan on building and operating either plant. At this time Luck Stone has not identified any company that will build either plant. That means the request is speculative at this time. If the Planning Commission and Board approve this request it will be Luck Stone’s responsibility to ensure the plants are built according to the approved site plans and the plants must operate and abide by any and all conditions placed on the site by the Planning Commission and Board.

The Planning Commission held a Public Hearing on May 19, 2020 for the Special Use request. Attachment (11) are excerpts of the minutes of the Planning Commission meeting as it pertains to the public hearing held by the Commission on this request. The Commission received letters from two citizens who reside on adjoining properties who opposed approving the Special Use permit. The Commission received a letter from one citizen, the land owner of the Quarry, in support of the permit. One person spoke during the public hearing in opposition, this person was also one of the two who sent an e-mail against. The Planning Commission voted to recommend the Board of Supervisors approve the request but with 11 conditions which are contained in Attachment (11).

**Attachments:**

1. Special Use Permit Application
2. Public Hearing Notice
3. List of adjoining property owners
4. Sample Letter sent to adjoining property owners
5. Map of Tax Parcel
6. Map with distance to nearest Residential Uses
7. VDOT Traffic Estimates
8. Proposed Site plans
9. Luck Stone Narrative
10. Green Light Solutions Traffic Assessment
11. Excerpts of May 19, 2020 Planning Commission Meeting

**Recommendations:** Conduct the Public Hearing and render a decision concerning the request for the special use permit.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PERMIT/APPLICATION NO \_\_\_\_\_  
ZONING DISTRICT \_\_\_\_\_  
MAGISTERIAL DISTRICT \_\_\_\_\_  
DATE SUBMITTED \_\_\_\_\_

**County of Prince Edward**

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY APPLICATION  
FOR SPECIAL USE PERMIT**

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION      SPECIAL EXCEPTION REQUESTED:  
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V, Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: LUCK STONE CORPORATION  
Applicant's Address: 215 STONE MILL DR. MANAKEN-SABOT, VA 23103  
Applicant's Telephone Number: 804-784-0300  
Present Land Use: QUARRY OPERATION

Legal Description of Property with Deed Book and Page No. or Instrument No. \_\_\_\_\_  
SEE ATTACHED

Tax Map # 10-A-B + 21-A-83      Acreage: 323 ±

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) SEE ATTACHED

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) SEE ATTACHED

Height of Principal Building (s): Feet \_\_\_\_\_ Stories \_\_\_\_\_

APPLICANT'S STATEMENT: (if not owner(s) of property):

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

D. DeL. IV      12/17/19  
Signature of Applicant (if not property owner)      Date

PROPERTY OWNER(S) STATEMENT:

I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

I. A. R. Thorne      1/8/20  
Signature of Property Owner(s)      Date

Signature of Property Owner(s)      Date

Signature of Property Owner(s)      Date

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00      Fee Received by NW Bault      Date 2/24/2020  
CK # 775475

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Planning &  
Community Development  
P. O. Box 382  
Farmville, VA 23901  
(434) 392-8837

Attachment (1)



## NOTICE OF PUBLIC HEARINGS

Due to the COVID-19 Emergency, the Prince Edward County Planning Commission is operating pursuant to and in compliance with the Board of Supervisors' "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." While physical (in-person) access to the meeting is not permitted, the public may participate by calling: 1-425-436-6394, Access Code: 867576# (If busy, please call again.)

The Planning Commission will hold public hearings on Tuesday, May 19, 2020 at 7:00 p.m. in the Board of Supervisors Room located on the 3rd Floor of the Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia, to receive citizen input prior to making recommendations to the Board of Supervisors on the following:

1. A request by Luck Stone Corporation to rezone Tax Map Parcels 10-A-8 and 21-A-83 from A-1, Agricultural Conservation, to A-2, Agricultural Residential.
2. A request by Luck Stone Corporation for a Special Use Permit to allow the construction and operation of an asphalt plant and a concrete plant on Tax Map Parcels 10-A-8 and 21-A-83 on which the Luck Stone Quarry operation exists at 11779 Prince Edward Highway.
3. A request by Jack Burger for a Special Use Permit to operate an outdoor shooting range on Tax Map Parcel 113-6-A with an address of 1633 Virso Road.
4. A request by Tobias Hertzler for a Special Use Permit to construct and operate a one-room schoolhouse (26' x 42') on Tax Map Parcel 86-A-1, near 3859 County Line Road.

Public Hearing comments for meetings of the Prince Edward County Planning Commission will be received by Karin Everhart, Deputy Clerk to the Planning Commission, using one of the following methods:

1. Written comments may be mailed to: Planning Commission, PO Box 382, Farmville, VA 23901. Please limit word count to no more than 500 words. Must be received by 2:00 PM, day of the meeting.
2. Written comments may also be placed in the County "payment dropbox", located in courthouse parking lot. Please limit word count to no more than 500 words. Must be received in the dropbox by 2:00 PM the day of the meeting.
3. Emailed comments may be sent to [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us). Please limit word count to no more than 500 words. Must be received by 2:00 PM the day of the meeting.
4. Using the meeting call-in information provided above, citizens may phone-in to the meeting and provide comments during the Public Hearing portion of the agenda; however, citizens must pre-register with the County Administrator's Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Planning Commission Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

A complete copy of the Special Use Permit and Rezoning applications are available for public review in the office of the Prince Edward County Administrator, 111 N. South Street, 3rd Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.



# Prince Edward County

## Rezoning & Special Use Request

Applicant: Luck Stone Corp. Tax Maps 10-A-8 and 21-A-83

### Schedule B

List of adjoining Property owners and mailing addresses for the property proposed to be rezoned from A1 to A2 and a special use request

| Parcel ID                       | Owner                        | Address                                                               | Note |
|---------------------------------|------------------------------|-----------------------------------------------------------------------|------|
| 10-A-10                         | Earl Presnell                | 599 Old Oak Rd Prospect,<br>VA 23960                                  |      |
| 10A-1-3                         | Benjamin Sears               | 1005 Sheppards Rd Farmville,<br>VA 23901                              |      |
| 10-A-7<br>10-A-7B               | David & Robyn Simpson        | 1369 Simpson Rd Prospect,<br>VA 23960                                 |      |
| 10-A-11A                        | William Amos                 | 1123 Sheppards Road<br>Farmville, VA 23901                            |      |
| 10-A-12<br>21-A-83G<br>21-A-83I | Earl C. Mottley              | 157 Tony Dr Concord,<br>VA 24538                                      |      |
| 21-A-83                         | Hudson Investment Properties | c/o Gail Hudson 1600<br>Westbrook Ave Tower 850<br>Richmond, VA 23233 |      |
| 21-A-84                         | Kirby Mottley                | 54 Mohele Road Farmville,<br>VA 23901                                 |      |
| 21-A-85                         | Anthony Frank Lyle Et Als    | 24 Van Buren Ave Albany,<br>NY 12205                                  |      |
| 21-A-86                         | Commonwealth of VA           | 1401 E. Broad Street Richmond,<br>VA 23219                            |      |

|                               |                              |                                                                                                                    |  |
|-------------------------------|------------------------------|--------------------------------------------------------------------------------------------------------------------|--|
| 10-A-20<br>21-A-87<br>21-A-88 | Vicki Terry-Rundstrom        | 185 Moomba Lake Rd<br>Farmville, VA 23901                                                                          |  |
| 21-A-94                       | Emma Wade & Christy Cheatham | c/o James R. Wade                      2005<br>Cobb St                                      Farmville, VA<br>23901 |  |
| 21-A-95                       | Warren Armstead              | 42 Township Road                      1154<br>South Point, OH 45680                                                |  |
| 21-A-96                       | Ernest & Mary Johnson        | 11716 Prince Edward Highway<br>Farmville, VA 23901                                                                 |  |
|                               |                              |                                                                                                                    |  |
|                               |                              |                                                                                                                    |  |
|                               |                              |                                                                                                                    |  |
|                               |                              |                                                                                                                    |  |
|                               |                              |                                                                                                                    |  |
|                               |                              |                                                                                                                    |  |
|                               |                              |                                                                                                                    |  |

BOARD OF SUPERVISORS

Jerry R. Townsend  
Chairman  
J. David Emert  
Vice Chairman  
Beverly M. Booth  
Pattie Cooper-Jones  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride, Ed.D.  
James R. Wilck



COUNTY OF PRINCE EDWARD, VIRGINIA

COUNTY ADMINISTRATOR

W.W. Bartlett  
Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901  
Office: (434) 392-8837  
Fax: (434) 392-6683  
wbartlett@co.prince-edward.va.us  
www.co.prince-edward.va.us

May 5, 2020

To: Property Owners

From: W.W. Bartlett, County Administrator

Subject: Rezoning and Special Use Request – Luck Stone Corporation

The Prince Edward County Planning Commission will hold two public hearings on May 19, 2020 to receive citizen input on a request by Luck Stone Corporation to rezone Tax Parcels 10-A-8 and 21-A-83 otherwise identified as 11779 Prince Edward Highway, owned by Timothy R. Tharpe from A1 Agricultural Conservation to A2 Agricultural Residential. In addition, a public hearing will be held on Luck Stone’s request for a Special Use Permit for the same property to construct and operate a concrete plant and an asphalt plant on the property. This Public Hearing was originally scheduled for March 17, 2020 but was postponed due to the COVID-19 outbreak.

You are receiving this notice because you own land in the vicinity of the property requested to be rezoned and approved for the special use permit. Following the hearing the Prince Edward County Planning Commission may vote to approve or deny the requests.

Due to the Coronavirus all meetings of the Planning Commission are being held electronically. To ensure the safety of the public and County Boards/Commissions the Board of Supervisors adopted an Emergency Ordinance modifying procedures for public meetings and public hearing practices. The Ordinance authorizes all meetings of Prince Edward County public entities to be held by electronic means. Such meetings shall be open to electronic participation by the public and closed to in-person participation by the public. Instructions of how to listen or participate in the meeting and public hearing are contained on the reverse side of this letter.

If you have any questions please do not hesitate to contact me at 434-392-8837.

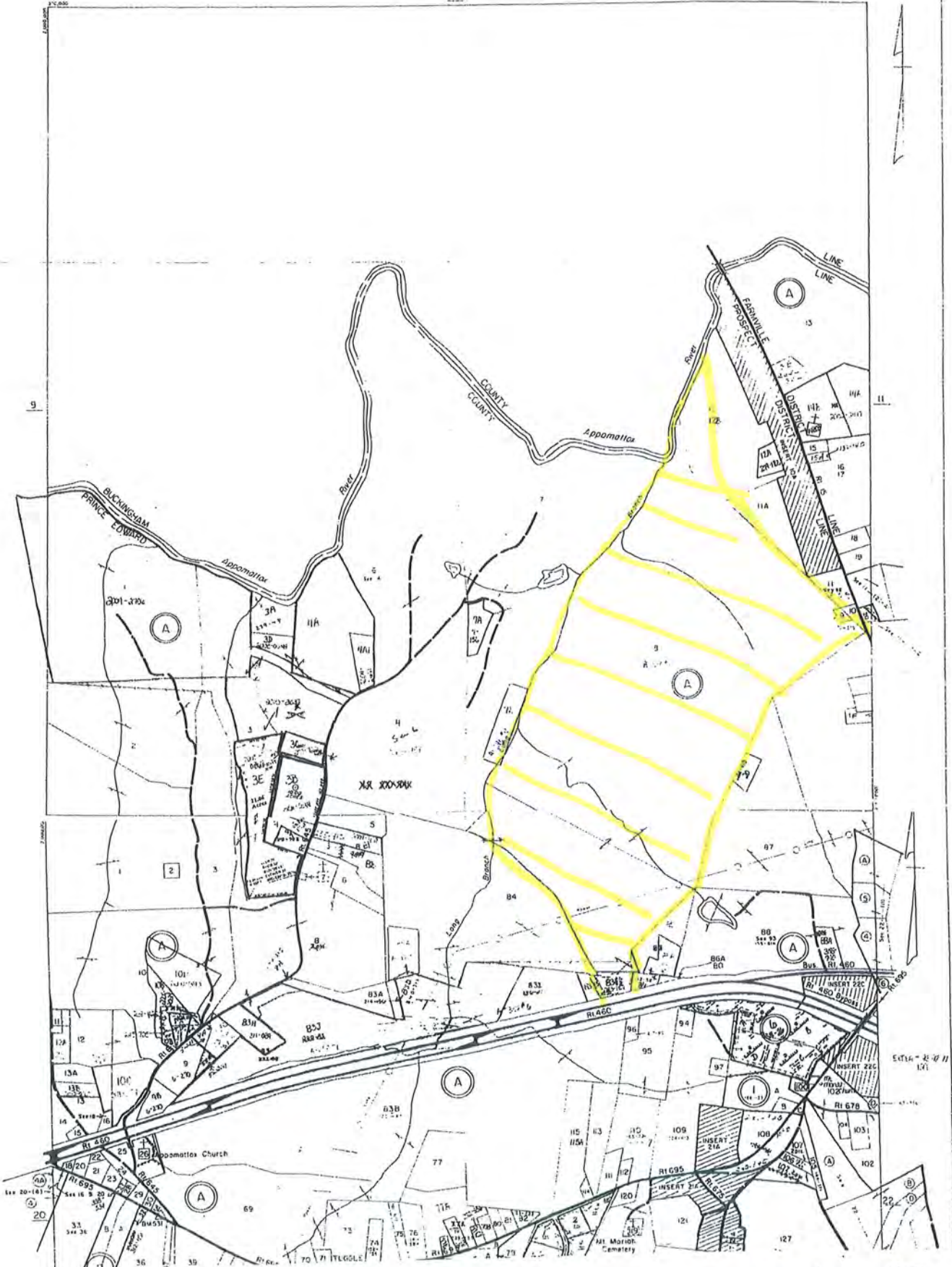
Respectfully,

W.W. Bartlett  
County Administrator

Attachment (4)

PRINCE EDWARD COUNTY

NONE

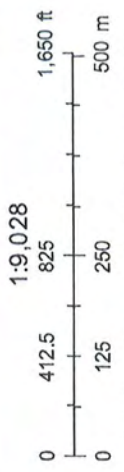


# Luck Stone



May 14, 2020

- Road Centerline
- Address Points
- Farmville Boundary
- County Boundary

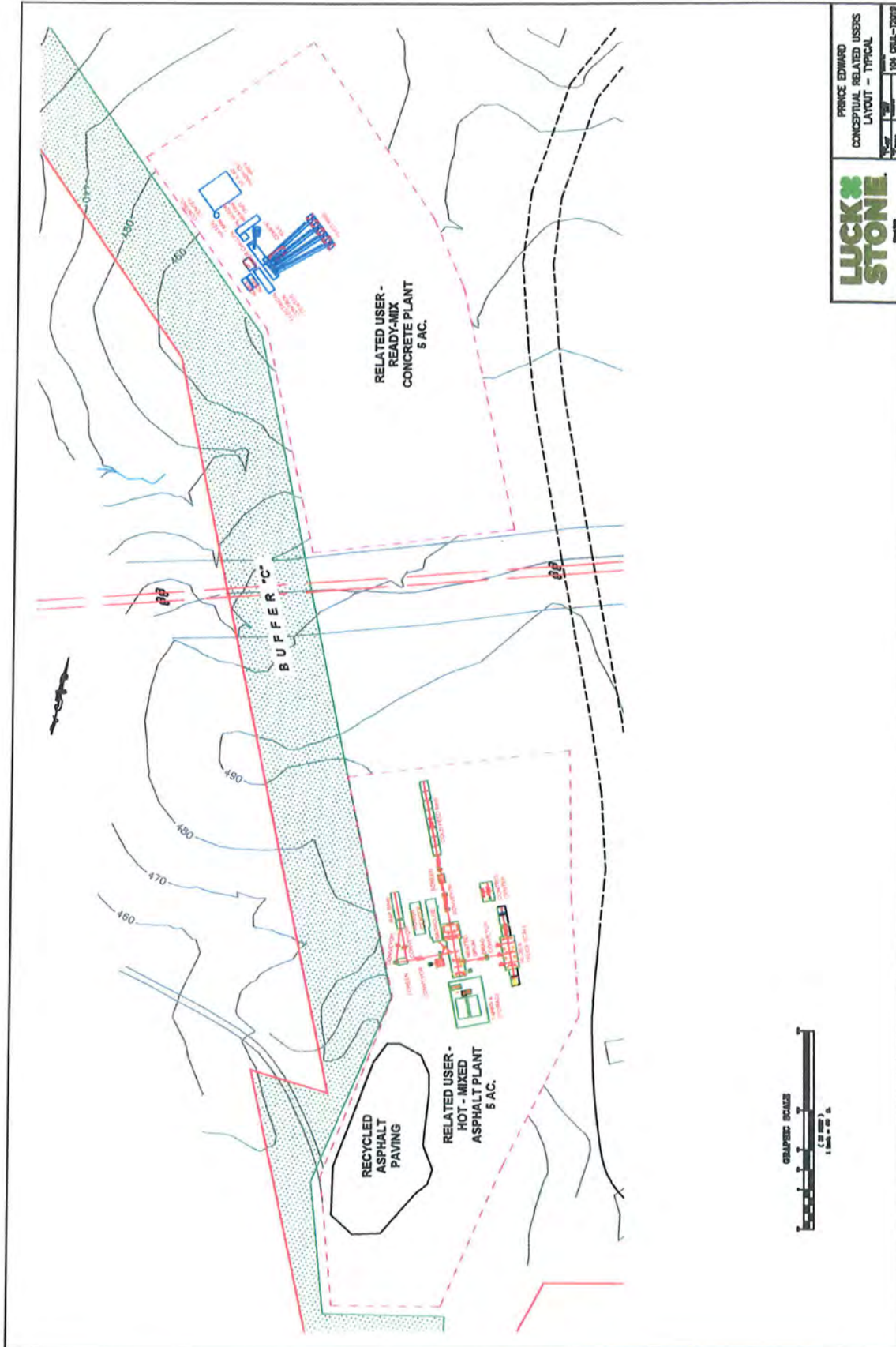


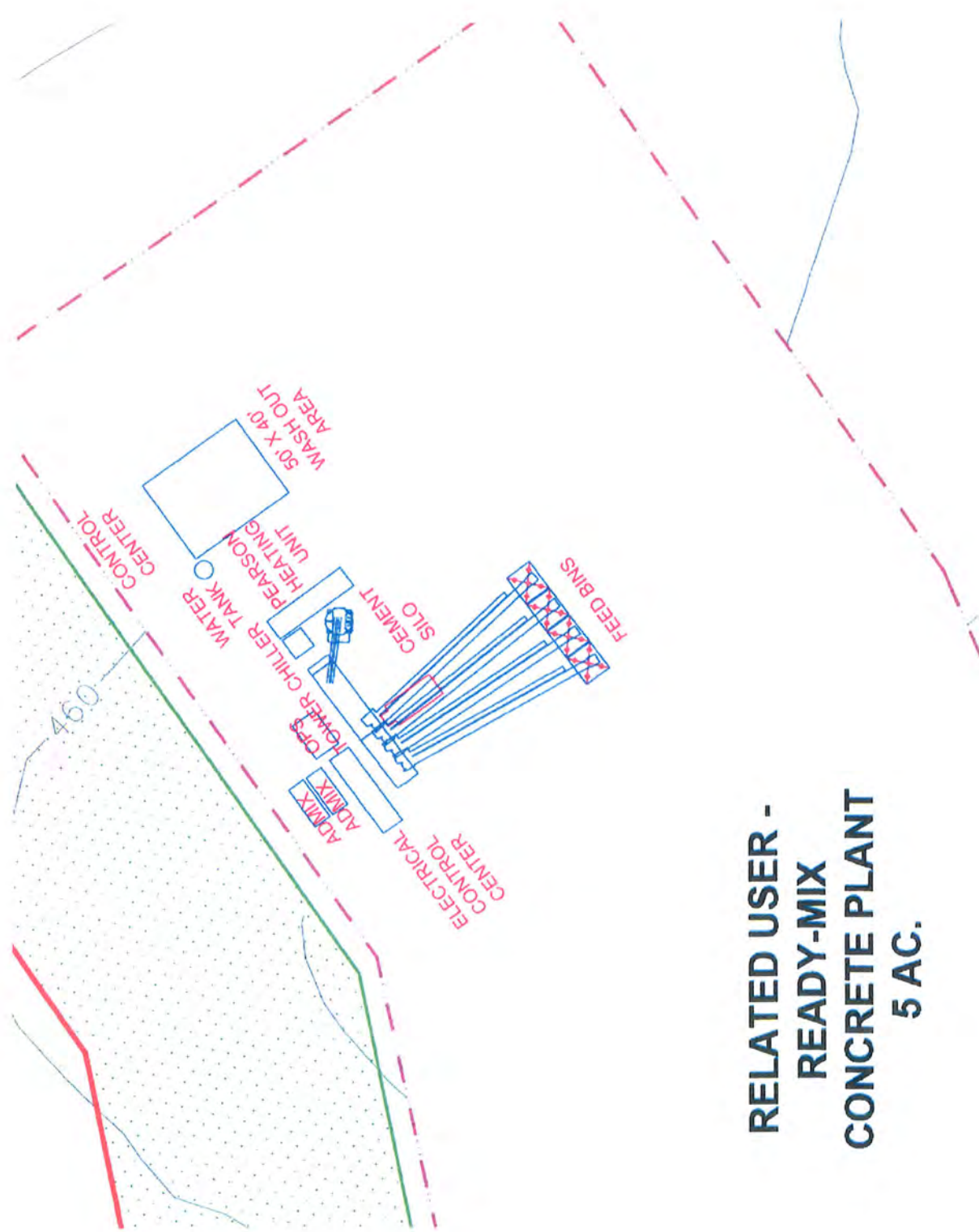
Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Virginia Department of Transportation  
Traffic Engineering Division  
2019

Annual Average Daily Traffic Volume Estimates By Section of Route  
Prince Edward Maintenance Area

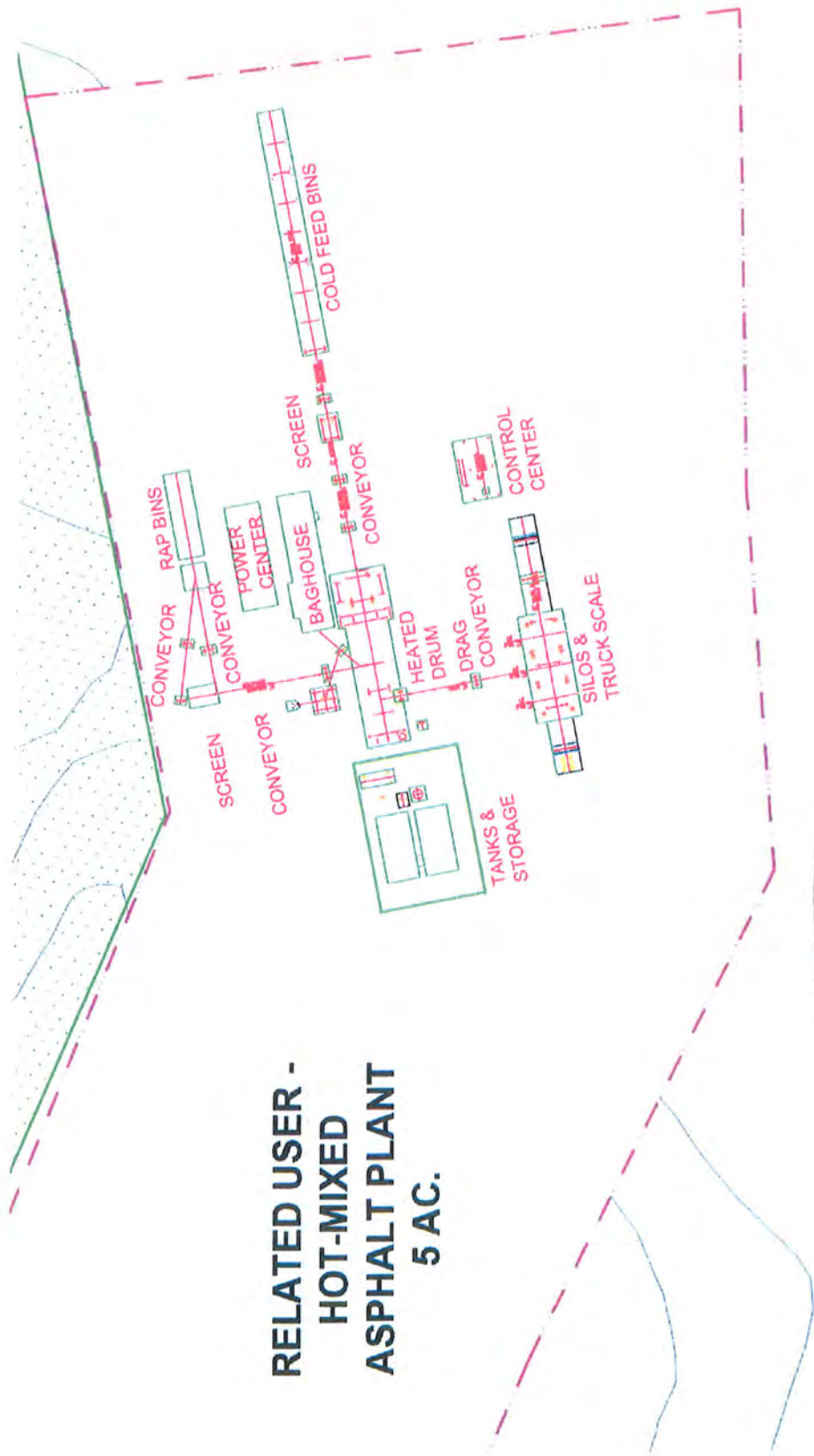
| Route                    | Jurisdiction                                                  | Length | AADT  | QA | 4 Tire | Bus | 2Axle 3+Axle | 1Trail | 2Trail | QC | K Factor | OK | Dir Factor | AAWDT | QW |
|--------------------------|---------------------------------------------------------------|--------|-------|----|--------|-----|--------------|--------|--------|----|----------|----|------------|-------|----|
| 460 Prince Edward Hwy    | From Prince Edward County To Prince Edward County             | 5.83   | 8300  | G  | 88%    | 1%  | 1%           | 9%     | 0%     | F  | 0.079    | F  | 0.565      | 8400  | G  |
| 460 Prince Edward Hwy    | From Prince Edward County To Prince Edward County             | 5.73   | 9100  | G  | 88%    | 1%  | 1%           | 9%     | 0%     | F  | 0.079    | F  | 0.557      | 9200  | G  |
| 460 15 Prince Edward Hwy | From Prince Edward County To Prince Edward County             | 4.18   | 10000 | A  | 89%    | 1%  | 1%           | 8%     | 1%     | C  | 0.106    | A  | 0.597      | 10000 | A  |
| 460 Prince Edward Hwy    | From Prince Edward County To Prince Edward County             | 2.98   | 8800  | G  | 88%    | 1%  | 1%           | 9%     | 0%     | F  | 0.084    | F  | 0.501      | 8900  | G  |
| 460 Prince Edward Hwy    | From Prince Edward County To Prince Edward County             | 4.28   | 14000 | G  | 88%    | 1%  | 1%           | 9%     | 0%     | F  | 0.089    | F  | 0.545      | 15000 | G  |
| 460 Prince Edward Hwy    | From Prince Edward County To Prince Edward County             | 4.44   | 7500  | G  | 88%    | 1%  | 1%           | 9%     | 0%     | F  | 0.088    | F  | 0.506      | 7600  | G  |
| 460 Pamplin Rd           | From Town of Pamplin City (Maint: 73) To Town of Pamplin City | 0.21   | 1500  | G  | 94%    | 0%  | 1%           | 3%     | 0%     | C  | 0.097    | F  | 0.546      | 1500  | G  |
| 460 Sheppards Rd         | From Prince Edward County To Prince Edward County             | 1.43   | 1500  | N  | 94%    | 0%  | 1%           | 3%     | 0%     | N  | 0.097    | F  | 0.546      | 1500  | N  |
| 460 15 Sheppards Rd      | From Prince Edward County To Prince Edward County             | 0.14   | 6500  | G  | 89%    | 1%  | 1%           | 8%     | 1%     | F  | 0.088    | F  | 0.592      | 6500  | G  |
| 460 15 Third St          | From Prince Edward County To Prince Edward County             | 1.22   | 6400  | A  | 97%    | 0%  | 1%           | 1%     | 0%     | C  | 0.108    | A  | 0.642      | 7000  | A  |
| 460 15 Third St          | From Town of Farmville To Town of Farmville                   | 0.94   | 7100  | G  | 97%    | 0%  | 1%           | 1%     | 0%     | F  | 0.088    | F  | 0.643      | 7600  | G  |
| 460 15 Third St          | From Town of Farmville To Town of Farmville                   | 1.29   | 10000 | G  | 97%    | 0%  | 1%           | 0%     | 1%     | C  | 0.09     | F  | 0.516      | 11000 | G  |
| 460 Third St             | From Town of Farmville To Town of Farmville                   | 0.67   | 7600  | G  | 98%    | 0%  | 1%           | 0%     | 1%     | F  | 0.084    | F  | 0.516      | 8100  | G  |
| 460 3rd St               | From Town of Farmville To Town of Farmville                   | 0.17   | 8500  | G  | 97%    | 0%  | 1%           | 0%     | 1%     | C  | 0.083    | F  | 0.574      | 9000  | G  |
| 460 3rd St               | From Town of Farmville To Town of Farmville                   | 1.22   | 9000  | G  | 97%    | 0%  | 1%           | 0%     | 1%     | F  | 0.086    | F  | 0.585      | 9500  | G  |
| 460 3rd St               | From Town of Farmville To Town of Farmville                   | 0.89   | 7900  | G  | 98%    | 0%  | 1%           | 0%     | 1%     | F  | 0.095    | F  | 0.572      | 8400  | G  |





**RELATED USER -  
READY-MIX  
CONCRETE PLANT  
5 AC.**





**RELATED USER -  
HOT-MIXED  
ASPHALT PLANT  
5 AC.**

**Luck Stone Corporation  
Special Exception Permit Application Narrative  
Prince Edward County, VA  
January 2020**

**Legal Description**

323 acres (+/-) located in Prince Edward County, VA near the intersection of U.S. Route 15 and U.S. Route 460 near Farmville, VA. The property is identified in the Prince Edward County Tax Maps as 10-A-8 and is owned by Timothy R. Tharpe.

**Location**

Intersections of major transportation arteries are desirable locations for the placement of businesses. The location of several commercial and manufacturing operations in the vicinity of this location attest to that desirability. The location will be on-site Luck Stone's Prince Edward Plant.

**Description**

Luck Stone Corporation requests a special use permit for related users to construct and operate an asphalt plant and concrete plant located on Luck Stone's Prince Edward Plant site. The proposed site plan for the permit calls for the construction of the two plants on separate 5 acre lots. As shown in the attached site plans, the facilities will be located close the entrance of the plant just beyond the current scale office. Noise, odor, and dust will be minimal and should not impact any of the surrounding properties.

**Zoning**

Currently the property is zoned A-1. A rezoning application will be filed in conjunction with this SUP application. The proposed use is compatible with the surrounding properties and is allowed by the SUP under the zoning of A-2. Adjacent low-density forested land will serve as a buffer as shown on the site plan.

**Traffic**

In 2009 a traffic impact analysis was performed by Stantec Engineers for the Luck Stone site which helped develop the current site entrance on Route 460. Stantec worked in conjunction with the County and VDOT for its recommendation on the design and construction of the entrance. With the addition of the proposed asphalt and concrete plants, additional traffic impact analysis was completed by Green Light Solutions using a trip generation and a capacity analysis. As a result, no improvements need to be made to the site entrance and the on-site plants should have little impact to the current traffic in and out of the site. Please see attached summary and findings from the traffic impact analysis.

**Environmental**

The state of Virginia has strict requirements in place on all asphalt plants by the Department of Environmental Quality. Waste material produced by the plant is added back into the mix. Any asphalt producer will have to adhere to the state regulations.

### Recommended Conditions

**Luck Stone Corporation respectfully submits this set of recommended conditions to accompany its application for a Special Use Permit to allow for asphalt and ready-mix concrete operations as generally shown on the Generalized Development Plan.**

1. Development and use of the subject property for the related uses shall conform and adhere to all conditions associated with this permit.
2. The hours of operation are normally Monday through Friday from 7 a.m. until 4 p.m. Certain construction projects may require, on a limited basis, that the plants be operated outside of normal business hours.
3. Buffer areas shall parallel the boundary of the subject properties as shown on the Generalized Development Plan. These buffers shall consist of undisturbed natural vegetation supplemented as deemed necessary by the Operator, by additional vegetation and/or raised earthen berms. Encroachments into the buffer shall be allowed for utility lines, roads, access points and such other encroachments or breaks as necessary.
4. All necessary permits allowing wetland disturbance shall be obtained from the pertinent regulating agency (i.e., U.S. Army Corps. of Engineers or Virginia Department of Environmental Quality).
5. Prior to beginning any operations, the Operator shall obtain all necessary permits from the relevant regulating agency (e.g., Virginia Department of Environmental Quality for a water discharge permit). Stormwater containment ponds will be installed in conformance with regulations.
6. Permanent access to the related uses shall be limited to the quarry entrance road.
7. Appropriate lighting fixtures shall be used to avoid light spillage onto adjoining parcels. All lighting shall be properly angled as necessary to ensure light is focused onto subject property.
8. Operator shall maintain on the subject property copies of all federal and state records pertaining to permits and approvals; and, upon the Zoning Administrator or his or her agent giving reasonable prior notice, shall make said copies of permits and approvals available to the Zoning Administrator, or his or her agent, for review.
9. If Prince Edward County receives a complaint about the odor, the asphalt producer will be required to include additives in the product mixture that help reduce the odor.
10. The silos at each plant will not exceed 100 ft in height.



February 24, 2020

Mr. Doug Quarles  
Luck Stone Land Use Development Manager  
P.O. Box 29682  
Richmond, Virginia 23242

Re: Traffic Assessment  
Luck Stone – Prince Edward County Site  
Prince Edward County, Virginia

Mr. Quarles,

This letter is in regards to the proposed expansion of the Luck Stone Quarry located in Prince Edward County, Virginia. Based on the County approval process for the proposed expansion, a traffic analysis is required as part of the approval process for the expansion. Based on discussions with the development team, a traffic assessment has been prepared for the site located on US 460 west of US 15 in Prince Edward County, Virginia.

Based on current plans, the site is to provide an asphalt (5 acres) and concrete (5 acres) mixing plants to work in conjunction with the existing quarry operation. Access to the site will be maintained as a single point of access on US 460 approximately 0.81 miles west of the existing US 15 and US 460 interchange.

Under existing quarry operations, the site generates 180 vehicles per day (90 enter / 90 exit) during a typical daily operation. Peak hour traffic conditions (7:00am to 9:00am; 4:00pm to 6:00pm) for the existing quarry operation were determined by conducting peak hour turning movement traffic counts at the existing US 460 Site Drive. Refer to the technical appendix for the computer printouts of the turning movement traffic counts. Peak hour traffic conditions have been determined to be 18 vehicles per hour (10% of daily site trips) during the AM peak hour and 15 vehicles per hour (8% of daily site trips) during the PM peak hour. Of the 180 total trips, 156 total daily trips will be heavy vehicles (87%). During the peak hours of the day, approximately 50% of the total peak hour trips were heavy vehicles.

Based on information provided by the operator of the facility, the proposed asphalt and concrete mixing plants will create an additional 170 vehicles per day (85 enter / 85 exit). Of the total trips to be generated by the proposed mixing plants approximately 10% of the trips will originate from the existing quarry operation. These trips will provide stone for the mixing operation. In order to calculate the total site trips for the proposed site (existing quarry operation plus the asphalt and concrete plant operation) peak hour site trips were determined based on a 9% peak hour factor applied to the total daily site trips. Refer to Table 1 for the site trip generation breakdown.

*Attachment (10)*

**TABLE 1**  
**Proposed Site Trip Generation Results**


| Land Use                                | AM Peak Hour (vph) |           | PM Peak Hour (vph) |           | Daily (vpd) |
|-----------------------------------------|--------------------|-----------|--------------------|-----------|-------------|
|                                         | Enter              | Exit      | Enter              | Exit      | Total       |
| Quarry (existing)                       | 9                  | 9         | 3                  | 12        | 180         |
| Asphalt/Concrete Mixing Plants (future) | 8                  | 7         | 3                  | 12        | 170         |
| <b>Total Trips</b>                      | <b>17</b>          | <b>16</b> | <b>6</b>           | <b>24</b> | <b>350</b>  |
| <b>Internal Trips</b>                   | <b>1</b>           | <b>1</b>  | <b>0</b>           | <b>1</b>  | <b>18</b>   |
| <b>External Trips</b>                   | <b>16</b>          | <b>15</b> | <b>6</b>           | <b>23</b> | <b>332</b>  |

Based on the trip generation analysis, the future site (existing quarry operation plus the asphalt/concrete mixing plant operation) is expected to generate a total of 332 vehicle per day (166 enter / 166 exit) where a total of 31 vehicle per hour (16 enter / 15 exit) are expected under AM peak hour traffic conditions and 29 vehicles per hour (6 enter / 23 exit) are expected under PM peak hour traffic conditions.

Analysis of the existing site drive on US 460 has been completed assuming future site traffic conditions. Buildout (2020) peak hour traffic conditions were determined by assigning site external trips to the site drive assuming existing trip distribution percentages. Analysis of buildout (2020) peak hour traffic conditions indicates that all intersection movements will operate at existing levels of service with marginal increases of delay on the southbound left turn movement exiting the site. Traffic queues are not expected to exceed existing storage bay capacities on the 400ft eastbound left turn lane or 475ft westbound right turn lane. Based on analysis results, roadway improvements are not recommended at this time. Refer to the technical appendix for the computer printouts of both existing (2020) peak hour traffic conditions and buildout (2020) peak hour traffic conditions.

If you should need any additional information or further explanation regarding this matter, please do not hesitate to call or email with those concerns/questions for final resolution.

Sincerely,  
 Green Light Solutions, Inc.

  
 Erich Strohacker, PE  
 President

May 19, 2020

**In Re: Public Hearing - Special Use Permit, Luck Stone**

Chairman Pregelmann announced this was the date and time scheduled for a Public Hearing on a Special Use Permit application by Luck Stone Corporation to allow the construction and operation of an asphalt plant and a concrete plant on Tax Map Parcels 10-A-8 and 21-A-83 on which the Luck Stone Quarry operation exists at 11779 Prince Edward Highway. Notice of this hearing was advertised according to law in the Wednesday, May 6, 2020 and Wednesday, May 13, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the County has received an application for a Special Use Permit from Luck Stone Corporation for Tax Map Parcels 10-A-8 and 21-A-83, to allow the siting of both an asphalt plant and a concrete plant on the parcels. Both operations are allowed in the A2, Agricultural Residential zoning district.

The properties already house the Luck Stone Quarry which has a large commercial entrance that can be used for additional commercial uses. The property is adjacent to Highway 460 West at 11779 Prince Edward Highway 10-A-8 and 21-A-83 on which the Luck Stone Quarry operation exists at 11779 Prince Edward Highway, Farmville, VA 23901 and is near the intersection of Highway 460 and Highway 15. The request is consistent with the County's Comprehensive Plan which states the Route 460 corridor West of Farmville is a commercial corridor. The Comprehensive Plan states the location of new business in the County is a primary objective to achieve the goal of stabilizing, balancing and strengthening the local economy.

The County Zoning Ordinance (Section 3-100.11) requires a Type C buffer between an Asphalt Plant and adjoining property. Typically, concrete plants have been treated the same as Asphalt plants and Mr. Bartlett said he would recommend this occur for this site. He said a Type C buffer can be either a 15-foot buffer yard with one row of large evergreen trees and one row of small evergreen trees or a 25-foot buffer yard with one row of large evergreen trees. In addition, if an Asphalt Plant is within 1,000 feet of a residential use, the Zoning Ordinance states the Planning Commission and the Board of Supervisors "shall specifically consider and set standards for the following – 1) The maximum height of any structure and any additional setback requirements necessary to compensate for any increased height; 2) Specific measures to control dust during the construction and operation of the plant; 3) Specific measures of noise permitted during the daytime and nighttime operation of the plant, as measured at adjacent property lines and any additional requirements for the design or operation of the plant intended to reduce noise." There is one residential use within 1,000 feet of the proposed sites for the plants.

Luck Stone's application narrative states the silos at each plant will not exceed 100 feet, it does not address either dust control or noise levels in their application except to state "Noise, odor and dust will be minimal and should not impact any of the surrounding properties."

An excerpt presented from VDOT's 2019 Daily Traffic Volume Estimate showed the Annual Average Daily Traffic (AADT) for Highway 460 from SR 307 to the Appomattox County Line. The traffic count at the quarry entrance is approximately 9,000-10,000 AADT. The Green Light Solutions Traffic Assessment estimates the two plants would add 152 trips each day after discounting internal trips, with one-half of the trips (76) entering the site and one-half exiting. This number will not have a significant impact on Highway 460 and the report concludes the existing turning lanes associated with the Highway 460 median crossover will be able to handle the projected volumes.

Additional information submitted from Luck Stone provides proposed conditions that Luck Stone is offering to impose on plant operators; the sites will be using wells and septic systems. Luck Stone did not address dust control measures in their narrative or request.

It is Luck Stone's intention that other companies will build and operate both of these plants; they do not plan on building and operating either plant. At this time Luck Stone has not identified any company that will build either plant. That means the request is speculative at this time. If the Planning Commission and Board approve this request, it will be Luck Stone's responsibility to ensure the plans are built according to the approved site plans and the plants must operate and abide by any and all conditions placed on the site by the Planning Commission and Board.

Mr. Bartlett said he reviewed the map and found the Rundstrom property to be 1,967 feet from the proposed location. He said there is another residence that is approximately 367 feet away. The natural buffer is between that residence and the proposed uses. Discussion regarding proposed locations of the concrete and asphalt plants followed.

*Attachment 11*

Doug Quarles, Land Use Manager, Luck Stone, stated the distance from the proposed site to the Motley residence is about 400 feet away and the Rundstrom property is about 2,000 feet away.

Mr. Bartlett said the Zoning Ordinance requires conditions of a maximum height of a structure and if additional setbacks are needed to compensate for increased height, and specifically mentions dust control during construction and operation of a plant(s) and the specific levels of noise permitted during the day and night time operation, measured from adjacent property lines, and any additional requirements for the design or operation of the plant intended to reduce noise. Mr. Bartlett said the distance from the residences is at least 400 feet; the application does contain conditions included, with silos not to exceed 100 feet in height but does not address dust control or noise levels in their application except to state that noise, odor and dust will be minimal and should not impact any of the surrounding properties. He said if the Planning Commission and Board of Supervisors approve this request, it will be Luck Stone's responsibility to ensure the plants are built according to the approved site plans and the plants must abide by any and all conditions placed on the site by the Planning Commission and/or the Board of Supervisors. He added the five-acre lot may not be large enough for the Stormwater regulations.

Robert Love, Prince Edward County Planner, said a condition could be added that limits the disturbance would be the maximum required but not to exceed the DEQ requirements; he said once you get to DEQ, they sometimes require a bit more land, maybe a quarter-acre to an acre.

Commissioner Jones asked if Luck Stone intends to convey that amount of land to the proposed business sites; Mr. Bartlett said Luck Stone is designing these plants for someone else to use. Discussion followed.

Mr. Quarles said there are specifications regarding the site that need to be outlined; he said a building permit and full site plans will be submitted to the County and the DEQ. These will have ETS controls and Stormwater Management. They will include where the associates working at the plants will park to where the power house will be. He said the design will provide a maximum size plant based on capacity. He said the plants could be smaller but will not exceed the size on the plans. Discussion followed.

Commissioner Peery asked if this would be more appropriate when the businesses are ready. Mr. Bartlett said they have the site plan and their main concern is the overall size of the site. He said site conditions would include the hours, buffer and berms, permits such as from DMME and regarding stormwater, appropriate lighting fixtures, how complaints about odors are handled, and height regulations.

Mr. Quarles said Luck Stone is being compliant with Stormwater regulations. He said Luck Stone has been in contact with the Rundstroms and is doing what they can; he said there is another property in between and some topography that may make it challenging to increase the current buffer, but are willing to improve on the current buffer. He said the buffer on the western side will also be improved.

Chairman Prengaman opened the public hearing.

Tim Tharpe said he is in support of Luck Stone to allow the related user. Chairman Prengaman read the email received from Mr. Tharpe: Tim Tharpe, President of J R Tharpe Trucking, "support Luck Stone in their request to rezone and obtain a special use permit which would allow the construction and operation of an asphalt and concrete plant on the Prince Edward Quarry site. Our company has been contract hauling for Luck Stone for the last 50 years. They are a great company to have in the community. Our company, like Luck Stone, is family owned and operated. We are located in Rice, VA, currently employ 105 people, and to my knowledge are one of the biggest personal property tax payers in Prince Edward County. This permit allowing Luck Stone to have a related user on site is vital to the long-term success of our company, as well as for theirs. This addition is also important to the valuable people we both employ that reside in Prince Edward County. Your consideration and approval would be much appreciated."

Chairman Prengaman said Ben Sears wrote in response to the Special Use Permit, during the course of construction and operation of the plant, they have been subjected to a number of issues: random blasting by the quarry without prior notice; constant movement of heavy equipment directly behind their property which begins early in the morning and lasts until after dinner almost every day of the week; the berm promised to property owners has been erected but fails to block any noise and the equipment simply works on top of the pile; from spring until early fall the entire property, vehicles and outdoor equipment are covered with a thick layer of red dirt and dust; and the feeling is that any further construction by Luck Stone and Mr. Tharpe would exacerbate the situation already present. If Luck Stone

cannot rectify the problems that currently exist with adjacent property owners, they respectfully ask the Planning Commission to deny the request.

Chairman Prengaman read the letter from Robyn Simpson who said her concern is that their home, farm and upcoming wedding venue and B&B is adjoining property. There is already a concrete plant and asphalt plant directly across the road, and bringing an asphalt plant closer would allow the pollution, smell of the asphalt to inhibit air quality for themselves, their livestock and their clients.

Mr. Quarles said he understand the concerns; there has been no input personally about the dust issue. He said he learned of this from Mr. Bartlett after this application was submitted. He said that he is more than happy to go to the Sears' home to rectify the situation. Mr. Bartlett said he learned that Luck Stone reached out but there was no response.

Vicky Rundstrom asked the location of the asphalt plant and asked what is in the additives of the asphalt, concerned about the dangers of the additives and the smoke.

Mr. Quarles said the recommended conditions is that if the County receives a complaint about the odor, Luck Stone would make sure the related user would include the additive in their mixture to reduce the odor. Emissions are restricted and monitored by DEQ and the EPA, and restrictions placed on the operation of the asphalt plant would be by State regulation. He said what comes from the smokestacks is steam; that is really a DEQ and EPA question and is outside of Luck Stone's limitations as far as regulation goes.

Mrs. Rundstrom said she is trying to prevent it now before having to deal with it after it's already built; she said everything from the entrance of Luck Stone blows on the back of the home and the smoke is as bad as the smell. She said she cannot leave her windows open when the plant is in operation because of the black dust. She said the prevailing winds come directly at the house, regardless of the 1,000-foot limitation.

Mr. Quarles said Luck Stone is more than willing to help Mrs. Rundstrom with buffer options regarding her property. He said the asphalt plant is really under the scrutiny of the DEQ and the EPA; he said he will look at additional buffer.

Chairman Prengaman suggested a meeting between Luck Stone and its neighbors.

Mrs. Rundstrom said Luck Stone has the most polite, well-mannered men that she has ever spoken to in all her years of business.

Robin Simpson said she owns the Mottley farm and lake which adjoins Luck Stone; she said Mottley Lake is the back-up water supply for the town and it is important to protect that. She gave an example of what it is like to live next to the quarry, describing the blasts that shake the house and windows, knock pictures off the walls, knocks things off shelves and shakes your body. She said doors in her home don't shut and boards pop off the walls in the horse stalls. She said she's had to put in a new well and the water pressure isn't as good as it had been. She stated the lighting shines right onto the property. Ms. Simpson said there is no berm, just a dirt hill. She questioned the proposed hours of operation; she stated she has had to move her livestock because they cannot breathe the asphalt from the existing plant and would be worse with another plant. She said the potential for pushing past the existing boundaries and the need for the DEQ permit filed to be finished before allowing another business there. She requested the Planning Commission table this issue, allowing time to meet with Luck Stone and to have the DEQ permit finished, and asked that the decision be put off for a while.

Mr. Quarles said the permits with DEQ are wetland permits that they are trying to acquire and are within the extraction area. He said they are still within the current limits. He said additionally, regarding the blasting activity and problems in the home, he apologized and stated he wished he knew sooner. He asked if there had been a pre-blast survey, and said if anything is wrong, he would be happy to have a third-party company investigate based on the survey that was done. He said he would like to correct any issues.

Mr. Bartlett asked Mr. Quarles to look into the issue about the light shining onto Mrs. Simpson's property. Discussion followed.

Chairman Prengaman repeated his suggestion of a meeting with Luck Stone and its neighbors.

There being no one further wishing to speak, Chairman Prengaman closed the public hearing.



Chairman Prengaman stated each site is five acres in size; the buffer and the hours of operation are critical. He said the height of the buffer, type of material and other considerations above and beyond the regular conditions may be necessary.

Commissioner Jones said the buffers need to provide year-round shielding and should include evergreens.

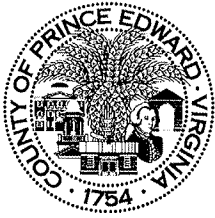
Following some discussion, Commissioner Jones made a motion, seconded by Commissioner Leatherwood, to recommend approval to the Board of Supervisors the Special Use Permit to allow the construction and operation of an asphalt plant and a concrete plant on Tax Map Parcels 10-A-8 and 21-A-83 on which the Luck Stone Quarry operation exists at 11779 Prince Edward Highway, with the following conditions:

1. Development and use of the subject property for the related uses shall conform and adhere to all conditions associated with this permit.
2. The hours of operation are normally Monday through Friday from 7:00 a.m. until 4:00 p.m. Certain construction projects may require, on a limited basis, that the plants be operated outside of normal business hours.
3. Buffer areas shall parallel the boundary of the subject properties as shown on the Generalized Development Plan. These buffers shall consist of undisturbed natural vegetation supplemented as deemed necessary by the Operator, by additional vegetation and/or raised earthen berms. Encroachments into the buffer shall be allowed for utility lines, roads, access points and such other encroachments or breaks as necessary.
4. All necessary permits allowing wetland disturbance shall be obtained from the pertinent regulating agency (i.e., U.S. Army Corps. of Engineers or Virginia Department of Environmental Quality).
5. Prior to beginning any operations, the Operator shall obtain all necessary permits from the relevant regulating agency (e.g., Virginia Department of Environmental Quality for a water discharge permit). Stormwater containment ponds will be installed in conformance with regulations.
6. Permanent access to the related uses shall be limited to the quarry entrance road.
7. Appropriate lighting fixtures shall be used to avoid light spillage onto adjoining parcels. All lighting shall be properly angled as necessary to ensure light is focused onto subject property.
8. Operator shall maintain on the subject property copies of all federal and state records pertaining to permits and approvals; and upon the Zoning Administrator or his or her agent giving reasonable prior notice, shall make said copies of permits and approvals available to the Zoning Administrator or his or her agent, for review.
9. If Prince Edward County receives a complaint about the odor, the asphalt producer will be required to include additives in the product mixture that help reduce the odor.
10. The silos at each plant will not exceed 100 feet in height.
11. Buffers will exceed the levels of Type C of evergreen, year-round vegetation and include three rows with two large and one small buffer on the eastern side of the property.

The motion carried:

|         |                           |      |        |
|---------|---------------------------|------|--------|
| Aye:    | Donald Gilliam            | Nay: | (None) |
|         | Preston Hunt              |      |        |
|         | Robert M. Jones           |      |        |
|         | Clifford Jack Leatherwood |      |        |
|         | Whitfield M. Paige        |      |        |
|         | John "Jack" W. Peery, Jr. |      |        |
|         | John Prengaman            |      |        |
|         | Cannon Watson             |      |        |
| Absent: | Mark Jenkins              |      |        |
|         | Teresa Sandlin            |      |        |

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2020  
**Item No.:** 12-d  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Public Hearing – Special Use Permit – Burger, Shooting Range

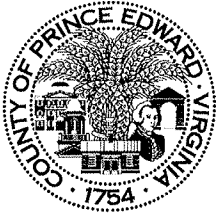
**Summary:**

The County has received an application for a Special Use Permit application from Mr. Jack Burger for tax map parcel 113-6-A identified as 1633 Virso Road owned by Jack and Roseanne Burger, Attachment (1). This parcel is in an A1, Agricultural Conservation zoning district and Outdoor Shooting Ranges are allowed in the district only after approval of a special use permit.

The public hearing notice was published in the May 6, 2020 and May 13, 2020 editions of the Farmville Herald, Attachment (2). The list of adjoining property owners and the sample letter sent to each can be found in Attachments (3) and (4). Attachment (5) is a copy of the tax map page that depicts the tax map parcel the shooting range will be placed and surrounding property. The parcel is outlined in red and adjoining structures are depicted as orange squares.

The purpose of the Special Use is to build and operate a skeet shooting range. The range will primarily be used by a shooting team from Hampden-Sydney College. The range will only be used during daylight and it is anticipated to be used one day a week on average from approximately 4:00 – 8:00 p.m. It is anticipated approximately 6-12 people will be in attendance with 3-5 vehicles during each session with 200-250 rounds fired and the sessions would last approximately 1-2 hours. There will be three mechanical throwers located approximately 700 feet from Virso Road in the middle of the property. The clay pigeons will be launched to fly toward the back of the property. The back-property line is 700 feet from the launchers. Attachment (6) is an excerpt from a pamphlet from the National Skeet Shooter Association concerning the planning, building and operation of a skeet field. As can be seen the site proposed does not contain enough land to meet the recommendations. But these recommendations are for a commercial range with several shooting fields. This range will only have one field. From my research only having one field will greatly reduce the width of the land needed but not the depth of the range. As can be seen in attachment (6) the distance a pellet can travel depends on the size and from what gauge shotgun the shell is fired. It appears the shot most often used in skeet shooting is either #8 or #9. Assuming they are shot from a 12-gauge shotgun the pellets will travel approximately 600 feet depending on wind and other environmental factors. From the description (we do not have a detailed site plan) of where the shooters will stand it seems there will be about 700 feet from them to the property line. That does not leave much of a safety/buffer zone and from research a 300-foot buffer zone is most often recommended. Besides safety, noise and cleanup of broken clay pigeons would be challenges. If lead shot is used that could pose potential contamination challenges for both wildlife and water. How easily lead oxides and be transported

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

is dependent on many factors with the amount of precipitation and the acidity of the soil being the major factors. We do not know the soil acidity of the site.

The County has received two objections to the request from adjoining property owners who are concerned with the noise, safety, loss of property value and ability to sell their property in the future because of the shooting range. Mr. Larry Adkins owner of tax map parcel 113-A-28B2, the long narrow property immediately north of the property and Mr., Jeff Arnold Pride owner of tax map 113-A-17 addressed as 39 Walton Farm Dr. both objected to the placement of a shoot range on Mr. Burger’s property.

The Planning Commission held a public hearing to gather public input on this request on May 19, 2020. The County had received two phone calls from adjoining landowners who opposed the request. Both sited noise, safety, loss of property value and it would be an impediment to selling their property. During the actual public hearing one citizen – the coach of the Hampden-Sydney Shooting, team – spoke in favor of the use, see attachment (8) for his comments.

Since the Planning Commission meeting the County has received an additional two phone calls against the request. From the calls it appears there is a considerable amount of shooting that is happening now. The Planning Commission tabled the request until a detailed site plan was received. A minimum site plan was received and the Planning Commission reviewed the request and voted to disapprove the request because of safety and noise issues.

County staff is of the opinion the use is not compatible with the adjoining properties due to noise and safety concerns.

**Attachments:**

1. Special Use Permit Application
2. Notice of Public Hearing
3. List of adjoining property owners
4. Sample Letter sent to adjoining property owners
5. Plat of Tax Parcel
6. Excerpts from National Skeet Shooter Association manual
7. Site Plan
8. Excerpt of minutes of Planning Commission meeting of May 19, 2020

**Recommendations:** Conduct the Public Hearing and render a decision concerning the request for the Special Use

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

PERMIT/APPLICATION NO \_\_\_\_\_  
 ZONING DISTRICT \_\_\_\_\_  
 MAGISTERIAL DISTRICT \_\_\_\_\_  
 DATE SUBMITTED \_\_\_\_\_

*County of Prince Edward*

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY APPLICATION  
 FOR SPECIAL USE PERMIT**

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION SPECIAL EXCEPTION REQUESTED:  
 VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V, Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: Jack W. Burger  
 Applicant's Address: 1133 Virso Rd Meherrin VA 23954  
 Applicant's Telephone Number: 434 547 9270  
 Present Land Use: Vacant, single family home  
 Legal Description of Property with Deed Book and Page No. or Instrument No. 200403046

Tax Map # 113 6A Acreage : \_\_\_\_\_

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) Hampton Sydney college club target club will meet to practice during daylight hours and will be far enough away from any dwellings that noise will not be a problem

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) \_\_\_\_\_

Height of Principal Building (s): Feet \_\_\_\_\_ Stories \_\_\_\_\_

APPLICANT'S STATEMENT: (if not owner(s) of property):

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

Signature of Applicant (if not property owner) \_\_\_\_\_ Date \_\_\_\_\_

PROPERTY OWNER(S) STATEMENT:

I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

Jack Burger \_\_\_\_\_ 12/31/19  
 Signature of Property Owner(s) Date  
 \_\_\_\_\_  
 Signature of Property Owner(s) Date  
 \_\_\_\_\_  
 Signature of Property Owner(s) Date

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00 Fee Received by JW Burger Date 12/31/19

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Planning &  
 Community Development  
 P. O. Box 382  
 Farmville, VA 23901  
 (434) 392-8837

*Attachment (1)*



## NOTICE OF PUBLIC HEARINGS

Due to the COVID-19 Emergency, the Prince Edward County Planning Commission is operating pursuant to and in compliance with the Board of Supervisors' "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." While physical (in-person) access to the meeting is not permitted, the public may participate by calling: 1-425-436-6394, Access Code: 867576# (If busy, please call again.)

The Planning Commission will hold public hearings on Tuesday, May 19, 2020 at 7:00 p.m. in the Board of Supervisors Room located on the 3rd Floor of the Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia, to receive citizen input prior to making recommendations to the Board of Supervisors on the following:

1. A request by Luck Stone Corporation to rezone Tax Map Parcels 10-A-8 and 21-A-83 from A-1, Agricultural Conservation, to A-2, Agricultural Residential.
2. A request by Luck Stone Corporation for a Special Use Permit to allow the construction and operation of an asphalt plant and a concrete plant on Tax Map Parcels 10-A-8 and 21-A-83 on which the Luck Stone Quarry operation exists at 11779 Prince Edward Highway.
3. A request by Jack Burger for a Special Use Permit to operate an outdoor shooting range on Tax Map Parcel 113-6-A with an address of 1633 Virso Road.
4. A request by Tobias Hertzler for a Special Use Permit to construct and operate a one-room schoolhouse (26' x 42') on Tax Map Parcel 86-A-1, near 3859 County Line Road.

Public Hearing comments for meetings of the Prince Edward County Planning Commission will be received by Karin Everhart, Deputy Clerk to the Planning Commission, using one the following methods:

1. Written comments may be mailed to: Planning Commission, PO Box 382, Farmville, VA 23901. Please limit word count to no more than 500 words. Must be received by 2:00 PM, day of the meeting.
2. Written comments may also be placed in the County "payment dropbox", located in courthouse parking lot. Please limit word count to no more than 500 words. Must be received in the dropbox by 2:00 PM the day of the meeting.
3. Emailed comments may be sent to [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us). Please limit word count to no more than 500 words. Must be received by 2:00 PM the day of the meeting.
4. Using the meeting call-in information provided above, citizens may phone-in to the meeting and provide comments during the Public Hearing portion of the agenda; however, citizens must pre-register with the County Administrator's Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Planning Commission Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

A complete copy of the Special Use Permit and Rezoning applications are available for public review in the office of the Prince Edward County Administrator, 111 N. South Street, 3rd Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

# Prince Edward County

## Special Use Request

Applicant: Jack Burger Tax Map # 113-6-A

### Schedule B

List of adjoining Property owners and mailing addresses for the property Requesting a Special Use Permit to operate an outdoor shooting range

| Parcel ID  | Owner                        | Address                                                                    | Note |
|------------|------------------------------|----------------------------------------------------------------------------|------|
| 113-A-16   | Francis L. Walton Et Al      | c/o Minnie W. Mann 33752<br>Honeywood Ave, FL 33545                        |      |
| 113-A-17   | Jeff & Dana Pride            | 1101 N. Mariene Dr. Unit 208<br>Portland, OR 97217                         |      |
| 113-A-22   | MILTON Williams Et Al        | Milton Williams et Als 10500<br>Meadowview Dr.<br>Fredericksburg, VA 22408 |      |
| 113-A-23A  | Jefferey & Angela Foster     | 1565 Virso Road Meherrin,<br>VA 23954                                      |      |
| 113-A-28   | Edward & Deborah Frothingham | 6917 Brimstone Lane Fairfax<br>Station, VA 22039                           |      |
| 113-3-1A1  | Sherrie Thomas               | 210 Watkins St Farmville,<br>VA 23901                                      |      |
| 113-6-C    | PSB Credit Services          | PO Box 38 Prinsburg,<br>MN 56281                                           |      |
| 113-A-28B1 | Deerice Lee                  | 1715 Virso Road Meherrin,<br>VA 23954                                      |      |
| 113-A-28B2 | Larry D, Adkins, Inc         | 311 E. Third St Farmville,<br>VA 23901                                     |      |
| 113-14-1   | James W. Walton              | c/o Marinda & Edith Walton<br>1469 Virso Road<br>Meherrin, VA 23954        |      |
|            |                              |                                                                            |      |
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BOARD OF SUPERVISORS

Jerry R. Townsend  
Chairman  
J. David Emert  
Vice Chairman  
Beverly M. Booth  
Pattie Cooper-Jones  
Llew W. Gilliam, Jr  
Robert M. Jones  
Odessa H. Pride, Ed.D.  
James R. Wilck



COUNTY OF PRINCE EDWARD, VIRGINIA

COUNTY ADMINISTRATOR

W.W. Bartlett

Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901

Office: (434) 392-8837

Fax: (434) 392-6683

wbartlett@co.prince-edward.va.us

www.co.prince-edward.va.us

May 5, 2020

To: Property Owners

From: W.W. Bartlett, County Administrator

Subject: Special Use Request – Jack Burger

The Prince Edward County Planning Commission will hold a public hearing on May 19, 2020 to receive citizen input on a request by Mr. Jack Burger of 1633 Virso Road, Tax Map # 113-6-A to construct and operate an outdoor shooting range. This parcel is located in the A1 (Agricultural Conservation) zoning district. An outdoor shooting range is allowed in this zoning district if the Special Use Permit is approved.

You are receiving this notice because you own land in the vicinity of the property requested to be approved for the special use permit. Following the hearing the Prince Edward County Planning Commission may vote to approve or deny the requests.

Due to the Coronavirus all meetings of the Planning Commission are being held electronically. To ensure the safety of the public and County Boards/Commissions the Board of Supervisors adopted an Emergency Ordinance modifying procedures for public meetings and public hearing practices. The Ordinance authorizes all meetings of Prince Edward County public entities to be held by electronic means. Such meetings shall be open to electronic participation by the public and **closed** to in-person participation by the public. Instructions of how to listen or participate in the meeting and public hearing are contained on the reverse side of this letter.

If you have any questions please do not hesitate to contact me at 434-392-8837.

Respectfully,

*W.W. Bartlett*  
W.W. Bartlett

County Administrator





# Field Layout

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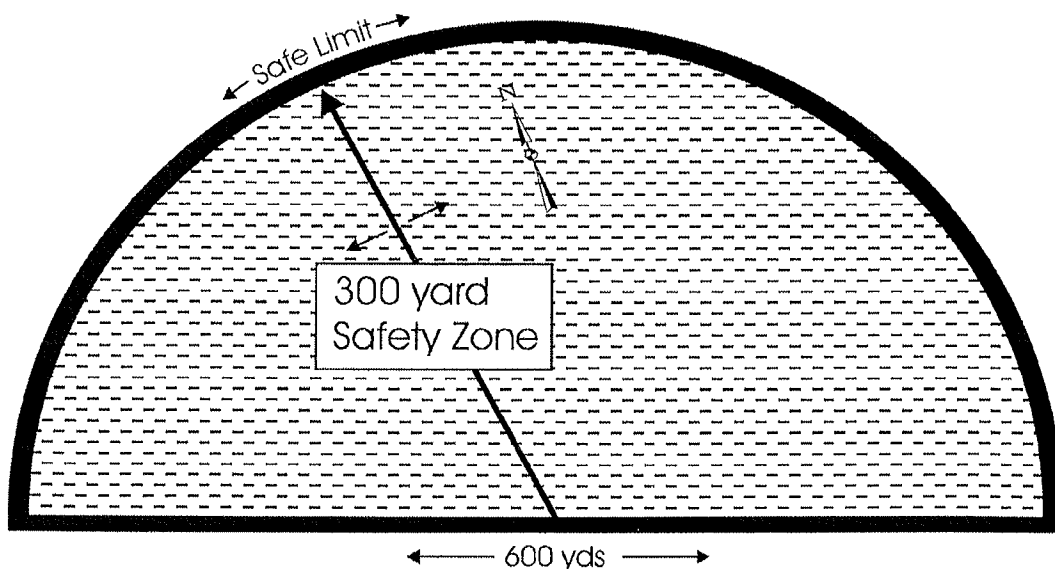
While planning your field layout, recognition of the shot fall zones comes into play. In order to optimize full use of your facility and maximize your revenues, lighting on at least one field (night shooting) is recommended. The diagrams following this section explain various aspects of field layout.

When selecting a site for a skeet field, you should consider a tract that is relatively flat and well drained. The background should not be broken by nearby buildings or other distractions. Factors such as future growth of your community, industrial growth, and accessibility to the property need also be considered. Consider roadway access and public utility tie in when selecting your site. A site evaluation form is also included in this section.

Your skeet field needs to have a tract 600 yards (1800 feet) by 300 yards (900 feet) with the shooting semi circle located in the middle of the long side. Each additional skeet field will require a minimum of an additional 50 yards (150 feet) to the long side. This allows for the distance of the adjacent field and additional traphouse. For best use of the facility, the skeet fields should face northeast to allow the shooters the longest shooting times without the sun in the shooter's face. The area of a skeet field including all safety zones is approximately 45 acres, including room for a clubhouse and storage. Refer to the diagrams at the end of this section for exact dimensions of the layout. Also included are dimensions for traphouses construction.

# Field-Shotfall Zone

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Ordinance Technical Manual 9-1990 also gives a formula, called 'Journee's Formula', for determining the approximate maximum ranges for shotgun. This formula states that the maximum range in yards is roughly 2200 times the shot diameter in inches. This would give the results in Table Three". (below)

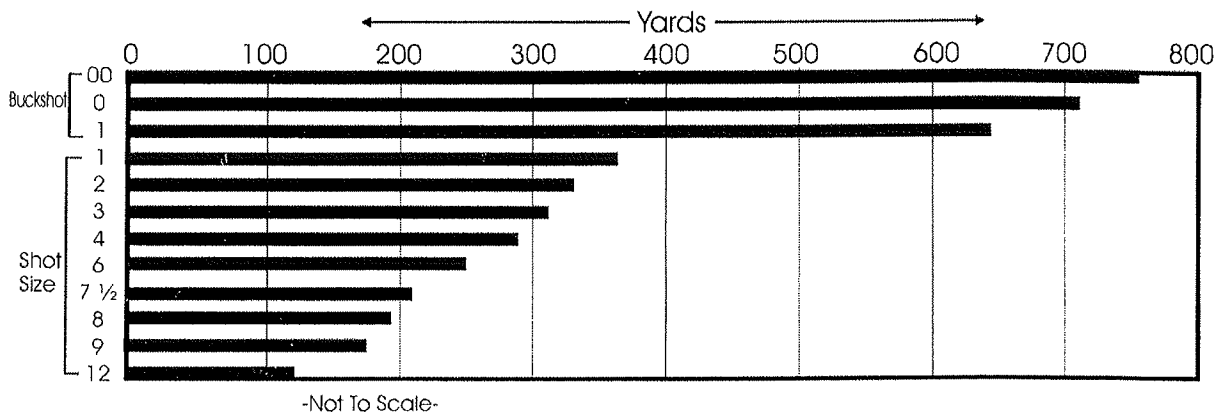
| Table Three<br>Maximum Ranges of Shot<br>Based on Journee's Formula |                    |                            |
|---------------------------------------------------------------------|--------------------|----------------------------|
| Shot Size                                                           | Diameter<br>(ins.) | Maximum<br>Range<br>(yds.) |
| 12-ga. round ball                                                   | .645               | 1420                       |
| 16-ga. " "                                                          | .610               | 1340                       |
| 20-ga. " "                                                          | .545               | 1200                       |
| .410-ga. " "                                                        | .38                | 850                        |
| 00 buckshot                                                         | .34                | 748                        |
| 0 buckshot                                                          | .32                | 704                        |
| 1 buckshot                                                          | .30                | 660                        |
| #1 shot                                                             | .16                | 352                        |
| #2 shot                                                             | .15                | 330                        |
| #3 shot                                                             | .14                | 308                        |
| #4 shot                                                             | .13                | 286                        |
| #5 shot                                                             | .12                | 264                        |
| #6 shot                                                             | .11                | 242                        |
| # 7 1/2 shot                                                        | .095               | 209                        |
| #8 shot                                                             | .09                | 198                        |
| # 9 shot                                                            | .08                | 176                        |
| #12 shot                                                            | .05                | 110                        |
| (cal. .22 shot cartridges)                                          |                    |                            |

| Air Rifle | BB  | No.4 Buck | No.3 Buck | No.1 Buck | No.0 Buck | No.00 |
|-----------|-----|-----------|-----------|-----------|-----------|-------|
| ●         | ●   | ●         | ●         | ●         | ●         | ●     |
| .175      | .18 | .24       | .26       | .30       | .32       | .33   |

| 12  | 11  | 10  | 9   | 8   | 7 1/2 | 6   | 5   | 4   | 2   |
|-----|-----|-----|-----|-----|-------|-----|-----|-----|-----|
| ●   | ●   | ●   | ●   | ●   | ●     | ●   | ●   | ●   | ●   |
| .05 | .06 | .07 | .08 | .09 | .095  | .11 | .12 | .13 | .15 |

The above data was taken from NRA FIREARMS & AMMUNITION FACT BOOK, (3rd Printing)  
Copyright 1970 pp.26-30, 213.

## Range of American Shot



## Supplementary Information

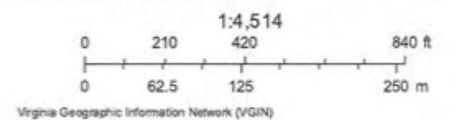
- Property would only be used on weekdays (maximum of two a week)
- Property would only be used during daylight hours
- A maximum of 250 rounds would be expended per practice
- Shot size would be limited to ensure safe operation
- Biodegradable targets would be used
- Practices would be supervised by qualified staff members
- Practices would only occur during the academic year (August through May)

### 1633 Virso Road (Burger Property)



December 3, 2019

- Address Points
- Farmville Boundary
- Address Point Labels
- County Boundary



**May 19, 2020**

**In Re: Public Hearing - Special Use Permit, Shooting Range**

Chairman Pregarman announced this was the date and time scheduled for a Public Hearing on a Special Use Permit application to permit the operation of an outdoor shooting range on Tax Map Parcel 113-6-A with an address of 1633 Virso Road. Notice of this hearing was advertised according to law in the Wednesday, May 6, 2020 and Wednesday, May 13, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the County has received a Special Use Permit application from Mr. Jack Burger for Tax Map Parcel 113-6-A, identified as 1633 Virso Road, owned by Jack and Roseanne Burger. This parcel is in an A1, Agricultural Conservation zoning district and Outdoor Shooting Ranges are allowed in the district only after approval of a special use permit.

The public hearing notice was published in the May 6, 2020 and May 13, 2020 editions of the Farmville Herald. The list of adjoining property owners, sample letter sent to each and a copy of the Tax Map page that depicts the Tax Map parcel the school will be placed and surrounding property have been presented to the Commissioners and posted for public review. The parcel is outlined in red and adjoining structures are depicted as orange squares.

Mr. Bartlett stated the purpose of the Special Use Permit is to build and operate a skeet-shooting range. The range will primarily be used by a shooting team from Hampden-Sydney College. The range will only be used during daylight and it is anticipated to be used one day a week on average from approximately 4:00 – 8:00 p.m. It is anticipated approximately 6-12 people will be in attendance with 3-5 vehicles during each session with 200-250 rounds fired, and the sessions would last approximately 1-2 hours. There will be three mechanical throwers located approximately 700 feet from Virso Road in the middle of the property. The clay pigeons will be launched to fly toward the back of the property. The back-property line is 700 feet from the launchers.

Mr. Bartlett reviewed an excerpt from a pamphlet from the National Skeet Shooter Association concerning the planning, building and operation of a skeet field. As can be seen, the site proposed does not contain enough land to meet the recommendations; these recommendations are for a commercial range with several shooting fields. This range will only have one field. Mr. Bartlett said that from his research, only having one field will greatly reduce the width of the land needed but not the depth of the range. He said the distance a pellet can travel depends on the size and from what gauge shotgun the shell is fired. It appears the shot most often used in skeet shooting is either #8 or #9. Assuming they are shot from a 12-gauge shotgun, the pellets will travel approximately 600 feet, depending on wind and other environmental factors. From the description of where the shooters will stand, it seems there will be about 700 feet from them to the property line; no detailed site plan was submitted. That does not leave much of a safety/buffer zone and from research, a 300-foot buffer zone is most often recommended. In addition to safety, noise and clean-up of broken clay pigeons would be challenges. If lead shot is used, that could pose potential contamination challenges for both wildlife and water. How easily lead oxidizes and can be transported is dependent on many factors with the amount of precipitation and the acidity of the soil being the major factors.

Mr. Bartlett said the County has received two objections to the request from adjoining property owners who are concerned with the noise, safety, loss of property value and ability to sell their property in the future because of the shooting range. Mr. Larry Adkins, owner of Tax Map Parcel 113-A-28B2, which is immediately to the north of the property, and Mr. Jeff Arnold Pride, owner of Tax Map 113-A-17, addressed as 39 Walton Farm Drive, both objected to the placement of the shooting range on Mr. Burger's property.

Mr. Bartlett said County staff is of the opinion the use is not compatible with the adjoining properties due to noise and safety concerns.

Charles Horton, representing Mr. Burger, said the woods line extends north/south immediately to the west of the wooded line. He said he has a military background and experience setting [up shooting] ranges so the surface danger zone falls within Burger's property. The targets will be launched to the west; the operation will be completely on Mr. Burger's property. Mr. Horton said there will be no impact of safety outside the Burger property.

*Attachment 8*

Mr. Horton said they will be using biodegradable clay skeet. There are five team members; he said there would be 250 shots per practice, two boxes of shells each; practice would be approximately one and one-half to two hours long. People use private ranges often and it is a minimally invasive operation.

Chairman Prengaman asked if the estimate where tree line ends is 500 feet in onto the property from the road, that would leave about 900 feet from there to the edge of Mr. Burger's property going west, and north/south, the property line would be about 130 yards across for the shooting area.

Mr. Horton said that based on satellite imagery, from the location the machines will be set up through the end of the property is over 1,000 feet.

Chairman Prengaman opened the public hearing.

Scott Schmolesky said only five or six students are permitted to be on the range at a time, twice a week, with a maximum of two hours at a time. He said practice would be twice a week at the most and it is not intrusive.

There being no one wishing to speak, Chairman Prengaman closed the public hearing.

Commissioner Jones said he would like to see a site plan that shows the location of the machinery; he said the hours of operation and there needs to be a limit to the number of students at a time.

Commissioner Hunt recused himself from the process.

Chairman Prengaman recused himself from the process due to a conflict of interest.

Mr. Horton said he will provide the necessary information.

Commissioner Paige said the hours of operation were set at 4:00 – 8:00 p.m. during daylight hours; he asked the days of operation and if they intend to operate on Sundays.

Commissioner Leatherwood said those hours in the winter would require lighting.

Commissioner Jones made a motion that they return with a site plan and other information.

Commissioner Watson said there is some gravity to it with the noise. He said coming back with a plan, refined and defined more; he said for the group to not be discouraged if the project is tabled.

Commissioner Jones made a motion, seconded by Commissioner Leatherwood, to table the request until further information could be provided; the motion carried:

|         |                           |      |        |          |                |
|---------|---------------------------|------|--------|----------|----------------|
| Aye:    | Donald Gilliam            | Nay: | (None) | Abstain: | Preston Hunt   |
|         | Robert M. Jones           |      |        |          | John Prengaman |
|         | Clifford Jack Leatherwood |      |        |          |                |
|         | Whitfield M. Paige        |      |        |          |                |
|         | John "Jack" W. Peery, Jr. |      |        |          |                |
|         | Cannon Watson             |      |        |          |                |
| Absent: | Mark Jenkins              |      |        |          |                |
|         | Teresa Sandlin            |      |        |          |                |

**June 3, 2020**

**In Re: Public Hearing - Special Use Permit, Shooting Range**

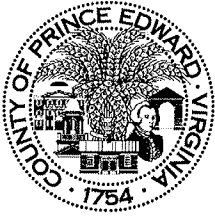
Chairman Prengaman said the Public Hearing held May 19 had been tabled for lack of sufficient information. He said he had been presented a rough drawing; since that time, he received a few telephone calls regarding the lack of space available for a shooting range.

Commissioner Peery made a motion, seconded by Commissioner Hunt, to disapprove the request for a Special Use Permit for a Shooting Range due to concerns regarding lack of space and noise issues; the motion carried:

|         |                           |      |        |
|---------|---------------------------|------|--------|
| Aye:    | Donald Gilliam            | Nay: | (None) |
|         | Preston Hunt              |      |        |
|         | Mark Jenkins              |      |        |
|         | Clifford Jack Leatherwood |      |        |
|         | Whitfield M. Paige        |      |        |
|         | John "Jack" W. Peery, Jr. |      |        |
|         | John Prengaman            |      |        |
|         | Cannon Watson             |      |        |
|         | Teresa Sandlin            |      |        |
| Absent: | Robert M. Jones           |      |        |

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2020  
**Item No.:** 12-e  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Public Hearing – Special Use Permit- Hertzler - School

**Summary:** The County has received an application for a Special Use Permit application from Mr. Tobias Hertzler for tax map parcel 86-A-1 identified as 3859 County Line Road owned by Israel and Katherine Yoder, Attachment (1). The purpose of the Special Use is to build and operate a one room school house. This parcel is in an A1, Agricultural Conservation zoning district and educational facilities are allowed in the district only after approval of a special use permit.

The public hearing notice was published in the May 6, 2020 and May 13, 2020 editions of the Farmville Herald, Attachment (2). The list of adjoining property owners and the sample letter sent to each can be found in Attachments (3) and (4). Attachment (5) is a copy of the tax map page that depicts the tax map parcel the school will be placed and surrounding property.

Attachment (6) is a site plan for the school and accessory buildings. The School will consist of one room with vinyl siding and a metal roof and will be 42' X 26" in size. It will be located 168 feet from SR 671, County Line Road and the set back from adjoining properties far exceed the minimum requirement of 35 feet. There will be two 9' X 9' privies constructed of concrete block and wood. One will be located 27 feet in front of the School and the other 47 feet behind the School House. There will be a 16' X 16' metal shed enclosed on three sides, 63 feet behind the School to store buggies, horses, fire wood etc.

The School is expected to operate from 8:30 a.m. to 3:00 p.m. from the end of August to mid-May of the following year. County staff is of the opinion the use is compatible with the zoning district and will have minimum impact on surrounding properties.

The Planning Commission held a public hearing on May 19, 2020 to hear public input concerning the request to construct and operate a school on the parcel mentions above. The County received no comments either negative or positive in relation to the request. The Planning Commission voted unanimously to recommend approval to the Board of Supervisors/

**Attachments:**

1. Special Use Permit Application
2. Notice of Public Hearing
3. List of adjoining property owners
4. Sample Letter sent to adjoining property owners
5. Plat of Tax Parcel
6. Proposed Site Map of the School House and outlying buildings
7. Excerpts of Planning Commission meeting held on May 19, 2020

**Recommendations:** Conduct the Public Hearing and render a decision concerning the request for the Special Use Permit.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PERMIT/APPLICATION NO \_\_\_\_\_  
ZONING DISTRICT \_\_\_\_\_  
MAGISTERIAL DISTRICT \_\_\_\_\_  
DATE SUBMITTED \_\_\_\_\_

**County of Prince Edward**

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY APPLICATION  
FOR SPECIAL USE PERMIT**

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION      SPECIAL EXCEPTION REQUESTED:  
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V, Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: Tobias N. Hertzler  
Applicant's Address: 2720 County Line Rd. Cullen Va. 23934  
Applicant's Telephone Number: ( ) 434-208-0060  
Present Land Use: Farm

Legal Description of Property with Deed Book and Page No. or Instrument No. \_\_\_\_\_

Deed Book 75 at page 35      2859 County Line Rd  
Tax Map # 086-A-1      Acreage: 1.38

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) The erection of a one room school house 27' x 42' with two privies (9x9) and a buggy shed (16x16). Classes will be held from end of Aug to mid-May

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) \_\_\_\_\_

Height of Principal Building (s): Feet 18      Stories 1

APPLICANT'S STATEMENT: (if not owner(s) of property):

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

Tobias N. Hertzler      4-27-20  
Signature of Applicant (if not property owner)      Date

PROPERTY OWNER(S) STATEMENT:

I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

J. Israel J. Zoder      4-27-20  
Signature of Property Owner(s)      Date

Katherine K. Zoder      4-27-20  
Signature of Property Owner(s)      Date

Signature of Property Owner(s)      Date

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00      Fee Received by NPB Bartlett      Date 4/27/2020  
Tobias Hertzler  
CR# 1983

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Planning &  
Community Development  
P. O. Box 382  
Farmville, VA 23901  
(434) 392-8837



## NOTICE OF PUBLIC HEARINGS

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The Planning Commission will hold public hearings on Tuesday, May 19, 2020 at 7:00 p.m. in the Board of Supervisors Room located on the 3rd Floor of the Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia, to receive citizen input prior to making recommendations to the Board of Supervisors on the following:

1. A request by Luck Stone Corporation to rezone Tax Map Parcels 10-A-8 and 21-A-83 from A-1, Agricultural Conservation, to A-2, Agricultural Residential.
2. A request by Luck Stone Corporation for a Special Use Permit to allow the construction and operation of an asphalt plant and a concrete plant on Tax Map Parcels 10-A-8 and 21-A-83 on which the Luck Stone Quarry operation exists at 11779 Prince Edward Highway.
3. A request by Jack Burger for a Special Use Permit to operate an outdoor shooting range on Tax Map Parcel 113-6-A with an address of 1633 Virso Road.
4. A request by Tobias Hertzler for a Special Use Permit to construct and operate a one-room schoolhouse (26' x 42') on Tax Map Parcel 86-A-1, near 3859 County Line Road.

Public Hearing comments for meetings of the Prince Edward County Planning Commission will be received by Karin Everhart, Deputy Clerk to the Planning Commission, using one the following methods:

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3. Emailed comments may be sent to [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us). Please limit word count to no more than 500 words. Must be received by 2:00 PM the day of the meeting.
4. Using the meeting call-in information provided above, citizens may phone-in to the meeting and provide comments during the Public Hearing portion of the agenda; however, citizens must pre-register with the County Administrator's Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Planning Commission Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

A complete copy of the Special Use Permit and Rezoning applications are available for public review in the office of the Prince Edward County Administrator, 111 N. South Street, 3rd Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

# Prince Edward County

## Special Use Request

Applicant: Jack Burger Tax Map # 113-6-A

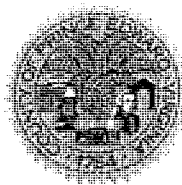
### Schedule B

List of adjoining Property owners and mailing addresses for the property Requesting a Special Use Permit to operate an outdoor shooting range

| Parcel ID            | Owner                         | Address                                                            | Note |
|----------------------|-------------------------------|--------------------------------------------------------------------|------|
| 86-A-2 &<br>73-A-9   | Yoder Israel J & Katherine K  | 3859 County Line<br>Cullen, VA 23934                               |      |
| 73-4-1B              | George & Dinah Godsey         | 2617 Spring Creek Road<br>Cullen, VA 23934                         |      |
| 86-1-1               | Kay Sander                    | 2541 Spring Creek Road<br>Cullen, VA 23934                         |      |
| 86-1-2               | Betty Cobb                    | 2337 Spring Creek Road<br>Cullen, VA 23934                         |      |
| 86-A-3               | Jason & Mary Geesaman         | 3921 County Line Road<br>Cullen, VA 23934                          |      |
| 86-A-4               | Betty Bryant Richardson Et Al | 442 Richardson Ridge Lane<br>Pamplin, VA 23958                     |      |
| 86-A-5A              | Peter Davis Et Al             | 5573 County Line Road<br>Cullen, VA 23934                          |      |
| 86-A-5               | Hercules & Teda Davis         | 63 W. 124th St. Apt 2J<br>New York, NY 10027                       |      |
| 86-A-4A              | Hickory Creek Farm LLC        | c/o Kevin Freudenthal<br>5912 Leubrook Way<br>Glen Allen, VA 23059 |      |
| 10-A-22-C            | Spencer & Elizabeth Lacks     | 2686 County Line Road<br>Cullen, VA 23934                          |      |
| 10-A-22-B            | Joseph & Katie Kanagy         | 3580 County Line Road<br>Cullen, VA 23934                          |      |
| 10-A-22-A            | Thomas & Lorraine Grant       | 3390 County Line Road<br>Cullen, VA 23934                          |      |
| 10-A-21 &<br>10-A-20 | Albert & Bonnie Lamberth      | 204 Heights School Road<br>Pamplin, VA 23958                       |      |
|                      |                               |                                                                    |      |
|                      |                               |                                                                    |      |

BOARD OF SUPERVISORS

Jerry R. Townsend  
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J. David Emert  
Vice Chairman  
Beverly M. Booth  
Pattie Cooper-Jones  
Llew W. Gilliam, Jr  
Robert M. Jones  
Odessa H. Pride, Ed.D.  
James R. Wilck



COUNTY OF PRINCE EDWARD, VIRGINIA

COUNTY ADMINISTRATOR

W.W. Bartlett  
Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901  
Office: (434) 392-8837  
Fax: (434) 392-6683  
wbartlett@co.prince-edward.va.us  
www.co.prince-edward.va.us

May 5, 2020

To: Property Owners

From: W.W. Bartlett, County Administrator

Subject: Special Use Request – Mr. Tobias Hertzler

The Prince Edward County Planning Commission will hold a public hearing on May 19, 2020 to receive citizen input on a request by Mr. Hertzler to construct and operate a one room school house on Tax Map Parcel 86-A-1 located at 3859 County Line Road. This parcel is located in the A1 (Agricultural Conservation) zoning district. Prior to operating all educational facilities require approval of a Special Use Permit in this zoning District.

You are receiving this notice because you own land in the vicinity of the property requested to be rezoned and approved for the special use permit. Following the hearing the Prince Edward County Planning Commission may vote to approve or deny the requests.

Due to the Coronavirus all meetings of the Planning Commission are being held electronically. To ensure the safety of the public and County Boards/Commissions the Board of Supervisors adopted an Emergency Ordinance modifying procedures for public meetings and public hearing practices. The Ordinance authorizes all meetings of Prince Edward County public entities to be held by electronic means. Such meetings shall be open to electronic participation by the public and **closed** to in-person participation by the public. Instructions of how to listen or participate in the meeting and public hearing are contained on the reverse side of this letter.

If you have any questions please do not hesitate to contact me at 434-392-8837.

Respectfully,

*W.W. Bartlett*  
W.W. Bartlett

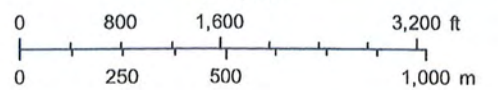
County Administrator



May 5, 2020

1:18,056

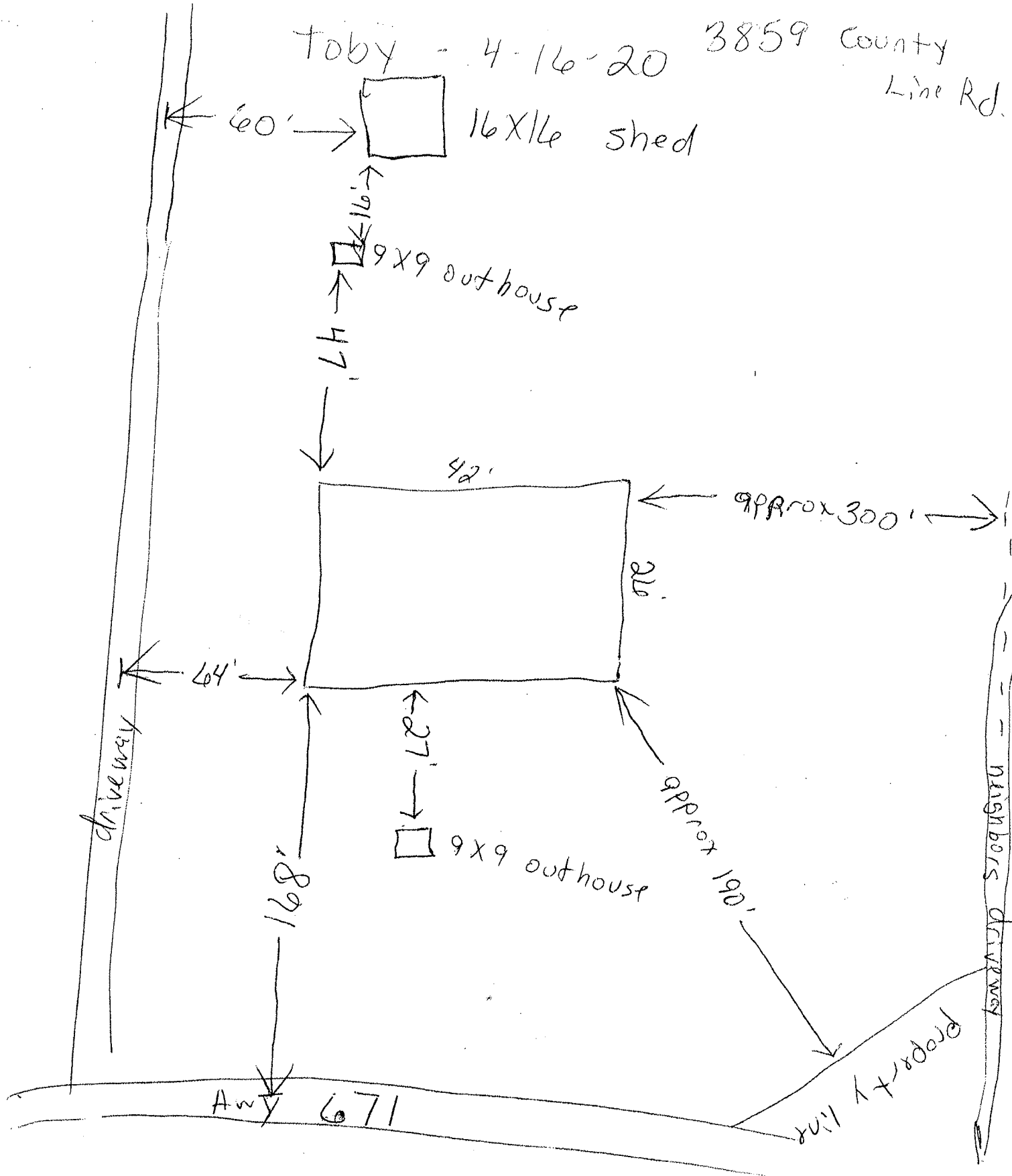
- Road Centerline
- County Boundary
- Farmville Boundary



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

*Attachment (5)*

Toby - 4-16-20 3859 County Line Rd.



May 19, 2020

**In Re: Public Hearing - Special Use Permit, Hertzler - School**

Chairman Prengaman announced this was the date and time scheduled for a Public Hearing on a Special Use Permit application to permit the construction and operation of a one-room schoolhouse (26' x 42') on Tax Map Parcel 86-A-1, near 3859 County Line Road. Notice of this hearing was advertised according to law in the Wednesday, May 6, 2020 and Wednesday, May 13, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the County has received a Special Use Permit application from Mr. Tobias Hertzler for Tax Map Parcel 86-A-1, identified as 3859 County Line Road, owned by Israel and Katherine Yoder. The purpose of the Special Use Permit is to build and operate a one-room school house. This parcel is in an A1, Agricultural Conservation zoning district and educational facilities are allowed in the district only after approval of a special use permit.

The public hearing notice was published in the May 6, 2020 and May 13, 2020 editions of the Farmville Herald. The list of adjoining property owners, sample letter sent to each and a copy of the Tax Map page that depicts the Tax Map parcel the school will be placed and surrounding property have been presented to the Commissioners and posted for public review.

Mr. Bartlett discussed the site plan for the school and accessory buildings. He said the school will consist of one room with vinyl siding and a metal roof and will be 42' x 26' in size. It will be located 168 feet from SR 671, County Line Road, and the setback from adjoining properties far exceed the minimum requirement of 35 feet. There will be two 9' x 9' privies constructed of concrete block and wood. One will be located 27 feet in front of the School and the other 47 feet behind the School House. There will be a 16' x 16' metal shed enclosed on three sides, 63 feet behind the School to store buggies, horses, fire wood, etc.

The School is expected to operate from 8:30 a.m. to 3:00 p.m. from the end of August to mid-May of the following year. County staff is of the opinion the use is compatible with the zoning district and will have minimum impact on surrounding properties.

Chairman Prengaman opened the public hearing.

There being no one wishing to speak, Chairman Prengaman closed the public hearing.

Chairman Prengaman said the setback is more than sufficient, is a benefit for the landowner, neighbors and friends.

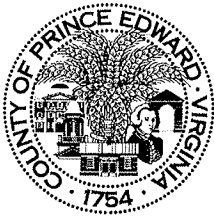
Commissioner Jones said the neighbor he spoke with is in favor of the project. Chairman Prengaman agreed and stated the neighbor stated it is a positive for the community.

Chairman Prengaman made a motion, seconded by Commissioner Peery, to approve recommendation to the Board of Supervisors the Special Use Permit application to permit the construction and operation of a one-room school house; the motion carried:

|         |                           |      |        |
|---------|---------------------------|------|--------|
| Aye:    | Donald Gilliam            | Nay: | (None) |
|         | Preston Hunt              |      |        |
|         | Robert M. Jones           |      |        |
|         | Clifford Jack Leatherwood |      |        |
|         | Whitfield M. Paige        |      |        |
|         | John "Jack" W. Peery, Jr. |      |        |
|         | John Prengaman            |      |        |
|         | Cannon Watson             |      |        |
| Absent: | Mark Jenkins              |      |        |
|         | Teresa Sandlin            |      |        |

Attachment 1





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2020  
**Item No.:** 12-f  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Public Hearing – Special Use Permit- Napier, Truck Yard

**Summary:**

The County has received an application for a Special Use Permit application from Mr. James Napier for tax map parcel 120-A-35-B1 owned by Dawn and Joseph Patterson with an address of 111 Patrick Henry Highway, Meherrin, VA., Attachment (1). The purpose of the Special Use is to build and operate a tow/impound yard under the use type of Truck Yard which is a more intense use than normally associated with a tow/impound yard.

The public hearing notice was published in the May 22, 2020 and May 29, 2020 editions of the Farmville Herald, Attachment (2). The list of adjoining property owners and the sample letter sent to each can be found in Attachments (3) and (4). Attachment (5) is a copy of the tax map page that depicts the tax map parcel the business will operate and the surrounding property. The parcel is outlined in red.

Mr. Napier operates a towing and recovery business. In order for Mr. Napier to operate in Prince Edward County and tow vehicles when requested by the state police (after accidents, abandoned vehicles etc.) he must have a storage lot in the County. Mr. Napier will use the lot primarily for automobiles and pick-up trucks. On occasion he may have a Road Tractor. Most of the vehicles will be stored for 30 days or less but there may be occasions when a vehicle is stored for up to 60 days at the lot.

The lot will only be 40' X 40' and will be enclosed by a 6-foot-tall fence. There is also a stand of trees between the site and Patrick Henry Highway (US 360). The gate will be closed and locked when no one is on-site. Mr. Napier estimates he will have no more than 10 vehicles on the lot at any one time and there will be no more than 10 trips per week. Operating hours with customers will be 9:00 a.m.– 4:30 p.m. He does not plan on erecting an outside security light, if he is required to erect a light it will be down shielded.

The latest VDOT traffic data estimates the Average Annual Daily Trip Count on Prince Edward Highway at that entrance is 5,200. This proposed increase in traffic will have a minimum impact on traffic at the site.

The Planning Commission held a public hearing on June 3, 2020 no one spoke in opposition and the County has received no other correspondence opposing the request. The original application requested a lot size of 40' X 26' but during the public hearing Mr. Napier requested to increase the size to 40' X 40'. The Planning Commission unanimously approved forwarding the request to the Board of Supervisors for approval.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Attachments:**

1. Special Use Permit Application
2. Notice of Public Hearing
3. List of adjoining property owners
4. Sample Letter sent to adjoining property owners
5. Plat of Tax Parcel with adjoining Properties
6. Proposed Site Map
7. Excerpts of the draft minutes of the June 3, 2020 meeting of the Planning Commission

**Recommendations:**

1. Conduct the Public Hearing and render a decision concerning the request for the Special Use

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

Truck Yard

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PERMIT/APPLICATION NO \_\_\_\_\_  
ZONING DISTRICT \_\_\_\_\_  
MAGISTERIAL DISTRICT \_\_\_\_\_  
DATE SUBMITTED \_\_\_\_\_

County of Prince Edward

PLEASE PRINT OR TYPE

PRINCE EDWARD COUNTY APPLICATION FOR SPECIAL USE PERMIT

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION SPECIAL EXCEPTION REQUESTED:  
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V, Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: JAMES R. NAPIER  
Applicant's Address: 2265 West Point Stevens Rd. Digges Branch VA 23837  
Applicant's Telephone Number: (434) 547-5311

Present Land Use: Trees & Grass

Legal Description of Property with Deed Book and Page No. or Instrument No. See Attachment

Tax Map # 120-A-25B1 Acreage: 3.080

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) No more noise than traffic on Patrick Henry Hwy. No odor, dust, or fumes.

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) It's other Business's in the ~~area~~ area. My Business will have no impact on Neighbors.

Height of Principal Building (s): Feet 26' wide 40' long Stories 6' high Fence

APPLICANT'S STATEMENT: (if not owner(s) of property):

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

James R. Napier 3/30/2020  
Signature of Applicant (if not property owner) Date

PROPERTY OWNER(S) STATEMENT:

I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

James R. Napier 2/27/2020  
Signature of Property Owner(s) Date

Joseph Patten 2/27/2020  
Signature of Property Owner(s) Date

Signature of Property Owner(s) Date

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00 Fee Received by WW Bartlett Date 5/18/2020

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Planning & Community Development  
P. O. Box 382  
Farmville, VA 23901  
(434) 392-8837

Attachment (1)



Please publish the following public hearing notice in **THE FARMVILLE HERALD** on Friday, May 22, 2020 and Friday May 29, 2020.

---



### NOTICE OF PUBLIC HEARINGS

Due to the COVID-19 Emergency, the Prince Edward County Planning Commission is operating pursuant to and in compliance with the Board of Supervisors' "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." While physical (in-person) access to the meeting is not permitted, the public may participate by calling: **1-425-436-6394, Access Code: 867576#** (If busy, please call again.)

The Planning Commission will hold public hearings on Wednesday, June 3, 2020 at 7:00 p.m. in the Board of Supervisors Room located on the 3<sup>rd</sup> Floor of the Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia, to receive citizen input prior to making recommendations to the Board of Supervisors on the following:

1. A request by James R. Napier for a Special Use Permit to construct and operate a "truck yard" on Tax Map Parcel 120-A-35-B1, with an address of 111 Patrick Henry Highway, Meherrin.
2. A request by Mary Kay Simpson and Averette Simpson, Jr. for a Special Use Permit to conduct surface mining operations for amethysts on Tax Map Parcel 21-A-10, near 261 Scufflin Acres Lane, Prospect.
3. A request by Thomas Martin to Rezone Tax Map Parcel 52-A-31, Eggleston Circle Mobile Home Park on Old Ridge Road, from A-2, Agriculture Residential to MHP, Manufactured Home Park\_ to allow for the remodeling and re-opening of the mobile home park.
4. A request by Long Tree, LLC /Muhammad Umar Alahbakhs for a Special Use Permit to operate a Pawn Shop on Tax Map Parcel 19-A-70, with an address of 85 Railroad Avenue, Prospect, VA 23960.
5. A request by Michael & Elizabeth Dowler for a Special Use Permit to construct and operate a campground and outdoor recreational facilities on Tax Map Parcel 25-A-21, near 2704 Charles Wood Lane, off Persimmon Tree Fork Road.

Public Hearing comments for meetings of the Prince Edward County Planning Commission will be received by Karin Everhart, Deputy Clerk to the Planning Commission, using one the following methods:

1. Written comments may be mailed to: Planning Commission, PO Box 382, Farmville, VA 23901. Please limit word count to no more than 500 words. Must be received by 2:00 PM, day of the meeting.
2. Written comments may also be placed in the County "payment dropbox", located in courthouse parking lot. Please limit word count to no more than 500 words. Must be received in the dropbox by 2:00 PM the day of the meeting.
3. Emailed comments may be sent to info@co.prince-edward.va.us. Please limit word count to no more than 500 words. Must be received by 2:00 PM the day of the meeting.
4. Using the meeting call-in information provided above, citizens may phone-in to the meeting and provide comments during the Public Hearing portion of the agenda; however, citizens must pre-register with the County Administrator's Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Planning Commission Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

A complete copy of the Special Use Permit and Rezoning applications are available for public review in the office of the Prince Edward County Administrator, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

Prince Edward County

SUP Request

Applicant: JAMES NAPIER

Tax Map:

120-A-35-B1

Schedule B

List of adjoining Property owners and mailing addresses for the property for a proposed SUP for a truck yard.

| Parcel ID                | Owner                              | Address                                     | Note |
|--------------------------|------------------------------------|---------------------------------------------|------|
| 120-A -35A               | RYAN L. NORTON                     | 504 KING STREET KEYSVILLE,<br>VA 23947      |      |
| 120-A -37                | MANUEL C. & BARBARA C. LACKS ET AL | 3925 MT PLEASANT ROAD<br>MEHERRIN, VA 23954 |      |
| 120-A -35B<br>007-0A-C-1 | JOSEPH A. & KATHLEEN E. PATTERSON  | PO BOX 801 KEYSVILLE,<br>VA 23947           |      |
| 43-A-25                  | BLUE ROCK RESOURCES LLC            | PO BOX 256 DILLWYN,<br>VA 23936             |      |
|                          |                                    |                                             |      |
|                          |                                    |                                             |      |
|                          |                                    |                                             |      |
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BOARD OF SUPERVISORS

Jerry R. Townsend  
Chairman  
J. David Emert  
Vice Chairman  
Beverly M. Booth  
Pattie Cooper-Jones  
Llew W. Gilliam, Jr  
Robert M. Jones  
Odessa H. Pride, Ed.D.  
James R. Wilck



COUNTY OF PRINCE EDWARD, VIRGINIA

COUNTY ADMINISTRATOR

W.W. Bartlett  
Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901

Office: (434) 392-8837  
Fax: (434) 392-6683

wbartlett@co.prince-edward.va.us  
www.co.prince-edward.va.us

May 26, 2020

To: Property Owners

From: W.W. Bartlett, County Administrator

Subject: Special Use Request – Mr. James Napier

The Prince Edward County Planning Commission will hold a public hearing on June 3, 2020 at 7 p.m. to receive citizen input on a request by Mr. Napier to construct and operate a truck yard on Tax Map Parcel 120-A-35-B1, with an address of 111 Patrick Henry Highway, Meherrin. This parcel is located in the A1 (Agricultural Conservation) zoning district. Prior to operating, all truck yard facilities require approval of a Special Use Permit in this zoning District.

You are receiving this notice because you own land in the vicinity of the property requested to be approved for the special use permit. Following the hearing the Prince Edward County Planning Commission may vote to approve or deny the requests.

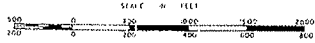
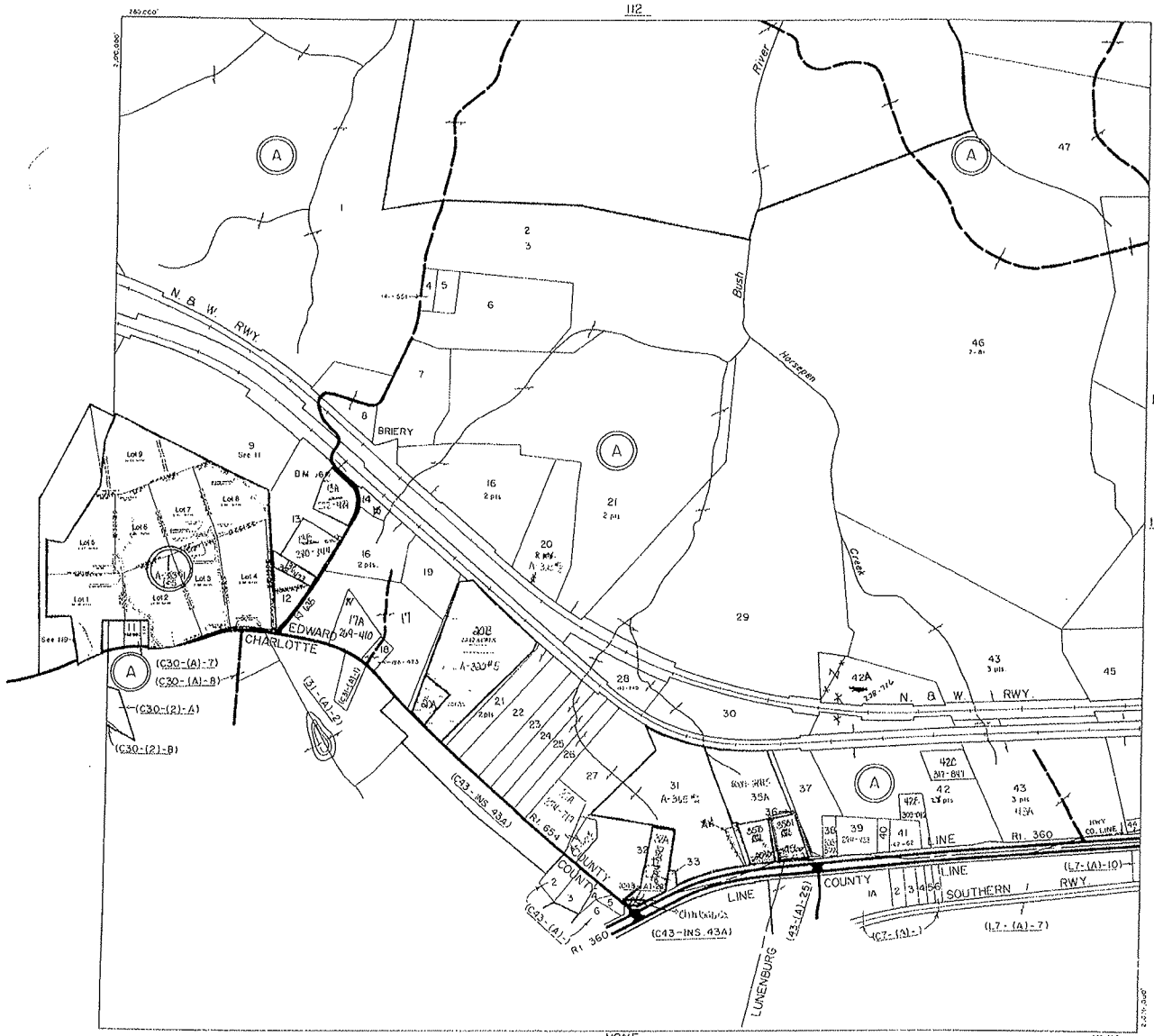
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If you have any questions please do not hesitate to contact me at 434-392-8837.

Respectfully,

W.W. Bartlett  
County Administrator

PRINCE EDWARD COUNTY



HAMPDEN DISTRICT

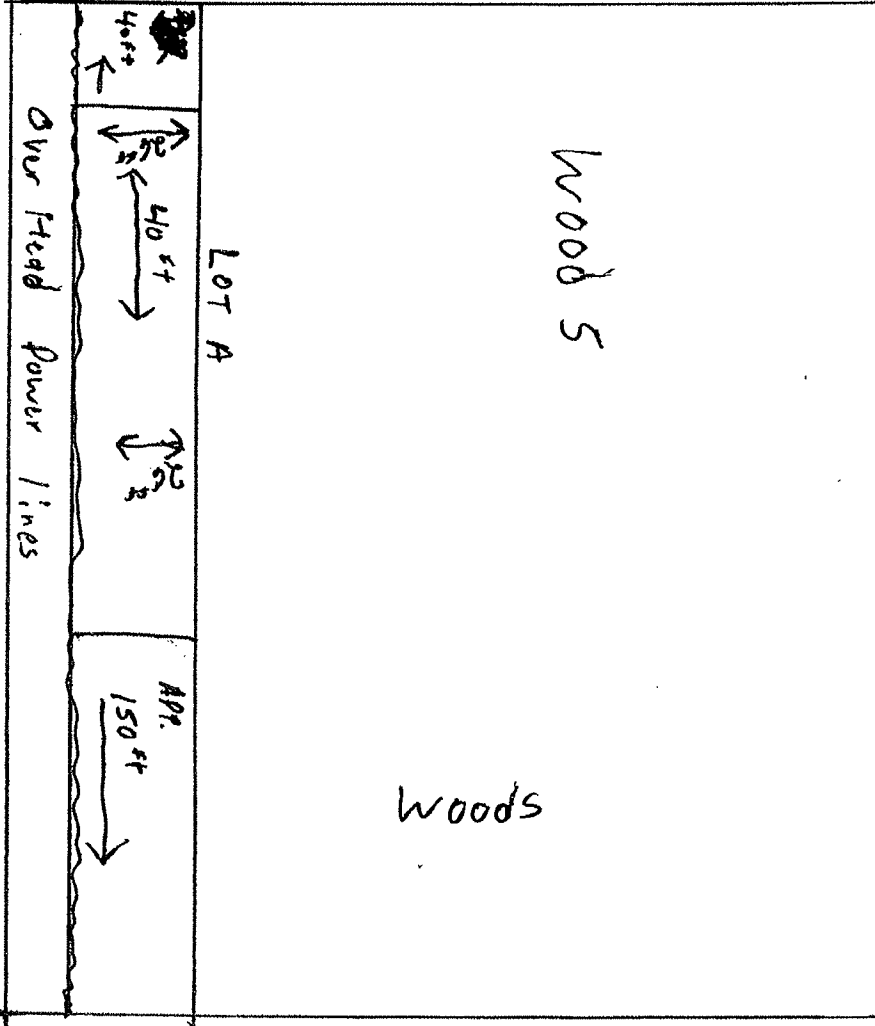
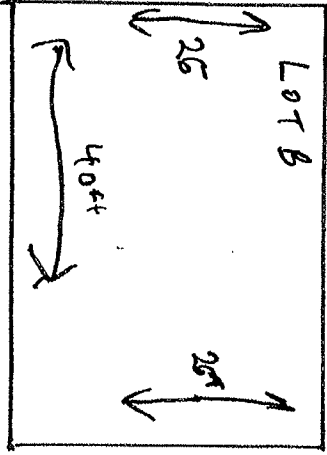
SECTION 120  
INSERT

REVISED: DEC. 31, 1986



Lot H would be first choice  
Lot B is second option for zoning  
Doesn't like option A.

111  
Patrick Henry Hwy



Patrick Henry Hwy

360 West Bond

Collins D

June 3, 2020

**In Re: Public Hearing - Special Use Permit, Napier, Truck Yard**

Chairman Pregelmann announced this was the date and time scheduled for a Public Hearing on a Special Use Permit application from Mr. James Napier for Tax Map Parcel 120-A-36-B1, owned by Dawn and Joseph Patterson with an address of 111 Patrick Henry Highway, Meherrin, VA, to build and operate a tow/impound yard under the use type of Truck Yard. Notice of this hearing was advertised according to law in the Wednesday, May 22, 2020 and Wednesday, May 29, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the County has received a Special Use Permit application from Mr. James Napier for Tax Map Parcel 120-A-35-B1 to build and operate a tow/impound yard under the use type Truck Yard, which is a more intense use than normally associated with a Tow/Impound Yard. Mr. Bartlett said Mr. Napier operates a towing and recovery business. In order for Mr. Napier to operate in Prince Edward County and tow vehicles when requested by the State Police (after accidents, abandoned vehicles, etc.) he must have a storage lot in the County. Mr. Napier will use the lot primarily for automobiles and pick-up trucks. On occasion he may have a Road Tractor. Most of the vehicles will be stored for 30 days or less but there may be occasions when a vehicle is stored for up to 60 days at the lot.

Mr. Bartlett said the lot was originally to be 40 by 26 feet, but the request has been changed to 40 feet by 40 feet, enclosed by a six-foot tall fence. The gate will be closed and locked when no one is on-site. Mr. Napier estimates he will have no more than 10 vehicles on the lot at any one time and there will be no more than 10 trips per week. He does not plan on erecting an outside security light; if he is required to erect a light, it will be down-shielded. The lot is located under power lines and behind a tree line.

Mr. Bartlett said the latest VDOT traffic data estimates the Average Annual Daily Trip County on Prince Edward Highway at that entrance is 5,200. This proposed increase in traffic will have a minimum impact on traffic at the site.

Chairman Pregelmann opened the public hearing.

James Napier requested a change in size to 40 by 40 feet to allow more room for the vehicles.

There being no one wishing to speak, Chairman Pregelmann closed the public hearing.

Chairman Pregelmann said this location is right off Highway 360.

Commissioner Peery asked if the lot will need to be lighted; Mr. Bartlett said there is no requirement and these lots are normally not manned.

Commissioner Sandlin made a motion, seconded by Commissioner Peery, to approve for recommendation to the Board of Supervisors the Special Use Request by James Napier for Tax Map Parcel 120-A-36-B1 with an address of 111 Patrick Henry Highway, Meherrin, VA, to build and operate a tow/impound yard under the use type of Truck Yard; the motion carried:

|         |                           |      |        |
|---------|---------------------------|------|--------|
| Aye:    | Donald Gilliam            | Nay: | (None) |
|         | Preston Hunt              |      |        |
|         | Mark Jenkins              |      |        |
|         | Clifford Jack Leatherwood |      |        |
|         | Whitfield M. Paige        |      |        |
|         | John "Jack" W. Peery, Jr. |      |        |
|         | John Pregelmann           |      |        |
|         | Cannon Watson             |      |        |
|         | Teresa Sandlin            |      |        |
| Absent: | Robert M. Jones           |      |        |



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2020  
**Item No.:** 12-g  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Public Hearing – Special Use Permit- Simpson – Surface Mine

---

**Summary:** The County has received an application for a Special Use Permit application from Mary Kay Simpson and Averette Simpson, Jr. to conduct surface mining operations for amethysts on Tax Map Parcel 21-A-10, near 261 Scufflin Acres Lane, Prospect, Attachment (1). This parcel is in an A1, Agricultural Conservation zoning district and surface mining facilities are allowed in the district only after approval of a special use permit.

The public hearing notice was published in the May 22, 2020 and May 29, 2020 editions of the Farmville Herald, Attachment (2). The list of adjoining property owners and the sample letter sent to each can be found in Attachments (3) and (4). Attachment (5) is a copy of the tax map page that depicts the tax map parcel the mining area will be located and surrounding property. The parcel is outlined in red. Attachment (6) is a copy of the proposed site plan.

The purpose of the Special Use is to conduct surface mining operations for amethysts. There will be no major traffic or noise emitted from the operation.

The following information obtained from DMME is to inform the Board of the detail and overview that DMME will require before the mine can be reopened.

The County Administrator contacted the local DMME representative and received the investigation report from DMME completed in October 2019. DMME received a complaint about the operations of this surface mine and investigated and has caused the Simpson’s to cease operating. Since that time DMME has been working with the owners to help develop a License and a Permit Applications to allow the mine to reopen. DMME feels they are close to completing that process.

DMME Permit Application requires three items to be approved (1) Mining Operations Plan, (2) Permit map detailing the site which is used to determine the bond amount required which is \$3,000 per acre and (3) Detailed site plan to include E&S control plan and a reclamation plan.

The Mining Operations Plan consists of three items (1) Daily Operations and maintenance plan, (2) Drainage and sediment control plan and (3) detailed reclamation plan.

If operations are allowed to commence DMME will inspect the site at least every 6 months.

If Prince Edward does not approve the special use permit DMME will require the site to be reclaimed.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

The Planning Commission held a public hearing on this special use permit on June 3, 2020. The County received a combination of 7 e-mail/phone calls about this request – all in support. During the public hearing 17 people spoke – all in support. Only one of the people who spoke at the public hearing is a duplicate of those who e-mailed or called, Attachment (9)

This site has been operating for at least 4 years and the County nor DMME have received any complaints concerning its operations until October of last year.

**Attachments:**

1. Special Use Permit Application
2. Notice of Public Hearing
3. List of adjoining property owners
4. Sample Letter sent to adjoining property owners
5. Plat of Tax Parcel
6. Proposed Site Plan
7. DMME Report
8. Pictures of the site taken Saturday, May 31, 2020
9. Excerpts of minutes of Planning Commission meeting of June 3, 2020

**Recommendations:** Conduct the Public Hearing and render a decision concerning the request for the Special Use

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PERMIT/APPLICATION NO \_\_\_\_\_  
ZONING DISTRICT \_\_\_\_\_  
MAGISTERIAL DISTRICT \_\_\_\_\_  
DATE SUBMITTED \_\_\_\_\_

**County of Prince Edward**

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY APPLICATION  
FOR SPECIAL USE PERMIT**

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION      SPECIAL EXCEPTION REQUESTED:  
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V, Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: MARY Kay Simpson & Aderette Simpson, M  
Applicant's Address: 261 Scufflin Acres Lane PROSPECT, VA 23160  
Applicant's Telephone Number: (434) 392 4331 or 434 390 6136

Present Land Use: Open Field

Legal Description of Property with Deed Book and Page No. or Instrument No. pg 21

Tax Map # 21-A-10      Acreage : \_\_\_\_\_

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) Surface mining for Amethyst

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) Fields - hay

Height of Principal Building (s): Feet no Buildings Stories \_\_\_\_\_

APPLICANT'S STATEMENT: (if not owner(s) of property):

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

Mary Kay Simpson      03-12-2020  
Signature of Applicant (if not property owner)      Date

PROPERTY OWNER(S) STATEMENT:

I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

Aderette Simpson      03-12-2020  
Signature of Property Owner(s)      Date

\_\_\_\_\_  
Signature of Property Owner(s)      Date

\_\_\_\_\_  
Signature of Property Owner(s)      Date

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00      Fee Received by MARY Kay Simpson      Date 4/29/2020

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: **Treasurer, Prince Edward County, Virginia.**

Mail to: Department of Planning &  
Community Development  
P. O. Box 382  
Farmville, VA 23901  
(434) 392-8837

Attachment (1)



Please publish the following public hearing notice in **THE FARMVILLE HERALD** on Friday, May 22, 2020 and Friday, May 29, 2020.

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### NOTICE OF PUBLIC HEARINGS

Due to the COVID-19 Emergency, the Prince Edward County Planning Commission is operating pursuant to and in compliance with the Board of Supervisors' "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." While physical (in-person) access to the meeting is not permitted, the public may participate by calling: **1-425-436-6394, Access Code: 867576#** (If busy, please call again.)

The Planning Commission will hold public hearings on Wednesday, June 3, 2020 at 7:00 p.m. in the Board of Supervisors Room located on the 3<sup>rd</sup> Floor of the Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia, to receive citizen input prior to making recommendations to the Board of Supervisors on the following:

1. A request by James R. Napier for a Special Use Permit to construct and operate a "truck yard" on Tax Map Parcel 120-A-35-B1, with an address of 111 Patrick Henry Highway, Meherrin.
2. A request by Mary Kay Simpson and Averette Simpson, Jr. for a Special Use Permit to conduct surface mining operations for amethysts on Tax Map Parcel 21-A-10, near 261 Scufflin Acres Lane, Prospect.
3. A request by Thomas Martin to Rezone Tax Map Parcel 52-A-31, Eggleston Circle Mobile Home Park on Old Ridge Road, from A-2, Agriculture Residential to MHP, Manufactured Home Park, to allow for the remodeling and re-opening of the mobile home park.
4. A request by Long Tree, LLC /Muhammad Umar Alahbakshs to rezone Tax Map Parcel 19-A-70, with an address of 85 Railroad Avenue, Prospect, VA 23960 from A-1, Agricultural Conservation Zone to C-1, Commercial Zone.
5. A request by Michael & Elizabeth Dowler for a Special Use Permit to construct and operate a campground and outdoor recreational facilities on Tax Map Parcel 25-A-21, near 2704 Charles Wood Lane, off Persimmon Tree Fork Road.

Public Hearing comments for meetings of the Prince Edward County Planning Commission will be received by Karin Everhart, Deputy Clerk to the Planning Commission, using one of the following methods:

1. Written comments may be mailed to: Planning Commission, PO Box 382, Farmville, VA 23901. Please limit word count to no more than 500 words. Must be received by 2:00 PM, day of the meeting.
2. Written comments may also be placed in the County "payment dropbox", located in courthouse parking lot. Please limit word count to no more than 500 words. Must be received in the dropbox by 2:00 PM the day of the meeting.
3. Emailed comments may be sent to info@co.prince-edward.va.us. Please limit word count to no more than 500 words. Must be received by 2:00 PM the day of the meeting.
4. Using the meeting call-in information provided above, citizens may phone-in to the meeting and provide comments during the Public Hearing portion of the agenda; however, citizens must pre-register with the County Administrator's Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Planning Commission Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

A complete copy of the Special Use Permit and Rezoning applications are available for public review in the office of the Prince Edward County Administrator, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

Prince Edward County

SUP Request

Applicant: Mary Kay Simpson and Averette Simpson, Jr

Tax Map:

21-A-10

Schedule B

List of adjoining Property owners and mailing addresses for the property for a SUP proposed for surface mining of amethyst.

| Parcel ID              | Owner                             | Address                       | Note     |
|------------------------|-----------------------------------|-------------------------------|----------|
| 021-A-1A<br>021-A-12   | DAVID K. & ROBYN J. SIMPSON       | 1369 SIMPSON ROAD<br>VA 23960 | PROSPECT |
| 010- A-2 021-<br>A-10D | DEREK WARD & REBECCA SIMPSON      | 771 SIMPSON ROAD<br>VA 23960  | PROSPECT |
| 21-A-10                | JOSHUA A. & RENAE SIMPSON WHIRLEY | 2212 POURHOUSE ROAD<br>23966  | RICE, VA |
|                        |                                   |                               |          |
|                        |                                   |                               |          |
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BOARD OF SUPERVISORS

Jerry R. Townsend  
Chairman  
J. David Emert  
Vice Chairman  
Beverly M. Booth  
Pattie Cooper-Jones  
Llew W. Gilliam, Jr  
Robert M. Jones  
Odessa H. Pride, Ed.D.  
James R. Wilck



COUNTY OF PRINCE EDWARD, VIRGINIA

COUNTY ADMINISTRATOR  
W.W. Bartlett  
Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901

Office: (434) 392-8837  
Fax: (434) 392-6683

wbartlett@co.prince-edward.va.us  
www.co.prince-edward.va.us

May 26, 2020

To: Property Owners

From: W.W. Bartlett, County Administrator

Subject: Special Use Request – Mary Kay Simpson and Averette Simpson, Jr.

The Prince Edward County Planning Commission will hold a public hearing on June 3, 2020 at 7 p.m. to receive citizen input on a request by Mary Kay Simpson and Averette Simpson, Jr. for a Special Use Permit to conduct surface mining operations for amethysts on Tax Map Parcel 21-A-10, near Scufflin Acres Lane, Prospect. This parcel is located in the A1 (Agricultural Conservation) zoning district. Prior to operating, all surface mining facilities require approval of a Special Use Permit in this zoning District.

You are receiving this notice because you own land in the vicinity of the property requested to be approved for the Special Use Permit. Following the hearing the Prince Edward County Planning Commission may vote to approve or deny the requests.

Due to the Coronavirus all meetings of the Planning Commission are being held electronically. To ensure the safety of the public and County Boards/Commissions the Board of Supervisors adopted an Emergency Ordinance modifying procedures for public meetings and public hearing practices. The Ordinance authorizes all meetings of Prince Edward County public entities to be held by electronic means. Such meetings shall be open to electronic participation by the public and **closed** to in-person participation by the public. Instructions of how to listen or participate in the meeting and public hearing are contained on the reverse side of this letter.

If you have any questions please do not hesitate to contact me at 434-392-8837.

Respectfully,

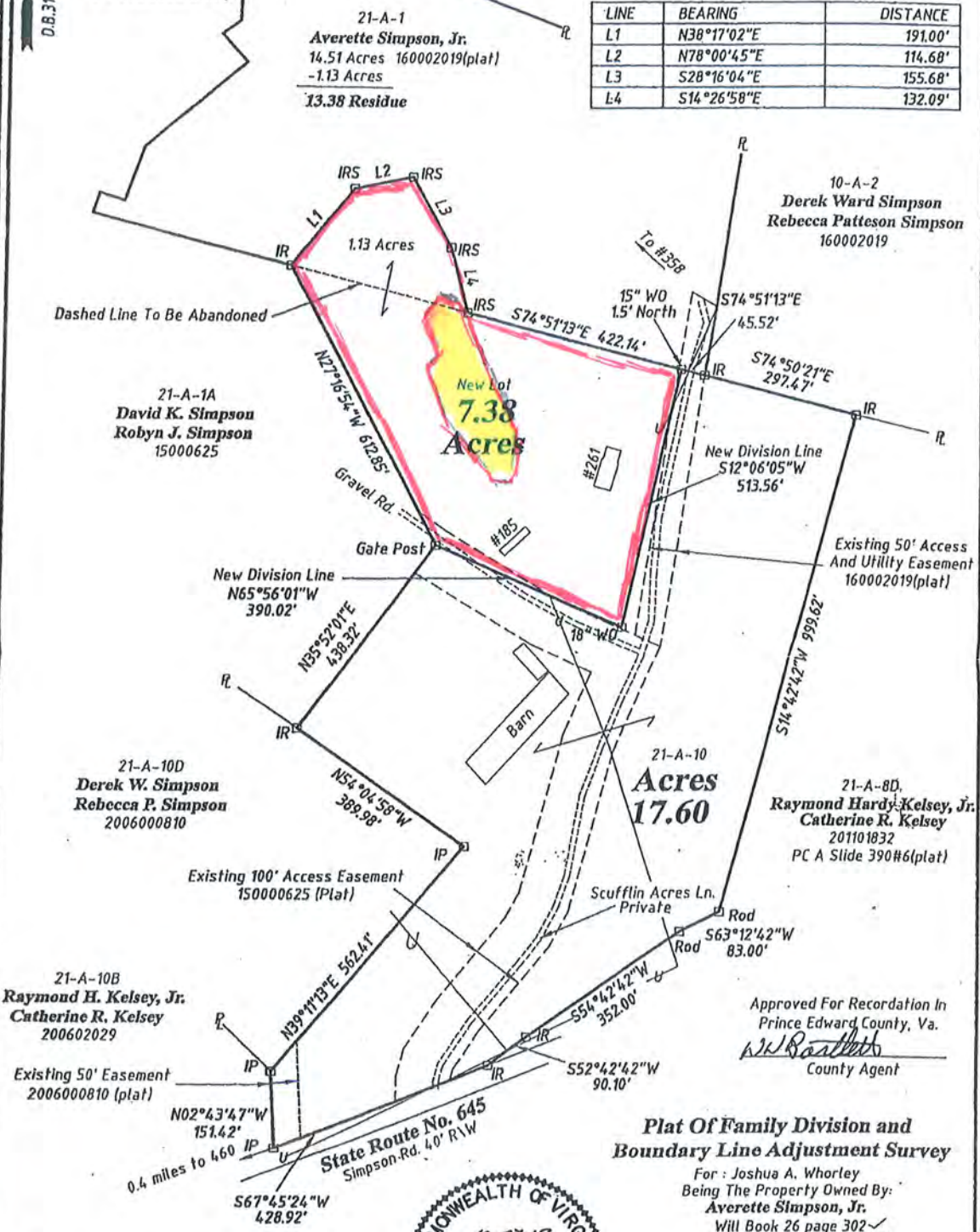
W.W. Bartlett  
County Administrator

**Legend**  
 IRS = Iron Rod Set  
 IR = Iron Rod  
 IP = Iron Pipe  
 WO = White Oak  
 U = Overhead Utility

**Watson and Duggan PLC**  
 Land Surveying x Planning  
 1001 E. Third St., Farmville, Va. 23901  
 434-391-3500

**New Division Line Table**

| LINE | BEARING     | DISTANCE |
|------|-------------|----------|
| L1   | N38°17'02"E | 191.00'  |
| L2   | N78°00'45"E | 114.68'  |
| L3   | S28°16'04"E | 155.68'  |
| L4   | S14°26'58"E | 132.09'  |

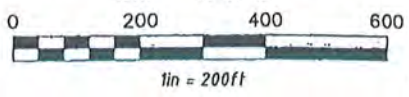


- Notes**
1. This survey is subject to any easement of record and other pertinent facts which a title search might disclose.
  2. This plat is a composite based on plats recorded in Prince Edward Co. The 7.38 acre lot is based on a current field survey.

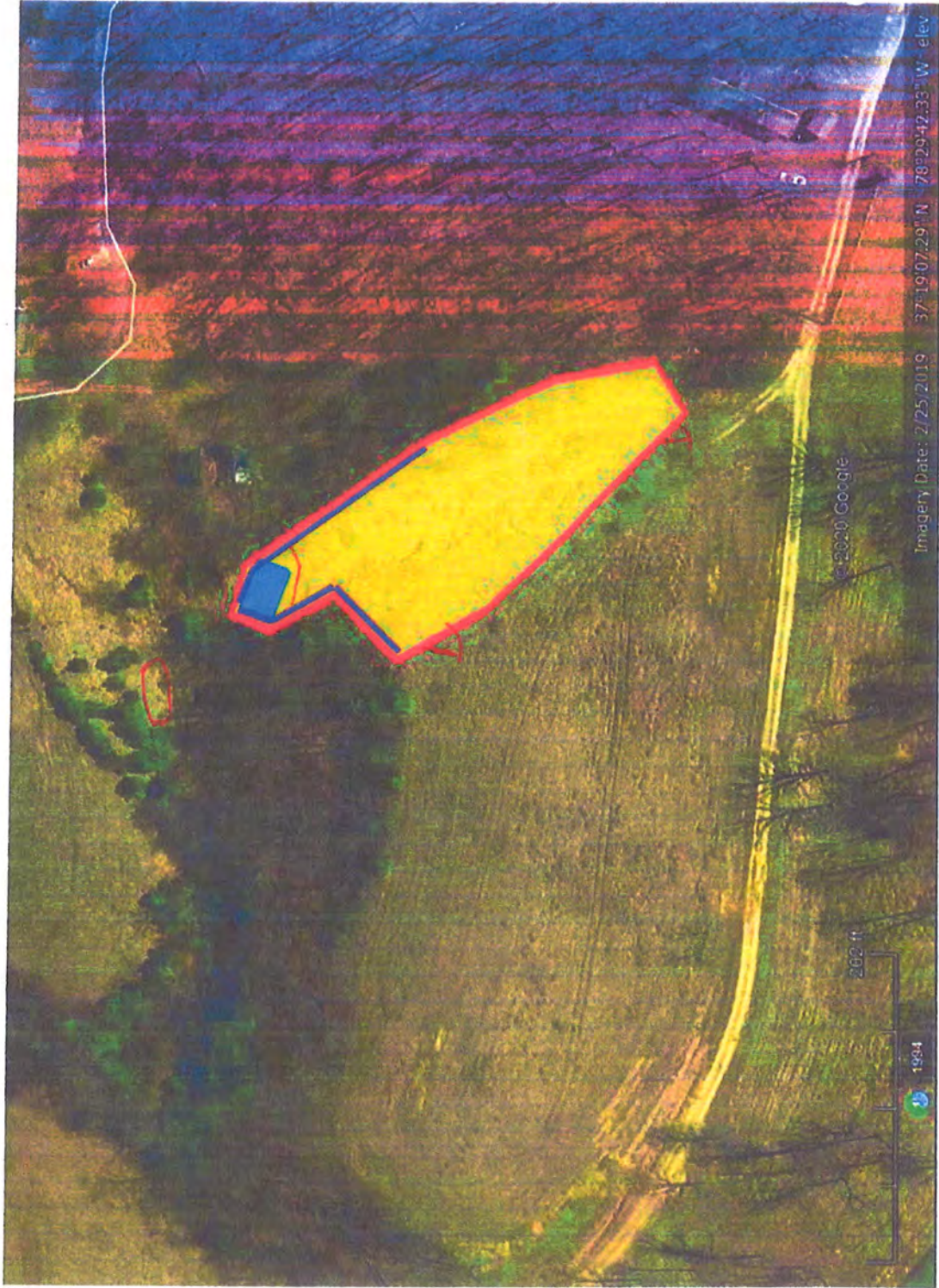


**Plat Of Family Division and Boundary Line Adjustment Survey**

For: Joshua A. Whorley  
 Being The Property Owned By:  
**Averette Simpson, Jr.**  
 Will Book 26 page 302 ✓  
 Deed Book 157 page 73 ✓  
 Deed Book 138 page 06 ✓  
 Deed Book 174 page 356 ✓  
 Deed Book 183 page 566 ✓  
 Deed Book 206 page 17 ✓  
 Prospect District, Prince Edward County, Va.  
 19116 10-07-19



DRAFT



Scufflin Acres Mine  
 Farmville, VA  
 March 2020

- Permit Boundary
- Sediment Basin
- Diversion Berms

### PERMIT MAP



*This is from Dept of Mine + Mineral  
 I've been working them since Oct.*

part of big site 1101 10 eye view - 1/2 pm

Garwoodman's

SCUFFLIN ACRES  
LANE



All of 7.38 acres  
this is a plot

There Are Never large groups unless previously planned - like a Rock Club or boy Scouts or Home Schoolers, etc. So Traffic is limited on most days



DIVISION OF MINERAL MINING  
 900 NATURAL RESOURCES DRIVE, STE.400  
 CHARLOTTESVILLE, VIRGINIA 22903  
 (434) 951-6310

DCF0012371

COMPLAINT INVESTIGATION

| INVESTIGATION NO. | COMPLAINT NO. | DATE/TIME RECEIVED | PERMIT NO. | REPORT DATE |
|-------------------|---------------|--------------------|------------|-------------|
| DCF0012371        | DCF0012368    | 10/21/19 11:00 AM  | 99999AA    | 10/25/19    |

| COMPLAINANT'S NAME, ADDRESS, PHONE | INVESTIGATED PARTY'S NAME, ADDRESS, PHONE                                                                            |
|------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| ANONYMOUS                          | Averette & Mary Kay Simpson<br>Scufflin Acres Farm<br>261 Scufflin Acres Lane<br>Prospect, VA 23960<br>(434)392-4321 |

DESCRIPTION

In a letter received by the Charlottesville Office on October 15, 2019, the complainant stated the following.

"This mine place is dangerous. Scufflin Acres in Prospect. ... It's a commercial mine they charge and let the public in is open to anyone." "I went there with a friend on Wednesday Oct. 9. It was a mess. People everywhere. The "pit" didn't have any support or anything, nobody who knew anything about safety..." "Anybody is let dig. No supervision. Even little kids. I was in the pit and was scared." "Someone is going to get hurt there bad. The pit is steep deep. Please please don't let people get hurt there."

LOCATION

Scufflin Acres Lane, Prospect, VA

| COMPLAINT STATUS/DATE | COMPLAINT TYPE(S)   | COUNTY        |
|-----------------------|---------------------|---------------|
| RESOLVED 10/23/19     | GENERAL SAFETY HAZ. | PRINCE EDWARD |

COMMENTS

| COMPLAINANT'S COMMENTS        | ANONYMOUS |
|-------------------------------|-----------|
| See Description of Complaint. |           |

INVESTIGATED PARTY'S COMMENTS

| Averette & Mary Kay Simpson                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 10/21/19 2:00 PM |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| The complaint was reviewed with Mary Kay Simpson. Mrs. Simpson was surprised that a complaint had been made to the Department of Mines, Minerals and Energy. She said the site had been developed little by little over the last ten years and hundreds of persons had been there during that timeframe. A geology professor from Southside Virginia Community College found the quartz vein after being invited to the farm by one of her daughters. Most of the collecting was done with garden tools, but excavators had been used at least three times to open up the vein. She opened the collecting area to the public because she enjoys meeting the visitors and likes to see them have fun digging for crystals. Visitors have included home school children and scouts. The small fee she charges to dig and camp is used to maintain the site and supplement her income. |                  |

Mrs. Simpson was concerned that the complainant was worried about their safety and the safety of children visiting the collecting area. She thought the complainant may have cited an incident that occurred in early October when she was out of town several days for a funeral. One of her collectors brought an excavator to the site, without her permission, and dug what he called the "Rainbow Crystal Pit". She said that individual was not a good equipment operator and may not have been careful when digging the pit. She heard that words were exchanged between the equipment operator and others at the dig. Mrs. Simpson had not walked down the hill to see the pit but had asked the equipment operator to return to the site to fill it in.

**COMPLAINT INVESTIGATION**

Mrs. Simpson was cooperative with the investigation and stated her intention to comply with State laws and regulations for mine operations. When she was informed that the mineral collecting area was considered a mine and a Closure Order was being issued, she asked the collectors that were there to leave the site. She also posted a notice on Facebook that said the mine had been closed.

|                                                |                          |
|------------------------------------------------|--------------------------|
| <b>INVESTIGATOR'S COMMENTS/RECOMMENDATIONS</b> | <b>FEHRER, DAMIEN C.</b> |
|------------------------------------------------|--------------------------|

This investigation included a review of the Scufflin Acres Farm Facebook page, YouTube videos posted by mineral collectors, Google Earth images, an inspection of the collecting area, and completion of the Division's Excavation Activity Evaluation Chart. Photographs were taken to document the condition of the site.

The Scufflin Acres Farm Facebook page first advertised the site in the spring of 2013. The Facebook page has over 3100 followers. YouTube videos show at least two occasions when excavators were brought on site to expose the quartz vein. The first of those was posted on 5/26/15 and shows a Kobelco Excavator. The second was posted on 6/20/19 and shows a Yanmar excavator. That video appears to reflect a 4/18/19 posting on the Scufflin Acres Farm Facebook page where "The Crystal Collector" advertised a "Public Dig". The post said, "This Saturday 4-20 we will be having a public dig at scufflin acres!! \$20 for adults, \$10 for 18 & under, 10 & under free! Keep all you find! ... Saturday will be an epic dig!!" The material provided by the complainant included a document that indicates a third round of mechanical excavation. It says, "The Rainbow Crystal Pit is opening tomorrow morning for fresh mining up through Sunday! ...the cost is \$10 for 30 minutes....It is not included as admission to Scufflin. This is privately run and owned pit we rented an excavator to open; contact Lucas or Shawna if you have any questions about the pit." Mrs. Simpson believes this recent event may have been what precipitated the complaint.



Amethyst Quartz Crystal Mining | OPEN TO PUBLIC | Scufflin Acres Prospect in Virginia

37,837 views · Jun 19, 2019

1.3K 21 SHARE SAVE

### COMPLAINT INVESTIGATION

Signs are posted on Scufflin Acres Lane and farm roads pointing to the "Dig Site" and "Mine". A welcome sign at the pit asks customers to sign a release form and place payment in an "Honor Box". Collecting fees are \$10 per person for a half day and \$15 dollars for a full day.



The collecting area is located on approximately six acres owned by Mrs. Simpson's husband, Averette. The Simpsons live about 250 feet east of the collecting area. The collecting area consists of a trench approximately 75 feet wide, 250 feet long, and 5 to 15 feet deep. The trench runs down a hillside between pasture and forest. Another small pit approximately 25 feet wide, 50 feet long, and 1 to 3 feet deep was found on the other side of a small stream at the base of the hill. A quartz vein and weathered bedrock were observed at the base of the trench. Several shallow pits and one deep pit were open in the main trench. Depths were impossible to determine because all of the pits were flooded from a heavy rain over the weekend. A warning sign was posted above the largest pit. None of the excavations were provided with drainage or sediment control. The stream below the excavations was full of silt. The stream drains into a farm pond off the Simpson's property.

**COMPLAINT INVESTIGATION**



This investigation determined that the collecting area meets the definition of a “mine” and “mining” in the *Mineral Mine Safety Laws of Virginia* and the *Mineral Mine Reclamation Laws of Virginia*.

A Closure Order was issued under Section 45.1-161.292:64 of the Code of Virginia, and a Special Order was issued under Section 45.1-181. Both of the orders were reviewed with Mrs. Simpson. Copies of the orders are attached to this report. Mrs. Simpson was provided with a copy of the *Mineral Mine Safety Laws of Virginia*.

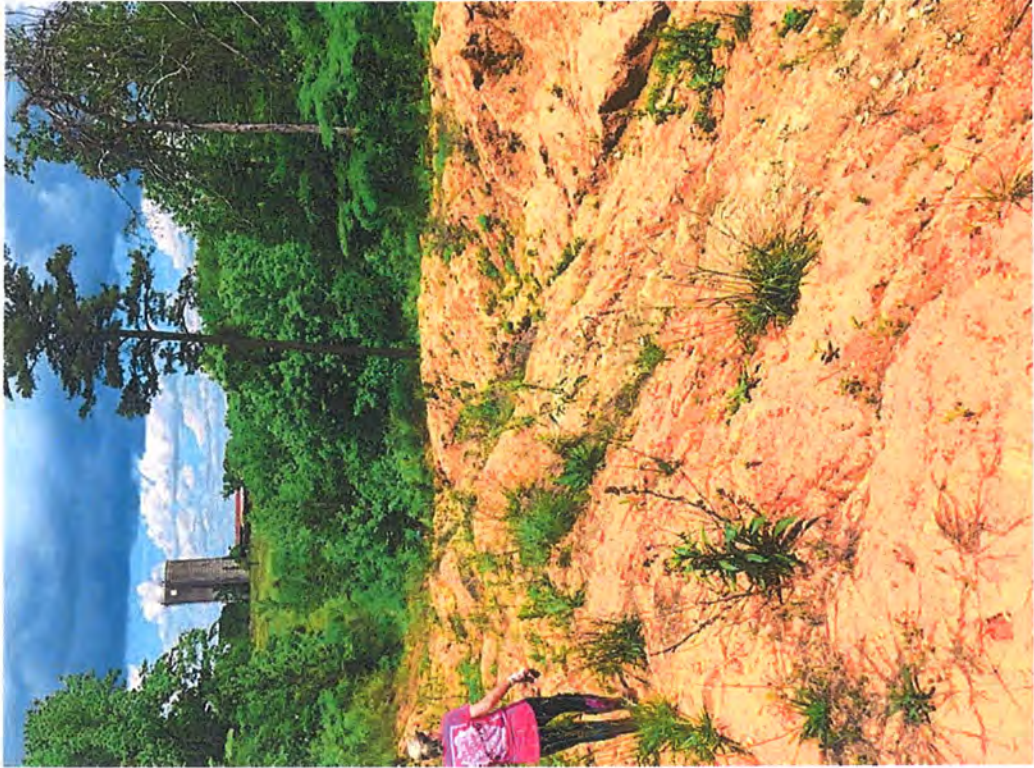
The mine inspector reviewed several options for complying with the orders and offered to assist with the development of a mine license and permit application. A meeting was set up with Mrs. Simpson to review the mine license and permit application process and paperwork.

| ENFORCEMENT          |  |             |                               |
|----------------------|--|-------------|-------------------------------|
| COMPLAINANT NOTIFIED |  | REG/STATUTE | 45.1-161.292:64.<br>45.1-181. |

|           |  |
|-----------|--|
| SIGNATURE |  |
|-----------|--|

|                                                                                                                |
|----------------------------------------------------------------------------------------------------------------|
| OFFICE USE ONLY                                                                                                |
| REPORT COPIED TO:                                                                                              |
| <input type="checkbox"/> Complainant <input type="checkbox"/> Company <input type="checkbox"/> Other (specify) |





Attachment 8

June 3, 2020

**In Re: Public Hearing - Special Use Permit, Surface Mining**

Chairman Pregelmann announced this was the date and time scheduled for a Public Hearing on a Special Use Permit application from Mary Kay Simpson and Averette Simpson, Jr. to conduct surface mining operations for amethysts on Tax Map Parcel 21-A-10, near 261 Scufflin Acres Lane, Prospect, Virginia. Notice of this hearing was advertised according to law in the Friday May 22, 2020 and Friday, May 29, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett said the County has received an application for a Special Use Permit application from Mary Kay Simpson and Averette Simpson, Jr. to conduct surface mining operations for amethysts on Tax Map Parcel 21-A-10, near 261 Scufflin Acres Lane, Prospect. This parcel is in an A1, Agricultural Conservation zoning district and surface mining facilities are allowed in the district only after approval of a special use permit. The purpose of the Special Use is to conduct surface mining operations for amethysts. There will be no major traffic or noise emitted from the operation.

Mr. Bartlett said he received several comments third-hand regarding erosion in streams. He said the DMME will treat this property much like a quarry; if the Planning Commission and Board of Supervisors approve this request, the DMME must approve this also. The project cannot progress to the DMME without the Special Use Permit.

Mr. Robert Love, Planning and Community Development Director, reported three calls received in support of the project, from Audrey Huffman, Susan Crosby, and Lauren Dawkins.

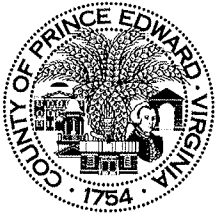
Chairman Pregelmann opened the public hearing.

The following spoke in support of the project at Scufflin Acres: Carol Nassif, Sarah Torres, Caryn Gose, Audrey Huffman, Mrs. Finch, William Turner, Sean Harley, Holli Sprouse, Alisa Lesueur, Kyrina Johnson, Jeff Freland, Cindy Short, Melissa Messick, Charles Collins, Edward Kruelski, Bryan Major. They overwhelmingly spoke in favor, stating it is a wonderful resource, educational and safe for the whole family. Several people stated it is also a tourist destination for “rock-hounds.”

There being no one wishing to speak, Chairman Pregelmann closed the public hearing.

Commissioner Hunt made a motion, seconded by Commissioner Sandlin, to approve for recommendation to the Board of Supervisors the Special Use Permit application from Mary Kay Simpson and Averette Simpson, Jr. to conduct surface mining operations for amethysts on Tax Map Parcel 21-A-10; the motion carried:

|         |                           |      |        |
|---------|---------------------------|------|--------|
| Aye:    | Donald Gilliam            | Nay: | (None) |
|         | Preston Hunt              |      |        |
|         | Mark Jenkins              |      |        |
|         | Clifford Jack Leatherwood |      |        |
|         | Whitfield M. Paige        |      |        |
|         | John “Jack” W. Peery, Jr. |      |        |
|         | John Pregelmann           |      |        |
|         | Cannon Watson             |      |        |
|         | Teresa Sandlin            |      |        |
| Absent: | Robert M. Jones           |      |        |



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2020  
**Item No.:** 12-h  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Public Hearing – Rezoning- Martin - MHP

---

**Summary:**

The County has received an application for a Rezoning application from Mr. Thomas Martin for tax map parcel 52-A-31 on Old Ridge Road, owned by Thomas Martin, Attachment (1). This parcel is in an A2, Agricultural Residential zoning district and requires rezoning to MHP, Manufactured Home Park to allow for the remodeling and re-opening of the mobile home park.

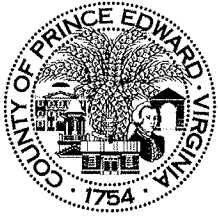
The public hearing notice was published in the May 22, 2020 and May 29, 2020 editions of the Farmville Herald, Attachment (2). The list of adjoining property owners and the sample letter sent to each can be found in Attachments (3) and (4). Attachment (5) is a copy of the tax map page that depicts the tax map parcel the mobile home park will be placed and surrounding property. The parcel is outlined in red on the tax map Attachment (6) displays the proposed site plan.

The purpose of the Rezoning is to allow for the remodeling and re-opening of the mobile home park. Due to the fact that it has been out of operation exceeding two years, it is not considered to be allowed as a non-conforming use aka grandfathered by the Code of Virginia and Prince Edward County Zoning Ordinance. The site currently has seven mobile home hookups/sites per the County tax records. This use would generate trips by the residents and their guest. It is recommended that rules be established by Mr. Martin as far as quiet time by park residents as well as installing some site security lighting so as not to shine onto adjacent properties.

The Planning Commission held a public hearing on this request on June 3, 2020. Prior to the hearing the County had received three written statements from land owners who were either adjoining or in close proximity. During the public hearing one additional citizen spoke against the request. The opposition primarily reflected the problems with the operation of the former mobile home park that was on the property and owned by a different person. Citizens were concerned about noise, trash, poor upkeep of the MHP, law enforcement issues, safety, gun fire, and impact on ground water. They were also concerned that a mobile home park would lower property values and was not compatible with the existing single-family homes in the vicinity.

The owner stated he is slowly cleaning the property and removing the existing run-down mobile homes. He stated he would not tolerate noise or other problems and wants to have a respectable place. He stated at the moment he had made a down payment on a 2007 mobile home and he could possibly renovate two of the existing homes and he would slowly add additional homes as he could afford to do so until he reached 7 homes.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Bemert _____       | Pride _____   |                |



County of Prince Edward  
Board of Supervisors  
Agenda Summary

The Planning Commission unanimously voted not to recommend approval of the request.

County staff is of the opinion the use is generally compatible with the zoning district but will have some impacts on surrounding properties as far as traffic and noise.

**Attachments:**

1. Special Use Permit Application
2. Notice of Public Hearing
3. List of adjoining property owners
4. Sample Letter sent to adjoining property owners
5. Plat of Tax Parcel
6. Site Plan
7. Excerpts of minutes of Planning Commission meeting on June 3, 2020

**Recommendations:**

1. Conduct the Public Hearing and render a decision concerning the request for the Rezoning.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

FOR OFFICE USE ONLY  
 Comments \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

FOR OFFICE USE ONLY  
 PERMIT APPLICATION # \_\_\_\_\_  
 Date Submitted \_\_\_\_\_  
 Magisterial District \_\_\_\_\_

25 PMA

County of Prince Edward

PLEASE PRINT OR TYPE

PRINCE EDWARD COUNTY  
 APPLICATION  
 REQUEST FOR REZONING  
 REQUEST FOR AMENDMENT

I, WE THOMAS H. MARTIN  
 DO HEREBY PETITION THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD TO AMEND THE  
 COUNTY ZONING ORDINANCE BY:

\_\_\_\_\_ Modifying section(s) \_\_\_\_\_ of the ordinance as noted below. (See Schedule A)

Modifying the Zoning District Classification of the following described property from the A-2  
 District(s), to the MHP District.

Location / Legal Description of Property: Deed Book / Page No. 2013 / 1837 or Instrument No. \_\_\_\_\_  
 Tax Map # 052 A 31 Subdivision, if applicable \_\_\_\_\_

If acreage, attach plat of property and a metes and bounds description.  
 Briefly describe the current use of the property.

UNOCCUPIED mobile Home PARK

Provide on schedule A below a description of the proposed use and how such proposed amendment to the zoning ordinance relates to the County's Comprehensive Plan.

Provide on schedule B below a list of all property owners and their mailing addresses as shown on the County land records who are contiguous to and directly across the street from the parcel(s) proposed to be changed.

Owner(s) of Property  
 Name: THOMAS H. MARTIN THOMAS H. MARTIN  
 Signature

Address: 361 ENDS-MARTIN DR FARMVILLE 6 MARCH 2020  
 Date

FARMVILLE VA 23901 Phone: 434-223-8713 E-mail: TMARTINCONTRACT@KINEX.NC

Owner(s) of Property  
 Name: \_\_\_\_\_  
 Signature

Address: \_\_\_\_\_  
 Date

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Schedule A

Describe the requested amendment to the Zoning Ordinance, (OR), Describe the relationship of the proposed re-zoning to the County's Comprehensive Plan.

Remodel - Reopen mobile Home PARK

Schedule B

Contiguous property owner(s) to be affected by this proposed change.

| Name                       | Address                            |
|----------------------------|------------------------------------|
| <u>LUCY JUANITA CHERRY</u> | <u>1131 old Ridge Rd Farmville</u> |
| <u>JAMES ANOMA</u>         | <u>1135 old Ridge Rd Farmville</u> |
| <u>PAUL P WICKS</u>        | <u>215 Ridgeway Dr Farmville</u>   |
| <u>MARK FLORES</u>         | <u>1343 old Ridge Rd Farmville</u> |

NOTE: The above information must be supplied by the applicant. Failure to do so will void the application. Attach additional sheets, if necessary.

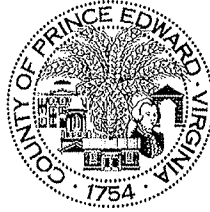
Application Fee Re-zoning Permit \$300 Application Fee Received By NWB Date 3/6/2020  
 Application Fee Zoning Amendment \$300 Cash  Check  # \_\_\_\_\_

The above permit application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Building & Zoning  
 P. O. Box 382  
 Farmville, VA 23901  
 (434) 392-8837

Attachment (1)



Please publish the following public hearing notice in THE FARMVILLE HERALD on Friday, May 22, 2020 and Friday, May 29, 2020.

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### NOTICE OF PUBLIC HEARINGS

Due to the COVID-19 Emergency, the Prince Edward County Planning Commission is operating pursuant to and in compliance with the Board of Supervisors' "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." While physical (in-person) access to the meeting is not permitted, the public may participate by calling: **1-425-436-6394, Access Code: 867576#** (If busy, please call again.)

The Planning Commission will hold public hearings on Wednesday, June 3, 2020 at 7:00 p.m. in the Board of Supervisors Room located on the 3<sup>rd</sup> Floor of the Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia, to receive citizen input prior to making recommendations to the Board of Supervisors on the following:

1. A request by James R. Napier for a Special Use Permit to construct and operate a "truck yard" on Tax Map Parcel 120-A-35-B1, with an address of 111 Patrick Henry Highway, Meherrin.
2. A request by Mary Kay Simpson and Averette Simpson, Jr. for a Special Use Permit to conduct surface mining operations for amethysts on Tax Map Parcel 21-A-10, near 261 Scufflin Acres Lane, Prospect.
3. A request by Thomas Martin to Rezone Tax Map Parcel 52-A-31, Eggleston Circle Mobile Home Park on Old Ridge Road, from A-2, Agriculture Residential to MHP, Manufactured Home Park\_ to allow for the remodeling and re-opening of the mobile home park.
4. A request by Long Tree, LLC /Muhammad Umar Alahbakshs to rezone Tax Map Parcel 19-A-70, with an address of 85 Railroad Avenue, Prospect, VA 23960 from A-1, Agricultural Conservation Zone to C-1, Commercial Zone.
5. A request by Michael & Elizabeth Dowler for a Special Use Permit to construct and operate a campground and outdoor recreational facilities on Tax Map Parcel 25-A-21, near 2704 Charles Wood Lane, off Persimmon Tree Fork Road.

Public Hearing comments for meetings of the Prince Edward County Planning Commission will be received by Karin Everhart, Deputy Clerk to the Planning Commission, using one the following methods:

1. Written comments may be mailed to: Planning Commission, PO Box 382, Farmville, VA 23901. Please limit word count to no more than 500 words. Must be received by 2:00 PM, day of the meeting.
2. Written comments may also be placed in the County "payment dropbox", located in courthouse parking lot. Please limit word count to no more than 500 words. Must be received in the dropbox by 2:00 PM the day of the meeting.
3. Emailed comments may be sent to info@co.prince-edward.va.us. Please limit word count to no more than 500 words. Must be received by 2:00 PM the day of the meeting.
4. Using the meeting call-in information provided above, citizens may phone-in to the meeting and provide comments during the Public Hearing portion of the agenda; however, citizens must pre-register with the County Administrator's Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Planning Commission Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

A complete copy of the Special Use Permit and Rezoning applications are available for public review in the office of the Prince Edward County Administrator, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

Prince Edward County

Rezoning Request

Applicant: Thomas Martin

Tax Map:

52-A-31

**Schedule B**

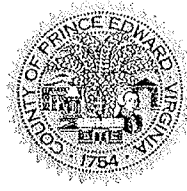
List of adjoining Property owners and mailing addresses for the property proposed to be rezoned from A-2 to MHP.

| Parcel ID              | Owner                     | Address                                    | Note |
|------------------------|---------------------------|--------------------------------------------|------|
| 052A-1-1 &<br>052A-1-2 | MARK R. & JULIA B. FLORES | 1343 OLD RIDGE ROAD<br>FARMVILLE, VA 23901 |      |
| 052A -1-4A             | LUCY JUANITA CHERRY       | 1131 OLD RIDGE ROAD<br>FARMVILLE, VA 23901 |      |
| 052-A-30               | HUNDLEY FAMILY FARM LLC.  | 9307 BELFORT RD<br>RICHMOND, VA 23229      |      |
| 052A -1-3              | PAUL P. HICKS, JR         | P O BOX 401 FARMVILLE,<br>VA 23901         |      |
| 052A -1-4              | JAMES P. & RITA K. ANEMA  | 1135 OLD RIDGE ROAD<br>FARMVILLE, VA 23901 |      |
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BOARD OF SUPERVISORS

Jerry R. Townsend  
Chairman  
J. David Emert  
Vice Chairman  
Beverly M. Booth  
Pattie Cooper-Jones  
Llew W. Gilliam, Jr  
Robert M. Jones  
Odessa H. Pride, Ed.D.  
James R. Wilck



COUNTY OF PRINCE EDWARD, VIRGINIA

COUNTY ADMINISTRATOR

W.W. Bartlett  
Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901  
Office: (434) 392-8837  
Fax: (434) 392-6683  
wbartlett@co.prince-edward.va.us  
www.co.prince-edward.va.us

May 26, 2020

To: Property Owners

From: W.W. Bartlett, County Administrator

Subject: Rezoning Request – Thomas Martin

The Prince Edward County Planning Commission will hold a public hearing on June 3, 2020 at 7 p.m. to receive citizen input on a request by Thomas Martin to Rezone Tax Map Parcel 52-A-31, Eggleston Circle Mobile Home Park on Old Ridge Road, from A-2, Agricultural Residential to MHP, Manufactured Home Park to allow for the remodeling and re-opening of the mobile home park. This parcel is located in the A2 (Agricultural Residential) zoning district. Prior to operating Mobile Home Park facilities require rezoning to an MHP Zoning District.

You are receiving this notice because you own land in the vicinity of the property requested to be rezoned. Following the hearing the Prince Edward County Planning Commission may vote to approve or deny the requests.

Due to the Coronavirus all meetings of the Planning Commission are being held electronically. To ensure the safety of the public and County Boards/Commissions the Board of Supervisors adopted an Emergency Ordinance modifying procedures for public meetings and public hearing practices. The Ordinance authorizes all meetings of Prince Edward County public entities to be held by electronic means. Such meetings shall be open to electronic participation by the public and **closed** to in-person participation by the public. Instructions of how to listen or participate in the meeting and public hearing are contained on the reverse side of this letter.

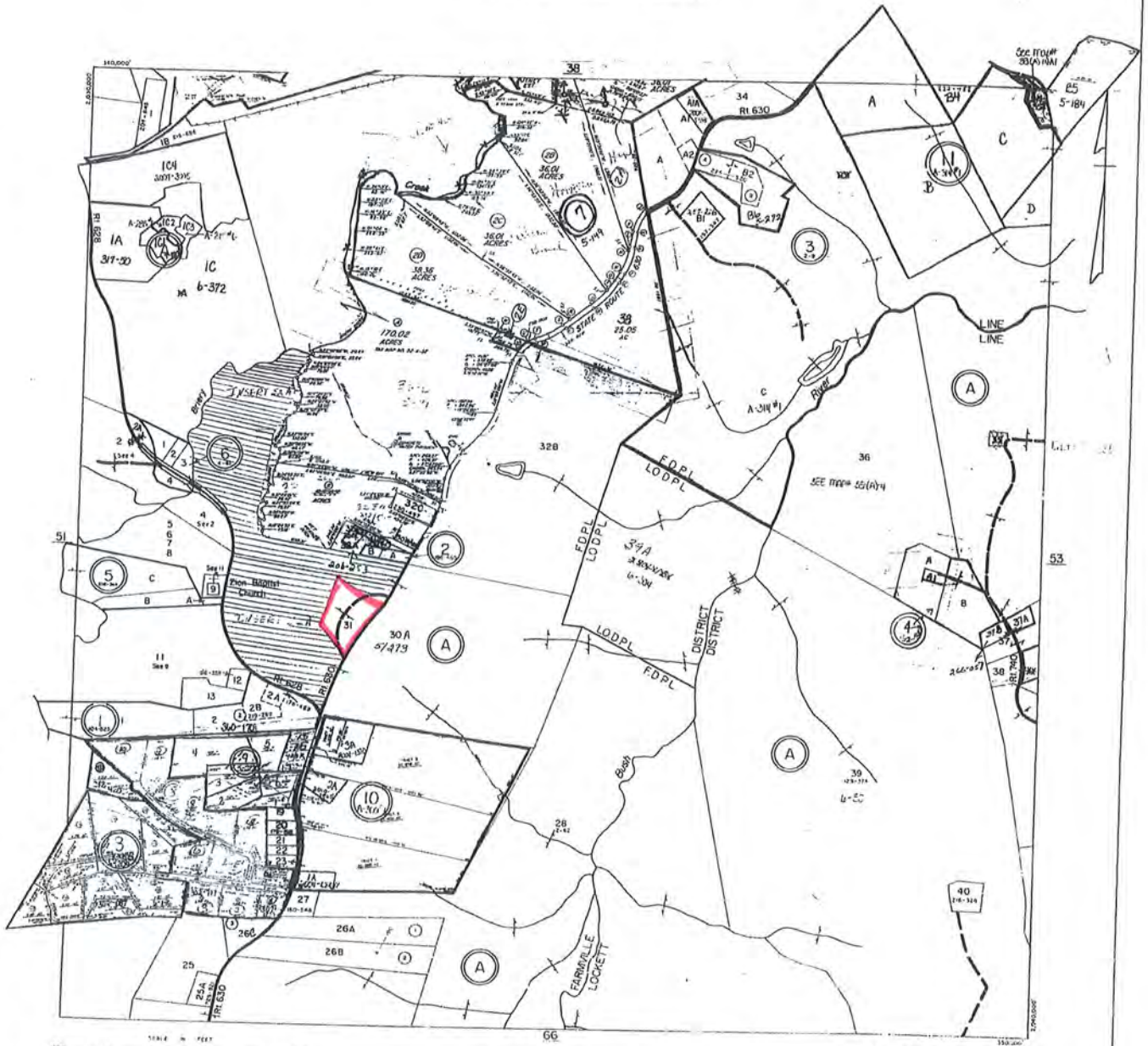
If you have any questions please do not hesitate to contact me at 434-392-8837.

Respectfully,

W.W. Bartlett  
County Administrator

Attachment (4)

PRINCE EDWARD COUNTY



REVISION: DEC. 31, 1986

FARMVILLE LOCKETT DISTRICT

SECTION 52  
INSERT



**June 3, 2020**

**In Re: Public Hearing – Rezoning Request, A-2 to MHP**

Chairman Pregelmann announced this was the date and time scheduled for a Public Hearing on a request by Mr. Thomas Martin for Tax Map Parcel 52-A-31 on Old Ridge Road, owned by Thomas Martin, to rezone from A2, Agricultural Residential to MHP, Manufactured Home Park to allow for the remodeling and re-opening of the mobile home park. Notice of this hearing was advertised according to law in the Friday, May 22, 2020 and Friday, May 29, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Love stated the existing park has been out of operation for more than two years, it is not considered to be allowed as a non-conforming use or “grandfathered” by the Code of Virginia and Prince Edward County Zoning Ordinance. The site currently has seven mobile home hookups/ sites per the County tax records. This use would generate trips by the residents and their guests. It is recommended that rules be established by Mr. Martin as far as quiet time by park residents as well as installing site security lighting so as not to shine onto adjacent properties.

Mr. Love stated County staff is of the opinion the use is generally compatible with the zoning district but will have some impacts on surrounding properties as far as traffic and noise. He said staff has received letters for input during the public hearing.

Chairman Pregelmann read the following into the record:

Mark R. Flores wrote:

*Thank you for taking time to read and consider the comments from the community and those of us who will be most affected by the request to rezone the property at Eggleston Circle to allow for a Manufactured Home Park. I currently own Briery Creek Estates Lot 1 and Briery Creek Estates Lot 2. Lot 2 is landlocked requiring entrance through an easement. This access road runs along the perimeter of the property at Eggleston Court. If the trailer park becomes active again it will make it more difficult to sell our house and certainly the empty lot to a potential home builder. Many new homes are being built in our area and new families are moving to Old Ridge Road. These new homes are in the \$260,000-\$400,000 range. Rock River Homes has built 13 new homes in the past year on Old Ridge Road. Eight have already sold, five are currently for sale and 4 more empty lots posted for sale. It seems very out of place to revive a long defunct trailer park when the neighborhood is moving towards higher priced houses. All other properties on Old Ridge Road are single family dwellings.*

*When we purchased our property the trailer park was not in operation. We were told that a new owner had bought the trailer park land and was using it as a place to dump leaves he picked up from the city. We bought our house believing that the trailer park would not be coming back and that it would mainly be used as an empty lot. Early conversations with the neighbor led us to believe that he would be disposing of the dilapidated trailers and using it only for disposal of his leaf collection business. We ourselves would have not bought this house had it been next to an active trailer park, as we had middle schoolers who were coming home alone after school to an empty house.*

*My last concern is about water levels. We have already had the experience in our last home of the well going dry because of too many people using the same water supply. I am concerned how seven additional families using wells in close vicinity would impact our water supply. Our family of four currently has great water pressure and ample well water supply for what we need. However, if multiple wells are using water from a common vein will that supply continue to be as good for us and the surrounding homes? I do know that the streams on my property dried up during the years that the trailer park was operational and now have water again.*

Julie Flores wrote:

*I live at 1343 Old Ridge Road and share a boundary with the property being proposed for rezoning as a Mobile Home Park at Eggleston Circle. We did not live there when the previous owners managed the trailer park. It is apparent to us from the current condition of the property, and stories we have heard from the previous owners of our house, the trailer park fell into disrepair and was not well kept up. There were instances of trespassing, shooting into the woods, and at least one occurrence of a drug bust that led to people running through our property and one neighbor's property. The previous residents of our home, as well as others in the community, have commented about the trash*

*from the trailer park being out of control and visible to the road. We have lived there for four years and have cleaned up a lot of trash ourselves out of our woods and a considerable amount remains along the perimeter of the trailer park property.*

*I am concerned about reopening the trailer park in this location. We have worked hard to maintain and improve our property to increase our property value. This year developers have built many new houses along Old Ridge Road. It is a quiet rural community setting. Our family has made trails in our woods where we enjoy evening walks. I do not want to become fearful to enjoy our own back yard, and wooded acreage, anxious that there may be trespassers, or that I or one of our teenagers might come upon criminal activity, as we are exercising on our trail in the woods. Will this new trailer park be enclosed?*

*I am aware that, due to the poverty level in Prince Edward County, affordable housing is an issue. Will this reopened trailer park feature new trailers that will be well maintained in a nicely landscaped park with good lighting, offering an affordable housing solution, close to the Prince Edward County Public Schools for those who are not able to purchase their own homes? Or will it be a place of poorly maintained, remodeled old trailers from the run down ones that are already on the overgrown property? Is this an opportunity to help future residents live in a safe place where they will feel good about raising their children in a stable mobile home community they can be proud of? Or is it a way for an investor to profit by exploiting the poor, charging rent for squalid housing at the expense of the property values and peace of the surrounding neighborhood?*

*Finally, what is the plan for how this mobile home park will benefit or improve the Old Ridge Road community?*

Raymond Bappert wrote:

*I would like to express my opposition to the application by Thomas Martin for the opening of a trailer park on Old Ridge Road in Prince Edward County, Virginia.*

*Noise, filth, trash bags piled up, racing of four wheelers, fights and arguing, loud parties, but most of all shooting towards my house. I have bullet holes in my carport from this.*

*Years ago when trailers first arrived on Eggleston Trailer Park, not much was thought of it. Then two streams on my property dried up. Years after occupation of this run down park the streams started running again. This leads me only one conclusion, there is not enough water for 5 trailers. It took almost 6 years for one stream to start running again. This could be because until a few years ago there was one or two families there.*

*In the past few years new homes have cropped up some \$200,000+ and some \$300,000 homes. How are they going to feel about this?*

*We have a nice quiet community. Please don't mess this up.*

Tommy Martin stated he purchased the land six years ago and every home on the lot has been destroyed. He said he may replace them but may take everything away. He said he wants to clean up the lot and start over.

Chairman Prengaman opened the public hearing.

Jason Satterwhite said he opposes the proposed park as it is not the right location for that type of residence. He said he would like it zoned as residential to improve the property values in the area.

There being no one further wishing to speak, Chairman Prengaman closed the public hearing.

Mr. Bartlett asked about Mr. Martin's plans to replace the mobile homes and if he would replace them with new or used homes. Mr. Martin said he has made a down payment on one 2007 mobile home currently. Mr. Martin said one of the existing homes has been gutted, and another is in pretty good shape but all of the others must be removed.

Chairman Prengaman asked what type of controls would he place if approved. Mr. Martin said he would keep the homes to two-bedrooms and will not tolerate noise or other problems. He said he wants to have a respectable place to live; he added he may entertain the possibility of someone with an existing home placing their home on site until they could purchase land.

Commissioner Sandlin asked if the park is currently in operation. Mr. Martin said it is not, and when he purchased the park, the homes were in fair shape but they are trash now. He said he has removed the majority of two currently and would like to have five or six homes on the lot.

Following some discussion, Commissioner Sandlin made a motion, seconded by Commissioner Jenkins, to deny the Special Use Permit application from Mr. Thomas Martin to rezone Tax Map Parcel 52-A-31 from A2, Agricultural Residential to MHP, Manufactured Home Park to allow for the remodeling and re-opening of the mobile home park; the motion carried:

|         |                           |      |        |
|---------|---------------------------|------|--------|
| Aye:    | Donald Gilliam            | Nay: | (None) |
|         | Preston Hunt              |      |        |
|         | Mark Jenkins              |      |        |
|         | Clifford Jack Leatherwood |      |        |
|         | Whitfield M. Paige        |      |        |
|         | John "Jack" W. Peery, Jr. |      |        |
|         | John Prengaman            |      |        |
|         | Cannon Watson             |      |        |
|         | Teresa Sandlin            |      |        |
| Absent: | Robert M. Jones           |      |        |



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2020  
**Item No.:** 12-i  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Public Hearing – Special Use Permit- Long Tree, LLC – Pawn Shop

**Summary:** The County has received an application for a Special Use Permit application from Mr. Muhammad Umar Alahbakshs for tax map parcel 19-A-70 addressed as 85 Railroad Ave, Attachment (1). The purpose of the Special Use is to operate a pawn shop at the site. This site is zones as General Commercial, C-1 with limited uses. The site was rezoned to C-1 in November 2011 with the following allowed uses (1) Automobile Sales, (2) Retail Sales, (3) Personal Services Uses, (4) Gasoline Station, (5) Convenience Store and (6) Restaurant use.

The public hearing notice was published in the May 22, 2020 and May 29, 2020 editions of the Farmville Herald, Attachment (2). The list of adjoining property owners and the sample letter sent to each can be found in Attachments (3) and (4). Attachment (5) is a copy of the tax map page that depicts the tax map parcel the business will operate and the surrounding property. The parcel is outlined in red.

The proposed hours of operations are from 10:00 a.m. – 7:00 p.m. Monday through Saturday. The site has a long history of retail operation and has ample parking and is already lit. The site is located on Highway 460 with a current Average Annual Daily Traffic volume of 9,100 with existing commercial entrances. The proposed Pawn Shop will not significantly impact traffic volumes at the location and the use is compatible with the existing uses and the County’s Comp Plan. No other similar uses are located in the vicinity, the use would diversify the economy in the area and provide area citizens the ability to use a nearby local business. Currently local residents have to travel several miles to use the services offered by such an establishment.

The Planning Commission held a Public Hearing on June 3, 2020 to receive public input regarding the special use request to operate a pawn shop at 85 Railroad Ave. During the Public Hearing only one person spoke besides the owner requesting the special use permit, that person is an adjoining land owner and spoke in favor of the permit. The Planning Commission unanimously approved sending the application to the Board of Supervisors requesting approval.

**Attachments:**

1. Special Use Permit Application
2. Notice of Public Hearing
3. List of adjoining property owners
4. Sample Letter sent to adjoining property owners
5. Plat of Tax Parcel with adjoining Properties
6. Excerpts of June 3, 2020 minutes of the Planning Commission Public Hearing

**Recommendations:** Conduct the Public Hearing and render a decision concerning the request for the Special Use Permit.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |

FOR OFFICE USE ONLY  
 Comments \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

FOR OFFICE USE ONLY  
 PERMIT APPLICATION # \_\_\_\_\_  
 Date Submitted \_\_\_\_\_  
 Magisterial District \_\_\_\_\_

County of Prince Edward

PLEASE PRINT OR TYPE

PRINCE EDWARD COUNTY  
 APPLICATION  
 REQUEST FOR REZONING  
 REQUEST FOR AMENDMENT

I, WE Long Tree LLC, c/o Muhammad Umar Alahbakshs  
 DO HEREBY PETITION THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD TO AMEND THE  
 COUNTY ZONING ORDINANCE BY:

\_\_\_\_\_ Modifying section(s) \_\_\_\_\_ of the ordinance as noted below. (See Schedule A)  
 Modifying the Zoning District Classification of the following described property from the Agricultural  
 District(s), to the Commercial District.

Location / Legal Description of Property: Deed Book / Page No. \_\_\_\_\_ or Instrument No. 20111534  
 Tax Map # 019 A 70 Subdivision, if applicable \_\_\_\_\_

If acreage, attach plat of property and a metes and bounds description.  
 Briefly describe the current use of the property.  
85 Railroad Ave Gas Station + Convenience Store + Retail

Provide on schedule A below a description of the proposed use and how such proposed amendment to the zoning ordinance relates to the County's Comprehensive Plan.  
 Provide on schedule B below a list of all property owners and their mailing addresses as shown on the County land records who are contiguous to and directly across the street from the parcel(s) proposed to be changed.

Owner(s) of Property  
 Name: Long Tree LLC c/o Muhammad Umar Alahbakshs \_\_\_\_\_ Signature  
 Address: 107 Beverly Court Farmville VA 23901 \_\_\_\_\_ Date 2/3/20  
 Phone: 434-414-6459 E-mail: \_\_\_\_\_

Owner(s) of Property  
 Name: \_\_\_\_\_ Signature  
 Address: \_\_\_\_\_ Date  
 Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Schedule A

Describe the requested amendment to the Zoning Ordinance, (OR), Describe the relationship of the proposed re-zoning to the County's Comprehensive Plan.

Rezone this special use Commercial establishment in Agricultural zone to a Commercial zone. Property is located on Rt 460, which is a Corridor Development area, designed and designated for commercial use by the Comprehensive Plan. Near Village Center Area, which is also designated for commercial use.

Schedule B

Contiguous property owner(s) to be affected by this proposed change.

| Name                                 | Address                                                  |
|--------------------------------------|----------------------------------------------------------|
| <u>John C. Marsden</u>               | <u>115 Railroad Ave Prospect, VA 23960 contiguous</u>    |
| <u>Walter W. Marsden</u>             | <u>115 Railroad Ave Prospect, VA 23960</u>               |
| <u>Roger G &amp; Deborah Lundeen</u> | <u>101 Railroad Ave Prospect, VA 23960 contiguous</u>    |
| <u>Terry Wolfe c/o Tammy Dunkley</u> | <u>2688 Abilene Rd Charlotte CH, VA 23923 across Rt.</u> |
| <u>Shirley Bucknam</u>               | <u>PO Box 7 Prospect, VA 23960 across Rt. 460 460</u>    |
| <u>Travis D Harris III</u>           | <u>43 Harris Dr Prospect, VA 23960 across Rt. 460</u>    |

NOTE: The above information must be supplied by the applicant. Failure to do so will void the application. Attach additional sheets, if necessary.

Application Fee Re-zoning Permit \$300 Application Fee Received By UW Bartlett Date 2/2/2020  
 Application Fee Zoning Amendment \$300 Cash  Check  # 0102

The above permit application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Building & Zoning  
 P. O. Box 382  
 Farmville, VA 23901  
 (434) 392-8837





Please publish the following public hearing notice in THE FARMVILLE HERALD on Friday, May 22, 2020 and Friday May 29, 2020.



### NOTICE OF PUBLIC HEARINGS

Due to the COVID-19 Emergency, the Prince Edward County Planning Commission is operating pursuant to and in compliance with the Board of Supervisors' "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." While physical (in-person) access to the meeting is not permitted, the public may participate by calling: **1-425-436-6394, Access Code: 867576#** (If busy, please call again.)

The Planning Commission will hold public hearings on Wednesday, June 3, 2020 at 7:00 p.m. in the Board of Supervisors Room located on the 3<sup>rd</sup> Floor of the Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia, to receive citizen input prior to making recommendations to the Board of Supervisors on the following:

1. A request by James R. Napier for a Special Use Permit to construct and operate a "truck yard" on Tax Map Parcel 120-A-35-B1, with an address of 111 Patrick Henry Highway, Meherrin.
2. A request by Mary Kay Simpson and Averette Simpson, Jr. for a Special Use Permit to conduct surface mining operations for amethysts on Tax Map Parcel 21-A-10, near 261 Scufflin Acres Lane, Prospect.
3. A request by Thomas Martin to Rezone Tax Map Parcel 52-A-31, Eggleston Circle Mobile Home Park on Old Ridge Road, from A-2, Agriculture Residential to MHP, Manufactured Home Park\_ to allow for the remodeling and re-opening of the mobile home park.
4. A request by Long Tree, LLC /Muhammad Umar Alahbakshs for a Special Use Permit to operate a Pawn Shop on Tax Map Parcel 19-A-70, with an address of 85 Railroad Avenue, Prospect, VA 23960.
5. A request by Michael & Elizabeth Dowler for a Special Use Permit to construct and operate a campground and outdoor recreational facilities on Tax Map Parcel 25-A-21, near 2704 Charles Wood Lane, off Persimmon Tree Fork Road.

Public Hearing comments for meetings of the Prince Edward County Planning Commission will be received by Karin Everhart, Deputy Clerk to the Planning Commission, using one the following methods:

1. Written comments may be mailed to: Planning Commission, PO Box 382, Farmville, VA 23901. Please limit word count to no more than 500 words. Must be received by 2:00 PM, day of the meeting.
2. Written comments may also be placed in the County "payment dropbox", located in courthouse parking lot. Please limit word count to no more than 500 words. Must be received in the dropbox by 2:00 PM the day of the meeting.
3. Emailed comments may be sent to info@co.prince-edward.va.us. Please limit word count to no more than 500 words. Must be received by 2:00 PM the day of the meeting.
4. Using the meeting call-in information provided above, citizens may phone-in to the meeting and provide comments during the Public Hearing portion of the agenda; however, citizens must pre-register with the County Administrator's Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Planning Commission Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

A complete copy of the Special Use Permit and Rezoning applications are available for public review in the office of the Prince Edward County Administrator, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

# Prince Edward County

## SUP Request

Applicant: Long Tree, LLC /Muhammad Umar

Tax Map:

19-A-70

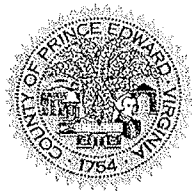
### Schedule B

List of adjoining Property owners and mailing addresses for the property for a proposed Rezoning from A-1 to C-1 for a Pawn Shop.

| Parcel ID                       | Owner                              | Address                                              | Note |
|---------------------------------|------------------------------------|------------------------------------------------------|------|
| 19A-3-8                         | CHARLIE BRISENTINE                 | 36 MOUNTAIN VIEW ROAD PAMPLIN, VA<br>23958           |      |
| 19A-A-18                        | DAVIS MEMORIAL PRESBYTERIAN CHURCH | 6946 PRINCE EDWARD HIGHWAY<br>PROSPECT, VA 23960     |      |
| 19A-3-4                         | HENNING H. & PHYLLIS K. FULCHER    | PO BOX 2 PROSPECT, VA<br>23960                       |      |
| 19A-A-14<br>19A-A-10            | ROGER G. & DEBORAH T. LUNDEEN      | PO BOX 728 FARMVILLE, VA<br>23901                    |      |
| 19A-A-15                        | KAREN FULCHER                      | PO BOX 67 PROSPECT, VA<br>23960                      |      |
| 19A-A-1<br>19A-A-1A             | SHIRLEY D. BUCKMAN ET AL           | PO BOX 7 PROSPECT, VA<br>23960                       |      |
| 19A-A-1B                        | WESLEY & PRSCILLA BUCKMAN          | 6713 BATTLEWOOD ROAD<br>RICHMOND, VA 23234           |      |
| 19A-A-3<br>19A-A-33<br>19A-2-33 | TRAVIS D. HARRIS                   | 43 HARRIS DRIVE PROSPECT, VA<br>23960                |      |
| 19A-A-8                         | TERRY WOLFE C/O TAMMY DUNKLEY      | 2588 ABILENE ROAD CHARLOTTE<br>COURT HOUSE, VA 23923 |      |
|                                 |                                    |                                                      |      |
|                                 |                                    |                                                      |      |
|                                 |                                    |                                                      |      |
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|                                 |                                    |                                                      |      |
|                                 |                                    |                                                      |      |
|                                 |                                    |                                                      |      |
|                                 |                                    |                                                      |      |

BOARD OF SUPERVISORS

Jerry R. Townsend  
Chairman  
J. David Emert  
Vice Chairman  
Beverly M. Booth  
Pattie Cooper-Jones  
Llew W. Gilliam, Jr  
Robert M. Jones  
Debra H. Pride, Ed.D.  
James R. Wilck



COUNTY OF PRINCE EDWARD, VIRGINIA

COUNTY ADMINISTRATOR

W.W. Bartlett  
Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901  
Office: (434) 392-8837  
Fax: (434) 392-6683  
wbartlett@co.prince-edward.va.us  
www.co.prince-edward.va.us

May 26, 2020

To: Property Owners

From: W.W. Bartlett, County Administrator

Subject: Rezoning and Special Use Permit Request – Long Tree, LLC / Muhammad Umar Alahbakshs

The Prince Edward County Planning Commission will hold a public hearing on June 3, 2020 at 7 p.m. to receive citizen input on a request by Long Tree, LLC / Muhammad Umar Alahbakshs to Rezone Tax Map Parcel 19-A-70, with an address of 85 Railroad Avenue, Prospect VA 23960 from A-1, Agricultural Conservation Zone to C-1, Commercial Zone with a Special Use Permit to locate a Pawn Shop. This parcel is located in the A1 (Agricultural Residential) zoning district. Prior to operating, Pawn Shop facilities a rezoning to a C-1 Commercial Zoning District along with a Special Use Permit is required.

You are receiving this notice because you own land in the vicinity of the property requested to be rezoned and approved for the special use permit. Following the hearing the Prince Edward County Planning Commission may vote to approve or deny the requests.

Due to the Coronavirus all meetings of the Planning Commission are being held electronically. To ensure the safety of the public and County Boards/Commissions the Board of Supervisors adopted an Emergency Ordinance modifying procedures for public meetings and public hearing practices. The Ordinance authorizes all meetings of Prince Edward County public entities to be held by electronic means. Such meetings shall be open to electronic participation by the public and **closed** to in-person participation by the public. Instructions of how to listen or participate in the meeting and public hearing are contained on the reverse side of this letter.

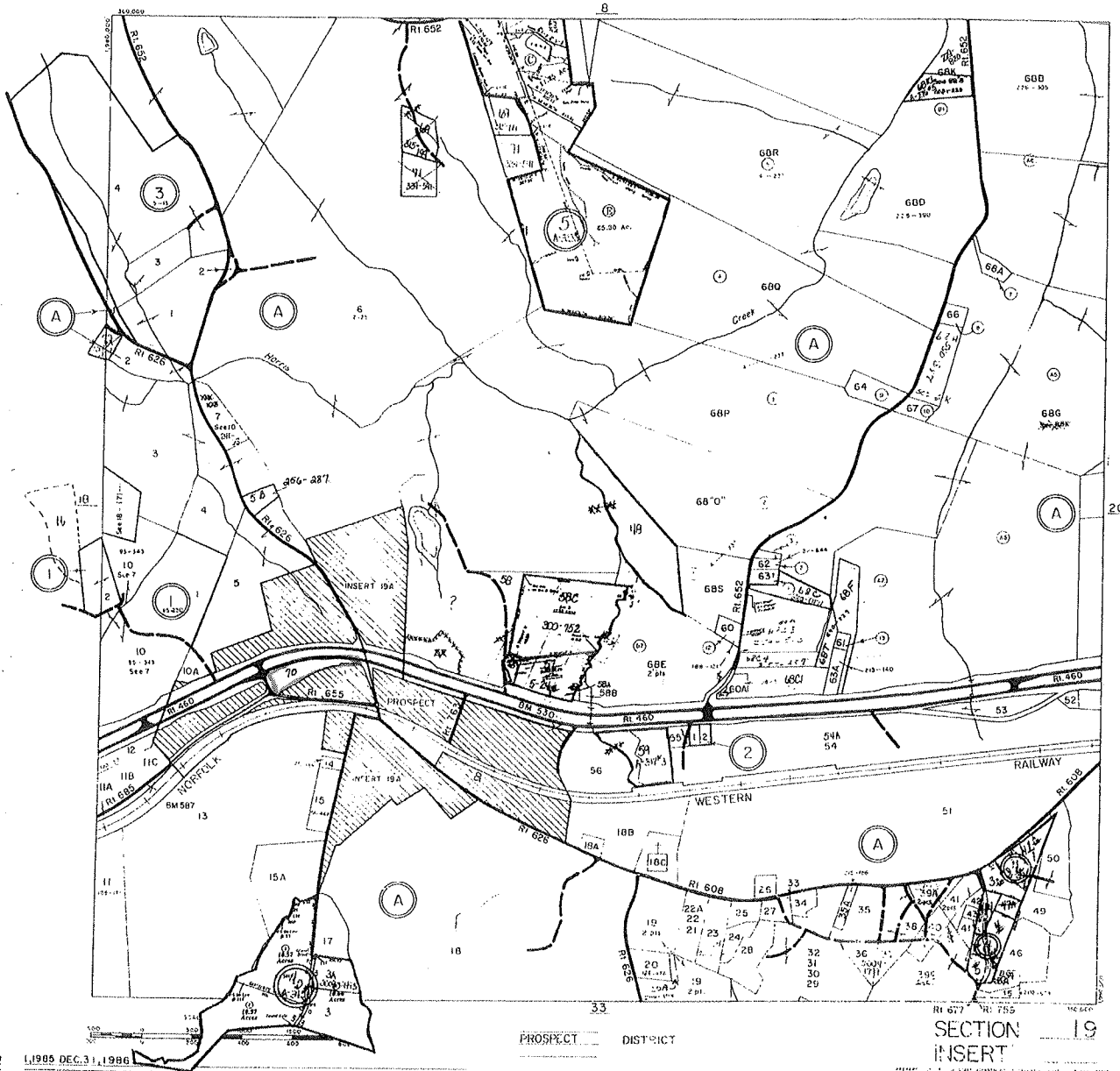
If you have any questions please do not hesitate to contact me at 434-392-8837.

Respectfully,

W.W. Bartlett  
County Administrator

Attachment (4)

PRINCE EDWARD COUNTY



REVISED: D 1985 DEC. 31, 1986

SECTION 19  
INSERT

Attachment(5)

**June 3, 2020**

**In Re: Public Hearing - Special Use Permit, Umar, Pawn Shop**

Chairman Prengaman announced this was the date and time scheduled for a Public Hearing on a Special Use Permit application from Mr. Muhammad Umar Alahbakshs for Tax Map Parcel 19-A-70 and addressed as 85 Railroad Ave, to operate a pawn shop at the site. Notice of this hearing was advertised according to law in the Friday, May 22, 2020 and Friday, May 29, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett said the County has received an application for a Special Use Permit application from Mr. Muhammad Umar Alahbakshs for tax map parcel 19-A-70 addressed as 85 Railroad Ave, and known as the Marathon Prospect Convenience Store. The site was rezoned to C-1 in November 2011 with the following allowed uses (1) Automobile Sales, (2) Retail Sales, (3) Personal Services Uses, (4) Gasoline Station, (5) Convenience Store and (6) Restaurant use. Mr. Bartlett said a pawn shop is a subdivision of retail but must have a Special Use Permit.

Mr. Bartlett said the proposed hours of operations are from 10:00 a.m. - 7:00 p.m. Monday through Saturday. The site has a long history of retail operation and has ample parking and is already lit. The site is located on Highway 460 with a current Average Annual Daily Traffic volume of 9,100 with existing commercial entrances. The proposed Pawn Shop will not significantly impact traffic volumes at the location and the use is compatible with the existing uses and the County's Comprehensive Plan. No other similar uses are located in the vicinity, the use would diversify the economy in the area and provide area citizens the ability to use a nearby local business. Currently local residents have to travel several miles to use the services offered by such an establishment.

Mr. Bartlett stated there have been no emails or telephone calls regarding this public hearing.

Chairman Prengaman asked Mr. Umar Alahbakshs if he proposes any new construction; Mr. Umar said there would be none.

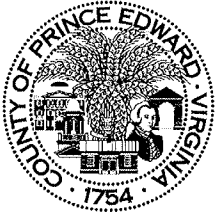
Chairman Prengaman opened the public hearing.

John Morrison stated he is in favor of the new business; he stated Mr. Umar Alahbakshs has been there a long time and has always been a good neighbor.

There being no one further wishing to speak, Chairman Prengaman closed the public hearing.

Following some discussion, Commissioner Jenkins made a motion, seconded by Commissioner Leatherwood, to recommend approval to the Board of Supervisors the Special Use Permit to allow Mr. Muhammad Umar Alahbakshs at Tax Map Parcel 19-A-70 and addressed as 85 Railroad Ave, to operate a pawn shop at the site; the motion carried:

|         |                           |      |        |
|---------|---------------------------|------|--------|
| Aye:    | Donald Gilliam            | Nay: | (None) |
|         | Preston Hunt              |      |        |
|         | Mark Jenkins              |      |        |
|         | Clifford Jack Leatherwood |      |        |
|         | Whitfield M. Paige        |      |        |
|         | John "Jack" W. Peery, Jr. |      |        |
|         | John Prengaman            |      |        |
|         | Cannon Watson             |      |        |
|         | Teresa Sandlin            |      |        |
| Absent: | Robert M. Jones           |      |        |



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2020  
**Item No.:** 13  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Citizen Volunteer Applications

**Summary:** Listed below is a chart summarizing the boards and commissions which have upcoming citizen vacancies and/or expiring terms of office on June 30, 2020. Also attached are copies of the Citizen Volunteer Applications.

| APPOINTMENT                                                                                  | TERM OF OFFICE | # OF VACANCIES           | CURRENTLY IN OFFICE                     | CITIZEN VOLUNTEER APPLICANTS          |
|----------------------------------------------------------------------------------------------|----------------|--------------------------|-----------------------------------------|---------------------------------------|
| Board of Appeals for Building Code                                                           | 5 Years        | 1                        | Caryn Kayton*                           |                                       |
| Poplar Hill Community Development Authority                                                  | 1 Year         | 2<br>(Citizen Positions) | John Gantt*<br>Roy R. Yeatts, Jr.*      | John Gantt<br>Roy R. Yeatts, Jr.      |
| Industrial Development Authority                                                             | 4 Years        | 2                        | Robert Atkinson*<br>Michael Montgomery* | Robert Atkinson<br>Michael Montgomery |
| Social Services Board<br><i>(Position to be filled by resident living in the Rice area.)</i> | 4 Years        | 1                        | Jeff Tindall*                           | Carol Stiff<br>Jeff Tindall           |
| Central Va. Regional Library Board                                                           | 4 Years        | 1                        | Susan Smith*                            | Marianne Snow Campbell<br>Susan Smith |

*\* Eligible for re-appointment.*

**Attachments:** Citizen Volunteer Applications

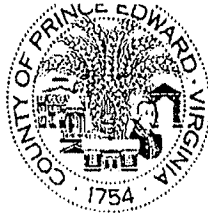
**Recommendations:** Make Citizen Volunteer Appointments.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Booth \_\_\_\_\_  
 Cooper-Jones \_\_\_\_\_  
 Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
 Jones \_\_\_\_\_  
 Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_



**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 6-12-2017 6-4-20 

Name John Gantt

Home Address 1347 Leigh Mountain Rd

City Green Bay \_\_\_\_\_ State va Zip Code 23942

Election District: Buffalo \_\_\_\_\_ Farmville 801 \_\_\_\_\_  
Hampden \_\_\_\_\_ Leigh \_\_\_\_\_  
Farmville 101 \_\_\_\_\_ Lockett \_\_\_\_\_  
Farmville 701 \_\_\_\_\_ Prospect \_\_\_\_\_

Home Telephone Number 434-603-1170 FAX 434-392-3890

E-Mail Address john@ganttagency.com

Present Employer Gantt Insurance Agency

Business Address 205 N Va St

City Farmville State Va Zip Code 23901

Business Telephone Number 434-392-7700 FAX 434-392-3890

Which Address is Preferred for Mailings? Home  Office \_\_\_\_\_

*Optional Information Which May Prove Helpful:*

Occupation Insurance

Former Occupation, If Retired \_\_\_\_\_

Education: High School Prince Edward Academy

Year 1984

College/Technical School Longwood College

Year 1988

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_



Past Board, Commission, and Committee Assignments

Professional, Civic, or Other Activities Ruritans , Rotary

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

As a member of The Manor Golf Course I want to assist in the development of the sub division because I feel it's important to the well-being of the golf course.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

no

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

no

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

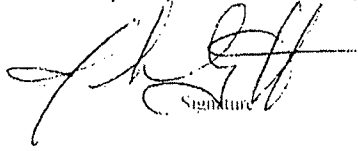
APPOINTED BY THE BOARD OF SUPERVISOR:

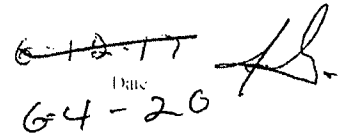
- Board of Appeals for Building Code
Southside Virginia Community College Board
Crossroads Community Services Board
x Poplar Hill Community Development Authority
Prince Edward County Industrial Development Authority
Central Virginia Regional Library Board
Prince Edward County Planning Commission
Prince Edward County School Board
Prince Edward County Social Services Board
Commonwealth Regional Council Committees
STEPS Board
Piedmont Regional Jail Board
Special Committee of the Board of Supervisors:
Other(s)

APPOINTED BY CIRCUIT COURT:

- Electoral Board
Board of Zoning Appeals

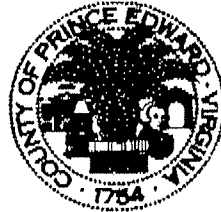
By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.

  
Signature

  
Date  
6-18-11  
64-20

Please Return Application To:  
Prince Edward County Administrator's Office  
Post Office Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



# CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 6/4/2020

Name Roy R. Yeatts Jr

Home Address 10190 Five Forks Rd (PO Box 591)

City Farmville State VA Zip Code 23901

|                    |               |                                     |               |                          |
|--------------------|---------------|-------------------------------------|---------------|--------------------------|
| Election District: | Buffalo-501   | <input type="checkbox"/>            | Farmville-801 | <input type="checkbox"/> |
|                    | Hampden-401   | <input checked="" type="checkbox"/> | Leigh-301     | <input type="checkbox"/> |
|                    | Farmville-101 | <input type="checkbox"/>            | Lockett-201   | <input type="checkbox"/> |
|                    | Farmville-701 | <input type="checkbox"/>            | Prospect-601  | <input type="checkbox"/> |

Home Telephone Number 434-392-3585 FAX \_\_\_\_\_

E-Mail Address yeatts.kim@gmail.com

Current Employer Easley Hedrick Inc./Financial

Business Address 215 N. Main St. (PO Box 591)

City Farmville State VA Zip Code 23901

Business Telephone Number 434-392-3585 FAX 434-392-5869

Which Address is Preferred for Mailings? Home  Office  PO Box 591

Optional Information Which May Prove Helpful:

Occupation Vice President

Former Occupation, If Retired NA

Education: High School \_\_\_\_\_ Year \_\_\_\_\_

College/Technical School Longwood Year 1977

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments YMCA, Farmville Baptist Church

Professional, Civic, or Other Activities \_\_\_\_\_

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Present Treasurer Poplar Hill COA

Page Two

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain. *No*

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? *No*

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority *Presently*
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.*

*Roy R. Jones Jr.*  
Signature

*6/4/2020*  
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382, 111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



# CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

6/3/20

Date ~~7/2/18~~

Name ROBERT ATKINSON

Home Address 1000 MERRICKVIEW COURT

City FARMVILLE State VA Zip Code 23901

|                    |               |                                     |               |                          |
|--------------------|---------------|-------------------------------------|---------------|--------------------------|
| Election District: | Buffalo       | <input type="checkbox"/>            | Farmville 801 | <input type="checkbox"/> |
|                    | Hampden       | <input type="checkbox"/>            | Leigh         | <input type="checkbox"/> |
|                    | Farmville 101 | <input checked="" type="checkbox"/> | Lockett       | <input type="checkbox"/> |
|                    | Farmville 701 | <input type="checkbox"/>            | Prospect      | <input type="checkbox"/> |

Home Telephone Number NOT APP. FAX ~~434 392 3152~~ <sup>NOT APP</sup>

E-Mail Address RAATKINSON29@GMAIL.COM

Present Employer W.C. NEWMAN Co., Inc. <sup>MALINE</sup>

Business Address 10630 PRINCE EDWARD HIGHWAY <sup>P.O. Box 374</sup>

City PROSPECT State VA Zip Code 23960

Business Telephone Number 434 392 3152 FAX 434 392 3152

Which Address is Preferred for Mailings? Home  Office

Optional Information Which May Prove Helpful:

Occupation OWNER

Former Occupation, If Retired \_\_\_\_\_

Education: High School PRINCE EDWARD ACADEMY Year 1976

College/Technical School N.C. STATE Year 1980

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments CDA Board (current)

Professional, Civic, or Other Activities LEADER, FUTURE LEADERS, CHAMBER BOARD (PAST)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I WOULD LIKE TO BE ON THE EAT BOARD BECAUSE I AM  
VERY INVOLVED IN INDUSTRIAL DEV. IN OUR COUNTY.  
I HAVE UTILIZED AND EAT LEAD IN THE PAST  
TO HELP DEVELOP MY OWN NEW SITE FOR  
W.C. NEWMAN CO. INC.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

*No*

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

*No*

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s): \_\_\_\_\_

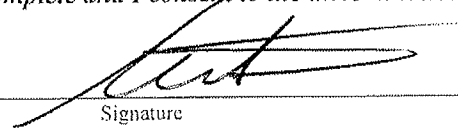
**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

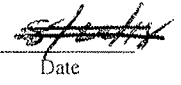
By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.

*RCA*

*6/7/20*



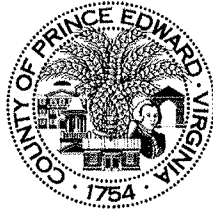
Signature



Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 2 June 2020

Name Michael B. Montgomery

Home Address 105 Steven Street

City Farmville State Virginia Zip Code 23901-8201

Election District: Buffalo-501 \_\_\_\_\_ Farmville-801 \_\_\_\_\_  
Hampden-401 \_\_\_\_\_ Leigh-301 X  
Farmville-101 \_\_\_\_\_ Lockett-201 \_\_\_\_\_  
Farmville-701 \_\_\_\_\_ Prospect-601 \_\_\_\_\_

Home Telephone Number (434) 223-7614 FAX \_\_\_\_\_

E-Mail Address mbmonty@embarqmail.com

Current Employer PB-Heery Americas, Inc. (Retired)

Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Business Telephone Number \_\_\_\_\_ FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home X Office \_\_\_\_\_

***Optional Information Which May Prove Helpful:***

Occupation \_\_\_\_\_

Former Occupation, If Retired Architectural Engineering Services / Higher Education Administration

Education: High School Frankfort Indiana Year 1965

College/Technical School Purdue University Year 1972

Graduate School Purdue University Year 1975

Military Service COL (Ret) US Army and Reserve Years 1970-2006

Degrees/Other USAWC - MS Equivalent in Strategic Studies 1995

Past Board, Commission, and Committee Assignments Prince Edward Industrial Development

Authority - currently serving as Vice Chair

Professional, Civic, or Other Activities Waterworks Players Board, Piedmont Virginia Chapter MOAA

Board, Northern Virginia Chapter Construction Specifications Institute Board, Past Master Farmville

Masonic Lodge, Farmville United Methodist Church Council and other duties, High Bridge RR Club

**Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.**

Serving on the IDA has been both enlightening and rewarding and I will be pleased to be reappointed to another term. As a career facilities manager and corporate administrator, I have been able to offer those perspectives to the authority. My experience in planning for land use, site development, building design, construction management and environmentally responsible projects has helped to guide IDA decisions for development pursuits.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

No

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

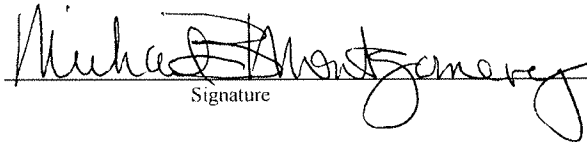
**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Board of Zoning Appeals

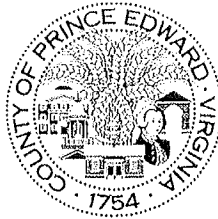
*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.*


2 June 2020  
 \_\_\_\_\_  
 Signature Date

**Please Return Application To:**  
 Prince Edward County Administrator's Office  
 Post Office Box 382, 111 South Street, 3<sup>rd</sup> Floor  
 Farmville, Virginia 23901  
 Tel: 434-392-8837 -- FAX: 434-392-6683  
 e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.





**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name Carol R. Stiff Date June 3, 2010

Home Address 465 Pinebrook Rd.  
City Rice State VA Zip Code 23966

Election District: Buffalo-501 \_\_\_\_\_ Farmville-801 \_\_\_\_\_  
Hampden-401 \_\_\_\_\_ Leigh-301 \_\_\_\_\_  
Farmville-101 \_\_\_\_\_ Lockett-201   
Farmville-701 \_\_\_\_\_ Prospect-601 \_\_\_\_\_

Home Telephone Number (434) 392-1069 FAX \_\_\_\_\_

E-Mail Address Stiffnet@yahoo.com

Current Employer DA Consulting

Business Address 400 Longwood Ave.

City Farmville State VA Zip Code 23901

Business Telephone Number (434) 392-1019 FAX (434) 392-1066

Which Address is Preferred for Mailings? Home  Office \_\_\_\_\_

Optional Information Which May Prove Helpful:

Occupation Office Administrator

Former Occupation, if Retired Counselor/Officer P.R.J.

Education: High School Prince Ed. Co. High Year 77

College/Technical School VA State University Year 80

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service N/A Years \_\_\_\_\_

Degrees/Other Associate / Law Enforcement

Past Board, Commission, and Committee Assignments \_\_\_\_\_

Professional, Civic, or Other Activities Past Piedmont Law Enforcement  
Prince Edward Democratic Committee  
Past PR. Edward Reentry

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment. To obtain knowledge of Board decisions primarily to better serve the needs of community and/or organizations to assist with making decisions regarding the interest of the business before hand.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

*No.*

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

*No*

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- \_\_\_\_\_ Board of Appeals for Building Code
- \_\_\_\_\_ Southside Virginia Community College Board
- \_\_\_\_\_ Crossroads Community Services Board
- \_\_\_\_\_ Poplar Hill Community Development Authority
- \_\_\_\_\_ Prince Edward County Industrial Development Authority
- \_\_\_\_\_ Central Virginia Regional Library Board
- \_\_\_\_\_ Prince Edward County Planning Commission
- \_\_\_\_\_ Prince Edward County Social Services Board
- \_\_\_\_\_ Piedmont Regional Jail Board
- \_\_\_\_\_ Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other *Social Services Board*
- \_\_\_\_\_ Other \_\_\_\_\_
- \_\_\_\_\_ Other \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- \_\_\_\_\_ Board of Zoning Appeals

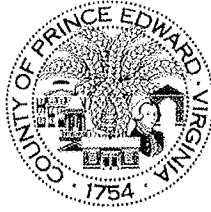
*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.*

*Carol R. Stebb*  
Signature

*6/3/2020*  
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382, 111 South Street, 3rd Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail:

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 5-16-20

Name JEFF TINDALL

Home Address 7519 Greenbay Rd

City RICE State Va Zip Code 23966

Election District: Buffalo-501 \_\_\_\_\_ Farmville-801 \_\_\_\_\_  
Hampden-401 \_\_\_\_\_ Leigh-301 \_\_\_\_\_  
Farmville-101 \_\_\_\_\_ Lockett-201 X \_\_\_\_\_  
Farmville-701 \_\_\_\_\_ Prospect-601 \_\_\_\_\_

Home Telephone Number 208-946-3046 FAX \_\_\_\_\_

E-Mail Address jeffand.sandy.t@yahoo.com

Current Employer RETIRED

Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Business Telephone Number \_\_\_\_\_ FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home X Office \_\_\_\_\_

**Optional Information Which May Prove Helpful:**

Occupation RETIRED

Former Occupation, If Retired RETAIL SALES (WALMART)

Education: High School Graduated Year 1973

College/Technical School \_\_\_\_\_ Year \_\_\_\_\_

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments \_\_\_\_\_

Professional, Civic, or Other Activities Foster Parent for 30+ years

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

RETIRED from fostering about the same time as from work. The main reason is because we had adopted 2 babies along with our 3 and wanted to be home more to help out. But really still felt a desire to give back in some form.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

No

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.*

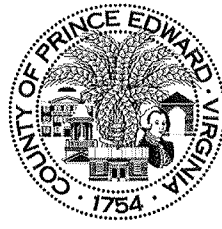


Signature

Date

**Please Return Application To:**  
 Prince Edward County Administrator's Office  
 Post Office Box 382, 111 South Street, 3<sup>rd</sup> Floor  
 Farmville, Virginia 23901  
 Tel: 434-392-8837 -- FAX: 434-392-6683  
 e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



## CITIZEN VOLUNTEER APPLICATION FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date June 1, 2020

Name Marianne Snow Campbell

Home Address 903 Edmunds Street

City Farmville State Virginia Zip Code 23901

Election District:      Buffalo-501      \_\_\_\_\_      Farmville-801      \_\_\_\_\_  
                                 Hampden-401      \_\_\_\_\_      Leigh-301      \_\_\_\_\_  
                                 Farmville-101      \_\_\_\_\_      Lockett-201      \_\_\_\_\_  
                                 Farmville-701      X      Prospect-601      \_\_\_\_\_

Home Telephone Number 281-961-1708 FAX \_\_\_\_\_

E-Mail Address mLsnow@gmail.com

Current Employer stay-at-home parent

Business Address —

City — State — Zip Code —

Business Telephone Number — FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home X Office \_\_\_\_\_

**Optional Information Which May Prove Helpful:**

Occupation stay-at-home parent (currently); early childhood teacher (when working outside the home)

Former Occupation, If Retired —

Education: High School The Kinkaid School (Houston, TX) Year 2001

College/Technical School Davidson College (Davidson, NC) Year 2005

Graduate School Texas A&M University; University of Georgia Year 2013; 2016

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other M.S. in Curriculum & Instruction; Ed.S. in Reading Education

Past Board, Commission, and Committee Assignments Language & Literacy Education Graduate Organization board (at the University of Georgia; planned lectures and social events for my graduate school department)

Professional, Civic, or Other Activities Secretary of the Margaret Watson Bird Club (Farmville, VA)

**Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.**

As a teacher and community member, I value the variety services that our local libraries provide to area residents, and I want to support library staff as they provide and improve these services to meet residents' needs. In particular, I am passionate about early childhood literacy and would like to help the libraries expand their programs for young children and families. Additionally,

I want to help library staff find ways to increase and diversify their collections so that library patrons of all ages and backgrounds can easily find reading materials that reflect their interests. During my graduate studies, I researched issues of diversity in children's literature and library services, and gained hands-on experience developing and implementing inclusive library programs for children and families. I would love to use my knowledge and experience to serve the Central Virginia Regional Library system and my community.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

No

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- \_\_\_\_\_ Board of Appeals for Building Code
- \_\_\_\_\_ Southside Virginia Community College Board
- \_\_\_\_\_ Crossroads Community Services Board
- \_\_\_\_\_ Poplar Hill Community Development Authority
- \_\_\_\_\_ Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- \_\_\_\_\_ Prince Edward County Planning Commission
- \_\_\_\_\_ Prince Edward County Social Services Board
- \_\_\_\_\_ Piedmont Regional Jail Board
- \_\_\_\_\_ Special Committee of the Board of Supervisors: \_\_\_\_\_
- \_\_\_\_\_ Other \_\_\_\_\_
- \_\_\_\_\_ Other \_\_\_\_\_
- \_\_\_\_\_ Other \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- \_\_\_\_\_ Board of Zoning Appeals

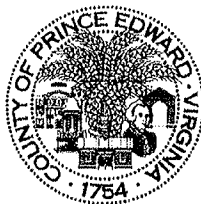
*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.*

  
Signature

June 1, 2020  
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382, 111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date May 23, 2020

Name Susan M. Smith

Home Address 5 Venable Lane

City Farmville State Virginia Zip Code 23901

Election District: Buffalo-501 \_\_\_\_\_ Farmville-801 \_\_\_\_\_  
Hampden-401 \_\_\_\_\_ Leigh-301 \_\_\_\_\_  
Farmville-101 \_\_\_\_\_ Lockett-201 \_\_\_\_\_  
Farmville-701  Prospect-601 \_\_\_\_\_

Home Telephone Number 434-603-1592 FAX

E-Mail Address ssmith@hsc.edu

Current Employer retired 2015 Professor Emerita

Business Address \_\_\_\_\_

City Hampden-Sydney State Virginia Zip Code 23943

Business Telephone Number  FAX

Which Address is Preferred for Mailings? Home  Office \_\_\_\_\_

Optional Information Which May Prove Helpful:

Occupation \_\_\_\_\_

Former Occupation, If Retired Professor of Modern Languages - Hampden-Sydney College

Education: High School \_\_\_\_\_ Year 1962

College/Technical School \_\_\_\_\_ Year 1966

Graduate School \_\_\_\_\_ Year 1998

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments Central Virginia Library Board  
2016-2020

Professional, Civic, or Other Activities \_\_\_\_\_

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I am requesting a re-appointment to the Library Board for a second 4-year term. In my first term I have held the offices of Vice-President and then President of the Board.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

No

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
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- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.*

*Susan M. Smith*  
Signature

*May 23, 2020*  
Date

**Please Return Application To:**

Prince Edward County Administrator's Office  
Post Office Box 382, 111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2020  
**Item No.:** 14  
**Department:** Emergency Management  
**Staff Contact:** Sarah Elam Puckett/Trey Pyle  
**Issue:** Emergency Management Update

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**Summary:** Emergency Management staff will provide an update to the Board on Tuesday.

**Attachments:**

**Recommendations:** To Be Determined.

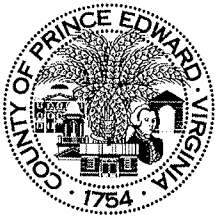
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

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County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: June 9, 2020  
 Item No.: 15-a  
 Department: County Administration  
 Staff Contact: W.W. Bartlett  
 Issue: County Administrator’s Report – CARES ACT

**Summary:**

CARES ACT – As authorized by the Board of Supervisors the Chairman of the Board, the Treasurer and the County Administrator signed the Certification for Receipt of Coronavirus Relief Fund Payments and the certification was submitted to the Commonwealth. This resulted in the County receiving \$1,989,387 from the Federal Government as our share of the Coronavirus Relief Fund (CRF) which was established by the Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020. Allocations were based on population and the funds have been provided on an “up-front” basis.

These funds may be used for qualifying expenses but may only be used to cover costs that:

1. Are **necessary** expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act); and
3. Were incurred during the period that begins on March 1, 2020, and ends December 30, 2020.

At this point, federal guidance dictates that CRF funds can only be used for the direct costs associated with the response to the COVID-19 pandemic and cannot be used to make up for revenue shortfalls.

I caution the Board that the Act is clear that the burden of ensuring all CRF funds are spent for qualifying purposes falls on the local government that initially received the funds. In addition, the local government receiving the funds is responsible for maintaining all necessary documentation to ensure compliance with the federal requirements. Thus, if a decision is made to provide funds to another entity and that entity expends the funds on non-qualifying expenses Prince Edward County would be responsible for paying the funds back. It is my understanding the Act contains funding that will allow the Federal Government to hire private accounting firms who will audit each locality to determine if the funds were used appropriately.

Some expenses are easy to justify but there are others that are not and will require considerable documentation and knowledge of the reason for the expense so it can be classified as **NECESSARY** and can withstand an audit. There are guidelines that have been issued by the U.S. Treasury but in my initial review they have raised as many questions as they have answered regarding the proper use of the funds.

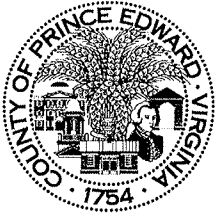
A review of these guidelines and other guidance that has been received are beyond the scope of this meeting.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Booth \_\_\_\_\_  
 Cooper-Jones \_\_\_\_\_  
 Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
 Jones \_\_\_\_\_  
 Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Recommendations:**

Some localities are creating committees which contain individuals from a cross section of the locality to determine the best way to allocate and use these funds. That appears to be a reasonable process. But in my nearly 40 years of financial management both on the federal and local level I have found it is rare to find a person that can divorce themselves from their own organization and look at what is best for the Community as a whole.

One group that I believe can do that and provide help to the Board is the County's IDA. This group of men and women have demonstrated they have the County's best interest at heart. I would recommend the Board create a committee composed of members of the Board and members of the IDA to develop a plan for the use of these funds. The Board may desire to include other individuals on any committee created but I would advise they not be attached to any specific group or organization to ensure they are not narrowly focused on their own group. After this plan is developed I recommend before any funds are provided to any entity that the receiving organization provide invoices to the County and the County make the payment directly to the vendors to ensure the specific item requested is purchased and in that way the County will have the necessary documentation to justify the expenditure. You may well have to have a narrative explaining why the specific item or items were purchased and that they were a NECESSARY expense related to COVID-19.

Besides purchases of goods and equipment these funds can be used to help fund items that are not as easy to justify and track. These would closely relate to programs that could assist local businesses and citizens. Such assistance will require the development of policies and procedures to ensure the funds are used on justified expenses. Agencies such as the County's Social Services, STEPS, and Piedmont Senior Resources already have programs in place and trained people that have experience in determining if a person qualifies for assistance in other programs. I would recommend the committee reach out to such organizations and ask them to develop programs that would meet the federal criteria and at the same time assist our citizens. But the Committee would have to vet the program policies before providing any funding to the program and then periodically monitor compliance to the stated policies to ensure the funds are used appropriately. We will learn more and hopefully we will receive better guidance from the Treasury department as we move forward.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2020  
**Item No.** 15-b  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** County Administrator’s Report – Recycling

**Summary:**

C. Recycling Program

As the Board will recall one of the unfortunate impacts of COVID-19 was that STEPS had to close their recycling program to protect their workers. The Board then authorized the County to contact a private recycler to continue the County’s recycling program. The County was recently informed by STEPS they are reopening their recycling program.

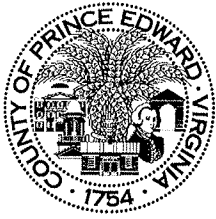
While the County has used STEPS for over 20 years to provide recycling services and you might think we would automatically move our program back to STEPS, I thought I had to share with the Board what we have learned over the last two months and let the Board provide guidance to County Administration on how to move forward.

As we all know its very hard to “make money” running a recycling program most recycling programs actually lose money. They do help extend the life of your landfill and the state mandates a certain amount of recycling. That said, last FY the County paid STEPS \$16,713.52 for recycling services. This FY we had paid STEPS \$17,513.38 until they had to shut down. In addition to this cost the County paid \$20,647.60 to recycle electronics last FY and had paid \$15,204.70 this FY until STEPS had to shut down. That’s a total of \$37,361.10 last FY and \$32,718.08 this FY. STEPS palletize the electronics recycling, we pay another company to dispose of that. We have to pay STEPS \$28 per ton for cardboard and newspaper and \$.46 per pound for plastic.

With the company we have been using while STEPS was not open, we have not had to pay them anything for cardboard or newspaper and we have to pay \$150 for each load of plastic. Over the two months the average cost per pound of plastic has been \$.1276 per pound for a total cost of \$1,500 and we have not had to pay anything for cardboard or newspaper. For the Company not to charge for cardboard and newspaper we negotiated an agreement whereby they could take the metal from 4 of our sites which are our lowest metal volume producers. The other four sites produce twice the volume of metal. Over the two months the company hauled 41,710 pounds of metal. As the County normally takes the metal to a recycler ourselves and receives payment, we estimate we lost \$1,480 in revenue. If you add that to the cost to dispose of the plastic the cost to the County was actually \$ 2,980 for those two months. Assuming the same volumes that would cost approximately \$18,000 a year.

That is very close to the cost we have paid STEPS but is a complete savings for the electronics, which is about \$20,000 per year. There was no electronic cost because the new recycler agreed to take the

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

electronics at no charge. He will bring back items from the electronics that he cannot sell and we will have to place them in our landfill. So far, he has not brought anything back but it has only been two months and that could easily change.

If the Board decides to cease using STEPS for recycling, I would advise we not discuss this issue any further in open session. The County will need to create an RFP and bid the recycling services out and this will become a contract negotiation process and I would recommend we not tip our hand on our negotiation strategy.

STEPS is a local company and the recycling program provides jobs to 6 people with disabilities. This program pumps almost \$141,000 into the local economy. This decision is more complex than one would think and the decision to stop using STEPS will have both positive and negative impacts for the County in other areas besides recycling. If the Board wishes to research this, we will need a work session on the topic.

**Attachments:** Letter from President of STEPS dated June 4, 2020  
E-mail and letters of support of STEPS

**Recommendation:**

The Board will wish to weigh the information presented and decide to (1) Return recycling operations to STEPS, (2) Decide to move to a private vendor which will require a RFP to be advertised or (3) Meet in a closed session to understand the County's negotiating strategy and impacts on the County of the decision before making a final decision.

—

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



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225 Industrial Park Rd. Farmville, VA 23901 | (434) 315-5909

June 4, 2020

Mr. Jerry Townsend, Chairman  
Prince Edward County Board of Supervisors

Dear Mr. Townsend and Members of the Board of Supervisors:

I am writing to request that you continue to support STEPS by allowing us to process your recyclables. Our recycling processing center employs six (6) young men with disabilities. They take great pride in their work and they recognize the value they bring to their community and the environment. When I made the decision to close this operation at the outbreak of COVID-19, I did so for a number of reasons, but primarily because these young men all depend on vans/buses to get to/from work. Safe distancing was simply not possible. I had no idea my decision would jeopardize their jobs. Seems unfair that a decision I made to keep them safe, may now destroy their lives!

Last year STEPS recycled over 292 tons of plastic, cardboard, newspaper, and aluminum. Of that, 130 tons were generated by Prince Edward citizens. The PE volume constitutes 45% of our entire volume. If that volume is lost, it will equate to the loss of jobs.

We have processed your recyclables for over 20 years. We have not raised our processing fees since 2012; \$28 per ton of cardboard and newspaper; .46 per pound to process plastic. STEPS financially supplements this job training and employment site each year in order to provide jobs to our employees with disabilities and provide this essential service to your citizens.

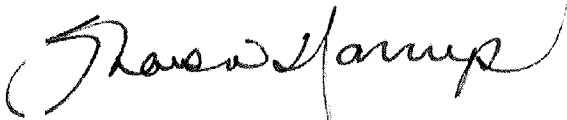
During our operational hiatus, you have been using an alternate recycling vendor. We understand this. The paper and plastic flow did not stop due to COVID-19. We recognize that our services may not be cheaper than the for-profit business in Brookneal, but we are HERE! And the value of providing local jobs for citizens living with disabilities should count for something...how do you assign a value to a life altering job?

Prince Edward County, the Town of Farmville, Hampden-Sydney College, and others have long worked with STEPS to keep the recycling operation going while aiding our mission to "Move Lives Forward." Our recycling employees are hardworking, tax paying and contributing members of this community. This is inclusion in its most basic form. We want to stress again that we are part of the Farmville/Prince Edward Community. Our corporate

headquarters are located here. Our recycling and secure document destruction operations are here. Our client services are centered here. We are part of you. You are part of STEPS.

This is quite an emotional topic for STEPS because we are passionate about the right of citizens with disabilities to work. Some our employees with disabilities have been with STEPS for over 30 years. Please keep them working.

Most Sincerely,

A handwritten signature in black ink, appearing to read "Sharon L. Harrup". The signature is fluid and cursive, with a large initial "S" and "H".

Sharon L. Harrup, MS  
President & CEO



board@co.prince-edward.va.us

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**From:** Cox, Jen <coxjc@longwood.edu>  
**Sent:** Wednesday, June 03, 2020 2:07 PM  
**To:** board@co.prince-edward.va.us  
**Subject:** STEPS Recycling

Board of Supervisors,

I implore you to continue the use of STEPS Inc. for the County's recycling needs. As a resident of the County, I appreciate all that STEPS does for the community, including the employment of individuals with disabilities. I find it unjust to consider terminating a recycling contract because STEPS made the decision to close recycling temporarily for the safety of their employees during COVID. The STEPS recycling program does great work and I again implore you to continue the use of STEPS for recycling needs.

-Jen

Jennifer Cox  
889 Tuggle Road (Prospect District)  
Farmville, VA

[board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)

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**From:** Mainly Clay <butlerp@mainlyclay.com>  
**Sent:** Wednesday, June 03, 2020 4:24 PM  
**To:** [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)  
**Subject:** recycling program

Dear PECO Board,

I am in support of the STEPS facility for our recycling program. I am a firm believer in giving their handicapped workers a job.

Thank you,  
Pam Butler



PAM BUTLER  
Mainly Clay  
217 N. Main Street  
Farmville, VA 23901  
shop: 434-315-5715  
cell: 434-390-8138

David P Buchanan, Jr.  
Faith E Buchanan (David's Mother)  
588 Mount Harmony Road  
Keysville, VA. 23947-4004  
June 4, 2020

To whom it may concern:

My name is David Buchanan and I'm a member of the community in Charlotte County. It has come to my attention that my job may be adversely affected. Due to Covid-19, my place of employment was shut down, and I was out of work for nearly two and half months.

I value my job, and to have it taken away due to circumstances beyond my control would greatly affect me. I have worked at S.T.E.P.S. off and on for nearly 20 years. During that time, I have been given the opportunity to be employed at a job that provides job training and to have a sense of accomplishment.

This job provides a service to the community. The Dumps have been filling up to overcapacity and ruining the environment. We at S.T.E.P.S. not only take the trash and keep it out of the Dumps but recycle it into useful products again.

I enjoy being able to work alongside other individuals with varying disabilities. Also, the interaction I have with those that bring us things to recycle. So, I am asking that those who can do so, please allow things to be continually brought to S.T.E.P.S. Recycling Center.

Thank you for your consideration and valuable time concerning this matter.

Sincerely,

  
David Buchanan, Jr.

My name is Faith Buchanan and I'm David's mother.

Question:

Why did this company, during a Covid-19 pandemic, take advantage of S.T.E.P.S. closing its doors to protect handicapped people, who are vulnerable to diseases, not close their doors and protect their employees?

A job gives back what our disabilities took away from us: social skills, friends we can relate to, and meaning that a stranger cared enough to provide these programs. Even put a little spending money in the pocket.

History is full of accomplished handicapped people. Beethoven was deaf and it didn't stop him from composing symphonies. He just had to worked harder at it. Handicapped people will not find a job that they can not find a way to do. They go beyond for their accomplishments and anyone they work for.

David is a miracle baby to me because I was told he would never walk at 11 months of age and look at him now. Not only did he learn to walk with a special program within 6 months' time, but he's done so much more. His job is another accomplishment and still going.

I've been handicapped for last 50 years and no one took my job away when I was able to work, even when the business went under. People would call me to do a job when they could not find someone to fill the job because no one wanted the job; just the paycheck. Still being handicapped didn't stop me. I'm 68 years old now and still want to work, but my disability won't let me anymore. Still get calls for jobs.

Don't take away this accomplishment from him, bring back my son's job for him.

Thank you for your consideration in this matter.

Sincerely,

*Faith Buchanan*  
Faith Buchanan



June 3, 2020

"I love being back at work"

"I want to keep my job"

"I do not want to work anywhere else except STEPS"

"I love the people I work with at STEPS"

From,

Troy L. Winn

Troy Winn

Recycling Employee

## Wade Bartlett

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**From:** Roger Scott <roger.scott@ameliacova.com>  
**Sent:** Wednesday, June 03, 2020 4:05 PM  
**To:** 'Wade Bartlett'  
**Subject:** STEPS Recycling

Wade,

I hope you are well.

I would appreciate it if you would forward this to the BOS from PE. I don't see their email addresses on your county website. Please get it to them before their meeting on the 9th, or read it out to them at the meeting. Thank you in advance.

Roger Scott  
Supervisor - District 2 Amelia

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Dear Prince Edward Board of Supervisors,

I am writing as a fellow Supervisor, a STEPS board member, and as a parent of a disabled adult child who I hope will be able to one-day work at a place like STEPS.

It has come to my attention that you will be considering the topic of moving your county recycling contract back to STEPS from a private enterprise you switched to during the Covid pandemic. I humbly ask that you send your recycling back to STEPS even if the cost is a bit higher.

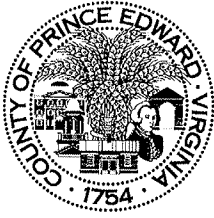
STEPS employs people with disabilities in the recycling operation. I have met these people and these jobs are extremely important to them not only as a way to make money but as a way to feel like a contributing member of society.

Some things are intangible and make sense to not use the low-bidder and maybe spend a little extra for more positive impact on the community. It's bad enough these employees have lost their positions due to the pandemic, so I ask that you now support getting them back to work and switch back to STEPS as soon as possible.

I thank you for your time.

Respectfully,

Roger Scott  
Supervisor - District 2 - Amelia County  
STEPS Board Member



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2020  
**Item No.:** 15-c  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** County Administrator's Report

Fire Association Capital Expenditure Financing Fund – In 2011 the Board of Supervisors approved the creation of the Fire Association Financing Fund. At that time the Board voted to provide up to \$600,000 to members of the Fire Association for low interest loans for the purchase of trucks and other equipment. Section 15.2-954 of the Code of Virginia authorizes any locality to make loans to any nonprofit organization furnishing firefighting or rescue services.

Attached is the Master Agreement signed by all the VFD and the Rescue Squad, which contains the procedures by which the Fire Association will request funds to be borrowed and for which organization and the County will create a promissory note, which provides that in the event of a default each member of the Association guarantees repayment of the loan, Attachment (1). At its March 27, 2019 meeting the Fire Association approved a request from the Darlington Heights VFD for a loan of up to \$210,000 to finance a fire truck from the Capital Expenditure Fund, attachment (2)

The current outstanding loans and the current balances and the balances on August 8, 2020 are:

|                                      | Current\<br>Balance | Balance<br>8/8/20 |
|--------------------------------------|---------------------|-------------------|
| HSC VFD                              | \$ 72,000           | \$ 54,000         |
| Prospect VFD                         | \$ 37,500           | \$ 0              |
| Rescue Squad – Building              | \$364,817           | \$346,267         |
| <u>Rescue Squad – Defibrillators</u> | <u>\$ 48,000</u>    | <u>\$ 48,000</u>  |
| <b>TOTAL</b>                         | <b>\$522,317</b>    | <b>\$448,267</b>  |

Darlington Heights VFD is requesting a loan of \$162,878 to fund the balance of a truck costing \$366,786. Thus, there is already a \$203,908 equity position in the truck. Providing such a loan will cause the outstanding balance to be \$685,195 as of the date of the loan but by August 8, 2020 because of scheduled payments between now and August that amount will decrease to \$611,505 on August 8, 2020. The County has collected \$31,484 in interest to date on previous loans. If those funds are made part of the program the outstanding balance is under the funding allocated by the Board to this program.

**Attachments**

1. Prince Edward County Area Firefighters Association letter dated May 13, 2020
2. Draft Promissory Note for \$162,878 for Darlington Heights VFD

**Recommendations:** Consider the request from the Fire Association and authorize the Chair or County Administrator to execute the agreement on behalf of the County.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |

Prince Edward Area Firefighters Association

Post Office Box 143  
Farmville, Virginia 23901

May 13, 2020

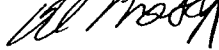
Prince Edward County Board of Supervisors  
c/o Mr. W.W. Bartlett, County Administrator  
County of Prince Edward  
Post Office Box 382  
Farmville, Virginia 23901

Dear Mr. Bartlett:

At its March 27, 2019 meeting held at the Prince Edward Area Firefighters Association unanimously approved the request of the Darlington Heights Volunteer Fire Department for up to \$210,000 of funding to finance a fire truck through the Prince Edward County Fire Department Capital Expenditure Financing Fund.

Should you need additional information, please contact Chief Dallas Tinsley.

Sincerely,



FOR Ralph Crawley  
President

AL MASON  
VICE PRESIDENT

cc: Dallas Tinsley, Chief, Darlington Heights Volunteer Fire Department



## PROMISSORY NOTE

\$162,878

Farmville, Virginia

June 9, 2020

FOR VALUE RECEIVED, the undersigned, Darlington Heights Volunteer Fire Department Volunteer Fire Department, promises to pay to the County of Prince Edward, Virginia, or order, the principal sum of One Hundred Sixty-Two Thousand Eight Hundred and Seventy-Eight Dollars (\$162,878.00), with simple interest from date at the rate of three per cent (3.00%) per annum on the unpaid balance until paid. The said principal and interest shall be payable at the office of the Prince Edward County Administrator at P.O. Box 382, Farmville, Virginia 23901, or at such place as the holder may designate in writing, in annual installments of principal and interest beginning on June 10, 2020 in the amounts contained in the attached amortization schedule. Principal will be paid annually in June of each year in the amount of \$32,575.60. Interest will decrease each year as the principal is reduced. Total annual payments will begin with a payment of \$37,461.94 due on June 9, 2021 and decrease until a final payment on June 9, 2025, of \$33,552.87. The Darlington Heights Volunteer Fire Department shall have the right to pre-pay this note without penalty.

If default be made in any payment as above provided the unpaid balance of this Note with all accrued interest thereon may, at the option of the holder, be declared due and payable at once. Failure to exercise this option shall not constitute a waiver of the right to exercise the same in the event of any subsequent default.

Each and every maker or endorser of this note severally waives presentment, demand, protest and notice of dishonor, as well as the benefit of any exemption under the homestead laws, and agrees to remain bound for the payment hereof notwithstanding any agreement or agreements for the extension of the due date of any said installments, in whole or in part, made by the holder,

before, on or after maturity thereof, even though without their or any of their consent, or without notice to them or any of them, but reserve the right of anticipation and agrees to pay a twenty per cent attorney's fee if placed in the hands of an attorney for collection.

**NOTICE:** THE DEBT SECURED HEREBY IS SUBJECT TO CALL IN FULL OR THE TERMS THEREOF BEING MODIFIED IN THE EVENT OF SALE OR CONVEYANCE OF THE PROPERTY SECURED HEREBY.

WITNESS the following signature and seal.

Darlington Heights Volunteer Fire Department.

BY \_\_\_\_\_ SEAL

President

**STATE OF VIRGINIA,**

**AT LARGE, to-wit:**

I, the undersigned, a Notary Public in and for the jurisdiction aforesaid, whose commission expires \_\_\_\_\_, do hereby certify that \_\_\_\_\_, whose name is signed to the foregoing Promissory Note bearing the date of \_\_\_\_\_, 2020, has acknowledged the same before me in my jurisdiction aforesaid on this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Notary Public

# Darlington Heights VFD

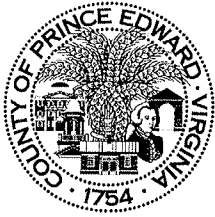
## LOAN AMORITIZATION SCHEDULE

Loan Amount 162,878.00  
 Annual Interest Rate 3.00%  
 Loan Period in Years 5  
 Number of Payments Per Year 1  
 Start Date of Loan 10-Jun-20

| Pmt No. | Payment Date | Beginning Balance | Scheduled Payment | Principal  | Interest  | Ending Balance | Cumulative Interest |
|---------|--------------|-------------------|-------------------|------------|-----------|----------------|---------------------|
| 1       | 6/9/2021     | 162,878.00        | 37,461.94         | 32,575.60  | 4,886.34  | 130,302.40     | 4,886.34            |
| 2       | 6/9/2022     | 130,302.40        | 36,484.67         | 32,575.60  | 3,909.07  | 97,726.80      | 8,795.41            |
| 3       | 6/9/2023     | 97,726.80         | 35,507.40         | 32,575.60  | 2,931.80  | 65,151.20      | 11,727.22           |
| 4       | 6/9/2024     | 65,151.20         | 34,530.14         | 32,575.60  | 1,954.54  | 32,575.60      | 13,681.75           |
| 5       | 6/9/2025     | 32,575.60         | 33,552.87         | 32,575.60  | 977.27    | -              | 14,659.02           |
| TOTAL   |              |                   | 177,537.02        | 162,878.00 | 14,659.02 |                |                     |

Note: Interest is charged based on a 360 day year.

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2020  
**Item No.:** 15-d  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** County Administrator’s Report – Request from Meherrin Fire & Rescue

**Summary:**

Request from Meherrin Volunteer Fire & Rescue Meherrin VF&R had an opportunity to purchase a boat and trailer appropriate for water rescue for \$5,500. The boat is in excellent condition and was purchased at a very fair price. They are asking if the Board of Supervisors would consider assisting with the cost of putting the boat into service by sharing one-half of the purchase price or \$2,750. They are also requesting assistance from Lunenburg County.

This boat will be used to provide a water rescue capability that the County is currently lacking. So far this year there have been three incidents requiring water rescue. One was on Rices Creek Watershed. Two have occurred on Briery Creek Lake. This boat is a 16-foot, aluminum, flat bottom Polar Kraft, with a 40-hp motor and trailer.

The County was hoping the boats that the Sheriff declared surplus could help solve this deficiency but we have found that one boat was too small and the other has a hole in the fiberglass transom.

The County would not typically provide funding after the fact but Meherrin Fire & Rescue learned about this boat over the weekend and had to move quickly to make the purchase.

**Recommendation:** Given the circumstances and the justified need, the County Administrator recommends approval.

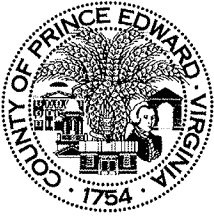
Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Booth \_\_\_\_\_  
 Cooper-Jones \_\_\_\_\_  
 Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
 Jones \_\_\_\_\_  
 Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_

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County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** June 9, 2020  
**Item No.:** 16  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Closed Session

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**Summary:**

I move that the Prince Edward County Board of Supervisors convene in Closed Session:

- a. For discussion of the acquisition of real property for the public purpose of public safety, where discussion in an open meeting would adversely affect the bargaining position of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*.

**Attachments:**

**Recommendation:** Convene in Closed Session.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

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County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: June 9, 2020  
Item No.: 17  
Department: County Administration  
Staff Contact: W.W. Bartlett/Sarah Elam Puckett  
Issue: Monthly Reports

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Summary: Please see attachments.

**Attachments:**

- a. Animal Control
- b. Building Official
- c. Cannery – Commercial Operations
- d. Commonwealth Regional Council
- e. Farmville Downtown Partnership
- f. Tourism
- g. Virginia Cooperative Extension

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



## Animal Control Monthly Report

"May 2020"

### Dogs

|                       |                |
|-----------------------|----------------|
| Surrendered           | 13             |
| Picked Up             | 17             |
| Claimed By Owner      | 6              |
| Adopted               | 0              |
| Died in Kennel        | 0              |
| Euthanized            | 0              |
| Injured / Euth.       | 0              |
| Transferred to SPCA   | 17             |
| Dead on Arrival       | 0              |
| Escaped from Shelter  | 0              |
| Seized                | 0              |
| Bite Case             | 1              |
| Other                 | 0              |
| <b>Fees Collected</b> | <b>\$60.00</b> |

### Cats

|                       |               |
|-----------------------|---------------|
| Surrendered           | 1             |
| Picked Up             | 0             |
| Claimed By Owner      | 0             |
| Adopted               | 0             |
| Euthanized            | 1             |
| Died in Kennel        | 0             |
| Transferred to SPCA   | 0             |
| Dead on Arrival       | 0             |
| <b>Fees Collected</b> | <b>\$0.00</b> |

### Wildlife

|             |   |
|-------------|---|
| Handled     | 0 |
| Euthanized  | 0 |
| Rabies Case | 0 |

### Livestock

|                   |   |
|-------------------|---|
| Returned to Owner | 0 |
| Died in Kennel    | 0 |
| Adopted           | 0 |

### Fees Collected

### Other Companion Animals

|                   |   |
|-------------------|---|
| Returned to Owner | 0 |
| Surrendered       | 0 |
| Transferred       | 0 |
| Adopted           | 0 |

|                                        |            |
|----------------------------------------|------------|
| <b>Number of Calls to Shelter</b>      | <b>165</b> |
| <b>Summons Issued</b>                  | <b>0</b>   |
| <b>Warrants Served</b>                 | <b>0</b>   |
| <b>Days in Court</b>                   | <b>2</b>   |
| <b>Nuisance Dogs</b>                   | <b>0</b>   |
| <b>Dangerous Dogs</b>                  | <b>1</b>   |
| <b>Calls After Hours/On Call</b>       | <b>10</b>  |
| <b>Dogs Brought in by Farmville PD</b> | <b>1</b>   |

**Total Fees Collected** **\$60.00**

|                                   |                |
|-----------------------------------|----------------|
| <b>Bill the Town of Farmville</b> |                |
| 1 cat housed.                     |                |
| <b>Total Billed:</b>              | <b>\$30.00</b> |

*Adam Mumma, Chief Animal Control Officer*  
*Chris Riviere, Deputy Animal Control Officer*

*Notes:* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# BUILDING OFFICIAL

Permits Issued Report  
5/01/2020 Through 5/31/2020

|                              |                   |                    |
|------------------------------|-------------------|--------------------|
| ADDITIONS                    | - Issued          | 3                  |
|                              | - Value           | \$124,500.00       |
|                              | - Permit Fees     | \$368.10           |
|                              | - 2.00% STATE TAX | \$7.36             |
|                              | - Fees Collected  | \$.00              |
| DEMOLITIONS                  | - Issued          | 1                  |
|                              | - Value           | \$118,000.00       |
|                              | - Permit Fees     | \$100.00           |
|                              | - 2.00% STATE TAX | \$2.00             |
|                              | - Fees Collected  | \$.00              |
| ONE & TWO FAMILY DWELLING    | - Issued          | 3                  |
|                              | - Value           | \$303,776.00       |
|                              | - Permit Fees     | \$871.20           |
|                              | - 2.00% STATE TAX | \$17.43            |
|                              | - Fees Collected  | \$.00              |
| ELECTRICAL                   | - Issued          | 10                 |
|                              | - Value           | \$25,236.00        |
|                              | - Permit Fees     | \$435.00           |
|                              | - 2.00% STATE TAX | \$8.70             |
|                              | - Fees Collected  | \$.00              |
| MECHANICAL                   | - Issued          | 4                  |
|                              | - Value           | \$2,350.00         |
|                              | - Permit Fees     | \$200.00           |
|                              | - 2.00% STATE TAX | \$4.00             |
|                              | - Fees Collected  | \$.00              |
| MECHANICAL/GAS               | - Issued          | 4                  |
|                              | - Value           | \$5,898.00         |
|                              | - Permit Fees     | \$150.00           |
|                              | - 2.00% STATE TAX | \$3.00             |
|                              | - Fees Collected  | \$.00              |
| MANUFACTURED HOMES           | - Issued          | 2                  |
|                              | - Value           | \$176,000.00       |
|                              | - Permit Fees     | \$360.20           |
|                              | - 2.00% STATE TAX | \$7.21             |
|                              | - Fees Collected  | \$.00              |
| PLUMBING                     | - Issued          | 6                  |
|                              | - Value           | \$3,700.00         |
|                              | - Permit Fees     | \$300.00           |
|                              | - 2.00% STATE TAX | \$6.00             |
|                              | - Fees Collected  | \$.00              |
| REMODELING                   | - Issued          | 1                  |
|                              | - Value           | \$4,400.00         |
|                              | - Permit Fees     | \$75.00            |
|                              | - 2.00% STATE TAX | \$1.50             |
|                              | - Fees Collected  | \$.00              |
| SIGN                         | - Issued          | 1                  |
|                              | - Value           | \$3,600.00         |
|                              | - Permit Fees     | \$40.00            |
|                              | - 2.00% STATE TAX | \$.80              |
|                              | - Fees Collected  | \$.00              |
| IN LIEU OF SOIL & EROSION    | - Issued          | 1                  |
|                              | - Value           | \$.00              |
|                              | - Permit Fees     | \$.00              |
|                              | - Fees Collected  | \$.00              |
| Total Permits - Issued       |                   | 36                 |
| Total Permits - Value        |                   | \$767,460.00       |
| Total Permits - Permit Fees  |                   | \$2,899.50         |
| Total Permits - Sales Tax 2% |                   | <u>\$ 58.00</u>    |
|                              |                   | <b>\$ 2,957.50</b> |

INSPECTIONS FOR MAY 61

Katharine Wilson  
Director  
[info@virginiafoodworks.org](mailto:info@virginiafoodworks.org)



## May 2020 Summary

### In the Office

Virginia Food Works did not run food productions in May due to the COVID-19 pandemic, but we decided to reopen with "Full Co-Packing" services on June 1st. Adapting our production process to be a Full Co-Packer means that we will run productions with only VFW staff. Under normal circumstances, we welcome clients and their staff, friends or family to work alongside our team, but our process requires standing closely together for long periods of time and it would be impossible to maintain a safe, six-foot distance between clients and VFW staff. Full Co-Packing limits our staff's interaction with clients while still giving our clients the opportunity to make and restock their food products.

We currently have eight productions scheduled for the month of June, and have appreciated how patient and understanding our clients have been about the altered production process. Much more planning has to go into productions when the clients won't be present inside the cannery as we make their products, but we feel confident that the planning will pay off with successful productions and delicious foods!

Of the eight productions in June, two are with new VFW clients and two are for new products by clients we've worked with for years. We are excited about bringing new clients on board, and to see how our existing clients' new products turn out! The new products include an Ethiopian hot sauce, a West African tomato sauce, a hot sauce using Virginian peppers and honey, and a Virginia-grown triple berry jam.

The Farmville Herald started running a weekly column by VFW on May 22nd. The columns focus on planning home gardens with food preservation in mind, and the various food preservation methods people can use at home to enjoy their harvests year-round. The series will continue through the month of June.

**Subject:** FW: Farmville Downtown Update 06/03/2020

**From:** Chelsey White <[manager@farmvilledowntown.com](mailto:manager@farmvilledowntown.com)>  
**Sent:** Wednesday, June 03, 2020 11:49 AM  
**To:** Chelsey White <[manager@farmvilledowntown.com](mailto:manager@farmvilledowntown.com)>  
**Subject:** Farmville Downtown Update 06/03/2020

Good Afternoon,

A few updates on behalf of Farmville Downtown Partnership:

1. We have received all the paperwork and can now release the businesses that have received the Relief & Recovery Grant. The full list is below. One of our board members will start announcing the winners on social media next week. As a reminder for the grant recipients, we will start collecting required reporting information at the end of this month.
2. Reminder - Additional Grant Funding Opportunities: Prince Edward County has grant money for businesses that need help paying for PPE or for cleaning services/supplies. Please see pages 1-4 of the attached. Businesses can fill out the info on those pages and email it to Debra Crowder, whose information is within the attachment, copying Kate Pickett on the email. The County IDA is also finalizing the process for applications and access to grant funding. More details will be shared soon.
3. The Prince Edward County Visitors Center reopened on Monday June 1st. Please feel free to reach out directly to the Visitors Center staff regarding any changes due to COVID. The Visitors Center will continue to promote the area.
4. Phase 2 starts this Friday June 5<sup>th</sup>. Guidelines for businesses can be found here: <https://www.governor.virginia.gov/media/governorvirginiagov/governor-of-virginia/pdf/Virginia-Forward-Phase-Two-Guidelines.pdf>
5. If you have a few minutes, Dr. Jacob Dolance is working on a research project on Small Business Responses, Tactics, and Effects of the COVID-19 outbreak. [https://nau.co1.qualtrics.com/jfe/form/SV\\_0B9bF9A9hpjDMTX](https://nau.co1.qualtrics.com/jfe/form/SV_0B9bF9A9hpjDMTX)
6. Please email or message FDP on Facebook if you have any promotions/newsworthy notes. We are always looking for Social Media content (we do ask that you share with us at least 5 business days in advance so we have time to properly schedule your post).

Thank you for your patience as the Board of Directors works to manage the numerous FDP tasks in the absence of a staff member. We are doing our best to respond to emails, etc. within 2 business days.

Please note, due to vacation schedules we will be away from email until Monday June 15<sup>th</sup>.

**Relief & Recovery Grant Recipients (in alphabetically order):**

Bee at Home, Inc. dba Sleeping Bee  
Charley's Waterfront Cafe  
Funky Flamingo Vintage Gallery  
Island Glow  
Laced  
Mainly Clay  
One19  
Real Living Cornerstone  
Red Door 104 LLC  
Sandy River Outdoor Adventure Store  
Unique Hair Salon  
Uptown Coffee Café  
Women's Osteopathic Medical Care, PLLC  
Yoder Properties, Inc.

-Jen Cox  
FDP Board President

Farmville Downtown Partnership  
434-392-3060  
[manager@farmvilledowntown.com](mailto:manager@farmvilledowntown.com)  
121 E. Third Street Farmville, VA 23901  
P.O. Box 413  
[www.farmvilledowntown.com](http://www.farmvilledowntown.com)

## Tourism & Visitor Center Monthly Report for May 2020

| HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS: |                     |                 |                    |              |                                |
|-------------------------------------------------------|---------------------|-----------------|--------------------|--------------|--------------------------------|
|                                                       | Virginia<br>Guests  | Other<br>States | Other<br>Countries | Total Guests | Average Visitors per<br>Month: |
| YTD 2020                                              |                     |                 |                    |              | 0.0                            |
| 2019                                                  | 3,323               | 506             | 56                 | 3,885        | 323.8                          |
|                                                       | Total / 5 Months    |                 |                    |              |                                |
|                                                       | Total / ALL of 2019 |                 |                    |              |                                |

### Requests for Information:

|              | Phone<br>Inquiries | Video<br>Views (All) | Center<br>Visits | GoogleMyBusiness<br>Finding the<br>Visitor Center | Tablet/Cell<br>Web Hits | Monthly Totals: |
|--------------|--------------------|----------------------|------------------|---------------------------------------------------|-------------------------|-----------------|
| May 2020     | 45                 | 6                    | 10               | 1,439                                             |                         | 1,500           |
| May 2019     | 90                 | 28                   | 397              |                                                   | 1513                    | 2,028           |
| % Difference | -50.00%            | -78.57%              | -97.48%          |                                                   | 100.00%                 | -26.04%         |

|                       | Phone<br>Inquiries | Video<br>Views (All) | Center<br>Visits | GoogleMyBusiness<br>Finding the<br>Visitor Center | Tablet/Cell<br>Web Hits | Total YTD Inquiries: |
|-----------------------|--------------------|----------------------|------------------|---------------------------------------------------|-------------------------|----------------------|
| TOTAL YTD<br>2020 YTD | 163                | 16                   | 465              | 6,803                                             | 3,510                   | 10,957               |
| 2019 YTD              | 385                | 130                  | 1,230            | 0                                                 | 7,285                   | 9,030                |
| % Difference          | -57.66%            | -87.69%              | -62.20%          | 0.00%                                             | -51.82%                 | 21.34%               |

Report to June Board of Supervisors:

# WE ARE OPEN TO VISITORS!

- We spent the last two weeks of May preparing the Visitor Center for re-opening, including spreading the word amongst the businesses of Prince Edward County that we will be open for Phase One, as of June 1st. And, on June 1st, we put the OPEN flag back out!
- Through April and May, I took quite a few calls from potential visitors guiding them on what was open at that time and was not. Those are noted in this report.
- Additionally, Google Reports in April showed 882 visitors and in May showed 557 visitors found us on Google.

# Prince Edward County

## 2020 1st Quarter Report



*Dear Members of the Board and County Representatives,*

Please take a few moments to take a look at the happenings in extension here in Prince Edward County. By targeting local food producers, low income and under-served families, the youth in our community, young farmers, and home gardeners, we have a diversified means by which to reach our community and provide programming to fit their needs. Thank you for your continued support.



*Jake Morgan*

Acting Unit Coordinator  
4-H Youth Development

Email Address: [jake78@vt.edu](mailto:jake78@vt.edu)



*Allison Crews*

Local Foods Program Assistant

Email Address: [allison19@vt.edu](mailto:allison19@vt.edu)



*Pauline Stokes*

Family and Consumer Sciences- SNAP-Ed

Email Address: [pstokes@vt.edu](mailto:pstokes@vt.edu)



*Eric Bowen*

Agriculture & Family and Consumer Sciences- Area Food Safety

Email Address: [bowen@vt.edu](mailto:bowen@vt.edu)



*Shelda Daniels*

Unit Administrative Assistant

Email Address: [sheldae@vt.edu](mailto:sheldae@vt.edu)

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4-H Youth Development

Virginia Cooperative Extension

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Issued in furtherance of Cooperative Extension work, Virginia Polytechnic Institute and State University, Virginia State University, and the U.S. Department of Agriculture cooperating. Edwin J. Jones, Director, Virginia Cooperative Extension, Virginia Tech, Blacksburg; M. Ray McKinnie, Administrator, 1890 Extension Program, Virginia State University, Petersburg.



*1st Quarter Report*

**1<sup>st</sup> Quarter 2020, PE, Food Safety**

The “Increasing Market Access for Southern Virginia Growers through GAP Preparation Initiative” application period was open until January 17<sup>th</sup>. Although a number of producers attended the trainings in December there were few actual applications. I have been working with those who applied to get them the template manuals, explain the process, and am providing on-going assistance as producers prepare for their audits. I have worked with several area producers who will be submitting applications.

I serve as the chair of the Central District Program Leadership Team and I work with the state office, central district director, and the four other team members to identify and address agent training needs. We offered two trainings relating to electric pressure cookers and time management as requested by agents. I also serve as a member of the FCS task force created by administration to address needs and concerns of FCS Extension agents and programming.

I began serving as the interim ANR Agent for Prince Edward in late February until the position has been filled. I assist the office by answering questions coming into the office and responding to requests for field visits to diagnose observed issues. Currently the field visits have been horticultural landscape disease issues requiring samples being sent to the lab for disease/insect diagnosis with a follow-up with landowners for actions needed to correct issues.

March was marked with COVID-19 concerns, working with producers and Farmers’ Markets to understand recommendations, create site specific plans for each market for opening, assisting markets while they are open to inform patrons of rules and precautions, answer market manager and vendor specific questions, and talk through unique situations based on current information to create reasonable action plans. While COVID-19 requires certain measures to be taken, our local producers have the opportunity to increase sales as our citizens are looking for options outside traditional markets due to a variety of concerns. Producers have seen an increase in sales at the markets that are currently open under VDACS guidelines.

I am part of a team creating new material and online coursework to address the need for home food preservation information due to COVID-19 concerns. Offices are receiving increased gardening information calls, local greenhouses report increased vegetable sales and request for information as citizens look to installing gardens to help meet their produce needs.

We continue to assess and identify emerging needs of the community, our producers, and the local food chain to meet the changing demand for food.



# Local Foods Program — 1st Quarter Report

The year began continuing to gather producers and funds for the 2020 Heart of Virginia Buy Fresh Buy Local guide. The Piedmont and Peter Francisco Soil and Water Conservation Districts both made contributions, along with Colonial Farm Credit. More producers are included in this guide than previous guides and the list will continue to grow. Given current circumstances the publication of the guide is on hold, but it will be printed. To meet the goal of producers reaching consumers for direct sales I created Buy Fresh Buy Local Menus by counties to promote via email and social media directly to the targeted area, along with a link on the Prince Edward Extension website. The Menus are easily shared, edited & updated. Local food sources & where to find them are now everyday conversations for more people than ever. Knowing our growers matters.

Guidance from the national Buy Fresh Buy Local has been helpful through the recent weeks. Statewide we've been having discussions to form a Coalition among the local chapters and growing new chapters in locations that aren't currently represented. The goal is to list all producers on a centralized platform called MarketMaker, which is free for both producers and consumers to use and is funded in Virginia by VCE, VDACS and Farm Credit of the Virginias, for the benefit of producers and consumers in the Commonwealth.

## MARKETMAKER™

Linking Agricultural and Seafood Markets



The Farmville Community Marketplace kicked off the 2020 season on April 25th. The vendors and the customers were pleased. The Market is open Saturdays through October 24th, from 9am-1pm. Their Facebook page shares news and photos worth following. The Heart of Virginia Buy Fresh Buy Local page also shares about the producers, their offerings & where to find them.

# Family and Consumer Sciences—SNAP-Ed 1th Quarter Report

Wow! The time went by so fast. The first quarter of the program year for Extension is upon us. First, I begin this first quarter in 2020 by saying, "2019 was a great year for Virginia Cooperative Extension Family Nutrition Program. I personally thank the agents, staff, volunteers, supporters, collaborators and most of all the participants for making last year a great year. The support of the community was great which helps me to reach the most vulnerable members of the community".

This quarter I continued to work on existing programs in the community such as, Head Start, Cumberland Cares Food Bank. I partnered with the Community Collaborative Committee for Diabetes's Prevention and Control. At this time Diabetes Workshops are being planned for this area in the near future.

Delma's Moms and Kids Program is doing great. This is a collaboration between Cumberland Community Cares Food Pantry, and Share Our Strength, No Kid Hungry. This community-level pilot program addresses food insecurities and an opportunity to test out outreach, engagement and programming strategies for families with young kids.

## January 20, 2020, Longwood University Day of Service

Many thanks to the Longwood University Multicultural Affairs and Social Work professors and students for using the Virginia Cooperative Extension Family Nutrition Community Garden on the corner of Blanton Virginia Street as their service project.

Working in the garden students were able to engage with their community in a positive, nurturing way.

They gave back to the community they live in. Quincy Goodine stated "this is good for the students, they need to see the whole community not just student life. Many thanks to Dr. Erica Meredith Brown and others that organized this event.



Delma's Kids making Egg Omelets

Figure 3:

## February 24, 2020 Delma's Kids making Omelets

Since the first program anniversary date of June 10, 2019, 27 moms, 3 grandmothers and 1 father has participated in this program. There is a total of 50 children registered. A variety of nutrition workshops has been taught, sample food tasting, recipes to take home and try. The moms and children enjoyed learning about new fruits and vegetables they received each week. 95% of the group stated they had increased their intake of fruits and vegetables. The children age ranging from 18 month to 13yrs has their group led by volunteers. They come together for food tasting and cooking projects.

### Quick and Yummy Omelets

Quick and Yummy Omelets are great for mixing and matching.

Add whatever kinds of filling you like and some cheese for a tasty breakfast.





# 4-H Youth Development— 1st Quarter Report

The first quarter of 2020 is a time period where I proved to myself that we are able to provide multiple services for the youth of Prince Edward County no matter the circumstance. The latter part of this quarter was the most challenging of my professional career but I am learning new ways and gaining confidence in new programming methods that wouldn't have been possible just a few short months ago.

The first part of this Quarter was promising as I planned and organized new programs such as "Neighborhood Chefs" where area businesses are volunteering to come to the office to teach a cooking class twice a year. There were multiple businesses signed up paving the way for a program to be held at least once a month. Fish-n-Pig, Applebees, and Bojangles were amongst the businesses volunteering their time and effort. This will still be possible once things get to be more like normal. Our new Outdoor Living Skills program and our Shooting Sports program were being developed as well. I'm in a position to have a significant growth in Prince Edward 4-H programming when face to face programming becomes practical again. Meanwhile, I have started virtual programming through the Prince Edward 4-H Facebook page that is gaining in popularity.

Some significant programming accomplishments that were had in the first quarter are below.

## Prince Edward Middle School Science Fair

We had the biggest Science Fair yet this year! With all grade levels participating, we outgrew our usual display area in the cafeteria and spread to the Library. An amazing group of volunteers led the effort in judging and the efforts of everyone was apparent on the night of the Science Fair.



## After School Programming

After School Programming continued to be a very popular means by which the community participates in Prince Edward 4-H. STEM, STEM for Cloverbuds, Junior Master Gardeners (for Elementary and Middle Schools), and Fur & Feathers all met regularly with the children giving very encouraging feedback on everything they were learning while having a great time learning it!

## Teen Retreat

Along with our camping cluster, Buckingham and Charlotte, we took our Teen Leaders (or Counselors) on a retreat to the Jamestown 4-H center for a long weekend over the Martin Luther King holiday. We gave them invaluable training on how to be a leader and how to be in a supervisory role with youth at Summer Camp or other programming. These retreats are always very rewarding for the teens but are rewarding for me too watching them grow and mature!

