

June 23, 2020

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 23rd day of June, 2020; at 5:30 p.m., there were present:

Beverly M. Booth

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Odessa H. Pride

Jerry R. Townsend

James R. Wilck

Absent: Robert M. Jones

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and Cheryl Stimpson, Human Resources.

Chairman Townsend called the special meeting to order.

Chairman Townsend stated:

Due to the COVID-19 Emergency, the Board of Supervisors is operating pursuant to and in compliance with its "EMERGENCY ORDINANCE TO EFFECTUATE TEMPORARY CHANGES IN CERTAIN DEADLINES AND TO MODIFY PUBLIC MEETING AND PUBLIC HEARING PRACTICES AND PROCEDURES TO ADDRESS CONTINUITY OF OPERATIONS ASSOCIATED WITH PANDEMIC DISASTER." This meeting is closed to in-person participation by the General Public, but citizens may listen to the meeting by calling 1-425-436-6394, Access Code: 867576#.

Supervisor Gilliam offered the invocation and led the Pledge of Allegiance.

In Re: Expenditures

Mr. Wade Bartlett, County Administrator, stated there were two expenditure items on capital equipment that need to be addressed. He said the first is the air conditioning supply fan controls (Variable

Frequency Drive) which are 23 years. Three of the County's 14 fan controls are bad and are so old, parts cannot be obtained. He said to keep them going, automatic controls have been by-passed and have been operating in manual mode. Over the weekend, the control board or drive system failed and shut down the supply fan. To get them functioning, the entire system was by-passed and is straight-wired through the breaker through the fan fuses to have the fan operate. This is a temporary fix and these three units need to be replaced immediately at a cost of \$9,760. Mr. Bartlett said the units that are bad affect the conference room and the Administrator's suite.

Mr. Bartlett said the second item is the copier in the Administrator's Office; this copier is at least 13 years old and is highly unreliable. He said it is very expensive to operate as it requires considerable maintenance to keep operating and even when it is operating, it jams often, wasting paper and toner and decreasing productivity. He added that it cannot be left unattended when you have to do a large copy or print job. He said if we purchase a new one, we would move the check printing from an old dot-matrix printer to the new printer/copier which will save \$960 a year in maintenance/service contract on the dot-matrix printer. He said the special green bar paper is an additional cost. Mr. Bartlett said the cost of a replacement will be \$4,500 - \$5,000.

Supervisor Wilck made a motion, seconded by Supervisor Cooper-Jones, to approve the capital equipment repair and replacement (air conditioning fan controls, \$9,760 and purchase of a copier for the County Administrator's Office, \$4,500-\$5,000); the motion carried:

Aye:	Beverly M. Booth	Nay:	None
	Pattie Cooper-Jones		
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Odessa H. Pride		
	Jerry R. Townsend		
	James R. Wilck		
Absent:	Robert M. Jones		

Mr. Bartlett said he reviewed the sales tax and it is within a few hundred [dollars] of what was collected last year at the same time period. He said there has not been a large effect. He said the Fines has plummeted; he said the Sheriff reported that will increase because the Courts are opening back up.

Mr. Bartlett then stated the County received a request from Thomas Bruno, an attorney from McGuireWoods; he is a partner who handles bonds. Mr. Bartlett said there is someone that wants to put a

solar project in the county, somewhere; he said the location is unknown but the name of the requestor is “County Line Solar.” He said there is no information about the company or its size. Mr. Bartlett said the County has been requested to sign a waiver to allow McGuireWoods to serve as the solar company’s attorney, representing them for any land use in the County. Mr. Bartlett said McGuireWoods has asked the same for other items, but this issue could be different because if there is ever a legal battle with the company, we couldn’t use McGuireWoods and would have to find another. He said this could put the County in jeopardy if it waives the conflict of interest with McGuireWoods on this issue.

Mr. Bartlett said the reason for this is that the amendment to the Ordinance regarding solar will be coming up next month to review and possibly adopt after the public hearing; he said the draft was presented earlier this year.

Supervisor Wilck asked the County Attorney’s recommendation. Mr. Bartlett said that is unknown.

Chairman Townsend requested the issue put on the July meeting agenda to allow time for consideration, research and input from the County Attorney.

In Re: Closed Session

Chairman Townsend made a motion, seconded by Supervisor Cooper-Jones, that the Board convene in Closed Session for discussion, consideration and evaluation of prospective candidates for employment for the position of County Administrator, pursuant to the exemption provided for in Section 2.2-3711(A)(1) of the *Code of Virginia*; the motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay: None
Absent:	Robert M. Jones	

The Board returned to regular session by motion of Supervisor Cooper-Jones, seconded by Supervisor Pride and adopted as follows:

Aye: Beverly M. Booth
Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Odessa H. Pride
Jerry R. Townsend
James R. Wilck
Absent: Robert M. Jones
Nay: None

On motion of Supervisor Emert, and seconded by Supervisor Wilck, and carried by the following roll call vote:

Aye: Beverly M. Booth
Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Odessa H. Pride
Jerry R. Townsend
James R. Wilck
Absent: Robert M. Jones
Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

On motion of Supervisor Cooper-Jones, seconded by Supervisor Pride, and adopted by the following vote:

Aye: Beverly M. Booth
Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Odessa H. Pride
Jerry R. Townsend
James R. Wilck
Absent: Robert M. Jones
Nay: None

the meeting was recessed at 6:21 p.m. until Tuesday, July 7, 2020 at 6:00 p.m. in the Board of Supervisors Room, Prince Edward County Courthouse, 111 N. South Street, Third Floor, Farmville, VA 23901.