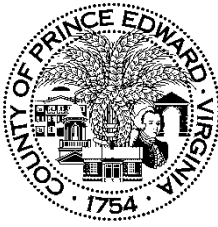




MISSION STATEMENT

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."

[This page intentionally left blank]



**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS
July 14, 2020**

Due to the COVID-19 Emergency, the Prince Edward County Board of Supervisors is operating pursuant to and in compliance with its “EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE.” While physical (in-person) access to these public meetings is not permitted, the public may participate in these meetings by calling: **1-425-436-6394, Access Code: 867576#** (If busy, please call again.)

~~~~~

Public Participation and Public Hearing comments for County meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one the following methods:

1. **Written Comments:** Please limit word count to no more than 500 words. Must be received by 2:00 p.m. the day of the meeting.
  - a. **Mailed:** Board of Supervisors, P.O. Box 382, Farmville, VA 23901.
  - a. **E-Mailed:** Board of Supervisors: [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)
  - b. **County Dropbox:** Written comments may also be placed in the County “payment dropbox”, located in courthouse parking lot by 2:00 p.m. the day of the meeting.
2. **Verbal Comments:** Citizens may also participate remotely during the meeting. Using the meeting call-in information provided above, citizens may **phone-in to the meeting and provide comments during the Public Participation/Public Hearing portion of the agenda**; however, **citizens must pre-register** with the County Administrator’s Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

**AGENDA**

|                  |                                                                                                                                                                                                                                                                   |    |
|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| <b>6:00 p.m.</b> | <b><u>Closed Session:</u></b> Personnel – Section 2.2-3711(A)(1)                                                                                                                                                                                                  | 7  |
| <b>7:00 p.m.</b> | <b>1.</b> The Chair will call to order the <b>July</b> meeting of the Board.                                                                                                                                                                                      | 9  |
|                  | <b>2.</b> Invocation                                                                                                                                                                                                                                              | 9  |
|                  | <b>3.</b> Pledge of Allegiance                                                                                                                                                                                                                                    | 9  |
|                  | <b>4.</b> Conflict of Interest Disclosures                                                                                                                                                                                                                        | 11 |
|                  | <b>5.</b> <b><u>PUBLIC PARTICIPATION:</u></b> <i>Citizens wishing to address the Board are asked to please submit written input or pre-register with the County Administrator’s Office as outlined above, not later than 2:00 p.m. on Tuesday, July 14, 2020.</i> | 13 |
|                  | <b>6.</b> Board of Supervisors Comments                                                                                                                                                                                                                           | 15 |
|                  | <b>7.</b> <b><u>Consent Agenda:</u></b>                                                                                                                                                                                                                           |    |
|                  | a. Treasurer’s Report                                                                                                                                                                                                                                             | 17 |
|                  | b. Approval of Minutes                                                                                                                                                                                                                                            | 19 |
|                  | c. Review of Accounts & Claims                                                                                                                                                                                                                                    | 83 |

|              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |     |
|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
|              | d. Checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which has been heretofore approved.                                                                                                                                                                                                                                                                                                                                                        | 125 |
| 8.           | Highway Matters                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 127 |
| 7:30 p.m. 9. | <b><u>PUBLIC HEARINGS:</u></b> The Board will receive citizen input prior to considering the following:                                                                                                                                                                                                                                                                                                                                                                                                     |     |
|              | a. A request by Rock & Metal, LLC for a Special Use Permit to amend the Special Use Permit to expand the 30 approved construction camp sites to 80 construction camp sites on Tax Map Parcel 023B-1-V, with an address of 300A SMI Way, Farmville, VA and to convert to permanent camp sites after the construction project is completed.                                                                                                                                                                   | 129 |
|              | b. A request by County Industrial Development Authority to amend the County Zoning Ordinance to allow Data Centers as a by right permitted use in the C-1, General Commercial Zoning District and the I-1, General Industrial District and add a definition of Data Centers.                                                                                                                                                                                                                                | 143 |
|              | c. A request by County Industrial Development Authority for a Rezoning of Tax Map Parcel 039-A-3, near 230 Kelly Lane, Farmville, VA from A-2, Agricultural Residential to C-1, Commercial.                                                                                                                                                                                                                                                                                                                 | 149 |
|              | d. A request by Robert Llewellyn/Northern Manufacturing & Firearm Sales, LLC to add ammunition and firearm manufacturing as a use included in the Industry, Type I use definition and to allow Industry, Type I uses to operate by a Special Use permit in the C-1, General Commercial zoning district.                                                                                                                                                                                                     | 159 |
|              | e. A request by Robert Llewellyn/Northern Manufacturing & Firearm Sales, LLC for a Special Use permit to allow for an ammunition and firearm manufacturing facility on Tax Map Parcel 022-A-1-24, with an address of 3194 W 3rd St, Farmville, VA.                                                                                                                                                                                                                                                          | 165 |
|              | f. A request by Michael & Elizabeth Dowler for a Special Use Permit to construct and operate a campground and outdoor recreational facilities on Tax Map Parcel 25-A-21, near 2704 Charles Wood Lane, off Persimmon Tree Fork Road.                                                                                                                                                                                                                                                                         | 181 |
|              | g. An amendment to the County Zoning Ordinance to provide for and regulate the siting, installation, operation and decommissioning of alternative energy, or “green energy,” sources in the County.                                                                                                                                                                                                                                                                                                         | 215 |
|              | h. Pursuant to Section 15.2-2507 of the Code of Virginia, the Board will consider amendments to the FY 21 County Budget and FY 21 County School Budget, as follows:                                                                                                                                                                                                                                                                                                                                         | 227 |
|              | <ul style="list-style-type: none"><li>• <i>To amend the FY 21 County Budget and accept the distribution of \$1,989,387 of Federal Coronavirus Relief Funds to be appropriated and distributed by the Board of Supervisors.</i></li><li>• <i>To amend the FY21 County Budget and FY21 School Budget and accept the distribution of \$789,501.46 of Federal Coronavirus Relief Funds to be appropriated by the Board of Supervisors and distributed to the Prince Edward County Public Schools.</i></li></ul> |     |



**[This page intentionally left blank]**



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** --  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Closed Session

---

**Summary:**

I move that the Prince Edward County Board of Supervisors convene in Closed Session:

- a. For discussion and consideration of prospective candidates for employment for the position of County Administrator, pursuant to the exemption provided for in Section 2.2-3711(A)(1) of the *Code of Virginia*.

**Attachments:**

**Recommendation:** Convene in Closed Session.

Motion \_\_\_\_\_ Booth \_\_\_\_\_ Gilliam \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Jones \_\_\_\_\_ Wilck \_\_\_\_\_  
Emert \_\_\_\_\_ Pride \_\_\_\_\_

**[This page intentionally left blank]**





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 1, 2, 3  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett  
**Issue:** Call to Order, Invocation, Pledge of Allegiance, Remote Participation

---

**Summary:**

1. **Call To Order:** Chairman Townsend will call to order the **July** meeting of the Prince Edward Board of Supervisors.

Due to the COVID-19 Emergency, the Prince Edward County Board of Supervisors is operating pursuant to and in compliance with its “EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE.” While physical (in-person) access to these public meeting is not permitted, the public may participate in the meeting by calling: **1-425-436-6394, Access Code: 867576#** *(If busy, please call again.)*

2. **Invocation**
3. **Pledge of Allegiance.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

**[This page intentionally left blank]**



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 4  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett  
**Issue:** Conflict of Interest Act Disclosures

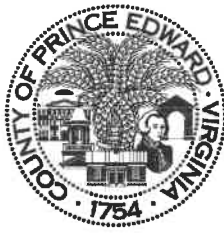
---

**Summary:** The Chair will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

**Attachments:** Conflict of Interest Disclosure

**Recommendation:**

Motion \_\_\_\_\_ Booth \_\_\_\_\_ Gilliam \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Jones \_\_\_\_\_ Wilck \_\_\_\_\_  
Emert \_\_\_\_\_ Pride \_\_\_\_\_



**STATEMENT OF DISCLOSURE**

**DECLARATION OF INTEREST**

1. Transaction Under Discussion/Consideration: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Nature of Public Official's Personal Interest Affected by the Transaction: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes \_\_\_\_\_ No \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

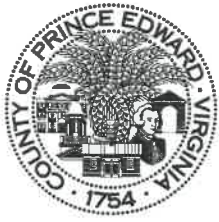
**DECLARATION OF ACCURACY**

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 5  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett  
**Issue:** Public Participation

**Summary:**

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person’s contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight’s agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

**OPPORTUNITIES FOR PUBLIC PARTICIPATING & PUBLIC INPUT**

Public Participation and Public Hearing comments for County meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one the following methods:

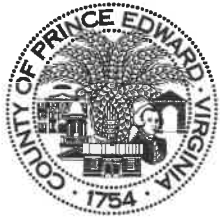
1. **Written Comments:** Please limit word count to no more than 500 words. Must be received by 2:00 p.m. the day of the meeting.
  1. **Mailed:** Board of Supervisors, P.O. Box 382, Farmville, VA 23901.
  - a. **E-Mailed:** Board of Supervisors: [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)
  - b. **County Dropbox:** Written comments may also be placed in the County “payment dropbox”, located in courthouse parking lot by 2:00 p.m. the day of the meeting.
  
2. **Verbal Comments:** Citizens may also participate remotely during the meeting. Using the meeting call-in information provided above, citizens may **phone-in to the meeting and provide comments during the Public Participation/Public Hearing portion of the agenda**; however, **citizens must pre-register** with the County Administrator’s Office at 434-392-8837 **by 2:00 p.m. the day of the meeting**. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

**Attachments:** Public Participation Tracking Form  
**Recommendation:** None.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |

# PUBLIC INPUT TRACKING LOG

| ITEM NUMBER | CITIZEN REMARK | REMARK DATE | REPEAT REMARK | STATUS |
|-------------|----------------|-------------|---------------|--------|
| 1           |                |             | Y N           |        |
| 2           |                |             |               |        |
| 3           |                |             |               |        |
| 4           |                |             |               |        |
| 5           |                |             |               |        |
| 6           |                |             |               |        |
| 7           |                |             |               |        |
| 8           |                |             |               |        |
| 9           |                |             |               |        |
| 10          |                |             |               |        |
| 11          |                |             |               |        |
| 12          |                |             |               |        |
| 13          |                |             |               |        |
| 14          |                |             |               |        |



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 6  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett  
**Issue:** Board of Supervisors Comments

---

**Summary:** The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

**Attachments:**

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

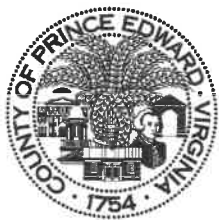
Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

**[This page intentionally left blank]**





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 7-a  
**Department:** Treasurer  
**Staff Contact:** Donna Nunnally  
**Issue:** Treasurer's Report

---

**Summary:** The Treasurer's Report will be available in the Table Pack.

**Attachments:**

**Recommendation:** Approval

Motion \_\_\_\_\_ Booth \_\_\_\_\_ Gilliam \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Jones \_\_\_\_\_ Wilck \_\_\_\_\_  
Emert \_\_\_\_\_ Pride \_\_\_\_\_

**[This page intentionally left blank]**



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 7-b  
**Department:** County Administration  
**Staff Contact:** Karin Everhart  
**Issue:** Approval of Minutes

---

**Summary:** Attached are draft minutes for the Board's review and approval.

**Attachments:** June 9, 2020 Draft Meeting Minutes  
June 23, 2020 Draft Meeting Minutes

**Recommendation:** Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

June 9, 2020

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 9<sup>th</sup> day of June, 2020; at 7:00 p.m., there were present:

Beverly M. Booth

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Trey Pyle, Deputy Emergency Coordinator; and Terri Atkins Wilson, County Attorney.

Chairman Townsend called the June meeting to order.

Chairman Townsend stated:

*Due to the COVID-19 Emergency, the Board of Supervisors is operating pursuant to and in compliance with its "EMERGENCY ORDINANCE TO EFFECTUATE TEMPORARY CHANGES IN CERTAIN DEADLINES AND TO MODIFY PUBLIC MEETING AND PUBLIC HEARING PRACTICES AND PROCEDURES TO ADDRESS CONTINUITY OF OPERATIONS ASSOCIATED WITH PANDEMIC DISASTER." This meeting is closed to in-person participation by the General Public, but citizens may listen to the meeting by calling 1-425-436-6394, Access Code: 867576#.*

Supervisor Emert offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosures

Supervisor Pride stated:

*As a member of the Prince Edward County Board of Supervisors, I, Odessa H. Pride, am disclosing that I have an interest in the adoption and appropriation of the FY 21 Prince Edward County School Budget, as I am periodically a part-time student tutor for the Prince Edward County Public Schools. As the Prince Edward County Board of Supervisors has no authority over setting the salaries or pay increases of School employees, I am able to participate in the adoption and appropriation of the school budget fairly, objectively and in the public interest. I have filed a statement of disclosure with the Office of the Prince Edward County Administrator, a copy of which is available for public review.*

Chairman Townsend stated:

*As a member of the Prince Edward County Board of Supervisors, I, Jerry R. Townsend, am disclosing that I have an interest in the adoption and appropriation of the FY 21 Prince Edward County School Budget, as my wife is an employee of the Prince Edward County Public Schools. As the Prince Edward County Board of Supervisors has no authority over setting the salaries or pay increases of School employees, I am able to participate in the adoption and appropriation of the school budget fairly, objectively and in the public interest. I have filed a statement of disclosure with the Office of the Prince Edward County Administrator, a copy of which is available for public review.*

Supervisor Booth stated:

*As a member of the Prince Edward County Board of Supervisors, I, Beverly M. Booth, am disclosing that I have a personal interest in the appropriation of the FY 21 Prince Edward County Budget, as my husband is an employee of the Prince Edward County Sheriff's Office. As the Prince Edward County Board of Supervisors has no authority over the expenditures and individual salaries of the Sheriff's Office, I am able to participate in the appropriation of the county budget fairly, objectively and in the public interest. I have filed a statement of disclosure with the Office of the Prince Edward County Administrator, a copy of which is available for public review.*

In Re: Public Participation

Chairman Townsend stated Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the

Board. To further assist public information, the Board requests the Administrator, Attorney or county staff to immediately correct any factual error that might occur.

Chairman Townsend then read the following:

Public Participation and Public Hearing comments for County meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one the following methods:

1. **Written Comments:** Please limit word count to no more than 500 words. Must be received by 2:00 p.m. the day of the meeting.
  - a. **Mailed:** Board of Supervisors, P.O. Box 382, Farmville, VA 23901.
  - a. **E-Mailed:** Board of Supervisors: [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)
  - b. **County Dropbox:** Written comments may also be placed in the County “payment dropbox”, located in courthouse parking lot by 2:00 p.m. the day of the meeting.
2. **Verbal Comments:** Citizens may also participate remotely during the meeting. Using the meeting call-in information provided above, citizens may **phone-in to the meeting and provide comments during the Public Participation/Public Hearing portion of the agenda**; however, **citizens must pre-register** with the County Administrator’s Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

Ian Danielsen urged the Board to vote against the proposal to terminate the County’s public-private partnership with STEPS recycling services program. He said the County’s use of STEPS Recycling services represents a mutually beneficial business relationship spanning two decades. The revenue generated helps employ six staff members who have disabilities. He expressed his encouragement for the Board to continue to deliver quality opportunities, impact self-sufficiency and reduce poverty throughout the region. He asked the Board to vote for the employees that demonstrate their abilities outweigh their disabilities when given the opportunity.

Sharon Harrup, President and CEO of STEPS, said she was on the call to make herself available should the Board have any questions during the discussion of the STEPS Recycling Center.

Austin Van Horn, District 2, said he and his community members would like to try to bring about changes that benefit all of Farmville; he said there have been several peaceful protests in Farmville despite assumptions of ulterior outcomes. He said they have shown that they seek to bring about justice for African American community; these peaceful Black Lives Matter protests have helped him be more informed on how the criminal justice system and our society overall ignore and oppress men and women of color. Members of the community are calling for help and we, in places of privilege, need to answer that call by listening to

their experiences, empathizing as much as we can with their struggles and implementing change that will bring about the level of comfort and respect that they deserve.

Kenneth Jackson, Lockett District, presented several concerns; he applauds the Board members on their professionalism and the way they conducted business, but hurtful that he needed to put something in the newspaper because one Board member decided they knew more than the majority rule. He said there are problems at the Rice dump site, one is a DEQ matter and the other is an OSHA matter. He said he has been working with Mr. Bartlett for three weeks trying to get this done. Mr. Jackson said the County is going in another direction towards a brighter future and we have to build on it together. He said we want to be a prosperous County and will face some hardships this year, we need to work together to fix these issues and these problems. He said he is behind the Board 100% as long as we are moving forward positively together.

Halley Chambers, Prospect District, said she learned there is talk of Luck Stone adding a concrete and asphalt plants. She said she is severely allergic to asphalt and asked what investigation has been done into the health implications for people that live near an asphalt plant as well as a concrete plant. Chairman Townsend said there would be time during the public hearing later in the meeting for that discussion, and thanked her for her participation.

In Re: Board Comments

Supervisor Pride thanked everyone for attending and said for all to remain safe.

Supervisor Cooper-Jones thanked all for attending remotely and to be safe.

Supervisor Booth thanked those for their participation and input.

Chairman Townsend thanked everyone for their support and said for all to be safe and to comply with the Governor's orders.

In Re: Consent Agenda

On motion of Supervisor Wilck, seconded by Supervisor Cooper-Jones, and carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

the Board accepted the Treasurer’s Report for May 2020; the minutes of the meetings held May 5, 2020, and May 12, 2020; Accounts and Claims, Board Mileage Sheets; and Salaries.

**Prince Edward Treasurer's Report - May 2020**

| <b>Name of Bank</b>            | <b>Bank Balance</b> | <b>Available Balance</b> |
|--------------------------------|---------------------|--------------------------|
| Benchmark Pooled Fund Account  | 12,286,000.96       | 12,286,000.96            |
| Wells Fargo Social Services    | 334,070.66          | 334,070.66               |
| Benchmark School Fund          | 2,680,243.14        | 2,680,243.14             |
| Benchmark Food Service         | 242,965.38          | 242,965.38               |
| <b>TOTAL</b>                   |                     | <b>15,543,280.14</b>     |
| <br>                           |                     |                          |
| <b>Certificates of Deposit</b> |                     |                          |
| Benchmark                      |                     | 609,724.91               |
| Farmers Bank                   |                     | 211,676.94               |
| <b>TOTAL</b>                   |                     | <b>821,401.85</b>        |
| <br>                           |                     |                          |
| <b>GRAND TOTAL</b>             |                     | <b>16,364,681.99</b>     |

*Accounts & Claims:*

| <u>BOARD OF SUPERVISORS</u> |                     |          |          |
|-----------------------------|---------------------|----------|----------|
| Business Card               | VML advertising     | 75.00    |          |
|                             | Board meeting meals | 50.75    |          |
|                             | Return credit       | -249.99  | -124.24  |
| Farmville Newsmedia         | Advertising         |          | 1,032.36 |
| US Cellular                 | Cellular service    |          | 265.00   |
| <br>                        |                     |          |          |
| <u>COUNTY ADMINISTRATOR</u> |                     |          |          |
| US Cellular                 | Cellular service    |          | 126.12   |
| Business Data of VA, Inc.   | Norton antivirus    |          | 119.85   |
| Key Office Supply           | Cartridges          | 2,527.24 |          |
|                             | Greenbar paper      | 413.94   |          |
|                             | Staplers            | 25.99    | 2,967.17 |



|                             |                                      |           |
|-----------------------------|--------------------------------------|-----------|
|                             | <u>INDEPENDENT AUDITOR</u>           |           |
| McGriff Insurance Services  | OPEB accounting                      | 6,608.00  |
|                             | <u>COMMISSIONER OF REVENUE</u>       |           |
| Farmville Newsmedia         | Advertising                          | 73.74     |
| Treasurer of Virginia       | Online service                       | 71.10     |
| Business Data of VA, Inc.   | Vehicle assess book                  | 293.52    |
|                             | <u>ASSESSOR</u>                      |           |
| Wampler-Eanes Appraisal     | Reassessment                         | 14,355.00 |
|                             | <u>TREASURER</u>                     |           |
| TACS, P.C.                  | Title search fees                    | 1,433.05  |
| Benchmark Community Bank    | Payflow/Paypal                       | 15.50     |
| Treasurer of Virginia       | Online service                       | 71.10     |
| Weldon Cooper Center        | Live class                           | 150.00    |
|                             | Webinar                              | 100.00    |
| BAI Treasurers User Group   | Membership dues                      | 500.00    |
| Key Office Supply           | Rubber bands                         | 3.36      |
|                             | Copy paper                           | 99.98     |
|                             | Hi-Liters                            | 5.54      |
| DMV                         | DMV Stop fees                        | 1,175.00  |
|                             | <u>INFORMATION TECHNOLOGY</u>        |           |
| Business Data of VA, Inc.   | Contract agreement                   | 4,500.00  |
|                             | Travel & expense                     | 1,950.00  |
| BAI Municipal Software      | Annual maintenance                   | 5,765.00  |
| ComputerPlus Sales/Service  | Printer service contract             | 79.00     |
|                             | <u>ELECTORAL BOARD AND OFFICIALS</u> |           |
| Election Systems & Software | Maintenance service contract         | 5,930.00  |
| Owen G Dunn Company         | Ballots                              | 3,414.37  |
| Farmville Newsmedia         | Advertising                          | 159.77    |
|                             | <u>REGISTRAR</u>                     |           |
| Lynette Wright              | Postage                              | 11.30     |
|                             | COVID piling supplies                | 66.50     |
|                             | Baggies / spray bottle               | 23.17     |
| Key Office Supply           | Labels                               | 97.16     |
|                             | Copy paper / legal paper             | 129.85    |
|                             | Envelopes                            | 639.40    |
| Owen G Dunn Co.             | Polling signs                        | 165.45    |
|                             | COVID 19 signage                     | 40.00     |
|                             | <u>CIRCUIT COURT</u>                 |           |
| Key Office Supply           | Water                                | 18.58     |
|                             | <u>GENERAL DISTRICT COURT</u>        |           |
| Quadient Leasing USA, Inc.  | Machine lease GDC                    | 350.19    |

|                   |                       |        |          |
|-------------------|-----------------------|--------|----------|
| Key Office Supply | Machine stands        | 359.80 |          |
|                   | Heater                | 42.99  |          |
|                   | Hldr/orgnzer/cup      | 115.54 |          |
|                   | Diff in supplies      | 21.00  |          |
|                   | Desk trays            | 93.28  |          |
|                   | Strps/file bx/orgnznr | 71.83  |          |
|                   | Keyboards             | 479.86 |          |
|                   | Label maker           | 45.73  |          |
|                   | Batteries/tape        | 26.29  |          |
|                   | Magazine rack         | 259.99 | 1,516.31 |

JUVENILE & DOMESTIC COURT

|                             |                          |        |          |
|-----------------------------|--------------------------|--------|----------|
| Quadient Finance USA, Inc.  | Postage                  |        | 2,000.00 |
| Quadient Leasing USA, Inc.  | Machine lease JDR        |        | 394.87   |
| Diamond Springs Water, Inc. | Water & equipment rental |        | 60.65    |
| Key Office Supply           | VRT FB95530              | 179.90 |          |
|                             | Desk chairs              | 557.00 | 736.90   |

SPECIAL MAGISTRATES

|                     |                    |  |       |
|---------------------|--------------------|--|-------|
| Business Card       | UV Disinfect light |  | 42.11 |
| Christopher Salerno | Face masks         |  | 82.11 |

CLERK OF THE CIRCUIT COURT

|                             |                           |        |        |
|-----------------------------|---------------------------|--------|--------|
| Quadient Leasing USA, Inc.  | Postage lease payment     |        | 382.29 |
| CenturyLink                 | Phone                     |        | 57.85  |
| Diamond Springs Water, Inc. | Water & equipment rental  |        | 46.70  |
| Key Office Supply           | Wireless keyboard / mouse | 127.28 |        |
|                             | Microwave                 | 239.95 |        |
|                             | Copy paper                | 249.75 | 616.98 |

LAW LIBRARY

|                         |                 |  |        |
|-------------------------|-----------------|--|--------|
| Relx Inc DBA LexisNexis | Monthly payment |  | 366.00 |
|-------------------------|-----------------|--|--------|

COMMONWEALTH'S ATTORNEY

|                           |                      |        |        |
|---------------------------|----------------------|--------|--------|
| Business Data of VA, Inc. | Norton antivirus     |        | 39.95  |
| Key Office Supply         | Soap/scssrs/call bll | 42.51  |        |
|                           | Stand/stmp/hldr/pens | 130.67 |        |
|                           | Staples              | 24.99  |        |
|                           | Mouse pads           | 15.98  | 214.15 |

VICTIM WITNESS ASSISTANCE PROGRAM

|            |              |  |        |
|------------|--------------|--|--------|
| Cindy Sams | Rug / fridge |  | 200.16 |
|------------|--------------|--|--------|

SHERIFF

|                           |                      |       |        |
|---------------------------|----------------------|-------|--------|
| Business Card             | Dog leads            | 37.89 |        |
|                           | Postage/print powder | 90.15 |        |
|                           | HDMI cable           | 9.97  | 138.01 |
| MedTox Diagnostics, Inc.  | Drug test kits       |       | 617.66 |
| MedTox Laboratories, Inc. | Drug testing         |       | 50.00  |

|                             |                          |          |          |
|-----------------------------|--------------------------|----------|----------|
| East End Motor Co. Inc.     | Tail light assembly      | 255.56   |          |
|                             | Brake installation       | 683.91   |          |
|                             | Wheel shield/inspection  | 247.62   |          |
|                             | Inspection               | 20.00    | 1,207.09 |
| Express Care                | Oil changes              |          | 300.28   |
| Kenbridge Tire              | Calibration              |          | 25.00    |
| Third Street Wrecker        | Tow hook fee             |          | 175.00   |
| Verizon Connect NWF, Inc.   | GPS service              |          | 394.80   |
| Verizon Wireless            | Vehicle modem service    | 600.83   |          |
|                             | Accred phones            | 81.80    | 682.63   |
| Kinex Networking Solutions  | Remote backup            |          | 58.85    |
| CenturyLink                 | Phone                    | 10.36    |          |
|                             | Sheriff's VCIN           | 7.97     | 18.33    |
| US Cellular                 | Cellular service         |          | 1,263.61 |
| Brandon Yoder               | Meals                    |          | 183.36   |
| Business Data of VA, Inc.   | Norton antivirus         |          | 79.90    |
| Diamond Springs Water, Inc. | Water & equipment rental |          | 61.60    |
| Key Office Supply           | Copy paper               | 174.75   |          |
|                             | Monthly planner          | 25.18    |          |
|                             | CD spindle               | 29.98    |          |
|                             | Cartridges               | 197.28   | 427.19   |
| Walmart Community / SYNCB   | TV return credit         | -178.00  |          |
|                             | TV / tilt mount          | 178.00   |          |
|                             | TV / tilt mount          | 17.96    |          |
|                             | Supplies                 | 15.74    |          |
|                             | Badge holder / clips     | 12.45    | 46.15    |
| O. O. Stiff, Inc.           | John service             |          | 680.00   |
| Kustom Signals, Inc.        | Radar cable              |          | 26.00    |
| Axon Enterprise, Inc.       | Taser hlstrs/wrntees     | 1,800.50 |          |
|                             | Taser batteries          | 477.00   |          |
|                             | Tasers                   | 5,565.00 | 7,842.50 |
| DMV                         | Special ID               |          | 10.00    |
| Galls, LLC                  | Mag light                | 122.00   |          |
|                             | BDUs                     | 100.00   |          |
|                             | Belts                    | 93.64    | 315.64   |
| Matthew Bender & Co., Inc.  | Legislative summary 20   |          | 111.43   |
| Stopstick, LTD              | Stop sticks              |          | 5,195.00 |

RICE VOLUNTEER FIRE DEPARTMENT

|                             |                   |  |        |
|-----------------------------|-------------------|--|--------|
| County Waste                | Trash collection  |  | 53.17  |
| Ellington's Lawn Service    | Mowing            |  | 225.00 |
| Fire & Safety Equipment Co. | Vests & lettering |  | 497.43 |
| Dominion Energy Virginia    | RVFD electric     |  | 179.93 |

PROSPECT VOLUNTEER FIRE DEPARTMENT

|                                     |                   |        |        |
|-------------------------------------|-------------------|--------|--------|
| Fire & Safety Equipment Co.         | Fire ext recharge |        | 47.00  |
| NAPA of Farmville                   | Battery           | 428.97 |        |
|                                     | Gloves            | 57.97  | 486.94 |
| Pamplin Exxon                       | Fuel              |        | 28.51  |
| Prince Edward County Public Schools | Diesel            |        | 107.75 |

|                                |               |        |
|--------------------------------|---------------|--------|
| Prince Edward Overhead Doors   | Button remote | 185.00 |
| Prince Edward County Treasurer | Gas           | 59.87  |

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

|                                         |                        |           |
|-----------------------------------------|------------------------|-----------|
| Atlantic Emergency                      | DVFD Truck 1st payment | 48,796.50 |
| Darlington Heights Volunteer Fire Dept. | Internet / parts / ink | 197.11    |
| Hill & Davis, CPA PC                    | Filed tax forms        | 100.00    |
| Southside Electric Cooperative          | Electric               | 230.97    |

MEHERRIN VOLUNTEER FIRE DEPARTMENT

|                      |                  |          |
|----------------------|------------------|----------|
| C W Williams         | Equipment repair | 1,456.15 |
| Parker Oil Co., Inc. | Diesel           | 439.15   |
| Verizon Wireless     | Phone            | 98.29    |

EMERGENCY SERVICES

|                   |                       |          |
|-------------------|-----------------------|----------|
| Timmons Group     | Address X reference   | 190.00   |
| Business Card     | Spray bottles         | 42.10    |
|                   | Funnels               | 8.41     |
| Interstate Rescue | KN95 masks            | 2,277.44 |
|                   | Thermometers          | 314.33   |
| Lowe's            | Brackets / boards     | 17.00    |
| Southern States   | Sanitizr spry bottles | 18.13    |
| Vernon Company    | KN95 masks            | 2,112.13 |
|                   | Face masks            | 3,700.00 |
| Korman Signs      | Signs/posts/hardware  | 2,858.14 |

REGIONAL JAIL & DETENTION

|                              |                       |          |
|------------------------------|-----------------------|----------|
| Southside Outreach Detention | Electronic monitoring | 1,824.00 |
|------------------------------|-----------------------|----------|

BUILDING OFFICIAL

|                 |                      |       |
|-----------------|----------------------|-------|
| US Cellular     | Cellular service     | 32.03 |
| Coy Leatherwood | Meals                | 31.88 |
|                 | Meeting registration | 45.00 |

ANIMAL CONTROL

|                              |                  |        |
|------------------------------|------------------|--------|
| Farmville Wholesale Electric | Ballast          | 73.92  |
| Puckett Construction         | Excavator rental | 300.00 |
| Dominion Energy Virginia     | Animal shelter   | 140.30 |
| CenturyLink                  | Phone            | 137.37 |
| US Cellular                  | Cellular service | 76.05  |
| Sherwin Williams Co.         | Epoxy / supplies | 228.72 |

MEDICAL EXAMINER

|                       |         |       |
|-----------------------|---------|-------|
| Treasurer of Virginia | Coroner | 20.00 |
|-----------------------|---------|-------|

SANDY RIVER RESERVOIR

|                       |                        |          |
|-----------------------|------------------------|----------|
| Hurt & Proffitt, Inc. | PMP/Splwy cap analysis | 2,000.00 |
|-----------------------|------------------------|----------|

GENERAL PROPERTIES

|                    |                      |        |
|--------------------|----------------------|--------|
| Fire Sprinkler LTD | Sprinkler inspection | 515.00 |
|--------------------|----------------------|--------|

|                                     |                                   |           |           |
|-------------------------------------|-----------------------------------|-----------|-----------|
| Southside Electric Cooperative      | Electric                          |           | 24.76     |
| Dominion Energy Virginia            | Roy Clark monument                | 8.14      |           |
|                                     | SCOPE building                    | 45.47     |           |
|                                     | Courthouse                        | 11,866.66 |           |
|                                     | STEPS Headquarters                | 731.90    |           |
|                                     | Sheriff shed                      | 6.59      |           |
|                                     | Worsham Clerks office             | 12.59     |           |
|                                     | Lights at Rice                    | 123.69    |           |
|                                     | Ag building                       | 751.34    |           |
|                                     | Shop                              | 26.89     | 13,573.27 |
| Town of Farmville                   | Water & sewer                     |           | 262.30    |
| AT&T                                | Shop phone                        |           | 44.66     |
| CenturyLink                         | Phone                             |           | 65.08     |
| US Cellular                         | Cellular service                  |           | 64.06     |
| National Flood Insurance Program    | Flood insurance-Courthouse        |           | 1,225.00  |
| O. O. Stiff, Inc.                   | Monthly service                   |           | 100.00    |
| Diamond Paper Company               | Dispenser                         | 10.10     |           |
|                                     | Hand sanitizer                    | 177.18    |           |
|                                     | Cleaner/twl/soap/tp               | 717.57    |           |
|                                     | Glybet/bleach                     | 110.02    |           |
|                                     | Trsh bgs/flves/blch               | 570.07    |           |
|                                     | Soap/glves/cleaner                | 799.39    | 2,384.33  |
| Unifirst Corporation                | Cleaning rentals                  |           | 152.18    |
| Walmart Community/SYNCB             | Cleaning supplies                 |           | 85.87     |
| Astrophysics, Inc.                  | Xray troubleshooting              |           | 1,880.00  |
| Business Card                       | Electric motor                    |           | 468.00    |
| Farmville Wholesale Electric        | Ballast                           |           | 129.24    |
| Grainger                            | Batteries                         | 4.46      |           |
|                                     | Transmitter                       | 46.90     | 51.36     |
| J R Tharpe Trucking Co.             | Stone & hauling                   |           | 431.72    |
| Lowe's                              | Cat 6 insert/pltes                |           | 56.55     |
| Price Supply Co., Inc.              | Handle & stem                     | 14.73     |           |
|                                     | Stems / sink repair               | 103.80    | 118.53    |
| Cintas Corporation #524             | Uniform rentals                   |           | 672.77    |
| Mike Smith                          | Ag Bldg sink parts                |           | 12.87     |
| Taylor-Forbes Equipment Co.         | Safety glasses                    | 30.14     |           |
|                                     | Trimmer head / charges            | 24.93     | 55.07     |
| Prince Edward County Public Schools | Diesel                            |           | 99.52     |
| NAPA of Farmville                   | Trailer hitch pin                 | 42.68     |           |
|                                     | Lights                            | 57.99     |           |
|                                     | Trailer hitch adptr               | 31.99     |           |
|                                     | Trailer jack                      | 61.99     | 194.65    |
|                                     | <u>CANNERY</u>                    |           |           |
| Virginia Food Works                 | Commercial contract               |           | 2,916.67  |
| Southside Electric Cooperative      | Electric                          |           | 290.01    |
| CenturyLink                         | Phone                             |           | 279.69    |
|                                     | <u>COMPREHENSIVE SERVICES ACT</u> |           |           |
| Acewall Scholars                    | Professional services             |           | 1,100.00  |

|                             |                       |  |           |
|-----------------------------|-----------------------|--|-----------|
| Bear Creek Academy          | Professional services |  | 7,220.00  |
| Building Blocks to Success  | Professional services |  | 80.00     |
| Morgan Carraway             | Professional services |  | 1,442.00  |
| Centra Health               | Professional services |  | 17,314.50 |
| Chestnut Hill Mental Health | Professional services |  | 8,250.00  |
| Faison School for Autism    | Professional services |  | 5,693.00  |
| Harbor Point Behavioral     | Professional services |  | 5,740.00  |

PLANNING

|                           |                    |        |        |
|---------------------------|--------------------|--------|--------|
| Donald B. Gilliam         | Commission meeting |        | 100.00 |
| Preston Hunt              | Commission meeting | 100.00 |        |
|                           | Mileage            | 23.00  | 123.00 |
| Robert M. Jones           | Commission meeting | 100.00 |        |
|                           | Mileage            | 5.75   | 105.75 |
| Clifford Jack Leatherwood | Commission meeting |        | 100.00 |
| Whitfield Paige           | Commission meeting |        | 100.00 |
| John W. Peery, Jr.        | Commission meeting | 100.00 |        |
|                           | Mileage            | 1.73   | 101.73 |
| John C. Prengaman         | Commission meeting | 100.00 |        |
|                           | Mileage            | 5.75   | 105.75 |
| Brett Von Cannon Watson   | Commission meeting |        | 100.00 |
| US Cellular               | Cellular service   |        | 64.06  |

ECONOMIC DEVELOPMENT

|             |                  |  |       |
|-------------|------------------|--|-------|
| US Cellular | Cellular service |  | 45.03 |
|-------------|------------------|--|-------|

TOURISM

|                          |                          |  |       |
|--------------------------|--------------------------|--|-------|
| Dominion Energy Virginia | Visitors center electric |  | 70.92 |
| Town of Farmville        | Water & sewer            |  | 48.84 |

FLOOD & EROSION CONTROL

|                                      |                         |  |        |
|--------------------------------------|-------------------------|--|--------|
| Hurt & Proffitt, Inc.                | Storm water plan review |  | 540.00 |
| Stormwater Solutions & Services, LLC | Storm water plan review |  | 296.50 |

COOPERATIVE EXTENSION OFFICE

|             |       |  |        |
|-------------|-------|--|--------|
| CenturyLink | Phone |  | 123.70 |
|-------------|-------|--|--------|

GENERAL EXPENSE

|                       |       |  |           |
|-----------------------|-------|--|-----------|
| Segra                 | Phone |  | 2,597.43  |
| James River Solutions | Gas   |  | 10,153.15 |

CAPITAL PROJECTS

|                                  |                      |        |          |
|----------------------------------|----------------------|--------|----------|
| Business Data of VA, Inc.        | Computer supplies    | 64.45  |          |
|                                  | Remote PC            | 259.95 |          |
|                                  | Partition editor     | 159.95 |          |
|                                  | Winzip               | 7.99   | 492.34   |
| Crabtree, Rohrbaugh & Associates | CH Construction      |        | 6,924.43 |
| Lowe's                           | Blinds               |        | 110.16   |
| Timmons Consulting Service       | Consulting services  |        | 4,683.00 |
| Commtronics of Virginia          | Sally port equipment |        | 1,374.94 |

|                      |                       |           |           |
|----------------------|-----------------------|-----------|-----------|
| Key Office Supply    | Cubicle configuration | 1,571.69  |           |
|                      | Furniture             | 11,547.80 | 13,119.49 |
| Mountain Creek Signs | Road sign installed   |           | 600.00    |

FORFEITED DRUG ASSETS

|                      |                     |  |       |
|----------------------|---------------------|--|-------|
| Thomson Reuters-West | Court screen access |  | 63.00 |
|----------------------|---------------------|--|-------|

WATER FUND

|                   |               |  |       |
|-------------------|---------------|--|-------|
| Town of Farmville | Water & sewer |  | 21.10 |
|-------------------|---------------|--|-------|

SEWER FUND

|                          |            |  |       |
|--------------------------|------------|--|-------|
| Dominion Energy Virginia | Sewer pump |  | 45.75 |
|--------------------------|------------|--|-------|

COLLECTIONS

|                                     |                        |          |          |
|-------------------------------------|------------------------|----------|----------|
| East End Motor Co., Inc.            | Wrecker service        | 250.00   |          |
|                                     | Flat tire repair       | 179.74   |          |
|                                     | Flat tire              | 42.75    |          |
|                                     | Tires                  | 1,069.74 |          |
|                                     | Service call           | 323.00   | 1,865.23 |
| Goodman Truck & Tractor             | Shim / gasket          |          | 11.63    |
| J R Tharpe Trucking Co.             | Stone & hauling        |          | 207.70   |
| Llewellyn Metal Works, Inc.         | Repair can             | 2,452.10 |          |
|                                     | Gate Green Bay         | 870.00   | 3,322.10 |
| Lowe's                              | Keys                   |          | 12.25    |
| Schmidt's Repair Service            | Service Mack diesel    |          | 138.09   |
| Emanuel Tire of Virginia            | Tire recycling         |          | 1,355.60 |
| Southside Electric Cooperative      | Electric               |          | 153.65   |
| Dominion Energy Virginia            | Rice collection center | 44.20    |          |
|                                     | Cell C pump station    | 37.12    |          |
|                                     | Green Bay site         | 37.84    |          |
|                                     | Schlse leachate pump   | 48.23    |          |
|                                     | Worsham site           | 46.52    |          |
|                                     | Prospect site          | 48.02    |          |
|                                     | Scalehouse             | 64.44    |          |
|                                     | Landfill site          | 20.21    | 346.58   |
| CenturyLink                         | Phone                  | 128.34   |          |
|                                     | Phone - Worsham        | 47.46    | 175.80   |
| US Cellular                         | Cellular service       | 4,150.00 | 32.03    |
| Verizon                             | Phone                  |          | 143.53   |
| O. O. Stiff, Inc.                   | Monthly service        |          | 702.50   |
| Prince Edward County Public Schools | Diesel                 |          | 1,559.95 |
| Bo's Hydraulics, Inc.               | Rebuilt pump           |          | 1,230.17 |

LANDFILL OPERATIONS

|                         |                            |           |           |
|-------------------------|----------------------------|-----------|-----------|
| Southern States         | Grass seed / fertilizer    |           | 134.94    |
| Resource International  | Project management expense | 2,967.35  |           |
|                         | Landfill monitoring        | 13,653.19 |           |
|                         | SWP PJT Compliance mgmt.   | 924.00    | 17,544.54 |
| Anderson Tire Co., Inc. | Tire repair                |           | 86.90     |
| Arc3 Gases              | Tank rental                | 28.80     |           |

|                                     |                         |          |          |
|-------------------------------------|-------------------------|----------|----------|
|                                     | Paint / hazmat          | 90.32    | 119.12   |
|                                     | Service charge          | 20.21    |          |
| Carter Machinery Co. Inc.           | Repair 963C             | 1,187.91 |          |
|                                     | Damper                  | 254.19   |          |
|                                     | Parts for 816B          | 226.10   |          |
|                                     | Keys                    | 77.90    |          |
|                                     | Seal & elbow            | 37.44    |          |
|                                     | Hydraulic fluid         | 665.61   |          |
|                                     | Repair 816C             | 1,998.61 |          |
|                                     | Oil                     | 585.75   |          |
|                                     | Seal                    | 23.98    |          |
|                                     | Excluder                | 17.46    | 5,095.16 |
| Cavalier Hose & Fittings            | Hose connector          |          | 7.28     |
| Paul Lanlois                        | Bolts                   |          | 9.58     |
| Lowe's                              | Screws/washers          |          | 11.37    |
| NAPA of Farmville                   | Shop towel/penetrant    | 32.96    |          |
|                                     | Start fluid/lubricant   | 17.57    |          |
|                                     | Trailer hitch           | 14.49    |          |
|                                     | Transfer pumps          | 196.47   |          |
|                                     | Adapter/brake cleaner   | 70.17    |          |
|                                     | Tie down                | 29.99    |          |
|                                     | Hose/ftng/clmp/glue     | 39.83    |          |
|                                     | Air & fuel filter       | 179.53   |          |
|                                     | Relay/wire/fuse         | 44.46    |          |
|                                     | Elbws/pipe/cap/adptr    | 513.31   |          |
|                                     | Air filter              | 154.99   |          |
|                                     | Oil filter/oil          | 166.96   |          |
|                                     | Oil                     | 200.56   |          |
|                                     | Return oil credit       | -126.98  |          |
|                                     | Brake fluid             | 49.98    |          |
|                                     | Jck/tstr/multi-meter    | 136.96   |          |
|                                     | Windshield fluid/pliers | 20.98    |          |
|                                     | Trans fluid             | 186.99   | 1,929.22 |
| Pairet's, Inc.                      | Sign                    |          | 25.00    |
| Watts Industrial Equipment          | Equipment repair        |          | 545.00   |
| CenturyLink                         | Phone                   |          | 113.68   |
| US Cellular                         | Cellular service        |          | 45.03    |
| Prince Edward County Public Schools | Diesel                  |          | 293.85   |

**RETIREMENT BENEFIT FUND**

|                |                 |  |          |
|----------------|-----------------|--|----------|
| Vicki K. Johns | Retiree benefit |  | 1,187.00 |
|----------------|-----------------|--|----------|

**PIEDMONT COURT SERVICES**

|                          |                       |        |        |
|--------------------------|-----------------------|--------|--------|
| Redwood Toxicology Lab   | Drug tests            |        | 218.51 |
| Farmville Printing       | Printing & binding    |        | 75.00  |
| Southside Messenger      | Advertising           |        | 396.00 |
| Dominion Energy Virginia | Electric              |        | 128.17 |
| Connie Stimpson          | Postal services       | 17.48  |        |
|                          | Mileage               | 6.78   |        |
|                          | Kiosk check-in system | 181.94 | 206.20 |



|                            |                    |          |
|----------------------------|--------------------|----------|
| CenturyLink                | Fax line           | 145.82   |
| SEGRA                      | Phone              | 314.07   |
| SRP Corporation, LLC       | Rent               | 2,750.00 |
| Zachary Ayoub              | Mileage            | 48.01    |
| Key Office Supply          | Sticky notes       | 14.96    |
|                            | Soap               | 33.18    |
|                            | Name plates        | 30.24    |
| Phelps Locksmith Service   | Re-key door & keys | 110.00   |
| Business Card              | PCS Zoom meeting   | 15.74    |
| Farmville Herald           | Subscription       | 36.00    |
| Business Data of VA, Inc.  | Norton antivirus   | 39.95    |
| Kinex Networking Solutions | Remote backup      | 120.00   |
| CMI, Inc.                  | Alco sensors       | 615.66   |

PCS SUPERVISION FEES EXPENDITURES

|                 |              |        |
|-----------------|--------------|--------|
| Connie Stimpson | Thermometers | 262.60 |
|-----------------|--------------|--------|

In Re: Livestock Claim

Mr. Bartlett stated a livestock claim was received from Paul and LoriBelle Paluszka. He said that on April 26, 2020, they had 58 chickens killed by dogs, the owners of which are unknown. The breed of the chickens is the result of crossing White Rock rooster with Rhode Island Red hen.

Chairman Townsend asked if there was documentation, and requested that in the future, photos be made available to the Board for review.

Mr. Bartlett said the Animal Control Officers investigated the report.

Mr. Adam Mumma, Chief Animal Control Officer, stated during their investigation, they found substantial feathers and large dog prints that were too large to be coyote tracks. He said no neighbors saw the dogs; he said the chickens had been confined within a “snow fence” or orange barrier and the coop but not all of them had gone into the coop.

Supervisor Wilck made a motion, seconded by Supervisor Cooper-Jones, to approve the payment of the claim of \$580.00; the motion carried:

|      |                                                                                                                                                                |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

In Re: FY 21 Budget Appropriation

Mr. Bartlett stated that on May 5, 2020, the Board of Supervisors approved the FY21 Budget for Prince Edward County. The resolution adopted on that date listed a total budget of \$59,038,640 which included a School budget of \$26,675,355 and a School Cafeteria Budget of \$1,491,347.

After the Board of Supervisors adopted the FY21 County budget, the Governor and General Assembly reduced funding to Schools across the Commonwealth in response to the loss of revenue the Commonwealth estimates will occur as a result of the economic disruption caused by the pandemic. For Prince Edward County, the state funding reduction totaled \$412,809 for the schools operating budget and \$1,494 for the Schools Food services budget. Most of the funding reduction from the state occurred in two revenue categories. The compensation supplement of \$173,431 which was to fund a 2% pay increase was completely eliminated and the At-Risk program was reduced by \$138,511. These two items accounted for \$311,942 of the \$412,809 in revenue reduction. The schools had planned on providing a 2% across-the-board pay increase which would have cost \$370,675.

Mr. Bartlett said the amended budget for the School system reflects the state revenue and County reductions. Compared to the Budget of \$26,852,999 contained in the School Budget request dated March 31, 2020, the final Budget now submitted had to be reduced by \$590,453. This includes both the \$412,809 state funding reduction and the \$177,644 County reduction.

Mr. Bartlett stated that while the Board approved the FY21 Budget, funds cannot be expended until the money is actually appropriated. Historically, the Board waits until the June meeting to appropriate the budget for the new fiscal year. He said the Annual Resolution of Appropriation empowers County officers to expend funds and manage cash assets in accordance with the policies contained in the resolution and reviewed the specific amounts appropriated by cost centers.

Mr. Bartlett said that due to the uncertainty of the impact of the economic disruption caused by the pandemic, the Board of Supervisors has restricted the expenditure of funds on capital projects. Until otherwise amended, capital project expenditures can only be approved by a vote of the Board which will be on a case by case basis.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to approve the amended FY21 School System Budget; the motion carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

Supervisor Cooper-Jones made a motion, seconded by Supervisor Pride, to approve the Annual Resolution of FY21 Appropriations and to appropriate the FY21 Budget as submitted; the motion carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

**ANNUAL RESOLUTION OF APPROPRIATION OF THE COUNTY OF PRINCE EDWARD  
FOR THE FISCAL YEAR ENDING JUNE 30, 2021**

*A resolution to appropriate designated funds and account from specified estimated revenues for FY 2020/or the operating budget and the Capital Improvements Program for the County of Prince Edward and to authorize and empower County officers to expend funds and manage cash assets; and to establish policies under which funds will be expended and managed*

The Prince Edward County Board of Supervisors does hereby resolve on this 9th day of June 2020 that, for the fiscal year beginning on July 1, 2020, and ending on June 30, 2021, the following sections are hereby adopted.

- Section 1. The cost centers shown on the attached letter labeled FY 2020-2021 Appropriations are hereby appropriated from the designated estimated revenues as approved by the Board of Supervisors on May 5, 2020 for FY 2020-2021.
- Section 2. Appropriations, in addition to those contained in this general Appropriations Resolution, may be made by the Board of Supervisors, only if deemed appropriate and there is available in the fund unencumbered or unappropriated sums sufficient to meet such appropriations.
- Section 3. All appropriations herein authorized shall be on the basis of cost centers for all departments and agencies and by Category.
- Section 4. The Social Services Board is separately granted authority for implementation of the appropriated funds for their respective operations. By this resolution the Social Services Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within its respective funds in any amount.

- Section 5. The School Board is separately granted authority for implementation of the appropriated funds for their respective operations. Appropriations for the School Board are by Category. By this resolution the School Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within a category.
- Section 6. The County Administrator is expressly authorized to approve transfers of any unencumbered balance or portion thereof from one classification of expenditure to another within the same Fund with the exception of Constitutional Officers for the efficient operation of government. Transfers into or out of a department of a Constitutional Officer requires prior approval of the Board of Supervisors.
- Section 7. All outstanding encumbrances, both operating and capital, at June 30, 2020 shall be re-appropriated to the FY2021 fiscal year to the same cost center and account for which they are encumbered in the previous year.
- Section 8. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than those involving ongoing operational projects, or programs supported by grants or County funds, which must be preapproved by the County Administrator or his designee and submitted to the Board of Supervisors for final approval. Such funds must be applied to the purpose for which they were originally approved.
- Section 9. Appropriations previously designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project if funding is available from all planned sources, or until the Board of Supervisors, by appropriate ordinance, resolution or other action changes or eliminates the appropriation. Upon completion of a capital project, the County Administrator is hereby authorized to close out the project and return to the funding source any remaining balances. This section applies to all existing appropriations for capital projects at June 30, 2020 and appropriations as they are made in the FY 2021 Budget. The County Administrator is hereby authorized to approve construction change orders to contracts up to an increase of \$10,000.00 as long as funds are available from the funding sources and approve all change orders for reduction of contracts.
- Section 10. The approval of the Board of Supervisors of any grant of funds to the County shall constitute the appropriation of both the revenue to be received from the grant and the County's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end of the fiscal year but shall remain appropriated until completion of the project or until the Board of Supervisors, by appropriate action, changes or eliminates the appropriation. The County Administrator may increase or reduce any grant appropriation to the level approved by the granting agency during the fiscal year. The County Administrator may approve necessary accounting transfers between departments and funds to enable the grant to be accounted for in the correct manner. Upon completion of a grant project, the County Administrator is authorized to close out the grant and return to the funding source any remaining balance. This section applies to appropriations for grants outstanding at June 30, 2020 and appropriations in the FY 2021 Budget.
- Section 11. The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the Federal Government to the level approved by the responsible state or federal agency.

- Section 12. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds as deemed necessary up to amounts budgeted or in accordance with any existing bond resolutions that specify the matter in which transfers are to be made.
- Section 13. The Treasurer may advance monies to and from the various funds of the County to allow maximum cash flow efficiency. The advances must not violate County bond covenants or other legal restrictions that would prohibit an advance. The Treasurer is authorized and directed to credit all interest received from the investment of all County funds to the General fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.
- Section 14. All procurement activities with funds appropriated herein shall be made in accordance with the County purchasing policy and applicable state statutes.
- Section 15. It is the intent of this resolution that funds be expended for the purpose indicated in the budget; therefore, budgeted funds may not be transferred from operating expenditures to capital projects or from capital projects to operating expenses without the prior approval from the Board of Supervisors. Also, funds may not be transferred from one capital project to another without the prior approval of the Board of Supervisors.
- Section 16. The County Administrator is authorized, pursuant to State statute, to issue orders and checks for payments where funds have been budgeted, appropriated, and where sufficient funds are available. A listing of vendor payments shall be presented to the Board of Supervisors for information not less frequently than monthly.
- Section 17. Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional and proportionate appropriations - the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all the appropriations in full. Otherwise, the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.
- Section 18. All revenues received by an agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by said agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board without the consent of the Board of Supervisors being first obtained, and those sums appropriated to the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown. Nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.

Section 19. Allowances out of any of the appropriations made in this ordinance by any or all County departments, commissions, bureaus, or agencies under the financial control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall be paid at the same rate as that established by the internal revenue service and shall be subject to change by the County Administrator from time to time to maintain like rates.

Section 20. All previous appropriation ordinances or resolutions to the extent that they are inconsistent with the provisions of this ordinance shall be and the same are hereby repealed.

Section 21. This ordinance shall become effective on July 1, 2020.

In Re: Highway Matters

Mr. Scott D. Frederick, P.E., VDOT Resident Engineer, presented an update on VDOT activities; he said there are 100 miles of primary and 200 miles of secondary routes in Prince Edward County. He said crews are working on the first mowing and working to “daylight” around signs. Mr. Frederick said crews can mow about 18-25 miles per day.

Mr. Frederick stated spot treatment, leveling and surface treatment will be done on Green Bay Road; it will then be re-stripped. He said Route 613, Miller Lake Road is being marked for utilities. He said patching is being done on Routes 15 & 628, Zion Hill Road; restriping will be done in the near future.

Mr. Frederick stated that due to the heavy rains, two pipes on Route 735 washed out and the road had failed, and there was a failure at a bridge on Route 620, Scuffletown Road; the pipes have been replaced on Pisgah Church Road and on Route 620, the area at the bridge is filled in and surface treated. He said the pipes on Peaks Road have been cleaned out and the drainage on that road should be back to 100%. He said that the driveway pipe on Oliver Lane, crews cleaned the ends and some maintenance, and brought up a question of the maintenance of the roads in that area; VDOT will verify the Right of Way limits on Oliver Road.

Mr. Frederick discussed how VDOT chooses which roads to cut first; he said Prince Edward County is divided into five sections. Crews make right turns to ensure they do not have to cross traffic.

Mr. Frederick reported the Route 604 widening project will fall in with the Rural Rustic on Route 613. He said the ditching on Rice Creek Road has been done from Redd Shop Road down to the bridge.

Supervisor Pride questioned the safety and widening of Abilene Road project; Mr. Frederick said it should begin in August, weather permitting.

Supervisor Pride then said some of the grass on Abilene Road is still very high and questioned the process for determining which roads are mowed first. She then questioned the “No Maintenance” sign on Oliver Lane.

Mr. Frederick said crews follow the right-turn policy as they go down each artery to complete the mowing. He said if the road is currently not in the state maintenance system, they will have to go through the process to bring it up to state standards.

Supervisor Pride asked to set up a meeting with Mr. Frederick to review Oliver Lane. Mr. Bartlett said Oliver Lane has a state route number of 1021 and should therefore be in the state system. Discussion followed.

Supervisor Gilliam said that on County Line Road, on the north side, at 911 marker 9017, people are using hedge clippers to cut the trees back so they can see to get out onto the road because it’s that overgrown. He then stated that on Route 658, Five Forks Road, the “Reduce Speed” sign is leaning against a tree.

Supervisor Jones questioned if the study was complete on Route 630, Old Ridge Road, and asked if there may be a reduced speed limit or a line added to the road. Mr. Frederick said VDOT did not recommend a speed reduction, but did recommend curve signs with a speed advisory in that section.

Chairman Townsend said that no work has been done at the bridge on Route 633, Virso Road, at Route 360 West. Mr. Frederick said he will follow up.

Chairman Townsend then reported Route 662, Levi Road, trees are growing over the road. He added VDOT crews did a wonderful job on Rice Creek Road on one side, but not both sides.

In Re: Public Hearing – Rezoning, Luck Stone

Chairman Townsend announced that this was the date and time scheduled for a public hearing prior to considering a request by Luck Stone Corporation to rezone Tax Map Parcels 10-A-8 and 21-A-83 from A-1, Agricultural Conservation to A-2, Agricultural Residential. Notice of this hearing was advertised

according to law in the Wednesday, May 27, 2020 and Wednesday, June 3, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has received a request from Luck Stone to rezone Tax Map Parcel 10-A-8 and 21-A-83 from A1, Agricultural Conservation to A2, Agricultural Residential. The purpose of the rezoning is to allow Luck Stone to recruit new businesses to the parcels which are also the site of Luck Stone's Quarry. Specifically, Luck Stone has stated they would like to recruit both an Asphalt Plant and a Concrete Plant to the site. Neither uses are allowed in the A1 zoning district. Once rezoned, Luck Stone could locate any use allowed by right in the A2 zone on the property but all of those are less intensive than the current quarry operation. Such uses allowed by right in the A2 zone include 1) Agriculture; 2) various Residential uses; 3) Civic uses such as camps, post office, public assembly and community recreation; 4) Medical Office; 5) various Commercial Uses such as antique shop, personal services, veterinary services; and 6) Miscellaneous Uses such as an amateur radio tower and minor utility services. No Industrial Uses are allowed by right in the A2 zone.

The properties already house the Luck Stone quarry and has a large commercial entrance that can be used for additional commercial uses. The property is adjacent to Highway 460 West at 11779 Prince Edward Highway, Farmville, VA 23901, and is near the intersection of Highway 460 and Highway 15. The request is consistent with the County's Comprehensive Plan which states the Route 460 corridor west of Farmville is a commercial corridor. The Comprehensive Plan states the location of new business in the County is a primary objective to achieve the goal of stabilizing, balancing and strengthening the local economy. This rezoning will assist the County in achieving that goal and changing the zoning to A2 would better align the zoning with the current use even with no additional uses placed on the properties.

The Planning Commission held a public hearing on this request on May 19, 2020. The County received three emails concerning this request. Two were from citizens living on adjoining property and both were against approving the rezoning. The main reasons were noise, dust, odor, impact on ground water and surface water. The Planning Commission voted 8-0 to approve recommending approval of the rezoning.

Chairman Townsend opened the public hearing.

Doug Quarles, Luck Stone, presented an overview and history of Luck Stone. He said it is advantageous to locate asphalt and concrete plants directly adjacent to an operational quarry; he added they



have not identified who the related users will be. Mr. Quarles then reviewed site plans; he added they do not anticipate noise, dust, or odor impacts to the adjacent properties, and the forested land that exists on the general development plan will remain intact and serve to minimize any potential impact on adjacent properties. He said they will not be creating an additional entrance as both of the plants will use the existing entrance. He said the asphalt plant will be regulated by DEQ standards, and will follow all stormwater and Erosion & Sediment Control (E&SC) requirements. Mr. Quarles reviewed the traffic impacts, potential revenue, local spending and taxes that could occur with this expansion.

Mr. Quarles said that during the Planning Commission meeting, Ben Sears expressed his concerns about dust and asked Luck Stone to do everything they can to minimize it. He said that Robyn Simpson had reported concerns regarding blasting and a light shining towards her property; he said Luck Stone has added a seismograph at her house to monitor future blasts and compare results to other readings nearby, and the light was from the flagpole and has been repositioned. He then said Vicky Rundstrom brought up concerns about dust, truck noise and the asphalt plant; he said he has been in touch with Mrs. Rundstrom over the past few weeks in an attempt to address some of those concerns. He said they are currently leveling some land at the scale office and will be using the water truck more frequently in order to minimize dust impacts along the entrance road. He said they are also working to minimize the truck back-up alarms during loading and scale house activities. He said Mrs. Rundstrom expressed concerns about the selection of the location of the asphalt plant; Luck Stone and quarry design teams worked together to determine this location would provide better screening based on the elevation and current surrounding buffers to minimize the impact to the viewshed as much as possible. He said the Planning Commission recommended adding a condition requiring the planting of three rows of evergreen trees, two rows of larger and one row of smaller trees along the eastern side of the site to assist screening of the Rundstrom property. He said he would like to take this a step further; prior to any construction of new plants, they will construct ten-foot high berms along the eastern side of both related-user sites with the three rows of evergreens planted on top of those berms to increase screening height.

Halimah Chambers stated she just moved to Prince Edward County; she said she has a neurological disorder and is very sensitive to asphalt, which is a huge concern. She said the smell can incapacitate her for days, and her sister has asthma. She asked what studies have been done on the compounds that are added to

mitigate the problems. She then asked what would be done regarding the dust issue from the proposed concrete plant and if there was a shortage of asphalt and concrete that a new plant is needed.

Mr. Quarles said the asphalt plant emissions are heavily regulated by the EPA and DEQ; he said if they exceed the state limits, the plant will be shut down. Odors can be reduced by mixing additives into the asphalt; Mr. Quarles said Luck Stone does not operate an asphalt plant and does not have all the details on what DEQ regulates. Mr. Quarles said it is in Luck Stone's best interest to have these plants on site in planning for the future and long-term sustainability.

Vicky Rundstrom said she has spoken with Mr. Quarles; and to solve the dust problem, Luck Stone proposes running the water truck more often but the dust is coming off the top of the piles of rock and the land they have cleared up front, and off the huge piles of dirt over on [Route] 15, and off the mobile plant itself; she said the water truck is not going to resolve those issues. She said while Luck Stone may disconnect the beepers on their trucks, the customers still have their beepers going. She said blasting is still an issue and while it may meet the guidelines, the blasts still affect her home. She appreciates the County gets revenue and other businesses get money, but she feels that she is being sacrificed. She said the only restriction the County has about noise is dogs continuously barking which has no decibel measurement. She said she moved to an agricultural area so she could raise her children and enjoy her retirement in a peaceful place. She added her income has been affected because her tenants have not been able to put up with the issues. She asked that the Board not move forward with this until Luck Stone can resolve the current issues. She said the concrete and asphalt plant across the road are 1 ¼ miles away and the noise from the existing asphalt plant can be heard when they start their heater at 3:00 a.m. to heat asphalt for a job; she said the ones being requested would be less than 2,000 feet from her home. She stated she emailed several photos and a video presenting the issues that have affected her income.

Dustin Rundstrom expressed his opposition to the rezoning of the Luck Stone property; he said the noise and dust are major problems. He said the lake is filled with a film of red dirt and fine rock dust. He said the berm does nothing to stop the noise, which is constant. He stated Luck Stone has not lived up to their responsibilities in regards to the quarry and should not be allowed to expand until they do. He said there are currently plants that fill the needs for concrete and asphalt.

Bernadette Francis stated she is a frontline essential worker and the blasting is annoying and knocks things off her walls in her home. She works at night and cannot sleep during the day because of the noise. She moved to the area for the peace but she is now unable to sit outside because of the dust and the noise; she said the noise affects her pet who goes into hiding and is frightened. She added there is a person in her home with asthma.

Brandon Kelly expressed his opposition to the project; he asked if an environmental study was done in the area for the concrete and asphalt plants. He said the concrete plant needs a lot of water; he added the plant has decimated all animals in that area.

Mr. Quarles said DEQ has a strict set of guidelines for the new plants to operate regarding emissions, stormwater and E&S controls for both sites; they will both likely have retention ponds. He said they will have to verify and pass those inspections prior to any operations. He said plans and permits will be submitted prior to any construction.

Robyn Simpson said she agrees with previous speakers; she said she is an adjacent property owner and the property includes Mottley Lake, which indicates how far from the current asphalt plant her property is but she can hear and smell the current one. She said she has constant, all day noise from Luck Stone and can also hear things at the asphalt plant. She doesn't understand the need for another one. Mrs. Simpson said her family is trying to live a simple farm life and industry is moving in.

There being no one further wishing to speak, Chairman Townsend closed the public hearing.

Supervisor Wilck stated he has been involved with Luck Stone since 2008-2009 when he was on the Planning Commission; he had heard a lot of positive things but also some complaints so made it a point to investigate the complaints regarding the blasting. He said he contacted the Headquarters in Goochland; they arranged for him to hear a blast at the Burkeville quarry. He said the berms are placed in the quarry and the blast was like a medium thunderclap. He said they told him it takes five to seven days to clean up after a blast so there is a blast every five days to two weeks. He said the blast noise isn't a major factor because it happens so seldom. Supervisor Wilck stated Joe Morrisette was the mayor of Burkeville at the time and said Luck Stone is absolutely the best corporate citizen. Supervisor Wilck said he became familiar with DEQ and what they do when he was fighting the water plant. He said he met with Harry Bryant, Luck Stone, and Tim Tharpe, who leases the property to Luck Stone; he said there is a company in Lynchburg that owns quarries

that has an interest in buying the concrete plant and the asphalt plant, and if that occurs, they may not have enough business to keep theirs open, and to protect themselves, Luck Stone needs to have it rezoned and have them onsite.

Supervisor Wilck said the blasting is not worthy of a complaint. He said it would be nice if we could all live in a vacuum and control everything around us after we move in, but that is not practical. He said as long as DEQ and the state laws are observed from noise, odors and so forth, he is comfortable with that; he said, "I am sorry if you have a problem but the law is the law and we can't adjust the entire County because of one person."

Supervisor Wilck made a motion, seconded by Supervisor Gilliam, to rezone Tax Map Parcels 10-A-8 and 21-A-83 from A-1, Agricultural Conservation to A-2, Agricultural Residential; the motion carried:

|      |                      |      |                     |
|------|----------------------|------|---------------------|
| Aye: | Beverly M. Booth     | Nay: | Pattie Cooper-Jones |
|      | Llew W. Gilliam, Jr. |      | J. David Emert      |
|      | Robert M. Jones      |      |                     |
|      | Odessa H. Pride      |      |                     |
|      | Jerry R. Townsend    |      |                     |
|      | James R. Wilck       |      |                     |

In Re: Public Hearing – Special Use Permit, Luck Stone

Chairman Townsend announced that this was the date and time scheduled for a public hearing prior to considering a request by Luck Stone Corporation for a Special Use Permit to allow the construction and operation of an asphalt plant and a concrete plant on Tax Map Parcels 10-A-8 and 21-A-83 on which the Luck Stone Quarry operation exists at 11779 Prince Edward Highway. Notice of this hearing was advertised according to law in the Wednesday, May 27, 2020 and Wednesday, June 3, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has received a request from Luck Stone for a Special Use Permit for Tax Map Parcels 10-A-8 and 21-A-83; specifically, Luck Stone would like to site both an Asphalt Plant and a Concrete Plant on the parcels. Both operations are allowed in the A2, Agricultural Residential zoning district.

The properties already house the Luck Stone quarry which has a large commercial entrance that can be used for additional commercial uses. The property is adjacent to Highway 460 West at 11779 Prince Edward Highway, Farmville, VA 23901 and is near the intersection of Highway 460 and Highway 15. The

request is consistent with the County's Comprehensive Plan which states the Route 460 corridor west of Farmville is a commercial corridor. The Comprehensive Plan states the location of new business in the County is a primary objective to achieve the goal of stabilizing, balancing and strengthening the local economy.

The County Zoning Ordinance (Section 3-100.11) requires a Type C buffer between an Asphalt Plant and adjoining property. Typically, concrete plants have been treated the same as Asphalt plants and this site is recommended for this use. A Type C buffer can be either 1) a 15-foot buffer yard with one row of large evergreen trees and one row of small evergreen trees or 2) a 25-foot buffer yard with one row of large evergreen trees. In addition, if an Asphalt Plant is within 1,000 feet of a residential use, the Zoning Ordinance states the Planning Commission and the Board of Supervisors "shall specifically consider and set standards for the following: 1) the maximum height of any structure and any additional setback requirements necessary to compensate for any increased height; 2) specific measures to control dust during the construction and operation of the plant; 3) specific levels of noise permitted during the daytime and nighttime operation of the plant, as measured at adjacent property lines and any additional requirements for the design or operation of the plant intended to reduce noise." There is one residential use within 1,000 feet of the proposed sites for the plants.

Luck Stone's application narrative states the silos at each plant will not exceed 100 feet; it does not address either dust control or noise levels in their application except to state "Noise, odor and dust will be minimal and should not impact any of the surrounding properties."

VDOT's 2019 Daily Traffic Volume Estimate showing the Annual Average Daily Traffic (AADT) for Highway 460 from SR 307 to the Appomattox County Line. The traffic Count at the quarry entrance is approximately 9,000 – 10,000 AADT. The Green Light Solutions Traffic Assessment estimates the two plants would add 152 trips each day after discounting internal trips, with one-half of the trips (76) entering the site and one-half exiting. This number will not have a significant impact on Highway 460 and the report concludes the existing turning lanes associated with the Highway 460 median crossover will be able to handle the projected volumes.

Luck Stone submitted proposed conditions that they are offering to impose on plant operators; the sites will be using wells and septic systems. Luck Stone did not address dust control measures in their narrative or request.

It is Luck Stone's intention that other companies will build and operate both of these plants; they do not plan on building and operating either plant. At this time, Luck Stone has not identified any company that will build either plant. That means the request is speculative at this time. If the Board approves this request, it will be Luck Stone's responsibility to ensure the plants are built according to the approved site plans and the plants must operate and abide by any and all conditions placed on the site by the Planning Commission and Board.

The Planning Commission held a Public Hearing on May 19, 2020 for the Special Use request. The Commission received letters from two citizens who reside on adjoining properties who opposed approving the Special Use Permit. The Commission received a letter from one citizen, the land owner of the Quarry, in support of the permit. One person spoke during the public hearing in opposition; this person was also one of the two who sent an email opposing. The Planning Commission voted to recommend the Board of Supervisors approve the request but with additional conditions.

Supervisor Emert said he was concerned with the statement that there will be no anticipated noise, dust, and odor impacts to adjacent properties. He said that has been proven to be impossible and a fallacy. He said he listened to the public hearing held by the Planning Commission, and the statement was made that all plants have related user concrete and asphalt plants; he questioned the Burkeville site.

Mr. Quarles said the Burkeville site does have an asphalt plant, Colony, on site.

Chairman Townsend said there are photos showing the dust from the site on the pond.

Mr. Quarles said Luck Stone is doing clearing at the roadway and Scale Office and the red dust is related to that. He said that once that is complete, they will increase the water truck use.

Supervisor Emert asked if dust was not specified to be controlled in the first Special Use Permit application, and if it was, does that put them in non-compliance. Mr. Bartlett said there were 23-24 conditions and the County can contact DMME about that.

Chairman Townsend asked if there have been complaints before. Mr. Bartlett said there were complaints initially and then again when this process began [for the Special Use Permit].

Mr. Quarles said Luck Stone is heavily regulated; they have not been cited for any of their current operations. He said they will work to improve on the dust [control] by watering.

Supervisor Emert said he agrees that Luck Stone is probably not against State Code but the Special Use is from the County and can be completely different from what the State requires. He said the County can add conditions in addition to the State and if not in compliance with the initial conditions, it would be hard to give another Special Use Permit.

Mr. Quarles said Luck Stone tries to be beyond compliant at the county and state levels.

Chairman Townsend opened the public hearing.

Vicky Rundstrom asked how the dust will be controlled on the tops of the piles of rock that the concrete and asphalt plants will be using. Mr. Quarles said that any piles that dry out will be watered with sprinkler systems.

Mrs. Rundstrom asked if [the sprinkler systems] could be used currently. Mr. Quarles said they can and will use a “water cannon.”

Halimah Chambers said that Supervisor Wilck’s comment regarding delaying this because of one person, she said this isn’t about one person, this is a whole community and this is a decision to change Farmville into industry and an industrial area which will affect so many people in this section. She said abiding by state laws doesn’t stop the smell and the [asphalt and concrete] plants will change the environment for all the neighbors around.

Brandon Kelly said County revenue is important, but why bring competition to the two local companies that have been here and which could drive out the two small businesses. He said while this is not violating the law, just because it is the law doesn’t mean it is fair and just law. He said it is not just affecting one person; he said if it was you who was that one person, you wouldn’t feel that way and the comment was inappropriate and the Board needs to remember who they represent. He said it is important to vote “No.”

Robyn Simpson stated she agrees with the previous speakers, also would like to say you have heard of remedies from Luck Stone that Luck Stone has worked on. She said these remedies did not always come quickly and they suffered through a lot before getting any relief.

Mr. Quarles said in regards to Mr. Kelly’s comment, he isn’t sure who was speaking but it was not anyone from Luck Stone.

Supervisor Emert advised the Board that this is not Luck Stone but third-parties that will build and run the plants.

Dustin Rundstrom questioned Luck Stone's plan to erect 10-foot berms and put evergreens on top, and how that will affect smells. Mr. Quarles said the 10' berm would be seeded and planted; additionally, the topography at that location increases the elevation. He said there is a 100' restriction on the silo height which would be hidden by evergreens on top of the berms. He said steam comes out of the silos and emissions contained farther down and would be regulated.

There being no one further wishing to speak, Chairman Townsend closed the public hearing.

Supervisor Cooper-Jones thanked the citizens for their input about their neighborhood, because it does matter. She said asphalt has a direct effect on asthma, the nostrils, can cause severe burns and especially if there is an allergy to asphalt. She said she agrees with Supervisor Emert and this is a third-party operation; she added that Prince Edward County has been protective in the past about speculative businesses, and would be no different if it was in the industrial park. She said we want to know who people are and what their intentions are. She said she appreciates the tax dollars that Luck Stone has provided to the County, but asked if it outweighs the health and peace and the enjoyment of a property that was purchased for a lifetime for you and your family to live on.

Supervisor Jones said there have been no complaints at the Burkeville plant; they blast one time a week. He said they have asphalt and concrete plants there.

Discussion followed regarding how the County handles complaint-based issues regarding dust. Mr. Bartlett said Erosion and Sediment Control handles issues while they are building, and Stormwater is after it is built. He said citizens would call in their complaint and the County would investigate. He said the "fugitive dust" generated on site shall be controlled onsite by wet suppression and/or dry dust collection systems. Fugitive dust generated by vehicular traffic shall be controlled by the application of water to the roadways and other traveled surfaces on the property."

Supervisor Wilck said Luck Stone still has not built the permanent plant, which would benefit the County economically; that will not be built until the situation is stabilized and this will help stabilize that.

Mr. Robert Love stated this will be enforced through his office; he said once the site would be up and running, it would be on a complaint and discovery solution. He said he would be working with the



applicants, whoever that would be, regarding the zoning permit and would remind and enforce the conditions both during and post-construction. Mr. Bartlett said there is nothing regarding dust control; he suggested adding “Duplicate the original dust control condition that was applied in 2009 for vehicular and other sources by water and other dust collection means.”

Supervisor Jones made a motion, seconded by Supervisor Wilck, to approve the request by Luck Stone Corporation for a Special Use Permit to allow the construction and operation of an asphalt plant and a concrete plant on Tax Map Parcels 10-A-8 and 21-A-83; the motion failed:

|      |                                                                                |      |                                                                              |
|------|--------------------------------------------------------------------------------|------|------------------------------------------------------------------------------|
| Aye: | Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Jerry R. Townsend<br>James R. Wilck | Nay: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Odessa H. Pride |
|------|--------------------------------------------------------------------------------|------|------------------------------------------------------------------------------|

In Re: Public Hearing – Re-adoption of Emergency Ordinance

Chairman Townsend announced that this was the date and time scheduled for a public hearing prior to taking action on the Re-adoption of the Emergency Ordinance to Allow for the Continuity of Government Operations During the Pandemic, Including Altering the Process for Conducting Public Meetings; Restricting the use of Public Buildings or Facilities; Providing Additional Powers to the Director of Emergency Management to Incur Costs, Waive Procedures and Take Other Temporary Actions; and Suspending Deadlines and Procedures, in accordance with Section 15.2-1413 of the *Code of Virginia*. Notice of this hearing was advertised according to law in the Wednesday, May 27, 2020 and Wednesday, June 3, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett said the County Attorney has researched and consulted with other local government attorneys, and recommends the Board consider re-adoption of the Continuity of Government Ordinance. The original Continuity of Government Ordinance, adopted on March 24, 2020 was adopted with a 60-day effective date because it was implemented as an “emergency ordinance” as authorized under Section 14-2-1427(F), without the benefit of a public hearing.

Under Section 14.2-1413 and following a properly advertised Public Hearing, the ordinance can remain in effect for a period not exceeding six months after the disaster has ended, or until repealed or amended by the Board of Supervisors.

Chairman Townsend opened the public hearing.

There being no one wishing to speak, Chairman Townsend closed the public hearing.

Supervisor Jones made a motion, seconded by Supervisor Emert, to re-adopt the Continuity of Operations Ordinance; the motion carried:

|      |                      |           |
|------|----------------------|-----------|
| Aye: | Beverly M. Booth     | Nay: None |
|      | Pattie Cooper-Jones  |           |
|      | J. David Emert       |           |
|      | Llew W. Gilliam, Jr. |           |
|      | Robert M. Jones      |           |
|      | Odessa H. Pride      |           |
|      | Jerry R. Townsend    |           |
|      | James R. Wilck       |           |

**READOPTING EMERGENCY ORDINANCE TO ALLOW FOR THE CONTINUITY OF GOVERNMENT OPERATIONS DURING THE PANDEMIC, INCLUDING ALTERING THE PROCESS FOR CONDUCTING PUBLIC MEETINGS; RESTRICTING THE USE OF PUBLIC BUILDINGS OR FACILITIES; PROVIDING ADDITIONAL POWERS TO THE DIRECTOR OF EMERGENCY MANAGEMENT TO INCUR COSTS, WAIVE PROCEDURES AND TAKE OTHER TEMPORARY ACTIONS; AND SUSPENDING DEADLINES AND PROCEDURES**

**WHEREAS**, on March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic; and

**WHEREAS**, on March 12, n2020, Governor Ralph S. Northam issued Executive Order Fifty-One declared a state of emergency for the Commonwealth of Virginia arising from the novel Coronavirus (COVID-19) pandemic; and

**WHEREAS**, Executive Order Fifty-One acknowledged the existence of a public health emergency which constitutes a disaster as defined by Virginia Code §44-146.16 arising from the public health threat presented by a communicable disease anticipated to spread; and

**WHEREAS**, Executive Order Fifty-One ordered implementation of the Commonwealth of Virginia Emergency Operations Plan, activation of the Virginia Emergency Operations Center to provide assistance to local governments, and authorization for executive branch agencies to waive “any state requirement or regulation” as appropriate; and

**WHEREAS**, on March 13, 2020, the President of the United States declared a national emergency, beginning March 1, 2020, in response to the spread of COVID-19; and

**WHEREAS**, on March 16, 2020, the County Administrator, acting as the Director of Emergency Management, declared a local emergency because of the COVID-19 pandemic pursuant to his authority under Virginia Code §44-146.21; and

**WHEREAS**, on March 17, 2020, Governor Ralph S. Northam and the Virginia State Health Commissioner issued an Order of the Governor and State Health Commission Declaration of Public Health Emergency (amended on March 20, 2020) limiting the number of patrons in restaurants, fitness centers, and theaters to no more than 10 per establishment; and

**WHEREAS**, on March 20, 2020, the Attorney General for the Commonwealth of Virginia issued an opinion in which he concluded that the COVID-19 pandemic, which the Governor declared is a “disaster” as defined in Virginia Code §15.2-1413; and

**WHEREAS**, on March 23, 2020, Governor Ralph S. Northam issued Executive Order Fifty-Three, which closed all public and private K-12 schools throughout the Commonwealth of Virginia for the remainder of the 2019-2020 school year, imposed further restrictions on public and private gatherings on several classes of dining establishments, closed many classes of “recreational and entertainment businesses” in their entirety, imposed limitations on the number of patrons allowed in other businesses and encouraged businesses to use teleworking when feasible and, if not feasible, to adhere to social distancing recommendations, enhanced sanitizing practices on common surfaces, and other appropriate workplace guidance to the extent possible; and

**WHEREAS**, on March 30, 2020, Governor Ralph S. Northam issued Executive Order Fifty-Five, to reinforce the Commonwealth’s response to COVID-19 ordering “all individual in Virginia shall remain at their place of residence, except as provided below by this Order and Executive Order 53. To the extent that individuals use shared or outdoor spaces, whether on land or on water, they must at all times maintain social distancing of at least six feet from any other person, with the exception of family or household members or caretakers;” and

**WHEREAS**, on April 7, 2020, the Board of Supervisors affirmed the actions of the County Administrator, acting as the Director of Emergency Management, in issuing the declaration of local emergency on March 16, 2020 and the amended declaration of local emergency on March 16, 2020 and the amended declaration of local emergency to refer to the COVID-19 pandemic as not only an emergency, but also as a “disaster,” as the Governor had included in Executive Order Fifty-One, and the County Administrator had issued on April 7, 2020; and

**WHEREAS**, the Board finds that COVID-19 constitutes a real and substantial threat to public health and safety and constitutes a “disaster” as defined by Virginia Code §44-146.16 being a “communicable disease of public health threat;” and

**WHEREAS**, Virginia Code §15.2-1413 provides that, notwithstanding any contrary provision of law, a locality may, by ordinance, provide a method to assure continuity of government in the event of a disaster for a period not to exceed six months; and

**WHEREAS**, Virginia Code §44-146.21(C) further provides that a local director of emergency management or any member of a governing body in his absence may upon the declaration of a local emergency “proceed without regard to time-consuming procedures and formalities prescribed by law (except mandatory constitutional requirements) pertaining to performance of public work;” and

**WHEREAS**, Virginia Code §2.2-3708.1(A)(3) allows, under certain procedural requirements including public notice and access, that members of the Board may convene solely by electronic means “to address the emergency;” and

**WHEREAS**, the open public meeting requirements of the Virginia Freedom of Information Act (“FOIA”) are limited only by a properly claimed exemption provided under that Act or “any other statute;” and

**WHEREAS**, the Governor and Health Commissioner of the Commonwealth of Virginia and the President of the United States have recommended suspension of public gatherings of more than ten attendees; and

**WHEREAS**, the Attorney General of Virginia issued an opinion dated March 20, 2020 stating that localities have the authority during disasters to adopt ordinances to ensure the continuity of government; and

**WHEREAS**, this emergency ordinance in response to the disaster caused by the COVID-19 pandemic promotes public health, safety and welfare and is consistent with the law of the Commonwealth of Virginia, the Constitution of Virginia and the Constitution of the United States of America.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Supervisors of Prince Edward County, Virginia:

1. That the COVID-19 pandemic makes it unsafe to assemble in one location a quorum for public bodies including the Board, the School Board, the Planning Commission and all local and regional boards, commissions, committees and authorities created by the Board or to which the Board appoints all or a portion of its members (collectively “Public Entities” and individually “Public Entity”), or for such Public Entities to conduct meetings in accordance with normal practices and procedures.
2. That in accordance with Virginia Code §15.2-1413, and notwithstanding any contrary provision of law, general or special, the following emergency procedures are adopted to ensure the continuity of government during this emergency and disaster:
  - a. Any meeting or activities which require the physical presence of members of the Public Entities may be held through real time electronic means (including audio, telephonic, video or other practical electronic medium) without a quorum physically present in one location; and
  - b. Prior to holding any such electronic meeting, the Public Entity shall provide notice of at least three days in advance of the electronic meeting, except for emergency meetings, identifying how the public may participate or otherwise offer comment; and
  - c. Any such electronic meeting of Public Entities shall state on its agenda and at the beginning of such meeting that it is being held pursuant to and in compliance with this Ordinance; identify Public Entity members physically and/or electronically present; identify the persons responsible for receiving public comment; and identify notice of the opportunities for the public to access and participate in such electronic meeting; and
  - d. Any such electronic meeting of a Public Entity shall be open to electronic participation by the public and closed to in-person participation by the public; and
  - e. For any matters requiring a public hearing, public comment may be solicited by electronic means in advance and shall also be solicited through telephonic or other electronic means during the course of the electronic meeting. All such public comments will be provided to members of the Public Entity at or before the electronic meeting and made part of the record for such meeting; and
  - f. The minutes of all electronic meetings shall conform to the requirements of law, identify how the meeting was conducted, identify members participating, and specify what actions were taken at the meeting. A Public Entity may approve minutes of an electronic meeting at a subsequent electronic meeting and shall later approve all such minutes at a regular or special meeting after the emergency and disaster has ended.

**IT IS FURTHER ORDAINED** that notwithstanding any provision of law, regulation or policy to the contrary, any deadlines requiring action by a Public Entity, its officers (including Constitutional Officers) and employees of its organization shall be suspended during this emergency and disaster, however, the Public Entities, officers and employees thereof are encouraged to take such action as is practical and appropriate to meet those deadlines. Failure to meet any such deadlines shall not constitute a default, violation, approval, recommendation or otherwise.

**IT IS FURTHER ORDAINED**, that non-emergency public hearings and action items of Public Entities may be postponed to a date certain provided that public notice is given so that the public are aware of how and when to present their views.

**IT IS FURTHER ORDAINED**, that each incorporated town within the boundaries of Prince Edward County, Virginia is encouraged, authorized and/or directed to declare its own state of local emergency and disaster or incorporate by reference the County's local state of emergency and disaster and to adopt an ordinance for the continuity of town government.

**IT IS FURTHER ORDAINED**, that the provisions of the Emergency Ordinance adopted by the Prince Edward County Board of Supervisors on April 7, 2020, directed that it should remain in full force and effect for a period of 60 days, unless amended, rescinded or readopted by the Board in conformity with the notice provisions set forth in Virginia Code §15.2-1427 but in no event shall such ordinance be effective for more than six months. Upon rescission by the Board or automatic expiration as described herein, this emergency ordinance shall terminate and normal practices and procedures of government shall resume.

Nothing in this original or readopted Emergency Ordinance shall prohibit Public Entities from holding in-person public meetings provided that public health and safety measures as well as social distancing are taken into consideration.

**WHEREAS**, the full text of this proposed ordinance was available for public inspection in the Prince Edward County Administrator's Office, Prince Edward County Courthouse Building, 111 South Street, Third Floor, Farmville, Virginia 23901, and on the Prince Edward County website; and

**WHEREAS**, a public hearing was conducted on June 9, 2020 at the Prince Edward County Courthouse Building, Board of Supervisors Room, Third Floor, Farmville, Virginia 23901, after proper advertisement was made, as required by law.

**NOW, THEREFORE, BE IT ORDAINED**, that this uncodified ordinance is hereby readopted, as drafted, and it is effective immediately and will remain in effect, yet set to expire within six months of the end of the disaster, when normal operations will resume. The Board of Supervisors of Prince Edward County shall have the right to amend, rescind or revoke this ordinance in conformity with the notice provisions of Virginia Code §15.2-1427 at such time within six months from the conclusion of the declared disaster or merely allow the ordinance to expire on its own terms.

An emergency is deemed to exist, and this ordinance shall be effective upon its adoption.

**ADOPTED** by the Board of Supervisors this 9th day of June, 2020.

In Re: Public Hearing – Special Use Permit – Burger, Shooting Range

Chairman Townsend announced that this was the date and time scheduled for a public hearing prior to considering a request by Jack Burger for a Special Use Permit to operate an outdoor shooting range on Tax Map Parcel 113-6-A with an address of 1633 Virso Road. Notice of this hearing was advertised according to law in the Wednesday, May 27, 2020 and Wednesday, June 3, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has received an application for a Special Use Permit from Mr. Jack Burger for Tax Map Parcel 113-6-A, identified as 1633 Virso Road, owned by Jack and Roseanne Burger. This parcel is in an

A1, Agricultural Conservation zoning district and Outdoor Shooting Ranges are allowed in the district only after approval of a special use permit.

The purpose of the Special Use is to build and operate a skeet shooting range. The range will primarily be used by a shooting team from Hampden-Sydney College. The range will only be used during daylight and it is anticipated to be used one day a week on average from approximately 4:00 – 8:00 p.m. It is anticipated approximately 6-12 people will be in attendance with three to five vehicles during each session with 200-250 rounds fired, and the sessions would last approximately one to two hours. There will be three mechanical throwers located approximately 700 feet from Virso Road in the middle of the property. The clay pigeons will be launched to fly toward the back of the property. The back property line is 700 feet from the launchers. The site proposed does not contain enough land to meet the recommendations listed in a pamphlet from the National Skeet Shooter Association regarding the planning, building and operation of a skeet field. These recommendations are for a commercial range with several shooting fields; this range will have only one field. Mr. Bartlett said his research indicates only having one field will greatly reduce the width of the land needed but not the depth of the range. He said the distance a pellet can travel depends on the size and from what gauge shotgun the shell is fired. It appears the shot most often used in skeet shooting is either #8 or #9. Assuming they are shot from a 12-gauge shotgun, the pellets will travel approximately 600 feet depending on wind and other environmental factors. From the description of where the shooters will stand, it seems there will be about 700 feet from them to the property line. That does not leave much of a safety/buffer zone and from research, a 300-foot buffer zone is most often recommended. Other than safety, noise and clean-up of broken clay pigeons would be further challenges; if lead shot is used, that could pose potential contamination challenges for both wildlife and water. How easily lead oxides and can be transported is dependent on many factors with the amount of precipitation and the acidity of the soil being the major factors. We do not know the soil acidity of the site.

The County has received two objections to the request from adjoining property owners who are concerned with the noise, safety, loss of property value and ability to sell their property in the future because of the shooting range. Mr. Larry Adkins, owner of Tax Map Parcel 113-A-28B2, the long narrow property immediately north of the property, and Mr. Jeff Arnold Pride, owner of Tax Map 113-A-17, addressed as 39 Walton Farm Drive, both objected to the placement of a shooting range on Mr. Burger's property.

The Planning Commission held a public hearing to gather public input on this request on May 19, 2020. The County had received two phone calls from adjoining landowners who opposed the request. Both cited noise, safety, loss of property value and it would be an impediment to selling their property. During the actual public hearing, one citizen – the coach of the Hampden-Sydney Shooting team – spoke in favor of the use.

Since the Planning Commission meeting, the County has received an additional two phone calls against the request. From the calls, it appears there is a considerable amount of shooting that is happening now. The Planning Commission tabled the request until a detailed site plan was received. A minimum site plan was received and the Planning Commission reviewed the request and voted to disapprove the request because of safety and noise issues.

County staff is of the opinion the use is not compatible with the adjoining properties due to noise and safety concerns.

Charles Horton, Hampden Sydney College Sporting Clay Team, said additional information was provided to the Board to clarify the intent for Mr. Burger's property. He said a concern was raised previously that the property would be used on weekends presenting a noise concern; this is not the case. The team intends to practice once or twice a week on the property and only during daylight hours during the academic year. He said the team consists of less than a dozen individuals, practice sessions would last approximately 90 minutes. He said safety was cited as a potential concern, the practices would be conducted in as safe a manner as possible for what is classified as a low-risk activity. The size 8 shot that the team uses has a maximum range of 198 yards; there are no structures for over five times that distance in the direction they would be shooting and Mr. Burger's property line extends over 100 yards past the distance needed to prevent the activity from having any impact on neighboring properties. He said he is a Certified Range Safety Officer and would personally proctor team activities. He said the Hampden Sydney Sporting Clays team has been operational for over a decade with no safety incidents of any kind. He said the team uses exclusively biodegradable targets. He added the practices are so limited in size and duration they do not present a noise problem and fall well within the parameters necessary for safe use of the property. This would allow the college to develop a valuable extra-curricular activity, contribute a productive use for Mr. Burger's property and provide a stimulus to local economy that would otherwise not exist.

Chairman Townsend opened the public hearing.

There being no one wishing to speak, Chairman Townsend closed the public hearing.

Chairman Townsend said the range is in the midst of a small community and the gunfire can be heard.

Chairman Townsend made a motion, seconded by Supervisor Cooper-Jones, to disapprove the Special Use Permit request for a shooting range on Tax Map Parcel 113-6-A; the motion carried:

|      |                      |      |      |
|------|----------------------|------|------|
| Aye: | Beverly M. Booth     | Nay: | None |
|      | Pattie Cooper-Jones  |      |      |
|      | J. David Emert       |      |      |
|      | Llew W. Gilliam, Jr. |      |      |
|      | Robert M. Jones      |      |      |
|      | Odessa H. Pride      |      |      |
|      | Jerry R. Townsend    |      |      |
|      | James R. Wilck       |      |      |

In Re: Public Hearing – Special Use Permit, Hertzler, School

Chairman Townsend announced that this was the date and time scheduled for a public hearing prior to considering a request by Tobias Hertzler for a Special Use Permit to construct and operate a one-room schoolhouse on Tax Map Parcel 86-A-1, near 3859 County Line Road. Notice of this hearing was advertised according to law in the Wednesday, May 27, 2020 and Wednesday, June 3, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has received a request from Mr. Tobias Hertzler for Tax Map Parcel 86-A-1, identified as 3859 County Line Road, owned by Israel and Katherine Yoder. The purpose of the Special Use is to build and operate a one-room schoolhouse. This parcel is in an A1, Agricultural Conservation zoning district and educational facilities are allowed in the district only after approval of a special use permit.

The School will consist of one room with vinyl siding and a metal roof and will be 42' x 26' in size. It will be located 168 feet from SR 671, County Line Road and the setback from adjoining properties far exceed the minimum requirement of 35 feet. There will be two 9'x 9' privies constructed of concrete block and wood. One will be located 27 feet in front of the School and the other 47 feet behind the Schoolhouse. There will be a 16' x 16' metal shed enclosed on three sides, 63 feet behind the School to store buggies, horses, fire wood, etc.



The School is expected to operate from 8:30 a.m. to 3:00 p.m. from the end of August to mid-May of the following year. County staff is of the opinion the use is compatible with the zoning district and will have minimum impact on surrounding properties.

The Planning Commission held a public hearing on May 19, 2020 to hear public input concerning the request to construct and operate a school on the parcel mentioned above. The County received no comments either negative or positive in relation to the request. The Planning Commission voted unanimously to recommend approval to the Board of Supervisors.

Chairman Townsend opened the public hearing.

There being no one wishing to speak, Chairman Townsend closed the public hearing.

Supervisor Gilliam asked if there was a need for another Amish School because there is one close by; Mr. Bartlett said the existing schoolhouse is in Charlotte County and this would be the first one in Prince Edward County.

Supervisor Jones made a motion, seconded by Supervisor Emert, to approve the Special Use Permit request from Mr. Tobias Hertzler to build and operate a one-room school house on Tax Map Parcel 86-A-1; the motion carried:

|      |                                                                                                                                                                |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

In Re: Public Hearing - Special Use Permit, Napier, Truck Yard

Chairman Townsend announced that this was the date and time scheduled for a public hearing prior to considering a request by James A. Napier for a Special Use Permit to construct and operate a “truck yard” on Tax Map Parcel 120-A-35-B1, with an address of 111 Patrick Henry Highway, Meherrin. Notice of this hearing was advertised according to law in the Wednesday, May 27, 2020 and Wednesday, June 3, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has received an application for a Special Use Permit from James Napier for Tax Map Parcel 120-A-35-B1, owned by Dawn and Joseph Patterson with an address of 111 Patrick Henry Highway, Meherrin, VA. The purpose of the Special Use permit is to build and operate a tow/impound yard under the use type of Truck Yard, which is a more intense use than normally associated with a tow/impound yard.

Mr. Napier operates a towing and recovery business. In order for Mr. Napier to operate in Prince Edward County and tow vehicles when requested by the state police (after accidents, abandoned vehicles, etc.), he must have a storage lot in the County. Mr. Napier will use the lot primarily for automobiles and pick-up trucks. On occasion, he may have a Road Tractor. Most of the vehicles will be stored for 30 days or less but there may be occasions when a vehicle is stored for up to 60 days at the lot.

The lot will only be 40' x 40' and will be enclosed by a 6-foot-tall fence. There is also a stand of trees between the site and Patrick Henry Highway (US 360). The gate will be closed and locked when no one is on-site. Mr. Napier estimates he will have no more than 10 vehicles on the lot at any one time and there will be no more than 10 trips per week. Operating hours with customers will be 9:00 a.m. - 4:30 p.m. He does not plan on erecting an outside security light, if he is required to erect a light it will be down-shielded.

The latest VDOT traffic data estimates the Average Annual Daily Trip Count on Prince Edward Highway at that entrance is 5,200. This proposed increase in traffic will have a minimum impact on traffic at the site.

The Planning Commission held a public hearing on June 3, 2020; no one spoke in opposition and the County has received no other correspondence opposing the request. The original application requested a lot size of 40' x 26' but during the public hearing, Mr. Napier requested to increase the size to 40' x 40'. The Planning Commission unanimously approved forwarding the request to the Board of Supervisors for approval.

Chairman Townsend opened the public hearing.

There being no one wishing to speak, Chairman Townsend closed the public hearing.

Supervisor Wilck asked what a truck yard is; Mr. Bartlett said the best definition on this would be a towing and impound lot, but that definition is not in the ordinance, and he said there would be times when he would have a road tractor there on the lot. Mr. Bartlett said Mr. Napier needs to use it for towing

operations; the State requirement is that if you are called by the State Police for an abandoned vehicle or wrecked vehicle in your county, it must be towed in your county.

Supervisor Wilck asked if there will be screening; Mr. Bartlett said there is a six-foot fence the whole way around it.

Supervisor Wilck made a motion, seconded by Chairman Townsend, to construct and operate a “truck yard” on Tax Map Parcel 120-A-35-B1, with an address of 111 Patrick Henry Highway, Meherrin, VA; the motion carried:

|      |                                                                                                                                                                |      |      |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: | None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|

In Re: Public Hearing - Special Use Permit, Simpson, Surface Mine

Chairman Townsend announced that this was the date and time scheduled for a public hearing prior to considering a request by Mary Kay Simpson and Averette Simpson, Jr., for a Special Use Permit to conduct surface mining operation for amethysts on Tax Map Parcel 21-A-10, near 261 Scufflin Acres Lane, Prospect. Notice of this hearing was advertised according to law in the Wednesday, May 27, 2020 and Wednesday, June 3, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has received an application for a Special Use Permit application from Mary Kay Simpson and Averette Simpson, Jr., to conduct surface mining operations for amethysts on Tax Map Parcel 21-A-10, near 261 Scufflin Acres Lane, Prospect. This parcel is in an A1, Agricultural Conservation zoning district and surface mining facilities are allowed in the district only after approval of a special use permit.

The purpose of the Special Use is to conduct surface mining operations for amethysts. There will be no major traffic or noise emitted from the operation.

The following information obtained from DMME is to inform the Board of the detail and overview that DMME will require before the mine can be reopened.

The County Administrator contacted the local DMME representative and received the investigation report from DMME completed in October 2019. DMME received a complaint about the operations of this surface mine and investigated and has caused the Simpsons to cease operating. Since that time DMME has been working with the owners to help develop a License and a Permit Application to allow the mine to reopen. DMME feels they are close to completing that process.

DMME Permit Application requires three items to be approved 1) Mining Operations Plan, 2) Permit map detailing the site which is used to determine the bond amount required which is \$3,000 per acre and 3) Detailed site plan to include E&S control plan and a reclamation plan.

The Mining Operations Plan consists of three items: 1) Daily Operations and maintenance plan, 2) Drainage and sediment control plan, and 3) detailed reclamation plan.

If operations are allowed to commence, DMME will inspect the site at least every six months.

If Prince Edward does not approve the special use permit, DMME will require the site to be reclaimed.

The Planning Commission held a public hearing on this special use permit on June 3, 2020. The County received a combination of seven email / phone calls about this request, all in support. During the public hearing, 17 people spoke, all in support. Only one of the people who spoke at the public hearing is a duplicate of those who emailed or called.

This site has been operating for at least four years and the County nor DMME have received any complaints concerning its operations until October of last year.

Chairman Townsend opened the public hearing.

William Turner, Spotsylvania, said Scufflin Acres had 30 to 40 people saying all the good points; he said this helps children enjoy the outdoors. The site brings people from all over the country. He said no one has ever been hurt and they have an entire community of people to assist them to get everything right.

Miranda Mercer, Alexandria, said it is a pleasure to visit and is a wonderful facility.

Mr. Bartlett said that since it is considered a mine, DMME must approve the site plan. DMME will not do anything until the County will allow the project.

Supervisor Emert said the mine is right up against others' properties, within 100 feet.

Mr. Bartlett said 35 feet is a normal setback. He said in an A-1 area, the side setbacks are 35 feet; rear yard is 70 feet and front yard is 75 feet and there is no differentiation on use. Discussion followed.

Mrs. Simpson said all of the surrounding properties are owned by family and use the same road. No one has a problem with the right of way; she said they are working with DMME and Damien Fehrer, following all their rules and regulations. She said Mr. Fehrer said they must get the Board's permission before they can move forward with more work.

Supervisor Jones asked if there will be a limit on the number of people that can attend at one time. Mrs. Simpson said normally there are a few people there at a time, sometimes homeschool groups of no more than 20 children with three or four adults. She said rarely are there more than 30.

Chairman Townsend asked if she takes reservations; Mrs. Simpson said a lot of people do schedule their trip but she doesn't like to take reservations; they have never been overwhelmed. She said that last year, every state was represented.

There being no one further wishing to speak, Chairman Townsend closed the public hearing.

Supervisor Gilliam asked if they did any erosion control. Mr. Bartlett said DMME plans for that and if they are not approved, they would have to do a reclamation plan.

Supervisor Emert said there is no deeded right of way and asked if they plan to add any bathrooms. He said there have been some complaints about fears that it would cave in as there is no containment wall. Mr. Bartlett said DMME will set any regulations for those conditions and they would have to obtain porta-johns. Discussion followed.

Supervisor Wilck made a motion, seconded by Supervisor Cooper-Jones, to approve the Special Use Permit to conduct surface mining operation for amethysts on Tax Map Parcel 21-A-10, near 261 Scufflin Acres Lane, Prospect; the motion carried:

|      |                                                                                                                                              |           |                         |
|------|----------------------------------------------------------------------------------------------------------------------------------------------|-----------|-------------------------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: None | Abstain: J. David Emert |
|------|----------------------------------------------------------------------------------------------------------------------------------------------|-----------|-------------------------|

In Re: Public Hearing - Rezoning, Martin, MHP

Chairman Townsend announced that this was the date and time scheduled for a public hearing prior to considering a request by Thomas Martin to rezone Tax Map Parcel 52-A-31, Eggleston Circle Mobile Home Park on Old Ridge Road, from A2, Agricultural Residential to MHP, Manufactured Home Park District to allow for the remodeling and re-opening of the mobile home park. Notice of this hearing was advertised according to law in the Wednesday, May 27, 2020 and Wednesday, June 3, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett said the County has received an application for a Rezoning application from Thomas Martin for Tax Map Parcel 52-A-31 on Old Ridge Road, owned by Thomas Martin. This parcel is an A2, Agricultural Residential zoning district and requires rezoning to MHP, Manufactured Home Park, to allow for the remodeling and re-opening of the mobile home park.

The purpose of the Rezoning is to allow for the remodeling and re-opening of the mobile home park. Due to the fact that it has been out of operation exceeding two years, it is not considered to be allowed as a non-conforming use, aka grandfathered by the Code of Virginia and Prince Edward County Zoning Ordinance. The site currently has seven mobile home hookups / sites per the County tax records. This use would generate trips by the residents and their guests. It is recommended that rules be established by Mr. Martin as far as quiet time by park residents as well as installing some site security lighting so as not to shine onto adjacent properties.

The Planning Commission held a public hearing on this request on June 3, 2020. Prior to the hearing the County had received three written statements from landowners who were either adjoining or in close proximity against the request. During the public hearing one additional citizen spoke against the request. The opposition primarily reflected the problems with the operation of the formal mobile home park that was on the property and owned by a different person. Citizens were concerned about noise, trash, poor upkeep of the MHP, law enforcement issues, safety, gun fire, and impact on groundwater. They were also concerned that a mobile home park would lower property values and was not compatible with the existing single-family homes in the vicinity.

The owner stated he is slowly cleaning the property and removing the existing run-down mobile homes. He stated he would not tolerate noise or other problems and wants to have a respectable place. He

stated at the moment he had made a down payment on a 2007 mobile home as he could possibly renovate two of the existing homes and he would slowly add additional homes as he could afford to do so until he reached seven homes.

The Planning Commission unanimously voted not to recommend approval of the request.

County staff is of the opinion the use is generally compatible with the zoning district but will have some impacts on surrounding properties as far as traffic and noise.

Chairman Townsend opened the public hearing.

Thomas Martin said he purchased the land six or seven years ago with the plans to reopen the park. He said one or two homes could be restored and he has made a deposit to purchase a 2007 model home. He said since it has been unoccupied for over two years, it is not “grandfathered in.” He said one home is repairable and one may be but the rest need to be torn down.

There being no one further wishing to speak, Chairman Townsend closed the public hearing.

Mr. Bartlett said four people spoke against the project at the Planning Commission meeting, citing noise, trash, poor upkeep, safety, and the impact on the water table. He said they are remembering the mobile home park there before Mr. Martin purchased the land. He said several people have said the project is “not compatible” with the community.

Chairman Townsend clarified that Mr. Martin is planning to purchase a 2007 mobile home, and that he is cleaning the park. Discussion followed.

Chairman Townsend said Mr. Martin sounds passionate about providing decent homes for tenants; he said he spoke with neighbors who gave accolades on the work Mr. Martin has done.

Mr. Love said the conditions would include exterior lighting downward shielded, maintain existing buffer with tree line and shrubs, quiet hours from 11:00 p.m. to 7:00 a.m., and others.

Chairman Townsend made a motion, seconded by Supervisor Jones, to approve the rezoning of Tax Map Parcel 52-A-31 from A2, Agriculture Residential to MHP, Manufactured Home Park with the conditions mentioned above, to allow for the remodeling and re-opening of the mobile home park; the motion carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

In Re: Public Hearing – Special Use Permit, Long Tree, LLC, Pawn Shop

Chairman Townsend announced that this was the date and time scheduled for a public hearing prior to considering a request by Long Tree, LLC for a Special Use Permit to allow the operation of a pawn shop on Tax Map Parcel 19-A-70 and addressed as 85 Railroad Avenue. Notice of this hearing was advertised according to law in the Wednesday, May 27, 2020 and Wednesday, June 3, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett said the County has received an application for a Special Use Permit application from Mr. Muhammad Umar Alahbakshs for Tax Map Parcel 19-A-80, addressed as 85 Railroad Avenue. The purpose of the Special Use is to operate a pawn shop at the site. This site is zoned as General Commercial, C1, with limited uses. The site was rezoned to C1 in November 2011 with the following allowed uses: 1) Automobile Sales, 2) Retail Sales, 3) Personal Services Uses, 4) Gasoline Station, 5) Convenience Store and 6) Restaurant Use.

The proposed hours of operation are from 10:00 a.m. to 7:00 p.m., Monday through Saturday. The site has a long history of retail operation and has ample parking and is already lit. The site is located on Highway 460 with a current Average Annual Daily Traffic volume of 9,100 with existing commercial entrances. The proposed Pawn Shop will not significantly impact traffic volumes at the location and the use is compatible with the existing uses and the County’s Comp Plan. No other similar uses are located in the vicinity, the use would diversify the economy in the area and provide area citizens the ability to use a nearby local business. Currently local residents have to travel several miles to use the services offered by such an establishment.

The Planning Commission held a Public Hearing on June 3, 2020 to receive public input regarding the special use request to operate a pawn shop at 85 Railroad Avenue. During the Public Hearing, only one



person spoke other than the owner requesting the special use permit; that person is an adjoining landowner and spoke in favor of the permit. The Planning Commission unanimously approved sending the application to the Board of Supervisors requesting approval.

Chairman Townsend opened the public hearing.

There being no one wishing to speak, Chairman Townsend closed the public hearing.

Supervisor Wilck made a motion, seconded by Supervisor Cooper-Jones, to approve the Special Use Permit application from Mr. Muhammad Umar Alahbakshs for Tax Map Parcel 19-A-70, addressed as 85 Railroad Avenue, to operate a pawn shop between the hours of 10:00 a.m. and 7:00 p.m., Monday through Saturday; the motion carried:

|      |                      |      |      |
|------|----------------------|------|------|
| Aye: | Beverly M. Booth     | Nay: | None |
|      | Pattie Cooper-Jones  |      |      |
|      | J. David Emert       |      |      |
|      | Llew W. Gilliam, Jr. |      |      |
|      | Robert M. Jones      |      |      |
|      | Odessa H. Pride      |      |      |
|      | Jerry R. Townsend    |      |      |
|      | James R. Wilck       |      |      |

In Re: Emergency Management Update

Mrs. Sarah Elam Puckett, Assistant County Administrator, presented a COVID-19 update. She reported that in the Piedmont Health District, the case count grew from 68 to 151; there are currently nine outbreaks which is defined as three or more cases in one facility. She stated adherence to the public health directive by our citizens to wearing a mask and social distancing will determine the containment and mitigation of community spread. She said the wearing of masks in public and social distancing should be encouraged and promoted in all situations.

Mrs. Puckett said the Governor announced his directive on k-12 schools; it is anticipated he will announce this week his plans for reopening colleges and universities.

Mrs. Puckett said masks are required to enter the Prince Edward County Courthouse.

Mrs. Puckett reviewed the call counts for Prince Edward County; she announced the AFG grant has been submitted for PPE for all of our fire and EMS agencies and hope to receive news of the funding in the next week or two.

Mrs. Puckett said the County Economic Development Director provided information regarding the economic impact and recovery; she is working jointly with the Town of Farmville.

Supervisor Wilck said a lot of press regarding the \$10,000 grant with the IDA and that the Town of Farmville has contributed; he said the Board was involved with that as well as has received no press. He requested a press release be sent stating the County is matching what the Town has done. Mr. Bartlett said there was a meeting with the IDA earlier in the day to set up with the Town's IDA, and trying not to duplicate which businesses will receive funding.

In Re: Appointment – Board of Appeals for Building Code

Mr. Bartlett said there were no applicants for the upcoming vacancy; the Board concurred to re-advertise for the position.

In Re: Appointment – Poplar Hill Community Development Authority

A vote was taken on the candidates for the one-year term of the Poplar Hill CDA.

| <u>Candidate</u>   | <u>Vote</u>                                                                                                                                                  |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| John Gantt         | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Jim R. Wilck |
| Roy R. Yeatts, Jr. | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Jim R. Wilck |

John Gantt and Roy R. Yeatts, Jr. will be appointed to the Poplar Hill Community Development Authority for a term of one year beginning July 1, 2020 and ending June 30, 2021.

In Re: Appointment – Prince Edward County Industrial Development Authority – Four Year Term

A vote was taken on the candidates for the four-year term for the Prince Edward County Industrial Development Authority:

| <u>Candidate</u>   | <u>Vote</u>                                                                                                                                                  |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Robert Atkinson    | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Jim R. Wilck |
| Michael Montgomery | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Jim R. Wilck |

Robert Atkinson and Michael Montgomery will be appointed to the Prince Edward County Industrial Development Authority for a term of four years beginning July 1, 2020 and ending June 30, 2024.

In Re: Appointment – Social Services Board

A vote was taken on the candidate for the four-year term for the Prince Edward Social Services Board.

| <u>Candidate</u> | <u>Vote</u>                                                                                                                                                  |
|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Carol Stiff      | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Jim R. Wilck |
| Jeff Tindall     | (None)                                                                                                                                                       |

Carol Stiff will be appointed to the Social Services Board for a term of four years beginning July 1, 2020 and ending June 30, 2024.

In Re: Appointment – Central Virginia Regional Library Board

A vote was taken on the candidate for the four-year term for the Central Virginia Regional Library Board.

| <u>Candidate</u>       | <u>Vote</u>                                                                                                                                                  |
|------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Marianna Snow Campbell | (None)                                                                                                                                                       |
| Susan Smith            | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Jim R. Wilck |

Susan Smith will be appointed to the Central Virginia Regional Library Board for a term of four years beginning July 1, 2020 and ending June 30, 2024.

In Re: County Administrator’s Report - CARES ACT

Mr. Bartlett said that as authorized by the Board of Supervisors, the Chairman of the Board, the Treasurer and the County Administrator signed the Certification for Receipt of Coronavirus Relief Fund Payments and the certification was submitted to the Commonwealth. This resulted in the County receiving \$1,989,387 from the Federal Government as our share of the Coronavirus Relief Fund (CRF) which was established by the Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020. Allocations were based on population and the funds have been provided on an “up-front” basis.

These funds may be used for qualifying expenses but may only be used to cover costs that:

1. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act); and
3. Were incurred during the period that begins on March 1, 2020, and ends December 30, 2020.

At this point, federal guidance dictates that CRF funds can only be used for the direct costs associated with the response to the COVID-19 pandemic and cannot be used to make up for revenue shortfalls.

Mr. Bartlett cautioned the Board that the Act is clear that the burden of ensuring all CRF funds are spent for qualifying purposes falls on the local government that initially received the funds. In addition, the local government receiving the funds is responsible for maintaining all necessary documentation to ensure compliance with the federal requirements. Thus, if a decision is made to provide funds to another entity and that entity expends the funds on non-qualifying expenses Prince Edward County would be responsible for paying the funds back. Mr. Bartlett said the Act contains funding that will allow the Federal Government to hire private accounting firms who will audit each locality to determine if the funds were used appropriately.

Some expenses are easy to justify but there are others that are not and will require considerable documentation and knowledge of the reason for the expense so it can be classified as NECESSARY and can withstand an audit. There are guidelines that have been issued by the U.S. Treasury but in review, they have raised as many questions as they have answered regarding the proper use of the funds.

A review of these guidelines and other guidance that has been received are beyond the scope of this meeting.

Mr. Bartlett said that some localities are creating committees which contain individuals from a cross section of the locality to determine the best way to allocate and use these funds. That appears to be a reasonable process. Mr. Bartlett said he found it rare to find a person that can divorce themselves from their own organization or personal interest and look at what is best for the Community as a whole. He said the group that he believes can do that and provide help to the Board is the County's IDA. This group of men and women have demonstrated that they have the County's best interest at heart. He recommended the Board create a committee composed of members of the Board and members of the IDA to develop a plan for the use of these funds. The Board may desire to include other individuals on any committee created but advised they not be attached to any specific group or organization to ensure they are not narrowly focused on their own group. After this plan is developed, he would recommend that before any funds are provided to any entity that the receiving organization provide invoices to the County and the County make the payment directly to the vendors to ensure the specific item requested is purchased and in that way the County will have the necessary documentation to justify the expenditure. He said the Board may have to provide a narrative explaining why the specific item or items were purchased and that they were a necessary expense related to COVID-19.

Mr. Bartlett said that in addition to purchases of goods and equipment, these funds can be used to help fund items that are not as easy to justify and track. These would closely relate to programs that could assist local businesses and citizens. Such assistance will require the development of policies and procedures to ensure the funds are used on justified expenses. Agencies such as the County's Social Services, STEPS, and Piedmont Senior Resources already have programs in place and trained people that have experience in determining if a person qualifies for assistance in other programs. He recommended the committee reach out to such organizations and ask them to develop programs that would meet the federal criteria and at the same time assist Prince Edward County citizens. The Committee would have to vet the program policies before providing any funding to the program and then periodically monitor compliance to the stated policies to ensure the funds are used appropriately. He said we will learn more and hopefully will receive better guidance from the Treasury department as this moves forward.

Following some discussion, Chairman Townsend appointed Supervisor Cooper-Jones (Chair), Supervisor Emert and Supervisor Wilck to the CARES ACT Committee. He said they can maximize the resources and report to the full Board on what has been expended. He said the County Administrator and County Attorney would also need to be there.

Mr. Bartlett said a first step for the committee would be to develop a policy on what they will provide the money for or what organizations; the committee may hear from the Town or other organizations, and then would come back to the Board.

Supervisor Pride asked if a timeline is associated with this; Mr. Bartlett said the funds can be used on items from March through December 30, 2020.

Supervisor Emert made a motion, seconded by Supervisor Booth, to authorize a public hearing to amend the FY21 budget and accept the distribution of \$1,989,387 of Federal Coronavirus Relief Funds to be appropriated and distributed by the Board of Supervisors; the motion carried:

|      |                      |      |      |
|------|----------------------|------|------|
| Aye: | Beverly M. Booth     | Nay: | None |
|      | Pattie Cooper-Jones  |      |      |
|      | J. David Emert       |      |      |
|      | Llew W. Gilliam, Jr. |      |      |
|      | Robert M. Jones      |      |      |
|      | Odessa H. Pride      |      |      |
|      | Jerry R. Townsend    |      |      |
|      | James R. Wilck       |      |      |

In Re: Emergency Food & Shelter Program

Mr. Bartlett stated there is more funding, not directly related to the COVID-19, called the Emergency Food and Shelter Program. He said there are two different allocations of funding in that program for Prince Edward County, which totals about \$20,000; he recommended creating a committee to handle this allocation. He said most counties have not availed themselves to these funds; Nottoway County is participating. Prince Edward County participated in this program in 2009 and Supervisor Cooper-Jones was on the committee. Mr. Bartlett said the state recently sent out an email regarding this program; the Salvation Army previously provided administration for this program.

Following discussion, Supervisor Cooper-Jones volunteered to participate in the Emergency Food & Shelter Program Committee.

In Re: County Administrator's Report – Recycling

Mr. Bartlett said that as the Board will recall, one of the unfortunate impacts of COVID-19 was that STEPS had to close their recycling program to protect their workers. The Board then authorized the County to contact a private recycler to continue the County's recycling program. The County was recently informed by STEPS they are reopening their recycling program.

While the County has used STEPS for over 20 years to provide recycling services, and it may have been thought the County would automatically move our program back to STEPS, Mr. Bartlett provided updated information to the Board that has been learned over the last two months to allow the Board to provide guidance to County Administration on how to move forward.

Mr. Bartlett said it is very hard to "make money" running a recycling program; most recycling programs actually lose money. They do help extend the life of your landfill and the state mandates a certain amount of recycling. That said, last FY the County paid STEPS \$16,713.52 for recycling services. This FY we had paid STEPS \$17,513.38 until they had to shut down. In addition to this cost, the County paid \$20,647.60 to recycle electronics last FY and had paid \$15,204.70 this FY until STEPS had to shut down. That's a total of \$37,361.10 last FY and \$32,718.08 this FY. STEPS palletize the electronics recycling, and

the County pays another company to dispose of that. We have to pay STEPS \$28 per ton for cardboard and newspaper and \$0.46 per pound for plastic.

With the company the County has been using while STEPS was not open, we have not had to pay them anything for cardboard or newspaper and we have to pay \$150 for each load of plastic. Over the two months the average cost per pound of plastic has been \$.1276 per pound for a total cost of \$1,500 and we have not had to pay anything for cardboard or newspaper. For the Company not to charge for cardboard and newspaper, we negotiated an agreement whereby they could take the metal from four of our sites which are our lowest metal volume producers. The other four sites produce twice the volume of metal. Over the two months the company hauled 41,710 pounds of metal. As the County normally takes the metal to a recycler ourselves and receives payment, we estimate we lost \$1,480 in revenue. If you add that to the cost to dispose of the plastic, the cost to the County was actually \$ 2,980 for those two months. Assuming the same volumes that would cost approximately \$18,000 a year.

Mr. Bartlett said that is very close to the cost we have paid STEPS but is a complete savings for the electronics, which is about \$20,000 per year. There was no electronic cost because the new recycler agreed to take the electronics at no charge. He will bring back items from the electronics that he cannot sell and we will have to place them in our landfill. So far, he has not brought anything back but it has only been two months and that could easily change.

Mr. Bartlett said that if the Board decides to cease using STEPS for recycling, he would advise the Board not discuss this issue any further in open session. The County will need to create an RFP and bid the recycling services out and this will become a contract negotiation process and recommended the County not tip our hand on our negotiation strategy.

STEPS is a local company and the recycling program provides jobs to 6 people with disabilities. This program pumps almost \$141,000 into the local economy. This decision is more complex than one would think and the decision to stop using STEPS will have both positive and negative impacts for the County in other areas besides recycling. If the Board wishes to research this, we will need a work session on the topic.

Supervisor Emert said there were 67 trips in two months' time, which is equal to 134 man hours at \$75 per hour, or \$10,050 saved in two months. He said those 67 hours could be used for our own trash services going to the landfill as opposed to going somewhere else. The private hauler does it all and not only



would the County save that \$10,000, it would cut down on tires and wear and tear of the truck. Mr. Bartlett said it would offer savings and increase the ability to better service the convenience sites but would not provide the savings that Supervisor Emert figured.

Chairman Townsend recommended tabling this issue until more financial information could be gathered. He said it also concerns six employees and their jobs and needs to be sensible, justifiable response.

Mr. Bartlett said that what would be lost is the revenues; it would allow the driver to make more trips to the convenience sites and costs would not be much different. He said the County pays \$150 for each trip of plastic taken. Discussion followed.

Chairman Townsend questioned how much the County is losing each month between STEPS vs. a private vendor. He asked if it is worth six individuals losing their jobs. Discussion followed.

Supervisor Pride requested the presentation of a spreadsheet.

Supervisor Emert made a motion, seconded by Supervisor Pride, to table this decision until further information could be provided; the motion carried:

|      |                                                                                                                                                                |      |      |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: | None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|

In Re: Fire Association Capital Expenditure Financing Fund

Mr. Bartlett said that in 2011 the Board of Supervisors approved the creation of the Fire Association Financing Fund. At that time, the Board voted to provide up to \$600,000 to members of the Fire Association for low interest loans for the purchase of trucks and other equipment. Section 15.2-954 of the *Code of Virginia* authorizes any locality to make loans to any nonprofit organization furnishing firefighting or rescue services.

Mr. Bartlett stated the Master Agreement, signed by all the VFD and the Rescue Squad, contains the procedures by which the Fire Association will request funds to be borrowed and for which organization, and the County will create a promissory note which provides that in the event of a default, each member of the Association guarantees repayment of the loan. At its March 27, 2019 meeting the Fire Association

approved a request from the Darlington Heights VFD for a loan of up to \$210,000 to finance a fire truck from the Capital Expenditure Fund.

The current outstanding loans and the current balances and the balances on August 8, 2020 are:

|                               | <u>Current Balance</u> | <u>Balance 8/8/2020</u> |
|-------------------------------|------------------------|-------------------------|
| HSC VFD                       | \$ 72,000              | \$54,000                |
| Prospect VFD                  | \$ 37,500              | \$0                     |
| Rescue Squad – Building       | \$364,817              | \$346,267               |
| Rescue Squad – Defibrillators | \$ 48,000              | \$ 48,000               |
| TOTAL                         | \$522,317              | \$448,267               |

Mr. Bartlett said Darlington Heights VFD initially requested a loan of \$162,878 to fund the balance of a truck costing \$366,786. There is already a \$203,908 equity position in the truck. Providing such a loan will cause the outstanding balance to be \$685,195 as of the date of the loan, but by August 8, 2020 because of scheduled payments between now and August, that amount will decrease to \$611,505 on August 8, 2020. The County has collected \$31,484 in interest to date on previous loans. If those funds are made part of the program, the outstanding balance is under the funding allocated by the Board to this program. Mr. Bartlett said they have amended their request to \$150,000 and provided a new amortization schedule. He said the balance would be under the \$600,000, and that includes the building that was just refinanced with the Rescue Squad.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to approve the request from the Fire Association for a loan of \$150,000 and authorize the Chair or County Administrator to execute the agreement on behalf of the County; the motion carried:

|      |                                                                                                                                                                |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

In Re: County Administrator’s Report – Request from Meherrin Fire & Rescue

Mr. Bartlett said Meherrin Volunteer Fire & Rescue had an opportunity to purchase a boat and trailer appropriate for water rescue for \$5,500. The 16-foot boat is in excellent condition and was purchased at a

very fair price. They are asking if the Board of Supervisors would consider assisting with the cost of putting the boat into service by sharing one-half of the purchase price or \$2,750. They are also requesting assistance from Lunenburg County.

Mr. Bartlett said this boat will be used to provide a water rescue capability that the County is currently lacking. So far this year there have been three incidents requiring water rescue. One was on Rices Creek Watershed. Two have occurred on Briery Creek Lake. This boat is a 16-foot, aluminum, flat bottom Polar Kraft, with a 40-hp motor and trailer.

Mr. Bartlett said the County was hoping the boats that the Sheriff declared surplus could help solve this deficiency but we have found that one boat was too small and the other has a hole in the fiberglass transom.

Mr. Bartlett stated the County would not typically provide funding after the fact but Meherrin Fire & Rescue learned about this boat over the weekend and had to move quickly to make the purchase.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Booth, to provide reimbursement to Meherrin Fire & Rescue for the purchase of the flat-bottom Polar Kraft boat in the amount of \$2,750; the motion carried:

|      |                                                                                                                                                                |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

In Re: County Administrator's Report – Technology Trust Fund

Mr. Bartlett said the Clerk of Circuit Court has requested \$4,480 from the State Compensation Board as reimbursement from the Technology Trust Fund (TTF) that has been collected in Prince Edward County. The funds will be used to pay for the Maintenance of Records Management and Secured Remote Access Systems.

Supervisor Jones made a motion, seconded by Supervisor Emert, to approve the FY20 Budget Amendment appropriate the funds as follows:

| REV/EXP | FUND | DEPT  | OBJECT | DESCRIPTION                | DEBIT   | CREDIT  |
|---------|------|-------|--------|----------------------------|---------|---------|
| 4 (Exp) | 100  | 23000 | 0080   | Technology Trust Fund      |         | \$4,480 |
| 4 (Exp) | 100  | 21600 | 5880   | Clerk of Circuit Court-TTF | \$4,480 |         |

The motion carried:

|                                                                                                                                                                                                 |                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| <p>Aye:</p> <p>Beverly M. Booth<br/> Pattie Cooper-Jones<br/> J. David Emert<br/> Llew W. Gilliam, Jr.<br/> Robert M. Jones<br/> Odessa H. Pride<br/> Jerry R. Townsend<br/> James R. Wilck</p> | <p>Nay: None</p> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|

In Re: Other Business

Chairman Townsend said he would like to set up a meeting with the Properties Committee; a few months ago, Judge Blessing and the Board asked that the State Police do a security assessment of the Courthouse. He said that is complete; there is nothing very costly on the recommendations or enhancements. He said these would make the building safer for everyone. He asked that the Properties Committee meet with the County Administrator and Mr. Van Eps to review the assessment.

Ms. Terri Atkins Wilson, County Attorney, stated there is a matter coming before the Court to appeal a Zoning issue; she requested the Board hire outside counsel because this litigation is not her primary expertise and the issue involves someone on the Board of Supervisors. She said it would be a conflict of interest for her to represent the County in this matter. Discussion followed.

In Re: Closed Session

Chairman Townsend made a motion, seconded by Supervisor Cooper-Jones, that the Board convene in Closed Session for discussion of the acquisition of real property for the public purpose of public safety, where discussion in an open meeting would adversely affect the bargaining position of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; the motion carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

The Board returned to regular session by motion of Supervisor Emert, seconded by Chairman Townsend and adopted as follows:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

On motion of Supervisor Emert, and seconded by Supervisor Cooper-Jones, and carried by the following roll call vote:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of May 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of May 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial

Ms. Katharine Wilson, Food Works Director, submitted a report for May 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Farmville Downtown Update

Ms. Chelsey White, Manager, submitted a report for the month of May 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of May 2020, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Emert, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

|      |                      |           |
|------|----------------------|-----------|
| Aye: | Beverly M. Booth     | Nay: None |
|      | Pattie Cooper-Jones  |           |
|      | J. David Emert       |           |
|      | Llew W. Gilliam, Jr. |           |
|      | Robert M. Jones      |           |
|      | Odessa H. Pride      |           |
|      | Jerry R. Townsend    |           |
|      | James R. Wilck       |           |

the meeting was adjourned at 11:34 p.m.

June 23, 2020

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 23<sup>rd</sup> day of June, 2020; at 5:30 p.m., there were present:

Beverly M. Booth

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Odessa H. Pride

Jerry R. Townsend

James R. Wilck

Absent: Robert M. Jones

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and Cheryl Stimpson, Human Resources.

Chairman Townsend called the special meeting to order.

Chairman Townsend stated:

*Due to the COVID-19 Emergency, the Board of Supervisors is operating pursuant to and in compliance with its "EMERGENCY ORDINANCE TO EFFECTUATE TEMPORARY CHANGES IN CERTAIN DEADLINES AND TO MODIFY PUBLIC MEETING AND PUBLIC HEARING PRACTICES AND PROCEDURES TO ADDRESS CONTINUITY OF OPERATIONS ASSOCIATED WITH PANDEMIC DISASTER." This meeting is closed to in-person participation by the General Public, but citizens may listen to the meeting by calling 1-425-436-6394, Access Code: 867576#.*

Supervisor Gilliam offered the invocation and led the Pledge of Allegiance.

In Re: Expenditures

Mr. Wade Bartlett, County Administrator, stated there were two expenditure items on capital equipment that need to be addressed. He said the first is the air conditioning supply fan controls (Variable

Frequency Drive) which are 23 years. Three of the County's 14 fan controls are bad and are so old, parts cannot be obtained. He said to keep them going, automatic controls have been by-passed and have been operating in manual mode. Over the weekend, the control board or drive system failed and shut down the supply fan. To get them functioning, the entire system was by-passed and is straight-wired through the breaker through the fan fuses to have the fan operate. This is a temporary fix and these three units need to be replaced immediately at a cost of \$9,760. Mr. Bartlett said the units that are bad affect the conference room and the Administrator's suite.

Mr. Bartlett said the second item is the copier in the Administrator's Office; this copier is at least 13 years old and is highly unreliable. He said it is very expensive to operate as it requires considerable maintenance to keep operating and even when it is operating, it jams often, wasting paper and toner and decreasing productivity. He added that it cannot be left unattended when you have to do a large copy or print job. He said if we purchase a new one, we would move the check printing from an old dot-matrix printer to the new printer/copier which will save \$960 a year in maintenance/service contract on the dot-matrix printer. He said the special green bar paper is an additional cost. Mr. Bartlett said the cost of a replacement will be \$4,500 - \$5,000.

Supervisor Wilck made a motion, seconded by Supervisor Cooper-Jones, to approve the capital equipment repair and replacement (air conditioning fan controls, \$9,760 and purchase of a copier for the County Administrator's Office, \$4,500-\$5,000); the motion carried:

|         |                      |      |      |
|---------|----------------------|------|------|
| Aye:    | Beverly M. Booth     | Nay: | None |
|         | Pattie Cooper-Jones  |      |      |
|         | J. David Emert       |      |      |
|         | Llew W. Gilliam, Jr. |      |      |
|         | Odessa H. Pride      |      |      |
|         | Jerry R. Townsend    |      |      |
|         | James R. Wilck       |      |      |
| Absent: | Robert M. Jones      |      |      |

Mr. Bartlett said he reviewed the sales tax and it is within a few hundred [dollars] of what was collected last year at the same time period. He said there has not been a large effect. He said the Fines has plummeted; he said the Sheriff reported that will increase because the Courts are opening back up.

Mr. Bartlett then stated the County received a request from Thomas Bruno, an attorney from McGuireWoods; he is a partner who handles bonds. Mr. Bartlett said there is someone that wants to put a



solar project in the county, somewhere; he said the location is unknown but the name of the requestor is “County Line Solar.” He said there is no information about the company or its size. Mr. Bartlett said the County has been requested to sign a waiver to allow McGuireWoods to serve as the solar company’s attorney, representing them for any land use in the County. Mr. Bartlett said McGuireWoods has asked the same for other items, but this issue could be different because if there is ever a legal battle with the company, we couldn’t use McGuireWoods and would have to find another. He said this could put the County in jeopardy if it waives the conflict of interest with McGuireWoods on this issue.

Mr. Bartlett said the reason for this is that the amendment to the Ordinance regarding solar will be coming up next month to review and possibly adopt after the public hearing; he said the draft was presented earlier this year.

Supervisor Wilck asked the County Attorney’s recommendation. Mr. Bartlett said that is unknown.

Chairman Townsend requested the issue put on the July meeting agenda to allow time for consideration, research and input from the County Attorney.

In Re: Closed Session

Chairman Townsend made a motion, seconded by Supervisor Cooper-Jones, that the Board convene in Closed Session for discussion, consideration and evaluation of prospective candidates for employment for the position of County Administrator, pursuant to the exemption provided for in Section 2.2-3711(A)(1) of the *Code of Virginia*; the motion carried:

|         |                                                                                                                                             |           |
|---------|---------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye:    | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: None |
| Absent: | Robert M. Jones                                                                                                                             |           |

The Board returned to regular session by motion of Supervisor Cooper-Jones, seconded by Supervisor Pride and adopted as follows:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck  
Absent: Robert M. Jones  
Nay: None

On motion of Supervisor Emert, and seconded by Supervisor Wilck, and carried by the following roll call vote:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck  
Absent: Robert M. Jones  
Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

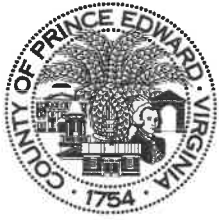
WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

On motion of Supervisor Cooper-Jones, seconded by Supervisor Pride, and adopted by the following vote:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck  
Absent: Robert M. Jones  
Nay: None

the meeting was recessed at 6:21 p.m. until Tuesday, July 7, 2020 at 6:00 p.m. in the Board of Supervisors Room, Prince Edward County Courthouse, 111 N. South Street, Third Floor, Farmville, VA 23901.



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 7-c  
**Department:** County Administration  
**Staff Contact:** Crystal Baker  
**Issue:** Review of Accounts & Claims

**Summary:** The June bill list is attached for the Board's reviews.

**Attachments:** June 2020 Bill List  
Board Mileage Reports  
County Attorney Invoices

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

7/01/2020

FROM DATE- 6/01/2020  
TO DATE- 6/30/2020

ACCOUNTS PAYABLE CHECKS  
PRINCE EDWARD

| FUND NO. | DESCRIPTION                  | \$\$\$ PAY \$\$\$ |
|----------|------------------------------|-------------------|
| 100      | GENERAL FUND                 | \$367,661.44      |
| 105      | FORFEITED ASSETS FUND        | \$63.00           |
| 125      | DARE FUND                    | \$1,611.44        |
| 501      | WATER FUND                   | \$21.10           |
| 502      | SEWER FUND                   | \$52.02           |
| 520      |                              | \$23,596.61       |
| 741      | PIEDMONT COURT SERVICES FUND | \$9,829.94        |
|          | TOTAL                        | 402,835.55        |

AF375H  
7/01/2020  
FUND # - 100

PRINCE EDWARD  
LISTING OF INVOICES FOR 6/01/2020 -- 6/30/2020

AFTER CHECKS  
PAGE 1

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>MISCELLANEOUS | VENDOR<br>NAME                                                                                                        | INV#                                               | DESCRIPTION                                                                          | AMOUNT                                                 |
|-----------------|-----------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|--------------------------------------------------------------------------------------|--------------------------------------------------------|
| 0027            | 29332                             | THOYA Postcard Sales<br>TOWN OF FARMVILLE                                                                             | THYA 1/2QTR2020                                    | THYA PST CARD SALES                                                                  | 38.54<br>38.54 *<br>38.54 **                           |
| 011010          |                                   | BOARD OF SUPERVISORS                                                                                                  |                                                    |                                                                                      |                                                        |
| 3600            | 15240                             | Advertising<br>FARMVILLE NEWSMEDIA                                                                                    | 129579/0520                                        | ADVERTISING                                                                          | 1,056.96<br>1,056.96 *                                 |
| 6040            | 11894<br>30440                    | ADP Equipment<br>BUSINESS CARD<br>US CELLULAR                                                                         | 0639PUCKETT0620<br>816442183 0720                  | MEETING APP<br>CELLULAR SERVICE                                                      | 2.99<br>265.00<br>267.99 *<br>1,324.95 **              |
| 012110          |                                   | COUNTY ADMINISTRATOR                                                                                                  |                                                    |                                                                                      |                                                        |
| 5210            | 30500                             | Postal Services<br>U S POSTAL SERVICE                                                                                 | BOX 382 0620                                       | PO BOX RENTAL                                                                        | 92.00<br>92.00 *                                       |
| 5230            | 30440                             | Telecommunications<br>US CELLULAR                                                                                     | 816442183 0720                                     | CELLULAR SERVICE                                                                     | 126.12<br>126.12 *                                     |
| 5810            | 31423                             | Dues & Association Member<br>VA ASSOC OF COUNTIES*                                                                    | IVC0605659                                         | 20-21 DUES                                                                           | 4,821.00<br>4,821.00 *                                 |
| 6001            | 11902<br>12063<br>13369<br>13369  | Office Supplies<br>BUSINESS DATA OF VA, INC.<br>C W WARTHEN<br>DIAMOND SPRINGS WATER INC<br>DIAMOND SPRINGS WATER INC | 01 1168<br>54468<br>11393100 0620<br>11393100 0620 | NORTON ANTIVIRUS<br>BOS MINUTE BOOKS<br>WATER & EQUIP RENTAL<br>WATER & EQUIP RENTAL | 39.95<br>873.98<br>14.70<br>11.95<br>940.58 *          |
| 6012            | 22211<br>22950<br>22950           | Books and Subscriptions<br>MATTHEW BENDER & CO INC<br>MUNICODE<br>MUNICODE                                            | 18334253<br>344172<br>344778                       | VA CODE RULES 2020<br>ADMIN FEE WEB HSTING<br>ONLINE CDE WEB HSTING                  | 73.80<br>350.00<br>950.00<br>1,373.80 *<br>7,353.50 ** |
| 012210          |                                   | LEGAL SERVICES                                                                                                        |                                                    |                                                                                      |                                                        |
| 3160            | 29126<br>29126                    | Professional Services<br>TERRI ATKINS WILSON PC<br>TERRI ATKINS WILSON PC                                             | FEBRUARY 2020<br>JANUARY 2020                      | LEGAL SERVICES<br>LEGAL SERVICES                                                     | 1,750.00<br>650.00<br>2,400.00 *<br>2,400.00 **        |

| MAJOR#<br>ACCT#<br>012310 | VENDOR<br>NUMBER<br>COMMISSIONER OF REVENUE                                                                                                                            | VENDOR<br>NAME<br>COMMISSIONER OF REVENUE                                                                                        | INV#                                                      | DESCRIPTION                                                                  | AMOUNT                                                                              |
|---------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| 5210                      | 11353 BMS DIRECT<br>30520 U S POSTAL SERVICE                                                                                                                           | Postal Services<br>BMS DIRECT<br>U S POSTAL SERVICE                                                                              | 143813P<br>BOX 446 0620                                   | TPP POSTAGE<br>PO BOX RENTAL                                                 | 5,926.50<br>150.00<br>6,076.50 *                                                    |
| 5540                      | 12752 COMMISSIONER OF REV ASSOC                                                                                                                                        | Travel-Convention & Educa<br>COMMISSIONER OF REV ASSOC                                                                           | TRAINING 0620                                             | TRAINING                                                                     | 50.00<br>50.00 *                                                                    |
| 6001                      | 11902 BUSINESS DATA OF VA, INC.<br>20600 KEY OFFICE SUPPLY<br>20600 KEY OFFICE SUPPLY<br>20600 KEY OFFICE SUPPLY<br>20600 KEY OFFICE SUPPLY<br>20600 KEY OFFICE SUPPLY | Office Supplies<br>BUSINESS DATA OF VA, INC.<br>KEY OFFICE SUPPLY<br>KEY OFFICE SUPPLY<br>KEY OFFICE SUPPLY<br>KEY OFFICE SUPPLY | 01 1164<br>544238<br>544240<br>544254<br>544255<br>544433 | NORTON ANTIVIRUS<br>PAPER<br>FOLDERS<br>LIR 6044<br>SUPPLIES<br>FILE CABINET | 39.95<br>139.80<br>184.10<br>629.00<br>76.04<br>629.00<br>1,697.89 *<br>7,824.39 ** |
| 012320                    | ASSESSOR                                                                                                                                                               |                                                                                                                                  |                                                           | REASSESSMENT                                                                 | 14,355.00<br>14,355.00 *<br>14,355.00 **                                            |
| 3160                      | 32122 WAMPLER-EANES APPRAISAL                                                                                                                                          | Professional Services                                                                                                            | 007 21                                                    |                                                                              |                                                                                     |
| 012410                    | TREASURER                                                                                                                                                              |                                                                                                                                  |                                                           |                                                                              |                                                                                     |
| 3320                      | 12762 COMPUTERPLUS SALES/SERVIC                                                                                                                                        | Maintenance Service Contr                                                                                                        | MC0200749                                                 | PRINTER SERV CONTRCT                                                         | 386.55<br>386.55 *                                                                  |
| 5210                      | 11353 BMS DIRECT<br>11353 BMS DIRECT<br>30540 U S POSTAL SERVICE                                                                                                       | Postal Services<br>BMS DIRECT<br>BMS DIRECT<br>U S POSTAL SERVICE                                                                | 144455P<br>144455P<br>BOX 522 0620                        | POSTAGE<br>POSTAGE<br>BOX 522 RENT                                           | 4,000.00<br>4,000.00-<br>92.00<br>92.00 *                                           |
| 5230                      | 11250 BENCHMARK COMMUNITY BANK<br>13325 TREASURER OF VIRGINIA                                                                                                          | Telecommunications<br>BENCHMARK COMMUNITY BANK<br>TREASURER OF VIRGINIA                                                          | 7596 TREAS 0620<br>T432278                                | PAYFLOW/PAYPAL<br>ONLINE SERVICE                                             | 18.20<br>71.10<br>89.30 *                                                           |
| 5410                      | 26125 QUADIENT LEASING USA, INC.                                                                                                                                       | Lease/Rent Equipment<br>QUADIENT LEASING USA, INC.                                                                               | N8321595                                                  | POSTAGE MCHINE LEASE                                                         | 1,527.00<br>1,527.00 *                                                              |
| 6001                      | 11902 BUSINESS DATA OF VA, INC.<br>11902 BUSINESS DATA OF VA, INC.                                                                                                     | Office Supplies<br>BUSINESS DATA OF VA, INC.<br>BUSINESS DATA OF VA, INC.                                                        | 01 1153<br>01 1164                                        | NORTON ANTIVIRUS<br>NORTON ANTIVIRUS                                         | 39.95<br>39.95<br>79.90 *                                                           |
| 6014                      | 28866 STEPS, INC                                                                                                                                                       | Other Operating Supplies<br>STEPS, INC                                                                                           | 21491                                                     | SHREDDING SERVICES                                                           | 35.00<br>35.00 *                                                                    |

AP375H  
7/01/2020  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 6/01/2020 -- 6/30/2020

AFTER CHECKS  
PAGE 3

| MAJOR# | VENDOR                          | INVT#         | DESCRIPTION           | ACCOUNT TOTAL | AMOUNT      |
|--------|---------------------------------|---------------|-----------------------|---------------|-------------|
| ACCT#  | NUMBER                          |               |                       | MAJOR TOTAL   |             |
| 6020   | 13012 DMV                       | 202015200545  | DMV STOP FEES         |               | 825.00      |
|        |                                 |               |                       |               | 825.00 *    |
|        |                                 |               |                       |               | 3,034.75 ** |
| 012510 | INFORMATION TECHNOLOGY          |               |                       |               |             |
| 3160   | Professional Services           |               |                       |               |             |
|        | 11902 BUSINESS DATA OF VA, INC. | 01 1145       | CONTRACT AGREEMENT    |               | 4,500.00    |
|        | 11902 BUSINESS DATA OF VA, INC. | 01 1147       | TRAVEL & EXPENSE      |               | 125.00      |
|        | 11902 BUSINESS DATA OF VA, INC. | 01 1149       | TRAVEL & EXPENSE      |               | 75.00       |
|        | 11902 BUSINESS DATA OF VA, INC. | 01 1151       | TRAVEL & EXPENSE      |               | 125.00      |
|        | 11902 BUSINESS DATA OF VA, INC. | 01 1153       | TRAVEL & EXPENSE      |               | 125.00      |
|        | 11902 BUSINESS DATA OF VA, INC. | 01 1155       | TRAVEL & EXPENSE      |               | 125.00      |
|        | 11902 BUSINESS DATA OF VA, INC. | 01 1157       | TRAVEL & EXPENSE      |               | 125.00      |
|        | 11902 BUSINESS DATA OF VA, INC. | 01 1158       | TRAVEL & EXPENSE      |               | 125.00      |
|        | 11902 BUSINESS DATA OF VA, INC. | 01 1159       | TRAVEL & EXPENSE      |               | 125.00      |
|        | 11902 BUSINESS DATA OF VA, INC. | 01 1161       | TRAVEL & EXPENSE      |               | 125.00      |
|        | 11902 BUSINESS DATA OF VA, INC. | 01 1163       | TRAVEL & EXPENSE      |               | 125.00      |
|        | 11902 BUSINESS DATA OF VA, INC. | 01 1164       | TRAVEL & EXPENSE      |               | 125.00      |
|        | 11902 BUSINESS DATA OF VA, INC. | 01 1165       | TRAVEL & EXPENSE      |               | 125.00      |
|        | 11902 BUSINESS DATA OF VA, INC. | 01 1167       | TRAVEL & EXPENSE      |               | 125.00      |
|        | 11902 BUSINESS DATA OF VA, INC. | 01 1168       | TRAVEL & EXPENSE      |               | 125.00      |
|        | 11902 BUSINESS DATA OF VA, INC. | 01 1172       | TRAVEL & EXPENSE      |               | 125.00      |
|        |                                 |               |                       | ACCOUNT TOTAL | 6,325.00 *  |
| 3161   | Webpage Services                |               |                       |               |             |
|        | 28330 SITEVISION INC            | 22119         | WEB HOSTING           |               | 179.85      |
|        | 28330 SITEVISION INC            | 22349         | WEB HOSTING 3RD QTR   |               | 179.85      |
|        |                                 |               |                       | ACCOUNT TOTAL | 359.70 *    |
| 3320   | Maintenance Service             |               |                       |               |             |
|        | 12762 COMPUTERPLUS SALES/SERVIC | MC0200750     | PRINTER SERV CONTRACT |               | 79.00       |
|        |                                 |               |                       | ACCOUNT TOTAL | 79.00 *     |
|        |                                 |               |                       | MAJOR TOTAL   | 6,763.70 ** |
| 013100 | ELECTORAL BOARD AND OFFICIALS   |               |                       |               |             |
| 3160   | Professional Services           |               |                       |               |             |
|        | 14551 ELECTION SYSTEMS &        | 1137430       | MINOR                 |               | 162.50      |
|        | 14551 ELECTION SYSTEMS &        | 1137431       | BALLOT LAYOUT         |               | 116.50      |
|        | 14551 ELECTION SYSTEMS &        | 1137432       | BALLOT CODING         |               | 1,250.97    |
|        | 14551 ELECTION SYSTEMS &        | 1137433       | AUDIO                 |               | 503.00      |
|        | 24985 OWEN G DUNN CO            | 22534         | BALLOT TESTING        |               | 1,700.00    |
|        |                                 |               |                       | ACCOUNT TOTAL | 3,732.97 *  |
| 3161   | Election Official               |               |                       |               |             |
|        | 10148 ADAMS PATRICIA            | ELECTION 0620 | OFFICIAL              |               | 90.00       |
|        | 10148 ADAMS PATRICIA            | ELECTION 0620 | TRAINING              |               | 25.00       |
|        | 11171 BARNES BARBARA            | ELECTION 0620 | OFFICIAL              |               | 100.00      |
|        | 11171 BARNES BARBARA            | ELECTION 0620 | TRAINING              |               | 50.00       |
|        | 11186 BARNES ROBERT L           | ELECTION 0620 | OFFICIAL              |               | 90.00       |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME          | INV#          | DESCRIPTION | AMOUNT |
|-----------------|------------------|-------------------------|---------------|-------------|--------|
|                 | 11186            | BARNES ROBERT L         | ELECTION 0620 | TRAINING    | 50.00  |
|                 | 11198            | BASKIN BETTY            | ELECTION 0620 | OFFICIAL    | 100.00 |
|                 | 11198            | BASKIN BETTY            | ELECTION 0620 | TRAINING    | 50.00  |
|                 | 11448            | BRADSHAW ROBERT D       | ELECTION 0620 | OFFICIAL    | 90.00  |
|                 | 11448            | BRADSHAW ROBERT D       | ELECTION 0620 | TRAINING    | 25.00  |
|                 | 11648            | BROWN WENDELL           | ELECTION 0620 | OFFICIAL    | 90.00  |
|                 | 11648            | BROWN WENDELL           | ELECTION 0620 | TRAINING    | 25.00  |
|                 | 11780            | BURGESS V. GRACE        | ELECTION 0620 | OFFICIAL    | 90.00  |
|                 | 11780            | BURGESS V. GRACE        | ELECTION 0620 | TRAINING    | 25.00  |
|                 | 12068            | CALHOUN ELIZABETH       | ELECTION 0620 | TRAINING    | 25.00  |
|                 | 12079            | CALHOUN LONNIE          | ELECTION 0620 | OFFICIAL    | 90.00  |
|                 | 12079            | CALHOUN LONNIE          | ELECTION 0620 | TRAINING    | 25.00  |
|                 | 12491            | CLABO CONNIE            | ELECTION 0620 | OFFICIAL    | 90.00  |
|                 | 12491            | CLABO CONNIE            | ELECTION 0620 | TRAINING    | 25.00  |
|                 | 12616            | COLES-BARKSDALE DOROTHY | ELECTION 0620 | OFFICIAL    | 100.00 |
|                 | 12616            | COLES-BARKSDALE DOROTHY | ELECTION 0620 | TRAINING    | 50.00  |
|                 | 13015            | DAILEY OTIS             | ELECTION 0620 | OFFICIAL    | 90.00  |
|                 | 13015            | DAILEY OTIS             | ELECTION 0620 | TRAINING    | 25.00  |
|                 | 13057            | DANIEL BARBARA W        | ELECTION 0620 | OFFICIAL    | 10.00  |
|                 | 13057            | DANIEL BARBARA W        | ELECTION 0620 | TRAINING    | 90.00  |
|                 | 13766            | DOVE RACHAEL E          | ELECTION 0620 | OFFICIAL    | 25.00  |
|                 | 13766            | DOVE RACHAEL E          | ELECTION 0620 | TRAINING    | 25.00  |
|                 | 14365            | EDMUNDSON SARAH         | ELECTION 0620 | OFFICIAL    | 25.00  |
|                 | 14365            | EDMUNDSON SARAH         | ELECTION 0620 | TRAINING    | 100.00 |
|                 | 14739            | EMERT PEGGY             | ELECTION 0620 | OFFICIAL    | 50.00  |
|                 | 14739            | EMERT PEGGY             | ELECTION 0620 | TRAINING    | 115.00 |
|                 | 14739            | EMERT PEGGY             | ELECTION 0620 | CELL PHONE  | 50.00  |
|                 | 14739            | EMERT PEGGY             | ELECTION 0620 | PICK UP     | 10.00  |
|                 | 14739            | EMERT PEGGY             | ELECTION 0620 | MILEAGE     | 20.00  |
|                 | 14739            | EMERT PEGGY             | ELECTION 0620 | OFFICIAL    | 15.00  |
|                 | 14793            | ERICKSON RICHARD W      | ELECTION 0620 | TRAINING    | 90.00  |
|                 | 14793            | ERICKSON RICHARD W      | ELECTION 0620 | OFFICIAL    | 50.00  |
|                 | 15520            | FARMVILLE VOL FIRE DEPT | ELECTION 0620 | RENT        | 200.00 |
|                 | 15574            | FAWCETT NANCY D         | ELECTION 0620 | OFFICIAL    | 100.00 |
|                 | 15574            | FAWCETT NANCY D         | ELECTION 0620 | TRAINING    | 50.00  |
|                 | 15870            | FORD MOSES              | ELECTION 0620 | OFFICIAL    | 90.00  |
|                 | 15870            | FORD MOSES              | ELECTION 0620 | TRAINING    | 25.00  |
|                 | 15925            | FOWLKES JEAN G          | ELECTION 0620 | OFFICIAL    | 90.00  |
|                 | 15925            | FOWLKES JEAN G          | ELECTION 0620 | TRAINING    | 25.00  |
|                 | 16228            | GLADDEN YOLANDA         | ELECTION 0620 | OFFICIAL    | 115.00 |
|                 | 16228            | GLADDEN YOLANDA         | ELECTION 0620 | TRAINING    | 50.00  |
|                 | 16228            | GLADDEN YOLANDA         | ELECTION 0620 | CELL PHONE  | 10.00  |
|                 | 16228            | GLADDEN YOLANDA         | ELECTION 0620 | MILEAGE     | 5.00   |
|                 | 17062            | HALLADAY JENNIFER J     | ELECTION 0620 | OFFICIAL    | 90.00  |
|                 | 17062            | HALLADAY JENNIFER J     | ELECTION 0620 | TRAINING    | 25.00  |
|                 | 17731            | HOLLINGSWORTH ABBY      | ELECTION 0620 | OFFICIAL    | 90.00  |
|                 | 17731            | HOLLINGSWORTH ABBY      | ELECTION 0620 | TRAINING    | 25.00  |
|                 | 17746            | HOLLINGSWORTH ESTHER W  | ELECTION 0620 | OFFICIAL    | 115.00 |
|                 | 17746            | HOLLINGSWORTH ESTHER W  | ELECTION 0620 | TRAINING    | 50.00  |



| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME         | INV#          | DESCRIPTION | AMOUNT |
|-----------------|------------------|------------------------|---------------|-------------|--------|
|                 | 17746            | HOLLINGSWORTH ESTHER W | ELECTION 0620 | CELL PHONE  | 10.00  |
|                 | 17746            | HOLLINGSWORTH ESTHER W | ELECTION 0620 | PICK UP     | 20.00  |
|                 | 17746            | HOLLINGSWORTH ESTHER W | ELECTION 0620 | MILEAGE     | 15.00  |
|                 | 19250            | JASPER FRANCES D       | ELECTION 0620 | OFFICIAL    | 115.00 |
|                 | 19250            | JASPER FRANCES D       | ELECTION 0620 | TRAINING    | 50.00  |
|                 | 19250            | JASPER FRANCES D       | ELECTION 0620 | CELL PHONE  | 10.00  |
|                 | 19250            | JASPER FRANCES D       | ELECTION 0620 | PICK-UP     | 20.00  |
|                 | 19250            | JASPER FRANCES D       | ELECTION 0620 | MILEAGE     | 15.00  |
|                 | 19701            | JOHNSON SYNI           | ELECTION 0620 | OFFICIAL    | 90.00  |
|                 | 19701            | JOHNSON SYNI           | ELECTION 0620 | TRAINING    | 25.00  |
|                 | 19768            | JONES BARBARA          | ELECTION 0620 | OFFICIAL    | 90.00  |
|                 | 19768            | JONES BARBARA          | ELECTION 0620 | TRAINING    | 25.00  |
|                 | 20207            | KELLUM DONALD B JR     | ELECTION 0620 | OFFICIAL    | 25.00  |
|                 | 20207            | KELLUM DONALD B JR     | ELECTION 0620 | TRAINING    | 100.00 |
|                 | 20279            | KELSEY PEGGY           | ELECTION 0620 | OFFICIAL    | 50.00  |
|                 | 20279            | KELSEY PEGGY           | ELECTION 0620 | TRAINING    | 90.00  |
|                 | 21001            | KOETHER CINDY H        | ELECTION 0620 | OFFICIAL    | 25.00  |
|                 | 21001            | KOETHER CINDY H        | ELECTION 0620 | TRAINING    | 115.00 |
|                 | 21001            | KOETHER CINDY H        | ELECTION 0620 | OFFICIAL    | 50.00  |
|                 | 21001            | KOETHER CINDY H        | ELECTION 0620 | CELL PHONE  | 10.00  |
|                 | 21001            | KOETHER CINDY H        | ELECTION 0620 | PICK UP     | 20.00  |
|                 | 21001            | KOETHER CINDY H        | ELECTION 0620 | MILEAGE     | 15.00  |
|                 | 21632            | LEE JAMES JUNIOR       | ELECTION 0620 | OFFICIAL    | 90.00  |
|                 | 21632            | LEE JAMES JUNIOR       | ELECTION 0620 | TRAINING    | 25.00  |
|                 | 22127            | MARCELLIN IDA M        | ELECTION 0620 | OFFICIAL    | 90.00  |
|                 | 22127            | MARCELLIN IDA M        | ELECTION 0620 | TRAINING    | 25.00  |
|                 | 22253            | MCRIDE APRIL           | ELECTION 0620 | OFFICIAL    | 100.00 |
|                 | 22253            | MCRIDE APRIL           | ELECTION 0620 | TRAINING    | 50.00  |
|                 | 22274            | MCELHENIE LORA P       | ELECTION 0620 | OFFICIAL    | 115.00 |
|                 | 22274            | MCELHENIE LORA P       | ELECTION 0620 | TRAINING    | 50.00  |
|                 | 22274            | MCELHENIE LORA P       | ELECTION 0620 | OFFICIAL    | 50.00  |
|                 | 22274            | MCELHENIE LORA P       | ELECTION 0620 | CELL PHONE  | 10.00  |
|                 | 22274            | MCELHENIE LORA P       | ELECTION 0620 | PICK UP     | 20.00  |
|                 | 22274            | MCELHENIE LORA P       | ELECTION 0620 | MILEAGE     | 15.00  |
|                 | 22344            | MEDLIN LINDA           | ELECTION 0620 | OFFICIAL    | 90.00  |
|                 | 22344            | MEDLIN LINDA           | ELECTION 0620 | TRAINING    | 25.00  |
|                 | 22400            | MILHOUSE ANDREA R      | ELECTION 0620 | TRAINING    | 25.00  |
|                 | 23342            | NASH BRENDA            | ELECTION 0620 | OFFICIAL    | 100.00 |
|                 | 23342            | NASH BRENDA            | ELECTION 0620 | TRAINING    | 25.00  |
|                 | 27131            | RANDOLPH REBECCA L     | ELECTION 0620 | OFFICIAL    | 115.00 |
|                 | 27131            | RANDOLPH REBECCA L     | ELECTION 0620 | TRAINING    | 50.00  |
|                 | 27131            | RANDOLPH REBECCA L     | ELECTION 0620 | CELL PHONE  | 10.00  |
|                 | 27131            | RANDOLPH REBECCA L     | ELECTION 0620 | PICK UP     | 20.00  |
|                 | 27131            | RANDOLPH REBECCA L     | ELECTION 0620 | MILEAGE     | 15.00  |
|                 | 28406            | SOMERS JAMES           | ELECTION 0620 | OFFICIAL    | 115.00 |
|                 | 28406            | SOMERS JAMES           | ELECTION 0620 | TRAINING    | 50.00  |
|                 | 28406            | SOMERS JAMES           | ELECTION 0620 | CELL PHONE  | 10.00  |
|                 | 28406            | SOMERS JAMES           | ELECTION 0620 | PICK-UP     | 20.00  |
|                 | 28406            | SOMERS JAMES           | ELECTION 0620 | MILEAGE     | 15.00  |
|                 | 28408            | SIMPSON DONNA          | ELECTION 0620 | TRAINING    | 50.00  |
|                 | 28434            | SOMERS CLAUDIA         | ELECTION 0620 | OFFICIAL    | 115.00 |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME            | INV#          | DESCRIPTION      | AMOUNT       |
|-----------------|------------------|---------------------------|---------------|------------------|--------------|
|                 | 28434            | SOMERS CLAUDIA            | ELECTION 0620 | TRAINING         | 50.00        |
|                 | 28434            | SOMERS CLAUDIA            | ELECTION 0620 | CELL PHONE       | 10.00        |
|                 | 28434            | SOMERS CLAUDIA            | ELECTION 0620 | PICK UP          | 20.00        |
|                 | 28434            | SOMERS CLAUDIA            | ELECTION 0620 | MILEAGE          | 15.00        |
|                 | 28434            | SOMERS CLAUDIA            | TEMP 0620     | TEMP OFFICE HELP | 430.00       |
|                 | 28439            | SKAKUM LYNN               | ELECTION 0620 | OFFICIAL         | 115.00       |
|                 | 28439            | SKAKUM LYNN               | ELECTION 0620 | TRAINING         | 50.00        |
|                 | 28439            | SKAKUM LYNN               | ELECTION 0620 | CELL PHONE       | 10.00        |
|                 | 28439            | SKAKUM LYNN               | ELECTION 0620 | PICK UP          | 20.00        |
|                 | 28439            | SKAKUM LYNN               | ELECTION 0620 | MILEAGE          | 15.00        |
|                 | 28699            | SPEAKES JOY C             | ELECTION 0620 | OFFICIAL         | 100.00       |
|                 | 28699            | SPEAKES JOY C             | ELECTION 0620 | TRAINING         | 50.00        |
|                 | 28882            | STOCKTON MARGARET         | ELECTION 0620 | OFFICIAL         | 100.00       |
|                 | 28882            | STOCKTON MARGARET         | ELECTION 0620 | TRAINING         | 50.00        |
|                 | 28997            | STURGIS PATRICIA LYNN     | ELECTION 0620 | OFFICIAL         | 90.00        |
|                 | 28997            | STURGIS PATRICIA LYNN     | ELECTION 0620 | TRAINING         | 25.00        |
|                 | 29092            | TAYLOR SHIRLEY L          | ELECTION 0620 | OFFICIAL         | 90.00        |
|                 | 29092            | TAYLOR SHIRLEY L          | ELECTION 0620 | TRAINING         | 25.00        |
|                 | 29283            | TIMMONS LINDA             | ELECTION 0620 | OFFICIAL         | 90.00        |
|                 | 29283            | TIMMONS LINDA             | ELECTION 0620 | TRAINING         | 25.00        |
|                 | 29348            | TOWNSEND CRYSTAL GLENN    | ELECTION 0620 | OFFICIAL         | 25.00        |
|                 | 29348            | TOWNSEND CRYSTAL GLENN    | ELECTION 0620 | TRAINING         | 90.00        |
|                 | 29790            | TRENT JOYCE MYLUM         | ELECTION 0620 | OFFICIAL         | 25.00        |
|                 | 29790            | TRENT JOYCE MYLUM         | ELECTION 0620 | TRAINING         | 100.00       |
|                 | 32237            | WATSON VIRGINIA J         | ELECTION 0620 | OFFICIAL         | 50.00        |
|                 | 32237            | WATSON VIRGINIA J         | ELECTION 0620 | TRAINING         | 90.00        |
|                 | 32690            | WILSON MICHAEL            | ELECTION 0620 | OFFICIAL         | 25.00        |
|                 | 32690            | WILSON MICHAEL            | ELECTION 0620 | TRAINING         | 90.00        |
|                 | 32915            | WOOD KASIE R              | ELECTION 0620 | OFFICIAL         | 25.00        |
|                 | 32915            | WOOD KASIE R              | ELECTION 0620 | TRAINING         | 100.00       |
|                 | 32923            | WRIGHT BRITTANY           | ELECTION 0620 | OFFICIAL         | 50.00        |
|                 | 32923            | WRIGHT BRITTANY           | ELECTION 0620 | TRAINING         | 90.00        |
|                 | 33760            | YEATTS JOYCE              | ELECTION 0620 | OFFICIAL         | 25.00        |
|                 | 33760            | YEATTS JOYCE              | ELECTION 0620 | TRAINING         | 90.00        |
|                 | 36140            | ZEHNER LUCIE              | ELECTION 0620 | OFFICIAL         | 25.00        |
|                 | 36140            | ZEHNER LUCIE              | ELECTION 0620 | TRAINING         | 25.00        |
|                 | 36140            | ZEHNER LUCIE              | ELECTION 0620 | OFFICIAL         | 115.00       |
|                 | 36140            | ZEHNER LUCIE              | ELECTION 0620 | TRAINING         | 50.00        |
|                 | 36140            | ZEHNER LUCIE              | ELECTION 0620 | CELL PHONE       | 10.00        |
|                 | 36140            | ZEHNER LUCIE              | ELECTION 0620 | PICK UP          | 20.00        |
|                 | 36140            | ZEHNER LUCIE              | ELECTION 0620 | MILEAGE          | 15.00        |
|                 |                  |                           |               | ACCOUNT TOTAL    | 8,180.00 *   |
| 5420            |                  | Lease/Rental of Buildings |               |                  |              |
|                 | 13083            | DARLINGTON HGT FIRE DEPT  | ELECTION 0620 | RENT             | 200.00       |
|                 | 14600            | ELKS LODGE #269           | ELECTION 0620 | RENT             | 200.00       |
|                 | 17208            | HAMPDEN-SYDNEY FIRE DEPT  | ELECTION 0620 | RENT             | 200.00       |
|                 | 22899            | MT ZION SECOND BAPTIST CH | ELECTION 0620 | RENT             | 200.00       |
|                 | 25920            | PROSPECT VOL FIRE DEPT    | ELECTION 0620 | RENT             | 200.00       |
|                 | 27330            | RICE VOL FIRE DEPT        | ELECTION 0620 | RENT             | 200.00       |
|                 | 28897            | MT PLEASANT UNITED        | ELECTION 0620 | RENT             | 200.00       |
|                 |                  |                           |               | ACCOUNT TOTAL    | 1,400.00 *   |
|                 |                  |                           |               | MAJOR TOTAL      | 13,312.97 ** |

AP375H  
7/01/2020  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 6/01/2020 -- 6/30/2020

AFTER CHECKS  
PAGE 7

| MAJOR#<br>ACCT#<br>013200 | VENDOR<br>NUMBER<br>REGISTRAR | VENDOR<br>NAME            | INV#          | DESCRIPTION          | AMOUNT      |
|---------------------------|-------------------------------|---------------------------|---------------|----------------------|-------------|
| 5510                      |                               | Travel-Mileage            |               |                      |             |
|                           | 10173                         | AXERS-BOOKER GWENDOLYN    | MILEAGE 0620  | MILEAGE              | 56.35       |
|                           | 25938                         | PUCKETT CHARLES D         | MILEAGE 0620  | MILEAGE              | 56.35       |
|                           | 32961                         | WRIGHT LYNETTE            | MILEAGE 0620  | MILEAGE              | 56.35       |
|                           |                               |                           |               | ACCOUNT TOTAL        | 169.05 *    |
| 6001                      |                               | Office Supplies           |               |                      |             |
|                           | 18808                         | INTAB LLC                 | 1671135A      | I VOTED STICKERS     | 158.31      |
|                           | 20600                         | KEY OFFICE SUPPLY         | 543966        | SUPPLIES             | 66.16       |
|                           | 20600                         | KEY OFFICE SUPPLY         | 543969        | DUCK TAPE            | 63.40       |
|                           | 20600                         | KEY OFFICE SUPPLY         | 543970        | CARTRDGE/LABELS      | 223.12      |
|                           | 20600                         | KEY OFFICE SUPPLY         | 543976        | ENVELOPES            | 83.76       |
|                           | 20600                         | KEY OFFICE SUPPLY         | 543977        | ENVELOPES            | 321.36      |
|                           | 20600                         | KEY OFFICE SUPPLY         | 544114        | CARTRIDGE/MARKERS    | 174.07      |
|                           | 20600                         | KEY OFFICE SUPPLY         | 544189        | ENVELOPES            | 419.70      |
|                           | 28434                         | SOMERS CLAUDIA            | REIMB 0620    | BALLOT TICKETS       | 67.22       |
|                           | 32961                         | WRIGHT LYNETTE            | REIMB 0520/3  | DOOR BELL/BATTERIES  | 18.36       |
|                           | 32961                         | WRIGHT LYNETTE            | REIMB 0620    | BAGS/SANTZER/BASKETS | 66.50       |
|                           |                               |                           |               | ACCOUNT TOTAL        | 1,661.96 *  |
|                           |                               |                           |               | MAJOR TOTAL          | 1,831.01 ** |
| 021100                    |                               | CIRCUIT COURT             |               |                      |             |
| 6001                      |                               | Office Supplies           |               |                      |             |
|                           | 20600                         | KEY OFFICE SUPPLY         | 544104        | TABS                 | 4.20        |
|                           |                               |                           |               | ACCOUNT TOTAL        | 4.20 *      |
|                           |                               |                           |               | MAJOR TOTAL          | 4.20 **     |
| 021200                    |                               | GENERAL DISTRICT COURT    |               |                      |             |
| 6001                      |                               | Office Supplies           |               |                      |             |
|                           | 20600                         | KEY OFFICE SUPPLY         | 543717        | TABLES               | 334.05      |
|                           | 20600                         | KEY OFFICE SUPPLY         | 543909        | TAFE/BOARDS/SHARPIES | 49.55       |
|                           | 20600                         | KEY OFFICE SUPPLY         | 543995        | PAPER/SHARPIE/HOLDER | 35.07       |
|                           | 20600                         | KEY OFFICE SUPPLY         | 544019        | LABELS               | 32.09       |
|                           |                               |                           |               | ACCOUNT TOTAL        | 450.76 *    |
|                           |                               |                           |               | MAJOR TOTAL          | 450.76 **   |
| 021250                    |                               | JUVENILE & DOMESTIC COURT |               |                      |             |
| 6001                      |                               | Office Supplies           |               |                      |             |
|                           | 13369                         | DIAMOND SPRINGS WATER INC | 17105000 0620 | WATER & EQUIP RENTAL | 7.35        |
|                           |                               |                           |               | ACCOUNT TOTAL        | 7.35 *      |
| 6004                      |                               | Drug Kits                 |               |                      |             |
|                           | 22343                         | MEDIMPEX UNITED INC       | JDR 0620      | DRUG TESTS           | 340.00      |
|                           |                               |                           |               | ACCOUNT TOTAL        | 340.00 *    |
|                           |                               |                           |               | MAJOR TOTAL          | 347.35 **   |

| MAJOR# | VENDOR NUMBER | VENDOR NAME                                       | INV#            | DESCRIPTION          | AMOUNT      |
|--------|---------------|---------------------------------------------------|-----------------|----------------------|-------------|
| 6030   | 11894         | Non-Capital Equipment BUSINESS CARD               | 0639PUCKETT0620 | FAX MACHINE          | 194.79      |
|        |               |                                                   |                 | ACCOUNT TOTAL        | 194.79 *    |
|        |               |                                                   |                 | MAJOR TOTAL          | 194.79 **   |
| 021600 |               | CLERK OF THE CIRCUIT COURT                        |                 |                      |             |
| 5210   | 30610         | Postal Services U S POSTAL SERVICE                | BOX RENT 0620   | PO BOX 304 RENT      | 92.00       |
|        |               |                                                   |                 | ACCOUNT TOTAL        | 92.00 *     |
| 5230   | 21319         | Telecommunications CENTURYLINK                    | 309863799 0620  | PHONE                | 49.90       |
|        |               |                                                   |                 | ACCOUNT TOTAL        | 49.90 *     |
| 5850   | 999999        | Jurors/Witnesses                                  | JUROR 061620    | JUROR                | 30.00       |
|        |               |                                                   | JUROR 061620    | JUROR                | 30.00       |
|        |               |                                                   | JUROR 061620    | JUROR                | 30.00       |
|        |               |                                                   | JUROR 061620    | JUROR                | 30.00       |
|        |               |                                                   | JUROR 061620    | JUROR                | 30.00       |
|        |               |                                                   | JUROR 061620    | JUROR                | 30.00       |
|        |               |                                                   | JUROR 61620     | JUROR                | 30.00       |
|        |               |                                                   |                 | ACCOUNT TOTAL        | 210.00 *    |
| 6001   |               | Office Supplies                                   |                 |                      |             |
|        | 13369         | DIAMOND SPRINGS WATER INC                         | 16938800 0620   | WATER & EQUIP RENTAL | 54.05       |
|        | 20600         | KEY OFFICE SUPPLY                                 | 543857          | ENVELOPES            | 41.88       |
|        | 20600         | KEY OFFICE SUPPLY                                 | 543858          | TOWELS               | 63.06       |
|        | 20600         | KEY OFFICE SUPPLY                                 | 544050          | CARTRIDGES/MARKERS   | 189.05      |
|        | 20600         | KEY OFFICE SUPPLY                                 | 544051          | FILE HOLDERS         | 59.58       |
|        | 20600         | KEY OFFICE SUPPLY                                 | 544075          | CARTRIDGES           | 464.97      |
|        | 20600         | KEY OFFICE SUPPLY                                 | 544355          | CATRIDGES            | 223.98      |
|        | 29715         | TREASURER OF VIRGINIA                             | 20 PRIPC 1221   | PRINTER              | 300.00      |
|        |               |                                                   |                 | ACCOUNT TOTAL        | 1,396.57 *  |
|        |               |                                                   |                 | MAJOR TOTAL          | 1,748.47 ** |
| 021800 |               | LAW LIBRARY                                       |                 |                      |             |
| 6012   | 21761         | Books and Subscriptions RELX INC DBA LEXISNEXIS   | 3092651265      | MONTHLY PAYMENT      | 366.00      |
|        |               |                                                   |                 | ACCOUNT TOTAL        | 366.00 *    |
|        |               |                                                   |                 | MAJOR TOTAL          | 366.00 **   |
| 022100 |               | COMMONWEALTH'S ATTORNEY                           |                 |                      |             |
| 3320   | 28587         | Maintenance Service Contr SOUTHERN COPIER SALES & | 200611 0033     | SERVICE CONTRACT     | 455.00      |
|        |               |                                                   |                 | ACCOUNT TOTAL        | 455.00 *    |
| 5210   | 21455         | Postal Services LEAP LAURIE                       | POSTAGE 0620    | POSTAGE              | 6.95        |

AP375H  
7/01/2020  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 6/01/2020 -- 6/30/2020

AFTER CHECKS  
PAGE 9

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME          | DESCRIPTION          | INV#           | AMOUNT      |
|-----------------|-----------------------------------|----------------------|----------------|-------------|
| 5530            | 25483 PITNEY BOWES GLOBAL FINAN   | POSTAGE LEASE        | 3311370927     | 141.89 *    |
|                 | Travel-Subsistence & Lodg         |                      |                |             |
|                 | 31285 VACA CONFERENCE             | SUMMER CONFERENCE    | 130783         | 300.00      |
|                 | 31285 VACA CONFERENCE             | SUMMER CONFERENCE    | 130789         | 300.00      |
| 5810            | 31095 VALECO                      | DUES                 | CA DUES FY21   | 600.00 *    |
|                 | Office Supplies                   |                      |                | 75.00       |
| 6001            | 17334 HANNAH WENDY                | PRINTER/RECORDER     | REIMB 0620     | 75.00 *     |
|                 | 20600 KEY OFFICE SUPPLY           | CHAIRS               | 543591         | 306.23      |
|                 | 20600 KEY OFFICE SUPPLY           | PRINTER              | 543626         | 358.00      |
|                 | 20600 KEY OFFICE SUPPLY           | BOXES/FLDRS/PADS     | 543822         | 325.00      |
|                 | 20600 KEY OFFICE SUPPLY           | TABS                 | 543983         | 253.53      |
|                 |                                   |                      |                | 31.83       |
|                 |                                   | ACCOUNT TOTAL        |                | 1,274.59 *  |
|                 |                                   | MAJOR TOTAL          |                | 2,546.48 ** |
| 022200          | VICTIM WITNESS ASSISTANCE PROGRAM |                      |                |             |
| 6001            | Office Supplies                   |                      |                |             |
|                 | 20600 KEY OFFICE SUPPLY           | SPEAKERS/STMP/TAPE   | 544244         | 174.54      |
|                 | 20600 KEY OFFICE SUPPLY           | FLDRS/SURGE PRCTOR   | 544258         | 76.85       |
|                 | 20600 KEY OFFICE SUPPLY           | CARPET/FLOOR         | 544259         | 79.95       |
|                 |                                   | ACCOUNT TOTAL        |                | 331.34 *    |
| 6030            | Non-Capital Equipment             |                      |                |             |
|                 | 20600 KEY OFFICE SUPPLY           | CHAIRS               | 544345         | 479.98      |
|                 |                                   | ACCOUNT TOTAL        |                | 479.98 *    |
|                 |                                   | MAJOR TOTAL          |                | 811.32 **   |
| 031200          | SHERIFF                           |                      |                |             |
| 3110            | Animal Care/Services              |                      |                |             |
|                 | 27150 RAY ALLEN MANUFACTURING     | DOG BOWL/LEASH       | RINV135876     | 45.98       |
|                 | 34410 YODER BRANDON               | MEALS/GAS/ANML CARE  | REIMB 0620     | 31.85       |
|                 |                                   | ACCOUNT TOTAL        |                | 77.83 *     |
| 3160            | Professional Services             |                      |                |             |
|                 | 999999 PRESTON G WILLIAMS         | COURT APPT MIDKIFF K | MIDKIFF K 0620 | 120.00      |
|                 |                                   | ACCOUNT TOTAL        |                | 120.00 *    |
| 3311            | Repairs & Maint-Auto & Eq         |                      |                |             |
|                 | 11775 BURKEVILLE BODY SHOP        | ACCIDENT REPAIR      | 35958          | 2,916.35    |
|                 | 14300 EAST END MOTOR CO INC       | INSPECTION           | 190381         | 20.00       |
|                 | 14300 EAST END MOTOR CO INC       | BALANCE TIRES        | 190680         | 30.00       |
|                 | 14300 EAST END MOTOR CO INC       | OIL CHANGE           | 191282         | 102.90      |
|                 | 14300 EAST END MOTOR CO INC       | INSPECTION           | 191941         | 20.00       |
|                 | 14300 EAST END MOTOR CO INC       | TIRE PATCH           | 192078         | 20.60       |
|                 | 14300 EAST END MOTOR CO INC       | AC REPAIR/TIRE INSTL | 192279         | 296.50      |
|                 | 14300 EAST END MOTOR CO INC       | INSTL WTR PMP/THERM  | 192341         | 737.95      |
|                 | 14915 EXPRESS CARE                | OIL CHANGE           | 26305          | 62.08       |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME            | INV#            | DESCRIPTION           | AMOUNT      |
|-----------------|------------------|---------------------------|-----------------|-----------------------|-------------|
| 3320            | 14915            | EXPRESS CARE              | 26323           | OIL CHANGE            | 68.17       |
|                 | 14915            | EXPRESS CARE              | 26531           | OIL CHANGE            | 74.26       |
|                 | 14915            | EXPRESS CARE              | 26750           | OIL CHANGE            | 68.17       |
|                 | 14915            | EXPRESS CARE              | 26951           | OIL CHANGE            | 80.97       |
|                 | 14915            | EXPRESS CARE              | 26970           | OIL CHANGE            | 83.17       |
|                 | 14915            | EXPRESS CARE              | 27102           | OIL CHANGE            | 80.97       |
|                 | 14915            | EXPRESS CARE              | 27122           | OIL CHANGE            | 80.97       |
|                 | 20323            | KENBRIDGE TIRE            | 1534            | CALIBRATION           | 25.00       |
|                 | 27490            | RUNDSTROM AUTO LLC        | MAY 28 2020     | ENGINE INSTALLATION   | 2,172.15    |
|                 | 27490            | RUNDSTROM AUTO LLC        | 8039            | HOSES/SIGNAL REPAIR   | 469.28      |
|                 | 27767            | ROCKWELL AUDIO            | 1571            | RADAR REMOVAL         | 100.00      |
|                 |                  |                           |                 | ACCOUNT TOTAL         | 7,509.49 *  |
| 3600            | 23833            | Maintenance Service Contr | OSV000002132019 | GPS SERVICE           | 394.80      |
|                 | 31339            | VERIZON CONNECT NWF, INC  | 9855513841      | VEHICLE MODEM SERVICE | 554.39      |
|                 |                  |                           |                 | ACCOUNT TOTAL         | 949.19 *    |
| 5210            | 15240            | FARMVILLE NEWSMEDIA       | 129521/1058856  | ADVERTISING           | 204.32      |
|                 | 30666            | Postal Services           | BOX RENTAL 0620 | PO BOX RENTAL         | 204.32 *    |
|                 |                  |                           |                 | ACCOUNT TOTAL         | 64.00       |
| 5230            | 10102            | Telecommunications        | 677451 0520     | CELLULAR SERVICE      | 64.00 *     |
|                 | 20904            | AT&T MOBILITY             | 2946            | REMOTE BACKUP         | 802.60      |
|                 | 21319            | KINEX NETWORKING SOLUTION | 309468839 0620  | PHONE                 | 19.95       |
|                 | 21319            | CENTURYLINK               | 309558628 0620  | SHERIFF'S VCIN        | 10.36       |
|                 | 30440            | CENTURYLINK               | 918210747 0720  | CELLULAR SERVICE      | 7.97        |
|                 |                  |                           |                 | ACCOUNT TOTAL         | 1,392.29    |
| 5530            | 34410            | Travel-Subsistence & Lodg | MEALS 0620      | MEALS                 | 2,233.17 *  |
|                 | 34410            | YODER BRANDON             | REIMB 0620      | MEALS/GAS/ANML CARE   | 37.79       |
|                 |                  |                           |                 | ACCOUNT TOTAL         | 140.13      |
| 5801            | 20600            | Accreditation             | 544116          | POST ITS/FLAGS        | 177.92 *    |
|                 | 20600            | KEY OFFICE SUPPLY         |                 |                       | 55.90       |
|                 |                  |                           |                 | ACCOUNT TOTAL         | 55.90 *     |
| 5810            | 12993            | Dues & Association Member | 4738            | DUES                  | 16,200.00   |
|                 | 29446            | CVCJA                     | DUES 0620       | ACADEMY DUES          | 40.00       |
|                 | 31893            | TREASURER/VFSAAA          | 300000493       | DUES 2021             | 1,848.00    |
|                 |                  |                           |                 | ACCOUNT TOTAL         | 18,088.00 * |
| 6001            | 11902            | Office Supplies           | 01 1164         | NORTON ANTIVIRUS      | 39.95       |
|                 | 13369            | BUSINESS DATA OF VA, INC. | 27961300 0520   | WATER & EQUIP RENTAL  | 89.40       |
|                 | 15380            | DIAMOND SPRINGS WATER INC | 20202130        | FORMS                 | 67.60       |
|                 | 20600            | FARMVILLE PRINTING        | 543888          | JOURNAL BOOK          | 34.25       |
|                 | 32138            | KEY OFFICE SUPPLY         | 060920          | OFFICE SUPPLIES       | 5.56        |
|                 | 32138            | WALMART COMMUNITY/SYNCH   | 5114            | OFFICE SUPPLIES       | 43.68       |
|                 |                  |                           |                 | ACCOUNT TOTAL         | 280.44 *    |

AP375H  
7/01/2020  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 6/01/2020 -- 6/30/2020

AFTER CHECKS  
PAGE 11

| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME   | DESCRIPTION               | INV#       | AMOUNT       |
|--------|-------|---------------|---------------|---------------------------|------------|--------------|
| 6008   | 6008  | 34410         | YODER BRANDON | Vehicle & Powered Equip F | REIMB 0620 | 8.50         |
| 6009   |       |               |               | MEALS/GAS/ANML CARE       |            | 8.50 *       |
|        |       |               |               | TIRE MOUNT/BALANCE        |            | 238.37       |
|        |       |               |               | BATTERY                   |            | 170.93       |
|        |       |               |               | TIRES                     |            | 709.59       |
|        |       |               |               | TIRES/CONTROL ARMS        |            | 859.37       |
|        |       |               |               | TIRE/BRKES/OIL CHNGE      |            | 1,755.47     |
|        |       |               |               | WIPER BLADES              |            | 48.13        |
|        |       |               |               | BATTERY                   |            | 127.37       |
|        |       |               |               | RADAR CABLE ANTENNA       |            | 172.00       |
|        |       |               |               | RADAR CALIBRATION         |            | 200.00       |
|        |       |               |               | ACCOUNT TOTAL             |            | 4,281.23 *   |
| 6010   |       |               |               | GAS MSKS/CANNISTERS       |            | 5,396.99     |
|        |       |               |               | SUPPLIES                  |            | 48.64        |
|        |       |               |               | SUPPLIES                  |            | 257.63       |
|        |       |               |               | HOLSTER                   |            | 244.99       |
|        |       |               |               | TIES                      |            | 96.20        |
|        |       |               |               | PIN DAMMITS               |            | 30.00        |
|        |       |               |               | RIOT GEAR                 |            | 1,300.00     |
|        |       |               |               | STOP STICKS               |            | 3,600.00     |
|        |       |               |               | ACCOUNT TOTAL             |            | 10,974.45 *  |
| 6011   |       |               |               | SHIRTS                    |            | 155.07       |
|        |       |               |               | SHIRTS                    |            | 123.36       |
|        |       |               |               | ARMOR SKINS               |            | 242.06       |
|        |       |               |               | PANTS                     |            | 131.98       |
|        |       |               |               | PANTS                     |            | 191.97       |
|        |       |               |               | PANTS                     |            | 191.97       |
|        |       |               |               | SUPPLIES                  |            | 488.76       |
|        |       |               |               | CHEVRONS/INSIGNIAS        |            | 61.54        |
|        |       |               |               | MAG POUCH                 |            | 25.80        |
|        |       |               |               | FLASHLIGHT HOLDER         |            | 9.06         |
|        |       |               |               | SEW ON PATCHES            |            | 42.00        |
|        |       |               |               | SEW ON PATCHES            |            | 14.00        |
|        |       |               |               | SEW ON PATCHES            |            | 21.00        |
|        |       |               |               | POLO SHIRTS               |            | 329.00       |
|        |       |               |               | EMBROIDERY                |            | 116.00       |
|        |       |               |               | BADGES/NMTAGS/INSGNA      |            | 545.00       |
|        |       |               |               | ACCOUNT TOTAL             |            | 2,688.57 *   |
|        |       |               |               | MAJOR TOTAL               |            | 47,713.01 ** |
| 032200 |       |               |               | TRASH COLLECTION          |            | 53.17        |
| 7002   |       |               |               | MOWING                    |            | 150.00       |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME       | DESCRIPTION               | INV#            | AMOUNT        |
|-----------------|--------------------------------|---------------------------|-----------------|---------------|
| 7003            | 29440 PRINCE EDWARD CO TREAS   | GAS PVFD                  | GAS MAY 2020    | 24.48         |
|                 |                                |                           |                 | 24.48 *       |
| 7004            | 12996 CYRUS PEST CONTROL CO    | PEST CONTROL SERVICES     | MAY 2020        | 45.00         |
|                 | 13083 DARLINGTON HGT FIRE DEPT | VIA SAT INTERNET          | REIMB 0620      | 98.00         |
|                 | 13083 DARLINGTON HGT FIRE DEPT | FIRE TRUCK LOAN           | TRCK LOAN 0620  | 150,000.00    |
|                 | 14700 ELLINGTON ENERGY SERVICE | A/C FUEL REG 1 MAN        | 28868           | 238.50        |
|                 | 15656 FIRE & SAFETY EQUIP CO   | UNIFORM GEAR              | 100811          | 693.00        |
|                 | 22397 MUNICIPAL EMERGENCY SERV | ENGINE 62 EQUIPMENT       | IN1462172       | 1,767.62      |
|                 | 22397 MUNICIPAL EMERGENCY SERV | ENGINE 62 EQUIPMENT       | IN1462771       | 357.30        |
|                 | 22397 MUNICIPAL EMERGENCY SERV | EQUIPMENT FOR 62          | IN1466003       | 900.85        |
|                 | 28640 SOUTHSIDE ELECTRIC COOP  | ELECTRIC                  | 38156001 0720   | 310.98        |
|                 | 31421 VACORP                   | WORKERS COMPENSATION      | 66344           | 4,687.00      |
|                 | 32146 WATKINS INSURANCE AGENCY | AUTO INSURANCE            | 31594           | 1,224.00      |
| 032500          | EMERGENCY SERVICES             |                           |                 | ACCOUNT TOTAL |
| 3160            | 29280 TIMMONS GROUP            | Professional Service E-91 | 242657 65628    | 160,322.25 *  |
| 5022            | 11894 BUSINESS CARD            | Community Emergency Respo |                 | MAJOR TOTAL   |
|                 | 11894 BUSINESS CARD            |                           |                 | 50.00         |
|                 | 11894 BUSINESS CARD            |                           |                 | 50.00 *       |
|                 | 13367 DIAMOND PAPER COMPANY    | STORAGE TOTES             | 0639PUCKETT0620 | 62.97         |
|                 | 21811 LOWE'S                   | MASKS                     | 0639PUCKETT0620 | 262.92        |
|                 | 21811 LOWE'S                   | MASKS DSS                 | 0639PUCKETT0620 | 166.50        |
|                 | 31202 VANEPS RONALD            | SPRAYER/PLSTC BTTLES      | 263138          | 57.84         |
|                 |                                | GLUE/ELBW/TEE/PIPE        | 901171 0620     | 35.21         |
|                 |                                | THERMOMETER BATTERIES     | 901623          | 44.36         |
|                 |                                | PLEXIGLASS                | REIMB 0520      | 119.00        |
| 033200          | REGIONAL JAIL & DETENTION      |                           |                 | ACCOUNT TOTAL |
| 3196            | 25375 Piedmont RGNL JUVENILE   | JUVENILE DETENTION        | 1876            | 748.80 *      |
| 034100          | BUILDING OFFICIAL              |                           |                 | MAJOR TOTAL   |
| 3311            | 27770 ROD & STAFF LLC          | REPAIR TIE ROD            | 70292           | 798.80 **     |
|                 |                                |                           |                 | ACCOUNT TOTAL |
|                 |                                |                           |                 | 1,875.00      |
|                 |                                |                           |                 | 1,875.00 *    |
|                 |                                |                           |                 | MAJOR TOTAL   |
|                 |                                |                           |                 | 1,875.00 **   |



AP375H  
7/01/2020  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 6/01/2020 -- 6/30/2020

AFTER CHECKS  
PAGE 13

| MAJOR#<br>ACCT#<br>5230 | VENDOR<br>NUMBER<br>30440 | VENDOR<br>NAME<br>US CELLULAR<br>Telecommunications | INV#<br>816442183 | DESCRIPTION<br>CELLULAR SERVICE | AMOUNT<br>32.03<br>32.03 *<br>318.38 ** |
|-------------------------|---------------------------|-----------------------------------------------------|-------------------|---------------------------------|-----------------------------------------|
| 035100                  | ANIMAL CONTROL            |                                                     |                   |                                 |                                         |
| 3110                    |                           | Vet Care                                            |                   |                                 |                                         |
|                         | 20919                     | KINGSLEY JENNIFER DVM                               | DEA# 0320         | USE OF DEA NUMBER               | 400.00                                  |
|                         | 27524                     | RIDGE ANIMAL HOSPITAL                               | 287741            | VET SERVICES                    | 592.07                                  |
| 3310                    |                           | Repairs/Maintenance                                 |                   |                                 | 992.07 *                                |
|                         | 13730                     | DODSON BROS EXTERMINATING                           | 719313 0520       | PEST CONTROL                    | 50.00                                   |
|                         | 25739                     | PRIME PLUMBING LLC                                  | 448               | CLEARED SEWER LINE              | 450.00                                  |
|                         | 25739                     | PRIME PLUMBING LLC                                  | 455               | REPAIR SEWER LINE               | 900.00                                  |
| 3311                    |                           | Repairs & Maint-Auto & Po                           |                   |                                 | 1,400.00 *                              |
|                         | 14300                     | EAST END MOTOR CO INC                               | 191517            | OIL CHANGE/INSPECTION           | 71.93                                   |
|                         | 14300                     | EAST END MOTOR CO INC                               | 191704            | INSPECTION & REPAIR             | 209.96                                  |
| 5110                    |                           | Electrical Services                                 |                   |                                 | 281.89 *                                |
|                         | 31846                     | DOMINION ENERGY VIRGINIA                            | 0890745003 0720   | ANIMAL SHELTER                  | 196.78                                  |
| 5230                    |                           | Telecommunications                                  |                   |                                 | 196.78 *                                |
|                         | 21319                     | CENTURYLINK                                         | 310119726 0620    | PHONE                           | 137.37                                  |
|                         | 30440                     | US CELLULAR                                         | 816442183 0720    | CELLULAR SERVICE                | 76.05                                   |
| 5820                    |                           | Fowl & Livestock Claims                             |                   |                                 | 213.42 *                                |
|                         | 999999                    | PABLO PALUSZKA                                      | LSTOCK CLM 0520   | LIVESTOCK CLAIM                 | 580.00                                  |
| 5899                    |                           | Miscellaneous                                       |                   |                                 | 580.00 *                                |
|                         | 25840                     | PRINCE EDWARD HEALTH DPT                            | 133264907 0520    | IMMUNIZATIONS/RABIES            | 632.58                                  |
| 6002                    |                           | Supplies for Shelter                                |                   |                                 | 632.58 *                                |
|                         | 21811                     | LOWE'S                                              | 907481 0620       | BAIT/CABLE TIES                 | 30.34                                   |
|                         | 32138                     | WALMART COMMUNITY/SYNCB                             | 052720            | CAMERA/SD CRDS/CASE             | 135.60                                  |
| 6009                    |                           | Vehicle & Powered Equip S                           |                   |                                 | 165.94 *                                |
|                         | 23248                     | NAPA OF FARMVILLE                                   | 209135            | REDUCER SLEEVE                  | 31.99                                   |
| 035300                  | MEDICAL EXAMINER          |                                                     |                   |                                 | 31.99 *                                 |
| 3110                    |                           | Professional Health Serv                            |                   |                                 | 4,494.67 **                             |
|                         | 29459                     | TREASURER OF VIRGINIA                               | DILLON MARK DAY   | CORONER                         | 20.00                                   |
|                         |                           |                                                     |                   |                                 | 20.00 *                                 |
|                         |                           |                                                     |                   |                                 | 20.00 **                                |

AP375H  
7/01/2020  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 6/01/2020 -- 6/30/2020

AFTER CHECKS  
PAGE 14

| MAJOR#<br>ACCT#<br>043200 | VENDOR<br>NUMBER<br>GENERAL PROPERTIES | VENDOR<br>NAME<br>GENERAL PROPERTIES | IN#             | DESCRIPTION          | AMOUNT      |
|---------------------------|----------------------------------------|--------------------------------------|-----------------|----------------------|-------------|
| 3310                      |                                        | Repairs/Maintenance                  |                 |                      |             |
|                           | 13730                                  | DODSON BROS EXTERMINATING            | 158003 0520     | PEST CONTROL         | 38.00       |
|                           | 13730                                  | DODSON BROS EXTERMINATING            | 158005 0520     | PEST CONTROL         | 38.00       |
|                           | 13730                                  | DODSON BROS EXTERMINATING            | 158006 0520     | PEST CONTROL         | 38.00       |
|                           | 13730                                  | DODSON BROS EXTERMINATING            | 158007 0520     | PEST CONTROL         | 85.00       |
|                           | 13730                                  | DODSON BROS EXTERMINATING            | 158010 0520     | PEST CONTROL         | 38.00       |
|                           | 27855                                  | ROHR MECHANICAL LLC                  | 4586            | HVAC REPAIR          | 175.00      |
|                           |                                        |                                      |                 | ACCOUNT TOTAL        | 412.00 *    |
| 5110                      |                                        | Electrical Services                  |                 |                      |             |
|                           | 28640                                  | SOUTHSIDE ELECTRIC COOP              | 114379002 0620  | ELECTRIC             | 24.76       |
|                           | 31846                                  | DOMINION ENERGY VIRGINIA             | 1230385005 0720 | ROY CLARK MONUMENT   | 8.03        |
|                           | 31846                                  | DOMINION ENERGY VIRGINIA             | 1545926683 0620 | SCOPE BLDG           | 40.14       |
|                           | 31846                                  | DOMINION ENERGY VIRGINIA             | 2786281903 0620 | COURTHOUSE           | 11,649.51   |
|                           | 31846                                  | DOMINION ENERGY VIRGINIA             | 4883315659 0620 | STEPS HDQTRS         | 804.27      |
|                           | 31846                                  | DOMINION ENERGY VIRGINIA             | 4951935099 0720 | SHERIFF SHED         | 6.59        |
|                           | 31846                                  | DOMINION ENERGY VIRGINIA             | 5856894620 0720 | WORSHAM CLERK OFFICE | 38.68       |
|                           | 31846                                  | DOMINION ENERGY VIRGINIA             | 6669158583 0620 | LIGHTS AT RICE       | 123.69      |
|                           | 31846                                  | DOMINION ENERGY VIRGINIA             | 8105475944 0620 | AG BLDG              | 696.89      |
|                           | 31846                                  | DOMINION ENERGY VIRGINIA             | 9670710004 0720 | SHOP ELECTRIC        | 23.85       |
|                           |                                        |                                      |                 | ACCOUNT TOTAL        | 13,416.41 * |
| 5130                      |                                        | Water & Sewer                        |                 |                      |             |
|                           | 29332                                  | TOWN OF FARMVILLE                    | AG BLDG 0620    | WATER & SEWER        | 45.77       |
|                           | 29332                                  | TOWN OF FARMVILLE                    | CH LAWN 0620    | WATER                | 11.29       |
|                           | 29332                                  | TOWN OF FARMVILLE                    | SCOPE 0620      | WATER & SEWER        | 34.84       |
|                           | 29332                                  | TOWN OF FARMVILLE                    | STEPS 0620      | WATER & SEWER        | 79.77       |
|                           | 29332                                  | TOWN OF FARMVILLE                    | 56 SMI WAY 0620 | WATER & SEWER        | 43.27       |
|                           |                                        |                                      |                 | ACCOUNT TOTAL        | 214.94 *    |
| 5230                      |                                        | Telecommunications                   |                 |                      |             |
|                           | 10105                                  | At&T                                 | 7305055660 0620 | SHOP PHONE           | 45.23       |
|                           | 21319                                  | CENTURYLINK                          | 310262069 0620  | PHONE                | 65.08       |
|                           | 21319                                  | CENTURYLINK                          | 310441360 0620  | PHONE                | 99.80       |
|                           | 30440                                  | US CELLULAR                          | 816442183 0720  | CELLULAR SERVICE     | 64.06       |
|                           |                                        |                                      |                 | ACCOUNT TOTAL        | 274.17 *    |
| 5440                      |                                        | Portable Toilet Rental               |                 |                      |             |
|                           | 28869                                  | STIFF O O INC                        | 8652            | MONTHLY SERVICE      | 100.00      |
|                           |                                        |                                      |                 | ACCOUNT TOTAL        | 100.00 *    |
| 6005                      |                                        | Janitorial Supplies                  |                 |                      |             |
|                           | 13367                                  | DIAMOND PAPER COMPANY                | 263441          | BLEACH/GLSS CLEANER  | 468.85      |
|                           | 30239                                  | UNIFIRST CORPORATION                 | 202 1099459     | CLEANING RENTAL      | 76.09       |
|                           | 30239                                  | UNIFIRST CORPORATION                 | 202 1104681     | CLEANING RENTAL      | 76.09       |
|                           |                                        |                                      |                 | ACCOUNT TOTAL        | 621.03 *    |
| 6007                      |                                        | Repairs and Maintenance S            |                 |                      |             |
|                           | 13369                                  | DIAMOND SPRINGS WATER INC            | 11393100 0620   | WATER & EQUIP RENTAL | 8.95        |
|                           | 15560                                  | FARMVILLE WHSALE ELECTRIC            | 689355          | WIRE STRPR/DRVR/BULB | 47.81       |
|                           | 15721                                  | FISHER AUTO PARTS, INC.              | 056 262340      | V BELT               | 6.98        |
|                           | 21811                                  | LOWE'S                               | 901171 0620     | GLUE/ELEW/TEE/PIPE   | 7.96        |
|                           | 21811                                  | LOWE'S                               | 901171 0620     | GLUE/ELEW/TEE/PIPE   | 54.06       |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                                          | INV#                | DESCRIPTION          | AMOUNT                 |
|-----------------|------------------|-------------------------------------------------------------------------|---------------------|----------------------|------------------------|
|                 | 21811            | LOWE'S                                                                  | 906480              | TAPE/HANDLES/FILTER  | 30.38                  |
|                 | 21811            | LOWE'S                                                                  | 906480              | TAPE/HANDLES/FILTER  | 15.19                  |
|                 | 21811            | LOWE'S                                                                  | 906703              | FLSH LIGHT/PLUGS     | 62.64                  |
|                 | 21811            | LOWE'S                                                                  | 906719 0620         | SCRAPER BLADE/SCRAPR | 55.14                  |
|                 | 21811            | LOWE'S                                                                  | 907407              | BLINDS               | 83.59                  |
|                 | 21811            | LOWE'S                                                                  | 907706              | KNIVES               | 28.46                  |
|                 | 27922            | CINTAS CORPORATION #524                                                 | 4049909176          | UNIFORM RENTAL       | 133.93                 |
|                 | 27922            | CINTAS CORPORATION #524                                                 | 4050559200          | UNIFORM RENTAL       | 133.93                 |
|                 | 27922            | CINTAS CORPORATION #524                                                 | 4051715105          | UNIFORM RENTAL       | 133.93                 |
|                 | 27922            | CINTAS CORPORATION #524                                                 | 4061136713          | UNIFORM RENTAL       | 133.93                 |
|                 | 28352            | SHERWIN WILLIAMS CO                                                     | 1348-0              | PAINT                | 302.10                 |
|                 | 28352            | SHERWIN WILLIAMS CO                                                     | 3767-5              | ROLLER/BRUSH         | 21.98                  |
|                 | 28352            | SHERWIN WILLIAMS CO                                                     | 3850-9              | PAINT/ROLLER COVER   | 87.22                  |
|                 | 32270            | WATTS INDUSTRIAL EQUIPMNT                                               | 430307              | REPAIR KUBOTA        | 659.86                 |
| 6008            |                  | Vehicle & Powered Equip F<br>PRINCE EDWARD CO PBLC SCH                  | DIESEL-MAY 2020     | DIESEL               | 2,008.04 *             |
| 6009            |                  | Vehicle & Powered Equip S<br>FISHER AUTO PARTS, INC.<br>ROD & STAFF LLC | 056 263139<br>70360 | LIGHT BULBS<br>TIRE  | 50.93<br>50.93 *       |
| 043400          | CANNERY          |                                                                         |                     |                      | ACCOUNT TOTAL          |
| 3161            | 31653            | Professional Services-Can<br>VIRGINIA FOOD WORKS                        | 485                 | COMMERCIAL CONTRACT  | 2,916.67<br>2,916.67 * |
| 3310            | 21811            | Repairs & Maintenance<br>LOWE'S                                         | 906480              | TAPE/HANDLES/FILTER  | 85.46                  |
|                 | 27855            | ROHR MECHANICAL LLC                                                     | 4581                | FREEZER REPAIR       | 825.00                 |
| 5110            | 28640            | Electrical Services<br>SOUTHSIDE ELECTRIC COOP                          | 44435001 0620       | ELECTRIC             | 910.46 *               |
| 5230            | 21319            | Telecommunications<br>CENTURYLINK                                       | 310248529 0620      | PHONE                | 254.50<br>254.50 *     |
| 6001            | 15380            | Office Supplies<br>FARMVILLE PRINTING                                   | 2020271             | BUSINESS CARDS       | 279.69<br>279.69 *     |
| 6005            | 13367            | Janitorial Supplies<br>DIAMOND PAPER COMPANY                            | 263435              | BLEACH/HAND SOAP     | 25.00<br>25.00 *       |
| 6014            | 12098            | Other Operating Supplies<br>CAN CORP OF AMERICA INC                     | 9100619185          | CANS & LIDS          | 139.96<br>139.96 *     |
|                 |                  |                                                                         |                     | ACCOUNT TOTAL        | 5,627.66               |
|                 |                  |                                                                         |                     | MAJOR TOTAL          | 10,153.94 **           |

AP375H  
7/01/2020  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 6/01/2020 -- 6/30/2020

AFTER CHECKS  
PAGE 16

| MAJOR# | VENDOR                            | NUMBER | VENDOR NAME | INVT#           | DESCRIPTION           | AMOUNT       |
|--------|-----------------------------------|--------|-------------|-----------------|-----------------------|--------------|
| 053500 | COMPREHENSIVE SERVICES ACT        |        |             |                 |                       |              |
| 3160   | CSA Programs                      |        |             |                 |                       |              |
|        | 11191 BEAR CREEK ACADEMY          |        |             |                 | PROFESSIONAL SERVICES | 3,040.00     |
|        | 12280 CENTRA HEALTH               |        |             |                 | PROFESSIONAL SERVICES | 4,967.00     |
|        | 12280 CENTRA HEALTH               |        |             |                 | PROFESSIONAL SERVICES | 6,174.00     |
|        | 12280 CENTRA HEALTH               |        |             |                 | PROFESSIONAL SERVICES | 6,174.00     |
|        | 12410 CHESTNUT HILL MENTAL HEALTH |        |             |                 | PROFESSIONAL SERVICES | 8,117.00     |
|        | 14923 FAISON SCHOOL FOR AUTISM    |        |             |                 | PROFESSIONAL SERVICES | 6,748.00     |
|        | 15965 FULCRUM COUNSELORS, LLC     |        |             |                 | PROFESSIONAL SERVICES | 67.50        |
|        | 15965 FULCRUM COUNSELORS, LLC     |        |             |                 | PROFESSIONAL SERVICES | 45.00        |
|        |                                   |        |             |                 | ACCOUNT TOTAL         | 35,332.50 *  |
| 3180   | Administrative                    |        |             |                 |                       |              |
|        | 29217 THOMAS BROTHERS SOFTWARE    |        |             | YRLY UPDTE 0520 | 2020 YEARLY UPDATE    | 75.00        |
|        |                                   |        |             |                 | ACCOUNT TOTAL         | 75.00 *      |
|        |                                   |        |             |                 | MAJOR TOTAL           | 35,407.50 ** |
| 081100 | PLANNING                          |        |             |                 |                       |              |
| 3161   | Planning Commission               |        |             |                 |                       |              |
|        | 16195 GILLIAM DONALD B            |        |             | JUNE 16 2020    | COMMISSION MEETING    | 100.00       |
|        | 16195 GILLIAM DONALD B            |        |             | JUNE 3 2020     | COMMISSION MEETING    | 100.00       |
|        | 17883 HUNT PRESTON                |        |             | JUNE 16 2020    | COMMISSION MEETING    | 100.00       |
|        | 17883 HUNT PRESTON                |        |             | JUNE 3 2020     | COMMISSION MEETING    | 100.00       |
|        | 19458 JENKINS TIMOTHY MARK        |        |             | JUNE 16 2020    | COMMISSION MEETING    | 100.00       |
|        | 19458 JENKINS TIMOTHY MARK        |        |             | JUNE 3 2020     | COMMISSION MEETING    | 100.00       |
|        | 19875 JONES ROBERT M              |        |             | JUNE 16 2020    | COMMISSION MEETING    | 100.00       |
|        | 21525 LEATHERWOOD CLIFFORD JACK   |        |             | JUNE 3 2020     | COMMISSION MEETING    | 100.00       |
|        | 25047 PAIGE WHITFIELD             |        |             | JUNE 16 2020    | COMMISSION MEETING    | 100.00       |
|        | 25047 PAIGE WHITFIELD             |        |             | JUNE 3 2020     | COMMISSION MEETING    | 100.00       |
|        | 25309 PEERY JOHN W JR             |        |             | JUNE 16 2020    | COMMISSION MEETING    | 100.00       |
|        | 25309 PEERY JOHN W JR             |        |             | JUNE 3 2020     | COMMISSION MEETING    | 100.00       |
|        | 25607 PRENGAMAN JOHN C            |        |             | JUNE 16 2020    | COMMISSION MEETING    | 100.00       |
|        | 25607 PRENGAMAN JOHN C            |        |             | JUNE 3 2020     | COMMISSION MEETING    | 100.00       |
|        | 28067 SANDLIN TERESA              |        |             | JUNE 16 2020    | COMMISSION MEETING    | 100.00       |
|        | 28067 SANDLIN TERESA              |        |             | JUNE 3 2020     | COMMISSION MEETING    | 100.00       |
|        | 32150 WATSON BRETT VON CANNON     |        |             | JUNE 16 2020    | COMMISSION MEETING    | 100.00       |
|        | 32150 WATSON BRETT VON CANNON     |        |             | JUNE 3 2020     | COMMISSION MEETING    | 100.00       |
|        |                                   |        |             |                 | ACCOUNT TOTAL         | 1,800.00 *   |
| 3600   | Advertising                       |        |             |                 |                       |              |
|        | 15240 FARMVILLE NEWSMEDIA         |        |             | 129579/0520     | ADVERTISING           | 1,425.64     |
|        |                                   |        |             |                 | ACCOUNT TOTAL         | 1,425.64 *   |
| 5210   | Postal Services                   |        |             |                 |                       |              |
|        | 11894 BUSINESS CARD               |        |             | 0639PUCKETT0620 | POSTAGE               | 147.20       |
|        | 11894 BUSINESS CARD               |        |             | 0639PUCKETT0620 | POSTAGE               | 166.40       |
|        |                                   |        |             |                 | ACCOUNT TOTAL         | 313.60 *     |
| 5230   | Telecommunications                |        |             |                 |                       |              |
|        | 11894 BUSINESS CARD               |        |             | 0639PUCKETT0620 | CELL PHONE CASE       | 52.64        |
|        | 30440 US CELLULAR                 |        |             | 816442183 0720  | CELLULAR SERVICE      | 64.06        |
|        |                                   |        |             |                 | ACCOUNT TOTAL         | 116.70 *     |

AP375H  
7/01/2020  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 6/01/2020 -- 6/30/2020

AFTER CHECKS  
PAGE 17

| MAJOR# | VENDOR                          | NUMBER | VENDOR NAME | INV#            | DESCRIPTION       | AMOUNT      |
|--------|---------------------------------|--------|-------------|-----------------|-------------------|-------------|
| 6001   | Office Supplies                 |        |             |                 |                   | 161.01 *    |
|        | 11894 BUSINESS CARD             |        |             | 0639PUCKETT0620 | MONITOR CONNECTOR | 18.83       |
|        | 19946 JUDY ELLINGTON DESIGN     |        |             | 6684            | BUSINESS CARDS    | 55.96       |
|        | 25120 PAIRET'S INC              |        |             | 26508           | PH PENDING SIGNS  | 22.00       |
|        | 25120 PAIRET'S INC              |        |             | 26527           | PH PENDING SIGNS  | 176.00      |
|        |                                 |        |             |                 | ACCOUNT TOTAL     | 272.79 *    |
|        |                                 |        |             |                 | MAJOR TOTAL       | 4,089.74 ** |
| 081200 | COMMUNITY DEVELOPMENT           |        |             |                 |                   |             |
| 5647   | Chamber of Commerce             |        |             |                 |                   | 275.00      |
|        | 15170 FARMVILLE CHAMBER OF      |        |             | 20-21 SUPPORT   | 20-21 SUPPORT     | 275.00 *    |
|        |                                 |        |             |                 | ACCOUNT TOTAL     | 275.00 **   |
| 081500 | ECONOMIC DEVELOPMENT            |        |             |                 |                   |             |
| 5230   | Telecommunications              |        |             |                 |                   | 45.03       |
|        | 30440 US CELLULAR               |        |             | 816442183 0720  | CELLULAR SERVICE  | 45.03 *     |
| 5540   | Travel-Convention & Educa       |        |             |                 |                   | 20.00       |
|        | 11894 BUSINESS CARD             |        |             | 0639PUCKETT0620 | WEBINAR           | 20.00 *     |
|        |                                 |        |             |                 | ACCOUNT TOTAL     | 65.03 **    |
| 081600 | TOURISM                         |        |             |                 |                   |             |
| 5110   | Electrical Services             |        |             |                 |                   | 139.81      |
|        | 31846 DOMINION ENERGY VIRGINIA  |        |             | 0675198071 0720 | VISITORS CENTER   | 49.23       |
|        | 31846 DOMINION ENERGY VIRGINIA  |        |             | 1059387447 0720 | ELECTRIC          | 189.04 *    |
|        |                                 |        |             |                 | ACCOUNT TOTAL     | 395.00      |
| 5120   | Heating Service                 |        |             |                 |                   | 395.00 *    |
|        | 19140 JAMERSON HEATING AND AIR, |        |             | F179284         | UNIT REPAIR       | 395.00 *    |

AP375H  
7/01/2020  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 6/01/2020 -- 6/30/2020

AFTER CHECKS  
PAGE 18

| MAJOR# | VENDOR NUMBER | VENDOR NAME                        | INV#            | DESCRIPTION          | AMOUNT      |
|--------|---------------|------------------------------------|-----------------|----------------------|-------------|
| 5230   | 29332         | TOWN OF FARMVILLE<br>Water & Sewer | VISTRS CTR 0620 | WATER & SEWER        | 48.84 *     |
|        |               | Telecommunications                 |                 |                      | 48.84 *     |
| 6001   | 21319         | CENTURYLINK                        | 310393238 0620  | PHONE                | 300.99      |
|        |               | Office Supplies                    |                 |                      | 300.99 *    |
|        | 20600         | KEY OFFICE SUPPLY                  | 544680          | PADS/MOUSE           | 348.38      |
|        | 20600         | KEY OFFICE SUPPLY                  | 544736          | MAINTENANCE AGRMNTS  | 1,676.25    |
|        | 20600         | KEY OFFICE SUPPLY                  | 545069          | RULERS/LANYARDS      | 11.08       |
|        |               |                                    |                 | ACCOUNT TOTAL        | 2,035.71 *  |
|        |               |                                    |                 | MAJOR TOTAL          | 2,969.58 ** |
| 082300 |               | FLOOD & EROSION CONTROL            |                 |                      |             |
| 5470   | 17925         | HURT & PROFFITT, INC               | 59908 20170901  | STRM WTR PLAN REVIEW | 1,080.00    |
|        |               | Stormwater Review Fees             |                 |                      | 1,080.00 *  |
|        |               |                                    |                 | ACCOUNT TOTAL        | 1,080.00 ** |
| 083500 |               | COOPERATIVE EXTENSION OFFICE       |                 |                      |             |
| 5210   | 30671         | U S POSTAL SERVICE                 | BOX 322 0620    | BOX RENTAL           | 92.00       |
|        |               | Postal Services                    |                 |                      | 92.00 *     |
| 5230   | 21319         | CENTURYLINK                        | 309520098 0620  | PHONE                | 123.80      |
|        |               | Telecommunications                 |                 |                      | 123.80 *    |
|        |               |                                    |                 | ACCOUNT TOTAL        | 215.80 **   |
| 091000 |               | GENERAL EXPENSE                    |                 |                      |             |
| 5803   |               | Internal Fuel Account              |                 |                      |             |
|        | 19230         | JAMES RIVER SOLUTIONS              | S020926-IN      | GAS                  | 1,451.44    |
|        | 19230         | JAMES RIVER SOLUTIONS              | S022333-IN      | GAS                  | 1,667.51    |
|        | 19230         | JAMES RIVER SOLUTIONS              | S023410-IN      | GAS                  | 1,638.47    |
|        | 19230         | JAMES RIVER SOLUTIONS              | S024789-IN      | GAS                  | 1,438.17    |
|        |               |                                    |                 | ACCOUNT TOTAL        | 6,195.59 *  |
| 5807   | 27756         | ROCHETTE'S FLORIST                 | 16803           | FLOWERS ALEATHERWOOD | 154.00      |
|        |               |                                    |                 | ACCOUNT TOTAL        | 154.00 *    |
| 094000 |               | CAPITAL PROJECTS                   |                 |                      | 6,349.59 ** |
| 0002   |               | Computer System                    |                 |                      |             |
|        | 11902         | BUSINESS DATA OF VA, INC.          | 01 1160         | WIFI EXTENDER        | 54.95       |
|        | 11902         | BUSINESS DATA OF VA, INC.          | 01 1171         | POWER SUPPLY         | 29.95       |
|        | 12726         | COMPRO COMPUTERS                   | 2158 0717       | LAPTOP/PRINTER/SFTWR | 2,229.90    |
|        |               |                                    |                 | ACCOUNT TOTAL        | 2,314.80 *  |

AP375H  
7/01/2020  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 6/01/2020 -- 6/30/2020

AFTER CHECKS  
PAGE 19

| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME                                             | INV#    | DESCRIPTION        | AMOUNT      |
|--------|-------|---------------|---------------------------------------------------------|---------|--------------------|-------------|
| 0035   |       | 12889         | Courthouse Renovation-Con<br>CRABTREE ROHREBAUGH & ASSC | 29 3033 | CH CONSTRUCTION    | 583.24 *    |
| 0036   |       | 16772         | Courthouse Renovation-Equ<br>GREEN FRONT FURNITURE      | 388320  | GDC DESK           | 1,809.00    |
|        |       | 20600         | KEY OFFICE SUPPLY                                       | 543561  | SALLY PORT PRINTER | 448.00      |
|        |       | 29949         | TRITECH SOFTWARE SYSTEMS,                               | 282529  | SALLY PORT CAMERA  | 1,360.00    |
|        |       |               |                                                         |         | ACCOUNT TOTAL      | 3,617.00 *  |
|        |       |               |                                                         |         | MAJOR TOTAL        | 6,515.04 ** |
|        |       |               |                                                         |         | FUND TOTAL         | 367,661.44  |

| MAJOR#<br>ACCT#<br>031700 | VENDOR<br>NUMBER<br>FORFEITED DRUG ASSETS | VENDOR<br>NAME<br>FORFEITED DRUG ASSETS           | INV#      | DESCRIPTION         | AMOUNT   |
|---------------------------|-------------------------------------------|---------------------------------------------------|-----------|---------------------|----------|
| 6030                      | 29241                                     | Commonwealth Atty Expend-<br>THOMSON REUTERS-WEST | 842394110 | COURT SCREEN ACCESS | 63.00    |
|                           |                                           |                                                   |           | ACCOUNT TOTAL       | 63.00 *  |
|                           |                                           |                                                   |           | MAJOR TOTAL         | 63.00 ** |
|                           |                                           |                                                   |           | FUND TOTAL          | 63.00    |



| MAJOR# | VENDOR                          | NUMBER | INVOICE# | DESCRIPTION    | AMOUNT      |
|--------|---------------------------------|--------|----------|----------------|-------------|
| 0001   | 12913 CREATIVE PRODUCT SOURCING | 031299 | 132241   | TSHIRTS & HATS | 1,611.44    |
|        |                                 |        |          |                | 1,611.44 *  |
|        |                                 |        |          |                | 1,611.44 ** |
|        |                                 |        |          | ACCOUNT TOTAL  | 1,611.44    |
|        |                                 |        |          | MAJOR TOTAL    | 1,611.44    |
|        |                                 |        |          | FUND TOTAL     | 1,611.44    |

AP375H  
 7/01/2020  
 FUND # - 501 WATER FUND

PRINCE EDWARD  
 LISTING OF INVOICES FOR 6/01/2020 -- 6/30/2020

AFTER CHECKS  
 PAGE 22

| MAJOR# | VENDOR             | NUMBER | VENDOR        | NAME              | INV#  | DESCRIPTION     | AMOUNT   |
|--------|--------------------|--------|---------------|-------------------|-------|-----------------|----------|
| 043200 | GENERAL PROPERTIES | 5130   | Water Service | TOWN OF FARMVILLE | 29332 | WATER TANK 0620 | 21.10    |
|        |                    |        |               |                   |       |                 | 21.10 *  |
|        |                    |        |               |                   |       |                 | 21.10 ** |
|        |                    |        |               |                   |       | ACCOUNT TOTAL   | 21.10    |
|        |                    |        |               |                   |       | MAJOR TOTAL     | 21.10    |
|        |                    |        |               |                   |       | FUND TOTAL      | 21.10    |

AP375H

7/01/2020

FUND # - 502 SEWER FUND

PRINCE EDWARD

LISTING OF INVOICES FOR 6/01/2020 -- 6/30/2020

AFTER CHECKS  
PAGE 23

| MAJOR# | VENDOR NUMBER | VENDOR NAME                                     | INV#       | DESCRIPTION   | AMOUNT   |
|--------|---------------|-------------------------------------------------|------------|---------------|----------|
| 043200 | 31846         | Electrical Services<br>DOMINION ENERGY VIRGINIA | 4148700281 | SEWER PUMP    | 52.02    |
|        |               |                                                 |            |               | 52.02 *  |
|        |               |                                                 |            |               | 52.02 ** |
|        |               |                                                 |            | ACCOUNT TOTAL |          |
|        |               |                                                 |            | MAJOR TOTAL   |          |
|        |               |                                                 |            | FUND TOTAL    | 52.02    |

AP375H  
7/01/2020  
FUND # - 520

PRINCE EDWARD  
LISTING OF INVOICES FOR 6/01/2020 -- 6/30/2020

AFTER CHECKS  
PAGE 24

| MAJOR# | VENDOR                          | DESCRIPTION          | INV#            | AMOUNT      |
|--------|---------------------------------|----------------------|-----------------|-------------|
| 3311   | Repairs & Maint-Auto & Eq       |                      |                 |             |
|        | 14300 EAST END MOTOR CO INC     | TIRE                 | 190985          | 691.50      |
|        | 14300 EAST END MOTOR CO INC     | TIRE                 | 191444          | 384.63      |
|        | 21811 LOWE'S                    | WINDOW A/C UNIT      | 901374 0620     | 160.55      |
|        |                                 | ACCOUNT TOTAL        |                 | 1,236.68 *  |
| 3840   | Contract Landfill - POS         |                      |                 |             |
|        | 10254 REPUBLIC SERVICES #974    | TRASH COLLECTION     | 0974 000567462  | 416.19      |
|        | 10254 REPUBLIC SERVICES #974    | TRASH COLLECTION     | 0974 000567463  | 168.11      |
|        | 10254 REPUBLIC SERVICES #974    | TRASH COLLECTION     | 0974 000567464  | 168.11      |
|        |                                 | ACCOUNT TOTAL        |                 | 752.41 *    |
| 3841   | Purchase of Service - Rec       |                      |                 |             |
|        | 14574 ELITE RECYCLING LLC       | RECYCLING            | 050120          | 900.00      |
|        |                                 | ACCOUNT TOTAL        |                 | 900.00 *    |
| 5110   | Electrical Services             |                      |                 |             |
|        | 28640 SOUTHSIDE ELECTRIC COOP   | ELECTRIC             | 114379001 0620  | 60.63       |
|        | 28640 SOUTHSIDE ELECTRIC COOP   | ELECTRIC             | 114379003 0620  | 85.43       |
|        | 31846 DOMINION ENERGY VIRGINIA  | RICE COLLECTION CNTR | 0599507431 0620 | 35.58       |
|        | 31846 DOMINION ENERGY VIRGINIA  | RICE COLLECTION CNTR | 0599507431 0620 | 33.99       |
|        | 31846 DOMINION ENERGY VIRGINIA  | GREEN BAY SITE       | 1144204110 0720 | 48.92       |
|        | 31846 DOMINION ENERGY VIRGINIA  | WORSHAM SITE         | 7471653571 0720 | 43.00       |
|        |                                 | ACCOUNT TOTAL        |                 | 307.55 *    |
| 5230   | Telecommunications              |                      |                 |             |
|        | 21319 CENTURYLINK               | PHONE                | 309480181 0720  | 64.17       |
|        | 21319 CENTURYLINK               | PHONE                | 309553498 0620  | 53.81       |
|        | 21319 CENTURYLINK               | PHONE                | 309615846 0620  | 59.45       |
|        | 21319 CENTURYLINK               | PHONE                | 309714661 0720  | 64.17       |
|        | 21319 CENTURYLINK               | WORSHAM PHONE        | 310032285 0620  | 47.46       |
|        | 30440 US CELLULAR               | CELLULAR SERVICE     | 816442183 0720  | 32.03       |
|        | 31337 VERIZON                   | PHONE                | 131056010 0620  | 49.86       |
|        | 31337 VERIZON                   | PHONE                | 743213759 0620  | 91.24       |
|        |                                 | ACCOUNT TOTAL        |                 | 462.19 *    |
| 5440   | Portable Toilet Rental          |                      |                 |             |
|        | 28869 STIFF O O INC             | MONTHLY SERVICE      | 8652            | 702.50      |
|        |                                 | ACCOUNT TOTAL        |                 | 702.50 *    |
| 6008   | Vehicle & Powered Equip F       |                      |                 |             |
|        | 25782 PRINCE EDWARD CO PBLC SCH | DIESEL               | DIESEL-MAY 2020 | 1,604.62    |
|        |                                 | ACCOUNT TOTAL        |                 | 1,604.62 *  |
|        |                                 | MAJOR TOTAL          |                 | 5,965.95 ** |
| 042400 | LANDFILL OPERATIONS             |                      |                 |             |
| 3160   | Professional Services           |                      |                 |             |
|        | 27191 RESOURCE INTERNATIONAL    | LANDFILL MONITORING  | 46242 90094 12  | 9,687.08    |
|        | 27191 RESOURCE INTERNATIONAL    | PROJECT MGMT EXPENSE | 46243 90094 18  | 2,396.25    |
|        | 27191 RESOURCE INTERNATIONAL    | SWP PJT Cmplnce Mgmt | 46244 90094 27  | 462.00      |
|        |                                 | ACCOUNT TOTAL        |                 | 12,545.33 * |
| 3311   | Equipment Repairs & Maint       |                      |                 |             |
|        | 11491 ARC3 GASES                | TANK RENTAL          | 07151747        | 29.76       |

| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME               | INV#            | DESCRIPTION          | AMOUNT       |
|--------|-------|---------------|---------------------------|-----------------|----------------------|--------------|
|        |       | 12220         | CARTER MACHINERY CO INC   | 2547277         | SPRING/BRAKE LINE    | 427.74       |
|        |       | 12220         | CARTER MACHINERY CO INC   | 2555707         | GUARD/GROMMETTS      | 409.76       |
|        |       | 12220         | CARTER MACHINERY CO INC   | 2563939         | BATTERY              | 565.58       |
|        |       | 12220         | CARTER MACHINERY CO INC   | 2563940         | CABLE                | 74.05        |
|        |       | 12220         | CARTER MACHINERY CO INC   | 2570331         | PARTS FOR 963B       | 499.24       |
|        |       | 12220         | CARTER MACHINERY CO INC   | 2571730         | FILTER               | 117.80       |
|        |       | 12220         | CARTER MACHINERY CO INC   | 2574961         | PARTS FOR 816B       | 708.32       |
|        |       | 12220         | CARTER MACHINERY CO INC   | 2577577         | OIL                  | 599.90       |
|        |       | 12282         | CAVALIER HOSE & FITTINGS  | 46646           | HOSE/FITTING/CONNCTR | 367.15       |
|        |       | 12282         | CAVALIER HOSE & FITTINGS  | 46690           | HOSE/HOSE GUARD      | 153.97       |
|        |       | 13369         | DIAMOND SPRINGS WATER INC | 11393100 0620   | WATER & EQUIP RENTAL | 14.70        |
|        |       | 13369         | DIAMOND SPRINGS WATER INC | 11393100 0620   | WATER & EQUIP RENTAL | 8.95         |
|        |       | 21797         | LLEWELLYN METAL WORKS INC | 6255            | BOLTS & METAL        | 190.65       |
|        |       | 21811         | LOWE'S                    | 901112          | BLT CUTTR/PAINT      | 92.97        |
|        |       | 21811         | LOWE'S                    | 901791          | BLT CUTTR/PAINT      | 19.44        |
|        |       | 22468         | MID-ATLANTIC IRRIGATION   | 205361          | SEAL ASSEMBLY/GASKET | 179.54       |
|        |       | 23248         | NAPA OF FARMVILLE         | 208672          | AIR CHCK/HSE/GUAGE   | 213.22       |
|        |       | 23248         | NAPA OF FARMVILLE         | 208967          | COUPLER/ADAPTER      | 99.96        |
|        |       | 23248         | NAPA OF FARMVILLE         | 208968          | ELBOWS               | 11.48        |
|        |       | 23248         | NAPA OF FARMVILLE         | 209193          | ELBOWS               | 148.97       |
|        |       | 23248         | NAPA OF FARMVILLE         | 209373          | HARNES               | 10.99        |
|        |       | 23248         | NAPA OF FARMVILLE         | 209464          | FREON                | 19.99        |
| 5230   |       |               | Telecommunications        |                 | ACCOUNT TOTAL        | 4,964.13 *   |
|        |       | 30440         | US CELLULAR               | 816442183 0720  | CELLULAR SERVICE     | 45.03        |
| 6040   |       |               | ADP Equipment             |                 | ACCOUNT TOTAL        | 45.03 *      |
|        |       | 11894         | BUSINESS CARD             | 0639PUCKETT0620 | EXTRNL HARD DRIVE    | 76.17        |
|        |       |               |                           |                 | ACCOUNT TOTAL        | 76.17 *      |
|        |       |               |                           |                 | MAJOR TOTAL          | 17,630.66 ** |
|        |       |               |                           |                 | FUND TOTAL           | 23,596.61    |

| MAJOR#<br>ACCT#<br>021400 | VENDOR<br>NUMBER<br>PIEDMONT COURT SERVICES | VENDOR<br>NAME<br>PIEDMONT COURT SERVICES           | INV#            | DESCRIPTION          | ACCOUNT TOTAL | AMOUNT     |
|---------------------------|---------------------------------------------|-----------------------------------------------------|-----------------|----------------------|---------------|------------|
| 3199                      | 27159                                       | Purchase of Services - Ot<br>REDWOOD TOXICOLOGY LAB | 719704          | DRUG TESTS           | 369.78        | 369.78 *   |
| 3310                      | 27590                                       | Repairs and Maintenance<br>RJA FIRE EXTINGUISHER    | 61820           | INSPECTION/MAINT     | 78.00         | 78.00 *    |
| 3500                      | 15380                                       | Printing and Binding<br>FARMVILLE PRINTING          | PCS 0620        | PRINTING & BINDING   | 672.64        | 672.64 *   |
| 3600                      | 10261                                       | Advertising<br>AMELIA BULLETIN MONITOR              | 2123            | ADVERTISING          | 122.12        | 122.12     |
|                           | 15240                                       | FARMVILLE NEWSMEDIA                                 | 129432/0520     | ADVERTISING          | 325.00        | 325.00     |
|                           | 23928                                       | NOTTOWAY PUBLISHING CO                              | PCS 0520        | ADVERTISING          | 160.00        | 160.00     |
|                           | 27518                                       | RICHMOND SUBURBAN NEWSPPR                           | 6087235 0520    | ADVERTISING          | 180.00        | 180.00     |
|                           | 32789                                       | WDMACK PUBLISHING CO INC                            | 9613            | ADVERTISING          | 112.10        | 112.10     |
| 5110                      |                                             | Electrical Service                                  |                 | ACCOUNT TOTAL        | 899.22        | 899.22 *   |
|                           | 31846                                       | DOMINION ENERGY VIRGINIA                            | 4324962309 0720 | ELECTRIC             | 47.32         | 47.32      |
|                           | 31846                                       | DOMINION ENERGY VIRGINIA                            | 7218131923 0720 | ELECTRIC             | 110.87        | 110.87     |
| 5210                      | 16944                                       | Postal Services<br>STIMPSON CONNIE                  | REIMB 0620/2    | LIGHT BLBS/PST CARDS | 158.19        | 158.19 *   |
| 5420                      | 28724                                       | Lease/Rent of Building<br>SRP CORPORATION LLC       | RENT 0620       | RENT                 | 976.80        | 976.80 *   |
| 5510                      |                                             | Travel - Mileage                                    |                 | ACCOUNT TOTAL        | 2,750.00      | 2,750.00 * |
|                           | 10975                                       | AYOUB ZACHARY                                       | MILEAGE 0620    | MILEAGE              | 69.06         | 69.06      |
|                           | 13761                                       | DJSS AMANDA                                         | MILEAGE 0620    | MILEAGE              | 78.20         | 78.20      |
|                           | 13806                                       | DUGGAN CAITLYN                                      | MILEAGE 0520    | MILEAGE              | 71.30         | 71.30      |
|                           | 13806                                       | DUGGAN CAITLYN                                      | MILEAGE 0620    | MILEAGE              | 21.85         | 21.85      |
|                           | 16944                                       | STIMPSON CONNIE                                     | MILEAGE 0620    | MILEAGE              | 7.07          | 7.07       |
|                           | 22688                                       | MORGAN ERIN                                         | MILEAGE 0620    | MILEAGE              | 27.02         | 27.02      |
|                           | 31091                                       | VITALE MATT                                         | MILEAGE 0620    | MILEAGE              | 123.61        | 123.61     |
| 6001                      |                                             | Office Supplies                                     |                 | ACCOUNT TOTAL        | 398.11        | 398.11 *   |
|                           | 16944                                       | STIMPSON CONNIE                                     | REIMB 0620/2    | LIGHT BLBS/PST CARDS | 4.46          | 4.46       |
|                           | 20600                                       | KEY OFFICE SUPPLY                                   | PCS 0620        | PRINTER CARTRIDGE    | 36.32         | 36.32      |
|                           | 20600                                       | KEY OFFICE SUPPLY                                   | 544793          | INK CARTRIDGES       | 44.18         | 44.18      |
|                           | 20600                                       | KEY OFFICE SUPPLY                                   | 545054          | PRINTER CARTRIDGE    | 45.64         | 45.64      |
|                           | 20600                                       | KEY OFFICE SUPPLY                                   | 545149          | PILOT PEN REFILLS    | 29.64         | 29.64      |
|                           | 20600                                       | KEY OFFICE SUPPLY                                   | 545150          | CORRECTION PENS      | 12.68         | 12.68      |
|                           | 20600                                       | KEY OFFICE SUPPLY                                   | 545222          | CARTRIDGES           | 80.86         | 80.86      |
|                           | 22217                                       | MAXEY RENEE T                                       | REIMB 0620      | CARTRIDGES           | 80.63         | 80.63      |
|                           | 28866                                       | STEPS, INC                                          | 15398           | SHREDDING SERVICES   | 81.00         | 81.00      |
| 6012                      |                                             | Books & Subscriptions                               |                 | ACCOUNT TOTAL        | 415.41        | 415.41 *   |
|                           | 13806                                       | DUGGAN CAITLYN                                      | REIMB 0620      | SUBSCRIPTIONS        | 2.11          | 2.11 *     |
|                           |                                             |                                                     |                 | ACCOUNT TOTAL        | 2.11          | 2.11 *     |

| MAJOR# | VENDOR                          | DESCRIPTION               | AMOUNT      |
|--------|---------------------------------|---------------------------|-------------|
| ACCT#  | NUMBER                          | NAME                      |             |
| 6040   | ADP Equipment                   |                           |             |
| 097001 | 11902 BUSINESS DATA OF VA, INC. | SERVER UPDTE/STATIONS     | 562.52      |
| 3199   | 999999 FADS                     | PCS - Purchase of Service | 562.52 *    |
| 6001   | PCS - Office Supplies           | DRUG TESTS                | 7,282.78 ** |
|        | 16944 STIMPSON CONNIE           |                           | 80.00       |
|        | 20600 KEY OFFICE SUPPLY         |                           | 80.00 *     |
|        | 20600 KEY OFFICE SUPPLY         | SANITIZER/SHIELDS         | 149.36      |
|        | 26525 QUILL CORPORATION         | WASTEBASKETS              | 108.45      |
|        | 26525 QUILL CORPORATION         | SURGE PRICTR/PENS         | 97.91       |
|        | 26525 QUILL CORPORATION         | GLOVES                    | 96.92       |
|        | 26525 QUILL CORPORATION         | SANITIZER                 | 12.79       |
|        | 26525 QUILL CORPORATION         | SANITIZER                 | 50.85       |
|        | 26525 QUILL CORPORATION         | TAPE/TISSUE               | 15.06       |
|        | 26525 QUILL CORPORATION         | DISINFECTANT              | 35.30       |
|        | 26525 QUILL CORPORATION         | PAINTERS TAPE             | 12.34       |
|        | 26525 QUILL CORPORATION         | FACE MASKS                | 302.20      |
|        | 26525 QUILL CORPORATION         | SANITIZER/DISINFECT       | 22.77       |
|        | 26525 QUILL CORPORATION         | SANITIZER WIPES           | 49.80       |
| 6040   | PCS - ADP Equipment             | ACCOUNT TOTAL             | 953.75 *    |
|        | 11902 BUSINESS DATA OF VA, INC. | ACCOUNT TOTAL             | 1,189.14    |
| 8202   | PCS - Furniture & Fixture       | SERVER UPDTE/STATIONS     | 1,189.14 *  |
|        | 11894 BUSINESS CARD             |                           | 126.31      |
|        | 11894 BUSINESS CARD             | SNEEZE GUARD              | 197.96      |
|        |                                 | WALL THERMOMETER          | 324.27 *    |
|        |                                 | ACCOUNT TOTAL             | 2,547.16 ** |
|        |                                 | MAJOR TOTAL               |             |
|        |                                 | FUND TOTAL                | 9,829.94    |
|        |                                 | TOTAL DUE                 | 402,835.55  |

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

**PRINCE EDWARD COUNTY  
SUPERVISOR MILEAGE**

For: Odessa Pride  
Month: April-June

| Date         | Mileage    | Rate  | Amount Due    | Reason For Trip                 |
|--------------|------------|-------|---------------|---------------------------------|
| 4/21/2020    | 34         | 0.545 | 18.53         | BOS Budget Session              |
| 4/28/2020    | 34         | 0.545 | 18.53         | BOS Budget Session              |
| 5/2/2020     | 34         | 0.545 | 18.53         | Personnel Comm. Interviews      |
| 5/5/2020     | 34         | 0.545 | 18.53         | BOS Session                     |
| 5/19/2020    | 34         | 0.545 | 18.53         | Personnel Committee             |
| 06/15/20     | 34         | 0.545 | 18.53         | Personnel Committee             |
| 06/22/20     | 34         | 0.545 | 18.53         | Personnel Committee             |
| 06/23/20     | 34         | 0.545 | 18.53         | BOS Meeting - Interview Reviews |
|              |            | 0.545 | 0.00          |                                 |
|              |            | 0.545 | 0.00          |                                 |
|              |            | 0.545 | 0.00          |                                 |
|              |            | 0.545 | 0.00          |                                 |
|              |            | 0.545 | 0.00          |                                 |
|              |            | 0.545 | 0.00          |                                 |
|              |            | 0.545 | 0.00          |                                 |
|              |            | 0.545 | 0.00          |                                 |
|              |            | 0.545 | 0.00          |                                 |
|              |            | 0.545 | 0.00          |                                 |
|              |            | 0.545 | 0.00          |                                 |
|              |            | 0.545 | 0.00          |                                 |
|              |            | 0.545 | 0.00          |                                 |
|              |            | 0.545 | 0.00          |                                 |
|              |            | 0.545 | 0.00          |                                 |
|              |            | 0.545 | 0.00          |                                 |
| <b>Total</b> | <b>272</b> |       | <b>148.24</b> |                                 |

Signature: Odessa Pride  
Date: June 23, 2020

*Authorized  
W.W. Beatty*



PRINCE EDWARD COUNTY  
SUPERVISOR MILEAGE

May-20

| Date      | Mileage | Rate | Amount Due | Reason For Trip                                                                        |
|-----------|---------|------|------------|----------------------------------------------------------------------------------------|
| 5/2/2020  | 30      | 57.5 | 17.25      | Personnel Committee Meeting ( Planning and Community Development Director Interviews ) |
| 5/5/2020  | 30      | 57.5 | 17.25      | Budget Work Session (Budget Approval)                                                  |
| 5/19/2020 | 30      | 57.5 | 17.25      | Personnel Committee Meeting                                                            |
|           |         | 57.5 | 0.00       |                                                                                        |
|           |         | 57.5 | 0.00       |                                                                                        |
|           |         | 57.5 | 0.00       |                                                                                        |
|           |         | 57.5 | 0.00       |                                                                                        |
|           |         | 57.5 | 0.00       |                                                                                        |
|           |         | 57.5 | 0.00       |                                                                                        |
|           |         | 57.5 | 0.00       |                                                                                        |
|           |         | 57.5 | 0.00       |                                                                                        |
|           |         | 57.5 | 0.00       |                                                                                        |
|           |         | 57.5 | 0.00       |                                                                                        |
|           |         | 57.5 | 0.00       |                                                                                        |
|           |         | 57.5 | 0.00       |                                                                                        |
|           |         | 57.5 | 0.00       |                                                                                        |
|           |         | 57.5 | 0.00       |                                                                                        |
|           |         | 57.5 | 0.00       |                                                                                        |
|           |         | 57.5 | 0.00       |                                                                                        |
|           |         | 57.5 | 0.00       |                                                                                        |
|           |         | 57.5 | 0.00       |                                                                                        |
|           |         | 57.5 | 0.00       |                                                                                        |
|           |         | 57.5 | 0.00       |                                                                                        |
|           |         | 57.5 | 0.00       |                                                                                        |
|           |         | 57.5 | 0.00       |                                                                                        |
|           |         | 57.5 | 0.00       |                                                                                        |
| Total     | 90      | 57.5 | 51.75      |                                                                                        |

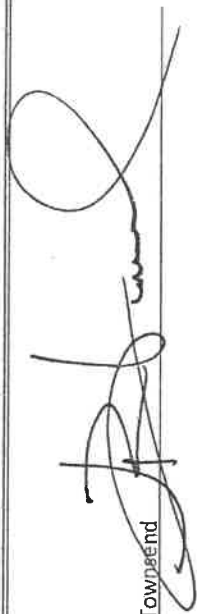
Signature: Jerry R. Townsend 6/9/2020

Authorized  
W. S. ...

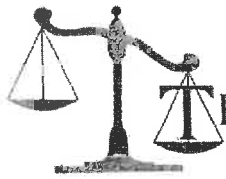
PRINCE EDWARD COUNTY  
SUPERVISOR MILEAGE

Jun-20

| Date      | Mileage | Rate | Amount Due | Reason For Trip                                                                                  |
|-----------|---------|------|------------|--------------------------------------------------------------------------------------------------|
| 6/15/2020 | 30      | 57.5 | 17.25      | Personnel Committee Meeting                                                                      |
| 6/17/2020 | 30      | 57.5 | 17.25      | Properties Committee Meeting                                                                     |
| 6/22/2020 | 30      | 57.5 | 17.25      | Personnel Committee Meeting (Interviews for Piedmont Court Services Director)                    |
| 6/23/2020 | 30      | 57.5 | 17.25      | Special Board Meeting (Review and select interview questions for County Administrators Position) |
| 6/22/2020 | 30      | 57.5 | 17.25      | EMS/Fire Committee Meeting (Darlington Heights)                                                  |
| 6/26/2020 | 30      | 57.5 | 17.25      | Properties Committee (Tour County Properties)                                                    |
|           |         | 57.5 | 0.00       |                                                                                                  |
|           |         | 57.5 | 0.00       |                                                                                                  |
|           |         | 57.5 | 0.00       |                                                                                                  |
|           |         | 57.5 | 0.00       |                                                                                                  |
|           |         | 57.5 | 0.00       |                                                                                                  |
|           |         | 57.5 | 0.00       |                                                                                                  |
|           |         | 57.5 | 0.00       |                                                                                                  |
|           |         | 57.5 | 0.00       |                                                                                                  |
|           |         | 57.5 | 0.00       |                                                                                                  |
|           |         | 57.5 | 0.00       |                                                                                                  |
|           |         | 57.5 | 0.00       |                                                                                                  |
|           |         | 57.5 | 0.00       |                                                                                                  |
|           |         | 57.5 | 0.00       |                                                                                                  |
|           |         | 57.5 | 0.00       |                                                                                                  |
|           |         | 57.5 | 0.00       |                                                                                                  |
|           |         | 57.5 | 0.00       |                                                                                                  |
|           |         | 57.5 | 0.00       |                                                                                                  |
| Total     | 180     | 57.5 | 103.50     |                                                                                                  |

Signature:  Jerry R. Townsend

*Authorized*  
*W. Barlett*



THE LAW OFFICES OF  
**TERRI ATKINS WILSON, P.C.**

117 North Main Street  
 Farmville, VA 23901  
 Phone 434-392-1422  
 Fax 434-392-1777  
 tawilson@tawlaw.net  
 www.terriatkinswilsonlaw.com

January 31, 2020

Prince Edward County, Virginia  
 Post Office Box 382  
 Farmville, VA 23901

wbartlett@co.prince-edward.va.us

spuckett@co.prince-edward.va.us

cbaker@co-prince-edward.va.us

**FOR PROFESSIONAL SERVICES RENDERED:**

**Invoice #1015**

General Legal Representation:

|         |                                                                                                                                      |           |
|---------|--------------------------------------------------------------------------------------------------------------------------------------|-----------|
| 1/06/20 | PEC General District Court -<br>Brandon Woods Trial<br>Present Evidence, witnesses, etc.<br>Trial Preparation included in hours      | 2.00 hrs. |
| 1/13/20 | Receipt and review of Board Packet<br>For upcoming meeting on 1/14/20                                                                | .50 hr.   |
| 1/14/20 | Regular Board of Supervisors<br>Meeting (did not attend due to family<br>Illness)                                                    |           |
| 1/27/20 | Emails regarding Petition and Order for<br>County's Disposition of Unclaimed<br>Deceased Person. However, family<br>Claimed the body | .50 hr.   |
| 1/30/20 | Review of email regarding Budget<br>Work session - 2/4/20 at 5:30 p.m.                                                               | .25 hr.   |

Total hours = 3.25 hrs. @ \$200.00/hr.

**BALANCE DUE** **\$650.00**

**DUE UPON RECEIPT**

Please make check payable to Terri Atkins Wilson, P.C.



THE LAW OFFICES OF  
**TERRI ATKINS WILSON, P.C.**

117 North Main Street  
 Farmville, VA 23901  
 Phone 434-392-1422  
 Fax 434-392-1777  
 tawilson@tawlaw.net  
 www.terriatkinswilsonlaw.com

February 29, 2020

Prince Edward County, Virginia  
 Post Office Box 382  
 Farmville, VA 23901

[wbartlett@co.prince-edward.va.us](mailto:wbartlett@co.prince-edward.va.us)

[spuckett@co.prince-edward.va.us](mailto:spuckett@co.prince-edward.va.us)

[cbaker@co.prince-edward.va.us](mailto:cbaker@co.prince-edward.va.us)



**FOR PROFESSIONAL SERVICES RENDERED:**

**Invoice #1016**

General Legal Representation:

|          |                                                                                                                                                       |          |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 02/09/20 | Email correspondence with Wade Bartlett Concerning contract with Ms. Louise Wright and purchase of property on Hardtimes Road (four e-mail exchanges) | 1.00 hr. |
| 02/09/20 | Preparation of Contract with revisions For Louise Wright                                                                                              | 1.00 hr. |
| 02/10/20 | Review of Board packet                                                                                                                                | 1.00 hr. |
| 02/11/20 | Board of Supervisors meeting                                                                                                                          | 2.50 hr. |
| 02/12/20 | Email and review of Unorganized Militia resolution from Wade Bartlett- 4-page resolution, Research with LGA Group for surrounding counties            | .75 hr.  |
| 02/13/20 | Email from Sarah Puckett regarding Newspaper article re: Unorganized Militia                                                                          | .25 hr.  |
| 02/16/20 | Email review from Wade Bartlett Regarding Unorganized Militia                                                                                         | .75 hr.  |
| 02/17/20 | Review of email from Wade Bartlett Regarding letter and packet to David Emert for zoning violation - 21-page packet                                   | .75 hr.  |
| 02/17/20 | Additional email from Wade Bartlett Regarding Solid Waste Ordinance Screening Definitions Buffer, Civil Penalties                                     | .75 hr.  |

Total hours = 8.75 hrs. @ \$200.00/hr.

**BALANCE DUE** **\$1,750.00**

**DUE UPON RECEIPT**

Please make check payable to Terri Atkins Wilson, P.C.



March 31, 2020

Prince Edward County, Virginia  
 Post Office Box 382  
 Farmville, VA 23901

wbartlett@co.prince-edward.va.us

spuckett@co.prince-edward.va.us

cbaker@co-prince-edward.va.us

**FOR PROFESSIONAL SERVICES RENDERED:**

**Invoice #1017**

General Legal Representation:

|         |                                                                                                                                |          |
|---------|--------------------------------------------------------------------------------------------------------------------------------|----------|
| 3/05/20 | Email to Wade Bartlett for the Draft Deed for the purchase of the property from Louise Wright, County's first right of refusal | .25 hr.  |
| 3/05/20 | Second email with original Deed from Carroll Wright                                                                            | .25 hr.  |
| 3/06/20 | Email to review a 2012 Attorney General Opinion regarding conflicts                                                            | .25 hr.  |
| 3/06/20 | Research and emails to Local Government Attorney Group regarding zoning ordinances for solar generation facilities             | 1.50 hr. |
| 3/09/20 | Email from Wade Bartlett of Remediation Funding for the Solar Generation Facilities. Review of plan.                           | .75 hr.  |
| 3/10/20 | Email from Wade Bartlett of Remediation Funding for the Solar Generation Facilities. Review of plan.                           | .75 hr.  |
| 3/10/20 | Prince Edward County Board of Supervisors work session                                                                         | 1.00 hr. |
| 3/10/20 | Regular Meeting of the Board of Supervisors                                                                                    | 2.50 hr. |
| 3/12/20 | Settlement Statement Deed preparation for Louise Wright, Review and meetings with Louise Wright                                | 2.00 hr. |
| 3/18/20 | Special Meeting of the Board of Supervisors                                                                                    | .75 hr.  |

|         |                                                                                                                                                        |          |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 3/18/20 | Email contact by V.C.U. regarding unclaimed patient                                                                                                    | .25 hr.  |
| 3/18/20 | Review of County Office changes                                                                                                                        | .25 hr.  |
| 3/21/20 | Email from Sarah Puckett regarding Attorney General Opinion on the holding of Electronic Meetings; Email with Wade regarding my opinion of the opinion | 1.00 hr. |
| 3/23/20 | Review of the Local Government Attorney Site for drafted ordinances for electronic meetings. Email with Sarah and Wade                                 | 1.00 hr. |
| 3/24/20 | Special Meeting of Board of Supervisors                                                                                                                | 1.00 hr. |
| 3/24/20 | Review of Executive Order #51 from Governor, Judicial Emergency Order from March 16 <sup>th</sup> until April 6, 2020, and Court of Appeals Order      | 1.00 hr. |
| 3/24/20 | Email from Wade Bartlett, forwarding Copies of Albemarle Continuity of Government, Committee Letter, etc.                                              | 1.00 hr. |
| 3/28/20 | Email from Sarah Puckett with Draft Ordinance from Albemarle County                                                                                    | .50 hr.  |
| 3/30/20 | Email from Sarah Puckett regarding Updated County Offices                                                                                              | .25 hr.  |
| 3/30/20 | Email from Sarah Puckett containing a Word document of Albemarle Draft Ordinance so we could begin to edit. Began Edit                                 | 1.00 hr. |
| 3/31/20 | Email from Sarah Puckett with Amended Declaration of Emergency and Resolutions                                                                         | 1.50 hr. |
| 3/31/20 | Email at 4:14 p.m. from Sarah Puckett With a totally revised Draft Ordinance (see 3/30/20 email) for my review                                         | 1.00 hr. |
| 3/31/20 | Special Meeting of Board of Supervisors                                                                                                                | 2.00 hr. |

Total hours = 21.75 hrs. @ \$200.00/hr.

**BALANCE DUE**

**\$4,350.00**

**DUE UPON RECEIPT**

Please make check payable to Terri Atkins Wilson, P.C.



THE LAW OFFICES OF  
**TERRI ATKINS WILSON, P.C.**

117 North Main Street  
Farmville, VA 23901  
Phone 434-392-1422  
Fax 434-392-1777  
tawilson@tawlaw.net  
www.terriatkinswilsonlaw.com

April 30, 2020

Prince Edward County, Virginia  
Post Office Box 382  
Farmville, VA 23901

wbartlett@co.prince-edward.va.us

spuckett@co.prince-edward.va.us

cbaker@co-prince-edward.va.us

**FOR PROFESSIONAL SERVICES RENDERED:**

**Invoice #1018**

General Legal Representation:

|         |                                                                                                                                                                                                                                                      |          |
|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 4/01/20 | Phone conversations with Chairman Townsend re: Contract for Wade Bartlett; Nov. 2019 Evaluation of Mr. Bartlett & Score Sheet- Sent to Board of Supervisors via email                                                                                | .50 hr.  |
| 4/01/20 | Prepare scan of documents and sent out Emails                                                                                                                                                                                                        | .25 hr.  |
| 4/01/20 | Email review and response to Board of Supervisor Bobby Jones                                                                                                                                                                                         | .25 hr.  |
| 4/01/20 | Email from Wade Bartlett with copy of his Employment contract                                                                                                                                                                                        | .25 hr.  |
| 4/01/20 | Email to Local Government Attorney Group concerning the Model Emergency Ordinance and survey of how many counties have adopted such ordinances. Review of answers                                                                                    | 1.00 hr. |
| 4/01/20 | Email to Board with sample Continuity Ordinances                                                                                                                                                                                                     | .25 hr.  |
| 4/02/20 | Email chain from Wade Bartlett which provided several ordinances for continuity of Government from Loudown County, Goochland County. Preference was given to the Loudown County one. Began revisions to the sample ordinance and completed revision. | 2.50 hr. |
| 4/04/20 | Email with Wade Bartlett on the COVID-19 Declaration Amendment, BOS Resolution Affirming Declaration and Emergency Ordinance. Reviewed all of these                                                                                                  | 2.00 hr. |



|         |                                                                                                                                    |          |
|---------|------------------------------------------------------------------------------------------------------------------------------------|----------|
| 4/07/20 | Email from Wade regarding Promissory Note and Mortgage Loan Amortization for PEVFRS and Rescue Squad. Revisions made and returned. | 1.00 hr. |
| 4/07/20 | Review of Board packet for meeting                                                                                                 | .75 hr.  |
| 4/07/20 | Board of Supervisors Meeting @ 5:30 p.m.                                                                                           | 1.00 hr. |
| 4/09/20 | Email with Goochland Attorney for suggestions on Closed Session. Email to Wade with suggestions                                    | .50 hr.  |
| 4/10/20 | Email with statute reference to notification of next of kin for Disposition of unclaimed person                                    | .75 hr.  |
| 4/10/20 | Email to Judge Blessing to possible increase Of unclaimed bodies due to pandemic                                                   | .25 hr.  |
| 4/14/20 | Review of Board packet                                                                                                             | .75 hr.  |
| 4/14/20 | Board of Supervisors Meeting @ 7:00 p.m.                                                                                           | 2.75 hr. |
| 4/15/20 | Email from VCU unclaimed case. Preparation Of Petition and Order. The Eugenia Matter Case                                          | 1.50 hr. |
| 4/21/20 | Board of Supervisors Meeting @ 5:30 p.m.                                                                                           | 1.50 hr. |
| 4/27/20 | Email for Megan Clark to forward message From Mr. Picotte                                                                          | .25 hr.  |
| 4/28/20 | Board of Supervisors Meeting @ 7:00 p.m.                                                                                           | 2.00 hr. |
| 4/29/20 | Emails to get electronic copy of Personnel Policy for Prince Edward County and Distribute to all members                           | 1.00 hr. |

Total hours = 21 hrs. @ \$200.00/hr.

**BALANCE DUE**

**\$4,200.00**

**DUE UPON RECEIPT**

Please make check payable to Terri Atkins Wilson, P.C.



THE LAW OFFICES OF  
**TERRI ATKINS WILSON, P.C.**

117 North Main Street  
 Farmville, VA 23901  
 Phone 434-392-1422  
 Fax 434-392-1777  
 tawilson@tawlaw.net  
 www.terriatkinswilsonlaw.com

May 31, 2020

Prince Edward County, Virginia  
 Post Office Box 382  
 Farmville, VA 23901

wbartlett@co.prince-edward.va.us

spuckett@co.prince-edward.va.us

cbaker@co-prince-edward.va.us

**FOR PROFESSIONAL SERVICES RENDERED:**

**Invoice #1019**

General Legal Representation:

|         |                                                                                                                                                                                                                                                                                           |          |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 5/01/20 | Review of Word document that closely resembled Wade Bartlett's Employment Contract. Made changes to reflect actual agreement which Wade signed. Telephone conference with Wade to draft a 90-day extension agreement/contract. Draft new contract to extend time until September 30, 2020 | 2.75 hr. |
| 5/01/20 | Email copy to all members of the Board Of Supervisors                                                                                                                                                                                                                                     | .25 hr.  |
| 5/01/20 | Review of Board packet for May 5, 2020 Meeting                                                                                                                                                                                                                                            | .50 hr.  |
| 5/05/20 | Board of Supervisors Meeting                                                                                                                                                                                                                                                              | 1.00 hr. |
| 5/08/20 | Review of Board packet for May 12, 2020 Meeting                                                                                                                                                                                                                                           | .50 hr.  |
| 5/12/20 | Board of Supervisors Meeting                                                                                                                                                                                                                                                              | 1.75 hr. |
| 5/13/20 | Email inquiry to other Local Government Attorneys regarding the ordinance not Exceeding 6 months after the end of the Disaster. Drafting of new ordinance to Continue operation under VA Code Section 15.2-1413.                                                                          | 2.00 hr. |
| 5/15/20 | Email from Sarah Puckett regarding dangerous dog case including summons and agreement by owners. Animal control issue and discussion with Officer. Email on 5/18/20 with requirements of owner.                                                                                           | 1.50 hr. |

|         |                                                                                                                                                        |          |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 5/18/20 | Email regarding review of the Re-Adoption for Emergency. Public Hearing set for June 9 <sup>th</sup> .                                                 | .25 hr.  |
| 5/18/20 | Review of notice for June 9, 2020, Board Meeting and review of advertising for public Hearing. See email from Sarah Puckett.                           | 1.00 hr. |
| 5/18/20 | Revised email from Wade Bartlett for June 9, 2020 meeting and public meetings                                                                          | .25 hr.  |
| 5/18/20 | Email from Adam Mumma, Animal Control, for Review and suggestions for the Dangerous Dog Owner Requirements. Sent revisions and Document in final form. | 1.00 hr. |
| 5/26/20 | Preparation of notice to be posted for the Two potbellied pigs. Review of notice to Be placed in newspaper and changes to date Of hearing              | 1.00 hr. |
| 5/27/20 | Further review and revision of Animal Control Documents concerning the two found Pigs and submission to the General District Court                     | 1.00 hr. |
| 5/27/20 | Review of most recent Executive Order fro. The Governor and email from Wade Bartlett Concerning us of masks in County buildings EO #63                 | .50 hr.  |

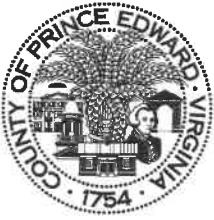
Total hours = 15.25 hrs. @ \$200.00/hr.

**BALANCE DUE** **\$3,050.00**

**DUE UPON RECEIPT**

Please make check payable to Terri Atkins Wilson, P.C.

**[This page intentionally left blank]**



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 7-d  
**Department:** County Administration  
**Staff Contact:** Cheryl Stimpson  
**Issue:** Salaries

---

**Summary:** The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**Attachments:** None

**Recommendation:** None

Motion \_\_\_\_\_ Booth \_\_\_\_\_ Gilliam \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Jones \_\_\_\_\_ Wilck \_\_\_\_\_  
Emert \_\_\_\_\_ Pride \_\_\_\_\_

**[This page intentionally left blank]**



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 8  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Highway Matters

---

**Summary:** VDOT Resident Engineer, Scott D. Frederick, P.E., will participate remotely in the June meeting to provide updates and discuss any highway matters with the Board.

**Attachments:**

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

**[This page intentionally left blank]**





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 9-a  
**Department:** Planning and Community Development  
**Staff Contact:** Wade Bartlett / Robert Love  
**Issue:** Public Hearing - Special Use Permit – Rock & Metal Camp Site

**Summary:** The County has received an application for a Special Use Permit application from Rock & Metal, LLC for tax map parcel 023B-1-V identified as 300A SMI Way, Farmville. Attachment (1). This parcel is in an I1, General Industrial district and construction camps are allowed in the district only after approval of a special use permit.

The public hearing notice was published in the July 1, 2020 and July 8, 2020 editions of the Farmville Herald, Attachment (2). The list of adjoining property owners and the sample letter sent to each can be found in Attachments (3) and (4). Attachment (5) is a copy of the tax map page that depicts the tax map parcel the construction camp will be placed and surrounding property. The parcel is outlined in red and adjoining structures are depicted as orange squares. On April 17, 2018, the Board of Supervisors approved the SUP for the operation of a construction camp with up to 30 sites on this parcel. The BOS placed a sunset provision on the construction camp whereby the SUP would expire after three years from the start of construction period. Attachment (6) is an excerpt of the April 17, 2018 minutes where the BOS approved the SUP and the conditions imposed.

The purpose of the Special Use to expand the 30 approved construction camp sites to 80 construction camp sites. Then after completion of the construction project to remove the construction camp site designation and allow it to operate as a campground. The BOS has approved a set of rules to be followed by the campground operator for the previously approved campgrounds and recommends the same rules be set as a condition for this request, Attachment (7). County staff is of the opinion the use is compatible with the zoning district and will have minimal impact on surrounding properties.

The Planning Commission held a public hearing on June 16, 2020 no one spoke in opposition and the County has received no other correspondence opposing the request. The Planning Commission unanimously approved forwarding the request to the Board of Supervisors for approval.

- Attachments:**
1. Special Use Permit Application
  2. Notice of Public Hearing
  3. List of adjoining property owners
  4. Sample Letter sent to adjoining property owners
  5. Plat of Tax Parcel
  6. Excerpt of BOS Minutes of April 17, 2018 Meeting approval of prior SUP.
  7. Previously approved Campground Rules.
  8. Excerpt of the draft minutes, June 16, 2020 Planning Commission meeting.

**Recommendations:** Following the Public Hearing, render a decision concerning the request for the Special Use.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PERMIT/APPLICATION NO \_\_\_\_\_  
ZONING DISTRICT \_\_\_\_\_  
MAGISTERIAL DISTRICT \_\_\_\_\_  
DATE SUBMITTED \_\_\_\_\_

### County of Prince Edward

PLEASE PRINT OR TYPE

### PRINCE EDWARD COUNTY APPLICATION FOR SPECIAL USE PERMIT

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION      SPECIAL EXCEPTION REQUESTED:  
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V, Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: Rock + Metal LLC  
Applicant's Address: 1815 Price Drive Farmville, VA 23901  
Applicant's Telephone Number: (434) 627-8000

Present Land Use: Raw Land / I'

Legal Description of Property with Deed Book and Page No. or Instrument No. \_\_\_\_\_

Tax Map # 023B-1-V      Acreage: 51

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) No Effect on Adjoining Properties

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) Expand the 30 Approved Camp Sites to 80 + convert from a Construction Camp to a Campground

Height of Principal Building (s): Feet 12'      Stories 1

**APPLICANT'S STATEMENT: (if not owner(s) of property):**

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

\_\_\_\_\_  
Signature of Applicant (if not property owner)      Date

**PROPERTY OWNER(S) STATEMENT:**

I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

Imet R. Sharpe      May 21, 2020  
Signature of Property Owner(s)      Date

\_\_\_\_\_  
Signature of Property Owner(s)      Date



Please publish the following public hearing notice in **THE FARMVILLE HERALD** on **Wednesday July 1, 2020** and **Wednesday, July 8, 2020**.

---



### NOTICE OF PUBLIC HEARINGS

Due to the COVID-19 Emergency, the Prince Edward County Board of Supervisors is operating pursuant to and in compliance with the Board of Supervisors' "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." While physical (in-person) access to public meetings is not permitted, the public may participate by calling: **1-425-436-6394, Access Code: 867576#** (If busy, please call again.)

The Board of Supervisors will hold PUBLIC HEARINGS on Tuesday, July 14, 2020 beginning at 7:30 p.m. in the Board of Supervisors Room located on the 3<sup>rd</sup> Floor of the Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia, to receive citizen input prior to considering the following:

1. A request by Rock & Metal, LLC for a Special Use Permit to amend the Special Use Permit to expand the 30 approved construction camp sites to 80 construction camp sites on Tax Map Parcel 023B-1-V, with an address of 300A SMI Way, Farmville, VA and to convert to camp sites after the construction project is completed.
2. A request by County Industrial Development Authority to amend the County Zoning Ordinance to allow Data Centers as a by right permitted use in the C-1, General Commercial Zoning District and the I-1, General Industrial District and add a definition of Data Centers.
3. A request by County Industrial Development Authority for a Rezoning of Tax Map Parcel 039-A-3, near 230 Kelly Lane, Farmville, VA from A-2, Agricultural Residential to C-1, Commercial.
4. A request by Robert Llewellyn/Northern Manufacturing & Firearm Sales, LLC to add ammunition and firearm manufacturing as a use included in the Industry, Type I use definition and to allow Industry, Type I uses to operate by a Special Use permit in the C-1, General Commercial zoning district.
5. A request by Robert Llewellyn/Northern Manufacturing & Firearm Sales, LLC for a Special Use permit to allow for an ammunition and firearm manufacturing facility on Tax Map Parcel 022-A-1-24, with an address of 3194 W 3rd St, Farmville, VA.
6. A request by Michael & Elizabeth Dowler for a Special Use Permit to construct and operate a campground and outdoor recreational facilities on Tax Map Parcel 25-A-21, near 2704 Charles Wood Lane, off Persimmon Tree Fork Road.
7. An amendment to the County Zoning Ordinance to provide for and regulate the siting, installation, operation and decommissioning of alternative energy, or "green energy," sources in the County.
8. Pursuant to Section 15.2-2507 of the Code of Virginia, the Board will consider amendments to the FY 21 County Budget and FY 21 County School Budget, as follows:
  - To amend the FY 21 County Budget and accept the distribution of \$1,989,387 of Federal Coronavirus Relief Funds to be appropriated and distributed by the Board of Supervisors.
  - To amend the FY21 County Budget and FY21 School Budget and accept the distribution of \$789,501.46 of Federal Coronavirus Relief Funds to be appropriated by the Board of Supervisors and distributed to the Prince Edward County Public Schools.

Citizen input for Public Hearings at Board of Supervisors meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one of the following methods:

1. **Written comments:** Please limit word count to no more than 500 words. Must be received by 2:00 p.m. the day of the meeting.
  - a. **Mailed:** Board of Supervisors, P.O. Box 382, Farmville, VA 23901.
  - b. **E-Mailed:** [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)
  - c. **County Dropbox:** Written comments may also be placed in the County “payment dropbox”, located in courthouse parking lot by 2:00 p.m. the day of the meeting.
2. **Citizens may participate remotely during the meeting.** Using the meeting call-in information provided above, citizens may **phone-in to the meeting and provide comments during the Public Hearing portion of the agenda**; however, **citizens must pre-register** with the County Administrator’s Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

A complete copy of the Special Use Permit applications, rezoning applications, and proposed Zoning Ordinance amendments is available for public review in the office of the Prince Edward County Administrator, 111 N. South Street, 3rd Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County’s intent to comply with the Americans with Disabilities Act. Should you have questions or require special accommodations, please contact the County Administrator’s Office at 434-392-8837.

###

Prince Edward County

SUP Request

Applicant: Rock and Metal LLC

Tax Map:

023B-1-V

Schedule B

List of adjoining Property owners and mailing addresses for the property for a proposed SUP for a campground facility.

| Parcel ID                                   | Owner                     | Address                                         | Note |
|---------------------------------------------|---------------------------|-------------------------------------------------|------|
| 023B-A-20                                   | RICHARD F. CRALLE JR.     | 316 NORTH MAIN STREET FARMVILLE,<br>VA 23901    |      |
| 023B-A-2                                    | STEPS, INC.               | 225 INDUSTRIAL PARK ROAD FARMVILLE,<br>VA 23901 |      |
| 023B-A-3                                    | FARMERS COOPERATIVE, INC. | PO BOX 26234<br>RICHMOND, VA 23260              |      |
| 023-A-19 & 023B-A-18 & 023B-A-U & 023B-1-V1 | TOWN OF FARMVILLE         | 116 NORTH MAIN STREET<br>FARMVILLE, VA 23901    |      |
| 023B-2-2                                    | JAMES W. AILSWORTH        | 121 N MAIN STREET<br>FARMVILLE, VA 23901        |      |
| 023B-1-V                                    | ROCK & METAL LLC          | 1815 PRICE DRIVE<br>FARMVILLE, VA 23901         |      |
|                                             |                           |                                                 |      |
|                                             |                           |                                                 |      |
|                                             |                           |                                                 |      |
|                                             |                           |                                                 |      |
|                                             |                           |                                                 |      |
|                                             |                           |                                                 |      |
|                                             |                           |                                                 |      |
|                                             |                           |                                                 |      |
|                                             |                           |                                                 |      |
|                                             |                           |                                                 |      |
|                                             |                           |                                                 |      |
|                                             |                           |                                                 |      |
|                                             |                           |                                                 |      |
|                                             |                           |                                                 |      |
|                                             |                           |                                                 |      |

BOARD OF SUPERVISORS

Jerry R. Townsend  
Chairman  
J. David Emert  
Vice Chairman  
Beverly M. Booth  
Pattie Cooper-Jones  
Llew W. Gilliam, Jr  
Robert M. Jones  
Odessa H. Pride, Ed.D.  
James R. Wilck



COUNTY OF PRINCE EDWARD, VIRGINIA

COUNTY ADMINISTRATOR

W.W. Bartlett  
Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901  
Office: (434) 392-8837  
Fax: (434) 392-6683  
wbartlett@co.prince-edward.va.us  
www.co.prince-edward.va.us

June 5, 2020

To: Property Owners

From: W.W. Bartlett, County Administrator

Subject: Special Use Request – Rock & Metal, LLC

The Prince Edward County Planning Commission will hold a public hearing on June 16, 2020 at 7 p.m. to receive citizen input on a request by Rock & Metal, LLC to amend the existing Special Use Permit on Tax Map Parcel 023B-1-V, addressed as 300A SMI Way, Farmville, VA to expand the 30 approved construction camp sites to 80 construction camp sites. Then after completion of the construction project to remove the construction camp site designation and allow it to operate as a campground. This parcel is located in the I1 (General Industrial) zoning district. Prior to operating all campground facilities require approval of a Special Use Permit in this zoning District.

You are receiving this notice because you own land in the vicinity of the property requested to be approved for the special use permit. Following the hearing the Prince Edward County Planning Commission may vote to approve or deny the requests.

Due to the Coronavirus all meetings of the Planning Commission are being held electronically. To ensure the safety of the public and County Boards/Commissions the Board of Supervisors adopted an Emergency Ordinance modifying procedures for public meetings and public hearing practices. The Ordinance authorizes all meetings of Prince Edward County public entities to be held by electronic means. Such meetings shall be open to electronic participation by the public and **closed** to in-person participation by the public. Instructions of how to listen or participate in the meeting and public hearing are contained on the reverse side of this letter.

If you have any questions please do not hesitate to contact me at 434-392-8837.

Respectfully,

W.W. Bartlett

County Administrator

PRINCE EDWARD COUNTY



- (A) ACREAGE PARCELS
- (I) INDUSTRIAL PARK SUBDIVISION-P.B. 4, Pg. 41
- (Z) FARMVILLE AREA DEVELOPMENT CORP. PARCELS-P.B. 211



FARMVILLE DISTRICT

SECTION INSERT 23B

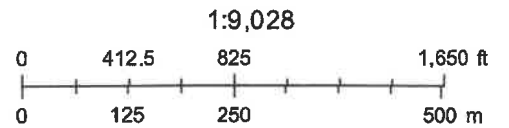
REVISED: DEC. 31, 1985, DEC. 31, 1986

# Rock & Metal



June 11, 2020

- Road Centerline
- - - Address Points
- ⋮ County Boundary
- ⋮ Farmville Boundary



Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



**April 17, 2018**

In Re: Public Hearing – Special Use Permit, Rock and Metal, LLC

Chairman Cooper-Jones announced that this was the date and time scheduled for a public hearing on the request from Rock and Metal, LLC for a Special Use Permit to operate a Construction Camp located at 300 SMI Way on property identified as Tax Map Parcel 023B01-V. This is an I-1, General Industrial District. Notice of this hearing was advertised according to law in the Wednesday, April 4, 2018, and Wednesday, April 11, 2018 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett said the County has received a special use permit application from Rock and Metal, LLC to permit the operation of a Construction Camp providing up to 30 camp sites located at 300 SMI Way, on Tax Map Parcel 023B-1-V, owned by SMI-Owen Steel Company, Inc. This use will be temporary, with a three-year sunset provision to run from the beginning of the construction period.

Mr. Bartlett stated the proposed facility will be required to use public water/sewer obtained from the Town of Farmville to each individual site to accommodate employees associated with a long-term construction project. All water/sewer infrastructure will be removed at the end of the three-year period.

The property is zoned I-1, General Industrial District. This use is allowed by Special Use Permit in the General Industrial District by Special Use Permit; the Planning Commission recommends approval.

Mr. Bartlett said staff recommends approval of the request. The camp will not be visible from any residential properties and there will be only limited visibility from an adjoining commercial activity which already has significant outside storage. The site is fenced and access will be controlled minimizing the impact to the public. Traffic will use SMI Way before entering Industrial Park Road (State Route 676), then travel to the signalized intersection with West Third Street. The traffic generated on Industrial Park Road and at the intersection of SMI Way and Industrial Park Road will be significantly less than existed when the former Craddock Terry plant was in operation. The sites will be graveled and a storm water plan must be submitted and approved prior to final site plan approval.

Mr. Bartlett said security will be provided, the property is fenced and the entrance is gated; he added there may be flaggers present for traffic control. In addition, the following conditions are recommended:

- Site Plan, Erosion & Sediment/Stormwater approval by staff
- VDOT Approval
- Existing natural buffer along property lines not be disturbed or removed.
- All lighting is glare-shielded from extending beyond the property lines.

- Facilities be provided for trash.
- Quiet hours are maintained after 10 p.m.
- Security guard on-site.

Mr. Bartlett said the employees will leave the site at 6:00 a.m. and will not interfere with traffic; they will have to be on the work site at 7:00 a.m. He said they will work 12-hour days and will car-pool, usually four to a vehicle. If there is an issue with traffic in the mornings, a flagger will be provided.

Chairman Cooper-Jones opened the public hearing.

There being no one wishing to speak, Chairman Cooper-Jones closed the public hearing.

Supervisor Timmons said this site will have 20-30 sites with the adjoining site having up to 150 sites; he asked if this is realistic. Tim Tharpe said 30 sites would suffice for this parcel; the lots will be 40' wide and 60' deep.

Supervisor Wilck made a motion, seconded by Supervisor Townsend, to approve the Special Use Permit Application from Rock and Metal, LLC for a Special Use Permit to operate a Construction Camp with up to 30 sites, located at 300 SMI Way on property identified as Tax Map Parcel 023B-1-V, with the following conditions:

- Site Plan, Erosion & Sediment/Stormwater approval by staff
- VDOT Approval
- Existing natural buffer along property lines not be disturbed or removed.
- All lighting is glare-shielded from extending beyond the property lines.
- Facilities be provided for trash.
- Quiet hours are maintained after 10 p.m.
- Security guard on-site.

The motion carried:

|      |                                                                                                                                            |           |
|------|--------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Robert M. Jones<br>Odessa H. Pride<br>C. Robert Timmons, Jr.<br>Jerry R. Townsend<br>Jim R. Wilck | Nay: None |
|------|--------------------------------------------------------------------------------------------------------------------------------------------|-----------|

# *BRIERY CREEK LAKE RV SITES*

## RULES AND REGULATIONS

Welcome to Briery Creek Lake RV Sites:

This is written to serve as added information to our guests regarding our requirements. The sheet outlines rules, regulations and codes of conduct to which you agree to abide by during your stay with us. The park reserves the right to refuse service to anyone or have any guest removed for violations of the following rules.

ALL RV SITE RULES AND REGULATIONS MUST BE FOLLOWED AT ALL TIMES AND SITES MUST BE KEPT NEAT, CLEAN, UNCLUTTERED AND FREE OF LITTER INCLUDING CIGARETTE BUTTS.

Quiet time will be from 11:00 PM to 7:00 AM

There is a strict limitation of a 30 day maximum stay.

Sites must be free of storage containers, household items, tools, refrigerators or anything not normally associated with regular camping. Briery Creek Lake RV Sites is not responsible for theft.

Guests are not to add any items to their site that would give the appearance of a full time home. Additionally, no altering of the site is allowed without the permission of the manager.

All table coverings, patio mats, rugs, awning lights or decorations must be kept neat to maintain Briery Creek Lake RV Site standards.

No clothes lines will be strung outside.

Trash pick-up is Monday and Friday at noon. Trash must be properly bagged and placed in the dumpsters located on the property. Trash is not to be placed out at night. Any trash accumulated during the day must be taken to the dumpster located on the property. Do not dump any food outside any site for any reason.

No washing of rigs or automobiles on Briery Creek Lake RV Site property. Commercial dry wash may be used.

All individuals riding bikes or mechanized devices including, but not limited to, scooters, mopeds, etc. must wear a safety helmet while riding on Briery Creek Lake RV Site property. No riding of such items after dark is permitted.

All RV's must be kept road ready and able to evacuate, under their own power, on short notice.

Pets are welcome. The following restrictions apply:

Pets shall not be tied outside unattended and must be under control of owner at all times. If you pet barks or otherwise makes noise when left alone, make arrangements for your pet while you are away. No dog pens (portable or permanent) are allowed on Briery Creek Lake RV Site property. Pet droppings are the responsibility of the owner, which includes ALL parts of Briery Creek Lake RV Site property. Pets should not be walked on other sites at any time. Clean up bags must be visible when walking your dog.

The Speed Limit on Briery Creek Lake RV Site property is 6mph. We wish to have a safe property and insist that you keep your speed at the designated speed limit while you are on Briery Creek Lake RV Site property.

Only two passenger vehicles may be parked at your site.

Only registered guests are allowed to use a site. Visitors to your site must notify management.

Destructive, malicious, inappropriate, boisterous, rowdy behavior will not be tolerated in the campground or the surrounding area.

**FOR YOUR SAFETY AND THE SAFETY OF OTHERS  
IT IS REQUIRED THAT ALL GUESTS OBSERVE THE RULES  
BRIERY CREEK LAKE RV SITES RESERVES THE RIGHT TO REFUSE  
SERVICE OT ANYONE OR HAVE ANY PERSON ON SITE REMOVED FOR  
VIOLATIONS OF THE RULES**

Emergency phone: 911  
Non-Emergency phone: 434-392-8101

Briery Creek Lake RV Sites Management: 434-

Signature of Guest: \_\_\_\_\_

Date: \_\_\_\_\_

June 16, 2020

**In Re: Public Hearing - Special Use Permit, Camp Site**

Chairman Prengaman announced this was the date and time scheduled for a Public Hearing on a request by Rock & Metal, LLC to amend the existing Special Use Permit to expand the 30 approved construction camp sites to 80 camp sites, removing the construction camp site designation on Tax Map Parcel 023B-1-V, addressed as 300A SMI Way, Farmville, VA. Notice of this hearing was advertised according to law in the Wednesday, June 3, 2020 and Wednesday, June 10, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Robert Love, Planning and Community Development Director, said the County has received a request for an application for a Special Use Permit application from Rock & Metal, LLC for Tax Map Parcel 023B-1-V, identified as 300A SMI Way, Farmville. This parcel is in an I-1, General Industrial district and construction camps are allowed in the district only after approval of a special use permit.

Mr. Love said that on April 17, 2018, the Board of Supervisors approved the Special Use Permit for the operation of a construction camp with up to 30 sites on this parcel. The Board of Supervisors placed a sunset provision on the construction camp whereby the Special Use Permit would expire after three years from the start of construction period. An excerpt of the April 17, 2018 minutes was provided where the Board of Supervisors approved the Special Use Permit and the conditions imposed.

The purpose of the Special Use is to expand the 30 approved construction camp sites to 80 construction camp sites. Then after completion of the construction project, to remove the construction camp site designation and allow it to operate as a campground. The Board of Supervisors has approved a set of rules to be followed by the campground operator for the previously approved campgrounds and recommends the same rules be set as a condition for this request. County staff is of the opinion the use is compatible with the zoning district and will have minimal impact on surrounding properties.

Chairman Prengaman opened the public hearing.

There being no one wishing to speak, Chairman Prengaman closed the public hearing.

Commissioner Jones said he met Mr. Tharpe there to view the access and egress; he said the County gave approval for an additional access and egress for safety and to minimize the traffic with just one point. He added that the site has improved and a lot of site work has been completed; it is designed well to accommodate 80 camp sites.

Commissioner Jones made a motion, seconded by Commissioner Hunt, to approve the recommendation of the Special Use Permit to expand the 30 approved construction camp sites to 80 camp sites, removing the construction camp site designation after construction is complete on Tax Map Parcel 023B-1-V, with the conditions previously set forth, as follows:

- Site Plan, Erosion & Sediment/Stormwater approval by Staff
- VDOT Approval
- Existing natural buffer along property lines not be disturbed or removed
- All lighting is glare-shielded from extending beyond the property lines
- Facilities be provided for trash
- Quiet hours are maintained after 10 p.m.
- Security guard on-site

The motion carried:

Aye: Donald Gilliam  
Preston Hunt  
Mark Jenkins  
Robert M. Jones  
Whitfield M. Paige  
John "Jack" W. Peery, Jr.  
John Pregelman  
Teresa Sandlin  
Cannon Watson

Nay: (None)

Absent: Clifford Jack Leatherwood

DRAFT



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 9-b  
**Department:** Planning and Community Development  
**Staff Contact:** Wade Bartlett / Robert Love  
**Issue:** Public Hearing - Zoning Ordinance Amendment – Data Centers

---

**Summary:**

The County has received a request by Prince Edward County IDA to amend the Prince Edward County Zoning Ordinance to allow Data Centers as a by right permitted use in the C-1, General Commercial Zoning District and the I-1, General Industrial District and add a definition of Data Centers.

The public hearing notice was published in the July 1, 2020 and July 8, 2020 editions of the Farmville Herald.

County staff has developed the following definition of a data center:

Data Center – A facility composed of networked computers and storage that businesses and other organizations use to organize, process, store, and disseminate large amounts of data.

The proposed amendment to the Zoning Ordinance would add the definition to Section 6-200.9, Commercial Use Types.

The Proposed amendment would also amend Section 2-800.3 by adding Data Centers as a by-right use authorized in the C1, General Commercial Zoning district and 2-900.3 adding Data Centers as a by-right use authorized in the I-1, General Industrial Zoning district.

The Planning Commission held a public hearing on June 16, 2020 no one spoke in opposition and the County has received no other correspondence opposing the request. The Planning Commission unanimously approved forwarding the request to the Board of Supervisors for approval.

- Attachments:**
1. Special Use Permit Application
  2. Notice of Public Hearing
  3. Excerpts of the draft minutes of June 16, 2020 Planning Commission meeting.

**Recommendations:** Following the Public Hearing and render a decision concerning the request for the Ordinance Amendment.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |



## Industrial Development Authority

May 28, 2020

Subject: Rezoning of 230 Kelly Lane & Amendment

To the Prince Edward County Planning Commission and Board of Supervisors,

As you are aware, with the full support of the Prince Edward County Board of Supervisors and allocation of funds from that Board, the Prince Edward County Industrial Development Authority (IDA) recently purchased property at 230 Kelly Lane. The property will be marketed, with help from Dominion Power, Virginia Economic Development Partnership, and Mid-Atlantic Broadband, as a potential data center site. This type of economic development could generate large revenue and create high-paying jobs for the community.

The property is currently zoned A-2 Agricultural, Residential. The IDA formally requests for the property at 230 Kelly Lane (parcel # 39-A-3) to be rezoned to General Commercial, C-1 status. As currently written, C-1 zoning does not allow for data centers; we request an amendment to the zoning ordinance to allow data centers to be in a C-1 zone by right.

Please do not hesitate to contact us for further information about the property, due diligence that was performed on the property, or about our plans in general. We appreciate your time and service to the community and look forward to working with you on this project.

Sincerely,

Brad Watson

Chairman, Prince Edward County Industrial Development Authority





Please publish the following public hearing notice in **THE FARMVILLE HERALD** on **Wednesday July 1, 2020** and **Wednesday, July 8, 2020**.

---



### NOTICE OF PUBLIC HEARINGS

Due to the COVID-19 Emergency, the Prince Edward County Board of Supervisors is operating pursuant to and in compliance with the Board of Supervisors' "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." While physical (in-person) access to public meetings is not permitted, the public may participate by calling: **1-425-436-6394, Access Code: 867576#** (If busy, please call again.)

~~~~~

The Board of Supervisors will hold PUBLIC HEARINGS on Tuesday, July 14, 2020 beginning at 7:30 p.m. in the Board of Supervisors Room located on the 3rd Floor of the Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia, to receive citizen input prior to considering the following:

1. A request by Rock & Metal, LLC for a Special Use Permit to amend the Special Use Permit to expand the 30 approved construction camp sites to 80 construction camp sites on Tax Map Parcel 023B-1-V, with an address of 300A SMI Way, Farmville, VA and to convert to camp sites after the construction project is completed.
2. A request by County Industrial Development Authority to amend the County Zoning Ordinance to allow Data Centers as a by right permitted use in the C-1, General Commercial Zoning District and the I-1, General Industrial District and add a definition of Data Centers.
3. A request by County Industrial Development Authority for a Rezoning of Tax Map Parcel 039-A-3, near 230 Kelly Lane, Farmville, VA from A-2, Agricultural Residential to C-1, Commercial.
4. A request by Robert Llewellyn/Northern Manufacturing & Firearm Sales, LLC to add ammunition and firearm manufacturing as a use included in the Industry, Type I use definition and to allow Industry, Type I uses to operate by a Special Use permit in the C-1, General Commercial zoning district.
5. A request by Robert Llewellyn/Northern Manufacturing & Firearm Sales, LLC for a Special Use permit to allow for an ammunition and firearm manufacturing facility on Tax Map Parcel 022-A-1-24, with an address of 3194 W 3rd St, Farmville, VA.
6. A request by Michael & Elizabeth Dowler for a Special Use Permit to construct and operate a campground and outdoor recreational facilities on Tax Map Parcel 25-A-21, near 2704 Charles Wood Lane, off Persimmon Tree Fork Road.
7. An amendment to the County Zoning Ordinance to provide for and regulate the siting, installation, operation and decommissioning of alternative energy, or "green energy," sources in the County.
8. Pursuant to Section 15.2-2507 of the Code of Virginia, the Board will consider amendments to the FY 21 County Budget and FY 21 County School Budget, as follows:
 - *To amend the FY 21 County Budget and accept the distribution of \$1,989,387 of Federal Coronavirus Relief Funds to be appropriated and distributed by the Board of Supervisors.*
 - *To amend the FY21 County Budget and FY21 School Budget and accept the distribution of \$789,501.46 of Federal Coronavirus Relief Funds to be appropriated by the Board of Supervisors and distributed to the Prince Edward County Public Schools.*

~~~~~

Citizen input for Public Hearings at Board of Supervisors meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one of the following methods:

1. **Written comments:** Please limit word count to no more than 500 words. Must be received by 2:00 p.m. the day of the meeting.
  - a. **Mailed:** Board of Supervisors, P.O. Box 382, Farmville, VA 23901.
  - b. **E-Mailed:** [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)
  - c. **County Dropbox:** Written comments may also be placed in the County “payment dropbox”, located in courthouse parking lot by 2:00 p.m. the day of the meeting.
2. **Citizens may participate remotely during the meeting.** Using the meeting call-in information provided above, citizens may **phone-in to the meeting and provide comments during the Public Hearing portion of the agenda**; however, **citizens must pre-register** with the County Administrator’s Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

A complete copy of the Special Use Permit applications, rezoning applications, and proposed Zoning Ordinance amendments is available for public review in the office of the Prince Edward County Administrator, 111 N. South Street, 3rd Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County’s intent to comply with the Americans with Disabilities Act. Should you have questions or require special accommodations, please contact the County Administrator’s Office at 434-392-8837.

###

June 16, 2020

**In Re: Public Hearing – Amendment to Prince Edward County Zoning Ordinance**

Chairman Prengaman announced this was the date and time scheduled for a Public Hearing on a request by the Prince Edward County Industrial Development Authority to amend the Prince Edward County Zoning Ordinance to allow Data Centers as a by-right permitted use in the C-1, General Commercial Zoning District and the I-1, General Industrial District, and add a definition of Data Centers. Notice of this hearing was advertised according to law in the Wednesday, June 3, 2020 and Wednesday, June 10, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Love stated the County has received a request by Prince Edward County Industrial Development Authority (IDA) to amend the Prince Edward County Zoning Ordinance to allow Data Centers as a by right permitted use in the C-1, General Commercial Zoning District and the I-1, General Industrial District and add a definition of Data Centers.

County staff has developed the following definition of a data center:

*Data Center - A facility composed of networked computers and storage that businesses and other organizations use to organize, process, store, and disseminate large amounts of data.*

The proposed amendment to the Zoning Ordinance would add the definition to Section 6-200.9, Commercial Use Types. The proposed amendment would also amend Section 2-800.3 by adding Data Centers as a by-right use authorized in the C-1, General Commercial Zoning district.

Chairman Prengaman opened the public hearing.

There being no one wishing to speak, Chairman Prengaman closed the public hearing.

Commissioner Peery made a motion, seconded by Commissioner Gilliam, to approve for recommendation to the Board of Supervisors the request by the Prince Edward County Industrial Development Authority to amend the Prince Edward County Zoning Ordinance to allow Data Centers as a by-right permitted use in the C-1, General Commercial Zoning District and the I-1, General Industrial District and add a definition of Data Centers; the motion carried:

|      |                           |      |        |
|------|---------------------------|------|--------|
| Aye: | Donald Gilliam            | Nay: | (None) |
|      | Preston Hunt              |      |        |
|      | Mark Jenkins              |      |        |
|      | Robert M. Jones           |      |        |
|      | Whitfield M. Paige        |      |        |
|      | John “Jack” W. Peery, Jr. |      |        |
|      | John Prengaman            |      |        |
|      | Teresa Sandlin            |      |        |
|      | Cannon Watson             |      |        |

Absent: Clifford Jack Leatherwood

**[This page intentionally left blank]**



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 9-c  
**Department:** Planning and Community Development  
**Staff Contact:** Wade Bartlett / Robert Love  
**Issue:** Public Hearing - Rezoning A-2 to C-1

**Summary:**

The County has received an application for a Rezoning application from the Prince Edward County IDA for tax map parcels 039-A-3 and 25-A-5 near 230 Kelly Lane, Farmville, VA, owned by Prince Edward County Industrial Development Authority, Attachment (1). This parcel is in an A2, Agricultural Residential zoning district and requires rezoning to C1, Commercial to allow for the use of a Data Center as a by right permitted use.

The public hearing notice was published in the July 1, 2020 and July 8, 2020 editions of the Farmville Herald, Attachment (2). The list of adjoining property owners and the sample letter sent to each can be found in Attachments (3) and (4). Attachment (5) is a copy of the tax map page that depicts the tax map parcel where the data center will be placed and surrounding property. The parcel is outlined in red on the tax map.

The purpose of the Rezoning is to allow for a Data/Technology Center as a by-right permitted use. It is anticipated this use would generate minimal traffic other than during the construction phase which would be temporary in nature. The parcel abuts land that is already zoned as C-1 and is in close proximity to the Sunchase/Hampton Inn area in the Town that is commercial in nature. This is not considered spot zoning.

The Planning Commission held a public hearing on June 16, 2020 no one spoke in opposition and the County has received no other correspondence opposing the request. The Planning Commission unanimously approved forwarding the request to the Board of Supervisors for approval.

County staff is of the opinion the use is generally compatible with the surrounding zoning district but will have very minimal impacts on surrounding properties as far as traffic and noise.

**Attachments:**

1. Special Use Permit Application
2. Notice of Public Hearing
3. List of adjoining property owners
4. Sample Letter sent to adjoining property owners
5. Plat of Tax Parcel
6. Excerpt of the draft minutes of June 16, 2020 Planning Commission meeting.

**Recommendations:** Conduct the Public Hearing and render a decision concerning the request for the Rezoning.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |

FOR OFFICE USE ONLY  
 Comments \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

FOR OFFICE USE ONLY  
 PERMIT APPLICATION # \_\_\_\_\_  
 Date Submitted \_\_\_\_\_  
 Magisterial District \_\_\_\_\_

County of Prince Edward

PLEASE PRINT OR TYPE

PRINCE EDWARD COUNTY  
 APPLICATION  
 REQUEST FOR REZONING  
 REQUEST FOR AMENDMENT

I, WE Prince Edward County Industrial Development Authority  
 DO HEREBY PETITION THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD TO AMEND THE  
 COUNTY ZONING ORDINANCE BY:

- Modifying section(s) Sec. 2-800.3 of the ordinance as noted below. (See Schedule A)
- Modifying the Zoning District Classification of the following described property from the A-2 Agricultural Residential District(s), to the C-1 General Commercial District.

Location / Legal Description of Property: Deed Book / Page No. \_\_\_\_\_ or Instrument No. \_\_\_\_\_  
 Tax Map # MAA # 3 Subdivision, if applicable \_\_\_\_\_

If acreage, attach plat of property and a metes and bounds description.  
 Briefly describe the current use of the property.  
The property is currently zoned A-2 Agricultural Residential, and is being used as a private residence.

Provide on schedule A below a description of the proposed use and how such proposed amendment to the zoning ordinance relates to the County's Comprehensive Plan.

Provide on schedule B below a list of all property owners and their mailing addresses as shown on the County land records who are contiguous to and directly across the street from the parcel(s) proposed to be changed.

Owner(s) of Property  
 Name: Prince Edward County Industrial Development Authority Signature: [Signature]  
 Address: P.O. Box 382 Farmville, VA 23901 Date: 6-1-2020  
 Phone: 434-391-4809 E-mail: kpickett@co.prince-edward.va.us

Owner(s) of Property  
 Name: \_\_\_\_\_ Signature: \_\_\_\_\_  
 Address: \_\_\_\_\_ Date: \_\_\_\_\_  
 Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Schedule A

Describe the requested amendment to the Zoning Ordinance, (OR), Describe the relationship of the proposed re-zoning to the County's Comprehensive Plan.

We request an amendment to the zoning ordinance to allow data centers to be in a C-1 zone by right.

Schedule B

Contiguous property owner(s) to be affected by this proposed change.

| Name                                      | Address                                          |
|-------------------------------------------|--------------------------------------------------|
| <u>William H. Mills</u>                   | <u>713 Persimmon Tree Fork Rd. Farmville, VA</u> |
| <u>Ruth Ann Clark</u>                     | <u>1040 Persimmon Tree Fork Rd. 23901</u>        |
| <u>Crossroads Services Board</u>          | <u>246 Bush River Dr.</u>                        |
| <u>Louisa E. Lockett</u>                  | <u>257 Fox Hill Rd.</u>                          |
| <u>Theodore E. &amp; Janet D. Chapman</u> | <u>275 Fox Hill Rd.</u>                          |
| <u>Frank William &amp; Angelina</u>       |                                                  |
| <u>William &amp; Angelina Frank</u>       | <u>205 Fox Hill Rd.</u>                          |



Please publish the following public hearing notice in **THE FARMVILLE HERALD** on Wednesday July 1, 2020 and Wednesday, July 8, 2020.

---



### NOTICE OF PUBLIC HEARINGS

Due to the COVID-19 Emergency, the Prince Edward County Board of Supervisors is operating pursuant to and in compliance with the Board of Supervisors' "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." While physical (in-person) access to public meetings is not permitted, the public may participate by calling: **1-425-436-6394, Access Code: 867576#** (If busy, please call again.)

The Board of Supervisors will hold PUBLIC HEARINGS on Tuesday, July 14, 2020 beginning at 7:30 p.m. in the Board of Supervisors Room located on the 3<sup>rd</sup> Floor of the Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia, to receive citizen input prior to considering the following:

1. A request by Rock & Metal, LLC for a Special Use Permit to amend the Special Use Permit to expand the 30 approved construction camp sites to 80 construction camp sites on Tax Map Parcel 023B-1-V, with an address of 300A SMI Way, Farmville, VA and to convert to camp sites after the construction project is completed.
2. A request by County Industrial Development Authority to amend the County Zoning Ordinance to allow Data Centers as a by right permitted use in the C-1, General Commercial Zoning District and the I-1, General Industrial District and add a definition of Data Centers.
3. A request by County Industrial Development Authority for a Rezoning of Tax Map Parcel 039-A-3, near 230 Kelly Lane, Farmville, VA from A-2, Agricultural Residential to C-1, Commercial.
4. A request by Robert Llewellyn/Northern Manufacturing & Firearm Sales, LLC to add ammunition and firearm manufacturing as a use included in the Industry, Type I use definition and to allow Industry, Type I uses to operate by a Special Use permit in the C-1, General Commercial zoning district.
5. A request by Robert Llewellyn/Northern Manufacturing & Firearm Sales, LLC for a Special Use permit to allow for an ammunition and firearm manufacturing facility on Tax Map Parcel 022-A-1-24, with an address of 3194 W 3rd St, Farmville, VA.
6. A request by Michael & Elizabeth Dowler for a Special Use Permit to construct and operate a campground and outdoor recreational facilities on Tax Map Parcel 25-A-21, near 2704 Charles Wood Lane, off Persimmon Tree Fork Road.
7. An amendment to the County Zoning Ordinance to provide for and regulate the siting, installation, operation and decommissioning of alternative energy, or "green energy," sources in the County.
8. Pursuant to Section 15.2-2507 of the Code of Virginia, the Board will consider amendments to the FY 21 County Budget and FY 21 County School Budget, as follows:
  - *To amend the FY 21 County Budget and accept the distribution of \$1,989,387 of Federal Coronavirus Relief Funds to be appropriated and distributed by the Board of Supervisors.*
  - *To amend the FY21 County Budget and FY21 School Budget and accept the distribution of \$789,501.46 of Federal Coronavirus Relief Funds to be appropriated by the Board of Supervisors and distributed to the Prince Edward County Public Schools.*

Citizen input for Public Hearings at Board of Supervisors meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one of the following methods:

1. **Written comments:** Please limit word count to no more than 500 words. Must be received by 2:00 p.m. the day of the meeting.
  - a. **Mailed:** Board of Supervisors, P.O. Box 382, Farmville, VA 23901.
  - b. **E-Mailed:** [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)
  - c. **County Dropbox:** Written comments may also be placed in the County "payment dropbox", located in courthouse parking lot by 2:00 p.m. the day of the meeting.
2. **Citizens may participate remotely during the meeting.** Using the meeting call-in information provided above, citizens may **phone-in to the meeting and provide comments during the Public Hearing portion of the agenda**; however, **citizens must pre-register** with the County Administrator's Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

A complete copy of the Special Use Permit applications, rezoning applications, and proposed Zoning Ordinance amendments is available for public review in the office of the Prince Edward County Administrator, 111 N. South Street, 3rd Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County's intent to comply with the Americans with Disabilities Act. Should you have questions or require special accommodations, please contact the County Administrator's Office at 434-392-8837.

###



# Prince Edward County

## SUP Request

Applicant: Prince Edward County IDA

Tax Map:

039-A-3 and 025-A-5

### Schedule B

List of adjoining Property owners and mailing addresses for the property for a proposed Rezoning from A-2 to C-1.

| Parcel ID                     | Owner                                  | Address                                              | Note |
|-------------------------------|----------------------------------------|------------------------------------------------------|------|
| 039-1-1 & 039-1-2 & 039-A-16A | JANEY HANEY KORTAS                     | 5469 BUCKHANNON ROAD<br>VOLGA,<br>WV 26238           |      |
| 039-2-6                       | WILLIAM L. & ANGELINE W. FRANK         | 285 FOX HILL ROAD<br>RICE, VA<br>23966               |      |
| 039-A-2A                      | CROWN CASTLE GT COMPANY, LLC           | PMB 353<br>MCMURRAY, PA<br>15317                     |      |
| 039-A-3A                      | RUTH ANN CLARK                         | P O BOX 324<br>FARMVILLE, VA<br>23901                |      |
| 039-A-2                       | WILLIAM H. MILLS                       | 742 PERSIMMON TREE FORK ROAD<br>FARMVILLE, VA 23901  |      |
| 039-A-5                       | THEODORE F. & JANET D. CHAPMAN         | 275 FOX HILL ROAD<br>RICE, VA<br>23966               |      |
| 025-A-3 & 025-A-4A            | WILLIAM W. & BARBARA N. POULSTON       | 1709 BRIERY ROAD<br>FARMVILLE, VA<br>23901           |      |
| 025-A-4C & 025-A-4B           | DOUGLAS CLYDE POULSTON                 | 1227 PERSIMMON TREE FORK ROAD<br>FARMVILLE, VA 23901 |      |
| 039-A-6                       | WANDA SUE GLOVER                       | P.O. BOX 1242<br>MARIETTA, GA<br>30061               |      |
| 039-2-3                       | ROBERT KIRKLAND HUBBARD, JR            | P O BOX 545<br>FARMVILLE, VA<br>23901                |      |
| 039-A-4                       | LOUISA E. LACKEY                       | 257 FOX HILL ROAD<br>RICE, VA<br>23966               |      |
| 039-A-17A                     | CROSSROADS SERVICES BOARD              | P.O. DRAWER 248<br>FARMVILLE, VA<br>23901            |      |
| 025-A-23                      | FRANK MONROE WATSON                    | 438 WATSON ROAD<br>FARMVILLE, VA 23901               |      |
| 039-A-17                      | GORDON'S TRANSFER LLC C/O ANN V GORDON | 6511 HILL AVENUE<br>MCLEAN, VA<br>22101              |      |
| 039-A-17C                     | PALADIN MEDICAL TRANSPORT, INC         | P.O. BOX 129<br>RICE, VA<br>23966                    |      |
|                               |                                        |                                                      |      |
|                               |                                        |                                                      |      |

**BOARD OF SUPERVISORS**

Jerry R. Townsend  
Chairman  
J. David Emert  
Vice Chairman  
Beverly M. Booth  
Pattie Cooper-Jones  
Llew W. Gilliam, Jr  
Robert M. Jones  
Odessa H. Pride, Ed.D.  
James R. Wilck



**COUNTY OF PRINCE EDWARD, VIRGINIA**

**COUNTY ADMINISTRATOR**

W.W. Bartlett  
Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901  
Office: (434) 392-8837  
Fax: (434) 392-6683  
wbartlett@co.prince-edward.va.us  
www.co.prince-edward.va.us

June 5, 2020

To: Property Owners

From: W.W. Bartlett, County Administrator

Subject: Rezoning Request – Prince Edward County IDA

The Prince Edward County Planning Commission will hold a public hearing on June 16, 2020 at 7 p.m. to receive citizen input on a request by Prince Edward County IDA for a Rezoning of Tax Map Parcels 039 A 3 and 25-A-5 near 230 Kelly Lane, Farmville, VA from A-2, Agricultural Residential to C-1, Commercial. This application is made to allow for the construction and operation of a Data Center. This parcel is located in the A2 (Agricultural Residential) zoning district. Prior to locating data center facilities, a rezoning to a C-1 Commercial Zoning District is required.

You are receiving this notice because you own land in the vicinity of the property requested to be rezoned and approved for the special use permit. Following the hearing the Prince Edward County Planning Commission may vote to approve or deny the requests.

Due to the Coronavirus all meetings of the Planning Commission are being held electronically. To ensure the safety of the public and County Boards/Commissions the Board of Supervisors adopted an Emergency Ordinance modifying procedures for public meetings and public hearing practices. The Ordinance authorizes all meetings of Prince Edward County public entities to be held by electronic means. Such meetings shall be open to electronic participation by the public and **closed** to in-person participation by the public. Instructions of how to listen or participate in the meeting and public hearing are contained on the reverse side of this letter.

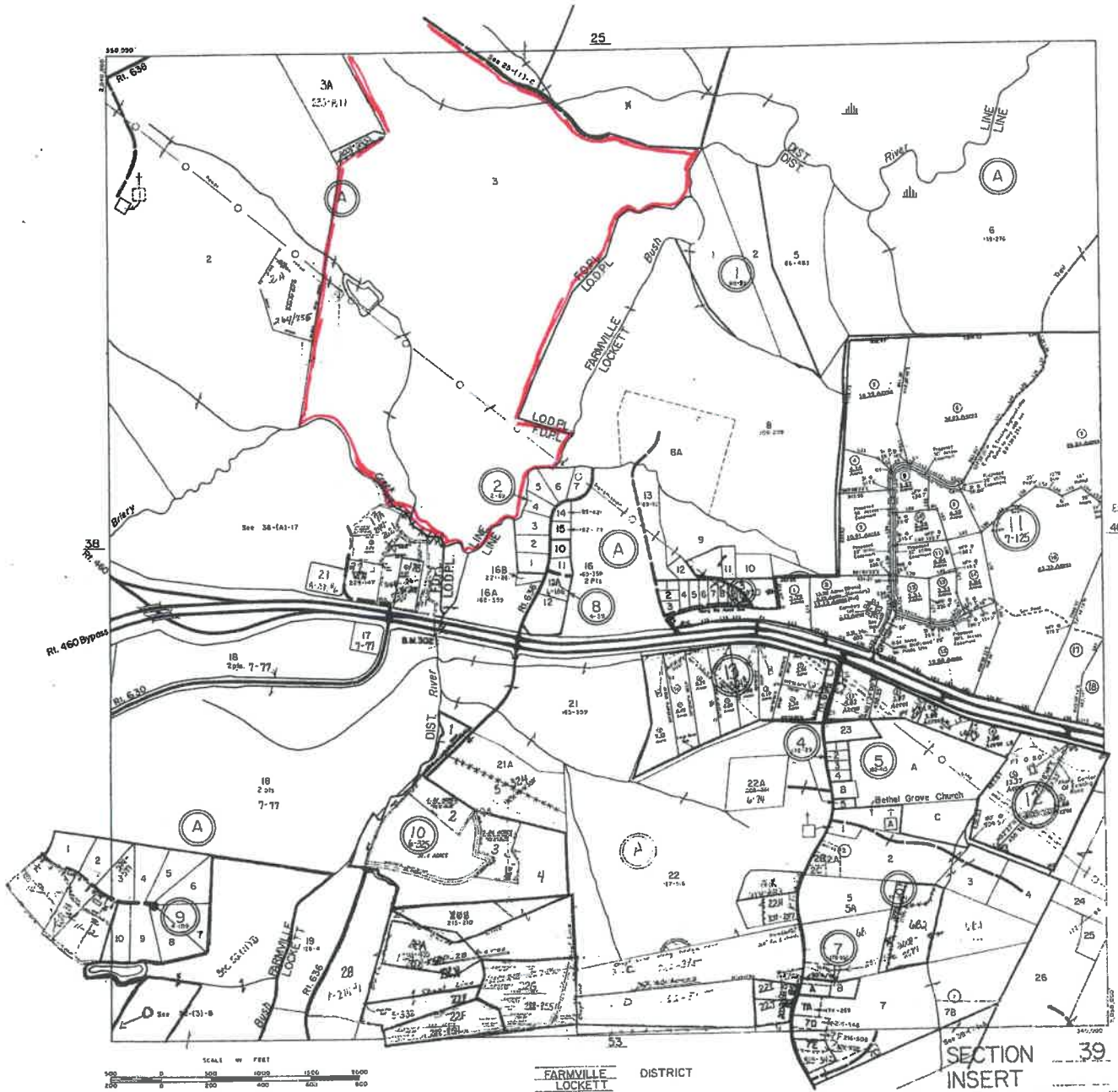
If you have any questions please do not hesitate to contact me at 434-392-8837.

Respectfully,

W.W. Bartlett

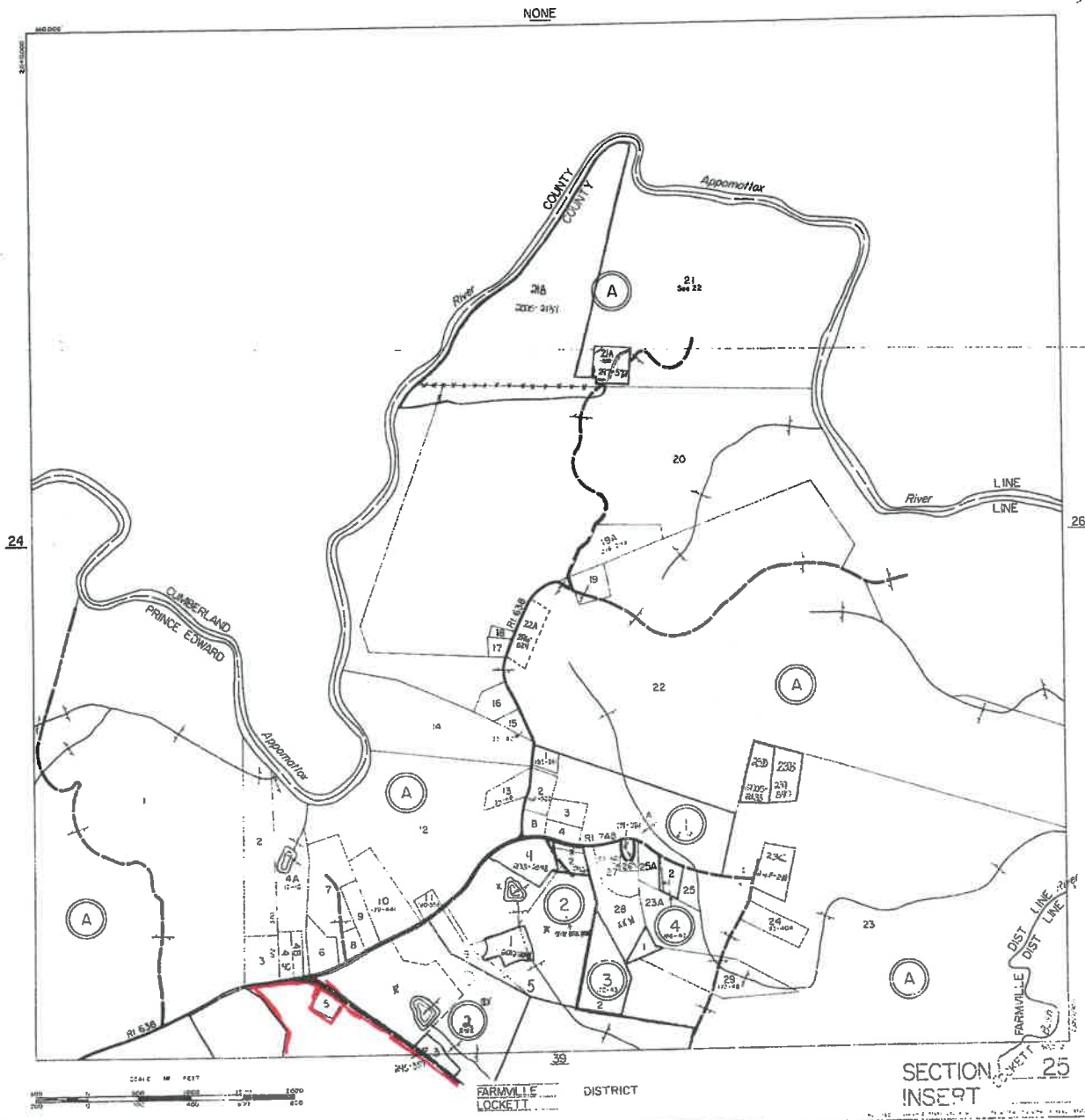
County Administrator

PRINCE EDWARD COUNTY



REVISED: DEC. 31, 1986

PRINCE EDWARD COUNTY



June 16, 2020

**In Re: Public Hearing – Rezoning A-2 to C-1**

Chairman Prengaman announced this was the date and time scheduled for a Public Hearing on a request the Prince Edward County Industrial Development Authority for a rezoning of Tax Map Parcels 039-A-3 and 25-A-5 near 230 Kelly Lane, Farmville, VA from A-2, Agricultural Residential to C-1, Commercial. Notice of this hearing was advertised according to law in the Wednesday, June 3, 2020 and Wednesday, June 10, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Love said the County has received an application for a Rezoning application from the Prince Edward County IDA for Tax Map Parcels 039-A-3 and 25-A-5 near 230 Kelly Lane, Farmville, VA, owned by Prince Edward County. This parcel is in an A-2, Agricultural Residential zoning district and requires rezoning to C-1, Commercial to allow for the use of a Data Center as a by right permitted use.

Mr. Love said the purpose of the rezoning is to allow for a Data/Technology Center as a by-right permitted use. It is anticipated this use would generate minimal traffic other than during the construction phase which would be temporary in nature. The parcel abuts land that is already zoned as C-1 and is in close proximity to the Sunchase/Hampton Inn area in the Town of Farmville that is commercial in nature. This is not considered spot zoning.

County staff is of the opinion the use is generally compatible with the surrounding zoning district but will have very minimal impacts on surrounding properties as far as traffic and noise.

Chairman Prengaman opened the public hearing.

There being no one wishing to speak, Chairman Prengaman closed the public hearing.

Commissioner Jones made a motion, seconded by Commissioner Jenkins, to approve for recommendation to the Board of Supervisors the Rezoning application from the Prince Edward County IDA for Tax Map Parcels 039-A-3 and 25-A-5 near 230 Kelly Lane, Farmville, to rezone from A-2, Agricultural Residential to C-1, Commercial; the motion carried:

|      |                           |      |        |
|------|---------------------------|------|--------|
| Aye: | Donald Gilliam            | Nay: | (None) |
|      | Preston Hunt              |      |        |
|      | Mark Jenkins              |      |        |
|      | Robert M. Jones           |      |        |
|      | Whitfield M. Paige        |      |        |
|      | John “Jack” W. Peery, Jr. |      |        |
|      | John Prengaman            |      |        |
|      | Teresa Sandlin            |      |        |
|      | Cannon Watson             |      |        |

Absent: Clifford Jack Leatherwood

**[This page intentionally left blank]**



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 9-d  
**Department:** Planning and Community Development  
**Staff Contact:** Wade Bartlett / Robert Love  
**Issue:** Ordinance Amendment – Ammunition and Firearm Manufacturing Facility

---

**Summary:**

The County has received a request by Robert Llewellyn / Northern Manufacturing & Firearm Sales, LLC to amend the Prince Edward County Zoning Ordinance to add ammunition and firearm manufacturing as a use included in the Industry, Type I use definition and to allow Industry, Type I uses to operate by a Special Use permit in the C-1, General Commercial zoning district.

The public hearing notice was published in the July 1, 2020 and July 8, 2020 editions of the Farmville Herald, Attachment (2).

The purpose of the Ordinance Amendment is to allow for the operation of an ammunition and firearm manufacturing facility with a Special Use Permit in this zoning District.

The Proposed amendment would also amend Section 2-800.3 by adding Ammunition and Firearm Manufacturing as a use permitted in the C1, General Commercial Zoning district with a Special Use Permit.

The Planning Commission held a public hearing on June 16, 2020 no one spoke in opposition and the County has received no other correspondence opposing the request. The Planning Commission unanimously approved forwarding the request to the Board of Supervisors for approval.

County staff is of the opinion the use is compatible with the zoning district.

- Attachments:**
1. Special Use Permit Application
  2. Notice of Public Hearing
  3. Excerpt of the draft minutes of June 16, 2020 Planning Commission meeting.

**Recommendations:** Conduct the Public Hearing and render a decision concerning the request for the Ordinance Amendment.

Motion \_\_\_\_\_ Booth \_\_\_\_\_ Gilliam \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Jones \_\_\_\_\_ Wilck \_\_\_\_\_  
Emert \_\_\_\_\_ Pride \_\_\_\_\_

FOR OFFICE USE ONLY  
 Comments \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

FOR OFFICE USE ONLY  
 PERMIT APPLICATION # \_\_\_\_\_  
 Date Submitted \_\_\_\_\_  
 Magisterial District \_\_\_\_\_

**County of Prince Edward**

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY  
 APPLICATION  
 REQUEST FOR REZONING  
 REQUEST FOR AMENDMENT**

I, WE Robert Llewellyn / Northern Manufacturing & Firearm Sales LLC  
 DO HEREBY PETITION THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD TO AMEND THE  
 COUNTY ZONING ORDINANCE BY:

- \_\_\_\_\_ Modifying section(s) \_\_\_\_\_ of the ordinance as noted below. (See Schedule A)
- Modifying the Zoning District Classification of the following described property from the Commercial 1  
 District(s), to the Industrial 3 District.

Location / Legal Description of Property: Deed Book / Page No. 1602/104 or Instrument No. 00  
 Tax Map # 022A / 14 Subdivision, if applicable \_\_\_\_\_

If acreage, attach plat of property and a metes and bounds description.

Briefly describe the current use of the property.

The property is currently used as a welding and machine shop.

Provide on schedule A below a description of the proposed use and how such proposed amendment to the zoning ordinance relates to the County's Comprehensive Plan.

Provide on schedule B below a list of all property owners and their mailing addresses as shown on the County land records who are contiguous to and directly across the street from the parcel(s) proposed to be changed.

Owner(s) of Property  
 Name: Robert Llewellyn Robert W. Llewellyn  
 Address: 3194 West 3<sup>rd</sup> St 05/04/2020  
Farmville VA 23901 Phone: 434-392-8173 E-mail: \_\_\_\_\_  
 Owner(s) of Property  
 Name: \_\_\_\_\_ Signature \_\_\_\_\_  
 Address: \_\_\_\_\_ Date \_\_\_\_\_  
 Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Schedule A**

Describe the requested amendment to the Zoning Ordinance, (OR), Describe the relationship of the proposed re-zoning to the County's Comprehensive Plan.

Robert Llewellyn We wish to have the property rezoned to allow for the manufacture of ammunition and firearms and sales.

**Schedule B**

Contiguous property owner(s) to be affected by this proposed change.

| Name                          | Address                                               |
|-------------------------------|-------------------------------------------------------|
| <u>Robert Llewellyn</u>       | <u>3176 West 3<sup>rd</sup> St Farmville VA 23901</u> |
| <u>Katelyn Hanna</u>          | <u>West 3<sup>rd</sup> St Farmville VA 23901</u>      |
| <u>Rex &amp; Pamela Kiger</u> | <u>3181 West 3<sup>rd</sup> St Farmville VA 23901</u> |

NOTE: The above information must be supplied by the applicant. Failure to do so will void the application. Attach additional sheets, if necessary.

Application Fee Re-zoning Permit \$300 Application Received By W. Parillo Date \_\_\_\_\_  
 Application Fee Zoning Amendment \$300 Cash  Check # \_\_\_\_\_

The above permit application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

**All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.**

Mail to: Department of Building & Zoning  
 P. O. Box 382  
 Farmville, VA 23901





Please publish the following public hearing notice in **THE FARMVILLE HERALD** on **Wednesday July 1, 2020** and **Wednesday, July 8, 2020**.

---



### NOTICE OF PUBLIC HEARINGS

Due to the COVID-19 Emergency, the Prince Edward County Board of Supervisors is operating pursuant to and in compliance with the Board of Supervisors' "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." While physical (in-person) access to public meetings is not permitted, the public may participate by calling: **1-425-436-6394, Access Code: 867576#** (If busy, please call again.)

The Board of Supervisors will hold PUBLIC HEARINGS on Tuesday, July 14, 2020 beginning at 7:30 p.m. in the Board of Supervisors Room located on the 3<sup>rd</sup> Floor of the Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia, to receive citizen input prior to considering the following:

1. A request by Rock & Metal, LLC for a Special Use Permit to amend the Special Use Permit to expand the 30 approved construction camp sites to 80 construction camp sites on Tax Map Parcel 023B-1-V, with an address of 300A SMI Way, Farmville, VA and to convert to camp sites after the construction project is completed.
2. A request by County Industrial Development Authority to amend the County Zoning Ordinance to allow Data Centers as a by right permitted use in the C-1, General Commercial Zoning District and the I-1, General Industrial District and add a definition of Data Centers.
3. A request by County Industrial Development Authority for a Rezoning of Tax Map Parcel 039-A-3, near 230 Kelly Lane, Farmville, VA from A-2, Agricultural Residential to C-1, Commercial.
4. A request by Robert Llewellyn/Northern Manufacturing & Firearm Sales, LLC to add ammunition and firearm manufacturing as a use included in the Industry, Type I use definition and to allow Industry, Type I uses to operate by a Special Use permit in the C-1, General Commercial zoning district.
5. A request by Robert Llewellyn/Northern Manufacturing & Firearm Sales, LLC for a Special Use permit to allow for an ammunition and firearm manufacturing facility on Tax Map Parcel 022-A-1-24, with an address of 3194 W 3rd St, Farmville, VA.
6. A request by Michael & Elizabeth Dowler for a Special Use Permit to construct and operate a campground and outdoor recreational facilities on Tax Map Parcel 25-A-21, near 2704 Charles Wood Lane, off Persimmon Tree Fork Road.
7. An amendment to the County Zoning Ordinance to provide for and regulate the siting, installation, operation and decommissioning of alternative energy, or "green energy," sources in the County.
8. Pursuant to Section 15.2-2507 of the Code of Virginia, the Board will consider amendments to the FY 21 County Budget and FY 21 County School Budget, as follows:
  - To amend the FY 21 County Budget and accept the distribution of \$1,989,387 of Federal Coronavirus Relief Funds to be appropriated and distributed by the Board of Supervisors.
  - To amend the FY21 County Budget and FY21 School Budget and accept the distribution of \$789,501.46 of Federal Coronavirus Relief Funds to be appropriated by the Board of Supervisors and distributed to the Prince Edward County Public Schools.

Citizen input for Public Hearings at Board of Supervisors meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one of the following methods:

1. **Written comments:** Please limit word count to no more than 500 words. Must be received by 2:00 p.m. the day of the meeting.
  - a. **Mailed:** Board of Supervisors, P.O. Box 382, Farmville, VA 23901.
  - b. **E-Mailed:** [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)
  - c. **County Dropbox:** Written comments may also be placed in the County “payment dropbox”, located in courthouse parking lot by 2:00 p.m. the day of the meeting.
2. **Citizens may participate remotely during the meeting.** Using the meeting call-in information provided above, citizens may **phone-in to the meeting and provide comments during the Public Hearing portion of the agenda**; however, **citizens must pre-register** with the County Administrator’s Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

A complete copy of the Special Use Permit applications, rezoning applications, and proposed Zoning Ordinance amendments is available for public review in the office of the Prince Edward County Administrator, 111 N. South Street, 3rd Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County’s intent to comply with the Americans with Disabilities Act. Should you have questions or require special accommodations, please contact the County Administrator’s Office at 434-392-8837.

###

June 16, 2020

**In Re: Public Hearing – Amendment to Prince Edward County Zoning Ordinance**

Chairman Prengaman announced this was the date and time scheduled for a Public Hearing on a request by Robert Llewellyn/Northern Manufacturing & Firearm Sales, LLC to amend the Prince Edward County Zoning Ordinance to add ammunition and firearm manufacturing as a use included in the Industry, Type I use definition and to allow Industry, Type I uses to operate by a Special Use Permit in the C-1, General Commercial zoning district. Notice of this hearing was advertised according to law in the Wednesday, June 3, 2020 and Wednesday, June 10, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Love said the County has received a request by Robert Llewellyn/ Northern Manufacturing & Firearm Sales, LLC to amend the Prince Edward County Zoning Ordinance to add ammunition and firearm manufacturing as a use included in the Industry, Type I use definition and to allow Industry, Type I uses to operate by a Special Use permit in the C-1, General Commercial zoning district.

The purpose of the Ordinance Amendment is to allow for the operation of an ammunition and firearm manufacturing facility with a Special Use Permit in this zoning District. The proposed amendment would also amend Section 2-800.3 by adding Ammunition and Firearm Manufacturing as a use permitted in the C-1, General Commercial Zoning district with a Special Use Permit.

County staff is of the opinion the use is compatible with the zoning district.

Mr. Love said he received one telephone call asking for more information; there were no concerns from this caller.

Chairman Prengaman opened the public hearing.

Mr. Eric Winslow expressed support of the project.

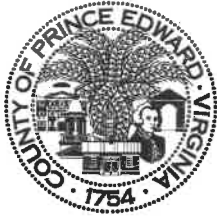
There being no one further wishing to speak, Chairman Prengaman closed the public hearing.

Commissioner Sandlin made a motion, seconded by Commissioner Hunt, to approve for recommendation to the Board of Supervisors an amendment to the Prince Edward County Zoning Ordinance to add ammunition and firearm manufacturing as a use included in the Industry, Type I use definition and to allow Industry, Type I uses to operate by Special Use Permit in the C-1, General Commercial zoning district; the motion carried:

|      |                           |      |        |
|------|---------------------------|------|--------|
| Aye: | Donald Gilliam            | Nay: | (None) |
|      | Preston Hunt              |      |        |
|      | Mark Jenkins              |      |        |
|      | Robert M. Jones           |      |        |
|      | Whitfield M. Paige        |      |        |
|      | John “Jack” W. Peery, Jr. |      |        |
|      | John Prengaman            |      |        |
|      | Teresa Sandlin            |      |        |
|      | Cannon Watson             |      |        |

Absent: Clifford Jack Leatherwood

**[This page intentionally left blank]**



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 9-e  
**Department:** Planning and Community Development  
**Staff Contact:** Wade Bartlett / Robert Love  
**Issue:** Public Hearing - Special Use Permit – Robert Llewellyn

---

**Summary:** The County has received an application for a Special Use Permit application from Robert Llewellyn / Northern Manufacturing & Firearm Sales, LLC for a Special Use permit to allow for an ammunition and firearm manufacturing facility on Tax Map Parcel 22A-1-23 through 22A-1-26, with an address of 3194 W 3rd St, Farmville, VA. Attachment (1). This parcel is in an C1, Commercial zoning district and ammunition and firearm manufacturing facilities are allowed in the district only after approval of a special use permit.

The public hearing notice was published in the July 1, 2020 and July 8, 2020 editions of the Farmville Herald, Attachment (2). The list of adjoining property owners and the sample letter sent to each can be found in Attachments (3) and (4). Attachment (5) is a copy of the tax map page that depicts the tax map parcel the ammunition and firearm manufacturing facility will be placed and surrounding property.

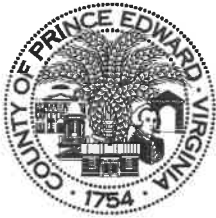
The purpose of the Special Use is to allow for the operation of an ammunition and firearm manufacturing facility in this zoning District.

ATF’s longstanding position is that the small arms ammunition exemption applies only to .50 caliber or smaller rifle or handgun ammunition, as well as certain shotgun ammunition. Smokeless powder used in this operation is classified as a low explosive. Research of the federal regulations and verification by discussion with an ATF agent confirm that ATF takes the position that smokeless powder designed for use in small arms ammunition is exempt from all requirements of the federal explosives laws and regulations, including storage and record keeping requirements. Therefore, it would be the responsibility of Prince Edward County to determine if the location of this request is appropriate for small arms ammunition manufacturing and the storage of smokeless powder.

While ATF places no requirements on such operations, Virginia’s Fire and Building Codes both have various requirements that such businesses must meet. Before this business will be issued a Certificate of Occupancy by the county, it will have to comply with all Virginia regulations.

Mr. Winslow has stated that he will have no more than two 55-gallon drums or 1,400 pounds of smokeless powder at any one time. That is enough to manufacture over 1.5 million rounds of 9mm bullets. Per CFR 555.219, if recommended, that quantity of smokeless powder shall be stored 115 feet from any inhabited building or highway, Attachment (6). In addition, low explosives must be stored in Type 1, 2, or 4 permanent, portable, or mobile indoor/outdoor magazine.

Motion \_\_\_\_\_ Booth \_\_\_\_\_ Gilliam \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Jones \_\_\_\_\_ Wilck \_\_\_\_\_  
Emert \_\_\_\_\_ Pride \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

The Planning Commission held a public hearing on June 16, 2020 no one spoke in opposition and the County has received no other correspondence opposing the request. The Planning Commission unanimously approved forwarding the request to the Board of Supervisors for approval.

County staff is of the opinion the use is compatible with the zoning district and will have minimal impact on surrounding properties.

**Attachments:**

1. Special Use Permit Application
2. Notice of Public Hearing
3. List of adjoining property owners
4. Sample Letter sent to adjoining property owners
5. Plat of Tax Parcel
6. Copy of ATF publication 5400.17
7. Storage requirements of explosives
8. 27CFR 555-2019 Table of Distance for Storage of low explosives
9. Excerpt of the draft minutes of the June 16, 2020 meeting of the Planning Commission.

**Recommendations:**

1. Conduct the Public Hearing and render a decision concerning the request for the Special Use.

**Conditions:**

1. Powder must be stored 115 feet away
2. Powder not being used during the manufacture must be stored in accordance with 27 CFR 555.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

PERMIT/APPLICATION NO \_\_\_\_\_  
 ZONING DISTRICT \_\_\_\_\_  
 MAGISTERIAL DISTRICT \_\_\_\_\_  
 DATE SUBMITTED \_\_\_\_\_

**County of Prince Edward**

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY APPLICATION  
 FOR SPECIAL USE PERMIT**

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION SPECIAL EXCEPTION REQUESTED:  
 VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V, Site Plan requirements are found in Section 4-100 of Article IV, Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: Northern Manufacturing & Firearm Sales  
 Applicant's Address: 3194 West 3rd St Farmville VA 23901  
 Applicant's Telephone Number: (434) 315-1048

Present Land Use: Commercial / Industrial

Legal Description of Property with Deed Book and Page No. or Instrument No. 1600/1044  
Lot 24 25 26

Tax Map # 022A 1 24 - 26 + 22A - 1 - 23 Acreage: 1.37

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) There should be no new effects on adjoining properties as there is already a business there. There will be ammunition and firearm manufacturing.

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) This business will be conducted inside an existing business. Should cause little effect to adjoining properties.

Height of Principal Building (s): Feet \_\_\_\_\_ Stories 1 existing

APPLICANT'S STATEMENT: (if not owner(s) of property):

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

Douglas R. Winstanley 05/04/2020  
 Signature of Applicant (if not property owner) Date

PROPERTY OWNER(S) STATEMENT:

I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

Robert W. Edwards 05/04/2020  
 Signature of Property Owner(s) Date

Signature of Property Owner(s) Date

Signature of Property Owner(s) Date

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00 Fee Received by DW Edwards Date \_\_\_\_\_

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Planning &  
 Community Development  
 P. O. Box 382



Please publish the following public hearing notice in **THE FARMVILLE HERALD** on **Wednesday July 1, 2020 and Wednesday, July 8, 2020.**

---



### NOTICE OF PUBLIC HEARINGS

Due to the COVID-19 Emergency, the Prince Edward County Board of Supervisors is operating pursuant to and in compliance with the Board of Supervisors' "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." While physical (in-person) access to public meetings is not permitted, the public may participate by calling: **1-425-436-6394, Access Code: 867576#** (If busy, please call again.)

~~~~~

The Board of Supervisors will hold PUBLIC HEARINGS on Tuesday, July 14, 2020 beginning at 7:30 p.m. in the Board of Supervisors Room located on the 3rd Floor of the Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia, to receive citizen input prior to considering the following:

1. A request by Rock & Metal, LLC for a Special Use Permit to amend the Special Use Permit to expand the 30 approved construction camp sites to 80 construction camp sites on Tax Map Parcel 023B-1-V, with an address of 300A SMI Way, Farmville, VA and to convert to camp sites after the construction project is completed.
2. A request by County Industrial Development Authority to amend the County Zoning Ordinance to allow Data Centers as a by right permitted use in the C-1, General Commercial Zoning District and the I-1, General Industrial District and add a definition of Data Centers.
3. A request by County Industrial Development Authority for a Rezoning of Tax Map Parcel 039-A-3, near 230 Kelly Lane, Farmville, VA from A-2, Agricultural Residential to C-1, Commercial.
4. A request by Robert Llewellyn/Northern Manufacturing & Firearm Sales, LLC to add ammunition and firearm manufacturing as a use included in the Industry, Type I use definition and to allow Industry, Type I uses to operate by a Special Use permit in the C-1, General Commercial zoning district.
5. A request by Robert Llewellyn/Northern Manufacturing & Firearm Sales, LLC for a Special Use permit to allow for an ammunition and firearm manufacturing facility on Tax Map Parcel 022-A-1-24, with an address of 3194 W 3rd St, Farmville, VA.
6. A request by Michael & Elizabeth Dowler for a Special Use Permit to construct and operate a campground and outdoor recreational facilities on Tax Map Parcel 25-A-21, near 2704 Charles Wood Lane, off Persimmon Tree Fork Road.
7. An amendment to the County Zoning Ordinance to provide for and regulate the siting, installation, operation and decommissioning of alternative energy, or "green energy," sources in the County.
8. Pursuant to Section 15.2-2507 of the Code of Virginia, the Board will consider amendments to the FY 21 County Budget and FY 21 County School Budget, as follows:
 - *To amend the FY 21 County Budget and accept the distribution of \$1,989,387 of Federal Coronavirus Relief Funds to be appropriated and distributed by the Board of Supervisors.*
 - *To amend the FY21 County Budget and FY21 School Budget and accept the distribution of \$789,501.46 of Federal Coronavirus Relief Funds to be appropriated by the Board of Supervisors and distributed to the Prince Edward County Public Schools.*

~~~~~



Citizen input for Public Hearings at Board of Supervisors meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one of the following methods:

1. **Written comments:** Please limit word count to no more than 500 words. Must be received by 2:00 p.m. the day of the meeting.
  - a. **Mailed:** Board of Supervisors, P.O. Box 382, Farmville, VA 23901.
  - b. **E-Mailed:** [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)
  - c. **County Dropbox:** Written comments may also be placed in the County “payment dropbox”, located in courthouse parking lot by 2:00 p.m. the day of the meeting.
2. **Citizens may participate remotely during the meeting.** Using the meeting call-in information provided above, citizens may **phone-in to the meeting and provide comments during the Public Hearing portion of the agenda**; however, **citizens must pre-register** with the County Administrator’s Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

A complete copy of the Special Use Permit applications, rezoning applications, and proposed Zoning Ordinance amendments is available for public review in the office of the Prince Edward County Administrator, 111 N. South Street, 3rd Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County’s intent to comply with the Americans with Disabilities Act. Should you have questions or require special accommodations, please contact the County Administrator’s Office at 434-392-8837.

###

Prince Edward County

SUP Request

Applicant: Robert Llewellyn

Tax Map:

22A-1-23 through 22A-1-26

Schedule B

List of adjoining Property owners and mailing addresses for the property for a SUP proposed for an ammunition and firearm manufacturing facility.

| Parcel ID                   | Owner                             | Address                                       | Note |
|-----------------------------|-----------------------------------|-----------------------------------------------|------|
| 022-A-79                    | ROBERTA S. HANNA C/O EVELYN HANNA | 458 N HARDTIMES DRIVE PROSPECT,<br>VA 23960   |      |
| 022A-1-21                   | ROBERT W. LLEWELLYN               | 3194 W THIRD STREET FARMVILLE,<br>VA 23901    |      |
| 022A-1-68 THRU<br>022A-1-71 | KEVIN J & PAMELA KIGER            | 1701 COLORA ROAD COLORA,<br>MD 21917          |      |
| 022A-1-72 THRU<br>022A-1-74 | BARBARA M OLIVER                  | 3241 WEST THIRD STREET FARMVILLE,<br>VA 23901 |      |
| 022A-1-67                   | BETTY M PERKINS                   | 3167 WEST THIRD STREET FARMVILLE,<br>VA 23901 |      |
|                             |                                   |                                               |      |
|                             |                                   |                                               |      |
|                             |                                   |                                               |      |
|                             |                                   |                                               |      |
|                             |                                   |                                               |      |
|                             |                                   |                                               |      |
|                             |                                   |                                               |      |
|                             |                                   |                                               |      |
|                             |                                   |                                               |      |
|                             |                                   |                                               |      |
|                             |                                   |                                               |      |
|                             |                                   |                                               |      |
|                             |                                   |                                               |      |
|                             |                                   |                                               |      |
|                             |                                   |                                               |      |
|                             |                                   |                                               |      |

BOARD OF SUPERVISORS

Jerry R. Townsend  
Chairman  
J. David Emert  
Vice Chairman  
Beverly M. Booth  
Pattie Cooper-Jones  
Llew W. Gilliam, Jr  
Robert M. Jones  
Odessa H. Pride, Ed.D.  
James R. Wilck



COUNTY OF PRINCE EDWARD, VIRGINIA

COUNTY ADMINISTRATOR

W.W. Bartlett  
Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901  
Office: (434) 392-8837  
Fax: (434) 392-6683  
wbartlett@co.prince-edward.va.us  
www.co.prince-edward.va.us

June 5, 2020

To: Property Owners

From: W.W. Bartlett, County Administrator

Subject: Special Use Request – Robert Llewellyn

The Prince Edward County Planning Commission will hold a public hearing on June 16, 2020 at 7 p.m. to receive citizen input on a request by Robert Llewellyn / Northern Manufacturing & Firearm Sales, LLC for a Special Use permit to allow for an ammunition and firearm manufacturing facility on Tax Map Parcel 22A-1-23 through 22A-1-26, with an address of 3194 W 3rd St, Farmville, VA. This parcel is located in the C1 (General Commercial) zoning district. Prior to operating ammunition and firearm manufacturing facilities a Special Use Permit must be approved to allow their use in this zoning District.

You are receiving this notice because you own land in the vicinity of the property requested to be approved for the special use permit. Following the hearing the Prince Edward County Planning Commission may vote to approve or deny the requests.

Due to the Coronavirus all meetings of the Planning Commission are being held electronically. To ensure the safety of the public and County Boards/Commissions the Board of Supervisors adopted an Emergency Ordinance modifying procedures for public meetings and public hearing practices. The Ordinance authorizes all meetings of Prince Edward County public entities to be held by electronic means. Such meetings shall be open to electronic participation by the public and **closed** to in-person participation by the public. Instructions of how to listen or participate in the meeting and public hearing are contained on the reverse side of this letter.

If you have any questions please do not hesitate to contact me at 434-392-8837.

Respectfully,

W.W. Bartlett

County Administrator

PRINCE EDWARD COUNTY

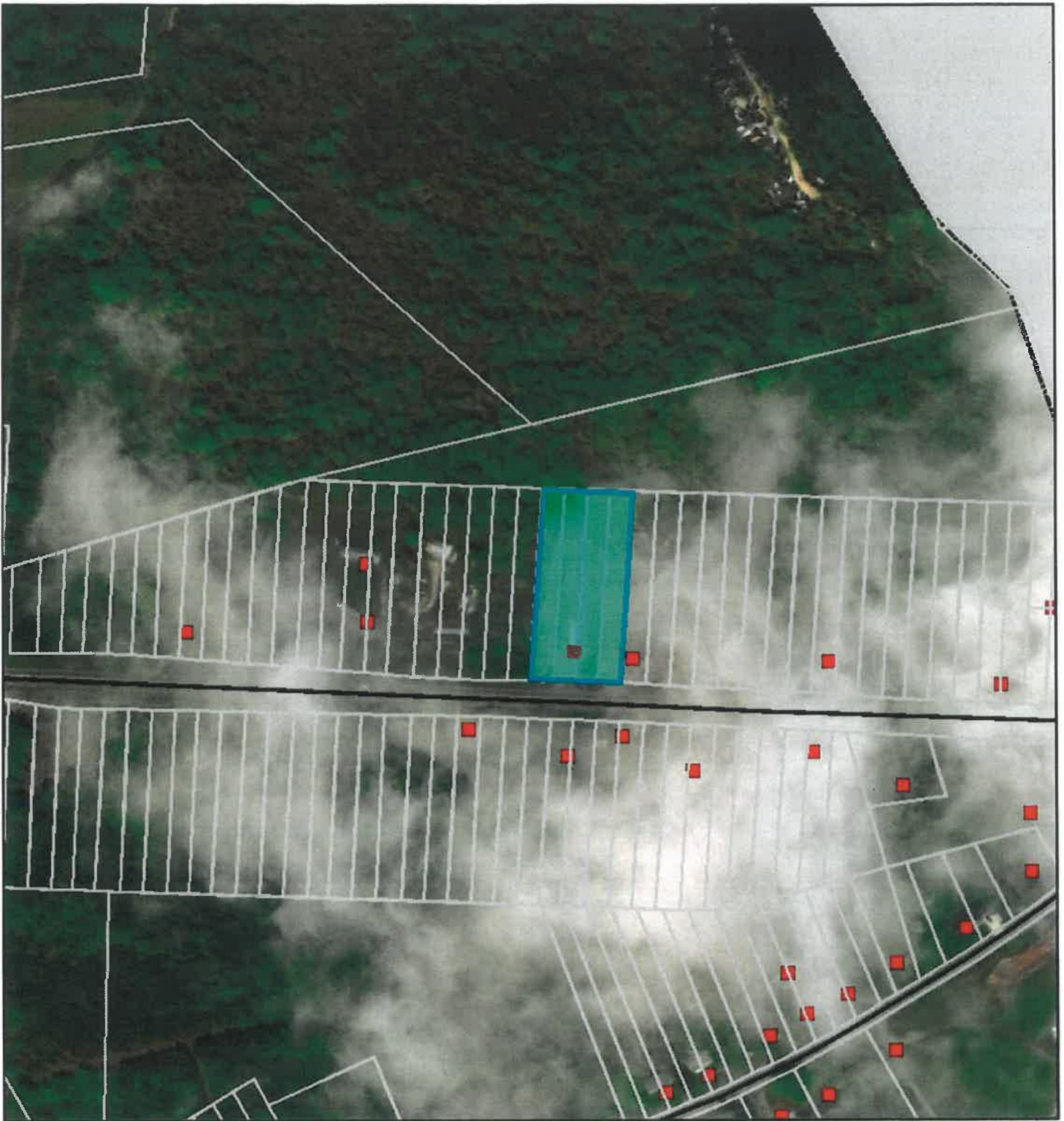


SECTION 22

REVISED: DEC. 31, 1985; DEC. 31, 1986

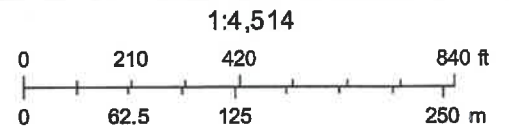
FARMVILLE PROSPECT DISTRICT

# Llewellyn SUP



June 11, 2020

- Road Centerline
- Address Points
- - - County Boundary
- · · Farmville Boundary



Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

|                      |                                                                                                                                                                                                |
|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Door or Cover</b> | Metal or solid wood covered with metal.                                                                                                                                                        |
| <b>Foundation</b>    | Brick, concrete, cement block, stone, or metal or wood posts, if piers or posts used in lieu of continuous foundation, space under the building must be enclosed with fire-resistant material. |

### Type 5 Magazines

| Type 5 Magazines               |                                                                                                 |
|--------------------------------|-------------------------------------------------------------------------------------------------|
| <b>Weather/Theft Resistant</b> | Indoor need not be weather resistant if building provides weather protection.                   |
| <b>Doors</b>                   | Constructed of solid wood or metal.                                                             |
| <b>Placards</b>                | If required by USDOT for transport of blasting agents, placards must be displayed on magazines. |

This overview is intended as general guidance. The Federal explosives regulations at 27 CFR, Part 555 provide specific regulatory requirements for explosive materials. This overview is intended as an aid to compliance with those regulatory requirements not as a replacement.

| Type 2 Indoor<br>Fire- and theft-resistant             |                                                                                                                                                                                    |
|--------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Build/Weather Resistant</b>                         | Not required if the building provides bullet and weather protection.                                                                                                               |
| <b>Wood Construction</b>                               | Sides, bottoms and doors of at least 2" hardwood, well braced at corners. Covered with no less than 26-gauge sheet metal. Nails exposed on interior must be countersunk.           |
| <b>Metal Construction</b>                              | Sides, bottoms and doors at least 12-gauge metal lined inside with non-sparking material. Edges of metal covers must overlap sides by at least 1" when closed.                     |
| <b>Quantity Restrictions</b>                           | No more than 50 pounds or 5,000 detonators. Multiple indoor magazines may be located in the same building if the total quantity does not exceed 50 pounds.                         |
| <b>Detonator Boxes (for quantities of 100 or less)</b> | Sides, bottoms and doors at least 12-gauge metal, lined with non-sparking material. One steel padlock with at least 5 tumblers and casehardened shackle of at least 3/8" diameter. |

### Type 3 Magazines

A "day-box" or other portable magazine for temporary, attended storage, must be fire-, weather- & theft-resistant.

| Type 3 Magazines                 |                                                                                                       |
|----------------------------------|-------------------------------------------------------------------------------------------------------|
| <b>Construction</b>              | No less than 12-gauge steel, lined with either at least 1/2" plywood or 1/2" Masonite-type hardboard. |
| <b>Doors</b>                     | Must overlap sides by at least 1".                                                                    |
| <b>Locks (hood not required)</b> | One steel padlock with at least 5 tumblers and casehardened shackle of at least 3/8" diameter.        |
| <b>Unattended Storage</b>        | Explosive materials must be removed to an appropriate magazine for unattended storage.                |

### Type 4 Magazines

Building, igloo, tunnel, dugout, box or mobile facility.

| Type 4 Magazines                    |                                                                                                  |
|-------------------------------------|--------------------------------------------------------------------------------------------------|
| <b>Fire/weather/theft-resistant</b> | Indoor need not be weather resistant if building provides weather protection.                    |
| <b>Construction</b>                 | Masonry, metal-covered wood, fabricated metal, or combination.                                   |
| <b>Lining</b>                       | Walls and floors must be constructed of, or covered with, non-sparking material or lattice work. |



| Magazine Explosives Classes Stored |                                                                  |
|------------------------------------|------------------------------------------------------------------|
| Type 1                             | All classes                                                      |
| Type 2                             | All classes                                                      |
| Type 3                             | ("Day Box") Temporary attended storage of all classes            |
| Type 4                             | Low explosives, blasting agents & non-mass detonating detonators |
| Type 5                             | Blasting agents                                                  |

## Housekeeping & Construction

### Hinges/Hasps

Must be installed so they cannot be removed when doors are closed/locked. Must be attached to doors by:

- Welding, or
- Riveting, or
- Bolting (nuts inside door).

### Locks

Must be protected by ¼" steel hoods to prevent sawing/lever action. Does not apply to doors secured on inside via bolt, lock, or bar that cannot be actuated from the outside. Each door must have:

- 2 mortise locks;
- 2 padlocks fastened in separate hasps & staples;
- A combination of mortise lock and padlock;
- A mortise lock requiring 2 keys; or
- A 3-point lock.
- Padlocks must have at least 5 tumblers and casehardened shackles at least ¾" diameter.

### Lighting

- Must meet National Electrical Code and/or NFPA 70-81 standards.
- Electrical switches and wiring must be located outside of the magazine. Battery-activated safety lights or lanterns are acceptable.

### Ground

- Must slope away for drainage or provide other adequate means for drainage.

### Housekeeping

- Magazines must be clean, dry, and free of grit, paper, empty packages/containers and rubbish.
- No spark-producing utensils kept in magazines.
- Explosive leakage stains must be cleaned, and deteriorated explosives must be destroyed per manufacturer instructions.

- The surrounding area must be kept clear of rubbish, brush, dry grass, or trees (less than 10' tall), for no less than 25' radius. Volatile materials must be kept at least 50' away from outdoor magazines. Live foliage to stabilize an earthen covering is acceptable.

| Locations of Outdoor Magazines                                                                                                                               |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| No closer to inhabited buildings, passenger railways, public highways, or other magazines than minimum distances specified in pertinent tables of distances. |
| Locations of Indoor Magazines                                                                                                                                |
| May not be located in residence or dwelling.                                                                                                                 |
| Vehicular Magazines                                                                                                                                          |
| Immobilize by removing wheels or installing a kingpin locking device when unattended.                                                                        |

## Type 1 Magazines

Permanent structure; must be bullet-, fire-, weather- & theft-resistant. (See also ATF Ruling 76--18)

| Item                                     | Requirements                                                                                                                                                                                                                                                    |
|------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Masonry Wall                             | Brick, concrete, tile, cement block, or cinder block no less than 6" thick. Hollow masonry spaces filled with well-tamped, coarse, dry sand or weak concrete (1 part cement/8 parts sand with water to dampen while tamping).                                   |
| Metal Wall                               | Fabricated sectional sheet steel or aluminum (no less than 14-gauge) securely fastened to metal framework. Interior walls lined with brick, solid cement blocks, hardwood (no less than 4" thick) or at least 6" sand fill between interior and exterior walls. |
| Interior Walls (Masonry and metal walls) | Constructed of, or covered with, non-sparking material. No sparking material exposed to contact with explosives. Ferrous metal nails in floor and walls must be blind nailed, countersunk, or covered with non-sparking material.                               |
| Wood Wall                                | Exterior walls must be covered with iron or aluminum no less than 26-gauge. Inner walls must be covered with non-sparking material constructed to provide at least 6" space between outer and inner walls. Space filled with coarse dry sand or weak concrete.  |
| Foundation                               | Brick, concrete, cement block, stone, or wood posts. If piers or posts used in lieu of continuous foundation, enclose the space under buildings with metal.                                                                                                     |
| Floors                                   | Strong enough to bear maximum storage weight and non-sparking (pallets constructed of, or covered with, non-sparking material acceptable).                                                                                                                      |

|                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| For buildings w/out fabricated metal roofs, outer roof must be covered with no less than 26-gauge iron or aluminum, fastened to at least ¾" sheathing.<br><br>If bullet could be fired directly through the roof into magazine at an angle to strike explosives, the roof must: | <ul style="list-style-type: none"> <li>• Include a sand tray lined w/layer of non-porous material, filled with at least 4" coarse, dry sand—located at tops of inner walls covering entire ceiling area (except ventilation); or</li> <li>• Be a fabricated metal roof of ¾" plate steel lined with 4" hardwood. (For each additional ½" plate steel, hardwood lining may be decreased by 1".)</li> <li>• For roofs not of fabricated metal, outer roof must be covered with no less than 26-gauge iron or aluminum, fastened to at least ¾" sheathing.</li> </ul> |
| <b>Roof</b><br>(Bullet-resistant ceiling /roof)                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Doors</b>                                                                                                                                                                                                                                                                    | Must be constructed of at least ¼" plate steel, lined with at least 2" hardwood.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Ventilation</b><br>(no openings except for entrances and ventilation)                                                                                                                                                                                                        | Ventilation must be provided to prevent dampness and heating of explosives. Vent openings must be screened. Openings in side walls and foundations must be offset or shielded for bullet-resistance. Magazines with foundation and roof ventilators with air circulating between side walls and floors, or side walls and ceiling must have a wooden lattice lining (or equivalent) to prevent stacking explosives against walls.                                                                                                                                  |
| <b>Igloo, Army-type structure, tunnel, and dugout</b>                                                                                                                                                                                                                           | Must be built of reinforced concrete, metal, masonry, or combination. If not bullet-resistant, must have earth mound covering of at least 24" on top, sides and rear. Interior walls and floors must be constructed of, or covered with, non-sparking material.                                                                                                                                                                                                                                                                                                    |

## Type 2 Magazines

Box, trailer, semitrailer, or other mobile facility.

| Type 2 Outdoor                                         |                                                                                                                                                                                                   |
|--------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bullet-, fire-, weather-, theft-resistant & ventilated |                                                                                                                                                                                                   |
| <b>Size</b>                                            | Securely fasten to a fixed object if less than 1 cubic yard in size.                                                                                                                              |
| <b>Ground</b>                                          | Support magazine to prevent direct contact with ground.                                                                                                                                           |
| <b>Construction</b>                                    | Exterior and doors to be of at least ¼" steel lined with at least 2" hardwood. Any top openings must have lids with water-resistant seals, or which overlap the sides by at least 1" when closed. |

# Explosive Storage Requirements

## What's in This Document



- [Storage Requirements](#)
- [Explosive Types and Storage](#)
- [Storage Security](#)
- [Storage Safety](#)
- [Tables of Distances](#)
- [Barricades](#)
- [Bullet Resistance](#)
- [Recordkeeping Requirements](#)
- [Storage Variances](#)
- [Storage Rulings](#)
- [Special Notices and Open Letters to the Industry](#)

## Storage Requirements

The Federal explosives regulations at 27 CFR, Part 555, Subpart K, provide specific construction requirements for explosives magazines. This webpage is intended to provide additional information that may be useful to Federal explosives licensee and permittees. All explosive materials must be kept in locked magazines meeting the standards in Subpart K unless they are:

- *In the process of manufacture;*
- *Being physically handled in the operating process of a licensee or user;*
- *Being used; or*
- *Being transported to a place of storage or use by licensee or permittee or by a person who has lawfully acquired explosive materials under Sec. 555. 106.*

When none of the above conditions apply, explosive materials must be kept in magazines that meet the construction, locking, and table of distance requirements of Subpart K.

- *Explosive materials must be stored in appropriate magazines.*
- *Magazines must meet all construction and housekeeping requirements of 27 CFR 555, Subpart K.*
- *Magazines must meet Table of Distance requirements.*
- *Magazines must be inspected every 7 days.*
- *Permanent outdoor magazines must have a substantial foundation or be metal skirted to prevent access underneath the magazine.*
- *Explosive materials may not be left unattended in Type-3 magazines, including "day boxes," and must be removed to type 1 or 2 magazines for unattended storage.*
- *Storage regulations DO NOT apply to binary explosives until mixed.*

## Explosive Types and Storage

### High Explosives

High explosives, upon initiation, function by detonation, a rapid decomposition (explosion) of the material caused by a shock wave moving through the product at a rate faster than the speed of sound. High explosives, such as blasting caps, detonating cord, dynamite, shaped charges, boosters, etc., must be stored in:

- *Type-1 permanent magazines;*
- *Type-2 mobile and portable indoor/outdoor magazines; or*
- *Type-3 magazines for attended storage.*

### Low Explosives

Low explosives deflagrate producing a large volume of heated gas. Low explosives, such as black powder, most display fireworks, safety fuse, igniters, igniter cord, fuse lighters, etc., must be stored in:

- *Type-1, -2, or -4 permanent, portable or mobile indoor/outdoor magazines.*



- *Type-5 permanent, portable, or mobile outdoor/indoor magazines (minimum requirement).*
- *Blasting Agents stored with high explosives must be stored in a Type-1 or -2 magazine.*

*Last Reviewed April 26, 2018*

Multiply distance by 6 if unbarricaded.

Use the table at 555.218 to determine the required distance for the storage of blasting agents and ammonium nitrate from inhabited buildings, highways and passenger railways.

### **§ 555.218 Table of distances for storage of explosive materials (high)**

When two or more storage magazines are located on the same property, each magazine must comply with the minimum distances specified from inhabited buildings, railways, and highways, and, in addition, they should be separated from each other by not less than the distances shown for "Separation of Magazines," except that the quantity of explosives contained in cap magazines shall govern in regard to the spacing of said cap magazines from magazines containing other explosives. If any two or more magazines are separated from each other by less than the specified "Separation of Magazines" distances, then such two or more magazines, as a group, must be considered as one magazine.

[>>View Table](#)

### **§ 555.219 Table of distances for storage of low explosives**

| Pounds Over | Pounds Not Over | From Inhabited building distance (feet) | From public railroad and highway distance (feet) | From above ground magazine (feet) |
|-------------|-----------------|-----------------------------------------|--------------------------------------------------|-----------------------------------|
| 0           | 1,000           | 75                                      | 75                                               | 50                                |
| 1,000       | 5,000           | 115                                     | 115                                              | 75                                |
| 5,000       | 10,000          | 150                                     | 150                                              | 100                               |
| 10,000      | 20,000          | 190                                     | 190                                              | 125                               |
| 20,000      | 30,000          | 215                                     | 215                                              | 145                               |
| 30,000      | 40,000          | 235                                     | 235                                              | 155                               |
| 40,000      | 50,000          | 250                                     | 250                                              | 165                               |
| 50,000      | 60,000          | 260                                     | 260                                              | 175                               |
| 60,000      | 70,000          | 270                                     | 270                                              | 185                               |
| 70,000      | 80,000          | 280                                     | 280                                              | 190                               |
| 80,000      | 90,000          | 295                                     | 295                                              | 195                               |
| 90,000      | 100,000         | 300                                     | 300                                              | 200                               |
| 100,000     | 200,000         | 375                                     | 375                                              | 250                               |
| 200,000     | 300,000         | 450                                     | 450                                              | 300                               |

### **§ 555.220 Table of distances of ammonium nitrate and blasting agents from explosives or blasting agents**

Ammonium nitrate, by itself, is not considered to be a donor when applying this table. ammonium nitrate (AN), ammonium nitrate-fuel oil (ANFO) or combinations thereof are acceptors. If stores of AN are located within the sympathetic detonation distance of explosives or blasting agents, one-half the mass of the AN is to be included in the mass of the donor.

[>>View Table](#)

Use the table at § 555.218 to determine required minimum distances from inhabited buildings, passenger railways, and public highways.

## **Fireworks**

Requirements for display fireworks, pyrotechnic compositions, and explosive materials used in assembling fireworks or articles pyrotechnic (excluding those in the process of manufacture, assembly, packaging, or transport).

No more than 500 pounds (227 kg) of pyrotechnic compositions or explosive materials are permitted at one time in any fireworks mixing building, any building or area in which the pyrotechnic compositions or explosive materials are pressed or otherwise prepared for finishing or assembly, or any finishing or assembly building. All pyrotechnic compositions or explosive materials not in immediate use will be stored in covered, non-ferrous containers.

The maximum quantity of flash powder permitted in any fireworks process building is 10 pounds (4.5 kg).



June 16, 2020

**In Re: Public Hearing – Robert Llewellyn/Northern Manufacturing & Firearm Sales, LLC, Special Use Permit**

Chairman Prengaman announced this was the date and time scheduled for a Public Hearing on a request by Robert Llewellyn/Northern Manufacturing & Firearm Sales, LLC for a Special Use Permit to allow for an ammunition and firearm manufacturing facility on Tax Map Parcel 22A-1-23 through 22A-1-26, with an address of 3194 West Third Street, Farmville, VA. Notice of this hearing was advertised according to law in the Wednesday, June 3, 2020 and Wednesday, June 10, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Love said the County has received an application for a Special Use Permit application from Robert Llewellyn / Northern Manufacturing & Firearm Sales, LLC for a Special Use permit to allow for an ammunition and firearm manufacturing facility on Tax Map Parcel 22A-1-23 through 22A-1-26, with an address of 3194 West Third Street, Farmville, VA. This parcel is in a C-1, Commercial zoning district and ammunition and firearm manufacturing facilities are allowed in the district only after approval of a special use permit.

The purpose of the Special Use is to allow for the operation of an ammunition and firearm manufacturing facility in this zoning District.

ATF's longstanding position is that the small arms ammunition exemption applies only to .50 caliber or smaller rifle or handgun ammunition, as well as certain shotgun ammunition. Smokeless powder used in this operation is classified as a low explosive. Research of the federal regulations and verification by discussion with an ATF agent confirm that ATF takes the position that smokeless powder designed for use in small arms ammunition is exempt from all requirements of the federal explosives laws and regulations, including storage and record keeping requirements. Therefore, it would be the responsibility of Prince Edward County to determine if the location of this request is appropriate for small arms ammunition manufacturing and the storage of smokeless powder.

Mr. Winslow has stated that he will have no more than two 55-gallon drums or 1,400 pounds of smokeless powder at any one time. That is enough to manufacture over 1.5 million rounds of 9mm bullets. Per CFR 555.219, if recommended, that quantity of smokeless powder shall be stored 115 feet from any inhabited building or highway. In addition, low explosives must be stored in Type 1, 2, or 4 permanent, portable, or mobile indoor/ outdoor magazine.

County staff is of the opinion the use is compatible with the zoning district and will have minimal impact on surrounding properties.

Commissioner Peery asked if this will be operated as a retail facility also. Mr. Winslow said it is manufacturing only and not retail; this is for federal and state contracts.

Chairman Prengaman opened the public hearing.

Thomas Dennison, Farmville District, stated it does not seem appropriate for a General Commercial zone. He said it is a hazardous industrial operation with the way the toxic and explosive materials are received, handled, stored with special containment, and the processing, packaging and shipping is all very unique. He said this facility, which could not be converted back to General Commercial if it is ever abandoned, should be in the Industrial Park where all the chemicals and hazardous materials can be taken care of and OSHA requirements followed.

There being no one further wishing to speak, Chairman Prengaman closed the public hearing.

Chairman Prengaman said the ATF has guidelines in place stating requirements for the size and whether it is Type 1 or Type 4, should the Planning Commission look in favor, those stipulations would be added.

Mr. Love said regardless of which district, the ATF is regulatory body; he said the County would check it based on County conditions, and check the manufacturing and his Federal Firearm License (FFL).

Mr. Winslow said gunpowder is not explosive, it is flammable; he said if it gets wet, it is inert.

Commissioner Jones said that area is not an industrial park but there are similar businesses nearby and this lends itself to this area.

Commissioner Jones made a motion, seconded by Commissioner Peery, to recommend to the Board of Supervisors approval of the Special Use Permit to allow for an ammunition and firearm manufacturing facility on Tax Map Parcel 22A-1-23 through 22A-1-26, with the following conditions:

- No more than two 55-gallon drums of gunpowder with proper storage
- Powder must be stored 115 feet away
- Powder not being used during the manufacture must be stored in accordance with 27 CFR 555.

The motion carried:

|      |                                                                                                                                                                           |      |        |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------|
| Aye: | Donald Gilliam<br>Preston Hunt<br>Mark Jenkins<br>Robert M. Jones<br>Whitfield M. Paige<br>John "Jack" W. Peery, Jr.<br>John Prengaman<br>Teresa Sandlin<br>Cannon Watson | Nay: | (None) |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------|

Absent: Clifford Jack Leatherwood



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 9-f  
**Department:** Planning and Community Development  
**Staff Contact:** Wade Bartlett / Robert Love  
**Issue:** Public Hearing - Special Use Permit - Campground and Outdoor Recreational Facility – Michael & Elizabeth Dowler

**Summary:**

The County has received an application for a Special Use Permit application from Michael & Elizabeth Dowler for tax map parcel 25-A-21, near 2704 Charles Wood Lane, off Persimmon Tree Fork Road, Attachment (1). This parcel is in an A1, Agricultural Conservation zoning district and requires a Special Use Permit to locate and operate campground and outdoor recreation activities.

The public hearing notice was published in the July 1, 2020 and July 8, 2020 editions of the Farmville Herald, Attachment (2). The list of adjoining property owners and the sample letter sent to each can be found in Attachments (3) and (4). Attachment (5) is a copy of the tax map page that depicts the tax map parcel the campground will be placed and surrounding property. The parcel is outlined in red. Attachment (6) is the proposed site plan.

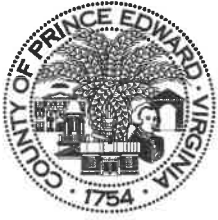
The purpose of the Special Use is to construct campground and outdoor recreational facilities. There will be campsites along with various recreational buildings at the facility, thus traffic will be generated.

This use would generate trips by the residents and their guests. It is recommended that rules be established as far as quiet time for individuals who are camping on-site as well as installing some site security lighting so as not to shine onto adjacent properties.

The Planning Commission held a public hearing on June 3, 2020 and there were several individuals speaking in opposition and the County had received correspondence opposing the request. The main concerns voiced by those in opposition included the access road, increased traffic, infringement on the neighboring property, and concerns about the flood plain adjacent to the river. Due to concerns raised at the Public Hearing the Planning Commission recommended tabling the application in order to get more information from the applicant and also to consult with VDOT on the matter.

The matter was taken up at the June 16, 2020 meeting where staff advised the Planning Commission that VDOT had expressed no concerns about the traffic on Persimmon Tree Fork Road and that the access road known as Charles Wood Lane was a private landowner matter. The applicant had provided additional information as requested in the form of a video that showed the property and plans for the campground. The applicant further stated that no development would occur in the flood plain. After some discussion by the members, the Planning Commission unanimously approved forwarding the request to the Board of Supervisors for approval.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

County staff is of the opinion the use is generally compatible with the zoning district but will have some impacts on surrounding properties as far as traffic and noise.

**Attachments:**

- 1. Special Use Permit Application
- 2. Notice of Public Hearing
- 3. List of adjoining property owners
- 4. Sample Letter sent to adjoining property owners
- 5. Plat of Tax Parcel
- 6. Proposed Site Plan
- 7. Proposed Rules & Regulations of Campground
- 8. Excerpt of the draft minutes of the June 3, 2020 and June 16, 2020 meeting of the Planning Commission.
- 9. Letters of opposition and support.

**Recommendations:** Conduct the Public Hearing and render a decision concerning the request for the Special Use

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PERMIT/APPLICATION NO \_\_\_\_\_  
ZONING DISTRICT \_\_\_\_\_  
MAGISTERIAL DISTRICT \_\_\_\_\_  
DATE SUBMITTED \_\_\_\_\_

**County of Prince Edward**

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY APPLICATION  
FOR SPECIAL USE PERMIT**

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION      SPECIAL EXCEPTION REQUESTED:  
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V, Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: Michael & Elizabeth Dowler  
Applicant's Address: 6989 Meherrin Rd Farmville Va 23901  
Applicant's Telephone Number: ( 1 ) 434-223-8699

Present Land Use: woodland

Legal Description of Property with Deed Book and Page No. or Instrument No. \_\_\_\_\_  
See tax map #25 A2  
52 Acres

Tax Map # 25      Acreage : 52

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) increased road use noise will be minimal as campers will be mostly down by the river.

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) very compatible as there is a camp site across the river that has not on site with old camper on site.

Height of Principal Building (s): Feet NA      Stories NA

APPLICANT'S STATEMENT: (if not owner(s) of property):

**I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.**

Signature of Applicant (if not property owner) \_\_\_\_\_ Date \_\_\_\_\_

**PROPERTY OWNER(S) STATEMENT:**

**I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.**

Michael Dowler      2-19-2020  
Signature of Property Owner(s)      Date

Elizabeth Dowler      2-19-2020  
Signature of Property Owner(s)      Date

Signature of Property Owner(s) \_\_\_\_\_ Date \_\_\_\_\_

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00      Fee Received by 183      Date Attachment (1)



Please publish the following public hearing notice in **THE FARMVILLE HERALD** on Wednesday July 1, 2020 and Wednesday, July 8, 2020.

---



### NOTICE OF PUBLIC HEARINGS

Due to the COVID-19 Emergency, the Prince Edward County Board of Supervisors is operating pursuant to and in compliance with the Board of Supervisors' "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." While physical (in-person) access to public meetings is not permitted, the public may participate by calling: **1-425-436-6394, Access Code: 867576#** (If busy, please call again.)

~~~~~

The Board of Supervisors will hold PUBLIC HEARINGS on Tuesday, July 14, 2020 beginning at 7:30 p.m. in the Board of Supervisors Room located on the 3rd Floor of the Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia, to receive citizen input prior to considering the following:

1. A request by Rock & Metal, LLC for a Special Use Permit to amend the Special Use Permit to expand the 30 approved construction camp sites to 80 construction camp sites on Tax Map Parcel 023B-1-V, with an address of 300A SMI Way, Farmville, VA and to convert to camp sites after the construction project is completed.
2. A request by County Industrial Development Authority to amend the County Zoning Ordinance to allow Data Centers as a by right permitted use in the C-1, General Commercial Zoning District and the I-1, General Industrial District and add a definition of Data Centers.
3. A request by County Industrial Development Authority for a Rezoning of Tax Map Parcel 039-A-3, near 230 Kelly Lane, Farmville, VA from A-2, Agricultural Residential to C-1, Commercial.
4. A request by Robert Llewellyn/Northern Manufacturing & Firearm Sales, LLC to add ammunition and firearm manufacturing as a use included in the Industry, Type I use definition and to allow Industry, Type I uses to operate by a Special Use permit in the C-1, General Commercial zoning district.
5. A request by Robert Llewellyn/Northern Manufacturing & Firearm Sales, LLC for a Special Use permit to allow for an ammunition and firearm manufacturing facility on Tax Map Parcel 022-A-1-24, with an address of 3194 W 3rd St, Farmville, VA.
6. A request by Michael & Elizabeth Dowler for a Special Use Permit to construct and operate a campground and outdoor recreational facilities on Tax Map Parcel 25-A-21, near 2704 Charles Wood Lane, off Persimmon Tree Fork Road.
7. An amendment to the County Zoning Ordinance to provide for and regulate the siting, installation, operation and decommissioning of alternative energy, or "green energy," sources in the County.
8. Pursuant to Section 15.2-2507 of the Code of Virginia, the Board will consider amendments to the FY 21 County Budget and FY 21 County School Budget, as follows:
 - *To amend the FY 21 County Budget and accept the distribution of \$1,989,387 of Federal Coronavirus Relief Funds to be appropriated and distributed by the Board of Supervisors.*
 - *To amend the FY21 County Budget and FY21 School Budget and accept the distribution of \$789,501.46 of Federal Coronavirus Relief Funds to be appropriated by the Board of Supervisors and distributed to the Prince Edward County Public Schools.*

~~~~~



Citizen input for Public Hearings at Board of Supervisors meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one of the following methods:

1. **Written comments:** Please limit word count to no more than 500 words. Must be received by 2:00 p.m. the day of the meeting.
  - a. **Mailed:** Board of Supervisors, P.O. Box 382, Farmville, VA 23901.
  - b. **E-Mailed:** [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)
  - c. **County Dropbox:** Written comments may also be placed in the County “payment dropbox”, located in courthouse parking lot by 2:00 p.m. the day of the meeting.
2. **Citizens may participate remotely during the meeting.** Using the meeting call-in information provided above, citizens may **phone-in to the meeting and provide comments during the Public Hearing portion of the agenda**; however, **citizens must pre-register** with the County Administrator’s Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

A complete copy of the Special Use Permit applications, rezoning applications, and proposed Zoning Ordinance amendments is available for public review in the office of the Prince Edward County Administrator, 111 N. South Street, 3rd Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County’s intent to comply with the Americans with Disabilities Act. Should you have questions or require special accommodations, please contact the County Administrator’s Office at 434-392-8837.

###

# Prince Edward County

## SUP Request

Applicant: Michael & Elizabeth Dowler

Tax Map:

25-A-21

### Schedule B

List of adjoining Property owners and mailing addresses for the property for a SUP proposed for a campground and outdoor recreational facilities.

| Parcel ID | Owner                      | Address                                                 | Note |
|-----------|----------------------------|---------------------------------------------------------|------|
| 025-A-21  | BETTY JO SMITH TOOMBS      | 444 LEGRANDE AVENUE CHARLOTTTE<br>COURT HOUSE, VA 23923 |      |
| 025-A-21A | JENNIFER DRINKARD TOWNSEND | 2704 CHARLES WOOD LANE FARMVILLE,<br>VA 23901           |      |
| 025-A-20  | CHARLES W. WILKERSON       | 22277 CHARLES WOOD LANE FARMVILLE,<br>VA 23901          |      |
|           |                            |                                                         |      |
|           |                            |                                                         |      |
|           |                            |                                                         |      |
|           |                            |                                                         |      |
|           |                            |                                                         |      |
|           |                            |                                                         |      |
|           |                            |                                                         |      |
|           |                            |                                                         |      |
|           |                            |                                                         |      |
|           |                            |                                                         |      |
|           |                            |                                                         |      |
|           |                            |                                                         |      |
|           |                            |                                                         |      |
|           |                            |                                                         |      |
|           |                            |                                                         |      |
|           |                            |                                                         |      |
|           |                            |                                                         |      |
|           |                            |                                                         |      |
|           |                            |                                                         |      |

BOARD OF SUPERVISORS

Jerry R. Townsend  
Chairman  
J. David Emerit  
Vice Chairman  
Beverly M. Booth  
Pattie Cooper-Jones  
Llew W. Gilliam, Jr  
Robert M. Jones  
Odessa H. Pride, Ed.D.  
James R. Wilck



COUNTY OF PRINCE EDWARD, VIRGINIA

COUNTY ADMINISTRATOR

W.W. Bartlett

Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901

Office: (434) 392-8837  
Fax: (434) 392-6683

wbartlett@co.prince-edward.v  
www.co.prince-edward.va.u

May 26, 2020

To: Property Owners

From: W.W. Bartlett, County Administrator

Subject: Special Use Request – Michael & Elizabeth Dowler

The Prince Edward County Planning Commission will hold a public hearing on June 3, 2020 at 7 p.m. to receive citizen input on a request by Michael & Elizabeth Dowler for a Special Use Permit to construct and operate a campground and outdoor recreational facilities on Tax Map Parcel 25-A-21, near 2704 Charles Wood Lane, off Persimmon Tree Fork Road. This parcel is located in the A1 (Agricultural Conservation) zoning district. Prior to operating all campground and outdoor recreational facilities require approval of a Special Use Permit in this zoning District.

You are receiving this notice because you own land in the vicinity of the property requested to be approved for the Special use permit. Following the hearing the Prince Edward County Planning Commission may vote to approve or deny the requests.

Due to the Coronavirus all meetings of the Planning Commission are being held electronically. To ensure the safety of the public and County Boards/Commissions the Board of Supervisors adopted an Emergency Ordinance modifying procedures for public meetings and public hearing practices. The Ordinance authorizes all meetings of Prince Edward County public entities to be held by electronic means. Such meetings shall be open to electronic participation by the public and closed to in-person participation by the public. Instructions of how to listen or participate in the meeting and public hearing are contained on the reverse side of this letter.

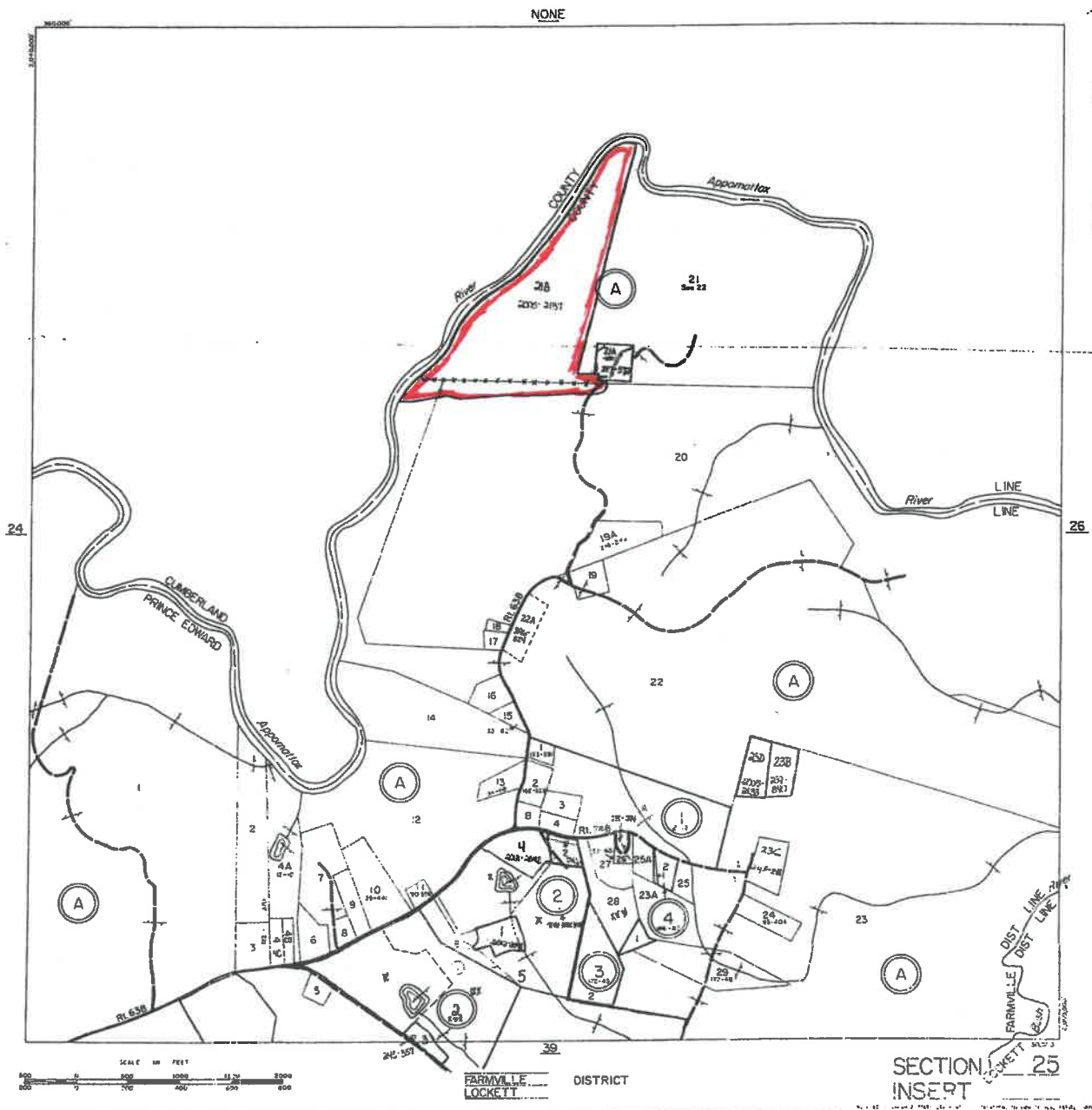
If you have any questions please do not hesitate to contact me at 434-392-8837.

Respectfully,

W.W. Bartlett

County Administrator

PRINCE EDWARD COUNTY

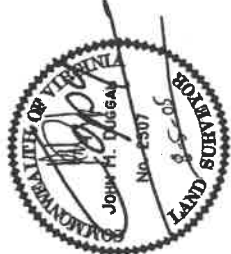


REVISED: DEC. 31, 1986

**SINGLE DIVISION**

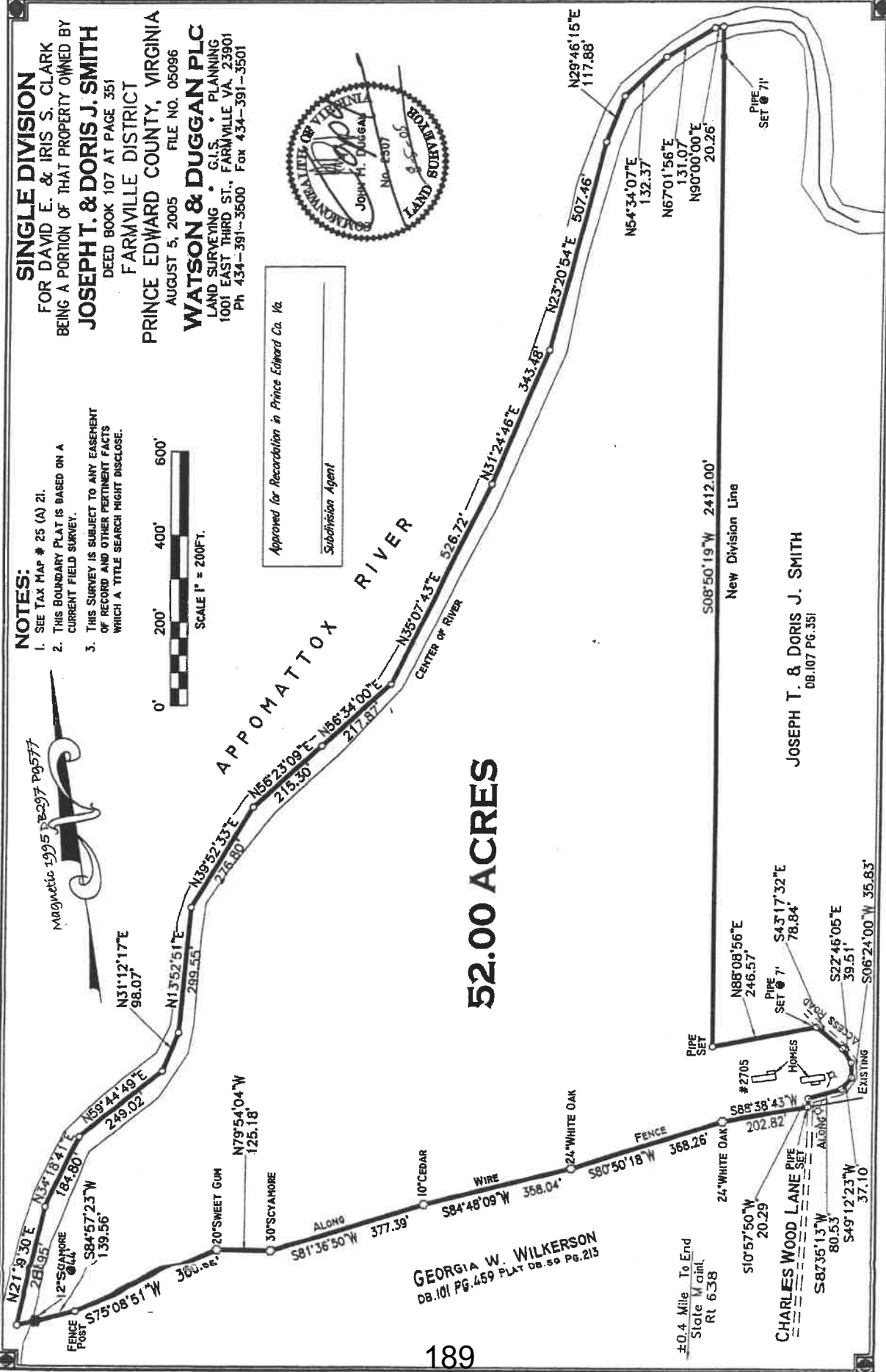
FOR DAVID E. & IRIS S. CLARK  
BEING A PORTION OF THAT PROPERTY OWNED BY  
**JOSEPH T. & DORIS J. SMITH**  
DEED BOOK 107 AT PAGE 351  
FARMVILLE DISTRICT  
PRINCE EDWARD COUNTY, VIRGINIA

AUGUST 5, 2005 FILE NO. 05096  
**WATSON & DUGGAN PLC**  
LAND SURVEYING • G.L.S. • PLANNING  
1001 EAST THIRD ST., FARMVILLE VA. 23901  
Ph 434-391-3500 Fax 434-391-3501



Approved for Recordation in Prince Edward Co. Va.  
Subdivision Agent

- NOTES:**
- SEE TAX MAP # 25 (A) 21.
  - THIS BOUNDARY PLAT IS BASED ON A CURRENT FIELD SURVEY.
  - THIS SURVEY IS SUBJECT TO ANY EASEMENT OF RECORD AND OTHER PERTINENT FACTS WHICH A TITLE SEARCH MIGHT DISCLOSE.



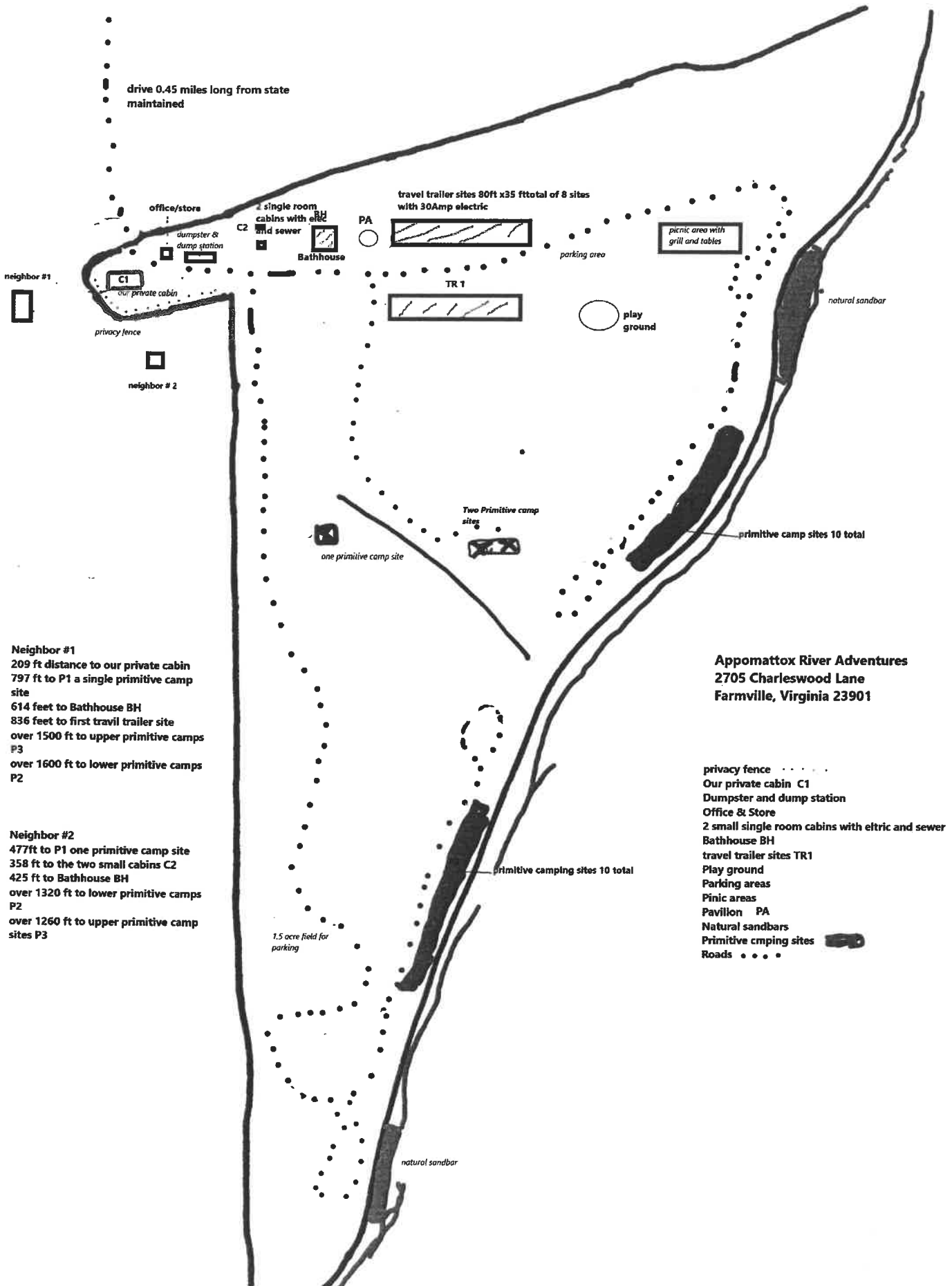
**52.00 ACRES**

**JOSEPH T. & DORIS J. SMITH**  
DB.107 PG.351

**GEORGIA W. WILKERSON**  
DB.101 PG.459 PLAT DB.59 PG.215

±0.4 Mile To End  
State Mainl.  
Rt 638

**CHARLES WOOD LANE**  
PIPE SET  
S8735°13'W 80.53'  
S49°12'23"W 37.10'  
S22°46'05"E 39.51'  
S06°24'00"W 35.83'  
EXISTING



drive 0.45 miles long from state maintained

travel trailer sites 80ft x35 fttotal of 8 sites with 30Amp electric

2 single room cabins with electric and sewer

picnic area with grill and tables

neighbor #1

privacy fence

neighbor #2

Two Primitive camp sites

one primitive camp site

primitive camp sites 10 total

**Neighbor #1**  
 209 ft distance to our private cabin  
 797 ft to P1 a single primitive camp site  
 614 feet to Bathhouse BH  
 836 feet to first travel trailer site  
 over 1500 ft to upper primitive camps P3  
 over 1600 ft to lower primitive camps P2

**Neighbor #2**  
 477ft to P1 one primitive camp site  
 358 ft to the two small cabins C2  
 425 ft to Bathhouse BH  
 over 1320 ft to lower primitive camps P2  
 over 1260 ft to upper primitive camp sites P3

**Appomattox River Adventures**  
 2705 Charleswood Lane  
 Farmville, Virginia 23901

- privacy fence . . . . .
- Our private cabin C1
- Dumpster and dump station
- Office & Store
- 2 small single room cabins with electric and sewer
- Bathhouse BH
- travel trailer sites TR1
- Play ground
- Parking areas
- Picnic areas
- Pavilion PA
- Natural sandbars
- Primitive camping sites
- Roads . . . . .

**Appomattox River Adventures, LLC**  
**Phase Plan**  
**2705 Charleswood Lane**  
**Farmville, Virginia 23901**

Proposed plan for a family campground.

Prior to Covid-19 I began working with Longwood small business development, D Brandon Hennessey Business Analyst, but due to COVID-19 have been unable to continue meeting in order to move forward. We are looking forward to getting back to the group for guidance as soon as possible to continue our work.

Proposed idea is to provide public with camping and river float adventures. Launch/Landing point for public use. Family vacation, School field trips, college outings.

While developing small Family friendly Campground/ Tube floating and Kayaking on Appomattox river. Virginia tourism reached out to us as well and has offered to promote the campground stating they feel it is a great match for the area. Goals are to make primitive camping locations (location noted on the map) that will allow for 10 or less sites at each location for tents. Long term goals when productivity of campground increases is to create a few sites for travel trailers. Also, will create outdoor recreational activities. Promoting natural conservation of the river by offering discounted and some free utilization of campground to groups whom commit to cleaning and conservation of our beautiful wilderness. Have already contacted the boy scouts and girl scouts to offer free utilization of the camp ground. This is a great opportunity for use of previous land locked area for general public. Great way to get the public involved in river preservation.

Proposed Planned overview:

First is the drive in which is 0.4 miles of dirt road. Due to increased use of the road. Would like to address the potential for increased dust in front of Mr. Charles Wilkerson's home. We will spray the road with water a couple times a day at first. Longer term goal with Mr. Wilkerson's permission we would like to pave that area of road in front of his home. There is previous damage of existing culvert pipe that was crushed years ago. We would like to improve and make repairs to the road. Put in ditches and repair the culvert pipe.

To help control the potential for increased noise. Most of the camp sites are located down by the river ½ mile away from entrance and the two neighbors that reside near the entrance. Both owners of the property's that are close to the entrance do not reside at the property's. See camp rules for quiet hours.

Emergency plan: I take this extremely seriously I am an RN. So people's safety is a very high priority. We already have access roads well underway around the perimeter of the property. Some of the roads can only be maneuvered with side by side. But are in place for fire breaks and rescue.

### Phase One:

- Required permits and zoning will be obtained
- Hire experienced campground engineer to help guide us
- Disassembling buildings of previous owner.
  - Currently in progress with proper permit
- Assessing layout of land and creating trails.
- Obtain permit for new well and have drilled and tested. Site to be determined or use existing well after testing
- Dumpster and sanitation, recycle area
- contract company for port a johns
- Speak with town to obtain permission to launch tubes at park launch to float to the campground for Farmville float
  
- Hiking trails
- Parking
- Natural sand bars X2
- Fire prevention
- Privacy fence for neighbors as per site map
- Working with small business development center group D Brandon Hennessey Business Analyst, from Longwood however, due to COVID 19 have been unable to have meetings.
- Primitive camping areas 10 or less sites each area as per 12VAC5-450-183. Primitive Campgrounds for tent camping
- Add more Primitive sites as unique layout of property is explored
- After Sheds removed- garbage dumpster area clarified for easy access of refuse truck
- Privacy fence as per site map
- Fire ring and picnic table at sites
- Office/Store

### Phase two within 2-5 years

- 8 Travel trailer sites 30/50AMP electric sites
- Bath house
- Overflow camping
- Two small cabins
  
- playground

**Goals: To increase tourism in Farmville. Increase our services and amenities as interest in property increases. Have floating trips on Kayaks and tubes from Farmville to property on weekends during summer. Tent Primitive Camping for those who would like to stay and enjoy nature. Encourage river clean up by offering discounts and even some free stays for those groups that will help with clean up of the river.**



## APPOMATTOX RIVER ADVENTURES

### RULES AND REGULATIONS

Welcome to Appomattox River adventures

We've established the following general campground guidelines to help insure your safety and your enjoyment, while in our park and the same to our other guests. Those who choose not to observe these guidelines can be asked to leave our park without any form of refund.

All travel trailer site rules and regulations must be followed at all times and sites must be kept neat, clean, uncluttered and free of litter including cigarette butts.

#### **QUITE TIME:**

will be from 11:00 PM to 7:00 AM

#### **SITE OCCUPANCY:**

There is a strict limitation of 30 day Maximum stay.

Only one (1) travel trailer and vehicle is allowed per campsite. There is more parking available in parking lots. Extra fee of \$3.00 applies and window tag must be shown at all times.

All travel trailers must be kept road ready and able to evacuate, on short notice.

Sites must be free of storage containers, household items, tools, refrigerators or anything not normally associated with regular camping.

Guest are not to add any items to their site that would give the appearance of full time home.

All table coverings, patio mats, rugs, awning lights or decorations must be kept neat.

No clothes lines will be strung outside.

**CHILDREN:**

Guests are responsible for all behavior of children. All children under the age of 14 years must be accompanied by an adult 18 years or older.

**TRASH:**

Please place all garbage in designated dumpster. Recycle containers for paper, plastic, and aluminum are available at dumpster site.

Trash must be properly bagged and placed in the dumpster. Trash is not to be placed out at night. Trash accumulated during the day must be taken to the dumpster. Do not leave or dump food outside any site for any reason.

No washing of any rigs or automobiles on camp property.

All individuals riding bikes or mechanized devices must wear safety helmet while riding on Appomattox River Adventures site property. No riding of such items after dark is permitted.

**PETS:**

Pets are welcome. The following restrictions apply:

Pets shall not be tied outside unattended and must be under control of owner at all times.

Keep on leashes (six-foot maximum length) or inside and do not leave unattended. No excessive barking allowed. Pets must be walked by a responsible person to pick up after them immediately. Pets are not allowed in or near any buildings, bathrooms, or playground areas. They are prohibited due to health codes. Maximum of 3 Pets allowed.

**VISITORS:**

Your visitors are always welcome at APPOMATTOX RIVER ADVENTURES , provided they register at our main office. Registered guests and their visitors are expected to read and adhere to all campground guidelines. Guidelines are presented at time of check-In. All your visitors must leave campground by 10 p.m.

#### **RECREATIONAL VEHICLES:**

No battery-operated vehicles or motor-driven cycles, bikes, scooters or golf carts are to be driven in the park.

6 mph. Please observe our speed limit to insure the safety of all our guests. Remember...children are playing!

#### **FIREWORKS AND FIREARMS:**

Prohibited on park property including BB, Airsoft and pellet guns.

#### **OTHER CAMPSITE GUIDELINES**

- Ground disposal of any drain water (gray or black) is prohibited by State Law. Wastewater from RVs (including sink water) must be disposed of into dump station. Do not put grease down the sewer.
- We ask that you do not have glass in the swimming area and please keep alcohol concealed when in the proximity of other campers, either in a cup or with a koozie. Any alcohol related offense, either underage consumption or disturbing other campers, will be reason for immediate eviction from Appomattox River Adventures with no refund.
- If there is an emergency, **CALL 911 FIRST**, then alert a staff member. There is a first aid kit located in the office. For after-hours emergencies, **CALL 911 FIRST**, then call the emergency number on the front door of the office.

Appomattox River Adventures is not responsible for any damages due to wind, fire, water, or any other act of god.

- Appomattox River Adventures assumes no responsibility for damage to a guest's property while at APPOMATTOX RIVER ADVENTURES, including but not limited to falling tree limbs
- Appomattox River Adventures is not responsible for theft.

June 3, 2020

**In Re: Public Hearing - Special Use Permit, Camp Ground**

Chairman Prengaman announced this was the date and time scheduled for a Public Hearing on a Special Use Permit application from Michael & Elizabeth Dowler for Tax Map Parcel 25-A-21, near 2704 Charles Wood Lane, off Persimmon Tree Fork Road, zoned A1, Agricultural Conservation. Notice of this hearing was advertised according to law in the Friday, May 22, 2020 and Friday, May 29, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett said the purpose of the Special Use is to construct campground and outdoor recreational facilities. He said the Dowlers propose the campground will consist of mainly primitive campsites until it can be further developed to include various recreational buildings at the facility. He said there will 10 or fewer primitive sites and a few sites for travel trailers would be added at a later time. This will generate traffic.

Mr. Bartlett presented information from the Dowlers.

*Proposed plan for a family campground.*

*Prior to Covid-19 I began working with Longwood small business development, D Brandon Hennessey Business Analyst, but due to COVID-19 have been unable to continue meeting in order to move forward. We are looking forward to getting back to the group for guidance as soon as possible to continue our work.*

*Proposed idea is to provide public with camping and river float adventures. Launch/Landing point for public use. Family vacation, School field trips, college outings.*

*While developing small Family friendly Campground/ Tube floating and Kayaking on Appomattox river. Virginia tourism reached out to us as well and has offered to promote the campground stating they feel it is a great match for the area. Goals are to make primitive camping locations (location noted on the map) that will allow for 10 or less sites at each location for tents. Long term goals when productivity of campground increases is to create a few sites for travel trailers. Also, will create outdoor recreational activities. Promoting natural conservation of the river by offering discounted and some free utilization of campground to groups whom commit to cleaning and conservation of our beautiful wilderness. Have already contacted the boy scouts and girl scouts to offer free utilization of the camp ground. This is a great opportunity for use of previous land locked area for general public. Great way to get the public involved in river preservation.*

*Proposed Planned overview:*

*First is the drive in which is 0.4 miles of dirt road. Due to increased use of the road. Would like to address the potential for increased dust in front of Mr. Charles Wilkerson's home. We will spray the road with water a couple times a day at first. Longer term goal with Mr. Wilkerson's permission we would like to pave that area of road in front of his home. There is previous damage of existing culvert pipe that was crushed years ago. We would like to improve and make repairs to the road. Put in ditches and repair the culvert pipe.*

*To help control the potential for increased noise. Most of the camp sites are located down by the river ½ mile away from entrance and the two neighbors that reside near the entrance. Both owners of the property's that are close to the entrance do not reside at the property's. See camp rules for quiet hours.*

*Emergency plan: I take this extremely seriously I am an RN. So people's safety is a very high priority. We already have access roads well underway around the perimeter of the property. Some of the roads can only be maneuvered with side by side. But are in place for fire breaks and rescue.*

*Phase One:*

- Required permits and zoning will be obtained*
- Hire experienced campground engineer to help guide us*
- Disassembling buildings of previous owner.*

- o *Currently in progress with proper permit*
- *Assessing layout of land and creating trails.*
- *Obtain permit for new well and have drilled and tested. Site to be determined or use existing well after testing*
- *Dumpster and sanitation, recycle area*
- *contract company for port a johns*
- *Speak with town to obtain permission to launch tubes at park launch to float to the campground for Farmville float*
- *Hiking trails*
- *Parking*
- *Natural sand bars X2*
- *Fire prevention*
- *Privacy fence for neighbors as per site map*
- *Working with small business development center group D Brandon Hennessey Business Analyst, from Longwood however, due to COVID 19 have been unable to have meetings.*
- *Primitive camping areas 10 or less sites each area as per 12VAC5-450-183. Primitive Campgrounds for tent camping*
- *Add more Primitive sites as unique layout of property is explored*
- *After Sheds removed- garbage dumpster area clarified for easy access of refuse truck*
- *Privacy fence as per site map*
- *Fire ring and picnic table at sites*
- *Office/Store*

*Phase 2 Within 2-5 Years*

- *8 Travel trailer sites 30/50AMP electric sites*
- *Bath house*
- *Overflow camping*
- *Two small cabins*
- *playground*

*Goals: To increase tourism in Farmville. Increase our services and amenities as interest in property increases. Have floating trips on Kayaks and tubes from Farmville to property on weekends during summer. Tent Primitive Camping for those who would like to stay and enjoy nature. Encourage river clean up by offering discounts and even some free stays for those groups that will help with clean up of the river.*

Mr. Bartlett said this use would generate trips by the residents and their guests. It is recommended that rules be established as far as quiet time for individuals who are camping on-site as well as installing some site security lighting so as not to shine onto adjacent properties. He said she submitted proposed Rules and Regulations for the campsite.

County staff is of the opinion the use is generally compatible with the zoning district but will have some impacts on surrounding properties as far as traffic and noise.

Mrs. Dowler said they are trying to help the public and the environment; she said they would like to improve the road to make it safe for the neighbors and visitors. She added they intend to stay on-site and would be able to enforce the rules.

Mr. Love said he received several messages in opposition to the project, from Norman and Debra Shepherd due to road issues, Mary Smith Black due to road issues and dangerous riverbanks, Betty Jo Smith Toombs, due to the easement, the floodway, and Timothy and Jennifer Townsend, due to the unsafe road and hunting in the area.

Chairman Pregelman opened the public hearing.

Betty Jo Smith Toombs stated her opposition to the project with concerns for potential visitors hiking onto her property which is used as farmland; there is no fence or separation. She stated her concerns about the gravel road and who would be responsible for upkeep, adding concerns regarding noise, trash and visitors drinking.

Timothy Townsend stated his agreement with Mrs. Toombs adding the camp would make it noisy and he would worry about the children's safety.

There being no one further wishing to speak, Chairman Pregelman closed the public hearing.

Mr. Dowler stated the hunting issue would be avoided because hunting season is from November through January, and there would be no campers at that time. He said they would take on the responsibility of the driveway; he said he personally maintained the road with his equipment over the past 12 months. He added the right of way is in the deed to the 52-acre parcel.

Mrs. Dowler said the Appomattox [River] is stable; she said they can put fencing up and there are two sandbars where kayaks can be put into and out of the river easily.

Commissioner Peery asked if VDOT has offered a recent opinion. Mr. Bartlett stated that for the number of vehicles proposed, there would not be a significant increase. He said there are a lot of homes to the end of the state-maintained road. He said the easement issue is a civil issue and is out of the Planning Commission's purview. Discussion followed.

Commissioner Leatherwood suggested the Planning Commissioners travel to the location to see for themselves; Commissioner Sandlin suggested tabling the issue until after a site visit. The Commissioners concurred.

Chairman Pregelman declared the issue tabled to discuss further at the next meeting.

June 16, 2020

**In Re: Old Business**

Chairman Prengaman stated the Dowler project had been tabled; a day was set for the Commissioners to visit the property. He said major concerns during the last meeting were access road, infringement on the neighboring property, concerns about the flood plain and safety due to the flood plain.

Commissioner Hunt said he visited the site and found the road to be too narrow. Commissioner Peery agreed.

Commissioner Watson said there is no pretense that it is a higher speed road. He said he drove to Twin Lakes, which is a high-speed dangerous road in the State Park; he said normally when he goes camping, they go far afield and down curvy gravel roads. He said they have been diligent and unusually tidy; they are recycling all materials that were left on-site when they purchased it. He said that side of river is high and steep whereas the other side has a much more gradual incline.

Commissioner Sandlin said the idea is great and they would have to determine if there is a potential hazard for the neighbors. Mr. Love said VDOT does not have any issue with the state maintained section of the road and will not get involved in regards to the road and is a private landowner issue.

The Commissioners viewed a video provided by the Dowlers that showed the property and plans for the camp ground. Discussion followed.

Commissioner Sandlin said it appears they did their homework and due diligence; she said it is a good location.

Commissioner Watson made a motion, seconded by Commissioner Sandlin, to recommend to the Board of Supervisors approval of the Special Use Permit to construct a campground and outdoor recreational facilities on Tax Map Parcel 25-A-21, near 2704 Charles Wood Lane; the motion carried:

|      |                           |      |        |
|------|---------------------------|------|--------|
| Aye: | Donald Gilliam            | Nay: | (None) |
|      | Preston Hunt              |      |        |
|      | Mark Jenkins              |      |        |
|      | Robert M. Jones           |      |        |
|      | Whitfield M. Paige        |      |        |
|      | John "Jack" W. Peery, Jr. |      |        |
|      | John Prengaman            |      |        |
|      | Teresa Sandlin            |      |        |
|      | Cannon Watson             |      |        |

Absent: Clifford Jack Leatherwood



**From:** ctam1974 <ctam1974@yahoo.com>  
**Sent:** Sunday, June 14, 2020 5:10 PM  
**To:** board@co.prince-edward.va.us  
**Subject:** Fwd: .doweller camp ground proposal

Sent from my U.S.Cellular© Smartphone

----- Original message -----

**From:** ctam1974 <ctam1974@yahoo.com>  
**Date:** 6/14/20 5:00 PM (GMT-05:00)  
**To:** board@prince-edward.vaus, info@co.prince-edward.va.us  
**Subject:** .doweller camp ground proposal

The state roads are too narrow for this type of traffic. the driveway is way too narrow. neither will support this type of traffic or weight. It would cost over a million dollars to address this issue at the counties expense. They have already trespassed onto others land with there side by side right through the middle of the hay field, as well as violating set back regulations.And has anyone looked at how close to the river they have been working. DEQ code states that you must stay 50ft. from all water ways. And wouldnt port a johns allow human waste to get in river in a flood. VDOT would require a 30 ft right of way, and the county would have to purchase the land needed to make it from Mr. Wilkerson.

Sent from my U.S.Cellular© Smartphone

**From:** kacey.flowers@hotmail.com  
**Sent:** Monday, June 15, 2020 9:18 AM  
**To:** board@co.prince-edward.va.us  
**Cc:** rsaunders@cumberlandcounty.virginia.gov; wbartlett@co.prince-edward.va.us  
**Subject:** Proposed Campground- Prince Edward County

Good Morning,

We are writing all of you in regards to the proposed campground site on Persimmon Tree Fork Rd/Charles Wood Ln. Thank you for taking time out of your schedules to review our letter in its entirety and consider these viewpoints when making your decision.

We are citizens of Cumberland County and live directly across the river from this proposed site. The proposed site fronts in Prince Edward County and borders Cumberland on the Appomattox River. Please know that it is not our intention to devalue the idea or intentions of this project, however concerns surrounding this should be brought to light. This particular location is not suitable for this type of amenity.

In addition to our property, many other residents who have established long term permanent residences and farms on both sides of the river are impacted by this decision.

As directly "adjoining" riverside landowners, our family is concerned about trespassers wandering across the river onto our property. As we all know and have seen with the High Bridge Trail (which is only 1 road mile away from us), the public wander beyond the boundaries of marked public areas and do as they see fit on private property. It creates an unwanted liability for neighboring property owners (especially during hunting season). Many actively hunt our area on both sides (both still/stand and dog hunt) to provide for themselves and others.

Addition of a public access area would generate an unnecessary amount of waterway traffic for the Appomattox River (which is already not big, but frequented regularly). The increase in waterway traffic this would cause is not suitable for such a small waterway. It would cause a number of environmental concerns such as sewer leachate from the campground, further erosion/displacement of river by increased foot traffic and increase of trash/waste on the river.

Lastly, we would like to address the Safety to the public. Flooding here is hard to judge and this area floods very quickly (submersion within a few hours, 10-20 feet in floodwater elevation above the banks overnight). On our side, the banks are 15 feet above normal River levels and we flood at the minimum of 2-3 times per year. Livestock in the area have been washed away in the past few years. It can be especially dangerous to campers because if they are washed down-river, the current is so fast theres no where to safely exit the water during a flood until High Bridge.

As avid fishermen, hunters and outdoor enthusiasts, we understand and respect the intention of this project and what it could offer to the public. Personally, we would consider frequenting it if we were a tourist not from this area. With that being said, we feel the perks dont outweigh the issues regarding adjoining landowner liability and safety of the public.

We respectfully request each of you deny the rezoning request for the campground.

Thank You for your time and discretion with this matter.

Best Regards,

Paul & Kacey Flowers  
390 River RD  
Farmville, VA 23901  
Cumberland County, VA

**From:** tjbginger <tjbginger@yahoo.com>  
**Sent:** Monday, June 15, 2020 7:44 AM  
**To:** info@co.prince-edward.va.us; tjbginger@yahoo.com  
**Subject:** RE: NOTICE OF OPPOSITION - PLEASE CONFIRM RECEIPT OF THIS EMAIL

Good morning. In addition to the previous email that I sent before, I would like to submit the following online petition OPPOSING the rezoning of Charles Wood Lane for campground use. I would please ask that you review before this week's Board meeting for updates as we are still actively asking for signatures. Thank you for your consideration.

[https://www.thepetitionsite.com/604/864/363/do-not-approve-the-rezoning-request-for-a-campground-in-farmville-residential-area/?taf\\_id=65952407&cid=fb\\_na](https://www.thepetitionsite.com/604/864/363/do-not-approve-the-rezoning-request-for-a-campground-in-farmville-residential-area/?taf_id=65952407&cid=fb_na)

MAY I PLEASE GET RECEIPT CONFIRMATION?

Sent from my U.S.Cellular© Smartphone

----- Original message -----

**From:** info@co.prince-edward.va.us  
**Date:** 5/29/20 9:12 AM (GMT-05:00)  
**To:** 'Mary SB' <tjbginger@yahoo.com>  
**Subject:** RE: NOTICE OF OPPOSITION - PLEASE CONFIRM RECEIPT OF THIS EMAIL

Ms. Black

We have received your message and it will be included in the meeting.

Thank you.

---

**From:** Mary SB <tjbginger@yahoo.com>  
**Sent:** Thursday, May 28, 2020 1:29 PM  
**To:** info@co.prince-edward.va.us  
**Subject:** NOTICE OF OPPOSITION - PLEASE CONFIRM RECEIPT OF THIS EMAIL

I am writing this to OPPOSE the proposed rezoning request and Special Use Permit Application submitted by Michael and Elizabeth Dowler for campground and recreational facilities at 2704 Charles Wood Lane, Farmville, VA for the following reasons:

- Regarding the submitted application, the mentioned hut on stilts and camper are actually PRIVATE hunting stands, not dwellings or commercial campsites.
- It is beyond End State Maintenance which starts at the residence of Charles Wilkerson who has always had issues with dust from the driveway which is approximately 20 feet from his front door, along with issues with Charles Wood resident traffic early morning/late night.
- The entrance to this parcel is a single-lane dirt road, approximately ¼ mile long, maintained by the residents of Charles Wood Lane. Even in regular-sized vehicles, you cannot meet oncoming vehicles and pass each other.
- The riverbanks along this site are very steep and extremely hazardous, and at the time of land purchase, there was no access to the river other than on foot.
- Being born and raised on Charles Wood Lane, I know that VDOT has already stated that no further dwellings/traffic can be added there without privately-funded road extension off of Persimmon Tree Fork Road.
- Neither Persimmon Tree Road nor Persimmon Tree Fork Road are suitable to handle the traffic of campers or recreational vehicles/trailers due to width and structure of the road. It would pose a threat to the residents having this large vehicle traffic on a small road.
- There are small children living on Charles Wood that their parents chose to live there because there is no “stranger danger” and they could run and play on property that has been family-owned and maintained for over 100 years. The proposed campground/recreational activities would end that freedom to roam and play safely without concern of the behavior of others literally now in their backyard.
- Also, in that household are two working parents, with alternating shift schedules, who often have to sleep during the day, and I believe having this type of recreational area within such close proximity would present a hardship on them.

I would urge each Member of the Board to personally take the time to visit this parcel and focus on the route getting to this land and consider the residents and their safety before making your decision.

Thank you,

Mary Smith Black

Prince Edward County Resident and former resident of Charles Wood Lane

434.547.7296

PLEASE CONFIRM RECEIPT OF THIS EMAIL

**From:** Beth Woodruff <bethwoodruff@kinex.net>  
**Sent:** Monday, June 15, 2020 11:48 AM  
**To:** info@co.prince-edward.va.us  
**Cc:** wbartlett@co.prince-edward.va.us  
**Subject:** Approval for Dowler Campground on Appomattox River

Since moving to the Farmville-Prince Edward community in 2001, I have enjoyed using the Appomattox River as a source of canoeing and exploring historic sites on and near the river. However, there are only a limited number of access points around Farmville that allow me to launch a canoe/kayak safely into the river.

It is my understanding that local residents Michael and Beth Dowler have purchased a section of waterfront property on the south side of the Appomattox River, a few miles downstream from the town, roughly halfway between the Rt. 45 (Main Street) bridge and High Bridge. They would like to establish a public access point on their property leading to the river. Currently, there is only limited, private access to the river between the town and High Bridge.

Having paddled this section numerous times, I think a public boat access on their property would be a community benefit for all outdoorsmen. Having such a location may also be of benefit for clearing river obstructions and also in timely river search and rescue efforts if needed near this stream section.

Thank you for your consideration.

Lee Woodruff  
1007 High Street  
Farmville VA  
434-392-6531

**From:** Shawn Shepherd <sshepherd33@gmail.com>  
**Sent:** Monday, June 15, 2020 8:03 PM  
**To:** [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)  
**Subject:** Opposition to campground on Charles Wood Lane

I have lived down permission tree fork road for 25 years. This will not be good for this area, the traffic increase is not sustainable for a small lane that has a hard time squeezing two cars beside it. There are kids down this road and it is not safe now! The road is curvier than a pig path in West Virginia! They don't own enough alongside the river to prevent trespassing on others land. Charles Wood Lane is a private gravel lane maintained by a different owner. So that owner would have to maintain a road for tourists? That doesn't seem right. This is residential land the people trying to put the campground new it was residential and it should stay that way! For the sake of the families down this road! Please vote No!

A long time resident,  
Shawn Shepherd

[info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

---

**From:** LANCE ZIOLKOWSKI <info@farmvillefloat.com>  
**Sent:** Monday, June 15, 2020 8:34 PM  
**To:** wbartlett@co.prince-edward.va.us; rlove@co.prince-edward.va.us; board@co.prince-edward.va.us; info@co.prince-edward.va.us; beth.d8694@gmail.com  
**Subject:** Video Regarding Appomattox River Adventures Campground (Dowler)

To Whom it may concern:

Attached is the link to a youtube video we have created to take a tour of the property and share our vision of what this property can be with your support.

I have included aerial views as well as ground level explanations of current progress with the property and some big picture ideas of what this will mean for the community.

I will be on the call tomorrow if there are any topics raised in this video you would like to discuss or feel free to reach out to me via email anytime.

----> [CLICK HERE TO START TOUR](#) <---

Respectfully,

On behalf of the Dowler Family

Lance Ziolkowski LSS  
Appomattox River Adventures Partner

--  
**Farmville Float**  
Farmville, Virginia  
540-748-9041



**From:** Hennessey, David <hennesseydb@longwood.edu>  
**Sent:** Tuesday, June 16, 2020 8:48 AM  
**To:** [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)  
**Cc:** [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)  
**Subject:** Appomattox River Adventures - Special Use Permit Letter of Support  
**Attachments:** Appomattox River Adventures - Special Use Permit Letter of Support.docx

Good Morning Ms. Karin Everhart,

I've attached a letter of support for Beth and Michael Dowler, as they're seeking a special use permit for their business (Appomattox River Adventures) to operate on their Prince Edward property. Please call/email if you have any questions or concerns regarding my submission.

Hope you have a wonderful day!

Most Sincerely,

D Brandon Hennessey

*Business Analyst*



p: [434-395-2752](tel:434-395-2752)

e: [hennesseydb@longwood.com](mailto:hennesseydb@longwood.com)

6/15/2020

David Brandon Hennessey  
Longwood University Small Business Development Center  
315 West 3<sup>rd</sup> Street  
Farmville VA, 23901

Dear Members of the Board,

It is with much enthusiasm that I am writing to support Beth and Michael Dowler in their pursuit of a special use permit for their property and future business, Appomattox River Adventures, in Prince Edward County.

I have been collaborating with Beth and Michael Dowler to develop the foundation of their business since early 2020. Throughout the process, they've been nothing but transparent, professional, and actively engaged in making sure all the appropriate steps are considered and taken in respect to the opening of their business. In a recent tour of the property, I witnessed firsthand the developmental changes required to accommodate patrons of their business, which provided evidence of their ongoing commitment to see their concepts become a reality. While on the tour, Beth showcased the various parts of the property and how each would be utilized in the future. As I questioned her about the path moving forward, whether about appropriate drainage, camper capacity, fishing area(s), she was well equipped with introspective answers; expressing not just the best practical usage of the property, but also cognizant to maintain its natural serenity as well. I left the property feeling excited, but more importantly, confident that Beth and Michael were taking the necessary steps to materialize their business.

I believe Beth and Michael's professionalism will be reciprocated in all aspects of their business and would be a wonderful addition to the greater Prince Edward business community. If anyone would like additional information in regards to this recommendation, please feel free to contact me via the subsequent signature information.

Most Sincerely,

D Brandon Hennessey

*Business Analyst*



p: 434-395-2752

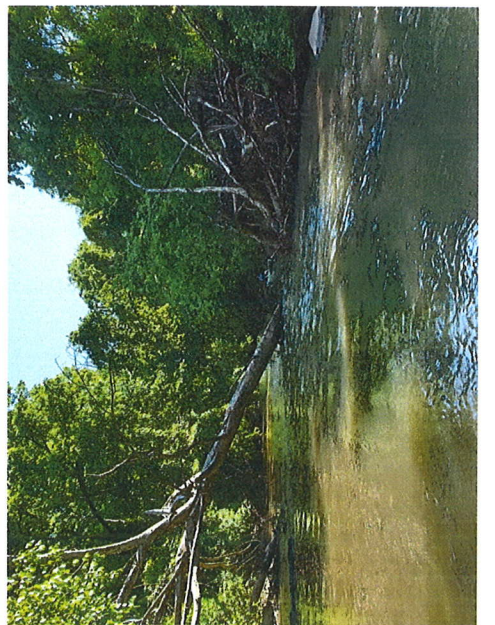
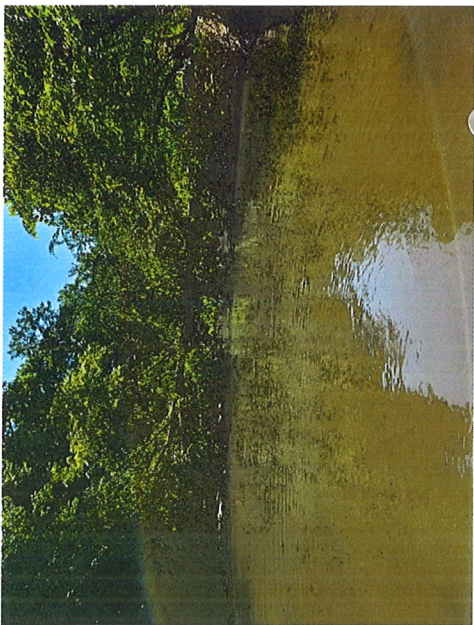
e: [hennesseydb@longwood.com](mailto:hennesseydb@longwood.com)

**From:** Wade Clements <wadeclements@live.com>  
**Sent:** Tuesday, June 16, 2020 11:41 AM  
**To:** board@co.prince-edward.va.us; info@co.prince-edward.va.us  
**Subject:** Special Use Permit application from Michael & Elizabeth Dowler for tax map parcel 25-A-21  
**Attachments:** 001.jpg; 002.jpg; 003.jpg; 004.jpg; 005.jpg

To whom it may concern,

I am writing this email in response to the application for a Special Use Permit application from Michael & Elizabeth Dowler for tax map parcel 25-A-21. I'm in full support of this venture. As a life-long Prince Edward County resident, an avid kayaker and recreational enthusiast, the increase in public access to our local river system is greatly needed. As most all of the Appomattox River is land locked by private owners, I am forced to travel all over the state to other river systems in order to partake in my favorite past-time. Having a recreational facility on the Appomattox 4 miles down river from Farmville would have many benefits to the needed conservation of our counties stretch of river. I had the opportunity to kayak from down town Farmville to High Bridge this weekend. Through-out the trip I encountered multiple blockages of trees and debris, some of which would be nearly impossible for inexperienced river goers to maneuver. I have attached a few pictures of these blockages with my email. Having a Campground in place on the river whose business would be facilitating trips, I believe would rectify these issues for everyone. During my trip I ran into the Dowler Family on their section of river bank and had an opportunity to speak them and have them share their vision with me. They were very enthusiastic about cleaning up the river. I believe their endeavors are truly heart felt and would only benefit our great community. Thank you for your time and your consideration.

Regards,  
Wade Clements



**From:** James Wirth <jwirth@centurylink.net>  
**Sent:** Thursday, June 11, 2020 11:54 AM  
**To:** wbartlett@co.prince-edward.va.us; rlove@co.prince-edward.va.us  
**Subject:** Dowler, Campground and Outdoor Recreational Facilities

Dear sirs,

Being a frequent visitor to Farmville and a kayaker, I would be very interested in the good that these facilities would bring to the area. Having an access in that location would bring more boaters and campers to the area. Currently, the distance from Farmville to the next access is too long for many boaters, so not even considered in several kayak groups.

Thank you for your consideration in the matter,

J. Wirth

Like 1.7M

# PETITIONS

START A PETITION

BROWSE

sign in



## DO NOT APPROVE THE REZONING REQUEST FOR A CAMPGROUND IN FARMVILLE RESIDENTIAL AREA

170 SUPPORTERS

1,000 GOAL

There is a request in front of the Prince Edward County Board of Supervisors at this time to rezone a residential area of Farmville to turn it into a campground with Appomattox River access. The property is beyond End State Maintenance at the end of Persimmon Tree Fork Road (on Charles Wood Lane). There are families living within close proximity to this property, there is wildlife on this property which is dangerous and also some that these families hunt on the adjacent property to put food on their tables. The roadways into the property is very narrow and would be dangerous to both drivers and children in the neighborhood. The private road at the end of the Persimmon Tree Road is single lane gravel which is maintained by the private owners. I feel that this is not the optimal location for this endeavor and would present more hazards to the tourists than the tourists would add to our community. Please sign below to take a stand against rezoning this property.

### SIGN PETITION

FIRST NAME

LAST NAME

EMAIL

COUNTRY

United States

STREET ADDRESS

WHY IS THIS IMPORTANT TO YOU? (optional)

Share this petition with friends

Sign Now

don't display my name

Privacy Policy

By signing, you accept Care2's Terms of Servi

You can unsub at any time here.

Having problems signing this? Let us know

f SHARE 0 TWEET EMAIL EMBED

site feedback



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 9-g  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Public Hearing – Amendment to Zoning Ordinance – Alternative Energy

**Summary:**

After receiving a recommendation from the Planning Commission, the Board of Supervisors directed County staff to draft an amendment to the Zoning Ordinance that would create a new section placing controls and limits on the siting of Alternative Energy Facilities. The Planning Commission approved sending the attached amendment to the Board of Supervisors on January 21, 2020.

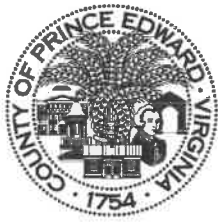
The Attachment is the proposed amendment to the County’s Zoning Ordinance. With the explosion of solar projects in the Commonwealth the Board understood the need to place controls on a use that can impact hundreds if not thousands of acres of land. As the first section of the amendment states – *“The intent of this ordinance is to provide for and regulate the siting, installation, operation and decommissioning of alternative energy, or “green energy,” sources in Prince Edward County in a manner that promotes safe, effective and efficient use of such facilities while protecting the safety and welfare of the community. The intent is to encourage alternative energy sources while limiting negative impacts on natural resources, including pollinator and wildlife habitats, and existing agricultural, forestal, residential, commercial, industrial, historical and recreational uses of property or the future development of property in the County.”*

I used existing ordinances from the Counties of Chesterfield, Halifax and Loudon as guides for the development of the attached draft ordinance.

The following are some of the major components of the proposed amendment

1. Requires a zoning permit for all residential solar projects but they are allowed by right in all zoning districts. All other solar facilities require a Special Use Permit.
2. Places requirements on residential solar projects – fencing, height, setbacks, buffering and pollinator habitats.
3. Detailed site plans are required of Large and Utility scaled projects. Residential and small-scale facilities have less detailed site plan requirements.
4. Requires a decommissioning plan and security requirement for all facilities except residential.
5. Requires impact reports on adjacent properties, wildlife and wildlife habitat.
6. Requires a glint and glare study.
7. No large or utility scale facility can be located within 1 mile of Green Bay, Rice, Prospect or the Town of Farmville
8. No project can exceed 1,000 acres and no more than 2.5% of the land in a five-mile radius can be used for large or utility scale facilities.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

Section 53-158.J limits how close large and utility scale facilities can be located to the villages of Rice, Green Bay, Prospect and the Towns of Farmville and Pamplin. The proposal is that such facilities can not be located within one mile of these villages/towns but it does not contain the precise boundaries of these areas.

I propose that the boundaries of Rice be identified as the western edge of the intersection of US 460 and State Route 600 (Rice's Depot Road) then run East along the Southern edge of pavement of US 460 to the eastern most edge of the intersection of US 460 and State Route 736 (Pisgah Church Road) then run Northwest along the southern edge of pavement of State Route 736 until it intersects with State Route 600 then follow the southern edge of pavement of State Route 600 until it intersects with US 460.

I propose the boundaries of Green Bay be identified as the northeastern corner of the intersection of US 360 and State Route 673 (Robin Lawn Drive) then run southwesterly along the eastern edge of pavement of US 360 until it intersects with the northern corner of its intersection with State Route 765 (Glascock Road).

I propose the Boundaries of Prospect be identified as the western most corner of the intersection of US 460 and State Route 655 ( Railroad Ave) then run easterly along the southern edge of pavement of US 460 until it intersects with the western corner of the intersection with State Route 763 (Glenn-Carson Road).

Because of the location of transmission lines, substations, large parcels of land and the proposed site of a data center park I propose limitations on the proximity of such facilities to the Towns of Pamplin and Farmville be eliminated. Additionally, I propose the distance such facilities can be located from the villages of Rice, Green Bay and Prospect be reduced from one mile to one-half mile. Finally, I propose the limit on the amount of land that can be developed in a five-mile radius be increased from 2.5% to 5%. A five-mile radius contains 50,265 acres of land (Area = 3.1416\* 26400ft \* 26400ft = 2,189,569,536 square feet = 50,265 acres). The 2.5% limit would allow 1,256.6 acres of land out of the 50,265 acres to be developed for large or utility scale facilities. Increasing this limit to 5% would double the amount of land from 1,256.6 acres to 2,513.2 acres out of the 50,265 acres in that radius.

**Attachments:** Draft Article VII Alternative Energy Facilities

**Recommendations:** Hold the public hearing.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



## ARTICLE V. II. ALTERNATIVE ENERGY FACILITIES

### Sec. 53-153 – Purpose and intent.

The intent of this ordinance is to provide for and regulate the siting, installation, operation and decommissioning of alternative energy, or “green energy,” sources in Prince Edward County in a manner that promotes safe, effective and efficient use of such facilities while protecting the safety and welfare of the community. The intent is to encourage alternative energy sources while limiting negative impacts on natural resources, including pollinator and wildlife habitats, and existing agricultural, forestal, residential, commercial, industrial, historical and recreational uses of property or the future development of property in the County. This ordinance is to provide guidance on how “green energy” may be implemented/utilized in this community. This article does not supersede or nullify any provision of local, state, or federal law that applies to alternative energy generation facilities.

### Sec. 53-154 – Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Applicant.* The person or entity who submits an application to the county for a zoning permit or special use permit, as the case may be, to site, develop, construct, install, and operate an alternative generation facility under this article.

*Facility owner.* The person or entity that owns all or a portion of the alternative energy facility, whether or not it owns the site on which the facility is located.

*Integrated PV.* Photovoltaics incorporated into building materials, such as shingles.

*Large scale energy facility.* An alternative energy facility that has a rated capacity greater than 200 kw but not more than 999 kW. Large energy systems are generally used to reduce onsite consumption of utility power for commercial and industrial applications.

*Operator.* The person or entity responsible for the overall operation and management of the solar energy facility, if different than the facility owner.

*Photovoltaic or PV.* Materials and devices that absorb sunlight and convert it directly into electricity.

*Previously disturbed.* Any area of a site that has undergone mechanical land-forming, construction, or demolition activities within the past 50 years.

*Project area.* The area within a site used for the construction and operation of the energy facility.

*Rated capacity.* The maximum capacity of a solar energy facility based on the sum total of each photovoltaic system’s nameplate capacity or wind generation turbine.

*Residential scale energy facility.* A facility that (1) utilizes generation equipment that is mounted on or over a building, grassy area or other previously disturbed area, and (2) has a rated capacity of 10kw or less.

*Site.* The property containing an energy facility.

*Site owner.* The person or entity that owns all or a portion of the site, if different than the facility owner.

*Small scale energy facility.* An energy facility that: (1) has a project area of one acre or less; (2) has a rated capacity of 200 kw or less; (3) is mounted on or over a building, parking lot, or other previously disturbed area; (4) is normally used to reduce onsite consumption of energy for small scale operations such as small agricultural or commercial operations.

*Utility scale energy facility.* An energy facility which has a rated capacity of one megawatt (1 MW) or greater. Utility Scale Energy Systems are generally used to provide electricity to a utility provider.

#### Sec. 53-155 – Applicability; permitting.

The requirements set forth in this article shall govern the siting, development, construction, installation, operation, and decommissioning of alternative energy facilities in the county. A special use permit is required for each such facility proposed to be constructed, installed, or operated in the county except for residential scaled facility. A zoning permit is required for each residential scale energy facility proposed to be constructed, installed, or operated in the county. Use regulations for specific zoning classifications will state if alternative energy facilities are permitted in a particular zoning district as a matter of right or require a special use permit.

#### Sec. 53-156 – Applications, procedures and requirements for residential and small-scale energy facilities.

For proposed residential and small-scale energy facilities, the applicant shall submit a project narrative and site plan that comply with subsections (a) and (b) in Section 53-157. The signage, noise, and lighting requirements in Section 53-158 shall apply to all residential and small-scale energy facilities. The fencing requirement and the height restriction in Section 53-158 shall apply to all ground-mounted residential and small-scale energy facilities. The setback, vegetative buffering, and pollinator habitats requirements in Section 53-158 shall apply to all residential and small-scale energy facilities in the A-1 district. Small scale energy facilities are required to have a decommissioning plan and security that comply with Subsection (d) of Section 53-157. The zoning administrator may require additional information from the applicant to determine whether the facility meets these requirements and qualifies as a matter of right as a small-scale energy facility.

#### Sec. 53-157 – Applications and procedures for large and utility scale energy facilities.

In addition to materials required for a special use permit application, applications for large and utility scale energy facilities shall, unless otherwise provided herein, include the following information:

- a) *Project narrative.* A narrative identifying the applicant, facility owner, site owner, and operator, if known at the time of the application, and describing the proposed energy facility, including an overview of the project and its location; the size of the site and the project area; the current use of the site; the estimated time for construction and proposed date for commencement of operations; the planned maximum-rated capacity of the facility; the approximate number, representative types and expected footprint of the equipment to be constructed, including without limitation photovoltaic panels; any ancillary facilities, if applicable; and how and where the electricity generated at the facility will be transmitted, including the location of the proposed electric grid interconnection.
- b) *Site plan.* The site plan shall include the following information:
- 1) Property lines, minimum required setback lines under this article, and any proposed setback lines that exceed the minimum requirements in which the project is proposed.
  - 2) Existing and proposed buildings and structures, including preliminary location(s) of the proposed equipment.
  - 3) Existing and proposed access roads, permanent entrances, temporary construction entrances, drives, turnout locations, and parking, including written confirmation from the Virginia Department of Transportation (“VDOT”) that all entrances satisfy applicable VDOT requirements; provided, however, these requirements shall not exceed VDOT requirements for other types of projects in the underlying zoning district.
  - 4) Proposed locations and maximum heights of substations, electrical cabling from the generation systems to the substations, panels, ancillary equipment and facilities, buildings, and structures (including those within any applicable setbacks).
  - 5) Fencing as required under this article and other methods of ensuring public safety.
  - 6) Solar panels shall have a UL listing and shall be designed with an anti-reflective coating. Individual arrays/panels shall be designed and installed in order to prevent glare toward buildings on adjacent properties and vehicular traffic.
  - 7) Areas where the vegetative buffering required in this article will be installed and maintained and areas where pollinator-friendly and wildlife-friendly native plants, shrubs, trees, grasses, forbs, and wildflowers required in this article will be installed and maintained.
  - 8) Existing wetlands, woodlands and areas containing substantial woods or vegetation.
  - 9) Identification of recently cultivated lands and predominant soil types (based on publicly available data) of those lands.
  - 10) Additional information may be required, as determined by the zoning administrator, such as a scaled elevation view and other supporting drawings, photographs of the proposed site, photo or other realistic simulations or modeling of the proposed energy project from potentially sensitive locations as deemed necessary by the zoning administrator to assess the visual impact of the project, aerial image or map of the site, and additional information that may be necessary for a technical review of the proposal. The planning commission or board of supervisors may require other relevant information deemed to be necessary to evaluate the application.
- c) *Documentation of right to use property for the proposed facility.* Documentation shall include proof of control over the proposed site or possession of the right to use the proposed site in the manner requested. The applicant may redact sensitive financial or confidential information.

- d) *Decommissioning plan; security.*
- 1) The applicant shall provide a detailed decommissioning plan that provides procedures and requirements for removal of all parts of the energy generation facility and its various structures at the end of the useful life of the facility or if it is deemed abandoned pursuant to Section 53-160. The plan shall include the anticipated life of the facility, the estimated overall cost of decommissioning the facility in current dollars, the methodology for determining such estimate, and the manner in which the project will be decommissioned. The decommissioning plan and the estimated decommissioning cost will be updated upon the request of the zoning administrator, provided the update shall be no more frequently than once every five years and no less frequently than once every ten years.
  - 2) Prior to operation, the applicant must provide security in the amount of the estimated cost of the decommissioning. Options for security include a cash escrow, a performance surety bond, a certified check, an irrevocable letter of credit, or other security acceptable to the county in an amount equal to the estimated decommissioning cost developed and updated in accordance with the decommissioning plan acceptable to the county. The security must remain valid until the decommissioning obligations have been met. The security may be adjusted up or down by the county if the estimated cost of decommissioning the facility changes. The security must be renewed or replaced if necessary, to account for any changes in the total estimated overall decommissioning cost in accordance with the periodic updated estimates required by the decommissioning plan. At a minimum the decommissioning cost estimate shall be recalculated every five (5) years and the surety increased when the recalculated estimate exceeds the guarantee by 10%. Obtaining and maintaining the requisite security will be a mandatory condition of the special use permit. The security shall be in favor of the county and shall be obtained and delivered to the county before any construction commences.
  - 3) The decommissioning plan, cost estimates, and all updates of those plans and estimates shall be sealed by a professional engineer.
- e) *Liability insurance.* The applicant shall propose a reasonable amount of liability insurance that the applicant deems adequate to cover operations at the large and utility scale energy facility prior to the issuance of a building permit. Obtaining and maintaining the requisite liability insurance will be a mandatory condition of the special use permit.
- f) *Landscaping and screening plan.* The applicant must submit a landscaping and screening plan that addresses the vegetative buffering required in this article, including the use of existing and newly installed vegetation to screen the facility. The plan also must address the use of pollinator-friendly and wildlife-friendly native plants, shrubs, trees, grasses, forbs and wildflowers in the project area and in the setbacks and vegetative buffering as required in this article.
- g) *Erosion and sediment control plan.* An erosion and sediment control plan must be approved prior to any land disturbing activity.
- h) *Stormwater management plan.* A stormwater management plan must be approved by prior to any land disturbing activity exceeding one acre.

- i) *Virginia Cultural Resource Information System report.* A report by the Virginia Department of Historic Resources Virginia Cultural Resource Information System must be submitted to identify historical, architectural, archeological, or other cultural resources on or near the proposed facility.
- j) *Additional information.* If deemed relevant to the consideration of a special use permit application or the conditions to be included in any special use permit, the zoning administrator, planning commission or board of supervisors may require the applicant to submit any of the following information, either as part of the special use permit application or as a condition of any special use permit:
  - 1) As a condition of the special use permit, the applicant will be required to submit a construction plan, including a proposed construction schedule and hours of operation, before obtaining a building permit.
  - 2) The identification and location of any existing large or utility scale energy facilities and any known proposed large or utility scale energy facilities within a five-mile radius of the proposed site.
  - 3) A report of impact on adjacent property values prepared by a qualified third-party, such as a licensed real estate appraiser.
  - 4) An economic impact analysis prepared by a qualified third-party that reports any expected change in the value of the subject property, expected employment during the construction of the facility, any expected impact on the county's tax revenues, the estimated costs to the county associated with the facility in the form of additional services, and the information on any other economic benefits or burdens from the facility that may be requested by the zoning administrator.
  - 5) A copy of the cultural resources review conducted in conjunction with the state department of historic resources for the permit by rule process shall be submitted by the applicant prior to the issuance of a building permit. This report shall be in addition to the report required in subsection (j)(1) and shall further identify historical, architectural, archeological, or other cultural resources on or near the proposed facility.
  - 6) A report on the potential impacts on wildlife and wildlife habitats at the site and within a two-mile radius of the proposed facility using information provided by the state department of game and inland fisheries or a report prepared by a qualified third-party.
  - 7) A report on potential impacts on pollinators and pollinator habitats at the site, including but not necessarily limited to the submission of a completed site pollinator habitat assessment form as required by the zoning administrator.
  - 8) A glint and glare study that demonstrates either that the panels will be sited, designed, and installed to eliminate glint and glare effects on roadway users, nearby residences, commercial areas, and other sensitive viewing locations, or that the applicant will use all reasonably available mitigation techniques to reduce glint and glare to the lowest achievable levels. The study will assess and quantify potential glint and glare effects and address the potential health, safety, and visual impacts associated with glint and glare. Any such assessment must be conducted by qualified individuals using appropriate and commonly accepted software and procedures.
- k) *Review fees.* The county may retain qualified third-parties to review portions of a permit application that are outside the county's areas of expertise and do not have adequate state and federal review. Any out-of-pocket costs incurred by the county for such review by qualified third-parties shall be paid by applicant. The third-party reviewers and their estimated costs will be submitted to applicant for approval before the costs incurred. The county may, in the alternative, accept such review by qualified third-parties selected, retained and paid by the applicant.

- l) *Community meeting.* A public meeting shall be held prior to the public hearing with the planning commission to give the community an opportunity to hear from the applicant and ask questions regarding the proposed facility. The meeting shall adhere to the following:
  - 1) The applicant shall inform the zoning administrator and adjacent property owners in writing of the date, time and location of the meeting, at least seven but no more than 14 days, in advance of the meeting date;
  - 2) The date, time and location of the meeting shall be advertised in a newspaper of record in the county by the applicant, at least seven but no more than 14 days, in advance of the meeting date;
  - 3) The meeting shall be held within the county, at a location open to the general public with adequate parking and seating facilities that will accommodate persons with disabilities;
  - 4) The meeting shall give members of the public the opportunity to review application materials, ask questions of the applicant and provide feedback; and
  - 5) The applicant shall provide to the zoning administrator with a summary of any input received from members of the public at the meeting.
  
- m) *Exemptions.* The zoning administrator may exempt applications for facilities smaller than four acres with a rated capacity equal to or less than two megawatt (MW) from some of the requirements of this section; provided, however, the zoning administrator may not exempt applications from any of the requirements concerning buffering and density.
  
- n) *Post-application documentation and approvals.* All documentation required to be submitted to and approvals required from the county after the issuance of the permit shall, unless otherwise stated in the conditions attached to the special use permit, be submitted or obtained no later than the date of any application for a building permit for the facility. The failure or refusal to submit required documentation or obtain required approvals following the issuance of a special use permit shall result in the suspension of the special use permit and the denial of the building permit.

Sec. 53-158 – Location, appearance, and operational requirements.

The following requirements apply to large and utility scale energy facilities:

- a) *Visual impacts.* The applicant shall demonstrate through project siting and proposed mitigation, if necessary, that the project minimizes impacts on viewsheds, including from residential areas and areas of scenic, historical, cultural, archaeological, and recreational significance. The facility shall utilize only panels that employ anti-glare technology, anti-reflective coatings, and other available mitigation techniques, all that meet or exceed industry standards, to reduce glint and glare. The applicant shall provide written certification from a qualified expert acceptable to the county that the facility's panels incorporate and utilize anti-glare technology and anti-reflective coatings and reduce glint and glare to levels that meet or exceed industry standards.
  
- b) *Signage.* All signage on the site shall comply with the county sign ordinance, as adopted and from time to time amended. Appropriate warning signage and a 911 address sign shall be posted in a

clearly visible manner. Warning signage must identify the owner and include a 24-hour emergency contact phone number.

- c) *Noise*. Noise levels from the facility at the property line shall not exceed 50 dB.
- d) *Setbacks*. The project area shall be set back a distance of at least 75 feet from all public rights-of-way and main buildings on adjoining parcels, and a distance of at least 50 feet from adjacent property lines. Exceptions may be made for adjoining parcels that are owned by the applicant. Increased setbacks up to 100 feet and additional buffering may be included in the conditions for a particular permit. Energy facilities also shall meet all setback requirements for primary structures for the zoning district in which the facility is located in addition to the requirements set forth above. Access, erosion and stormwater structures, and interconnection to the electrical grid may be made through setback areas provided that such are generally perpendicular to the property line.
- e) *Fencing*. The project area shall be enclosed by security fencing not less than six feet in height and equipped with an appropriate anti-climbing device such as strands of barbed wire on top of the fence. The height and/or location of the fence may be altered in the conditions for a particular permit. Fencing must be installed on the interior of the vegetative buffer required in this section so that it is screened from the ground level view of adjacent property owners. The fencing shall be maintained at all time while the facility is in operation.
- f) *Vegetative buffer*. A vegetative buffer sufficient to mitigate the visual impact of the facility is required. The buffer shall consist of a landscaped strip at least 15 feet wide, shall be located within the setbacks required under subsection (d), and shall run around the entire perimeter of the property. The buffer shall consist of existing vegetation and, if deemed necessary for the issuance of a special use permit, an installed landscaped strip consisting of multiple rows of staggered trees and other vegetation. This buffer should be made up of plant materials at least three feet tall at the time of planting and that are reasonably expected to grow to a minimum height of eight feet within three years. The planning commission or board of supervisors may require increased setbacks and additional or taller vegetative buffering in situations where the height of structures or the topography affects the visual impact of the facility. Noninvasive plant species and pollinator-friendly and wildlife-friendly native plants, shrubs, trees, grasses, forbs and wildflowers must be used in the vegetative buffer. Fencing must be installed on the interior of the buffer. A recommendation that the screening and/or buffer creation requirement be waived or altered may be made by the planning commission when the applicant proposes to use existing wetlands or woodlands, as long as the wetlands or woodlands are permanently protected for use as a buffer. Existing trees and vegetation may be maintained within such buffer areas except where dead, diseased or as necessary for development or to promote healthy growth, and such trees and vegetation may supplement or satisfy landscaping requirements as applicable. If existing trees and vegetation are disturbed, new plantings shall be provided for the buffer. The buffer shall be maintained for the life of the facility.
- g) *Pollinator habitats*. The project area will be seeded with appropriate pollinator-friendly native plants, shrubs, trees, grasses, forbs and wildflowers. The project area will be seeded promptly following completion of construction in such a manner as to reduce invasive weed growth and sediment in the project area. The owners and operator also are required to install pollinator-

friendly native plants, shrubs, trees, grasses, forbs and wildflowers in the setbacks and vegetative buffering.

- h) *Height.* Ground-mounted solar energy generation facilities shall not exceed a height of 20 feet, which shall be measured from the highest natural grade below each solar panel. This limit shall not apply to utility poles and the interconnection to the overhead electric utility grid. Roof mounted systems shall not exceed the maximum height requirements for the applicable zoning district by more than four feet.
- i) *Lighting.* Lighting shall be limited to the minimum reasonably necessary for security purposes and shall be designed to minimize off-site effects. Lighting on the site shall comply with any dark skies ordinance the board of supervisors may adopt or, from time to time, amend.
- j) *Density; Location, Size.* Large and utility scale energy facilities shall not be located within one mile of an airport unless the applicant submits, as part of its application, written certification from the Federal Aviation Administration that the location of the facility poses no hazard for, and will not interfere with, airport operations. No large or utility scale generation facility shall be located within one mile of the villages of Rice, Green Bay, Prospect or the Towns of Farmville and Pamplin. In addition, no more than two and one-half percent of the land in a five-mile radius of the project area of any existing large or utility scale energy facility shall be approved for use as the project area for a new large or utility scale energy facility. In no case shall any energy facility exceed one thousand 1,000 acres. Projects consisting of multiple parcels shall be contiguous in order to be part of the same project.
- k) *Utility Connection.* No large or utility scale generation system shall be installed until evidence has been provided to the County that the owner has been approved by the appropriate electrical provider to interconnect.
- l) *Repair of facility.* Solar panels and equipment shall be repaired or replaced when in visible disrepair. Such repairs include the restoration of non-reflective finish per manufacturer specifications.
- m) *Entry and inspection.* The owners and/or operator will allow designated county officials access to the facility for inspection purposes, provided such inspectors will be subject to the owners' and/or operator's safety requirements and protocols while within the facility.

Sec. 53-159 – Additional considerations for conditions.

To preserve and protect county view sheds and resources, to protect the health, safety and welfare of the community, and to otherwise advance the purpose and intent of this article, the following non-exhaustive list of additional criteria may be considered by the planning commission and the board of supervisors in addressing whether to recommend or grant a permit, and what conditions to impose on any permit for an energy generation facility:

- a) The topography of the site and the surrounding area.
- b) The proximity of the site to, observability from, and impact on urban and residential areas.
- c) The proximity of the site to other energy facilities and utility transmission lines.



- d) The proximity of the site, observability from and impact on areas of scenic significance and of historical, cultural and archaeological significance.
- e) The proximity of the site, observability from and impact on public rights of way to include all roads, recreational and state facilities.
- f) The preservation and protection of wildlife and pollinator habitats and corridors.
- g) The size of the site.
- h) The proposed use of available technology, coatings and other measures for mitigating adverse impacts of the facility.
- i) The preservation and protections of prime farmland and forestal land in the county, provided that:
  1. "Prime farmland" shall have the meaning assigned to it by the Natural Resource Conservation Service of the United States Department of Agriculture.
  2. If no more than ten percent of the site is prime farmland; this consideration will be waived.

The enumeration of these criteria shall not prohibit the planning commission or the board of supervisors from considering other factors deemed relevant to a specific special use permit applicant based on the details of the application. Nothing herein shall limit in any manner the nature and scope of reasonable conditions that may be recommended by the planning commission or imposed by the board of supervisors.

Sec. 53-160 – Unsafe or abandoned projects; decommissioning.

- a) If an energy facility has been determined to be unsafe by the County building official, the facility shall be required to be repaired by the facility owner, site owner, or operator to meet federal, state, and local safety standards, or to be removed by the owners or operator. The owners or operator must complete the repair or removal of the facility, as directed by the building official, within the time period allowed by the building official. If directed to do so by the building official, the owners or operator will remove the energy facility in compliance with the decommissioning plan established for the facility.
- b) If any energy generation facility is not operated for a continuous period of 12 months, the county may notify the facility owner by registered mail and provide 45 days for a response. In its response, the facility owner shall set forth reasons for the operational difficulty and provide a reasonable timetable for corrective action. If the county deems the timetable for corrective action unreasonable, it may notify the facility owner, and the facility owner shall ensure removal of the facility in compliance with the decommissioning plan established for the facility.
- c) At such time as an energy facility is scheduled to be abandoned or cease operation, the facility owner shall ensure the zoning administrator is notified in writing.
- d) Within 365 days of the date of abandonment or non-operation, whether as declared by the county under subsection (b) or as scheduled by the owners or operator under subsection (c), the facility owner shall ensure the physical removal of the energy facility in compliance with the decommissioning plan established for such facility. This period may be extended at the request of the owners upon approval of the board of supervisors.
- e) When the facility owner, site owner, operator or other responsible parties decommission an energy facility, he shall handle and dispose of the equipment and other facility components in conformance with federal, state and local requirements. All equipment both above and below ground must be removed as part of the decommissioning plan. This shall include but not be

limited to above and below ground tanks, cables, fencing, debris, structures or equipment to include foundations and pads and the restoration of the land and related disturbed areas to a natural condition or other approved state.

- f) "Natural condition" shall mean the stabilization of soil to a depth of 3 feet and restoration of site vegetation and topography to pre-existing condition, provided that the exact method and final site restoration plan shall be subject to site plan review and approval giving, among other items, consideration to impact upon future site use, environmental and adjacent property impacts. The zoning administrator may approve a request by the landowner to allow internal paths, roads, travel ways, landscaping, pads or other items which will serve a future permitted site use to remain. Where applicable, if the zoning administrator determines the restoration plan significantly deviates from the description and conditions approved by the Board such plan shall require amendment of conditions through the zoning process.
- g) if the facility owner, site owner, or operator fails to remove or repair any unsafe abandoned or non-operating energy facility after written notice, the county may pursue legal action to have the facility removed at the expense of the facility owner, site owner or operator, each of whom shall be jointly and severally liable for the expense of removing or repairing the facility. The county may call upon the decommissioning security to remove the facility.



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 9-h  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Public Hearing FY21 Budget Amendment

**Summary:**

The receipt of \$1,989,387 from the Federal Government as the County’s share of the Coronavirus Relief Funds (CRF) which was established by the Coronavirus Aid, Relief and Economic Security (CARES) Act of 2020 the anticipated receipt of \$789,501.46 in funding from the Commonwealth’s Department of Education to be used by the School System to defray the additional cost of operating during the pandemic. Prince Edward County was provided the funds “upfront” or before the majority of the expenditures will be made while the funds for the Schools will be received as a reimbursable just like all Title I funds are received. The Schools submitted a spending plan to the Department of Education which has already approved the plan. The school will have to expend the funds in accordance with the plan and can then request reimbursement monthly.

It is recommended a separate Fund titled CARES Fund will be created for the County’s CRF funding and all revenues and expenditures will be accounted in that fund. In addition, a separate School CARES fund will be established with one revenue and one expenditure line. The detailed accounting data will be maintained in the School’s financial system. Attachment (1) is the Schools spending plan as approved by the Department of Education.

Per section 15.2-2507 of the Code of Virginia any Locality may amend its budget during the fiscal year. However, if such an amendment exceeds the currently adopted expenditures by one percent or more. than the locality must advertise the amendment at least seven days prior to the public hearing, attachment. The County’s currently approved FY21 budget for all fund’s totals approximately \$58.7 million. The funding the County and Schools have/will receive equates to an increase of slightly more than 4.7% which requires a public hearing. The public hearing was advertised in the July 1<sup>st</sup> and 8<sup>th</sup> editions of the Farmville Herald, attachment (2). Attachment (3) details the proposed budget amendment using the recommendation from the CARES Committee and the Schools approved allocation.

**Attachments:**

1. P.E. County Public Schools CARES Spending Plan *(Request, but not yet received.)*
2. Public Hearing Notice
3. FY21 proposed budget amendment

**Recommendations:** The Board of Supervisors will wish to hold a public hearing prior to making a decision on the budget amendment. If the Board is so inclined it should approve the amendment and appropriate the same funds.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |



Please publish the following public hearing notice in **THE FARMVILLE HERALD** on Wednesday July 1, 2020 and Wednesday, July 8, 2020.

---



### NOTICE OF PUBLIC HEARINGS

Due to the COVID-19 Emergency, the Prince Edward County Board of Supervisors is operating pursuant to and in compliance with the Board of Supervisors' "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." While physical (in-person) access to public meetings is not permitted, the public may participate by calling: **1-425-436-6394, Access Code: 867576#** (If busy, please call again.)

The Board of Supervisors will hold PUBLIC HEARINGS on Tuesday, July 14, 2020 beginning at 7:30 p.m. in the Board of Supervisors Room located on the 3<sup>rd</sup> Floor of the Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia, to receive citizen input prior to considering the following:

1. A request by Rock & Metal, LLC for a Special Use Permit to amend the Special Use Permit to expand the 30 approved construction camp sites to 80 construction camp sites on Tax Map Parcel 023B-1-V, with an address of 300A SMI Way, Farmville, VA and to convert to camp sites after the construction project is completed.
2. A request by County Industrial Development Authority to amend the County Zoning Ordinance to allow Data Centers as a by right permitted use in the C-1, General Commercial Zoning District and the I-1, General Industrial District and add a definition of Data Centers.
3. A request by County Industrial Development Authority for a Rezoning of Tax Map Parcel 039-A-3, near 230 Kelly Lane, Farmville, VA from A-2, Agricultural Residential to C-1, Commercial.
4. A request by Robert Llewellyn/Northern Manufacturing & Firearm Sales, LLC to add ammunition and firearm manufacturing as a use included in the Industry, Type I use definition and to allow Industry, Type I uses to operate by a Special Use permit in the C-1, General Commercial zoning district.
5. A request by Robert Llewellyn/Northern Manufacturing & Firearm Sales, LLC for a Special Use permit to allow for an ammunition and firearm manufacturing facility on Tax Map Parcel 022-A-1-24, with an address of 3194 W 3rd St, Farmville, VA.
6. A request by Michael & Elizabeth Dowler for a Special Use Permit to construct and operate a campground and outdoor recreational facilities on Tax Map Parcel 25-A-21, near 2704 Charles Wood Lane, off Persimmon Tree Fork Road.
7. An amendment to the County Zoning Ordinance to provide for and regulate the siting, installation, operation and decommissioning of alternative energy, or "green energy," sources in the County.
8. Pursuant to Section 15.2-2507 of the Code of Virginia, the Board will consider amendments to the FY 21 County Budget and FY 21 County School Budget, as follows:
  - *To amend the FY 21 County Budget and accept the distribution of \$1,989,387 of Federal Coronavirus Relief Funds to be appropriated and distributed by the Board of Supervisors.*
  - *To amend the FY21 County Budget and FY21 School Budget and accept the distribution of \$789,501.46 of Federal Coronavirus Relief Funds to be appropriated by the Board of Supervisors and distributed to the Prince Edward County Public Schools.*

## FY21 BUDGET AMENDMENT

| REV/EXP | FUND | DEPARTMENT         | OBJECT          | DESCRIPTION                                      | DEBIT              | CREDIT      |
|---------|------|--------------------|-----------------|--------------------------------------------------|--------------------|-------------|
| 3       |      |                    |                 | CRF FUNDING                                      |                    | \$1,989,387 |
| 4       |      | Prince Edward      |                 | Family First Coronavirus Response Act Sick Leave | \$20,058           |             |
|         |      |                    |                 | COVID Management Time                            | \$55,361           |             |
|         |      |                    |                 | COVID safety Equip                               | \$2,298            |             |
|         |      |                    |                 | Expanded Food Assistance                         | \$50,000           |             |
|         |      |                    |                 | Personal Protection Equip                        | \$71,906           |             |
|         |      |                    |                 | Public Facility Safety Enhancements              | \$677              |             |
|         |      |                    |                 | Reserve                                          | \$1,210,541        |             |
|         |      |                    | <b>Subtotal</b> |                                                  | <b>\$1,410,841</b> |             |
|         |      | Farmville          |                 | FFCRA Sick Leave                                 | \$19,598           |             |
|         |      |                    |                 | Telework Equipment                               | \$5,686            |             |
|         |      |                    | <b>Subtotal</b> |                                                  | <b>\$25,285</b>    |             |
|         |      | DSS                |                 | Rent/Mortgage Relief                             | \$200,000          |             |
|         |      |                    |                 | Utility Relief                                   | \$100,000          |             |
|         |      |                    | <b>Subtotal</b> |                                                  | <b>\$300,000</b>   |             |
|         |      | IDA                |                 | Economic Recovery                                | \$100,000          |             |
|         |      |                    | <b>Subtotal</b> |                                                  | <b>\$100,000</b>   |             |
|         |      | VFD                |                 | COVID Safety Equip                               | \$38,800           |             |
|         |      |                    | <b>Subtotal</b> |                                                  | <b>\$38,800</b>    |             |
|         |      | EMS                |                 | COVID Safety Equip                               | \$114,461          |             |
|         |      |                    | <b>Subtotal</b> |                                                  | <b>\$114,461</b>   |             |
|         |      | <b>GRAND TOTAL</b> |                 |                                                  | <b>\$1,989,387</b> |             |
| 3       |      |                    |                 | Schools CARES Funding                            |                    | \$789,502   |
| 4       |      |                    |                 | Expenses to CARES Fund                           | \$789,502          |             |

**[This page intentionally left blank]**



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 10  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Appointments

**Summary:**

- a. Citizen Volunteer Appointment: Listed below is a chart summarizing the boards and commissions which have citizen vacancies as of June 30, 2020. Also attached are copies of all Citizen Volunteer Applications.

| APPOINTMENT                        | TERM OF OFFICE | # OF VACANCIES | CURRENTLY IN OFFICE | CITIZEN VOLUNTEER APPLICANTS |
|------------------------------------|----------------|----------------|---------------------|------------------------------|
| Board of Appeals for Building Code | 5 Years        | 1              | Caryn Kayton        | Donald R. Amos, Jr.          |

- b. Board Position Appointment: Supervisor Jerry Townsend's four-year term of office on the STEPS tripartite Board expired June 30, 2020. He is eligible for re-appointment to another four-year term.

**Attachments:** Citizen Volunteer Application

**Recommendations:** Make appointments.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Booth \_\_\_\_\_  
 Cooper-Jones \_\_\_\_\_  
 Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
 Jones \_\_\_\_\_  
 Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_



## CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name Donald R Amos Jr Date 7/6/20  
Home Address 920 Briery Hills Dr  
City Meherrin State VA Zip Code 23954  
Election District: Buffalo-501 \_\_\_\_\_ Farmville-801 \_\_\_\_\_  
Hampden-401  Leigh-301 \_\_\_\_\_  
Farmville-101 \_\_\_\_\_ Lockett-201 \_\_\_\_\_  
Farmville-701 \_\_\_\_\_ Prospect-601 \_\_\_\_\_  
Home Telephone Number 434-223-1097 FAX \_\_\_\_\_  
E-Mail Address donnie.amos@yahoo.com  
Current Employer Self Employed  
Business Address 920 Briery Hills Dr  
City Meherrin State VA Zip Code 23954  
Business Telephone Number 434-390-3135 FAX \_\_\_\_\_  
Which Address is Preferred for Mailings? Home  Office \_\_\_\_\_

*Optional Information Which May Prove Helpful:*

Occupation General Contractor

Former Occupation, If Retired \_\_\_\_\_

Education: High School  Year 1996  
College/Technical School \_\_\_\_\_ Year \_\_\_\_\_  
Graduate School \_\_\_\_\_ Year \_\_\_\_\_  
Military Service \_\_\_\_\_ Years \_\_\_\_\_  
Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments \_\_\_\_\_

Professional, Civic, or Other Activities \_\_\_\_\_

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I Feel That I am Knowledgable of  
The Building Codes Because I Have Been  
In The Construction Profession For Over 24 years  
and Have Had To Follow Building Codes To Complete Projects.  
I Have Taken A Course In Home Inspections and  
Preformed Home Inspections For 5 years. I Am Also A  
A Certified Radon Tester and Mitigator.



Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.*

*Ronald R. Amos*  
Signature

7/6/20  
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382, 111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

**[This page intentionally left blank]**



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 11  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Committee Reports: CARES Act Committee

**Summary:** Attached for the Board’s consideration is Recommendation #1 from the CARES Act Committee. The Committee, comprised of Supervisor Pattie Cooper-Jones – Committee Chair, Supervisor David Emert, Supervisor Jim Wilck, Town Councilman Donald Hunter, IDA Member Brad Watson and IDA Member Joyce Yeatts, has met three times. The attachment provides an outline of the priorities that have thus far been identified by the Committee and funding recommendations for each priority.

The two external programs the Committee is recommending include (1) funding for non-profit food programs and (2) funding to private sector businesses for economic recovery purposes. Both of these programs have an associated application process (see attachments). The CARES Act Committee will review the non-profit applications and make funding decisions. The Committee is recommending that the County IDA be charged with receiving and reviewing the applications and awarding the funding for the Economic Recovery program.

The Board will recall that the \$1,989,387 in funding may be used for qualifying expenses but may only be used to cover costs that:

1. Are **necessary** expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act); and
3. Were incurred during the period that begins on March 1, 2020, and ends December 30, 2020.

**Attachments:** Committee Funding Recommendations  
Non-Profit Application  
Economic Recovery Applications

**Recommendations:** Board decision points are as follows:

1. Authorize (or amend) the disbursement of funds as recommended by the Committee.
2. Authorize the Committee to review and award funding from the non-profit application process.
3. Authorize the IDA to review and award funding from the economic recovery application process.
4. Authorize the County Attorney to complete a release of funds contract for the disbursement of funds to non-county entities.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |



**Prince Edward County CARES Act Committee**

**Committee Recommendation #1 to the Board of Supervisors  
June 30, 2020**

- The CARES Act Committee, comprised of Supervisor Pattie Cooper-Jones – Committee Chair, Supervisor David Emert, Supervisor Jim Wilck, Town Councilman Donald Hunter, IDA Member Brad Watson and IDA Member Joyce Yeatts, has met three times.
- The operational/first responder priorities identified, thus far, include: PPE, Hand Sanitizer/Cleaning Supplies, Reimbursement of County and Town COVID-Necessary Expenses, and Equipment for Fire and EMS.
- Additionally, the Committee is recommending funding for the Department of Social Services to help provide assistance in the areas of housing, utilities, childcare.
- Funding for an Economic Recovery Program for private sector businesses impacted by COVID is recommended to be managed by the County IDA.
- The Committee is presenting its “first-round funding recommendations” to the Board of Supervisors, as follows:

|                                                                               |                    |
|-------------------------------------------------------------------------------|--------------------|
| <b>Personal Protective Equipment (PPE)</b>                                    |                    |
| • County Operations (County Employees, County Facilities)                     | \$3,500.00         |
| • Courts                                                                      | 1,000.00           |
| • Fire/EMS * (Pending outcome of AFG Grant)                                   | 30,000.00          |
| • County Law Enforcement                                                      | 7,500.00           |
| • Other – Thermal Imaging Scanner (Courthouse)                                | 5,000.00           |
| <b>TOTAL</b>                                                                  | <b>\$47,000.00</b> |
| <b>Hand Sanitizer &amp; Supplemental Cleaning Supplies</b>                    |                    |
| • County Operations & Facilities (estimate)                                   | \$10,000.00        |
| <b>TOTAL</b>                                                                  | <b>\$10,000.00</b> |
| <b>Health Care/Employee Leave Costs (to-date)</b>                             |                    |
| • Mandated COVID Paid Leave Wages                                             | \$20,057.84        |
| <b>TOTAL</b>                                                                  | <b>\$20,057.84</b> |
| <b>Reimbursements (to-date) of County Expenditures Responding to COVID-19</b> |                    |
| • PPE                                                                         | \$14,022.37        |
| • Equipment                                                                   | 2,298.09           |
| • Hand Sanitizer                                                              | 883.49             |
| • Construction Modifications                                                  | 676.41             |

|                                                                       |                     |
|-----------------------------------------------------------------------|---------------------|
| • Employee Costs for COVID Response (Emergency Management) *          | 55,360.86           |
| • Anticipated Additional Eligible Expenses July 1 – December 31, 2020 | *                   |
| <b>TOTAL</b>                                                          | <b>\$73,241.22</b>  |
| <b>Volunteer Fire Departments</b>                                     |                     |
| • Decontamination Washers & Wash Solution (6 @ \$6,000 + 14 @ \$200)  | \$38,800.00         |
| <b>TOTAL</b>                                                          | <b>\$38,800.00</b>  |
| <b>EMS/FIRST RESPONDERS</b>                                           |                     |
| • EMS Decontamination Aeroclave (4 @ \$13,000)                        | \$52,000.00         |
| • Videoscope (6 @ \$4,500)                                            | 27,000.00           |
| • Ventilator (4 @ \$3,500)                                            | 14,000.00           |
| • LUCAS (1 @ \$15,000)                                                | 15,000.00           |
| • Reimbursement of COVID-19 Expenses (to-date):                       |                     |
| - PEVRS                                                               | \$5,810.91          |
| - H-S First Responder (estimate)                                      | 250.00              |
| - Pamplin EMS (estimate)                                              | 400.00              |
| <b>TOTAL</b>                                                          | <b>\$114,460.91</b> |
| <b>Department of Social Services Management COVID Programs</b>        |                     |
| • Rent/Mortgage/Homeless Payment Program (DSS)                        | *                   |
| • Childcare Expenses                                                  | *                   |
| • Utility/Fuel Oil Payment Program (DSS)                              | *                   |
| <b>TOTAL</b>                                                          | <b>\$300,000.00</b> |
| <b>COVID Economic Recovery – Managed by County IDA</b>                |                     |
| • Round 1                                                             | \$100,000.00        |
| <b>TOTAL</b>                                                          | <b>\$100,000.00</b> |
| <b>COVID Non-Profit Program - Food</b>                                |                     |
| • Food Assistance (Delivery vehicle for FACES)                        | \$50,000.00         |
| <b>TOTAL</b>                                                          | <b>\$50,000.00</b>  |
| <b>Town of Farmville</b>                                              |                     |
| • Eligible COVID Expenditures to Date                                 | \$19,598.33         |
| • Mandated COVID Paid Leave Wages                                     | 5,686.38            |
| • Anticipated Additional Eligible Expenses July 1 – December 31, 2020 | *                   |
| • PPE for Town Law Enforcement                                        | *                   |
| <b>TOTAL</b>                                                          | <b>\$25,284.71</b>  |
| <b>GRAND TOTAL – ROUND 1 COMMITTEE RECOMMENDATION</b>                 | <b>\$778,844.68</b> |

# PRINCE EDWARD COUNTY CARES Act Non-Profit Agency Funding Application

The primary purpose of the Prince Edward County CARES Act Grant Program is to provide immediate relief to small businesses and non-profits impacted by the COVID-19 pandemic. Prince Edward County hopes to help small businesses and nonprofit organizations remain in business through the COVID-19 emergency and address gaps that may exist among complementary programs. If used to pay qualifying/approved COVID-19 expenses, the grant will not have to be repaid.

\* Required

Email address \*

Your email

## PART I. ORGANIZATIONAL INFORMATION

Organization Name \*

Your answer

Organization Legal Name, if different

Your answer

Primary Organization Address \*

Your answer

Prince Edward County Office Address (if different)

Your answer

Phone Number (with area code) \*

Your answer

Website

Your answer

Federal Tax ID # (no dashes or spaces) \*

Your answer

Authorizing Official Name/Title \*

Your answer

Authorizing Official Phone Number (with area code) \*

Your answer

Authorizing Official Email Address \*

Your answer

Provide a brief (one sentence) overview/summary of your request \*

Your answer

**PART II. SERVICES**

If funds will be used for a specific program or service, please describe that program, in the context of your larger organization, in the questions below.



Check the COVID-19 expenses for which you are seeking funds: \*

- Food
- Housing
- Personal Protective Equipment (PPE)
- Cleaning Supplies or Cleaning Services
- Other:

Describe the COVID-19 expenses (that you checked in the last question) for which you are seeking funds: \*

Your answer

Please provide a monthly total of Prince Edward County residents that your organization served from January to June 2020 (break down by each month). \*

Your answer

Please provide the anticipated/estimated number of Prince Edward County residents that this funding would enable your organization to serve from July to December 31, 2020 (break down by each month). \*

Your answer

Please describe how you calculated your projections for July through December 2020. Funding can only be used for clients who qualify under COVID-19. \*

Your answer

**PART III. FUNDING REQUEST**





Has your organization applied for or received COVID-related funding for any expenses? If yes, please list the funding source and the amount received or pending (indicate if received or pending), including CDBG CARES, PPP, Economic Development Small Business, CARES funding through other sources, other (explain). EXAMPLE: PPP(received) \$1,000 / IDA Grant (pending) \$1,000 \*

Your answer

Please describe how your organization used the COVID-related funds listed in the previous question. \*

Your answer

CARES Act County funding amount requested (\$): \*

Your answer

FOOD-Itemized Spending Plan-Please provide a written spending plan that includes a monthly breakdown of all COVID-19 expenses for which you are requesting funds, with actual from January 1-June 30, 2020 and projections from July 1-December 31, 2020. Include the following: Amounts for food, boxes, packing supplies, equipment (coolers/freezers), gas for food, & other (must explain) for each of the two time periods above. If not using money for food, type "n/a." \*

Your answer

HOUSING-Itemized Spending Plan-Please provide a written spending plan that includes a monthly breakdown of all COVID-19 expenses for which you are requesting funds, with actual from January 1-June 30, 2020 and projections from July 1-December 31, 2020. If not using money for housing, type "n/a." \*

Your answer



Personal Protective Equipment/Cleaning Supplies-Itemized Spending Plan-Please provide a written spending plan that includes a monthly breakdown of all COVID-19 expenses for which you are requesting funds, with actual from January 1-June 30, 2020 and projections from July 1-December 31, 2020. If not using money for this, type "n/a." \*

Your answer

Describe the SPECIFIC services for which you are requesting funding: \*

Your answer

**PART IV. DOCUMENTATION & CERTIFICATION**

Please send the following documents via email to \_\_\_\_\_ . (Use "other" to explain any special considerations re: sent documents)

- IRS Form 990 for 2017, 2018, & 2019
- Audited financial statements for 2019
- IRS 501(c)3 designation letter (must be active at time of application)
- Approved organizational budget (if you have one)
- Other:

Authorizing official name: \*

Your answer



Enter your email Address (Entering your email address represents the following: My email address acts as my digital signature, certifying that all the information contained in this application is true and accurate. I understand that material omission or false information contained in this application constitutes grounds for disqualification for the applicant and this application. I further understand that by submitting an application, I, as an authorized representative of the organization, am accepting the terms and conditions as approved by the County. I understand that all application, review, and award materials are subject to Freedom of Information Act (FOIA) laws and as such, may be subject to public release upon request. I also understand that my organization will be required to provide receipts/documentation of COVID-19 expenses funded or reimbursed by this grant. \*

Your answer

Send me a copy of my responses.

Submit

Never submit passwords through Google Forms.

reCAPTCHA  
[Privacy](#) [Terms](#)

This content is neither created nor endorsed by Google. [Report Abuse](#) - [Terms of Service](#) - [Privacy Policy](#).

Google Forms



# PEC CARES Act Business Funding

The primary purpose of the Prince Edward County CARES Act Grant Program is to provide immediate relief to small businesses and non-profits impacted by the COVID-19 pandemic. Prince Edward County hopes to help small businesses and nonprofit organizations remain in business through the COVID-19 emergency and address gaps that may exist among complementary programs. If used to pay qualifying/approved expenses, the grant will not have to be repaid.

\* Required

## PART I. ELIGIBILITY REQUIREMENTS

Is your business located in Prince Edward County (including the portion of the Town of Farmville located in Prince Edward County)? \*

- Yes
- No (If not, you are not eligible for this grant.)

Does your business have at least one and less than 50 total full-time equivalent (FTE) employees across all locations? \*

- Yes
- No (If not, you are not eligible for this grant.)

To confirm number of employees, please email your payroll register or FORM 941 quarterly reporting form to: \_\_\_\_\_.\*

- Email sent with payroll register.
- Email sent with FORM 941.

Was your business operating on March 1, 2020 and has it been negatively impacted by business interruptions since March 1, 2020 due to COVID-19? \*

- Yes
- No (If not, you are not eligible for this grant.)



Does your business exceed over \$2 million in annual revenue (as documented in most recent IRS tax return)? \*

- Yes (If yes, you are not eligible for this grant.)
- No

Has your business received financial assistance from a federal, state or local small business assistance program? \*

- Yes (If yes, you may still be eligible. See next question.)
- No

If your business received financial assistance from a federal, state or local small business assistance program was it LESS THAN \$10,000? \*

- It was LESS THAN \$10,000
- It was GREATER than \$10,000
- I did not receive financial assistance from a federal, state or local small business assistance program.

Is your business committed to be fully operational after local and state emergency guidelines are rolled back and do you pledge in good faith to remain in business for at least six months following receipt of funds? \*

- Yes
- No (If not, you are not eligible for this grant.)

## PART II. BUSINESS INFORMATION

Business Legal Name \*

Your answer



DBA (Doing Business As) or Tradename (if not applicable, type "n/a") \*

Your answer

Business Address \*

Your answer

List one of the following: Business TIN (Taxpayer Identification Number) or EIN (Employer Identification Number) or SSN (Social Security Number) \*

Your answer

Business Phone \*

Your answer

Primary Contact \*

Your answer

Email Address \*

Your answer

**PART III. FUNDING INFORMATION**

Please describe how COVID-19 has impacted your business.

Your answer



Grant funds can be used to address business interruption costs. Grantees will be required to enter into a grant agreement. Please indicate how you plan to use the grant for the COVID-19 expenses listed below if rewarded (may choose more than one option). \*

- Employee compensation (including wages and benefits)
- Equipment costs or rental
- Business inventory and purchases
- Rent or lease payments
- Working capital and other business critical operating expenses
- Other:

If you listed "other" in the above question, please describe. If you did not choose "other," type "n/a" below. \*

Your answer

Please describe how the requested funds will be used to address the COVID-19 related expenses that you checked above. \*

Your answer

Total amount requested (up to \$\_\_\_\_\_) \*

Your answer

#### PART IV. DOCUMENTATION & CERTIFICATION



Submit the following documentation to the County via email

\_\_\_\_\_ : \*

- Current copy of W-9
- 2019 Corporation Income Tax Return (If no 2019 is available, provide 2018 Tax Return and Annual or Quarterly Balance Sheet or Profit & Loss Statement)
- W3 Summary 1096 (from 2019) or IRS Form 941 (from first quarter of 2020 or 4th quarter of 2019)
- Sole Proprietors may complete a certification stating that business owner is a sole proprietor with no additional employees or subcontracted workers (1040C)

I certify the following: \*

- I acknowledge and agree that, to the fullest extent permitted by law, I shall forever RELEASE, HOLD HARMLESS, DISCHARGE, AND AGREE TO DEFEND AND INDEMNIFY, PRINCE EDWARD COUNTY from any liabilities, claims, demands, or causes of action that they may hereafter have, without limitation, for personal, bodily, or mental injuries, property damages, economic losses, attorney's fees, or any other type of injury or damage arising out of, resulting from, or in connection with, this application.
- I agree to document and report economic impact achieved as a result of the program, including, but not limited to, jobs created, jobs retained, increased sales, and access to capital.
- I agree to provide additional documentation upon request to help verify the economic hardship suffered as a result of COVID-19, including tax returns, financial statements, and other financial data.
- I hereby certify that the information provided, contained herein and attached hereto is accurate and correct to the best of my knowledge.
- I understand that I will be required to provide receipts/documentation of COVID-19 purchases that are funded/reimbursed by this grant.

Submit

Never submit passwords through Google Forms.

This content is neither created nor endorsed by Google. [Report Abuse](#) - [Terms of Service](#) - [Privacy Policy](#)

Google Forms







**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 12  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** County Recycling

**Summary:** This item is a carryover from the June 9<sup>th</sup> meeting. Because of COVID-19, STEPS shut down its recycling operation effective March 21, 2020. To maintain the recycling program, I made an emergency agreement with ELITE Recycling based in Brookneal, Virginia.

Under that agreement ELITE agreed not to charge the County for cardboard, newspaper or electronics and only \$150 per load of plastic. Part of that agreement allowed ELITE to bring any materials that could not be recycled from the electronics back to the County Landfill for disposal at no cost. To date ELITE has returned very little. To obtain that agreement the County had to allow ELITE to take the metal from our 4 lowest metal producing sites.

The chart below displays the number of trips and weight by item that ELITE hauled from Prince Edward County sites. If STEPS had been providing the service the cost to the County would have been \$6,587.04. The cost for ELITE to provide this service is \$2,100 for a difference of \$4,487.04.

ELITE TRIPS AND WEIGHT APRIL 2020 – JUNE 2020

|              | PAPER    | PLASTIC    | CARDBOARD  | METAL       | TOTAL      |
|--------------|----------|------------|------------|-------------|------------|
| Trips        | 5        | 14         | 55         | 23          | 97         |
| Total Weight | 38,120   | 15,940     | 75,520     | 58,408      |            |
| STEPS Charge | \$28/ton | \$.46/lb.  | \$25/ton   | \$4/100lb   |            |
| STEPS Charge | \$533.68 | \$7,332.40 | \$1,057.28 | -\$2,336.32 | \$6,587.04 |

Note – the amount for metal is lost revenue based on \$4.00 per hundred pounds

Three months is a small sample size and the disruptions caused by COVID-19 could have caused changes in people’s habits. Additionally, some plastics and electronic materials are not recyclable and after sorting STEPS delivers those items to the landfill and we charge STEPS the tipping fee. Since STEPS was not operating, they did not take anything to the landfill from April – June which would have generated revenue for the County and offset some of the cost STEPS charges the County. Using past data may be a better predictor of the actual difference between using STEPS and ELITE.

The chart below displays the net cost to the County for STEPS to provide recyclable services for FY19 and FY20 through March 2020. It does not show the cost to haul the items to the STEPS or J&J.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**STEPS NET RECYLING COSTS**

| VENDOR                     | FY19         | FY20 (thru March 20, 2020) |
|----------------------------|--------------|----------------------------|
| STEPS                      | \$16,713.52  | \$17,513.38                |
| Synergy                    | \$20,647.60  | \$15,204.70                |
| Subtotal                   | \$37,361.12  | \$32,718.08                |
| Metal Revenues             | -\$23,936.20 | -\$18,456.30               |
| Tipping Fees paid by STEPS | -\$ 5,016.78 | -\$ 3,173.98               |
| NET COST                   | \$8,408.14   | \$11,087.80*               |

- Cost for FY20 is estimated to be \$15,246.44 for a full Fiscal Year

With ELITE costing the County \$2,100 for the last 3 months I would estimate the cost per year for ELITE to provide recyclable services would be \$8,400. Which is very competitive with the cost charged by STEPS. The chart below displays the number of trips County employees made each of the last six months, both in total and to STEPS/J&J.

| MONTH    | TOTAL TRIPS | STEPS/J&J TRIPS | NON-STEPS/J&J TRIPS |
|----------|-------------|-----------------|---------------------|
| January  | 170         | 26              | 144                 |
| February | 128         | 11              | 117                 |
| March    | 180         | 17              | 163                 |
| April    | 189         | 10              | 179                 |
| May      | 162         | 10              | 152                 |
| June     | 186         | 10              | 176                 |

What the chart above shows is that with ELITE providing recycling services the number of total trips driven by County employees did not decrease and in fact went up slightly. What also can be seen is that ELITE was averaging 32 loads/trips each month while the County was averaging 18 loads from January – March for recycling. Thus, using ELITE did not save any money by reducing the number of trips but it did allow the County to make more trips to and from the dump sites and ELITE emptied the recyclable containers more often. This meant there were fewer times the dumpsters were full and citizens were not able to unload or had to go to another site. Since the pandemic the County’s volume has increased. We believe this is because people were at home generating more trash than normal.

If the Board decides to cease using STEPS for recycling, I would advise we not discuss this issue any further in open session. The County will need to create an RFP and bid the recycling services out and this will become a contract negotiation process and I would recommend we not tip our hand on our negotiation strategy.

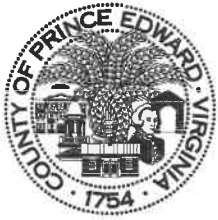
STEPS is a local company and the recycling program provides jobs to 6 people with disabilities. This program pumps almost \$141,000 into the local economy.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Attachments:**

1. Letter from President of STEPS dated June 4, 2020
2. Letter from Jim Garrett, Kinex Telecom
3. Letter from Jarvis Mason, STEPS Recycling Employee
4. Letter from David Buchanan, STEPS Recycling Employee
5. Letter from Faith Buchanan, Mother of STEPS Recycling Employee
6. Letter from Troy Winn, STEPS Recycling Employee
7. Letter from Audrey Hatcher, Sister of STEPS Recycling Employee
8. Letter from Russell Dove in support of STEPS
9. Letter from Karen Feathers in support of STEPS
10. Email from Samantha Hanson in support of STEPS
11. Email from Linda Nunnally in support of STEPS
12. Email from Edgar and Karen Critzer in support of STEPS
13. E-mail from Jennifer Cox in support of STEPS
14. E-mail from Roger Scott in support of STEPS
15. Email from Pam Butler in support of STEPS
16. Email from [tmarshal110474@outlook.com](mailto:tmarshal110474@outlook.com) in support of STEPS
17. Email from DeeAnn Barksdale in support of STEPS
18. Email from Patsy Watson in support of STEPS
19. Email from Justine Young in support of STEPS
20. Letter from United Way of Prince Edward County in support of STEPS

**Recommendation:** The Board will wish to weigh the information presented and decide to (1) return recycling operations to STEPS, or (2) decide to move to a private vendor which will require an RFP to be advertised.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



225 Industrial Park Rd. Farmville, VA 23901 | (434) 315-5909

July 7, 2020

Mr. Jerry Townsend, Chairman

Dear Mr. Townsend and Members of the Board of Supervisors:

I am once again reaching out to advocate for the jobs of six (6) men with disabilities who depend on the STEPS recycling center for their employment. They take great pride in their work and they recognize the value they bring to their community and the environment. When I made the painful decision to temporarily close our recycling center, I did so with their physical health in mind. It seems unfair that a decision I made to keep them safe, may now destroy their lives!

As stated previously, last year STEPS recycled over 292 tons of plastic, cardboard, newspaper, and aluminum. Of that, 130 tons were generated by Prince Edward citizens. The PE volume constitutes 45% of our entire volume. If that volume is lost, it will equate to the loss of jobs. We have not raised our processing fees since 2012; \$28 per ton of cardboard and newspaper; .46 per pound to process plastic. STEPS financially supplements this job training and employment site each year in order to provide jobs for our employees with disabilities and provide this essential service to your citizens. We have processed your recyclables for over 20 years and have always felt this was a partnership, not simply a vendor relationship.

Prince Edward County, the Town of Farmville, Hampden-Sydney College, and others have collaborated with STEPS to keep the recycling operation going while promoting our mission to "Move Lives Forward." Our recycling employees are hardworking, tax paying and contributing members of our community. We want to stress again that we are part of the Farmville/Prince Edward Community. Our corporate headquarters are located here. Our recycling and secure document destruction operations are here. Our client services are centered here. We are part of your business community.

This is quite an emotional topic for STEPS because we are passionate about the right of citizens with disabilities to work. Some of our employees with disabilities have been with STEPS for over 30 years. **Please keep them working.** The value of providing LOCAL jobs for citizens living with disabilities should be equally as important as the bottom line.

Respectfully, how do you quantify the value of a job for someone living with a disability?

Most Sincerely,

A handwritten signature in black ink, appearing to read "Sharon L. Harrup".

Sharon L. Harrup, MS  
President & CEO



717 East Third Street  
Farmville, Virginia 23901

Phone: 434.392.4804  
Facsimile: 434.392.8955  
Email: [jgarrett@kinextel.net](mailto:jgarrett@kinextel.net)  
[www.kinextel.net](http://www.kinextel.net)

July 5, 2020

To: Prince Edward County Board of Supervisors  
C/O County Administration Office  
Post Office Box 382  
Farmville, Virginia 23901

Dear Prince Edward Supervisors,

I am writing on behalf of the employees of the STEPS recycling program and for my concern for their well-being. I worry about them because I understand how their lives have been disrupted and how much they need to get back to STEPS and the program that has become part of their lives.

Some years ago, I met a lady that had raised an autistic young man almost singled-handedly, from his infancy to his last years in high school. I was overwhelmed by her kind heart and the way she interacted with that young man and how he so depended upon her. After several years of dating, we married and thus began our journey together of helping Josh maneuver through a world and life that few will understand. So many people applaud and thank me for coming into Josh's life and helping Beth through the struggles, but I almost cringe each time they compliment me. Josh is not a burden or a struggle, he is one of God's children and few people in this world will ever know the joy that God gives us by helping a person like Josh navigate through this world.

However, there is one person in our community that knows those joys and how to return that joy to those that need it most. That person is Sharon Harrup and we are blessed with her and so many other people at STEPS that have found work and joy for our most special people in the community and I wish more people knew and understood how important that work is to their well-being.

Many of us wake each morning knowing what our schedule will be and what our treats for each day or week will be. Maybe we will go to a movie, or dinner with friends, or maybe a bike ride, or maybe a trip to the beach, and of course, work. Special people have little to no control over their schedule, they can't drive, they can't make plans, or get excited about a date, a new birth, or so many things that we take for granted in our lives. They do however, have calendars, they know meal times, and if they are fortunate to have a job, they know they are going to work, and for many, work is the most exciting part of their lives. It is the place that brings them out of the security of their room, to a place where they have friends, where they feel safe, appreciated, and a place where they feel they belong. For now, that has been taken away from them and for those who know and understand these routines, this is a very sad time.

I run a fairly successful business in Farmville, so I understand numbers and how important it is to be responsible with money. I also know that sometimes money spent one way, provides so much more in other and that has guided me many times when helping my employees or someone in need. I am asking that when you crunch the recycling numbers, that maybe more than numbers be considered. Please consider how much the recycling program at STEPS benefits the most vulnerable people in the county. Please consider the people that we as God's children and good citizens should help, whenever humanly possible.

Sincerely,



Jim Garrett  
President  
Kinex Telecom, Inc.

## Jarvis Mason

June 6, 2020

The Prince Edward County Board of Supervisors  
Prince Edward County, Virginia

Dear Prince Edward County Board of Supervisors,

My name is Jarvis Mason and I have been working at Farmville recycling center through the STEPS program for 23 years. Working at the recycling center is the first and only job I have had since graduating from high school. My coworkers and I all have special needs, I am legally blind, the STEPS Program has given us a chance to work and learn new skills. I now have certificates to operate a forklift and in Red Cross first-aid and CPR. Since I began working at STEPS, I have become the yard manager/work leader, head forklift operator/truck loader and person who gives aid for any injuries that may happen in the recycling yard.

The STEPS Program is an important part of mine and my coworkers' lives. Because of the STEPS Program we can earn a paycheck, take care of ourselves and help keep our community clean through recycling. During the lockdown I wanted to come back to work everyday and I was excited to finally return to work.

On our first day back to work we were told that the county is considering sending its recycling to Brookneal in Campbell County. The STEPS Program does not just give Prince Edward County a closer place to recycle, it also gives people like me with special needs a way to have pride in being an active working part of our communities.

So I am writing you, to ask that Prince Edward County continue to bring its recycling to the Farmville recycling center, because it is not just a place to recycle but it is a place where we can be a proud working part of our communities.

Sincerely,

Jarvis Mason



David P Buchanan, Jr.  
Faith E Buchanan (David's Mother)  
588 Mount Harmony Road  
Keysville, VA. 23947-4004  
June 4, 2020

To whom it may concern:

My name is David Buchanan and I'm a member of the community in Charlotte County. It has come to my attention that my job may be adversely affected. Due to Covid-19, my place of employment was shut down, and I was out of work for nearly two and half months.

I value my job, and to have it taken away due to circumstances beyond my control would greatly affect me. I have worked at S.T.E.P.S. off and on for nearly 20 years. During that time, I have been given the opportunity to be employed at a job that provides job training and to have a sense of accomplishment.

This job provides a service to the community. The Dumps have been filling up to overcapacity and ruining the environment. We at S.T.E.P.S. not only take the trash and keep it out of the Dumps but recycle it into useful products again.

I enjoy being able to work alongside other individuals with varying disabilities. Also, the interaction I have with those that bring us things to recycle. So, I am asking that those who can do so, please allow things to be continually brought to S.T.E.P.S. Recycling Center.

Thank you for your consideration and valuable time concerning this matter.

Sincerely,

  
David Buchanan, Jr.

My name is Faith Buchanan and I'm David's mother.

Question:

Why did this company, during a Covid-19 pandemic, take advantage of S.T.E.P.S. closing its doors to protect handicapped people, who are vulnerable to diseases, not close their doors and protect their employees?

A job gives back what our disabilities took away from us: social skills, friends we can relate to, and meaning that a stranger cared enough to provide these programs. Even put a little spending money in the pocket.



History is full of accomplished handicapped people. Beethoven was deaf and it didn't stop him from composing symphonies. He just had to worked harder at it. Handicapped people will not find a job that they can not find a way to do. They go beyond for their accomplishments and anyone they work for.

David is a miracle baby to me because I was told he would never walk at 11 months of age and look at him now. Not only did he learn to walk with a special program within 6 months' time, but he's done so much more. His job is another accomplishment and still going.

I've been handicapped for last 50 years and no one took my job away when I was able to work, even when the business went under. People would call me to do a job when they could not find someone to fill the job because no one wanted the job; just the paycheck. Still being handicapped didn't stop me. I'm 68 years old now and still want to work, but my disability won't let me anymore. Still get calls for jobs.

Don't take away this accomplishment from him, bring back my son's job for him.

Thank you for your consideration in this matter.

Sincerely,

*Faith Buchanan*  
Faith Buchanan



June 3, 2020

"I love being back at work"

"I want to keep my job"

"I do not want to work anywhere else except STEPS"

"I love the people I work with at STEPS"

From,

Troy C. Winn

Troy Winn

Recycling Employee

6.8.20

To whom it may concern I Audrey Hatcher sister of James Hatcher would like to give a little history about James. James was born with a disorder that cause him to always have the mind of a child, James can't do things others do but what he can do he gives his all. James attended school in Cumberland Va. until he was about 16 years old. Then he learn to spell his name and to count a little. At the age of 18 James started working with Steps where he still works.

James love recycling with steps not many people enjoy working with trash, but James really do and to take that away from him would destroy everything that means he can do good as a normal person

Thank you  
ms. A. M. Hatcher

James Hatcher  
6.8.20

PE Board of Supervisors,

I hope this message finds you well in these challenging, confusing and contentious time. This message is to voice my concern and lend support regarding the STEPS recycling program. I understand the CEO's decision to temporary suspend the services may have caused the county some inconvenience, but I submit that decision was prudent as it potentially protected the health of those individuals with disabilities whom already face many adversities and challenges.

Over the past seven years my wife and I both commuted to jobs out of town, and my wife still commutes. We could have easily shopped at Costco, Home Depot, Kroger and Sam's Club and/or had our vehicles serviced at Jiffy Lube, but regardless of the temptation, we made a concerted effort to patronage local stores and services, as the wise does what is necessary to support his own.

I understand the recycling program has operated efficiently and has not increased it fees in nearly ten years. And I understand that their fees may not match a For Profit company, but I request you consider the overreaching value of supporting a non- profit local entity. Please consider the value beyond the monetary aspect of supporting a local entity and more important of continuing to support the young men who already face challenges beyond a level that you and I may never comprehend.

In closing, as a life-long resident I am imploring you to do the right thing by continuing to support the recycling program and STEPS Inc. who in turn provides and support to the local community with programs such as Farmville Cares, Head Start, Homeless Solutions and many other valuable programs and services.

Thanks in advance,

Russell Dove

434-223-2848

Tuesday, June 9, 2020

Dear Members of the Board of Supervisors,

I would like to encourage you to continue your contract with STEPS for recycling services for Prince Edward County. Adults with disabilities in our county currently have few opportunities for meaningful employment in Prince Edward County. They are among the underrepresented and underserved in our community. To remove this contract will ensure the loss of six individuals who have trained with this company for their specific jobs with the support they need to perform their assigned duties. This opportunity cannot easily be replicated for these individuals. It would speak volumes to their families and others who advocate for our local citizens with disabilities of the value you place on their well-being and on the importance of maintaining programs that allow them equal opportunity to have a job that contributes positively to Prince Edward County.

As a citizen of Prince Edward County, a parent of an adult child with Down syndrome, and the Coordinator of Longwood LIFE (a certificate program that seeks to train individuals with disabilities to work and live more independently in Region 8 home communities), I ask that you vote to continue your contract with the STEPS Program for provision of recycling services in Prince Edward County.

Respectfully,

*Karen Feathers*

Karen Feathers, Ed.D.  
Assistant Professor of Special Education  
Undergraduate Program Coordinator of Special Education  
Longwood LIFE Coordinator  
Hull 237  
Longwood University  
[featherskh@longwood.edu](mailto:featherskh@longwood.edu)  
434-395-2837 (office)  
434-962-6454 (cell)

**From:** Samantha Hansen <just\_us3together@yahoo.com>  
**Sent:** Tuesday, June 09, 2020 12:37 PM  
**To:** board@co.prince-Edward.va.us  
**Subject:** STEPS contract.

Good Afternoon,

I am writing to you to request that you keep the STEPS contract in order to provide opportunities for persons with disabilities to continue working. There are very limited opportunities for persons with disabilities in the county and surrounding areas to gain employment. Eliminating the contract with STEPS would only make this worse. We are seeing an increase in the population of persons with disabilities and it is important to also increase and maintain those opportunities for that population, not take them away. Not only does providing these job opportunities personally benefit and enrich the lives of those with disabilities it also benefits the community. These individuals teach us what strength, perseverance and acceptance are in the face of adversity. Please continue to keep the contract so these individuals can continue to thrive.

Sincerely  
Samantha Hansen

**From:** Linda Nunnally <linda.nunnally02@gmail.com>  
**Sent:** Tuesday, June 09, 2020 12:32 PM  
**To:** board@co.prince-edward.va.us  
**Subject:** STEPS

Please keep the STEPS recycling contract, so adults with disabilities who are employed in Prince Edward will keep their jobs. STEPS is a vital employee for adults with disabilities within this community. There are very few places in Prince Edward and well as the surrounding counties that will employ adults with disabilities. In not renewing the contract you are taking so much more than employment away from these individuals.

As a resident of Prince Edward County and a parent of a young man with disabilities I urge you to continue the recycling contract with STEPS.

Thank you,  
Linda Nunnally  
597 Mill Creek Rd  
Meherrin, VA 23954

**From:** critzeres1@gmail.com  
**Sent:** Tuesday, June 09, 2020 11:32 AM  
**To:** board@co.prince-edward.va.us  
**Subject:** Steps

Dear Board of Supervisors

It has been brought to my attention that the Steps recycling program for adults with special needs is in danger of being eliminated. We have so little in this community for special need children or adults and they have so much to offer. These young people need you to keep programs open for them. For some will be able to be contributing members of society if given the chance. Please don't take that from them.

Thank you  
Edgar and Karen Critzer.

Sent from my iPhone



**board@co.prince-edward.va.us**

---

**From:** Cox, Jen <coxjc@longwood.edu>  
**Sent:** Wednesday, June 03, 2020 2:07 PM  
**To:** board@co.prince-edward.va.us  
**Subject:** STEPS Recycling

Board of Supervisors,

I implore you to continue the use of STEPS Inc. for the County's recycling needs. As a resident of the County, I appreciate all that STEPS does for the community, including the employment of individuals with disabilities. I find it unjust to consider terminating a recycling contract because STEPS made the decision to close recycling temporarily for the safety of their employees during COVID. The STEPS recycling program does great work and I again implore you to continue the use of STEPS for recycling needs.

-Jen

Jennifer Cox  
889 Tuggle Road (Prospect District)  
Farmville, VA

## Wade Bartlett

---

**From:** Roger Scott <roger.scott@ameliacova.com>  
**Sent:** Wednesday, June 03, 2020 4:05 PM  
**To:** 'Wade Bartlett'  
**Subject:** STEPS Recycling

Wade,

I hope you are well.

I would appreciate it if you would forward this to the BOS from PE. I don't see their email addresses on your county website. Please get it to them before their meeting on the 9th, or read it out to them at the meeting. Thank you in advance.

Roger Scott  
Supervisor - District 2 Amelia

---

Dear Prince Edward Board of Supervisors,

I am writing as a fellow Supervisor, a STEPS board member, and as a parent of a disabled adult child who I hope will be able to one-day work at a place like STEPS.

It has come to my attention that you will be considering the topic of moving your county recycling contract back to STEPS from a private enterprise you switched to during the Covid pandemic. I humbly ask that you send your recycling back to STEPS even if the cost is a bit higher.

STEPS employs people with disabilities in the recycling operation. I have met these people and these jobs are extremely important to them not only as a way to make money but as a way to feel like a contributing member of society.

Some things are intangible and make sense to not use the low-bidder and maybe spend a little extra for more positive impact on the community. It's bad enough these employees have lost their positions due to the pandemic, so I ask that you now support getting them back to work and switch back to STEPS as soon as possible.

I think you for your time.

Respectfully,

Roger Scott  
Supervisor - District 2 - Amelia County  
STEPS Board Member

[board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)

---

**From:** Mainly Clay <[butlerp@mainlyclay.com](mailto:butlerp@mainlyclay.com)>  
**Sent:** Wednesday, June 03, 2020 4:24 PM  
**To:** [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)  
**Subject:** recycling program

Dear PECO Board,

I am in support of the STEPS facility for our recycling program. I am a firm believer in giving their handicapped workers a job.

Thank you,  
Pam Butler



PAM BUTLER  
Mainly Clay  
217 N. Main Street  
Farmville, VA 23901  
shop: 434-315-5715  
cell: 434-390-8138

**board@co.prince-edward.va.us**

---

**From:** tmarshall110474@outlook.com  
**Sent:** Tuesday, June 09, 2020 11:21 AM  
**To:** board@co.prince-edward.va.us  
**Subject:** Recycling contract

Please don't vote to cancel the steps contract...thanks

Sent from my iPhone

**From:** deeann barksdale <dbarks01@hotmail.com>  
**Sent:** Tuesday, June 09, 2020 1:03 PM  
**To:** board@co.prince-Edward.va.us  
**Subject:** Steps Recycling Contract

Good afternoon,

The purpose of this letter is please ask for the Steps recycling contract to continue so adults with disabilities employed by Steps now will keep their jobs. As a parent of a 21 year old son with an intellectual disability due to health issues from the time of birth, I can tell you how important it is for these type of jobs be available so he can be employed. Living in a small town there are little or no jobs available for these adults. My son has been fortunate enough to be enrolled in the Longwood Life program at Longwood University. Some adults do not have this opportunity. Please vote tonight to continue keep Steps open for these adults to be able to keep their jobs.

Thank you so much for your consideration.

DeeAnn B. Barksdale

**From:** Gene and Patsy Watson <gnpwatson@gmail.com>  
**Sent:** Tuesday, June 09, 2020 1:27 PM  
**To:** Wade Bartlett; Puckett, Sarah; Pattie Cooper-Jones; Jerry Townsend; odessa; odessa@ntelos.net; Robert Jones; bevbooth59  
**Subject:** Partnership for recycling with STEPS

To Whom It May Concern:

As a partner non-profit agency in the South Central Virginia Nonprofit Network, Farmville Cares wishes to support the revival of the recycling program the County of Prince Edward has had with STEPS for approximately 21 years. That is a long number of years. During those years, STEPS has not increased their processing fees since 2012. As a resident of District 101 in Prince Edward County, I also support the value that we as residents receive from employing our citizens with disabilities. In addition to the employees' benefits that are gained through having a purpose and self-fulfillment, we benefit economically as they contribute to the economy here in our area with spending at local businesses. It was unfortunate that this service had to be put on hold during the pandemic. You now have a choice to continue to contribute to Farmville and Prince Edward's economies or spend our tax dollars outside of the County. What greater way to support the residents of our County by helping these STEPs employees become productive, contributing members of the community AND gain local dollars that stay in the Area..

There are always benefits unseen to working and partnering with a local organization headquartered here in Prince Edward. I think we have all seen throughout our lifetimes, that sometimes the best way to move is not always the cheapest way. Please consider the factors that may not be obvious at first when you make this decision tonight.

Thank you all for your continued service and time commitment to our County and it's residents.

My very best to each of you, I am  
Patsy Watson

**From:** Wade Bartlett <wbartlett@co.prince-edward.va.us>  
**Sent:** Tuesday, June 09, 2020 3:47 PM  
**To:** Karin Everhart  
**Subject:** FW: STEPS recycling

Another one

---

**From:** Justine Young <JYOUNG@psraaa.org>  
**Sent:** Tuesday, June 09, 2020 3:21 PM  
**To:** Wade Bartlett <wbartlett@co.prince-edward.va.us>  
**Subject:** STEPS recycling

Good Afternoon Mr. Bartlett,

Would you please share my thoughts with the BOS on the recycling issue? I think the county should continue to do recycling with STEPS if at all possible. This has been a good program that is well known in the area and provides work to people in need. It may not be quite as efficient as some other business, but I believe it should be used because of the community connections and overall benefit. Right now, I believe anything that can be kept completely local, should be.....

Thank you,

*Justine A. Young, RN, BSN, MBA*  
*Chief Executive Officer*  
*Piedmont Senior Resources*

*Advocating, Advancing, and Achieving Independence for the Aging Community*  
*1413 South Main Street*  
*Farmville, Va 23901*  
*Ph. 434-767-5588*  
*Fax 434-767-2529*



United Way of  
Prince Edward County  
P.O. Box 122  
Farmville, Virginia 23901

July 8, 2020

Prince Edward County Board of Supervisors  
County Administration Office  
Post Office Box 382  
Farmville, Virginia 23901

Dear Members of the Board of Supervisors:

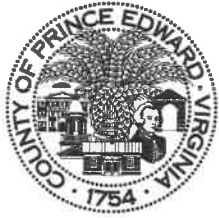
I am writing on behalf of STEPS Inc., which is seeking to continue its contact-relationship with Prince Edward County, Virginia.

The United Way of Prince Edward County is very familiar with STEPS' work. STEPS offers residents a hand up rather than a hand out. STEPS has created hope and opportunity to those with disabilities. It also has provided tangible skills and a source of community pride to both disabled learners and the community at large.

We understand that cost factors are very important considerations in the contracting process. However, community pride, and service to those who require care and attention, have value beyond today. Consequently, the Prince Edward County United Way asks you to strongly consider awarding the Recycling Contract to STEPS Inc. STEPS' value-added to our community, services, and branding, are equally important when we are devising ways to attract new residents and business to our community.

Cordially, Lonnie Calhoun, III  
Vice President, United Way of Prince Edward County





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 13  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Courthouse Roof Bids

**Summary:**

The flat roof on the North East side of the Courthouse complex that covers the Juvenile Probation Offices and portions of the Clerk of Circuit Court and Juvenile & Domestic Relations Court offices has failed. After considerable research and study, it was determined the primary cause of the failure was water penetration of the brick columns lining the perimeter of the failing roof. The County approached Blair Construction and requested a change order to the Courthouse renovation project to replace the roof and complete necessary repairs to the masonry. The response we received was \$75,000 to replace the roof and \$150,000 to repair the masonry for a total of \$224,000. The Board rejected the change order and authorized the release of a two separate bids (1) Partial Roof Replacement and (2) Masonry Repair. The County received only one bid for replacement of the flat roof on the second floor. The bid is from Craftsman Roofing. This is the same firm that did the work on the YAKATTCK building. The bid is for \$49,380. The Architect is of the opinion this is a fair bid and Craftsman is a competent firm and recommends awarding the contract.

The delay in awarding was because of the need to complete the masonry work and the County not receiving any bids on that work. Craftsman worked with the County and has agreed to complete the masonry demolition/repairs for \$44,775. The scope of work will be the demo, removal of the brick columns and existing railing and prepare the substrate beneath the brick columns in a manner suitable to receive a new membrane roof system and edge metal will be installed to match the coping-edge metal of the new Courthouse Addition (Sally-port).

In addition, while not required it is recommended for safety reasons a railing be added at a cost of \$6,895. The total cost of the project will be \$101,050. This cost can be funded from the savings contained in last Fiscal Year's Budget from the DSS and Courthouse projects or the interest earnings from the Bond obtained to fund part of these projects which is already over \$92,000 and will continue to accumulate for as much as another 12 months.

**Recommendation:**

Accept the bids, award the contract and authorize the County Administrator to sign all necessary documents.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |

**[This page intentionally left blank]**



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 14  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Industrial Park Road – Selection of Engineering Firm

---

**Summary:**

The County has been working to develop an internal access road through the Prince Edward County Business Park off Commerce Road/Route 628. The road is necessary in order to gain access to 60+ acres of land within the Business Park that are currently land locked. Construction will include 1,500 feet of road acceptable for transfer to the VDOT road system.

The Board previously authorized the application for various Tobacco Commission grants. The County was awarded the following amounts \$328,395, \$49,080, and \$194,485 for a total of \$571,960 from the Tobacco Commission.

The Board passed a resolution in support of the County’s application for a \$500,000 VDOT Economic Development Access Road Program Grant. In January 2020, the County was awarded the maximum grant amount of \$650,000 by the Commonwealth Transportation Board. These funds from VDOT can be used as part of the matching funds for the Tobacco Commission grant awards.

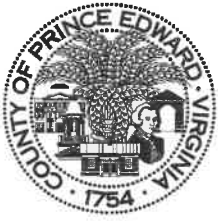
The County applied and received an extension on the Tobacco Commission grants but they will expire in May 2022.

In collaboration with VDOT, the County has an agreed upon approximate budget. The budget includes the funding from the Tobacco Commission and VDOT, for a total of \$1,221,960. The overall projected budget is \$2,097,111, which includes about \$875,151 County match.

The Board authorized the County Staff to issue an RFP for engineering and project management services for the design, award and construction of this road to firms currently under contract with the VGA. The County received two responses – Hurt & Proffitt and Timmons Group. Both are fully qualified and competent firms. Hurt & Proffitt is familiar with the project and has completed some work on this project in the past.

In accordance with the Commonwealth’s purchasing procedures localities shall not request estimates of costs for services from professional service firms in a Request for Proposals (RFP). The focus is on the qualifications of the firm or firms. The County can allow one or both of the firms to make presentations and answer questions regarding the project. The County can request nonbinding estimates of total project costs and nonbinding estimates of price for services. After the discussion phase negotiations shall then be conducted, beginning with the offeror ranked first. If an agreement

Motion \_\_\_\_\_ Booth \_\_\_\_\_ Gilliam \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Jones \_\_\_\_\_ Wilck \_\_\_\_\_  
Emert \_\_\_\_\_ Pride \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

can be reached the award shall be made. If not, negotiations shall be terminated and negotiations conducted with the next highest rated firm.

It is estimated that once the project begins, it will take between 12-18 months to complete.

**Attachments:**

**Recommendation:**

Historically the Board has allowed the County Staff to vet the proposals and make a recommendation of which firm to select. The Board will wish to provide direction on how to proceed.

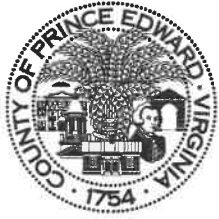
.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 15  
**Department:** Economic Development  
**Staff Contact:** Kate Pickett  
**Issue:** Economic Development Update

---

**Summary:** Economic Development Director, Kate Pickett, will provide a verbal update at the Board meeting.

**Attachments:**

**Recommendations:** To Be Determined.

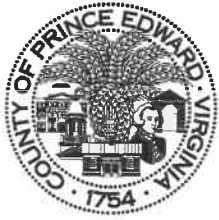
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

**[This page intentionally left blank]**



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 16  
**Department:** Emergency Management  
**Staff Contact:** Sarah Elam Puckett/Trey Pyle  
**Issue:** Emergency Management Update

---

**Summary:** Emergency Management staff will provide the monthly COVID-19 update at the Board meeting.

**Attachments:**

**Recommendations:** To Be Determined.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

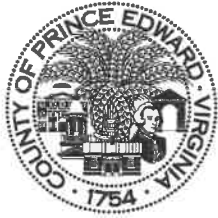
Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

**[This page intentionally left blank]**





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 17  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** County Administrator’s Report

**Summary:**

a. Meherrin VFD

Meherrin was awarded a Rescue Squad Assistance Fund Grant (RSAF) of \$57,067.41 to purchase two ZOLL Medical Series Monitors. This is an 80/20 grant with Meherrin having to provide the 20% match in the amount of \$ 14,266.85. Lunenburg has agreed to provide funding for one-half of the match (\$7,133.43) and Meherrin VFD is requesting Prince Edward County provide the remaining amount of \$7,133.43. Additionally, because of unexpected repair expenses for their ambulances Meherrin VFD is requesting the County front the entire amount because this is a reimbursable grant meaning the funds must be spent then the Office of Emergency Management (OEM) will provide reimbursement. The proposal is for Meherrin to purchase the monitors from their annual allocation from Prince Edward and when the grant and Lunenburg’s contribution arrive Meherrin will reimburse the County.

Recommendation – Approve the request from Meherrin VFD

b. Public Works Position

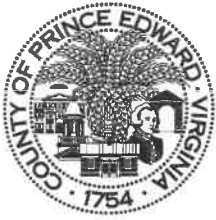
This is a carryover item from the June 23, 2020 meeting of the Board of Supervisors. With the passing of Mr. Leatherwood, the Solid Waste Manager position is vacant. When we previously advertised that position, it took us a considerable amount of time to find a suitable candidate. It is very challenging to find someone who wants to work at a landfill and even harder finding someone with a landfill operators license. Mr., Vaneps is concerned that may once again be the case, he proposed and I concur, that we advertise two positions. Those would be the Solid Waste Manager and a new position called the Building & Grounds Supervisor. We would only fill one position that being the one for which we received the best application. If that is the Solid Waste Manager then County operations would not change. If the best applicant is the Buildings & Grounds Supervisor that person would be hired and work for Mr. Vaneps. Mr. Vaneps would provide guidance and any necessary training needed for that employee to possibly transition into the Director of Public Works when Mr. Vaneps retires. Mr. Vaneps would then spend considerably more time managing the Landfill and the convenience sites.

Recommendation – Authorize the advertisement of the two positions.

c. McGuire Woods Waiver

The County has received an email from Mr. Bruno, a partner of the McGuireWoods law firm, Attachment 1. Mr. Bruno is requesting the County provide a limited consent to McGuireWoods allowing the m to represent CPV County Line Solar, LLC in connection with land use matters related to a potential solar project in the County. As the email explains a limited consent means if the County and CPV have a dispute that leads to legal action then McGuireWoods would not represent either party.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

The only risk for the County is that if a dispute arises, we would have to find some other firm to represent Prince Edward.

CPV stands for Competitive Power Venture located in Silver Springs, Maryland. They have seven electrical generation assets they currently own. One is a wind generation plant and the rest are natural gas plants. This appears like it could be their first solar project. They announced a large 150MW solar project in Pennsylvania in February but I could find no recent documentation on that and its not listed as a current project on their web site.

Recommendation – The Board will wish to discuss this request before making a decision.

d. Virginia War Memorial

The County has received a request from the Virginia War Memorial Foundation to provide an annual donation, attachment 2. Of course, any donation is subject to annual appropriation and any decision today is only binding for FY21. This request is outside the Board’s Policy of funding non-county organizations. That policy states that once the budget has been adopted the Board will not consider additional funding requests unless it is an emergency.

Recommendation – Decline to provide the requested funding as this request is outside the scope of the funding policy.

**Attachments:**

- 1. Email from Mr. Bruno
- 2. Request from Virginia War Memorial Foundation

**Recommendations:** See recommendations above

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

**From:** "Bruno, Thomas William" <[TBruno@mcguirewoods.com](mailto:TBruno@mcguirewoods.com)>  
**Date:** June 5, 2020 at 2:16:52 PM EDT  
**To:** "[tawilson@tawlaw.net](mailto:tawilson@tawlaw.net)" <[tawilson@tawlaw.net](mailto:tawilson@tawlaw.net)>  
**Subject:** Conflict Waiver / Request for Consent / McGuireWoods CPV County Line Solar

Good afternoon,

As a follow-up to our conversation from earlier today, I am writing to respectfully request that Prince Edward County, Virginia (the "County"), consent to our firm's representation of CPV County Line Solar, LLC ("CPV") in connection with land use matters related to a potential solar project in the County (the "Transaction").

As I mentioned, McGuireWoods LLP serves as bond counsel to the County and has served in that capacity for many years. As the County is a current client, we could not undertake a representation of another client in a matter adverse to the County without the County's consent. Even though our work as bond counsel is typically limited to financial matters, this potential Transaction could result in a conflict of interest between the County and CPV.

I am informed by my colleagues, who would work on the Transaction, that the Transaction is a type of matter that generally is resolved without actual conflicts arising between the parties. However, should the County provide its consent a dispute could arise from the Transaction. Accordingly, the consent that we are seeking is a limited consent. In the unlikely event that a material dispute or litigation develops between the County and CPV (including a material dispute or litigation in which CPV has a third party interest), McGuireWoods will not represent either the County or CPV.

If after you have had a chance to discuss this matter with the appropriate parties, the County is willing to consent to the firm's representation of CPV on the Transaction, I would ask that you send me a replay email confirming the County's consent.

Thank you again and have a great weekend.

Regards,

T.W.

**T.W. Bruno**

Partner  
McGuireWoods LLP  
Gateway Plaza  
800 East Canal Street  
Richmond, VA 23219-3916  
T: +1 804 775 1853  
M: +1 757 293 8794  
[tbruno@mcguirewoods.com](mailto:tbruno@mcguirewoods.com)  
[Bio](#) | [VCard](#) | [www.mcguirewoods.com](http://www.mcguirewoods.com)



**Board of Directors**

June 2020

**Chair**

Ms. Linda V. Schreiner

**Immediate Past Chair**

RADM Frank F. Rennie, IV,  
USN (Ret.)

**1<sup>st</sup> Vice-Chair**

CDR Kathleen Owens, USN (Ret.)

**2<sup>nd</sup> Vice-Chair**

Mr. Richard L. St. John, Jr.

**Secretary**

LTG Joseph R. Inge,  
USA (Ret.)

**Treasurer**

Mr. Bill Davis

Mr. Robert A. Archer  
Mr. Joseph C. Barto III  
Mrs. Peter W. Brown  
Mr. David A. Christian  
Mr. John V. Cogbill, III  
Mr. Stephen Y. Dickinson  
Hon. John S. Edwards  
CDR Paul E. Galanti,  
USN (Ret.)

MG LH Ginn, USA (Ret.)

Mr. C. David Hudgins  
Ms. Alison M. Kaufmann  
CWO-3 Michael A. Kord,  
USMC (Ret.)

Ms. Shari E. Litow  
Mr. John A. Luke, Jr.  
Hon. Alex B. McMurtrie, Jr.  
Mr. Bany F. Moore, Jr.  
Hon. John M. O'Bannon, III  
Mr. Michael L. Santoro, Jr.  
Mr. Jamal Thomas  
LTC Ronald O. White  
USA (Ret.)

**Emeritus**

Dr. Charles F. Bryan, Jr.  
Hon. Frank D. Hargrove, Sr.  
RADM John G. Hekman,  
USN (Ret.)

**President**

Pamela R. Seay  
804-786-1467

Mr. Wade Bartlett  
County Administrator  
Post Office Box 382  
Farmville, VA 23901

Dear Mr. Bartlett,

The flame of patriotism burns bright across the Commonwealth. It always has. We launched our *Speak Their Names Initiative* to keep alive the memories of nearly 12,000 remarkable patriots who made the ultimate sacrifice in defense of this country. They were the sons and daughters of communities like yours. A look at the enclosed map will show you that in a short amount of time, many communities have decided to “speak their names” and keep the flame of patriotism and memory alive.


We often tell visitors to the Shrine of Memory at the Virginia War Memorial, that there is a saying that we all die two deaths: the first when our bodies expire, and the second when our name is spoken for the final time. We will not allow that second death to happen to those Virginians killed in combat in the wars of our nation, from World War II through our ongoing engagements in Iraq and Afghanistan and around the world.

As a part of our *Speak their Names Initiative*, we are asking each Virginia municipality to honor its sons and daughters whose names are among the names inscribed on the walls of the Virginia War Memorial’s Shrine of Memory. Participating local governments have allocated varying budget amounts for each name on an annual basis.

These funds support the programs that connect current Virginians to stories of service and sacrifice, and which are available free of charge to all of Prince Edward County’s students and teachers.

I have enclosed a listing of those Prince Edward County heroes enshrined here at the War Memorial. Those 54 names represent the very best of our country and the very best of Virginia. I hope your current residents will ensure that these names continue to be spoken, remembered, and inspiring to generations now and for years to come.

Best regards,

  
Pamela R. Seay

P.S. Our fall newsletter will carry the most current list of counties and cities participating in the *Speak Their Names Initiative*. Please put Prince Edward County on the map.

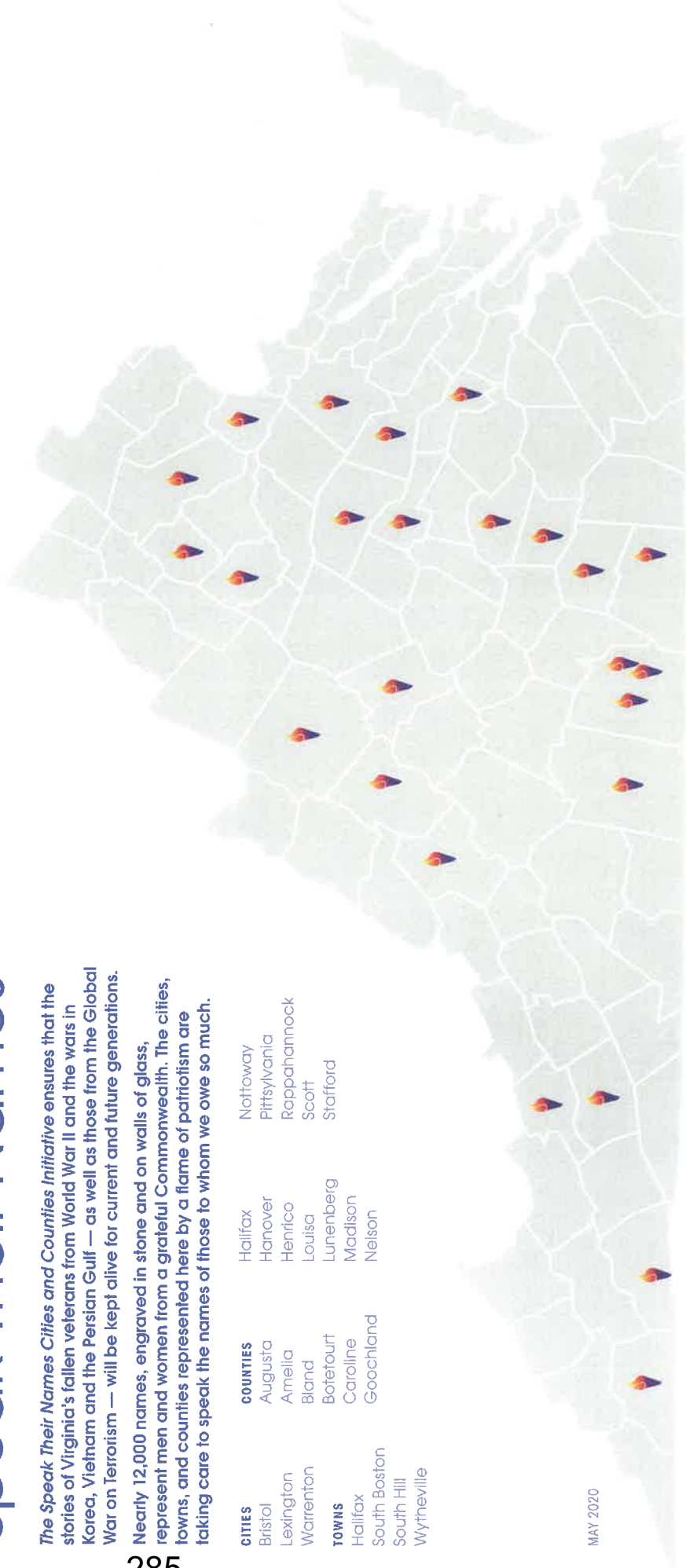


# Speak Their Names

The *Speak Their Names Cities and Counties Initiative* ensures that the stories of Virginia's fallen veterans from World War II and the wars in Korea, Vietnam and the Persian Gulf — as well as those from the Global War on Terrorism — will be kept alive for current and future generations.

Nearly 12,000 names, engraved in stone and on walls of glass, represent men and women from a grateful Commonwealth. The cities, towns, and counties represented here by a flame of patriotism are taking care to speak the names of those to whom we owe so much.

|               |           |              |
|---------------|-----------|--------------|
| <b>CITIES</b> | Halifax   | Nottoway     |
| Bristol       | Hanover   | Pittsylvania |
| Lexington     | Henrico   | Rappahannock |
| Warrenton     | Henrico   | Scott        |
| <b>TOWNS</b>  | Louisa    | Stafford     |
| Halifax       | Lunenburg |              |
| South Boston  | Madison   |              |
| South Hill    | Nelson    |              |
| Wytheville    |           |              |
|               | Goochland |              |



MAY 2020



### OUR MISSION:

**To honor veterans, preserve history, educate youth, and inspire patriotism in all**

*Today, the Virginia War Memorial is recognized as the nation's leading state war memorial.*

**FACILITY AND GROUNDS:** The Memorial is situated on five rolling acres affording a beautiful view of the James River and the dramatic skyline of downtown Richmond. The names of the nearly 12,000 Virginia men and women who made the ultimate sacrifice during World War II, Korea, Vietnam, and the Persian Gulf War are etched on the Memorial's Shrine of Memory-20th Century. The Memorial's new Shrine of Memory-Global War on Terrorism and Beyond similarly honors those Virginians killed in Iraq, Afghanistan, Lebanon and other locations throughout the world.

Inside the 46,000-sq.-ft. building are extensive galleries, an education center, meeting spaces, theaters, and a distance learning center and oral history studio. The Virginia Medal of Honor Gallery is the only place in the Commonwealth to tell the stories of all 50 Virginians who have received the country's highest and most prestigious military honor. An innovative Veterans' Art Gallery provides changing exhibitions in a variety of mediums created by veterans of all different services and experiences. It is a complement to our "Mighty Pen Project," which offers intensive writing classes to help and encourage veterans to commit to paper their memories and reflections, forming a living documentary of American military service. An archive of military-related correspondence, diaries, books and maps is available by appointment.

The beautifully appointed indoor and outdoor spaces are available for rent for private events.

**AUDIENCE:** We serve an ever-expanding audience both online and onsite in an effort to preserve and interpret America's military past and the personal stories of our Commonwealth's veterans. All are welcome. Tourists, researchers, students, and teachers visit this facility and leave with a greater appreciation and understanding for the role of the military and an engaged citizenry in the never ending fight for democracy. Our most noticeable visitors are the veterans who are here every day — still serving. They lead tours, answer questions, provide colorful commentary, and add the authenticity that makes every visit a memorable one.

**COLLABORATIONS AND PARTNERSHIPS:** The success of the Memorial is built on a strong foundation of collaboration and partnerships, including the WWII Heritage Alliance, which also includes the National D-Day Memorial, the Hampton Roads Naval Museum, the MacArthur Memorial, the Virginia Holocaust Museum, the Stonewall Brigade Museum, Portsmouth Naval Shipyard Museum, and the Military Aviation Museum. We are an active member of the Joint Leadership Council of Veterans Services and the Virginia Association of Museums.

**LEGAL STATUS:** The Virginia War Memorial Foundation is a 501(c)(3) organization. It provides private support to the Memorial, a state agency established in 1956. This remarkable public/private partnership has provided the financial framework which helps position the Virginia War Memorial as the nation's leading state war memorial.

### SIGNATURE PUBLIC

**PROGRAMS:** Special commemorations on Memorial Day, 9/11 Patriot Day, Veterans Day, K-9 Veterans Day, and Pearl Harbor Day feature musical programs, keynote speakers, and recognition for veterans. Aptly named, *Hill of Heroes* is a display of 12,000 American flags planted on our grounds over Independence Day weekend and is a breath-taking tribute to our fallen veterans. Our observances of African American and Women's History Months, and Native American Heritage Month provide unique and insightful programs. Hosting these free public events ensures that a grateful Commonwealth has frequent opportunities to show respect and admiration for our veterans.

621 S. Belvidere Street  
Richmond, VA 23220

•  
[VaWarMemorial.org](http://VaWarMemorial.org)  
(804) 786-2069

•  
OPEN

Monday-Saturday:

9 am - 4 pm

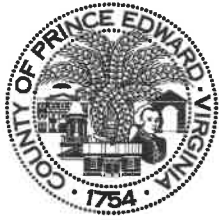
Sunday:

noon - 4 pm

CLOSED

New Year's Day, Easter,  
Thanksgiving Day,  
and Christmas Day

•  
**FREE ADMISSION**  
Free and  
convenient parking



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 18  
**Department:** County Attorney  
**Staff Contact:** Terri Atkins Wilson, Esq.  
**Issue:** County Attorney Update

---

**Summary:** The County Attorney will provide an update to the Board on her review of the County Code as it relates to the County's property maintenance requirements.

**Attachments:**

**Recommendations:** To Be Determined.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

**[This page intentionally left blank]**





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 19  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Closed Session

---

**Summary:**

I move that the Prince Edward County Board of Supervisors convene in Closed Session:

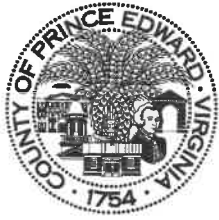
- a. For discussion of the acquisition of real property for the public purpose of public safety, where discussion in an open meeting would adversely affect the bargaining position of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; and
- b. For a briefing by the County Attorney pertaining to a pending litigation matter where such briefing in open meeting could adversely affect the litigating posture of the public body, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*.

**Attachments:**

**Recommendation:** Convene in Closed Session.

Motion \_\_\_\_\_ Booth \_\_\_\_\_ Gilliam \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Jones \_\_\_\_\_ Wilck \_\_\_\_\_  
Emert \_\_\_\_\_ Pride \_\_\_\_\_

**[This page intentionally left blank]**



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 14, 2020  
**Item No.:** 20  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Monthly Reports

---

**Summary:** Please see attachments.

**Attachments:**

- a. Animal Control
- b. Building Official
- c. Cannery – Home Canning Operations
- d. Cannery – Commercial Operations
- e. Commonwealth Regional Council
- f. Prince Edward County Public Schools
- g. Tourism

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



## Animal Control Monthly Report

"June 2020"

### Dogs

|                       |                 |
|-----------------------|-----------------|
| Surrendered           | 11              |
| Picked Up             | 9               |
| Claimed By Owner      | 2               |
| Adopted               | 3               |
| Died in Kennel        | 0               |
| Euthanized            | 2               |
| Injured / Euth.       | 0               |
| Transferred to SPCA   | 16              |
| Dead on Arrival       | 0               |
| Escaped from Shelter  | 0               |
| Seized                | 3               |
| Bite Case             | 2               |
| Other                 | 0               |
| <b>Fees Collected</b> | <b>\$105.00</b> |

### Cats

|                       |               |
|-----------------------|---------------|
| Surrendered           | 15            |
| Picked Up             | 3             |
| Claimed By Owner      | 0             |
| Adopted               | 0             |
| Euthanized            | 2             |
| Died in Kennel        | 0             |
| Transferred to SPCA   | 16            |
| Dead on Arrival       | 0             |
| <b>Fees Collected</b> | <b>\$0.00</b> |

### Wildlife

|             |   |
|-------------|---|
| Handled     | 3 |
| Euthanized  | 0 |
| Rabies Case | 3 |

### Livestock

|                   |   |
|-------------------|---|
| Returned to Owner | 0 |
| Died in Kennel    | 0 |
| Adopted           | 3 |

### Fees Collected

### Other Companion Animals

|                   |   |
|-------------------|---|
| Returned to Owner | 0 |
| Surrendered       | 0 |
| Transferred       | 0 |
| Adopted           | 0 |

|                                        |     |
|----------------------------------------|-----|
| <b>Number of Calls to Shelter</b>      | 168 |
| <b>Summons Issued</b>                  | 0   |
| <b>Warrants Served</b>                 | 0   |
| <b>Days in Court</b>                   | 3   |
| <b>Nuisance Dogs</b>                   | 2   |
| <b>Dangerous Dogs</b>                  | 0   |
| <b>Calls After Hours/On Call</b>       | 10  |
| <b>Dogs Brought in by Farmville PD</b> | 3   |

**Total Fees Collected** \$655.00

|                                   |                 |
|-----------------------------------|-----------------|
| <b>Bill the Town of Farmville</b> |                 |
| 2 dogs housed.                    |                 |
| <b>Total Billed:</b>              | <b>\$550.00</b> |

*Adam Mumma, Chief Animal Control Officer*  
*Chris Riviere, Deputy Animal Control Officer*

**Notes:** The 3 separate pigs were adopted to the individuals that held the animals until the court date was completed.

\*A total of \$950.00 was paid to the County for Court ordered restitution.

# BUILDING OFFICIAL

Permits Issued Report  
6/01/2020 Through 6/30/2020

|                           |                   |                     |
|---------------------------|-------------------|---------------------|
| ADDITIONS                 | - Issued          | 12                  |
|                           | - Value           | \$368,000.00        |
|                           | - Permit Fees     | \$2,367.90          |
|                           | - 2.00% STATE TAX | \$47.36             |
|                           | - Fees Collected  | \$ .00              |
| CELL TOWER                | - Issued          | 1                   |
|                           | - Value           | \$40,000.00         |
|                           | - Permit Fees     | \$500.00            |
|                           | - 2.00% STATE TAX | \$10.00             |
|                           | - Fees Collected  | \$ .00              |
| COMMERCIAL                | - Issued          | 1                   |
|                           | - Value           | \$39,000,000.00     |
|                           | - Permit Fees     | \$5,760.00          |
|                           | - 2.00% STATE TAX | \$115.20            |
|                           | - Fees Collected  | \$ .00              |
| ONE & TWO FAMILY DWELLING | - Issued          | 2                   |
|                           | - Value           | \$650,000.00        |
|                           | - Permit Fees     | \$1,044.00          |
|                           | - 2.00% STATE TAX | \$20.88             |
|                           | - Fees Collected  | \$ .00              |
| ELECTRICAL                | - Issued          | 23                  |
|                           | - Value           | \$31,220.00         |
|                           | - Permit Fees     | \$1,200.00          |
|                           | - 2.00% STATE TAX | \$24.00             |
|                           | - Fees Collected  | \$ .00              |
| MECHANICAL                | - Issued          | 7                   |
|                           | - Value           | \$1,500.00          |
|                           | - Permit Fees     | \$350.00            |
|                           | - 2.00% STATE TAX | \$7.00              |
|                           | - Fees Collected  | \$ .00              |
| MECHANICAL/GAS            | - Issued          | 4                   |
|                           | - Value           | \$20,050.00         |
|                           | - Permit Fees     | \$250.00            |
|                           | - 2.00% STATE TAX | \$5.00              |
|                           | - Fees Collected  | \$ .00              |
| MANUFACTURED HOMES        | - Issued          | 4                   |
|                           | - Value           | \$136,500.00        |
|                           | - Permit Fees     | \$424.80            |
|                           | - 2.00% STATE TAX | \$8.50              |
|                           | - Fees Collected  | \$ .00              |
| PLUMBING                  | - Issued          | 12                  |
|                           | - Value           | \$5,000.00          |
|                           | - Permit Fees     | \$650.00            |
|                           | - 2.00% STATE TAX | \$13.00             |
|                           | - Fees Collected  | \$ .00              |
| REMODELING                | - Issued          | 4                   |
|                           | - Value           | \$63,700.00         |
|                           | - Permit Fees     | \$367.50            |
|                           | - 2.00% STATE TAX | \$7.35              |
|                           | - Fees Collected  | \$ .00              |
| IN LIEU OF SOIL & EROSION | - Issued          | 1                   |
|                           | - Value           | \$ .00              |
|                           | - Permit Fees     | \$ .00              |
|                           | - Fees Collected  | \$ .00              |
| Total Permits             | - Issued          | 71                  |
| Total Permits             | - Value           | \$40,315,970.00     |
| Total Permits             | - Permit Fees     | \$12,914.20         |
| Total Permits             | - Sales Tax 2%    | <u>\$ 258.29</u>    |
|                           |                   | <b>\$ 13,172.49</b> |

INSPECTIONS FOR JUNE 80

# PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road  
Farmville, Virginia 23901

Patty Gulick  
Cannery Manager  
434-223-8664

## June 2020 Cannery Report

The cannery report for June:

|                                      |         |                        |
|--------------------------------------|---------|------------------------|
| 522(qts.)                            | @ .48 = | \$250.56               |
| 6 (pts.)                             | @ .40 = | \$ 2.40                |
| 0 Gallons                            | @1.25 = | \$ 00.00               |
| 6 Patrons usage                      | @1.00 = | \$ 6.00                |
| 30% out of County =                  |         | \$ 28.80               |
| Non-processing fees =                |         | \$ 00.00               |
| 0 LBS. Meat Cut<br>(\$10.00 minimum) | @ .25 = | \$ 20.00               |
| <b>Total</b>                         |         | <b><u>\$307.76</u></b> |

---

This month the cannery had a total of 6 registered county patrons. The total number of participants including their family members, friends & neighbors that helped these patrons and enjoyed the experience & knowledge of the cannery was 16. Many of our regular county patrons are just starting to receive their gardens produce due to the inclement weather changes and late freezes from the past month and these numbers should increase during the upcoming weeks.

P. Gulick

kef

Katharine Wilson  
 Director  
[info@virginiafoodworks.org](mailto:info@virginiafoodworks.org)



| <b>June 2020</b>                |            |
|---------------------------------|------------|
| Total number of units processed | 3,569      |
| Retail value of products        | \$26,528   |
| # Clients                       | 7          |
| # New Clients                   | 2          |
| # processing days               | 8          |
| Revenue generated (PEC)         | \$958.50   |
| Revenue generated (VFW)         | \$5,710.78 |

## June 2020 Summary

### From the Production Floor

We reopened this month as a “Full Co-Packer,” and are grateful for how well our clients have adapted to our temporary operations adjustment. We had two new clients make test batches of their product, one of whom is making more of their West African “Zesty Sauce” in July. Three clients made new products with us in June, including Browntown Farms’ triple berry jam, Oak Spring Garden Foundations’s squash butter, and Monticello’s hot sauce. Both the squash butter and hot sauce were recipes that Michelle McKenzie developed with those clients in 2019 and are recipes that belong to VFW for other clients to use in the future.

Another highlight of the month was a large production of Rupen’s curry sauces. Our team of five produced over 1,400 jars for Rupen. Rupen’s sauces are now sold at two Whole Foods locations in Washington, D.C. and through a Michigan food distributor who picked up 600 sauces from the cannery to ship. We’re excited to have a client whose business is expanding quickly, and have several production days planned for him in July.

### In the Office

Katharine completed her Better Process Control School training while VFW was temporarily closed for productions, and ran her first productions using her certification in June.

We reached out to berry farmers this spring about making jam with us, and so far have three new farmer clients scheduled to make blackberry and blueberry jams in August.

We’ve received positive feedback from the Farmville Herald weekly column on gardening and food preservation, and the editor asked us to continue the column through July instead of ending in June as planned.



### CRC June 2020 Items of Interest

#### New Ventures

- CRC staff assisted Charlotte County in applying for DHR Emergency Supplemental Historic Preservation grant funds. Step 1 has been approved, CRC assisting with STEP 2 of full Application.
- CRC staff assisted the Town of Kenbridge in applying for DHR Emergency Supplemental Historic Preservation grant funds. Step 1 has been approved, CRC assisting with STEP 2 of full Application.
- CRC staff are assisting Amelia, Buckingham, Lunenburg and Prince Edward counties with coordinating COVID19 PPE purchases.
- CRC staff are assisting the Town of Victoria with a DHCD Local Innovation Grant to obtain funds to provide the Salvation Army a new location for Meal Distribution.
- CRC staff are assisting the Town of Victoria with an EDA Grant for upgrades to the Municipal Sewer System.
- CRC staff are assisting the South Central Virginia Nonprofit Network (through STEPS) with a Grant Application to the Prince Edward United Way for website funding costs.
- CRC hosting Virtual Freedom of Information Act training by Virginia Freedom of Information Advisory Council for locality staff and elected officials on July 20<sup>th</sup> (*contact the CRC to sign-up*).
- CRC staff will be assisting
- **Next CRC Meeting, Wednesday, July 15, 2020 at 9:30 a.m.**, The Mill Room (basement Conference Room) of the CRC office building, 1 Mill Street, Farmville, Virginia. (Call-in Conference Number will be provided)

#### Activity

- Town of Charlotte Court House Evergreen Road Sidewalk Project: Construction of project completed on May 26<sup>th</sup>. Closeout activities still underway.
- Dillwyn CDBG Housing Rehabilitation Project – Work on 73 Hancock will begin in early July. The Third round of houses will be bid out in late July, leaving only one final house to be bid out.
- Dillwyn VDOT Streetscape Project – Construction has been awarded to S. Walker Construction. A pre-construction meeting was held on June 23<sup>rd</sup> with construction starting on July 20<sup>th</sup>.
- Phenix Water System Project – B&B Consultants is working with the Town to assess conditions for a potential well site. Southeast RCAP is still working with the Town on final changes to the Waterworks Business Operations Plan before it becomes final and the town is still waiting on Environmental approval Department of Health.
- Regional Emergency Planning – The CRC is developing a Regional Family Assistance Center Plan (FAC) for all six counties to address mass casualty events. A draft Plan will be available in July.
- Lunenburg/Kenbridge/Victoria VHDA Housing Study – The Study Group held a conference call on June 22<sup>nd</sup> to review the Market Analysis and Stakeholder Interview results. The Consultant is currently developing an asset map based on the County and Town windshield surveys of vacant homes.
- DEQ Watershed Implementation Plan III Assistance: With the current restrictions on gatherings, the CRC staff are developing Stream Cleanup Packets for schools to distribute to students when they return to school.
- The CRC's Interactive Online Survey for the CRC Regional Long-Range Rural Transportation Plan has closed – data collected will be incorporated into the Long-Range Plan and shared in the coming months.
- CRC staff will be updating the Comprehensive Economic Development Strategy (CEDS) to include Cumberland County in-house and provide update to EDA for approval.



Prince Edward County Public Schools  
**Summary Financial Report**  
**June 2020**

| <u>Revenues</u>         | <u>Current</u><br><u>Month</u> | <u>Year to</u><br><u>Date</u> | <u>Budget</u>        | Variance<br>Actual Under<br>(Over)<br><u>Budget</u> | YTD as a<br>Percent of<br><u>Budget</u> |
|-------------------------|--------------------------------|-------------------------------|----------------------|-----------------------------------------------------|-----------------------------------------|
| From the State:         |                                |                               |                      |                                                     |                                         |
| State Sales Tax         | \$ 242,387                     | \$ 3,023,059                  | \$ 2,987,847         | \$ (35,212)                                         | 101.18                                  |
| Basic School Aid        | \$ 400,071                     | \$ 5,797,253                  | \$ 5,962,025         | \$ 164,772                                          | 97.24                                   |
| All Other               | \$ 1,044,378                   | \$ 5,754,150                  | \$ 5,904,777         | \$ 150,627                                          | 97.45                                   |
| <b>Total State</b>      | <b>\$ 1,686,836</b>            | <b>\$ 14,574,462</b>          | <b>\$ 14,854,649</b> | <b>\$ 280,187</b>                                   | <b>98.11</b>                            |
| From the Federal Gov't. | \$ 2,445                       | \$ 1,740,031                  | \$ 2,310,350         | \$ 570,319                                          | 75.31                                   |
| General Fund (County)   | \$ 2,356,947                   | \$ 8,640,958                  | \$ 8,912,671         | \$ 271,713                                          | 96.95                                   |
| Cash Book -Local        | \$ 189,231                     | \$ 374,443                    | \$ 318,546           | \$ (55,897)                                         | 117.55                                  |
| <b>Total Revenues</b>   | <b>\$ 4,235,459</b>            | <b>\$ 25,329,894</b>          | <b>\$ 26,396,216</b> | <b>\$ 1,066,322</b>                                 | <b>95.96</b>                            |

| <u>Expenditures</u>        | <u>Current</u><br><u>Month</u> | <u>Year to</u><br><u>Date</u> | <u>Outstanding</u><br><u>Encumbrances</u> | <u>Budget</u>        | Expended &<br>Encumbered<br>(Over) Under<br><u>Budget</u> | Expen. &<br>Encumbrance<br>as a % of<br><u>Budget</u> |
|----------------------------|--------------------------------|-------------------------------|-------------------------------------------|----------------------|-----------------------------------------------------------|-------------------------------------------------------|
| 1000-Instruction           | \$ 2,892,328                   | \$ 18,635,145                 | \$ 29,152                                 | \$ 19,362,682        | \$ 698,385                                                | 96.39                                                 |
| 2000-Admin.,Health/Atten.  | \$ 244,857                     | \$ 1,368,066                  | \$ 535                                    | \$ 1,609,987         | \$ 241,386                                                | 85.01                                                 |
| 3000-Transportation        | \$ 449,101                     | \$ 1,704,241                  | \$ 227                                    | \$ 1,705,402         | \$ 935                                                    | 99.95                                                 |
| 4000-Operation/Maintenance | \$ 357,799                     | \$ 1,772,995                  | \$ 938                                    | \$ 1,775,198         | \$ 1,264                                                  | 99.93                                                 |
| 6000-Facilities            | \$ 14,700                      | \$ 141,017                    | \$ -                                      | \$ 150,000           | \$ 8,983                                                  | 94.01                                                 |
| 7000 - Debt. Service       | \$ -                           | \$ 603,471                    | \$ 0                                      | \$ 606,366           | \$ 2,894                                                  | 99.52                                                 |
| 8000 - Technology          | \$ 276,674                     | \$ 1,104,958                  | \$ 7,245                                  | \$ 1,186,581         | \$ 74,378                                                 | 93.73                                                 |
| <b>Total Expenditures</b>  | <b>\$ 4,235,459</b>            | <b>\$ 25,329,894</b>          | <b>\$ 38,097</b>                          | <b>\$ 26,396,216</b> | <b>\$1,028,225</b>                                        | <b>96.10</b>                                          |

Prince Edward County Public Schools  
2019-2020

Comparative Receipts and Expenditures  
Year to Date - Month of June 2020

| Receipts:                 | Fiscal 2019            |                              |                                | Fiscal 2020            |                              |                                |                                  |                               |
|---------------------------|------------------------|------------------------------|--------------------------------|------------------------|------------------------------|--------------------------------|----------------------------------|-------------------------------|
|                           | Approved Budget        | Received Year-to-Date        | Percent of Revenue             | Approved Budget        | Received Year-to-Date        | Percent of Revenue             | Fiscal Year \$ Difference        | Fiscal Year % Difference      |
| Sales Tax                 | 2,860,777              | 2,894,286                    | 101.17%                        | 2,987,847              | 3,023,059                    | 101.18%                        | 128,772.54                       | 0.01%                         |
| Basic Aid                 | 6,027,146              | 5,975,485                    | 99.14%                         | 5,962,025              | 5,797,253                    | 97.24%                         | -178,232.28                      | -1.91%                        |
| Other State               | 5,506,315              | 5,516,988                    | 100.19%                        | 5,904,777              | 5,754,150                    | 97.45%                         | 237,161.87                       | -2.74%                        |
| Total State               | 14,394,238             | 14,386,759                   | 99.95%                         | 14,854,649             | 14,574,462                   | 98.11%                         | 187,702.13                       | -1.83%                        |
| Federal Funds             | 1,966,417              | 2,040,397                    | 103.76%                        | 2,310,350              | 1,740,031                    | 75.31%                         | -300,365.68                      | -28.45%                       |
| Local Funds               | 8,440,984              | 8,360,532                    | 99.05%                         | 8,912,671              | 8,640,958                    | 96.95%                         | 280,425.77                       | -2.10%                        |
| Cash Book                 | 384,573                | 368,183                      | 95.74%                         | 318,546                | 374,443                      | 117.55%                        | 6,259.19                         | 21.81%                        |
| <b>Total Revenue</b>      | <b>\$25,186,212</b>    | <b>\$25,155,872</b>          | <b>99.88%</b>                  | <b>\$26,396,216</b>    | <b>\$25,329,894</b>          | <b>95.96%</b>                  | <b>174,021.41</b>                | <b>-3.92%</b>                 |
| <b>Expenditures:</b>      | <b>Approved Budget</b> | <b>Expended Year-to-Date</b> | <b>Percent of Expenditures</b> | <b>Approved Budget</b> | <b>Expended Year-to-Date</b> | <b>Percent of Expenditures</b> | <b>Fiscal Year \$ Difference</b> | <b>Fiscal Year Difference</b> |
| Instruction               | 18,009,673             | 18,004,561                   | 99.97%                         | 19,362,682             | 18,635,145                   | 96.24%                         | 630,583.83                       | -3.73%                        |
| Administration            | 1,450,068              | 1,449,526                    | 99.96%                         | 1,609,987              | 1,368,066                    | 84.97%                         | -81,459.41                       | -14.99%                       |
| Transportation            | 2,001,864              | 1,997,803                    | 99.80%                         | 1,705,402              | 1,704,241                    | 99.93%                         | -293,562.10                      | 0.13%                         |
| Maintenance               | 1,715,344              | 1,704,645                    | 99.38%                         | 1,775,198              | 1,772,995                    | 99.88%                         | 68,350.30                        | 0.50%                         |
| Facilities                | 194,495                | 194,095                      | 99.79%                         | 150,000                | 141,017                      | 94.01%                         | -53,077.91                       | -5.78%                        |
| Debt Service              | 601,358                | 598,463                      | 99.52%                         | 606,366                | 603,471                      | 99.52%                         | 5,008.27                         | 0.00%                         |
| Technology                | 1,213,410              | 1,206,780                    | 99.45%                         | 1,186,581              | 1,104,958                    | 93.12%                         | -101,821.57                      | -6.33%                        |
| <b>Total Expenditures</b> | <b>\$25,186,212</b>    | <b>\$25,155,872</b>          | <b>99.88%</b>                  | <b>\$26,396,216</b>    | <b>\$25,329,894</b>          | <b>95.96%</b>                  | <b>174,021.41</b>                | <b>-3.92%</b>                 |

Prince Edward County Public Schools  
**2019-2020**  
**Food Service Department**  
**Summary Financial Report**  
**June 2020**

| <u>Revenues</u>         | <u>Current Month</u> | <u>Year to Date</u> | <u>Budget</u>       | <u>Variance Actual Under (Over) Budget</u> | <u>YTD as a Percent of Budget</u> |
|-------------------------|----------------------|---------------------|---------------------|--------------------------------------------|-----------------------------------|
| From the State:         |                      |                     |                     |                                            |                                   |
| State School Food       | \$ 4,969             | \$ 62,619           | \$ 41,015           | \$ (21,604)                                | 152.67                            |
| Fresh Fruit & Vegetable | \$ -                 | \$ 38,525           | \$ 55,000           | \$ 16,475                                  | 0.00                              |
| Total State Funds       | \$ 4,969             | \$ 101,143          | \$ 96,015           | \$ (5,128)                                 | 105.34                            |
| Federal Reimbursement   | \$ 64,923            | \$ 1,144,090        | \$ 1,219,760        | \$ 75,670                                  | 93.80                             |
| Cash Book - Local       | \$ 5,759             | \$ 92,107           | \$ 148,000          | \$ 55,893                                  | 62.23                             |
| <b>Total Revenues</b>   | <b>\$ 75,650</b>     | <b>\$ 1,337,340</b> | <b>\$ 1,463,775</b> | <b>\$ 126,435</b>                          | <b>91.36</b>                      |

| <u>Expenditures</u>       | <u>Current Month</u> | <u>Year to Date</u> | <u>Outstanding Encumbrances</u> | <u>Budget</u>       | <u>Expended &amp; Encumbered (Over) Under Budget</u> | <u>Expen. &amp; Encumbrance as a % of Budget</u> |
|---------------------------|----------------------|---------------------|---------------------------------|---------------------|------------------------------------------------------|--------------------------------------------------|
| Salary                    | \$ 73,391            | \$ 428,985          | \$ 8,145                        | \$ 427,418          | \$ (9,712)                                           | 102.27                                           |
| Fringe Benefits           | \$ 31,085            | \$ 192,755          | \$ 2,000                        | \$ 197,117          | \$ 2,362                                             | 98.80                                            |
| Purchased Services        | \$ 1,296             | \$ 82,483           |                                 | \$ 82,273           | \$ (210)                                             | 100.26                                           |
| Refunds                   | \$ -                 | \$ 148              | \$ -                            | \$ 148              | \$ (0)                                               | 0.00                                             |
| Travel                    | \$ -                 | \$ 2,066            | \$ -                            | \$ 2,066            | \$ 0                                                 | 99.99                                            |
| Materials & Supplies      | \$ 3,131             | \$ 51,249           |                                 | \$ 49,241           | \$ (2,008)                                           | 104.08                                           |
| Food Supplies             | \$ 24,164            | \$ 551,460          |                                 | \$ 603,562          | \$ 52,102                                            | 91.37                                            |
| Repairs & Maintenance     | \$ -                 | \$ 22,347           | \$ -                            | \$ 22,347           | \$ 0                                                 | 100.00                                           |
| Furniture/Equipment       | \$ -                 | \$ 29,604           | \$ -                            | \$ 79,604           | \$ 50,000                                            | 37.19                                            |
| Equipment - grant         | \$ -                 | \$ -                | \$ -                            | \$ -                | \$ -                                                 | 0.00                                             |
| <b>Total Expenditures</b> | <b>\$133,067</b>     | <b>\$ 1,361,096</b> | <b>\$ 10,144</b>                | <b>\$ 1,463,775</b> | <b>\$92,534</b>                                      | <b>93.68</b>                                     |

Prince Edward County Public Schools  
35 Eagle Drive  
Farmville, Virginia 23901

**2019-2020**  
**Comparative Receipts and Expenditures**  
**Food Service Department**  
**Year to Date**

Month of June 2020

| Receipts:                 | Fiscal 2019        |                    |               | Fiscal 2020        |                    |               | Diff.         |
|---------------------------|--------------------|--------------------|---------------|--------------------|--------------------|---------------|---------------|
|                           | Budgeted           | Rec. YTD           | Percent       | Budgeted           | Rec. YTD           | Percent       |               |
| State School Food         | 20,000             | 43,247             | 216.24        | 41,015             | 62,619             | 152.67        | -63.56        |
| School Breakfast          | 0                  | 5,618              |               |                    |                    |               |               |
| Fresh Fruit & Vegetable   | 55,000             | 53,830             | 0.00          | 55,000             | 38,525             | 0.00          | 0.00          |
| <b>Total State</b>        | <b>75,000</b>      | <b>102,695</b>     | <b>136.93</b> | <b>96,015</b>      | <b>101,143</b>     | <b>105.34</b> | <b>-31.59</b> |
| Federal Reimbursement     | 1,181,000          | 1,214,268          | 102.82        | 1,219,760          | 1,144,090          | 93.80         | -9.02         |
| Fund Balance              | 50,000             | 20,452             |               |                    |                    |               |               |
| Cash Book - Local         | 120,000            | 85,223             | 71.02         | 148,000            | 92,107             | 62.23         | -8.78         |
| <b>Total Revenue</b>      | <b>\$1,426,000</b> | <b>\$1,422,638</b> | <b>99.76</b>  | <b>\$1,463,775</b> | <b>\$1,337,340</b> | <b>91.36</b>  | <b>-8.40</b>  |
|                           |                    |                    |               |                    |                    |               |               |
| Expenditures:             | Budgeted           | Expended YTD       | Percent       | Budgeted           | Expended YTD       | Percent       | Diff.         |
| Salary                    | 394,795            | 394,588            | 99.95         | 437,130            | 428,985            | 98.14         | -1.81         |
| Fringe Benefits           | 182,007            | 181,978            | 99.98         | 197,117            | 192,755            | 97.79         | -2.20         |
| Purchased Services        | 40,490             | 40,490             | 100.00        | 82,483             | 82,483             | 100.00        | 0.00          |
| Refunds                   | 0                  | 0                  | 0.00          | 148                | 148                | 0.00          | 0.00          |
| Travel                    | 1,646              | 1,646              | 100.01        | 2,066              | 2,066              | 100.00        | -0.01         |
| Materials & Supplies      | 53,476             | 53,476             | 100.00        | 51,249             | 51,249             | 100.00        | 0.00          |
| Food Supplies             | 601,732            | 600,700            | 99.83         | 591,017            | 551,460            | 93.31         | -6.52         |
| Repairs & Maintenance     | 28,724             | 28,724             | 0.00          | 22,962             | 22,347             | 0.00          | 0.00          |
| Furniture/Equipment       | 123,130            | 123,130            | 100.00        | 79,604             | 29,604             | 37.19         | -62.81        |
| <b>Total Expenditures</b> | <b>\$1,426,000</b> | <b>\$1,424,733</b> | <b>99.91</b>  | <b>\$1,463,775</b> | <b>\$1,361,096</b> | <b>92.99</b>  | <b>-6.93</b>  |

## Tourism & Visitor Center Monthly Report for June 2020

| HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS: |                    |                 |                    |              |                                |
|-------------------------------------------------------|--------------------|-----------------|--------------------|--------------|--------------------------------|
|                                                       | Virginia<br>Guests | Other<br>States | Other<br>Countries | Total Guests | Average Visitors per<br>Month: |
| YTD 2020                                              | 479                | 62              | 12                 | 553          | 92.2                           |
| 2019                                                  | 3,323              | 506             | 56                 | 3,885        | 323.8                          |
|                                                       |                    |                 |                    |              | Total / 6 Mc                   |
|                                                       |                    |                 |                    |              | Total / ALL                    |

### Requests for Information:

|              | Phone<br>Inquiries | Video<br>Views (All)<br>new views | Center<br>Visits | GoogleMyBusiness<br>Finding the<br>Visitor Center | Tablet/Cell<br>Web Hits | Monthly Totals: |
|--------------|--------------------|-----------------------------------|------------------|---------------------------------------------------|-------------------------|-----------------|
| June 2020    | 57                 | 8                                 | 98               | 1,212                                             |                         | 1,375           |
| June 2019    | 85                 | 44                                | 423              |                                                   | 1,819                   | 2,371           |
| % Difference | -32.94%            | -81.82%                           | -76.83%          |                                                   | -100.00%                | -42.01%         |

|                    | Total YTD Inquiries: |         |         |       |         |        |
|--------------------|----------------------|---------|---------|-------|---------|--------|
| TOTAL YTD 2020 YTD | 220                  | 24      | 563     | 8,015 | 3,510   | 12,332 |
| 2019 YTD           | 470                  | 174     | 1,653   | 0     | 7,285   | 9,582  |
| % Difference       | -53.19%              | -86.21% | -65.94% | 0.00% | -51.82% | 28.70% |

#### Report to July Board of Supervisors:

- We are starting to see growing numbers in visitation; nothing like we have had in previous summer months, but it is a rebuilding process now. For perspective 99 visitors in the first half of March when COVID shut the Visitor Center down, and 98 visitors in all of June.
- July has started off much stronger, and we hope to see that trend continue. Weekends still tend to be stronger visitation.
- The Civil Rights in Education Heritage Trail® expansion will be completed in July. All of Virginia's Crossroads is getting excited about this project. I will have the Board of Supervisors at the August meeting.

**[This page intentionally left blank]**