

July 14, 2020

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 14<sup>th</sup> day of July, 2020; at 7:00 p.m., there were present:

Beverly M. Booth

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Trey Pyle, Deputy Emergency Coordinator; and Terri Atkins Wilson, County Attorney.

Chairman Townsend called the July meeting to order.

Chairman Townsend stated:

*Due to the COVID-19 Emergency, the Board of Supervisors is operating pursuant to and in compliance with its "EMERGENCY ORDINANCE TO EFFECTUATE TEMPORARY CHANGES IN CERTAIN DEADLINES AND TO MODIFY PUBLIC MEETING AND PUBLIC HEARING PRACTICES AND PROCEDURES TO ADDRESS CONTINUITY OF OPERATIONS ASSOCIATED WITH PANDEMIC DISASTER." This meeting is closed to in-person participation by the General Public, but citizens may listen to the meeting by calling 1-425-436-6394, Access Code: 867576#.*

Chairman Townsend then read the following:

Public Participation and Public Hearing comments for County meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one the following methods:

1. **Written Comments:** Please limit word count to no more than 500 words. Must be received by 2:00 p.m. the day of the meeting.
  - a. **Mailed:** Board of Supervisors, P.O. Box 382, Farmville, VA 23901.
  - a. **E-Mailed:** Board of Supervisors: [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)
  - b. **County Dropbox:** Written comments may also be placed in the County "payment dropbox", located in courthouse parking lot by 2:00 p.m. the day of the meeting.

2. **Verbal Comments:** Citizens may also participate remotely during the meeting. Using the meeting call-in information provided above, citizens may **phone-in to the meeting and provide comments during the Public Participation/Public Hearing portion of the agenda**; however, **citizens must pre-register** with the County Administrator's Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

Supervisor Booth offered the invocation and led the Pledge of Allegiance.

#### In Re: Conflict of Interest Disclosures

Supervisor Pride stated:

*As a member of the Prince Edward County Board of Supervisors, I am disclosing that I have an interest in the adoption and appropriation of the FY 21 Prince Edward County School Budget, as I am periodically a part-time student tutor for the Prince Edward County Public Schools. As the Prince Edward County Board of Supervisors has no authority over setting the salaries or pay increases of School employees, I am able to participate in the adoption and appropriation of the school budget fairly, objectively and in the public interest. I have filed a statement of disclosure with the Office of the Prince Edward County Administrator, a copy of which is available for public review.*

Supervisor Booth stated:

*As a member of the Prince Edward County Board of Supervisors, I am disclosing that I have an interest in the appropriation of the FY 21 Prince Edward County Budget, as my husband is an employee of the Prince Edward County Sheriff's Office. As the Prince Edward County Board of Supervisors has no authority over the expenditures and individual salaries of the Sheriff's Office, I am able to participate in the appropriation of the county budget fairly, objectively and in the public interest. I have filed a statement of disclosure with the Office of the Prince Edward County Administrator, a copy of which is available for public review.*

Chairman Townsend stated:

*As a member of the Prince Edward County Board of Supervisors, I am disclosing that I have an interest in the adoption and appropriation of the FY 21 Prince Edward County School Budget, as my wife is an employee of the Prince Edward County Public Schools. As the Prince Edward County Board of Supervisors has no authority over setting the salaries or pay increases of School employees, I am able to participate in the adoption and appropriation of the school budget fairly, objectively and in the public interest. I have filed a statement of disclosure with the Office of the Prince Edward County Administrator, a copy of which is available for public review.*

In Re: Public Participation

Chairman Townsend stated Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests the Administrator, Attorney or county staff to immediately correct any factual error that might occur.

Jim Garrett stated that the Board are the caretakers of the County's money, if there is a huge difference between the cost of STEPS or the private company, then he would understand the decision, but if the costs are close, these people need their jobs and it is important to their psychological well-being to have that job. He said these are the most vulnerable [people] in the community.

In Re: Board Comments

Supervisor Cooper-Jones thanked all that are participating remotely and to be safe.

Chairman Townsend thanked everyone for their support and said for all to be safe and to comply with the Governor's orders, and VDH and CDC. He said we are working for normalization together.

Supervisor Pride thanked everyone for participating and said for all to continue to remain safe.

In Re: Consent Agenda

Supervisor Emert pulled the June 9, 2020 minutes from the Consent Agenda.

On motion of Supervisor Wilck, seconded by Supervisor Cooper-Jones, and carried:

Aye:	Beverly M. Booth	Nay:	None
	Pattie Cooper-Jones		
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Jerry R. Townsend		
	James R. Wilck		

the Board accepted the Treasurer's Report for June 2020; the minutes of the meeting held June 23, 2020;  
Accounts and Claims, Board Mileage Sheets; and Salaries.

**Prince Edward Treasurer's Report - June 2020**

<b>Name of Bank</b>	<b>Bank Balance</b>	<b>Available Balance</b>
Benchmark Pooled Fund Account	9,915,751.52	9,915,751.52
Wells Fargo Social Services	138,167.99	138,167.99
Benchmark School Fund	-398,581.66	-398,581.66
Benchmark Food Service	389,050.90	389,050.90
<b>TOTAL</b>		<b>10,044,388.75</b>
 <b>Certificates of Deposit</b>		
Benchmark		826,460.03
<b>TOTAL</b>		<b>826,460.03</b>
 <b>GRAND TOTAL</b>		 <b>10,870,848.78</b>

*Accounts & Claims:*

<b><u>MISCELLANEOUS</u></b>		
Town of Farmville	THYA pst card sales	38.54
 <b><u>BOARD OF SUPERVISORS</u></b>		
Farmville Newsmedia	Advertising	1,056.96
Business Card	Meeting app	2.99
US Cellular	Cellular service	265.00
 <b><u>COUNTY ADMINISTRATOR</u></b>		
U. S. Postal Service	PO Box rental	92.00
US Cellular	Cellular service	126.12
VA Association of Counties	20-21 Dues	4,821.00
Business Data of VA, Inc.	Norton antivirus	39.95
C. W. Warthen	B O S Minute books (2)	873.98
Diamond Springs Water, Inc.	Water & equipment rental	26.65
Matthew Bender & Co., Inc.	VA Code Rules 2020	73.80
Municode	Admin fee web hosting	350.00
	Online code web hosting	950.00
		1,300.00
 <b><u>LEGAL SERVICES</u></b>		
Terri Atkins Wilson, PC	Legal services	2,400.00

	<u>COMMISSIONER OF REVENUE</u>		
BMS Direct	TPP postage		5,926.50
U. S. Postal Service	PO box rental		150.00
Commissioner of Revenue Association	Training		50.00
Business Data of VA, Inc.	Norton antivirus		39.95
Key Office Supply	Paper	139.80	
	Folders	184.10	
	LLR 6044	629.00	
	Supplies	76.04	
	File cabinet	629.00	1,657.94

	<u>ASSESSOR</u>		
Wampler-Eanes Appraisal	Reassessment		14,355.00

	<u>TREASURER</u>		
ComputerPlus Sales/Service	Printer service contract		386.55
BMS Direct	Postage		0.00
U. S. Postal Service	Box 522 rent		92.00
Benchmark Community Bank	Payflow/Paypal		18.20
Treasurer of Virginia	Online service		71.10
Quadient Leasing USA, Inc.	Postage machine lease		1,527.00
Business Data of Virginia, Inc.	Norton antivirus		79.90
STEPS, Inc.	Shredding services		35.00
DMV	DMV Stop fees		825.00

	<u>INFORMATION TECHNOLOGY</u>		
Business Data of VA, Inc.	Contract agreement	4,500.00	
	Travel & expense	1,825.00	6,325.00
Sitevision, Inc.	Web hosting	179.85	
	Web hosting 3rd quarter	179.85	359.70
ComputerPlus Sales/Service	Printer service contract		79.00

	<u>ELECTORAL BOARD AND OFFICIALS</u>		
Election Systems & Software	Minor	162.50	
	Ballot layout	116.50	
	Ballot coding	1,250.97	
	Audio	503.00	2,032.97
Owen G. Dunn Co.	Ballot testing		1,700.00
Patricia Adams	Official	90.00	
	Training	25.00	115.00
Barbara Barnes	Official	100.00	
	Training	50.00	150.00
Robert L. Barnes	Official	90.00	
	Training	50.00	140.00
Betty Baskin	Official	100.00	
	Training	50.00	150.00
Robert D. Bradshaw	Official	90.00	
	Training	25.00	115.00

Wendell Brown	Official	90.00	
	Training	25.00	115.00
V. Grace Burgess	Official	90.00	
	Training	25.00	115.00
Elizabeth Calhoun	Training		25.00
Lonnie Calhoun	Official	90.00	
	Training	25.00	115.00
Connie Clabo	Official	90.00	
	Training	25.00	115.00
Dorothy Coles-Barksdale	Official	100.00	
	Training	50.00	150.00
Otis Dailey	Official	100.00	
	Training	25.00	125.00
Barbara W. Daniel	Official	90.00	
	Training	25.00	115.00
Rachael E. Dove	Official	90.00	
	Training	25.00	115.00
Sarah Edmendsen	Official	100.00	
	Training	50.00	150.00
Peggy Emert	Official	115.00	
	Training	50.00	
	Cell phone	10.00	
	Pick up	20.00	
	Mileage	15.00	210.00
Richard W. Erickson	Official	90.00	
	Training	50.00	140.00
Farmville Volunteer Fire Department	Rent		200.00
Nancy D. Fawcett	Official	100.00	
	Training	50.00	150.00
Moses Ford	Official	90.00	
	Training	25.00	115.00
Jean G. Fowlkes	Official	90.00	
	Training	25.00	115.00
Yolanda Gladden	Official	115.00	
	Training	50.00	
	Cell phone	10.00	
	Mileage	5.00	180.00
Jennifer J. Halladay	Official	90.00	
	Training	25.00	115.00
Abby Hollingsworth	Official	90.00	
	Training	25.00	115.00
Esther W. Hollingsworth	Official	115.00	
	Training	50.00	
	Cell phone	10.00	
	Pick up	20.00	
	Mileage	15.00	210.00
Frances D. Jasper	Official	115.00	
	Training	50.00	
	Cell phone	10.00	
	Pick up	20.00	

	Mileage	15.00	210.00
Syni Johnson	Official	90.00	
	Training	25.00	115.00
Barbara Jones	Official	90.00	
	Training	25.00	115.00
Donald B. Kellum, Jr.	Official	100.00	
	Training	50.00	150.00
Peggy Kelsey	Official	90.00	
	Training	25.00	115.00
Cindy H. Koether	Official	115.00	
	Training	50.00	
	Cell phone	10.00	
	Pick up	20.00	
	Mileage	15.00	210.00
James Junior Lee	Official	90.00	
	Training	25.00	115.00
Ida M. Marcellin	Official	90.00	
	Training	25.00	115.00
April McBride	Official	100.00	
	Training	50.00	150.00
Lora P. McElhenie	Official	115.00	
	Training	50.00	
	Cell phone	10.00	
	Pick up	20.00	
	Mileage	15.00	210.00
Linda Medlin	Official	90.00	
	Training	25.00	115.00
Andrea R. Milhouse	Training		25.00
Brenda Nash	Official	100.00	
	Training	25.00	125.00
Rebecca L. Randolph	Official	115.00	
	Training	50.00	
	Cell phone	10.00	
	Pick up	20.00	
	Mileage	15.00	210.00
James Somers	Official	115.00	
	Training	50.00	
	Cell phone	10.00	
	Pick up	20.00	
	Mileage	15.00	210.00
Donna Simpson	Training		50.00
Claudia Somers	Official	115.00	
	Training	50.00	
	Cell phone	10.00	
	Pick up	20.00	
	Mileage	15.00	
	Temp office help	430.00	640.00
Lynn Skakum	Official	115.00	
	Training	50.00	
	Cell phone	10.00	

	Pick up	20.00	
	Mileage	15.00	210.00
Joy C. Speakes	Official	100.00	
	Training	50.00	150.00
Margaret Stockton	Official	100.00	
	Training	50.00	150.00
Patricia Lnn Sturgis	Official	90.00	
	Training	25.00	115.00
Shirley L. Taylor	Official	90.00	
	Training	25.00	115.00
Linda Timmons	Official	90.00	
	Training	25.00	115.00
Crystal Glenn Townsend	Official	90.00	
	Training	25.00	115.00
Joyce Mylum Trent	Official	100.00	
	Training	50.00	150.00
Virginia J. Watson	Official	90.00	
	Training	25.00	115.00
Michael Wilson	Official	90.00	
	Training	25.00	115.00
Kasie R. Wood	Official	100.00	
	Training	50.00	150.00
Brittany Wright	Official	90.00	
	Training	25.00	115.00
Joyce Yeatts	Official	90.00	
	Training	25.00	115.00
Lucie Zehner	Official	115.00	
	Training	50.00	
	Cell phone	10.00	
	Pick up	20.00	
	Mileage	15.00	210.00
Darlington Heights Fire Department	Rent		200.00
Elks Lodge #269	Rent		200.00
Hampden-Sydney Fire Department	Rent		200.00
Mt Zion Second Baptist Church	Rent		200.00
Prospect Volunteer Fire Department	Rent		200.00
Rice Volunteer Fire Department	Rent		200.00
Mt Pleasant United Methodist Church	Rent		200.00

REGISTRAR

Gwendolyn Akers-Booker	Mileage		56.35
Charles D. Puckett	Mileage		56.35
Lynette Wright	Mileage		56.35
INTAB, LLC	I VOTED stickers		158.31
Key Office Supply	Supplies	66.16	
	Duck tape	63.40	
	Cartridge/labels	223.12	
	Envelopes	824.82	
	Cartridge/markers	174.07	1,351.57



<u>CIRCUIT COURT</u>			
Key Office Supply	Tabs		4.20
<u>GENERAL DISTRICT COURT</u>			
Key Office Supply	Tables	334.05	
	Tape/boards/sharpies	49.55	
	Paper/sharpie/holder	35.07	
	Labels	32.09	450.76
<u>JUVENILE &amp; DOMESTIC COURT</u>			
Diamond Springs Water, Inc.	Water & equipment rental		7.35
Medimpex United, Inc.	Drug tests		340.00
<u>SPECIAL MAGISTRATES</u>			
Business Card	Fax machine		194.79
<u>CLERK OF THE CIRCUIT COURT</u>			
U. S. Postal Service	PO Box 304 rent		92.00
CenturyLink	Phone		49.90
Jurors	Jurors		210.00
Diamond Springs Water, Inc.	Water & equipment rental		54.05
Key Office Supply	Envelopes	41.88	
	Towels	63.06	
	Cartridges / markers	189.05	
	File holders	59.58	
	Cartridges	688.95	1,042.52
Treasurer of Virginia	Printer		300.00
<u>LAW LIBRARY</u>			
Relx Inc DBA LexisNexis	Monthly payment		366.00
<u>COMMONWEALTH'S ATTORNEY</u>			
Southern Copier Sales & Service	Service contract		455.00
Laurie Leap	Postage		6.95
Pitney Bowes Global Finance	Postage lease		134.94
VACA Conference	Summer conference (2)		600.00
VALECO	Dues		75.00
Wendy Hannah	Printer/recorder		306.23
Key Office Supply	Chairs	358.00	
	Printer	325.00	
	Boxes/fldrs/pads	253.53	
	Tabs	31.83	968.36
<u>VICTIM WITNESS ASSISTANCE PROGRAM</u>			
Key Office Supply	Speakers/stmp/tape	174.54	
	Fldrs/surge prtctor	76.85	
	Carpet/floor	79.95	
	Chairs	479.98	811.32

SHERIFF

Ray Allen Manufacturing	Dog bowl/leash		45.98
Brandon Yoder	Meals/gas/animal care	31.85	218.27
Preston G. Williams	Court appt midkiff k		120.00
Burkeville Body Shop	Accident repair		2,916.35
East End Motor Co., Inc.	Inspection	40.00	
	Balance tires	30.00	
	Oil change	102.90	
	Tire patch	20.60	
	AC repair / tire instl	296.50	
	Instl wtr pmp/therm	737.95	
	Tire mount/balance	238.37	
	Battery	170.93	
	Tires	709.59	
	Tires/control arms	859.37	
	Tire/brkes/oil change	1,755.47	4,961.68
Express Care	Oil changes		598.76
Kenbridge Tire	Calibration		25.00
Rundstrom Auto, LLC	Engine installation	2,172.15	
	Hoses/signal repair	469.28	2,641.43
Rockwell Audio	Radar removal		100.00
Verizon Connect NWF, Inc.	GPS service		394.80
Verizon Wireless	Vehicle modem service		554.39
Farmville Newsmedia	Advertising		204.32
U. S. Postal Service	PO Box rental		64.00
AT&T Mobility	Cellular service		802.60
Kinex Networking Solution	Remote backup		19.95
CenturyLink	Phone	10.36	
	Sheriff's VCIN	7.97	18.33
Key Office Supply	Post its / flags	55.90	
	Journal book	34.25	90.15
CVCJA	Dues		16,200.00
Treasurer / VFSAAA	Academy dues		40.00
VA Sheriff's Association	Dues 2021		1,848.00
Business Data of VA, Inc.	Norton antivirus		39.95
Diamond Springs Water, Inc.	Water & equipment rental		89.40
Farmville Printing	Forms		67.60
Walmart Community/SYNCB	Office supplies		49.24
Fisher Auto Parts, Inc.	Wiper blades	48.13	
	Battery	127.37	175.50
Kustom Signals, Inc.	Radar cable antenna		172.00
Wohlford's Radar	Radar calibration		200.00
Galls, LLC	Gas msk/cannisters	5,396.99	
	Supplies	795.03	
	Holster	244.99	
	Ties	96.20	
	Pin dammits	30.00	
	Chevrons/insignias	61.54	
	Mag pouch	25.80	
	Flashlight holder	9.06	6,659.61

Sirchie Finger Print Labs	Riot gear		1,300.00
Stopstick, LTD	Stop sticks		3,600.00
American Uniform Sales	Shirts	278.43	
	Armor skins	242.06	520.49
BKT Uniforms	Pants		515.92
Jannear Jefferson	Sew on patches		77.00
Creative Monogramming	Polo shirts	329.00	
	Embroidery	116.00	445.00
Premium Marketing & Sales	Badges/nmtags/insignia		545.00

RICE VOLUNTEER FIRE DEPARTMENT

County Waste	Trash collection		53.17
Ellington's Lawn Service	Mowing		150.00
Prince Edward Overhead Doors	Remote RVFD		40.00
Southern States-Amelia	Diesel	394.40	
	Gas	125.62	520.02
VACORP	Workers compensation		2,120.00
Dominion Energy Virginia	RVFD electric		202.08

PROSPECT VOLUNTEER FIRE DEPARTMENT

Prince Edward County Treasurer	Gas		24.48
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DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Co.	Pest control services		45.00
Darlington Heights Vol. Fire Dept.	Via Sat internet	98.00	
	Fire truck loan	150,000.00	150,098.00
Ellington Energy Service	A/C fuel reg 1 man		238.50
Fire & Safety Equipment Co.	Uniform gear		693.00
Municipal Emergency Service	Engine 62 equipment	2,124.92	
	Equipment for 62	900.85	3,025.77
Southside Electric Cooperative	Electric		310.98
VACORP	Workers compensation		4,687.00
Watkins Insurance Agency	Auto insurance		1,224.00

EMERGENCY SERVICES

Timmons Group	Address X reference		50.00
Business Card	Storage totes	62.97	
	Masks	262.92	
	Masks DSS	166.50	492.39
Diamond Paper Company	Sprayer / plastic bottles		57.84
Lowe's	Glue/elbw/tee/pipe	35.21	
	Thermometer batteries	44.36	79.57
Ronald Van Eps	Plexiglass		119.00

REGIONAL JAIL & DETENTION

Piedmont Regional Juv. Det. Center	Juvenile detention		1,875.00
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BUILDING OFFICIAL

Rod & Staff, LLC	Repair tie rod		286.35
US Cellular	Cellular service		32.03

<u>ANIMAL CONTROL</u>			
Jennifer Kingsley, DVM	Use of DEA number		400.00
Ridge Animal Hospital	Vet services		592.07
Dodson Brothers Exterminating	Pest control		50.00
Prime Plumbing, LLC	Cleared sewer line	450.00	
	Repair sewer line	900.00	1,350.00
East End Motor Co., Inc.	Oil change / inspection	71.93	
	Inspection & repair	209.96	281.89
Dominion Energy Virginia	Animal shelter		196.78
CenturyLink	Phone		137.05
US Cellular	Cellular service		76.05
Pablo Paluszka	Livestock claim		580.00
Prince Edward Health Dept.	Immunizations/rabies		632.58
Lowe's	Bait / cable ties		30.34
Walmart Community / SYNCB	Camera / SD cards / case		135.60
NAPA of Farmville	Reducer sleeve		31.99

<u>MEDICAL EXAMINER</u>			
Treasurer of Virginia	Coroner		20.00

<u>GENERAL PROPERTIES</u>			
Dodson Brothers Exterminating	Pest control		237.00
Rohr Mechanical, LLC	HVAC repair		175.00
Southside Electric Cooperative	Electric		24.76
Dominion Energy Virginia	Roy Clark monument	8.03	
	SCOPE building	40.14	
	Courthouse	11,649.51	
	STEPS Headquarters	804.27	
	Sheriff shed	6.59	
	Worsham Clerks office	38.68	
	Lights at Rice	123.69	
	Ag building	696.89	
	Shop	23.85	13,391.65
Town of Farmville	Water & sewer		214.94
AT&T	Shop phone		45.23
CenturyLink	Phone		164.88
US Cellular	Cellular service		64.06
O. O. Stiff, Inc.	Monthly service		100.00
Diamond Paper Company	Bleach / glass cleaner		468.85
Unifirst Corporation	Cleaning rental		152.18
Diamond Springs Water, Inc.	Water & equipment rental		8.95
Farmville Wholesale Electric	Wire strpr/drvr/bulb		47.81
Fisher Auto Parts, Inc.	V belt	6.98	
	Light bulbs	2.16	9.14
Lowe's	Glue/elbw/tee/pipe	54.06	
	Tape/handles/filter	53.53	
	Flsh light/plugs	62.64	
	Scraper blade/scrapr	55.14	
	Blinds	83.59	

Cintas Corporation #524	Knives	28.46	337.42
Sherwin Williams Co	Uniform rentals		535.72
	Paint	302.10	
	Roller/brush	21.98	
	Paint/roller cover	87.22	411.30
Watts Industrial Equipment	Repair Kubota		659.86
Prince Edward County Public Schools	Diesel		50.93
Rod & Staff, LLC	Tire		80.50

#### CANNERY

Virginia Food Works	Commercial contract		2,916.67
Lowe's	Tape/handles/filter		85.46
Rohr Mechanical, LLC	Freezer repair		825.00
Southside Electric Cooperative	Electric		254.50
CenturyLink	Phone		279.69
Farmville Printing	Business cards		25.00
Diamond Paper Company	Bleach / hand soap		139.96
Can Corp of America, Inc.	Cans & lids		5,627.66

#### COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional services		3,040.00
Centra Health	Professional services		17,315.00
Chestnut Hill Mental Health	Professional services		8,117.00
Faison School for Autism	Professional services		6,748.00
Fulcrum Counselors, LLC	Professional services		112.50
Thomas Brothers Software	2020 Yearly update		75.00

#### PLANNING

Donald B. Gilliam	Commission meeting	200.00	
	Mileage	46.00	246.00
Preston Hunt	Commission meeting	200.00	
	Mileage	46.00	246.00
Timothy Mark Jenkins	Commission meetings	200.00	
	Mileage	25.30	225.30
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.75	105.75
Clifford Jack Leatherwood	Commission meeting		100.00
Whitfield Paige	Commission meeting	200.00	
	Mileage	9.20	209.20
John W. Peery, Jr.	Commission meeting	200.00	
	Mileage	3.46	203.46
John C. Prengaman	Commission meeting	200.00	
	Mileage	11.50	211.50
Teresa Sandlin	Commission meeting	200.00	
	Mileage	13.80	213.80
Brett Von Cannon Watson	Commission meeting		200.00
Farmville Newsmedia	Advertising		1,425.64
Business Card	Postage	313.60	
	Cell phone case	52.64	
	Monitor connector	18.83	385.07

US Cellular	Cellular service	64.06
Judy Ellington Design	Business cards	55.96
Pairet's, Inc.	PH Pending signs	198.00

COMMUNITY DEVELOPMENT

Farmville Chamber of Commerce	20-21 Support	275.00
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ECONOMIC DEVELOPMENT

US Cellular	Cellular service	45.03
Business Card	Webinar	20.00

TOURISM

Dominion Energy Virginia	Visitors center electric	189.04
Jamerson Heating and Air	Unit repair	395.00
Town of Farmville	Water & sewer	48.84
CenturyLink	Phone	300.99
Key Office Supply	Pads/mouse	348.38
	Maintenance agreements	1,676.25
	Rulers/lanyards	11.08
		2035.71

FLOOD & EROSION CONTROL

Hurt & Proffitt, Inc.	Storm water plan review	1,080.00
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COOPERATIVE EXTENSION OFFICE

U. S. Postal Service	Box rental	92.00
CenturyLink	Phone	123.80

GENERAL EXPENSE

James River Solutions	Gas	6,195.59
Rochette's Florist	Flowers - A. Leatherwood	154.00

CAPITAL PROJECTS

Business Data of VA, Inc.	Wifi extender	54.95
	Power supply	29.95
Compro Computers	Laptop/printer/sftwr	84.90
Crabtree Rohrbaugh & Assoc.	CH construction	2,229.90
Green Front Furniture	GDC desk	583.24
Key Office Supply	Sally port printer	1809
Tritech Software Systems	Sally port camera	448.00
		1,360.00

FORFEITED DRUG ASSETS

Thomson Reuters-West	Court screen access	63.00
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DARE FUND

Creative Product Sourcing	T-shirts & hats	1,611.44
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WATER FUND

Town of Farmville	Water & sewer	21.10
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SEWER FUND

Dominion Energy Virginia	Sewer pump	52.02
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COLLECTIONS

East End Motor Co., Inc.	Tires	1,076.13
Lowe's	Window A/C unit	160.55
Republic Services #974	Trash collection	752.41
Elite Recycling, LLC	Recycling	900.00
Southside Electric Cooperative	Electric	
Dominion Energy Virginia	Rice collection center	69.57
	Green Bay site	48.92
	Worsham site	43.00
US Cellular	Cellular service	161.49
Verizon	Phone	32.03
O. O. Stiff, Inc.	Monthly service	141.10
Prince Edward County Public Schools	Diesel	702.50
		1,604.62

LANDFILL OPERATIONS

Resource International	Landfill monitoring	9,687.08
	Project management expense	2,396.25
	SWP PJT Compliance mgmt.	462.00
Arc3 Gases	Tank rental	12,545.33
Carter Machinery Co., Inc.	Spring/brake line	29.76
	Guard/grommets	427.74
	Battery	409.76
	Cable	565.58
	Parts for 963B	74.05
	Filter	499.24
	Parts for 816B	117.80
	Oil	708.32
		599.90
Diamond Springs Water, Inc.	Water & equipment rental	3,402.39
Llewellyn Metal Works, Inc.	Bolts & metal	23.65
Lowe's	Blt cuttr/paint	190.65
	bits/screwdriver	92.97
Mid-Atlantic Irrigation	Seal assembly/gasket	19.44
NAPA of Farmville	Air chck/hse/gauge	112.41
	Brake fluid	179.54
	Coupler/adapter	213.22
	Elbows	99.96
	Harness	11.48
	Freon	148.97
US Cellular	Cellular service	10.99
Business Card	External hard drive	19.99
		504.61
		45.03
		76.17

PIEDMONT COURT SERVICES

Redwood Toxicology Lab	Drug tests	369.78
RJA Fire Extinguisher	Inspection/maintenance	78.00
Farmville Printing	Printing & binding	672.64
Amelia Bulletin Monitor	Advertising	122.12
Farmville Newsmedia	Advertising	325.00
Nottoway Publishing Co.	Advertising	160.00

Richmond Suburban Newspaper	Advertising		180.00
Womack Publishing Co., Inc.	Advertising		112.10
Dominion Energy Virginia	Electric		158.19
Connie Stimpson	Light bulbs/pst cards	981.26	
	Mileage	7.07	988.33
SRP Corporation, LLC	Rent		2,750.00
Zachary Ayoub	Mileage		69.06
Amanda Doss	Mileage		78.2
Caitlyn Duggan	Mileage	93.15	
	Subscriptions	2.11	95.26
Erin Morgan	Mileage		27.02
Matt Vitale	Mileage		123.61
Key Office Supply	Printer cartridges	81.96	
	Ink cartridges	44.18	
	Pilot pen refills	29.64	
	Correction pens	12.68	
	Cartridges	80.86	249.32
Renee T. Maxey	Cartridges		80.63
STEPS, Inc.	Shredding services		81.00
Business Data of VA, Inc.	Servr updte/stations		562.52
<u>PCS SUPERVISION FEES EXPENDITURES</u>			
FADS	Drug tests		80.00
Connie Stimpson	Sanitizer/shields		149.36
Key Office Supply	Wastebaskets	108.45	
	Surge prtctr/pens	97.91	206.36
Kinex Networking Solutions	Remote backup		120.00
Quill Corporation	Gloves	96.92	
	Sanitizer	63.64	
	Tape/tissue	15.06	
	Disinfectant	35.30	
	Painters tape	12.34	
	Face masks	302.20	
	Sanitizer/disinfect	22.77	
	Sanitizer wipes	49.80	598.03
Business Data of VA, Inc.	Servr updte/stations		1,189.14
Business Card	Sneeze guard	126.31	
	Wall thermometer	197.96	

In Re: Highway Matters

Mr. Scott D. Frederick, P.E., VDOT Resident Engineer, presented an update on VDOT activities; he said patches have been done on Routes 15 and 628 and have been re-striped. The primary mowing is complete; mowing is done for a few weeks. He stated work would begin on a dead oak tree on Route 460 at



Buffalo River, and the section of Route 460 near Appomattox County is being resurfaced over the next three weeks. He then stated crews recently cut brush on Levi Road.

Mr. Frederick reported crews cleared brush with the boom axe on Route 360; he said there is a need to do traffic control, which should be completed in two weeks.

Mr. Frederick said work will begin on Abilene Road in late August, from Granny B's heading south toward Charlotte County. He said the pandemic has caused VDOT to fall slightly behind schedule. He then said work will begin on Route 665 (Darlington Heights Road) and Route 671 (County Line Road), improving the intersection. Crews will remove the triangular grass island, touch up the outside shoulders and ditches, and restripe; this should begin in two weeks.

Mr. Frederick reported work on Dempsey Road will begin at any time; utilities are being relocated. This is a Rural Rustic project; they will soon put stone down prior to resurfacing. He said work on Green Bay Road, leveling and surface treatment is on the schedule.

Chairman Townsend asked about the Green Bay project, going from Route 360 to Route 460; Mr. Frederick said he will check on the length of that project. Mr. Frederick stated construction on the intersection improvement of Routes 307 and 460 is on schedule and on budget, and should be complete in November. He said Racoon Crossing off Route 360 where the bridge was replaced over the railroad is wrapping up but the barricades are out of the road and people are using it.

Chairman Townsend asked if it is open for emergency vehicles; Mr. Frederick will check and follow up. He said the turn lanes at Route 15 at Worsham are under development at Route 665, and the relocation of utilities are underway. He said the round-about at Route 133, near Fishin' Pig, has no start-date set at this time but all utilities have been moved.

Supervisor Wilck asked if the Smart Scale US 460 improvement project is the Third Street ramp and [Route] 460 [project]. Mr. Bartlett answered in the affirmative. Mr. Frederick said he has heard discussion and said that project is still a viable candidate.

Supervisor Jones remarked on the limb trimming done by VDOT and said there are still a lot of roads that need trimming in the Locket District.

Supervisor Emert asked for the start date on the Hidden Lake Road project; Mr. Frederick said he will check and contact Supervisor Emert. Supervisor Emert then said there are a lot of limbs hanging out on

Holiday Lake Road, and near the bridge on Holiday Lake Road, the concrete culvert on the west side of the road is too close to the road.

Supervisor Gilliam reported that one of the Curve signs is down on Old College Road towards Hampden Sydney [College] at a sharp curve to the left coming off Route 15.

Chairman Townsend questioned the project at Cloverdale's date of completion. Mr. Frederick said that should be done in two weeks. Chairman Townsend then asked about the Virso Bridge at Route 633. Mr. Frederick said he went out but because of where the dips are, VDOT had to get approval from the Bridge office. He said work was done to protect the rubber joint between the roadway and the bridge, and VDOT will surface treat in the low spots to remove the dips, and should be there in about two weeks. Chairman Townsend thanked VDOT for taking care of the brush on Levi Road.

In Re: Public Hearing – Special Use Permit, Rock & Metal Camp Site

Chairman Townsend announced that this was the date and time scheduled for a public hearing prior to considering a request by Rock & Metal, LLC to amend the Special Use Permit to expand the 30-approved construction camp sites to 80 construction camp sites on Tax Map Parcel 023B-1-V, with an address of 300A SMI Way, Farmville, VA, and to convert to camp sites after the construction project is completed. Notice of this hearing was advertised according to law in the Wednesday, July 1, 2020 and Wednesday, July 8, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has received an application for a Special Use Permit application from Rock & Metal, LLC for Tax Map Parcel 023B-1-V, identified as 300A SMI Way, Farmville. This parcel is in an I1, General Industrial district and construction camps are allowed in the district only after approval of a special use permit.

On April 17, 2018, the Board of Supervisors approved the SUP for the operation of a construction camp with up to 30 sites on this parcel. The Board of Supervisors placed a sunset provision on the construction camp whereby the SUP would expire after three years from the start of construction period.

The purpose of the Special Use is to expand the 30 approved construction camp sites to 80 construction camp sites. Then after completion of the construction project to remove the construction camp site designation and allow it to operate as a campground. The Board of Supervisors has approved a set of

rules to be followed by the campground operator for the previously approved campgrounds and recommends the same rules be set as a condition for this request. County staff is of the opinion the use is compatible with the zoning district and will have minimal impact on surrounding properties.

The Planning Commission held a public hearing on June 16, 2020; no one spoke in opposition and the County has received no other correspondence opposing the request. The Planning Commission unanimously approved forwarding the request to the Board of Supervisors for approval.

Chairman Townsend opened the public hearing.

There being no one wishing to speak, Chairman Townsend closed the public hearing.

Mr. Bartlett said with the Atlantic Coast Pipeline shut down, he asked Mr. Tharpe if he would like to pull the application, but Mr. Tharpe said he would like to expand to 80 sites and convert to the regular campground. He said there is a 15-acre pad that is between the buildings at SMI and the High Bridge Trail; he has already flattened it out, has a stormwater plan for it, and has agreed to use the same campground rules.

Supervisor Emert stated he went to view the site and asked if it adjoins the Cooperative. Mr. Bartlett said it does, and the Cooperative's stormwater pond overflows into the basin. Supervisor Jones added Southern State had problems with run-off going to the SMI area and Mr. Tharpe allowed Southern State to channel the water through that to flow into that basin.

Supervisor Emert asked if that site was being used for storage; Mr. Bartlett said there is dirt there.

Supervisor Wilck made a motion, seconded by Supervisor Jones, to approve the request by Rock & Metal, LLC to amend the Special Use Permit to expand the 30-approved construction camp sites to 80 construction camp sites on Tax Map Parcel 023B-1-V, with an address of 300A SMI Way, Farmville, VA, and to convert to camp sites after the construction project is completed; the motion carried:

Aye:	Beverly M. Booth	Nay:
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	James R. Wilck	

In Re: Public Hearing – Zoning Ordinance Amendment, Data Centers

Chairman Townsend announced that this was the date and time scheduled for a public hearing prior to considering a request by Prince Edward County Industrial Development Authority to amend the County Zoning Ordinance to allow Data Centers as a by-right permitted use in the C-1, General Commercial Zoning District and the I-1, General Industrial District, and add a definition of Data Centers. Notice of this hearing was advertised according to law in the Wednesday, July 1, 2020 and Wednesday, July 8, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has received a request by Prince Edward County IDA to amend the Prince Edward County Zoning Ordinance to allow Data Centers as a by right permitted use in the C-1, General Commercial Zoning District and the I-1, General Industrial District and add a definition of Data Centers.

County staff has developed the following definition of a data center:

*Data Center – A facility composed of networked computers and data storage that businesses and other organizations use to organize, process, store, and disseminate large amounts of data.*

The proposed amendment to the Zoning Ordinance would add the definition to Section 6-200.9, Commercial Use Types.

The Proposed amendment would also amend Section 2-800.3 by adding Data Centers as a by-right use authorized in the C1, General Commercial Zoning district and 2-900.3 adding Data Centers as a by-right use authorized in the I-1, General Industrial Zoning district.

The Planning Commission held a public hearing on June 16, 2020; no one spoke in opposition and the County has received no other correspondence opposing the request. The Planning Commission unanimously approved forwarding the request to the Board of Supervisors for approval.

Chairman Townsend opened the public hearing.

There being no one wishing to speak, Chairman Townsend closed the public hearing.

Mr. Bartlett said the County IDA requested this amendment to the Zoning Ordinance which will go hand in hand with the property that the IDA recently purchased to help in developing a Data Center park. He said this would add a definition of “Data Center” to the Zoning Ordinance and would add Data Center as a by-right use in the C-1 and I-1 zones.

Supervisor Wilck said that regarding the Interchange of Route 460 and Third Street project, there is a three-mile radius as to what can be included for the Smart Scale project, this property is in it and if zoned commercial, will be included and affect greatly the possibility of getting the ramp.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to approve the request by Prince Edward County Industrial Development Authority to amend the County Zoning Ordinance to allow Data Centers as a by-right permitted use in the C-1, General Commercial Zoning District and the I-1, General Industrial District, and add a definition of Data Centers; the motion failed:

Aye:	Beverly M. Booth	Nay:
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	James R. Wilck	

In Re: Public Hearing – Rezoning A-2 to C-1, Data Center

Chairman Townsend announced that this was the date and time scheduled for a public hearing on a request by Prince Edward County Industrial Development Authority for a rezoning of Tax Map Parcel 039-A-3 and 25-A-5, near 230 Kelly Lane, Farmville, VA from A-2, Agricultural Residential to C-1, Commercial. Notice of this hearing was advertised according to law in the Wednesday, July 1, 2020 and Wednesday, July 8, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has received an application for a Rezoning application from the Prince Edward County IDA for tax map parcels 039-A-3 and 25-A-5 near 230 Kelly Lane, Farmville, VA, owned by Prince Edward County Industrial Development Authority. This parcel is in an A2, Agricultural Residential zoning district and requires rezoning to C1, Commercial to allow for the use of a Data Center as a by right permitted use.

The purpose of the Rezoning is to allow for a Data/Technology Center as a by-right permitted use. It is anticipated this use would generate minimal traffic other than during the construction phase which would be temporary in nature. The parcel abuts land that is already zoned as C-1 and is in close proximity to the Sunchase/Hampton Inn area in the Town that is commercial in nature. This is not considered spot zoning.

The Planning Commission held a public hearing on June 16, 2020; no one spoke in opposition and the County has received no other correspondence opposing the request. The Planning Commission unanimously approved forwarding the request to the Board of Supervisors for approval.

County staff is of the opinion the use is generally compatible with the surrounding zoning district but will have very minimal impacts on surrounding properties as far as traffic and noise.

Chairman Townsend opened the public hearing.

There being no one wishing to speak, Chairman Townsend closed the public hearing.

Supervisor Wilck made a motion, seconded by Supervisor Cooper-Jones, to approve the request by Prince Edward County Industrial Development Authority for a rezoning of Tax Map Parcel 039-A-3, near 230 Kelly Lane, Farmville, VA from A-2, Agricultural Residential to C-1, Commercial; the motion carried:

Aye:	Beverly M. Booth	Nay: None
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	James R. Wilck	

In Re: Public Hearing – Ordinance Amendment – Ammunition & Firearm Manufacturing Facility

Chairman Townsend announced that this was the date and time scheduled for a public hearing prior to considering a request by Robert Llewellyn/Northam Manufacturing & Firearm Sales, LLC to add ammunition and firearm manufacturing as a use included in the Industry, Type I use definition and to allow Industry, Type I uses to operate by a Special Use Permit in the C-1, General Commercial zoning district. Notice of this hearing was advertised according to law in the Wednesday, July 1, 2020 and Wednesday, July 8, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The purpose of the Ordinance Amendment is to allow for the operation of an ammunition and firearm manufacturing facility with a Special Use Permit in this zoning District.

The Proposed amendment would also amend Section 2-800.3 by adding Ammunition and Firearm Manufacturing as a use permitted in the C1, General Commercial Zoning district with a Special Use Permit.

The Planning Commission held a public hearing on June 16, 2020; no one spoke in opposition and the County has received no other correspondence opposing the request. The Planning Commission unanimously approved forwarding the request to the Board of Supervisors for approval.

County staff is of the opinion the use is compatible with the zoning district.

Chairman Townsend opened the public hearing.

There being no one wishing to speak, Chairman Townsend closed the public hearing.

Mr. Bartlett said the County received the request to allow ammunition and firearm manufacturing on his property, and in order to allow that, the County had to amend its Zoning Ordinance as there is no such use in the Zoning Ordinance; he said it would classify Ammunition and Firearms as an Industry/Type 1 use and add ammunition/firearm manufacturing to the ordinance.

Supervisor Emert stated the name of the company is Northam, not Northern as is set forth in some of the documents.

Supervisor Jones made a motion, seconded by Supervisor Emert, to approve the request by Robert Llewellyn/Northam Manufacturing & Firearm Sales, LLC to add ammunition and firearm manufacturing as a use included in the Industry, Type I use definition and to allow Industry, Type I uses to operate by a Special Use Permit in the C-1, General Commercial zoning district; the motion carried:

Aye:	Beverly M. Booth	Nay: None
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	James R. Wilck	

In Re: Public Hearing – Special Use Permit, Robert Llewellyn

Chairman Townsend announced that this was the date and time scheduled for a public hearing prior to considering a request by Robert Llewellyn/Northam Manufacturing & Firearm Sales, LLC, for a Special Use Permit to allow for an ammunition and firearm manufacturing facility on Tax Map Parcel 022-A-1-3 through 022-A-1-26, with an address of 3194 West Third Street, Farmville, VA. Notice of this hearing was

advertised according to law in the Wednesday, July 1, 2020 and Wednesday, July 8, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has received an application for a Special Use Permit application from Robert Llewellyn / Northam Manufacturing & Firearm Sales, LLC for a Special Use permit to allow for an ammunition and firearm manufacturing facility on Tax Map Parcel 22A-1-23 through 22A-1-26, with an address of 3194 W. Third St., Farmville, VA. This parcel is in an C1, Commercial zoning district and ammunition and firearm manufacturing facilities are allowed in the district only after approval of a special use permit.

The purpose of the Special Use is to allow for the operation of an ammunition and firearm manufacturing facility in this zoning District.

ATF's longstanding position is that the small arms ammunition exemption applies only to .50 caliber or smaller rifle or handgun ammunition, as well as certain shotgun ammunition. Smokeless powder used in this operation is classified as a low explosive. Research of the federal regulations and verification by discussion with an ATF agent confirm that ATF takes the position that smokeless powder designed for use in small arms ammunition is exempt from all requirements of the federal explosives laws and regulations, including storage and record keeping requirements. Therefore, it would be the responsibility of Prince Edward County to determine if the location of this request is appropriate for small arms ammunition manufacturing and the storage of smokeless powder.

Mr. Eric Winslow has stated that he will have no more than two 55-gallon drums or 1,400 pounds of smokeless powder at any one time. That is enough to manufacture over 1.5 million rounds of 9mm bullets. Per CFR 555.219, if recommended, that quantity of smokeless powder shall be stored 115 feet from any inhabited building or highway. In addition, low explosives must be stored in Type 1, 2, or 4 permanent, portable, or mobile indoor/outdoor magazine.

The Planning Commission held a public hearing on June 16, 2020; no one spoke in opposition and the County has received no other correspondence opposing the request. The Planning Commission unanimously approved forwarding the request to the Board of Supervisors for approval.

County staff is of the opinion the use is compatible with the zoning district and will have minimal impact on surrounding properties.

Chairman Townsend opened the public hearing.



There being no one wishing to speak, Chairman Townsend closed the public hearing.

Supervisor Jones said there will be no sales from the site.

Supervisor Jones made a motion, seconded by Supervisor Wilck, to approve the request by Robert Llewellyn/Northam Manufacturing & Firearm Sales, LLC, for a Special Use Permit to allow for an ammunition and firearm manufacturing facility on Tax Map Parcel 022-A-1-24, with an address of 3194 West Third Street, Farmville, VA; the motion carried:

Aye:	Beverly M. Booth	Nay:	Pattie Cooper-Jones
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Jerry R. Townsend		
	James R. Wilck		

In Re: Public Hearing - Special Use Permit, Campground & Outdoor Recreational Facilities (Dowler)

Chairman Townsend announced that this was the date and time scheduled for a public hearing prior to considering a request by Michael and Elizabeth Dowler for a Special Use Permit to construct and operate a campground and outdoor recreational facilities on Tax Map Parcel 25-A-21, near 2704 Charles Wood Lane, off Persimmon Tree Fork Road. Notice of this hearing was advertised according to law in the Wednesday, July 1, 2020 and Wednesday, July 8, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has received an application for a Special Use Permit application from Michael & Elizabeth Dowler for Tax Map Parcel 25-A-21, near 2704 Charles Wood Lane, off Persimmon Tree Fork Road. This parcel is in an A1, Agricultural Conservation zoning district and requires a Special Use Permit to locate and operate campground and outdoor recreation activities.

The purpose of the Special Use is to construct campground and outdoor recreational facilities. There will be campsites along with various recreational buildings at the facility, thus traffic will be generated.

This use would generate trips by the residents and their guests. It is recommended that rules be established as far as quiet time for individuals who are camping on-site as well as installing some site security lighting so as not to shine onto adjacent properties.

The Planning Commission held a public hearing on June 3, 2020 and there were several individuals speaking in opposition and the County had received correspondence opposing the request. The main concerns voiced by those in opposition included the access road, increased traffic, infringement on the neighboring property, and concerns about the flood plain adjacent to the river. Due to concerns raised at the Public Hearing the Planning Commission recommended tabling the application in order to get more information from the applicant and also to consult with VDOT on the matter.

The matter was taken up at the June 16, 2020 meeting where staff advised the Planning Commission that VDOT had expressed no concerns about the traffic on Persimmon Tree Fork Road and that the access road known as Charles Wood Lane was a private landowner matter. The applicant had provided additional information as requested in the form of a video that showed the property and plans for the campground. The applicant further stated that no development would occur in the flood plain. After some discussion by the members, the Planning Commission unanimously approved forwarding the request to the Board of Supervisors for approval.

County staff is of the opinion the use is generally compatible with the zoning district but will have some impacts on surrounding properties as far as traffic and noise.

Chairman Townsend opened the public hearing.

Elizabeth Dowler stated she would be happy to answer any questions; she said they have submitted a letter from their attorney stating they have full use of the easement.

Michael Dowler said the Board has been provided a packet and video and would be happy to answer any questions.

Lance Ziolkowski stated he is co-owner of the project and was present to answer any questions.

Damien Fehrer presented a statement in support of the project. He said that as a member of the Friends of Appomattox River, and one of the individuals that spearheaded the development of the Farmville BlueWay, he wanted to lend support to the Dowler's request to develop this campground and recreational facility, which will allow public access to the Appomattox River. He said this would be great anywhere but their location is almost ideal and is about two-thirds of the way between Farmville and High Bridge, which would be a two-hour paddle from Farmville and a one-hour paddle from their place to High Bridge. Mr. Fehrer stated Sandy River Outdoors provides paddling opportunities at the Sandy River Reservoir and three

State Parks offer canoe and kayaking rentals on their lakes. The only opportunity to get on the Appomattox River is a rental from the Outdoor Store and the Farmville BlueWay; the current section of the BlueWay is not always navigable. He said this would extend the BlueWay during its paddling season and provide another trail system and would provide outdoor folks more opportunity to stay in the area to explore the river trail system. Mr. Fehrer said anytime people are outdoors and they connect to the natural world, it increases their awareness of its importance and promotes stewardship. He said the Appomattox River is an important resource and encouraged the Board to approve this request.

Betty Jo Smith Toombs expressed her concerns regarding the proposed camp sites and said that all of the waters in Virginia are public; anyone that wants to get in the Appomattox and float down can already do that. Her concern is with how the land is used. She said concerning the easement on the existing farm road, it is a crooked one-lane dirt road three-quarters of a mile long. When two campers meet there will be no way to get around. To do it right would be a huge endeavor and very costly. She said work on making the road two lanes, putting privacy fencing around 52 acres and vegetation to conceal that fencing would be a huge endeavor. Ms. Toombs then expressed concerns about liability and people being hurt on the land and said this would not draw the kind of tourism the County is looking for and would be a liability to the County.

Mr. Bartlett stated the Dowlers purchased the 52-acre parcel within the last two years; the right side of the site near the river offers eight to ten primitive campsites or tents. The land in those areas slopes toward the river and is fairly flat. There is also an area proposed for travel trailers 35' or less, and a bath house is planned at a much higher elevation [than the tent sites]; the Dowlers have manually cut a path to the river, through second-generation growth after being clear cut 10-15 years ago. He said they share a property line with the Toombs. There are two nearby homes; one neighbor does not have an issue with the project; from that house, the primitive camp sites are well over a half mile and 500' – 600' from the bath house. Mr. Bartlett said the camp sites will not be visible except possibly from the Cumberland side of the river. The rules proposed are more stringent than other sites. He said letters were provided both in support and opposition to the project. He added that the Dowlers provided a five-minute video that will give the Board a good understanding of the property and where it's located.

Tara Brinkley said she lives on the Cumberland side of the Appomattox River and has not had an opportunity to review the proposed site. She said she is also a member of the Friends of the Appomattox;

she said the Appomattox is a small river and is not navigable most of the time. She stated there is a great deal of flooding and this would impact the wildlife and erosion; she expressed concern about the pollution and trash, the cost of flood insurance, river traffic, and noise from the proposed camp sites.

Joe Brinkley said that he understands what the Dowlers are trying to do and is admirable, but the flooding will affect the primitive camp site which would bring a lot of trash into the river. He said he is concerned about trash in the river, trespassing and added there is a lot of rifle activity in the area.

Tara Brinkley stated the Corps of Engineers makes the laws about what can be done with their property because of being in the flood zone and in the Chesapeake Watershed; she said [the Dowlers] have only owned the property for a short time and have not yet seen a 19' flood.

The Board members then viewed the presentation of the video by the Dowlers.

Supervisor Cooper-Jones said she is concerned by the Dowler's lack of responsibility for anything and the campers would be going at their own risk. Mr. Bartlett said that anytime someone has a business, there is some liability and the visitors must sign waivers.

Mrs. Dowler said they would have insurance and accept responsibility for the road entering because of the people coming in. She said they would make the site as safe as possible; she stated she is an RN and takes public safety very seriously. She added they would like to make the river navigable and usable again. She doesn't feel that they can be responsible for that, but definitely want to be a part of its clean-up. Discussion followed.

Mr. Bartlett said the very last statement on the Rules & Regulations submitted states that Appomattox River Ventures assumes no responsibility for damage to a guest's property while at Appomattox River Ventures, including but not limited to falling trees, limbs, and theft; he said this is a normal statement for an outdoor activity; he said Smith Mountain Lake has signs posted that people use the sites at their own risk and they are not responsible for theft. He said these are risks that any user would have to take.

Mrs. Dowler said there will be signage and there will be papers that people have to sign; she said they would have to know how many people were there and who is in their party. She said there will also be information posted on how to contact 911 and camp staff.

Supervisor Gilliam asked if the property line ends at the river or the center of the river. Mr. Bartlett said the State owns the river; Mr. Dowler said that during Watson and Duggan Survey, they found the

property ran to the center of the river, but no one owns the water flowing through it and it is a navigable river. Discussion followed.

Supervisor Gilliam then asked if the Army Corps of Engineers would need to issue permits to disturb the stream bank or bed and if the Dowlers have these permits. Mr. Dowler said there is no need to seek the permits from the Corps of Engineers until the project is zoned properly and the ability to move forward with the campground is obtained. He said there would be less disturbance than a farmer on fields, they will still maintain a large amount of natural vegetation regarding trees and the root structure of those trees, and they plan to clear underbrush but there would be no large-scale removal of soil.

There being no one further wishing to speak, Chairman Townsend closed the public hearing.

Supervisor Cooper-Jones said the Dowlers have already specified they have no responsibility. Mrs. Terri Atkins Wilson, County Attorney, stated that would be a disclaimer on their marketing, much as Kings Dominion has; she said they would need to obtain a lot of permits. Discussion followed.

Mrs. Sarah Puckett, Assistant County Administrator, said navigable waterways of the Commonwealth are considered waters of the U.S., the bottom of the river is the property of the Commonwealth of Virginia, and that would be the Appomattox River. She said you cannot get on the banks of the river without permission of the property owner; the individuals that live on the Cumberland side are correct in that people cannot trespass on their property.

Supervisor Jones made a motion, seconded by Supervisor Emert, to approve the request by Michael and Elizabeth Dowler for a Special Use Permit to construct and operate a campground and outdoor recreational facilities on Tax Map Parcel 25-A-21, near 2704 Charles Wood Lane, off Persimmon Tree Fork Road, Farmville, VA, with the owners responsible to obtain and forward to the County the necessary federal, state and local permits, and the Rules & Regulations as proffered, with the "Quiet Hours" amended to 10:00 p.m. to 7:00 a.m.; the motion carried:

Aye: Beverly M. Booth  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Jerry R. Townsend  
James R. Wilck

Nay: Pattie Cooper-Jones  
Odessa H. Pride

## APPOMATTOX RIVER ADVENTURES RULES AND REGULATIONS

Welcome to Appomattox River Adventures.

We've established the following general campground guidelines to help insure your safety and your enjoyment, while in our park and the same to our other guests. Those who choose not to observe these guidelines can be asked to leave our park without any form of refund.

All travel trailer site rules and regulations must be followed at all times and sites must be kept neat, clean, uncluttered and free of litter including cigarette butts.

### QUIET TIME:

will be from 10:00 PM to 7:00 AM

### SITE OCCUPANCY:

There is a strict limitation of 30 day Maximum stay.

Only one (1) travel trailer and vehicle is allowed per campsite. There is more parking available in parking lots. Extra fee of \$3.00 applies and window tag must be shown at all times.

All travel trailers must be kept road ready and able to evacuate, on short notice.

Sites must be free of storage containers, household items, tools, refrigerators or anything not normally associated with regular camping.

Guest are not to add any items to their site that would give the appearance of full time home.

All table coverings, patio mats, rugs, awning lights or decorations must be kept neat.

No clothes lines will be strung outside.

### CHILDREN:

Guests are responsible for all behavior of children. All children under the age of 14 years must be accompanied by an adult 18 years or older.

### TRASH:

Please place all garbage in designated dumpster. Recycle containers for paper, plastic, and aluminum are available at dumpster site.

Trash must be properly bagged and placed in the dumpster. Trash is not to be placed out at night. Trash accumulated during the day must be taken to the dumpster. Do not leave or dump food outside any site for any reason.

No washing of any rigs or automobiles on camp property.

All individuals riding bikes or mechanized devices must wear safety helmet while riding on Appomattox River Adventures site property. No riding of such items after dark is permitted.

### PETS:

Pets are welcome. The following restrictions apply:

Pets shall not be tied outside unattended and must be under control of owner at all times.

Keep on leashes (six-foot maximum length) or inside and do not leave unattended. No excessive barking allowed. Pets must be walked by a responsible person to pick up after them immediately.

Pets are not allowed in or near any buildings, bathrooms, or playground areas. They are prohibited due to health codes. Maximum of 3 Pets allowed.

### VISITORS:

Your visitors are always welcome at APPOMATTOX RIVER ADVENTURES provided they register at our main office. Registered guests and their visitors are expected to read and adhere to all campground guidelines. Guidelines are presented at time of check-In. All your visitors must leave campground by 10 p.m.

### RECREATIONAL VEHICLES:

No battery-operated vehicles or motor-driven cycles, bikes, scooters or golf carts are to be driven in the park.  
6 mph. Please observe our speed limit to insure the safety of all our guests. Remember...children are playing!

**FIREWORKS AND FIREARMS:**

Prohibited on park property including BB, Airsoft and pellet guns.

**OTHER CAMPSITE GUIDELINES:**

Ground disposal of any drain water (gray or black) is prohibited by State Law. Wastewater from RVs (including sink water) must be disposed of into dump station. Do not put grease down the sewer.

We ask that you do not have glass in the swimming area and please keep alcohol concealed when in the proximity of other campers, either in a cup or with a koozie. Any alcohol related offense, either underage consumption or disturbing other campers, will be reason for immediate eviction from Appomattox River Adventures with no refund.

If there is an emergency, CALL 911 FIRST, then alert a staff member. There is a first aid kit located in the office. For after- hours emergencies, CALL 911 FIRST, then call the emergency number on the front door of the office.

Appomattox River Adventures is not responsible for any damages due to wind, fire, water, or any other act of god.

Appomattox River Adventures assumes no responsibility for damage to a guest's property while at APPOMATTOX RIVER ADVENTURES, including but not limited to falling tree limbs.

Appomattox River Adventures is not responsible for theft.

In Re: Public Hearing – Amendment to Zoning Ordinance, Alternative Energy

Chairman Townsend announced that this was the date and time scheduled for a public hearing prior to considering an amendment to the County Zoning Ordinance to provide for and regulate the siting, installation, operation and decommissioning of alternative energy, or “green energy” sources in the County. Notice of this hearing was advertised according to law in the Wednesday, July 1, 2020 and Wednesday, July 8, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

After receiving a recommendation from the Planning Commission, the Board of Supervisors directed County staff to draft an amendment to the Zoning Ordinance that would create a new section placing controls and limits on the siting of Alternative Energy Facilities. The Planning Commission approved sending the attached amendment to the Board of Supervisors on January 21, 2020.

With the explosion of solar projects in the Commonwealth, the Board understood the need to place controls on a use that can impact hundreds, if not thousands, of acres of land. As the first section of the amendment states, “The intent of this ordinance is to provide for and regulate the siting, installation, operation

and decommissioning of alternative energy, or “green energy,” sources in Prince Edward County in a manner that promotes safe, effective and efficient use of such facilities while protecting the safety and welfare of the community. The intent is to encourage alternative energy sources while limiting negative impacts on natural resources, including pollinator and wildlife habitats, and existing agricultural, forestal, residential, commercial, industrial, historical and recreational uses of property or the future development of property in the County.”

Mr. Bartlett said he used existing ordinances from the Counties of Chesterfield, Halifax and Loudon as guides for the development of the draft ordinance.

Following are some of the major components of the proposed amendment.

- 1) Requires a zoning permit for all residential solar projects but they are allowed by right in all zoning districts. All other solar facilities require a Special Use Permit.
- 2) Places requirements on residential solar projects – fencing, height, setbacks, buffering and pollinator habitats.
- 3) Detailed site plans are required of Large and Utility scaled projects. Residential and small-scale facilities have less detailed site plan requirements.
- 4) Requires a decommissioning plan and security requirement for all facilities except residential.
- 5) Requires impact reports on adjacent properties, wildlife and wildlife habitat.
- 6) Requires a glint and glare study.
- 7) No large or utility scale facility can be located within one mile of Green Bay, Rice, Prospect or the Town of Farmville.
- 8) No project can exceed 1,000 acres and no more than 2.5% of the land in a five-mile radius can be used for large or utility scale facilities.

Section 53-158.J limits how close large and utility scale facilities can be located to the villages of Rice, Green Bay, Prospect and the Towns of Farmville and Pamplin. The proposal is that such facilities cannot be located within one mile of these villages/towns but it does not contain the precise boundaries of these areas.

Mr. Bartlett proposed the boundaries of Rice be identified as the western edge of the intersection of US 460 and State Route 600 (Rice’s Depot Road), then run East along the Southern edge of pavement of US 460 to the eastern-most edge of the intersection of US 460 and State Route 736 (Pisgah Church Road), then



run Northwest along the southern edge of pavement of State Route 736 until it intersects with State Route 600, then follow the southern edge of pavement of State Route 600 until it intersects with US 460.

Mr. Bartlett proposed the boundaries of Green Bay be identified as the northeastern corner of the intersection of US 360 and State Route 673 (Robin Lawn Drive), then run southwesterly along the eastern edge of easement of US 360 until it intersects with the northern corner of its intersection with State Route 765 (Glascock Road).

Mr. Bartlett then proposed the boundaries of Prospect be identified as the western-most corner of the intersection of US 460 and State Route 655 (Railroad Ave.), then run easterly along the southern edge of the VDOT right-of-way of US 460 until it intersects with the western corner of the intersection with State Route 763 (Glenn-Carson Road).

Mr. Bartlett said that because of the location of transmission lines, substations, large parcels of land and the proposed site of a data center park, he proposed limitations on the proximity of such facilities to the Towns of Pamplin and Farmville be eliminated. Additionally, he proposed the distance of such facilities can be located from the villages of Rice, Green Bay and Prospect be reduced from one mile to one-half mile. Finally, he proposed the limit on the amount of land that can be developed in a five-mile radius be increased from 2.5% to 5%. A five-mile radius contains 50,265 acres of land ( $\text{Area} = 3.1416 * 26400\text{ft} * 26400\text{ft} - 2,189,569,536 \text{ square feet} - 50,265 \text{ acres}$ ). The 2.5% limit would allow 1,256.6 acres of land out of the 50,265 acres to be developed for large or utility scale facilities. Increasing this limit to 5% would double the amount of land from 1,256.6 acres to 2,513.2 acres out of the 50,265 acres in that radius. Discussion followed.

Mr. Bartlett said there will be land use challenges with solar. Mr. Bartlett said that Governor Northam would like Virginia to go totally green by 2045, which is only 25 years; a lot of land will be necessary, and 17 counties the size of Prince Edward County would need to be blanketed with solar panels to provide electricity, meaning hundreds of thousands of acres of land would need to be used for solar.

Chairman Townsend opened the public hearing.

There being no one wishing to speak, Chairman Townsend closed the public hearing.

Supervisor Jones said it is not fair to put distance requirements on some areas; he said all should have the same or none, but agreed there should be an ordinance. Discussion followed on terms.

Supervisor Wilck made a motion, seconded by Supervisor Cooper-Jones, to approve the amendment proposed to the County Zoning Ordinance to provide for and regulate the siting, installation, operation and decommissioning of alternative energy, or “green energy” sources in the County, but remove any distance siting limitations from the Towns and villages and increase the percentage of land that can be used for such facilities in a five mile radius from 2.5% to 5.0%, and to increase the size of any such project from 1,000 to 2,513 acres, and the ordinance will be effective immediately; the motion carried:

Aye:	Beverly M. Booth	Nay: None	Abstain: J. David Emert
	Pattie Cooper-Jones		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Jerry R. Townsend		
	James R. Wilck		

## **ARTICLE VII. ALTERNATIVE ENERGY FACILITIES**

### **Sec. 53-153 – Purpose and intent.**

“The intent of this ordinance is to provide for and regulate the siting, installation, operation and decommissioning of alternative energy, or “green energy,” sources in Prince Edward County in a manner that promotes safe, effective and efficient use of such facilities while protecting the safety and welfare of the community. The intent is to encourage alternative energy sources while limiting negative impacts on natural resources, including pollinator and wildlife habitats, and existing agricultural, forestal, residential, commercial, industrial, historical and recreational uses of property or the future development of property in the County. This ordinance is to provide guidance on how “green energy” may be implemented/utilized in this community. This article does not supersede or nullify any provision of local, state, or federal law that applies to alternative energy generation facilities.

### **Sec. 53-154 – Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Applicant.* The person or entity who submits an application to the county for a zoning permit or special use permit, as the case may be, to site, develop, construct, install, and operate an alternative generation facility under this article.

*Facility owner.* The person or entity that owns all or a portion of the alternative energy facility, whether or not it owns the site on which the facility is located.

*Integrated PV.* Photovoltaics incorporated into building materials, such as shingles.

*Large scale energy facility.* An alternative energy facility that has a rated capacity greater than 200 kw but not more than 999 kW. Large energy systems are generally used to reduce onsite consumption of utility power for commercial and industrial applications.

*Operator.* The person or entity responsible for the overall operation and management of the solar energy facility, if different than the facility owner.

*Photovoltaic or PV.* Materials and devices that absorb sunlight and convert it directly into electricity.

*Previously disturbed.* Any area of a site that has undergone mechanical land-forming, construction, or demolition activities within the past 50 years.

*Project area.* The area within a site used for the construction and operation of the energy facility.

*Rated capacity.* The maximum capacity of a solar energy facility based on the sum total of each photovoltaic system's nameplate capacity or wind generation turbine.

*Residential scale energy facility.* A facility that (1) utilizes generation equipment that is mounted on or over a building, grassy area or other previously disturbed area, and (2) has a rated capacity of 10kw or less.

*Site.* The property containing an energy facility.

*Site owner.* The person or entity that owns all or a portion of the site, if different than the facility owner.

*Small scale energy facility.* An energy facility that: (1) has a project area of one acre or less; (2) has a rated capacity of 200 kw or less; (3) is mounted on or over a building, parking lot, or other previously disturbed area; (4) is normally used to reduce onsite consumption of energy for small scale operations such as small agricultural or commercial operations.

*Utility scale energy facility.* An energy facility which has a rated capacity of one megawatt (1 MW) or greater. Utility Scale Energy Systems are generally used to provide electricity to a utility provider.

#### Sec. 53-155 – Applicability; permitting.

The requirements set forth in this article shall govern the siting, development, construction, installation, operation, and decommissioning of alternative energy facilities in the county. A special use permit is required for each such facility proposed to be constructed, installed, or operated in the county except for residential scaled facility. A zoning permit is required for each residential scale energy facility proposed to be constructed, installed, or operated in the county. Use regulations for specific zoning classifications will state if alternative energy facilities are permitted in a particular zoning district as a matter of right or require a special use permit.

#### Sec. 53-156 – Applications, procedures and requirements for residential and small-scale energy facilities.

For proposed residential and small-scale energy facilities, the applicant shall submit a project narrative and site plan that comply with subsections (a) and (b) in Section 53-157. The signage, noise, and lighting requirements in Section 53-156 shall apply to all residential and small-scale energy facilities. The fencing requirement and the height restriction in Section 53-156 shall apply to all ground-mounted residential and small-scale energy facilities. The setback, vegetative buffering, and pollinator habitats requirements in Section 53-158 shall apply to all residential and small-scale energy facilities in the A-1 district. Small scale

energy facilities are required to have a decommissioning plan and security that comply with Subsection (d) of Section 53-157. The zoning administrator may require additional information from the applicant to determine whether the facility meets these requirements and qualifies as a matter of right as a small-scale energy facility.

Sec. 53-157 – Applications and procedures for large and utility scale energy facilities.

In addition to materials required for a special use permit application, applications for large and utility scale energy facilities shall, unless otherwise provided herein, include the following information:

- a) *Project narrative.* A narrative identifying the applicant, facility owner, site owner, and operator, if known at the time of the application, and describing the proposed energy facility, including an overview of the project and its location; the size of the site and the project area; the current use of the site; the estimated time for construction and proposed date for commencement of operations; the planned maximum-rated capacity of the facility; the approximate number, representative types and expected footprint of the equipment to be constructed, including without limitation photovoltaic panels; any ancillary facilities, if applicable; and how and where the electricity generated at the facility will be transmitted, including the location of the proposed electric grid interconnection.
- b) *Site plan.* The site plan shall include the following information:
  - 1) Property lines, minimum required setback lines under this article, and any proposed setback lines that exceed the minimum requirements in which the project is proposed.
  - 2) Existing and proposed buildings and structures, including preliminary location(s) of the proposed equipment.
  - 3) Existing and proposed access roads, permanent entrances, temporary construction entrances, drives, turnout locations, and parking, including written confirmation from the Virginia Department of Transportation (“VDOT”) that all entrances satisfy applicable VDOT requirements; provided, however, these requirements shall not exceed VDOT requirements for other types of projects in the underlying zoning district.
  - 4) Proposed locations and maximum heights of substations, electrical cabling from the generation systems to the substations, panels, ancillary equipment and facilities, buildings, and structures (including those within any applicable setbacks).
  - 5) Fencing as required under this article and other methods of ensuring public safety.
  - 6) Solar panels shall have a UL listing and shall be designed with an anti-reflective coating. Individual arrays/panels shall be designed and installed in order to prevent glare toward buildings on adjacent properties and vehicular traffic.
  - 7) Areas where the vegetative buffering required in this article will be installed and maintained and areas where pollinator-friendly and wildlife-friendly native plants, shrubs, trees, grasses, forbs, and wildflowers required in this article will be installed and maintained.
  - 8) Existing wetlands, woodlands and areas containing substantial woods or vegetation.
  - 9) Identification of recently cultivated lands and predominant soil types (based on publicly available data) of those lands.
  - 10) Additional information may be required, as determined by the zoning administrator, such as a scaled elevation view and other supporting drawings, photographs of the proposed site, photo or other realistic simulations or modeling of the proposed energy project from potentially sensitive locations as deemed necessary by the zoning administrator to assess the visual impact of the project, aerial image or map of the site, and additional information that may be necessary for a technical review of the proposal. The planning commission or board of supervisors may require other relevant information deemed to be necessary to evaluate the application.

- c) *Documentation of right to use property for the proposed facility.* Documentation shall include proof of control over the proposed site or possession of the right to use the proposed site in the manner requested. The applicant may redact sensitive financial or confidential information.
- d) *Decommissioning plan; security.*
  - 1) The applicant shall provide a detailed decommissioning plan that provides procedures and requirements for removal of all parts of the energy generation facility and its various structures at the end of the useful life of the facility or if it is deemed abandoned pursuant to Section 53-160. The plan shall include the anticipated life of the facility, the estimated overall cost of decommissioning the facility in current dollars, the methodology for determining such estimate, and the manner in which the project will be decommissioned. The decommissioning plan and the estimated decommissioning cost will be updated upon the request of the zoning administrator, provided the update shall be no more frequently than once every five years and no less frequently than once every ten years.
  - 2) Prior to operation, the applicant must provide security in the amount of the estimated cost of the decommissioning. Options for security include a cash escrow, a performance surety bond, a certified check, an irrevocable letter of credit, or other security acceptable to the county in an amount equal to the estimated decommissioning cost developed and updated in accordance with the decommissioning plan acceptable to the county. The security must remain valid until the decommissioning obligations have been met. The security may be adjusted up or down by the county if the estimated cost of decommissioning the facility changes. The security must be renewed or replaced if necessary, to account for any changes in the total estimated overall decommissioning cost in accordance with the periodic updated estimates required by the decommissioning plan. At a minimum the decommissioning cost estimate shall be recalculated every five (5) years and the surety increased when the recalculated estimate exceeds the guarantee by 10%. Obtaining and maintaining the requisite security will be a mandatory condition of the special use permit. The security shall be in favor of the county and shall be obtained and delivered to the county before any construction commences.
  - 3) The decommissioning plan, cost estimates, and all updates of those plans and estimates shall be sealed by a professional engineer.
- e) *Liability insurance.* The applicant shall propose a reasonable amount of liability insurance that the applicant deems adequate to cover operations at the large and utility scale energy facility prior to the issuance of a building permit. Obtaining and maintaining the requisite liability insurance will be a mandatory condition of the special use permit.
- f) *Landscaping and screening plan.* The applicant must submit a landscaping and screening plan that addresses the vegetative buffering required in this article, including the use of existing and newly installed vegetation to screen the facility. The plan also must address the use of pollinator-friendly and wildlife-friendly native plants, shrubs, trees, grasses, forbs and wildflowers in the project area and in the setbacks and vegetative buffering as required in this article.
- g) *Erosion and sediment control plan.* An erosion and sediment control plan must be approved prior to any land disturbing activity.
- h) *Stormwater management plan.* A stormwater management plan must be approved by prior to any land disturbing activity exceeding one acre.
- i) *Virginia Cultural Resource Information System report.* A report by the Virginia Department of Historic Resources Virginia Cultural Resource Information System must be submitted to identify historical, architectural, archeological, or other cultural resources on or near the proposed facility.
- j) *Additional information.* If deemed relevant to the consideration of a special use permit application or the conditions to be included in any special use permit, the zoning administrator, planning

commission or board of supervisors may require the applicant to submit any of the following information, either as part of the special use permit application or as a condition of any special use permit:

- 1) As a condition of the special use permit, the applicant will be required to submit a construction plan, including a proposed construction schedule and hours of operation, before obtaining a building permit.
  - 2) The identification and location of any existing large or utility scale energy facilities and any known proposed large or utility scale energy facilities within a five-mile radius of the proposed site.
  - 3) A report of impact on adjacent property values prepared by a qualified third-party, such as a licensed real estate appraiser.
  - 4) An economic impact analysis prepared by a qualified third-party that reports any expected change in the value of the subject property, expected employment during the construction of the facility, any expected impact on the county's tax revenues, the estimated costs to the county associated with the facility in the form of additional services, and the information on any our economic benefits or burdens from the facility that may be requested by the zoning administrator.
  - 5) A copy of the cultural resources review conducted in conjunction with the state department of historic resources for the permit by rule process shall be submitted by the applicant prior to the issuance of a building permit. This report shall be in addition to the report required in subsection (j)(1) and shall further identify historical, architectural, archeological, or other cultural resources on or near the proposed facility.
  - 6) A report on the potential impacts on wildlife and wildlife habitats at the site and within a two-mile radius of the proposed facility using information provided by the state department of game and inland fisheries or a report prepared by a qualified third-party.
  - 7) A report on potential impacts on pollinators and pollinator habitats at the site, including but not necessarily limited to the submission of a completed site pollinator habitat assessment form as required by the zoning administrator.
  - 8) A glint and glare study that demonstrates either that the panels will be sited, designed, and installed to eliminate glint and glare effects on roadway users, nearby residences, commercial areas, and other sensitive viewing locations, or that the applicant will use all reasonably available mitigation techniques to reduce glint and glare to the lowest achievable levels. The study will assess and quantify potential glint and glare effects and address the potential health, safety, and visual impacts associated with glint and glare. Any such assessment must be conducted by qualified individuals using appropriate and commonly accepted software and procedures.
- k) *Review fees.* The county may retain qualified third-parties to review portions of a permit application that are outside the county's areas of expertise and do not have adequate state and federal review. Any out-of-pocket costs incurred by the county for such review by qualified third-parties shall be paid by applicant. The third-party reviewers and their estimated costs will be submitted to applicant for approval before the costs incurred. The county may, in the alternative, accept such review by qualified third-parties selected, retained and paid by the applicant.
- l) *Community meeting.* A public meeting shall be held prior to the public hearing with the planning commission to give the community an opportunity to hear from the applicant and ask questions regarding the proposed facility. The meeting shall adhere to the following:
- 1) The applicant shall inform the zoning administrator and adjacent property owners in writing of the date, time and location of the meeting, at least seven but no more than 14 days, in advance of the meeting date;
  - 2) The date, time and location of the meeting shall be advertised in a newspaper of record in the county by the applicant, at least seven but no more than 14 days, in advance of the meeting date;
  - 3) The meeting shall be held within the county, at a location open to the general public with adequate parking and seating facilities that will accommodate persons with disabilities;
  - 4) The meeting shall give members of the public the opportunity to review application materials, ask questions of the applicant and provide feedback; and
  - 5) The applicant shall provide to the zoning administrator with a summary of any input received from members of the public at the meeting.

- m) *Exemptions.* The zoning administrator may exempt applications for facilities smaller than four acres with a rated capacity equal to or less than two megawatt (MW) from some of the requirements of this section; provided, however, the zoning administrator may not exempt applications from any of the requirements concerning buffering and density.
- n) *Post-application documentation and approvals.* All documentation required to be submitted to and approvals required from the county after the issuance of the permit shall, unless otherwise stated in the conditions attached to the special use permit, be submitted or obtained no later than the date of any application for a building permit for the facility. The failure or refusal to submit required documentation or obtain required approvals following the issuance of a special use permit shall result in the suspension of the special use permit and the denial of the building permit.

Sec. 53-158 – Location, appearance, and operational requirements.

The following requirements apply to large and utility scale energy facilities:

- a) *Visual impacts.* The applicant shall demonstrate through project siting and proposed mitigation, if necessary, that the project minimizes impacts on viewsheds, including from residential areas and areas of scenic, historical, cultural, archaeological, and recreational significance. The facility shall utilize only panels that employ anti-glare technology, anti-reflective coatings, and other available mitigation techniques, all that meet or exceed industry standards, to reduce glint and glare. The applicant shall provide written certification from a qualified expert acceptable to the county that the facility's panels incorporate and utilize anti-glare technology and anti-reflective coatings and reduce glint and glare to levels that meet or exceed industry standards.
- b) *Signage.* All signage on the site shall comply with the county sign ordinance, as adopted and from time to time amended. Appropriate warning signage and a 911 address sign shall be posted in a clearly visible manner. Warning signage must identify the owner and include a 24-hour emergency contact phone number.
- c) *Noise.* Noise levels from the facility at the property line shall not exceed 50 dB.
- d) *Setbacks.* The project area shall be set back a distance of at least 75 feet from all public rights-of-way and main buildings on adjoining parcels, and a distance of at least 50 feet from adjacent property lines. Exceptions may be made for adjoining parcels that are owned by the applicant. Increased setbacks up to 100 feet and additional buffering may be included in the conditions for a particular permit. Energy facilities also shall meet all setback requirements for primary structures for the zoning district in which the facility is located in addition to the requirements set forth above. Access, erosion and stormwater structures, and interconnection to the electrical grid may be made through setback areas provided that such are generally perpendicular to the property line.
- e) *Fencing.* The project area shall be enclosed by security fencing not less than six feet in height and equipped with an appropriate anti-climbing device such as strands of barbed wire on top of the fence. The height and/or location of the fence may be altered in the conditions for a particular permit. Fencing must be installed on the interior of the vegetative buffer required in this section so that it is screened from the ground level view of adjacent property owners. The fencing shall be maintained at all time while the facility is in operation.
- f) *Vegetative buffer.* A vegetative buffer sufficient to mitigate the visual impact of the facility is required. The buffer shall consist of a landscaped strip at least 15 feet wide, shall be located within the setbacks required under subsection (d), and shall run around the entire perimeter of the property. The buffer shall consist of existing vegetation and, if deemed necessary for the issuance of a special use

permit, an installed landscaped strip consisting of multiple rows of staggered trees and other vegetation. This buffer should be made up of plant materials at least three feet tall at the time of planting and that are reasonably expected to grow to a minimum height of eight feet within three years. The planning commission or board of supervisors may require increased setbacks and additional or taller vegetative buffering in situations where the height of structures or the topography affects the visual impact of the facility. Noninvasive plant species and pollinator-friendly and wildlife-friendly native plants, shrubs, trees, grasses, forbs and wildflowers must be used in the vegetative buffer. Fencing must be installed on the interior of the buffer. A recommendation that the screening and/or buffer creation requirement be waived or altered may be made by the planning commission when the applicant proposes to use existing wetlands or woodlands, as long as the wetlands or woodlands are permanently protected for use as a buffer. Existing trees and vegetation may be maintained within such buffer areas except where dead, diseased or as necessary for development or to promote healthy growth, and such trees and vegetation may supplement or satisfy landscaping requirements as applicable. If existing trees and vegetation are disturbed, new plantings shall be provided for the buffer. The buffer shall be maintained for the life of the facility.

- g) *Pollinator habitats.* The project area will be seeded with appropriate pollinator-friendly native plants, shrubs, trees, grasses, forbs and wildflowers. The project area will be seeded promptly following completion of construction in such a manner as to reduce invasive weed growth and sediment in the project area. The owners and operator also are required to install pollinator-friendly native plants, shrubs, trees, grasses, forbs and wildflowers in the setbacks and vegetative buffering.
- h) *Height.* Ground-mounted solar energy generation facilities shall not exceed a height of 20 feet, which shall be measured from the highest natural grade below each solar panel. This limit shall not apply to utility poles and the interconnection to the overhead electric utility grid. Roof mounted systems shall not exceed the maximum height requirements for the applicable zoning district by more than four feet.
- i) *Lighting.* Lighting shall be limited to the minimum reasonably necessary for security purposes and shall be designed to minimize off-site effects. Lighting on the site shall comply with any dark skies ordinance the board of supervisors may adopt or, from time to time, amend.
- j) *Density; Location, Size.* Large and utility scale energy facilities shall not be located within one mile of an airport unless the applicant submits, as part of its application, written certification from the Federal Aviation Administration that the location of the facility poses no hazard for, and will not interfere with, airport operations. . In addition, no more than five (5.5%) percent of the land in a five-mile radius of the project area of any existing large or utility scale energy facility shall be approved for use as the project area for a new large or utility scale energy facility. In no case shall any energy facility exceed two thousand five hundred and thirteen (2,513) acres. Projects consisting of multiple parcels shall be contiguous in order to be part of the same project.
- k) *Utility Connection.* No large or utility scale generation system shall be installed until evidence has been provided to the County that the owner has been approved by the appropriate electrical provider to interconnect.
- l) *Repair of facility.* Solar panels and equipment shall be repaired or replaced when in visible disrepair. Such repairs include the restoration of non-reflective finish per manufacturer specifications.
- m) *Entry and inspection.* The owners and/or operator will allow designated county officials access to the facility for inspection purposes, provided such inspectors will be subject to the owners' and/or operator's safety requirements and protocols while within the facility.



Sec. 53-159 – Additional considerations for conditions.

To preserve and protect county view sheds and resources, to protect the health, safety and welfare of the community, and to otherwise advance the purpose and intent of this article, the following non-exhaustive list of additional criteria may be considered by the planning commission and the board of supervisors in addressing whether to recommend or grant a permit, and what conditions to impose on any permit for an energy generation facility:

- a) The topography of the site and the surrounding area.
- b) The proximity of the site to, observability from, and impact on urban and residential areas.
- c) The proximity of the site to other energy facilities and utility transmission lines.
- d) The proximity of the site, observability from and impact on areas of scenic significance and of historical, cultural and archaeological significance.
- e) The proximity of the site, observability from and impact on public rights of way to include all roads, recreational and state facilities.
- f) The preservation and protection of wildlife and pollinator habitats and corridors.
- g) The size of the site.
- h) The proposed use of available technology, coatings and other measures for mitigating adverse impacts of the facility.
- i) The preservation and protections of prime farmland and forestal land in the county, provided that:
  - 1. “Prime farmland” shall have the meaning assigned to it by the Natural Resource Conservation Service of the United States Department of Agriculture.
  - 2. If no more than ten percent of the site is prime farmland; this consideration will be waived.

The enumeration of these criteria shall not prohibit the planning commission or the board of supervisors from considering other factors deemed relevant to a specific special use permit applicant based on the details of the application. Nothing herein shall limit in any manner the nature and scope of reasonable conditions that may be recommended by the planning commission or imposed by the board of supervisors.

Sec. 53-160 – Unsafe or abandoned projects; decommissioning.

- a) If an energy facility has been determined to be unsafe by the County building official, the facility shall be required to be repaired by the facility owner, site owner, or operator to meet federal, state, and local safety standards, or to be removed by the owners or operator. The owners or operator must complete the repair or removal of the facility, as directed by the building official, within the time period allowed by the building official. If directed to do so by the building official, the owners or operator will remove the energy facility in compliance with the decommissioning plan established for the facility.
- b) If any energy generation facility is not operated for a continuous period of 12 months, the county may notify the facility owner by registered mail and provide 45 days for a response. In its response, the facility owner shall set forth reasons for the operational difficulty and provide a reasonable timetable for corrective action. If the county deems the timetable for corrective action unreasonable, it may notify the facility owner, and the facility owner shall ensure removal of the facility in compliance with the decommissioning plan established for the facility.
- c) At such time as an energy facility is scheduled to be abandoned or cease operation, the facility owner shall ensure the zoning administrator is notified in writing.
- d) Within 365 days of the date of abandonment or non-operation, whether as declared by the county under subsection (b) or as scheduled by the owners or operator under subsection (c), the facility owner shall ensure the physical removal of the energy facility in compliance with the decommissioning plan established for such facility. This period may be extended at the request of the owners upon approval of the board of supervisors.
- e) When the facility owner, site owner, operator or other responsible parties decommission an energy facility, he shall handle and dispose of the equipment and other facility components in conformance

with federal, state and local requirements. All equipment both above and below ground must be removed as part of the decommissioning plan. This shall include but not be limited to above and below ground tanks, cables, fencing, debris, structures or equipment to include foundations and pads and the restoration of the land and related disturbed areas to a natural condition or other approved state.

- f) "Natural condition" shall mean the stabilization of soil to a depth of 3 feet and restoration of site vegetation and topography to pre-existing condition, provided that the exact method and final site restoration plan shall be subject to site plan review and approval giving, among other items, consideration to impact upon future site use, environmental and adjacent property impacts. The zoning administrator may approve a request by the landowner to allow internal paths, roads, travel ways, landscaping, pads or other items which will serve a future permitted site use to remain. Where applicable, if the zoning administrator determines the restoration plan significantly deviates from the description and conditions approved by the Board such plan shall require amendment of conditions through the zoning process.
- g) If the facility owner, site owner, or operator fails to remove or repair any unsafe abandoned or non-operating energy facility after written notice, the county may pursue legal action to have the facility removed at the expense of the facility owner, site owner or operator, each of whom shall be jointly and severally liable for the expense of removing or repairing the facility. The county may call upon the decommissioning security to remove the facility.

#### In Re: Public Hearing – FY21 Budget Amendment

Chairman Townsend announced that this was the date and time scheduled for a public hearing prior to considering amendments to the FY21 County Budget and FY21 County School Budget, pursuant to Section 15.2-2507 of the *Code of Virginia*, as follows: To amend the FY21 County Budget and accept the distribution of \$1,989,387 of Federal Coronavirus Relief Funds to be appropriated and distributed by the Board of Supervisors, and To amend the FY21 County Budget and FY21 School Budget and accept the distribution of \$789,501.46 of Federal Coronavirus Relief Funds to be appropriated by the Board of Supervisors and distributed to the Prince Edward County Public Schools. Notice of this hearing was advertised according to law in the Wednesday, July 1, 2020 and Wednesday, July 8, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett said the receipt of \$1,989,387 from the Federal Government as the County's share of the Coronavirus Relief Funds (CRF) which was established by the Coronavirus Aid, Relief and Economic Security (CARES) Act of 2020, and the anticipated receipt of \$789,501.46 in funding from the Commonwealth's Department of Education to be used by the School System to defray the additional cost of operating during the pandemic require the County to amend its budget. Prince Edward County was provided the funds "up front" or before the majority of the expenditures will be made while the funds for the Schools

will be received as a reimbursable just like all Title I funds are received. The Schools submitted a spending plan to the Department of Education which has already approved the plan. The school will have to expend the funds in accordance with the plan and can then request reimbursement monthly.

It is recommended a separate Fund titled CARES Fund will be created for the County's CRF funding and all revenues and expenditures will be accounted in that fund. In addition, a separate School CARES fund will be established with one revenue and one expenditure line. The detailed accounting data for the School CARES Fund will be maintained in the School's financial system.

Per Section 15.2-2507 of the *Code of Virginia*, any Locality may amend its budget during the fiscal year. However, if such an amendment exceeds the currently adopted expenditures by one percent or more, then the locality must advertise the amendment at least seven days prior to the public hearing. The County's currently approved FY21 budget for all funds totals approximately \$58.7 million. The funding the County and Schools have or will receive equates to an increase of slightly more than 4.7% which requires a public hearing.

Chairman Townsend opened the public hearing.

There being no one wishing to speak, Chairman Townsend closed the public hearing.

Supervisor Emert made a motion, seconded by Chairman Townsend to approve the amendments to the FY21 Budget and FY21 School Budget and appropriate the same funds, as follows:

REV/EXP	FUND	DEPARTMENT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3				CRF Funding		\$1,989,387
4		Prince Edward		Family First Coronavirus Response Act Sick Leave	\$20,058	
				COVID Management Time	\$55,361	
				COVID Safety Equip	\$2,298	
				Expanded Food Assistance	\$50,000	
				Personal Protection Equip	\$71,906	
				Public Facility Safety Enhancements	\$677	
				Reserve	\$1,210,541	
			<b>Subtotal</b>		<b>\$1,410,841</b>	
		Farmville		FFCRA Sick Leave	\$19,598	
				Telework Equipment	\$5,686	
			<b>Subtotal</b>		<b>\$25,285</b>	
		DSS		Rent/Mortgage Relief	\$200,000	
				Utility Relief	\$100,000	
			<b>Subtotal</b>		<b>\$300,000</b>	
		IDA		Economic Recovery	\$100,000	

			<b>Subtotal</b>		<b>\$100,000</b>	
		VFD		COVID Safety Equip	\$38,800	
			<b>Subtotal</b>		<b>\$38,800</b>	
		EMS		COVID Safety Equip	\$114,461	
			<b>Subtotal</b>		<b>\$114,461</b>	
		<b>GRAND TOTAL</b>			<b>\$1,989,387</b>	
<b>3</b>				<b>Schools CARES Funding</b>		<b>\$789,502</b>
<b>4</b>				<b>Expenses to CARES Fund</b>	<b>\$789,502</b>	

The motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay: None
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In Re: Citizen Volunteer Appointments – Board of Appeals for Building Code

A vote was taken on the candidates for the five-year term of the Board of Appeals for Building Code.

<u>Candidate</u>	<u>Vote</u>
Donald R. Amos, Jr.	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Jerry R. Townsend James R. Wilck

Donald R. Amos, Jr. will be appointed to the Board of Appeals for Building Code for a term of five years beginning July 1, 2020 and ending June 30, 2025.

In Re: Appointments – STEPS Tripartite Board

Supervisor Booth made a motion, seconded by Supervisor Cooper-Jones, to reappoint Supervisor Jerry Townsend to the STEPS Tripartite Board for a term of three years, beginning July 1, 2020 and expiring June 30, 2023; the motion carried:

Aye:	Beverly M. Booth	Nay:	None
	Pattie Cooper-Jones		
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Jerry R. Townsend		
	James R. Wilck		

In Re: CARES Act Committee Report

The CARES Act Committee, comprised of Supervisor Cooper-Jones (Committee Chair), Supervisor David Emert, Supervisor Jim Wilck, Town Councilman Donald Hunter, IDA Member Brad Watson and IDA Member Joyce Yeatts, has met three times. The Committee provided an outline of the priorities that have thus far been identified by the Committee and funding recommendations for each priority.

The two external programs the Committee is recommending include 1) funding for non-profit food programs and 2) funding to private sector businesses for economic recovery purposes. Both of these programs have an associated application process. The CARES Act Committee will review the non-profit applications and make funding decisions. The Committee is recommending that the County IDA be charged with receiving and reviewing the applications and awarding the funding for the Economic Recovery program.

Mrs. Puckett said the \$1,989,387 in funding may be used for qualifying expenses but may only be used to cover costs that:

- 1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- 2) Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act); and
- 3) Were incurred during the period that begins on March 1, 2020, and ends December 30, 2020.

Supervisor Cooper-Jones said that during conversation with Ellery Sedgwick regarding his application for a refrigerated van, she learned that the Sedgwicks were using their personal vehicles to deliver food to the senior citizens afraid to come out due to COVID-19. She said their refrigerated truck is too large to go into driveways for deliveries. She said FACES would like to continue providing food to senior citizens. Supervisor Cooper-Jones said this would be a COVID-19 expense as this necessity was not realized until after COVID came about.

Discussion followed on this application, criteria and actions taken. Supervisor Wilck stated that during his conversation with a chief deputy in the Secretary of Finance Department for the State of Virginia, he learned the purchase of a truck that gets food to people because of the COVID-19 situation is acceptable. He said in talking with Mr. Sedgwick, he learned FACES is not in need of food and receives food from FeedMore, who is receiving 2.2 million pounds of food from Walmart, other grocery stores, and donations from companies such as Dominion. Mr. Wilck said FeedMore can deliver to Farmville because they have a large refrigerated truck. He said because of this, FACES is now able to supply food to everyone who is unemployed because of COVID-19, such as Ruby Tuesday's employees. Supervisor Wilck said there are several nursing homes in the county and FACES will be able to deliver fresh meat, eggs, and produce to these homes with the van that they would not be able to do otherwise. He said they found a vehicle that "fits the bill."

Chairman Townsend questioned the \$100,000 Economic Recovery funding through the IDA. Mr. Watson said the IDA formed a committee to meet with the Town of Farmville IDA and have decided on how to work with area businesses that apply for this money.

Kate Pickett said that in terms of small business eligibility, the requirements are that the business must employ less than 50 people, they must have less than \$2 million annual gross revenue; the businesses have been asked if they received other state or local business assistance and if so, how much. Documentation is required and they are asked what the funds would be used for so they are being used correctly.

Mr. Bartlett said the CARES Act Committee would review non-profit applications and make recommendations; there is \$50,000 set aside for the van.

Supervisor Pride thanked Supervisor Cooper-Jones and the Committee for their excellent job.

Supervisor Wilck made a motion, seconded by Supervisor Pride, to authorize the disbursement of funds as recommended by the Committee: the motion carried:

Aye:	Beverly M. Booth	Nay: None
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	James R. Wilck	

Supervisor Cooper-Jones made a motion, seconded by Supervisor Pride, to authorize the Committee to review and award funding from the non-profit application process; the motion carried:

Aye:	Beverly M. Booth	Nay: None
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	James R. Wilck	

Supervisor Emert made a motion, seconded by Supervisor Wilck, to authorize the IDA to review and award funding from the economic recovery application process; the motion carried:

Aye:	Beverly M. Booth	Nay: None
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	James R. Wilck	

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to authorize the County Attorney to complete a release of funds contract for the disbursement of funds to non-county entities; the motion carried:

Aye:	Beverly M. Booth	Nay: None
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	James R. Wilck	

In Re: County Recycling

Mr. Bartlett reported that because of COVID-19, STEPS shut down its recycling operation effective March 21, 2020. To maintain the recycling program, he made an emergency agreement with ELITE Recycling based in Brookneal, Virginia.

Mr. Bartlett said that under that agreement, ELITE agreed not to charge the County for cardboard, newspaper or electronics and only \$150 per load of plastic. Part of that agreement allowed ELITE to bring any materials that could not be recycled from the electronics back to the County Landfill for disposal at no cost. To date, ELITE has returned very little. To obtain that agreement, the County had to allow ELITE to take the metal from our four lowest metal producing sites.

Mr. Bartlett presented a chart displaying the number of trips and weight by item that ELITE hauled from Prince Edward County sites. If STEPS had been providing the service, the cost to the County would have been \$6,587.04. The cost for ELITE to provide this service is \$2,100, for a difference of \$4,487.04.

ELITE TRIPS AND WEIGHT APRIL 2020 – JUNE 2020					
	PAPER	PLASTIC	CARDBOARD	METAL	TOTAL
Trips	5	14	55	23	97
Total Weight	38,120	15,940	75,520	54,408	
STEPS Charge	\$28/ton	\$0.46/lb.	\$25/ton	\$4/100lb	
STEPS Charge	\$533.68	\$7,332.40	\$1,057.28	- \$2,336.32	\$6,587.04

Note: the amount for metal is lost revenue based on \$4.00 per hundred pounds

Mr. Bartlett said three months is a small sample size and the disruption caused by COVID-19 could have caused changes in people's habits. Additionally, some plastics and electronic materials are not recyclable and after sorting, STEPS delivers those items to the landfill and we charge STEPS the tipping fee. Since STEPS was not operating, they did not take anything to the landfill from April through June which would have generated revenue for the County and offset some of the cost STEPS charges the County. Using past data may be a better predictor of the actual difference between using STEPS and ELITE.

Mr. Bartlett then reviewed the net cost to the County for STEPS to provide recyclable services for FY19 and FY20 through March 2020. The cost to haul the items to STEPS or J&J was not included.



STEPS NET RECYCLING COSTS		
VENDOR	FY19	FY20 (through March 20, 2020)
STEPS	\$16,713.52	\$17,513.38
Synergy	\$20,647.60	\$15,204.70
Subtotal	\$37,361.12	\$32,718.08
Metal Revenues	-\$23,936.20	-\$18,456.30
Tipping Fees paid by STEPS	-\$5,016.78	-\$3,173.98
NET COST	\$8,408.14	\$11,087.80*

\*Cost for FY20 is estimated to be \$15,246.44 for a full Fiscal Year

With ELITE costing the County \$2,100 for the last three months, Mr. Bartlett estimated the cost per year for ELITE to provide recyclable services would be \$8,400, which is very competitive with the cost charged by STEPS. Mr. Bartlett then presented a chart displaying the number of trips County employees made each of the last six months, both in total and to STEPS / J&J.

MONTH	TOTAL TRIPS	STEPS/J&J TRIPS	NON-STEPS / J&J TRIPS
January	170	26	144
February	128	11	117
March	180	17	163
April	189	10	179
May	162	10	152
June	186	10	176

Mr. Bartlett said this shows that with ELITE providing recycling services, the number of total trips driven by County employees did not decrease and in fact increased slightly. What also can be seen is that ELITE was averaging 32 loads/trips each month while the County was averaging 18 loads from January through March for recycling. Thus, using ELITE did not save any money by reducing the number of trips but it did allow the County to make more trips to and from the dump sites and ELITE emptied the recyclable containers more often. This meant there were fewer times the dumpsters were full and citizens were not able to unload or had to go to another site. Since the pandemic, the County's volume has increased. We believe this is because people were at home generating more trash than normal.

Mr. Bartlett said if the Board decides to cease using STEPS for recycling, he advised this not be discussed further in open session. The County will need to create an RFP for the recycling services and this will become a contract negotiation process and recommended the County not tip its hand on negotiation strategy.

Mr. Bartlett said STEPS is a local company and the recycling program provides jobs to six people with disabilities. This program pumps almost \$141,000 into the local economy.

Sharon Harrup, President and Chief Executive Officer, STEPS, said the biggest decision is what value the Board places on jobs for people with disabilities. She said you cannot quantify what employing people with disabilities means to your community, to your workforce that's hauling the product to us, and to citizens that bring [recyclables] to STEPS for the young men with disabilities to help them unload their cars. She said she has always known the Board is a great supporter of STEPS and they are grateful, but implored the Board to remember that there are six young men with disabilities that are depending on the volume of Prince Edward County to come back to secure their jobs.

Supervisor Emert said there were letters from Longwood University and asked why Longwood does not use STEPS. Ms. Harrup said Longwood processes their own cardboard and they have a program regarding disabilities they are working on, but she is unsure why Longwood does not use STEPS.

Supervisor Emert then asked which counties the six disabled employees of STEPS live in. Ms. Harrup said one lives in Farmville, two in Charlotte County, one in Lunenburg County, one in Cumberland County, and one in Amelia County.

Supervisor Emert then asked if any of the other counties use STEPS recycling. Ms. Harrup said not the recycling but the secure document shredding services. She said Cumberland County used to be a large user but they chose to pay 100% of their match to the Community Action Agency instead of the recycling. Discussion followed.

Supervisor Wilck asked the amount that Prince Edward County donates to STEPS. Chairman Townsend said it is approximately \$40,000 to [STEPS'] other programs.

Supervisor Pride thanked Mr. Bartlett for the information, but with COVID-19 affecting everyone, and because of COVID-19, STEPS lost the recycling effort. She said we cannot put a price tag on the lives of students with disabilities. Chairman Townsend said he realizes the Board must be good stewards of the County's money, but everything is not about a profit; this is about helping people improve their quality of life.

Supervisor Pride made a motion, seconded by Chairman Townsend, to return the recycling operations to STEPS; the motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay: None
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In Re: Courthouse Roof Bids

Mr. Bartlett stated the flat roof on the Northeast side of the Courthouse complex that covers the Juvenile Probation Offices and portions of the Clerk of Circuit Court and Juvenile & Domestic Relations Court offices has failed. After considerable research and study, it was determined the primary cause of the failure was water penetration of the brick columns lining the perimeter of the failing roof. The County approached Blair Construction and requested a change order to the Courthouse renovation project to replace the roof and complete necessary repairs to the masonry. The response received was \$75,000 to replace the roof and \$150,000 to repair the masonry for a total of \$224,000. The Board rejected the change order and authorized the release of two separate bids: 1) Partial Roof Replacement and 2) Masonry Repair. The County received only one bid for replacement of the flat roof on the second floor, which is from Craftsman Roofing. This is the same firm that did the work on the YAKATTACK building. The bid is for \$49,380. The Architect is of the opinion this is a fair bid and Craftsman is a competent firm and recommends awarding the contract.

The delay in awarding [a contract] was because of the need to complete the masonry work and the County not receiving any bids on that work. Craftsman worked with the County and has agreed to complete the masonry demolition/repairs for \$44,775. The scope of work will be the demolition, removal of the brick columns and existing railing and preparation of the substrate beneath the brick columns in a manner suitable to receive a new membrane roof system; edge metal will be installed to match the coping-edge metal of the new Courthouse Addition (sally-port).

In addition, while not required, it is recommended for safety reasons that a railing be added at a cost of \$6,895. The total cost of the project will be \$101,050. This cost can be funded from the savings contained in last Fiscal Year's Budget from the DSS and Courthouse projects or the interest earnings from the Bond obtained to fund part of these projects which is already over \$92,000 and will continue to accumulate for as much as another 12 months.

Supervisor Cooper-Jones made a motion, seconded by Chairman Townsend, to accept the bids, award the contract with Craftsman Roofing and authorize the County Administrator to sign all necessary documents; the motion carried:

Aye:	Beverly M. Booth	Nay: None
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	James R. Wilck	

In Re: Industrial Park Road – Selection of Engineering Firm

Mr. Bartlett said the County has been working to develop an internal access road through the Prince Edward County Business Park off Commerce Road/Route 628. The road is necessary in order to gain access to 60+ acres of land within the Business Park that are currently landlocked. Construction will include 1,500 feet of road acceptable for transfer to the VDOT road system.

The Board previously authorized the application for various Tobacco Commission grants. The County was awarded the following amounts \$328,395; \$49,080; and \$194,485 for a total of \$571,960 from the Tobacco Commission.

The Board passed a resolution in support of the County's application for a \$500,000 VDOT Economic Development Access Road Program Grant. In January 2020, the County was awarded the maximum grant amount of \$650,000 by the Commonwealth Transportation Board. These funds from VDOT can be used as part of the matching funds for the Tobacco Commission grant awards.

The County applied for and received an extension on the Tobacco Commission grants but they will expire in May 2022.

In collaboration with VDOT, the County has an agreed upon approximate budget. The budget includes the funding from the Tobacco Commission and VDOT, for a total of \$1,221,960. The overall projected budget is \$2,097,111, which includes about \$875,151 County match.

The Board authorized the County Staff to issue an RFP for engineering and project management services for the design, award and construction of this road to firms currently under contract with the VGA. The County received two responses: Hurt & Proffitt and Timmons Group. Both are fully qualified and

competent firms. Hurt & Proffitt is familiar with the project and has completed some work on this project in the past.

In accordance with the Commonwealth's purchasing procedures, localities shall not request estimates of costs for services from professional service firms in a Request for Proposals (RFP). The focus is on the qualifications of the firm or firms. The County can allow one or both of the firms to make presentations and answer questions regarding the project. The County can request non-binding estimates of total project costs and non-binding estimates of price for services. After the discussion phase, negotiations shall then be conducted, beginning with the offeror ranked first. If an agreement can be reached, the award shall be made. If not, negotiations shall be terminated and negotiations conducted with the next highest rated firm.

Mr. Bartlett said it is estimated that once the project begins, it will take between 12 – 18 months to complete.

Chairman Townsend made a motion, seconded by Supervisor Wilck, to allow County Staff to vet the proposals and make a recommendation on which firm to select; the motion carried:

Aye:	Beverly M. Booth	Nay: None
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	James R. Wilck	

In Re: Economic Development Update

Ms. Kate Pickett, Economic Development, reported the Board assisted in moving forward with the first step towards the Data Center by approving the rezoning; she said in the last month, they have met with consultants from Timmons Group and the Virginia Economic Development Partnership (VEDP) to strategically name the property for marketing purposes. She said that next week, the IDA will vote on a name and bring that to the Board for approval. After that, the site can be advertised and fully marketed with the help of Dominion, Mid-Atlantic Broadband Corporation and VEDP.

Ms. Pickett said the Mid-Atlantic Broadband asked for a letter of support; they are applying for a grant with GO Virginia and the U.S. Economic Development Administration. The grant would allow them

to install fiber for broadband and would help connect Prince Edward County with other fiber networks throughout the state, and the broadband would go through surrounding counties, and eventually go to places like Asheboro where data centers want to be connected. She said that would help attract potential data center development but also would help connect the County as a whole and help with residents and businesses who need further internet connection in the County.

Ms. Pickett said the IDA, in collaboration with the Town of Farmville's IDA, received about 30 applications from small business owners for grants for COVID-related expenses. She said many did not meet the eligibility requirements; she said the committees gave money to 18 businesses, which received a portion of the funding, and they were able to provide \$1,111.11 to each of the selected business.

Ms. Pickett reported that the Enterprise Zone Report is due; that is how the County "checks in" and informs DHCD on how the County is utilizing the Enterprise Zone. She said that next month, she may be presenting a possible boundary amendment to the Zone which would help add the data center sites as part of the Enterprise Zone, as well as a small business in Rice that has requested to be added.

Ms. Pickett said the County will be applying for a Tobacco Commission grant in the amount of \$117,000 for the Access Road project.

Ms. Pickett reported the new web site should be live next month; the site will showcase the County and will be user-friendly. She said from an Economic Development standpoint, this will be a great sales tool.

#### In Re: Emergency Management Update

Mrs. Sarah Elam Puckett, Assistant County Administrator, presented a COVID-19 update. She reported that in the Piedmont Health District, the case counts grew from 151 to 238; it is anticipated there will be 240-270 additional cases, and will likely be over 500 cases this week. She said the UVA COVID model weekly update provides a good capture of analysis of the statewide data, and several important indicators have worsened over the past two weeks. She said hospitalizations are creeping up, the percentage of positivity on test results is creeping up, and there is an increase in the number of days between symptom onset and detection; this indicates heightened condition for COVID. She said the reproduction rate is above one in the state, which means for every one identified case, they are determining that more than one secondary infection is expected. Mrs. Puckett said the Governor announced enhanced enforcement of the mask order;

she said it is a Class One misdemeanor. This enforcement is through the Virginia Department of Health, and spoke specifically about restaurant inspectors. She said we have to continue to encourage the citizens to wear their masks in public and to socially distance because that is the only way that we will contain and mitigate the COVID-19 virus. She reported that Centra Health sponsors a community conference call every week and outlined the school systems, college and university reopening plans. She said Fuqua Schools, Longwood University and Hampden-Sydney [College] all reported a general plan, no one from Prince Edward County [Schools] was on the call. She said she will continue to provide links. She said a mask and a health screening (temperature check) are required for entry into the Courthouse. The Sheriff's Office will provide a mask if someone doesn't have one.

Mrs. Puckett reported there were 333 EMS calls during June. She said the May 2020 unemployment rate was 8.2%. She said Emergency Management in Prince Edward County has been invited to participate in the Virginia Health Equity Leadership Pilot Project. She said the Commonwealth of Virginia is partnering with local governments to distribute cloth masks, hand sanitizer, and public health information to vulnerable communities most at risk for contracting COVID-19. She said the State will provide the resources, and the County will commit to Health Equity Training, the equitable distribution of resources and the County will provide the bag in which to place masks and sanitizer for distribution. She said the County will also provide the network and teams to assemble and distribute this to the populations. She said there is coordination of regional planning and meeting with emergency management coordinators and directors of election in the CRC region for the November election. She added that Mr. Pyle continues with the coordination of requests for testing by the National Guard at outbreak locations. She said we are supporting the CARES Act Committee and are in the process of coordinating PPE requests through VDEM for schools and college in Prince Edward County.

Mrs. Puckett then reported that Trey Pyle has completed many hours of Incident Command Training through FEMA to continue to become a better Emergency Manager for Prince Edward County.

Mrs. Puckett stated discussion has begun regarding the reopening of Prince Edward County Board meetings and government operations and ways to normalize them. She said anyone participating will be screened and will be required to wear a mask or face cover; they will be required to sit in designated areas. Mrs. Puckett demonstrated where the Board and staff would be seated; there will be 13 socially-distanced

seats in the Board room available to the public and overflow, with authorization by the Judge, could be in the Courtroom. She said the overflow would be monitored by a staff person and would escort citizens to and from the Circuit Courtroom. She said the public would still be able to participate by telephone and by sending their comments via mail, email, dropbox, but this would be a way to get the public back in front of the board and the board in front of the public.

Mrs. Magi Van Eps stated all localities are doing things differently; she said the Town of Farmville is using an iPad and camera system, streaming the meetings on Facebook Live and YouTube. Facebook is a public offering and people don't have to have an account to access the streaming video. She said the County's constituents don't all have internet connectivity. She stated that for the cost of about \$10,000, staff could film what is happening in the room and it would be streamed to Facebook Live through an iPad. She said the staff member would have to be paid and if there would be overflow in the Circuit Courtroom, we could "mirror" to that room which would require two laptops, one for in the Board room and one for in the Courtroom, and an additional server or storage in the cloud to store the videos for future reference to them.

Mrs. Van Eps said that in April, she received information from Digital Video Group, a company that does this work for large and small localities in the state. She said she presented the company with a 360-degree video of the board room so the salesmen could see what we currently have; for approximately \$40,000, a two-camera setup could be utilized, one facing the board and one facing a speaker. A staff member would switch and operate the cameras live; the company representative said all equipment necessary is provided and the company installs the system for an additional \$15,000. She said this is a permanent setup; a camera and iPad system would be temporary and would not be as private as all murmuring and comments from the public would be heard and the Board would not be as clearly heard as it would through the microphone system.

Chairman Townsend asked the Board to consider all options presented; he commended the staff for their work and the information.

Mrs. Puckett stated the investment would be based on the decision of permanence; she said this could likely be justified as a CARES Act expense because it would support the continuity of government, if the Board chooses to go ahead with the two-camera system.



Mr. Bartlett asked that if in using the Digital Video Group, if it is mirrored, how will it be sent out to where the public can see it. Mrs. Van Eps stated that system will have a server and a specially-designed box that will stream the meeting live to the world through their server. She said the citizens would connect through a link provided to use either Facebook Live or YouTube. She said the County can continue with freeconferencecall.com to allow people to call in if they don't have the ability to stream the meetings or cannot attend.

In Re: County Administrator's Report – Meherrin VFD

Mr. Bartlett said Meherrin was awarded a Rescue Squad Assistance Fund Grant (RSAF) of \$57,067.41 to purchase two ZOLL Medical Series Monitors. This is an 80/20 grant with Meherrin having to provide the 20% match in the amount of \$14,266.85. Lunenburg has agreed to provide funding for one-half of the match (\$7,133.43) and Meherrin VFD is requesting Prince Edward County provide the remaining amount of \$7,133.42. Additionally, because of unexpected repair expenses for their ambulances, Meherrin VFD is requesting the County front the entire amount because this is a reimbursable grant meaning the funds must be spent, then the Office of Emergency Management (OEM) will provide reimbursement. The proposal is for Meherrin to purchase the monitors from their annual allocation from Prince Edward County and when the grant and Lunenburg's contribution arrive, Meherrin will reimburse the County.

Chairman Townsend made a motion, seconded by Supervisor Jones, to approve the request from Meherrin Volunteer Fire Department to front \$14,266.85 for the grant match; the motion carried:

Aye:	Beverly M. Booth	Nay:	None
	Pattie Cooper-Jones		
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Jerry R. Townsend		
	James R. Wilck		

In Re: County Administrator's Report – Public Works Position

Mr. Bartlett stated that discussion began during the June 23, 2020 meeting of the Board of Supervisors that due to the passing of Mr. Leatherwood, the Solid Waste Manager position is vacant. He

said that when the County previously advertised that position, it took a considerable amount of time to find a suitable candidate. It is very challenging to find someone who wants to work at a landfill and even harder finding someone with a Landfill Operators License. Mr. Van Eps is concerned that may once again be the case; he proposed and Mr. Bartlett concurred that the County advertise two positions, those being the Solid Waste Manager position and a new position called the Building & Grounds Supervisor. Mr. Bartlett said only one position would be filled, that being the one for which we received the best application. If that is the Solid Waste Manager, then County operations would not change. If the best applicant is the Building & Grounds Supervisor, that person would be hired and work for Mr. Van Eps. Mr. Van Eps would provide guidance and any necessary training needed for that employee to possibly transition into the Director of Public Works when Mr. Van Eps retires. Mr. Van Eps would then spend considerably more time managing the Landfill and convenience sites.

Supervisor Jones made a motion, seconded by Supervisor Cooper-Jones, to advertise both positions as recommended by the County Administrator; the motion carried:

Aye:	Beverly M. Booth	Nay: None
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	James R. Wilck	

In Re: County Administrator's Report – McGuire Woods Waiver

Mr. Bartlett said the County has received an email from Mr. T. W. Bruno, a partner of the McGuireWoods law firm, requesting the County provide a limited consent to McGuireWoods allowing them to represent CPV County Line Solar, LLC in connection with land use matters related to a potential solar project in the County. As the email explains, a limited consent means if the County and CPV have a dispute that leads to legal action, then McGuireWoods would not represent either party. The only risk for the County is that if a dispute arises, the County would have to find some other firm to represent Prince Edward County.

CPV stands for Competitive Power Venture and is located in Silver Springs, Maryland, and currently own seven electrical generation assets. One is a wind generation plant and the rest are natural gas

plants. This appears to be their first solar project. They announced a large 150MW solar project in Pennsylvania in February but no recent documentation can be found and it is not listed as a current project on their web site.

Following some discussion, Supervisor Cooper-Jones made a motion, seconded by Chairman Townsend, to approve providing limited consent to McGuireWoods allowing them to represent CPV County Line Solar, LLC relating to a potential solar project in the County; the motion carried:

Aye:	Beverly M. Booth	Nay:	None
	Pattie Cooper-Jones		
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Jerry R. Townsend		
	James R. Wilck		

In Re: County Administrator's Report – Virginia War Memorial

Mr. Bartlett said the County has received a request from the Virginia War Memorial Foundation to provide an annual donation. He said any donation is subject to annual appropriation and any decision today is only binding for FY21. This request is outside the Board's Policy of funding non-county organizations; that policy states that once the budget has been adopted, the Board will not consider additional funding requests unless it is an emergency.

Following some discussion, the Board concurred to not respond based on its funding policy.

In Re: County Attorney Update

Mrs. Terri Atkins Wilson, County Attorney, stated a question has been raised regarding property maintenance requirements. Mr. Bartlett clarified that it has come up as a question in the Zoning Ordinance regarding storage and the definition of "storage."

Supervisor Emert said that in Section 4-2.15 states that "any exterior area used for storage, service, maintenance, repair, processing, manufacturing, fabrication, salvage, refuse disposal or other similar use that is visible from a public street right-of-way or adjoining property, shall be screened with a buffer yard, screening and plantings meeting Type A, Option 1 standards listed in this section, and shall be provided in a

manner which screens the use from view. Any area so used shall also be similarly screened from view of adjoining residences and businesses.” Supervisor Emert said that as a Board, a Special Use Permit was just allowed for Mr. Tharpe which will be in conflict of this; he said all that equipment being stored there is in conflict with this. All the buses stored beside the new DSS building are in conflict of this; the Farmer’s Coop is in conflict with this. He said it goes on and on with every single business.

Mrs. Atkins Wilson said that as far as that particular section, this is being taken out of context; she said Section 4.2 relates to a specific issue in that particular context.

Supervisor Jones said that regarding the outside storage building, they’re manufacturing and storing raw materials there that will be put together to build something and doesn’t include a place such as the Farmer’s Coop that has things for display for sale.

Mr. Bartlett said it will need to be looked at; he said as in the Code of Virginia, when it talks about a section in the code, it is referring to a particular issue. Mrs. Atkins Wilson said that particular section relates to that particular context of [Section] 4.2.

Chairman Townsend asked if the Board needs to change the verbiage or deal with each instance on a case by case basis. Mrs. Atkins Wilson said the question is about storage. Discussion followed.

Chairman Townsend concluded the discussion by instructing the County Attorney to bring a recommendation to the August meeting if the section needs to be amended or not.

#### In Re: Budget Amendments / Budgeted Capital Items

Mr. Bartlett stated the Sheriff has requested the use of \$3,000 from the Forfeited Asset Fund to pay the cost of the annual dues for participation in the Piedmont Regional Task Force. This is a drug task force that the County has been a member for several years. These dues have been paid from the Forfeited Asset Fund because of the direct link of the actions of the Task Force and the generation of forfeited assets. The Sheriff has approximately \$18,300 in this fund.

Mr. Bartlett then said the Registrar and the County have been notified we will be receiving \$55,304 from the State Board of Elections to defray increased costs of the presidential election because of the pandemic. Postage, envelopes, printing, temporary help, cleaning/disinfectant supplies and safety equipment would be some of the increased expenses.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Booth, to approve the budget amendments and appropriate the same funds, as follows:

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	105	41050	0105	Fund Balance		\$3,000
4 (Exp)	105	31700	6010	Police Supplies	\$3,000	
3 (Rev)	100	33010	0100	CARES – Registrar		\$55,304
4 (Exp)	100	12300	6900	CARES Election Expense	55,304	

The motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay: None
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Mr. Bartlett continued by reporting that due to the economic disruption caused by the pandemic, the Board has directed that all capital purchases that are contained in the FY21 budget must be preapproved by the Board prior to being expended. The Sheriff and Registrar are requesting the Board allow them to purchase items that are contained in the FY21 budget. The Sheriff would like to purchase the three vehicles contained in the budget; there is \$160,000 in the FY21 budget for these items and the Sheriff is being told other localities are releasing their orders. Only a limited amount of law enforcement vehicles are made each year and if the Sheriff doesn't place the order before they are gone, he will have to wait until the following year. Mr. Bartlett said the Registrar is requesting she be allowed to purchase the voting machine and laptop that are in the FY21 budget. These machines will be required for the early voting for the presidential election this fall. These funds are already included in the budget in the amount of \$12,800.

The Board concurred approval of the request from the Sheriff to purchase three vehicles at a cost of \$160,000; and approval of the request from the Registrar to purchase the voting machine and laptop, at a cost of \$12,800. Both of these requests are included in the budget.

In Re: Smart Scale Resolution

Mr. Bartlett said a resolution of support will be required for the August 3 application deadline for the County's Smart Scale project – U.S. 460 Interchange East. An email from Melody Foster, Director of the Commonwealth Regional Council, reports that the County's project has not yet been screened in for the full Smart Scale Application, but advises that the Board may wish to proceed with a resolution of support as it will be required.

Supervisor Wilck made a motion, seconded by Chairman Townsend, to adopt the Resolution in Support of the US 460 East Interchange Improvement Project; the motion carried:

Aye:	Beverly M. Booth	Nay:	None
	Pattie Cooper-Jones		
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Jerry R. Townsend		
	James R. Wilck		

**A RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

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**IN SUPPORT OF THE US 460 EAST INTERCHANGE IMPROVEMENT PROJECT**

**WHEREAS**, House Bill 2 was signed into law in 2014 and directs the Commonwealth Transportation Board to develop and use a scoring process to select transportation projects to receive VDOT funding; and

**WHEREAS**, the scoring process is based on the following factors: congestion mitigation, economic development, accessibility, safety, environmental quality, land-use and transportation coordination; and

**WHEREAS**, the County has conferred with the VDOT Lynchburg Planning Staff to review potential projects that are eligible for funding through Smart Scale; and

**WHEREAS**, Prince Edward County has determined that the following project is eligible and will be submitted in the 2020 Smart Scale Application process:

**~ US 460 East Interchange (east of Farmville) ~**

**WHEREAS**, the identified project is located on a Corridor of Statewide Significance;

**NOW, THEREFORE, BE IT RESOLVED**, the Prince Edward County Board of Supervisors supports the US 460 East Interchange Smart Scale Application submission for funding.

In Re: Closed Session

Chairman Townsend made a motion, seconded by Supervisor Cooper-Jones, that the Board convene in Closed Session for discussion of the acquisition of real property for the public purpose of public safety, where discussion in an open meeting would adversely affect the bargaining position of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; and for a briefing by the County Attorney pertaining to a pending litigation matter where such briefing in open meeting could adversely affect the litigating posture of the public body, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; the motion carried:

|      |                      |           |
|------|----------------------|-----------|
| Aye: | Beverly M. Booth     | Nay: None |
|      | Pattie Cooper-Jones  |           |
|      | J. David Emert       |           |
|      | Llew W. Gilliam, Jr. |           |
|      | Robert M. Jones      |           |
|      | Odessa H. Pride      |           |
|      | Jerry R. Townsend    |           |
|      | James R. Wilck       |           |

The Board returned to regular session by motion of Supervisor Jones, seconded by Supervisor Gilliam and adopted as follows:

|      |                      |           |
|------|----------------------|-----------|
| Aye: | Beverly M. Booth     | Nay: None |
|      | Pattie Cooper-Jones  |           |
|      | J. David Emert       |           |
|      | Llew W. Gilliam, Jr. |           |
|      | Robert M. Jones      |           |
|      | Odessa H. Pride      |           |
|      | Jerry R. Townsend    |           |
|      | James R. Wilck       |           |

On motion of Supervisor Emert, and seconded by Supervisor Cooper-Jones, and carried by the following roll call vote:

|      |                      |           |
|------|----------------------|-----------|
| Aye: | Beverly M. Booth     | Nay: None |
|      | Pattie Cooper-Jones  |           |
|      | J. David Emert       |           |
|      | Llew W. Gilliam, Jr. |           |
|      | Robert M. Jones      |           |
|      | Odessa H. Pride      |           |
|      | Jerry R. Townsend    |           |
|      | James R. Wilck       |           |

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of June 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of June 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Home

Ms. Patty Gulick, Cannery Manager, submitted a report for June 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial

Ms. Katharine Wilson, Food Works Director, submitted a report for June 2020, which was reviewed and ordered to be filed with the Board papers.



In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of June 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary report for the month of June 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of June 2020, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Wilck, seconded by Supervisor Gilliam, and adopted by the following vote:

|      |                      |           |
|------|----------------------|-----------|
| Aye: | Beverly M. Booth     | Nay: None |
|      | Pattie Cooper-Jones  |           |
|      | J. David Emert       |           |
|      | Llew W. Gilliam, Jr. |           |
|      | Robert M. Jones      |           |
|      | Odessa H. Pride      |           |
|      | Jerry R. Townsend    |           |
|      | James R. Wilck       |           |

the meeting was adjourned at 10:52 p.m.