



## BOARD OF SUPERVISORS MEETING

### ADDENDUM PACKET

November 14, 2019

<u>Item #</u>		<u>Page #</u>
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	<u>Adjourn</u>	

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County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: November 14, 2019  
Item No.: 20-a  
Department: Treasurer  
Staff Contact: Donna Nunnally  
Issue: Treasurer's Report

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Summary: The Treasurer Report is attached.

Attachments: September Treasurer's Report

Recommendation:

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Gilliam \_\_\_\_\_

Jones \_\_\_\_\_  
Pride \_\_\_\_\_  
Southall \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

**Prince Edward Board of Supervisors Treasurer's Report - September 2019**

<b>Name of Bank</b>	<b>Bank Balance</b>		<b>Available Balance</b>
Benchmark Pooled Fund Account	\$ 5,010,111.15		\$ 5,010,111.15
Benchmark Social Services	\$ 280,861.80		\$ 280,861.80
Benchmark School Fund	\$ 480,119.23		\$ 480,119.23
Benchmark Food Service	\$ 205,646.20		\$ 205,646.20
<b>TOTAL</b>			<b>\$ 5,976,738.38</b>
<b>Certificate of Deposits</b>			
Benchmark			\$ 609,724.91
Farmers Bank			\$ 211,676.94
<b>TOTAL</b>			<b>\$ 821,401.85</b>
<b>GRAND TOTAL</b>			<b>\$ 6,798,140.23</b>

**Prince Edward Board of Supervisors treasurer's Report - September 2018**

<b>Name of Bank</b>	<b>Bank Balance</b>		<b>Available Balance</b>
Benchmark Pooled Fund Account	\$ 8,177,895.14		\$ 8,177,895.14
Wells Fargo Social Services	\$ 198,601.67		\$ 198,601.67
Benchmark School Fund	\$ 1,335,812.49		\$ 1,335,812.49
Benchmark Food Service	\$ 204,566.18		\$ 204,566.18
<b>TOTAL</b>			<b>\$ 9,916,875.48</b>
<b>Certificate of Deposits</b>			
Benchmark			\$ 609,724.91
Farmers Bank			\$ 210,882.92
<b>TOTAL</b>			<b>\$ 820,607.83</b>
<b>GRAND TOTAL</b>			<b>\$ 10,737,483.31</b>

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 14, 2019  
**Item No.:** 20-b  
**Department:** County Administration  
**Staff Contact:** Crystal Baker  
**Issue:** Review of Accounts & Claims

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**Summary:** A Board mileage report is attached for the Board's reviews.

**Attachments:** Mileage Report

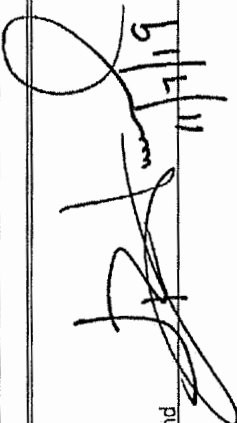
**Recommendation:**


Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Jones \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Pride \_\_\_\_\_ Wilck \_\_\_\_\_  
Gilliam \_\_\_\_\_ Southall \_\_\_\_\_

PRINCE EDWARD COUNTY  
SUPERVISOR MILEAGE

Oct-19

Date	Mileage	Rate	Amount Due	Reason For Trip
10/21/2019	30	0.58	17.40	Moton Museum Council
10/24/2019	30	0.58	17.40	STEPS Board Meeting
10/25/2019	30	0.58	17.40	CLEO Board Meeting
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
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		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
		0.58	0.00	
Total	90	0.58	52.20	

Signature:  11/11/19

Authorized  






**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 14, 2019  
**Item No.:** 21  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett  
**Issue:** Amendment to County Precinct Ordinance

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**Summary:** As the Board is aware, the Registrar received a letter from Piedmont ASAP indicating that their building is longer available for use as a County voting precinct for Precinct 502. Attached for your consideration is a letter from the County Electoral Board asking the Board of Supervisors to consider the Waterworks Players Building, located at 25 SMI Way (State Route 684) as the new locating for the 502 Voting Precinct.

In order to relocate the voting precinct, the following steps will need to occur:

1. The Board of Supervisors will wish to authorize a public hearing on an amendment to Section 42-32 of the County Precinct Ordinance for the relocation of #502 Voting Precinct to the Waterworks Players Building (pending approval by the Waterworks Board);
2. The Board of Waterworks Players, which meets Thursday, November 21, 2019, will consider and approve the request of the Electoral Board /Board of Supervisors;
3. A Public Hearing Notice will be published in the Wednesday, November 27, 2019 and Wednesday, December 4, 2019 editions of The Farmville Herald, notifying the public of the Public Hearing on the proposed amendments to the Precinct Ordinance;
4. The Board will hold the Public Hearing on Tuesday, December 10, 2019. Following the Public Hearing, the Board will consider the amendments to the Precinct Ordinance;
5. The Registrar will notify the State Board of Elections of the relocation of 502 Voting Precinct;
6. A Public Notice is advertised two consecutive weeks notifying the public of the relocation of the 502 Voting Precinct;
7. The Registrar's Office will mail out a letter to each qualified voter in the 502 Voting Precinct notifying them of the new voting location.

**Attachments:** Proposed Amendments to the County Redistricting Ordinance  
Letter from Electoral Board  
Maps of Buffalo 502 Voting Precinct  
Draft Public Hearing Notice

**Recommendation:** Authorize a public hearing on the proposed amendment for the December 10, 2019 Board meeting, pending approval by the Board of Waterworks Players.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Jones \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Pride \_\_\_\_\_ Wilck \_\_\_\_\_  
Gilliam \_\_\_\_\_ Southall \_\_\_\_\_

**County Precinct Ordinance**

Sec. 42-32. - Description of polling places. The description of the county's polling places is as follows:

Election District Number	District Name	Polling Place Location
101	Farmville	Farmville Bus Shop on Doswell Street
201	Lockett	Rice Fire House on Highway 600 in Rice
301	Leigh District Precinct 301- Mount Zion	Second Mount Zion Baptist Church on Highway 696 near Green Bay
	Leigh District Precinct 302- Mount Pleasant	Mount Pleasant United Methodist Church on Highway 633
401	Hampden	Hampden-Sydney Fire House off State Primary Route 133 on South Boundary Road.
501	Buffalo District Precinct 501- Darlington Heights	Fire House in Darlington Heights on Highway 665
	Buffalo District Precinct 502- Buffalo Heights	<del>Piedmont ASAP Building on West Third Street, U.S. Highway 460 Business</del>  <u>Waterworks Players, Inc. Building, 25 SMI Way (State Route 684), Farmville</u>
601	Prospect	Fire House in Prospect on Highway 655
701	West End	P. F. Gay Fire Station at Highway 460 Bridge over Buffalo Creek
801	Center	Elk's Lodge on South Main Street

**PRINCE EDWARD COUNTY  
ELECTORAL BOARD**

P.O. Box J  
Farmville, Virginia 23901

**BOARD MEMBERS**  
Samuel Martin, Chairman  
Charles Puckett, Vice-Chairman  
Gwendolyn S. Akers-Booker, Secretary

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November 13, 2019

Board of Supervisors  
Attn: Wade Bartlett, County Administrator  
Prince Edward County  
124 North Main Street  
Farmville, Va. 23901

Dear Board Members,

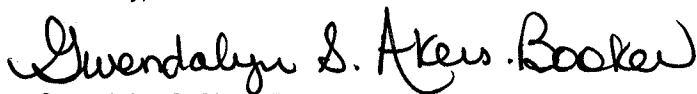
We the Electoral Board for Prince Edward County received a notice from the Alcohol Safety Action Program (ASAP) indicating that the agency will no longer be able to serve as a polling location to the local elections. This information was submitted which indicated that the last date of service would be November 6, 2019.

Currently, we are researching different locations as we try to find the best suitable place based on standards required by the State of Virginia. There is a short turnaround time for us to secure a building and it would be great if we could seek your support. As you may or may not know, there will be a possibility of 4 Elections next year (two of which are Primaries and two regular elections).

As of Tuesday, November 12, 2019, the General Registrar along with the Electoral Board and others in attendance was able to visit the Waterworks Building which is located on 25 SMI Way, Farmville, Va. We would like to suggest that if available, we secure this building as replacement for the 502 Voting Precinct for the upcoming year and moving forward as a location replacement.

Thanking you in advance for your consideration and cooperation regarding this matter.

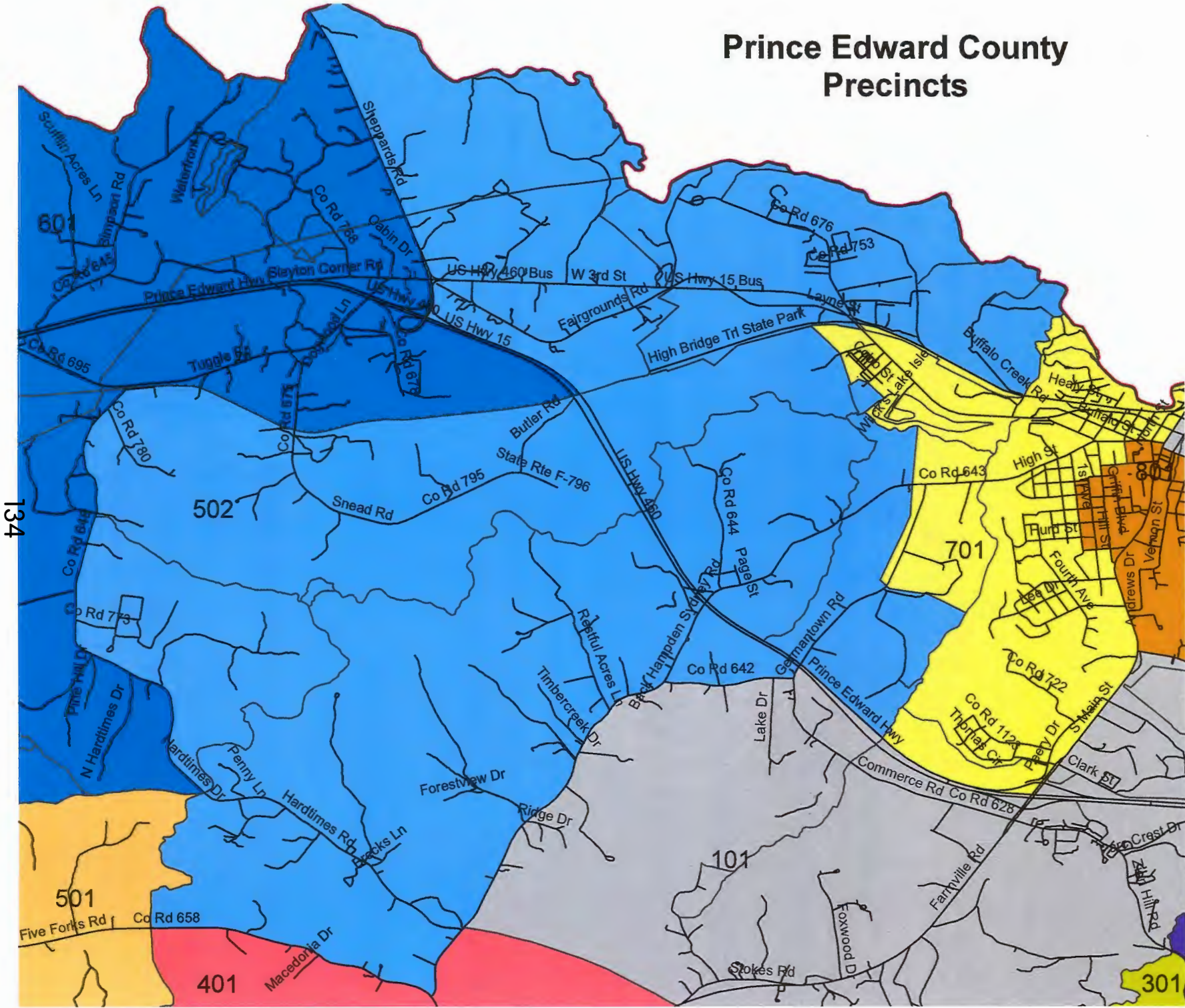
Sincerely,



Gwendolyn S. Akers-Booker  
Electoral Board Secretary

cc: Wade Bartlett, County Administrator  
Sarah Puckett, Assistant County Administrator  
Patty Cooper-Jones, Board Member  
David Emert, Board Member  
Llewellyn Gilliam, Board Member  
Bobby Jones, Board Member  
Odessa H. Pride, Board Member  
Gene Southall, Board Member  
Jerry Townsend, Board Member  
Jim Wilck, Board Member

# Prince Edward County Precincts



## Precincts

- 101
- 301
- 601
- 801
- 302
- 201
- 401
- 701
- 502
- 501





November 15, 2019

**Please publish the following public hearing notice in THE FARMVILLE HERALD on Wednesday, November 27, 2019 and Wednesday, December 4, 2019.**

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**PUBLIC HEARING NOTICE  
CHANGE OF COUNTY VOTING PRECINCT LOCATION**

The Prince Edward County Board of Supervisors will hold a public hearing on Tuesday, December 10, 2019 at 7:30 p.m. in the Board of Supervisors Room, 3<sup>rd</sup> Floor, Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia to consider an amendment to the County's Precinct Ordinance, to change the location of the polling place (voting location) for Precinct #502 within District 501 (Buffalo). A complete copy of the proposed amendment is available for public review in the office of the Prince Edward County Administrator, 111 South Street, 3<sup>rd</sup> Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 14, 2019  
**Item No.:** 22  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Request From FACES

**Summary:** During the April meeting of the Board of Supervisors FACES requested to be exempted from local taxation. Prior to January 1, 2003 the Constitution of Virginia required all organizations requesting tax exempt status for both State and Local taxation to be approved by a vote of both houses of the General Assembly. Effective January 1, 2003 the Constitution of Virginia was amended and transferred the decision-making authority regarding tax exemption from the General Assembly to the local governing body. The organizations previously designated as tax-exempt by the General Assembly have maintained that status and are listed in sections 58.1-3650.1 through 58.1-3650.1001.

Section 58.1-3651 of the Code of Virginia contains the process by which a local government can designate an organization as being tax-exempt from local taxation, Attachment (1). This would require the Board of Supervisors to adopt an ordinance exempting the property of FACES from local taxation but only after holding a public hearing with a notice of the hearing being published at least once in a local newspaper.

The policy the Board has followed for the past 16 years is to not approve any requests for tax exemption. This has served the County well. At the June 11, 2019 meeting of the Board of Supervisors the Board reaffirmed the policy of not approving requests for tax exempt status. At that meeting the Board cited the policy adopted in June 2016 regarding funding of non-county agencies (Attachment 2) and verbally affirmed the continuation of that policy but stated that each new request for additional funding support would be evaluated on its own merits once the Board is presented a County tax bill. Attachment (3) is a listing of the funding allocated to each of the outside agencies, the total is \$146,948.

Attachment (4) are the tax bills submitted by FACES which total \$2,716.31. Adding that to the amount contained in attachment (3) would bring the total to \$149,664.31 which is less than the \$150,000 cap stated in the policy.

**Attachment:**

1. Section 58.1-3651, Code of Virginia
2. County Policy for funding outside agencies
3. FY20 listing of outside agency funding
4. FACES tax bills

**Recommendation:** With the large number of non-profits in the County, providing tax exemption to some organizations without a defined process would create confusion on which organizations should receive tax exemption and which should not.

Motion _____	Cooper-Jones _____	Jones _____	Townsend _____
Second _____	Emert _____	Pride _____	Wilck _____
	Gilliam _____	Southall _____	

## § 58.1-3651. Property exempt from taxation by classification or designation by ordinance adopted by local governing body on or after January 1, 2003.

A. Pursuant to subsection 6 (a)(6) of Article X of the Constitution of Virginia, on and after January 1, 2003, any county, city, or town may by designation or classification exempt from real or personal property taxes, or both, by ordinance adopted by the local governing body, the real or personal property, or both, owned by a nonprofit organization, including a single member limited liability company whose sole member is a nonprofit organization, that uses such property for religious, charitable, patriotic, historical, benevolent, cultural, or public park and playground purposes. The ordinance shall state the specific use on which the exemption is based, and continuance of the exemption shall be contingent on the continued use of the property in accordance with the purpose for which the organization is classified or designated. No exemption shall be provided to any organization that has any rule, regulation, policy, or practice that unlawfully discriminates on the basis of religious conviction, race, color, sex, or national origin.

B. Any ordinance exempting property by designation pursuant to subsection A shall be adopted only after holding a public hearing with respect thereto, at which citizens shall have an opportunity to be heard. The local governing body shall publish notice of the hearing once in a newspaper of general circulation in the county, city, or town where the real property is located. The notice shall include the assessed value of the real and tangible personal property for which an exemption is requested as well as the property taxes assessed against such property. The public hearing shall not be held until at least five days after the notice is published in the newspaper. The local governing body shall collect the cost of publication from the organization requesting the property tax exemption. Before adopting any such ordinance the governing body shall consider the following questions:

1. Whether the organization is exempt from taxation pursuant to § 501(c) of the Internal Revenue Code of 1954;
2. Whether a current annual alcoholic beverage license for serving alcoholic beverages has been issued by the Board of Directors of the Virginia Alcoholic Beverage Control Authority to such organization, for use on such property;
3. Whether any director, officer, or employee of the organization is paid compensation in excess of a reasonable allowance for salaries or other compensation for personal services which such director, officer, or employee actually renders;
4. Whether any part of the net earnings of such organization inures to the benefit of any individual, and whether any significant portion of the service provided by such organization is generated by funds received from donations, contributions, or local, state or federal grants. As used in this subsection, donations shall include the providing of personal services or the contribution of in-kind or other material services;
5. Whether the organization provides services for the common good of the public;
6. Whether a substantial part of the activities of the organization involves carrying on propaganda, or otherwise attempting to influence legislation and whether the organization participates in, or intervenes in, any political campaign on behalf of any candidate for public office;
7. The revenue impact to the locality and its taxpayers of exempting the property; and
8. Any other criteria, facts and circumstances that the governing body deems pertinent to the adoption of such ordinance.

C. Any ordinance exempting property by classification pursuant to subsection A shall be adopted only after holding a public hearing with respect thereto, at which citizens shall have an opportunity to be heard. The local governing body shall publish notice of the hearing once in a newspaper of general circulation in the county, city, or town. The public hearing shall not be held until at least five days after the notice is published in the newspaper.

D. Exemptions of property from taxation under this article shall be strictly construed in accordance with Article X, Section 6 (f) of the Constitution of Virginia.




E. Nothing in this section or in any ordinance adopted pursuant to this section shall affect the validity of either a classification exemption or a designation exemption granted by the General Assembly prior to January 1, 2003, pursuant to Article 2 (§ 58.1-3606 et seq.), 3 (§ 58.1-3609 et seq.) or 4 (§ 58.1-3650 et seq.) of this chapter. An exemption granted pursuant to Article 4 (§ 58.1-3650 et seq.) of this chapter may be revoked in accordance with the provisions of § 58.1-3605.

2003, c. 1032; 2004, c. 557; 2015, cc. 38, 730; 2018, c. 29.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

11/14/2019


 Virginia Law Library

The Code of Virginia, Constitution of Virginia, Charters, Authorities, Compacts and Uncodified Acts are now available in both EPub and MOBI eBook formats. 

 Helpful Resources

[Virginia Code Commission](#)  
[Virginia Register of Regulations](#)  
[U.S. Constitution](#)

 For Developers

The Virginia Law website data is available via a web service. 

 Follow us on Twitter





**PRINCE EDWARD COUNTY BOARD OF SUPERVISORS**  
**POLICY FOR FUNDING NON-COUNTY AGENCIES AND ORGANIZATIONS**  
**EFFECTIVE DATE: June 14, 2016**

I. Purpose

The Board of Supervisors of Prince Edward County receives numerous funding requests from non-county agencies. The Board is aware many of these organizations provide valuable services to citizens of Prince Edward County. These organizations either enhance the lives of County citizens or support operations of County government. At the same time the Board is cognizant of its fiduciary responsibility to the tax payers of Prince Edward County. This policy is intended to guide the Board with its fiduciary duties and responsibilities and aid in the prudent and consistent evaluation of funding requests.

II. Definition

In the past, all organizations that were not under the direct control of the County were lumped into one category in the County budget often called "outside organizations." These organizations followed the same policy regarding requesting funds from the County during the County's budget development process. After careful deliberation the Board has determined these organizations are best divided in to three distinct categories.

First, is a Public Safety Category. This category includes firefighting and emergency medical service response. Providing Public Safety is a core function of government. These organizations cannot be established without the approval of the governing body (15.2-955). Additionally, the governing body has the authority to dissolve such fire/EMS agencies if for any reason it deems it advisable (27-10). These responsibilities and duties codified in the Code of Virginia document these services are a core function of government. In small/rural communities these services are often performed by volunteer organizations. These volunteer agencies provide these core functions at the least cost to the citizens. But because these are core functions and are vital to the well-being of the citizens, the Commonwealth has developed certain controls and criteria these agencies must meet if they are to exist.

In Prince Edward County Firefighting services are performed by the Volunteer Fire Departments while emergency medical service is provided by a combination of volunteer non-profit organizations and for-profit agencies. The volunteer organizations provide the majority of the service to Prince Edward citizens while the for-profit agencies serve primarily as a backup service. The Board does not believe the use of taxpayer dollars to support for-profit organizations providing emergency medical service is appropriate. Prince Edward County has authorized the creation of the volunteer fire/EMS agencies in

the County and as such has a special relationship to these organizations. These agencies will no longer be considered as outside organizations. Instead they will be treated the same as a County department during the budget process. They will still submit funding requests and those will be considered by the Board of Supervisors the same as other County departments.

The second category contains organizations that are either state agencies, political subdivisions of the state, agencies created by the County and the Town of Farmville. For many of these organizations the County appoints members to their governing boards or the agency provides services to the citizens the state has deemed a core function and the state and local governments have a long history of sharing costs. These agencies are listed in Attachment A. These agencies will also be treated as a County department during the budget process. They will still submit funding requests and those will be considered by the Board of Supervisors the same as other County departments.

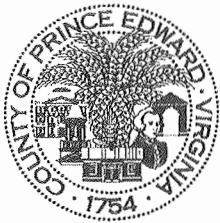
The final category contains all other agencies which perform services for citizens but which are not deemed to be a core function of local government. Or, if providing a core service, is ancillary to the primary provider of such service. To assist the Board with their fiduciary duties and responsibilities and aid in the prudent and consistent evaluation of funding requests received from such organizations the Board has created the following policies and criteria which must be met before the Board will consider funding request and which will guide the decision process. The agencies currently receiving funds are listed in Attachment A.

1. The agency must be affiliated with the County by providing services directly to County residents.
2. Only organizations providing educational, health, safety or social services will receive funding consideration. Health includes agencies that provide food to citizens.
3. Only 501c(3) organizations or non-profits that provide financial statements will be considered.
4. No new organization can receive funding unless two-thirds of the Board of Supervisors approve. All members must be present for such a vote.
5. For FY17 and FY18 the total amount reserved for allocation to such agencies will be no more than \$150,000. The Board of Supervisors will establish a new spending limit for FY19 and beyond.
6. Once the budget is approved for any fiscal year, the Board will not consider any new or additional funding requested by any organization or Board member except in case of an emergency. Additional funding provided due to an emergency will not be provided unless approved by two-thirds of the Board of Supervisors. All members must be present for the vote.
7. All funds provided are subject to modification, reduction, or can be completely rescinded without prior notification. Such action will require approval of two-thirds of the Board of Supervisors. All members must be present for the vote.

These procedures will be used during the development of the annual budget and cannot be amended or abolished without the approval of two-thirds of the Board of Supervisors. All members must be present for the vote. The Board of Supervisors understands that one Board cannot bind a future Board. It is envisioned this policy will be ratified or amended during the organizational meeting of each new Board.

## OUTSIDE AGENCIES FUNDING FY20

				FY20 ADOPTED
<b>OTHER WELFARE/SOCIAL SERVICE</b>				
53501	5608	SCOPE/Meals on Wheels		\$5,000
53501	5609	Piedmont Senior Resources		\$6,128
53501	5610	STEPS Inc.		\$20,000
53501	5613	Jolly Glee Senior Citizens		\$1,120
53501	5637	FACES		\$4,500
53501	5640	Special Olympics Area 12		\$1,000
53501	5645	VA Legal Aid Society		\$1,200
53501	5651	Southside Center for Violence Prev		\$4,800
53501	5652	Heart of Virginia Free Clinic		\$6,000
53501	5653	Longwood Center for Visual Arts		\$2,000
53501	5654	Habitat for Humanity		\$3,200
<b>CONTRIBUTIONS TO COLLEGES</b>				
68100	5643	Longwood Small Bus Dev Center		\$2,000
<b>PARKS &amp; RECREATION</b>				
71100	5640	PE/Farmville Youth Association		\$25,000
71100	5642	Heart of Virginia Festival		\$3,000
71100	5643	Southside VA Family YMCA		\$20,000
71100	5644	Heart of VA Fireworks		\$0
71100	5647	YMCA-Summer Program		\$10,000
71100	5649	Virso Recreation & Community Center		\$6,000
71100	5651	County Recreation		\$10,000
<b>MUSEUMS</b>				
72200	5641	Moton Museum		\$8,000
<b>COMMUNITY DEVELOPMENT</b>				
81200	5652	Piedmont Area Transit		\$8,000
<b>GRAND TOTAL</b>				<b>\$146,948</b>



**PRINCE EDWARD COUNTY**  
**Donna B. Nunnally - Treasurer**  
**PO Box 522**  
**Farmville, VA 23901**

Phone: (434) 392-3454  
 Email: treasurer@co.prince-edward.va.us

**TAX YEAR 2019**

Page Number	Dept / Ticket Number
1 of 1	RE2019-3958

**REAL ESTATE TAX STATEMENT**

**DUE DATE DECEMBER 5, 2019**

\*001719/1--S 6--B 1



**FARMVILLE AREA COMMUNITY EMERGENCY SERVICES**  
**PO BOX 644**  
**FARMVILLE VA 23901-0644**

**INSTRUCTIONS**  
**Real Estate Tax**

1. The County Treasurer has no authority to make any assessments or adjustments. If you feel there is an error in the assessment, please address your inquiry to the Commissioner of the Revenue's Office at (434) 392-3231
2. 2019 Real Estate taxes are due by DEC 5, 2019  
 A 10% penalty will be charged if not paid by DEC 5, 2019  
 Interest will be charged at the rate of 10% beginning January 1, 2020
3. **IF CHECK IS NOT HONORED BY BANK, RECEIPT IS VOID.**
4. Code of Virginia 58.1-3913 Delinquent tax **MUST** be paid first.
5. EMS Tax Rate .01

**TAX YEAR 2019**

See the back of this notice for payment options and additional information

**CURRENT YEAR ASSESSMENT INFORMATION**

Tax Rate	Land Value	Improvements Value	Total Value	Annual Tax	Map Number and Location	Parcel Code	Acreage
.510	250,000	0	250,000	1,275.00	037 6 4A INDUSTRIAL PARK		2.500
Line No.	Tax Year	Bill Number	TAX	Adjustments & Payments	DELINQUENT TAX	LAND USE TAX	TOTAL DUE
1	2019	3958	1,275.00	0.00	0.00	0	1,275.00
2	2019	3958	25.00		Emergency	Medical Services	25.00
<b>TOTAL DUE THROUGH DECEMBER 5, 2019</b>							<b>1,300.00</b>

\* All Emergency Medical Services taxes are allocated to the Volunteer Rescue Squads.

Return this stub with payment

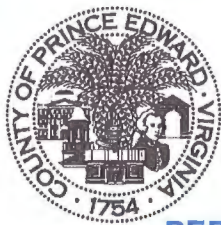
**PRINCE EDWARD COUNTY - 2019 REAL ESTATE TAX ASSESSMENT**

Line No.	Tax Year	Bill Number	TAX	Adjustments & Payments	DELINQUENT TAX	LAND USE TAX	TOTAL DUE
1	2019	3958	1,275.00	0.00	0.00	0	1,275.00
2	2019	3958	25.00		Emergency	Medical Services	25.00
Donation to Prince Edward Public Schools \$ _____							
<b>TOTAL DUE THROUGH DECEMBER 5, 2019</b>							<b>1,300.00</b>

FARMVILLE AREA COMMUNITY EMERGENCY

**2019 REAL ESTATE TAXES ARE DUE DECEMBER 5, 2019**

Please **DO NOT** use staples or paper clips



**PRINCE EDWARD COUNTY**  
**Donna B. Nunnally - Treasurer**  
**PO BOX 522**  
**Farmville VA 23901**  
 Phone: 434-392-3454  
 Email: treasurer@co.prince-edward.va.us

**TAX YEAR 2019**

**PERSONAL PROPERTY TAX STATEMENT**

	Dept / Ticket Number
	PP2019-3946
Social Security Number or FIN	
Ticket #	Page Number
3946	1 of 1

\*001200/1--S 5--B 1

**\*\*Delinquent taxes are subject to DMV Stops\*\***

**DUE DATE December 5, 2019**



**FARMVILLE AREA COMMUNITY EMERGENCY**  
**PO BOX 644**  
**FARMVILLE VA 23901-0644**

**Instructions - Personal Property**

1. The County Treasurer has no authority to make any assessments or adjustments. If you feel there is an error in the assessment, please address your inquiry to the Commissioner of Revenue's Office at (434) 392-3231.
2. A 10% penalty will be charged on the current year taxes before PPTRA Credits if not paid by December 5, 2019. Interest will be charged at the rate of 10% per year beginning Jan. 1, 2020.
3. IF CHECK IS NOT HONORED BY BANK, RECEIPT IS VOID.
4. Code of Virginia 58.1-3913 Delinquent tax must be paid first.
5. 'Y' denotes a qualifying vehicle for Personal Property Tax Relief.

**See the back of this notice for payment options and additional information.**

Tax Rates per \$100: PP - \$4.50 MH - \$0.51 MT - \$4.20 MC - \$0.70 EMS - \$0.10

**LATE FILING PENALTY (Y/N)**

Customer Name		Social Security Number	Customer Number	Dept/Ticket No.	Ticket #	
FARMVILLE AREA COMMUNITY EMERGENCY				PP2019-3946	3946	
Subject of Taxation	Q/V	Assessed Value	Tax Amount	Adjustments & Payments	PPTRA	Amount Due
2006 FORD CUTAWAY VAN 1FDWE35L76HB11148	N	4575	205.88			205.88
2012 INTERNATIO 430 1HTMMAAL0CH452074	N	14850	668.25			668.25
2007 GMC TK 1GDK7C1367F411761	N	9625	433.13			433.13
*2019 EMS LEVY		29050	29.05			29.05
2019 LICENSE TAX			80.00			80.00
<b>TOTAL DUE THROUGH December 5, 2019</b>						<b>1416.31</b>

\* All Emergency Medical Services taxes are allocated to the Volunteer Rescue Squads.

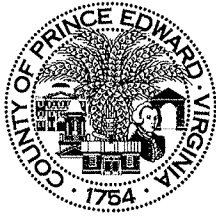
**Please DO NOT use staples or paper clips.**

Return this stub with payment

**PRINCE EDWARD COUNTY**  
**2019 PERSONAL PROPERTY TAX**

Customer Name		Social Security Number	Customer Number	Dept/Ticket No.	Ticket #	
FARMVILLE AREA COMMUNITY EMERGENCY				PP2019-3946	3946	
Subject of Taxation	Q/V	Assessed Value	Tax Amount	Adjustments & Payments	PPTRA	Amount Due
2006 FORD CUTAWAY VAN 1FDWE35L76HB11148	N	4575	205.88			205.88
2012 INTERNATIO 430 1HTMMAAL0CH452074	N	14850	668.25			668.25
2007 GMC TK 1GDK7C1367F411761	N	9625	433.13			433.13
2019 EMS LEVY		29050	29.05			29.05
2019 LICENSE TAX			80.00			80.00
<b>Donation to Prince Edward Public Schools \$</b> _____						
<b>TOTAL DUE THROUGH December 5, 2019</b>						<b>1416.31</b>

I certify that by paying this bill, Personal Property Tax Relief is given ONLY to personal use vehicle(s).  
 2019 Personal Property taxes are due by December 5, 2019



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 14, 2019  
**Item No.:** 23  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Upcoming

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**Summary:** Please see the updated list and additional attachment.

- a. Department of Social Services Open House  
November 20, 2019 at 1:00 p.m.
- b. **Cannery/Virginia Food Works Open House** (Addition to list.)  
**November 20, 2019 at 1:00 p.m.**
- c. Open House – Radcliff Hall, Longwood University  
November 26, 2019 at 4:00 p.m. – 5:15 p.m.
- d. 2020 VACo/VML Finance Forum  
Monday, January 6, 2020 – Richmond
- e. VACo New Supervisors’ Forum  
March 20, 2020 – March 21, 2020 – Richmond

**Attachments:** Invitations/Meeting Information (In Board Pack & Table Pack)

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Gilliam \_\_\_\_\_

Jones \_\_\_\_\_  
Pride \_\_\_\_\_  
Southall \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



*Virginia Food Works and Prince Edward County Cannery  
invite you to the 2019*

**Open House, next Wednesday,  
November 20th from 4-7 pm**







Join us for a wonderful night in the cannery. Please forward this message to anyone you think might be interested and please share our Facebook event [here.](#)

## What to expect

This event is free and open to all! We will have lots of activities and information available, including:

- Demonstration of commercial canning for retail sale
- Presentation on regulations for food businesses
- Cannery tours
- Free pH testing for your product
- Free courtesy label review for your product
- Talk with Patty Gulick, home canning manager to make foods for your own home use
- Talk with other organizations about programs and benefits available
- Food available for purchase from The Taco Wagon

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County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: November 14, 2019  
Item No.: 24  
Department: County Administration  
Staff Contact: W.W. Bartlett/Sarah Elam Puckett  
Issue: Monthly Reports

---

**Summary:** Please see attachments.

**Attachments:**

- a. Virginia Cooperative Extension Quarterly Report

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Gilliam \_\_\_\_\_

Jones \_\_\_\_\_  
Pride \_\_\_\_\_  
Southall \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

# Virginia Cooperative Extension Prince Edward County

## 2019 3rd Quarter Report



### What's Inside:

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Page 4

Local Foods and Food Safety

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FCS- SNAP Ed

Page 6

Upcoming Events



### *Katy Overby*

Unit Coordinator

Agriculture and Natural Resources- Horticulture

Email Address: hawthoks@vt.edu



### *Pauline Stokes*

Family and Consumer Sciences- SNAP-Ed

Email Address: pstokes@vt.edu

Serving counties of Prince Edward, Amelia, Appomattox, Buckingham, Charlotte, Cumberland, Lunenburg, Nottoway, Amherst, Campbell and Lynchburg City



### *Jake Morgan*

4-H Youth Development

Email Address: jake78@vt.edu



### *Eric Bowen*

Family and Consumer Sciences- Area Food Safety

Email Address: bowen@vt.edu



### *Shelda Daniels*

Unit Administrative Assistant

Email Address: sheldae@vt.edu



### *Allison Crews*

Local Foods Program Assistant

Email Address: allison19@vt.edu

Virginia Cooperative Extension

Prince Edward County

100 Dominion Drive

Farmville, VA 23901



Virginia Tech • Virginia State University

Virginia Cooperative Extension programs and employment are open to all, regardless of age, color, disability, gender, gender identity, gender expression, national origin, political affiliation, race, religion, sexual orientation, genetic information, veteran status, or any other basis protected by law. An equal opportunity/affirmative action employer.

Issued in furtherance of Cooperative Extension work, Virginia Polytechnic Institute and State University, Virginia State University, and the U.S. Department of Agriculture cooperating. Edwin J. Jones, Director, Virginia Cooperative Extension, Virginia Tech, Blacksburg; M. Ray McKinnie, Administrator, 1890 Extension Program, Virginia State University, Petersburg.

## Agriculture and Natural Resources

July, August, and September was full of collaborations around the district. Goochland Master Gardeners asked me to come teach a Landscape Design Class similar to the one I help in Farmville in June. In response to farm tours that we helped with in June, regional food service directors in Southside Virginia pursued bring local foods into the schools. In collaboration with other agents, Virginia State University, and the food services department in Mecklenburg County Public Schools, we presented Farm to School information to the School Board and served them dinner using local fruits and vegetable and recipes that could be used for school lunches. Since then, local fruits and vegetables have been purchased and used in kids meals at the local schools. The plan is for this to be implemented all over Southside Virginia. Other programs and activities happened in Prince Edward including judging at the Five County Fair, Whole Farm Planning Program, and Community Helpers Day at Prince Edward Public Schools.

**July 11, Landscape Design Class:** Taught Master Gardeners how to take a landscape from site to paper.

**August 19, Regional Farm to School Initiative in Mecklenburg:** On a regional level, extension agents are working to bring the Farm to School Program through the Department of Education to schools in Southside Virginia. Mecklenburg was the first to commit to this initiative. Nicole Shuman, Joanne Jones, and I spoke to the school board in Mecklenburg about Farm to School and how it can be implemented in the local schools.

**August 21, VCE/VSU/USDA Program:** The purpose of this program was to familiarize participants on all that USDA sectors (FSA, Rural Development, NRCS, etc.) have to offer as well as Soil and Water Conservation Districts and Virginia Cooperative Extension.



**September 14, Family Farm Day:** Nicole Shuman and I manned a booth talking about Fruits, Vegetables, and Compost from seeds, to plants, to what we actually eat and the identification of the fruits and vegetables.

**Judging Baked and Canned Goods at the Five County Fair:** I, with the assistance of Shelda Daniels, judged goods that were submitted for judging at the fair.

**September 26, Whole Farm Planning:** VCE worked with participants on the best way to plan and manage farm finances, organization and other aspects of a farm.

**September 27, Community Helpers Day:** To assist Pauline in some My Plate programming, Shelda Daniels and I lead a program for Kindergarteners at Prince Edward Public School demonstrating how to eat a balance meal through the My Plate concepts.



## 4-H Youth Development

The 3rd Quarter was both productive and rewarding for Prince Edward 4-H. Some programs I was able to hold include: Camp Loud & Clear, a Food Challenge week long day camp, "BugFest" 3 day camp to go along with Virginia Tech's BugFest event put on by the Entomology Department, in-school programs, I started several new after school programs, Apple Day day camp where kids visited a local orchard and prepared food with what they gathered, and took a group to Smithfield, Va to compete in their "Pork Challenge" cooking competition. The after school programs now include 5 cooking programs, 2 STEM programs, a "Fur and Feathers" after-school club, the PEGMS Ecology Club, and 2 Junior Master Gardener programs. Our new Livestock Club, Full Circle Community 4H Club, and Riding Star 4-H Horse and Pony Club are also active. There is a lot that the youth of Prince Edward County is benefiting from because of Prince Edward 4-H! I also started working with the middle school where every student will be completing a science fair project this year. I was also able to take advantage of professional development opportunities as well as offer support to other 4-H programs in the Central District.

**July 26th-28th:** The annual Camp Loud & Clear for the deaf and hard of hearing was held at the Holiday Lake 4-H Center. This event is one of the most rewarding experiences for me. To see how much each kid got from being around people a lot like them and being able to be social without judgement or needing to provide explanation was incredible. The weekend was full of organized events for the participants that will help them become better leaders in their communities



**Afterschool Programming:** Our multiple afterschool programs are going very well. I'll need to add more sessions in the future for the STEM clubs due to demand! I've been able to address several needs of the community by offering a variety of programs after school at the Extension Office. The public schools and Fuqua have been very helpful by providing transportation to our office after school enabling many more youth to be able to participate!

**Most Thursdays:** The 4-H Ecology Club meets every Thursday at the Middle School and is responsible for the school's paper recycling program. Without this club, there would be no recycling of paper at the Middle School. The students learn environmental stewardship and leadership skills in the process.

**Food Challenge Program:** Our Food Challenge programs have proved to be very popular. Based on the TV show "Chopped", kids are given a main ingredient along with supporting unknown ingredients that they can use to create a dish to present to the judges. We competed in two competitions and are doing very well! We placed 1st in our regional competition!

**BugFest Program:** For the third year in a row now, we have participated in Virginia Tech's BugFest Festival. The kids love it and it has garnered more interest every year. We spend 3-4 days visiting areas around the county to gather insects to display for a competition. They learn about beneficial and nonbeneficial insects, the scientific names, and much more! The program culminates with a visit to Virginia Tech to take part in the festivities put on by the Entomology Department.



## Food Safety

During the third quarter of 2019, I have continued to work on the "Increasing Market Access for Southern Virginia Growers through GAP Preparation" grant I was awarded by the Tobacco Region Revitalization Commission. Training for agents working on the grant has been scheduled for early December with a mid-December application start for producers. I have continued to work with and have a presence with our local Farmers' Markets to provide canning information, produce specific information, and worked with a local grower to create a fact sheet for Eggplants that we did not currently have. I finished up working with local produce growers that were participating in a water testing grant to help producers build the necessary water quality profile required by the Produce Safety Rule, Food Safety Modernization act. I continue to work with produce growers to assist with preparing for Good Agricultural Practices audits that are required by their buyers. I assisted individuals helping them understand the regulations regarding starting a food based business and recipe testing procedures.

August 14, Prince Edward County: Food as a Business Workshop; I presented on Food Regulation in VA and Food Safety Concerns for New Products for participants interested in starting or expanding their food-based business.

September 6, Drakes Branch: Farmers' Market Food Demonstration; I conducted a two-hour vegetable gilling demonstration and sampling utilizing in-season produce to show cooking versatility and food safety practices.

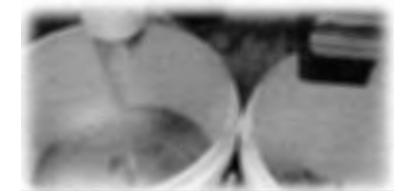
September 10 & 17; Charlotte County: ServSafe Managers Class for VCE; I provided two day training and testing of VCE Extension Agents and volunteers who are involved with food preparation and fund raising through food sales to meet new VCE requirements for food safety training.

September 21, Holiday Lake: Wildlife Food Safety; I presented a four hour workshop for Virginia Game and Inland Fishery Volunteer Hunter Educator Instructors to provide training required by VDGIF for instructors teaching butchery and wildlife handling skills. This is the second year I have partnered with VDGIF to offer this training so volunteer educators may meet this requirement for training.

## Local Foods

Nicole Shuman, our Community Food Systems Extension Agent, took another extension position in Goochland County as the Agriculture and Natural Resources Extension Agent in late August. However, she continued to finish up programs that she had already planned throughout the last few months. Those are highlight below. Nicole was only in Prince Edward for a year, but she made such a great impact while she was here. She will be truly missed.

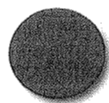
To cover some of the duties that she left behind, we have recently hired Allison Crews as a Local Foods Program Assistant. She is considered a Sporadic Hire and will be working no more that ten hours a week implementing the 2020 Buy Fresh Buy Local Guide as well as handling other local foods related activities. Allison has a background that makes her a great fit for this job in our community.



### August 14, Food as a Business Workshop

**YOU CAN CAN- Canning Workshop Series:** From August to November participants were invited to use the Prince Edward County Cannery to make an array of products including: Salsa, Carrots, Sweet Potatoes, Applesauce and Apple Butter.





# Family and Consumer Sciences—SNAP-Ed

This quarter my focus has been on two small mini grants ( Farmers market and garden )that was awarded by the Family Nutrition Program to help grow our community. My job is very unique because I not only serve this county but a region consisting of the counties of Prince Edward, Amelia, Appomattox, Buckingham, Charlotte, Cumberland, Lunenburg, Nottoway, Amherst, Campbell and Lynchburg City.

In Prince Edward County the Farmville Community Market Place has been my Focus by providing resources and awareness about the use of SNAP at the market. The Supplemental Nutrition Assistance Program (SNAP)—formerly known as the Food Stamp Program—is the largest nutrition assistance program in the United States and is the cornerstone of the nation’s anti-hunger efforts. SNAP benefits are redeemable at any authorized FNS SNAP retailer, including a growing number of farmers markets. By accepting SNAP, farmers markets improve access to healthy food in communities that are underserved by retail grocers (often called “food deserts”). Incentive programs at farmers markets can also help SNAP benefits stretch further. A common example is the “Double Dollars” program, which matches every SNAP dollar spent at the market (up to a certain maximum amount). Centra Community Hospital awarded funding for the matching program at the Farmville Market. To help with awareness and encourage SNAP participants to attend, ongoing programs are being held at the Farmville Community Market Place. Nutrition education topics are being offered, recipes are handed out and food demonstrations are done at the market.

In Cumberland County, the focus has been on introducing youth to the school garden. School gardens are a great way to get children to learn about nutrition. Through the extension staff in Cumberland and volunteers we had an exciting time learning about the gardening and trying out different recipes with food we had grown.

July 9th and 11th Weekly programs at Cumberland School Garden

July 13, and 20, 2019 Farmers Market Programs

July 22-24, 2019 attended SNAP-ED Agent Training, Lynchburg

July 29, 2019 Delma’s Mom s and Kids Program

August 3, 2019 Cook-out with Keith Boys2Men Club and Delma’s Kids

August 26, 2019 Delma’s Kids

August 30 2019 Food Demonstration at Mobile Food Party in Cumberland



September 7, 2019 Community Agency at STEPS Health Fair

September 11, 2019 Community Agency at Longwood Health Fair

September 13, 2019 Community Agency at Prince Edward County Public School Staff Wellness Program.

September 24, 2019 attended Hunger and Poverty Meeting at Longwood.





# OCTOBER & NOVEMBER UPCOMING EVENTS

- OCT**
- 3 HOVMG LUNCH AND LEARN- 12noon "On-Line Gardening Resources" Prince Edward Conference Room
  - 5 Hokie BugFest at Virginia Tech- Participants in the summer BugFest camp and either Junior Master Gardener afterschool programs are invited to travel to the Virginia Tech campus for their annual BugFest!
  - 9-20 Tractor Supply Paper Clover sale to benefit our local 4-H Clubs! Please visit and purchase a clover to support Prince Edward 4-H
  - 10 Small Ruminant Management and FAMACHA Training, 9 AM - 3PM, The BARN, 11851 W. James Anderson Hwy, Buckingham VA 23921. Cost \$20.00. Lunch and FAMACHA Cards will be provided. Register online at <https://forms.gle/SvvNfpBTockqyKuy8>
  - 12 BUCKINGHAM GARDEN TIPS AND TOPICS 10 am. HOVMG. Call the Buckingham or Prince Edward Extension Office for more details- 434-969-4261 or 4343-392-4246.
  - 14 Shop Smart Eat Smart Program, 10AM - 12Noon, A&J Produce, 111 E. Virginia Ave, Crewe, VA 23930. Contact Pauline Stokes 434-392-4246 for more information.
  - 14 GROW YOUR OWN SUSTAINABLE GARDENING SERIES: Part 2, 9 AM-3 PM. Prince Edward Extension, Cost is \$15. To register call (434) 392-4246 or [shelda@vt.edu](mailto:shelda@vt.edu).
  - 15 Fur and Feathers 4-H afterschool program. Visit <https://forms.gle/enRAM3XNAis1kg876> to register.
  - 15 "Deep Rooted Wisdom," FREE; 7:00 pm, Book Signing and Refreshments 6pm. Fuqua School, Gee Price Center, Farmville, VA
  - 23 SEASONAL CANNING SERIES: SWEET POTATOES 8AM-2PM at the Prince Edward County Cannery, 7916 Abilene Road. Cost is \$15. Visit <https://forms.gle/s9BFC81XXaxWfYoFA> to register online.
  - 24 Into the Woods...Food Safety For Hunters, 7-9PM, FREE, Robert & Betty Ragsdale Community Center, 20916 Old School Rd, McKenney, VA 23872. Call Dinwiddie Extension Office at 434-469-4514 to register.
- NOV**
- 5 Heart of Virginia Beekeepers Monthly Meeting, 7PM - 9PM, Prince Edward Extension Conference Room, Contact Tommy Nelson 434-547-4225 for more information
  - 6 SEASONAL CANNING SERIES: APPLE BUTTER 8AM-2PM at the Prince Edward County Cannery. Cost \$15. Visit <https://forms.gle/s9BFC81XXaxWfYoFA> to register online.
  - 7 HOVMG LUNCH AND LEARN "Tool Maintenance" Lou Ann Dumminger 12 pm, Prince Edward Conference Room.
  - 14 Nature Printing Workshop, 8:30AM - 4:00PM, Prince Edward County Extension Conference Room, Cost is \$30 and lunch will be provided. Spend the day collecting leaves, flowers, pods, and much more to be inked and pressed to fabric of your choice. Choose to make a Wall-Hanging, Table Runner, Shoulder Bag or Apron when you register. Register online at <https://forms.gle/AKGP6CUZtAz24aBX6>
  - 21 Marking & Value Added: Small Ruminants, 9AM - 12PM, Prince Edward Extension Conference Room, Cost is \$10.00, Topics include Marketing Overview, Farmer's Market Demonstration, Producer's Point of View, Meat Goats and Value-Added Products. Call 434-392-4246 to register or register online at <https://forms.gle/efnmHHQDTHYPS3RG6>

**CONTACT US!**



**Virginia Cooperative Extension**

Virginia Tech • Virginia State University

100 Dominion Drive, Farmville, VA 23901 // (434) 392-4246

Agriculture & Natural Resources

Katy Overby  
[hawthoks@vt.edu](mailto:hawthoks@vt.edu)

4-H

Jake Morgan  
[jake78@vt.edu](mailto:jake78@vt.edu)

SNAP-Ed

Pauline Stokes  
[pstokes@vt.edu](mailto:pstokes@vt.edu)

Shelda Daniels

Admin Assistant  
[shelde@vt.edu](mailto:shelde@vt.edu)