



**Prince Edward County Planning Commission
Meeting Minutes
March 17, 2015
7:30 pm**

Members Present: John Townsend, Chairman Chris Mason, Vice Chairman
 Donald Gilliam Preston L. Hunt
 Mark Jenkins Jack Leatherwood
 John “Jack” W. Peery, Jr. John Prengaman
 Cannon Watson

Absent: Robert “Bobby” Jones

Staff Present: Rob Fowler, Director of Planning & Community Development

Chairman Townsend called the March 17, 2015 meeting to order at 7:00 p.m.

Approval of Minutes: February 24, 2015:

Chairman Townsend requested any changes or corrections be made known. He stated the date the Board of Supervisors approved the operating hours and conditions of the Sandy River Outdoor Adventure needed to be corrected.

Chairman Townsend made a motion to approve the February 24, 2015 minutes as corrected; the motion carried:

Aye: Preston C. Hunt Nay: (None)
 Donald Gilliam
 Mark Jenkins
 Clifford Jack Leatherwood
 Chris Mason
 John “Jack” W. Peery, Jr.
 John Prengaman
 John Townsend, III
 Cannon Watson

Absent: Robert M. Jones

In Re: Public Hearing – Special Use Permit, Executive Inn

Chairman Townsend said this is the time and date advertised for a Public Hearing to receive citizen input prior to considering a request for a Special Use Permit to install one internally lighted free-standing sign and two internally lighted wall signs which will replace the existing signs on property identified as Tax Map Parcel #22-A-72A, located at 4070 West Third Street, Farmville, Virginia, and commonly known as The Executive Inn. This is a C1, General Commercial District. Notice of this public hearing was advertised according to law in the Wednesday, March 4, 2015 and Wednesday, March 11, 2015 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Townsend opened the public hearing.

Mr. Rob Fowler, Director of Planning and Community Development, stated the County has received a Special Use Permit application to permit the installation of one internally lighted free-standing sign and two internally lighted wall signs located at 4070 West Third Street, on Tax Map Parcel #22-A-72A, owned by N & N of Virginia, Inc. He said the free-standing sign will be approximately 15' in height, a 32 square foot message board and a working neon vacancy sign. The wall sign located on the exterior wall facing State Route 15 will be a total of 32 square feet and the wall sign on the front of the building facing West Third Street will be a total of 4 square feet in area. The existing free-standing and wall signs will be removed if the request is granted. Mr. Fowler stated the property is currently being used as a motel which is an allowed use in the C1, General Commercial district; Section 3-104.11 of the Prince Edward County Zoning Ordinance permits internally lighted signs by Special Use Permit.

Mr. Fowler stated there are no staff objections and no opposition from surrounding property owners.

Chairman Townsend stated that there are three signs to be replaced; one will be 15' tall, another on the back wall will be updated and a Vacancy/No Vacancy sign that does not flash will be updated. All are internally lighted. Discussion followed.

There being no one further wishing to speak, Chairman Townsend closed the public hearing.

Commissioner Peery made a motion, seconded by Commissioner Jenkins, to approve the Special Use Permit to allow The Executive Inn to install one internally lighted free-standing sign and two internally lighted wall signs which will replace the existing signs on property identified as Tax Map Parcel #22-A-72A, located at 4070 West Third Street, Farmville, Virginia, and commonly known as The Executive Inn; the motion carried:

Aye:	Preston C. Hunt	Nay:	(None)
	Donald Gilliam		
	Mark Jenkins		
	Clifford Jack Leatherwood		
	Chris Mason		
	John "Jack" W. Peery, Jr.		
	John Prengaman		
	John Townsend, III		
	Cannon Watson		
Absent:	Robert M. Jones		

Mr. Fowler asked the Commissioners to consider the process for signs in the Industrial and Commercial districts. Discussion followed on the Special Use Permit application process and the process to obtain a sign.

Mr. Fowler then questioned the Commissioner on the meeting packet delivery for feedback. Discussion followed.

Mr. Fowler asked the Commissioners to review the Family Subdivision section for better wording.

Review of Board of Supervisors Actions

(None)

Old Business

Commissioner Mason asked if the letter has been drafted or sent to the neighbor of Sandy River Outdoor Adventure, LLC. Mr. Fowler stated Mr. Bartlett is consulting with the County Attorney and contact has been made with the complainant, but the letter is not yet complete.

Commissioner Mason stated his telephone number on the Commissioners contact list needed correction.

New Business

(None)

Chairman Townsend made a motion, seconded by Commissioner Watson and adopted by the following vote:

Aye:	Preston C. Hunt	Nay:	(None)
	Donald Gilliam		
	Mark Jenkins		
	Clifford Jack Leatherwood		
	Chris Mason		
	John "Jack" W. Peery, Jr.		
	John Prengaman		
	John Townsend, III		
	Cannon Watson		
Absent:	Robert M. Jones		

the meeting was adjourned at 7:25 p.m.

Next Meeting: TBD