

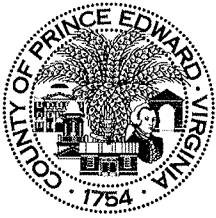


BOARD OF SUPERVISORS MEETING

ADDENDUM PACKET

June 14, 2016

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22.	Appropriation: Clerk of Court	205
23.	Funding Policy for Outside Agencies	207



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: June 14, 2016
Item No.: 22
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Appropriations

Summary:

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1. The Circuit Court Clerk has received notification she has \$1,162 available in the Technology Trust Fund. She has requested these funds from the Comp Board to assist in paying the maintenance costs of the Records Management and Case Imaging System. The request has been approved. The Clerk is requesting the Board of Supervisors amend her and appropriate the funds.

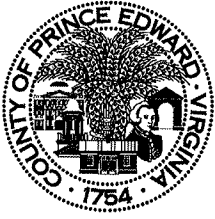
FY16 BUDGET AMENDMENT

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	23000	0080	Technology Trust Fund		\$1,162.00
4 (Exp)	100	21600	5880	Circuit Court Clerk - TTF	\$1,162.00	

Attachments:

Recommendation: Approve the budget amendments above and appropriate the same funds.

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: June 14, 2016
Item No.: 23
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Funding Policy For Outside Agencies

Summary:

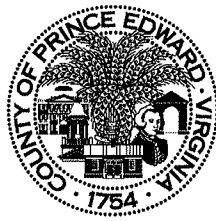
During the Board’s strategic planning sessions and again during the Budget development process the Board of Supervisors voiced their desire to create a formal funding policy for non-county agencies often referred to as “outside organizations.”

The Board met on June 9, 2016 and developed a policy to help guide funding decisions for such agencies in the future. Attached is a draft of a formal policy which incorporates the ideas and thoughts expressed by the Board at the June 9, 2016 meeting.

Attachment: Policy for Funding Non-County Agencies and Organizations.

Recommendation: The Board will wish to review the attachment and consider its adoption.

Motion _____ Cooper-Jones _____ Pride _____ Townsend _____
Second _____ Gray _____ Simpson _____ Wilck _____
Jones _____ Timmons _____



PRINCE EDWARD COUNTY BOARD OF SUPERVISORS
POLICY FOR FUNDING NON-COUNTY AGENCIES AND ORGANIZATIONS

EFFECTIVE DATE: _____

I. Purpose

The Board of Supervisors of Prince Edward County receives numerous funding requests from non-county agencies. The Board is aware many of these organizations provide valuable services to citizens of Prince Edward County. These organizations either enhance the lives of County citizens or support operations of County government. At the same time the Board is cognizant of its fiduciary responsibility to the tax payers of Prince Edward County. This policy is intended to guide the Board with its fiduciary duties and responsibilities and aid in the prudent and consistent evaluation of funding requests.

II. Definition

In the past, all organizations that were not under the direct control of the County were lumped into one category in the County budget often called "outside organizations." These organizations followed the same policy regarding requesting funds from the County during the County's budget development process. After careful deliberation the Board has determined these organizations are best divided in to three distinct categories.

First, is a Public Safety Category. This category includes firefighting and emergency medical service response. Providing Public Safety is a core function of government. These organizations cannot be established without the approval of the governing body (15.2-955). Additionally, the governing body has the authority to dissolve such fire/EMS agencies if for any reason it deems it advisable (27-10). These responsibilities and duties codified in the Code of Virginia document these services are a core function of government. In small/rural communities these services are often performed by volunteer organizations. These volunteer agencies provide these core functions at the least cost to the citizens. But because these are core functions and are vital to the well-being of the citizens, the Commonwealth has developed certain controls and criteria these agencies must meet if they are to exist.

In Prince Edward County Firefighting services are performed by the Volunteer Fire Departments while emergency medical service is provided by a combination of volunteer non-profit organizations and for-profit agencies. The volunteer organizations provide the majority of the service to Prince Edward citizens while the for-profit agencies serve primarily as a backup service. The Board does not believe the use of taxpayer dollars to support for-profit organizations providing emergency medical service is appropriate. Prince Edward County has authorized the creation of the volunteer fire/EMS agencies in

the County and as such has a special relationship to these organizations. These agencies will no longer be considered as outside organizations. Instead they will be treated the same as a County department during the budget process. They will still submit funding requests and those will be considered by the Board of Supervisors the same as other County departments.

The second category contains organizations that are either state agencies, political subdivisions of the state, agencies created by the County and the Town of Farmville. For many of these organizations the County appoints members to their governing boards or the agency provides services to the citizens the state has deemed a core function and the state and local governments have a long history of sharing costs. These agencies are listed in Attachment A. These agencies will also be treated as a County department during the budget process. They will still submit funding requests and those will be considered by the Board of Supervisors the same as other County departments.

The final category contains all other agencies which perform services for citizens but which are not deemed to be a core function of local government. Or, if providing a core service, is ancillary to the primary provider of such service. To assist the Board with their fiduciary duties and responsibilities and aid in the prudent and consistent evaluation of funding requests received from such organizations the Board has created the following policies and criteria which must be met before the Board will consider funding request and which will guide the decision process. The agencies currently receiving funds are listed in Attachment A.

1. The agency must be affiliated with the County by providing services directly to County residents.
2. Only organizations providing educational, health, safety or social services will receive funding consideration. Health includes agencies that provide food to citizens.
3. Only 501c(3) organizations or non-profits that provide financial statements will be considered.
4. No new organization can receive funding unless two-thirds of the Board of Supervisors approve. All members must be present for such a vote.
5. For FY17 and FY18 the total amount reserved for allocation to such agencies will be no more than \$150,000. The Board of Supervisors will establish a new spending limit for FY19 and beyond.
6. Once the budget is approved for any fiscal year, the Board will not consider any new or additional funding requested by any organization or Board member except in case of an emergency. Additional funding provided due to an emergency will not be provided unless approved by two-thirds of the Board of Supervisors. All members must be present for the vote.
7. All funds provided are subject to modification, reduction, or can be completely rescinded without prior notification. Such action will require approval of two-thirds of the Board of Supervisors. All members must be present for the vote.

These procedures will be used during the development of the annual budget and cannot be amended or abolished without the approval of two-thirds of the Board of Supervisors. All members must be present for the vote. The Board of Supervisors understands that one Board cannot bind a future Board. It is envisioned this policy will be ratified or amended during the organizational meeting of each new Board.

VOLUNTEER & GOVERNMENTAL AGENCIES

PUBLIC SAFETY ORGANIZATIONS

Farmville VFD
Rice VFD
Prospect VFD
Darlington-Heights VFD
Pamplin VFD
Meherrin VFD
Prince Edward County Fire Association
Prince Edward County Rescue Squad
Hampden-Sydney First Responders
Pamplin Rescue Squad
Meherrin Rescue Squad

GOVERNMENTAL ORGANIZATIONS

Crossroads Community Service Board
Farmville-Prince Edward Community Library
Commonwealth Regional Council
Virginia's Retreat
Piedmont Soil & Water District
Virginia Cooperative Extension - Prince Edward
STEPS - Community Action Agency portion
Southside Virginia Community College

Farmville

Airport
Farmville Area Bus
Fireworks