



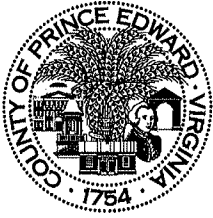
**BOARD OF SUPERVISORS MEETING**

**ADDENDUM PACKET**

**June 9, 2015**

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2015  
**Item No.:** 22  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Appropriations

**Summary:**

Annually I review the budget and recommend minor adjustments be made to reflect actual events. The recommended budget amendment displayed below reflects revenue increases primarily from insurance payments. These funds were used to repair vehicles in the Sheriff's department and to repair water damage at the SCOPE building.

**Recommendation:**

I recommend the Board approve the budget amendment displayed below and appropriate the same funds.

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
<u>FY 2015 Budget Amendment</u>						
3(Rev)	100	19020	0001	Recovered Cost		\$ 18,600
3(Rev)	100	19020	0006	Insurance Recoveries		\$ 10,500
4(Exp)	100	31200	3311	Sheriff/Repairs - Auto	\$19,200	
4(Exp)	100	43200	3310	General Property/Repair	\$ 9,900	

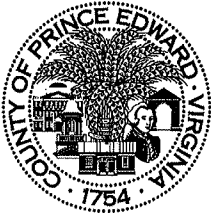
Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
 Gray \_\_\_\_\_  
 Jones \_\_\_\_\_

McKay \_\_\_\_\_  
 Simpson \_\_\_\_\_  
 Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2015  
**Item No.:** 23  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Citizen Volunteer Appointments (Additional Applications)

**Summary:** Listed below in *bold italics* are copies of the supplemental Citizen Volunteer Application that are attached. They were received after the preparation of the Board pack. The updated table below represents all citizen applications received to date.

APPOINTMENT	TERM OF OFFICE	# OF VACANCIES	CURRENTLY IN OFFICE	CITIZEN VOLUNTEER APPLICANTS
Board of Appeals for Building Code	5 Years	1	Anthony T. Williams	<i>Caryn B. Kayton</i>
Poplar Hill CDA	2 Year	2 (Board Position)	Howard F. Simpson	Howard F. Simpson
Poplar Hill CDA	1 Year	2 (Citizen Positions)	Karen Schinabeck Mattie P. Wiley	Karen Schinabeck Mattie P. Wiley
Prince Edward County IDA	4 Years	2	Ken Copeland Edgar Jones	Ken Copeland Edgar Jones Tyrone Mosby
Social Services Board <i>(Position to be filled by resident living in the Hampden-Sydney/Darlington Heights area.)</i>	4 Years	1	Pauly Hollingsworth	Eva Allen Bland Pauly Hollingsworth
Social Services Board <i>(Position to be filled by resident living in the Green Bay-Meherrin area.)</i>	To fill unexpired term until 6/30/17	1	Vacant	Ida A. Miley
Central Va. Regional Library Board	4 Years	2	Sandy Wilcox Myra Green	Brian Burns Eunice Carwile Wayne McWee <i>Megan Miller</i> May Reed Janet Southall

*\*Eligible for re-appointment.*

**Attachments:** *Supplemental* Citizen Volunteer Applications

**Recommendation:**

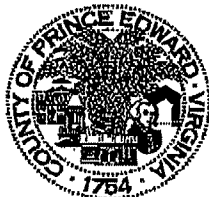
1. Make appointments for position with applicants.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
 Gray \_\_\_\_\_  
 Jones \_\_\_\_\_

McKay \_\_\_\_\_  
 Simpson \_\_\_\_\_  
 Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_



### CITIZEN VOLUNTEER APPLICATION FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name Caryn B. Kayton Date 6-5-15

Home Address 770 Rices Depot Rd PO Box 68

City Rice State VA Zip Code 23966

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	<input checked="" type="checkbox"/>
	Farmville 701	_____	Prospect	_____

Home Telephone Number 434-392-9513 FAX \_\_\_\_\_

E-Mail Address Carynacarynsbridals.com

Present Employer Caryns Bridals

Business Address 233 North Main Street

City Farmville State VA Zip Code 23901

Business Telephone Number 434-392-5111 FAX 434-392-4070

Which Address is Preferred for Mailings? Home \_\_\_\_\_ Office

Optional Information Which May Prove Helpful:

Occupation Caryn's Properties / CEO Caryn's Bridals

Former Occupation, If Retired \_\_\_\_\_

Education: High School \_\_\_\_\_ Year \_\_\_\_\_

College/Technical School Longwood University Year 79

Graduate School Longwood University Year 82

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

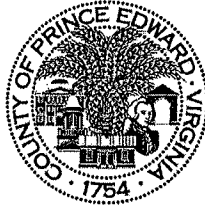
Past Board, Commission, and Committee Assignments none

Professional, Civic, or Other Activities past Board of Directors Chamber  
Vice President Farmville Downtown Partnership

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I am very interested in our community/





**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 5/29/15

Name Megan Miller

Home Address 309 Second Avenue

City Farmville State VA Zip Code 23901

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	_____
	Farmville 701	<u>X</u>	Prospect	_____

Home Telephone Number 757-784-2066 FAX \_\_\_\_\_

E-Mail Address Millermp@longwood.edu

Present Employer Prince Edward County Schools

Business Address 35 Eagle Dr

City Farmville State VA Zip Code 23901

Business Telephone Number 434-391-2100 FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home  Office \_\_\_\_\_

*Optional Information Which May Prove Helpful:*

Occupation Teacher

Former Occupation, If Retired \_\_\_\_\_

Education: High School \_\_\_\_\_ Year 1998

College/Technical School \_\_\_\_\_ Year 2002

Graduate School \_\_\_\_\_ Year 2015

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other B.S., M.A.

Past Board, Commission, and Committee Assignments \_\_\_\_\_

Professional, Civic, or Other Activities Virginia Jaycees - Farmville Chapter

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

As an English teacher I have a direct interest in building and promoting a thriving library culture.

RECEIVED JUN 04 2015



Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

no

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

no

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

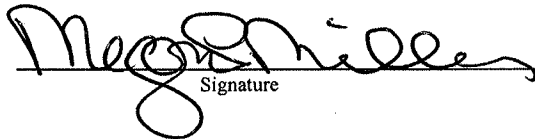
**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*



Signature

Date

**Please Return Application To:**  
 Prince Edward County Administrator's Office  
 Post Office Box 382  
 111 South Street, 3<sup>rd</sup> Floor  
 Farmville, Virginia 23901  
 Tel: 434-392-8837 -- FAX: 434-392-6683  
 e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2015  
**Item No.:** 24  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** Prince Edward Rural Transportation (PERT)

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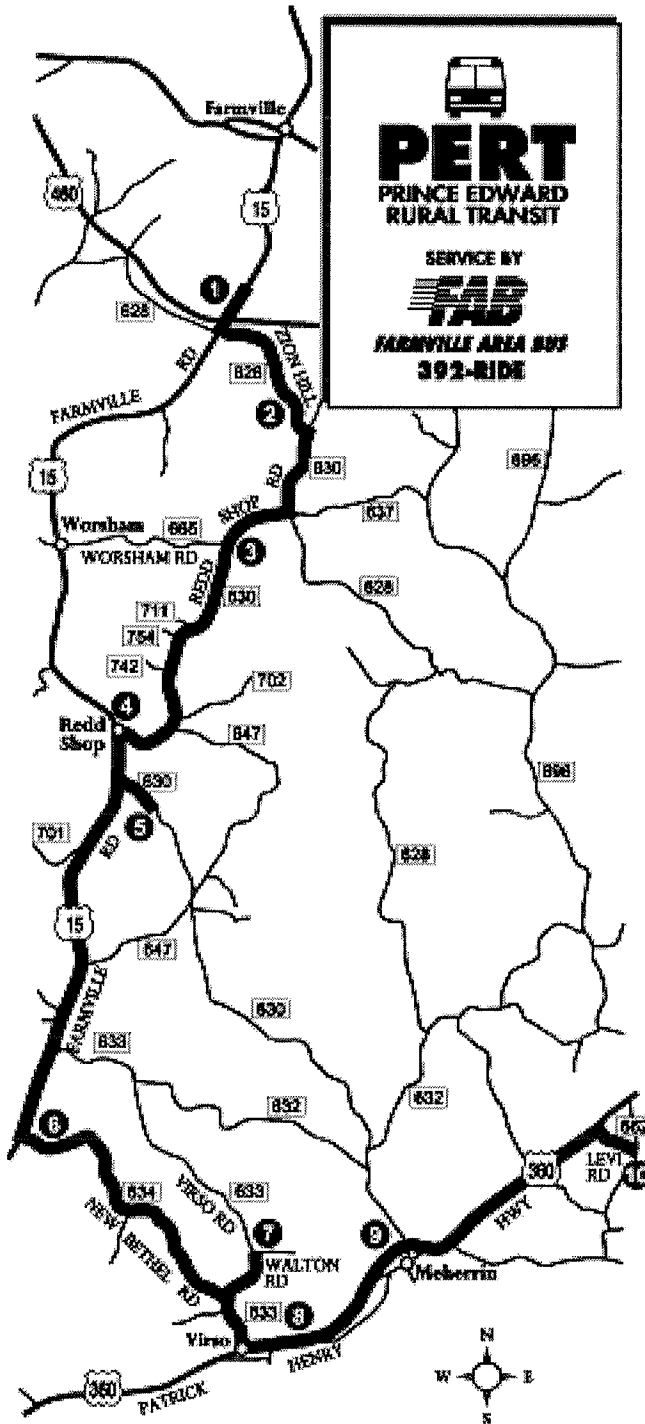
**Summary:** Supervisor Jerry Townsend requested that the PERT be placed on the Table Agenda for discussion. He has had citizens in his district inquire about the possibility of amending the routes so that they might have access to the bus.

For the Board's information, copies of the current route maps and schedules are enclosed. Also attached are the 2014 monthly ridership records for the PERT.

**Attachments:** PERT Route Maps and Schedules.  
 2014 Ridership Records

**Recommendation:**

Motion _____	Cooper-Jones _____	McKay _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



# ORANGE LINE - MEHERRIN/GREEN BAY

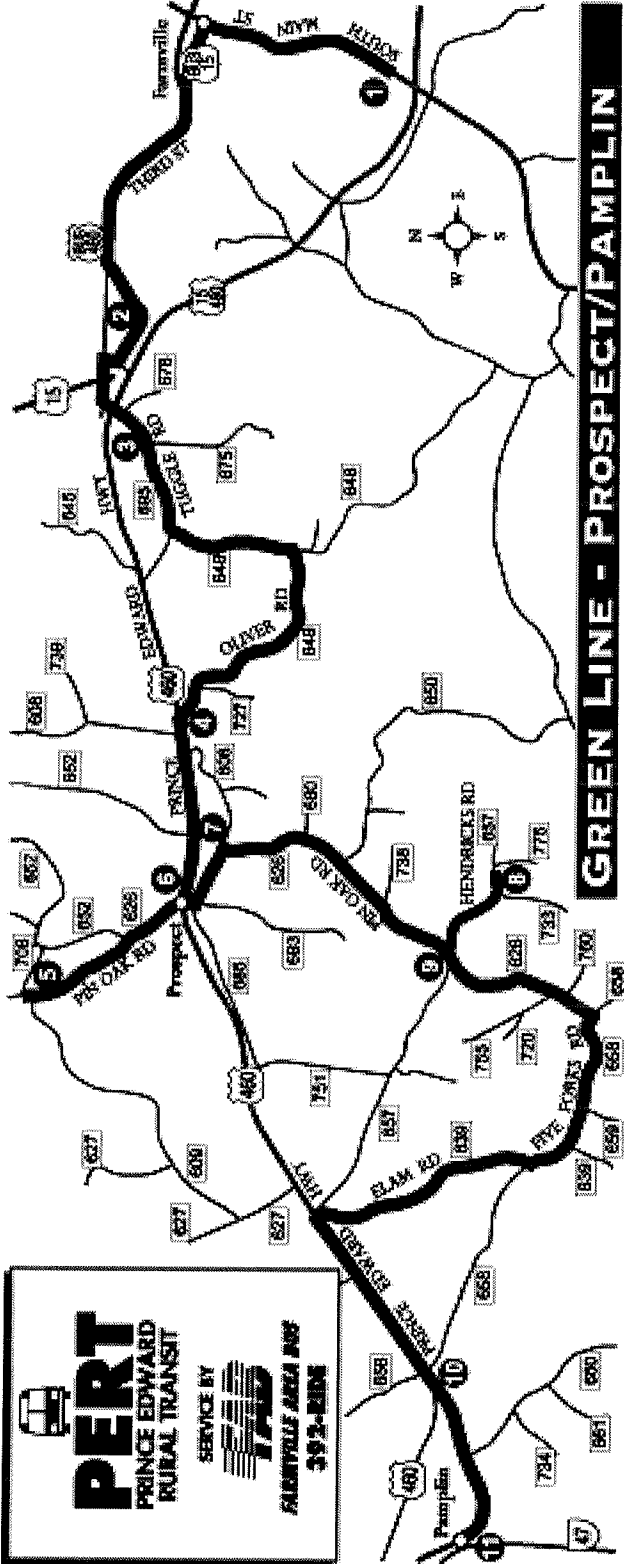
	<b>1</b> WAL-MART	<b>2</b> POPLAR FOREST APARTMENTS	<b>3</b> REDD SHOP RD. & WORSHAM RD. * (INTERSECTION 630/665)	<b>4</b> 15 SOUTH & REDD SHOP RD. (INTERSECTION 15/630)	<b>5</b> NEW WITY CHURCH	<b>6</b> NEW BETHEL CHURCH	<b>7</b> VIRSO RD. & WALTON RD. * (INTERSECTION 633/752)	<b>8</b> DUFFY'S MART	<b>9</b> MEHERRIN PRESBYTERIAN CHURCH	<b>10</b> LEVI CHURCH	<b>11</b> LEVI CHURCH	<b>12</b> MEHERRIN PRESBYTERIAN CHURCH	<b>13</b> DUFFY'S MART	<b>14</b> VIRSO RD. & WALTON RD. * (INTERSECTION 633/752)	<b>15</b> NEW BETHEL CHURCH	<b>16</b> NEW WITY CHURCH	<b>17</b> 15 SOUTH & REDD SHOP RD. (INTERSECTION 15/630)	<b>18</b> REDD SHOP RD. & WORSHAM RD. * (INTERSECTION 630/665)	<b>19</b> POPLAR FOREST APARTMENTS	<b>20</b> WAL-MART	
8:20	BUS TRAVELS ALONG 15 SOUTH - CALL TAB 392-RIDE FOR PICKUP										8:55	9:00	9:05	9:09	9:12	9:20	9:25	9:26	9:31	9:34	9:38
10:20	10:24	10:27	10:32	10:33	10:38	10:46	---	---	10:58	11:00	11:05	11:09	11:12	11:20	11:25	11:26	11:31	11:34	11:38		
1:20	1:24	1:27	1:32	1:33	1:38	1:46	---	---	1:58	2:00	2:05	2:09	2:12	2:20	2:25	2:26	2:31	2:34	2:38		
3:20	3:24	3:27	3:32	3:33	3:38	3:46	---	---	3:58	4:00	BUS TRAVELS ALONG 15 SOUTH - CALL TAB 392-RIDE FOR PICKUP										4:38
<b>OUTBOUND</b>											<b>INBOUND</b>										

\*TIME CHECK POINT

FARE: \$1.00 EACH WAY

THE ORANGE LINE OPERATES ON TUESDAYS & FRIDAYS.





# GREEN LINE - PROSPECT/PAMPLIN

		INBOUND										OUTBOUND																
		BUS TRAVELS ALONG ROUTE 480 - CALL 480-392-RISE FOR PICKUP										BUS TRAVELS ALONG ROUTE 480 - CALL 480-392-RISE FOR PICKUP																
TIME CHECK POINT	FARE: \$1.00 EACH WAY	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25		
8:25		WAL-MART	TEE-RIFIK CREATIONS	MT. MORIAH CHURCH	BETHEL CHRISTIAN FELLOWSHIP	PEAKS CHURCH	PROSPECT FIRE DEPT.	PROSPECT FIRE DEPT.	CALVARY CHURCH	HENDRICK'S STORE	DUMPSTERS ON ROUTE 460	DUMPSTERS ON ROUTE 460	PAMPLIN FIRE DEPT.	PAMPLIN FIRE DEPT.	8:55	↑	8:55	9:00	9:03	9:15	9:17	9:21	9:23	9:28	9:33	9:41	9:43	9:55
12:00		WAL-MART	TEE-RIFIK CREATIONS	MT. MORIAH CHURCH	BETHEL CHRISTIAN FELLOWSHIP	PEAKS CHURCH	PROSPECT FIRE DEPT.	PROSPECT FIRE DEPT.	CALVARY CHURCH	HENDRICK'S STORE	DUMPSTERS ON ROUTE 460	DUMPSTERS ON ROUTE 460	PAMPLIN FIRE DEPT.	PAMPLIN FIRE DEPT.	12:55	↑	12:55	1:00	1:03	1:15	1:17	1:21	1:23	1:28	1:33	1:41	1:43	1:55
3:00		WAL-MART	TEE-RIFIK CREATIONS	MT. MORIAH CHURCH	BETHEL CHRISTIAN FELLOWSHIP	PEAKS CHURCH	PROSPECT FIRE DEPT.	PROSPECT FIRE DEPT.	CALVARY CHURCH	HENDRICK'S STORE	DUMPSTERS ON ROUTE 460	DUMPSTERS ON ROUTE 460	PAMPLIN FIRE DEPT.	PAMPLIN FIRE DEPT.	3:55	↑	3:55	4:00	4:03	4:15	4:17	4:21	4:23	4:28	4:33	4:41	4:43	4:55



THE GREEN LINE OPERATES ON MONDAYS & THURSDAYS.

**PERT RIDERSHIP  
MONTH OF January 2014**

<b>WEEK</b>	<b>DATE</b>	<b>PASSENGER COUNT</b>	<b>BUS LINE</b>
Wednesday	1	CLOSED	ORANGE
Thursday	2	5	GREEN
Friday	3	15	ORANGE
Monday	6	18	GREEN
Tuesday	7	18	ORANGE
Wednesday	8	5	ORANGE
Thursday	9	8	GREEN
Friday	10	13	ORANGE
Monday	13	4	GREEN
Tuesday	14	10	ORANGE
Wednesday	15	15	ORANGE
Thursday	16	4	GREEN
Friday	17	12	ORANGE
Monday	20	7	GREEN
Tuesday	21	13	ORANGE
Wednesday	22	CLOSED	ORANGE
Thursday	23	CLOSED	GREEN
Friday	24	10	ORANGE
Monday	27	6	GREEN
Tuesday	28	11	ORANGE
Wednesday	29	CLOSED	ORANGE
Thursday	30	CLOSED	GREEN
Friday	31	9	ORANGE
<b>TOTAL</b>		<b>183</b>	

**BUS LINE****ROUTE****DAYS OF OPERATION**

GREEN

Prospect / Pamplin

Mondays &amp; Thursdays

ORANGE

Meherrin / Green Bay

Tuesdays, Wednesdays &amp; Fridays



**PERT RIDERSHIP  
MONTH OF February 2014**

<b>WEEK</b>	<b>DATE</b>	<b>PASSENGER COUNT</b>	<b>BUS LINE</b>
Monday	3	15	GREEN
Tuesday	4	18	ORANGE
Wednesday	5	13	ORANGE
Thursday	6	10	GREEN
Friday	7	11	ORANGE
Monday	10	13	GREEN
Tuesday	11	12	ORANGE
Wednesday	12	12	ORANGE
Thursday	13	SNOW	GREEN
Friday	14	SNOW	ORANGE
Monday	17	2	GREEN
Tuesday	18	8	ORANGE
Wednesday	19	2	ORANGE
Thursday	20	9	GREEN
Friday	21	7	ORANGE
Monday	24	8	GREEN
Tuesday	25	2	ORANGE
Wednesday	26	6	ORANGE
Thursday	27	5	GREEN
Friday	28	12	ORANGE
<b>TOTAL</b>		<b>165</b>	

DUG LINEROUTEDAYS OF OPERATION

GREEN

Prospect / Pamplin

Mondays &amp; Thursdays

ORANGE

Meherrin / Green Bay

Tuesdays, Wednesdays &amp; Fridays

**PERT RIDERSHIP  
MONTH OF March 2014**

<b>WEEK</b>	<b>DATE</b>	<b>PASSENGER COUNT</b>	<b>BUS LINE</b>
Monday	3	SNOW	GREEN
Tuesday	4	SNOW	ORANGE
Wednesday	5	12	ORANGE
Thursday	6	8	GREEN
Friday	7	SNOW	ORANGE
Monday	10	12	GREEN
Tuesday	11	5	ORANGE
Wednesday	12	11	ORANGE
Thursday	13	7	GREEN
Friday	14	16	ORANGE
Monday	17	SNOW	GREEN
Tuesday	18	SNOW	ORANGE
Wednesday	19	6	ORANGE
Thursday	20	7	GREEN
Friday	21	10	ORANGE
Monday	24	9	GREEN
Tuesday	25	5	ORANGE
Wednesday	26	3	ORANGE
Thursday	27	6	GREEN
Friday	28	13	ORANGE
Monday	31	8	GREEN
<b>TOTAL</b>		<b>138</b>	

<u>BUS LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays & Fridays

**PERT RIDERSHIP  
MONTH OF April 2014**

<b>WEEK</b>	<b>DATE</b>	<b>PASSENGER COUNT</b>	<b>BUS LINE</b>
<b>Tuesday</b>	<b>1</b>	<b>13</b>	<b>ORANGE</b>
<b>Wednesday</b>	<b>2</b>	<b>8</b>	<b>ORANGE</b>
<b>Thursday</b>	<b>3</b>	<b>2</b>	<b>GREEN</b>
<b>Friday</b>	<b>4</b>	<b>5</b>	<b>ORANGE</b>
<b>Monday</b>	<b>7</b>	<b>7</b>	<b>GREEN</b>
<b>Tuesday</b>	<b>8</b>	<b>18</b>	<b>ORANGE</b>
<b>Wednesday</b>	<b>9</b>	<b>8</b>	<b>ORANGE</b>
<b>Thursday</b>	<b>10</b>	<b>11</b>	<b>GREEN</b>
<b>Friday</b>	<b>11</b>	<b>17</b>	<b>ORANGE</b>
<b>Monday</b>	<b>14</b>	<b>4</b>	<b>GREEN</b>
<b>Tuesday</b>	<b>15</b>	<b>17</b>	<b>ORANGE</b>
<b>Wednesday</b>	<b>16</b>	<b>7</b>	<b>ORANGE</b>
<b>Thursday</b>	<b>17</b>	<b>9</b>	<b>GREEN</b>
<b>Friday</b>	<b>18</b>	<b>14</b>	<b>ORANGE</b>
<b>Monday</b>	<b>21</b>	<b>4</b>	<b>GREEN</b>
<b>Tuesday</b>	<b>22</b>	<b>9</b>	<b>ORANGE</b>
<b>Wednesday</b>	<b>23</b>	<b>4</b>	<b>ORANGE</b>
<b>Thursday</b>	<b>24</b>	<b>12</b>	<b>GREEN</b>
<b>Friday</b>	<b>25</b>	<b>7</b>	<b>ORANGE</b>
<b>Monday</b>	<b>28</b>	<b>6</b>	<b>GREEN</b>
<b>Tuesday</b>	<b>29</b>	<b>6</b>	<b>ORANGE</b>
<b>Wednesday</b>	<b>30</b>	<b>15</b>	<b>ORANGE</b>

**TOTAL** **203**

<u><b>LINE</b></u>	<u><b>ROUTE</b></u>	<u><b>DAYS OF OPERATION</b></u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays & Fridays

**PERT RIDERSHIP  
MONTH OF May 2014**

<b>WEEK</b>	<b>DATE</b>	<b>PASSENGER COUNT</b>	<b>BUS LINE</b>
<b>Thursday</b>	<b>1</b>	<b>13</b>	<b>GREEN</b>
<b>Friday</b>	<b>2</b>	<b>10</b>	<b>ORANGE</b>
<b>Monday</b>	<b>5</b>	<b>9</b>	<b>GREEN</b>
<b>Tuesday</b>	<b>6</b>	<b>11</b>	<b>ORANGE</b>
<b>Wednesday</b>	<b>7</b>	<b>12</b>	<b>ORANGE</b>
<b>Thursday</b>	<b>8</b>	<b>7</b>	<b>GREEN</b>
<b>Friday</b>	<b>9</b>	<b>8</b>	<b>ORANGE</b>
<b>Monday</b>	<b>12</b>	<b>7</b>	<b>GREEN</b>
<b>Tuesday</b>	<b>13</b>	<b>5</b>	<b>ORANGE</b>
<b>Wednesday</b>	<b>14</b>	<b>10</b>	<b>ORANGE</b>
<b>Thursday</b>	<b>15</b>	<b>6</b>	<b>GREEN</b>
<b>Friday</b>	<b>16</b>	<b>13</b>	<b>ORANGE</b>
<b>Monday</b>	<b>19</b>	<b>9</b>	<b>GREEN</b>
<b>Tuesday</b>	<b>20</b>	<b>17</b>	<b>ORANGE</b>
<b>Wednesday</b>	<b>21</b>	<b>8</b>	<b>ORANGE</b>
<b>Thursday</b>	<b>22</b>	<b>9</b>	<b>GREEN</b>
<b>Friday</b>	<b>23</b>	<b>16</b>	<b>ORANGE</b>
<b>Monday</b>	<b>26</b>	<b>4</b>	<b>GREEN</b>
<b>Tuesday</b>	<b>27</b>	<b>13</b>	<b>ORANGE</b>
<b>Wednesday</b>	<b>28</b>	<b>4</b>	<b>ORANGE</b>
<b>Thursday</b>	<b>29</b>	<b>3</b>	<b>GREEN</b>
<b>Friday</b>	<b>30</b>	<b>9</b>	<b>ORANGE</b>

**TOTAL 203**

<u>LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays & Fridays

**PERT RIDERSHIP  
MONTH OF June 2014**

<b>WEEK</b>	<b>DATE</b>	<b>PASSENGER COUNT</b>	<b>BUS LINE</b>
Monday	2	11	GREEN
Tuesday	3	12	ORANGE
Wednesday	4	7	ORANGE
Thursday	5	11	GREEN
Friday	6	8	ORANGE
Monday	9	11	GREEN
Tuesday	10	12	ORANGE
Wednesday	11	7	ORANGE
Thursday	12	12	GREEN
Friday	13	4	ORANGE
Monday	16	6	GREEN
Tuesday	17	14	ORANGE
Wednesday	18	2	ORANGE
Thursday	19	7	GREEN
Friday	20	10	ORANGE
Monday	23	8	GREEN
Tuesday	24	15	ORANGE
Wednesday	25	4	ORANGE
Thursday	26	5	GREEN
Friday	27	20	ORANGE
Monday	30	3	ORANGE

**TOTAL 189**

<u>LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays & Fridays

**PERT RIDERSHIP  
MONTH OF July 2014**

<b>WEEK</b>	<b>DATE</b>	<b>PASSENGER COUNT</b>	<b>BUS LINE</b>
Tuesday	1	6	ORANGE
Wednesday	2	7	ORANGE
Thursday	3	11	GREEN
Friday	4	3	ORANGE
Monday	7	18	GREEN
Tuesday	8	15	ORANGE
Wednesday	9	17	ORANGE
Thursday	10	12	GREEN
Friday	11	20	ORANGE
Monday	14	6	GREEN
Tuesday	15	16	ORANGE
Wednesday	16	10	ORANGE
Thursday	17	8	GREEN
Friday	18	26	ORANGE
Monday	21	4	GREEN
Tuesday	22	12	ORANGE
Wednesday	23	7	ORANGE
Thursday	24	5	GREEN
Friday	25	12	ORANGE
Monday	28	4	GREEN
Tuesday	29	10	ORANGE
Wednesday	30	4	ORANGE
Thursday	31	5	GREEN
<b>TOTAL</b>		<b>238</b>	

<u>LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays & Fridays

**PERT RIDERSHIP  
MONTH OF August 2014**

<b>WEEK</b>	<b>DATE</b>	<b>PASSENGER COUNT</b>	<b>BUS LINE</b>
Friday	1	15	ORANGE
Monday	4	6	GREEN
Tuesday	5	11	ORANGE
Wednesday	6	12	ORANGE
Thursday	7	9	GREEN
Friday	8	14	ORANGE
Monday	11	11	GREEN
Tuesday	12	16	ORANGE
Wednesday	13	9	ORANGE
Thursday	14	14	GREEN
Friday	15	16	ORANGE
Monday	18	9	GREEN
Tuesday	19	13	ORANGE
Wednesday	20	4	ORANGE
Thursday	21	8	GREEN
Friday	22	14	ORANGE
Monday	25	10	GREEN
Tuesday	26	14	ORANGE
Wednesday	27	2	ORANGE
Thursday	28	6	GREEN
Friday	29	16	ORANGE
<b>TOTAL</b>		<b>229</b>	

<u>LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays & Fridays

**PERT RIDERSHIP  
MONTH OF September 2014**

<b>WEEK</b>	<b>DATE</b>	<b>PASSENGER COUNT</b>	<b>BUS LINE</b>
Monday	1	7	GREEN
Tuesday	2	14	ORANGE
Wednesday	3	14	ORANGE
Thursday	4	7	GREEN
Friday	5	19	ORANGE
Monday	8	5	GREEN
Tuesday	9	16	ORANGE
Wednesday	10	7	ORANGE
Thursday	11	14	GREEN
Friday	12	11	ORANGE
Monday	15	7	GREEN
Tuesday	16	13	ORANGE
Wednesday	17	2	ORANGE
Thursday	18	12	GREEN
Friday	19	9	ORANGE
Monday	22	2	GREEN
Tuesday	23	18	ORANGE
Wednesday	24	11	ORANGE
Thursday	25	4	GREEN
Friday	26	17	ORANGE
Monday	29	10	GREEN
Tuesday	30	15	ORANGE
<b>TOTAL</b>		<b>234</b>	

<u>LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays & Fridays



**PERT RIDERSHIP  
MONTH OF October 2014**

<b>WEEK</b>	<b>DATE</b>	<b>PASSENGER COUNT</b>	<b>BUS LINE</b>
Wednesday	1	14	ORANGE
Thursday	2	10	GREEN
Friday	3	22	ORANGE
Monday	6	14	GREEN
Tuesday	7	16	ORANGE
Wednesday	8	12	ORANGE
Thursday	9	9	GREEN
Friday	10	14	ORANGE
Monday	13	9	GREEN
Tuesday	14	15	ORANGE
Wednesday	15	8	ORANGE
Thursday	16	9	GREEN
Friday	17	18	ORANGE
Monday	20	7	GREEN
Tuesday	21	16	ORANGE
Wednesday	22	10	ORANGE
Thursday	23	5	GREEN
Friday	24	14	ORANGE
Monday	27	3	GREEN
Tuesday	28	8	ORANGE
Wednesday	29	8	ORANGE
Thursday	30	2	GREEN
Friday	31	15	ORANGE
<b>TOTAL</b>		<b>258</b>	

<u>LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays & Fridays

**PERT RIDERSHIP  
MONTH OF November 2014**

<b>WEEK</b>	<b>DATE</b>	<b>PASSENGER COUNT</b>	<b>BUS LINE</b>
Monday	3	19	GREEN
Tuesday	4	14	ORANGE
Wednesday	5	15	ORANGE
Thursday	6	13	GREEN
Friday	7	14	ORANGE
Monday	10	4	GREEN
Tuesday	11	12	ORANGE
Wednesday	12	7	ORANGE
Thursday	13	7	GREEN
Friday	14	9	ORANGE
Monday	17	7	GREEN
Tuesday	18	18	ORANGE
Wednesday	19	3	ORANGE
Thursday	20	7	GREEN
Friday	21	18	ORANGE
Monday	24	12	GREEN
Tuesday	25	9	ORANGE
Wednesday	26	3	ORANGE
Thursday	27	CLOSED	GREEN
Friday	28	12	ORANGE
<b>TOTAL</b>		<b>203</b>	

<u>LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays & Fridays

**PERT RIDERSHIP  
MONTH OF December 2014**

<b>WEEK</b>	<b>DATE</b>	<b>PASSENGER COUNT</b>	<b>BUS LINE</b>
Monday	1	8	GREEN
Tuesday	2	16	ORANGE
Wednesday	3	9	ORANGE
Thursday	4	8	GREEN
Friday	5	16	ORANGE
Monday	8	10	GREEN
Tuesday	9	20	ORANGE
Wednesday	10	4	ORANGE
Thursday	11	9	GREEN
Friday	12	7	ORANGE
Monday	15	11	GREEN
Tuesday	16	20	ORANGE
Wednesday	17	13	ORANGE
Thursday	18	4	GREEN
Friday	19	18	ORANGE
Monday	22	4	GREEN
Tuesday	23	18	ORANGE
Wednesday	24	3	ORANGE
Thursday	25	CLOSED	GREEN
Friday	26	11	ORANGE
Monday	29	3	GREEN
Tuesday	30	21	ORANGE
Wednesday	31	8	ORANGE
<b>TOTAL</b>		<b>241</b>	

<u>LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays & Fridays





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** June 9, 2015  
**Item No.:** 25  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Executive Mansion Request for Holiday Ornament

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**Summary:** Attached for your consideration is a letter from VACo announcing that the theme for the 2015 Executive Mansion Holiday Tree is “Celebrating Virginia’s Localities.” Each County, City and Town across Virginia is being asked to donate a handmade ornament representing the locality to the Executive Mansion. We are aware that the Town of Farmville will also be participating.

**Attachments:** VACo Letter with Attachments

**Recommendation:** Authorize staff to perhaps work jointly with the Town of Farmville to develop a process, similar to the one used for the Love Works sculpture, to encourage local artisans to volunteer to craft an ornament representing Prince Edward County (and the Town of Farmville).

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ McKay \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Gray \_\_\_\_\_ Simpson \_\_\_\_\_ Wilck \_\_\_\_\_  
Jones \_\_\_\_\_ Timmons \_\_\_\_\_

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James D. Campbell, CAE

**General Counsel**

Phyllis A. Errico, Esq., CAE

**TO:** County Board Chairs, County Administrators and  
County Managers

**FROM:** Amy Elizabeth Vealey  
Operations & Support Coordinator

**DATE:** June 1, 2015

**SUBJECT:** The Executive Mansion:  
Request for County Tree Ornaments

**COMMENTS:**

The Executive Mansion recently announced that the 2015 Holiday Tree theme is "Celebrating Virginia's Localities." VACo was asked to contact County Board Chairs and County Administrators and Managers to send the attached request for a local-artisan made, handcrafted ornament. The sheet from The Executive Mansion includes details and information that will prove helpful in its design.

We ask that you contact a local artisan or open it up to the public. Whatever method you chose, we request just one donated ornament from each locality be sent by November 1. Please refrain from children's ornaments, as that may be a tree theme in the coming years.

Once complete, please send to VACo at the address below:

Virginia Association of Counties  
ATTN: Amy Elizabeth Vealey  
1207 East Main Street, Suite 300  
Richmond, Virginia 23219

Ornaments will be kept at VACo to decorate future holiday trees on display in our lobby.

Cities and towns are also participating in this event through the Virginia Municipal League.

Should you have any questions, please do not hesitate to contact Amy at 804.788.6652 or [avealey@vaco.org](mailto:avealey@vaco.org).

Celebrate the holidays with Virginia's localities!

1207 E. Main St., Suite 300  
Richmond, Va. 23219-3627

Phone: 804.788.6652  
Fax: 804.788.0083

E-mail: [mail@vaco.org](mailto:mail@vaco.org)  
Web site: [www.vaco.org](http://www.vaco.org)

## Guidelines for “Celebrating Virginia’s Localities”

- Each participating locality is asked to submit one holiday ornament
- The theme of the ornament is totally up to the locality; however, we suggest a depiction of some unique feature that is specific to it, such as a monument, an historic home, a person, an event, or natural feature (mountain, river).
- The size of the ornament should be no larger than 6”. Shape and material is totally up to the artist/artisan. The finished ornament should be sent along with the name of the locality and artist placed on the back of the ornament.
- The artist/artisan should reside in or near the locality. As we may feature a children-themed tree in the future, we are asking that this year’s ornaments be created by adults.
- No purchased ornaments.
- Deadline for submitting the ornament to the mansion is November 2.

We recognize that there will be questions and welcome you to phone or email so that we can work with you on what we hope will be a fun and creative project that displays our pride in the place we live. You are welcome to contact either the VACo or VML office, as appropriate; or you may email the mansion at: [Victoria.lewkow@governor.virginia.gov](mailto:Victoria.lewkow@governor.virginia.gov).

The mansion officially opens for the holidays the evening the Capitol Tree Lighting with an open house for the general public. This year, the date of that event is Friday, December 4. The tree will be available to view at that time as well as during tour hours throughout the holidays.



# COMMONWEALTH of VIRGINIA

*The Executive Mansion*

June 1, 2015

RE: 2015 HOLIDAYS AT THE EXECUTIVE MANSION

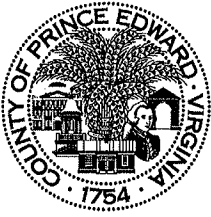
December is a special time at the Executive Mansion. During that month, we welcome thousands of visitors who come to see Virginia's historic "first house" decked out in its holiday decor. This year, we are pleased to announce that the theme of that décor will be "Celebrating Virginia's Localities." Our objective is to highlight our localities by featuring handmade ornaments from each of our 95 counties, 38 cities and 191 towns to decorate the large tree in the mansion's ballroom--the grand centerpiece of the holiday.

We hope that you find this an exciting and creative project, and a way to showcase something unique about your community. Attached is a list of suggestions and guidelines to get your locality started.

On behalf of Governor and Mrs. McAuliffe, we thank you in advance for helping to make the 2015 holiday season both festive and educational for the many who visit the mansion from across our Commonwealth and nation.

Victoria Lewkow  
Deputy Director  
The Executive Mansion





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 9, 2015  
**Item No.:** 26  
**Department:** County Administrator  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Monthly Reports

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**Summary:**

**Attachments:**

- a. Cannery (Commercial)

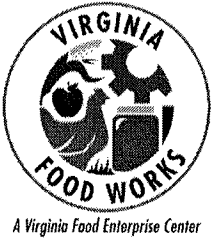
**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

McKay \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



# Virginia Food Works

*Commercial Management at Prince Edward County Cannery*

Emily Wells  
Commercial Manager  
(434) 547-4280

## ***April & May 2015 Summary***

Virginia Food Works' Food Business Workshop was hosted at the STEPS Centre on April 24<sup>th</sup> and drew a crowd of over 100 entrepreneurs! Speakers from Longwood SBDC, Virginia Tech, and more provided educational content on marketing, food science, and regulations. At least 50 participants caravanned to the Cannery to view a production demonstration and continue discussion on food business.

Commercial and home canning will soon be in full swing as early harvest begins. Virginia Food Works has been hard at work with the County and Virginia Tech to ensure that home canning continues as usual and we are happy to see residents already scheduling appointments during the month of June. Usual hours will resume in July with the Cannery open at 7 AM on Mondays, Wednesdays, and Saturdays.

April Revenue: N/A

Interested parties: 151

Clients: 1

Days Used for Commercial Activity: 1

Products Created: Strawberry Jam

Other services provided:

- Hosting of local workshop
- Product pH testing

May Revenue: \$148.50

Interested parties: 6

Clients: 1

Days Used for Commercial Activity: 2

Products Created: Marinara Sauce

Other services provided:

- Assistance with FDA registration
- Recipe development
- Facility tours