

BOARD OF SUPERVISORS MEETING

ADDENDUM PACKET

November 17, 2011

| <u>Item #</u> | | <u>Page #</u> |
|---------------|--------------------------------------|---------------|
| 19. | <u>Consent Agenda:</u> | |
| | a. Addendum Bill List | 195 |
| | b. Appropriations | 207 |
| 20. | Amendment to County Zoning Ordinance | 209 |



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 17, 2011
Item No.: 19-a
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Consent Agenda - Review of Accounts & Claims - Addendum

Summary: The addendum bill list is attached for your review.

Attachments: Addendum Bill List

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

FROM DATE- 11/10/2011
TO DATE- 11/10/2011

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

| FUND NO. | DESCRIPTION | \$\$\$ PAY \$\$\$ |
|----------|------------------------------|-------------------|
| 100 | GENERAL FUND | \$65,390.06 |
| 501 | WATER FUND | \$102.87 |
| 502 | SEWER FUND | \$29.28 |
| 741 | PIEDMONT COURT SERVICES FUND | \$1,160.81 |
| | TOTAL | 66,683.02 |

AP375H
11/16/2011
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 11/10/2011 -- 11/10/2011

AFTER CHECKS
PAGE 1

| MAJOR# ACCT# 011010 | VENDOR NUMBER BOARD OF SUPERVISORS | VENDOR NAME | INV# | DESCRIPTION | AMOUNT |
|---------------------------|--|---|-----------------|----------------------|-------------|
| 3160 | 12302 | Professional Services CLERK OF CIRCUIT COURT | RECORDING FEB11 | RECORDING FEES | 118.00 * |
| 3600 | 15240 | Advertising FARMVILLE HERALD | CO ADMR 1011 | ADVERTISING | 384.38 * |
| 012110 | | COUNTY ADMINISTRATOR | | | 502.38 ** |
| 6001 | 15380 | Office Supplies FARMVILLE PRINTING | CO ADMR 1011 | COLOR COPIES | 23.40 * |
| 012310 | | COMMISSIONER OF REVENUE | | | 23.40 ** |
| 3600 | 15240 | Advertising FARMVILLE HERALD | COMR REV 1011 | ADVERTISING | 184.52 * |
| 012410 | | TREASURER | | | 184.52 ** |
| 6001 | 22058 | Office Supplies M&W PRINTERS INC | 72710 | RECEIPT PAPER | 1,160.20 * |
| 012510 | | INFORMATION TECHNOLOGY | | | 1,160.20 ** |
| 3160 | 11902 | Professional Services BUSINESS DATA OF VA, INC. | 20100912 | TRAVEL EXPENSE | 125.00 * |
| 3320 | 12762 | Maintenance Service COMPUTERPLUS SALES/SERVIC | MC0000161117 | MAINTENANCE CONTRACT | 270.00 * |
| 021600 | | CLERK OF THE CIRCUIT COURT | | | 395.00 ** |
| 5880 | 20904 | Technology Trust Funds KINEX NETWORKING SOLUTION | 111101 0042 | DSL | 74.95 * |
| 6012 | 18663 | Books and Subscriptions ILS/MANATRON INC | 57095 | PLAT SCANNING | 70.00 * |
| | | | | | 144.95 ** |

| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME | INV# | DESCRIPTION | ACCOUNT TOTAL | AMOUNT |
|--------|-------|---------------|--|-----------------|----------------------|---------------|-----------|
| 5230 | | 10105 | Telecommunications AT&T | 315 0208 1011 | PHONE | 36.25 | 36.25 * |
| 6012 | | 22210 | Books and Subscriptions MATTHEW BENDER & CO INC | 24005649 | MODEL JURY INST R#12 | 226.52 | 226.52 * |
| | | | | | | 262.77 | 262.77 ** |
| 022100 | | | COMMONWEALTH'S ATTORNEY | | | | |
| 5899 | | 12743 | Miscellaneous COMMONWEALTH SOLUTIONS | 10218 | SHREDDING SERVICE | 15.00 | 15.00 * |
| | | | | | | 15.00 | 15.00 ** |
| 022200 | | | VICTIM WITNESS ASSISTANCE PROGRAM | | | | |
| 5510 | | 28060 | Travel-Mileage SAMS CINDY | EXPENSES 1011 | MILEAGE | 38.85 | 38.85 * |
| 5530 | | 28060 | Travel-Subsistence & Lodg SAMS CINDY | EXPENSES 1011 | MEAL | 10.81 | 10.81 * |
| | | | | | | 49.66 | 49.66 ** |
| 031200 | | | SHERIFF | | | | |
| 3110 | | 32131 | Animal Care/Services WAL-MART COMMUNITY/GEMB | 2117SHERIFF1011 | DOG FOOD | 64.39 | 64.39 * |
| 3311 | | 11620 | Repairs & Maint-Auto & Eq BRISENTINE RODNEY | BULBS 1011 | BULBS | 11.54 | 11.54 |
| | | 14300 | EAST END MOTOR CO INC | 79056 | OIL CHANGE | 68.56 | 68.56 |
| | | 14300 | EAST END MOTOR CO INC | 79089 | FLAT REPAIR | 24.00 | 24.00 |
| | | 14300 | EAST END MOTOR CO INC | 79347 | INSPECT/WIPER BLADES | 39.98 | 39.98 |
| | | 14300 | EAST END MOTOR CO INC | 79453 | OIL CHG/CHECK BRAKES | 64.75 | 64.75 |
| | | 14300 | EAST END MOTOR CO INC | 79485 | LICENSE BRACKET | 25.87 | 25.87 |
| | | 14300 | EAST END MOTOR CO INC | 79787 | WIPER BLADES | 23.98 | 23.98 |
| | | 14300 | EAST END MOTOR CO INC | 80081 | WIPER BLADES | 33.98 | 33.98 |
| | | | | | | 292.66 | 292.66 * |
| 5210 | | 30402 | Postal Services UPS | RY9495441 | SHIPPING CHARGES | 5.91 | 5.91 * |
| 5230 | | 13325 | Telecommunications TREASURER OF VIRGINIA | T239499 | VCIN | 53.06 | 53.06 |
| | | 20904 | KINEX NETWORKING SOLUTION | 111101 0019 | WEB HOST/DATA BACKUP | 39.90 | 39.90 |
| | | | | | | 92.96 | 92.96 * |

| MAJOR# ACCT# 5330 | VENDOR NUMBER | VENDOR NAME | INV# | DESCRIPTION | AMOUNT |
|-------------------------|------------------|---|-----------------|------------------------|-------------|
| | 11894 | Travel-Subsistence & Lodg BUSINESS CARD | 0555SHERIFF1011 | MEALS & LODGING | 282.51 |
| | 15945 | FRANKLIN ROBBY | MEAL 1011 | MEAL | 7.39 |
| | | | | ACCOUNT TOTAL | 289.90 * |
| 5540 | 11894 | Travel-Convention and Edu BUSINESS CARD | 0555SHERIFF1011 | TRAINING | 650.00 |
| | | | | ACCOUNT TOTAL | 650.00 * |
| 6001 | 13369 | Office Supplies DIAMOND SPRINGS | 27961300 1011 | WATER & EQUIP RENTAL | 79.85 |
| | 20600 | KEY OFFICE SUPPLY | 403399 | PHONE HEADSET | 95.99 |
| | 28757 | STAPLES ADVANTAGE | 8020037409 | TONER & LABELS | 815.66 |
| | | | | ACCOUNT TOTAL | 991.50 * |
| 6008 | 11894 | Vehicle & Powered Equip F BUSINESS CARD | 0555SHERIFF1011 | GAS | 34.00 |
| | | | | ACCOUNT TOTAL | 34.00 * |
| 6010 | 11894 | Police Supplies BUSINESS CARD | 0555SHERIFF1011 | HANDGUN GRIP | 14.16 |
| | 16101 | GALLS, AN ARAMARK COMPANY | 511725455 | FLASHLIGHT BATTERY PCK | 44.97 |
| | | | | ACCOUNT TOTAL | 59.13 * |
| 6011 | 11894 | Uniforms & Wearing Appare BUSINESS CARD | 0555SHERIFF1011 | SHIRTS | 60.00 |
| | 25608 | PREMIUM MARKETING & SALES | NOV 3 2011 | MOURNING BANDS | 110.00 |
| | 28592 | SOUTHERN POLICE EQUIP CO | 153587 | BADGE | 53.75 |
| | 28592 | SOUTHERN POLICE EQUIP CO | 153681 | NAMEPLATES | 24.48 |
| | | | | ACCOUNT TOTAL | 248.23 * |
| | | | | MAJOR TOTAL | 2,728.68 ** |
| 032200 | | VOLUNTEER FIRE DEPARTMENT | | | |
| 7003 | 11240 | Payment to Prospect VFD | PROSPECT PAY #9 | CHASSIS NOTE PAYMENT | 2,000.00 |
| | 15560 | BENCHMARK COMMUNITY BANK | 461097 | CONDUIT | 83.25 |
| | 15560 | FARMVILLE WHSALE ELECTRIC | 461199 | PVC CAP | 19.33 |
| | 25210 | FARMVILLE WHSALE ELECTRIC | PAMPLIN VFD1011 | FUEL | 50.50 |
| | 25680 | PRICE SUPPLY CO INC | 802750 | ICE MACHINE | 2,783.90 |
| | 31844 | DOMINION VA POWER | 61208975061011A | ELECTRIC SERVICE | 5.66 |
| | 31844 | DOMINION VA POWER | 76008125021011A | ELECTRIC SERVICE | 6.74 |
| | 31846 | DOMINION VA POWER | 70208500091011A | ELECTRIC SERVICE | 255.91 |
| | 31846 | DOMINION VA POWER | 88987992521011A | ELECTRIC SERVICE | 14.77 |
| | 999999 | DIVERSIFIED INSPECTIONS | 205597-DIIITL | LADDER INSPECTIONS | 237.12 |
| | | | | ACCOUNT TOTAL | 5,457.18 * |
| 7004 | 31333 | Payment to Darlington VFD VERIZON WIRELESS | 6647674649 | PHONE | 60.07 |
| | | | | ACCOUNT TOTAL | 60.07 * |
| 7005 | 11492 | Payment to Hampden-Sydney ARCET EQUIPMENT CO | 1521927 | OXYGEN | 36.44 |
| | 11492 | ARCET EQUIPMENT CO | 1527344 | OXYGEN | 18.39 |
| | 16651 | GOODMAN SPECIALIZED | 10073G | TRUCK REPAIRS | 1,939.61 |
| | | | | ACCOUNT TOTAL | 1,994.44 * |

| MAJOR# ACCT# 7006 | VENDOR NUMBER | VENDOR NAME | INV# | DESCRIPTION | AMOUNT |
|-------------------------|------------------|---|-----------------|---------------------|-------------|
| | 12758 | Payment to Pamplin VFD COMMTRONICS OF VA | 200533 | RADIO REPAIRS | 387.10 |
| | 12758 | COMMTRONICS OF VA | 200534 | RADIO REPAIRS | 387.10 |
| | 12758 | COMMTRONICS OF VA | 200535 | RADIO REPAIRS | 70.00 |
| | 12758 | COMMTRONICS OF VA | 200536 | RADIO REPAIRS | 153.14 |
| | 22363 | MEMPHIS EQUIPMENT | 77497 | SPARK PLUG/WIRE SET | 385.11 |
| | 31335 | VERIZON | 248 6690 1011 | PHONE | 51.81 |
| | 31846 | DOMINION VA POWER | 4743517221 1011 | ELECTRIC SERVICE | 231.27 |
| | 31846 | DOMINION VA POWER | 6280980001 1011 | ELECTRIC SERVICE | 47.82 |
| | | | | ACCOUNT TOTAL | 1,713.35 * |
| | | | | MAJOR TOTAL | 9,225.04 ** |
| 032500 | | EMERGENCY SERVICES | | | |
| 3160 | 29280 | Professional Service E-91 TIMMONS GROUP | 141084 | GIS ANNUAL MAINT | 1,500.00 |
| | | | | ACCOUNT TOTAL | 1,500.00 * |
| | | | | MAJOR TOTAL | 1,500.00 ** |
| 034100 | | BUILDING OFFICIAL | | | |
| 200 | 14287 | Repairs & Maint-Auto EAST END CHEVRON | OCT 2011 | OIL CHANGE | 27.70 |
| | | | | ACCOUNT TOTAL | 27.70 * |
| | | | | MAJOR TOTAL | 27.70 ** |
| 035100 | | ANIMAL CONTROL | | | |
| 3110 | 20919 | Vet Care KINGSLEY JENNIFER DVM | 11711756 | VET SERVICES | 35.00 |
| | | | | ACCOUNT TOTAL | 35.00 * |
| 3310 | 21811 | Repairs/Maintenance LOWE'S | 908556 | SPLIT RINGS/LINKS | 6.38 |
| | | | | ACCOUNT TOTAL | 6.38 * |
| 6001 | 15910 | Office Supplies FOSTER RAY | EXPENSES 1011A | GAME CAMERA | 146.66 |
| | 25840 | PRINCE EDWARD HEALTH DPT | CRONK 1011 | RABIES SHOTS | 451.96 |
| | | | | ACCOUNT TOTAL | 598.62 * |
| 6002 | 15910 | Supplies for Shelter FOSTER RAY | EXPENSES 1011A | DOG FOOD | 161.18 |
| | | | | ACCOUNT TOTAL | 161.18 * |
| 6005 | 15910 | Janitorial Supplies FOSTER RAY | EXPENSES 1011A | CLEANING SUPPLIES | 16.39 |
| | | | | ACCOUNT TOTAL | 16.39 * |
| | | | | MAJOR TOTAL | 817.57 ** |
| 042300 | | REFUSE DISPOSAL | | | |
| 3841 | 28866 | Purchase of Serv - Recycli STEPS, INC | OCT 2011 | RECYCLING FEE | 1,372.15 |
| | | | | ACCOUNT TOTAL | 1,372.15 * |

| MAJOR# ACCT# 5110 | VENDOR NUMBER | VENDOR NAME | INV# | DESCRIPTION | AMOUNT |
|-------------------------|------------------|---------------------------|-----------------|----------------------|-------------|
| | 28640 | Electrical Services | 114379 003 1011 | VIRSO SITE | 83.36 |
| | 31846 | SOUTHSIDE ELECTRIC COOP | 0599507431 1011 | RICE SITE | 76.57 |
| | | | | ACCOUNT TOTAL | 159.93 * |
| 5230 | 10105 | Telecommunications | 248 5696 1011 | PHONE | 36.25 |
| | 10105 | AT&T | 392 3675 1011 | PHONE | 37.63 |
| | 31335 | VERIZON | 248 5696 1011 | PHONE | 50.02 |
| | 31335 | VERIZON | 736 2828 1011 | PHONE | 78.41 |
| | | | | ACCOUNT TOTAL | 202.31 * |
| 5440 | 28869 | Portable Toilet Rental | 1467 | MONTHLY SERVICE | 662.50 |
| | | STIFF O O INC | | | 662.50 * |
| | | | | ACCOUNT TOTAL | 2,396.89 ** |
| 043200 | | GENERAL PROPERTIES | | | |
| 3310 | 10172 | Repairs/Maintenance | 57672 | HVAC ANNUAL CONTRACT | 3,360.00 |
| | 10172 | AIR CONDITIONING EQUIPMT | 57672 | DISCOUNT | 33.60- |
| | | | | ACCOUNT TOTAL | 3,326.40 * |
| 3311 | 14287 | Repairs & Maint-Auto & Eq | OCT 2011 | OIL CHANGE | 29.95 |
| | 29083 | EAST END CHEVRON | IN06554 | BUSHHOG BEARINGS | 53.37 |
| | | | | ACCOUNT TOTAL | 83.32 * |
| 5110 | 31844 | Electrical Services | 2786281903 1011 | COURTHOUSE | 10,453.25 |
| | 31846 | DOMINION VA POWER | 1545926683 1011 | SCOPE BLDG | 151.99 |
| | 31846 | DOMINION VA POWER | 8105475944 1011 | AG BLDG | 965.77 |
| | | | | ACCOUNT TOTAL | 11,571.01 * |
| 5130 | 29332 | Water & Sewer | AG BLDG 1011 | WATER & SEWER | 193.49 |
| | 29332 | TOWN OF FARMVILLE | CH IRRIG 1011 | WATER | 46.28 |
| | 29332 | TOWN OF FARMVILLE | SCOPE BLDG 1011 | WATER & SEWER | 41.87 |
| | | | | ACCOUNT TOTAL | 281.64 * |
| 5230 | 21319 | Telecommunications | 309558628 1011 | PHONE | 7.97 |
| | | CENTURYLINK | | | 7.97 * |
| 5440 | 28869 | Portable Toilet Rental | 1467 | MONTHLY SERVICE | 100.00 |
| | | STIFF O O INC | | | 100.00 * |
| 6005 | 10719 | Janitorial Supplies | 72304002 1011 | JANITORIAL SUPPLIES | 378.24 |
| | 21811 | ARAMARK UNIFORM SERVICES | 901859 | WAX STRIPPER | 56.96 |
| | | LOWE'S | | | 435.20 * |
| | | | | ACCOUNT TOTAL | 872.40 |
| 6007 | 15560 | Repairs and Maintenance S | 459017 | LIGHT BULBS/TAPE | 27.84 |
| | 15560 | FARMVILLE WHSALE ELECTRIC | 461197 | LIGHT BULBS/FIXTURES | 442.66 |
| | 16671 | FARMVILLE WHSALE ELECTRIC | 9676281240 | CAMERA POWER SUPPLY | 227.03 |
| | | GRAINGER | | | |

| MAJOR# ACCT# | VENDOR NUMBER | VENDOR NAME | INV# | DESCRIPTION | AMOUNT |
|-----------------|----------------------------|---------------------------|----------------|----------------------|--------------|
| 6009 | 21811 | LOWE'S | 901481 | EAR PLUGS/TOOLS | 67.04 |
| | 21811 | LOWE'S | 901497 | WAX RING W/ SLEEVE | 7.48 |
| | 21811 | LOWE'S | 901859 | GLOVES/TILE ADHESIVE | 66.42 |
| | 21811 | LOWE'S | 901861 | THERMOSTAT | 75.05 |
| | 21811 | LOWE'S | 908949 | COIL CLEANER | 25.35 |
| | 21811 | LOWE'S | 909925 | LIGHTBULBS | 106.32 |
| | 23792 | W C NEWMAN CO INC | 5392 | ROAD BASE MIXTURE | 58.80 |
| | 27132 | RANSON'S INC | 10223242 | VARISTOR | 5.97 |
| | 27922 | CINTAS CORPORATION #524 | 524 09428 1011 | UNIFORM RENTAL | 430.84 |
| | | | | ACCOUNT TOTAL | 1,540.80 * |
| 043400 | 15150 | Vehicle & Powered Equip S | | | |
| | 15150 | FARMVILLE AUTO PARTS | 62006 | OIL & FILTERS | 41.14 |
| | 15150 | FARMVILLE AUTO PARTS | 62805 | BRAKE PADS | 34.49 |
| | | | | ACCOUNT TOTAL | 75.63 * |
| | | | | MAJOR TOTAL | 17,421.97 ** |
| 043400 | CANNERY | | | | |
| 3310 | 21811 | Repairs & Maintenance | 908949 | VALVES/WTR FILTERS | 64.84 |
| | | | | ACCOUNT TOTAL | 64.84 * |
| | | | | MAJOR TOTAL | 64.84 ** |
| 053500 | COMPREHENSIVE SERVICES ACT | | | | |
| 3160 | 11191 | CSA Programs | 221 | PROFESSIONAL SERVICE | 9,135.00 |
| | 11490 | BEAR CREEK ACADEMY | 2011130 | PROFESSIONAL SERVICE | 5,663.50 |
| | 11490 | BRALEY & THOMPSON INC | 2011191 | PROFESSIONAL SERVICE | 2,337.50 |
| | 11490 | BRALEY & THOMPSON INC | 2011192 | PROFESSIONAL SERVICE | 2,337.50 |
| | 11490 | BRALEY & THOMPSON INC | 2011193 | PROFESSIONAL SERVICE | 5,023.50 |
| | 29417 | TREASURER OF BEDFORD | AM 1011 | PROFESSIONAL SERVICE | 1,595.00 |
| | | | | ACCOUNT TOTAL | 26,092.00 * |
| | | | | MAJOR TOTAL | 26,092.00 ** |
| 081100 | PLANNING | | | | |
| 3600 | 15240 | Advertising | CO ADMR 1011 | ADVERTISING | 968.65 |
| | | | | ACCOUNT TOTAL | 968.65 * |
| | | | | MAJOR TOTAL | 968.65 ** |
| 081500 | ECONOMIC DEVELOPMENT | | | | |
| 6001 | 20600 | Office Supplies | 403745 | ENVELOPES/HIGHLIGHTR | 12.57 |
| | | | | ACCOUNT TOTAL | 12.57 * |
| | | | | MAJOR TOTAL | 12.57 ** |

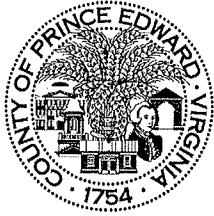
| MAJOR# | VENDOR NUMBER | VENDOR NAME | INV# | DESCRIPTION | AMOUNT |
|--------|---------------|---------------------------------|-----------------|---------------|-----------|
| 043200 | 29332 | Water Service TOWN OF FARMVILLE | | | |
| 5130 | 29332 | Water Service TOWN OF FARMVILLE | | | |
| | | | WATER TANK 1011 | WATER | |
| | | | | ACCOUNT TOTAL | 102.87 * |
| | | | | MAJOR TOTAL | 102.87 ** |
| | | | | FUND TOTAL | 102.87 |

| MAJOR# | VENDOR NUMBER | VENDOR NAME | INV# | DESCRIPTION | AMOUNT |
|--------|---------------|--|------------|---------------|----------|
| 043200 | 31846 | Electrical Services DOMINION VA POWER | 4148700281 | SEWER PUMP | 29.28 |
| 5110 | | | | | 29.28 * |
| | | | | | 29.28 ** |
| | | | | ACCOUNT TOTAL | 29.28 |
| | | | | MAJOR TOTAL | 29.28 |
| | | | | FUND TOTAL | 29.28 |

| MAJOR# ACCT# | VENDOR NUMBER | VENDOR NAME | INV# | DESCRIPTION | AMOUNT |
|-----------------|-------------------------|---------------------------|---------------|-----------------|-------------|
| 021400 | PIEDMONT COURT SERVICES | | | | |
| 3600 | 23841 | NEWS & ADVANCE | 3566786 1011 | ADVERTISING | 171.60 |
| | 23928 | NOTTOWAY PUBLISHING CO | PCS 1011 | ADVERTISING | 29.00 |
| | | | | ACCOUNT TOTAL | 200.60 * |
| 5510 | 15954 | Travel - Mileage | | MILEAGE 1011 | 151.52 |
| | 16682 | FRANKLIN SHEENA | | MILEAGE 1011 | 140.95 |
| | 16904 | GRAY SHARON | | MILEAGE 1011 | 120.99 |
| | 16904 | GULL EMILY | | MILEAGE 1011 | 164.05 |
| | 16944 | STIMPSON CONNIE | | EXPENSES 1011 | 48.84 |
| | 22217 | MAXEY RENEE T | | MILEAGE 1011 | 24.97 |
| | 22259 | MAYS ANDY | | MILEAGE 1011 | 40.51 |
| | 27156 | TYLER CADANCE | | MILEAGE 1011 | 84.91 |
| | 28730 | STANLEY DAYNA | | MILEAGE 1011 | 776.74 * |
| | | | | ACCOUNT TOTAL | 80.00 |
| 5540 | 16944 | Travel - Convention and E | EXPENSES 1011 | TRAINING REGIST | 80.00 * |
| | | STIMPSON CONNIE | | | |
| 8202 | 16944 | Furniture and Fixtures | EXPENSES 1011 | DVD/VHS PLAYER | 83.99 |
| | | STIMPSON CONNIE | | | 83.99 * |
| | | | | ACCOUNT TOTAL | 1,141.33 ** |
| | | | | MAJOR TOTAL | |
| 097002 | PCS DRUG TESTING FEES | | | | |
| 0001 | 28095 | ALERE TOXICOLOGY SERV INC | 229008 | DRUG TESTING | 19.48 |
| | | | | ACCOUNT TOTAL | 19.48 * |
| | | | | MAJOR TOTAL | 19.48 ** |
| | | | | FUND TOTAL | 1,160.81 |
| | | | | TOTAL DUE | 66,683.02 |

Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____
 _____ Title _____ Date _____
 _____ Title _____ Date _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 17, 2011
Item No.: 19-b
Department: County Administration
Staff Contact: Wade Bartlett
Issue: EECBG Grant Appropriation

Summary: STEPS, Inc. received a \$708,002 Energy-Efficiency and Conservation Block Grant (EECBG) through the Department of Mines, Minerals and Energy to upgrade the HVAC system at the facility. An agreement was entered into with the Commonwealth Regional Council to provide administrative assistance during the grant process at a cost of \$40,000. This amount is eligible for reimbursement from the grant. The payment to the contractor was accomplished last fiscal year and the reimbursement from the grant of \$668,002 for that contract has been received. The remaining \$40,000 will be reimbursed from the grant when the CRC has been paid. The Board is requested to appropriate \$40,000 in order to budget for the payment of the administrative services provided by CRC.

| | <u>Debit</u> | <u>Credit</u> |
|--|--------------|---------------|
| 3-100-24040-0120 Energy Efficiency CBG (EECBG) | | \$40,000 |
| 4-100-53501-5667 EECBG Administrative Services | \$40,000 | |

Attachments: None.

Recommendation: Approve a budget amendment and appropriate the same funds as recommended above.

| | | | |
|--------------|----------------|-------------|---------------|
| Motion _____ | Campbell _____ | Fore _____ | Gantt _____ |
| Second _____ | Jones _____ | McKay _____ | Simpson _____ |
| | Wilck _____ | Wiley _____ | |



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 17, 2011
Item No.: 20
Department: Planning & Community Development
Staff Contact: Alecia Daves-Johnson
Issue: Amendment to County Zoning Ordinance

Summary: At the November 15, 2011 meeting of the Planning Commission, the following Public Hearing was completed, and the Planning Commission prepared a recommendation to the Board:

- Amendment to the Zoning Ordinance to allow Commercial Outdoor Sports & Recreation in the A1 District by Special Use Permit.

The Planning Commission reviewed the proposed amendment at the September 27th meeting, conducted a public hearing at its October 18th meeting, at which time they tabled action until the November meeting to review suggested wording changes. One member of the public attended the September meeting and voiced support for the amendment.

At its November 15, 2011 meeting, **the Planning Commission voted unanimously to recommend the Board of Supervisors favorably consider the proposed amendment to the *County Zoning Ordinance* which would permit Commercial Outdoor Sports & Recreation Use in the A-1 (Agricultural Conservation) District by Special Use Permit.**

Attachments: Proposed Language for the Amendment

Recommendation: The Board of Supervisors will wish to authorize a Public Hearing at the December 13, 2011 Board Meeting to consider the proposed amendment to the Zoning Ordinance.

| | | | |
|--------------|----------------|-------------|---------------|
| Motion _____ | Campbell _____ | Fore _____ | Gantt _____ |
| Second _____ | Jones _____ | McKay _____ | Simpson _____ |
| | Wilck _____ | Wiley _____ | |

November 15, 2011

Planning Commission Recommended Amendment to the Zoning Ordinance

Introduction:

A request for an amendment to the Zoning Ordinance has been presented by the Acting Director of Planning & Community Development. The request is to permit Commercial Outdoor Sports and Recreation as a Commercial Use in the Agricultural Conservation (A-1) District by Special Use Permit. Additional Use & Design Criteria are suggested for the use, similar to the Use & Design criteria assigned to the Commercial Outdoor Entertainment use.

The purpose of the A-1 zoning district is to conserve agricultural land, promoting agriculture and forestry as the highest priority uses in this district. However, the majority of the county is zoned A-1 and there are uses which might be compatible and should be given consideration, while maintaining a special-use status so that the community is given the chance to decide upon whether these uses are appropriate for their proposed areas.

One use that is often requested is Outdoor Commercial Sports & Recreation. In 2009, an amendment to the Zoning Ordinance permitted Outdoor Commercial Entertainment as a Commercial Use in the A-1 district by Special Use Permit. This amendment also included specific Use & Design criteria. Use & Design Criteria are also proposed for the suggested amendment to permit Outdoor Commercial Sports & Recreation.

Language proposed as the amendment is shown in RED and UNDERLINED.

Definition:

COMMERCIAL OUTDOOR SPORTS AND RECREATION - Predominantly participant uses conducted in open or partially enclosed or screened facilities. Typical uses include driving ranges, miniature golf, swimming pools, tennis courts, outdoor racquetball courts, motorized cart and motorcycle tracks, and motorized model airplane flying facilities.

Amendment:

ARTICLE II DISTRICT REGULATIONS

Sec. 2-100 A1 Agricultural Conservation District

Sec. 2-100.1 Statement of Intent

The A1 Agricultural Conservation District applies to those areas designated as

agricultural and forestal on the future land use map of the Prince Edward County Comprehensive Plan. Agricultural, forestry and related uses are encouraged within A1 Districts. Very low density residential and related uses are allowed in recognition that very low density residential development can be compatible with agricultural and forestry activities. The A1 District also allows certain limited commercial uses in recognition of the County's historic development patterns.

Sec. 2-100.3 Permitted Uses

(A) The following uses are permitted by right in the A1 Agricultural Conservation District, subject to all other applicable requirements contained in this ordinance. An asterisk (*) indicates that the use is subject to additional, modified or more stringent standards as listed in Article III, Use and Design Standards.



(B) The following uses are permitted by **Special Use Permit** in the A1 Agricultural Conservation District, subject to all other applicable requirements contained in this ordinance. An asterisk (*) indicates that the use is subject to additional, modified or more stringent standards as listed in Article III, Use and Design Standards.

1. Agricultural Use Types

(None)

2. Residential Use Types

Family Day Care Home *

3. Civic Use Types

Educational Facilities, College/University
Educational Facilities, Primary/Secondary

4. Office Use Types

Financial Institutions
General Offices

5. Commercial Use Types

Auto Repair Services - Minor
Campgrounds
Commercial Outdoor Entertainment*
Commercial Outdoor Sports & Recreation *
Construction Sales and Services
Convenience Stores
Day Care Center *
Gasoline Stations
Golf Course
Hotel/Motel/Motor Lodge
Kennel, Commercial
Restaurant
Sawmill and Woodyard

6. Industrial Use Types

Meat Packing and Related Industries
Resource Extraction

7. Miscellaneous Use Types

Outdoor Gathering *
Shooting Range, Outdoor
Tower *
Utility Services, Major

Use & Design Standards:

Amendment to Section 3-100.9:

Addition of U&DS for Commercial Outdoor Sports & Recreation

Commercial Outdoor Sports & Recreation

General standards:

1. The application for a special use permit shall include information indicating the individuals/ business sponsoring the facility, the location and layout of the facility, identification of all adjoining property owners, the nature of events at the facility including proposed hours of operation, the type of audience that would seek the use of the facility, estimated number of tickets to be sold or maximum number of people expected at the facility at any one time, and the plan for traffic management related to the facility.

2. A detailed site plan shall be submitted of all facilities to be provided in accordance with the following guidelines:
 - a. Application to VDOT to determine whether a Commercial Entrance is needed. Provide for adequate off-site circulation and traffic controls to provide safe ingress and egress to the gathering without burdening the existing road network or substantially disrupting the normal flow of traffic.
 - b. Adequate provisions for sanitation facilities, garbage and trash collection and disposal, and facilities for providing food and water.
 - c. The sponsors shall provide for adequate medical facilities, fire protection and security of the site.
 - d. Adequate on-site parking shall be provided for all employees and patrons of the use. The parking layout shall be determined in advance, and adequately marked on the site in such a manner as to provide safe and convenient access to all patrons and employees, and to accommodate emergency service vehicles. In Agricultural Conservation areas, the parking design shall take steps to minimize impervious surface treatments.
 - e. Any lighting installed for the use shall be directed away from adjoining properties. Lighting shall be turned off within one hour of the conclusion of the facility business hours and following departure of patrons.

3. Signs for the Commercial Outdoor Sports or Recreation Facility shall adhere to the following standards:
 - a. There may be one sign constructed as a ground sign or wall sign visible from the public road. Secondary signs may be used at the facility when not visible from public roads. All proposed signs shall be indicated on the site plan.
 - b. Ground signs may not exceed four (4) feet in height. Ground signs which are integrated into an attractive brick, stone, or wood architectural feature or an earthen berm, all of which shall be permanently landscaped, may exceed four feet in height to a maximum of seven (7) feet.
 - c. A ground sign or a wall sign shall not exceed 16 sf in display area size.
 - d. Signs may be illuminated by indirect means or with luminous background. Indirect lighting shall not exceed fifty (50) foot candles, and a luminous background shall not exceed ninety (90) foot lamberts in brightness. In no event shall the light from any sign exceed one (1) foot candle at the lot line.
 - e. All signs must be outside the public right-of-way and shall be set back a minimum of ten (10) feet from the public right-of-way, unless specially permitted.

