



BOARD OF SUPERVISORS MEETING

ADDENDUM PACKET

October 11, 2011

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: October 11, 2011
Item No.: 19-a
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Consent Agenda - Review of Accounts & Claims - Addendum

Summary: The addendum bill list is attached for your review.

Attachments: Addendum Bill List

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$90,147.37
501	WATER FUND	\$1,593.75
502	SEWER FUND	\$120.02
741	PIEDMONT COURT SERVICES FUND	\$1,139.47
	TOTAL	93,000.61

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
012050	MOTOR VEHICLE LICENSE TAXES				
2011	29332	Motor Vehicle Licenses-20 TOWN OF FARMVILLE	2011 DECALS 911	DECALS	6,959.34 *
				ACCOUNT TOTAL	6,959.34 *
				MAJOR TOTAL	6,959.34 **
011010	BOARD OF SUPERVISORS				
3132	15380	In the line of Duty Memor FARMVILLE PRINTING	CO ADMR 911	COPIES	33.55
	25120	PAIRET'S INC	11894	PLAQUES	428.00
				ACCOUNT TOTAL	461.55 *
3160	29332	Professional Services TOWN OF FARMVILLE	WTR AUTH REVIEW	WTR AUTHORITY REVIEW	837.50
				ACCOUNT TOTAL	837.50 *
				MAJOR TOTAL	1,299.05 **
012110	COUNTY ADMINISTRATOR				
6001	15380	Office Supplies FARMVILLE PRINTING	CO ADMR 911	WATERFOWL HUNT PERMT	85.00
				ACCOUNT TOTAL	85.00 *
				MAJOR TOTAL	85.00 **
012310	COMMISSIONER OF REVENUE				
5810	12749	Dues & Association Member COMMISSIONER OF REV ASSOC	DUES 911	DUES	25.00
				ACCOUNT TOTAL	25.00 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	401437	HALOGEN LIGHT	7.25
				ACCOUNT TOTAL	7.25 *
				MAJOR TOTAL	32.25 **
012510	INFORMATION TECHNOLOGY				
3160	11902	Professional Services BUSINESS DATA OF VA, INC.	20100855	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20100859	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20100863	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20100864	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20100867	MONTHLY CONTRACT	3,700.00
				ACCOUNT TOTAL	4,200.00 *
3320	12762	Maintenance Service COMPUTERPLUS SALES/SERVIC	MC0000160720	MAINTENANCE CONTRACT	270.00
				ACCOUNT TOTAL	270.00 *
				MAJOR TOTAL	4,470.00 **

PRINCE EDWARD
LISTING OF INVOICES FOR 10/03/2011 -- 10/03/2011

AP375H
10/11/2011
FUND # - 100 GENERAL FUND

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021200	GENERAL DISTRICT COURT				
3160	28228	Professional Services SEXTON JOYCE K	12 12001	MEDIATION SERVICES	712.50 *
				ACCOUNT TOTAL	712.50 *
				MAJOR TOTAL	712.50 **
021800	LAW LIBRARY				
5230	10105	Telecommunications AT&T	315 0208 911	PHONE	36.25 *
				ACCOUNT TOTAL	36.25 *
6012	21761	Books and Subscriptions LEXISNEXIS	1109063195	ONLINE SERVICE	228.00 *
				ACCOUNT TOTAL	228.00 *
				MAJOR TOTAL	264.25 **
022100	COMMONWEALTH'S ATTORNEY				
3310	20600	Repairs and Maintenance KEY OFFICE SUPPLY	402410	PRINTER REPAIR	188.46 *
				ACCOUNT TOTAL	188.46 *
3320	12884	Maintenance Service Contr CPI	11 09 161ME	MESSENGER MAINTENANC	156.00 *
				ACCOUNT TOTAL	156.00 *
5810	23255	Dues & Association Member NATL DISTRICT ATTY ASSOC	27382 KSNHRD	DUES	95.00 *
				ACCOUNT TOTAL	95.00 *
5899	12743	Miscellaneous COMMONWEALTH SOLUTIONS	10200	SHREDDING SERVICE	15.00
	29715	TREASURER OF VIRGINIA	11 C3089 VPB	ADMIN FEE FOR VPN-PC	192.00
	999999	COUNTY CLERK-NEW YORK	COMM ATTY 911	CERTIFIED CONVICTION	10.00
	999999	NEW YORK COUNTY CRIMINAL	COMM ATTY 911	CERTIFIED CONVICTION	40.00
				ACCOUNT TOTAL	257.00 *
6001	20600	Office supplies KEY OFFICE SUPPLY	401314	BINDERS	7.98
	20600	KEY OFFICE SUPPLY	401740	COVER PAPER	25.98
	20600	KEY OFFICE SUPPLY	402179	PAPER & SUPPLIES	22.97
				ACCOUNT TOTAL	56.93 *
				MAJOR TOTAL	753.39 **
031200	SHERIFF				
3311	14300	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC	75905	INSPECT/OIL CHG/MAINT	418.42
	14300	EAST END MOTOR CO INC	78174	BATTERY END	22.15
	14300	EAST END MOTOR CO INC	78175	FREON	82.21
	14300	EAST END MOTOR CO INC	78290	OIL/FILTER CHANGE	66.25
	14300	EAST END MOTOR CO INC	78444	OIL/FILTER CHANGE	56.47

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3320	12884	Maintenance Service Contr CPI	11 09 162ME	MESSENGER MAINTENANC	156.00
				ACCOUNT TOTAL	1,293.76 *
5230	13325 21319	Telecommunications TREASURER OF VIRGINIA CENTURYLINK	T238417 309468839 911	VCIN VCIN	264.42 10.36
				ACCOUNT TOTAL	274.78 *
6001	28757	Office Supplies STAPLES ADVANTAGE	8019778740	OFFICE SUPPLIES	161.39
				ACCOUNT TOTAL	161.39 *
6009	14300 19119	Vehicle & Powered Equip S EAST END MOTOR CO INC JACKSON ROGER	78798 REIMB 911	TIRE BULB	131.92 1.93
				ACCOUNT TOTAL	133.85 *
6010	28592	Police Supplies SOUTHERN POLICE EQUIP CO	152915	FLASHLIGHT BATTERY	24.49
				ACCOUNT TOTAL	24.49 *
6011	12237 16101 26360 28703	Uniforms & Wearing Appare BEST UNIFORMS INC GALLS, AN ARAMARK COMPANY QUANTUM GRAPHICS/UNIFORMS SPRAGUE JOSEPH	234010 511651723 7471 UNIFORMS 911	PANTS BOOTS/SHIRT GARTERS SHIRTS UNIFORMS	87.62 122.97 302.30 71.24
				ACCOUNT TOTAL	584.13 *
				MAJOR TOTAL	2,628.40 **
032200		VOLUNTEER FIRE DEPARTMENT			
7002	12024 23248 31844	Payment to Rice VFD C W WILLIAMS NAPA OF FARMVILLE DOMINION VA POWER	543601 80175 4500495009 911A	GLOVES BRAKE CHAMBER ELECTRIC SERVICE	65.85 57.21 306.08
				ACCOUNT TOTAL	429.14 *
7004	31333	Payment to Darlington VFD VERIZON WIRELESS	6634794605 911	PHONE	60.07
				ACCOUNT TOTAL	60.07 *
				MAJOR TOTAL	489.21 **
033200		REGIONAL JAIL & DETENTION			
3196	25375	Purchase of Services - Ja PIEDMONT RCNL JUVENILE	1052	JUVENILE DETENTION	3,075.00
				ACCOUNT TOTAL	3,075.00 *
				MAJOR TOTAL	3,075.00 **

MAJOR#	ACT#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
035100		ANIMAL CONTROL				
3110		20919	Vet Care KINGSLEY JENNIFER DVM	100311707	EXAM FEE	35.00
					ACCOUNT TOTAL	35.00 *
5230		21319	Telecommunications CENTURYLINK	310119726 911	PHONE	116.50
					ACCOUNT TOTAL	116.50 *
					MAJOR TOTAL	151.50 **
042300		REFUSE DISPOSAL				
3310			Repairs/Maintenance			
		21811	LOWE'S	907512	ELBOW	7.14
		21811	LOWE'S	909557	PIPE/CEMENT/COUPLING	14.84
		21811	LOWE'S	909596	BUG SPRAY	9.50
		21811	LOWE'S	909602	COUPLING	6.58
					ACCOUNT TOTAL	38.06 *
3311			Repairs & Maint-Auto & Eq			
		19030	JIMMY WHIRLEY/POWERWASH	605	WASHED TRUCK	75.00
		19033	JIMMY'S SERVICECENTER	OCT 4 2011	TRUCK MAINTENANCE	885.61
		23248	NAPA OF FARMVILLE	80030	CHAIN HOIST/TOOL	87.98
					ACCOUNT TOTAL	1,048.59 *
3841			Purchase of Serv - Recy EMANUEL TIRE OF VIRGINIA	468891	TIRE RECYCLING	423.60
		28866	STEPS, INC	SEPT 2011	RECYCLING FEE	1,793.66
					ACCOUNT TOTAL	2,217.26 *
5110			Electrical Services			
		28640	SOUTHSIDE ELECTRIC COOP	114379 003 911	VIRSO SITE	75.83
		31846	DOMINION VA POWER	0599507431 911	RICE SITE	43.90
					ACCOUNT TOTAL	119.73 *
5230			Telecommunications			
		10105	AT&T	248 5696 911	PHONE	78.94
		10105	AT&T	392 3675 911	PHONE	40.42
		21319	CENTURYLINK	310039285 911A	PHONE	52.10
					ACCOUNT TOTAL	171.46 *
					MAJOR TOTAL	3,595.10 **
043200		GENERAL PROPERTIES				
3310			Repairs/Maintenance			
		29242	THYSSENKRUPP ELEVATOR	583433	SERV CONTRCT/OCT-DEC	2,230.28
					ACCOUNT TOTAL	2,230.28 *
5110			Electrical Services			
		31844	DOMINION VA POWER	2786281903 911	COURTHOUSE	13,385.39
		31846	DOMINION VA POWER	1545926683 911	SCOPE BLDG	132.52
		31846	DOMINION VA POWER	8105475944 911	AG BLDG	827.58
					ACCOUNT TOTAL	14,345.49 *
5230			Telecommunications			
		10105	AT&T	223 8665 911	PHONE	36.25

PRINCE EDWARD
LISTING OF INVOICES FOR 10/03/2011 -- 10/03/2011

AP375H
10/11/2011
FUND # - 100 GENERAL FUND

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	PHONE	PHONE	AMOUNT
6005		21319	CENTURYLINK	309558628 911				7.97
		21319	CENTURYLINK	310262069				50.50
			Janitorial Supplies					94.72 *
		10719	ARAMARK UNIFORM SERVICES	72304002 911				334.64
		13367	DIAMOND PAPER COMPANY	410054504				1,030.02
		21811	LOWE'S	908994				35.94
		21811	LOWE'S	909910 911				56.99
		21811	LOWE'S	910461				23.10
		21811	LOWE'S	910772				16.98
			Repairs and Maintenance S					1,497.67 *
6007		21811	LOWE'S	901399				36.47
		21811	LOWE'S	908364				61.89
		21811	LOWE'S	909002				30.44
		21811	LOWE'S	909117				51.28
		21811	LOWE'S	909303				53.10
		21811	LOWE'S	909596				103.99
		21811	LOWE'S	909822				186.20
		21811	LOWE'S	910512				250.00
		21811	LOWE'S	910772				10.50
		27922	CINTAS CORPORATION #524	524 09428 911				534.89
			Vehicle & Powered Equip S					1,318.76 *
6009		15721	FISHER AUTO PARTS, INC.	056 024845				57.56
			MAJOR TOTAL					57.56 *
043400		CANNERY						19,544.48 **
5120		25247	Heating Services PARKER OIL COMPANY INC	242007				1,322.46
			MAJOR TOTAL					1,322.46 *
5230		21319	Telecommunications CENTURYLINK	310248529 911				114.47
			MAJOR TOTAL					114.47 *
053500		COMPREHENSIVE SERVICES ACT						1,436.93 **
3160		11894	CSA Programs BUSINESS CARD	OCT 2011				236.05
		12280	CENTRA HEALTH	7102 911				2,856.00
		12280	CENTRA HEALTH	7336 911				2,856.00
		12280	CENTRA HEALTH	7528 911				2,856.00
		12280	CENTRA HEALTH	7536 911				2,856.00
		12280	CENTRA HEALTH	7912 911				2,856.00
		12280	CENTRA HEALTH	7932 911				2,856.00
		12280	CENTRA HEALTH	8188 911				4,401.00

AP375H
10/11/2011
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 10/03/2011 -- 10/03/2011

BEFORE CHECKS
PAGE 6

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
091000	GENERAL EXPENSE	12280	CENTRA HEALTH	8209 911	PROFESSIONAL SERVICE	2,856.00
		17372	HARLAN RONALD & SARAH	OCT 2011	FOSTER CARE	448.00
		21805	LOGAN LETRICIA R	OCT 2011	FOSTER CARE	666.00
					ACCOUNT TOTAL	25,743.05 *
					MAJOR TOTAL	25,743.05 **
5803	Internal Fuel Account	28597	SOUTHERN STATES COOP INC	13747	GAS	4,122.82
		28597	SOUTHERN STATES COOP INC	18230	CREDIT	393.17-
		28597	SOUTHERN STATES COOP INC	18481	GAS	3,536.56
		28597	SOUTHERN STATES COOP INC	1853	GAS	4,535.86
		28597	SOUTHERN STATES COOP INC	4094	GAS	3,566.64
		28597	SOUTHERN STATES COOP INC	9497	GAS	3,539.21
					ACCOUNT TOTAL	18,907.92 *
					MAJOR TOTAL	18,907.92 **
					FUND TOTAL	90,147.37

AP375H
10/11/2011
FUND # - 501 WATER FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 10/03/2011 -- 10/03/2011

BEFORE CHECKS
PAGE 7

MAJOR#	VENDOR	NUMBER	NAME	DESCRIPTION	INV#	AMOUNT
012110	WATER FUND - EXPENDITURES					
3180	Professional Services-Eng					
	TOWN OF FARMVILLE	29332		EVALUATE WTR SYSTEM		1,593.75
				EVALUATE SYSTEM		1,593.75 *
						1,593.75 **
					ACCOUNT TOTAL	
					MAJOR TOTAL	
					FUND TOTAL	1,593.75

PRINCE EDWARD
LISTING OF INVOICES FOR 10/03/2011 -- 10/03/2011

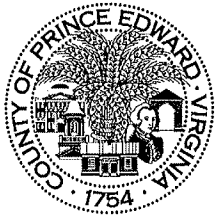
AP375H
10/11/2011
FUND # - 502 SEWER FUND

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
043200	31846	Electrical Services DOMINION VA POWER	4148700281	SEWER PUMP	120.02
				ACCOUNT TOTAL	120.02 *
				MAJOR TOTAL	120.02 **
				FUND TOTAL	120.02

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021400	3600	20325	Advertising KENBRIDGE VICTORIA DSPICH	PCS 911	ADVERTISING	27.65 *
5510	5510	15954	Travel - Mileage FRANKLIN SHEENA	MILEAGE 911	MILEAGE	169.83
		16682	GRAY SHARON	MILEAGE 911	MILEAGE	172.03
		16904	GULL EMILY	MILEAGE 911	MILEAGE	149.83
		16944	STIMPSON CONNIE	EXPENSES 911	MILEAGE	24.89
		28730	STANLEY DAYNA	MILEAGE 911	MILEAGE	152.07
5560	5560	16944	CCJB Meetings STIMPSON CONNIE	EXPENSES 911	ACCOUNT TOTAL	668.65 *
8202	8202	25483	Furniture and Fixtures PITNEY BOWES FINANCL SERV	6947601 SP11	PCCJB MTG	104.81
					ACCOUNT TOTAL	104.81 *
					ACCOUNT TOTAL	202.00
					MAJOR TOTAL	202.00 *
						1,003.11 **
097002	0001	28095	PCS Drug Testing Fees ALERE TOXICOLOGY SERV INC	227652	DRUG TESTING	136.36 *
					ACCOUNT TOTAL	136.36 *
					MAJOR TOTAL	136.36 **
					FUND TOTAL	1,139.47
					TOTAL DUE	93,000.61

Approved at meeting of ----- on -----

Signed ----- Title ----- Date -----
 ----- Title ----- Date -----
 ----- Title ----- Date -----



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: October 11, 2011
Item No.: 19-b
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Re-appropriations

Summary:

After reviewing the expenditures for FY11 I find there are only two items that I recommend funds need to be re-appropriated into FY12. The first involves funds that still must be expended that are associated with the tourism project for which grants were received from both DCR and the Virginia Tourism Corporation (VTC) referred to as the Best Part of the Civil War.... the end Grant. This is a regional marketing campaign of \$45,000 consisting of a \$15,000 VTC Grant, a \$5,000 DCR Grant, \$10,000 from the Town of Appomattox, \$5,000 from Amelia County and \$10,000 from Prince Edward. We have received the funds from all of the partners except VTC, which reimburses after the expenditures have occurred. We still must expend \$12,433 to complete the project and receive the final \$5,660 from VTC.

The second item is \$16,978 in the capital line item to purchase computers. These funds are needed to finalize the installation of the AS400 computer used to run the County's financial systems and to purchase PCs to replace outdated equipment. These funds were not expended last FY due to delays in coordinating with DMV to begin DMV stops as a collection tool for delinquent taxes. The unanticipated additional coordination efforts with DMV delayed the purchase of the PCs

Recommendation:

Approve the budget amendment below and appropriate the same funds.

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
<u>FY12 Budget Amendment</u>						
3(Rev)	100	24040	0100	VTC Best Part Grant		\$ 5,660
3(Rev)	100	41050	0100	General Fund Balance		\$ 23,526
4(Exp)	100	81600	5898	Tourism/VTC Best Part Grant	\$ 12,208	
4(Exp)	100	94000	0002	Capital Projects/Computers	\$ 16,978	

Motion _____
 Second _____

Campbell _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____
 Wiley _____

Gantt _____
 Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: October 11, 2011
Item No.: 20
Department: VDOT
Staff Contact: Sarah Elam Puckett
Issue: Highway Matters- Addendum

Summary: The VDOT monthly update is attached.

Attachments: VDOT Monthly Update.

Recommendation: None.

Motion _____
Second _____

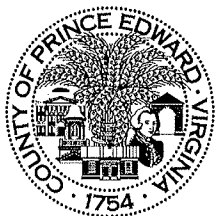
Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

**PRINCE EDWARD COUNTY
Board of Supervisors Meeting – October 11, 2011**

MAINTENANCE
<ul style="list-style-type: none"> Crews will make surface repairs, cut brush, mow and respond to customer concerns on various routes. Route 360: Crews will make surface repairs. Some delays are possible. Route 660 over Spring Creek: The road will be closed until December 9, 2011 for a bridge replacement. A signed detour is in place.
CONSTRUCTION
<ul style="list-style-type: none"> No updates this month.
TRAFFIC STUDIES/SPECIAL REQUESTS
<ul style="list-style-type: none"> VDOT performed a speed study on Redd Shop Road (Route 630) to determine if the current Statutory 55/45 MPH Speed Limit is appropriate. We have recommended that the current Statutory Speed Limit from the Route 15 North intersection to Route 665, a distance of 3.51 miles, be reduced to a 45 MPH. Approval of this request is pending. A Traffic Engineering Review has been conducted along Route 15, approximately 1.20 miles south of Route 665, to determine the need for a LITTERING IS ILLEGAL Sign. Sign installation is pending. A Traffic Engineering Review was conducted on Route 47 at its intersection with Route 671 in Charlotte/ Prince Edward Counties to investigate the feasibility of installing a WATCH FOR TURNING VEHICLES Sign north of the subject intersection for southbound traffic. A 750 FEET Distance Plaque will be installed on the existing SIDE ROAD Warning Sign, and a WATCH FOR TURNING VEHICLES Sign will be installed on Route 47 in advance of the intersection of Route 671 for southbound traffic. Placement of the signs is pending. We have received a request for a speed limit reduction to 45 MPH on Route 642 (German Town Road). We are awaiting approval to lower the speed limit to 45 MPH. A request was received from for WATCH FOR CHILDREN Signs on Route 775 (Dungee Road). A Traffic Engineering Review was conducted in the specified area to determine if field conditions warrant WATCH FOR CHILDREN Signs. Study results are pending. We have received a request for a BLIND PEDESTRIAN sign to be installed at the end of the Farmville Town Limit on Route 1009. As a result of our review, we will install PEDESTRIAN warning signs at this location.
PROJECT STATUS
<ul style="list-style-type: none"> No updates this month
OTHER ITEMS
<p>Since April 2010, the Government Liaison, Jorg Huckabee-Mayfield has been the primary point of contact for the county and has attended Board of Supervisors meetings, as needed. Because the majority of issues at these meetings have pertained to maintenance, the VDOT Lynchburg District has determined that the best way provide a timely and direct response to them is to reassign this role to Kevin Wright, the Dillwyn Residency Administrator. Mr. Wright will be attending these meetings in the future and he can be reached at: 434-</p> <p>*I have enjoyed working with Prince Edward County and look forward to continuing in my capacity as Transportation and Land Use Director to facilitate the county's land development and permits processes. If you have questions regarding these activities, I can be reached at: 434-856-8179.</p>



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: **October 11, 2011**
Item No.: **21**
Department: **County Administration**
Staff Contact: **W.W. Bartlett/Sarah Puckett**
Issue: **Request from STEPS, Inc.**

Summary: Attached is a letter from Sharon Harrup, CEO of STEPS, Inc. STEPS is requesting that the County subordinate its current position on the property at 100 Industrial Park Road to enable them to use the building and land as collateral for loans with local banks and/or USDA Rural Development to restructure current debt, complete the renovations (roof and restrooms) and purchase the balance of equipment needed to make the facility a fully operational civic/convention center.

The Board has previously granted this request, but it was specifically to secure a line of credit related to the secure document business.

The STEPS Centre building was acquired by the County for STEPS through a Community Development Block Grant in 2001. One of the conditions of the agreement between the Board and STEPS was that building or property could not be used as security or collateral to borrow funds during the 20 year grant agreement without prior written approval from the County.

Attachments: Letter from STEPS, Inc.

Recommendation: Board approval of STEPS' request is requested. Additionally, the Board will wish to authorize the Chairman to execute any necessary documents which may be needed by USDA Rural Development or local banks to reflect the Board's action.

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	

STEPS

Incorporated



Administrative Offices • 225 Industrial Park Road • Farmville, Virginia 23901

(434) 315-5909 • Fax: (434) 315-0246

October 6, 2011

Mr. Wade Bartlett, County Administrator
Members of the Prince Edward Board of Supervisors
Post Office Box 382
Farmville, VA 23901

Dear Members of the Board of Supervisors and Mr. Bartlett,

On behalf of the Board of Directors of STEPS, I am writing to ask for your help. When the Community Development Block Grant for the purchase of the former Craddock Terry building was successfully closed on March 13, 2001, STEPS and the County entered a twenty (20) year agreement. In the deed, #5.1 it states:

STEPS may not use the building or property as security or collateral to borrow or leverage funds during the 20 year period of the agreement without prior written approval of the County.

At your June 9, 2009 meeting, the Board approved to "subordinate Prince Edward County's position on the loan and grant approval to use the building and land at 100 Industrial Park Road as collateral to secure a line of credit to renovate the building, purchase processing equipment and fund operations for a secure document destruction/shredding business at STEPS, Inc.; the motion carried unanimously." (Taken directly from your minutes.) The STEPS Board of Directors opted at that time not to apply for loan financing, so your subordination was not necessary.

However, the current economic conditions have continued to take their toll on most businesses and STEPS is no exception. We are negotiating with a number of local banks regarding a loan to restructure our current debt, complete the renovations (roof & restrooms) at the STEPS Centre and purchase the balance of equipment needed to make this facility a fully operational civic/convention center. This process may ultimately involve both local banks and USDA - Rural Development financing.

However, to move forward, we need collateral. The Board of Directors of STEPS, Inc. respectfully requests that the County subordinate your current position on the property at 100 Industrial Park Road to allow us to use the building and land collateral.

We continue to operate our secure document destruction/shredding business in part of the building and the balance is under renovation to become the STEPS Centre, a community civic/event center. Once fully renovated, STEPS will enter "convention services" arena and will be marketing the facility to other groups, businesses and promoters. A "STEPS Centre Crew" will be created of citizens with disabilities who will set up the pipe and drape, tables and chairs and provide ongoing custodial and maintenance services during the events.

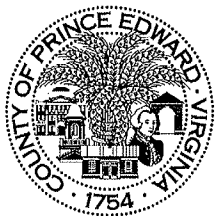
If you have questions or would like additional information, please do not hesitate to contact me.

Most Sincerely,

A handwritten signature in green ink that reads "Sharon L. Harrup".

Sharon L. Harrup, MS
CEO

Attachment: Agreement dated March 13, 2001



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: October 11, 2011
Item No.: 22
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Governor's Task Force for Local Government Mandate Review

Summary: Attached is a letter dated October 4, 2011 from Governor McDonnell requesting input from every local government in Virginia to identify mandates on local governments that can be modified or eliminated to save money for local and state governments.

Attachments: Letter from Governor McDonnell

Recommendation: The Board may wish to refer this to the Legislative Committee to review the mandates on local government and prepare recommendations from the County of Prince Edward to the Governor's Task Force.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

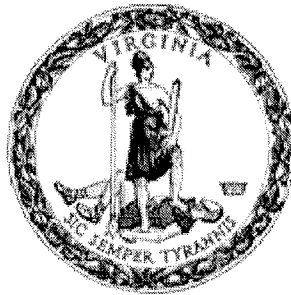
Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

Sarah Elam Puckett

From: Wade Bartlett [wbartlett@co.prince-edward.va.us]
Sent: Thursday, October 06, 2011 5:18 PM
To: 'Sarah Elam Puckett'
Subject: FW: A Message from Governor McDonnell

From: Cole, Chad (GOV) [mailto:Chad.Cole@governor.virginia.gov]
Sent: Thursday, October 06, 2011 4:39 PM
To: wbartlett@co.prince-edward.va.us
Subject: A Message from Governor McDonnell



Commonwealth of Virginia
Office of Governor Bob McDonnell

October 4, 2011

County Administrator W. Bartlett
Prince Edward County
PO Box 382
Farmville, VA 23901

Dear County Administrator Bartlett:

As Governor, I recognize Virginia's economy continues to face challenging times. We have made progress in reducing unemployment levels by retaining and expanding existing jobs while attracting new jobs to Virginia and producing a state budget surplus, but we must continue to remain diligent in our efforts.

Reforming government to make it more efficient and less burdensome is an ongoing priority. In an effort to continue to reduce the burden placed on localities and in response to your feedback and requests, I have taken several steps to help address local government financial difficulties.

I have announced the Governor's Task Force for Local Government Mandate Review, provided by legislation passed during the 2011 General Assembly Session by Senator Steve Newman (R – Bedford County). Senator Newman's bill, SB 1452, provides that the Commission on Local Government shall assist a five-member task force

to be appointed by the Governor to review state mandates imposed on localities and to recommend temporary suspension or permanent repeal of such mandates.

The following citizens will serve on the Governor's Task Force for Local Government Mandate Review:

- The Honorable Bob Dyer, Member, Virginia Beach City Council
- The Honorable Pat Herrity, Springfield District Supervisor, Fairfax County Board of Supervisors
- The Honorable Shaun Kenney, Vice-Chair, Fluvanna County Board of Supervisors
- Kimball Payne, City Manager, City of Lynchburg
- The Honorable Joan E. Wodiska, Member, Falls Church City School Board and President-elect of the Virginia School Boards Association

Additionally City Councilwoman Alicia Hughes of Alexandria and Councilwoman Suzy Kelly of Chesapeake will serve as the Government Reform Commission liaisons to the Task Force.

To assist this effort, I strongly urge all local governments to provide the Task Force with a comprehensive, written list of every state mandate that they believe should be modified or eliminated. There is a list of mandates for your review which you can find at <http://www.dhcd.virginia.gov/CommissiononLocalGovernment/pages/newcatalog.htm>.

In particular, I am interested in areas where the burden can be lifted entirely and both local government and the state can live without the mandate in order to save money. This list of unfunded mandates has been previously requested, and it is critical that the Task Force receive your careful input for consideration. I recently received suggestions from the Virginia Municipal League and the Virginia Association of Counties. While this is a good start, please do not let this opportunity to share your ideas on unfunded mandates which should be eliminated pass. I cannot assist the localities without your assistance and cooperation.

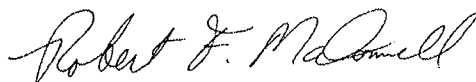
As such, I encourage you to submit recommendations to the Task Force by contacting Susan Williams at MandateRelief@dhcd.virginia.gov.

Also, the Code of Virginia, § 2.2-113, provides the Governor with authority to temporarily suspend state mandates on localities "upon a finding by the locality that it faces fiscal stress and the suspension of the mandate or portion thereof would help alleviate the fiscal hardship." Until July 1, 2012, I can suspend such mandates for up to two years. I take seriously the weight on local governments that is made worse during difficult financial times just as state governments are seeking relief from burdensome unfunded federal mandates. As such, I invite your local government to apply for temporary suspension of burdensome mandates following approval by your governing body as required in § 2.2-113.

Please contact Susan Williams at MandateRelief@dhcd.virginia.gov with any questions and to submit your request.

It is my first priority to create an environment of opportunity for all Virginians, and our local governments have an important role in this effort. Thank you for your leadership and continued service to the Commonwealth. Although we have endured a difficult period of economic uncertainty, I appreciate the role you have played in continuing to make the Commonwealth a better place to live and work for our citizens.

Sincerely,



Robert F. McDonnell

Enclosure: § 2.2-113. Temporary suspension of state mandates.

CC: Members of the Virginia General Assembly

Virginia Municipal League

Virginia Association of Counties

§ 2.2-113. Temporary suspension of state mandates.

A. The Governor may suspend, temporarily and for a period not to exceed one year, any mandate, or portion thereof, prescribed by any unit of the executive branch of state government on a county, city, town, or other unit of local government upon a finding that it faces fiscal stress and the suspension of the mandate or portion thereof would help alleviate the fiscal hardship.

However, for a period beginning July 1, 2010, and ending July 1, 2012, the Governor may suspend any such mandate for a period not to exceed two years upon proper application by a locality pursuant to this section.

B. No application shall be made by the locality until approved by resolution of the governing body.

C. At the time of application, the following information shall be published in the Virginia Register: (i) the name of the petitioning locality, (ii) the mandate or portion thereof requested to be suspended, (iii) the impact of the suspension of the mandate on the ability of the local government to deliver services, (iv) the estimated reduction in current budget from the suspension, and (v) the time period requested for suspension. Publication in the Virginia Register shall occur at least 20 days in advance of any suspension by the Governor.

D. No later than January 1 of each year, the Governor shall submit to the General Assembly a report that identifies each petitioning locality, the mandate or portion thereof for which suspension was sought, and the response provided to the locality.

E. Nothing in this section shall apply to the Department of Education.

In making a determination of fiscal stress, the Governor may consider, but is not limited to, the following factors: any changes in anticipated revenue, income distribution of residents, revenue effort, revenue capacity, and changes in local population and employment levels.

(1991, c. 638, § 2.1-51.5:1; 1993, c. 230; 1994, c. 158; 2001, c. 844; 2003, c. 169; 2010, c. 79.)



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: October 11, 2011
Item No.: 23
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Virginia Resource Authority Financing – Amended Resolutions

Summary: Attached are amended resolutions for the VRA Financing. Attachment 1 replaces Item #1 in the Board Pack. Attachment 2 replaces Item #4 in the Board Pack.

Attachments:

1. Amended -- Certificate of Clerk & Resolution approving issuance of Refunding Bond to refinance Series 1998 bonds
2. Amended -- Certificate of Clerk & resolution approving the leasing of property and issuance of a Note to refinance a 1998 revenue bond, refund a line of credit and construct the new 628.

Recommendation: See Board Pack.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

CERTIFICATE OF CLERK

The undersigned Clerk of the Board of Supervisors of the County of Prince Edward, Virginia, hereby certifies that:

1. A regular meeting (the "Meeting") of the Board of Supervisors of the County of Prince Edward, Virginia (the "Board"), was held on October 11, 2011, at which the following members were present and absent:

PRESENT:

ABSENT:

2. A Resolution entitled "A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA APPROVING THE LEASE FINANCING OR REFINANCING OF VARIOUS CAPITAL PROJECTS FOR THE COUNTY AND AUTHORIZING THE LEASING OF CERTAIN COUNTY-OWNED PROPERTY, THE EXECUTION AND DELIVERY OF A PRIME LEASE AND A LOCAL ACQUISITION AND FINANCING LEASE, AND OTHER RELATED ACTIONS" was duly adopted at the Meeting by the recorded affirmative vote of a majority of all of the members elected to the Board, the ayes and nays being recorded in the minutes of the Meeting as shown below:

MEMBER

VOTE

3. Attached hereto is a true and correct copy of the foregoing resolution as recorded in full in the minutes of the Meeting.

4. The attached resolution has not been repealed, revoked, rescinded or amended and is in full force and effect on the date hereof.

WITNESS my signature and the seal of the County of Prince Edward, Virginia, this 11th day October, 2011.

Clerk of the Board of Supervisors
of the County of Prince Edward, Virginia

[SEAL]

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA APPROVING THE LEASE FINANCING OR REFINANCING OF VARIOUS CAPITAL PROJECTS FOR THE COUNTY AND AUTHORIZING THE LEASING OF CERTAIN COUNTY-OWNED PROPERTY, THE EXECUTION AND DELIVERY OF A PRIME LEASE AND A LOCAL ACQUISITION AND FINANCING LEASE, AND OTHER RELATED ACTIONS

WHEREAS, the Board of Supervisors (the "Board") of the County of Prince Edward, Virginia (the "County"), intends (i) to finance all or a portion of the costs (or to reimburse the County for payment of such costs) of various capital improvements, including the construction of roads and road improvements for the County (the "New Money Projects"), (ii) to refund the outstanding principal amount of the County's \$1,370,000 Taxable Office Facility Revenue Bond, Series 1998B (the "1998B Bond"), originally issued on July 15, 1998 for the purpose of providing funds to finance the costs of certain improvements, additions and renovations to the County's courthouse and administrative offices; and (iii) to refund the outstanding principal amount of the Industrial Development Authority of Prince Edward County, Virginia's Lease Revenue Note (County of Prince Edward, Virginia Facilities), Series 2008, originally issued on December 23, 2008, as amended on July 22, 2010, for the purpose of providing funds to finance various capital improvements including a water utility plant and other water utility facilities, public library facilities, public school facilities and industrial park facilities (the "2008 Note" and together with the 1998 Bond, the "Prior Obligations");

WHEREAS, the Board has determined that it is in the best interest of the County to enter into a lease arrangement in order to obtain funds to finance the New Money Projects and to refund the Prior Obligations (the "Refunding");

WHEREAS, the County desires to refund the Prior Obligations subject to the terms and conditions herein, including a condition that the Refunding achieve an aggregate net present value debt service savings of not less than 3% of the principal amount refunded (the "Targeted Savings");

WHEREAS, the Board is authorized, pursuant to Section 15.2-1800 of the Code of Virginia of 1950, as amended, to lease any improved or unimproved real estate held by the County;

WHEREAS, Virginia Resources Authority ("VRA") intends to issue its Infrastructure and State Moral Obligation Revenue Bonds (Virginia Pooled Financing Program), Series 2011B (the "VRA Bonds"), and to provide a portion of the proceeds to the County to finance the New Money Projects and to refund the Prior Obligations pursuant to the terms of a Local Lease Acquisition Agreement and Financing Lease (the "Financing Lease"), between the County and VRA;

WHEREAS, the County will enter into a Prime Lease (the "Prime Lease") with VRA whereby the County will lease certain real estate, which may include any or all of the real estate

related to the County's courthouse, owned by the County as may be required by VRA (the "Real Estate") and the associated improvements and property located thereon (the "Improvements") to VRA;

WHEREAS, the County will enter into the Financing Lease with VRA pursuant to which VRA will lease the Real Estate and the Improvements back to the County and the County will make rental payments corresponding in amount and timing to the debt service on the portion of the VRA Bonds issued to finance the New Money Projects and to refund the Prior Obligations (the "Rental Payments");

WHEREAS, pursuant to the Financing Lease the County will undertake and complete the New Money Projects and the Refunding;

WHEREAS, the County intends to pay the Rental Payments out of appropriations from the County's General Fund;

WHEREAS, the Financing Lease shall indicate that approximately \$7,237,548 is the amount of proceeds requested (the "Proceeds Requested") from VRA;

WHEREAS, VRA has advised the County that the sale date of the VRA Bonds is tentatively scheduled for November 2, 2011, but may occur, subject to market conditions, at any time between October 15, 2011 and November 15, 2011 (the "VRA Sale Date"), and that VRA's objective is to pay the County an amount which, in VRA's judgment, reflects the market value of the Rental Payments under the Financing Lease (the "VRA Purchase Price Objective"), taking into consideration the Targeted Savings, the Proceeds Requested and such factors as the purchase price to be received by VRA for VRA Bonds, the issuance costs of the VRA Bonds (consisting of the underwriters' discount and other costs incurred by VRA (collectively, the "VRA Costs")) and other market conditions relating to the sale of the VRA Bonds;

WHEREAS, such factors may result in the County receiving an amount other than the par amount of the aggregate principal components of the Rental Payments under the Financing Lease and consequently (i) the aggregate principal components of the Rental Payments under the Financing Lease may be greater than the Proceeds Requested in order to receive an amount of proceeds that is substantially equal to the Proceeds Requested, or (ii) if the maximum authorized aggregate principal components of the Rental Payments under the Financing Lease set forth in paragraph 4 of this Resolution does not exceed the Proceeds Requested by at least the amount of the VRA Costs and any original issue discount, the amount to be paid to the County, given the VRA Purchase Price Objective and market conditions, will be less than the Proceeds Requested; and

WHEREAS, the Prime Lease and the Financing Lease are referred to herein as the "Documents." Copies of the Documents are on file with the County Administrator.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA:

1. **Approval of Lease-Leaseback Arrangement.** The lease-leaseback arrangement with VRA to accomplish the financing of the New Money Projects and the Refunding is hereby approved.

2. **Approval of Prime Lease.** The leasing of the Real Estate and the Improvements by the County, as lessor, to VRA, as lessee, pursuant to the terms of the Prime Lease is hereby approved.

3. **Approval of the Financing Lease.** The leasing of the Real Estate and the Improvements by VRA, as lessor, to the County, as lessee, pursuant to the terms of the Financing Lease is hereby approved.

4. **Approval of the Terms of the Rental Payments.** The Rental Payments set forth in the Financing Lease shall be composed of principal and interest components reflecting an original aggregate principal amount not to exceed \$7,800,000 and a true interest cost not to exceed 5.25% per annum (exclusive of "Supplemental Interest" as provided in the Financing Lease and taking into account any original issue discount or premium); the Refunding shall achieve at least the Targeted Savings; and the final maturity shall be not later than December 31, 2031.

It is determined to be in the best interest of the County to accept the offer of VRA to enter into the Financing Lease with the County, subject to the terms and conditions set forth in this Resolution, which Financing Lease shall be executed by the Chairman of the Board (the "Chairman") and the County Administrator, or either of them. Given the VRA Purchase Price Objective and market conditions, it may become necessary to enter into the Financing Lease with aggregate principal components of the Rental Payments greater than the Proceeds Requested. If the limitation on the maximum aggregate principal components of Rental Payments on the Financing Lease set forth in this paragraph 4 restricts VRA's ability to generate the Proceeds Requested, taking into account the VRA Costs, the VRA Purchase Price Objective and market conditions, the County Administrator is authorized to accept a purchase price at an amount less than the Proceeds Requested. The actions of the County Administrator shall be conclusive, and no further action shall be necessary on the part of the Board of Supervisors.

The Financing Lease, in substantially the form presented to this meeting, is hereby approved, with such completions, omissions, insertions and changes not inconsistent with this Resolution as may be approved by the Chairman or the County Administrator. The Chairman and the County Administrator, either of whom may act are hereby authorized and directed to enter into the Financing Lease.

The actions of the Chairman and the County Administrator in accepting the final terms of the Rental Payments shall be conclusive, and no further action shall be necessary on the part of the Board.

5. **Other Payments under Financing Lease.** The County agrees to pay all amounts required by the Financing Lease, including any amounts required by Section 5.1(b) of the Financing Lease, including the "Supplemental Interest," as provided in such section.

6. **Execution and Recordation of Documents.** The Chairman and the County Administrator, either of whom may act, are authorized and directed to execute the Documents and deliver them to the other parties thereto. The Chairman and the County Administrator, either of whom may act, are further authorized to cause the Prime Lease and the Financing Lease, to be recorded in the Clerk's Office of the Circuit Court of Prince Edward County.

7. **Form of Documents.** The Documents shall be in substantially the forms on file with the County Administrator, which are hereby approved with such completions, omissions, insertions and changes as may be approved by the Chairman and the County Administrator, either of whom may act, with the execution and delivery of the Documents by the Chairman and/or the County Administrator constituting conclusive evidence of the approval of any such completions, omissions, insertions, and changes.

8. **Essentiality of the New Money Projects, Refinanced Projects and Real Estate.** The New Money Projects, the projects financed with the Prior Obligations (the "Refinanced Projects"), the Real Estate and the Improvements are hereby declared to be essential to the efficient operation of the County, and the County anticipates that the New Money Projects, the Refinanced Projects, the Real Estate and the Improvements will continue to be essential to the operation of the County during the term of the Financing Lease.

9. **Annual Budget.** While recognizing that it is not empowered to make any binding commitment to make Rental Payments and any other payments required under the Financing Lease beyond the current fiscal year, the Board hereby states its intent to make annual appropriations for future fiscal years in amounts sufficient to make all such payments and hereby recommends that future Boards do likewise during the term of the Financing Lease. The Board directs the County Administrator, or such other officer who may be charged with the responsibility for preparing the County's annual budget, to include in the budget request for each fiscal year during the term of the Financing Lease an amount sufficient to pay the Rental Payments and all other payments coming due under the Financing Lease during such fiscal year. If at any time during any fiscal year of the County throughout the term of the Financing Lease, the amount appropriated in the County's annual budget in any such fiscal year is insufficient to pay when due the Rental Payments and any other payments required under the Financing Lease, the Board directs the County Administrator, or such other officer who may be charged with the responsibility for preparing the County's annual budget, to submit to the Board at the next scheduled meeting, or as promptly as practicable but in any event within 45 days, a request for a supplemental appropriation sufficient to cover the deficit.

10. **Rental Payments Subject to Appropriation.** The County's obligation to make the Rental Payments and all other payments pursuant to the Financing Lease is hereby specifically stated to be subject to annual appropriation therefor by the Board, and nothing in this resolution or the Documents shall constitute a pledge of the full faith and credit or taxing power of the County or compel the Board to make any such appropriation.

11. **Disclosure Documents.** The County authorizes and consents to the inclusion of information with respect to the County to be contained in VRA's Preliminary Official Statement and VRA's Official Statement in final form, both to be prepared in connection with the sale of the VRA Bonds. If appropriate, such disclosure documents shall be distributed in such manner

and at such times as VRA shall determine. The County Administrator is authorized and directed to take whatever actions are necessary and/or appropriate to aid VRA in ensuring compliance with Securities and Exchange Commission Rule 15c2-12.

12. **Tax Documents.** The County Administrator and the Chairman, either of whom may act, is authorized to execute a Nonarbitrage Certificate and Tax Compliance Agreement and/or any related document (the "Tax Documents") setting forth the expected use and investment of the proceeds of the VRA Bonds to be received pursuant to the Documents and containing such covenants as may be necessary in order for the County and/or VRA to comply with the provisions of the Internal Revenue Code of 1986, as amended (the "Tax Code"), with respect to the VRA Bonds and the Documents including the provisions of Section 148 of the Tax Code and applicable regulations relating to "arbitrage bonds." The County covenants that the proceeds of the VRA Bonds to be received pursuant to the Documents will be invested and expended as set forth in the Tax Documents, to be delivered simultaneously with the issuance and delivery of the Financing Lease and that the County shall comply with the other covenants and representations contained therein.

13. **Refunding.** The County Administrator and the Chairman, either of whom may act, are authorized and directed to take such steps as may be necessary to accomplish the Refunding. The County Administrator and the Chairman, either of whom may act, are authorized and directed to execute and deliver an Escrow Agreement with an escrow agent to be selected by the County Administrator providing for the refunding and defeasance of the Prior Obligations.

14. **Other Actions.** All other actions of the officers of the County in conformity with the purpose and intent of this Resolution are hereby approved and confirmed. The officers of the County are hereby authorized and directed to execute and deliver all certificates and instruments and to take all such further action as may be considered necessary or desirable in connection with the actions contemplated by this Resolution or the execution and delivery of the Documents.

15. **SNAP Investment Authorization.** The County has heretofore received and reviewed the Information Statement (the "Information Statement") describing the State Non-Arbitrage Program of the Commonwealth of Virginia ("SNAP") and the Contract Creating the State Non-Arbitrage Program Pool I (the "Contract"), and the County has determined to authorize the County Administrator to utilize SNAP in connection with the investment of the proceeds of the lease-leaseback transaction if the County Administrator determines that the utilization of SNAP is in the best interest of the County. The Board acknowledges that the Treasury Board of the Commonwealth of Virginia is not, and shall not be, in any way liable to the County in connection with SNAP, except as otherwise provided in the contract creating the investment program pool.

16. **Repeal of Conflicting Resolutions.** All resolutions or parts of resolutions in conflict herewith are hereby repealed.

17. **Effective Date.** This resolution shall take effect immediately.

CERTIFICATE OF CLERK

The undersigned Clerk of the Board of Supervisors of the County of Prince Edward, Virginia, hereby certifies that:

1. A regular meeting (the "Meeting") of the Board of Supervisors of the County of Prince Edward, Virginia (the "Board"), was held on October 11, 2011, at which the following members were present and absent:

PRESENT:

ABSENT:

2. A Resolution entitled "A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA APPROVING THE LEASE FINANCING OR REFINANCING OF VARIOUS CAPITAL PROJECTS FOR THE COUNTY AND AUTHORIZING THE LEASING OF CERTAIN COUNTY-OWNED PROPERTY, THE EXECUTION AND DELIVERY OF A PRIME LEASE AND A LOCAL ACQUISITION AND FINANCING LEASE, AND OTHER RELATED ACTIONS" was duly adopted at the Meeting by the recorded affirmative vote of a majority of all of the members elected to the Board, the ayes and nays being recorded in the minutes of the Meeting as shown below:

MEMBER

VOTE

3. Attached hereto is a true and correct copy of the foregoing resolution as recorded in full in the minutes of the Meeting.

4. The attached resolution has not been repealed, revoked, rescinded or amended and is in full force and effect on the date hereof.

WITNESS my signature and the seal of the County of Prince Edward, Virginia, this 11th day October, 2011.

Clerk of the Board of Supervisors
of the County of Prince Edward, Virginia

[SEAL]

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA APPROVING THE LEASE FINANCING OR REFINANCING OF VARIOUS CAPITAL PROJECTS FOR THE COUNTY AND AUTHORIZING THE LEASING OF CERTAIN COUNTY-OWNED PROPERTY, THE EXECUTION AND DELIVERY OF A PRIME LEASE AND A LOCAL ACQUISITION AND FINANCING LEASE, AND OTHER RELATED ACTIONS

WHEREAS, the Board of Supervisors (the "Board") of the County of Prince Edward, Virginia (the "County"), intends (i) to finance all or a portion of the costs (or to reimburse the County for payment of such costs) of various capital improvements, including the construction of roads and road improvements for the County (the "New Money Projects"), (ii) to refund the outstanding principal amount of the County's \$1,370,000 Taxable Office Facility Revenue Bond, Series 1998B (the "1998B Bond"), originally issued on July 15, 1998 for the purpose of providing funds to finance the costs of certain improvements, additions and renovations to the County's courthouse and administrative offices; and (iii) to refund the outstanding principal amount of the Industrial Development Authority of Prince Edward County, Virginia's Lease Revenue Note (County of Prince Edward, Virginia Facilities), Series 2008, originally issued on December 23, 2008, as amended on July 22, 2010, for the purpose of providing funds to finance various capital improvements including a water utility plant and other water utility facilities, public library facilities, public school facilities and industrial park facilities (the "2008 Note" and together with the 1998 Bond, the "Prior Obligations");

WHEREAS, the Board has determined that it is in the best interest of the County to enter into a lease arrangement in order to obtain funds to finance the New Money Projects and to refund the Prior Obligations (the "Refunding");

WHEREAS, the County desires to refund the Prior Obligations subject to the terms and conditions herein, including a condition that the Refunding achieve an aggregate net present value debt service savings of not less than 3% of the principal amount refunded (the "Targeted Savings");

WHEREAS, the Board is authorized, pursuant to Section 15.2-1800 of the Code of Virginia of 1950, as amended, to lease any improved or unimproved real estate held by the County;

WHEREAS, Virginia Resources Authority ("VRA") intends to issue its Infrastructure and State Moral Obligation Revenue Bonds (Virginia Pooled Financing Program), Series 2011B (the "VRA Bonds"), and to provide a portion of the proceeds to the County to finance the New Money Projects and to refund the Prior Obligations pursuant to the terms of a Local Lease Acquisition Agreement and Financing Lease (the "Financing Lease"), between the County and VRA;

WHEREAS, the County will enter into a Prime Lease (the "Prime Lease") with VRA whereby the County will lease certain real estate, which may include any or all of the real estate

related to the County's courthouse, owned by the County as may be required by VRA (the "Real Estate") and the associated improvements and property located thereon (the "Improvements") to VRA;

WHEREAS, the County will enter into the Financing Lease with VRA pursuant to which VRA will lease the Real Estate and the Improvements back to the County and the County will make rental payments corresponding in amount and timing to the debt service on the portion of the VRA Bonds issued to finance the New Money Projects and to refund the Prior Obligations (the "Rental Payments");

WHEREAS, pursuant to the Financing Lease the County will undertake and complete the New Money Projects and the Refunding;

WHEREAS, the County intends to pay the Rental Payments out of appropriations from the County's General Fund;

WHEREAS, the Financing Lease shall indicate that approximately \$7,960,0177,237,548 is the amount of proceeds requested (the "Proceeds Requested") from VRA;

WHEREAS, VRA has advised the County that the sale date of the VRA Bonds is tentatively scheduled for November 2, 2011, but may occur, subject to market conditions, at any time between October 15, 2011 and November 15, 2011 (the "VRA Sale Date"), and that VRA's objective is to pay the County an amount which, in VRA's judgment, reflects the market value of the Rental Payments under the Financing Lease (the "VRA Purchase Price Objective"), taking into consideration the Targeted Savings, the Proceeds Requested and such factors as the purchase price to be received by VRA for VRA Bonds, the issuance costs of the VRA Bonds (consisting of the underwriters' discount and other costs incurred by VRA (collectively, the "VRA Costs")) and other market conditions relating to the sale of the VRA Bonds;

WHEREAS, such factors may result in the County receiving an amount other than the par amount of the aggregate principal components of the Rental Payments under the Financing Lease and consequently (i) the aggregate principal components of the Rental Payments under the Financing Lease may be greater than the Proceeds Requested in order to receive an amount of proceeds that is substantially equal to the Proceeds Requested, or (ii) if the maximum authorized aggregate principal components of the Rental Payments under the Financing Lease set forth in paragraph 4 of this Resolution does not exceed the Proceeds Requested by at least the amount of the VRA Costs and any original issue discount, the amount to be paid to the County, given the VRA Purchase Price Objective and market conditions, will be less than the Proceeds Requested; and

WHEREAS, the Prime Lease and the Financing Lease are referred to herein as the "Documents." Copies of the Documents are on file with the County Administrator.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA:

1. **Approval of Lease-Leaseback Arrangement.** The lease-leaseback arrangement with VRA to accomplish the financing of the New Money Projects and the Refunding is hereby approved.

2. **Approval of Prime Lease.** The leasing of the Real Estate and the Improvements by the County, as lessor, to VRA, as lessee, pursuant to the terms of the Prime Lease is hereby approved.

3. **Approval of the Financing Lease.** The leasing of the Real Estate and the Improvements by VRA, as lessor, to the County, as lessee, pursuant to the terms of the Financing Lease is hereby approved.

4. **Approval of the Terms of the Rental Payments.** The Rental Payments set forth in the Financing Lease shall be composed of principal and interest components reflecting an original aggregate principal amount not to exceed \$~~8,515,000~~**7,800,000** and a true interest cost not to exceed ~~six percent (6.0%)~~**5.25%** per annum (exclusive of "Supplemental Interest" as provided in the Financing Lease and taking into account any original issue discount or premium); the Refunding shall achieve at least the Targeted Savings; and the final maturity shall be not later than December 31, 2031.

It is determined to be in the best interest of the County to accept the offer of VRA to enter into the Financing Lease with the County, subject to the terms and conditions set forth in this Resolution, which Financing Lease shall be executed by the Chairman of the Board (the "Chairman") and the County Administrator, or either of them. Given the VRA Purchase Price Objective and market conditions, it may become necessary to enter into the Financing Lease with aggregate principal components of the Rental Payments greater than the Proceeds Requested. If the limitation on the maximum aggregate principal components of Rental Payments on the Financing Lease set forth in this paragraph 4 restricts VRA's ability to generate the Proceeds Requested, taking into account the VRA Costs, the VRA Purchase Price Objective and market conditions, the County Administrator is authorized to accept a purchase price at an amount less than the Proceeds Requested. The actions of the County Administrator shall be conclusive, and no further action shall be necessary on the part of the Board of Supervisors.

The Financing Lease, in substantially the form presented to this meeting, is hereby approved, with such completions, omissions, insertions and changes not inconsistent with this Resolution as may be approved by the Chairman or the County Administrator. The Chairman and the County Administrator, either of whom may act are hereby authorized and directed to enter into the Financing Lease.

The actions of the Chairman and the County Administrator in accepting the final terms of the Rental Payments shall be conclusive, and no further action shall be necessary on the part of the Board.

5. **Other Payments under Financing Lease.** The County agrees to pay all amounts required by the Financing Lease, including any amounts required by Section 5.1(b) of the Financing Lease, including the "Supplemental Interest," as provided in such section.

6. **Execution and Recordation of Documents.** The Chairman and the County Administrator, either of whom may act, are authorized and directed to execute the Documents and deliver them to the other parties thereto. The Chairman and the County Administrator, either of whom may act, are further authorized to cause the Prime Lease and the Financing Lease, to be recorded in the Clerk's Office of the Circuit Court of Prince Edward County.

7. **Form of Documents.** The Documents shall be in substantially the forms on file with the County Administrator, which are hereby approved with such completions, omissions, insertions and changes as may be approved by the Chairman and the County Administrator, either of whom may act, with the execution and delivery of the Documents by the Chairman and/or the County Administrator constituting conclusive evidence of the approval of any such completions, omissions, insertions, and changes.

8. **Essentiality of the New Money Projects, Refinanced Projects and Real Estate.** The New Money Projects, the projects financed with the Prior Obligations (the "Refinanced Projects"), the Real Estate and the Improvements are hereby declared to be essential to the efficient operation of the County, and the County anticipates that the New Money Projects, the Refinanced Projects, the Real Estate and the Improvements will continue to be essential to the operation of the County during the term of the Financing Lease.

9. **Annual Budget.** While recognizing that it is not empowered to make any binding commitment to make Rental Payments and any other payments required under the Financing Lease beyond the current fiscal year, the Board hereby states its intent to make annual appropriations for future fiscal years in amounts sufficient to make all such payments and hereby recommends that future Boards do likewise during the term of the Financing Lease. The Board directs the County Administrator, or such other officer who may be charged with the responsibility for preparing the County's annual budget, to include in the budget request for each fiscal year during the term of the Financing Lease an amount sufficient to pay the Rental Payments and all other payments coming due under the Financing Lease during such fiscal year. If at any time during any fiscal year of the County throughout the term of the Financing Lease, the amount appropriated in the County's annual budget in any such fiscal year is insufficient to pay when due the Rental Payments and any other payments required under the Financing Lease, the Board directs the County Administrator, or such other officer who may be charged with the responsibility for preparing the County's annual budget, to submit to the Board at the next scheduled meeting, or as promptly as practicable but in any event within 45 days, a request for a supplemental appropriation sufficient to cover the deficit.

10. **Rental Payments Subject to Appropriation.** The County's obligation to make the Rental Payments and all other payments pursuant to the Financing Lease is hereby specifically stated to be subject to annual appropriation therefor by the Board, and nothing in this resolution or the Documents shall constitute a pledge of the full faith and credit or taxing power of the County or compel the Board to make any such appropriation.

11. **Disclosure Documents.** The County authorizes and consents to the inclusion of information with respect to the County to be contained in VRA's Preliminary Official Statement and VRA's Official Statement in final form, both to be prepared in connection with the sale of the VRA Bonds. If appropriate, such disclosure documents shall be distributed in such manner

and at such times as VRA shall determine. The County Administrator is authorized and directed to take whatever actions are necessary and/or appropriate to aid VRA in ensuring compliance with Securities and Exchange Commission Rule 15c2-12.

12. **Tax Documents.** The County Administrator and the Chairman, either of whom may act, is authorized to execute a Nonarbitrage Certificate and Tax Compliance Agreement and/or any related document (the "Tax Documents") setting forth the expected use and investment of the proceeds of the VRA Bonds to be received pursuant to the Documents and containing such covenants as may be necessary in order for the County and/or VRA to comply with the provisions of the Internal Revenue Code of 1986, as amended (the "Tax Code"), with respect to the VRA Bonds and the Documents including the provisions of Section 148 of the Tax Code and applicable regulations relating to "arbitrage bonds." The County covenants that the proceeds of the VRA Bonds to be received pursuant to the Documents will be invested and expended as set forth in the Tax Documents, to be delivered simultaneously with the issuance and delivery of the Financing Lease and that the County shall comply with the other covenants and representations contained therein.

13. **Refunding.** The County Administrator and the Chairman, either of whom may act, are authorized and directed to take such steps as may be necessary to accomplish the Refunding. The County Administrator and the Chairman, either of whom may act, are authorized and directed to execute and deliver an Escrow Agreement with an escrow agent to be selected by the County Administrator providing for the refunding and defeasance of the Prior Obligations.

14. **Other Actions.** All other actions of the officers of the County in conformity with the purpose and intent of this Resolution are hereby approved and confirmed. The officers of the County are hereby authorized and directed to execute and deliver all certificates and instruments and to take all such further action as may be considered necessary or desirable in connection with the actions contemplated by this Resolution or the execution and delivery of the Documents.

15. **SNAP Investment Authorization.** The County has heretofore received and reviewed the Information Statement (the "Information Statement") describing the State Non-Arbitrage Program of the Commonwealth of Virginia ("SNAP") and the Contract Creating the State Non-Arbitrage Program Pool I (the "Contract"), and the County has determined to authorize the County Administrator to utilize SNAP in connection with the investment of the proceeds of the lease-leaseback transaction if the County Administrator determines that the utilization of SNAP is in the best interest of the County. The Board acknowledges that the Treasury Board of the Commonwealth of Virginia is not, and shall not be, in any way liable to the County in connection with SNAP, except as otherwise provided in the contract creating the investment program pool.

16. **Repeal of Conflicting Resolutions.** All resolutions or parts of resolutions in conflict herewith are hereby repealed.

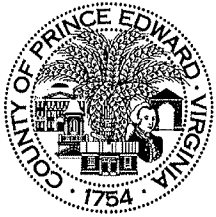
17. **Effective Date.** This resolution shall take effect immediately.

Document comparison by Workshare Professional on Friday, October 07, 2011
10:39:01 AM

Input:	
Document 1 ID	interwovenSite://DMSPROXY/Active/33686473/4
Description	#33686473v4<Active> - Prince Edward 2011 VRA Lease - Authorizing Resolution
Document 2 ID	interwovenSite://DMSPROXY/Active/33686473/5
Description	#33686473v5<Active> - Prince Edward 2011 VRA Lease - Authorizing Resolution
Rendering set	MW Standard

Legend:	
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Deletion	
Moved from	
<u>Moved to</u>	
Style change	
Format change	
Moved deletion	
Inserted cell	
Deleted cell	
Moved cell	
Split/Merged cell	
Padding cell	

Statistics:	
	Count
Insertions	4
Deletions	4
Moved from	0
Moved to	0
Style change	0
Format changed	0
Total changes	8



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: **October 11, 2011**
 Item No.: **24**
 Department: **County Administration**
 Staff Contact: **W.W. Bartlett/James R. Ennis**
 Issue: **Closed Session**

Summary: (*Sample Motion*)

I move that the Prince Edward County Board of Supervisors convene in Closed Session for consultation with legal counsel for the purpose of discussing the acquisition of real property related to County infrastructure, pursuant to the exemption provided for in Sections 2.2-3711(A)(3) and (A)(7) of the *Code of Virginia*.

Attachments:

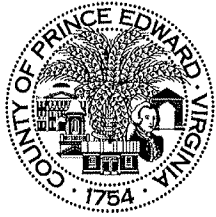
Recommendation: Convene in Closed Session.

Motion _____
 Second _____

Campbell _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____
 Wiley _____

Gantt _____
 Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: October 11, 2011
Item No.: 25
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Correspondence/Informational - Addendum

Summary:

Attachments:

- a. Letter from Dept. of Conservation & Recreation, RE: Farmville Lake Dam

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

Douglas W. Domenech
Secretary of Natural Resources



RECEIVED VIA E-MAIL
10-11-11 SEP

David A. Johnson
Director

COMMONWEALTH of VIRGINIA
DEPARTMENT OF CONSERVATION AND RECREATION

203 Governor Street
Richmond, Virginia 23219-2010
(804) 786-1712

October 4, 2011

Mr. Albert Stanley
PO Box 222
Huntingtown, MD 20639

RE: Farmville Dam-Inventory Number 14717

Dear Mr. Stanley:

On Friday, September 23, 2011, it was reported to the Division of Dam Safety and Floodplain Management that the spillway at Farmville Dam had failed. After talking with Sarah Puckett, the Assistance County Administrator, it appeared the situation warranted an immediate site visit. Upon arriving at the dam, I found the dam was overtopping by a significant amount and the concrete section that served as the emergency spillway as well as the driveway for adjacent properties had completely failed.

After consulting with VDOT and county officials, it was determined that RTE 628 could potentially be impacted by a dam failure. Due to the fact that Inundation Mapping has not been completed for the dam nor has an Emergency Action Plan been submitted to either Dam Safety or the County, the actual impacts from a dam failure were unknown. In the interest of public safety, thirteen school buses that would normally cross the RTE 628 bridge were rerouted to avoid a potentially dangerous situation.

The condition of the dam is continuously deteriorating and is a very serious public safety concern. During a follow up visit on Thursday, September 29, 2011, a seepage location was observed through the rock portion of the dam that is still intact under where the emergency spillway was once located. A Professional Engineer must be contacted **immediately** to perform a thorough inspection of the dam and determine what actions need to be taken to ensure public safety.

Please contact me at 804-786-0113 **immediately** upon receipt of this letter. If no attempt to contact this office is made by October 24, 2011, the recommendation to drain the lake will be presented at the December Soil and Water Conservation Board Meeting.

I would certainly appreciate your cooperation during this process. The dam presents a very real concern for public safety and corrective action needs to be taken.

*State Parks • Soil and Water Conservation • Natural Heritage • Outdoor Recreation Planning
Chesapeake Bay Local Assistance • Dam Safety and Floodplain Management • Land Conservation*

Sincerely,

Amanda S. Pennington, P.E.
Regional Engineer
Division of Dam Safety and Floodplain Management



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: **October 11, 2011**
Item No.: **3**
Department: **Board of Supervisors**
Staff Contact:
Issue: **Public Participation**

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
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