



BOARD OF SUPERVISORS MEETING

ADDENDUM PACKET

July 12, 2011

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	Monday, August 15, 2011, 5:00 p.m. – 6:00 p.m.	
	Prince Edward County Natural Resources and Agricultural Building	
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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 12, 2011
Item No.: 16-a
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Consent Agenda - Review of Accounts & Claims - Addendum

Summary: The addendum bill list for June 2011 is attached for your review.

Attachments: Addendum Bill List

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

7/11/2011

FROM DATE- 7/02/2011
TO DATE- 7/02/2011

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

PAGE 1

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$242,805.16
125	DARE FUND	\$22.38
501	WATER FUND	\$188.61
732	RETIREMENT BENEFIT FUND	\$1,051.29
741	PIEDMONT COURT SERVICES FUND	\$6,457.96
	TOTAL	250,525.40

AP375H
7/11/2011
FUND # - 100 REVENUES - GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 7/02/2011 -- 7/02/2011

BEFORE CHECKS
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	MAJOR TOTAL	AMOUNT
013030	0008	Building Permits FARLEY JIMMY	REFUND 611	BLDG PERMIT REFUND	15.30	15.30 *	15.30 **
011010	3600	BOARD OF SUPERVISORS	CO ADMR 611	ADVERTISING	707.26	707.26 *	
5510	12084	Travel-Mileage CAMPBELL HOWARD M	APRIL-JUNE 2011	MILEAGE	183.09		
	22287	MCKAY CHARLES W	APRIL-JUNE 2011	MILEAGE	157.83		
	32539	WILCK JAMES ROBERT	HOMESTEAD 2010	MILEAGE	168.30		
	32539	WILCK JAMES ROBERT	JAN-MARCH 2011	MILEAGE	34.68		
	32539	WILCK JAMES ROBERT	OCT-NOV 2010	MILEAGE	55.69		
5530	32539	Travel-Subsistence & Lodg WILCK JAMES ROBERT	HOMESTEAD 2010	TIPS	25.00	25.00 *	1,331.85 **
012110	6001	COUNTY ADMINISTRATOR					
6012	20600	Office Supplies KEY OFFICE SUPPLY	398209	OFFICE SUPPLIES	939.64	939.64 *	
012310	22210	Books and Subscriptions MATTHEW BENDER & CO INC	18892329	CODE 11SUPP/INDEX/RV	343.69	343.69 *	1,283.33 **
6001	15380	Office Supplies FARMVILLE PRINTING	COMR REV 611	LETTERHEAD	133.40		
	20600	KEY OFFICE SUPPLY	397959	CHAIRS	297.99		
	20600	KEY OFFICE SUPPLY	397960	CHAIR CUSHION	42.99		
	20600	KEY OFFICE SUPPLY	398145	OFFICE SUPPLIES	224.68		
	20600	KEY OFFICE SUPPLY	398186	COPY PAPER	369.90		
	20600	KEY OFFICE SUPPLY	398187	GREENBAR PAPER	199.96		
	20600	KEY OFFICE SUPPLY	398188	COPY PAPER	125.98		
	20600	KEY OFFICE SUPPLY	398191	ENVELOPES/CARTRIDGES	406.16		
	20600	KEY OFFICE SUPPLY	398193	TONER	108.00		
				ACCOUNT TOTAL	1,909.06 *		1,909.06 **
				MAJOR TOTAL			1,909.06 **

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LISTING OF INVOICES FOR 7/02/2011 -- 7/02/2011

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MAJOR# ACCT# 012410	VENDOR NUMBER TREASURER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3320	20600	Maintenance Service Contr KEY OFFICE SUPPLY	397912	FAX MAINT CONTRACT	171.00 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	397267	COPY PAPER	58.98
	20600	KEY OFFICE SUPPLY	398095	OFFICE SUPPLIES	922.15
				ACCOUNT TOTAL	981.13 *
				MAJOR TOTAL	1,152.13 **
012510		INFORMATION TECHNOLOGY			
3160	11902	Professional Services BUSINESS DATA OF VA, INC.	20100727	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20100732	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	20100735	MONTHLY CONTRACT	3,700.00
				ACCOUNT TOTAL	3,950.00 *
3320	12762	Maintenance Service COMPUTERPLUS SALES/SERVIC	MC0000159470	MAINTENANCE CONTRACT	270.00
				ACCOUNT TOTAL	270.00 *
				MAJOR TOTAL	4,220.00 **
013100		ELECTORAL BOARD AND OFFICIALS			
1100	16180	Salaries & Wages GIBBS BETTY A	MARCH-JUNE 2011	SALARY	1,169.32
	22152	MARTIN SAMUEL A JR	MARCH-JUNE 2011	SALARY	584.68
	28445	SMITH GORDON V	MARCH-JUNE 2011	SALARY	584.68
				ACCOUNT TOTAL	2,338.68 *
3161	20214	Election Official UNILECT CORPORATION	11 1160	TRAINING	135.31
				ACCOUNT TOTAL	135.31 *
3500	15380	Printing FARMVILLE PRINTING	20110621	VOTER CARD ENVELOPES	699.00
	20214	UNILECT CORPORATION	11 1159	SAMPLE BALLOTS	285.00
				ACCOUNT TOTAL	984.00 *
				MAJOR TOTAL	3,457.99 **
013200		REGISTRAR			
5540	11406	Travel-Convention & Educa BOLT DALE L	EXPENSES 611	ANNUAL MTG REGISTRAR	97.00
				ACCOUNT TOTAL	97.00 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	396738	OFFICE SUPPLIES	8.55
	20600	KEY OFFICE SUPPLY	396857	ADAPTER	59.95
				ACCOUNT TOTAL	68.50 *
				MAJOR TOTAL	165.50 **

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LISTING OF INVOICES FOR 7/02/2011 -- 7/02/2011

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MAJOR# ACCT# 021100	VENDOR NUMBER CIRCUIT COURT	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6001	20600	Office Supplies KEY OFFICE SUPPLY	396764	STAPLER/PAPER CLIPS	12.56 * 12.56 * 12.56 **
021200		GENERAL DISTRICT COURT			ACCOUNT TOTAL MAJOR TOTAL
3160	28228	Professional Services SEXTON JOYCE K	11 11003	MEDIATION	712.50 712.50 * 712.50 **
021300		SPECIAL MAGISTRATES			ACCOUNT TOTAL MAJOR TOTAL
6001	20600	Office Supplies KEY OFFICE SUPPLY	397432	ORGANIZERS/ROUTER	158.60
	20600	KEY OFFICE SUPPLY	398169	INK CARTRIDGE	79.99
	20600	KEY OFFICE SUPPLY	398177	OFFICE SUPPLIES	318.52 557.11 * 557.11 **
021600		CLERK OF THE CIRCUIT COURT			ACCOUNT TOTAL MAJOR TOTAL
5850		Jurors/Witnesses			
	999999	ANDERSON DENEN M	JUROR 611	JUROR	30.00
	999999	DERRINGER CHARLES D	JUROR 611	JUROR	30.00
	999999	GARNETT JAMES W JR	JUROR 611	JUROR	30.00
	999999	HAMLIN CLYDE SAMUEL	JUROR 611	JUROR	30.00
	999999	JORDAN DARLENE J	JUROR 611	JUROR	30.00
	999999	LOCKETT GLORIA A	JUROR 611	JUROR	30.00
	999999	PUCKETT BRANDY R	JUROR 611	JUROR	30.00
5880	20905	Technology Trust Funds KINEX TELECOM INC	110701 0047 611	DSL	210.00 * 74.95 74.95 *
6001	15380	Office Supplies FARMVILLE PRINTING		BUSINESS/APPT CARDS	96.00
	20600	KEY OFFICE SUPPLY	CLERK 611	PLANNERS	20.69
	20600	KEY OFFICE SUPPLY	398197	PLANNERS	49.14 165.83 * 450.78 **
021800		LAW LIBRARY			ACCOUNT TOTAL MAJOR TOTAL
5230	10105	Telecommunications AT&T	315 0208 611	PHONE	35.98 35.98 *

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MAJOR# ACCT# 6012	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL MAJOR TOTAL	AMOUNT
022100	22210	COMMONWEALTH'S ATTORNEY Books and Subscriptions MATTHEW BENDER & CO INC	18946631	CODE 11SUPP/INDEX/RV	343.69 343.69 * 379.67 **	
6001	20600	Office Supplies KEY OFFICE SUPPLY	397131	CARTRIDGES/SUPPLIES	3,259.58 3,259.58 * 3,259.58 **	
031200	SHERIFF					
3110	32131	Animal Care/Services WAL-MART COMMUNITY/GEMB	2117SHERIFF611A	DOG FOOD	59.64 59.64 *	
3311	17004 999999	Repairs & Maint-Auto & Eq HALEY OF FARMVILLE INC NAPIER TOWING	666624241 SHERIFF DEPT611	A/C REPAIR TOWING	590.63 75.00 665.63 *	
3320	13075	Maintenance Service Contr DAPROSYSTEMS INC	16379	ANNUAL MAINTENANCE	7,105.00 7,105.00 *	
5210	11894 27139	Postal Services BUSINESS CARD RAYBOLD STUART	0555SHERIFF611A EXPENSES 611	POSTAGE POSTAGE	16.00 2.05 18.05 *	
5230	20905 21319	Telecommunications KINEX TELECOM INC CENTURYLINK	110701 0021 309625478 611A	WEBHOST/DATA BACKUP PHONE	39.90 69.24 109.14 *	
5530	11894 999999	Travel-Subsistence & Lodg BUSINESS CARD JACKSON MICHAEL	0555SHERIFF611A MEALS 611	MEALS MEALS	150.90 12.16 163.06 *	
5540	11894	Travel-Convention and Edu BUSINESS CARD	0555SHERIFF611A	TRAINING	75.00 75.00 *	
6001	11894 13369 20600 20600 20600 20600 27139 32131	Office Supplies BUSINESS CARD DIAMOND SPRINGS KEY OFFICE SUPPLY KEY OFFICE SUPPLY KEY OFFICE SUPPLY KEY OFFICE SUPPLY RAYBOLD STUART WAL-MART COMMUNITY/GEMB	0555SHERIFF611A 27961300 611A 396735 396736 396737 396933 EXPENSES 611 2117SHERIFF611A	FEEES WATER & EQUIP RENTAL CLIPBOARDS PORTFOLIOS BINDERS FLASH DRIVE DMV TRIP PERMIT RCA REMOTES	48.20 101.30 18.81 33.97 29.88 17.98 5.00 15.92 271.06 *	

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6008	11894	Vehicle & Powered Equip F BUSINESS CARD	0555SHERIFF611A	GAS	85.13 *
6009	16101	Vehicle & Powered Equip S GALLS, AN ARAMARK COMPANY	511437611	STROBE LIGHTBAR	899.99 *
6011	16101	Uniforms & Wearing Appare GALLS, AN ARAMARK COMPANY	511437611	UNIFORMS	135.97
	26360	QUANTUM GRAPHICS/UNIFORMS	7167	UNIFORMS	154.00
	28592	SOUTHERN POLICE EQUIP CO	150140	MAGAZINE CASE	32.49
6012	22210	Books & Subscriptions MATTHEW BENDER & CO INC	18928919	CODE 11SUPP/INDEX/RV	343.69
6019	16101	Homeland Security Grant GALLS, AN ARAMARK COMPANY	511457178	GAS MASKS CARTRIDGES	343.69 *
032200		VOLUNTEER FIRE DEPARTMENT			1,069.97
7004		Payment to Darlington VFD			1,069.97 *
	10291	AMELIA OVERHEAD DOORS	70999	BAY DOORS	11,663.00
	12996	CYRUS PEST CONTROL CO	JUNE 2011	EXTERMINATING SERVIC	45.00
	14700	ELLINGTON ENERGY SERVICE	64992	GAS	686.43
	14700	ELLINGTON ENERGY SERVICE	64993	DIESEL	713.59
	15560	FARMVILLE WHSALE ELECTRIC	451151	CABLE & TIES	148.03
	15560	FARMVILLE WHSALE ELECTRIC	451347	WIRING SUPPLIES	20.02
	15560	FARMVILLE WHSALE ELECTRIC	451373	CORD & CONNECTORS	27.44
	28640	SOUTHSIDE ELECTRIC COOP	38156 001 611	ELECTRIC SERVICE	305.96
	31333	VERIZON WIRELESS	522945530 611	PHONE	60.07
	31335	VERIZON	248 6805 611	PHONE	132.32
	32146	WATKINS INSURANCE AGENCY	24995	ACCIDENT INSURANCE	3,421.00 *
7005		Payment to Hampden-Sydney			17,222.86 *
	10105	AT&T	223 2392 611	PHONE	39.73
	11212	BB&T	131399	TRUCK PAYMENT	33,263.62
	11492	ARCET EQUIPMENT CO	1407833	COMPRESSED AIR	109.20
	11492	ARCET EQUIPMENT CO	1432365	COMPRESSED AIR	112.84
	12024	C W WILLIAMS	535894	GLOVES & HELMETS	736.31
	12024	C W WILLIAMS	539187	SCBA TEST	2,055.63
	12758	COMMTRONICS OF VA	511465	INSTALL ANTENNA	225.52
	12758	COMMTRONICS OF VA	511483	RADIOS	9,039.70
	12911	CRISWELL	2011 TAHOE	2011 FLEET TAHOE	30,489.70
	14068	EAGLE FIRE INC	SRVCE058449	ALARM MONITORING	360.00
	21319	CENTURYLINK	310187773 611	PHONE	47.48
	25680	PRICE SUPPLY CO INC	797225	VALVE & SWITCH	141.12
	31844	DOMINION VA POWER	8350720002 611	ELECTRIC SERVICE	234.44
				ACCOUNT TOTAL	76,855.29 *

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MAJOR# ACCT# 7006	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	10105	AT&T Payment to Pamplin VFD	248 6100 611	PHONE	42.07
	10105	AT&T	248 6100 611A	PHONE	48.70
	10105	AT&T	248 6690 611	PHONE	42.95
	10105	AT&T	248 6690 611A	PHONE	41.99
	25200	PAMPLIN VOL FIRE DEPT	REIMB 611	FUEL	455.12
	31335	VERIZON	248 6100 611	PHONE	59.94
	31335	VERIZON	248 6690 611	PHONE	43.14
	31846	DOMINION VA POWER	4743517221 611	ELECTRIC SERVICE	442.63
	31846	DOMINION VA POWER	6280980001 611	ELECTRIC SERVICE	30.61
				ACCOUNT TOTAL	1,207.15 *
				MAJOR TOTAL	95,285.30 **
032500		EMERGENCY SERVICES			
6014	21005	Other Operating Supplies KORMAN SIGNS	237829	DIECUT NUMBERS	87.21
				ACCOUNT TOTAL	87.21 *
				MAJOR TOTAL	87.21 **
033200		REGIONAL JAIL & DETENTION			
7001	25380	Piedmont Regional Jail-Pe PIEDMONT REGIONAL JAIL	1402	INMATE PER DIEM	3,648.70
				ACCOUNT TOTAL	3,648.70 *
				MAJOR TOTAL	3,648.70 **
034100		BUILDING OFFICIAL			
3311	14287	Repairs & Maint-Auto EAST END CHEVRON	MAY-JUNE 2011	OIL CHANGES	86.30
				ACCOUNT TOTAL	86.30 *
				MAJOR TOTAL	86.30 **
035100		ANIMAL CONTROL			
3311	21811	Repairs & Maint-Auto & Po LOWE'S	908518	HOSE END	3.48
				ACCOUNT TOTAL	3.48 *
				MAJOR TOTAL	3.48 **
6040	11902	ADP Equipment BUSINESS DATA OF VA, INC.	20100732	SOFTWARE	79.95
				ACCOUNT TOTAL	79.95 *
				MAJOR TOTAL	83.43 **
042300		REFUSE DISPOSAL			
3840	10811	Contract Landfill - POS ARENA TRUCKING COMPANY	JUNE 2011	TRASH COLLECTION	409.00
	27191	RESOURCE INTERNATIONAL	37459	GRDWTR/GAS MONITORIN	16,662.94

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MAJOR# ACCT#	VENDOR NUMBER NAME	INVT# INVT#	DESCRIPTION	AMOUNT
3841	32950 WRIGHT'S EXCAVATING	JULY 2011	LANDFILL OPERATION	42,187.50
			ACCOUNT TOTAL	59,259.44 *
5110	14723 EMANUEL TIRE OF VIRGINIA 28866 STEPS, INC	468119 JUNE 2011	TIRE RECYCLING RECYCLING FEE	460.80 654.01
			ACCOUNT TOTAL	1,114.81 *
5230	28640 Electrical Services 31846 SOUTHSIDE ELECTRIC COOP DOMINION VA POWER	114379 003 611 0599507431 611	VIRSO SITE RICE SITE	70.77 34.21
			ACCOUNT TOTAL	104.98 *
6008	10105 Telecommunications 10105 AT&T 10105 AT&T	248 5696 611 392 3675 611 767 2769 611	PHONE PHONE PHONE	36.13 42.95 42.85
			ACCOUNT TOTAL	121.93 *
6009	25782 Vehicle & Powered Equip F PRINCE EDWARD CO PBLC SCH 25782 PRINCE EDWARD CO PBLC SCH	DIESEL APRIL 11 DIESEL JUNE 11	DIESEL REIMBURSEMENT DIESEL REIMBURSEMENT	1,095.10 1,104.50
			ACCOUNT TOTAL	2,199.60 *
042610	14300 Vehicle & Powered Equip S EAST END MOTOR CO INC 14300 EAST END MOTOR CO INC	75342 75451	TIRE TIRE	518.36 267.76
			ACCOUNT TOTAL	786.12 *
			MAJOR TOTAL	63,586.88 **
3310	SANDY RIVER RESERVOIR			
			CNCRETE MIX/STOPLKAK	46.50
			REBAR MESH/TIES	29.92
			DRILL BIT/SCREWS	54.87
			PIPE/FLANGE	111.73
			CONCRETE	238.18
			ACCOUNT TOTAL	481.20 *
			MAJOR TOTAL	481.20 **
043200	GENERAL PROPERTIES			
3310	16671 Repairs/Maintenance GRAINGER	9563407056 559195	CIRCULATOR PUMP	564.53
			SERV CONTRCT/JUL-SEP	2,230.28
			ACCOUNT TOTAL	2,794.81 *
3311	14287 Repairs & Maint-Auto & Eq EAST END CHEVRON	MAY-JUNE 2011 75481	PLUGGED TIRE	20.00
			INSPECTION/SWITCH	66.95
			ACCOUNT TOTAL	86.95 *
5110	31846 Electrical Services DOMINION VA POWER	6669158583 611	LIGHTS AT RICE	106.72
			ACCOUNT TOTAL	106.72 *

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5130	29332	TOWN OF FARMVILLE	AG BLDG 611	WATER & SEWER	181.87
	29332	TOWN OF FARMVILLE	CH IRRIG 611	WATER	71.04
	29332	TOWN OF FARMVILLE	SCOPE BLDG 611	WATER & SEWER	41.87
				ACCOUNT TOTAL	294.78 *
5230	27132	Telecommunications	10216373	BATTERY/2-WAY RADIO	81.98
		RANSON'S INC			81.98 *
6005	13367	Janitorial Supplies	410047298	JANITORIAL SUPPLIES	371.75
	21811	DIAMOND PAPER COMPANY	901769	CLEANING SUPPLIES	23.06
	21811	LOWE'S	910376	CLEANING SUPPLIES	42.06
				ACCOUNT TOTAL	436.87 *
6007	14287	Repairs and Maintenance S	MAY-JUNE 2011	ICE	16.00
	15150	EAST END CHEVRON	55263	AHU BELTS	80.16
	15150	FARMVILLE AUTO PARTS	56672	GREASE	8.98
	15150	FARMVILLE AUTO PARTS	56818	AHU BELT	12.04
	21811	LOWE'S	901388	SCREWS/BUSHING/PLUG	29.13
	21811	LOWE'S	901418 611	RUBBER TIEDOWN	7.12
	21811	LOWE'S	901769	WIRE TRACER/PLIERS	113.64
	21811	LOWE'S	901803	CONCRETE MIX	15.76
	21811	LOWE'S	901851	LUMBER	8.47
	21811	LOWE'S	901926	CONCRETE EDGER	35.58
	21811	LOWE'S	910376	LIGHTBULBS	12.48
	25306	PEARSON EQUIPMENT CO	140848	EXCAVATOR RENTAL	270.00
	27922	CINTAS CORPORATION #524	524 09428 611	UNIFORM RENTAL	516.50
				ACCOUNT TOTAL	1,125.86 *
6008	25782	Vehicle & Powered Equip F	DIESEL APRIL 11	DIESEL REIMBURSEMENT	165.91
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL JUNE 11	DIESEL REIMBURSEMENT	202.10
				ACCOUNT TOTAL	368.01 *
6009	14287	Vehicle & Powered Equip S	MAY-JUNE 2011	OIL & GAS	9.07
		EAST END CHEVRON			9.07 *
				ACCOUNT TOTAL	5,305.05 **
043400	CANNERY				
3310	16671	Repairs & Maintenance	9563407049	STEAMLINE FLANGE	69.04
		GRAINGER			69.04 *
5120	25247	Heating Services	166705	FUEL	1,196.73
		PARKER OIL COMPANY INC			1,196.73 *
6001	11902	Office Supplies	20100732	MOUSE	16.80
		BUSINESS DATA OF VA, INC.			16.80 *
				ACCOUNT TOTAL	1,282.57 **

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MAJOR# ACCT# 053500	VENDOR NUMBER COMPREHENSIVE SERVICES ACT	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3160	11490	CSA Programs BRALEY & THOMPSON INC	KC 611	PROFESSIONAL SERVICE	2,505.00
	11490	BRALEY & THOMPSON INC	RG 611	PROFESSIONAL SERVICE	5,270.00
	11490	BRALEY & THOMPSON INC	SC 611	PROFESSIONAL SERVICE	2,505.00
	11490	BRALEY & THOMPSON INC	TC 611	PROFESSIONAL SERVICE	2,505.00
	11894	BUSINESS CARD	JUNE 2011A	FOSTER CARE	108.71
	12280	CENTRA HEALTH	6002 611	PROFESSIONAL SERVICE	2,090.00
	17754	HELTON HOUSE INC	2788	PROFESSIONAL SERVICE	1,620.00
	21805	LOGAN LETRICIA R	JUNE 2011A	FOSTER CARE	666.00
	27584	RIVERSIDE BEHAVIORAL	RB 611	PROFESSIONAL SERVICE	2,080.00
	29417	TREASURER OF BEDFORD	AM 611	PROFESSIONAL SERVICE	804.00
	29417	TREASURER OF BEDFORD	IS 611	PROFESSIONAL SERVICE	3,884.00
	29417	TREASURER OF BEDFORD	RS 611	PROFESSIONAL SERVICE	906.29
				ACCOUNT TOTAL	24,944.00 *
				MAJOR TOTAL	24,944.00 **
081100	PLANNING				
3600	15240	Advertising FARMVILLE HERALD	CO ADMR 611	ADVERTISING	199.88 *
				ACCOUNT TOTAL	199.88 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	398263	DVD DISK	17.75
				ACCOUNT TOTAL	17.75 *
				MAJOR TOTAL	217.63 **
081500	ECONOMIC DEVELOPMENT				
6001	20600	Office Supplies KEY OFFICE SUPPLY	398065	COPIER DRUM/CARTRIDG	411.36
				ACCOUNT TOTAL	411.36 *
				MAJOR TOTAL	411.36 **
081600	TOURISM				
5130	29332	Water & Sewer TOWN OF FARMVILLE	MOORE BLDG 611	WATER & SEWER	53.24
				ACCOUNT TOTAL	53.24 *
5230	21319	Telecommunications CENTURLINK	310393238 611	PHONE	199.74
				ACCOUNT TOTAL	199.74 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	398065	COPIER DRUM/CARTRIDG	411.37
				ACCOUNT TOTAL	411.37 *
				MAJOR TOTAL	664.35 **
095000	DEBT SERVICE				
0010	30600	Rural Dev Rev Bond 1998B- RURAL DEVELOPMENT	LOAN 97-01 611	COURTHOUSE LOAN	6,508.00
				ACCOUNT TOTAL	6,508.00 *

AP375H
7/11/2011
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 7/02/2011 -- 7/02/2011

BEFORE CHECKS
PAGE 10

MAJOR#	VENDOR	INVOICE#	DESCRIPTION	AMOUNT
0012	30600	Rural Dev CH Constr 1998C	LOAN 97-02 611	10,118.00 *
		RURAL DEVELOPMENT		10,118.00 *
				16,626.00 **
				242,805.16

ACCOUNT TOTAL
MAJOR TOTAL
FUND TOTAL

AP375H
7/11/2011
FUND # - 125 DARE FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 7/02/2011 -- 7/02/2011

BEFORE CHECKS
PAGE 11

MAJOR# ACCT# 031299	VENDOR NUMBER ***DARE FUND EXPENSES***	VENDOR NAME ***DARE FUND EXPENSES***	INV#	DESCRIPTION	AMOUNT
0001	32131	WAL-MART COMMUNITY/GEMB	2117SHERIFF611A	MTG SUPPLIES	22.38
		Expenditures - Dare Donat			22.38 *
				ACCOUNT TOTAL	22.38 *
				MAJOR TOTAL	22.38 **
				FUND TOTAL	22.38

PRINCE EDWARD
LISTING OF INVOICES FOR 7/02/2011 -- 7/02/2011

AP375H
7/11/2011
FUND # - 501 WATER FUND

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
043200	29332	Water Service TOWN OF FARMVILLE			
5130			WATER TANK 611	WATER	188.61
				ACCOUNT TOTAL	188.61 *
				MAJOR TOTAL	188.61 **
				FUND TOTAL	188.61

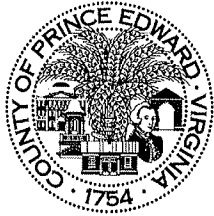
AP375H
7/11/2011
FUND # - 732

RETIREMENT BENEFIT FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 7/02/2011 -- 7/02/2011

BEFORE CHECKS
PAGE 13

MAJOR#	VENDOR	VENDOR	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME		
002230	RETIREMENT BENEFIT FUND	RETIREMENT BENEFIT FUND		
1101	25257	LEOS Disbursements JOHNS VICKI K	JULY 2011	
			RETIREE BENEFIT	1,051.29
			ACCOUNT TOTAL	1,051.29 *
			MAJOR TOTAL	1,051.29 **
			FUND TOTAL	1,051.29



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2011
Item No.: 17
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Appropriations and Budget Amendments

Summary:

The Dare fund received a donation in FY 11 from the Schools for \$4,000.

The Schools have received a School improvement grant in the amount of \$162,600 for FY12. There is no requirement to increase appropriations from local funding. This grant provides funding for increased student achievement by hiring a reading specialist for grade 4 and a student support specialist for grades 5-8 and instructional materials and professional development for existing teachers.

Attachment: Letter from Dr. Smith

Recommendation:

Approve the budget amendment below and appropriate the same funds.

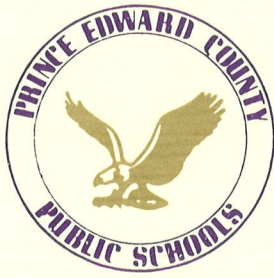
REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
<u>FY11 Budget Amendment</u>						
3(Rcv)	125	18999	0001	Dare Donation		\$ 4,000
4(Exp)	125	31299	0001	Dare Donation Expenses	\$ 4,000	
<u>FY12 Budget Amendment</u>						
3(Rcv)	250	33020	0041	School Improvement Funds		\$ 162,600
4(Exp)	250	61000	0001	Instruction	\$ 162,600	

Motion _____
 Second _____

Campbell _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____
 Wiley _____

Gantt _____
 Simpson _____



Prince Edward County Public Schools

35 Eagle Drive
Farmville, Virginia 23901

Telephone 434-315-2150
Fax 434-392-1911

K. David Smith, Ed.D.
Division Superintendent

July 7, 2011

Mr. William G. Fore, Jr., Chairman
Board of Supervisors
Prince Edward County
111 South Street
Farmville, VA 23901

Dear Mr. Fore:

The Prince Edward County School Board is respectfully requesting the appropriation of \$162,600 to the School Fund. The additional funding represents Title I, 1003(a) School Improvement Funds provided to the School Division.

The School Board approved the request for the appropriation of these funds at its July 6, 2011 Board meeting.

These funds are to be included in the budget for the School Fund, to increase the Instruction category by the \$162,600. The 2011-2012 School Budget total will increase to \$27,150,577. There is no local match requirement, and the appropriation of these funds will not increase the liability of the local governing body.

Thank you for your continued support of our school system.

Sincerely,

K. David Smith, Ed. D.
Division Superintendent

KDS/csw

pc: Mr. Wade Bartlett, County Administrator



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 12, 2011
Item No.: 18
Department: VDOT
Staff Contact: Sarah Elam Puckett
Issue: Highway Matters- Addendum

Summary: The VDOT monthly update is attached.

Attachments: VDOT Monthly Update.

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

PRINCE EDWARD COUNTY
Board of Supervisors Meeting – July 12, 2011

MAINTENANCE

Maintenance activities planned for the next 30 Days:

- Crews will mow along primary and secondary routes, make surface repairs, boom axe and respond to customer concerns.

CONSTRUCTION

- Route 613 over Sandy River: The road will be closed from April 11 to July 15 for a bridge replacement. A signed detour using Routes 612 and 611 will be in place.
- Route 633 over Bush River: The bridge will be narrowed to one 11' lane for repairs.

TRAFFIC STUDIES/SPECIAL REQUESTS

We have investigated a request for a speed limit study to be completed on Route 683 (Stokes Road) for a possible reduction to 35 MPH. The most recent crash data available from April 1, 2006 to March 31, 2009 revealed that there were no reported crashes along this section of roadway. Speed data collected for a 24-hour period revealed an 85th percentile speed of 39 MPH, a median speed of 31 MPH, and a pace speed ranging from 23 MPH to 32 MPH. It was recommended that the existing statutory 55/45 MPH Speed Zone on Route 683, from Route 15 to Route 15, a distance of 0.62 miles, be reduced to 35 MPH based on the 85th percentile speed, the narrow pavement widths, and the existing residential development. This reduction is pending.

A request was received that a CHILDREN AT PLAY Sign be installed in the area of 1911 Redd Shop Road to slow traffic. We do not recommend that WATCH FOR CHILDREN Signs be installed. However, based on the field review, we have decided to perform a speed study to determine if the current Statutory 55/45 MPH Speed Limit is appropriate for Route 630, from Route 15 to Route 665. We will provide the results of the study when it is available.

PROJECT STATUS

- No updates this month



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2011
Item No.: 19
Department: Fire Department Capital Equipment Financing Committee
Staff Contact: W.W. Bartlett
Issue: Committee Reports - Fire Department Capital Equipment Financing

Summary:

The Committee (Supervisors Gantt, McKay and Wilck) met with the Fire Association on July 6, 2011 to discuss the Capital Expenditure/Finance Agreement. At the meeting the Fire Association presented a draft of the Capital Expenditure/Finance Agreement between Prince Edward County and the Fire Association.

The draft agreement met the majority of the requirements discussed by the Board of Supervisors. The committee added three additional requirements to the agreement: (1) The County would provide an amortization schedule for each purchase; (2) Actions the Board could take if a department fails to make payments; and (3) Funding is also to be made available to rescue squads.

The committee also made it clear this funding is a one-time event and will not be an annual donation.

Attachments: Draft Agreement

Recommendation: Board action.

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	

Prince Edward County Firefighters Association

Capital Expenditure/Finance Agreement

Purpose: To provide low interest finance, to the Prince Edward County Firefighters Association Department Members, for the upgrading and purchase of apparatus. (Apparatus: Pumpers, Tankers, and Specialty Vehicles approved by Association)

Funds: Funding will be provided to this project from Prince Edward County Board of Supervisors at an annual interest rate of 1.5% annually. This rate will remain in effect annually and reviewed each year at the counties regular June meeting. Any changes required to the rate will take effect July of that calendar year.

Amount: The County will provide funding, up to \$500,000, for capital purchases approved by the association membership. At no time shall the total of a loan/ or loans from any member departments exceed the fund amount minus \$50,000. It is the intent of the association to maintain a reserve of \$50,000 for use by Department Members in cases of emergency.

Terms: 5 years/60 months for all purchases

Payments: Monthly, Annually, Semi-Annually, or Quarterly

Interest: Prince Edward Rate 1.5% + Association Rate 1.5% annually = Current Rate 3.0%

Additional Requirements:

- 1) Prince Edward County will hold title to vehicle purchased.
- 2) Prince Edward County agrees that the 1.5% interest charges, for the Association, will be rolled back into the fund (\$500,000) to increase the amount of available capital for additional purchases.

Administration:

- 1) Members must request money at a regular monthly business meeting of Prince Edward Firefighters Association.
- 2) Requested monies will be approved by the chief's within the association or their designee at a special called meeting by the President of the association, provided the Treasurer has confirmed that funds are available for the project.

- 3) The President of the Association will make the request for the money from Prince Edward County Board or their designated committee.
- 4) Members agree to pay off all loan activities within the 5 year/60 month cycle, or seek additional funding, on their own to pay off such loan, if they are unable to complete their obligation within the terms provided by the Association.
- 5) Members can pay off the loan early with no additional fees or interest charges, other than interest due during the time of the loan.
- 6) Prince Edward County will provide an amortization schedule, and payment amount for each purchase.
- 7) If payments are not made, the Board of Supervisors at their own discretion could:
 - a. Defer payment
 - b. Hold back the annual contribution
 - c. Take possession of the truck
- 8) Funding is also to be made available to rescue squads.

Ralph Crawley, President
Prince Edward Firefighters Assoc.

William G. Fore, Jr.
Chairman P.E. Supervisors



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2011
Item No.: 20
Department: Sheriff's Office
Staff Contact: Stuart Raybold/W.W. Bartlett
Issue: Sheriff's Department Grants

Summary: The Sheriff's Office is requesting authorization to apply for two grants.

The first grant is a one-time equipment grant that the Sheriff's Office and the Farmville Police Department are partnering on to purchase surveillance equipment. The grant is for \$20,646 and requires a 10% local match of \$2,294. The matching funds are available from the Sheriff's current budget from a capital projects line item, which means it requires Board authorization to spend. The attachment Memorandum of Agreement with the Town outlines the partnership between the County and Town for this grant.

The second grant is a two-year bullet proof vest partnership grant that the Feds will reimburse 50% of the cost of vests. The anticipated expenditure over the next two years is \$22,000 - \$28,000. This is a reimbursement grant, so the County must expend the funds upfront.

Attachments: Memorandum of Agreement with Town of Farmville

Recommendations:

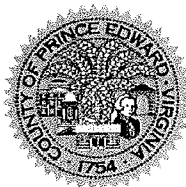
1. Authorize the Sheriff's Office to apply for both grants.
2. Authorize the County Administrator to execute the Memorandum of Agreement with the Town for the surveillance equipment grant.
3. Authorize the County Administrator to sign all necessary documents related to both grant applications.
4. Authorize the Sheriff's Office to expend funds from the Capital Equipment line item as a match for the surveillance equipment grant.

Motion _____
 Second _____

Campbell _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____
 Wiley _____

Gantt _____
 Simpson _____



Memorandum of Understanding (MOU)
Prince Edward County/Town of Farmville
 For
 Virginia Department of Criminal Justice
 One Time Equipment Grant Funds
 July 2011

This Memorandum of Understanding (MOU) is entered into, between the Town of Farmville and Prince Edward County, for a grant application through the Virginia Department of Justice's *One Time Equipment Grant* for the support of criminal multi-jurisdictional justice system improvements. Both localities agree to participate in a partnership to apply for, purchase and share covert surveillance equipment for multi-jurisdictional drug task force operations.

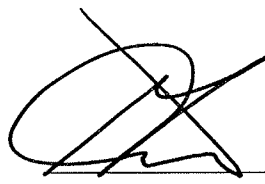
If this joint grant application is successful in an award, the funds will enable local these two (2) jurisdictions to purchase equipment and work together to address crime in the area and improve both prosecutions and informant safety.

Budget Breakdown:

One Time Equipment Grant (<i>request</i>)	\$30,856.50
Prince Edward County (<i>cash match</i>)	\$ 2,294.00
<u>Town of Farmville (<i>cash match</i>)</u>	<u>\$ 1,134.50</u>
TOTAL BUDGET	\$34,285.00

Through this MOU, Prince Edward County and the Town of Farmville certifies its consent to participate in this joint project.

 W. Wade Bartlett
 Prince Edward County Administrator



 Gerald J. Spates
 Farmville Town Manager

 Date

7/8/2011

 Date



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2011
Item No.: 21
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Tobacco Grant – Virginia’s Retreat

Summary: *Virginia’s Retreat*, the regional tourism marketing organization representing Prince Edward and 13 other localities in south-central Virginia wishes to apply for \$508,500 of Tobacco Commission Special Projects Funds for the development of an overall strategic plan, an overall marketing plan focused on the critical period commemorating the Sesquicentennial of the American Civil War, and start-up funds to hire an executive director for three years to oversee and continue to create the region’s tourism product.

As some Board members may recall, Virginia’s Retreat was organized in March, 1993 to explore ways that the Counties of Amelia, Appomattox, Buckingham, Cumberland, Dinwiddie, Nottoway, Prince Edward and the City of Petersburg could work together to promote the region’s rich abundance of natural and historical resources. Representatives from each of these localities, working closely with the Virginia Division of Tourism, the Virginia Division of State Parks and the National Park Service, held a planning retreat in April, 1993 to design a strategy for accomplishing the Consortium’s mission. Virginia’s Retreat’s mission is to increase tourism, economic activity, preservation, enhancement and education about the region’s natural, recreational and historic resources. Since 2000 these additional jurisdictions have joined the consortium: Brunswick, Charlotte, Halifax, Lunenburg, Mecklenburg, and Powhatan.

Virginia’s Retreat is asking Prince Edward County to be its sponsoring locality for the grant, which commits the County to oversee the financial disbursement of grant funds. The County has no additional financial obligation for the grant project, other than our annual donation to Virginia’s Retreat, which is \$4,500. Additionally, Virginia’s Retreat is asking Prince Edward County to consider donating an office to house the new regional position, if the grant is funded, for a period of three years. A vacant office on the second floor of the Moore Building would be the most suitable location. The County assumes no additional cost or responsibility for the position other than the donation of the office space.

Attachments: Draft Grant Resolution
 Draft Letter of Support

Recommendation:

1. Approve the draft grant resolution.
2. Approve the donation of office space for an initial three-year period.
3. Authorize the County Administrator to sign the letter of support and execute any grant documents, as needed.

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	

BOARD OF SUPERVISORS

WILLIAM G. FORE, JR.
CHAIRMAN

HOWARD F. SIMPSON
VICE-CHAIRMAN

HOWARD M. CAMPBELL
DON C. GANTT, JR.
ROBERT M. JONES
CHARLES W. MCKAY
JAMES R. WILCK
MATTIE P. WILEY



COUNTY ADMINISTRATOR
W.W. BARTLETT

POST OFFICE BOX 382
FARMVILLE, VA 23901

(434) 392-8837 VOICE
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.US

COUNTY OF PRINCE EDWARD, VIRGINIA

RESOLUTION OF SUPPORT

WHEREAS, Virginia's Retreat wishes to apply to the Virginia Tobacco Indemnification and Community Revitalization Commission for Fiscal Year 2012 Special Projects Grant Program funding for the development of an overall strategic plan, develop an overall marketing plan focused on the critical period commemorating the Sesquicentennial of the American Civil War, and start-up monies to hire an executive director to oversee and continue to create the region's tourism product. Among the issues to be explored during the proposed strategic planning process include: the creation of a Trail Authority or similar entity; the expansion of dues paying members to potentially include private organizations/businesses; the identification of other key anchors on the Civil Rights in Education Heritage Trail; new sites for the Civil War Trails and the creation of a new Music, Artisan and Gardens Trail; and

WHEREAS, Virginia's Retreat encompasses Prince Edward County as well as the Counties of Amelia, Appomattox, Brunswick, Buckingham, Charlotte, Cumberland, Dinwiddie, Halifax, Lunenburg, Mecklenburg, Nottoway, Powhatan, and the City of Petersburg; and

WHEREAS, Prince Edward County has agreed to be the applicant on behalf of Virginia's Retreat to apply for Special Projects Grant Program funding from the Virginia Tobacco Indemnification and Community Revitalization Commission;

NOW, THEREFORE BE IT RESOLVED, the Prince Edward County Board of Supervisors hereby authorizes the County Administrator to execute all appropriate documents required to constitute a complete Virginia Tobacco Indemnification and Community Revitalization Commission Special Projects Grant Program Application Request in the amount of \$508,500.;

NOW, THEREFORE BE IT FURTHER RESOLVED, the County of Prince Edward accepts responsibility to oversee the proper use of funds, and grant compliance, if the grant is funded.

NOW, THEREFORE BE IT FURTHER RESOLVED, Virginia's Retreat is responsible for all grant related costs including match for the Virginia Tobacco Indemnification and Community Revitalization Commission Special Projects Grant Program Application Request.

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 12th day of July, 2011.

William G. Fore, Jr., Chairman

1 July 2011

Mr. Neal Noyes, Executive Director
Virginia Tobacco Commission
701 E. Franklin Street, Ste. 501
Richmond, VA 23219

Dear Mr. Noyes,

I am writing on behalf of the Board of Supervisors of Prince Edward County, to fully support an application submitted by Virginia's Retreat of which we are a founding member. This grant will be administered by Prince Edward County, as well. Virginia's Retreat is requesting funding for the development of an overall strategic plan, an overall marketing plan focused on the critical period commemorating the Sesquicentennial of the American Civil War and start-up monies to hire an executive director to oversee and continue to create the region's tourism product. Among the issues to be explored during the proposed strategic planning process include: the creation of a Trail Authority or similar entity; the expansion of dues paying members to potentially include private organizations/businesses; the identification of other key anchors on the Civil Rights in Education Heritage Trail; new sites for the Civil War Trails and the creation of a new Music, Artisan and Gardens Trail.

As Prince Edward County is a dues-paying member of this tourism marketing consortium, we understand that with its continued growth and success, there is a need for day-to-day oversight of maintenance and marketing of all of the trails. Tourism is a critical element of economic development, especially in Central and Southern Virginia, and we depend on this organization to support that effort in our County, as well as the other 13 jurisdictions it serves.

Thank you for your kind consideration of the Virginia's Retreat application and for supporting an important economic development tool for the Central and Southern regions of Virginia.

Sincerely,

W.W. Bartlett, County Administrator
On behalf of Prince Edward County Board of Supervisors



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2011
Item No.: 22
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Tobacco Grant – R.R. Moton Museum

Summary: The Moton Museum is applying for \$1.6 million from the Special Projects Fund through the Virginia Tobacco Commission and has requested a letter of support from the County. Attached for your consideration is a draft letter provided by Lacy Ward, Jr.,

Attachments: Draft Letter of Support

Recommendation: Approval

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

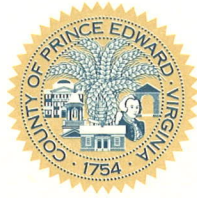
Gantt _____
Simpson _____

BOARD OF SUPERVISORS

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CHARLES W. MCKAY
JAMES R. WILCK
MATTIE P. WILEY



COUNTY ADMINISTRATOR
W.W. BARTLETT

POST OFFICE BOX 382
FARMVILLE, VA 23901

(434) 392-8837 VOICE
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.US

COUNTY OF PRINCE EDWARD, VIRGINIA

July 12, 2011

Mr. Neal Noyes, Executive Director
Virginia Tobacco Indemnification and
Community Revitalization Commission
701 E. Franklin Street, Ste. 501
Richmond, VA 23219

Dear Mr. Noyes:

I write to express Prince Edward County's overwhelming support for funding the Robert Russa Moton Museum's application to the Virginia Tobacco Indemnification and Community Revitalization Commission for Special Projects Grant funding in the amount of \$1,600,000 for Moton 2011: the Permanent Exhibition.

Prince Edward County is represented on the Museum's Board of Directors by Hon. Howard Simpson, the Vice Chair of the Board of Supervisors.

Creating a leading Civil Rights Era museum in Southside Virginia, which honors the sacrifices made by students, parents and teachers in Virginia's public schools during the era of Massive Resistance, is a worthy goal and one which Moton is proving can be achieved.

Moton, in keeping with its mission statement, strives to represent the diversity of community views related to understanding the motives, strategies, actions and outcomes of our transition from segregated to integrated education.

Virginia Tobacco Commission Special Projects are intended to be those activities and/or partnerships which:

- Provide potential positive impacts across a substantial portion of the tobacco region of Virginia;
- Are so innovative in nature that they provide replicable models that could potentially reshape the economies of communities across the tobacco region;
- Are so broad in scope and geographic impact that they do not clearly fit under the eligibility and project types for the Commission's other funding pools (economic development, education, agribusiness, technology, etc.)

We believe the Moton 2011 project meets these criteria, and the museum is a solidly run and impactful institution in Southside Virginia worthy of Virginia Tobacco Commission support.

Sincerely,

William G. Fore, Jr.
Chairman

PRINCE EDWARD COUNTY BOARD OF SUPERVISORS

MISSION STATEMENT

TO REPRESENT ALL CITIZENS, PROVIDE LEADERSHIP, CREATE VISION AND SET POLICY TO ACCOMPLISH EFFECTIVE CHANGE, PLANNED GROWTH AND PROVIDE ESSENTIAL SERVICES WHILE MAINTAINING AND ENHANCING THE QUALITY OF LIFE IN PRINCE EDWARD COUNTY.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 12, 2011
Item No.: 23
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Resignation and Appointment – Central Virginia Regional Library Board

Summary: Attached is a letter of resignation from Patricia Keaveny Smith, who was appointed to the Central Virginia Regional Library Board last year by the Board of Supervisors. Her term of office expires June 30, 2014.

Chairman Fore recommended bringing forward to the Board the Citizen Volunteer Applications that had been submitted for this same position from the June Board meeting. They are attached.

The Board will wish to fill the position.

Attachments: Letter of Resignation of Patricia Keaveny Smith
 Citizen Volunteer Application – Nancy K. Currie
 Citizen Volunteer Application – Vicky S. Page

Recommendation: The Board will wish to consider filling the unexpired term of the vacancy on the Central Virginia Regional Library Board.

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	

Patricia Keaveny Smith
600 Second Ave.
Farmville, VA 23901
July 10, 2011

Mr. W.W. Barlett
Prince Edward County Administrator
PO Box 382
Farmville, VA 23901

Dear Mr. Barlett:

Due to my conflicting work schedule and current health issues, I am resigning as the Prince Edward County representative for the Central Virginia Regional Library Board as of July 10, 2011.

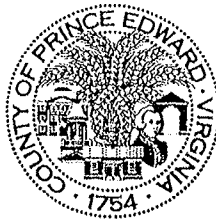
I have enjoyed serving for this past year.

Sincerely yours,



Patricia Keaveny Smith

cc: Mrs. Linda Paige, Chairman, Central Virginia Library Board



RCD
5-10-11

CITIZEN VOLUNTEER APPLICATION FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 5/6/2011

Name Nancy K. Currie

Home Address 1205 Sixth Ave

City Farmville State VA Zip Code 23901

Election District:	Buffalo _____	Farmville 801 _____
	Hampden _____	Leigh _____
	Farmville 101 _____	Lockett _____
	Farmville 701 <input checked="" type="checkbox"/>	Prospect _____

Home Telephone Number 392-8005 FAX _____

E-Mail Address ncurrie@moonstar.com

Present Employer Prince Edward Public Schools

Business Address 35 Eagle Dr.

City Farmville State VA Zip Code 23901

Business Telephone Number 315-2130 ext. 3345 FAX _____

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation Librarian

Former Occupation, If Retired _____

Education: High School Whetstone Year 1969

College/Technical School Georgetown College Year 1973

Graduate School University of Kentucky Year 1974

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments _____

Professional, Civic, or Other Activities Jr. Women's Club, member of

VENA (Va. Educational Media Assn), Phi Delta Kappa - professional
ASS. for educators, Alpha Delta Kappa - Inter. Honorary Org for Women,
YMCA member and instructor, substitute Meals on Wheels driver

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Having been a librarian for thirty years in public
schools and at a regional library system in
North Carolina and Virginia I would like the opportunity
to get involved with another regional library system
as well as help support the public libraries
of the Central Virginia Regional Library.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain. *No*

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? *No*

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.


APPOINTED BY THE BOARD OF SUPERVISOR:

- _____ Board of Appeals for Building Code
- _____ Southside Virginia Community College Board
- _____ Crossroads Community Services Board
- _____ Poplar Hill Community Development Authority
- _____ Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- _____ Prince Edward County Planning Commission
- _____ Prince Edward County School Board
- _____ Prince Edward County Social Services Board
- _____ Commonwealth Regional Council Committees
- _____ STEPS Board
- _____ Piedmont Regional Jail Board
- _____ Special Committee of the Board of Supervisors: _____
- _____ Other(s) _____

APPOINTED BY CIRCUIT COURT:

- _____ Electoral Board
- _____ Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.


5/6/2011

 Signature Date

Please Return Application To:
 Prince Edward County Administrator's Office
 Post Office Box 382
 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837 -- FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

May 3, 2011

To Whom It May Concern,

I read in a recent Board of Supervisor's agenda that volunteers would be needed for committee work in the near future. I am interested in serving on the Central Virginia Regional Library Board.

Currently, I reside in Fairfax County, VA; however, my husband and I have owned property in Green Bay, VA for the past five years with the intent of moving to the county and making the county our permanent residence. That plan will come to fruition this summer.

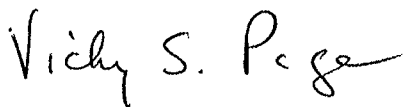
My husband has accepted a Visiting Professor position at Longwood University and we are moving to the county not later than August 1, 2011 so that he will be in place for the Fall Semester. We are in the process of selling our current residence. We plan to rent a home in Farmville, VA while we have a house built on our property in Green Bay on Old Peachtree Road.

As my application points out, I have worked in both public and private libraries. While at the Sterling Public Library in Sterling, VA, my expertise in business market research enabled me to conduct seminars for business owners in the Sterling area on the use of library resources to help them grow their businesses. In one of the private libraries for a defense company, I worked with the librarian to establish a database of corporate documents (RFPs, reports, etc.) to enable company personnel to quickly identify past and related experience when responding to proposals for federal government work.

Currently, my company, Pro-Solve Technologies, Inc., conducts market research for the US law enforcement and public safety marketplace to provide sales leads for vendors selling into that market. The company's clients include Fortune 500 companies and smaller ones specializing in providing technology driven applications and hardware into that market.

My husband and I are very excited about our move to Prince Edward County and I look forward to the possibility of serving on this committee. I do possess a Prince Edward County library card – as I do for the Counties of Fairfax, Arlington and Prince William (each has reciprocal privileges with the other). I am a firm believer that books are your friends. And I understand the importance of encouraging our youth to read and instilling that love of reading at an early age.

Sincerely,

A handwritten signature in cursive script that reads "Vicky S. Page". The signature is written in black ink and is positioned above the typed name.

Vicky S. Page



August 2011. See attached

Receipt

CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

MAY - 4 2011

Date 5/02/11

Name Vicky S. Page

Current Home Address 12218 Henderson Rd

City Clifton State VA Zip Code 20124

Election District: <u>unsure</u>	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number 703 631 7043 FAX _____

E-Mail Address page9@cox.net

Present Employer Pro-Solve Technologies

Business Address PO Box 134

City Clifton State VA Zip Code 20124

Business Telephone Number 703 830 6010 FAX same

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation Market Research

Former Occupation, If Retired _____

Education: High School _____ Year _____

College/Technical School NVCC Year AAS 2008

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments _____

Professional, Civic, or Other Activities _____

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I have worked in public & private libraries consisting of classified and open documents
Served on the Sterling VA Friends of Library
Served on the Eastern Loudoun County VA Library Site Selection Committee

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- _____ Board of Appeals for Building Code
- _____ Southside Virginia Community College Board
- _____ Crossroads Community Services Board
- _____ Poplar Hill Community Development Authority
- _____ Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- _____ Prince Edward County Planning Commission
- _____ Prince Edward County School Board
- _____ Prince Edward County Social Services Board
- _____ Commonwealth Regional Council Committees
- _____ STEPS Board
- _____ Piedmont Regional Jail Board
- _____ Special Committee of the Board of Supervisors: _____
- _____ Other(s): _____

APPOINTED BY CIRCUIT COURT:

- _____ Electoral Board
- _____ Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.

Judy S Page
Signature

5/02/11
Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: July 12, 2011
Item No.: 24
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: VRS- Voluntary Long Term Care Insurance Program

Summary:

VRS provides local governments the opportunity to allow their employees and some family members to participate in the Commonwealth's Long Term Care Insurance Program. VRS administers the program and underwritten by Genworth Life Insurance Company.

This program is voluntary and the cost is paid by the employee through payroll deduction or paid directly to the insurance company. In the past Prince Edward County has not participated in this program. The attached notice from VRS announces a special fall enrollment period and during this special period employees would not have to provide any proof of good health.

Any locality that wishes to join this program must submit an Employer Adoption Agreement to VRS and send an e-mail to Genworth by July 15, 2011.

Attachments:

- 1. VRS letter dated June 9, 2011
- 2. Employer Adoption Agreement

Recommendation:

Authorize Prince Edward County to participate in the Long-Term Care program and allow the County Administrator to sign all necessary documents.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



June 9, 2011

Dear Employer,

We are pleased to announce that this fall, between October 10 and November 18, 2011, eligible actively at work employees under age 80 could have the opportunity to apply for coverage under the Commonwealth of Virginia (COV) Voluntary Group Long Term Care Insurance Program without having to provide proof of good health. If you have not previously participated in this Program and would like to offer your employees the opportunity to participate in this special enrollment period, you must elect to offer the COV Program **by no later than July 15, 2011.**

Active employees who work at least 20 hours a week and select family members between the ages of 18 and 79 are eligible to apply for the COV program. Select family members include a spouse, adult children, parents, parents-in-law, step parents, step parents-in-law, grandparents, grandparents-in-law, step grandparents and step grandparents-in-law. Family members who apply will be required to provide proof of good health. The COV Program is administered by the Virginia Retirement System (VRS) and underwritten by Genworth Life Insurance Company (Genworth Life).

Because employees pay the premiums, it won't cost you anything to elect the COV Program. But it will help your employees with the cost of long term care services such as nursing home care or at-home care to assist with bathing, eating or other activities of daily living, which most health insurance plans don't cover. Without coverage, the cost of these services can quickly deplete savings or retirement income.

Plan Offerings

The following benefit options are available.

<i>Monthly Benefit Options</i>	<i>Maximum Lifetime Benefit Options (Monthly Benefit X Selected Plan Term)</i>		
\$ 3,000	\$ 72,000	\$ 108,000	\$ 180,000
\$ 4,500	\$ 108,000	\$ 162,000	\$ 270,000
\$ 7,500	\$ 180,000	\$ 270,000	\$ 450,000

<i>Benefit Increase Options</i>
Future Purchase Option ¹
3% Compound for Life
5% Compound for Life

¹ This option will allow an individual an opportunity to purchase a benefit increase every three years without further proof of good health

For further information on the plan options, please visit www.genworth.com/cov

Premiums can be paid directly to Genworth Life or automatically withdrawn from the insured's bank or other financial institution account. You also can offer the option of payroll deduction through a formal agreement with Genworth Life.

COV Program Employer Election Details

You can elect the COV program at any time. However, if you would like your eligible employees to have the opportunity to participate in the special Fall 2011 enrollment period, please submit the following information by the deadlines indicated on the reverse side.



COV Program Employer Election Deadlines

- By July 15, 2011***
- Mail a signed Employer Adoption Agreement (enclosed) to VRS.
 - Send an e-mail to GLTCInfo@genworth.com with the name of your school division or locality, contact information and the number of eligible employees. You will receive a mail-list format from Genworth Life to enter your employees' information.

**If applicable, ensure your school board or local governing body arranges to meet to discuss election before this date.*

- By August 1, 2011**
- Complete the employee mail list and return it to Genworth Life. Contact Rhonda Todd at Rhonda.Todd@genworth.com or call 804-484-3993 for instructions on secure transfer of your file to Genworth Life. **Do not e-mail the employee mail list to Genworth; e-mail is not secure.**
-

For additional information about the COV Voluntary Group Long Term Care Insurance Program, visit www.genworth.com/cov. If you would like to be added to the e-mail list to receive regular updates, send a request to GLTCInfo@genworth.com and add CoVVoluntaryGroupLTCIPProgram@genworth.com to your safe sender list in your e-mail options.

Sincerely,

Virginia Retirement System
Customer Programs

Enclosure

**COMMONWEALTH OF VIRGINIA VOLUNTARY
GROUP LONG TERM CARE INSURANCE
PROGRAM**

EMPLOYER ADOPTION AGREEMENT

THIS AGREEMENT executed this ____ day of _____, 20____,
between _____ hereinafter referred to as the “Employer”, and
the Virginia Retirement System (“VRS”).

Recitals

- A. The Commonwealth of Virginia has established, and VRS has assumed responsibility for, the Commonwealth of Virginia Voluntary Group Long Term Care Insurance Program (the “Plan”) in which employees of local governments, local officers and teachers, as defined in Section 51.1-513.3 of the Code of Virginia (1950), as amended (the “Code”), may participate, and
- B. Pursuant to the same section of the Code, the Employer desires to enter into an Agreement with VRS to permit participation in the Plan by its employees, and
- C. The official entering into this Agreement is duly authorized on behalf of the Employers Governing Body.

Agreement

NOW, THEREFORE, in consideration of the benefits arising from cooperation between the Employer and VRS to provide long term care insurance coverage to the employees of the Employer, the parties do agree as follows:

- 1. VRS represents and warrants to the Employer that it will comply with all applicable laws affecting the Plan.
- 2. VRS represents to the Employer that it shall provide sufficient services to administer the Plan and to appropriately respond to inquires by employees and participants.
- 3. The Employer acknowledges and agrees to the terms and conditions established in the Plan.
- 4. The Employer agrees to provide the VRS selected long term care insurance carrier with a mail file of all active employees, in the format provided by the insurance carrier.

5. When requested by VRS or the insurance carrier, the Employer shall permit the VRS selected long term care insurance carrier to conduct group and individual meetings for the purpose of explaining the Plan or enrolling employees on the Employer's premises during normal working hours subject to such reasonable restrictions that the Employer communicates in writing to VRS and which are accepted by VRS.
6. The Employer elects does not elect to offer their employees payroll deduction. If the employer elects to offer payroll deduction, the employer shall be responsible for remitting premiums under the Plan to the VRS-selected long term care insurance carrier in accordance with the established processes and procedures promulgated by VRS or the insurance carrier.
7. This Agreement may be amended from time to time by written agreement between VRS and the Employer.
8. The term of this Agreement shall be for three years beginning on the date of its execution, and thereafter may be terminated by either party upon 60 days written notice to the other party.

IN WITNESS WHEREOF, the parties have caused the Agreement to be duly executed intending to be bound thereby.

Employer

Virginia Retirement System

By: _____

By: _____

Title: _____

Title: _____

RETURN TO: Virginia Retirement System
P. O. Box 2500
Richmond Virginia 23218
Attention: Long Term Care



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2011
Item No.: 25
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: FY11 FINANCIAL OVERVIEW

Summary:

The following summary applies only to the General Fund. A preliminary review of FY11 shows Prince Edward had another successful year as it pertains to the budget. Revenues will be greater than the amount budgeted while expenses will be less.

After reducing revenues by the amount budgeted to be drawn from the fund balance, total revenues were budgeted at slightly more than \$20.2 million. I estimate actual revenues will be approximately \$20.7 million. While a large amount it is only about 2.5% greater than the budget. Two unbudgeted one-time revenue events accounted for almost one-half of this positive variance – the reimbursement of \$183,000 from savings associated with the library construction bond and over \$51,000 received from the sale of property for delinquent taxes. The Treasurer initiated new collection procedures and redoubled efforts on already established procedures and collected \$121,000 more in delinquent real estate and personal property taxes than in FY10. This \$121,000 is also a non-recurring event since once a delinquent tax is collected it cannot be collected again. These three items account for \$355,000 of the unbudgeted revenues.

Only two revenue sources significantly underperformed the budget – Merchant’s Capital (\$34,000) and Landfill fees (\$50,000). Both are related to the slow economy. Businesses reduced inventory and the waste stream is reduced as economic activity slows.

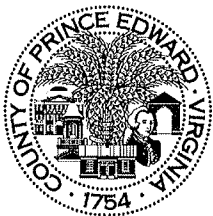
It appears expenditures will be less than the budget by at least \$300,000 to \$400,000. A considerable amount of funds must still be expended when the bills arrive. These include such things as electrical and phone costs and items ordered the last month of the fiscal year that were either not delivered by the end of June or the bill had not been received.

No one item was responsible for the positive variance associated with expenditures. Almost every department and office under expended their budget. All department directors, constitutional officers and employees contributed to this positive outcome. The single largest item attributing to the under expenditure of the budgeted funds was the costs associated with Comprehensive services. This item will under expend the budget by approximately \$145,000.

Attachments:

Recommendation:

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2011
Item No.: 26
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Upcoming

Summary:

VDOT Citizen Information Meeting on Route 15
Monday, August 15, 2011, 5:00 p.m. – 6:00 p.m.
Prince Edward County Natural Resources and Agricultural Building

Attachments: VDOT Public Notice

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

Route 15

Prince Edward County Citizen Information Meeting

Monday, August 15, 2011, 4 – 6 p.m.

Prince Edward County Natural Resources and
Agricultural Building Conference Room
100 Dominion Drive, Farmville, VA 23901

Come see preliminary information for improvements to Route 15,
Farmville Road.

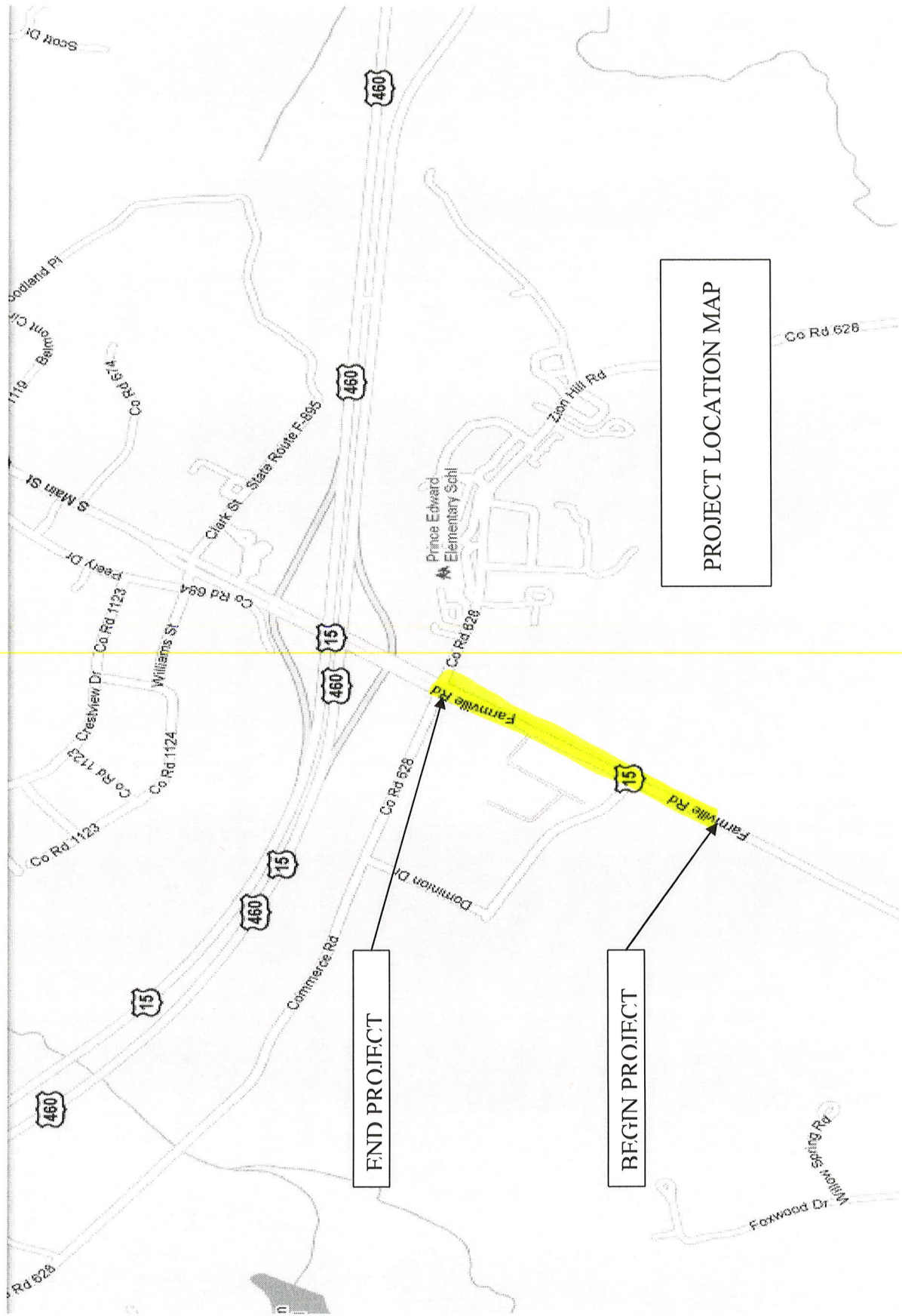
Find out about preliminary plans to improve Route 15 from 0.293
miles south of Route 778 to Route 628 by constructing a three-
lane divided highway – one southbound lane and two northbound
lanes with improvements to the intersections at Routes 628 and
778.

Give your written or oral comments at the hearing or submit
them by August 25, 2011 to Mr. Renard Yeatts, Project Manager,
Virginia Department of Transportation, 4219 Campbell Avenue,
Lynchburg, VA 24501. You may also email your comments to
lynchburginfo@VDOT.Virginia.gov. Please reference "Route 15
Citizen Information Meeting Comment" in the subject line.

In compliance with the National Historic Preservation Act, Section
106 and 36 CFR Part 800, information concerning the potential
effects of the proposed project on properties listed in or eligible
for listing in the National Register for Historic Places is provided
in the environmental documentation.

VDOT ensures nondiscrimination and equal employment in all
programs and activities in accordance with Title VI and Title VII of
the Civil Rights Act of 1964. If you have questions or concerns
about your civil rights in regards to this project or special
assistance for persons with disabilities or limited English
proficiency, contact the project manager listed above.

State Project: 0015-073-109, P-101, R-201, C-501
Federal Project: STP-015-3(047)





**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: July 12, 2011
Item No.: 27
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Informational

Summary:

Attachments:

- a. BZA Meeting Minutes

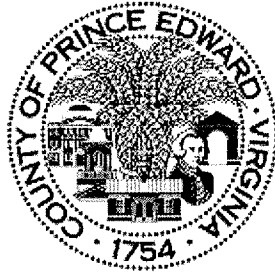
Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



Prince Edward County
Board of Zoning Appeals
Meeting Minutes

June 15, 2011
7:00 pm

Members Present: James Garnett, Chairman
William Porterfield
James Davis
Charlotte Green

Members Not Present: Vincent Eanes

Staff Present: Alecia Daves-Johnson, County Planner
W. W. Bartlett, County Administrator

Others Present: Ralph Toomey, Lily Land Investment, LLC

The meeting was called to order at 7:00 pm by Chairman Garnett. He welcomed the two recent appointments to the BZA, Charlotte Green and Jim Davis.

Public Hearing:

Chairman Garnett opened the Public Hearing. He asked for representation from County staff to explain the Variance Request. Ms. Daves-Johnson approached the podium. She stated that the public hearing was advertised in the Friday, June 3 and June 10, 2011 editions of The Farmville Herald. The purpose of the Public Hearing was to consider a variance request from Lily Investment Corporation from the Zoning Ordinance requirement limiting a 50' deeded right-of-way to serve a maximum of two lots. The applicant also requests a waiver of the Subdivision Ordinance requirement that a street serving three lots or more be built to state specifications for adoption into the state public road program. The Board of Zoning Appeals is asked to consider the request for a waiver of the Zoning Ordinance requirement.

This particular subdivision is served by SR 628 "Mountain Creek Road," which is a gravel road at this subdivision location. Ms. Daves-Johnson explained to the BZA members that the Planning Commission has been reviewing the sub-division ordinance and that the proposed update has language permitting private streets in sub-divisions provided there is a funded, private street maintenance agreement associated with the affected lots. However, she clarified, that this was not an adopted version of the sub-division ordinance, but is part of the revisions proposed for the updated version, and is consistent with state code language (COV 33.1-72.2 B).

Ms. Daves-Johnson reported speaking to VDOT about the variance request, and that VDOT reported that they follow the locality's ordinance and that they look to the locality to enforce their ordinances.

If the county were to show a trend of not enforcing our ordinances, then there could potentially be consequences felt through the Rural Road Additions funding program if applicable. Ms. Daves-Johnson added that the applicant did not desire the easement to be taken into the public system and wishes it to be a privately maintained access.

Regarding the variance request, Ms. Daves-Johnson explained the staff recommendation that the existing, albeit unimproved, deeded easement serving lots 31 & 32 would remain part of the deeds for those lots so that those two lots would still have an easement in accordance with the Zoning Ordinance. However, a 325' extension to the functioning easement presently serving lots 29 & 30 could serve lots 31 & 32 with less environmental impact than constructing the 2400' long easement deeded for #31 & #32.

Chairman Garnett asked whether the County has required other lot owners to put in a state maintained road if it serves more than two lots. Ms. Daves-Johnson replied, "Yes." Dr. Porterfield explained that the state does not take over the road maintenance until there are at least three dwellings on the road.

Ms. Daves-Johnson shared a proposed Private Road Maintenance Agreement which Mr. Toomey had provided with his application.

Chairman Garnett asked Mr. Toomey, representing Lily Investment Corp., to approach the podium. Mr. Toomey explained that the parcels in question are 20 acres or greater; and that an owner of large parcels such as these has some understanding of the accompanying road maintenance expectations especially if they are provided with a road maintenance agreement from the beginning. He offered it would be much easier for four property owners to maintain one 2400' easement than two owners to maintain the same. The existing covenants for the Mountain Creek Subdivision restrict the easements to use only by the lots served, and not by lots adjoining the easement.

Chairman Garnett asked whether any public response had been received. None had been received. Lily Investment Corporation is still the owner of all four lots. The BZA members discussed concerns about setting a precedent. County Administrator Bartlett cautioned the BZA to be very clear about the conditions upon which they base their decision so as not to set a precedent.

The Public Hearing was closed.

After discussion among the BZA members, Dr. Porterfield made a motion to approve the request for a variance from the zoning ordinance which sets a maximum of two lots not having public road frontage to be served by a deeded 50' wide right-of-way for the following reasons:

1. The rural lot sizes are large
2. The extension would have less of an environmental impact because it would eliminate a stream crossing and grading steep topography

The BZA also required the developer to agree to the following stipulations:

1. A Private Road Maintenance Agreement or responsible Home Owners Association structure establishing responsibility for the maintenance of the private access is attached to the deeds for the lots.
2. After the boundary line adjustment is made for lots #31 and #32 no further subdivision of the four lots served can be made unless the road is brought to state standards.
3. The unimproved deeded right-of-way serving lots #31 and #32 will remain intact to the subdivision.
4. The 325' extension requested will also be recorded as a 50' wide right-of-way.

Chairman Garnett called for a second to the motion. Ms. Green made a second to the motion. Chairman Garnett called for the vote. The motion carried with unanimous favor, no opposing votes.

Election of Officers:

Chairman Garnett called for election of officers; Chairman, Vice-Chairman and Secretary. Dr. Porterfield called for nominations for the position of Chairman. Mr. Davis made a nomination for James Garnett. Dr. Porterfield called for any other nominations, in the presence of only one nomination he declared the nominations closed and the election to be accomplished.

Chairman Garnett called for nominations of Vice-Chairman. The incumbent is Dr. Porterfield. Dr. Porterfield nominated James Davis. Chairman Garnett called for a vote for the election of Jim Davis as Vice-Chairman, it passed with unanimous favor.

Chairman Garnett called for County staff to serve as Secretary to the BZA.

Other Business:

Chairman Garnett called for any further business. Hearing none, the meeting was adjourned at 7:32 pm.