



BOARD OF SUPERVISORS MEETING

ADDENDUM PACKET

May 10, 2011

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 10, 2011
Item No.: 16-a
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Consent Agenda - Review of Accounts & Claims - Addendum

Summary: The addendum bill list for April 2011 is attached for your review.

Attachments: Addendum Bill List

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

5/09/2011

FROM DATE- 5/03/2011
TO DATE- 5/03/2011

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

PAGE 1

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$91,885.61
502	SEWER FUND	\$72.47
741	PIEDMONT COURT SERVICES FUND	\$765.39
	TOTAL	92,723.47

AP375H
5/09/2011
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 5/03/2011 -- 5/03/2011

BEFORE CHECKS
PAGE 1

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	MAJOR TOTAL	AMOUNT
011010	3600	Advertising FARMVILLE HERALD	CO ADMR 411	ADVERTISING	6,669.19	6,669.19	**
012110	3311	COUNTY ADMINISTRATOR	72179	INSPECTION	16.00	16.00	*
5810	5810	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC	3117	MEMBERSHIP DUES	250.00	250.00	*
6001	6012	Dues & Association Member FARMVILLE CHAMBER OF	CO ADMR 411	COLOR COPIES	162.50	162.50	*
6012	6012	Office Supplies FARMVILLE PRINTING	16466721	LEGISLATIVE SUMMARY	68.71	68.71	*
012310	3600	Books and Subscriptions MATTHEW BENDER & CO INC	COMR REV 411	ADVERTISING	369.00	369.00	*
5810	5810	Commissioner of Revenue FARMVILLE HERALD	2011-2012 DUES	DUES	190.00	190.00	*
012510	3320	Commissioner of Revenue FARMVILLE HERALD	MC0000158245	MAINTENANCE CONTRACT	270.00	270.00	*
3160	3160	Information Technology Professional Services BUSINESS DATA OF VA, INC.	20100644	TRAVEL EXPENSE	125.00	125.00	
3320	3320	Information Technology Professional Services BUSINESS DATA OF VA, INC.	20100652	MONTHLY CONTRACT	2,800.00	2,800.00	*
013200	6001	Maintenance Service COMPUTERPLUS SALES/SERVIC	393841	FLASH DRIVES	2,925.00	2,925.00	**
6001	6001	Office Supplies KEY OFFICE SUPPLY			35.96	35.96	*
					3,195.00	3,195.00	**

MAJOR#	VENDOR	INVOICE#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME		
021600	CLERK OF THE CIRCUIT COURT			
5230	10105	392 5145 411	PHONE	42.22
	21319	309863799 411	PHONE	76.90
			ACCOUNT TOTAL	119.12 *
5850			Jurors/Witnesses	
	999999	ALLEN HUGH D	JUROR 411	60.00
	999999	ALLEN NORITTA	JUROR 411	60.00
	999999	ALLEN PHILLIP C	JUROR 411	60.00
	999999	BENNETT DEANA J	JUROR 411	60.00
	999999	BENSON COURTNEY	JUROR 411	60.00
	999999	BORUM MORGAN THOMAS	JUROR 411	30.00
	999999	BOULDEN WILLIAM R	JUROR 411	60.00
	999999	BROADWATER SUSAN B	JUROR 411	60.00
	999999	BROWN STACY L	JUROR 411	60.00
	999999	BROWNING DONNA	JUROR 411	30.00
	999999	BUCKLEY AMANDA	JUROR 411	30.00
	999999	COPENHAVER CHRISTOPHER	JUROR 411	60.00
	999999	CORO KEITH	JUROR 411	60.00
	999999	COUCH SHIRLEY ANN	JUROR 411	60.00
	999999	DEARING ERIC	JUROR 411	60.00
	999999	DELANEY PATRICIA	JUROR 411	60.00
	999999	DEMS THELMA E	JUROR 411	60.00
	999999	DICKSON JENNIFER	JUROR 411	60.00
	999999	DUFF JAMES E JR	JUROR 411	60.00
	999999	DUFFER RANDOLPH L III	JUROR 411	60.00
	999999	FISHER REBECCA	JUROR 411	60.00
	999999	GAFFORD GLADYS	JUROR 411	60.00
	999999	GRABLE CLARENCE	JUROR 411	60.00
	999999	GRISAF MICHAEL G	JUROR 411	60.00
	999999	HARRIS JAVOR DAVON	JUROR 411	60.00
	999999	HARTMAN GLORIA D	JUROR 411	60.00
	999999	HAYSTASINGH AMANDA	JUROR 411	60.00
	999999	HAYWOOD ALBERT GARY	JUROR 411	60.00
	999999	HEATH BARBARA E	JUROR 411	60.00
	999999	HENDRICKS DIANE DENISE	JUROR 411	60.00
	999999	HOLMAN JOHNNY RAY	JUROR 411	60.00
	999999	HUGHES LINDA A	JUROR 411	60.00
	999999	JOHNSON CAROL	JUROR 411	60.00
	999999	JONES GENEVA J	JUROR 411	60.00
	999999	JONES MARK	JUROR 411	60.00
	999999	LAWSON THOMAS J	JUROR 411	60.00
	999999	MARTIN ROBERT R	JUROR 411	60.00
	999999	MASON JESSICA L	JUROR 411	60.00
	999999	MILLER BELINDA	JUROR 411	60.00
	999999	RICHARDS CALVIN T	JUROR 411	60.00
	999999	SANDER KAY	JUROR 411	60.00
	999999	WORD CATHERINE M	JUROR 411	60.00
			ACCOUNT TOTAL	1,980.00 *

AP375H
5/09/2011
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 5/03/2011 -- 5/03/2011

BEFORE CHECKS
PAGE 3

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5880	20905	Technology Trust Funds KINEX TELECOM INC	110501 0044	DSL	74.95 *
6012	21735	Books and Subscriptions LEGAL DIRECTRIES PUBLISH	283179	LEGAL DIRECTORY	7.75 * 2,181.82 **
021800	LAW LIBRARY				
5230	10105	Telecommunications AT&T	315 0208 411	PHONE	36.13 36.13 *
6012	21761 22210	Books and Subscriptions LEXISNEXIS MATTHEW BENDER & CO INC	1104064905 16477103	ONLINE SERVICE LEGISLATIVE SUMMARY	217.00 68.71 285.71 * 321.84 **
022200	VICTIM WITNESS ASSISTANCE PROGRAM				
5510	28060	Travel-Mileage SAMS CINDY	EXPENSES 411	MILEAGE	26.52 26.52 *
5530	28060	Travel-Subsistence & Lodg SAMS CINDY	EXPENSES 411	MEAL	13.90 13.90 *
6001	15380 20600	Office Supplies FARMVILLE PRINTING KEY OFFICE SUPPLY	VICTIM-WIT 411 393850	CLIENT WORKSHEETS TONER	15.00 174.99 189.99 * 230.41 **
031200	SHERIFF				
6003	23214	Public Education/Crime Pr NATL NEIGHBORHOOD WATCH	1003816	NEIGHBOR WATCH SIGNS	297.00 297.00 *
8205	12930	Motor Vehicles CROSSROADS FORD OF VA	G10673	2011 CROWN VICTORIA	22,395.00 22,395.00 * 22,692.00 **
032200	VOLUNTEER FIRE DEPARTMENT				
7002	14300 15009 15009	Payment to Rice VFD EAST END MOTOR CO INC FARM PLAN FARM PLAN	70719 54860A 77269	ROAD SERVICE CREDIT LP GAS	33.15 193.95- 858.23

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PRINCE EDWARD
LISTING OF INVOICES FOR 5/03/2011 -- 5/03/2011

BEFORE CHECKS
PAGE 4

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
7004	15009	FARM PLAN	87397	HARDWARE	65.66
	15560	FARMVILLE WHSALE ELECTRIC	446401	SCENE LIGHTS	56.00
	15560	FARMVILLE WHSALE ELECTRIC	446402	GAS CANS	148.22
	15656	FIRE & SAFETY EQUIP CO	32695	OXYGEN SENSOR	243.00
	16658	GOODMAN TRUCK & TRACTOR	99608	INSPECTION	51.00
	31846	DOMINION VA POWER	5487358649 411	ELECTRIC SERVICE	8.87
		Payment to Darlington VFD			1,270.18 *
	12996	CYRUS PEST CONTROL CO	DHVFD 411	EXTERMINATING SERVIC	45.00
	14300	EAST END MOTOR CO INC	72726	INSPECTION	16.00
	15150	FARMVILLE AUTO PARTS	52407	GREASE GUN/HOSE	80.27
	15150	FARMVILLE AUTO PARTS	52458	CREEPER/CLEANER	63.98
	18860	ISG INFRASYS	31158	CHARGER	425.00
	18860	ISG INFRASYS	31317	BATTERY	114.00
	28446	SLAGLE JACK L FIRE EQUIP	10036945 01	FOAM	516.60
	28640	SOUTHSIDE ELECTRIC COOP	38156 001 411	ELECTRIC SERVICE	230.56
	31335	VERIZON	248 6805 411	PHONE	142.21
		Payment to Pamplin VFD			1,633.62 *
7006	10105	AT&T	248 6690 411	PHONE	39.26
	11492	ARCET EQUIPMENT CO	1347886	COMPRESS AIR REPAIR	162.16
	13746	DODSON PEST CONTROL	690007 2011	EXTERMINATING SERVIC	684.00
	25200	PAMPLIN VOL FIRE DEPT	EXPENSES 411	BUILDING SUPPLIES	95.71
	25200	PAMPLIN VOL FIRE DEPT	EXPENSES 411	FUEL	365.31
	25200	PAMPLIN VOL FIRE DEPT	EXPENSES 411	TRUCK REPAIRS	103.98
	25200	PAMPLIN VOL FIRE DEPT	EXPENSES 411	JANITORIAL SERVICE	130.00
	31335	VERIZON	248 6100 411	PHONE	62.92
	31335	VERIZON	248 6690 411	PHONE	53.67
	31846	DOMINION VA POWER	4743517221 411	ELECTRIC SERVICE	240.76
	31846	DOMINION VA POWER	6280980001 411	ELECTRIC SERVICE	36.32
	999999	J R THARPE TRUCKING CO	8108	GRAVEL	1,002.00
		Payment to Meherrin VFD			2,976.09 *
7007	32146	WATKINS INSURANCE AGENCY	24851	PACKAGE INSURANCE	1,800.00
	32146	WATKINS INSURANCE AGENCY	24856	AUTO/UMBRELLA INS	1,747.00
				ACCOUNT TOTAL	3,547.00 *
				MAJOR TOTAL	9,426.89 **
033200		REGIONAL JAIL & DETENTION			
7001	25380	Piedmont Regional Jail-Pe PIEDMONT REGIONAL JAIL	1345	INMATE PER DIEM	3,272.50
				ACCOUNT TOTAL	3,272.50 *
				MAJOR TOTAL	3,272.50 **
035100		ANIMAL CONTROL			
5230	21319	Telecommunications CENTURYLINK	310119726 411	PHONE	116.43
				ACCOUNT TOTAL	116.43 *

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
042300	11902	Office Supplies BUSINESS DATA OF VA, INC.	20100644	NORTON SOFTWARE	29.95 *
					29.95 *
					146.38 **
				ACCOUNT TOTAL	
				MAJOR TOTAL	
3311	14300	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC	72960	REPLACE WHEEL STUDS	242.43
	14300	EAST END MOTOR CO INC	73055	FLAT REPAIR	35.50
	19033	JIMMY'S SERVICECENTER	MAY 5 2011	TRUCK MAINTENANCE	555.00
				ACCOUNT TOTAL	832.93 *
3841	14723	Purchase of Serv - Recyli EMANUEL TIRE OF VIRGINIA	467600	TIRE RECYCLING	546.00
	14723	EMANUEL TIRE OF VIRGINIA	467659	TIRE RECYCLING	536.40
	28866	STEPS, INC	APRIL 2011	RECYCLING FEE	1,269.03
				ACCOUNT TOTAL	2,351.43 *
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	114379 003 411	VIRSO SITE	107.04
	31846	DOMINION VA POWER	0599507431 411	RICE SITE	66.26
				ACCOUNT TOTAL	173.30 *
5230	10105	Telecommunications AT&T	248 5696 411	PHONE	35.88
	10105	AT&T	392 3675 411	PHONE	36.13
	21319	CENTURYLINK	31003285 411	PHONE	77.10
				ACCOUNT TOTAL	149.11 *
				MAJOR TOTAL	3,506.77 **
043200		GENERAL PROPERTIES			
3310	17877	Repairs/Maintenance HUDSON-PAYNE ELECTRONICS	11050412	ALARM MONITOR CNTRCT	360.00
				ACCOUNT TOTAL	360.00 *
5110	31846	Electrical Services DOMINION VA POWER	1545926683 411	SCOPE BLDG	105.45
	31846	DOMINION VA POWER	6669158583 411	LIGHTS AT RICE	106.23
	31846	DOMINION VA POWER	8105475944 411	AG BLDG	745.07
				ACCOUNT TOTAL	956.75 *
5230	21319	Telecommunications CENTURYLINK	309558628 411	LINE TO HOSPITAL	7.97
	21319	CENTURYLINK	310262069 411	PHONE	48.35
				ACCOUNT TOTAL	56.32 *
6007	10900	Repairs and Maintenance S AYERS BLDG. & SUPPLY CO	215466	SCREWS	8.27
	27922	CINTAS CORPORATION #524	524 09428 411	UNIFORM RENTAL	420.64
	28352	SHERWIN WILLIAMS CO	82055	PAINT	171.96
				ACCOUNT TOTAL	600.87 *
				MAJOR TOTAL	1,973.94 **

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FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 5/03/2011 -- 5/03/2011

BEFORE CHECKS
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MAJOR# ACCT# 043400	VENDOR NUMBER CANNERY	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	MAJOR TOTAL	AMOUNT
5230	21319	Telecommunications CENTURYLINK	310248529	PHONE	80.56	80.56	*
053500		COMPREHENSIVE SERVICES ACT			80.56	80.56	**
3160		CSA Programs					
	11191	BEAR CREEK ACADEMY	179	PROFESSIONAL SERVICE	3,770.00		
	11490	BRALEY & THOMPSON INC	KC 411	PROFESSIONAL SERVICE	2,505.00		
	11490	BRALEY & THOMPSON INC	RG 411	PROFESSIONAL SERVICE	5,270.00		
	11490	BRALEY & THOMPSON INC	SC 411	PROFESSIONAL SERVICE	2,505.00		
	11490	BRALEY & THOMPSON INC	TC 411	PROFESSIONAL SERVICE	2,505.00		
	11894	BUSINESS CARD	MAY 2011	FOSTER CARE	161.04		
	11894	BUSINESS CARD	MAY 2011	FOSTER CARE	70.46		
	12280	CENTRA HEALTH	6002 411	PROFESSIONAL SERVICE	2,404.00		
	12280	CENTRA HEALTH	7102 411	PROFESSIONAL SERVICE	2,040.00		
	12280	CENTRA HEALTH	7336 411	PROFESSIONAL SERVICE	2,040.00		
	12280	CENTRA HEALTH	7528 411	PROFESSIONAL SERVICE	2,040.00		
	12280	CENTRA HEALTH	7912 411	PROFESSIONAL SERVICE	2,040.00		
	12280	CENTRA HEALTH	7932 411	PROFESSIONAL SERVICE	2,040.00		
	12929	CROSSROADS SERVICES BD	MAY 2010	PROFESSIONAL SERVICE	140.00		
	17754	HELTON HOUSE INC	2679	PROFESSIONAL SERVICE	677.70		
	17754	HELTON HOUSE INC	2684	PROFESSIONAL SERVICE	3,105.00		
	21805	LOGAN LETRICIA R	MAY 2011	FOSTER CARE	135.00		
	29417	TREASURER OF BEDFORD	AM 411	PROFESSIONAL SERVICE	2,010.00		
	29417	TREASURER OF BEDFORD	IS 411	PROFESSIONAL SERVICE	796.73		
	29417	TREASURER OF BEDFORD	RS 411	PROFESSIONAL SERVICE	647.35		
					36,902.28		*
081100		PLANNING			36,902.28		**
3600	15240	Advertising FARMVILLE HERALD	CO ADMR 411	ADVERTISING	184.50		
					184.50		*
081500		ECONOMIC DEVELOPMENT			184.50		**
5899	15380	Special Projects FARMVILLE PRINTING	ECO DEV 411	COLOR COPIES	9.36		
					9.36		*
					9.36		**
					91,885.61		

AP375H
5/09/2011
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 5/03/2011 -- 5/03/2011

BEFORE CHECKS
PAGE 7

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
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AP375H
 5/09/2011
 FUND # - 502 SEWER FUND

PRINCE EDWARD
 LISTING OF INVOICES FOR 5/03/2011 -- 5/03/2011

BEFORE CHECKS
 PAGE 8

MAJOR# ACCT# 030000	VENDOR NUMBER CONTRACTUAL SERVICES	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3810	29332	Repairs & Maintenance TOWN OF FARMVILLE	97 12951.0	COLIFORM ANALYSIS	40.00 40.00 * 40.00 **
043200		GENERAL PROPERTIES			ACCOUNT TOTAL MAJOR TOTAL
5110	31846	Electrical Services DOMINION VA POWER	4148700281 411	SEWER PUMP	32.47 32.47 * 32.47 **
					FUND TOTAL

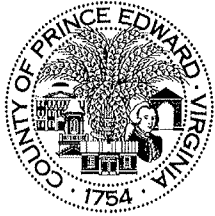
MAJOR#	VENDOR	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME	
021400	PIEDMONT COURT SERVICES		
3199	28095	Purchase of Services - Ot ALERE TOXICOLOGY SERV INC	58.44 *
5210	16944	Postal Services STIMPSON CONNIE	58.44 *
5510		Travel - Mileage	3.41 *
	15954	FRANKLIN SHEENA	147.90
	16682	GRAY SHARON	200.43
	16944	STIMPSON CONNIE	51.76
	21782	LIPSCOMB CHAD	24.48
	27156	TYLER CADANCE	35.19
	28730	STANLEY DAYNA	117.30
6001		Office Supplies	577.06 *
	16944	STIMPSON CONNIE	87.98
	25266	PAS SYSTEMS	38.50
		ACCOUNT TOTAL	126.48 *
		MAJOR TOTAL	765.39 **
		FUND TOTAL	765.39
		TOTAL DUE	92,723.47

Approved at meeting of _____ on _____.

Signed _____ Title _____ Date _____

_____ Title _____ Date _____

_____ Title _____ Date _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 10, 2011
Item No.: 16-b
Department: County Attorney/Commissioner of Revenue
Staff Contact: Beverly M. Booth
Issue: Erroneous Assessment

Summary: Attached is the Certificate of Refund submitted to the Board by the Commissioner of Revenue for the erroneous assessment listed below.

Attachments: Certificate of Refund – Rosa Scott (\$95.21 – Mobile Home)

Recommendation: Approval.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

Office of the Commissioner of the Revenue
Prince Edward County

Certificate for Refund of Local Taxes Erroneously Assessed and Paid

Date: May 4, 2011

Pay To: Rosa Scott

Address: P. O. Box 103
Prospect, Va. 23960

Total Refund: \$95,21

The above named taxpayer has duly filed application for the refund of Local Taxes assessed by the said Commissioner of the Revenue for the County of Prince Edward as follows:

<u>Subject of Taxation</u>	<u>Year</u>	<u>Page</u>	<u>Line</u>	<u>Value</u>	<u>Penalty/ Interest</u>	<u>Total Taxes</u>
Mobile Home	2007	1222	3	6300.	-0-	35.91
Mobile Home	2008	913	6	6300.	3.59	39.50
Mobile Home	2009	939	10	4500.	1.80	19.80

The foregoing assessment(s), having been paid and on evidence submitted, it is adjudged that the foregoing assessment(s) is/are erroneous for the following reason(s):

Mobile home was assessed to wrong taxpayer.

<u>Subject of Taxation</u>	<u>Year</u>	<u>Value</u>	<u>Taxes</u>	<u>Penalty/ Interest</u>	<u>Total</u>	<u>Refund</u>
Mobile Home	2007	6300.	35.91	-0-	35.91	35.91
Mobile Home	2008	6300.	35.91	3.59	39.50	39.50
Mobile Home	2009	4500.	18.00	1.80	19.80	19.80

Pursuant to Section 58.1-3981, Code of Virginia, I do hereby certify that the foregoing certificate for refund is correct to the best of my knowledge and belief:

Beverly N. Brooks
Commissioner of the Revenue

I do hereby approve the foregoing certificate for refund:

[Signature]
Attorney for the Commonwealth

According to the foregoing certificate of refund as submitted by the Commissioner of the Revenue and approved by the Attorney for the Commonwealth, it is adjudged that the taxpayer is entitled to a refund in the amount of the difference between the taxes assessed and paid and the taxes which should have been assessed and paid, and that the Treasurer of this County is hereby directed to refund to _____ the excess taxes paid in the amount of \$ _____.

By order of the Board of Supervisors:

Date

Clerk, Board of Supervisors



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 10, 2011
Item No.: 17
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Budget Approval Motion

Summary:

During the Board of Supervisors meeting on April 26, 2011 various changes to both the General Fund and School Fund were made by the Board of Supervisors.

After the Board had made all the changes to the budget, I calculated the total dollar value of all funds to be used in the Budget Approval motion. This amount represents the total of all funds without reducing the amounts by the transfers from one fund to another. The increase of \$226,520 to the School Budget to allow for a 3% bonus was added to the School Fund but was not added to the General Fund to reflect the increased transfer. The result was the amount approved on April 26, 2011 of \$57,290,024 for all funds was short by \$226,520.

All implications of the various changes (to include the increase to the School Fund) to the budget were discussed, to include the use of the fund balance.

Attachments: FY12 Budget Approval Motion.

Recommendation: Approve the attached motion.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



Approval of FY 12 County of Prince Edward Budget & Tax Levy

SAMPLE MOTION:

I move that the FY 12 Prince Edward County budget of \$57,755,544 be approved in accordance with Section 15.1-160 of the Code of Virginia, as amended, and the tax levies for tax year 2011 be set at the following amounts per \$100.00 assessed valuation:

- \$.42 Real Estate*
- .70 Merchant's Capital*
- 4.20 Machinery & Tools*
- 4.50 Personal Property*
- 0.00 Farm Machinery & Livestock*

excepting therefrom such segregated property as set forth in Section 58.1-3600 et. seq. (Code of Virginia, 1950, as amended) upon which the tax shall be zero.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 10, 2011
Item No.: 18
Department: VDOT
Staff Contact: Sarah Elam Puckett
Issue: Highway Matters- Addendum

Summary: The VDOT monthly update is attached.

Attachments: VDOT Monthly Update.

Recommendation: None.

Motion _____
Second _____

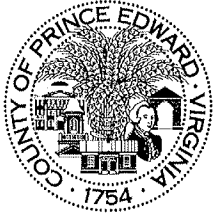
Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

PRINCE EDWARD COUNTY
Board of Supervisors Meeting – May 10, 2011

<p>MAINTENANCE</p> <p>Maintenance activities planned for the next 30 Days:</p> <ul style="list-style-type: none"> • Brush will be cut along Routes 606 and 613. • VDOT Crews will make surface repairs on secondary routes, boom axe on secondary hard-surfaced roads and address customer concerns.
<p>CONSTRUCTION</p> <p>Route 613 over Sandy River:</p> <ul style="list-style-type: none"> • The road will be closed from April 11 to July 15 for a bridge replacement. A signed detour using Routes 612 and 611 will be in place.
<p>TRAFFIC STUDIES/SPECIAL REQUESTS</p> <ul style="list-style-type: none"> • VDOT was asked to consider placing either a larger yield sign or two yield signs at the end of the westbound exit ramp at Dowdy's Corner on Rt. 15. A second YIELD sign has been installed. • A speed study was requested for Schultz Mill Road (Route 632) between Rt. 628 (Mountain Creek Road) and Rt. 629 (Gallion Road). We will install Reverse Curve Left and Right Signs with a 30 MPH Advisory Speed Plate at curves on the unpaved and paved sections of Route 632. • After review of a request to install NO U TURN Signs at the intersection of Route 15 and Route 628, a NO U-TURN Sign will be installed in the south median nose facing the Route 15 southbound left turn lane. • VDOT has received a request for a SCHOOL BUS STOP AHEAD Sign be placed between 12219 & 11971 Howardsville Turnpike. This request is under review. • Route 701: The roadway beyond the current End of State Maintenance sign cannot be brought up to state roadway standards at this time. We recommend that the LOGOS sign directing motorists to this location be removed.
<p>PROJECT STATUS</p> <ul style="list-style-type: none"> • The Draft Secondary Six Year Plan has been provided to the Board of Supervisors for their review.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 10, 2011
Item No.: 19
Department: Planning & Community Development
Staff Contact: Alecia Daves-Johnson, Planner
Issue: Virginia Dam Safety Grant Program – Sandy River Reservoir

Summary: The VA Department of Conservation & Recreation has announced a grant program for Dam Owners. The program provides funds that will enable Prince Edward County to complete an engineering study to evaluate spillway capacity improvement alternatives and determine the most practical and cost-effective method of bringing the Sandy River Reservoir dam into compliance with the VA DCR Division of Dam Safety Regulations.

Virginia Dam Safety regulations require that all dam owners in Virginia evaluate the downstream “Dam Break Inundation Zone” through a “Dam BIZ” study. This complex study was been completed by Schnabel Engineering for Sandy River Reservoir and will be explained to the Board in greater detail at a future meeting. The Dam BIZ study on Sandy River Reservoir has determined that, based on the required extreme calculation method called the Probable Maximum Flood (PMF), flood water could overtop the dam by 2.6 feet during a severe event. Therefore, the next step is to determine the necessary modifications to the dam structure in order for it to comply with the state regulations. This determination is completed through an engineering study which will evaluate alternatives so that the County could select the most economical, yet effective, improvements to bring the dam into compliance.

The grant requires an equal match to any grant funds awarded. Prince Edward County will want to request grant funds in the amount of \$25,000 to cover a total estimated project cost of \$50,000, and will need to match this request with \$25,000 of local funds. The total project cost was provided by the engineering firm, Gannet Fleming, which is under contract with DCR.

Applying for the grant will not preclude the County’s present efforts to have this engineering study performed by a contract with NRCS. However, if we learn that an NRCS contract is not an option, then the grant would assist with the cost of the engineering study.

Attachments: Draft Resolution for Grant Application

Recommendation: The Board of Supervisors will wish to consider authorizing the grant application and approving the Resolution for the Virginia Department of Conservation and Recreation grant funding for engineering for dam repairs and improvements.

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	

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COUNTY OF PRINCE EDWARD, VIRGINIA

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

WHEREAS, the County of Prince Edward owns and maintains the Sandy River Reservoir Dam (Bush River Watershed, Structure #12); and

WHEREAS, in 2010, Schnabel Engineering completed a report entitled "Sandy River Reservoir (Bush River #12) Breach Analysis", which revealed that the Probable Maximum Flood (PMF) overtops the embankment by 2.6 feet; and

WHEREAS, the Virginia Department of Conservation and Recreation offers grant funding for engineering for dam repairs and improvements; and

WHEREAS, the Virginia Department of Conservation and Recreation requires the grant recipient provide a match equal to 100% of the grant funding; and

WHEREAS, the Board of Supervisors of the County of Prince Edward has budgeted funds in the amount of \$25,000 to provide matching funds;

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors of the County of Prince Edward hereby agrees to seek grant funds in the amount of \$25,000 from the Virginia Department of Conservation and Recreation for the following project:

**Sandy River Reservoir
Engineering for Dam Repairs and Improvements**

AND, BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Prince Edward hereby authorizes the County Administrator to submit a funding application for the project described above and to sign any and all documents required to submit and accept such funding.

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed on a vote of ___ in favor and ___ opposed, this 10th day of May, 2011.

William G. Fore, Jr., Chairman

ATTEST:

W. W. Bartlett, County Administrator



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 10, 2011
Item No.: 20
Department: Sheriff's Department
Staff Contact: Sgt. Richard Raybold
Issue: COPS (Community Oriented Policing Services) Grant

Summary: Sgt. Richard Raybold will be present to discuss with the Board an opportunity to supplement the Sheriff's office with one new field deputy, with federal COPS grant funding of three years of salary and benefits. The County would be required to fund non-salary expenses and a fourth-year of salary and benefits. The grant deadline is May 25, 2011.

Attachments: COPS Grant Fact Sheet

Recommendation: To Be Determined.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____



Fact Sheet

www.cops.usdoj.gov

“Community Policing, at its simplest, is about building relationships and solving problems.”

Bernard Melekian, Director
Office of Community Oriented Policing Services

2011 COPS Hiring Program Strengthening Community Policing by Hiring Officers

The fiscal year (FY) 2011 COPS Hiring Program (CHP) is designed to advance public safety through community policing by addressing the full-time sworn officer needs of state, local, and tribal law enforcement agencies nationwide. CHP provides funds directly to law enforcement agencies to hire new and/or rehire career law enforcement officers, and to increase their community policing capacity and crime prevention efforts. Available CHP funding in FY2011 will be just over \$200 million.

The FY2011 CHP grant program is an open solicitation. All state, local, and tribal law enforcement agencies that have primary law enforcement authority are eligible to apply.

Supporting Local Law Enforcement

More than 15 years after the Violent Crime Control and Law Enforcement Act of 1994 was signed into law, the COPS Office continues to support the efforts of law enforcement agencies across the country as they develop creative and innovative ways to deal with long-standing community problems and public safety issues. To date, the COPS Office has funded the addition of nearly 122,800 officers to over 13,600 state, local, and tribal law enforcement agencies to advance community policing in small and large jurisdictions across the nation.

CHP is one of several hiring programs developed by the COPS Office since its inception to support law enforcement. This is particularly important as state, local, and tribal law enforcement agencies embrace the challenges of keeping communities safe while maintaining sufficient sworn personnel levels.

Funding Provisions

The COPS Office will accept new applications for the FY2011 CHP grant program in a two part process. First, agencies **must** register and apply online via www.grants.gov to complete the Standard Form 424 (SF-424). The SF-424 is a government-wide standard application form for federal assistance. The SF-424 is intended to reduce the administrative burden to the federal grants community, which includes applicants/grantees and federal staff involved in grants-related activities. Once the SF-424 has been submitted, the applicant will receive an e-mail from the COPS Office with instructions on completing the second part of the CHP application process through the COPS Office Online Application System found on the COPS Office website at www.cops.usdoj.gov.

All applicants for federal grants and cooperative agreements, with the exception of individuals other than sole proprietors, are required to have a Data Universal Numbering System (DUNS) number and be registered in the Central Contractor Registration (CCR) database **prior** to submitting an application.

Below are a variety of resources to better enable law enforcement agencies to recruit, hire, and retain officers.

- ***Innovations in Police Recruitment and Hiring – Hiring in the Spirit of Service***

This publication discusses how agencies met their goals of hiring service-oriented recruits; the challenges encountered as well as lessons learned. <http://cops.usdoj.gov/RIC/ResourceDetail.aspx?RID=113>

- ***Recruitment, Hiring, and Retention Resources for Law Enforcement CD-ROM***

This CD provides resources to assist those responsible for finding, training, and retaining qualified staff. www.cops.usdoj.gov/RIC/ResourceDetail.aspx?RID=450

- ***Police Recruitment and Retention Clearinghouse***

The purpose of this website is to promote evidence-based personnel planning by making information on police staffing readily available for police decision makers in an easy to use, searchable form. www.rand.org/ise/centers/qualitypolicing/cops

- **Discover Policing**

This website offers first hand descriptions of law enforcement work and provides opportunities for potential recruits and agencies to connect. www.discoverpolicing.org

- **Police Training Officer (PTO) CD-ROM**

This CD is a four-part compilation of resources of the COPS Office Police Training Officer (PTO) program, an innovative field training experience reflecting policing in the 21st century. www.cops.usdoj.gov/RIC/ResourceDetail.aspx?RID=491

- **Police Recruitment and Retention for the New Millennium**

This guidebook summarizes for police practitioners lessons on recruiting and retaining diverse, effective workforces. It provides a means for local officials to identify what has been tried elsewhere and what might be applicable in their own communities. <http://cops.usdoj.gov/RIC/ResourceDetail.aspx?RID=599>

- **Today's Police and Sheriff Recruits**

This report provides the results of a recruit assessment conducted by RAND, including both findings about the overall sample as well as those focused on groups often of particular interest to law enforcement recruitment professionals. <http://cops.usdoj.gov/RIC/ResourceDetail.aspx?RID=592>

Additional COPS publications and resources are posted online at www.cops.usdoj.gov.

It is strongly recommended that applicants register immediately on Grants.gov. In addition, applicants are strongly encouraged to complete the SF-424 and Section 1 on Grants.gov as quickly as possible. Any delays in registering with Grants.gov or submitting the SF-424 may result in insufficient time for processing your application through Grants.gov or the COPS Office Online Application System.

Complete application packages for the FY2011 CHP Solicitation are due by **May 25, 2011, at 8:59 PM, EDT**. Hard copies or electronic copies sent via e-mail will not be accepted.

CHP grants will provide 100 percent funding for approved entry-level salaries and fringe benefits of full-time officers for 36 months of grant funding. CHP grants may be used on or after the official grant award start date to: (1) hire new officer positions (including filling existing officer vacancies that are no longer funded in an agency's budget); (2) rehire officers already laid off (at the time of application) as a result of state, local, or Bureau of Indian Affairs (BIA) budget reductions unrelated to the receipt of grant funding; or (3) rehire officers scheduled to be laid off (at the time of application) on a specific future date as a result of state, local, or BIA budget reductions unrelated to the receipt of grant funding. CHP applicants may request funding in one or more of the above-referenced hiring categories.

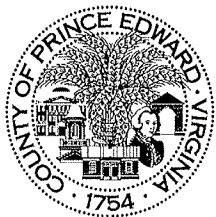
The COPS Office has capped the number of officers that an agency can request through the FY2011 CHP program. There is no local match or cap on the amount of funding that can be requested per officer position; however, CHP grant funding will be based on the current full-time entry-level salary and fringe benefits package of an officer in the department. Any additional costs for higher than entry-level salaries and fringe benefits will be the responsibility of the grantee agency. All agencies' requests will be capped at no more than 5 percent of their actual sworn force strength as reported on the date of application, up to a maximum of 50 officers. Additionally, the request of any agency with a sworn force strength less than or equal to 20 will be capped at one officer.

The COPS statutory nonsupplanting requirement mandates that CHP funds must be used to supplement (increase) state, local, or BIA funds that would have been dedicated toward sworn officer positions if federal funding had not been awarded. CHP grant funds must not be used to supplant (replace) local funds that agencies otherwise would have devoted to sworn officer hiring. The hiring or rehiring of officers under CHP must be in addition to, and not in lieu of, officers who otherwise would have been hired or rehired with state, local, or BIA funds.

At the conclusion of the three years (36 months) of federal funding, grantees must retain all sworn officer positions awarded under the CHP grant for a minimum of 12 months. The retained CHP-funded position(s) should be added to the grantee's law enforcement budget with state and/or local funds, over and above the number of locally-funded positions that would have existed in the absence of the grant. Applicants are required to affirm in their CHP grant application that their agency plans to retain any additional officer positions awarded following the expiration of the grant and identify their planned source(s) of retention funding.

Contact the COPS Office

For more information about the COPS Hiring Program, please call the COPS Office Response Center at 800.421.6770, or visit COPS Online at www.cops.usdoj.gov.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 10, 2011
Item No.: 21
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Closed Session – Section 2.2-3711(A)(3) and (7)

Summary: (*Sample Motion*)

I move that the Prince Edward County Board of Supervisors convene in Closed Session for consultation with legal counsel for the purpose of discussing the acquisition of property in conjunction with the proposed water project, pursuant to the exemptions provided for in Sections 2.2-3711(A)(3) and (7) of the *Code of Virginia*.

Attachments:

Recommendation: Convene in Closed Session.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

