

BOARD OF SUPERVISORS MEETING

ADDENDUM PACKET

December 14, 2010

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 14, 2010
Item No.: 13-a
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Consent Agenda - Review of Accounts & Claims (Addendum)

Summary: The addendum bill list for November 2010 is attached for your review.

Attachments: Addendum Bill List

Recommendation: None.

Motion _____ Campbell _____ Fore _____ Gantt _____
Second _____ Jones _____ McKay _____ Simpson _____
Wilck _____ Wiley _____

12/14/2010

FROM DATE- 12/03/2010
TO DATE- 12/03/2010

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$131,955.51
502	SEWER FUND	\$32.40
741	PIEDMONT COURT SERVICES FUND	\$77.92
	TOTAL	132,065.83

AP375H
12/14/2010
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 12/03/2010 -- 12/03/2010

BEFORE CHECKS
PAGE 1

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
012110	012110	COUNTY ADMINISTRATOR				
6001	12063	Office Supplies C W WARTHEN	49118	SUPERVISOR MINUTE BK	410.77	410.77 *
6012	22210	Books and Subscriptions MATTHEW BENDER & CO INC	10168095	CODE RULES VII SUPP	15.22	15.22 *
				ACCOUNT TOTAL	425.99	425.99 **
012410		TREASURER				
3170	14691	Land Sale Expense ELLIOTT JAMES W ATTY	DEC 3 2010	ATTY FEES/COURT COST	2,216.00	2,216.00 *
3320	12762	Maintenance Service Contr COMPUTERPLUS SALES/SERVIC	MC0000156130	MAINTENANCE CONTRACT	1,075.35	1,075.35 *
3600	15240	Advertising FARMVILLE HERALD	TREAS 1110	ADVERTISING	105.76	105.76 *
6001	22058	Office Supplies M&W PRINTERS INC	67783	RECEIPT PAPER	1,160.20	1,160.20 *
				ACCOUNT TOTAL	4,557.31	4,557.31 **
021100		CIRCUIT COURT				
5230	10105	Telecommunications AT&T	392 5171 1110	PHONE	40.15	40.15 *
				ACCOUNT TOTAL	40.15	40.15 **
021800		LAW LIBRARY				
5230	10105	Telecommunications AT&T	315 0208 1110	PHONE	34.05	34.05 *
6012	22210	Books and Subscriptions MATTHEW BENDER & CO INC	10185720	CODE RULES VII SUPP	15.22	15.22 *
				ACCOUNT TOTAL	49.27	49.27 **
031200		SHERIFF				
6001	12302	Office Supplies CLERK OF CIRCUIT COURT	SIMMONS 1110	NOTARY	10.00	10.00
	29592	TREASURER OF VIRGINIA	SIMMONS 1110	NOTARY	45.00	45.00
				ACCOUNT TOTAL	55.00	55.00 *
				MAJOR TOTAL	55.00	55.00 **

MAJOR# ACCT# 032200	VENDOR NUMBER VOLUNTEER FIRE DEPARTMENT	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
7003		Payment to Prospect VFD			
	10900	AYERS BLDG. & SUPPLY CO	CM2972	RETURN	53.34 -
	10900	AYERS BLDG. & SUPPLY CO	110503	DOOR SWEEPS	8.64
	10900	AYERS BLDG. & SUPPLY CO	2865	PORCH REPAIRS	380.58
	15150	FARMVILLE AUTO PARTS	44304	TRAILER LIGHT WIRING	39.47
	15150	FARMVILLE AUTO PARTS	44829	TRAILER BALL HITCHES	55.98
	15560	FARMVILLE WHSALE ELECTRIC	435218	CONCRETE SCREWS	17.48
	25246	PARKER OIL CO INC	1466	PROPANE	140.04
	29332	TOWN OF FARMVILLE	805PROSPECT1110	FUEL	436.08
				ACCOUNT TOTAL	1,024.93 *
7004		Payment to Darlington VFD			
	14700	ELLINGTON ENERGY SERVICE	52260	PROPANE	233.55
	14700	ELLINGTON ENERGY SERVICE	52271	PROPANE	252.50
	18860	ISG INFRASYS	30178	BATTERY	180.00
	22468	MID-ATLANTIC IRRIGATION	178013	LIQUID FILL GAUGE	51.64
				ACCOUNT TOTAL	717.69 *
7007		Payment to Meherrin VFD			
	25246	PARKER OIL CO INC	919531	DIESEL	633.77
	30439	US CELLULAR	811808312 1110	PHONE	149.95
	31335	VERIZON	736 0633 1110	PHONE	139.59
	31846	DOMINION VA POWER	0519881510 1110	ELECTRIC SERVICE	274.03
	31846	DOMINION VA POWER	1913347348 1110	ELECTRIC SERVICE	30.00
	31846	DOMINION VA POWER	2725824417 1110	ELECTRIC SERVICE	13.76
				ACCOUNT TOTAL	1,241.10 *
				MAJOR TOTAL	2,983.72 **
032500		EMERGENCY SERVICES			
3160	29280	Professional Service E-91 TIMMONS GROUP	134900	SYSTEM MAINTENANCE	135.00
				ACCOUNT TOTAL	135.00 *
				MAJOR TOTAL	135.00 **
033200		REGIONAL JAIL & DETENTION			
3196		Purchase of Services - Ja			
	14933	FAMILY PRESERVATION SERV	47577	ELECTRONIC MONITORIN	840.00
	14933	FAMILY PRESERVATION SERV	47578	ELECTRONIC MONITORIN	840.00
	14933	FAMILY PRESERVATION SERV	47579	ELECTRONIC MONITORIN	660.00
	25375	PIEDMONT RGNL JUVENILE	984	JUVENILE DETENTION	3,150.00
				ACCOUNT TOTAL	5,490.00 *
				MAJOR TOTAL	5,490.00 **
035100		ANIMAL CONTROL			
5230	21319	Telecommunications CENTURYLINK	310119726 1110	PHONE	47.34

AP375H
12/14/2010
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 12/03/2010 -- 12/03/2010

BEFORE CHECKS
PAGE 3

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
036100	BIOSOLIDS MONITORING	10203549	PHONE CHARGER	19.99
			ACCOUNT TOTAL	67.33 *
			MAJOR TOTAL	67.33 **
5230	Telecommunications 29339 TOOMBS MANUEL H JR	EXPENSES 1110	INTERNET (1 YR)	130.00
			ACCOUNT TOTAL	130.00 *
			MAJOR TOTAL	130.00 **
042300	REFUSE DISPOSAL			
3840	27191 Contract Landfill - POS RESOURCE INTERNATIONAL	36785	GROUNDWTR MONITORING	4,305.64
			ACCOUNT TOTAL	4,305.64 *
5110	Electrical Services 31846 DOMINION VA POWER	0599507431 1110	RICE SITE	77.15
			ACCOUNT TOTAL	77.15 *
5230	Telecommunications 21319 CENTURYLINK	310039285 1110	PHONE	62.72
			ACCOUNT TOTAL	62.72 *
			MAJOR TOTAL	4,445.51 **
043200	GENERAL PROPERTIES			
5110	Electrical Services 31846 DOMINION VA POWER	1545926683 1110	SCOPE BLDG	306.96
		8105475944 1110	AG BLDG	1,298.37
			ACCOUNT TOTAL	1,605.33 *
5230	Telecommunications 10105 AT&T	223 8665 1110	PHONE	34.04
		21319 CENTURYLINK	LINE TO HOSPITAL	7.97
		21319 CENTURYLINK	PHONE	48.27
			ACCOUNT TOTAL	90.28 *
6005	Janitorial Supplies 10719 ARAMARK UNIFORM SERVICES	72304002 1110	JANITORIAL SUPPLIES	334.64
			ACCOUNT TOTAL	334.64 *
			MAJOR TOTAL	2,030.25 **
043400	CANNERY			
3310	Repairs & Maintenance 15799 FLAMELESS SPECIALTIES	E99909	PIPE & FITTINGS	155.63
			ACCOUNT TOTAL	155.63 *
5230	Telecommunications 21319 CENTURYLINK	310248529 1110	PHONE	80.29
			ACCOUNT TOTAL	80.29 *
			MAJOR TOTAL	235.92 **

PRINCE EDWARD
LISTING OF INVOICES FOR 12/03/2010 -- 12/03/2010

AP375H
12/14/2010
FUND # - 100 GENERAL FUND

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
053500	3160	COMPREHENSIVE SERVICES ACT			
		CSA Programs			
	11490	BRALEY & THOMPSON INC	CP 1110A	PROFESSIONAL SERVICE	4,630.00
	11490	BRALEY & THOMPSON INC	KC 1110A	PROFESSIONAL SERVICE	2,505.00
	11490	BRALEY & THOMPSON INC	RG 1110A	PROFESSIONAL SERVICE	4,950.00
	11490	BRALEY & THOMPSON INC	SC 1110A	PROFESSIONAL SERVICE	2,505.00
	12280	CENTRA HEALTH	5928 1110A	PROFESSIONAL SERVICE	1,900.00
	12280	CENTRA HEALTH	7102 1110A	PROFESSIONAL SERVICE	2,584.00
	12280	CENTRA HEALTH	7336 1110A	PROFESSIONAL SERVICE	2,584.00
	12280	CENTRA HEALTH	7528 1110A	PROFESSIONAL SERVICE	136.00
	12280	CENTRA HEALTH	7528 1110B	PROFESSIONAL SERVICE	2,584.00
	12280	CENTRA HEALTH	7573 1110A	PROFESSIONAL SERVICE	2,584.00
	12280	CENTRA HEALTH	7912 1110A	PROFESSIONAL SERVICE	2,584.00
	12280	CENTRA HEALTH	7932 1110A	PROFESSIONAL SERVICE	2,584.00
	14933	FAMILY PRESERVATION SERV	47584	PROFESSIONAL SERVICE	530.00
	14933	FAMILY PRESERVATION SERV	47585	PROFESSIONAL SERVICE	332.50
	14933	FAMILY PRESERVATION SERV	47589	PROFESSIONAL SERVICE	1,100.00
	14933	FAMILY PRESERVATION SERV	47596	PROFESSIONAL SERVICE	551.25
	14933	FAMILY PRESERVATION SERV	47603	PROFESSIONAL SERVICE	110.00
	31876	VSDB	42280	PROFESSIONAL SERVICE	2,184.76
095000		DEBT SERVICE		ACCOUNT TOTAL	36,938.51 *
				MAJOR TOTAL	36,938.51 **
0004	29007	Farm Services Building-Pr SUNTRUST BANK	1010352211	AG BLDG LOAN-PRINCPL	70,027.59
				ACCOUNT TOTAL	70,027.59 *
0007	29007	Farm Services Building-In SUNTRUST BANK	1010352211	AG BLDG LOAN-INTERST	4,343.96
				ACCOUNT TOTAL	4,343.96 *
				MAJOR TOTAL	74,371.55 **
				FUND TOTAL	131,955.51

AP375H
12/14/2010
FUND # - 502 SEWER FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 12/03/2010 -- 12/03/2010

BEFORE CHECKS
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
043200	31846	Electrical Services DOMINION VA POWER	4148700281	1110 SEWER PUMP	32.40
				ACCOUNT TOTAL	32.40 *
				MAJOR TOTAL	32.40 **
				FUND TOTAL	32.40

AP375H 12/14/2010 FUND # - 741 PIEDMONT COURT SERVICES FUND PRINCE EDWARD LISTING OF INVOICES FOR 12/03/2010 -- 12/03/2010

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
097002	PCS DRUG TESTING FEES				
0001	28095	PCS Drug Testing Fees ALERE TOXICOLOGY SERV INC	214250	DRUG TESTING	77.92
				ACCOUNT TOTAL	77.92 *
				MAJOR TOTAL	77.92 **
				FUND TOTAL	77.92
				TOTAL DUE	132,065.83

Approved at meeting of _____ on _____.

Signed _____ Title _____ Date _____
 _____ Title _____ Date _____
 _____ Title _____ Date _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 14, 2010
 Item No.: 13-b
 Department: County Administration
 Staff Contact: Karin Everhart
 Issue: Consent Agenda - Approval of Minutes - Addendum

Summary: The minutes of the November 16, 2010 Special Meeting have been amended at the request of Supervisor Jim Wilck. They are attached for your review and approval. The changes represented in these minutes are underlined.

Attachments: Minutes of November 16, 2010 at 3:00 p.m.

Recommendation: Approval.

Motion _____
 Second _____

Campbell _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____
 Wiley _____

Gantt _____
 Simpson _____

November 16, 2010

At a special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 16th day of November, 2010; at 3:00 p.m., there were present:

Howard M. Campbell

William G. Fore, Jr.

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Jim R. Wilck

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant County Administrator; Jeff Kapanos, Draper Aden; Mike Larson, Draper Aden; Cheryl Stevens, Draper Aden; Bill Crowder, Crowder Construction; and Murray Taylor, Crowder Construction.

Chairman Fore called the special meeting to order, stating that the purpose of the meeting is for an update to the Sandy River Reservoir Water Treatment and Distribution project.

In Re: Sandy River Reservoir Water Treatment and Distribution Project Update

Mr. Jeff Kapanos, Draper Aden Associates, said the project is a month away from the next level estimate. He then presented an overview of the project.

Mr. Kapanos reviewed the site plan and projected eastern and western pipeline routes.

Mr. Mike Larson said the Virginia Department of Health made comments regarding the project; he said VDH requested a pilot study to be done beginning this fall. He said a small scale simulation will be done from a trailer unit with tanks, pumps, chemical feeds and lab equipment. Technicians will run a "plant" to demonstrate the treatability of water. He said the pilot study is being performed under the existing Interim Agreement budget, and additional pilot testing may be performed in the Comprehensive Plan.

Mr. Larson then reviewed the aeration process; he said VDH is concerned about aerating the reservoir but the issues could be avoided through proactive management of the Sandy River Reservoir, and that installation at a later date will not interfere with the operations of the plant. He said he wishes to provide operational flexibility with either green-sand coating on the filter or as a biological type of filter. He said discussion followed on the advantages of Granulated Activated Carbon (GAC) versus powdered activated carbon. He said the granulated activated carbon will be used in the pilot study. He said the VDH found the PER to be well done and appropriate for the purposes set forth.

Mr. Bartlett reported that representatives from Crewe, Burkeville, Hampden Sydney and Farmville were presented with the operational costs of the proposed water treatment plant; they are reviewing the information. He said he is to meet with representatives from Crewe on Tuesday, November 22. He said Hampden Sydney is in preliminary discussions, and are working on a proposal to donate their existing water system to Prince Edward County; in exchange for not charging them any connection charges. The County would then assume all maintenance and operating costs of the system. He said the Board will have to inquire if Farmville wishes to have an emergency connection; the Board needs to decide if it wishes to formally make such a request to the Town. He said options will include whether the County covers the cost entirely as the Town is a part of the County, or if the Town wishes to become a member of the Authority, if so, they should have some of the cost allocated to them.

Mr. Murray Taylor, Crowder Construction, reviewed the overall project cost. He said the estimates for the work on the intake were reviewed and found there was a drop of \$3 million from the March 2010 estimates to the July 2010 estimates.

Cheryl Stevens, Draper Aden Associates, reviewed the process of financial analysis, the allocated capacity, the 2013 demands and future demands, and financing options.

Mr. Bartlett said a method of allocation is to divide the costs; for example, the intake will provide eight million gallons. If Crewe wants one million gallons capacity, they would pay one-eighth of the cost of the intake. He said on the water plant, since it's a two million gallon capacity, if they want one million gallons, they would pay one-half of the cost. On the water lines, if the amount of the capacity of the line is five million gallons and Crewe would use one million gallons, they would pay one-fifth of the costs. He

said the assumption is the County would retain all the rights to the remainder of the capacity. On the other side of the Nottoway County line, Crewe and Burkeville are responsible for all costs.

Supervisor Wilck questioned Prince Edward County paying 7/8th of the cost of the intake. Mr. Bartlett said Prince Edward County would be paying more for the intake because the County would have the other seven million gallon capacity. On the operational costs, Crewe would be the largest user of the water, so they would be the largest payer of operational costs, which is different from capacity costs. Ms. Stevens said the figures given were an example and the actual numbers will change in approximately 30 days. The point of the plant is to have water capacity that will be available to meet the future growth needs of the county. The point of the analysis is to show the first draft of it, and the Board then makes the final decisions.

Mr. Larson stated the intake structure is the most oversized part of the project. It's much more difficult to go back and "up-size" the intake at a later date. The plant is a much smaller capacity; the intake is an eight million gallon per day structure, while the plant is only a two million gallon per day structure. The plant costs a lot more money than the intake structure.

Supervisor Wilck said if Crewe obtains the use of 75-80% of the water, certainly they should pay that much of the cost.

Ms. Stevens said Prince Edward County will pick up more of the cost of the intake but will be the one to benefit the most in the long term of this project.

Supervisor Gantt said an eight million gallon per day intake is to everyone's benefit.

Ms. Stevens then discussed the distribution lines to the east – along the High Bridge portion of Prince Edward County, including Crewe and Burkeville. She said the western portion includes Prince Edward County or Prince Edward County and Farmville. She then reviewed possible funding options. The projected water demands are used to determine size of the lines and size of the plant, and are different from the projections used to determine how much revenue the project might generate for the Heartland Authority. Current usage was studied and conservative usage models were projected to show detailed calculations of revenues that would be paid into the Authority to show the revenue stream.

Mr. Bartlett asked the Board to review the amounts of water use. Discussion followed on the assumptions of usage on a daily basis, such as variants of usage on regular days versus high usage days, such as for conventions or a fire.

Mr. Kapanos said the next steps include a fine-tuning estimate in mid-December. He said the pilot study will begin, Crowder has pricing packages and qualification packages out to local subcontractors and subcontractors that do utility work. The 30-35% design drawings on the treatment plant are being done. The following step includes partner negotiations and the final Comprehensive Agreement, and finally to construction.

Supervisor Wilck said it was mentioned that aeration costs and capital operational costs could be substantial; he asked at what point the Board will know what those are going to be and what is considered "substantial." Mr. Larson said the aeration cost could be in the \$500,000 – \$700,000 range, and the operational costs will be mostly power consumption. He said some blowers will need to be run for several months.

Supervisor Wilck then said that Wiley & Wilson comments stated "We found the PER to be well done and appropriate for the purposes set forth." He said Wiley & Wilson had said they indicated to Mr. Bartlett that there wasn't enough business to make this [project] justifiable.

Mr. Bartlett said Wiley & Wilson didn't use the word "justifiable."

Supervisor Gantt said the report states, "High annual unit cost of water production due to low water demands." He said the "need for project" section states there is little imminent need, but projections go out 20 years.

Supervisor Wilck said a speaker in the budget committee at the VACo meeting said that because of tight times and short money, the first thing that is recommended is to eliminate and stop all capital costs, and asked, "When would you expect this to be profitable?" Ms. Stevens said, "We haven't run the numbers based on the final construction on this, ... [but] it probably won't be in the first five or ten years. I haven't done detailed projections out twenty or thirty years."

Supervisor Wilck said, "Okay, that's all right. Close enough. Five or ten years. So we're going to have to support this with tax money for five or ten years. Am I right?"

Supervisor Gantt commented, "Something's got to supplement it."

Supervisor Wilck then said, "Well, I don't see that's feasible. We don't have that kind of money. We're not going to have any profit out of this thing for five to ten years. That's (inaudible) possible financing." Discussion followed.

Supervisor Gantt asked how the figure would be obtained for the cost of the water. Ms. Stevens said that the cost to run the plant is under \$600,000 per year, which includes no debt service.

Mr. Bartlett said the water system is an expensive proposition; regionalization grants will bring lower costs. He said regionalism is being pushed to make it financially advantageous to work as a region.

Ms. Stevens said that \$2.70 per 1,000 gallons to sell water to a partner is a reasonable amount. She said Crewe and Burkeville indicated that they would pay their portion of the debt service if they decide to partner with Prince Edward.

Ms. Stevens said VDH, VRA, Rural Development and the Tobacco Indemnification and Community Revitalization Commission want regional projects; they drive the grant money.

Mr. Bartlett said the costs will be refined after the pilot study. Mr. Larson said the pilot study will also help to determine electric power costs.

Ms. Stevens explained the presentations to Crewe and Burkeville and the impact to those municipalities on their operational costs. Discussion followed.

Supervisor Wilck asked that as demand for water service increases, there will also be a demand for a waste water treatment plant, and if the cost for a water treatment plant will be more than the distribution plant. Mr. Bartlett said that is another issue and would be sometime in the future, and the cost would be more.

Supervisor Campbell asked if other localities were interested. Mr. Bartlett said he spoke with representatives from Keysville, and letters were sent to all surrounding incorporated towns and counties. He said Amelia and Cumberland Counties expressed some interest; Buckingham County would have greater difficulty because of the distance. Discussion followed.

Mr. Bartlett said the County Administrator of Charlotte County expressed interest; the Board has to determine how many partners they may want; he reminded the Board that the more partners or customers Prince Edward County has, the lower the water capacity for Prince Edward County. He also reminded the

Board that other counties or municipalities would need to join the Authority at the beginning or they may not be able to join as it takes a unanimous vote of all members to allow a new member.

Supervisor Wilck said because of the best financial way to do it, the County has invested approximately \$5 million. He asked in order to get bonds we actually need to add \$5 million to each.

Supervisor Gantt asked about the line of credit. Mr. Bartlett said once the County has the final numbers, Davenport, the financial advisors for the County, will explain how best to make the existing loan permanent, long term. Discussion followed.

On motion of Supervisor Simpson and adopted by the following vote:

Aye:	Howard M. Campbell William G. Fore, Jr. Don C. Gantt Robert M. Jones Charles W. McKay Howard F. Simpson Jim R. Wilck Mattie P. Wiley	Nay: None
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the meeting was adjourned at 4:21 p.m.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 14, 2010
Item No.: 13-C
Department: Building Office
Staff Contact: Coy W. Leatherwood
Issue: Consent Agenda – Dance Hall Permit – Fever’s

Summary: The county requires an annual Dance Hall Permit. Coy W. Leatherwood, Building Official, has inspected and recommends approval of a dance hall permit for Fever’s Restaurant and Lounge, located at 193 McLendon Drive, Farmville, Virginia.

Attachments: None

Recommendation: Approval of 2011 Dance Hall Permit for Fever’s

Motion _____
Second _____

Fore _____
McKay _____
Ward _____

Gilfillan _____
Moore _____
Wiley _____

Jones _____
Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 14, 2010
 Item No.: 14
 Department: County Administrator
 Staff Contact: W.W. Bartlett
 Issue: Appropriations and Budget Amendments

Summary:

Mr. Ennis is requesting the appropriation of \$290.00 from the asset forfeiture fund. This amount represents 10% of the amount collected last fiscal year. The funds will be paid to the Criminal Justice Foundation and will be used for the training of prosecutors in the event the state cuts training funds

I am requesting the appropriation of \$30,000 from the General Fund Balance to purchase a new tractor. The front axle of our tractor broke which also caused the hydraulic pump and hub to break. The cost to repair the front axle is \$2,700. The tractor is approximately 45 years old and a hub could not be found and would have to be fabricated. We cannot get a price for the hydraulic repair until the tractor is taken apart. As the tractor is 45 years old and continues to have maintenance problems and the repair cost will be at least 20% of the cost of a new tractor I recommend Prince Edward purchase a new tractor.

Attachments:

Recommendation:

Approve the budget amendment below and appropriate the same funds

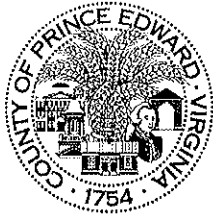
REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
FY 2011 Budget Amendment						
3(Rcv)	105	41050	0105	From Forfeited Asset Fund Balance		\$ 290
4(Exp)	105	31700	6020	Commonwealth Attorney Exp	\$ 290	
3(Rcv)	100	41050	0100	From General Fund Balance		\$30,000
4(Exp)	100	94000	0043	Capital Projects/Gen Prop.	\$30,000	

Motion _____
 Second _____

Campbell _____
 Jones _____
 Wilck _____

Fore _____
 McKay _____
 Wiley _____

Gantt _____
 Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 14, 2010
Item No.: 15
Department: Economic Development Department
Staff Contact: Sharon Lee Carney, Director
Issue: Enterprise Zone Boundary Adjustment Public Hearing

Summary:

Recently an Enterprise Zone Boundary Adjustment Amendment was submitted to the Virginia Department of Housing and Community Development (VDHCD). After a review of the application, an error in the Public Hearing Notice procedure conducted in July of 2010 was discovered. As a result, VDHCD is requesting that the Prince Edward County Board of Supervisors authorize a new Public Hearing on the Enterprise Zone Boundary Amendment for the January 11, 2011 Board meeting. Following the January 11 Public Hearing, the Boundary Amendment will be authorized by VDHCD retroactive to January 1, 2010. By complying with VDHCD request no potential grant applicants within the new zone areas submitting an application for 2010 will be precluded from participating.

At the September 14, 2010 Board of Supervisors Meeting, the Board had approved the addition of 302.587 +/- acres in and around the Town of Farmville, running contiguous with the County's current sub-zone (Town of Farmville 144.085 +/- acres and in Prince Edward County 158.502 +/-). This addition will bring the County's total Enterprise Zone to 2,387.587 acres +/-, leaving the County 1,452.413 acres of the original maximum allocation of 3,840 acres for future development.

Attachments: List of proposed properties to be added

Recommendation: Authorize a Public Hearing for January 11, 2011 regarding expansion of the Prince Edward County Enterprise Zone by 302.587 +/- acres.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

**PRINCE EDWARD COUNTY -- ENTERPRISE ZONE #48
PROPOSED PROPERTIES FOR 2010 BOUNDARY ADJUSTMENT**

December 7, 2010

Name	Address	Tax Map	Acreage
Town of Farmville			
ICA, LLC	410 N. Ridge Rd.	22000(OA)00-080B	50
Town of Farmville	P. O. Drawer 358	22000(OA)00-080A	8.448
George R. & Kay Bristol	360 Hidden Falls La., Boones Mill, VA	22000(OA)00-085	2.2225
George R. & Kay Bristol	360 Hidden Falls La., Boones Mill, VA	22000(OA)00-086	.971
George R. & Kay Bristol	360 Hidden Falls La., Boones Mill, VA	22B00(O1)00-004	4.530
George R. & Kay Bristol	360 Hidden Falls La., Boones Mill, VA	22B00(O1)00-005	5.16
George R. & Kay Bristol	360 Hidden Falls La., Boones Mill, VA	22B00(O1)00-006	5.16
Amos Walker, C/O Amos D. Walker	337 Brickland Road, Richmond, VA	22B00(O1)00-007	5.183
Willie J. Hartwill, Jr.	2594 Layne Street	22B00(O1)00-008	4.381
George R. & Kay Bristol	360 Hidden Falls La., Boones Mill, VA	22B00(O1)00-009	3.196
Southside Community Nursing Home	2003 Cobb St.	23A02(01)01-000A	
Southside Community Nursing Home	2003 Cobb St	23A02(01)0H-001	13.95
Buffalo Street Professional	6243 River Road, Suite 7, Richmond, VA	23A03(03)00-002	.579
Andrews Large Realty Corporation	P. O. Box 527	23A04(23)09-004	1.369
Andrews Large Realty Corporation	P. O. Box 527	23A04(23)09-005	.312
Andrews Large Realty Corporation	P. O. Box 527	23A04(23)09-005A	.282
Andrews Large Realty Corporation	P. O. Box 527	23A04(23)09-006	.464
Andrews Large Realty Corporation	P. O. Box 527	23A04(23)09-007	.495
Bluestone Land, LLC	P. O. Box 527	23A04(23)09-008	.894
Bluestone Land, LLC	P. O. Box 527	23A04(23)09-009A	.518
St. Johns Lutheran Church	1301 Millwood Road	37000(OA)00-52	2.124
Joseph Zehner	2004 Peery Drive	37000(OA)00-52A	.063
Joseph Zehner	2004 Peery Drive	37A00(03)00-000B	.399
Joseph Zehner	2004 Peery Drive	37A00(03)00-000A	.602
Janie Simpson	2003 Peery Drive	37A00(OA)00-0001	.733
Janie Simpson	2003 Peery Drive	37A00(OA)00-0002	.455

Robert L. Young	2009 Peery Drive	37A00(0A)00-0003	.704
Robert L. Young	2009 Peery Drive	37A00(0A)00-000A	.537
Joseph Zehner	2004 Peery Drive	3700(0A)00-050A	1.972
Grace Waring Putney Trust	2004 Peery Drive	3700(0A)00-051	.785
Meriwood Acres Limited Partnership	2004 Peery Drive	37000(0A)00-050	22.8
Farmville Bowling Center	2006 Main Street	37000(08)00-003	5.568
Total in Town added			144.859
Prince Edward County			
(Poplar Hill Development, LLC)	Brumfield property, P. O. Box 508		25.502
Prince Edward County IDA	Address not yet assigned		117
Farmville Hospitality	6309 Banner Elk Dr. Charlotte, N. C.		16
Total in County added			158
Total to be added to Zone #48			302.859



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 14, 2010
Item No.: 16
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: SCOPE Building

Summary:

- a. The County Administrator will discuss with the Board options for the management of the SCOPE Building, due to a personnel change at Meals on Wheels.
- b. Attached are two letters of appreciation for approval and execution by the Board.

Attachments: Draft Letters of Appreciation

Recommendation: Approval

Motion _____ Campbell _____ Fore _____ Gantt _____
Second _____ Jones _____ McKay _____ Simpson _____
Wilck _____ Wiley _____

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HOWARD F. SIMPSON
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COUNTY ADMINISTRATOR
W.W. BARTLETT

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COUNTY OF PRINCE EDWARD, VIRGINIA

December 14, 2010

Mr. Charles Marshall, Workforce Coordinator
Piedmont Regional Jail
Post Office Box 388
Farmville, Virginia 23901

Dear Mr. Marshall:

On behalf of the Board of Supervisors of the County of Prince Edward, I wish to extend to you our sincere appreciation for your assistance with the excellent work recently performed at the SCOPE Building by participants of the Piedmont Regional Jail Workforce Program.

The work performed included the stripping, waxing and burnished of the tile floor, painting interior and exterior of the building, the trimming of bushes and shrubs, edging of sidewalks and other yard work, and the reglazing and caulking of the windows.

The Board of Supervisors is most appreciative of the assistance provided to the County of Prince Edward by you, the Piedmont Regional Jail and the inmate work crew. The Jail Workforce Program is an excellent program and of tremendous benefit to the citizens of Prince Edward County.

Again, we thank you.

Sincerely,

William G. Fore, Jr.
Chairman

cc: Ernest L. Toney, Superintendent

BOARD OF SUPERVISORS

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W.W. BARTLETT

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COUNTY OF PRINCE EDWARD, VIRGINIA

December 14, 2010

Mr. Thomas Marshall, Jail Officer
Piedmont Regional Jail
Post Office Box 388
Farmville, Virginia 23901

Dear Mr. Marshall:

On behalf of the Board of Supervisors of the County of Prince Edward, I wish to extend to you our sincere appreciation for your assistance with the excellent work recently performed at the SCOPE Building by participants of the Piedmont Regional Jail Workforce Program.

The work performed included the stripping, waxing and burnished of the tile floor, painting interior and exterior of the building, the trimming of bushes and shrubs, edging of sidewalks and other yard work, and the reglazing and caulking of the windows.

The Board of Supervisors is most appreciative of the assistance provided to the County of Prince Edward by you, the Piedmont Regional Jail and the inmate work crew. The Jail Workforce Program is an excellent program and of tremendous benefit to the citizens of Prince Edward County.

Again, we thank you.

Sincerely,

William G. Fore, Jr.
Chairman

cc: Ernest L. Toney, Superintendent



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 14, 2010
 Item No.: 17
 Department: Personnel Committee
 Staff Contact: W.W. Bartlett
 Issue: PERSONNEL COMMITTEE REPORT

Summary: The Personnel Committee met on December 13, 2010. The Committee comprises: Supervisor Simpson-Chair, Supervisor Campbell, Supervisor Wilck and Supervisor Wiley. Also present was: County Administrator Wade Bartlett.

The Committee submits the following recommendations to the Board of Supervisors:

- a. The Committee unanimously recommends to the Board a County Holiday Schedule for 2011. It is attached.
- b. The Committee unanimously recommends that the Board authorize a public hearing for the January 11, 2011 meeting on the attached draft ordinance, which would enable the Board to award employee bonuses of \$500 to full-time employees and \$250 to part-time employees. The draft ordinance has been reviewed and approved by the County Attorney. For the Board's information, Section 15.2-1508 of the Code of Virginia is provided below:

§ 15.2-1508. Bonuses for employees of local governments.

Notwithstanding any contrary provision of law, general or special, the governing body of any locality may provide for payment of monetary bonuses to its officers and employees. The payment of a bonus shall be authorized by ordinance.

Attachments: Draft 2011 County Holiday Schedule Resolution
 Draft Employee Bonus Ordinance

Recommendations:

1. Approval of the 2011 County Holiday Schedule Resolution
2. Authorize a public hearing on the Employee Bonus Ordinance.

Motion _____	Campbell _____	Fore _____	Gantt _____
Second _____	Jones _____	McKay _____	Simpson _____
	Wilck _____	Wiley _____	

BOARD OF SUPERVISORS

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COUNTY OF PRINCE EDWARD, VIRGINIA

A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA

2011 County Holiday Schedule

WHEREAS, the Board of Supervisors of the County of Prince Edward hereby grants to county employees the following holiday schedule for 2011: Friday, January 14, 2011, Monday, January 17, 2011, Monday, February 21, 2011, Monday, April 25, 2011, Monday, May 30, 2011; Monday, July 4, 2011; Monday, September 5, 2011; Monday, October 10, 2011; Friday, November 11, 2011; Wednesday, November 23, 2011; Thursday, November 24, 2011; Friday, November 25, 2011; Thursday, December 22, 2011; Friday December 23, 2011; Monday, December 26, 2011, and Friday, December 30, 2011.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby authorize the closing of all County offices on the days heretofore approved.

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia, at which a quorum was present and that same was passed by a vote of 8 in favor and 0 opposed, this 11th day of December, 2010.

William G. Fore, Jr., Chairman

CERTIFIED TRUE COPY

ATTEST:

W.W. Bartlett, County Administrator



**EMPLOYEE BONUS ORDINANCE
COUNTY OF PRINCE EDWARD, VIRGINIA**

WHEREAS, *Virginia Code § 15.2-1508* sets forth the procedure, including the adoption of an ordinance, by which a Board of Supervisors may provide for payment of monetary bonuses to county officers and employees; and

WHEREAS, the Board of Supervisors, after due notice and public hearing, has determined that the desire of the Board of Supervisors to provide the Prince Edward County officers and employees a monetary bonus shall be granted;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Prince Edward County, Virginia, that:

1. A "bonus" shall be defined as a lump-sum payment to an officer or employee that is not part of the base salary.
2. The Board of Supervisors shall pay a bonus of \$500.00 for all full-time employees.
3. The Board of Supervisors shall pay a bonus of \$250.00 for all part-time employees..
4. This ordinance shall become effective on and after 12:01 a.m. on January 11, 2011.
5. This ordinance shall terminate on February 1, 2011.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 14, 2010
Item No.: 18
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Correspondence/Informational - Addendum

Summary:

Attachments:

- a. Treasurer's Update on Delinquent Taxes

Recommendation: None.

Motion _____
Second _____

Campbell _____
Jones _____
Wilck _____

Fore _____
McKay _____
Wiley _____

Gantt _____
Simpson _____

Prince Edward County

OFFICE OF THE TREASURER

P.O. BOX 522

Farmville, Virginia 23901

MABLE H. SHANABERGER
TREASURER

Tel. (434) 392-3454

Fax (434) 392-3490

Email: treasurer@co.prince-edward.va.us



BARBARA R. LEE
DEPUTY TREASURER III

CAROL A. OVERSTREET
DEPUTY TREASURER II

To: The Members of the Board of Supervisors

From: Mable H Shanaberger, Treasurer

The delinquent taxes (excluding 2010) as of December 5th were as follows:

	<u>Uncollected</u>	<u>Levy</u>
Real Estate	334,720.90	28,363,306.53
Personnel Property	<u>819,930.85</u>	<u>25,099,227.25</u>
Totals	1,154,651.75	53,462,533.78

When the collected amount is compared to the total levy, the balance due does not seem so bad.

However, every effort will be made to collect these delinquent taxes.