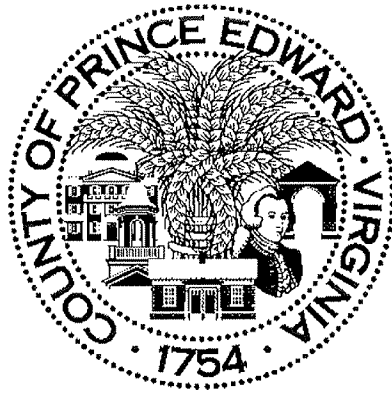


**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS**

**BOARD AGENDA
NOVEMBER 16, 2017**

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MISSION STATEMENT

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."

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**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS**

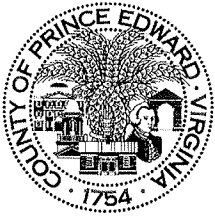
November 16, 2017

A G E N D A

7:00 p.m.	1. Chairman Jones will call to order the <u>November</u> meeting of the Board of Supervisors.	1
	2. Invocation	1
	3. Pledge of Allegiance	1
	4. Conflict of Interest Disclosures	3
	5. <u>PUBLIC PARTICIPATION:</u> <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>	5
	6. Board of Supervisors Comments	7
	7. <u>Consent Agenda:</u>	
	a. Treasurer's Report:	9
	b. Approval of Minutes: October 10, 2017	13
	c. Review of Accounts & Claims/Board Mileage Reports	31
	d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.	63
	e. Appropriations: Commonwealth's Attorney	65
	8. Highway Matters: Scot Shippee, P.E., Resident Engineer, VDOT-Dillwyn	67
	9. Memorandum of Agreement: Atlantic Coast Pipeline	69
	10. <u>County Administrator's Report</u>	
	a. Piedmont Regional Jail Expansion	73
	b. Tobacco Commission Grant Resolution	85
	c. Solid Waste Fund	89
	11. <u>Closed Session:</u>	95
	a. <i>Code of Virginia</i> , Section 2.2-3711(A)(3), Acquisition of Real Property For a Public Purpose	
	12. <u>Informational:</u>	97
	a. CRC Items of Interest	98
	b. 2018 State Holiday Calendar	99
	13. <u>Monthly Reports:</u>	101
	a. Animal Control	102
	b. Building Official	103
	c. Cannery – Commercial	104
	d. Cannery – Home Canning	106
	e. Prince Edward County Public Schools	107
	f. Tourism	111

(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on Thursday, November 16, 2017.)

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 16, 2017
Item No.: 1, 2, 3
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call To Order, Invocation, Pledge of Allegiance

Summary: Chairman Jones will call to order the **November** meeting of the Prince Edward Board of Supervisors, ask for an invocation, and lead the Pledge of Allegiance.

Attachments:

Recommendation:

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 16, 2017
Item No.: 4
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Conflict of Interest Act Disclosures

Summary: The Chairman will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

Attachments: Conflict of Interest Disclosure

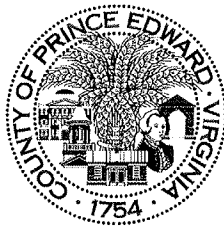
Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



STATEMENT OF DISCLOSURE

DECLARATION OF INTEREST

1. Transaction Under Discussion/Consideration: _____

2. Nature of Public Official's Personal Interest Affected by the Transaction: _____

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: _____

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes _____ No _____

Signature: _____ Date: _____

DECLARATION OF ACCURACY

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: _____ Date: _____

Print Name _____

Address _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 16, 2017
Item No.: 5
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

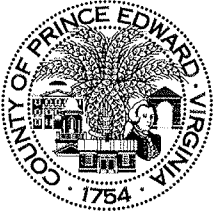
Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



County of Prince Edward
Board of Supervisors
Agenda Summary

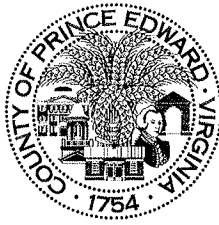
Meeting Date: November 16, 2017
Item No.: 6
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Board of Supervisors Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments: Protocol for Board of Supervisors Comments

Recommendation: None.

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



Mission Statement of the Board of Supervisors of the County of Prince Edward

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."

PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during "Public Participation," if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen's concerns on matters of public interest.
- "Board of Supervisors Comments" is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member's comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009
Re-Adopted: January 10, 2012



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 16, 2017
Item No.: 7-a
Department: Treasurer
Staff Contact: Donna Nunnally
Issue: Treasurer's Report

Summary: The Treasurer's Report is attached.

Attachments: September 2017 Treasurer's Report

Recommendation: Approval

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

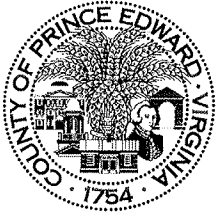
Prince Edward Board of Supervisors Treasurer's Report - Septmeber 2017

Name of Bank	Bank Balance		Available Balance
Benchmark Pooled Fund Account	\$ 5,948,593.85		\$ 5,948,593.85
Wells Fargo Social Services	\$ 262,386.15		\$ 262,386.15
Benchmark School Fund	\$ 1,218,148.01		\$ 1,218,148.01
Benchmark Food Service	\$ 282,312.53		\$ 282,312.53
TOTAL			\$ 7,711,440.54
Certificate of Deposits			
Benchmark			\$ 361,158.10
Citizens Bank Recreation			\$ 16,518.43
Farmers Bank			\$ 437,383.74
TOTAL			\$ 815,060.27
GRAND TOTAL			\$ 8,526,500.81

Prince Edward Board of Supervisors Treasurer's Report -September 2016

Name of Bank	Bank Balance			Available Balance
Benchmark Pooled Fund Account	\$ 3,552,169.87			\$ 3,552,169.87
Wells Fargo Social Services	\$ 156,125.69			\$ 156,125.69
Benchmark School Fund	\$ 1,085,436.01			\$ 1,085,436.01
Benchmark Food Service	\$ 356,216.10			\$ 356,216.10
TOTAL				\$ 5,149,947.67
Certificate of Deposits				
Benchmark				\$ 357,397.98
Citizens Bank Recreation				\$ 16,518.43
Farmers Bank				\$ 435,784.50
TOTAL				\$ 809,700.91
GRAND TOTAL				\$ 5,959,648.58

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 16, 2017
Item No.: 7-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Approval of Minutes

Summary: Attached are draft minutes for the Board's review and approval.

Attachments: October 10, 2017 Draft Meeting Minutes

Recommendation: Approval.

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

October 10, 2017

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 10th day of October, 2017; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; and James Ennis, County Attorney.

Chairman Jones called the October meeting to order. Rev. Otis Johnson offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosure

(None)

In Re: Presentation of Award

Chairman Jones presented the Virginia Association of Counties (VACo) Supervisor Service Award to Supervisor Cooper-Jones, for recognition of her performance and diligence in completing the Virginia Certified County Supervisors' Program classes and ten years of dedicated service to county government.

In Re: Public Participation

Steve Scruggs, Hampden District, stated he started a petition to present to the Highway Department regarding the accidents that occurred on Douglas Church Road. He said the tree was cut down, but the road needs to be fixed, and speed limit needs to be lowered and signs need to be posted.

Mr. Bartlett stated VDOT will begin construction on the road in the near future; the hump will be reduced and other actions will be taken regarding that stretch of roadway. He said the speed limit has been lowered on parts of Abilene Road. Mr. Bartlett stated that once construction begins, the project should take two to three weeks to complete.

Mr. Scruggs said Douglas Creek Road is also an issue; Mr. Bartlett stated VDOT is aware of the issues there.

Randy Styles, Prospect District, stated there has been an ongoing situation with his neighbor, Mr. Tillerson, regarding the property line between the two parcels. He stated Maxey Hines surveyed his lot and placed stakes, which Mr. Tillerson pulled up. Mr. Styles said the Governor told his wife that it is a local government issue, and that the Sheriff has been out to the property.

Mr. Jim Ennis, County Attorney, advised the Board and Mr. Styles that there is no mechanism in local government to resolve boundary line disputes between adjoining property owners and that the Styles would need to go through the Court system and file a suit to establish the boundary line. Since both claim possession, neither party can be guilty of trespass. This issue must be resolved by a judge, not County government, and advised the Styles to hire an attorney.

Mrs. Inetha Carr-Styles stated their attorney now has a case filed in Circuit Court; this has been going on since 2012. Mr. Ennis again stated the Board of Supervisors doesn't have the authority to do anything and he strongly urged them to contact their attorney or get a second opinion.

After further discussion, Chairman Jones said the Styles will need to contact their attorney and that this issue is beyond what the Board is authorized to do.

Cornell Walker, Prospect District, expressed his concerns regarding the noise from the Adams Asphalt Company, stating it is far higher than what was set forth in the Special Use Permit. He added Adams Asphalt Company was also required to install a Type C Buffer, which they have not done. He said they are out of compliance. Mr. Walker added there is an odor and smoke present, and requested the Board do something. Mr. Walker said Luck Stone Quarry began crushing stone a few months ago and they are ten times quieter than the asphalt plant.

Mr. Bartlett asked if the noise is from the dump trucks; Mr. Walker said it is the type of burner they are using, which roars as it turns.

Mr. Bartlett said the Zoning Director went to the plant and observed they cut down more trees than originally planned; he said the buffer will be installed and an additive will be put into the asphalt which should cut down on the odor as was set forth in the public hearing.

Mr. Walker then stated he can hear the back-up alarm on the loader all night long. Mr. Bartlett said the company is done with the night operations for the year.

In Re: Board of Supervisors Comments

Supervisor Gray welcomed all and said he will continue to make sure his district's concerns stay before the Board and are dealt with.

Supervisor Pride welcomed all in attendance and thanked Mr. Scruggs for speaking out about the issues on Abilene Road. She said she will continue to push for something to be done about the hill on Douglas Church Road. She said she was struck again this past June, less than 20 feet from the accident she was involved in ten years ago.

Supervisor Cooper-Jones thanked Mrs. Clark's class for attending to see how government works.

Supervisor Townsend thanked everyone for attending.

Supervisor Simpson thanked all for attending, and said he was glad to see Mrs. Clark and her students.

In Re: Consent Agenda

On motion of Supervisor Gray, seconded by Supervisor Cooper-Jones, and carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Odessa H. Pride		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

the Board accepted the Treasurer's Report for August 2017; the minutes of the meetings held September 12, 2017 and September 25, 2017; Accounts and Claims and Board Mileage Sheets; Salaries; and an appropriation as follows:

Prince Edward Treasurer's Report – August 2017						
Rev / Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	18990	0040	TICR Grant Reimbursement		\$20,900
4 (Exp)	100	91000	5698	Reimbursement to TICR	\$20,900	

Prince Edward Treasurer's Report - August 2017

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	8,217,369.14	8,217,369.14
Wells Fargo Social Services	312,230.35	312,230.35
Benchmark School Fund	842,371.99	842,371.99
Benchmark Food Service	382,746.38	382,746.38
TOTAL		9,754,717.86

Certificates of Deposit

Benchmark	361,158.10
Citizens Bank Recreation	16,518.43
Farmers Bank	437,383.74
TOTAL	815,060.27

GRAND TOTAL 10,569,778.13

MOTOR VEHICLE LICENSE TAXES

Town of Farmville	Motor vehicle tax	11,624.06
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BOARD OF SUPERVISORS

Farmville Newsmedia	Advertising	139.65
Business Card	Meals	63.05
	iPad covers / protectors	414.81
Verizon Wireless	iPad monthly service	465.54
Walmart Community / SYNCB	Stylus / cloth / sleeves	84.78

COUNTY ADMINISTRATOR

VACORP	Workers compensation	76.00
US Cellular	Phone	138.48
Diamond Springs Water, Inc.	Water & equipment rental	15.94
Key Office Supply	Time clocks	809.97
	Time cards	154.56
RR Donnelley	W-2 forms	189.30
Matthew Bender & Company, Inc.	Code Rvols 1, 8A & 7	221.11

	<u>LEGAL SERVICES</u>		
VACORP	Workers compensation		15.00
	<u>COMMISSIONER OF REVENUE</u>		
VACORP	Workers compensation		40.00
Key Office Supply	Folders	5.98	
	Files	18.99	24.97
	<u>TREASURER</u>		
VACORP	Workers compensation		42.00
ComputerPlus Sales & Service	Service contracts		602.55
Benchmark Community Bank	Payflow / Paypal		2.20
University of Virginia	District meeting registration		240.00
Key Office Supply	Batteries / ink cartridge		103.98
STEPS, Inc.	Shredding service		35.00
	<u>INFORMATION TECHNOLOGY</u>		
Business Data of Virginia, Inc.	Contract agreement	3,900.00	
	Travel expense	750.00	4,650.00
Sitevision, Inc.	Web hosting service		179.85
ComputerPlus Sales & Service	Printer service contract		79.00
	<u>ELECTORAL BOARD AND OFFICIALS</u>		
Key Office Supply	Paper		9.29
	<u>REGISTRAR</u>		
VACORP	Workers compensation		14.00
U. S. Postal Service	Box rent	144.00	
	Postage	490.00	634.00
Lynette Wright	Postage	7.07	
	Postage - media sticks	83.50	
	Mileage	307.36	
	Lodging	110.05	
	Meals	84.99	
	Book binding	9.41	
	Refrigerator	173.58	775.96
Tina Aubin	Pens		4.21
	<u>CIRCUIT COURT</u>		
VACORP	Workers compensation		7.00
U. S. Postal Service	Box rent		88.00
Matthew Bender & Company, Inc.	Criminal law case finder		178.10
	<u>GENERAL DISTRICT COURT</u>		
Mail Finance	Equipment rental		376.17
US Cellular	Phone		24.21
	<u>CLERK OF THE CIRCUIT COURT</u>		
VACORP	Workers compensation		72.00

Whitecom Systems	Alarm monitoring		330.00
Rocky Top Locksmith	Repair safe		500.00
Mail Finance	Equipment rental		407.13
CenturyLink	Phone		52.47
Machelle J. Eppes	Mileage	166.59	
	Lodging	457.18	623.77
Edward Aubin	Juror		30.00
Betty Baskin	Juror		30.00
Elizabeth Carter	Juror		30.00
Sheridan Curtis	Juror		30.00
Angela Foster	Juror		30.00
John Meacom	Juror		30.00
Gary Paris	Juror		30.00
Key Office Supply	Hand towels	63.98	
	Laser cartridge	229.95	293.93
T&N Printing	Plats		39.70

LAW LIBRARY

Relx, Inc. DBA LexisNexis	Monthly subscription		281.00
Matthew Bender & Company, Inc.	Admin Law Appdx		50.08

COMMONWEALTH'S ATTORNEY

VACORP	Workers compensation		87.00
Megan Clark	Mileage		129.47
STEPS, Inc.	Shredding service		35.00
Henrico General District Court	Certified copy fee		1.00
Blue 360 Media	Books		507.60

VICTIM WITNESS ASSISTANCE PROGRAM

VACORP	Workers compensation		10.00
Kingsmill Resort	Lodging		502.17
VVAN	Annual conference registration		225.00

SHERIFF

VACORP	Workers compensation		5,775.00
B&G Auto, Inc.	Oil change	103.73	
	Brake pads / rotors	499.49	603.22
Burkeville Body Shop	Front bumper	1,052.60	
	Repair 2015 Tahoe	2,642.02	3,694.62
East End Motor Company, Inc.	Oil change / tire rotation	104.91	
	Auto maintenance	1,268.80	
	Connect prk interlock	111.00	
	Oil change / tune up	507.31	
	Inspection	16.00	
	Inspect / repair a/c	808.93	2,816.95
Express Care	Oil changes		731.37
Kenbridge Tire	Calibrations		325.00
Business Card	Postage	137.76	
	Meals	394.17	
	Training	475.00	

	Office supplies	15.17	
	Gas	255.31	1,277.41
U. S. Postal Service	Box rent		88.00
CenturyLink	Phone		18.33
Key Office Supply	File cabinet	109.99	
	Binders	7.56	
	Binders / ink / batteries	221.11	
	Toner	2,609.85	
	Folders & magnets	44.65	
	Stamp / dater	16.99	
	Ink	93.76	
	Pocket folders	67.25	
	Copy paper	149.75	
	Stamp / scissors / ruler	52.47	3,373.38
Diamond Springs Water, Inc.	Water & equipment rental		84.90
Walmart Community / SYNCB	USB	38.29	
	Cleaning cloth	5.94	
	Coffee / sugar / creamer	75.72	
	Return	-19.33	100.62
Southside Electric Cooperative	Electric service		14.72
Fisher Auto Parts, Inc.	Battery		282.58
Jason Jenkins	Visor support		14.25
Galls, LLC	Refund	-171.00	
	Mourning bands	31.00	
	Refund	-36.00	
	Belt keepers	36.00	
	Belt	34.74	
	Shoes	122.89	
	Flashlight holder	15.00	32.63
Jannear Jefferson	Sew patches on shirts		119.00
Blue Book	Books		24.95

SHERIFF - COURTS

VACORP	Workers compensation		1,628.00
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FARMVILLE VOLUNTEER FIRE DEPARTMENT

Elecom, Inc.	Speaker & pagers		1,064.61
Farmville Volunteer Fire Department	Insurance	2,626.00	
	Workers compensation	9,848.00	
	Color ribbon	77.01	12,551.01
Fire & Safety Equipment Company	Calibration / gloves	546.66	
	Badge	149.98	696.64
Fire Protection Equipment Company	Flow test & repairs		2,357.35
Key Office Supply	Cork board		39.95
Taylor-Forbes Equipment Company	Parts		21.95
Witmer Public Safety Group	Leather fronts decals		182.98

RICE VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment		41,777.32
Ellington's Lawn Service	Mowing		300.00

Fisher Auto Parts, Inc.	Oil dry absorbent		58.69
Industrial Repair, Inc.	Inspect / battery / maintenance	337.55	
	Vehicle maintenance	545.46	
	Adjust brakes / hose	134.10	1,017.11
Dominion Energy Virginia	Electric service		9.05

PROSPECT VOLUNTEER FIRE DEPARTMENT

Emergency Apparatus	Repair emergency lights		112.50
Spotted Dog Technologies	Rover subscription		300.00
Dominion Energy Virginia	Electric service		353.56

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service		45.00
Darlington Heights Volunteer Fire Dept.	Digital sign	8,990.00	
	Internet	97.56	9,087.56
Fisher Auto Parts, Inc.	Batteries		234.38
Mid-Atlantic Irrigation	Tank part		20.03
Southside Electric Cooperative	Electric service		366.06

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Fire & Safety Equipment Company	Fire extinguisher		196.20
Parker Oil Company, Inc.	Credit	-368.08	
	Diesel	1,424.03	
	Propane	548.59	
	Gas	243.49	1,848.03
Safe Air Systems, Inc.	Airtest		896.76
Verizon	Phone		0.00
Dominion Energy Virginia	Electric service		1,085.30

FIRST RESPONDERS

Hampden-Sydney Volunteer Fire	17-18 Support		1,250.00
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AMBULANCE AND RESCUE SERVICES

Prince Edward Vol. Rescue Squad	17-18 Support		18,700.00
Meherrin Fire & Rescue	17-18 Support		3,250.00

EMERGENCY SERVICES

Treasurer of Virginia - VRS	Line of Duty Program		1,052.45
Timmons Group	911 Addressing		160.00
Town of Farmville	Appomattox River Gauge		7,500.00
Business Card	Emergency Management workshop		483.01
Korman Signs	Signs & hardware		376.56

REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		303.75
Piedmont Regional Juvenile Detention	Juvenile detention		7,200.00

BUILDING OFFICIAL

VACORP	Workers compensation		256.00
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East End Chevron	Oil change		33.69
US Cellular	Phone		24.71
Coy Leatherwood	Meal	8.32	
	Meeting registration	15.00	23.32
	<u>ANIMAL CONTROL</u>		
VACORP	Workers compensation		209.00
Jennifer Kingsley, DVM	Vet service		110.00
Ridge Animal Hospital	Vet service		312.50
Lowe's	Latch		6.63
Dominion Energy Virginia	Electric service		246.85
CenturyLink	Phone		119.85
US Cellular	Phone		115.44
Business Card	Needles & meds		102.27
	<u>MEDICAL EXAMINER</u>		
Treasurer of Virginia	Coroner		20.00
	<u>REFUSE DISPOSAL</u>		
VACORP	Workers compensation		2,576.00
Resource International	Assessment monitoring	27,295.09	
	Misc. work tasks	2,496.70	
	Storm water compliance	770.25	30,562.04
Business Card	Repair compact motors		1,280.00
Farmville Wholesale Electric	Fuses		41.70
Lowe's	Batteries	11.40	
	Caulk / driver set	21.56	
	Soffits	402.00	434.96
Rod & Staff, LLC	Dumpster repair	402.00	
	Tires	521.00	
	Plug	10.00	933.00
Flynn Repair	Repair dumpsters		3,998.00
James P. Childress, Jr.	Truck oil change	481.25	
	Adjust clutch / grease	80.00	561.25
Southern States	Gloves / tie downs		57.71
Republic Services #974	Trash collection		423.55
Wright's Excavating, LLC	Landfill operation		54,826.83
Emanuel Tire of Virginia	Tire recycling		555.60
STEPS, Inc.	Recycling fee		2,798.08
Synergy Recycling, LLC	Electronic recycling		2,593.25
Southside Electric Cooperative	DH site	48.20	
	Virso site	68.67	116.87
Dominion Energy Virginia	Rice site	33.25	
	Prospect site	68.46	
	Green Bay site	50.95	
	Leachate pump	372.97	
	Worsham site	37.37	
	Scalehouse	50.84	
	Landfill site	24.87	
CenturyLink	Phone		196.25

US Cellular	Phone		24.21
Verizon	Phone		135.90
O. O. Stiff, Inc.	Monthly service		702.50
East End Motor Company, Inc.	Truck tire		359.97
NAPA of Farmville	Def	49.95	
	Oil	13.99	63.94
Rod & Staff, LLC	Tires	521.00	
	Plug	10.00	531.00

SANDY RIVER RESERVOIR

Piedmont Soil & Water	Mowing dam #12		2,500.00
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GENERAL PROPERTIES

VACORP	Workers compensation		1,022.00
Daikin Applied	Chiller maintenance contract		3,209.50
East End Motor Company, Inc.	Repair tire	86.95	
	Flat repair	12.53	
	Mower tire tube	16.16	115.64
NAPA of Farmville	Fuel pump / filter	57.27	
	Oil & filter	34.75	92.02
Taylor-Forbes Equipment Company	Repair oil leak	1,089.86	
	Oil	15.12	1,104.98
Southside Electric Cooperative	SRR lights		29.18
Dominion Energy Virginia	Roy Clark monument	7.38	
	SCOPE building	84.95	
	Courthouse	14,304.17	
	Sheriff Department shed	6.59	
	Worsham Clerk Office	71.68	
	Lights at Rice	111.74	
	Ag building	850.64	
	Shop	19.73	15,456.88
AT&T	Phone		43.53
CenturyLink	Phone		140.41
US Cellular	Phone		124.88
O. O. Stiff, Inc.	Monthly service		100.00
Lowe's	Shop-vac filters	25.62	
	Gloves	18.99	
	Toilet flap	11.39	
	Apron / tool belt / screws	110.98	
	Return	-11.39	
	Fascia board	340.56	496.15
Unifirst Corporation	Janitorial supplies		104.31
Walmart Community / SYNCB	Janitorial supplies		101.61
Diamond Springs Water, Inc.	Equipment rental		8.95
Farmville Wholesale Electric	Tester		147.44
Cintas Corporation #524	Uniform rental		608.35
Haley Auto Mall	Mirror Asy/motor	183.70	
	Return motor asy	-66.55	117.15
Rod & Staff, LLC	Tire sensor		65.00

<u>CANNERY</u>		
VACORP	Workers compensation	79.00
Virginia Food Works	Contract payment	2,916.67
Farmville Wholesale Electric	Receptacle & plug	27.47
Southside Electric Cooperative	Electric service	457.33
CenturyLink	Phone	246.88
Lowe's	Paper towels	12.34
Patty Gulick	Washer / dryer / batteries	140.15

<u>HEALTH DEPARTMENT</u>		
Prince Edward Health Department	2nd quarter support	42,461.50

<u>COMPREHENSIVE SERVICES ACT</u>		
Blue Ridge Autism & Achievement Center	Professional service	3,900.00
Braley & Thompson	Professional service	8,014.43
Center for Pediatric Therapies	Professional service	1,120.00
Centra Health	Professional service	31,512.00
Family & Community Support	Professional service	4,495.00
Grafton School, Inc.	Professional service	24,135.00
Hallmark Youthcare - Richmond	Professional service	2,574.00
Ifetayo Imanchinello	Foster care	4,550.00
James River Therapy Services	Professional service	962.50
Ashley Long	Foster care	7,512.00
Jean Napier	Foster care	1,400.00
Poplar Springs Hospital	Professional service	720.00
Voices Speech Therapy	Professional service	200.00
Thomas Brothers Software	2017 Yearly update	100.00

<u>OTHER WELFARE / SOCIAL SERVICES</u>		
STEPS, Inc.	17-18 Support	5,000.00
STEPS, Inc.	17-18 Support (CAP)	3,622.00
		8,622.00

<u>PUBLIC LIBRARY</u>		
Farmville - Prince Edward Community Library	17-18 Support	52,702.00

<u>PLANNING</u>		
VACORP	Workers compensation	649.00
Donald B. Gilliam	Commission meeting	100.00
	Mileage	21.40
		121.40
Preston Hunt	Commission meeting	100.00
	Mileage	21.40
		121.40
Timothy Mark Jenkins	Commission meeting	100.00
	Mileage	11.77
		111.77
Robert M. Jones	Commission meeting	100.00
	Mileage	5.35
		105.35
Clifford Jack Leatherwood	Commission meeting	100.00
Robert Christopher Mason	Commission meeting	100.00
	Mileage	9.63
		109.63
John W. Peery, Jr.	Commission meeting	100.00

	Mileage	1.60	106.60
John C. Prengaman	Commission meeting	100.00	
	Mileage	5.35	105.35
Brett Von Cannon Watson	Commission meeting		100.00
Farmville Newsmedia	Advertising		153.76
US Cellular	Phone		54.97
Commonwealth Regional Council	17-18 Support		15,700.00
<u>ECONOMIC DEVELOPMENT</u>			
VACORP	Workers compensation		9.00
<u>TOURISM</u>			
VACORP	Workers compensation		9.00
Dominion Energy Virginia	Electric service		232.40
Business Card	UPS		5.34
Key Office Supply	Pens & envelopes	44.35	
	Stapler	16.99	61.34
Magi Van Eps	Plates & napkins		30.35
<u>FLOOD & EROSION CONTROL</u>			
Hurt & Proffitt, Inc.	Stormwater review		110.00
<u>SOIL & WATER CONSERVATION DISTRICT</u>			
Piedmont Soil & Water	17-18 Support		
<u>COOPERATIVE EXTENSION OFFICE</u>			
CenturyLink	Phone		108.94
<u>GENERAL EXPENSE</u>			
Lumos Networks	Phone		2,857.26
Virginia Tobacco Commission	Reimburse TROF grant 2767		17,428.00
<u>CAPITAL PROJECTS</u>			
Hurt & Proffitt, Inc.	Grant administration		126.00
Crabtree Rohrbaugh & Associates	CH Schematic design		19,416.99
<u>DEBT SERVICE</u>			
Town of Farmville	Loan-principal	165,654.89	
	Loan-interest	32,444.65	198,099.54
US Bank	2011 Go bond - interest (Gen Oblig Ref)	12,487.50	
	2011 Go bond - principal (Go Refund)	250,000.00	
	2011 Go bond - interest (Lease Rev)	11,291.49	
	2011 Go bond - principal (Lease Rev)	90,813.25	
	2017 bond - principal (Bond Financing)	44,429.29	
	2017 bond - interest (Bond Financing)	23,133.18	432,154.71
<u>FORFEITED ASSETS FUND</u>			
Business Information	Interview room equipment		3,559.37

<u>WATER FUND</u>			
US Bank	2011 Go Bond-Principal (Bond series 11)	115,933.25	
	2011 Go Bond-Interest (Bond series 11)	14,414.85	
	2017 Bond - Principal	33,188.44	
	2017 Bond - Interest	17,280.37	180,816.91
<u>SEWER FUND</u>			
Dominion Energy Virginia	Sewer pump		43.75
<u>DEBT SERVICE</u>			
US Bank	2011 Go Bond-Principal (Bond Series 11)	43,253.50	
	2011 Go Bond-Interest (Bond Series 11)	5,378.04	
	2017 Bond - Principal	12,382.27	
	2017 Bond - Interest	6,447.13	
<u>RETIREMENT BENEFIT FUND</u>			
Vicki K. Johns	Retiree benefit		1,132.00
<u>PIEDMONT COURT SERVICES</u>			
VACORP	Workers compensation		76.00
Dominion Energy Virginia	Electric service		174.94
CenturyLink	Fax line		70.36
Taylor Herndon	Mileage	93.09	
	Newspapers	1.50	94.59
Renee T. Maxey	Mileage		81.44
Ashley Nash	Mileage		69.00
Megan Neal	Mileage		263.74
Rebecca Staton	Mileage	37.61	
	Newspapers	1.06	38.67
Jessica Vogel	Mileage		143.38
<u>PCS SUPERVISION FEES EXPENDITURES</u>			
SRP Corporation LLC	Rent		2,500.00
<u>PCS DRUG TESTING FEES</u>			
Alere Toxicology Service, Inc.	Drug testing		97.40

In Re: Highway Matters

Supervisor Pride stated there are concerns about a guardrail on Route 133, North; it is a concern for both her constituents and also those in Buffalo District.

In Re: Citizen Volunteer Appointments

Mr. Bartlett stated there are two members of the Planning Commission and one member of the Board of Zoning Appeals whose terms expire on December 31, 2017, as follows:

Mark Jenkins (Planning Commission County Representative)
John Townsend, III (Planning Commission County Representative)
William W. Porterfield (Board of Zoning Appeals)

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to authorize advertisement of the Citizen Volunteer positions; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: County Administrator's Report – Voting Credentials for VACo Annual Meeting

Mr. Bartlett stated the Board will wish to designate its voting delegate and alternate for the VACo Annual Business Meeting. Historically, this has been the Chairman and Vice-Chair. As the Chair is unable to attend the VACo Conference, the Board may wish to appoint the Vice-Chair and another Board member who plans to attend the Tuesday morning business meeting.

Supervisor Townsend made a motion, seconded by Supervisor Simpson, to designate Supervisor Cooper-Jones as voting delegate and Supervisor Pride as alternate for the VACo Annual Business Meeting; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: November Board Meeting Date

Mr. Bartlett stated the November Board meeting is scheduled for Tuesday, November 14, 2017. The VACo annual meeting is scheduled for Sunday, November 12, through Tuesday, November 14. The Board may wish to consider changing the date of the November Board meeting so as not to conflict with the VACo meeting. Historically, the meeting has been moved to the Thursday of that week (November 16, 2017) or the following Tuesday (November 21, 2017).

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to hold the November Board meeting on Thursday, November 16, 2017; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Closed Session

Chairman Cooper-Jones made a motion, seconded by Supervisor Gray, that the Board convene in Closed Session for consultation with legal counsel pertaining to public safety communications for the County of Prince Edward, pursuant to the exemption provided for in Section 2.2-3711(A)(8) of the *Code of Virginia*; and for discussion to consider the acquisition of real property for a public purpose, where discussion in an open meeting could adversely affect the negotiating strategy of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

The Board returned to regular session by motion of Supervisor Cooper-Jones, seconded by Supervisor Timmons and adopted as follows:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

On motion of Chairman Jones and seconded by Supervisor Gray, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of August 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of August 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report - Commercial

Ms. Allie Hill, Virginia Food Works, submitted a report for the month of August 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary report for the month of August 2017, which was reviewed and ordered to be filed with the Board papers.

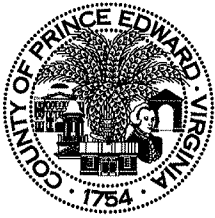
In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of August 2017, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Wilck, seconded by Supervisor Townsend, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was adjourned at 8:15 p.m.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 16, 2017
Item No.: 7-c
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Review of Accounts & Claims/Board Mileage Reports

Summary: The October bill list and Board member mileage reports are attached for the Board's reviews.

Attachments: October 2017 Bill List
Board Mileage Reports

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

10/31/2017

FROM DATE- 10/01/2017
TO DATE- 10/31/2017

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$754,845.05
105	FORFEITED ASSETS FUND	\$2,833.33
115	CDA SPECIAL LEVY FUND	\$17,372.12
501	WATER FUND	\$76.28
502	SEWER FUND	\$39.74
732	RETIREMENT BENEFIT FUND	\$1,132.00
737	ECONOMIC DEVELOPMENT FUND	\$23,368.00
741	PIEDMONT COURT SERVICES FUND	\$4,683.17
	TOTAL	804,349.69

MAJOR# ACCT# 011010	VENDOR NUMBER BOARD OF SUPERVISORS	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3600	15240	Advertising FARMVILLE NEWSMEDIA	8760 ADMR 1017	ADVERTISING	ACCOUNT TOTAL 651.76 *
5510	16679	Travel-Mileage GRAY CALVIN	JULY-SEPT 2017	MILEAGE	37.45
	25738	PRIDE ODESSA H	JULY-SEPT 2017	MILEAGE	149.80
	29269	TIMMONS C ROBERT JR	AUGUST 2017	MILEAGE	218.28
	29269	TIMMONS C ROBERT JR	JULY 2017	MILEAGE	127.33
	29269	TIMMONS C ROBERT JR	SEPT 2017	MILEAGE	85.60
				ACCOUNT TOTAL	618.46 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	8607PUCKETT1017	LODGING	ACCOUNT TOTAL 1,498.65
5540	11894	Travel-Convention & Educa BUSINESS CARD	8607PUCKETT1017	VACO CONFERENCE	ACCOUNT TOTAL 1,498.65 *
6040	31333	ADP Equipment VERIZON WIRELESS	9793269709	IPAD MONTHLY SERVICE	ACCOUNT TOTAL 1,350.00
	32138	WALMART COMMUNITY/SYNCR	8653	IPAD CASE	ACCOUNT TOTAL 1,350.00 *
				ACCOUNT TOTAL	465.54
				MAJOR TOTAL	472.42 *
				MAJOR TOTAL	4,591.29 **
012110		COUNTY ADMINISTRATOR			
2700	31421	Worker's Compensation VACORP	14437	WORKERS COMPENSATION	ACCOUNT TOTAL 82.00
5230	30440	Telecommunications US CELLULAR	816442183 1017	PHONE	ACCOUNT TOTAL 82.00 *
5810	23413	Dues & Association Member NATL ASSOC OF COUNTIES	201011	DUES	ACCOUNT TOTAL 138.48
	31681	VA LOCAL GOVT MNGT ASSOC	PUCKETT 1017	DUES	ACCOUNT TOTAL 138.48 *
6001	15380	Office Supplies FARMVILLE PRINTING	3612	LANDFILL TICKETS	ACCOUNT TOTAL 465.00
	20600	KEY OFFICE SUPPLY	30867	CREDIT	234.79
	20600	KEY OFFICE SUPPLY	506187	TIME CLOCKS	699.79 *
				ACCOUNT TOTAL	1,014.00
6012	22211	Books and Subscriptions MATTHEW BENDER & CO INC	95663916	ADMIN LAW APPDX 2017	ACCOUNT TOTAL 1,395.00
				ACCOUNT TOTAL	2,331.50 *
012310		COMMISSIONER OF REVENUE			
6012	23162	Books & Subscriptions NATIONAL APPRAISAL GUIDES	257 T4 R1 1/17	RV/MOTORCYCLE/ATV	ACCOUNT TOTAL 50.08
				ACCOUNT TOTAL	50.08 *
				MAJOR TOTAL	3,301.85 **
					70.00

AP375H
10/31/2017
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 10/01/2017 -- 10/31/2017

AFTER CHECKS
PAGE 2

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
012410	TREASURER	342 T4 R1 1/17	OLDER USED/MARINE	70.00
			ACCOUNT TOTAL	140.00 *
			MAJOR TOTAL	140.00 **
5210	Postal Services	116942P 1017	POSTAGE-PPTY BILLS	3,100.00
	BMS DIRECT	116952P 1017	POSTAGE-RE BILLS	1,200.00
			ACCOUNT TOTAL	4,300.00 *
5230	Telecommunications	7596 TREAS 1017	PAYFLOW/PAYPAL	15.90
	BENCHMARK COMMUNITY BANK	C01147201706	VITA DATA USAGE	10.76
	TREASURER OF VIRGINIA			26.66 *
6001	Office Supplies	17271181	DMV FOBS	130.00
			ACCOUNT TOTAL	130.00 *
			MAJOR TOTAL	4,456.66 **
012510	INFORMATION TECHNOLOGY			
3160	Professional Services	OCTOBER 2017	CONTRACT AGREEMENT	3,900.00
	BUSINESS DATA OF VA, INC.	2017-1001	TRAVEL EXPENSE	125.00
	BUSINESS DATA OF VA, INC.	20171011	TRAVEL EXPENSE	125.00
	BUSINESS DATA OF VA, INC.	20171012	TRAVEL EXPENSE	125.00
	BUSINESS DATA OF VA, INC.	2018 1001	TRAVEL EXPENSE	125.00
	BUSINESS DATA OF VA, INC.	2027 1001	TRAVEL EXPENSE	125.00
			ACCOUNT TOTAL	4,525.00 *
3320	Maintenance Service	MC0000187494	PRINTER SERV CONTRACT	79.00
	COMPUTERPLUS SALES/SERVIC			79.00 *
			ACCOUNT TOTAL	79.00 *
			MAJOR TOTAL	4,604.00 **
013100	ELECTORAL BOARD AND OFFICIALS			
3160	Professional Services	1020973	ADA EQUIP FOR AUDIO	971.50
	ELECTION SYSTEMS &	1020975	BALLOT LAYOUT	231.25
	ELECTION SYSTEMS &	1020976	ELECTION SOFTWARE	1,653.54
			ACCOUNT TOTAL	2,856.29 *
3500	Printing	11109	BALLOTS	186.00
	PRINTELECT			186.00 *
			ACCOUNT TOTAL	186.00 *
3600	Advertising	REGISTRAR 1017	ADVERTISING	184.50
	FARMVILLE HERALD			184.50 *
			ACCOUNT TOTAL	184.50 *
6001	Office Supplies	EXPENSES 1017	SNACKS FOR TRAINING	33.23
	AKERS-BOOKER GWENDOLYN			33.23 *
			ACCOUNT TOTAL	33.23 *
			MAJOR TOTAL	3,260.02 **

AP375H
10/31/2017
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 10/01/2017 -- 10/31/2017

AFTER CHECKS
PAGE 3

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5210	30550	Postal Services			
	30550	U S POSTAL SERVICE	POSTAGE 1017	POSTAGE	490.00
	32961	WRIGHT LYNETTE	POSTAGE 1017A	POSTAGE	100.00
			POSTAGE 1017	POSTAGE	2.00
				ACCOUNT TOTAL	592.00 *
6001	10858	Office Supplies			
	15380	AUBIN TINA	EXPENSES 1017	BALLOT BOXES/FOLDERS	20.01
	15380	FARMVILLE PRINTING	3620	BALLOT CARDS	50.00
	16674	FARMVILLE PRINTING	3742	ELECTION DAY SIGNS	41.00
	32961	GRANT'S GLASS	75713	VOTING BOOTH INSERTS	675.00
	32961	WRIGHT LYNETTE	EXPENSES 1017	FOLDERS/ALCOHOL SWABS	87.95
	32961	WRIGHT LYNETTE	EXPENSES 1017A	BALLOT CARD BOX/PENS	15.27
	32961	WRIGHT LYNETTE	EXPENSES 1017B	TWINE/TIES/TAPE	17.47
	32961	WRIGHT LYNETTE	SIGNS 1017	LAMINATED SIGNS	66.81
				ACCOUNT TOTAL	973.51 *
				MAJOR TOTAL	1,565.51 **
021100		CIRCUIT COURT			
6001	20600	Office Supplies			
	20600	KEY OFFICE SUPPLY	505865	CALENDAR	22.75
				ACCOUNT TOTAL	22.75 *
				MAJOR TOTAL	22.75 **
021200		GENERAL DISTRICT COURT			
5230	30440	Telecommunications			
	30440	US CELLULAR	816442183 1017	PHONE	24.21
				ACCOUNT TOTAL	24.21 *
6001	20600	Office Supplies			
	20600	KEY OFFICE SUPPLY	504860	COPY PAPER	5.59
				ACCOUNT TOTAL	5.59 *
				MAJOR TOTAL	29.80 **
021600		CLERK OF THE CIRCUIT COURT			
5230	21319	Telecommunications			
	21319	CENTURYLINK	309863799 1017	PHONE	45.47
				ACCOUNT TOTAL	45.47 *
5850	999999	Jurors/Witnesses			
	999999	LACKS DEBORAH	JUROR 1017	JUROR	30.00
	999999	MILEY IDA	JUROR 1017	JUROR	30.00
	999999	TERRY W PARKER JR	JUROR 1017	JUROR	30.00
	999999	BRIGGS CHRISTY A	WITNESS 1017	WITNESS	27.50
				ACCOUNT TOTAL	117.50 *
6001	20600	Office Supplies			
	20600	KEY OFFICE SUPPLY	505457	COPY PAPER	14.99

AP375H
10/31/2017
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 10/01/2017 -- 10/31/2017

AFTER CHECKS
PAGE 4

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021800		LAW LIBRARY			
6012		Books and Subscriptions			
	21761	RELX INC DBA LEXISNEXIS	3091132997	MONTHLY SUBSCRIPTION	289.00
	22211	MATTHEW BENDER & CO INC	9593183X	CODE RVOLS 1,8A & 7	221.11
	22211	MATTHEW BENDER & CO INC	96050934	JURY INSTRUCTIONS	316.31
	22211	MATTHEW BENDER & CO INC	96432101	VA FORMS REL#2017-1	145.43
022100		COMMONWEALTH'S ATTORNEY			971.85 *
				ACCOUNT TOTAL	971.85 **
3320		Maintenance Service Contr			
5210	12772	COMPUTER PROJECTS OF IL	17 10 196ME	VCIN LICENSE/MAINT	173.40
		Postal Services			173.40 *
5510	30637	U S POSTAL SERVICE	BOX RENT 1017	BOX RENT	144.00
		Travel-Mileage			144.00 *
	12296	CLARK MEGAN	VA GANG CONF 17	MILEAGE	181.90
	17334	HANNAH WENDY	VA GANG CONF	MILEAGE	140.00
5530		Travel-Subsistence & Lodg			321.90 *
	12296	CLARK MEGAN	VA GANG CONF 17	LODGING	401.92
	12296	CLARK MEGAN	VA GANG CONF 17	MEALS	193.51
	17334	HANNAH WENDY	VA GANG CONF	LODGING	402.62
	17334	HANNAH WENDY	VA GANG CONF	MEALS	215.43
5899		Miscellaneous			1,213.48 *
	28866	STEPS, INC	13182	SHREDDING SERVICE	35.00
6001		Office Supplies			35.00 *
	20600	KEY OFFICE SUPPLY	504695	LIFT-OFF TAPE/ENV	54.95
	20600	KEY OFFICE SUPPLY	504883	CANON CARTRIDGES	211.98
	20600	KEY OFFICE SUPPLY	504982	AIR DUSTER	4.99
	20600	KEY OFFICE SUPPLY	507048	PLANNERS	39.38
022200		VICTIM WITNESS ASSISTANCE PROGRAM			311.30 *
				ACCOUNT TOTAL	2,199.08 **
5510		Travel-Mileage			
	28060	SAMS CINDY	MILEAGE 1017	MILEAGE	33.17
				ACCOUNT TOTAL	33.17 *

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6001	20600	Office Supplies	204337	BINDERS	40.87
	28060	KEY OFFICE SUPPLY	EXPENSES 1017	PROJECT SUPPLIES	58.47
		SAMS CINDY			99.34 *
				ACCOUNT TOTAL	132.51 **
031200	SHERIFF				
3311		Repairs & Maint-Auto & Eq			
	11005	B&G AUTO INC	1743	REPAIR TAIL LIGHT	172.10
	11005	B&G AUTO INC	2210	ROTORS & PADS	985.25
	11005	B&G AUTO INC	2393	OIL CHANGE	85.73
	11005	B&G AUTO INC	2400	REPAIR OIL PRESS LGT	170.92
	14300	EAST END MOTOR CO INC	155860	BRAKE PADS & ROTORS	399.95
	14300	EAST END MOTOR CO INC	156105	INSPECTION	16.00
	14300	EAST END MOTOR CO INC	156196	INSPECTION/BULB	56.30
	14300	EAST END MOTOR CO INC	156708	SERV CALL/CHG TIRE	86.00
	14300	EAST END MOTOR CO INC	156940	OIL CHANGE	53.05
	14915	EXPRESS CARE	25517	OIL CHANGE	82.06
	14915	EXPRESS CARE	25559	OIL CHANGE	101.02
	14915	EXPRESS CARE	25577	OIL CHANGE	84.16
	14915	EXPRESS CARE	25711	OIL CHANGE	98.96
	14915	EXPRESS CARE	25875	OIL CHANGE	71.07
	14915	EXPRESS CARE	26365	OIL CHANGE	40.99
	14915	EXPRESS CARE	26406	OIL CHANGE	60.08
	14915	EXPRESS CARE	26418	OIL CHANGE	71.17
	14915	EXPRESS CARE	26529	OIL CHANGE	71.29
	14915	EXPRESS CARE	26594	OIL CHANGE	72.26
	14915	EXPRESS CARE	26858	OIL CHANGE	116.95
	15920	FOURTH STREET MOTOR CO	OCT 19 2017	REPAIR WRECKED VCHLE	1,394.85
	15920	FOURTH STREET MOTOR CO	OCT 20 2017	REPAIR WRECKED VHCLE	1,232.60
	17004	HALEY AUTO MALL	66786024	INSPECTION	16.00
	17004	HALEY AUTO MALL	667862151	REPLACE MOTOR	8,203.36
	20323	KENBRIDGE TIRE	41805	CALIBRATION	25.00
				ACCOUNT TOTAL	13,838.29 *
5210		Postal Services			
	11894	BUSINESS CARD	0555 SHERIFF1017	POSTAGE	44.88
	11894	BUSINESS CARD	0555SHERIFF1017	POSTAGE	115.25
				ACCOUNT TOTAL	160.13 *
5230		Telecommunications			
	11894	BUSINESS CARD	0555 SHERIFF1017	PHONE CASE	10.49
	11894	BUSINESS CARD	0555SHERIFF1017	PHONE	39.00
	21319	CENTURYLINK	309468839 1017	PHONE	10.36
	21319	CENTURYLINK	309558628 1017	VCIN	7.97
	30440	US CELLULAR	918210747 1017	PHONE	798.49
	30440	US CELLULAR	918210747 1017A	PHONE	797.35
				ACCOUNT TOTAL	1,663.66 *
5510		Travel-Mileage			
	11894	BUSINESS CARD	0555 SHERIFF1017	EZ PASS	194.61
				ACCOUNT TOTAL	194.61 *

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	0555 SHERIFF1017	MEALS & LODGING	775.41
	11894	BUSINESS CARD	0555SHERIFF1017	MEALS & LODGING	1,840.92
	16653	GOLDMAN ROBERT	MEALS 1017	MEALS	83.22
	16653	GOLDMAN ROBERT	MEALS 1017	MEALS	12.62
	16653	GOLDMAN ROBERT	MEALS 1017A	MEALS	39.91
5540		Travel-Convention and Edu		ACCOUNT TOTAL	2,752.08 *
	11894	BUSINESS CARD	0555 SHERIFF1017	TRAINING	300.00
	11894	BUSINESS CARD	0555SHERIFF1017	TRAINING	625.00
5801		Accreditation		ACCOUNT TOTAL	925.00 *
	11894	BUSINESS CARD	0555 SHERIFF1017	MEALS/PAPER PRODUCTS	433.08
	11894	BUSINESS CARD	0555SHERIFF1017	NEWSPAPER SUBSCRIPT	4.95
	20600	KEY OFFICE SUPPLY	504670	GLUE	7.87
	20600	KEY OFFICE SUPPLY	505231	BINDERS	13.17
	20600	KEY OFFICE SUPPLY	506225	GREEN FLAGS	29.34
	20600	KEY OFFICE SUPPLY	506401	GREEN FLAGS	88.02
	20600	KEY OFFICE SUPPLY	506956	HANGING FOLDERS	644.50
	20600	KEY OFFICE SUPPLY	507129	BINDERS	3.58
5810		Dues & Association Member		ACCOUNT TOTAL	1,224.51 *
	31893	VA SHERIFFS ASSOCIATION	201857	DUES	1,521.00
6001		Office Supplies		ACCOUNT TOTAL	1,521.00 *
	11894	BUSINESS CARD	0555 SHERIFF1017	LAMINATION	6.58
	11894	BUSINESS CARD	0555SHERIFF1017	OFFICE SUPPLIES	29.96
	13369	DIAMOND SPRINGS WATER INC	27961300 1017	WATER & EQUIP RENTAL	60.20
	13369	DIAMOND SPRINGS WATER INC	27961300 1017A	WATER & EQUIP RENTAL	93.95
	20600	KEY OFFICE SUPPLY	505004	CD'S	27.99
	20600	KEY OFFICE SUPPLY	505450	TONER	108.02
	20600	KEY OFFICE SUPPLY	505755	TONER & PLANNER	120.78
	20600	KEY OFFICE SUPPLY	506100	BATTERIES/SHREDR OIL	271.59
	20600	KEY OFFICE SUPPLY	506220	STAMP	14.50
	20600	KEY OFFICE SUPPLY	506227	TONER	133.78
	20600	KEY OFFICE SUPPLY	506259	INK PADS	3.59
	20600	KEY OFFICE SUPPLY	506856	COFFEE CUPS	59.98
	32138	WALMART COMMUNITY/SYNCR	3754	THANK YOU NOTES	6.94
6003		Public Education/Crime Pr		ACCOUNT TOTAL	937.86 *
	20039	KAESER & BLAIR INC	70808115	BKS/FLYERS/WHISTLES	1,523.73
6004		Virso Comm Center Crime P		ACCOUNT TOTAL	1,523.73 *
	28640	SOUTHSIDE ELECTRIC COOP	526776002 1017	ELECTRIC SERVICE	14.72
6008		Vehicle & Powered Equip F		ACCOUNT TOTAL	14.72 *
	11894	BUSINESS CARD	0555 SHERIFF1017	GAS	80.51
6009		Vehicle & Powered Equip S		ACCOUNT TOTAL	80.51 *
	11894	BUSINESS CARD	0555SHERIFF1017	DMV REGISTRATION	5.00

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6010	11894 Police Supplies BUSINESS CARD	0555 SHERIF1017	EAR PLUGS/AMMO/BITTRY	431.24
	12742 COMMTRONICS OF VIRGINIA	224794	ANTENNA/MICROPHONES	206.75
	16102 GALLS LLC	8146185	TACTICAL VEST	183.00
	16102 GALLS LLC	8321001	CREDIT	15.00 -
	16102 GALLS LLC	8472382	MACE	70.00
	28432 SIRCHIE FINGER PRINT LABS	3211318	RIOT GEAR	2,192.20
			ACCOUNT TOTAL	3,068.19 *
6011	11256 Uniforms & Wearing Appare BKT UNIFORMS	68198	COAT	257.00
	11256 BKT UNIFORMS	68319	DRESS BLOUSE	442.00
	11256 BKT UNIFORMS	68325	TACT SHIRT & PANTS	94.98
	16102 GALLS LLC	8472498	BELTS	91.50
	22166 CREATIVE MONOGRAMMING	7147	SHIRTS	420.00
	22166 CREATIVE MONOGRAMMING	7330	HATS	384.00
			ACCOUNT TOTAL	1,689.48 *
6012	22211 Books & Subscriptions MATTHEW BENDER & CO INC	95929215	CODE RVOLS 1, 8A & 7	221.11
	999999 BLUE360 MEDIA	1224	CRIM/TRAFFIC LAW BK	60.25
8202	32138 Furniture & Fixtures WALMART COMMUNITY/SYNCR	3754	HUMIDIFIER	281.36 *
8205	28303 Motor Vehicles SHEEHY FORD	129594	2017 FORD UTILITY TK	99.72
	28303 SHEEHY FORD	129852	2017 FORD UTILITY TK	99.72 *
			ACCOUNT TOTAL	29,519.14
032200	VOLUNTEER FIRE DEPARTMENT		ACCOUNT TOTAL	29,519.14
7001	14527 Payment to Farmville VFD ELECOM INC	36176	RADIO REPAIRS	59,038.28 *
	14527 ELECOM INC	36178	RADIO REPAIRS	89,537.01 **
	15380 FARMVILLE PRINTING	3434	PURCHASE ORDER FORMS	305.55
	15656 FIRE & SAFETY EQUIP CO	85364	FIRST AID KITS	120.65
	15680 FIRE PROTECTION EQUIP CO	68080	SCBA HYDRO-TEST/MASK	84.10
	15680 FIRE PROTECTION EQUIP CO	69342	SCBA CYLINDERS	59.98
	16670 GRAINGER	9535729371	SCBA CYLINDERS	657.20
	20600 KEY OFFICE SUPPLY	505176	ABSORBENT	2,003.70
	20600 KEY OFFICE SUPPLY	506055	VERY TENT CARDS	67.40
	22397 MUNICIPAL EMERGENCY SERV	1150415	FOLDERS	17.75
	22397 MUNICIPAL EMERGENCY SERV	1162889	PANTS	5.31
	29083 TAYLOR-FORBES EQUIP CO	IN56164	SHIRTS	304.11
			MOTOMIX	65.70
			ACCOUNT TOTAL	31.80

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7002		999999	TREASURER OF VIRGINIA	41532	TESTBOOKS	525.76
		999999	IRVIN H HAHN CO INC	47178	BELTS & BUCKLES	398.85
			Payment to Rice VFD			4,647.86 *
		12024	C W WILLIAMS	605791	GASKETS	113.06
		12845	COUNTY WASTE	08125809 1017	TRASH COLLECTION	32.34
		14695	ELLINGTON'S LAWN SERVICE	61	MOWING	225.00
		21319	CENTURYLINK	310013979 1017	PHONE	178.28
		31846	DOMINION ENERGY VIRGINIA	4500495009 1017	ELECTRIC SERVICE	368.48
		31846	DOMINION ENERGY VIRGINIA	4500495009 1017	ELECTRIC SERVICE	355.26
		31846	DOMINION ENERGY VIRGINIA	5487358649 1017	ELECTRIC SERVICE	9.02
			Payment to Prospect VFD			1,281.44 *
7003		14728	EMERGENCY APPARATUS	2135	REPAIR LIGHTS/WIRING	112.50
		15597	FERGUSON ENTERPRISES INC	4590871	FLAPPER	6.19
		15597	FERGUSON ENTERPRISES INC	4602721	PLUMBING SUPPLIES	41.64
		15721	FISHER AUTO PARTS, INC.	192239	BATTERY	135.25
		15908	FOSTER FUELS INC	140180	PROPANE	153.38
		16658	GOODMAN TRUCK & TRACTOR	121391	TRK SERVICE & REPAIR	676.94
		16658	GOODMAN TRUCK & TRACTOR	121579	TRK SERVICE & REPAIR	704.70
		22397	MUNICIPAL EMERGENCY SERV	1168561	PIKE POLE	110.28
		25782	PRINCE EDWARD CO PBLC SCH	DIESEL-AUG 17	DIESEL	100.26
		29440	PRINCE EDWARD CO TREAS	GAS-AUG 2017	GAS	76.49
			Payment to Darlington VFD			2,117.63 *
7004		12996	CYRUS PEST CONTROL CO	OCT 2017	EXTERMINATING SERVIC	45.00
		13083	DARLINGTON HGT FIRE DEPT	REIMB 1017	INTERNET SERVICE	97.56
		13083	DARLINGTON HGT FIRE DEPT	REIMB 1017	CHEVROLET PARTS	155.33
		14300	EAST END MOTOR CO INC	155229	INSPECTION	51.00
		14300	EAST END MOTOR CO INC	155280	INSPECTION	51.00
		14300	EAST END MOTOR CO INC	155341	INSPECTION	16.00
		14300	EAST END MOTOR CO INC	155404	INSPECTION	16.00
		22468	MID-ATLANTIC IRRIGATION	199171	TUBING/ANGLE IRON	379.71
		28640	SOUTHSIDE ELECTRIC COOP	38156001 1017	ELECTRIC SERVICE	280.60
			Payment to Hampden-Sydney			1,092.20 *
7005		11491	ARC3 GASES	3575853	WELDING CABLE	85.91
		12024	C W WILLIAMS	605314	FOAM MIXER	373.66
		12024	C W WILLIAMS	605653	TRUCK MAINTENANCE	143.34
		12024	C W WILLIAMS	605792	VALVE	680.32
		13166	DAVIS GMC TRUCK INC	53333	TRUCK REPAIR	3,479.80
		14300	EAST END MOTOR CO INC	155147	BAL TIRES/ALIGNMENT	139.21
		14300	EAST END MOTOR CO INC	155960	INSPECTION	16.00
		14527	ELECOM INC	36155	CHARGER/BATTERY PACK	266.00
		15560	FARMVILLE WHSALE ELECTRIC	622653	BLDG MAINTENANCE	51.23
		23166	NAFECO INC	887607	FOAM	909.10
		23248	NAPA OF FARMVILLE	HSVD 1017	CREDIT	5.09-
		23248	NAPA OF FARMVILLE	172965	AXLE/DEGREASER	37.40
		25366	PIEDMONT FLEET SERVICE	270779	TIRES/TRANSMISSN OIL	1,234.78

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7006	31846 DOMINION ENERGY VIRGINIA	8350720002 1017	ELECTRIC SERVICE	376.21
	Payment to Pamplin VFD			7,787.87 *
	12024 C W WILLIAMS	604558	GLOVES	90.51
	15560 FARMVILLE WHSALE ELECTRIC	620260	BALLAST	21.57
	15656 FIRE & SAFETY EQUIP CO	84770	GLOVES	51.90
	25210 PAMPLIN EXXON	PAMPLIN FD 1017	FUEL	83.18
	25210 PAMPLIN EXXON	PAMPLIN FD 1017	TRUCK MAINTENANCE	1,126.73
	31335 VERIZON	248 6100 1017	PHONE	90.86
	31335 VERIZON	248 6690 1017	PHONE	60.14
	999999 DIBERT VALVE & FITTING CO	1232932	TRUCK MAINTENANCE	1,604.54
			ACCOUNT TOTAL	3,129.43 *
7007	20650 KEY TRUCK & EQUIPMENT	54416	BATTERY	292.89
	25246 PARKER OIL CO INC	451437	PROPANE	161.63
	25246 PARKER OIL CO INC	453102	DIESEL	662.62
	25246 PARKER OIL CO INC	454736	DIESEL	475.72
	31333 VERIZON WIRELESS	9791172187 917A	PHONE	267.98
	31335 VERIZON	736 0633 1017	PHONE	236.88
	31335 VERIZON	736 0633 917A	PHONE	187.39
	31335 VERIZON	736 9764 1017	PHONE	192.28
	31335 VERIZON	736 9764 917A	PHONE	92.39
	31846 DOMINION ENERGY VIRGINIA	0519881510 1017	ELECTRIC SERVICE	597.74
	31846 DOMINION ENERGY VIRGINIA	0519881510/1017	ELECTRIC SERVICE	440.13
	31846 DOMINION ENERGY VIRGINIA	1054718216 1017	ELECTRIC SERVICE	178.51
	31846 DOMINION ENERGY VIRGINIA	1913347348 1017	PHONE	34.23
	31846 DOMINION ENERGY VIRGINIA	1913347348/1017	ELECTRIC SERVICE	36.24
	31846 DOMINION ENERGY VIRGINIA	2725824417 1017	ELECTRIC SERVICE	13.93
			ACCOUNT TOTAL	3,870.56 *
			MAJOR TOTAL	23,926.99 **
032500	EMERGENCY SERVICES			
6014	21005 Other Operating Supplies KORMAN SIGNS	312203	SIGNS & HARDWARE	311.79
			ACCOUNT TOTAL	311.79 *
			MAJOR TOTAL	311.79 **
033200	REGIONAL JAIL & DETENTION			
3196	18743 Purchase of Services - Ja IRONGATE BOUNDARY MNGT	TT 1017	ELECTRONIC MONITORIN	911.25
	25375 PIEDMONT RGNL JUVENILE	1610	JUVENILE DETENTION	3,000.00
			ACCOUNT TOTAL	3,911.25 *
7001	25380 Piedmont Regional Jail-Pe PIEDMONT REGIONAL JAIL	138 1017	INMATE DAYS-2ND QTR	233,321.47
			ACCOUNT TOTAL	233,321.47 *
			MAJOR TOTAL	237,232.72 **

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3311	15721 27770	Repairs & Maint-Auto FISHER AUTO PARTS, INC. ROD & STAFF LLC	194018 61506	HARMONIC BALANCER/BELT INSTLL BALANCER/BELT	155.47 97.50 252.97 *
5230	30440	Telecommunications US CELLULAR	816442183 1017	PHONE	24.21 24.21 *
5530	21498 21498	Travel-Subsistence & Lodg LEATHERWOOD COY LEATHERWOOD COY	MEALS 1017 OCT 2017	MEALS MEALS	17.15 8.58 25.73 *
5540	21498	Travel-Convention & Educa LEATHERWOOD COY	OCT 2017	MTG REGISTRATION	15.00 15.00 *
5880	29642	2% Blg Permit Surcharge TREASURER OF VIRGINIA	LV201801	2% LEVY ON PERMITS	424.58 424.58 * 742.49 **
035100		ANIMAL CONTROL			
3110	20919 27524 999999	Vet Care KINGSLEY JENNIFER DVM RIDGE ANIMAL HOSPITAL MONTGOMERY-RODGERS	OCT 10 2017 239092 OCT 6 2017	VET SERVICE VET SERVICE EUTHANIZED GOAT	55.00 89.30 161.80 306.10 *
3311	27770	Repairs & Maint-Auto & Po ROD & STAFF LLC	61488	OIL CHANGE	67.61 67.61 *
5110	31846	Electrical Services DOMINION ENERGY VIRGINIA	0890745003 1017	ELECTRIC SERVICE	211.33 211.33 *
5230	21319 30440	Telecommunications CENTURYLINK US CELLULAR	310119726 1017 816442183 1017	PHONE PHONE	120.15 117.94 238.09 *
5530	14931 22900	Travel-Subsistence & Lodg FARLEY JAMES MUMMA ADAM	MEAL 1017 MEAL 1017	MEAL MEAL	7.78 15.19 22.97 *
5899	25840	Miscellaneous PRINCE EDWARD HEALTH DPT	133264907 1017	RABIES VACCINES	593.70 593.70 *
6002	21811 32138	Supplies for Shelter LOWE'S WALMART COMMUNITY/SYNCB	913737 5805	SPRAYER EAR PLUGS	25.63 7.91 33.54 *

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6011	32138	Janitorial Supplies WALMART COMMUNITY/SYNCE	5805	CLEANING SUPPLIES		67.08
	25120	Uniforms and Wearing Appa PAIRET'S INC	24779	STITCH LOGO		67.08 *
035300		MEDICAL EXAMINER			ACCOUNT TOTAL	205.00
3110	29459	Professional Health Serv TREASURER OF VIRGINIA	HILL DAVID WM	CORONER	ACCOUNT TOTAL	205.00 *
042300		REFUSE DISPOSAL			MAJOR TOTAL	1,745.42 **
3160	27191	Professional Services RESOURCE INTERNATIONAL	43963	LANDFILL MONITORING		2,887.75
	27191	RESOURCE INTERNATIONAL	43964	MISC WORK TASKS		3,152.45
	27191	RESOURCE INTERNATIONAL	43965	STORM WTR COMPLIANCE		698.50
3310	11894	Repairs/Maintenance BUSINESS CARD	8607PUCKETT1017	STARTERS & PUMP	ACCOUNT TOTAL	6,738.70 *
	27770	ROD & STAFF LLC	61484	REPAIR DUMPESTER		2,642.59
3311	11894	Repairs & Maint-Auto & Eq BUSINESS CARD	8607PUCKETT1017	HYDRAULIC PUMP	ACCOUNT TOTAL	3,044.59 *
	13166	DAVIS GMC TRUCK INC	53166	REPLACED BRAKE LINE		1,031.25
	19033	CHILDRESS JAMES P JR	OCT 18 2017	TRUCK MAINTENANCE		412.19
	19033	CHILDRESS JAMES P JR	OCT 27 2017	HEADLIGHT		299.65
	19033	CHILDRESS JAMES P JR	OCT 5 2017	INSTL HYDRAULIC PUMP		60.00
3840	10254	Contract Landfill - POS REPUBLIC SERVICES #974	509724	TRASH COLLECTION	ACCOUNT TOTAL	350.00
	10254	REPUBLIC SERVICES #974	509725	TRASH COLLECTION		2,153.09 *
	10254	REPUBLIC SERVICES #974	509726	TRASH COLLECTION		185.07
	32953	WRIGHT'S EXCAVATING LLC	OCTOBER 2017	LANDFILL OPERATION		121.76
3841	14723	Purchase of Serv - Recylli EMANUEL TIRE OF VIRGINIA	485299	TIRE RECYCLING	ACCOUNT TOTAL	54,826.83
	14723	EMANUEL TIRE OF VIRGINIA	485420	TIRE RECYCLING		55,255.42 *
	14723	EMANUEL TIRE OF VIRGINIA	485421	TIRE RECYCLING		918.00
	14723	EMANUEL TIRE OF VIRGINIA	485479	TIRE RECYCLING		501.60
	14723	EMANUEL TIRE OF VIRGINIA	485545	TIRE RECYCLING		614.40
	28866	STEPS, INC	SEPT 2017	TIRE RECYCLING		482.40
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	114379001 1017	RECYCLING FEE DH SITE	ACCOUNT TOTAL	1,123.50
						2,478.80
						6,118.70 *
						51.85

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	28640	SOUTHSIDE ELECTRIC COOP	114379003 1017	VIRSO SITE	66.28
	31846	DOMINION ENERGY VIRGINIA	0599507431 1017	RICE SITE	47.50
	31846	DOMINION ENERGY VIRGINIA	0670040567 1017	CELL C PUMP STATION	14.73
	31846	DOMINION ENERGY VIRGINIA	1144204110 1017	GREEN BAY SITE	49.87
	31846	DOMINION ENERGY VIRGINIA	4741653571 1017	WORSHAM SITE	39.84
	31846	DOMINION ENERGY VIRGINIA	5181167213 1017	LEACHATE PUMP	327.50
	31846	DOMINION ENERGY VIRGINIA	5856894620 1017	WORSHAM SITE	60.70
	31846	DOMINION ENERGY VIRGINIA	8601161519 1017	PROSPECT SITE	30.33
	31846	DOMINION ENERGY VIRGINIA	8970737501 1017	SCALEHOUSE	44.30
	31846	DOMINION ENERGY VIRGINIA	9176847250 1017	LANDFILL SITE	25.45
5230		Telecommunications		ACCOUNT TOTAL	758.35 *
	21319	CENTURYLINK	309326764 1017	PHONE	50.34
	21319	CENTURYLINK	309326764 1017A	PHONE	50.51
	21319	CENTURYLINK	309480181 1017	PHONE	54.58
	21319	CENTURYLINK	309553498 1017	PHONE	45.21
	21319	CENTURYLINK	309553498 1017A	PHONE	49.90
	21319	CENTURYLINK	309615846 1017	PHONE	56.31
	21319	CENTURYLINK	309714661 1017	PHONE	50.51
	21319	CENTURYLINK	310039285 1017	PHONE	54.56
	30440	US CELLULAR	816442183 1017	PHONE	42.99
	31335	VERIZON	248 5696 1017	PHONE	24.21
	31335	VERIZON	736 2828 1017	PHONE	49.62
5440		Portable Toilet Rental		ACCOUNT TOTAL	87.21
28869		STIFF O INC	6206	MONTHLY SERVICE	615.95 *
5540		Travel-Convention & Educa		ACCOUNT TOTAL	702.50
11894		BUSINESS CARD	8607PUCKETT1017	SWANA TRAINING	702.50 *
6008		Vehicle & Powered Equip F		ACCOUNT TOTAL	130.00
25782		PRINCE EDWARD CO PBLC SCH	DIESEL-AUG 17	DIESEL	130.00 *
6009		Vehicle & Powered Equip S		ACCOUNT TOTAL	917.37
12282		CAVALIER HOSE & FITTINGS	39135	HYDRAULIC OIL	917.37 *
12282		CAVALIER HOSE & FITTINGS	39159	HYDRAULIC OIL	75.96
23248		NAPA OF FARMVILLE	173080	DEF	37.98
23248		NAPA OF FARMVILLE	173579	ANTIFREEZE	29.97
23248		NAPA OF FARMVILLE	173720	DEF	17.99
23248		NAPA OF FARMVILLE	173914	COUPLING	19.98
043200		GENERAL PROPERTIES		ACCOUNT TOTAL	9.99
3310		Repairs/Maintenance		MAJOR TOTAL	191.87 *
13730		DODSON BROS EXTERMINATING	158003 1017	PEST CONTROL	76,626.54 **
13730		DODSON BROS EXTERMINATING	158003 1017A	PEST CONTROL-CANNERY	38.00
					38.00

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110	13730	DODSON BROS EXTERMINATING	158005 1017	PEST CONTROL	38.00
	13730	DODSON BROS EXTERMINATING	158005 1017A	PEST CONTROL-WORSHAM	38.00
	13730	DODSON BROS EXTERMINATING	158006 1017	PEST CONTROL	38.00
	13730	DODSON BROS EXTERMINATING	158006 1017A	PEST CONTROL-SCOPE	38.00
	13730	DODSON BROS EXTERMINATING	158007 1017	PEST CONTROL	85.00
	13730	DODSON BROS EXTERMINATING	158007 1017A	PEST CONTROL-CH	85.00
	13730	DODSON BROS EXTERMINATING	158010 1017	PEST CONTROL	38.00
	13730	DODSON BROS EXTERMINATING	158010 1017A	PEST CONTROL-VIS CTR	38.00
	29242	THYSENKRUPP ELEVATOR	3003449909	SERV CONTRACT-OCT/DEC	2,789.84
				ACCOUNT TOTAL	3,263.84 *
5110	28640	Electrical Services	114379002 1017	SRR LIGHTS	29.18
	31846	SOUTHSIDE ELECTRIC COOP	1230385005 1017	ROY CLARK MONUMENT	7.49
	31846	DOMINION ENERGY VIRGINIA	1545926683 1017	SCOPE BLDG	86.83
	31846	DOMINION ENERGY VIRGINIA	2786281903 1017	COURTHOUSE	11,534.41
	31846	DOMINION ENERGY VIRGINIA	4951935099 1017	SHERIFF DEPT SHED	6.59
	31846	DOMINION ENERGY VIRGINIA	6669158583 1017	LIGHTS AT RICE	111.74
	31846	DOMINION ENERGY VIRGINIA	8105475944 1017	AG BLDG	761.42
	31846	DOMINION ENERGY VIRGINIA	9670710004 1017	SHOP	19.83
				ACCOUNT TOTAL	12,557.49 *
5130	29332	Water & Sewer	AG BLDG 1017	WATER & SEWER	102.50
	29332	TOWN OF FARMVILLE	AG BLDG 1017A	WATER & SEWER	93.26
	29332	TOWN OF FARMVILLE	CH IRRIG 1017	WATER	80.50
	29332	TOWN OF FARMVILLE	CH IRRIG 1017A	WATER	29.30
	29332	TOWN OF FARMVILLE	SCOPE 1017	WATER & SEWER	33.65
	29332	TOWN OF FARMVILLE	SCOPE 1017A	WATER & SEWER	33.65
				ACCOUNT TOTAL	372.86 *
5230	10105	Telecommunications	7305055660 1017	PHONE	43.95
	12747	AT&T	14013	UPGRADE SOFTWARE	300.00
	21319	COMMWORL	310262069 1017	PHONE	56.11
	21319	CENTURYLINK	310441360 1017	PHONE	84.44
	21319	CENTURYLINK	310441360 1017A	PHONE	85.06
	30440	US CELLULAR	816442183 1017	PHONE	121.63
				ACCOUNT TOTAL	691.19 *
5440	28869	Portable Toilet Rental	6206	MONTHLY SERVICE	100.00
				ACCOUNT TOTAL	100.00 *
6005	13367	Janitorial Supplies	202114	JANITORIAL SUPPLIES	749.24
	13367	DIAMOND PAPER COMPANY	202965	JANITORIAL SUPPLIES	790.01
	15300	FARMVILLE LIONS CLUB	BROOMS 1017	BROOMS	80.00
	30239	UNIFIRST CORPORATION	952120	JANITORIAL SUPPLIES	55.22
	30239	UNIFIRST CORPORATION	954145	JANITORIAL SUPPLIES	55.22
				ACCOUNT TOTAL	1,729.69 *
6007	21811	Repairs and Maintenance S	901281 1017	MOISTURE METER/CAULK	128.95
	21811	LOWE'S	901682	MORTAR MIX/GROUT BAG	10.41

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6008	25782	Vehicle & Powered Equip F PRINCE EDWARD CO PBLC SCH	DIESEL-AUG 17	DIESEL	1,087.15 *
6009	14300	Vehicle & Powered Equip S EAST END MOTOR CO INC	155434	FLAT REPAIR	394.37
	14300	EAST END MOTOR CO INC	155477	INSPECT/MOUNT TIRE	394.37 *
	15721	FISHER AUTO PARTS, INC.	192767	WIPER BLADES	15.26
	15721	FISHER AUTO PARTS, INC.	193909	DEF	158.99
	23248	NAPA OF FARMVILLE	173306	OIL & FILTERS	18.57
	29083	TAYLOR-FORBES EQUIP CO	IN56447	SAW CHAINS	10.75
043400	CANNERY			ACCOUNT TOTAL	145.58
				MAJOR TOTAL	57.46
				ACCOUNT TOTAL	406.61 *
				MAJOR TOTAL	20,603.20 **
3161	31653	Professional Services-Can VIRGINIA FOOD WORKS	216	CONTRACT PAYMENT	2,916.67
3310	25680	Repairs & Maintenance PRICE SUPPLY CO INC	1709 003249	FUEL FILTER	2,916.67 *
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	44435001 1017	ELECTRIC SERVICE	12.68
5120	14700	Heating Services ELLINGTON ENERGY SERVICE	702994	HEATING OIL	12.68 *
5230	21319	Telecommunications CENTURYLINK	310248529 1017	PHONE	415.47
6005	13367	Janitorial Supplies DIAMOND PAPER COMPANY	202964	DISH DETERGENT/GLOVE	415.47 *
053500	COMPREHENSIVE SERVICES ACT			ACCOUNT TOTAL	935.05
				MAJOR TOTAL	935.05 *
3160	11191	CSA Programs BEAR CREEK ACADEMY	MH 1017	PROFESSIONAL SERVICE	247.71
	11306	BLUE RIDGE AUTISM &	JN 1017	PROFESSIONAL SERVICE	247.71 *
				ACCOUNT TOTAL	141.29
				MAJOR TOTAL	141.29 *
				ACCOUNT TOTAL	4,668.87 **
				MAJOR TOTAL	2,775.00
				ACCOUNT TOTAL	5,700.00

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	11490	BRALEY & THOMPSON	DWK 1017	PROFESSIONAL SERVICE	2,935.00
	11490	BRALEY & THOMPSON	EK 1017	PROFESSIONAL SERVICE	2,410.20
	11490	BRALEY & THOMPSON	FK 1017	PROFESSIONAL SERVICE	2,410.20
	12277	CENTER FOR PEDIATRIC	JN 1017	PROFESSIONAL SERVICE	560.00
	12283	CENTRA HEALTH INC	GL 1017	PROFESSIONAL SERVICE	6,860.00
	12283	CENTRA HEALTH INC	JH 1017	PROFESSIONAL SERVICE	4,730.00
	12283	CENTRA HEALTH INC	JP 1017	PROFESSIONAL SERVICE	6,860.00
	12283	CENTRA HEALTH INC	KW 1017	PROFESSIONAL SERVICE	4,620.00
	12283	CENTRA HEALTH INC	NL 1017	PROFESSIONAL SERVICE	2,744.00
	12283	CENTRA HEALTH INC	WC 1017	PROFESSIONAL SERVICE	5,720.00
	14924	FAMILY & COMMUNITY SUPPRT	JQ 1017	PROFESSIONAL SERVICE	922.50
	14924	FAMILY & COMMUNITY SUPPRT	JY 1017	PROFESSIONAL SERVICE	1,000.00
	14924	FAMILY & COMMUNITY SUPPRT	JY 1017	PROFESSIONAL SERVICE	315.00
	14924	FAMILY & COMMUNITY SUPPRT	KT 1017	PROFESSIONAL SERVICE	315.00
	14924	FAMILY & COMMUNITY SUPPRT	MH 1017	PROFESSIONAL SERVICE	1,000.00
	14924	FAMILY & COMMUNITY SUPPRT	WRJ 1017	PROFESSIONAL SERVICE	210.00
	14924	FAMILY & COMMUNITY SUPPRT	WRJ 1017	PROFESSIONAL SERVICE	650.00
	16672	GRAFTON SCHOOL INC	AG 1017	PROFESSIONAL SERVICE	5,915.00
	16672	GRAFTON SCHOOL INC	CS 1017	PROFESSIONAL SERVICE	6,555.00
	16672	GRAFTON SCHOOL INC	NMA 1017	PROFESSIONAL SERVICE	7,880.00
	16672	GRAFTON SCHOOL INC	TJ 1017	PROFESSIONAL SERVICE	6,080.00
	17065	HALLMARK YOUTH-CARE-RICHMD	CC 1017	PROFESSIONAL SERVICE	1,521.00
	18667	IMANCHINELIO IFETAYO	OCTOBER 2017	FOSTER CARE	2,275.00
	19233	JAMES RIVER THERAP SVCS	DZ 1017	PROFESSIONAL SERVICE	783.75
	21807	LONG ASHLEY	OCTOBER 2017	FOSTER CARE	3,756.00
	23268	NAPIER JEAN	OCTOBER 2017	FOSTER CARE	700.00
	25750	PRINCE ED CO DEPT SOC SRV	KR 1017	AIRLINE/HOTEL/CAR	1,369.52
	25750	PRINCE ED CO DEPT SOC SRV	KR 1017	MEALS/GAS/TOLLS	285.31
	31657	VIRGINIA KEYS SCHOOL	JY 1017	PROFESSIONAL SERVICE	2,550.00
	31657	VIRGINIA KEYS SCHOOL	MG 1017	PROFESSIONAL SERVICE	2,040.00
	31981	VOICES SPEECH THERAPY	GL 1017	PROFESSIONAL SERVICE	200.00
072200	MUSEUMS			ACCOUNT TOTAL	94,647.48 *
				MAJOR TOTAL	94,647.48 **
5640		Worsham Clerk's Office			51.99 *
	28352	SHERWIN WILLIAMS CO	8423	PRIMER & GLOVES	51.99 **
081100	PLANNING			ACCOUNT TOTAL	51.99 **
				MAJOR TOTAL	51.99 **
3161		Planning Commission			
	16195	GILLIAM DONALD B	OCT 24 2017	COMMISSION MTG	100.00
	17883	HUNT PRESTON	OCT 24 2017	COMMISSION MEETING	100.00
	19458	JENKINS TIMOTHY MARK	OCT 24 2017	COMMISSION MTG	100.00
	21525	LEATHERWOOD CLIFFORD JACK	OCT 24 2017	COMMISSION MTG	100.00
	22170	MASON ROBERT CHRISTOPHER	OCT 24 2017	COMMISSION MTG	100.00

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	DESCRIPTION	AMOUNT
5230	30440	Telecommunications US CELLULAR	816442183 1017	PHONE	56.47 *
5510	15919	Travel-Mileage FOWLER ROB	FALL CONF 1017	MILEAGE	56.47 *
	16195	GILLIAM DONALD B	OCT 24 2017	MILEAGE	64.20
	17883	HUNT PRESTON	OCT 24 2017	MILEAGE	21.40
	19458	JENKINS TIMOTHY MARK	OCT 24 2017	MILEAGE	21.40
	22170	MASON ROBERT CHRISTOPHER	OCT 24 2017	MILEAGE	11.77
	25309	PEERY JOHN W JR	OCT 24 2017	MILEAGE	9.63
	25607	PRENGAMAN JOHN C	OCT 24 2017	MILEAGE	1.60
	29386	TOWNSEND JOHN F III	OCT 24 2017	MILEAGE	5.35
				MILEAGE	8.02
				ACCOUNT TOTAL	143.37 *
081600		TOURISM		MAJOR TOTAL	1,099.84 **
5110	31846	Electrical Services DOMINION ENERGY VIRGINIA	0675198071 1017	ELECTRIC SERVICE	128.15
	31846	DOMINION ENERGY VIRGINIA	1059387447 1017	ELECTRIC SERVICE	72.12
				ACCOUNT TOTAL	200.27 *
5130	29332	Water & Sewer TOWN OF FARMVILLE	VIS CNTR 1017	WATER & SEWER	69.98
	29332	TOWN OF FARMVILLE	VIS CNTR 1017A	WATER & SEWER	65.36
				ACCOUNT TOTAL	135.34 *
5210	11894	Postal Services BUSINESS CARD	8607PUCKETT1017	UPS	56.57
				ACCOUNT TOTAL	56.57 *
5230	21319	Telecommunications CENTURYLINK	310393238 1017	PHONE	368.10
				ACCOUNT TOTAL	368.10 *
5540	11894	Travel-Convention & Educa BUSINESS CARD	8607PUCKETT1017	TOURISM CONFERENCE	374.00
				ACCOUNT TOTAL	374.00 *
5897	31903	Virginia's Retreat VIRGINIA'S RETREAT	17-18 SUPPORT	17-18 SUPPORT	4,500.00
				ACCOUNT TOTAL	4,500.00 *
6001	31199	Office Supplies VANEPS MAGI	EXPENSES 1017	OFFICE SUPPLIES	49.33
	32138	WALMART COMMUNITY/SYNCB	5404	MTG REFRESHMENTS	45.70
				ACCOUNT TOTAL	95.03 *
				MAJOR TOTAL	5,729.31 **
083500		COOPERATIVE EXTENSION OFFICE		ACCOUNT TOTAL	16,725.16
3199	29913	Purchase of Service - Oth TREASURER VA TECH	1ST QTR 1017	1ST QTR PAYMENT	16,725.16 *

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MAJOR# ACCT# 5230	VENDOR NUMBER 21319	VENDOR NAME Telecommunications CENTURYLINK	INV# 309520098 1017	DESCRIPTION PHONE	AMOUNT
091000	GENERAL EXPENSE				
5230	23933	Internal Telecom Account LUMOS NETWORKS	165866886 1017	PHONE	2,887.60 2,887.60 *
5698	31880	Reimbursement to TICR VIRGINIA TOBACCO COMMISSN	THARPE GRANT	REIMB THARPE GRANT	20,900.00 20,900.00 *
5803	19230	Internal Fuel Account JAMES RIVER SOLUTIONS	S291741	GAS	1,700.61
	19230	JAMES RIVER SOLUTIONS	S291742	GAS	1,650.88
	19230	JAMES RIVER SOLUTIONS	S291743	GAS	1,991.14
	19230	JAMES RIVER SOLUTIONS	S291744	GAS	2,431.22
	19230	JAMES RIVER SOLUTIONS	S291745	GAS	1,700.27
5809	13362	HRA-Administrative Fee DIGITAL INSURANCE INC	PEC0717	HRA ADMIN FEE	9,474.12 *
094000	CAPITAL PROJECTS				
0028	17925	Prospect Depot VDOT Grant HURT & PROFFITT, INC	26826	GRANT ADMINISTRATION	333.00
	17925	HURT & PROFFITT, INC	46110	INSPECTIONS/GRNT ADM	723.00
	17925	HURT & PROFFITT, INC	47140	INSPECTION/GRANT ADM	981.00
0034	12889	Courthouse Renovation A&E CRABTREE ROHRBAUGH & ASSC	3	CH-SCHEMATIC DESIGN	2,037.00 *
0046	14551	Registrar-Voting Machines ELECTION SYSTEMS & PRINTELECT	1021292	VOTING MACHINES	6,545.97 6,545.97 *
	25905	PRINTELECT	11173	VOTING MACHINE CAGES	57,665.00
	25905	PRINTELECT	11248	THUMB DRIVES	20,080.00
	25905	PRINTELECT	11249	BALLOT INSERT BOX	345.00
	25905	PRINTELECT	11250	PRIVACY SCREEN	70.20
095000	DEBT SERVICE				215.00 78,375.20 *
0101	13099	Bond Issuance Cost DAVENPORT & COMPANY LLC	PF17 154	BOND ISSUANCE	86,958.17 **
	22279	MCGUIRE WOODS LLP	92029170	BOND ISSUANCE	15,074.55 15,000.00 30,074.55 *
				ACCOUNT TOTAL	30,074.55 **
				MAJOR TOTAL	754,845.05

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MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			

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FORFEITED ASSETS FUND

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
031700	25385	Police Supplies - Sheriff	DUES 1017	DUES	2,833.33
		PIEDMONT REGIONAL TASK			2,833.33 *
					2,833.33 **
				ACCOUNT TOTAL	2,833.33
				MAJOR TOTAL	2,833.33 **
				FUND TOTAL	2,833.33

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CDA SPECIAL LEVY FUND

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
0001	25545	Special Levy Payment to C POPLAR HILL COMMUNITY	SPECIAL LVY1017	SPECIAL LEVY PAYMENT	17,372.12
				ACCOUNT TOTAL	17,372.12 *
				MAJOR TOTAL	17,372.12 **
				FUND TOTAL	17,372.12

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MAJOR# ACCT# 043200	VENDOR NUMBER GENERAL PROPERTIES	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5130	29332	Water Service TOWN OF FARMVILLE			
	29332	TOWN OF FARMVILLE	WTR TANK 1017	WATER	35.18
			WTR TANK 1017A	WATER	41.10
				ACCOUNT TOTAL	76.28 *
				MAJOR TOTAL	76.28 **
				FUND TOTAL	76.28

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
043200	31846	Electrical Services DOMINION ENERGY VIRGINIA	4148700281	SEWER PUMP	39.74
				ACCOUNT TOTAL	39.74 *
				MAJOR TOTAL	39.74 **
				FUND TOTAL	39.74

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RETIREMENT BENEFIT FUND

MAJOR# VENDOR VENDOR
ACCT# NUMBER NAME
002230 RETIREMENT BENEFIT FUND

1101 LEOS Disbursements
25257 JOHNS VICKI K

INV# DESCRIPTION

OCT 2017 RETIREE BENEFIT

AMOUNT

ACCOUNT TOTAL 1,132.00
MAJOR TOTAL 1,132.00 *
FUND TOTAL 1,132.00 **

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FUND # - 737 ECONOMIC DEVELOPMENT FUND

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
081500	22341	VA Growth Alliance Dues MECKLENBURG COUNTY	GROW ALLIANCE17	FY18 GROWTH ALLIANCE	23,368.00
5602					23,368.00 *
				ACCOUNT TOTAL	23,368.00 **
				MAJOR TOTAL	23,368.00 **
				FUND TOTAL	23,368.00

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PIEDMONT COURT SERVICES FUND

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021400	PIEDMONT COURT SERVICES				
3600	10261	Advertising			
	28652	AMELIA BULLETIN MONITOR	PCS 1017	ADVERTISING	70.00
		SOUTHSIDE MESSENGER	9233	ADVERTISING	32.00
				ACCOUNT TOTAL	102.00 *
5110	31846	Electrical Service			
	31846	DOMINION ENERGY VIRGINIA	4324962309 1017	ELECTRIC SERVICE	44.90
	31846	DOMINION ENERGY VIRGINIA	7218131923 1017	ELECTRIC SERVICE	108.31
				ACCOUNT TOTAL	153.21 *
5210	22079	Postal Services			
		MAIL FINANCE	N6763074	POSTAGE METER LEASE	190.68
				ACCOUNT TOTAL	190.68 *
5230	21319	Telecommunications			
	21319	CENTURYLINK	310357807 1017	PHONE	75.05
	21319	CENTURYLINK	310357807 1017A	PHONE	71.36
	23933	LUMOS NETWORKS	174057257 1017	PHONE	316.67
	23933	LUMOS NETWORKS	174057257 1017A	PHONE	314.15
				ACCOUNT TOTAL	777.23 *
5510	16944	Travel - Mileage			
	17636	STIMPSON CONNIE	MILEAGE 1017	MILEAGE	14.25
	23340	HERNDON TAYLOR	MILEAGE 1017	MILEAGE	38.51
	23758	NASH ASHLEY	MILEAGE 1017	MILEAGE	142.82
	28833	NEAL MEGAN	MILEAGE 1017	MILEAGE	103.25
	31979	STATON REBECCA	MILEAGE 1017	MILEAGE	65.22
		VOGEL JESSICA	MILEAGE 1017	MILEAGE	146.05
				ACCOUNT TOTAL	510.10 *
6012	17636	Books & Subscriptions			
	28833	HERNDON TAYLOR	MILEAGE 1017	NEWSPAPER	.75
		STATON REBECCA	MILEAGE 1017	NEWSPAPERS	1.05
				ACCOUNT TOTAL	1.80 *
				MAJOR TOTAL	1,735.02 **
097001	PCS SUPERVISION FEES EXPENDITURES				
5420	28724	PCS - Lease/Rent of Build			
		SRP CORPORATION LLC	RENT 1017	RENT	2,500.00
				ACCOUNT TOTAL	2,500.00 *
5560	16944	PCS - CCJB Meetings			
		STIMPSON CONNIE	REIMB 1017	PCCJB MTG REIMB	350.75
				ACCOUNT TOTAL	350.75 *
				MAJOR TOTAL	2,850.75 **
097002	PCS DRUG TESTING FEES				
0001	28095	PCS Drug Testing Fees			
		ALERE TOXICOLOGY SERV INC	L133987	DRUG TESTING	97.40
				ACCOUNT TOTAL	97.40 *
				MAJOR TOTAL	97.40 **
				FUND TOTAL	4,683.17
				TOTAL DUE	804,349.69

MILEAGE AND EXPENSE VOUCHER


INDICATE THE NUMBER OF MILES TRAVELED FOR EACH MEETING ATTENDED

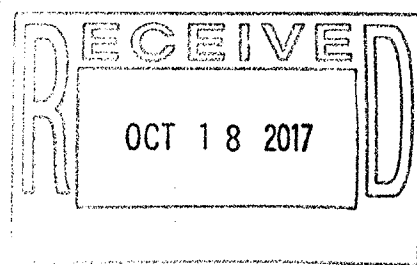
<u>10</u>	July 11, 2017	7:00 p.m.	Board of Supervisors Meeting
<u>10</u>	July 26, 2017	6:00 p.m.	Properties & Community Dev Committee Meeting
<u>10</u>	August 8, 2017	7:00 p.m.	Board of Supervisors Meeting
<u>10</u>	August 14, 2017	6:00 p.m. 7:30 p.m.	Properties & Community Dev Committee Meeting Finance Committee Meeting
<u>10</u>	August 29, 2017	5:00 p.m. 7:30 p.m.	Properties & Community Dev Committee Meeting Finance Committee Meeting
_____	August 31, 2017	8:00 a.m.	Longwood Community Breakfast
<u>10</u>	September 7, 2017	5:00 p.m.	Properties & Community Development Committee
<u>10</u>	September 12, 2017	7:00 p.m.	Board of Supervisors Meeting
_____	September 14, 2017	4:00 p.m.	VDOT Design Public Hearing-US 460/VA 307
_____	September 21, 2017	10:00 a.m.	Heart of Your Adventure Open House-Visitor's Center
_____	September 25, 2017	5:00 p.m.	Reconvened Board of Supervisors Meeting

70 miles x .535 = \$37.45

Additional Expenses:

<u>Date</u>	<u>Meeting</u>	<u>Mileage</u>
		✓ 69160

Signature  11/16/17



11010 - 5610
58

MILEAGE AND EXPENSE VOUCHER

INDICATE THE NUMBER OF MILES TRAVELED FOR EACH MEETING ATTENDED

<u>5</u>	July 11, 2017	7:00 p.m.	Board of Supervisors Meeting
<u>0</u>	July 26, 2017	6:00 p.m.	Properties & Community Dev Committee Meeting
<u>5</u>	August 8, 2017	7:00 p.m.	Board of Supervisors Meeting
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<u>5</u>	September 12, 2017	7:00 p.m.	Board of Supervisors Meeting
<u>10</u>	September 14, 2017	4:00 p.m.	VDOT Design Public Hearing-US 460/VA 307
<u>0</u>	September 21, 2017	10:00 a.m.	Heart of Your Adventure Open House-Visitor's Center
<u>5</u>	September 25, 2017	5:00 p.m.	Reconvened Board of Supervisors Meeting

30 miles
~~514~~
Additional Expenses:
 544 Date mileage

	<u>Meeting</u>	<u>Mileage</u>

Signature Howard Simpson

Mileage

2017

5 mi.	7/5 - County Office to see Wade about roads	16 mi.	7/20 - Sandy River Dumpsters at Rice and stop sign down. County Office to see Wade.
28 mi.	7/6 - County Office to see Wade about roads with trash on Worsham Rd. at Old Clerk's Office & jail	5 mi.	7/21 - County Office to see Wade about stop sign
5 mi.	7/7 - County Office to pick up book. Social Service Office	5 mi.	7/24 - County Office to see Wade about stop sign
11 mi.	7/11 - County Office, Rice - Sandy River Reservoir + Board Meeting	19 mi.	7/25 - County Office to get papers, Sandy River Reservoir about trash.
36 mi.	7/12 - S S meeting, Sandy River Dumpsters, Piney Grove Trail Park	5 mi.	7/26 - County Office to Sheriff and Wade.
80		5 mi.	7/27 - County Office about VDOT and road
11 mi.	7/13 - Dumpsters at Sandy River Reservoir - Pot holes in road at Rice	24 mi.	7/28 - County Office to see Wade about Dumpster on Rt. 733 at landfield.
19 mi.	7/14 - Sandy River Parks on Monroe Church Rd. - Sandy River to check Dumpsters	17 mi.	8/1 - Check trees on Rt. 600 and Rt. 605 at Rice - County Office to see Wade
14 mi.	7/19 - Bridge below YMCA about water in road - County Office	5 mi.	8/2 - County Office to see Wade about dumpsters at landfield water running from them

12 mi.	8/4 - Check trees on howise St. off Rice Dr., Check Scott Dr. about potholes and County Office	8 mi.	9/7 - Trinity Mission to check on stop sign for entrance, County Office
11 mi.	8/7 - Scott Dr. about stop signs at nursing home, County Office	8 mi.	9/11 - Trinity Mission to check on stop sign at Millwood Village
12 mi.	8/8 - Check dumpster at Sandy River, County Office to see Wale, Tee Pee	8 mi.	9/13 - Back to see superintendent at Trinity Mission about stop sign - County Office
5 mi.	8/10 - County Office to see Wade about nursing home and Scott Dr. Stop Sign.	10 mi.	9/19 - Fire Dept to meet with
42 mi.	8/11 - S.C. Workforce Board at Sheldon's Restaurant - Keyville	5 mi.	9/19 - County Office to see Wade and Social Service Office
136 mi.	8/14 - Charlottesville meeting at Double Tree	5 mi.	9/20 - County Office and Social Service Board Mtg.
5 mi.	8/14 - Moton Museum meeting	3 mi.	9/28 - Crossroads Mtg.
8 mi.	8/15 - County Office to get papers for Crossroads Mtg., VDOT, Crossroads Mtg.	5 mi.	9/27 - Piedmont Court Service Mtg. at Charlie's Rest.
5 mi.	8/16 - County Office to see Wale. Social Service Bd. Mtg.	<u>514</u>	
8 mi.	8/22 - Crossroads Mtg., County Office to get papers to meet with VDOT at		



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 16, 2017
Item No.: 7-d
Department: County Administration
Staff Contact: Cheryl Stimpson
Issue: Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None

Recommendation: None

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 16, 2017
 Item No.: 7-e
 Department: County Administration
 Staff Contact: W.W. Bartlett
 Issue: Budget Appropriations

Summary:

The Commonwealth Attorney has requested the appropriation of \$3,000 from the Asset Forfeiture Fund. This will allow her to purchase two laptop computers.

FY18 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	105	41050	0105	From Fund Balance		\$ 3,000
3 (Exp)	105	31700	6020	Commonwealth Attorney Exp.	\$ 3,000	

Attachments:

Recommendation: Approve the budget amendments above and appropriate the same funds.

Motion _____ Cooper-Jones _____ Pride _____ Townsend _____
 Second _____ Gray _____ Simpson _____ Wilck _____
 Jones _____ Timmons _____

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 16, 2017
Item No.: 8
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Highway Matters

Summary: Scot Shippee, P.E., VDOT-Dillwyn, plans to attend the November Board meeting.

Attachments:

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 16, 2017
Item No.: 9
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Memorandum of Agreement: Atlantic Coast Pipeline

Summary:

Attached is a draft MOA between the Virginia Department of Environmental Quality (DEQ) and Prince Edward County regarding certain aspects of stormwater management and Erosion & Sediment Control (E&SC) inspections for the Atlantic Coast Pipeline project (ACP). The MOA allows the County to make comments on the stormwater and Erosion & Sediment Control plans and the ability to accompany DEQ on compliance and inspection site visits during construction of the pipeline.

State Code grants authority directly to DEQ for total control of both E&SC and stormwater management for linear projects in the Commonwealth. The MOA provides the only opportunity for the County to have any input into these two water quality control plans. If the MOA is not signed, County Representatives will not be allowed to accompany DEQ on any inspections. The MOA also designates Rob Fowler as the County's point of contact.

You will notice the deadline for public comments on the plans has expired. Rob Fowler has reviewed the E&SC and stormwater plans for the pipeline and has no comments.

Attachments: Memorandum of Agreement

Recommendation: Approve the attached MOA.

Motion _____ Cooper-Jones _____ Pride _____ Townsend _____
Second _____ Gray _____ Simpson _____ Wilck _____
Jones _____ Timmons _____

MEMORANDUM OF AGREEMENT

This MEMORANDUM OF AGREEMENT (Agreement) is made as of this 23rd day of October 2017 between the VIRGINIA DEPARTMENT OF ENVIRONMENTAL QUALITY (DEQ) and PRINCE EDWARD COUNTY (Locality).

WHEREAS, to ensure the protection of water quality and the environment, the Code of Virginia clearly grants authority to DEQ to administer and enforce the Erosion and Sediment Control Law (Code of Virginia §§ 62.1-44.15:51 *et seq.*) and the Stormwater Management Act (Code of Virginia §§ 62.1-44.15:24 *et seq.*) for linear projects constructed subject to approved standards and specifications;

WHEREAS, the proposed Atlantic Coast Pipeline (ACP) interstate natural gas transmission project will transect Prince Edward County and will be constructed under standards and specifications approved by DEQ;

WHEREAS, due to the size, length and geographic scope of the proposed ACP project, in addition to approval of standards and specifications, DEQ is requiring individual site-specific erosion and sediment control and stormwater plans for construction activities to be submitted for review and approval;

WHEREAS, due to citizen interest in the ACP project, DEQ is requiring the individual site-specific erosion and sediment control and stormwater plans to be posted on the ACP's project's website for public view;

WHEREAS, pursuant to its authority to administer the enforcement of the Erosion and Sediment Control Law (Code of Virginia §§ 62.1-44.15:51 *et seq.*) and the Stormwater Management Act (Code of Virginia §§ 62.1-44.15:24 *et seq.*) for linear projects constructed under approved standards and specifications, DEQ will conduct compliance and inspection activities for construction in Virginia related to the proposed ACP project;

WHEREAS, the Locality has expertise in erosion and sediment control and stormwater management, and an interest in protecting water quality and the environment in Prince Edward County;

WHEREAS, in the spirit of working together, DEQ has agreed to offer the Locality an opportunity to review and comment on the site-specific erosion and sediment control and stormwater plans for construction activities in the Locality related to the proposed ACP project;

WHEREAS, DEQ has also agreed to offer the Locality an opportunity as practicable, to accompany DEQ on regular compliance and inspection site visits, and emergency or complaint-based compliance and inspection site visits, to construction sites in the Locality related to the proposed ACP;

NOW, therefore, DEQ and the Locality agree as follows:

1. Comments on Individual Site-Specific Plans. DEQ will receive and consider comments from the Locality for individual project-specific plans that include proposed construction activity related to the proposed ACP project in the Locality. These plans are available for review on

DEQ's website. The Locality agrees to provide any comments to DEQ no later than October 13, 2017. Comments may be delivered in hard copy or electronically to:

Hannah Zegler (804) 698-4206
Virginia Department of Environmental Quality
P.O. Box 1105
Richmond Virginia 23218
Hannah.zegler@deq.virginia.gov

This paragraph does not create an obligation for the Locality to provide comments to any individual project-specific plan related to the proposed ACP. Nothing in this paragraph shall be construed to convey to the Locality any of DEQ's exclusive authority to administer the Erosion and Sediment Control Law (Code of Virginia §§ 62.1-44.15:51 *et seq.*) and the Stormwater Management Act (Code of Virginia §§ 62.1-44.15:24 *et seq.*) for linear projects constructed under approved standards and specifications.

2. Compliance and Inspection Site Visits. The Locality designates Robert Fowler to serve as the Locality Inspection Contact (Contact) for the purposes of receiving notification on behalf of the Locality for the compliance and inspection activities described in this Agreement. To the extent practicable, DEQ will notify the Contact at least two (2) business days in advance of planned compliance and inspection site visits to construction sites related to the proposed ACP project in the Locality as well as any unplanned site visits (such as emergency or complaint-based inspections) to construction sites related to the proposed ACP in the Locality. Notification of compliance and inspection site visits shall be made by telephone or email to the Contact as set forth below:

Robert Fowler
804-434-8837
rfowler@co.prince-edward.va.us

Once notified, if the Locality intends on accompanying DEQ on a site visit, the Locality shall contact DEQ at the following to coordinate information and logistics:

Jerome Brooks (804) 698-4403
Water Compliance Manager
Jerome.brooks@deq.virginia.gov

During any such site visits, the Locality, DEQ, and their respective employees and agents agree to comply with all applicable safety requirements relating to the proposed ACP project. With respect to the Locality, the scope of any site visit inspections shall be limited solely to erosion and sediment control and stormwater management. This paragraph does not create an obligation for the Locality to accompany DEQ on any inspection or compliance site visit related to the proposed ACP project. Nothing in this paragraph shall be construed to convey to the Locality any of DEQ's exclusive authority to administer the enforcement of the Erosion and Sediment Control Law (Code of Virginia §§ 62.1-44.15:51 *et seq.*) and the Stormwater Management Act (Code of Virginia §§ 62.1-44.15:24 *et seq.*) for linear projects constructed under approved standards and specifications.

3. Effective Date and Termination. This Agreement shall be effective upon its execution by both DEQ and the Locality and on the date specified below. This Agreement shall terminate thirty (30) days after the final permanent stabilization of all of the proposed ACP project's construction sites in the Locality. At any time, the Locality may notify DEQ that it no longer intends to participate in this Agreement and it will terminate upon written notice by the Locality. Such notice shall be provided to:

Melanie D. Davenport (804) 698-4038
Director, Water Permitting Division
Virginia Department of Environmental Quality
P.O. Box 1105
Richmond Virginia 23218
Melanie.davenport@deq.virginia.gov

Witness the following duly authorized signatures:

Virginia Department of Environmental Quality

By: _____
David K. Paylor
Director

Date: _____

Prince Edward County

By: _____

Title: _____

Date: _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 16, 2017
Item No.: 10-a
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: County Administrator's Report: Piedmont Regional Jail Expansion

Summary:

One part of the Regional Jail's agreement with the Department of Justice required the Jail to either hire additional medical staff or contract with a medical services provider to provide the additional medical staff required. The Jail choose to contract with a provider. The agreement also called for an expansion of the areas devoted to the provision of medical services for the inmates. In addition, the agreement required the expansion of the intake area from 4 holding cells to 12 and associated administrative space.

The Jail has been moving this project along and recently received bids for the expansion. Jamerson-Lewis is the low bidder. Once Financing is obtained the construction contract will be awarded. Attachment A was provided to the Jail Authority Board at its October meeting and displays the cost of the project. Including the contingency, the total cost is expected to be \$5,728,201.88.

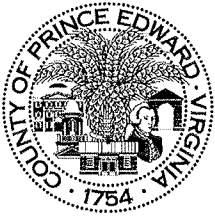
The Jail has received approval from the Department of Corrections (DOC) for a 50% state funding match for this project. But the 50% match is only for expenses approved by the DOC. The DOC approval only occurs after the expenses have been incurred and the invoices submitted to the DOC. We are hopeful we will receive up to \$2.7M from the DOC but have been advised to plan for only \$2.1M.

The Jail Authority engaged the services of Davenport & Company for assistance in obtaining financing. Because of VRA requirements regarding the use of the state aid intercept provision Davenport recommended the Jail solicit banks for direct bank loan proposals.

Attachment B is the Davenport report presented to the Jail Authority at its October meeting. The financing package for this project consists of two separate financing instruments. First, is a short-term Grant Anticipation Note (GAN). This will be a short-term note to be repaid as reimbursement from the DOC is received. Page three of Attachment B displays the terms received from each Bank. Citizens Bank's rate of 1.9% is the lowest rate and they have no call provisions. This means the Jail Authority can repay the GAN as reimbursement is received from the DOC, thereby decreasing the total interest expense. The GAN is authorized in an amount up to \$2.7M but is not expected to exceed \$2.1M as explained above.

The second financing instrument is a long-term Regional Jail Facility Revenue Bond in an amount not to exceed \$3.6M. Pinnacle Public Finance submitted the lowest interest terms for both the 10

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

and 15-year terms and as such Davenport is recommending the Jail Authority work with Pinnacle. The total debt service schedules for 10, 15 and 20-year terms are displayed on Page four of the presentation.

Per the regional agreement creating the Regional Jail the Counties agreed to share the capital construction costs equally between the six members. Page five of the presentation displays the Annual Debt Service per jurisdiction for the three terms. The consensus of the Jail Authority was to use the 15-year term. But I will be asking the Board to provide guidance on the term later in this summary.

The actual net expense to the Counties will be less than the amounts displayed because revenues for Federal Inmates will increase. Federal Reimbursement guidelines/formulas allow local/Regional Jails to add debt service as an authorized reimbursable expense. This means once the debt is incurred the Regional Jail can increase the daily rate it charges to house federal inmates. The Federal Correctional System holds the exact formula they use to determine the reimbursement rate close to their vest so we cannot calculate with certainty the new reimbursement rate. But since Federal inmate comprise approximately 30% of the inmate population we can argue they should pay approximately 30% of the debt service cost. The contract renews in April of 2018 and we will know the new reimbursement rate at that time.

Pinnacle is not requiring the local governments to enter into any agreements to back stop the repayment of the Bond. This means the liability will not be recorded on the County's books. It also means the Jail Authority could have entered into the debt service without the local jurisdictions approval. This would not have been the case if VRA was used to finance the project. During our discussions on whether to create an Authority or not it was anticipated financing would have been obtained from the VRA. Thus, in those discussions the Boards of Supervisors were informed that while the Authority could incur debt in their own right it would most likely require votes from the member jurisdictions before any financing institution would provide it funding. The Jail Authority is keenly aware the local governments will actually be providing the funds to repay the debt and as such waited to make a decision on the term until the Jail Authority members could receive direction from their Board of Supervisors.

I am requesting direction from the Board on the term the Board wishes the Sheriff and I to propose the Jail Authority enter into with Pinnacle.

Attachments:

- A. Moseley Architect Project Cost Analysis
- B. Davenport & Company October 18, 2017 Report to Jail Authority

Recommendation:

The Board will wish to provide direction on the term of the Bank Loan used to assist in financing the Jail expansion.

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

Expansion and Renovation of the Piedmont Regional Jail

October 16, 2017 Following Bid Opening

VADOC PART I - FORMULA DATA

Not used

PART I - PROJECT CONSTRUCTION COSTS

Total Base Bid - Jamerson-Lewis	\$	4,221,350.00
Sitework		included above
Renovation Cost		included above
Additive Alternate 1	\$	12,402.00
Additive Alternate 2	\$	80,100.00
Generator	\$	231,559.00
Total Project Construction Costs	\$	4,545,411.00

PART II - PROJECT SPECIFIC COSTS

Sanitary Force Main	\$	50,000.00
Relocation of utility poles by Dominion Energy	\$	200,000.00
Relocation of Sprint Communication Service		included above
Total Project Specific Costs	\$	250,000.00

PART III - OTHER PROJECT COSTS

A/E Fees New Construction	\$	383,028.00
Planning Study	\$	69,000.00
Construction Management	\$	- NA
Fixtures, Furnishings & Equipment	\$	30,000.00
Communications/Data Equipment	\$	30,000.00
Stormwater Management Credits	\$	5,330.00
Test Borings/Testing/Special Inspections	\$	15,000.00
Survey, Topo, Environmental & Utility Locator		included in A/E Fees
Printing & Reproduction	\$	5,000.00
Permits, Fees & Connection Charges	\$	5,000.00
Total Other Project Costs	\$	542,358.00
Subtotal	\$	5,337,769.00
Contingency	\$	390,432.88
Total Project Cost	\$	5,728,201.88

Fees and Costs Already Paid

A/E Fees New Construction	\$	(258,841.40)
Planning Study	\$	(69,000.00)
Total Remaining	\$	5,400,360.48

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Piedmont Regional Jail

Discussion Materials



October 18, 2017

Overview of Financing Approach



- The Jail identified approximately \$5.1 Million of capital needs to finance the addition of a new booking/intake area that contains ten single holding cells, a new single detox cell and a single group holding cell.
 - Given the logistics involved with paying off the Grant Anticipation Note (GAN), the size, and the length of term, Davenport recommended the Jail solicit local, regional, and national banking institutions for direct bank loan proposals.
-

Bank Solicitation Process



Proposal Process

- On behalf of the Jail, Davenport circulated a Request for Proposal (“RFP”) to obtain:
 - A short-term Grant Anticipation Note (“GAN”) in an amount not to exceed \$2.7 million; and
 - A long-term Regional Jail Facility Revenue Bond (the “Bond”) in an amount not to exceed \$3.1 million.

- Davenport sought proposals from local, regional and national lending institutions via a competitive process.

Receipt of Bids





- On September 20, 2017 Davenport distributed a request for proposals to potential lending institutions.
- On October 4, 2017 Davenport received proposals from four lending institutions.



Results | Terms and Conditions



- Citizens Bank provided the lowest rate for the GAN.
- Pinnacle Public Finance provided the lowest fixed rate for the 10-Year, 15-Year, and 20-Year options.
- Both the Citizens Bank proposal and the Pinnacle Public Finance proposal provided rates that are already locked in.
- Both the Citizens Bank proposal and the Pinnacle Public Finance proposal are commitments from the bank and not subject to final credit approval.
- After reviewing the construction bids, Pinnacle increased their loan amount to \$3.6 million.

Lender	Rate	Call Provision
	2.22% (GAN)	GAN: Prepayable in whole on any payment date after 2/1/2019.
	2.95% (10-Years)	10-Year: Prepayable in whole on any payment date after 2/1/2022.
	3.19% (15-Years)	15-Year: Prepayable in whole on any payment date after 2/1/2025.
	3.70% (20-Years)	20-Year: Prepayable in whole on any payment date after 2/1/2027.
	1.90% (GAN)	None specified.
	2.95% (5-Years)	
	3.95% (10-Years)	
	2.20% (GAN)	GAN: prepayable at anytime after 2/1/2019.
	2.95% (10-Year)	10-Year: Prepayable in whole or in part at anytime after 2/1/2023.
	2.70% (10-Year)	10-Year: Prepayable in whole anytime after 2/1/2023.
	2.93% (15-Year)	15-Year: Prepayable in whole anytime after 2/1/2026.
	3.15% (20-Year)	20-Year: Prepayable in whole anytime after 2/1/2028.

Total Debt Service Comparison – Long-Term Bonds Only



10-Year Estimated Debt Service

FY	Principal	Interest	Total
2019	\$ 297,000	\$ 120,960	\$ 417,960
2020	329,000	89,181	418,181
2021	338,000	80,298	418,298
2022	347,000	71,172	418,172
2023	357,000	61,803	418,803
2024	366,000	52,164	418,164
2025	376,000	42,282	418,282
2026	386,000	32,130	418,130
2027	397,000	21,708	418,708
2028	407,000	10,989	417,989
81	\$ 3,600,000	\$ 582,687	\$ 4,182,687

15-Year Estimated Debt Service

FY	Principal	Interest	Total
2019	\$ 171,000	\$ 131,264	\$ 302,264
2020	202,000	100,470	302,470
2021	208,000	94,551	302,551
2022	214,000	88,457	302,457
2023	220,000	82,187	302,187
2024	226,000	75,741	301,741
2025	233,000	69,119	302,119
2026	240,000	62,292	302,292
2027	247,000	55,260	302,260
2028	254,000	48,023	302,023
2029	261,000	40,581	301,581
2030	269,000	32,933	301,933
2031	277,000	25,052	302,052
2032	285,000	16,935	301,935
2033	293,000	8,585	301,585
	\$ 3,600,000	\$ 931,447	\$ 4,531,447

■ Total interest increases by \$345,000 over a 10-year loan.

20-Year Estimated Debt Service

FY	Principal	Interest	Total
2019	\$ 106,000	\$ 141,120	\$ 247,120
2020	137,000	110,061	247,061
2021	142,000	105,746	247,746
2022	146,000	101,273	247,273
2023	151,000	96,674	247,674
2024	155,000	91,917	246,917
2025	160,000	87,035	247,035
2026	165,000	81,995	246,995
2027	170,000	76,797	246,797
2028	176,000	71,442	247,442
2029	181,000	65,898	246,898
2030	187,000	60,197	247,197
2031	193,000	54,306	247,306
2032	199,000	48,227	247,227
2033	205,000	41,958	246,958
2034	212,000	35,501	247,501
2035	218,000	28,823	246,823
2036	225,000	21,956	246,956
2037	232,000	14,868	246,868
2038	240,000	7,560	247,560
	\$ 3,600,000	\$ 1,343,349	\$ 4,943,349

■ Total interest increases by \$410,000 over a 15-year loan.

Debt Service Comparison by Jurisdiction



- The estimated debt service that each jurisdiction would be responsible to pay annually is shown to the right.
- The average annual debt service is approximately \$19,000 lower when the loan is amortized over 15 years versus 10 years but total interest paid increased by \$58,000 per member.
- The average annual debt service is approximately \$9,000 lower when the loan is amortized over 20 years versus 15 years but total interest paid increases by \$68,000 per member.
- The annual debt service on the GAN is approximately \$40,000 or \$6,666 per jurisdiction until repaid from the state grant.

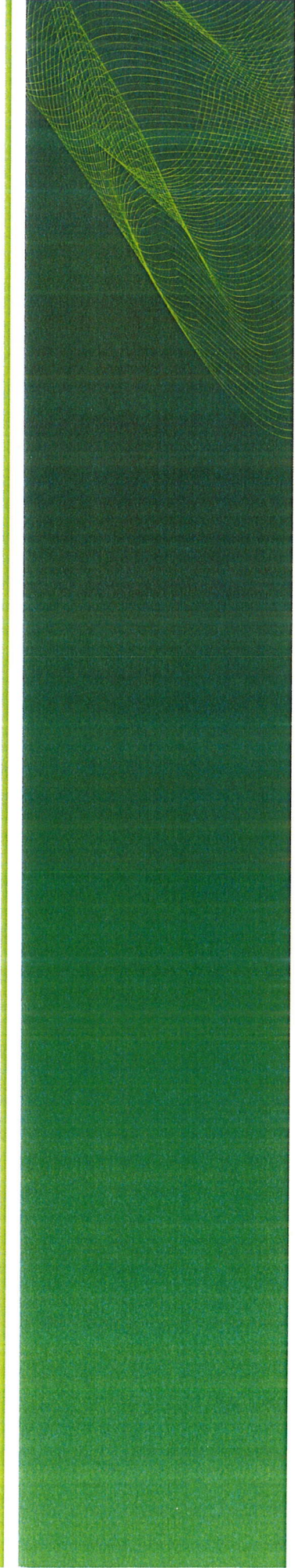
One-Sixth Annual Debt Service

FY	10-Year	15-Year	20-Year
2019	\$ 69,660	\$ 50,377	\$ 41,187
2020	69,697	50,412	41,177
2021	69,716	50,425	41,291
2022	69,695	50,409	41,212
2023	69,801	50,364	41,279
2024	69,694	50,290	41,153
2025	69,714	50,353	41,172
2026	69,688	50,382	41,166
2027	69,785	50,377	41,133
2028	69,665	50,337	41,240
2029	-	50,263	41,150
2030	-	50,322	41,199
2031	-	50,342	41,218
2032	-	50,323	41,204
2033	-	50,264	41,160
2034	-	-	41,250
2035	-	-	41,137
2036	-	-	41,159
2037	-	-	41,145
2038	-	-	41,260
	\$ 697,115	\$ 755,241	\$ 823,892

Recommendation



- Davenport recommends pursuing a financing via a Direct Bank Loan with Citizen's Bank & Trust for the GAN and Pinnacle Public Finance for the long-term financing.
 - The Jail's interest rate is fixed through maturity on both loans.
 - The GAN can be prepaid with no penalty.
 - Pinnacle Public Finance offers a lower rate for each of three term options so the Jail has the flexibility to select the term that it believes will best suit its future needs and the affordability of each member jurisdiction.
-



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Jimmy Sanderson

Senior Vice President

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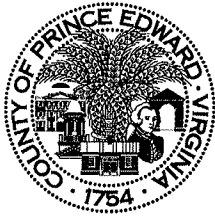
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Associate Vice President

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 16, 2017
Item No.: 10-b
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: County Administrator’s Report – Tobacco Commission Grant

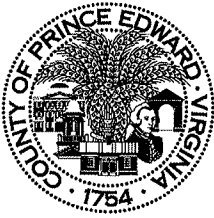
Summary:

The Tobacco Commission has a grant program called the “Last Mile Broadband”. The Commission has set aside \$10 million as a multi-year commitment to assist in constructing last-mile telecommunication infrastructure. The deadline to submit a grant application is November 15, 2017. The grant application must be submitted by a unit of government within the Tobacco Region. Funds may be requested as a grant for up to 50% of the costs to design, construct, equip, and put into service broadband infrastructure that serves residential and commercial subscribers in Tobacco Region project areas that are designated as unserved or underserved. Along with an eligible government, an experienced private sector provider should be included as a co-applicant. The cost of the equipment placed in service by the private providers are eligible to serve as the match. This stipulation makes it possible for the County to apply for the grant without having to assume any expense from taxpayer dollars.

A local citizen has been investigating the possibility of placing a tower on his property in an effort to have a service provider provide internet service in an area of the County that has poor/no internet access. The citizen has been working with a tower company (SBA) and an internet service provider (B2X) on this issue. SBA is a reputable company and has erected towers in Prince Edward County. Mid-Atlantic Broadband Communities Corporation (MBC) announced it has partnered with B2X Online, Inc. (B2X), a wireless internet service provider based in Salem, Virginia, to assist with technical and customer support for the TV White Space (TVWS) Project, which is funded by Microsoft, the Virginia Tobacco Commission, and MBC. This project aims to address the “Homework Gap” that rural area students face without access to broadband at home. This project is being tested in both Halifax and Charlotte Counties at this time. Thus, both companies are reputable and capable.

The Tower would be located in the vicinity of the intersection of Milbank Road (Rt. 639) and Heights School Road (Rt. 660) in the western part of the County. Representatives of the Sheriff’s Office, fire department, County and Rescue Squad met at the property with the service provider and land owner in late August. At that meeting the idea of locating a tower was discussed but to make it feasible would have required the County to pay a monthly fee for the Tower company to build the tower. Seeing as we can obtain placement on cell towers for free there was no reason for the County to pay for such access. In addition, no studies had been completed to prove this location would be the best site for the county to place additional radio equipment to improve emergency communications. Equipment for which there was no funding in the budget. After that meeting the service provider (B2X) was to work with both the Tower Company and the Commonwealth

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Regional Council (CRC) to determine if there were grants that could be used to make it where the County would not have to assist in paying for this tower because the County would most likely not be inclined to do so. Even if the County did not use this tower for emergency communications it would be useful because this section of the County has poor internet and cellular service and the Tower could help in solving those problems.

Following this meeting the representative from B2X was involved in a serious accident and was not able to work on this project. This is the primary reason we are so late in bringing this request to the Board.

Shortly after I arrived, the Board of Supervisors allowed me to apply for grants prior to obtaining their approval if there was no requirement for the use of unbudgeted County funds. This was approved to allow the County to meet submission deadlines when there was either short notice or the discovery of the grant was made so late it wouldn't allow time to wait for the next Board meeting. This situation has not occurred often and I do not think it has occurred since the current Board has been in office.

The CRC has agreed to work with all the project members and complete and submit the Grant Application for a cost of \$1,200. The land owner has agreed to pay this cost but will request the County reimburse him. I informed him there was no guarantee the Board of Supervisors would agree to repay him.

Part of the grant application process requires the local governing body to pass a resolution designating the person or persons authorized to submit the application in the name of Prince Edward County and execute all grant-related documents. The Commission allows such resolutions to be submitted past the grant application deadline, Attachment A

I apologize for the short notice and understand there maybe questions concerning this request.

Attachments: Grant Resolution

Recommendation: If the Board wishes to move forward with this grant application it will have to pass the attached resolution authorizing the Chairman of the Board or the County Administrator to sign and submit all required documents. The Board will also want to consider if it is willing to reimburse Mr. Robinson for the \$1,200 grant writing fee.

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

BOARD OF SUPERVISORS

Robert M. Jones
Chairman
Pattie Cooper-Jones
Vice Chairman
Calvin L. Gray, Th.D.
Odessa H. Pride, Ed.D.
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
James R. Wilck



COUNTY OF PRINCE EDWARD, VIRGINIA

COUNTY ADMINISTRATOR

W.W. Bartlett
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111 South Street, 3rd Floor
Farmville, VA 23901
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Fax: (434) 392-6683
wbartlett@co.prince-edward.va.us
www.co.prince-edward.va.us

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

**VIRGINIA TOBACCO INDEMNIFICATION AND COMMUNITY REVITALIZATION
COMMISSION
PROJECT ENDORSEMENT RESOLUTION**

WHEREAS, the Virginia Tobacco Indemnification and Community Revitalization Commission was created to help foster economic development and improved infrastructure development in the tobacco dependent communities of Southside and Southwest Virginia; and

WHEREAS, the Board of Supervisors of the County of Prince Edward, Virginia, would like to submit a grant application for up to \$225,000 to the Virginia Tobacco Indemnification and Community Revitalization Commission from the "Last Mile Broadband Grant Fund" due by November 15, 2017;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby support a grant application to the Virginia Tobacco Indemnification and Community Revitalization Commission for the cost of erecting and equipping a tower with the technology necessary to provide Broadband internet connectivity to the Darlington Heights region of Prince Edward County;

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby authorize the Board Chair and/or County Administrator to execute the application, and sign all necessary grant documents, grant reports and the grant contract.

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia, at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 16th day of November, 2017.

Robert M. Jones, Chairman

ATTEST:

W. Wade Bartlett, County Administrator

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 16, 2017
Item No.: 10-c
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: County Administrator's Report - Solid Waste Fund

Summary:

The auditors recommend we place all functions associated with the collection and disposal of solid waste in a new fund called the SOLID WASTE FUND. The previous Landfill Operations budget adopted by the Board during the September 25th special meeting only placed the expenses associated with the personnel expenses of the operation of the landfill in the new fund. This Landfill Operations budget was only meant to show operating the landfill with County employees was the most economical choice. It contained the personnel and operating costs that would normally be the responsibility of the contractor for an entire year and compared it to the contract cost.

Attachment A, contains a complete Solid Waste budget for the new Solid Waste fund. This includes both the operation of the landfill to include engineering and groundwater monitoring expenses, which were not included in the original Landfill Operations budget. It also includes the expenses to operate the collection sites. The expenses associated with the collection sites are currently contained in the General Fund as are the engineering and groundwater monitoring expenses. These expenses are recommended to be transferred from the General Fund. The budget amendment required for this is contained in Attachment B, more will be said on that later.

You will notice to balance the new Solid Waste budget requires a transfer of \$887,207 from the General Fund. This should not be a cause for alarm. General Fund revenues have always supplemented the operation of the landfill and the collection sites. In FY16, the last year audited, the budgeted expenses associated with the operation of the collection sites and landfill were \$1,274,905 while the associated anticipated revenues were only \$271,000. Thus, it was anticipated \$974,905 of General Fund Revenues would be needed to pay for the operations. The final audited amounts showed that \$871,208 was actually needed. The reason General Fund revenues are required is we allow citizens to dispose of their trash without charge.

I have included a draft of the anticipated FY19 Solid Waste budget to show that after the initial expenses of purchasing equipment and operating the landfill for a full year with County employees the need for assistance from the General Fund will decrease by approximately \$300,000.

Attachment B displays a recommended budget amendment for the General Fund. This amendment will zero out the current refuse disposal budget in the General Fund and remove the revenues generated from landfill and recycling fees from the General Fund.

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Additional vehicles and equipment must still be purchased that are not included in the proposed Solid Waste budget. We are still researching the exact costs of these items. These items include a bull dozer, track loader and road tractor, and a tractor with loader. We are also researching the purchase of additional items from Wright's Excavating that can be used for replacement parts and a service truck with an air compressor and related tools, a gas and electric welder, 2.5 ton hoist, out-riggers and thread tap and dies. We are also investigating the purchase of a steam cleaner and the need to dig a new well for the scale house. All told these will cost approximately \$200,000. The items which will be used for replacement parts will save the County much more in future expenses than the current purchase price and after we have finished using them for parts they can be sold for scrap.

Attachments:

- A. FY18 Solid Waste Fund Budget
- B. FY18 Budget Amendment

Recommendation: Approve the proposed FY18 Solid Waste Budget and appropriate the same funds which amends action taken on September 25th and approve the FY18 General Fund budget amendments above.

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

SOLID WASTE FUND

REVENUES

FUND	DEPARTMENT	OBJECT	DESCRIPTION	FY18 BUDGET	FY19 BUDGET
520	015010	0001	Interest On Bank Deposits		
520	015010	0002	Interest on Investments		
520	016080	0005	Landfill Charges	567,321	567,321
520	016080	0006	Recycling Fees	6,000	6,000
520	041050	0100	From General Fund	887,207	580,840
520	041050	0520	From Landfill Fund		
TOTAL REVENUES				1,460,528	1,154,161

EXPENSES

FUND	DEPARTMENT	OBJECT	DESCRIPTION	FY18 BUDGET	FY19 BUDGET
COLLECTIONS					
520	42300	1100	Salary & Wages	43,032	43,032
520	42300	1300	Part Time Salaries & Wages	209,603	209,603
520	42300	2100	FICA	19,326	19,326
520	42300	2210	VRS	3,834	3,834
520	42300	2300	Health Insurance	7,000	7,000
520	42300	2400	Group Life Insurance	564	564
520	42300	2600	Unemployment Insurance	1,120	1,120
520	42300	2700	Workers Compensation	12,170	12,170
520	42300	3160	Professional Services	-	-
520	42300	3310	Repairs/maintenance	15,000	15,000
520	42300	3311	Repairs & Maint - Auto & Equip	15,000	15,000
520	42300	3840	Contract Landfill	-	-
520	42300	3841	Purchase of Service - Recycling	70,000	70,000
520	42300	5110	Electrical Services	12,000	12,000
520	42300	5230	Telecommunications	7,000	7,000
520	42300	5305	Motor Vegicle Insurnace	1,403	1,403
520	42300	5440	Portable Toliet Rental	8,430	8,430
520	42300	5510	Travel - Mileage	100	100
520	42300	5530	Travel - Subsistence & Lodging	75	75
520	42300	5540	Travel - Convention/Ed	250	250
520	42300	5601	Annual Landfill Permit	-	-
520	42300	6008	Vehicle & Power Equip Fuel	15,500	15,500
520	42300	6009	Vehicle & Power Equip Supplies	6,000	6,000
520	42300	6030	Non-Capital Equip		
520	42300	6040	ADP Equipment		
520	42300	8206	Construction Vehicles		
Total Collections				447,407	447,407

SOLID WASTE FUND

FUND	DEPARTMENT	OBJECT	DESCRIPTION	FY18 BUDGET	FY19 BUDGET
LANDFILL OPERATIONS					
520	42400	1100	Salaries & Wages	137,193	233,676
520	42400	1202	Over time		
520	42400	1300	Part-Time		
520	42400	2100	FICA	10,495	17,876
520	42400	2210	VRS	12,224	20,821
520	42400	2213	Standard Hybrid Disability	781	1,339
520	42400	2300	Health Insurance	24,500	42,000
520	42400	2400	Group Life Insurance	1,800	3,061
520	42400	2600	Unemployment Insurance	336	336
520	42400	2700	Workers Comp	6,650	11,345
520	42400	3006	Seeding, Mowing, E&SC	7,000	10,000
520	42400	3011	Maintenace of Roads	10,000	13,000
520	42400	3160	Professional Services	177,000	177,000
520	42400	3161	Uniforms	800	1,200
520	42400	3311	Equipment Repair & Maint	60,000	85,000
520	42400	3840	Contract - Landfill	334,161	-
520	42400	5230	Telecommunication	1,200	1,600
520	42400	5305	Insurance	20,000	20,000
520	42400	5510	Travel	5,000	5,000
520	42400	5601	Annual Landfill Permit	2,350	3,000
520	42400	5810	Dues	500	500
520	42400	6008	Fuel	45,000	60,000
520	42400	6030	Non-Capital Equip		
520	42400	6040	ADP Equipment		
520	42400	8201	Equipment from Wright Excavating	128,300	
520	42400	8206	Construction Vehicles	27831	
Total Landfill Operations				1,013,121	706,754

GRAND TOTAL

1,460,528

1,154,161

Attachment A

FY18 BUDGET AMENDMENTS - GENERAL FUND

REVENUES

FUND	DEPARTMENT	OBJECT	DESCRIPTION	DEBIT	CREDIT
100	016080	0005	Landfill Charges	320,000	
100	016080	0006	Recycling Fees	6,000	
TOTAL REVENUES				326,000	

EXPENDITURES

REFUSE DISPOSAL

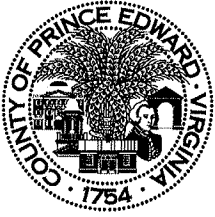
100	42300	1100	Salary & Wages		43,032
100	42300	1300	Part Time Salaries & Wages		209,603
100	42300	2100	FICA		19,326
100	42300	2210	VRS		3,834
100	42300	2300	Health Insurance		7,000
100	42300	2400	Group Life Insurance		564
100	42300	2600	Unemployment Insurance		1,120
100	42300	2700	Workers Compensation		12,170
100	42300	3160	Professional Services		177,800
100	42300	3310	Repairs/maintenance		15,000
100	42300	3311	Repairs & Maint - Auto & Equip		15,000
100	42300	3840	Contract Landfill		585,000
100	42300	3841	Purchase of Service - Recycling		70,000
100	42300	5110	Electrical Services		12,000
100	42300	5230	Telecommunications		7,000
100	42300	5305	Motor Vehicle Insurance		1,403
100	42300	5440	Portable Toilet Rental		8,430
100	42300	5510	Travel - Mileage		100
100	42300	5530	Travel - Subsistence & Lodging		75
100	42300	5540	Travel - Convention/Ed		250
100	42300	5601	Annual Landfill Permit		3,000
100	42300	6008	Vehicle & Power Equip Fuel		15,500
100	42300	6009	Vehicle & Power Equip Supplies		6,000
100	42300	6030	Non-Capital Equip		
100	42300	6040	ADP Equipment		
100	42300	8206	Construction Vehicles		
100					1,213,207

100	41050	520	Transfer to Solid Waste Fund	887,207	
-----	-------	-----	------------------------------	---------	--

TOTALS

1,213,207	1,213,207
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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 16, 2017
Item No.: 11
Department: County Administration/County Attorneys
Staff Contact: W.W. Bartlett/James R. Ennis
Issue: Closed Session

Summary:

I move that the Prince Edward County Board of Supervisors convene in Closed Session:

- a) For discussion to consider the acquisition of real property for a public purpose, where discussion in an open meeting could adversely affect the negotiating strategy of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; and

Attachments:

Recommendation: Convene in Closed Session.

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 16, 2017
Item No.: 12
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Informational

Summary: Please see attachments.

Attachments:

- a. CRC Items of Interest
- b. 2018 State Holiday Calendar

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



SHIP WITH

The Counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

CRC October Items of Interest

New Ventures

- CRC selects Melody Foster as the CRC Executive Director at the October 18th CRC Meeting.
- CRC assists Town of Drakes Branch in developing a Scope of Work for Virginia Department of Conservation and Recreation Funding of a Downtown Flood Area Study.
- CRC continues to assist Town of Drakes in finding funding sources for the construction of a new Town Municipal Complex.
- CRC staff are continuing to discuss regional collaboration on STEM Education with School Systems.
- CRC coordinates with MBC and Amelia County School for Amelia County Robotics Team Funding
- CRC continues to follow-up with all 5 School Systems to provide Grant Funding Opportunities.
- CRC receives \$60,000 Economic Development Administration Award for CRC Comprehensive Economic Development Strategy (CEDS) Implementation
- CRC receives \$50,000 State Homeland Security Grant Award for Regional Emergency Planner for the CRC Region
- Reminder – CRC meets the Third Wednesday of each Month at 9:30 a.m. in the Mill Room (basement of CRC office building). The meetings are joint meetings with the County Administrators.

Activity

- CRC partnered with VA Department of Conservation and Recreation (DCR) to host a Regional Flood Plain Management Workshop held on October 26, 2017
- CRC staff continues to assist with the Update of the Lunenburg/Kenbridge/Victoria Comprehensive Plan
- CRC staff continues to assist the Town of Charlotte Court House in the VDOT Evergreen Road Sidewalk Project – CRC assisted the Town in issuing a RFP for Engineering Services. The Town is currently in negotiations with AMT
- CRC staff continues to assist the Town of Phenix with their funded Water System Improvements Project through the Virginia Department of Health
- CRC staff assisting Prince Edward County on possible Tobacco Region Revitalization Commission Last-Mile Broadband Project
- CRC staff assists DEQ in obtaining information for Compliance for Buckingham and Lunenburg Counties Water Supply Plans

Prepared: 10/31/17

COMMONWEALTH REGIONAL COUNCIL
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www.virginiashartland.org

Commonwealth of Virginia 2018 Pay and Holiday Calendar

State Holidays

- January 1**
New Year's Day
- January 2**
8 hours additional holiday time
- January 12**
Lee-Jackson Day
- January 15**
Martin Luther King, Jr. Day
- February 19**
George Washington Day
- May 28**
Memorial Day
- July 4**
Independence Day
- September 3**
Labor Day
- October 8**
Columbus Day
- November 12**
Veterans Day (observed)
- November 21**
4 hours additional holiday time
- November 22**
Thanksgiving
- November 23**
Day After Thanksgiving
- December 24**
8 hours additional holiday time
- December 25**
Christmas
- December 31**
8 hours additional holiday time

Please note: In some agencies, the holiday and payday schedule may vary from what is shown here. If you have questions, see your agency human resources officer.

- Denotes Payday
- Denotes Holiday
- Denotes Additional Time Off 8 hrs 4 hrs
- Denotes Payday on Holiday or Time Off

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January

S	M	T	W	T	F	S
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7	8	9	10	11	12	13
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February

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March

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April

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July

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August

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September

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30						

October

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28	29	30	31			

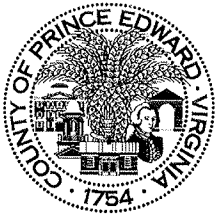
November

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18	19	20	21	22	23	24
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December

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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 16, 2017
Item No.: 13
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Monthly Reports

Summary: Please see attachments.

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery – Commercial Operations
- d. Cannery – Home Canning
- e. Prince Edward County Public Schools
- f. Tourism

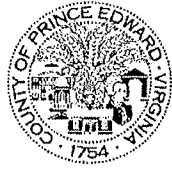
Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**Animal Control
Monthly Report**

"October 2017"

Dogs

Surrendered	6
Picked Up	17
Claimed By Owner	5
Adopted	1
Died in Kennel	0
Euthanized	5
Transferred to SPCA	12
Dead on Arrival	0
Escaped from Shelter	0
Seized	0

Fees Collected \$94.00

Cats

Surrendered	11
Picked Up	0
Claimed By Owner	1
Adopted	0
Euthanized	5
Died in Kennel	0
Transferred to SPCA	5
Dead on Arrival	0

Fees Collected \$0.00

Wildlife

Handled	0
Euthanized	0
Rabies Case	0

Livestock

Returned to Owner	0
Euthanized	1
Adopted	0

Fees Collected \$0.00

Other Companion Animals

Returned to Owner	0
-------------------	---

Number of Calls to Shelter 172

Summons Issued 8

Warrants Served 0

Days in Court 1

Nuisance Dogs 0

Dangerous Dogs 0

Calls After Hours / On Call 15

Dogs Brought In by Farmville PD 0

Total Fees Collected \$94.00

Bill the Town of Farmville

0 cats housed.

Total \$0.00

*Adam Mumma, Animal Control Officer
James Farley, Jr., Animal Control Officer*



Allie Hill
Board President
(434) 960-8958

October 2017 Summary

Commercial Clients

- VFW staff co-packed 582 jars of raspberry and blackberry jam for Westmoreland Farm.
- Back Pocket Provisions was in the cannery three days in October, processing almost 1,000 lbs. of locally-grown tomatoes and spicy peppers and bottling 260 gallons of Bloody Mary mixes.
- Po River Apiary returned for the second time this season to bottle over 1,000 jars of their Honey Habanero sauce.
- Farmville's Fishin' Pig booked four days in the cannery to mix 180 gallons of BBQ sauce for their restaurant locations and package 600 bottles for retail sale.
- VFW staff worked with Thomas Jefferson's Monticello process 732 jars of pepper jelly for sale in the museum's gift shop.

Specialty Crop Block Grant Update

Virginia Food Works officially closed out our USDA Specialty Crop Block Grant, *Development of Commercial Shelf-Stable Recipes for Specialty Crops*, on October 30. With support from USDA, VFW is now offering 9 new FDA and VDACS-approved co-packing recipes along with customizable labels. The 9 recipes include Pepper Jelly, Tomato Soup, Tomato Salsa, Marina Sauce, Strawberry Applesauce, Shiitake Mushroom and Garlic Vinaigrette, Pizza Sauce, Garlic and Dill Pickles and various flavors of Fruit Syrup.

The goal of the project was to measure a 75% increase in clients served and a 50% increase in products created over the three-year project period, as compared to our 2013 baseline. We were excited to report increases of 146% and 119%, respectively, effectively doubling our performance goals.

The project also supported VFW in expanding our producer outreach list to include over 500 farms in the region. We developed a series of promotional postcards, with each postcard advertising at least one of the crops featured in the new recipes developed under this project. Postcards are cross-referenced with a list of crops produced by each grower in our campaign so that the messaging is as targeted as possible for each recipient. As the fall produce season begins to wind to a close, we're excited to put these new outreach materials to work and begin promoting the cannery's services for next season's clients.

Our final report on the SCBG project is available if there is interest is the full report.

Outreach

On Saturday, November 11th, Virginia Food Works will be participating in Farmville's Food Day celebration, held at the Farmer's Market Pavilion.

Looking Ahead

The November calendar includes ongoing clients like **Fishin' Pig** and **Back Pocket Provisions**, as well as the return of **Mills Berry Farm**, **Agriberry**, and **Monticello**. We'll also be working with **Liberty Tree Farm** for their first full-scale production day after a successful test batch and inspection in August.

By the Numbers

- Estimated market value of products created in October: \$37,648
- Revenue generated for Prince Edward County: \$1270.99
- Locally-grown produce processed: 1,412
- Production clients: 5 clients
- Days used for commercial activity: 10 days
- Tours and perspective clients: 4, including one Prince Edward resident

PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road
Farmville, Virginia 23901

Patty Gulick
Cannery Manager
434-223-8664

October 2017 Cannery Report

Cannery report is as follows:

1691 (qts.)	@.48 =	\$811.68
99 (pts.)	@.40 =	\$ 39.60
34 Gallons	@1.25 =	\$ 42.50
30 Patrons usage	@1.00 =	\$ 30.00
30% out of County	=	\$ 3.88
Non-processing fees =		\$100.00*
0 LBS. Meat Cut	@.25 =	\$ 0.00

*(Non-processing fees include a \$50.00 donation from the Prince Edward Chapters Methodist Men)

Total

\$1027.66

On October 18th 2017, the PEC cannery sponsored a sweet potato workshop with the Prince Edward County Extension Office. This workshop included 6 participants & inspired two new registered cannery users from Prince Edward and Cumberland county. On October 26th and 27th 2017, the cannery donated the facilities use including 8 hrs. of boiler usage to the Ruritans for their yearly charity event. And on October 27th 2017, the cannery also donated its facility to the Prince Edward Chapters Methodist Men for the preparation of their yearly charity event. This event enables the PECMM to donate proceeds to different nonprofit shelters in our area. The cannery received a \$50.00 donation from the PECMM group. The cannery also donated 5-1/2 hours of employee labor to assist with these groups. Our total number of participation residents for the month of October was 51.

P. Gulick

kef

Prince Edward County Public Schools
2017-2018
Comparative Receipts and Expenditures
Year to Date - Month of October 2017

Receipts:	Fiscal 2017			Fiscal 2018			Fiscal Year \$ Difference	Fiscal Year % Difference
	Approved Budget	Received Year-to-Date	Percent of Revenue	Approved Budget	Received Year-to-Date	Percent of Revenue		
Sales Tax	2,966,126	964,388	32.51%	2,946,914	986,725	33.48%	22,336.96	0.97%
Basic Aid	6,042,245	1,892,707	31.32%	6,268,303	2,201,050	35.11%	308,342.68	3.79%
Other State	5,116,926	1,046,631	20.45%	5,547,732	1,322,797	23.84%	276,165.62	3.39%
Total State	14,125,297	3,903,726	27.64%	14,762,949	4,510,571	30.55%	606,845.26	2.92%
Federal Funds	2,029,416	433,032	21.34%	2,074,751	231,861	11.18%	-201,170.97	-10.16%
Local Funds	8,317,182	1,755,596	21.11%	8,440,984	1,793,125	21.24%	37,528.63	0.14%
Cash Book	473,479	200,189	42.28%	415,290	139,820	33.67%	-60,368.62	-8.61%
Total Revenue	\$24,945,374	\$6,292,543	25.23%	\$25,693,974	\$6,675,377	25.98%	382,834.30	0.76%
Expenditures:								
Instruction	17,982,676	4,285,767	23.83%	18,703,993	4,564,738	24.41%	278,970.53	0.57%
Administration	1,517,144	398,613	26.27%	1,572,492	423,910	26.96%	25,297.12	0.68%
Transportation	1,882,742	420,127	22.31%	1,892,860	384,008	20.29%	-36,119.41	-2.03%
Maintenance	1,669,023	453,476	27.17%	1,675,318	475,774	28.40%	22,298.35	1.23%
Facilities	208,189	17,675	8.49%	150,000	73,227	48.82%	55,552.97	40.33%
Debt Service	599,330	468,812	78.22%	601,687	478,592	79.54%	9,780.46	1.32%
Technology	1,086,270	248,073	22.84%	1,097,624	275,128	25.07%	27,054.78	2.23%
Total Expenditures	\$24,945,374	\$6,292,543	25.23%	\$25,693,974	\$6,675,377	25.98%	382,834.80	0.76%

Prince Edward County Public Schools
Summary Financial Report
October 2017

<u>Revenues</u>	Current Month	Year to Date	Budget	Variance Actual Under (Over) Budget	YTD as a Percent of Budget
From the State:					
State Sales Tax	\$ 236,740	\$ 986,725	\$ 2,946,914	\$ 1,960,189	33.48
Basic School Aid	\$ 550,262	\$2,201,050	\$ 6,268,303	\$ 4,067,253	35.11
All Other	\$ 306,494	\$1,322,797	\$ 5,547,732	\$ 4,224,935	23.84
Total State	\$ 1,093,496	\$4,510,571	\$ 14,762,949	\$ 10,252,378	30.55
From the Federal Gov't.	\$ 935	\$ 231,861	\$ 2,074,751	\$ 1,842,890	11.18
General Fund (County)	\$ 752,091	\$1,793,125	\$ 8,440,984	\$ 6,647,859	21.24
Cash Book -Local	\$ 52,799	\$ 139,820	\$ 415,290	\$ 275,470	33.67
Total Revenues	\$ 1,899,321	\$6,675,377	\$ 25,693,974	\$ 19,018,597	25.98

<u>Expenditures</u>	Current Month	Year to Date	Outstanding Encumbrances	Budget	Expended & Encumbered (Over) Under Budget	Expen. & Encumbrance as a % of Budget
1000-Instruction	\$ 1,446,817	\$4,564,738	\$ 11,221,314	\$ 18,703,993	\$ 2,917,941	84.40
2000-Admin.,Health/Atten.	\$ 121,237	\$ 423,910	\$ 818,247	\$ 1,572,492	\$ 330,335	78.99
3000-Transportation	\$ 114,948	\$ 384,008	\$ 714,795	\$ 1,892,860	\$ 794,058	58.05
4000-Operation/Maintenance	\$ 113,433	\$ 475,774	\$ 292,873	\$ 1,675,318	\$ 906,670	45.88
6000-Facilities	\$ 6,564	\$ 73,227	\$ -	\$ 150,000	\$ 76,773	48.82
7000 - Debt. Service	\$ -	\$ 478,592	\$ 120,145	\$ 601,687	\$ 2,950	99.51
8000 - Technology	\$ 96,322	\$ 275,128	\$ 457,853	\$ 1,097,624	\$ 364,643	66.78
Total Expenditures	\$ 1,899,321	\$6,675,377	\$ 13,625,227	\$ 25,693,974	\$5,393,370	79.01

Prince Edward County Public Schools
35 Eagle Drive
Farmville, Virginia 23901

2017-2018
Comparative Receipts and Expenditures
Food Service Department
Year to Date

Month of October 2017

Receipts:	Fiscal 2017			Fiscal 2018			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	12,605	10,568	83.84	18,903	0	0.00	-83.84
Fresh Fruit & Vegetable	60,000	16,131					
State Equipment Grant	58,056	54,872	0.00	55,000	1,284	0.00	0.00
Total State	130,661	81,571	62.43	73,903	1,284	1.74	-60.69
Federal Reimbursement	774,498	142,659	18.42	808,053	226,264	28.00	9.58
Fund Balance	0	0	0.00	58,812	58,812	100.00	100.00
Cash Book - Local	241,324	73,024	30.26	212,956	40,318	18.93	-11.33
Total Revenue	\$1,146,483	\$297,254	25.93	\$1,153,724	\$326,677	28.32	2.39
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	349,353	96,254	27.55	357,445	96,474	26.99	-0.56
Fringe Benefits	151,212	34,740	22.97	157,867	38,445	24.35	1.38
Purchased Services	66,766	11,378	17.04	50,000	12,640	25.28	8.24
Refunds	112	0	0.00	100	40	40.45	40.45
Travel	2,500	0	0.00	2,000	1,845	92.25	92.25
Materials & Supplies	25,000	17,226	68.90	30,000	30,647	102.16	33.25
Food Supplies	440,000	92,949	21.12	435,000	102,608	23.59	2.46
Repairs & Maintenance	12,640	1,154	0.00	12,500	3,125	0.00	0.00
Furniture/Equipment	40,844	40,198	98.42	50,000	48,271	96.54	-1.88
Equipment - Fund Balance				58,812			
Equipment Grant	58,056	54,872	94.52				
Total Expenditures	\$1,146,483	\$348,771	30.42	\$1,153,724	\$334,094	28.96	-1.46

Prince Edward County Public Schools
2017-2018
Food Service Department
Summary Financial Report
October 31, 2017

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ -	\$ -	\$ 18,903	\$ 18,903	0.00
Fresh Fruit & Vegetable	\$ -	\$ 1,284	\$ 55,000	\$ 53,716	0.00
Total State Funds	\$ -	\$ 1,284	\$ 73,903	\$ 72,619	1.74
Federal Reimbursement	\$ 109,595	\$ 226,264	\$ 808,053	\$ 581,789	28.00
Fund Balance	\$ -	\$ 58,812	\$ 58,812	\$ -	100.00
Cash Book - Local	\$ 14,531	\$ 40,318	\$ 212,956	\$ 172,638	18.93
Total Revenues	\$124,127	\$ 326,677	\$1,153,724	\$ 827,047	28.32

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 29,005	\$ 96,474	\$ 259,610	\$ 357,445	\$ 1,361	99.62
Fringe Benefits	\$ 12,568	\$ 38,445	\$ 112,119	\$ 157,867	\$ 7,304	95.37
Purchased Services	\$ 3,687	\$ 12,640	\$ -	\$ 49,353	\$ 36,713	25.61
Refunds	\$ -	\$ 40	\$ -	\$ 100	\$ 60	40.45
Travel	\$ 374	\$ 1,845	\$ -	\$ 2,000	\$ 155	92.25
Materials & Supplies	\$ 9,381	\$ 30,647	\$ -	\$ 30,647	\$ -	100.00
Food Supplies	\$ 56,983	\$ 102,608	\$ -	\$ 435,000	\$ 332,392	23.59
Repairs & Maintenance	\$ 3,125	\$ 3,125	\$ -	\$ 12,500	\$ 9,375	25.00
Equipment Fund Balance	\$ -	\$ -	\$ -	\$ 58,812	\$ 58,812	0.00
Furniture/Equipment	\$ 48,271	\$ 48,271	\$ 2	\$ 50,000	\$ 1,727	96.55
Total Expenditures	\$163,393	\$ 334,094	\$ 371,731	\$1,153,724	\$447,899	61.18

Tourism & Visitor Center Monthly Report for October 2017

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2017	2,899	438	43	3,380	338.0
2016	3,237	595	61	3,893	324.4
					Total / 10 Months
					Total / ALL of 2016

Requests for Information:

	Phone Inquiries	Email/Mail Requests	Center Visits	VisitFarmville.com Facebook Engagements	Tablet/Cell Web Hits	Monthly Totals:
October 2017	94	63	395	11077	2645	14,274
October 2016	73	91	428	7,836	2,901	11,329
% Difference	28.77%	-30.77%	-71.73%	-97.75%	-8.82%	26.00%

TOTAL YTD	2017 YTD	2016 YTD	% Difference	Total YTD Inquiries:
1,049	1,248	3,380	58,099	99,596
923	1,403	3,443	16,130	48,162
13.65%	-11.05%	-1.83%	260.19%	106.79%

Report to November Board of Supervisors:

- Our October visitation numbers were still quite solid, despite having to compete against last October's Vice-Presidential Debate visitation numbers. We

We increased visitation over October 2015 by more than 30.

- The new commercials have been well received so far. Comcast Spotlight aired them on 27 cable channels for 3 weeks in October, for a total of 592 times!

The Find It In Farmville Overview was aired 294 times, and the Shop & Dine was aired 298 times. The markets they were seen in were: Charlottesville where they were aired 70 times; Spotsylvania/DC where they were aired 71 times; Chesterfield/Richmond where they were aired 81 times; and in the Farmville area, where they were aired 370 times.

- Additionally, The Heart of Your Adventure saw our combined social media reach to be quite impressive! The word is out! Find It In Farmville!

Find It In Farmville - Overview:	Views: 12,041	Reach: 7,455	Likes: 130	Shares: 55
Find It In Farmville - Shop & Dine:	214	52,452	1,164	478
Find It In Farmville - combined History & Heritage and Outdoor Adventures	125	9022	192	218