



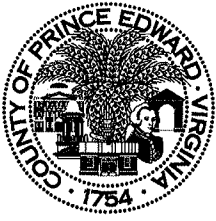
**BOARD OF SUPERVISORS MEETING**

**ADDENDUM PACKET**

**June 13, 2017**

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20.	<u>Consent Agenda:</u>	
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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 13, 2017  
**Item No.:** 20  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Budget Appropriations

**Summary:**

The following FY17 Budget Amendments represent the following items:

1. The Clerk of the Circuit Court has informed me she will be receiving \$1,026 from the Technology Trust Fund. The funds will be used to support the Clerks' Records Management and Case Imaging System.

FY17 BUDGET AMENDMENTS

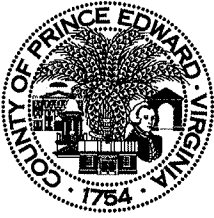
Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	23000	0080	Technology Trust Fund		\$ 1,026
4 (Exp)	100	21600	5880	Technology Trust Fund	\$ 1,026	

**Attachments:**

**Recommendation:** Approve the budget amendments above and appropriate the same funds.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Pride \_\_\_\_\_ Townsend \_\_\_\_\_  
 Second \_\_\_\_\_ Gray \_\_\_\_\_ Simpson \_\_\_\_\_ Wilck \_\_\_\_\_  
 Jones \_\_\_\_\_ Timmons \_\_\_\_\_





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 13, 2017  
**Item No.:** 21  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Citizen Volunteer Appointments

**Summary:**

1. Appointments: Attached is the Citizen Volunteer Application for John Gant who is seeking reappointment to the Poplar Hill Community Development Authority.

APPOINTMENT	TERM OF OFFICE	# OF VACANCIES	CURRENTLY IN OFFICE	CITIZEN VOLUNTEER APPLICANTS
Poplar Hill Community Development Authority	1 Year	2 (Citizen Positions)	John Gantt * Karen Schinabeck *	John Gantt Karen Schinabeck

*\*Eligible for re-appointment.*

**Attachments:** Citizen Volunteer Application for John Gantt

**Recommendations:** Make Citizen Volunteer Appointments.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
 Gray \_\_\_\_\_  
 Jones \_\_\_\_\_

Pride \_\_\_\_\_  
 Simpson \_\_\_\_\_  
 Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_



**CITIZEN VOLUNTEER APPLICATION**  
**FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS**

Date 6-12-2017

Name John Gantt

Home Address 1347 Leigh Mountain Rd

City Green Bay State Va Zip Code 23942

Election District: Buffalo \_\_\_\_\_ Farmville 801 \_\_\_\_\_  
Hampden \_\_\_\_\_ Leigh \_\_\_\_\_  
Farmville 101 \_\_\_\_\_ Lockett \_\_\_\_\_  
Farmville 701 \_\_\_\_\_ Prospect \_\_\_\_\_

Home Telephone Number 434-603-1170 FAX 434-392-3890

E-Mail Address john@ganttagency.com

Present Employer Gantt Insurance Agency

Business Address 205 N Va St

City Farmville State Va Zip Code 23901

Business Telephone Number 434-392-7200 FAX 434-392-3890

Which Address is Preferred for Mailings? Home X Office \_\_\_\_\_

***Optional Information Which May Prove Helpful:***

Occupation Insurance

Former Occupation, If Retired \_\_\_\_\_

Education: High School Prince Edward Academy  
Year 1984

College/Technical School Longwood College  
Year 1988

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments

Professional, Civic, or Other Activities Ruritans , Rotary

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

As a member of The Manor Golf Course I want to assist in the development of the sub division because I feel it's important to the well-being of the golf course.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

no

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

no

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

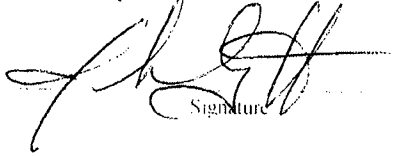
APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
Southside Virginia Community College Board
Crossroads Community Services Board
x Poplar Hill Community Development Authority
Prince Edward County Industrial Development Authority
Central Virginia Regional Library Board
Prince Edward County Planning Commission
Prince Edward County School Board
Prince Edward County Social Services Board
Commonwealth Regional Council Committees
STEPS Board
Piedmont Regional Jail Board
Special Committee of the Board of Supervisors:
Other(s)

APPOINTED BY CIRCUIT COURT:

- Electoral Board
Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*

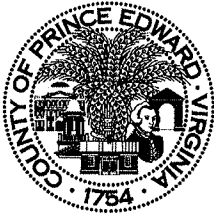
  
Signature

6-12-17  
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 13, 2017  
**Item No.:** 22  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Appointments – Board of Supervisors

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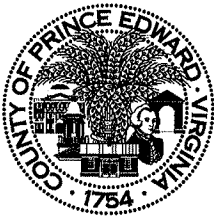
**Summary:** At present there are eight members on the Poplar Hill Community Development Authority, three of which are appointed by the Board of Supervisors – two citizens (one year term of office) and one Board member (two year term of office). Supervisor Howard Simpson’s two-year term of office on the Poplar Hill CDA expires June 30, 2017. The Board will wish to re-appoint Mr. Simpson to the Poplar Hill CDA for a term of office from July 1, 2017 – June 30, 2019.

**Attachments:**

**Recommendations:** Make Board appointment to Poplar Hill CDA.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Pride \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Gray \_\_\_\_\_ Simpson \_\_\_\_\_ Wilck \_\_\_\_\_  
Jones \_\_\_\_\_ Timmons \_\_\_\_\_





County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** June 13, 2017  
**Item No.:** 23  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Upcoming

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**Summary:** Please review the attachment regarding the upcoming VACo County Officials' Summit. Please let Sarah know if you wish to attend.

**Attachments:**

*VACo County Officials' Summit*  
Monday, August 21, 2017  
Charlottesville

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

## 2017 VACo County Officials' Summit PRELIMINARY AGENDA

### VACo Education and Steering Committee Meetings

*Monday, August 21*

### VACo Board of Directors Meeting

*Tuesday, August 22*

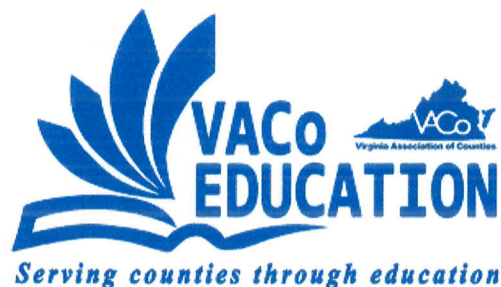
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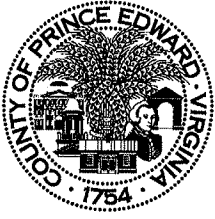
### Monday, August 21

- 8:30 a.m.** Registration *Sponsorship Opportunity Available*
- 9 a.m. – Noon** VACo Education *Sponsorship Opportunity Available*
- Noon – 1:30 p.m.** Lunch & Hotel Check-Out *Sponsorship Opportunity Available*
- 1:30 – 3 p.m.** VACo Steering Committee Meetings: Block One
- Education (Gallery Room)
  - Economic Development (Rotunda D)
  - Health and Human Resources (Rotunda AB)
  - Environment and Agriculture (Giorgio's Room)
- 3 – 3:30 p.m.** Afternoon Break & Hotel Check-In *Sponsorship Opportunity Available*
- 3:30 – 5 p.m.** VACo Steering Committee Meetings: Block Two
- General Government (Gallery Room)
  - Transportation (Rotunda D)
  - Finance (Rotunda AB)

### Tuesday, August 22

- 9 a.m. – Noon** VACo Summer Board of Directors Meeting





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 13, 2017  
**Item No.:** 24  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Correspondence/Informational

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**Summary:** Please see attachment.

**Attachments:**

- a. VDEM Grant Letter
- b. Commonwealth Regional Council, Items of Interest

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

**BOARD OF SUPERVISORS**

Robert M. Jones  
Chairman  
Pattie Cooper-Jones  
Vice Chairman  
Calvin L. Gray, Th.D.  
Odessa H. Pride, Ed.D.  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
James R. Wilck



**COUNTY OF PRINCE EDWARD, VIRGINIA**

June 9, 2017

**COUNTY ADMINISTRATOR**

W.W. Bartlett

Post Office Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901

Office: (434) 392-8837  
Fax: (434) 392-6683

wbartlett@co.prince-edward.va.us  
www.co.prince-edward.va.us

Dr. Jeffrey D. Stern, State Coordinator  
Virginia Department of Emergency Management  
10501 Trade Court  
North Chesterfield, VA 23236

Dear Dr. Stern:

The County of Prince Edward wishes to support the grant application submitted by the Commonwealth Regional Council for funding through the 2017 State Homeland Security Program. This regional grant project will support and supplement the efforts of the localities and local emergency managers, to include: the development of FEMA-approved debris management plans; the development and execution of MOUs for locality-to-locality and non-profit organization-to-locality response and resources sharing; creating a regional team of WebEOC-trained personnel to support localities during an incident.

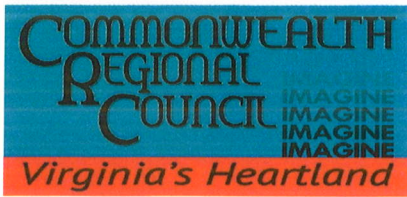
Like most localities in southern Virginia, Prince Edward and our grant partners are largely rural counties. The County governments have small staffs and the emergency management coordinators typically have multiple responsibilities and are not full-time emergency managers. Meeting the emergency management planning needs of our localities poses a significant, on-going challenge. The regional project proposed by the Commonwealth Regional Council application will significantly enhance the emergency planning function and improve the response readiness of these five counties

The County of Prince Edward is very excited about being a partner in this regional emergency management planning effort, and we trust that VDEM will consider helping us improve our response capabilities.

Sincerely,

W.W. Bartlett  
County Administrator

cc: Prince Edward County Board of Supervisors  
Commonwealth Regional Council



## Items of Interest

### New Ventures

- CRC is working with Prince Edward County School System to provide grant writing services.
- CRC is working with Lunenburg County School System to provide grant writing services.
- CRC beginning to work with Lunenburg County Sheriff's department to provide grant writing services.
- CRC staff met with Buckingham County Volunteer Fire Chiefs to discuss the FEMA Assistance to Fire Fighters Grant Program and to offer assistance in completing required Federal SAM.GOV registration requirements for Fire Departments.
- CRC will begin scheduling meetings with other Schools and Sheriffs to develop relationships for grant writing services.
- CRC will begin scheduling meetings with other County Fire Departments to discuss the FEMA Assistance to Fire Fighters Grant Program and to offer assistance in completing required Federal SAM.GOV registration requirements for Fire Departments.
- CRC will begin holding monthly meeting on the First Thursday of each Month at 9:00 a.m. and will include an invitation to County Administrators to attend meetings for input.

### Activity

- CRC submitted Prince Edward County Schools STEM Education Program Implementation Grant Application to Westinghouse.
- CRC provided a Presentation on Recycling at the Region 4 VACO Legislative Meeting held on June 7th.
- CRC submits Grant Administration Contract to Town of Charlotte Court House for the VDOT Transportation Alternatives Evergreen Road Sidewalk Project.
- CRC is assisting the Town of Drakes Branch with a Business District Revitalization Planning Grant provided through the Virginia Department of Housing and Community Development.
- CRC is assisting Lunenburg County School System in submitting a Grant Proposal for EPA's Clean Diesel Funding Assistance Program to purchase buses.
- CRC assists Town of Phenix in Virginia Department of Health Offer of Financial Assistance for Water System Improvements.
- CRC will be submitting a State Homeland Security Grant for Regional Emergency Planner funds for the CRC on June 16<sup>th</sup>.
- CRC planning a Regional Planning Commissioner Educational Workshop Facilitated by Jonah Fogel, Director of the Virginia Tech Land Use Education Program for the Fall.