



BOARD OF SUPERVISORS MEETING

April 4, 2017

Item #

- 5:30 P.M.
1. The Chairman will Call to Order the Reconvened meeting.
 2. Presentation of FY 18 School Budget
 3. Poplar Hill CDA Special Levy
(Attachment: Letter and Resolution from Poplar Hill CDA)
 4. Decision Points To Establish an FY 18 County Budget for Public Hearing
(Attachment: Draft Advertisement)
 5. Establish Tax Levies for Public Hearing
 6. Authorize Public Hearing on FY 18 County/School Budget and CY 17 Tax Ordinance
(Date of Public Hearing: Tuesday, April 18, 2017 at 7:00 p.m.)

RECESS until Tuesday, April 11, 2017 at 5:30 p.m. for a Budget Work Session.

April 3, 2017

Mr. Wade Bartlett
Prince Edward County Administrator
PO Box 382
Farmville, VA 23901-0382

Dear Wade:

The Poplar Hill Community Development Authority, at a meeting held April 3, 2017, passed a resolution requesting that the Prince Edward County Board of Supervisors impose a \$1.00 special tax on all property located within the Poplar Hill CDA District. This tax would be for the 2017-2018 fiscal year.

A copy of the resolution is attached.

Sincerely,

A handwritten signature in black ink, appearing to read "Hunter R. Watson". The signature is written in a cursive style with a large initial "H" and a long horizontal stroke at the end.


Hunter R. Watson
Chair
Poplar Hill Community Development Authority

RESOLUTION OF THE POPLAR HILL
COMMUNITY DEVELOPMENT AUTHORITY
REQUESTING THE BOARD OF SUPERVISORS TO LEVY
A SPECIAL TAX ON TAXABLE REAL ESTATE WITHIN THE
POPLAR HILL CDA DISTRICT

The Poplar Hill Community Development Authority (the "CDA") has financed pursuant to the Virginia Water and Waste Authorities Act, Chapter 51, Title 15.2 of the Code of Virginia of 1950, as amended (the "Act") certain improvements including a golf course and related infrastructure, as described in the Petition to create the CDA (the "Improvements"). In order to provide funds, in addition to other available funds, to pay the costs of the Improvements, the CDA proposes special taxes to be levied on taxable real property, within the CDA District (the "Revenues").

NOW, THEREFORE, BE IT RESOLVED BY THE POPLAR HILL COMMUNITY DEVELOPMENT AUTHORITY:

1. Approval of Special Tax. The CDA approves a special tax on the assessed fair market value of taxable real property within the CDA District in the amount of \$1.00 per \$100 of the assessed fair market value of any taxable real estate or the assessable value of taxable leasehold property (the "Special Tax").
2. Request to Board of Supervisors. The Board of Supervisors is requested to levy the Special Tax in the amount of \$1.00 per \$100 of the assessed fair market value of any taxable real estate or the assessable value of taxable leasehold property within the CDA District in accordance with the provisions of Section 15.2-5158A3 of the Act.
3. Effective Date. This Resolution shall take effect immediately. Adopted at a duly called and held meeting of the Poplar Hill Community Development Authority on April 3, 2017.



Hunter R. Watson, Chairman



PUBLIC HEARING NOTICE

**COUNTY AND SCHOOL BUDGET AND TAX LEVIES
FOR THE FISCAL YEAR COMMENCING JULY 1, 2017
COUNTY OF PRINCE EDWARD, VIRGINIA**

The Board of Supervisors of the County of Prince Edward will hold a public hearing on **TUESDAY, APRIL 18, 2017 at 7:00 p.m.** in the Board of Supervisors Room, Prince Edward County Courthouse, 111 South Street, 3rd Floor, Farmville, Virginia, on the proposed **FY18 County Budget, FY18 School Budget and 2017 Tax Levies**. The details of the proposed budget may be examined in the Prince Edward County Administrator's Office, 111 South Street, 3rd Floor, Farmville, Virginia. Information is also available on the County web site: www.co.prince-edward.va.us.

The following synopsis of the proposed consolidated FY18 County and School Budget is prepared and published for information and fiscal planning purposes only. The inclusion in the proposed budget of any item(s) does not constitute an obligation or commitment on the part of the Prince Edward County Board of Supervisors to appropriate any funds for that purpose. There is no allocation or designation of any funds of the County for any purpose until there has first been an appropriation for that purpose by the Board of Supervisors.

- GENERAL FUND -

ANTICIPATED REVENUES:

Revenue from Local Sources:	
General Property Taxes	\$12,610,015
Other Local Taxes	4,017,000
Permits and Licenses	69,980
Fines and Forfeitures	162,750
Revenue from Use of Money & Property	375,448
Charges for Services	409,557
Miscellaneous Income	25,650
Recovered Costs	129,508
Revenue from the Commonwealth	4,589,163
TOTAL GENERAL FUND REVENUES	\$22,389,071

PROPOSED EXPENDITURES:

Board of Supervisors	\$125,665
General/Financial Administration	\$1,376,207
Board of Elections/Registrar	126,310
Judicial Administration	1,627,221
Public Safety	4,147,420
Public Works	2,231,260
Health & Welfare	2,104,457
Education	8,452,734
Parks/Recreation/Culture	275,663
Community Development	562,589
General Expense	194,489
Capital Projects	302,350
Debt Service	862,706
TOTAL GENERAL FUND EXPENDITURES	\$22,389,071

- SCHOOL FUND -

ANTICIPATED REVENUES:

Other Sources	\$415,290
Revenue from the Commonwealth	14,762,949
Revenue from the Federal Government	2,074,751
Transfer from County General Fund	8,440,984
Total Anticipated Revenues	\$25,693,974

PROPOSED EXPENDITURES:

Instruction	\$18,703,993
Administration, Health, Attendance	1,572,492
Pupil Transportation	1,892,860
Operations & Maintenance	1,675,318
Facilities	150,000
Technology	1,097,624
Debt Service	601,687
Total Proposed Expenditures	\$25,693,974

- SCHOOL CAFETERIA FUND -

Total Anticipated Revenues	\$1,094,912
Total Proposed Expenditures	\$1,094,912

- SOCIAL SERVICES FUND -

ANTICIPATED REVENUES:

Revenue from the Commonwealth	\$887,105
Revenue from the Federal Government	1,437,334
Transfer from County General Fund	600,000
Recovered Cost	4,000
Total Anticipated Revenues	\$2,928,439
Total Proposed Expenditures	\$2,928,439

- ECONOMIC DEVELOPMENT FUND -

Total Anticipated Revenues	\$43,368
Total Proposed Expenditures	\$43,368

	- WATER FUND -	
Total Anticipated Revenues		\$299,377
Total Proposed Expenditures		\$299,377
	- SEWER FUND -	
Total Anticipated Revenues		\$ 115,969
Total Proposed Expenditures		\$115,969
	- LANDFILL CONSTRUCTION FUND -	
<u>ANTICIPATED REVENUES:</u>		
Interest		\$4,000
Landfill Charges		<u>250,000</u>
Total Anticipated Revenues		\$254,000
<u>PROPOSED EXPENDITURES:</u>		
Transfer to Landfill Construction Fund Balance		<u>\$254,000</u>
Total Proposed Expenditures		\$254,000
	- GRANITE FALLS CDA FUND -	
Total Anticipated Revenues		\$1,600
Total Proposed Expenditures		\$1,600
	- POPLAR HILL CDA FUND -	
Total Anticipated Revenues		\$110,709
Total Proposed Expenditures		\$110,709
	- FORFEITED ASSETS FUND -	
Total Anticipated Revenues		\$260
Total Proposed Expenditures		\$260
	- RETIREE BENEFITS FUND -	
Total Anticipated Revenues		\$13,819
Total Proposed Expenditures		\$13,819
	- PIEDMONT COURT SERVICES FUND -	
Total Anticipated Revenues		\$569,111
Total Proposed Expenditures		\$569,111
TOTAL COUNTY OPERATIONS FOR FY18		<u>\$53,514,609</u>

PROPOSED TAX RATES

Notice is hereby given that the Board of Supervisors proposes the following levies for the tax year 2017:

Unit Levy—All Districts—Per \$100 Assessed Valuation

<u>Levy</u>	<u>2016 Actual Levy</u>	<u>2017 Proposed Levy</u>
Real Estate	\$0.51	\$0.51
Tangible Personal Property – Motor Vehicles	\$4.50	\$4.50
Tangible Personal Property – Business Furniture & Fixtures	\$4.50	\$4.50
Tangible Personal Property – Heavy Equipment	\$4.50	\$4.50
Machinery & Tools	\$4.20	\$4.20
Merchant’s Capital	\$0.70	\$0.70

Additional Special Levy—Poplar Hill CDA District Only—Per \$100 Assessed Valuation

<u>Levy</u>	<u>2016 Actual Levy</u>	<u>2017 Proposed Levy</u>
Poplar Hill CDA Real Estate Special Levy	\$1.00	\$1.00

It is the County’s intent to comply with the requirements of the Americans with Disabilities Act. Should you require special accommodations, please contact W.W. Bartlett, County Administrator, at 434-392-8837, by April 14, 2017.

**BY ORDER OF THE BOARD OF SUPERVISORS
PRINCE EDWARD COUNTY, VIRGINIA
W.W. Bartlett, County Administrator**

BUDGET AD CONSOLIDATION

DEPARTMENT	Draft FY18 BUDGET	
Board Of Supervisors	\$125,665	\$125,665
 General & Financial Administration		
County Administrator	\$516,155	
Legal Services	\$88,323	
Independent Auditor	\$43,847	
Com. Of Revenue	\$290,905	
Assessor	\$14,000	
Treasurer	\$334,577	
Info Technology	\$88,400	
Subtotal		\$1,376,207
 Board of Elections/Registrar		
Electoral Board	\$34,550	
Registrar	\$91,760	
Subtotal		\$126,310
 Judicial Administration		
Circuit Court	\$55,272	
Gen District Court	\$11,400	
Special Magistrates	\$3,525	
Clerk of Ct. Court	\$511,751	
Law Library	\$6,000	
Commonwealth's Atty.	\$580,692	
Victim Witness	\$70,115	
Sheriff- Courts	\$388,466	
Subtotal		\$1,627,221
 Public Safety		
Sheriff	\$1,985,500	
Vol Fire Departments	\$536,600	
Ambulance/Rescue	\$92,800	
Forest Fire Prevention	\$12,000	
Emergency Services	\$46,296	
Regional Jail	\$1,200,000	
Juvenile Detention	\$85,000	
Building Official	\$55,866	
Animal Control	\$124,273	
Medical Examiner	\$500	
Transfer to Piedmont Court Servives	\$8,585	
Subtotal		\$4,147,420

BUDGET AD CONSOLIDATION

DEPARTMENT	Draft FY18 BUDGET	
Public Works		
Refuse Disposal	\$1,213,207	
Litter Control	\$7,452	
Sandy River Reservoir	\$8,000	
General Properties	\$676,905	
Transfer to Water Fund	\$236,477	
Transfer to Sewer Fund	\$89,219	
Subtotal		\$2,231,260
Health & Welfare		
Health Department	\$169,846	
Chapter X Board	\$60,000	
CSA	\$1,201,000	
Other Welfare/Social Service	\$73,611	
Transfer to VPA Fund	\$600,000	
Subtotal		\$2,104,457
Education		
Longwood Small Bus Dev Center	\$5,000	
SVCC	\$6,750	
Transfer to School Fund	\$8,440,984	
Subtotal		\$8,452,734
Parks/Recreation/Culture		
Supervision of Parks & Recreation	\$62,000	
Worsham Clerks's Office	\$1,000	
R.R. Moton Museum	\$8,000	
Public Library	\$204,663	
Subtotal		\$275,663
Community Development		
Planning	\$194,074	
Community Dev. Organizations	\$48,850	
Economic Development	\$67,257	
Tourism	\$81,459	
Stormwater Review Fees	\$6,000	
Soil & Water Conser.	\$11,840	
Coop Extension Office	\$70,014	
Cannery	\$81,495	
Transfer to Granite Falls CDA	\$1,600	
Subtotal		\$562,589

BUDGET AD CONSOLIDATION

DEPARTMENT	Draft FY18 BUDGET	
General Expense		
Pay Raise Reserve	\$102,870	
Internal Telecom Account	\$8,300	
Internal Fuel Account	\$50,000	
Contingency	\$10,000	
HRA- Health Reimb. Acct.	\$4,500	
HRA- Administrative Fee	\$5,000	
Transfer to Retiree Fund	\$13,819	
Subtotal		\$194,489
Capital Projects		
Computer Systems	\$32,350	
Sheriff- IBR System	\$200,000	
Registrar-Voting Machines	\$70,000	
Subtotal		\$302,350
Debt Service	\$862,706	\$862,706
TOTAL GENERAL FUND	\$0	\$22,389,071