

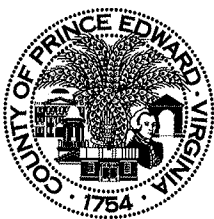


BOARD OF SUPERVISORS MEETING

ADDENDUM PACKET

January 12, 2016

<u>Item #</u>		<u>Page #</u>
27.	<u>Consent Agenda:</u> a. Appropriations	135
28.	<u>Monthly Reports:</u> a. Prince Edward County Public Schools	137 138



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: January 12, 2016
Item No.: 27
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Appropriations

Summary:

1. The Commonwealth's Attorney is requesting an appropriation of \$12,500 from the Forfeited Asset Fund. The funds will be used to purchase (1) A copier, (2) workstation, (3) projector, and (4) Computers/software.

The office copier is over 10 years old and the vendor can no longer find parts for the machine, the next time a part breaks the office will have no copier capability. Additionally, the Office FAX machine is not working a new copier can double as a FAX machine which will eliminate the need to purchase a new FAX and also is cheaper to operate. A new copier will cost \$6,000. The workstation will cost \$1,100. A projector will cost \$700 and is needed to present evidence in court cases. Finally four computers and associated software need to be replaced due to age and unreliability. These computers are used by attorneys in the presentation of cases.

2. CDA Special Tax Levy – The Poplar Hill Community Development Authority has requested the County appropriate the Special Tax Levy imposed on property in the CDA District and distribute the amounts paid at this time.

FY16 BUDGET AMENDMENT

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	105	41050	0105	Forfeited Asset Fund Balance		12,500
4 (Exp)	105	31700	6030	Commonwealth Atty - Federal	12,500	
3 (Rev)	115	11015	0001	CDA Special Levy		110,709
4 (Exp)	115	12110	0001	Special Levy Payment to CDA	110,709	

Attachments:

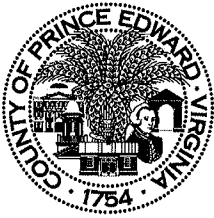
Recommendation: Approve the budget amendments above and appropriate the same funds

Motion _____
 Second _____

Cooper-Jones _____
 Gray _____
 Jones _____

Pride _____
 Simpson _____
 Timmons _____

Townsend _____
 Wilck _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: January 12, 2016
Item No.: 28
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Monthly Reports - Addendum

Summary: Please see attachments.

Attachments:

- a. Prince Edward County Public Schools

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

**Prince Edward County Public Schools
2015-2016
Comparative Receipts and Expenditures
Year to Date**

Month of December 2015

Receipts:	Fiscal 2015			Fiscal 2016			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
Sales Tax	2,851,560	1,433,146	50.26	2,856,772	1,452,369	50.84	0.58
Basic Aid	6,347,663	3,084,207	48.59	5,965,221	2,860,047	47.95	-0.64
Other State	<u>5,098,964</u>	<u>1,552,838</u>	30.45	<u>4,998,282</u>	<u>1,596,647</u>	31.94	1.49
Total State	14,298,187	6,070,191	42.45	13,820,275	5,909,063	42.76	0.30
Federal Funds	1,784,679	646,049	36.20	1,959,570	883,596	45.09	8.89
Local Funds	8,346,800	3,414,377	40.91	8,317,182	2,828,767	34.01	-6.90
Cash Book	<u>415,290</u>	<u>227,753</u>	54.84	<u>454,310</u>	<u>263,760</u>	58.06	3.22
Total Revenue	\$24,844,956	\$10,358,370	41.69	\$24,551,337	\$9,885,185	40.26	-1.43
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Instruction	18,009,187	7,333,415	40.72	17,476,125	6,967,780	39.87	-0.85
Administration	1,490,026	649,958	43.62	1,519,865	622,237	40.94	-2.68
Transportation	2,005,291	713,246	35.57	2,054,749	673,990	32.80	-2.77
Maintenance	1,730,860	794,639	45.91	1,814,303	758,472	41.81	-4.10
Facilities	150,000	62,058	41.37	189,020	16,579	8.77	-32.60
Debt Service	468,812	433,100	92.38	458,763	430,487	93.84	1.45
Technology	<u>990,780</u>	<u>371,953</u>	37.54	<u>1,038,512</u>	<u>415,639</u>	40.02	2.48
Total Expenditures	\$24,844,956	\$10,358,370	41.69	\$24,551,337	\$9,885,185	40.26	-1.43

Saved as December 15-16 Expense Compare

**Prince Edward County Public Schools
Summary Financial Report
December 2015**

<u>Revenues</u>	Current Month	Year to Date	Budget	Variance Actual Under (Over) Budget	YTD as a Percent of Budget
From the State:					
State Sales Tax	\$ 254,940	\$1,452,369	\$ 2,856,772	\$ 1,404,403	50.84
Basic School Aid	\$ 476,675	\$2,860,047	\$ 5,965,221	\$ 3,105,174	47.95
All Other	\$ 271,125	\$1,596,647	\$ 4,998,282	\$ 3,401,635	31.94
Total State	\$ 1,002,739	\$5,909,063	\$ 13,820,275	\$ 7,911,212	42.76
From the Federal Gov't.	\$ 162,495	\$ 883,596	\$ 1,959,570	\$ 1,075,974	45.09
General Fund (County)	\$ 745,011	\$2,828,767	\$ 8,317,182	\$ 5,488,415	34.01
Cash Book -Local	\$ 11,266	\$ 263,760	\$ 454,310	\$ 190,550	58.06
Total Revenues	\$ 1,921,510	\$9,885,185	\$ 24,551,337	\$ 14,666,152	40.26

<u>Expenditures</u>	Current Month	Year to Date	Outstanding Encumbrances	Budget	Expended & Encumbered (Over) Under Budget	Expen. & Encumbrance as a % of Budget
1000-Instruction	\$ 1,392,753	\$6,967,780	\$ 8,366,521	\$ 17,476,125	\$ 2,141,824	87.74
2000-Admin.,Health/Atten.	\$ 109,637	\$ 622,237	\$ 547,180	\$ 1,519,865	\$ 350,447	76.94
3000-Transportation	\$ 134,047	\$ 673,990	\$ 572,789	\$ 2,054,749	\$ 807,970	60.68
4000-Operation/Maintenance	\$ 115,401	\$ 758,472	\$ 251,864	\$ 1,814,303	\$ 803,966	55.69
6000-Facilities	\$ 3,853	\$ 16,579	\$ 63,933	\$ 189,020	\$ 108,508	42.59
7000 - Debt. Service	\$ 110,153	\$ 430,487	\$ 25,875	\$ 458,763	\$ 2,401	99.48
8000 - Technology	\$ 55,667	\$ 415,639	\$ 312,267	\$ 1,038,512	\$ 310,606	70.09
Total Expenditures	\$ 1,921,510	\$9,885,185	\$ 10,140,429	\$ 24,551,337	\$4,525,723	81.57

**Prince Edward County Public Schools
2015-2016
Food Service Department
Summary Financial Report
December 2015**

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ -	\$ 10,316	\$ 20,452	\$ 10,136	50.44
Fresh Fruit & Vegetable	\$ 12,794	\$ 23,052	\$ 60,000	\$ 36,948	0.00
Total State Funds	\$ 12,794	\$ 33,368	\$ 80,452	\$ 47,084	41.48
Federal Reimbursement	\$ 80,051	\$ 337,896	\$ 766,651	\$ 428,755	44.07
Cash Book - Local	\$ 17,456	\$ 93,483	\$ 241,324	\$ 147,841	38.74
Total Revenues	\$110,301	\$ 464,747	\$ 1,088,427	\$ 623,680	42.70

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 28,185	\$ 150,147	\$ 183,976	\$ 369,496	\$ 35,373	90.43
Fringe Benefits	\$ 10,214	\$ 52,091	\$ 69,715	\$ 149,142	\$ 27,336	81.67
Purchased Services	\$ 2,143	\$ 21,618	\$ 2,066	\$ 59,997	\$ 36,313	39.48
Refunds	\$ -	\$ 89	\$ -	\$ 112	\$ 23	79.06
Travel	\$ -	\$ 210	\$ 119	\$ 2,500	\$ 2,171	13.16
Materials & Supplies	\$ 5,204	\$ 17,621	\$ 1,421	\$ 25,000	\$ 5,957	76.17
Food Supplies	\$ 40,607	\$ 184,046	\$ 26,521	\$ 420,000	\$ 209,434	50.13
Repairs & Maintenance	\$ -	\$ 4,021	\$ -	\$ 6,769	\$ 2,748	59.41
Furniture/Equipment	\$ 620	\$ 55,411	\$ -	\$ 55,411	\$ -	100.00
		\$ -	\$ -	\$ -	\$ -	-
Total Expenditures	\$ 86,974	\$ 485,255	\$ 283,818	\$ 1,088,427	\$319,354	70.66

**Prince Edward County Public Schools
2015-2016
Comparative Receipts and Expenditures
Food Service Department
Year to Date**

Month of December 2015

Receipts:	Fiscal 2015			Fiscal 2016			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	23,710	11,705	49.37	20,452	10,316	50.44	1.07
Fresh Fruit & Vegetable	60,000	30,977	51.63	60,000	23,052	38.42	-13.21
Total State	83,710	42,682	50.99	80,452	33,368	41.48	-9.51
Federal Reimbursement	750,000	309,626	41.28	766,651	337,896	44.07	2.79
Cash Book - Local	241,324	109,806	45.50	241,324	93,483	38.74	-6.76
Total Revenue	\$1,075,034	\$462,114	42.99	\$1,088,427	\$464,746	42.70	-0.29
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	365,891	156,366	42.74	369,496	150,147	40.64	-2.10
Fringe Benefits	163,203	51,121	31.32	149,142	52,091	34.93	3.60
Purchased Services	59,997	52,160	86.94	59,997	21,618	36.03	-50.91
Refunds	112	112	100.00	112	89	79.06	-20.94
Travel	2,500	315	12.60	2,500	210	8.40	-4.20
Materials & Supplies	25,000	11,636	46.54	25,000	17,621	70.49	23.94
Food Supplies	420,000	229,893	54.74	420,000	184,046	43.82	-10.92
Repairs & Maintenance	6,769	6,596	0.00	6,769	4,021	0.00	0.00
Uniforms	0	0	0.00	0	0	0.00	0.00
Furniture/Equipment	31,562	31,562	100.00	55,411	55,411	100.00	0.00
Total Expenditures	\$1,075,034	\$539,760	50.21	\$1,088,427	\$485,255	44.58	-5.63