



BOARD OF SUPERVISORS MEETING

ADDENDUM PACKET

November 14, 2013

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**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 13, 2013
Item No.: 20
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Appropriations

Summary:

The first budget amendment listed below in the amount of \$30,000 pertains to the Agricultural and Forestry Industries Development Fund Grant (AFID). The Board approved the submission of a grant application on February 12, 2013. The Commonwealth awarded Prince Edward a planning grant of \$20,000 that required a match of \$20,000 of which \$10,000 could be provided by in-kind services. On July 9, 2013 the Board authorized the acceptance of the grant and execution of contractual agreements with a vendor to provide the grant deliverables. The action below will amend the budget to reflect these prior decisions.

The second item would amend the current budget to reflect the receipt and expenditure of the remaining funds associated with a Tobacco Commission Agricultural Business Grant used to upgrade the Cannery. These funds were originally appropriated on January 12, 2010.

The third item displays a budget amendment approved by the Board on July 9, 2013. That action amended the budget and reflects funds requested by the Commonwealth Attorney to purchase a Case Management System. While the budget was amended the funds were not appropriated due to various uncertainties. The Commonwealth Attorney is now ready to move forward with the purchase and is requesting the funds be appropriated

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
<u>FY 2014 Budget Amendment & Appropriations</u>						
3(Rev)	100	24040	0150	AFID Grant		\$ 20,000
3(Rev)	100	41050	0100	General Fund Balance		\$ 10,000
4(Exp)	100	94000	0045	AFID Grant	\$30,000	
3(Rev)	100	24040	0070	TIC Agribusiness Grant		\$ 97,579
4(Exp)	100	93000	0100	General Fund Balance	\$18,055	
4(Exp)	100	94000	0024	Cannery	\$79,524	
3(Rev)	100	41050	0100	General Fund Balance		\$ 40,500
4(Exp)	100	22100	6040	ADP Equipment	\$40,500	

Recommendation:

Approve the budget amendments displayed in items 1 and 2 above and appropriate the same funds. Appropriate the funds in item 3.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 14, 2013
Item No.: 21
Department: County Administrator
Staff Contact: W.W. Bartlett
Issue: Request of Moton Museum: Appointment to Moton Council

Summary: Attached for your consideration is a letter of request from the Moton Museum inviting the Board of Supervisors to make an appointment to the Moton Council. Supervisor Howard Simpson currently serves on the Moton Council and has expressed an interest and willingness to continue to serve.

Attachments: Letter from Moton Museum

Recommendation: The Board will wish to consider re-appointing Supervisor Simpson to the Moton Council.

Motion _____	Campbell _____	Cooper-Jones _____	Fore _____
Second _____	Gantt _____	Jones _____	McKay _____
	Simpson _____	Wilck _____	



ROBERT RUSSA
MOTON MUSEUM A Center for the Study of Civil Rights in Education

November 11, 2013

Hon. Wade Bartlett
County Administration Office
P.O. Box 382
Farmville, Virginia 23901

Dear Mr. Bartlett:

As you know, next year marks the 60th Anniversary of *Brown v. Board*, the Supreme Court's landmark decision integrating America's schools; and the 50th Anniversary of *Griffin v. Prince Edward*, the Court decision guaranteeing free education for all American children. To prepare for this momentous year, the Moton Museum once again looks to our Moton Council.

The Moton Council is the community advisory and outreach arm of the Museum. It is currently comprised of 20 members, 11 of whom represent organizations committed to honoring our County's role as "the student birthplace of America's Civil Rights Movement." Those eleven organizations are (listed alphabetically): Centra Southside Community Hospital, Farmville Area Chamber of Commerce, Fuqua School, Hampden-Sydney College, Longwood University, Martha E. Forrester Council, Prince Edward County, Prince Edward County Branch NAACP, Prince Edward County Public Schools, Town of Farmville, and Virginia's Retreat.

At present, the Hon. Howard Simpson serves on behalf of your organization and his term on the Council expires at the end of this calendar year, December 31, 2013. His term may be continued at your discretion or you may choose to name a new representative to the Council. You may also choose to not appoint a representative on behalf of your organization.

Please express your organization's desire on the enclosed form and return to the Moton Museum.

Sincerely,


Dorothy L. Holcomb
Chair



ROBERT RUSSA

MOTON MUSEUM A Center for the Study of Civil Rights in Education

_____ Please extend the Hon. Howard Simpson's term through the 2014 calendar year.

_____ Please accept _____ as a member of the Moton Council for the 2014 calendar year.

_____ We do not wish to appoint a member to the Moton Council for the 2014 calendar year.

Signed

Name and Title of Official



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: November 14, 2013
Item No.: 22
Department: County Administrator
Staff Contact: Sarah Elam Puckett
Issue: Norfolk Southern Abandonment

Summary: Attached for your consideration is a letter from Norfolk Southern (NS) concerning the proposed abandonment of 1.0 mile of rail line in western Prince Edward County. This section of rail line is the anticipated "final mile" of High Bridge Trail State Park into the Town of Pamplin. When the original abandonment of the rail corridor was done in 2005, it was originally proposed that this mile of rail line would be abandoned. Ultimately, Norfolk Southern did not abandon this mile (and the final mile at the eastern end of the trail) and we have been awaiting this opportunity to see the trail extended into Pamplin.

The letter from NS requests that the County provide comments on the abandonment of this rail segment and whether it is consistent with the County's land use plans. The attached draft resolution attempts to address those two issues.

Attachments: Letter from Norfolk Southern
Draft Resolution of the Board of Supervisors

Recommendation: The Board will wish to consider approving the draft resolution.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



Norfolk Southern Corporation
3 Commercial Place
Norfolk, VA 23510-9207

Marcellus C. Kirchner
Director Strategic Planning
(757) 629-2679
(757) 823-5807 FAX

November 11, 2013

Mr. Wade Bartlett, County Administrator
County of Prince Edward
P.O. Box 382
Farmville, Virginia 23901

RE: Docket No AB-290 (Sub-No. 361X), Norfolk Southern Railway Company -
Abandonment – in Prince Edward County, Virginia

Dear Mr. Bartlett:

Norfolk Southern Railway Company is considering the abandonment of 1.00 mile of rail line between Milepost N 167.9 and Milepost N 168.9 in Prince Edward County, Virginia. A map is included depicting the area under consideration.

Following abandonment, the line's rail and related track material will be salvaged. Salvage will consist of removing the rail and track material from the existing roadbed. The contours of the existing roadbed will remain as is, and existing drainage systems will remain intact. When the rail and track material are removed, the contractor will smooth the roadbed to a level surface. No ballast will be removed, no soil disturbance will occur (and, accordingly, no National Pollutant Discharge Elimination System permit will be required). No digging or burying of any kind will be permitted. All salvaged steel components will either be reused or sold as scrap. Crossties may be reused in other railroad operations or they will be disposed of in accordance with applicable federal and state laws and regulations. There are no bridges on the line segment and the line crosses no watercourses.

During the removal of track and materials, if any, Norfolk Southern does not anticipate the use of any new access roads, the need to conduct dredging, or the use of fill. Only existing public and private access roads and the Norfolk Southern right of way should be needed to facilitate operations. In addition, the underlying roadbed will not be disturbed. There are no bridges on the line. Norfolk Southern will also take all measures to prevent and/or control the occurrence of spills or of any pollutants from entering surrounding waterways.

Should Norfolk Southern abandon the rail segment, the authorization of the Surface Transportation Board is required. In addition, Federal Regulation 49 C.F.R. 1105.7 (3i) requires Norfolk Southern to address the following statement:

- (i) "Based on consultation with local and/or regional planning agencies and/or a review of the official planning documents prepared by such agencies, state whether the proposed action is consistent with existing land use plans. Describe any inconsistencies."

Your consideration of our proposed action in conjunction with Botetourt County's long range plans would be appreciated. Please provide comments on how an abandonment of this particular rail segment would interact with such plans, and if possible provide a planning map. Your responses and questions can be directed by email to LaWada Poarch at LaWada.Poarch@nscorp.com or by mail to:

LaWada Poarch, Abandonments Coordinator
Strategic Planning – 12th Floor
Norfolk Southern Corporation
3 Commercial Place
Norfolk, VA 23510

Very truly yours,



Marcellus C. Kirchner

Attachment

BOARD OF SUPERVISORS

WILLIAM G. FORE, JR.
CHAIRMAN

HOWARD F. SIMPSON
VICE-CHAIRMAN

HOWARD M. CAMPBELL
PATTIE COOPER-JONES
DON C. GANTT, JR.
ROBERT M. JONES
CHARLES W. MCKAY
JAMES R. WILCK



COUNTY ADMINISTRATOR
W.W. BARTLETT

POST OFFICE BOX 382
FARMVILLE, VA 23901

(434) 392-8837 VOICE
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.US
WWW.CO.PRINCE-EDWARD.VA.US

COUNTY OF PRINCE EDWARD, VIRGINIA

A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA

WHEREAS, Norfolk Southern Corporation is considering the abandonment of 1.00 mile of rail line between Milepost N 167.9 and Milepost N 168.9 in Prince Edward County, Virginia; and

WHEREAS, Norfolk Southern Corporation previously abandoned approximately 31 miles of adjoining rail line between the Town of Burkeville, Virginia and the Town of Pamplin, Virginia, which has become *High Bridge Trail State Park*, a 31-mile rails-to-trails, linear state park; and

WHEREAS, the development of *High Bridge Trail State Park* along this abandoned rail corridor has resulted in the creation of one of Virginia's premier outdoor recreational and heritage tourism attractions, and has provided for the protection of High Bridge, the iconic and historically-significant railroad bridge structure; and

WHEREAS, the proposed abandonment of 1.00 mile of rail line between Milepost N 167.9 and Milepost N 168.9 could enable the Virginia Department of Conservation and Recreation to extend *High Bridge Trail State Park* the last mile into the Town of Pamplin, thus enhancing economic and recreational opportunities in this community;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, has determined that the abandonment of the 1.00 mile of rail line between Milepost N 167.9 and Milepost N 168.9 in Prince Edward County, Virginia is consistent with existing land use plans and the long-range strategic vision of the Board of Supervisors, which is that the abandoned rail corridor will be conveyed to the Commonwealth of Virginia for the singular purpose of extending *High Bridge Trail State Park* into the Town of Pamplin; and

BE IT RESOLVED, FURTHER, that the Board of Supervisors of the County of Prince Edward, Virginia, wholeheartedly endorses the abandonment of the 1.00 mile of rail line between Milepost N 167.9 and Milepost N 168.9 in Prince Edward County, Virginia, and hereby respectfully requests that Norfolk Southern Corporation give all possible consideration to immediately conveying the resulting abandoned rail corridor to the Commonwealth of Virginia for the express purpose of extending *High Bridge Trail State Park* into the Town of Pamplin.

Certification

We hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of ___ in favor and ___ opposed, this 14th day of November, 2013.

William G. Fore, Jr., Chairman

Howard F. Simpson, Vice-Chair

Howard M. Campbell

Pattie Cooper-Jones

Don C. Gantt, Jr.

Robert M. Jones

Charles W. McKay

Jim Wilck

PRINCE EDWARD COUNTY BOARD OF SUPERVISORS

MISSION STATEMENT

TO REPRESENT ALL CITIZENS, PROVIDE LEADERSHIP, CREATE VISION AND SET POLICY TO ACCOMPLISH EFFECTIVE CHANGE, PLANNED GROWTH AND PROVIDE ESSENTIAL SERVICES WHILE MAINTAINING AND ENHANCING THE QUALITY OF LIFE IN PRINCE EDWARD COUNTY.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 14, 2013
Item No.: 23
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Correspondence/Informational – ADDENDUM

Summary:

Attachments:

- a. VACo Press Release: Supervisor Certification Program Graduates
- b. VDOT Press Release: Temporary Closure of Rt. 619 Bridge over Sailor's Creek
- c. Letter, Auditor of Public Accounts

Recommendation:

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____

VACo Recognizes Graduates of the Supervisor Certification Program



RICHMOND (Nov. 13, 2013)—The Virginia Cooperative Extension and the Virginia Association of Counties (VACo) recognized the eighth class of the County Supervisor Certification Program on Nov. 10 during the VACo Annual Conference in Bath County.

The County Supervisor Certification Program is a partnership between Virginia Cooperative Extension, Virginia Tech and VACo that provides training to enhance the leadership and decision-making skills of county supervisors in the Commonwealth.

This year's 12 graduates of the 18-month certification program are:

John Cataldo, Brunswick County
Claire Anne Collins, Bath County
William F. "Bill" Gandel, Prince George County
* **Don C. Gantt, Jr.**, Prince Edward County
John Haynes, Richmond County
Dana G. Kilgore, Wise County
Phil D. McCraw, Carroll County
Phillip "Bart" Perdue, Bath County
Cassandra L. Stish, Buckingham County
Robert "Bob" Thomas, Jr., Stafford County
Kevin Wagner, Highland County
John R. Woodward, Page County

The County Supervisor Certification Program was created in response to VACo members requesting more in-depth knowledge about government operations.

"I congratulate our 12 graduates on completing this challenging and fulfilling certification program," said James D. Campbell, executive director of VACo. "The 12 graduates are the most we've honored since our first class in 2006 recognized 10 graduates. This is proof that the program continues to grow, which bodes well for the future of county government. We believe the Supervisor Certification program is a way to acknowledge our members who seek additional training and improvement of their abilities to better serve their constituents."

Virginia Cooperative Extension partners with VACo to develop and deliver the program. "This program is a great example of Virginia Cooperative Extension growing its partnership with an organization to strengthen the impact of our community viability efforts and to collaborate with other agencies to provide leadership education," said Michael Chandler, Professor Emeritus at Virginia Tech and the program's instructor.

The County Supervisor Certification Program provides an overview of the basic issues, expectations, and practices associated with serving as a county supervisor as well as detailed information about local government. Each participant completes five core courses featuring both classroom instruction and self-directed learning on leadership development, duties and responsibilities of public officials, community planning, local government finance, and collaborative governance. Participants also select three elective courses on topics such as conflict resolution and dispute management, team building,

technology in local government, decision-making, and intergovernmental relations.

For more information about the County Supervisor Certification Program, contact **James Campbell**, executive director, at jcampbell@vaco.org or 804.343.2500.

PHOTO ATTACHED: The Honorable **Don Gantt, Jr.**, Board of Supervisors, Prince Edward County (right); and **Brian Calhoun, Ph.D.**, Associate Director of Family & Consumer Sciences & Community Viability, Virginia Cooperative Extension

Supervisor Certification Past Graduates

2012

Joseph C. Straten, Washington County

2011

Larry K. Bartlett, Grayson County; **David W. Blanchard**, Highland County; **Brenda Sutherland**, Grayson County

2010

Stephen W. Bowen, Nottoway County; **J.D. Cave**, Page County; **Donald W. Kidd**, Amherst County; **Dr. Thomas Littrell**, Carroll County; **Ernie McLeod**, Louisa County

2009

Deborah B. Coats, Hanover County; **Robert H. Conner**, Brunswick County; **Willie L. Gentry, Jr.**, Louisa County; **Bernard L. Jones, Sr.**, Brunswick County; **Ann H. Mallek**, Albemarle County; **Carl Schmitt**, Greene County

2008

Sharon Baroncelli, Shenandoah County; **Kate Berger**, Pittsylvania County; **Tony Carter**, Warren County; **David Hutchins**, Carroll County; **Paul Milde**, Stafford County

2007

John Rust, Page County; **William Quarles, Jr.**, Goochland County; **Charles Allbaugh**, Fluvanna County

2006

Wayne A. Acors, Caroline County; **Charles C. Ballard**, Page County; **Phillip A. Bradshaw**, Isle of Wight County; **Gerald M. Cabbage**, Page County; **Carol Lee Fischer-Strickler**, Page County; **Thomas W. Fore**, Amherst County; **R. Kenneth Hatcher**, Powhatan County; **Judy S. Lyttle**, Surry County; **Ronnie L. Shortt**, Wise County; **Thomas J. Wright, III**, Isle of Wight County

VACo exists to support county officials and to effectively represent, promote and protect the interests of counties to better serve the people of Virginia.

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For more information:
Gage Harter
804.343.2502
gharter@vaco.org

Virginia Association of Counties
1207 East Main Street, Suite 300
Richmond, VA 23219
www.vaco.org

Sarah Puckett

From: VDOT-News <VDOTNews@VDOT.Virginia.gov>
Sent: Thursday, November 07, 2013 4:10 PM
To: undisclosed-recipients:
Subject: Lynchburg District: Route 619 over Sailor's Creek closed for repairs



TRAFFIC ALERT

VirginiaDOT.org

RELEASE: IMMEDIATE
CONTACT: Paula K. Jones 434-856-8176 (office)
Paula.Jones@VDOT.Virginia.Gov

November 7, 2013
LYN-13-126

ROUTE 619 OVER SAILOR'S CREEK CLOSED FOR REPAIRS

Detour will be in place

LYNCHBURG – A portion of Route 619 (Lockett Road) over Sailor's Creek in Prince Edward County will be closed to through traffic beginning Monday, November 18 and a detour will be in place.

Crews with the Virginia Department of Transportation (VDOT) will replace the superstructure on the bridge over Sailor's Creek. This work is being done in an effort to avoid lowering the weight limit on the structure and creating issues for school buses and emergency vehicles.

The work will be accomplished by using materials which will effectively strengthen the structure and can be recycled when the bridge is replaced in the future.

"We wanted to work with the county to ensure that the weight limit on the bridge was not compromised," said Kevin Wright, Dillwyn Residency Administrator for Prince Edward, Buckingham, Charlotte and Cumberland counties. "Our Structure and Bridge team put together a win-win solution and know that their efforts are appreciated by the county."

The closure will be in place through Monday, November 25, weather permitting. Motorists will detour the worksite via Route 620 (Scuffletown Road), to Route 617 (Sayler's Creek Road) and Route 618 (Jamestown Road) before returning to Route 619.

For information about highway work zones statewide, visit www.511Virginia.org or call 511.



Martha S. Mavredes, CPA
Auditor of Public Accounts

Commonwealth of Virginia

Auditor of Public Accounts

P.O. Box 1295
Richmond, Virginia 23218

November 8, 2013

William G. Fore, Jr.
Board Chairman
2670 Back Hampden Sydney Road
Farmville, VA 23901

County of Prince Edward

Dear Mr. Fore:

We have reviewed the Commonwealth collections and remittances of the Commissioner of the Revenue and Sheriff of the locality indicated for the year ended June 30, 2013. We also reviewed the Commonwealth collections and remittances of the Treasurer of the locality indicated, for the period January 1, 2013 through June 30, 2013. Our primary objectives were to determine that the officials have maintained accountability over Commonwealth collections, established internal controls, and complied with state laws and regulations.

The results of our tests found the constitutional officers complied, in all material respects, with state laws, regulations and other procedures relating to the receipt, disbursement, and custody of state funds.

Sincerely,

A handwritten signature in black ink that reads "Martha S. Mavredes".

Auditor of Public Accounts

MSM: kwv

cc: Wade Bartlett, County Administrator
Donna B. Nunnally, Treasurer
Beverly M. Booth, Commissioner of the Revenue
Wesley W. Reed, Sheriff



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: November 14, 2013
Item No.: 24
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Monthly Reports - ADDENDUM

Summary:

Attachments:

- a. Cannery – Commercial
- b. PERT

Recommendation: None.

Motion _____
Second _____

Campbell _____
Gantt _____
Simpson _____

Cooper-Jones _____
Jones _____
Wilck _____

Fore _____
McKay _____



Virginia Food Works

Commercial Management at Prince Edward County Cannery

Emily Wells
Commercial Manager
(434) 547-4280

October Summary

Available to Commercial Users on Wednesdays and Thursdays

Interested parties: 18

Clients: 5

Facility tours: 4

Days used for commercial activity: 5

Hourly rental total: \$256.00

Products created:

- Barbeque sauce
- Bloody Mary mix
- Grape puree and juice (to be processed into individual units at a later date)
- Jam (Peach, Seedless Raspberry)

Other services provided:

- Labeling
- Supervision of independent processors
- Tour of the facility for potential clients
- Exhibited at Organic Berry Growers Conference

**PERT RIDERSHIP
MONTH OF OCTOBER 2013**

WEEK	DATE	PASSENGER COUNT	BUS LINE
Tuesday	1	17	ORANGE
Wednesday	2	9	ORANGE
Thursday	3	13	GREEN
Friday	4	26	ORANGE
Monday	7	6	GREEN
Tuesday	8	19	ORANGE
Wednesday	9	9	ORANGE
Thursday	10	5	GREEN
Friday	11	33	ORANGE
Monday	14	2	GREEN
Tuesday	15	8	ORANGE
Wednesday	16	9	ORANGE
Thursday	17	6	GREEN
Friday	18	23	ORANGE
Monday	21	2	GREEN
Tuesday	22	15	ORANGE
Wednesday	23	13	ORANGE
Thursday	24	8	GREEN
Friday	25	18	ORANGE
Monday	28	4	GREEN
Tuesday	29	10	ORANGE
Wednesday	30	6	ORANGE
Thursday	31	8	GREEN
TOTAL		269	

<u>BUS LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays, & Fridays