



**PRINCE EDWARD COUNTY  
BOARD OF SUPERVISORS**

SUPERVISORS  
BOARD MEETING

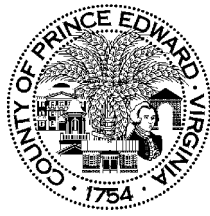
April 14, 2009  
7:00 P.M.

**AGENDA**

- 7:00 p.m.**
1. The Chairman will call the April meeting to order.
  2. Invocation
  3. **PUBLIC PARTICIPATION:** *Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting*
  4. **CONSENT AGENDA:**
    - a. Treasurer's Report
    - b. Approval of Minutes: March 10, 2009  
March 17, 2009  
March 24, 2009
    - c. Review of Accounts & Claims
    - d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.
    - e. Erroneous Assessments: Helen Evans (\$320.28 – Real Estate)  
Harry Edward Lowry (\$160.72 – Mobile Home)  
Daniel Ray Snead (\$117.70 – Mobile Home)
    - f. Appropriations: Clerk of Circuit Court  
Sheriff's Department
  5. High Bridge Trail State Park Update: Eric Hougland, Park Manager
  6. Highway Matters: Alan Leatherwood, Resident Engineer
- 7:30 p.m.**
7. School Board Appointments–Announcement of Nominees: District 401 (McKay)  
District 701 (Gilfillan)
  8. Business Park Grading Project
  9. Watershed Operations & Maintenance Agreements with NRCS and PSWCD
  10. Request from Prince Edward County Community Association
  11. **County Attorney's Report:**
    - a. Recodification of County Code
  12. **County Administrator's Report**

13. **Correspondence:**
  - a. Park Properties, Re: Tenant Concerns
  - b. FEMA, Re: Flood Insurance Rate Maps
  - c. PECCA FOIA Response
  
14. **Informational:**
  - a. School Press Release, Re: Excellence Award
  - b. Congressman Perriello's FY 10 Appropriations Requests
  
15. **Monthly Reports:**
  - a. Animal Control
  - b. Building Official
  - c. Prince Edward County Public Schools
  - d. PERT (February & March 2009)

*(NOTE: Additional agenda items may be added to the Table Packet, which will be available for review after 4:30 p.m. on Tuesday, April 14, 2009.)*



**BOARD OF SUPERVISORS MEETING**

**ADDENDUM PACKET**

**April 14, 2009**

**Item #**

- 16. CONSENT AGENDA:**
  - a. Board Minutes: April 7, 2009  
April 9, 2009
  - b. Review of Addendum Accounts and Claims
  
- 17. County Administrator's Report:**
  - a. Reimbursement Resolution
  
- 18. County Holiday Schedule**
  
- 19. Closed Session: Section 2.2-3711(A)5 of the *Code of Virginia* – Business Prospect**
  
- 20. Informational:**
  - a. Letter from VDGIF, RE: Pamplin Fire & Rescue



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: April 14, 2009  
Item No.: 1 & 2  
Department: Board of Supervisors  
Staff Contact: W.W. Bartlett  
Issue: Call to Order and Invocation

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**Summary:** Chairman William G. Fore, Jr. will call to order the **April** meeting of the Prince Edward Board of Supervisors and ask for an invocation.

**Attachments:** None.

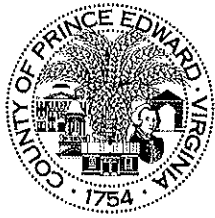
**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: April 14, 2009  
Item No.: 3  
Department: Board of Supervisors  
Staff Contact:  
Issue: Public Participation

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Summary: (Space for notes based on citizen input.)

Attachments: None.

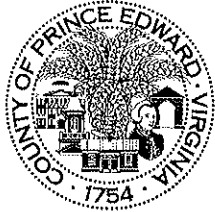
Recommendation: Follow up, if needed.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: April 14, 2009  
Item No.: 4-a  
Department: Board of Supervisors  
Staff Contact: Mable Shanaberger  
Issue: Consent Agenda - Treasurer's Report

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Summary:

Attachments: January 2009 Treasurer's Report

Recommendation: Approval

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

**Prince Edward County Board of Supervisors**

<b>Description</b>	<b>Sub-Fund Balances</b>	<b>Fund Balances</b>	<b>Account Balances</b>
General Fund	\$ 172,945.23		
General Fund Res. for Investments	\$ 9,578,047.48	\$ 9,750,992.71	*
PPEA Fund		\$ 5,000.00	
Industrial Development Authority Fund		\$ 63,059.50	
Recreation Fund Res for Investments		\$ 25,609.92	
Forfeited Assets Fd. Res. for Inv.		\$ 114,312.48	
School Capital Projects Fund--VPSA		\$ 183.55	
School Capital Projects Fund--QZAB01		\$ 415.07	
Underground Storage Tank Fund		\$ 20,000.00	
Economic Development Fund		\$ 1,132,926.98	
Board of Public Welfare Special Acct.		\$ 3,181.55	
Piedmont ASAP Fund		\$ 244,158.41	
Undistributed Local Sales Tax Fund		\$ 0.01	
Landfill Construction Fund		\$ 115,976.14	
PCS Fund		\$ 320,925.18	
Revenue Sharing Fund		\$ (447,797.91)	
Retirement Benefits Fund		\$ 24,361.00	
School Capital Projects Fund--QZAB02		\$ 336,381.00	
Dare Donations Fund		\$ 3,988.72	
School Cafeteria Fund		\$ 174,317.59	
Pr Ed Community Dev Fund		\$ (1,688.00)	
Water Fund		\$ 16,692.50	
Sewer Fund		\$ 16,691.50	
Cash in Office			\$ 1,000.00
Cash in Banks			\$ 1,664,702.76
Warrants Payable (School Fund)			\$ -
General Fund Investments			\$ 9,578,047.48
VPSA Investments			\$ 183.55
QZAB01 Investments			\$ 415.07
Underground Storage Tank Fund			\$ 20,000.00
Recreation Fund Investments			\$ 25,609.92
QZAB02 Investments			\$ 336,381.00
Landfill Construction Fund for Investment			\$ 115,976.14
Forfeited Asset Fd for Investment			\$ 114,312.48
Industrial Dev Auth Fd for Inv			\$ 63,059.50
<b><u>Totals:</u></b>		<b>\$ 11,919,687.90</b>	<b>\$ 11,919,687.90</b>
*Of this \$9,750,992.71 in the General Fund, \$4,854,368.08 is encumbered for:			
Transfers In:			
	School Fund	4,170,483.26	
	VPA Fund	360,504.05	
	Debt Obligations	323,380.77	
	Total	4,854,368.08	
This leaves an unencumbered balance of \$4,896,624.63 in the General Fund.			

**Prince Edward Co. Board of Supervisors  
Depository Balances**

***Checking Accounts:***

Benchmark Community Bank	\$	94,965.31
Wachovia Bank	\$	147,798.33
BB&T	\$	2,167,499.61
Bank of America	\$	1,428,777.65

***Total:***     **\$ 3,839,040.90**

***Investment Accounts:***

Benchmark Community Bank	\$	949,315.66
Wachovia Bank	\$	-
Citizens Bank & Trust Company	\$	235,000.00
BB&T	\$	4,512,995.31
Planters Bank & Trust	\$	398,260.08
Mentor Investments	\$	162,077.33
SNAP (State Non-Arbitrage Plan)	\$	183.55
Bank of America	\$	1,821,815.07

***Total:***     **\$ 8,079,647.00**

***Mable H. Shanaberger, Treasurer***



**Prince Edward Co. Board of Supervisors  
Depository Balances**

***Checking Accounts:***

Benchmark Community Bank	\$ 156,162.45
Wachovia Bank	\$ 199,538.44
BB&T	\$ 2,296,612.28
Bank of America	\$ 291,630.73

***Total:***     **\$ 2,943,943.90**

**Investment Accounts:**

	\$ -
Benchmark Community Bank	\$ 749,315.66
Wachovia Bank	\$ 200,000.00
Citizens Bank & Trust Company	\$ 535,000.00
BB&T	\$ 5,184,658.34
Planters Bank & Trust	\$ 700,000.00
Mentor Investments	\$ 158,961.19
SNAP (State Non-Arbitrage Plan)	\$ 28,987.72
Bank of America	\$ 3,263,870.24

**Total:**     **\$ 10,820,793.15**

**Mable H. Shanaberger, Treasurer**



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** April 14, 2009  
**Item No.:** 4-b  
**Department:** Board of Supervisors  
**Staff Contact:** Karin Everhart  
**Issue:** Consent Agenda – Minutes

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**Summary:** Board meeting minutes are attached.

**Attachments:** March 10, 2009  
March 17, 2009  
March 24, 2009

**Recommendation:** Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

March 10, 2009

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 10<sup>th</sup> day of March, 2009; at 7:00 p.m., there were present:

William G. Fore, Jr.

Sally W. Gilfillan

Robert M. Jones

Charles W. McKay

James C. Moore

Howard F. Simpson

Lacy B. Ward

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant County Administrator; Jonathan L. Pickett, Director of Planning and Community Development; James Ennis, County Attorney; Sharon Lee Carney, Director of Economic Development & Tourism; Alan Leatherwood, Resident Highway Engineer; and Mark McKissick, Assistant Resident Engineer.

Chairman Fore called the meeting to order. Supervisor Moore offered the invocation.

In Re: Public Participation

**Sheila Gibbs**, Leigh District, expressed concerns regarding the condition of Rainbow Lane. She said the dirt road leads to ten residences and the conditions of the road are not feasible for transportation. Mrs. Gibbs asked how the road can be paved and included in the county or state maintenance program. Chairman Fore asked for a state road number; Mr. Jonathan Pickett, Director of Planning and Community Development, said Rainbow Lane is a private road.

**Jeffrey Anderson**, Leigh District, agreed with Mrs. Gibbs and said the half-mile long road is a safety hazard. He asked why Rainbow Lane is considered a private road, and asked how to get the road paved and maintained.

**Mary Clements**, Leigh District, said Rainbow Lane is a dangerous road, and the road is beginning to deteriorate. She said she is concerned that emergency vehicles may have difficulty in getting to the residences because of the condition of the road. Mrs. Clements said prior to purchasing the house, she and her husband learned of an association that, for a yearly fee, would maintain the road; no one else on Rainbow Lane knew anything about it. She also asked how to get the road paved and maintained by the county or state.

**Amanda Jackson**, Leigh District, requested a presentation by Dr. Schafran of Old Dominion University and Draper Aden Associates to inform the citizens of the test results from the Sandy River Reservoir testing and the project in general. Chairman Fore said contact will be made with both to determine a date for a presentation.

**Sharon Dotson**, Leigh District, expressed concerns regarding the draft overlay ordinance. She said the citizens want best management practices for the water but is concerned that it is being done for appearances because of the landfill. She gave a history of the Sandy River Reservoir project and The Manor. She said a bond was executed for financing and asked about the costs. Supervisor Gilfillan asked if the bonds referred to had been sold; Mrs. Sarah Puckett, Assistant County Administrator, said the bonds of the CDA are not debt or bonds of the County of Prince Edward, and it is unknown if they were sold. They may have been bonds or debt of the CDA, but they would have clearly stated on the face that they were not debt of the County of Prince Edward. No County money is in the CDA or in the Poplar Hill project. Discussion followed.

**Tim Dotson**, Leigh District, asked about the need for water testing of the reservoir, adding the water sources surrounding the reservoir were not tested. He asked how many Board members approve of the restrictions presented in the draft Sandy River Reservoir Protection Overlay District ordinance. Supervisor Jones said the ordinance is being revised by the Planning Commission, and until the changes are complete, he cannot give an opinion. Supervisor Moore stated that he received the Conflict of Interest Opinion which determined no conflict of interest, and as a private citizen, felt the ordinance had been too restrictive. He said it needs to be revised.

**Kenneth Jackson**, Lockett District, inquired about the discrepancies with the land sale and the process taken. He submitted a request for a list of all RFPs for the past two years, and requested use of the

Board room by the Prince Edward County Community Association. He claimed improper notice was given for the public hearing on February 24, 2009. Mr. Jackson then said he spoke with Mr. Spates, Farmville Town Manager, who reported the annual cost to maintain the water line would not be \$5,000 a year as Mr. Bartlett had said at the February meeting, but \$60,000-\$65,000 a year.

**Pattie Cooper-Jones**, Farmville, expressed her concerns that a water treatment facility is not needed at this time. She said a need has not been demonstrated, and submitted a petition of 324 signatures opposing the construction of a water treatment facility and a waste water treatment facility.

**Bemeché Hicks**, Lockett District, said the infrastructure necessary to support a water treatment plant is not in place at this time. He said businesses would help offset costs and provide jobs, but without them, the taxpayers would pay for the system. He also expressed concern about businesses that are closing and leaving the county, and wanted the Board of Supervisors to place stipulations on any new businesses locating in Prince Edward County be required to pay good wages and benefits.

**Jack Houghton**, Farmville, said the Board should provide cogent, logical answers to the citizens regarding the water system. He said a water system should be customer supported and self-sustaining, but the County system has virtually no customers and will not have more customers without significant additional investments. He added development is planned at The Manor that will need public utilities, but there are no prospective customers or partners. He asked where the revenue will come from as there is no generation of cash surplus. Mr. Houghton said he is not aware of a plan for a solvent water system in the foreseeable future, and asked if other options were available.

Supervisor Ward asked about the difference between the figures presented by Mr. Bartlett, County Administrator, at the February 24, 2009 meeting and the one presented by Mr. Houghton; he also asked about the negotiations with the Town of Farmville. Mr. Bartlett said the maintenance costs of the lines would be minimal as the system is relatively new. He said the costs would be more if something were to break. Mr. Bartlett said he has spoken with Mr. Spates several times but that no agreement had been reached. He added the cost estimate he presented was for maintaining the line; new taps were not included in the estimate, as they are operational costs.

In Re: Public Hearing: School Board Appointments

Chairman Fore announced this was the date and time scheduled for a public hearing on the School Board Appointments. Notice of this hearing was advertised according to law in the February 20, 2009 and February 27, 2009 issues of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Fore opened the Public Hearing and called on Supervisor Gilfillan to introduce the Citizen Committee for District 701, consisting of Dr. Geoffrey Orth, Michelle Giese, Dr. Robert Lynch, Betty Sumner, and Connie Young; and Supervisor McKay to introduce the Citizen Committee for District 401, consisting of Shelby Asal, Dr. John Eastby, and Pam Venable. No nominations were received from the floor.

Jerry Todt, District 701, asked about the procedure for the selection of school board members. Chairman Fore gave him a "Criteria for Selection of School Board Members" sheet.

Chairman Fore closed the public hearing.

In Re: Consent Agenda

Supervisor Ward made a motion to remove Accounts and Claims from the Consent agenda; the motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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On motion of Supervisor Moore and carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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the Board accepted the Treasurer's report for December 2008; the minutes of the meetings held February 10, 2009 at 7:00 p.m. and February 24, 2009 at 7:00 p.m.; renewal of the Local Choice Program for the provision of health insurance for County employees for FY 2009-2010; and appropriations as follows:

		<u>Debit</u>	<u>Credit</u>
3-100-23000-0080	General Fund-Technology Trust Funds-Clerk		19,539.25
4-100-21600-5880	General Fund-Technology Trust Funds-Clerk	19,539.25	

**December 2008**

Fund balances were as follows:

General Fund	152,729.52	
General Fund Reserved for Investment	10,818,229.22	
		\$10,970,958.74*
PPEA Fund		5,000.00
Industrial Development Authority Fund		108,110.90
Recreation Fund Reserved for Investments		25,609.32
Forfeited Assets Fund Reserved for Investments		128,934.09
School Capital Projects Fund - VPSA		183.55
School Capital Projects Fund - QZAB01		415.04
Underground Storage Tank Fund		20,000.00
Economic Development Fund		1,132,926.98
Board of Public Welfare Special Account		3,061.55
Piedmont ASAP Fund		237,044.90
School Fund		0.00
Landfill Construction Fund		101,932.08
PCS Fund		246,347.02
Revenue Sharing Fund		(447,797.91)
Retirement Benefits Fund		26,936.00
School Capital Projects Fund - QZAB02		335,893.06
Dare Donations Fund		4,049.52
School Cafeteria Fund		162,749.70
Prince Edward Community Development Fund		38,580.00
Water Fund		(625,049.50)
Sewer Fund		(625,049.50)
		<b>\$11,850,834.54</b>

Cash accounts were as follows:

Cash in Office	1,000.00
Cash in Banks	310,528.28
Warrants Payable (School Fund)	0.00
General Fund Investments	10,818,229.22
VPSA Investments	183.55
QZAB01 Investments	415.04
Underground Storage Tank Fund	20,000.00
Recreation Fund Investments	25,609.32
QZAB02 Investments	335,893.06
Landfill Construction Fund for Investment	101,931.08
Forfeited Asset Fund for Investment	128,934.09
Industrial Development Authority for Investment	108,110.90
	<b>11,850,834.54</b>

\*Of this \$10,970,958.74 in the General Fund, \$4,990,735.34 is encumbered for:

Transfers in:	
School Fund	4,273,912.02
VPA Fund	376,816.55
Debt Obligations	4,990,735.34
Total	4,990,735.34

This leaves an unencumbered balance of \$5,980,223.40 in the General Fund.

### STATEMENT OF DEPOSITORY BALANCES

Balances as of November 2008:

**Checking Accounts:**

Benchmark Community Bank	98,576.80
Wachovia Bank	192,411.55
BB&T	2,986,714.54
Bank of America	257,361.62

**\$3,535,064.51**

**Investment Accounts:**

Benchmark Community Bank	949,315.66
Wachovia Bank	0.00
Citizens Bank & Trust Company	235,000.00
BB&T	4,380,022.00
Planters Bank & Trust	398,260.08
Mentor Investments	161,977.73
SNAP (State Non-Arbitrage Plan)	183.55



Bank of America

2,190,011.01

**\$8,314,770.03**

<u>BOARD OF SUPERVISORS</u>			
Business Card	Meals & meeting refreshments	138.54	
	Legislative Day	160.00	298.54
<u>COUNTY ADMINISTRATOR</u>			
AT&T	Phone		279.96
Embarq	Phone		467.50
US Cellular	Phone		74.62
Business Card	EZ Pass	60.00	
	Meals	28.50	
	Legislative Day	80.00	
	Postage meter ink	55.86	224.36
Diamond Springs	Equipment rental/water		22.45
Walmart	Soft drinks & water		56.30
Business Data of Virginia, Inc.	Software		49.95
<u>COMMISSIONER OF REVENUE</u>			
AT&T	Phone		57.10
Treasurer of Virginia	Online services		125.38
Ntelos	Internet		20.44
Embarq	Phone		201.60
<u>TREASURER</u>			
Reserve Account	Postage		8,000.00
AT&T	Phone		127.70
Treasurer of Virginia	Online services		125.38
Embarq	Phone		222.98
<u>INFORMATION TECHNOLOGY</u>			
Business Data of Virginia, Inc.	Travel expenses	750.00	
	Hotel & meals	78.48	828.48
<u>ELECTORAL BOARD AND OFFICIALS</u>			
Samuel A. Martin, Jr.	Salary		584.68
Gordon V. Smith	Salary		584.68
William Eugene Watson	Salary	1,169.32	
	Copies	39.00	
	Postage	75.24	1,283.56
<u>REGISTRAR</u>			
AT&T	Phone		55.20
Treasurer of Virginia	Online services		3.25
Embarq	Phone		143.54

CIRCUIT COURT

U. S. Postal Service	Postage		249.90
AT&T	Phone		57.73
Embarq	Phone		167.08
Esitech, Inc.	Security monitor - Judge		444.55

GENERAL DISTRICT COURT

AT&T	Phone-Juv. Prob.		198.19
Embarq	Phone-J&D	92.85	
	Phone-Juv. Prob.	103.03	
	Phone-Gen. Dist. Court	342.74	538.62
U S Cellular	Phone		37.31
Sue Ann P. Fitz	Training	375.00	
	Parking	10.00	
	Tolls	7.60	392.60

SPECIAL MAGISTRATES

Embarq	Phone		82.87
Treasurer of Virginia	Pager rental		16.36
McMillian Pager Service	Pager rental		15.90

CLERK OF THE CIRCUIT COURT

Treasurer of Virginia	Audit	2,848.97	
	Jury questionnaires	1,636.77	4,485.74
Key Office Supply	Copier maintenance contract	845.00	
	Copier maintenance contract	395.00	
	Copy paper	659.42	
	Appointment calendar	23.90	1,923.32
Embarq	Phone		273.07
International Land Systems	Quantum Superloader	3,862.56	
	Server	8,976.69	
	LTO Annual maintenance	6,700.00	19,539.25

LAW LIBRARY

Embarq	Phone		32.48
LexisNexis	Online service		197.00

COMMONWEALTH'S ATTORNEY

Edward A. Mann	Postage		8.11
Kinex Networking Solutions	Internet		49.95
Shred-It	Shredding service		42.00
University of Virginia	Local Government Law handbook		155.00

VICTIM WITNESS ASSISTANCE PROGRAM

U. S. Postal Service	Post office box rent		42.00
Embarq	Phone		77.83
Cindy Sams	Mileage	110.00	
	Meal	10.69	120.69

SHERIFF

Joseph W. Canfield	Bloodhound training		1,375.00
East End Motor Company, Inc.	Radiator fan/inspection		619.81
Signs@Work, Inc.	Auto decals		20.50
Kinex Networking Solutions	Install switch/router	135.26	
	DSL & webhosting	134.85	270.11
WVHL	Holiday greetings		95.00
Embarq	Radio		10.36
Jimmy Farley	Meals		4.04
Joseph Sprague	Meals	45.88	
	Uniforms	123.83	169.71
Farmville Printing	Office forms & envelopes		826.30
Staples Business Advantage	Paper/printer ribbons		182.24
East End Chevron	Gas		50.30
Newman Tire Company, Inc.	Tires	964.86	
	Flat repair	10.88	975.74
Maria Del Carmen L. Weaver	Interpreter		125.00
Southern Police Equipment Company	Leg irons	94.31	
	Handcuffs	66.76	161.07

RICE VOLUNTEER FIRE DEPARTMENT

Bug Busters Pest Control	Exterminating service		90.00
Davis Pontiac	Inspection & filter	41.70	
	Switch	21.70	63.40
Farmville Wholesale Electric	Batteries	86.60	
	Light bulbs	4.88	91.48
Fire Programs	After hours support	50.00	
	Support/upgrade service	435.00	485.00
ISG Infrasy	Refurbished battery		114.00
Safe Air Systems, Inc.	Air test		183.34
Dominion Virginia Power	Electric service		292.91

PROSPECT VOLUNTEER FIRE DEPARTMENT

Citizens Bank & Trust Company	Truck payment		3,424.73
Fire & Safety Equipment Company	Cylinder test		73.24
M&W Fire Apparatus, Inc.	Helmet	188.44	
	Metal clips	77.85	
	Credit memo	-19.82	246.47
Price Supply Company, Inc.	Furnace vent cap		21.99
Embarq	Phone		120.16
Town of Farmville	Fuel		113.51
Treasurer of Virginia	Chainsaw / chair cart		85.00
Dominion Virginia Power	Electric service		249.63

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Ellington Energy Service	Propane		1,141.88
Stellar One Bank	Loan payment		501.50
Southside Electric Cooperative	Electric service		225.80
Verizon	Phone		123.02

PAMPLIN VOLUNTEER FIRE DEPARTMENT

Amelia Overhead Doors	Bay door repairs		406.00
Fire & Safety Equipment Company	Extinguisher maintenance		107.95
Foster Fuels, Inc.	Propane		495.08
Pamplin Volunteer Fire Department	Fuel		1,025.94
Verizon	Phone		63.08

EMERGENCY SERVICES

Timmons Group	Address cross-reference		60.00
Earth Vector Systems, LLC	GPS rental		145.00

BUILDING OFFICIAL

US Cellular	Phone		37.31
Coy Leatherwood	Meal	5.56	
	Meeting registration	15.00	20.56
Ronald VanEps	Cut-able magnet sheets		18.88

ANIMAL CONTROL

United States Equine Rescue League	Vet service (horses)	3,436.00	
	Boarding (horses)	1,050.00	4,486.00
Dominion Virginia Power	Electric service		412.44
US Cellular	Phone		74.62
Ray Foster	Photo processing		14.93
Walmart	Dog food		136.31

BIOSOLIDS MONITORING

US Cellular	Phone		37.31
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REFUSE DISPOSAL

Resource International	Professional service	1,899.85	
	Storm water compliance permit	174.00	
	MRF assessment	4,305.85	
	Groundwater monitoring	10,964.01	17,343.71
Luck Stone Corporation	Stone - landfill & Virso		2,158.57
Piedmont Regional Jail	Inmate trash pickup		142.50
Russell Fence Company, Inc.	Gate rollers		567.24
Arena Trucking Company	Trash collection		268.00
Emanuel Tire of Virginia	Tire recycling		555.60
Southside Electric Cooperative	Darlington Heights site		184.59
Dominion Virginia Power	Leachate pump	5.88	
	Scalehouse	212.23	
	Cell C pump station	22.18	
	Green Bay site	106.40	
	Worsham site	127.92	
	Prospect site	126.47	
	Landfill site	98.84	699.92
AT&T	Phone		183.86
Embarq	Phone		202.39
US Cellular	Phone		37.31
Verizon	Phone		116.70

O. O. Stiff, Inc.	Monthly service		702.75
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SANDY RIVER RESERVOIR

Draper Aden Associates	Water treatability study		33,125.23
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GENERAL PROPERTIES

OK Termite & Pest Control	Exterminating service		150.00
Putney Mechanical Company, Inc.	Time delay relay		52.75
Southside Electric Cooperative	SRR Lights		34.50
Dominion Virginia Power	Roy Clark monument	20.70	
	Courthouse	10,516.93	
	Shop	54.86	
	Sheriff's Department shed	5.50	
	Worsham Clerk's office	207.60	10,805.59
Embarq	Phone		62.86
US Cellular	Phone		186.59
O. O. Stiff, Inc.	Monthly service		100.00
Ronald VanEps	Mileage	58.30	
	Pesticides recertify	10.00	68.30
Handi-Clean Products, Inc.	Janitorial supplies		206.69
Walmart	Cleaning supplies		65.32
Ayers Building & Supply Company	Gloves		2.25
Arcet Equipment Company	Gloves		15.20
Diamond Springs	Equipment rental/water		29.20
Sherwin Williams Company	Masking tape		6.48

CANNERY

Valley Boiler, Inc.	Cylinder / nozzle / mount	413.50	
	Solenoid valve / nozzle	205.45	618.95
Southside Electric Cooperative	Electric service		147.09

HEALTH DEPARTMENT

Prince Edward Health Department	3rd Quarter support		29,845.50
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CHAPTER X BOARD

Crossroad Services Board	Local support		15,660.75
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COMPREHENSIVE SERVICES ACT

Barry Robinson Center	Professional service		2,180.00
Business Card	Foster care		55.02
Centra Health	Professional service		34,351.00
Crossroads Services Board	Professional service		4,100.00
Cheryl Deskins	Foster care		495.00
Family Preservation Services	Professional service		4,215.00
Juanita Fisher	Foster care		230.00
Ryan Frey	Foster care		135.96
Grafton School, Inc.	Professional service		8,953.50
Dekeace Morton	Foster care		628.00
Jeremy & Jamie Proffitt	Foster care		990.00
Angela Uhrich	Foster care		1,908.00

<u>PLANNING</u>			
R. Samuel Coleman	Commission meeting	100.00	
	Mileage	13.20	113.20
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	22.00	122.00
Lee Edward Hicks, Jr.	Commission meeting	100.00	
	Mileage	12.65	112.65
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.50	105.50
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	9.90	109.90
Thomas M. Pairet	Commission meeting		100.00
Jonathan Pickett	Mileage		295.63
James Robert Wilck	Commission meeting		100.00
US Cellular	Phone		76.37

<u>ECONOMIC DEVELOPMENT</u>			
Farmville Herald	Advertising		195.00
Dominion Virginia Power	Electric service		378.30
Ellington Energy Service	Propane		211.56
Business Card	UPS	26.95	
	Postage	210.00	
	Domain name renewal	31.99	
	Meals	49.23	318.17
AT&T	Phone		72.07
Moonstar BBS	DSL		45.00
Embarq	Phone (2 months)		387.53
Business Data of Virginia, Inc.	Norton Anti-virus		49.95
Compro Computers	Transfer data		265.00

<u>COOPERATIVE EXTENSION OFFICE</u>			
Treasurer, Virginia Tech	2nd Quarter support		14,808.23
Embarq	Phone		95.46

<u>CAPITAL PROJECTS</u>			
Custom Concrete	Concrete pad		2,170.00
Hancock-Fuqua-Robertson	Bathroom/ADA ramp construction		11,287.00
Wiley & Wilson	Professional services-bathroom/ramp		2,000.00

<u>SEWER FUND</u>			
Dominion Virginia Power	Sewer pump		27.29

<u>RETIREMENT BENEFIT FUND</u>			
Anthem BCBS	Retiree health insurance		1,616.00

<u>PIEDMONT COURT SERVICES</u>			
Dominion Virginia Power	Electric service		389.42
AT&T	Phone		146.30

Embarq	Phone	202.79
CAN Surety	Surety bonds	226.80
Sheena Franklin	Mileage	102.30
Southern Police Equipment Company	Pepper spray	93.92
Charlotte Gazette	Subscription	22.00

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent	2,383.00
Page Hardy	Cleaning service	210.00

ADDENDUM BILL LIST

LIABILITIES

Virginia Department of Taxation	State sales tax	12.14
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BOARD OF SUPERVISORS

Farmville Herald	Advertising	1,150.54
James C. Moore	Mileage	363.87

COUNTY ADMINISTRATOR

Haley of Farmville, Inc.	Inspection	16.00
Moonstar BBS	DSL	95.00
Key Office Supply	Office supplies	79.73
	Paper	199.96
	Message books	15.56
	Printer ribbons	105.54
Town of Farmville	Fuel	40.78

INDEPENDENT AUDITOR

Robinson Farmer Cox Associates	Audit	29,500.00
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COMMISSIONER OF REVENUE

Key Office Supply	Copy paper	349.50
	Hanging folders	153.24
	Pens	23.47
NADA Used Car Guide	Subscription	90.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses	375.00
	Monthly contract	2,800.00
BAI Municipal Software	Technical support	7,525.00
ComputerPlus Sales & Service	Maintenance contract	270.00

ELECTORAL BOARD AND OFFICIALS

Farmville Printing	Envelopes	84.00
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<u>GENERAL DISTRICT COURT</u>			
AT&T	Phone-J&D	114.54	
	Phone-Gen District Court	147.04	261.58
<u>SPECIAL MAGISTRATES</u>			
AT&T	Phone		143.45
McMillian Pager Service	Pager rental		15.90
<u>CLERK OF CIRCUIT COURT</u>			
AT&T	Phone		137.80
Poster Compliance Center	Renewal		69.00
<u>LAW LIBRARY</u>			
LexisNexis	Online charges		197.00
<u>COMMONWEALTH'S ATTORNEY</u>			
Pitney Bowes, Inc.	Postage meter lease		105.87
AT&T	Phone		250.72
Embarq	Phone		279.28
DMV	ID Card		10.00
Farmville Printing	Business cards		39.00
Key Office Supply	Rolodex/stand/binders	57.63	
	Office supplies	3.00	
	Folders	79.17	139.80
<u>SHERIFF</u>			
Walmart	Dog food	63.94	
	Office supplies	85.70	
	Photo processing	122.55	272.19
Commtronics of Virginia	Radio speakers	175.38	
	Speaker	135.00	310.38
Newman Tire Company, Inc.	Inspection	22.00	
	Tires	921.36	943.36
Third Street Wrecker Service	Road service - change tire		75.00
Kinex Networking Solution	Virus cleanup	75.00	
	Internet	139.85	214.85
Great North American Company	Calendar cards	589.37	
	Bookmarks	290.00	879.37
UPS	Shipping		32.24
AT&T	Phone		599.61
Embarq	Data line	10.36	
	Phone		452.69
Embarq Communications, Inc.	Phone		39.08
US Cellular	Phone		755.44
Business Card	Meals	33.34	
	Fees	1.42	
	Gas	104.38	
	First aid kits	134.69	
	Uniforms	79.78	353.61
David Eppes	Meals		21.75



Diamond Springs	Water/equipment rental		58.40
Key Office Supply	Copy paper	29.95	
	Cardstock	30.98	
	Folders	347.60	
	Ink cartridge	72.00	480.53
	Gas		10.00
Town of Farmville	Fuel		3,970.41
Farmville Auto Parts	Battery		112.30
Southern Police Equipment Company	Batteries		42.88
Town Police Supply - Richmond	Ammunition		169.54
Mary Lou's Monogramming	Monogrammed caps		312.00
Quantum Graphics/Uniforms	Coats & shirts	263.35	
	Returned merchandise	-138.00	125.35
USA Mobility Wireless, Inc.	Pager rental		82.23

FARMVILLE VOLUNTEER FIRE DEPARTMENT

East End Motor Company, Inc.	Vehicle tune-up		129.64
Farmville Auto Parts	Miniature lamps	9.06	
	Light	28.95	38.01
Farmville Volunteer Fire Department	Phone	80.57	
	Website	24.95	105.52
Fire & Safety Equipment Company	Gas detector / charger		583.07
Key Office Supply	Toner		44.00
Kinex Networking Solution	Internet		24.90
Darley	Stop/slow paddle		70.49

REGIONAL JAIL & DETENTION

Family Preservation Services	Electronic monitoring		1,860.00
Piedmont Regional Juvenile Detention Center	Juvenile detention		16,125.00

BUILDING OFFICIAL

Farmville Printing	Office forms		69.10
Town of Farmville	Gas		147.90

ANIMAL CONTROL

Farmville Wholesale Electric	Wall mount heater		94.69
Town of Farmville	Fuel		561.58

MEDICAL EXAMINER

Treasurer of Virginia	Coroner		20.00
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BIOSOLIDS MONITORING

Manuel H. Toombs, Jr.	Internet		24.67
Town of Farmville	Fuel		268.41

REFUSE DISPOSAL

Farmville Wholesale Electric	Portable heater	41.31	
	Light bulbs	64.58	
	Outside light	76.38	

	Compactor switch	53.19	
	Thermostat	81.72	317.18
Luck Stone Corporation	Stone for landfill		605.70
Luck Stone Burkeville	Hauling charge		91.75
Sherwin Williams Company	Paint	149.94	
	Gloves & roller pads	53.10	203.04
Wright's Excavating	Landfill operation		42,187.50
Southside Electric Cooperative	Electrical service		190.78
Dominion Virginia Power	Rice site		131.41
AT&T	Phone		33.59
Town of Farmville	Fuel		1,073.84
Newman Tire Company, Inc.	Tire		150.00

GENERAL PROPERTIES

Davis Pontiac	Inspection		16.00
East End Chevron	Oil change		29.95
East End Motor Company, Inc.	Inspection		16.00
Dominion Virginia Power	Industrial park	67.86	
	Lights at Rice	81.04	148.90
Roy C. Jenkins, Inc.	Heating fuel - shop	210.82	
	Heating fuel - courthouse	4,593.00	4,803.82
Town of Farmville	Water & sewer	127.39	
	Water	17.30	
	Fuel	188.76	333.45
Wilco, Inc.	Janitorial supplies		1,223.25
Arcet Equipment Company	Cylinder lease		125.00
Farmville Auto Parts	AHU belts		25.57
Farmville Wholesale Electric	Light bulbs	102.05	
	Batteries	65.85	167.90
Cintas Corporation #524	Uniform rental		623.01
Newman Tire Company, Inc.	Plug tire	7.00	
	Tire & road service	139.00	
	Used tire	25.00	171.00
Rod & Staff Welding	Tractor weight box		53.00

CANNERY

Farmville Wholesale Electric	Boiler parts		45.50
Roy C. Jenkins, Inc.	Heating fuel		416.13

COMPREHENSIVE SERVICES ACT

Sabur Latrind Abdus	Foster care		270.00
Dominion Youth Services	Professional services		6,320.00
Elk Hill	Professional services		700.00
Heartland Family Counseling	Professional services		2,750.00
Poplar Springs Hospital	Professional services		2,611.00
Presbyterian Home & Family Services	Professional services		3,108.00

PLANNING

Key Office Supply	Printer cartridges		90.97
Town of Farmville	Fuel		27.30

<u>ECONOMIC DEVELOPMENT</u>		
Town of Farmville	Water & sewer	48.60
Key Office Supply	Message books	15.20
	Envelopes	97.16
	Calculator/binders	92.33
	Binders	28.65
	Pencil lead	1.78
		235.12
<u>DEBT SERVICE</u>		
Rural Development	Loan payments	161,361.54
<u>DARE FUND EXPENSES</u>		
Creative Product Sourcing Tee's Plus	Tee shirts / supplies	1,635.11
	Bags / ribbons	258.46
<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit	959.00
<u>PIEDMONT COURT SERVICES</u>		
Charlotte Gazette	Advertising	18.50
Kenbridge Victoria Dispatch	Advertising	21.00
Moonstar BBS	IP address	15.00
Ashley Glenn	Mileage	44.00
Sharon Gray	Mileage	139.70
Connie Stimpson	Mileage	12.48
	Office supplies	107.03
		119.51
Brittany Layne	Mileage	178.75
Renee Maxey	Mileage	213.10
	Meal	9.07
	Training	13.50
		235.67
Rebecca Moss	Mileage	117.70
Key Office Supply	Office supplies	35.85
	File cabinet	169.99
		205.84
M & S Publishing Company, Inc.	1 year subscription	19.00
<u>PCS DRUG TESTING FEES</u>		
Kroll Laboratory	Drug testing fees	105.42

In Re: Accounts & Claims

Supervisor Ward questioned a payment to Draper Aden for \$33,125.23. Mr. Bartlett said it was for the treatability study which is approximately 85% complete. He said the whole project will cost approximately \$48,000.

Supervisor Ward asked for clarification on the process and the duties of the parties involved. Mr. Bartlett said the study is being completed by Dr. Schafran with Old Dominion University (ODU), on how to best treat the water. Approximately 90% of the funds paid to Draper Aden go to ODU. Further discussion followed.

Supervisor McKay made a motion to accept the Accounts & Claims as presented; the motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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In Re: Reverend R. Leon Burchett, Jr.

Reverend Leon Burchett, Jr. requested a memorial for Cpl. Jonathan T. Yale, who received the Navy Cross and has been recognized on the State and National levels for his heroic actions in Iraq which cost him his life.

Chairman Fore said the Board is considering action to be taken, and if the idea bears fruit, the Board will be in touch with Rev. Burchett.

In Re: Highway Matters

Mr. Mark McKissick, Assistant Resident Engineer, advised the Board of the budget cuts being implemented by the VDOT District Administrator. He said VDOT is being reorganized and 1,000 jobs will be eliminated. The Dillwyn residency will gain Nelson County, and cuts will be seen in construction as well as the level of service.

Supervisor Gilfillan asked that the Route 460 West sign be moved closer to the ramp to keep trucks from turning onto Williams Street in error. Mr. McKissick said the sign is within the Town of Farmville limits and therefore the Town would have to relocate the sign.

Supervisor McKay made a motion to approve a resolution for the placement of “Watch for Children” signs near the Virso Community Center. The motion carried:

Aye: William G. Fore, Jr.  
 Sally W. Gilfillan  
 Robert M. Jones  
 Charles W. McKay  
 James C. Moore  
 Howard F. Simpson  
 Lacy B. Ward  
 Mattie P. Wiley

Nay: None

**RESOLUTION OF THE  
 BOARD OF SUPERVISORS OF THE  
 COUNTY OF PRINCE EDWARD, VIRGINIA**

**WATCH FOR CHILDREN SIGNS – ROUTE 626 AND ROUTE 609**

**WHEREAS**, there is a need for two (2) “WATCH FOR CHILDREN” signs to be placed by the Virginia Department of Transportation on Route 633 (Virso Road) in the County of Prince Edward, Virginia;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby request that the Resident Engineer of the Virginia Department of Transportation submit a request to the Transportation Commissioner to have placed the aforementioned signs in the following recreational areas of the County of Prince Edward: 0.10 miles north of the intersection of Route 633 and Route 634 and 0.10 miles south of the intersection of Route 633 and Route 634; and

**BE IT FURTHER RESOLVED**, that the installation of the aforementioned signs, as well as any future maintenance of the signs, shall be paid for by the County of Prince Edward, Virginia.

In Re: Appointments

The following Board and Commission citizen positions will expire on June 30, 2009:

<b>Appointment</b>	<b>Term of Office</b>	<b># of Terms Expiring or Vacancies</b>	<b>Individual Currently in Office</b>
Poplar Hill Community Development Authority	1 Year	2 (Citizen Positions)	Ken Copeland Joseph Eppes
Industrial Development Authority	4 Years	2	Virginia Price Tony Williams
Central Virginia Library Board	4 Years	1	Mary Prevo
Social Services Board <i>(Position to be filled by resident living in the Hampden area of the County.)</i>	4 Years	1	Zachary Jackson
Board of Appeals for Building Code	5 Years	1	Cornelius Jones

Southside Va. Community College	4 Years	1	James C. Moore
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Supervisor Moore made a motion to authorize advertisement of the upcoming Board and Commission vacancies. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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In Re: Commissioner of Revenue’s Request: Tax Relief for Elderly & Disabled Ordinance

The Commissioner of Revenue requested the Board consider amendments to the County’s ordinance providing tax relief for elderly and disabled citizens.

Chairman Fore recommended the appointment of a committee comprising Supervisor Simpson; Supervisor Wiley; Beverly Booth, Commissioner of Revenue; Mr. Bartlett; and James Ennis, County Attorney to review the existing ordinance and the recommendations of the Commissioner of Revenue. The Committee can then present their recommendations to the full Board for amendments to the County ordinance to insure the intent of the ordinance is maintained. The Board concurred.

In Re: Planning & Community Development Report

Mr. Jonathan Pickett, Director of Planning and Community Development, updated the Board on the complaints presented during the February Board meeting regarding the Parc Crest Apartments. He said the issue had been investigated and no children were found residing at the apartment in question. Mr. Pickett said a full time care assistant is necessary for the tenant in that apartment as well. He added the representatives from Park Properties (owner of Parc Crest) will be installing “Private Property – Violators Will Be Towed” signs and parking permits and passes will be required in an effort to reduce some of the noise and traffic issues.

Mr. Pickett reported that five county residents attended the shelter that had been opened at Wilck’s Lake due to the significant power outages caused by the recent winter storm. He said the Red Cross and

social workers were present to assist the residents. He added the residents that attended the shelter had called the Sheriff's Department for assistance.

Supervisor Moore inquired about the progress made in getting the wheelchair for the courthouse. Mrs. Puckett said staff is currently obtaining prices.

In Re: County Attorney's Report

Mr. Ennis said the proposed policy would establish a protocol for all newly elected and appointed officials to advise them of the existence of the Conflict of Interest Act and what procedure they should follow if they suspect they have a conflict of interest or wish to get a ruling from a Commonwealth's Attorney's office. He said the policy includes a form to be used as a disclosure statement. The official would be required to disclose interest prior to participation and prior to a vote that's taken. Every time the topic comes up in a meeting, it is required that a new disclosure be done orally and put into the minutes of the meeting, as well as the disclosure form be signed which certifies that the statements of disclosure are true and correct, and that the member is able to participate. He added it is advisable for the Board of Supervisors to consider the adoption of a policy for how public officials in Prince Edward County should respond to questions regarding conflicts of interest.

Chairman Fore recommended the adoption of the policy.

Supervisor Ward asked for clarification on the inclusion of businesses and contractors, and if the vote was necessary at this meeting. Mr. Ennis said it does not cover businesses, contractors or private individuals, only elected or appointed officials. Further discussion followed.

Supervisor Gilfillan said if approved, this policy should be presented to each elected and appointed member on January 1 of each year.

Supervisor Moore made a motion to approve the Conflict of Interest Policy. The motion carried:

Aye: William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
Charles W. McKay  
James C. Moore  
Howard F. Simpson  
Mattie P. Wiley

Nay: Lacy B. Ward

## **Conflicts of Interest Policy**

### **I. Introduction**

Our system of government is dependent in large part on its citizens maintaining the highest trust in their public officials. *1995 Va. Op. Atty. Gen. 2*. The conduct and character of public officials is of particular concern to state and local governments, because it is chiefly through that conduct and character that the government's reputation is derived. *1995 Va. Op. Atty. Gen. 2*.

The purpose of the Conflict of Interests Act (*Virginia Code § 2.2-3100 et seq.*) is to assure the citizens of the Commonwealth that the judgment of public officers and employees will not be compromised or affected by inappropriate conflicts. *Virginia Code § 2.2-3100*. To this end, the Act defines certain standards or types of conduct that clearly are improper.

The Act does not address all appearances of conflict and, in those cases; the public official must determine whether participation in a matter presents an unacceptable appearance of impropriety that will affect the confidence of the public in the official's ability to perform his or her duties impartially.

A knowing violation of the Act has serious consequences. A knowing violation is a misdemeanor (*Virginia Code § 2.2-3120*) and constitutes malfeasance in office (*Virginia Code § 2.2-3122*). In addition to criminal fines and penalties, a knowing violation may result in forfeiture of the office or employment (*Virginia Code § 2.2-3122*), the forfeiture of the value derived from the violation, and civil penalties in the amount of the value derived from the violation (*Virginia Code § 2.2-3124*).

Although the Conflict of Interests Act also covers conflicts arising in the contracting process, this policy pertains only to conflicts arising from a public official's personal interest in matters coming before a public body and other generally prohibited conduct. This policy also covers conflicts of interest not specifically covered by the Act.

Except as expressly stated otherwise, the term *public official* includes members of the County's public bodies, advisory agencies, committees and employees (collectively referred to as a *public body*).

### **II. Procedure if a conflict of interest in a transaction may exist**

A public official should review pending matters and agenda materials for possible conflicts of interest and then do the following:

#### **A. Notify the County Attorney's Office**

If the public official believes that a conflict of interest may exist, the official should contact the County Attorney's Office immediately so that it is aware of the possible conflict, provide advice and, if necessary, assist the public official with the preparation of the required disclosure statement before the matter is considered.



After a full disclosure of the facts, the County Attorney's Office will advise the public official to seek an advisory opinion from the Commonwealth's Attorney.

**B. Request an advisory opinion from the Commonwealth's Attorney**

The Commonwealth's Attorney is charged to render advisory opinions as to whether the facts in a particular case would constitute a violation of the provisions of the Conflict of Interests Act to the County's public officials. *Virginia Code § 2.2-3126(B)*. If the public official believes that a conflict of interest may exist, he or she should make a full disclosure of the facts to the Commonwealth's Attorney and request a written opinion from that office. If the official relies in good faith on the opinion of the Commonwealth's Attorney, the official is immunized from prosecution for a knowing violation of the Act. *Virginia Code § 2.2-3121(B)*.

In order for this immunity to be effective, it is critical that the public official is certain that all of the facts are disclosed to the Commonwealth's Attorney. It is also important that the opinion request be made in sufficient advance of the public body's consideration of the matter so that the Commonwealth's Attorney has adequate time to prepare the written opinion. Finally, if the public official will participate in the matter based on the Commonwealth's Attorney's opinion, the official should have the written opinion prior to his or her participation.

**C. Request Attorney General to review Commonwealth's Attorney opinion, and judicial review**

If the opinion given by the Commonwealth's Attorney indicates that the facts would constitute a violation of the Conflict of Interests Act, the public official affected by the opinion may request that the Attorney General review the opinion. *Virginia Code § 2.2-3126(B)*. A conflicting opinion by the Attorney General acts to revoke the opinion of the Commonwealth's Attorney. *Virginia Code § 2.2-3126(B)*.

Regardless of whether an opinion of the Commonwealth's Attorney or the Attorney General has been requested and rendered, any person has the right to seek a declaratory judgment or other judicial relief as provided by law. *Virginia Code § 2.2-3126(B)*.

**III. Determining whether a personal interest in a transaction exists**

A conflict of interest exists if the public official has a *personal interest in the transaction*. The italicized words are defined by statute.

**A. Personal interest.**

A *personal interest* is a financial benefit or liability accruing to a public official or to a member of his or her immediate family. *Virginia Code § 2.2-3101*. A member of the *immediate family* is either a spouse or any other person residing in the same household as the officer or employee, who is a dependent of the officer or employee, or of whom the officer or employee is a dependent. *Virginia Code § 2.2-3101*.

A *dependent* is a son, daughter, father, mother, brother, sister or other person, whether or not related by blood or marriage, if the person receives from the

officer or employee, or provides to the officer or employee, more than one-half of his financial support. *Virginia Code § 2.2-3101.*

A personal interest exists in any of the following situations:

1. *Ownership in a business:* Ownership in a business if the ownership interest exceeds three percent of the total equity of the business.
2. *Income from property or business:* Annual income that exceeds, or may reasonably be anticipated to exceed, \$10,000 from ownership in real or personal property or a business.
3. *Salary, compensation, benefits paid or provided by business:* Salary, other compensation, fringe benefits, or benefits from the use of property, or any combination thereof, paid or provided by a business that exceeds, or may reasonably be anticipated to exceed, \$10,000 annually.
4. *Ownership of property:* Ownership of real or personal property if the interest exceeds \$10,000 in value and excluding ownership in a business, income, salary, other compensation, fringe benefits or benefits from the use of property.
5. *Personal liability on behalf of business:* Personal liability incurred or assumed on behalf of a business if the liability exceeds three percent of the asset value of the business. A *business* is a corporation, partnership, sole proprietorship, firm, enterprise, franchise, association, trust or foundation, or any other individual or entity carrying on a business or profession, whether or not for profit. *Virginia Code § 2.2-3101.*

#### **B. Transaction**

A *transaction* is any matter considered by the board or commission, whether in a committee, subcommittee, or other entity or department of the County, on which official action is taken or contemplated. *Virginia Code § 2.2-3101.*

#### **C. Personal interest in a transaction**

A *personal interest in a transaction* is a personal interest of an officer or employee in any matter considered by his agency. *Virginia Code § 2.2-3101.* A personal interest exists when an officer or employee or a member of his immediate family has a personal interest in property or a business, or represents any individual or business and the property, business or represented individual or business: (1) is the subject of the transaction; or (2) may realize a reasonably foreseeable direct or indirect benefit or detriment as a result of the action of the agency considering the transaction. *Virginia Code § 2.2-3101.*

Notwithstanding the above, a personal interest in a transaction is not deemed to exist where a member of the Board of Supervisors serves without remuneration as a member of the board of trustees of a not-for-profit entity and the Board member or member of his immediate family has no personal interest related to the not-for-profit entity. *Virginia Code § 2.2-3101.*

### **IV. What to do if a public official has a personal interest in a transaction**

If a public official has a personal interest in a transaction, he/she must respond in one of the following ways:

**A. When disclosure and disqualification required**

A public official must disqualify himself or herself from participating if the transaction applies *solely* to the property or business in which he or she has a personal interest. *Virginia Code § 2.2-3112(A)(1)*. However, a public official is not disqualified merely because the official is a party in a legal proceeding of a civil nature concerning the transaction. *Virginia Code § 2.2-3112(D)*.

Once the public official is disqualified, he or she may not vote or in any other manner act on the matter. *Virginia Code § 2.2-3112(A)(1)*. However, an employee (not a board member or commissioner) who is disqualified may represent himself or a member of his immediate family in the transaction provided he does not receive compensation for the representation and makes a proper disclosure of the conflict. *Virginia Code § 2.2-3112(B)*.

A public official who is disqualified, or otherwise elects to disqualify himself, must promptly disclose the existence of his interest. *Virginia Code § 2.2-3115(E)*. The disclosure is typically announced by members of a public body during the meeting when the particular matter is called, and is set forth in writing in a form prepared by the County Attorney's Office and signed by the public official. The disclosure is reflected in the public records for five years in the office of the administrative head of the public body. *Virginia Code § 2.2-3115(E)*.

**B. When disclosure required, participation allowed**

A public official may participate in a transaction if he or she is a member of a business, profession, occupation, or group, the members of which are affected by the transaction. *Virginia Code § 2.2-3112(A)(2)*. This means that if the transaction affects not only the property or business in which he or she has a personal interest, but also other properties or businesses, the public official may participate in the transaction. For example, the Attorney General has determined that a member of an airport commission was not required to disqualify himself from participating in a commission's vote on an application for funding to acquire the member's property if the transaction included property owned by others as well. *1995 VA. Op. Atty. Gen. 2*. In that case, the commissioner was merely a member of the group of landowners whose property the commission was considering acquiring.

A public official who has a conflict of interest because of his membership in a business, profession, occupation or group is required to declare his interest. *Virginia Code § 2.2-3115(G)*. The declaration must state: (1) the transaction involved; (2) the nature of the official's personal interest affected by the transaction; (3) that he is a member of a business, profession, occupation, or group the members of which are affected by the transaction; and (4) that he is able to participate in the transaction fairly, objectively, and in the public interest. *Virginia Code § 2.2-3115(G)*. The disclosure is typically announced by members of the public body during the meeting when the particular matter is called, and is set forth in writing in a form prepared by the County Attorney's Office and signed by the public official.

The disclosure is reflected in the public records for five years in the office of the administrative head of the public body. *Virginia Code § 2.2-3115(G)*. If

reasonable time is not available to comply with these disclosure provisions prior to participating in the transaction, the public official must prepare and file the required declaration by the end of the next business day. *Virginia Code § 2.2-3115(G)*.

If a public official is unable to make the statements in the declaration of the interest without reservation, he or she should not participate in the matter and disqualify himself or herself from participating in the transaction.

### **C. When neither disclosure nor disqualification required**

A public official may participate in a transaction if it affects the public generally, even though his or her personal interest, as a member of the public, may also be affected by the transaction. *Virginia Code § 2.2-3112(A)(3)*.

## **V. What it means to participate in a transaction**

A transaction includes any matter considered by the public body on which official action is taken *or contemplated*. *Virginia Code § 2.2-3101*. Thus, the *transaction* begins when some future action is contemplated, *e.g.*, when a complete application for a special use permit is filed with the County, and continues until a final decision is made by a County public body.

*Participation* is not included in the Act. However, it is clear that during the decision making process, *participation* includes not only voting on the transaction, but also engaging in any discussion related to it. The practice of some public bodies is for a disqualified official not to sit with the public body while the transaction is being considered so there is no question as to whether the disqualified official participated. Some public officials may even choose to leave the hearing room so that there is no question that the official tried to influence the public body through hand gestures and body language. Such an extreme measure, of course, is not required.

*Participating in a transaction* extends beyond the hearing room. Because a *transaction* includes any matter on which official action is contemplated, *participation* reasonably includes any activity that may influence the matter for which official action is contemplated, including talking to the applicant, other citizens, County staff and members of the County's public bodies. This broad application is consistent with the liberal interpretation to be given to the Act to effectuate its purposes.

## **VI. Avoiding the appearance of impropriety even though statutory conflict of interest does not exist**

The Conflict of Interests Act does not address all conflicts of interest. There may be circumstances when a public official's interest in a transaction may not be a conflict within the meaning of the Act, but which may lend itself to an appearance of impropriety. In those cases, it is incumbent upon the public official to determine whether participating in the transaction presents an appearance of impropriety. *1995 Va. Op. Atty. Gen. 2*.

In determining whether an appearance of impropriety exists, the public official should consider: (1) whether the appearance of a conflict is unacceptable; and (2) whether the appearance of a conflict will affect the confidence of the public in the public official's ability to perform his or her duties impartially. *1995 Va. Op. Atty. Gen. 2*. If either of these elements is present, the public official should seriously consider disqualifying himself or herself from participating in the matter.

## **VII. The effect of disqualification on a public body's ability to transact business**

If a disqualification leaves less than the number of members required by law to act, the remaining member or members have authority to act for the public body by majority vote. *Virginia Code § 2.2-3112(C)*.

### **VIII. Generally prohibited conduct**

In addition to those situations when a public official may have a personal interest in a transaction, the Conflict of Interests Act prohibits certain interests in contracts and other general conduct. Conflicts of interests arising in contracts are addressed in Virginia Code § 2.2-3105 *et seq.* This section addresses other conduct prohibited by Virginia Code § 2.2-3103, which provides that the following conduct by County officers and employees is declared to be unlawful:

1. *Solicit or accept money or other thing of value for services:* Except for special benefits authorized by law, an officer or employee may not solicit or accept money or other thing of value for services performed within the scope of his official duties, except the compensation, expenses or other remuneration paid by the County.
2. *Offer or accept money or other thing of value for employment, appointment or promotion:* An officer or employee may not offer or accept money or any other thing of value in consideration of obtaining employment, appointment, or promotion of any person with any governmental or advisory agency.
3. *Offer or accept money or other thing of value to use position for contract purposes:* An officer or employee may not offer or accept any money or other thing of value for or in consideration of the use of his public position to obtain a contract for any person or business with any governmental or advisory agency.
4. *Use confidential information for personal or another's gain:* An officer or employee may not use for his own economic benefit, or that of another party, confidential information which he has acquired by reason of his public position and which is not available to the public.
5. *Accept money or other benefit that may influence performance:* An officer or employee may not accept any money, loan, gift, favor, service, or business or professional opportunity that reasonably tends to influence him in the performance of his official duties. This rule does not apply to any political contribution actually used for political campaign or constituent service purposes and reported as required by Virginia Code § 24.2-900 *et seq.*
6. *Accept opportunity that may influence performance:* An officer or employee may not accept any business or professional opportunity when he knows that there is a reasonable likelihood that the opportunity is being afforded him to influence him in the performance of his official duties.
7. *Accept honoraria:* An officer or employee may not accept any honoraria for any appearance, speech, or article in which the officer or employee provides expertise or opinions related to the performance of his official duties. The term *honoraria* does not include any payment for or reimbursement to a person for his actual travel, lodging, or subsistence expenses incurred in connection with the appearance, speech, or article or, in the alternative a payment of money or anything of value not in excess of the per diem deduction allowable under Section 162 of the Internal Revenue Code.

8. *Accept a gift where its timing and nature questions impartiality:* An officer or employee may not accept a gift from a person who has interests that may be substantially affected by the performance of the officer's or employee's official duties under circumstances where the timing and nature of the gift would cause a reasonable person to question the officer's or employee's impartiality in the matter affecting the donor.
9. *Accept gifts frequently so as to raise appearance of impropriety:* An officer or employee may not accept gifts from sources on a basis so frequent as to raise an appearance of the use of his public office for private gain.

Each of these prohibitions will be liberally construed to apply as broadly as reasonable under the circumstances.

In Re: Other Business

Supervisor Ward suggested that the letter from Mr. Jack Houghton to Mr. Bartlett be answered. He said all citizen requests should be answered, as the Board has been accused of violating the law repeatedly.

In Re: County Administrator's Report

Mr. Bartlett briefly reviewed the proposed meetings and work session schedule for the completion of the FY 2010 County Budget. He said the schedule closely follows the meeting schedule held in 2008. Further discussion followed.

Mr. Bartlett said the County's procurement for audit services requires the issuance of a new RFP.

Supervisor Jones made a motion to authorize Mr. Bartlett, County Administrator, to issue an RFP for audit services.

Supervisor Gilfillan asked where the RFP had been advertised previously. Mr. Bartlett said it had been advertised in The Farmville Herald, in the Richmond Times Dispatch, and on the County's web site.

The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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In Re: Courthouse Facility Use Policy

Mr. Bartlett said the County Administrator's Office is receiving an increasing number of requests from community organizations not affiliated with county government for nighttime use of courthouse meeting rooms. He said it presents a courthouse security issue for the County, as outside organizations have to be given exterior and interior keys or the doors have to be left open. He added there is no county staff person in the courthouse at night to unlock and lock the doors.

Mr. Bartlett said the Sheriff's Department has been contacted and they are not in a position to unlock and lock the doors on any given night, as their deputies are usually out in the field and the dispatchers cannot leave the office. He said the Town of Farmville and surrounding counties do not give access to their municipal office building or courthouse facilities to non-county entities. Mr. Bartlett added the County currently has a policy in place restricting the daytime use of county meeting rooms to county departments due to the demand for space.

Discussion followed regarding other venues that may be available for meeting space.

Supervisor Simpson made a motion to adopt a policy restricting after-hours use of the courthouse facilities to county organizations, effective April 1, 2009. The motion carried:

Aye:	William G. Fore, Jr.	Nay:	Lacy B. Ward
	Sally W. Gilfillan		
	Robert M. Jones		
	Charles W. McKay		
	James C. Moore		
	Howard F. Simpson		
	Mattie P. Wiley		

In Re: Light of Reconciliation Committee Report

Supervisor Wiley reported the Light of Reconciliation Committee recommends the Board approve the proposed courthouse square design and the installation of the Virginia Civil Rights memorial replica in the Atrium of the Prince Edward County Courthouse.

Supervisor Moore made a motion to approve the proposed courthouse square design and the installation of the Virginia Civil Rights memorial replica in the Atrium of the Prince Edward County Courthouse; the motion carried:

Aye: William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
Charles W. McKay  
James C. Moore  
Howard F. Simpson  
Lacy B. Ward  
Mattie P. Wiley

Nay: None

In Re: Closed Session

Supervisor Wiley made a motion that the Board convene in Closed Session to discuss two prospective industrial projects where no previous public announcement has been made, pursuant to the exemptions provided for in Section 2.2-3711(A)5 of the *Code of Virginia*. The motion carried:

Aye: William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
Charles W. McKay  
James C. Moore  
Howard F. Simpson  
Lacy B. Ward  
Mattie P. Wiley

Nay: None

The Board returned to regular session by motion of Supervisor Moore and adopted as follows:

Aye: William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
Charles W. McKay  
James C. Moore  
Howard F. Simpson  
Lacy B. Ward  
Mattie P. Wiley

Nay: None

On motion of Supervisor Simpson, seconded by Supervisor Wiley, and carried by the following roll call vote:

Aye: William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
Charles W. McKay  
James C. Moore  
Howard F. Simpson  
Lacy B. Ward  
Mattie P. Wiley

Nay: None



the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of February 2009, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted reports for the month of February 2009, which was reviewed and ordered to be filed with the Board papers.

In Re: Financial Report from Prince Edward County Schools

Dr. Patricia Watkins, School Superintendent, submitted a financial summary report for the month of February 2009, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the January 2009 ridership report from PERT and ordered it to be filed with the Board papers.

On motion of Supervisor Moore and adopted by the following vote:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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the meeting was recessed at 9:39 p.m. until Tuesday, March 17, 2009 at 5:00 p.m.

March 17, 2009

At a reconvened meeting of the Board of Supervisors of Prince Edward County, held jointly with the School Board of Prince Edward County, in the Prince Edward County School Board Conference Room, Eagle Drive, Farmville, Virginia, on Tuesday, March 17, 2009 at 5:00 p.m., there were present:

Board of Supervisors

William G. Fore, Jr., Chairman  
Howard F. Simpson, Vice Chairman  
Sally W. Gilfillan  
Robert M. Jones  
Charles W. McKay  
James C. Moore  
Mattie P. Wiley  
Lacy B. Ward

School Board

Russell L. Dove, Chairman  
Harriett Fentress  
Susan S. Lawman  
Linda L. Leatherwood  
Osa S. Dowdy  
Ellery Sedgwick

Not present: Thomas M. Tillerson, Dr. Lawrence C. Varner

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Dr. Patricia Watkins, Division Superintendent, and Cindy Wahrman, Division Director of Finance.

Chairman Dove called the School Board to order.

Chairman Fore called the Board of Supervisors to order at 5:10 p.m., as a reconvened meeting from March 10, 2009.

Following dinner, Dr. Watkins presented the FY 10 Superintendent's Proposed Budget for the Prince Edward County Public Schools. Dr. Watkins indicated that her proposed budget was a level funding request. Following Dr. Watkins' presentation, several members of the Board had questions.

Chairman Dove asked if the Board of Supervisors would consider allowing the School Board to carryover its FY 09 Fund Balance.

Chairman Fore responded that the Board would need to wait and see what the overall County budget looked like prior to answering that question.

Chairman Dove asked if the Board of Supervisors would consider removing the appropriations by categories in the School Budget to give the School Board more flexibility in these difficult financial times.

Discussion followed that the Board had implemented that measure two years ago from recommendations regarding internal controls. Chairman Fore indicated that the Board would also consider the request.

In Re: Conflict of Interest Policy

Chairman Fore explained that the Board of Supervisors has adopted a Conflict of Interest Policy that is applicable to all public officials, both the elected and those appointed by the Board of Supervisors. The policy was distributed to the Board of Supervisors and School Board members and the acknowledgements were collected for County files.

In Re: Adjournment

Chairman Fore thanked Chairman Dove, Dr. Watkins and the members of the School Board for dinner.

On motion of Mr. Moore and adopted by the following vote:

Aye:	William G. Fore, Jr.	Nay: None
	Sally W. Gilfillan	
	Robert M. Jones	
	Charles W. McKay	
	James C. Moore	
	Howard F. Simpson	
	Lacy B. Ward	
	Mattie P. Wiley	

the meeting was recessed at 6:50 p.m. until Tuesday, March 24, 2009 at 2:00 p.m. in the Prince Edward County Board of Supervisors Room, Prince Edward County Courthouse.

March 24, 2009

At a reconvened meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 24<sup>th</sup> day of March, 2009; at 2:00 p.m., there were present:

William G. Fore, Jr.

Robert M. Jones

Charles W. McKay

James C. Moore

Lacy B. Ward

Mattie P. Wiley

Absent - Sally W. Gilfillan, Howard F. Simpson

Also present: Wade Bartlett, County Administrator.

Chairman Fore called the reconvened meeting to order stating that its purpose was to hear budget presentations for the 2009-10 fiscal year.

Supervisor Sally W. Gilfillan entered the meeting at this time.

In Re: Budget Presentations

The following FY 2009-10 budget requests were presented:

Virginia Legal Aid	\$ 1,976.00
STEPS	27,232.00
Crossroads Community Services	62,643.00
Longwood Visual Arts	2,500.00
PE-FA Youth Association	24,000.00
Habitat for Humanity	10,750.00
Madeline's House	7,000.00

Farmville Chamber of Commerce	5,000.00
Longwood Small Business	7,074.00
HOPE	10,000.00
Farmville/Prince Edward Library	216,000.00
Heart of Virginia Festival	3,500.00
R. R. Moton Museum	750,000.00
Piedmont Soil & Water District	15,000.00 – Operations 10,000.00 – Dam Work
Old Dominion RC&D	1,775.00
Special Olympics	200.00
Prince Edward Community Center	50,000.00
SCOPE/Meals on Wheels	10,000.00
FACES	4,500.00
YMCA	20,000 Financial Assistance 25,000.00 Co Program 25,000 Dog Park 300,000 Program Center
Youth Empowerment Center, Inc.	9,500.00
Piedmont Area Transit	10,000.00 Local 0.00 Bus
Jolly Glee Senior Citizens	1,800.00
Hampden-Sydney Music Festival	2,500.00
Pamplin Community Center	475.00
Prince Edward County After-Prom	1,000.00
Fuqua After-Prom	500.00
Tri-County Life Learners	3,325.00
Piedmont Senior Resources	1,616.00
Central Virginia Health Planning Agency	2,700.00
American Red Cross	5,000.00
Southeast RCAP	5,000.00

Piedmont Disability Services Board	750.00
Commonwealth Regional Council	15,700.00 Local 8,500.00 Legislative
Southside Virginia Community College	5,161.00
Heart of Virginia Fireworks	2,500.00
Farmville Volunteer Fire Department	53,000.00 Operations 15,000.00 Equipment
Rice Volunteer Fire Department	53,000.00 Operations 15,000.00 Equipment
Prospect Volunteer Fire Department	53,000.00 Operations 15,000.00 Equipment
Hampden-Sydney Volunteer Fire Department	53,000.00 Operations 15,000.00 Equipment
Darlington Heights Volunteer Fire Department	53,000.00 Operations 15,000.00 Equipment
Meherrin Volunteer Fire Department	53,000.00 Operations 15,000.00 Equipment
Pamplin Volunteer Fire Department	53,000.00 Operations 15,000.00 Equipment
Prince Edward Area Firefighters Association	6,000.00
Prince Edward Rescue Squad	60,000.00
Meherrin Rescue Squad	15,000.00
Pamplin Volunteer EMS	10,000.00
Hampden-Sydney First Responder	6,000.00
Burkeville Volunteer Fire Department	1,500.00
Chesterfield County Med-Flight	500.00
Old Dominion EMS Alliance	1,059.00 2,000.00

Supervisor Moore left the meeting during the presentations.

On motion of Supervisor McKay and adopted by the following vote:

Aye: William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
Charles W. McKay  
Lacy B. Ward  
Mattie P. Wiley

Nay: None

Absent: James C. Moore  
Howard F. Simpson

the meeting was recessed at 4:33 p.m. until Tuesday, April 7, 2009 at 5:00 p.m. in the Prince Edward County Board of Supervisors Room, Prince Edward County Courthouse.





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: April 14, 2009  
Item No.: 4-c  
Department: Accounts Payable  
Staff Contact: Barbara Poulston  
Issue: Consent Agenda – Review of Accounts & Claims

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Summary:

Attachments: Bill List

Recommendation: None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

3/31/2009

FROM DATE- 3/26/2009  
TO DATE- 3/31/2009

ACCOUNTS PAYABLE CHECKS  
PRINCE EDWARD

PAGE 1

FUND NO.  
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DESCRIPTION  
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\$\$ PAY \$\$  
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100	GENERAL FUND	\$216,384.60
501	WATER FUND	\$7,583.00
502	SEWER FUND	\$7,583.75
732	RETIREMENT BENEFIT FUND	\$1,615.00
741	PIEDMONT COURT SERVICES FUND	\$3,677.46
	TOTAL	236,853.81

AP375H  
3/31/2009  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 3/26/2009 -- 3/31/2009

AFTER CHECKS  
PAGE 1

MAJOR#	VENDOR	MAJOR#	VENDOR	MAJOR#	VENDOR	DESCRIPTION	AMOUNT
ACCT#	NUMBER	ACCT#	NUMBER	ACCT#	NUMBER		
011010	BOARD OF SUPERVISORS	011010	BOARD OF SUPERVISORS	011010	BOARD OF SUPERVISORS		
3160	Professional Services	31980	VEPGA	18234		ENERGY NEGOTIATIONS	186.00 *
							186.00 **
							186.00 **
ACCOUNT TOTAL							
MAJOR TOTAL							
012110	COUNTY ADMINISTRATOR						
3311	Repairs & Maint-Auto & Eq	12726	COMPRO COMPUTERS	1067		COMPUTER REPAIRS	225.00 *
							225.00 *
5210	Postal Services	25483	PITNEY BOWES FINANCL SERV	6804124 MR09		POSTAGE METER LEASE	87.00 *
							87.00 *
5230	Telecommunications	10097	AT&T	392 8837 309		PHONE	221.86
						PHONE	466.18
						PHONE	74.62
							762.66 *
ACCOUNT TOTAL							
MAJOR TOTAL							
5530	Travel-Subsistence & Lodg	11894	BUSINESS CARD	1412 PUCKETT309		MEALS	306.28 *
							306.28 *
6001	Office Supplies	13369	DIAMOND SPRINGS	11393100 309		EQUIPMENT RENTAL/WTR	8.95
						OFFICE SUPPLIES	22.53
						BINDERS/RULERS	93.38
						PRINTER CARTRIDGE	139.98
							264.84 *
ACCOUNT TOTAL							
MAJOR TOTAL							
6012	Books and Subscriptions	15240	FARMVILLE HERALD	CO ADMR SUBSC09		SUBSCRIPTION	38.00
							38.00 *
ACCOUNT TOTAL							
MAJOR TOTAL							1,683.78 **
012310	COMMISSIONER OF REVENUE						
5210	Postal Services	30520	U S POSTAL SERVICE	POSTAGE 309		POSTAGE DUE-PP FORMS	79.00 *
							79.00 *
5230	Telecommunications	10097	AT&T	392 3231 309		PHONE	59.26
						ONLINE SERVICES	125.38
						INTERNET	20.44
						PHONE	201.60
							406.68 *
ACCOUNT TOTAL							
MAJOR TOTAL							
6014	Other Operating Supplies	11902	BUSINESS DATA OF VA, INC.	103487		PROCESSING PPTY FORM	125.00
						PROCESSING PPTY FORM	2,728.44
							2,853.44 *
ACCOUNT TOTAL							

AP375H  
3/31/2009  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 3/26/2009 -- 3/31/2009

AFTER CHECKS  
PAGE 2

MAJOR# ACCT# 6040	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
8202	11537 12726	ADP Equipment SAL MUNICIPAL SOFTWARE COMPRO COMPUTERS	20090225003 1068	PROGRAM SOFTWARE COMPUTERS & PRINTERS	150.00 3,949.69 4,099.69 *
	20600	Furniture & Fixtures KEY OFFICE SUPPLY	357009	CHAIR FOR COUNTER	168.53 168.53 * 7,607.34 **
012320	ASSESSOR				
3160		Professional Services			
	10098	THACKSTON MARSHALL	MARCH 18 09	EQUALIZATION ED MTG	100.00
	10098	THACKSTON MARSHALL	MARCH 23 09	EQUALIZATION ED MTG	100.00
	10098	THACKSTON MARSHALL	MARCH 26 2009	EQUALIZATION ED MTG	100.00
	12359	CHAFFIN WILKIE	MARCH 30 09	EQUALIZATION ED MTG	100.00
	12359	CHAFFIN WILKIE	MARCH 18 09	EQUALIZATION ED MTG	100.00
	12359	CHAFFIN WILKIE	MARCH 23 09	EQUALIZATION ED MTG	100.00
	12359	CHAFFIN WILKIE	MARCH 26 2009	EQUALIZATION ED MTG	100.00
	15504	FARRAR DORIS W	MARCH 30 09	EQUALIZATION ED MTG	100.00
	15504	FARRAR DORIS W	MARCH 18 09	EQUALIZATION ED MTG	100.00
	15504	FARRAR DORIS W	MARCH 23 09	EQUALIZATION ED MTG	100.00
	15504	FARRAR DORIS W	MARCH 26 2009	EQUALIZATION ED MTG	100.00
	16142	GARNETT JAMES W JR	MARCH 30 09	EQUALIZATION ED MTG	100.00
	16142	GARNETT JAMES W JR	MARCH 18 09	EQUALIZATION ED MTG	100.00
	16142	GARNETT JAMES W JR	MARCH 23 09	EQUALIZATION ED MTG	100.00
	16142	GARNETT JAMES W JR	MARCH 26 2009	EQUALIZATION ED MTG	100.00
	32122	WAMPLER, JAMES APPRAISAL	BULD PERMIT 309	ASSESS NEW CONSTRUCTN	5,300.00
	32537	WHIRLEY CHERYL B	MARCH 18 09	EQUALIZATION ED MTG	100.00
	32537	WHIRLEY CHERYL B	MARCH 23 09	EQUALIZATION ED MTG	100.00
	32537	WHIRLEY CHERYL B	MARCH 26 2009	EQUALIZATION ED MTG	100.00
	32537	WHIRLEY CHERYL B	MARCH 30 09	EQUALIZATION ED MTG	100.00
				ACCOUNT TOTAL	7,300.00 *
				MAJOR TOTAL	7,300.00 **
012410	TREASURER				
3320		Maintenance Service Contr			
	12762	COMPUTERPLUS SALES/SERVIC	MC0000145667	PRINTER SERV CNTRCTS	581.70
	20600	KEY OFFICE SUPPLY	355680	PRINTER SERV CONTRCT	168.00
	20600	KEY OFFICE SUPPLY	355681	PRINTER SERV CONTRACT	168.00 917.70 *
				ACCOUNT TOTAL	
3600		Advertising			
	15240	FARMVILLE HERALD	TREAS 309	ADVERTISING	866.25 866.25 *
5230		Telecommunications			
	10097	AT&T	392 3454 309	PHONE	76.54
	10099	AT&T	392 3454 309	PHONE	33.59

AF375H  
3/31/2009  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 3/26/2009 - 3/31/2009

AFTER CHECKS  
PAGE 3

MAJOR# ACCT#	VENDOR NUMBER NAME	INVOICE NUMBER	DESCRIPTION	AMOUNT
6001	13325 28711	T204481 392 3454 309	ONLINE SERVICES PHONE	125.38 222.98 458.49 *
			ACCOUNT TOTAL	
			MAJOR TOTAL	
			ACCOUNT TOTAL	1,021.65 *
			MAJOR TOTAL	3,264.09 **
012510	INFORMATION TECHNOLOGY			
3160	11902 11902 11902 11902	Professional Services BUSINESS DATA OF VA, INC. BUSINESS DATA OF VA, INC. BUSINESS DATA OF VA, INC. BUSINESS DATA OF VA, INC.	TRAVEL EXPENSE TRAVEL EXPENSE TRAVEL EXPENSE TRAVEL EXPENSE	125.00 125.00 125.00 125.00
			ACCOUNT TOTAL	500.00 *
			MAJOR TOTAL	500.00 **
013200	REGISTRAR			
5230	10099 13325 28711	Telecommunications AT&T TREASURER OF VIRGINIA EMBARQ	PHONE ONLINE SERVICES PHONE	46.05 3.25 140.86 130.16 *
			ACCOUNT TOTAL	76.00
			MAJOR TOTAL	76.00 *
			ACCOUNT TOTAL	266.16 **
6001	15240	Office Supplies FARMVILLE HERALD	SUBSCRIPTIONS	76.00
			ACCOUNT TOTAL	76.00 *
021100	CIRCUIT COURT			
5230	10097 28711	Telecommunications AT&T EMBARQ	PHONE PHONE	61.94 199.53 261.47 *
			ACCOUNT TOTAL	8.86
			MAJOR TOTAL	8.86 *
			ACCOUNT TOTAL	270.33 **

AP375H  
3/31/2009  
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 3/26/2009 -- 3/31/2009

AFTER CHECKS  
PAGE 4

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
3320	20600 Maintenance Service Contr KEY OFFICE SUPPLY	357843	COPIER SERV CONTRACT	695.00 *
5230	10097 AT&T 10099 AT&T 10099 AT&T 28711 EMBARQ 28711 EMBARQ 28711 EMBARQ 30439 US CELLULAR	392 3623 309 392 3343 309 392 4024 309 392 3343 309 392 3623 309 392 4024 309 816442183 309	PHONE-JUV PROB PHONE-J&D PHONE-GEN DIST COURT PHONE-J&D PHONE-JUV PROB PHONE-GEN DIST COURT PHONE	184.32 127.98 117.75 73.86 102.16 309.32 37.31 952.70 *
021300	SPECIAL MAGISTRATES		ACCOUNT TOTAL	695.00 *
			MAJOR TOTAL	1,647.70 **
5230	10099 AT&T 28711 EMBARQ	392 3750 309 392 3750 309	PHONE PHONE	94.64 73.74 168.38 *
8203	13325 Communications Equipment TREASURER OF VIRGINIA	T204481	PAGER RENTAL	16.36 16.36 * 184.74 **
021600	CLERK OF THE CIRCUIT COURT		ACCOUNT TOTAL	168.38 *
5230	10097 AT&T 28711 EMBARQ	392 5145 309 392 5145 309	PHONE PHONE	112.86 269.64 382.50 *
021800	LAW LIBRARY		ACCOUNT TOTAL	382.50 **
5230	10099 AT&T 28711 EMBARQ	315 0208 309 315 0208 309	DATA LINE DATA LINE	33.59 32.48 66.07 *
022100	COMMONWEALTH'S ATTORNEY		ACCOUNT TOTAL	66.07 **
5210	12364 Postal Services CHARLTON CECELIA 22115 MANN EDWARD A	REIME 309 POSTAGE 309	POSTAGE POSTAGE	9.85 9.85 19.70 *
			ACCOUNT TOTAL	19.70 *

AP375H  
3/31/2009  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 3/26/2009 -- 3/31/2009

AFTER CHECKS  
PAGE 5

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230	10099	Telecommunications	392 1902 309	PHONE	258.13
	20904	AT&T	090314 0007	INTERNET	49.95
	28711	KINEX NETWORKING SOLUTION	392 1902 309	PHONE	284.32
				ACCOUNT TOTAL	592.40 *
6012	34675	Books and Subscriptions	ACCT 0356139	SUBSCRIPTION	325.00
		VA LAWYERS WEEKLY			325.00 *
				ACCOUNT TOTAL	937.10 **
022200		VICTIM WITNESS ASSISTANCE PROGRAM			
5230	28711	Telecommunications	315 0065 309	PHONE	73.39
		EMBARQ			73.39 *
				ACCOUNT TOTAL	73.39 *
5510	28060	Travel-Mileage	MILEAGE 309	MILEAGE	151.80
		SAMS CINDY			151.80 *
				ACCOUNT TOTAL	225.19 **
031200		SHERIFF			
3310	12758	Repairs/Maintenance	186776	RADIO REPAIR	276.00
		COMMTRONICS OF VA			276.00 *
				ACCOUNT TOTAL	276.00 *
3311	21038	Repairs & Maint-Auto & Eq	385077	VIDEO CAMERA REPAIRS	602.55
		KUSTOM SIGNALS INC			602.55 *
				ACCOUNT TOTAL	602.55 *
5230	10099	Telecommunications	392 8101 309	PHONE	416.50
	28711	EMBARQ	392 6730 309	PHONE	30.37
	28711	EMBARQ	392 8101 309	PHONE	406.35
	28728	EMBARQ COMMUNICATIONS INC	1000121124 309	PHONE	30.28
	30439	US CELLULAR	918210747 309	PHONE	800.64
				ACCOUNT TOTAL	1,684.14 *
5530	12261	Travel-Subsistence & Lodg	REIMB 309	MEAL	7.50
	14771	CARY WILLIAM	REIMB 309	MEALS	11.74
	15944	EPPEES DAVID	REIMB 309	MEAL	6.69
		FRANKLIN LARRY			25.93 *
				ACCOUNT TOTAL	25.93 *
6001	13369	Office Supplies	27861300 309	EQUIP RENTAL/WATER	73.35
	28757	DIAMOND SPRINGS	8012015205	PRINTER INK/FLDR/BIN	1,771.00
		STAPLES BUSINESS ADVANTAG			1,844.35 *
				ACCOUNT TOTAL	1,844.35 *
6003	27141	Public Education/Crime Pr	328901	SAY NO TO DRUG MINTS	82.16
		RDJ SPECIALTIES INC			82.16 *
				ACCOUNT TOTAL	82.16 *
6008	14700	Vehicle & Powered Equip F	14920	GAS	24.36
		ELLINGTON ENERGY SERVICE			24.36 *
				ACCOUNT TOTAL	24.36 *

AP375H  
3/31/2009  
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 3/26/2009 -- 3/31/2009

AFTER CHECKS  
PAGE 6

MAJOR# ACCT# 6009	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6010	12032	C & L MACHINE & WELDING	154736	INSTALL SAFTY SCREEN	552.00 *
		Police Supplies			552.00 *
6011	28432	SIRCHIE FINGER PRINT LABS	508299	FINGERPRINT SUPPLIES	266.50
	28592	SOUTHERN POLICE EQUIP CO	128027	INSPECTION MIRROR	139.99
		Uniforms & Wearing Appare			406.49 *
	26360	QUANTUM GRAPHICS/UNIFORMS	3752	UNIFORMS	117.95
	26360	QUANTUM GRAPHICS/UNIFORMS	3757	UNIFORMS	265.40
				ACCOUNT TOTAL	383.35 *
				MAJOR TOTAL	5,881.33 **
032200		VOLUNTEER FIRE DEPARTMENT			
7002		Payment to Rice VFD			
	15150	FARMVILLE AUTO PARTS	13961 4379	TRUCK MAINT SUPPLIES	29.64
	15150	FARMVILLE AUTO PARTS	13961 4579	TRUCK MAINT SUPPLIES	29.64
	15656	FIRE & SAFETY EQUIP CO	23359	VALVE ASSEMBLY	172.21
	28711	EMBARQ	392 8737 309	PHONE (2 MONTHS)	190.24
	31844	DOMINION VA POWER	4500495009 309	ELECTRIC SERVICE	243.13
	31846	DOMINION VA POWER	5487386649 309	ELECTRIC SERVICE	9.01
	32146	WATKINS INSURANCE AGENCY	22867	ACCIDENT INSURANCE	3,563.26
				ACCOUNT TOTAL	4,237.13 *
7004		Payment to Darlington VFD			
	14300	EAST END MOTOR CO INC	48102	INSPECTION	94.14
	14700	ELLINGTON ENERGY SERVICE	28385	PROPANE	175.47
	14700	ELLINGTON ENERGY SERVICE	28387	PROPANE	156.10
	14700	ELLINGTON ENERGY SERVICE	29582	PROPANE	122.11
	14700	ELLINGTON ENERGY SERVICE	29584	PROPANE	93.24
	22502	STELLAR ONE BANK	0457949058 #44	LOAN PAYMENT	501.50
	28540	SOUTHSIDE ELECTRIC COOP	38156 001 309	ELECTRIC SERVICE	185.94
	31335	VERIZON	248 6805 309	PHONE	123.02
				ACCOUNT TOTAL	1,451.52 *
7006		Payment to Pamplin VFD			
	10099	AT&T	248 6650 309	PHONE	34.13
	10291	AMELIA OVERHEAD DOORS	53563	BAY DOOR REPAIRS	166.00
	12758	COMMTRONICS OF VA	51162	UHF AMPLIFIER	221.00
	22050	M&W FIRE APPARATUS INC	P40461	PUMP KIT	854.66
	22050	M&W FIRE APPARATUS INC	P40472	FIRE SUPPRESSANT	270.00
	22050	M&W FIRE APPARATUS INC	P40477	HOSE BED COVER	515.00
	25200	PAMPLIN VOL FIRE DEPT	REIMB CK 3051	FUEL	532.25
	31335	VERIZON	248 6100 309	PHONE	67.18
	31335	VERIZON	248 6690 309	PHONE	49.64
	31846	DOMINION VA POWER	4743517221 309	ELECTRIC SERVICE	168.82
	31846	DOMINION VA POWER	6280980001 309	ELECTRIC SERVICE	41.57
				ACCOUNT TOTAL	2,940.25 *
7007		Payment to Meherin VFD			
	12430	CHESTERFIELD INSURERS	35558	INSURANCE RENEWAL	4,231.00



APJ75H  
3/31/2009  
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 3/26/2009 -- 3/31/2009

AFTER CHECKS  
PAGE 7

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
032300		12758	COMTECHNICS OF VA	186729	RADIO PROGRAM EQUIP	465.80
		25729	PUBLIC SAFETY CENTER INC	174833	RADIO BATTERIES	284.95
		27907	ROY C JENKINS INC	10069746	LP GAS	556.37
		27907	ROY C JENKINS INC	10439102	GAS	172.94
		27907	ROY C JENKINS INC	11459001	MOTOR OIL	645.00
		27907	ROY C JENKINS INC	11459001	PUMPS & TANKS	179.00
		27907	ROY C JENKINS INC	5511801	HEATING SYSTEM PARTS	105.40
		27907	ROY C JENKINS INC	9707302	DIESEL	535.26
		28446	SIAGLE JACK L FIRE EQUIP	10031184 02	UNIVERSAL FOAM	20.80
		30439	US CELLULAR	811808312 309	PHONE	307.20
		31335	VERIZON	736 0633 309	PHONE	280.61
		31846	DOMINION VA POWER	0519881510 309	ELECTRIC SERVICE	615.50
		31846	DOMINION VA POWER	1913347348 309	ELECTRIC SERVICE	54.19
		31846	DOMINION VA POWER	2725824417 309	ELECTRIC SERVICE	28.27
					ACCOUNT TOTAL	8,482.29 *
					MAJOR TOTAL	17,111.19 **
032500			AMBULANCE AND RESCUE SERVICES			
7005		25880	Prince Edward Rescue Squa	08-09 SUPPORT 4	08-09 SUPPORT	15,000.00
			PRINCE EDWARD VOL RESCUE			15,000.00 *
					ACCOUNT TOTAL	15,000.00 **
					MAJOR TOTAL	15,000.00 **
032500			EMERGENCY SERVICES			
3160		29280	Professional Service E-91	122958	SYSTEM MAINTENANCE	360.00
			TIMMONS GROUP			360.00 *
5410		14259	Lease/Rent of Equipment	4030910	GPS RENTAL	145.00
			EARTH VECTOR SYSTEMS LLC			145.00 *
5014		21005	Other Operating Supplies	215110	SIGNS & HARDWARE	203.47
			KORMAN SIGNS			45.00
		31612	VA EMERGENCY MNGT ASSOC	106	DUES	248.47 *
					ACCOUNT TOTAL	753.47 **
033200			REGIONAL JAIL & DETENTION			
3196		14933	Purchase of Services - Ja	37943B	ELECTRONIC MONITORIN	780.00
			FAMILY PRESERVATION SERV			360.00
		14939	FAMILY PRESERVATION SERV	37928	ELECTRONIC MONITORIN	120.00
			FAMILY PRESERVATION SERV	37951	ELECTRONIC MONITORIN	1,260.00 *
					ACCOUNT TOTAL	3,459.50
7001		25380	Piedmont Regional Jail-Pe	564	INMATE PER DIEM	3,459.50 *
			PIEDMONT REGIONAL JAIL			4,719.50 **

AF575H  
3/31/2009  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 3/26/2009 -- 3/31/2009

AFTER CHECKS  
PAGE 8

MAJOR# ACCT#	VENDOR NUMBER BUILDING OFFICIAL	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230	30439	Telecommunications US CELLULAR	816442183 309	PHONE	37.31 *
				ACCOUNT TOTAL	37.31 *
5530	21498	Travel-Subsistence & Lodg LEATHERWOOD COY	EXPENSES 309	MEAL	5.56 *
				ACCOUNT TOTAL	5.56 *
5540	21498	Travel-Convention & Educa LEATHERWOOD COY	EXPENSES 309	MTG REGISTRATION	15.00 *
				ACCOUNT TOTAL	15.00 *
				MAJOR TOTAL	57.87 **
035100		ANIMAL CONTROL			
5110	31844	Electrical Services DOMINION VA POWER	0890745003 309	ELECTRIC SERVICE	365.36 *
				ACCOUNT TOTAL	365.36 *
5230	28711 30439	Telecommunications US CELLULAR	223 7310 309 816442183 309	PHONE PHONE	31.88 74.62
				ACCOUNT TOTAL	106.50 *
6001	15910	Office Supplies FOSTER RAY	REIME 309	PHOTO PROCESSING	1.76 *
				ACCOUNT TOTAL	1.76 *
6002	28596 32131	Supplies for Shelter SOUTHERN STATES WAL-MART COMMUNITY	34346 2238 CO ADM 309	FEED BAGS DOG FOOD	75.00 155.00
				ACCOUNT TOTAL	230.00 *
8202	31983	Equipment VORTECK PHARMACEUTICALS	85252	FATAL PLUS SOLUTION	306.79 *
				ACCOUNT TOTAL	306.79 *
				MAJOR TOTAL	1,010.41 **
036100		BIOSOLIDS MONITORING			
5230	30439	Telecommunications US CELLULAR	816442183 309	PHONE	37.31 *
				ACCOUNT TOTAL	37.31 *
				MAJOR TOTAL	37.31 **
042300		REFUSE DISPOSAL			
3160	27191 27191 27191	Professional Services RESOURCE INTERNATIONAL RESOURCE INTERNATIONAL RESOURCE INTERNATIONAL	34522 34523 34524	PROFESSIONAL SERVICE STRM WTR COMPLY PRMT MRF ASSESSMENT	2,977.88 174.00 350.00
				ACCOUNT TOTAL	3,501.88 *
3310	28352	Repairs/Maintenance SHERWIN WILLIAMS CO	2053 5	PAINT	149.94 *
				ACCOUNT TOTAL	149.94 *

AF375H  
3/31/2009  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 3/26/2009 -- 3/31/2009

AFTER CHECKS  
PAGE 9

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	INVT#	AMOUNT
3840		14300	Repairs & Maint-Auto & Eq			
	3311	EAST END MOTOR CO INC	48842	INSPECT/REPAIR LIGHT		76.87
		JIMMY'S POWER WASH	504683	WASHED ROLL-OFF		70.00
		JIMMY'S SERVICECENTER	MARCH 10 09	OIL CHG/TRUCK MAINT		429.00
		JIMMY'S SERVICECENTER	MARCH 12 09	OIL CHG/TRUCK MAINT		456.32
		JIMMY'S SERVICECENTER	MARCH 17 09	BRAKE ADJUSTMENT		356.88
		SOUTHERN STATES	23326	RUBBER STRAP/GLOVES		18.95
		WHIRLEY JIMMY	504674	WASHED ROLL-OFF		70.00
				ACCOUNT TOTAL		1,478.02 *
3841		27191	Contract Landfill - POS			
		RESOURCE INTERNATIONAL	34504	GRDTR MONITORING		11,935.50 *
				ACCOUNT TOTAL		11,935.50 *
5110		14723	Purchase of Serv - Recycli			
		EMANUEL TIRE OF VIRGINIA	460276	TIRE RECYCLING		724.80
		STEPS, INC	FEB 09	RECYCLING FEE		1,000.85
				ACCOUNT TOTAL		1,725.65 *
5230		28640	Electrical Services			
		SOUTHSIDE ELECTRIC COOP	114379 001 309	DH SITE		131.13
		DOMINION VA POWER	5181167213 309	LEACHATE PUMP		5.79
		DOMINION VA POWER	8970737501 309	SCALEHOUSE		162.27
		DOMINION VA POWER	0670040567 309	CELL C PUMP STATION		24.40
		DOMINION VA POWER	1144204110 309	GREEN BAY SITE		74.23
		DOMINION VA POWER	7471653571 309	WORSHAM SITE		118.72
		DOMINION VA POWER	8601146-519 309	PROSPECT SITE		130.83
		DOMINION VA POWER	9176847250 309	LANDFILL SITE		80.91
				ACCOUNT TOTAL		728.28 *
5440		10097	Telecommunications			
		AT&T	392 3675 309	PHONE		34.69
		AT&T	223 1595 309	PHONE		34.58
		AT&T	248 5696 309	PHONE		6.09
		AT&T	352 9223 309	PHONE		38.56
		AT&T	574 4166 309	PHONE		51.94
		AT&T	767 2769 309	PHONE		33.59
		RANSON'S INC	10165202	PHONE		10.99
		EMBARQ	223 1595 309	PHONE		29.38
		EMBARQ	391 3442 309	PHONE		32.68
		EMBARQ	392 3675 309	PHONE		51.95
		EMBARQ	392 9223 309	PHONE		39.18
		EMBARQ	574 4166 309	PHONE		44.94
		EMBARQ	767 2769 309	PHONE		40.90
		US CELLULAR	816442-83 309	PHONE		37.31
		VERIZON	248 5696 309	PHONE		49.83
		VERIZON	736 2828 309	PHONE		61.58
				ACCOUNT TOTAL		598.19 *
5440		28869	Portable Toilet Rental			
		STIFF O O INC	138	MONTHLY SERVICE		637.50
				ACCOUNT TOTAL		637.50 *
				MAJOR TOTAL		20,754.96 **

AP375H  
3/31/2009  
FUND # . 100 GENERAL FUND

LISTING OF INVOICES FOR 3/26/2009 -- 3/31/2009

AFTER CHECKS  
PAGE 10

MAJOR# ACCT#	VENDOR NUMBER NAME	INVT#	DESCRIPTION	AMOUNT
3160	13779 DRAPER ADEN ASSOCIATES 32553 WILEY & WILSON	2009020621 40625	SRR PROTECTION PLAN UTILITY ORGANIZ COST	4,900.00 8,965.00 13,865.00 ** 13,865.00 **
043200	GENERAL PROPERTIES			
3310	11894 Repairs/Maintenance BUSINESS CARD	1412 PUCKETT309	AHU FAN KIT	330.57
	22322 MCQUAY SERVICE	2326944	CHILLR MAINT CONTRCT	2,350.50
	24086 OK TERMITE & PEST CONTROL	MARCH 26 09	EXTERMINATING SERVIC	150.00
3311	14300 Repairs & Maint-Auto & Eq ERST END MOTOR CO INC	48839	IDLER PULLEY & BELT	2,831.07 *
5110	28640 Electrical Services SOUTHSIDE ELECTRIC COOP	114379 002 309	SRR LIGHTS	126.70
	31844 DOMINION VA POWER	1230385005 309	ROY CLARK MONUMENT	126.70 *
	31844 DOMINION VA POWER	2786281903 309	COURTHOUSE	34.04
	31844 DOMINION VA POWER	9670710004 309	SHOP	18.78
	31846 DOMINION VA POWER	4951935099 309	SHERIFF DEPT SHED	10,027.05
	31846 DOMINION VA POWER	5856894620 309	WORSHAM CLERK OFFICE	47.96
	31846 DOMINION VA POWER	8105475944 309	AG BLDG	5.50
5230	10099 Telecommunications AT&T	223 8665 309	PHONE	181.63
	28711 EMBARQ	024 0033 309	LINE TO HOSPITAL	2,338.82
	28711 EMBARQ	223 8665 309	PHONE	12,653.78 *
	28711 EMBARQ	392 1943 309	PHONE	33.59
	30439 US CELLULAR	816442183 309	PHONE	7.97
5440	28869 Portable Toilet Rental STIFF O O INC	138	MONTHLY SERVICE	46.93
6005	10719 Janitorial Supplies ARAMARK UNIFORM SERVICES	72304002 309	JANITORIAL SUPPLIES	62.86
	32131 WAL-MART COMMUNITY	2238 CO ADM 309	VACUUM & SUPPLIES	186.59
	32550 WILCO INC.	1218359 01	VINYL GLOVES	337.94 *
	32550 WILCO INC.	1218359 01DSCNT	DISCOUNT	100.00
	32550 WILCO INC.	1218615 01	LATEX GLOVES	100.00 *
	32550 WILCO INC.	1218641 01	VINYL GLOVES	272.52
	32550 WILCO INC.	1509294 0001 01	MERCHANDISE CREDIT	116.00
	999999 VA DEPT FOR THE BLIND &	2091242	VINYL GLOVES	4.50
5007	10172 Repairs and Maintenance S AIR CONDITIONING EQUIPMNT	42837	ACTUATOR	53.50-
				46.00
				443.47 *
				108.00

AP375H  
3/31/2009  
FUND # - 100

GENERAL FUND  
PRINCE EDWARD  
LISTING OF INVOICES FOR 3/26/2009 -- 3/31/2009

AFTER CHECKS  
PAGE 11

MAJOR# ACCT#	VENDOR NUMBER NAME	INVT#	DESCRIPTION	AMOUNT
043400	CANNERY			
5110	28640 Electrical Services	44435 001 309	ELECTRIC SERVICE	46.83
	SOUTHSIDE ELECTRIC COOP			48.83 *
5230	10099 Telecommunications	223 8664 309	PHONE	33.59
	AT&T	223 8664 309	PHONE	31.13
	EMBARQ			64.72 *
053500	COMPREHENSIVE SERVICES ACT			113.55 **
3160	CSA Programs			
11203	BARRY ROBINSON CENTER	4475 309	PROFESSIONAL SERVICE	2,180.00
11894	BUSINESS CARD	MARCH 09	FOSTER CARE	2,177.28
12280	CENTRA HEALTH	5670 309	PROFESSIONAL SERVICE	2,304.10
12280	CENTRA HEALTH	5760 309	PROFESSIONAL SERVICE	1,900.00
12280	CENTRA HEALTH	5781 309	PROFESSIONAL SERVICE	1,900.00
12280	CENTRA HEALTH	5811 309	PROFESSIONAL SERVICE	2,240.00
12280	CENTRA HEALTH	5820 309	PROFESSIONAL SERVICE	2,240.00
12280	CENTRA HEALTH	7035 309	PROFESSIONAL SERVICE	2,888.00
12280	CENTRA HEALTH	7088 309	PROFESSIONAL SERVICE	2,888.00
12280	CENTRA HEALTH	7102 309	PROFESSIONAL SERVICE	2,584.00
12280	CENTRA HEALTH	7298 309	PROFESSIONAL SERVICE	2,888.00
12280	CENTRA HEALTH	7336 309	PROFESSIONAL SERVICE	2,584.00
12280	CENTRA HEALTH	7573 309	PROFESSIONAL SERVICE	2,888.00
12280	CENTRA HEALTH	7704 309	PROFESSIONAL SERVICE	1,680.00
12929	CROSSROADS SERVICES BD	FAPT/CPMT 309	PROFESSIONAL SERVICE	1,580.00
14738	EMMANUEL FAMILY SERVICES	1	PROFESSIONAL SERVICE	643.75
14933	FAMILY PRESERVATION SERV	37974	PROFESSIONAL SERVICE	245.00
14939	FAMILY PRESERVATION SERV	37920	PROFESSIONAL SERVICE	350.00
14939	FAMILY PRESERVATION SERV	37922	PROFESSIONAL SERVICE	315.00
14939	FAMILY PRESERVATION SERV	37931	PROFESSIONAL SERVICE	507.50
14939	FAMILY PRESERVATION SERV	37950	PROFESSIONAL SERVICE	700.00
14939	FAMILY PRESERVATION SERV	37960	PROFESSIONAL SERVICE	478.75
14939	FAMILY PRESERVATION SERV	37963	PROFESSIONAL SERVICE	756.25
15766	FISHER JUANITA	MARCH 09	FOSTER CARE	230.00
15957	FREY RYAN	MARCH 09	FOSTER CARE	423.00
16672	GRAFTON SCHOOL INC	111749	PROFESSIONAL SERVICE	575.00
			ACCOUNT TOTAL	16,812.99 **
			MAJOR TOTAL	
			ACCOUNT TOTAL	46.83
			MAJOR TOTAL	48.83 *
			ACCOUNT TOTAL	33.59
			MAJOR TOTAL	31.13
			ACCOUNT TOTAL	64.72 *
			MAJOR TOTAL	113.55 **
			ACCOUNT TOTAL	2,180.00
			MAJOR TOTAL	2,177.28
			ACCOUNT TOTAL	2,304.10
			MAJOR TOTAL	1,900.00
			ACCOUNT TOTAL	1,900.00
			MAJOR TOTAL	2,240.00
			ACCOUNT TOTAL	2,240.00
			MAJOR TOTAL	2,888.00
			ACCOUNT TOTAL	2,888.00
			MAJOR TOTAL	2,584.00
			ACCOUNT TOTAL	2,888.00
			MAJOR TOTAL	1,680.00
			ACCOUNT TOTAL	1,580.00
			MAJOR TOTAL	643.75
			ACCOUNT TOTAL	245.00
			MAJOR TOTAL	350.00
			ACCOUNT TOTAL	315.00
			MAJOR TOTAL	507.50
			ACCOUNT TOTAL	700.00
			MAJOR TOTAL	478.75
			ACCOUNT TOTAL	756.25
			MAJOR TOTAL	230.00
			ACCOUNT TOTAL	423.00
			MAJOR TOTAL	575.00

AP375H  
3/31/2009  
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 3/26/2009 -- 3/31/2009

AFTER CHECKS  
PAGE 12

MAJOR# ACCT#	VENDOR NUMBER NAME	INVOICE#	DESCRIPTION	AMOUNT
3180	15672 GRAFTON SCHOOL INC	111750	PROFESSIONAL SERVICE	576.00
	15672 GRAFTON SCHOOL INC	111975	PROFESSIONAL SERVICE	1,800.00
	15672 GRAFTON SCHOOL INC	111977	PROFESSIONAL SERVICE	3,800.00
	15672 GRAFTON SCHOOL INC	111978	PROFESSIONAL SERVICE	3,800.00
	15672 GRAFTON SCHOOL INC	112271	PROFESSIONAL SERVICE	375.00
	22703 MORTON DEKACE	MARCH 09	FOSTER CARE	782.58
	25913 PROFFITT JEREMY & JAMIE	MARCH 09	FOSTER CARE	191.53
	25913 PROFFITT JEREMY & JAMIE	MARCH 09A	FOSTER CARE	990.00
	30364 UHRICH ANGELA	MARCH 09	FOSTER CARE	1,908.00
	31876 VSDB	JR 309	PROFESSIONAL SERVICE	2,511.84
	32202 WATSON SHANTAY	MARCH 09	FOSTER CARE	150.76
			ACCOUNT TOTAL	54,031.34 *
073500	Administrative	CSA 309	ADMINISTRATIVE FEE	150.00
	28220 SHANBERGER MABLE		ACCOUNT TOTAL	150.00 *
			MAJOR TOTAL	54,181.34 **
5640	15400 Contribution To Library	08-09 SUPPORT 4	08-09 SUPPORT	38,014.75
	15400 FARMVILLE-PE COMM LIBRARY		ACCOUNT TOTAL	38,014.75 **
			MAJOR TOTAL	38,014.75 **
081100	PLANNING			
3161	12628 Planning Commission	MARCH 17 09	COMMISSION MTG	100.00
	16195 COLEMAN R SAMUEL	MARCH 17 09	COMMISSION MTG	100.00
	17646 GILLIAM DONALD B	MARCH 17 09	COMMISSION MTG	100.00
	19875 HICKS LEE EDWARD JR	MARCH 17 09	COMMISSION MTG	100.00
	21525 JONES ROBERT M	MARCH 17 09	COMMISSION MTG	100.00
	21525 LEATHERWOOD CLIFFORD JACK	MARCH 17 09	COMMISSION MTG	100.00
	22170 MASON ROBERT CHRISTOPHER	MARCH 17 09	COMMISSION MTG	100.00
	32539 WICK JAMES ROBERT	MARCH 17 09	COMMISSION MTG	100.00
			ACCOUNT TOTAL	700.00 *
5210	Postal Services	EXPENSES 309	POSTAGE	2.80
	13108 DAVES-JOHNSON ALECIA		ACCOUNT TOTAL	2.80 *
5230	Telecommunications	816442183 309	PHONE	74.87
	30439 US CELLULAR		ACCOUNT TOTAL	74.87 *
5510	Travel-Mileage	MARCH 17 09	MILEAGE	13.20
	12628 COLEMAN R SAMUEL	EXPENSES 309	MILEAGE	339.52
	13108 DAVES-JOHNSON ALECIA	EXPENSES 309	TOLLS & PARKING	5.50
	13108 DAVES-JOHNSON ALECIA	MARCH 17 09	MILEAGE	22.00
	16195 GILLIAM DONALD B	MARCH 17 09	MILEAGE	12.65
	17646 HICKS LEE EDWARD JR	MARCH 17 09	MILEAGE	5.50
	19875 JONES ROBERT M	MARCH 17 09	MILEAGE	5.50
	22170 MASON ROBERT CHRISTOPHER	MARCH 17 09	MILEAGE	9.90
			ACCOUNT TOTAL	408.27 *

AP175H  
3/31/2009  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 3/26/2009 -- 3/31/2009

AFTER CHECKS  
PAGE 13

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5330	13108	Travel-Subsistence & Lodg DAVES-JOHNSON ALECIA	EXPENSES 309	MEALS	147.31
	13108	DAVES-JOHNSON ALECIA	EXPENSES 309	LODGING	618.70
				ACCOUNT TOTAL	766.01 *
5540	13108	Travel-Convention & Educa DAVES-JOHNSON ALECIA	EXPENSES 309	MTG REGISTRATION	315.00
				ACCOUNT TOTAL	315.00 *
				MAJOR TOTAL	2,266.95 **
081500		ECONOMIC DEVELOPMENT			
5110		Electrical Services			
	31846	DOMINION VA POWER	0675198071 309	ELECTRIC SERVICE	192.87
	31846	DOMINION VA POWER	1059387447 309	ELECTRIC SERVICE	90.60
				ACCOUNT TOTAL	283.47 *
5210	11894	Postal Services BUSINESS CARD	2078 CARNEY 309	POSTAGE	34.55
				ACCOUNT TOTAL	34.55 *
5230		Telecommunications			
	10097	AT&T	392 1482 309	PHONE	69.20
	22489	MOONSTAR BBS	ECC DEV 309	DSL	45.00
	28711	EMBARQ	392 1482 309	PHONE	192.95
				ACCOUNT TOTAL	307.15 *
5540	11894	Travel-Convention & Educa BUSINESS CARD	2078 CARNEY 309	CONFERENCE	70.00
				ACCOUNT TOTAL	70.00 *
				MAJOR TOTAL	695.17 **
083500		COOPERATIVE EXTENSION OFFICE			
5230	28711	Telecommunications EMBARQ	392 4246 309	PHONE	95.46
				ACCOUNT TOTAL	95.46 *
				MAJOR TOTAL	95.46 **
094000		CAPITAL PROJECTS			
0013		Animal Shelter			
	21811	LOWE'S	909660 309	PVC ELBOWS/PLUG	3.86
	21811	LOWE'S	985246	ROOF TRUSSES	488.49
				ACCOUNT TOTAL	492.35 *
				MAJOR TOTAL	492.35 **
				FUND TOTAL	216,384.60

AP375H  
3/31/2009  
FUND # - 501 WATER FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 3/26/2009 -- 3/31/2009

AFTER CHECKS  
PAGE 14

MAJOR#	VENDOR	INVOICE#	DESCRIPTION	AMOUNT
095000	DEBT SERVICE			
0017	Bond Issuance Costs			
22279	MCGUIRE WOODS LLP	91119636	SERIES 2008 BOND	7,583.00
			ACCOUNT TOTAL	7,583.00 *
			MAJOR TOTAL	7,583.00 **
			FUND TOTAL	7,583.00



AP375H  
3/31/2009  
FUND # - 502 SEWER FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 3/26/2009 -- 3/31/2009

AFTER CHECKS  
PAGE 15

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110	31845	Electrical Services DOMINION VA POWER	4148700281	SEWER PUMP	6.75
				ACCOUNT TOTAL	6.75 *
				MAJOR TOTAL	6.75 **
095000		DEBT SERVICE			
0017	22279	Bond Issuance Costs MCGUIRE WOODS LLP	91119636	SERIES 2008 BOND	7,583.00
				ACCOUNT TOTAL	7,583.00 *
				MAJOR TOTAL	7,583.00 **
				FUND TOTAL	7,589.75

AP375H  
3/31/2009  
FUND # - 732

PRINCE EDWARD  
LISTING OF INVOICES FOR 3/26/2009 -- 3/31/2009

AFTER CHECKS  
PAGE 16

RETIREMENT BENEFIT FUND  
MAJOR# VENDOR NUMBER VENDOR NAME  
002230 RETIREMENT BENEFIT FUND

INV# DESCRIPTION

AMOUNT

1102 Retirees Insurance  
25937 ANTHEM BCSS

MAY 09 RETIREE HEALTH INS

ACCOUNT TOTAL 1,616.00  
MAJOR TOTAL 1,616.00 \*\*  
FUND TOTAL 1,616.00

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3600	20325	KENBRIDGE VICTORIA DSPTCH	16581	ADVERTISING	19.80
	20325	KENBRIDGE VICTORIA DSPTCH	16597	ADVERTISING	20.10
				ACCOUNT TOTAL	39.90 *
5110	31846	Electrical Service	4323543985 309	ELECTRIC SERVICE	113.09
	31846	DOMINION VA POWER	7218131923 309	ELECTRIC SERVICE	184.24
				ACCOUNT TOTAL	297.33 *
5210	25482	Postal Services	300335	POSTAGE MTR RIBBONS	62.47
		PITNEY BOWES INC			62.47 *
5230	10097	Telecommunications	392 8161 309	PHONE	122.21
	28711	EMBARQ	392 8161 409	PHONE	202.79
				ACCOUNT TOTAL	325.00 *
5510	15954	Travel - Mileage	MILEAGE 309	MILEAGE	92.40
	22217	FRANKLIN SHEENA	MILEAGE 309	MILEAGE	29.70
		MAXEY RENEE T			122.10 *
6001	20600	Office Supplies	356955	PEN REFILLS	22.20
	20600	KEY OFFICE SUPPLY	357916	TONER	177.98
	20600	KEY OFFICE SUPPLY	357917	PENS	14.28
				ACCOUNT TOTAL	214.46 *
6012	11764	Books & Subscriptions	PCS 309	SUBSCRIPTION	20.00
		BUCKINGHAM BEACON			20.00 *
6040	20600	ADP Equipment	357366	PRINTER REPAIRS	84.20
		KEY OFFICE SUPPLY			84.20 *
8202	20600	Furniture and Fixtures	357995	CHAIR	129.00
		KEY OFFICE SUPPLY			129.00 *
				ACCOUNT TOTAL	1,294.46 **
097001		PCS SUPERVISION FEES EXPENDITURES			
5420	28724	PCS - Lease/Rent of Build	RENT 309	RENT	2,383.00
		SRP CORPORATION LLC			2,383.00 *
				ACCOUNT TOTAL	2,383.00 **
				FUND TOTAL	3,677.46
				TOTAL DUE	236,850.81

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: April 14, 2009  
Item No.: 4-d  
Department: Payroll  
Staff Contact: Barbara Poulston  
Issue: Consent Agenda – Salaries

---

**Summary:**

The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**Attachments:** None.

**Recommendation:** Approval

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: April 14, 2009  
Item No.: 4-e  
Department: Commissioner of Revenue  
Staff Contact: Beverly Booth  
Issue: Consent Agenda – Erroneous Assessments

---

**Summary:**

See Attachments

**Attachments:**

Certificate of Refund – Helen Evans (\$320.28 – Real Estate)  
Certificate of Refund – Harry Edward Lowry (\$160.72 – Mobile Home)  
Certificate of Refund – Daniel Ray Snead (\$117.70 – Mobile Home)

**Recommendation:** Approval

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

Office of the Commissioner of the Revenue  
Prince Edward County

Certificate for Refund of Local Taxes Erroneously Assessed and Paid

Date: April 2, 2009

Pay To: Helen Evans

Address: 20 Waldron Avenue

Central Nyack NY 10960

Total Refund: \$320.28

The above named taxpayer has duly filed application for the refund of Local Taxes assessed by the said Commissioner of the Revenue for the County of Prince Edward as follows:

Subject of Taxation	Year	Page	Line	Value	Penalty/ Interest	Total Taxes
Real Estate	2005	349	8	\$20,400	-0-	\$102.00
Real Estate	2006	364	10	\$20,400	-0-	\$102.00
Real Estate	2007	366	8	\$20,400	-0-	\$116.28

The foregoing assessment(s), having been paid and on evidence submitted, it is adjudged that the foregoing assessment(s) is/are erroneous for the following reason(s): No improvements on land.

Subject of Taxation	Year	Value	Taxes	Penalty/ Interest	Total	Refund
Real Estate	2005	\$20,400	\$102.00	-0-	\$102.00	\$102.00
Real Estate	2006	\$20,400	\$102.00	-0-	\$102.00	\$102.00
Real Estate	2007	\$20,400	\$116.28	-0-	\$116.28	\$116.28

Pursuant to Section 58.1-3981, Code of Virginia, I do hereby certify that the foregoing certificate for refund is correct to the best of my knowledge and belief:

Burley R. Booth  
Commissioner of the Revenue

I do hereby approve the foregoing certificate for refund:

James R. Cook  
Attorney for the Commonwealth

According to the foregoing certificate of refund as submitted by the Commissioner of the Revenue and approved by the Attorney for the Commonwealth, it is adjudged that the taxpayer is entitled to a refund in the amount of the difference between the taxes assessed and paid and the taxes which should have been assessed and paid, and that the Treasurer of this County is hereby directed to refund to Helen Evans

the excess taxes paid in the amount of \$ 320.28.

By order of the Board of Supervisors:

\_\_\_\_\_ Date

\_\_\_\_\_ Clerk, Board of Supervisors

Office of the Commissioner of the Revenue  
Prince Edward County

Certificate for Refund of Local Taxes Erroneously Assessed and Paid

Date: March 17, 2009  
Pay To: Harry Edward Lowry  
Address: 478 Buffalo Junction Road  
Farmville, Va. 23901  
Total Refund: \$160.72

The above named taxpayer has duly filed application for the refund of Local Taxes assessed by the said Commissioner of the Revenue for the County of Prince Edward as follows:

<u>Subject of Taxation</u>	<u>Year</u>	<u>Page</u>	<u>Line</u>	<u>Value</u>	<u>Penalty/Interest</u>	<u>Total Taxes</u>
Mobile Home	2008	674	9	\$9800.	-0-	\$55.86
Mobile Home	2007	658	8	\$9800.	-0-	\$55.86
Mobile Home	2006	649	3	\$9800.	-0-	\$49.00

The foregoing assessment(s), having been paid and on evidence submitted, it is adjudged that the foregoing assessment(s) is/are erroneous for the following reason(s):

Mobile Home was destroyed by fire in 2005

<u>Subject of Taxation</u>	<u>Year</u>	<u>Value</u>	<u>Taxes</u>	<u>Penalty/Interest</u>	<u>Total</u>	<u>Refund</u>
Mobile Home	2008	\$9800.	\$55.86	-0-	\$55.86	\$55.86
Mobile Home	2007	\$9800.	\$55.86	-0-	\$55.86	\$55.86
Mobile Home	2006	\$9800.	\$49.00	-0-	\$49.00	\$49.00

Pursuant to Section 58.1-3981, Code of Virginia, I do hereby certify that the foregoing certificate for refund is correct to the best of my knowledge and belief:

Burklyn N. Bostick  
Commissioner of the Revenue

I do hereby approve the foregoing certificate for refund:

James R. [Signature]  
Attorney for the Commonwealth

According to the foregoing certificate of refund as submitted by the Commissioner of the Revenue and approved by the Attorney for the Commonwealth, it is adjudged that the taxpayer is entitled to a refund in the amount of the difference between the taxes assessed and paid and the taxes which should have been assessed and paid, and that the Treasurer of this County is hereby directed to refund to

\_\_\_\_\_ the excess taxes paid in the amount of \$\_\_\_\_\_.

By order of the Board of Supervisors:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk, Board of Supervisors

**Office of the Commissioner of the Revenue  
Prince Edward County**

**Certificate for Refund of Local Taxes Erroneously Assessed and Paid**

**Date:** April 1 2009

**Pay To:** Daniel Ray Snead

**Address:** 82 Rice Creek Road  
Meherrin, Va. 23954

**Total Refund:** \$117.70

The above named taxpayer has duly filed application for the refund of Local Taxes assessed by the said Commissioner of the Revenue for the County of Prince Edward as follows:

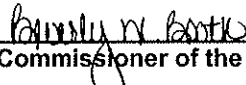
<u>Subject of Taxation</u>	<u>Year</u>	<u>Page</u>	<u>Line</u>	<u>Value</u>	<u>Penalty/ Interest</u>	<u>Total Taxes</u>
Mobile Home	2005	886	10	\$5500.	-0-	\$27.50
Mobile Home	2006	928	5	\$5500.	-0-	\$27.50
Mobile Home	2007	945	4	\$5500.	-0-	\$31.35
Mobile Home	2008	969	3	\$5500.	-0-	\$31.35

The foregoing assessment(s), having been paid and on evidence submitted, it is adjudged that the foregoing assessment(s) is/are erroneous for the following reason(s):

The mobile home was destroyed by fire in June 2000.

<u>Subject of Taxation</u>	<u>Year</u>	<u>Value</u>	<u>Taxes</u>	<u>Penalty/ Interest</u>	<u>Total</u>	<u>Refund</u>
Mobile Home	2005	\$5500.	\$27.50	-0-	\$27.50	\$27.50
Mobile Home	2006	\$5500.	\$27.50	-0-	\$27.50	\$27.50
Mobile Home	2007	\$5500.	\$31.35	-0-	\$31.35	\$31.35
Mobile Home	2008	\$5500.	\$31.35	-0-	\$31.35	\$31.35

Pursuant to Section 58.1-3981, Code of Virginia, I do hereby certify that the foregoing certificate for refund is correct to the best of my knowledge and belief:

  
\_\_\_\_\_  
Commissioner of the Revenue

I do hereby approve the foregoing certificate for refund:

  
\_\_\_\_\_  
Attorney for the Commonwealth

According to the foregoing certificate of refund as submitted by the Commissioner of the Revenue and approved by the Attorney for the Commonwealth, it is adjudged that the taxpayer is entitled to a refund in the amount of the difference between the taxes assessed and paid and the taxes which should have been assessed and paid, and that the Treasurer of this County is hereby directed to refund to \_\_\_\_\_ the excess taxes paid in the amount of \$\_\_\_\_\_.

By order of the Board of Supervisors:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk, Board of Supervisors





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 14, 2009  
**Item No.:** 4-f  
**Department:** County Administrator  
**Staff Contact:** Wade Bartlett  
**Issue:** Appropriations FY09

**Summary:**

The Clerk of Circuit Court has received a grant of \$87,893 from the Library of Virginia. These funds were provided for the preservation of old records. We have been holding these funds for several years and the work has now been completed.

The Sheriff received \$300 from UPS to pay for property lost in shipping.

The team of Draper Aden and Crowder Construction provided the proposal review fee required by our PPEA guidelines. These funds are meant to be used to defray the costs of processing, reviewing and evaluating the unsolicited proposal.

**Attachments:**

**Recommendation:** Approve budget adjustments and appropriations as shown below.

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3 (Rev)	100	041050	0100	From General Fund Fund Balance		\$87,893
4 (Exp)	100	021600	3161	Circuit Court Clerk/Prof Services	\$87,893	
3 (Rev)	100	019020	0006	Recover Costs – Insurance Recoveries		\$ 300
4 (Exp)	100	031200	5216	Sheriff/Postal Services	\$ 300	
3 (Rev)	135	010000	0001	PPEA Contractor Payment		\$50,000
4 (Exp)	135	010000	3150	PPEA/Legal Services	\$15,000	
4 (Exp)	135	010000	3160	PPEA/Prof Services – Eng	\$35,000	

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Fore \_\_\_\_\_  
 McKay \_\_\_\_\_  
 Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
 Moore \_\_\_\_\_  
 Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
 Simpson \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** April 14, 2009  
**Item No.:** 5  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** High Bridge Trail State Park Update

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**Summary:** As requested at the January 24, 2009 Board meeting, Eric Hougland, Park Manager of High Bridge Trail State Park, will be in attendance at the April Board meeting to provide the Board an update on the construction of the park.

**Attachments:** None

**Recommendation:** None

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: April 14, 2009  
Item No.: 6  
Department: VDOT  
Staff Contact: Alan Leatherwood  
Issue: Highway Matters

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Summary:

Attachments: None

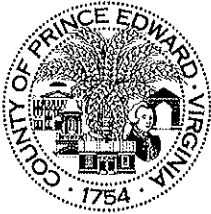
Recommendation: None

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 14, 2009  
**Item No.:** 7  
**Department:** Board of Supervisors  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** School Board Appointments

---

**Summary:** At the April Board meeting, the Citizen Committees for Districts 401 and 701 will present to the Board the nominee(s) for School Board for each district.

**Attachments:** School Board Selection Criteria  
List of Citizen Committee Members

**Recommendation:** Authorize a Public Hearing for the May Board meeting on the School Board nominees for Districts 401 and 701, as presented by the Citizen Committees.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

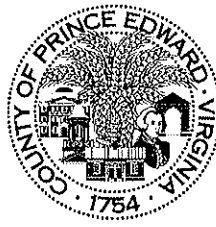
Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



Adopted: November 13, 1984  
Revised: August 10, 2004  
Revised: January 13, 2009

### CRITERIA FOR SELECTION OF SCHOOL BOARD MEMBERS

1. Each of the eight School Board members shall be appointed by a majority vote of the full Board of Supervisors when the School Board members' terms expire. This vote of the Board of Supervisors shall be by the show of hands.
2. The School Board members' terms of office shall commence on July 1.
3. The criteria for the appointment of School Board members are as follow:
  - a. Each year, the Supervisor from each election district in which a School Board member's term expires shall appoint a three (3) or five (5) member Citizens Committee to review and select candidate(s) for appointment to the School Board.
  - b. The membership of the Citizens Committee shall be announced at the Board of Supervisors meeting in February and published in a newspaper of general circulation, and the voters of the electoral district encouraged to submit nominations to the Chairman of the Committee.
  - c. For the March Board meeting, the County Administrator shall schedule and publish notice of a public hearing at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board. The members of the appointed Citizens Committee shall attend.
  - d. After the public hearing, the Citizens Committee shall interview and seriously consider all persons who are nominated and express willingness to serve, if appointed.
  - e. At the April Board meeting, the Citizens Committee shall report to the full Board of Supervisors a list of candidates for consideration. If the incumbent is requesting reappointment and is the only citizen expressing an interest, the Citizens Committee shall only be required to submit one name, the incumbent's, for consideration. If the incumbent is not requesting reappointment or is ineligible for reappointment, the Citizens Committee shall submit one or more names for consideration. The Citizens Committee shall also provide the Board biographical information on each candidate.
  - f. At the May Board meeting, a public hearing shall be held on the candidate(s) submitted at the April meeting.
  - g. At the June meeting, the Board, by a majority vote, shall appoint one candidate to the School Board.
  - h. The Citizens Committee, in selecting the candidates, shall consider the following:
    1. Person must be an eligible voter and resident of the election district;
    2. Person should be a freeholder;
    3. Person must be willing to serve on the School Board;
    4. Person should have at least a high school education;
    5. Person should be oriented to public service;
    6. Person should be involved, concerned, and dedicated to public education;
    7. Person should be independent (base decisions on factual matters rather than as a representative of a group or faction);
    8. Person should be able to perform the duties and obligations of School Board members;
    9. Person should be of integrity in all matters;
    10. Person should be above prejudice with regard to race, creed, sex, religion, age, and national origin.



## CITIZEN COMMITTEES

### District 401

Ms. Shelby Asal, Chair  
142 Etherton Drive  
Farmville, Virginia 23901  
Phone: 434-223-8973

Dr. John Eastby  
1 Venable Lane  
Farmville, Virginia 23901  
Phone: 434-223-8940

Ms. Pam Venable  
7706 Abilene Road  
Farmville, Virginia 23901  
Phone: 434-223-3644

### District 701

Dr. Geoffrey Orth, Chair  
1003 Sixth Avenue  
Farmville, Virginia 23901  
Phone: 434-392-3922

Mrs. Michelle Giese  
112 Crestview Drive  
Farmville, Virginia 23901  
Phone: 434-392-5005

Dr. Robert Lynch  
1409 High Street  
Farmville, Virginia 23901  
Phone: 434-392-5727

Mrs. Betty Sumner  
112 Williams Street  
Farmville, Virginia 23901  
Phone: 434-392-8772

Mrs. Connie Young  
2009 Peery Drive  
Farmville, Virginia 23901  
Phone: 434-392-3081



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 14, 2009  
**Item No.:** 8  
**Department:** Economic Development  
**Staff Contact:** Sharon Carney, Director Economic Development & Tourism  
**Issue:** Business Park Grubbing & Grading

**Summary:** For the past year the Industrial Development Authority has been working towards the development of 44 acres at the Prince Edward Business Park into 4 “ready-to-go” industrial sites. On March 1, 2009 construction bids for the site work were received with the winning bid coming in by Harold Collins Clearing and Grading, at \$526,516. The engineering costs for Hurt & Proffitt to continue the next phase of the project work is approximately \$39,475. Planning on a 4.5% project contingency of \$24,009, the total estimated cost of the project is \$590,000. The work would begin May 1, 2009 and to be complete in 120 days or by August 28<sup>th</sup>, 2009. To help offset this cost, the County has received a reimbursable grant award from the Tobacco Commission in the amount of \$193,510, effectively making the park development actually costing the County \$396,490. In addition, there are potentially other grant possibilities that the County may apply for.

The cost of grading and clearing of the sites is much less than the \$1.2 million originally projected 18 months ago due to the down turn in the economy, making this an excellent time to take advantage of reduced costs. Construction plans and engineering for the site development have already been completed by Hurt & Proffitt for \$67,994 and permits from DEQ and the Corp of Engineers have been issued, making the park construction ready to begin. With the approval of the Board of Supervisors, the IDA will make the official contract award to Harold Collins Clearing and Grading at their April 16, 2009 meeting. With the appropriation of the requested \$590,000 from the Economic Development Fund to the IDA, the IDA will also manage the development of the proposed industrial sites, and the grant requirements by the Tobacco Commission.

**Attachments:** Contractor Bid List  
 Site map

**Recommendation:** Approve the contract award to “Harold Collins Clearing & Grading”.  
 Approve appropriations, a follows:

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
4 (Exp)	737	081200	5617	Donation to IDA	\$590,000	
3 (Rev)	737	041050	0737	From Fund Balance		\$396,490
3 (Rev)	737	024040	0019	Tobacco Comm. Grant		\$193,510

Motion _____	Fore _____	Gilfillan _____	Jones _____
Second _____	McKay _____	Moore _____	Simpson _____
	Ward _____	Wiley _____	



Prince Edward County Business Park – Bulk Grading of Lots 7a, 7b, 10, & 12  
 Prince Edward County Industrial Development Authority  
 Farmville, Virginia  
 H&P Project Number: 20080274

March 31, 2009

**HURT**  
**PROFFITT**  
 INCORPORATED

**BID SCHEDULE**

#	Contractor Name	Bid Bond	Addendum # 1	Bid Price
1	Allegheny Construction Co., Inc. ✓	✓	✓	739,300 -
2	Carwile Land Company			
3	Collins Clearing and Grading ✓	✓	✓	526,516 -
4	Dunnavant Excavating & Grading ✓	✓	✓	613,753 -
5	F.C. Plecker & Sons ✓	✓	✓	676,605 -
6	Faulconer Construction Co. ✓	✓	✓	725,175 -
7	Haley, Chisholm and Morris, Inc. ✓	✓	✓	653,784 -
8	Haymes Brothers, Inc. ✓	✓	✓	595,781 <sup>46</sup>
9	J.A. Barker Construction, Inc. ✓	✓	✓	\$707,512 -
10	J.E. Liesfeld, Contractor, Inc. ✓	✓	✓	568,200 -
11	K.P. Glass Construction, Inc. ✓	✓	✓	596,455 -
12	Lanco Paving ✓	✓	✓	766,970 -
13	Pearson Construction ✓	✓	✓	662,130 -
14	Red Oak Excavating			
15	Shearin Construction ✓	✓	✓	587,607 <sup>70</sup>
16	Virginia-Carolina Paving Co. ✓	✓	✓	727,320 -
17	Ward & Stancil			
18	WCW Earthworks, LLC ✓	✓	✓	824,956 <sup>40</sup>
19				
20				

3/31/09  
*P. S. B. Bailey*  
*Margaret VanB...*

Verified by  
*Sharon Carney*  
 March 31, 2009







**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 14, 2009  
**Item No.:** 9  
**Department:** Planning & Community Development  
**Staff Contact:** Alecia Daves-Johnson  
**Issue:** Flood Control Dams - O&M Agreements and O&M Plans

**Summary: Operation and Maintenance Agreements**

Prince Edward County and the Piedmont Soil & Water Conservation District (PSWCD) are sponsors for 14 flood control structures (dams) in the County. Construction of 9 dams in the Buffalo Creek Watershed dates back to the 1960's and construction of the 5 dams in the Bush River Watershed has been completed as recently as 1999.

Last year, the USDA - Natural Resources Conservation Service (NRCS) requested that the original O&M Agreements associated with these dams be updated and supplied a template which included an estimate of annual maintenance costs. This 'financial plan' component gives the sponsors an opportunity to estimate costs for maintenance items and is intended as a planning tool to help sponsors plan for maintenance. Jonathan Pickett and Alecia Daves-Johnson have worked with NRCS and the PSWCD to prepare the updated O&M Agreements in a version that satisfies all three parties, as closely as possible. The PSWCD, our co-sponsors, approved the plans at their February 2009 Board Meeting and ask that the County join them in approving these new Agreements and Plans. The O&M Agreements require a signature.

The O&M responsibility includes the replacement of any component of the structure as needed, during the life of the dam (most of these have 100 year life from the date that construction was completed). Sponsors are also obligated to complete all maintenance, repair, or replacement activities with a reasonable time after identification of such need. The document further outlines the basic responsibilities of each party, as summarized below:

- **NRCS** will provide technical and engineering assistance as resources are available. NRCS will also provide assistance with the O&M Documents and provide As-Built plans when requested.
- **PSWCD** will ensure inspections are performed and maintenance items are addressed, also keeping Emergency Action Plans updated. Landowners will be provided with conservation planning and application activities to ensure the land treatment will protect the life span and proper functioning of the dams.
- **Prince Edward County** will assist with funding an annual amount necessary to satisfy the maintenance needs (which can include funding and grants from VA or other sources), and will consider the flood control structures in the Comprehensive Plan and land-use planning to ensure that land-use changes will not increase the hazard classification of the dams.

(continues to next page)

Motion _____	Fore _____	Gilfillan _____	Jones _____
Second _____	McKay _____	Moore _____	Simpson _____
	Ward _____	Wiley _____	

## Operation and Maintenance Plans

The O&M Plan is part of the O&M Agreement. It defines the responsibilities for operating, inspecting and maintaining floodwater retarding structures. It describes the structures and provides a list of estimated costs associated with the expected maintenance items through the life of the dam, broken down into annual amounts. The Plan provides more technical detail of the maintenance items, while the Agreement describes the relationship of the Sponsors and NRCS, gives general maintenance descriptions and property management standards.

Staff has reviewed the O&M Agreements and O&M Plans. The concerns with the documents are outlined below for your consideration:

1. Any revision is by mutual consent of Sponsors and NRCS. (A review of the O&M Agreement is required every 5 years.)
2. This version gives NRCS the flexibility to meet their obligations "to the extent that its resources permit," although this same flexibility is not extended to either of the sponsors.
3. Proposed agreements between the Sponsors and other parties for the operation or maintenance of the dams will not negate the Sponsor's responsibility identified in the O&M Agreement.
4. If NRCS determines that the Sponsors have failed to comply with the O&M provisions, consequences may include requiring the Sponsors to reimburse the Federal government for the financial assistance provided by NRCS. There is no language that establishes consequences should NRCS fail to comply.

The County can decline to sign these new revisions and O&M formats and maintain the existing O&M Agreements (some date 50 years ago). However, Dam Safety and Maintenance has been an item of growing popularity in the State and Federal legislative arenas. The financial component of the new O&M Plans is to encourage maintenance planning and will serve to ***validate the needs of local sponsors when seeking increased funding support for these structures from the state and federal partners.***

- Attachments:**
- One copy of an O&M Agreement and an O&M Plan is included for your review. The O&M documents are the same for all structures, with identifying language specific to each dam. There is one exception, Bush #7, "Hobgood's" on Route 633, which is designed to be a dry pond structure (no permanent pool). The annual maintenance costs for Bush #5 and Bush #7 are a little higher.
  - Map of the Dam Locations
  - Table of Estimated Annual Costs by Dam

**Recommendations:** At this time, it is the recommendation of the staff that the Board of Supervisors appoint a committee of the Board to meet with the County Attorney and County Administrator to further review the implications of these agreements.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Fore \_\_\_\_\_ Jones \_\_\_\_\_ Wiley \_\_\_\_\_ Moore \_\_\_\_\_  
Gilfillan \_\_\_\_\_ Ward \_\_\_\_\_ McKay \_\_\_\_\_ Simpson \_\_\_\_\_

**Operation and Maintenance Agreement**  
**Dam Site No. 4B**  
**Bush River Watershed,**  
**Prince Edward County, Virginia**

This Agreement made on \_\_\_\_\_ is between the United States Department of Agriculture, Natural Resources Conservation Service, hereinafter referred to as NRCS, and the Piedmont Soil and Water Conservation District and Prince Edward County, Virginia, hereinafter referred to as the Sponsors.

The Sponsors and NRCS agree to carry out the terms of this agreement for the operation and maintenance (O&M) of the following structure in the Bush River Watershed in Prince Edward, Virginia. This structure is a part of the Bush River Watershed Plan that was approved on July 28, 1982, under the authority of Public Law 83-566.

- Floodwater retarding structure Dam No. 4B - located on Bush River approximately 6 miles upstream of Farmville, located in Prince Edward County, Virginia.

The Sponsors' responsibility for O&M begins when the structure is determined complete by NRCS. This responsibility shall include the replacement of any component of the structure as needed. This O&M Agreement remains in effect until July 18, 2101. After the expiration of this O&M Agreement, the Sponsors may still continue to be liable until the structure is removed or modified to eliminate potential hazards.

This Operation and Maintenance Agreement supersedes the original Operation and Maintenance Agreement for Dam No. 4B executed on September 2, 1999.

**General**

A. The Sponsors shall:

1. Be responsible for inspecting, operating and performing, or having performed, all operation, maintenance, and replacement activities associated with the floodwater retarding structure No. 4B as described in the Operation and Maintenance Plan;
2. Complete all maintenance, repair, or replacement activities within a reasonable time after the identification of such need;
3. Obtain prior NRCS approval of all plans, designs, and specifications for any planned alteration to the structure;
4. Be responsible for the replacement of structure components that have a design life of less duration than the program life of the structure as specified in the O&M Plan;
5. Prohibit the installation of any structure or facility that will interfere with the operation or maintenance of the structure;
6. Notify NRCS of any proposed agreement with other parties for the operation or maintenance of all or any part of the structure, and provide NRCS with a copy of the executed agreement. Such agreements will not negate the Sponsors' responsibility as stated in this agreement;

## **Inspections and Reports**

The Sponsors shall inspect the structure as specified in the O&M Plan. NRCS may inspect the structure at any reasonable time during the period covered by this agreement. At the discretion of the State Conservationist, NRCS personnel may assist the Sponsors while conducting the inspections.

The Sponsors shall prepare a written report of each inspection and provide a copy to the NRCS District Conservationist within 30 days from the date the inspection was conducted. The report shall include the following:

- Date(s) of inspection;
- Names of inspectors and participants;
- Features of the practice that were inspected;
- Description of conditions observed;
- Maintenance work required; and
- Planned maintenance work schedule.

Any unusual circumstances observed between annual inspections shall be reported immediately to the local NRCS District Conservationist.

If this structure is classified as a low or significant hazard structure, the hazard class must be verified every 5 years by a registered professional engineer.

## **Records**

The Sponsors shall retain a record of all inspections and O&M performed including costs and completion dates. Records shall be maintained as detailed in the O&M Plan and shall be made available to NRCS upon request.

## **Financial Plan**

The following are anticipated average annual costs for O&M and the method of financing that the Sponsors will use to obtain funds. The O&M Plan for the structure will contain individual component costs, along with an amount to be placed into a budget account to be used for O&M activities. All costs will be updated at least once every 5 years to account for inflation using the Bureau of Reclamation's Water Resources Construction Cost Index, and to adjust the amount to be added to the escrow account.

Floodwater retarding structure No. 4B = **\$4,060.00** (estimated) /year –  
financed through annual funding by the Piedmont Soil and Water  
Conservation District and Prince Edward County.

## **Violations**

This O&M Agreement is a legally binding contract which shall be enforced as necessary to protect the interests of the government and the general public.

If NRCS determines that the Sponsors have failed to comply with the provisions of the O&M Agreement and O&M Plan, consequences may include requiring the Sponsors to

## Property Management Standards

1. This attachment prescribes uniform standards governing the utilization and disposition of property furnished by the Natural Resources Conservation Service or acquired in whole or in part with NRCS funds. Sponsors are responsible for observing the standards set forth herein. Sponsors are authorized to use their own property management standards and procedures as long as the provisions of this attachment are included.
2. Definitions:
  - (a) Real property. Real property means land, including land improvements, structures and appurtenances thereto, excluding movable machinery and equipment.
  - (b) Personal property. Personal property means property of any kind except real property. It may be tangible -- having physical existence, or intangible -- having no physical existence, such as patents, inventions, and copyrights.
  - (c) Nonexpendable personal property. Nonexpendable personal property means tangible personal property having a useful life of more than one year and an acquisition cost of \$300 or more per unit. A grantee may use its own definition of nonexpendable personal property provided that such definition would at least include all tangible personal property as defined above.
  - (d) Expendable personal property. Expendable personal property refers to all tangible personal property other than nonexpendable property.
  - (e) Excess property. Excess property means property under the control of any grantee which, as determined by the head thereof, is no longer required for its needs or discharge of its responsibilities.
  - (f) Acquisition cost of purchased nonexpendable personal property. Acquisition cost of an item of purchased nonexpendable personal property means the net invoice unit price of the property including the cost of modifications, attachments, accessories, or auxiliary apparatus necessary to make the property usable for the purpose for which it was acquired. Other charges such as the cost of installation, transportation, taxes, duty or protective in-transit insurance, shall be included or excluded from the unit acquisition cost in accordance with the grantee's regular accounting practices.
3. Use and Disposition of Real Property:
  - a. Title to real property shall vest in the sponsor subject to the condition that the sponsor shall use the real property as long as needed for the purpose for which it was acquired and in accordance with the O&M Agreement.

- (2) Shared use. During the time that nonexpendable personal property is held for use on the project or program for which it was acquired, the sponsor shall make it available for use on other project or program if such other use will not interfere with the work on the project or program for which the property was originally acquired. First preference for such other use shall be given to other projects or programs sponsored by NRCS; second preference shall be given to other projects or programs sponsored by other Federal agencies. If the property is owned by NRCS, use on other activities not sponsored by the Federal government shall be permissible if authorized in writing by the State Conservationist.
- c. Disposition of other nonexpendable property. When the sponsor no longer needs the property as provided in 5b above, the property may be used for other activities in accordance with the following standards:
- (1) Nonexpendable property with a unit acquisition cost of less than \$1,000.00. The sponsor may use the property for other activities without reimbursement to NRCS or sell the property and retain the proceeds.
  - (2) Nonexpendable personal property with a unit acquisition of \$1,000 or more. The sponsor may retain the property for other uses provided that compensation is made to NRCS or its successor. The amount of compensation shall be computed by applying the percentage of NRCS participation in the cost of the original project or program to the current fair market value property. If the sponsor has no need for the property and the property has further use value, the sponsor shall request disposition instructions from NRCS.

The NRCS shall determine whether the property can be used to meet NRCS's requirements. NRCS shall issue instructions to the sponsor no later than 120 days after the grantee request and the following procedures shall govern:

- (i) If so instructed or if disposition instructions are not issued within 120 calendar days after the sponsor's request, the sponsor shall sell the property and reimburse NRCS an amount computed by applying to the sales proceeds the percentage of NRCS participation in the cost of the original project or program. However, the sponsor shall be permitted to deduct and retain from NRCS's share \$100 or ten percent of the proceeds, whichever is greater, for the sponsor's selling and handling expenses.
- (ii) If the sponsor is instructed to ship the property elsewhere, the sponsor shall be reimbursed by NRCS with an amount which is computed by applying the percentage of the sponsor participation in the cost of the original grant project or program to the current fair market value of the property, plus any reasonable shipping interim storage costs incurred.

theft of nonexpendable property shall be investigated and fully documented; if the property was owned by NRCS, the sponsor shall promptly notify NRCS.

- (5) Adequate maintenance procedures shall be implemented to keep the property in good condition.
  - (6) Where the sponsor is authorized or required to sell the property, proper sales procedures shall be established which would provide for competition to the extent practicable and result in the highest possible return.
6. Expendable personal property. Title to expendable personal property shall vest in the sponsor upon acquisition. If there is a residual inventory of such property exceeding \$1,000 in total aggregate fair market value, upon termination or completion of the agreement and if the property is not needed for any other Federally sponsored project or program, the sponsor shall retain the property for use on non-federally sponsored activities, or sell it, but must in either case, compensate NRCS for its share. The amount of compensation shall be computed in the same manner as nonexpendable personal property.
7. Intangible property:
- a. Inventions and patents. If any program produces patentable items, patent rights, processes, or inventions, in the course of work sponsored by NRCS, such fact shall be promptly and fully reported to NRCS. Unless there is a prior agreement between the sponsor and NRCS on disposition of such items, NRCS shall determine whether protection on the invention or discovery, including rights under any patent issued thereon, shall be allocated and administrated in order to protect the public interest consistent with "Government Patent Policy" (President's Memorandum for Heads of Executive Departments and Agencies, August 23, 1971, and Statement of Government Patent Policy as printed in 36 FR 16889).
  - b. Copyrights. Except as otherwise provided in the terms and conditions of the agreement, the author or the sponsor is free to copyright any books, publications, or other copyrightable materials developed in the course of or under an agreement, but NRCS shall reserve a royalty-free nonexclusive and irrevocable right to reproduce, publish, or otherwise use, and to authorize others to use, the work for government purposes.



**Operation and Maintenance Plan  
Dam Site No. 4B  
Bush River Watershed,  
Prince Edward County, Virginia**

This document supplements the Operation and Maintenance (O&M) Agreement signed by the USDA, Natural Resources Conservation Service, the Piedmont Soil and Water Conservation District, and the Prince Edward County Board of Supervisors, dated September 2, 1999. It may be revised by mutual consent of all signatory parties.

This plan defines responsibilities for operating, inspecting, and maintaining floodwater retarding structure No. 4B. This is a single-purpose flood prevention structure with a permanent lake, and under normal maintenance will be self-operational.

These responsibilities shall remain in effect until July 18, 2101. After the expiration of this O&M plan, the Sponsors may still continue to be liable until the structure is removed or modified to eliminate potential hazards.

**Description of the Practice:**

Dam No. 4B is located approximately 6 miles south of Farmville, Virginia, upstream of Rt. 628 on Mountain Creek, which is a tributary to the Bush River in Prince Edward County, Virginia. This structure was designed as a low hazard dam. The dam is owned by the Piedmont SWCD, and serves as a flood control structure for Farmville, Virginia. The dam is an earthen structure, 540 feet long, with a height of 48 feet. The principal spillway inlet is reinforced concrete. The spillway outlet is a 48-inch diameter concrete conduit with a riprap impact basin. A 400-foot wide grassed auxiliary spillway with a splitter dike is located on the right abutment.

**Operation & Maintenance:**

The Piedmont Soil and Water Conservation District and Prince Edward County will be responsible for all operation & maintenance activities. The structure is self-operating, except for the drain gate. Normal operation of the drain gate should be limited to inspections. Maintenance along the shoreline of the reservoir may require the operation of the slide gate to lower the water level for short periods of time to complete the needed maintenance. The principal spillway slide gate shall be opened and closed once each year, as a minimum, to ensure proper operation.

**Estimated Annual O&M Costs:**

The Piedmont Soil and Water Conservation District, and the Prince Edward County Board of Supervisors are responsible for the operation and maintenance activities for Dam No. 4B. Funds for these activities will be obtained as detailed in the O&M Agreement. It is estimated that the average annual cost of maintenance will be **\$4,060.00** for this structure. See below O&M Cost Estimate for a detailed breakdown of costs.

**Maintenance Items**

It is the responsibility of the Piedmont Soil and Water Conservation District and the Prince Edward County Board of Supervisors to ensure that the following maintenance items, as a

shall be killed or removed before it reaches one inch in diameter (stalks of woody growth). All herbicide application shall be done in accordance with applicable Federal, State and local regulations. **(\$50.00)**

- (10) Access Road - Maintain the access road to the dam in drivable condition. Remove any obstructions to the passage of vehicles and add gravel as needed to prevent ponding of water or erosion of the roadbed. **(\$10.00)**
- (11) Easements/land rights - The terms and conditions of all easements and land rights documents shall be checked for potential violations. (N/A)
- (12) Replacement of Components – Timing for replacement of components should be evaluated during annual O&M inspections. The following items are not expected to retain operational capability for the 100-year program life of the dam and are anticipated to be replaced.
  - trash racks; **(\$20.00)**
  - slide gates & hardware (gates, stems, stem guides, anchors, anchor bolts, etc.); **(\$300.00)**
  - fences/gates; (N/A) and
  - rodent guards. **(\$5.00)**

A schedule for corrective actions shall be developed for completion of identified maintenance work in a timely manner.

**Personnel:**

All personnel involved in conducting inspections and performing O&M activities shall be properly trained and equipped. NRCS may assist in training sponsor employees. NRCS shall accompany the sponsor(s) on inspections for the first 3 years after completion of the structure. After the first three annual inspections, NRCS may continue to provide employees to accompany the sponsor during subsequent O&M inspections, if requested by the sponsors and if NRCS resources are available. **(Training \$70.00)**

- Highways (need to list) See current EAP
- Homes & locations (list) See current EAP
- Businesses (list) See current EAP

The Emergency Action Plan for this structure outlines a sequential list of contingencies to be followed in the event this structure is subject to imminent failure or periods of high water flow. The Sponsors are responsible for ensuring that this plan is reviewed annually and updated as needed. Copies of the updated plan shall be provided to NRCS and to the Director, State Dam Safety Office. A current copy of the plan will be available for review at the Piedmont Soil and Water Conservation District office, Farmville, Virginia. (Updates and exercises **\$265.00**).



Prince Edward County & PSWCD Sponsored Dams with Associated Average Annual Costs

<b>Dam Name and Inventory Number</b>	<b>Other Associated Name(s)</b>	<b>Estimated AVERAGE Annual Cost</b> (lifetime of maintenance costs divided by the life span)
BUFFLAO CREEK #1 14701	GrandView Lake (Watson)	\$4060.00
#2 14706	Stockton Lake (Stockton Lake Estates)	\$4060.00
#3 14702	Little Creek Lake (Childress)	\$4060.00
#4 14703	Spring Creek Lake (Whitehead)	\$4060.00
#5 14707	Lake Buffalo	\$4060.00
#6 14708	Bell Lake	\$4060.00
#7 14709	Lake Jimmy Gayle (Conkright)	\$4060.00
#8 14710	Lake Abilene	\$4060.00
#9 14711	Hidden Acres Lake	\$4060.00
#2 14734	Rice Creek (Barksdale)	\$4060.00
#4B 14741	Mountain Creek	\$4060.00
#5 14739	Camp Creek	\$4660.00
#6 14740	Evans Creek	\$4060.00
#7 14736	Hobgood (dry pool)	\$4660.00
#12 14735	Sandy River Reservoir Dam	PE is only sponsor.

The total AVERAGE annual cost for 14 dams is \$58,040.00.



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** April 14, 2009  
**Item No.:** 10  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Request from Prince Edward County Community Association

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**Summary:**

Attached for your consideration is a copy of a document that was presented to the Board at its March meeting by Mr. Kenneth Jackson with the Prince Edward County Community Association. It requests that the Board consider adopting this "Land Sale and Transfer Policy."

Also attached for your consideration is an excerpt of the minutes from the October 9, 2007 meeting of the Board of Supervisors, at which the Board adopted a Procedure for the Disposition of Surplus Real Property.

**Attachments:** PECCA Proposal  
Excerpt of Board Minutes from October 9, 2007

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

February 24, 2009

**Land Sale and Transfer**

**It is hereby stated by this Prince Edward Board of Supervisors, that no sale or transfer of county land or buildings shall be made without first having two public meetings of discussion, a preliminary board vote, and a secondary final vote. It is also stated that the preceding events shall have one week interval between them.**

**We the members of the Prince Edward Board of Supervisors do hereby sign this preliminary document until formal ordinance can be created and reviewed by public, and shall hereby abide by the spirit of this document.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Aye:	Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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Absent: Charles W. McKay

the Prince Edward County Board of Supervisors appointed Mr. Simpson as alternate voting delegate for the VACo Conference.

In Re: November Board Meeting Date

Chairman Fore said that historically, the Board has changed the November Board meeting date as it conflicts with the annual VACo Conference. This year, the conference will be held November 11 -13, and the regular Board meeting date is November 13.

On motion of Mr. Moore and approved:

Aye:	Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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Absent: Charles W. McKay

the Prince Edward County Board of Supervisors meeting date for the month of November will be Wednesday, November 14, 2007.



In Re: Real Estate Policy Committee Report

Chairman Fore stated the Committee met on September 21 and drafted a Procedure for Disposition of Surplus Real Property.

Mr. Ennis said Paragraph #5 should be amended to read "... the Board of Supervisors may deviate from all or any portion of this procedure upon the unanimous vote of the Board members in attendance." A brief discussion followed.



Supervisor Moore made a motion that the Board approve the Procedure for Disposition of Surplus

Real Property as amended. The motion carried:

Aye: Pattie Cooper-Jones  
William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
James C. Moore  
Howard F. Simpson  
Lacy B. Ward

Nay: None

Absent: Charles W. McKay

### **PROCEDURE FOR DISPOSITION OF SURPLUS REAL PROPERTY**

Whenever the Board of Supervisors of Prince Edward County, Virginia deem it in the best interest of the citizens of said County to dispose of any surplus real property owned by said County, the following procedure shall be followed:

1. A public hearing shall be conducted prior to the disposition of said real property. In no event shall the public hearing be conducted no more than ninety days prior to the sale of the property. Notice of the public hearing shall be published in a newspaper of general circulation in said County not less than once a week for two successive weeks. Notice may also be posted on the County web page and posted on the notice board in the Prince Edward County Courthouse. The public hearing shall not be scheduled within seven days of the last date of publication.
2. After the required public hearing and upon the affirmative vote of a majority of the members of the Board of Supervisors, the property shall be declared surplus and shall be advertised for sale not less than once a week for four successive weeks in a newspaper of general circulation in the County and in either the *Richmond Times-Dispatch* or *Lynchburg News and Advance* once a week for two successive weeks. Sale shall be by public auction and shall not be conducted within seven days of the date of the last advertisement.
3. County shall obtain an appraisal of the value of said surplus property and shall accept no bid which is less than the appraised value. The appraisal shall be no older than one year.
4. Property transfers from the County to the Industrial Development Authority or other governmental entities or authorities and transfers by leasehold agreements are expressly exempt from this procedure.
5. Recognizing that there may be market conditions or other circumstances which are time sensitive that could adversely affect the value of any such property, the Board of Supervisors may deviate from all or any of this procedure upon the unanimous vote of the Board members in attendance.
6. To the extent that the terms of this procedure may conflict with the Code of Virginia, the Code of Virginia shall be controlling.



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: April 14, 2009  
Item No.: 11  
Department: County Attorney  
Staff Contact: James R. Ennis  
Issue: County Attorney's Report

---

**Summary:** In the coming months, the County Attorney's office will be conducting a comprehensive review of the *County Code* to insure the *County Code* is in full compliance with the *Code of Virginia*. We bring this to the Board's attention so that you will understand if ordinance revisions are proposed in the coming months. At the conclusion of the review, we will work with the staff in the County Administrator's office to have the *County Code* updated and re-codified.

**Attachments:** None.

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 14, 2009  
**Item No.:** 12  
**Department:** County Administrator  
**Staff Contact:** Wade Bartlett  
**Issue:** County Administrator's Report

---

**Summary:** The County Administrator will give a verbal report at the April Board meeting.

**Attachments:** None

**Recommendation:** None

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 14, 2009  
**Item No.:** 13  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Puckett  
**Issue:** Correspondence

---

**Summary:**

**Attachments:**

- a. Town of Farmville, RE: Maintenance of Water and Sewer Lines
- b. VDOT, RE: Route 15 Project
- c. Park Properties, RE: Tenant Concerns
- d. FEMA, RE: Flood Insurance Rate Maps
- e. PECCA, RE: FOIA Response

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

TOWN OF FARMVILLE  
Post Office Drawer 368  
Farmville, Virginia 23901

Gerald J. Spates, Town Manager  
Carol Anne Seal, Town Treasurer

434.392.5686  
Fax 434.392.3160



COUNCIL

Sydnor C. Newman, Jr., Mayor  
A. D. "Chuckie" Reid, Vice Mayor  
David E. Whitus  
Sally Thompson  
Tommy Pairet  
Donald L. Hunter  
Oris S. Overton  
Edward I. Gordon, MD  
Lisa Hricko, Clerk of Council

March 24, 2009

W. Wade Bartlett  
County Administrator  
Prince Edward County  
PO Box 382  
Farmville, VA 23901

Dear Wade,

I have reviewed your letter of March 12, 2009 concerning some issues that have come before the County Board of Supervisors regarding costs to maintain the water and sewer lines to the Manor.

I do not know Mr. Jackson nor recall a conversation but I could have spoken to him at some time. I also do not remember any discussion about the \$60 - \$65,000 cost per year.

I have thought about your letter and given careful consideration to what I think it would cost to maintain the lines. I will share that with you as follows:

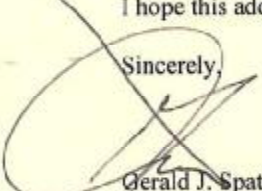
1. The Town of Farmville has staff at the department of public works on call seven (7) days a week 24 hours a day. The Town compensates each of them extra each week for being on call. They have rotating weeks and they are on call for a week at a time.
2. I feel one of the most important items is maintenance of the pump station. The public works department check Town's weekly and do preventative maintenance routinely. This could take from three (3) hours to six (6) hours depending on the work involved.
3. Water lines breaks with change in temperatures or lines hit by contractors. This could involve an extensive amount of time.
4. Miss Utility tickets are a big item and if construction picks up at the Manor this could create a major time consuming issue, with regard to the marking the utility lines.

My best estimate for this, if you were asking would be:

1. A retainer to be on call and respond to repairs or emergencies - \$1,000/monthly
2. Bill for actual labor, equipment and materials as shown on attached list

I hope this addresses your concerns. If you wish to discuss this, please give me a call.

Sincerely,

  
Gerald J. Spates  
Town Manager

GJS/lmh

Attachment

108

TOWN OF FARMVILLE  
EQUIPMENT COST

LARGE DOZER-----	\$ 60.00
SMALL DOZER-----	\$ 50.00
CASE EXCAVATOR-----	\$ 90.00
GRADER-----	\$ 60.00
LOADER (TRACK MOUNT)-----	\$ 65.00
LOADER (WHEELED)-----	\$ 60.00
LOADER (RUBBER TIRE)-----	\$ 60.00
BACKHOE-----	\$ 45.00
TAMPER-----	\$ 20.00
TRACTOR (RUBBER TIRE)-----	\$ 25.00
TRACTOR/BUSHHOG-----	\$ 25.00
DUMP TRUCK-----	\$ 35.00
PICKUP TRUCK-----	\$ 15.00
ROLLER-----	\$ 35.00
TRENCH ROLLER-----	\$ 25.00
WATER TRUCK-----	\$ 30.00
STREET SWEEPER-----	\$ 35.00
AIR COMPRESSOR W/JACKHAMMER-----	\$ 35.00
TAR TRUCK-----	\$ 30.00
PUG MIXER-----	\$ 35.00
MUD PUMP-----	\$ 15.00
ROAD TRACTOR & TRAILER-----	\$ 50.00
BUCKET VAN-----	\$ 20.00
TRAILER (HAULING)-----	\$ 15.00
SKID STEER LOADER-----	\$ 35.00
SEWER JET-----	\$100.00
GENERATOR-----	\$ 10.00
FUEL TRAILER-----	\$ 5.00
WEEDEATER-----	\$ 5.00
RIDING MOWER-----	\$ 15.00
PUSHMOWER-----	\$ 5.00
CHAINSAW-----	\$ 10.00
PIPESAW-----	\$ 20.00
ARROW TRAILER-----	\$ 15.00
MOLE-----	\$ 25.00
PAINT SHAKER-----	\$ 10.00
STRAW BLOWER-----	\$ 20.00
4 X 4-----	\$ 15.00
SURVEY VAN-----	\$ 15.00
MAN HOUR-----	\$ 35.00
OVERTIME-----	\$ 50.00

BOARD OF SUPERVISORS

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COUNTY OF PRINCE EDWARD, VIRGINIA

COUNTY ADMINISTRATOR  
W. WADE BARTLETT

POST OFFICE BOX 382  
FARMVILLE, VA 23901

(434) 392-8837 VOICE  
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.

April 8, 2009

VIA FACSIMILE AND FIRST CLASS MAIL

Mr. Robert H. Carey, P.E.  
Lynchburg District Administrator  
Virginia Department of Transportation  
Post Office Box 11649  
4219 Campbell Avenue  
Lynchburg, VA 24506

Dear Mr. Carey:

I am writing to clarify the position of Prince Edward County on the U.S. 15 Project. We respectfully decline the project proposed by representatives of the Lynchburg District, which was to three-lane a section from Route 628 to Dominion Drive and then upgrade a two-lane section to Rt. 646 (Farmville Lake Road).

The County understands the need to compromise because of funding constraints. In fact, I spoke to that very issue at the March 11, 2009 VDOT Public Input meeting in Lynchburg. The County of Prince Edward believes that a fair compromise is to four-lane U.S. 15 from Rt. 628 to Rt. 646 (Farmville Lake Road), which is a distance of about one mile. This would move the southern terminus of the project up to Rt. 646 (Farmville Lake Road), but still accomplish the safety improvements needed on the northern end of the project.

Thank you for your assistance. Should you have any questions or require additional information, please do not hesitate to call me or Sarah Elam Puckett, Assistant County Administrator, at 434-392-8837.

Sincerely,

W.W. Bartlett  
County Administrator

cc: Prince Edward County Board of Supervisors  
The Honorable Kenneth S. White, Commonwealth Transportation Board  
Malcolm T. Kerley, P.E., VDOT

March 9, 2009

Ms. Carolyn Custalow  
240- D Parc Crest Drive  
Farmville, VA 23901

Dear Ms. Custalow;

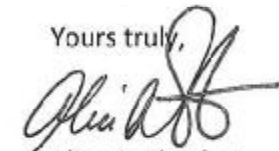
I am in receipt of a letter from Douglas Crockett regarding the noise from the neighboring property.

To begin, we would like to thank you for presenting your concerns to us. We are pleased to see that according to letter from Douglas Crockett all of your concerns "have been or are being addressed". Please note that we believed we had previously addressed your concerns; however, it is clear that our efforts were not expressed to your satisfaction and we do apologize for that. Furthermore, the letter dated November 12, 2008 was sent to us without signature. We would have gladly responded to you directly at that time had we known who to contact.

As you are aware from when you moved into this community, the adjoining property, which is not owned or managed by our company, contains a night club that operates only on certain weekends. During our grand opening in September, Jodi Williams spoke with the Prince Edward County Administrator, Wade Bartlett, about the specific steps our residents should take if they encounter issues with the adjoining property. According to Mr. Bartlett, the property is grandfathered into the zoning code and the night club is allowed to operate. However, he did say that residents should contact the sheriff and his office to discuss specific concerns that should arise. According to Jodi Williams, this information was shared with you and the other Parc Crest residents during the resident meeting that took place on February 5, 2009.

In closing, should you encounter any concerns with the neighboring property, please contact the sheriff, the county administrator and our office. Again, thank you for taking the time to present your concerns to us.

Yours truly,



Alice A. Fletcher

cc: Jodi Williams, Parc Crest Community Manager  
Douglas Crockett, Framme Law Firm  
Wade Bartlett, Prince Edward County Administrator







# Federal Emergency Management Agency

Washington, D.C. 20472

CERTIFIED MAIL  
RETURN RECEIPT REQUESTED

IN REPLY REFER TO:  
19P-N

April 2, 2009

The Honorable William Fore, Jr.  
Chairman, County Board of Supervisors  
111 South Street, 3<sup>rd</sup> Floor  
P.O. Box 382  
Farmville, Virginia 23901

Community: Prince Edward County, Virginia  
(Unincorporated Areas)  
Community No.: 510239  
Map Panels Affected: See FIRM Index

Dear Chairman Fore:

This is to formally notify you of the final flood hazard determination for your community in compliance with Title 44, Chapter I, Part 67, Code of Federal Regulations. On September 1, 1978, the Department of Homeland Security's Federal Emergency Management Agency (FEMA) issued a Flood Insurance Rate Map (FIRM) that identified the Special Flood Hazard Areas (SFHAs), the areas subject to inundation by the base (1-percent-annual-chance) flood, in the Unincorporated Areas of Prince Edward County, Virginia. Recently, FEMA completed a re-evaluation of flood hazards in your community. On December 8, 2008, FEMA provided you with Preliminary copies of the Flood Insurance Study (FIS) report and FIRM that identify existing flood hazards in your community.

FEMA has addressed all comments received on the Preliminary copies of the FIS report and FIRM. Accordingly, the FIS report and FIRM for your community will become effective on October 2, 2009. Before the effective date, FEMA will send you final printed copies of the FIS report and FIRM.

Because the FIS for your community has been completed, certain additional requirements must be met under Section 1361 of the National Flood Insurance Act of 1968, as amended, within 6 months from the date of this letter. Prior to October 2, 2009, your community is required, as a condition of continued eligibility in the National Flood Insurance Program (NFIP), to adopt or show evidence of adoption of floodplain management regulations that meet the standards of Paragraph 60.3(d) of the enclosed NFIP regulations (44 CFR 59, etc.). These standards are the minimum requirements and do not supersede any State or local requirements of a more stringent nature.

It must be emphasized that all the standards specified in Paragraph 60.3(d) of the NFIP regulations must be enacted in a legally enforceable document. This includes adoption of the current effective FIS report and FIRM to which the regulations apply and the other modifications made by this map revision. Some of the standards should already have been enacted by your community in order to establish eligibility in the NFIP. Any additional requirements can be met by taking one of the following actions:

1. Amending existing regulations to incorporate any additional requirements of Paragraph 60.3(d);
2. Adopting all the standards of Paragraph 60.3(d) into one new, comprehensive set of regulations; or
3. Showing evidence that regulations have previously been adopted that meet or exceed the minimum requirements of Paragraph 60.3(d).

Communities that fail to enact the necessary floodplain management regulations will be suspended from participation in the NFIP and subject to the prohibitions contained in Section 202(a) of the Flood Disaster Protection Act of 1973 as amended.

In addition to your community using the FIS report and FIRM to manage development in the floodplain,

FEMA will use the FIS report to establish appropriate flood insurance rates. On the effective date of the revised FIRM, actuarial rates for flood insurance will be charged for all new structures and substantial improvements to existing structures located in the identified SFHAs. These rates may be higher if structures are not built in compliance with the floodplain management standards of the NFIP. The actuarial flood insurance rates increase as the lowest elevations (including basement) of new structures decrease in relation to the Base Flood Elevations established for your community. This is an important consideration for new construction because building at a higher elevation can greatly reduce the cost of flood insurance.

To assist your community in maintaining the FIRM, we reviewed our records to determine if any previous Letters of Map Change (i.e., Letters of Map Amendment, Letters of Map Revision) will be superseded when the revised FIRM panels become effective. According to our records, no Letters of Map Change were issued previously for the affected FIRM panels.

The FIRM and FIS report for your community have been prepared in our countywide format, which means that flood hazard information for all jurisdictions within Prince Edward County has been combined into one FIRM and FIS report. When the FIRM and FIS report are printed and distributed, your community will receive only those panels that present flood hazard information for your community. We will provide complete sets of the FIRM panels to county officials, where they will be available for review by your community.

The FIRM panels have been computer-generated. Once the FIRM and FIS report are printed and distributed, the digital files containing the flood hazard data for the entire county can be provided to your community for use in a computer mapping system. These files can be used in conjunction with other thematic data for floodplain management purposes, insurance purchase and rating requirements, and many other planning applications. Copies of the digital files or paper copies of the FIRM panels may be obtained by calling our Map Service Center, toll free, at 1-800-358-9616. In addition, your community may be eligible for additional credits under our Community Rating System if you implement your activities using digital mapping files.

If your community is encountering difficulties in enacting the necessary floodplain management measures, we urge you to contact William G. Browning, Director, Division of Dam Safety and Floodplain Management, Department of Conservation and Recreation, at (804) 786-3914 for assistance. The FEMA Region III staff is also available to assist you with your floodplain management measures and may be contacted by telephone at (215) 931-5530. If you have any questions concerning mapping issues in general, please call our Map Assistance Center, toll free, at 1-877-FEMA MAP (1-877-336-2627). Additional information and resources your community may find helpful regarding the NFIP and floodplain management, such as *The National Flood Insurance Program Code of Federal Regulations*, *Answers to Questions About the National Flood Insurance Program*, *Frequently Asked Questions Regarding the Effects that Revised Flood Hazards have on Existing Structure*, *Use of Flood Insurance Study (FIS) Data as Available Data*, and *National Flood Insurance Program Elevation Certificate and Instructions*, can be found on our website at <http://www.floodmaps.fema.gov/lfd>. Paper copies of these documents may also be obtained by calling our Map Assistance Center.

Sincerely,



William R. Blanton Jr., CFM, Chief  
Engineering Management Branch  
Mitigation Directorate

3

cc: Community Map Repository  
County Administration Office  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901

Mr. Jonathan L. Pickett  
Director of Planning and Community Development  
111 South Street, 3<sup>rd</sup> Floor  
P.O. Box 382  
Farmville, Virginia 23901

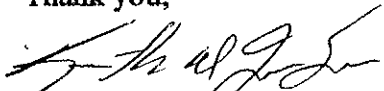
rcd  
March 10, 2009  
e BOS MEETING

Kenneth W. Jackson  
Prince Edward County Community Association.  
317 High Rock Road  
Rice, Virginia 23966  
(434) 392-6433

Prince Edward County  
Board of Supervisors  
And  
Office of County Administrator  
1000 East Main Street  
Farmville, Virginia 23901

We the citizens of PECCA do here by request under U.S.C. ss552 as revised in 2002; and the ss2.2-3700 et. Seq. We respectfully request the names of all companies and or firms, both construction and consultant; RFP request which have been sent in the past 2 years. These RFP's include all made by the County of Prince Edward and joint ventures of County of Prince Edward/Farmville.

Thank you,

  
Kenneth W. Jackson  
Intro Co-Chair

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LACY B. WARD



COUNTY OF PRINCE EDWARD, VIRGINIA

COUNTY ADMINISTRATOR  
W. WADE BARTLETT

POST OFFICE BOX 382  
FARMVILLE, VA 23901

(434) 392-8837 VOICE  
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.U

March 17, 2009

Mr. Kenneth Jackson  
317 High Rock Road  
Rice, Virginia 23966

Dear Mr. Jackson:

The County of Prince Edward is in receipt of your request for records dated March 10, 2009 made in accordance with the *Virginia Freedom of Information Act* (§ 2.2-3700 et seq.).

As a follow up to our telephone conversation of March 17, 2009, please be advised that it is practically impossible to provide the requested records within the five working days required by FOIA because of the voluminous scope of your request, which is requiring significant staff time to research and compile. Therefore, we are invoking subsection B 4 of § 2.2-3704 to provide us with seven additional working days to respond to your request.

Thank you for contacting the County of Prince Edward. Should you have any questions, please feel free to call me at 434-392-8837.

Sincerely,

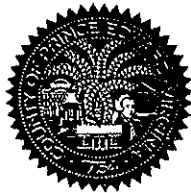
Sarah Elam Puckett  
Assistant County Administrator

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LACY B. WARD



COUNTY ADMINISTRATOR  
W. WADE BARTLETT

POST OFFICE BOX 382  
FARMVILLE, VA 23901

(434) 392-8837 VOICE  
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.U

COUNTY OF PRINCE EDWARD, VIRGINIA

March 26, 2009

Mr. Kenneth Jackson  
317 High Rock Road  
Rice, Virginia 23966


Dear Mr. Jackson:

The County of Prince Edward is responding to your request for records dated March 10, 2009 made in accordance with the *Virginia Freedom of Information Act*. You have requested copies of the advertisements and names of all companies or firms responding for all construction or consultant contracts awarded by the County of Prince Edward in the past two years. Attached are the documents that you have requested:

1. Advertisement for Audit Services;
2. Advertisement and Pre-Bid List for Business Park Grading Project;
3. Advertisement for Financial Advisory Services;
4. Advertisement for PPEA;
5. Advertisement for Library Construction and Bidders List;
6. Specifications for Animal Shelter Addition and Bids Procured;
7. Advertisement for Bids for Landfill Construction and Bidders List;
8. Advertisement for Tree Removal Services and Bids Received;
9. Advertisement for Audit Services;
10. Procurement Authorization for Engineering Services and Bids Received;
11. Advertisement for Engineering Services, SWAM Mailing List and Proposals Received;
12. Advertisement for Timber Bids, Bidder List and Bids Received;
13. Advertisement for Assessment Services and Bid Received;
14. Advertisement for Audit Services and Bids Received;
15. Advertisement for Architectural Services and Bids Received; and
16. Advertisement for Janitorial Services and Bids Received.

The cost of fulfilling this request is \$160.87 (see enclosed invoice). Please remit payment to the Treasurer, Prince Edward County. Should you have any questions, please feel free to call Sarah Elam Puckett, Assistant County Administrator at 434-392-8837.

Sincerely,

  
W.W. Bartlett  
County Administrator

Enclosures

PRINCE EDWARD COUNTY BOARD OF SUPERVISORS

MISSION STATEMENT

TO REPRESENT ALL CITIZENS, PROVIDE LEADERSHIP, CREATE VISION AND SET POLICY TO ACCOMPLISH EFFECTIVE CHANGE, PLANNED GROWTH AND PROVIDE ESSENTIAL SERVICES WHILE MAINTAINING AND ENHANCING THE QUALITY OF LIFE IN PRINCE EDWARD COUNTY.



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 14, 2009  
**Item No.:** 14  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Puckett  
**Issue:** Informational

---

**Summary:**

**Attachments:**

- a. School Press Release, RE: Excellence Award
- b. Congressman Perriello's FY 10 Appropriations Requests

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

Prince Edward County Receives the State Board of Education's *Competence to Excellence Award*

Governor Timothy M. Kaine recently announced that ten school divisions and 276 schools earned the Board of Education's *Competence to Excellence Award*. The award recognizes schools and divisions that have met all state and federal benchmarks for at least two consecutive years. It also recognizes schools that are making progress toward the Virginia Index of Performance (VIP) objectives instrumental to the goals of Governor Kaine and the Board of Education.

Prince Edward County was granted this prestigious award which is a milestone on the journey to excellence in education. As a recipient of the award, the school division demonstrates the commitment its educators possess in assisting students in meeting high standards for learning and achievement. Our school division received a resolution of commendation from the Board of Education and aspires to earn the Governor's Award for Educational Excellence, the highest honor under the Virginia Index of Performance incentive program created by the Board of Education for demonstrating two years of consecutive improvement toward the Virginia Index of Performance.





**Office of U.S. Representative Tom Perriello**  
**1520 Longworth House Office Building**  
**Washington, DC 20515**  
**(202) 225-4711**  
[www.perriello.house.gov](http://www.perriello.house.gov)

## **Appropriations Requests for FY10**

*Congressman Perriello is committed to securing federal support for deserving projects that create real value and reflect the priorities of the 5<sup>th</sup> District. As part of his commitment to transparency in government, he proactively invited applications from all 22 localities in the 5<sup>th</sup> District and prioritized the projects based on three key criteria:*

- **Transformative:** has the potential to be a game-changer for the economy of a community.
- **Cost-Effective** (“bang for the buck”): uses limited funds efficiently to produce greater impact on quality of life or economic development in the community.
- **Job Creators:** creates or attract jobs; will bolster the 5th District’s competitive advantage in the global economy.

### **BROADBAND PROJECTS**

**Project Name:** Franklin County, Virginia Last Mile Broadband Deployment

**Recipient:** County of Franklin, VA

**Address:** 40 East Court Street, Rocky Mount, VA 24151

**Amount:** \$1,400,000

**Description:** This project is a valuable use of taxpayer funds because it will provide low-interest loans to broadband providers to expand existing networks to reach “last-mile” connections for citizens and businesses in Franklin County. The county’s rural setting is attractive to many small businesses and locals but presents challenges in broadband deployment to support them. This project seeks to leverage and expand the county’s award-winning partnerships with broadband service providers to put Franklin County on a competitive playing field.

**Project Name:** Central Virginia WiMAX broadband internet service for education and economic development - Feasibility Study (CVaWFS)

**Recipient:** Liberty University

**Address:** 2657 North Campus, Lynchburg, VA 24502

**Amount:** \$220,000

**Description:** This project is a valuable use of taxpayer funds because WiMax would be a regional catalyst for job creation and economic development. The project will keep Lynchburg and the surrounding area on the cutting-edge by providing high-speed internet service to students, casual users, and

businesspeople. WiMAX would provide unlimited free internet access to 4 area colleges, over 20 public schools, and countless businesses.

**Project Name:** Regional Wireless Broadband Initiative  
**Recipient:** County of Prince Edward, VA  
**Address:** 121 East Third Street, Farmville, VA 23901  
**Amount:** \$1,120,000

**Description:** This project is a valuable use of taxpayer funds because the county is considered the commerce center for seven surrounding counties, and yet struggles to bring high-speed broadband internet service and reliable cell phone service to its citizens. These funds will allow the county to develop a regional "last-mile" internet and cell phone system, bringing numerous employment and educational opportunities to over 114,000 citizens. This infrastructure investment is especially important in Prince Edward County, which has the lowest per capita income in Virginia.

### **JOB OPPORTUNITIES AND WORKFORCE DEVELOPMENT**

**Project Name:** "Green" Building to House Selected Degree Programs at NCI  
**Recipient:** New College Institute  
**Address:** 29 Jones Street, Martinsville, VA 24112  
**Amount:** \$3,300,000

**Description:** This project is a valuable use of taxpayer funds because the New College Institute will construct a LEED-certified "green" building in Martinsville to provide opportunities for students and citizens to be trained in green technologies and the green workforce. The project will give NCI a much-needed facility for expansion, provide important workforce skills to residents of this economically depressed region, stimulate the economy with the introduction of new small businesses, and help restore Martinsville's uptown district into the bustling urban center it once was.

**Project Name:** Advanced Battery Manufacturing  
**Recipient:** Office of Economic Development, City of Danville, VA  
**Address:** 427 Patton Street, Danville, VA 24541  
**Amount:** \$200,000

**Description:** This project is a valuable use of taxpayer funds because it will enable Danville to proceed with the development of a manufacturing facility to produce advanced battery technology for hybrid buses. There is a pending contract for more than 750 buses nationwide to be equipped with these batteries, which are currently not being manufactured in the U.S. The net impact on employment in the 5th District is estimated conservatively at an additional 150 jobs.

**Project Name:** Military Tires (Tire Privatization Initiative- TPI)  
**Recipient:** Goodyear Tire and Rubber Company, Danville, VA  
**Address:** 1901 Goodyear Blvd. Danville, VA  
**Amount:** N/A (Language)

**Description:** This request provides for language for the Department of Defense to consider open-bid contracts for the construction of military ground and air tires. Presently, the DoD has allowed only one manufacturer to produce these tires (Michelin, which produces its tires in Canada), creating the

potential for waste and abuse. Opening up the bidding to other competitive companies, like Goodyear which produces its tires domestically, can lower costs to the government while potentially saving or creating new American jobs at its plant in Danville, which currently employs over 2,000 people.

**Project Name: Missile Activity and Characteristics - Releasable**

**Recipient:** SPARTA, Inc.  
**Address:** 300 Franklin St., Martinsville, VA 24112  
**Amount:** \$3,800,000

**Description:** This project is a valuable use of taxpayer funds because it will create approximately 35 positions in the Martinsville and Henry County area, offering the opportunity for local college graduates to find challenging employment, fulfilling a national need, without relocating. This project enhances the ability of the Defense Intelligence Agency to accomplish its mission and will strengthen the partnership between DIA (an agency preparing to bring a large segment of its analytic workforce to the 5th District) and the Commonwealth of Virginia.

**Project Name: UNDEX Modeling & Simulation for Ohio Class Replacement Composite Non-Pressure Hull Fairing**

**Recipient:** HI-TEST Laboratories, Inc  
**Address:** 104 Arvon Road, Arvona, VA 23004  
**Amount:** \$3,750,000

**Description:** This project is a valuable use of taxpayer funds because it will create high paying, technically demanding jobs in Virginia's 5th District and provide a platform for additional employees in the future at HI-TEST Laboratories, the third largest private employer in Buckingham County. The funds will support design, research and development of its submarine program, which is a critical aspect of the company's business base.

**Project Name: GRen Jobs: Gearing-up for REnewable ENergy Jobs**

**Recipient:** The Institute for Advanced Learning & Research (IALR)  
**Address:** 150 Slayton Ave., Danville, VA 24540  
**Amount:** \$746,372

**Description:** This project is a valuable use of taxpayer funds because it will establish an educational program designed to prepare students for the green job workforce. The innovative program includes 1) a mobile lab that runs on biodiesel, 2) professional development workshops for teachers that focus on alternative energy sources, and 3) summer camps for elementary, middle, and high school students involving hands-on activities and field trips in the areas of alternative energy and green jobs. This program will help provide Southside youth with the interest, skills and creativity to compete in the new energy economy.

**Project Name: Job Retention & Job Creation for Southside Virginians**

**Recipient:** Southside Training, Employment and Placement Services, Inc. (STEPS, Inc.)  
**Address:** 225 Industrial Park Road, Farmville, VA 23901  
**Amount:** \$800,000

**Description:** This project is a valuable use of taxpayer funds because it will protect, create, and train jobs for citizens with disabilities residing in the 5th District. STEPS, Inc. provides job training, employment

opportunities, and job placement assistance to individuals with other barriers to employment, including welfare recipients.

**Project Name: Wood Products Advanced Manufacturing Lab**

**Recipient:** Danville Community College  
**Address:** 1008 S. Main St., Danville, VA 24541  
**Amount:** \$150,000

**Description:** This project is a valuable use of taxpayer funds because it will invest in equipment and start-up costs for Danville Community College's Wood Products Advanced Manufacturing Lab. The lab will train workers for jobs with various wood products manufacturers that have opened new plants in the region (Swedwood projects a total of 750 jobs and EBI projects over 800). In addition, the creation of this lab and the resulting promise of a well-trained workforce will undoubtedly attract additional wood products manufacturers to the region.

**NEW ENERGY**

**Project Name: High Value Horticultural Crops, VA**

**Recipient:** The Institute for Advanced Learning & Research (IALR)  
**Address:** 150 Slayton Ave., Danville, VA 24540  
**Amount:** \$964,242

**Description:** This project is a valuable use of taxpayer funds because it will create opportunities for diversification and revitalization of the tobacco-based agricultural economy. Through the development of innovative methods for the utilization of trees and agriculturally-derived biomass, the research project will generate new products, facilitate the creation of new start-ups, and strengthen existing small businesses within the fast-growing green industry.

**Project Name: Landfill Methane Program to Produce Energy, Martinsville, VA**

**Recipient:** City of Martinsville, VA  
**Address:** 54 W Church Street, PO Box 1112, Martinsville, VA 24114  
**Amount:** \$2,400,000

**Description:** This project is a valuable use of taxpayer funds because it would reclaim methane gas from the landfill and turn it into energy for the City of Martinsville. This would not only improve air quality in the community, but also allow the City to produce and sell its own energy and create jobs associated with the design, construction, and operation of energy recovery systems.

**Project Name: Fast Charging Electric Vehicle Demonstration Project in Charlottesville Virginia**

**Recipient:** Aker Wade Power Technologies, LLC  
**Address:** 4035 Hunterstand Ct, Charlottesville, VA 22911  
**Amount:** \$1,980,000

**Description:** This project is a valuable use of taxpayer funds because it provides for the engineering, design and implementation of advanced fast charging technologies to extend the utility of plug-in electric vehicles in existing municipal applications. This demonstration project will allow vehicles to charge in less than one hour compared to 8 to 12 hours overnight with standard charging systems, and it also integrates smart grid technologies to prevent overload of the electrical utility while charging. This

energy efficiency project will not only benefit Charlottesville, but it can also be used as a model in other cities.

**Project Name: Landfill Gas to Energy (LGE) System**

**Recipient:** County of Mecklenburg, VA  
**Address:** P.O. Box 307, Boydton, VA 23917  
**Amount:** \$910,000

**Description:** This project is a valuable use of taxpayer funds because it will turn greenhouse gases from the landfill into an energy source that would generate approximately \$750,000 in revenue for the county over the next decade. The project will create local jobs of engineers, contractors, and vendors, as well as promote better air quality, better waste management, and responsible community planning.

**Project Name: Landfill Gas to Energy (LGE) System**

**Recipient:** Town of South Boston, VA  
**Address:** 455 Ferry Street, South Boston, VA 24592  
**Amount:** \$910,000

**Description:** This project is a valuable use of taxpayer funds because it will turn greenhouse gases from the landfill into an energy source that would generate approximately \$750,000 in revenue for the county over the next decade. The project will create local jobs of engineers, contractors, and vendors, as well as promote better air quality, better waste management, and responsible community planning.

**PUBLIC SAFETY**

**Project Name: Nelson County Public Safety Land Mobile Radio and Interoperable Communications System**

**Recipient:** County of Nelson, VA  
**Address:** P.O. Box 336, Lovingston, VA 22949  
**Amount:** \$4,012,450

**Description:** This project is a valuable use of taxpayer funds because the county's public safety radio communications system (police, fire, rescue, and transportation) needs to be upgraded and improved. These public safety improvements are necessary to make the community an attractive location for professionals and families to locate.

**Project Name: Microwave ring between Franklin, Patrick and Henry Counties and the City of Martinsville for Public Safety/E911 Voice and Data Interoperability**

**Recipient:** County of Franklin, VA  
**Address:** 40 East Court Street, Rocky Mount, VA 24151  
**Amount:** \$270,760

**Description:** This project is a valuable use of taxpayer funds because it will streamline and provide for interoperability for public safety communications (fire, police, emergency) among Franklin County, Patrick County, Henry County, and the City of Martinsville. These public safety improvements are necessary to make the community an attractive location for professionals and families to locate.

**Project Name: Greene County Emergency Communications Phases II and III**

**Recipient:** County of Greene, VA  
**Address:** P.O. Box 358, Stanardsville, VA 22973  
**Amount:** \$495,000

**Description:** This project is a valuable use of taxpayer funds because it will integrate communications between the local fire, rescue, law enforcement, and Shenandoah Park Service. The existing system is outdated and in need of repair and upgrade for protecting the citizens of Greene County. These public safety improvements are crucial to making the community an attractive location for professionals and families to locate.

**Project Name: Drakes Branch Volunteer Fire Department- New Station-Go Green**

**Recipient:** Drakes Branch Volunteer Fire Department, Inc.  
**Address:** P.O. Box 363, Drakes Branch, VA 23937  
**Amount:** \$600,000

**Description:** This project is a valuable use of taxpayer funds because it will construct an environmentally friendly and energy efficient fire station, using solar and geothermal means to heat and cool the building, which could serve as a model for future fire stations in the 5<sup>th</sup> District. The current fire station in Drakes Branch, VA is not sufficient to house necessary fire apparatus or equipment.

**HEALTH CARE**

**Project Name: Ferrum Community Health Center**

**Recipient:** Ferrum College  
**Address:** P.O.Box 1000, Ferrum, VA 24088  
**Amount:** \$750,000

**Description:** This project is a valuable use of taxpayer funds because it will increase existing capacity at the Ferrum Community Health Center by 50%, offering primary and interventional health care to an extra 7,000 rural area residents. Most of the patients served by the clinic have low incomes and chronic diseases, problems that have only been exacerbated in a weak economy. This investment in community healthcare will also reduce Medicare and Medicaid costs to the state by limiting hospital and emergency room visits.

**Project Name: PATHS Community Pharmacy**

**Recipient:** Piedmont Access to Health Services, Inc.  
**Address:** 705 Main Street, Danville, VA 24541  
**Amount:** \$320,160

**Description:** This project is a valuable use of taxpayer funds because it would establish a community pharmacy to ensure that approximately 10,000 mostly low-income patients have access to life-saving prescription medications. By establishing the pharmacy within the community health clinic, it would not only increase efficiency, but also provide a major cost savings to the organization.

**Project Name:** Bedford Ride, VA  
**Recipient:** Bedford Ride  
**Address:** 1613 Oakwood Street, Bedford, VA 24523  
**Amount:** \$150,000

**Description:** This project is a valuable use of taxpayer funds because this agency provides a lifeline to Bedford County residents. Volunteers provide disabled, elderly, and low-income people with easy and affordable transportation to and from non-emergency health care services, such as kidney dialysis and chemotherapy. In some cases, these patients' family members would be forced to quit their jobs to transport their loved ones were it not for the services of Bedford Ride.

**Project Name:** Blue Ridge Medical Center Affordable Dental Care  
**Recipient:** Blue Ridge Medical Center  
**Address:** 4038 Thomas Nelson Highway, Arrington, VA 22922  
**Amount:** \$3,871,500

**Description:** This project is a valuable use of taxpayer funds because it will establish a dental clinic at the Blue Ridge Medical Center, which serves more than 8,000 patients, more than half the county's population. Approximately 30% of the local population is estimated to have reduced access to dental care because of low income, and unmet dental needs strain the county's overall medical system.

#### **COMMUNITY INVESTMENTS**

**Project Name:** Moton 2011: the Permanent Exhibition  
**Recipient:** Robert Russa Moton Museum  
**Address:** P.O. Box 908, Farmville, VA 23901  
**Amount:** \$900,000

**Description:** This project is a valuable use of taxpayer funds because it would install a series of permanent exhibition galleries at this national historic landmark to tell the story of Prince Edward County's thirteen-year struggle for civil rights in education. A vibrant asset of the local community, the Moton Museum is also an economic generator by attracting tourists.

**Project Name:** The Historic Jefferson School  
**Recipient:** City of Charlottesville, VA  
**Address:** P.O. Box 911, Charlottesville, VA 22902  
**Amount:** \$1,500,000

**Description:** This project is a valuable use of taxpayer funds because the restoration of the historic Jefferson School as a regional and national treasure will also greatly expand economic development for Downtown Charlottesville. The Jefferson School project – including the opening of a new, vibrant African-American Heritage Cultural Center – will be home to a variety of other tenants offering a range of educational, social, service, and recreational activities for the community.

**Project Name:** Smith River Trails - Rail/Trail Project, VA  
**Recipient:** County of Henry, VA  
**Address:** P.O. Box 7, Collinsville, VA 24078  
**Amount:** \$613,000

**Description:** This project is a valuable use of taxpayer funds because it would convert 4.5 miles of abandoned rail corridor into a 10-foot paved trail with four trailheads. Construction of the trail would improve the quality of life for residents, allow them to improve their physical condition, while also making a wonderful green space from an abandoned rail.

**Project Name: Feeding Southwest Virginia**

**Recipient:** The Southwestern Virginia Second Harvest Food Bank  
**Address:** 1025 Electric Road, Salem, VA 24153  
**Amount:** \$250,000

**Description:** This project is a valuable use of taxpayer funds because the Second Harvest Food Bank serves nearly 200,000 residents in the counties of Franklin, Henry, and Pittsylvania, and the cities of Bedford, Danville, and Martinsville. The funds will be used to help purchase food and a reliable vehicle to transport food to the partner agencies that serve the communities, which are seeing an increased demand for service as food donations have been dropping. As a result of its incredible leveraging ability, the food bank process provided a savings to the community of \$14.5 million last year.

**Project Name: Nelson County Blue Ridge Tunnel Project**

**Recipient:** County of Nelson, VA  
**Address:** P.O. Box 336, Lovingston, VA 22949  
**Amount:** \$4,360,000

**Description:** This project is a valuable use of taxpayer funds because it will convert this nearly one-mile long, historic railway tunnel through Afton Mountain into a public trail facility. The completed facility will complement adjacent federal parkways and trails and is strategically located to be a centerpiece for regional tourism on both sides of Afton Mountain, thus having a significant economic and cultural impact on the region.

**Project Name: Charlottesville Redevelopment & Housing Authority Master Planning Process**

**Recipient:** Charlottesville Redevelopment & Housing Authority  
**Address:** P.O. Box 1405, Charlottesville, VA 22902  
**Amount:** \$100,000

**Description:** This project is a valuable use of taxpayer funds because the redevelopment of Charlottesville's 45 acres of public housing would not only benefit a number of neighborhoods but also improve the living conditions of thousands of low-income residents (including many who are elderly or disabled). Because the oldest units of public housing were constructed in the 1960s, this redevelopment would improve energy efficiency, thus lowering the cost of energy to the entire city.

**Project Name: Trailer Park Transformation Project**

**Recipient:** Habitat for Humanity of Greater Charlottesville  
**Address:** P.O. Box 7305, Charlottesville, VA 22906  
**Amount:** \$3,000,000

**Description:** This project is a valuable use of taxpayer funds because it will redevelop mobile home parks into sustainable, mixed-income communities that include houses, townhouses, condominiums and apartments to provide permanent, affordable housing for the residents who already live on the property



before redevelopment. This project has the potential of serving as a pilot for trailer park transformation projects across the United States.

### EDUCATION

**Project Name: Patrick Henry Community College Middle College Program in Martinsville, VA**

**Recipient:** Patrick Henry Community College  
**Address:** 645 Patriot Avenue, Martinsville, VA 24112  
**Amount:** \$300,000

**Description:** This project is a valuable use of taxpayer funds because a Middle College program would enroll more than 100 individuals without a high school diploma or GED and facilitate their enrollment in higher education while simultaneously providing them with career readiness and workforce development training. Middle College programs have a proven track record of helping Virginians move from \$7-an-hour to \$17-an-hour jobs. Additionally, this program keeps our children in schools and on the right path toward helping our community.

**Project Name: Reading Is Fundamental**

**Recipient:** Reading Is Fundamental  
**Address:** 1825 Connecticut Ave. NW, Washington, DC 20009  
**Amount:** \$28,000,000 (*national figure requested with other Members of Congress*)

**Description:** This project is a valuable use of taxpayer funds because this is a national program that enhances child literacy by providing millions of underserved children with free books for personal ownership and reading encouragement. In the 5th District, the program serves 5,965 children, including partnerships in Nathalie and Alton (Halifax County) and Lawrenceville (Brunswick County).

**Project Name: Reach Out and Read**

**Recipient:** Reach Out and Read National Center  
**Address:** 56 Roland Street, Boston, MA 02129  
**Amount:** \$10,000,000 (*national figure requested with other Members of Congress*)

**Description:** This project is a valuable use of taxpayer funds because this is a national program that promotes literacy and language development in infants and young children by making early literacy a standard part of pediatric primary care. In the 5th District, the program currently operates in health centers in Appomattox, Bedford, Campbell, Prince Edward, Buckingham, and Albemarle Counties as well as the Cities of Martinsville and Charlottesville.

**Project Name: Cumberland County Educational Advancement Center Renovation Project**

**Recipient:** County of Cumberland, VA  
**Address:** 1 Courthouse Circle, Cumberland, VA 23040  
**Amount:** \$500,000

**Description:** This project is a valuable use of taxpayer funds because it will provide critical improvements to an existing building that serves as a satellite center for Southside Virginia Community College, which fills a significant need in access to higher education. This project will provide workforce development opportunities for Cumberland County and the surrounding localities, while enhancing economic development opportunities for the region.

**Project Name: Center for Natural Resources at Holiday Lake 4-H Educational Center**

**Recipient:** Holiday Lake 4-H Educational Center  
**Address:** 1267 4-H Camp Road, Appomattox, VA 24522  
**Amount:** \$700,000

**Description:** This project is a valuable use of taxpayer funds because a Center for Natural Resources will be an educational resource for students and teachers on the critical issue of natural resources management that is at the heart of our climate and energy security. Additionally, the Center will be a jobs creator now and in the future; during the planning and construction phase, there will be approximately 400 jobs created for engineers, contractors, and suppliers and after the project's completion, annual increases for area businesses that serve the Center will exceed \$100,000.

**Project Name: Timberlake Community Complex - Phase 1**

**Recipient:** County of Campbell, VA  
**Address:** P.O. Box 100, Rustburg, VA 24588  
**Amount:** \$1,324,000

**Description:** This project is a valuable use of taxpayer funds because it would construct a 28,000 square foot building to house a new library and recreation facility in this densely populated part of Campbell County. The current library in this community is a leased storefront that is not large enough to handle current patron use. The community complex would improve children's education, give area families a better quality of life, strengthen employment opportunities and salaries, and improve the tax base for the county.

**FOUNDATIONS FOR JOB GROWTH**

**Project Name: Natural Gas Line Infrastructure Expansion**

**Recipient:** County of Franklin, VA  
**Address:** 40 East Court Street, Rocky Mount, VA 24151  
**Amount:** \$10,794,104

**Description:** This project is a valuable use of taxpayer funds because an extension of a natural gas pipeline to the Town of Rocky Mount, VA would greatly enhance job recruitment opportunities along the Route 220 Corridor as well as a heavy industrial site being developed in Rocky Mount. The County has repeatedly lost prospective businesses because of the unavailability of natural gas. This project is an essential infrastructure investment for the County and region as a whole.

**Project Name: Commonwealth Crossing Water and Sewer Extensions (formerly referred to as the ROMA site)**

**Recipient:** County of Henry, VA  
**Address:** P.O. Box 7, Collinsville, VA 24078  
**Amount:** \$3,740,000 and language

**Description:** This project is a valuable use of taxpayer funds because extending water and sewer service to the 620-acre business park would have the potential to create thousands of new jobs and significant capital investment. The site was selected to take advantage of the rail service and proximity to the Piedmont Triad of North Carolina where the new Fed Ex Hub is under construction and significant

economic activity is taking place. This project could transform the economy of Martinsville and Henry County, which recently surpassed 20% unemployment.

**Project Name: City of Bedford Sanitary Sewer Rehabilitation**

**Recipient:** City of Bedford, VA  
**Address:** 215 East Main Street, Bedford, VA 24523  
**Amount:** \$2,000,000 and language

**Description:** This project is a valuable use of taxpayer funds because replacing the fifty year old sanitary sewer line will improve basic infrastructure critical to the businesses and residents of the city. Replacing the deteriorating line, which is often the source of sewage leaks, will also provide protection in critical environmental areas such as the James River and Chesapeake Bay.

**Project Name: Lunenburg County Waterline Interconnection**

**Recipient:** County of Lunenburg, VA  
**Address:** 11413 Courthouse Road, Lunenburg, VA 23952  
**Amount:** \$2,550,000 and language

**Description:** This project is a valuable use of taxpayer funds because connecting the waterline between the Towns of Kenbridge and Victoria will open up this corridor to residential and commercial water customers currently served by wells, provide system reliability and maintenance flexibility, and enlarge the water capacity available to both towns, thereby enticing business.

**Project Name: Chatham Drinking Water Rescue Project**

**Recipient:** Town of Chatham, VA  
**Address:** P.O. Box 370, Chatham, VA 24531  
**Amount:** \$2,805,000 and language

**Description:** This project is a valuable use of taxpayer funds because it will provide a critical infrastructure investment in the water system of Chatham. Last year, the town experienced two major shutdowns of its water system, forcing it to declare a local state of emergency and bring in outside water for its residents and water customers at significant cost. The ever-present threat of a water leak that could damage homes and businesses is a huge barrier to attracting business to the community.

**Project Name: Buckingham County's New Water Treatment Plant**

**Recipient:** Buckingham County Water Systems, VA  
**Address:** 13360 W. James Anderson Hwy, Buckingham, VA 23921  
**Amount:** \$10,000,000 and language

**Description:** This project is a valuable use of taxpayer funds because the construction of a new water treatment plant will allow the county to meet EPA regulations and future water demands. The plant provides water to nearly 6,000 customers, including two correctional facilities. The new facility will have the capacity to attract more industry to the area and also to provide safe, potable water to area residents.

**Project Name: Maple Avenue Wastewater Plant Upgrade**

**Recipient:** Halifax County Service Authority  
**Address:** P.O. Box 640, Halifax, VA 24558

**Amount:** \$7,096,925

**Description:** This project is a valuable use of taxpayer funds because it will increase the capacity of the wastewater plant by 250%, allowing the Halifax - South Boston community to attract additional business and industry to this economically depressed area. It will also provide treatment of high wet weather flows, prepare the plant for future upgrades to provide advanced treatment for nutrient removal, and allow the Authority to consolidate operations of two wastewater plants to one location.

**Project Name:** Water Treatment Plant and Distribution System, Prince Edward County, VA

**Recipient:** County of Prince Edward, VA

**Address:** P.O. Box 382, Farmville, VA 23901

**Amount:** \$17,476,500

**Description:** This project is a valuable use of taxpayer funds and has already been supported by a significant amount of local funds because the County recognizes the critical importance of developing its water supply. The water project is essential for growing enrollment at Longwood University, a major employer in the County; it will also lessen the demands on the Appomattox River, which would be beneficial to a substantial number of Virginians. Once fully operational, this system could provide water to as many as 80,000 citizens and improve the available water supply for another 500,000.

**Project Name:** James River Water Project

**Recipient:** County of Fluvanna, VA

**Address:** P.O. Box 540, Palmyra, VA 22963

**Amount:** \$10,000,000

**Description:** This project is a valuable use of taxpayer funds because it will build a new water line to provide a clean and reliable source of drinking water to one of the major commercial and transportation hubs of Central Virginia, the intersection of Interstate 64 and U.S. Route 250. The water line is an essential element for both Louisa and Fluvanna Counties for well-planned growth and has also been endorsed by the Commonwealth of Virginia, which is providing \$1 million in complementary funding to complete the project.

**Project Name:** Completion of Brownfield Sites

**Recipient:** City of Martinsville, VA

**Address:** 54 W Church Street, Martinsville, VA 24112

**Amount:** \$3,688,400

**Description:** This project is a valuable use of taxpayer funds because it would redevelop shuttered, abandoned warehouses into vibrant, green buildings that would be attractive to economic developers and improve quality of life in the community. This project is especially important to revitalize the City of Martinsville, which recently surpassed 20% unemployment.

**Project Name:** Downtown Lawrenceville Revitalization

**Recipient:** Town of Lawrenceville, VA

**Address:** 400 North Main Street, Lawrenceville, VA 23868

**Amount:** \$1,804,000

**Description:** This project is a valuable use of taxpayer funds because it will fund the acquisition costs, planning, design, and renovation of downtown Lawrenceville. This revitalization project is critical to economic development in this rural county that has been adversely affected by the declining tobacco industry.

**Project Name:** Philpott Lake, VA  
**Recipient:** County of Henry, VA  
**Address:** P.O. Box 7, Collinsville, VA 24078  
**Amount:** \$500,000

**Description:** This project is a valuable use of taxpayer funds because it would extend a sewer line that would allow the U.S. Corps of Engineers to develop certain parts of Philpott Lake for additional recreational use, making it a more attractive location for professionals and families to locate. The project benefits residents of Henry, Patrick, and Franklin Counties.

**Project Name:** Clements Mill Bridge Replacement Project, Franklin County, VA  
**Recipient:** County of Franklin, VA  
**Address:** 70 East Court Street, Rocky Mount, VA 24151  
**Amount:** \$960,000

**Description:** This project is a valuable use of taxpayer funds and the number one transportation priority for Franklin County because the Clements Mill Bridge has been closed since the summer of 2005 due to irreparable weakness in its structure. As a result of its closing, vehicles are routed to a lengthy diversion that has significantly increased emergency response time and hampered business transport. Additionally, the bridge is located on the county's upcoming bicycle plan.

**Project Name:** Install Temporary Offset Localizer Runway 3  
**Recipient:** Charlottesville-Albemarle Airport  
**Address:** 100 Bowen Loop, Suite 200, Charlottesville, VA 22911  
**Amount:** \$1,547,742

**Description:** This project is a valuable use of taxpayer funds because extending the airport runway is critical to maintaining and growing commercial air service to the Central Virginia region. An analysis by the Virginia Department of Aviation concluded that the airport provides a direct economic benefit to the region of at least \$167 million per year, which includes jobs and local services.

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County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: April 14, 2009  
Item No.: 15  
Department: County Administration  
Staff Contact: W.W. Bartlett/Sarah Puckett  
Issue: Monthly Reports

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Summary:

Attachments:

- a. Animal Control
- b. Building Official
- c. Prince Edward County Public Schools
- d. PERT (February & March 2009)

Recommendation: Acceptance.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



## Animal Control Monthly Report

**"March 2009"**

### Dogs

Picked Up	27
Claimed By Owner	1
Adopted	0
Died in Kennel	0
Euthanized	17
Transferred to SPCA	9
Dead on Arrival	0

### Wildlife

Handled	0
Euthanized	0

### Livestock

Returned to Owner	0
Died in Kennel	1
Transported	9

### Cats

Picked Up	9
Claimed By Owner	0
Adopted	0
Euthanized	9
Died in Kennel	0
Transferred to SPCA	0
Dead on Arrival	0

### Other Companion Animals

Returned to Owner	0
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### Number of Calls to Shelter

126

(13 of which were regarding nuisance dogs)

### Summons Issued

9

### Days in Court

1

**Fees Collected** \$45.00

### Bill the Town of Farmville

8 Cats housed (7 days each)

**Total** \$280.00

**Total Fees Collected** \$45.00

*S. Ray Foster & Vicki Horn, Animal Control*

**BUILDING OFFICIAL**  
Permits Issued Report  
3/01/2009 Through 3/31/2009

ADDITIONS	- Issued	3
	- Value	\$68,000.00
	- Permit Fees	\$549.00
	- 1.75% STATE TAX	\$9.61
	- Fees Collected	\$.00
DEMOLITIONS	- Issued	1
	- Value	\$.00
	- Permit Fees	\$50.00
	- 1.75% STATE TAX	\$.87
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	2
	- Value	\$178,000.00
	- Permit Fees	\$605.20
	- 1.75% STATE TAX	\$10.59
	- Fees Collected	\$.00
ELECTRICAL	- Issued	21
	- Value	\$.00
	- Permit Fees	\$1,070.00
	- 1.75% STATE TAX	\$18.63
	- Fees Collected	\$.00
MECHANICAL	- Issued	9
	- Value	\$1,500.00
	- Permit Fees	\$450.00
	- 1.75% STATE TAX	\$7.83
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	2
	- Value	\$150.00
	- Permit Fees	\$100.00
	- 1.75% STATE TAX	\$1.74
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	6
	- Value	\$130,400.00
	- Permit Fees	\$826.40
	- 1.75% STATE TAX	\$14.47
	- Fees Collected	\$.00
PLUMBING	- Issued	14
	- Value	\$.00
	- Permit Fees	\$700.00
	- 1.75% STATE TAX	\$12.18
	- Fees Collected	\$.00
REMODELING	- Issued	3
	- Value	\$81,800.00
	- Permit Fees	\$275.00
	- 1.75% STATE TAX	\$4.81
	- Fees Collected	\$.00
Total Permits - Issued		61
Total Permits - Value		\$459,850.00
Total Permits - Permit Fees		\$4,625.60
Total Permits - State tax 1.75%		80.73
		\$4,706.33



**Prince Edward County Public Schools  
Summary Financial Report**

Fund I  
Month Ending **March 31, 2009**

(rounded to nearest dollar)

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the Commonwealth:					
State Sales Tax.....	\$ 198,215	\$ 2,185,233	\$ 3,083,012	\$ 897,779	70.88
Basic School Aid.....	\$ 723,858	\$ 6,489,639	\$ 8,858,101	\$ 2,368,462	73.26
All Other.....	\$ 639,056	\$ 3,863,470	\$ 6,128,154	\$ 2,264,684	63.04
Total State.....	\$ 1,561,128	\$ 12,538,342	\$ 18,069,267	\$ 5,530,925	69.39
From the Federal Gov't.....	\$ 68,575	\$ 951,331	\$ 2,403,092	\$ 1,451,761	39.59
Tran. From General Fund(County)	\$ 461,890	\$ 4,536,285	\$ 8,077,457	\$ 3,541,172	56.16
Cash Book -Local.....	\$ 9,284	\$ 282,223	\$ 375,100	\$ 92,877	75.24
<b>Total Revenues.....</b>	<b>\$ 2,100,878</b>	<b>\$ 18,308,180</b>	<b>\$ 28,924,916</b>	<b>\$ 10,616,736</b>	<b>63.30</b>

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended &amp; Encumbered (Over) Under Budget</u>	<u>Expen. &amp; Encumbrance as a % of Budget</u>
1000-Instruction.....	\$ 1,685,451	\$ 13,766,210	\$ 6,397,650	\$ 22,106,881	\$1,943,021	91.21
2000-Admin.,Health/Alt.....	\$ 105,207	\$ 1,041,248	\$ 350,497	\$ 1,590,575	\$198,830	87.50
3000-Transportation.....	\$ 114,291	\$ 1,052,235	\$ 505,704	\$ 2,026,900	\$468,961	76.86
4000-Operation/Maintenance	\$ 188,869	\$ 1,453,693	\$ 416,714	\$ 2,045,650	\$175,243	91.43
5000-Food Service.....	\$ 805	\$ 4,779	\$ 805	\$ 10,158	\$4,574	54.97
6000-Facilities.....	\$ 6,255	\$ 40,368	\$ 45,043	\$ 185,820	\$100,409	45.96
7000-Debt. Ser.....	\$ -	\$ 949,647	\$ 8,360	\$ 958,932	\$925	99.90
8000-Contingency Reserve		\$ -	\$ -	\$ -	\$0	0.00
<b>Total Expenditures.....</b>	<b>\$ 2,100,878</b>	<b>\$ 18,308,180</b>	<b>\$ 7,724,773</b>	<b>\$ 28,924,916</b>	<b>\$2,891,963</b>	<b>90.00</b>

Saved as March 08-09 MonthRept

Prince Edward County Public Schools  
 35 Eagle Drive  
 Farmville, Virginia 23901

**Comparative Receipts and Expenditures  
 Year to Date**

Month of March 09

<b>Receipts:</b>	Budgeted	Fiscal 2008		Budgeted	Fiscal 2009		Diff.
		Rec. YTD	Percent		Rec. YTD	Percent	
Sales Tax	3,102,350	2,219,044	71.53	3,083,012	2,185,233	70.88	-0.65
Basic Aid	7,987,757	5,823,384	72.90	8,858,101	6,489,639	73.26	0.36
Other State	6,702,046	4,070,675	60.74	6,128,154	3,863,470	63.04	2.31
<b>Total State</b>	<b>17,792,153</b>	<b>12,113,103</b>	<b>68.08</b>	<b>18,069,267</b>	<b>12,538,342</b>	<b>69.39</b>	<b>1.31</b>
Federal Funds	2,144,398	902,322	42.08	2,403,092	951,331	39.59	-2.49
Local Funds	7,895,412	4,589,232	58.13	8,077,457	4,536,285	56.16	-1.97
Cash Book	305,341	206,035	67.48	375,100	282,223	75.24	7.76
<b>Total Revenue</b>	<b>\$28,137,304</b>	<b>\$17,810,692</b>	<b>63.30</b>	<b>\$28,924,916</b>	<b>\$18,308,180</b>	<b>63.30</b>	<b>0.00</b>
<b>Expenditures:</b>	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Instruction	21,467,363	13,448,944	62.65	22,106,881	13,766,210	62.27	-0.38
Administration	1,673,963	970,748	57.99	1,590,575	1,041,248	65.46	7.47
Transportation	1,836,704	1,039,659	56.60	2,026,900	1,052,235	51.91	-4.69
Maintenance	1,974,736	1,279,317	64.78	2,045,650	1,453,693	71.06	6.28
Food Service	9,050	4,724	52.20	10,158	4,779	47.05	-5.15
Facilities	177,391	82,480	46.50	185,820	40,368	21.72	-24.77
Debt Service	998,097	984,820	98.67	958,932	949,647	99.03	0.36
Contingency Reserves	0	0	0.00	0	0	0.00	0.00
<b>Total Expenditures</b>	<b>\$28,137,304</b>	<b>\$17,810,692</b>	<b>63.30</b>	<b>\$28,924,916</b>	<b>\$18,308,180</b>	<b>63.30</b>	<b>0.00</b>

For Fiscal 2007, Technology Expenditures are included as a part of both Instruction and Administration.

Saved as March08-09 Expense Compare

Prince Edward County Public Schools  
Food Service Department  
Summary Financial Report  
2008-2009

Fund 4  
Month Ending March 31, 2009

(rounded to nearest dollar)

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the Commonwealth:					
State School Food	\$ -	\$ 13,265	\$ 13,408	\$ 143	98.94
School Breakfast	\$ -	\$ 10,939	\$ -	\$ (10,939)	0.00
Total State.....	\$ -	\$ 24,204	\$ 13,408	\$ (10,796)	180.52
Federal Reimbursement	\$ 76,576	\$ 493,392	\$ 787,392	\$ 294,000	62.66
Cash Book -Local.....	\$ 21,100	\$ 191,444	\$ 285,000	\$ 93,556	67.17
<b>Total Revenues.....</b>	<b>\$ 97,676</b>	<b>\$ 709,040</b>	<b>\$ 1,085,800</b>	<b>\$ 376,760</b>	<b>65.30</b>

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended &amp; Encumbered (Over) Under Budget</u>	<u>Expen. &amp; Encumbrance as a % of Budget</u>
Salary	\$ 33,322	\$ 282,100	\$ 125,944	\$ 415,296	\$ 7,252	98.25
Fringe Benefits	\$ 12,986	\$ 113,725	\$ 49,784	\$ 167,883	\$ 4,374	97.39
Purchased Services	\$ 1,206	\$ 19,593	\$ 552	\$ 24,200	\$ 4,055	83.24
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	0.00
Materials & Supplies	\$ 2,443	\$ 38,718	\$ 1,988	\$ 110,032	\$ 69,326	36.99
Food Supplies	\$ 31,162	\$ 243,696	\$ 20,773	\$ 352,389	\$ 87,920	75.05
Uniforms	\$ -	\$ -	\$ -	\$ -	\$ -	0
Furniture/Equipment	\$ -	\$ 6,876	\$ -	\$ 16,000	\$ 9,124	42.98
		\$ -	\$ -	\$ -	\$ -	-
<b>Total Expenditures.....</b>	<b>\$ 81,119</b>	<b>\$ 704,708</b>	<b>\$ 199,042</b>	<b>\$ 1,085,800</b>	<b>\$182,050</b>	<b>83.23</b>

Prince Edward County Public Schools

2008 - 2009

Comparative Receipts and Expenditures  
Food Service Department

Year to Date  
Month of March 2009

Receipts:	Fiscal 2008			Fiscal 2009			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	14,467	13,408	92.68	13,408	13,265	98.94	6.26
School Breakfast	4,084	237	5.80	0	10,939	0.00	-5.80
Total State	18,551	13,645	73.55	13,408	24,204	180.52	106.97
Federal Reimbursement	873,517	465,893	53.34	787,392	493,392	62.66	9.33
Cash Book - Local	187,399	200,188	106.82	285,000	191,444	67.17	-39.65
<b>Total Revenue</b>	<b>\$1,079,467</b>	<b>\$679,726</b>	<b>62.97</b>	<b>\$1,085,800</b>	<b>\$709,040</b>	<b>65.30</b>	<b>2.33</b>
<b>Expenditures:</b>	<b>Budgeted</b>	<b>Expended YTD</b>	<b>Percent</b>	<b>Budgeted</b>	<b>Expended YTD</b>	<b>Percent</b>	<b>Diff.</b>
Salary	451,013	313,948	69.61	415,296	248,779	59.90	-9.71
Fringe Benefits	173,350	118,934	68.61	167,883	100,739	60.01	-8.60
Purchased Services	16,060	11,409	71.04	24,200	18,386	75.98	4.94
Materials & Supplies	82,978	66,260	79.85	110,032	36,275	32.97	-46.88
Food Supplies	341,171	212,285	62.22	352,389	212,534	60.31	-1.91
Uniforms	0	0	0.00	0	0	0.00	0.00
Furniture/Equipment	14,895	6,176	41.46	16,000	6,876	42.98	1.51
Contingency Reserves							
<b>Total Expenditures</b>	<b>\$1,079,467</b>	<b>\$729,012</b>	<b>67.53</b>	<b>\$1,085,800</b>	<b>\$623,589</b>	<b>57.43</b>	<b>-10.10</b>

**PERT RIDERSHIP  
MONTH OF FEBRUARY 2009**

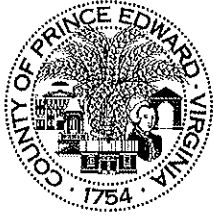
<b>WEEK</b>	<b>DATE</b>	<b>PASSENGER COUNT</b>	<b>BUS LINE</b>
Monday	2	21	GREEN
Tuesday	3	27	ORANGE
Wednesday	4	14	ORANGE
Thursday	5	20	GREEN
Friday	6	23	ORANGE
Monday	9	7	GREEN
Tuesday	10	20	ORANGE
Wednesday	11	24	ORANGE
Thursday	12	14	GREEN
Friday	13	15	ORANGE
Monday	16	8	GREEN
Tuesday	17	28	ORANGE
Wednesday	18	29	ORANGE
Thursday	19	16	GREEN
Friday	20	25	ORANGE
Monday	23	6	GREEN
Tuesday	24	14	ORANGE
Wednesday	25	14	ORANGE
Thursday	26	8	GREEN
Friday	27	11	ORANGE
<b>TOTAL</b>		<b>344</b>	

<u><b>BUS LINE</b></u>	<u><b>ROUTE</b></u>	<u><b>DAYS OF OPERATION</b></u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays, & Fridays

**PERT RIDERSHIP  
MONTH OF MARCH 2009**

<b>WEEK</b>	<b>DATE</b>	<b>PASSENGER COUNT</b>	<b>BUS LINE</b>
Monday	2	CLOSED FOR SNOW	GREEN
Tuesday	3	11	ORANGE
Wednesday	4	26	ORANGE
Thursday	5	7	GREEN
Friday	6	24	ORANGE
Monday	9	8	GREEN
Tuesday	10	16	ORANGE
Wednesday	11	16	ORANGE
Thursday	12	19	GREEN
Friday	13	10	ORANGE
Monday	16	14	GREEN
Tuesday	17	16	ORANGE
Wednesday	18	23	ORANGE
Thursday	19	15	GREEN
Friday	20	18	ORANGE
Monday	23	13	GREEN
Tuesday	24	13	ORANGE
Wednesday	25	10	ORANGE
Thursday	26	12	GREEN
Friday	27	14	ORANGE
Monday	30	11	GREEN
Tuesday	31	18	ORANGE
<b>TOTAL</b>		<b>314</b>	

<u><b>BUS LINE</b></u>	<u><b>ROUTE</b></u>	<u><b>DAYS OF OPERATION</b></u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays, & Fridays



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: April 14, 2009  
Item No.: 16-a  
Department: Board of Supervisors  
Staff Contact: Karin Everhart  
Issue: Consent Agenda – Minutes - Addendum

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**Summary:** Board meeting minutes are attached.

**Attachments:** April 7, 2009 Draft Minutes  
April 9, 2009 Draft Minutes

**Recommendation:** Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

April 7, 2009

At a reconvened meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 7<sup>th</sup> day of April, 2009; at 5:00 p.m., there were present:

William G. Fore, Jr.

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Lacy B. Ward

Mattie P. Wiley

Absent: James C. Moore

Also present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant County Administrator; Dr. Patricia Watkins, Division Superintendent; Mr. Russell Dove, School Board Chairman; and Cindy Wahrman, Prince Edward County School Finance Director.

Chairman Fore called the reconvened meeting to order and stated the purpose of the meeting was to hear the Prince Edward County budget presentations, and called upon Dr. Patricia Watkins, Superintendent of the Prince Edward County Schools, to present the proposed School Budget.

In Re: Presentation of School Budget

Dr. Watkins presented the Proposed Operating Budget for FY 2009-2010. She stated the School Board remains committed to the mission of providing the best quality of education to all students in the community. She reviewed the challenges presented by the current economic climate, and stated the Board is taking a proactive approach, and looked at alignment of services, prioritized programs, and targeted budget cuts. She said the main goal continues to be improving the achievement of all students in the community.

Supervisor Moore entered the meeting at this time.



Dr. Watkins reviewed the proposed School Budget; she said there has been a \$1,134,000 reduction in funds from the state. She added the American Recovery & Reinvestment Act, also known as the Stimulus Plan, will go toward non-recurring needs. Dr. Watkins reviewed the School Budget presentation; a brief discussion on the Food Service Program and the cost for fuel for the school buses followed.

Dr. Watkins thanked the School Board for their support and guidance.

Chairman Fore called a ten-minute recess.

In Re: Presentation of the Proposed County Budget

Chairman Fore called the meeting back to order and called upon Mr. Bartlett, County Administrator, for the presentation of the proposed County Budget.

Mr. Bartlett read the transmittal letter, as follows:

I am pleased to present to the Board of Supervisors my recommended budget for Prince Edward County for Fiscal Year 2010 (FY10). While County Revenues are forecast to fall significantly placing pressure on our ability to maintain current service levels, I do not propose any tax rate or fee increases. This is in response to the desire of the Board who recognize the challenging economic environment County residents are facing.

After deducting the transfers between funds the proposed budget totals \$44,098,107 for the county operations and the school system. The overall budget is effectively balanced drawing only \$523 from the combined fund balances of the various funds.

The proposed budget includes \$27.69 million for the school system, \$11.61 million for general governmental operations and \$1.25 million for the new utility system. This represents an overall decrease of \$1.3 million from the County's FY 09 Budget.

Excluding the use of debt and the fund balance, General Fund revenues fell almost \$822,000 when compared to the FY09 original budget. Facing this decline in revenues, I was forced to make very hard decisions, in order to present a balanced budget without requiring a tax increase.

**Factors shaping the FY10 Proposed Budget**

The FY10 proposed budget incorporates the Board's direction to present a budget with no tax increases, little if any use of the fund balance but at the same time maintain core service levels. During your strategic planning retreat on January 24, 2009 you strongly encouraged me to review County operations and recommend changes that would result in savings which could be sustained in future years.

The FY10 proposed budget process comes amid the most challenging period of economic turmoil and uncertainty most of us have ever seen. Major factors shaping the proposed budget were declining business activity, rising unemployment, increasing health care and insurance costs and significant reductions in revenues received from the Commonwealth. One statistic which conveys the scope of this economic downturn is the unemployment rate. Unemployment in Prince Edward County reached 8.3% in February 2009,

compared with 5.1% in February 2008. This is the highest unemployment level for the County since at least 1997.

In difficult economic times there is an inverse relationship between the demand for governmental services and the state of the economy. Thus, unlike businesses which see a reduction in demand, government experiences an increase in demand for services during recessions. Our residents who are facing economic distress look first to their local government to provide the support they need. Providing such support during this period of declining revenues represents a considerable challenge for the County in FY10.

There are a number of outside factors that may still impact the FY10 budget. Final decisions and implementing instructions regarding the Commonwealth's budget have not been received and specific guidance concerning the Federal stimulus plan is still being developed. Thus, there is still great uncertainty regarding the final disposition of State and Federal funding at the local level but we must proceed with the information we have at hand.

### **FY10 Reduction Strategies**

The Board of Supervisors has expressed its concern for the citizens who are struggling during this period of economic uncertainty. You made it clear to me you wanted an FY10 Budget submission that contained no tax or rate increases, funded education at the highest level possible and at the same time maintained the core services provided to the citizens of the County.

This was a daunting challenge, one which cannot be met by the actions of the County staff alone. Departments which report directly to me account for only \$4.5 million or approximately 10% of the entire County budget. To meet the challenge laid out by the Board of Supervisors required the help and sacrifice of the Schools, Constitutional Officers and the many outside organizations which receive funds from the County.

I realize many of the reduction strategies will result in less funding for various organizations which may cause them to have to make difficult decisions or raise funds elsewhere. My recommendations are not made lightly and are focused on reducing capital not operational expenditures. It is my desire that our partners use the funds provided to maintain the daily services they provide our citizens. I strongly recommend they delay capital purchases, just as we have at the County.

In addition to eliminating most capital purchases, the reduction strategy also includes no cost of living/merit pay increases for county employees and reductions in part-time staffing.

The Prince Edward County School Board has requested \$7,968,525 in local funds for operations, which represents level funding as compared to the FY09 budget. I am recommending funding of \$7,868,525. This is a reduction of \$100,000 over the requested amount or only a 1.25% reduction. Recognizing the education of our children is one of the cornerstones in fostering future prosperity for the County, I only assigned 12% of the revenue shortfall to the school system. This is significantly less than the percentage of local funds provided the school system this fiscal year.

Under the proposed budget, more than 55% of local funds are dedicated to the schools and will be used for the school system's operational, capital and debt service needs.

Besides the \$100,000 reduction to the schools, I am recommending a reduction in operating hours of the solid waste convenience sites. This action will save approximately \$80,000. All sites will be open on Saturday and Sundays. The reduced hours are based

on the public's use of the various sites. The three busiest sites will be closed one day per week. Of the rest of the sites all but one will be closed two days a week. The site which receives the least traffic is proposed to be closed three days per week.

As stated above, I propose a large reduction in capital expenditures. Only three capital projects totaling \$152,500 are recommended. This is a reduction of \$954,500 in capital expenditures from last FY.

I recommend the \$15,000 provided annually to each Volunteer Fire Department for equipment purchases be suspended this fiscal year. This will save \$105,000. This reduction only involves funds used for equipment; the \$53,000 provided to each department for daily operations is still being funded.

Numerous reductions spread throughout the General Fund saved an additional \$70,828. Almost no County department, Constitutional Office or county-supported program was spared from the reductions.

### **Tax rates**

The FY10 proposed budget contains no tax rate increases in either the real estate or personal property taxes. As required by state code a reassessment was completed in 2008 of all Prince Edward County properties. Overall, property values increased an average of 45%. The Board of Supervisors has indicated its desire to see the tax equalized to offset the increased values. The equalized real estate tax rate is 40 cents per \$100 of value.

It is recommended the tangible personal property tax rate be maintained at \$4.50 per \$100 of value. This steady rate coupled with large decreases in automobile tax values means the citizens will see a reduction in their tax burden. The combined effect of a steady tax rate and declining automobile values has resulted in a reduction of \$447,532 in the forecasted collection of personal property taxes associated with automobiles. This was the single largest revenue reduction for Prince Edward County.

While many counties in the state are increasing their tax rates to recoup this revenue loss, you indicated that during this global economic crisis it would be best for our citizens if the County could absorb this revenue decrease. While a rate increase may not increase the actual amount of taxes paid by our citizens as compared to last year, the amount would still be more than if the rate is held steady. With the rising unemployment and underemployment of our citizens, the take home pay of many of our residents is falling and many are struggling with their monthly bills. In a small way we are relieving the financial stresses faced by our residents by holding the rate steady and reducing their tax burden.

### **Revenues**

Almost all local and state revenue sources will decline this FY. The chart below displays the changes in the major revenue categories as compared to last FY.

General Fund Taxes	(\$ 264,401)
Other Local taxes	(\$ 287,500)
Permits and Fees	\$ 10,300
Fines & Forfeitures	\$ 5,000
Revenues from Use of Money & Property	(\$ 48,555)
Charges for Service	(\$ 66,100)
Miscellaneous income	\$ 10,877
Recovered Costs	\$ 1,000
Transfers	\$ 12,250

<u>Revenue from the Commonwealth</u>	<u>(\$194,902)</u>
Subtotal	(\$821,961)

I am forecasting a decline of almost \$822,000 in the County's revenues. The single largest local revenue decrease is in Personal Property Tax with a decrease of \$447,532. The main reason for this decline is the lower assessment of used vehicles but the decrease in new cars sales also contributed to this decrease. Local sales tax is estimated to fall by \$200,000. This is a 7.1% decrease and reflects the slowdown in economic activity. Revenue generated from investments is expected to fall by almost \$60,000 which is a reflection of the lower interest rates. Most of the other revenue sources will also post decreases and contribute to the overall decline.

One exception is the real estate tax revenue, which I forecast will increase by about \$158,000. This increase is not the result of the reassessment; it represents the tax revenues collected on new construction. While our local economy is slowing down, Prince Edward County is in much better shape compared to most of the rest of the state and nation. We still have new construction albeit at reduced levels and property values are holding steady.

**Conclusion**

I look forward to our future work sessions and realize the Board may recommend changes to the proposed budget. That is understandable and expected. I will recommend caution against the use of the County's fund balance to restore any funding reductions. This economic environment is unlike any we have seen. We cannot predict the future and when the economy may turn around or if the recession will become worse. If either of those happens we may very well have to use part of the fund balance to serve our citizens at the levels they will need. Thus, I highly recommend we maintain the current fund balance levels.

Mr. Bartlett then reviewed the Prince Edward County Budget report. Discussion of various budget items followed.

Chairman Fore reviewed the meeting schedule, as follows:

Thursday, April 9, at 5:00 p.m.	Closed Session
Tuesday, April 14 at 5:00 p.m.	Budget work session
Tuesday, April 14, at 7:00 p.m.	Regular Monthly meeting
Thursday, April 16, at 5:00 p.m.	Budget work session
Tuesday, April 21, at 5:00 p.m.	Budget work session
Tuesday, April 21, at 7:00 p.m.	Public Hearing-School & County Budget and Tax Rates
Tuesday, April 28, at 5:00 p.m.	Approval of Budgets

Chairman Fore thanked Mr. Bartlett for all his work and expressed his appreciation for the format in which the budget was presented. Supervisors Simpson and Gilfillan expressed their appreciation as well

April 9, 2009

At a reconvened meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Thursday the 9<sup>th</sup> day of April, 2009; at 5:00 p.m., there were present:

William G. Fore, Jr.

Sally W. Gilfillan

Robert M. Jones

Howard F. Simpson

Lacy B. Ward

Mattie P. Wiley

Absent: Charles W. McKay, James C. Moore

Also present: Wade Bartlett, County Administrator.

Chairman Fore called the meeting to order, stating that it was a continuation of the recessed meeting from Tuesday, April 7, 2009 and its purpose was to go into closed session.

In Re: Closed Session

Supervisor Jones made a motion that the Board convene in Closed Session to discuss a prospective business project, where no previous public announcement has been made, pursuant to the exemptions provided for in Section 2.2-3711(A)5 of the *Code of Virginia*. The motion carried:

Aye:	William G. Fore, Jr.	Nay: None
	Sally W. Gilfillan	
	Robert M. Jones	
	Howard F. Simpson	
	Lacy B. Ward	
	Mattie P. Wiley	

Absent: Charles W. McKay, James C. Moore

The Board returned to regular session by motion of Supervisor Jones and adopted as follows:

Aye: William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
Howard F. Simpson  
Lacy B. Ward  
Mattie P. Wiley

Nay: None

Absent: Charles W. McKay, James C. Moore

On motion of Supervisor Simpson and carried by the following roll call vote:

Aye: William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
Howard F. Simpson  
Lacy B. Ward  
Mattie P. Wiley

Nay: None

Absent: Charles W. McKay, James C. Moore

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

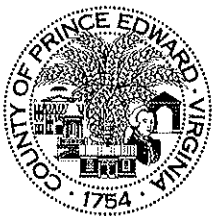
On motion of Supervisor Gilfillan and adopted by the following vote:

Aye: William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
Howard F. Simpson  
Lacy B. Ward  
Mattie P. Wiley

Nay: None

Absent: Charles W. McKay, James C. Moore

the meeting was recessed at 7:05 p.m., and will reconvene at 5:00 p.m., Tuesday, April 22, 2008.



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 14, 2009  
**Item No.:** 16-b  
**Department:** Board of Supervisors  
**Staff Contact:** Barbara Poulston  
**Issue:** Consent Agenda – Addendum Bill List

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**Summary:** The addendum bill list is attached for your review.

**Attachments:** Addendum Bill List

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

4/14/2009

FROM DATE- 4/09/2009  
TO DATE- 4/14/2009

ACCOUNTS PAYABLE CHECKS  
PRINCE EDWARD

PAGE 1

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$284,732.38
501	WATER FUND	\$855.00
502	SEWER FUND	\$5.50
732	RETIREMENT BENEFIT FUND	\$959.00
741	PIEDMONT COURT SERVICES FUND	\$1,143.73
	TOTAL	287,695.61



MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
1002	31564	Sales Tax Collected/Payab VA DEPT OF TAXATION	MARCH 09	STATE SALES TAX	.56 * .56 * .56 **
011010	BOARD OF SUPERVISORS				
3600	15240	Advertising FARMVILLE HERALD	CO ADMR 309	ADVERTISING	87.75
	27497	RICHMOND TIMES DISPATCH	3020045 309	ADVERTISING	360.40 448.15 *
5510	28425	Travel-Mileage SIMPSON HOWARD F	JAN-MARCH 09	MILEAGE	203.50
	28425	SIMPSON HOWARD F	JAN-MARCH 09	PARKING	4.00
				ACCOUNT TOTAL	207.50 *
				MAJOR TOTAL	655.65 **
012110	COUNTY ADMINISTRATOR				
5230	22489	Telecommunications MOONSTAR BBS	RECOUNCY 309	DSL	95.00 95.00 *
6001	15380	Office Supplies FARMVILLE PRINTING	CO ADMR 309	PARKING TICKETS	244.60 244.60 *
6008	29332	Vehicle & Powered Equip F TOWN OF FARMVILLE	97 309	GAS	38.62 38.62 *
				ACCOUNT TOTAL	378.22 **
012310	COMMISSIONER OF REVENUE				
5210	15380	Postal Services FARMVILLE PRINTING	COMR REV 309	POSTAGE	210.00 210.00 *
5540	12752	Travel-Convention & Educa COMMISSIONER OF REV ASSOC	TRAINING 309	CAREER DEV TRAINING	450.00 450.00 *
6001	15380	Office Supplies FARMVILLE PRINTING	COMR REV 309	ENVELOPES	83.65 83.65 *
				ACCOUNT TOTAL	743.65 **
012320	ASSESSOR				
3160	10098	Professional Services THACKSTON MARSHALL	APRIL 14 09	EQUALIZATION BD MTG	100.00

AP375H  
4/14/2009  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 4/09/2009 -- 4/14/2009

AFTER CHECKS  
PAGE 2

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
012410	TREASURER				500.00 **
3320	12762	Maintenance Service Contr	MC0000145969	SERVICE CONTRACT	493.65
5230	10097	COMPUTERPLUS SALES/SERVIC			493.65 *
5540	10097	Telecommunications	392 3454 309A	PHONE	93.53
6001	29395	AT&T		REGISTRATIONS	93.53 *
		Travel-Convention & Educa	SPRING MTG 09		195.00
		TREAS ASSOC OF VA			195.00 *
		Office Supplies	357203	THERMAL PAPER	5.34
		KEY OFFICE SUPPLY	357261	SREDDER OIL	7.99
		KEY OFFICE SUPPLY	357397	RIBBONS	74.94
		KEY OFFICE SUPPLY	357458	BATTERIES	2.50
		KEY OFFICE SUPPLY	357763	PAPER CLIPS	1.20
		KEY OFFICE SUPPLY	357934	POST IT NOTES/BINDRS	71.65
					163.62 *
012510	INFORMATION TECHNOLOGY				945.80 **
3160	11902	Professional Services	103526	TRAVEL EXPENSE	125.00
		BUSINESS DATA OF VA, INC.	103533	MONTHLY CONTRACT	2,800.00
		BUSINESS DATA OF VA, INC.	103542	TRAVEL EXPENSE	125.00
					3,050.00 *
3320	12762	Maintenance Service	MC0000146138	MAINTENANCE CONTRACT	270.00
		COMPUTERPLUS SALES/SERVIC			270.00 *
013200	REGISTRAR				3,320.00 **
6001	20600	Office Supplies	359087	OFFICE SUPPLIES	32.31
		KEY OFFICE SUPPLY	359115	INK CARTRIDGE	217.59
		KEY OFFICE SUPPLY			249.90 *
					249.90 **
021100	CIRCUIT COURT				
5230	10097	Telecommunications	392 5171 309A	PHONE	63.27
		AT&T			63.27 *
					63.27 **

MAJOR#	VENDOR NUMBER	VENDOR NAME	ACCT#	GENERAL DISTRICT COURT	INV#	DESCRIPTION	AMOUNT	
3160	28228	Professional Services SEXTON JOYCE K			09 01005	MEDIATION	712.50 712.50 * 712.50 **	
021300	SPECIAL MAGISTRATES						ACCOUNT TOTAL	
6001	20600	Office Supplies KEY OFFICE SUPPLY			355973	LASER CARTRIDGES	209.99 209.99 * 209.99 **	
021600	CLERK OF THE CIRCUIT COURT						ACCOUNT TOTAL	
3161	21776	Professional Ser-Preserva LIBRARY OF VIRGINIA			2004A-12 AGRMNT	RECORD PRESERVATION	87,884.00 87,884.00 *	
3310	20600	Repairs/Maintenance KEY OFFICE SUPPLY			357715	PRINTER REPAIR	75.00 75.00 *	
5880	20904	Technology Trust Funds KINEX NETWORKING SOLUTION			090401 0055	DSL	74.95 74.95 *	
6001	20600	Office Supplies KEY OFFICE SUPPLY			357080	OFFICE SUPPLIES	23.76 23.76 *	
6014	21776	Other Operating Supplies LIBRARY OF VIRGINIA			2004A-12 AGRMNT	RECORD PRESERVATION	8.90 8.90 *	
021800	LAW LIBRARY						ACCOUNT TOTAL	88,066.61 **
5230	10099	Telecommunications AT&T			315 0208 309A	DATA LINE	34.08 34.08 *	
6012	21761	Books and Subscriptions LEXISNEXIS			0903073005	ONLINE SERVICE	197.00 59.35	
	22210	MATTHEW BENDER & CO INC			83873627	VA ADVANCE CODE SERV	256.35 * 290.43 **	
022100	COMMONWEALTH'S ATTORNEY						ACCOUNT TOTAL	
5210	30637	Postal Services U S POSTAL SERVICE			BOX RENT 09	P O BOX RENT	106.00 106.00 *	
						ACCOUNT TOTAL		

AP375H  
4/14/2009  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 4/09/2009 -- 4/14/2009

AFTER CHECKS  
PAGE 4

MAJOR# ACCT# 5510	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	11943	Travel-Mileage BUTLER BRIAN	SPRING CONF 09	MILEAGE	165.00
	11943	BUTLER BRIAN	SPRING CONF 09	PARKING	42.00
	11943	BUTLER BRIAN	SPRING CONF 09	TOLLS	2.75
	14746	ENNIS JAMES R	SPRING CONF 09	MILEAGE	170.50
	14746	ENNIS JAMES R	SPRING CONF 09	PARKING	56.00
	16819	GREER MORGAN	SPRING CONF 09	MILEAGE	176.00
	16819	GREER MORGAN	SPRING CONF 09	PARKING	36.00
	22115	MANN EDWARD A	SPRING CONF 09	MILEAGE	184.80
	22115	MANN EDWARD A	SPRING CONF 09	TOLLS	2.75
	22115	MANN EDWARD A	SPRING CONF 09	PARKING	28.00
				ACCOUNT TOTAL	863.80 *
5530		Travel-Subsistence & Lodg			
	11943	BUTLER BRIAN	SPRING CONF 09	MEALS	190.88
	11943	BUTLER BRIAN	SPRING CONF 09	LODGING	304.71
	14746	ENNIS JAMES R	SPRING CONF 09	MEALS	216.31
	14746	ENNIS JAMES R	SPRING CONF 09	LODGING	406.28
	16819	GREER MORGAN	SPRING CONF 09	MEALS	137.57
	16819	GREER MORGAN	SPRING CONF 09	LODGING	321.66
	22115	MANN EDWARD A	SPRING CONF 09	MEALS	50.53
	22115	MANN EDWARD A	SPRING CONF 09	LODGING	203.14
				ACCOUNT TOTAL	1,831.08 *
5899	28342	Miscellaneous SHRED-IT	064486279	SHREDDING SERVICE	42.00
				ACCOUNT TOTAL	42.00 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	357225	DISK MAILERS	3.70
	20600	KEY OFFICE SUPPLY	357425	STAPLES	19.89
	20600	KEY OFFICE SUPPLY	357527	ENVELOPES	1.90
	20600	KEY OFFICE SUPPLY	357529	3-RING BINDERS/INDEX	8.34
	20600	KEY OFFICE SUPPLY	357618	PRINTER CARTRIDGE	150.98
				ACCOUNT TOTAL	184.81 *
				MAJOR TOTAL	3,027.69 **
022200		VICTIM WITNESS ASSISTANCE PROGRAM			
6001	20600	Office Supplies KEY OFFICE SUPPLY	357007	BINDERS/CARTRIDGES	74.25
				ACCOUNT TOTAL	74.25 *
				MAJOR TOTAL	74.25 **
031200		SHERIFF			
3170	22347	Drug Testing MEDTOX LABORATORIES INC	03200994888	DRUG TESTING	50.00
				ACCOUNT TOTAL	50.00 *
3311	14300	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC	48035	INSPECTION	16.00
	14300	EAST END MOTOR CO INC	48077	INSPECTION	16.00

MAJOR#	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	AMOUNT
	14300	EAST END MOTOR CO INC	SERV CALL-CHG TIRE	95.43
	14300	EAST END MOTOR CO INC	OIL CHG	58.92
	14300	EAST END MOTOR CO INC	REPLACED SIREN	98.29
	14300	EAST END MOTOR CO INC	TRANSMISSION/MANIFOLD	1,822.80
	14300	EAST END MOTOR CO INC	WRECKER SERVICE	76.00
	14300	EAST END MOTOR CO INC	REPLACED WIPERS	35.50
	14300	EAST END MOTOR CO INC	REPAIRED HEATER	557.47
	14300	EAST END MOTOR CO INC	ROTOR/WINDOW SWITCH	645.58
	14300	EAST END MOTOR CO INC	REPLACED ALTERNATOR	375.37
	14300	EAST END MOTOR CO INC	OIL CHG	57.92
	14915	EXPRESS CARE	OIL CHG	55.10
	14915	EXPRESS CARE	OIL CHG	54.74
	14915	EXPRESS CARE	OIL CHG	48.97
	14915	EXPRESS CARE	OIL CHG/WIPER BLADE	56.89
	14915	EXPRESS CARE	OIL CHG/WIPER BLADE	56.89
	14915	EXPRESS CARE	OIL CHG	38.99
	14915	EXPRESS CARE	OIL CHG/FUEL FILTERS	114.29
	14915	EXPRESS CARE	OIL CHG	37.04
	14915	EXPRESS CARE	OIL CHG	38.99
	14915	EXPRESS CARE	OIL CHG	38.99
	14915	EXPRESS CARE	OIL CHG	38.99
	14915	EXPRESS CARE	OIL CHG	295.00
	31473	VA COMMUNICATIONS	CALIBRATIONS	4,730.16 *
3312	20904	Repairs & Maintenance-Off		
		KINEX NETWORKING SOLUTION	CORRECTED IP CONFLICT	75.00 *
5230	20904	Telecommunications		
		KINEX NETWORKING SOLUTION	DSL & WEBHOSTING	139.85
	28711	EMBARQ	DATA LINE	10.36
			ACCOUNT TOTAL	150.21 *
5530	15945	Travel-Subsistence & Lodg		
		FRANKLIN ROBBY	MEALS	38.38
			ACCOUNT TOTAL	38.38 *
5540	12318	Travel-Convention and Edu		
		CNTRL VA CRIMINAL JUSTICE	CPR CARDS	11.25
			ACCOUNT TOTAL	11.25 *
5801	15380	Accreditation		
		FARMVILLE PRINTING	OFFICE DOCUMENTS	173.04
			ACCOUNT TOTAL	173.04 *
6001	20600	Office Supplies		
		KEY OFFICE SUPPLY	INK CARTRIDGES	48.98
	20600	KEY OFFICE SUPPLY	MULTI-MEDIA SPEAKERS	24.19
	20600	KEY OFFICE SUPPLY	3-RING BINDERS	18.27
			ACCOUNT TOTAL	91.44 *
6008	29332	Vehicle & Powered Equip F		
		TOWN OF FARMVILLE	GAS	4,160.20
			ACCOUNT TOTAL	4,160.20 *
6009	23726	Vehicle & Powered Equip S		
		NEWMAN TIRE CO INC	TIRE	125.84

AP375H  
4/14/2009  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 4/09/2009 -- 4/14/2009

AFTER CHECKS  
PAGE 6

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6010		23726	NEWMAN TIRE CO INC	165708	TIRES	499.36
		23726	NEWMAN TIRE CO INC	165864	TIRES	499.36
			Police Supplies			1,124.56 *
		16678	GREAT NORTH AMERICAN CO	108230	EVIDENCE BAGS	142.26
		25325	PENN CAMERA EXCHANGE INC	757120	FILM	146.95
		28432	SIRCHIE FINGER PRINT LABS	509430	DRUG TESTS	107.17
		28432	SIRCHIE FINGER PRINT LABS	510460	EVIDENCE TAPE	232.52
		29199	THIRD ST WRECKER SERVICE	5432	VEHICLE STORAGE	205.00
					ACCOUNT TOTAL	833.90 *
6011		12758	Uniforms & Wearing Appare	187962	RADIO BELT CLIP	23.14
		28592	COMMTRONICS OF VA	128415	SHIRT GARTERS	21.97
			SOUTHERN POLICE EQUIP CO			45.11 *
			Communications Equipment			
		30470	USA MOBILITY WIRELESS INC	S0638317C	PAGER RENTAL	82.23
					ACCOUNT TOTAL	82.23 *
					MAJOR TOTAL	11,565.48 **
032200			VOLUNTEER FIRE DEPARTMENT			
7003			Payment to Prospect VFD			
		12024	C W WILLIAMS	510894	FOAM	227.75
		12024	C W WILLIAMS	510922	FOAM ADAPTER	25.03
		12024	C W WILLIAMS	510979	FOAM DISPENSER	746.13
		12024	C W WILLIAMS	510980	FOAM NOZZLE	121.49
		12553	CITIZENS BANK & TRUST CO	4000613500 #55	TRUCK PAYMENT	3,424.73
		12553	CITIZENS BANK & TRUST CO	4000613500 #56	TRUCK PAYMENT	3,424.73
		12758	COMMTRONICS OF VA	187766	BATERIES	152.34
		12758	COMMTRONICS OF VA	511163	CHARGER AMPLIFIER	221.00
		15656	FIRE & SAFETY EQUIP CO	23269	SUSPENDERS	35.00
		22050	M&W FIRE APPARATUS INC	P40476	PANTS	651.76
		25210	PAMFLIN EXXON	PROSPECT VFD309	TRUCK REPAIRS/FUEL	263.49
		27907	ROY C JENKINS INC	9829288	LP GAS	715.04
		28711	EMBARQ	574 9911 309	PHONE	45.07
		29332	TOWN OF FARMVILLE	805 PROSPECT309	FUEL	132.38
		31844	DOMINION VA POWER	6120897506 309	ELECTRIC SERVICE	11.00
		31844	DOMINION VA POWER	7600812502 309	ELECTRIC SERVICE	11.00
		31846	DOMINION VA POWER	7020850009 309	ELECTRIC SERVICE	404.10
		31846	DOMINION VA POWER	8898799252 309	ELECTRIC SERVICE	27.52
					ACCOUNT TOTAL	10,639.56 *
					MAJOR TOTAL	10,639.56 **
032500			EMERGENCY SERVICES			
3160		29280	Professional Service E-91	123537	SYSTEM MAINTENANCE	450.00
			TIMMONS GROUP			450.00 *
6014		21005	Other Operating Supplies	215947	SIGNS & HARDWARE	348.64
			KORMAN SIGNS			348.64 *
					ACCOUNT TOTAL	798.64 **
					MAJOR TOTAL	

MAJOR#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
3196	25375	Purchase of Services - Ja PIEDMONT REGNL JUVENILE	822	JUVENILE DETENTION	11,925.00 *
				ACCOUNT TOTAL	11,925.00 *
7001	25380	Piedmont Regional Jail-Pe PIEDMONT REGIONAL JAIL	575	INMATE PER DIEM	3,679.50 *
				ACCOUNT TOTAL	3,679.50 *
				MAJOR TOTAL	15,604.50 **
034100		BUILDING OFFICIAL			
3311	14287	Repairs & Maint-Auto EAST END CHEVRON	APRIL 1 09	OIL CHANGE	26.90
				ACCOUNT TOTAL	26.90 *
5880	29642	1.75% Bldg Permat Surcharg TREASURER OF VIRGINIA	PERMIT LEVY 309	PERMIT LEVY	201.33
				ACCOUNT TOTAL	201.33 *
6001	15380	Office Supplies FARMVILLE PRINTING	BLDG INSPECT309	OFFICE FORMS	119.30
				ACCOUNT TOTAL	119.30 *
6008	29332	Vehicle & Powered Equip F TOWN OF FARMVILLE	97 309	GAS	132.57
				ACCOUNT TOTAL	132.57 *
				MAJOR TOTAL	480.10 **
035100		ANIMAL CONTROL			
3110	28646	Vet Care SOUTHSIDE EQUINE SERVICES	7258	VET SERVICES	234.39
	29458	TREASURER OF VIRGINIA	47682	LAB WORK	40.00
				ACCOUNT TOTAL	274.39 *
3311	15150	Repairs & Maint-Auto & Po FARMVILLE AUTO PARTS	13961 6609	OIL & FILTER	63.27
				ACCOUNT TOTAL	63.27 *
5230	28711	Telecommunications EMBARQ	223 7310 309A	PHONE	31.98
				ACCOUNT TOTAL	31.98 *
5306	17468	Bond HARWOOD & SON INSURANCE	45	BOND RENEWAL (HORN)	100.00
				ACCOUNT TOTAL	100.00 *
5540	999999	Travel-Convention & Educa USERL	MTG REGIST 309	REGISTRATION (HORN)	200.00
				ACCOUNT TOTAL	200.00 *
6001	15380	Office Supplies FARMVILLE PRINTING	ANIMAL CNTRL309	OFFICE FORMS	302.72
	17758	HORN VICTORIA	REIMB 309	PHOTO PROCESSING	25.87
				ACCOUNT TOTAL	328.59 *
6008	15910	Vehicle & Powered Equip F FOSTER RAY	REIMB 309A	GAS	20.00

AP375H  
4/14/2009  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 4/09/2009 -- 4/14/2009

AFTER CHECKS  
PAGE 8

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
6009	29332 TOWN OF FARMVILLE	97 309	GAS	421.72 *
	23726 Vehicle & Powered Equip S			441.72 *
	NEWMAN TIRE CO INC	166016	TIRES	602.92 *
			MAJOR TOTAL	2,042.87 **
036100	BIOSOLIDS MONITORING			
3311	29925 Repairs & Maint-Auto & Eq	77440	OIL CHG/FUEL FILTER	87.99 *
	TRI-COUNTY FORD-MERCURY			87.99 *
5230	29339 Telecommunications	EXPENSES 309	INTERNET	24.67
	TOOMBS MANUEL H JR			24.67 *
6008	29332 Vehicle & Powered Equip F	97 309	GAS	221.23
	TOWN OF FARMVILLE			221.23 *
			MAJOR TOTAL	333.89 **
042300	REFUSE DISPOSAL			
3840	10811 Contract Landfill - POS	MARCH 09	TRASH COLLECTION	274.00
	ARENA TRUCKING COMPANY	APRIL 09	LANDFILL OPERATION	42,187.50
	32950 WRIGHT'S EXCAVATING			42,461.50 *
3841	14723 Purchase of Serv - Recycli	460339	TIRE RECYCLING	460.80
	EMANUEL TIRE OF VIRGINIA	460340	TIRE RECYCLING	516.00
	14723 EMANUEL TIRE OF VIRGINIA	460341	TIRE RECYCLING	712.80
	28866 STEPS, INC	MARCH 09	RECYCLING FEE	902.74
			ACCOUNT TOTAL	2,592.34 *
5110	28640 Electrical Services	114379 003 309	VIRSO SITE	144.19
	SOUTHSIDE ELECTRIC COOP	0599507431 309	RICE SITE	100.78
	31846 DOMINION VA POWER			244.97 *
5230	10097 Telecommunications	352 3675 309A	PHONE	35.41
	AT&T	223 1595 309A	PHONE	34.18
	28711 EMBARQ	574 4166 309A	PHONE	41.96
	28711 EMBARQ			111.55 *
6008	29332 Vehicle & Powered Equip F	97 309	GAS	740.04
	TOWN OF FARMVILLE			740.04 *
6009	23726 Vehicle & Powered Equip S	165559	FLAT REPAIR	25.00
	NEWMAN TIRE CO INC	165724	TIRE	150.00
	23726 NEWMAN TIRE CO INC	166037	FLAT REPAIR	30.95
	23726 NEWMAN TIRE CO INC			205.95 *
			MAJOR TOTAL	46,356.35 **



MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
042610	SANDY RIVER RESERVOIR				
3160	Professional Services WILEY & WILSON	40856		UTILITY ORGANIZ COST	1,162.50 *
				ACCOUNT TOTAL	1,162.50 *
				MAJOR TOTAL	1,162.50 **
043200	GENERAL PROPERTIES				
3310	Repairs/Maintenance BEACHY MASONRY INC	1159		SHOP MASONRY REPAIR	1,800.00
	POTNEY MECHANICAL CO INC	22419		REPLACED AHU BELT	150.40
	POTNEY MECHANICAL CO INC	22436		AHU DIAGNOSTIC FEE	72.50
	THYSSENKRUPP ELEVATOR	APR-JUNE 09		MAINTENANCE CONTRACT	1,975.43
				ACCOUNT TOTAL	3,998.33 *
3311	Repairs & Maint-Auto & Eq FARMVILLE AUTO PARTS	13961 5711		HOSE/FITTINGS/FLUID	92.85
	FARMVILLE AUTO PARTS	13961 5761		GAS TREATMENT/FLUID	13.71
	FARMVILLE AUTO PARTS	13961 6109		IDLER PULLEY	27.69
	FARMVILLE AUTO PARTS	13961 6155		PULLEY RETURNED	27.69-
	FISHER AUTO PARTS, INC.	056 301022		BELTS/IDLER/COOLANT	116.52
	FISHER AUTO PARTS, INC.	056 301077		RETURNED MERCHANDISE	74.86-
				ACCOUNT TOTAL	148.22 *
5110	Electrical Services DOMINION VA POWER	0916382831 309		INDUSTRIAL PARK	67.86
	DOMINION VA POWER	2786281903 309A		COURTHOUSE	9,051.92
	DOMINION VA POWER	6669158583 309		LIGHTS AT RICE	81.04
	DOMINION VA POWER	8105475944 309A		AG BLDG	1,487.51
				ACCOUNT TOTAL	10,688.33 *
5120	Heating Services ROY C JENKINS INC	4104865		CH HEATING OIL	3,090.00
				ACCOUNT TOTAL	3,090.00 *
5230	Telecommunications AT&T	223 8655 309A		PHONE	34.68
	EMBARQ	024 0033 309A		LINE TO HOSPITAL	7.97
	EMBARQ	223 8655 309A		PHONE	47.04
				ACCOUNT TOTAL	89.69 *
6005	Janitorial Supplies LOWE'S	908873		JANITORIAL SUPPLIES	43.69
	WILCO INC.	1219071 01		JANITORIAL SUPPLIES	6.25
	WILCO INC.	1219258 01		JANITORIAL SUPPLIES	1,758.25
				ACCOUNT TOTAL	1,808.19 *
6007	Repairs and Maintenance S FARMVILLE AUTO PARTS	13961 5713		FUNNEL	2.28
	FARMVILLE WHSALE ELECTRIC	388189		LIGHTBULBS	183.48
	LOWE'S	902378		GLOVES/SCREWS	74.28
	LOWE'S	902605		TOOLBELT/CUTTING WHL	21.70
	LOWE'S	906884		DOORLOCKS/BOLTS/NUTS	212.21
	LOWE'S	908873		SHELVING/BRACKETS	21.37

AF375H  
4/14/2009  
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 4/09/2009 -- 4/14/2009

AFTER CHECKS  
PAGE 10

MAJOR# ACCT#	VENDOR NUMBER NAME	INVOICE NUMBER	DESCRIPTION	AMOUNT
6008	21811 LOWE'S	909853	ANCHOR BOLTS	17.16
	27922 CINTAS CORPORATION #524	524 09428 309	UNIFORM RENTAL	477.84
	29083 TAYLOR-FORBES EQUIP CO	IN83838	OIL	10.50
			ACCOUNT TOTAL	1,020.82 *
6009	29332 Vehicle & Powered Equip F TOWN OF FARMVILLE	97 309	GAS	354.25 *
	23726 Vehicle & Powered Equip S NEWMAN TIRE CO INC	165814	FLAT REPAIR/PATCH	19.76
			ACCOUNT TOTAL	354.25 *
			MAJOR TOTAL	21,217.59 **
043400	CANNERY			
5230	Telecommunications			
	10099 AT&T	223 8664 309A	PHONE	34.08
	28711 EMBARQ	223 8664 309A	PHONE	31.24
			ACCOUNT TOTAL	65.32 *
			MAJOR TOTAL	65.32 **
053500	COMPREHENSIVE SERVICES ACT			
3160	CSA Programs			
	12280 CENTRA HEALTH	5670 309A	PROFESSIONAL SERVICE	1,685.90
	12280 CENTRA HEALTH	5760 309A	PROFESSIONAL SERVICE	2,090.00
	12280 CENTRA HEALTH	5781 309A	PROFESSIONAL SERVICE	2,090.00
	12280 CENTRA HEALTH	5811 309A	PROFESSIONAL SERVICE	2,480.00
	12280 CENTRA HEALTH	5820 309A	PROFESSIONAL SERVICE	2,480.00
	12280 CENTRA HEALTH	5838 309	PROFESSIONAL SERVICE	190.00
	12280 CENTRA HEALTH	7035 309A	PROFESSIONAL SERVICE	2,888.00
	12280 CENTRA HEALTH	7088 309A	PROFESSIONAL SERVICE	1,672.00
	12280 CENTRA HEALTH	7102 309A	PROFESSIONAL SERVICE	2,448.00
	12280 CENTRA HEALTH	7298 309A	PROFESSIONAL SERVICE	2,888.00
	12280 CENTRA HEALTH	7336 309A	PROFESSIONAL SERVICE	2,720.00
	12280 CENTRA HEALTH	7573 309A	PROFESSIONAL SERVICE	2,888.00
	12280 CENTRA HEALTH	7704 309A	PROFESSIONAL SERVICE	2,720.00
	13329 DESKINS CHERYL	MARCH 09	FOSTER CARE	495.00
	13812 DOMINION YOUTH SERVICES	APRIL 09	FOSTER CARE	202.14
	13812 DOMINION YOUTH SERVICES	EH 309	PROFESSIONAL SERVICE	3,476.00
	13812 DOMINION YOUTH SERVICES	JM 309	PROFESSIONAL SERVICE	3,476.00
	14575 ELK HILL	17185	PROFESSIONAL SERVICE	700.00
	14738 EMANUEL FAMILY SERVICES	5	PROFESSIONAL SERVICE	250.00
	17486 HEARTLAND FAMILY COUNSEL	46	PROFESSIONAL SERVICE	2,750.00
	19805 JONES BRITANY	MARCH 09	FOSTER CARE	42.00
	22975 MURPHY CAROLYN	MARCH 09	FOSTER CARE	3,000.00
	25549 POPLAR SPRINGS HOSPITAL	2934786 SB 309	PROFESSIONAL SERVICE	2,480.00
	25620 PRESBYTERIAN HM/FMLY SERV	6400 309	PROFESSIONAL SERVICE	3,441.00
	30364 URRICH ANGELA	MARCH 09A	FOSTER CARE	1,425.00
	32269 WATSON YOLANDA	MARCH 09	FOSTER CARE	105.88
			ACCOUNT TOTAL	51,082.92 **
			MAJOR TOTAL	51,082.92 **

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
081100	5510	Travel-Mileage PICKETT JONATHAN	MILEAGE 309	MILEAGE	365.31 *
				ACCOUNT TOTAL	365.31 *
081100	5540	Travel-Convention & Educa PICKETT JONATHAN	REIMB 09	MTG REGISTRATION	150.00 *
				ACCOUNT TOTAL	150.00 *
081100	5810	Dues and Association Memb PICKETT JONATHAN	REIMB 09	MEMBERSHIP DUES	75.00 *
				ACCOUNT TOTAL	75.00 *
				MAJOR TOTAL	590.31 **
081500		ECONOMIC DEVELOPMENT			
5829	31875	Special Projects VIRGINIA LOGOS LLC	03192009	TRAIL SIGNS	4,276.00 *
				ACCOUNT TOTAL	4,276.00 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	357078	COPIER DRUM	174.79
			357959	OFFICE SUPPLIES	20.81
			358092	OFFICE SUPPLIES	6.38
				ACCOUNT TOTAL	201.98 *
				MAJOR TOTAL	4,477.98 **
094000		CAPITAL PROJECTS			
0013	15560	Animal Shelter FARMVILLE WHSALE ELECTRIC	288299	ELECTRICAL PARTS	1,104.36
			388498	ELECTRICAL PARTS	33.14
			388854	ELECTRICAL PARTS	42.44
			388868	ELECTRICAL PARTS	18.15
			901940	LUMBER/HAMMER/NAILS	66.27
			902378	LUMBER	115.80
			902381	SIDING	26.88
			902481	SIDING/PAINT	192.84
			902569	ROOF PANELS/LUMBER	931.80
			911363	RETURNED MERCHANDISE	81.83-
				ACCOUNT TOTAL	2,449.85 *
				MAJOR TOTAL	2,449.85 **
095000		DEBT SERVICE			
0010	30600	Rural Dev Rev Bond 1998B-RURAL DEVELOPMENT	LOAN 97-01 309	CH LOAN PAYMENT	6,508.00 *
				ACCOUNT TOTAL	6,508.00 *
0012	30600	Rural Dev CH Constr 1998C-RURAL DEVELOPMENT	LOAN 97-02 309	CH LOAN PAYMENT	10,118.00 *
				ACCOUNT TOTAL	10,118.00 *
				MAJOR TOTAL	16,626.00 **
				FUND TOTAL	284,732.38

AP375H  
4/14/2009  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 4/09/2009 -- 4/14/2009

AFTER CHECKS  
PAGE 12

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			

AP375H  
4/14/2009  
FUND # - 501 WATER FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 4/09/2009 -- 4/14/2009

AFTER CHECKS  
PAGE 13

MAJOR#	VENDOR	NUMBER	NAME	INVOICE#	DESCRIPTION	AMOUNT
3810	29332	Repairs & Maintenance	TOWN OF FARMVILLE	11534.0	FLUSH LINE/TEST WATR	855.00
					ACCOUNT TOTAL	855.00 *
					MAJOR TOTAL	855.00 **
					FUND TOTAL	855.00

AP375K  
4/14/2009  
FUND # - 502 SEWER FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 4/09/2009 -- 4/14/2009

AFTER CHECKS  
PAGE 14

MAJOR#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
5110	31846	Electrical Services DOMINION VA POWER	4148703281	SEWER PUMP	5.50
				ACCOUNT TOTAL	5.50 *
				MAJOR TOTAL	5.50 **
				FUND TOTAL	5.50

AP275H  
4/14/2009  
FUND # - 732

RETIREMENT BENEFIT FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 4/09/2009 -- 4/14/2009

AFTER CHECKS  
PAGE 15

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
002230	1101	LEOS Disbursements			
	25257	JOHNS VICKI K	APRIL 09	RETIREE BENEFIT	959.00
				ACCOUNT TOTAL	959.00 *
				MAJOR TOTAL	959.00 **
				FUND TOTAL	959.00

AP375H  
4/14/2009  
FUND # - 741

PIEDMONT COURT SERVICES FUND  
PRINCE EDWARD  
LISTING OF INVOICES FOR 4/09/2009 -- 4/14/2009

AFTER CHECKS  
PAGE 16

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
021400	PIEDMONT COURT SERVICES					
3600	12350	Advertising CHARLOTTE GAZETTE	16677	ADVERTISING	18.00	18.00 *
5210	25483	Postal Services FITNEY BOWES FINANCL SERV	6947601 MR09	POSTAGE METER LEASE	202.00	202.00 *
5230	22489	Telecommunications MOONSTAR BBS	PCS 309	IP ADDRESS	15.00	15.00 *
5510	16337	Travel - Mileage GLENN ASHLEY	MILEAGE 309	MILEAGE	91.85	91.85
	16682	GRAY SHARON	MILEAGE 309	MILEAGE	237.05	237.05
	16944	STIMPSON COMMIE	MILEAGE 309	MILEAGE	10.56	10.56
	22749	MOSS REBECCA	MILEAGE 309	MILEAGE	238.70	238.70
6005	17346	Janitorial Supplies HARDY PAGE	MARCH 09	CLEANING SERVICE	315.00	315.00 *
097002	PCS DRUG TESTING FEES				315.00	315.00 *
0001	28095	PCS Drug Testing Fees KROLL LABORATORY	186359	DRUG TESTING	15.57	15.57 *
					15.57	15.57 **
					FUND TOTAL	1,143.73
					TOTAL DUE	287,695.61

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: April 14, 2009  
Item No.: 17  
Department: County Administrator  
Staff Contact: Wade Bartlett  
Issue: County Administrator's Report - Addendum

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**Summary:** Attached for your consideration is resolution that would enable the County, at some future point, to finance the cash disbursement for the business park grading project.

**Attachments:** Reimbursement Resolution

**Recommendation:** Approval

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** April 10, 2009  
**Item No.:** 18  
**Department:** County Administration  
**Staff Contact:** Wade Bartlett  
**Issue:** 2009 Holiday Schedule

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**Summary:** Personnel Committee Chairman, Supervisor Simpson has determined the feasibility of the County's 2009 holiday schedule with the Circuit Court Judge and court schedule. The following County holiday schedule is recommended:

Memorial Day	Friday, May 22 – Closed All Day Monday, May 25 – Closed All Day
July 4 <sup>th</sup>	Friday, July 3 – Closed All Day Monday, July 6 – Closed All Day
Labor Day	Friday, September 4 – Closed All Day Monday, September 7 – Closed All Day
Columbus Day	Friday, October 9 – Closed All Day Monday, October 12 – Closed All Day
Veterans Day	Wednesday, November 11 – Closed All Day
Thanksgiving	Wednesday, November 25 – Closed All Day Thursday, November 26 – Closed All Day Friday, November 27 -- Closed All Day
Christmas	Wednesday, December 23 – Closed All Day Thursday, December 24 – Closed All Day Friday, December 25 – Closed All Day
New Years	Wednesday, December 30 – Closed All Day Thursday, December 31 – Closed All Day Friday, January 1 – Closed All Day

**Attachments:** None.

**Recommendation:** Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: April 14, 2009  
Item No.: 19  
Department: Economic Development  
Staff Contact: W.W. Bartlett/Sharon Carney  
Issue: Closed Session

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**Summary:** Closed Session Motion – Section 2.2-3711(A)5 of the *Code of Virginia*.

*I move that the Prince Edward County Board of Supervisors convene in Closed Session to discuss a prospective business projects, where no previous public announcement has been made, pursuant to the exemptions provided for in Section 2.2-3711(A)5 of the Code of Virginia.*

**Attachments:** None.

**Recommendation:** Convene in Closed Session.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 14, 2009  
**Item No.:** 20  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Puckett  
**Issue:** Informational - Addendum

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**Summary:**

**Attachments:**

- a. Letter from VDGIF, Re: Pamplin Fire & Rescue

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



## COMMONWEALTH of VIRGINIA

L. Preston Bryant, Jr.  
*Secretary of Natural Resources*

*Department of Game and Inland Fisheries*

Robert W. Duncan  
*Executive Director*

April 9, 2009

Mr. Wade Bartlett  
Prince Edward County Administration Office  
Post Office Box 382  
Farmville, Virginia 23901

Dear Mr. Bartlett,

On behalf of the Hunter Education Program of the Virginia Department of Game and Inland Fisheries, I would like to take this opportunity to thank you and the Board of Supervisors for the services of the Pamplin Fire and Rescue Company. Your crew was instrumental in aiding in the filming of several public service announcements to promote hunting safety. I hope you will take a moment to visit our website at [www.dgif.virginia.gov](http://www.dgif.virginia.gov) to see their fine work and professionalism.

The members of the crew, Gary Dickerson, Elijah Harrison, Bradley Chenault, Andrew Elder and Alexandra Stintzcum, were extremely knowledgeable and well-equipped to handle the scenario involving a Treestand-related injury. Their knowledge and actions were a credit to themselves as EMS providers. The fact they were well-equipped is a credit to the Board of Supervisor's and the emphasis the Board places on providing for the needs of the citizens of Prince Edward County.

Thank you for your support and please extend our thanks to the crew of Pamplin Fire and Rescue. Should I or the Department be of service to you or the Board, I trust you will feel free to contact me personally.

Warmest Regards,

A handwritten signature in cursive script, appearing to read "R. W. Mawyer".

Captain R. W. Mawyer  
Hunter Education Manager

cc: file