



**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS**

SUPERVISORS
BOARD MEETING

March 10, 2009
7:00 P.M.

AGENDA

- 7:00 p.m.**
1. The Chairman will call the March meeting to order.
 2. Invocation
 3. **PUBLIC PARTICIPATION:** *Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting*
 4. **CONSENT AGENDA:**
 - a. Treasurer's Report: December 2008
 - b. Approval of Minutes: February 10, 2009
February 24, 2009
 - c. Review of Accounts & Claims
 - d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.
 - e. Appropriations: Clerk of Circuit Court
 5. Reverend R. Leon Burchett, Jr.
 6. Highway Matters: Alan Leatherwood, Resident Engineer
Resolution: Watch for Children
- 7:30 p.m.**
7. **PUBLIC HEARING – SCHOOL BOARD APPOINTMENTS** – *The Board will receive citizen input on names of candidates to be considered for appointment to the School Board in Hampden District 401 (McKay) and Farmville District 701 (Gilfillan).*
 8. Appointments: Authorize Advertising Upcoming County Vacancies
 9. Commissioner of Revenue's Request: Tax Relief for Elderly & Disabled Ordinance
 10. **Planning & Community Development Report:**
 - a. Parc Crest Apartments – Update
 - b. Emergency Shelter Operations
 11. **County Attorney's Report:**
 - a. Conflict of Interest Policy
 12. **County Administrator's Report:**
 - a. County Budget Schedule
 - b. RFP for Audit Services

13. Closed Session: *Code of Virginia, 2.2-3711 (A) 5 – Prospective Industries*

14. Correspondence:

- a. E-Mail, RE: Animal Control Ordinance
- b. E-Mail, RE: Animal Control Ordinance
- c. E-Mail, RE: School Budget
- d. E-Mail, RE: Agri-tourism
- e. E-Mail, RE: Parc Crest
- f. Letter, RE: ICE Facility
- g. Letter, RE: PPEA

15. Informational:

- a. Petition, RE: High-speed Internet Access
- b. Washington Post Article, RE: Piedmont Regional Jail

16. Monthly Reports:

- a. Animal Control
- b. Building Official
- c. PERT
- d. Prince Edward County Public Schools

(NOTE: Additional agenda items may be added to the Table Packet, which will be available for review after 4:30 p.m. on Tuesday, March 10, 2009.)



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 10, 2009
Item No.: 1 & 2
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call to Order and Invocation

Summary: Chairman William G. Fore, Jr. will call to order the **March** meeting of the Prince Edward Board of Supervisors and ask for an invocation.

Attachments: None.

Recommendation: None.

Motion _____
Second _____

Fore _____
McKay _____
Ward _____

Gilfillan _____
Moore _____
Wiley _____

Jones _____
Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 10, 2009
Item No.: 3
Department: Board of Supervisors
Staff Contact:
Issue: Public Participation

Summary: (Space for notes based on citizen input.)

Attachments: None.

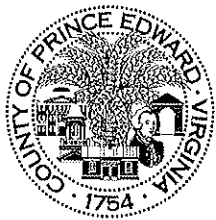
Recommendation: Follow up, if needed.

Motion _____
Second _____

Fore _____
McKay _____
Ward _____

Gilfillan _____
Moore _____
Wiley _____

Jones _____
Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 10, 2009
Item No.: 4-a
Department: Board of Supervisors
Staff Contact: Mable Shanaberger
Issue: Consent Agenda - Treasurer's Report

Summary:

Attachments: December 2008 Treasurer's Report

Recommendation: Approval

Motion _____
Second _____

Fore _____
McKay _____
Ward _____

Gilfillan _____
Moore _____
Wiley _____

Jones _____
Simpson _____

Prince Edward County Board of Supervisors

Description	Sub-Fund Balances	Fund Balances	Account Balances
General Fund	\$ 152,729.52		
General Fund Res. for Investments	\$ 10,818,229.22	\$ 10,970,958.74	*
PPEA Fund		\$ 5,000.00	
Industrial Development Authority Fund		\$ 108,110.90	
Recreation Fund Res for Investments		\$ 25,609.32	
Forfeited Assets Fd. Res. for Inv.		\$ 128,934.09	
School Capital Projects Fund--VPSA		\$ 183.55	
School Capital Projects Fund--QZAB01		\$ 415.04	
Underground Storage Tank Fund		\$ 20,000.00	
Economic Development Fund		\$ 1,132,926.98	
Board of Public Welfare Special Acct.		\$ 3,061.55	
Piedmont ASAP Fund		\$ 237,044.90	
School Fund		\$ -	
Landfill Construction Fund		\$ 101,931.08	
PCS Fund		\$ 246,347.02	
Revenue Sharing Fund		\$ (447,797.91)	
Retirement Benefits Fund		\$ 26,936.00	
School Capital Projects Fund--QZAB02		\$ 335,893.06	
Dare Donations Fund		\$ 4,049.52	
School Cafeteria Fund		\$ 162,749.70	
Pr Ed Community Dev Fund		\$ 38,580.00	
Water Fund		\$ (625,049.50)	
Sewer Fund		\$ (625,049.50)	
Cash in Office			\$ 1,000.00
Cash in Banks			\$ 310,528.28
Warrants Payable (School Fund)			\$ -
General Fund Investments			\$ 10,818,229.22
VPSA Investments			\$ 183.55
QZAB01 Investments			\$ 415.04
Underground Storage Tank Fund			\$ 20,000.00
Recreation Fund Investments			\$ 25,609.32
QZAB02 Investments			\$ 335,893.06
Landfill Construction Fund for Investment			\$ 101,931.08
Forfeited Asset Fd for Investment			\$ 128,934.09
Industrial Dev Auth Fd for Inv			\$ 108,110.90
Totals:		\$ 11,850,834.54	\$ 11,850,834.54
*Of this \$10,970,958.74 in the General Fund, \$4,990,735.34 is encumbered for:			
Transfers In:			
	School Fund	4,273,912.02	
	VPA Fund	376,816.55	
	Debt Obligations	340,006.77	
	Total	4,990,735.34	
This leaves an unencumbered balance of \$5,980,223.40 in the General Fund.			

**Prince Edward Co. Board of Supervisors
Depository Balances**

Checking Accounts:

Benchmark Community Bank	\$	98,576.80
Wachovia Bank	\$	192,411.55
BB&T	\$	2,986,714.54
Bank of America	\$	257,361.62

Total: **\$ 3,535,064.51**

Investment Accounts:

Benchmark Community Bank	\$	949,315.66
Wachovia Bank	\$	-
Citizens Bank & Trust Company	\$	235,000.00
BB&T	\$	4,380,022.00
Planters Bank & Trust	\$	398,260.08
Mentor Investments	\$	161,977.73
SNAP (State Non-Arbitrage Plan)	\$	183.55
Bank of America	\$	2,190,011.01

Total: **\$ 8,314,770.03**

Mable H. Shanaberger, Treasurer

Report Date: December
2008

Prince Edward County Board of Supervisors

Description	Sub-Fund Balances	Fund Balances	Account Balances
General Fund	\$ 122,960.35		
General Fund Res. for Investments	\$ 11,312,410.97	\$ 11,435,371.32	*
Prince Edward Community Dev Fund		\$ -	
Industrial Development Authority Fund		\$ 953,867.14	
Recreation Fund Res for Investments		\$ 25,557.62	
Forfeited Assets Fd. Res. for Inv.		\$ 159,387.00	
School Capital Projects Fund--VPSA		\$ 28,870.96	
School Capital Projects Fund--QZAB01		\$ 14,377.14	
Underground Storage Tank Fund		\$ 20,000.00	
Economic Development Fund		\$ (50,000.00)	
Board of Public Welfare Special Acct.		\$ 2,657.68	
Piedmont ASAP Fund		\$ 176,395.04	
School Fund		\$ -	
Landfill Construction Fund		\$ 501,682.37	
PCS Fund		\$ 323,951.62	
Revenue Sharing Fund		\$ (71,634.14)	
Retirement Benefits Fund		\$ 16,381.00	
School Capital Projects Fund--QZAB02		\$ 695,057.50	
Dare Donations Fund		\$ 5,388.95	
School Cafeteria Fund		\$ 240,442.04	
Cash in Office			\$ 1,000.00
Cash in Banks			\$ 765,542.54
Warrants Payable (School Fund)			\$ -
General Fund Investments			\$ 11,312,410.97
VPSA Investments			\$ 28,870.96
QZAB01 Investments			\$ 14,377.14
Underground Storage Tank Fund			\$ 20,000.00
Recreation Fund Investments			\$ 25,557.62
QZAB02 Investments			\$ 695,057.50
Landfill Construction Fund for Investment			\$ 501,682.37
Forfeited Asset Fd for Investment			\$ 159,387.00
Industrial Dev Auth Fd for Inv			\$ 953,867.14
Totals:		\$ 14,477,753.24	\$ 14,477,753.24
*Of this \$11,435,371.32 in the General Fund, \$6,538,198.18 is encumbered for:			
	Transfers to:		
	School Fund	4,518,832.15	
	VPA Fund	293,510.26	
	Economic Develop. Fund	1,300,000.00	
	Debt Obligations	425,855.77	
	Total	6,538,198.18	
This leaves an unencumbered balance of \$4,897,173.14 in the General Fund.			



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 10, 2009
Item No.: 4-c
Department: Accounts Payable
Staff Contact: Barbara Poulston
Issue: Consent Agenda – Review of Accounts & Claims

Summary:

Attachments: Bill List

Recommendation: None.

Motion _____
Second _____

Fore _____
McKay _____
Ward _____

Gilfillan _____
Moore _____
Wiley _____

Jones _____
Simpson _____

3/03/2009

FROM DATE- 2/19/2009
TO DATE- 3/03/2009

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

PAGE 1

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$269,113.15
502	SEWER FUND	\$27.29
732	RETIREMENT BENEFIT FUND	\$1,616.00
741	PIEDMONT COURT SERVICES FUND	\$3,776.53
	TOTAL	274,532.97

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3/03/2009
FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 2/19/2009 -- 3/03/2009

AFTER CHECKS
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MAJOR# ACCT# 011010	VENDOR NUMBER BOARD OF SUPERVISORS	VENDOR NAME	DESCRIPTION	INV#	AMOUNT
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	MEALS & MTG REFRSHMT	1412 PUCKTT 109	138.54 *
5540	11894	Travel-Convention & Educa BUSINESS CARD	LEGISLATIVE DAY	1412 PUCKTT 109	138.54 *
012110		COUNTY ADMINISTRATOR			
5230		Telecommunications			
	10097	AT&T	PHONE	392 8837 209	279.96
	28711	EMBARQ	PHONE	392 8837 209	467.50
	30439	US CELLULAR	PHONE	816442183 209	74.62
5510		Travel-Mileage BUSINESS CARD	EZ PASS	1412 PUCKTT 109	822.08 *
5530		Travel-Subsistence & Lodg BUSINESS CARD	MEALS	1412 PUCKTT 109	60.00 *
5540		Travel-Convention & Educa BUSINESS CARD	MEALS	1412 PUCKTT 109	28.50 *
6001		Office Supplies	LEGISLATIVE DAY	1412 PUCKTT 109	80.00 *
6040		ADP Equipment BUSINESS DATA OF VA, INC.	POSTAGE MTR INK	1412 PUCKTT 109	55.86
	13369	DIAMOND SPRINGS	EQUIPMENT RENTAL/WTR	11393100 209	22.45
	32131	WAL-MART COMMUNITY	SOFT DRINKS & WATER	2238 CO ADM 209	55.30
012310		COMMISSIONER OF REVENUE			134.61 *
5230		Telecommunications	SOFTWARE	103446	49.95
	10097	AT&T	PHONE	392 3231 209	49.95 *
	13325	TREASURER OF VIRGINIA	ONLINE SERVICES	T203472	1,175.14 **
	23933	NTELOS	INTERNET	141147315 209	57.10
	28711	EMBARQ	PHONE	392 3231 209	125.38
012410		TREASURER			20.44
5210		Postal Services	ACCOUNT TOTAL		201.60
	27182	RESERVE ACCOUNT	MAJOR TOTAL		404.52 **
			ACCOUNT TOTAL		8,000.00 *
			MAJOR TOTAL		8,000.00 *

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FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 2/19/2009 -- 3/03/2009

AFTER CHECKS
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MAJOR#	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME		
5230	10097	AT&T	PHONE	94.11
	10099	AT&T	PHONE	33.59
	13325	TREASURER OF VIRGINIA	ONLINE SERVICES	125.38
	28711	EMBARQ	PHONE	222.98
			ACCOUNT TOTAL	476.06 *
			MAJOR TOTAL	8,476.06 **
012510	INFORMATION TECHNOLOGY			
3160	11902	Professional Services	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	HOTEL & MEALS	78.48
	11902	BUSINESS DATA OF VA, INC.	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	TRAVEL EXPENSE	125.00
			ACCOUNT TOTAL	828.48 *
			MAJOR TOTAL	828.48 **
013100	ELECTORAL BOARD AND OFFICIALS			
1100	22152	Salaries & wages	SALARY	584.68
	28445	MARTIN SAMUEL A JR	SALARY	584.68
	32250	SMITH GORDON V	SALARY	1,169.32
		WATSON WILLIAM EUGENE		2,338.68 *
			ACCOUNT TOTAL	
3500	32250	Printing	COPIES	39.00
		WATSON WILLIAM EUGENE		39.00 *
			ACCOUNT TOTAL	
5210	32250	Postal Services	POSTAGE	75.24
		WATSON WILLIAM EUGENE		75.24 *
			ACCOUNT TOTAL	2,452.92 **
			MAJOR TOTAL	
013200	REGISTRAR			
5230	10099	Telecommunications	PHONE	55.20
	13325	AT&T	ONLINE SERVICES	3.25
	28711	TREASURER OF VIRGINIA	PHONE	143.54
		EMBARQ		201.99 *
			ACCOUNT TOTAL	201.99 **
			MAJOR TOTAL	
021100	CIRCUIT COURT			
5210	30545	Postal Services	POSTAGE	249.90
		U S POSTAL SERVICE		249.90 *

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PRINCE EDWARD
LISTING OF INVOICES FOR 2/19/2009 -- 3/03/2009

AFTER CHECKS
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MAJOR#	VENDOR	INVT#	DESCRIPTION	AMOUNT
5230	Telecommunications			
10097	AT&T	392 5171 209	PHONE	57.73
28711	EMBARQ	392 5171 209	PHONE	167.08
			ACCOUNT TOTAL	224.81 *
6030	Non-Capital Equipment			
14799	ESITECH INC	1008PE	SECURITY MONITOR-JDG	444.55
			ACCOUNT TOTAL	444.55 *
			MAJOR TOTAL	919.26 **
021200	GENERAL DISTRICT COURT			
5230	Telecommunications			
10097	AT&T	392 3623 209	PHONE-JUV PROB	198.19
28711	EMBARQ	392 3343 209	PHONE-J&D	92.85
28711	EMBARQ	392 3623 209	PHONE-JUV PROB	103.03
28711	EMBARQ	392 4024 209	PHONE-GEN DIST COURT	342.74
30439	US CELLULAR	816442183 209	PHONE	37.31
			ACCOUNT TOTAL	774.12 *
6095	Office Supplies - Juv Pro			
15790	FITZ SUE ANN P	EXPENSES 209	TRAINING	375.00
15790	FITZ SUE ANN P	EXPENSES 209	PARKING	10.00
15790	FITZ SUE ANN P	EXPENSES 209	TOLLS	7.60
			ACCOUNT TOTAL	392.60 *
			MAJOR TOTAL	1,166.72 **
021300	SPECIAL MAGISTRATES			
5230	Telecommunications			
28711	EMBARQ	392 3750 209	PHONE	82.87
			ACCOUNT TOTAL	82.87 *
8203	Communications Equipment			
13325	TREASURER OF VIRGINIA	T203472	PAGER RENTAL	16.36
22321	MCMILLIAN PAGER SERVICE	6011022009	PAGER RENTAL	15.90
			ACCOUNT TOTAL	32.26 *
			MAJOR TOTAL	115.13 **
021600	CLERK OF THE CIRCUIT COURT			
3160	Professional Services			
29498	TREASURER OF VIRGINIA	10868	AUDIT	2,848.97
			ACCOUNT TOTAL	2,848.97 *
3310	Repairs/Maintenance			
20600	KEY OFFICE SUPPLY	355554	COPIER MAINT CONTRCT	845.00
20600	KEY OFFICE SUPPLY	356280	COPIER MAINT CONTRCT	395.00
			ACCOUNT TOTAL	1,240.00 *
5210	Postal Services			
29715	TREASURER OF VIRGINIA	09 147C JMS	JURY QUESTIONNAIRES	725.52
			ACCOUNT TOTAL	725.52 *
5230	Telecommunications			
28711	EMBARQ	392 5145 209	PHONE	273.07
			ACCOUNT TOTAL	273.07 *

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FUND # - 100 GENERAL FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 2/19/2009 -- 3/03/2009

AFTER CHECKS
PAGE 4

MAJOR# ACCT# 5880	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	18913	Technology Trust Funds INTERNATIONAL LAND SYMS	PRI#78-110.26	QUANTUM SUPERLOADER SERVER	3,862.56
	18913	INTERNATIONAL LAND SYMS	PRI#79-110.26		8,976.69
	18913	INTERNATIONAL LAND SYMS	PRI001-LTO-2009	LTO ANNUAL MAINT	6,700.00
				ACCOUNT TOTAL	19,539.25 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	355277	COPY PAPER	659.42
	20600	KEY OFFICE SUPPLY	355843	APPOINTMENT CALENDAR	23.90
	29715	TREASURER OF VIRGINIA	09 147C JMS	JURY QUESTIONNAIRES	911.25
				ACCOUNT TOTAL	1,594.57 *
				MAJOR TOTAL	26,221.38 **
021800		LAW LIBRARY			
5230	28711	Telecommunications EMBARQ	315 0208 209	DATA LINE	32.48
				ACCOUNT TOTAL	32.48 *
6012	21761	Books and Subscriptions LEXISNEXIS	0901124285	ONLINE SERVICE	197.00
				ACCOUNT TOTAL	197.00 *
				MAJOR TOTAL	229.48 **
022100		COMMONWEALTH'S ATTORNEY			
5210	22115	Postal Services MANN EDWARD A	EXPENSES 209	POSTAGE	8.11
				ACCOUNT TOTAL	8.11 *
5230	20904	Telecommunications KINEX NETWORKING SOLUTION	090214 0009	INTERNET	49.95
				ACCOUNT TOTAL	49.95 *
5899	28342	Miscellaneous SHRED-IT	064486278	SHREDDING SERVICE	42.00
				ACCOUNT TOTAL	42.00 *
6012	30380	Books and Subscriptions UNIVERSITY OF VIRGINIA	1071	LOCAL GOVT LAW HANDBK	155.00
				ACCOUNT TOTAL	155.00 *
				MAJOR TOTAL	255.06 **
022200		VICTIM WITNESS ASSISTANCE PROGRAM			
5210	30674	Postal Services U S POSTAL SERVICE	BOX RENT 209	P O BOX RENT	42.00
				ACCOUNT TOTAL	42.00 *
5230	28711	Telecommunications EMBARQ	315 0065 209	PHONE	77.83
				ACCOUNT TOTAL	77.83 *
5510	28060	Travel-Mileage SAMS CINDY	EXPENSES 209	MILEAGE	110.00
				ACCOUNT TOTAL	110.00 *

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PRINCE EDWARD
LISTING OF INVOICES FOR 2/19/2009 -- 3/03/2009

AFTER CHECKS
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MAJOR# ACCT# 5530	VENDOR NUMBER 28060	VENDOR NAME Travel-Subsistence & Lodg SAMS CINDY	INV# EXPENSES 209	DESCRIPTION MEAL	AMOUNT 10.69 10.69 * 240.52 **
031200	SHERIFF				
3110	12100	Animal Care/Services CANFIELD JOSEPH W	DOG TRAINING209	BLOODHOUND TRAINING	1,375.00 1,375.00 *
3311	14300 28410	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC SIGNS@ORK INC	47337 1742	RADIATOR PAN/INSPECT AUTO DECALS	619.81 20.50 640.31 *
3312	20904	Repairs & Maintenance-Off KINEX NETWORKING SOLUTION	090203 0118	INSTALL SWITCH/ROUTER	135.26 135.26 *
3500	32985	Advertising WVHL	640 00004 0000	HOLIDAY GREETINGS	95.00 95.00 *
5230	20904 28711	Telecommunications KINEX NETWORKING SOLUTION EMBARQ	090201 0028 024 0031 209	DSL & WEBHOSTING RADIO	134.85 10.36 145.21 *
5530	14936 28703	Travel-Subsistence & Lodg FARLEY JIMMY SPRAGUE JOSEPH	MEALS 209 EXPENSES 209	MEALS MEALS	4.04 45.88 49.92 *
6001	15380 28757	Office Supplies FARMVILLE PRINTING STAPLES BUSINESS ADVANTAG	SHERIFF 209 8011664427	OFFICE FORMS & ENV PAPER/PRINTR RIBBONS	826.30 182.24 1,008.54 *
6008	14287 14287	Vehicle & Powered Equip F EAST END CHEVRON EAST END CHEVRON	SHERIFF 2/3/09 SHERIFF 2/3/09	GAS GAS	26.70 23.60 50.30 *
6009	23726 23726 23726	Vehicle & Powered Equip S NEWMAN TIRE CO INC NEWMAN TIRE CO INC NEWMAN TIRE CO INC	163949 164122 164341	TIRES FLAT REPAIR TIRES	398.00 10.88 566.86 975.74 *
6010	999999	Police Supplies WEAVER MARIA DEL CARMEN L	70	INTERPRETER	125.00 125.00 *
6011	28703	Uniforms & Wearing Appare SPRAGUE JOSEPH	EXPENSES 209	UNIFORMS	123.83 123.83 * 4,724.11 **
				ACCOUNT TOTAL	
				MAJOR TOTAL	

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PRINCE EDWARD
LISTING OF INVOICES FOR 2/19/2009 -- 3/03/2009

AFTER CHECKS
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6010	28592	Police Supplies	127048	LEG IRONS	94.31
	28592	SOUTHERN POLICE EQUIP CO	127165	HANDCUFFS	66.76
				ACCOUNT TOTAL	161.07 *
				MAJOR TOTAL	161.07 **
032200		VOLUNTEER FIRE DEPARTMENT			
7002		Payment to Rice VFD			
	11771	RUG BUSTERS PEST CONTROL	1537	EXTERMINATING SERVIC	90.00
	13166	DAVIS PONTIAC	20888	INSPECTION & FILTER	41.70
	13166	DAVIS PONTIAC	384636	SWITCH	21.70
	15560	FARMVILLE WHSALE ELECTRIC	385623	BATTERIES	86.60
	15560	FARMVILLE WHSALE ELECTRIC	200708619	LIGHTBULBS	4.88
	15679	FIRE PROGRAMS	7709	AFTER HRS SUPPORT	50.00
	15679	FIRE PROGRAMS	25551	SUPPORT/UPGRADE SERV	435.00
	18860	ISG INFRASYS	45125	REFURISHED BATTERY	114.00
	27867	SAFE AIR SYSTEMS INC	4500495009 209	AIR TEST	183.34
	31844	DOMINION VA POWER	5487358649 209	ELECTRIC SERVICE	283.90
	31846	DOMINION VA POWER		ELECTRIC SERVICE	9.01
				ACCOUNT TOTAL	1,320.13 *
7003		Payment to Prospect VFD			
	12553	CITIZENS BANK & TRUST CO	40006115500 #53	TRUCK PAYMENT	3,424.73
	15656	FIRE & SAFETY EQUIP CO	23032	CYLINDER TEST	73.24
	22050	M&W FIRE APPARATUS INC	F40490 CREDIT	CREDIT MEMO	19.82-
	22050	M&W FIRE APPARATUS INC	F40455	HELMET	188.44
	22050	M&W FIRE APPARATUS INC	F40467	METAL CLIPS	77.85
	25680	PRICE SUPPLY CO INC	756474	FURNACE VENT CAP	21.99
	28711	EMBARQ	574 9911 209	PHONE	120.16
	29332	TOWN OF FARMVILLE	805 PROSPECT209	FUEL	113.51
	29501	TREASURER OF VIRGINIA	SR06696	CHAINSAW/CHAIR CART	85.00
	31844	DOMINION VA POWER	6120897506 209	ELECTRIC SERVICE	5.58
	31844	DOMINION VA POWER	7600812502 209	ELECTRIC SERVICE	5.58
	31846	DOMINION VA POWER	7020850009 209	ELECTRIC SERVICE	224.54
	31846	DOMINION VA POWER	8898799252 209	ELECTRIC SERVICE	13.93
				ACCOUNT TOTAL	4,334.73 *
7004		Payment to Darlington VFD			
	14700	ELLINGTON ENERGY SERVICE	DHVPD 209	PROPANE	1,141.88
	22502	STELLAR ONE BANK	0467949058 #43	LOAN PAYMENT	501.50
	28640	SOUTHSIDE ELECTRIC COOP	38156 001 209	ELECTRIC SERVICE	225.80
	31335	VERIZON	248 6805 209	PHONE	123.02
				ACCOUNT TOTAL	1,992.20 *
7006		Payment to Pamplin VFD			
	10291	AMELIA OVERHEAD DOORS	53316	BAY DOOR REPAIRS	406.00
	15656	FIRE & SAFETY EQUIP CO	22943	EXTINGUISHER MAINT	107.95
	15908	FOSTER FUELS INC	152997U	PROPANE	173.74
	15908	FOSTER FUELS INC	152998U	PROPANE	321.34

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PRINCE EDWARD
LISTING OF INVOICES FOR 2/19/2009 -- 3/03/2009

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
	25200	PAMPLIN VOL FIRE DEPT	REIMS CK 3045	FUEL	1,025.94
	31335	VERIZON	248 610 209	PHONE	63.08
				ACCOUNT TOTAL	2,098.05 *
				MAJOR TOTAL	9,745.11 **
032500		EMERGENCY SERVICES			
3160	29280	Professional Service E-91	122343	ADDRESS CRSS-REFERNC	60.00 *
		TIMMONS GROUP			60.00 *
5410	14259	Lease/Rent of Equipment	2020913	GPS RENTAL	145.00 *
		EARTH VECTOR SYSTEMS LLC			145.00 *
				ACCOUNT TOTAL	205.00 **
034100		BUILDING OFFICIAL			
5230	30439	Telecommunications	816442183 209	PHONE	37.31
		US CELLULAR			37.31 *
5530	21498	Travel-Subsistence & Lodg	EXPENSES 209	MEAL	5.56 *
		LEATHERWOOD COY			5.56 *
5540	21498	Travel-Convention & Educa	EXPENSES 209	MTG REGISTRATION	15.00
		LEATHERWOOD COY			15.00 *
6001	31202	Office Supplies	EXPENSES 209	CUTABLE MAGNT SHEETS	18.88
		VANEPS RONALD			18.88 *
				ACCOUNT TOTAL	76.75 **
035100		ANIMAL CONTROL			
3110	30454	Vet Care	21909	VET SERVICE (HORSES)	3,436.00
		USERL			3,436.00 *
5110	31844	Electrical Services	0890745003 209	ANIMAL SHELTER	334.25
		DOMINION VA POWER			334.25 *
5230	30439	Telecommunications	816442183 209	PHONE	74.62
		US CELLULAR			74.62 *
5899	30454	Miscellaneous	21909	BOARDING (HORSES)	1,050.00
		USERL			1,050.00 *
6001	15910	Office Supplies	EXPENSES 209	PHOTO PROCESSING	14.93
		FOSTER RAY			14.93 *
6002	32131	Supplies for Shelter	2238 CO ADM 209	DOG FOOD	136.31
		WAL-MART COMMUNITY			136.31 *
				ACCOUNT TOTAL	5,046.11 **

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PRINCE EDWARD
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
5230	30439	US CELLULAR	816442183 209	PHONE	37.31	37.31 *
		Telecommunications			37.31	37.31 **
042300	REFUSE DISPOSAL					
3160	27191	Professional Services	34392	PROFESSIONAL SERVICE	1,899.85	1,899.85
	27191	RESOURCE INTERNATIONAL	34393	STRM WTR COMPLY PRMT	174.00	174.00
	27191	RESOURCE INTERNATIONAL	34394	MRF ASSESSMENT	4,305.85	4,305.85
				ACCOUNT TOTAL	6,379.70	*
3310	21830	Repairs/Maintenance	882155	STONE-LDFILL & VIRSO	2,158.57	2,158.57
	25380	LUCK STONE CORPORATION	133	INMATE TRASH PICKUP	142.50	142.50
	27924	PIEDMONT REGIONAL JAIL	12543	GATE ROLLERS	567.24	567.24
		RUSSELL FENCE CO INC		ACCOUNT TOTAL	2,868.31	*
3840	10811	Contract Landfill - POS	FEB 09	TRASH COLLECTION	268.00	268.00
	27191	ARENA TRUCKING COMPANY	34367	GRDWTR MONITORING	10,964.01	10,964.01
		RESOURCE INTERNATIONAL		ACCOUNT TOTAL	11,232.01	*
3841	14723	Purchase of Serv - Recycli	459924	TIRE RECYCLING	555.60	555.60
		EMANUEL TIRE OF VIRGINIA		ACCOUNT TOTAL	555.60	*
5110	28640	Electrical Services	114379 001 209	DH SITE	184.59	184.59
	31844	SOUTHSIDE ELECTRIC COOP	5181167213 209	LEACHATE PUMP	5.88	5.88
	31844	DOMINION VA POWER	9970737501 209	SCALEHOUSE	212.23	212.23
	31846	DOMINION VA POWER	0670040567 209	CELL C PUMP STATION	22.18	22.18
	31846	DOMINION VA POWER	114204110 209	GREEN RAY SITE	106.40	106.40
	31846	DOMINION VA POWER	7471653571 209	WORSHAM SITE	127.92	127.92
	31846	DOMINION VA POWER	8601161519 209	PROSPECT SITE	126.47	126.47
	31846	DOMINION VA POWER	9176847250 209	LANDFILL SITE	98.84	98.84
				ACCOUNT TOTAL	884.51	*
5230	10099	Telecommunications	223 1595 209	PHONE	41.33	41.33
	10099	AT&T	248 5696 209	PHONE	10.43	10.43
	10099	AT&T	392 9223 209	PHONE	35.27	35.27
	10099	AT&T	574 4166 209	PHONE	96.83	96.83
	28711	EMBARQ	391 3442 209	PHONE	34.12	34.12
	28711	EMBARQ	392 3675 209	PHONE	46.68	46.68
	28711	EMBARQ	392 9223 209	PHONE	38.83	38.83
	28711	EMBARQ	574 4166 209	PHONE	41.86	41.86
	28711	EMBARQ	767 2769 209	PHONE	40.90	40.90
	30439	US CELLULAR	816442183 209	PHONE	37.31	37.31
	31335	VERIZON	248 5696 209	PHONE	53.68	53.68
	31335	VERIZON	736 2828 209	PHONE	63.02	63.02
				ACCOUNT TOTAL	540.26	*

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PRINCE EDWARD
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MAJOR# ACCT# 5440	VENDOR NUMBER 28869	VENDOR NAME Portable Toilet Rental STIFF O INC	INV# 93	DESCRIPTION MONTHLY SERVICE	AMOUNT 702.75 702.75 * 23,163.14 **
042610	SANDY RIVER RESERVOIR				
3160	13779	Professional Services DRAPER ADEN ASSOCIATES	2008110549	WTR TREATABILTY STDY	33,125.23 33,125.23 * 33,125.23 **
043200	GENERAL PROPERTIES				
3310	24086	Repairs/Maintenance OK TERMITE & PEST CONTROL	FEB 24 09	EXTERMINATING SERVIC	150.00
	25960	PUTNEY MECHANICAL CO INC	22188	TIME DELAY RELAY	52.75 202.75 *
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	114379 002 209	SRR LIGHTS	34.50
	31844	DOMINION VA POWER	1230385005 209	ROY CLARK MONUMENT	20.70
	31844	DOMINION VA POWER	2786281903 209	COURTHOUSE	10,516.93
	31844	DOMINION VA POWER	9670710004 209	SHOP	54.86
	31846	DOMINION VA POWER	4951935099 209	SHERIFF DEPT SHED	5.50
	31846	DOMINION VA POWER	5856894620 209	WORSHAM CLERK OFFICE	207.60 10,840.09 *
5230	28711	Telecommunications EMBARQ	392 1943 209	PHONE	62.86
	30439	US CELLULAR	816442183 209	PHONE	186.59 249.45 *
5440	28869	Portable Toilet Rental STIFF O INC	93	MONTHLY SERVICE	100.00 100.00 *
5510	31202	Travel-Mileage VANEPS RONALD	EXPENSES 209	MILEAGE	58.30 58.30 *
5540	31202	Travel-Convention & Educa VANEPS RONALD	EXPENSES 209	PESTICIDES RECERTIFY	10.00 10.00 *
5005	17312	Janitorial Supplies HANDI-CLEAN PRODUCTS INC	SI 96699	JANITORIAL SUPPLIES	206.69
	32131	WAL-MART COMMUNITY	2238 CO ADM 209	CLEANING SUPPLIES	65.32 272.01 *
5007	10900	Repairs and Maintenance S AYERS BLDG. & SUPPLY CO	157364	GLOVES	2.25
	11492	ARCET EQUIPMENT CO	719791	GLOVES	15.20
	13369	DIAMOND SPRINGS	11393100 209	EQUIPMENT RENTAL/WTR	29.20
	28352	SHERWIN WILLIAMS CO	0687 2	MASKING TAPE	6.48 53.13 * 11,785.73 **
				ACCOUNT TOTAL	
				MAJOR TOTAL	

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PRINCE EDWARD
LISTING OF INVOICES FOR 2/19/2009 -- 3/03/2009

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3310	31167	Repairs & Maintenance VALLEY BOILER INC	9028	CYLINDER/NOZZLE/MOUNT	413.50
	31167	VALLEY BOILER INC	9038	SOLENOIL VALVE/NOZZL	205.45
				ACCOUNT TOTAL	618.95 *
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	44435 001 209	ELECTRIC SERVICE	147.09 *
				ACCOUNT TOTAL	147.09 *
				MAJOR TOTAL	766.04 **
051100		HEALTH DEPARTMENT			
5610	25840	Payment To Local Health D PRINCE EDWARD HEALTH DPT	3RD QTR 209	3RD QTR SUPPORT	29,845.50
				ACCOUNT TOTAL	29,845.50 *
				MAJOR TOTAL	29,845.50 **
052500		CHAPTER X BOARD			
5640	12928	Payment to Crossroad Ser CROSSROAD SERVICES BOARD	3RD QTR 209	LOCAL SUPPORT	15,660.75
				ACCOUNT TOTAL	15,660.75 *
				MAJOR TOTAL	15,660.75 **
053500		COMPREHENSIVE SERVICES ACT			
3160	11203	CSA Programs BARRY ROBINSON CENTER	4475 209	PROFESSIONAL SERVICE	2,180.00
	11894	BUSINESS CARD	FEB 09A	FOSTER CARE	55.02
	12280	CENTRA HEALTH	5670 209	PROFESSIONAL SERVICE	1,995.00
	12280	CENTRA HEALTH	5760 209	PROFESSIONAL SERVICE	1,995.00
	12280	CENTRA HEALTH	5778 209	PROFESSIONAL SERVICE	1,235.00
	12280	CENTRA HEALTH	5781 209 DEC 08	PROFESSIONAL SERVICE	1,995.00
	12280	CENTRA HEALTH	5781 209 JAN 09	PROFESSIONAL SERVICE	1,995.00
	12280	CENTRA HEALTH	5781 209 NOV 08	PROFESSIONAL SERVICE	1,805.00
	12280	CENTRA HEALTH	5781 209 OCT 08	PROFESSIONAL SERVICE	2,185.00
	12280	CENTRA HEALTH	5798 209	PROFESSIONAL SERVICE	570.00
	12280	CENTRA HEALTH	5811 209	PROFESSIONAL SERVICE	1,600.00
	12280	CENTRA HEALTH	7035 209	PROFESSIONAL SERVICE	2,432.00
	12280	CENTRA HEALTH	7088 209	PROFESSIONAL SERVICE	2,432.00
	12280	CENTRA HEALTH	7102 209	PROFESSIONAL SERVICE	2,312.00
	12280	CENTRA HEALTH	7108 209	PROFESSIONAL SERVICE	2,992.00
	12280	CENTRA HEALTH	7180 209	PROFESSIONAL SERVICE	1,632.00
	12280	CENTRA HEALTH	7296 209	PROFESSIONAL SERVICE	2,432.00
	12280	CENTRA HEALTH	7336 209	PROFESSIONAL SERVICE	2,312.00
	12280	CENTRA HEALTH	7573 209	PROFESSIONAL SERVICE	2,432.00
	12929	CROSSROADS SERVICES BD	FAPT/CPMT 209	PROFESSIONAL SERVICE	4,100.10
	13329	DESKINS CHERYL	FEB 09	FOSTER CARE	495.00

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PRINCE EDWARD
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MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
081100	14933 FAMILY PRESERVATION SERV	37133	PROFESSIONAL SERVICE	350.00
	14933 FAMILY PRESERVATION SERV	37135	PROFESSIONAL SERVICE	350.00
	14933 FAMILY PRESERVATION SERV	37144	PROFESSIONAL SERVICE	673.75
	14933 FAMILY PRESERVATION SERV	37164	PROFESSIONAL SERVICE	656.25
	14933 FAMILY PRESERVATION SERV	37175	PROFESSIONAL SERVICE	1,470.00
	14933 FAMILY PRESERVATION SERV	37179	PROFESSIONAL SERVICE	715.00
	15766 FISHER JUANITA	FEB 09	FOSTER CARE	230.00
	15957 PREY RYAN	FEB 09	FOSTER CARE	135.96
	16672 GRAFTON SCHOOL INC	111011	PROFESSIONAL SERVICE	3,800.00
	16672 GRAFTON SCHOOL INC	111012	PROFESSIONAL SERVICE	3,800.00
	16672 GRAFTON SCHOOL INC	111249	PROFESSIONAL SERVICE	632.54
	16672 GRAFTON SCHOOL INC	111250	PROFESSIONAL SERVICE	691.00
	16672 GRAFTON SCHOOL INC	111468	PROFESSIONAL SERVICE	28.00
	16672 GRAFTON SCHOOL INC	111470	PROFESSIONAL SERVICE	28.00
	22703 MORTON DEKACE	FEB 09	FOSTER CARE	628.00
	25913 PROFFIT JEREMY & JAMIE	FEB 09	FOSTER CARE	990.00
	30364 URRICH ANGELA	FEB 09	FOSTER CARE	1,908.00
			ACCOUNT TOTAL	58,267.58 *
			MAJOR TOTAL	58,267.58 **
3161	Flanning Commission			
	12628 COLEMAN R SAMUEL	FEB 17 09	COMMISSION MTG	100.00
	16195 GILLIAM DONALD B	FEB 17 09	COMMISSION MTG	100.00
	17646 HICKS LEE EDWARD JR	FEB 17 09	COMMISSION MTG	100.00
	19875 JONES ROBERT M	FEB 17 09	COMMISSION MTG	100.00
	21525 LEATHERWOOD CLIFFORD JACK	FEB 17 09	COMMISSION MTG	100.00
	22170 MASON ROBERT CHRISTOPHER	FEB 17 09	COMMISSION MTG	100.00
	25100 PAIRET THOMAS M	FEB 17 09	COMMISSION MTG	100.00
	32539 WILCK JAMES ROBERT	FEB 17 09	COMMISSION MTG	800.00 *
5230	Telecommunications			
	30439 US CELLULAR	816442183 209	PHONE	76.37
			ACCOUNT TOTAL	76.37 *
5510	Travel-Mileage			
	12628 COLEMAN R SAMUEL	FEB 17 09	MILEAGE	13.20
	16195 GILLIAM DONALD B	FEB 17 09	MILEAGE	22.00
	17646 HICKS LEE EDWARD JR	FEB 17 09	MILEAGE	12.65
	19875 JONES ROBERT M	FEB 17 09	MILEAGE	5.50
	22170 MASON ROBERT CHRISTOPHER	FEB 17 09	MILEAGE	9.90
	25359 PICKETT JONATHAN	MILEAGE 209	MILEAGE	295.63
			ACCOUNT TOTAL	358.88 *
			MAJOR TOTAL	1,235.25 **
081500	ECONOMIC DEVELOPMENT			
3600	Advertising			
	15240 FARMVILLE HERALD	277 ECO DEV 209	ADVERTISING	195.00
			ACCOUNT TOTAL	195.00 *

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PRINCE EDWARD
LISTING OF INVOICES FOR 2/19/2009 -- 3/03/2009

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GENERAL FUND

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110	31846	Electrical Services	0575198071	ELECTRIC SERVICE	200.33
	31846	DOMINION VA POWER	1059387447	ELECTRIC SERVICE	64.97
	31846	DOMINION VA POWER	1059387447	ELECTRIC SERVICE	113.00
				ACCOUNT TOTAL	378.30 *
5120	14700	Heating Service	27802	PROPANE	211.56
		ELLINGTON ENERGY SERVICE			211.56 *
5210	11894	Postal Services	2078	UPS	26.95
	11894	BUSINESS CARD	CARNEY 209	POSTAGE	210.00
				ACCOUNT TOTAL	236.95 *
5230	10097	Telecommunications	392	PHONE	72.07
	11894	BUSINESS CARD	1482 209	DOMAIN NAME RENEWAL	31.99
	22489	MOONSTAR BBS	2078	DSL	45.00
	28711	EMBARQ	392	PHONE (2 MO)	387.53
				ACCOUNT TOTAL	536.59 *
5530	11894	Travel-Subsistence & Lodg	2078	MEALS	27.00
	11894	BUSINESS CARD	CARNEY 209	MEALS	22.23
				ACCOUNT TOTAL	49.23 *
6001	11902	Office Supplies	103430	NORTON ANTI-VIRUS	49.95
		BUSINESS DATA OF VA, INC.			49.95 *
6040	12726	ADP Equipment	1064	TRANSFER DATA	265.00
		COMPRO COMPUTERS			265.00 *
				ACCOUNT TOTAL	1,922.58 **
083500		COOPERATIVE EXTENSION OFFICE			
3199	29913	Purchase of Service - Oth	2ND	2ND QTR SUPPORT	14,808.23
		TREASURER VA TECH	QTR 209		14,808.23 *
5230	28711	Telecommunications	3992	PHONE	95.46
		EMBARQ	4246 209		95.46 *
				ACCOUNT TOTAL	14,903.69 **
094000		CAPITAL PROJECTS			
0013	12992	Animal Shelter	JAN	CONCRETE PAD	2,170.00
		CUSTOM CONCRETE	13 09		2,170.00 *
0018	17299	Motor Museum VDOT Grant			11,287.00
	32553	HANCOCK-FUQUA-ROBERTSON			2,000.00
		WILEY & WILSON			13,287.00 *
				ACCOUNT TOTAL	15,457.00 **
				FUND TOTAL	269,113.15

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3/03/2009
FUND # - 100 GENERAL FUND

MAJOR# VENDOR VENDOR
ACCT# NUMBER NAME

PRINCE EDWARD
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INV# DESCRIPTION AMOUNT

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110	31846	Electrical Services DOMINION VA POWER	4148700281	SEWER PUMP	27.29
				ACCOUNT TOTAL	27.29 *
				MAJOR TOTAL	27.29 **
				FUND TOTAL	27.29

AP975H
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FUND # - 732

RETIREMENT BENEFIT FUND

PRINCE EDWARD
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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
002230	29937	Retirees Insurance	APRIL 09	RETIREE HEALTH INS	1,616.00
					1,616.00 *
					1,616.00 **
				ACCOUNT TOTAL	
				MAJOR TOTAL	
				FUND TOTAL	1,616.00



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 10, 2009
Item No.: 4-d
Department: Payroll
Staff Contact: Barbara Poulston
Issue: Consent Agenda – Salaries

Summary:

The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None.

Recommendation: Approval

Motion _____
Second _____

Fore _____
McKay _____
Ward _____

Gilfillan _____
Moore _____
Wiley _____

Jones _____
Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 10, 2009
Item No.: 4-e
Department: County Administrator
Staff Contact: Wade Bartlett
Issue: Consent Agenda - Appropriations

Summary: The Clerk of the Circuit Court is requesting an appropriation of Technology Trust Funds. See attachments.

Attachments: Letter from Clerk of Circuit Court
Appropriations spreadsheet

Recommendation: Approve as presented.

Motion _____
Second _____

Fore _____
McKay _____
Ward _____

Giffillan _____
Moore _____
Wiley _____

Jones _____
Simpson _____

Deputies

Lynnette Coe
Jennifer A. Johns
Jackie N. Glascock
Teresa N. Estes
Melinda P. Toney

MACHELLE J. EPPES
CLERK OF CIRCUIT COURT
FOR PRINCE EDWARD COUNTY
Prince Edward County Courthouse
111 South Street, 2nd Floor • P.O. Box 304
Farmville, Virginia 23901-0304
(434) 392-5145

Judges

Hon. Richard S. Blanton
Farmville, Virginia 23901
Chief Judge
Hon. Leslie M. Osborn
Boydton, Virginia 23917
Judge

February 12, 2009

To: Prince Edward County Board of Supervisors

From: Machel J. Eppes, Clerk
Prince Edward County Circuit Court

I am requesting the appropriation of \$19,539.25 to be added to account code 21600-5880 Technology Trust Fund. This money came from the Technology Trust Fund for the Prince Edward County Circuit Court to be used for LTO annual maintenance (\$6,700.00) and the hardware for a server (\$8,976.69) + (\$3,862.56) on our ILS Indexing System. The County will be reimbursed February 2009 from the State Compensation Board.

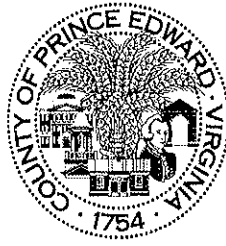
Please let me know if I can be of further assistance.

Thank you,



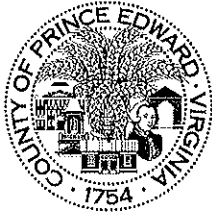
Machel J. Eppes
Clerk

cc: Mable Shanaberger



Budget Amendments - March 2009

ITEM #	REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
1	3 (Rev)	100	23000	0080	General Fund - Technology Trust Funds-Clerk		\$ 19,539.25
	4 (Exp)	100	21600	5880	General Fund - Technology Trust Funds-Clerk	\$ 19,539.25	



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 10, 2009
Item No.: 5
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Reverend R. Leon Burchett, Jr.

Summary: Attached for your information is a letter from Reverend R. Leon Burchett, Jr., who has asked for an opportunity to speak to the Board at its March meeting.

I have spoken with Reverend Burchett and when his letter arrived, staff met with the Chairman to discuss it. Chairman Fore has conceived of the following idea for the Board's consideration, which we believe, would also be an appropriate way to honor and respect the memory to Corporal Yale and other residents of Prince Edward County who have died from hostile fire since WW II, while serving our country in the United States military.

Chairman Fore wishes for the Board to consider establishing a "Wall of Military Honor" memorial to be placed on the courthouse lawn adjacent to the WW II memorial that would become a permanent tribute to Prince Edward County veterans who have died serving our country in a foreign conflict. The memorial is one way that the County can honor their memory and in doing so, honor their contributions to the preservation of freedom throughout the world. Names, if need be, could be added annually in a ceremony on Veterans Day. A committee comprising Board members and citizens would develop a plan for the memorial, etc. and bring it back for Board approval, in time to have the memorial dedicated on Veteran's Day (November 11) 2009.

As you are aware, the Light of Reconciliation committee is developing its plans for a memorial to be placed on the courthouse lawn to honor our civil rights heroes. As part of that project, the committee will be bringing to the Board a re-design of the courthouse lawn. (We expect to present this at the March Board meeting.) This year would seem to be an appropriate time for the County to establish a second memorial to honor Prince Edward County military heroes.

Attachments: Letter from Reverend Burchett

Recommendation: Following Reverend Burchett's presentation, inform him that the County has plans underway to honor its military heroes and once finalized, we will contact him to insure that Corporal Yale is included.

Motion _____
Second _____

Fore _____
McKay _____
Ward _____

Gilfillan _____
Moore _____
Wiley _____

Jones _____
Simpson _____

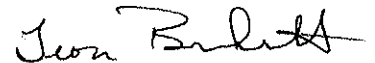
February 24, 2009

To: Wade Bartlett – Clerk
Prince Edward County Board of Supervisors
Subject: Request to Speak at March Meeting

I would like to request an opportunity to address the Prince Edward county Board of Supervisors at their next meeting, March 10, 2009.

The purpose of this request is to try to initiate a memorial to be set up in honor of Cpl. Jonathan T. Yale. He has been recognized on the State and National levels for the action that saved other lives but cost his own. I thank you in advance for this opportunity to address you.

May God bless and keep you,



Rev. R. Leon Burchett, Jr.

Contact Information;
Phone: cell: 804-822-5798
Office: 804-321-1562

E-mail: Personal: leondonna@verizon.net
Office: associate@meadowoodcog.org



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 10, 2009
Item No.: 6
Department: VDOT
Staff Contact: Alan Leatherwood/Sarah Puckett
Issue: Highway Matters

Summary:

1. There is a meeting on Wednesday, March 11, 2009 at 6:00 p.m. at Central Virginia Community College in Lynchburg that will explain the changes in the level of services that will be provided by VDOT. Alan encourages representatives of Prince Edward County to attend. (See attached letter.)

2. Also, attached for your review and consideration is a copy of a power point presentation entitled "*Updating Maintenance and Operation Service Standards*" that was shown to the Commonwealth Transportation Board at its last meeting. Its importance to Prince Edward County is represented in the graph entitled "Road Categories", which shows how VDOT will now prioritize Virginia's roadways, and then the three pages of photographs, which show the impact of the level of maintenance and service that our roads will now receive.

3. Attached for your consideration is a resolution for the placement of Watch for Children signs near the Virso Community Center.

Attachments: 1 – Letter from VDOT
 2 – VDOT Power Point Presentation
 3 – Draft Resolution for Watch for Children Signs

Recommendation: Approval of the Resolution

Motion _____	Fore _____	Gilfillan _____	Jones _____
Second _____	McKay _____	Moore _____	Simpson _____
	Ward _____	Wiley _____	



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

P. O. BOX 11649
LYNCHBURG, VIRGINIA 24506
VDOT.Virginia.gov

DAVID S. EKERN, P.E.
COMMISSIONER

March 3, 2009

Wade Bartlett
Prince Edward County
P. O. Box 382
Farmville, VA 239001

Dear Wade Bartlett

Recently the Virginia Department of Transportation (VDOT) announced a comprehensive plan to address long-term funding reductions that will significantly change services the agency provides to Virginians including planned reductions to rest areas, Safety Service Patrols, mowing/roadside maintenance, ferry services and the consolidation of VDOT residency offices.

We are committed to keeping you informed about these proposed changes and are working to gather feedback on these proposed plans. I am writing today to ensure that you are aware of these efforts and how they fit into the context of VDOT's mission to plan, build, operate and maintain a safe and efficient highway system.

These service changes support the three-part Blueprint for the Future—our comprehensive forward-thinking plan to address a \$2.6 billion funding shortfall over the next six years.

The Commonwealth Transportation Board implemented the first part of the blueprint — reductions in the number of new projects that will be built — when it adopted a revised Fiscal Years 2009-2014 Six-Year Improvement Program on Feb. 13. The revised program cut \$2 billion in funding, delaying or eliminating 808 projects or project phases statewide.

The second part of the blueprint involves VDOT staffing changes and organizational restructuring. VDOT announced that it will reduce 1,000 classified and 450 part-time staff in its construction development program, field operations and administrative functions, and will consolidate 15 residency offices and 36 equipment repair facilities around the commonwealth in the next 18 months.

The third part of the blueprint focuses on reductions in VDOT programs and services. These include reducing motorist amenities and maintenance contracts for services not affecting driver safety. These proposals include:

- Reducing Rest Areas and Welcome Centers
- Reducing Ferry Services
- Reducing Safety Service Patrols
- Reducing Interstate Maintenance Services
- Reducing Vegetation Management

Public meetings will be held in every district to share the proposed changes with the public and gather input. All meetings begin at 6 p.m.

March 10, 2009—Salem District
Northside Middle School
6810 Northside High School Road
Roanoke, VA 24019

March 12, 2009—Staunton District
Augusta County Government Center
18 Government Center Lane
Verona, VA 24482

March 17, 2009—Hampton Roads District
(Jamestown-Scotland Ferry-focused meeting)
Luther Porter Jackson Middle School
4255 New Design Road
Dendron, VA 23839

March 25, 2009—Bristol District
Southwest Virginia Community College
Charles King Community Center (Building 295)
724 Community College Road
Cedar Bluff, VA 24609

March 30, 2009—Fredericksburg District
(general meeting)
Caroline County Community Center
17202 Richmond Turnpike
Milford, VA 22514

April 1, 2009—Northern Virginia District
Fairfax City Hall
Room 111
10455 Armstrong Street, Fairfax, VA 22030

March 11, 2009—Lynchburg District
Central Virginia Community College
3506 Wards Road
Lynchburg, VA 24502

March 16, 2009—Hampton Roads District
(general meeting)
Willoughby Elementary School
9500 4th View Street, Norfolk, VA 23503

March 19, 2009—Culpeper District
Daniel Technology Center
18121 Technology Drive
Culpeper, VA 22701

March 26, 2009—Richmond District
VDOT Central Office Auditorium
1221 E. Broad Street
Richmond, VA 23219

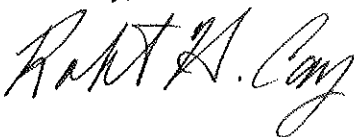
March 31, 2009—Fredericksburg District
(Sunnybank and Merry Point ferry focus)
Lancaster Public Library
235 School Street
Kilmarnock, VA 22482

Citizens may also submit comments via e-mail to vdotinfo@vdot.virginia.gov by April 15, 2009.

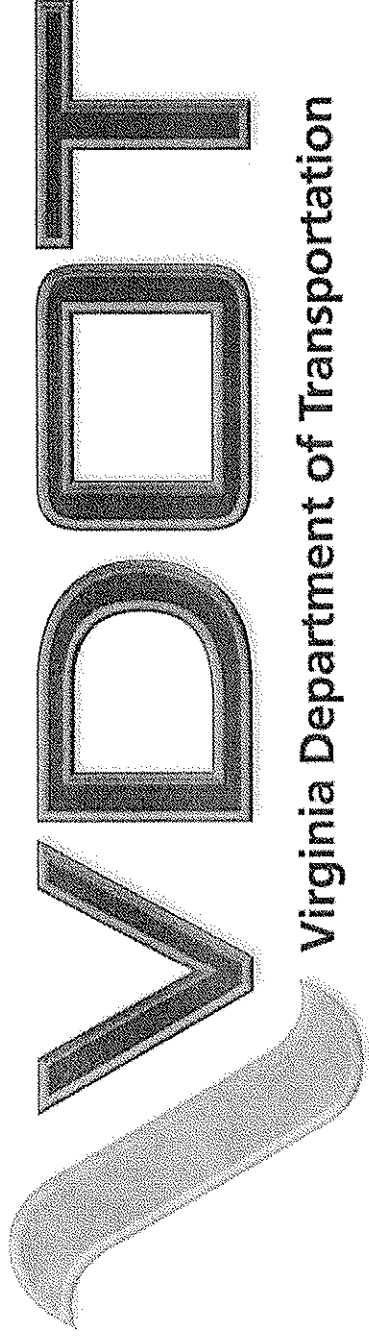
I invite you to participate in the most convenient meeting for your area. Should you have any specific questions regarding how our service or organizational reductions may impact your locality, please contact me at 434-856-8173

For more information about proposed service impacts or changes to VDOT operations, visit http://www.virginia.gov/news/blueprint_meetings.asp

Sincerely,



Rob Cary, P.E., L.S.
District Administrator



Virginia Department of Transportation

Updating
Maintenance and Operations Service Standards
Discussion Draft

"Safety and the Centerline"

February 19, 2009

Robbie Prezioso

Maintenance Division

SERVICES/PROGRAMS REVIEW FRAMEWORK

16 services provided by VDOT through in-house staff or through the use of private sector vendors and partners.

Services Framework

- Emergency Response
- Snow and Ice Response
- Safety service patrols
- Traveler Information/Customer Complaint Management
- Roadway Striping
- Sign Maintenance/Replacement
- Pothole Repair
- Gravel Road Maintenance
- Shoulder Maintenance
- Traffic Signal/DMS/CCTV/RWIS Management
- Roadway Lighting
- Guardrail Repair
- Mowing/Tree Trimming
- Litter and Dead Animal Management
- Sidewalk and Trail Maintenance
- Fencing Maintenance



AVERAGE ANNUAL MAINTENANCE 604 EXPENDITURES DISTRIBUTION (FY04 – FY08)



Roadside Services 15%

- Drainage/Slopes
- Vegetation Control
- Mowing
- Litter/Dead Animals
- Barriers
- Fences

Emergency and Safety Response Services 8%

- Incident Response
- Clearance Management
- Snow and Ice Control
- Traffic Operation Centers

Traffic Control Services 9%

- Signals, Signs
- Pavement Markings
- Lights
- Guardrail

Roadway Services 48%

- Road Surfaces
- Bridges
- Tunnels

Facility, Equipment and Other Services 20%

- Safety Rest Areas
- Support Facilities
- Equipment
- Ferries
- Sidewalks/Trails
- Management & Direction



VDOT's approach to delivering maintenance and operations services begins with the overriding principle and goal of ensuring the safety of the traveling public. Therefore, all VDOT maintenance and operations services shall be delivered in accordance with the following priorities:

1. The first priority in all maintenance and operations activities shall be work that is directed specifically to the immediate safety of the traveling public.
2. The second priority in all maintenance and operations activities shall be to those activities which contribute primarily to the preservation of the road.
3. All other activities intended primarily for aesthetics, upgrading (construction), or other items not relating to the preservation of the road or to specific safety hazards, shall not be done in lieu of work categorized as priority one or two.

In order to achieve our top priorities while carrying out these services, maintenance and operation services will be delivered by applying a *centerline-out approach*

1. **Emergency and Safety Response Services**
 1. **Incident Response/Clearance**
 - Crashes and Accidents
 - Hurricane and Severe Weather Events
 - Hazardous Materials Spills
 - Terrorist Events
 2. **Snow and Ice Control**
 3. **Traffic Operations**
2. **Roadway Services**
 1. **Road Surface Management**
 2. **Bridge Management**
 3. **Tunnel Management**
3. **Traffic Control Services**
 1. **Signals, Signs, and Pavement Marking Management**
 2. **Lights and Guardrail Management**
4. **Roadside Services**
 1. **Drainage Management**
 2. **Vegetation Control Management**
 3. **Mowing Services**
 4. **Obstruction/Hazardous Debris Management**
 5. **Sound Barriers Management**
 6. **Fence Management**
5. **Facility Services**
 1. **Safety Rest Area and Waysides**
 2. **Park & Ride Lot Management**
 3. **Sidewalks/Trail Management**

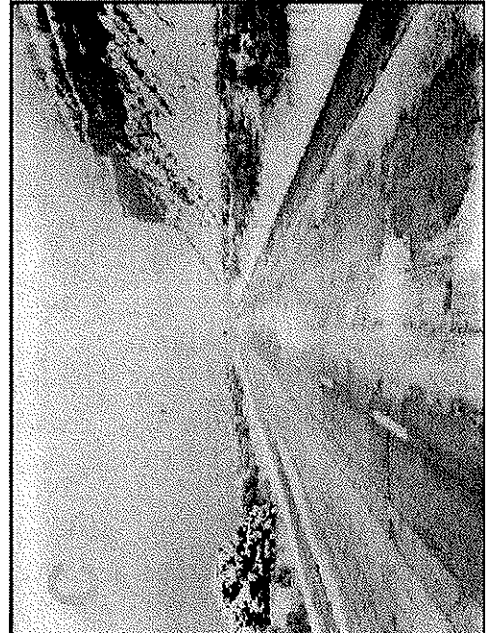
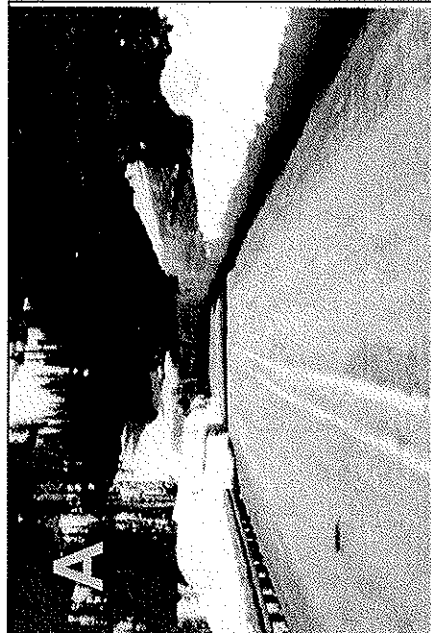
ROAD CATEGORIES

Average Daily Traffic (ADT)	Interstate and Other Limited Access Roads	Primaries	Secondaries	Unpaved Roads
200,000+	1			
100,000	1			
50,000	1	1		
25,000	1	1	1	
10,000	1	1	1	
5,000	1	2	2	
2,500	2	3	3	
1,000		3	3	4
750			4	5
450			4	5
100			4	5
50			4	5
<50			4	5
Category 1 is approximately 18-20,000 miles of the state-maintained network				



SNOW AND ICE CONTROL

Roadway Category	Snow and Ice Control (Current)	Snow and Ice Control (Proposed)
1	A	A
2	A	B
3	B	C
4	C	D
5	D	E



Average Daily Traffic (ADT)	Interstate and Other Limited Access Roads	Primitives	Secondary	Unimproved Roads
200,000+	1			
100,000	1			
50,000	1	1		
25,000	2	1	1	
10,000	1	1	1	
5,000	1	2	2	
2,500	2	3	3	
1,000		3	3	1
750			4	6
450			4	5
100			4	5
50			4	5
<50			4	5

Category 1 is approximately 16-20,000 miles of the State maintained network

E

Periodically impassable. Chains or 4WD likely required.



ROAD SURFACE

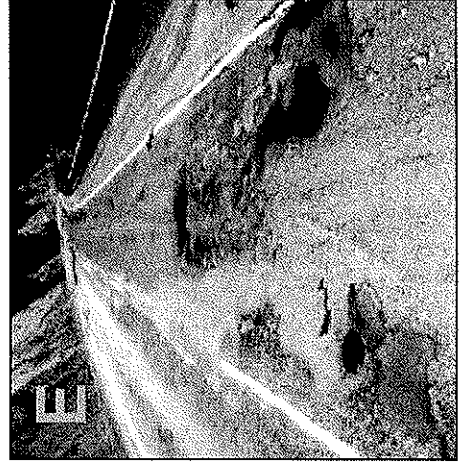
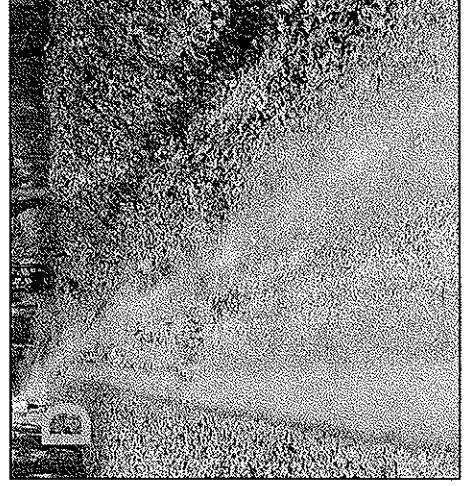
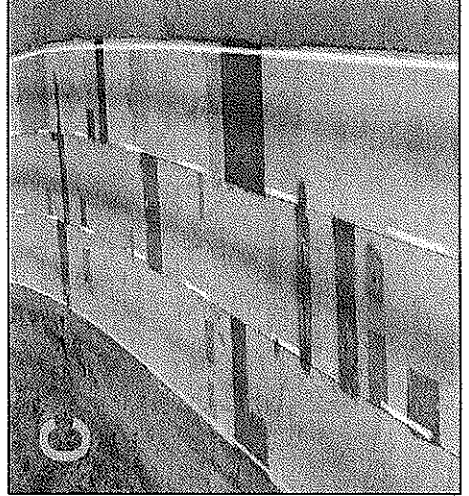
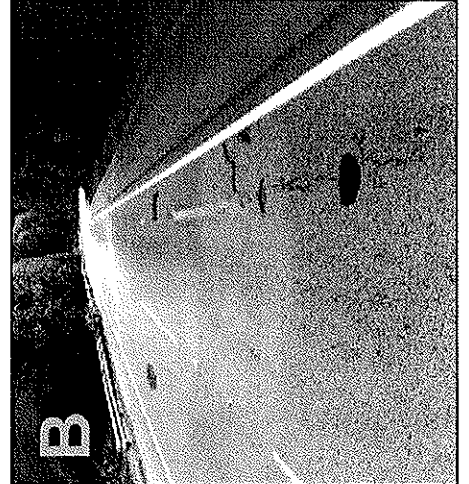
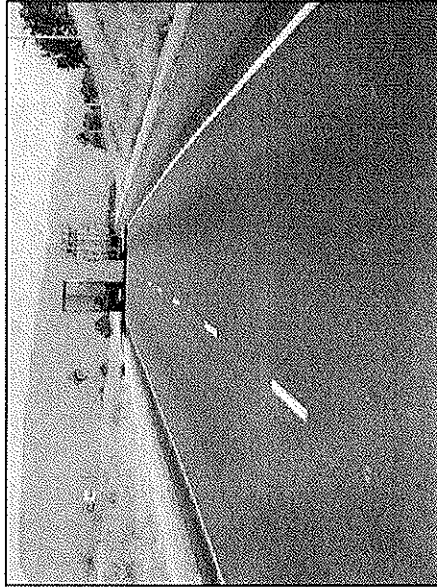
Roadway Category	Road Surface (Current)	Road Surface (Proposed)
1	A/B	B
2	B	B
3	B	B
4	C	C
5	D	D

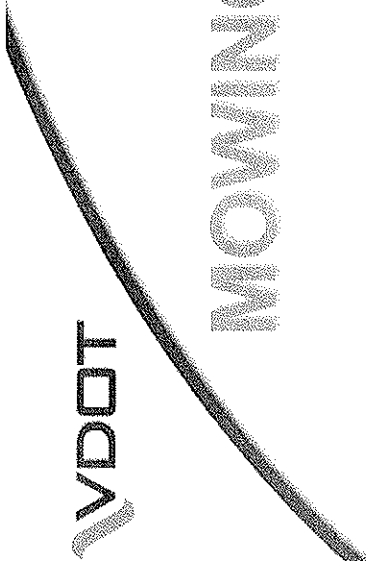
Pothole 100 sq" x 3" deep

Roadway Category	Roadway Response Time	Shoulder Response Time
1	4 days	10 days
2	4 days	30 days
3	30 days	60 days
4/5	Annual Maintenance	Annual Maintenance

Average Daily Traffic (ADT)	Increase and Other Limited Access Roads	Priority	Secondary	Unimproved Roads
200,000+	1			
100,000	1			
50,000	1	1		
25,000	1	1	1	
10,000	1	1	1	
5,000	1	2	2	
2,500	2	3	3	
1,000		3	3	4
750			4	5
450			4	5
100			4	5
50			4	5
<50			4	5

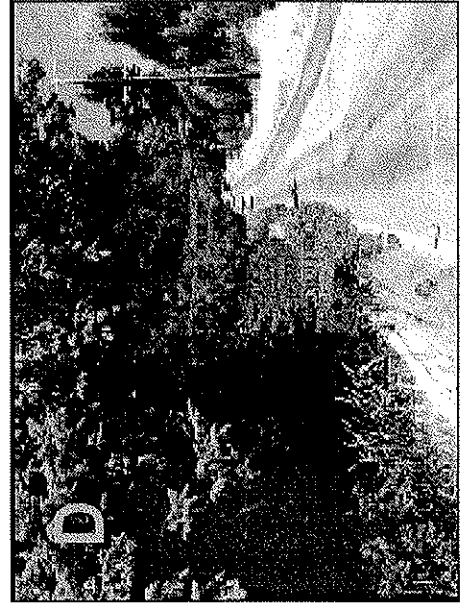
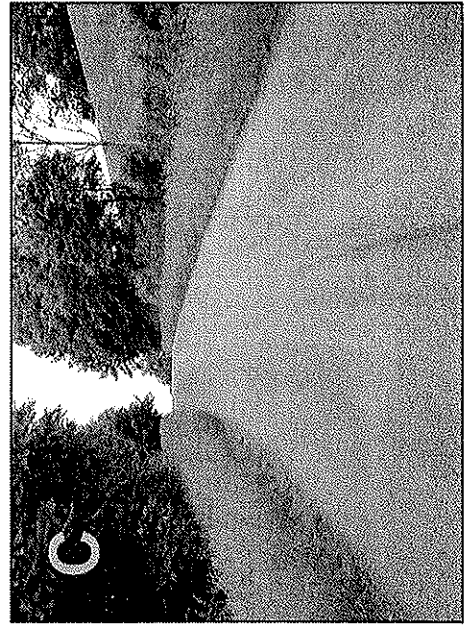
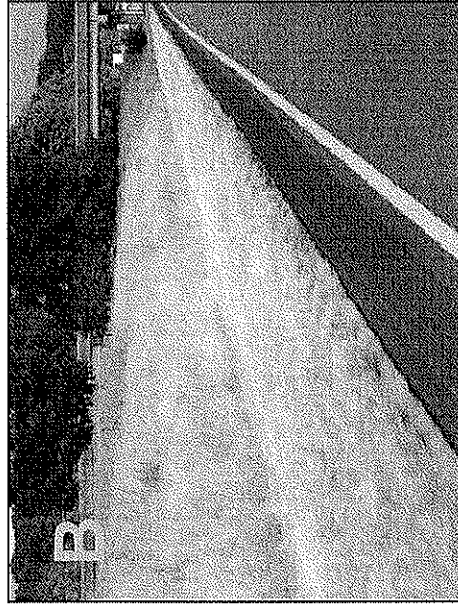
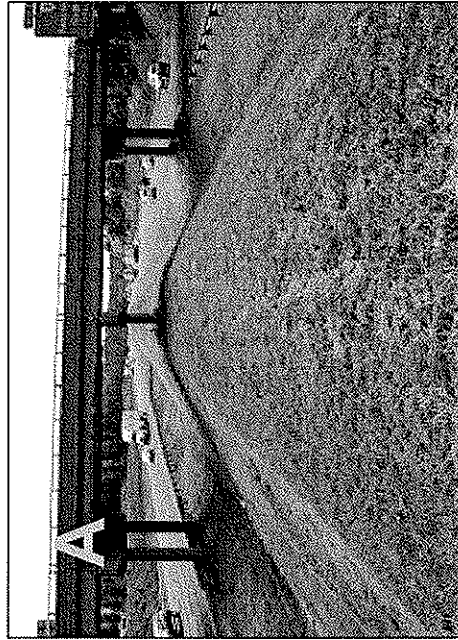
Category 1 is approximately 10-25,000 miles of the State maintained network





VDOT MOWING

Roadway Category	Mowing (Current)	Mowing (Proposed)
1	A+	B
2	A	B
3	A/B	C
4	B	C
5	C	D

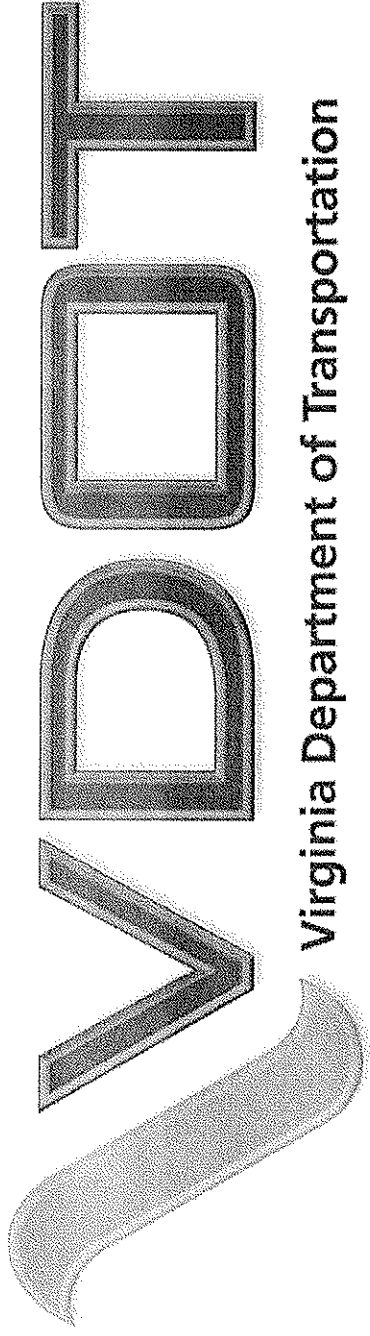


Average Daily Traffic (ADT)	Essential and Other Limited Access Roads	Principals	Secondary	Unimproved Roads
200,000+	1	1		
100,000	1	1		
50,000	1	1		
25,000	1	1	1	
10,000	1	1	1	
5,000	1	2	2	
2,500	2	3	3	
1,000		3	3	2
750			4	5
450			4	5
100			4	5
50			4	5
<50			4	5

Category 1 is approximately 10-10,000 miles of the State maintained network

SERVICES/PROGRAMS REVIEW FRAMEWORK

- The focus will be on service performance tailored to the following goals:
 - Maintaining Emergency Response
 - Safety of the traveling public
 - Priorities established from the centerline to the edge of the right of way
 - Service tailored to urban and rural settings
- A team is updating the standards using this approach
- Receive public comments in March 2009
- Implementation of service changes will begin July 1, 2009



Virginia Department of Transportation

Updating
Maintenance and Operations Service Standards
Discussion Draft

"Safety and the Centerline"

February 19, 2009

Robbie Prezioso

Maintenance Division



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 10, 2009
Item No.: 7
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Public Hearing - School Board Appointments

Summary: The terms of the following School Board members expire as of June 30, 2009:

District 401 – Mrs. Osa Sue Dowdy (McKay)
District 701 – Dr. Ellery Sedgwick (Gilfillan)

Attachments: Public Hearing Notice
Public Notice – Announcement of Citizen Committees
Criteria for Selection of School Board Members

Recommendations:

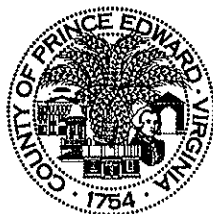
1. Supervisor McKay and Supervisor Gilfillan will wish to introduce the members of their Citizen Committees who attend the Public Hearing at the March Board meeting.
2. Hold the Public Hearing, at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board.

Motion _____
Second _____

Fore _____
McKay _____
Ward _____

Gilfillan _____
Moore _____
Wiley _____

Jones _____
Simpson _____



Please publish the following public notice in **THE FARMVILLE HERALD** on February 20, 2009 and February 27, 2009.



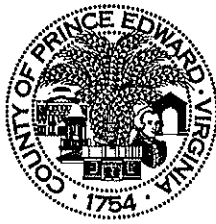
PUBLIC HEARING NOTICE

PRINCE EDWARD COUNTY SCHOOL BOARD APPOINTMENTS DISTRICT 401 AND DISTRICT 701

The Prince Edward County Board of Supervisors will hold a public hearing on March 10, 2009, at 7:30 p.m. in the Board of Supervisors' Room, 3rd Floor, Prince Edward County Courthouse, 111 South Street, Farmville, Virginia. The purpose of this hearing is to receive citizen recommendations of candidates to be considered for appointment to the Prince Edward County School Board from District 401 (Hampden-Charles W. McKay, Supervisor) and District 701 (Farmville-Sally W. Gilfillan, Supervisor).

It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact the Prince Edward County Administrator's Office at 434-392-8837, prior to March 6, 2009.

By Order of the Board of Supervisors
W.W. Bartlett, County Administrator



Please publish the following as a Block Ad on Friday, February 20, 2009 and Friday, February 27, 2009 editions of The Farmville Herald. Please provide a Certificate of Publication to the County Administrator's Office.



**TO THE CITIZENS OF ELECTION DISTRICTS 401 AND 701
COUNTY OF PRINCE EDWARD, VIRGINIA**

The terms of office for the Prince Edward County School Board members for District 401 (Hampden District) and District 701 (Farmville District) expire effective June 30, 2009. To fill these vacancies, Citizen Committees for District 401 and District 701 have been appointed to recommend School Board nomination(s) for their respective district to the Board of Supervisors. The Citizen Committees are as follows:

District 401

Ms. Shelby Asal, Chair
142 Etherton Drive
Farmville, Virginia 23901
Phone: 434-223-8973

Dr. John Eastby
1 Venable Lane
Farmville, Virginia 23901
Phone: 434-223-8940

Ms. Pam Venable
7706 Abilene Road
Farmville, Virginia 23901
Phone: 434-223-3644

District 701

Dr. Geoffrey Orth, Chair
1003 Sixth Avenue
Farmville, Virginia 23901
Phone: 434-392-3922

Mrs. Michelle Giese
112 Crestview Drive
Farmville, Virginia 23901
Phone: 434-392-5005

Dr. Robert Lynch
1409 High Street
Farmville, Virginia 23901
Phone: 434-392-5727

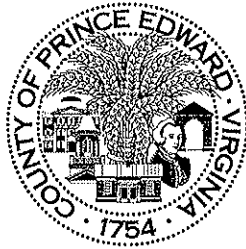
Mrs. Betty Sumner
112 Williams Street
Farmville, Virginia 23901
Phone: 434-392-8772

Mrs. Connie Young
2009 Peery Drive
Farmville, Virginia 23901
Phone: 434-392-3081

Persons interested in serving on the School Board for District 401 or District 701 are asked to please contact a member of the Citizen Committee for your district and to submit a letter of interest with resume or a County Citizen Volunteer Application, which is available in the Prince Edward County Administrator's Office or on the county website at www.co.prince-edward.va.us.

Pursuant to Section 22.1-29.1 of the *Code of Virginia*, the Prince Edward County Board of Supervisors will hold a Public Hearing on Tuesday, March 10, 2009, at 7:30 p.m. in the Board of Supervisors Room, 3rd Floor, Prince Edward County Courthouse, 111 South Street, Farmville, Virginia. The purpose of this public hearing is to receive citizen recommendations on candidates to be considered for appointment to the Prince Edward County School Board from District 401 and District 701. Interest candidates are encouraged to attend.

By order of the Board of Supervisors
W.W. Bartlett, County Administrator



Adopted: November 13, 1984
Revised: August 10, 2004
Revised: January 13, 2009

CRITERIA FOR SELECTION OF SCHOOL BOARD MEMBERS

1. Each of the eight School Board members shall be appointed by a majority vote of the full Board of Supervisors when the School Board members' terms expire. This vote of the Board of Supervisors shall be by the show of hands.
2. The School Board members' terms of office shall commence on July 1.
3. The criteria for the appointment of School Board members are as follow:
 - a. Each year, the Supervisor from each election district in which a School Board member's term expires shall appoint a three (3) or five (5) member Citizens Committee to review and select candidate(s) for appointment to the School Board.
 - b. The membership of the Citizens Committee shall be announced at the Board of Supervisors meeting in February and published in a newspaper of general circulation, and the voters of the electoral district encouraged to submit nominations to the Chairman of the Committee.
 - c. For the March Board meeting, the County Administrator shall schedule and publish notice of a public hearing at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board. The members of the appointed Citizens Committee shall attend.
 - d. After the public hearing, the Citizens Committee shall interview and seriously consider all persons who are nominated and express willingness to serve, if appointed.
 - e. At the April Board meeting, the Citizens Committee shall report to the full Board of Supervisors a list of candidates for consideration. If the incumbent is requesting reappointment and is the only citizen expressing an interest, the Citizens Committee shall only be required to submit one name, the incumbent's, for consideration. If the incumbent is not requesting reappointment or is ineligible for reappointment, the Citizens Committee shall submit one or more names for consideration. The Citizens Committee shall also provide the Board biographical information on each candidate.
 - f. At the May Board meeting, a public hearing shall be held on the candidate(s) submitted at the April meeting.
 - g. At the June meeting, the Board, by a majority vote, shall appoint one candidate to the School Board.
 - h. The Citizens Committee, in selecting the candidates, shall consider the following:
 1. Person must be an eligible voter and resident of the election district;
 2. Person should be a freeholder;
 3. Person must be willing to serve on the School Board;
 4. Person should have at least a high school education;
 5. Person should be oriented to public service;
 6. Person should be involved, concerned, and dedicated to public education;
 7. Person should be independent (base decisions on factual matters rather than as a representative of a group or faction);
 8. Person should be able to perform the duties and obligations of School Board members;
 9. Person should be of integrity in all matters;
 10. Person should be above prejudice with regard to race, creed, sex, religion, age, and national origin.



**County of Prince Edward
 Board of Supervisors
 Agenda Summary**

Meeting Date: March 10, 2009
Item No.: 8
Department: County Administration
Staff Contact: Sarah Puckett
Issue: Appointments – Upcoming Vacancies

Summary: Listed below are the Board/Commission citizen vacancies for which the Board will make appointments at the June Board meeting.

Appointment	Term of Office	# of Terms Expiring or Vacancies	Individual Currently in Office
Poplar Hill Community Development Authority	1 Year	2 (Citizen Positions)	Ken Copeland Joseph Eppes
Industrial Development Authority	4 Years	2	Virginia Price Tony Williams
Central Va. Library Board	4 Years	1	Mary Prevo
Social Services Board <i>(Position to be filled by resident living in the Rice area of the County.)</i>	4 Years	1	Zachary Jackson
Board of Appeals for Building Code	5 Years	1	Cornelius Jones
Southside Va. Community College	4 Years	1	James C. Moore

Note: Staff is in the process of contacting these individuals to determine their interest and eligibility for reappointment.

Attachments: None

Recommendation: Authorize Advertising

Motion _____
 Second _____

Fore _____
 McKay _____
 Ward _____

Gillilan _____
 Moore _____
 Wiley _____

Jones _____
 Simpson _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 10, 2009
Item No.: 9
Department: Commissioner of Revenue
Staff Contact: Beverly Booth/W.W. Bartlett
Issue: Tax Relief for Elderly & Disabled Ordinance

Summary: Attached is a letter from Commissioner of Revenue Beverly Booth asking the Board to consider amendments to the County's ordinance providing tax relief for elderly and disabled citizens.

Attachments: Letter from Commissioner of Revenue
County's Tax Relief for Elderly & Disabled Ordinance

Recommendation: Staff recommends that the Chairman appoint a committee comprising members of the Board of Supervisors, Commissioner of Revenue, County Administrator and County Attorney to review the existing ordinance and the recommendations of the Commissioner of Revenue. The Committee can bring back recommendations to the full Board for amendments to the County ordinance to insure the intent of the ordinance is maintained.

Motion _____
Second _____

Fore _____
McKay _____
Ward _____

Gilfillan _____
Moore _____
Wiley _____

Jones _____
Simpson _____



**OFFICE OF THE COMMISSIONER OF THE REVENUE
PRINCE EDWARD COUNTY, VIRGINIA**

Post Office Box 446
Farmville, Virginia 23901-0446
(434) 392-3231 • Fax (434) 392-7696

Beverly M. Booth
Commissioner

Priscilla V. Streat
Chief Deputy

February 12, 2009

Prince Edward County Board of Supervisors
c/o Mr. Wade Bartlett
County Administrator
P O Box 382
Farmville VA 23901

In Re: Tax Relief for the Elderly & Disabled Persons Ordinance

Dear Mr Chairman and Members of the Board:

Due to the the recent reassessment, I am requesting changes to the Tax Relief for the Elderly & Disabled Persons Ordinance. I respectfully ask that the fair market value of the owner's dwelling and one acre of land increase from \$75,000.00 to \$100,000.00. I am also requesting an increase in the net combined financial worth of the owner from \$100,000.00 to \$150,000.00. These changes are needed for the ones who have been in the program all along to remain in it.

I thank you in advance,

Beverly M. Booth
Commissioner of the Revenue

**AN ORDINANCE PROVIDING FOR THE EXEMPTION
FROM REAL ESTATE TAXATION
OF CERTAIN ELDERLY AND/OR PERMANENTLY
AND TOTALLY DISABLED PERSONS WHO OWN THEIR OWN HOMES
IN PRINCE EDWARD COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA: That pursuant to Title 58.1, Chapter 32, Article 2, of the Code of Virginia, 1950, as amended, the Board of Supervisors of Prince Edward County, Virginia, hereby adopts this ordinance which provides for the exemption from real estate taxation of certain elderly and/or permanently and totally disabled persons who own their own homes in Prince Edward County, and further provides a schedule of exemption to persons qualifying and the procedure to be followed for claiming such exemptions.

A. Persons who qualify for this exemption are deemed to bear an extraordinary real estate tax burden in relation to their income and financial worth.

For purposes of this Ordinance the term “permanently and totally disabled” shall mean the qualifying property owner is unable to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment or deformity which can be expected to result in death or can be expected to last for the duration of that person’s life.

Persons (“Qualified owners”) who are not less than 65 years of age or who are determined to be permanently and totally disabled who own and occupy, as the sole dwelling of the person, a dwelling and the land not exceeding one acre, or a mobile home, as defined in Virginia Code Section 36-71.1, on land not exceeding one acre, and which they occupy as their sole dwelling subject to the limitations of this ordinance, shall be entitled to have their real estate or mobile home to be exempt from real estate tax liability.

If such person is under 65 years of age, such person shall provide certification by the Social Security Administration, the Department of Veterans Affairs or the Railroad Retirement Board, or if such person is not eligible for certification by any of these agencies, a sworn affidavit by two medical doctors who are either licensed to practice medicine in the Commonwealth or are military officers on active duty who practice medicine with the United States Armed Forces, to the effect that the person is permanently and totally disabled. However, a certification pursuant to 42 U.S.C. 423 (d) by the Social Security Administration so long as the person remains eligible for such social security benefits shall be deemed to satisfy such definition. The affidavit of at least one of the doctors shall be based upon a physical examination of the person by such doctor. The affidavit of one of the doctors may be based upon medical information contained in the records of the Civil Service Commission which is relevant to the standards for determining permanent and total disability.

A dwelling jointly held by a husband and wife may qualify if either spouse is over 65 years of age or is permanently and totally disabled.

B. The exemption shall be administered by the Commissioner of the

Revenue according to the general provisions contained in this Ordinance. The Commissioner is hereby authorized and empowered to prescribe, adopt and enforce rules and regulations, including requirement of answers under oath, as may be reasonably necessary to determine qualifications for exemption.

C. Exemption shall be granted to person subject to the following provisions:

1. The title to the property for which exemption is claimed is held, or partially held, on December 31, immediately preceding the taxable year by the person or persons claiming exemption.

2. The head of the household occupying the dwelling and owning title or partial title thereto is 65 years or older on December 31 of the year immediately preceding the taxable year. Such dwelling must be occupied as the sole dwelling of the person or persons claiming exemption.

3. The gross combined income of the owner during the year immediately preceding the taxable year shall be determined by the Commissioner to be in an amount not to exceed \$22,000. Gross combined income shall include all income from all sources of the owner, spouse, and of the owner's relatives living in the dwelling for which exemption is claimed. For purposes of this Ordinance, the first \$6,500 of annual income of each of the owner's relatives living in the owner's dwelling shall be excluded in computing gross combined income.

4. The net combined financial worth of the owner as of December 31 of the year immediately preceding the taxable year shall be determined by the Commissioner to be an amount not to exceed \$100,000. Net combined financial worth shall include the value of all assets, including equitable interest, of the owner and the spouse of any owner, excluding the fair market value of the dwelling and the land, not exceeding one acre, upon which the owner's dwelling is situated, not to exceed seventy-five thousand dollars (\$75,000.00), and for which exception is claimed.

5. The fact that persons who are otherwise qualified for tax exemption are residing in hospitals, nursing homes, convalescent homes, or other facilities for physical or mental care for extended periods of time shall not be construed to mean that the real estate for which the tax exemption is sought does not continue to be the sole dwelling of such persons during extended periods of other residence, so long as the real estate is not used by or leased to others for consideration.

6. The exemption shall be allowed for any year following the date that the qualified owner occupying the dwelling and owning title or partial title to the property reaches the age of 65 years, or for any year following the date the disability occurred.

7. Changes in respect to income, financial worth, ownership of property, or other factors occurring during the taxable year for which the affidavit is filed and having the effect of exceeding, or violating the limitations and conditions provided in this Ordinance for the exemption from taxation, shall nullify any exemption or deferral for the then current taxable year and the taxable year immediately following.

8. A certification is required by the Social Security Administration, the Veteran's Administration, or the Railroad Retirement Board, or if the person is not eligible for certification by any of those agencies, the sworn affidavit of two medical doctors licensed to practice in this Commonwealth to the effect that the person is

permanently and totally disabled. If the doctor's affidavit is used, the affidavit of at least one of the doctors must be based upon a physical examination by the doctor. The affidavit of one of the doctors may be based upon medical information contained in the records of the Civil Service Commission which is relevant to the standards for determining permanent and total disability as defined in this Ordinance.

9. If there is a change of ownership of the property from a qualified owner to a spouse who is less than 65 years of age or who is not permanently and totally disabled, and when that change of ownership has resulted solely from the death of his or her qualified spouse, the change shall result in a prorated exemption for the then current taxable year. The prorated exemption shall be determined by multiplying the amount of the exemption by a fraction which numerator is the number of complete months of the year that such property was eligible for the exemption, and whose denominator is the number 12.

10. The Commissioner of Revenue is designated to administer this exemption. Persons who claim this exemption shall annually report the following information on forms provided by the Commissioner of Revenue.

- a. The name of the qualified owner.
- b. The spouse of the qualified owner who resides at the dwelling for which the exemption is claimed.
- c. The names of the related persons occupying the dwelling for which the exemption is claimed.
- d. The total combined net worth, including equitable interests of the persons specified in sections (a), (b), and (c) of this paragraph of this Ordinance.
- e. The combined income from all sources of the persons specified in sections (a), (b), and (c) of this paragraph of this Ordinance.
- f. The applicant shall provide the required certification or affidavits to be used in the determination of the applicant's status as being permanently and totally disabled.
- g. The applicant shall provide some reliable proof of age if the exemption claim is based upon the owner being not less than 65 years of age.
- h. The applicant for the exception shall be required to produce a copy of the most recent Federal Income tax return to establish the incomes. A detailed financial statement may be required to establish financial worth.

D. Annually, after January 1 and by May 1 of the tax year, the person or persons claiming an exemption must file a real estate tax exemption affidavit with the Commissioner. Such affidavit shall set forth, in a manner prescribed by the Commissioner, the location, assessed value of the property, and the names of the related persons occupying the dwelling for which exemption is claimed, their gross combined income, and their net combined financial worth.

If, upon determination by the Commissioner of Revenue, the Commissioner determines that the person or persons are qualified for exemption, he/she shall so certify the same and shall determine the percentage of exemption allowable and issue non-negotiable exemption certificates in the amount of the exemption determined to be applicable to the claimant's real estate tax liability. Such exemption certificates shall apply only to the tax year for which issued. The person or persons to whom an exemption certificate has been issued shall, on or before the past due date established for the payment of such real estate tax, present such exemption certificate to the Treasurer's Office, together with payment of the difference between such exemption and the full amount of the tax payment then due on the property for which the exemption was issued.

Any exemption certificate not presented in settlement of such taxes on or before the date specified for payment shall be null and void and unusable thereafter, and the Commissioner of the Revenue may not reissue a certificate for such tax year.

E. Where the person or persons claiming exemption conform to the standards and do not exceed the limitations contained in this section, the tax exemption shall be as shown on the following schedule:

<u>Total Income – All Sources</u>	<u>Tax Exemption</u>
\$0 - \$11,000.00	75%
\$11,000.01 - \$22,000.00	50%

This Ordinance shall become effective January 1, 2002.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 10, 2009
Item No.: 10
Department: Planning and Community Development
Staff Contact: Jonathan Pickett
Issue: Planning & Community Development Report

Summary:

- a. Parc Crest Update - At the February 10, 2009 Board meeting, two residents of the Parc Crest apartment complex expressed concerns about individuals under age 55 living at an apartment in the development. The Board approved a special use permit for Parc Crest in January 2007 as an age restricted seniors community. I have spoken to three representatives of Park Properties (owner of Parc Crest) including the owner. They all indicated the concerns have been taken very seriously and investigated. The resident of the apartment in question does have a round-the-clock personal aide living with her, who is under the age of 55. This level of care is required by her doctor. No evidence of children living in the apartment was found, although children do visit which is permitted.

Attached are letters from Alice Fletcher and Jodi Williams with Park Properties identifying actions taken relating to this matter. I am also continuing to monitor this situation and will pass on any additional information at the Board meeting.

Please be aware that complaints related to issues of noise, traffic, parking, trash, etc. are not under the jurisdiction of the County of Prince Edward.

- b. Emergency Shelter Operations - As the Board is aware, the recent winter storm caused significant power outages throughout Prince Edward County, causing the County's emergency operations team to open a shelter. A verbal report will be given at the Board meeting on the County's actions during and following the storm.

Attachments: Letters from Park Properties representatives.

Recommendation: At this time staff recommends no Board action be taken. Park Properties is responding the County inquiries appropriately and at this point there is no evidence which confirms anyone under age 55 is living full-time in the complex. (Note: Live-in aides are exempt from HUD guidelines for meeting the elderly threshold.) Staff will continue to monitor this matter and report any additional findings.

Motion _____
Second _____

Fore _____
McKay _____
Ward _____

Gilfillan _____
Moore _____
Wiley _____

Jones _____
Simpson _____

February 24, 2009

Jonathan Pickett
Prince Edward County
P.O. Box 382
Farmville, Virginia 23901

RE: Parc Crest at Poplar Forest

Dear Mr. Pickett;

I would like to take this opportunity to follow up on our telephone conversation that took place on February 19th regarding the recent Board of Supervisors Meeting. During our conversation, you informed me that two (2) Parc Crest residents spoke at the Board of Supervisors Meeting and expressed their concerns about our community. Most specifically, you informed me that Ms. Carolyn Custalow and Ms. Beverly Snider stated that we have allowed residents under the age of 55 to move into our community.

Our Community Manager, Jodi Williams and myself have both received anonymous letters and one letter from a resident regarding this same concern. I can assure that we have fully investigated the matter and that to the best of our knowledge there are no residents living in Parc Crest that do not qualify under the HUD definition of an elderly property. Below, please find some specific information regarding this matter and the specific steps that management has taken to address the concerns.

On 12/2/09 we received 3 anonymous letters stating that there are children living in apartment 240-E. Upon receiving these letters, Jodi Williams scheduled an inspection of apartment 240-E. During this inspection, Jodi opened closets, dresser drawers, cabinet drawers, etc to determine if children were living in the apartment. Jodi's inspection, which was also documented with photos, found no evidence that children were living in the apartment.

It is true that the resident in 240-E has a live-in aide. The need for the live-in aide was clearly documented by a physician and this live-in aide is not 55 or older. The HUD guidelines do not prohibit live-in aides nor must the aides meet the HUD guidelines for elderliness. However, we are bound by tenant confidentiality policies not to release information to other tenants unless we have permission to do so. Since this matter is confidential, we can only assure other residents that we have followed the policies without providing specific information about the tenant.

We did receive a complaint on January 19, 2009 that the resident in 240-E had visitors to the community and that the visitors were disturbing the quiet enjoyment of other residents. We provided 240-E with a lease violation warning. Since then, we have not received another complaint regarding noise. Furthermore, we have asked Sgt. Joseph Sprague (Prince Edward County Sheriff and our off duty

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1921 Avon Street, Suite 110, Charlottesville, VA 22902 • tel. 434-979-2901 • fax 434-979-0001 • www.goparkproperties.com

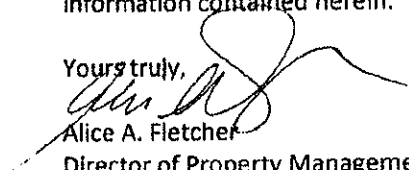
patrol officer) to make inspections of Parc Crest after business hours. So far he has reported no activity that would require management's attention.

On February 5, 2009 the on-site staff of Parc Crest held a meeting with the residents in the 240 building. They presented their concerns and Jodi informed them that she has taken all the necessary steps, such as; inspecting units to determine if children live in the apartment, sending letters when concerns are presented and speaking with upper management to ensure that we are fully investigating every concern. Unfortunately, the resident in 240-E was not present at this meeting and we were unable to disclose without her approval the fact that she has a live-in aide.

Finally, the site staff continues to have resident meetings and functions and has an open door policy for residents to present their concerns. We will continue to manage the property in a first class manner. As you can see from the information above, the management of Parc Crest has done everything reasonably possible to address the concerns and complaints and we have adhered to the HUD guidelines for elderliness.

Please feel free to contact me a 434-979-2900 should you have any questions about the information contained herein.

Yours truly,



Alice A. Fletcher

Director of Property Management

cc: William Park

Parc Crest & Poplar Forest

900 Poplar Forest Road • Farmville, VA • 23901

Ph: 434/592-5300 • Fax: 434/592-5558

www.poplarforestapts.com

12/10/08

Denise Jenkins
Better Business Bureau
701 E. Franklin Street, Ste 712
Richmond, VA 23219-2332

Sent via e-mail

Re: Complaint case # 7329401

This is in response to the letter we received from the Better Business Bureau regarding the letter you received from Cerene James (240-A) of Parc Crest Apartments, concerning complaints from her upstairs neighbor (240-E).

Prior to receiving your letter, we have addressed each of these concerns with Ms. James. We followed up with Ms. James with letters and phone calls. We would like to take this opportunity to detail all of the steps we have taken to address her concerns and to clarify our policies with regard to rules and regulations.

On 11/6/08 we received a noise complaints from Ms. James (240-A) concerning bumping noises in 240-E. In response to this complaint, we issued a noise violation letter to 240-E on 11/6/08.

Noise complaints were again received by the rental office from Ms. James on 12/3/08 concerning "ponging noises" coming from upstairs. I immediately called Ms. James's upstairs neighbor in 240-E to make her aware that there is noise coming from her apartment. The resident in 240-E stated she is not making any noise. To confirm this, we asked Jessica Williams (Leasing Consultant) to visit 240-E and she could not confirm the noise that Ms. James claims she heard. Jessica then knocked on the door of 240-E to ask if everything was ok. Upon entering Ms. Jones apartment in 240-E, Jessica determined that there was more noise coming from other first floor apartments than from 240-E.

In addressing the complaint that there is a 3 year old living in the unit, an inspection of 240-E was conducted on 12/8/08. This inspection included going through the resident's closets, drawers, bedrooms, bathrooms, etc. There was no evidence that a child of any age is living in this apartment. Photos were taken and are on file.

In regard to the concern that there is a person under the age of 30 living in 240-E, it is our policy to allow live-in aids, provided that the qualifying guidelines for a live-in aid are met. We fully verified the need for a live-in aid. Furthermore, the live-in aid may be any age as they are exempt from the age restrictions place on the occupants of the property.

This is in accordance with the rules of our community.

Alice Fletcher did speak to Ms. James and informed her that the site staff would take all reasonable steps to address her concerns. Additionally, a follow up letter was sent to Ms. James on 12/4/08 acknowledging that we are addressing her concerns within the scope of our lease and rules and regulations.

As you can see, we have fully investigated all of Ms. James's concerns and we have not been able to substantiate the items noted in her letter. However, our goal as management is to provide a wonderful home for all residents. We are willing to make every effort possible within reason to ensure the peaceful enjoyment of all residents. In an attempt to resolve this issue, we are willing to offer the following solutions to Ms. James:

- To schedule a resident mediation meeting offering Ms. James the opportunity to meet with management and her upstairs neighbor in neutral territory in an attempt to work out their differences.
- To offer Ms. James the option to transfer to a one bedroom apartment in the community where she would not have a neighbor above her.

Sincerely,

Jodi Williams
Manager Parc Crest & Poplar Forest

Cc: Alice Fletcher, Park Properties Management Company





County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 10, 2009
Item No.: 11
Department: County Attorney
Staff Contact: James R. Ennis
Issue: Conflict of Interest

Summary: With the recent questions arising regarding the *Virginia Conflict of Interest Act*, I felt it advisable for the Board of Supervisors consider the adoption of a policy for how public officials in Prince Edward County should respond to questions regarding conflicts of interest. If approved, this policy should be provided to all public officials (elected and appointed).

Attachments: Draft Conflict of Interest Policy

Recommendation: Review and approval.

Motion _____
Second _____

Fore _____
McKay _____
Ward _____

Gilfillan _____
Moore _____
Wiley _____

Jones _____
Simpson _____



Conflicts of Interest Policy

I. Introduction

Our system of government is dependent in large part on its citizens maintaining the highest trust in their public officials. *1995 Va. Op. Atty. Gen. 2*. The conduct and character of public officials is of particular concern to state and local governments, because it is chiefly through that conduct and character that the government's reputation is derived. *1995 Va. Op. Atty. Gen. 2*.

The purpose of the Conflict of Interests Act (*Virginia Code § 2.2-3100 et seq.*) is to assure the citizens of the Commonwealth that the judgment of public officers and employees will not be compromised or affected by inappropriate conflicts. *Virginia Code § 2.2-3100*. To this end, the Act defines certain standards or types of conduct that clearly are improper.

The Act does not address all appearances of conflict and, in those cases; the public official must determine whether participation in a matter presents an unacceptable appearance of impropriety that will affect the confidence of the public in the official's ability to perform his or her duties impartially.

A knowing violation of the Act has serious consequences. A knowing violation is a misdemeanor (*Virginia Code § 2.2-3120*) and constitutes malfeasance in office (*Virginia Code § 2.2-3122*). In addition to criminal fines and penalties, a knowing violation may result in forfeiture of the office or employment (*Virginia Code § 2.2-3122*), the forfeiture of the value derived from the violation, and civil penalties in the amount of the value derived from the violation (*Virginia Code § 2.2-3124*).

Although the Conflict of Interests Act also covers conflicts arising in the contracting process, this policy pertains only to conflicts arising from a public official's personal interest in matters coming before a public body and other generally prohibited conduct. This policy also covers conflicts of interest not specifically covered by the Act.

Except as expressly stated otherwise, the term *public official* includes members of the County's public bodies, advisory agencies, committees and employees (collectively referred to as a *public body*).

II. Procedure if a conflict of interest in a transaction may exist

A public official should review pending matters and agenda materials for possible conflicts of interest and then do the following:

A. Notify the County Attorney's Office

If the public official believes that a conflict of interest may exist, the official should contact the County Attorney's Office immediately so that it is aware of the possible conflict, provide advice and, if necessary, assist the public official with the preparation of the required disclosure statement before the matter is considered.

After a full disclosure of the facts, the County Attorney's Office will advise the public official to seek an advisory opinion from the Commonwealth's Attorney.

B. Request an advisory opinion from the Commonwealth's Attorney

The Commonwealth's Attorney is charged to render advisory opinions as to whether the facts in a particular case would constitute a violation of the provisions of the Conflict of Interests Act to the County's public officials. Virginia Code § 2.2-3126(B). If the public official believes that a conflict of interest may exist, he or she should make a full disclosure of the facts to the Commonwealth's Attorney and request a written opinion from that office. If the official relies in good faith on the opinion of the Commonwealth's Attorney, the official is immunized from prosecution for a knowing violation of the Act. Virginia Code § 2.2-3121(B).

In order for this immunity to be effective, it is critical that the public official is certain that all of the facts are disclosed to the Commonwealth's Attorney. It is also important that the opinion request be made in sufficient advance of the public body's consideration of the matter so that the Commonwealth's Attorney has adequate time to prepare the written opinion. Finally, if the public official will participate in the matter based on the Commonwealth's Attorney's opinion, the official should have the written opinion prior to his or her participation.

C. Request Attorney General to review Commonwealth's Attorney opinion, and judicial review

If the opinion given by the Commonwealth's Attorney indicates that the facts would constitute a violation of the Conflict of Interests Act, the public official affected by the opinion may request that the Attorney General review the opinion. Virginia Code § 2.2-3126(B). A conflicting opinion by the Attorney General acts to revoke the opinion of the Commonwealth's Attorney. Virginia Code § 2.2-3126(B).

Regardless of whether an opinion of the Commonwealth's Attorney or the Attorney General has been requested and rendered, any person has the right to seek a declaratory judgment or other judicial relief as provided by law. Virginia Code § 2.2-3126(B).

III. Determining whether a personal interest in a transaction exists

A conflict of interest exists if the public official has a *personal interest in the transaction*. The italicized words are defined by statute.

A. Personal interest

A *personal interest* is a financial benefit or liability accruing to a public official or to a member of his or her immediate family. Virginia Code § 2.2-3101. A member of the *immediate family* is either a spouse or any other person residing in the same household as the officer or employee, who is a dependent of the officer or employee, or of whom the officer or employee is a dependent. Virginia Code § 2.2-3101.

A *dependent* is a son, daughter, father, mother, brother, sister or other person, whether or not related by blood or marriage, if the person receives from the officer or employee, or provides to the officer or employee, more than one-half of his financial support. Virginia Code § 2.2-3101.

A personal interest exists in any of the following situations:

1. *Ownership in a business*: Ownership in a business if the ownership interest exceeds three percent of the total equity of the business.
2. *Income from property or business*: Annual income that exceeds, or may reasonably be anticipated to exceed, \$10,000 from ownership in real or personal property or a business.
3. *Salary, compensation, benefits paid or provided by business*: Salary, other compensation, fringe benefits, or benefits from the use of property, or any combination thereof, paid or provided by a business that exceeds, or may reasonably be anticipated to exceed, \$10,000 annually.
4. *Ownership of property*: Ownership of real or personal property if the interest exceeds \$10,000 in value and excluding ownership in a business, income, or salary, other compensation, fringe benefits or benefits from the use of property.
5. *Personal liability on behalf of business*: Personal liability incurred or assumed on behalf of a business if the liability exceeds three percent of the asset value of the business. A *business* is a corporation, partnership, sole proprietorship, firm, enterprise, franchise, association, trust or foundation, or any other individual or entity carrying on a business or profession, whether or not for profit. *Virginia Code § 2.2-3101*.

B. Transaction

A *transaction* is any matter considered by the board or commission, whether in a committee, subcommittee, or other entity or department of the County, on which official action is taken or contemplated. *Virginia Code § 2.2-3101*.

C. Personal interest in a transaction

A *personal interest in a transaction* is a personal interest of an officer or employee in any matter considered by his agency. *Virginia Code § 2.2-3101*. A personal interest exists when an officer or employee or a member of his immediate family has a personal interest in property or a business, or represents any individual or business and the property, business or represented individual or business: (1) is the subject of the transaction; or (2) may realize a reasonably foreseeable direct or indirect benefit or detriment as a result of the action of the agency considering the transaction. *Virginia Code § 2.2-3101*.

Notwithstanding the above, a personal interest in a transaction is not deemed to exist where a member of the Board of Supervisors serves without remuneration as a member of the board of trustees of a not-for-profit entity and the Board member or member of his immediate family has no personal interest related to the not-for-profit entity. *Virginia Code § 2.2-3101*.

IV. What to do if a public official has a personal interest in a transaction

If a public official has a personal interest in a transaction, he/she must respond in one of the following ways:

A. When disclosure and disqualification required

A public official must disqualify himself or herself from participating if the transaction applies *solely* to the property or business in which he or she has a personal interest. *Virginia Code § 2.2-3112(A)(1)*. However, a public official is not disqualified merely because the

official is a party in a legal proceeding of a civil nature concerning the transaction. *Virginia Code § 2.2-3112(D)*.

Once the public official is disqualified, he or she may not vote or in any other manner act on the matter. *Virginia Code § 2.2-3112(A)(1)*. However, an employee (not a board member or commissioner) who is disqualified may represent himself or a member of his immediate family in the transaction provided he does not receive compensation for the representation and makes a proper disclosure of the conflict. *Virginia Code § 2.2-3112(B)*.

A public official who is disqualified, or otherwise elects to disqualify himself, must promptly disclose the existence of his interest. *Virginia Code § 2.2-3115(E)*. The disclosure is typically announced by members of a public body during the meeting when the particular matter is called, and is set forth in writing in a form prepared by the County Attorney's Office and signed by the public official. The disclosure is reflected in the public records for five years in the office of the administrative head of the public body. *Virginia Code § 2.2-3115(E)*.

B. When disclosure required, participation allowed

A public official may participate in a transaction if he or she is a member of a business, profession, occupation, or group, the members of which are affected by the transaction. *Virginia Code § 2.2-3112(A)(2)*. This means that if the transaction affects not only the property or business in which he or she has a personal interest, but also other properties or businesses, the public official may participate in the transaction. For example, the Attorney General has determined that a member of an airport commission was not required to disqualify himself from participating in a commission's vote on an application for funding to acquire the member's property if the transaction included property owned by others as well. *1995 Va. Op. Atty. Gen. 2*. In that case, the commissioner was merely a member of the group of landowners whose property the commission was considering acquiring.

A public official who has a conflict of interest because of his membership in a business, profession, occupation or group is required to declare his interest. *Virginia Code § 2.2-3115(G)*. The declaration must state: (1) the transaction involved; (2) the nature of the official's personal interest affected by the transaction; (3) that he is a member of a business, profession, occupation, or group the members of which are affected by the transaction; and (4) that he is able to participate in the transaction fairly, objectively, and in the public interest. *Virginia Code § 2.2-3115(G)*. The disclosure is typically announced by members of the public body during the meeting when the particular matter is called, and is set forth in writing in a form prepared by the County Attorney's Office and signed by the public official.

The disclosure is reflected in the public records for five years in the office of the administrative head of the public body. *Virginia Code § 2.2-3115(G)*. If reasonable time is not available to comply with these disclosure provisions prior to participating in the transaction, the public official must prepare and file the required declaration by the end of the next business day. *Virginia Code § 2.2-3115(G)*.

If a public official is unable to make the statements in the declaration of the interest without reservation, he or she should not participate in the matter and disqualify himself or herself from participating in the transaction.

C. When neither disclosure nor disqualification required

A public official may participate in a transaction if it affects the public generally, even though his or her personal interest, as a member of the public, may also be affected by the transaction. *Virginia Code § 2.2-3112(A)(3)*.

V. What it means to participate in a transaction

A transaction includes any matter considered by the public body on which official action is taken *or contemplated*. *Virginia Code § 2.2-3101*. Thus, the *transaction* begins when some future action is contemplated, *e.g.*, when a complete application for a special use permit is filed with the County, and continues until a final decision is made by a County public body.

Participation is not defined in the Act. However, it is clear that during the decision making process, *participation* includes not only voting on the transaction, but also engaging in any discussion related to it. The practice of some public bodies is for a disqualified official not to sit with the public body while the transaction is being considered so there is no question as to whether the disqualified official participated. Some public officials may even choose to leave the hearing room so that there is no question that the official tried to influence the public body through hand gestures and body language. Such an extreme measure, of course, is not required.

Participating in a transaction extends beyond the hearing room. Because a *transaction* includes any matter on which official action is contemplated, *participation* reasonably includes any activity that may influence the matter for which official action is contemplated, including talking to the applicant, other citizens, County staff and members of the County's public bodies. This broad application is consistent with the liberal interpretation to be given to the Act to effectuate its purposes.

VI. Avoiding the appearance of impropriety even though statutory conflict of interest does not exist

The Conflict of Interests Act does not address all conflicts of interest. There may be circumstances when a public official's interest in a transaction may not be a conflict within the meaning of the Act, but which may lend itself to an appearance of impropriety. In those cases, it is incumbent upon the public official to determine whether participating in the transaction presents an appearance of impropriety. *1995 Va. Op. Atty. Gen. 2*.

In determining whether an appearance of impropriety exists, the public official should consider: (1) whether the appearance of a conflict is unacceptable; and (2) whether the appearance of a conflict will affect the confidence of the public in the public official's ability to perform his or her duties impartially. *1995 Va. Op. Atty. Gen. 2*. If either of these elements is present, the public official should seriously consider disqualifying himself or herself from participating in the matter.

VII. The effect of disqualification on a public body's ability to transact business

If a disqualification leaves less than the number of members required by law to act, the remaining member or members have authority to act for the public body by majority vote. *Virginia Code § 2.2-3112(C)*.

VIII. Generally prohibited conduct

In addition to those situations when a public official may have a personal interest in a transaction, the Conflict of Interests Act prohibits certain interests in contracts and other general conduct. Conflicts of interests arising in contracts are addressed in *Virginia Code § 2.2-3105 et seq.* cThis section addresses

other conduct prohibited by Virginia Code § 2.2-3103, which provides that the following conduct by County officers and employees is declared to be unlawful:

1. *Solicit or accept money or other thing of value for services:* Except for special benefits authorized by law, an officer or employee may not solicit or accept money or other thing of value for services performed within the scope of his official duties, except the compensation, expenses or other remuneration paid by the County.
2. *Offer or accept money or other thing of value for employment, appointment or promotion:* An officer or employee may not offer or accept money or any other thing of value in consideration of obtaining employment, appointment, or promotion of any person with any governmental or advisory agency.
3. *Offer or accept money or other thing of value to use position for contract purposes:* An officer or employee may not offer or accept any money or other thing of value for or in consideration of the use of his public position to obtain a contract for any person or business with any governmental or advisory agency.
4. *Use confidential information for personal or another's gain:* An officer or employee may not use for his own economic benefit, or that of another party, confidential information which he has acquired by reason of his public position and which is not available to the public.
5. *Accept money or other benefit that may influence performance:* An officer or employee may not accept any money, loan, gift, favor, service, or business or professional opportunity that reasonably tends to influence him in the performance of his official duties. This rule does not apply to any political contribution actually used for political campaign or constituent service purposes and reported as required by Virginia Code § 24.2-900 *et seq.*
6. *Accept opportunity that may influence performance:* An officer or employee may not accept any business or professional opportunity when he knows that there is a reasonable likelihood that the opportunity is being afforded him to influence him in the performance of his official duties.
7. *Accept honoraria:* An officer or employee may not accept any honoraria for any appearance, speech, or article in which the officer or employee provides expertise or opinions related to the performance of his official duties. The term *honoraria* does not include any payment for or reimbursement to a person for his actual travel, lodging, or subsistence expenses incurred in connection with the appearance, speech, or article or, in the alternative a payment of money or anything of value not in excess of the per diem deduction allowable under section 162 of the Internal Revenue Code.
8. *Accept gift where its timing and nature questions impartiality:* An officer or employee may not accept a gift from a person who has interests that may be substantially affected by the performance of the officer's or employee's official duties under circumstances where the timing and nature of the gift would cause a reasonable person to question the officer's or employee's impartiality in the matter affecting the donor.
9. *Accept gifts frequently so as to raise appearance of impropriety:* An officer or employee may not accept gifts from sources on a basis so frequent as to raise an appearance of the use of his public office for private gain.

Each of these prohibitions will be liberally construed to apply as broadly as reasonable under the circumstances.



STATEMENT OF DISCLOSURE

DECLARATION OF INTEREST

1. Transaction Under Discussion/Consideration: _____

2. Nature of Public Official's Personal Interest Affected by the Transaction: _____

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: _____

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes _____ No _____

Signature: _____ Date: _____

DECLARATION OF ACCURACY

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: _____ Date: _____

Print Name _____

Address _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 10, 2009
Item No.: 12
Department: County Administrator
Staff Contact: Wade Bartlett
Issue: County Administrator's Report

Summary:

- a. Attached for your consideration is a calendar of meetings/work sessions for the completion of the FY 10 County Budget. Please bring your calendars to the March Board meeting so that we can confirm this time schedule.
- b. As we discussed at the February Board meeting, the County's procurement for audit services requires the issuance of a new RFP this year. Board authorization to issue an RFP for audit services is requested.

Attachments: Budget Development Schedule - Tentative

Recommendation: Authorize the issuance of an RFP for audit services.

Motion _____
Second _____

Fore _____
McKay _____
Ward _____

Gilfillan _____
Moore _____
Wiley _____

Jones _____
Simpson _____



PRINCE EDWARD COUNTY
BUDGET DEVELOPMENT SCHEDULE
FISCAL YEAR 2009 – 2010

<u>DATE</u>	<u>ACTIVITY</u>
March 17, 2009 @ 5:00 pm	-Board of Supervisors/School Board budget work session dinner
March 24, 2009 @ 2:00 pm	-Budget Work Session – Fire/EMS and donation request presentations
April 1, 2009	-County Administrator receives final School budget
April 7, 2009 @ 5:00 pm	-Presentation by School Board on School Budget -Presentation by County Administrator on proposed county budget -Board authorizes advertisement of Public Hearing for April 21, 2009
April 14, 2009 @ 5:00 pm	-Budget Work Session
April 16, 2009 @ 5:00 pm	-Budget Work Session
April 21, 2009 @ 5:00 pm	-Budget Work Session
April 21, 2009 @ 7:00 pm	-Public Hearing on County & School budgets and tax rates <i>(Note: In the year of a reassessment, the Code of Virginia requires a specific time schedule for public hearing on real estate tax rates, if the effective rate is proposed to be increased by greater than 1%. The County will have to amend its time schedule for a tax increase.)</i>
April 28, 2009 @ 5:00 pm	-Budget Work Session -Adoption of County and School Budgets and tax rates
June 9, 2009	-Appropriations approved

Note: Dates and times of budget meetings are subject to change at the discretion of the Board of Supervisors.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 10, 2009
Item No.: 13
Department: Economic Development
Staff Contact: W.W. Bartlett/Sharon Carney
Issue: Closed Session

Summary: Closed Session Motion – Section 2.2-3711(A)5 of the *Code of Virginia*.

I move that the Prince Edward County Board of Supervisors convene in Closed Session to discuss two prospective industrial projects, where no previous public announcement has been made, pursuant to the exemptions provided for in Section 2.2-3711(A)5 of the Code of Virginia.

Attachments: None.

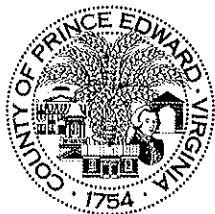
Recommendation: Convene in Closed Session.

Motion _____
Second _____

Fore _____
McKay _____
Ward _____

Gilfillan _____
Moore _____
Wiley _____

Jones _____
Simpson _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: March 10, 2009
Item No.: 14
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Correspondence

Summary:

Attachments:

- a. E-Mail, RE: Animal Control Ordinance
- b. E-Mail, RE: Animal Control Ordinance
- c. E-Mail, RE: School Budget
- d. E-Mail, RE: Agri-tourism
- e. E-Mail, RE: Parc Crest
- f. Letter, RE: ICE Facility
- g. Letter, RE: PPEA

Recommendation: None.

Motion _____
Second _____

Fore _____
McKay _____
Ward _____

Gilfillan _____
Moore _____
Wiley _____

Jones _____
Simpson _____

K Everhart

From: Candy Dunn [cdunn@embarqmail.com]
Sent: Tuesday, February 10, 2009 11:00 PM
To: board@co.prince-edward.va.us
Subject: Board Process

I am very disappointed in my first board meeting. The fact that the change to the dog ordinance was passed is not the issue. I am well aware of majority rules and there are two sides to every argument and the opposing opinions are valid. It is the Board's actions and way of proceeding that bothers me. When citizens did not conform to the process something was said but when board members and county employees did not conform nothing was said.

What does bother me:

The Board allowed the Commonwealth of Attorney to mislead the people present, he was asked to review the ordinance and instead he presented why it should be passed and assured it was by complaint. He addressed "some of our misunderstandings" of the proposal when in fact he was using persuasion. NO CITIZEN THERE ASKED FOR HIS OPIONION, IT WAS SO THE BOARD COULD BE INFLUENCED. The county administrator talked to the chair and encouraged the chair to say/address certain areas. A stop clock was not used during the regular meeting to limit citizen input time.

The proposal word for word should be read prior to the motion so all understand the wording (not during discussion and then the chair say it is too late to change the proposal)

The supervisor making the motion does not understand that a motion is based on the exact wording of the proposed with out non written intent, personal understanding etc.

The Board did not take the time to read all of the information provided. I spoke with the administrators office 2 weeks before the hearing and was told if I brought a packet it would be read. I spent hours collecting data, making phone calls to different agencies etc and the board did not read it. HAD THE ADMINISTRATORS OFFICE TOLD ME THE VOTE WOULD BE THE SAME NIGHT I WOULD HAVE CONTACTED AND PROVIDED MY PACKET TO EVERY SUPERVISOR PRIOR TO THE MEETING. I called my representative and told him I would be attending and was preparing a packet, he did not tell me the vote would be the same night.

On your website it asks the citizens to do research and have information about the subject, Apparently that is not the case.

The Board did not know the Full Ordinance they were voting on. This was obvious as they asked the dog warden questions that they would have known the answers to had they read the ordinance prior to the meeting. These questions were asked after the motion was made, then it was obvious there was confusion.

When Mr Foster was asked the question about additional staff (by Mr. Monroe) the chairman allowed another person to answer the question. The question was ,would this change require more staff and the answer was YES. The question was not do we need more animal wardens.

Also there was no where in minutes indicating the Animal Wardens asked for this ordinance, so if this is the case it was not legally documented. The only documentation for the reasons are those I addressed. When I asked the county administrators office the reason for the ordinance I was told because ONE resident wrote a letter, When I spoke with Mr. Foster he did not say he asked for this ordinance.

I do hope the board gives every other citizen the same respect and propose changes to an ordinance based on ONE citizens email or letter. The board asked Mr. Foster and Ms. Horn if they had such calls, not if the ordinance should be changed.

Roberts Rules were not followed. Therefore the process should be repeated (I know this would be a waste of time as each board member has already made their mind up. Decisions were made before the hearing and the hearing was a waste of all persons involved, both for and against) Again 250 signatures against a subject with 7 or 8 speaking for. Again the statistics not considered.

I am an active member on a large Board and know the proceedings this evening were not appropriate.

FYI every SCRATCH and BITE has to be reported to the Health Department this includes provoked and non provoked, owner and non owner so your comment about the "79" bites in five years being a problem for those bitten is not accurate as there are some who did not want to report the bite (legally had to be reported by healthcare providers) The provoked bites are "humans" faults. THIS IS A GOOD EXAMPLE OF MAKING AN UNINFORMED STATEMENT AND DECISION.

For me personally, I did all I could and feel good about my participation. I am very disappointed in the Board for their lack of knowledge and obvious lack of preparation for a public hearing. (NOT THAT THEY VOTED FOR THE CONFINEMENT)

Candyace Dunn

--
HAVE A GREAT DAY!!

K Everhart

From: The Kurtz's [roweena35@localnet.com]
Sent: Wednesday, February 11, 2009 10:35 AM
To: board@co.prince-edward.va.us
Subject: Confinement law

I attended the monthly meeting last night and wanted to express my sincere appreciation for your votes in passing the confident law.

I applaud your courage in passing the amendment that is absolutely the right thing for the county and the residents. Although there were some strong opposition and arguments, the fact is that there are people in the county who do not respect the rights and property of their neighbors.

This amendment is necessary to ensure disputes can be handled on a complaint basis and not escalate into turf wars and senseless hatred.

Thank you again for your course of action in this matter.

George Kurtz
2350 Meherrin Road
Meherrin VA 23954
223-7868

K Everhart

From: William Sublett [cwsublett@hsc.edu]
Sent: Friday, February 13, 2009 12:04 PM
To: Stephanie Hixon
Cc: Board@co.prince-edward.va.us
Subject: Re: Info from a parent you should see...

I have forwarded this to Wade Barlett at Co Adm. Two Supervisors have said they should be aware of parents' concerns. Wade's office gave the Bd Clerk's email to do this: Board@co.prince-edward.va.us Please pass along to parents. Best, Billy

----- Original Message -----

From: "Stephanie Hixon" <ssh@creative-electrical.com>
Date: Fri, 13 Feb 2009 10:36:12 -0500

>The Board of Supervisors should probably know that they need to sit up
>and pay attention, because their worst fear is being requested....

>
>
>

>Steph

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>

>Stephanie Hixon

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>

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>

>From: Frankie Todt [mailto:fifeetodt@hotmail.com]
>Sent: Friday, February 13, 2009 10:16 AM
>To: Stephanie Hixon
>Subject: Parents Meeting

>
>
>
>

>Stephanie-

>

>I don't know if you are aware of the problems and situation that
>occurred earlier in the year when Mr. Earl's position was in jeopardy.
>Approximately 100 parents & teachers showed up at the school board
>meeting and expressed their concerns. It was also brought up at that
>time that we were not happy with Dr. Watkins and a request was made to
>have her replaced as superintendent.

>

>Enclosed is a copy of the letter I sent to the Farmville Herald after
>the Sept. school board meeting. Hopefully this can give you a little
>insight as to what has been going on. I've also been in contact with
>the Crewe Burkville Journal and they are more than willing to print
>letters to the editors that the Herald would not.

>

>As I have said before there are certainly changes that need to be made.
>Our school board is one of only a handful that is still appointed and
>not elected. My husband is going to Prince Edward courts today to get a
>petition request on file to have this changed.

>

>Needless to say this is a work in progress and I am more than willing

>to help in any way that I can. Please let me know if the meeting is
>going to be held at Stepping Stones and my husband & I will certainly
>get the word out. I'm at work today: 392-3332 & my home # is 392-3356.

>
>I look forward to hearing from you.

>
>Frankie Todt

>
> EMAILING FOR THE GREATER GOOD

>Join me
><http://im.live.com/Messenger/IM/Home/?source=EML_WLHM_GreaterGood>

>
>
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>-----

>
>From: fifeetodt@hotmail.com
>To: editor@farmvilleherald.com
>Subject: Other side of School Board meeting
>Date: Wed, 17 Sep 2008 16:40:35 -0400

>
>Dear Editor:

>
>May I just start by saying how disappointed I am in your coverage of
>the Prince Edward County School Board Meeting held on Wednesday,
>September 10th. Being one of the 100+ that were present and one of the
>twenty that spoke I am astonished that the only quote from a
>participant was from the only participant that spoke in support of Superintendent Dr.
>Watkins. I think that it needs to be mentioned that there were ten
>teachers and nine parents that spoke out not only in support of, middle
>school principal, Mr. Earl but also asked that the school board to look
>closely into what is happening at our schools and consider a change in
>administration, primarily the Superintendent.

>
>If you are not aware of what is going on here's a brief overview. There
>was an e-mail sent on the afternoon of Tuesday, Sept 9th stating that
>Mr. Earl was resigning due to over burdening and harassment from the
>administration. The word spread via computer, phone, text and mouth and
>by the School Board meeting at 6:00pm Wednesday the room was literally
>packed and people were filling the hallway. Not only were there middle
>school teachers but also many elementary school teachers. They ranged
>from those that had been at PECPS from 3 years to 15+ years. Many were
>not only there in support of Mr. Earl but also asking for an inquiry
>into the administration and giving direct examples of mistreatment and
>harassment to the point that one teacher of 17 years announced that he
>is resigning at the end of the school year.

>
>The parents present asked, begged and demanded that the school board
>look into the situation and do whatever necessary to keep Mr. Earl. I,
>myself had many concerns and questions. I asked about a Nickelodeon
>contest that the elementary school physical education department had
>won for \$5000 but was not allowed to accept. I asked about the
>teacher's positions in the middle school being terminated and not
>replaced. I read aloud an article from The Providence Journal, Rhode Island where Dr.
>Watkins was the previous Superintendent of Central Falls. It was dated
>11-24-2006 and stated that Dr. Watkins was involved in controversy
>with the Calcutt Middle School principal to the point that 'A lawyer
>hired by the Central Falls Board of Trustees is investigating the
>charges'.

>

← 2 →

>Why was it not mentioned in your article that 31 parents and teachers
>waited almost an hour at the school board office to see what the school
>board reply would be. Some of their replies included: the contest
>winnings were not accepted because of 'stipulations', there are no
>teachers and/or positions missing and yes they were aware of the
>controversy in Rhode Island but Dr. Watkins had been cleared. They told
>us that the rest of the concerns would be investigated.

>
>I'm typically an avid supporter of the Herald but I must say that the
>one sided coverage presented in this particular article was and is
>quite disappointing.

>
>Sincerely;

>
>Frankie Todt

>
>
>

>EMAILING FOR THE GREATER GOOD

>Join me

><http://im.live.com/Messenger/IM/Home/?source=EML_WLHM_GreaterGood>

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>

K Everhart

From: Walker, Martha [walker53@vt.edu]
Sent: Monday, February 23, 2009 4:37 PM
To: Walker, Martha
Cc: Cathy Belcher; Tiffany Jones; Tanner, Sandra; Leanne DuBois
Subject: Agritourism Programs for Your Community

February 23, 2009

Dear Virginia Community Leaders:

Do you have farms engaged in agritourism? Would you like to provide these agritourism entrepreneurs with new ideas and resources?

It's official, agriculture is ranked as the number one industry in Virginia, according to a recent economic impact study. In addition to its production success, Virginia is rich in scenic pastoral farm settings and rural heritage. These two features combine and allow the local farm to offer both education and entertainment thereby designating the farm as an agritourism adventure and allowing it to diversify its revenue base.

In response to the popularity of agritourism-focused farms, a coalition was formed with Virginia Department of Agriculture & Consumer Services (VDACS), Virginia Tourism Corporation, Virginia Electronic Commerce Technology Center (VECTEC), and Virginia Cooperative Extension. This team developed a highly informative agritourism training program including topics such as successes and challenges for agritourism, liability issues, on-farm food service inspection requirements, tourism partnerships, customer service, marketing, and website development. In two years, eight programs have been offered throughout Virginia allowing more than 200 participants to expand their knowledge on agritourism issues, network with other agritourism entrepreneurs, and connect to state agencies.

2009 Agritourism Programs

The agritourism coalition is proud to announce the 2009 agritourism program, ***Agritourism: It's More Than a Farm Tour . . . Act III***. This educational tool offers:

- a broad overview of agritourism in Virginia,
- marketing strategies for an agritourism operation,
- strategies for incorporating Virginia's Standards of Learning within the farm experience,
- a plan for website design that enhances net revenue,
- an outline for customer service that achieves a Disney standard, and
- an opportunity to engage in dialogue with experienced agritourism entrepreneurs.

Training for Your Community

Agritourism: It's More Than a Farm Tour . . . Act III is available to your community as an excellent training tool. This free, four-hour program may be scheduled for your region by simply contacting any member of the coalition.

As the program sponsor, the coalition needs your help to:

- Identify a location/site for the workshop. If you are served by Southside Virginia Community College, please contact Debra M. Smiley (debra.smiley@southside.edu). This community college is very interested in this training tool and is willing to provide meeting space for the program.
- Identify at least one agritourism entrepreneur to share the successes and challenges of running an agritourism entity.
- Secure a lunch sponsor (if lunch is included in the program).

The coalition will manage all the details of delivering the program. You and your program participants will not be disappointed and will discover multiple resources that will strengthen agritourism business development.

Coalition Partners

- Virginia Cooperative Extension, Martha A. Walker, Ph.D., walker53@vt.edu or 434.766.6761
- Virginia Department of Agriculture & Consumer Services, Catherine T. Belcher, cathy.belcher@vdacs.virginia.gov, 804.786.4046
- Virginia Tourism Corporation, Sandra Tanner, stanner@virginia.org 434.757.7438 or 434-294-5079
- Virginia Electronic Commerce Technology Center (VECTEC), Tiffany Jones, tiffany.jones@vectec.org, 434.572.5493

The members of the agritourism coalition are ready to support you and your work to enhance your local agritourism operations. Please call or e-mail us at any time.

Martha A. Walker, Ph.D.
Community Viability Specialist
Virginia Cooperative Extension, Central District Office
150B Slayton Avenue, Suite 112D
Danville, VA 24540
Telephone 434.766-6761 - Fax 434.766.6763 walker53@vt.edu

K Everhart

From: Pamela Owens [powens99@yahoo.com]
Sent: Tuesday, February 24, 2009 3:44 PM
To: karineverhart@co.prince-edward.va.us
Subject: FW:
Attachments: pics3 002.JPG; pics3 003.JPG; pics3 028.JPG; pics3 039.JPG; pics3 040.JPG; pics3 034.JPG; pics3 035.JPG; pics3 020.JPG

Parc Crest Apartments for 55 and better. Folks have complained to **Management** and nothing has been done. Poplar Forest Apartments in Farmville run this Senior Complex and Poplar Forest Apts and Parc Crest for Seniors is owned by Park Properties in Charlottesville, VA

On Saturday, January 17th, I went to visit a relative of mine at 240 Parc Crest Drive. I arrived there around 8 in the evening, because I had gone food shopping for them. I stayed with them until around 12 or a little after. I heard all this noise in the hallway and I asked my relative what was that noise that time of the night. She explained to me nervously that it was going to 240E (2nd floor). I asked her if she ever complained and she told me she was scared to fearing that there would be some kind of retaliation. She explained to me crying that this happens all the time, with traffic and young folks living up stairs in 240E with this lady that is 57. How can this possibly happen in a Senior Community? **Why isn't there security back there for those old folks?** When a lot of young people come into a senior community, it brings trouble. Why is my relative afraid to speak up, because she is fearing for her life. She said folks have **spoken** up and nothing has been done about it. A young man was going up the steps as I was leaving and he and this female was so drunk and talking so loud, it frightened me. I watched to see where they was going and it was an apartment on the left, 240E, 2nd floor. I came back this morning and took my relative with me. I just want to know why is nothing being done about this. Why is that lady allowing drunk young folks to come into a senior community and disturb everyone else. I understand people have company, but young drunk disturbing company and the loudness coming in and out of that building where seniors live. I truly feel sorry for those old folks that nothing has been done about this. If management is suppose to be in charge, why not help them out and speak up for them. I also understand that a young lady and a child also live in 240E. My God, what are they running there? It definitely is not a senior community with young folks living in it. When I arrived, the parking lot was full and I had to park further up because of so many cars. There are only 8 apartments there and I am sure some of those sick old folks don't drive. There is a serious issue going on back there, especially when I see young teenage boys with their pants hanging down and coming in that senior building drunk and loud at that time of the night and playing their loud disruptive music. I felt badly about leaving my relative there. I will try and find her some place else to live, unless something is done about young folks and disturbing ones at that living in that building at 240E Parc Crest Drive. I also understand folks come driving down there like they are on a highway. Where are the speed bumps? They are endangering those old folks. Some I understand are mentally retarded and most cannot walk and some others are wheel chair bound. I understand 240E Parc Crest Drive has company day and night and when young folks come there, it becomes a problem and I am sure they come mostly to see that young lady that stays in 240E. Maybe 240E need to move back to Park View Projects in Farmville, VA. I understand that is where she is from and now she has brought her **thugs** with her to a senior community. I came to see my relative again today on Sunday, January 18 and as I was walking into the doorway and there was some doggie poop in a bag opened sitting by the door. So I asked my relative who has a dog here and who would leave such a nasty thing by the entrance of a door. She stated to me that an old lady in unit 240C is the only one with a dog and she has done this several times before. So not only is there young folks with lots of noise, also a female that leaves her doggie poop in a bag unopened and visibly seen. What kind of disgusting thing is that. The place will look like a ghetto real soon. **Management** is not doing their job in protecting these old folks with some kind of security and make sure this place is a Senior Community, because my understanding it is for 55 and better. God help those old folks. It is also my understanding folks come back there and leave their cars and get in with someone else.. So the community for seniors has become a park and ride. Shame shame on management that they are not looking out for those old folks and endangering their lives. This is a new suppose to be senior community built last August, 2008.

If you go to that building and ask folks, they will tell you what is going on. Well some will, most are scared. Also, they have to contend with the music from this club called Fevers on Friday, Sat and Sunday night with loud music until 2 am in the morning. My relative said she was never told about the club. Managment should have told those old folks about that disturbing music. They really have a lot on their plate those seniors. God bless them all.

Also I understand there is babysitting in that senior community. Why in heaven's name do these old folks need to listen to young kids coming in and out. Something surely needs to be done. These folks are old and sick. If my relative had known that they were going to mix handicapped, and retarded folks and young folks, they would have never moved to Parc Crest. This place is a shame and a disgrace. I will surely be getting my relative out of this Jungle of deceit and lies that were told to them. **Management** is surely **worthless** in letting this old folks go through this. They are back in the woods with no help and no **security** for these old folks.

Attached are some pictures of the coming and going of this lady in 240E with this young child and the young girl in her 20's entering and leaving the complex on her cell phone.

I also got a copy of the minutes when the Board approved this place Parc Crest (Jan 9, 2007, 7 pm) and it says **age restricted**. So what are you going to do about these young folks living in a **suppose** to be Senior Community.

To Town Council Members
Town of Farmville
116 North Main St
Farmville, VA 23901

CC: Town Attorney
✓ Chairman, County Board
of Supervisors

As an outsider, I respectfully ask your indulgence to offer some thoughts about the proposed new Farmville Jail.

Why am I interested? I am a retired white business executive living in C'Ville. I am associated with a thriving hispanic church group, have done volunteer work with farmworkers on the Eastern Shore of Virginia, and am on the Governor's Board for Migrant and Seasonal Farmworkers. So, I am interested in immigrants.

It seems that most of the immigrants detained or jailed are there because they are being held pending a Court appearance. There has been an effort by Homeland Security to substitute GPS and other electronic monitoring for jailing, which would be a large cost reduction and eliminate some of the jail space required.

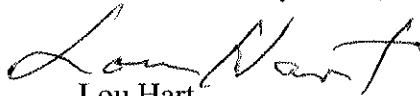
"For Profit" Jails, like the proposed Farmville one have had serious management problems which have resulted in bad publicity, lawsuits, wrongful death claims, and even CCA, the largest company in the field, has had these problems. Why is this? Probably because the primary objective of the "For Profit" companies is profit.

I understand that Farmville and the County will realize a total of about \$800 thousand a year from the proposed Jail, and the investors in Richmond will gross about \$20 million annually. An equitable split? Considering that your town's reputation is at stake and that there could be legal risk, the amount may not be fair for the City.

Over time, will Farmville feel good about becoming known as a prison town for young men of color from countries friendly to the United States? Mostly, new state prisons in the U.S. are built in out of the way places, Farmville is not one of those places. Farmville is an interesting, growing, historical Virginia town, with several universities.

And lastly, what does Farmville think about its daughters and sons, and its future grandsons and granddaughters profiting day in and day out from the terrible human misfortune of young men who are not criminals, but who want to work.

Thank You Very Much,



Lou Hart
477 Fontana Dr.
Charlottesville, VA 22911
February 9, 2009

R'cd
2-24-09

JACK EDWARD HOUGHTON
105 WILLIAMS STREET
FARMVILLE, VIRGINIA 23901
434.392.9815
jehoughton@hovac.com

February 22, 2009

Mr. Wade Bartlett
Prince Edward County Administrator
P.O. Box 382
Farmville, Virginia 23901

RE: VFOIA Request

Dear Mr. Bartlett:

Thank you for your response to my recent Virginia Freedom of Information request.

Enclosed is my check paid to the Prince Edward County Treasurer's Office in the amount of \$1.50, for six (6) pages including the Draper Aden Associates memorandum of July 22, 2008, the Draper Aden Associates memorandum of February 3, 2009, and the Bartlett memorandum of February 10, 2009.

The documents you have provided seem to support and confirm concerns that I previously expressed in my February 6, 2009 letter to you. The County's long-time independent and financially disinterested engineering advisor on the county's aspirations on developing a new and independent County owned utility system, this being Draper Aden Associates, is now a financially vested partner with Crowder Construction Company of North Carolina in a "Unsolicited Proposal" to design, build and operate a new public utility system for Prince Edward County, for what appears to be a multi-million dollar endeavor spanning an indefinite period of time.

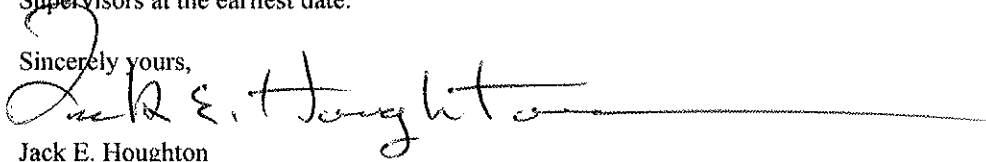
From the documents you have provided it is clear that while they have not been paid out for all commissioned work, the consultant Draper Aden Associates is nonetheless integrally involved in virtually every aspect of the County's vision for independent ownership of a public utility system, including the current effort to develop the Sandy River Reservoir Protection Overlay District Ordinance and the "shovel ready" 12 inch, \$2.1 million water main from The Manor Resort to Hampden Sydney College. In this ongoing relationship, Draper Aden Associates enjoys extraordinary and continuing access to and influence on County administrative and elected officials who will ultimately be evaluating and deciding on the "Unsolicited Proposal."

From the recent news report in the Herald "after having received the Draper Aden and Crowder Construction proposal, the board advertised for competing bids but none were received." So even though another consultant has been retained to evaluate the "Unsolicited Proposal" there is nothing to compare it to and no basis to prove that the proposal cost effective.

To me, this raises some obvious questions about the potential of conflict of interest and objectivity and legitimacy of any evaluation process for the "Unsolicited Proposal". I believe this is a serious concern and goes directly to the question of project justification and economic feasibility.

Accordingly, I urge you to bring this concern to the attention of all members of the Prince Edward Board of Supervisors at the earliest date.

Sincerely yours,



Jack E. Houghton



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 10, 2009
Item No.: 15
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Informational

Summary:

Attachments:

- a. Petition, RE: High-speed Internet Access
- b. Washington Post Article, RE: Piedmont Regional Jail

Recommendation: None.

Motion _____
Second _____

Fore _____
McKay _____
Ward _____

Gilfillan _____
Moore _____
Wiley _____

Jones _____
Simpson _____

BETH HINDE (cell/daytime) 434-390-4490 (home/evening) 434-392-4295
802 GATES-BASS RD, RICE (605), 3 MILES OFF GREENBAY RD (696)

WE ARE REQUESTING THAT THE COUNTY TAKE ACTION IN GETTING SOME FORM OF
HIGHSPEED CABLE OR DSL INTERNET ACCESS ON GATES-BASS RD & THE GREENBAY RD IN RICE.
MY CALLS & EMAILS TO KINEX, SPRINT & EMBARQ SEEM TO HAVE FALLEN ON DEAF EARS, AS
NO ONE UP THE LADDER CAN GIVE ME ANY ASSURANCE THAT SOMEONE, SOMEWHERE IS
WORKING TO MOVE US INTO THE 20TH CENTURY.

CURRENTLY, ONLY DIAL-UP OR SATELITE IS AVAIL. ISSUES W/SATELITE - \$\$\$\$, LIMITED
DOWNLOAD, DELAYED TRANSMISSION, INTERUPTED SERVICE.

REAL IMPACTS OF NOT HAVING CABLE/DSL HIGHSPEED:

- LAST YEAR, WE LOST A POTENTIAL SALE ON MY MOTHER'S HOUSE SPECIFICALLY BECAUSE THERE WAS NO HIGHSPEED INTERENET – THIS WAS A SERIOUS CONTENDER WHO WAS READY TO MAKE AN OFFER..., WE ALSO HAD SEVERAL OTHER INQUIRIES FROM “LOOKERS” WHO SPECIFICALLY ASKED IF WE HAD CABLE OR HIGH SPEED INTERNET – NOT HAVING IT WAS A “DEAL BREAKER” FOR SOME. IT WAS EFFECTING THE MARKETABILITY OF THE PROPERTY.
- STUDENTS TRYING TO DO HOMEWORK... THERE ARE APPROXIMATELY 20 CHILDREN ON THE 1 MILE STRETCH OF GATES-BASS RD, ALONE....ALL EXCEPT 1 IS A STUDENT. MY NIECE WAS UP UNTIL 2AM TRYING TO FINISH A PROJECT ONLINE JUST LAST NIGHT. MY 6 YR OLD HAS BEEN BEGGING ME TO HELP HER GET ONLINE TO VARIOUS WEBSITES SUGGESTED BY THE SCHOOL, BUT WE CANT BECAUSE DIAL-UP WAS SO SLOW. I AM CONCERNED THAT SHE IS FALLING BEHIND IN TECHNOLOGY AND IN GETTING COMPUTER EXPERIENCE.
- THERE ARE MANY SELF-EMPLOYED INDIVIDUALS WHO “TRY” TO MANAGE THEIR BUSINESS FROM HOME, ONLINE.
- WE HAVE SOME HOME-SCHOOLED STUDENTS WHO RELY ON LESSONS AND ONLINE COURSES, STUDY TOOLS, MATERIALS & RESEARCH.
- WE HAVE PROFESSIONALS SUCH AS: DR'S, PHARMACISTS, TEACHERS, MANAGERS, ETC WHO REGULARLY DO RESEARCH ONLINE OR TAKE WORK HOME.
- PERSONAL/ENTERTAINMENT – DOWNLOADING PICTURES, GAMES, EMAILING, PROCESSING DATA.

(1)

My signature below represents my strong support for the ability & option to have High Speed Internet in the form of Cable or DSL Access in our immediate area in Rice, VA 23966. We are asking the County's support to help us accomplish this goal ASAP. (Gates - Bass Rd + Greenway Rd)

DATE	PRINT NAME	SIGNATURE	ADDRESS - RICE, VA 23966	OCCUPATION	AGE
1/31/09	Beth Hinde	Beth Hinde	802 Bates Bass Rd	Manager	46
1/31/09	Ray Hinde	Ray Hinde	802 Gates Bass Rd	Self Employed	53
2/1/09	Jessie Bass	Jessie Bass	1049 Gates - Bass Rd.	Student	14
2/1/09	Lycia Bass	Lycia Bass	1049 Gates - Bass Rd	Student	16
2/1/09	Joe D. Bass	Joe D. Bass	1049 Gates - Bass Rd.	Self Employed Contractor	44
2-1-01	Tanya Davis	Tanya Davis	7115 Green Bay Rd	Self Employed	38
2-1-09	Bob Jenkins	Bob John	4405 Boat Hill Ln. G. Bay	Self employed	38
2-1-09	Betsy Jenkins	Betsy Jenkins	445 Boat Hill Ln G. Bay	Self employed/Student	38
2-1-01	Mary Wilson	Mary Williamson	7048 Greenway Rd	Home Maker	54
	James Patterson	James Patterson	181 Gates - Bass Rd	Home Maker	
2-1	Cassandra Jenkins	Cassandra Hamlette	208 Gate-Bass Rd		
2-1	Stephanie Fawkes	Stephanie Fawkes	470 Gates-Bass Rd	teacher	31
2-1	Michael S. Semmes	Michael Semmes	641 Gates - Bass Rd	Self employed	45
2-1	Jane Semmes	Jane Semmes	641 Gates Bass Rd	cosmetologist	56
2-1	Sandra Gillian	Dennard F Gilliam	826 Gate - Bass Rd	Home Maker	43
	Bernard Gillian	Bernard Gilliam	Bass Gates-Bass Rd	Home Maker Mill	38
2-1	TR Tomlin	TR Tomlin	746 Gates Bass Rd	Retired	50
2-1	Paulette Tomlin	Paulette Tomlin	746 Gates Bass Rd.	Home Maker	51
2-1	Kathryn S. Tran	Kath S. Tran	1056 Gates Bass Rd	Home Maker	
2/1/09	George Tran (1113)	George Tran	1076 Gates Bass Rd	Physician	57
2/1/09	Julia L. Tran	Julia L. Tran	1056 Gates Bass Rd.	STUDENT	12
2/1/09	Jeffrey M. Roberson	Jeffrey M. Roberson	800 GATES BASS RD	Carpenter	46
2/1/09	John V. Roberson JR	John V. Roberson	800 GATES BASS RD	CARPENTER	48

The Washington Post

CORRECTION TO THIS ARTICLE

The headline on an earlier version of this article misstated the location of a jail where the U.S. Immigration and Customs Enforcement agency has halted detentions. The Piedmont Regional Jail is in Prince Edward County, not Prince William County.

ICE Halts Detentions at Va. Facility After Death

50 Laid Off Amid Probe of Nov. Death

By Nick Miroff and Josh White
Washington Post Staff Writers
Friday, February 20, 2009; B01

The November death of a Prince William County man in immigration custody at Piedmont Regional Jail has prompted Immigration and Customs Enforcement to suspend placing detainees at the facility, three hours south of the District near Farmville, Va.

In recent years, the rural county jail has contracted with ICE at rock-bottom rates to become a principal storehouse for non-citizen detainees from Northern Virginia and the District awaiting deportation. But since the Nov. 28 death of detainee Guido Newbrough, ICE has launched an investigation into medical care at the facility, and its detainee population has fallen from 330 to 53 as of Wednesday. The jail laid off 50 of its 135 employees this week.

"There is no effort underway to cease utilizing Piedmont. However, we have stopped housing detainees at Piedmont while we continue to monitor current conditions at the facility," said Cori Bassett, an ICE spokeswoman.

The suspension comes at a particularly sensitive time for Piedmont and the town of Farmville, which has 7,000 residents. Piedmont had been earning \$46.25 a day for each of the ICE detainees it housed in dormitory-style cells with triple bunk beds. Business was so robust that a group of investors announced a deal with Farmville officials last year to build a \$21 million, 1,000-bed, privately run immigration detention facility there, pledging to convert the job-starved town into a hub for ICE operations in the mid-Atlantic.

But on the day after Thanksgiving, Newbrough died at a Richmond hospital, the second Piedmont detainee death in less than two years. Autopsy reports finished last month showed that Newbrough, 48, who came to Virginia from Germany at age 6, suffered from massive organ failure brought on by an untreated bacterial infection. His family and fellow detainees alleged that Newbrough's requests for medical care were ignored and that he had been placed in an isolation cell despite his illness.

Piedmont officials dispute those claims, and ICE has refused to say when its investigation will be complete or if those findings will be made public.

Farmville officials have sought to distance their project, which is several months behind schedule, from recent events at Piedmont.

If the new facility is completed, plans call for ICE to contract with the town of Farmville, which will in turn contract with ICA-Farmville, the investor group that is preparing to build and operate the private jail. It promises to bring hundreds of jobs to the area, offsetting the steady erosion of the town's industrial base.

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Piedmont Superintendent Ernest Toney stressed that his facility and the new jail are separate entities and don't deserve to be lumped together. "There is no tie between us and ICA," he said.

But at least two Farmville town council members are top officials at Piedmont: Donald Hunter, the assistant superintendent, and Edward Gordon, the jail's medical director.

Gordon declined to discuss the layoffs, saying he wasn't aware of the jail's finances. But other Farmville officials acknowledge that the cuts are a tough blow at a bad time.

"It's a tremendous loss anytime you lose that many jobs," said Town Manager Gerald Spates, emphasizing that the town is not involved in the jail's operations.

Spates, who has become the de facto spokesman for the jail project because ICA-Farmville investors decline all interview requests, said he believes the project is more important than ever because it could bring in hundreds of jobs similar to those lost at Piedmont.

The new facility was slated to begin taking ICE detainees as early as June, which now appears unlikely. Spates said the downturn in financial markets delayed financing, but that ICA-Farmville assured him this week that loans have been approved and the company is planning to proceed with the project. It would be ICA's first detention facility.

"They've invested too much to back out of the project," Spates said, adding that he thinks there are enough ICE detainees in the region to warrant the new facility.

To date, ICE has made no formal commitment to Farmville or the investors. In contracts between the town and the federal government, the agency does not guarantee that a single detainee will be placed in the new facility, although it appears from documents obtained by The Washington Post through the Freedom of Information Act that ICE would like to house thousands of detainees there if it meets strict operational standards.

Plans call for the ICA facility to be a regional detention destination with room to expand to up to 2,500 beds, as well as a transportation hub, potentially with federal courtrooms on-site.

Meantime, ICE has been housing its detainees elsewhere. The number of ICE inmates at the Hampton Roads Regional Jail in Portsmouth has nearly doubled in recent months, to 363 as of yesterday, according to jail officials.

The number of ICE detainees being held in Virginia jails has fallen sharply in the past few months, from an average of 1,073 per day between October 2007 and September 2008, to 597 a day in the past four months, according to ICE. The number of new detainees coming into the system has remained steady.

Inmates picked up locally can be transferred to larger ICE facilities in Texas, Georgia, Florida and elsewhere while awaiting deportation, said Kathy Doan, executive director of the Capital Area Immigrants' Rights Coalition, which provides services and legal aid to immigrant detainees in the region.

"We don't know where they've gone," said Doan, who explained that the agency does not have a system to tell family members and attorneys where detainees have been sent.

ICE said the reduction is the result of the agency's speeding up the deportation process and increasing the use of alternatives to detention, such as ankle-bracelet monitoring.

ICE spokeswoman Bassett said the agency moves detainees for a variety of reasons.

"For safety and security reasons, we don't comment on possible future agency actions regarding the transfer of detainees," she said.

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County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: March 10, 2009
Item No.: 16
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Puckett
Issue: Monthly Reports

Summary:

Attachments:

- a. Animal Control
- b. Building Official
- c. Prince Edward County Public Schools
- d. PERT

Recommendation: Acceptance.

Motion _____
Second _____

Fore _____
McKay _____
Ward _____

Gillilan _____
Moore _____
Wiley _____

Jones _____
Simpson _____



Animal Control Monthly Report

"February 2009"

Dogs		Wildlife	
Picked Up	25	Handled	0
Claimed By Owner	2	Euthanized	0
Adopted	3		
Died in Kennel	0	Livestock	
Euthanized	15	Returned to Owner	0
Transferred to SPCA	5	Died in Kennel	0
Dead on Arrival	0		
		Other Companion Animals	
Cats		Returned to Owner	0
Picked Up	14		
Claimed By Owner	2		
Adopted	4	Number of Calls to Shelter	165
Euthanized	5	(10 of which were regarding nuisance dogs)	
Died in Kennel	0		
Transferred to SPCA	3	Summons Issued	5
Dead on Arrival	0		
		Days in Court	2
Fees Collected from Town	\$315.00		
Bill the Town of Farmville			
5 Cats housed (7 days each)			
Total	\$175.00	Total Fees Collected	\$175.00

S. Ray Foster & Vicki Horn, Animal Control

Permits Issued Report
2/01/2009 Through 2/27/2009

ADDITIONS	- Issued	5
	- Value	\$189,400.00
	- Permit Fees	\$665.70
	- 1.75% STATE TAX	\$11.64
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	3
	- Value	\$390,000.00
	- Permit Fees	\$1,047.00
	- 1.75% STATE TAX	\$18.32
	- Fees Collected	\$.00
ELECTRICAL	- Issued	11
	- Value	\$.00
	- Permit Fees	\$535.00
	- 1.75% STATE TAX	\$9.31
	- Fees Collected	\$.00
FARM BUILDINGS	- Issued	1
	- Value	\$.00
	- Permit Fees	\$50.00
	- 1.75% STATE TAX	\$.87
	- Fees Collected	\$.00
MECHANICAL	- Issued	8
	- Value	\$4,500.00
	- Permit Fees	\$450.00
	- 1.75% STATE TAX	\$7.84
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	1
	- Value	\$.00
	- Permit Fees	\$50.00
	- 1.75% STATE TAX	\$.87
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	3
	- Value	\$64,000.00
	- Permit Fees	\$385.60
	- 1.75% STATE TAX	\$6.75
	- Fees Collected	\$.00
PLUMBING	- Issued	8
	- Value	\$.00
	- Permit Fees	\$400.00
	- 1.75% STATE TAX	\$6.96
	- Fees Collected	\$.00
REMODELING	- Issued	5
	- Value	\$228,100.00
	- Permit Fees	\$501.60
	- 1.75% STATE TAX	\$8.77
	- Fees Collected	\$.00
Total Permits	- Issued	45
Total Permits	- Value	\$876,000.00
Total Permits	- Permit Fees	\$4,084.90
Total Permits	- STATE TAX 1.75%	<u>71.33</u>
		\$ 4,156.23

**Prince Edward County Public Schools
Summary Financial Report**

Fund I
Month Ending February 28, 2009

(rounded to nearest dollar)

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the Commonwealth:					
State Sales Tax.....	\$ 314,346	\$ 1,987,019	\$ 3,083,012	\$ 1,095,993	64.45
Basic School Aid.....	\$ 723,858	\$ 5,765,781	\$ 8,858,101	\$ 3,092,320	65.09
All Other.....	\$ 656,130	\$ 3,224,414	\$ 6,128,154	\$ 2,903,740	52.62
Total State.....	\$ 1,694,334	\$ 10,977,214	\$ 18,069,267	\$ 7,092,053	60.75
From the Federal Gov't.....	\$ 90,672	\$ 882,755	\$ 2,403,092	\$ 1,520,337	36.73
Tran. From General Fund(County)	\$ 167,421	\$ 4,074,394	\$ 8,077,457	\$ 4,003,063	50.44
Cash Book -Local.....	\$ 37,001	\$ 272,938	\$ 375,100	\$ 102,162	72.76
Total Revenues.....	\$ 1,989,428	\$ 16,207,302	\$ 28,924,916	\$ 12,717,614	56.03

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
1000-Instruction.....	\$ 1,612,464	\$ 12,080,760	\$ 7,437,024	\$ 22,106,881	\$2,589,097	88.29
2000-Admin.,Health/Att.....	\$ 103,181	\$ 936,040	\$ 414,067	\$ 1,590,575	\$240,467	84.88
3000-Transportation.....	\$ 117,375	\$ 937,944	\$ 396,989	\$ 2,026,900	\$691,967	65.86
4000-Operation/Maintenance	\$ 146,345	\$ 1,264,824	\$ 388,859	\$ 2,045,650	\$391,967	80.84
5000-Food Service.....	\$ -	\$ 3,974	\$ 805	\$ 10,158	\$5,379	47.05
6000-Facilities.....	\$ 9,063	\$ 34,113	\$ 4,668	\$ 185,820	\$147,039	20.87
7000-Debt. Ser.....	\$ 1,000	\$ 949,647	\$ 8,360	\$ 958,932	\$925	99.90
8000-Contingency Reserve		\$ -	\$ -	\$ -	\$0	0.00
Total Expenditures.....	\$ 1,989,428	\$ 16,207,302	\$ 8,650,773	\$ 28,924,916	\$4,066,841	85.94

Saved as February 08-09 MonthRept

Prince Edward County Public Schools
35 Eagle Drive
Farmville, Virginia 23901

Comparative Receipts and Expenditures
Year to Date

Month of February 09

Receipts:	Fiscal 2008			Fiscal 2009			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
Sales Tax	3,102,350	2,010,409	64.80	3,083,012	1,987,019	64.45	-0.35
Basic Aid	7,987,757	5,206,864	65.19	8,858,101	5,765,781	65.09	-0.10
Other State	6,702,046	3,340,045	49.84	6,128,154	3,224,414	52.62	2.78
Total State	17,792,153	10,557,318	59.34	18,069,267	10,977,214	60.75	1.41
Federal Funds	2,144,398	883,155	41.18	2,403,092	882,755	36.73	-4.45
Local Funds	7,895,412	4,053,284	51.34	8,077,457	4,074,394	50.44	-0.90
Cash Book	305,341	192,798	63.14	375,100	272,938	72.76	9.62
Total Revenue	\$28,137,304	\$15,686,555	55.75	\$28,924,916	\$16,207,302	56.03	0.28

Expenditures:	Fiscal 2008			Fiscal 2009			Diff.
	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	
Instruction	21,467,363	11,732,805	54.65	22,106,881	12,080,760	54.65	-0.01
Administration	1,673,963	866,155	51.74	1,590,575	936,040	58.85	7.11
Transportation	1,836,704	897,032	48.84	2,026,900	937,944	46.27	-2.56
Maintenance	1,974,736	1,119,328	56.68	2,045,650	1,264,824	61.83	5.15
Food Service	9,050	3,936	43.49	10,158	3,974	39.12	-4.37
Facilities	177,391	82,480	46.50	185,820	34,113	18.36	-28.14
Debt Service	998,097	984,819	98.67	958,932	949,647	99.03	0.36
Contingency Reserves	0	0	0.00	0	0	0.00	0.00
Total Expenditures	\$28,137,304	\$15,686,555	55.75	\$28,924,916	\$16,207,302	56.03	0.28

For Fiscal 2007, Technology Expenditures are included as a part of both Instruction and Administration.

Prince Edward County Public Schools
 Food Service Department
 Summary Financial Report
 2008-2009

Fund 4
 Month Ending February 28, 2009

(rounded to nearest dollar)

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the Commonwealth:					
State School Food	\$ -	\$ 13,265	\$ 13,408	\$ 143	98.94
School Breakfast	\$ -	\$ 10,939	\$ -	\$ (10,939)	#DIV/0!
Total State.....	\$ -	\$ 24,204	\$ 13,408	\$ (10,796)	180.52
Federal Reimbursement	\$ 71,619	\$ 416,816	\$ 787,392	\$ 370,576	52.94
Cash Book -Local.....	\$ 21,412	\$ 170,344	\$ 285,000	\$ 114,656	59.77
Total Revenues.....	\$ 93,032	\$ 611,365	\$ 1,085,800	\$ 474,435	56.31

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 33,183	\$ 248,779	\$ 159,266	\$ 415,296	\$ 7,251	98.25
Fringe Benefits	\$ 13,781	\$ 100,739	\$ 66,219	\$ 167,883	\$ 925	99.45
Purchased Services	\$ 1,987	\$ 18,386	\$ 641	\$ 24,200	\$ 5,173	78.63
Materials & Supplies	\$ 6,040	\$ 36,275	\$ 1,655	\$ 110,032	\$ 72,102	34.47
Food Supplies	\$ 31,327	\$ 212,534	\$ 26,379	\$ 352,389	\$ 113,476	67.80
Uniforms	\$ -	\$ -	\$ -	\$ -	\$ -	0
Furniture/Equipment	\$ -	\$ 6,876	\$ -	\$ 16,000	\$ 9,124	42.98
		\$ -	\$ -	\$ -	\$ -	-
Total Expenditures.....	\$ 86,318	\$ 623,589	\$ 254,160	\$ 1,085,800	\$208,051	80.84

Prince Edward County Public Schools

2008 - 2009
Comparative Receipts and Expenditures
Food Service Department

Year to Date
Month of February 2009

Receipts:	Fiscal 2008			Fiscal 2009			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	14,467	13,408	92.68	13,408	13,265	98.94	6.26
School Breakfast	4,084	237	5.80	0	10,939	0.00	-5.80
Total State	18,551	13,645	73.55	13,408	24,204	180.52	106.97
Federal Reimbursement	873,517	395,330	45.26	787,392	416,816	52.94	7.68
Cash Book - Local	187,399	183,540	97.94	285,000	170,344	59.77	-38.17
Total Revenue	\$1,079,467	\$592,515	54.89	\$1,085,800	\$611,365	56.31	1.42
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	451,013	277,539	61.54	415,296	248,779	59.90	-1.63
Fringe Benefits	173,350	104,864	60.49	167,883	100,739	60.01	-0.49
Purchased Services	16,060	8,982	55.93	24,200	18,386	75.98	20.05
Materials & Supplies	82,978	60,320	72.69	110,032	36,275	32.97	-39.73
Food Supplies	341,171	184,319	54.03	352,389	212,534	60.31	6.29
Uniforms	0	0	0.00	0	0	0.00	0.00
Furniture/Equipment	14,895	2,576	17.29	16,000	6,876	42.98	25.68
Contingency Reserves							
Total Expenditures	\$1,079,467	\$638,600	59.16	\$1,085,800	\$623,589	57.43	-1.73

