



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: January 13, 2009  
Item No.: 1 & 2  
Department: Board of Supervisors  
Staff Contact: W.W. Bartlett  
Issue: Call to Order and Invocation

---

**Summary:** Chairman William G. Fore, Jr. will call to order the **January** organizational meeting of the Prince Edward Board of Supervisors and ask for an invocation.

**Attachments:** None.

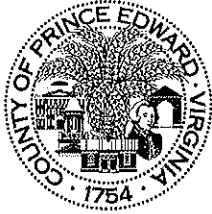
**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** January 13, 2009  
**Item No.:** 3 – 7  
**Department:** Board of Supervisors  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** Board Organization

---

**Summary:** The first meeting in January of each year is the organizational meeting of the Board. The Board shall act on the following agenda items:

3. Set Day, Time and Place of Regular Board Meetings
4. Adopt By-Laws of the Board of Supervisors – See Attachment
5. Establish a Committee System – The Rules of the Board state that “*at the January meeting of each year, the Board shall vote whether to operate with a system of standing committees during the year. If it does, the Board shall specify the name, composition, and function of each of the several committees.*” If the Board votes not to have standing committees, it may act as a “committee of the whole”.
6. Appointments: Personnel Committee – The Board of Supervisors has one “standing” committee – the Personnel Committee. The members are appointed annually by the Chairman at the Board’s organizational meeting in January of each year. The 2008 membership on the Personnel Committee was: Supervisor Howard Simpson, Chair; Supervisor Sally Gilfillan; Supervisor James Moore; and Supervisor Mattie Wiley.
7. Adoption of Board Rules of Procedure for Public Hearings – See Attachment.

**Attachments:** By-Laws of the Board of Supervisors  
Board of Supervisors Public Hearing Rules of Procedure

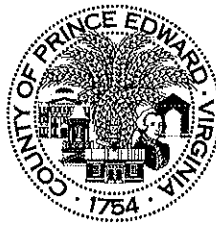
**Recommendation:** Action.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Wiley \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_



## COUNTY OF PRINCE EDWARD, VIRGINIA

### BYLAWS OF THE BOARD OF SUPERVISORS

#### I. ATTENDANCE AND ADJOURNMENT

All members shall make a reasonable effort to attend meetings of the Board. If unable to attend, a member shall notify the Chairman or County Administrator.

A majority of the members of the Board shall constitute a quorum and must be present to proceed to business. A smaller number of members may adjourn or send for absentees. Special meetings of the Board may be called in accordance with Section 15.1-538 of the Code of Virginia, 1950, as amended.

The Chairman shall take the chair at the hour set by the Board for regular or special meetings. He shall immediately call the Board to order and determine if a quorum is present; if so, he shall have the minutes of the preceding meeting submitted. Any errors or omissions shall, upon motion and carried, then be corrected. The minutes, being found correct, shall be signed by the Chairman and Clerk and shall be the authentic record of the proceedings of the Board of Supervisors.

#### II. CHAIRMAN AND VICE-CHAIRMAN

At the first meeting in January of each year, the Board of Supervisors shall elect one of its members as Chairman and one other of its members as Vice-Chairman. The term of office for the Chairman and Vice-Chairman shall be for two years, but they may be re-elected.

The Chairman shall preside at all meetings at which he is present. The Vice-Chairman shall preside at all meetings at which the Chairman is absent and may discharge any other duty of the Chairman during his absence or disability.

The day, time, and place of regular board meetings shall be determined at the January meeting.

#### III. CLERK

The County Administrator shall serve as Clerk to the Board.

The minutes of the meetings of the Board shall be duly drawn by the Clerk and shall be submitted for approval at the next regular monthly meeting following their draft.

The Clerk shall appoint a deputy as recording secretary if required or needed by the Board.

#### IV. ORDER OF BUSINESS

After the call to order the Board shall proceed to the agenda. The normal order of the agenda shall be as below, except at the January organizational meeting and as subject to rearrangement by the Chairman, absent objection by the Board. At the organizational meeting in January, the first order of business shall be the election of the Chairman and Vice-Chairman and approval of the Board's operating procedures.

- A. Public Participation
- B. Consent Agenda
  - Acceptance of Treasurer's Report
  - Approval of Minutes
  - Approval of Warrant List
- C. Highway Matters
- D. Business for Board Consideration
- F. County Administrator's Report
- G. Closed Session
- H. Correspondence
- I. Informational Items
- J. Upcoming Meetings
- K. Monthly Reports from Local Departments
- L. Adjournment

#### V. PREPARATION OF AGENDA

The County Administrator shall see that the preparation and printing of Board papers, ordinances, resolutions, petitions, and other applicable documents, be completed within such time that members of the Board may receive the documents at least 72 hours before the meeting of the Board.

The County Administrator shall close the upcoming Agenda on the Wednesday prior to the meeting of the Board. Any item submitted after this deadline will not be considered for action unless recommended by the County Administrator.

#### VI. CONSENT AGENDA

The Chairman and County Administrator shall style routine, non-controversial matters requiring Board action on a Consent Agenda. Items may be removed from the Consent Agenda and place on the Regular Agenda on recorded vote by a majority of the Board members present. Only one motion is necessary to adopt all recommendations and action items on the Consent Agenda.

There shall be no debate or discussion by any member of the Board or the public regarding any item on the Consent Agenda, beyond asking questions for simple clarification.

#### VII. CONDUCT OF BUSINESS

The Chairman shall preserve order and decorum. When two or more members speak at the same time, the Chairman shall name the person who shall speak first.

A motion or proposition shall be reduced to writing, if desired by the Chairman or any member. Any motion or proposition may be withdrawn by the mover at any time before a decision, amendment, or other action of the Board upon it, except a motion to reconsider, which

shall not be withdrawn without leave of the Board. Otherwise, meetings shall be conducted in accordance to Robert's Rules of Order, Newly Revised (Procedures for Small Boards).

#### VIII. TAKING THE VOTE

When a motion in order is made, the Chairman shall state the exact motion and indicate that it is open to debate. After the motion has been debated, the Chairman shall put the question in the following forms: "As many as agree that, etc. (as the question may be) let it be known by raising your right hand", and "Those opposed by the same sign."

According to the Constitution of Virginia, a majority of all elected members shall be necessary to adopt any ordinance or resolution appropriating money exceeding the sum of \$500.00, imposing taxes, or authorizing the borrowing of money. Otherwise, a resolution, ordinance, or other proposition shall be adopted by vote of the majority of Board members present and voting. A tie vote shall mean the defeat of the motion voted on.

A member may abstain and be entered in the minutes as present and abstaining.

The Code of Virginia, 1950, as amended, Title 2.1, Chapter 40.2, Section 639.30 et seq shall control with respect to a member's participation and voting. (Conflict of Interest-Section 2.1-639.30 et al, Code of Virginia, 1950, as amended.)

#### IX. RECONSIDERATION

After a question has been decided, it may be reconsidered on the motion of any member who voted with the prevailing side, provided the motion is made on the same day as the decision carried. All motions to reconsider shall be decided by a majority of the votes of the members present and voting.

#### X. WITHDRAWAL OF EXHIBITS

Original papers, filed as exhibits with any ordinance or resolution, may be withdrawn by the patron or upon his order. In such case, he shall leave attested copies, and shall pay the Clerk for the cost of copying.

#### XI. MANUAL AND RULES

The rules of parliamentary practice in Robert's Rules of Order, Newly Revised shall govern the Board in all cases to which they are applicable, except when they are inconsistent with the rules established by the Board.

The Rules of the Board shall be reviewed and adopted in January of each year. These Rules may subsequently be suspended or amended by a two-third vote of the entire Board. Upon a motion to suspend or amend, the mover shall be allowed two minutes to state the reasons for his motion, and one member opposed to the motions shall be allowed an equal time to object.

#### XII. APPOINTMENTS

All appointments of Board representatives to commissions, authorities, committees, etc. shall be made once the individual leaves the position or on expiration of his term, and not later

than two meetings after the individual has left. The Board shall attempt to honor appointments from representative districts and shall not discriminate based on sex, age, handicap, race, or origin.

At the January meeting of each year, the Board shall vote whether to operate with a system of standing committees during the year. If it does, the Board shall specify the name, composition, and function of each of the several committees. The committees shall meet at the regular times and in conformity with the Virginia Freedom of Information Act. In selecting members of committees, the Chairman of the Board shall make nominations after soliciting from members of the Board their preferences as to committee assignments. The Board may amend the Chairman's nominations and shall confirm the assignments. Standing committees shall consider such matters as referred by the Board, and shall report at regular meetings of the Board.

If the Board votes not to have standing committees, it may act as a committee of the whole on matters normally referred to standing committees. However; the Chairman after consulting with the County Administrator, may appoint special (ad hoc) committees to carry out specific tasks. This shall be done after soliciting from members of the Board their preferences as to committee assignments. A special committee shall automatically cease to exist once it has completed its specific task.

### XIII. PUBLIC HEARINGS

The Chairman may, at his discretion, set an appropriate and consistent time limit on all speakers at a public hearing. All speakers shall come forward and identify themselves by name and address before stating their position. If a public hearing becomes disruptive, the Chairman may adjourn or continue, in accordance with the *Code of Virginia*.

### XIV. CLOSED SESSIONS

All discussions held in Closed Session as outlined in the Freedom of Information Act shall represent privileged information held by those involved. Release of such information by a Board member outside the session shall be considered a breach of these by-laws, and the member shall be subject to censure. Specific purpose of closed session shall be stated in accordance with Section 2.2-3711 of the *Code of Virginia*, 1950, as amended.

Upon return to regular session after a closed session, the County Attorney and/or Chairman shall state the nature of the closed session in as specific terms as appropriate.

In open session, a roll call vote shall be recorded in the minutes, certifying that only public business matters lawfully exempted from open meeting requirements and only such business matters as were identified in the motion were discussed or considered. Any member of the public body who believes there was a departure from the requirements shall so state prior to the vote. The statement shall be recorded in the minutes.

## **ROBERT'S RULES OF ORDER, NEWLY REVISED**

### PROCEDURE IN SMALL BOARDS

In a board meeting where there are not more than about a dozen members present, some of the formality that is necessary in a large assembly would hinder business. The rules governing such meetings are different from the rules that hold in other assemblies, in the following respects:

--Members are not required to obtain the floor before making motions or speaking, which they can do while seated.

--Motions need not be seconded.

--There is no limit to the number of times a member can speak to a question, and motions to close or limit debate generally should not be entertained.

--Informal discussion of a subject is permitted while no motion is pending.

--Sometimes, when a proposal is perfectly clear to all present, a vote can be taken without a motion having been introduced. Unless agreed to by general consent, however, all proposed actions of a board must be approved by vote under the same rules as in other assemblies, except that a vote can be taken initially by a show of hands, which is often a better method in such meetings.

--The chairman need not rise while putting questions to vote.

--The chairman can speak in discussion without rising or leaving the chair; and, subject to rule or custom within the particular board (which should be uniformly followed regardless of how many members are present), he usually can make motions and usually votes on all questions.

#### EFFECT OF PERIODIC PARTIAL CHANGE IN BOARD MEMBERSHIP

In cases where a board is constituted so that a specific portion of it is chosen periodically (as, for example, where one third of the board is elected annually for three-year terms), it becomes, in effect, a new board each time such a group assumes board membership. Consequently, all unfinished business existing when the outgoing portion of the board vacates membership falls to the ground; and if the board is one that elects its own officers or appoints standing committees, it chooses new officers and committees as soon as the new board members have taken up their duties, just as if the entire board membership had changed. The individual replacement of persons who may occasionally vacate board membership at other times, however, does not have these effects.

Adopted January 10, 2006

BOARD OF SUPERVISORS PUBLIC HEARINGS  
RULES OF PROCEDURE

1. Public Hearings – the order of presentation shall be as follows, unless varied by the Chairman.

- a. Staff report.
- b. Applicant's presentation.
- c. Comments, statements or presentations from members of the public.

The order of speakers will be:

- 1) Those in support of the matter,
- 2) Those with questions or concerns,
- 3) Those opposed,
- 4) Rebuttals (limited by the Chair as to number and time-see below),
- 5) Questions by the Board members of speakers.

d. Additional rules:

- The Chair can permit speaking out of the order in #c above as deemed necessary to enable the public to fully participate.
- Speakers must stand at the podium and address the Board.
- All comments shall be directed to the members of the Board of Supervisors. Debate is prohibited. This includes debate among speakers or speakers/Board members/staff.
- Presentation by the applicant and other speakers shall be limited based on the number of persons wishing to address the Board. The time limit to be determined by the Chairman.
- Additional time-for any portion-may be granted at the discretion of the Chairman.
- The Chair will set the number of minutes permitted for rebuttal and has the discretion to change the number.
- The Chair has the authority to limit or decrease time for any portion of the public hearing due to the number of potential speakers, or repetition, or any other concern.
- Remarks shall be confined to the matter under discussion and shall be relevant.

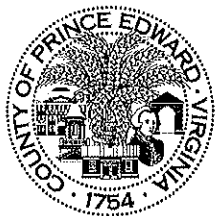
2. Speakers arriving after the commencement of the hearing and/or who are not on the sign-up sheet will be recognized at the discretion of the Chairman.

3. Repetitive testimony is discouraged.

4. The Chairman shall have the authority to end a presentation that violates these rules or for other cause.

5. Following discussion of all matters considered in the public hearing, the Board members will consider one of three actions regarding each matter:





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** January 13, 2009  
**Item No.:** 8  
**Department:** Board of Supervisors  
**Staff Contact:**  
**Issue:** Public Participation

---

**Summary:** (Space for notes based on citizen input.)

**Attachments:** None.

**Recommendation:** Follow up, if needed.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: January 13, 2009  
Item No.: 9-a  
Department: Board of Supervisors  
Staff Contact: Mable Shanaberger  
Issue: Consent Agenda - Treasurer's Report

---

Summary:

Attachments: October 2008 Treasurer's Report

Recommendation: Acceptance

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

**Prince Edward County Board of Supervisors**

<b>Description</b>	<b>Sub-Fund Balances</b>	<b>Fund Balances</b>	<b>Account Balances</b>
General Fund	\$ 201,399.65		
General Fund Res. for Investments	\$ 3,282,164.88	\$ 3,483,564.53	*
Prince Edward Community Dev Fund		\$ -	
Industrial Development Authority Fund		\$ 71,283.99	
Recreation Fund Res for Investments		\$ 25,607.91	
Forfeited Assets Fd. Res. for Inv.		\$ 126,908.46	
School Capital Projects Fund--VPSA		\$ 183.55	
School Capital Projects Fund--QZAB01		\$ 414.91	
Underground Storage Tank Fund		\$ 20,000.00	
Economic Development Fund		\$ 1,203,576.98	
Board of Public Welfare Special Acct.		\$ 2,826.55	
Piedmont ASAP Fund		\$ 226,639.58	
School Fund		\$ -	
Landfill Construction Fund		\$ 57,546.32	
PCS Fund		\$ 308,422.84	
Revenue Sharing Fund		\$ (487,651.25)	
Retirement Benefits Fund		\$ 1,186.00	
School Capital Projects Fund--QZAB02		\$ 371,438.44	
Dare Donations Fund		\$ 3,534.45	
School Cafeteria Fund		\$ 144,699.06	
Cash in Office			\$ 1,000.00
Cash in Banks			\$ 1,603,633.86
Warrants Payable (School Fund)			\$ -
General Fund Investments			\$ 3,282,164.88
VPSA Investments			\$ 183.55
QZAB01 Investments			\$ 414.91
Underground Storage Tank Fund			\$ 20,000.00
Recreation Fund Investments			\$ 25,607.91
QZAB02 Investments			\$ 371,438.44
Landfill Construction Fund for Investment			\$ 57,546.32
Forfeited Asset Fd for Investment			\$ 126,908.46
Industrial Dev Auth Fd for Inv			\$ 71,283.99
<b><u>Totals:</u></b>		<b>\$ 5,560,182.32</b>	<b>\$ 5,560,182.32</b>
*Of this \$3,483,564.53 in the General Fund, \$7,038,019.78 is encumbered for:			
Transfers In:	Retirement Benefits Fund	30,900.00	
	School Fund	6,058,513.84	
	VPA Fund	430,445.94	
	Landfill Construction Fund	0.00	
	Debt Obligations	518,160.00	
	Total	7,038,019.78	
This leaves an unencumbered balance of \$(3,554,455.25) in the General Fund.			

**Prince Edward Co. Board of Supervisors  
Depository Balances**

***Checking Accounts:***

Benchmark Community Bank	\$ 43,583.71
Wachovia Bank	\$ 155,144.54
BB&T	\$ 2,311,872.12
Bank of America	\$ 268,889.86

***Total:*** **\$ 2,779,490.23**

***Investment Accounts:***

Benchmark Community Bank	\$ 749,315.66
Wachovia Bank	\$ -
Citizens Bank & Trust Company	\$ 35,000.00
BB&T	\$ 988,596.33
Planters Bank & Trust	\$ 200,000.00
Mentor Investments	\$ 161,668.67
SNAP (State Non-Arbitrage Plan)	\$ 183.55
Bank of America	\$ 644,927.88

***Total:*** **\$ 2,779,692.09**

***Mable H. Shanaberger, Treasurer***

**Prince Edward County Board of Supervisors**

<b>Description</b>	<b>Sub-Fund Balances</b>	<b>Fund Balances</b>	<b>Account Balances</b>
General Fund	\$ 121,675.20		
General Fund Res. for Investments	\$ 3,949,732.67	\$ 4,071,407.87	*
Prince Edward Community Dev Fund		\$ -	
Industrial Development Authority Fund		\$ 1,136,594.31	
Recreation Fund Res for Investments		\$ 25,532.60	
Forfeited Assets Fd. Res. for Inv.		\$ 158,978.68	
School Capital Projects Fund--VPSA		\$ 28,632.04	
School Capital Projects Fund--QZAB01		\$ 14,979.88	
Underground Storage Tank Fund		\$ 20,000.00	
Economic Development Fund		\$ (50,000.00)	
Board of Public Welfare Special Acct.		\$ 2,175.68	
Piedmont ASAP Fund		\$ 168,572.38	
School Fund		\$ -	
Landfill Construction Fund		\$ 436,886.31	
PCS Fund		\$ 277,362.41	
Revenue Sharing Fund		\$ (70,534.14)	
Retirement Benefits Fund		\$ 21,923.00	
School Capital Projects Fund--QZAB02		\$ 709,573.27	
Dare Donations Fund		\$ 5,329.00	
School Cafeteria Fund		\$ 215,646.48	
Cash in Office			\$ 1,000.00
Cash in Banks			\$ 691,150.01
Warrants Payable (School Fund)			\$ -
General Fund Investments			\$ 3,949,732.67
VPSA Investments			\$ 28,632.04
QZAB01 Investments			\$ 14,979.88
Underground Storage Tank Fund			\$ 20,000.00
Recreation Fund Investments			\$ 25,532.60
QZAB02 Investments			\$ 709,573.27
Landfill Construction Fund for Investment			\$ 436,886.31
Forfeited Asset Fd for Investment			\$ 158,978.68
Industrial Dev Auth Fd for Inv			\$ 1,136,594.31
<b>Totals:</b>		<b>\$ 7,173,059.77</b>	<b>\$ 7,173,059.77</b>
*Of this \$4,071,407.87 in the General Fund, \$7,977,025.08 is encumbered for:			
	Transfers to:		
	School Fund	5,765,187.85	
	VPA Fund	348,078.23	
	Economic Develop. Fund	1,300,000.00	
	Debt Obligations	563,759.00	
	Total	7,977,025.08	
This leaves an unencumbered balance of \$(3,905,617.21) in the General Fund.			

**Prince Edward Co. Board of Supervisors  
Depository Balances**

***Checking Accounts:***

Benchmark Community Bank	\$	93,239.90
Wachovia Bank	\$	85,390.02
BB&T	\$	2,334,695.22
Bank of America	\$	235,000.00

***Total:***     **\$ 2,748,325.14**

***Investment Accounts:***

	\$	-
Benchmark Community Bank	\$	749,315.66
Wachovia Bank	\$	200,000.00
Citizens Bank & Trust Company	\$	535,000.00
BB&T	\$	733,126.48
Planters Bank & Trust	\$	700,000.00
Mentor Investments	\$	157,290.58
SNAP (State Non-Arbitrage Plan)	\$	28,632.04
Bank of America	\$	1,320,369.87

**Total:**     **\$ 4,423,734.63**

***Mable H. Shanaberger, Treasurer***



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: January 13, 2009  
Item No.: 9-b  
Department: Board of Supervisors  
Staff Contact: Karin Everhart  
Issue: Consent Agenda – Minutes

---

**Summary:** Board meeting minutes are attached.

**Attachments:** December 9, 2008 @ 5:00 p.m.  
December 9, 2008 @ 7:00 p.m.

**Recommendation:** Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

December 9, 2008

At a reconvened meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 9<sup>th</sup> day of December, 2008; at 5:00 p.m., there were present:

William G. Fore, Jr.

Sally W. Gilfillan

Robert M. Jones

Charles W. McKay

James C. Moore

Howard F. Simpson

Lacy B. Ward

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; James Ennis, County Attorney; and Jimmy Sanderson, Davenport Public Finance.

Chairman Fore called the reconvened meeting to order, and stated it was a special meeting for the purpose of meeting with the representative from Davenport.

In Re: Resolution of Respect: James Henry Lyle

Chairman Fore said a resolution of respect has been drafted in the memory of James Henry Lyle, Sr.

Supervisor Wiley made a motion, seconded by Supervisor Simpson, that the Board adopt the Resolution of Respect for James Henry Lyle, Sr. The motion carried unanimously:

Aye:	William G. Fore, Jr.	Nay: None
	Sally W. Gilfillan	
	Robert M. Jones	
	Charles W. McKay	
	James C. Moore	
	Howard F. Simpson	
	Lacy B. Ward	
	Mattie P. Wiley	



**BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA  
A RESOLUTION OF RESPECT**

**James Henry Lyle, Sr.  
March 1, 1949 – November 11, 2008**

**WHEREAS**, James Henry Lyle, Sr., a native of Prospect and former member of the Board of Supervisors of the County of Prince Edward, Virginia, died on November 11, 2008; and

**WHEREAS**, James H. Lyle, Sr. was born in Prince Edward County on March 1, 1949; and

**WHEREAS**, James H. Lyle, Sr. answered the call of service and accepted an appointment to represent District 601 (Prospect) on the Board of Supervisors of the County of Prince Edward from January 22, 1988 until November 8, 1988; and

**WHEREAS**, during his brief time on the Board of Supervisors, Supervisor James H. Lyle, Sr. established a reputation for dedication, perseverance and commitment to education; and

**WHEREAS**, James H. Lyle, Sr. will be greatly missed and fondly remembered by his family and friends as a loving husband, father and grandfather, and a community and spiritual leader in Prince Edward County; now

**THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby note with great sadness the passing of a fine Virginian, James Henry Lyle, Sr.; and be it

**RESOLVED FURTHER**, that a copy of this resolution be prepared for presentation to the family of James Henry Lyle, Sr., as an expression of the respect in which his memory is held by the members of the Board of Supervisors of the County of Prince Edward, Virginia.

In Re: County Bank-Qualified Line of Credit

Jimmy Sanderson, Davenport Public Finance, said a Request for Proposals for a line of credit had been advertised and sent to 25 national, regional and local banking institutions; one response was received from BB&T Bank, offering up to \$2.5 million in a bank-qualified loan. He then reviewed a summary of the proposal.

Mr. Sanderson emphasized the security to the bank is a Leasehold Deed of Trust on the Sandy River Reservoir, and explained the County could not lose fee simple ownership of the property, but if the County would default on the loan, the County would only lose leasehold for six years. He explained the

\$2.5 million proposal would solidify the Water Agreement with the Town of Farmville and would put the funding mechanism in place and would preserve a portion of the bank qualified limitation for 2008. Mr. Sanderson said taking \$1.2 million from the County's undesignated fund balance, which currently is approximately \$8 million, could be alleviated by taking advantage of the bank qualified loan, and recommended this course of action given the possible budget cuts from the state level.

Discussion on the proposal followed.

Supervisor Ward inquired about the proposed amount of the loan offered. Chairman Fore said \$1.25 million would be paid to the Town of Farmville for the Water Agreement with the Town; the remaining \$1.25 million would be paid to the Town of Farmville in December 2009. Supervisor Ward then asked about financing for the Library. Mr. Bartlett said the Town of Farmville is in the process of obtaining financing for the Library as agreed.

Mr. Sanderson then reviewed the Resolution Requesting the Industrial Development Authority (IDA) of Prince Edward County, Virginia, to Issue a Lease Revenue Note to Finance the Costs of Facilities for the County. He said the Sandy River Reservoir would be leased to the IDA who would then lease it back to the County under the Financing Lease; the County would then make the annual payment for the Debt Service. The Leasehold Deed of Trust provides the bank a security on the Leasehold Interest on the property. He said the resolution requests the authority to issue the note in a maximum amount of \$2.5 million, which will be repaid by payments made under the Financing Lease. Further review and discussion followed.

Mr. Bartlett said this is merely a funding mechanism to do what was agreed upon with the Town of Farmville. He said it would be a three-year loan which could be refinanced for a longer term at a later date.

Supervisor Gilfillan asked for more detail regarding the lease to the IDA. Mr. Ennis, County Attorney, said there is a provision that would not impair the ownership by the County and to affect an assignment to the Water/Sewer Authority during the loan with the proper documentation provided to the bank. The members of the Water/Sewer Authority would be guaranteeing payment, and would enhance the security position because there are more payors responsible for the debt. He added the language used in the

documents is standard for any standard Deed of Trust form that any lender would provide as in a residential loan.

Supervisor Ward asked about the fee paid for the establishment of the credit line. Mr. Bartlett said the fee is the same amount as previously discussed when contemplating a \$10 million loan because the work to secure it is the same.

Supervisor Simpson made a motion to approve the Resolution Requesting the Industrial Development Authority of Prince Edward County, Virginia, to Issue its Lease Revenue Note to Finance the Costs of Facilities for the County.

Supervisor Ward asked the importance of the vote at that time. Mr. Bartlett said there is a time constraint to draw down the funds. Mr. Ennis said it is a vehicle to effectuate the loan process; in addition to the funding it will provide, it gives the County the flexibility to consider other capital projects.

Supervisor Ward said he wished to discuss other projects and how to fund them. Chairman Fore said the County has agreed with the Town of Farmville to purchase that infrastructure, and their current action is to determine where the funding will come from. Supervisor Jones said \$1.25 million must be paid to the Town of Farmville in 21 days. Supervisor Wiley said obtaining funds in this manner will allow the County to leave funds to give towards other projects. Mr. Bartlett said the Board of Supervisors is obligated to fund this project, as the Board determined this to be the top priority; the recommendation is to approve this resolution because of the uncertainty in borrowing and possible state budget cuts.

Supervisor Moore called for the motion made by Supervisor Simpson. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Mattie P. Wiley	Nay:	Lacy B. Ward
------	---	------	--------------

Mr. Bartlett said Mable Shanaberger reported approximately 78% of the real estate tax has been collected. He said she still had three days of collections to enter, and there doesn't appear to be a slow-down in the real estate collection rate.

Mr. Sanderson then reviewed the Capital Plan, with emphasis on the goals and objectives and the existing debt profile of Prince Edward County; the Peer Group Comparatives; Historic Revenue and Fund

Balance Trends; and Capital Plan Modeling. He then explained how the differences in the proposed costs would affect the County's financial plan. Mr. Bartlett said the differences are dependent upon the PPEA. He added the only figure that would not vary is the amount for the Water Agreement with the Town of Farmville, and the Library is fairly well set as well.

Mr. Sanderson discussed key revenue assumptions. Mr. Sanderson said each 1¢ of property tax in 2010 equals \$158,119. He said the Board must prioritize the projects; laying out what each project would cost gives a sense of what the impact to the County would be. He said the debt affordability analysis shows, on a conservative level, what the impact would be. He said having financial policies in place would help the County strategize for the maintainable debt affordability. Mr. Bartlett said if the Board would choose it could go for bid and learn the cost, and make a determination at that point depending on the importance of the project. He added a delay of a year or two on a project would make a substantial difference in the impact. Further discussion followed.

Chairman Fore thanked Mr. Sanderson for attending. He suggested holding a work session prior to the regular monthly meeting on Tuesday, January 13, 2009 at 5:00 p.m. The Board concurred.

On motion of Supervisor McKay and adopted by the following vote:

Aye:	William G. Fore, Jr.	Nay: None
	Sally W. Gilfillan	
	Robert M. Jones	
	Charles W. McKay	
	James C. Moore	
	Howard F. Simpson	
	Lacy B. Ward	
	Mattie P. Wiley	

the meeting was adjourned at 6:43 p.m.

December 9, 2008

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 9<sup>th</sup> day of December, 2008; at 7:00 p.m., there were present:

William G. Fore, Jr.

Sally W. Gilfillan

Robert M. Jones

Charles W. McKay

James C. Moore

Howard F. Simpson

Lacy B. Ward

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; Jonathan L. Pickett, Director of Planning and Community Development; Alecia Daves-Johnson, Planner; James Ennis, County Attorney; Sharon Lee Carney, Director of Economic Development & Tourism; Mable Shanaberger, Treasurer; Ray Foster, Animal Control Officer; Vickie Horn, Deputy Animal Control Officer; and Mark McKissick, Assistant Resident Engineer.

Chairman Fore called the meeting to order. Supervisor Moore offered the invocation.

In Re: Public Participation

**George Kurtz**, Leigh District, said he is in support of a year-round dog confinement law, and wished to personally advise the Board that this is a serious issue and can be substantiated by the Animal Control Officers and the Game Warden. He added his neighbors have the same issues, and offered to assist in any way.

**Thomas Curtis**, Leigh District, said he is also in support of a year-round dog confinement law. He said the issue intensifies after the confinement period, and after every hunting season, the owners remove the dogs' collars and let the dogs run loose.

**Rhonda Redd** read a letter to the Board from Deloris Smith and Marjorie Anderson of Rice, Virginia, dated December 9, 2008 in reference to Miller Lake Road (Route 613):

*"Dear Board Members,*

*This comes to extend thanks and appreciation; our hearts are filled with joy because Miller Lake Road (Route 613) between Routes 606 and 611 is finally a hard surface road. Every time we see or hear a vehicle, especially the school buses go up and down the road we say thank you. There is no longer dust blowing into and/or onto our houses, lawns, porches, etc. Even more, there is no more mud and wear and tear damage to our vehicles due to the ruts in the road.*

*Many thanks to all of you, but a special thank you to our district supervisor, Bobby Jones, for his commitment, keeping his word, and doing all he could by staying on top of the project. He readily kept us informed, talked with property owners for the right of way, making other contacts and being extremely cooperative with a very pleasant attitude.*

*Another special thank you goes to Robert King for his many contacts relative to the involvement of the right of ways as well as other highway matters, property beautification and constantly doing all he could to see a successful completed project. Again, thank you all immensely and we wish you and your family a healthy, joyous Christmas and New Year."*

**Jacqueline Vaughan**, Prospect District, said she wished to share her concerns regarding the proposed water supply system that Prince Edward County wants to build. She asked that before further action is taken, the Board listen to the citizens' concerns and answer questions. Ms. Vaughan asked if the project is currently necessary in light of the current economic factors. She said if the County cannot get a customer base, the burden would fall on the taxpayers in the entire county, while only the southern end of the county would appear to benefit. Ms. Vaughan asked that any increase in tax rates be dedicated to fully support the upcoming school budget, and asked that any decisions be made on regular board meeting nights and not at reconvened meetings. She then said she would provide a list of concerns and questions to Supervisor Ward.

**Sam Bigelow**, Farmville District, asked why the value of properties doubled, and if a tax increase is necessary, how much would it be.

**Marvin Vaughan**, Prospect District, asked that the Board members be mindful of their decisions. He said the tax assessors have reassessed homes at \$70,000-\$80,000 on properties not worth \$10,000. He asked how the figures are determined, adding that the citizens are currently struggling financially. Mr. Vaughan said he understood the need for economic growth, but if a business comes to Farmville, no one can shop there.

**A citizen from the Leigh District** said her home was converted from a storage barn in 1980 on a slab of concrete with wood siding. She said it has no central heat or air, has only about 1,500 square feet of

living space, on five acres of land. She said her assessment went up 57%, which is higher than the 49% reported in the Richmond Times Dispatch. She said she had been in touch with the Commissioner of Revenue and the Reassessment office, and is still unclear as to how her property value increased at that rate with no improvements made to her property. She asked what she may expect in the way of relief as she is on a fixed income.

A **citizen**, also of the Leigh District, said her property has been in her family for over 30 years, and she and her husband built a home in 2004. She said within eight months after completion, the reassessment went up \$66,000. She said in 2007, real estate was out of control, but in 2009 it is rock bottom, and properties are not worth the assessed value. She asked that she be reassessed to reflect a fair market value.

Supervisor Ward said he was encouraged by the number of citizens in attendance. He said too often, citizen input is not heard, and it cannot be heard if the citizens do not take the opportunity to speak to it. He said whatever decisions are made, all members are responsible as majority rules. Supervisor Ward said the citizens must be kept aware of the Board's actions and meetings must be held at hours convenient to the citizens. He said he had been unaware that the Board would be voting to borrow \$2.5 million at the earlier reconvened meeting. He said a consultant had been hired to bring a line of credit for \$10 million; the Requests for Proposals were sent to 25 banks, and only one responded, offering only \$2.5 million. He said with the state of the economy, it would be foolish to spend \$25-30 million on water now. He asked the citizens to attend and give input to the Board, and thanked them for attending.

Supervisor Gilfillan said it was important to acknowledge that she never made decisions where she felt forced into it, nor rushed or with a lack of information on the topic. Supervisor Ward said he had only been speaking for himself.

In Re: Consent Agenda

On motion of Supervisor Jones and carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
------	---	-----------

the Board accepted the minutes of the meetings held November 12, 2008 at 5:30 p.m., November 12, 2008 at 7:00 p.m., November 18, 2008, and November 19, 2008; Accounts and Claims; Salaries; an erroneous assessment for George H. Womack in the amount of 139.50; the rabies clinic schedule for January 2009; the ICMA Library Grant Application; and an appropriation for the Clerk of Circuit Court as follows:

		<u>Debit</u>	<u>Credit</u>
3-100-023000-0080	Shared Expenses State / Technology Trust Fund		\$102
4-100-021600-5880	Circuit Court Clerk / Technology Trust Fund	\$102	

BOARD OF SUPERVISORS

James C. Moore	Mileage	573.30	
	Tips	30.00	
Mattie P. Wiley	Meals	19.89	623.19
	Mileage	210.60	
	Parking	9.00	
	Meal	11.68	
Business Card	Tips	23.00	254.28
	Meals	64.19	
	Lodging	640.00	704.19
Walmart	VACo Registration	1,125.00	
	Water & sodas		25.68

COUNTY ADMINISTRATOR

AT&T	Phone		208.20
Moonstar BBS	DSL		95.00
Embarq	Phone		464.10
US Cellular	Phone		74.62
Business Card	Meals	102.20	
	Lodging	255.00	
	VACo registration	225.00	582.20
Diamond Springs	Water		15.70



Key Office Supply	Expanding file	80.67	
	Calendar	11.60	
	Notary seal	18.99	
	Appointment book/cartridge	82.06	
	Credit	-33.98	159.34
Reliable	AP checks		447.56
Walmart	Office supplies		37.05

COMMISSIONER OF REVENUE

AT&T	Phone		64.07
Ntelos	Internet		20.44
Embarq	Phone		202.49

TREASURER

Key Office Supply	CD Burner & drive	99.95	
	Typewriter service contracts	252.00	
	Printer service contracts	398.00	
	Greenbar paper	289.74	
	Cartridges	74.34	1,114.03
AT&T	Phone		33.96
Embarq	Phone		223.70
BB&T	Safe deposit box rent		57.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expense		125.00
BAI Municipal Software	Technical support		7,167.00

REGISTRAR

U. S. Postal Service	Postage		210.00
AT&T	Phone		130.42
Embarq	Phone		144.41
VRAV	Dues		100.00
Key Office Supply	Copy paper		69.98

CIRCUIT COURT

AT&T	Phone		52.76
Embarq	Phone		163.72

GENERAL DISTRICT COURT

Joyce K. Sexton	Mediation services		712.50
AT&T	Phone-Juv. Prob.	240.62	
	Phone-J&D	108.19	
	Phone-Gen. Dist. Court	125.38	474.19
Embarq	Phone-J&D	86.92	
	Phone-Juv. Prob.	102.23	
	Phone-Gen. Dist. Court	306.82	495.97
U S Cellular	Phone		37.31

SPECIAL MAGISTRATES

AT&T	Phone		118.47
------	-------	--	--------

McMillian Pager Service	Pager rental	15.90
Embarq	Phone	81.00

CLERK OF THE CIRCUIT COURT

AT&T	Phone	121.04
Embarq	Phone	274.05
NACRC	Dues	55.00
Key Office Supply	CDs	21.69
C. W. Warthen	Binding land books	533.25
West Payment Center	Probate handbooks	263.00

LAW LIBRARY

Embarq	Phone	32.58
West Payment Center	Probate handbooks	131.50

COMMONWEALTH'S ATTORNEY

Edward A. Mann	Postage	7.43
----------------	---------	------

VICTIM WITNESS ASSISTANCE PROGRAM

Embarq	Phone	80.39
Cindy Sams	Mileage & tolls	319.20
VNVWC	Dues	50.00

SHERIFF

Business Card	Pet recovery service	14.99	
	Postage	9.80	
	Meals & lodging	386.57	
	Gas	67.02	
	Clip-on power supply	319.52	797.90
Medtox Laboratories, Inc.	Random testing fee		50.00
Commtronics of Virginia	Radio batteries		138.00
Express Care	Oil changes (6)	260.30	
	Oil change / wiper blades	74.95	335.25
AT&T	Phone		676.90
Embarq	Phone		10.36
Embarq Communications, Inc.	Phone		35.16
US Cellular	Phone		706.69
Doris Brown	Meal		11.74
William D. Shular, Jr.	Meal		8.80
Diamond Springs	Cooler rental / water		58.40
Sirchie Finger Print Labs	Fingerprint supplies		38.74
Southern Police Equipment Company	Shoes	168.48	
	Ankle holster	67.98	
	Nameplates	21.97	
	Goggles & insignia	147.88	406.31

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Farmville Volunteer Fire Department	Insurance	8,286.00
	Internet	24.90
	Phone	82.02

	Saws	571.07	
	Website hosting	24.95	173.87
Fire & Safety Equipment Company	Helmet		96.61
Singer Associates Fire Equipment	Speaker	460.04	
	Garnish ring	22.68	482.72

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Darlington Heights			
Volunteer Fire Department	Radios & lights	2,659.97	
	Fire safety info package	273.00	2,932.97
Ellington Energy Service	Propane		960.15
Stellar One Bank	Loan payment		501.50
Southside Electric Cooperative	Electric service		212.23

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		46.83
Foster Fuels, Inc.	Propane		505.49
M&W Fire Apparatus, Inc.	Fire hose		256.09
Pamplin Volunteer Fire Department	Fuel	557.69	
	Audit	1,500.00	2,057.69
Verizon	Phone		104.98
Dominion Virginia Power	Electric service		271.13

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Commtronics of Virginia	Radio repairs		721.30
GVC Chemical Corporation	Turnout gear/solvent		861.64
Roy C. Jenkins, Inc.	Propane	163.94	
	Gas	369.26	533.20
Jack L. Slagle Fire Equipment	Boots		295.00
US Cellular	Phone		156.35
Verizon	Phone		129.74
Dominion Virginia Power	Electric service		377.77

EMERGENCY SERVICES

Timmons Group	System maintenance		905.00
Earth Vector Systems, LLC	GPS rental		145.00

REGIONAL JAIL & DETENTION

Family Preservation Services	Electronic monitoring		1,080.00
------------------------------	-----------------------	--	----------

BUILDING OFFICIAL

US Cellular	Phone		37.31
Coy Leatherwood	Meal	6.68	
	Meeting registration	15.00	21.68

ANIMAL CONTROL

Price Supply Company, Inc.	Pipe seal		5.14
Taylor-Forbes Equipment Company	Hydraulic fluid		69.30
Dominion Virginia Power	Electric service		224.86
US Cellular	Phone		74.62

Freddie Booker	Bounty	100.00
Harry M. Davis	Bounty	50.00
Earl Gary	Bounty	50.00
Ronald Morris Robertson	Bounty	50.00
Donald A. Shearer	Bounty	50.00
Steve Yeaman	Bounty	50.00
Carl G. Coles	Bounty	50.00
William M. Duker	Bounty	50.00
Kenneth R. Dunman, Jr.	Bounty	50.00
Richard Garrison	Bounty	50.00
Marshall W. Hancock	Bounty	100.00
David Hart	Bounty	50.00
Jacob F. Jackson	Bounty	50.00
Leland Leeds	Bounty	50.00
John D. McCormick	Bounty	50.00
Tom Myers	Bounty	50.00
Durrel Weaver	Bounty	50.00
Walmart	Dog / cat food	147.85

MEDICAL EXAMINER

Treasurer of Virginia	Coroner	20.00
-----------------------	---------	-------

BIOSOLIDS MONITORING

Tri-County Ford-Mercury	Oil change	29.89
US Cellular	Phone	37.31

REFUSE DISPOSAL

Resource International	Miscellaneous work tasks	3,624.64	
	Stormwater permit compliance	232.00	
	Cell D construction mgmt.	1,057.00	
	Groundwater monitoring	15,955.42	20,869.06
Piedmont Regional Jail	Inmate trash pick-up		127.50
Dave M. Walker	Cleaning box site		250.00
C & L Machine & Welding	Repair roll-off		34.00
Jimmy's Service Center	Oil change/adjust brake	431.58	
	Oil change/filters/antifreeze	444.95	876.53
Arena Trucking Company	Trash collection		368.00
Wright's Excavating	Landfill operation		42,187.50
Emanuel Tire of Virginia	Tire recycling		2,766.60
Southside Electric Cooperative	Darlington Heights site		85.07
Dominion Virginia Power	Leachate pump	6.47	
	Scalehouse	104.04	
	Prospect site	131.57	
	Green Bay site	74.49	
	Worsham site	118.71	
	Landfill site	101.49	536.77
AT&T	Phone		169.76
Embarq	Phone		196.14
US Cellular	Phone		37.31
Verizon	Phone		119.03

O. O. Stiff, Inc.	Monthly service	702.75
-------------------	-----------------	--------

GENERAL PROPERTIES

Carpet House	Tile (DSS)	918.00
OK Termite & Pest Control	Exterminating service	150.00
Southside Electric Cooperative	SRR Lights	33.02
Dominion Virginia Power	Roy Clark monument	23.00
	Shop	37.07
	Moore building	188.09
	Sheriff's Department shed	5.50
	Worsham Clerk's office	75.95
		329.61
Embarq	Phone	63.10
US Cellular	Phone	186.59
O. O. Stiff, Inc.	Monthly service	100.00
Lowe's	Carpet deodorant/bleach	18.79
	Vacuum bags	10.98
	Electrical supplies	14.48
	Tubing/hose ends	16.58
	Tree lopper	39.98
	Heat gun/stain/brush	95.58
	Sump pump/pipe/adaptor	153.17
	Stain & roller	50.89
		400.45
Diamond Springs	Water	15.70
Farmville Volunteer Fire Department	Refill extinguishers	90.00
Key Office Supply	Power supply	49.95
Price Supply Company	Yard hydrant	82.20
	Air filter	3.48
		85.68
Sherwin Williams Company	Paint sprayer part	184.17
Walmart	Batteries	22.00
Davis Pontiac	Coupler/brake line	15.80
	Valve/plug/gasket	25.84
		41.64
Taylor-Forbes Equipment Company	Weed-eater oil	10.50

CANNERY

Doli/Boiler Safety	Boiler inspection	20.00
C & L Machine & Welding	Pressure cooker gasket	693.00
Southside Electric Cooperative	Electric service	129.03
Can Corporation of America, Inc.	Cans	1,515.00

HEALTH DEPARTMENT

Prince Edward Health Department	Local support	41,304.50
---------------------------------	---------------	-----------

COMPREHENSIVE SERVICES ACT

Sabur Latrind Abdus	Foster care	255.00
Kathy Bandy	Foster care	628.00
Barry Robinson Center	Professional service	2,507.00
Bridges Treatment Center	Foster care	188.42
Business Card	Foster care	201.02
Centra Health	Professional service	21,064.00
Crossroads Services Board	Professional service	4,742.50

Cheryl Deskins	Foster care	495.00
Dominion Youth Services	Professional service	66.00
Elk Hill	Professional service	3,373.00
Family Preservation Services	Professional service	2,907.00
Juanita Fisher	Foster care	230.00
Grafton School, Inc.	Professional service	15,268.50
Heartland Family Counseling	Professional service	2,750.00
Jody Holyst-Fariss	Foster care	531.25
Dekeace Morton	Foster care	628.00
Jeremy & Jamie Proffitt	Foster care	990.00
Angela Uhrich	Foster care	1,908.00
United Methodist Family Services	Professional service	8,848.50

OTHER WELFARE / SOCIAL SERVICES

STEPS, Inc.	08-09 support	13,616.00
Holiday Lake 4H Education	08-09 support	10,000.00

SUPERVISION OF PARKS & RECREATION

Prince Edward-Farmville Youth Association	08-09 support	24,000.00
Southside Virginia Family YMCA	08-09 support	25,000.00

PLANNING

Appomattox County	ESC Specialist service		3,432.00
R. Samuel Coleman	Commission meeting	100.00	
	Mileage	14.04	114.04
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	23.40	123.40
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Certification class mileage	155.61	
	Mileage	10.53	266.14
Thomas M. Pairet	Commission meeting		100.00
Clem Richards	Commission meeting	100.00	
	Mileage	23.40	123.40
Ernest Lewis Toney, Sr.	Commission meeting	100.00	
	Mileage	11.70	111.70
James Robert Wilck	Commission meeting		100.00
Business Card	Postage	10.64	
	Calendar refills	39.93	50.57
US Cellular	Phone		74.62
Jonathan Pickett	Mileage		292.32
CPEAV	Dues		315.00
Key Office Supply	Pens	12.50	
	Storage drawer	19.50	32.00

COMMUNITY DEVELOPMENT

Town of Farmville	08-09 Airport support	9,500.00
-------------------	-----------------------	----------

ECONOMIC DEVELOPMENT

Details & Company	Photo shoot		150.00
Lynchburg Chamber of Commerce	Travel guide ad		3,974.85
Business Card	UPS service	23.74	
	Stamps	42.00	
	Lodging	126.50	
	Meal	11.30	
	Rental fee	75.00	
	Meeting refreshments	103.03	
	Pens	51.85	
	Gift bags	88.82	522.24
AT&T	Phone		125.22
Moonstar BBS	DSL		90.00
Embarq	Phone		185.30
Magi VanEps	Meals	26.55	
	Flowers	78.00	104.55
Virginia Tourism Corporation	Meeting registration		100.00
O. O. Stiff, Inc.	Portable toilet rental		125.00
Business Data of Virginia, Inc.	Install Spy Doctor		79.90
Key Office Supply	Tape & White Out	4.38	
	Appointment refills	12.98	
	Message book	4.88	
	File folders	5.99	28.23

CAPITAL PROJECTS

Lowe's	Plumbing supplies		520.26
Commonwealth Regional Council	Grant management fee		3,000.00
Hancock-Fuqua-Robertson	Bathroom/ADA ramp construction		27,250.75
Wiley & Wilson	Engineering - parking lot		8,090.00
Town of Farmville	Architectural fees		98,839.36

DEBT SERVICE

Rural Development	Courthouse loan		16,626.00
-------------------	-----------------	--	-----------

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		959.00
----------------	-----------------	--	--------

PIEDMONT COURT SERVICES

Dominion Virginia Power	Electric service		183.83
AT&T	Phone		105.85
Moonstar BBS	Internet		15.00
Embarq	Phone		203.39
Sheena Franklin	Mileage		88.92
Ashley Glenn	Mileage	116.41	
	Meals	28.06	144.47
Sharon Gray	Mileage	162.62	
	Meals	35.81	198.43
Connie Stimpson	Mileage	7.23	
	Meals	33.80	41.03
Brittany Layne	Mileage		135.72

Rebecca Moss	Mileage	119.34	
	Meals	40.30	159.64
Fred Pryor Seminars	Training		79.00
Key Office Supply	Scanner		99.00

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent		2,383.00
Page Hardy	Cleaning service		210.00

PCS DRUG TESTING FEES

Kroll Laboratory	Drug testing		62.28
------------------	--------------	--	-------

ADDENDUM BILL LIST

LIABILITIES

Virginia Department of Taxation	State sales tax		1.80
---------------------------------	-----------------	--	------

BOARD OF SUPERVISORS

Commonwealth Regional Council	09 Legislative program		8,500.00
Farmville Herald	Advertising		253.51
Howard F. Simpson	Mileage	223.47	
	Meals	11.70	235.17

COUNTY ADMINISTRATOR

U. S. Postal Service	Postage		70.00
Business Data of Virginia	Software		79.90

COMMISSIONER OF REVENUE

Farmville Printing	Postage	210.00	
	Envelopes	69.35	279.35
VITA	Online service		125.38
Key Office Supply	Ribbon	13.59	
	HP drum	189.00	202.59

TREASURER

ComputerPlus Sales & Service	Maintenance contract		581.70
Pitney Bowes Financial Service	Equipment leases		1,986.00
Business Data of Virginia, Inc.	Norton software		39.95
Farmville Printing	Tracts		55.30

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses		592.48
ComputerPlus Sales & Service	Maintenance contract		270.00

REGISTRAR

VITA	Online service		3.25
------	----------------	--	------



CIRCUIT COURT

AT&T	Phone	59.36
Key Office Supply	Calendars/Norton	78.92

SPECIAL MAGISTRATES

VITA	Pager rental	16.36
------	--------------	-------

CLERK OF THE CIRCUIT COURT

Kimberly Allen	Juror	30.00
James V. Alphin	Juror	30.00
James P. Anema	Juror	30.00
Katina Bailey	Juror	60.00
Clarence M. Baker	Juror	30.00
Nathaniel Barksdale	Juror	30.00
Charles E. Barton	Juror	60.00
Shauna M. Bass	Juror	60.00
Robert E. Baugham	Juror	30.00
Ellen S. Bland	Juror	30.00
Alda Dorita Boothe	Juror	30.00
Lisa S. Burns	Juror	30.00
Cole Neil Scott	Juror	30.00
James H. Davis	Juror	30.00
Marsha L. Davis	Juror	30.00
Martha Dorrill	Juror	60.00
Nellie C. Dove	Juror	30.00
Tammy Dunning	Juror	60.00
Shonda T. Eanes	Juror	60.00
Leanne Newton Emert	Juror	30.00
Elizabeth W. Etheridge	Juror	30.00
Lynn M. Ferguson	Juror	30.00
Glenn O. Fowlkes	Juror	30.00
D'Elia Gafford	Juror	30.00
Jeanine Garrett	Juror	30.00
Cocheyse Gilliam	Juror	30.00
Iris Smith Gilliam	Juror	30.00
Janice N. Goode	Juror	60.00
Brenda M. Grant	Juror	30.00
Ernest Green	Juror	60.00
Avis J. Gresby	Juror	60.00
William J. Grogan	Juror	60.00
Charles Haigh, Jr.	Juror	60.00
Jennifer J. Halladay	Juror	30.00
Gail B. Hamlin	Juror	30.00
Barbara J. Harris	Juror	30.00
Tangila Renee Harris	Juror	30.00
Emma B. Hicks	Juror	60.00
Paula Trent Hornstein	Juror	30.00
James A. Huskey	Juror	30.00
Benneth Jackson	Juror	60.00
Timothy Mark Jenkins	Juror	30.00

Bruce E. Johnson	Juror	60.00
Fred Coleman Layne	Juror	30.00
Clifford J. Leatherwood	Juror	30.00
Linda C. Mann	Juror	60.00
Thomas H. Martin	Juror	30.00
Cathy S. Matson	Juror	60.00
Mary Suzanne Morgan	Juror	60.00
Lailah A. L. Mujahid	Juror	30.00
Charles J. Obler	Juror	30.00
Emalee Owens	Juror	30.00
Jessie Pack	Juror	30.00
Deborah Roach	Juror	30.00
Donald Routt	Juror	30.00
Karen M. Schinabeck	Juror	30.00
Tammy Skipwith	Juror	30.00
Kathy W. Smith	Juror	30.00
Andy W. Southall	Juror	30.00
Barbara Hicks Spring	Juror	30.00
Homer L. Springer, Jr.	Juror	30.00
Claudia C. Stanley	Juror	30.00
Greg Tsigaridas	Juror	30.00
Clem Venable III	Juror	30.00
Emma Watson	Juror	30.00
Susan Woolard	Juror	30.00

LAW LIBRARY

AT&T	Data line	34.11
------	-----------	-------

COMMONWEALTH'S ATTORNEY

Pitney Bowes Financial Service	Equipment lease	106.74
AT&T	Phone	277.25
Kinex Networking Solutions	Internet	49.95
Embarq	Phone	274.65
National District Attorney Association	Dues	95.00
Cecelia Charlton	Notary renewal	45.00
Key Office Supply	Office supplies	2.00

SHERIFF

Town of Farmville	Gas	5,652.66
-------------------	-----	----------

RICE VOLUNTEER FIRE DEPARTMENT

Bug Busters Pest Control	Exterminating service	90.00
C. W. Williams	Shelf bracket	12.50
	Drain valve	71.98
	Replaced seal	147.62
Farmville Auto Parts	40 lb. Stay-Dry	35.40
Farmville Wholesale Electric	Electrical upgrades	1,440.56
	Merchandise returned	-139.65
Roy C. Jenkins, Inc.	LP Gas	1,350.40
Embarq	Phone	89.55

Taylor-Forbes Equipment Company	Degreaser		21.70
Dominion Virginia Power	Electric service		310.26

REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		3,900.00
Piedmont Regional Jail	Inmate per diem		3,978.70

BUILDING OFFICIAL

East End Chevron	Oil change		25.45
U. S. Postal Service	Postage		30.00
Town of Farmville	Gas		188.15

ANIMAL CONTROL

Haley of Farmville, Inc.	Inspection		16.00
Ray Foster	Cell phone battery		20.85
Embarq	Phone		31.98
Todd Fariss	Bounty		50.00
Town of Farmville	Gas		367.57

BIOSOLIDS MONITORING

Manuel H. Toombs, Jr.	Internet		24.67
Town of Farmville	Gas		229.14

REFUSE DISPOSAL

Farmville Volunteer Fire Department	Refill extinguishers		100.00
Farmville Wholesale Electric	Lightbulbs	85.00	
	Outdoor fixture	72.80	157.80
Piedmont Regional Jail	Inmate trash pickup		225.00
Arcet Equipment Company	Work gloves		15.20
Fisher Auto Parts, Inc.	Grease		24.90
Resource International	Groundwater monitoring		7,028.65
STEPS, Inc.	Recycling fee		1,471.89
Southside Electric Cooperative	Virso site		131.87
Dominion Virginia Power	Rice site		143.23
AT&T	Phone		69.18
Embarq	Phone		33.72
Town of Farmville	Gas		1,416.55
Farmville Auto Parts	Antifreeze/turn light	38.84	
	Brake fluid	21.05	59.89
Newman Tire Company, Inc.	Tires/road service	545.00	
	Flat repair	30.95	575.95

GENERAL PROPERTIES

Putney Mechanical Company, Inc.	Blower motor		307.50
Dominion Virginia Power	Industrial park	67.79	
	Lights at Rice	74.28	
Embarq	Line to hospital	7.97	
	Phone	47.05	55.02
Aramark Uniform Services	Janitorial supplies		236.26

East End Chevron	Ice	1.88
Farmville Wholesale Electric	Fluorescent bulbs	32.70
Cintas Corporation #524	Uniform rental	459.76
Town of Farmville	Gas	312.69
	<u>CANNERY</u>	
Roy C. Jenkins, Inc.	Heating oil	822.50
Embarq	Phone	31.40
Virginia Department of Taxation	Sales use tax on cans	63.25
	<u>COMPREHENSIVE SERVICES ACT</u>	
Cumberland Hospital	Professional service	15,445.50
Presbyterian Home & Family Services	Foster care	3,330.00
	<u>SUPERVISION OF PARKS &amp; RECREATION</u>	
Heart of Virginia Festival	08-09 Sponsor	2,850.00
Town of Farmville	Heart of Virginia fireworks	2,500.00
	<u>PLANNING</u>	
Longwood University	GIS Mapping service	50.00
Farmville Herald	Advertising	73.13
U. S. Postal Service	Postage	50.00
Farmville Printing	Copies of maps	30.00
	<u>COMMUNITY DEVELOPMENT</u>	
Town of Farmville	08-09 Bus service	20,000.00
Prince Edward County IDA	08-09 Support	70,650.00
	<u>ECONOMIC DEVELOPMENT</u>	
U. S. Postal Service	Postage	850.00
Business Data of Virginia, Inc.	UPS system equipment	89.95
	<u>COOPERATIVE EXTENSION OFFICE</u>	
Embarq	Phone	95.70
	<u>CAPITAL PROJECTS</u>	
Town of Farmville	Architectural fees - Library	33,032.70
	<u>DEBT SERVICE</u>	
Suntrust Bank	Ag Building loan principal	88,771.53
	Ag Building loan interest	15,879.70
		104,651.23
	<u>RETIREMENT BENEFIT FUND</u>	
Anthem BCBS	Retiree health insurance	1,616.00
	<u>REVENUE SHARING FUND - VDOT</u>	
Draper Aden Associates	Via Sacra	600.00
WCW Earthworks, LLC	Via Sacra retainage	26,645.64

PIEDMONT COURT SERVICES

Renee T. Maxey	Mileage	83.07	
	Training materials	28.30	
	Conference door prize	17.80	129.17

In Re: Public Hearing – Amendment to the Erosion & Sediment Control Ordinance

Chairman Fore announced this was the date and time scheduled for a public hearing on the Erosion and Sediment Control Ordinance. Notice of this hearing was advertised according to law in the November 21, 2008 and November 28, 2008 issues of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Alecia Daves-Johnson, County Planner, said part of operating the local Erosion and Sediment Control Program in compliance with Virginia regulations requires Prince Edward County to conduct inspections of single family homes every two weeks. She said this is creating a difficulty due to staffing and the increasing number of single family homes sites. She said the County can adopt an “Alternative Inspection Program (AIP)” which has been drafted and will use a numeric scoring system to determine the priority and frequency of inspections needed for each single family home site.

Mrs. Daves-Johnson said two corrections are necessary to the draft; under “Basis for Classification,” the Class 2 ranking score should read “20-25”, and the following paragraph is to be removed:

***CERTIFICATION OF PERSONNEL:** Individuals conducting Home Construction Inspections shall hold, at a minimum, a Responsible Land Disturber Certification issued pursuant to the requirements of the Virginia Responsible Land Disturber Program. It is highly preferred that individuals conducting Home Construction Inspections (i.e. certified inspectors, building inspectors, third-party contractors) also hold the Virginia Erosion and Sediment Control Inspector certification.*

She said if the Board approves the Alternative Inspection Schedule for Single Family Homes, it is contingent upon approval by the Virginia Soil & Water Conservation Board.

Chairman Fore opened the public hearing.

There being no one else wishing to speak, the public hearing was closed.

Supervisor Jones made a motion to approve the addition of the Alternative Inspection Schedule for Single Family Homes to the Erosion and Sediment Control Ordinance, with corrections. The motion carried unanimously:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
------	---	-----------

*The ordinance follows:*

**Prince Edward County  
Alternative Inspection Program - Single Family Homes  
Addendum to the Prince Edward County Erosion and Sediment Control Ordinance  
\*\* DRAFT 2 \*\***

**PURPOSE:**

The alternative inspection program described herein for Prince Edward County is designed to provide for oversight of land-disturbing activities that are most pertinent to home building in order to improve on-site compliance and most effectively utilize available resources (staff) to meet specific home construction trends while addressing specific environmental conditions within Prince Edward County. This alternative inspection program is an addendum to the Prince Edward County Erosion and Sediment Control Ordinance which addresses urban land-disturbing activities and their regulation.

**AUTHORIZATION:**

- § 10.1-566 of Title 10.1 Chapter 5, Article 4 of the Code of Virginia and §4VAC50-30-60 of the Virginia Erosion and Sediment Control Regulations.
- § Section 46-60 of the Code of Prince Edward County, "Erosion and Sediment Control Ordinance of Prince Edward County"

**POLICY:**

To most effectively utilize local staff and protect the resources of Prince Edward County and the Commonwealth, Prince Edward County will implement an alternative inspection program for single family home construction based on a system of priorities. The system of priorities will be based upon the amount of disturbed project area, site conditions, stages of construction, and site conditions noted on previous inspections.

Prince Edward County utilizes an Agreement in Lieu of a Plan for Erosion and Sediment Control plans concerning Single Family Home construction projects. Alternative inspection procedures that address single-family homes must only include home sites covered by an approved "Agreement in Lieu of a Plan" or "Erosion and Sediment Control (ESC) Plan". An ESC Plan is required for homes sites that disturb more than one acre or have limits of disturbance within fifty (50) feet of wetlands or waters of the Commonwealth. Project sites located within the Sandy River Reservoir Protection Overlay District are subject to additional requirements.

This policy outlines procedures for implementing an ESC inspection process for a visual appraisal of

single-family home sites by building inspectors or other local representatives. Erosion and Sediment Control measures employed on typical single-family home sites are generally controlling a smaller area of land disturbance, and are less complicated, at risk for failure, or likely to cause off-site damages, when compared to larger commercial, industrial, municipal, or subdivision sites.

~~**CERTIFICATION OF PERSONNEL:** Individuals conducting Home Construction Inspections shall hold, at a minimum, a Responsible Land Disturber Certification issued pursuant to the requirements of the Virginia Responsible Land Disturber Program. It is highly preferred that individuals conducting Home Construction Inspections (i.e. certified inspectors, building inspectors, third-party contractors) also hold the Virginia Erosion and Sediment Control Inspector certification.~~

**ESC INSPECTION SCHEDULE:**

All home construction sites covered by the single-family home alternate inspection program should receive an ESC inspection at the following landmarks:

1. Pre-construction (prior to excavation of foundation) i.e. concurrent with 9-1-1 addressing
2. Footing excavation
3. Backfilling of subgrade walls / fine grading
4. Project completion (Prior to issuance of Certificate of Occupancy)

**IMPLEMENTATION:**

1. The erosion and offsite environmental impact potential of regulated projects shall be determined by an evaluation of the topography, soil characteristics, acreage disturbed, proximity to water resources, and proximity to adjacent property lines.
2. After plan review and a site visit, the plan reviewer, program administrator, or appointed inspector will assign a ranking score to the project using the approved Tabular Rating System.
3. Ranking Scores will be assigned to projects based on site specific erosion potential and offsite environmental impact. These Ranking Scores will use a point system to determine the frequency of inspections. A lower point score will require a less frequent inspection schedule; a higher point score will require a more frequent inspection schedule.
4. The ranking and inspection frequency of a project may be adjusted to a higher or lower classification by the program administrator based upon complaints, violations, inspections, and stages of construction.
5. The Tabular Rating Form shall be attached to the approved plan and made a part of the project file maintained by the Building Office. The ranking score shall be written on the building permit application.

**BASIS FOR CLASSIFICATION:**

The following classifications shall be assigned to projects based on a plan review, preliminary site visit and computation of a Ranking Score:

Class	Ranking Score	Criteria Description
CLASS 1	13-19	Total acres disturbed under one acre; greater than 150 foot buffer between disturbed area and any property lines, water resources, or public streets; slopes are 0-7 percent and greater than or equal to 300 feet; weighted soil K-factor is equal to or less than .23.
CLASS 2	20-25	Total acre disturbed under one acre; disturbed area is 50 feet to 150 feet from any property lines, water resources, or public streets; slopes are 7-15 percent and greater than or equal to 150 feet; weighted soil K-factor is between .24 and .36.

CLASS 3	26-33	Total acres disturbed over one acre; disturbed area is less than 50 feet from any property lines, water resources, or public streets; slopes are greater than 15 percent and greater than or equal to 75 feet; weighted soil K-factor is greater than .36.
CLASS 4	0-12	Total acres disturbed under one-half acre; greater than 150 foot buffer between disturbed area and any property lines, water resources, or public streets; a buffer of very good dense grass or better greater than 300' exists, slopes are less than 7 percent; weighted soil K-factor is equal to or less than .23.

**FREQUENCY OF INSPECTIONS:**

1. Projects which disturb greater than two (2) acres or cross a live water course shall require site inspections at a minimum two-week frequency, and do not require the computation of a Ranking Score.

2. All permitted land-disturbing activities will be inspected at the beginning and completion of projects. Upon project completion, a final ESC inspection will be scheduled. This inspection shall be completed PRIOR to the issuance of Certificate of Occupancy.

3. All permitted land-disturbing activities will be inspected at a minimum frequency according to the following schedule:

CLASS 1	At the beginning and completion of the project and every eight weeks.
CLASS 2	At the beginning and completion of the project and at least every four weeks.
CLASS 3	At the beginning and completion of the project and at least every two weeks.
CLASS 4	None. Project is referred to Building Inspectors for routine Building Inspection and Monitoring. The project may be subjected to ESC inspections by the program administrator based upon complaints, violations, building inspection notes, and stages of construction.

4. All inspections will be documented on an inspection log maintained as a part of each project file. Project owners will receive copies of inspection reports with violations noted.

5. Inspection return frequency is not limited to the above schedule and will increase in frequency due to runoff producing storm events or documented violations.

**Tabular Ranking Form Criteria  
Prince Edward County - Single Family Home**

<u>Approximate Disturbed Acreage</u>	<u>Rating</u>	<u>Crossing Water Course</u>	<u>Rating</u>
< ½ acre	△ 0	YES	△ - MUST inspect at a minimum 2 week frequency △ 0
½ to 1 acre	△ 3	NO	
1 to 2 acres	△ 5		
2 acres or more	△ -MUST inspect at a minimum 2 week frequency		
<u>Distance to Watercourse</u>	<u>Rating</u>	<u>Distance from LDA to Downstream Adj Property or Public Road</u>	<u>Rating</u>



Less than 50 feet	△ 5	Less than 50 feet	△ 5
50' to 150'	△ 3	50' to 150'	△ 3
Greater than 150'	△ 0	Greater than 150'	△ 0
<b><u>Buffer Vegetative Condition</u></b>	<b><u>Rating</u></b>	<b><u>Buffer Width (between disturbed area and any property lines, water resources, or public streets)</u></b>	<b><u>Rating</u></b>
Poor, Bare Soil, Poor Grass	△ 5	Less than 50 feet	△ 5
Fair, Poor Grass, Fair Pasture	△ 3	50' to 150'	△ 3
Good, Avg Grass, Good Pasture	△ 1	150' - 300'	△ 1
Very Good, Dense Grass, Hayfield	△ 0	Greater than 300'	△ 0
<b><u>Critical Slope</u></b>	<b><u>Rating</u></b>	<b><u>Soil Erodibility (based on K factor)</u></b>	<b><u>Rating</u></b>
>15% and 75' slope length	△ 5	High (0.37 and higher)	△ 5
7% - 15%, 150' slope length	△ 3	Moderate (0.24 - 0.36)	△ 3
<7% slope, 300' slope length	△ 1	Low (0.23 and lower)	△ 1
less than 7%, less than 300'	△ 0		
		<b>TOTAL SCORE</b>	_____
			—

LDA = Land Disturbing Activity

7% slope = 14:1, 15% slope = 6:1, 33% slope = 3:1

<b>OVERALL RATING SCORE</b> (Total of the above 8 categories)	<b>INSPECTION RETURN FREQUENCY</b>
If ____ is 26-35 then	△ Once every 2 weeks *
If ____ is 20-25 then	△ Once every 4 -weeks *
If ____ is 13-19 then	△ Once every 8 weeks *
If ____ is 12 or less then	△ None - refer to Building Inspection and Monitoring *
* All projects are inspected at the beginning and completion of projects. The final ESC inspection shall be verified PRIOR to the issuance of Certificate of Occupancy.	

Note: The INSPECTION RETURN FREQUENCY is not limited to the above schedule and may increase in frequency due to documented violations or runoff producing storm events.

In Re: Public Hearing – Zoning Ordinance Amendment – R2 General Residential

Chairman Fore announced this was the date and time scheduled for a public hearing on the Zoning Ordinance – R2 General Residential. Notice of this hearing was advertised according to law in the November 26, 2008 and December 3, 2008 issues of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Jonathan Pickett, Director of Planning and Community Development, said the current Prince Edward County Zoning Ordinance does not permit Manufactured Homes in the R2 General Residential Zoning District. He said the previous Zoning Ordinance allowed manufactured homes by Conditional Use Permit, and its omission in the re-written, current ordinance is believed to have been an oversight. Mr. Pickett said the Planning Commission held a public hearing on November 18, 2008 at 7:30 p.m., at which time they voted unanimously to recommend the addition of Manufactured Homes to the Prince Edward County Zoning Ordinance Section 2-400.3 (B) Special Use Permit in the R2 General Residential District with the conditions of (a) one home per residential lot, and (b) a continuous permanent foundation.

Chairman Fore opened the public hearing.

There being no one else wishing to speak, the public hearing was closed.

Supervisor McKay made a motion to approve the amendment to the County Zoning Ordinance – R2 General Residential to include the addition of Manufactured Homes to the Prince Edward County Zoning Ordinance Section 2-400.3 (B) Special Use Permit in the R2 General Residential District with the conditions of (a) individual units, (b) one home per residential lot, and (c) a continuous permanent foundation. The motion carried unanimously:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
------	---	-----------

Text for the Zoning Ordinance is amended as follows:

- Article II District Regulations  
Section 2-400 R2 General Residential District  
Section 2-400.3 Permitted Uses  
(B) Special Use Permit  
2. Residential Use Types

*Following "Family Day Care Home" and preceding "Single Family Dwelling, Attached" add the following: Manufactured Home \**

- Article III Use and Design Standards  
Section 3-100.3 Residential Use Types

*Following Home Occupations and preceding Manufactured Homes, Accessory, add the following:*

*Manufactured Homes*

*(A) The following minimum standards are established in recognition that Manufactured Homes on individual lots of record are a viable housing option as permitted by Special Use Permit in Article II, District Regulations, R2 General Residential District.*

*(B) General Standards:*

- 1. Only one Manufactured Home unit per residential lot of record in the General Residential District.*
- 2. The Manufactured Home shall be placed on a continuous, permanent foundation.*

In Re: Highway Matters

Mr. Mark McKissick, Assistant Resident Engineer, said the project on Route 460 Westbound at Bush River is complete, Route 360 Westbound at Meherrin is complete, and the Slaydon Forest Rural Addition is almost finished. He said the work being done on the High Bridge Trail has most of the crossings lowered at most of the intersections although some are not yet paved. Mr. McKissick said construction is ongoing on Route 757 near Pamplin where it had been washed out.

Mr. McKissick then reported VDOT is now looked upon as one of three emergency responders in the state, along with the State Police and the National Guard. He said second is safety, and third is core maintenance service, which include minor repairs instead of staying on a regular maintenance program. He said VDOT receives funding through the gas tax, and that has been reduced due to the cost of gasoline. He said FY 08-09 budget had been reduced \$40 million, and he received indication of an additional \$227 million reduction in FY 09. Mr. McKissick said employment vacancies are not being filled, and the policy

for snow removal has been cut, meaning fewer plows and a decrease in service. Mr. McKissick said notification was received that the Secondary Six Year Budget of \$4.1 million that had been approved for Prince Edward County, is to be reduced by \$1.2 million, a cut of approximately 25%.

Mr. McKissick said there may be a new Public Works Act at the Federal level; a plan has already been submitted for approximately \$51 million in case the money becomes available.

Supervisor McKay said a request for a sign at Route 665 and Route 15 South at Worsham had been made, but there has been no action. He said the intersection of Routes 692 and 133 is also dangerous as there was another accident there last week. Mr. McKissick said the sign at Route 15 had been changed to a larger sign, and will look into the other location.

Supervisor Moore advised Mr. McKissick of the potholes on Route 460 East near Rice. Mr. McKissick said they are aware of the potholes, and the repairs that have been made do not “hold” for long.

In Re: Appointment – Prince Edward County Planning Commission

Mr. Brian Lee said he would like the opportunity to serve on the Planning Commission, adding that he is proactive more than reactive.

Two Planning Commission members’ terms expire December 31, 2008. Appointments to the Planning Commission are necessary, with a term of office effective January 1, 2009 and expiring December 31, 2012. Chairman Fore instructed the Board members to vote for two.

A vote was then taken on each of the candidates, as follows:

<u>Candidate</u>	<u>Vote</u>
Raymond Dowdy	Lacy B. Ward
James Garnett	(none)
Donald Gilliam	William G. Fore, Jr. Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Mattie P. Wiley
Lee Hicks	William G. Fore, Jr. James C. Moore Howard F. Simpson Mattie P. Wiley

Brian Eugene Lee	Sally W. Gilfillan Robert M. Jones Charles W. McKay Lacy B. Ward
Bradi L. Moore	(none)
Theresa Shatzberg	(none)
Henry Shelton	(none)
Wayne G. Terry	Sally W. Gilfillan

As there was a tie vote, a vote was on those candidates. The vote was as follows:

<u>Candidate</u>	<u>Vote</u>
Lee Hicks	William G. Fore, Jr. James C. Moore Howard F. Simpson Mattie P. Wiley
Brian Eugene Lee	Sally W. Gilfillan Robert M. Jones Charles W. McKay Lacy B. Ward

As there was a second tie-vote, Chairman Fore asked the County Attorney if a coin-toss was legal. Mr. Ennis said it was. Mr. Bartlett was asked to assign the coin; Mr. Bartlett said heads would represent Mr. Hicks, and tails would represent Mr. Lee.

Mr. Bartlett announced heads; Mr. Lee Hicks and Mr. Donald Gilliam will be appointed to fill the two seats on the Planning Commission with a term of office effective January 1, 2009 and expiring December 31, 2012.

In Re: Appointment – Prince Edward County Board of Zoning Appeals

A Board of Zoning Appeals member's term expires December 31, 2008. A recommendation of appointment to the Board of Zoning Appeals will be made to the Circuit Court Judge for the position, with a term of office effective January 1, 2009 and expiring December 31, 2013.

A vote was then taken on each of the candidates, as follows:

<u>Candidate</u>	<u>Vote</u>
James Garnett	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Mattie P. Wiley
Jack Houghton	Lacy B. Ward

Mr. James Garnett is recommended for appointment to the Prince Edward County Board of Zoning Appeals with an effective term beginning January 1, 2009 until December 31, 2013.

In Re: Special Recognition: Roger Childress

Mr. Don Gantt, Jr., said the Piedmont Soil & Water Conservation District has asked the Board of Supervisors to help them recognize Mr. Roger Childress, Primary Owner, Little Creek Lake Watershed Dam (Buffalo Creek, Structure #3). The District has been in the process of testing the gate valves on the nine watershed dams in the Buffalo watershed. Last winter the District opened Little Creek Lake, drained the lake and found the gate to be in excellent condition. Mr. Childress lost a fair amount of fish that were released downstream. The District would like to recognize Mr. Childress for his cooperation.

Mr. Don Gantt, Jr., Prince Edward Director, thanked Mr. Childress and presented him with a plaque from the Piedmont Soil & Water Conservation District.

In Re: Resolution of Respect: James Henry Lyle

Chairman Fore asked the family of Mr. James Henry Lyle to come forward; he then read the following resolution, and presented a copy to Mrs. Lyle and family.

**BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA  
A RESOLUTION OF RESPECT**

**James Henry Lyle, Sr.  
March 1, 1949 – November 11, 2008**

**WHEREAS**, James Henry Lyle, Sr., a native of Prospect and former member of the Board of Supervisors of the County of Prince Edward, Virginia, died on November 11, 2008; and

**WHEREAS**, James H. Lyle, Sr. was born in Prince Edward County on March 1, 1949; and

**WHEREAS**, James H. Lyle, Sr. answered the call of service and accepted an appointment to represent District 601 (Prospect) on the Board of Supervisors of the County of Prince Edward from January 22, 1988 until November 8, 1988; and

**WHEREAS**, during his brief time on the Board of Supervisors, Supervisor James H. Lyle, Sr. established a reputation for dedication, perseverance and commitment to education; and

**WHEREAS**, James H. Lyle, Sr. will be greatly missed and fondly remembered by his family and friends as a loving husband, father and grandfather, and a community and spiritual leader in Prince Edward County; now

**THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby note with great sadness the passing of a fine Virginian, James Henry Lyle, Sr.; and be it

**RESOLVED FURTHER**, that a copy of this resolution be prepared for presentation to the family of James Henry Lyle, Sr., as an expression of the respect in which his memory is held by the members of the Board of Supervisors of the County of Prince Edward, Virginia.

In Re: Resolution: Relocation of Virginia Department of Military Affairs

Supervisor Moore made a motion to adopt the Resolution against the relocation of the Virginia Department of Military Affairs currently located at Fort Pickett. The motion carried unanimously:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
------	---	-----------

**A RESOLUTION OF THE  
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

**Virginia Department of Military Affairs**

**WHEREAS**, the Virginia Department of Military Affairs headquarters was moved from Richmond, Virginia, to Fort Pickett, in December 1998; and

**WHEREAS**, Fort Pickett remains a federal military installation operated by the Virginia Army National Guard under the command of the Governor-appointed Adjutant General of Virginia and the Virginia Department of Military Affairs; and

**WHEREAS**, the relocation of the headquarters to Fort Pickett has produced annual savings for the Commonwealth in excess of one million dollars; and

**WHEREAS**, the relocation to Fort Pickett provides an ever increasing economic benefit to numerous communities located all across central and southern Virginia; and

**WHEREAS**, the relocation to Fort Pickett provides a safe and secure environment for which the leaders of Virginia's National Guard can conduct Virginia's security and defense affairs; and

**WHEREAS**, the current Adjutant General of Virginia has proposed the relocation of the Virginia Department of Military Affairs back to the Richmond area;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of the County of Prince Edward, Virginia, does not support moving the headquarters of the Virginia Department of Military Affairs from its current location at Fort Pickett.

In Re: Prince Edward County Schools Given Special Bronze Award

Supervisor Gilfillan reported a special bronze award has been given to the Prince Edward County schools and requested that special recognition be given during the January Board meeting.

In Re: Animal Control – Fee Structure & Confinement

Chairman Fore said in the process of reviewing the fees of the Animal Pound and the services provided, it was found that adjustments are necessary to keep up with the times. He said a sliding scale based on the frequency of times an animal must be picked up has been included.



Mr. Foster said if an animal is taken to the shelter, there would be no charge; however, if the Animal Control Officers must pick up the animal, there would be a charge. This does not apply to stray animals.

Supervisor McKay expressed his concern an adoption fee would have a negative impact on animals being adopted since new owners are also responsible for neutering the animals. Mr. Foster said the animals are being advertised on Petfinder.com and are being held longer, and the fees would assist with the feeding and care given prior to adoption.

Chairman Fore asked about the number of animals currently in the shelter. Mr. Foster said five runs are currently being used, and there were 12 runs. Mrs. Horn said over 800 animals have been housed this year, with a 50% walk out rate.

Mrs. Horn said there had been 15 calls for nuisance animals during the confinement period, and 37 calls to date for nuisance and aggressive animals since the confinement period has ended. She explained that a nuisance animal does damage to the property of the neighbor, and an aggressive animal growls and won't allow you to exit your home. Neither is considered a "stray" animal.

Supervisor Moore asked about the procedure for hunting dogs. Mr. Foster said they are covered under the State Code; any hunting dogs left for more than 48 hours would be picked up. Mrs. Horn said the hunting dogs are not normally the ones that do damage.

Supervisor Moore made a motion to table discussion on the amendment to the County Animal Control Ordinance regarding confinement until the January 2009 meeting, at which time Mr. Bill Powers may be able to attend. The motion carried unanimously:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
------	---	-----------

Supervisor McKay made a motion to approve the Animal Control Fee Structure as recommended, and revisit the fees in six months or sooner. The motion carried unanimously:

Aye: William G. Fore, Jr.  
 Sally W. Gilfillan  
 Robert M. Jones  
 Charles W. McKay  
 James C. Moore  
 Howard F. Simpson  
 Lacy B. Ward  
 Mattie P. Wiley

Nay: None

**Animal Control Revised Fee Structure**

<b>DOGS:</b>	<b>ADOPTED</b>
Impoundment Fee	
1 <sup>st</sup> Time	\$25.00
2 <sup>nd</sup> Time	\$50.00
3 <sup>rd</sup> Time +	\$75.00
Quarantine (Rabies, dangerous dogs)	\$50.00
Daily Boarding Fee	\$10.00
Adoption Fee	\$25.00
Surrender Pick-Up	\$25.00
<b>CATS:</b>	
Daily Boarding Fee	\$5.00
Adoption	\$25.00
Surrender Pick-Up	\$25.00

**ALL OTHER ANIMALS:**

Assess owner at the cost to the  
 County to provide appropriate care.

In Re: Sesquicentennial Committee

Mrs. Sharon Carney, Director of Economic Development, said that in November 2007, the Board agreed to participate in the state's proposed commemoration of the Virginia Sesquicentennial of the American Civil War Commission. The Commission now requests a formal resolution by the Board of Supervisors indicating the County's participation, establishment of a local committee and supervision of the use of the 150<sup>th</sup> Anniversary logo to assure the integrity of the event or activity being endorsed on behalf of the Commission.

Mrs. Carney said the joint Tourism Advisory Board has agreed to function as the local core committee and coordinate community wide events during the sesquicentennial period from 2011 to 2015 such as the Library of Virginia campaign to photograph and scan Civil War relics and documents; joint

marketing of special events like the new High Bridge Trail State Park, new Sailor's Creek Visitor Center; completion of the Prospect Depot and trail head; and the new Museum of the Confederacy.

Mrs. Carney added that due to a recent realignment of responsibilities in the Economic Development and Tourism Office, the primary contact for tourism-related activities for the County is now delegated to Magi Van Eps, Marketing Assistant for the Office, under the supervision of Sharon Carney, Director. She said the change will necessitate the Board to appoint Mrs. Van Eps as the County's primary contact to the Commission.

Supervisor Gilfillan made a motion to approve the Resolution in Support of the Virginia Sesquicentennial of the American Civil War Commission. The motion carried unanimously:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
------	---	-----------

Supervisor Gilfillan made a motion to designate the joint Tourism Advisory Board as the local core committee to coordinate events during the sesquicentennial period, and to appoint Magi Van Eps as the Commission contact, and Sharon Carney as alternate. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
------	---	-----------

**A RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

**IN SUPPORT OF THE VIRGINIA SESQUICENTENNIAL  
OF THE AMERICAN CIVIL WAR COMMISSION**

**WHEREAS**, the Board of Supervisors of the County of Prince Edward ("the County") is dedicated to the furtherance of economic development and tourism in Prince Edward; and

**WHEREAS**, the Virginia Sesquicentennial of the American Civil War Commission (“the Commission”) was created in 2006 by the General Assembly for the purpose of preparing for and commemorating the 150<sup>th</sup> anniversary of Virginia’s participation in the American Civil War; and

**WHEREAS**, the Commission has requested that each locality form a sesquicentennial committee to aid in the commemoration period; and

**WHEREAS**, the Sesquicentennial Committee will plan and coordinate programs occurring within the locality and communicate regularly with the state Commission; and

**WHEREAS**, the Board of Supervisors wishes to undertake this endeavor with the Commission to promote and commemorate this important historic milestone;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD**, the Board of Supervisors hereby desires to support the Virginia Sesquicentennial of the American Civil War Commission and their efforts to commemorate the 150<sup>th</sup> anniversary of Virginia’s participation in the American Civil War; and

**BE IT FURTHER RESOLVED**, that the Board of Supervisors of the County of Prince Edward will form a sesquicentennial committee to aid in the planning for the commemoration period.

In Re: Light of Reconciliation Committee

Supervisor Wiley said the Committee met Tuesday, December 2, 2008 and recommends that the Board empower the Light of Reconciliation Committee and the County Administrator to plan a public ceremony for June 3, 2009 for the unveiling of the County memorial and opening of a Courthouse exhibit to include the replica of the Virginia Civil Rights Memorial. She said June 3 marks the fiftieth anniversary of the date of the 1959 Board of Supervisor action, which led to closing of the schools.

Supervisor Moore made a motion to authorize the Light of Reconciliation Committee and the County Administrator to plan a public unveiling ceremony to be held June 3, 2009; the motion carried unanimously:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
------	---	-----------

In Re: Reassessment Update

Mr. Chris Venable, Wampler-Eanes, gave an update on the reassessment process and said there have been 417 appointments scheduled for hearings; 300 of those have been seen to date. He added they expect to review 1,400 properties. He said the last day for hearings is Friday, December 12, 2008, but they won't turn anyone away; he added appeals may be mailed in but must be postmarked December 12, 2008. He said Wampler-Eanes has also done appeals over the phone for those that cannot get to the office, and they are making every effort to accommodate the citizens.

Mr. Venable said the average increase in value is 49%, which - over a six year period - is average for the area. He said the surrounding counties have been reassessed at a higher percentage. Mr. Venable said the price of land has doubled statewide, and a large landowner may have seen a large increase. He said that they have gone from a manual to a computer system, and there have been some errors made in the 14,000 properties, and asked that anyone with a problem contact them.

Further discussion followed about the process used. Mr. Venable said the reassessment values are set by market value of recent sales in the area. He said after the hearing process with Wampler-Eanes, complaints may be taken to the Board of Equalization; after that, the next step would be to take the issue to Circuit Court.

In Re: County Administrator's Report

Mr. Bartlett said there are two minor changes to the Library Agreement regarding the value of the land and adjustments regarding the maintenance issues. He said the agreement had been drafted by Mr. Ennis, and Mr. Spates, Farmville Town Manager, agrees to the changes. Mr. Bartlett said the Town would be responsible for the maintenance cost for the grounds, minor maintenance costs of the parking area and the other paved areas, and minor repairs of the building with costs not to exceed \$100. He said any maintenance or repairs exceeding \$100 would be the responsibility of the library.

Mr. Bartlett said should the building be sold in the future, the County would receive two-thirds of the sale proceeds but not to exceed the County's original construction cost; if the proceeds from the sale of the building is less than the initial amount, the County would receive two-thirds of the proceeds. He added

that should the building cease to be used by the Town as a Library, the County would be reimbursed its full investment.

Mr. Bartlett said the low bid was received from Coleman Adams.

Supervisor Simpson made a motion to accept the Library Agreement with the Town of Farmville as corrected, to authorize the Chairman and the County Administrator to sign the necessary documents, and to accept the construction bid from Coleman Adams of \$3.7 million.

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
------	---	-----------

Mr. Bartlett reported two responses to the RFQ for the Financial Advisor Services. He said staff is evaluating both proposals, and recommendations will be brought to the Board in January 2009.

Mr. Bartlett said the County's two-year lease with the USDA agencies in the Agricultural Building expires December 31, 2008. Mr. Jimmy Gannt, the County's liaison with USDA, indicated the USDA has not been able to process the paperwork to issue a solicitation for office space and they are requesting a one-year extension on the current lease with the County.

Supervisor Jones made a motion to authorize the Chairman, County Administrator and County Attorney to execute a one-year lease extension with USDA for an amount of not less than \$15.50 per square foot. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
------	---	-----------

In Re: Other Business

Supervisor Gilfillan suggested holding two meetings a month at 7:00 p.m. to make the meetings more accessible to the citizens. She also suggested discussion of a community garden at the January 2009 meeting.

Mr. Bartlett said the Census Bureau announced full and part time employment opportunities.

In Re: Closed Session

Supervisor Moore made a motion that the Board convene in Closed Session to discuss the expansion of an existing industry, where no previous public announcement has been made, pursuant to the exemptions provided for in Section 2.2-3711(A)5 of the *Code of Virginia*. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
------	---	-----------

The Board returned to regular session by motion of Supervisor Moore and adopted as follows:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
------	---	-----------

On motion of Supervisor Wiley, seconded by Supervisor Simpson and carried by the following roll call vote:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
------	---	-----------

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Paris Ceramics

Supervisor Moore made a motion to approve the endorsement of the Industrial Development Authority (IDA) lending Paris Ceramics, USA, \$164,000 according to the terms and conditions listed below; and approved the appropriation of advancing the IDA \$164,000 to lend Paris Ceramics, USA and allowing the County Administrator to sign any necessary documents.

<b>Loan Amount:</b>	\$164,000 to be financed by the Prince Edward Industrial Development Authority
<b>Purpose:</b>	Finance purchase of specialized equipment for the cutting of slab granite and marble
<b>Interest Rate:</b>	Prime rate 4% minus 1 = 3% (Prime based on 5 year Treasury 12/04/08)
<b>Terms &amp; Conditions:</b>	Interest would be charged at a fixed rate with a 7-year amortization to balloon in 5 years. Principal and interest payments would be due monthly, commencing 30 days from the date of loan closing. (Principal payments of \$1,952.39 plus interest monthly.)
<b>Collateral:</b>	Lien on equipment, all furniture, fixtures and equipment now owned or hereinafter acquired by Paris Ceramics USA, located at 200 Dominion Drive, Farmville, VA



The motion carried:

Aye:	William G. Fore, Jr. Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None	Abstain: Sally W. Gilfillan
------	---	-----------	-----------------------------

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of November 2008, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of November 2008, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of November 2008, which was reviewed and ordered to be filed with the Board papers.

In Re: Financial Report from Prince Edward County Schools

Dr. Patricia Watkins, School Superintendent, submitted a financial summary report for the month of November 2008, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Simpson and adopted by the following vote:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
------	---	-----------

the meeting was recessed at 9:35 p.m. until 5:00 p.m. on January 13, 2009.



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** January 13, 2009  
**Item No.:** 9-c  
**Department:** Accounts Payable  
**Staff Contact:** Barbara Poulston  
**Issue:** Consent Agenda – Review of Accounts & Claims

---

**Summary:**

**Attachments:** Bill List

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

1/07/2009

FROM DATE- 12/17/2008  
TO DATE- 1/07/2009

ACCOUNTS PAYABLE CHECKS  
PRINCE EDWARD

PAGE 1

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$541,937.02
501	WATER FUND	\$625,049.50
502	SEWER FUND	\$625,049.50
732	RETIREMENT BENEFIT FUND	\$2,575.00
741	PIEDMONT COURT SERVICES FUND	\$4,004.68
	TOTAL	1,798,615.70

AP375H  
1/07/2009  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 12/17/2008 -- 1/07/2009

AFTER CHECKS  
PAGE 1

MAJOR# ACCT# 011010	VENDOR NUMBER BOARD OF SUPERVISORS	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5510	28425	Travel-Mileage SIMPSON HOWARD F	OCT-DEC 08	MILEAGE	143.33 143.33 *
5530	11894 28425	Travel-Subsistence & Lodg BUSINESS CARD SIMPSON HOWARD F	1412PUCKETT1208A HOMESTEAD 08A	HOMESTEAD LODGING TIPS	2,264.97 25.00 2,289.97 * 2,433.30 **
012110	COUNTY ADMINISTRATOR				
2600	31658	Unemployment Insurance VA EMPLOYMENT COMMISSION	12312008	UNEMPLOYMENT	1.71 1.71 *
5210	25483	Postal Services PITNEY BOWES FINANCL SERV	6804124 DC08	POSTAGE METER LEASE	87.00 87.00 *
5230	10097 22489 28711 30439	Telecommunications AT&T MOONSTAR BBS EMBARQ US CELLULAR	392 8837 1208 PECOUNTY 1208 392 8837 1208 816442183 1208	PHONE DSL PHONE PHONE	181.78 95.00 463.73 74.62 815.13 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	1412PUCKETT1208A	HOMESTEAD LODGING	251.12 251.12 *
6001	11902 11902 13369 15380 17005 20600 20600 20600 31971	Office Supplies BUSINESS DATA OF VA, INC. BUSINESS DATA OF VA, INC. DIAMOND SPRINGS FARVILLE PRINTING HR DIRECT KEY OFFICE SUPPLY KEY OFFICE SUPPLY KEY OFFICE SUPPLY VISIBLE	103214 103382 11393100 1208 CO ADMR 1208 355281 352871 352888 352896 202917070	NORTON UPDATE NORTON UPDATE OFFICE SUPPLIES COPIES/BUSINESS CRDS ABSENTEE CALENDR KIT OFFICE SUPPLIES OFFICE SUPPLIES CALENDAR 08 TAX FORMS	39.95 49.95 8.95 294.00 61.70 63.93 35.00 5.09 260.25 818.82 *
6012	22210 22210 31851	Books and Subscriptions MATTHEW BENDER & CO INC MATTHEW BENDER & CO INC VA REVIEW	77768213 80730604 99991 845	CODE RULES VOL 11 VA ADV CRT RULES/PRC DIRECTORIES	13.75 75.85 139.90 229.50 * 2,203.28 **
012310	LEGAL SERVICES				
2600	31658	Unemployment Insurance VA EMPLOYMENT COMMISSION	12312008	UNEMPLOYMENT	1.81 1.81 * 1.81 **

AF375H  
1/07/2009  
FUND # - 100

GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 12/17/2008 -- 1/07/2009

AFTER CHECKS  
PAGE 2

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
012310	COMMISSIONER OF REVENUE				
5230	10097	AT&T	392 3231 1208	PHONE	78.98
	13325	VITA	T201452	ONLINE SERVICE	125.38
	23933	NTELQS	141147315 1208	INTERNET	20.44
	28711	EMBARQ	392 3231 1208	PHONE	202.20
		Telecommunications		ACCOUNT TOTAL	427.00 *
6001	12899	Office Supplies	1059	ENVELOPES	191.62
	20600	CREATIVE BUSINESS SOLUTNS	352207	INK CARTRIDGE	79.99
				ACCOUNT TOTAL	271.61 *
6012	23162	Books & Subscriptions	5614714	OLDER USED CAR GUIDE	15.00
	23162	NADA APPRAISAL GUIDES	5614725 1208	MARINE APPRL GUIDE	25.00
	23162	NADA APPRAISAL GUIDES	7701831 1208	RV APPRAISAL GUIDE	25.00
				ACCOUNT TOTAL	65.00 *
				MAJOR TOTAL	763.61 **
012320	ASSESSOR				
3160	32122	Professional Services	2009 FINAL	REASSESSMENT	35,256.90 *
		WAMPLER-EARNES APPRAISAL		ACCOUNT TOTAL	35,256.90 *
5230	14795	Telecommunications	25487	REPROGRAM RINGER	45.00
		ESI OF VIRGINIA INC		ACCOUNT TOTAL	45.00 *
				MAJOR TOTAL	35,301.90 **
012410	TREASURER				
2600	31658	Unemployment Insurance	12312008	UNEMPLOYMENT	6.34 *
		VA EMPLOYMENT COMMISSION		ACCOUNT TOTAL	6.34 *
5230	10097	Telecommunications	392 3454 1208	PHONE	84.29
	10099	AT&T	392 3454 1208	PHONE	34.11
	13325	VITA	T201452	ONLINE SERVICE	125.38
	28711	EMBARQ	392 3454 1208	PHONE	223.70
				ACCOUNT TOTAL	467.48 *
5410	25483	Lease/Rent Equipment	6924195 NV08	POSTAGE METER LEASE	1,815.66
	25483	PITNEY BOWES FINANCL SERV	6924195 SP08	POSTAGE METER LEASE	1,942.65
				ACCOUNT TOTAL	2,858.31 *
6001	11902	Office Supplies	103380	INTERNET SECURITY	59.95
	15380	BUSINESS DATA OF VA, INC.	TREAS 1208	LETTERHEAD	51.00
	20600	FARMVILLE PRINTING	352197	THERMAL ROLLS	3.20
	20600	KEY OFFICE SUPPLY	352252	DATA TAPES	1,899.90
				ACCOUNT TOTAL	1,899.90

AP375H  
1/07/2009  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 12/17/2008 -- 1/07/2009

AFTER CHECKS  
PAGE 3

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
012510	20600	KEY OFFICE SUPPLY	352607	RIBBONS	74.70
	20600	KEY OFFICE SUPPLY	352992	DATE STAMPS	8.97
				ACCOUNT TOTAL	2,097.72 *
				MAJOR TOTAL	5,429.85 **
3160		Professional Services			
	11902	BUSINESS DATA OF VA, INC.	103214	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	103355	MONTHLY CONTRACT	2,800.00
	11902	BUSINESS DATA OF VA, INC.	103360	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	103372	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	103373	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	103381	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	103382	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	103385	MONTHLY CONTRACT	2,800.00 *
				ACCOUNT TOTAL	5,950.00 *
3320	12762	Maintenance Service			
		COMPUTERPLUS SALES/SERVIC	MC0000144587	MAINTENANCE CONTRACT	270.00 *
				ACCOUNT TOTAL	270.00 *
				MAJOR TOTAL	6,620.00 **
013100		ELECTORAL BOARD AND OFFICIALS			
3161		Election Official			
	14127	EAMES SHEILA	RECOUNT 1208	ELECTION OFFICIAL	80.00
	15880	FORE BETH M	RECOUNT 1208	ELECTION OFFICIAL	80.00
	16180	GIBBS BETTY A	RECOUNT 1208	ELECTION OFFICIAL	80.00
	16228	GLADDEN YOLANDA	RECOUNT 1208	ELECTION OFFICIAL	80.00
	16732	GREEN ERNEST	RECOUNT 1208	ELECTION OFFICIAL	80.00
	28339	SHEPPERSON BERTHA E	RECOUNT 1208	ELECTION OFFICIAL	80.00
	28435	SIMMS J SCOTT	RECOUNT 1208	ELECTION OFFICIAL	80.00
				ACCOUNT TOTAL	560.00 *
5510		Mileage			
	15880	FORE BETH M	RECOUNT 1208	MILEAGE	1.17
	16180	GIBBS BETTY A	RECOUNT 1208	MILEAGE	19.89
	16228	GLADDEN YOLANDA	RECOUNT 1208	MILEAGE	.59
	16732	GREEN ERNEST	RECOUNT 1208	MILEAGE	12.87
	28339	SHEPPERSON BERTHA E	RECOUNT 1208	MILEAGE	21.06
	28435	SIMMS J SCOTT	RECOUNT 1208	MILEAGE	5.85
				ACCOUNT TOTAL	61.43 *
				MAJOR TOTAL	621.43 **
013200		REGISTRAR			
5230		Telecommunications			
	10099	AT&T	392 4767 1208	PHONE	46.96
	13325	VITA	T201452	ONLINE SERVICE	3.25
	28711	EMBARQ	392 4767 1208	PHONE	143.78
				ACCOUNT TOTAL	193.99 *

AP375H  
1/07/2009  
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 12/17/2008 -- 1/07/2009

AFTER CHECKS  
PAGE 4

MAJOR# ACCT#	VENDOR NUMBER NAME	INVOICE NUMBER	DESCRIPTION	AMOUNT
5530	11406 BOLT DALE L	EXPENSES 1208	MILEAGE	70.20 *
	11406 BOLT DALE L	EXPENSES 1208	MEAL	70.20 *
6001	20500 KEY OFFICE SUPPLY	352611	DESK CALENDARS	8.93 *
	20500 KEY OFFICE SUPPLY	353508	OFFICE SUPPLIES	8.93 *
	20500 KEY OFFICE SUPPLY	353548	USB CARD READER	25.58
			ACCOUNT TOTAL	55.30
			MAJOR TOTAL	21.99
02100	CIRCUIT COURT		ACCOUNT TOTAL	102.87 *
			MAJOR TOTAL	375.99 **
5230	28711 EMBARQ	392 5171 1208	PHONE	160.32
			ACCOUNT TOTAL	160.32 *
6001	15380 FARMVILLE PRINTING	1217	LETTERHEAD/ENVELOPES	346.50
			ACCOUNT TOTAL	346.50 *
			MAJOR TOTAL	506.82 **
021200	GENERAL DISTRICT COURT		ACCOUNT TOTAL	755.00
3320	20600 Maintenance Service Contr	353391	COPIER SERV CONTRACT	755.00 *
	20600 KEY OFFICE SUPPLY		ACCOUNT TOTAL	755.00 *
5230	10097 AT&T	392 3623 1208	PHONE-JUV PROB	144.03
	10099 AT&T	392 3343 1208	PHONE-J&D	131.36
	10099 AT&T	392 4024 1208	PHONE-GEN DIST COURT	90.21
	28711 EMBARQ	392 3343 1208	PHONE-J&D	74.30
	28711 EMBARQ	392 3623 1208	PHONE-JUV PROB	102.52
	28711 EMBARQ	392 4024 1208	PHONE-GEN DIST COURT	308.77
	30439 US CELLULAR	816442183 1208	PHONE	37.31
			ACCOUNT TOTAL	888.50 *
			MAJOR TOTAL	1,643.50 **
021300	SPECIAL MAGISTRATES		ACCOUNT TOTAL	126.95
5230	10099 AT&T	392 3750 1208	PHONE	83.26
	28711 EMBARQ	392 3750 1208	PHONE	210.21 *
			ACCOUNT TOTAL	16.36
8203	13325 VITA	T201452	PAGER RENTAL	15.90
	22321 MCMILLIAN PAGER SERVICE	6011012009	PAGER RENTAL	32.26 *
			ACCOUNT TOTAL	242.47 **
			MAJOR TOTAL	

AP375H  
1/07/2009  
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 12/17/2008 -- 1/07/2009

AFTER CHECKS  
PAGE 5

MAJOR# ACCT# 021600	VENDOR NUMBER CLERK OF THE CIRCUIT COURT	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
2600	31658	VA Employment Insurance UNEMPLOYMENT COMMISSION	12312008	UNEMPLOYMENT	1.99
				ACCOUNT TOTAL	1.99 *
3161	11636	Professional Ser-Preserva BROWN'S RIVER BINDERY INC	10544	BINDING DEED BOOKS	4,914.00
				ACCOUNT TOTAL	4,914.00 *
3310	20600	Repairs/Maintenance KEY OFFICE SUPPLY	353220	COPIER SERV CONTRACT	722.00
	20600	KEY OFFICE SUPPLY	353221	COPIER SERV CONTRACT	627.00
				ACCOUNT TOTAL	1,349.00 *
5230	10097	Telecommunications AT&T	392 5145 1208	PHONE	99.78
	28711	EMBARQ	392 5145 1208	PHONE	259.64
				ACCOUNT TOTAL	359.42 *
5810	31090	Dues and Assoc Membership VAGARA	EPPE 09	MEMBERSHIP DUES	20.00
				ACCOUNT TOTAL	20.00 *
5880	18913	Technology Trust Funds INTERNATIONAL LAND SYSTMS	PRI#77-110.26	BACKUP CONVERTER	101.79
				ACCOUNT TOTAL	101.79 *
6001	12267	Office Supplies CASKIE GRAPHICS INC	23362	CASEBINDERS	277.74
	12267	CASKIE GRAPHICS INC	23370	CASEBINDERS	457.26
	20600	KEY OFFICE SUPPLY	353550	CD CASE	34.49
	20600	KEY OFFICE SUPPLY	352985	APPOINTMENT BOOK	16.09
				ACCOUNT TOTAL	785.58 *
				MAJOR TOTAL	7,541.78 **
021800		LAW LIBRARY			
5230	28711	Telecommunications EMBARQ	315 0208 1208	DATA LINE	32.58
				ACCOUNT TOTAL	32.58 *
6012	21761	Books and Subscriptions LEXISNEXIS	0811076652	ONLINE CHARGES	197.00
	22210	MATTHEW BENDER & CO INC	77790286	CODE RULES V11 SUPP	13.75
	22210	MATTHEW BENDER & CO INC	79944620	JURY INSTR CIVIL R#9	193.80
				ACCOUNT TOTAL	404.55 *
				MAJOR TOTAL	437.13 **
022100		COMMONWEALTH'S ATTORNEY			
5510	14746	Travel-Mileage ENNIS JAMES R	EXPENSES 1208	MILEAGE	82.48
				ACCOUNT TOTAL	82.48 *
5530	14746	Travel-Subsistence & Lodg ENNIS JAMES R	EXPENSES 1208	LODGING	235.99
				ACCOUNT TOTAL	235.99 *



AP375H  
1/07/2009  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 12/17/2008 -- 1/07/2009

AFTER CHECKS  
PAGE 6

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5699	28342	Miscellaneous SHRED-IT	064384964	SHREDDING SERVICE	43.00 43.00 * 361.47 **
02200	VICTIM WITNESS ASSISTANCE PROGRAM				ACCOUNT TOTAL
5230	28711	Telecommunications EMBARQ	315 0065 1208	PHONE	77.37 77.37 *
5510	28060	Travel-Mileage SAMS CINDY	EXPENSES 1208	MILEAGE	45.80 46.80 *
5530	28060	Travel-Subsistence & Lodg SAMS CINDY	EXPENSES 1208	MEAL	8.00 8.00 * 132.17 **
031200	SHERIFF				ACCOUNT TOTAL
2600	31658	Unemployment Insurance VA EMPLOYMENT COMMISSION	12312008	UNEMPLOYMENT	10.19 10.19 *
3110	12100	Vet Services/Animal Care CANFIELD JOE	TRAINING 1208	BLOODHOUND TRAINING	500.00
	15656	FIRE & SAFETY EQUIP CO	21959	ROPE	26.00
	27524	RIDGE ANIMAL HOSPITAL	28101 1208	VACCINATIONS	39.44
	32131	WAL-MART COMMUNITY	8235	DOG FOOD	63.94
				ACCOUNT TOTAL	629.38 *
3311	Repairs & Maint-Auto & Eq				ACCOUNT TOTAL
11775	BURKEVILLE BODY SHOP	22681	AUTO REPAIRS	1,977.52	
14300	EAST END MOTOR CO INC	45807	OIL CHANGE	45.91	
14300	EAST END MOTOR CO INC	45838	FUSE	13.00	
14300	EAST END MOTOR CO INC	45920	WRECKER SERVICE	104.82	
14300	EAST END MOTOR CO INC	45934	INSPECT/REPLACE FUSE	50.57	
14300	EAST END MOTOR CO INC	46093	BRAKE ROTORS & DRUMS	638.68	
14300	EAST END MOTOR CO INC	46124	OIL CHG/STROBE LIGHT	227.14	
14300	EAST END MOTOR CO INC	46236	SPARK PLUGS	161.14	
14300	EAST END MOTOR CO INC	46472	INSPECTION/BULB	29.50	
17004	HALEY OF FARMVILLE INC	65506403	LAMP ASSEMBLY	333.42	
17004	HALEY OF FARMVILLE INC	66516478	OIL CHG/WINDOW SWITCH	159.18	
23726	NEWMAN TIRE CO INC	162132	FLAT REPAIR/INSPECT	34.88	
28199	THIRD ST WRECKER SERVICE	4619	TIRE CHANGE	60.00	
			ACCOUNT TOTAL	3,835.76 *	
3312	Repairs & Maintenance-Off				ACCOUNT TOTAL
26904	KINEX NETWORKING SOLUTION	081121 0101	CONFIGURE PC	75.00	
26904	KINEX NETWORKING SOLUTION	081125 0002	COMPUTER CABLES	450.00	
			ACCOUNT TOTAL	525.00 *	
5210	Postal Services				ACCOUNT TOTAL
11894	BUSINESS CARD	0555 SHERIF1208	STAMPS	294.00	

AP375H  
1/07/2009  
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 12/17/2008 -- 1/07/2009

AFTER CHECKS  
PAGE 7

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
5230		14815	ESTES HOWARD	081201 0028	POSTCARDS	3.00
		30402	UPS	RY9495488	SHIPPING CHARGES	9.33
			Telecommunications		ACCOUNT TOTAL	306.33 *
		20904	KINEX NETWORKING SOLUTION	024 0011 1208	DSL & WEBHOSTING	124.85
		28711	EMBARQ	392 6730 1208	PHONE	10.51
		28711	EMBARQ	392 8101 1208	PHONE	30.92
			Travel-Mileage		ACCOUNT TOTAL	425.95
5510		15942	FRANKLIN MARGIE	EXPENSES 1208	MILEAGE	592.23 *
		17903	HURAK RICHARD	EXPENSES 1208	PARKING FEE	66.11
			Travel-Subsistence & Lodg		ACCOUNT TOTAL	10.00
5530		11894	BUSINESS CARD	0555 SHERIFF1208	MEALS & LODGING	76.11 *
		14936	FARLEY JIMMY	EXPENSES 1208	MEALS	307.95
		15942	FRANKLIN MARGIE	EXPENSES 1208	MEALS	42.71
		17929	HUSKEY BARBARA	EXPENSES 1208	MEALS	42.32
		21924	LYLE LAVONNA	EXPENSES 1208	MEAL	12.42
		28413	SHULAR WILLIAM D JR	EXPENSES 1208	MEALS	15.32
		28703	SPRAGUE JOSEPH	EXPENSES 1208	MEALS	13.20
		32600	WILMOTH DAVID	EXPENSES 1208	MEALS	48.29
		999999	JACKSON MIKE	EXPENSES 1208	MEALS	44.09
			Office Supplies		ACCOUNT TOTAL	7.48
5001		11894	BUSINESS CARD	0555 SHERIFF1208	OFFICE SUPPLIES	533.78 *
		20600	KEY OFFICE SUPPLY	349298	SERVICE FEE	19.09
		20600	KEY OFFICE SUPPLY	349299	COPY PAPER	56.90
		20600	KEY OFFICE SUPPLY	349379	COPY PAPER	50.97
		20600	KEY OFFICE SUPPLY	349431	LAMINATING SHEETS	20.60
		20600	KEY OFFICE SUPPLY	349721	CORRECTIONS PENS/ENV	11.90
		20600	KEY OFFICE SUPPLY	349751	COPY PAPER	83.38
		20600	KEY OFFICE SUPPLY	350566	PRINT CARTRIDGE	75.49
		20600	KEY OFFICE SUPPLY	351717	LASER CARTRIDGE	179.98
		20600	KEY OFFICE SUPPLY	351718	PENS & REFILLS	17.30
			Vehicle & Powered Equip F		MARKERS	30.72
5008		11894	BUSINESS CARD	0555 SHERIFF1208	COPY PAPER	34.99
		14771	EPPE DAVID	EXPENSES 1208	SHEET PROTECTORS	8.98
		15942	FRANKLIN MARGIE	EXPENSES 1208	ACCOUNT TOTAL	590.30 *
		999999	JACKSON MIKE	EXPENSES 1208	GAS	53.83
			Vehicle & Powered Equip S		GAS	10.00
5009		23726	NEWMAN TIRE CO INC	162147	GAS	20.42
		23726	NEWMAN TIRE CO INC	162569	GAS	10.00
			Police Supplies		ACCOUNT TOTAL	94.25 *
5010		28592	SOUTHERN POLICE EQUIP CO	125692	TIRES	113.17
			SHOTGUN CASE		TIRES	254.68
					ACCOUNT TOTAL	367.85 *
					ACCOUNT TOTAL	26.98

AP375H  
1/07/2009  
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 12/17/2008 -- 1/07/2009

AFTER CHECKS  
PAGE 8

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6011		32131	WAL-MART COMMUNITY	3606	PHOTO DEVELOPING	14.79
		32131	WAL-MART COMMUNITY	7336	CELL PHONE COVER	15.97
					ACCOUNT TOTAL	57.74 *
			Uniforms & Wearing Appare			
		11894	BUSINESS CARD	0555	SHERIFF1208	62.98
		26360	QUANTUM GRAPHICS/UNIFORMS	3211	UNIFORMS	91.50
		26360	QUANTUM GRAPHICS/UNIFORMS	3218	RAINCOAT	58.00
		26360	QUANTUM GRAPHICS/UNIFORMS	3257	HATS	345.00
		28592	SOUTHERN POLICE EQUIP CO	125606	SHOES	47.50
		28592	SOUTHERN POLICE EQUIP CO	125841	NAMEPLATE	6.99
		28703	SPRAGUE JOSEPH		UNIFORMS	96.65
					ACCOUNT TOTAL	708.62 *
8203		30470	Communications Equipment			
			USA MOBILITY WIRELESS INC	R0638317K	PAGER RENTAL	82.41
					ACCOUNT TOTAL	82.41 *
					MAJOR TOTAL	8,409.95 **
032200			VOLUNTEER FIRE DEPARTMENT			
7001			Payment to Farmville VFD			
		14300	EAST END MOTOR CO INC	46793	VEHICLE REPAIRS	868.25
		15150	FARMVILLE AUTO PARTS	13961 151	TOWELS & CLEANER	21.15
		15150	FARMVILLE AUTO PARTS	13961 505	LOCK/ASSEMBLY	43.11
		15150	FARMVILLE AUTO PARTS	13961 986	POLISH/TOWELS	47.98
		15520	FARMVILLE VOL FIRE DEPT		INTERNET & ROUTER	200.40
		15520	FARMVILLE VOL FIRE DEPT		PHONE REIMBURSEMENT	82.02
		16674	GRANT'S GLASS	54833	WINDOW OPERATOR	111.85
					ACCOUNT TOTAL	1,374.76 *
7002			Payment to Rice VFD			
		28711	EMBARQ	392 8737 1208	PHONE	89.45
		31844	DOMINION VA POWER	4500495009 1208	ELECTRIC SERVICE	292.09
		31846	DOMINION VA POWER	5487358649 1208	ELECTRIC SERVICE	9.00
					ACCOUNT TOTAL	390.54 *
7004			Payment to Darlington VFD			
		14700	ELLINGTON ENERGY SERVICE	DHVED 1208	PROPANE	469.38
		15856	FIRE & SAFETY EQUIP CO	22360	NOMEX HOOD	44.18
		22502	STELLAR ONE BANK	0467949058 #41	LOAN PAYMENT	501.50
		28640	SOUTHSIDE ELECTRIC COOP	38156 001 1208	ELECTRIC SERVICE	147.66
		31335	VERIZON	248 6805 1208	PHONE	62.38
					ACCOUNT TOTAL	1,225.10 *
7006			Payment to Ramplin VFD			
		10099	AT&T	248 6690 1208	PHONE	41.15
		15908	FOSTER FUELS INC	150554Y	PROPANE	240.48
		15908	FOSTER FUELS INC	150555Y	PROPANE	393.02
		15908	FOSTER FUELS INC	170744T	PROPANE	287.40
		25210	PAMPLIN EXXON	PAMPLIN VFD1208	FUEL	156.51
		28212	SELECTIVE INSURANCE CO	339 729 293	LIABILITY INSURANCE	961.00
		31335	VERIZON	248 6690 1208	PHONE	50.72
		31846	DOMINION VA POWER	4743517221 1208	ELECTRIC SERVICE	226.88

AP375H  
1/07/2009  
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 12/17/2008 -- 1/07/2009

AFTER CHECKS  
PAGE 9

MAJOR# ACCT#	VENDOR NUMBER NAME	INVOICE#	DESCRIPTION	AMOUNT
7007	31846 DOMINION VA POWER	6280980001 1208	ELECTRIC SERVICE	51.14
			ACCOUNT TOTAL	2,408.30 *
	Payment to Meherrin VFD			
	11153 BANK OF CHARLOTTE COUNTY	NOTE 19294 1208	TRUCK LOAN PAYMENT	15,000.00
	27867 SAFE AIR SYSTEMS INC	44566	SCBA TESTING	335.00
	27907 ROY C JENKINS INC	10066504	PROPANE	375.86
	27907 ROY C JENKINS INC	2096941	DIESEL	505.99
	28446 SLAGLE JACK L FIRE EQUIP	10031184 01	FIREFIGHTING FOAM	246.00
	30439 US CELLULAR	811808312 1208	PHONE	151.35
	31335 VERIZON	736 0633 1208	PHONE	138.51
	31846 DOMINION VA POWER	0519881510 1208	ELECTRIC SERVICE	314.22
	31846 DOMINION VA POWER	1913347348 1208	ELECTRIC SERVICE	32.23
	31846 DOMINION VA POWER	2725824417 1208	ELECTRIC SERVICE	13.76
			ACCOUNT TOTAL	17,112.92 *
7010	17776 First Responders HAMPDEN-SYDNEY VOL FIRE	08-09 SUPPORT 2	08-09 SUPPORT	2,500.00
			ACCOUNT TOTAL	2,500.00 *
8010	25720 PE Firefighters Assoc PRINCE EDWARD AREA FIRE-	08-09 SUPPORT 2	08-09 SUPPORT	3,000.00
			ACCOUNT TOTAL	3,000.00 *
			MAJOR TOTAL	28,011.62 **
032300	AMBULANCE AND RESCUE SERVICES			
7005	23680 Prince Edward Rescue Squa PRINCE EDWARD VOL RESCUE	08-09 SUPPORT 3	08-09 SUPPORT	15,000.00
			ACCOUNT TOTAL	15,000.00 *
7006	25201 Pamplin Rescue Squad PAMPLIN VFD 1ST RESPONDER	08-09 SUPPORT 2	08-09 SUPPORT	5,000.00
			ACCOUNT TOTAL	5,000.00 *
7008	22349 Meherrin Rescue Squad MEHERRIN FIRE & RESCUE	08-09 SUPPORT 2	08-09 SUPPORT	5,000.00
			ACCOUNT TOTAL	5,000.00 *
			MAJOR TOTAL	25,000.00 **
032500	EMERGENCY SERVICES			
3160	29280 Professional Service E-91 TIMMONS GROUP	1211076	SYSTEM MAINTENANCE	300.00
			ACCOUNT TOTAL	300.00 *
5023	29332 Citizen Alert System TOWN OF FARMVILLE	CITIZEN ALERT	CITIZEN ALERT SYSTEM	12,500.00
			ACCOUNT TOTAL	12,500.00 *
5410	14259 Lease/Rent of Equipment EARTH VECTOR SYSTEMS LLC	2120810	GPS RENTAL	250.00
			ACCOUNT TOTAL	250.00 *
6014	21005 Other Operating Supplies KORMAN SIGNS	213383	SIGNS & HARDWARE	214.55
			ACCOUNT TOTAL	214.55 *
			MAJOR TOTAL	13,264.55 **

AP275H  
1/07/2009  
FUND # - 100

PRINCE EDWARD  
LISTING OF INVOICES FOR 12/17/2008 -- 1/07/2009

AFTER CHECKS  
PAGE 10

GENERAL FUND

MAJOR#	VENDOR NUMBER	VENDOR NAME	ACCT#	REGIONAL JAIL & DETENTION	INV#	DESCRIPTION	AMOUNT
3196	14933	Purchase of Services - Ja FAMILY PRESERVATION SERV			36178B	ELECTRONIC MONITORIN	600.00 * 600.00 * 600.00 **
034100		BUILDING OFFICIAL					
3311	15920	Repairs & Maint-Auto FOURTH STREET MOTOR CO			19594	HEADLIGHT REPAIR	44.80 * 44.80 *
5230	30439	Telecommunications US CELLULAR			816442183 1208	PHONE	37.31 * 37.31 *
5530	21498	Travel-Subsistence & Lodg LEATHERWOOD COY			EXPENSES 1208	MEAL	6.68 * 6.68 *
5540	21498	Travel-Convention & Educa LEATHERWOOD COY			EXPENSES 1208	MTG REGISTRATION	15.00 * 15.00 *
5880	29642	1.75% Big Permit Surcharg TREASURER OF VIRGINIA			PERMIT LEVY1208	PERMIT LEVY	297.65 * 297.65 *
6001	11902	Office Supplies BUSINESS DATA OF VA, INC.			103214	MORTON UPDATE	39.95
	15380	FARMVILLE PRINTING			CO ADMR 1208	BUSINESS CARDS	39.00
	20600	KEY OFFICE SUPPLY			352871	OFFICE SUPPLIES	27.12
						ACCOUNT TOTAL	106.07 *
						MAJOR TOTAL	507.51 **
035100		ANIMAL CONTROL					
5110	31844	Electrical Services DOMINION VA POWER			0890745003 1208	ELECTRIC SERVICE	294.77 * 294.77 *
5230	30439	Telecommunications US CELLULAR			816442183 1208	PHONE	74.87 * 74.87 *
5821	28413	Coyote Bounties SHULAR WILLIAM D JR			COYOTE 1208B	BOUNTY	50.00
	999999	ONEIL EDWARD A			COYOTE 1208	BOUNTY (8)	400.00
	999999	ADAMS JOHN T			COYOTE 1208A	BOUNTY	100.00
	999999	MOMACK HENRY E			COYOTE 1208B	BOUNTY	50.00
	999999	HAMLETT CURTIS C			COYOTE 122208	BOUNTY	50.00
						ACCOUNT TOTAL	650.00 *
6001	15910	Office Supplies FOSTER RAY			EXPENSES 1208	PHOTO PROCESSING	2.94 * 2.94 *
						ACCOUNT TOTAL	

AP375H  
1/07/2009  
FUND # - 100 GENERAL FUND

LISTING OF INVOICES FOR 12/17/2008 -- 1/07/2009

AFTER CHECKS  
PAGE 11

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	INV#	AMOUNT
6002	32131	Supplies for Shelter	LITTER	1804	5.56
	32131	WAL-MART COMMUNITY	FOOD SUPPLIES	1804	141.80
					147.36 *
6009	23726	Vehicle & Powered Equip S	FLAT REPAIR	163475	12.31
		NEWMAN TIRE CO INC			12.31 *
					1,182.25 **
036100		BIOSOLIDS MONITORING			
5230	30439	Telecommunications	PHONE	816442183 1208	37.31
		US CELLULAR			37.31 *
					37.31 **
042300		REFUSE DISPOSAL			
2600	31658	Unemployment Insurance	UNEMPLOYMENT	12312008	23.40
		VA EMPLOYMENT COMMISSION			23.40 *
3160	27191	Professional Services	CELL D CONST MGNT	34181	972.50
	27191	RESOURCE INTERNATIONAL	STRM WTR PRMT COMPLY	34182	783.30
	27191	RESOURCE INTERNATIONAL	CELL D CONST MGNT	34183	145.00
	27191	RESOURCE INTERNATIONAL	ENVIRONMENTAL ASSESS	34184	3,449.56
					5,350.36 *
3311	19030	Repairs & Maint-Auto & Eq	WASHED ROLLOFFS	305527	130.00
		JIMMY'S POWER WASH			130.00 *
3840	10811	Contract Landfill - POS	TRASH COLLECTION	DEC 08	420.00
	32950	ARENA TRUCKING COMPANY	LANDFILL OPERATION	JAN 09	42,187.50
					42,607.50 *
5110	28640	Electrical Services	DH SITE	114379 001 1208	146.92
	31844	SOUTHSIDE ELECTRIC COOP	LEACHATE PUMP	5181167213 1208	9.47
	31844	DOMINION VA POWER	SCALEHOUSE	8970737501 1208	146.75
	31846	DOMINION VA POWER	CELL C PUMP STATION	0670040567 1208	23.11
	31846	DOMINION VA POWER	GREEN BAY SITE	1144204110 1208	89.88
	31846	DOMINION VA POWER	WORKSHAW SITE	7471653571 1208	143.88
	31846	DOMINION VA POWER	PROSPECT SITE	8601161519 1208	130.43
	31846	DOMINION VA POWER	LANDFILL SITE	9176847250 1208	109.43
					799.87 *
5230	10099	Telecommunications	PHONE	223 1595 1208	42.23
		AT&T		248 5696 1208	17.18
	10099	AT&T	PHONE	392 9223 1208	41.08
		AT&T		574 4166 1208	92.45

MAJOR#	ACCT#	NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5440		28869	Portable Toilet Rental STIFF O INC	5036	MONTHLY SERVICE	702.75 *
					ACCOUNT TOTAL	702.75 *
6009		23726	Vehicle & Powered Equip S NEWMAN TIRE CO INC	163126	TIRES	271.19
		23726	NEWMAN TIRE CO INC	163159	FLAT REPAIR	42.85
		23726	NEWMAN TIRE CO INC	163496	FLAT REPAIR	28.81
		23726	NEWMAN TIRE CO INC	163516	TIRES	240.00
		23726	NEWMAN TIRE CO INC	163684	FLAT REPAIR	32.50
					ACCOUNT TOTAL	615.35 *
					MAJOR TOTAL	50,830.52 **
043200			GENERAL PROPERTIES			
3310		24086	Repairs/Maintenance OK TERMITE & PEST CONTROL	DEC 16 08	EXTERMINATING SERVIC	150.00
					ACCOUNT TOTAL	150.00 *
5110		28640	Electrical Services SOUTHSIDE ELECTRIC COOP	114379 002 1208	SRR LIGHTS	33.16
		31844	DOMINION VA POWER	0916382831 1208	INDUSTRIAL PARK	67.79
		31844	DOMINION VA POWER	1230385005 1208	ROY CLARK MONUMENT	28.57
		31844	DOMINION VA POWER	2786281903 1208	COURTHOUSE	11,620.85
		31844	DOMINION VA POWER	9670710004 1208	SHOP	50.22
		31846	DOMINION VA POWER	0675198071 1208	MOORE BLDG	183.46
		31846	DOMINION VA POWER	1053387447 1208	MOORE BLDG	68.60
		31846	DOMINION VA POWER	4951935099 1208	SHERIFF DEPT SHED	5.50
		31846	DOMINION VA POWER	5856894620 1208	WORSHAM CLERK OFFICE	239.19
		31846	DOMINION VA POWER	6669158583 1208	LIGHTS AT RICE	80.98
		31846	DOMINION VA POWER	8105475944 1208	AG BLDG	1,998.66
					ACCOUNT TOTAL	14,376.98 *
5130		29332	Water & Sewer TOWN OF FARMVILLE	CH IRRIG 1208	WATER	17.30
		29332	TOWN OF FARMVILLE	IND PARK 1208	WATER & SEWER	110.63
		29332	TOWN OF FARMVILLE	MOORE BLDG 1208	WATER & SEWER	41.33
					ACCOUNT TOTAL	169.26 *
5230		10099	Telecommunications AT&T	223 8665 1208	PHONE	34.11
		28711	EMBARQ	392 1943 1208	PHONE	63.10
		30439	US CELLULAR	816442183 1208	PHONE	186.60
					ACCOUNT TOTAL	283.81 *

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
		28869	STIFF O O INC	5036	MONTHLY SERVICE	100.00 *
		21811	LOWE'S	908864	CLEANING SUPPLIES	88.88 *
6005		13369	DIAMOND SPRINGS	11393100	OFFICE SUPPLIES	10.45
6007		15560	FARMVILLE WHSALE ELECTRIC	380454	CANDLE BULBS	29.00
		15560	FARMVILLE WHSALE ELECTRIC	380799	FLUORESCENT BULBS	338.72
		21811	LOWE'S	902534	CONCRETE MIX	5.94
		21811	LOWE'S	909040	SPRAY PAINT	9.36
		21811	LOWE'S	909960	STENCILS & MARKERS	16.90
		25680	PRICE SUPPLY CO INC	753841	FUEL FILTER/NOZZLE	11.22
		28596	SOUTHERN STATES	91798	ICE BUSTER	478.00
					ACCOUNT TOTAL	899.59 *
6009		15150	FARMVILLE AUTO PARTS	13961	HALOGEN BULB	8.75
		15150	FARMVILLE AUTO PARTS	13961	BATTERY	110.74
		29083	TAYLOR-FORBEES EQUIP CO	IN81785	FUEL STABILIZER	16.78
					ACCOUNT TOTAL	136.27 *
					MAJOR TOTAL	16,204.79 **
043400						
2600		31658	VA EMPLOYMENT COMMISSION	12312008	UNEMPLOYMENT	2.07
					ACCOUNT TOTAL	2.07 *
5110		28640	SOUTHSIDE ELECTRIC COOP	44435	ELECTRIC SERVICE	123.97
					ACCOUNT TOTAL	123.97 *
5230		10099	AT&T	223	PHONE	35.86
					ACCOUNT TOTAL	35.86 *
6001		32131	WAL-MART COMMUNITY	7771	OFFICE SUPPLIES	4.56
					ACCOUNT TOTAL	4.56 *
6005		32131	WAL-MART COMMUNITY	7771	JANITORIAL SUPPLIES	59.64
					ACCOUNT TOTAL	59.64 *
					MAJOR TOTAL	226.10 **
053500						
3160		10010	ABDUS SABUR LATRIND	DEC 08	FOSTER CARE	270.00
		11146	BANDY KATHY	DEC 08	FOSTER CARE	628.00
		11203	BARRY ROBINSON CENTER	NOV 08	PROFESSIONAL SERVICE	1,853.00
		12280	CENTRA HEALTH	5670	PROFESSIONAL SERVICE	1,805.00



MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INVOICE #	DESCRIPTION	AMOUNT
	12280	CENTRA HEALTH	5760 1208	PROFESSIONAL SERVICE	2,309.00
	12280	CENTRA HEALTH	5778 1208	PROFESSIONAL SERVICE	1,805.00
	12280	CENTRA HEALTH	5798 1208	PROFESSIONAL SERVICE	475.00
	12280	CENTRA HEALTH	7035 1208	PROFESSIONAL SERVICE	2,280.00
	12280	CENTRA HEALTH	7088 1208	PROFESSIONAL SERVICE	2,280.00
	12280	CENTRA HEALTH	7102 1208	PROFESSIONAL SERVICE	2,312.00
	12280	CENTRA HEALTH	7180 1208	PROFESSIONAL SERVICE	2,312.00
	12280	CENTRA HEALTH	7298 1208	PROFESSIONAL SERVICE	2,280.00
	12280	CENTRA HEALTH	7336 1208	PROFESSIONAL SERVICE	2,312.00
	12280	CENTRA HEALTH	7573 1208	PROFESSIONAL SERVICE	2,280.00
	12929	CROSSROADS SERVICES BD	FAPT/CPMT 1208	PROFESSIONAL SERVICE	4,590.00
	12964	CUMBERLAND HOSPITAL	1030154 1208	PROFESSIONAL SERVICE	8,042.05
	13329	DESKINS CERYL	DEC 08	POSTER CARE	495.00
	13812	DOMINION YOUTH SERVICES	AB 1208	PROFESSIONAL SERVICE	2,844.00
	13812	DOMINION YOUTH SERVICES	AB 1208A	PROFESSIONAL SERVICE	2,370.00
	13812	DOMINION YOUTH SERVICES	EH 1208	PROFESSIONAL SERVICE	2,844.00
	13812	DOMINION YOUTH SERVICES	EH 1208A	PROFESSIONAL SERVICE	2,370.00
	13812	DOMINION YOUTH SERVICES	JM 1208	PROFESSIONAL SERVICE	2,844.00
	13812	DOMINION YOUTH SERVICES	JM 1208	PROFESSIONAL SERVICE	3,634.00
	14575	ELK HILL	16667	PROFESSIONAL SERVICE	2,673.00
	14575	ELK HILL	16796	PROFESSIONAL SERVICE	700.00
	14933	FAMILY PRESERVATION SERV	DEC 08	POSTER CARE	941.25
	14933	FAMILY PRESERVATION SERV	DEC 08	POSTER CARE	323.75
	14933	FAMILY PRESERVATION SERV	36159	PROFESSIONAL SERVICE	350.00
	14933	FAMILY PRESERVATION SERV	36160	PROFESSIONAL SERVICE	700.00
	14933	FAMILY PRESERVATION SERV	36188	PROFESSIONAL SERVICE	700.00
	14933	FAMILY PRESERVATION SERV	36204	PROFESSIONAL SERVICE	941.25
	15766	FISHER JUANITA	DEC 08	POSTER CARE	230.00
	16672	GRAFTON SCHOOL INC	109612	PROFESSIONAL SERVICE	517.50
	16672	GRAFTON SCHOOL INC	109614	PROFESSIONAL SERVICE	518.50
	16672	GRAFTON SCHOOL INC	109888	PROFESSIONAL SERVICE	3,200.00
	16672	GRAFTON SCHOOL INC	109890	PROFESSIONAL SERVICE	200.00
	16672	GRAFTON SCHOOL INC	109892	PROFESSIONAL SERVICE	3,200.00
	16672	GRAFTON SCHOOL INC	110093	PROFESSIONAL SERVICE	56.00
	17486	HEARTLAND FAMILY COUNSEL	32	PROFESSIONAL SERVICE	2,750.00
	22703	MORTON DEKEACE	DEC 08	POSTER CARE	628.00
	25620	PRESBYTERIAN HM/FMLY SERV	6400 1208	PROFESSIONAL SERVICE	3,441.00
	25913	PROFFITT JEREMY & JAMIE	DEC 08	POSTER CARE	1,294.11
	30364	UHRICH ANGELA	DEC 08	POSTER CARE	1,508.00
	30415	UNITED METHODIST FAMILY	3550 1208	PROFESSIONAL SERVICE	897.60
	30415	UNITED METHODIST FAMILY	3550 1208	PROFESSIONAL SERVICE	2,716.00
	30415	UNITED METHODIST FAMILY	3550 1208	PROFESSIONAL SERVICE	566.65
	30415	UNITED METHODIST FAMILY	3551 1208	PROFESSIONAL SERVICE	897.60
	30415	UNITED METHODIST FAMILY	3551 1208	PROFESSIONAL SERVICE	566.65
	30415	UNITED METHODIST FAMILY	3551 1208	PROFESSIONAL SERVICE	2,716.00
	32202	WATSON SHANTAY	DEC 08	POSTER CARE	75.56
	32202	WATSON SHANTAY	DEC 08A	POSTER CARE	91.64
				ACCOUNT TOTAL	88,334.11 *
3180	28220	Administrative SHANBERGER MAELE	CSA 1208	ADMINISTRATIVE FEE	150.00
				ACCOUNT TOTAL	150.00 *
				MAJOR TOTAL	88,484.11 **

AP375H  
1/07/2009  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 12/17/2008 -- 1/07/2009

AFTER CHECKS  
PAGE 15

MAJOR# ACCT# 053501	VENDOR NUMBER OTHER WELFARE/SOCIAL SERVICES	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5608	28097	SCOPE/Meals on Wheels SCOPE/MEALS ON WHEELS	08-09 SUPPORT 2	08-09 SUPPORT	4,750.00 4,750.00 *
5637	15140	FACES FACES, INC	08-09 SUPPORT 2	08-09 SUPPORT	2,137.50 2,137.50 *
5646	17759	HOPE HOPE	08-09 SUPPORT 2	08-09 SUPPORT	4,750.00 4,750.00 *
5650	29931	Tri-County Life Learners TRI-COUNTY LIFE LEARNERS	08-09 SUPPORT 2	08-09 SUPPORT	1,662.50 1,662.50 *
5651	28604	Southside Center for Viol SOUTHSIDE CENTER FOR	08-09 SUPPORT 2	08-09 SUPPORT	2,375.00 2,375.00 *
5653	21808	Longwood Center for Visua LONGWOOD CNTR FOR VISUAL	08-09 SUPPORT 2	08-09 SUPPORT	1,247.00 1,247.00 *
5654	17006	Habitat for Humanity HABITAT FOR HUMANITY	08-09 SUPPORT 2	08-09 SUPPORT	2,375.00 2,375.00 *
068100	CONTRIBUTIONS TO COLLEGES				19,297.00 **
5640	28960	Payment To Community Coll SOUTHSIDE VA COMM COLLEGE	08-09 SUPPORT 2	08-09 SUPPORT	2,759.00 2,759.00 *
5643	21824	Longwood Small Bus Dev Ce LONGWOOD SMALL BUSINESS	08-09 SUPPORT 2	08-09 SUPPORT	3,537.00 3,537.00 *
073500	PUBLIC LIBRARY				6,296.00 **
5640	15400	Contribution To Library FARMVILLE-PE COMM LIBRARY	08-09 SUPPORT 3	08-09 SUPPORT	38,014.75 38,014.75 **
081100	PLANNING				38,014.75 **
3161	12628	Planning Commission COLEMAN R SAMUEL	DEC 16 08	COMMISSION MTG	100.00
	16195	GILLIAM DONALD B	DEC 16 08	COMMISSION MTG	100.00
	19875	JONES ROBERT M	DEC 16 08	COMMISSION MTG	100.00
	21525	LEATHERWOOD CLIFFORD JACK	DEC 16 08	COMMISSION MTG	100.00

MAJOR# ACCT#	VENDOR NUMBER NAME	INVOICE#	DESCRIPTION	AMOUNT
5230	Telecommunications US CELLULAR	816442183 1208	PHONE	74.62 74.62 *
5510	Travel-Mileage COLEMAN R SAMUEL	DEC 16 08	MILEAGE	14.04
	DAVES-JOHNSON ALECIA	EXPENSES 1208	MILEAGE	123.73
	GILLIAM DONALD B	DEC 16 08	MILEAGE	23.40
	JONES ROBERT M	DEC 16 08	MILEAGE	5.85
	MASON ROBERT CHRISTOPHER	DEC 16 08	MILEAGE	10.53
	MASON ROBERT CHRISTOPHER	EXPENSES 1208	MILEAGE	155.61
	PICKETT JONATHAN	MILEAGE 1208	MILEAGE	282.79
	TONEY ERNEST LEWIS SR	DEC 16 08	MILEAGE	11.70
			ACCOUNT TOTAL	627.65 *
5530	Travel-Subsistence & Lodg DAVES-JOHNSON ALECIA	EXPENSES 1208	MEALS	39.05
	MASON ROBERT CHRISTOPHER	EXPENSES 1208	MEAL	6.16
			ACCOUNT TOTAL	45.21 *
5540	Travel-Convention & Educa TREASURER OF VIRGINIA	BASIC ESC	TRAINING	80.00
	TREASURER OF VIRGINIA	INSPECTOR ESC	TRAINING	50.00
			ACCOUNT TOTAL	130.00 *
6001	Office Supplies FARMVILLE PRINTING	CO ADMR 1208	COPIES	187.52
	KEY OFFICE SUPPLY	352187	NOTE BOOKS	41.03
			ACCOUNT TOTAL	228.55 *
			MAJOR TOTAL	1,906.03 **
081200	COMMUNITY DEVELOPMENT			
5647	Chamber of Commerce FARMVILLE CHAMBER OF	08-09 SUPPORT 2	08-09 SUPPORT	2,375.00 2,375.00 *
5652	Piedmont Area Transit PIEDMONT AREA TRANSIT	08-09 SUPPORT 2	08-09 SUPPORT	5,000.00 5,000.00 *
			MAJOR TOTAL	7,375.00 **
081500	ECONOMIC DEVELOPMENT			
2600	Unemployment Insurance VA EMPLOYMENT COMMISSION	12312008	UNEMPLOYMENT	2.33 2.33 *
3160	Professional Services LUCAS MICHAEL	NOV 13 08	RESEARCH/PROGRAM DEV	520.00 520.00 *

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	INV#	AMOUNT
3600	31903	VIRGINIA'S RETREAT	TRAVEL GUIDE AD	2	750.00 *
		Postal Services			750.00 *
5210	11894	BUSINESS CARD	POSTAGE	2078 CARNEY1208	42.42 *
		Telecommunications			42.42 *
5230	10097	AT&T	PHONE	392 1482 1208	65.02
	11894	BUSINESS CARD	WEBHOSTING	2078 CARNEY1208	47.88
	22489	MOONSTAR BBS	DSL	ECO DEV JAN 09	45.00
	28711	EMBARQ	PHONE	392 1482 1208	185.30
		Special Projects			343.20 *
5899	29000	SUCCESSFUL EVENTS	FULFILLMENT BAGS	1591841	257.40
		Office Supplies			257.40 *
6001	11894	BUSINESS CARD	BOOKS & ORGANIZER	2078 CARNEY1208	145.54
	11894	BUSINESS CARD	FEES	2078 CARNEY1208	41.46
					187.00 *
					2,102.35 **
082400		SOIL & WATER CONSERVATION DISTRICT			
5641	25440	PIEDMONT SOIL & WATER	08-09 SUPPORT	08-09 SUPPORT 2	4,845.00 *
		Donation - PS&WCD			4,845.00 *
					4,845.00 **
083500		COOPERATIVE EXTENSION OFFICE			
5230	28711	EMBARQ	PHONE	392 4246 1208	95.70
		Telecommunications			95.70 *
					95.70 **
091000		GENERAL EXPENSE			
5699	12753	Reimbursement to State	REIMB TO STATE	09 REIMB TO ST	147,859.00 *
		COMMONWEALTH OF VIRGINIA			147,859.00 *
					147,859.00 **
094000		CAPITAL PROJECTS			
0013		Animal Shelter			
	21811	LOWE'S	PLUMBING SUPPLIES	908180	31.10
	21811	LOWE'S	PLUMBING SUPPLIES	908226	5.79
	21811	LOWE'S	PLUMBING SUPPLIES	909619	87.59
	21811	LOWE'S	PLUMBING SUPPLIES	909660	39.90

AP375H  
1/07/2009  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 12/17/2008 -- 1/07/2009

AFTER CHECKS  
PAGE 18

MAJOR# ACCT#	VENDOR NUMBER 21811	VENDOR NAME LOWE'S	INV#	DESCRIPTION RETURNED MERCHANDISE	AMOUNT
095000		DEBT SERVICE			
0010	30600	Rural Dev Rev Bond 1998B- RURAL DEVELOPMENT	LOAN 97-01 1208	COURTHOUSE LOAN	6,508.00 6,508.00 *
0012	30600	Rural Dev CH Constr 1998C RURAL DEVELOPMENT	LOAN 97-02 1208	COURTHOUSE LOAN	10,118.00 10,118.00 *
				ACCOUNT TOTAL	16,626.00 **
				MAJOR TOTAL	144.97 **
				ACCOUNT TOTAL	19.41-
				MAJOR TOTAL	144.97 **
				FUND TOTAL	541,937.02

AP375H  
1/07/2009  
FUND # - 501

WATER FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 12/17/2008 -- 1/07/2009

AFTER CHECKS  
PAGE 19

MAJOR#	VENDOR NUMBER	VENDOR NAME	ACCT#	INV#	DESCRIPTION	AMOUNT
3160	12302	Professional Services CLERK OF CIRCUIT COURT			RECORDING FEE	49.50
					RECORDING FEE08	49.50 *
					RECORDING FEE	49.50 **
094000		CAPITAL PROJECTS				
8101	29332	Infrastructure Payment to TOWN OF FARMVILLE			INFRASTRUCTURE PMT	625,000.00
					INFRASTRUCTURE	625,000.00 *
					INFRASTRUCTURE PMT	625,000.00 **
					FUND TOTAL	625,049.50
					ACCOUNT TOTAL	
					MAJOR TOTAL	

AP375H  
1/07/2009  
FUND # - 502 SEWER FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 12/17/2008 -- 1/07/2009

AFTER CHECKS  
PAGE 20

MAJOR# ACCT# 012210 LEGAL SERVICES	VENDOR NUMBER 12302 Professional Services CLERK OF CIRCUIT COURT	INV# RECORDING FEE08	DESCRIPTION RECORDING FEE	AMOUNT 49.50 49.50 * 49.50 **
094000 CAPITAL PROJECTS				
8101 Infrastructure Payment to TOWN OF FARMVILLE			INFRASTRUCTURE PMT	625,000.00 625,000.00 * 625,000.00 **
			FUND TOTAL	625,049.50

AP375H  
1/07/2009  
FUND # - 732

RETIREMENT BENEFIT FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 12/17/2008 -- 1/07/2009

AFTER CHECKS  
PAGE 21

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
1101	25257	LEOS Disbursements JOHNS VICKI K	JAN 09	RETIREE BENEFIT	959.00 *
1102	29937	Retirees Insurance ANTHEM SCBS	FEB 09	RETIREE HEALTH INS	1,616.00 *
				ACCOUNT TOTAL	2,575.00 **
				ACCOUNT TOTAL	959.00 *
				MAJOR TOTAL	1,616.00 *
				FUND TOTAL	2,575.00 **



AP375H  
1/9/2009

PRINCE EDWARD  
LISTING OF INVOICES FOR 12/17/2008 -- 1/07/2009

AFTER CHECKS  
PAGE 22

FUND # - 741 PIEDMONT COURT SERVICES FUND

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021400	PIEDMONT COURT SERVICES				
5110	31846	Electrical Service	4323543985	ELECTRIC SERVICE	210.76
	31846	DOMINION VA POWER	7218131923	ELECTRIC SERVICE	194.20
				ACCOUNT TOTAL	404.96 *
5230	10097	Telecommunications	392 8161	PHONE	127.21
	28711	EMBARQ	392 8161	PHONE	203.39
				ACCOUNT TOTAL	330.60 *
5510	15954	Travel - Mileage		MILEAGE 1208	70.20
	16337	FRANKLIN SHEENA		MILEAGE 1208	35.10
	16682	GLENN ASHLEY		MILEAGE 1208	179.58
	22217	GRAY SHARON		MILEAGE 1208	80.73
	22259	MAXEY RENEE T		MILEAGE 1208	45.63
	22749	MAYS ANDY		MILEAGE 1208	50.31
		MOSS REBECCA		MILEAGE 1208	461.55 *
5540	27766	Travel - Convention and E	693390202-001	TRAINING REGISTRATN	199.00
		ROCKHURST UNIVERSITY			199.00 *
6005	17346	Janitorial Supplies	DEC 08	CLEANING SERVICE	210.00
		HARDY PAGE			210.00 *
				ACCOUNT TOTAL	1,606.11 **
097001	PCS SUPERVISION FEES EXPENDITURES				
5420	28724	PCS - Lease/Rent of Build	RENT 1208	RENT	2,383.00
		SRP CORPORATION LLC			2,383.00 *
				ACCOUNT TOTAL	2,383.00 **
097002	PCS DRUG TESTING FEES				
0001	28095	PCS Drug Testing Fees	181871	DRUG TESTING	15.57
		KROLL LABORATORY			15.57 *
				ACCOUNT TOTAL	15.57 **
				FUND TOTAL	4,004.68
				TOTAL DUE	1,798,615.70

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_

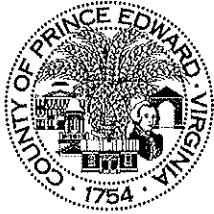
Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Title

Date



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: January 13, 2009  
Item No.: 9-d  
Department: Payroll  
Staff Contact: Barbara Poulston  
Issue: Consent Agenda – Salaries

---

**Summary:**

The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**Attachments:** None.

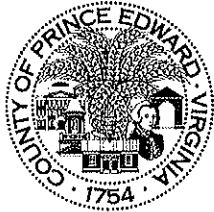
**Recommendation:** Approval

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



County of Prince Edward  
Board of Supervisor  
Agenda Summary

Meeting Date: January 13, 2009  
Item No.: 9-e  
Department: BUILDING OFFICE  
Staff Contact: Penny Huskey/Coy Leatherwood  
Issue: Consent Agenda - Dance Hall Permit – Fever's

---

**Summary:** The County requires an annual Dance Hall Permit. Coy W. Leatherwood, Building Official has inspected and recommends approval of a dance hall permit for Fever's Restaurant and Lounge, located at 193 McLendon Drive, Farmville, Virginia.

**Attachments:** None.

**Recommendation:** Approval of Fever's 2009 Dance Hall Permit.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Wiley \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: January 13, 2009  
Item No.: 9-f  
Department: County Administrator  
Staff Contact: Wade Bartlett  
Issue: Consent Agenda - Appropriations

---

**Summary:**

Transfer \$164,000 from the General Fund to the IDA fund to allow the IDA to loan Paris Ceramics funds to purchase Capital Equipment as approved by the Board of Supervisors at the December 9, 2008 meeting.

Accept \$4,348 from the Library of Virginia to be used by the Clerk of Circuit Court for Restoration of Deed Books.

**Attachments:** Appropriations spreadsheet  
Letter from Clerk of Circuit Court

**Recommendation:** Approve as presented.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

## Budget Amendments January 13, 2009 FISCAL YEAR 2009

REV/EXP	FUND	DEPARTMENT	OBJECT	DESCRIPTION	DEBIT	CREDIT
<b>GENERAL FUND:</b>						
3 (Rev)	100	"041050	0100	From General Fund Fund Balance		164,000
4 (Exp)	100	"093000	0710	Transfer to the IDA Fund	164,000	
3 (Rev)	100	024040	0080	Other Categorical Aid/ Library of VA Records Grant		4,348
4 (Exp)	100	021600	3161	Clerk of Circuit Court / Professional Service-Preservation	4,348	
<b>IDA FUND:</b>						
3 (Rev)	710	041050	0100	Transfer From General Fund		164,000
4 (Exp)	710	081500	8001	Capital Equipment Loan - Paris Ceramics, Stone Saw	164,000	

**Deputies**  
Lynnette Coe  
Jennifer A. Johns  
Jackie N. Glascock  
Teresa N. Estes  
Melinda P. Toney

**MACHELLE J. EPPES**  
**CLERK OF CIRCUIT COURT**  
**FOR PRINCE EDWARD COUNTY**  
Prince Edward County Courthouse  
111 South Street, 2<sup>nd</sup> Floor • P.O. Box 304  
Farmville, Virginia 23901-0304  
(434) 392-5145

**Judges**  
Hon. Richard S. Blanton  
Farmville, Virginia 23901  
Chief Judge  
Hon. Leslie M. Osborn  
Boydton, Virginia 23917  
Judge

January 6, 2009

To: Prince Edward County Board of Supervisors

From: Machel J. Eppes, Clerk  
Prince Edward County Circuit Court

I am requesting the appropriation of \$4,348.00 (to account code 021600-3161 Preservation Grant) to pay for the Restoration of the Deed Books, Will Book and to restore Circuit Court will Book 1833-1850, Will Book 4, 1807-1815 and Deed Book 28, 1858-1866. This money came from the Library of Virginia Grant for the Prince Edward County Circuit Court to be used for the equipment and preservation. The County was reimbursed from the State Compensation Board on January 2009 (see attached copy).

Please let me know if I can be of further assistance.

Thank you,

  
Machel J. Eppes

cc: Mable Shanaberger



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: January 13, 2009  
Item No.: 9-g  
Department: Commissioner of Revenue  
Staff Contact: Beverly Booth  
Issue: Consent Agenda – Erroneous Assessments

---

**Summary:**

See Attachment

**Attachments:**

Certificate of Refund – Julian W. Gates (\$275.31 – Real Estate)

**Recommendation:** Approval

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



Office of the Commissioner of the Revenue  
Prince Edward County

Certificate for Refund of Local Taxes Erroneously Assessed and Paid

Date: January 7, 2009  
Pay To: Julian W Gates  
Address: 268 Gates Bass Road  
Rice VA 23966  
Total  
Refund: \$275.31

The above named taxpayer has duly filed application for the refund of Local Taxes assessed by the said Commissioner of the Revenue for the County of Prince Edward as follows:

<u>Subject of Taxation</u>	<u>Year</u>	<u>Page</u>	<u>Line</u>	<u>Value</u>	<u>Penalty/ Interest</u>	<u>Total Taxes</u>
Real Estate	2007	442	5	\$48,300	-0-	\$275.31

The foregoing assessment(s), having been paid and on evidence submitted, it is adjudged that the foregoing assessment(s) is/are erroneous for the following reason(s):

Buildings on wrong card/ will supplement correct owner

<u>Subject of Taxation</u>	<u>Year</u>	<u>Value</u>	<u>Taxes</u>	<u>Penalty/ Interest</u>	<u>Total</u>	<u>Refund</u>
Real Estate	2007	\$48,300	\$275.31	-0-	\$275.31	\$275.31

Pursuant to Section 58.1-3981, Code of Virginia, I do hereby certify that the foregoing certificate for refund is correct to the best of my knowledge and belief:

Brenden M. Booth  
Commissioner of the Revenue

I do hereby approve the foregoing certificate for refund:

[Signature]  
Attorney for the Commonwealth

According to the foregoing certificate of refund as submitted by the Commissioner of the Revenue and approved by the Attorney for the Commonwealth, it is adjudged that the taxpayer is entitled to a refund in the amount of the difference between the taxes assessed and paid and the taxes which should have been assessed and paid, and that the Treasurer of this County is hereby directed to refund to

Julian W Gates the excess taxes paid in the amount of  
\$ 275.31.

By order of the Board of Supervisors:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk, Board of Supervisors



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: January 13, 2009  
Item No.: 10  
Department: County Administration  
Staff Contact: Sarah Elam Puckett  
Issue: Special Recognitions

---

**Summary:**

1. Mr. Clem Richards served on the Prince Edward County Planning Commission from July 1984 until December 2008. At the end of December, Mr. Richards turned 96 years old. The Planning Commission wished to recognize Mr. Richards for this exemplary service to the County of Prince Edward and his community at its December meeting, but Mr. Richards was not able to attend. The Planning Commission has made the following request of the Board of Supervisors:

*The Prince Edward County Planning Commission requests that the Prince Edward County Board of Supervisors present a Special Recognition of Service Certificate to Mr. Clem Richards for his service to the Prince Edward County Planning Commission from July 1984 through December 2008.*

Mr. Richards has been invited to attend the Board meeting and a special framed certificate will be presented to him by the Chairman.

2. Prince Edward County High School has been awarded the USA Today Bronze Medal. Dr. Patricia Watkins has been invited to the Board meeting to explain the award to the Board of Supervisors.

**Attachments:**

**Recommendation:**

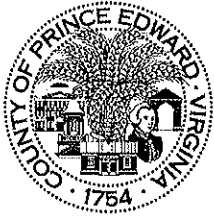
1. Commendation of Mr. Richards for his 24 years of exemplary service on the Prince Edward County Planning Commission.
2. Commendation of the Prince Edward County Public Schools for this achievement.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: January 13, 2009  
Item No.: 11  
Department: VDOT  
Staff Contact: Alan Leatherwood  
Issue: Highway Matters

---

Summary:

Attachments: None

Recommendation: None

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** January 13, 2009  
**Item No.:** 12  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** School Board Appointments

---

**Summary:** The terms of the following School Board members expire as of June 30, 2009:

- District 401 – Osa Sue Dowdy (McKay)
- District 701 – Ellery Sedgwick (Gilfillan)

**Attachments:** Criteria for Selection of School Board Members

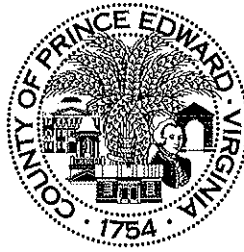
**Recommendation:** Supervisor McKay and Supervisor Gilfillan will wish to appoint Citizen Committees to be announced at the February Board meeting.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



Adopted: November 13, 1984  
Latest Revision: August 10, 2004

### CRITERIA FOR SELECTION OF SCHOOL BOARD MEMBERS

1. Each of the eight School Board members shall be appointed by a majority vote of the full Board of Supervisors when the School Board members' terms expire. This vote of the Board of Supervisors shall be by the show of hands.
2. The School Board members' terms of office shall commence on July 1.
3. The criteria for the appointment of School Board members are as follow:
  - a. Each year, the Supervisor from each election district in which a School Board member's term expires shall appoint a three (3) or five (5) member Citizens Committee to review and select candidate(s) for appointment to the School Board.
  - b. The membership of the Citizens Committee shall be announced at the Board of Supervisors meeting in February and published in a newspaper of general circulation, and the voters of the electoral district encouraged to submit nominations to the Chairman of the Committee.
  - c. For the March Board meeting, the County Administrator shall schedule and publish notice of a public hearing at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board. The members of the appointed Citizens Committee shall attend.
  - d. After the public hearing, the Citizens Committee shall interview and seriously consider all persons who are nominated and express willingness to serve, if appointed.
  - e. At the April Board meeting, the Citizens Committee shall report to the full Board of Supervisors a list of candidates for consideration. If the incumbent is requesting reappointment and is the only citizen expressing an interest, the Citizens Committee shall only be required to submit one name, the incumbent's, for consideration. If the incumbent is not requesting reappointment or is ineligible for reappointment, the Citizens Committee shall submit one or more names for consideration. The Citizens Committee shall also provide the Board biographical information on each candidate.
  - f. At the May Board meeting, a public hearing shall be held on the candidate(s) submitted at the April meeting.
  - g. At the June meeting, the Board, by a majority vote, shall appoint one candidate to the School Board.
  - h. The Citizens Committee, in selecting the candidates, shall consider the following:
    1. Person must be a resident of the election district;
    2. Person should be a freeholder;
    3. Person must be willing to serve on the School Board;
    4. Person should have at least a high school education;
    5. Person should be oriented to public service;
    6. Person should be involved, concerned, and dedicated to public education;
    7. Person should be independent (base decisions on factual matters rather than as a representative of a group or faction);
    8. Person should be able to perform the duties and obligations of School Board members;
    9. Person should be of integrity in all matters;
    10. Person should be above prejudice with regard to race, creed, sex, religion, age, and national origin.



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: January 13, 2009  
Item No.: 13  
Department: County Administration  
Staff Contact: Sarah Elam Puckett  
Issue: YMCA Board Representative

---

**Summary:**

The County of Prince Edward has two seats on the Southside Virginia Family YMCA Board held by Supervisors James C. Moore and Howard F. Simpson. The term of Supervisor James Moore expired December 31, 2008. Mr. Moore is eligible for re-appointment to the YMCA Board for a three-year term to expire December 31, 2011.

**Attachments:**

**Recommendation:** Appointment

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** January 13, 2009  
**Item No.:** 14  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Request from Moton Museum

---

**Summary:** Attached for your review and consideration are a draft resolution of support and a copy of a brochure that the R.R. Moton Museum will be sending to the members of the Virginia General Assembly regarding a funding request for \$750,000 to design, fabricate and install *The Massive Resistance Gallery of Moton 2011*. The County's resolution will be included in a package to the General Assembly members from the Moton Museum.

**Attachments:** Draft Resolution of Support  
Moton Funding Request Brochure

**Recommendation:** Approval

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

# MOTON 2011

## A Resolution of the Board of Supervisors of the County of Prince Edward, Virginia

WHEREAS, the County of Prince Edward, Virginia named its first high school for African-American students in honor of Robert Russa Moton, a son of Prince Edward County, who rose to become a national leader in education and in race relations; and

WHEREAS, it was from this building, the Robert Russa Moton High School, that on April 23, 1951 African-American students led by Barbara Rose Johns, niece of civil rights pioneer Reverend Vernon Johns, staged a walk-out to protest the separate and unequal conditions of their overcrowded, all-black school; and

WHEREAS, the lawsuit that followed, *Davis v. County School Board of Prince Edward*, was one of the five cases included in the United States Supreme Court landmark 1954 *Brown v. Board of Education* decision, which ended segregation in America's public schools; and

WHEREAS, between 1954 and 1959, the Commonwealth of Virginia's strategies for avoiding integration included "massive resistance", which meant that schools would close rather than integrate; and

WHEREAS, as an outcome of efforts to maintain segregated schools in Prince Edward County, all public schools were closed from 1959 to 1964; and

WHEREAS, following four years without public schools, the Prince Edward County Free School system was created in 1963, funded through foundation, corporate and private support, and leasing equipment and buildings from the County; and

WHEREAS, on May 26, 1964 with *Griffin v. County School Board of Prince Edward*, the United States Supreme Court ruled that Prince Edward County could no longer deny County school children their constitutional rights to an education equal to that afforded by the public schools in other parts of Virginia; and

WHEREAS, the Prince Edward County Public Schools were reopened in the fall of 1964; and

WHEREAS, in 1995, the Robert Russa Moton school building was retired from service by the Prince Edward County School Board and was sold by Prince Edward County to the Martha E. Forester Council of Women to be used as a museum dedicated to the study of civil rights in education; and

WHEREAS, in 1998, the Robert Russa Moton Museum was designated a National Historic Landmark, the highest level of historical recognition offered by the United States Department of the Interior, National Park Service; and

WHEREAS, in 2003, the Virginia General Assembly adopted a Resolution of Profound Regret for the state's role in the closing of the Prince Edward County Public Schools; and

WHEREAS, during the 2004 session, the Virginia General Assembly created the Brown v. Board of Education Scholarship Program for the purpose of assisting students who were enrolled in the public schools of Virginia between 1954 and 1964, in jurisdictions in which public schools were closed to avoid desegregation; and



WHEREAS, on July 21, 2008, the Virginia Civil Rights Memorial was dedicated on the grounds of the Virginia State Capitol, honoring the struggle begun in Prince Edward County on April 23, 1951; and

WHEREAS, on July 21, 2008, the Prince Edward County Board of Supervisors illuminated *The Light Of Reconciliation* in the bell tower of the Prince Edward County Courthouse in honor of Barbara Rose Johns and the students of Robert Russa Moton High School and all the children of our county, for their historic role in ending public school segregation in the United States, and with sorrow for closing schools; hoping that when we raise our eyes to see this light, may we also incline our hearts and minds to shine our own light of reconciliation toward all people;

NOW, THEREFORE, BE IT RESOLVED, that we, the undersigned members of the Board of Supervisors of the County of Prince Edward, Virginia, hereby wish to express our support for the Robert Russa Moton Museum funding request in the amount of \$750,000 to provide for the design, fabrication and installation of *The Massive Resistance Gallery* of Moton 2011; and

BE IT RESOLVED FURTHER, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby respectfully request support from the members of the Virginia General Assembly for the \$750,000 to fund *The Massive Resistance Gallery*, which will present the history of Virginia's reaction to *Brown v. Board of Education* and recognize the courage and personal sacrifice made by citizens of the Commonwealth of Virginia to bring about change in our nation's struggle for civil rights;

**Certification**

*We hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia, at a regular meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 13<sup>th</sup> day of January, 2009.*

\_\_\_\_\_  
William G. Fore, Jr. Chairman

\_\_\_\_\_  
Howard F. Simpson, Vice Chairman

\_\_\_\_\_  
Sally W. Gilfillan

\_\_\_\_\_  
Robert M. Jones

\_\_\_\_\_  
Charles W. McKay

\_\_\_\_\_  
James C. Moore

\_\_\_\_\_  
Lacy B. Ward

\_\_\_\_\_  
Mattie P. Wiley

Barbara Johns stood up in a school auditorium in Farmville four years before Rosa Parks sat down on a bus in Montgomery.



The Robert Russa Moton Museum requests funding in the amount of \$760,000 to provide for the design, fabrication and installation of The Massive Resistance Gallery of Moton 2011: The Permanent Exhibition. The exhibition is a series of six significant galleries located within the former Robert Russa Moton High School, a National Historic Landmark, in Farmville, Virginia. Moton seeks Commonwealth of Virginia funding for one of six total galleries.

The galleries will allow visitors to experience Prince Edward County, Virginia's **thirteen-year struggle (1951-1964) for Civil Rights in Education**. From **Barbara Johns'** led student strike of April 23, 1951, to the **Brown decisions of 1954 and 1955**; from **Virginia's Massive Resistance** to the closing of the Prince Edward County Schools in 1959; and from the opening of the Prince Edward Free Schools in 1963 to the **Griffin decision in 1964** reopening Prince Edward County's public schools, the visitor will explore the full breadth of Virginia's Civil Rights Era battles.

The Moton Museum is an **educational resource** for the Commonwealth of Virginia, accessible to students, educators and the public at large. The **economic development potential of Civil Rights tourism** has been well documented by the states of the Deep South, and the Moton Museum will attract these increasing tourism dollars to the Commonwealth by capitalizing on our proximity to Northeastern population centers and the unique aspects of our Civil Rights history.

The Moton Museum stands as a living monument to the innate power of Americans to bring about social change. Moton is unique in the annals of Civil Rights history, involving citizens of all perspectives and government at all levels striving to form a more perfect union.

The evocative power of Moton is evident to anyone who stands in the small auditorium where 450 plus committed students joined together to begin a movement—a movement which forever changed the face of American education.



# MOTON

---

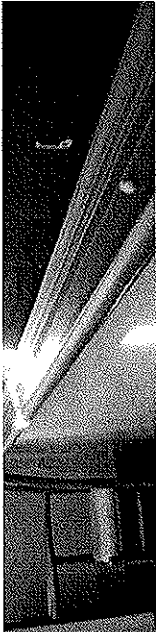
# 2011



## Contact Information

Robert Russa Moton Museum  
Post Office Box 904 | Farmville, VA 23001  
434-593-8568 (T)  
434-803-1200 (C)  
director@motonmuseum.org  
www.motonmuseum.org

The Robert Russa Moton Museum  
A Center for the Study of Civil Rights in Education



## Gallery IV: Massive Resistance

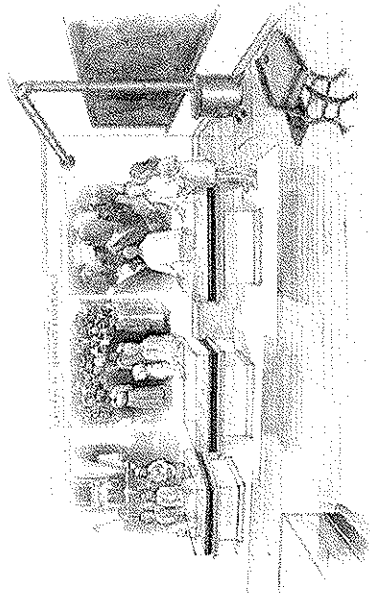
"If you're looking at it on a national scale, I'd say we won a victory. I believe you could say the Black people of Prince Edward County saved the public schools of the South, particularly in Virginia. Had we given in, I think perhaps Massive Resistance might have become the order of the day throughout the South. So in that sense we won a tremendous victory."

—The Reverend L. Francis Griffin

Gallery IV: Massive Resistance (1954–1959) explores the Commonwealth of Virginia's response to the 1954 U.S. Supreme Court decision in *Brown v. Board of Education*. The Gallery will present the history of Virginia's reaction to the Court's call for an end to "separate but equal" in America's public classrooms.

Located in an original classroom of the historic Moton School, the Gallery will present the views and opinions of Virginia's elected, appointed and grassroots leaders of the time. The exhibit will include a visually stimulating and emotionally inspiring display of interactive materials and features, drawing the visitors in to the period experience and to increase their understanding.

The personalities of Attorney Oliver W. Hill, Governor J. Lindsey Almond and editor/author James Kilpatrick will come to life alongside those of Prince Edward County leaders The Reverend L. Francis Griffin and *Farmville Herald* publisher J. Barrye Wall.



Artist's interpretation of Gallery IV: Massive Resistance

Commonwealth funding is sought only for Gallery IV: Massive Resistance. Funding for the five remaining galleries will be sought from non-state sources.

GALLERY

## I

### Strike

April 23, 1951

Re-creates the historic Moton student strike led by 13-year-old Barbara Robinson



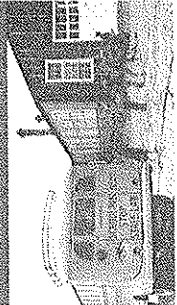
GALLERY

## II

### Tar Paper Shaaks

pre-1951

Explores the historic and contentious siting of a public school near Gabon



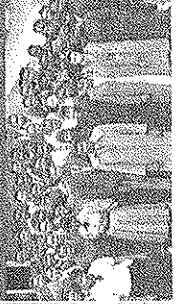
GALLERY

## III

### *Brown v. Prince Edward*

1954–1954

Documents the *Brown v. Board of Education* decisions and the Commonwealth's role



GALLERY

## IV

### Massive Resistance

1954–1959

Explores the Commonwealth's response to *Brown*



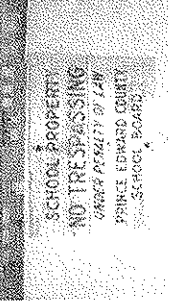
GALLERY

## V

### They Closed Their Schools

1959–1963

Examines Prince Edward County's response to *Brown*



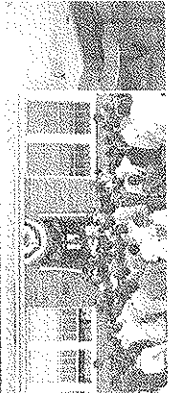
GALLERY

## VI

### Bound for Freedom

1964–1964

Depicts the opening of the Prince Edward County Free Schools and the *Griffin v. School Board of Prince Edward County* decision







County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** January 13, 2009  
**Item No.:** 15  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Resolution – Commonwealth’s FY 2010 Budget Shortfall

---

**Summary:** VACo is urging Virginia’s 95 counties to adopt VACo’s model resolution (copy attached) regarding the state budget troubles. The resolution seeks to partner with the Commonwealth in addressing the 2009-2010 state budget shortfall approaching \$3 billion, and offers specific state budget and revenue recommendations to the governor and the Virginia General Assembly. Counties are urged to adopt the resolution and communicate their actions to Gov. Timothy M. Kaine and legislators.

The 2009 legislative session is scheduled to convene on Wednesday, Jan. 14. VACo is asking counties to adopt the resolution in advance of 2009 VACo-VML Legislative Day, Thursday, Feb. 5. The House and Senate will adopt their respective budgets soon after Legislative Day. The resolution and its recommendations are the byproduct of VACo’s Overarching 2009 Priority Policy statement regarding State and Local Fiscal Sustainability. The statement is included in VACo’s 2009 Legislative Program. (Copy attached)

The resolution includes five specific budget and revenue recommendations, which are intended to help the state effectively resolve the state budget shortfall and mitigate the impact of the shortfall on Virginia’s counties. VACo recognizes that some counties will use the list of recommendations as a “menu,” choosing to adopt some but not all five. The VACo model is a template; counties are encouraged to tailor their resolutions to address specific local concerns.

**Attachments:** Draft Resolution  
VACo 2009 Legislative Program

**Recommendation:** Approval

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

**A RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

**Regarding the Commonwealth's FY 2010 Budget Shortfall**

**WHEREAS**, the County of Prince Edward, Virginia is committed to ensuring fiscal sustainability at the local and state levels of government because fiscal sustainability enables the Commonwealth and its local governments to provide high quality, cost effective, core public services that benefit Virginians today and for generations to come; and

**WHEREAS**, the current difficult economic and financial times require government, at all levels, to evaluate service delivery responsibilities and to determine the continued importance of programs meeting critical needs; and

**WHEREAS**, the Commonwealth must resolve an estimated 2009 and 2010 biennial revenue shortfall approaching \$3 billion that may continue to escalate in the near term; and

**WHEREAS**, the County of Prince Edward must also resolve significant local revenue shortfalls for these periods as well; and

**WHEREAS**, the Commonwealth's General Fund supports most critical core government services including public education, health and human resources, including the Comprehensive Services Act, public safety, natural resources and environmental services by dedicating almost 50 percent of the state's General Fund to local governments (with 74 percent of this funding supporting K-12 public education); and

**WHEREAS**, if one level of government establishes and ensures a priority, it is then incumbent upon that level of government to adequately fund the services necessary to meet that priority; and

**WHEREAS**, the current economic environment threatens the sustainability of these critical core public services if the Commonwealth is required to reduce its contribution to the financial partnership between the state and local governments including the County of Prince Edward; and

**WHEREAS**, specific and necessary state budget reductions may impact a wide array of core public services, including but not limited to public education, the Comprehensive Service Act, and public safety, and many local governments, including the County of Prince Edward, will absorb significant state reductions in 2009 and may be compelled to increase real property taxes to help ensure the continuation of vital core public services; and

**WHEREAS**, the County of Prince Edward stands ready to partner with the Commonwealth to make the difficult budgetary decisions required, including thoroughly evaluating programs and working together to maintain a structural balance between revenues and expenditures that promotes the long-term viability of our Commonwealth;

(continued)

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of County of Prince Edward, Virginia respectfully offers the following budget and revenue recommendations for the 2009 legislative session to the Governor and Virginia General Assembly:

- Budget and appropriate sufficient withdrawals from the state's Revenue Stabilization Fund ("Rainy Day Fund") to help offset necessary state budget reductions. Global and national financial markets are imbalanced; consequently, Virginia is one of many states facing a significant state revenue shortfall. The Commonwealth is required to replenish the Fund when economic conditions improve, and the County of Prince Edward supports recapitalizing the Fund in better economic times.
- Before budgeting and appropriating necessary state budget reductions, revisit recent state tax exemptions. Since the late 1990s the state has enacted more than \$1.8 billion in net biennial tax reductions and specific General Fund transfers.
- Oppose the enactment of new unfunded and under-funded state mandates that will impose new costs on local governments. Additionally, consider repealing specific, unfunded and under-funded state mandates. In the area of public education, the Governor and Virginia General Assembly should consider providing localities and school districts maximum flexibility to i) suspend specific mandates and ii) manage specific public education reductions.
- Enact a law authorizing equal taxing authority for counties. Counties should be enabled, like cities and towns, to institute specific taxes, including a meals tax without a referendum. The new sources of revenue would be tailored to the needs of a jurisdiction and could help local governments protect adequate funding for the core government services including K-12 public education, and reduce county dependence on property taxes.
- Consider additional possibilities for mitigating the impact of state cuts on local governments. Local governments may have to make cuts in services because of flat or decreasing real estate revenues. Permit local governments, at their option, to implement a one-half percent increase in the sales tax as a way to minimize the potential burden passed on to homeowners through increased real property taxes.

**FURTHERMORE**, the Board of Supervisors of the County of Prince Edward offers these recommendations in the spirit of compromise and partnership to the Governor and Virginia General Assembly.

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 13th day of January, 2009.

CERTIFIED TRUE COPY

\_\_\_\_\_  
William G. Fore, Jr., Chairman

ATTEST:

\_\_\_\_\_  
W.W. Bartlett, County Administrator

## Overarching Priority

### State and Local Fiscal Sustainability

VACo is committed to protecting state and local fiscal stability, which will enable the Commonwealth to provide core public services that are critical to the long-term economic vitality of Virginia.

Fiscal stability also ensures the Commonwealth and its local governments can continue to provide cost effective, quality services with equitable and sufficient tax structures. However, difficult financial times require government at all levels to evaluate its service delivery to determine the continued importance and viability of the programs created to meet critical needs.

The counties in Virginia stand ready to partner with the Commonwealth to make the tough decisions required. State and local leaders must continue to thoroughly evaluate difficult decisions and work together to maintain a structural balance between revenues and expenditures, which promotes the long-term viability of our Commonwealth.

VACo is concerned with protecting the reliability and sustainability of the Commonwealth's general fund, which is critical to state funding of its partnership with local government.

The general fund supports most core government functions—public education (K-12 and higher education), health and human resources, public safety, natural resources and environmental services. If one level of government establishes a priority, it is then incumbent upon that level of government to adequately fund the services necessary to meet that priority. The current economic environment threatens the sustainability of

these critical services if the Commonwealth reduces its contribution to our financial partnership.

The use of the state's Revenue Stabilization Fund in 2009 will help to buffer the Commonwealth from cuts that will harm the important results that have been achieved.

To that end, and to allow Virginia's economy the opportunity to grow back to support these critical advances, the state should budget a withdrawal from the state's Revenue Stabilization Fund ("Rainy Day Fund") for consecutive years (one for FY 2009 and an additional withdraw for FY 2010). Without the General Assembly and governor authorizing using a portion of the Rainy Day Fund in FY 2009 and 2010, it is apparent that delivery of the core government services will be decreased to the detriment of Virginians.

VACo also calls upon the Commonwealth to strengthen the stability of the Commonwealth's general fund by initiating state tax reform. Significant tax reform will help reduce pressure on local government leaders who continually must consider raising real estate tax rates to fund K-12 public education, public safety, the comprehensive services act, mental health and mental retardation, and other critical local services.

Tax reform should include a restructuring of the state income and sales and use taxes with the intent to stabilize and increase revenues to meet current and foreseeable core service demands. Reform should also include a revisiting of specific state tax reductions the Commonwealth made during good economic times that may no longer be affordable. A critical evaluation of

the user fee structure that funds transportation should be made to allow the Commonwealth to address deteriorating transportation systems throughout the Virginia. Although a core government service, the Commonwealth historically has funded transportation with dedicated non-general funds in order to reserve the general fund for the additional core services.

To meet its mandated level of service delivery local governments require sufficient and sustainable revenue streams. VACo suggests that the Commonwealth grant counties and cities the option, by action of the local governing body without a referendum, to adopt a 0.5 percent sales and use tax to offset state budget reductions to localities.

If appropriate to a particular jurisdiction, the new dollars will help local leaders to fund adequately K-12 public education and the other critical government services; while lessening continued pressure on local property taxes, including real, personal and business. VACo also continues to support equal taxing authority for cities and counties.

---

## VACo's Priorities

### **Aid to Localities**

VACo requests the Commonwealth to use the most current population statistics available, such as those developed by the Weldon Cooper Center for Public Service, for the purposes of determining state aid to those localities that have experienced growth since the last census. Those localities that have remained stable or have lost population should be held harmless and funded based on the last U.S. Census results.

### **Annexation Moratorium**

VACo supports full funding of the Commonwealth's HB 599 commitments. VACo also supports the continuation of the current moratorium on city annexations regardless of whether those commitments have been met. The moratorium has promoted more intergovernmental cooperation between cities and counties; has allowed counties to plan for future growth and economic development within their borders; and has enabled counties to protect their tax base in order to provide needed services to citizens.

### **Deployment of Broadband Internet Services**

VACo urges the Commonwealth to assist communities throughout Virginia in providing connectivity or universal access to broadband Internet services. Assistance should include a combination of economic incentives as well as statewide budgetary and statutory policies. Universal access throughout the state will enhance economic growth. Broadband refers to the high-speed transmission of electronic information usually in connection with the Internet.

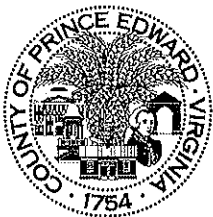
### **Education Funding**

VACo supports full state funding for public education (including the SOQ, targeted incentive programs, capital and maintenance support, and teacher salaries). Full state funding should be achieved without reduction to other parts of the federal and state public education budgets or to the other core services. As state general funding diminishes local autonomy should be increased and state education mandates reduced.

### **Health and Human Resources Funding**

VACo supports state policies and funding to





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** January 13, 2009  
**Item No.:** 16  
**Department:** Animal Control  
**Staff Contact:** Sarah Elam Puckett/Ray Foster/Vicki Horn  
**Issue:** Animal Control – Confinement

---

**Summary:**

**Confinement:** The Board requested an opportunity to discuss and consider the County's running-at-large/confinement period. Currently, the County's ordinance (copy attached) establishes the County's confinement period from March 1 – August 31. As you will recall, an e-mail in your November Board pack from Mr. George Kurtz (copy attached) requested that the Board consider year-round confinement. The Board has requested that the County's Animal Control Officers (Ray Foster and Vicki Horn) be present at the January Board meeting (as this issue was tabled from the December Board meeting).

The Board also requested that the County invite Bill Powers from the Virginia Department of Game and Inland Fisheries to the January Board meeting and he has indicated he will attend. Officer Foster and Officer Horn have prepared a report for the Board on the number of complaint calls they have received since September 1 concerning dogs running at large. They are also prepared to answer any questions the Board may have.

Any change to the County's confinement period (running at large) will require an amendment to the animal control ordinance and a public hearing.

**Attachments:** Section 10-70, County Animal Control Ordinance (Running At Large)  
E-mail from George Kurtz

**Recommendation:** Discussion and deliberation of the running at large ordinance.

(Should the Board wish to proceed with an amendment to the County Animal Control Ordinance, the Board will wish to authorize a public hearing for the February Board meeting.)

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

application for license is made evidence satisfactory to the treasurer, showing that such dog has been inoculated or vaccinated against rabies by a duly licensed veterinarian or licensed veterinary technician who is under the immediate and direct supervision of a licensed veterinarian on the premises, and that such inoculation or vaccination remains valid for the time application for license is made. Any person violating this section shall be guilty of a class 4 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ 3.1-796.128, 18.2-03.1, 18.2-03.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section.

**Sec. 10-61. Rabies clinic authorized.**

The board of supervisors finding that the number of resident veterinarians is inadequate to meet the need, the county health department shall provide a rabies clinic at least once per year.

**Sec. 10-62. Dogs or cats not vaccinated.**

Any dog or cat found in the county not vaccinated and identified as described in this subdivision shall be impounded by the animal control officer, and such dogs shall be held for a period of five days. The dog or cat may be returned to its owner upon proof of ownership, vaccination of the dog or cat, and payment of the cost of impounding the dog or cat at usual rates, and payment of any fines assessed under the provisions of this division. At the expiration of the five-day period, any dog or cat not so claimed by its owner may be disposed of by giving it into the possession of any person willing to pay the cost of impounding, vaccination and license. If not so disposed of, the dog or cat shall be euthanized in an humane manner by the impounding officer or other designated official.

**Sec. 10-63. Quarantine authorized.**

When the board of supervisors finds that there is sufficient reason to believe that a rabid animal is at large, the board shall have the power to pass an emergency ordinance requiring all owners of all dogs in the county to keep the dogs confined on their premises, and may further adopt such ordinances, regulations or other measures as it may deem reasonably necessary to prevent the spread within the county of the disease of rabies.

**DIVISION 4. RUNNING AT LARGE**

\* **Sec. 10-70. Prohibited.**

(a) It shall be unlawful for any person to permit any dog, belonging to him or under his control, to run at large in the county at any time from March 1 to August 31. For the purpose of this division, a dog shall be deemed to be running at large while roaming or running or self-hunting off the property of its owner or custodian and not under the owner's or custodians' immediate control. Any person, after having been notified by any animal control officer or other officer of the law that the dog is running at large, who is the owner or custodian of the dog thereafter found running at large shall be deemed to have violated the provisions of this section.

(b) This section shall not apply to any person or persons while engaging in the following activities:

- (1) Lawful hunting with a dog or dogs;
- (2) Law enforcement or search and rescue activity;
- (3) A supervised formal obedience training class or show;
- (4) Formally sanctioned field trials; or
- (5) Bona fide hunting or field trial dog training.

(c) A violation of this section shall constitute a Class 4 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ 3.1-796.128, 18.2-03.1, 18.2-03.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section; however, if the dog is a dangerous or vicious dog, a violation of this section shall constitute a Class 1 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ 3.1-796.128, 18.2-03.1, 18.2-03.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section .

(d) Should the animal control officer or any law enforcement officer have reason to believe that any dog found running at large is dangerous to the health, safety or property of any person, such officer may order the confinement of such animal by delivering a confinement order to the owner or custodian of such animal and any person who thereafter permits such animal to run at large or remain unconfined, unrestricted or not penned up shall be deemed to have violated this section. Should the animal not be confined within six hours after the delivery of the confinement order or should the animal control officer or other officer, after due diligence, be unable to deliver the confinement order to the owner or custodian of such animal, the animal control officer or any other law enforcement officer shall impound any such vicious or destructive dog pursuant to the provision of section 6-197. Upon the issuance of the confinement order, or the impoundment of such animal to appear in the general district court of the county where the matter shall be heard on criminal warrants and the animal shall remain confined until the final disposition of the court proceeding; However, for the purposes of this section the owner or custodian of such dog shall be conclusively presumed to have known the dog to be vicious or destructive if at any time prior to the running at large of such animal the owner or custodian has received from any person a complaint that the animal is dangerous to the health, safety or property of any person.

**Sec. 10-71. Unlicensed dogs prohibited.**

The running at large of dogs not duly licensed and displaying tags pursuant to the provisions of this article is prohibited.

**DIVISION 5. IMPOUNDMENT**

**Sec. 10-80. County dog pound.**

The animal control officer shall cause to be maintained a pound or enclosure as required by Code of Virginia, § 3.1-796.96.

**Sec. 10-81. Confinement and disposition of dogs.**

It shall be the duty of the animal control officer to confine and dispose of dogs pursuant to provisions of Code of Virginia, § 3.1-796.66 et seq.

## K Everhart

---

**From:** The Kurtz's [roweena35@localnet.com]  
**Sent:** Monday, October 20, 2008 9:55 AM  
**To:** board@co.prince-edward.va.us  
**Subject:** Dogs

I live in Meherrin and have had trouble with a neighbors dogs since day one (6+ years). They get a batch of puppies every year in late spring and never once pen them up.

They constantly come on to our property, run deer, chase our cats and this year have growled at us when we walk our property. During deer season, they are purposely run through our property even though it is posted.

The Animal control officer says there is nothing they can do now because of the 6 month confinement law. The county administrator (Sarah Puckett) says the same thing. Sarah suggested I contact you.

I think it is an absolute outrage that I pay taxes, own the land, post it and yet have no rights when it comes to dogs. When hunting season starts, the trouble gets worse. The clubs again purposely run dogs across our property. The fact is that the non-owners have more rights than the owners.

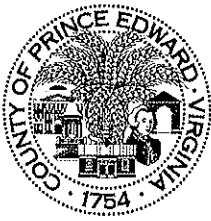
Dog owners can come on legally posted land at will under the guise of retrieving dogs. They can let dogs roam at will any where any time during the non-confinement period. The land owner can do nothing.

I would like to see a year round confinement law passed. Hunters should use the dogs and collect them after the hunt and return them to the pen. I would really like to see deer hunting with dogs outlawed. There is no longer accessible land to make the practice fair to the land owners who suffer form packs of digs running all over the property.

I am a hunter. I bow hunt, muzzle load hunt and fire arm hunt. I spend months in the woods patterning deer and finding out where to hunt with bow and muzzle loader. The second the dogs start running all my prep work is for nothing. My own land becomes the free for all for anybody. Where is the benefit of ownership and paying taxes?

I respectfully request you consider a year round confinement law and put some teeth into trespass laws to protect the land owners.

George Kurtz  
2350 Meherrin Road  
Meherrin VA 23954  
223-7868



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** January 13, 2009  
**Item No.:** 17  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** Community Garden

---

**Summary:** Supervisor Gilfillan requested that the attached e-mail regarding a Community Garden be discussed at the January Board meeting.

**Attachments:** E-mail from County Extension Agent

**Recommendation:** None

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

## K Everhart

---

**From:** Clayton, Brent [bclayton@vt.edu]  
**Sent:** Wednesday, November 19, 2008 9:31 AM  
**To:** board@co.prince-edward.va.us  
**Subject:** Community Garden

I am the county's extension agent, and I was wondering if there was any interest in the county for the creation of a community garden. This could be a centrally located piece of land that would serve anyone with interest. I have seen it done in two ways: people pay for small plots within a larger area to have for themselves or a true community garden where there is one garden and everyone divides up the work and jobs. It would not only promote locally grown food, but also be a way to bring the community together.

If there is any interest in this, let me know by either calling or emailing me back.

Thanks,

**Brent Clayton**  
Extension Agent, Horticulture  
Prince Edward County, VA  
(434) 392-4246  
[bclayton@vt.edu](mailto:bclayton@vt.edu)



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** January 13, 2009  
**Item No.:** 18-a  
**Department:** Personnel Committee  
**Staff Contact:** Wade Bartlett  
**Issue:** Personnel Committee Report

---

**Summary:**

The Personnel Committee (Supervisors Simpson, Gilfillan, Moore and Wiley) met on December 15, 2008. The committee reviewed the County Personnel Policy to appropriately clarify the benefits for part-time and temporary employees of the County.

**Attachments:** Excerpts of Personnel Policy

**Recommendation:** The Personnel Committee unanimously recommends to the Board of Supervisors that the County Personnel Policy be amended, as presented.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

Demotion – Movement from one class of position to another of a lower salary range in which the employee meets the minimum qualification requirements.

Dependent – A family member who is claimed as a dependent on the employee's Federal Income Tax Return.

Discipline – Action taken against an employee ranging from verbal reprimand to dismissal depending on the severity of the employee's unsatisfactory work performance or misconduct.

Dismissal – An involuntary separation of an individual's employment initiated by the County.

Employee – An individual who, in consideration of wages or salary for the benefit and under the control of the County and is compensated through the County payroll. "Employee" shall not include:

1. Members of the County's Board of Supervisors;
2. Constitutional Officers and their employees, unless the officer has elected to be covered by the County's personnel system. Constitutional Officers may elect to become part of the County's Classification and Compensation system and Personnel Policies by executing an agreement with the Prince Edward County Board of Supervisors at adoption of these Policies; and, upon the initiation of each term of office for the Constitutional Officer;
3. Members of boards, commissions and authorities;
4. Employees of the School Board; and,
5. Independent contractors.

Essential Personnel – Employees who hold certain positions, which provide necessary health, safety and emergency County services regardless of adverse conditions.

Full-Time Permanent Appointment – Appointment to a full-time permanent position indicates that the employee is to work for the County on a full-time continuous basis, without time limitation and requiring a regularly scheduled work period.

\* Full-Time Temporary Appointment – Appointment to a full-time temporary position indicates that the employee is scheduled to work for a maximum of one year. *Temporary employees shall not receive fringe benefits*

Incumbent – An employee occupying a position in the County service.

Layoff – A temporary or indefinite reduction in the workforce due to economic conditions, technological changes, lack of work or other appropriate reasons, initiated by the County and usually through no fault of the employee.

Maternity Leave – Pregnancy, childbirth or related medical conditions associated with birth shall be treated as any other temporary disability with respect to sick leave, annual leave, compensatory time and leave without pay.

Merit Salary Increase – An increase in compensation established in the Compensation Plan, which may be granted to eligible employees after completion of the appropriate length of service and a performance evaluation rating which satisfies the requirements for advancement.

Non-essential Employee – An employee who is not required to work during adverse conditions. Adverse conditions are declared and defined by the County Administrator.



\* Part-Time Permanent Appointment – An appointment to a part-time position that is routinely scheduled to work for the County on a continuous basis, without regard to time limitation. Permanent part-time employees work less than ~~eight hours, or less than~~ 40 hours per week or less than 52 weeks per year. Employees occupying part-time permanent positions shall receive fringe benefits as specified in these policies. not

\* Part-Time Temporary Appointment – An employee that is routinely scheduled to work for a period of less than one year. Part-time temporary employees work less than ~~eight hours per day, or less than~~ 40 hours per week. Temporary employees shall not receive fringe benefits.

Performance Evaluation – A systematic review of employees in the effective accomplishment of their assigned duties and responsibilities. A recommendation for a salary increase may or may not be included in the evaluation.

Personnel File – Official file of information pertaining to each employee.

Position Classification Plan – The official system of grouping of similar positions into appropriate classes based upon the respective duties, typical tasks and qualifications.

Probationary Period – The working test or trial period of employment beginning on the first day of work.

Promotion – Movement from one class of position to another of a higher salary range in which the employee meets the minimum qualification requirements.

Qualifications – The minimum education, experience and any special job-related requirements, which must be fulfilled by a person preliminary to appointment or promotion.

Reclassification – A change in the classification of a position or group of positions.

Re-Employment – When an employee's services are terminated and that employee is subsequently employed again with the County.

Regular Employee – The status of a classified employee who has successfully completed the initial probationary period. Regular employees work 35 hours per week for not less than 52 weeks per year. Annual leave sick leave and holidays shall count as time worked.

Reinstatement – The time an employee returns to work from an authorized leave of absence or goes from a non-pay status into a paid status. Reinstatement means that the employee is treated as if on leave without pay for the time s/he was away from the County.

Resignation – Voluntary separation initiated by an employee who chooses to leave the County service.

Safety-Sensitive Position – Positions that require possession of a CDL as a condition of employment are considered safety-sensitive.

Salary Range – The rate of pay assigned to a group of steps.

Salary Step – A rate of pay assigned to one of the steps in a salary range.

Secondary (Outside) Employment – Employment in any capacity other than the employee's primary County job.

Supervisor – An employee who has the responsibility for directing and evaluating the work of other employees.

- C. The calculation of annual and sick leave accrual is based on a standard pay period.
- D. Charges for authorized leave shall be made on an actual usage basis and rounded to the nearest one-half hour.
- E. Department Heads will assure standard leave record maintenance is performed and those current leave records are submitted to the County Administrator's Office each month.
- F. Employees are responsible for providing required leave forms to the appropriate staff in a timely manner.
- G. No employee shall use leave that has not been earned. If an employee is off and does not have sufficient leave to cover the balance for that pay period, leave without pay shall be reflected on the employee's time sheet as approved absence or as unauthorized absence, if the time off was not approved.
- H. All County employees, including temporary employees, are eligible for leave without pay.
- I. Leave shall accrue while an employee is on approved paid leave. Leave shall not accrue if an employee is on unauthorized leave, military leave without pay or leave without pay as specified within this policy.
- J. False or fraudulent use of leave or failure to follow this policy may be cause for disciplinary action, including dismissal.

#### 8.4 HOLIDAY LEAVE

- A. Scheduled Holidays
  - 1. The County observes the same holidays as the Commonwealth of Virginia.
  - 2. The Board of Supervisors may designate additional holidays.
- B. Eligibility
  - 1. Regular full-time employees shall receive paid holiday leave.
  - \* 2. ~~Regular part-time employees who are specifically required by the County to work on a holiday are eligible to receive a proportional amount of paid holiday leave based on the annual leave accrual table. (DELETE SECTION)~~
  - \* 3. Temporary ~~MI~~ and part-time employees are not entitled to paid holiday leave.
- C. Policy
  - 1. Exclusion from Overtime Computation – Holiday leave shall not be counted as hours worked for determining overtime.
  - 2. Holiday on a Mandatory Workday – Eligible employees who are required to work on a holiday shall be compensated as determined by the County Administrator.
  - 3. Holiday During Paid Leave – A holiday falling within a period of paid leave shall not be counted as a workday in computing the amount of leave taken. However, when an employee is absent on a holiday on which s/he is scheduled to work, the time shall be deducted from annual leave or be charged to leave without pay, whichever is appropriate.

4. Holiday During Unpaid Leave – When a holiday falls within a period of leave without pay or immediately preceding or following such leave, the employee shall receive no pay for the holiday.
5. Appointment or Separation on a Holiday – The appointment or separation of an employee shall not be effected on a holiday unless the employee worked that day.

## 8.5 ANNUAL LEAVE

### A. Annual Leave Accrual

1. Regular full-time employees shall earn annual leave at a rate based upon completed calendar month of service as follows:
 

0 – 4 years of continuous service	8 hours per month
5 – 9 years of continuous service	10 hours per month
10 – 14 years of continuous service	12 hours per month
15 – 19 years of continuous service	14 hours per month
20 – 24 years of continuous service	16 hours per month
25 or more years of continuous service	18 hours per month
- \* 2. ~~Regular part-time employees shall earn annual leave proportionate to the amount of time worked.~~ **DELETE SECTION**
- \* 3. ~~Temporary full and part-time employees do not earn annual leave.~~
4. Maximum annual leave accrual rates are as follows:
 

0 – 4 years of continuous service	192 hours
5 – 9 years of continuous service	240 hours
10 or more years of continuous service	288 hours
5. During the calendar year, an employee may accrue more than the maximum levels as stated above. Leave beyond the maximum levels that is not used by the beginning of the first full pay period of the new calendar year shall be forfeited.

### B. Granting of Annual Leave

1. So far, as possible, annual leave shall be set at a time mutually agreeable to the employee and the County. Annual leave shall normally be granted each calendar year, unless a department director specifically defers an employee's vacation because of work requirements.
2. The annual leave credits provided may be used, at the option of the employee, to provide for paid absences due to vacation or other personal purposes (including sickness) or for paid absences exceeding credit available for other kinds of leave.
3. No annual leave credit shall be provided for service less than a full semi-monthly pay period. The credit for a full semi-monthly pay period or more, but less than one calendar month shall be one-half the accrual rate to which the employee is

entitled for one calendar month of service. No annual leave credits shall be provided during any period of absence immediately following an absence of sixty calendar days.

C. Payment of Annual Leave Upon Separation

1. Upon separation, an employee shall receive payment for annual leave up to the maximum accrual rate. Payment shall be calculated using the employee's base hourly rate of pay at the time of separation.
2. In the case of the death of an employee, the unused annual leave credit shall be paid to the employee's estate.

D. Effect of Change of Appointment Status

\* An employee who transfers from a temporary to permanent position, ~~without a break in service, may~~ <sup>will</sup> receive annual leave credit from the date of ~~temporary~~ permanent appointment. Annual leave credit is conditional upon the following: ~~the full-time permanent~~

1. ~~The permanent position must be identical or nearly identical to the temporary position in duties and level of responsibility; and;~~ (DELETE)
2. ~~The employee must have worked an average of 30 hours per week in the temporary position.~~ (DELETE)

## 8.6 SICK LEAVE

A. Sick Leave Accrual

1. Regular full-time employees shall accrue one and one-quarter day of sick leave for each completed calendar month of service. There is no limit for accumulated sick leave. Upon favorable termination, an employee who has accumulated over ninety (90) days of sick leave will be reimbursed for thirty percent (30%) of the first ninety (90) days of accumulated leave. The remainder of the leave shall be unreimbursable and forfeited by the employee.
- \* 2. ~~Regular part-time employees accrue sick leave proportionate to the amount of time worked.~~ (DELETE)
- \* 3. ~~All other employees do not accrue sick leave.~~ <sup>Temporary and part-time</sup>

B. Granting of Sick Leave

The department director shall grant sick leave to eligible employees in accordance with the following provisions:

1. Leave for sickness shall not exceed the total amount credited to an employee at the time of absence. Sick leave shall not be advanced.
2. Leave without pay may be granted for sickness extending beyond the employee's earned sick leave balance.
3. Employees may use available annual leave and compensatory leave for sick leave when sick leave has been exhausted.

## CHAPTER 9

### BENEFITS

The County offers a comprehensive benefits program. Employees are encouraged to contact their department director or the County Administrator's Office with any questions about the benefits program.

It is important that employees advise the County Administrator's Office of any personal status changes (i.e., marriage, divorce and change in dependents or beneficiaries) which could affect their benefits. The following benefits are offered by the County.

#### 9.1 HEALTH INSURANCE

##### Primary Health Care

- \* The County offers one primary health care program for employees. The County pays 100% of the full-time, permanent employee's share of the premium, and varying amounts for dual and family coverage as determined by the Board of Supervisors. Retiree health benefits are offered by the County to retired employees with thirty (30) years of County service upon reaching the age of sixty. No cash payments will be made to individuals and these benefits cease when the retired employee becomes Medicare eligible.

#### 9.2 RETIREMENT

- \* A. The County is a member of the Virginia Supplemental Retirement System. The County pays both the employer's and employee's cost of participation in VSRS, for full-time, permanent employees.
- B. Amount of Benefit
  1. VSRS offers several alternative methods of receiving retirement benefit payments (these options are outlined in the Handbook for Members).
  2. The amount of the retirement benefit is based on three factors: the employee's average final compensation (average of highest 36 consecutive months of salary), years of service credit and age.
- C. Notice of Retirement
 

Employees planning retirement should contact the County Administrator's Office four months prior to retirement to ensure sufficient time for application of all retirement benefits.
- D. Disability Retirement
  1. Employees may apply for disability benefits if they become mentally or physically unable to perform their present duties, and the disability is likely to be permanent.
  2. Regular disability retirement (for conditions that are not work-related) may be granted if medical conditions warrant and all other qualifications established under the retirement program are met.

3. A work-related disability results from a cause compensable under the Virginia Workers' Compensation Act. The amount of compensation provided by the retirement program is coordinated with any benefits received under Workers' Compensation and Social Security disability benefits.

### 9.3 GROUP LIFE INSURANCE

\* The County pays the cost of the premium for group life insurance provided by the Virginia Supplemental Retirement System, *for full-time permanent employees.*

Optional life insurance is also provided by the Virginia Supplemental Retirement System. The cost of the premium for the optional life insurance coverage shall be paid by the employee

### 9.4 DEFERRED COMPENSATION

The County offers a deferred compensation plan. Employees may participate in the plan at their option. The cost of participation in the deferred compensation plan shall be paid by the employee.

### 9.5 CAFETERIA PLAN

Employees may choose to participate in the cafeteria benefits plan offered by the County. The cost of participation in the cafeteria plan shall be paid by the employee.

### 9.6 WORKERS' COMPENSATION

#### A. Coverage

1. The County provides Workers' Compensation insurance coverage at no cost to employees. This insurance program covers an injury (by accident) or illness (occupational disease) which arises out of and in the course of employment that requires medical, surgical or hospital treatment. Workers' Compensation coverage is provided to all regular and temporary employees, both full and part-time.
2. There are several types of benefits provided by the Virginia Workers' Compensation Act, which generally include time-loss benefits after seven (7) calendar days for temporary or permanent partial disability, death benefits, paid medical expenses and rehabilitation services.

#### B. Program Administration

1. Notification to the County Administrator's Office shall be within two hours of the first business day following any injury or illness, which occurred during emergency or other hours outside the regular business day. The County Administrator shall be notified immediately (at home if after hours) in the event of a fatality.
2. Each department shall establish procedures for notification of appropriate personnel for emergency and after-hours situations, including notification of injury or illness of employees during such times. Departmental procedures shall be communicated to all employees affected.
3. Employee Responsibility



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** January 13, 2008  
**Item No.:** 19  
**Department:** County Attorney  
**Staff Contact:** James R. Ennis  
**Issue:** County Attorney's Report

---

**Summary:** County Attorney Jim Ennis will report on the resignation of Deputy County Attorney Eric A. Tinnell, effective January 15, 2009.

**Attachments:** Letter of Resignation

**Recommendations:** Acceptance of resignation.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

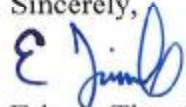
January 7, 2009

Mr. James R Ennis  
Prince Edward County Attorney  
Post Office Box 266  
Farmville, Virginia 23901-0266

Dear Jim:

Due to my decision to return to private practice I must resign my position as Deputy County Attorney effective January 15, 2009.

Sincerely,



Eric A. Tinnell





County of Prince Edward  
Board of Supervisor  
Agenda Summary

Meeting Date: January 13, 2009  
Item No.: 20  
Department: County Administrator  
Staff Contact: Wade Bartlett  
Issue: County Administrator's Report

---

**Summary:**

1. As authorized by the Board of Supervisors on October 14, 2008, an RFP was issued to retain a firm to serve as financial advisor for the County. We received responses from two firms - Davenport & Company and Springsted. A committee comprising the Treasurer, Assistant County Administrator and County Administrator independently reviewed and ranked the two proposals. Interviews with representatives of the two firms were also conducted. All three committee members judged Davenport to be the firm best able to serve as the County's financial advisor. No retainer is required; payment is based on a project basis.
2. To ensure the County has specialized legal counsel, if needed, concerning the unsolicited PPEA proposal that has been submitted, I recommend we engage the services of a firm to provide legal review and advice concerning both the PPEA process and the contract issues regarding the proposal submitted. Attached is a letter of Engagement from the firm of Troutman Sanders, who has served as outside legal counsel to the County on a number of water/infrastructure issues over the last ten years.
3. In 2006, the Board of Supervisors conducted a Planning Retreat and established a five-year action plan. Several items contained in that plan have been accomplished and the economic and political environments have changed drastically since the plan was adopted. As such, I recommend the Board of Supervisors schedule a half-day meeting in late January/early February to discuss and adopt a new Strategic vision/plan for the County. It is envisioned this new plan will provide direction to the County staff and direction in the development of the budget for the upcoming fiscal year by clearly stating the Board's current vision for the County of Prince Edward.
4. As we are aware, the County is in the process of completing a reassessment of real property. The assessors have reassessed the properties in the County and have held their appeal process. We are now at the stage where a Board of Equalization must be impaneled. The Circuit Court Judge has the responsibility to appoint the members of this Board of Equalization, and the Board of Supervisors is responsible for setting the compensation of the members. It is recommended compensation be set at \$100 per day. This is the amount set for the last Board of Equalization in 2003 and is above what surrounding counties have paid.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Wiley \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_



**County of Prince Edward  
Board of Supervisor  
Agenda Summary**

5. It is anticipated that an Economic Stimulus Bill will be passed by Congress in the near future. Both VACo and VML recommend that localities develop such a list and forward it to both the Governor and our Congressional Delegation. In consultation with various county departments and the Schools, I have developed a draft list of projects for the County, which appear to meet the “shovel-ready” criteria (although final criteria have not been set).

**Attachments:** Troutman Sanders Letter of Engagement  
Economic Stimulus Project List - DRAFT

**Recommendations:**

1. Accept the recommendation of the committee for the engagement of Davenport & Company as the County’s Financial Advisor, under an annual contract.
2. Authorize engagement of Troutman Sanders, as special counsel to the County for the PPEA.
3. Schedule a half-day strategic planning retreat for late January/early February.
4. Set the compensation from the Board of Equalization at \$100/day.
5. Approve an Economic Stimulus Project List for the County of Prince Edward, to be forwarded to the Governor and Congressional Delegation.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Wiley \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_



## **Our Relationship With You**

### **Our Agreement to Provide Legal Services**

Troutman Sanders LLP welcomes the opportunity to be of service to you. We are pleased to have you as a client, and we will always strive to meet your needs in a timely professional manner.

This document, together with our engagement letter and any subsequent written communication signed by us, is our contract with you. Please review this document carefully and retain it for your files. If you have any questions after reading it, please contact us promptly.

### **Who is Our Client?**

It is our policy to represent only the person or entity identified in our engagement letter. Unless specifically stated in that letter, our representation of you does not extend to any of your affiliates.

For example, if you are a corporation, association, limited liability company or partnership, our representation does not include any parents, subsidiaries, employees, officers, directors, shareholders, members or partners of the corporation, limited liability company or partnership, or commonly owned corporations, limited liability companies or partnerships. If you are an individual, our representation does not include your spouse, siblings, or other family members.

### **Who Will Provide the Legal Services?**

In most cases, one attorney will be your principal contact. From time to time, that attorney may assign portions of your work to other attorneys or to paralegals, including contract attorneys and paralegals, or non-legal professionals in the firm. We do this in order to involve those with special knowledge or experience in an area and to provide service to you in the most efficient manner. We endeavor to create comfortable working relationships. If you ever have a question or concern about the staffing of your matter, please let us know.

### **Our Services to You**

It is important that we both have a clear understanding of the legal services that Troutman Sanders will provide. In our engagement letter we specify the matter as to which we will be representing you. At all times we will represent you zealously and act on your behalf to the best of our ability. Whenever we provide you with an expression regarding the potential outcome for



your matter, we will use our best professional judgment. However, we cannot guarantee the outcome of any matter. Any expression of our professional judgment regarding your matter or the potential outcome is, of course, limited by our knowledge of the facts and based on the then existing law. It is subject also to any unknown or uncertain factors or conditions beyond our control.

### **Conflicts**

We attempt to identify actual and potential conflicts at the outset of any engagement and may request that you sign a conflict waiver before we accept an engagement. Occasionally, other clients or prospective clients may ask us to seek a conflict waiver from you so that we can accept an engagement on their behalf. Please do not take such a request to mean that we will represent you less zealously; indeed, we will not ask you for a conflict waiver if it would cause us to represent you less zealously.

You should be aware that conflicts sometimes arise or become apparent after work begins on an engagement. When that happens, we will do our best to address and resolve the situation in the manner that best serves the interests of all of our affected client.

Our firm is a large one, and we represent many other companies and individuals, some of whom we have represented for many years in connection with a great variety of matters. It is possible that some of our present or future clients will have disputes with you, and we may be asked to represent someone whose interests may be adverse to yours. We are accepting this engagement with you on the understanding that our representation of you will not preclude us from accepting any other engagement from any existing or new client provided that (i) such engagement is not substantially related to the subject matter of any services we are providing you, and (ii) in accepting such other engagement we would not impair the confidentiality of proprietary, sensitive or otherwise confidential communications made in the course of our representation of you. We agree, of course, that we will not represent another party in any matter where as a result of our representation of you we have obtained sensitive, proprietary, or other confidential information of a non-public nature that could be used to your material disadvantage unless we have prevented our lawyers and paralegals who have such information from having any involvement in the adverse representation.

### **Estimated Fees**

Clients frequently ask us to estimate the fees and other charges they are likely to incur in connection with a particular matter. We are pleased to respond to such requests whenever possible with an estimate based on our professional judgment. Please understand that this is an estimate only and is based upon information available to us at that time and our past experience in similar matters. Any number of unforeseen variables, complicating factors or uncooperative parties could result in higher fees.

### **Expenses**

Unlike many other firms, we will not bill you for any internal firm costs incurred on your behalf, such as charges for telephone (including long distance charges), telecopying, in-house printing and photocopying, postage (including express postage), word processing, and secretarial overtime. You will, of course, be responsible for reimbursement of costs incurred on your behalf and invoiced to the firm by third parties, such as airlines, hotels, restaurants and caterers, outside courier services, outside copying services, court reporters, consultants and experts,

courts and governmental offices, and specialized computer service providers. We usually will arrange for direct billing of third party expenses to you but may advance payment on your behalf if the amount is nominal or if direct billing is impracticable. Costs billed to the firm will be billed to you at the actual out-of-pocket cost that the firm pays to the third party on your behalf. We will use our best professional judgment in determining when to seek your permission prior to incurring expenses with third parties.

### **Billing**

We generally will bill you on a monthly basis for both fees and disbursements, unless otherwise set forth in our engagement letter. We must look to you, the client, for payment regardless of whether you are insured to cover the particular risk. You agree to make payment upon receipt of our statements. Unless otherwise agreed, each billing statement will include an itemized description of services rendered during the time period covered by the statement, as well as third party costs invoiced to us. You should feel free at any time to discuss with us any questions you have about our statements.

Should your account become delinquent and satisfactory payment terms are not arranged, we may seek to withdraw from the representation in accordance with the rules regulating our profession.

### **Termination**

When we complete the services you have retained us to perform, we will consider the attorney-client relationship for that matter to have ended. If you later retain us to perform further or additional services, our attorney-client relationship will be revived subject to these terms of engagement and on the continuing understanding that it will not preclude us from accepting any other engagements from any existing or new client. However, we will not accept any engagement that is substantially related to any services we provide to you or that would impair the confidentiality of proprietary, sensitive, or otherwise confidential communications you have made to us. These terms and understandings will apply unless and until we expressly agree in writing to other arrangements.

You may terminate our representation at any time, with or without cause, by notifying us in writing. Your termination of our services will not affect your responsibility for payment of legal services rendered and other charges incurred before termination and in connection with an orderly transition of the matter.

### **In Conclusion**

We recognize that we are in a service profession, and we appreciate your choosing our firm to serve your legal needs. We are honored to work on your behalf, and we look forward to a long and mutually satisfying relationship with you.



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** January 13, 2009  
**Item No.:** 21  
**Department:** County Administration  
**Staff Contact:** Wade Bartlett/Sarah Puckett  
**Issue:** Upcoming

---

**Summary:**

- a. Wednesday, January 14, 2009 @ 11:00 a.m.  
*Blackstone Area Bus Ribbon Cutting Ceremony*
- b. Thursday, January 22, 2009 @ 7:00 p.m.  
*Sandy River Reservoir Protection Overlay District Public Meeting*
- c. Wednesday, February 4, 2009 @ 5:30 p.m.  
*VACo/VML Center for Rural Virginia Caucus*
- d. Thursday, February 5, 2009 @ 11:00 a.m.  
*VACo/VML Legislative Day*

**Attachments:** Event/meeting information.

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

The Town of Blackstone and the Blackstone Area Bus System

Invites you to the Ribbon Cutting Ceremony of the new

Blackstone Area Bus System's Transit Facility

Join us as we dedicate this new facility in Blackstone, Virginia

**Wednesday, January 14, 2009 at 11:00 a.m.**

101 BABS Lane  
Blackstone, Virginia

Refreshments and hors d'oeuvres will be served.  
Contact 434-292-3025 for more information



BOARD OF SUPERVISORS

WILLIAM G. FORE, JR.  
CHAIRMAN

HOWARD F. SIMPSON  
VICE-CHAIRMAN

SALLY W. GILFILLAN  
MATTIE P. WILEY  
ROBERT M. JONES  
CHARLES W. MCKAY  
JAMES C. MOORE  
LACY B. WARD



COUNTY ADMINISTRATOR  
W. WADE BARTLETT

POST OFFICE BOX 382  
FARMVILLE, VA 23901

(434) 392-8837 VOICE  
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.U

COUNTY OF PRINCE EDWARD, VIRGINIA

To: Landowners in the Sandy River Watershed

From: Jonathan L. Pickett, Planning Director 

Date: January 7, 2009

Subject: Sandy River Reservoir Protection Overlay District

Over the past year-and-a-half, county staff and volunteer citizen committees have been working to draft a "Sandy River Reservoir Protection Overlay District (RPOD)" document, which would become an amendment to the county zoning ordinance. The purpose of this document would be to set guidelines designed to protect the reservoir and its tributaries from pollution and sedimentation. As you are probably aware, the reservoir is anticipated to become a public water supply within the next few years, and protection of the water quality and quantity is very important.

You are receiving this notice because according to county records you own property in the watershed, and therefore, might be affected by the proposed regulations. The areas most affected will be those within the Reservoir Protection Area (RPA). These are, for the most part, environmentally sensitive areas, where manmade activities will have the most impact on the reservoir. Attached is a list of those areas identified as being in the RPA. Areas of the watershed outside the RPA would, in most cases, see little or no affect from the proposed regulations.

**In order to provide you with more information on the RPOD, the county has scheduled a public informational meeting on January 22, 2009 at 7:00 p.m., in the Board of Supervisors Room of the Prince Edward County Courthouse. County staff will discuss the document and attempt to answer any questions you may have. Prior to the meeting, you can review the complete text of the document on the county web-site: [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). Click on the "Site Map" selection on the left side of the home page; then scroll down to the Planning & Zoning Office, where the document can be accessed (see Sandy River RPOD Ordinance Draft). If you would like a hard copy of the document, please contact my office (434-392-8837), and we will be glad to mail you a copy.**

Finally, I strongly encourage you to contact me, if you have questions. I can discuss your particular situation and let you know how the RPOD guidelines might affect you.

ph

Attachment

PRINCE EDWARD COUNTY BOARD OF SUPERVISORS

MISSION STATEMENT

TO REPRESENT ALL CITIZENS, PROVIDE LEADERSHIP, CREATE VISION AND SET POLICY TO ACCOMPLISH EFFECTIVE CHANGE, PLANNED GROWTH AND PROVIDE ESSENTIAL SERVICES WHILE MAINTAINING AND ENHANCING THE QUALITY OF LIFE IN PRINCE EDWARD COUNTY.



**DRAFT – Sandy River Reservoir Protection Overlay District  
Prince Edward County**

**Sec. 1-1101.1 Reservoir Protection Areas**

(A) Reservoir Protection Areas, include all areas within the Sandy River Reservoir Watershed, which are within:

1. a distance of 0.5 miles of a public water supply intake, to be located near Sandy River Reservoir dam;
2. a distance of 200 ft. from the Sandy River Reservoir normal pool elevation;
3. a distance of 100 ft. on each side of perennial streams measured from the crest of the streambank;
4. the 100 yr. floodplain as defined by FEMA; and
5. wetlands

# VACo/VML Center for Rural Virginia



## Caucus Reception and Dinner Richmond Marriott at 5:30 p.m. February 4, 2009 Registration Form

Name \_\_\_\_\_

Title \_\_\_\_\_

County \_\_\_\_\_

Mailing address \_\_\_\_\_

Phone number \_\_\_\_\_ FAX number \_\_\_\_\_ E-mail \_\_\_\_\_

My guest's name is \_\_\_\_\_

**Total enclosed** \_\_\_\_\_ **(\$50/dinner per person)**

Please check here if you desire a vegetarian dinner \_\_\_\_\_.

Charge options:  
\_\_\_\_\_ VISA \_\_\_\_\_ American Express \_\_\_\_\_ MasterCard

Card number \_\_\_\_\_

Expiration date \_\_\_\_\_

Print cardholder's name (as it appears on the card) \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Register today with payment to follow or mail this form along with a check or charge authorization to VACo, 1001 E. Broad St., Suite LL 20, Richmond, VA 23219-1928.  
Fax (804) 788-0083 (for charge only.)

### **Hotel Information**

Officials who need to stay overnight at the Marriott can get a special rate of \$129 for a single or double room. To reserve a hotel room, call 1-800-228-9290 **by Jan. 16** with the following code: VACO/VMLLEGDAY. For more information about Legislative Day, call VACo at (804) 788-6652.

### **Refund policy**

Requests for registration refunds are honored if received by 10 a.m. on February 1, 2009. However, substitutions are accepted at any time. For questions about registration, please call VACo at (804) 788-6652.

# VACo/VML Legislative Day 2009



For the 18th year, the Virginia Association of Counties and the Virginia Municipal League are joining forces to co-sponsor Legislative Day on Feb. 5 at the Richmond Marriott.

VACo and VML staff members will report on legislation affecting local governments, then local officials are encouraged to go to the state Capitol to participate in committee meetings and lobby state legislators. In the evening, local officials are strongly encouraged to invite their state legislators to dinner. Please invite them soon.

---

**To register, mail this form by Jan. 26 and a check (payable to VACo) for \$40 per person to:** VACo, 1001 E. Broad St., Ste. LL 20, Richmond, VA 23219-1928. VACo's fax number is (804) 788-0083.

Officials who need to stay overnight at the Marriott can get a special rate of \$129 for a single or double room. To reserve a hotel room, call 1-800-228-9290 by **Jan. 16** with the following code: VACO/VMLLEGDAY. For more information about Legislative Day, call VACo at (804) 788-6652.

<b>9 a.m.</b>	<b>VACo Board of Directors' meeting</b>
<b>9:30 a.m.</b>	<b>VML Board of Directors' meeting</b>
<b>11 a.m.</b>	<b>Registration</b>
<b>Noon</b>	<b>VACo and VML Staff legislative briefings (box lunch provided)</b>
<b>Afternoon</b>	<b>Visits to state Capitol</b>
<b>5:30-6:30 p.m.</b>	<b>Cash bar reception for attending local officials</b>
<b>Evening</b>	<b>Make plans to take your state legislators to dinner</b>

The following people will attend Legislative Day on Feb. 5. Accompanying this form is a check for \$40 per person or a charge authorization.

Charge options:     American Express     MasterCard     VISA

Card number: \_\_\_\_\_ Expiration date: \_\_\_\_\_

Cardholder's name \_\_\_\_\_

Authorized signature \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

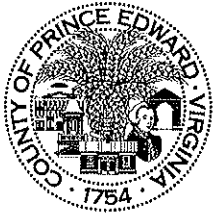
Name \_\_\_\_\_ Title \_\_\_\_\_

Mailing Address \_\_\_\_\_

County/City/Town Organization \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Special Accommodations \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: January 13, 2009  
Item No.: 22  
Department: County Administration  
Staff Contact: W.W. Bartlett/Sarah Puckett  
Issue: Correspondence

---

**Summary:**

**Attachments:**

- a. Congressman Virgil Goode, RE: Pictometry Visual Intelligence Project
- b. R.R. Moton Museum, RE: Thank You

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

**Congress of the United States**  
**House of Representatives**  
Washington, DC 20515-4605

**PLEASE USE THE  
ROCKY MOUNT ADDRESS**

December 23, 2008

Mr. William Wade Bartlett  
Prince Edward County Administrator  
PO Box 382  
Farmville, VA 23901

Dear Mr. Bartlett:



I wanted to share with you some information regarding an appropriations earmark that I submitted that will yield benefits for every jurisdiction in the 5<sup>th</sup> District. In the FY09 Commerce, Justice, Science Appropriations measure, I have secured an earmark for a pictometry visual intelligence technology project for the entire 5<sup>th</sup> District, coordinated by the Albemarle County Emergency Communications Department. This technology has very beneficial applications for law enforcement, first responders, and local government entities. The earmark has cleared the House and is being conferenced as part of the omnibus appropriations bill.

After the measure has been signed by President Obama, in late 2009, each county and city will receive a high-resolution aerial photo-imaging library of their particular locality and accompanying software that manipulates these images. Pictometry technology enables public safety personnel to view and analyze any building, intersection, or feature in a county or city from their laptop, workstation, or mobile device within a few seconds. First responders can use these images to pre-plan response logistics for major structures and facilities or measure hose distance from water sources and hydrants to fires. Law enforcement can utilize the tools to coordinate plan searches, raids and seizures, or analyze evacuation routes and traffic control.

While the House Appropriations Committee has approved the legislation including funds for the 5<sup>th</sup> District pictometry project, the FY 2009 omnibus spending measure is on track to be finalized.

I have included a fact sheet about the project for your information. Please do not hesitate to contact me or Tom Hanson, Executive Director of the Charlottesville-UVA-Albemarle Emergency Communications Center at the contact information listed below if you have further questions.

Sincerely yours,



Virgil H. Goode, Jr.

VHGjr/jmc

**70 East Court Street \* Suite 215 \* Rocky Mount, VA 24151**  
**Fax: 540-484-1459 Phone: 540-484-1254**

## **Fact Sheet: Pictometry Visual Intelligence Tool for Localities of the 5<sup>th</sup> District of Virginia**

Law enforcement, first responder, and local government agencies can use pictometry visual intelligence technology to see up to 12 different views of any feature in their jurisdiction within a matter of seconds from libraries of digital, full color aerial imagery and geo-spatial information. While pictometry libraries consist of orthogonal (straight down) images like ordinary aerial imaging, over 80% of the images are oblique (taken from angles) so that features can be easily seen in their entirety. These images reveal the front, back, and sides of objects of interest rather than just their tops. Within seconds, a law enforcement officer can literally view and analyze any house, building, intersection, fire hydrant, tree, or any feature in the jurisdiction from their laptop, workstation, or mobile device.

A few examples of the features and functions this visualization technology provides include:

- Images are digitally captured and cameras are calibrated with a U.S. Geologic Survey camera calibration process.
- Software tools permit users to measure, annotate, and overlay data on the images
- Oblique viewing software integrates directly in ESRI's ArcIMS and ArcGIS software (industry standard E911 call taker and dispatch software)
- Applications include: search, raid, and seizure planning, positive surveillance operations, accident reconstruction, pre-emptive and concurrent tactical planning, crowd control and evacuation planning, traffic control analysis, land/air coordination in search and rescue efforts, and assessing the physical attributes of building entries and exits

### Project Description

The Albemarle County Emergency Communications Department (ACECD), identified as the recipient of the funding, will administer the program for the 18 counties and 4 cities of the 5<sup>th</sup> District. This program will provide unlimited seat licenses for all local agencies operating in this twenty-two jurisdiction area for image libraries. The funding also provides a full suite of library management, measurement and annotation software tools, installation support, training, and customer support.

Each locality will coordinate with ACECD to prepare flight plans for the jurisdictions. The jurisdictions will receive their data as well as data for contiguous counties that are also included in this initiative. ACECD will provide training and user support services for the participating localities.



December 15, 2008

Chairman William Fore  
3609 Farmville Rd  
Farmville, VA 23901

Dear Chairman Fore:

Just a brief note of thanks to acknowledge your participation in "Celebrating the Life of Thomas Roswell Mayfield," held Saturday, December 6, at the Robert Russa Moton Museum.

A beautiful day, a beautiful program and a beautiful audience all joined in tribute to one of Prince Edward County's finest citizens. The day would not have been the same without your presence.

The Robert Russa Moton Museum was indeed blessed to have benefited from Mr. Mayfield's experience, dedication, and leadership. We will continue to strive to live up to his high expectations for Moton, one of his most beloved institutions.

Again, thank you for your presence and participation. With warm seasonal regards, I remain,

Sincerely yours,

  
Lacy Ward Jr.  
Director



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** January 13, 2009  
**Item No.:** 23  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Puckett  
**Issue:** Informational

---

**Summary:**

**Attachments:**

- a. Town of Farmville Resolution
- b. News Article, RE: County Animal Control

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



TOWN OF FARMVILLE  
Post Office Drawer 368  
Farmville, Virginia 23901

Gerald J. Spates, Town Manager  
Carol Anne Seal, Town Treasurer  
434.392.5686  
Fax 434.392.3160



**COUNCIL**  
Sydnor C. Newman, Jr., Mayor  
A. D. "Chuckie" Reid  
David E. Whitus  
Sally Thompson  
Tommy Pairet  
Donald L. Hunter  
Otto S. Overton  
Edward I. Gordon, MD  
Lisa Hricko, Clerk of Council

**WHEREAS**, the United States economy is in one of its worst recessions since the great depression of the 30's, and

**WHEREAS**, the businesses and residents of our community are truly feeling the effects of the slow-down in the economy, and

**WHEREAS**, disposable income for individuals and families are at an all time low, and

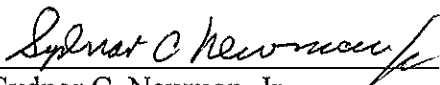
**WHEREAS**, Prince Edward County has recently completed its tax reassessments that have increased property values dramatically, and

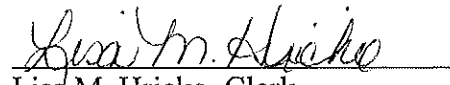
**WHEREAS**, sales in the real estate market are experiencing a decline, and

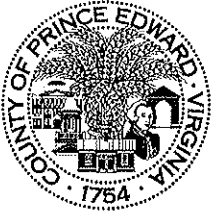
**WHEREAS**, in light of current real estate values decreasing, the taxpayers of our community cannot afford any tax increase at this time.

**NOW THEREFORE BE IT RESOLVED**, that Prince Edward County join the Town of Farmville in placing a freeze on any tax increases above current levels until the economy recovers.

This resolution was adopted by the Farmville Town Council on the 10<sup>th</sup> of December 2008.

  
Sydnor C. Newman, Jr.

  
Lisa M. Hricko, Clerk



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: January 13, 2009  
Item No.: 24  
Department: County Administration  
Staff Contact: W.W. Bartlett/Sarah Puckett  
Issue: Monthly Reports

---

**Summary:**

**Attachments:**

- a. Animal Control
- b. Building Official – December 2008 & Year-End
- c. Cannery
- d. Prince Edward County Public Schools
- e. PERT

**Recommendation:** Acceptance.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



## Animal Control Monthly Report

**"December 2008"**

<b>Dogs</b>		<b>Wildlife</b>	
Picked Up	19	Handled	0
Claimed By Owner	2	Euthanized	0
Adopted	0		
Died in Kennel	2	<b>Livestock</b>	
Euthanized	14	Returned to Owner	0
Transferred to SPCA	1	Died in Kennel	0
Dead on Arrival	0		
		<b>Other Companion Animals</b>	
<b>Cats</b>		Returned to Owner	0
Picked Up	40		
Claimed By Owner	1	<b>Number of Calls to Shelter</b>	127
Adopted	0		
Euthanized	35	<b>Summons Issued</b>	3
Died in Kennel	0		
Transferred to SPCA	4	<b>Days in Court</b>	1
Dead on Arrival	0		
<b>Fees Collected from Town</b>	<b>\$75.00</b>		
<b>Bill the Town of Farmville</b>			
11 Cats housed (7 days each)			
<b>Total</b>	<b>\$385.00</b>	<b>Total Fees Collected</b>	<b>\$385.00</b>

*S. Ray Foster & Vicki Horn, Animal Control*

2008 YEAR-END REPORT  
BUILDING OFFICIAL

BLDG 130308 ELPT 130310 PLUM 130312 MECH 130314 MHIP 130331

Month	# of		Building	Electrical	Plumbing	Mech.	Mobile Home	TOTAL
	Permits	Insp's						
JANUARY	20	131	\$ 2,507.92	\$ 254.35	\$ -	\$ 595.02	\$ 3,357.29	
FEBRUARY	42	83	\$ 3,158.71	\$ 493.44	\$ 610.45	\$ 328.04	\$ 4,895.86	
MARCH	71	86	\$ 4,038.22	\$ 1,042.84	\$ 661.31	\$ 1,088.40	\$ 7,390.34	
APRIL	69	96	\$ 3,088.74	\$ 1,103.88	\$ 661.32	\$ 670.31	\$ 6,185.56	
MAY	77	139	\$ 5,381.53	\$ 1,393.87	\$ 1,068.30	\$ 1,242.16	\$ 9,899.79	
JUNE	95	175	\$ 4,649.81	\$ 1,917.85	\$ 966.53	\$ 836.08	\$ 9,336.80	
JULY	62	122	\$ 2,944.05	\$ 763.06	\$ 1,729.70	\$ 108.26	\$ 5,952.03	
AUGUST	90	138	\$ 3,277.15	\$ 1,220.88	\$ 1,475.29	\$ 1,151.21	\$ 8,040.19	
SEPTEMBER	81	119	\$ 4,097.60	\$ 1,271.75	\$ 1,256.53	\$ 848.29	\$ 8,186.35	
OCTOBER	71	128	\$ 3,916.14	\$ 951.27	\$ 763.05	\$ 272.69	\$ 6,666.20	
NOVEMBER	47	78	\$ 2,292.82	\$ 1,373.56	\$ 508.70	\$ 110.70	\$ 4,641.87	
DECEMBER	52	141	\$ 3,897.88	\$ 783.40	\$ 406.96	\$ 435.49	\$ 6,032.43	
<b>TOTAL</b>	<b>777</b>	<b>1436</b>	<b>\$ 43,250.57</b>	<b>\$ 12,570.15</b>	<b>\$ 10,108.14</b>	<b>\$ 7,686.65</b>	<b>\$ 80,584.71</b>	

# BUILDING OFFICIAL'S REPORT

BLDG      ELPT      PLUM      MECH      MHIP  
 130308    130310    130312    130314    130331

Year	# of Permits	# of					Mobile Home TOTAL	
		Inspections	Building	Electrical	Plumbing	Mech.		
2004	338	1106	\$ 32,718.68	\$ 2,320.28		\$ 722.82	\$ 9,979.03	\$ 45,740.81
2005	400	1195	\$ 44,512.22	\$ 2,813.64		\$ 834.39	\$ 9,032.97	\$ 57,193.22
2006	425	1473	\$ 62,718.31	\$ 3,784.94	\$ 35.61	\$ 1,002.23	\$ 9,994.65	\$ 77,535.74
2007	395	1528	\$ 62,208.67	\$ 3,174.39		\$ 1,195.55	\$ 7,444.64	\$ 74,023.26
2008	777	1436	\$ 43,250.57	\$ 12,570.15	\$ 6,969.20	\$ 10,108.14	\$ 7,686.65	\$ 80,584.71

Year	# of Stick Built / Modular Home Permits
2004	81
2005	90
2006	112
2007	95
2008	70

\* this number is included in the total for year above

# PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road  
Farmville, Virginia 23901

LENA HUDDLESTON

Cannery Manager  
434-223-8664  
Home 434-392-4218

## December 2008 Cannery Report

During the month of December, the following number of cans were canned and meat processed:

843 (qt.)	@	.48 =	404.64
47 (pt)	@	.40 =	18.80
395 (lbs.)	@	.20 =	79.00
20 Patrons usage	@	1.00 =	20.00
30 % out of county			17.06
18 gal.	@	1.25 =	<u>22.50</u>
<b>TOTAL</b>			<b>\$ 562.62</b>

L. Huddleston

dbw

**Prince Edward County Public Schools  
Summary Financial Report**

Fund I  
Month Ending December 31, 2008

(rounded to nearest dollar)

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the Commonwealth:					
State Sales Tax.....	\$ 229,873	\$ 1,475,225	\$ 3,083,012	\$ 1,607,787	47.85
Basic School Aid.....	\$ 719,678	\$ 4,318,065	\$ 8,858,101	\$ 4,540,036	48.75
All Other.....	\$ 298,596	\$ 1,802,315	\$ 6,128,154	\$ 4,325,839	29.41
Total State.....	\$ 1,248,146	\$ 7,595,605	\$ 18,069,267	\$ 10,473,662	42.04
From the Federal Gov't.....	\$ 70,421	\$ 470,753	\$ 2,403,092	\$ 1,932,339	19.59
Tran. From General Fund(County)	\$ 1,009,180	\$ 3,803,545	\$ 8,077,457	\$ 4,273,912	47.09
Cash Book -Local.....	\$ 120,646	\$ 209,604	\$ 375,100	\$ 165,496	55.88
<b>Total Revenues.....</b>	<b>\$ 2,448,394</b>	<b>\$ 12,079,507</b>	<b>\$ 28,924,916</b>	<b>\$ 16,845,409</b>	<b>41.76</b>

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended &amp; Encumbered (Over) Under Budget</u>	<u>Expen. &amp; Encumbrance as a % of Budget</u>
1000-Instruction.....	\$ 1,738,914	\$ 8,839,769	\$ 10,157,936	\$ 22,106,881	\$3,109,176	85.94
2000-Admin.,Health/Att.....	\$ 114,028	\$ 723,498	\$ 552,237	\$ 1,590,575	\$314,840	80.21
3000-Transportation.....	\$ 127,482	\$ 694,930	\$ 561,635	\$ 2,026,900	\$770,336	61.99
4000-Operation/Maintenance	\$ 189,660	\$ 932,367	\$ 514,303	\$ 2,045,650	\$598,980	70.72
5000-Food Service.....	\$ 805	\$ 3,186	\$ 788	\$ 10,158	\$6,184	39.12
6000-Facilities.....	\$ -	\$ 23,742	\$ 9,133	\$ 185,820	\$152,945	17.69
7000-Debt. Ser.....	\$ 277,504	\$ 862,014	\$ 94,993	\$ 958,932	\$1,925	99.80
8000-Contingency Reserve	\$ -	\$ -	\$ -	\$ -	\$0	0.00
<b>Total Expenditures.....</b>	<b>\$ 2,448,394</b>	<b>\$ 12,079,507</b>	<b>\$ 11,891,024</b>	<b>\$ 28,924,916</b>	<b>\$4,954,385</b>	<b>82.87</b>

Saved as December 08-09 MonthRept

Prince Edward County Public Schools  
35 Eagle Drive  
Farmville, Virginia 23901

**Comparative Receipts and Expenditures  
Year to Date**

**Month of December 2008**

<b>Receipts:</b>	Fiscal 2008			Fiscal 2009			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
Sales Tax	3,102,350	1,446,515	46.63	3,083,012	1,475,225	47.85	1.22
Basic Aid	7,987,757	3,973,823	49.75	8,858,101	4,318,065	48.75	-1.00
Other State	6,702,046	1,884,140	28.11	6,128,154	1,802,315	29.41	1.30
<b>Total State</b>	<b>17,792,153</b>	<b>7,304,478</b>	<b>41.05</b>	<b>18,069,267</b>	<b>7,595,605</b>	<b>42.04</b>	<b>0.98</b>
Federal Funds	2,144,398	692,980	32.32	2,403,092	470,753	19.59	-12.73
Local Funds	7,895,412	3,415,062	43.25	8,077,457	3,803,545	47.09	3.83
Cash Book	305,341	167,059	54.71	375,100	209,604	55.88	1.17
<b>Total Revenue</b>	<b>\$28,137,304</b>	<b>\$11,579,579</b>	<b>41.15</b>	<b>\$28,924,916</b>	<b>\$12,079,507</b>	<b>41.76</b>	<b>0.61</b>
<b>Expenditures:</b>	Fiscal 2008			Fiscal 2009			Diff.
	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	
Instruction	21,467,363	8,568,364	39.91	22,106,881	8,839,769	39.99	0.07
Administration	1,673,963	665,006	39.73	1,590,575	723,498	45.49	5.76
Transportation	1,836,704	649,140	35.34	2,026,900	694,930	34.29	-1.06
Maintenance	1,974,736	785,705	39.79	2,045,650	932,367	45.58	5.79
Food Service	9,050	3,148	34.78	10,158	3,186	31.36	-3.42
Facilities	177,391	21,036	11.86	185,820	23,742	12.78	0.92
Debt Service	998,097	887,180	88.89	958,932	862,014	89.89	1.01
Contingency Reserves	0	0	0.00	0	0	0.00	0.00
<b>Total Expenditures</b>	<b>\$28,137,304</b>	<b>\$11,579,579</b>	<b>41.15</b>	<b>\$28,924,916</b>	<b>\$12,079,507</b>	<b>41.76</b>	<b>0.61</b>

**For Fiscal 2008, Technology Expenditures are included as a part of both Instruction and Administration.**



Prince Edward County Public Schools  
Food Service Department  
Summary Financial Report  
2008-2009

Fund 4  
Month Ending December 31, 2008

(rounded to nearest dollar)

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the Commonwealth:					
State School Food	\$ -	\$ 13,265	\$ 13,408	\$ 143	98.94
School Breakfast	\$ -	\$ 9,771	\$ -	\$ (9,771)	-
Total State.....	\$ -	\$ 23,037	\$ 13,408	\$ (9,629)	171.81
Federal Reimbursement	\$ 70,370	\$ 286,410	\$ 787,392	\$ 500,982	36.37
Cash Book -Local.....	\$ 37,994	\$ 133,867	\$ 285,000	\$ 151,133	46.97
<b>Total Revenues.....</b>	<b>\$ 108,364</b>	<b>\$ 443,314</b>	<b>\$ 1,085,800</b>	<b>\$ 642,486</b>	<b>40.83</b>

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended &amp; Encumbered (Over) Under Budget</u>	<u>Expen. &amp; Encumbrance as a % of Budget</u>
Salary	\$ 33,688	\$ 182,658	\$ 225,910	\$ 415,726	\$ 7,158	98.28
Fringe Benefits	\$ 13,818	\$ 73,197	\$ 93,557	\$ 167,453	\$ 698	99.58
Purchased Services	\$ 1,183	\$ 15,769	\$ 353	\$ 24,200	\$ 8,078	66.62
Materials & Supplies	\$ 2,629	\$ 28,352	\$ 1,709	\$ 110,032	\$ 79,971	27.32
Food Supplies	\$ 38,378	\$ 159,043	\$ 18,367	\$ 352,389	\$ 174,979	50.34
Uniforms	\$ -	\$ -	\$ -	\$ -	\$ -	0
Furniture/Equipment	\$ -	\$ 6,876	\$ -	\$ 16,000	\$ 9,124	42.98
		\$ -	\$ -	\$ -	\$ -	-
<b>Total Expenditures.....</b>	<b>\$ 89,696</b>	<b>\$ 465,895</b>	<b>\$ 339,896</b>	<b>\$ 1,085,800</b>	<b>\$280,009</b>	<b>74.21</b>

Prince Edward County Public Schools  
 35 Eagle Drive  
 Farmville, Virginia 23901

2008 - 2009  
**Comparative Receipts and Expenditures**  
**Food Service Department**  
**Year to Date**

Month of December 2008

Receipts:	Fiscal 2008			Fiscal 2009			
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	Diff.
State School Food	14,467	13,408	92.68	13,408	13,265	98.94	6.26
School Breakfast	4,084	15,514	379.87	0	9,771	0.00	-379.87
<b>Total State</b>	<b>18,551</b>	<b>28,922</b>	<b>155.91</b>	<b>13,408</b>	<b>23,037</b>	<b>171.81</b>	<b>15.91</b>
Federal Reimbursement	873,517	264,940	30.33	787,392	286,410	36.37	6.04
Cash Book - Local	187,399	128,458	68.55	285,000	133,867	46.97	-21.58
<b>Total Revenue</b>	<b>\$1,079,467</b>	<b>\$422,320</b>	<b>39.12</b>	<b>\$1,085,800</b>	<b>\$443,314</b>	<b>40.83</b>	<b>1.71</b>
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	447,013	202,365	45.27	415,726	182,658	43.94	-1.33
Fringe Benefits	173,344	76,365	44.05	167,453	73,197	43.71	-0.34
Purchased Services	16,060	6,721	41.85	24,200	15,769	65.16	23.31
Materials & Supplies	57,779	44,218	76.53	110,032	28,352	25.77	-50.76
Food Supplies	369,371	133,728	36.20	352,389	159,043	45.13	8.93
Uniforms	0	0	0.00	0	0	0.00	0.00
Furniture/Equipment	15,900	1,933	12.16	16,000	6,876	42.98	30.82
Contingency Reserves							
<b>Total Expenditures</b>	<b>\$1,079,467</b>	<b>\$465,330</b>	<b>43.11</b>	<b>\$1,085,800</b>	<b>\$465,895</b>	<b>42.91</b>	<b>-0.20</b>

**PERT RIDERSHIP  
MONTH OF NOVEMBER 2008**

<b>WEEK</b>	<b>DATE</b>	<b>PASSENGER COUNT</b>	<b>BUS LINE</b>
Monday	3	23	GREEN
Tuesday	4	23	ORANGE
Wednesday	5	22	ORANGE
Thursday	6	19	GREEN
Friday	7	27	ORANGE
Monday	10	11	GREEN
Tuesday	11	16	ORANGE
Wednesday	12	16	ORANGE
Thursday	13	10	GREEN
Friday	14	21	ORANGE
Monday	17	13	GREEN
Tuesday	18	29	ORANGE
Wednesday	19	11	ORANGE
Thursday	20	8	GREEN
Friday	21	9	ORANGE
Monday	24	7	GREEN
Tuesday	25	26	ORANGE
Wednesday	26	10	ORANGE
Thursday	27	CLOSED	GREEN
Friday	28	6	ORANGE

**TOTAL** 307

<u>BUS LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays, & Fridays