



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: December 9, 2008  
Item No.: 1 & 2  
Department: Board of Supervisors  
Staff Contact: W.W. Bartlett  
Issue: Call to Order and Invocation

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**Summary:** Chairman William G. Fore, Jr. will call to order the **December** of the Prince Edward Board of Supervisors and ask for an invocation.

**Attachments:** None.

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: December 9, 2008  
Item No.: 3  
Department: Board of Supervisors  
Staff Contact:  
Issue: Public Participation

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Summary: (Space for notes based on citizen input.)

Attachments: None.

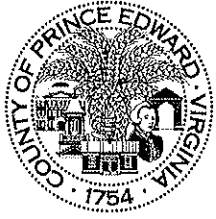
Recommendation: Follow up, if needed.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: December 9, 2008  
Item No.: 4-a  
Department: Board of Supervisors  
Staff Contact: Mable Shanaberger  
Issue: Consent Agenda - Treasurer's Report

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Summary:

Attachments:

Recommendation: None

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: December 9, 2008  
Item No.: 4-b  
Department: Board of Supervisors  
Staff Contact: Karin Everhart  
Issue: Consent Agenda – Minutes

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**Summary:** Board meeting minutes are attached.

**Attachments:** November 12, 2008 @ 5:30 p.m.  
November 12, 2008 @ 7:00 p.m.  
November 18, 2008  
November 19, 2008

**Recommendation:** Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

November 12, 2008

At a reconvened meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Wednesday the 12<sup>th</sup> day of November, 2008; at 5:30 p.m., there were present:

William G. Fore, Jr.

Sally W. Gilfillan

Robert M. Jones

Charles W. McKay

James C. Moore

Howard F. Simpson

Lacy B. Ward

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant County Administrator; and James Ennis, County Attorney.

Chairman Fore called the meeting to order, stating that its purpose was a work session to review the proposed library construction contract with the Town of Farmville; the proposed contract with the Town of Farmville for the water system; and to discuss the staff retreat and the re-prioritization of items.

In Re: Library Options

Chairman Fore said he received an e-mail from Lowell Frye of November 5, 2008 regarding funding for the proposed library, requesting continued support from the Board. Chairman Fore said the e-mail stated the bids were lower than anticipated, and Mr. Frye said the opportunity cannot slip away, and requested the Board take action.

Chairman Fore said the three options on the library agreement were presented to the Board members prior to the VACo meeting, and that discussion was held between Mr. Bartlett and Mr. Spates, Town of Farmville Manager, and the legal representatives of the two entities to result in the three draft options. Chairman Fore asked the Board for input to determine which option to support; negotiations with

the Town would then continue. He said the County will fund two-thirds of the cost, but the source of funding has yet to be determined.

Supervisor Moore asked if the Town has done anything to this point. Mr. Bartlett said the Town has accepted the construction bids; the lowest is from Coleman Adams. He said there are approximately 32 days remaining under the written contract.

Supervisor Gilfillan said the library is necessary for economic development. She opened discussion on the option to let the Town own the building and be responsible for the maintenance. Concerns were raised that the Town would bill the library for the services; Chairman Fore said the County does not share in the maintenance costs for the existing library, and there would need to be an annual budget request to the County from the library just as before.

Mr. James Ennis, County Attorney, said that a County/Town agreement on an annual appropriation cannot be made ahead of time. He said future Boards may decide on two-thirds support. He then said the Board should set dollar figure on the construction contract with a limit set on change orders. He said contractors may bid low and make up the difference through change orders, and advised approval from the County be necessary on an amount exceeding a set dollar figure. Mr. Bartlett said the original contract had a cap of \$1,000. Further discussion on a cap amount followed.

Supervisor Gilfillan said grant opportunities could cut costs for the supplies for the library, and asked if anyone was researching grants for computers and other library equipment. She suggested a library tax rate be set until the library project is complete.

Further discussion on the application of possible grant awards followed. Mrs. Sarah Puckett, Assistant County Administrator, said the agreement could specify that cost reductions offset by grants and donations should be reduced from the project cost and distributed two-thirds, one-third between the County and the Town. She said a 10% contingency should absorb change orders. Chairman Fore said Mr. Ennis recommended any change orders with a total construction budget of more than \$1,000 must be approved by the County and the Town, with change orders not to exceed an amount determined by the Board. Mr. Ennis said the contingency typically cover site development costs and unknown material cost fluctuations, and not necessarily change orders.

Chairman Fore said that could be governed by the Building Committee, as the administration having the power to make decisions during construction by the Committee.

Mr. Ennis said the construction costs could be funded at two-thirds, not less than \$3,070,000, nor more than \$4.2 million. He said it can be capped by agreeing to pay a capped amount, and suggested adding "less grant funding received." Further discussion followed.

The Board agreed that any construction change orders that would increase the total construction budget by more than \$1,000 must be approved by the County and the Town, with total change orders not to exceed \$61,400.00 without consent of the County.

Chairman Fore said one difference between Options 1 and 2 is ownership of the building as in "Option 1 - the Town use of library ceases to exist and uses the building for Town purposes, the Town must reimburse the County the original cost."

Further discussion regarding the responsibility for maintenance of the building and annual operating expenses followed. Mrs. Puckett said the County must meet the state match funding requirements or the library would lose their state funding. Mr. Ennis said it was discussed because they clarify the responsibility of the Library Board of Directors, and it was determined that neither the County nor the Town wished to be involved in personnel decisions, but would act as fiscal agent, will fund part of the construction, and oversee the construction, but do not wish to run the library on a day to day basis.

Supervisor Wiley asked about the name of the library; Mrs. Puckett said it may be the Central Virginia Regional Library, Farmville-Prince Edward County Branch.

Chairman Fore said the County has agreed to fund two-thirds of the cost of the library. He said the County has so many capital projects in the near future, decisions must be made after Davenport completes the study and renders the ability to repay the money. He said nothing will be signed until it has been determined the County can afford the projects.

Supervisor Ward asked if it had been advertised to secure a financial advisor. Mr. Bartlett said the County did advertise for a financial advisor and the deadline for those bids is November 21, 2008. He said the Board engaged Davenport to preserve a \$10 million bank qualification that runs on a calendar year basis, and to complete a financial analysis which needs to be complete before the County can make an

informed decision on the library or any other project. Further discussion followed regarding the duties of a financial advisor.

Supervisor Ward inquired about the report Davenport presented at the meeting on November 6, 2008. Supervisor Jones said Davenport gave an idea on the process on how a county could get a line of credit. Mr. Bartlett said Davenport instructed the Board on the process, bank qualifications, and the timelines that are necessary. He said he had asked them about the process, because prior to doing this type of project, a financial package is necessary. Further discussion followed.

Chairman Fore asked the Board for a determination on the option to submit to the Town of Farmville. The Board agreed on Option 2, with a few revisions. Mr. Bartlett said Town Council will review the agreement and a joint meeting will be scheduled for actual votes and signatures. He said the financial analysis will be completed in the near future. Mr. Bartlett also suggested scheduling public hearings on these projects.

On motion of Supervisor McKay and adopted by the following vote:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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the meeting was adjourned at 6:52 p.m.



November 12, 2008

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Wednesday the 12<sup>th</sup> day of September, 2008; at 7:00 p.m., there were present:

William G. Fore, Jr.

Sally W. Gilfillan

Robert M. Jones

Charles W. McKay

James C. Moore

Howard F. Simpson

Lacy B. Ward

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant County Administrator; Jonathan L. Pickett, Director of Planning and Community Development; James Ennis, County Attorney; Sharon Lee Carney, Director of Economic Development & Tourism; Mable Shanaberger, Treasurer; and Alan Leatherwood, Resident Highway Engineer.

Chairman Fore called the meeting to order. Supervisor Moore called upon a citizen to lead the pledge to the flag; Supervisor Moore then offered the invocation.

In Re: Public Participation

Chairman Fore said the Board spent the previous hour and a half in a work session discussing the construction contract between the Town of Farmville and the County of Prince Edward. He said the draft contract presented three options, and after making a few changes, the Board has selected one of the options. He said the draft contract will now go to the Town of Farmville for their consideration.

**Jason Milne**, Farmville, requested support of the Board for a one to two acre off-leash dog park to be established near Lowe's for the citizens to socialize, exercise and have a safe environment for their dogs to run. Mr. Milne said the park would require the purchase of benches and fencing, and would include clean-up facilities. He said rules and regulations would be enforced, and asked the assistance of the Board

with zoning and permit issues, to help secure funds for the construction and maintenance of the park; to provide refuse pickup; mowing the field; and police patrol of the park.

**Lowell Frye**, Farmville, said he was glad to thank the Board for their support of the library in this difficult financial time. He said it is time to invest in this project as the bids received were about half the amount expected. He thanked the Board for helping the project move forward.

**Jack Houghton**, Farmville, offered support for the library project as well. He then said he had requested copies of documents from the Town of Farmville regarding the extension of public utilities to The Manor Resort, which included a letter of November 16, 2007 from the County to The Manor which described a commitment made by the Board of Supervisors to The Manor. The letter mentions a telephone poll of the Board members that authorize specific representation to The Manor Resort. Mr. Houghton said he mentioned this letter in June of 2008 suggesting there may have been a FOIA violation. He said as the transaction did have significant cost implications for the County; all public business must be conducted in public.

Mr. Houghton said the County Administrator made new representations to The Manor in July 2008 through the new utility authority relating to the same subject of the November letter, but clearly conditioning the representations on the Authority Board approval during a regular meeting. This letter would appear to be consistent with the Virginia Open Meeting Law.

Mr. Houghton said that at the October 2008 Board meeting, Supervisor Ward made a motion to conduct a formal review of the apparent violation of the Virginia Open Meeting Law, it had been defeated with a vote of seven against. He said Supervisor Jones had said he had a document that explained the matter; Mr. Houghton said the public has no such document. He asked the Board to provide open government and transparency.

**Peggy Epperson**, Farmville, advised the Board of the services of the library, and said due to an increase in state aid, the library will be open until 9:00 p.m. four nights a week. She thanked the Board for their continued support.

In Re: Consent Agenda

Supervisor Ward made a motion to remove the minutes of the October 14, 2008 meeting from the consent agenda. The motion carried:

Aye: William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
Charles W. McKay  
James C. Moore  
Howard F. Simpson  
Lacy B. Ward  
Mattie P. Wiley

Nay: None

On motion of Mr. McKay and carried:

Aye: William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
Charles W. McKay  
James C. Moore  
Howard F. Simpson  
Lacy B. Ward  
Mattie P. Wiley

Nay: None

the Board accepted the Treasurer's report for August 2008 and September 2008; the Treasurer's FY 2008 Year-End Financial Reports; the minutes of the meetings held October 21, 2008 at 1:00 p.m., and November 6, 2008, at 5:30 p.m.; Accounts and Claims; and Salaries.

August 2008

**Fund balances were as follows:**

General Fund-----	\$ 102,532.12	
General Fund Reserved for Investment-----	4,671,988.10	
		\$ 4,792,520.22*
Prince Edward Community Development Fund-----		0.00
Industrial Development Authority Fund-----		167,071.82
Recreation Fund Reserved for Investments-----		25,602.18
Forfeited Assets Fund Reserved for Investment-----		125,792.42
School Capital Projects Fund – VPSA-----		119.84
School Capital Projects Fund – QZAB01-----		414.34
Underground Storage Tank Fund-----		20,000.00
Economic Development Fund-----		1,185,000.00
Board of Public Welfare Special Account-----		2,094.11
Piedmont ASAP Fund-----		200,526.86
School Fund-----		0.00
Landfill Construction Fund-----		(216,394.24)

PCS Fund-----	370,213.64
Revenue Sharing Fund-----	(296,416.52)
Retirement Benefits Fund-----	6,336.00
School Capital Projects Fund – QZAB02-----	369,797.54
DARE Donations Fund-----	3,793.20
School Cafeteria Fund-----	151,361.73
	<b>6,907,833.14</b>

**Cash accounts were as follows:**

Cash in office-----	1,000.00
Cash in banks-----	1,788,869.92
Warrants Payable (School Fund)-----	0.00
General Fund Investments-----	4,671,988.10
VPSA Investments-----	119.84
QZAB01 Investments-----	414.34
Underground Storage Tank Fund-----	20,000.00
Recreation Fund Investments-----	25,602.42
QZAB02 Investments-----	369,797.54
Landfill Construction Fund for Investment-----	(216,394.24)
Forfeited Asset Fund for Investment-----	167,071.82
Industrial Development Authority Fund for Investment-----	79,363.40
	<b>6,907,833.14</b>

\*Of this \$4,792,520.22 in the General Fund, \$8,921,100.33 is encumbered for:

Transfers in:

Retirement Benefits Fund	30,900.00
School Fund	7,640,645.91
VPA Fund	476,142.42
Landfill Construction Fund	222,000.00
Debt Obligations	551,412.00
<b>Total</b>	<b>8,921,100.33</b>

This leaves an unencumbered balance of \$(4,128,580.11) in the General Fund.

**STATEMENT OF DEPOSITORY BALANCES**

**Balances as of August 2008:**

**Checking Accounts:**

Benchmark Community Bank-----	\$ 296,810.54
Wachovia Bank-----	251,526.59
BB&T-----	2,107,432.01
Bank of America-----	282,730.24

**\$ 2,938,499.38**

**Investment Accounts:**

Benchmark Community Bank-----	\$ 749,315.66
Wachovia Bank-----	0.00
Citizens Bank & Trust Company-----	35,000.00

BB&T-----	1,385,003.37
Planters Bank & Trust-----	200,000.00
Mentor Investments-----	161,152.96
SNAP (State Non-Arbitrage Plan)-----	119.84
Bank of America-----	1,437,741.93

\$ 3,968,333.76

**September 2008**

**Fund balances were as follows:**

General Fund-----	\$ 185,961.32	
General Fund Reserved for Investment-----	3,318,624.93	
		\$ 3,504,586.25*
Prince Edward Community Development Fund-----		0.00
Industrial Development Authority Fund-----		70,954.27
Recreation Fund Reserved for Investments-----		25,605.82
Forfeited Assets Fund Reserved for Investment-----		125,838.26
School Capital Projects Fund – VPSA-----		174.43
School Capital Projects Fund – QZAB01-----		414.73
Underground Storage Tank Fund-----		20,000.00
Economic Development Fund-----		1,082,224.07
Board of Public Welfare Special Account-----		2,911.55
Piedmont ASAP Fund-----		214,988.35
School Fund-----		0.00
Landfill Construction Fund-----		(169,996.54)
PCS Fund-----		337,758.99
Revenue Sharing Fund-----		(487,651.25)
Retirement Benefits Fund-----		3,761.00
School Capital Projects Fund – QZAB02-----		370,753.89
DARE Donations Fund-----		3,527.63
School Cafeteria Fund-----		115,923.28
		<b>5,221,774.73</b>

**Cash accounts were as follows:**

Cash in office-----	1,000.00
Cash in banks-----	1,458,404.94
Warrants Payable (School Fund)-----	0.00
General Fund Investments-----	3,318,624.93
VPSA Investments-----	174.43
QZAB01 Investments-----	414.73
Underground Storage Tank Fund-----	20,000.00
Recreation Fund Investments-----	25,605.82
QZAB02 Investments-----	370,753.89
Landfill Construction Fund for Investment-----	(169,996.54)
Forfeited Asset Fund for Investment-----	125,838.26

Industrial Development Authority Fund for Investment-----	70,954.27
	<b>5,221,774.73</b>

\*Of this \$3,504,586.25 in the General Fund, \$7,951,822.57 is encumbered for:

Transfers in:	
Retirement Benefits Fund	30,900.00
School Fund	6,701,017.14
VPA Fund	463,119.43
Landfill Construction Fund	222,000.00
Debt Obligations	534,786.00
<b>Total</b>	<b>7,951,822.57</b>

This leaves an unencumbered balance of \$(4,447,236.32) in the General Fund.

### STATEMENT OF DEPOSITORY BALANCES

**Balances as of September 2008:**

**Checking Accounts:**

Benchmark Community Bank-----	\$ 62,870.89	
Wachovia Bank-----	252,065.13	
BB&T-----	1,403,388.93	
Bank of America-----	290,569.29	
		<b>\$ 2,008,894.24</b>

**Investment Accounts:**

Benchmark Community Bank-----	\$ 749,315.66	
Wachovia Bank-----	0.00	
Citizens Bank & Trust Company-----	35,000.00	
BB&T-----	1,132,741.59	
Planters Bank & Trust-----	200,000.00	
Mentor Investments-----	161,430.43	
SNAP (State Non-Arbitrage Plan)-----	174.43	
Bank of America-----	993,218.38	
		<b>\$ 3,211,880.49</b>

#### LIABILITIES

Virginia Department of Taxation	State sales tax	5.64
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#### BOARD OF SUPERVISORS

Farmville Herald	Advertising	585.01
William G. Fore, Jr.	Mileage	10.53

Robert M. Jones	Mileage		35.10
Charles W. McKay	Mileage		99.45
Lacy B. Ward	Mileage		65.52
Nottoway County	Room deposit		255.00

COUNTY ADMINISTRATOR

U. S. Postal Service	Stamps		76.00
AT&T	Phone		181.66
Moonstar BBS	DSL		95.00
Embarq	Phone		462.52
US Cellular	Phone		74.62
Business Card	Meals	121.83	
	Tape/markers/index cards	14.59	136.42
Business Data of Virginia, Inc.	Installed SpyDoctor		39.95
Diamond Springs	Water		8.95
Key Office Supply	Stapler/cds/staples	68.69	
	Paper/folders/calendar	193.83	
	Cardstock	10.94	
	File folders	33.98	
	Stock paper	51.36	358.80

COMMISSIONER OF REVENUE

Key Office Supply	Copier maintenance contract	535.00	
	File folders	28.38	
	Ink cartridges	258.06	821.44
Farmville Herald	Advertising		253.52
AT&T	Phone		68.15
Ntelos	Internet		19.95
Embarq	Phone		202.25
NADASC	NADA Used Car Guide		9.00

TREASURER

AT&T	Phone		127.09
Embarq	Phone		223.76
Virginia Employment Commission	VEC Internet access		100.00
Treasurer's Association of Virginia	Training		135.00
Business Data of Virginia	Anti-virus software		39.95
M&W Printers	Receipt book		139.10

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses		375.00
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ELECTORAL BOARD AND OFFICIALS

Samuel A. Martin, Jr.	Salary		584.68
Gordon V. Smith	Salary		584.68
William Eugene Watson	Salary		1,169.32
Barbara Atkins	Official	75.00	
	Instructional meeting	25.00	100.00
Ruby F. Amos	Official	75.00	
	Instructional meeting	25.00	100.00

Barbara Barnes	Official		75.00
Robert L. Barnes	Official		75.00
Mary L. Baylis	Official		75.00
Carl Blessing	Official		75.00
Earlma R. Blessing	Official	95.00	
	Instructional meeting	25.00	120.00
Patricia A. Brandt	Official		75.00
William E. Brandt, Sr.	Official		75.00
Wendell Brown	Official		75.00
Pamela Clinton	Official		75.00
Peggy S. Cave	Official	75.00	
	Instructional meeting	25.00	100.00
Edwina Covington	Official		75.00
Sandra Covington	Official	95.00	
	Instructional meeting	25.00	
	Cell phone	10.00	
	Ballot pickup	20.00	
	Mileage	15.00	165.00
James H. Davis	Official	95.00	
	Instructional meeting	25.00	
	Cell phone	10.00	
	Ballot pickup	20.00	150.00
Rachael E. Dove	Official		75.00
Sheila Eames	Official	95.00	
	Instructional meeting	25.00	
	Cell phone	10.00	
	Ballot pickup	20.00	150.00
Lynn H. East	Official	75.00	
	Instructional meeting	25.00	100.00
Angela Edmonds	Official		75.00
Vincent Eanes	Official		75.00
Nancy D. Fawcett	Official		75.00
Emmett L. Ferguson	Official		75.00
Diane Ford	Official		75.00
Moses Ford	Official		75.00
Beth M. Fore	Official	95.00	
	Instructional meeting	25.00	
	Cell phone	10.00	
	Ballot pickup	20.00	150.00
Andrea S. Garrett	Official		75.00
Betty A. Gibbs	Official	95.00	
	Instructional meeting	25.00	
	Cell phone	10.00	
	Ballot pickup	20.00	
	Help in Registrar's office	100.00	
	Mileage	15.00	265.00
Yolanda Gladden	Official	95.00	
	Instructional meeting	25.00	120.00
Ernest Green	Official		75.00
Edward Lee Helton, Jr.	Official	75.00	



	Instructional meeting	25.00	100.00
Mike Helton	Official		75.00
Marion Hieskill	Official		75.00
Esther W. Hollingsworth	Official		75.00
Carleene Sue Horne	Official		75.00
Frances D. Jasper	Official	75.00	
	Instructional meeting	25.00	100.00
John Jennings	Official		75.00
Donald B. Kellum, Jr.	Official		75.00
Ronald E. Lane	Official		75.00
James Lee, Jr.	Official		75.00
Jean W. Lee	Official	95.00	
	Instructional meeting	25.00	
	Cell phone	10.00	
	Ballot pickup	20.00	
	Mileage	15.00	165.00
Phyllis Mason	Official		75.00
Lora P. McElhenie	Official		75.00
Patricia Montague	Official		75.00
Frances C. Moore	Official	75.00	
	Instructional meeting	25.00	100.00
Tola Morgan	Official	95.00	
	Instructional meeting	25.00	
	Cell phone	10.00	
	Ballot pickup	20.00	
	Mileage	10.00	160.00
George C. Morton	Official		75.00
Grace E. Moton	Official		75.00
Deanna Lee Nash	Official	95.00	
	Instructional meeting	25.00	
	Cell phone	10.00	
	Ballot pickup	20.00	
	Mileage	15.00	165.00
Jennifer Nimms	Official		75.00
Nancy Phaup	Official		75.00
Danielle Poulston	Official		75.00
Lisa Potter	Official		75.00
Rebecca L. Randolph	Official	75.00	
	Instructional meeting	25.00	100.00
Mary G. Reed	Official		75.00
Rosalie B. Robertson	Official		75.00
Robert Saunders	Set up polls		75.00
Bertha E. Shepperson	Official		75.00
Claudia Sommers	Official	95.00	
	Instructional meeting	25.00	
	Cell phone	10.00	
	Ballot pickup	20.00	
	Mileage	10.00	160.00
J. Scott Simms	Official	95.00	
	Instructional meeting	25.00	

	Cell phone	10.00	
	Ballot pickup	20.00	
	Mileage	15.00	165.00
Margaret Stockton	Official	75.00	
	Instructional meeting	25.00	100.00
James B. Towler	Official		75.00
Virginia H. Wilson	Official		75.00
Lucie Zehner	Official		75.00
Darlington Heights Fire Department	Rent		100.00
Elks Lodge #269	Rent		200.00
Farmville Volunteer Fire Department	Rent		100.00
Hampden-Sydney Fire Department	Rent		100.00
Mt. Zion Second Baptist Church	Rent		200.00
Prospect Volunteer Fire Department	Rent		100.00
Rice Volunteer Fire Department	Rent		100.00
Mt. Pleasant Church	Rent		200.00
Key Office Supply	Labels		55.18

REGISTRAR

U. S. Postal Service	Postage		520.60
AT&T	Phone		115.83
Embarq	Phone		147.88
Key Office Supply	Pens	17.76	
	Office supplies	41.00	58.76

CIRCUIT COURT

AT&T	Phone		60.25
Embarq	Phone		181.45

GENERAL DISTRICT COURT

AT&T	Phone-Juv. Prob.	247.44	
	Phone-J&D	109.15	
	Phone-Gen. Dist. Court	91.74	448.33
Embarq	Phone-J&D	76.77	
	Phone-Juv. Prob.	103.50	
	Phone-Gen. Dist. Court	316.86	497.13
U S Cellular	Phone		37.31

SPECIAL MAGISTRATES

AT&T	Phone		144.43
Embarq	Phone		99.63

CLERK OF THE CIRCUIT COURT

Hudson-Payne Electronics	Repair transmitter		256.00
Key Office Supply	Typewriter maintenance contract	108.00	
	Computer paper	27.49	135.49
AT&T	Phone		120.70
Embarq	Phone		274.12

LAW LIBRARY

Embarq	Data line		32.58
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COMMONWEALTH'S ATTORNEY

AT&T	Phone		204.50
Kinex Networking Solutions	Internet		49.95
Embarq	Phone		272.01
Shred-It	Shredding service		43.00
Key Office Supply	Pens		19.08
Matthew Bender & Company, Inc.	Virginia Criminal Law Case Finder		95.85

VICTIM WITNESS ASSISTANCE PROGRAM

Embarq	Phone		137.74
Cindy Sams	Mileage	175.50	
	Meal	8.91	184.41
Key Office Supply	Pens & appointment books	37.79	
	Storage file	7.19	44.98

SHERIFF

Commtronics of Virginia	Programmed radios		426.00
Burkeville Body Shop	Vehicle repairs		950.45
UPS	Shipping charges		20.78
AT&T	Phone		724.65
Embarq	Phone		471.13
Embarq Communications, Inc.	Phone		40.68
US Cellular	Phone		700.69
David Wilmoth	Meal		6.25
Virginia Sheriff's Association	09 Dues		1,246.00
Diamond Springs	Water		58.40
Staples Business Advantage	Pens/staplers	84.50	
	Batteries/ink/envelopes	1,062.99	
	Pens/highlighter/white-out	48.34	1,195.83
Walmart	File box/fire chest	68.32	
	Dog bowl/leash/food	108.86	177.18
RDJ Specialties, Inc.	Imprinted lollipops		169.79
Southern Police Equipment Company	Badge wallet	19.99	
	Shoes and boots	324.39	
	Nameplates	21.97	
	Hat covers	35.92	402.27
Town Police Supply - Richmond	Ammunition		1,107.30
Quantum Graphics / Uniforms	Shirts/pants/hat	462.80	
	Hat	75.50	
	Uniforms	519.80	1,058.10

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Davis Pontiac	Core		34.00
Farmville Auto Parts	Fuse	7.07	
	3" Hole saw	38.95	46.02
Farmville Volunteer Fire Department	Internet	24.90	
	Phone	82.02	

	Postage	42.00	
	Hosting web site	24.95	173.87
Public Safety Center, Inc.	Fire gloves		661.97
Singer Associates Fire Equipment	Door	31.38	
	Actuator	462.54	
	Blast gate	83.50	577.42

RICE VOLUNTEER FIRE DEPARTMENT

Farmville Auto Parts	Belt	13.22	
	Lawn battery	45.47	58.69
Farmville Wholesale Electric	8' Clear lamp sleeve	10.12	
	Maintenance supplies	311.48	
	Returned merchandise	(36.88)-	284.72
Price Supply Company, Inc.	Plumbing supplies		47.74
Embarq	Phone		90.70
VFIS	Commercial insurance	187.00	
	Package insurance	2,430.00	2,617.00
Dominion Virginia Power	Electric service		340.09

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Stellar One Bank	Loan payment		501.50
Watkins Insurance Agency	Package insurance	3,193.00	
	Auto insurance	5,575.00	
	Umbrella insurance	750.00	9,518.00

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		43.70
Citizens Bank & Trust Company	Truck payment		11,053.03
Foster Fuels, Inc.	Propane		46.08
M&W Fire Apparatus, Inc.	Freight		24.22
Pamplin Volunteer Fire Department	Fuel		586.16
Verizon	Phone		107.16
Dominion Virginia Power	Electric service		207.39

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Commtronics of Virginia	Microphone & antenna		167.62
Ray Draper Heating	Repair A/C		1,501.00
Roy C. Jenkins, Inc.	Diesel	2,618.48	
	Gas	473.33	3,091.81
Jack L. Slagle Fire Equipment	Boots		295.00
US Cellular	Phone		156.35
Verizon	Phone		131.41
Dominion Virginia Power	Electric service		312.47

EMERGENCY SERVICES

Earth Vector Systems, LLC	GPS rental		290.00
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REGIONAL JAIL & DETENTION

Family Preservation Services	Juvenile detention		900.00
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	Worsham site	64.42	
	Prospect site	53.11	
	Landfill shelter	31.53	723.63
AT&T	Phone		145.14
Embarq	Phone		151.94
US Cellular	Phone		37.31
Verizon	Phone		125.86
Walmart	Phones & cords		25.88
O. O. Stiff, Inc.	Monthly service		702.75

SANDY RIVER RESERVOIR

Draper Aden Associates	SRR Protection plan	1,160.00	
	Water supply plan	1,945.00	
	Dam inspection	1,248.00	4,353.00
Piedmont Soil & Water	SRR Dam 12 mowing		2,400.00

GENERAL PROPERTIES

Air Conditioning Equipment	HVAC Service contract		3,326.40
OK Termite & Pest Control	Exterminating service		150.00
Farmville Auto Parts	Armor-All protectant		12.62
Southside Electric Cooperative	SRR Lights		33.78
Dominion Virginia Power	Industrial park	67.79	
	Roy Clark monument	19.16	
	Shop	30.29	
	Moore building	256.7	
	Sheriff's Department shed	5.50	
	Worsham Clerk's office	48.08	
	Lights at Rice	85.21	512.73
Ellington Energy Service	Propane - Moore building		520.78
Town of Farmville	Water & sewer		174.30
Embarq	Phone		63.12
US Cellular	Phone		188.09
O. O. Stiff, Inc.	Monthly service		100.00
Handi-Clean Products, Inc.	Janitorial supplies		204.54
Wilco, Inc.	Janitorial supplies		1,823.70
Arcet Equipment Company	Gloves		30.40
Diamond Springs	Water		15.70
Farmville Wholesale Electric	Dimmer switch	175.00	
	Ballast & bulbs	93.57	
	Discount	(15.33)-	253.24
Price Supply Company	Air filters		108.72

CANNERY

Farmville Auto Parts	Gasket cement		3.71
Southside Electric Cooperative	Electric service		123.89
Ellington Energy Service	Fuel oil		649.75

COMPREHENSIVE SERVICES ACT

Lisa Anderson	Foster care		960.00
Kathy Bandy	Foster care		628.00

Barry Robinson Center	Professional service	1,962.00
Centra Health	Professional service	28,467.00
Crossroads Services Board	Professional service	3,495.00
Cheryl Deskins	Foster care	841.50
Devlin Counseling Center	Foster care	185.00
Dominion Youth Services	Professional service	3,318.00
Family Preservation Services	Professional service	3,591.25
Juanita Fisher	Foster care	230.00
Grafton School, Inc.	Professional service	18,070.00
Ronda Hodges	Foster care	3,210.60
Jody Holyst-Fariss	Foster care	85.00
Ernestine Lee	Foster care	990.00
Dekeace Morton	Foster care	628.00
Jeremy & Jamie Proffitt	Foster care	990.00
Angela Uhrich	Foster care	1,908.00
United Methodist Family Services	Professional service	8,595.00

PLANNING

Farmville Herald	Advertising	92.63
US Cellular	Phone	76.12
Alecia Daves-Johnson	Mileage	323.51
Jonathan Pickett	Mileage	375.51
Virginia Fairs	Registration	15.00
Key Office Supply	VGIN Disks	14.99

COOPERATIVE EXTENSION OFFICE

Embarq	Phone	95.72
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DEBT SERVICE

Rural Development	Courthouse loan	16,626.00
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RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit	959.00
Anthem BCBS	Retiree health insurance	1,616.00

PIEDMONT COURT SERVICES

Dominion Virginia Power	Electric service	180.46
AT&T	Phone	114.20
Moonstar BBS	Internet	15.00
Embarq	Phone	203.44
Sheena Franklin	Mileage	99.45
Ashley Glenn	Mileage	64.93
Sharon Gray	Mileage	147.40
Connie Stimpson	Mileage	155.13
Brittany Layne	Mileage	87.75
Renee T. Maxey	Mileage	122.42
Rebecca Moss	Mileage	125.19
Correctional Enterprises	Nameplate	5.55
Key Office Supply	Install Office 07	10.00

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent	2,383.00
Page Hardy	Cleaning service	210.00

PCS DRUG TESTING FEES

Kroll Laboratory	Drug testing	31.14
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ADDENDUM BILL LIST

BOARD OF SUPERVISORS

Richmond Times Dispatch	Advertising	691.80
Sarah E. Puckett	Meeting refreshments	10.25

COUNTY ADMINISTRATOR

Sarah E. Puckett	Meeting refreshments	13.26
Town of Farmville	Gas	45.24

COMMISSIONER OF REVENUE

VITA	Online service	125.38
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TREASURER

Business Data of Virginia, Inc.	Computer repair	264.95	
James W. Elliott, Attorney	Advertising	373.50	
AT&T	Phone	78.84	
VITA	Online service	125.38	
Barbara Lee	Mileage	98.28	
Mable Shanaberger	Mileage	169.65	
	Meal	13.16	
	Lodging	217.50	400.31
Key Office Supply	Ribbons/binder clips	148.02	
	Copy paper	69.98	
	Diskettes/binders	85.27	
	Data flash	19.90	
	File cabinet	169.00	492.17

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses	250.00	
	Monthly contract	2,800.00	3,050.00
ComputerPlus Sales & Service	Maintenance contract		270.00

ELECTORAL BOARD AND OFFICIALS

Farmville Printing	Absentee envelopes		201.00
William Eugene Watson	Copies	17.80	
	Postage	33.60	
	Mileage	169.65	221.05

Farmville Herald	Advertising	121.88
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REGISTRAR

VITA	Online service	3.25
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SPECIAL MAGISTRATES

McMillian Pager Service	Pager rental	15.90
VITA	Pager rental	16.36

CLERK OF THE CIRCUIT COURT

Matthew Bender & Company, Inc.	VA & WV Wills & Administration	208.80
Brown's River Bindery, Inc.	Restore & bind books	9,579.00

LAW LIBRARY

AT&T	Phone	33.96
LexisNexis	Online charges	197.00
Matthew Bender & Company, Inc.	VA Forms 2008 V3B/V4	249.80

COMMONWEALTH'S ATTORNEY

Pitney Bowes, Inc.	Ink cartridge	27.93
Legal Directories Publisher	Legal directory	52.75

SHERIFF

Ridge Animal Hospital	Vet services	624.83
Joe Canfield	Bloodhound services	75.00
East End Motor Company	Inspection/oil change/pads	370.66
	Jump start vehicle	62.41
	Flat repair	27.01
	Inspection	16.00
	Inspection/oil change/belt	332.86
	Inspection & repairs	254.25
	Horn assembly	152.65
	Repair window	32.41
	Wiper blades	16.19
	Sensor/oil change	264.73
	Inspection/check brakes	48.41
	Credit for battery	(109.95)-
Signs@Work, Inc.	Vehicle door decals	1,467.63
Kinex Networking Solutions	Virus removal	75.00
	DSL & Webhosting	124.85
Margie Franklin	Mileage	249.80
	Tolls & parking	8.00
	Meals	12.01
Robby Franklin	Meal	269.81
Robert Goldman	Meal	8.01
Farmville Printing	General orders copies	8.86
Town of Farmville	Gas	204.40
Newman Tire Company, Inc.	Flat repair	9,186.22
	Tires	10.88
Sirchie Finger Print Labs	Fingerprint supplies	952.04
		25.55



Quantum Graphics/Uniforms	Double breasted blazer	210.00	
	Pants & coats	464.88	674.88
Southern Police Equipment Company	Shoes		68.46
USA Mobility Wireless, Inc.	Pager rental		103.41

RICE VOLUNTEER FIRE DEPARTMENT

Roy C. Jenkins, Inc.	LP Gas		77.17
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REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		675.00
Piedmont Regional Jail	Inmate per diem		4,151.40

BUILDING OFFICIAL

Town of Farmville	Gas		381.94
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ANIMAL CONTROL

Taylor-Forbes Equipment Company	Hydraulic fluid		69.30
Haley of Farmville, Inc.	Oil change & inspection		95.98
Third Street Wrecker Service	Windshield repair		60.00
Embarq	Phone		31.98
Kenneth R. Dunman, Jr.	Coyote bounty		50.00
Town of Farmville	Gas		797.90
Red Wing Shoe Store	Boots		287.85
Pearson Equipment Company	Backhoe rental		305.00

BIOSOLIDS MONITORING

Manuel H. Toombs, Jr.	Internet		24.67
Town of Farmville	Gas		422.41

REFUSE DISPOSAL

Flameless Specialties	Pipe-install water heater	33.19	
	Parts-install water heater	4.62	37.81
Grant's Glass	Window screen		15.32
STEPS, Inc.	Recycling fee		2,478.99
AT&T	Phone		33.95
Embarq	Phone		28.97
Town of Farmville	Gas		2,575.25

GENERAL PROPERTIES

Fisher Auto Parts, Inc.	Wheel bearing grease		24.90
Shanaberger & Sons	Echo trimmer repairs	81.33	
	Safety glasses	10.95	92.28
Dominion Virginia Power	Courthouse	11,378.05	
	Ag building	1,213.72	12,591.77
AT&T	Phone		33.96
Embarq	Line to hospital	7.97	
	Phone	47.05	55.02
Aramark Uniform Services	Janitorial supplies		236.26
East End Chevron	Ice		3.76

Cintas Corporation #524	Uniform rental		565.25
Taylor-Forbes Equipment Company	Locking nuts	0.48	
	Mower blades & bolts	106.52	107.00
Town of Farmville	Gas		767.79

CANNERY

AT&T	Phone		39.13
Embarq	Phone		31.40

CHAPTER X BOARD

Crossroad Services Board	Second quarter support		15,660.75
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COMPREHENSIVE SERVICES ACT

Sabur Latrind Abdus	Foster care		315.00
Michael J. Brickhill, PC	Foster care		450.50
Centra Health	Professional service		6,555.00
Cumberland Hospital	Professional service		16,662.81
Dominion Youth Services	Professional service		7,268.00
Elk Hill	Professional service		4,115.50
Heartland Family Counsel	Professional service		2,750.00
Jody Holyst Fariss	Foster care		637.50
Cristy Johnson	Foster care		150.00
Ernestine Lee	Foster care		300.00
Presbyterian Home & Family Services	Foster care	59.97	
	Professional service	3,441.00	3,500.97
Jeremy Proffitt	Foster care		49.92
Sylvan	Foster care		410.00
The Meadows Apartments	Rent	471.00	
	Rent deposit	471.00	942.00
Shantay Watson	Foster care		24.99

PLANNING

Town of Farmville	Gas		57.78
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COOPERATIVE EXTENSION OFFICE

Treasurer, Virginia Tech	First quarter support		14,808.21
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In Re: Approval of Minutes

Supervisor Ward said he had a question due to the earlier meeting regarding a county financial advisor. He said at a previous meeting there had been discussion on engaging a financial advisor, but after seeing the advertisement in the Farmville Herald, he learned Davenport and Associates is a financial advisor and is already working.

Mr. Bartlett said that during the meeting held November 6, 2008, the County did engage Davenport to prepare bid information to secure a line of credit. He said Davenport is not in an advisory position but is providing a service. He said Davenport has also been engaged to do an analysis of the County because of the time constraints on the construction bids for the library project, which expire December 14, 2008. Mr. Bartlett said the Financial RFP is similar to the annual engineering service contract, and would allow the County to hire an advisor without having to go to bid for each project. He said the County will most likely pick more than one firm.

Supervisor Ward asked when Davenport was authorized to prepare the report given at the November 6, 2008 meeting. Mr. Bartlett said he had been in contact with Davenport to find out the process to obtain a line of credit. Davenport provided a generic report on the process to follow to obtain a line of credit; there was no charge to the County. Supervisor Jones added that if Davenport fails to secure a line of credit for the County, there is no charge.

Supervisor Ward suggested that any decision that may cost the County significant money should be public. He referred to a discussion during the November 6, 2008 meeting regarding the timeline and process. Supervisor Gilfillan said discussion on the need for a financial advisor began in August 2008, and other services had been discussed as well.

Supervisor Jones made a motion to approve the minutes from the meeting held October 14, 2008 at 7:00 p.m. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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In Re: Public Hearing – Amendment to the Sandy River Reservoir Ordinance

Chairman Fore announced this was the date and time scheduled for a public hearing on the Ordinance to Regulate and Protect the Sandy River Reservoir and Adjacent County-Owned Properties. Notice of this hearing was advertised according to law in the October 24, 2008 and October 31, 2008 issues of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Pattie Cooper-Jones asked if the water supply is absolutely necessary and at what burden to the taxpayers. She said she felt the Board will go forward with the water supply system no matter what the citizens wish, adding that the County would “not invest this kind of money without moving forward.”

Supervisor Ward said the changes would accommodate the plans for the water supply system.

Mr. Bartlett explained that Southside Electric Cooperative contacted the County several weeks prior to the meeting as they need to build an electric transmission line which would span the reservoir to allow increased capacity and better service to their customers. He said under the current ordinance, the construction would not be allowed; this served as a genesis to the changes to the ordinance. He said once the limitations of the ordinance were realized, it was felt necessary to include anything that could potentially occur in the future, including telecommunications, fiber optic cables, phone lines, and possibly a water intake, pumping stations, and the like. It was re-written to allow any public utilities to work on county property to better serve the citizens of the county.

There being no one else wishing to speak, the public hearing was closed.

Supervisor Moore made a motion to approve the changes made to the Ordinance to Regulate and Protect the Sandy River Reservoir and Adjacent County-Owned Properties. The motion carried unanimously:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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*The ordinance follows, with the changes in italic.*

**ORDINANCE TO REGULATE AND PROTECT THE  
SANDY RIVER RESERVOIR AND ADJACENT COUNTY-OWNED PROPERTIES  
IN ACCORDANCE WITH SECTION 15.1-13 OF THE  
CODE OF VIRGINIA 1950, AS AMENDED**

Sec. 82-31.

- (a) The following activities are hereby declared to be unlawful in that part of Lockett Magisterial District of Prince Edward County known as Sandy River Reservoir and on any County-owned property surrounding the reservoir:
- (1) Presence of persons, boats, or other personal property at anytime in areas marked "No Trespassing," without the express written permission of the county administrator.
  - (2) Parking on any County-owned property surrounding the reservoir other than in the Sandy River Reservoir Public Use Area located off Route 640, at the end of Route 792, or in any other area specifically designated by the Prince Edward County Board of Supervisors as a Public Parking Area.
  - (3) Littering or dumping of any type, kind or description.
  - (4) Hunting or trapping of any type, kind or description without an express written permit issued by the County of Prince Edward.
  - (5) Conducting fishing tournaments in which prizes are awarded without an express written permit issued by the County of Prince Edward and Department of Game and Inland Fisheries.
  - (6) Diving, snorkeling or swimming of any type, kind or description.
  - (7) Operation in or on the reservoir of any unlicensed watercraft or any type of watercraft propelled by an engine in excess of ten (10) horsepower.
  - (8) Operation in or on the reservoir of a windsurfer, sailboard or any wind-propelled vessel, other than a sailboat, length of which shall not exceed sixteen (16) feet.
  - (9) Operation in or on the reservoir of any jet ski.
  - (10) Sale of any and all commodities or services anywhere in either the reservoir or the County-owned property surrounding the reservoir, as well as the posting of any kind of advertisement of any description, unless sanctioned by the County of Prince Edward.
  - (11) Discharging any firearm, including but not limited to any weapon which propels a projectile by pneumatic means, unless sanctioned by the County of Prince Edward.
  - (12) Possession of any type of alcoholic beverage while on the premises.
  - (13) Presence on the reservoir or the County-owned property surrounding the reservoir by any person under the age of twelve (12) years, unless such person is accompanied by an individual who is at least twenty-one (21) years of age.
  - (14) Camping and lighting or maintaining any kind of fire, unless such activity has been sanctioned or is sponsored by the County.
  - (15) Use of any of the County-owned property surrounding the reservoir by any person riding any type of motorized or non-motorized vehicle, bicycle or horse and use of any part of the reservoir or such County-owned property for ice skating or sledding, unless any such use has been expressly sanctioned by the County.

- (16) The use of any of the County-owned property surrounding the reservoir, other than those areas specifically designated by the County as such, for boat access to and from the reservoir including, but not limited to construction of piers, docks and access roads.

Individuals owning property adjacent to the county buffer who have a county-approved and permitted boat access ramp shall continue to be responsible for the soil erosion and sedimentation measures and for the safe maintenance and upkeep of the ramp. The permit is not transferable to any future owners of the property. Permittee must carry liability insurance and show annual proof thereof.

- (17) Cutting, removing or altering any trees, brush or other vegetation now growing or hereafter established in the reservoir or on the County-owned property surrounding the reservoir and removing, altering or otherwise disturbing the reservoir or any County-owned land surrounding the reservoir.

- (18) Withdrawal of water for any purpose, with the exception that adjacent property owners with express written permission from Prince Edward County may withdraw reasonable amounts of water for irrigation and domestic purposes until such time as water therein is used for public water supply.

- (19) Stocking of any fish or other aquatic species in the reservoir or animal on the County-owned property, without written permission of Prince Edward County and the Department of Game and Inland Fisheries.

- (20) The siting of "sewerage systems" and "treatment works", as defined by the State Board of Health Sewage Handling and Disposal Regulations, within five hundred (500) feet of the normal pool elevation of the reservoir.

- (21) Discharging a firearm, as defined in paragraph 11 of this section, on any county-owned land, on or within 300 feet of a public parking area.

*(b) The Board of Supervisors may, by resolution, authorize the construction and maintenance of public utilities, including electrical supply lines, water and sewer treatment plants, water and sewer supply lines, and telecommunications transmission lines that benefit the public at large and are constructed and maintained by a public utility company, Prince Edward County, or by a public utility authority created pursuant to state law, on Sandy River Reservoir and on any County-owned property surrounding the Sandy River Reservoir. As a condition of said authorization, the entity responsible for the construction or maintenance of the public utility shall restore the affected property to the same condition as it existed on the date of the authorization, and shall maintain the area in that condition for the duration of the authorization, to the extent that is practical and consistent with prevailing utility maintenance practices in the Commonwealth of Virginia.*

*(c) Except for those activities specifically authorized by the Board of Supervisors pursuant to Paragraph (b), any person who shall knowingly commit any of the acts declared unlawful in (a) above, shall, on conviction of a first offense of a violation of this section, be guilty of a Class 1 misdemeanor as same as defined in Section 18.2-11 of the Code of Virginia, 1950, as amended.*

(Ord. of 7-9-96; Ord. of 11-12-98; Ord. of 9-14-99; Ord. of 10-10-00, Ord. of 6-10-08, Ord. of 11-12-08.)

In Re: Highway Matters

Mr. Alan Leatherwood asked for comments from the Board.

Supervisor Ward said the crossing lowered at Prospect has been much improved. Mr. Leatherwood said the work done there has been by High Bridge Trail funding, not through VDOT. He added the crossing in Prospect has been dramatically improved.

Mr. Bartlett asked for information regarding the Route 15 project. Mr. Leatherwood said the tech proposals were due November 7, 2008, and the fee proposals are due December 12, 2008. He said they will be reviewed and a team will be selected. Work is still scheduled for the spring of 2009.

Supervisor Moore said an excellent job has been done on the bridge on Route 460.

Supervisor McKay asked about Route 751, Hidden Valley Road. Mr. Leatherwood said Mr. Hochstetler is ready to sign, and will check the status of that project.

Mr. Jenkins said a "No Passing" sign on Green Bay Road had been knocked down by a vehicle and needed to be replaced.

In Re: Israel Hill Historic Marker

Mrs. Jo Smith, representing the Farmville-Prince Edward Historical Society, said that the Historical Society has voted to sponsor a Virginia State Highway Marker commemorating "Israel Hill." In 2005, the Department of Historic Resources (DHR) was seeking suggestions for markers documenting important African-American history in Virginia. At the May 9, 2005 meeting, the Prince Edward County Board of Supervisors unanimously adopted a resolution endorsing the placement of an Israel Hill marker. DHR had funds at that time for only ten markers and Israel Hill was not selected. Mrs. Smith said the marker cost is \$1,350; co-sponsorship of the marker is being sought from the Town of Farmville and Prince Edward County, each sharing the cost equally with the Historical Society. Each share would be \$450.00. Mrs. Smith said the Town of Farmville approved co-sponsoring the marker. The application is due to DHR by December 1, 2008. The sign will be cast after the DHR Board meets in March 2009, to act on the Historical Society's application. The proposed location for the marker is the intersection of US 460/15 West and Lane Street.

Supervisor Gilfillan made a motion, seconded by Supervisor Moore, to authorize co-sponsorship of the Israel Hill Historic Marker at a cost of \$450.00; the motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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In Re: Sandy River Reservoir Resource Protection Overlay District (SRRRPOD)

Jonathan Pickett, Director of Planning and Community Development, said the staff and consultant team from Draper Aden Associates have worked to develop a Protection Overlay District ordinance for the Sandy River Watershed. He said the purpose of the overlay ordinance is to provide means of ensuring water quality and quantity protection for this future drinking water supply reservoir. He said the project budget has been exhausted due to overwhelming public input, additional public meetings, draft revisions to incorporate steering committee changes, and compiling five mapping scenarios.

Mr. Pickett said the ordinance is very close to completion; changes resulting from the legal review comments and public feedback need to be made to the document. He said the resulting draft ordinance will require public hearings complete with presentation and then inclusion of any additional changes. Final maps depicting the Resource Protection Area will be printed and the ordinance will then be prepared for distribution.

Mr. Pickett said a revised agreement with Draper Aden is necessary to complete the work on the SRRRPOD. He explained that Task 1 and Task 3 are covered; the necessary items for Task 2 could not be done in-house, with an anticipated cost of \$1,000.00 to plot index sheets for Public Hearings and minor changes to mapping. He said Task 4 anticipates at least two additional public meetings and up to four additional meetings at a cost of \$3,000.00 per meeting. Task 5 anticipates a cost of \$4,000.00 to incorporate comments from public hearings and the legal review.

Mr. Pickett recommended an agreement with Draper Aden Associates not to exceed \$7,000.00. Mr. Bartlett said the County has enough budgeted in the Professional Services department of the Sandy River Reservoir department to fund this project, and no appropriation would be necessary.



Supervisor Moore made a motion to approve entering into a modified agreement with Draper Aden Associates not to exceed \$7,000.00. The motion carried unanimously:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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In Re: Erosion & Sediment Control Program – Alternative Inspection Schedule

Jonathan Pickett said Virginia regulations require Prince Edward County to conduct inspections of single family home construction. The state regulations require these inspections every two weeks unless the County adopts an “Alternative Inspection Program (AIP).” He said due to county staffing and resource levels and an increasing number of single family home sites, the Erosion and Sediment Control Program Administrator drafted an “Alternative Inspection Program for Single Family Homes” Policy which will use a numeric scoring system to determine the frequency of inspections needed for Single Family Home sites. This system of prioritizing inspection frequencies is based upon the amount of disturbed project area, site conditions, and stages of construction.

Supervisor McKay made a motion to authorize a public hearing on December 9, 2008 for the proposed amendment to the Prince Edward County Erosion and Sediment Control Ordinance. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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**Prince Edward County  
Alternative Inspection Program - Single Family Homes  
Addendum to the Prince Edward County Erosion and Sediment Control Ordinance  
\*\* DRAFT 2 \*\***

**PURPOSE:**

The alternative inspection program described herein for Prince Edward County is designed to provide for oversight of land-disturbing activities that are most pertinent to home building in order to improve on-site compliance and most effectively utilize available resources (staff) to meet specific home construction trends while addressing specific environmental conditions within Prince Edward County. This alternative inspection program is an addendum to the Prince Edward County Erosion and Sediment Control Ordinance which addresses urban land-disturbing activities and their regulation.

**AUTHORIZATION:**

- § §10.1-566 of Title 10.1 Chapter 5, Article 4 of the Code of Virginia and §4VAC50-30-60 of the Virginia Erosion and Sediment Control Regulations.
- § Section 46-60 of the Code of Prince Edward County, "Erosion and Sediment Control Ordinance of Prince Edward County"

**POLICY:**

To most effectively utilize local staff and protect the resources of Prince Edward County and the Commonwealth, Prince Edward County will implement an alternative inspection program for single family home construction based on a system of priorities. The system of priorities will be based upon the amount of disturbed project area, site conditions, stages of construction, and site conditions noted on previous inspections.

Prince Edward County utilizes an Agreement in Lieu of a Plan for Erosion and Sediment Control plans concerning Single Family Home construction projects. Alternative inspection procedures that address single-family homes must only include home sites covered by an approved "Agreement in Lieu of a Plan" or "Erosion and Sediment Control (ESC) Plan". An ESC Plan is required for homes sites that disturb more than one acre or have limits of disturbance within fifty (50) feet of wetlands or waters of the Commonwealth. Project sites located within the Sandy River Reservoir Protection Overlay District are subject to additional requirements.

This policy outlines procedures for implementing an ESC inspection process for a visual appraisal of single-family home sites by building inspectors or other local representatives. Erosion and Sediment Control measures employed on typical single-family home sites are generally controlling a smaller area of land disturbance, and are less complicated, at risk for failure, or likely to cause off-site damages, when compared to larger commercial, industrial, municipal, or subdivision sites.

**CERTIFICATION OF PERSONNEL:** Individuals conducting Home Construction Inspections shall hold, at a minimum, a Responsible Land Disturber Certification issued pursuant to the requirements of the Virginia Responsible Land Disturber Program. It is highly preferred that individuals conducting Home Construction Inspections (i.e. certified inspectors, building inspectors, third-party contractors) also hold the Virginia Erosion and Sediment Control Inspector certification.

**ESC INSPECTION SCHEDULE:**

All home construction sites covered by the single-family home alternate inspection program should receive an ESC inspection at the following landmarks:

1. Pre-construction (prior to excavation of foundation) i.e. concurrent with 9-1-1 addressing
2. Footing excavation
3. Backfilling of subgrade walls / fine grading
4. Project completion (Prior to issuance of Certificate of Occupancy)

**IMPLEMENTATION:**

1. The erosion and offsite environmental impact potential of regulated projects shall be determined by an evaluation of the topography, soil characteristics, acreage disturbed, proximity to water resources, and proximity to adjacent property lines.
2. After plan review and a site visit, the plan reviewer, program administrator, or appointed inspector will assign a ranking score to the project using the approved Tabular Rating System.

3. Ranking Scores will be assigned to projects based on site specific erosion potential and offsite environmental impact. These Ranking Scores will use a point system to determine the frequency of inspections. A lower point score will require a less frequent inspection schedule; a higher point score will require a more frequent inspection schedule.

4. The ranking and inspection frequency of a project may be adjusted to a higher or lower classification by the program administrator based upon complaints, violations, inspections, and stages of construction.

5. The Tabular Rating Form shall be attached to the approved plan and made a part of the project file maintained by the Building Office. The ranking score shall be written on the building permit application.

**BASIS FOR CLASSIFICATION:**

The following classifications shall be assigned to projects based on a plan review, preliminary site visit and computation of a Ranking Score:

Class	Ranking Score	Criteria Description
CLASS 1	13-19	Total acres disturbed under one acre; greater than 150 foot buffer between disturbed area and any property lines, water resources, or public streets; slopes are 0-7 percent and greater than or equal to 300 feet; weighted soil K-factor is equal to or less than .23.
CLASS 2	20-26	Total acre disturbed under one acre; disturbed area is 50 feet to 150 feet from any property lines, water resources, or public streets; slopes are 7-15 percent and greater than or equal to 150 feet; weighted soil K-factor is between .24 and .36.
CLASS 3	26-33	Total acres disturbed over one acre; disturbed area is less than 50 feet from any property lines, water resources, or public streets; slopes are greater than 15 percent and greater than or equal to 75 feet; weighted soil K-factor is greater than .36.
CLASS 4	0-12	Total acres disturbed under one-half acre; greater than 150 foot buffer between disturbed area and any property lines, water resources, or public streets; a buffer of very good dense grass or better greater than 300' exists, slopes are less than 7 percent; weighted soil K-factor is equal to or less than .23.

**FREQUENCY OF INSPECTIONS:**

1. Projects which disturb greater than two (2) acres or cross a live water course shall require site inspections at a minimum two-week frequency, and do not require the computation of a Ranking Score.

2. All permitted land-disturbing activities will be inspected at the beginning and completion of projects. Upon project completion, a final ESC inspection will be scheduled. This inspection shall be completed PRIOR to the issuance of Certificate of Occupancy.

3. All permitted land-disturbing activities will be inspected at a minimum frequency according to the following schedule:

CLASS 1	At the beginning and completion of the project and every eight weeks.
CLASS 2	At the beginning and completion of the project and at least every four weeks.
CLASS 3	At the beginning and completion of the project and at least every two weeks.
CLASS 4	None. Project is referred to Building Inspectors for routine Building Inspection and Monitoring. The project may be subjected to ESC inspections by the program administrator based upon complaints, violations, building inspection notes, and stages of construction.

4. All inspections will be documented on an inspection log maintained as a part of each project file. Project owners will receive copies of inspection reports with violations noted.

5. Inspection return frequency is not limited to the above schedule and will increase in frequency due to runoff producing storm events or documented violations.

**Tabular Ranking Form Criteria  
Prince Edward County - Single Family Home**

<u>Approximate Disturbed Acreage</u>	<u>Rating</u>	<u>Crossing Water Course</u>	<u>Rating</u>
< ½ acre	△ 0	YES	△ - MUST inspect at a minimum 2 week frequency
½ to 1 acre	△ 3		
1 to 2 acres	△ 5		
2 acres or more	△ -MUST inspect at a minimum 2 week frequency	NO	△ 0
<u>Distance to Watercourse</u>	<u>Rating</u>	<u>Distance from LDA to Downstream Adj Property or Public Road</u>	<u>Rating</u>
Less than 50 feet	△ 5	Less than 50 feet	△ 5
50' to 150'	△ 3	50' to 150'	△ 3
Greater than 150'	△ 0	Greater than 150'	△ 0
<u>Buffer Vegetative Condition</u>	<u>Rating</u>	<u>Buffer Width</u> (between disturbed area and any property lines, water resources, or public streets)	<u>Rating</u>
Poor, Bare Soil, Poor Grass	△ 5	Less than 50 feet	△ 5
Fair, Poor Grass, Fair Pasture Good,	△ 3	50' to 150'	△ 3
Avg Grass, Good Pasture	△ 1	150' - 300'	△ 1
Very Good, Dense Grass, Hayfield	△ 0	Greater than 300'	△ 0
<u>Critical Slope</u>	<u>Rating</u>	<u>Soil Erodibility (based on K factor)</u>	<u>Rating</u>
>15% and 75' slope length	△ 5	High (0.37 and higher)	△ 5
7% - 15%, 150' slope length	△ 3	Moderate (0.24 - 0.36)	△ 3
<7% slope, 300' slope length	△ 1	Low (0.23 and lower)	△ 1
less than 7%, less than 300'	△ 0		
		<b>TOTAL SCORE</b>	_____

LDA = Land Disturbing Activity

7% slope = 14:1, 15% slope = 6:1, 33% slope = 3:1

<b>OVERALL RATING SCORE</b> (Total of the above 8 categories)	<b>INSPECTION RETURN FREQUENCY</b>
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If _____ is 26-35 then	△ Once every 2 weeks *
If _____ is 20-25 then	△ Once every 4 -weeks *
If _____ is 13-19 then	△ Once every 8 weeks *
If _____ is 12 or less then	△ None - refer to Building Inspection and Monitoring *

**\* All projects are inspected at the beginning and completion of projects.** The final ESC inspection shall be verified PRIOR to the issuance of Certificate of Occupancy.

**Note: The INSPECTION RETURN FREQUENCY is not limited to the above schedule and may increase in frequency due to documented violations or runoff producing storm events.**

In Re: Citizens Alert System Grant

Jonathan Pickett said the County has been notified it has been awarded a \$12,500 Citizens Alert System grant, which will be used to assist the Town of Farmville in paying for the town’s citizen alert system. This system is available to up to 10,000 customers and is presently under-utilized. These systems provide automated emergency phone and text notifications to anyone who registers their home phone, cell phone or pager. The grant funds were only available to counties and cities and Prince Edward applied on the town’s behalf.

Supervisor Simpson made a motion to appropriate the grant funds and approve payment to the Town of Farmville, as follows:

<u>Line Item</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
3-100-33010-0021	Citizen Alert System Grant		\$12,500
4-100-32500-5023	Citizen Alert System Grant	\$12,500	

The motion carried unanimously:

<p>Aye: William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley</p>	<p>Nay: None</p>
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In Re: Materials Recovery Facility (MRF)

Jonathan Pickett said County staff recently met with Sharon Harrup of STEPS, Inc. to discuss the possible establishment of a materials recovery facility at the county landfill, which would allow recyclables to be sorted out of the incoming waste thus increasing the county's recycling rate and saving landfill space. He said it would also offer additional employment. Mr. Pickett reported County staff and Ms. Harrup also met with representatives of the USDA's Rural Development office concerning financing the project, and learned that long term low interest loans are available. He said a preliminary engineering report and feasibility study must be conducted, and if the project is found to be feasible, the County could apply for Rural Development funding. The county received a quote of \$17,180 for the preliminary study.

Mr. Pickett expressed concerns that due to the relatively low volume of waste, the project may not be feasible, but the study would provide the information on the waste and how much recyclable material is being landfilled. He said it is possible to lengthen the life of the landfill and the cost avoidance of closing and opening new landfill cells would make this venture economically viable. He added the report costs can be covered within the county's current refuse disposal budget; no additional appropriation will be necessary.

Supervisor Gilfillan made a motion to approve a preliminary engineering report and feasibility study for a Materials Recovery Facility as recommended by the County staff. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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In Re: County Web Site

Supervisor Gilfillan requested a map showing the election districts to better determine their Board representative. Supervisor Wiley said the existing map shows the wards.

Mr. Pickett said there is a map on the Voter Registrar's page, but will check into it further.

In Re: Posting County Land for No Hunting

With the onset of hunting season, the Board annually takes action on posting County-owned property for "NO HUNTING" as follows:

1. County-owned property at the Prince Edward County Landfill
2. County-owned property at the Prince Edward County Industrial Park
3. County-owned property adjoining the Piedmont Regional Jail

Supervisor Simpson asked why the Sandy River Reservoir is not included. Mrs. Sarah Puckett, Assistant County Administrator, said the County allows duck hunting at the reservoir, and therefore cannot be posted.

On motion of Supervisor Moore and carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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the Board authorized the County's Animal Control Officers to post the County property for "No Hunting."

In Re: Efficiency Committee Report

Mr. Bartlett said the Efficiency Committee, consisting of Supervisors Fore, Simpson and Wiley met on November 4, 2008 to review several items for cost savings. One area was the purchase of phone and data services. Currently the County is using several different vendors to provide these services to the offices contained in the Court House. In addition, the County's phone system has reached maximum capacity and cannot be expanded, which means no new phone or fax lines can be added.

Chairman Fore said the Committee recommends the Board authorize the County Administrator to issue an RFP for phone/data services.

Supervisor McKay made a motion to authorize the County Administrator to issue an RFP for phone and data services; the motion carried unanimously:

Aye: William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
Charles W. McKay  
James C. Moore  
Howard F. Simpson  
Lacy B. Ward  
Mattie P. Wiley

Nay: None

In Re: Personnel Committee Report

Mr. Bartlett reported the Personnel Committee, consisting of Supervisors Simpson, Gilfillan and Wiley met on November 4, 2008 to discuss several items to better align duties of various employees to meet the needs of the County.

Mr. Bartlett said that due to the downturn in the economy and the reduction in state funding, the County must make adjustments in how business is conducted. One recommendation is to place more emphasis on obtaining grants. Researching the availability of grants and writing the application for the grant is time consuming; the County currently does not have the staff to make grant research, writing and administration a priority.

The Committee recommends that the Board direct the County Administrator to adjust the focus of the County's Economic Development and the Marketing Assistant's duties. The Marketing Assistant will still administratively report to the Economic Developer who will provide management oversight and direction when required; the day to day functions of Tourism and the Visitor's Center will be the responsibility of the Marketing Assistant.

Supervisor Moore made a motion to authorize the County Administrator to shift most Tourism duties to the Marketing Assistant in order to free the County's Director of Economic Development to research and apply for grants. The motion carried unanimously:

Aye: William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
Charles W. McKay  
James C. Moore  
Howard F. Simpson  
Lacy B. Ward  
Mattie P. Wiley

Nay: None



In Re: County Administrator's Report

Mr. Bartlett said a review of the revenues showed a slight decrease in the sales/use tax. He said that because of a delay in receiving it from the state, only two months have been received. While those two months are less than the corresponding months from last year, it is still within the budget and the second highest the County has ever seen. The budget for that was \$2.8 million; the County can expect to meet that as it's early in the year. He said there have been some downturns in the recordation and grantors tax, deeds, which is due to fewer real estate transactions.

Mr. Bartlett then said that during the summer, a company had been hired to assist with the indoor plumbing program. He said they have identified the first citizen for assistance and bids are being sought. He said the program works to upgrade homes and also provides work for local contractors.

In Re: Other Business

Chairman Fore said Mr. George Kurtz sent an e-mail regarding problems with others' dogs running on his property for the past six years, and requested consideration of a year-round leash law. Chairman Fore said currently dogs must be confined six months of the year. He asked the Board to consider this issue and contact their constituents to determine the need for a year-round leash law.

Supervisor McKay said hunting dogs are excluded under state law.

Mrs. Puckett said she will contact the Animal Control Officers to appear at the December Board meeting, as they are deluged with calls and complaints from the public.

Chairman Fore then said he had the opportunity to review an e-mail received from Mr. David Foster regarding the Public Protection Class (PPC) ratings of the county fire departments. Chairman Fore said the letter stated some of the fire departments have very low ratings, which result in higher insurance premiums for homeowners. Mrs. Puckett said fire alarms count for 10% of the rating; the number of engines and amount of water, 50%; and the amount of community water supply, 40%, which includes dry hydrants and pumper trucks. She explained the rating scale is from 1-10, with 10 being the lowest, and of the fire departments in Prince Edward County, the ratings stood as follows:

Darlington Heights	9
Farmville	6

Hampden-Sydney	6
Meherrin	9
Pamplin	7 (town), 9 (rural)
Prospect	9
Rice	9

Mrs. Puckett said the fire companies in the county have the highest capability of doing a good job; the Public Protection Classification affects homeowner insurance rates.

Chairman Fore said the County provides a large amount of funding to the fire departments, and they should apply for this type of inspection. He asked the staff to continue researching the indicators as expressed in the letter from Mr. Foster.

Mrs. Puckett advised the Board that Mr. Foster is willing to attend a meeting to provide further information.

Supervisor Simpson made a motion to adjourn the meeting.

Supervisor Moore asked that the Board consider a resolution for Mr. James Lyle, who passed recently. Chairman Fore said he had already instructed the staff in this matter.

Supervisor Ward expressed his concern regarding the large sums of money being spent on projects. He said the Board needs to keep the citizens informed, and suggested referendums be held. He added he believes in open government and that all citizens are entitled to all information except that which is protected by law.

Mr. Bartlett said there is some confusion, as there have been no obligations to move forward with any capital projects at this time. He said there are several capital projects being considered, including the water system, the library, the work at the industrial park, and work at the schools. He said the process has been open, and no agreements have been signed. Mr. Bartlett said the PPEA guidelines require the County to advertize for bids, which are due December 15, 2008. He said once those are received, the Board will have a more detailed cost estimate; at that time, determinations can be made as to the size of the plant or size of water line and how far it would be run which would provide a more precise cost projection. Mr. Bartlett said Davenport was hired to do a financial analysis to provide further information for this reason.

Supervisor Ward said two examples of not being open with the public are the letter from the County Attorney to The Manor making certain representations and a verbal agreement to run a line from Hampden-Sydney to The Manor. He said he found out about that by reviewing the Accounts and Claims.

Chairman Fore called Supervisor Ward out of order due to the topic of discussion not adhering to the pending motion. Supervisor Simpson then called for the question.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of October 2008, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of October 2008, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of October 2008, which was reviewed and ordered to be filed with the Board papers.

In Re: Financial Report from Prince Edward County Schools

Dr. Patricia Watkins, School Superintendent, submitted a financial summary report for the month of October 2008, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the October 2008 ridership report from PERT and ordered it to be filed with the Board papers.

On motion of Mr. Simpson and adopted by the following vote:

Aye: William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
Charles W. McKay  
James C. Moore  
Howard F. Simpson  
Lacy B. Ward  
Mattie P. Wiley

Nay: None

the meeting was adjourned at 9:00 p.m.

November 18, 2008

At a special called meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 18<sup>th</sup> day of November, 2008; at 7:00 p.m., there were present:

William G. Fore, Jr.

Sally W. Gilfillan

Robert M. Jones

Charles W. McKay

James C. Moore

Howard F. Simpson

Lacy B. Ward

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant County Administrator; and James Ennis, County Attorney.

Chairman Fore called the meeting to order, stating that its purpose was a work session to prioritize the proposed capital projects, and to discuss the draft water and sewer agreement between the Town of Farmville and the County. He then asked the Board members to rank the proposed capital projects in order, with one being highest priority.

Supervisor Ward expressed his support of the library project.

Chairman Fore said the Board's priority ranking of the projects will be forwarded on to Davenport and Associates to determine a more accurate report of what the County can afford. Mr. Bartlett said Davenport had called for QZABs in 2006 and two bidders responded; last year only one bidder responded. He said QZABs are not being done because the economic environment. He added the money can be borrowed in other ways, just not in the form of QZABs.

The tally of the priority rank is as follows:

<u>Project &amp; Estimated Cost:</u>	<u>Tally</u>	<u>Rank</u>
QZAB/School Construction/Renovation Projects (\$1.1 million)	37	5
Industrial Park Site Development (\$1.3 million)	35	4
Water & Sewer Agreement with Town (\$2.5 million)	11	1

New Library (\$2.8 - \$3.1 million)	17	2
Sandy River Reservoir Intake (\$4.0 million)	27	3
Water Plant & Distribution System (\$15 -25 million)	41	6

Supervisor Gilfillan suggested the Board consider supporting the development of agriculture as economic growth in the County with the current economic instability.

Supervisor Ward asked if the budget included any of these projects. Mr. Bartlett, County Administrator, said there was no money in the current budget; Supervisor Jones said some of the money in the Economic Development Fund could be used. Mr. Bartlett said Davenport is assessing the County's overall financial health to show the impact of each project and the ability of the County to pay each one back. He added that "afford" is a relative term as the Board decides what it can and cannot afford; the choice to keep the tax level or to raise it is a choice the Board would have to make.

Supervisor Jones said other participants could enter into the water plant project, and that must be a consideration. Further discussion on the water plant project and the intake project followed.

Supervisor Gilfillan stressed the work on the library project over the years has been considerable and asked that the bid not be allowed to expire. Supervisor Ward said the library project should go forward, and said the discussion on the water and sewer plant and the intake project is confusing the priority. He then asked if the agreement with the Town of Farmville is signed, will the County still proceed with the development of a water treatment plant. Chairman Fore said the priorities were being determined.

Discussion followed on the feasibility of the water treatment plant and the work being done by Davenport. Questions were raised regarding a customer base for a water treatment plant. Supervisor Jones said several localities have shown interest in obtaining water service, which would provide a customer base.

Supervisor Simpson expressed his concern regarding the reports from Davenport and the difference between the ones they submitted four months ago which stated the County could afford all of the projects. Mr. Bartlett said those reports were working documents and it did not state the County could afford to do all of the projects without an impact; he said all of those items would require either revenues, grants, or some other funding from the County's revenue structure at that time. Mr. Bartlett added the

report stated the sewer plant would not be afforded under the revenue and the reduced debt structure that the County had at that time.

Supervisor Ward said the water line from Hampden Sydney to The Manor and the purchase of the wells are not listed. Mr. Bartlett said The Manor has not responded to his letter. Supervisor Jones said the only reason the County considered the purchase of the wells was due to the moratorium placed at that time by the Town of Farmville. He said if this agreement is passed with the Town, those wells would not be necessary.

Chairman Fore then turned the discussion to the draft water and sewer agreement.

Supervisor Ward asked if the County owes money to the Town of Farmville or the CDA, as the agreement states "The County agrees to pay Two Million and Five Hundred Dollars (\$2,500,000.00) to the Town for the system to be conveyed, payable in two installments..." He said the draft contract states "a portion of its water supply and wastewater system ('the system to be conveyed') located in the County and described as beginning at the "METERING POINT" as shown on the Nash drawing and continuing in a southeasterly direction along the existing water supply and waste water system treatment lines and service system until the end thereof." Mrs. Sarah Puckett, Assistant County Administrator, said that description refers to existing lines. Supervisor Ward then asked if the lines were constructed by the Town for the CDA, and if any government funding was involved. Mrs. Puckett said the project had not been administered by the County and all sources of funding were unknown. Mr. Bartlett said in a document received from the Town of Farmville, the Town did provide some funding and from in-kind labor for the project. He said \$400,000 +/- and another \$110,000 connected to a Dominion power line, Tobacco Commission funds were received. He said the document showed that of the \$1 million from the Tobacco Commission, more than half of that was used to build the road. He added the price included the lines the Town installed on their own, as well as the pump station. Supervisor Jones said the price would include the right to purchase water and sewer service from the Town.

Discussion followed on the Settlement and General Release Agreement. Supervisor Ward expressed his concern that the CDA would be released from their obligation to the Town.

Mr. Ennis said the Town of Farmville proposed the condition in the Settlement and General Release Agreement would include a mutual release of liability. The Town made the Water/Sewer

Agreement contingent upon a mutual release being executed, and the first document references that in Section 2. The contract of January 11, 2000 has three named parties – the Town of Farmville, Prince Edward County, and the CDA. Mr. Ennis said, “Also in the law there exists what is known as third party beneficiaries of a contract, and this mutual release is attempting to cover all of the known potential third-party beneficiaries who may come in and allege that one party or the other has breached the agreement of January 11, 2000, and has therefore suffered damage. It simply attempts to clean up all of the potential plaintiffs that might come forward with a claim by having all of them enter into an agreement where they release each other from any liability under the Agreement of 2000. The language is plain; the language has been reviewed by the Town Attorney. I have to assume they understand what the word ‘debt’ means when they read it. They understand who the parties are that are being required to sign this document, to put any questions about the contract of January 11, 2000 to rest forever, that it will not be the subject of any future dispute because if all of the parties and the potential third-party beneficiaries have entered into this release, and specifically declared that document to be null and void as to any obligations that were created, there will exist no potential for a future lawsuit. The Town [of Farmville] would not have required that contingency in this agreement if they did not have some legitimate concern about a lawsuit. It was their requirement. They put that language in there; they drafted this document first and sent it over to be reviewed. I have reviewed it; I have revised it. This is about the ninth draft of this document. But at no time has that language been changed from their original proposal because they are firm on that point. I don’t know if they perceive that they are forgiving some debt that somebody owes, but it’s been reviewed, the language is acceptable to the Town Attorney that is contained in it. And I don’t know whether they think some portion of the \$2.5 million is going to be applied to some debt that they claim the CDA owes, or not. I only know that the price was negotiated and that they set that as a condition of executing this document. I drafted the release document and that too has been reviewed by the Town Attorney and they didn’t have any problem with the language.”

Supervisor Ward said his concern is the process in which certain past events occurred, and said he tends to look deeper due to issues involving the CDA and The Manor.

Supervisor Simpson said certain changes needed to be made to the draft agreement, including the word “thousand” omitted from Page 2, to read “The County agrees to pay Two Million and Five Hundred



Thousand Dollars (\$2,500,000.00) to the Town for the system to be conveyed, payable in two installments, without interest...”; and Section 3. currently states “The County shall construct, ...” and should state “The Town shall construct, maintain, repair and operate at its sole expense such water supply and wastewater system as is necessary to provide water and wastewater service ...”; and to allow County employees the ability to inspect the meter to insure correct readings.

After discussion on the changes to be made, Supervisor Simpson made a motion to approve the amended Water/Sewer Agreement with the Town of Farmville. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Mattie P. Wiley	Nay:	Lacy B. Ward
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Supervisor Moore made a motion to authorize the Chairman of the Board to execute the final Water/Sewer Agreement and the Mutual Release. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Mattie P. Wiley	Nay:	Lacy B. Ward
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Supervisor Ward suggested requesting the grant writing services of the Commonwealth Regional Council. He said the County contributes approximately \$22,000 in funding and in their current annual report, saw nothing done for Prince Edward County.

On motion of Supervisor Moore and adopted by the following vote:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay:	None
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the meeting was recessed at 7:59 p.m. until Wednesday, November 19, 2008 at 12:30 p.m. in the Town Council Chambers.

November 19, 2008

At a reconvened meeting of the Board of Supervisors of Prince Edward County, held at the Town of Farmville Town Manager's Office, thereof, on Wednesday the 19<sup>th</sup> day of November, 2008; at 12:30 p.m., there were present:

William G. Fore, Jr.	Sydnor Newman
Charles W. McKay	Dr. Edward I. Gordon
James C. Moore	Sally B. Thompson
Howard F. Simpson	A.D. "Chuckie" Reid
Lacy B. Ward	Donald L. Hunter
Mattie P. Wiley	Otto S. Overton
	David E. Whitus
	Thomas B. Pairet

Absent: Sally W. Gilfillan  
Robert M. Jones

Also present: Wade Bartlett, County Administrator; Gerry Spates, Town Manager; Sarah Puckett, Assistant County Administrator; James Ennis, County Attorney; and Donald Blessing, Town Attorney.

Chairman Fore called the meeting to order, stating that its purpose was to execute the final Water and Sewer Agreement and the Mutual Release between the Town of Farmville and the County of Prince Edward.

Following some discussion, Chairman Fore and Mayor Newman signed the Water and Sewer Agreement Between the County of Prince Edward, Virginia and the Town of Farmville, Virginia.

Chairman Fore thanked all involved for their patience and perseverance to bring the Water/Sewer Agreement to a successful agreement.

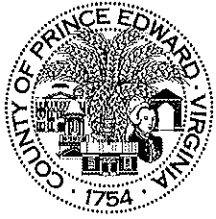
On motion of Supervisor Moore and adopted by the following vote:

Aye: William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
Charles W. McKay  
James C. Moore  
Howard F. Simpson  
Lacy B. Ward  
Mattie P. Wiley

Nay: None

Absent: Sally W. Gilfillan  
Robert M. Jones

the meeting was recessed at 12:58 p.m. until Tuesday, December 9, 2008 at 5:00 p.m.



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** December 9, 2008  
**Item No.:** 4-c  
**Department:** Accounts Payable  
**Staff Contact:** Barbara Poulston  
**Issue:** Consent Agenda – Review of Accounts & Claims

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**Summary:**

**Attachments:** Bill List

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gillilan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

12/02/2008

FROM DATE- 11/13/2008  
TO DATE- 12/02/2008

ACCOUNTS PAYABLE CHECKS  
PRINCE EDWARD

PAGE 1

FUND NO.  
-----

DESCRIPTION  
-----

\$\$ PAY \$\$  
-----

100  
732  
741

EXPENDITURES - GENERAL FUND  
EXPENSES RETIREMENT BENEFIT FUND

\$476,446.60  
\$959.00  
\$4,109.56  
481,515.16

TOTAL

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5510	011010	BOARD OF SUPERVISORS				
		Travel-Mileage				
		22580	MOORE JAMES C	HOMESTEAD 08	MILEAGE (376 MILES)	219.96
		22580	MOORE JAMES C	JULY-SEPT 08	MILEAGE	353.34
		32575	WILEY MATTIE P	HOMESTEAD 08	MILEAGE (360 MILES)	210.60
		32575	WILEY MATTIE P	HOMESTEAD 08	PARKING	9.00
					ACCOUNT TOTAL	792.90 *
5530		Travel-Subsistence & Lodg				
		11894	BUSINESS CARD	1412PUCKETT1208	MEALS	64.19
		11894	BUSINESS CARD	1412PUCKETT1208	LODGING	640.00
		22580	MOORE JAMES C	HOMESTEAD 08	TIPS	30.00
		22580	MOORE JAMES C	HOMESTEAD 08	MEALS	19.89
		32131	WAL-MART COMMUNITY	3013	WATER & SODAS	25.68
		32575	WILEY MATTIE P	HOMESTEAD 08	MEAL	11.68
		32575	WILEY MATTIE P	HOMESTEAD 08	TIPS	23.00
					ACCOUNT TOTAL	814.44 *
5540		Travel-Convention & Educa				
		11894	BUSINESS CARD	1412PUCKETT1208	VACO REGISTRATION	1,125.00
					ACCOUNT TOTAL	1,125.00 *
					MAJOR TOTAL	2,732.34 **
012110		COUNTY ADMINISTRATOR				
5230		Telecommunications				
		10097	AT&T	392 8837 1108	PHONE	208.20
		22489	MOONSTAR BBS	PECOUNTY 1108	DSL	95.00
		28711	EMBARQ	392 8837 1108	PHONE	464.10
		30439	US CELLULAR	816442183 1108	PHONE	74.62
					ACCOUNT TOTAL	841.92 *
5530		Travel-Subsistence & Lodg				
		11894	BUSINESS CARD	1412PUCKETT1208	MEALS	102.20
		11894	BUSINESS CARD	1412PUCKETT1208	LODGING	255.00
					ACCOUNT TOTAL	357.20 *
5540		Travel-Convention & Educa				
		11894	BUSINESS CARD	1412PUCKETT1208	VACO REGISTRATION	225.00
					ACCOUNT TOTAL	225.00 *
6001		Office Supplies				
		13369	DIAMOND SPRINGS	11393100 1108	WATER	15.70
		20600	KEY OFFICE SUPPLY	22502	CREDIT	33.98-
		20600	KEY OFFICE SUPPLY	350968	EXPANDING FILE	80.67
		20600	KEY OFFICE SUPPLY	350994	CALENDAR	11.60
		20600	KEY OFFICE SUPPLY	351721	NOTARY SEAL	18.99
		20600	KEY OFFICE SUPPLY	352022	APPT BOOK/CARTRIDGE	82.06
		27181	RELIABLE	XGN17401	AP CHECKS	447.56
		32131	WAL-MART COMMUNITY	1149	OFFICE SUPPLIES	37.05
					ACCOUNT TOTAL	659.65 *
					MAJOR TOTAL	2,083.77 **

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230			Telecommunications			
	10097	AT&T	392 3231 1108		PHONE	64.07
	23933	TELOS	141147315 1108		INTERNET	20.44
	28711	EMBARQ	392 3231 1108		PHONE	202.49
					ACCOUNT TOTAL	287.00 *
					MAJOR TOTAL	287.00 **
012410		TREASURER				
3310		Repairs/Maintenance				
	20600	KEY OFFICE SUPPLY	351445		CD BURNER & DRIVE	99.95
					ACCOUNT TOTAL	99.95 *
3320		Maintenance Service Contr				
	20600	KEY OFFICE SUPPLY	350934		TYPEWR SERV CONTRCT	126.00
	20600	KEY OFFICE SUPPLY	350936		TYPEWR SERV CONTRCT	126.00
	20600	KEY OFFICE SUPPLY	350939		PRINTER SERV CONTRCT	199.00
	20600	KEY OFFICE SUPPLY	350940		PRINTER SERV CONTRCT	199.00
					ACCOUNT TOTAL	650.00 *
5230		Telecommunications				
	10099	AT&T	392 3454 1108		PHONE	33.96
	28711	EMBARQ	392 3454 1108		PHONE	223.70
					ACCOUNT TOTAL	257.66 *
6001		Office Supplies				
	11226	BE&T	2080120320 1108		SAFE DEPOSIT BOX RNT	57.00
	20600	KEY OFFICE SUPPLY	351432		GREENBAR PAPER	289.74
	20600	KEY OFFICE SUPPLY	351969		CARTRIDGES	74.34
					ACCOUNT TOTAL	421.08 *
					MAJOR TOTAL	1,428.69 **
012510		INFORMATION TECHNOLOGY				
3160		Professional Services				
	11902	BUSINESS DATA OF VA, INC.	103317		TRAVEL EXPENSE	125.00
					ACCOUNT TOTAL	125.00 *
3320		Maintenance Service				
	11537	BAI MUNICIPAL SOFTWARE	WATS200952-1		TECHNICAL SUPPORT	7,167.00
					ACCOUNT TOTAL	7,167.00 *
					MAJOR TOTAL	7,292.00 **
013200		REGISTRAR				
5210		Postal Services				
	30550	U S POSTAL SERVICE	POSTAGE 1108		POSTAGE	210.00
					ACCOUNT TOTAL	210.00 *
5230		Telecommunications				
	10099	AT&T	392 4757 1108		PHONE	130.42
	28711	EMBARQ	392 4757 1108		PHONE	144.41
					ACCOUNT TOTAL	274.83 *

EXPENDITURES - GENERAL FUND

MAJOR# ACCT# 5810	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6001	31033	Dues & Association Member	2009	DUES	100.00 *
		Office Supplies			100.00 *
	20600	KEY OFFICE SUPPLY	351066	COPY PAPER	69.98 *
					69.98 *
				ACCOUNT TOTAL	654.81 **
				MAJOR TOTAL	
021100		CIRCUIT COURT			
5230	10097	Telecommunications	392 5171 1108	PHONE	52.76
	28711	EMBARQ	392 5171 1108	PHONE	163.72
				ACCOUNT TOTAL	216.48 *
				MAJOR TOTAL	216.48 **
021200		GENERAL DISTRICT COURT			
3160	28228	Professional Services	09 11003	MEDIATION SERVICES	712.50 *
		SEXTON JOYCE K			712.50 *
5230	10097	Telecommunications	392 3623 1108	PHONE-JUV PROB	240.62
	10099	AT&T	392 3343 1108	PHONE-J&D	108.19
	10099	AT&T	392 4024 1108	PHONE-GEN DIST COURT	125.38
	28711	EMBARQ	392 3343 1108	PHONE-J&D	86.92
	28711	EMBARQ	392 3623 1108	PHONE-JUV PROB	102.23
	28711	EMBARQ	392 4024 1108	PHONE-GEN DIST COURT	306.82
	30439	US CELLULAR	816442183 1108	PHONE	37.31
				ACCOUNT TOTAL	1,007.47 *
				MAJOR TOTAL	1,719.97 **
021300		SPECIAL MAGISTRATES			
5230	10099	Telecommunications	392 3750 1108	PHONE	118.47
	22321	MCWILLIAN PAGER SERVICE	6011422008	PAGER RENTAL	15.90
	28711	EMBARQ	392 3750 1108	PHONE	81.00
				ACCOUNT TOTAL	215.37 *
				MAJOR TOTAL	215.37 **
021600		CLERK OF THE CIRCUIT COURT			
5230	10097	Telecommunications	392 5145 1108	PHONE	121.04
	28711	EMBARQ	392 5145 1108	PHONE	274.05
				ACCOUNT TOTAL	395.09 *
5810	23167	Dues and Assoc Membership	2009	DUES	55.00 *
		NACRC			55.00 *





VENDOR NUMBER	VENDOR NAME	INVOICE #	DESCRIPTION	AMOUNT
MAJOS# ACCT# 3311	Repairs & Maint-Auto & Eq			
14915	EXPRESS CARE	18125	OIL CHANGE	53.10
14915	EXPRESS CARE	18177	OIL CHANGE	38.24
14915	EXPRESS CARE	18179	OIL CHANGE	39.24
14915	EXPRESS CARE	18221	OIL CHANGE	37.74
14915	EXPRESS CARE	18499	OIL CHANGE	54.24
14915	EXPRESS CARE	18511	OIL CHANGE	37.74
14915	EXPRESS CARE	18753	OIL CHG/WIPER BLADES	74.95
			ACCOUNT TOTAL	335.25 *
5210	Postal Services	0555 SHERIF1108	POSTAGE	9.80
			ACCOUNT TOTAL	9.80 *
5230	Telecommunications			
10099	AT&T	392 8101 1108	PHONE	676.90
28711	EMBARQ	024 0031 1108	PHONE	10.36
28728	EMBARQ COMMUNICATIONS INC	1000121124 1108	PHONE	35.16
30439	US CELLULAR	918210747 1108	PHONE	706.69
			ACCOUNT TOTAL	1,429.11 *
5530	Travel-Subsistence & Lodg			
11650	BROWN DORIS	EXPENSES 1108	MEAL	11.74
11894	BUSINESS CARD	0555 SHERIF1108	MEALS & LODGING	386.57
28413	SHULAR WILLIAM D JR	EXPENSES 1108	MEALS	8.80
			ACCOUNT TOTAL	407.11 *
6001	Office Supplies			
13369	DIAMOND SPRINGS	27961300 1108	COOLER RENTAL/WATER	58.40
			ACCOUNT TOTAL	58.40 *
6008	Vehicle & Powered Equip F			
11894	BUSINESS CARD	0555 SHERIF1108	GAS	67.02
			ACCOUNT TOTAL	67.02 *
6010	Police Supplies			
28432	SIRCHIE FINGER PRINT LABS	496941	FINGERPRINT SUPPLIES	38.74
			ACCOUNT TOTAL	38.74 *
6011	Uniforms & Wearing Appare			
28592	SOUTHERN POLICE EQUIP CO	125056	SHOES	111.99
28592	SOUTHERN POLICE EQUIP CO	125172	ANKLE HOLSTER	67.98
28592	SOUTHERN POLICE EQUIP CO	125243	SHOES	56.49
28592	SOUTHERN POLICE EQUIP CO	125303	NAMEPLATES	21.97
28592	SOUTHERN POLICE EQUIP CO	125317	GOGGLES & INSIGNIA	147.88
			ACCOUNT TOTAL	406.31 *
6030	Non-Capital Equipment			
11894	BUSINESS CARD	0555 SHERIF1108	CLIP-ON POWER SUPPLY	319.52
			ACCOUNT TOTAL	319.52 *
032200	VOLUNTEER FIRE DEPARTMENT			
7001	Payment to Farmville VFD			
15520	FARMVILLE VOL FIRE DEPT	INSURANCE 1108	INSURANCE	8,286.00
15520	FARMVILLE VOL FIRE DEPT	INTERNET 1108	INTERNET	24.90
			MAJOR TOTAL	3,274.25 **

AP375H  
12/02/2008  
FUND # - 100

PRINCE EDWARD  
LISTING OF INVOICES FOR 11/13/2008 -- 12/02/2008

AFTER CHECKS  
PAGE 6

EXPENDITURES - GENERAL FUND

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
7004		13083	DARLINGTON HGT FIRE DEPT	REIMB CK 2792	RADIOS & LIGHTS	2,659.97
		13083	DARLINGTON HGT FIRE DEPT	REIMB CK 2793	FIRE SAFETY INFO PKG	273.00
		14700	ELLINGTON ENERGY SERVICE	19804	PROPANE	614.28
		14700	ELLINGTON ENERGY SERVICE	19806	PROPANE	345.87
		22502	STELLAR ONE BANK	0467949058 #40	LOAN PAYMENT	501.50
		28640	SOUTHSIDE ELECTRIC COOP	38156 001 1108	ELECTRIC SERVICE	212.23
			Payment to Pamplin VFD		ELECTRIC SERVICE	4,606.85 *
7006		10099	AT&T	248 6690 1108	PHONE	46.83
		15908	FOSTER FUELS INC	169819T	PROPANE	340.76
		15908	FOSTER FUELS INC	169820T	PROPANE	164.73
		22850	M&W FIRE APPARATUS INC	P40343	FIRE HOSE	256.09
		25200	PAMPLIN VOL FIRE DEPT	REIMB CK 3004	FUEL	557.69
		25200	PAMPLIN VOL FIRE DEPT	REIMB CK 3007	AUDIT	1,500.00
		31335	VERIZON	248 6100 1108	PHONE	57.97
		31335	VERIZON	248 6690 1108	PHONE	47.01
		31846	DOMINION VA POWER	4743517221 1108	ELECTRIC SERVICE	208.97
		31846	DOMINION VA POWER	6280980001 1108	ELECTRIC SERVICE	62.16
			Payment to Meherrin VFD		ELECTRIC SERVICE	3,242.21 *
7007		12758	COMMTRONICS OF VA	185446	RADIO REPAIR	483.47
		12758	COMMTRONICS OF VA	185447	RADIO REPAIR	237.83
		16690	GVC CHEMICAL CORP	A-22251	TURNOUT GEAR/SOLVENT	861.64
		27907	ROY C JENKINS INC	10063057	PROPANE	163.94
		27907	ROY C JENKINS INC	2096774	GAS	369.26
		28446	SLAGLE JACK L FIRE EQUIP	10031103 000110	BOOTS	295.00
		30439	US CELLULAR	811808312 1108	PHONE	156.35
		31335	VERIZON	736 0633 1108	PHONE	129.74
		31846	DOMINION VA POWER	0519881510 1108	ELECTRIC SERVICE	331.89
		31846	DOMINION VA POWER	1913347348 1108	ELECTRIC SERVICE	32.12
		31846	DOMINION VA POWER	2725824417 1108	ELECTRIC SERVICE	13.76
					ACCOUNT TOTAL	3,075.00 *
032500			EMERGENCY SERVICES		MAJOR TOTAL	20,492.33 **
3160		29280	Professional Service E-91 TIMMONS GROUP	120344	SYSTEM MAINTENANCE	905.00 *
					ACCOUNT TOTAL	905.00 *
5410		14259	Lease/Rent of Equipment EARTH VECTOR SYSTEMS LLC	3110807	GPS RENTAL	145.00
					ACCOUNT TOTAL	145.00 *
					MAJOR TOTAL	1,050.00 **

MAJOR#	VENDOR NUMBER	VENDOR NAME	IN#	DESCRIPTION	AMOUNT
3196	14933	Purchase of Services - Ja	35395	ELECTRONIC MONITORIN	660.00
	14933	FAMILY PRESERVATION SERV	35445	ELECTRONIC MONITORIN	420.00
				ACCOUNT TOTAL	1,080.00 *
				MAJOR TOTAL	1,080.00 **
034100	BUILDING OFFICIAL				
5230	30439	Telecommunications	816442183	PHONE	37.31
		US CELLULAR			37.31 *
5530	21498	Travel-Subsistence & Lodg		MEAL	6.68
		LEATHERWOOD COY	EXPENSES 1108		6.68 *
5540	21498	Travel-Convention & Educa		MTG REGISTRATION	15.00
		LEATHERWOOD COY	EXPENSES 1108		15.00 *
				ACCOUNT TOTAL	58.99 **
035100	ANIMAL CONTROL				
3310	25680	Repairs/Maintenance	7511393	PIPE SEAL	5.14
	29083	PRICE SUPPLY CO INC	IN81346	HYDRAULIC FLUID	69.30
		TAYLOR-FORBES EQUIP CO			74.44 *
				ACCOUNT TOTAL	84.48
5110	31844	Electrical Services	0890745003	ELECTRIC SERVICE	224.86
		DONTNION VA POWER	1108		224.86 *
5230	30439	Telecommunications	816442183	PHONE	74.62
		US CELLULAR			74.62 *
5821	999999	Coyote Bounties	COYOTE 1108	BOUNTY	100.00
	999999	BOOKER FREDDIE	COYOTE 1108	BOUNTY	50.00
	999999	DAVIS HARRY M	COYOTE 1108	BOUNTY	50.00
	999999	GARY EARL	COYOTE 1108	BOUNTY	50.00
	999999	ROBERTSON RONALD MORRIS	COYOTE 1108	BOUNTY	50.00
	999999	SHEARER DONALD A	COYOTE 1108	BOUNTY	50.00
	999999	YEAMAN STEVE	COYOTE 1108	BOUNTY	50.00
	999999	COLES CARL G	COYOTE 1108A	BOUNTY	50.00
	999999	DUKER WILLIAM M	COYOTE 1108A	BOUNTY	50.00
	999999	DUNNAN KENNETH R JR	COYOTE 1108A	BOUNTY	50.00
	999999	GARRISON RICHARD	COYOTE 1108A	BOUNTY	50.00
	999999	HANCOCK MARSHALL W	COYOTE 1108A	BOUNTY	100.00
	999999	HART DAVID	COYOTE 1108A	BOUNTY	50.00
	999999	JACKSON JACOB F	COYOTE 1108A	BOUNTY	50.00
	999999	LEEDS LELAND	COYOTE 1108A	BOUNTY	50.00
	999999	MCCORMICK JOHN D	COYOTE 1108A	BOUNTY	50.00

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6002	32131	Supplies for Shelter WAL-MART COMMUNITY	COYOTE 1108A COYOTE 1108A	BOUNTY BOUNTY	50.00 50.00 950.00 *
			9332	DOG/CAT FOOD	147.85 147.85 * 1,471.77 **
035300		MEDICAL EXAMINER			
3110	29459	Professional Health Serv TREASURER OF VIRGINIA	BLANTON RUFUS W	CORONER	20.00 20.00 * 20.00 **
036100		BIOSOLIDS MONITORING			
3311	29925	Repairs & Maint-Auto & Eq TRI-COUNTY FORD-MERCURY	75686	OIL CHANGE	29.89 29.89 *
5230	30439	Telecommunications US CELLULAR	816442183 1108	PHONE	37.31 37.31 * 67.20 **
042300		REFUSE DISPOSAL			
3160	27191	Professional Services RESOURCE INTERNATIONAL	34064	MISC WORK TASKS	3,624.64
	27191	RESOURCE INTERNATIONAL	34065	STRM WTR COMPLY PRMT	232.00
	27191	RESOURCE INTERNATIONAL	34066	CELL D CONST MGNT	1,057.00 4,913.64 *
3310	25380	Repairs/Maintenance PIEDMONT REGIONAL JAIL	128	INMATE TRASH PICK-UP	127.50
	32103	WALKER DAVE M	DEC 08	CLEANING BOX SITE	250.00 377.50 *
3311	12032	Repairs & Maint-Auto & Eq C & L MACHINE & WELDING	153834	REPAIR ROLL-OFF	34.00
	19033	JIMMY'S SERVICECENTER	DEC 1 08	OIL CHG/ADJUST BRAKE	431.58
	19033	JIMMY'S SERVICECENTER	NOV 13 08	OIL CHG/FLTRS/ANTIFZ	444.95 910.53 *
3840	10811	Contract Landfill - POS ARENA TRUCKING COMPANY	NOV 08	TRASH COLLECTION	368.00
	27191	RESOURCE INTERNATIONAL	34046	GROUNDWTR MONITORING	15,955.42
	32950	WRIGHT'S EXCAVATING	DEC 08	LANDFILL OPERATION	42,187.50 58,510.92 *
3841	14723	Purchase of Serv - Recycli EMANUEL TIRE OF VIRGINIA	459040	TIRE RECYCLING	963.00
	14723	EMANUEL TIRE OF VIRGINIA	459219	TIRE RECYCLING	620.40

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110		14723	EMANUEL TIRE OF VIRGINIA	459220	TIRE RECYCLING	594.00
		14723	EMANUEL TIRE OF VIRGINIA	459221	TIRE RECYCLING	589.20
					ACCOUNT TOTAL	2,766.60 *
5110		28640	Electrical Services			
		31844	SOUTHSIDE ELECTRIC COOP	114379 001 1108	DH SITE	85.07
		31844	DOMINION VA POWER	5181167213 1108	LEACHATE PUMP	6.47
		31844	DOMINION VA POWER	8970737501 1108	SCALEHOUSE	104.04
		31846	DOMINION VA POWER	067004C567 1108	PROSPECT SITE	23.11
		31846	DOMINION VA POWER	1144204110 1108	GREEN BAY SITE	74.49
		31846	DOMINION VA POWER	7471653571 1108	WORSHAM SITE	118.71
		31846	DOMINION VA POWER	8601161519 1108	PROSPECT SITE	108.46
		31846	DOMINION VA POWER	9176847250 1108	LANDFILL SITE	101.49
					ACCOUNT TOTAL	621.84 *
5230			Telecommunications			
		10099	AT&T	223 1555 1108	PHONE	44.99
		10099	AT&T	248 5696 1108	PHONE	10.85
		10099	AT&T	392 9223 1108	PHONE	36.89
		10099	AT&T	574 4166 1108	PHONE	77.03
		28711	EMBARQ	391 3442 1108	PHONE	31.90
		28711	EMBARQ	392 3675 1108	PHONE	40.24
		28711	EMBARQ	392 9223 1108	PHONE	37.97
		28711	EMBARQ	574 4166 1108	PHONE	45.03
		28711	EMBARQ	767 2769 1108	PHONE	41.00
		30439	US CELLULAR	816442183 1108	PHONE	37.31
		31335	VERIZON	248 5656 1108	PHONE	57.69
		31335	VERIZON	736 2828 1108	PHONE	61.34
					ACCOUNT TOTAL	522.24 *
5440		28869	Portable Toilet Rental			
			STIFF O INC	4981	MONTHLY SERVICE	702.75
					ACCOUNT TOTAL	702.75 *
					MAJOR TOTAL	69,326.02 **
043200			GENERAL PROPERTIBS			
3310		12128	Repairs/Maintenance			
		24086	CARPET HOUSE	117458	TILE (DSS)	918.00
			OK TERMITE & PEST CONTROL	NOV 25 08	EXTERMINATING SERVICE	150.00
					ACCOUNT TOTAL	1,068.00 *
5110		28640	Electrical Services			
		31844	SOUTHSIDE ELECTRIC COOP	114379 002 1108	SRR LIGHTS	33.02
		31844	DOMINION VA POWER	1230385005 1108	ROY CLARK MONUMENT	23.00
		31844	DOMINION VA POWER	967071C004 1108	SHOP	37.07
		31846	DOMINION VA POWER	0675198071 1108	MOORE BLDG	153.66
		31846	DOMINION VA POWER	1059387447 1108	MOORE BLDG	34.43
		31846	DOMINION VA POWER	6951935099 1108	SHERIFF DEPT SHED	5.50
		31846	DOMINION VA POWER	5856894620 1108	WORSHAM CLERK OFFICE	75.95
					ACCOUNT TOTAL	362.63 *
5230		28711	Telecommunications			
			EMBARQ	392 1943 1108	PHONE	63.10

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5440	30439	US CELLULAR	816442183 1108	PHONE	186.59
		Portable Toilet Rental			249.69 *
	28869	STIFF O O INC	4981	MONTHLY SERVICE	100.00
					100.00 *
6005	21811	LOWE'S	905037	CARPET DEODOR/BLEACH	18.79
	21811	LOWE'S	909255	VACUUM BAGS	10.98
					29.77 *
6007	13369	DIAMOND SPRINGS	11393100 1108	WATER	15.70
	15520	FARMVILLE VOL FIRE DEPT	REFILL EXT 1108	REFILL EXTINGUISHERS	90.00
	20600	KEY OFFICE SUPPLY	351665	POWER SUPPLY	49.95
	21811	LOWE'S	909190	ELECTRICAL SUPPLIES	14.48
	21811	LOWE'S	909255	TUBING/HOSE ENDS	16.58
	21811	LOWE'S	909418	TREE LOPPER	39.98
	21811	LOWE'S	909469	HEAT GUN/STAIN/BRUSH	95.58
	21811	LOWE'S	909695	SUMP PUMP/PIPE/ADPTR	153.17
	21811	LOWE'S	909976	STAIN & ROLLER	50.89
	25680	PRICE SUPPLY CO INC	751318	YARD HYDRANT	82.20
	25680	PRICE SUPPLY CO INC	752305	AIR FILTER	3.48
	28352	SHERWIN WILLIAMS CO	7782 4	PAINT SPRAYER PART	184.17
	32131	WAL-MART COMMUNITY	3013	BATTERIES	22.00
					818.18 *
6009	13166	DAVIS PONTIAC	20451	COUPLER/BRAKE LINE	15.80
	13166	DAVIS PONTIAC	20458	VALVE/PLUG/GASKET	25.84
	29083	TAYLOR-FORBES EQUIP CO	IN81367	WESEATER OIL	10.50
					52.14 *
					2,680.41 **
043400	CANNERY				
3310	11410	Repairs & Maintenance	954028093	BOILER INSPECTION	20.00
	12032	DOLI/BOILER SAFETY	153930	PRESSURE COOKER GSKT	693.00
		C & L MACHINE & WELDING			713.00 *
5110	28640	Electrical Services	44435 0001 1108	ELECTRIC SERVICE	129.03
		SOUTHSIDE ELECTRIC COOP			129.03 *
6014	12098	Other Operating Supplies	90546115	CANS	1,515.00
		CAN CORP OF AMERICA INC			1,515.00 *
					2,357.03 **
051100	HEALTH DEPARTMENT				
5610	25840	Payment To Local Health D	2ND QTR 1108	LOCAL SUPPORT	41,304.50
		PRINCE EDWARD HEALTH DPT			41,304.50 *
					41,304.50 **

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3160	10010	ABDUS SABUR LATRIND	NOV 08	FOSTER CARE	255.00
	11146	SANDY KATHY	NOV 08	FOSTER CARE	628.00
	11203	BARRY ROBINSON CENTER	4475 1108	PROFESSIONAL SERVICE	2,507.00
	11570	BRIDGES TREATMENT CENTER	NOV 08	FOSTER CARE	188.42
	11894	BUSINESS CARD	NOV 08	FOSTER CARE	201.02
	12280	CENTRA HEALTH	7035 1108	PROFESSIONAL SERVICE	3,192.00
	12280	CENTRA HEALTH	7088 1108	PROFESSIONAL SERVICE	3,192.00
	12280	CENTRA HEALTH	7102 1108	PROFESSIONAL SERVICE	2,992.00
	12280	CENTRA HEALTH	7298 1108	PROFESSIONAL SERVICE	3,192.00
	12280	CENTRA HEALTH	7316 1108	PROFESSIONAL SERVICE	2,312.00
	12280	CENTRA HEALTH	7336 1108	PROFESSIONAL SERVICE	2,992.00
	12280	CENTRA HEALTH	7573 1108	PROFESSIONAL SERVICE	3,192.00
	12929	CROSSROADS SERVICES BD	FAPT/CPWT 1108	PROFESSIONAL SERVICE	4,742.50
	13329	DESKINS CHERYL	NOV 08	FOSTER CARE	495.00
	13812	DOMINION YOUTH SERVICES	NOV 08	FOSTER CARE	66.00
	14575	ELK HILL	16533	PROFESSIONAL SERVICE	2,673.00
	14575	ELK HILL	16655	PROFESSIONAL SERVICE	700.00
	14933	FAMILY PRESERVATION SERV	NOV 08	FOSTER CARE	1,350.00
	14933	FAMILY PRESERVATION SERV	35382	PROFESSIONAL SERVICE	507.50
	14933	FAMILY PRESERVATION SERV	35384	PROFESSIONAL SERVICE	350.00
	14933	FAMILY PRESERVATION SERV	35415	PROFESSIONAL SERVICE	700.00
	15766	FISHER JUANITA	NOV 08	FOSTER CARE	230.00
	16672	GRAFTON SCHOOL INC	108916	PROFESSIONAL SERVICE	4,400.00
	16672	GRAFTON SCHOOL INC	108917	PROFESSIONAL SERVICE	4,400.00
	16672	GRAFTON SCHOOL INC	108918	PROFESSIONAL SERVICE	4,400.00
	16672	GRAFTON SCHOOL INC	109142	PROFESSIONAL SERVICE	230.00
	16672	GRAFTON SCHOOL INC	109143	PROFESSIONAL SERVICE	1,035.00
	16672	GRAFTON SCHOOL INC	109144	PROFESSIONAL SERVICE	691.50
	16672	GRAFTON SCHOOL INC	109292	PROFESSIONAL SERVICE	112.00
	17486	HEARTLAND FAMILY COUNSEL	28	PROFESSIONAL SERVICE	2,750.00
	17751	HOLYST FARISS JODY	NOV 08	FOSTER CARE	127.50
	17751	HOLYST FARISS JODY	NOV 08A	FOSTER CARE	403.75
	22703	MORTON DEKEACE	NOV 08	FOSTER CARE	628.00
	25913	PROFFIT JEREMY & JAMIE	NOV 08	FOSTER CARE	990.00
	30384	UHRICH ANGELA	NOV 08	FOSTER CARE	1,908.00
	30415	UNITED METHODIST FAMILY	3550 1108	PROFESSIONAL SERVICE	911.02
	30415	UNITED METHODIST FAMILY	3550 1108	PROFESSIONAL SERVICE	3,513.23
	30415	UNITED METHODIST FAMILY	3551 1108	PROFESSIONAL SERVICE	3,513.23
	30415	UNITED METHODIST FAMILY	3551 1108	PROFESSIONAL SERVICE	911.02
				ACCOUNT TOTAL	67,581.69 *
				MAJOR TOTAL	67,581.69 **
053501		OTHER WELFARE/SOCIAL SERVICES			
5610	28866	STEPS Inc. STEPS, INC	08-09 1108	08-09 SUPPORT	13,616.00
				ACCOUNT TOTAL	13,616.00 *



MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5663	17735	Holiday Lake 4-H Educatio HOLIDAY LAKE 4H EDUCATION	08-09 SUPPORT2	08-09 SUPPORT	10,000.00
				ACCOUNT TOTAL	10,000.00 *
				MAJOR TOTAL	23,616.00 **
071100		SUPERVISION OF PARKS & RECREATION			
5640	25825	PE/Farmville Youth Associ PRINCE ED-FARMVILLE YOUTH	08-09 SUPPORT2	08-09 SUPPORT	24,000.00
				ACCOUNT TOTAL	24,000.00 *
5643	28696	Southside VA Family YMCA SOUTHSIDE VA FAMILY YMCA	08-09 SUPPORT2	LOCAL SUPPORT	25,000.00
				ACCOUNT TOTAL	25,000.00 *
				MAJOR TOTAL	49,000.00 **
061100		PLANNING			
3160	10615	Professional Services APPOMATTOX COUNTY	ESC 1108	ESC SPECIALIST SERVC	3,432.00
				ACCOUNT TOTAL	3,432.00 *
3161	12628	Planning Commission COLEMAN R SAMUEL	NOV 18 08	COMMISSION MTG	100.00
	16195	GILLIAM DONALD B	NOV 18 08	COMMISSION MTG	100.00
	21525	LEATHERWOOD CLIFFORD JACK	NOV 18 08	COMMISSION MTG	100.00
	22170	MASON ROBERT CHRISTOPHER	NOV 18 08	COMMISSION MTG	100.00
	25100	PAIRET THOMAS M	NOV 18 08	COMMISSION MTG	100.00
	27385	RICHARDS CLEM	NOV 18 08	COMMISSION MTG	100.00
	29353	TONY ERNEST LEWIS SR	NOV 18 08	COMMISSION MTG	100.00
	32539	WILCK JAMES ROBERT	NOV 18 08	COMMISSION MTG	100.00
				ACCOUNT TOTAL	800.00 *
5210	11894	Postal Services BUSINESS CARD	1412PUCKETT1208	POSTAGE	10.64
				ACCOUNT TOTAL	10.64 *
5230	30439	Telecommunications US CELLULAR	816442183 1108	PHONE	74.62
				ACCOUNT TOTAL	74.62 *
5510	12628	Travel-Mileage COLEMAN R SAMUEL	NOV 18 08	MILEAGE	14.04
	16195	GILLIAM DONALD B	NOV 18 08	MILEAGE	23.40
	22170	MASON ROBERT CHRISTOPHER	MILEAGE 1108	CERTIF CLASS MILEAGE	155.61
	22170	MASON ROBERT CHRISTOPHER	NOV 18 08	MILEAGE	10.53
	25359	PICKETT JONATHAN	MILEAGE 1108	MILEAGE	292.32
	27385	RICHARDS CLEM	NOV 18 08	MILEAGE	23.40
	29353	TONY ERNEST LEWIS SR	NOV 18 08	MILEAGE	11.70
				ACCOUNT TOTAL	531.00 *
5810	12886	Dues and Association Memb CPEAV	DUES 1108	DUES	315.00
				ACCOUNT TOTAL	315.00 *
6001	11894	Office Supplies BUSINESS CARD	1412PUCKETT1208	CALENDAR REFILLS	39.93

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
081200	20600	KEY OFFICE SUPPLY	350910	PENS	12.50
	20600	KEY OFFICE SUPPLY	351693	STORAGE DRAWER	19.50
				ACCOUNT TOTAL	71.93 *
				MAJOR TOTAL	5,235.19 **
081200	29332	Farmville Airport TOWN OF FARMVILLE	08-09 AIRPORT2	08-09 AIRPORT SUPPRT	9,500.00
				ACCOUNT TOTAL	9,500.00 *
				MAJOR TOTAL	9,500.00 **
081500	13335	Professional Services DETAILS & COMPANY	SEPT 19 08	PHOTO SHOOT	150.00
				ACCOUNT TOTAL	150.00 *
3600	21936	Advertising LYNCHBURG CHAMBER OF	23320	TRAVEL GUIDE AD	3,974.85
				ACCOUNT TOTAL	3,974.85 *
5210	11894	Postal Services BUSINESS CARD	2078 CARNEY1108	UPS SERVICE	13.10
	11894	BUSINESS CARD	2078 CARNEY1108	UPS SERVICE	10.64
	11894	BUSINESS CARD	2078 CARNEY1108	STAMPS	42.00
				ACCOUNT TOTAL	65.74 *
5230	10097	Telecommunications AT&T	392 1482 1108	PHONE	69.02
	10097	AT&T	392 1482 1108	PHONE	56.20
	22489	MOONSTAR BBS	ECON DEV DEC 08	DSL	45.00
	22489	MOONSTAR BBS	ECON DEV NOV 08	DSL	45.00
	28711	EMBARQ	392 1482 1108	PHONE	185.30
				ACCOUNT TOTAL	400.52 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	2078 CARNEY1108	LODGING	126.50
	11894	BUSINESS CARD	2078 CARNEY1108	MEAL	11.30
	31199	VANEPS MAGI	EXPENSES 1108	MEALS	26.55
				ACCOUNT TOTAL	164.35 *
5540	31916	Travel-Convention & Educa VA TOURISM CORP	267	MTG REGISTRATION	100.00
				ACCOUNT TOTAL	100.00 *
5899	11894	Special Projects BUSINESS CARD	2078 CARNEY1108	RENTAL FEE	75.00
	11894	BUSINESS CARD	2078 CARNEY1108	MTG REFRESHMENTS	103.03
	28869	STIFF O INC	4910	PORTABLE TOILET RNTL	125.00
				ACCOUNT TOTAL	303.03 *
6001	11894	Office Supplies BUSINESS CARD	2078 CARNEY1108	PENS	51.85
	11894	BUSINESS CARD	2078 CARNEY1108	GIFT BAGS	88.82
	11902	BUSINESS DATA OF VA, INC.	103317	INSTALL SPY DOCTOR	79.90

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
094000	20600	KEY OFFICE SUPPLY	349194	TAPE & WHITE OUT	4.38
	20600	KEY OFFICE SUPPLY	349268	APPOINTMENT REFILLS	12.98
	20600	KEY OFFICE SUPPLY	350522	MESSAGE BOOK	4.88
	20600	KEY OFFICE SUPPLY	351190	FILE FOLDERS	5.99
	31199	VANEPS MAGI	EXPENSES 1108	FLOWERS	78.00
			ACCOUNT TOTAL		326.80 *
			MAJOR TOTAL		5,485.29 **
0013	21811	Animal Shelter	909800	PLUMBING SUPPLIES	491.31
	21811	LOWE'S	909804	PLUMBING SUPPLIES	28.95
			ACCOUNT TOTAL		520.26 *
0018	12745	Moton Museum VDOT Grant	RR MOTON	GRANT MANAGEMENT FEE	3,000.00
	17299	COMMONWEALTH REGIONAL	APPLICATION 3	BTRM/ADA RAMP CONST	24,020.75
	17299	HANCOCK-FUQUA-ROBERTSON	APPLICATION 5	BTRM/ADA RAMP CONST	3,230.00
	32553	WILEY & WILSON	39842	ENGINEERING-PARK LOT	8,090.00
			ACCOUNT TOTAL		38,340.75 *
0021	29332	Farmville-PE Library A&E	LIBRARY 1108	ARCHITECTURAL FEES	98,839.36
		TOWN OF FARMVILLE			98,839.36 *
			ACCOUNT TOTAL		137,700.37 **
095000		DEBF SERVICE			
0010	30600	Rural Dev Rev Bond 1998B-	LOAN 97-01 1108	CH LOAN PAYMENT	6,508.00
		RURAL DEVELOPMENT			6,508.00 *
			ACCOUNT TOTAL		10,118.00
0012	30600	Rural Dev CH Constr 1996C	LOAN 97-02 1108	CH LOAN PAYMENT	10,118.00 *
		RURAL DEVELOPMENT			16,626.00 **
			ACCOUNT TOTAL		476,446.60

MAJOR#	VENDOR NUMBER	VENDOR NAME	ACCT#	RETIREMENT BENEFIT FUND	INV#	DESCRIPTION	AMOUNT
1101	25257	LEOS Disbursements JOHNS VICKI K			DEC 08	RETIREE BENEFIT	959.00
						ACCOUNT TOTAL	959.00 *
						MAJOR TOTAL	959.00 **
						FUND TOTAL	959.00

AP375H  
12/02/2008  
FUND # - 741

PRINCE EDWARD  
LISTING OF INVOICES FOR 11/13/2008 -- 12/02/2008

AFTER CHECKS  
PAGE 16

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110	31846	Electrical Service			
	31846	DOMINION VA POWER	4323543985 1108	ELECTRIC SERVICE	60.46
	31846	DOMINION VA POWER	7218131923 1108	ELECTRIC SERVICE	123.37
				ACCOUNT TOTAL	183.83 *
5230	10097	Telecommunications			
	22489	AT&T	392 8161 1108	PHONE	105.85
	28711	MOONSTAR BBS	PCS 1108	INTERNET	15.00
	28711	EMBARQ	392 8161 1108	PHONE	203.39
				ACCOUNT TOTAL	324.24 *
5510	15954	Travel - Mileage			
	16337	FRANKLIN SHEENA	MILEAGE 1108	MILEAGE	88.92
	16682	GLENN ASHLEY	EXPENSES 1108	MILEAGE	116.41
	16944	GRAY SHARON	EXPENSES 1108	MILEAGE	162.62
	21444	STIMPSON CONNIE	EXPENSES 1108	MILEAGE	7.23
	21444	LAYNE BRITTANY	MILEAGE 1108	MILEAGE	135.72
	22749	MOSS REBECCA	EXPENSES 1108	MILEAGE	119.34
				ACCOUNT TOTAL	630.24 *
5530	16337	Travel - Subsistence & Lo			
	16682	GLENN ASHLEY	EXPENSES 1108	MEALS	28.06
	16944	GRAY SHARON	EXPENSES 1108	MEALS	35.81
	22749	STIMPSON CONNIE	EXPENSES 1108	MEALS	33.80
	22749	MOSS REBECCA	EXPENSES 1108	MEALS	40.30
				ACCOUNT TOTAL	137.97 *
5540	15953	Travel - Convention and E	10759166	TRAINING	79.00
		FRED PRIOR SEMINARS			79.00 *
6040	20600	ADP Equipment	352049	SCANNER	99.00
		KEY OFFICE SUPPLY			99.00 *
				ACCOUNT TOTAL	1,454.28 **
097001	PCS SUPERVISION FEES EXPENDITURES				
5420	28724	PCS - Lease/Rent of Build	RENT 1108	RENT	2,383.00
		SRP CORPORATION LLC			2,383.00 *
6006	17346	PCS - Janitorial Services	NOV 08	CLEANING SERVICE	210.00
		HARDY PAGE			210.00 *
				ACCOUNT TOTAL	2,593.00 **
097002	PCS DRUG TESTING FEES				
0001	28095	PCS Drug Testing Fees	180417	DRUG TESTING	62.28
		KROLL LABORATORY			62.28 *
				ACCOUNT TOTAL	62.28 **
				FUND TOTAL	4,109.56
				TOTAL DUE	481,515.16

Approved at meeting of \_\_\_\_\_ of \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: December 9, 2008  
Item No.: 4-d  
Department: Payroll  
Staff Contact: Barbara Poulston  
Issue: Consent Agenda – Salaries

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**Summary:**

The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**Attachments:** None.

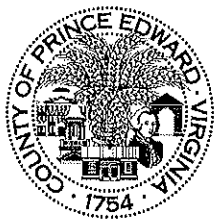
**Recommendation:** Approval

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: December 9, 2008  
Item No.: 4-e  
Department: Commissioner of Revenue  
Staff Contact: Beverly Booth  
Issue: Consent Agenda – Erroneous Assessments

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**Summary:**

See Attachment

**Attachments:**

Certificate of Refund – George H. Womack (\$139.50 – Personal Property)

**Recommendation:** Approval

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

Office of the Commissioner of the Revenue  
Prince Edward County

Certificate for Refund of Local Taxes Erroneously Assessed and Paid

Date: November 20, 2008  
Pay To: George H. Womack  
Address: 7349 Five Forks Road  
Pamplin VA 23958  
Total Refund: \$139.50

The above named taxpayer has duly filed application for the refund of Local Taxes assessed by the said Commissioner of the Revenue for the County of Prince Edward as follows:

<u>Subject of Taxation</u>	<u>Year</u>	<u>Page</u>	<u>Line</u>	<u>Value</u>	<u>Penalty/Interest</u>	<u>Total Taxes</u>
Personal Property	2008	1163	3	9,375	-0-	421.88

The foregoing assessment(s), having been paid and on evidence submitted, it is adjudged that the foregoing assessment(s) is/are erroneous for the following reason(s):

<u>Subject of Taxation</u>	<u>Year</u>	<u>Value</u>	<u>Taxes</u>	<u>Penalty/Interest</u>	<u>Total</u>	<u>Refund</u>
Personal Property	2008	6,275	282.38	-0-	282.38	139.50

Pursuant to Section 58.1-3981, Code of Virginia, I do hereby certify that the foregoing certificate for refund is correct to the best of my knowledge and belief:

Bobby N. Booth  
Commissioner of the Revenue

I do hereby approve the foregoing certificate for refund:

James R. Cook  
Attorney for the Commonwealth

According to the foregoing certificate of refund as submitted by the Commissioner of the Revenue and approved by the Attorney for the Commonwealth, it is adjudged that the taxpayer is entitled to a refund in the amount of the difference between the taxes assessed and paid and the taxes which should have been assessed and paid, and that the Treasurer of this County is hereby directed to refund to

George H. Womack the excess taxes paid in the amount of \$139.50.

By order of the Board of Supervisors:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk, Board of Supervisors





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 9, 2008  
**Item No.:** 5  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** Special Recognitions

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**Summary:**

1. Attached for your consideration is a resolution of respect in memory of James H. Lyle, Sr. The family is being contacted to see if they are available to be present Tuesday night for a presentation.
  
2. The Piedmont Soil & Water Conservation District has asked the Board of Supervisors to help them recognize Mr. Roger Childress, Primary Owner, Little Creek Lake Watershed Dam (Buffalo Creek, Structure #3). The District has been in the process of testing the gate valves on the watershed dams in the Buffalo watershed. Last winter the District opened Little Creek Lake, drained the lake and found the gate to be in excellent condition. Mr. Childress lost a fair amount of fish that were released downstream. The District would like to recognize Mr. Childress for his cooperation. Mr. Don Gantt, Jr., Prince Edward Director, will be in attendance to present Mr. Childress a plaque, that is being provided by the District.

**Attachments:** 1. Resolution of Respect

**Recommendation:**

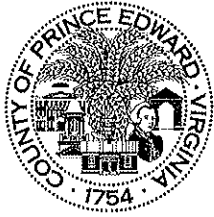
1. Adopt Resolution of Respect
2. Commend Mr. Childress for his assistance to the District.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Fore \_\_\_\_\_  
 McKay \_\_\_\_\_  
 Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
 Moore \_\_\_\_\_  
 Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
 Simpson \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: December 9, 2008  
Item No.: 6  
Department: VDOT  
Staff Contact: Alan Leatherwood  
Issue: Highway Matters

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Summary:

Attachments: None

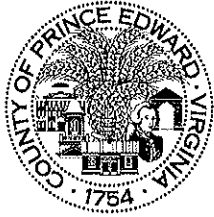
Recommendation: None

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 9, 2008  
**Item No.:** 7  
**Department:** Planning & Community Development  
**Staff Contact:** Alecia Daves-Johnson, ESC Program Administrator  
**Issue:** PUBLIC HEARING Erosion & Sediment Control Ordinance

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**Summary:**

As you recall, at its November meeting, the Board authorized a Public Hearing for December 9, 2008 to gather citizen input concerning the proposed addition of an Alternative Inspection Schedule for Single Family Homes to the Prince Edward County Erosion and Sediment Control Ordinance.

Part of operating our local Erosion and Sediment Control program in compliance with Virginia regulations requires Prince Edward County to conduct inspections of single family home construction. The state regulations require these inspections every two weeks unless the County adopts an "Alternative Inspection Program (AIP)." Given our present staffing and resource levels and the increasing number of single family home sites, the Erosion and Sediment Control Program Administrator has drafted an "Alternative Inspection Program for Single Family Homes" Policy which will use a numeric scoring system to determine the frequency of inspections needed for each Single Family Home site. This system of prioritizing inspection frequencies is based upon the amount of disturbed project area, site conditions, and stages of construction. It is desirable for this policy to be included as an addendum to the current Erosion and Sediment Control Program ordinance.

Typically, single family home sites pose less threat of environmental degradation when compared to larger commercial, industrial, municipal or subdivision sites. Therefore, steering limited staff time toward these larger sites and allowing an alternative inspection frequency for single family homes better utilizes resources to address specific environmental conditions within Prince Edward County and still operates within the requirements of the Virginia regulations.

**Attachments:**

- Public Hearing Notice
- Policy Document, "Alternative Inspection Program for Single Family Homes"

**Recommendation:**

Following the Public Hearing and weighing the public input concerning the proposed policy, the Board will wish to consider adopting the Policy Document, "Alternative Inspection Program for Single Family Homes" and authorize the policy as an addendum to the existing Prince Edward County Erosion and Sediment Control Ordinance, contingent upon final approval of the policy by the Virginia Soil & Water Conservation Board. The Planning & Community Development Dept. staff recommends the adoption of the "Alternative Inspection Program for Single Family Homes" policy and its inclusion in the County Erosion and Sediment Control Ordinance.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



Please publish the following Public Hearing Notice in the **Friday, November 21, 2008 and Friday, November 28, 2008** editions of *The Farmville Herald*. Please provide a Certificate of Publication to the Prince Edward County Administrator's Office.

### NOTICE OF PUBLIC HEARING

**PUBLIC HEARING** – The Prince Edward County Board of Supervisors will hold a public hearing to receive citizen input prior to considering an amendment to the County's *Erosion and Sediment Control Ordinance*. Specifically the proposed amendment is to add an *Alternative Inspection Program for Single Family Homes Policy*, which provides a system for determining the frequency of erosion and sediment control inspections needed for Single Family Home sites. The public hearing is scheduled for Tuesday, December 9, 2008 at 7:30 p.m. in the Board of Supervisors Room, located on the 3<sup>rd</sup> Floor of the Prince Edward County Courthouse, 111 South Street, Farmville, Virginia. A copy of the text of the proposed amendment is available for review in the Office of the County Administrator. It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact the Prince Edward County Administrator's Office at 434-392-8837, prior to December 5, 2008.

By Order of the Board of Supervisors  
W.W. Bartlett, County Administrator



**Prince Edward County**  
**Alternative Inspection Program - Single Family Homes**  
**Addendum to the Prince Edward County Erosion and Sediment Control Ordinance**  
**\*\* DRAFT 2 \*\***

**PURPOSE:**

The alternative inspection program described herein for Prince Edward County is designed to provide for oversight of land-disturbing activities that are most pertinent to home building in order to improve on-site compliance and most effectively utilize available resources (staff) to meet specific home construction trends while addressing specific environmental conditions within Prince Edward County. This alternative inspection program is an addendum to the Prince Edward County Erosion and Sediment Control Ordinance which addresses urban land-disturbing activities and their regulation.

**AUTHORIZATION:**

- §10.1-566 of Title 10.1 Chapter 5, Article 4 of the Code of Virginia and §4VAC50-30-60 of the Virginia Erosion and Sediment Control Regulations.
- Section 46-60 of the Code of Prince Edward County, "Erosion and Sediment Control Ordinance of Prince Edward County"

**POLICY:**

To most effectively utilize local staff and protect the resources of Prince Edward County and the Commonwealth, Prince Edward County will implement an alternative inspection program for single family home construction based on a system of priorities. The system of priorities will be based upon the amount of disturbed project area, site conditions, stages of construction, and site conditions noted on previous inspections.

Prince Edward County utilizes an Agreement in Lieu of a Plan for Erosion and Sediment Control plans concerning Single Family Home construction projects. Alternative inspection procedures that address single-family homes must only include home sites covered by an approved "Agreement in Lieu of a Plan" or "Erosion and Sediment Control (ESC) Plan". An ESC Plan is required for homes sites that disturb more than one acre or have limits of disturbance within fifty (50) feet of wetlands or waters of the Commonwealth. Project sites located within the Sandy River Reservoir Protection Overlay District are subject to additional requirements.

This policy outlines procedures for implementing an ESC inspection process for a visual appraisal of single-family home sites by building inspectors or other local representatives. Erosion and Sediment Control measures employed on typical single-family home sites are generally controlling a smaller area of land disturbance, and are less complicated, at risk for failure, or likely to cause off-site damages, when compared to larger commercial, industrial, municipal, or subdivision sites.

**CERTIFICATION OF PERSONNEL:** Individuals conducting Home Construction Inspections shall hold, at a minimum, a Responsible Land Disturber Certification issued pursuant to the requirements of the Virginia Responsible Land Disturber Program. It is highly preferred that individuals conducting Home Construction Inspections (i.e. certified inspectors, building inspectors, third-party contractors) also hold the Virginia Erosion and Sediment Control Inspector certification.

**ESC INSPECTION SCHEDULE:**

All home construction sites covered by the single-family home alternate inspection program should receive an ESC inspection at the following landmarks:

- Pre-construction (prior to excavation of foundation) i.e. concurrent with 9-1-1 addressing
- Footing excavation
- Backfilling of subgrade walls / fine grading
- Project completion (Prior to issuance of Certificate of Occupancy)

**IMPLEMENTATION:**

1. The erosion and offsite environmental impact potential of regulated projects shall be determined by an evaluation of the topography, soil characteristics, acreage disturbed, proximity to water resources, and proximity to adjacent property lines.
2. After plan review and a site visit, the plan reviewer, program administrator, or appointed inspector will assign a ranking score to the project using the approved Tabular Rating System.
3. Ranking Scores will be assigned to projects based on site specific erosion potential and offsite environmental impact. These Ranking Scores will use a point system to determine the frequency of inspections. A lower point score will require a less frequent inspection schedule; a higher point score will require a more frequent inspection schedule.
4. The ranking and inspection frequency of a project may be adjusted to a higher or lower classification by the program administrator based upon complaints, violations, inspections, and stages of construction.
5. The Tabular Rating Form shall be attached to the approved plan and made a part of the project file maintained by the Building Office. The ranking score shall be written on the building permit application.

### **BASIS FOR CLASSIFICATION:**

The following classifications shall be assigned to projects based on a plan review, preliminary site visit and computation of a Ranking Score:

<b>Class</b>	<b>Ranking Score</b>	<b>Criteria Description</b>
CLASS 1	13-19	Total acres disturbed under one acre; greater than 150 foot buffer between disturbed area and any property lines, water resources, or public streets; slopes are 0-7 percent and greater than or equal to 300 feet; weighted soil K-factor is equal to or less than .23.
CLASS 2	20-26	Total acre disturbed under one acre; disturbed area is 50 feet to 150 feet from any property lines, water resources, or public streets; slopes are 7-15 percent and greater than or equal to 150 feet; weighted soil K-factor is between .24 and .36.
CLASS 3	26-33	Total acres disturbed over one acre; disturbed area is less than 50 feet from any property lines, water resources, or public streets; slopes are greater than 15 percent and greater than or equal to 75 feet; weighted soil K-factor is greater than .36.
CLASS 4	0-12	Total acres disturbed under one-half acre; greater than 150 foot buffer between disturbed area and any property lines, water resources, or public streets; a buffer of very good dense grass or better greater than 300' exists, slopes are less than 7 percent; weighted soil K-factor is equal to or less than .23.

### **FREQUENCY OF INSPECTIONS:**

1. Projects which disturb greater than two (2) acres or cross a live water course shall require site inspections at a minimum two-week frequency, and do not require the computation of a Ranking Score.
2. All permitted land-disturbing activities will be inspected at the beginning and completion of projects. Upon project completion, a final ESC inspection will be scheduled. This inspection shall be completed PRIOR to the issuance of Certificate of Occupancy.
3. All permitted land-disturbing activities will be inspected at a minimum frequency according to the following schedule:

CLASS 1	At the beginning and completion of the project and every eight weeks.
CLASS 2	At the beginning and completion of the project and at least every four weeks.
CLASS 3	At the beginning and completion of the project and at least every two weeks.
CLASS 4	None. Project is referred to Building Inspectors for routine Building Inspection and Monitoring. The project may be subjected to ESC inspections by the program administrator based upon complaints, violations, building inspection notes, and stages of construction.
4. All inspections will be documented on an inspection log maintained as a part of each project file. Project owners will receive copies of inspection reports with violations noted.
5. Inspection return frequency is not limited to the above schedule and will increase in frequency due to runoff producing storm events or documented violations.

**Tabular Ranking Form Criteria  
Prince Edward County - Single Family Home**

<b><u>Approximate Disturbed Acreage</u></b>		<b><u>Crossing Water Course</u></b>	
< ½ acre	△ 0	YES	△ - MUST inspect at a minimum 2 week frequency
½ to 1 acre	△ 3	NO	△ 0
1 to 2 acres	△ 5		
2 acres or more	△ -MUST inspect at a minimum 2 week frequency		
<b><u>Distance to Watercourse</u></b>		<b><u>Distance from LDA to Downstream Adj Property or Public Road</u></b>	
Less than 50 feet	△ 5	Less than 50 feet	△ 5
50' to 150'	△ 3	50' to 150'	△ 3
Greater than 150'	△ 0	Greater than 150'	△ 0
<b><u>Buffer Vegetative Condition</u></b>		<b><u>Buffer Width (between disturbed area and any property lines, water resources, or public streets)</u></b>	
Poor, Bare Soil, Poor Grass	△ 5	Less than 50 feet	△ 5
Fair, Poor Grass, Fair Pasture Good,	△ 3	50' to 150'	△ 3
Avg Grass, Good Pasture	△ 1	150' - 300'	△ 1
Very Good, Dense Grass, Hayfield	△ 0	Greater than 300'	△ 0
<b><u>Critical Slope</u></b>		<b><u>Soil Erodibility (based on K factor)</u></b>	
>15% and 75' slope length	△ 5	High (0.37 and higher)	△ 5
7% - 15%, 150' slope length	△ 3	Moderate (0.24 - 0.36)	△ 3
<7% slope, 300' slope length	△ 1	Low (0.23 and lower)	△ 1
less than 7%, less than 300'	△ 0		
<b>TOTAL SCORE</b> _____			

LDA = Land Disturbing Activity

7% slope = 14:1, 15% slope = 6:1, 33% slope = 3:1

<b>OVERALL RATING SCORE</b> (Total of the above 8 categories)	<b>INSPECTION RETURN FREQUENCY</b>
If ____ is 26-35 then	△ Once every 2 weeks *
If ____ is 20-25 then	△ Once every 4 -weeks *
If ____ is 13-19 then	△ Once every 8 weeks *
If ____ is 12 or less then	△ None - refer to Building Inspection and Monitoring *
* All projects are inspected at the beginning and completion of projects. The final ESC inspection shall be verified PRIOR to the issuance of Certificate of Occupancy.	

**Note: The INSPECTION RETURN FREQUENCY is not limited to the above schedule and may increase in frequency due to documented violations or runoff producing storm events.**





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** Tuesday, December 9, 2008  
**Item No.:** 8  
**Department:** Planning & Community Development  
**Staff Contact:** Jonathan Pickett  
**Issue:** PUBLIC HEARING - Zoning Ordinance Amendment - R2 General Residential

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**Summary:**

A Public Hearing is scheduled on December 9<sup>th</sup> at 7:30 p.m. before the Board of Supervisors to gather citizen input on revising the Zoning Ordinance to allow Manufactured Homes by Special Use Permit in the R2 General Residential Zoning District. In the current Prince Edward County Zoning Ordinance, Manufactured Homes are not permitted in the R2 General Residential Zoning District. The past Zoning Ordinance allowed manufactured homes by Conditional Use Permit, and its omission in the rewritten, current ordinance is believed to have been an oversight.

A Public Hearing considering this same matter was held before the Planning Commission on November 18, 2008 at 7:30 pm. Following the public hearing, the Planning Commission voted unanimously to recommend adding Manufactured Homes to the Prince Edward County Zoning Ordinance Section 2-400.3 (B) Special Use Permit in the R2 General Residential District with the conditions of (a) individual units, (b) one home per residential lot, (c) a continuous permanent foundation.

**Attachments:**

- Mark-up of current zoning ordinance with proposed addendum language (on following page)
- Public Hearing Notice
- Minutes of PE County Planning Commission Meeting held November 18, 2008
- Zoning Map – note the R2 areas that would be affected by this change

**Recommendation:**

Following the Public Hearing the Board will wish to consider an addendum to the Zoning Ordinance which would add Manufactured Homes to the Prince Edward County Zoning Ordinance in the R2 General Residential District, Section 2-400.3 (B) Special Use Permit, under Item 2. “Residential Use Types,” and flagged with an asterisk to denote that the use is subject to additional standards: The additional standards to be inserted in Article III, Use and Design Standards, Section 3-100.3 “Residential Use Types”, inserting a new heading titled “Manufactured Homes” and the following standards: (a) individual units, (b) one home per residential lot, (c) a continuous permanent foundation, under that heading.

The Staff supports Manufactured Homes as a Special Use, requiring a Special Use Permit, in the R2 General Residential Zoning District.

**CONTINUED . . .**

Motion _____	Fore _____	Gilfillan _____	Jones _____
Second _____	McKay _____	Moore _____	Simpson _____
	Ward _____	Wiley _____	



CONTINUED

Issue: PUBLIC HEARING - Zoning Ordinance Amendment - R2 General Residential

PROPOSED TEXT FOR ZONING ORDINANCE AMENDMENT:

- Article II District Regulations

Section 2-400 R2 General Residential District  
Section 2-400.3 Permitted Uses  
(B) Special Use Permit  
2. Residential Use Types

*Following "Family Day Care Home" and preceding "Single Family Dwelling, Attached" add the following: Manufactured Home \**

- Article III Use and Design Standards

Section 3-100.3 Residential Use Types

*Following Home Occupations and preceding Manufactured Homes, Accessory, add the following:*

Manufactured Homes

*(A) The following minimum standards are established in recognition that Manufactured Homes on individual lots of record are a viable housing option as permitted by Special Use Permit in Article II, District Regulations, R2 General Residential District.*

*(B) General Standards:*

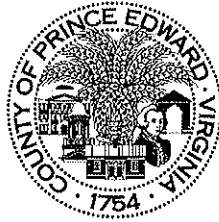
- 1. Only one Manufactured Home unit per residential lot of record in the General Residential District.*
- 2. The Manufactured Home shall be placed on a continuous, permanent foundation.*

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



November 21, 2008

Please run the following in the Wednesday, (Nov.26<sup>th</sup> & Dec, 3<sup>rd</sup> ) editions of ***The Farmville Herald***:

## **PUBLIC NOTICE**

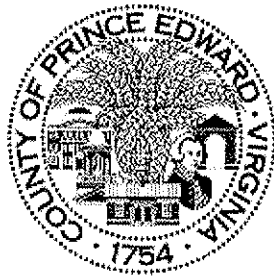
The Prince Edward County Board of Supervisors will hold a public hearing on December 9, 2008 to gather citizen input on the following issue:

Request by county staff to determine whether manufactured homes should be allowed in the county's R-2 (General Residential) Zoning District, with a special use permit. The siting of manufactured homes in the R-2 zone is presently not permitted.

The hearing is scheduled to begin at 7:30 p.m. and will be held in the Board of Supervisors Room (3<sup>rd</sup> Floor) of the Courthouse, Farmville, VA.

It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact Jonathan Pickett, Planning Director at (434) 392-8837.

By Order of the Board of Supervisors  
Of Prince Edward County, Virginia  
Wade Bartlett, County Administrator



**Prince Edward County Planning Commission  
Meeting Minutes  
November 18, 2008  
7:30 pm**

Members Present: William Porterfield, Chairman  
Sam Coleman  
Jack Leatherwood  
Chris Mason  
Donald Gilliam  
Bobby Jones  
James Wilck  
Clem Richards  
Ernest Toney  
Tommy Pairet

Members Absent: none

Staff Present: Jonathan Pickett, Director Dept. of Planning and Community  
Development  
Alecia Daves-Johnson, Planner

Others Present: David Furlong, local developer

The meeting was called to order at 7:30 pm by William Porterfield.

The minutes of the September 16, 2008 meeting were reviewed. Mr. Wilck made a motion to accept the minutes.

The Public Hearing for consideration of a Zoning Ordinance amendment was opened. Dr. Porterfield asked Jonathan Pickett to explain more about what was proposed in the request.

**PUBLIC HEARING:**

The Public Hearing was advertised as follows:

Request by county staff to determine whether manufactured homes should be included as a Special Use in the County's R-2 (General Residential) Zoning District. The siting of manufactured homes in the R-2 zone is presently not permitted.

Mr. Pickett explained that while considering a recent request from a citizen seeking to place a manufactured home on their land, he discovered that the current zoning ordinance no longer permits the placement of a manufactured home in the R-2 (General Residential) zoning district. The past ordinance did allow this use through a Conditional Use Permit. He presented the current Zoning Map to show the affected area and explained that the conditional use request had not

occurred often, citing only two applications during the past zoning ordinance. He pointed to some places in the General Residential Zoning District that already have manufactured homes in place, and other places within the district that are larger, single family home sites where the manufactured homes might be more objectionable. He suggested considering manufactured homes on a case by case basis as a solution to including the use in the R-2 district.

There being no one from the public present to speak, Dr. Porterfield opened the floor for questions.

Mr. Wilck: Can you do that (case-by-case) indiscriminately - or is it better to do it with a Special Use Permit? Mr. Pickett replied that the use of consistent criteria during the decision making process is critical.

Mr. Mason: Why were the manufactured homes not allowed in the R-2 District in the new ordinance. Mr. Pickett replied that it was most likely an oversight that this was not intentional. The old ordinance allowed manufactured homes through a conditional use permit.

Dr. Porterfield: Does anyone wanted to consider the condition of requiring a permanent foundation? Tommy Pairet agreed that a permanent foundation should be part of the SUP approval. Dr. Porterfield suggested that instead of "permanent" use "continuous foundation," so that the home would not be on pillars, but on a continuous foundation. Pairet expressed agreement.

Mr. Coleman: How might a permanent foundation requirement affect someone that is installing a manufactured home as a temporary dwelling while constructing another home on their property? After some general discussion of options, Mr. Pairet pointed out that policing several variables would be difficult. Dr. Porterfield expressed that the cost of removing a permanent foundation should not deter this use. Mr. Coleman expressed concern about the construction waste this would create.

Dr. Porterfield declared the public hearing closed. He then offered a motion to add Manufactured Homes to Section 2-400.3 (B) Special Use Permit in the R2 General Residential District with the conditions of individual units, one home per residential lot, with a continuous permanent foundation.

Tommy Pairet seconded the motion. Motion passed unanimously (Mr. Jones not present).

**Planning Commission Recommendation:**

Add Manufactured Homes to the Prince Edward County Zoning Ordinance Section 2-400.3 (B) Special Use Permit in the R2 General Residential District with the conditions of (a) individual units, (b) one home per residential lot, with (c) a continuous permanent foundation.

**Citizen Inquiry:**

Mr. Pickett introduced Mr. Dave Furlong. He is interested in opening a manufactured home park somewhere in Prince Edward County, location yet to be determined. Mr. Dave Furlong approached the Planning Commission and introduced himself. He is presently developing multi-family homes on Commerce Rd. He explained his inquiry as due diligence for developing a manufactured home park in accordance with the Zoning Ordinance Section 2-600 "MHP Manufactured Home Park District". He sought general input from the Planning Commission as

to what he should consider as he moves forward with his plan to construct a manufactured home park. There was much discussion and Mr. Furlong was encouraged to look at the more stringent conditional use criteria that was part of a past zoning ordinance as he prepares his proposal. He was provided a copy of the outdated design criteria.

Mr. Jones entered the meeting (following the conclusion of a special called Board of Supervisors meeting).

**Information Items:**

Sandy River Reservoir Overlay District:

Tentatively, a Public Hearing of Draft 5 is planned for January 20, 2009. A draft will be provided for Planning Commission review by the December 16<sup>th</sup> meeting. Planning Commissioners were asked to submit their review comments of the 4<sup>th</sup> Draft as distributed to them in June to Alecia Daves-Johnson in the Planning Department as soon as possible.

Route 15 Commercial Corridor:

Comments are still expected for the first draft. Subsequent drafts will be forthcoming following the County Administrator's and Planner's comments. Mr. Coleman supported the inclusion of Low Impact Development guidelines in the ordinance. February 2009 is the targeted date for the completion of the Corridor Overlay District document, coinciding with the selection of a VDOT contractor for the Route 15 corridor expansion project.

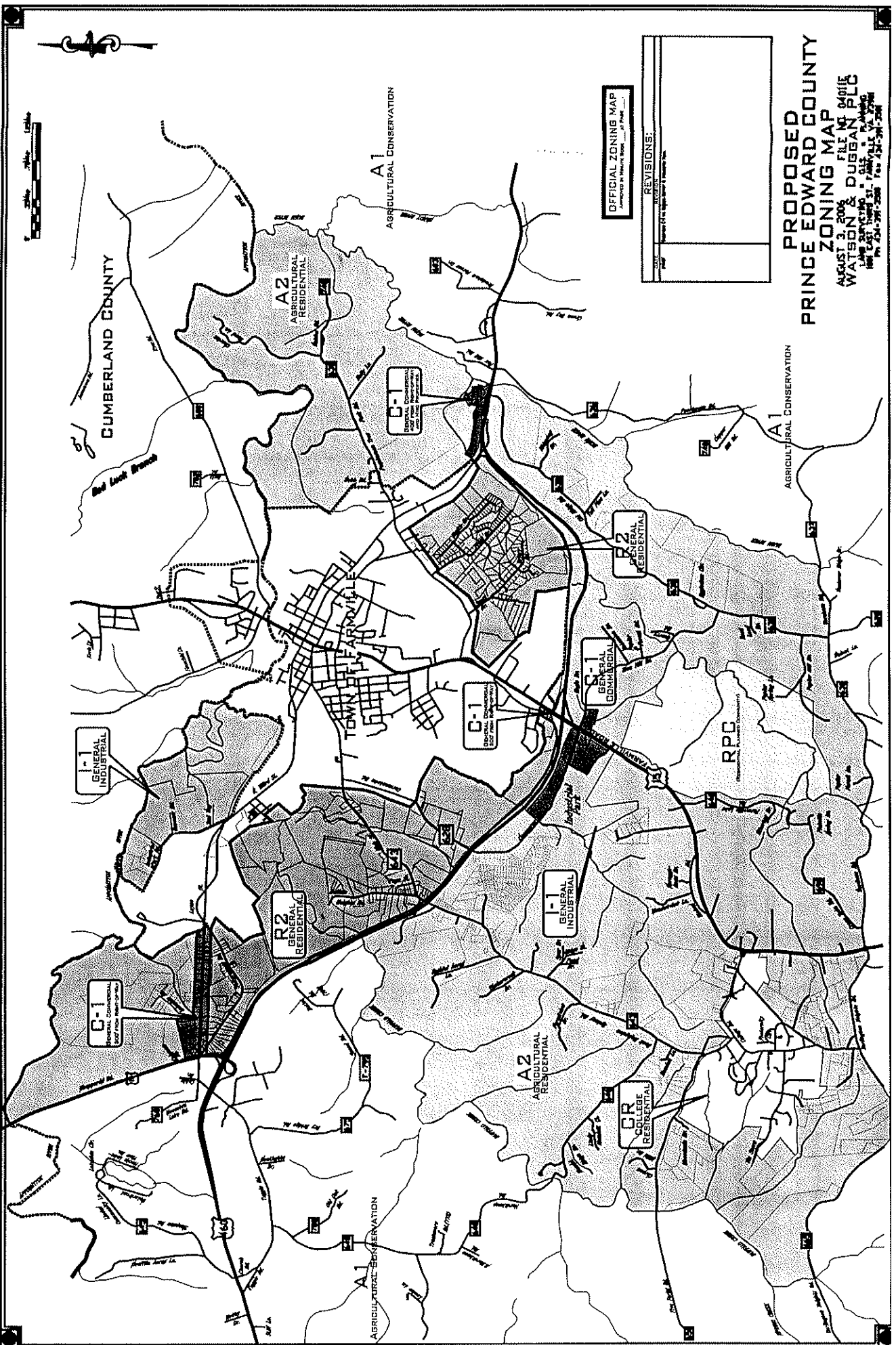
New Commissioner Introduced:

Jonathan Pickett introduced Mr. Ernest Toney who is filling the unexpired term of Raymond Ligon.

GIS Grant:

Mr. Mason asked for clarification about a recent grant proposal. Mr. Pickett explained that the GIS system and database was part of a wireless 9-1-1 funding package. Mr. Mason described how beneficial the software would be for presenting maps and data to the Planning Commission.

There being no further business the meeting adjourned at 8:25 p.m.



**OFFICIAL ZONING MAP**  
 Adopted by Ordinance No. \_\_\_\_\_ of \_\_\_\_\_

**REVISIONS:**

NO.	DATE	DESCRIPTION

**PROPOSED  
 PRINCE EDWARD COUNTY  
 ZONING MAP**

AUGUST 3, 2006 FILE NO. 040116  
 WATSON & DUBGAN PLLC  
 LAW OFFICES  
 1000 W. 10TH ST. SUITE 200  
 FARMINGTON, MO 64241  
 TEL: 660-271-2200 FAX: 660-271-2201



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

Meeting Date: December 9, 2008  
 Item No.: 9  
 Department: County Administration  
 Staff Contact: Sarah Elam Puckett  
 Issue: Appointments

**Summary:**

The following terms expire December 31, 2008 and were advertised in *The Farmville Herald*. Listed by each position is the term of office, the name of the individual currently holding the position, and the names of all citizens who submitted Citizen Volunteer Applications for the position. Appointments are effective January 1, 2008.

Appointment	Term of Office	# of Terms Expiring or Vacancies	Individual Currently in Office	Applicants
Prince Edward County Planning Commission	4 Years	2  (County Positions)	Donald Gilliam Clem Richards	Raymond Dowdy James Garnett Donald Gilliam Lee Hicks Brian Lee Bradi Moore Theresa Shatzberg Henry Shelton Wayne Terry
Board of Zoning Appeals  (Recommendation to Circuit Court Judge)	5 Years	1	James Garnett	James Garnett Jack Houghton

**Attachments:** Citizen Volunteer Applications

**Recommendation:** Make Appointments

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Fore \_\_\_\_\_  
 McKay \_\_\_\_\_  
 Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
 Moore \_\_\_\_\_  
 Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
 Simpson \_\_\_\_\_





Please publish the following Public Notice in the Friday, September 26, 2008 and Friday, October 24, 2008 editions of *The Farmville Herald*. Please provide a Certificate of Publication to the Prince Edward County Administrator's Office.



#### NOTICE TO THE CITIZENS OF THE COUNTY OF PRINCE EDWARD

To provide the maximum opportunity for citizen participation in our local government, it is the policy of the Board of Supervisors to advertise all vacancies on county boards, commissions and committees, etc., which call for citizen representation. Citizens interested in serving on a County board, commission or committee may complete a County Citizen Volunteer Application, which will be reviewed by the Board during the appointment process.

#### UPCOMING VACANCIES

<u>Position</u>	<u>Term of Office</u>	<u># of Vacancies</u>
Prince Edward County Planning Commission	4 years	2 County Positions <sup>(1)</sup>
Board of Zoning Appeals	5 years	1 Position <sup>(2)</sup>

Notes:

- (1) *One incumbent has expressed a willingness to continue to serve.*
- (2) *Appointments to the Board of Zoning Appeals are made by the Circuit Court Judge. The Board of Supervisors will make a recommendation to the Judge for his consideration. The incumbent has expressed a willingness to continue to serve.*

Persons interested in being considered for appointments must submit a County Citizen Volunteer Application to the Prince Edward County Administrator's Office not later than **Friday, November 21, 2008**. Applications are available in the County Administrator's Office, 111 South Street, 3<sup>rd</sup> Floor, P.O. Box 382, Farmville, Virginia 23901 or on the County's web site at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). For additional information please contact the County Administrator's Office at (434) 392-8837. These appointments will be made at the December 11, 2008 Board meeting.

# Planning Commission

# Board of Zoning Appeals



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** December 9, 2008  
**Item No.:** 10  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** Resolution – Relocation of Virginia Dept. of Military Affairs

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**Summary:** Nottoway County is asking for the Board's support with the adoption of the attached resolution. Nottoway is requesting that this resolution be sent to all of the federal and state elected officials.

**Attachments:** Resolution

**Recommendation:** Adoption

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 9, 2008  
**Item No.:** 11  
**Department:** Animal Control  
**Staff Contact:** Sarah Elam Puckett/Ray Foster  
**Issue:** Animal Control – Fee Structure & Confinement

**Summary:**

**Fee Structure:** The Animal Control Staff and County Administration have reviewed the County's Animal Control fee structure and compared it with comparable counties around the state. Due to increased costs and increasing mandates from the state, the following Animal Control Fee Structure is recommended to the Board for its consideration. (*Note: The fee structure is set by Board action and not included in the county ordinance, so a public hearing is not required.*)

<b>DOGS:</b>		<b>Current</b>	<b>Proposed</b>
▪ Impoundment Fee			
1 <sup>st</sup> Time		0	\$25.00
2 <sup>nd</sup> Time		0	\$50.00
3 <sup>rd</sup> Time +		0	\$75.00
Quarantine ( <i>Rabies, dangerous dogs</i> )		0	\$50.00
▪ Daily Boarding Fee		\$5.00	\$10.00
▪ Adoption Fee		0	\$25.00
▪ Surrender Pick-Up		0	\$25.00
<b>CATS:</b>			
▪ Daily Boarding Fee		\$5.00	\$5.00
▪ Adoption		0	\$25.00
▪ Surrender Pick-Up		0	\$25.00
<b>ALL OTHER ANIMALS</b>		None set	Assess owner at the cost to the County to provide appropriate care.

**Confinement:** The second animal control issue for the Board's consideration and discussion is the County's running-at-large/confinement period. Currently, the County's ordinance (copy attached) establishes the County's confinement period from March 1 – August 31. As you will recall, an e-mail in your November Board pack from Mr. George Kurtz (copy attached) requested that the Board consider year-round confinement. The Board has requested that the County's Animal (*cont.*)

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

Control Officers (Ray Foster and Vicki Horn) be present at the December Board meeting. The Board also requested that the County invite Bill Powers from the Virginia Department of Game and Inland Fisheries to the December Board meeting and he has indicated he will attend. Officer Foster and Officer Horn are preparing a report for the Board on the number of complaint calls they have received since September 1 concerning dogs running at large. They will also be prepared to answer any questions the Board may have.

Any change to the County's confinement period (running at large) will require an amendment to the animal control ordinance and a public hearing.

**Attachments:** Section 10-70, County Animal Control Ordinance (Running At Large)  
E-mail from George Kurtz

**Recommendation:**

1. Consideration of the revised fee structure.
2. Deliberation of the running at large ordinance.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

application for license is made evidence satisfactory to the treasurer, showing that such dog has been inoculated or vaccinated against rabies by a duly licensed veterinarian or licensed veterinary technician who is under the immediate and direct supervision of a licensed veterinarian on the premises, and that such inoculation or vaccination remains valid for the time application for license is made. Any person violating this section shall be guilty of a class 4 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ 3.1-796.128, 18.2-03.1, 18.2-03.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section.

**Sec. 10-61. Rabies clinic authorized.**

The board of supervisors finding that the number of resident veterinarians is inadequate to meet the need, the county health department shall provide a rabies clinic at least once per year.

**Sec. 10-62. Dogs or cats not vaccinated.**

Any dog or cat found in the county not vaccinated and identified as described in this subdivision shall be impounded by the animal control officer, and such dogs shall be held for a period of five days. The dog or cat may be returned to its owner upon proof of ownership, vaccination of the dog or cat, and payment of the cost of impounding the dog or cat at usual rates, and payment of any fines assessed under the provisions of this division. At the expiration of the five-day period, any dog or cat not so claimed by its owner may disposed of by giving it into the possession of any person willing to pay the cost of impounding, vaccination and license. If not so disposed of, the dog or cat shall be euthanized in an humane manner by the impounding officer or other designated official.

**Sec. 10-63. Quarantine authorized.**

When the board of supervisors finds that there is sufficient reason to believe that a rabid animal is at large, the board shall have the power to pass an emergency ordinance requiring all owners of all dogs in the county to keep the dogs confined on their premises, and may further adopt such ordinances, regulations or other measures as it may deem reasonably necessary to prevent the spread within the county of the disease of rabies.

**DIVISION 4. RUNNING AT LARGE**

\* **Sec. 10-70. Prohibited.**

(a) It shall be unlawful for any person to permit any dog, belonging to him or under his control, to run at large in the county at any time from March 1 to August 31. For the purpose of this division, a dog shall be deemed to be running at large while roaming or running or self-hunting off the property of its owner or custodian and not under the owner's or custodians' immediate control. Any person, after having been notified by any animal control officer or other officer of the law that the dog is running at large, who is the owner or custodian of the dog thereafter found running at large shall be deemed to have violated the provisions of this section.

(b) This section shall not apply to any person or persons while engaging in the following activities:

- (1) Lawful hunting with a dog or dogs;
- (2) Law enforcement or search and rescue activity;
- (3) A supervised formal obedience training class or show;
- (4) Formally sanctioned field trials; or
- (5) Bona fide hunting or field trial dog training.

(c) A violation of this section shall constitute a Class 4 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ 3.1-796.128, 18.2-03.1, 18.2-03.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section; however, if the dog is a dangerous or vicious dog, a violation of this section shall constitute a Class 1 misdemeanor and shall be punished in accordance with the provisions of Code of Virginia, §§ 3.1-796.128, 18.2-03.1, 18.2-03.2, 18.2-403.3, which sections are adopted by reference and made a part of this chapter as if fully set forth in this section .

(d) Should the animal control officer or any law enforcement officer have reason to believe that any dog found running at large is dangerous to the health, safety or property of any person, such officer may order the confinement of such animal by delivering a confinement order to the owner or custodian of such animal and any person who thereafter permits such animal to run at large or remain unconfined, unrestrained or not penned up shall be deemed to have violated this section. Should the animal not be confined within six hours after the delivery of the confinement order or should the animal control officer or other officer, after due diligence, be unable to deliver the confinement order to the owner or custodian of such animal, the animal control officer or any other law enforcement officer shall impound any such vicious or destructive dog pursuant to the provision of section 6-197. Upon the issuance of the confinement order, or the impoundment of such animal to appear in the general district court of the county where the matter shall be heard on criminal warrants and the animal shall remain confined until the final disposition of the court proceeding; However, for the purposes of this section the owner or custodian of such dog shall be conclusively presumed to have known the dog to be vicious or destructive if at any time prior to the running at large of such animal the owner or custodian has received from any person a complaint that the animal is dangerous to the health, safety or property of any person.

**Sec. 10-71. Unlicensed dogs prohibited.**

The running at large of dogs not duly licensed and displaying tags pursuant to the provisions of this article is prohibited.

**DIVISION 5. IMPOUNDMENT**

**Sec. 10-80. County dog pound.**

The animal control officer shall cause to be maintained a pound or enclosure as required by Code of Virginia, § 3.1-796.96.

**Sec. 10-81. Confinement and disposition of dogs.**

It shall be the duty of the animal control officer to confine and dispose of dogs pursuant to provisions of Code of Virginia, § 3.1-796.66 et seq.



## K Everhart

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**From:** The Kurtz's [roweena35@localnet.com]  
**Sent:** Monday, October 20, 2008 9:55 AM  
**To:** board@co.prince-edward.va.us  
**Subject:** Dogs

I live in Meherrin and have had trouble with a neighbors dogs since day one (6+ years). They get a batch of puppies every year in late spring and never once pen them up.

They constantly come on to our property, run deer, chase our cats and this year have growled at us when we walk our property. During deer season, they are purposely run through our property even though it is posted.

The Animal control officer says there is nothing they can do now because of the 6 month confinement law. The county administrator (Sarah Puckett) says the same thing. Sarah suggested I contact you.

I think it is an absolute outrage that I pay taxes, own the land, post it and yet have no rights when it comes to dogs. When hunting season starts, the trouble gets worse. The clubs again purposely run dogs across our property. The fact is that the non-owners have more rights than the owners.

Dog owners can come on legally posted land at will under the guise of retrieving dogs. They can let dogs roam at will any where any time during the non-confinement period. The land owner can do nothing.

I would like to see a year round confinement law passed. Hunters should use the dogs and collect them after the hunt and return them to the pen. I would really like to see deer hunting with dogs outlawed. There is no longer accessible land to make the practice fair to the land owners who suffer form packs of digs running all over the property.

I am a hunter. I bow hunt, muzzle load hunt and fire arm hunt. I spend months in the woods patterning deer and finding out where to hunt with bow and muzzle loader. The second the dogs start running all my prep work is for nothing. My own land becomes the free for all for anybody. Where is the benefit of ownership and paying taxes?

I respectfully request you consider a year round confinement law and put some teeth into trespass laws to protect the land owners.

George Kurtz  
2350 Meherrin Road  
Meherrin VA 23954  
223-7868



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 9, 2008  
**Item No.:** 12  
**Department:** Economic Development & Tourism Office  
**Staff Contact:** Sharon Carney, Director Economic Development  
**Issue:** Sesquicentennial Committee

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**Summary:** The Virginia Sesquicentennial of the American Civil War Commission (“the Commission”) was created in 2006 by the General Assembly for the purpose of preparing for and commemorating the 150<sup>th</sup> anniversary of Virginia’s participation in the American Civil War. In September 2007, the Commission extended an invitation to each locality in the Commonwealth to form a sesquicentennial committee to aid in the planning for the commemoration period. At the November 14, 2007 Board of Supervisors meeting, the Board agreed to participate in the state’s proposed commemoration and designated Sharon Carney, Director of Economic Development and Tourism to represent Prince Edward County to the Commission.

In addition to the Commission’s response form, which was completed in November 2007, to formally be able to utilize the 150<sup>th</sup> Commemoration logo and participate in other statewide commemoration activities, the Commission is requesting a formal Resolution by the Prince Edward County Board of Supervisors indicating the County’s participation, establishment of a local committee and supervision of the use of the 150<sup>th</sup> Anniversary logo. This means that the Prince Edward County Board needs to agree to be locally responsible for the use of the 150<sup>th</sup> Anniversary logo to assure the integrity of the event or activity being endorsed on behalf of the Commission, to avoid inappropriate use of the logo in unauthorized activities, events or publications.

The already established joint Tourism Advisory Board, with the Town of Farmville, has agreed to function as the local core committee and coordinate community wide events during the sesquicentennial period from 2011 to 2015 such as the Library of Virginia campaign to photograph and scan Civil War relics and documents; joint marketing of special events like the new High Bridge Trail State Park, new Sailor’s Creek Visitor Center; completion of the Prospect Depot and trail head; and new Museum of the Confederacy.

Due to a recent realignment in responsibilities in the Economic Development & Tourism Office, the primary contact for tourism-related activities for the County is now delegated to Magi Van Eps, Marketing Assistant for the Office, under the supervision of Sharon Carney, Director. This change will necessitate the Board to appoint Magi as the County’s primary contact to the Commission.

**Attachments:**

Resolution; Commission Letter of Invitation from September 17, 2007.

**Recommendation:**

1. Approve Sesquicentennial Commission Resolution
2. Designate the joint Tourism Advisory Board to function as the County’s Sesquicentennial Committee
3. Appoint Magi Van Eps as the Commission contact, and Sharon Carney as the alternate.

Motion _____	Fore _____	Gilfillan _____	Jones _____
Second _____	McKay _____	Moore _____	Simpson _____
	Ward _____	Wiley _____	

9-20-07

# VIRGINIA SESQUICENTENNIAL OF THE AMERICAN CIVIL WAR COMMISSION

Speaker William J. Howell, *Chair*  
Senator John H. Chichester, *Vice-Chair*



General Assembly Building  
910 Capitol Street, 2<sup>nd</sup> floor  
Richmond, Virginia 23219  
Phone: (804) 786-3591  
Fax: (804) 692-0625  
www.virginiacivilwar.org

September 17, 2007

Mr. W. Wade Bartlett  
Prince Edward County Administrator  
P.O. Box 382  
Farmville, VA 23901

Dear Mr. Bartlett:

The Virginia Sesquicentennial of the American Civil War Commission was created during the 2006 Session of the General Assembly for the purpose of planning for and commemorating the 150<sup>th</sup> anniversary of Virginia's participation in the American Civil War, the duration of which will be 2011 through 2015.

Virginia leads the nation by being the first state to create a Sesquicentennial Commission and formally begin planning for the commemoration. As you know, the 150<sup>th</sup> anniversary of the Civil War holds tremendous educational, economic, and tourism opportunities for the Commonwealth. Not only was Virginia the central focus of the Civil War in the 1860's, but it is still at the center, in terms of what visitors can see and experience today:

- Virginia has, far and away, more Civil War sites than any other state, including over 400 that are linked by the Civil War Trails program. In addition to touring the battlefields, travelers can visit world-class museums, historic homes, cemeteries, Civil War libraries and research centers, and much more.
- 'Heritage tourism' is one of Virginia's biggest resources. Civil War scholars and enthusiasts flock to the Commonwealth from all over the United States. In fact, data from the Virginia Tourism Corporation shows that the Civil War traveler tends to stay longer and spend more money than the average visitor to Virginia.
- The story of Virginia's participation in the war is statewide - - there is not a county, city, or town in the Commonwealth that was unaffected by the Civil War. There are hundreds of Civil War-related sites throughout the state that serve to better educate Virginians, and those who travel to Virginia, as to the pivotal role the Commonwealth held in the war. The strength of that geographic dispersal means that visitors do not have to travel to a specific place to experience the history - no matter where they are in the state, there is nearby Civil War history to take in.

It would be helpful to the Commission's work if your locality would form a local sesquicentennial committee to begin planning for the four-year statewide commemoration period. Further, please consider designating a liaison to work with the Commission, who would communicate regularly on plans in development and events occurring within the locality. While the Commission is planning statewide

programs to commemorate the sesquicentennial, including traveling exhibitions, strong involvement at the local level is crucial. The Commission is working with statewide partners, including the Civil War Trails program, to promote local participation. Local history, after all, is the foundation on which all else is built.

To every extent possible, the local sesquicentennial committee should include representatives of:

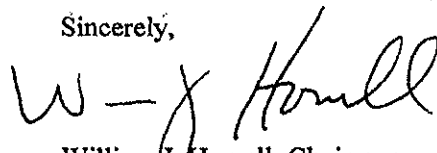
- Office of the chief administrative official
- Governing body (i.e., City Council or Board of Supervisors)
- Tourism industry organizations
- Chamber of Commerce or economic development office
- Education community (e.g., Superintendent, teachers, PTA representatives, etc.)
- Local battlefields and National Park Service personnel
- Civil War museums and facilities
- Public and private nonprofit organizations and agencies engaged in commemorating historical events

Once the local committee designee is named, please forward the enclosed form to Cheryl Jackson, Commission Staff Coordinator. Staff will remain in close contact with the local liaison, providing technical assistance to the committee as needed. Please feel free to contact Ms. Jackson if you have any questions, at (804) 786-3591 or by email: [cjackson@leg.state.va.us](mailto:cjackson@leg.state.va.us).

One final note as you begin planning. It is important to realize that this is a *commemoration*, not a celebration. There is no joy to be found in a war that caused the deaths of over 620,000 Americans, divided families, and tore apart a nation. Commemorative events and activities should be solemn remembrances that are meaningful to, and inclusive of, all Virginians. The Commission is firm in its resolve to portray a balanced story of Virginia's participation in the American Civil War that includes the African-American, Union, and Confederate perspectives.

On behalf of the Virginia Sesquicentennial of the American Civil War Commission, I look forward to working with you and other localities throughout the Commonwealth as we begin planning for the 150<sup>th</sup> anniversary of the American Civil War. The beginning of the commemoration period is fast approaching and promises to provide an opportunity to better understand our past so that we can come together to embrace our future.

Sincerely,



William J. Howell, Chairman  
Speaker of the House of Delegates

Enclosure



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 9, 2008  
**Item No.:** 13  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Committee Report - Light of Reconciliation

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**Summary:** Supervisor Mattie Wiley will present and discuss with the Board the following recommendations from the Light of Reconciliation Committee. As a reminder, the Committee comprises: Supervisor Mattie Wiley, Chair; Supervisor Sally Gilfillan, Supervisor Howard Simpson, Rita Moseley, Flossie Moore, Lacy Ward, Jr., and Ken Woodley.

The Committee met Tuesday, December 2, 2008 and makes the following recommendations to the Board of Supervisors:

1. The Committee recommends that the Board empower the Light of Reconciliation Committee and County Administrator to plan a public ceremony for June 3, 2009 for the unveiling of the County memorial and opening of a Courthouse exhibit to include the replica of the Virginia Civil Rights Memorial. June 3 marks the fiftieth anniversary of the date of the 1959 Board of Supervisor action, which led to closing of the schools.

**Attachments:** None

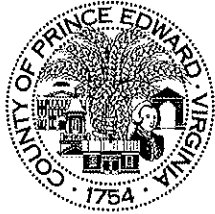
**Recommendation:** Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: December 9, 2008  
Item No.: 14  
Department: County Administrator  
Staff Contact: Wade Bartlett  
Issue: County Administrator Report

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**Summary:** The County Administrator's report will be provided in the Table Packet.

**Attachments:** None

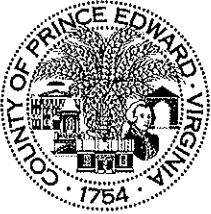
**Recommendation:** To be determined.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** December 9, 2008  
**Item No.:** 15  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Reassessment Update

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**Summary:** Chris Venable with Wampler-Eanes will be at the Board meeting to update the Board on the County's reassessment process and to answer questions of the Board.

**Attachments:** None

**Recommendation:** None

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: December 9, 2008  
Item No.: 16  
Department: Administration/Economic Development  
Staff Contact: W.W. Bartlett/Sharon Carney  
Issue: Closed Session

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**Summary:** Closed Session Motion – Section 2.2-3711(A)5 of the *Code of Virginia*.

*I move that the Prince Edward County Board of Supervisors convene in Closed Session to discuss the expansion of an existing industry, where no previous public announcement has been made, pursuant to the exemptions provided for in Section 2.2-3711(A)5 of the Code of Virginia.*

**Attachments:** None.

**Recommendation:** Convene in Closed Session.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Wiley \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 9, 2008  
**Item No.:** 17  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Puckett  
**Issue:** Correspondence

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**Summary:**

**Attachments:**

- a. E-mail, RE: Community Garden
- b. Letter from U.S. Census, RE: Employment Opportunities

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

## K Everhart

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**From:** Clayton, Brent [bclayton@vt.edu]  
**Sent:** Wednesday, November 19, 2008 9:31 AM  
**To:** board@co.prince-edward.va.us  
**Subject:** Community Garden

I am the county's extension agent, and I was wondering if there was any interest in the county for the creation of a community garden. This could be a centrally located piece of land that would serve anyone with interest. I have seen it done in two ways: people pay for small plots within a larger area to have for themselves or a true community garden where there is one garden and everyone divides up the work and jobs. It would not only promote locally grown food, but also be a way to bring the community together.

If there is any interest in this, let me know by either calling or emailing me back.

Thanks,

**Brent Clayton**  
Extension Agent, Horticulture  
Prince Edward County, VA  
(434) 392-4246  
[bclayton@vt.edu](mailto:bclayton@vt.edu)



UNITED STATES DEPARTMENT OF COMMERCE  
Economics and Statistics Administration  
U.S. Census Bureau  
Regional Census Center  
Charlotte, NC 28273-7007

December 1, 2008

Dear Census Partner:

The Charlotte Regional Census Center is seeking qualified applicants to fill about 15,000 jobs throughout Kentucky, North Carolina, South Carolina, Tennessee and Virginia. We are turning to our census partners to help find qualified applicants for these important jobs.

Positions include address listers, office clerks, recruiting assistants, crew leaders and field operations supervisors. These census employees will help develop an address list in spring 2009. The confidential address list will be used to deliver census questionnaires in 2010. The jobs are temporary; some are full time and others part-time.

It is important that we have qualified people who know their communities to help develop our address list. These jobs offer attractive pay, allow flexibility and permit people to work in their communities, for their communities. Census jobs count in many ways.

Those interested in applying for census positions should go to [www.2010censusjobs.gov](http://www.2010censusjobs.gov) for job descriptions, qualifications and applications. Potential applicants also can call toll-free [1-866-861-2010](tel:1-866-861-2010). I have enclosed a brochure with additional information. Also enclosed is a drop-in article that may be included in your newsletter or other communications with your members, employees, and/or constituents.

I hope you again will join us in an all-hands-on-deck approach needed to count everyone in the 2010 Census.

Sincerely,

William W. Hatcher  
Regional Director

Enclosures

U S C E N S U S B U R E A U

[www.census.gov](http://www.census.gov)



## 2010 CENSUS: IT'S IN OUR HANDS

### **CENSUS BUREAU SEEKING APPLICANTS TO FILL THOUSANDS OF GOOD-PAYING JOBS IN AREA**

The U.S Census Bureau is looking for qualified applicants to fill more than 15,000 jobs in Kentucky, North Carolina, South Carolina, Tennessee and Virginia to help prepare for the 2010 Census. The Charlotte Regional Census Center has opened 15 local census offices in the five-state region to carry out a pre-census operation called Address List Development. Positions include address listers, office clerks, recruiting assistants, crew leaders and field operations supervisors.

“The census is a constitutional mandate that’s too big for the federal government to carry out alone,” said William W. Hatcher, regional director for the Charlotte Regional Census Center, which supports 2010 Census operations in the five-state region. “That’s why we must build an army of local people to help prepare for and carry out the census in 2010.”

Those interested in applying for these jobs can go to [www.2010censusjobs.gov](http://www.2010censusjobs.gov) for job descriptions, qualifications and applications. Potential applicants also can call toll free 1-866-861-2010. Applicants must be U.S. citizens, age 18 and older, have a valid Social Security number, and pass a basic aptitude test. Most jobs require a driver’s license and use of a car.

In spring 2009, the census employees will help develop a confidential address list that will be used to deliver census questionnaires in 2010. The jobs are temporary; both full-time and part-time jobs are available. Census jobs offer flexible schedules and allow close-to-home employment. Competitive pay begins at \$8.75 an hour and varies depending on job and location.



**JOB HUNT CHECKLIST:**

- ✓ GOOD PAY
- ✓ CLOSE TO HOME
- ✓ FLEXIBLE HOURS
- ✓ PAID TRAINING

**Get all this and more.  
Apply now to be a census taker!**

Work up to 40 hours per week in a temporary, part-time job with the 2010 Census and enjoy good pay, flexible hours, mileage reimbursement, and the chance to serve your community. Call our toll-free number today.

**1-866-861-2010**

[www.2010censusjobs.gov](http://www.2010censusjobs.gov)

FedRelay: 1-800-877-8339 TTY

The U.S. Census Bureau is an Equal Opportunity Employer.



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 9, 2008  
**Item No.:** 18  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Puckett  
**Issue:** Informational

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**Summary:**

**Attachments:**

- a. Annual Financial Statement, Department of Social Services

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



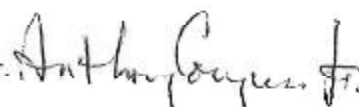


# COMMONWEALTH of VIRGINIA

## DEPARTMENT OF SOCIAL SERVICES

November 20, 2008

TO: County Administrators  
City Managers

FROM: Anthony Conyers, Jr.   
Commissioner

SUBJECT: Annual Financial Statement

The 2004 Virginia General Assembly directed staff from the Joint Legislative Audit Review Commission (JLARC) to conduct a review of the operation and performance of Virginia's social services system. The final JLARC report, issued in October 2005, included a number of recommendations for the Virginia Department of Social Services (VDSS). One of the JLARC recommendations was that VDSS provide an annual financial statement to each local department, local government, and to the public. The third annual report for state fiscal year 2008 activity was recently completed.

A copy of your locality's financial statement for fiscal year 2008 is enclosed. The statement represents a synopsis of program and administrative costs for the social services provided to your community. The statement also reflects the share of costs paid by federal, state, and local governments.

A state-wide summary is also enclosed to provide a benchmark for reviewing your locality's data. These statements are intended to provide you with a better view of the total social services system as it exists within the Commonwealth.

To produce this report, VDSS gathered locality data from several VDSS systems, as well as from other state agency systems and websites. Every effort is made to ensure the report is as accurate and useful as possible. We welcome any comments you may have that would assist us in refining and improving the report in the future.

General comments and questions should be directed to Lorna Hussong, VDSS Local Reimbursement Unit Supervisor at [lorna.hussong@dss.virginia.gov](mailto:lorna.hussong@dss.virginia.gov) or 804-726-7290.

AC:jrs

Enclosures

Fiscal Year 2008 Social Services Expenses by Category and Budget Line  
LASER Set of Books Adjusted by Cost Allocation Results

- A: Staff, Administrative and Operational Overhead Expenditures
- B: Income Benefits paid to or on behalf of clients by LDSSs
- PS: Purchased Services by LDSSs on behalf of Clients
- U: Unspecified Local and Miscellaneous Programs
- R: Central Service Cost Allocation Expenditures
- SW: Statewide Benefits - For programs operated by LDSSs but paid primarily at the state/federal level

\* CSA Costs are paid at the local level with reimbursement from the State Comprehensive Services  
 \*\* Refugee Assistance payments are made at local Health Districts and not the LDSS  
 \*\*\* Non-Reimbursable figures reflect only those costs reported by the locality through DSS financial systems.  
 Figures in local records may vary.  
 \*\*\*\* Statewide Benefit figures reflect expenditures incurred during the state fiscal year.  
 \*\*\*\*\* TANF total does not include figures for TANF-Unemployed Parent benefits

NOTE: Percentages calculated against Total YTD Reimbursables

Category	BL	Budget Line Description	Federal Fund YTD	Fed %	State Fund YTD	State %	Federal/State YTD	Fed/State %	Local YTD	Local %	Total YTD Reimbursables	*** YTD Non Reimbursables	Grand Total YTD
<b>I Local Department of Social Services</b>													
Staff, Administrative and Operational Overhead Costs													
A	853	Eligibility Staff & Operations	388,598.72	49.49%	274,943.94	35.01%	663,542.36	84.50%	121,713.32	15.50%	785,255.68	5,620.41	790,876.09
A	854	Services Staff & Operations	275,439.27	52.34%	169,196.73	32.15%	444,636.00	84.49%	81,644.23	15.51%	526,280.23	8,443.38	534,723.61
A	856	Eligibility Staff & Operations Pass Through	115,057.42	46.68%	0.00	0.00%	115,057.42	46.68%	131,421.24	53.32%	246,478.66	(0.54)	246,478.12
A	857	Services Staff & Operations Pass Through	11,556.24	15.41%	0.00	0.00%	11,556.24	15.41%	63,444.17	84.59%	75,000.41	(0.41)	75,000.00
A	873	Foster Parent Training	1,505.54	42.00%	0.00	0.00%	1,505.54	42.00%	2,079.10	58.00%	3,584.64	0.00	3,584.64
		Subtotal: Staff, Administrative and Operational Overhead Costs	\$ 792,157.19	48.40%	\$ 444,140.37	27.14%	\$ 1,236,297.56	75.54%	\$ 400,302.06	24.46%	\$ 1,636,599.62	\$ 13,962.84	\$ 1,650,562.46
Benefit Payments to Clients													
B	804	Auxiliary Grants	0.00	0.00%	132,797.60	80.00%	132,797.60	80.00%	33,199.40	20.00%	165,997.00	0.00	165,997.00
B	808	TANF - Manual Checks	(251.43)	51.00%	(241.57)	49.00%	(493.00)	100.00%	0.00	0.00%	(693.00)	0.00	(693.00)
B	811	AFDC - Foster Care	72,600.54	50.00%	72,600.54	50.00%	145,201.08	100.00%	0.00	0.00%	145,201.08	(0.11)	145,200.97
B	812	Adoption Subsidy	21,788.86	50.00%	21,788.86	50.00%	43,577.32	100.00%	0.00	0.00%	43,577.32	(0.02)	43,577.30
B	817	Special Needs Adoption	0.00	0.00%	36,373.01	100.00%	36,373.01	100.00%	0.00	0.00%	36,373.01	0.00	36,373.01
		Subtotal: Benefit Payments to Clients	\$ 94,137.77	24.10%	\$ 263,318.24	67.40%	\$ 357,456.01	91.50%	\$ 33,199.40	8.50%	\$ 390,655.41	\$ (0.13)	\$ 390,655.28
Client Services Purchased by LDSSs													
PS	824	Other Purchased Services	18,442.34	80.00%	0.00	0.00%	18,442.34	80.00%	4,610.59	20.00%	23,052.93	0.00	23,052.93
PS	829	Family Preservation (SSRG)	1,712.53	84.00%	10.18	0.50%	1,722.71	84.50%	316.00	15.50%	2,038.71	0.02	2,038.73
PS	833	Adult Services	6,825.85	80.00%	0.00	0.00%	6,825.85	80.00%	1,706.46	20.00%	8,532.31	0.00	8,532.31
PS	862	Independent Living Program - Basic Allocation	300.00	100.00%	0.00	0.00%	300.00	100.00%	0.00	0.00%	300.00	0.00	300.00
PS	866	Family Preservation / Support - Purch Serv	17,153.31	75.00%	2,172.76	9.50%	19,326.07	84.50%	3,545.02	15.50%	22,871.09	(0.01)	22,871.08
PS	871	VIEW Working and Trans Day Care	44,527.93	50.00%	35,822.26	40.00%	80,150.19	90.00%	8,905.61	10.00%	89,055.80	(0.09)	89,055.71
PS	872	VIEW	62,795.36	50.00%	43,330.82	34.50%	106,126.18	84.50%	19,467.50	15.50%	125,593.68	(0.08)	125,593.60
PS	883	Non-View Day Care 100% Federal	69,897.84	100.00%	0.00	0.00%	69,897.84	100.00%	0.00	0.00%	69,897.84	0.00	69,897.84
PS	880	Child Care Quality Initiative Program	3,405.40	51.60%	2,171.61	32.90%	5,577.01	84.50%	1,023.01	15.50%	6,600.02	(0.02)	6,600.00
PS	855	Adult Protective Services	656.05	84.00%	3.90	0.50%	659.95	84.50%	121.06	15.50%	781.01	(25.09)	755.92
		Subtotal: Client Services Purchased by LDSSs	\$ 225,719.61	64.73%	\$ 83,311.53	23.89%	\$ 309,031.14	88.62%	\$ 39,695.25	11.36%	\$ 348,726.39	\$ (25.18)	\$ 348,701.21
Unspecified Local & Miscellaneous Programs													
U	000	Miscellaneous	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00
		Subtotal: Unspecified Local & Miscellaneous Programs	\$ 0.00	0.00%	\$ 0.00	0.00%	\$ 0.00	0.00%	\$ 0.00	0.00%	\$ 0.00	\$ 0.00	\$ 0.00
		<b>Totals: Local Department of Social Services</b>	\$ 1,112,014.57	46.80%	\$ 790,770.14	33.28%	\$ 1,902,784.71	80.08%	\$ 473,196.71	19.92%	\$ 2,675,961.42	\$ 13,937.53	\$ 2,689,918.95
<b>II Reimbursements to Localities for Non LDSS Expenses</b>													
R	843	Central Service Cost Allocation	37,872.83	50.02%	0.00	0.00%	37,872.83	50.02%	37,837.95	49.99%	75,710.68	0.00	75,710.68
		Subtotal: Central Services Cost Allocation	\$ 37,872.83	50.02%	\$ 0.00	0.00%	\$ 37,872.83	50.02%	\$ 37,837.95	49.99%	\$ 75,710.68	\$ 0.00	\$ 75,710.68
		<b>Grand Totals: To Localities</b>	\$ 1,149,887.40	46.80%	\$ 790,770.14	32.25%	\$ 1,940,657.54	79.16%	\$ 511,034.56	20.84%	\$ 2,451,692.10	\$ 13,937.53	\$ 2,465,629.63



Fiscal Year 2008 Social Services Expenses by Category and Budget Line  
LASER Set of Books Adjusted by Cost Allocation Results

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- \*\*\*\* Statewide Benefit figures reflect expenditures incurred during the state fiscal year.
- \*\*\*\*\* TANF total does not include figures for TANF-Unemployed Parent benefits

NOTE: Percentages calculated against Total YTD Reimbursables

Category	BL	Budget Line Description	Federal Fund YTD	Fed %	State Fund YTD	State %	Federal/State YTD	Fed/State %	Local YTD	Local %	Total YTD Reimbursables	*** YTD Non Reimbursables	Grand Total YTD
State, Federal & Local Paid Benefits													
SW		CSA *	0.00	0.00%	977,816.99	77.68%	977,816.99	77.68%	280,958.74	22.32%	1,258,775.73	0.00	1,258,775.73
SW		Medicaid Benefits	8,815,842.14	50.00%	8,815,842.14	50.00%	17,631,684.27	100.00%	0.00	0.00%	17,631,684.27	0.00	17,631,684.27
SW		Food Stamp Benefits	2,577,659.00	100.00%	0.00	0.00%	2,577,659.00	100.00%	0.00	0.00%	2,577,659.00	0.00	2,577,659.00
SW		State & Local Health	0.00	0.00%	34,036.92	91.59%	34,036.92	91.59%	3,126.01	8.41%	37,162.93	0.00	37,162.93
SW		Energy Assistance	231,315.75	100.00%	0.00	0.00%	231,315.75	100.00%	0.00	0.00%	231,315.75	0.00	231,315.75
SW		TANF ****	141,878.38	40.45%	208,871.63	59.55%	350,750.01	100.00%	0.00	0.00%	350,750.01	0.00	350,750.01
SW		FAMIS (Total Title XXI Expenditures)	340,605.47	65.00%	183,402.94	35.00%	524,008.41	100.00%	0.00	0.00%	524,008.41	0.00	524,008.41
SW		Refugee Assistance **											
Subtotal: State, Federal & Local Paid Benefits			\$ 12,107,300.73	53.55%	\$ 10,219,970.62	45.20%	\$ 22,327,271.35	98.74%	\$ 284,084.75	1.26%	\$ 22,611,356.10	0.00	\$ 22,611,356.10
Grand Totals: Social Services System			\$ 13,257,188.14	52.90%	\$ 11,010,740.75	43.93%	\$ 24,267,928.89	96.83%	\$ 795,119.31	3.17%	\$ 25,063,048.20	\$ 13,937.53	\$ 25,076,985.73

**OVERALL Statewide Summary**

Fiscal Year 2008 Social Services Expenses by Category and Budget Line  
LASER Set of Books Adjusted by Cost Allocation Results

**Abbreviation Key for Category:**

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 \*\*\*\*\* TANF total does not include figures for TANF-Unemployed Parent benefits

NOTE: Percentages calculated against Total YTD Reimbursables

Category	BL	Budget Line Description	Federal Fund YTD	Fed %	State Fund YTD	State %	Federal/State YTD	Fed/State %	Local YTD	Local %	Total YTD Reimbursables	*** YTD Non Reimbursables	Grand Total YTD
<b>I Local Department of Social Services</b>													
<b>Staff, Administrative and Operational Overhead Costs</b>													
A	853	Eligibility Staff & Operations	79,719,587.63	49.49%	56,381,712.45	35.01%	136,101,300.08	84.50%	24,965,099.12	15.50%	161,066,399.24	4,333,725.59	165,400,124.79
A	854	Services Staff & Operations	96,943,905.81	51.35%	62,573,588.00	33.14%	159,517,493.81	84.49%	29,389,007.99	15.51%	188,906,501.80	8,431,880.93	197,338,382.73
A	856	Eligibility Staff & Operations Pass Through	31,176,012.36	46.73%	0.00	0.00%	31,176,012.36	46.73%	35,539,294.30	53.27%	66,715,306.66	531,639.36	67,247,146.02
A	857	Services Staff & Operations Pass Through	13,574,932.89	15.12%	0.00	0.00%	13,574,932.89	15.12%	76,210,387.03	84.88%	89,785,319.92	2,861,338.83	92,646,658.75
A	873	Foster Parent Training	448,403.44	42.00%	0.00	0.00%	448,403.44	42.00%	619,223.42	58.00%	1,067,626.86	29,166.19	1,096,793.05
A	875	Title IV-E Approved Child Welfare Worker Training	417.42	26.00%	0.00	0.00%	417.42	26.00%	1,073.37	72.00%	1,490.79	0.00	1,490.79
<b>Subtotal: Staff, Administrative and Operational Overhead Costs</b>			<b>\$ 221,863,259.55</b>	<b>43.72%</b>	<b>\$ 148,955,300.45</b>	<b>23.44%</b>	<b>\$ 370,818,560.00</b>	<b>67.16%</b>	<b>\$ 166,624,086.23</b>	<b>32.84%</b>	<b>\$ 537,442,546.23</b>	<b>\$ 16,187,956.90</b>	<b>\$ 553,630,503.13</b>
<b>Benefit Payments to Clients</b>													
B	804	Auxiliary Grants	0.00	0.00%	23,754,612.19	80.00%	23,754,612.19	80.00%	5,938,653.07	20.00%	29,693,265.26	55,317.00	29,748,582.26
B	808	TANF - Manual Checks	(6,582.28)	51.00%	(6,333.95)	49.00%	(12,916.23)	100.00%	0.00	0.00%	(19,250.23)	19,839.50	6,913.27
B	810	TANF - Emergency Assistance	11,370.75	51.00%	10,924.87	49.00%	22,295.62	100.00%	0.00	0.00%	22,295.62	0.00	22,295.62
B	811	AFDC - Foster Care	37,055,839.90	50.00%	14,683,735.11	50.00%	51,739,575.01	100.00%	0.00	0.00%	51,739,575.01	219,540.94	51,959,115.95
B	812	Adoption Subsidy	14,683,735.11	50.00%	3,286,571.14	62.42%	17,970,306.25	100.00%	0.00	0.00%	17,970,306.25	29,251.41	17,999,557.66
B	813	General Relief	0.00	0.00%	34,119,885.82	100.00%	34,119,885.82	100.00%	1,986,760.30	37.58%	36,106,646.12	358,073.30	36,464,719.42
B	817	Special Needs Adoption	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00	0.00
B	819	Refugee Cash Assistance	413,876.26	100.00%	0.00	0.00%	413,876.26	100.00%	0.00	0.00%	413,876.26	0.00	413,876.26
B	848	TANF-Up - Manual Checks	0.00	0.00%	15,681.08	100.00%	15,681.08	100.00%	0.00	0.00%	15,681.08	7,486.39	23,167.47
B	961	Energy Program	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	0.00%	0.00	850.86	850.86
<b>Subtotal: Benefit Payments to Clients</b>			<b>\$ 52,156,229.74</b>	<b>30.16%</b>	<b>\$ 112,900,916.16</b>	<b>65.27%</b>	<b>\$ 165,057,145.90</b>	<b>95.43%</b>	<b>\$ 7,905,413.37</b>	<b>4.57%</b>	<b>\$ 172,962,559.37</b>	<b>\$ 704,592.70</b>	<b>\$ 173,667,152.07</b>
<b>Client Services Purchased by LDSSs</b>													
PS	820	Adoption Incentives	8,200.39	100.00%	0.00	0.00%	8,200.39	100.00%	0.00	0.00%	8,200.39	0.00	8,200.39
PS	824	Other Purchased Services	3,405,949.26	80.00%	0.00	0.00%	3,405,949.26	80.00%	851,487.25	20.00%	4,257,436.51	1,893,737.11	6,151,173.62
PS	829	Family Preservation (SSBG)	792,612.26	84.00%	4,718.12	0.50%	797,330.38	84.50%	148,286.18	15.50%	945,616.56	141,255.49	1,086,872.05
PS	833	Adult Services	6,167,925.92	80.00%	0.00	0.00%	6,167,925.92	80.00%	1,541,981.42	20.00%	7,709,907.34	1,969,295.39	9,679,202.73
PS	844	FSET Purchased Services	242,990.93	68.89%	109,707.69	31.11%	352,698.62	100.00%	0.00	0.00%	352,698.62	701.71	353,400.33
PS	861	Independent Living Program - Education and Training	508,123.04	80.00%	125,780.82	20.00%	633,903.86	100.00%	0.00	0.00%	633,903.86	38,613.03	672,516.89
PS	862	Vouchers	743,821.66	91.66%	67,679.95	8.34%	811,501.61	100.00%	0.00	0.00%	811,501.61	16,481.71	827,983.32
PS	863	Independent Living Program - Demonstration Project	173,985.49	59.55%	118,185.56	40.45%	292,171.05	100.00%	0.00	0.00%	292,171.05	(0.20)	292,170.85
PS	864	Respite Care for Foster Families	116,318.37	58.83%	81,411.11	41.17%	197,729.48	100.00%	0.00	0.00%	197,729.48	3,216.70	200,946.18
PS	866	Family Preservation / Support - Purch Serv	3,035,623.24	75.00%	384,513.13	9.50%	3,420,136.37	84.50%	627,363.09	15.50%	4,047,499.46	107,109.49	4,154,608.95
PS	897	TANF Competitive Grant	4,351,314.17	88.79%	53,470.05	1.21%	4,404,784.22	100.00%	0.00	0.00%	4,404,784.22	32,373.26	4,437,157.48
PS	871	VIEW Working and Trans Day Care	29,497,737.43	50.00%	23,586,185.84	40.00%	53,083,923.27	80.00%	5,899,547.66	10.00%	58,983,470.93	10,945.71	59,093,416.64
PS	872	VIEW	6,426,547.90	52.53%	3,910,748.96	31.97%	10,337,296.86	84.50%	1,896,192.91	15.50%	12,233,489.77	(38,161.21)	12,195,328.56
PS	878	Head Start Transition To Work	7,666,734.05	100.00%	0.00	0.00%	7,666,734.05	100.00%	0.00	0.00%	7,666,734.05	1,110.80	7,667,844.85
PS	881	Fee Child Care - Matching	0.00	0.00%	6,149,386.61	40.00%	6,149,386.61	100.00%	1,537,346.85	10.00%	7,686,733.46	3,635,781.38	11,322,514.84
PS	883	Non-View Day Care 100% Federal	43,193,250.90	100.00%	0.00	0.00%	43,193,250.90	100.00%	0.00	0.00%	43,193,250.90	51,840.34	43,245,091.24
PS	890	Child Care Quality Initiative Program	755,110.84	58.88%	329,016.30	25.62%	1,084,127.14	84.50%	198,047.08	15.50%	1,282,174.22	34,322.58	1,316,496.80
PS	895	Adult Protective Services	687,310.35	84.00%	4,091.08	0.50%	691,401.43	84.50%	126,825.31	15.50%	818,226.74	65,316.01	883,542.75
PS	897	FSET Purchased Services Pass Thru	9,229.22	50.00%	0.00	0.00%	9,229.22	50.00%	9,229.22	50.00%	18,458.44	0.00	18,458.44
PS	936	AmeriCorps	165,544.13	83.39%	(957.37)	-0.48%	164,586.76	82.91%	34,135.01	17.09%	198,721.73	7,571.85	206,293.62
<b>Subtotal: Client Services Purchased by LDSSs</b>			<b>\$ 114,435,074.69</b>	<b>70.53%</b>	<b>\$ 34,935,937.28</b>	<b>21.53%</b>	<b>\$ 149,371,011.97</b>	<b>92.07%</b>	<b>\$ 12,869,411.70</b>	<b>7.93%</b>	<b>\$ 162,240,423.67</b>	<b>\$ 7,571,456.94</b>	<b>\$ 169,811,880.61</b>
<b>Unspecified Local &amp; Miscellaneous Programs</b>													
U	000	Miscellaneous	0.00	0.00%	24,753.53	100.00%	24,753.53	100.00%	0.00	0.00%	24,753.53	430,670.42	455,423.95
<b>Subtotal: Unspecified Local &amp; Miscellaneous Programs</b>			<b>\$ 0.00</b>	<b>0.00%</b>	<b>\$ 24,753.53</b>	<b>100.00%</b>	<b>\$ 24,753.53</b>	<b>100.00%</b>	<b>\$ 0.00</b>	<b>0.00%</b>	<b>\$ 24,753.53</b>	<b>\$ 430,670.42</b>	<b>\$ 455,423.95</b>
<b>Totals: Local Department of Social Services</b>			<b>\$ 388,456,563.98</b>	<b>46.16%</b>	<b>\$ 266,616,907.42</b>	<b>31.66%</b>	<b>\$ 655,073,471.40</b>	<b>77.76%</b>	<b>\$ 187,398,910.30</b>	<b>22.24%</b>	<b>\$ 842,672,381.70</b>	<b>\$ 24,894,678.96</b>	<b>\$ 867,567,060.66</b>

OVERALL Statewide Summary

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NOTE: Percentages calculated against Total YTD Reimbursables

Category BL	Budget Line Description	Federal Fund YTD	Fed %	State Fund YTD	State %	Federal/State YTD	Fed/State %	Local %	Total YTD Reimbursables	*** YTD Non Reimbursables	Grand Total YTD
R	843 Central Service Cost Allocation	14,536,627.19	50.02%	0.00	0.00%	14,536,627.19	50.02%	49.96%	29,062,313.24	0.00	29,062,313.24
	Subtotal: Central Services Cost Allocation	\$ 14,536,627.19	50.02%	\$ 0.00	0.00%	\$ 14,536,627.19	50.02%	49.96%	\$ 29,062,313.24	\$ 0.00	\$ 29,062,313.24
	<b>Grand Totals: To Localities</b>	\$ 402,993,191.17	46.23%	\$ 266,816,907.42	30.61%	\$ 669,810,098.59	76.84%	23.16%	\$ 871,774,634.94	\$ 24,894,678.96	\$ 896,629,373.90
<b>III Statewide Benefit Payments</b>											
State, Federal & Local Paid Benefits:											
SW	CSA *	0.00	0.00%	244,293,578.78	64.20%	244,293,578.78	64.20%	35.80%	380,536,393.95	0.00	380,536,393.95
SW	Medicaid Benefits	2,127,609,367.49	50.00%	2,127,609,367.49	50.00%	4,255,218,734.98	100.00%	0.00%	4,255,218,734.98	0.00	4,255,218,734.98
SW	Food Stamp Benefits	593,197,997.00	100.00%	0.00	0.00%	593,197,997.00	100.00%	0.00%	593,197,997.00	0.00	593,197,997.00
SW	State & Local Health	0.00	0.00%	10,688,315.23	84.30%	10,688,315.23	84.30%	15.70%	12,679,256.71	0.00	12,679,256.71
SW	Energy Assistance	36,080,135.96	100.00%	0.00	0.00%	36,080,135.96	100.00%	0.00%	36,080,135.96	0.00	36,080,135.96
SW	TANF	40,248,265.96	40.45%	59,253,009.57	59.55%	99,501,275.52	100.00%	0.00%	99,501,275.52	0.00	99,501,275.52
SW	FAMIS (Total Title XXI Expenditures)	97,958,673.90	65.00%	52,746,978.25	35.00%	150,705,652.15	100.00%	0.00%	150,705,652.15	0.00	150,705,652.15
SW	Refugee Assistance **										
	Subtotal: State, Federal & Local Paid Benefits	\$ 2,894,094,439.70	52.36%	\$ 2,494,591,249.32	45.14%	\$ 5,388,685,689.02	97.50%	2.50%	\$ 5,526,919,445.67	\$ 0.00	\$ 5,526,919,445.67
	<b>Grand Totals: Social Services System</b>	\$ 3,297,087,630.87	51.53%	\$ 2,761,408,156.74	43.16%	\$ 6,058,495,787.61	94.68%	5.32%	\$ 6,389,654,140.61	\$ 24,894,678.96	\$ 6,423,548,819.57



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 9, 2008  
**Item No.:** 19  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Puckett  
**Issue:** Monthly Reports

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**Summary:**

**Attachments:**

- a. Animal Control
- b. Building Official
- c. Cannery
- d. Prince Edward County Public Schools

**Recommendation:** Acceptance.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Giffilan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



## Animal Control Monthly Report

**"November 2008"**

<b>Dogs</b>		<b>Wildlife</b>	
Picked Up	40	Handled	0
Claimed By Owner	6	Euthanized	0
Adopted	1		
Died in Kennel	0	<b>Livestock</b>	
Euthanized	14	Returned to Owner	0
Transferred to SPCA	16	Sold	0
Dead on Arrival	0		
		<b>Other Companion Animals</b>	
<b>Cats</b>		Returned to Owner	0
Picked Up	13		
Claimed By Owner	0	<b>Number of Calls to Shelter</b>	132
Adopted	1		
Euthanized	9	<b>Summons Issued</b>	0
Died in Kennel	0		
Transferred to SPCA	3	<b>Days in Court</b>	0
Dead on Arrival	0		
<b>Fees Collected from Town</b>	<b>\$75.00</b>	<b>Nuisance Dogs</b>	<b>6</b>
		(Neighbor complaints & dogs off owner property)	
<b>Bill the Town of Farmville</b>			
\$5 per day, per cat = \$25.00			
7 Cats housed (7 days each)			
(3 cats held 7 days = \$35; 1 cat held 7 days adopted to new owner, pd \$25.00, \$10 due from Town.)			
<b>Total</b>	<b>\$115.00</b>	<b>Total Fees Collected</b>	<b>\$115.00</b>

*S. Ray Foster & Vicki Horn, Animal Control*

BUILDING OFFICIAL  
 Permits Issued Report  
 11/01/2008 Through 11/30/2008

BI411

ADDITIONS	- Issued	5
	- Value	\$133,500.00
	- Permit Fees	\$459.60
	- 1.75% STATE TAX	\$8.03
	- Fees Collected	\$.00
CELL TOWER	- Issued	1
	- Value	\$36,300.00
	- Permit Fees	\$500.00
	- 1.75% STATE TAX	\$8.75
	- Fees Collected	\$.00
DEMOLITIONS	- Issued	1
	- Value	\$.00
	- Permit Fees	\$50.00
	- 1.75% STATE TAX	\$.87
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	3
	- Value	\$703,450.00
	- Permit Fees	\$1,241.40
	- 1.75% STATE TAX	\$21.72
	- Fees Collected	\$.00
ELECTRICAL	- Issued	15
	- Value	\$500.00
	- Permit Fees	\$850.00
	- 1.75% STATE TAX	\$14.81
	- Fees Collected	\$.00
FARM BUILDINGS	- Issued	1
	- Value	\$3,000.00
	- Permit Fees	\$117.40
	- 1.75% STATE TAX	\$2.06
	- Fees Collected	\$.00
MECHANICAL	- Issued	9
	- Value	\$11,800.00
	- Permit Fees	\$450.00
	- 1.75% STATE TAX	\$7.83
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	1
	- Value	\$13,500.00
	- Permit Fees	\$108.80
	- 1.75% STATE TAX	\$1.90
	- Fees Collected	\$.00
PLUMBING	- Issued	7
	- Value	\$.00
	- Permit Fees	\$350.00
	- 1.75% STATE TAX	\$6.09
	- Fees Collected	\$.00
REMODELING	- Issued	4
	- Value	\$105,000.00
	- Permit Fees	\$435.00
	- 1.75% STATE TAX	\$7.61
	- Fees Collected	\$.00
Total Permits - Issued		47
Total Permits - Value		\$1,007,050.00
Total Permits - Permit Fees		\$4,562.20
Total Permits - State Tax 1.75%		79.67
		\$46641.87

# PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road  
Farmville, Virginia 23901

LENA HUDDLESTON  
Cannery Manager  
434-223-8664  
Home 434-392-4218

## November 2008 Cannery Report

During the month of November, the following number of cans were canned and processed:

1569 (qt.)	@	.48 =	753.12
341 (pt)	@	.40 =	136.40
200 lbs. Meat	@	.20 =	40.00
48 Patrons usage	@	1.00 =	48.00
30 % out of county			46.00
24 gal.	@	1.25 =	<u>30.00</u>
<b>TOTAL</b>			<b>\$ 1,053.52</b>

L. Huddleston

dbw

**Prince Edward County Public Schools  
Summary Financial Report**

Fund I  
Month Ending November 30, 2008

(rounded to nearest dollar)

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the Commonwealth:					
State Sales Tax.....	\$ 247,458	\$ 1,245,352	\$ 3,083,012	\$ 1,837,660	40.39
Basic School Aid.....	\$ 719,678	\$ 3,598,388	\$ 8,858,101	\$ 5,259,714	40.62
All Other.....	\$ 321,880	\$ 1,503,719	\$ 6,128,154	\$ 4,624,435	24.54
Total State.....	\$ 1,289,015	\$ 6,347,459	\$ 18,069,267	\$ 11,721,808	35.13
From the Federal Gov't.....	\$ 39,426	\$ 400,331	\$ 2,403,092	\$ 2,002,761	16.66
Tran. From General Fund(County)	\$ 775,422	\$ 2,794,365	\$ 8,077,457	\$ 5,283,092	34.59
Cash Book -Local.....	\$ 18,062	\$ 88,958	\$ 375,100	\$ 286,142	23.72
<b>Total Revenues.....</b>	<b>\$ 2,121,924</b>	<b>\$ 9,631,113</b>	<b>\$ 28,924,916</b>	<b>\$ 19,293,803</b>	<b>33.30</b>

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended &amp; Encumbered (Over) Under Budget</u>	<u>Expen. &amp; Encumbrance as a % of Budget</u>
1000-Instruction.....	\$ 1,681,306	\$ 7,100,855	\$ 11,752,011	\$ 22,106,881	\$3,254,014	85.28
2000-Admin.,Health/Att.....	\$ 112,123	\$ 609,470	\$ 659,805	\$ 1,590,575	\$321,300	79.80
3000-Transportation.....	\$ 152,800	\$ 567,447	\$ 657,287	\$ 2,026,900	\$802,166	60.42
4000-Operation/Maintenance	\$ 174,466	\$ 742,707	\$ 596,469	\$ 2,045,650	\$706,474	65.46
5000-Food Service.....	\$ 805	\$ 2,381	\$ 788	\$ 10,158	\$6,989	31.20
6000-Facilities.....	\$ 425	\$ 23,742	\$ -	\$ 185,820	\$162,078	12.78
7000-Debt. Ser.....	\$ -	\$ 584,510	\$ 372,497	\$ 958,932	\$1,925	99.80
8000-Contingency Reserve	\$ -	\$ -	\$ -	\$ -	\$0	0.00
<b>Total Expenditures.....</b>	<b>\$ 2,121,924</b>	<b>\$ 9,631,113</b>	<b>\$ 14,038,857</b>	<b>\$ 28,924,916</b>	<b>\$5,254,946</b>	<b>81.83</b>

Saved as November 08-09 MonthRept



Prince Edward County Public Schools  
 35 Eagle Drive  
 Farmville, Virginia 23901

**Comparative Receipts and Expenditures  
 Year to Date**

**Month of November 2008**

<b>Receipts:</b>	Budgeted	Fiscal 2008		Budgeted	Fiscal 2009		Diff.
		Rec. YTD	Percent		Rec. YTD	Percent	
Sales Tax	3,102,350	1,215,654	39.18	3,083,012	1,245,352	40.39	-1.21
Basic Aid	7,987,757	3,332,330	41.72	8,858,101	3,598,388	40.62	1.10
Other State	6,702,046	1,422,270	21.22	6,128,154	1,503,719	24.54	-3.32
<b>Total State</b>	<b>17,792,153</b>	<b>5,970,254</b>	<b>33.56</b>	<b>18,069,267</b>	<b>6,347,459</b>	<b>35.13</b>	<b>-1.57</b>
Federal Funds	2,144,398	537,201	25.05	2,403,092	400,331	16.66	8.39
Local Funds	7,895,412	2,636,367	33.39	8,077,457	2,794,365	34.59	-1.20
Cash Book	305,341	94,857	31.07	375,100	88,958	23.72	7.35
<b>Total Revenue</b>	<b>\$28,137,304</b>	<b>\$9,238,679</b>	<b>32.83</b>	<b>\$28,924,916</b>	<b>\$9,631,113</b>	<b>33.30</b>	<b>-0.46</b>
<b>Expenditures:</b>	Budgeted	Expended YTD		Budgeted	Expended YTD		Diff.
		Percent	Percent		Percent	Percent	
Instruction	21,467,363	6,885,795	32.08	22,106,881	7,100,855	32.12	-0.04
Administration	1,673,963	561,329	33.53	1,590,575	609,470	38.32	-4.78
Transportation	1,836,704	521,528	28.39	2,026,900	567,447	28.00	0.40
Maintenance	1,974,736	656,228	33.23	2,045,650	742,707	36.31	-3.08
Food Service	9,050	2,360	26.08	10,158	2,381	23.44	2.64
Facilities	177,391	21,036	11.86	185,820	23,742	12.78	-0.92
Debt Service	998,097	590,403	59.15	958,932	584,510	60.95	-1.80
Contingency Reserves	0	0	0.00	0	0	0.00	0.00
<b>Total Expenditures</b>	<b>\$28,137,304</b>	<b>\$9,238,679</b>	<b>32.83</b>	<b>\$28,924,916</b>	<b>\$9,631,113</b>	<b>33.30</b>	<b>-0.46</b>

**For Fiscal 2007, Technology Expenditures are included as a part of both Instruction and Administration.**

Saved as November 08-09 Expense Comparison

Prince Edward County Public Schools  
Food Service Department  
Summary Financial Report  
2008-2009

Fund 4  
Month Ending November 30, 2008

(rounded to nearest dollar)

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the Commonwealth:					
State School Food	\$ -	\$ 13,265	\$ 13,408	\$ 143	98.94
School Breakfast	\$ -	\$ 9,771	\$ -	\$ (9,771)	#DIV/0!
Total State.....	\$ -	\$ 23,037	\$ 13,408	\$ (9,629)	171.81
Federal Reimbursement	\$ 88,612	\$ 216,040	\$ 787,392	\$ 571,352	27.44
Cash Book -Local.....	\$ 8,316	\$ 95,873	\$ 285,000	\$ 189,127	33.64
<b>Total Revenues.....</b>	<b>\$ 96,928</b>	<b>\$ 334,950</b>	<b>\$ 1,085,800</b>	<b>\$ 750,850</b>	<b>30.85</b>

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended &amp; Encumbered (Over) Under Budget</u>	<u>Expen. &amp; Encumbrance as a % of Budget</u>
Salary	\$ 33,408	\$ 148,970	\$ 259,232	\$ 415,726	\$ 7,525	98.19
Fringe Benefits	\$ 13,792	\$ 59,379	\$ 107,309	\$ 167,453	\$ 765	99.54
Purchased Services	\$ 745	\$ 14,585	\$ 937	\$ 24,200	\$ 8,678	64.14
Materials & Supplies	\$ 2,349	\$ 25,723	\$ 2,492	\$ 110,032	\$ 81,817	25.64
Food Supplies	\$ 36,235	\$ 120,665	\$ 29,793	\$ 352,389	\$ 201,931	42.70
Uniforms	\$ -	\$ -	\$ -	\$ -	\$ -	-
Furniture/Equipment	\$ 2,716	\$ 6,876	\$ -	\$ 16,000	\$ 9,124	42.98
		\$ -	\$ -	\$ -	\$ -	-
<b>Total Expenditures.....</b>	<b>\$ 89,245</b>	<b>\$ 376,199</b>	<b>\$ 399,764</b>	<b>\$ 1,085,800</b>	<b>\$309,838</b>	<b>71.46</b>

Prince Edward County Public Schools  
 35 Eagle Drive  
 Farmville, Virginia 23901

**2008 - 2009  
 Comparative Receipts and Expenditures  
 Food Service Department  
 Year to Date**

**Month of November 2008**

	Fiscal 2008			Fiscal 2009			
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	Diff.
<b>Receipts:</b>							
State School Food	14,467	13,408	92.68	13,408	13,265	98.94	6.26
School Breakfast	4,084	237	5.80	0	9,771	0.00	-5.80
<b>Total State</b>	<b>18,551</b>	<b>13,645</b>	<b>73.55</b>	<b>13,408</b>	<b>23,037</b>	<b>171.81</b>	<b>98.26</b>
Federal Reimbursement	873,517	123,378	14.12	787,392	216,040	27.44	13.31
Cash Book - Local	187,399	85,977	45.88	285,000	95,873	33.64	-12.24
<b>Total Revenue</b>	<b>\$1,079,467</b>	<b>\$223,000</b>	<b>20.66</b>	<b>\$1,085,800</b>	<b>\$334,950</b>	<b>30.85</b>	<b>10.19</b>
<b>Expenditures:</b>							
Salary	441,970	126,637	28.65	415,726	148,970	35.83	7.18
Fringe Benefits	173,708	47,817	27.53	167,453	59,379	35.46	7.93
Purchased Services	16,060	4,435	27.62	24,200	14,585	60.27	32.65
Materials & Supplies	47,779	24,811	0.00	110,032	25,723	23.38	23.38
Food Supplies	383,050	78,143	20.40	352,389	120,665	34.24	13.84
Uniforms	1,000	0	0.00	0	0	0.00	0.00
Furniture/Equipment	15,900	1,933	12.16	16,000	6,876	42.98	30.82
Contingency Reserves							
<b>Total Expenditures</b>	<b>\$1,079,467</b>	<b>\$283,776</b>	<b>26.29</b>	<b>\$1,085,800</b>	<b>\$376,199</b>	<b>34.65</b>	<b>8.36</b>