



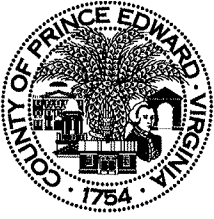
**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS**

May 10, 2016

AGENDA

7:00 p.m.	1.	The Chairman will call the <u>May</u> meeting to order.	1
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	5.	<u>PUBLIC PARTICIPATION:</u> <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>	5
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(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on Tuesday, May 10, 2016.)



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 10, 2016
Item No.: 1, 2, 3
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Call To Order, Invocation, Pledge of Allegiance

Summary: The Chairman will call to order the **May** meeting of the Prince Edward Board of Supervisors, ask for an invocation, and lead the Pledge of Allegiance.

Attachments:

Recommendation:

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 10, 2016
Item No.: 4
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Conflict of Interest Act Disclosures

Summary: The County Attorney recommends this item be added to the Board agenda as a permanent item, to serve as a monthly reminder of the requirements of the Virginia State and Local Government Conflict of Interests Act.

The Chairman will wish to ask if any member has a conflict or disclosure regarding any item pending before the Board of Supervisors. A disclosure form is attached, if needed.

Attachments: Conflict of Interest Disclosure

Recommendation:

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



STATEMENT OF DISCLOSURE

DECLARATION OF INTEREST

1. Transaction Under Discussion/Consideration: _____

2. Nature of Public Official's Personal Interest Affected by the Transaction: _____

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: _____

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes _____ No _____

Signature: _____ Date: _____

DECLARATION OF ACCURACY

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: _____ Date: _____

Print Name _____

Address _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 10, 2016
Item No.: 5
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Public Participation

Summary:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

The Board's adopted *Protocol for Public Participation* sets aside 20 minutes for citizen comments. The time allotted for each speaker will be determined by the total number of citizens who have signed up to speak, but will not exceed five minutes.

Attachments: Public Participation Tracking Form

Recommendation: None.

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
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9				
10				
11				
12				
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14				



**County of Prince Edward
Board of Supervisors
Agenda Summary**

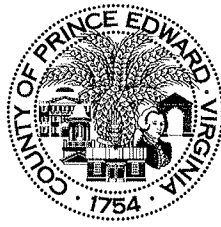
Meeting Date: May 10, 2016
Item No.: 6
Department: Board of Supervisors
Staff Contact: W.W. Bartlett
Issue: Board of Supervisors Comments

Summary: The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

Attachments: Protocol for Board of Supervisors Comments

Recommendation: None.

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



Mission Statement of the Board of Supervisors of the County of Prince Edward

To represent all citizens, provide leadership, create vision and set policy to accomplish effective change, planned growth and provide essential service, while maintaining and enhancing the quality of life in Prince Edward County.

PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during “Public Participation,” if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen’s concerns on matters of public interest.
- “*Board of Supervisors Comments*” is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member’s comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009
Re-Adopted: January 10, 2012



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 10, 2016
Item No.: 7-a
Department: Treasurer
Staff Contact: Donna Nunnally
Issue: Treasurer's Report

Summary: The March 2016 Treasurer's Report is attached.

Attachments: March 2016 Treasurer's Report

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

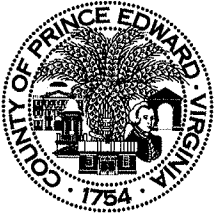
Townsend _____
Wilck _____

Prince Edward Board of Supervisors Treasurer's Report -March 2016

Name of Bank	Bank Balance		Available Balance
Benchmark Pooled Fund Account	\$ 12,087,795.73		\$ 12,087,795.73
Wells Fargo Social Services	\$ 85,485.74		\$ 85,485.74
Bank of America School Fund	\$ 92,427.31		\$ 92,427.31
Bank of America Food Service	\$ 4,425.06		\$ 4,425.06
Benchmark School Fund	\$ 643,106.53		\$ 643,106.53
Benchmark Food Service	\$ 407,843.95		\$ 407,843.95
TOTAL			\$ 13,321,084.32
Certificate of Deposits			
Benchmark			\$ 357,397.98
Citizens Bank Recreation			\$ 16,518.43
Farmers Bank			\$ 432,521.32
TOTAL			\$ 806,437.73
GRAND TOTAL			\$ 14,127,522.05

Prince Edward Board of Supervisors Treasurer's Report - March 2015

Name of Bank	Bank Balance	Deposit in Transit/Adj.	Outstanding Checks	Available Balance
Benchmark Pooled Fund Account	\$ 10,700,126.04		\$ 238,862.55	\$ 10,461,263.49
Wells Fargo Social Services	\$ 460,222.12		\$ 90,086.98	\$ 370,135.14
Bank of America School Fund	\$ 1,951,328.49		\$ 916,068.60	\$ 1,035,259.89
Bank of America Food Service	\$ 73,969.75		\$ 6,997.30	\$ 66,972.45
Benchmark Food Service	\$ 186,334.18			\$ 186,334.18
TOTAL				\$ 12,119,965.15
Certificate of Deposits				
Benchmark				\$ 519,048.66
Citizens Bank Recreation				\$ 16,518.43
Citizens Bank Underground Storage				\$ 20,260.84
Farmers Bank				\$ 204,819.58
Wells Fargo Advantage Fund				\$ 162,461.92
TOTAL				\$ 923,109.43
GRAND TOTAL				\$ 13,043,074.58



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 10, 2016
Item No.: 7-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Approval of Minutes

Summary: Attached are draft minutes for the Board’s review and approval.

Attachments: April 5, 2016
April 12, 2016 @ 5:30 p.m.
April 12, 2016 @ 7:00 p.m.
April 19, 2016 @ 5:30 p.m.
April 19, 2016 @ 7:00 p.m.
April 28, 2016

Recommendation: Approval.

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

April 5, 2016

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 5th day of April, 2016, at 5:30 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Dr. K. David Smith, Superintendent; and Cindy Wahrman, Division Director of Finance.

Chairman Simpson called the reconvened meeting to order.

In Re: Presentation of FY 17 School Budget

Dr. David Smith, Superintendent, presented the FY17 School Budget. He stated the School Board has worked on the budget since early January, taking into account all the needs of the students, including programs and teaching positions that were lost over the years. Dr. Smith said the requested budget totals \$26,486,406, not including the Food Service budget. The projected increase in state revenue is \$374,868, a slight increase. The State budget figures are speculation as the State should release their budget later in April, and the Governor's budget reinstated some funds lost for programs and teaching personnel, but it will not cover all the needs of the school division. The local fund request from the School Board totals \$9,916,403, an increase in operational funds of \$1,599,221. There is a slight decrease in debt service of \$13,552.

Dr. Smith reviewed several points in the School Board's budget, including a 1% salary increase for all employees; a revised teacher salary schedule; expanded foreign language courses to include German and Latin, and to expand Spanish classes to the elementary grades in addition to the 8th grade level;

replacing Virtual Virginia Online with teachers; the need for a Physics teacher; and the desire to hire seven paraprofessionals for reading and math remediation and intervention. Dr. Smith added discussion in reducing operating expenditures led to an RFP for all insurance coverages (health, property, casualty, fleet, workers comp, and student accident insurance); he said they also intend to purchase at least one school bus. Dr. Smith said additional remediation, dual enrollment and advanced placement is strong and must continue to develop to provide two alternate pathways. In addition to college prep, the industrial certification program continues to expand; at the end of last year, approximately 160 students earned certifications in the auto mechanics, nurse and office services courses. He said the teacher training continues for student support programs which allow individual attention, working towards recovery of credits and cutting the dropout rate. Another goal is to provide a safe and secure learning environment, with full division accreditation.

Dr. Smith then reviewed a Power Point presentation. He concluded by stating the School Board wants to focus on improving the quality of instruction in the schools. He stated the School Board requests a budget that will allow the school division to continue to develop the best possible academic education for all students. The schools will continue programs that enhance students' education, help all schools achieve and maintain state and federal accreditation, and continue striving to reach increasing academic goals.

Supervisor Pride questioned the Spanish classes offered in eighth grade and the virtual classes. Dr. Smith said Spanish is offered in eighth grade for credit, currently, and biology and environmental science are offered through the Virtual Virginia courses. Discussion followed.

Supervisor Gray questioned the self-sufficiency of the food service; Dr. Smith said it is self-sufficient and several repairs or equipment replacements will occur during the summer.

Discussion followed on the expansion of several programs, including nursing, electronics and robotics, and to expand them into Middle School. Dr. Smith said the State is placing emphasis on the STEM programs.

Supervisor Gray questioned the plans to add seven paraprofessionals. Dr. Smith said the Schools wish to hire but were not able to with the budget constraints. Next year, VRS will increase 0.71% at a cost of \$80,000; health insurance costs will increase 15%, or \$257,200. Dr. Smith said the state mandated class

ratio to decrease next school year; one additional teacher will be necessary to maintain that ratio. Further discussion followed.

Supervisor Townsend questioned how much of the \$8.3 million budgeted to the Schools was spent. Mr. Bartlett stated approximately \$7,992,000 was spent in FY 15.

In Re: Poplar Hill Community Development Authority Special Levy

Mr. Bartlett stated the County received a letter and resolution from the Poplar Hill Community Development Authority (CDA) requesting that the Board set the 2016 CDA District Special Levy at \$1.00.

Mr. Bartlett stated that to facilitate the request to set the CDA Special Levy to \$1.00, the Board will wish to add the Special Levy to the Public Hearing Notice for the County's FY17 Budget and *Ordinance to Impose Tax Levies for Calendar Year 2016*.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, authorize advertising the CDA Special Levy in the Public Hearing Notice for the County *Tax Levy Ordinance* to be held at the April 19, 2016 Board meeting; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Discussion of FY17 County Budget for Public Hearing

Mr. Bartlett encouraged the Board members to discuss any changes to the proposed budget, and to present any issues to adjust and set the tax rate.

Supervisor Timmons stated Mr. Bartlett was given the direction to balance the budget without hitting the Fund Balance; he said everyone is "taking a hit", the taxpayers, the organizations which submitted requests for donations, and the employees. Mr. Timmons said he appreciated the work and the concept was done well.

Supervisor Jones stated he received telephone calls from citizens regarding the tax rate on motor homes being set too high. Mr. Bartlett said a separate class can be set for recreational vehicles if the Board so desires; there are only 51 such vehicles in the County.

Supervisor Timmons said he had a telephone call regarding the rate on airplanes; there is only one in the County. Discussion followed.

Supervisor Wilck stated the donation to the Chamber of Commerce for the Board to be recognized as a "Gold Sponsor" is not necessary; he suggested giving the \$250 for standard membership to save money. He then stated he would reduce the Longwood Small Business Development Center by \$7,500 and give it to the library as the library needs it more. Supervisor Wilck then suggested not spending \$23,000 to be a part of the VGA because Prince Edward County cannot say where it is spent; he said it would be better for Prince Edward County to join with Longwood University, Farmville, Hampden-Sydney and firms like Centra, and do economic development on its own.

Supervisor Timmons said that when the Board voted to join VGA, it was discussed that Prince Edward County would have a reduction in cost after the first year due to the 6,000 – 8,000 students that reside here on a temporary basis. Discussion followed. Mr. Bartlett said that when that was brought up at the VGA meeting, Nottoway County, Buckingham County, and Lunenburg County were not in favor because they are also in the same position because the prisoners at the jails count as residents, just as we have in Prince Edward County.

Supervisor Wilck suggested Prince Edward County do economic development where it can control the money. Discussion followed.

Supervisor Wilck stated the Library asked for \$212,000 this year, and last year, but the recommended budget was cut [the donation] by 6.1%. He said it seems to be a convenient spot to take money whenever the Board struggles with the budget. Mr. Bartlett stated there has never been a cut that the Board has adopted to the library since it's relocation. He stated the Board directed only the Fire Departments and Rescue Squads be fully funded but all other requests were to be reviewed. Mr. Bartlett stated he applied a 20% reduction to most of the other donation requests, but only a 6% adjustment was made to the library because it has an indirect impact on education and economic development. Discussion followed. Supervisor Timmons pointed out the County also pays for the building and operations annually.

Supervisor Cooper-Jones questioned if the County is funding the 911 Center. Mr. Bartlett said it is not. Supervisor Timmons said there is a tax on the phone bills that goes to fund that. Mr. Bartlett added it would take action by the General Assembly to redirect funds received from the Comp Board to help pay the Sheriff's dispatch; the Town voluntarily decided they would run the 911 Center.

Mr. Bartlett then asked the Board to consider adding a waiting period or 30, 60, or 90 days prior to health insurance coverage beginning after a new hire employment start date.

Supervisor Cooper-Jones asked how long the probationary period is; Mr. Bartlett stated the probationary period is six months. He added the change won't affect any current employees.

Mr. Bartlett then reminded the Board that once the tax rate is advertised, they can decrease it but they cannot increase it.

Supervisor Timmons made a motion, seconded by Supervisor Jones, to authorize a Public Hearing on the FY 17 County/School Budget and CY 16 Tax Ordinance, as presented, on Tuesday, April 19, 2016 at 7:00 p.m.; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

Chairman Simpson stated he has a scheduling conflict with the meeting on April 26; after some discussion, the Board concurred to change the meeting date to Thursday, April 28, 2016 at 7:00 p.m.

On motion of Supervisor Gray, seconded by Supervisor Jones, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was recessed at 7:18 p.m. until Tuesday, April 12, 2016 at 5:30p.m. in the Prince Edward County Board of Supervisors Room.

April 12, 2016

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 12th day of April, 2016, at 5:30 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; and Sarah Elam Puckett, Assistant County Administrator

Chairman Simpson called the reconvened meeting to order.

In Re: Budget Work Session

Mr. Bartlett advised the Board the School Board will meet to work on a “more appropriate funding request” considering the advertisement of the FY17 County budget. He recommended very little discussion of the school budget until after the new request has been presented.

Mr. Bartlett then advised the Board that final decisions will be made after the public hearing.

Supervisor Jones questioned the Landfill bid. Mr. Bartlett stated the low bid was approximately \$1,322,000 which was higher than anticipated; two were received in the \$1.3 million range, and two other bids were considerably higher. He said there is over \$2 million is in the Landfill Construction Fund.

Supervisor Timmons asked if the \$1.3 million cost was to close the old Landfill cell. Mr. Bartlett stated no, that it is for opening a new cell, only a small portion of the landfill is closed.

Supervisor Gray asked the maximum height of the cell. It varies permit to permit. Mr. Bartlett stated the tip is probably the highest point in the County and can still increase five or six feet before it reaches maximum height.

Supervisor Jones asked if there has been any feedback from citizens regarding the schools or the proposed reductions to outside agency requests. Mr. Bartlett said there has been little from agencies or citizens.

Mr. Bartlett stated 19 agencies were reduced; of those, 18 were reduced 20%, the Library was reduced by 6.11%; two were increased, and 10 remained the same.

Supervisor Timmons discussed the Longwood Small Business; a 10% reduction would be just about enough to level-fund the Library. He stated he received a call from Justin Pope stating Longwood doesn't want to be associated with anything that could be misconstrued with cutting money that could be provided to the Library. Supervisor Timmons said with that, and with the others proposed, it would give enough to level fund the Library.

Supervisor Wilck questioned the rebate on the VGA because of the number of jails and the number of students in Prince Edward County. Supervisor Timmons stated that in all surrounding counties, the population of the jails is counted. Prince Edward County still has more population than the surrounding counties due to the jail and the Longwood University students.

Supervisor Timmons questioned if the Carl U. Eggleston Foundation should be supported by the County, with taxpayer funds. He said it is a wonderful organization that does a lot of good, but feels that it should be supported individually. Discussion followed.

Supervisor Timmons then stated the Board needs to look at all contributions after the budget process is complete to decide which should be supported by the County and taxpayer funds.

Supervisor Timmons then stated the Board committed to the Virso Recreation project last year; this year will be the second and final payment for that. He asked to see a report on the project. Mr. Timmons said they were so excited last year when they presented what they are doing with the pavilion; he asked if they have any photographs of that. Supervisor Townsend stated they do have a portfolio. Discussion followed on the \$6,500 to be provided this year.

Mr. Bartlett stated there has been interest by the Board to update the web site or become more involved in social media to reach citizens. He said he contacted a few firms and the costs range from \$7,000 to \$70,000. Mr. Bartlett asked how the Board would like it to be developed and that it may benefit to go for bids. Following some discussion, it was suggested to contact Longwood University to hire interns to work on the site.

Supervisor Timmons stated the Hampden-Sydney First Responders had not qualified or lost their certification; they have gained it now. Mr. Bartlett stated they have and therefore should add \$5,000 to their funding as they received their certification. Discussion followed. Mrs. Puckett stated the test for their operations will be whether they sustain their response crews over the summer, as the crews are largely students at Hampden-Sydney. The EMS is required to be on-call "24/7/365" and there is a concern for their ability to sustain that response during the summer months. Supervisor Timmons queried if the payments can be made on a monthly basis rather than quarterly. Mr. Bartlett stated the response will be known before the budget starts; the County will know quickly if they are able to sustain the response.

Mr. Bartlett stated \$12,507 will be adjusted to the Library; the Board will take the final vote after the public hearing.

Supervisor Wilck stated the Board has been a Gold Sponsor of the Chamber of Commerce for several years, which is not necessary; being a regular business member would create a savings of \$4,750.

Supervisor Timmons stated the County has an agreement with the YMCA for repayment of the loan but no terms of repayment; he suggested in place of repayment, the YCMA could use that funding as their donation.

Supervisor Wilck questioned the donation to Piedmont Soil and Water Conservation District; Supervisor Jones said those are services provided to the County; they receive \$5,000, and do the work for the County regarding soil conservation, erosion control, and on the dams.

Supervisor Gray questioned the contribution to SVCC. Mr. Bartlett stated contributions are based on the student population, which varies; it is not a mandate and the County does not have to provide that amount. Their request for \$6,735 is based on population.

Supervisor Pride asked how their donation is used relevant to the students. Mr. Bartlett said it is uncertain; he said in the overall scheme of the SVCC budget, this donation is miniscule. He added that he will find out for the next meeting.

Supervisor Townsend asked what service Tri-County Life Learners provides. Mr. Bartlett said they teach adults to read. Discussion followed.

Supervisor Jones asked if Cumberland County raised their utility fees; Mr. Bartlett stated Cumberland County has a small public utility system. Discussion followed.

Supervisor Cooper-Jones said Carl Eggleston was encouraged to request funding from the County; she added the Board members need to be mindful when they are in public and say something to that effect when all know the challenges of the budget. She stated his coming in front of all the people and his receiving nothing gives a bad feeling. Discussion followed. Supervisor Timmons stated his opinion is that it is not a government function and that he applauds his efforts, but it should not be given taxpayer funds.

Chairman Simpson stated Crossroads Community Service cut their budget; Crossroads pays tax on their property, but if the County cuts the budget, they could stop paying real estate taxes. Discussion followed. Supervisor Timmons and Mr. Bartlett agreed that with a budget of \$16.6 million, the \$12,000 from the County won't affect their budget. Mr. Bartlett stated they did not stop paying their taxes last year; it was suggested by the old director of Crossroads, and stated they pay in the other counties in which they are located also.

Supervisor Townsend asked the Board to consider the aides in the classrooms, especially in the younger grades. He also asked consideration of the need to cut programs that are needed to operate the school within the budget constraints. Supervisor Townsend stated the new superintendent needs a good foundation to start with.

Supervisor Pride stated as a former teacher and administrator, she doesn't feel the ADM should determine how the budget should run; it is necessary to look at the needs of the first graders. Some are on a fourth grade level while others don't even know phonetics. She said she does understand how the decrease in the ADM can factor in, but the funding needs to be there. Supervisor Pride said if the Board gives the School Board a budget to work with, it is up to the School Board to decide what is going for instruction,

salaries, and so forth. Supervisor Jones stated that if the Board of Supervisors gives them the money for aides and they choose not to put it for hiring aides, the Board of Supervisors cannot control that.

Supervisor Gray stated the school pushed for additional paraprofessionals last year, but when funded, didn't hire any. Discussion followed.

Supervisor Cooper-Jones said the budget request seems "fluffed up." Mr. Bartlett stated that when the request is \$70,000 for a position, included in that is salary, but also health insurance which would be about \$6,000 or \$7,000; and 25% - 30% in other benefits, such as VRS, Social Security costs, Group Life, and others. Discussion followed.

Supervisor Timmons requested a meeting with the School Board following the budget process to discuss insurance; if the County and Schools combine and become self-insured, which could be a way to save money and provide the same level of coverage.

On motion of Supervisor Cooper-Jones, seconded by Supervisor Jones, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was adjourned at 6:43 p.m.

April 12, 2016

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 12th day of April, 2016, at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Jim Ennis, County Attorney; Sharon Lee Carney, Economic Development Director; Rob Fowler, Zoning Administrator; and Scot Shippee, Resident Engineer, VDOT.

Chairman Simpson called the meeting to order. Reverend Brown offered the invocation and led the Pledge of Allegiance.

In Re: Public Participation

Kenneth Jackson, Lockett District, stated he requested information in February [2016] which was in keeping with the Closed Session standards regarding the number of potential jobs, potential revenue and the County's commitment to a project, but has not received it yet. He stated it does not give up the type of industry or who it is. He then stated there is a petition circulating for a change to an elected school board. Mr. Jackson suggested changing from an eight-member Board of Supervisors to seven members and turn the School Board into a seven member board, which would save, on average, \$12,000 annually for each of these positions. He said because there aren't a lot of businesses in the County, the taxes burden the taxpayers.

Bemeché Hicks, Lockett District, expressed his concern about a tax hike, adding there has been no new growth in jobs or opportunities. He added recreation is limited or geared to the few special interest

groups; for instance, the High Bridge Trail does not represent a cohesive theme or attraction for all Americans, especially African Americans or the minority population, as it represents the oppressor. Mr. Hicks stated education continually falls to low structurally and educationally; the buildings are outdated and becoming dilapidated and does not produce an atmosphere for learning. The educational standards are one of the lowest in the state, and Prince Edward County should have the best educational system in the state. He asked when the walk-out and closing of the schools occurred and what the light on top of the Courthouse really represents if we only find the schools faltering and going back to the tradition of a failing system. Mr. Hicks then said the Board needs to make the tax dollars work for all citizens and not just those in the private sector, the LLCs, and those who have special vested interest. He then requested no real estate tax increase.

Heather Edwards, Farmville District, stated it is important to receive more details on SVCC for the money and how it is used; when the amount is decided, it is dependent upon the number of students enrolled at SVCC. She suggested asking the representative if that includes the students in the public school system who are enrolled in dual enrollment courses. She stated the school has to pay tuition for the dual enrollment students; SVCC is already being paid through the Gifted and TAG budget. Ms. Edwards expressed her support for Dr. Corbett's reappointment to the School Board; she added she would happily pay more in taxes if it was guaranteed it would be going to fix the public schools.

Dr. Timothy W. Corbett, Leigh District, stated it has been a pleasure to serve on the School Board and expressed his interest in continued tenure. He added his knowledge of how processes occur would allow him to share that with the community and expressed his wishes to support the schools.

Cindy Koether, Lockett District, expressed her concerns regarding the proposed tax increase. She stated last year's increase in school funding and the news of a shortfall of \$300,000 puts a burden on the citizens to have two tax increases in such a short period of time.

Richard Altice, Hampden District, expressed his concerns regarding the School Board asking for more funding; he stated last year there were no logical reasons given for the increase. He asked the Board to use a logical and methodical method regarding the proposed increases. He stated that if the Schools are asking for \$20 million more, the schools should rank much higher in the "School Digger" site rankings. Mr. Altice then requested consideration of adding two cameras to the Board room for taping the meetings

to place on the County web site, since the County is adding security cameras to the building. He added they should be tamper-proof to be sure it shows what happened during the meetings.

Supervisor Timmons stated Mr. Altice’s claims regarding a \$20 million increase is not correct; the amount is \$1.9 million, equaling a 20% increase.

In Re: Board of Supervisors Comments

Supervisor Pride and Supervisor Cooper-Jones welcomed all citizens to the meeting, asking questions and supporting the Board.

In Re: Consent Agenda

On motion of Supervisor Gray, seconded by Supervisor Townsend, and carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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the Board accepted the Treasurer’s Report for January 2016; the minutes of the meetings held March 8, 2016 at 5:30 p.m., March 8, 2016 at 7:00 p.m., March 15, 2016, March 22, 2016 and March 29, 2016; Accounts and Claims; Salaries; and appropriations as follows:

FY 2016 Budget Amendment						
REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3 (Rev)	100	23000	0080	Technology Trust Fund		\$ 1,914
4 (Exp)	100	21600	5880	Circuit Court Clerk –TTF	\$ 1,914	
3 (Rev)	105	041050	0105	From Forfeited Asset Fund Balance		\$ 2,800
4 (Exp)	105	031700	6010	Police Supplies – Sheriff	\$ 2,800	
3 (Rev)	100	041050	0100	General Fund Balance		\$187,500
4 (Exp)	100	032200	8005	Capital Equipment – Prospect	\$187,500	

Prince Edward Treasurer's Report - February 2016

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	12,185,363.21	12,185,363.21
Wells Fargo Social Services	50,331.54	50,331.54
Bank of America School Fund	92,427.31	92,427.31
Bank of America Food Service	4,425.06	4,425.06
Benchmark School Fund	1,018,915.49	1,018,915.49
Benchmark Food Service	380,231.88	380,231.88
TOTAL		13,731,694.49
 Certificates of Deposit		
Benchmark		355,422.52
Citizens Bank Recreation		16,518.43
Farmers Bank		432,521.32
TOTAL		804,462.27
 GRAND TOTAL		 14,536,156.76

BOARD OF SUPERVISORS

A. Tyler St. Clair	Retreat facilitator		5,524.20
Farmville Newsmedia	Advertising		448.44
Farmville Herald	Advertising		897.42
Richmond Times Dispatch	Advertising		618.20
Odessa H. Pride	Mileage		305.10
Business Card	Meals	334.60	
	Lodging (St. Clair)	117.92	452.52
Macado's of Farmville	Meals		94.00

COUNTY ADMINISTRATOR

VACORP	Workers compensation		60.43
Business Card	Postage	6.25	
	Office supplies	96.50	102.75
US Cellular	Phone		138.49
Diamond Springs Water, Inc.	Equipment rental	8.95	
	Water & equipment rental	22.85	31.80
Farmville Printing	Business cards	234.00	
	Landfill tickets	581.00	815.00
Key Office Supply	Binders	42.45	
	Credit	-1.70	
	Binders / labels / paper	111.18	
	Ink cartridges	219.36	

	File / tabs / ribbon	133.36	
	Easel pads	55.89	
	Cardstock paper	33.50	
	Green bar paper	347.70	
	Hole punch paper	167.67	
	Copy paper	239.60	1,349.01
Office Depot	Time clock / cards		524.93
Walmart Community / RFCSLLC	Office supplies		67.92
Farmville Herald	Subscription		38.00

LEGAL SERVICES

VACORP	Workers compensation		7.03
University of Virginia	Research CD		155.00

INDEPENDENT AUDITOR

Robinson Farmer Cox Associates	Audit		33,500.00
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COMMISSIONER OF REVENUE

VACORP	Workers compensation		31.97
Farmville Newsmedia	Advertising		123.00
Treasurer of Virginia	Online service		76.86
Key Office Supply	Canon cartridge	99.99	
	Tape	3.17	
	Rubber bands	6.36	
	Binders	29.97	
	Ink cartridges	771.70	911.19
NADA Guides	Classic car guide		25.00

TREASURER

VACORP	Workers compensation		33.50
James W. Elliott, Attorney	Bond fee		800.00
Computerplus Sales / Service	Printer maintenance contract		602.55
Farmville Newsmedia	Advertising		960.94
Totalfunds by Hasler	Postage		3,000.00
Benchmark Community Bank	Payflow / Paypal		4.60
Treasurer of Virginia	Online service		76.86
Mail Finance	Postage machine lease		1,592.55
Treasurers Association of Virginia	Annual conference		225.00
University of Virginia	Spring district meeting	240.00	
	Training	370.00	610.00
Key Office Supply	Copy paper	147.96	
	Green bar paper	230.36	
	Stapler / post-its / air	52.95	
	Laser cartridge	82.99	
	Letter paper	7.55	
	Tape / counterfeit detector	14.37	536.18
M&W Printers, Inc.	Postage - delinquent real estate	320.89	
	Postage - delinquent personal property	1,318.80	1,639.69
STEPS, Inc.	Shredding service		35.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expense		1,000.00
Sitevision, Inc.	Webhosting - 2nd quarter		179.85
Computerplus Sales / Service	Printer maintenance contract		79.00

ELECTORAL BOARD AND OFFICIALS

Gail Acampora	Official		90.00
Patricia Adams	Official		90.00
Edward L. Bailey	Official		90.00
Karel K. Bailey	Official		90.00
Barbara Barnes	Official	100.00	
	Training	25.00	125.00
Robert L. Barnes	Official	90.00	
	Training	25.00	115.00
Betty Baskin	Official		90.00
Mary L. Baylis	Official	100.00	
	Training	25.00	125.00
Wendell Brown	Official		90.00
Elizabeth Calhoun	Official		90.00
Lucy Carson	Official		90.00
Deborah Chaconas	Official		90.00
Dorothy Coles-Barksdale	Official		90.00
Ralph A. Crawley	Official	90.00	
	Training	25.00	115.00
Rachael E. Dove	Official		90.00
Lynn H. East	Training		25.00
Sarah Edmondson	Official	100.00	
	Training	25.00	125.00
Peggy Emert	Official		90.00
Vincent Eanes	Official		90.00
Dean Farmer, Jr.	Set up polls		50.00
Nancy D. Fawcett	Official	100.00	
	Training	25.00	125.00
Maria Fernandez	Official		90.00
Moses Ford	Official		90.00
Jean G. Fowlkes	Official		90.00
Yolanda Gladden	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Mileage	5.00	155.00
Jennifer J. Halladay	Official		90.00
Fred Hill	Official		90.00
Jane Newman Hines	Official		90.00
Esther W. Hollingsworth	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	5.00	175.00
Brian N. Hulsizer	Official	115.00	
	Training	25.00	

	Phone	10.00	
	Ballots	20.00	
	Mileage	5.00	175.00
John Jamieson	Official		90.00
Frances D. Jasper	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Barbara Jones	Official		90.00
Donald B. Kellum, Jr.	Official		90.00
Peggy Kelsey	Official		90.00
Janet King	Official		90.00
Cindy H. Koether	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	5.00	175.00
James Junior Lee	Official		90.00
Jean W. Lee	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Ida M. Marcellin	Official		90.00
April McBride	Official		90.00
Lora P. McElhenie	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Linda Medlin	Official		90.00
Nadine Messerschmidt	Official		90.00
Tola Morgan	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	10.00	180.00
Whitfield Morman Paige	Official		90.00
Nancy Phaup	Official	100.00	
	Training	25.00	125.00
Rebecca L. Randolph	Official	100.00	
	Training	25.00	125.00
Mary G. Reed	Official		90.00
Rosalie B. Robertson	Official	100.00	
	Training	25.00	125.00
Henry O. Shelton	Official		90.00
Bertha E. Shepperson	Official	100.00	
	Training	25.00	125.00
Claudia Somers	Official	115.00	

	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	10.00	180.00
Scott J. Simms	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Lynn Skakum	Official		100.00
Margaret Stockton	Official	100.00	
	Training	25.00	125.00
Shirley L. Taylor	Official		90.00
Linda Timmons	Official		90.00
Crystal Glenn Townsend	Official		90.00
Cindy Watson	Official		90.00
Kasie R. Wright	Official	100.00	
	Training	25.00	125.00
Brittany Wright	Official		90.00
Lucie Zehner	Official	115.00	
	Training	25.00	
	Phone	10.00	
	Ballots	20.00	
	Mileage	15.00	185.00
Gwendolyn Akers-Booker	Postage	10.35	
	Mileage	108.43	
	Training letters	20.02	138.80
Darlington Heights Fire Department	Rent		200.00
Elks Lodge #269	Rent		200.00
Farmville Volunteer Fire Department	Rent		200.00
Hampden-Sydney Fire Department	Rent		200.00
Mt. Zion Second Baptist Church	Rent		200.00
Prospect Volunteer Fire Department	Rent		200.00
Rice Volunteer Fire Department	Rent		200.00
Mt. Pleasant Church	Rent		200.00
Key Office Supply	Notepads / tape / highlighters	21.17	
	Copy paper	89.85	
	Toner	54.57	
	Labels	82.07	
	Tape	8.99	
	Paperclips / add rolls	8.34	
	Envelopes / tabs / folders / pens	65.04	330.03
	<u>REGISTRAR</u>		
VACORP	Workers compensation		10.48
U. S. Postal Service	Postage		539.00
Lynette Wright	Mileage	77.76	
	Clear holders / frames	66.62	
	Business cards	29.48	173.86
The Election Center	Training		792.00

Farmville Herald	Subscription		38.00
	<u>CIRCUIT COURT</u>		
VACORP	Workers compensation		5.36
	<u>GENERAL DISTRICT COURT</u>		
US Cellular	Phone		24.21
ESI of Virginia, Inc.	Postage ink cartridge		152.00
Mail Finance	Equipment lease		376.17
STEPS, Inc.	Shredding service		70.00
	<u>SPECIAL MAGISTRATES</u>		
Key Office Supply	Ink cartridges		101.98
	<u>CLERK OF THE CIRCUIT COURT</u>		
VACORP	Workers compensation		56.51
Key Office Supply	Copier maintenance contract	406.00	
	Laser cartridges	279.98	
	Electric stapler	98.39	
	Copy paper	147.96	
	Envelopes	50.89	983.22
Mail Finance	Postage machine lease		407.13
CenturyLink	Phone		48.59
	<u>LAW LIBRARY</u>		
AT&T	Phone		42.84
CenturyLink	Phone		40.85
RELX, Inc. DBA LexisNexis	Monthly subscription		268.00
Matthew Bender & Company, Inc.	Jury Instr Civil R16		328.31
	<u>COMMONWEALTH'S ATTORNEY</u>		
VACORP	Workers compensation		73.19
Pitney Bowes	Equipment lease		153.00
Treasurer of Virginia	IPad service		131.22
Wendy Hannah	Tolls	19.80	
	Meals	103.47	123.27
STEPS, Inc.	Shredding service		35.00
Farmville Printing	Business cards		98.00
Key Office Supply	Signature stamps	29.00	
	Ink cartridge / envelopes	259.16	
	Folders / labels / ink	359.27	
	Folders / message books	151.68	799.11
Business Data of Virginia, Inc.	Projector / battery backup		984.80
	<u>VICTIM WITNESS ASSISTANCE PROGRAM</u>		
VACORP	Workers compensation		7.98
Key Office Supply	Cart		66.89
	<u>SHERIFF</u>		
VACORP	Workers compensation	2,993.59	

	FY15 Workers comp audit	1,343.00	4,336.59
Commtronics of Virginia	Radio repair		110.90
East End Motor Company, Inc.	Oil change / check fluids	123.50	
	Inspections (3)	51.00	
	Inspection / rotation	39.00	
	Pads / rotors / calipers	454.97	
	Brake pads / rotors	438.97	
	Auto maintenance	461.96	
	Service call	41.65	
	Recharge A/C system	105.33	
	Oil change	46.81	
	Tires	3,053.33	4,816.52
Express Care	Oil changes		1,367.03
Haley Auto Mall	Cut / program key		232.26
Kenbridge Tire & Auto	Calibration		75.00
Wohlford's Radar	Calibrations		204.00
ID Networks	Livescan maintenance fee		224.00
Farmville Herald	Advertising		440.64
UPS	UPS		29.85
Treasurer of Virginia	VCIN		52.74
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	Phone		18.33
US Cellular	Phone		1,929.81
Business Card	Meals	74.93	
	Business cards	28.72	
	Cardreader / memory card	16.04	
	Gas	57.00	
	Batteries	137.79	314.48
Andy Cary	Meals		21.03
Jimmy Farley	Meals		11.18
Robert Goldman	Meal		8.73
Sarah Coen	Meals		32.04
Michael Fowlkes	Meal		11.74
Michael Jackson	Meal		7.52
Diamond Springs Water, Inc.	Water & equipment rental		217.25
Farmville Printing	Business cards / forms		410.50
Key Office Supply	Folders	45.98	
	Stamp / stapler	17.24	
	Stamp	5.69	
	Flash drive	19.99	
	Storage boxes	27.99	
	Folders / pads / notebooks	27.32	
	Mouse pad / desk tray	4.94	
	Copy paper	149.79	
	Ink	29.99	
	Envelopes / pens / card stock	72.85	
	Labels	39.36	
	Stapler / staples / folders	151.25	
	DVD / CD	34.98	
	View binder	1.69	

	Drawer file	254.00	
	Chairs / work station	2,250.96	3,134.02
Staples Advantage	Office supplies		601.36
Walmart Community / RFCSELLC	Frames	15.48	
	Office supplies	152.57	
	Tab inserts	2.88	
	Stapler / binders	52.06	
	Portable file box	9.97	
	Cameras (2)	198.00	
	Garmin	119.00	
	Shoes	49.79	599.75
Creative Product Source	Custom bookmarks		266.99
Southside Electric Cooperative	Virso community site		9.66
Fisher Auto Parts, Inc.	Windshield wipers		6.78
Commtronics of Virginia	Remote speaker mic		75.46
Moore Medical, LLC	First aid kits		250.31
Project Lifesaver, Inc.	Batteries / manual		155.69
Sirchie Finger Print Labs	Crime scene tape		192.92
Southern Police Equipment Company	Handcuff keys	44.97	
	Holders / belt / insignia	73.92	
	Nameplates	38.00	156.89
Galls, LLC	Boots	301.00	
	Screen print jacket	16.53	317.53
Creative Monogramming	Shirts		522.00
Department of State Police	Tower analysis		2,500.00
	<u>SHERIFF - COURTS</u>		
VACORP	Workers compensation		888.55
	<u>FARMVILLE VOLUNTEER FIRE DEPARTMENT</u>		
Blue Ridge Rescue Supplies	Pump		73.06
Elecom, Inc.	Antennas		244.62
Farmville Wholesale Electric	Battery		49.57
NAFECO, Inc.	Gear cleaner		163.83
	<u>RICE VOLUNTEER FIRE DEPARTMENT</u>		
C. W. Williams	Protech cuff glove	450.75	
	Snap-in halo bulb	118.80	
	Hinge / latch	257.45	
	Red lens	45.00	872.00
Elecom, Inc.	Batteries		842.10
John Deere Financial	Diesel	223.92	
	Gas	123.34	
	Propane	383.36	730.62
Southern States Cooperative, Inc.	Propane		390.68
Dominion Virginia Power	Electric service		284.91
Zurich	Workers comp		3,466.00

PROSPECT VOLUNTEER FIRE DEPARTMENT

Battery Barn of Virginia, Inc.	Radio batteries		305.00
Foster Fuels, Inc.	Propane		359.44
Goodman Truck & Tractor	Inspection & repairs		616.48
Prince Edward County Public School	Diesel		71.71
Prince Edward County Treasurer	Gas		123.95

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Ellington Energy Service	Propane	1,130.77	
	State excise tax	88.99	1,219.76
Travelers - RMD	Workers compensation		514.00

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		42.84
Commtronics of Virginia	Radio		488.00
Foster Fuels, Inc.	Propane		986.87
Pamplin Exxon	Fuel		133.93
Prince Edward Overhead Doors	Door repair		85.00
Verizon	Phone		130.53
Dominion Virginia Power	Electric service		477.37

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc	Propane	187.32	
	Diesel	611.46	798.78
Verizon	Phone		183.31
Dominion Virginia Power	Electric service		307.89

CAPITAL EQUIPMENT - PROSPECT

Benchmark Community Bank	Prospect VFD loan		187,500.00
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AMBULANCE AND RESCUE SERVICES

Prince Edward Volunteer Rescue	15-16 Support		16,500.00
Meherrin Fire & Rescue	15-16 Support		3,250.00

EMERGENCY SERVICES

Timmons Group	911 Addressing		1,440.00
Korman Signs	Signs & hardware		2,116.64

REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		2,767.50
Piedmont Regional Juvenile Detention Center	Juvenile detention		16,425.00

BUILDING OFFICIAL

VACORP	Workers compensation		179.37
US Cellular	Phone		24.21
Coy Leatherwood	Meals	15.92	
	Meeting registration	30.00	45.92
JMBCOA	Membership dues		25.00

		<u>ANIMAL CONTROL</u>	
VACORP	Workers compensation		199.27
Jennifer Kingsley, DVM	Use of DEA number		300.00
Ayers Building & Supply Company	Caulk		22.47
Dominion Virginia Power	Electric service		422.08
CenturyLink	Phone		99.21
US Cellular	Phone		48.42
Fisher Auto Parts, Inc.	Wiper blades		36.78
		<u>MEDICAL EXAMINER</u>	
Treasurer of Virginia	Coroner		20.00
		<u>REFUSE DISPOSAL</u>	
VACORP	Workers compensation		2,355.03
Resource International	Groundwater monitoring	5,601.25	
	Misc. work tasks	2,149.03	
	Storm water compliance	431.00	
	Cell E bidding phase	3,303.50	11,484.78
Farmville Wholesale Electric	Light fixtures / bulbs	137.45	
	Conduit / wire / elbow	33.23	170.68
Lowe's	Paint	18.25	
	Cleaner / primer	9.26	27.51
Moore Scale Service-Western VA	Serviced scales		200.00
SWANA	Membership dues		212.00
James P. Childress, Jr.	Brakes / light / antifreeze		635.00
NAPA of Farmville	Def / diesel treatment	43.96	
	Def / oil / washer fluid	65.94	109.90
Republic Services #974	Trash collection		693.26
Wright's Excavating	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		2,548.80
STEPS, Inc.	Recycling fee		2,690.14
Synergy Recycling, LLC	Electronic recycling		2,080.35
Southside Electric Cooperative	DH site	100.37	
	Virso site	175.07	275.44
Dominion Virginia Power	Rice site	128.93	
	Cell C pump station	28.65	
	Green Bay site	92.20	
	Leachate pump	563.27	
	Worsham site	116.69	
	Prospect site	232.45	
	Scalehouse	301.19	
	Landfill site	165.36	1,628.74
AT&T	Phone		104.67
CenturyLink	Phone		397.10
US Cellular	Phone		24.21
Verizon	Phone		182.62
O. O. Stiff, Inc.	Monthly service		702.50
Prince Edward County Public Schools	Diesel		1,209.98

<u>GENERAL PROPERTIES</u>		
VACORP	Workers compensation	843.56
Dodson Brothers Exterminating	Pest control - Cannery	38.00
	Pest control - Worsham	38.00
	Pest control - SCOPE	38.00
	Pest control - Courthouse	85.00
	Pest control - Visitor's Center	38.00
Dodson Pest Control	Annual fee - Ag Bldg	150.00
Daikin Applied	Chillr maintenance contract	3,116.00
Cavalier Hose & Fittings	Hose / fitting / oil	298.30
	Tractor fluid	51.21
East End Motor Company, Inc.	Repair flat tire	40.87
Third Street Wrecker Service	Towing	150.00
Southside Electric Cooperative	SRR lights	30.80
Dominion Virginia Power	Roy Clark monument	14.14
	SCOPE Building	281.23
	Courthouse	10,842.35
	Sheriff Department shed	12.94
	Worsham Clerk office	208.89
	Lights at Rice	111.00
	Ag building	2,061.82
	Shop	35.79
Parker Oil Company, Inc.	Heating oil	13,568.16
Town of Farmville	Water & sewer	213.36
AT&T	Phone	126.11
CenturyLink	Phone	42.83
US Cellular	Phone	216.40
O. O. Stiff, Inc.	Phone	121.88
Handi-Clean Products, Inc.	Monthly service	100.00
Unifirst Corporation	Stripper	131.55
Ayers Building & Supply Company	Janitorial supplies	35.68
Diamond Springs Water, Inc.	Propane cylinder	7.70
Farmville Wholesale Electric	Equipment rental	17.90
Lowe's	Ballasts	328.50
	Shop vac filters	25.64
	Roof screws / map gas	19.64
	PVC / cable box	14.20
	Grease	5.69
	Sink strainer / nuts	21.15
Rod & Staff, LLC	Repair handle	86.32
Cintas Corporation #524	Uniform rental	20.00
Prince Edward County Public Schools	Diesel	368.94
Fisher Auto Parts, Inc.	Washer reservoir / fluid	236.34
Pro Auto, LLC	Tire / inspection	50.70
		120.08
<u>CANNERY</u>		
VACORP	Workers compensation	79.05
Virginia Food Works	Contract payment	2,916.67
Farmville Wholesale Electric		35.82
Southside Electric Cooperative	Electric service	261.64
Parker Oil Company, Inc.	Heating oil	460.37

CenturyLink	Phone	241.38	
Key Office Supply	Ink cartridge	30.54	

HEALTH DEPARTMENT

Prince Edward Health Department	4th Quarter support		40,247.50
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COMPREHENSIVE SERVICES ACT

Accurate Interpretation	Professional service		400.00
Bear Creek Academy	Professional service		3,135.00
Blue Ridge Autism & Achievement Center			10,440.00
Rescare / Braley & Thompson	Professional service		5,829.00
Center for Pediatric Therapies	Professional service		1,040.00
Centra Health	Professional service		32,868.00
Elk Hill	Professional service		3,230.00
Family & Community Support	Professional service		5,577.50
Grafton School, Inc.	Professional service		28,537.75
Hallmark Youthcare - Richmond	Professional service		2,772.00
Ifetayo Imanchinello	Foster care		2,085.00
Keystone Newport News, LLC	Professional service		7,350.00
Ashley Long	Foster care		4,222.00
Mountain Youth	Professional service		2,625.00
Northstar Academy, Inc.	Professional service		3,340.00
Pickett Park Day Care	Foster care		273.00

OTHER WELFARE / SOCIAL SERVICES

STEPS, Inc.	15-16 Support	6,250.00	
	15-16 Support - CAP	3,622.00	9,872.00

MUSEUMS

Robert Russa Moton Museum	15-16 Support		2,500.00
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PUBLIC LIBRARY

Farmville-PE Community Library	15-16 Support		51,165.75
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PLANNING

VACORP	Workers compensation		18.68
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	21.60	121.60
Preston Hunt	Commission meeting	100.00	
	Mileage	21.60	121.60
Timothy Mark Jenkins	Commission meeting	100.00	
	Mileage	11.88	111.88
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	9.72	109.72
John W. Peery, Jr.	Commission meeting	100.00	
	Mileage	1.62	101.62
John C. Prengaman	Commission meeting	100.00	
	Mileage	5.40	105.40
John F. Townsend, III	Commission meeting	100.00	

	Mileage	8.10	108.10
Brett Von Cannon Watson	Commission meeting		100.00
US Cellular	Phone		54.72

COMMUNITY DEVELOPMENT

Piedmont Area Transit	15-16 Support		2,500.00
Downtown Farmville	15-16 Support		2,500.00

ECONOMIC DEVELOPMENT

VACORP	Workers compensation		10.38
Demont Design	Update EZ Brochure		215.00
Business Card	Meals		261.03
Key Office Supply	Copy paper	29.95	
	Toner / binders / labels	508.74	
	Envelopes	17.99	66.68

TOURISM

VACORP	Workers compensation		7.24
Town of Farmville	Thoya Initiatives	2,000.00	
	Water & sewer	47.65	2,047.65
Dominion Virginia Power	Electric service		199.29
Ellington Energy Service	Propane		329.70
Business Card	UPS	13.29	
	Domain name renewal	83.88	97.17
CenturyLink	Phone		347.99
Magi Van Eps	Mileage	32.40	
	Meals	21.18	53.58

SOIL & WATER CONSERVATION DISTRICT

Piedmont Soil & Water Conservation District	15-16 Support		2,960.00
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COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone		107.86
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GENERAL EXPENSE

Lumos Networks	Phone		5,354.94
Petroleum Traders Corporation	Gas		13,163.62

CAPITAL PROJECTS

Business Data of Virginia, Inc.	Battery / CD drive		533.67
Teamcraft Roofing, Inc.	Courthouse roofing work		50,000.00

DEBT SERVICE

Town of Farmville	Loan - interest		35,775.38
US Bank	GO Bond - interest	43,234.38	
	2011 Bond - interest	48,494.97	91,729.35

FORFEITED DRUG ASSETS

Piedmont Regional Task Force	Dues		2,800.00
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Key Office Supply	Desk	1,099.00
<u>WATER FUND</u>		
Town of Farmville	Water	48.29
US Bank	2011 Bond - interest	63,199.02
<u>SEWER FUND</u>		
Dominion Virginia Power	Sewer pump	37.39
US Bank	2011 Bond - interest	23,577.89
<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit	1,129.00
<u>PIEDMONT COURT SERVICES FUND</u>		
VACORP	Workers compensation	59.83
Redwood Toxicology Lab	Drug tests	772.27
Southside Messenger	Advertising	24.00
Dominion Virginia Power	Electric service	649.51
CenturyLink	Phone	65.37
Lumos Networks	Phone	592.19
Connie Stimpson	Copy paper	107.98
Quill Corporation	Office supplies	82.73
HR Specialist	Subscription	107.00
Jessica Harding	Newspapers	2.00
<u>PCS SUPERVISION FEES EXPENDITURES</u>		
Lawrence & Associates	Settlement agreement	2,550.00
Woods Rogers Attorneys at Law	Professional service	8,584.44
Southern Copier Sales & Service	Copier maintenance contract	300.00
SRP Corporation, LLC	Rent	2,500.00
Connie Stimpson	Mileage	9.80
Jessica Harding	Mileage	155.52
Renee T. Maxey	Mileage	93.31
Ashley Nash	Mileage	256.50
Megan Newman	Mileage	369.90
Jeanene Rice	Mileage	135.00
<u>PCS DRUG TESTING FEES</u>		
Alere Toxicology Services, Inc.	Drug testing	58.44

In Re: Highway Matters

Mr. Scot Shippee, P.E., Resident Engineer, VDOT-Dillwyn, reviewed the construction projects:

- Route 632 Bridge – delays due to weather, expected completion: May 20

- Route 602 Bridge – will close June 6 for approximately three weeks for replacement of a damaged beam
- Route 619 Bridge – work began April 11

Mr. Shippee reported brush cutting for safety purposes has begun; they are currently in the Abilene Road area, and then will go to the Prospect area and will continue around the county. He asked that anyone finding safety issues contact VDOT. Mr. Shippee said plant mix leveling is beginning; shoulder repair on Route 460 near Jenkin's Blue & Gray. VDOT will continue to answer citizen concerns and requests. Mowing season begins the first week in May.

Mr. Shippee asked the Board to consider last year's Secondary Six Year Plan; he said nothing new can be added unless something else is removed as two projects are not yet fully funded. He said if the priorities still apply, the public hearing can be scheduled for June. Discussion followed.

Chairman Simpson asked if Greentown Road is included on the Six Year Plan; Mr. Shippee said Greentown Road is set to be fully funded in 2018-2019. Campbell Crossing Road (Route 628) will be fully funded this year. He added that the priorities haven't changed in the last two years; they have accelerated and everything moved up by one. The priority list determines order in which they are addressed.

Supervisor Timmons asked if the dates shifted because of the lack of funding; Mr. Shippee said the priority list tells VDOT which project to apply funding to when funding is received.

Supervisor Jones said some are bumped up if a previous project doesn't use all the funding allocated to it; Mr. Shippee said that will likely be the case for a lot of the projects. He stated the Watson Boulevard project didn't cost the full amount that was allocated, and the remainder is able to be allocated to another project. Mr. Shippee said the estimates are based on the cost of materials, which are so variable, VDOT doesn't want to underestimate what it may cost in five years.

Supervisor Townsend asked when additional roads can be added. Mr. Shippee said probably by next year's Plan; with the House Bill 2 process and the new funding, this is a new scenario for everyone. He added unpaved road funds will be programmed and distributed to every county, but there is no specific date for when those numbers will be in.

Supervisor Timmons reported he is still waiting for a guardrail on Route 664; several orange barrels that were positioned for safety floated down the creek. Mr. Shippee said he would check into the schedule for the guardrail.

Supervisor Townsend questioned the “safety money” left over. Mr. Shippee said there are Operational & Safety Funds that are available; the Route 664 project may have been reviewed for guardrail. Mr. Shippee then said that some of the projects that the Maintenance department is reviewing, there is a section of Route 360 where some recent departure crashes have occurred, some of the funding may be used to build up the shoulder. A list of those potential projects will be prepared for the Board’s review.

Chairman Simpson reported “Old 460” near Tharpe’s Trucking Company is in bad shape, and questioned the reflectors stopping at Worsham; Mr. Shippee said the reflectors and raised pavement markers will be put in new pavement sections.

Supervisor Gray asked for an evaluation on Pin Oak Road and Sulphur Spring Road. Mr. Shippee stated options include shaving the peak of the road or moving the intersection, approximately 10’. He said it may not be worked on this year.

Supervisor Timmons asked if any signage can be used at that site. Mr. Shippee said none has been recommended at this time.

In Re: School Board Appointments - Announcement of Nominees

The terms of the following School Board members expire on June 30, 2016:

District 301 - Timothy W. Corbett, Sr., MD (Supervisor Jerry Townsend)

District 501 - Russel L. Dove (Supervisor Bob Timmons)

Chairman Simpson asked the Citizen Committee Chair to present names of the nominees for District 301.

Mrs. Sarah Edmondson, Chair, stated the names of the nominees are Dr. Timothy W. Corbett, Sr. and Dr. Wayne E. McWee, and presented a short biography of each candidate. She added the Committee recommends Dr. Timothy W. Corbett, Sr., MD, for reappointment to the School Board.

Chairman Simpson then asked the Citizen Committee Chair to present names of the nominees for District 501.

Ms. Alix Fink presented the names of the nominees are Patricia Bobenreith and Dr. Wilkie Chaffin, presented a short biography of each candidate.

Supervisor Timmons and Supervisor Townsend thanked the Citizen Committees for their service.

Supervisor Townsend made a motion, seconded by Supervisor Gray, to authorize a Public Hearing on the School Board nominees for Districts 301 and 501, to be held at the May 10, 2016 meeting; the motion carried:

Aye: Pattie Cooper-Jones
 Calvin L. Gray
 Robert M. Jones
 Odessa H. Pride
 Howard F. Simpson
 C. Robert Timmons, Jr.
 Jerry R. Townsend
 Jim R. Wilck

Nay: None

In Re: Citizen Volunteer Appointments

Chairman Simpson/ Mr. Bartlett stated several boards and commissions have upcoming vacancies and/or expiring terms of office in June 2016.

APPOINTMENT	TERM OF OFFICE	# OF VACANCIES	CURRENTLY IN OFFICE
Board of Appeals for Building Code	5 Years	1	Southard Brumfield*
Poplar Hill Community Development Authority	1 Year	2 (Citizen Positions)	Mattie P. Wiley* Karen Schinabeck*
Prince Edward County Industrial Development Authority	4 Years	2	Gwen Eddleman* James Moore*
Social Services Board (Position to be filled by resident living in the Rice area.)	4 Years	1	Shirley Wallace*
Central Virginia Regional Library Board	4 Years	1	Karen Schinabeck*

**Eligible for re-appointment.*

Supervisor Jones made a motion, seconded by Supervisor Timmons, to authorize advertisement of the citizen volunteer appointments; the motion carried:

Aye: Pattie Cooper-Jones
 Calvin L. Gray
 Robert M. Jones
 Odessa H. Pride
 Howard F. Simpson
 C. Robert Timmons, Jr.
 Jerry R. Townsend
 Jim R. Wilck

Nay: None

In Re: Community Policy Management Team Appointments

Mr. Bartlett stated the General Assembly created the Children's Services Act (CSA) to create a collaborative system of services and funding that is child centered, family-focused and community based to address the needs of troubled at-risk youths and their families. Chapter 52 of title 2.2 of the Code of Virginia outlines the requirements of this program.

To receive CSA funds from the Commonwealth of Virginia Section 2.2-5204 of the Code of Virginia directs every County to establish a Community Policy and Management Team (CPMT). Membership of the CPMT is specified in Section 2.2-5205 of the Code and shall include:

- One elected official or an appointed official (presently the County Administrator)
- The local agency heads or their designees of the following - (1) Community Services Board, (2) Juvenile Court Services Unit, (3) Department of Health, (4) Department of Social Services, and (4) Local School division.
- Representative of a private organization or association of providers for children's or family services if such organizations are located within the locality
- A Parent Representative

Mr. Bartlett stated the CPMT manages the program in each community. The CPMT has been conducting a self-assessment to ensure the program is being administered properly. Due to resignations the CPMT does not currently have either a representative of a private organization or a Parent Representative.

Mr. Bartlett said the CPMT is requesting the Board appoint Rodney Wilkerson to serve as the representative of a private organization. Mr. Wilkerson is employed by Family & Community Support Systems located at 1 Mill Street. Mr. Wilkerson has 19 years of experience in the child services field. He has served on numerous Family Assessment Planning Teams (FAPT) and CPMT teams in the region. Thus, he is well aware of the challenges faced by families and their offspring who will require services administered through the CSA program. He has specialized in finding cost effective solutions for families facing mental health challenges of their children. Thus, he will be a valuable addition to the CPMT. The appointment will be effective immediately and expires on June 30, 2018.

Mr. Bartlett said the CPMT is requesting the Board appoint Mrs. Melissa Gayles of Farmville to serve as the parent representative. The appointment will be effective immediately and expires on June 30, 2018.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Gray, to appoint Mr. Rodney Wilkerson and Mrs. Melissa Gayles to the CPMT whose terms will be effective immediately and will expire June 30, 2018; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Workforce Investment Board

Mr. Bartlett stated currently, Sharon Carney serves the County of Prince Edward as a representative of the “economic development sector” on the South Central Workforce Development Board. Mrs. Carney’s two-year term expires June 30, 2016. With her forthcoming retirement, the Board of Supervisors will wish to consider nominating a representative who can also represent the economic development sector.

The Workforce Development Board meets quarterly and each member is requested to participate on a committee that meets quarterly as well. The Board provides oversight to the employment and training services for adults, dislocated workers and at risk youth. Policy development is a big part of what the Board does to be sure that WIOA funds are spent for training that meets the needs of local business. The economic development representative is needed to provide input on those needs.

Mr. Bartlett stated that to keep County representation on the Workforce Development Board, I am recommending the Board of Supervisors consider forwarding the name of Rob Fowler, as the County’s Director of Planning and Community Development, to the Chief Local Elected Officials Board (CLEO), which makes the appointments. The nomination will be voted on by the Chief Local Elected Officials Consortium on Friday, April 29, 2016.

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to recommend the appointment of Rob Fowler to the Chief Local Elected Officials Board of the South Central Workforce Investment Council for a term of July 1, 2016 to June 30, 2018; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: County Administrator's Report – Health Insurance

Mr. Bartlett stated the County has received a renewal with the Local Choice Program for the provision of health insurance for county employees for the 2016-2017 fiscal year. If the County offers the same plans as last year, the County's premiums will increase 5.5% which will increase County expenses by about \$36,000. The county's premiums decreased last year. The new rates are less than the rates in FY 13 and the same as existed in FY14 and FY15. The rates for the plans currently offered by the County include comprehensive dental care. There is an option for employees to choose a plan with only preventive dental care but the majority of employees choose the comprehensive dental plan. The plan with preventive dental is \$11 cheaper than the comprehensive plan for single coverage.

Mr. Bartlett recommended the County maintain the same insurance plan as last year. Under the current plan the County offers employees the choice of selecting the Key Advantage 250 or 500 plans but the County only provides funding for the 500 plan. Employees have the option of "buying up" to the 250 plan at their cost.

Mr. Bartlett stated that as discussed during the meeting on April 5, 2016, he recommended the Board authorize a change in the County's health insurance plan by imposing a waiting period before new employees are eligible for health insurance benefits. The Local Choice Program only allows a maximum waiting period of 90 days or less. The options are as follows:

- Date of Hire
- 1st of the month following date of hire
- 30 days following date of hire
- 1st of the month following 30 days from date of hire
- 60 days following date of hire
- 1st of the month following 60 days from date of hire
- 90 days following date of hire

Mr. Bartlett recommended the Board authorize the adoption of a waiting period whereby a new employee's health insurance would commence the first of the month following 60 days from date of hire. Choosing the option of 90 days following date of hire would be a greater administrative burden on County staff. Per the Local Choice regulations, each day counts, even weekends and holidays. Choosing this option would require County staff to manually determine the day health insurance would become active and then manually calculate the first month's premium. After that payroll is completed, County staff would then be required to revisit the employee's computer file and permanently activate the Health Insurance.

Mr. Bartlett then stated there is a special class for part-time employees, which only includes the Board of Supervisors; none of the Board members participate in the insurance program. He recommended the special class be removed. Having the special class actually hurts the County; it has a potential of eight members of which none participate which lowers the participation rate, which may cause an increase in monthly premiums.

Supervisor Wilck made a motion, seconded by Supervisor Cooper-Jones, to remove the Special Class designation for part-time employees; to authorize the County Administrator to submit all necessary documents to Local Choice to maintain the current Health Insurance Plan with the exception of imposing a waiting period to take place on the first of the month following 60 days from date of hire; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Award of Contract for Courthouse Landscape Design

Mr. Bartlett stated that to prepare for the Vice-Presidential Debate in October the Board of Supervisors has indicated a desire to improve the outside appearance of the Courthouse grounds. To that end, County Staff has obtained proposals from two firms that provide landscape design services.

The first proposal was provided by Harvey Design Land Architects (HDLA). HDLA is a full service landscape architectural firm that provides design, construction details and contract administration. They do not perform the actual construction and installation of the design. They have performed work for about 30 localities in Virginia. Farmville has used their services for twelve years and are highly pleased with the quality of their work. The Option I Proposal is for \$6,400 and includes the entire Courthouse Complex. There is an Option II Proposal which is only for the front of the Courthouse and costs \$3,600. It is important to note that both Option I and Option II provide an overview of the project and a master plan. To obtain actual construction documents would cost an additional \$4,500. The actual construction documents would not be completed until we decide how much of the plan developed in Phase I we would want to complete.

The second proposal came from Land Tech Group of Virginia which provides custom design, installation and maintenance services for new and renovated landscapes. The proposal from Land Tech provides “to scale” designs, plant and material lists, etc. The deliverable would allow the County to go to bid. Item 6 of the proposal allows the County to receive a credit of up to 100% (\$3,000) for installation if the County would choose Land Tech to do the actual installation. Land Tech is not an architectural or engineering firm. They have provided installation services on several governmental projects to include the Mid-Town Connector Project in Lynchburg and the G91 Richmond Gateway Project for VDOT. In Lynchburg they were a subcontractor and provided all paver, concrete and planting work. The General Contractor stated they did excellent work, were fast with excellent quality. Mr. Bartlett stated he was still contacting other clients that Land Tech provided services to and will provide their recommendations as they are received.

After some discussion, Supervisor Timmons made a motion, seconded by Supervisor Townsend, to hire Land Tech to provide landscape services to improve the outside appearance of the Courthouse grounds; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Landfill Construction Contract

Mr. Bartlett stated that on January 12, 2016, the Board of Supervisors authorized the development of bid documents for the construction of Cell E at the Prince Edward County landfill. These documents were created and the Invitation for Bids (IFB) was advertised in the Richmond Times Dispatch and the Farmville Herald in late February and early March. In addition, the IFB was posted on the County's web site and our Engineering Firm's (Resource International) web site and placed on the web sites of Builders Exchange Association of Virginia and Valley Construction News/The Plan Rooms, Inc. The last two are plan rooms which serve as clearinghouses for projects being bid. Construction companies typically visit these sites looking for projects to bid on.

Mr. Bartlett said a mandatory pre-bid meeting was held at the Landfill. Representatives from five companies attended the pre-bid meeting; all five picked up bidding documents and the County received four bids by the closing date of March 28, 2016. Resource International has vetted the responses and is recommending the contract be awarded to Sargent Corporation, which is headquartered in Maine with an office in Ashland, Virginia. Sargent was the low bidder at \$1,332,195 and met all bidding requirements.

Mr. Bartlett stated not including current contracts, Sargent has completed 16 contracts for public sector and private clients for cell and/or closure construction for landfills in Virginia and five for landfills in Maryland. Resource International contacted references for work completed in Amelia, Campbell, Goochland and Shenandoah Counties; all were extremely pleased with the work performed by Sargent. In addition to the construction contract, Mr. Bartlett recommended authorization for Resource International to perform Construction Quality Assurance (CQA) services to ensure the work is performed per specifications. This will cost no more than \$80,000.

Following some discussion, Supervisor Jones made a motion, seconded by Supervisor Timmons, to award the contract to Sargent, to authorize the County Administrator to execute all contract documents once reviewed and approved by the County Attorney, and to amend the FY16 Landfill Construction budget and appropriate funds, as indicated below:

FY 2016 Budget Amendment						
REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3 (Rev)	331	041050	0331	Landfill Construction Fund Balance		\$1,412,195
4 (Exp)	331	094000	0051	Landfill Construction	\$1,332,195	
4 (Exp)	331	094000	3180	Prof. Serv – Const. Eng.	\$ 80,000	

The motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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In Re: Use Agreement for Communications Equipment

Mr. Bartlett stated that as the County moves forward with the Sheriff’s Office communications project, a “Use Agreement for Communications Equipment” will need to be executed by the County and the Commonwealth. The state provided a draft agreement. The County Attorney reviewed the agreement and can recommend that it be executed by the County.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to authorize the County Administrator and/or Board Chairman to execute the agreement on the behalf of the County; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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In Re: County FY15 Audit

Mr. Bartlett stated cash and cash equivalents in the County’s governmental funds increased by \$967,734 during FY15. The Governmental Funds include all of the County Funds except for the utility

funds. The cash and cash equivalents increased from \$10,020,343 to \$10,987,877. Cash and cash equivalents include such non-cash items as account receivables and note receivables. Actual cash in the General Fund at year end was \$7,732,096, an increase of \$672,624. An additional \$719,216 is in the Economic Development Fund for approximately \$8.5 million in cash in the funds.

The Landfill Construction Fund cash increased by \$303,684 to \$2,061,592. These funds, while not restricted, have traditionally been used to pay for the opening and closing of cells at the landfill. The Landfill Cell E contract is \$1,332,195 and the cost of construction quality assurance is \$80,000. These funds will be expended in FY16 and FY17 to open the new landfill cell. This project will reduce the cash in that fund by about \$1,100,000.

Cash in the Utility Funds (water/sewer) decreased by \$321,640. Combining all Funds described above shows that total cash increased by approximately \$785,000. The decrease in the Utility Funds was due to expenses exceeding revenues and is primarily caused by debt service payments. The increase in the General Fund was primarily caused by revenues exceeding the budget by almost \$900,000.

A major accounting change mandated by the Governmental Accounting Standards Board (GASB) was implemented in this audit. The mandate established standards for measuring and recognizing liabilities related to pensions which have not previously been reported in previous audits, in fact these amounts had never been computed before. The result is an increase in long-term liabilities on the County's statement of net position of \$3,044,407 for the General Fund and \$21,323,876 for the School Fund. The County's pension liability is almost 86% funded while the Schools are only funded at 71%. The School funded rate is lower due to decisions made by the General Assembly to underfund teacher pensions in order to save money. While the entire teacher pension liability is reported as a local obligation in actuality localities only pay their composite index portion of the SOQ positions which in our case is approximately 33%. While the County's reported liabilities have greatly increased, in fact there has been no actual change in the County's financial position in regard to pension liabilities.

Supervisor Jones made a motion, seconded by Supervisor Timmons, to accept the County FY15 Audit; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: Closed Session

Supervisor Jones made a motion, seconded by Supervisor Timmons, that the Board convene in Closed Session for discussion of the disposition of publicly-held real property in the Prince Edward County Industrial Park, where discussion in an open meeting would adversely affect the negotiating strategy of the County, pursuant to the exemptions provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

The Board returned to regular session by motion of Supervisor Jones, seconded by Supervisor Cooper-Jones, and adopted as follows:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

On motion of Supervisor Jones and seconded by Supervisor Cooper-Jones and carried by the following roll call vote:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Mark Cronk, Animal Warden, submitted a report for the month of March 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of March 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery (Commercial)

Ms. Emily Wells, Commercial Manager, submitted a report for March 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of March 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of March 2016, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Jones, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was recessed at 8:29 p.m. until Tuesday, March 22, 2016 at 5:30 at the Prince Edward County Board of Supervisors Room.

April 19, 2016

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 19th day of April, 2016, at 5:30 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; and Sarah Elam Puckett, Assistant County Administrator.

Chairman Simpson called the reconvened meeting to order.

Mrs. Sarah Elam Puckett, Assistant County Administrator, announced there has been a large number of shad, two to six inches in length, which have died in the Sandy River Reservoir. She said DGIF and DEQ have been contacted; it is a natural occurrence with the sudden temperature spikes. Two biologists from DEQ have taken water samples and have found the water chemistry appears to be within the normal range for oxygen and PH; there has been no spill and there is no toxin in the reservoir, and the lake has not yet stratified. The fish may continue to die over the next several days, and it may take several weeks to assimilate all of the dead fish that need to decay. Mrs. Puckett said all questions are to be referred to DEQ, who will continue to monitor the Sandy River Reservoir for the next few weeks.

In Re: Amended Roof Contract

Mr. Bartlett stated the roofing contractors have discovered the two flat roofs over the Social Services portion of the building and over the Clerk of Courts portion of the building, have to be replaced. Both were heavily damaged from leaks in the past. Mr. Bartlett stated approximately 2,900 square feet of

the roof will have to be removed, insulated and replaced at a cost of \$41,970. Mr. Bartlett recommended a transfer from the Pay Raise Reserve fund to Capital Construction Fund. He added there is a 30-year guarantee on the roof and Mr. [Jim] Ennis has seen the contract.

After some discussion, Supervisor Timmons made a motion, seconded by Supervisor Gray, to authorize the County Administrator to sign all necessary documents for the repair of the roof and to transfer and appropriate the funds necessary; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Discussion of FY 17 County Budget

Mr. Bartlett reviewed the Required Local Effort (RLE) for Standards of Quality, which shows the amount the State requires to be spent. He said the region average was about 24%, while Prince Edward County, in Fiscal Year 2015, spent 78% above the RLE. By that measure, Prince Edward County is funding our schools better than neighboring counties. The Per pupil expenditures for Fiscal Year 2014 was \$3,789; the amount in the proposed budget is a little over \$4,000. Prince Edward County spends more per pupil than any surrounding locality. Since 2004 to 2014, the ADM has fallen by approximately 460.

Supervisor Wilck stated Prince Edward County Schools rank 21st out of 95 as far as spending per pupil, with \$10,987 per student.

Supervisor Cooper-Jones stated she is concerned about the recent amendment to the delay in insurance coverage for 60 days for all County employees. She stated that for the Sheriff's department, they should be allowed their current stipulations as they are more at risk.

Mr. Bartlett said that while they are on the job, they are covered under Workers Compensation from the first day of employment. The Health Insurance covers them when they are not on the job. Discussion followed.

Chairman Simpson made a motion, seconded by Supervisor Cooper-Jones, to return to the existing plan; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	Robert M. Jones
	Calvin L. Gray		C. Robert Timmons, Jr.
	Odessa H. Pride		
	Howard F. Simpson		
	Jerry R. Townsend		
	Jim R. Wilck		

Mr. Bartlett stated he will contact the State to make sure the County can change back as their previous action had been reported.

Mr. Bartlett stated the dual enrollment tuition that is paid for the individuals is returned to the school system if SVCC does not have to provide teachers. He stated Prince Edward County has one of the smallest enrollments compared to the other counties; including them would help the ratio. Mr. Bartlett stated the donation is used for graduation ceremonies, the honors program, and many other items, and doesn't impact the academic environment.

Supervisor Gray recommended not funding SVCC.

Supervisor Timmons recommended zero funding for Crossroads; he said they can go tax exempt and there is no requirement to fund them. Supervisors Gray and Townsend agreed. Mr. Bartlett stated he will make sure there is no mandate for funding. Discussion followed.

Supervisor Townsend revisited the donation to SVCC and recommended zero funding. Discussion followed.

Supervisor Timmons said the regular membership in the Farmville Chamber of Commerce is \$250, and agreed with Supervisor Wilck's recommendation to retain membership at that level.

Discussion followed on funding for the Library (level funding, \$204,663), the Longwood Small Business Development Center (\$6,750), and Southside Virginia Community College. The Board discussed funding STEPS, Inc. at \$14,488 as a required match for the Community Action Program and the regular donation was reduced by 20%. Mr. Bartlett stated Prince Edward County provides 2.9% of the local

funding to Legal Aid, cases closed is at 5.4%, the people helped are about 8%; the Board discussed funding set at \$1,200.

Supervisor Timmons questioned funding Habitat for Humanity with taxpayer funds; Mr. Bartlett stated they help lower income people become homeowners and therefore, taxpayers.

Discussion followed on funding for Madeline's House. Supervisor Jones stated they provide a service to the County residents; there is no other organization doing these services, and should be provided a donation.

Supervisor Timmons then asked if taxpayer funding should go to Downtown Farmville. Supervisor Gray said that as had been discussed at a previous meeting, discussion on establishing criteria for funding charitable organizations after this budget process is complete.

Supervisor Wilck stated that since the County saw nothing for their investment last year and will not again this year, he recommended not funding the VGA. Mr. Bartlett stated the VGA brought three businesses to Prince Edward County and one is still actively looking at the area with Prince Edward County strong on their list.

Supervisor Wilck suggested looking into the Cannery situation; he said if eliminated, it would provide a savings of \$60,000-\$70,000 annually. Supervisor Wilck stated that if the County sells equipment that Tobacco Commission funding was used to purchase, there may be an obligation to the Tobacco Commission to repay a portion of that back to the Tobacco Commission; discussion followed. Mr. Bartlett added the Tobacco Commission is supportive of the Cannery, which provides a unique asset, and it would not be well received if the Board moved to shut it down. Further discussion followed.

Chairman Simpson stated he wished to put \$1,000 towards the Carl Eggleston Foundation for the children for Christmas. Supervisor Timmons stated the taxpayers should not pay for what the Foundation wishes to provide; Supervisor Wilck agreed.

Supervisor Wilck stated the food pantry and Meals On Wheels will have to "take a hit, too" since other organizations are losing some funding. After some discussion, it was agreed that FACES will receive \$4,275. Supervisor Cooper-Jones stated FACES/Meals on Wheels provides a service that benefits so many citizens.

Mr. Bartlett stated the spreadsheet provided by the School Board shows the revised School Budget; he presented assumptions regarding two categories involving the hiring of personnel. He said the difference is due to the QZAB; when the County provides funding, it included the Qualified Zoning Academic Bonds. He said he did not include that because the auditors take that out of the School funding and place it under "Other Finance" because it is going to a savings account. One matures in 2020, the other matures in 2022 and that is when the expense will all come out to pay off the bonds. However, we are actually funding \$110,153 every year. This is originally budgeted in the School's budget. He stated that means they spent approximately \$8.1 million in FY 15.

Supervisor Timmons requested a line item budget from the Schools. Supervisor Wilck stated the administration decides where to spend the funding; if they request teacher's aides, the Board cannot ensure or see if they are actually using it for hiring personnel. Supervisor Wilck then suggested making sure all classrooms are used 80-95% and close down a wing. Discussion followed.

On motion of Supervisor Gray, seconded by Supervisor Townsend, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was recessed at 6:57 p.m. until Tuesday, April 19, 2016 in the Board of Supervisors Room for the Public Hearing on the School and County Budgets and Tax Rates.

April 19, 2016

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 19th day of April, 2016, at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; and Sarah Elam Puckett, Assistant County Administrator.

Chairman Simpson called the reconvened meeting to order.

Chairman Simpson asked Mr. Wade Bartlett, County Administrator, for opening remarks.

Mr. Bartlett said, *“The proposed Fiscal Year 17 County Budget, to include the School Budget and the proposed 2016 Tax Levy, were advertised in the April 8th and 15th issues of THE FARMVILLE HERALD. The total budget for the County is proposed to be \$51,388,500.*

The dominant factor in developing the Fiscal Year 17 budget was how to solve a beginning budget deficit of more than \$1 million in the General Fund. The goal of the Board of Supervisors was to create a balanced budget that did not require the use of any reserves while at the same time, limiting any tax increases. With few exceptions, all expenses have been held level or have been reduced. This includes the Schools, Charitable Donations, and County Departments.

Three actions were taken to meet specific requests from the Board that were developed during the Strategic Planning Session. These are:

1) A program to increase the use of inmate labor. There was \$10,000 added in a part-time line item to help pay for the cost of officers to oversee an inmate work crew.

2) *Reduction of funds provided to outside agencies.*

3) *Aligning local funding for the Schools to average daily membership – or ADM – which is the number of students attending the Prince Edward County Public School System.*

The proposed budget provides \$8 million in local tax dollars for the Prince Edward County Schools. This closely aligns to the actual amount used by the Schools in Fiscal Year 15. After subtracting the \$110,153 for a debt service called QZAB, in Fiscal Year 15, the School spent \$7,992,419, and the ADM was \$2,035. Thus local funds expended per student was about \$3,949. The School used an ADM of 1,990 to create the Fiscal Year 17 budget; based on that ADM, the \$8 million will provide \$4,020 in local funding per pupil, or an increase of 1.8%.

The action to reduce expenditures eliminated approximately 70% or \$700,000 of the budget deficit. That still left a deficit of \$300,000. To eliminate that shortfall, the proposed budget assumes a two cent increase in the Real Estate Tax rate, making the rate 51 cents per hundred. No other tax rates are proposed to be changed. This tax rate represents an equalized tax rate as compared to the rate in effect in Calendar Year 2014, which was before the last reassessment. Even with that proposed tax rate increase, a majority of our tax parcels in our county will have a lower tax bill than they did in 2014.”

In Re: Presentation by School Board of Revised Budget Request

Dr. K. David Smith, Superintendent, reviewed the revised School Budget request. The original request was for \$1,599,221 in additional funding. The School Board was interested in doing what they could to begin restoring some of the programs that have been reduced and cut out over the years. Some of the programs include two foreign language programs, German and Latin, and in bringing Spanish instruction back to the Middle and Elementary grades. Also this includes a part-time community engagement coordinator, the two foreign language teachers, a physics teacher, a biology teacher, a part-time chorus instructor, two teachers at the high school to replace courses currently taught online and a request from Transportation for a new school bus. That’s how the School Board got to \$1,599,221. Based on information that Mr. Bartlett shared, the School Board revisited the request to focus on just the required increases. The concern was the impact on the children and not being able to restore some of the positions and programs.

Dr. Smith stated that based on information from Mr. Bartlett, the decision was made to revise and focus on the required increases. He stated his concerns were to minimize the impact on the children; to attract the best teachers, a signing bonus had been implemented. Dr. Smith said that depending on the budget, preschool funding is going to be reduced from 101 seats to 71 seats. The Early Childhood Special Education Program will blend with the PreK Program. This will mean a teacher and an aide can be reassigned; one additional teacher and three additional aides will be required.

Dr. Smith stated the health insurance will increase by 15%, and at last report, a two percent salary increase is to be implemented by the State December 1, 2016. Because the School applies pay increases equally to all employees, the funding that comes from the State would only pay for the increase for the SOQ funded positions, about half of the positions. He stated the total for the revised request is an additional \$752,402; with a revised total budget request of \$8,752,402.

Supervisor Gray stated that while these concerns are presented, if they do not come to fruition and action contrary to the request sends the wrong message to the Board, the students and the citizens. Dr. Smith said that without the additional funding, the aides will not be able to be funded without removing other positions or programs. The School Board has to decide which is most important and has priority in terms of the needs of the children; the School Board must find a compromise.

Supervisor Pride asked if he has looked at retirements and resignations and how that might affect the budget. Dr. Smith said it is difficult to know at this time; at the end of the summer, they will have a better idea.

Supervisor Timmons requested a line item detailed budget for review. Supervisor Gray stated all Board members need a copy.

Supervisor Wilck stated the Board always contributes more than the surrounding counties, and Prince Edward County ranks 21st of 95 counties in Virginia in the amount spent per pupil; he said the Administration decides where the funding is spent, and asked why the Board of Supervisors is putting in so much and having all these requests for more.

Dr. Smith stated the cost of programs vary from one county to the next. Discussion followed on the per pupil expenditure. Dr. Smith stated Prince Edward County has a large number of special needs

students which can be costly. Prince Edward County Schools also pay the full costs of dual enrollment to encourage more students to take the courses.

Supervisor Cooper-Jones asked about the funding from SVCC; Mr. Bartlett stated the vast majority of the funds go back to the schools. He said the school pays it and then it is dependent on how many teachers SVCC must provide; the representative from SVCC stated there was only one teacher necessary to provide to Prince Edward County Schools, so most of the tuition was returned to the schools.

Dr. Smith stated the reimbursement is not the full amount and is dependent upon staff.

In Re: Public Hearing: FY 17 County Budget

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the Fiscal Year 2017 County Budget. Notice of this hearing was advertised according to law in the Friday, April 8, 2016 and Friday, April 15, 2016 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Simpson opened the Public Hearing.

Ellen Wood, Hampden District, explained the term “per pupil expenditure” in regards to special education and the various mandates that provide for the students. She said the needs of the students are widely varied, and include Speech and Language Therapy, Physical Therapy, Occupational Therapy, and even personal hygiene. Ms. Wood said Prince Edward County Schools offer a good Special Education program which attracts other special needs students from other counties. She requested the Board fully fund the schools as they are taking care of Prince Edward County’s greatest asset, the children.

Eunice Carwile, Buffalo District, stated she is proud to serve on the Library Board; she reviewed the many services offered at the library, and asked the Board to consider the request for funding.

Adam Wolf spoke on behalf of the teachers, and requested the Board meet their request. He invited the Board to visit the schools, and said greater funding leads to more programs for the students. He stated that on average in Virginia, more than two and a half times as much money is spent per inmate than per pupil. Many have heard of the “school to prison pipeline.” One underlying cause of this pipeline is inadequate funding of schools. He invited the Board to come to the schools to see the teachers and students. Taking funding from the schools cannot fix or improve performance.

Joel Thomas, Junior at Prince Edward County High School, stated he is the Vice-President of the Class of 2017, a member of the Future Business Leaders of America, and President of the National Honor Society for the upcoming school year. He asked the Board members to recite the Board of Supervisors Mission Statement. He said cutting the School budget goes against the Mission Statement, and that 25% of the graduates are doing so with over a 4.0 GPA. Fully funding the schools will help all students; for some, the high school diploma may be the only form of education some children in this County will get. He requested the Board fully fund the schools.

Carolyn Rice, Senior at Prince Edward County High School, said she has never been exposed to students with more potential to make an impact in the future. She stated that the teachers have encouraged her to participate in extra-curricular activities. She added that if the budget is cut, others may not be able to live up to their full potential, and asked the Board to fully fund the schools.

Alana Calhoun, Senior at Prince Edward County High School, stated the changes the Board makes will greatly affect the students and urged supporting level funding. She stated the school is not an isolated entity and contributes to a larger economy. She said over 10% of the graduating class have already been accepted to UVA, William & Mary, and Virginia Tech; she added education is an investment and good schools attract business to the county.

Sam Dietrich, Seventh Grader at Prince Edward County Middle School, requested the Board not cut the school budget due to concern over electives being eliminated.

Carrington Dietrich, Fifth grader at Prince Edward County Middle School, stated the schools need the funding and said if funding stops, the schools could go downhill. She said the teachers work hard to keep the students happy and safe.

Isabel Edwards, Junior at Prince Edward County High School, requested the Board not cut the \$300,000 from the proposed School Budget. She stated the High School is fully accredited based on the SOL scores. All three schools have received at least partial state accreditation and the number of qualifying AP test scores has increased significantly. She asked what the Board is willing to give in place of \$300,000, and said that without the funding, the School Board can't hire new teachers or purchase new textbooks. She said the schools are progressing and now is not the time to cut funding.

Ben Edwards stated he is currently the Vice-President of the Middle School, expressed his gratitude for the good teachers he has had, and requested the Board fully fund the schools.

Mason Kinney, Sixth grader at Prince Edward County Middle School, requested the Board fully fund the schools, and reported on the Talented and Gifted (TAG) program. He stated one of the autistic students at the school received a perfect score on the SOL test, adding that cutting back on resources doesn't help the students.

Richard Altice, Hampden District, stated the median income in Prince Edward County is between \$25,000 and \$35,000, and reviewed the many taxes citizens are required to pay. He requested the Board remember that they act on delegated authority of the people of Prince Edward County to protect them, their property and to carry out the business and County affairs. Mr. Altice asked the Board not to increase taxes on people that are struggling. He said it is well known that the schools are in poor shape and is doing a better job of losing students and teachers than gaining them. He said each year, the School requests more funds to fix problems but the problems continue. He suggested the Schools set up a fund for volunteer donations to the schools, adding the schools are not bringing the results the taxpayers and children deserve. Mr. Altice said it is too easy for the Board to spend the taxpayer's money, and expects honesty and openness from the Schools and the County and that the expenditures are well thought out and balanced to the absolute need.

Barbara Arieti, Hampden District, stated that years ago, the Board of Supervisors had the reputation of only funding the public school at the minimum required by State and Federal mandates. She stated the most important thing the governing Board of the County can do is think that these children are their children too. Public education must be supported. She said funding the modest addition of approximately \$750,000 is not "asking for the moon." This revised budget gives back some of what was lost several years ago. She said there are approximately ten teachers that are leaving for better working conditions and better salaries. She said the citizens look to the Board for leadership and judgement to make wise decisions; if the schools produce an educated work force, commerce and industry will come.

Lowell Frye, Farmville District, spoke on behalf of strong funding initiatives both for the schools and for the library. There is no greater moral and legal responsibility than to provide for the education of its citizens. The challenges faced by the School cannot be addressed if funding is cut; he stated the Board

needs to have the foresight to fund those initiatives even if it means modestly raising taxes in a county which has one of the lowest tax rates in the state. Mr. Frye said he also supports the library, adding he is deeply grateful for the programs offered there.

Alex, Diane and Gwen Werth, Hampden District, expressed their support for the proposed school budget. Gwen, a seventh grader at Prince Edward County Middle School, stated when she found out the teachers may not get the small raise, she had to speak on their behalf. She stated all of her teachers are role models and a raise is a way to say “thank you” for all their hard work.

Caroline Shoenthal, Farmville District, spoke in support of the proposed school budget, adding that many parents are willing to pay a tax increase. She said the PTA has been requested by teachers to provide pencils and tissues and questioned the Board of Supervisors’ continued insistence that the schools run on “bare bones.” She stated there are problems in every school system in the country, and Prince Edward County also has a complicated history that has affected the schools here. She questioned the “per pupil expenditure” being a bad thing, and stated the SOLs which are a very poor bit of evidence on which to base an opinion of the students and what they are capable of.

Ellie Shoenthal, Sixth grader at Prince Edward County Middle School, requested the Board not cut funding to the schools; she stated electives make students smarter and spoke about her interest in the robotics elective.

Sally Thompson stated for the economic development reasons alone it is important to have good schools and the Board’s support. She spoke about the importance of Preschool and the need for aides in the classrooms.

Carolyn DeWolf, Hampden District, spoke in support of the school budget and the importance of working together to make the schools better. She said funding isn’t the only support that the school needs, and asked that the Board does not diminish the funding now when they are seeking a superintendent.

Nate Lane, teacher at Prince Edward County High School, stated unfunded mandates have a much larger impact in rural districts because there are a lot of infrastructure needs, such as technology and enhanced testing. He said he is an advocate for teachers’ pay and there are lots of infrastructure needs in the schools. He stated he has never worked in a public school that has a better CTE program which will be a boon to this local school system. He said his department with five teachers has a budget of \$300; he has

125 students and must share a \$300 budget. The students in the school need passionate teachers; if the Board wants to attract them, there is a need to work at funding the school. He asked the Board to fully fund the schools and added he was proud of the students that stood to speak and the civic participation.

Supervisor Pride stated this is not the first year of accreditation over consecutive years.

Chairman Simpson thanked everyone that attended and stated the children did a wonderful job, having the courage to speak. He stated he will continue to support the schools.

Supervisor Gray stated he appreciates the presence of the audience; being a former educator, he understands what has been presented to the Board, which now must make a very important decision which will impact the current students but also the future.

Supervisor Pride thanked all for their comments; she stated she listened and understands the concerns. She said that when the Board looks at the budget, there are over 23,000 citizens in Prince Edward County, and there are a lot of initiatives that are being reviewed, not just the School Budget.

Supervisors Jones, Townsend and Wilck thanked all that came out to speak.

Supervisor Cooper-Jones thanked all that came out. She said this is not a popularity contest but this is a Board that has to rightfully divide the taxes in this county, and not just consider those that say "I will pay more." There are less fortunate that cannot afford an increase in taxes. Education is important but is not the only concern. The decision must benefit all taxpayers, not just the school.

There being no one further wishing to speak, Chairman Simpson closed the public hearing.

On motion of Supervisor Cooper-Jones, seconded by Supervisor Gray, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was recessed at 8:40 p.m. until Thursday, April 28, 2016 at 7:00 p.m. in the Board of Supervisors Room for the Adoption of the County and School Budgets and Tax Rates.

April 28, 2016

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Thursday, the 28th day of April, 2016, at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; and Sarah Elam Puckett, Assistant County Administrator.

Chairman Simpson called the reconvened meeting to order. Supervisor Townsend offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosures

Supervisor Gray declared the following Conflict of Interest Disclosure Statement:

As a member of the Prince Edward County Board of Supervisors, I am disclosing that I have an interest in the adoption of the Prince Edward County School Budget, as my wife is an employee of the Prince Edward County Public Schools. As the Prince Edward County Board of Supervisors has no authority over setting the salaries or pay increases of School employees, I am able to participate in the adoption of the school budget fairly, objectively and in the public interest and I have filed a statement of disclosure with the Office of the Prince Edward County Administrator, a copy of which is available for public review.

Supervisor Townsend declared the following Conflict of Interest Disclosure Statement:

As a member of the Prince Edward County Board of Supervisors, I am disclosing that I have an interest in the adoption of the Prince Edward County School Budget, as my wife is an employee of the Prince Edward County Public Schools. As the Prince Edward County Board of Supervisors has no authority over setting the salaries or pay increases of School employees, I am able to participate in the adoption of the school budget fairly, objectively and in the public interest and I have filed a statement of disclosure with the Office of the Prince Edward County Administrator, a copy of which is available for public review.

In Re: Discussion of Budget Amendments

Mr. Bartlett stated that during the various budget work sessions, the Board has discussed several amendments to the advertised budget. The proposed amendments, if approved would not change the amount of the advertised budget. The changes do not increase the total budget but reduce the amount that would be returned to the reserve of the General Fund by \$14,762. The increases for Piedmont Senior Resources and Crossroads were not specifically discussed by the Board of Supervisors but are in keeping with criteria espoused by the Board. Piedmont Senior Resources primary function is to provide meals for the elderly. The Board indicated a strong desire to eliminate the reductions to programs that provide meals and food to those in need and specifically mentioned FACES and Meals on Wheels. Piedmont Senior Resources meets that criteria.

Mr. Bartlett stated the Board discussed funding to Crossroads and directed staff to determine the impact to the Citizens and determine if the local funds were used as a match for any grants. Crossroads uses the funds provided by the localities to meet the required 10% match for the state grant. The advertised budget included a reduction of \$12,000 to Crossroads. Such a reduction would result in a total reduction of services of \$120,000 for the citizens of the County. He recommended funding for Crossroads be returned to its FY16 amount of \$60,000.

Following some discussion, Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to approve the amendments to the advertised budget as presented.

Following some discussion, Supervisor Gray requested all amendments be addressed one by one.

Supervisor Timmons amended his motion, seconded by Supervisor Wilck, to reduce the amount provided to the Longwood Small Business Development Center from \$15,000 to \$6,750; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

Supervisor Timmons made a motion, seconded by Supervisor Wilck, to amend the amount provided to the Farmville/Prince Edward Community Library from \$192,156 to \$204,663; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

Supervisor Timmons made a motion, seconded by Supervisor Wilck, to amend the amount provided to the Meals on Wheels from \$4,000 to \$5,000; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

Supervisor Timmons made a motion, seconded by Supervisor Wilck, to amend the amount provided to the Piedmont Senior Resources from \$1,600 to \$2,000.

Supervisor Gray made a substitute motion, seconded by Supervisor Cooper-Jones, to amend the amount provided to Piedmont Senior Resources from \$1,600 to \$3,000; the motion failed:

Aye:	Pattie Cooper-Jones	Nay:	Robert M. Jones
	Calvin L. Gray		C. Robert Timmons, Jr.
	Odessa H. Pride		Jerry R. Townsend
	Howard F. Simpson		Jim R. Wilck

Supervisor Timmons restated his motion, seconded by Supervisor Wilck, to amend the amount provided to the Piedmont Senior Resources from \$1,600 to \$2,000; the motion carried:

Aye:	Calvin L. Gray	Nay:	Pattie Cooper-Jones
	Robert M. Jones		Odessa H. Pride
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

Supervisor Timmons made a motion, seconded by Supervisor Wilck, to amend the amount provided to the Hampden-Sydney First Responders from \$0 to \$5,000; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Odessa H. Pride		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

Supervisor Timmons made a motion, seconded by Supervisor Wilck, to amend the amount provided to the Crossroads Community Services from \$48,000 to \$60,000; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Odessa H. Pride		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

Supervisor Timmons made a motion, seconded by Supervisor Wilck, to amend the amount provided to the Farmville Chamber of Commerce from \$4,000 to \$250; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to amend the amount provided to the FACES from \$3,400 to \$4,275; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to reduce the amount provided to the SVCC by \$5,000 to \$0; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to reduce the transfer to the General Fund Balance by \$14,762 to reflect the amendments; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

In Re: Adoption of FY17 School Budget

Supervisor Timmons moved that the FY 17 Prince Edward County School Budget be approved as follows:

School Fund – The total for the School Fund is \$24,570,003, of which \$8,000,000 is local revenue as a transfer from the County General Fund.

School Cafeteria Fund – the total for the School Cafeteria Fund is \$1,088,427 of which \$0.00 is local revenue as a transfer from the County General Fund.

This provides for an overall FY 17 Prince Edward County School Budget in the amount of \$25,658,430.

Supervisor Gray made a substitute motion, seconded by Chairman Simpson, to fully fund the School Board's request of \$8,752,402. Discussion followed.

Supervisor Townsend made a substitute motion to level fund the Schools, providing \$8.3 million.

Supervisor Timmons reminded the Board of Supervisors that during the Strategic Planning Session, they had agreed to truly balance the budget by not drawing funds out of the reserve. Supervisor Townsend stated he had spoken with the County Administrator and he had stated he would review revenues to determine if revenues could be increased in the proposed budget. Discussion followed.

Mr. Bartlett stated three revenue line items may be increased; they are Real Estate, Personal Property, and Sales Tax. If those are increased and the increase in the General Fund Balance is reduced by \$14,762 that would allow level funding of \$317,182 for the Schools. He said the amounts would be an even \$100,000 in Real Estate over what was advertised, \$127,713 in the Personal Property, and \$50,000 in Sales tax, and would provide \$0 to the General Fund balance.

Supervisor Timmons withdrew his motion and seconded Supervisor Townsend's motion.

Supervisor Gray then withdrew his motion.

A vote was then taken on Supervisor Townsend's motion, seconded by Supervisor Timmons, to approve the FY 17 Prince Edward County School Budget as follows:

School Fund – The total for the School Fund is \$24,887,185, of which \$8,317,182 is local revenue as a transfer from the County General Fund.

School Cafeteria Fund – the total for the School Cafeteria Fund is \$1,088,427 of which \$0.00 is local revenue as a transfer from the County General Fund.

This provides for an overall FY 17 Prince Edward County School Budget in the amount of \$25,975,612.

The motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to increase Real Estate by \$100,000; increase Personal Property tax \$127,713; increase local sales \$50,000; and decrease the transfer to the General Fund Balance by \$39,469; for a total of \$317,182; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Adoption of FY17 Prince Edward County Budget

Supervisor Timmons made a motion, seconded by Supervisor Jones, to approve the Resolution for the FY17 County Budget; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

A Resolution to Approve the FY 17 Prince Edward County Budget

WHEREAS, it is the responsibility of the Prince Edward County Board of Supervisors to approve and control the fiscal plan for the County of Prince Edward, Virginia for Fiscal Year 2017 (FY 17); and

WHEREAS, on March 22, 2016 the County Administrator submitted to the Board of Supervisors the Proposed FY17 Budget; and

WHEREAS, the Board of Supervisors has conducted a total of six meetings/work sessions on the FY17 County Budget; and

WHEREAS, the Board of Supervisors has received citizen input on the proposed budget and proposed tax rates at a duly advertised Public Hearing held April 19, 2016; and

WHEREAS, it is the intent of the Board of Supervisors that departments and agencies shall adhere to the budgeted funds in accordance with departmental budgets presented by the County Administrator and amended by the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Prince Edward, that the FY 17 Budget for Prince Edward County of \$51,983,395 is hereby approved and effective July 1, 2016.

In Re: 2016 Calendar Year Tax Ordinance

Supervisor Jones made a motion, seconded by Supervisor Townsend, to approve the Ordinance to Impose Tax Levies for Calendar Year 2016; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

An Ordinance to Impose Tax Levies for Calendar Year 2016

Whereas, the Prince Edward County Board of Supervisors establishes the levies for the County of Prince Edward, Virginia; and

Whereas, for calendar year 2016, beginning January 1, 2016 and ending December 31, 2016, the Board of Supervisors has duly advertised and on April 19, 2016 held a public hearing on the subject tax levies;

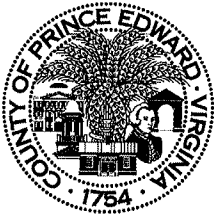
Now, Therefore, Be It Resolved, by the Board of Supervisors of the County of Prince Edward that the following tax levies be, and hereby are, imposed for the calendar year 2016:

Levy	Nominal Tax Rate (per \$100 of assessed valuation)	Value Used for Assessment Purposes	Effective Tax Rate (Per \$100 of assessed valuation)
Real Estate	\$0.51	Fair Market Value	\$0.51
Mobile Homes	\$0.51	Fair Market Value	\$0.51
Merchant's Capital	\$0.70	100% of Original Cost	\$0.70
Tangible Personal Property - Motor Vehicles	\$4.50	N.A.D.A. Guide, Loan Value	\$4.50
Tangible Personal Property – Business Furniture & Fixtures	\$4.50	20% of Original Cost	\$0.90
Tangible Personal Property – Heavy Equipment	\$4.50	20% of Original Cost	\$0.90
Machinery & Tools	\$4.20	10% of Original Cost	\$0.42
Farm Machinery & Equipment	\$0.00	----	\$0.00
Additional Special Levy – Poplar Hill CDA District Only			
Levy	Nominal Tax Rate (per \$100 of assessed valuation)	Value Used for Assessment Purposes	Effective Tax Rate (Per \$100 of assessed valuation)
Poplar Hill CDA Real Estate Special Levy	\$1.00	Fair Market Value	\$1.00

On motion of Supervisor Townsend, seconded by Supervisor Gray, and adopted by the following vote:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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the meeting was adjourned at 7:37 p.m.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 10, 2016
Item No.: 7-c
Department: County Administration
Staff Contact: Barbara Poulston
Issue: Review of Accounts & Claims

Summary: The April bill list is attached for the Board's reviews.

Attachments: April 2016 Bill List

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

4/28/2016

FROM DATE- 4/01/2016
TO DATE- 4/30/2016

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$536,632.31
115	CDA SPECIAL LEVY FUND	\$4,119.00
331	LANDFILL CONSTRUCTION FUND	\$2,932.00
501	WATER FUND	\$20.11
502	SEWER FUND	\$58.05
732	RETIREMENT BENEFIT FUND	\$1,129.00
741	PIEDMONT COURT SERVICES FUND	\$8,598.05
	TOTAL	553,488.52

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FUND # - 100 GENERAL FUND

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LISTING OF INVOICES FOR 4/01/2016 -- 4/30/2016

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MAJOR# ACCT# 011010	VENDOR NUMBER BOARD OF SUPERVISORS	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3600	15240	Advertising FARMVILLE NEWSMEDIA	CO ADM 416	ADVERTISING	ACCOUNT TOTAL 627.82 *
5510	16679	Travel-Mileage GRAY CALVIN	JAN-MAR 2016	MILEAGE	71.28
	19875	JONES ROBERT M	JAN-MAR 2016	MILEAGE	59.40
	28425	SIMPSON HOWARD F	JAN-MAR 2016	MILEAGE	594.00
	29269	TIMMONS C ROBERT JR	JAN-MAR 2016	MILEAGE	466.02
	29368	TOWNSEND JERRY R	JAN-MAR 2016	MILEAGE	313.20
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	3722 PUCKETT416	REFRESHMENTS	ACCOUNT TOTAL 1,503.90 *
012110	COUNTY ADMINISTRATOR				ACCOUNT TOTAL 19.73 *
					MAJOR TOTAL 2,151.45 **
5210	11894	Postal Services BUSINESS CARD	3722 PUCKETT416	POSTAGE/UPS	26.13
	30501	U S POSTAL SERVICE	35650761 ADM316	POSTAGE	1,000.00
5230	30440	Telecommunications US CELLULAR	816442183 416	PHONE	ACCOUNT TOTAL 1,026.13 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	3722 PUCKETT416	LODGING	138.48
6001	11894	Office Supplies BUSINESS CARD	3722 PUCKETT416	PLANNER	123.99
	13369	DIAMOND SPRINGS WATER INC	11393100 416	WATER & EQUIP RENTAL	ACCOUNT TOTAL 123.99 *
012310	COMMISSIONER OF REVENUE				ACCOUNT TOTAL 22.72
					MAJOR TOTAL 15.90
					ACCOUNT TOTAL 38.62 *
					MAJOR TOTAL 1,327.22 **
5230	13325	Telecommunications TREASURER OF VIRGINIA	T297299	ONLINE SERVICE	76.86
5810	12752	Dues & Association Member COMMISSIONER OF REV ASSOC	2016-2017 DUES	DUES	ACCOUNT TOTAL 76.86 *
6001	11902	Office Supplies BUSINESS DATA OF VA, INC.	1412 2016	NORTON UPDATE	240.00
	11902	BUSINESS DATA OF VA, INC.	1413 2016	VEHICLE ASSESSMNT BK	ACCOUNT TOTAL 240.00 *
6012	23162	Books & Subscriptions NATIONAL APPRAISAL GUIDES	2411181 416	CLASSIC CAR GUIDE	29.95
					134.71
					ACCOUNT TOTAL 164.66 *
					ACCOUNT TOTAL 86.00
					MAJOR TOTAL 86.00 *

MAJOR# ACCT# 6014	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	11902	Other Operating Supplies BUSINESS DATA OF VA, INC.	1413 2016	VEHICLE ASSESSMNT BK	140.29 *
012410	TREASURER				140.29 *
				ACCOUNT TOTAL	707.81 **
				MAJOR TOTAL	
3320	999999	Maintenance Service Contr VA EMPLOYMENT COMMISSION	CR 16 PPD 0018	VEC ACCESS FEE	931.00
					931.00 *
5230	11250 13325	Telecommunications BENCHMARK COMMUNITY BANK TREASURER OF VIRGINIA	7596 TREAS 416 T297299	PAYFLOW/PAYPAL ONLINE SERVICE	6.70 76.86
					83.56 *
5510	23965 23965	Travel-Mileage NUNNALLY DONNA NUNNALLY DONNA	EXPENSES 416 SPRING MTG 416	MILEAGE MILEAGE	136.32 83.59
					219.91 *
5530	23965 23965	Travel-Subsistence & Lodg NUNNALLY DONNA NUNNALLY DONNA	EXPENSES 416 EXPENSES 416	LODGING MEALS	227.72 51.70
					279.42 *
5540	30378	Travel-Convention & Educa UNIVERSITY OF VIRGINIA	27776	TRAINING	210.00
					210.00 *
6001	22058	Office Supplies M&W PRINTERS INC	102133	WINDOW ENVELOPES	347.32
					347.32 *
6014	28866	Other Operating Supplies STEPS, INC	11761	SHREDDING SERVICE	35.00
					35.00 *
				ACCOUNT TOTAL	2,106.21 **
				MAJOR TOTAL	
012510	INFORMATION TECHNOLOGY				
3160	11902	Professional Services BUSINESS DATA OF VA, INC.	APRIL 2016	CONTRACT AGREEMENT	3,700.00
	11902	BUSINESS DATA OF VA, INC.	MARCH 2016	CONTRACT AGREEMENT	3,700.00
	11902	BUSINESS DATA OF VA, INC.	1405 2016	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1406 2016	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1410 2016	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1412 2016	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1417 2016	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1420 2016	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1421 2016	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1423 2016	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1426 2016	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1429 2016	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	1430 2016	TRAVEL EXPENSE	125.00
				ACCOUNT TOTAL	8,775.00 *

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	MAJOR TOTAL	AMOUNT
013200	12762	COMPUTERPLUS SALES/SERVIC	MC00000182432	PRINTER MAINT CNTRCT	79.00	79.00 *	79.00
		REGISTRAR			79.00	8,854.00 **	
5510	32961	Travel-Mileage WRIGHT LYNETTE	MILEAGE 416	MILEAGE	132.30	132.30 *	132.30
5530	32961	Travel-Subsistance & Lodg WRIGHT LYNETTE	MEALS 416	MEALS	86.02	86.02 *	86.02
021100		CIRCUIT COURT			218.32	218.32 **	
6001	20600	Office Supplies KEY OFFICE SUPPLY	481084	TONER/BINDERS	159.07		159.07
	20600	KEY OFFICE SUPPLY	481267	SHEET PROTECTRS/TABS	24.28		24.28
6012	31675	Books & Subscriptions VA LAWYERS WEEKLY	ACCT 356866 416	SUBSCRIPTION	183.35		183.35 *
021200		GENERAL DISTRICT COURT			369.00	369.00 *	
					552.35	552.35 **	
5230	30440	Telecommunications US CELLULAR	816442183 416	PHONE	24.21		24.21 *
6001	14794	Office Supplies ESI ELECTRONIC SYSTEMS	IN285069	INK CARTRIDGE	152.00		152.00
021300		SPECIAL MAGISTRATES			152.00	176.21 **	
6001	20600	Office Supplies KEY OFFICE SUPPLY	480955	INK CARTRIDGES	101.98		101.98 *
021600		CLERK OF THE CIRCUIT COURT			101.98	101.98 **	
5230	21319	Telecommunications CENTURYLINK	309863799 416	PHONE	49.31		49.31 *
5540	31475	Travel-Convention & Educa VA COURT CLERK'S ASSOC	CASEFLOW MNGT	TUITION	250.00		250.00
					250.00	250.00 *	

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LISTING OF INVOICES FOR 4/01/2016 -- 4/30/2016

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5850	999999	Jurors/Witnesses ADAMS JULIE	JUROR 416	JUROR	30.00
	999999	BENNETT DAVID	JUROR 416	JUROR	30.00
	999999	CASE R SCOTT	JUROR 416	JUROR	30.00
	999999	DANIELS SHELDIA	JUROR 416	JUROR	30.00
	999999	HONEYCUTT SHERRY	JUROR 416	JUROR	30.00
	999999	HOWARD ANN	JUROR 416	JUROR	30.00
	999999	ELZEY ANNA V	WITNESS 416	MILEAGE	71.50
5880	29715	Technology Trust Funds TREASURER OF VIRGINIA	16 147C RMS 2	RECRD MGT SYST MAINT	251.50 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	480283	SHREDDER	4,000.00 *
	20600	KEY OFFICE SUPPLY	480377	PENS	859.95
	20600	KEY OFFICE SUPPLY	481292	HAND TOWELS	18.29
021800	LAW LIBRARY				32.99
				ACCOUNT TOTAL	911.23 *
				MAJOR TOTAL	5,462.04 **
5230	10105	Telecommunications AT&T	0542720100 416	PHONE	42.73
	21319	CENTURYLINK	307478607 416	PHONE	40.83
6012	21761	Books and Subscriptions RELX INC DBA LEXISNEXIS	3090499010	MONTHLY SUBSCRIPTION	83.56 *
				ACCOUNT TOTAL	268.00
				MAJOR TOTAL	268.00 *
022100	COMMONWEALTH'S ATTORNEY				351.56 **
5230	13325	Telecommunications TREASURER OF VIRGINIA	T297721	IPAD SERVICE	131.22 *
5510	11190	Travel-Mileage BAUER ROBERT	2016 SPRING CNF	MILEAGE	131.22 *
	11190	BAUER ROBERT	2016 SPRING CNF	PARKING	115.56
	12296	CLARK MEGAN	2016 SPRING CNF	PARKING	38.00
	12296	CLARK MEGAN	2016 SPRING CNF	MILEAGE	13.00
	17334	HANNAH WENDY	2016 SPRING CNF	MILEAGE	178.20
	17334	HANNAH WENDY	2016 SPRING CNF	MILEAGE	112.32
	17334	HANNAH WENDY	2016 SPRING CNF	PARKING	42.50
	25470	PISANO GEORGE	2016 SPRING CNF	TOLLS	3.30
			SPRING CONF 416	MILEAGE	173.34
5530	11190	Travel-Subsistence & Lodg BAUER ROBERT	2016 SPRING CNF	LODGING	676.22 *
	11190	BAUER ROBERT	2016 SPRING CNF	MEALS	310.38
	12296	CLARK MEGAN	2016 SPRING CNF	LODGING	171.83
					206.92

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5810	31411	Dues & Association Member VA ASSOC OF COMM ATTY	2016 SPRING CNF	MEALS	119.95
			2016 SPRING CNF	LODGING	310.38
			2016 SPRING CNF	MEALS	154.88
			SPRING CONF 416	LODGING	331.38
			SPRING CONF 416	MEALS	63.00
				ACCOUNT TOTAL	1,668.72 *
5899	28866	Miscellaneous STEPS, INC	11759	SHREDDING SERVICE	35.00
				ACCOUNT TOTAL	350.00 *
6040	12726	ADP Equipment COMPRO COMPUTERS	2085 0717	LAPTOPS/SOFTWARE	35.00 *
				ACCOUNT TOTAL	4,249.20
				MAJOR TOTAL	4,249.20 *
022200		VICTIM WITNESS ASSISTANCE PROGRAM			7,110.36 **
5510	28060	Travel-Mileage SAMS CINDY	MILEAGE 416	MILEAGE	156.60
				ACCOUNT TOTAL	156.60 *
031200	SHERIFF			MAJOR TOTAL	156.60 **
3310	12742	Repairs/Maintenance-Radio COMMTRONICS OF VIRGINIA	219822	RADIO REPAIR	610.40
				ACCOUNT TOTAL	610.40 *
3311	14300	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC	133884	PADS/ROTORS/CALIPERS	954.92
			134180	FLAT REPAIR	23.00
			134457	OIL CHANGE/SENSOR	123.93
			134583	CNTL ARM ASSEMBLIES	669.95
			134737	REMOTE BATTERIES	15.90
			134922	INSPECTION/BULB	26.99
			135093	WASHER NOZZLE	77.92
			135127	HEATER HOSE	210.19
			23848	OIL CHANGE	48.95
			23891	OIL CHANGE	61.95
			23917	OIL CHANGE	68.95
			7680	INSTALL GRILL LIGHTS	404.99
			7825	PROGRAMMED KEY	69.00
			7884	INSTALLED RADAR	72.99
				ACCOUNT TOTAL	2,829.63 *
5230	13325	Telecommunications TREASURER OF VIRGINIA	T297685	VCIN	52.74
			160401 0015	REMOTE BACKUP	19.95
			309468839 416	PHONE	10.52

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
5530	16653 999999	Travel-Subsistence & Lodg GOLDMAN ROBERT COEN SARAH	309558628 416 850361128 416 918210747 416	PHONE PHONE PHONE	7.97 40.81 799.01
				ACCOUNT TOTAL	931.00 *
6001	11902 12302 13369 15380 28757 28757 28757 29456 32138 32138	Office Supplies BUSINESS DATA OF VA, INC. CLERK OF CIRCUIT COURT DIAMOND SPRINGS WATER INC FARMVILLE PRINTING STAPLES ADVANTAGE STAPLES ADVANTAGE STAPLES ADVANTAGE TREASURER OF VIRGINIA WALMART COMMUNITY/RFCSLLC WALMART COMMUNITY/RFCSLLC	1412 2016 NOTARY 416 27961300 416 SHERIFF 416 8038505682 8038711804 8038896984 NOTARY 416 3413 7493	NORTON UPDATE NOTARY WATER & EQUIP RENTAL OFFICE FORMS OFFICE SUPPLIES CREDIT OFFICE SUPPLIES NOTARY PAPER PLATES FRAMES	29.95 10.00 93.40 60.70 679.54 25.98- 279.96 45.00 11.88 28.00
				ACCOUNT TOTAL	1,212.45 *
6004	28640	Virso Comm Center Crime P SOUTHSIDE ELECTRIC COOP	526776002 416	VIRSO COMMUNITY SITE	9.66 9.66 *
6008	14700 14700	Vehicle & Powered Equip F ELLINGTON ENERGY SERVICE ELLINGTON ENERGY SERVICE	45863 45864	GAS GAS	31.52 55.25
				ACCOUNT TOTAL	86.77 *
6009	14300 14300 14300 23248	Vehicle & Powered Equip S EAST END MOTOR CO INC EAST END MOTOR CO INC EAST END MOTOR CO INC NAPA OF FARMVILLE	135090 135236 135373 151503	TIRES TIRES TIRES DE-ICER	544.25 5,042.80 2,304.18 29.88
				ACCOUNT TOTAL	7,921.11 *
6010	13012 14968 15721 16102 16102 16102 16102 25900 28432 28592 28592 32138	Police Supplies DMV EVIDENT INC FISHER AUTO PARTS, INC. GALLS LLC GALLS LLC GALLS LLC GALLS LLC PRINTECH INC SIRCHIE FINGER PRINT LABS SOUTHERN POLICE EQUIP CO SOUTHERN POLICE EQUIP CO WALMART COMMUNITY/RFCSLLC	16091783 104648A 151192 4944084 5004131 5020764 5042266 30276 248604 184572 184577 6776	SPECIAL ID POLICE SUPPLIES BUTTON CELL BATTERY FLASHLIGHT CLIPBOARD FLASHLIGHT LOCKOUT TOOL KIT TRAFFIC SUMMONS INTEGRITY BAGS MAGLITES CUFFS/LEG IRONS SHOTGUN CASE	50.00 38.00 2.19 130.00 34.50 10.00 207.00 954.68 90.46 178.00 176.90 19.94
				ACCOUNT TOTAL	1,891.67 *
6011	16102	Uniforms & Wearing Appare GALLS LLC	2409190	CREDIT MEMO	14.29-

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6012	22311	Books & Subscriptions MATTHEW BENDER & CO INC	8220196X	2016 SESSION SUMMARY	95.08
032200	VOLUNTEER FIRE DEPARTMENT			ACCOUNT TOTAL	1,477.90 *
7001	14527	Payment to Farmville VFD ELECOM INC	35381	RADIO & MIC	575.00
	20600	KEY OFFICE SUPPLY	480494	FOLDERS	29.99
	20656	KEYSTONE EMERGENCY VEHICL	16253	LABELS	190.07
	29083	TAYLOR-FORBES EQUIP CO	IN42112	MOTOMIX	62.00
7002	31846	Payment to Rice VFD DOMINION VA POWER	4500495009 416	ELECTRIC SERVICE	857.06 *
7003	13166	Payment to Prospect VFD DAVIS GMC TRUCK INC	42481	OIL CHANGE	249.13
	15560	FARMVILLE WHSALE ELECTRIC	581049	LIGHT BULBS	249.13 *
	15560	FARMVILLE WHSALE ELECTRIC	581049	LIGHT BULBS	66.27
	15597	FERGUSON ENTERPRISES INC	2713492	ICE MELT	57.60
	15656	FIRE & SAFETY EQUIP CO	76740	HELMET LETTERS	6.50
	15721	FISHER AUTO PARTS, INC.	147353	TARP STRAPS	26.00
	15908	FOSTER FUELS INC	286881	PROPANE	33.99
	15908	FOSTER FUELS INC	287254	PROPANE	37.81
	25210	PAMPLIN EXXON	PROSPECT FD 416	INSPECTION	359.44
	25680	PRICE SUPPLY CO INC	874373	FAUCET	228.50
	25782	PRINCE EDWARD CO PBLIC SCH	DIESEL-MAR 2016	DIESEL	44.62
	29440	PRINCE EDWARD CO TREAS	GAS MAR 2016	GAS	208.22
				ACCOUNT TOTAL	44.44
				ACCOUNT TOTAL	79.64
				ACCOUNT TOTAL	1,193.03 *

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
7004	12996	Payment to Darlington VFD	MARCH 2016	EXTERMINATING SERVIC	45.00
	28640	CYRUS PEST CONTROL CO	38156001 416	ELECTRIC SERVICE	283.02
		SOUTHSIDE ELECTRIC COOP			328.02 *
		ACCOUNT TOTAL			
7006	10105	Payment to Pamplin VFD	0543346172 416	PHONE	42.84
	12024	AT&T	591452	BODY PRIMER KIT	335.72
	15656	C W WILLIAMS	76177	EXTINGUISHER MAINT	38.45
	20600	FIRE & SAFETY EQUIP CO	480869	FILE CABINET KEYS	58.64
	31335	KEY OFFICE SUPPLY	248 6690 416	PHONE	59.50
	31846	VERIZON	4743517221 416	ELECTRIC SERVICE	329.27
	31846	DOMINION VA POWER	6280980001 416	ELECTRIC SERVICE	62.38
		DOMINION VA POWER			926.80 *
		ACCOUNT TOTAL			
7007	10291	Payment to Meherrin VFD	104635	MOTOR & REPAIRS	1,346.50
	21310	AMELIA OVERHEAD DOORS	601541	TRUCK FILTERS	407.95
	21310	LARRY'S AUTO PARTS INC	601650	TRUCK FILTERS/DEF	95.40
	25246	LARRY'S AUTO PARTS INC	859654	PROPANE	235.10
	25246	PARKER OIL CO INC	865726	MOTOR OIL	767.73
	25246	PARKER OIL CO INC	906138	PROPANE	154.76
	25246	PARKER OIL CO INC	914707	DIESEL	278.28
	31846	DOMINION VA POWER	0519881510 416	ELECTRIC SERVICE	226.88
	31846	DOMINION VA POWER	1913347348 416	ELECTRIC SERVICE	27.07
	31846	DOMINION VA POWER	2725824417 416	ELECTRIC SERVICE	13.85
		ACCOUNT TOTAL			3,553.52 *
		ACCOUNT TOTAL			7,107.56 **
032500		EMERGENCY SERVICES			
3160	29280	Professional Service E-91	176394	911 ADDRESSING	90.00
	29280	TIMMONS GROUP	179284	911 ADDRESSING	90.00
		ACCOUNT TOTAL			180.00 *
6014	11894	Other Operating Supplies	3722 PUCKETT416	LODGING	204.92
	11894	BUSINESS CARD	3722 PUCKETT416	TRAINING	375.00
		ACCOUNT TOTAL			579.92 *
		ACCOUNT TOTAL			759.92 **
033200		REGIONAL JAIL & DETENTION			
3196	18743	Purchase of Services - Ja	JW 416	ELECTRONIC MONITORIN	1,046.25
	18743	IRONGATE BOUNDARY MNGT	KT 416	ELECTRONIC MONITORIN	978.75
	18743	IRONGATE BOUNDARY MNGT	LM 416	ELECTRONIC MONITORIN	1,046.25
	18743	IRONGATE BOUNDARY MNGT	MG 416	ELECTRONIC MONITORIN	1,076.25
	25375	PIEDMONT RGNL JUVENILE	1448	JUVENILE DETENTION	14,400.00
		ACCOUNT TOTAL			18,547.50 *
7001	25380	Piedmont Regional Jail-Pe	2735	INMATE DAYS-4TH QTR	246,343.00
		PIEDMONT REGIONAL JAIL			246,343.00 *
		ACCOUNT TOTAL			246,343.00 *
		ACCOUNT TOTAL			264,890.50 **

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MAJOR# ACCT# 034100	VENDOR NUMBER BUILDING OFFICIAL	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230	30440	Telecommunications US CELLULAR	816442183 416	PHONE	24.21 *
5530	21498	Travel-Subsistence & Lodg LEATHERWOOD COY	APR 2016	MEALS	7.40 *
5540	21498	Travel-Convention & Educa LEATHERWOOD COY	APR 2016	MTG REGISTRATION	15.00 *
5810	11894	Dues & Association Member BUSINESS CARD	3722 PUCKETT416	DUES	40.00 *
5880	29642	2% Big Permit Surcharge TREASURER OF VIRGINIA	LV201603	PERMIT LEVY-3RD QTR	40.00 *
035100		ANIMAL CONTROL			261.92 *
5110	31846	Electrical Services DOMINION VA POWER	0890745003 416	ELECTRIC SERVICE	261.92 *
5230	21319 30440	Telecommunications CENTURYLINK US CELLULAR	310119726 416 816442183 416	PHONE PHONE	299.57 *
6002	32138	Supplies for Shelter WALMART COMMUNITY/RFCSELLC	5700	DOG FOOD	99.15
6005	32138	Janitorial Supplies WALMART COMMUNITY/RFCSELLC	5700	CLEANING SUPPLIES	80.94
6011	32138	Uniforms and Wearing Appa WALMART COMMUNITY/RFCSELLC	5700	SHOES	180.09 *
8202	11894	Equipment BUSINESS CARD	3722 PUCKETT416	PHARMACY LICENSE	183.78
042300		REFUSE DISPOSAL			183.78 *
3160	27191 27191 27191	Professional Services RESOURCE INTERNATIONAL RESOURCE INTERNATIONAL RESOURCE INTERNATIONAL	42581 42582 42591	MISC WORK TASKS STORMWATER COMPLIANC GROUNDWTR MONITORING	46.80 *
				ACCOUNT TOTAL	46.80 *
				ACCOUNT TOTAL	72.74 *
				ACCOUNT TOTAL	72.74 *
				ACCOUNT TOTAL	120.00
				ACCOUNT TOTAL	120.00 *
				MAJOR TOTAL	902.98 **
				ACCOUNT TOTAL	1,718.70
				ACCOUNT TOTAL	285.75
				ACCOUNT TOTAL	8,520.93
				ACCOUNT TOTAL	10,525.38 *

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MAJOR# ACCT# 3310	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
3311	15560	Repairs/Maintenance			
	15560	FARMVILLE WHSALE ELECTRIC	581696	ELECTRICAL SUPPLIES	14.78
	15560	FARMVILLE WHSALE ELECTRIC	582335	LIGHTBULBS	27.96
	15560	FARMVILLE WHSALE ELECTRIC	582465	ELECTRICAL SUPPLIES	160.54
	15560	FARMVILLE WHSALE ELECTRIC	582828	LIGHT FIXTURES	250.80
	15560	FARMVILLE WHSALE ELECTRIC	583013	SURGE PROTECTR/ELBOW	14.27
	15560	FARMVILLE WHSALE ELECTRIC	583022	SOCKET EXTENDERS	5.68
	23248	NAPA OF FARMVILLE	150788	ABSORBENT	13.98
				ACCOUNT TOTAL	488.01 *
3310	19030	Repairs & Maint-Auto & Eq			
	19033	JIMMY WHIRLEY/POWERWASH	1425	WASHED ROLLOFF	75.00
	19033	CHILDRESS JAMES P JR	APRIL 26 2016	BRAKE CHAMBER/FITTIN	219.75
	19033	CHILDRESS JAMES P JR	APRIL 4 2016	OIL CHG/FILTER	635.10
	23248	NAPA OF FARMVILLE	150846	DEF	38.97
	23248	NAPA OF FARMVILLE	151430	DEF	55.96
	23248	NAPA OF FARMVILLE	151911	OIL/DEF	30.88
				ACCOUNT TOTAL	1,055.66 *
3840	10254	Contract Landfill - POS			
	10254	REPUBLIC SERVICES #974	476762	TRASH COLLECTION	171.18
	10254	REPUBLIC SERVICES #974	476763	TRASH COLLECTION	111.80
	10254	REPUBLIC SERVICES #974	476764	TRASH COLLECTION	111.80
	32953	WRIGHT'S EXCAVATING LLC	APRIL 2016	LANDFILL OPERATION	48,093.75
				ACCOUNT TOTAL	48,488.53 *
3841	14723	Purchase of Serv - Recycli			
	14723	EMANUEL TIRE OF VIRGINIA	480510	TIRE RECYCLING	484.80
	14723	EMANUEL TIRE OF VIRGINIA	480526	TIRE RECYCLING	624.00
	14723	EMANUEL TIRE OF VIRGINIA	480566	TIRE RECYCLING	1,275.00
	14723	EMANUEL TIRE OF VIRGINIA	480582	TIRE RECYCLING	559.20
	14723	EMANUEL TIRE OF VIRGINIA	480664	TIRE RECYCLING	351.60
	14723	EMANUEL TIRE OF VIRGINIA	480676	TIRE RECYCLING	788.40
	28866	STEPS, INC	MARCH 2016	RECYCLING FEE	1,857.46
	29029	SYNERGY RECYCLING LLC	1600232	ELECTRONIC RECYCLING	2,293.44
				ACCOUNT TOTAL	8,233.90 *
5110	28640	Electrical Services			
	28640	SOUTHSIDE ELECTRIC COOP	114379001 416	DH SITE	70.82
	31846	SOUTHSIDE ELECTRIC COOP	114379003 416	VIRSO SITE	128.86
	31846	DOMINION VA POWER	0599507431 416	RICE SITE	108.09
	31846	DOMINION VA POWER	0670040567 416	CELL C PUMP STATION	13.60
	31846	DOMINION VA POWER	1144204110 416	GREEN BAY SITE	71.62
	31846	DOMINION VA POWER	5181667213 416	LEACHATE PUMP	347.06
	31846	DOMINION VA POWER	7471653571 416	WORSHAM SITE	114.32
	31846	DOMINION VA POWER	8601161519 416	PROSPECT SITE	77.96
	31846	DOMINION VA POWER	8970737501 416	SCALEHOUSE	90.19
	31846	DOMINION VA POWER	9176847250 416	LANDFILL SITE	64.21
				ACCOUNT TOTAL	1,086.73 *
5230	10105	Telecommunications			
	10105	AT&T	0206193130 416	PHONE	55.37
	10105	AT&T	0543347181 416	PHONE	42.84
	21319	CENTURYLINK	309326764 416	PHONE	59.92



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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5440	28869	Portable Toilet Rental STIFF O O INC	309480181 416	PHONE	53.68
			309553498 416	PHONE	43.56
			309714661 416	PHONE	53.09
			310039285 416	PHONE	39.44
			816442183 416	PHONE	24.21
			248 5696 416	PHONE	49.10
			736 2828 416	PHONE	82.53
				ACCOUNT TOTAL	503.74 *
6008	25782	Vehicle & Powered Equip F PRINCE EDWARD CO PBLC SCH		MONTHLY SERVICE	702.50
				ACCOUNT TOTAL	702.50 *
043200		GENERAL PROPERTIES		DIESEL	1,246.34
				ACCOUNT TOTAL	1,246.34 *
				MAJOR TOTAL	72,330.79 **
3310	23792	Repairs/Maintenance W C NEWMAN CO INC	19660	SIDEWALK	399.84
			19662	SIDEWALK	286.16
			3002494976	SERV CONTRCT-APR-JUN	2,696.82
				ACCOUNT TOTAL	3,382.82 *
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	114379002 416	SRR LIGHTS	30.02
			1230385005 416	ROY CLARK MONUMENT	13.93
			1545926683 416	SCOPE BLDG	165.16
			2786281903 416	COURTHOUSE	11,027.97
			4951935099 416	SHERIFF DEPT SHED	6.59
			5856894620 416	WORSHAM CLERK OFFICE	142.96
			6669158583 416	LIGHTS AT RICE	111.00
			8105475944 416	AG BLDG	985.41
			9670710004 416	SHOP	23.77
				ACCOUNT TOTAL	12,506.81 *
5130	29332	Water & Sewer TOWN OF FARMVILLE	AG BLDG 416	WATER & SEWER	85.16
			CH IRRIG 416	WATER	10.75
			SCOPE BLDG 416	WATER & SEWER	33.65
				ACCOUNT TOTAL	129.56 *
5230	10105	Telecommunications AT&T	7305055660 416	PHONE	42.73
			310262069 416	PHONE	54.14
			10290165	BLUETOOTH HEADSET	19.99
			816442183 416	PHONE	119.64
				ACCOUNT TOTAL	236.50 *
5440	28869	Portable Toilet Rental STIFF O O INC	5236	MONTHLY SERVICE	100.00
				ACCOUNT TOTAL	100.00 *
6005	13367	Janitorial Supplies DIAMOND PAPER COMPANY	165881	TISSUE/TOWELS/SOAP	1,024.57

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
6007	30239	UNIFIRST CORPORATION	2020873175	JANITORIAL SUPPLIES	35.68
	30239	UNIFIRST CORPORATION	2020875163	JANITORIAL SUPPLIES	38.88
				ACCOUNT TOTAL	1,099.13 *
	13369	Repairs and Maintenance S	11393100 416	EQUIP RENTAL	8.95
	15130	DIAMOND SPRINGS WATER INC	218	MULCH	180.00
	15799	FARMERS DAUGHTER	F017106	HACKSAW BLADES	4.95
	21811	LOWE'S	901525 416	TILE ADHESIVE/BLADES	78.75
	21811	LOWE'S	901698	SCREWS/PINS/HASP	31.85
	21811	LOWE'S	901772	KEYS/KEYRINGS	7.50
	21811	LOWE'S	901884	STAKES/LUMBER	61.43
	21811	LOWE'S	908039	GRINDSTONE/FLAPWHEEL	44.84
	23248	NAPA OF FARMVILLE	152061	RINGS/PLIERS	21.75
	27770	ROD & STAFF LLC	56157	ROOF EXTENSIONS	1,135.00
	27922	CINTAS CORPORATION #524	524 09428 416	UNIFORM RENTAL	446.55
	28352	SHERWIN WILLIAMS CO	31920	ANGLE/TAPE/GLOVES	13.00
	28352	SHERWIN WILLIAMS CO	32175	PAINT/BRUSH	68.98
	31202	VANEPS RONALD	EXPENSES 416	BEARINGS	6.98
				ACCOUNT TOTAL	2,110.53 *
6008	14287	Vehicle & Powered Equip F	MARCH 29 2016	DIESEL	61.00
	25782	EAST END CHEVRON	DIESEL-MAR 2016	DIESEL	191.09
				ACCOUNT TOTAL	252.09 *
6009	15721	Vehicle & Powered Equip S	056151869	ANTIFREEZE	19.96
	15721	FISHER AUTO PARTS, INC.	056152770	BATTERY/OIL/GAS TREAT	54.52
	15721	FISHER AUTO PARTS, INC.	151634	TRAILR CONNECTOR KIT	9.49
	23248	NAPA OF FARMVILLE	151513	BATTERY	106.49
	29083	TAYLOR-FORBES EQUIP CO	IN42607	MOWER BATTERY	48.24
	32050	WAGSTAFF SALES & SERVICE	253	MOWER MUFFLER	249.40
				ACCOUNT TOTAL	488.10 *
				MAJOR TOTAL	20,305.54 **
043400	CANNERY				
3161	31653	Professional Services-Can	PEC 4/16	CONTRACT PAYMENT	2,916.67
					2,916.67 *
5110	28640	Electrical Services	44435001 416	ELECTRIC SERVICE	318.96
					318.96 *
5230	21319	Telecommunications	310248529 416	PHONE	243.27
					243.27 *
6005	21811	Janitorial Supplies	908039	PAPER TOWELS	13.28
					13.28 *
					3,492.18 **

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MAJOR# ACCT# 053500	VENDOR NUMBER COMPREHENSIVE SERVICES ACT	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3160	10120	CSA Programs			
	11191	ACCURATE INTERPRETATION	APRIL 2016	FOSTER CARE	400.00
	11490	BEAR CREEK ACADEMY	661	PROFESSIONAL SERVICE	3,135.00
	11490	RESCARE/BRALEY & THOMPSON	DWK 416	PROFESSIONAL SERVICE	2,759.00
	11490	RESCARE/BRALEY & THOMPSON	EK 416	PROFESSIONAL SERVICE	1,736.00
	12277	CENTER FOR PEDIATRIC	EK 416	PROFESSIONAL SERVICE	160.00
	12277	CENTER FOR PEDIATRIC	PEC101BR 416	PROFESSIONAL SERVICE	240.00
	12280	CENTRA HEALTH	PEC201BR 416	PROFESSIONAL SERVICE	160.00
	12280	CENTRA HEALTH	PEC301BR 416	PROFESSIONAL SERVICE	4,180.00
	12280	CENTRA HEALTH	JH 416	PROFESSIONAL SERVICE	2,860.00
	12280	CENTRA HEALTH	KG 416	PROFESSIONAL SERVICE	4,180.00
	12280	CENTRA HEALTH	KW 416	PROFESSIONAL SERVICE	4,180.00
	12280	CENTRA HEALTH	MB 416	PROFESSIONAL SERVICE	4,180.00
	12280	CENTRA HEALTH	SG 416	PROFESSIONAL SERVICE	3,520.00
	12280	CENTRA HEALTH	WC 416	PROFESSIONAL SERVICE	4,180.00
	12809	COPENHAVER RUTH & CHRIS	APRIL 2016	FOSTER CARE	111.52
	14575	ELK HILL	MG 416	PROFESSIONAL SERVICE	3,230.00
	14924	FAMILY & COMMUNITY SUPPRT	GL 416	PROFESSIONAL SERVICE	460.00
	14924	FAMILY & COMMUNITY SUPPRT	KW 416	PROFESSIONAL SERVICE	775.00
	16672	GRAFTON SCHOOL INC	NL 416	PROFESSIONAL SERVICE	360.00
	16672	GRAFTON SCHOOL INC	1854 416	PROFESSIONAL SERVICE	4,829.50
	16672	GRAFTON SCHOOL INC	2068 416	PROFESSIONAL SERVICE	5,149.50
	16672	GRAFTON SCHOOL INC	3197 416	PROFESSIONAL SERVICE	5,354.50
	16672	GRAFTON SCHOOL INC	7041 416	PROFESSIONAL SERVICE	7,000.50
	16672	GRAFTON SCHOOL INC	8374 416	PROFESSIONAL SERVICE	4,894.50
	17065	HALLMARK YOUTH-CARE-RICHMD	CM 416	PROFESSIONAL SERVICE	2,508.00
	18667	IMANCHINELLO IFETAYO	APRIL 2016	FOSTER CARE	2,085.00
	20662	KEYSTONE NEWPORT NEWS LLC	JY 416	PROFESSIONAL SERVICE	4,025.00
	20662	KEYSTONE NEWPORT NEWS LLC	KR 416	PROFESSIONAL SERVICE	4,025.00
	21807	LONG ASHLEY	APRIL 2016	FOSTER CARE	4,222.00
	22932	MOUNTAIN YOUTH	BR 416	PROFESSIONAL SERVICE	2,875.00
	23918	NORTHSTAR ACADEMY INC	HT 416	PROFESSIONAL SERVICE	3,242.00
	999999	KIDS R US	APRIL 2016	FOSTER CARE	230.00
	072200	MUSEUMS		ACCOUNT TOTAL	88,803.02 *
				MAJOR TOTAL	88,803.02 **
5640	21811	Worsham Clerk's Office	901099 416	SIDING BOARDS	255.90
	21811	LOWE'S	901909	SIDING BOARDS/NAILS	432.73
				ACCOUNT TOTAL	688.63 *
				MAJOR TOTAL	688.63 **
081100	PLANNING				
3600	15240	Advertising	CO ADM 416	ADVERTISING	71.75
		FARMVILLE NEWSMEDIA			71.75 *

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MAJOR# ACCT# 5230	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	DESCRIPTION	AMOUNT
	30440	Telecommunications US CELLULAR	816442183 416	PHONE	57.22 *
				ACCOUNT TOTAL	57.22 *
				MAJOR TOTAL	128.97 **
081500		ECONOMIC DEVELOPMENT			
6001	15380	Office Supplies FARMVILLE PRINTING	CO ADM 416	2-SIDED COLOR FLYERS	24.00 *
				ACCOUNT TOTAL	24.00 *
				MAJOR TOTAL	24.00 **
081600		TOURISM			
3600		Advertising	177	PLATTERS-10TH ANNIV ANNIVERSARY SUPPLIES	225.00
	30411	UPTOWN COFFEE CAFE	EXPENSES 416		47.58
	31199	VANEPS MAGI			272.58 *
				ACCOUNT TOTAL	225.00
5110	31846	Electrical Services	0675198071 416	ELECTRIC SERVICE	133.18
	31846	DOMINION VA POWER	1059387447 416	ELECTRIC SERVICE	47.90
				ACCOUNT TOTAL	181.08 *
5130	29332	Water & Sewer	MOORE BLDG 416	WATER & SEWER	47.65
				ACCOUNT TOTAL	47.65 *
5210	11894	Postal Services	3722 PUCKETT416	UPS	83.48
	30669	BUSINESS CARD	BOX RENT 2016	BOX RENT	144.00
	30669	U S POSTAL SERVICE	BOX RENT 2016	BOX RENT	144.00 -
	30669	U S POSTAL SERVICE	BOX RENT 2016A	BOX RENT	138.00
				ACCOUNT TOTAL	221.48 *
5230	21319	Telecommunications	310393238 416	PHONE	354.26
				ACCOUNT TOTAL	354.26 *
				MAJOR TOTAL	1,077.05 **
082300		FLOOD & EROSION CONTROL			
5470	28973	Stormwater Review Fees	201602	STORMWTR PLAN REVIEW	3,185.75
		STORMWATER SOLUTIONS &			3,185.75 *
				ACCOUNT TOTAL	3,185.75 **
083500		COOPERATIVE EXTENSION OFFICE			
3199	29913	Purchase of Service - Oth	3RD QTR 416	3RD QTR SUPPORT	15,501.85
		TREASURER VA TECH			15,501.85 *
				ACCOUNT TOTAL	15,501.85 *
5230	21319	Telecommunications	309520098 416	PHONE	107.86
				ACCOUNT TOTAL	107.86 *
				MAJOR TOTAL	15,609.71 **

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MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
091000	5803	25343	Internal Fuel Account			
		25343	PETROLEUM TRADERS CORP	1002939	GAS	1,911.98
		25343	PETROLEUM TRADERS CORP	996086	GAS	2,207.15
		25343	PETROLEUM TRADERS CORP	997654	GAS	1,530.27
					ACCOUNT TOTAL	5,649.40 *
					MAJOR TOTAL	5,649.40 **
094000	0002	12726	CAPITAL PROJECTS			
			Computer System			
		12726	COMPRO COMPUTERS	2087 0717	PRINTER/SOFTWARE	916.35
					ACCOUNT TOTAL	916.35 *
0023	0023	22394	Physical Plant			
			METAL ROOF & BUILDING			
		22394		PECNT CRT3	GENERATE CONTRACT	4,000.00
					ACCOUNT TOTAL	4,000.00 *
					MAJOR TOTAL	4,916.35 **
					FUND TOTAL	536,632.31

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MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
012110	CDA SPECIAL LEVY				
0001	Special Levy Payment to C				
	25545	POPLAR HILL COMMUNITY	SPECIAL LEVY416	SPECIAL LEVY	4,119.00
					4,119.00 *
					4,119.00 **
					4,119.00
				ACCOUNT TOTAL	
				MAJOR TOTAL	
				FUND TOTAL	

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4/28/2016
FUND # - 331

LANDFILL CONSTRUCTION FUND
PRINCE EDWARD
LISTING OF INVOICES FOR 4/01/2016 -- 4/30/2016

AFTER CHECKS
PAGE 17

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3180	27191	Professional Services - E RESOURCE INTERNATIONAL	42583	CELL E BIDDING PHASE	2,932.00
				ACCOUNT TOTAL	2,932.00 *
				MAJOR TOTAL	2,932.00 **
				FUND TOTAL	2,932.00

AP375H
4/28/2016
FUND # - 501 WATER FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 4/01/2016 -- 4/30/2016

AFTER CHECKS
PAGE 18

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
043200	GENERAL	PROPERTIES			
5130	29332	Water Service TOWN OF FARMVILLE			
			WATER TANK 416	WATER	
				ACCOUNT TOTAL	20.11 *
				MAJOR TOTAL	20.11 **
				FUND TOTAL	20.11

AP375H
4/28/2016
FUND # - 502 SEWER FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 4/01/2016 -- 4/30/2016

AFTER CHECKS
PAGE 19

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5110	31846	Electrical Services DOMINION VA POWER	4148700218	416 SEWER PUMP	58.05 58.05 * 58.05 **
				ACCOUNT TOTAL	58.05
				MAJOR TOTAL	58.05
				FUND TOTAL	58.05

AP375H
4/28/2016
FUND # - 732

RETIREMENT BENEFIT FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 4/01/2016 -- 4/30/2016

AFTER CHECKS
PAGE 20

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
002230	25257	LEOS Disbursements JOHNS VICKI K	APRIL 2016	RETIREE BENEFIT	1,129.00
1101					1,129.00 *
				ACCOUNT TOTAL	1,129.00 **
				MAJOR TOTAL	1,129.00 **
				FUND TOTAL	1,129.00

AP375H
4/28/2016
FUND # - 741

PIEDMONT COURT SERVICES FUND
LISTING OF INVOICES FOR 4/01/2016 -- 4/30/2016

AFTER CHECKS
PAGE 21

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3600	021400	15241	Advertising FARMVILLE HERALD	PCS 416	ADVERTISING	52.80 *
5210		16944	Postal Services STIMPSON CONNIE	EXPENSES 416A		
		22079	MAIL FINANCE	N5856772	POSTAGE	3.78
		30505	USPS-HASLER	PCS-POSTAGE 416	POSTAGE METER LEASE	190.68
		30583	U S POSTAL SERVICE	POSTAGE 416	POSTAGE	800.00
					POSTCARDS	950.00
5230		21319	Telecommunications CENTURYLINK	310357807 416	ACCOUNT TOTAL	1,944.46 *
5510		16944	Travel - Mileage STIMPSON CONNIE	EXPENSES 416A	PHONE	62.85
		17363	HARDING JESSICA	MILEAGE 416	ACCOUNT TOTAL	62.85 *
		23340	NASH ASHLEY	MILEAGE 416		
		23713	NEWMAN MEGAN	MILEAGE 416	MILEAGE	36.34
		27285	RICE JEANENE	MILEAGE 416	MILEAGE	73.44
		27285	RICE JEANENE	MILEAGE 416	MILEAGE	185.76
		32689	WILLIAMS JOSHUA	MILEAGE 416A	MILEAGE	150.12
				MILEAGE 416	MILEAGE	143.10
					MILEAGE	54.00
					MILEAGE	48.60
5540		15953	Travel - Convention and E FRED PRYOR SEMINARS	19747848	ACCOUNT TOTAL	691.36 *
		999999	NATL CURRICULUM/TRAINING	48526	TRAINING	119.00
					TRAINING	351.74
6001		16944	Office Supplies STIMPSON CONNIE	EXPENSES 416A	ACCOUNT TOTAL	470.74 *
		16944	STIMPSON CONNIE	EXPENSES 416B	OFFICE SUPPLIES	109.51
		20600	KEY OFFICE SUPPLY	482411	OFFICE SUPPLIES	112.71
		20600	KEY OFFICE SUPPLY	482412	INK/LABELS/BINDERS	260.73
		20600	KEY OFFICE SUPPLY	482444	COPY PAPER	599.00
		20600	KEY OFFICE SUPPLY	482825	CORRECTION FLUID	2.39
		20600	KEY OFFICE SUPPLY	482825	OFFICE SUPPLIES	306.87
		26525	QUILL CORPORATION	67670622	CREDIT	33.38-
		26525	QUILL CORPORATION	67731288	FOLDERS/GLOVES	296.38
		26525	QUILL CORPORATION	67799394	COPY PAPER	158.93
					OFFICE SUPPLIES	442.70
6012		10153	Books & Subscriptions ADMINISTRATIVE PROFESSION	43500887 416	ACCOUNT TOTAL	2,255.84 *
		15241	FARMVILLE HERALD	PCS 416A	SUBSCRIPTION	101.00
		17363	HARDING JESSICA	MILEAGE 416	ANNUAL SUBSCRIPTION	34.00
					NEWSPAPERS	2.00
6040		16178	ADP Equipment COMPUCOM SYSTEMS INC	20258009	ACCOUNT TOTAL	137.00 *
8202		16944	Furniture and Fixtures STIMPSON CONNIE	EXPENSES 416B	G-LINK RENEWAL	45.00
					ACCOUNT TOTAL	45.00 *
					FIRE SAFE	94.99

AP375H
4/28/2016
FUND # - 741

PIEDMONT COURT SERVICES FUND
PRINCE EDWARD
LISTING OF INVOICES FOR 4/01/2016 -- 4/30/2016

AFTER CHECKS
PAGE 22

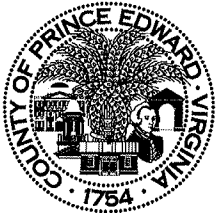
MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	KEY OFFICE SUPPLY	INV#	DESCRIPTION	AMOUNT
097001	20600	SRP CORPORATION LLC	482825	RENT 416	CLOCKS	44.98
5420	28724	PCS - Lease/Rent of Build		RENT 416		139.97 *
5560	16944	PCS - CCJB Meetings		EXPENSES 416	PCCJB DINNER MTG	5,800.02 **
097002		STIMPSON CONNIE				
0001	28095	ALERE TOXICOLOGY SERV INC		L061569	DRUG TESTING	278.55
		PCS Drug Testing Fees				278.55 *
ACCOUNT TOTAL						2,500.00
MAJOR TOTAL						2,500.00 *
ACCOUNT TOTAL						278.55
MAJOR TOTAL						2,778.55 **
FUND TOTAL						8,598.05
TOTAL DUE						553,488.52

Approved at meeting of _____ on _____.

Signed _____ Title _____ Date _____

_____ Title _____ Date _____

_____ Title _____ Date _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 10, 2016
Item No.: 7-d
Department: County Administration
Staff Contact: Cheryl Stimpson
Issue: Salaries

Summary: The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None

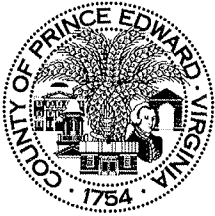
Recommendation: None

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 10, 2016
Item No.: 7-e
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Appropriations

Summary:

The Circuit Court Clerk has received notification she has \$924 available in the Technology Trust Fund. She has requested these funds from the Comp Board to assist in paying the maintenance costs of the Records Management and Case Imaging System. The request has been approved. The Clerk is requesting the Board of Supervisors amend her budget and appropriate the funds.

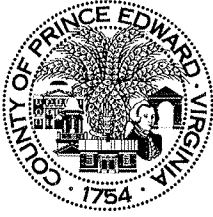
FY16 BUDGET AMENDMENT

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	23000	0080	Technology Trust Fund		\$924.00
4 (Exp)	100	21600	5880	Circuit Court Clerk - TTF	\$924.00	

Attachments:

Recommendation: Approve the budget amendments above and appropriate the same funds.

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 10, 2016
Item No.: 8
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Highway Matters

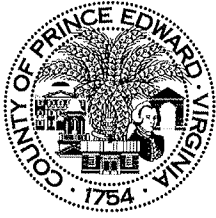
Summary: Scot Shippee, P.E., Resident Engineer, VDOT-Dillwyn will not be present at the Board meeting; however, County staff will report road issues back to VDOT.

Additionally, the Board will wish to consider scheduling its Six-Year Plan work session with Scot for Tuesday, June 14, 2016 at 5:30 p.m. Following the work session, the Board will authorize advertising the Six-Year Plan Public Hearing for the July 12, 2016 meeting.

Attachments:

Recommendation: Schedule Six-Year Plan work session for Tuesday, June 14, 2016 at 5:30 p.m.

Motion _____ Cooper-Jones _____ Pride _____ Townsend _____
Second _____ Gray _____ Simpson _____ Wilck _____
Jones _____ Timmons _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 10, 2016
Item No.: 9
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: PUBLIC HEARING: School Board Nominees

Summary: At its April 12, 2016 meeting, the Board of Supervisors authorized a public hearing on the candidates for School Board for Districts #301 and #501. They are as follows:

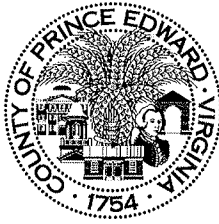
Leigh District # 301: Timothy W. Corbett, Sr., M.D.
Wayne E. McWee, Ed.D.

Buffalo District #501: Patricia A. Bobenreith
Wilkie W. Chaffin, Ph.D.

Attachments: Public Hearing Notice
Criteria for Selection of School Board Members
Citizen Volunteer Applications

Recommendation: Following the public hearing, no action is needed. The Board will appoint School Board members at its June 14, 2016 meeting.

Motion _____ Cooper-Jones _____ Pride _____ Townsend _____
Second _____ Gray _____ Simpson _____ Wilck _____
Jones _____ Timmons _____



Please publish the following public hearing notice in THE FARMVILLE HERALD on Friday, April 29, 2016 and Friday, May 6, 2016.



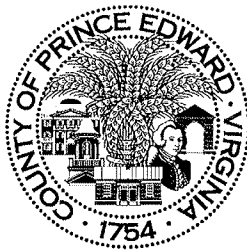
**NOTICE OF PUBLIC HEARING
PRINCE EDWARD COUNTY SCHOOL BOARD APPOINTMENTS**

The Prince Edward County Board of Supervisors will hold a public hearing on Tuesday, May 10, 2016, at 7:30 p.m. in the Board of Supervisors Room, 3rd Floor, Prince Edward County Courthouse, 111 South Street, Farmville, Virginia. The purpose of this hearing is to receive citizen input prior to the Board of Supervisors making appointments to the Prince Edward County School Board for Leigh District #301 (Jerry R. Townsend, Supervisor) and Buffalo District #501 (C. Robert Timmons, Jr., Supervisor). Nominees submitted by the respective Citizen Committees are as follows:

Leigh District # 301: Timothy W. Corbett, Sr., M.D.
Wayne E. McWee, Ed.D.

Buffalo District #501: Patricia A. Bobenreith
Wilkie W. Chaffin, Ph.D.

A copy of the Citizen Volunteer Application for each candidate is available for public review in the County Administrator's Office or on the County's website at www.co.prince-edward.va.us. The appointments to the School Board will be made by the Board of Supervisors at its June 14, 2016 meeting. It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you require special accommodations, please contact the Prince Edward County Administrator's Office at 434-392-8837, prior to May 6, 2016.



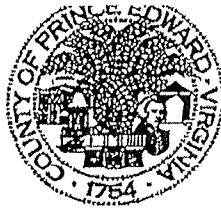
Adopted: November 13, 1984
Revised: August 10, 2004
Revised: January 13, 2009

CRITERIA FOR SELECTION OF SCHOOL BOARD MEMBERS

1. Each of the eight School Board members shall be appointed by a majority vote of the full Board of Supervisors when the School Board members' terms expire. This vote of the Board of Supervisors shall be by the show of hands.
2. The School Board members' terms of office shall commence on July 1.
3. The criteria for the appointment of School Board members are as follow:
 - a. Each year, the Supervisor from each election district in which a School Board member's term expires shall appoint a three (3) or five (5) member Citizens Committee to review and select candidate(s) for appointment to the School Board.
 - b. The membership of the Citizens Committee shall be announced at the Board of Supervisors meeting in February and published in a newspaper of general circulation, and the voters of the electoral district encouraged to submit nominations to the Chairman of the Committee.
 - c. For the March Board meeting, the County Administrator shall schedule and publish notice of a public hearing at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board. The members of the appointed Citizens Committee shall attend.
 - d. After the public hearing, the Citizens Committee shall interview and seriously consider all persons who are nominated and express willingness to serve, if appointed.
 - e. At the April Board meeting, the Citizens Committee shall report to the full Board of Supervisors a list of candidates for consideration. If the incumbent is requesting reappointment and is the only citizen expressing an interest, the Citizens Committee shall only be required to submit one name, the incumbent's, for consideration. If the incumbent is not requesting reappointment or is ineligible for reappointment, the Citizens Committee shall submit one or more names for consideration. The Citizens Committee shall also provide the Board biographical information on each candidate.
 - f. At the May Board meeting, a public hearing shall be held on the candidate(s) submitted at the April meeting.
 - g. At the June meeting, the Board, by a majority vote, shall appoint one candidate to the School Board.
 - h. The Citizens Committee, in selecting the candidates, shall consider the following:
 1. Person must be an eligible voter and resident of the election district;
 2. Person should be a freeholder;
 3. Person must be willing to serve on the School Board;
 4. Person should have at least a high school education;
 5. Person should be oriented to public service;
 6. Person should be involved, concerned, and dedicated to public education;
 7. Person should be independent (base decisions on factual matters rather than as a representative of a group or faction);
 8. Person should be able to perform the duties and obligations of School Board members;
 9. Person should be of integrity in all matters;
 10. Person should be above prejudice with regard to race, creed, sex, religion, age, and national origin.

###

RECEIVED FEB 29 2016



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name Timothy W. Corbett, Sr. MD Date 02/26/2016

Home Address 1845 Leigh Mountain Road

City Green Bay State VA Zip Code 23942

Election District: Buffalo _____ Farmville 801 _____
 Hampden _____ Leigh X
 Farmville 101 _____ Lockett _____
 Farmville 701 _____ Prospect _____

Home Telephone Number (434) 391-3514 FAX (434) 392-9348

E-Mail Address TCORBETT Farmville@gmail.com

Present Employer Southside Area Family Medicine, Inc.

Business Address 324 Commerce Road Suite A

City Farmville State VA Zip Code 23901

Business Telephone Number (434) 392-9366 FAX (434) 392-9348

Which Address is Preferred for Mailings? Home _____ Office _____

Optional Information Which May Prove Helpful:

Occupation Family Physician

Former Occupation, if Retired N/A

Education: High School Cummings High School Burlington, NC Year 1976

College/Technical School Johnson C. Smith Year 1980

Graduate School Maharry Medical College Year 1984

Military Service U.S. Air Force Years 1987-1997

Degrees/Other BS, MD post-graduate, three years Family Medicine

Past Board, Commission, and Committee Assignments Major U.S. Air Force

PEEPS School Board

Professional, Civic, or Other Activities Pastor Canaan Baptist Church

Appomattox, VA

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Desire to improve on overall health & development
in the community that I chose to live in and
do practice in

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

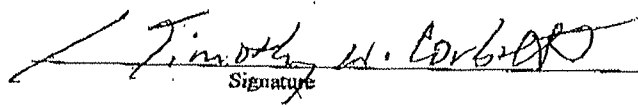
APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other(s) _____

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

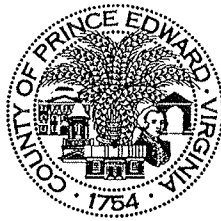
By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.


02/26/2016
Date

Please Return Application To:
 Prince Edward County Administrator's Office
 Post Office Box 382
 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837 -- FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

September 2010



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 3/19/2016

Name WAYNE E. McWEE

Home Address 3384 RICE CREEK ROAD

City FARMVILLE State VA Zip Code 23901

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	<u>X</u>
	Farmville 101	_____	Lockett	_____
	Farmville 701	_____	Prospect	_____

Home Telephone Number 434-223-8655 FAX CELL 434-390-1340

E-Mail Address mcweewe@longwood.edu

Present Employer RETIRED

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home X Office _____

Optional Information Which May Prove Helpful:

Occupation _____

Former Occupation, If Retired H.S. Teacher, College Professor, Vice Pres. For Ac. Affairs

Education: High School YALE HIGH SCHOOL Year 1965

College/Technical School CENTRAL MICH. UNIVERSITY Year 1969

Graduate School CMU, UNIV. NORTHERN COLORADO Year 1972, 1982

Military Service _____ Years _____

Degrees/Other B.S., M.S., ED.D., ED. LEADERSHIP CERT. - HARVARD

Past Board, Commission, and Committee Assignments PRINCE EDWARD/FARMVILLE Youth Assoc.

Board, FACES BOARD

Professional, Civic, or Other Activities RICHMOND UMPIRE ASSOC. BOARD, THE RENAISSANCE GROUP BOARD (TRG)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I have spent 47 years in education. My experience includes high school teaching and coaching, university teaching and administration, and service on a national board for teacher education improvement (TRG). Most significant, my three children received their education in Prince Edward schools. I have previously worked on the school improvement committee and been an active member of the PTA. I believe Prince Edward County and Farmville need a quality school system in order to be a quality place to live and raise our children. I think I have the background and knowledge to help improve our school system.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

No

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other(s) _____

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.


3/19/2016

 Signature Date

Please Return Application To:
 Prince Edward County Administrator's Office
 Post Office Box 382
 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837 -- FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

Wayne E. McWee

Home Address:

3384 Rice Creek Road
Farmville, VA 23901
434-223-8655
434-390-1340

University Address:

109 Bedford Hall
Longwood University
Farmville, VA 23909
434-395-2286

I. ACADEMIC DEGREES

Ed. D.	University of Northern Colorado 1982	Business Teaching
MS	Central Michigan University 1972	Education
BS	Central Michigan University 1969	Business Education
Certificate	Harvard University	Management Development Program

II. PROFESSIONAL EXPERIENCE

Longwood University	Professor Emeritus Business Administration	May 2015
	Interim Chair Theatre, Art, And Graphic and Animation Design Department	January 2012- June 2015
	Special Assistant to the President for International Affairs	August 2010 - December 2011
	Provost and Vice President For Academic Affairs	2002 – July 2010
	Interim Dean College of Business and Economics	2001 - 2002
	Professor	1997 - present
	Associate Professor and Tenured	1988-1997
	Associate Vice President For Academic Affairs	1992 - 1994 1985 - 1989
	Assistant Professor	1983 - 1988
	Southeastern Oklahoma State University	Assistant Professor

III. PUBLICATIONS

"The Relationship between Owner Characteristics, Company Characteristics, and the Businesses' Work-Family Culture and Policies in Women-Owned Businesses," co-authored with C. Atkins, S. Samaras, S. Gilfillan, and W. McWee. Journal of Small Business Management, (Spring 2012)

"Teaching Applied Ethics: Recognizing and Responding to Ethical Issues," co-authored with D. Gilfillan, S. Gilfillan, and W. McWee Insights to a Changing World Journal, Franklin Publishing Company, Arlington, TX (2006) pp. 128-139

"A Comparison of University Freshmen and Faculty Perceptions of Academic Honesty," co-authored with S. Gilfillan, M. Adrian, W. McWee, and B. Waller. Insights to a Changing World Journal, 4, Franklin Publishing Company, Arlington, TX, (2007) pp. 135-145

"The Challenges of Business Ownership: A comparison of Minority and Non-minority Women Business Owners," co-authored with C. Adkins, S. Gilfillan, W. McWee, and S. Samaras. Proceedings of the Southeastern Chapter of the Institute for Operations Research and the Management Sciences, Myrtle Beach, SC (October, 2007).

"The Relationships Among Owner Characteristics, Company Characteristics and the Businesses' Work-Family Culture in Woman-Owned Businesses," co-authored with C. Adkins, S. Gilfillan, and W. McWee. Proceedings of the Southeastern Chapter of the Institute for Operations Research and the Management Sciences, Myrtle Beach, SC (October, 2006)

"Student Perceptions of Academic Honesty," co-authored with C. Adrian, S. Gilfillan, W. McWee, and B. Waller. Proceedings of the American Society of Business and Behavioral Sciences, Las Vegas, NV (February, 2006)

"A Report of the Results of a Survey of Women Business Owners in Virginia," co-authored with C. Adkins, D. Gilfillan, S. Gilfillan, and W. McWee. Report prepared for National Association of Women Business Owners—Richmond Chapter and the Virginia Foundation for Women, (June, 2005) and Revised (April 2007).

"Seminars in the History of American Business," co-authored with M. Flannigan, S. Gilfillan, and W. McWee. Proceedings of the Academy of Business Disciplines Conference, Fort Myers Beach, FL (November, 1999).

"Moving From total Quality Management to Total Quality Education," co-authored with M. Adrian, W. McWee and D. Palmer. Proceedings of the International Management Conferences (SAM), Las Vegas, NV, (February 1997)

"Total Quality Education: Expanding the Educational Experience," co-authored with M. Adrian, W. McWee and D. Palmer. Proceedings of the American Society of Business and Behavioral Sciences, Las Vegas, NV, (February, 1977), pp. 6-12.

“Seasonal Business Careers: a Bridge to Success,” co-authored with N. Humphreys, M. QIU, S. Gyapong, W. McWee and T. Dukes, Proceedings of the American Society of Business and Behavioral Sciences, Las Vegas, NV, (February 1997), pp. 187-191.

“A Consumer Research Application of Content Analysis Methodology,” co-authored with T. Dukes, N. Humphreys, W. McWee, S. Gyapong, and M. Qiu. Proceedings of the American Society of Business and Behavioral Sciences, Las Vegas, NV, (February 1997), pp. 79-82.

“Southside College Looks at Gender Equity in Athletics.” Proceedings of the Twelfth International Conference on Case Method Research and Application, WACRA, Welsenhams, MA June, 1995) pp. 369-380.

IV. ADMINISTRATIVE ASSIGNMENTS

College of Business and Economics

- Chair of the Management, Marketing and Computer Information Management Systems Department
- Interim Dean College of Business and Economics

Longwood University

- Provost and Vice President for Academic Affairs
- President of Faculty Senate (2 terms)
- Faculty Senate, Parliamentarian (2 terms)
- Chair Academic Affairs Council
- NCAA Faculty Athletics Representative 1993 - 1998

V. BUSINESS AND/OR PROFESSIONAL ACTIVITIES

- Association of American State Colleges and Universities (AASCU) Summer and Winter meetings 2002 – 2010
- State Council of Higher Education in Virginia (SCHEV) Council of Provosts and Vice Presidents for Academic Affairs (IPAC) 2002-2010
- SACS/COC Annual Meeting 2002
- AACSB Annual Meeting 2000 and 2001

VI. CURRENT PROFESSIONAL AND ACADEMIC ASSOCIATION MEMBERSHIPS

- World Case Research Association
- Southeastern Case Research Association
- National Case Research Association
- Delta Sigma Pi, Professional Business Fraternity
- Phi Kappa Tau

VII. SIGNIFICANT COMMUNITY SERVICE ACTIVITIES

- FACES—Board Member Present
- Prince Edward Farmville Youth Association—Board Member 1983-1990
- Farmville United Methodist Church, Lay leader, Pastor Parish Relations Committee, Executive Board
- Virginia Limousin Breeders Association – Secretary, 1987 – 1992

- Virginia Limousin Breeders Association – President , 1992 -1996

VIII. AWARDS AND HONORS

- Maude Glenn Raiford Award, Longwood University, Excellence in Teaching Award, 1995
- Fuqua Excellence in Teaching Award, Longwood University, 1999 and 2001
- College of Business and Economics, Longwood University, Outstanding Faculty Award, 1995 and 2000
- College of Business and Economics, Longwood University, Outstanding Advisor Award, 1999
- Who's Who Among American's Teachers, 1998 and 2000



7:30 PM

CITIZEN VOLUNTEER APPLICATION FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 02/14/2016

Name Patricia A. Bohennieth

Home Address 205 Mountain View Road

City Pamplin State VA Zip Code 23958

Election District:	Buffalo	<input checked="" type="checkbox"/>	Farmville 801	<input type="checkbox"/>
	Hampden	<input type="checkbox"/>	Leigh	<input type="checkbox"/>
	Farmville 101	<input type="checkbox"/>	Lockett	<input type="checkbox"/>
	Farmville 701	<input type="checkbox"/>	Prospect	<input type="checkbox"/>

Home Telephone Number 1-434-664-8994 FAX _____

E-Mail Address bohennieth@aol.com

Present Employer Retired

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home _____ Office _____

Optional Information Which May Prove Helpful:

Occupation Retired

Former Occupation, if Retired Teacher - Prince Edward County Elementary School

Education: High School A.D. Eisenhower High School Year 1965

College/Technical School Millersville State College Year 1970

Graduate School Braver College Year 1980

Military Service None Years _____

Degrees, Other B.S. Elementary Ed, M. Ed, Early childhood, certified

Past Board, Commission, and Committee Assignments Special Education Committee member and

Chairperson for the Southern Association of Colleges and Schools (SACS)

Professional, Civic, or Other Activities Please see attached sheet.

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Please see attached sheet

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other(s): _____

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.

Patricia A. Bobenrieth 02/14/2016
 Signature Date

Please Return Application To:
 Prince Edward County Administrator's Office
 Post Office Box 382
 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837 -- FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

September 2010

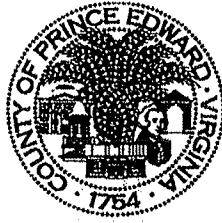
Patricia A. Bobenrieth
205 Mountain View Road
Pamplin, Virginia 23958

Professional, Civic, or Other Activities:

- A. Volunteer at Prince Edward County Elementary School (PECES) as one of the sponsors of the Bookworms. This is a book club for fourth grade students.
- B. Volunteer at Prince Edward County Elementary School for Book Fair.
- C. Volunteer at Prince Edward County Elementary School to repair books for recirculation.
- D. Volunteered with the Prince Edward County Extension Office to teach adults with special needs the Choose My Plate program.
- E. Collected clothing, coats, hats, gloves, and lap blankets for the Veterans through Christ Church in Farmville.
- F. Treasurer of the Prince Edward Education Association.
- G. Member of the Virginia Education Association.

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

As a recently retired school teacher, I would like to see our schools achieve higher excellence than we have now. I feel that my expertise in education (regular and special education) could help our board relate more to the issues facing our children and teachers. Having been a classroom teacher, I may be able to open dialogue to expand the board's insight into needed and/or requested support for the children, teachers, and administrators.



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 3-1-16

Name WILKIE CHAFFIN

Home Address 2747 SINGLETON ROAD

City PAMPLIN State VA Zip Code 23958

Election District: Buffalo Farmville 801 _____
Hampden _____ Leigh _____
Farmville 101 _____ Lockett _____
Farmville 701 _____ Prospect _____

Home Telephone Number 434-574-6807 FAX _____

E-Mail Address drwnc@centurylink.net

Present Employer Retired

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home _____ Office _____

Optional Information Which May Prove Helpful:

Occupation _____

Former Occupation, If Retired College Professor

Education: High School Victoria High School Year 1960

College/Technical School Old Dominion University Year 1965

Radford College Year 1970

Graduate School Virginia Polytechnic Institute & State Univ Year 1975

Military Service United States Air Force Years 1968-69

Degrees/Other BA, MS, PhD

Past Board, Commission, and Committee Assignments _____

see Attachment

Professional, Civic, or Other Activities _____

see Attachment

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

see Attachment

RECEIVED MAR - 1 2016

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

No

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other(s) _____

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.

Nettie W. Chaffin
Signature

3-1-16
Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

Attachment to Citizen Volunteer Application – Wilkie W. Chaffin

Past Board, Commission, and Committee Assignments

Prince Edward County Equalization Committee, 2007, 2011, and 2015

Elected Director and Treasurer, Representing Prince Edward County, on the Piedmont Soil and Water Conservation District, 2003-Present (This is an unpaid position)

Member, Piedmont Soil and Water Conservation District Personnel Committee, 2003-Present

Member, Prince Edward County 250th Anniversary Committee

Professional, Civic, or Other Activities

Seminars taught to Soil and Water District directors across the state on Director Duties, Virginia Freedom of Information Laws, and Parliamentary Procedures

President, Virginia Association of Soil and Water Conservation Districts, 2009 and 2010

President, Educational Foundation of the Virginia Association of Soil and Water Conservation Districts, 2014-Present

Treasurer, Virginia Association of Soil and Water Conservation Districts, 2002-2006.
Other Officer Positions, 2007-2008 and 2011-2112

Provided Funding for Virginia Soil and Water District Employee Awards, 2003-Present

Established Endowment for the Dora Chaffin Scholarship for Soil and Water District Employees or their families, 2015

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I want to help Prince Edward County work toward the goal of providing a high quality education for every County student. There are obvious indications of some problems in the schools. There is no reason that our School System cannot be improved, if the school board, superintendent and administration, teachers, students, parents, and other county citizens work together. I have a lot of knowledge and experience in areas that should be helpful to the School Board if I am appointed to represent the Buffalo District.

WILKIE W. CHAFFIN

Professor Emeritus of Decision Sciences
Old Dominion University

**INFORMATION RELATIVE TO POSSIBLE
SCHOOL BOARD APPOINTMENT**

PERSONAL DATA Home Address 2747 Singleton Road
Pamplin, VA 23958
434-574-6803
drwwch@centurylink.net

Date of Birth January 14, 1942

Health Good

EDUCATION

Ph.D., Statistics, Virginia Polytechnic Institute & State University, 1975

M.S., Major in Mathematics and Statistics, Radford College, 1970

B.A., Mathematics, Old Dominion College, 1965

TEACHING
EXPERIENCE

College Professor, Old Dominion University, 1975-1997 (Assistant
Professor through Full Professor)

Instructor, Department of Statistics, Hollins College, 1974-75

Graduate Teaching Assistant, Department of Statistics, Virginia Polytechnic
Institute & State University, 1971-74

Secondary Mathematics Teacher, Roanoke County, Virginia School System,
1965-68 and 1969-71

Other Teaching Experience

Numerous non-credit courses for governmental agencies and businesses
in the areas of data analysis, applications of statistical analysis, total
quality management, and use of statistical software packages

Seminars Taught at the State Level in the Last Ten years:

Duties of Soil and Water Conservation District Directors

Parliamentary Procedures

Virginia's Freedom of Information Laws

RECEIVED MAR - 1 2016

ADMINISTRATIVE President, Virginia Association of Soil and Water Conservation Districts
EXPERIENCE Educational Foundation, 2013-Present

President, Virginia Association of Soil and Water Conservation Districts, 2009 and 2010

Treasurer, Virginia Association of Soil and Water Conservation Districts, 2002-2006. Other Officer Positions, 2007-2008 and 2011-2112

Chair, Management Information Systems/Decision Sciences Department, College of Business Administration, Old Dominion University, 1980-85 and Spring, 1997

COMMITTEE
EXPERIENCE

Prince Edward County Equalization Committee, 2007, 2011, and 2015

Elected Prince Edward Director and Treasurer, Piedmont Soil and Water Conservation District, 2003-Present

Member, Piedmont Soil and Water Conservation District Personnel Committee, 2003-Present

Member, Prince Edward County 250th Anniversary Committee,

Old Dominion University College of Business Administration Advisory Committee, 1980-1985 (This committee made recommendations to the Dean on such school matters as evaluation of faculty, budget, and curriculum.)

AWARDS

Conservation

Outstanding Partner Award by Virginia Association of Conservation District Employees, 2015

Induction into National Association of Soil and Water Conservation Districts Hall of Fame, Southeastern Region, 2013

Virginia Conservation Director of Year (Wilkinson Award Recipient) by Virginia Association of Soil and Water Conservation Districts, 2011

Director of the Year, James River (Virginia) Watershed by Virginia Association of Soil and Water Conservation Districts, 2001

Service

Faculty Service Award, College of Business and Public Administration, Old Dominion University. 1995-96.

Research

Outstanding Paper Awards at Academic Meetings in 1980 and 1983

**AREAS OF
EXPERTISE**

Budgeting and Finance (Virginia Association Chair, SWCD Treasurer, and ODU Department Chair)

Personnel Matters (Conservation Association and Conservation Foundation President, Piedmont Soil and Water District Personnel Committee for more than Ten years, ODU Department Chair)

Virginia Freedom of Information Laws (Long term study and seminars taught)

Parliamentary Procedures (Long term study and seminars taught)

Media (Reporter, *Southside Messenger*, 2006-2014. More than 140 articles published about Prince Edward County)

**RESEARCH AND
PUBICATIONS**

Twelve Refereed Academic Journal Articles, Thirteen Refereed Academic Proceedings Papers, and Two Non-refereed Publications.

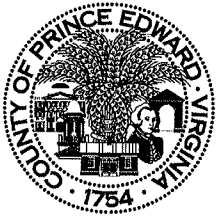
Two Magazine Articles

**ACADEMIC
GOVERNANCE**

Chair, Faculty of the ODU College of Business and Public Administration (80-100 members), 1987-1994

Elected Member, ODU Faculty Senate, 1990-91 and 1979-80

Elected Member, ODU University Senate, 1976-79



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 10, 2016
Item No.: 10
Department: Planning & Community Development
Staff Contact: Rob Fowler
Issue: Public Hearing: Amendments to the Subdivision Ordinance

Summary:

The Planning Commission conducted Public Hearings on March 15, 2016 to consider the proposed amendments to the County Subdivision Ordinance:

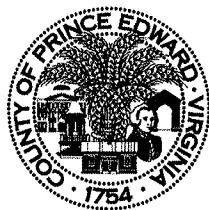
Amending Section 4, General Regulations regarding Improvements to provide:

1. Additional measures to ensure better developments of streets, roads and entrances.
2. To ensure that developers comply with the current Virginia Department of Transportation’s (VDOT) secondary street acceptance requirements and pavement guidelines.
3. Address bonding requirements to ensure they are developed and completed as approved by the County.

Attachments: Public Hearing Notice
Proposed Amendments to the Prince Edward County Subdivision Ordinance

Recommendation: Following the Public Hearing, consider the Planning Commission’s recommendation to amend the County Subdivision Ordinance.

Motion _____ Cooper-Jones _____ Pride _____ Townsend _____
Second _____ Gray _____ Simpson _____ Wilck _____
Jones _____ Timmons _____



April 14, 2016

Please publish the following public hearing notice in THE FARMVILLE HERALD on Friday, April 29, 2016 and Friday, May 6, 2016.



PUBLIC HEARING NOTICE

The Prince Edward County Board of Supervisors will hold a public hearing on Tuesday, May 10, 2016 at 7:30 p.m. in the Board of Supervisors Room, 3rd Floor, Prince Edward County Courthouse, 111 South Street, Farmville, Virginia to consider amendments to the County's Subdivision Ordinance regarding subdivision road improvements and bonding requirements. A complete copy of the proposed amendments is available for public review in the office of the Prince Edward County Administrator, 111 South Street, 3rd Floor, Farmville, VA, or on the county website at www.co.prince-edward.va.us. It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

Sec: 4-4 Acceptance of dedication to public use: bonding.

- (a) The act of approval and recordation of a subdivision plat shall be acceptance of dedication for public use of any right of way located within any subdivision which is constructed or proposed to be constructed within the subdivision or section thereof, subject to the exceptions set forth in §4-4 of this Code.
- (b) (1) Any street, curb, gutter, sidewalk, bicycle trail, drainage or sewerage system, waterline as part of a public system or other improvement dedicated for public use, and maintained by the County, the Commonwealth, or other public agency, and other site-related improvements required by local ordinances for vehicular ingress and egress, including traffic signalization and control, for public access streets, for structures necessary to ensure stability of critical slopes, and for stormwater management facilities, financed or to be financed in whole or in part by private funds shall be accepted only if the owner or developer (i) certifies to the governing body that the construction costs have been paid to the person constructing such facilities; (ii) furnishes to the governing body a certified check or cash escrow in the amount of the estimated costs of construction or a personal, corporate or property bond, with surety satisfactory to the governing body, in an amount sufficient for and conditioned upon the construction of such facilities, or a contract for the construction of such facilities, and the contractor's bond with like surety, in like amount and so conditioned; or (iii) furnishes to the governing body a bank or savings institution's irrevocable letter of credit on certain designated funds satisfactory to the governing body as to the bank or savings institution, the amount and the form. The amount of such certified check, cash escrow, bond, or letter of credit shall not exceed the total of the estimated cost of construction based on unit prices for new public or private sector construction in the County and a reasonable allowance for estimated administrative costs, inflation, and potential damage to existing roads or utilities, which shall not exceed twenty-five percent of the estimated construction costs. "Such facilities," as used in this section, means those facilities specifically provided for in this section, subject to the following conditions:
1. **No more than 60 percent of the building permits in any recorded section of a subdivision shall be issued until the first layer of asphalt concrete on all streets in that section has been completed.**
 2. **Except as provided in subparagraph (3) below, no more than 90 percent of the building permits in any section of a subdivision shall be issued until the streets have been constructed to state standards and accepted into the state system.**
 3. **An exception may be approved by the County Administrator to conditions one and two. The subdivider or its successor or assigns requesting an exception may appeal the County Administrator's decision to the Board of Supervisors which shall render a decision upon the appeal within two months after the date of the Board's first hearing on the matter unless the subdivider consents to action beyond such time or withdraws his appeal.**
 4. **Upon written request by the subdivider, the administrator may approve surety reductions in a cumulative amount of not more than 90 percent of the total cost of satisfactorily completed improvements and may approve further surety reductions, as appropriate, based upon the percentage of satisfactorily completed improvements. Surety reductions may not occur before the completion of at least 30 percent of the improvements.**

Upon final completion and acceptance of said improvements in residential or residential townhouse subdivisions with streets, the release of any remaining surety shall be subject to the requirements of Section 4-4. For the purpose of final release, the term "acceptance" shall be defined as the date the board of supervisors meeting at which the board adopts the resolution requesting the street acceptance into the VDOT state system for street maintenance.

Construction Requirements:

All subdivision streets or roads shall also be constructed in accordance with the current Virginia Department of Transportation's (VDOT) secondary street acceptance requirements and the pavement design guide and any other VDOT requirements that apply to secondary streets.

Such standards and guidelines address, among other things, the location, number, spacing and design of entrances, median openings, turn lanes, street intersections, traffic signal, and interchanges. When the state regulations and this ordinance are in conflict, the more stringent of the two shall apply.

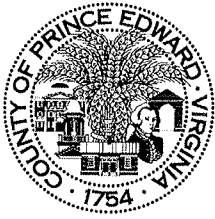
Street or road construction shall commence no later than the time of issuance of the first building permit for a lot located on such streets or roads. Within twelve (12) months of issuance date the street or road shall be built and maintained to the minimum standard of the VDOT Pavement Design Guide for Subdivision and Secondary Roads prior to completion of the base coat per the engineers approved design. Additional construction requirements can be found in section 4-4 above. Construction of the street or road shall be inclusive of its entire length from point of connection with an existing VDOT street or road. Interior streets or roads adjoining the first street or road shall meet the same criteria.

If the deadlines required by this section are not met, the Administrator shall be authorized to deny or suspend the final approval of any building permits for lots in the subdivision applied for by the subdivider or its successor or assigns and initiate such actions as may be appropriate to use the financial guarantee provided under Section 4 to complete such streets or roads in accordance with VDOT standards, until such time as the subdivider is in compliance with this section.

- (b) (2) If a developer records a final plat which may be a section of a subdivision as shown on an approved preliminary plat and furnishes to the governing body a certified check, cash escrow, bond, or letter of credit in the amount of the estimated cost of construction to the facilities to be dedicated within said section for public use and maintained by the County, the Commonwealth, or other public agency, the developer shall have the right to record the remaining sections shown on the preliminary plat for a period of five years from the recordation date of the first section, or for such longer period as the local commission or other agent may, at the approval, determine to be reasonable, taking into consideration the size and phasing of the proposed development subject to the terms and conditions of this ordinance and subject to engineering and construction standards and zoning requirements in effect at the time that each remaining section is recorded. If the governing body has accepted the dedication of a road for public use and such road due to factors other than its quality of

construction is not acceptable into the secondary system of state highways, then the subdivider or developer shall be required to furnish the County with a maintenance and indemnifying bond, commercial or County, with surety satisfactory to the governing body, in an amount sufficient for and conditioned upon the maintenance of such road until such time as it is accepted into the secondary system of state highways. In lieu of such bond, the governing body may accept a bank or savings institution's irrevocable letter of credit on certain designated funds satisfactory to the governing body as to the bank or savings institution, the amount and the form or accept payment of a negotiated sum of money sufficient for and conditioned upon the maintenance of such road until such time as it is accepted into the secondary system of state highways and assume the subdivider's or developer's liability for maintenance of such road. "Maintenance of such road" as used in this section means maintenance of the streets, curb, gutter, drainage facilities, utilities or other street improvements, including the correction of defects or damages and the removal of snow, water or debris, so as to keep such road reasonably open for public usage.

- (c) In the case of harvesting and reforestation of a tract of timber, if an easement for ingress and egress to and from the tract of timber is clearly designated on a plat showing such way, then the provisions of the foregoing paragraph of this section shall not apply provided that the final subdivision plat submitted for approval to the Planning Commission, or Agent, as the case may be, shall bear the notation, "The easement of way shown hereon is for ingress and egress for the purposes of harvesting and reforestation only, and shall not be considered to be a dedicated way and shall, upon the completion of harvesting and reforestation be deemed to be extinguished by operation of law."
- (d) Notwithstanding the provisions of paragraph (b)(2) of this section, provided the developer and the governing body have agreed upon the delineation of sections within a proposed development, the developer shall not be required to furnish to the governing body a certified check, cash escrow, bond or letter of credit in the amount of the estimated cost of construction of facilities to be dedicated for public use within each section of the development until such time as construction plans are submitted for the section in which such facilities are to be located.



County of Prince Edward
Board of Supervisors
Agenda Summary

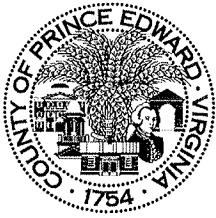
Meeting Date: May 10, 2016
Item No.: 11
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: Industrial Revitalization Fund Program Grant (IRF)

Summary: Prince Edward County has received a request from STEPS, Inc. concerning applying for a grant through the Department of Housing & Community Development (DHCD) known as the Industrial Revitalization Fund program (IRF), Attachment (1). The General Assembly allocated \$2M for FY17 for redevelopment of deteriorated industrial properties whose current condition serves as a substantial deterrent for future economic development. The program is meant to leverage local and private resources to achieve redevelopment of the structure. The IRF provides funding of up to \$600,000 for projects and requires a 1 to 1 match. Only local governments or regional or local economic or industrial development authorities may apply for funds. The match would be satisfied with cash contributions from FeedMore, STEPS and FACES and the value of the STEPS building.

STEPS and FACES are partnering with a regional non-profit called FeedMore. FeedMore is a hunger relief agency which serves 34 cities and counties in central Virginia. They serve more than 200,000 people in the region, and their primary function is to provide food to the region's most vulnerable citizens. The partnership will use 28,000 square feet of space in the STEPS building to create a regional food distribution hub and house FACES' current operations. The roof over this area must be replaced before the food hub can begin to operate. A few years ago the County received a DMME grant which was used to replace about half of the roof on the STEPS building. The IRF grant would be used to replace the remainder of the roof on the STEPS building. The cost of this project is approximately \$1.4 million. The grant request will be for the maximum amount of \$600,000 with FeedMore committed to advance funding for the roof replacement to be reimbursed from this grant. FeedMore has also committed to take the lead in helping to secure funding from corporations, foundations and individuals for the remaining \$800,000 for the project, including interior renovations, in collaboration with STEPS and FACES. STEPS will provide the value of the building and about \$10,000 in cash. FACES will provide approximately \$30,000 in cash or in-kind and possibly more, depending upon the grant requirements of what can be counted as matching funds.

The County originally obtained the building from Craddick-Terry through the bankruptcy court, using \$400,000 in Community Development Block Grant (CDBG) funds. One of the stipulations of the grant was the building had to be used by STEPS for 20 years to meet their goals. If STEPS ceased to use the building prior to the 20 years the County would obtain control of the building and the County would be responsible for repaying a prorated portion of the \$400,000. There are four years remaining on this obligation. Because of the County's interest in the building, if STEPS wishes to use the building as collateral they must obtain the County's approval. Thus, one of the actions requested tonight is obtaining the Board's approval for STEPS to use the building as a match for the grant.

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

The partners (STEPS, FACES, FeedMore) are requesting the County submit an application for the grant. FeedMore has agreed to pay all the invoices and receive reimbursement once the grant funds have been received by the County.

FeedMore is a large organization with cash and investments of almost \$10.5 million. The attached Form 990 covering the period ending June 30, 2015 shows FeedMore had revenues of almost \$48 million with expenses of about \$46.6 million, Attachment 2. FeedMore has the financial strength to fund this project.

Submitting the grant application will not bind the County to any obligation. If the grant application is successful the County will have a period of time to review the project to ensure all partners are still in place and FeedMore is still willing to fund the project. It will also allow time for the County to develop a contract with FeedMore obligating them to front any funds required before reimbursement is received from DHCD.

- Attachments:**
1. Letter from STEPS, Inc.
 2. FeedMore Information
 3. Draft Resolution
 4. Draft Local Certification

- Recommendations:** To move forward the Board will wish to act on the following:
1. Approve the County serving as the grant applicant and authorize the IRF grant application;
 2. Request the Commonwealth Regional Council write and manage the grant;
 3. Approve that STEPS may use the building as collateral for part of the grant matching requirements.
 4. Approve the attached resolution and local certification, as part of the grant submittals.

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



225 Industrial Park Road • Farmville, VA 23901 • 434.315.5909 • Fax: 434.315.0246
www.STEPS-inc.org

May 3, 2016

Mr. W. W. Bartlett, County Administrator & Members of the Board of Supervisors
P.O. Box 382
Farmville, VA 23901

Dear Mr. Bartlett:

As you are aware, STEPS has been working in partnership with FACES to create space in The STEPS Centre for their operations. In addition, STEPS and FACES has been working with Feedmore to create a regional distribution hub in The STEPS Centre so that access to fresh food will be more readily available to the citizens in our region.

The 28,000 square feet of space in The STEPS Centre that is earmarked for the FACES and Feedmore operations is in desperate need of a new roof. This space is in the very back of the building. We have been made aware of the *Industrial Revitalization Grant* offered by the Department of Housing and Community Development (DHCD) and believe our collaborative project would be a good fit for this grant. However, time is of the essence as the grant proposals are due May 19, 2016.

I am writing to ask for the Board of Supervisors' support in five (5) ways:

1. Grant Writing Assistance – STEPS is willing to enter an agreement with the Commonwealth Regional Council for writing the grant. STEPS will be responsible for paying for this service. However, the request for this service must come from a member locality.
2. Grant Applicant – The *Industrial Revitalization Grant* is available only to municipalities, so we are hopeful that the Prince Edward Board of Supervisors will agree to apply for this grant on our behalf.
3. Grant/Contract Administration – It is my understanding that contract administration is an allowable expense in this grant. It is our hope that we can contract with the Commonwealth Regional Council for grant administration. We would appreciate the Prince Edward County Board of Supervisors requesting that the Commonwealth Regional Council perform this activity if the grant is awarded.
4. Match – The value of the building can be used as the required 1:1 match. However, based on the 2000 Community Development Block Grant closeout, if STEPS desires to use the building as collateral, we must secure permission to do so from the Prince Edward Board of Supervisors. We are hopeful that the Board will agree to give us permission to do this.
5. Payment for Services – If the grant is awarded, we would appreciate the County paying the bills until the Commonwealth Regional Council applies for reimbursement from the Department of Housing and Community Development.

This infrastructure improvement will not only provide an ideal location for the FACES – Feedmore distribution hub, but will also increase the value of The STEPS Centre. We believe this is a win-win opportunity and we are hopeful you support this collaborative agreement.

I plan to be in attendance at your meeting on May 10th as will Mr. Ellery Sedgwick, FACES President. We look forward to answering any questions you may have.

Thank you for your consideration,

Sharon

Sharon L. Harrup, MS
President & CEO

Cc: Mr. Ellery Sedgwick

**FeedMore Board of Directors
2015-2016**

Charles F. "Chip" Phillips, Chair
Ernst and Young LLP

Mike C. Morrell, Vice Chair
Performance Food Service- Virginia

Daniel Scarvey, Treasurer
KPMG LLP

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Katharine W. Kenny, *CarMax Inc.*

Jeanne Sarmiento, *Philip Morris USA*

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Derek H. Swanson, *McGuireWoods LLP*

**A special thank you to
the following who made this
Donor Impact Report possible:**

Cat&Mouse Inc., Graphic Design
Worth Higgins & Associates, Printing



At FeedMore, **community** truly knows no geographic bounds and extends far beyond the brick and mortar of our organization on Rhoadmiller Street.

Community is our donors who allow us to work to break the cycle of hunger.

Community is our volunteers who when not at FeedMore, serve as our ambassadors and help us raise awareness about the serious issue of hunger in our region.

Community is our staff, who live and breathe our mission each and every day.

Community is our 320 partner agencies, including food pantries, soup kitchens, rehabilitation centers and group homes, who help us distribute food to hungry individuals.

Community is our comprehensive hunger-relief programs that are able to significantly, and positively, impact the lives of children, families and seniors across Central Virginia.

The collective impact that we are able to make together, as a community, allows us to bring our mission to life and help more neighbors in need.



1415 Rhoadmiller Street
Richmond, VA 23220

(804)521-2500

FeedMore.org

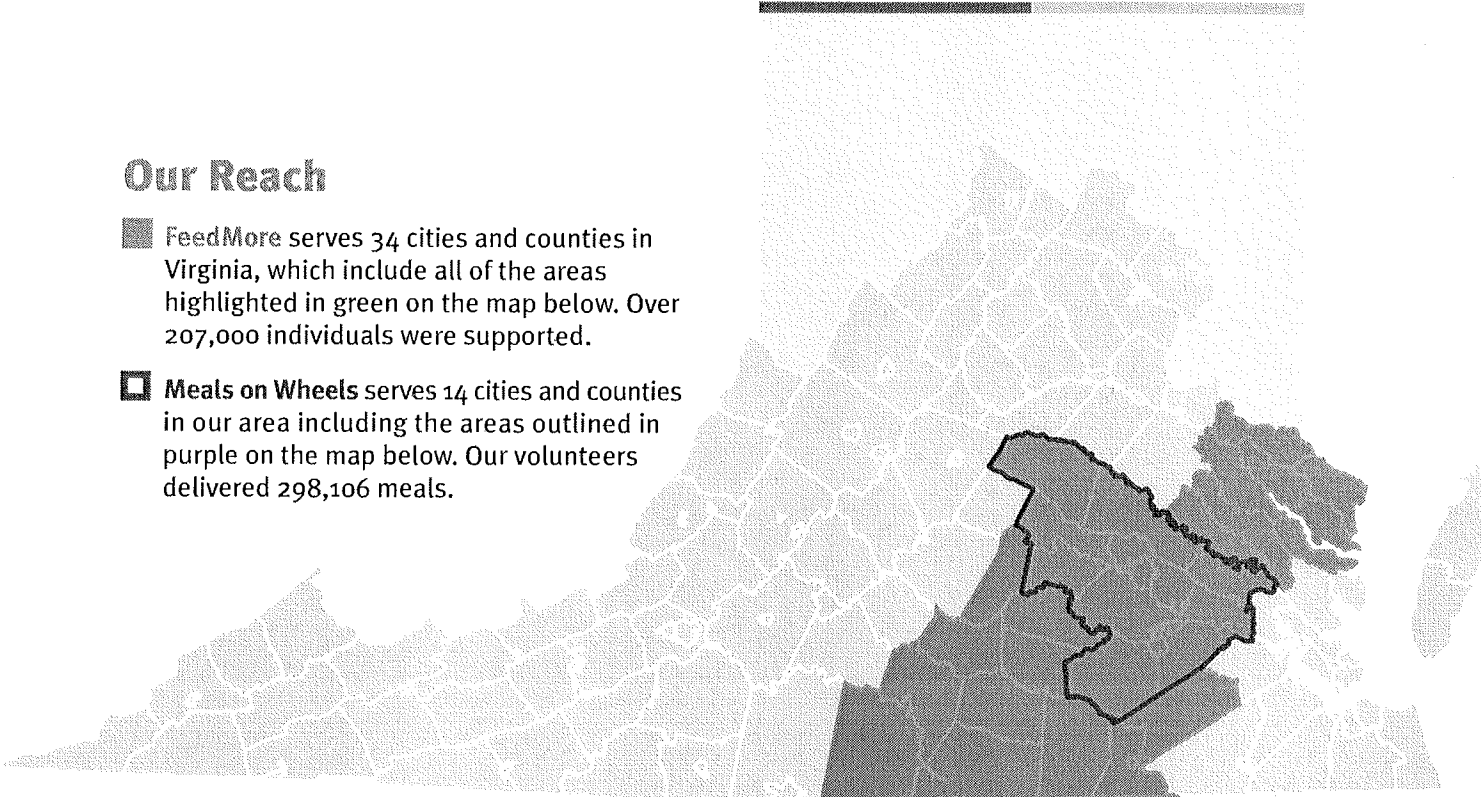
A proud member of:



Our Reach

■ FeedMore serves 34 cities and counties in Virginia, which include all of the areas highlighted in green on the map below. Over 207,000 individuals were supported.

□ Meals on Wheels serves 14 cities and counties in our area including the areas outlined in purple on the map below. Our volunteers delivered 298,106 meals.



*We worked with
170
retail merchants,
manufacturers and
processing plants
to keep our
Distribution Center
stocked.*

***1,646**
individuals and
456
groups volunteered
their time.*

Top 25 Food Drives

Legal Food Frenzy
Drive Away Hunger
Scouting for Food
Puritan Cleaners 100k Meals
Stamp Out Hunger
Feed Richmond
Midas Fall Drive Out Hunger
Capital One Spring Food Drive
Construction
Bless Richmond
Hokies vs. Hoos
Midas Summer Drive Out Hunger
Open Plan Systems
Dunk Hunger
Myers and Stauffer's
State Corporation Commission
Macy's Bag Hunger
Senate Clerks Office
Jalana McCasland
Nationwide
Aarrow Transmissions
Davenport & Company LLC
Mid-Atlantic Affordable Housing Association
Seal Team Physical Training
Hometown Realty

Statement of Financial Position

June 30, 2015

Assets

Cash & Investments	10,468,170
Inventory.....	1,490,053
Property and Equipment, net	10,313,152
Other.....	1,103,855
Total Assets	\$23,375,230

Liabilities and Net Assets

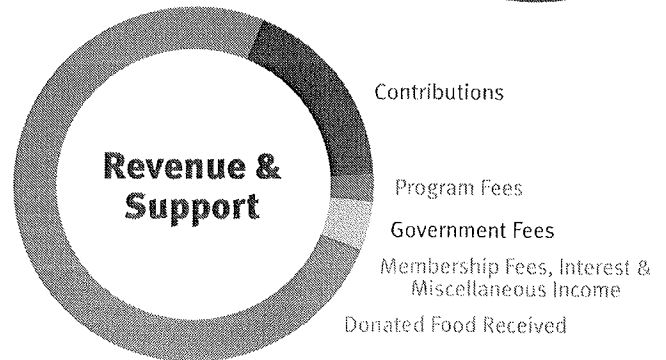
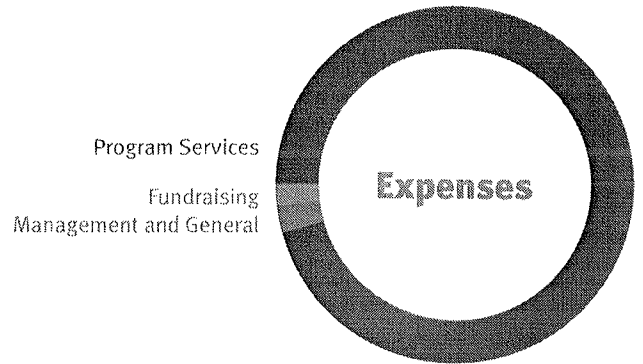
Total Liabilities.....	1,109,985
Total Net Assets	22,265,245
Total.....	\$23,375,230

Expenses

Program Services	44,669,480
Fundraising	1,176,227
Management and General.....	785,487
Total.....	\$46,631,194

Revenue and Support

Contributions	8,470,962
Program Fees	1,245,503
Government Fees	2,081,840
Membership Fees, Interest & Miscellaneous Income.....	219,538
Donated Foods Received.....	35,532,119
Total.....	\$47,549,962



Form **990**

Return of Organization Exempt From Income Tax
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

OMB No. 1545-0047

2014

Department of the Treasury
Internal Revenue Service

Do not enter social security numbers on this form as it may be made public.

Information about Form 990 and its instructions is at www.irs.gov/form990.

Open to Public Inspection

A For the 2014 calendar year, or tax year beginning **JUL 1, 2014** and ending **JUN 30, 2015**

B Check if applicable:

Address change
 Name change
 Initial return
 Final return/terminated
 Amended return
 Application pending

C Name of organization: **FEED MORE, INC.**

Doing business as: _____

Number and street (or P.O. box if mail is not delivered to street address) Room/suite: **1415 RHOADMILLER ST**

City or town, state or province, country, and ZIP or foreign postal code: **RICHMOND, VA 23220**

F Name and address of principal officer: **JULIE LEATHERMAN
SAME AS C ABOVE**

D Employer identification number: **54-1150923**

E Telephone number: **804-521-2500**

G Gross receipts \$: **47,910,029.**

H(a) Is this a group return for subordinates? Yes No

H(b) Are all subordinates included? Yes No
If "No," attach a list. (see instructions)

H(c) Group exemption number: _____

I Tax-exempt status: 501(c)(3) 501(c) () (insert no.) 4947(a)(1) or 527

J Website: **FEEDMORE.ORG**

K Form of organization: Corporation Trust Association Other


L Year of formation: **1980** **M** State of legal domicile: **VA**

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: FEEDMORE'S MISSION IS TO FIGHT HUNGER IN CENTRAL VIRGINIA. WE ARE THE CORE HUNGER RELIEF		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3	Number of voting members of the governing body (Part VI, line 1a)	20
	4	Number of independent voting members of the governing body (Part VI, line 1b)	20
	5	Total number of individuals employed in calendar year 2014 (Part V, line 2a)	136
	6	Total number of volunteers (estimate if necessary)	7500
	7a	Total unrelated business revenue from Part VIII, column (C), line 12	0.
	7b	Net unrelated business taxable income from Form 990-T, line 34	0.
Revenue	8	Contributions and grants (Part VIII, line 1h)	Prior Year: 43,634,569. Current Year: 43,838,422.
	9	Program service revenue (Part VIII, line 2g)	3,262,259. 3,353,066.
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	348,434. 408,547.
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	204,519. 204,189.
	12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	47,449,781. 47,804,224.
Expenses	13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	34,757,115. 34,915,075.
	14	Benefits paid to or for members (Part IX, column (A), line 4)	0. 0.
	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	5,712,885. 5,414,138.
	16a	Professional fundraising fees (Part IX, column (A), line 11e)	0. 0.
		16b Total fundraising expenses (Part IX, column (D), line 25)	1,175,406.
	17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	5,855,100. 6,301,981.
	18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	46,325,100. 46,631,194.
Net Assets or Fund Balances	19	Revenue less expenses. Subtract line 18 from line 12	1,124,681. 1,173,030.
	20	Total assets (Part X, line 16)	Beginning of Current Year: 22,072,313. End of Year: 23,375,230.
	21	Total liabilities (Part X, line 26)	653,360. 1,109,985.
	22	Net assets or fund balances. Subtract line 21 from line 20	21,418,953. 22,265,245.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here:  Signature of officer: _____ Date: **11/11/15**

DAN SCARVEY TREASURER
Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name: **MATTHEW O MCDONALD** Preparer's signature: _____ Date: _____ Check self-employed PTIN: **P00400690**

Firm's name: **KETTER, STEPHENS, HURST, GARY & SHREAVES, PC** Firm's EIN: **54-1631262**

Firm's address: **P.O. BOX 32066
RICHMOND, VA 23294-2066** Phone no. (804) 747-0000

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

		(A)	(B)	(C)	(D)	
		Total revenue	Related or exempt function revenue	Unrelated business revenue	Revenue excluded from tax under sections 512-514	
Contributions, Gifts, Grants and Other Similar Amounts	1 a Federated campaigns	419,965.				
	b Membership dues					
	c Fundraising events					
	d Related organizations					
	e Government grants (contributions)	270,208.				
	f All other contributions, gifts, grants, and similar amounts not included above	43,148,249.				
	g Noncash contributions included in lines 1a-1f: \$	35,860,903.				
	h Total. Add lines 1a-1f	43,838,422.				
Program Service Revenue	2 a SFSP & CACFP FEES	900099 1,269,519.	1,269,519.			
	b PROGRAM FEES	900099 1,228,929.	1,228,929.			
	c SENIOR CONNECTION FEES	900099 633,279.	633,279.			
	d TEFAP FEES	900099 179,042.	179,042.			
	e MEMBERSHIPS	900099 25,723.	25,723.			
	f All other program service revenue	900099 16,574.	16,574.			
	g Total. Add lines 2a-2f	3,353,066.				
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)				169,343.	
	4 Income from investment of tax-exempt bond proceeds					
	5 Royalties					
	6 a Gross rents	(i) Real	15,000.			
		(ii) Personal	0.			
		b Less: rental expenses	15,000.			
		c Rental income or (loss)				
	d Net rental income or (loss)		15,000.		15,000.	
	7 a Gross amount from sales of assets other than inventory	(i) Securities	242,245.			
		(ii) Other				
		b Less: cost or other basis and sales expenses	0.	3,041.		
		c Gain or (loss)	242,245.	-3,041.		
	d Net gain or (loss)		239,204.	239,204.		
	8 a Gross income from fundraising events (not including \$ of contributions reported on line 1c). See Part IV, line 18	a	267,425.			
		b Less: direct expenses	102,764.			
c Net income or (loss) from fundraising events			164,661.		164,661.	
9 a Gross income from gaming activities. See Part IV, line 19	a					
	b Less: direct expenses					
	c Net income or (loss) from gaming activities					
10 a Gross sales of inventory, less returns and allowances	a					
	b Less: cost of goods sold					
	c Net income or (loss) from sales of inventory					
Miscellaneous Revenue		Business Code				
11 a MISCELLANEOUS INCOME		900099 24,528.	24,528.			
	b					
	c					
	d All other revenue					
e Total. Add lines 11a-11d		24,528.				
12 Total revenue. See instructions.		47,804,224.	3,616,798.	0.	349,004.	

432009 11-07-14

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21	32,665,915.	32,665,915.		
2 Grants and other assistance to domestic individuals. See Part IV, line 22	2,249,160.	2,249,160.		
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	918,729.	353,000.	288,221.	277,508.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	3,428,045.	3,121,555.	247,827.	58,663.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits	723,335.	624,610.	57,399.	41,326.
10 Payroll taxes	344,029.	278,074.	39,470.	26,485.
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	218,875.	132,938.	60,412.	25,525.
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)				
12 Advertising and promotion	174,993.	92,179.		82,814.
13 Office expenses	29,505.	22,742.	5,731.	1,032.
14 Information technology	194,419.	134,495.	18,272.	41,652.
15 Royalties				
16 Occupancy				
17 Travel	79,796.	73,389.	2,915.	3,492.
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	714,219.	674,222.	14,871.	25,126.
23 Insurance	45,693.	40,253.	4,840.	600.
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a DESTROYED FOOD	2,850,698.	2,850,698.		
b MAILING HOUSE SERVICES	480,289.			480,289.
c REPAIRS AND MAINTENANCE	298,335.	288,630.	4,078.	5,627.
d UTILITIES	199,857.	192,101.	2,571.	5,185.
e All other expenses	1,015,302.	876,340.	38,880.	100,082.
25 Total functional expenses. Add lines 1 through 24e	46,631,194.	44,670,301.	785,487.	1,175,406.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 99-2 (ASC 956-720)	640,295.	111,069.	3,251.	525,975.

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A) Beginning of year		(B) End of year
Assets	1 Cash - non-interest-bearing	5,769,526.	1	6,933,641.
	2 Savings and temporary cash investments		2	
	3 Pledges and grants receivable, net	538,912.	3	830,861.
	4 Accounts receivable, net	89,802.	4	111,067.
	5 Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instr). Complete Part II of Sch L		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use	2,010,390.	8	1,490,053.
	9 Prepaid expenses and deferred charges	25,683.	9	149,178.
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 15,488,039.		
	b Less: accumulated depreciation	10b 5,174,887.	10c 10,020,239.	10,313,152.
	11 Investments - publicly traded securities		11	
	12 Investments - other securities. See Part IV, line 11	3,610,442.	12	3,534,529.
	13 Investments - program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11	7,319.	15	12,749.
16 Total assets. Add lines 1 through 15 (must equal line 34)	22,072,313.	16	23,375,230.	
Liabilities	17 Accounts payable and accrued expenses	581,483.	17	1,042,812.
	18 Grants payable		18	
	19 Deferred revenue	71,877.	19	67,173.
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D		25	
	26 Total liabilities. Add lines 17 through 25	653,360.	26	1,109,985.
Net Assets or Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.			
	27 Unrestricted net assets	17,327,002.	27	17,823,277.
	28 Temporarily restricted net assets	1,791,446.	28	2,089,806.
	29 Permanently restricted net assets	2,300,505.	29	2,352,162.
	Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34.			
	30 Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building, or equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
33 Total net assets or fund balances	21,418,953.	33	22,265,245.	
34 Total liabilities and net assets/fund balances	22,072,313.	34	23,375,230.	

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

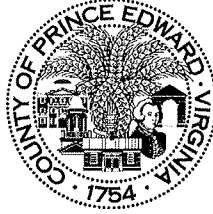
1	Total revenue (must equal Part VIII, column (A), line 12)	1	47,804,224.
2	Total expenses (must equal Part IX, column (A), line 25)	2	46,631,194.
3	Revenue less expenses. Subtract line 2 from line 1	3	1,173,030.
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	21,418,953.
5	Net unrealized gains (losses) on investments	5	-326,738.
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	22,265,245.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

	Yes	No
1 Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
b Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.	X	
3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?	X	
b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits	X	

Form 990 (2014)



INDUSTRIAL REVITALIZATION FUND

LOCAL RESOLUTION

BE IT RESOLVED THAT, the County of Prince Edward, Virginia, wishes to apply for \$600,000 of Industrial Revitalization Funds for PROJECT TITLE: *Retrofit and Repurpose of STEPS, Inc. Industrial Building*, for PROPOSED END USE: *A Regional Collaborative Food Distribution Hub*.

WHEREAS, the following sources are committing the following funds which will be expended toward the completion of the project:

FeedMore:	+ \$800,000 (est.)
STEPS, Inc.:	10,000 (est.)
USDA	150,000 (pending)
FACES	+ 30,000 (est.)

And it is projected that approximately 50,000 individuals living in poverty and facing a food crisis will be the beneficiaries resulting from the implementation of this project; and

BE IT FURTHER RESOLVED, that W.W. Bartlett, County Administrator, is hereby authorized to sign and submit appropriate documents for the submittal of this Industrial Revitalization Fund proposal.

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia, at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 10th day of May, 2016.

Howard F. Simpson, Chairman

ATTEST:

W. Wade Bartlett, County Administrator



INDUSTRIAL REVITALIZATION FUND

LOCAL CERTIFICATION

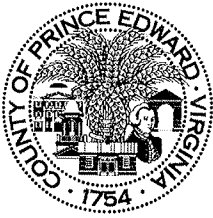
The County of Prince Edward hereby assures and certifies that:

- (a) The County possesses legal authority to apply for the IRF program and to execute the proposed program.
- (b) The Prince Edward County Board of Supervisors has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the filing of the application including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
- (c) The information contained in the IRF application is true and correct.

By: Chief Administrative Official:

W.W. Bartlett, County Administrator

Date



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 10, 2016
Item No.: 12
Department: County Administration/County Attorneys
Staff Contact: Brian T. Butler
Issue: Amendments to County Redistricting Ordinance

Summary:

As the Board is aware, the County Attorneys are reviewing and updating the County’s Code of Ordinance. Through this process they have determined that updates are needed to the County’s Redistricting Ordinance, specifically the descriptions of the boundaries of the election precincts.

At present, two of the County’s eight election districts have more than one precinct. They are Buffalo District and Leigh District. Each has two precincts. Election boundaries (voting districts or precincts) must be drawn using physical features (roads, creeks, etc.) that are discernible from the ground. Based on this legal requirement, the boundaries of the precincts in the Leigh District will require minor changes in order to bring them into compliance. No changes are needed on the precincts in the Buffalo District.

A draft copy of the proposed ordinance amendments and precinct maps are attached. Deputy County Attorney Brian Butler will be present at the meeting to discuss these amendments with the Board.

Attachments: Proposed Amendments to the County Redistricting Ordinance
 Maps of Buffalo and Leigh District Precincts

Recommendation: Authorize a public hearing on the proposed amendments for the June 14, 2016 Board meeting.

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

Sec. 42-31. - Boundary descriptions of election precinct areas.

(a) Each of the county election districts, with the exception of districts 301 and 501, has one precinct. The boundaries for precinct districts 101, 201, 401, 601, 701 and 801 are the same as for the corresponding election districts described in this article.

(b) Election district 501 has two precincts located within its boundaries. These are precincts 501 and 502. The boundary descriptions are as follows:

(1) Boundary description of precinct 501. Commencing at a point where Secondary Highway 667 (Bloomfield Road) intersects Secondary Highway 671 (County Line Road) at the Charlotte County line; thence in a northerly direction along said Secondary Highway 667 (Bloomfield Road) until it intersects Secondary Highway 699 (Carter Road); thence in an easterly direction along said Secondary Highway 699 (Carter Road) until it intersects with Carey Creek; thence in a northerly direction down said Carey Creek until it intersects with Buffalo Creek; thence in a northeasterly direction along said Buffalo Creek until it intersects Secondary Highway 648 (Hard Times Road) at Lockett Creek's confluence with Buffalo Creek; thence in a westerly and southwesterly direction along said Lockett Creek until said creek's point of beginning at the intersection of Secondary Highway 658 (Five Forks Road) and Secondary Highway 664 (Singleton Road); thence in a westerly and northwesterly direction along said Secondary Highway 658 (Five Forks Road) until it intersects U.S. Highway 460; thence in a northeasterly direction along said U.S. Highway 460 until it intersects Secondary Highway 627 (Hixburg Road); thence in a northwesterly direction along said Secondary Highway 627 (Hixburg Road) until it intersects Vaughans Creek at the Appomattox County line; thence in a southwesterly direction along the Appomattox County and Charlotte County line until said line intersects with Secondary Highway 671 (County Line Road); thence in an easterly and southeasterly direction along said Secondary Highway 671 (County Line Road) at the point of beginning, including all territory encompassed within said lines, and being further described as including Census Blocks; (Tract 9302) 22065, 23060-23062, 23068, 23069, 23072-23074, 23082; (Tract 9303) 1000, 1001, 1007-1011, 1018-1020, 1022, 1023-1034, 1038-1050, 1052-1091, 2018-2050, 3023, 3026, 3038, 3047, 3049, 3052-3082, 3093, 3094.

(2) Boundary description of precinct 502. Commencing at a point where Buffalo Creek intersects Secondary Highway 658 (Five Forks Road); thence in an easterly direction along said Secondary Highway 658 (Five Forks Road) until it intersects with Secondary Highway 643 (Back Hampden-Sydney Road); thence in a northerly direction along said Secondary Highway 643 (Back Hampden-Sydney Road) until it intersects with Secondary Highway 642 (Germantown Road); thence in an easterly direction along Secondary Highway 642 (Germantown Road) until its intersection with Secondary Highway 628 (Commerce Road); thence in a northerly direction along Secondary Highway 628 (Commerce Road) until it intersects with U.S. Highway Bypass 15-460; thence in an easterly direction along

said U.S. Highway Bypass 15-460 until it intersects Little Buffalo Creek; thence in a northerly direction along said Little Buffalo Creek until it intersects with the corporate limits of the Town of Farmville; thence in a westerly, northerly, northwesterly, and easterly direction along said corporate limits of the Town of Farmville until said corporate limits intersect with High Bridge Trail State Park (formerly Norfolk-Southern railroad tracks); thence in an easterly direction along said High Bridge Trail State Park (formerly Norfolk-Southern railroad tracks) until it intersects with Buffalo Creek at the corporate limits of the Town of Farmville; thence in a northeasterly direction along said Buffalo Creek and corporate limits until said Buffalo Creek enters the Appomattox River; thence in a westerly and northwesterly direction along said Appomattox River until it intersects U.S. Highway 15 (Sheppards Road); thence in a southeasterly direction along said U.S. Highway 15 (Sheppards Road) until it intersects with the U.S. Highway 15-460 Bypass; thence in a southeasterly direction along said U.S. Highway 15460 Bypass until it intersects with the High Bridge Trail State Park (formerly the Norfolk- Southern railroad tracks); thence in a westerly direction along said High Bridge Trail State Park (formerly Norfolk-Southern railroad tracks) until said Park intersects with Secondary Highway 648 (Hard Times Road); thence in a southerly direction along Secondary Highway 648 (Hard Times Road) until it intersects Lockett Creek at Lockett Creek's confluence with Buffalo Creek; thence in a southerly direction along Buffalo Creek to the point of beginning, including all territory encompassed within said lines, and being further described as including Census Blocks; (Tract 9302) 11000-11034, 11044-11050, 11087, 11089, 11095, 11096, 11103-11108, 11110, 12034, 12035, 12038, 21040, 21073, 22029-22032, 22034-22038, 22058-22064, 22087, 22088, 22101.

(c) Election District 301 has two precincts located within its boundaries. These are precincts 301 and 302. The boundary descriptions are as follows:

(1) Boundary description of precinct 301. Commencing at a point where Secondary Highway 621 (Grape Lawn Road) intersects the Nottoway County line; thence proceeding in an westerly direction along said Secondary Highway 621 (Grape Lawn Road) until it intersects with Secondary Highway 641 (Williams Road); thence in a northwesterly direction along said Secondary Highway 641 (Williams Road) until it intersects Secondary Highway 612 (Sandy River Road); thence in a westerly direction along said Secondary Highway 612 (Sandy River Road) until it intersects with Secondary Highway 696 (Green Bay Road); thence in a northwesterly direction along said Secondary Highway 696 (Green Bay Road) until it intersects with Secondary Highway 636 (Poorhouse Road); thence in a northwesterly direction along said Secondary Highway 636 (Poorhouse Road) until it intersects with Secondary Highway 637 (Worsham Road); thence in a westerly direction along said Secondary Highway 637 (Worsham Road) until it intersects with Secondary Highway 630 (Old Ridge Road); thence in a northerly direction along said Secondary Highway 630 (Old Ridge Road) until it intersects

Secondary Highway 628 (Zion Hill Road); thence in a westerly direction along said Secondary Highway 628 (Zion Hill Road) until it intersects Briery Creek; thence up Briery Creek in a southwesterly direction until it intersects with U.S. Highway 15; thence in a southeasterly and southerly direction along U.S. Highway 15 until it intersects with Secondary Highway 630 (Meherrin Road) at New Witt Church; thence along said Secondary Highway 630 (Meherrin Road) until it intersects with Rice Creek; thence in a northeasterly direction along Rice Creek until its confluence with Bush River; thence in a southerly direction along Bush River to its branch with Camp Creek; thence in a southeasterly direction along Camp Creek and the eastern border of Census Tract 9303, Block 5048 to the intersection of Secondary Highway 632 (Schultz Mill Road) and Secondary Highway 630 (Meherrin Road); thence in a southeasterly direction along Meherrin Road to the Lunenburg County line; thence generally easterly along the Lunenburg County line until the Lunenburg County line intersects with the Nottoway County line; thence in a northerly direction along said Nottoway County line until it intersects with Secondary Highway 621 (Grape Lawn Road), the point of beginning, including all of the territory encompassed within said lines and being further described as including Census Blocks: (Tract 9301) 3054, 3056 (Tract 9303) 4000-4009, 5002-5047, 5050-5135, 5142-5151, 5166-5183, 5187-5192.

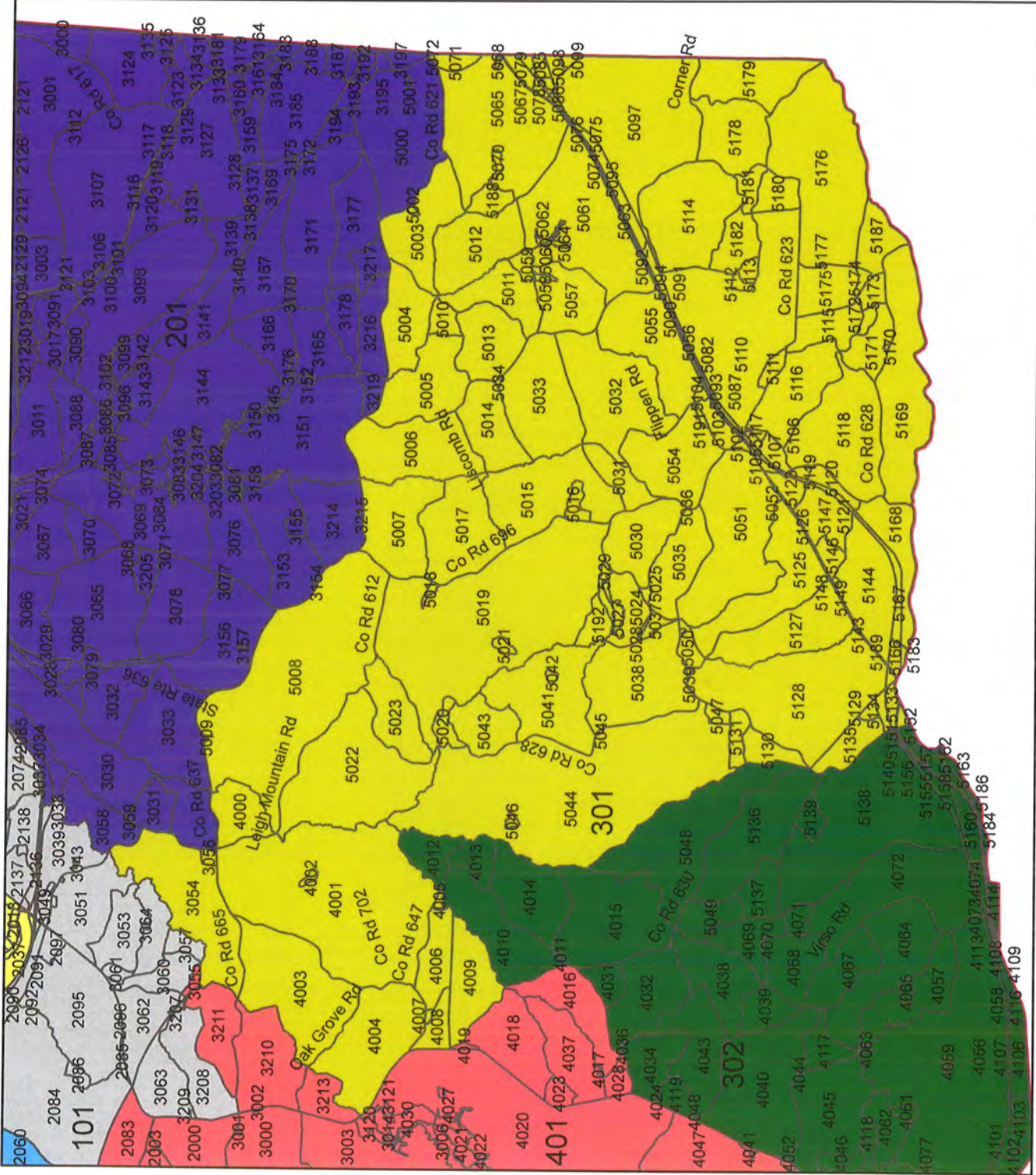
(2) Boundary description of precinct 302. Commencing at a point where Secondary Highway 630 (Meherrin Road) intersects with Rice Creek; thence in a northeasterly direction along Rice Creek until its confluence with Bush River; thence in a southerly direction along Bush River to its branch with Camp Creek; thence in a southeasterly direction along Camp Creek to the intersection of Secondary Highway 632 (Schultz Mill Road) and Secondary Highway 630 (Meherrin Road); thence in a southeasterly direction along Meherrin Road to the Lunenburg County line; thence generally westerly along the Lunenburg County and then Charlotte County lines to its intersection with U.S. Highway 15 (Farmville Road); thence in a northerly direction along U.S. Highway 15 (Farmville Road) to its intersection with Secondary Highway 647 (Loman Road); thence in an easterly direction along Secondary Highway 647 (Loman Road) to its intersection with Secondary Highway 630 (Meherrin Road); thence in a northerly direction along Secondary Highway 630 (Meherrin Road) to the point of beginning, including all of the territory encompassed within said lines and being further described as including Census Blocks: (Tract 9303) 4010-4015, 4024, 4031-4035, 4038-4040, 4042-4046, 4048, 4056-4080, 4091-4096, 4098-4119, 5048, 5049, 5136-5141, 5152-5165, 5184-5186, 5193.

Sec. 42-32. - Description of polling places.

The description of the county's polling places is as follows:

Election District Number	District Name	Polling Place Location
101	Farmville	Farmville Bus Shop on Doswell Street
201	Lockett	Rice Fire House on Highway 600 in Rice
301	Leigh District 301 Mount Zion	Second Mount Zion Baptist Church on Highway 696 near Green Bay
	Leigh District 302 Mount Pleasant	Mount Pleasant United Methodist Church on Highway 633
401	Hampden	Hampden-Sydney Fire House on State Primary Route 133
501	Buffalo Precinct 501 Darlington Heights	Fire House in Darlington Heights on Highway 665
	Precinct 502 Buffalo Heights	Piedmont ASAP Building on West Third Street, U.S. Highway 460 Business
601	Prospect	Fire House in Prospect on Highway 655
701	West End	P. F. Gay Fire Station at Highway 460 Bridge over Buffalo Creek
801	Center	Elk's Lodge on South Main Street

District 301

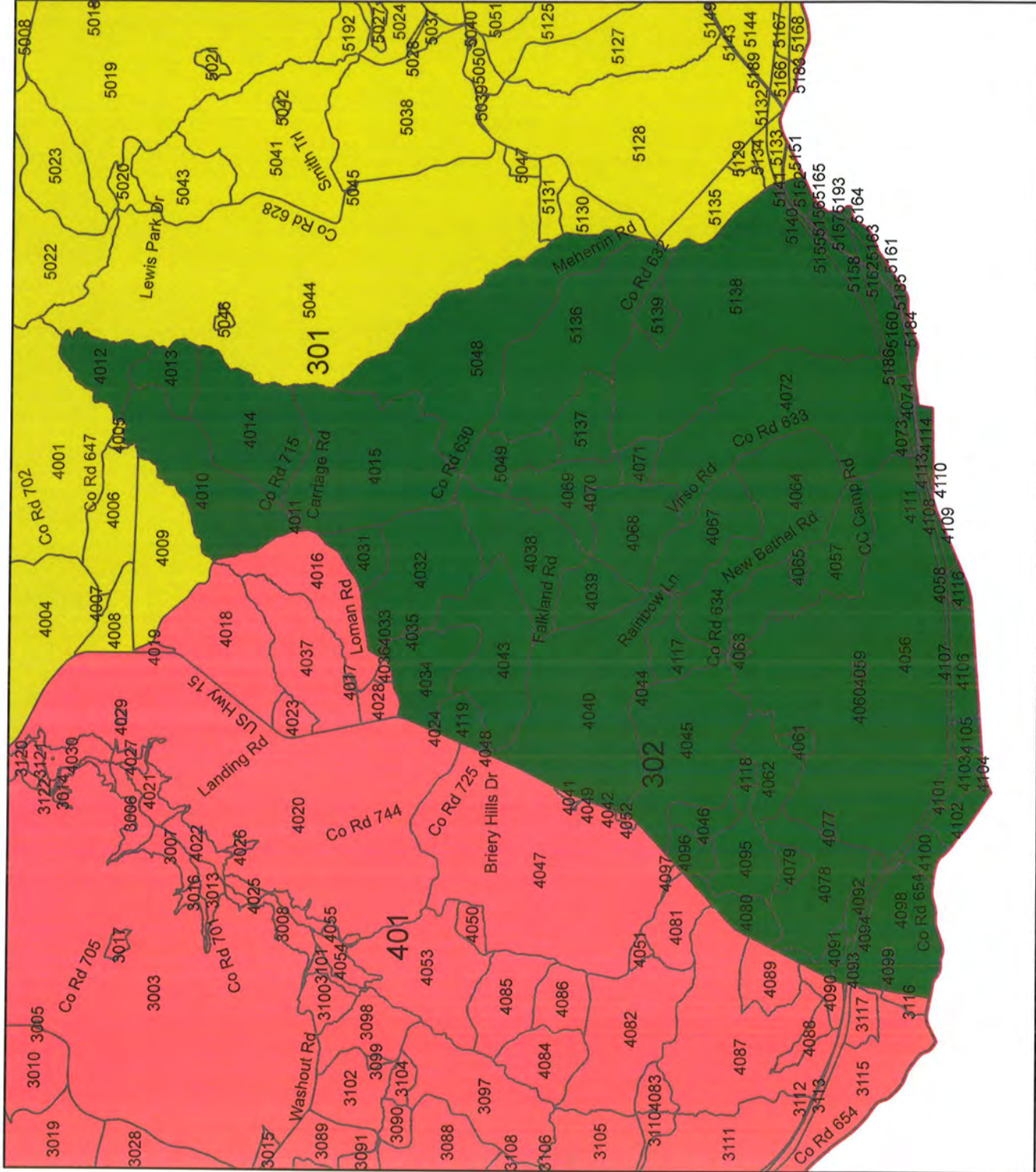


Population: 1,907
 Optimum: 2,337
 Difference: -18.400%

Total: 1,907
 WHT: 994
 BLK: 855
 AIAN: 08
 ASIAN: 07
 NHOPI: 03
 OTHER: 11
 P2RACE: 29
 HISP: 33
 NHWHT18: 796
 NHBLK18: 632
 NHAJIAN18: 08

April 6, 2016

District 302



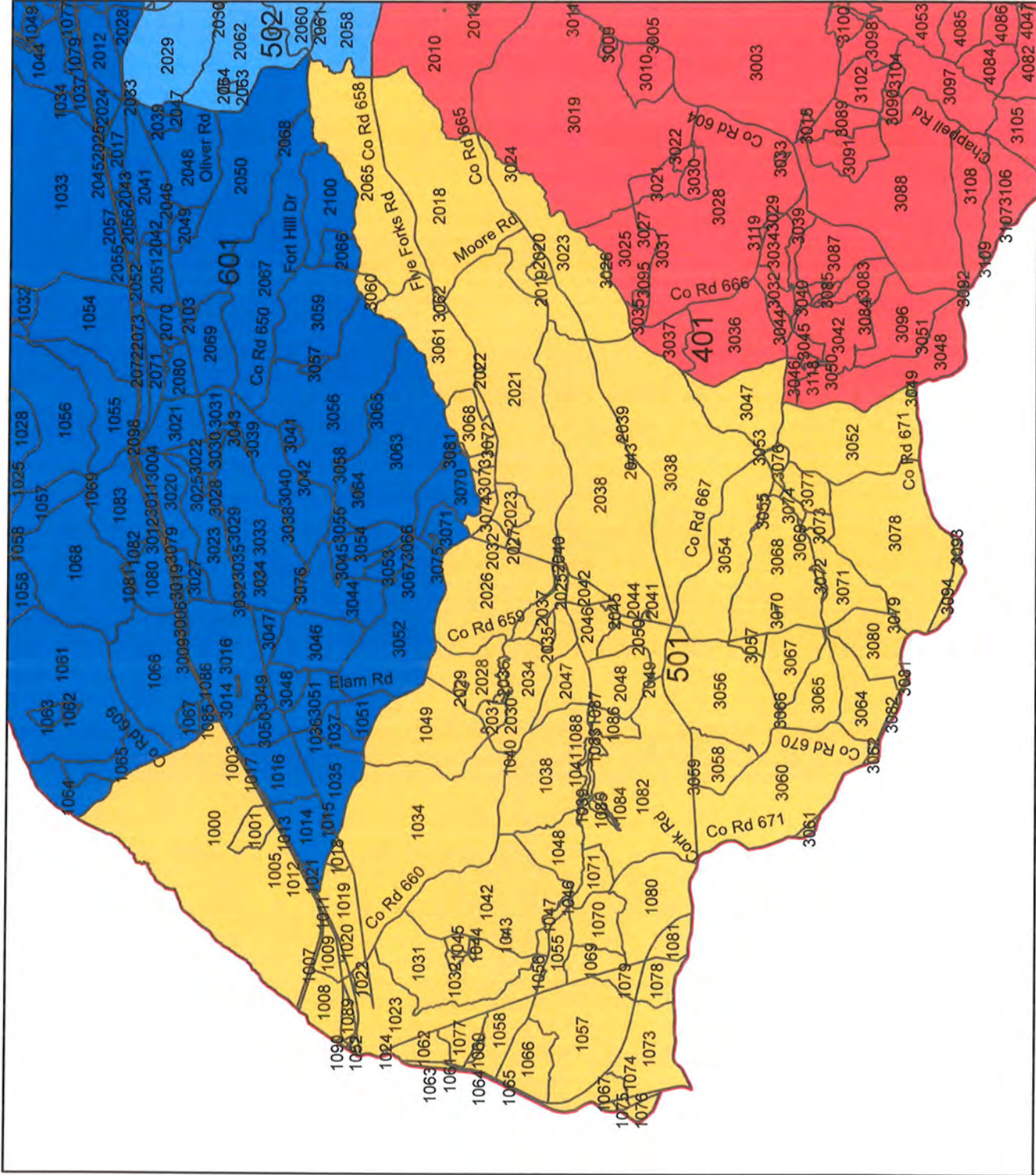
April 6, 2016



Population: 969
 Optimum: 2,337
 Difference: -58.537%

Total: 969
 WHT: 429
 BLK: 500
 AIAN: 02
 ASIAN: 00
 NHOPI: 00
 OTHER: 16
 P2RACE: 22
 HISP: 28
 NHWHT18: 335
 NHBLK18: 340
 NHAIAN18: 02

District 501

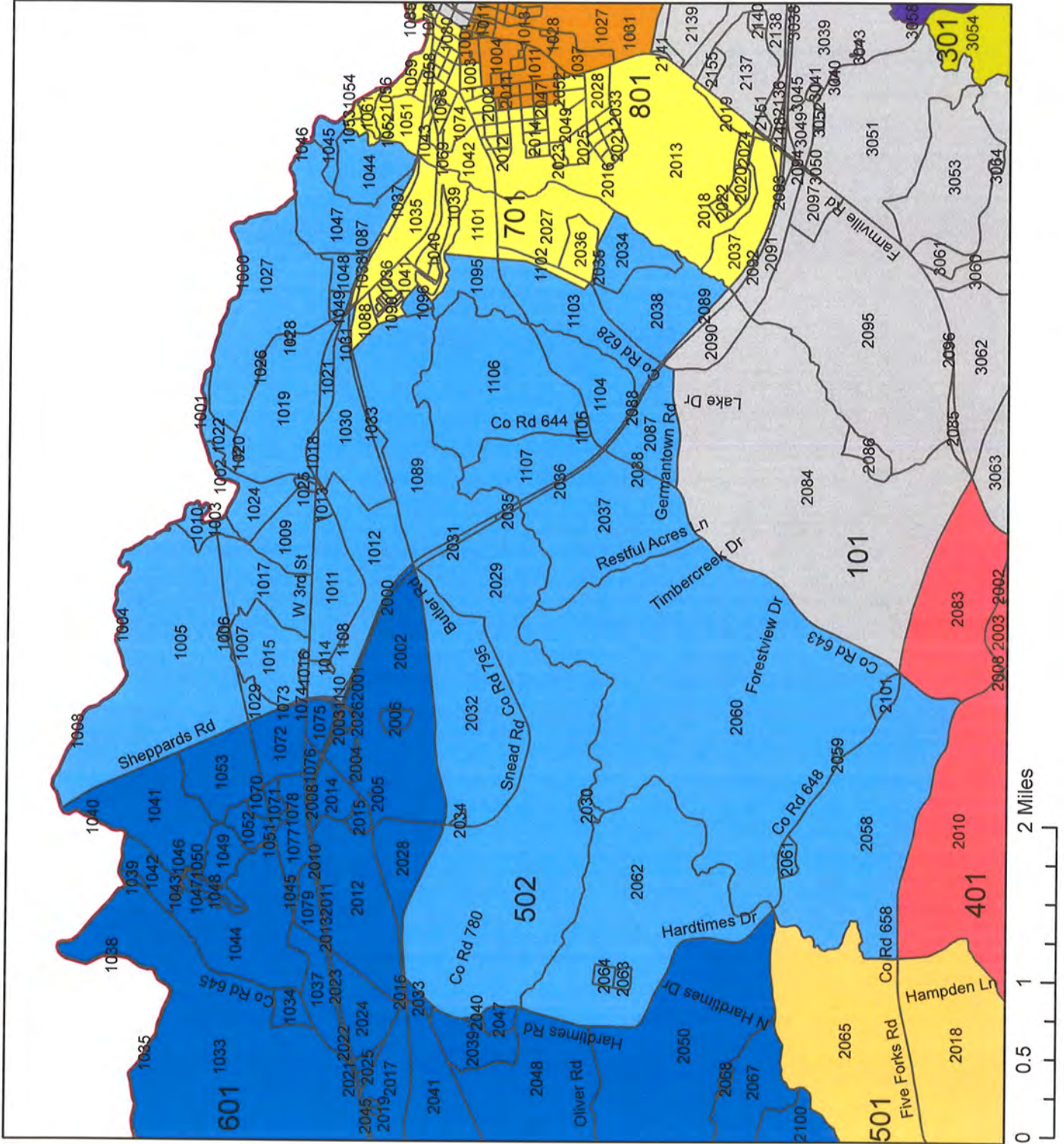


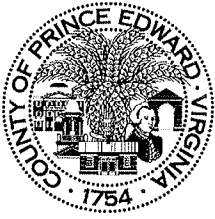
Population: 1,270
 Optimum: 2,337
 Difference: -45.657%

Total: 1,270
 WHT: 857
 BLK: 373
 AIAN: 07
 ASIAN: 01
 NHOPI: 00
 OTHER: 08
 P2RACE: 24
 HISP: 30
 NHWHT18: 687
 NHBLK18: 287
 NHAIAN18: 01

April 6, 2016

District 502





County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 10, 2016
Item No.: 13
Department: County Administration/County Attorneys
Staff Contact: Donna Nunnally
Issue: Approval of Attorney for Tax Collection

Summary:

Per section 58.1-3934 of the *Code of Virginia* "...the governing body may appoint or hire, with the approval of the treasurer and upon such terms as may be agreed upon, one or more attorneys to collect any local taxes or other charges which may have been delinquent for six months or more..."

For many years the County Treasurer has hired outside attorneys to assist in the collection of delinquent taxes. But these attorneys have not been local and the responsiveness of these attorneys has not always been satisfactory.

In an attempt to improve the collection of delinquent taxes the Treasurer has asked Deputy County Attorney Brian Butler if he would be willing to expand the scope of services he provides the County in his capacity as Deputy County Attorney and assist her with the collection of delinquent taxes. Mr. Butler has agreed, pending approval of the Board. Mr. Butler would be providing these services as the Deputy County Attorney at the rates so established. The cost of collection, (advertising, postage, Mr. Butler's cost etc.) would be charged to the delinquent taxpayer.

Attached for your consideration is a letter from County Treasurer, Donna Nunnally requesting the Board engage Brian Butler to assist her in the collection of delinquent local taxes, Attachment (1).

Attachments: Letter from Treasurer

Recommendation: Approve the expanded scope of services for Brian T. Butler to assist the Treasurer in the collection of delinquent local taxes under the authority of Section 58.1-3934 of the *Code of Virginia*.

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

Prince Edward County

OFFICE OF THE TREASURER

P.O. BOX 522

Farmville, Virginia 23901

DONNA B. NUNNALLY
TREASURER

Tel. (434) 392-3454

Fax (434) 392-3490

Email: treasurer@co.prince-edward.va.us



BARBARA R. LEE
DEPUTY TREASURER III

STEPHANIE M. BAPPERT
DEPUTY TREASURER II

Mr. Howard F. Simpson, Chairman
Prince Edward County Board of Supervisors
Farmville, VA

May 4, 2016

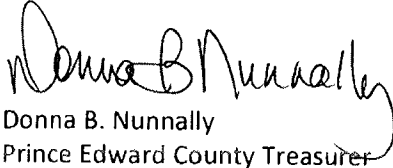
RE: Brian T. Butler

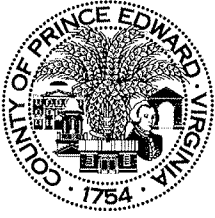
Dear Mr. Simpson:

I am asking that the Prince Edward County Board of Supervisors expand the scopes of services to authorize Mr. Brian T. Butler, in his capacity as Deputy County Attorney, to assist in the collection of delinquent local taxes as directed by the Treasurer's Office under the authority Section 58.1-3934 et seq. of the Code of Virginia.

Mr. Butler will be at the May 10, 2016 Board of Supervisors meeting to answer any questions you may have regarding this matter.

Sincerely,


Donna B. Nunnally
Prince Edward County Treasurer



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 10, 2016
Item No.: 14
Department: County Administration/County Attorneys
Staff Contact: Brian Butler
Issue: Resolution for Payment of Administrative Costs

Summary:

Section 58.1-3958 of the *Code of Virginia* enables localities to assess an administrative fee associated with the collection of delinquent taxes and other delinquent charges. This helps offset the costs to the locality for the additional work required by the Treasurer to collect delinquent taxes. Attached is a copy of the proposed resolution for the Board's consideration enabling the Treasurer to collect these fees from delinquent taxpayers.

Attachments: Proposed Resolution for Payment of Administrative Costs

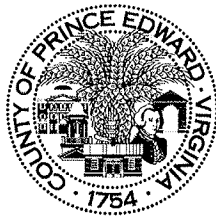
Recommendation: Approval.

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

PAYMENT OF ADMINISTRATIVE COSTS

WHEREAS, Section 58.1-3958, *Code of Virginia*, 1950, as amended, provides authority to the governing body of a county to impose upon each person chargeable with delinquent taxes or other delinquents charges, fees to cover the administrative costs and reasonable attorney's or collection agency's fees actually contract for;

NOW, THEREFORE BE IT RESOLVED, by the Board of Supervisors of the County of Prince Edward, that effective the date of adoption, delinquent taxpayers shall pay a fee, to cover the administrative costs associated with the collection of delinquent taxes or other delinquent charges; and this fee shall be in addition to all penalties and interest, and shall be in the amount of thirty dollars (\$30.00) for taxes or other charges collected subsequent to filing a warrant or other appropriate legal document, but prior to judgment, and in the amount of thirty-five dollars (\$35.00) for taxes or other charges collected subsequent to judgment; and

BE IT FURTHER RESOLVED, that if the collection activity is to collect on a nuisance abatement lien, the fee for administrative costs shall be \$150 or 25 percent of the cost, whichever is less; however, in no event shall the fee be less than \$25.

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia, at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 10th day of May, 2016.

Howard F. Simpson, Chairman

ATTEST:

W. Wade Bartlett, County Administrator



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 10, 2016
Item No.: 15
Department: County Administration/County Attorney
Staff Contact: Brian T. Butler
Issue: Amendments to County 2016 Tax Rate Ordinance

Summary:

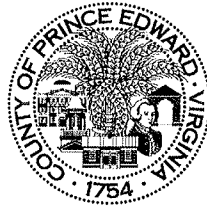
Section 58.1-3965.2 of the *Code of Virginia* enables localities to adopt an ordinance which will authorize the sale of land for delinquent special tax levies within any district covered by a community development authority if the property is delinquent on the first anniversary of the date on which the special tax becomes due. As the Board will recall, the special tax levy requested by the Poplar Hill CDA is only assessed on properties within the Poplar Hill CDA District. This expedites the collection of special tax levies, but does not impact other taxpayers of the County.

A proposed amendment to the County's 2016 Tax Rate Ordinance is proposed to add this authorizing language.

Attachments: Proposed Ordinance to Amend the County 2016 Tax Rate Ordinance

Recommendation: Authorize a public hearing on the proposed Ordinance to Amend the County 2016 Tax Rate Ordinance for the June 14, 2016 Board meeting.

Motion _____ Cooper-Jones _____ Pride _____ Townsend _____
Second _____ Gray _____ Simpson _____ Wilck _____
Jones _____ Timmons _____



An Ordinance to Amend the Ordinance To Impose Tax Levies For Calendar Year 2016

Whereas, the Prince Edward County Board of Supervisors established the levies for Calendar Year 2016 for the County of Prince Edward, Virginia by ordinance adopted April 28, 2016; and

Whereas, the Prince Edward County Board of Supervisors desires to amend said ordinance to expedite the collection of any delinquent Special Levy taxes in the Poplar Hill Community Development Authority District, in accordance with the provisions of Section 58.1-3965.2 of the *Code of Virginia*;

Now, Therefore, Be It Resolved, by the Board of Supervisors of the County of Prince Edward that the Ordinance To Impose Tax Levies for Calendar Year 2016 be amended to include the following language:

Be It Further Resolved, that an additional special tax shall be levied on real property located in the Poplar Hill Community Development Authority (CDA) District at the request of the Poplar Hill Community Development Authority, pursuant to the authority granted by Section 15.2-5158(A)(3) of the *Code of Virginia*; and that, pursuant to Section 58.1-3965.2 of the *Code of Virginia*, proceedings be instituted to sell any such real property when this special tax on the property is delinquent on the first anniversary of the date on which the tax became due.

Additional Special Tax Levy – Poplar Hill CDA District Only

Levy	Nominal Tax Rate <small>(per \$100 of assessed valuation)</small>	Value Used for Assessment Purposes	Effective Tax Rate <small>(per \$100 of assessed valuation)</small>
Poplar Hill CDA District Real Estate Special Tax Levy	\$1.00	Fair Market Value	\$1.00

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of ___ in favor and ___ opposed, this 14th day of June, 2016.

Howard F. Simpson, Chairman

ATTEST:

W.W. Bartlett, County Administrator



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 10, 2016
Item No.: 16
Department: County Administration/County Attorneys
Staff Contact: James R. Ennis/Brian T. Butler
Issue: Boundary Adjustment

Summary:

Section 15.2-3106 et. seq. of the *Code of Virginia* allows a county and town to relocate and change the boundary lines between them. At present, there are three County property owners with parcels contiguous to the existing corporate limits of the Town of Farmville, who have requested in writing (copies attached) a boundary adjustment whereby their property would be within the town limits. They are:

1. Blue Sky Development, LLC – 231 acres +/- (adjacent to Crestview Subdivision/Germantown Road)
2. Barry Dowdy -- 2 acres +/- (adjacent to Germantown Road)
3. Cedar Level, LLC, -- 48.52 acres +/- (located on Milnwood Road)

A Voluntary Boundary Agreement (copy attached) between the Town and County has been prepared by the Town Attorney. A public hearing is required to receive citizen input prior to approval of the agreement by the Board of Supervisors. Once approved, a joint petition will be filed with the Prince Edward County Circuit Court to obtain an order approving the boundary change.

Attachments: Letters Requesting Boundary Adjustment from Property Owners
 Maps of Proposed Properties
 Draft Boundary Adjustment Agreement
 Draft Joint Notice of Public Hearing

Recommendation: The County Attorney has reviewed the proposed Boundary Adjustment Agreement and all required exhibits and recommends authorizing the joint public hearing for June 8, 2016 at 6:00 p.m. in the Farmville Town Council Chambers.

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

May 21, 2014

Mr. Gerald J. Spates
Town Manager
Town of Farmville
PO Drawer 368
Farmville, VA 23901

RE: Blue Sky Development and Acquisition Co., LLC – Farmville Annexation

Dear Gerry,

On behalf of Blue Sky Development and Acquisition Co., LLC please accept this letter as my request for the Town of Farmville to include the following properties into the Town limits.

TM 37-A-20 and TM 37-A-17A&17B

If you have any questions, please feel free to contact me.

Sincerely,



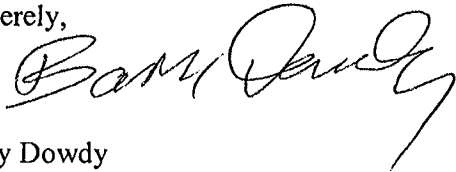
Russell Harper
Manager

April 19, 2016

To Whom It May Concern,

Please accept this letter as my request that the property I own at 1425 Germantown Road, Farmville, VA, located adjacent to the Smith Farm be included in the voluntary boundary adjustment.

Sincerely,

A handwritten signature in black ink, appearing to read "Barry Dowdy". The signature is written in a cursive style with a long, sweeping tail on the final letter.

Barry Dowdy

December 2, 2013

(14)

Comment

Town of Farmville
% Mr. Gerald J. Spates
Town Manager
P.O. Drawer 368
Farmville, Virginia 23901

Dear Gerry,

As I discussed briefly with you this morning, I am interested in achieving a voluntary boundary adjustment for 48.9 acres (information included describing the real estate) moving it from Prince Edward County to the Town of Farmville. I own an adjoining portion of 5.36 acres (information included) located in the Town of Farmville and would like for both to be in the same jurisdiction. I am assuming that zoning will remain the same as the 5.36 acres parcel should the 48.9 acres be moved to the Town of Farmville.

Thank you for consideration of this matter and feel free to telephone me (804/784-1979) if you have questions or comments.

Sincerely,

Robert J. Martin, III

Robert J. Martin, III
Cedar Level, LLC
Manager

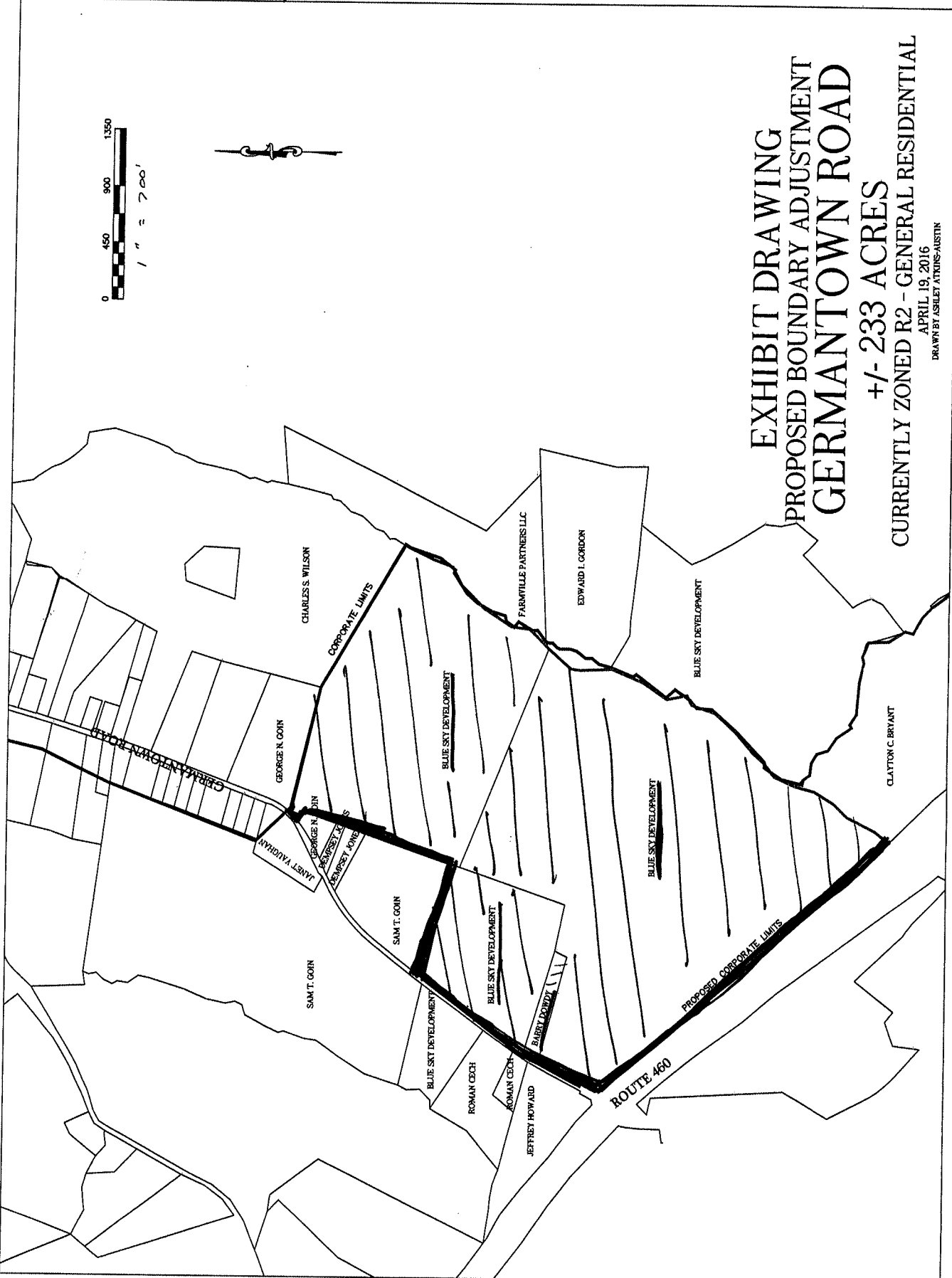


EXHIBIT DRAWING
PROPOSED BOUNDARY ADJUSTMENT
GERMANTOWN ROAD
+/- 233 ACRES
 CURRENTLY ZONED R2 - GENERAL RESIDENTIAL
 APRIL 19, 2016
 DRAWN BY ASHLEY ATKINS-AUSTIN

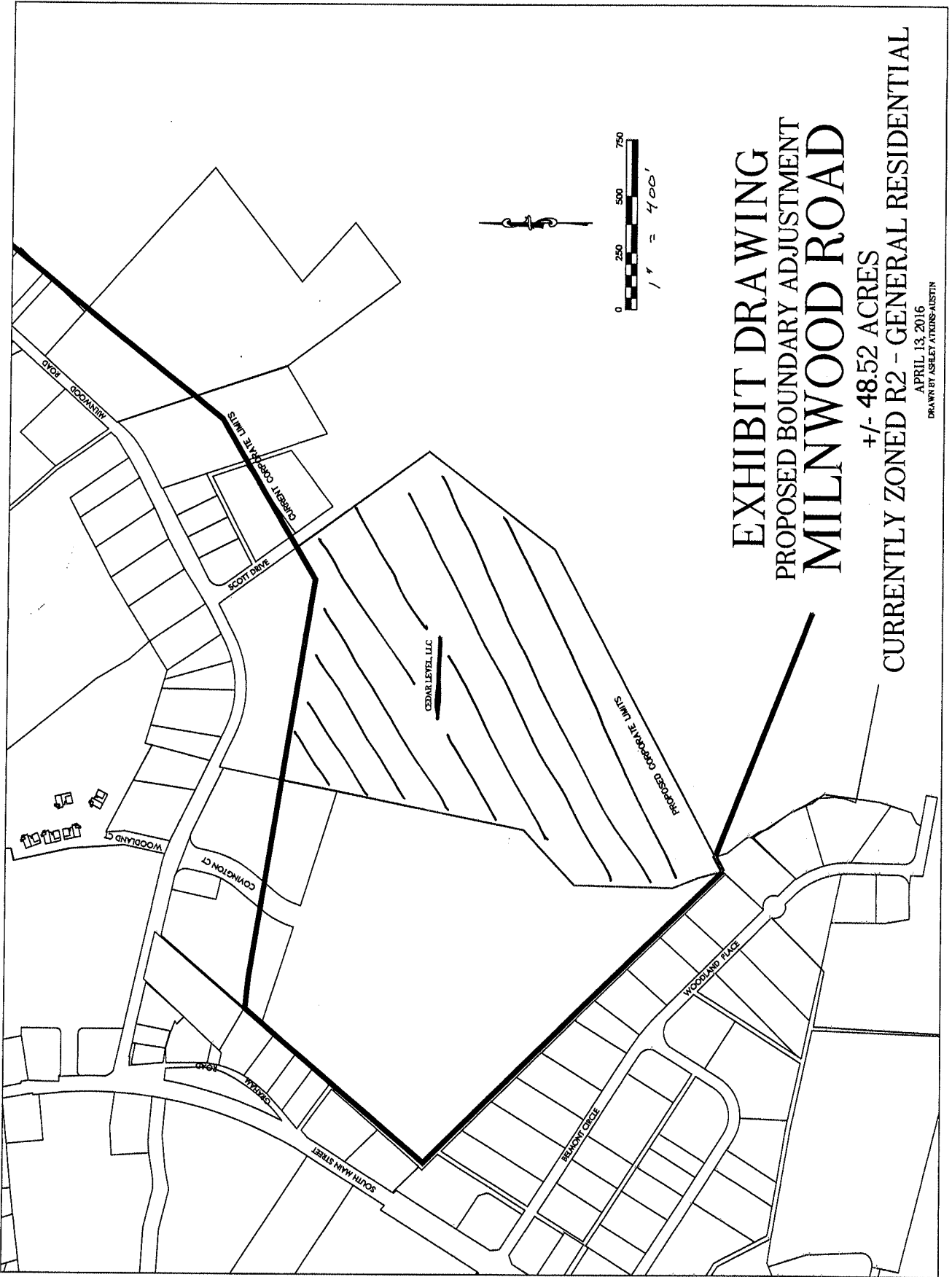


EXHIBIT DRAWING
PROPOSED BOUNDARY ADJUSTMENT
MILNWOOD ROAD
 +/- 48.52 ACRES
 CURRENTLY ZONED R2 - GENERAL RESIDENTIAL

APRIL 13, 2016
 DRAWN BY ASHLEY ATKINS/AUSTIN

VOLUNTARY BOUNDARY AGREEMENT

THIS AGREEMENT, made this 1st day of May, 2016, by and between the **COUNTY OF PRINCE EDWARD, VIRGINIA** (hereinafter referred to as the “County”) and the **TOWN OF FARMVILLE, VIRGINIA** (hereinafter referred to as the “Town), and collectively referred to as the “Parties”;

WITNESSETH:

WHEREAS, Blue Sky Development, LLC, Barry Dowdy, and Cedar Level, LLC are property owners in the County; and

WHEREAS, the aforesaid property owners have requested by letter that the Town annex certain properties owned by them as evidenced by Exhibit “A”, which is attached hereto and incorporated herein by this specific reference; and

WHEREAS, the County and the Town wish to relocate and change the boundary line between them by agreement pursuant to Virginia Code Section 15.2-3106, et. seq.; then

NOW THEREFORE, the Parties hereto agree as follows:

1. The Parties will file a joint Petition requesting the relocation and change of the boundary line between the Town and County pursuant to Virginia Code Section 15.2-3108.
2. The metes and bounds of the lands encompassed in the new boundary as established by this voluntary change are shown on two composite plats of W.E. Nash, Land Surveyor, dated April 19, 2016, which are attached hereto as Exhibit “B”. Said land is further described as follows:

PARCEL ONE: “THE BARRY DOWDY TRACT”

PARCEL TWO: “THE BLUE SKY DEVELOPMENT, LLC TRACT”

PARCEL THREE: "THE CEDAR LEVEL, LLC TRACT"

3. This agreement shall not otherwise affect, change, alter, or modify the limitations on the Town's annexation powers and ability to seek city status as set forth in an agreement between the parties which is dated September 1, 1992, and which shall remain in full force and effect hereafter.
4. Prior to the adoption of this agreement, the parties have advertised their respective intentions to approve it as required by Virginia Code Section 15.2-3107 and have had the required public meetings.
5. The Town shall bear the expense and costs of advertising, filing fees, recordation, publication, other expenses and will further, at its own cost provide and pay for its legal counsel to prepare all legal documents including, but not limited to, advertising, this Agreement, the Petition and the Final Order and to provide representation at any court hearings which may be required.
6. The County agrees to join in a Petition requesting the establishment, relocation, and change of a boundary agreed upon herein. Further, the County will request the same in a court proceeding, will act to foster and encourage the same in court and among members of the public, and will endorse any Court Order that establishes, relocates and changes the boundary as requested or to any lesser extent which may be agreeable to the Town.
7. The parties may execute multiple copies of this Agreement with each executed copy having the full force and effect as the original. The original will be filed with the Petition pursuant to Virginia Code Section 15.2-3108.

This Agreement is made in accordance with the Statutes of the Commonwealth of Virginia and has been authorized by the Council of the Town in accordance with Town ordinances, and by the County in accordance with the statutes of the Commonwealth of Virginia.

WITNESS THE FOLLOWING SIGNATURES AND SEALS:

PRINCE EDWARD COUNTY, VIRGINIA

By: _____

Name: _____

Title: _____

STATE OF VIRGINIA

COUNTY OF PRINCE EDWARD

Acknowledged before me this ____ day of _____, 2016, by

_____, as Chairman of The Board of Supervisors of Prince

Edward County, Virginia, on behalf of the County.

My Commission expires: _____

Notary Public

ID # _____

TOWN OF FARMVILLE, VIRGINIA

By: _____

Name: _____

Title: _____

STATE OF VIRGINIA

COUNTY OF PRINCE EDWARD

Acknowledged before me this ____ day of _____, 2016, by

_____, as Mayor of the Town of Farmville, Virginia, on
behalf of the Town.

My Commission expires: _____

Notary Public

ID # _____

**TO THE CITIZENS OF
PRINCE EDWARD COUNTY
AND THE TOWN OF FARMVILLE**

NOTICE OF INTENTION TO APPROVE A BOUNDARY LINE

PLEASE TAKE NOTICE that on the _____ day of _____, 2016, at the hour of _____ p.m. in the _____ located at _____, the Prince Edward County Board of Supervisors and Farmville Town Council will have proposed to them for approval and will conduct a joint public hearing on a Boundary Line Adjustment Agreement (the “Agreement”) between the Town of Farmville and the County of Prince Edward, Virginia pursuant to Virginia Code Section 15.2-3107. The proposed Agreement provides that the areas shown on surveys of W.E. Nash, Licensed Surveyor, consisting of tracts owned by Blue Sky Development, LLC and Barry Dowdy, having a combined total acreage of 233 acres +/-, and of a tract owned by Cedar Level, LLC, containing 48.52 acres +/-, all located in the County of Prince Edward, Virginia, and all lying contiguous to the County’s existing boundary with the Town of Farmville shall be included within the boundaries of the Town of Farmville, and that the Boundary Line Adjustment Area set out in the Exhibits attached to the Agreement shall constitute a new boundary line between the County and the Town. Furthermore, under the proposed Agreement, the Board of Supervisors of Prince Edward County and the Town Council of the Town of Farmville agree to petition the Circuit Court for the County of Prince Edward, Virginia to approve the Boundary Line Adjustment Agreement and the Boundary Line Adjustment, and those public bodies agree that the said Boundary Line Adjustment Agreement shall become effective on the date designated by the Circuit Court for the County of Prince Edward, Virginia.

The proposed Boundary Line Adjustment Agreement between the Town of Farmville and the County of Prince Edward, Virginia, including the Exhibits containing a description of the Boundary Line Adjustment Area and a metes and bounds description of the proposed territory to be included within the boundaries of the Town of Farmville is on file in the Prince Edward County Administrator's Office as the Office of the Clerk of the Prince Edward County Board of Supervisors, Third Floor, Prince Edward County Courthouse, Main Street, Farmville, Virginia, Tel: 434-392-8837; and in the Farmville Town Manager's Office as the Office of the Clerk of the Town of Farmville, First Floor, Town Hall, Main Street, Farmville, Virginia, Tel: 434-392-5686; and can be examined there between the hours of 8:30 a.m. and 4:30 p.m. Monday through Friday.

The public is invited to attend and make known their views at the joint public hearing of the Prince Edward County Board of Supervisors and the Farmville Town Council on _____ at _____ p.m.

It is the _____'s intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact the

_____ Office at _____, prior to _____.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: May 10, 2016
Item No.: 17
Department: County Administration
Staff Contact: W.W. Bartlett
Issue: County Administrator

Summary:

1. House Bill 818 (HB818) amends section 2.2-3704.1 and adds section 2.2-3704.2 relating to the Virginia Freedom of Information Act (FOIA), Attachment (1). Section 2.2-3704.1 will now require all Counties, Cities or Towns with a population of more than 250, to post various information concerning FOIA on their websites. The information required to be posted is listed in Attachment (1). Section 2.2-3704.2 requires the County to name a FOIA Officer or Officers and publicly identify that officer or officers and require those so designated to be trained at least annually by legal Council for the County or the Virginia FOIA Council. County staff will ensure these requirements are met by July 1, 2016.

Recommendation – Designate the County Administrator and Assistant County Administrator as the FOIA Officers for Prince Edward County.

2. The Prince Edward County Board of Supervisors held a strategic planning session on February 26th and 27th at the Prince Edward Volunteer Rescue Squad. Ms. Tyler St.Clair served as the facilitator. The purpose of the session was to enable the Board to work together to identify a collective strategic direction for the County with long range outcomes and near term priorities, and develop strategies that will support implementation of the goals. This process was tabled to allow the development and adoption of the FY17 Budget. With the budget process completed it is now time to turn our attention back to this issue. Ms. St.Clair completed a Retreat Report and has provided that to the County, Attachment (2). The last page of the report contains a section titled “Next Steps”.

Recommendation – The Board will wish to review the report and develop a path to move forward. The report recommends the Board create a subcommittee to develop a draft Board Vision using information from the retreat sessions.

3. Ms. Virginia Price informed the County she will resign from the Prince Edward County Industrial Development Authority (IDA) effective June 30, 2016. With the Board’s approval, the County will add this to the advertising for vacant positions on the IDA.

Recommendation – Authorize advertising this vacancy on the IDA.

Attachments:

1. HB 818
2. Prince Edward County Board of Supervisors Retreat Report.

Motion _____	Cooper-Jones _____	Pride _____	Townsend _____
Second _____	Gray _____	Simpson _____	Wilck _____
	Jones _____	Timmons _____	

2016 SESSION

CHAPTER 748

An Act to amend and reenact § 2.2-3704.1 of the Code of Virginia and to amend the Code of Virginia by adding a section numbered 2.2-3704.2, relating to the Virginia Freedom of Information Act; designation of FOIA officer; posting of FOIA rights and responsibilities.

[H 818]

Approved April 20, 2016

Be it enacted by the General Assembly of Virginia:

1. That § 2.2-3704.1 of the Code of Virginia is amended and reenacted and that the Code of Virginia is amended by adding a section numbered 2.2-3704.2 as follows:

§ 2.2-3704.1. Posting of notice of rights and responsibilities by state and local public bodies; assistance by the Freedom of Information Advisory Council.

A. All state public bodies ~~created in the executive branch of state government and~~ subject to the provisions of this chapter *and any county or city, and any town with a population of more than 250*, shall make available the following information to the public upon request and shall post ~~such information on~~ *a link to such information on the homepage of* their respective public government websites:

1. A plain English explanation of the rights of a requester under this chapter, the procedures to obtain public records from the public body, and the responsibilities of the public body in complying with this chapter. For purposes of this section, "plain English" means written in nontechnical, readily understandable language using words of common everyday usage and avoiding legal terms and phrases or other terms and words of art whose usage or special meaning primarily is limited to a particular field or profession;
2. Contact information for the ~~person~~ *FOIA officer* designated by the public body *pursuant to § 2.2-3704.2* to (i) assist a requester in making a request for records or (ii) respond to requests for public records;
3. A general description, summary, list, or index of the types of public records maintained by such state public body;
4. A general description, summary, list, or index of any exemptions in law that permit or require such public records to be withheld from release;
5. Any policy the public body has concerning the type of public records it routinely withholds from release as permitted by this chapter or other law; and
6. The following statement: "A public body may make reasonable charges not to exceed its actual cost incurred in accessing, duplicating, supplying, or searching for the requested records. No public body shall impose any extraneous, intermediary, or surplus fees or expenses to recoup the general costs associated with creating or maintaining records or transacting the general business of the public body. Any duplicating fee charged by a public body shall not exceed the actual cost of duplication. All charges for the supplying of requested records shall be estimated in advance at the request of the citizen as set forth in subsection F of § 2.2-3704 of the Code of Virginia."

B. The Freedom of Information Advisory Council, created pursuant to § 30-178, shall assist in the development and implementation of the provisions of subsection A, upon request.

§ 2.2-3704.2. *Public bodies to designate FOIA officer.*

A. *All state public bodies, including state authorities, that are subject to the provisions of this chapter and all local public bodies that are subject to the provisions of this chapter, shall designate and publicly identify one or more Freedom of Information Act officers (FOIA officer) whose responsibility is to serve as a point of contact for members of the public in*

requesting public records and to coordinate the public body's compliance with the provisions of this chapter:

B. For such state public bodies, the name and contact information of the public body's FOIA officer to whom members of the public may direct requests for public records and who will oversee the public body's compliance with the provisions of this chapter shall be made available to the public upon request and be posted on the respective public body's website at the time of designation and maintained thereafter on such website for the duration of the designation.

C. For such local public bodies, the name and contact information of the public body's FOIA officer to whom members of the public may direct requests for public records and who will oversee the public body's compliance with the provisions of this chapter shall be made available in a way reasonably calculated to provide notice to the public, including posting at the public body's place of business, posting on its website, or including such information in its publications.

D. For the purposes of this section, local public bodies shall include constitutional officers.

E. Any such FOIA officer shall possess specific knowledge of the provisions of this chapter and be trained at least annually by legal counsel for the public body or the Virginia Freedom of Information Advisory Council.

Prince Edward County Board of Supervisors Retreat Report



February 26-27, 2016
Prince Edward Volunteer Rescue Squad
Community Room

A. Tyler St.Clair
205 Madison Street
Lynchburg, VA 24504
434-846-2428
ats6t@virginia.edu



Prince Edward County Board of Supervisors Retreat Report
Prince Edward County Volunteer Rescue Squad Community Room
February 26-27, 2016

PURPOSE

To enable the Prince Edward County Board of Supervisors to work together to identify a collective strategic direction for the County with long-range outcomes and near term priorities, along with strategies that will support implementation

GOALS

1. In a brief team building exercise, learn more about the experiences and values that are important to each Board Member that shape the way each views his or her purpose
2. Gain an understanding of each individual Board Member's perspectives on strengths, assets, needs, and desired change initiatives for the County
3. Identify critical target areas for the County and use them to create a core vision and long range outcomes that will form the Board's comprehensive vision for the County
4. Identify and agree on shorter term (3 year) Board Priorities to address the vision and its associated outcomes; discuss resource and timing implications as appropriate
5. Identify actions to finalize the Board's Vision and Priorities and to communicate them to stakeholders; including whether a staff work plan would be useful in assuring alignment
6. Identify next steps to ensure follow up and accountability

LOCAL ELECTED LEADERSHIP MODEL



**VISION BRAINSTORM
2036 - DEFINING STRATEGIC DIRECTION**

Board Members worked in two small groups to identify critical needs and issues to consider in shaping the Board's vision for the County using the questions below:

Thinking about Prince Edward County in the most ideal state that it could be in 20 years from now, and keeping a possibility-oriented perspective . . .

1. What do we want to KEEP in order to achieve the County's most visionary, ideal, and strategic state?
2. What do we want to CHANGE in order to achieve the County's most visionary, ideal, and strategic state?

Purple Group

Howard Simpson, Jim Wilck, Odessa Pride, Jerry Townsend, Sarah Elam Puckett

Keep:

- Good public safety - law enforcement, fire, emergency management services
- College/university - higher education community
- Better collaboration with Hampden-Sydney College and Longwood University
- Economic development; good employees to work locally and with region
- Parks and recreation - more collaborative relationship with state
- Agriculture
- Low tax rates; low tax burden
- Hospital
- Farmville area bus/PERT/PAT
- Town Public Works
- College assets available to citizens (i.e. cultural events, etc.)
- Community action programs; DSS; STEPS
- PACE (senior program)
- Community college - workforce development
- Location provides access to skiing, beach, Lynchburg, Richmond, Charlottesville, D.C.
- Board of Supervisors strategic planning process
- Support to local business and industry
- Town business community
- Town-County relationship
- Oneness - collegiality between Town and County
- National Guard Armory
- The Manor Golf Course
- Commercial bus service
- News media
- Health services; retirement
- Historic downtown and business community
- Communications with citizens
- Concentration of state offices
- Library
- Recreation - YMCA; Prince Edward Family and Youth Association (PEFYA)

Change:

- YMCA - opportunities for young
- Transparent communication between local government and citizens
- More positive than negative communication
- County communications efforts
- Collaboration between County and Town
- Quarterly Town-County meetings
- Joint programs and services with the Town
- Know County better - all Board Members should know about the entire County
- Project/issue tracking system
- Workforce development - link with Prince Edward County High School and SVCC
- Education - address issues such as having a larger number of aides, reducing drop out rate, achieving higher graduation rates, and keeping up with IEPs, etc.
- Public safety communications system
- Enhance crime prevention programs in schools for at-risk kids
- State parks/tourism - develop and enhance marketing of assets
- Secondary roads - address maintenance, safety measures, cleanliness, shoulders
- Support and respect within the Board of Supervisors
- Local government (Board and staff) respect for citizens
- Joint economic development office
- Mentoring program - link high school with Longwood University and Hampden-Sydney
- Interactive school security program
- No rail, gas, interstate, but “sell around it” - have an economic development strategy that works with assets we do have
- Need a P.I.O. and a communications strategy
- Need an IT position
- Grant writer
- Efficiency of County Administration Office
- Term limits on Board, appointed boards and commissions; encourage certifications
- Elected School Board?
- Expanded/enhanced health services - Centra Southside
- Courthouse renovated; address cleanliness of courthouse (i.e. Board room, carpet)
- Board needs tablets; technology in Board room, e-mail addresses, monitors, PA system
- Affordable housing
- Use of interns
- Piedmont Regional Jail - (only 1 officer) - pay off duty officer?
- Maintenance of waste collection site
- Gardening program to offset food costs and Piedmont Regional Jail
- Roadway trash - consider “Adopt a Highway” and offender labor program
- Job creation/industry base
- School administration
- Re-entry program
 - Transitioning back into the community
 - Treatment and aftercare
- Good restaurants
- Child care/afterschool care

- School Superintendent - strong leadership, right fit; be able to relate to culture of Prince Edward County
- Market culture and history of the County more (i.e. Moton Museum)
- JROTC/Career-Tech opportunities
- Broadband access
- School discipline/enforcement

Green Group

Bobby Jones, Bob Timmons, Pattie Cooper-Jones, Calvin Gray, Wade Bartlett

Keep:

- Tax rate that is affordable for our citizens so that they don't have to sell their property
- County that IS green with Farmville as the urban core and open space surrounding it
- Have controlled growth, perhaps growing to Rice, Prospect, Pamplin City, etc.
- Connection between major transportation corridors
 - East/west corridor (Route 460) is traffic friendly
 - North/south (Route 360) provides access to I95 and I85 (enhance?)
- Strategies that help us have enough revenue to provide services to our citizens and to provide needed infrastructure
- Moton Museum
- School system efforts to move toward stronger school performance and curriculum improvements
- Agribusiness, particularly finishing products at farms for sale; cannery
- Forestry business/timberland
- Historic resources - Sailor's Creek, High Bridge Trail, Hampden-Sydney, homes, etc.
- State parks - High Bridge, Sailor's Creek, Twin Lakes
- Standing committees - Personnel, Finance, County Properties - to allow for smaller group involvement to facilitate Board decision making (Note: Consider changing name of County Properties Committee to Economic Development)
- Zoning that is flexible while protecting the County
- Our marketing and tourism program
 - Marketing all features
 - State certified visitor's center (only one in the region)
 - Other states have our marketing information (exchange)
- Farmville's appeal as a regional hub including shopping, restaurants, medical services, entertainment, and recreation
 - Not as congested as other urban shopping locations
 - The colleges create an energy for our urban areas
 - Have Mom and Pop businesses; not dominated by chain stores
 - Different types of businesses (i.e. Caryns, Clay, Longwood Visual Arts Center, etc.)
- Radio station that is very unique and personal (WFLO)
- Longwood moving the bookstore to Main Street
- Longwood as an economic engine
- Flow in and out of the County into the Town - gives you a good feeling
- Arts and Town amenities make us stand out within small Virginia counties and give us revenue; the appeal is wider than just Greenfront
- Good staff and County Administrator

- Affordable housing programs that enable people to have housing, along with starter homes that meet all levels of income needs
- Low crime rate, good police efforts, perception of safety in the community
- Good financial management; Board has been frugal for many years
- Airport which County owns; fairly substantial airport for a community of this size
- Two golf courses for recreation/quality of life
- Water resources; we have a reservoir that could provide 5 times the supply that it does today; this provides residents with security

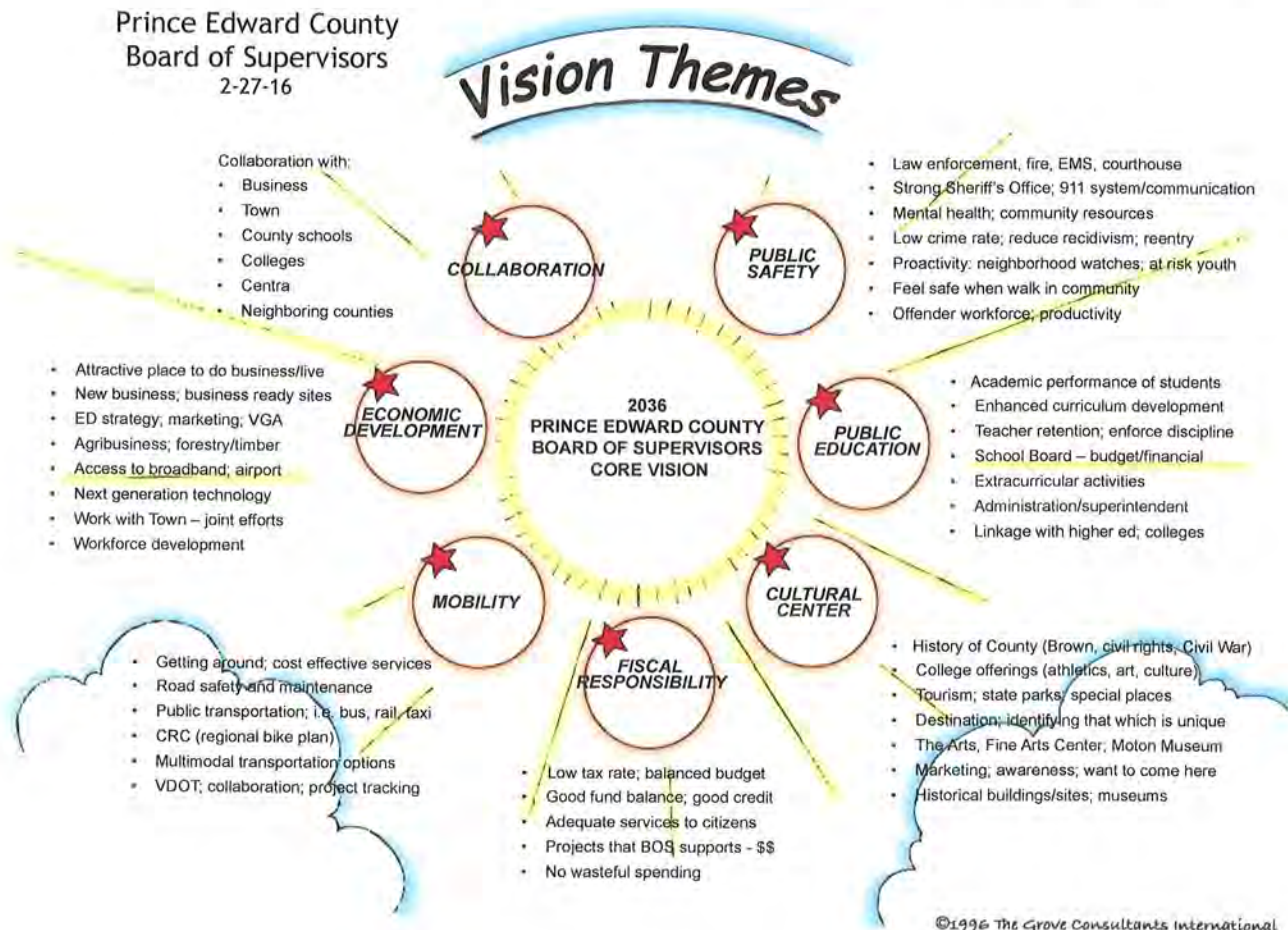
Change:

- Public perception of our public schools by improving them, including quality of scores, testing performance, safety, discipline, and philosophy
 - Loss of students (not sure how many but likely losing students to other counties, private schools, and to home schooling)
 - Administrative consistency
 - Retention of teachers
 - Lack of strong relationship among parents, teachers, and students
 - Need process to draw parents in
 - Need to maintain a strong extra-curricular program because it creates unity/pride
 - Make sure that there is a strong connection between academic performance and participation in extra-curricular activities
 - Need reliable information from the School Board and schools - be more realistic at budget time; set true priorities (not everything is a “one”)
- Have a workforce development center in Prince Edward County, preferably in the Town of Farmville
- See agribusiness as an important part of our economy
- Get a least one, ideally two grocery stores (more competition, higher end goods)
- More hotel rooms
- More restaurants with nice tablecloths, higher end, Sunday breakfast - not fast food
- Outlet mall to attract people to our County hub (i.e. Prime)
- Have urban areas expand out to a bigger radius with surrounding green space and be appealing to those currently living elsewhere
 - Expand our growth area to communities of Pamplin, Prospect, Rice, Green Bay, etc.
 - Create a set of connected communities
- We need better public transportation
 - Get a real bus station with nighttime hours
 - Enhance taxi service beyond Medicaid taxi service
- Create joint effort between the Town and County to sell/market both Farmville and Prince Edward County, fund it, and manage with an oversight committee or board
 - The challenge is funding this
 - Most places in state rely on a regional partnership to address economic development
 - We do need a better way to present ourselves
 - This joint effort would take local leads and develop local tools
 - Town and County each have one person and one entity is needed; look at opportunities together and jointly manage grants, etc.
 - Need to harness Longwood, Hampden-Sydney, community colleges, Workforce Investment Board, and Town (which has infrastructure) with County in order to show a united front - this is attractive to potential businesses
 - The colleges have successful marketing programs/resources that would be helpful

- When schools get their situation straightened out, they will have role to play in this
- Being united and working with others nails it (i.e. Chesterfield paper company)
- Do a better job in NOT being the place where individuals from other counties come to create crimes; we have a disproportionate burden in housing the offender population
 - We are providing 35% to 40% of the funding for Piedmont Jail
 - Find solutions that address the social/moral causes and/or the financial approach
- Create a prison system that is less primitive and more rehabilitative
 - More successful re-entry
 - More programming at the regional jail - 6 months to a year is a long time to hold an offender without addressing this
 - Have impact on the thinking of managers at the jail
- Bring natural gas to the County
- More access to high speed internet; expand broadband in the County
- Enhance our web presence
- Board needs laptops
- Change Board number to an odd number

IDENTIFICATION OF CRITICAL VISION TARGETS

The Board identified major areas that should have major focus in order to achieve the core vision. Short phrases were used to differentiate each critical target area.



PRINCE EDWARD COUNTY BOARD OF SUPERVISORS_CORE VISION ELEMENTS

Draft February 27, 2016

Following the brainstorm, the Board identified core characteristics, phrases, and concepts to include in a vision statement that will be composed following the Board retreat. These notes should be used to draft this statement, also incorporating the outcomes appearing in a later section of this report. See Next Steps for more information about follow up.

- County with a strong, sound financial position
- A connected community with technology that supports business and enables change and prosperity; we have county-wide availability and keep up as technology changes
- We have connectivity that empowers our citizens and support technologically advanced capabilities
- Innovative, progressive, and effective citizens and leaders; we have a mindset that will enable us to meet our goals and bring about the changes we want for our community
- An innovative County that keeps up and uses its resources strategically
- Our higher education institutions enhance productivity
- Our partnership with Centra creates collaborative opportunities that are unequalled (i.e. such as making classes available that will lead to medical careers)
- Citizens are our most valuable asset; we bring stakeholders together and provide opportunities for personal and professional growth
- We have a low tax rate; we make wise decisions regarding spending and investments
- We look back in 2036 and see that 2016 was a junction in the history of the County that, because of the Board's leadership, there was a turning point in our schools that made people in surrounding communities want to send their kids here to school
- We are the community that is a destination - where people move and to stay versus driving here to work and residing elsewhere; we have great schools, good jobs in our community, and offer great amenities and a high quality of life
- We pursue economic development efforts that integrate education and include our colleges, hospital, businesses, industry, and workforce development to create jobs
- Our students transition easily from schools to the workplace
- An accommodating community where we work creatively with our assets and resources and do things to make it easy for your business to come to the County; we focus on what we do have, find what matches and connect opportunities; we close the gaps on what we don't have; we focus on our target market and make sure that our efforts are not a scatter shot; we work with what we have to get what we want
- While we will always be rural, we take advantage of our assets and resources
- People feel safe here
- We want law abiding, productive citizens and we are productive and creative in achieving this
 - Interactive school programs to address high risk kids
 - Offender re-entry
 - Offender workforce
- Great physical location
- We have all the goodness of many urban areas without the bad things that may go with urbanization

PRINCE EDWARD COUNTY BOARD OF SUPERVISORS LONG TERM OUTCOMES

Draft - February 27, 2016

The Board used the critical target areas to compose long-term outcome statements that will be combined with the core vision to create a comprehensive vision statement.

Economic Development

Promote business development with a focus on expanding the tax base and creating jobs through collaboration with the Town of Farmville, the Workforce Development Board, SVCC, Prince Edward County Public Schools, the colleges, and the Chamber of Commerce in order to strengthen, enlarge, and diversify our economy.

Public Education

Support the Prince Edward County Schools by appointing and supporting qualified School Board members, providing adequate funding, fostering a safe environment, and requiring high education performance, including workforce training.

Public Safety

Ensure high quality, long lasting public safety through effective fire and emergency medical services and law enforcement. Collaborate to find innovative solutions that assure that we are safe and secure in our community. Maintain custody and provide those entrusted in our care with re-entry services and programs that enable offenders to become law abiding and productive citizens when they return to the community.

Mobility

Provide our citizens and visitors with updated, safe transportation resources and excellent roads as we move through the 21st century

Cultural Center

Foster an environment that all citizens and visitors in Prince Edward County will have knowledge of and access to our museums, parks, galleries, historical buildings, theaters, and golf courses to improve their cultural experience.

Collaboration

Develop and implement an effective partnership to promote opportunities for collaborative efforts between Prince Edward County, Prince Edward County Public Schools, the local business community, the Town of Farmville, the colleges, Centra, and our neighboring counties to enhance business development, problem solving, and our quality of life.

Fiscal Responsibility

Preserve the County's low tax rate by planned responsible spending, managing debt service, maintaining a strong balance sheet, and requiring accountability from all parties

PRINCE EDWARD COUNTY BOARD PRIORITIES
Draft - February 27, 2016

Board Members identified 3-year priorities considered most critical to advancing the Vision for each Long Term Outcome. These may be slightly refined with more review from the Board and staff members.

Economic Development

Promote business development with a focus on expanding the tax base and creating jobs through collaboration with community partners in order to strengthen, enlarge, and diversify our economy

Draft Priorities:

1. Identify and approach appropriate partners for buy in (i.e. the Town of Farmville, the Workforce Development Board, SVCC, Prince Edward County Public Schools, the colleges, and the Chamber of Commerce)
2. Examine the roles and duties of the economic development function in the County
3. Develop a pilot project and implement the project plan as a test to strengthen, enlarge and diversify the economy

Public Education

Support the Prince Edward County Schools by appointing and supporting qualified School Board members, providing adequate funding, fostering a safe environment, and requiring high education performance, including workforce training.

Draft Priorities:

1. Develop and implement specific strategies to enhance the relationship with and accountability of the School Board and Superintendent in order to address the concerns of the Board and community regarding challenges with marketing the County, economic development, and other long-term issues, including addressing needs such as:
 - A process to address teacher retention
 - A plan for strong parental involvement
 - Elimination of the reduction in ADM
 - Process to utilize the resources of Longwood University and Hampden-Sydney College
2. Implement a County/Schools budgeting process that assures fiscal responsibility and accountability from the schools and equitable funding from the Board to support its goals for the County

Public Safety

Ensure high quality, long lasting public safety through effective fire and emergency medical services and law enforcement. Collaborate to find innovative solutions that assure that we are safe and secure in our community. Maintain custody and provide those entrusted in our care with re-entry services and programs that enable offenders to become law abiding and productive citizens when they return to the community.

Draft Priorities:

1. Direct the County Administrator to develop an anti-crime commission to explore and implement innovative public safety strategies to encompass the journey from at-risk youth to offenders returning to the community
2. Assess the County's public safety communication systems and develop a long-term plan to provide maximum countywide coverage for law enforcement, fire, and EMS
3. Work with the Board of Supervisors, Courthouse Security Committee, judges, sheriff, and other courthouse offices to create and implement a courthouse security plan that will provide for the safety of our employees and public

Mobility

Provide our citizens and visitors with updated, safe transportation resources and excellent roads as we move through the 21st century

Draft Priorities:

1. Identify and assess the needs for all modes of public transportation with citizen input (i.e. bus, rail, bike, air, auto, and water)
2. Develop a manageable project tracking system for county road maintenance and upgrades and other related projects
3. Work strategically with the VDOT District Office on identifying road priorities in each district to enable the Board to establish the 6 year plan and develop projects consistent with HB2

Cultural Center

Foster an environment that all citizens and visitors in Prince Edward County will have knowledge of and access to our museums, parks, galleries, historical buildings, theaters, and golf courses to improve their cultural experience.

Draft Priorities:

1. Expand the use of the Visitors Center to widely promote the full spectrum of cultural events, sites, and activities such as the Fine Arts Center, Longwood University and Hampden-Sydney events, the Waterworks Theater, etc.

Collaboration

Develop and implement an effective partnership to promote opportunities for collaborative efforts between Prince Edward County, Prince Edward County Public Schools, the local business community, the Town of Farmville, the colleges, Centra, and our neighboring counties to enhance business development, problem solving, and our quality of life.

Draft Priorities:

1. Identify and approach partners to achieve buy in to our intent and a collaborative process that will achieve mutual goals (key players)

2. Provide a forum and training to understand how collaboration will strengthen the offerings of each partner so that an effective partnership can be developed (i.e. goals, structure, process; task organize to get assets you need for individual issue)
3. Execute the strategies as a finished product

Fiscal Responsibility

Preserve the County's low tax rate by planned responsible spending, managing debt service, maintaining a strong balance sheet, and requiring accountability from all parties

Draft Priorities:

1. Provide effective and efficient County services to citizens (best quality in the most cost effective manner)
2. Implement an ongoing strategy to ensure the Board's knowledge of the County's fiscal health (i.e. fund balance, cash flow, etc.)
3. Identify and promote greater usage of County owned properties that are underutilized in the achievement of our goals



NEXT STEPS

1. Facilitator will send the Session Report to the County Administrator
2. County Administrator will distribute the Session Report to the Board for review
3. Staff will work with ad hoc Board subcommittee to develop a draft Board vision which will include content from the Core Vision Elements shaped into paragraphs that describe the future as it is in 2036, followed by a transition sentence and the long range outcomes developed by Board Members at the retreat
4. Draft Vision/Outcomes will be send to all Board Members for review
5. Bring Vision/Outcomes back for Board adoption and endorsement of the Priorities
6. Develop and implement a communications strategy
7. Staff will create a 3-Year strategic work plan to address the Vision and Priorities
8. Board will review the 3 Year Strategic Work Plan and make policy choices
9. Implement the Strategic Work Plan
10. Provide progress reports for the Board (i.e. quarterly, bi-annually) and assess progress at intervals; re-direct/revise as needed
11. Align the County budget to the Plan
12. Consider reviewing and revising the Vision and Priorities after the election cycle if the Members change



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 10, 2016
Item No.: 18
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Correspondence/Informational

Summary: Please see attachments.

Attachments:

- a. Piedmont Health District Zika Virus Planning
- b. CRC Meeting Minutes & Agenda

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____

Sarah Puckett

From: Samuel, Alexander (VDH) <Alexander.Samuel@vdh.virginia.gov>
Sent: Thursday, April 28, 2016 9:32 AM
To: Bartlett, W. W. (Wade); Puckett, Sarah
Subject: Piedmont Health District Zika Virus Planning

Wade & Sarah,

Mosquito season has arrived and concerns about Zika virus infection will likely ramp up with it. I wanted to provide some very basic information about Zika virus and make you aware of current local and state-wide public health efforts to address Zika virus. The main reason I'm writing is to make myself available to you for any questions you might have.

Current Zika situation:

To date, there are no reports of any mosquito borne transmission of Zika virus within the Commonwealth of Virginia, or the continental US. All reported US cases of Zika are travelers returning from Zika active areas. Therefore, there is a risk of Zika virus being imported into Virginia and being transmitted by local mosquitoes during mosquito season.

Public Health Zika Preparedness Plan

We're still in preparedness/prevention mode, which means our primary public role at this stage will be to provide accurate information about how to prevent mosquito bites and advise home-owners how to reduce mosquito breeding around their homes. The State Health Department will begin state-wide Zika messaging soon; the Piedmont Health district will provide messaging that is locally relevant, primarily through newspaper and radio and will provide information related to: general information about zika virus, Mosquito bite prevention, and household mosquito control

Other health department duties include the following, but may expand if the situation warrants:

- Submit Zika-related specimens to the state lab for testing, as needed, and provide guidance to healthcare providers.
- Conduct epidemiological investigations related to Zika when a case is identified, including monitoring contacts and taking measures to minimize the risk of disease spread.
- Share relevant information with VDH Central Office, as appropriate.
- Serve as resource for local governments, local hospitals, providers, emergency responders, and the public with questions about Zika.

Zika virus basics:

- Zika virus is primarily spread to people through the bite of an infected *Aedes* species mosquito. It is most commonly transmitted by the yellow fever mosquito (*Aedes aegyptii*), but the Asian tiger mosquito (*Aedes albopictus*) can also transmit it. Both of these mosquito species circulate in Virginia, with Asian tiger mosquitoes being the most common nuisance mosquito here.
- Zika virus can also be transmitted during sex, but the likelihood of Zika virus spreading during sex is not known. To date, all reported cases of sexual transmission of Zika virus have been from symptomatic male partners.
- Most people infected with Zika won't even know they have it because they won't have any symptoms. The illness is usually mild with symptoms lasting for several days to a week. The most common symptoms include fever, rash, joint pain, and conjunctivitis (red eyes).

- There is currently no vaccine for Zika virus.

Health Risks from Zika virus infection:

- Infection with Zika during pregnancy is linked to birth defects in babies, including microcephaly (a condition in which a baby's head is smaller than expected), but the degree of risk of a poor pregnancy outcome is currently unknown. In other words, Zika virus infection in a mother does not definitely mean a poor pregnancy outcome will occur. Pregnant women are highly discouraged from traveling to Zika-infected areas (Central and South America and the Caribbean).
- In other past Zika virus outbreaks, there have been reports of neurologic syndromes, such as Guillain-Barre Syndrome (GBS), in a small number of patients. GBS symptoms include weakness of the arms and legs that is usually the same on both sides of the body. In some cases, the muscles of the face that control eye movement or swallowing may also become weak. In the most serious cases, this muscle weakness can affect breathing, and people sometimes need a breathing tube to help them breathe. The link between Zika virus infection and GBS is still being studied.

As always, I want to make myself and my staff available to you for any questions you might have. Please feel free to contact me directly either by telephone or e-mail.

Sincerely,
Alex Samuel

Alexander P. Samuel MD MPH
Health Director
Piedmont Health District
111 South Street, First Floor
Farmville, VA 23901

(434) 392 3984, EXT 131 (Office)
alexander.samuel@vdh.virginia.gov



IN PARTNERSHIP WITH
The Counties of Amelia | Buckingham | Charlotte | Lunenburg | Prince Edward

Meeting Agenda
Thursday, May 5, 2016
CRC Meeting to Follow Budget Committee Meeting
(Light lunch will be provided)
Commonwealth Regional Council Office
One Mill Street, Suite 101, Farmville, Virginia

****Please Note****
11:00 a.m.
Budget Committee Meeting
Budget – Separate Insert

- I. Welcome & Call to Order Chairman Wingold
- II. Invocation
- III. Approval of Minutes of April 7, 2016 Meeting Secretary Walker
- IV. Treasurers’ Report – April Financial Statements, **Attachment 1** Treasurer Timmons
- V. Report of Officers & Committees
 - A. Chairman’s Report..... Chairman Wingold
 - 1) Report on CRC FY 16-17 Budget Committee Meeting Held
 - 2) Report on Chief Administrative Officers Meeting, **Attachment 2**
 - 4) Summary of CRC Member Dialogue Meeting with Lunenburg Board of Supervisors, **Attachment 3**
- VI. Scoping the Future – Discussion of Innovative/Regional Ideas, **Attachment 4**..... Council Members
- VII. Old Business Chairman Wingold
 - A. Staff Reports
 - 1) Guest Speaker, Mr. Lane Ramsey, DecideSmart, Update on GO Virginia Lane Ramsey
 - 2) Update on Meetings with Eligible Non-Members, **Attachment 5** Mary Hickman
 - 3) Update on Economic Development District (EDD) Designation, **Attachment 6** Mary Hickman
 - 4) Formal Comments Provided at VDOT Six Year Improvement Program Public Hearings, **Attachment 7** Melody Foster
 - 5) Update on Regional Meeting on Emergency Communications Held, **Attachment 8** Melody Foster
 - 6) Council Member Comments
- VIII. New Business Chairman Wingold
 - A. Staff Reports
 - 1) 2016 State Homeland Security Program Public Safety Stakeholder’s Grant Workshop Held, **Attachment 9** Melody Foster
 - 2) Tobacco Region Revitalization Commission Regional Summit Held, **Attachment 10** Melody Foster
 - 3) Tentative VDOT FY 2017 Transportation Alternative Program Awards, **Attachment 11**.. Melody Foster
 - 4) Town of Drakes Branch Downtown Revitalization Information Meeting Held, **Attachment 12**..... Melody Foster
 - 5) Adoption of CRC FY16-17 Rural Transportation Work Program and Resolution Melody Foster
 - 6) Council Member Comments
- IX. Closed Session pursuant to Virginia Code, Section 2.2-3711, Contract Negotiations
- X. Commonwealth Intergovernmental Review Process, **Attachment 13**
- XI. Other Business
- XII. Council Member Comments
- XIII. Adjourn – Next Meeting Date – June 2, 2016

COMMONWEALTH REGIONAL COUNCIL
One Mill Street, Suite 101 | P.O. Box P
Farmville, VA 23901 | 434-392-6104 PHONE
www.virginiashheartland.org

**Commonwealth Regional Council
1 Mill Street, Farmville, VA
April 7, 2016**

Welcome & Call to Order

The Chairman called the Meeting to order at 12:00 Noon at the Commonwealth Regional Council Office, 1 Mill Street, Farmville, Virginia.

Invocation

Mr. Gleason gave the invocation.

ROLL CALL

MEMBERS

PRESENT

ABSENT

Amelia:

Mr. Thomas R. Gleason
*Mr. Ralph A. Whitaker, Jr.

Mr. Thomas R. Gleason
(Vice-Chairman)

Buckingham:

Mr. E. Morgan Dunnivant
*Ms. Rebecca Carter

Mr. E. Morgan Dunnivant

Charlotte:

Mr. Gary Walker
*Mr. Haywood J. Hamlet

Mr. Gary Walker
(Secretary)

Lunenburg:

Mr. David Wingold
*Ms. Beverley Hawthorne

Mr. David Wingold
(Chairman)

Prince Edward:

Mr. C.R. "Bob" Timmons, Jr.
*Dr. Odessa H. Pride

Mr. C.R. "Bob" Timmons, Jr.
(Treasurer)

NOTE: *Denotes Alternates

STAFF

Ms. Mary Hickman, Executive Director
Ms. Melody Foster, Regional Planner
Mr. Andre' Gilliam, Community Development Planner
Mr. Todd Fortune, Community Development Planner

GUEST

None

Approval of Minutes of March 3, 2016 Meeting

Mr. Timmons moved and Mr. Walker seconded that the minutes be approved as presented. Motion carried.

Treasurer's Report

March Financial Statements: The Treasurer requested approval for the March Financial Statement. Mr. Walker moved and Mr. Dunnivant seconded to approve the March Financial Statement as presented. Motion carried.

Report of Officers & Committees

Chairman's Report: The Chairman did not have a report.

Report on CRC FY 16-17 Budget Committee Meeting Held: Ms. Hickman stated the Budget Committee met prior to the CRC Meeting at 11:00 a.m. Ms. Hickman stated the Committee continues to discuss the Draft FY 16-17 Budget. It was decided the CRC Budget Committee will meet again at 11:00 a.m. on May 5, 2016 prior to the Regular CRC Meeting.

Appointment of CRC FY 16-17 Nomination Committee: Ms. Hickman stated according to the CRC's Bylaws the Council shall appoint a Nominating Committee each year in sufficient time for the committee to submit nominations and for the Council to hold a timely election of officers. The Nominating Committee shall consist of at least 3 Council Members. Ms. Hickman stated the current Chairman is David Wingold, Vice-Chairman is Thomas Gleason, Secretary is Gary Walker and the Treasurer is Bob Timmons. The term of office for each officer shall be one year, or until a successor is elected. The officers of the Council, with the exception of the Treasurer, shall serve no more than 2 consecutive terms. The Treasurer may serve more than 2 one year consecutive terms. The current officers have served one year.

Mr. Walker moved and Mr. Dunnivant seconded to re-appoint the same officers for FY 16-17. Motion carried.

Report on Chief Administrative Officers Meeting: Ms. Hickman stated there was very good attendance. A copy of the Agenda was provided for information.

Summaries of CRC Member Dialogue Meetings (Boards of Supervisors) Held in March: Ms. Hickman stated a Summary of all four CRC Member Dialogue Meetings with Boards of Supervisors held thus far was provided as an attachment for review. Ms. Hickman stated the Prince Edward and Charlotte County Dialogue meetings were held on March 8th. The Buckingham County Dialogue meeting was held on March 14th and the Amelia County Dialogue meeting was held on March 16th.

Scheduling of CRC Member Dialogue Meeting with Board of Supervisors in Lunenburg County: Ms. Hickman stated the Lunenburg County Dialogue meeting will be held on April 14, 2016 at 12:45 p.m. at the Central High School in Victoria. Ms. Hickman encouraged all CRC Representatives to attend the Lunenburg County Dialogue meeting. Ms. Hickman provided the Council Representatives a copy of the packet for the Lunenburg meeting.

Scoping the Future – Discussion of Innovative/Regional Ideas: It was stated the idea of Regional Emergency Communications is being pursued. There was discussion on what an Artisan Trail includes.

Old Business

Staff Reports:

Update on Meetings with Eligible Non-Members: Ms. Hickman updated the members on the status of eligible non-members appointing non-voting members to attend the CRC meetings. Ms. Hickman stated the CRC has received notification that SVCC has appointed Mr. Keith Harkins, VP for Workforce and Continuing Education, as SVCC's non-voting member to attend CRC Meetings. Ms. Hickman stated she sent a welcoming letter to Mr. Harkins. Mr. Harkins could not make the April meeting due to a scheduling conflict but did indicate he planned to attend the May CRC meeting.

Ms. Hickman stated this item is still pending in Nottoway. There has been no action by Cumberland. The Town of Blackstone declined to appoint a non-voting member. Ms. Hickman stated Mr. Gilliam and herself attended the Farmville March 9th meeting. Mr. Spates stated the Town would be appointing someone, but as of this date, she had not heard back from Mr. Spates. Ms. Hickman stated Hampden-Sydney College has advised to wait until the new President takes position, which will be later this summer. Ms. Hickman stated she met Justin Pope and Sheri McGuire with Longwood University on February 22nd and they will be continuing to meet and discuss the appointment. Mr. Timmons stated he had spoken with Mr. Pope and that Longwood would agree to appoint a representative they just needed specifics. Ms. Hickman stated she would contact Mr. Pope.

Mr. Timmons stated he felt that having a Higher Education non-voting member should provide what the Council needs to proceed with the EDD designation. Mr. Timmons stated obtaining the EDD designation will be critical for the CRC and could bring non-members back to membership.

Update on Economic Development District (EDD) Designation: Ms. Hickman stated she received all of the CRC Representative information by the latter part of March and forwarded this summary to Mr. Bob Gittler, the Virginia Economic Development Administration (EDA) Representative. Ms. Hickman stated SVCC's appointment of a non-voting member was also included in the information. Ms. Hickman stated the summary provided the Council Representatives professional and community involvement information to obtain a better picture of the regional elements brought to the governing Council as it relates to the organization moving toward EDD designation. Ms. Hickman stated she requested guidance and feedback from Mr. Gittler based on the information provided but she has not heard back from him as of this date.

Ms. Hickman stated in the meantime, she obtained three copies of other regions' Comprehensive Economic Development Strategies (CEDs) to review. Ms. Hickman stated she will be contacting these regions to further discuss their CEDs process and to get information on the best way to move forward.

Update on Presentations of CRC FY 14-15 Annual Report to Towns: Ms. Hickman stated the CRC Staff began presenting the CRC FY 14-15 Annual Report to the Town Councils in March and will complete all of the presentations in April. Ms. Hickman stated the Town of Dillwyn, Town of Phenix and Town of Victoria all hold their Town Council meetings on the same night. Ms. Hickman stated in order to not continue the presentations into June, she would be presenting at the Dillwyn meeting

along with Mr. Gilliam who also has a meeting relating to the Dillwyn Comprehensive Plan Update the same night. Ms. Foster would present at the Phenix Town Council and Mr. Fortune would present at the Victoria Town Council. A schedule of the meeting presentations was provided in the Council Representative packets. Mr. Dunnivant stated he would be attending the Dillwyn Meeting.

Ride-Along Day with Lynchburg District CTB Member to View VDOT Projects: Ms. Foster stated the CRC, along with assistance from VDOT, hosted a Ride-Along Day Tour for Ms. Shannon Valentine, Commonwealth Transportation Board Member for the Lynchburg District, to view HB2 and Transportation Assistance Program (TAP) projects in the CRC member region. Ms. Foster stated the Tour was held on March 22nd. Ms. Foster gave a media presentation on the projects viewed. Ms. Valentine announced in Charlotte Court House to the officials present, that the Town's Sidewalk TAP Project was tentatively funded for \$125,928 which is less than they requested but could get the project started in phases. Ms. Foster stated the CRC assisted the Town of Charlotte Court House in applying for the TAP funds. Ms. Valentine was given a personal tour through the Crafton Gates Intersection in several directions by one of the local participants in order to give Ms. Valentine a perspective on how dangerous this intersection currently is in Charlotte County. Ms. Foster stated as an aside to this Tour, she was invited to attend a meeting at the Charlotte County Administrator's Office hosted by VDOT to discuss solutions for the Crafton Gates Intersection. VDOT has employed RK&K Consultants to conduct a Roadway Safety Assessment for the purpose of proposing recommendations. Ms. Foster stated there was discussion of solutions including installing a traffic light at the intersection. Depending on the timing of this Assessment, the HB2 Application may be withdrawn if other solutions are recommended. The Tour then viewed the site of the proposed New Entrance to the Heartland Business Park in Keysville; the proposed site improvements at the Worsham intersection, the proposed roundabout at the Kingsville Intersection and the proposed site improvements at the U.S. 460 and VA 307 Intersection all in Prince Edward County. Ms. Foster noted the 307 project was one of the highest scored projects on safety in the state. The Tour then viewed the proposed site improvements at the Shephard's intersection and Duck's Corner intersection in Buckingham County.

There was discussion on the proposed project sites.

Ms. Foster stated the Tour was well attended with 16 participants throughout the day. Ms. Valentine stated she learned a lot about the rural part of her region.

Ms. Foster stated she is still working with Mr. Carlos Brown, CTB Member for the Richmond District, to schedule a visit for the Lunenburg Route 675 Hardy Road Project. Ms. Foster stated this too was a HB2 Project it was not recommended for funding. However, it was discovered afterwards that they had made a mistake in the scoring and therefore, offered FHWA HSIP funding to the County to fund this project.

Update on Revised HB2 Funding Recommendations: Ms. Foster stated the revised HB2 Funding Recommendations have been released by the Commonwealth Transportation Board. However, all of the CRC member locality projects that were recommended for funding are still proposed to be funded.

Update on GO Virginia: Ms. Hickman stated she did have an update over the information provided in the packet. The VAPDC Executive Directors held a meeting on March 30th to present the five scenarios for a GO Virginia Region map for discussion and consensus. Ms. Hickman stated the proposed scenarios were discussed at the CAO meeting and they expressed a desire for the CRC and Southside PDC to form a region. This scenario would align with the Workforce Investment Board

region; localities within both PDC/RC have been working together since 2012 with the formation of the VGA and are closely related geographically and both are solely rural regions. All of the sentiments were shared during the March 30th meeting by both Southside PDC and the CRC. Ms. Hickman stated there was a lot of discussion relating to the variances in populations within the regions, ranging from a little over 100,000 to over 2 million. Ms. Hickman stated during this meeting, Option 10 and Option 12 were chosen with variations relating mostly to issues from the eastern shore. Ms. Hickman stated Option 10 would include Southside and CRC as a region and Option 12 would include Southside, CRC and West Piedmont as a region.

Ms. Hickman stated this morning the VAPDC Executive Board held a conference call and came to the consensus to recommend forward only one option, 13-A. This option would include Southside, CRC and West Piedmont.

Ms. Hickman stated VAPDC recognizes that they will not be the only group proposing GO Virginia Regions and therefore wanted to provide a unified option and be proactive.

Ms. Hickman stated currently the legislation is being reviewed by the Attorney General's Office on the constitutionality of the regional economic development initiative board make-up. The Governor has until April 11th to act on bills, including signing them into law, offering amendments or vetoing them.

Ms. Hickman stated if this bill becomes law, the State Board will be put into place in July 2016; Boundaries of the regions would be defined in August of 2016; the regulations will be released in November of 2016 and monies for capacity building of regions would be released in January of 2017.

There was discussion on the impact this would have on the CRC. Ms. Hickman stated it is currently viewed that the Planning Districts could receive funds for capacity building to administer the program for the Go Virginia Regions.

There was discussion on the grant funds for regions and this being based on per capita. It was also pointed out there will be two Boards one at the State level and one at the regional level.

Update-Emergency Communication Dead Zones-Regional Meetings: Ms. Foster stated after this issue came up during the CRC Dialogue Meetings, staff have discussed it with the Chief Administrative Officers and representatives knowledgeable in Emergency Communications. As a result of these discussions the CRC is putting together three Regional Meetings; one with representatives from Law Enforcement, one with representatives from EMS and Fire then having a follow-up meeting with both groups to discuss regional solutions. We have sent a request to the County Administrators to identify a contact from each group who is knowledgeable in Emergency Communication issues and infrastructure for the County to participate in these meetings.

Ms. Foster stated the CRC also has a meeting on Friday, April 8th with Mr. Tad Deriso, MBC President and CEO to discuss ways their organization can assist in this endeavor. Mr. Walker noted MBC was created by the Tobacco Commission and currently owns the Fiber backbone in the region as well as a Tower Company. Mr. Walker stated if MBC will become involved in the project they can be a great benefit.

Ms. Foster pointed out that if MBC is interested in this project it may also carry over into the Southside PDC region as MBC's region is much larger than the CRC region and also another benefit could be Microsoft's inclusion which is located in Mecklenburg. MBC was instrumental in bringing Microsoft to

Mecklenburg.

There was discussion on what the timeline would be for the regional meetings. Ms. Foster stated as soon as she receives the contact information the Regional Meetings will be scheduled. There was also discussion on how important this is and how some localities are currently addressing these issues and will need to move forward quickly. Mr. Gleason expressed his concern for the safety of law enforcement personnel if Emergency Communications are not improved.

Ms. Foster was asked to provide an update on the meeting with Mr. Deriso to Council Members following the meeting on April 8th.

Council Member Comments: There were none.

New Business

Staff Reports

Amendment II to the Agreement for the CRC to Provide Administrative and Technical Services for the Town of Dillwyn CDBG Housing Rehabilitation Revitalization Planning Grant Project: Mr. Fortune stated the Town of Dillwyn's CDBG Housing Rehabilitation Revitalization Planning Grant Project is near complete, however the CRC's contract has expired and needs to be extended. Mr. Fortune recommended approval of the Contract Amendment for three months.

Mr. Timmons moved and Mr. Dunnivant seconded the motion to approve the presented Amendment to the CRC's and the Town of Dillwyn's contract for services. Motion carried.

VDOT Six-Year Improvement Program Public Hearings Announcement: Ms. Foster stated included in the Council Representatives packet is the notification for the VDOT Six Year Improvement Program Public Hearings. Ms. Foster stated this will include receiving comments on the HB2 Recommendations for funding and the HB2 process. Ms. Foster stated the Lynchburg Construction District meeting will be held on April 18th and the Richmond Construction District meeting will be held on April 24th. Ms. Foster stated she plans to attend both and provide formal comments. Ms. Foster encouraged Representatives to have representation at the meetings to provide comments on their projects as well as the HB2 process. Ms. Foster also noted written comment can be provided as well.

CRC 2015 Recycling Report: Ms. Foster stated each year the CRC collects recycling data from area Recyclers in the region and then aggregates the data utilizing the population of each locality to provide a report to the localities. This data is utilized by the localities to fill out their annual report to the State. This is a service that is provided to the members free of charge.

CRC Census Bureau Data Training Regional Workshop: Ms. Foster stated the CRC has been contacted by the Census Bureau to host a Free Data Training Workshop. Ms. Foster stated the CRC has sponsored a number of these in the past. This year the CRC will be partnering with Longwood University to host the Workshop at the Longwood University, Greenwood Library on Friday, May 13th, 9:30-12:30 p.m. Longwood will be providing refreshments. Ms. Foster stated the County staff have been sent an invitation to attend. Ms. Foster asked that Representatives encourage the County staff to attend.

New Tobacco Commission Southside Office Address & Phone Number: Mr. Gilliam stated the notice in the Council Representatives packet was provided for information on the move of the Southside Tobacco Commission's office from Chap to Rocky Mount, Virginia.

Council Member Comments:

Commonwealth Intergovernmental Review Process (CIRP): Ms. Foster stated there was only one local project:

-Buckingham County Sanitary Sewer Project – Environmental Report

Mr. Walker moved that the listed CIRP be given a Level One, No Comment. Motion Carried.

Other Business: There was none.

Council Member Comments: There were none.

Adjournment: The meeting adjourned at 1:10 p.m.

Mr. Gary Walker, Secretary



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: May 10, 2016
Item No.: 19
Department: County Administration
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Monthly Reports

Summary: Please see attachments.

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery – Commercial Operations
- d. Prince Edward County Extension Office – Quarterly Report
- e. Prince Edward County Public Schools
- f. Tourism

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Gray _____
Jones _____

Pride _____
Simpson _____
Timmons _____

Townsend _____
Wilck _____



Animal Control Monthly Report

"April 2016"

Dogs		Wildlife	
Surrendered	9	Handled	0
Picked Up	21	Euthanized	0
Claimed By Owner	4	Rabies Case	0
Adopted	7		
Died in Kennel	0	Livestock	
Euthanized	4	Returned to Owner	0
Transferred to SPCA	15	Died in Kennel	0
Dead on Arrival	0	Adopted	0
Escaped from Shelter	0	Fees Collected	\$0.00
Seized	0		
Fees Collected	\$275.00	Other Companion Animals	
		Returned to Owner	0
Cats			
Surrendered	2	Number of Calls to Shelter	121
Picked Up	0	Summons Issued	6
Claimed By Owner	0	Warrants Served	0
Adopted	0	Days in Court	1
Euthanized	1	Nuisance Dogs	6
Died in Kennel	0	Dangerous Dogs	0
Transferred to SPCA	1		
Dead on Arrival	0		
Fees Collected	\$0.00	Total Fees Collected	\$275.00

Bill the Town of Farmville

0 cat housed (0 days each)

Total \$0.00

Mark Cronk, Animal Control Officer

BUILDING OFFICIAL

Permits Issued Report
4/01/2016 Through 4/30/2016

ADDITIONS	- Issued	8
	- Value	\$200,000.00
	- Permit Fees	\$2,070.75
	- 2.00% STATE TAX	\$41.42
	- Fees Collected	\$.00
CELL TOWER	- Issued	1
	- Value	\$100,000.00
	- Permit Fees	\$750.00
	- 2.00% STATE TAX	\$15.00
	- Fees Collected	\$.00
COMMERCIAL	- Issued	1
	- Value	\$92,000.00
	- Permit Fees	\$.00
	- 2.00% STATE TAX	\$.00
	- Fees Collected	\$.00
DEMOLITIONS	- Issued	1
	- Value	\$500.00
	- Permit Fees	\$50.00
	- 2.00% STATE TAX	\$1.00
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	3
	- Value	\$904,000.00
	- Permit Fees	\$1,608.80
	- 2.00% STATE TAX	\$32.18
	- Fees Collected	\$.00
ELECTRICAL	- Issued	24
	- Value	\$23,200.00
	- Permit Fees	\$1,300.00
	- 2.00% STATE TAX	\$26.00
	- Fees Collected	\$.00
MECHANICAL	- Issued	12
	- Value	\$6,000.00
	- Permit Fees	\$650.00
	- 2.00% STATE TAX	\$13.00
	- Fees Collected	\$.00
MECHANICAL/GAS	- Issued	1
	- Value	\$500.00
	- Permit Fees	\$50.00
	- 2.00% STATE TAX	\$1.00
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	9
	- Value	\$178,800.00
	- Permit Fees	\$1,026.00
	- 2.00% STATE TAX	\$19.53
	- Fees Collected	\$.00
PLUMBING	- Issued	13
	- Value	\$7,000.00
	- Permit Fees	\$600.00
	- 2.00% STATE TAX	\$12.00
	- Fees Collected	\$.00
REMODELING	- Issued	2
	- Value	\$18,500.00
	- Permit Fees	\$150.00
	- 2.00% STATE TAX	\$3.00
	- Fees Collected	\$.00
TANK REMOVAL	- Issued	1
	- Value	\$500.00
	- Permit Fees	\$50.00
	- 2.00% STATE TAX	\$1.00
	- Fees Collected	\$.00
IN LIEU OF SOIL & EROSION	- Issued	5
	- Value	\$.00
	- Permit Fees	\$.00
	- Fees Collected	\$.00
Total Permits - Issued		81
Total Permits - Value		\$1,531,000.00
Total Permits - Permit Fees		\$8,305.55
Total Permits - Sales Tax 2%		<u>\$ 165.13</u>
		\$ 8,305.55



Virginia Food Works

Commercial Management at Prince Edward County Cannery

Emily Wells
Commercial Manager
(434) 547-4280

April 2016 Summary

In April the Virginia Food Works board selected Brian Serway to fill the position of Project Director. Mr. Serway will take over commercial management at the Prince Edward County Cannery beginning on May 9th.

April Revenue: \$710.75

Interested parties: 5

Clients: 3

Days Used for Commercial Activity: 6

Products Created:


- Grape Jam
- Strawberry Jam
- Strawberry Syrup

Other services provided:

- Offered a tour of the cannery and explored additional commercial options through Piedmont Health Department
- Shared information about the cannery with residents at Farmville's Woodland
- Publicized cannery and Virginia Food Work's at Charlottesville's Tom Tom Festival
- Commenced training of new Project Director

April 25, 2016

TO: County Administration and Board of Supervisors

FR: 

Jennifer R. Bowen, Sr. Extension Agent, 4-H Youth Development and Unit Coordinator

RE: First Quarterly Report – VCE Prince Edward County Office

The following are brief updates on local Virginia Cooperative Extension programs for the first quarter of 2016:

Administrative Update:

- The Prince Edward Extension Office was approved for the VCE summer intern program. The intern will work 40 hours per week for 10 weeks. Four applications have been received. Review of applications will begin immediately.

4-H Program Update

Jennifer Bowen, Sr. Extension Agent, 4-H:

- In-school clubs continued with the 4th grade classes as PECES. All 4th graders at PECES participated in the 4-H presentations program. Classroom presentations contests were held during which students gave “how-to” presentations in front of the class and two volunteer judges. Ribbons were awarded and classroom winners were selected to go on to District level competition.
- I worked with Barbara Rice at PECMS to get students involved in the Monarch butterfly monitoring program through planting of milkweed in the school garden.
- After school programs continued including Food Challenge, Sewing Club, and Cloverbud Science Club. Thirteen 4-H members will go on the District Food Challenge competition at Skelton 4-H Center.
- Prince Edward 4-H and Cumberland 4-H hosted the second annual Community STEM Careers Conference for students enrolled in Algebra I, Algebra II, Geometry, and Functions/Data Analysis. This was a part of the Rural Math Excel Program grant.
- Prince Edward 4-H and Cumberland 4-H hosted a Teen Leadership and Communication Seminar at the Moton Museum on March 30th. Forty youth in grades 7 – 12 participated. Speakers included Dr. Pam Tracy from Longwood, Martha Walker, VCE Community Viability Specialist, and Justin Reid of the Moton Museum.
- I submitted a renewal application for the VADSS Promoting Safe and Stable Families grant. This grant provides \$18,000 annually for programs targeting at-risk youth.

Invent the Future

VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY

Extension is a joint program of Virginia Tech, Virginia State University, the U.S. Department of Agriculture, and state and local governments.

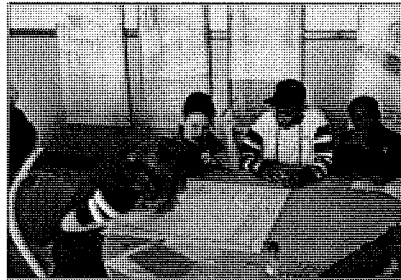
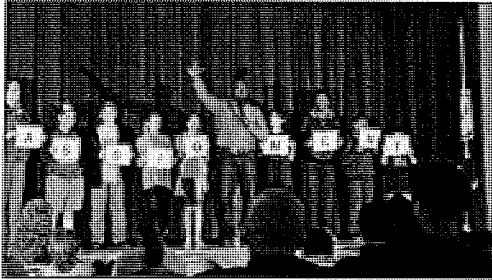
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www.ext.vt.edu

Organizations receiving funds include VCE, Crossroads CSB (prevention arm), Community Helpers of Prince Edward, and DSS for counseling and assessment services.

- We began registration for Junior 4-H Camp and Holiday Lake 4-H Center's Cloverbud Camp and began teen leader orientation and training.
- The inaugural class of nine high school students began the Prince Edward 4-H Innovative Leadership Academy. These students have visited a Board of Supervisors meeting and a School Board meeting in addition to classroom sessions on leadership, communication, teambuilding, and community planning.
- Prince Edward 4-H received a \$2,500 grant from the Hampden-Sydney College philanthropy class that will benefit scholarships and local programming. We also received \$2,282.44 worth of equipment from the Friends of the NRA Foundation for local shooting education programs.
- I participated in the following in-service training opportunities this quarter: Science Inquiry – Citizen Science; Virginia Children's Engineering Conference; Diversity Fellows Training at Virginia Tech



FCS Program Update

Caitlin Miller, Extension Agent, FCS

- In January, Heart of Virginia Buy Fresh Buy Local held its annual meeting which featured the theme, "Buy Fresh Buy Local: An Investment in Your Future." This meeting was open to the public as well as current Buy Fresh Buy Local members and about 30 people were in attendance.
- I presented to three local garden clubs on *Fields to FACES*, which is a collaborative project between VCE and FACES to increase the food pantry's distribution of fresh, local produce. Additionally, a *Fields to FACES* project update was given to the FACES Board of Directors during their March meeting.
- I attended the Farmville Community Marketplace meeting in March and provided marketing information to the vendors.
- I participated in the Virginia Food Works board meeting in February to discuss recipe development and the potential merging of co-packing services offered by Homegrown Virginia with Virginia Food Works.
- "Cultivating Connections: A Marketing and Networking Event for Beginning Farmers in Southside" was held at the Moton Museum on March 18th. This event featured speakers from Virginia Tech, the Virginia Beginning Farmer and Rancher Coalition, VDACS, Local Food Hub, Virginia Food Works, and Virginia Cooperative Extension. Participants learned about Virginia MarketMaker, Virginia Grown, food hubs, produce auctions,

value-added foods, farm to school, and accepting SNAP at farmers markets. Over 40 people attended the event, which was funded by a Virginia Beginning Farmer and Rancher Coalition mini-grant.

- As Chairperson for the Heart of Virginia Buy Fresh Buy Local chapter, I organized and led three steering committee meetings.
- In March, the 2016 Grow your Own workshop kicked off with an introduction to organic gardening. This program is collaborative effort between the ANR (Katy Overby) and FCS (Caitlin Miller) program areas in Prince Edward County. In addition to principles of organic gardening, workshop attendees learned about onions, peas, beans, and asparagus and participated in a seed starting activity.
- I led a Healthy Eating and Active Living Task Force for the Piedmont Community Health Coalition to plan our spring activity *Spring into Health: Just Outside Your Door*, which is designed to encourage community members to participate in healthy eating and active living resources available in Prince Edward County and Buckingham County.
- Sewing club participants continued working on their individual projects throughout January, February, and March.
- As a member of the VCE Community, Local, and Regional Food Systems (CLRFS) Steering Committee, I assisted in the planning of a statewide CLRFS forum held at Byrd Park in Richmond on March 29th. During the forum, I gave two presentations on local food programming that has taken place in Prince Edward County including the 2015 Food Entrepreneur Workshop and the Heart of Virginia Buy Fresh Buy Local chapter.

ANR Program Update

Katy Overby, Extension Agent, ANR

- Throughout the end of January and the beginning of February, I along with the other agents in the area, put on multiple GAP (Good Agricultural Practices) Recertification Programs that also allow for pesticide recertification for the producers. I specifically helped with the programs in the counties of Nottoway, Mecklenburg and Charlotte.
- In late January I helped with the Forage Conference at Southern Piedmont Agriculture Research and Extension Center (SPAREC).
- I, along with my colleagues at the Prince Edward Extension Office, set up a booth for Taste of Farmville and we served Gingerbread Molasses Cookies made with local sorghum molasses and Jalapeño Pepper Jelly that was made through the extension office programming.
- This time of year is when most counties are doing their Master Gardener Training Class throughout the state. I was asked by multiple counties to do programs for their counties. I presented to the Powhatan/Goochland Master Gardeners on two different occasions- one on Plant Pathology and Disease Diagnosis and one on Landscape Design and Wildlife in the Landscape. I presented to the Greenville/Emporia Master Gardeners on Woody Trees and Shrubs.
- I, along with Haley Norton in Nottoway County, hosted a Fruit Tree School in Southside where all of the fruit tree specialists from Virginia Tech come to Southside Virginia to speak with our fruit tree producers (commercial and home owner). This was a huge success for the second biennial program.

- I spoke with the Gray Carter Garden Club on Using the Right Plant According to Site Conditions in late February.
- The ANR Extension Agents in Prince Edward, Nottoway, and Amelia have taken the responsibility of being the point of contact for a grant put out by the Halifax Soil and Water Conservation District- the grant covers multiple districts in this area. The producer education meetings will be happening in the upcoming months.
- There has also been planning, advertising, and meetings happening for the Central Virginia Producer Support Grant Program funded by the Tobacco Region Revitalization Commission that I am responsible for in Prince Edward County.
- I spoke for the Heart of Virginia Master Gardener Association's Lunch and Learn Program in March on Vegetable Gardening in Containers. This program has been a true success this year so far.
- I was asked in late March to do a pruning demonstration for ornamentals for Lindy Tucker, the Lunenburg ANR Extension Agent. We met with some landscape contractors and demonstrated some common and not-so-common pruning methods for ornamental trees and shrubs.
- March 14th was the kick off for our Grow Your Own Sustainable Vegetable Gardening Series at our office. This will be our third annual Grow Your Own Series and we have tripled the numbers since our first year. Caitlin Miller and I do this program every month from March to November as a part lecture-part demonstration program.
- I spoke for the area Commercial and Registered Technician Pesticide Recertification in mid- March at SPAREC.
- In mid- March I visited Mrs. Barbara Rice's class and we facetedimed with Mr. Jacob Morgan's class for a seeding demonstration. During the class period, I taught the students about the symbiotic relationship between Monarch butterflies and our native milkweed. They were able to get hands on experience through demonstration activities including: the process of vernalization, the process of scarification, a viability test, as well as using the soil blocker to assist in seeding of the milkweed seed. They will monitor the seeds that they used in the activities throughout the rest of the school year to better understand how these processes work. I will be following up with them to talk about their outcomes very soon.
- I helped in preparation and registration for the area Soybean Production Meeting in late-March.
- In-services and Trainings the quarter: Virginia Crop Production Association Annual Meeting, VCE Winter Conference in Blacksburg, VA (won 1st place in Poster Contest), Master Gardener Coordinator Training in Charlottesville, VA, Concepts of Soils for Different Uses and Sustainable Management at Virginia State University, Community Local and Regional Food Systems Forum in Richmond, VA (was asked to display 1st place Vegetable Gardening Series Poster at this event).



Nutrition Education Program Update

Pauline Stokes, Extension Agent, SNAP-Ed

- Teen Cuisine Program -Prince Edward County Middle School, this program is being done after school during the 21st Century Program; thirty five students are taking part. Teen Cuisine is a hands-on cooking program created by the Virginia Family Nutrition Program that teaches students in grades 8-12 important life skills for eating smart, which will stay with them as they grow into adults. Lessons cover how to choose healthy foods and prevent food borne illness. With a cooking demonstration in each lesson, students learn by hands-on
- Professional Develop Conference-VA Tech, Family Nutrition Training-Richmond, Training on new food guidelines
- Served on interview panel for intern position with VCE – Lynchburg and Brunswick County SNAP-Ed agent position
- Morton Museum- participated in the prayer breakfast, representing extension
- Provided LEAP Training with new SNAP-ED Agent Brunswick County
- Attended the vendor meeting of the Town Farmer Market, Shared with them how SNAP-ED Program can partner with them.
- Presented to Feed More and local Food Banks in Farmville
- Met with the Director and visited with Cartersville Food Pantry and to get an idea of their clients' needs.
- Met with the Principal of Prince Edward Elementary School and she agreed to implement the Nutrition Education Program to 3rd and 4th graders.
- Met with Cumberland County Agents-Discussion and set up date to meet with CSA Group and collaborate with them.
- Attended the Bridging Out of Poverty Training in Powhatan, VA
- Attended and presented at the Community, Local and Regional Food Systems (CLRFS) Forum in Richmond VA. Hosted by Virginia Cooperative Extension on March 29, 2016. The CLRFS Forum's goal is to facilitate dialogue and a shared understanding of the

innovative approaches and collaborations that comprise food systems in work Virginia to collectively bring about social, economic, and ecological change that benefits all residents. This Forum is therefore one step in helping to develop a collective strategy to enhance and promote community, local, and regional food systems resources, information, and partnerships.

**Prince Edward County Public Schools
Summary Financial Report
April 2016**

<u>Revenues</u>	Current Month	Year to Date	Budget	Variance Actual Under (Over) Budget	YTD as a Percent of Budget
From the State:					
State Sales Tax	\$ 215,113	\$ 2,372,861	\$ 2,856,772	\$ 483,911	83.06
Basic School Aid	\$ 471,284	\$ 4,753,272	\$ 5,965,221	\$ 1,211,949	79.68
All Other	\$ 579,057	\$ 3,539,298	\$ 4,998,282	\$ 1,458,984	70.81
Total State	<u>\$ 1,265,454</u>	<u>\$ 10,665,432</u>	<u>\$ 13,820,275</u>	<u>\$ 3,154,843</u>	77.17
From the Federal Gov't.	\$ 84,698	\$ 1,042,533	\$ 1,959,570	\$ 917,037	53.20
General Fund (County)	\$ 641,789	\$ 5,288,405	\$ 8,317,182	\$ 3,028,777	63.58
Cash Book -Local	<u>\$ 9,192</u>	<u>\$ 416,810</u>	<u>\$ 454,310</u>	<u>\$ 37,500</u>	91.75
Total Revenues	<u>\$ 2,001,133</u>	<u>\$ 17,413,180</u>	<u>\$ 24,551,337</u>	<u>\$ 7,138,157</u>	70.93

<u>Expenditures</u>	Current Month	Year to Date	Outstanding Encumbrances	Budget	Expended & Encumbered (Over) Under Budget	Expen. & Encumbrance as a % of Budget
1000-Instruction	\$ 1,436,244	\$ 12,600,022	\$ 3,594,759	\$ 17,476,125	\$ 1,281,344	92.67
2000-Admin.,Health/Atten.	\$ 103,599	\$ 1,025,848	\$ 206,636	\$ 1,519,865	\$ 287,381	81.09
3000-Transportation	\$ 135,873	\$ 1,190,512	\$ 260,519	\$ 2,054,749	\$ 603,718	70.62
4000-Operation/Maintenanc	\$ 154,231	\$ 1,347,110	\$ 97,437	\$ 1,814,303	\$ 369,755	79.62
6000-Facilities	\$ 53,372	\$ 82,948	\$ 59,624	\$ 189,020	\$ 46,448	75.43
7000 - Debt. Service	\$ -	\$ 456,362	\$ -	\$ 458,763	\$ 2,401	99.48
8000 - Technology	\$ 118,932	\$ 710,378	\$ 227,443	\$ 1,038,512	\$ 100,691	90.30
Total Expenditures	<u>\$ 2,002,250</u>	<u>\$ 17,413,180</u>	<u>\$ 4,446,418</u>	<u>\$ 24,551,337</u>	<u>\$ 2,691,739</u>	89.04

**Prince Edward County Public Schools
2015-2016
Comparative Receipts and Expenditures
Food Service Department
Year to Date**

Month of April 2016

Receipts:	Fiscal 2015			Fiscal 2016			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
State School Food	23,710	15,301	64.53	20,452	25,926	126.77	62.23
Fresh Fruit & Vegetable	60,000	40,552	67.59	60,000	47,358	78.93	11.34
Total State	83,710	55,853	66.72	80,452	73,285	91.09	24.37
Federal Reimbursement	750,000	580,957	77.46	766,651	622,139	81.15	3.69
Cash Book - Local	241,324	181,018	75.01	241,324	166,293	68.91	-6.10
Total Revenue	\$1,075,034	\$817,828	76.07	\$1,088,427	\$861,717	79.17	3.10
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Salary	363,599	271,114	74.56	369,482	260,759	70.57	-3.99
Fringe Benefits	159,810	90,856	56.85	146,418	92,789	63.37	6.52
Purchased Services	64,843	62,928	97.05	59,997	32,793	54.66	-42.39
Refunds	159	159	100.00	112	89	79.06	-20.94
Travel	2,500	434	17.36	2,500	950	38.00	20.64
Materials & Supplies	25,000	19,128	76.51	27,738	25,817	93.07	16.56
Food Supplies	420,000	378,990	90.24	420,000	342,423	81.53	-8.71
Repairs & Maintenance	7,561	7,561	0.00	6,769	4,599	0.00	0.00
Uniforms	0	0	0.00	0	0	0.00	0.00
Furniture/Equipment	31,562	31,562	100.00	55,411	55,411	100.00	0.00
Total Expenditures	\$1,075,034	\$862,731	80.25	\$1,088,427	\$815,628	74.94	-5.32

Saved as April 15-16 Expense Compare Food Service

**Prince Edward County Public Schools
2015-2016
Comparative Receipts and Expenditures
Year to Date**

Month of April 2016

Receipts:	Fiscal 2015			Fiscal 2016			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
Sales Tax	2,851,560	2,350,949	82.44	2,856,772	2,372,861	83.06	0.62
Basic Aid	6,347,663	5,035,901	79.33	5,965,221	4,753,272	79.68	0.35
Other State	<u>5,098,964</u>	<u>3,503,189</u>	68.70	<u>4,998,282</u>	<u>3,539,298</u>	70.81	2.11
Total State	14,298,187	10,890,038	76.16	13,820,275	10,665,432	77.17	1.01
Federal Funds	1,784,679	856,471	47.99	1,959,570	1,042,533	53.20	5.21
Local Funds	8,346,800	5,633,933	67.50	8,317,182	5,288,405	63.58	-3.91
Cash Book	<u>494,319</u>	<u>441,411</u>	89.30	<u>454,310</u>	<u>416,810</u>	91.75	2.45
Total Revenue	\$24,923,985	\$17,821,853	71.50	\$24,551,337	\$17,413,180	70.93	-0.58
Expenditures:	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	Diff.
Instruction	18,009,187	12,918,345	71.73	17,476,125	12,600,022	72.10	0.37
Administration	1,490,026	1,037,618	69.64	1,519,865	1,025,848	67.50	-2.14
Transportation	2,005,291	1,239,674	61.82	2,054,749	1,190,512	57.94	-3.88
Maintenance	1,730,860	1,369,051	79.10	1,814,303	1,347,110	74.25	-4.85
Facilities	229,029	138,075	60.29	189,020	82,948	43.88	-16.40
Debt Service	468,812	466,412	99.49	458,763	456,362	99.48	-0.01
Technology	<u>990,780</u>	<u>652,677</u>	65.88	<u>1,038,512</u>	<u>710,378</u>	68.40	2.53
Total Expenditures	\$24,923,985	\$17,821,853	71.50	\$24,551,337	\$17,413,180	70.93	-0.58

Saved as April 15-16 Expense Compare

**Prince Edward County Public Schools
2015-2016
Food Service Department
Summary Financial Report
April 2016**

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the State:					
State School Food	\$ 1,476	\$ 25,926	\$ 20,452	\$ (5,474)	126.77
Fresh Fruit & Vegetable	\$ 13,219	\$ 47,358	\$ 60,000	\$ 12,642	0.00
Total State Funds	\$ 14,696	\$ 73,285	\$ 80,452	\$ 7,167	91.09
Federal Reimbursement	\$ 80,994	\$ 622,139	\$ 766,651	\$ 144,512	81.15
Cash Book - Local	\$ 20,829	\$ 166,293	\$ 241,324	\$ 75,031	68.91
Total Revenues	\$116,519	\$ 861,717	\$ 1,088,427	\$ 226,710	79.17

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 27,463	\$ 260,759	\$ 78,094	\$ 369,482	\$ 30,630	91.71
Fringe Benefits	\$ 10,160	\$ 92,789	\$ 29,388	\$ 146,418	\$ 24,241	83.44
Purchased Services	\$ 2,832	\$ 32,793	\$ 2,911	\$ 59,997	\$ 24,294	59.51
Refunds	\$ -	\$ 89	\$ -	\$ 112	\$ 23	79.06
Travel	\$ -	\$ 950	\$ -	\$ 2,500	\$ 1,550	38.00
Materials & Supplies	\$ 1,706	\$ 25,817	\$ 1,921	\$ 27,738	\$ (0)	100.00
Food Supplies	\$ 45,361	\$ 342,423	\$ 40,873	\$ 420,000	\$ 36,704	91.26
Repairs & Maintenance	\$ -	\$ 4,599	\$ -	\$ 6,769	\$ 2,170	67.94
Furniture/Equipment	\$ -	\$ 55,411	\$ -	\$ 55,411	\$ -	100.00
		\$ -	\$ -	\$ -	\$ -	-
Total Expenditures	\$ 87,522	\$ 815,628	\$ 153,186	\$ 1,088,427	\$119,613	89.01

Tourism & Visitor Center Monthly Report for April 2016

VIRGINIA'S HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2016	799	168	22	989	247.3
2015	4,120	610	166	4,896	408.0
Total / 4 Months					
Total / ALL of 2015					
Stacked Arms Pins:					
This Month:	181				
YTD:	504				
Requests for Information:					
Virginia's Retreat Passport Program:					
Passports redeemed this month: 3					
Passports redeemed YTD: 71					

	Phone Inquiries	Mail Requests	Emailed Requests	Center Visits	Tourism Web Hits	Monthly Totals:
April 2016	84	167	10	391	1857	2,509
April 2015	94	207	34	688	1536	2,559
% Difference	-10.64%	-19.32%	-70.59%	-43.17%	20.90%	-1.95%

TOTAL YTD		Total YTD Inquiries:	
2016 YTD	392	590	9,958
2015 YTD	356	1,262	6,898
% Difference	10.11%	-53.25%	44.36%

Report to May Board of Supervisors:

- The Heart of Your Adventure, made up of the Town, the County, the Chamber and Farmville Downtown, is working diligently on two major events: The first is **Farmville Music Daze**, three days of Bluegrass and Old Tyme music throughout the community, both in restaurants and night clubs for three days in June. The event will take place Father's Day weekend, June 16-18, and will also include street performers throughout downtown on Friday and Saturday of that weekend. There will even be an Old Tyme dance at the Train Station on Friday, June 17th. The Heart of Your Adventure, along with each of the music venues, will be cross promoting this event, so pay attention to social media, radio and newspaper, as well as posters throughout the community.
- The second major event is the **Vice Presidential Debate** scheduled for Tuesday, October 4th. The Heart of Your Adventure is gearing up for the 3,000+ media as well as the anticipated visitors who will be on hand for this historic event for our community. We are contemplating a promotional piece that will help these visitors want to plan a return trip to Farmville/Prince Edward County.
- Virginia's Retreat will be reviewing RFPs to retain a marketing firm to assist with the re-branding, allowing for stronger targeted marketing for this organization.

