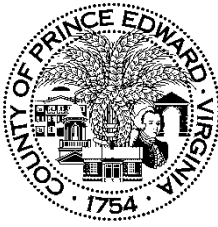




## MISSION STATEMENT

*"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."*

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**PRINCE EDWARD COUNTY  
BOARD OF SUPERVISORS  
December 8, 2020**

Due to the COVID-19 Emergency, the Prince Edward County Board of Supervisors is operating pursuant to and in compliance with its “EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE.” While physical (in-person) access to these public meetings is not permitted, the public may participate in these meetings by calling: **1-844-890-7777, Access Code: 390313** (If busy, please call again.)

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Public Participation and Public Hearing comments for County meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one the following methods:

1. **Written Comments:** Please limit word count to no more than 500 words. Must be received by 2:00 p.m. the day of the meeting.
  - a. **Mailed:** Board of Supervisors, P.O. Box 382, Farmville, VA 23901.
  - a. **E-Mailed:** Board of Supervisors: [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)
  - b. **County Dropbox:** Written comments may also be placed in the County “payment dropbox”, located in courthouse parking lot by 2:00 p.m. the day of the meeting.
2. **Verbal Comments:** Citizens may also participate remotely during the meeting. Using the meeting call-in information provided above, citizens may **phone-in to the meeting and provide comments during the Public Participation/Public Hearing portion of the agenda**; however, **citizens must pre-register** with the County Administrator’s Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

**A G E N D A**

|                  |           |                                                                                                                                                                                                                                                     |    |
|------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| <b>7:00 p.m.</b> | <b>1.</b> | The Chair will call to order the <b>December</b> meeting of the Board.                                                                                                                                                                              | 5  |
|                  | <b>2.</b> | Invocation                                                                                                                                                                                                                                          | 5  |
|                  | <b>3.</b> | Pledge of Allegiance                                                                                                                                                                                                                                | 5  |
|                  | <b>4.</b> | Conflict of Interest Disclosures                                                                                                                                                                                                                    | 7  |
|                  | <b>5.</b> | <b>PUBLIC PARTICIPATION:</b> <i>Citizens wishing to address the Board are asked to please submit written input or pre-register with the County Administrator’s Office as outlined above, not later than 2:00 p.m. on Tuesday, December 8, 2020.</i> | 9  |
|                  | <b>6.</b> | Board of Supervisors Comments                                                                                                                                                                                                                       | 11 |
|                  | <b>7.</b> | <b>Consent Agenda:</b>                                                                                                                                                                                                                              |    |
|                  |           | a. Treasurer’s Report                                                                                                                                                                                                                               | 13 |
|                  |           | b. Approval of Minutes                                                                                                                                                                                                                              | 15 |
|                  |           | c. Review of Accounts & Claims                                                                                                                                                                                                                      | 45 |
|                  |           | d. Checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which has been heretofore approved.                                                                                                | 73 |
|                  | <b>8.</b> | Highway Matters: Scott Frederick, PE, Resident Engineer, VDOT                                                                                                                                                                                       | 75 |

|                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |            |
|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| <b>7:30 p.m. 9.</b> | <b><u>PUBLIC HEARINGS:</u></b> The Board will receive citizen input prior to considering the following:                                                                                                                                                                                                                                                                                                                                                                                                                                              |            |
|                     | a. In accordance with Section 33.2-331 of the <i>Code of Virginia</i> , a joint public hearing will be held for the purpose of receiving public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2021-2026 in the County and on the Secondary System Construction Budget for Fiscal Year 2021. All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds. | 77         |
|                     | b. A proposed ordinance by which the Board of Supervisors may provide for payment of a one-time bonus to county employees/officers. A copy of the proposed ordinance is available for public review on the County’s web site at <a href="http://www.co.prince-edward.va.us">www.co.prince-edward.va.us</a> or in the Prince Edward County Administrator’s Office.                                                                                                                                                                                    | 85         |
|                     | c. Pursuant to Section 15.2-2507 of the <i>Code of Virginia</i> , amendments to the FY21 County Budget totaling \$2,097,111, of which \$1,389,127 is funds received from the Tobacco Commission and VDOT for the construction of a County Business Park internal access road.                                                                                                                                                                                                                                                                        | 89         |
|                     | d. A request by Rex and Cheryl Williams DBA Lost Creek Cabins LLC for a Special Use Permit to allow the location of a campground with short-term rental cabins on Tax Map Parcels 039-A-6A, 039-A-6B, 039-6-5, with an address of 10532 Green Bay Road, Rice, VA.                                                                                                                                                                                                                                                                                    | 93         |
| <b>10.</b>          | Citizen Volunteer Appointments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 105        |
| <b>11.</b>          | Board Appointments to Outside Agencies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 117        |
| <b>12.</b>          | Fire Association Loan Request – Hampden-Sydney Volunteer Fire Department                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 119        |
| <b>13.</b>          | Regional Hazard Mitigation Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 123        |
| <b>14.</b>          | Planning & Community Development Update – Robert Love                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 127        |
| <b>15.</b>          | Economic Development Update – Kate Pickett                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 129        |
| <b>16.</b>          | Emergency Management Update – Trey Pyle/Sarah Puckett                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 131        |
| <b>17.</b>          | County Attorney Report – Terri Atkins Wilson                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 133        |
| <b>18.</b>          | County Administrator’s Report – Doug Stanley                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 135        |
| <b>19.</b>          | <u>Committee Reports:</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |            |
|                     | a. Personnel Committee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 137        |
| <b>20.</b>          | <u>Correspondence/Informational</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 139        |
|                     | a. Thank you, Meals on Wheels                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 140        |
|                     | b. Email, Other Sanctuary Resolutions for Consideration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 141        |
| <b>21.</b>          | <u>Monthly Reports:</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>147</b> |
|                     | a. Animal Control                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 148        |
|                     | b. Building Official                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 150        |
|                     | c. Cannery – Home Canning Operations                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 151        |
|                     | d. Cannery – Commercial Canning Operations                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 152        |
|                     | e. Commonwealth Regional Council                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 153        |
|                     | f. Tourism                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 154        |



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 8, 2020  
**Item No.:** 1, 2, 3  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Issue:** Call to Order, Invocation, Pledge of Allegiance, Remote Participation

---

**Summary:**

1. **Call To Order:** Board Chair Townsend will call to order the November meeting of the Prince Edward Board of Supervisors.

Due to the COVID-19 Emergency, the Prince Edward County Board of Supervisors is operating pursuant to and in compliance with its "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." While physical (in-person) access to these public meeting is not permitted, the public may participate in the meeting by calling: **1-844-890-7777, Access Code: 390313** (*If busy, please call again.*)

2. **Invocation**
3. **Pledge of Allegiance.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 8, 2020  
**Item No.:** 4  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Issue:** Conflict of Interest Act Disclosures

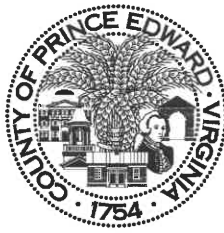
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**Summary:** The Chair will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

**Attachments:** Conflict of Interest Disclosure

**Recommendation:**

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |



**STATEMENT OF DISCLOSURE**

**DECLARATION OF INTEREST**

1. Transaction Under Discussion/Consideration: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

2. Nature of Public Official's Personal Interest Affected by the Transaction: \_\_\_\_\_

\_\_\_\_\_

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes \_\_\_\_\_ No \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DECLARATION OF ACCURACY**

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 8, 2020  
**Item No.:** 5  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Issue:** Public Participation

**Summary:**

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person’s contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight’s agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

**OPPORTUNITIES FOR PUBLIC PARTICIPATING & PUBLIC INPUT**

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**Attachments:** Public Participation Tracking Form  
**Recommendation:** None.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |

# PUBLIC INPUT TRACKING LOG

| ITEM<br>NUMBER | CITIZEN<br>REMARK | REMARK<br>DATE | REPEAT<br>REMARK<br>Y N | STATUS |
|----------------|-------------------|----------------|-------------------------|--------|
| 1              |                   |                |                         |        |
| 2              |                   |                |                         |        |
| 3              |                   |                |                         |        |
| 4              |                   |                |                         |        |
| 5              |                   |                |                         |        |
| 6              |                   |                |                         |        |
| 7              |                   |                |                         |        |
| 8              |                   |                |                         |        |
| 9              |                   |                |                         |        |
| 10             |                   |                |                         |        |
| 11             |                   |                |                         |        |
| 12             |                   |                |                         |        |
| 13             |                   |                |                         |        |
| 14             |                   |                |                         |        |



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 8, 2020  
**Item No.:** 6  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Issue:** Board of Supervisors Comments

---

**Summary:** The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

**Attachments:**

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 8, 2020  
**Item No.:** 7-a  
**Department:** Treasurer  
**Staff Contact:** Donna Nunnally  
**Issue:** Treasurer's Report

---

**Summary:** The Treasurer's Report will be available in the Table Packet.

**Attachments:**

**Recommendation:** Approval

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

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County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** December 8, 2020  
**Item No.:** 7-b  
**Department:** County Administration  
**Staff Contact:** Karin Everhart  
**Issue:** Approval of Minutes

---

**Summary:** Attached are draft minutes for the Board's review and approval.

**Attachments:** November 5, 2020 Draft Meeting Minutes  
November 10, 2020 Draft Meeting Minutes

**Recommendation:** Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

November 5, 2020

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 5<sup>th</sup> day of November, 2020; at 5:30 p.m., there were present:

Beverly M. Booth

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Jerry R. Townsend

James R. Wilck

Also present: Sarah Elam Puckett, Acting County Administrator; Douglas P. Stanley, \_\_\_ Administrator; Joe Hines, PE, Senior Principal, Timmons Group; Justin Curtis, Vice President, AQUALAW PLC; and Cheryl Stimpson, Human Resources.

Chairman Townsend called the reconvened meeting to order.

Chairman Townsend stated:

*Due to the COVID-19 Emergency, the Board of Supervisors is operating pursuant to and in compliance with its "EMERGENCY ORDINANCE TO EFFECTUATE TEMPORARY CHANGES IN CERTAIN DEADLINES AND TO MODIFY PUBLIC MEETING AND PUBLIC HEARING PRACTICES AND PROCEDURES TO ADDRESS CONTINUITY OF OPERATIONS ASSOCIATED WITH PANDEMIC DISASTER." This meeting is closed to in-person participation by the General Public, but citizens may listen to the meeting by calling 1-844-890-7777, Access Code: 390313.*

Chairman Townsend then said:

*I wish to recognize that Supervisor Odessa Pride is with us this evening via remote telephone access. As required by the Board of Supervisors' Electronic Meeting Policy and Section 2.2-3708.2 of the Code of Virginia, Supervisor Pride provided notice that she would have to be physically absent from tonight's Board meeting because of the COVID-19 pandemic. She has requested remote participation in tonight's Board*



*meeting from 1520 Bloomfield Road, Charlotte Court House, Virginia. Her request is in conformance with the Board's Electronic Meeting Policy and the requirements of the Code of Virginia.*

*Pending an objection from a member of this Board of Supervisors, Supervisor Pride's participation from her remote location in Charlotte Court House, Virginia, shall be approved, and shall be recorded in the minutes of this meeting.*

There were no objections.

In Re: Discussion of Sandy River Reservoir Water Withdrawal Permit

Mr. Joe Hines, PE, Senior Principal, Timmons Group, reviewed and updated the Board on the process for the renewal of the County's water withdrawal permit for the Sandy River Reservoir. He stated the Board must submit a renewal application by December 11, 2020. He said Timmons Group and AquaLaw hosted a pre-application meeting with DEQ where they discussed the general guidelines for putting the permit together and items to include in the initial application to make it as complete as possible. The application will go before the Review Panel consisting of state and federal agencies; that meeting is tentatively scheduled for the 18<sup>th</sup>, 19<sup>th</sup>, or 20<sup>th</sup> of this month, and will then receive feedback on the concerns regarding the permits.

Mr. Hines said that due to the timing, they questioned requesting an extension; since the permit application is not new, there is minimal risk of running afoul of having an operational facility without a permit, and they felt favorable toward granting an extension if we choose to make that request. Mr. Curtis felt that a 90-day extension may be reasonable to have the pre-application review panel up front and to get together with potential project partners, Hampden-Sydney College, the Town of Farmville, and possibly Crewe and Burkeville. He said this would allow us to save time and money, and assess the total needs.

Mr. Hines said they did state that any withdrawals of more than nine million gallons per month would need a public notice; he said that would require two advertisements in a local newspaper a week apart. The current permit has a 6.3 million gallons per day peak withdrawal and averages 3.7 million gallons per day. He anticipates it will remain within that range. DEQ noted they have approximately 100 permits in queue, they are at minimal staff due to COVID-19, and the process could take as long as 18 months to get the permit issued. He said that if all issues are addressed up front, the process will go more smoothly and quickly.

Supervisor Wilck questioned the 18-month long process and asked if it will keep others who may be interested from getting the water. Mr. Hines said there is an active permit and by hosting the meeting, if someone would apply for use from the reservoir, it will default to Prince Edward County before a new applicant. He said the application renewal will signal of what will the County is doing and will allow the County to try to engage those people before the application is submitted.

Mrs. Sarah Elam Puckett, Acting County Administrator, asked if the permit would expire during the re-application process, would the existing permit stay in place until the renewal. Mr. Hines said they made very clear that if the County intends to construct anything prior to the permit expiring, the engineering process can begin and get approvals, but the permit is necessary prior to putting the “shovel in the ground.” He said 35% of a design is completed but since the technology has changed, it would need to be revised on a water treatment plant. Further discussion followed.

Mr. Justin Curtis, Vice President, AQUALAW, PLC, presented an overview of the permitting of projects, highlighting the steps, challenges and issues. He said at the 1,000’ level, the permitting and regulatory process in Virginia has become more challenging over time and is more difficult today than it was in 2006, as the regulatory requirements are more difficult with more public involvement. He said the agencies are much more careful and thorough. He said they will work closely with the agencies; they have about 120 other permits “in the hopper” and have some discretion on which they work on. He added that they are anticipating the agencies’ questions and need to provide a legally and technically sound application. The pre-application meeting with the federal and state agencies will be followed by the review panel and public notice, and while neither are required, they are recommended by the DEQ. These should be published twice and a public information meeting may be required as part of the process. He said there may be concerns regarding the flow-by requirement, as there are now more concerns regarding wildlife and will require more water to flow over the dam. He said that will impact how much water is permitted to be withdrawn and when it may be withdrawn under drought conditions.

Mr. Curtis said they cannot do a review without a 90-day extension filed before December 11; DEQ could administratively keep it alive. He said the extension could allow the delay until March [2021] but it would then not “keep it alive” and would expire in September 2021. He said having a pending application would be more beneficial to get everything correct. He then stated the document will be hundreds of pages

long and would include a demand projection with a 30-year planning horizon, environmental analysis, and would require permits from several federal and state agencies.

Supervisor Jones asked if any of the information is in the old application; Mr. Hines said the data would need to be refreshed as there are new methodologies used currently. He said this permit would be good for 15 years.

Supervisor Wilck commented that there were six to ten lakes put in [feeding] off the Buffalo [River] for flood control; he said they are on private property but could be used in an emergency situation. Those contain 5- to 6 million gallons in those. He then questioned which DEQ office is being used.

Mr. Curtis said they are going through the DEQ office in Richmond. He said that after the permits are submitted to the DEQ, the US Army Corps of Engineers and the Virginia Marine Resources Commission review and present questions. It will then be put out for public notice to get comments from the public, which may generate another round of questions. He said after all factors are considered, DEQ will make decision; he added after the public input, DEQ could elect to hold a public hearing and then issue a recommendation for a permit to the Water Control Board. The Waterworks permit comes from the Department of Health. Further discussion followed.

In Re: Closed Session

Chairman Townsend made a motion, seconded by Supervisor Cooper-Jones, that the Board convene in Closed Session for discussion and consideration of prospective candidates for employment for the position of County Attorney, pursuant to the exemption provided for in Section 2.2-3711(A)(1) of the *Code of Virginia*; the motion carried:

|      |                      |           |
|------|----------------------|-----------|
| Aye: | Beverly M. Booth     | Nay: None |
|      | Pattie Cooper-Jones  |           |
|      | J. David Emert       |           |
|      | Llew W. Gilliam, Jr. |           |
|      | Robert M. Jones      |           |
|      | Odessa H. Pride      |           |
|      | Jerry R. Townsend    |           |
|      | James R. Wilck       |           |

The Board returned to regular session by motion of Supervisor Townsend, seconded by Supervisor Cooper-Jones and adopted as follows:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

On motion of Supervisor Emert, and seconded by Supervisor Townsend, and carried by the following roll call vote:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None      Abstain: J. David Emert

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Gilliam stated that the Hampden-Sydney Fire Department Chief has looked at purchasing a new fire truck; this truck was a demonstrator and has 9,000 miles on it. He said the department has removed all of the necessary items from the old truck to be fitted on the new truck. Supervisor Gilliam said they informed him that a new fire truck would cost \$662,000 and this demonstrator would cost \$580,000; they would need to add a front-end intake to the pump. He said this truck is equipped with airbags built this year, and pumping capability are exactly what they had previously. This truck would not be able to act as a generator but they do have a portable one that could be used. He said they have received \$300,000 from the

insurance company from the wrecked truck, and opted to keep the old one for parts at a cost of \$5,000. The department has received donations nearing \$15,000; they have talked with Hampden-Sydney College to see if they will contribute to the purchase of the truck, but they want to know what the County will do first. Supervisor Gilliam stated the new truck could also be licensed as a First Responder unit.

Mrs. Puckett stated that the Board has invested a considerable amount of CARES Act funding in rescue squads this year for the expansion of the rescue squad fleets to handle the COVID pandemic. Those investments will allow the Board more flexibility in the use of EMS levy this year, which is restricted solely for EMS purposes. If this truck is licensed through the Office of EMS as an EMS First Responder vehicle, it would make it eligible if the Board wished to invest EMS Levy funds in it. She said the County could also use the Fire Department Apparatus loan fund which many departments in the County use to finance vehicles. After December 7, a portion of the EMS Levy could be used. Further discussion followed on possible funding availabilities.

Following some discussion, the topic was referred to the Finance Committee, which will meet Tuesday, November 10, 2020 at 6:00 p.m.

Chairman Townsend stated the Comp Board will be providing a \$500, December 1 bonus for all comp funded positions in the Sheriff's office and the Sheriff, and asked that the Finance Committee look into that for the other employees; he said the people are deserving during this pandemic people have been working diligently and are in harm's way, and this one-time bonus is more than due and deserving, and the Department of Social Services would need to be included. Discussion followed.

Mrs. Puckett said according to Code, bonuses must be authorized by ordinance; she said the public notice and public hearing requirements may make this virtually impossible to provide by December 1; she said that as of 5:00 p.m. this afternoon, the Comp Board bonus had not been approved by the Governor. Discussion followed.

Chairman Townsend then said November 16 [2020] will be Douglas P. Stanley's first day as Prince Edward County's County Administrator and a formal introduction and tour will begin at 9:00 a.m. in the Board room; refreshments will be provided. Chairman Townsend asked the Board to invite citizens in their districts to meet with Mr. Stanley, and asked that they coordinate through Mrs. Puckett.

Supervisor Wilck said the Supervisors' pay has not increased except for Cost of Living increases, and the meetings have gone from a normal two-per-month to two per week. He asked that this issue be put on a future agenda for the Finance Committee and then the full Board.

Mrs. Puckett said there are Code sections that govern the timing and process for Supervisors' salaries and increases. She asked that this issue be discussed by the Finance Committee.

Supervisor Cooper-Jones stated other counties and the Town of Farmville provide health insurance to their Supervisors and Council; some discussion followed.

On motion of Supervisor Emert, seconded by Supervisor Gilliam, and adopted by the following vote:

|      |                      |      |      |
|------|----------------------|------|------|
| Aye: | Beverly M. Booth     | Nay: | None |
|      | Pattie Cooper-Jones  |      |      |
|      | J. David Emert       |      |      |
|      | Llew W. Gilliam, Jr. |      |      |
|      | Robert M. Jones      |      |      |
|      | Odessa H. Pride      |      |      |
|      | Jerry R. Townsend    |      |      |
|      | James R. Wilck       |      |      |

the meeting was adjourned at 8:01 p.m.

November 10, 2020

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 10<sup>th</sup> day of November, 2020; at 7:00 p.m., there were present:

Beverly M. Booth

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Jerry R. Townsend

James R. Wilck

Also present: Sarah Elam Puckett, Acting County Administrator; Douglas P. Stanley, New County Administrator; Trey Pyle, Deputy Emergency Coordinator; Kate Pickett, Economic Development Director; Ron Van Eps, Public Works Director; Magi Van Eps, Tourism & Visitor Center Coordinator; Chris Riviere, Chief Animal Control Officer; and Terri Atkins Wilson, County Attorney.

Chairman Townsend called the November meeting to order.

Chairman Townsend stated:

*Due to the COVID-19 Emergency, the Board of Supervisors is operating pursuant to and in compliance with its "EMERGENCY ORDINANCE TO EFFECTUATE TEMPORARY CHANGES IN CERTAIN DEADLINES AND TO MODIFY PUBLIC MEETING AND PUBLIC HEARING PRACTICES AND PROCEDURES TO ADDRESS CONTINUITY OF OPERATIONS ASSOCIATED WITH PANDEMIC DISASTER." This meeting is closed to in-person participation by the General Public, but citizens may listen to the meeting by calling 1-844-890-7777, Access Code: 390313.*

Chairman Townsend then read the following:

Public Participation and Public Hearing comments for County meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one the following methods:

1. **Written Comments:** Please limit word count to no more than 500 words. Must be received by 2:00 p.m. the day of the meeting.
  - a. **Mailed:** Board of Supervisors, P.O. Box 382, Farmville, VA 23901.
  - a. **E-Mailed:** Board of Supervisors: [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)
  - b. **County Dropbox:** Written comments may also be placed in the County "payment dropbox", located in courthouse parking lot by 2:00 p.m. the day of the meeting.

- 2. Verbal Comments: Citizens may also participate remotely during the meeting.** Using the meeting call-in information provided above, citizens may **phone-in to the meeting and provide comments during the Public Participation/Public Hearing portion of the agenda**; however, **citizens must pre-register** with the County Administrator's Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

Mr. Douglas P. Stanley, County Administrator, offered the invocation and led the Pledge of Allegiance.

#### In Re: Public Participation

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests the Administrator, Attorney or county staff to immediately correct any factual error that might occur.

Supervisor Emert stated Mrs. Rundstrom has had three wells run dry. He said several others in that area have had the same problem. He said Mrs. Rundstrom has been in touch with Mrs. Puckett and Mr. Love, and Doug Quarles of Luck Stone. Supervisor Emert said they have a seismograph in Mrs. Rundstrom's basement and they planned to put one in the house; Luck Stone wants to furnish a hydrologist but one of the issues is that the hydrologist works for Luck Stone and the citizen would not accept that hydrologist because it was a conflict of interest for [Luck Stone] to use their own hydrologist. Supervisor Emert said Mr. Quarles is trying to resolve that issue but the only hydrologists in this area have worked for Luck Stone.

Mrs. Puckett said Mr. Paul Freed provided the name of someone that may be able to help.

Vicky Rundstrom filed a complaint regarding Luck Stone and, in her opinion, their non-compliance with the Conditional Use permit. She reported speaking to Mrs. Sarah Puckett, Mr. Robert Love, and Mr. Paul Freed regarding the issues, and she feels Luck Stone has not been living up to their responsibilities. She stated she lost use of two wells in 2017; she said hydrologist results were "Undetermined" and Luck Stone



bore no responsibility. She said the first well was lost almost immediately after the first blast and the third blast took her second well. She stated the last three blasts were huge and she has now lost her third well.

Mrs. Rundstrom stated that according to Keith Black, Luck Stone, told her he doesn't see that it is the responsibility of Luck Stone; she asked what the results from the hydrologist have to look like in order for it to be the responsibility of Luck Stone. She then stated no one can answer that question and she has been given the run-around.

Chairman Townsend said he understands her concerns and assured her the Board would look into the issue.

Mrs. Rundstrom said she is having a difficult time renting her units with the non-stop noise from 6:00 a.m. way into the evening hours. She added that she knows they are contributing to the community but asks that they be a good neighbor to their neighbor. She said Luck Stone has a new mission which is a holistic view to the environment, to explore possibilities, develop the models, be diverse and not deal solely one segment of the environment, but on life on the planet as a whole. She said in spite of this, there is dust in the air, in her home, on her lake, the beeping from the trucks is horrendous and they have not done their due diligence on the wells previously lost and now has taken a third well, each of which costs between \$6,000 - \$10,000.

Mrs. Sarah Elam Puckett, Acting County Administrator, said Mr. Love is starting to explore [the issue] and it may take several days as there are a number of people that need to be contacted. She said Mr. Stanley and Mr. Love are planning to visit the Luck Stone plant and address these concerns with Luck Stone.

In Re: Board Comments

Chairman Townsend thanked everyone for their support during the pandemic; he asked all to stay safe and follow the VDH and CDC guidelines with the use of masks, social distancing and washing hands. He said with the numbers still increasing, it is not the time to let our guard down but is time to reinforce the guidelines.

Supervisor Cooper-Jones concurred with the Chairman and said it is important to take all necessary precautions to stay safe and healthy.

Supervisor Jones stated he looks forward to working with Mr. Stanley.

Supervisor Emert concurred with Supervisor Jones and welcomed Mr. Stanley.

Supervisor Gilliam stated he is glad to have Mr. Stanley on board.

In Re: Consent Agenda

On motion of Supervisor Cooper-Jones, seconded by Supervisor Wilck, and carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

the Board accepted the Treasurer's Report for October 2020; the minutes of the meeting held October 6, 2020, October 13, 2020, and October 22, 2020.; Accounts and Claims, Board Mileage Sheets; and Salaries.

**Prince Edward Treasurer's Report - October 2020**

| <b>Name of Bank</b>               | <b>Bank Balance</b> | <b>Available Balance</b> |
|-----------------------------------|---------------------|--------------------------|
| Benchmark Pooled Fund Account     | 4,240,307.39        | 4,240,307.39             |
| Benchmark Social Services         | 224,207.94          | 224,207.94               |
| Benchmark School Fund             | 1,131,733.82        | 1,131,733.82             |
| Benchmark Food Service            | 419,922.90          | 419,922.90               |
| <b>TOTAL</b>                      |                     | <b>6,016,172.05</b>      |
| <b>Certificates of Deposit</b>    |                     |                          |
| Benchmark                         |                     |                          |
| 994                               |                     | 119,055.72               |
| 995                               |                     | 119,055.72               |
| 998                               |                     | 17,246.78                |
| 268                               |                     | 108,544.62               |
| 1169                              |                     | 108,544.62               |
| 1170                              |                     | 22,080.02                |
| Raymond James - Through Benchmark |                     |                          |
| 7288                              |                     | 362,340.54               |
| <b>TOTAL</b>                      |                     | <b>856,868.02</b>        |
| <b>GRAND TOTAL</b>                |                     | <b>6,873,040.07</b>      |

In Re: Appropriations, FY21 Budget

Mrs. Puckett stated the Department of Housing and Community Development (DHCD) has awarded Prince Edward County a 2020 Virtual Training Support Grant in the amount of \$2,000. This grant will be used to purchase a laptop and all-in-one printer/scanner/copier that can be utilized for our building office's virtual needs. The estimate for equipment and software totals \$2,178.90. The remaining \$178.90 will be pulled from the Capital Computer line.

Mrs. Puckett then said the County was awarded the Assistance to Firefighters Grant in the amount of \$35,265.24. The Federal funding requires a 5% match or \$1,763.26 for a total of \$37,028.50. The County will be expending funds to purchase PPE for the fire departments.

Mrs. Puckett reported the County received a letter from the Prince Edward County Public Schools requesting an appropriation of the Elementary School Improvement Federal Grant funds in the amount of \$17,929.36 to the Instruction category. The County received an additional letter from the Prince Edward County Public Schools requesting an appropriation of additional CARES Act Funding, as follows:

| Rev/Exp | Fund | Dept | Object | Description                | Debit        | Credit       |
|---------|------|------|--------|----------------------------|--------------|--------------|
| 3 (Rev) | 200  | 100  | 0001   | CARES ESSERF/GEERF         |              | \$106,751.42 |
| 4 (Exp) | 200  | 100  | 0001   | CARES ESSERF/GEERF         | \$106,751.42 |              |
| 3 (Rev) | 200  | 100  | 0001   | Additional State CARES CRF |              | \$336,735.00 |
| 4 (Exp) | 200  | 100  | 0001   | Additional State CARES CRF | \$336,735.00 |              |

Supervisor Wilck made a motion, seconded by Supervisor Pride, to approve the FY21 Budget Amendments as presented and appropriate the same funds, as follows; the motion carried:

Aye: Beverly M. Booth  
 Pattie Cooper-Jones  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Robert M. Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 James R. Wilck

Nay: None

| Rev/Exp | Fund | Dept  | Object | Description                      | Debit    | Credit      |
|---------|------|-------|--------|----------------------------------|----------|-------------|
| 3 (Rev) | 100  | 24040 | 0155   | DHCD Virtual Training Grant      |          | \$ 2,000    |
| 4 (Exp) | 100  | 34100 | 5896   | DHCD VT Grant Equipment          | \$ 2,000 |             |
| 3 (Rev) | 100  | 41050 | 0100   | General Fund Balance             |          | \$ 1,763.26 |
| 3 (Rev) | 100  | 33010 | 0101   | Assistance to Firefighters Grant |          | \$35,265.24 |

|         |     |       |      |                            |              |              |
|---------|-----|-------|------|----------------------------|--------------|--------------|
| 4 (Exp) | 100 | 32200 | 8208 | AFG PPE                    | \$37,028.50  |              |
| 3 (Rev) | 200 | 100   | 0001 | CARES ESSERF/GEERF         |              | \$106,751.42 |
| 4 (Exp) | 200 | 100   | 0001 | CARES ESSERF/GEERF         | \$106,751.42 |              |
| 3 (Rev) | 200 | 100   | 0001 | Additional State CARES CRF |              | \$336,735.00 |
| 4 (Exp) | 200 | 100   | 0001 | Additional State CARES CRF | \$336,735.00 |              |

In Re: Livestock Claim

Chief Animal Control Officer Chris Riviere stated Patricia Schuler of Pin Oak Road, Prospect, submitted a livestock claim. On August 29, 2020, 27 chickens (laying hens) were killed by dogs, the owner of said dogs is unknown. Chief Officer Riviere found that there were two attacks and one animal was shot during an attack. The surrounding area was scoured but they could not find anyone that owned the dogs.

The livestock claim is for \$20.00 per chicken; Section 3.2-6553 of the *Code of Virginia* provides that compensation is the fair market value, not to exceed \$10.00 per fowl.

Mrs. Puckett said ACO Riviere has been promoted to Chief Animal Control Officer, effective November 1 [2020], and is within his authority to take that action. She said he has been working by himself over the past several weeks.

Supervisor Emert made a motion, seconded by Supervisor Cooper-Jones, to approve the payment of a Livestock Claim to Patricia Schuler in the amount of \$270, not to exceed \$10 per fowl, as per Section 3.2-6553 of the *Code of Virginia*; the motion carried:

|      |                                                                                                                                                                |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

In Re: Public Works Update

Mr. Ron Van Eps, Director of Public Works, requested use of the trailer purchased from Mrs. Wright on the landfill property as an office and changing room for the landfill staff. He said the only costs incurred would be a charge to turn on and monthly usage of electricity and a telephone line.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to approve use of the trailer as an office and changing room for landfill staff; the motion carried:

|      |                      |           |
|------|----------------------|-----------|
| Aye: | Beverly M. Booth     | Nay: None |
|      | Pattie Cooper-Jones  |           |
|      | J. David Emert       |           |
|      | Llew W. Gilliam, Jr. |           |
|      | Robert M. Jones      |           |
|      | Odessa H. Pride      |           |
|      | Jerry R. Townsend    |           |
|      | James R. Wilck       |           |

Mr. Van Eps reported the exit at the Rice convenience site has been cemented and repaired; he stated drainage issues are being corrected at the rest of the convenience sites.

Mr. Van Eps stated that in recent years, the landfill closed at noon on holidays observed by the County; he stated it was scheduled to remain open for the full day on Veterans Day which is a holiday observed by the rest of the County. He requested guidance and would like to give his staff a half-day for that holiday.

Mrs. Puckett stated that about a year ago, Mr. Bartlett started landfill closing at noon on County holidays. Historically it only closes four days a year: New Year's Day, 4<sup>th</sup> of July, Thanksgiving Day and Christmas Day. The County has been trying to give the landfill personnel a half day on the rest of the County holidays.

Mrs. Puckett said the Town was caught off guard due to the early closing of the landfill on Election Day because that is a new holiday and they were not aware because of the lack of notice provided. She said if the Board approves an updated landfill schedule and it is posted on the County website, it would provide adequate notice to plan accordingly for their schedule. Staff will also amend public information that is on the County website. She said the County follows the state holiday calendar; staff will ensure the landfill schedule is posted appropriately, with the exception of the four days during the year that the landfill is closed.

**The Board of Supervisors concurred.**

Mr. Van Eps reported he was able to find another distributor for carpeting for the Administration Suite; he said the new distributor offered a better price and was able to purchase the carpeting at a cost of \$16,743, providing a savings of \$7,000. He said it has been delivered.

In Re: Highway Matters

Mr. Scott D. Frederick, P.E., VDOT Resident Engineer, stated the secondary and Rural Rustic program has resumed; he then discussed the Six-Year Plan and the use of the safety money, and requested the Board schedule a public hearing for the December 2020 meeting.

Mrs. Puckett asked if the Board needed any further information on the draft Six-Year Plan they discussed in the Spring; she said this may be advertised for the December 8, 2020 Board meeting.

Chairman Townsend asked about the safety funding to widen Abilene Road (Route 604) over the next two years; Mr. Frederick reported the addition of two-foot wide shoulders on each side of Abilene Road is scheduled. He said they have not been able to start on that project because of social distancing, and it is now anticipated to begin in the spring. Mr. Frederick said it is hoped that two years' worth of work will be done on Abilene Road. He said there are four different roads that have been agreed upon; three-fourths of a mile of roadway is expected to be completed on the various projects.

Supervisor Emert made a motion, seconded by Supervisor Gilliam, to authorize a public hearing for the Six-Year Plan during the December 8, 2020 Board of Supervisors meeting; the motion carried:

|      |                      |      |      |
|------|----------------------|------|------|
| Aye: | Beverly M. Booth     | Nay: | None |
|      | Pattie Cooper-Jones  |      |      |
|      | J. David Emert       |      |      |
|      | Llew W. Gilliam, Jr. |      |      |
|      | Robert M. Jones      |      |      |
|      | Odessa H. Pride      |      |      |
|      | Jerry R. Townsend    |      |      |
|      | James R. Wilck       |      |      |

Supervisor Jones thanked VDOT for cleaning the culverts on Poor House Road, Route 636.

Mr. Frederick reported crews are running the cleaner and are working on road drainage and machining throughout the County due to the heavy rains. He said a complaint came in regarding Canal Junction Road; he said that was taken care of along with other gravel issues. He then said crews have been preparing the snow equipment and making sure it is in order for emergencies and said all is in good shape.

Mr. Frederick stated crews have not yet been able to get to Bloomfield Road to take care of the tree limbs; he said crews are using the boom axe on Route 360, which broke down last week. Once repaired and Route 360 is complete, they will move on to Bloomfield Road. He said crews are working on routine work orders.

Mr. Frederick reported a 36" pipe washed out along Route 625, Featherfin Road, due to heavy rain; this will require environmental permits but the process has started. Mr. Frederick said crews should begin December 1 with an anticipated completion date before January.

Supervisor Gilliam thanked VDOT for the excellent job on Singleton Road with the boom axe. He thanked Mr. Frederick for going to speak to those on Canal Junction.

Chairman Townsend expressed his appreciation for the job crews did on Dempsey Road.

Supervisor Emert thanked Mr. Frederick for the work done on Singleton and Pin Oak Roads. He said work needs done on Featherfin, Holiday Lake Road, and on Oliver Road where the trash trucks come through, they are hitting the tree limbs that are hanging down.

Supervisor Pride is still waiting for work to begin on Abilene Road; Mr. Frederick said that due to weather and social distancing requirements, that project should begin in 2021.

In Re: Business Park Internal Access Road

Kate Pickett, Economic Development Director, stated the County has been working to develop an internal access road through the Prince Edward County Business Park off Commerce Road (Route 628). The road is necessary in order to gain access to 60+ acres of land within the Business Park that are currently landlocked. Construction will include 1,500 feet of road built to state standards for acceptance into the VDOT road system; this will include a water line.

The Board previously authorized the application for various Tobacco Commission grants. The County was awarded the following amounts: \$328,395, \$49,080, and \$194,485 and \$117,167 for a total of \$689,127 from the Tobacco Commission. Each of these requires a 1:1 match (which can be matched with VDOT funds). The County has applied for and received extensions on three of those grants that required extensions (the fourth is a new grant).

In September 2019, the Board passed a resolution in support of the County's application for a \$650,000 VDOT Economic Development Access Road Program Grant. In January 2020, the County was awarded the maximum grant amount of \$650,000 by the Commonwealth Transportation Board; \$150,000 of that amount must be matched by the County.

As discussed previously, in order to receive the grant funds, the County must provide a letter of credit in the full amount of \$500,000 plus the \$150,000, payable to VDOT which will only be utilized if the lots are not filled with a qualifying capital investment within five years of our request for funds. There is a possibility of a four-year extension after the five-year period is over, in which the County would reimburse VDOT every year after that of an amount of 20% per year; if the County does secure that capital investment within that time, the County would get all of the money back. For the total of \$650,000, the County must secure a qualifying investment for a total capital investment of approximately \$3.25 million. Ms. Pickett said this can be multiple businesses and she has received a number of calls of interest.

The unmatched funds (\$500,000) from VDOT can be used as part of the matching funds for the Tobacco Commission grant awards. In collaboration with VDOT, the County has an agreed-upon approximate budget. The overall projected budget is \$2,097,111.

The total Tobacco Commission funds (\$689,127) can be matched with \$500,000 of the VDOT funds. This leaves a \$189,127 match from the County for the Tobacco Commission and a \$150,000 match from the County for VDOT. This is a total match of \$339,127.

The County agreed upon a budget of expenditures with VDOT. The total budget of \$2,097,111 includes paying Timmons Group for their Engineering services, which are included in the line item "CEI" (Expenditures).

Total revenue from the Tobacco Commission and VDOT is \$1,389,127. Subtracting this from the overall project budget of \$2,097,111 leaves the County with an estimated amount of \$707,984 in expenditures for the project.

Staff has requested an estimate from the Commonwealth Regional Council (CRC) for management of the project according to the VDOT LAP Manual. CRC has given an estimate of \$15,000 for these services, which would be an additional expenditure for the County, for a total of \$722,984 in expenditures.

The project is estimated to be completed in the late Fall of 2021.

Ms. Pickett requested the Board schedule a public hearing to take place at the December 8, 2020 Board meeting.



Supervisor Wilck made a motion, seconded by Supervisor Cooper-Jones, to authorize a public hearing on the proposed FY21 budget amendment for the Business Park Internal Access Road project; the motion carried:

|      |                                                                                                                                                                |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

In Re: Economic Development Update

Cardinal Community Assistance Program - Ms. Pickett said the Cardinal Community Assistance Program is a resource of the Virginia Economic Developers Association (VEDA) which is a group of leaders in the industry in Virginia, who provide unbiased reviews of the current economic situation in a locality through the eyes of folks who are practitioners of economic development. She said they would dialog with the Board, business leaders and owners, and other stakeholders; they would aggregate the data and give suggestions on strengths and weaknesses and provide information on how to move forward with the economic development strategy.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Booth, to submit an application for the VEDA Cardinal Community Assistance Program; the motion carried:

|      |                                                                                                                                                                |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

Small-Scale Manufacturing Program – Ms. Pickett said the County was approved for this program with the Farmville Downtown Partnership through DHCD; they chose five localities to take part in this pilot program in which they provided technical assistance to different localities who have the potential and have and can expand small-scale manufacturing. She said it could be something as Third Street Brewing or as small as someone who has an in-home business making things and is trying to expand. She said twelve

business owners took part, as well as stakeholders from the Town, Longwood University, and Hampden Sydney College. She said the report has not yet been received from DHCD.

Certified Work-Ready Communities – Ms. Pickett reported this program is through ACT which is the same organization that is credentialed with providing the ACT test which is a Career Readiness Certificate. She said VGA is trying to be the first complete region in Virginia to be certified and to have all their counties certified; she stated that all of North Carolina is certified. She said this is designed to allow people to take the test and get credentials when they might not have an education otherwise or to add onto their current education. She said we are at 96% of the goal; there are six more tests that have to be given and we are working with our partners to do that.

CARES Act Committee (IDA) – Ms. Pickett stated \$300,000 has been provided to IDA CARES Act Committee; 50 businesses and eight non-profits were provided assistance, up to a maximum of \$5,000 each. An additional \$31,000 was requested to meet the last 11 grant applications that were received; she said if it is the Board or full Committee's wish for the IDA to allocate more funding, that they would be happy to carry that out.

In Re: Emergency Management Update

Mr. Trey Pyle presented the Board Briefing; he reported 20 outbreaks in the Piedmont Health District; eight in correctional facilities, eight in long-term care facilities, two in a healthcare setting, one in a college/university setting, and one congregate setting. He said Prince Edward County Schools Pre-K through 5<sup>th</sup> Grades will return to school November 16; Middle and High Schools are still online.

Mr. Pyle stated a new temperature-taking device is being used by the Prince Edward County Courthouse security and in the Visitor's Center. Emergency Management Staff supported the Voter Registrar's Office on Election Day with no reported incidents.

Mr. Pyle reported EMS call volumes which were down slightly from one year ago. He said 95% of the purchasing is complete for the AFG Grant for PPE. He said the public message boards have been deployed around the County and Town with COVID, Public Health, and Voting messages. He then stated

Emergency Management has coordinated with Centra Health to provide a successful drive-through flu shot and COVID vaccine exercise event on October 24. He said 100 shots were administered along with health equity bags. He said the staff at the Visitor Center has approximately 100 bags remaining and will make more; there are 600-700 left to make.

Mr. Pyle then reported due to the County's participation in the state's Health Equity Initiative earlier this year, the County qualified and has a pending a grant allocation of \$24,804 to be used to expand the reach to the vulnerable populations in the county. The grant requires a local match of \$24,804, which can be CARES Act funding. County EM is proposing the purchase of a Health Equity/Point of Distribution Trailer (POD) and to equip with equipment needed for drive thru or walk up COVID testing and vaccinations. Additional cloth masks (child and adult) and small bottles of hand sanitizer will be available for distribution. The items needed within the POD trailer were identified in the After Action Review following the Functional Exercise Flu Shot Clinic between the County and Centra.

Chairman Townsend thanked Mr. Pyle and Mrs. Puckett for their hard work.

In Re: Acting County Administrator's Report

Local Emergency Planning Grant – Supplemental: Mrs. Puckett said that the deadline to submit the application for the Emergency Planning Grant was yesterday, November 9, 2020, and they would not allow any extensions to that deadline. She said she and Mr. Pyle submitted the application knowing that they had the recommendation of the CARES Act Committee to provide the match; the Board may choose not to accept the grant funds. She requested the Board authorize the acceptance of the grant funds; she said Mr. Pyle presented the utilization of the grant funds and received input from the CARES Act Committee on some of the purchases.

Supervisor Wilck made a motion, seconded by Supervisor Booth, to authorize the acceptance of the EMPG-S grant funds in the amount of \$24,804 from VDEM to be matched with County CARES Act funds and approve the use for the proposed health equity projects; the motion carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay:

Appointments for County Administrator: Mrs. Puckett said the Board will wish to consider the appointment of the County Administrator to the following positions:

- Director of Emergency Management (Concurrent with position)
- Piedmont Regional Jail Authority - Board (11/16/20 – 12/31/24)
- Piedmont Juvenile Detention – Board (Concurrent with position)
- South Central Workforce Development Area Consortium – Alternate (Concurrent with position)
- VA Heartland Regional Industrial Facility Authority – Board (11/16/20 – 6/30/24)
- Piedmont Court Services Board – Ex Officio
- STEPS Tripartite Board – Alternate (Concurrent with position)
- Virginia Growth Alliance – Board (11/16/20 – 6/30/21)

Supervisor Pride noted that since this is the last year that Prince Edward County will participate in the Virginia Growth Alliance, the appointment will be through June 30, 2021.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Pride, to appoint Douglas P. Stanley to the aforementioned Boards and Committees, for the terms specified; the motion carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay:

Constitutional Officer Agreement: Mrs. Puckett stated that since 2006, the Board of Supervisors has executed an agreement with each Constitutional Officer (Sheriff, Treasurer, Commissioner of Revenue, Clerk of Circuit Court, and Commonwealth's Attorney) regarding the applicability of the County's Personnel Policy on the employees of the Constitutional Officers. It has come to our attention that this agreement has not been executed with the Sheriff and Commissioner of Revenue. She said the Constitutional Officers receive the benefits and follow the compensatory system as set forth in the County's Personnel Policy regarding the accrual of leave.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to approve and authorize the Chair to execute the Cooperative Agreements between the Board of Supervisors and the Sheriff and Commissioner of Revenue; the motion carried:

|      |                      |      |
|------|----------------------|------|
| Aye: | Beverly M. Booth     | Nay: |
|      | Pattie Cooper-Jones  |      |
|      | J. David Emert       |      |
|      | Llew W. Gilliam, Jr. |      |
|      | Robert M. Jones      |      |
|      | Odessa H. Pride      |      |
|      | Jerry R. Townsend    |      |
|      | James R. Wilck       |      |

In Re: CARES Act Committee Report

Chairman Townsend left the meeting at this time.

Mrs. Puckett said the County has received \$3,978,774 of CARES Act funding which may be used for qualifying expenses but may only be used to cover costs that are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19), and were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act), and were incurred during the period that begins on March 1, 2020 and ends December 30, 2020.

Mrs. Puckett reviewed Recommendation #5 from the CARES Act Committee. The Committee, comprised of Supervisor Pattie Cooper-Jones (Committee Chair), Supervisor David Emert and Supervisor Jim Wilck, Town Councilman Donald Hunter, IDA Member Brad Watson and IDA Member Joyce Yeatts, met October 20, 2020 and November 4, 2020 to prepare this set of recommendations.

Mrs. Puckett said the first recommendation by the Committee is improvements to the Piedmont Regional Jail Authority which will enable the Jail to operate a cleaner and more efficient environment for COVID-19, to improve surfaces and upgrade ventilation that will allow for a safer environment for the inmates. She said there are also crowd management tools that were identified by the Tourism Department which can also be used by other departments in the County. This would allow the management of crowds or in the event people need to be moved. Under Emergency Management Public Health, this was the funding for the flu clinic. She said the Heart of Virginia Free Clinic lost financial subsidy and labs and x-rays by Centra, and received \$10,500; the Jolly Glee Senior Citizens has lost revenue from Piedmont Senior

Resources for their use of their facility and received \$1,500. She said the County and Town Law Enforcement Officers are asking for the expansion of their AEDs.

Mr. Pyle said the EMS agencies are requesting lift bags which will keep personnel safe during a lift-assist. These bags are positioned under an individual and when the bag lifts, it puts the individual in the seated position so they can be assisted into the standing position. Mrs. Puckett said this allocation would purchase one for every EMS transport truck and both of the First Responders that operate in the County.

She said County IT has been installing additional firewall security, especially with the expanded work from home capacity and that is anticipated. The Town of Farmville had miscellaneous COVID expenses that were vetted by the Committee and found to be accurate and COVID necessary; they also requested upgrades to their Council room AV equipment similar to what has been done in the Board of Supervisors room.

Supervisor Wilck asked if the Town will reimburse the County for that if that expense is kicked-back. Mrs. Puckett said the County can request that they sign something to that effect. Discussion followed.

Mrs. Puckett reviewed the report and amounts. She said the Committee has come up with a formula for each fire department related to their ability. She said the Board makes an annual donation to each fire department in the amount of \$74,800; that is not 100% of the costs for them to operate annually so they annually do fund raising to fill the void in their operational budgets. The Committee recommends that each fire department be allocated \$15,000 for lost revenue; if that fire department also houses an EMS agency, that would be an additional \$15,000 for that agency. In addition, \$100 per 2019 fire call was allocated for each department.

The Committee will still need to consider a lost fund-raising revenue donation for the Prince Edward Volunteer Rescue Squad; they do over 3,000 calls each year and the formulas would likely not work with that agency.

Mrs. Puckett said the Round #5 recommendations total \$580,200.77; she said there is still \$683,174.47 unallocated CARES Act funding. She said Congress has not extended the December 30th deadline.

Supervisor Wilck made a motion, seconded by Supervisor Cooper-Jones, to authorize the disbursement of funds presented in Recommendation #5 from the CARES Act Committee and to include the notification to the Town of Farmville, as requested; the motion carried:

|         |                      |      |
|---------|----------------------|------|
| Aye:    | Beverly M. Booth     | Nay: |
|         | Pattie Cooper-Jones  |      |
|         | J. David Emert       |      |
|         | Llew W. Gilliam, Jr. |      |
|         | Robert M. Jones      |      |
|         | Odessa H. Pride      |      |
|         | James R. Wilck       |      |
| Absent: | Jerry R. Townsend    |      |

Chairman Townsend returned to the meeting at this time.

In Re: Finance Committee Report

Mrs. Puckett said the Finance Committee met at 6:00 p.m. prior to the Board meeting and made the following recommendations:

1. Hampden-Sydney Volunteer Fire Department. In September, the Hampden-Sydney Volunteer Fire Department had a motor vehicle accident involving Engine 2-2, which was a total loss. That is an important piece of apparatus for the County's fire system. Hampden Sydney has located a model truck that is available immediately; they have signed a contract for this truck at a price of \$590,000. She said the Department will receive \$300,000 from the insurance company on old Engine 2-2, and used \$5,000 of that to purchase Engine 2-2 for salvage. She said the Department had already saved \$100,000 to put towards a new truck, which leaves a balance of \$195,000. With the allocation of the CARES Act funding, Hampden-Sydney Fire Department will receive a little over \$60,000, which leaves a balance of \$135,000 to pay off the cost of this new vehicle. The Finance Committee recommends that the Board, upon receipt of the funds, allocate \$100,000 from the calendar year 2020 EMS Levy Fund for new Engine 2-2 because it will be licensed as a First Responder vehicle and is an eligible piece of apparatus to receive funding, and that the Board approve, pending the application through the Fire Association, an application for \$35,000 through the County's Fire Association Loan Program to finance over five years.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Pride, to allocate \$100,000 from the calendar year 2020 EMS Levy Fund for new Engine 2-2; the motion carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay:

Supervisor Jones asked if the CARES Act funding could provide more to the Hampden-Sydney Fire Department. Mrs. Puckett stated since this is a replacement truck and not an expansion of the fleet, it cannot.

Mrs. Puckett said as an outcome of the General Assembly's Special Session this fall, there is a pending Comp Board funded bonus; sworn officer positions and the Sheriff will be funded for a \$500 bonus on or about December 1. She said the Finance Committee discussed treating all of the county employees equally and equitably, and the Committee recommended authorization of a public hearing for the December Board meeting to allow an ordinance to be considered, with all full-time County employees to receive a \$500 one-time bonus and all part-time employees to receive a \$250 one-time bonus. The Department of Social Services (DSS) has enough funding in its budget to provide bonuses to their staff; Piedmont Court Services has Supervisor Fees and can manage the cost of their department to provide bonuses to their staff. The Sheriff's office would receive funding from the Comp Board for half of his full-time staff; she said there are 11 full-time officers and 11 part-time officers not covered by Comp Board funding, along with other County departments. The total cost to the County to provide this one-time bonus is estimated at \$43,329.

Supervisor Booth stated:

*As a member of the Prince Edward County Board of Supervisors, I, Beverly M. Booth, am disclosing that I have an interest in the Board's consideration for the payment of employee bonus, as my husband is a full-time employee of the Prince Edward County Sheriff's Office. Tonight, I plan to abstain from voting on anything related to this matter, pending the Conflict of Interest determination by the Advisory Council or County Attorney.*

Discussion was held on the requirements for a public hearing. A special payroll could be issued in time for employees to receive the bonus prior to the Christmas holiday.



Supervisor Wilck made a motion, seconded by Supervisor Emert, to authorize a public hearing on an ordinance to allow for a one-time bonus for County employees to be held at the December 8, 2020 meeting; the motion carried:

|      |                                                                                                                                            |      |        |          |                  |
|------|--------------------------------------------------------------------------------------------------------------------------------------------|------|--------|----------|------------------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: | (None) | Abstain: | Beverly M. Booth |
|------|--------------------------------------------------------------------------------------------------------------------------------------------|------|--------|----------|------------------|

Supervisor Wilck asked if a public hearing can be held at the same time regarding Board of Supervisors' pay. Mrs. Puckett said it could not be held at the same time; she said the discovery of the Finance Committee will be presented to the full Board at the December meeting.

In Re: Closed Session

Chairman Townsend made a motion, seconded by Supervisor Emert, that the Board convene in Closed Session for discussion concerning a prospective industry, where, if made public initially, the financial interest of the County would be adversely affected, pursuant to the exemption provided for in Section 2.2-3711(A)(5) of the *Code of Virginia*; and for discussion and consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the County would be adversely affected; and for discussion of prospective candidates for employment for the position of County Attorney pursuant to the exemption provided for in Section 2.2-3711(A)(1) of the *Code of Virginia*; the motion carried:

|      |                                                                                                                                                                |      |      |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: | None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|

The Board returned to regular session by motion of Chairman Townsend, seconded by Supervisor Emert and adopted as follows:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

On motion of Supervisor Emert, and seconded by Supervisor Wilck, and carried by the following roll call vote:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Wilck made a motion, seconded by Supervisor Gilliam, to reappoint Terri Atkins Wilson as County Attorney for two years, effective November 10, 2020; the motion carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to approve and authorize the Chair to execute the Contract of Representation between the Board of Supervisors of Prince Edward County, Virginia and Terri Atkins Wilson, Attorney; the motion carried:

|      |                                                                                                                                                                |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

Supervisor Emert made a motion, seconded by Supervisor Cooper-Jones, to allow PEVRS to offer a sealed bid on the Pamplin Rescue Squad; the motion carried:

|      |                                                                                                                                                                |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

Chairman Townsend requested the Personnel Committee to review the County Administrator's evaluation criteria and the County Attorney's evaluation criteria.

In Re: Animal Warden's Report

Mr. Chris Riviere, Deputy Animal Control Officer, submitted a report for the month of October 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of October 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Home

Ms. Patty Gulick, Cannery Manager, submitted a report for October 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial

Ms. Katharine Wilson, Food Works Director, submitted a report for October 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary report for the month of October 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of October 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Virginia Cooperative Extension Quarterly Report

Mr. Jake Morgan, Acting Unit Coordinator, submitted the 2020 Third Quarterly Report, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Booth, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

|      |                      |           |
|------|----------------------|-----------|
| Aye: | Beverly M. Booth     | Nay: None |
|      | Pattie Cooper-Jones  |           |
|      | J. David Emert       |           |
|      | Llew W. Gilliam, Jr. |           |
|      | Robert M. Jones      |           |
|      | Odessa H. Pride      |           |
|      | Jerry R. Townsend    |           |
|      | James R. Wilck       |           |

the meeting was adjourned at 9:16 p.m.



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 8, 2020  
**Item No.:** 7-c  
**Department:** County Administration  
**Staff Contact:** Crystal Baker  
**Issue:** Review of Accounts & Claims

---

**Summary:** The November bill list is attached for the Board's review.

**Attachments:** November 2020 Bill List

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

| FUND NO. | DESCRIPTION                  | \$ \$ PAY \$ \$ |
|----------|------------------------------|-----------------|
| 100      | GENERAL FUND                 | \$203,177.69    |
| 105      | FORFEITED ASSETS FUND        | \$1,141.00      |
| 501      | WATER FUND                   | \$21.10         |
| 502      | SEWER FUND                   | \$41.81         |
| 520      |                              | \$25,717.25     |
| 700      |                              | \$699,437.31    |
| 732      | RETIREMENT BENEFIT FUND      | \$1,208.49      |
| 741      | PIEDMONT COURT SERVICES FUND | \$26,467.98     |
|          | TOTAL                        | 957,212.63      |

| MAJOR#<br>ACCT#<br>011010 | VENDOR<br>NUMBER<br>BOARD OF SUPERVISORS | VENDOR<br>NAME<br>BOARD OF SUPERVISORS | INV#          | DESCRIPTION               | AMOUNT      |
|---------------------------|------------------------------------------|----------------------------------------|---------------|---------------------------|-------------|
| 3600                      | 15240                                    | FARMVILLE NEWSMEDIA                    | 129579/1020   | Advertising               | 528.47 *    |
|                           |                                          |                                        |               | ADVERTISING               | 528.47 *    |
| 5530                      | 999999                                   | STIMPSON CHERYL                        | REIMB 1120    | Travel-Subsistence & Lodg | 86.71 *     |
|                           |                                          |                                        |               | REFRESHMENTS              | 86.71 *     |
|                           |                                          |                                        |               | MAJOR TOTAL               | 615.18 **   |
| 012110                    |                                          | COUNTY ADMINISTRATOR                   |               |                           |             |
| 6001                      |                                          | Office Supplies                        |               |                           |             |
|                           | 11902                                    | BUSINESS DATA OF VA, INC.              | 01 1227       | PDF PRO                   | 89.99       |
|                           | 11902                                    | BUSINESS DATA OF VA, INC.              | 01 1230       | ADDRESS LABELS            | 59.95       |
|                           | 13369                                    | DIAMOND SPRINGS WATER INC              | 003062/566082 | EQUIPMENT RENTAL          | 8.95        |
|                           | 13369                                    | DIAMOND SPRINGS WATER INC              | 003062/607742 | WATER                     | 7.35        |
|                           |                                          |                                        |               | ACCOUNT TOTAL             | 166.24 *    |
|                           |                                          |                                        |               | MAJOR TOTAL               | 166.24 **   |
| 012240                    |                                          | INDEPENDENT AUDITOR                    |               |                           |             |
| 3120                      | 28729                                    | MCGRIFF INSURANCE SERVICES             | 20COPEGM04647 | Accountings & Auditing Se | 1,000.00 *  |
|                           |                                          |                                        |               | OPEB ACCOUNTING           | 1,000.00 *  |
|                           |                                          |                                        |               | MAJOR TOTAL               | 1,000.00 ** |
| 012310                    |                                          | COMMISSIONER OF REVENUE                |               |                           |             |
| 3320                      | 20600                                    | KEY OFFICE SUPPLY                      | 548660        | Maintenance Service Contr | 638.00 *    |
|                           |                                          |                                        |               | SERVICE CONTRACT          | 638.00 *    |
| 3600                      | 15240                                    | FARMVILLE NEWSMEDIA                    | 130634/1020   | Advertising               | 184.35 *    |
|                           |                                          |                                        |               | ADVERTISING               | 184.35 *    |
| 5230                      | 13325                                    | TREASURER OF VIRGINIA                  | T435645       | Telecommunications        | 72.63 *     |
|                           |                                          |                                        |               | VITA PHONE SERVICE        | 72.63 *     |
| 6001                      | 20600                                    | KEY OFFICE SUPPLY                      | 547561        | Office Supplies           | 19.99       |
|                           | 20600                                    | KEY OFFICE SUPPLY                      | 547912        | STAMP                     | 37.82       |
|                           | 20600                                    | KEY OFFICE SUPPLY                      | 549310        | SURGE PROTECTORS          | 137.98      |
|                           |                                          |                                        |               | GREENBAR PAPER            | 195.79 *    |
|                           |                                          |                                        |               | ACCOUNT TOTAL             | 195.79 *    |
| 6012                      | 23161                                    | JD POWER AND ASSOCIATES                | ORD81487      | Books & Subscriptions     | 55.00       |
|                           | 23161                                    | JD POWER AND ASSOCIATES                | ORD81672      | RV GUIDE                  | 55.00       |
|                           | 23161                                    | JD POWER AND ASSOCIATES                | ORD81682      | MARINE GUIDE              | 105.00      |
|                           | 23161                                    | JD POWER AND ASSOCIATES                | ORD82172      | OLD USED CAR GUIDE        | 35.00       |
|                           | 23161                                    | JD POWER AND ASSOCIATES                | ORD82593      | CLASSIC CAR GUIDE         | 35.00       |
|                           |                                          |                                        |               | POWERSPORTS GUIDE         | 35.00       |





| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME           | INV#          | DESCRIPTION           | AMOUNT     |
|-----------------|------------------|--------------------------|---------------|-----------------------|------------|
| 3160            | 14551            | Professional Services    |               |                       |            |
|                 | 14551            | ELECTION SYSTEMS &       | JULY-OCT 2020 | SALARY                | 138.35     |
|                 | 14551            | ELECTION SYSTEMS &       | JULY-OCT 2020 | SALARY                | 415.02     |
|                 | 14551            | ELECTION SYSTEMS &       | JULY-OCT 2020 | SALARY                | 553.33     |
|                 | 17746            | HOLLINGSWORTH ESTHER W   |               |                       | 2,213.02 * |
|                 |                  |                          |               | <b>ACCOUNT TOTAL</b>  |            |
| 3161            | 10119            | Election Official        |               |                       |            |
|                 | 10119            | ACAMPORA GAIL            | ELECTION 1120 | LAYOUT CHARGE         | 154.75     |
|                 | 10148            | ADAMS PATRICIA           | ELECTION 1120 | CODING                | 1,501.66   |
|                 | 10148            | ADAMS PATRICIA           | ELECTION 1120 | AUDIO CODING SERVICES | 660.00     |
|                 | 10148            | ADAMS PATRICIA           | ELECTION 1120 | MINOR                 | 150.00     |
|                 | 10880            | AUSTIN DORIS             | ELECTION 1120 | OFFICIAL              | 115.00     |
|                 | 11166            | BAPPERT RAYMOND          | ELECTION 1120 |                       | 2,581.41 * |
|                 | 11166            | BAPPERT RAYMOND          | ELECTION 1120 |                       |            |
|                 | 11171            | BARNES BARBARA           | ELECTION 1120 |                       |            |
|                 | 11186            | BARNES ROBERT L          | ELECTION 1120 |                       |            |
|                 | 11186            | BARNES ROBERT L          | ELECTION 1120 |                       |            |
|                 | 11198            | BASKIN BETTY             | ELECTION 1120 |                       |            |
|                 | 11198            | BASKIN BETTY             | ELECTION 1120 |                       |            |
|                 | 11252            | BARTON GARY              | ELECTION 1120 |                       |            |
|                 | 11252            | BARTON GARY              | ELECTION 1120 |                       |            |
|                 | 11265            | BARTON JOVITA            | ELECTION 1120 |                       |            |
|                 | 11780            | BURGESS V. GRACE         | ELECTION 1120 |                       |            |
|                 | 11780            | BURGESS V. GRACE         | ELECTION 1120 |                       |            |
|                 | 12079            | CALHOUN LONNIE           | ELECTION 1120 |                       |            |
|                 | 12079            | CALHOUN LONNIE           | ELECTION 1120 |                       |            |
|                 | 12234            | CARTER SHARON            | ELECTION 1120 |                       |            |
|                 | 12234            | CARTER SHARON            | ELECTION 1120 |                       |            |
|                 | 12491            | CLABO CONNIE             | ELECTION 1120 |                       |            |
|                 | 12491            | CLABO CONNIE             | ELECTION 1120 |                       |            |
|                 | 12616            | COLES-BARKSDALE DOROTHY  | ELECTION 1120 |                       |            |
|                 | 12616            | COLES-BARKSDALE DOROTHY  | ELECTION 1120 |                       |            |
|                 | 12777            | CONNOLLY-BROWN MARYS' KA | ELECTION 1120 |                       |            |
|                 | 12777            | CONNOLLY-BROWN MARYS' KA | ELECTION 1120 |                       |            |
|                 | 12807            | COPELAND ARETHA          | ELECTION 1120 |                       |            |
|                 | 13015            | DAILEY OTIS              | ELECTION 1120 |                       |            |
|                 | 13015            | DAILEY OTIS              | ELECTION 1120 |                       |            |
|                 | 13015            | DAILEY OTIS              | ELECTION 1120 |                       |            |
|                 |                  |                          |               | <b>ACCOUNT TOTAL</b>  |            |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME         | INV#          | DESCRIPTION       | AMOUNT   |
|-----------------|------------------|------------------------|---------------|-------------------|----------|
|                 | 13057            | DANIEL BARBARA W       | ELECTION 1120 | OFFICIAL/TRAINING | 90.00    |
|                 | 13057            | DANIEL BARBARA W       | ELECTION 1120 | OFFICIAL/TRAINING | 25.00    |
|                 | 13247            | DE KING TAEESHA        | ELECTION 1120 | OFFICIAL/TRAINING | 90.00    |
|                 | 13247            | DE KING TAEESHA        | ELECTION 1120 | OFFICIAL/TRAINING | 25.00    |
|                 | 13766            | DOVE RACHAEL E         | ELECTION 1120 | OFFICIAL/TRAINING | 90.00    |
|                 | 13766            | DOVE RACHAEL E         | ELECTION 1120 | OFFICIAL/TRAINING | 25.00    |
|                 | 14365            | EDMENDSON SARAH        | ELECTION 1120 | OFFICIAL          | 100.00   |
|                 | 14365            | EDMENDSON SARAH        | ELECTION 1120 | TRAINING          | 50.00    |
|                 | 14365            | EDMENDSON SARAH        | ELECTION 1120 | OFFICIAL          | 1,280.00 |
|                 | 14739            | EMERT PEGGY            | ELECTION 1120 | OFFICIAL          | 115.00   |
|                 | 14739            | EMERT PEGGY            | ELECTION 1120 | TRAINING          | 50.00    |
|                 | 14739            | EMERT PEGGY            | ELECTION 1120 | CELL PHONE USAGE  | 10.00    |
|                 | 14739            | EMERT PEGGY            | ELECTION 1120 | PICK UP           | 20.00    |
|                 | 14739            | EMERT PEGGY            | ELECTION 1120 | MILEAGE           | 15.00    |
|                 | 14793            | ERICKSON RICHARD W     | ELECTION 1120 | OFFICIAL/TRAINING | 90.00    |
|                 | 14793            | ERICKSON RICHARD W     | ELECTION 1120 | OFFICIAL/TRAINING | 90.00    |
|                 | 14793            | ERICKSON RICHARD W     | ELECTION 1120 | OFFICIAL          | 320.00   |
|                 | 15870            | FORD MOSES             | ELECTION 1120 | OFFICIAL/TRAINING | 90.00    |
|                 | 15870            | FORD MOSES             | ELECTION 1120 | OFFICIAL/TRAINING | 25.00    |
|                 | 15925            | FOWLKES JEAN G         | ELECTION 1120 | OFFICIAL/TRAINING | 90.00    |
|                 | 15925            | FOWLKES JEAN G         | ELECTION 1120 | OFFICIAL/TRAINING | 25.00    |
|                 | 16151            | GATES JAMES            | ELECTION 1120 | OFFICIAL/TRAINING | 90.00    |
|                 | 16151            | GATES JAMES            | ELECTION 1120 | OFFICIAL/TRAINING | 25.00    |
|                 | 16191            | GILLEY STEPHANIE       | ELECTION 1120 | OFFICIAL/TRAINING | 90.00    |
|                 | 16191            | GILLEY STEPHANIE       | ELECTION 1120 | OFFICIAL/TRAINING | 25.00    |
|                 | 16228            | GLADDEN YOLANDA        | ELECTION 1120 | OFFICIAL/TRAINING | 115.00   |
|                 | 16228            | GLADDEN YOLANDA        | ELECTION 1120 | OFFICIAL/TRAINING | 50.00    |
|                 | 16228            | GLADDEN YOLANDA        | ELECTION 1120 | MILEAGE           | 5.00     |
|                 | 16228            | GLADDEN YOLANDA        | ELECTION 1120 | OFFICIAL          | 115.00   |
|                 | 17062            | HALLADAY JENNIFER J    | ELECTION 1120 | OFFICIAL/TRAINING | 90.00    |
|                 | 17062            | HALLADAY JENNIFER J    | ELECTION 1120 | OFFICIAL/TRAINING | 25.00    |
|                 | 17062            | HALLADAY JENNIFER J    | ELECTION 1120 | OFFICIAL          | 400.00   |
|                 | 17645            | HICKS FRANCES          | ELECTION 1120 | OFFICIAL/TRAINING | 90.00    |
|                 | 17645            | HICKS FRANCES          | ELECTION 1120 | OFFICIAL/TRAINING | 25.00    |
|                 | 17677            | HILL FRED              | ELECTION 1120 | OFFICIAL/TRAINING | 90.00    |
|                 | 17677            | HILL FRED              | ELECTION 1120 | TRAINING          | 25.00    |
|                 | 17746            | HOLLINGSWORTH ESTHER W | ELECTION 1120 | CELL PHONE USAGE  | 10.00    |
|                 | 17746            | HOLLINGSWORTH ESTHER W | ELECTION 1120 | PICK UP           | 20.00    |
|                 | 17746            | HOLLINGSWORTH ESTHER W | ELECTION 1120 | MILEAGE           | 15.00    |
|                 | 17746            | HOLLINGSWORTH ESTHER W | ELECTION 1120 | OFFICIAL          | 600.00   |
|                 | 19250            | JASPER FRANCES D       | ELECTION 1120 | OFFICIAL          | 115.00   |
|                 | 19250            | JASPER FRANCES D       | ELECTION 1120 | TRAINING          | 50.00    |
|                 | 19250            | JASPER FRANCES D       | ELECTION 1120 | CELL PHONE USAGE  | 10.00    |
|                 | 19250            | JASPER FRANCES D       | ELECTION 1120 | PICK-UP           | 20.00    |
|                 | 19250            | JASPER FRANCES D       | ELECTION 1120 | MILEAGE           | 15.00    |
|                 | 19701            | JOHNSON SYNI           | ELECTION 1120 | OFFICIAL/TRAINING | 90.00    |
|                 | 19701            | JOHNSON SYNI           | ELECTION 1120 | OFFICIAL/TRAINING | 25.00    |
|                 | 19768            | JONES BARBARA          | ELECTION 1120 | OFFICIAL/TRAINING | 90.00    |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME     | INV#          | DESCRIPTION       | AMOUNT   |
|-----------------|------------------|--------------------|---------------|-------------------|----------|
|                 | 19768            | JONES BARBARA      | ELECTION 1120 | OFFICIAL/TRAINING | 25.00    |
|                 | 20035            | KANE EMILY         | ELECTION 1120 | OFFICIAL/TRAINING | 90.00    |
|                 | 20035            | KANE EMILY         | ELECTION 1120 | OFFICIAL/TRAINING | 25.00    |
|                 | 20207            | KELLUM DONALD B JR | ELECTION 1120 | OFFICIAL/TRAINING | 100.00   |
|                 | 20207            | KELLUM DONALD B JR | ELECTION 1120 | OFFICIAL/TRAINING | 50.00    |
|                 | 20256            | KAZMER JAMES       | ELECTION 1120 | OFFICIAL/TRAINING | 90.00    |
|                 | 20256            | KAZMER JAMES       | ELECTION 1120 | OFFICIAL/TRAINING | 25.00    |
|                 | 20279            | KELSEY PEGGY       | ELECTION 1120 | OFFICIAL/TRAINING | 90.00    |
|                 | 20279            | KELSEY PEGGY       | ELECTION 1120 | OFFICIAL/TRAINING | 25.00    |
|                 | 21001            | KOETHER CINDY H    | ELECTION 1120 | OFFICIAL          | 115.00   |
|                 | 21001            | KOETHER CINDY H    | ELECTION 1120 | TRAINING          | 50.00    |
|                 | 21001            | KOETHER CINDY H    | ELECTION 1120 | CELL PHONE USAGE  | 10.00    |
|                 | 21001            | KOETHER CINDY H    | ELECTION 1120 | PICKUP            | 20.00    |
|                 | 21001            | KOETHER CINDY H    | ELECTION 1120 | MILEAGE           | 15.00    |
|                 | 21632            | LEE JAMES JUNIOR   | ELECTION 1120 | OFFICIAL/TRAINING | 90.00    |
|                 | 21632            | LEE JAMES JUNIOR   | ELECTION 1120 | OFFICIAL/TRAINING | 25.00    |
|                 | 22127            | MARCELLIN IDA M    | ELECTION 1120 | OFFICIAL/TRAINING | 90.00    |
|                 | 22127            | MARCELLIN IDA M    | ELECTION 1120 | OFFICIAL/TRAINING | 25.00    |
|                 | 22253            | MCBRIDE APRIL      | ELECTION 1120 | OFFICIAL/TRAINING | 100.00   |
|                 | 22253            | MCBRIDE APRIL      | ELECTION 1120 | OFFICIAL          | 50.00    |
|                 | 22274            | MCELHENIE LORA P   | ELECTION 1120 | OFFICIAL          | 115.00   |
|                 | 22274            | MCELHENIE LORA P   | ELECTION 1120 | TRAINING          | 50.00    |
|                 | 22274            | MCELHENIE LORA P   | ELECTION 1120 | CELL PHONE USAGE  | 40.00    |
|                 | 22274            | MCELHENIE LORA P   | ELECTION 1120 | PICK UP           | 20.00    |
|                 | 22274            | MCELHENIE LORA P   | ELECTION 1120 | MILEAGE           | 15.00    |
|                 | 22274            | MCELHENIE LORA P   | ELECTION 1120 | OFFICIAL          | 2,070.00 |
|                 | 22400            | MILHOUSE ANDREA R  | ELECTION 1120 | OFFICIAL/TRAINING | 90.00    |
|                 | 22400            | MILHOUSE ANDREA R  | ELECTION 1120 | OFFICIAL/TRAINING | 25.00    |
|                 | 22989            | MUQIT AISHA A      | ELECTION 1120 | OFFICIAL/TRAINING | 90.00    |
|                 | 22989            | MUQIT AISHA A      | ELECTION 1120 | OFFICIAL/TRAINING | 25.00    |
|                 | 23342            | NASH BRENDA        | ELECTION 1120 | OFFICIAL/TRAINING | 90.00    |
|                 | 23342            | NASH BRENDA        | ELECTION 1120 | OFFICIAL/TRAINING | 25.00    |
|                 | 25601            | POWERS MARTHA      | ELECTION 1120 | OFFICIAL/TRAINING | 90.00    |
|                 | 25601            | POWERS MARTHA      | ELECTION 1120 | OFFICIAL/TRAINING | 25.00    |
|                 | 27131            | RANDOLPH REBECCA L | ELECTION 1120 | OFFICIAL          | 115.00   |
|                 | 27131            | RANDOLPH REBECCA L | ELECTION 1120 | TRAINING          | 50.00    |
|                 | 27131            | RANDOLPH REBECCA L | ELECTION 1120 | CELL PHONE USAGE  | 10.00    |
|                 | 27131            | RANDOLPH REBECCA L | ELECTION 1120 | PICK UP           | 20.00    |
|                 | 27131            | RANDOLPH REBECCA L | ELECTION 1120 | MILEAGE           | 15.00    |
|                 | 27131            | RANDOLPH REBECCA L | ELECTION 1120 | OFFICIAL          | 640.00   |
|                 | 27131            | RANDOLPH REBECCA L | ELECTION 1120 | OFFICIAL          | 115.00   |
|                 | 28406            | SOMERS JAMES       | ELECTION 1120 | OFFICIAL          | 50.00    |
|                 | 28406            | SOMERS JAMES       | ELECTION 1120 | TRAINING          | 10.00    |
|                 | 28406            | SOMERS JAMES       | ELECTION 1120 | CELL USAGE        | 20.00    |
|                 | 28406            | SOMERS JAMES       | ELECTION 1120 | PICK-UP           | 20.00    |
|                 | 28406            | SOMERS JAMES       | ELECTION 1120 | MILEAGE           | 15.00    |
|                 | 28408            | SIMPSON DONNA      | ELECTION 1120 | OFFICIAL          | 160.00   |
|                 | 28408            | SIMPSON DONNA      | ELECTION 1120 | OFFICIAL          | 100.00   |
|                 | 28434            | SOMERS CLAUDIA     | ELECTION 1120 | TRAINING          | 50.00    |
|                 | 28434            | SOMERS CLAUDIA     | ELECTION 1120 | OFFICIAL          | 115.00   |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME         | INV#          | DESCRIPTION          | AMOUNT |
|-----------------|------------------|------------------------|---------------|----------------------|--------|
|                 | 28434            | SOMERS CLAUDIA         | ELECTION 1120 | TRAINING             | 50.00  |
|                 | 28434            | SOMERS CLAUDIA         | ELECTION 1120 | CELL PHONE USAGE     | 10.00  |
|                 | 28434            | SOMERS CLAUDIA         | ELECTION 1120 | PICKUP               | 20.00  |
|                 | 28434            | SOMERS CLAUDIA         | ELECTION 1120 | MILEAGE              | 15.00  |
|                 | 28434            | SOMERS CLAUDIA         | ELECTION 1120 | OFFICIAL             | 440.00 |
|                 | 28434            | SOMERS CLAUDIA         | TEMP 11062020 | TEMP OFFICE HELP     | 80.00  |
|                 | 28439            | SKAKUM LYNN            | ELECTION 1120 | OFFICIAL             | 115.00 |
|                 | 28439            | SKAKUM LYNN            | ELECTION 1120 | TRAINING             | 50.00  |
|                 | 28439            | SKAKUM LYNN            | ELECTION 1120 | CELL PHONE USAGE     | 10.00  |
|                 | 28439            | SKAKUM LYNN            | ELECTION 1120 | PICK UP              | 20.00  |
|                 | 28439            | SKAKUM LYNN            | ELECTION 1120 | MILEAGE              | 15.00  |
|                 | 28699            | SPEAKES JOY C          | ELECTION 1120 | OFFICIAL/TRAINING    | 100.00 |
|                 | 28699            | SPEAKES JOY C          | ELECTION 1120 | OFFICIAL/TRAINING    | 25.00  |
|                 | 28882            | STOCKTON MARGARET      | ELECTION 1120 | OFFICIAL             | 100.00 |
|                 | 28882            | STOCKTON MARGARET      | ELECTION 1120 | TRAINING             | 50.00  |
|                 | 28997            | STURGIS PATRICIA LYNN  | ELECTION 1120 | OFFICIAL/TRAINING    | 90.00  |
|                 | 28997            | STURGIS PATRICIA LYNN  | ELECTION 1120 | OFFICIAL/TRAINING    | 25.00  |
|                 | 29092            | TAYLOR SHIRLEY L       | ELECTION 1120 | OFFICIAL/TRAINING    | 90.00  |
|                 | 29092            | TAYLOR SHIRLEY L       | ELECTION 1120 | OFFICIAL/TRAINING    | 90.00  |
|                 | 29092            | TAYLOR SHIRLEY L       | ELECTION 1120 | OFFICIAL/TRAINING    | 50.00  |
|                 | 29092            | TAYLOR SHIRLEY L       | ELECTION 1120 | OFFICIAL             | 90.00  |
|                 | 29154            | THACKSTON CHRIS        | ELECTION 1120 | OFFICIAL             | 80.00  |
|                 | 29154            | THACKSTON CHRIS        | ELECTION 1120 | OFFICIAL/TRAINING    | 90.00  |
|                 | 29238            | THORNTON SAVANNAH      | ELECTION 1120 | OFFICIAL/TRAINING    | 25.00  |
|                 | 29238            | THORNTON SAVANNAH      | ELECTION 1120 | OFFICIAL/TRAINING    | 90.00  |
|                 | 29243            | THORNTON IRENE         | ELECTION 1120 | OFFICIAL/TRAINING    | 25.00  |
|                 | 29243            | THORNTON IRENE         | ELECTION 1120 | OFFICIAL/TRAINING    | 90.00  |
|                 | 29283            | TIMMONS LINDA          | ELECTION 1120 | OFFICIAL/TRAINING    | 25.00  |
|                 | 29283            | TIMMONS LINDA          | ELECTION 1120 | OFFICIAL/TRAINING    | 90.00  |
|                 | 29348            | TOWNSEND CRYSTAL GLENN | ELECTION 1120 | OFFICIAL/TRAINING    | 25.00  |
|                 | 29348            | TOWNSEND CRYSTAL GLENN | ELECTION 1120 | OFFICIAL/TRAINING    | 90.00  |
|                 | 29790            | TRENT JOYCE MYLUM      | ELECTION 1120 | OFFICIAL/TRAINING    | 25.00  |
|                 | 29790            | TRENT JOYCE MYLUM      | ELECTION 1120 | OFFICIAL/TRAINING    | 90.00  |
|                 | 29791            | TRENT PATRICIA         | ELECTION 1120 | OFFICIAL/TRAINING    | 25.00  |
|                 | 29791            | TRENT PATRICIA         | ELECTION 1120 | OFFICIAL/TRAINING    | 90.00  |
|                 | 30409            | UPSHAW MARY EVELYN     | ELECTION 1120 | OFFICIAL/TRAINING    | 25.00  |
|                 | 30409            | UPSHAW MARY EVELYN     | ELECTION 1120 | OFFICIAL/TRAINING    | 90.00  |
|                 | 32110            | WALKER TANIA           | ELECTION 1120 | OFFICIAL/TRAINING    | 25.00  |
|                 | 32110            | WALKER TANIA           | ELECTION 1120 | OFFICIAL/TRAINING    | 90.00  |
|                 | 32237            | WATSON VIRGINIA J      | ELECTION 1120 | OFFICIAL/TRAINING    | 25.00  |
|                 | 32237            | WATSON VIRGINIA J      | ELECTION 1120 | OFFICIAL/TRAINING    | 90.00  |
|                 | 32575            | WILEY MATTIE P         | ELECTION 1120 | OFFICIAL/TRAINING    | 25.00  |
|                 | 32575            | WILEY MATTIE P         | ELECTION 1120 | OFFICIAL/TRAINING    | 100.00 |
|                 | 32575            | WILEY MATTIE P         | ELECTION 1120 | OFFICIAL             | 50.00  |
|                 | 32690            | WILSON MICHAEL         | ELECTION 1120 | OFFICIAL             | 160.00 |
|                 | 32690            | WILSON MICHAEL         | ELECTION 1120 | OFFICIAL/TRAINING    | 90.00  |
|                 | 32806            | WOOD RYAN              | ELECTION 1120 | OFFICIAL/TRAINING    | 25.00  |
|                 | 32915            | WOOD KASIE R           | ELECTION 1120 | POLL HELPERS/SPPLIES | 100.00 |
|                 | 32915            | WOOD KASIE R           | ELECTION 1120 | OFFICIAL/TRAINING    | 100.00 |
|                 | 32915            | WOOD KASIE R           | ELECTION 1120 | OFFICIAL/TRAINING    | 50.00  |

| MAJOR# | ACCT#     | VENDOR NUMBER | VENDOR NAME                                           | INV#          | DESCRIPTION           | AMOUNT       |
|--------|-----------|---------------|-------------------------------------------------------|---------------|-----------------------|--------------|
| 3500   |           | 24985         | Printing<br>OWEN G DUNN CO                            | ELECTION 1120 | OFFICIAL              | 100.00       |
|        |           |               |                                                       | ELECTION 1120 | OFFICIAL/TRAINING     | 90.00        |
|        |           |               |                                                       | ELECTION 1120 | OFFICIAL/TRAINING     | 25.00        |
|        |           |               |                                                       | ELECTION 1120 | OFFICIAL              | 115.00       |
|        |           |               |                                                       | ELECTION 1120 | TRAINING              | 50.00        |
|        |           |               |                                                       | ELECTION 1120 | CELL PHONE USAGE      | 10.00        |
|        |           |               |                                                       | ELECTION 1120 | PICK UP               | 20.00        |
|        |           |               |                                                       | ELECTION 1120 | MILEAGE               | 15.00        |
|        |           |               |                                                       |               | ACCOUNT TOTAL         | 17,440.00 *  |
| 5420   |           | 13083         | Lease/Rental of Buildings<br>DARLINGTON HGT FIRE DEPT | ELECTION 1120 | BALLOTS/PACKS         | 4,133.38 *   |
|        |           | 14600         | ELKS LODGE #269                                       | ELECTION 1120 |                       | 4,133.38 *   |
|        |           | 15220         | FARMVILLE VOL FIRE DEPT                               | ELECTION 1120 | RENT                  | 200.00       |
|        |           | 17208         | HAMPDEN-SYDNEY FIRE DEPT                              | ELECTION 1120 | RENT                  | 200.00       |
|        |           | 22899         | MT ZION SECOND BAPTIST CH                             | ELECTION 1120 | RENT                  | 200.00       |
|        |           | 25920         | PROSPECT VOL FIRE DEPT                                | ELECTION 1120 | RENT                  | 200.00       |
|        |           | 27330         | RICE VOL FIRE DEPT                                    | ELECTION 1120 | RENT                  | 200.00       |
|        |           | 28897         | MT PLEASANT UNITED                                    | ELECTION 1120 | RENT                  | 200.00       |
|        |           |               |                                                       |               | ACCOUNT TOTAL         | 1,600.00 *   |
|        |           |               |                                                       |               | MAJOR TOTAL           | 27,967.81 ** |
| 013200 | REGISTRAR |               |                                                       |               |                       |              |
| 5510   |           | 10173         | Travel-Mileage<br>AKERS-BOOKER GWENDOLYN              | MILEAGE 1120  | MILEAGE               | 71.88        |
|        |           | 32961         | WRIGHT LYNETTE                                        | MILEAGE 1120  | MILEAGE               | 71.30        |
|        |           |               |                                                       |               | ACCOUNT TOTAL         | 143.18 *     |
| 6001   |           |               | Office Supplies                                       |               |                       |              |
|        |           | 24985         | OWEN G DUNN CO                                        | 24038         | RAMP/SUPPLIES POLLING | 285.00       |
|        |           | 32961         | WRIGHT LYNETTE                                        | REIMB 1120    | EXIT SIGNS            | 10.32        |
|        |           | 32961         | WRIGHT LYNETTE                                        | REIMB 1120    | DOORBELL CURBSIDE     | 90.97        |
|        |           | 999999        | MOUNTAIN CREEK SIGNS                                  | 1183 1020     | VOTING SIGNS          | 166.00       |
|        |           | 999999        | MOUNTAIN CREEK SIGNS                                  | 1190          | YARD SIGNS            | 154.00       |
|        |           |               |                                                       |               | ACCOUNT TOTAL         | 706.29 *     |
| 6900   |           |               | Cares - Election Expense                              |               |                       |              |
|        |           | 11902         | BUSINESS DATA OF VA, INC.                             | 01 1269       | HDMI MONITOR CABLE    | 54.95        |
|        |           | 16228         | GLADDEN YOLANDA                                       | BALLOTS 1020  | BALLOT PROCESSING     | 300.00       |
|        |           | 16228         | GLADDEN YOLANDA                                       | ELECTION 1120 | OFFICIAL              | 57.50        |
|        |           | 25483         | PITNEY BOWES GLOBAL FINAN                             | 3312346773    | POSTAGE LEASE         | 156.39       |
|        |           | 28408         | SIMPSON DONNA                                         | BALLOTS 1020  | BALLOT PROCESSING     | 300.00       |
|        |           | 28434         | SOMERS CLAUDIA                                        | BALLOTS 1020  | BALLOT PROCESSING     | 150.00       |
|        |           | 29092         | TAYLOR SHIRLEY L                                      | ELECTION 1120 | OFFICIAL              | 45.00        |
|        |           | 32915         | WOOD KASIE R                                          | BALLOTS 1020  | BALLOT PROCESSING     | 300.00       |
|        |           | 32915         | WOOD KASIE R                                          | ELECTION 1120 | OFFICIAL              | 50.00        |
|        |           | 999999        | MOUNTAIN CREEK SIGNS                                  | 1183 1020     | VOTING SIGNS          | 280.00       |
|        |           |               |                                                       |               | ACCOUNT TOTAL         | 1,693.84 *   |
|        |           |               |                                                       |               | MAJOR TOTAL           | 2,543.31 **  |



| MAJOR#<br>ACCT#<br>5851 | VENDOR<br>NUMBER<br>999999 | VENDOR<br>NAME<br>Multijurisdictional Juror          | INV#           | DESCRIPTION          | AMOUNT      |
|-------------------------|----------------------------|------------------------------------------------------|----------------|----------------------|-------------|
| 6001                    | 13369                      | Office Supplies<br>DIAMOND SPRINGS WATER INC         | MJ JUROR 1020  | JUROR                | 39.09       |
|                         | 20600                      | KEY OFFICE SUPPLY                                    | MJ JUROR 1020  | JUROR                | 48.98       |
|                         | 20600                      | KEY OFFICE SUPPLY                                    | MJ 101420      | JUROR                | 30.00       |
|                         | 20600                      | KEY OFFICE SUPPLY                                    | MJ 101420      | JUROR                | 50.47       |
|                         | 20600                      | KEY OFFICE SUPPLY                                    | MJ 101420      | JUROR                | 30.00       |
|                         |                            |                                                      |                | ACCOUNT TOTAL        | 198.54 *    |
| 6012                    | 29038                      | Books and Subscriptions<br>T&N PRINTING              | 011151 1020    | WATER & EQUIP RENTAL | 39.35       |
|                         | 999999                     | VIRGINIA LABOR LAW POSTER                            | 549094         | RIBBONS              | 3.44        |
|                         |                            |                                                      | 549112         | POST IT              | 8.28        |
|                         |                            |                                                      | 549124         | PENS                 | 33.48       |
|                         |                            |                                                      | 549160         | PENS/FLDRS/ENVELOPES | 119.48      |
|                         |                            |                                                      |                | ACCOUNT TOTAL        | 204.03 *    |
| 021800                  | LAW LIBRARY                |                                                      | 385926         | PLATS                | 23.40       |
| 6012                    | 21761                      | Books and Subscriptions<br>RELX INC DBA LEXISNEXIS   | A13246026367   | STATE/FED POSTING    | 89.50       |
|                         |                            |                                                      |                | ACCOUNT TOTAL        | 112.90 *    |
|                         |                            |                                                      |                | MAJOR TOTAL          | 3,548.27 ** |
| 022100                  | COMMONWEALTH'S ATTORNEY    |                                                      | 3092944707     | LEASE PAYMENT        | 366.00      |
| 3320                    | 12772                      | Maintenance Service Contr<br>COMPUTER PROJECTS OF IL | 20 10 201ME    |                      | 366.00 *    |
|                         | 29715                      | TREASURER OF VIRGINIA                                | 21 C5807 VPN   |                      | 366.00 **   |
|                         |                            |                                                      |                | ACCOUNT TOTAL        | 732.00      |
| 5210                    | 25955                      | Postal Services<br>PURCHASE POWER                    | COMM ATTY 1120 | POSTAGE FEES         | 56.35       |
| 6001                    | 11902                      | Office Supplies<br>BUSINESS DATA OF VA, INC.         | 01 1274        | HP 24YH DISPLAY MEGN | 56.35 *     |
|                         | 20600                      | KEY OFFICE SUPPLY                                    | 549271         | CARTRIDGES/PLANNER   | 154.95      |
|                         | 20600                      | KEY OFFICE SUPPLY                                    | 549388         | COPY PAPER           | 318.73      |
|                         | 20600                      | KEY OFFICE SUPPLY                                    | 549389         | COLOR SET            | 249.75      |
|                         |                            |                                                      |                | ACCOUNT TOTAL        | 5.05        |
|                         |                            |                                                      |                | ACCOUNT TOTAL        | 728.48 *    |
| 6012                    | 22211                      | Books and Subscriptions<br>MATTHEW BENDER & CO INC   | 21416958       | CRIMINAL BENCHBOOK   | 351.51      |
|                         |                            |                                                      |                | ACCOUNT TOTAL        | 351.51 *    |
|                         |                            |                                                      |                | MAJOR TOTAL          | 1,532.34 ** |
| 031200                  | SHERIFF                    |                                                      |                |                      |             |
| 3110                    | 34410                      | Animal Care/Services<br>YODER BRANDON                | REIMB 1020     | MEAL/PET BOX SHAVING | 18.93       |
|                         |                            |                                                      |                | ACCOUNT TOTAL        | 18.93 *     |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                          | INV#            | DESCRIPTION          | AMOUNT     |
|-----------------|------------------|---------------------------------------------------------|-----------------|----------------------|------------|
| 3170            | 22347            | Drug Testing<br>MEDTOX LABORATORIES INC                 | 10202094888     | DRUG TESTING         | 50.00 *    |
| 3311            |                  | Repairs & Maint-Auto & Eq                               |                 |                      | 50.00 *    |
|                 | 11005            | B&G AUTO INC                                            | 10744           | BRAKES/ROTOR/PADS    | 601.85     |
|                 | 11005            | B&G AUTO INC                                            | 10785           | INSPECTION/REPAIR    | 684.85     |
|                 | 11775            | BURKEVILLE BODY SHOP                                    | 36490           | VEHICLE REPAIR       | 789.48     |
|                 | 14300            | EAST END MOTOR CO INC                                   | 195972          | LIGHT PIGTAIL/HEADLT | 111.22     |
|                 | 14300            | EAST END MOTOR CO INC                                   | 196658          | VEHICLE INSPECTION   | 20.00      |
|                 | 14300            | EAST END MOTOR CO INC                                   | 196904          | NEW BRAKES/ROTOR     | 991.92     |
|                 | 14300            | EAST END MOTOR CO INC                                   | 197181          | NEW HEADLIGHT        | 85.98      |
|                 | 14300            | EAST END MOTOR CO INC                                   | 197355          | STATE INSPECTION     | 20.00      |
|                 | 29199            | THIRD STREET WRECKER INC                                | T4965           | WRECKER SERVICE      | 295.20     |
|                 |                  |                                                         |                 | ACCOUNT TOTAL        | 3,600.50 * |
| 3312            | 22495            | Repairs & Maintenance-Off<br>MOBILE COMMUNICATIONS AMER | 408000141 1     | PROGRAM RADIO        | 50.00      |
|                 |                  |                                                         |                 | ACCOUNT TOTAL        | 50.00 *    |
| 3320            | 12772            | Maintenance Service Contr<br>COMPUTER PROJECTS OF IL    | 20 10 202ME     | CONTRACT RENEWAL     | 360.00     |
|                 | 23833            | VERIZON CONNECT NWF, INC                                | OSV00002270475  | GPS SERVICE          | 388.56     |
|                 | 31339            | VERIZON WIRELESS                                        | 9865851353      | VEHICLE MODEMS       | 600.57     |
|                 |                  |                                                         |                 | ACCOUNT TOTAL        | 1,349.13 * |
| 5230            | 10102            | Telecommunications<br>AT&T MOBILITY                     | 677451 1020     | CELLULAR SERVICE     | 355.13     |
|                 | 20904            | KINEX NETWORKING SOLUTION                               | 7501            | REMOTE DATA BACKUP   | 19.95      |
|                 | 21319            | CENTURYLINK                                             | 309468839 1120  | PHONE                | 10.36      |
|                 | 21319            | CENTURYLINK                                             | 309558628 1120  | SHERIFF'S VGIN       | 7.97       |
|                 | 34410            | YODER BRANDON                                           | REIMB 1020      | MEAL/PET BOX SHAVING | 7.56       |
|                 | 34410            | YODER BRANDON                                           | REIMB 1020      | MEAL/PET BOX SHAVING | 7.94       |
|                 |                  |                                                         |                 | ACCOUNT TOTAL        | 408.91 *   |
| 5530            | 11894            | Travel-Subsistence & Lodg<br>BUSINESS CARD              | 0555SHERIFF1120 | MEALS                | 316.51     |
|                 | 12566            | MEEKS SARAH                                             | MEAL REIMB 1120 | MEALS                | 13.50      |
|                 |                  |                                                         |                 | ACCOUNT TOTAL        | 330.01 *   |
| 6001            | 13369            | Office Supplies<br>DIAMOND SPRINGS WATER INC            | 012832 1020     | WATER & EQUIP RENTAL | 80.55      |
|                 | 20600            | KEY OFFICE SUPPLY                                       | 548692          | TONER                | 1,549.65   |
|                 | 20600            | KEY OFFICE SUPPLY                                       | 548693          | CUPS                 | 143.64     |
|                 | 20600            | KEY OFFICE SUPPLY                                       | 548737          | BINDERS & DIVIDERS   | 89.56      |
|                 | 20600            | KEY OFFICE SUPPLY                                       | 548822          | TAPE DISPENSERS      | 7.54       |
|                 | 20600            | KEY OFFICE SUPPLY                                       | 548882          | SANITIZER            | 65.86      |
|                 | 20600            | KEY OFFICE SUPPLY                                       | 549164          | STAMP                | 22.99      |
|                 | 20600            | KEY OFFICE SUPPLY                                       | 549237          | PRINTER BACKUP       | 74.49      |
|                 | 20600            | KEY OFFICE SUPPLY                                       | 549392          | TRASH CANS           | 17.48      |
|                 | 20600            | KEY OFFICE SUPPLY                                       | 549393          | PAPER/JACKET HOLDERS | 14.98      |
|                 | 20600            | KEY OFFICE SUPPLY                                       | 549443          | COMPUTER SPEAKERS    | 13.95      |
|                 | 20600            | KEY OFFICE SUPPLY                                       | 549444          | DOCUMENT FILE        | 15.82      |
|                 | 20600            | KEY OFFICE SUPPLY                                       | 549575          | HI LITERS            | 23.90      |
|                 | 20600            | KEY OFFICE SUPPLY                                       | 549604          | DESK PLANNER         | 12.94      |
|                 |                  |                                                         |                 | ACCOUNT TOTAL        | 2,133.35 * |



| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME             | INV#            | DESCRIPTION          | AMOUNT              |
|-----------------|------------------|----------------------------|-----------------|----------------------|---------------------|
| 6004            | 11894            | BUSINESS CARD              | 0555SHERIFF1120 | MEALS                | 168.05              |
|                 | 28640            | SOUTHSIDE ELECTRIC COOP    | 526776002 1020  | VIRSO ELECTRIC       | 15.19               |
|                 |                  |                            |                 | <b>ACCOUNT TOTAL</b> | <b>183.24 *</b>     |
| 6008            | 11894            | BUSINESS CARD              | 0555SHERIFF1120 | MEALS                | 312.31              |
|                 | 14700            | ELLINGTON ENERGY SERVICE   | 25487           | FUEL                 | 19.00               |
|                 | 14700            | ELLINGTON ENERGY SERVICE   | 25488           | FUEL                 | 15.06               |
|                 | 27124            | RANDOLPH KEVIN             | REIMB 1120      | GAS                  | 25.00               |
|                 |                  |                            |                 | <b>ACCOUNT TOTAL</b> | <b>371.37 *</b>     |
| 6009            | 11894            | BUSINESS CARD              | 0555SHERIFF1120 | MEALS                | 11.57               |
|                 | 14300            | EAST END MOTOR CO INC      | 196466          | TIRES                | 642.78              |
|                 | 14300            | EAST END MOTOR CO INC      | 197144          | TIRE                 | 135.10              |
|                 |                  |                            |                 | <b>ACCOUNT TOTAL</b> | <b>789.45 *</b>     |
| 6010            | 21811            | LOWE'S                     | 11457           | NUMBER DECALS        | 6.00                |
|                 | 32734            | WITMER PUBLIC SAFETY GRP   | 2073682         | NIGHT STICKS         | 951.00              |
|                 | 32734            | WITMER PUBLIC SAFETY GRP   | 2075363         | NIGHTSTICK/LIGHT/CSE | 310.00              |
|                 | 999999           | DON HUME LEATHERGOODS      | 204775          | RADIO HOLDERS        | 93.00               |
|                 |                  |                            |                 | <b>ACCOUNT TOTAL</b> | <b>1,360.00 *</b>   |
| 6011            | 10380            | AMERICAN UNIFORM SALES     | 57114           | SHIRTS               | 132.20              |
|                 | 10380            | AMERICAN UNIFORM SALES     | 57239           | SHIRTS/ARMOR SKINS   | 281.10              |
|                 | 11256            | BKT UNIFORMS               | 80619           | PANTS                | 196.97              |
|                 | 11894            | BUSINESS CARD              | 0555SHERIFF1120 | MEALS                | 33.90               |
|                 | 19331            | JEFFERSON JANNEAR          | 2020 13         | SEW ON PATCHES       | 35.00               |
|                 | 22166            | CREATIVE MONOGRAMMING      | 12105           | POLOS                | 245.00              |
|                 |                  |                            |                 | <b>ACCOUNT TOTAL</b> | <b>924.17 *</b>     |
| 8203            | 22495            | MOBILE COMMUNICATIONS AMER | 408000099 1     | HANDHELD RADIO       | 450.00              |
|                 |                  |                            |                 | <b>ACCOUNT TOTAL</b> | <b>450.00 *</b>     |
| 8205            | 22813            | MOTOROLA SOLUTIONS, INC.   | 16126383        | VEHICLE RADIO        | 2,443.80            |
|                 |                  |                            |                 | <b>ACCOUNT TOTAL</b> | <b>2,443.80 *</b>   |
|                 |                  |                            |                 | <b>MAJOR TOTAL</b>   | <b>14,462.86 **</b> |
| 032200          |                  | VOLUNTEER FIRE DEPARTMENT  |                 |                      |                     |
| 7001            | 15520            | FARMVILLE VOL FIRE DEPT    | REIMB 1120      | INSURANCE REIMB FVFD | 4,707.00            |
|                 |                  |                            |                 | <b>ACCOUNT TOTAL</b> | <b>4,707.00 *</b>   |
| 7002            | 14695            | ELLINGTON'S LAWN SERVICE   | 88              | MOWING               | 170.00              |
|                 | 17679            | HILL & DAVIS, CPA, PC      | RVFD FORMS 1120 | FED FORM PREPARATION | 650.00              |
|                 | 21319            | CENTURYLINK                | 310013979 1120  | PHONE                | 136.77              |
|                 | 31351            | VERNON COMPANY             | 2427073 RI      | DECAL/SET UP         | 416.35              |
|                 | 31421            | VACORP                     | 68238           | RVFD WRKRS COMPENSTN | 1,273.00            |
|                 |                  |                            |                 | <b>ACCOUNT TOTAL</b> | <b>2,646.12 *</b>   |

AP375H  
12/02/2020  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
INVOICES FOR 11/01/2020 -- 11/30/2020

AFTER CHECKS  
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| MAJOR#<br>ACT# | VENDOR<br>NUMBER | VENDOR<br>NAME                             | DESCRIPTION           | INV#            | AMOUNT       |
|----------------|------------------|--------------------------------------------|-----------------------|-----------------|--------------|
| 7003           | 12024            | C W WILLIAMS                               | BIV/ADAPTERS/SIAMESE  | 631631          | 8,669.84     |
|                | 12024            | C W WILLIAMS                               | HOSE                  | 631638          | 294.32       |
|                | 13166            | DAVIS GMC TRUCK INC                        | PVFD DIAGNOSTICS      | 72364           | 84.00        |
|                | 15597            | FERGUSON ENTERPRISES LLC                   | CHARGE                | SC398325        | 8.73         |
|                | 15597            | FERGUSON ENTERPRISES LLC                   | CHARGE                | SC400276        | 8.73         |
|                | 15597            | FERGUSON ENTERPRISES LLC                   | WASHING MACH          | 6892779         | 502.18       |
|                | 15597            | FERGUSON ENTERPRISES LLC                   | COUP/BUSHING          | 6905038         | 32.81        |
|                | 15597            | FERGUSON ENTERPRISES LLC                   | ADAPTERS/PIPES/CONN   | 6912016         | 46.69        |
|                | 15656            | FIRE & SAFETY EQUIP CO                     | BOOTS                 | 102593          | 305.00       |
|                | 15656            | FIRE & SAFETY EQUIP CO                     | INNOTEX HOOD          | 102929          | 97.00        |
|                | 15908            | FOSTER FUELS INC                           | PROPANE               | 668723          | 145.15       |
|                | 16651            | GOODMAN SPECIALIZED                        | TRUCK REPAIR/SERVICE  | 16677G          | 3,647.19     |
|                | 16651            | GOODMAN SPECIALIZED                        | TRUCK REPAIR/SERVICE  | 16708G          | 2,650.37     |
|                | 25210            | PAMPLIN EXXON                              | FUEL PROSPECT VFD     | 3580            | 68.00        |
|                | 25680            | PRICE SUPPLY CO INC                        | PVC/ADAPTERS/ANCHORN  | 2008 088639     | 15.08        |
|                | 25680            | PRICE SUPPLY CO INC                        | FLANGED PVC           | 2008 088644     | 3.12         |
|                | 25680            | PRICE SUPPLY CO INC                        | TEE/PEX/COUPLING/NUT  | 2008 088645     | 17.14        |
|                | 25782            | PRINCE EDWARD CO PBLC SCH                  | DIESEL PVFD           | DIESEL-AUG 2020 | 191.98       |
|                | 25782            | PRINCE EDWARD CO PBLC SCH                  | DIESEL PVFD           | DIESEL-JULY2020 | 48.98        |
|                | 27770            | ROD & STAFF LLC                            | TIRES                 | 71228           | 359.02       |
|                | 29440            | PRINCE EDWARD CO TREAS                     | GAS PVFD              | GAS AUGUST 2020 | 40.47        |
|                | 29440            | PRINCE EDWARD CO TREAS                     | GAS PVFD              | GAS JULY 2020   | 53.74        |
|                | 29440            | PRINCE EDWARD CO TREAS                     | GAS PVFD              | GAS OCT 2020    | 43.83        |
|                | 29440            | PRINCE EDWARD CO TREAS                     | GAS PVFD              | GAS SEPT 2020   | 138.57       |
| 7004           |                  | Payment to Darlington VFD                  |                       |                 | 17,471.94 *  |
|                | 28640            | SOUTHSIDE ELECTRIC COOP                    | DHVFD ELECTRIC        | 38156001 1220   | 232.98       |
| 7005           |                  | Payment to Hampden-Sydney                  |                       |                 | 232.98 *     |
|                | 11772            | BUG BUSTERS PEST CONTROL                   | PEST CONTROL SERVICES | 625933          | 45.00        |
|                | 15679            | FIRE PROGRAMS                              | HSVFD ANNUAL MAINT    | 206116          | 1,822.00     |
|                | 17139            | HAMPDEN SYDNEY COLLEGE                     | FUEL                  | 112541 1020     | 1,438.73     |
|                | 21319            | CENTURYLINK                                | HSVFD PHONE           | 310187773 1220  | 72.32        |
|                | 23248            | NAPA OF FARMVILLE                          | STRAIGHT TUBING       | 214981          | 98.68        |
|                | 23248            | NAPA OF FARMVILLE                          | HANGER/ELEW           | 214993          | 48.64        |
|                | 31846            | DOMINION ENERGY VIRGINIA                   | HSVFD ELECTRIC        | 8350720002 1120 | 295.92       |
| 8208           |                  | Assistance to Firefighter                  |                       |                 | 3,821.29 *   |
|                | 10259            | AMAZON CAPITAL SERVICES                    | AFG PPE               | 1NMV QXLC Y91H  | 2,909.70     |
|                | 10259            | AMAZON CAPITAL SERVICES                    | AFG PPE               | 1T19 Y71Y YLFR  | 3,255.96     |
|                | 10259            | AMAZON CAPITAL SERVICES                    | GLOVES                | 16JC 6CFP NGGJ  | 479.97       |
|                | 10259            | AMAZON CAPITAL SERVICES                    | GLOVES/SANTIZNG WIPE  | 167P YCQ6 3NGN  | 2,350.36     |
|                |                  |                                            |                       |                 | 8,995.99 *   |
|                |                  |                                            |                       |                 | 37,875.32 ** |
| 032500         |                  | EMERGENCY SERVICES                         |                       |                 |              |
| 3160           | 29280            | Professional Service E-91<br>TIMMONS GROUP | ADDRESS DATA MAINT    | 251840 34335.10 | 146.25       |
|                |                  |                                            |                       |                 | 146.25 *     |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                        | INV#           | DESCRIPTION        | AMOUNT      |
|-----------------|------------------|-------------------------------------------------------|----------------|--------------------|-------------|
| 5023            | 29332            | TOWN OF FARMVILLE<br>Citizen Alert System             | 20 01020       | EVERBRIDGE ALERT   | 4,202.00 *  |
|                 |                  |                                                       |                | ACCOUNT TOTAL      | 4,202.00 *  |
| 6014            | 12897            | Other Operating Supplies<br>CREATIVE ELECTRIC CONTRCT | 10408          | RADIO REPEATER     | 4,350.00 *  |
|                 |                  |                                                       |                | ACCOUNT TOTAL      | 4,350.00 *  |
|                 |                  |                                                       |                | MAJOR TOTAL        | 8,698.25 ** |
| 033200          |                  | REGIONAL JAIL & DETENTION                             |                |                    |             |
| 3196            | 25375            | Purchase of Services - Ja<br>PIEDMONT RGNL JUVENILE   | 1903           | JUVENILE DETENTION | 2,325.00 *  |
|                 |                  |                                                       |                | ACCOUNT TOTAL      | 2,325.00 *  |
|                 |                  |                                                       |                | MAJOR TOTAL        | 2,325.00 ** |
| 034100          |                  | BUILDING OFFICIAL                                     |                |                    |             |
| 3311            | 13166            | Repairs & Maint-Auto<br>DAVIS GMC TRUCK INC           | 73697          | STATE INSPECTION   | 426.01      |
|                 | 15721            | FISHER AUTO PARTS, INC.                               | 056 271476     | TRICO 3P SERIES    | 13.18       |
|                 |                  |                                                       |                | ACCOUNT TOTAL      | 439.19 *    |
| 6009            | 27770            | Vehicle & Powered Equip S<br>ROD & STAFF LLC          | 71705          | TIRE               | 442.00 *    |
|                 |                  |                                                       |                | ACCOUNT TOTAL      | 442.00 *    |
|                 |                  |                                                       |                | MAJOR TOTAL        | 881.19 **   |
| 035100          |                  | ANIMAL CONTROL                                        |                |                    |             |
| 3110            | 27524            | Vet Care<br>RIDGE ANIMAL HOSPITAL                     | 293309         | VET SERVICES       | 154.30      |
|                 | 27524            | RIDGE ANIMAL HOSPITAL                                 | 294057         | VET SERVICES       | 89.30       |
|                 | 27524            | RIDGE ANIMAL HOSPITAL                                 | 296275         | VET SERVICES       | 73.36       |
|                 |                  |                                                       |                | ACCOUNT TOTAL      | 316.96 *    |
| 5230            | 21319            | Telecommunications<br>CENTURLINK                      | 310119726 1120 | PHONE              | 139.44 *    |
|                 |                  |                                                       |                | ACCOUNT TOTAL      | 139.44 *    |
| 5820            | 999999           | Fowl & Livestock Claims<br>PATRICIA SCHULER           | LVESTCK 0820   | 27 LAYING HENS     | 270.00 *    |
|                 |                  |                                                       |                | ACCOUNT TOTAL      | 270.00 *    |
|                 |                  |                                                       |                | MAJOR TOTAL        | 726.40 **   |
| 042610          |                  | SANDY RIVER RESERVOIR                                 |                |                    |             |
| 3310            | 13801            | Repairs/Maintenance<br>DUFFIE DWAYNE                  | REIMB 1120     | POSTS              | 36.98 *     |
|                 |                  |                                                       |                | ACCOUNT TOTAL      | 36.98 *     |
|                 |                  |                                                       |                | MAJOR TOTAL        | 36.98 **    |
| 043200          |                  | GENERAL PROPERTIES                                    |                |                    |             |
| 5110            | 28640            | Electrical Services<br>SOUTHSIDE ELECTRIC COOP        | 114379002 1120 | ELECTRIC           | 24.76       |

| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME                                         | INV#            | DESCRIPTION          | AMOUNT      |
|--------|-------|---------------|-----------------------------------------------------|-----------------|----------------------|-------------|
| 5130   |       | 31846         | DOMINION ENERGY VIRGINIA                            | 1545926683      | SCOPE BLDG           | 34.29       |
|        |       | 31846         | DOMINION ENERGY VIRGINIA                            | 2786281903      | COURTHOUSE           | 11,587.37   |
|        |       | 31846         | DOMINION ENERGY VIRGINIA                            | 4883315659      | STEPS HDQTRS         | 1,586.70    |
|        |       | 31846         | DOMINION ENERGY VIRGINIA                            | 6669158583      | LIGHTS AT RICE       | 122.04      |
|        |       | 31846         | DOMINION ENERGY VIRGINIA                            | 8105475944      | AG BLDG ELECTRIC     | 660.11      |
|        |       |               |                                                     |                 | ACCOUNT TOTAL        | 14,015.27 * |
|        |       | 29332         | Water & Sewer TOWN OF FARMVILLE                     | AG BLDG 1120    | WATER & SEWER        | 68.84       |
|        |       | 29332         | TOWN OF FARMVILLE                                   | CH LAWN 1120    | WATER                | 11.29       |
|        |       | 29332         | TOWN OF FARMVILLE                                   | SCOPE 1120      | WATER & SEWER        | 34.84       |
|        |       | 29332         | TOWN OF FARMVILLE                                   | STEPS 1120      | WATER & SEWER        | 102.85      |
|        |       | 29332         | TOWN OF FARMVILLE                                   | 56 SMI WAY 1120 | WATER & SEWER        | 48.13       |
|        |       |               |                                                     |                 | ACCOUNT TOTAL        | 265.95 *    |
| 5230   |       | 10105         | Telecommunications AT&T                             | 7305055660      | SHOP PHONE           | 95.58       |
|        |       | 21319         | CENTURYLINK                                         | 310262069       | PHONE                | 67.21       |
|        |       | 21319         | CENTURYLINK                                         | 310441360       | PHONE                | 107.02      |
|        |       |               |                                                     |                 | ACCOUNT TOTAL        | 269.81 *    |
| 5440   |       | 28869         | Portable Toilet Rental STIFF O O INC                | 8906            | MONTHLY SERVICE      | 100.00      |
|        |       |               |                                                     |                 | ACCOUNT TOTAL        | 100.00 *    |
| 6005   |       | 13367         | Janitorial Supplies DIAMOND PAPER COMPANY           | 270095          | TP/TRSH BGS/BWL CLNR | 49.90       |
|        |       | 13367         | DIAMOND PAPER COMPANY                               | 270095          | TP/TRSH BGS/BWL CLNR | 145.70      |
|        |       | 13367         | DIAMOND PAPER COMPANY                               | 270095          | TP/TRSH BGS/BWL CLNR | 68.00       |
|        |       | 13367         | DIAMOND PAPER COMPANY                               | 270095          | TP/TRSH BGS/BWL CLNR | 91.50       |
|        |       | 13367         | DIAMOND PAPER COMPANY                               | 270856          | TOWELS/TP            | 131.08      |
|        |       | 13367         | DIAMOND PAPER COMPANY                               | 270856          | TOWELS/TP            | 220.00      |
|        |       | 13367         | DIAMOND PAPER COMPANY                               | 271658          | TRSH BG/TWLS/TP      | 881.55      |
|        |       | 17312         | HANDI-CLEAN PRODUCTS INC                            | SI 161306       | STAINLESS CLEANER    | 146.07      |
|        |       | 30239         | UNIFIRST CORPORATION                                | 202 1123806     | SUPPLY RENTAL        | 76.09       |
|        |       | 30239         | UNIFIRST CORPORATION                                | 202 1125999     | SUPPLY RENTAL        | 83.93       |
|        |       |               |                                                     |                 | ACCOUNT TOTAL        | 1,893.82 *  |
| 6007   |       | 10172         | Repairs and Maintenance S AIR CONDITIONING EQUIPMNT | 174939          | HVAC SERVICE CONTRCT | 3,840.00    |
|        |       | 13369         | DIAMOND SPRINGS WATER INC                           | 003062/566082   | EQUIPMENT RENTAL     | 8.95        |
|        |       | 14370         | EDWARD KELLY FLOORING AND                           | CARPET 1020     | REPLACE CARPET       | 1,350.00    |
|        |       | 15560         | FARMVILLE WHSALE ELECTRIC                           | 701211          | BULBS                | 566.60      |
|        |       | 15560         | FARMVILLE WHSALE ELECTRIC                           | 701523          | WIRE NUT/TAPE        | 440.49      |
|        |       | 15650         | FIDELITY ENGINEERING CORP                           | FPS0062360      | REPLACE STRT CONTROL | 3,522.03    |
|        |       | 15650         | FIDELITY ENGINEERING CORP                           | FPS0062471      | REPAIR GENERATOR     | 632.00      |
|        |       | 16671         | GRAINGER                                            | 970772753       | MOTOR STRT CAPACITOR | 10.79       |
|        |       | 27922         | CINTAS CORPORATION #524                             | 4063221607      | UNIFORM RENTAL       | 129.66      |
|        |       | 27922         | CINTAS CORPORATION #524                             | 4063854103      | UNIFORM RENTAL       | 277.02      |
|        |       | 27922         | CINTAS CORPORATION #524                             | 4064498908      | UNIFORM RENTAL       | 204.78      |
|        |       | 27922         | CINTAS CORPORATION #524                             | 4065156730      | UNIFORM RENTAL       | 148.85      |
|        |       | 27922         | CINTAS CORPORATION #524                             | 4065818813      | UNIFORM RENTAL       | 133.30      |
|        |       | 28352         | SHERWIN WILLIAMS CO                                 | 5017-3          | PAINT/ROLLER/COVER   | 25.79       |
|        |       | 28352         | SHERWIN WILLIAMS CO                                 | 6442-6          | MUD PAN/TAPE/CMPOUND | 24.97       |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                      | INV#            | DESCRIPTION           | AMOUNT       |
|-----------------|------------------|-----------------------------------------------------|-----------------|-----------------------|--------------|
| 6008            | 28352            | SHERWIN WILLIAMS CO                                 | 6892-2          | PAINT/ROLLER COVER    | 63.47        |
|                 | 28352            | SHERWIN WILLIAMS CO                                 | 7286-6          | PAINT                 | 17.99        |
|                 | 29083            | TAYLOR-FORBES EQUIP CO                              | IN82534         | OIL/OIL FILTER        | 66.58        |
|                 | 29083            | TAYLOR-FORBES EQUIP CO                              | IN83170         | BAR OIL               | 14.95        |
|                 |                  |                                                     |                 | ACCOUNT TOTAL         | 11,478.22 *  |
| 6009            | 25247            | PARKER OIL COMPANY INC                              | 557810          | PROPANE               | 1,724.11     |
|                 | 25782            | PRINCE EDWARD CO PBLC SCH                           | DIESEL-AUG 2020 | DIESEL                | 134.20       |
|                 | 25782            | PRINCE EDWARD CO PBLC SCH                           | DIESEL-JULY2020 | DIESEL                | 182.57       |
|                 | 25782            | PRINCE EDWARD CO PBLC SCH                           | DIESEL-OCT 2020 | DIESEL                | 60.84        |
|                 | 25782            | PRINCE EDWARD CO PBLC SCH                           | DIESEL-SEPT2020 | DIESEL                | 56.66        |
|                 |                  |                                                     |                 | ACCOUNT TOTAL         | 2,158.38 *   |
| 6009            | 14300            | Vehicle & Powered Equip S<br>EAST END MOTOR CO INC  | 197426          | TIRES                 | 400.45       |
|                 | 15721            | FISHER AUTO PARTS, INC.                             | 056 271616      | TRAILER HITCH/PIN     | 60.84        |
|                 | 15721            | FISHER AUTO PARTS, INC.                             | 056 272357      | WINDSHIELD FLUID      | 7.32         |
|                 |                  |                                                     |                 | ACCOUNT TOTAL         | 468.61 *     |
|                 |                  |                                                     |                 | MAJOR TOTAL           | 30,650.06 ** |
| 043400          |                  | CANNERY                                             |                 |                       |              |
| 5110            | 28640            | Electrical Services<br>SOUTHSIDE ELECTRIC COOP      | 44435001 1120   | ELECTRIC              | 494.30       |
| 5230            | 21319            | Telecommunications<br>CENTURYLINK                   | 310248529 1120  | PHONE                 | 494.30 *     |
| 6005            | 13367            | Janitorial Supplies<br>DIAMOND PAPER COMPANY        | 270856          | DISH SOAP             | 292.97       |
| 6008            | 25247            | Vehicle & Powered Equip F<br>PARKER OIL COMPANY INC | 568835          | HEATING OIL           | 292.97 *     |
|                 |                  |                                                     |                 | ACCOUNT TOTAL         | 59.85        |
|                 |                  |                                                     |                 | ACCOUNT TOTAL         | 59.85 *      |
| 053500          |                  | COMPREHENSIVE SERVICES ACT                          |                 |                       |              |
| 3160            | 11191            | CSA Programs<br>BEAR CREEK ACADEMY                  |                 | PROFESSIONAL SERVICES | 4,032.00     |
|                 | 12181            | CARRAWAY MORGAN                                     |                 | PROFESSIONAL SERVICES | 721.00       |
|                 | 12280            | CENTRA HEALTH                                       |                 | PROFESSIONAL SERVICES | 5,980.00     |
|                 | 12280            | CENTRA HEALTH                                       |                 | PROFESSIONAL SERVICES | 5,980.00     |
|                 | 12410            | CHESTNUT HILL MENTAL HEALT                          |                 | PROFESSIONAL SERVICES | 8,862.00     |
|                 | 12929            | CROSSROADS SERVICES BD                              |                 | PROFESSIONAL SERVICES | 326.50       |
|                 | 12929            | CROSSROADS SERVICES BD                              |                 | PROFESSIONAL SERVICES | 326.50       |
|                 | 12929            | CROSSROADS SERVICES BD                              |                 | PROFESSIONAL SERVICES | 326.50       |
|                 | 12929            | CROSSROADS SERVICES BD                              |                 | PROFESSIONAL SERVICES | 326.50       |
|                 | 12929            | CROSSROADS SERVICES BD                              |                 | PROFESSIONAL SERVICES | 326.50       |
|                 | 12929            | CROSSROADS SERVICES BD                              |                 | PROFESSIONAL SERVICES | 326.50       |
|                 |                  |                                                     |                 | ACCOUNT TOTAL         | 408.63 *     |
|                 |                  |                                                     |                 | MAJOR TOTAL           | 1,255.75 **  |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                               | INV#            | DESCRIPTION         | AMOUNT        |
|-----------------|------------------|----------------------------------------------|-----------------|---------------------|---------------|
| 3180            | 29217            | Administrative<br>THOMAS BROTHERS SOFTWARE   | MAINT 2020      | MAINTENANCE SUPPORT | 250.00 *      |
|                 |                  |                                              |                 |                     | 250.00 *      |
|                 |                  |                                              |                 |                     | 41,390.00 **  |
| 081100          | PLANNING         |                                              |                 |                     | ACCOUNT TOTAL |
| 3161            |                  | Planning Commission                          |                 |                     |               |
|                 | 16195            | GILLIAM DONALD B                             | NOV 17 2020     | COMMISSION MEETING  | 100.00        |
|                 | 17883            | HUNT PRESTON                                 | NOV 17 2020     | COMMISSION MEETING  | 100.00        |
|                 | 19458            | JENKINS TIMOTHY MARK                         | NOV 17 2020     | COMMISSION MEETING  | 100.00        |
|                 | 19875            | JONES ROBERT M                               | NOV 17 2020     | COMMISSION MEETING  | 100.00        |
|                 | 21525            | LEATHERWOOD CLIFFORD JACK                    | NOV 17 2020     | COMMISSION MEETING  | 100.00        |
|                 | 25047            | PAIGE WHITFIELD                              | NOV 17 2020     | COMMISSION MEETING  | 100.00        |
|                 | 25309            | PEERY JOHN W JR                              | NOV 17 2020     | COMMISSION MEETING  | 100.00        |
|                 | 25607            | PRENGAMAN JOHN C                             | NOV 17 2020     | COMMISSION MEETING  | 100.00        |
|                 | 28067            | SANDLIN TERESA                               | NOV 17 2020     | COMMISSION MEETING  | 100.00        |
|                 |                  |                                              |                 |                     | 900.00 *      |
| 5510            |                  | Travel-Mileage                               |                 |                     |               |
|                 | 16195            | GILLIAM DONALD B                             | NOV 17 2020     | MILEAGE             | 23.00         |
|                 | 17883            | HUNT PRESTON                                 | NOV 17 2020     | MILEAGE             | 23.00         |
|                 | 19458            | JENKINS TIMOTHY MARK                         | NOV 17 2020     | MILEAGE             | 12.65         |
|                 | 19875            | JONES ROBERT M                               | NOV 17 2020     | MILEAGE             | 5.75          |
|                 | 25309            | PEERY JOHN W JR                              | NOV 17 2020     | MILEAGE             | 1.73          |
|                 | 25607            | PRENGAMAN JOHN C                             | NOV 17 2020     | MILEAGE             | 5.75          |
|                 | 28067            | SANDLIN TERESA                               | NOV 17 2020     | MILEAGE             | 6.90          |
|                 |                  |                                              |                 |                     | 78.78 *       |
|                 |                  |                                              |                 |                     | ACCOUNT TOTAL |
| 6001            | 11902            | Office Supplies<br>BUSINESS DATA OF VA, INC. | 01 1228         | PDF PRO             | 89.99         |
|                 |                  |                                              |                 |                     | 89.99 *       |
|                 |                  |                                              |                 |                     | 1,068.77 **   |
| 081600          | TOURISM          |                                              |                 |                     | ACCOUNT TOTAL |
| 5130            | 29332            | Water & Sewer<br>TOWN OF FARMVILLE           | VISTRS CTR 1120 | WATER & SEWER       | 48.84         |
|                 |                  |                                              |                 |                     | 48.84 *       |
| 5230            | 21319            | Telecommunications<br>CENTURYLINK            | 310393238 1120  | PHONE               | 355.51        |
|                 |                  |                                              |                 |                     | 355.51 *      |
| 5897            | 31903            | Virginia's Retreat<br>VIRGINIA'S RETREAT     | FY2021 DUES     | 20-21 SUPPORT       | 4,500.00      |
|                 |                  |                                              |                 |                     | 4,500.00 *    |
|                 |                  |                                              |                 |                     | 4,904.35 **   |
|                 |                  |                                              |                 |                     | ACCOUNT TOTAL |
|                 |                  |                                              |                 |                     | MAJOR TOTAL   |

AP375H  
12/02/2020  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 11/01/2020 -- 11/30/2020

AFTER CHECKS  
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| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME        | INV#           | DESCRIPTION           | ACCOUNT TOTAL | AMOUNT      |
|-----------------|---------------------------------|----------------|-----------------------|---------------|-------------|
| 083500          | COOPERATIVE EXTENSION OFFICE    |                |                       |               |             |
| 5230            | Telecommunications              |                |                       |               |             |
|                 | 21319 CENTURLINK                | 309520098 1120 | PHONE                 | 131.02        | 131.02 *    |
|                 |                                 |                |                       | 131.02        | 131.02 **   |
| 091000          | GENERAL EXPENSE                 |                |                       |               |             |
| 5803            | Internal Fuel Account           |                |                       |               |             |
|                 | 19230 JAMES RIVER SOLUTIONS     | S050128-IN     | GAS                   | 1,664.94      | 1,664.94    |
|                 | 19230 JAMES RIVER SOLUTIONS     | S050129-IN     | GAS                   | 1,105.07      | 1,105.07    |
|                 | 19230 JAMES RIVER SOLUTIONS     | S050130-IN     | GAS                   | 1,245.49      | 1,245.49    |
|                 | 19230 JAMES RIVER SOLUTIONS     | S050132-IN     | GAS                   | 1,486.02      | 1,486.02    |
|                 |                                 |                |                       | 5,501.52      | 5,501.52 *  |
|                 |                                 |                |                       | 5,501.52      | 5,501.52 ** |
| 094000          | CAPITAL PROJECTS                |                |                       |               |             |
| 0002            | Computer System                 |                |                       |               |             |
|                 | 11902 BUSINESS DATA OF VA, INC. | 01 1222        | LAPTOP BATTERY        | 64.95         | 64.95       |
|                 | 11902 BUSINESS DATA OF VA, INC. | 01 1223        | CABLES/LAPTOP BATTERY | 84.90         | 84.90       |
|                 | 11902 BUSINESS DATA OF VA, INC. | 01 1229        | CASE FAN              | 19.90         | 19.90       |
|                 | 11902 BUSINESS DATA OF VA, INC. | 01 1254        | POWER SUPPLY          | 34.95         | 34.95       |
|                 | 11902 BUSINESS DATA OF VA, INC. | 01 1283        | ETHERNET ADAPTER      | 29.95         | 29.95       |
|                 | 18661 ID NETWORKS               | 276852         | VA IDS SOFTWARE       | 7,268.00      | 7,268.00    |
|                 | 20600 KEY OFFICE SUPPLY         | 549635         | SALLY PORT PRINTER    | 999.00        | 999.00      |
|                 |                                 |                |                       | 8,501.65      | 8,501.65 *  |
|                 |                                 |                |                       | 8,501.65      | 8,501.65 ** |
|                 |                                 |                |                       |               |             |
|                 |                                 |                |                       | FUND TOTAL    | 203,177.69  |

AP375H  
12/02/2020  
FUND # - 105

FORFEITED ASSETS FUND

PRINCE EDWARD

LISTING OF INVOICES FOR 11/01/2020 -- 11/30/2020

AFTER CHECKS  
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| MAJOR#<br>ACCT# | VENDOR<br>NUMBER      | VENDOR<br>NAME                                 | INV#   | DESCRIPTION          | AMOUNT      |
|-----------------|-----------------------|------------------------------------------------|--------|----------------------|-------------|
| 031700          | FORFEITED DRUG ASSETS |                                                |        |                      |             |
| 6010            | 20600                 | Police Supplies - Sheriff<br>KEY OFFICE SUPPLY | 549485 | COMPUTER/EVIDENCE RM | 1,141.00    |
|                 |                       |                                                |        | ACCOUNT TOTAL        | 1,141.00 *  |
|                 |                       |                                                |        | MAJOR TOTAL          | 1,141.00 ** |
|                 |                       |                                                |        | FUND TOTAL           | 1,141.00    |



| MAJOR# | VENDOR NUMBER           | VENDOR NAME | INV#            | DESCRIPTION   | AMOUNT   |
|--------|-------------------------|-------------|-----------------|---------------|----------|
| 043200 | GENERAL PROPERTIES      |             |                 |               |          |
| 5130   | Water Service           |             |                 |               |          |
|        | 29332 TOWN OF FARMVILLE |             |                 |               |          |
|        |                         |             | WATER TANK 1120 | WATER & SEWER | 21.10    |
|        |                         |             |                 | ACCOUNT TOTAL | 21.10 *  |
|        |                         |             |                 | MAJOR TOTAL   | 21.10 ** |
|        |                         |             |                 | FUND TOTAL    | 21.10    |

AP375H  
12/02/2020  
FUND # - 502 SEWER FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 11/01/2020 -- 11/30/2020

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| MAJOR#<br>ACCT#<br>043200 | VENDOR<br>NUMBER<br>GENERAL PROPERTIES | VENDOR<br>NAME                                  | INV#       | DESCRIPTION   | AMOUNT   |
|---------------------------|----------------------------------------|-------------------------------------------------|------------|---------------|----------|
| 5110                      | 31846                                  | Electrical Services<br>DOMINION ENERGY VIRGINIA | 4148700281 | SEWER PUMP    | 41.81    |
|                           |                                        |                                                 |            | ACCOUNT TOTAL | 41.81 *  |
|                           |                                        |                                                 |            | MAJOR TOTAL   | 41.81 ** |
|                           |                                        |                                                 |            | FUND TOTAL    | 41.81    |

| MAJOR#<br>ACCT#<br>042300 | VENDOR<br>NUMBER<br>COLLECTIONS | VENDOR<br>NAME                                        | INV#            | DESCRIPTION           | AMOUNT       |
|---------------------------|---------------------------------|-------------------------------------------------------|-----------------|-----------------------|--------------|
| 3311                      | 12282                           | Repairs & Maint-Auto & Eq<br>CAVALIER HOSE & FITTINGS | 47996           | PVC HOSE              | 6.59         |
|                           | 13367                           | DIAMOND PAPER COMPANY                                 | 268138 1        | DEODORIZER            | 315.00       |
|                           | 14300                           | EAST END MOTOR CO INC                                 | 194877          | REPAIR FUEL SYSTEM    | 3,636.47     |
|                           | 20600                           | KEY OFFICE SUPPLY                                     | 549257          | TIME CLOCKS           | 539.98       |
|                           | 21797                           | LLEWELLYN METAL WORKS INC                             | 6807            | PINS FOR ROLL OFF     | 148.00       |
|                           |                                 |                                                       |                 | ACCOUNT TOTAL         | 4,646.04 *   |
| 3840                      | 10254                           | Contract Landfill - POS<br>REPUBLIC SERVICES #974     | 0974 000574807  | TRASH COLLECTION      | 414.21       |
|                           | 10254                           | REPUBLIC SERVICES #974                                | 0974 000574808  | TRASH COLLECTION      | 422.89       |
|                           | 10254                           | REPUBLIC SERVICES #974                                | 0974 000574809  | TRASH COLLECTION      | 167.31       |
|                           |                                 |                                                       |                 | ACCOUNT TOTAL         | 1,004.41 *   |
| 3841                      | 14574                           | Purchase of Service - Rec<br>ELITE RECYCLING LLC      | 110220          | RECYCLING             | 400.00       |
|                           | 14723                           | EMANUEL TIRE OF VIRGINIA                              | 495322          | TIRE RECYCLING        | 757.00       |
|                           | 28866                           | STEPS, INC                                            | OCTOBER 2020    | RECYCLING             | 3,390.16     |
|                           |                                 |                                                       |                 | ACCOUNT TOTAL         | 4,547.16 *   |
| 5110                      | 28640                           | Electrical Services<br>SOUTHSIDE ELECTRIC COOP        | 114379001 1120  | ELECTRIC              | 66.45        |
|                           | 28640                           | SOUTHSIDE ELECTRIC COOP                               | 114379003 1120  | ELECTRIC              | 168.24       |
|                           | 31846                           | DOMINION ENERGY VIRGINIA                              | 0599507431 1220 | RICE COLLECTION CNTR  | 31.39        |
|                           |                                 |                                                       |                 | ACCOUNT TOTAL         | 266.08 *     |
| 5230                      | 21319                           | Telecommunications<br>CENTURYLINK                     | 309553498 1120  | PHONE                 | 55.27        |
|                           | 21319                           | CENTURYLINK                                           | 309615846 1120  | PHONE                 | 60.58        |
|                           | 21319                           | CENTURYLINK                                           | 310039285 1120  | WORSHAM PHONE         | 49.59        |
|                           |                                 |                                                       |                 | ACCOUNT TOTAL         | 165.44 *     |
| 5440                      | 28869                           | Portable Toilet Rental<br>STIFF O O INC               | 8906            | MONTHLY SERVICE       | 702.50       |
|                           |                                 |                                                       |                 | ACCOUNT TOTAL         | 702.50 *     |
| 6001                      | 20600                           | Office Supplies - Collect<br>KEY OFFICE SUPPLY        | 548993          | TIME CARDS/POST ITS   | 167.82       |
|                           |                                 |                                                       |                 | ACCOUNT TOTAL         | 167.82 *     |
| 6008                      | 14700                           | Vehicle & Powered Equip F<br>ELLINGTON ENERGY SERVICE | 1639            | DIESEL                | 150.00       |
|                           | 14700                           | ELLINGTON ENERGY SERVICE                              | 5789            | DIESEL                | 156.00       |
|                           | 25782                           | PRINCE EDWARD CO PBLIC SCH                            | DIESEL-AUG 2020 | DIESEL                | 1,356.60     |
|                           | 25782                           | PRINCE EDWARD CO PBLIC SCH                            | DIESEL-JULY2020 | DIESEL                | 1,171.88     |
|                           | 25782                           | PRINCE EDWARD CO PBLIC SCH                            | DIESEL-OCT 2020 | DIESEL                | 677.19       |
|                           | 25782                           | PRINCE EDWARD CO PBLIC SCH                            | DIESEL-SEPT2020 | DIESEL                | 380.42       |
|                           |                                 |                                                       |                 | ACCOUNT TOTAL         | 3,892.09 *   |
| 6009                      | 14300                           | Vehicle & Powered Equip S<br>EAST END MOTOR CO INC    | 197163          | RIM                   | 893.99       |
|                           | 14300                           | EAST END MOTOR CO INC                                 | 197725          | TIRE                  | 328.78       |
|                           | 21297                           | LANGLOIS PAUL                                         | REIMB 1120      | FUEL NZZLE/WNDSHIELD  | 480.00       |
|                           | 23248                           | NAPA OF FARMVILLE                                     | 214888          | IGNITION COIL/HDLIGHT | 12.49        |
|                           |                                 |                                                       |                 | ACCOUNT TOTAL         | 1,715.26 *   |
|                           |                                 |                                                       |                 | MAJOR TOTAL           | 17,106.80 ** |

| MAJOR# | VENDOR NUMBER | VENDOR NAME                       | INV#            | DESCRIPTION          | AMOUNT      |
|--------|---------------|-----------------------------------|-----------------|----------------------|-------------|
| 3311   | 11491         | ARC3 GASES                        | 07461449        | OXYGEN               | 26.65       |
|        | 11491         | ARC3 GASES                        | 07462012        | CYLINDERS            | 41.54       |
|        | 11491         | ARC3 GASES                        | 07466083        | GLOVES               | 57.60       |
|        | 12220         | CARTER MACHINERY CO INC           | 2733483         | PULLY                | 75.00       |
|        | 12220         | CARTER MACHINERY CO INC           | 2734459         | OIL/GREASE           | 919.90      |
|        | 12220         | CARTER MACHINERY CO INC           | 2734915         | BATTERIES            | 351.84      |
|        | 12220         | CARTER MACHINERY CO INC           | 2750019         | GAGE/OIL             | 113.16      |
|        | 12220         | CARTER MACHINERY CO INC           | 2755866         | BOLT/WASHER          | 19.57       |
|        | 13369         | DIAMOND SPRINGS WATER INC         | 003062          | WATER                | 29.40       |
|        | 13369         | DIAMOND SPRINGS WATER INC         | 003062/566082   | EQUIPMENT RENTAL     | 8.95        |
|        | 16671         | GRAINGER                          | 9709920350      | PH TESTER            | 173.80      |
|        | 19221         | JAMES RIVER EQUIPMENT             | P49962          | OIL LINE/ADAPTER/RNG | 367.46      |
|        | 19221         | JAMES RIVER EQUIPMENT             | P49963          | IDLER ROLLER         | 1,154.39    |
|        | 21297         | LANGLOIS PAUL                     | REIMB 1120      | FUEL NZZLE/WNDSHIELD | 29.99       |
|        | 21797         | LLEWELLYN METAL WORKS INC         | 6919            | SWEOPER PRTS REPAIR  | 52.65       |
|        | 21797         | LLEWELLYN METAL WORKS INC         | 6941            | SWEOPER PARTS REPAIR | 22.40       |
|        | 23248         | NAPA OF FARMVILLE                 | 213960          | COUPLING             | 3.75        |
|        | 23248         | NAPA OF FARMVILLE                 | 214068          | GLW PLGS/BRKE FLUID  | 161.07      |
|        | 23248         | NAPA OF FARMVILLE                 | 214177          | GLOW PLUGS           | 56.00       |
|        | 23248         | NAPA OF FARMVILLE                 | 214675          | BRUSH/DEF            | 155.83      |
|        | 23248         | NAPA OF FARMVILLE                 | 214888          | IGNITION COIL/HDLGHT | 41.99       |
|        | 23248         | NAPA OF FARMVILLE                 | 214963          | DOOR HANDLE          | 40.49       |
|        | 23248         | NAPA OF FARMVILLE                 | 215019          | GLASS CLEANER/TOWEL  | 8.28        |
| 5230   | 21319         | Telecommunications<br>CENTURYLINK | 309326764       | PHONE                | 3,911.71 *  |
| 6008   | 25247         | Fuel<br>PARKER OIL COMPANY INC    | 580835          | FUEL                 | 117.10      |
|        | 25782         | PRINCE EDWARD CO PBLC SCH         | DIESEL-AUG 2020 | DIESEL               | 117.10 *    |
|        | 25782         | PRINCE EDWARD CO PBLC SCH         | DIESEL-OCT 2020 | DIESEL               | 4,078.69    |
|        |               |                                   |                 |                      | 293.85      |
|        |               |                                   |                 |                      | 209.10      |
|        |               |                                   |                 |                      | 4,581.64 *  |
|        |               |                                   |                 |                      | 8,610.45 ** |
|        |               |                                   |                 |                      | 25,717.25   |
|        |               |                                   |                 | ACCOUNT TOTAL        |             |
|        |               |                                   |                 | ACCOUNT TOTAL        |             |
|        |               |                                   |                 | ACCOUNT TOTAL        |             |
|        |               |                                   |                 | MAJOR TOTAL          |             |
|        |               |                                   |                 | FUND TOTAL           |             |

| MAJOR#<br>ACCT#<br>000004 | VENDOR<br>NUMBER<br>EXPENSES - Dept - IDA | VENDOR<br>NAME                                          | INV#             | DESCRIPTION          | AMOUNT                                   |
|---------------------------|-------------------------------------------|---------------------------------------------------------|------------------|----------------------|------------------------------------------|
| 0013                      | 25820                                     | Economic Recovery<br>PRINCE EDWARD CO IDA               | COVID GRNTS RD5  | RECOVERY GRANT PRGRM | 31,000.00<br>31,000.00 *<br>31,000.00 ** |
| 000005                    | EXPENSES - Dept - VFD                     |                                                         |                  |                      |                                          |
| 0013                      | 13083                                     | VFD - LOST REVENUE RECOVERE<br>DARLINGTON HGT FIRE DEPT | COVID SUPPLEMENT | LOST FUNDRAISE REV   | 21,300.00                                |
|                           | 15520                                     | FARMVILLE VOL FIRE DEPT                                 | COVID SUPPLEMENT | LOST FUNDRAISING REV | 78,200.00                                |
|                           | 17208                                     | HAMPDEN-SYDNEY FIRE DEPT                                | COVID SUPPLEMENT | LOST FUNDRAISING REV | 60,600.00                                |
|                           | 22349                                     | MEHERRIN FIRE & RESCUE                                  | COVID SUPPLEMENT | LOST FUNDRAISE REV   | 43,600.00                                |
|                           | 25200                                     | PAMPLIN VOL FIRE DEPT                                   | COVID SUPPLEMENT | LOST FUNDRAISNG REV  | 21,200.00                                |
|                           | 25920                                     | PROSPECT VOL FIRE DEPT                                  | COVID SUPPLEMENT | LOST FUNDRAISE REV   | 30,100.00                                |
|                           | 27330                                     | RICE VOL FIRE DEPT                                      | COVID SUPPLEMENT | LOST REV RECOVERY    | 27,700.00                                |
|                           |                                           |                                                         |                  | ACCOUNT TOTAL        | 282,700.00 *                             |
|                           |                                           |                                                         |                  | MAJOR TOTAL          | 282,700.00 **                            |
| 000006                    | EXPENSES - Dept - EMS                     |                                                         |                  |                      |                                          |
| 0001                      | 22349                                     | FFCRA Sick Leave<br>MEHERRIN FIRE & RESCUE              | CVID REIMB 1120  | LST REV/OT/CVID LEAV | 655.20                                   |
|                           | 25880                                     | PRINCE EDWARD VOL RESCUE                                | COVID PTO 1120   | FFCRA LEAVE          | 480.00                                   |
|                           |                                           |                                                         |                  | ACCOUNT TOTAL        | 1,135.20 *                               |
| 0003                      | 22349                                     | COVID Safety Equipment<br>MEHERRIN FIRE & RESCUE        | CVD REIMB 1120   | MEDICAL SUPPLIES     | 174.63                                   |
|                           | 25880                                     | PRINCE EDWARD VOL RESCUE                                | CVD AMBULANCE 2  | AMBULANCE            | 115,000.00                               |
|                           |                                           |                                                         |                  | ACCOUNT TOTAL        | 115,174.63 *                             |
| 0013                      | 22349                                     | EMS - LOST REVENUE RECOVERE<br>MEHERRIN FIRE & RESCUE   | CVID REIMB 1120  | LST REV/OT/CVID LEAV | 13,770.00                                |
|                           | 25880                                     | PRINCE EDWARD VOL RESCUE                                | CVID SUPPLEMENT  | LOST REVENUE         | 48,720.00                                |
|                           |                                           |                                                         |                  | ACCOUNT TOTAL        | 62,490.00 *                              |
| 0015                      | 22349                                     | Payroll Health & Safety E<br>MEHERRIN FIRE & RESCUE     | CVID REIMB 1120  | LST REV/OT/CVID LEAV | 1,937.80                                 |
|                           | 25880                                     | PRINCE EDWARD VOL RESCUE                                | CVID OVRTIME1120 | AUG-OCT OT EXPENSES  | 4,533.22                                 |
|                           |                                           |                                                         |                  | ACCOUNT TOTAL        | 6,471.02 *                               |
|                           |                                           |                                                         |                  | MAJOR TOTAL          | 185,270.85 **                            |
| 000100                    | EXPENSES - Depart - Prince Edward         |                                                         |                  |                      |                                          |
| 0003                      | 10259                                     | COVID Safety Equipment<br>AMAZON CAPITAL SERVICES       | 1GXW PVTW W4RY   | SAFETY DECALS        | 20.85                                    |
|                           | 10259                                     | AMAZON CAPITAL SERVICES                                 | 1T73 3613 46M4   | SAFETY EQUIPMENT     | 4,703.23                                 |
|                           |                                           |                                                         |                  | ACCOUNT TOTAL        | 4,724.08 *                               |
| 0004                      | 15140                                     | Expanded Food Assistance<br>FACES, INC                  | COVID REIMB TRK  | REFRIGERATION TRUCK  | 42,300.00                                |
|                           | 15140                                     | FACES, INC                                              | COVID REIMB TRK  | REFRIGERATION TRUCK  | 1,700.00                                 |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                          | INV#             | DESCRIPTION           | AMOUNT        |
|-----------------|------------------|---------------------------------------------------------|------------------|-----------------------|---------------|
| 0006            | 22232            | MID-ATLANTIC TRANSPORT REF                              | GM253106         | REFRIGERATION TRUCK   | 42,300.00     |
|                 | 22232            | MID-ATLANTIC TRANSPORT REF                              | GM253106         | REFRIGERATION TRUCK   | 42,300.00     |
|                 | 22232            | MID-ATLANTIC TRANSPORT REF                              | GM253106-2       | TRUCK SHELVING UNITS  | 1,700.00      |
|                 | 22232            | MID-ATLANTIC TRANSPORT REF                              | GM253106-2       | TRUCK SHELVING UNITS  | 1,700.00      |
|                 | 28097            | SCOPE/MEALS ON WHEELS                                   | COVID 1020       | LOST REVENUE SUPPMNT  | 20,000.00     |
|                 | 31895            | VA SMOOVE RYDAZ MC SC                                   | COVID SUPPLEMENT | NONPROFIT FOOD        | 11,997.00     |
|                 |                  |                                                         |                  | ACCOUNT TOTAL         | 75,997.00 *   |
|                 | 13367            | Personal Protection Equip<br>DIAMOND PAPER COMPANY      | 267824 1         | GLOVES                | 100.83        |
|                 | 13367            | DIAMOND PAPER COMPANY                                   | 269297           | SANITIZER/HAND SOAP   | 432.94        |
|                 | 13367            | DIAMOND PAPER COMPANY                                   | 270095           | GLOVES                | 149.00        |
|                 | 17481            | HEART OF VIRGINIA FREE                                  | CVID REIMB 1020  | PPE                   | 1,392.00      |
|                 | 26525            | QUILL CORPORATION                                       | 11996128         | HAND SANITIZER        | 48.86         |
|                 |                  |                                                         |                  | ACCOUNT TOTAL         | 2,123.63 *    |
| 0007            | 23037            | Public Facility Safety En<br>T&L EQUIPMENT & SERVICE LL | PEFYA 50% DMNPY  | 50% DMN AIR UNITS     | 15,225.00     |
|                 |                  |                                                         |                  | ACCOUNT TOTAL         | 15,225.00 *   |
| 0008            | 13367            | Cleaning/Disinfection Sup<br>DIAMOND PAPER COMPANY      | 270856           | SOAP                  | 109.14        |
|                 | 15400            | FARMVILLE-PE COMM LIBRARY                               | CVID REIMB 1020  | CLEANING SUPPLIES     | 4,131.16      |
|                 |                  |                                                         |                  | ACCOUNT TOTAL         | 4,240.30 *    |
| 0013            | 17481            | NON-PROFIT - RECOVERY SUP<br>HEART OF VIRGINIA FREE     | CVID SUBSIDY     | LOST SUBSIDY SUPP     | 10,500.00     |
|                 | 19750            | JOLLY GLEE SENIOR CENTER                                | COVID SUPPLEMENT | LOST REVENUE          | 1,500.00      |
|                 |                  |                                                         |                  | ACCOUNT TOTAL         | 12,000.00 *   |
| 0016            | 28696            | Daycare<br>SOUTHSIDE VA FAMILY YMCA                     | DAYCARE ASSIST1  | SCHOLARSHIPS DAYCARE  | 4,627.77      |
|                 |                  |                                                         |                  | ACCOUNT TOTAL         | 4,627.77 *    |
| 0017            | 25268            | Mobile Data Terminals<br>PATRIOT SAFETY SUPPLY          | 2450 A           | MOBILE DATA TERMINALS | 56,221.45     |
|                 | 25268            | PATRIOT SAFETY SUPPLY                                   | 3451 A           | MOBILE DATA TERMINALS | 25,307.23     |
|                 |                  |                                                         |                  | ACCOUNT TOTAL         | 81,528.68 *   |
|                 |                  |                                                         |                  | MAJOR TOTAL           | 200,466.46 ** |
|                 |                  |                                                         |                  | FUND TOTAL            | 699,437.31    |

AP375H  
12/02/2020  
FUND # - 732

RETIREMENT BENEFIT FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 11/01/2020 -- 11/30/2020

AFTER CHECKS  
PAGE 25

| MAJOR#<br>ACCT#<br>002230 | VENDOR<br>NUMBER<br>RETIREMENT BENEFIT FUND | VENDOR<br>NAME<br>RETIREMENT BENEFIT FUND | INV#          | DESCRIPTION     | AMOUNT                                |
|---------------------------|---------------------------------------------|-------------------------------------------|---------------|-----------------|---------------------------------------|
| 1101                      | 25257                                       | LEOS Disbursements<br>JOHNS VICKI K       | DECEMBER 2020 | RETIREE BENEFIT | 1,208.49<br>1,208.49 *<br>1,208.49 ** |
|                           |                                             |                                           |               | ACCOUNT TOTAL   | 1,208.49                              |
|                           |                                             |                                           |               | MAJOR TOTAL     | 1,208.49                              |
|                           |                                             |                                           |               | FUND TOTAL      | 1,208.49                              |

PIEDMONT COURT SERVICES FUND

| MAJOR# | VENDOR NUMBER | VENDOR NAME                                         | INV#           | DESCRIPTION        | AMOUNT       |
|--------|---------------|-----------------------------------------------------|----------------|--------------------|--------------|
| 021400 | 28724         | Lease/Rent of Building SRP CORPORATION LLC          | RENT 1120      | RENT               | 2,750.00 *   |
| 5420   |               |                                                     |                |                    | 2,750.00 *   |
|        |               |                                                     |                | ACCOUNT TOTAL      | 2,750.00 **  |
|        |               |                                                     |                | MAJOR TOTAL        |              |
| 097001 |               | PCS SUPERVISION FEES EXPENDITURES                   |                |                    |              |
| 3199   | 28095         | PCS - Purchase of Service ALERE TOXICOLOGY SERV INC | L266444        | LAB CONFIRMATIONS  | 160.48 *     |
|        |               |                                                     |                | ACCOUNT TOTAL      | 160.48 *     |
| 5230   | 21319         | PCS - Telecommunications CENTURYLINK                | 310357807 1120 | FAX LINE           | 77.25 *      |
|        |               |                                                     |                | ACCOUNT TOTAL      | 77.25 *      |
|        |               |                                                     |                | MAJOR TOTAL        | 237.73 **    |
| 097004 |               | CCA/PSA GRANT                                       |                |                    |              |
| 5510   | 29456         | CCA/PSA Grant TREASURER OF VIRGINIA                 | PCS DCJS 2020  | GRNT# 20 X6345CC20 | 23,480.25 *  |
|        |               |                                                     |                | ACCOUNT TOTAL      | 23,480.25 *  |
|        |               |                                                     |                | MAJOR TOTAL        | 23,480.25 ** |
|        |               |                                                     |                | FUND TOTAL         | 26,467.98    |
|        |               |                                                     |                | TOTAL DUE          | 957,212.63   |

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_.

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 8, 2020  
**Item No.:** 7-d  
**Department:** County Administration  
**Staff Contact:** Cheryl Stimpson  
**Issue:** Salaries

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**Summary:** The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**Attachments:** None

**Recommendation:** None

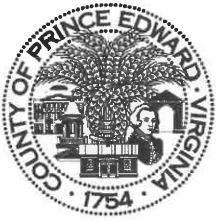
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 8, 2020  
**Item No.:** 8  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** Highway Matters

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**Summary:** VDOT Resident Engineer, Scott D. Frederick, P.E., will participate remotely in the December meeting to provide updates and discuss any highway matters with the Board.

**Attachments:**

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 8, 2020  
**Item No.:** 9-a  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** PUBLIC HEARING: VDOT SIX-YEAR PLAN

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**Summary:** Scott Frederick, PE, Resident Engineer, VDOT, will be present to participate in the County’s Public Hearing on the Six-Year Plan for FY21 through FY26 and the FY21 Construction Program for Prince Edward County.

Attached is a copy of the Public Hearing Notice, Draft Six-Year Plan and a draft resolution for the Board’s review and consideration.

**Attachments:** Public Hearing Notice  
Draft Six-Year Plan  
Draft Resolution

**Recommendation/Suggested Motion:** (Following the Public Hearing)

Suggested Motion: Move approval of the FY 21-25 Six-Year Plan and FY 21 Construction Program and authorize the Chairman or County Administrator to sign the resolution.

Motion \_\_\_\_\_ Booth \_\_\_\_\_ Gilliam \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Jones \_\_\_\_\_ Wilck \_\_\_\_\_  
Emert \_\_\_\_\_ Pride \_\_\_\_\_



Please publish the following public hearing notice in **THE FARMVILLE HERALD** on Friday, November 20, 2020 and Friday, November 27, 2020.

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### NOTICE OF PUBLIC HEARINGS

Due to the COVID-19 Emergency, the Prince Edward County Board of Supervisors is operating pursuant to and in compliance with the Board of Supervisors' "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." While physical (in-person) access to public meetings is not permitted, the public may participate by calling: **1-844-890-7777, Access Code: 390313** (If busy, please call again.)

The Board of Supervisors will hold PUBLIC HEARINGS on Tuesday, December 8, 2020 beginning at 7:30 p.m. in the Board of Supervisors Room located on the 3<sup>rd</sup> Floor of the Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia, to receive citizen input prior to considering the following:

1. In accordance with Section 33.2-331 of the *Code of Virginia*, a joint public hearing will be held for the purpose of receiving public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2021-2026 in the County and on the Secondary System Construction Budget for Fiscal Year 2021. All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds.
2. To receive citizen input prior to considering a proposed ordinance by which the Board of Supervisors may provide for payment of a one-time bonus to county employees/officers. A copy of the proposed ordinance is available for public review on the County's web site at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us) or in the Prince Edward County Administrator's Office
3. Pursuant to Section 15.2-2507 of the *Code of Virginia*, the Board will consider amendments to the FY 21 County Budget totaling \$2,097,111, of which \$1,389,127 are funds received from the Tobacco Commission and VDOT for the construction of the County Business Park internal access road.

Citizen input for Public Hearings at Board of Supervisors meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one of the following methods:

1. **Written comments:** Please limit word count to no more than 500 words. Must be received by 2:00 p.m. the day of the meeting.
  - a. **Mailed:** Board of Supervisors, P.O. Box 382, Farmville, VA 23901.
  - b. **E-Mailed:** [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)
  - c. **County Dropbox:** Written comments may also be placed in the County "payment dropbox", located in courthouse parking lot by 2:00 p.m. the day of the meeting.
2. **Citizens may participate remotely during the meeting.** Using the meeting call-in information provided above, citizens may **phone-in to the meeting and provide comments during the Public Hearing portion of the agenda**; however, **citizens must pre-register** with the County Administrator's Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

A complete copy of the draft Six-Year Plan and the proposed Ordinance is available for public review in the office of the Prince Edward County Administrator, 111 N. South Street, 3rd Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County's intent to comply with the Americans with Disabilities Act, should you have questions or require special accommodations, please contact the County Administrator's Office at 434-392-8837.

Secondary System  
 Prince Edward County  
 Construction Program  
 Estimated Allocations

| Fund                     | FY2021           | FY2022           | FY2023           | FY2024           | FY2025           | FY2026           | Total              |
|--------------------------|------------------|------------------|------------------|------------------|------------------|------------------|--------------------|
| TeleFee                  | \$50,610         | \$50,610         | \$50,610         | \$50,610         | \$50,610         | \$50,610         | \$303,660          |
| District Grant - Unpaved | \$343,289        | \$225,884        | \$302,409        | \$346,333        | \$346,333        | \$432,917        | \$1,997,165        |
| <b>Total</b>             | <b>\$393,899</b> | <b>\$276,494</b> | <b>\$353,019</b> | <b>\$396,943</b> | <b>\$396,943</b> | <b>\$483,527</b> | <b>\$2,300,825</b> |

Board Approval Date:

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Residency Administrator

Date

-----

County Administrator

Date

District: Lynchburg

County: Prince Edward County

Board Approval Date:

2021-22 through 2025-26

| Route<br>PPMS ID<br>Accomplishment<br>Type of Funds<br>Type of Project<br>Priority #                  | Road Name<br>Project #<br>Description<br>FROM<br>TO<br>Length                                                                                 | Estimated Cost<br><br><br><br><br>Ad Date                             | Traffic Count<br>Scope of Work<br>FHWA #<br>Comments |
|-------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|------------------------------------------------------|
| 0613<br>113929<br>STATE FORCES/HIRED EQUIPMENT<br>S<br>State forces/Hired equip<br>CN Only<br>0002.01 | MILLERS LAKE ROAD<br>0613073624<br>RTE 613 - RURAL RUSTIC (SURFACE TREAT<br>NON-HARD SURFACE)<br>RTE 612<br>RTE 611<br>1.4                    | PE \$0<br>RW \$0<br>CN \$220,375<br>Total \$220,375<br><br>5/6/2019   | 90<br>Resurfacing<br>17005                           |
| 0721<br>115396<br>STATE FORCES/HIRED EQUIPMENT<br>S<br>State forces/Hired equip<br>CN Only<br>0002.02 | DEMPSEY ROAD<br>0721073625<br>RTE 721 - RURAL RUSTIC (SURFACE TREAT<br>NON-HARD SURFACE)<br>DEAD END<br>RTE 634<br>0.8                        | PE \$0<br>RW \$0<br>CN \$136,000<br>Total \$136,000<br><br>7/22/2019  | 130<br>Resurfacing<br>17005                          |
| 0751<br>115397<br>STATE FORCES/HIRED EQUIPMENT<br>S<br>State forces/Hired equip<br>CN Only<br>0002.03 | HIDDEN LAKE ROAD<br>0751073626<br>RTE 751 - RURAL RUSTIC (SURFACE TREAT<br>NON-HARD SURFACE)<br>0.900 MILE NORTH OF RTE 657<br>RTE 685<br>1.3 | PE \$0<br>RW \$0<br>CN \$208,000<br>Total \$208,000<br><br>8/17/2020  | 140<br>Resurfacing<br>17005                          |
| 0740<br>115398<br>STATE FORCES/HIRED EQUIPMENT<br>S<br>State forces/Hired equip<br>CN Only<br>0002.04 | COPPER HILL ROAD<br>0740073627<br>RTE 740 - RURAL RUSTIC (SURFACE TREAT<br>NON-HARD SURFACE)<br>RTE 636<br>DEAD END<br>0.7                    | PE \$0<br>RW \$0<br>CN \$112,000<br>Total \$112,000<br><br>8/31/2020  | 70<br>Resurfacing<br>17005                           |
| 0628<br>115565<br>STATE FORCES/HIRED EQUIPMENT<br>S<br>State forces/Hired equip<br>CN Only<br>0002.05 | MILL CREEK ROAD<br>0628073629<br>RTE 628 - RURAL RUSTIC (SURFACE TREAT<br>NON-HARD SURFACE)<br>RTE 724<br>RTE 632<br>2.3                      | PE \$0<br>RW \$0<br>CN \$368,000<br>Total \$368,000<br><br>8/31/2020  | 150<br>Resurfacing<br>17005                          |
| 0702<br>115566<br>STATE FORCES/HIRED EQUIPMENT<br>S<br>State forces/Hired equip<br>CN Only<br>0002.06 | BOLDEN FLOURNOY ROAD<br>0702073631<br>RTE 702 - RURAL RUSTIC (SURFACE TREAT<br>NON-HARD SURFACE)<br>REDD SHOP ROAD<br>DEAD END<br>1.3         | PE \$0<br>RW \$0<br>CN \$208,000<br>Total \$208,000<br><br>10/26/2022 | 80<br>Resurfacing<br>17005                           |



District: Lynchburg

County: Prince Edward County

Board Approval Date:

2021-22 through 2025-26

| Route<br>PPMS ID<br>Accomplishment<br>Type of Funds<br>Type of Project<br>Priority #              | Road Name<br>Project #<br>Description<br>FROM<br>TO<br>Length                                                                          | Estimated Cost<br><br><br><br><br>Ad Date                             | Traffic Count<br>Scope of Work<br>FHWA #<br>Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|---------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 0744<br>115567<br>STATE FORCES/HIRED EQUIPMENT<br><br>State forces/Hired equip CN Only<br>0002.07 | WHISPERING WOODS ROAD<br>0744073P01<br>RTE 744 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)<br>RTE 15<br>DEAD END<br>1.6            | PE \$0<br>RW \$0<br>CN \$256,000<br>Total \$256,000<br><br>10/11/2022 | 70<br>Resurfacing<br>17005                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 0730<br>115568<br>STATE FORCES/HIRED EQUIPMENT<br><br>State forces/Hired equip CN Only<br>0002.08 | SCHOOLHOUSE ROAD<br>0730073P01<br>RTE 730 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)<br>RTE 604<br>DEAD END<br>0.4                | PE \$0<br>RW \$0<br>CN \$68,000<br>Total \$68,000<br><br>10/11/2022   | 110<br>Resurfacing<br>17005                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 0780<br>115569<br>STATE FORCES/HIRED EQUIPMENT<br><br>State forces/Hired equip CN Only<br>0002.09 | OLD OAK ROAD<br>0780073P01<br>RTE 780 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)<br>RTE 648<br>DEAD END<br>0.6                    | PE \$0<br>RW \$0<br>CN \$102,000<br>Total \$102,000<br><br>10/11/2023 | 90<br>Resurfacing<br>17005                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 0632<br>115570<br>STATE FORCES/HIRED EQUIPMENT<br><br>State forces/Hired equip CN Only<br>0002.10 | FALKLAND ROAD<br>0632073P01<br>RTE 632 - RURAL RUSTIC (SURFACE TREAT NON-HARD SURFACE)<br>2.550 MILE EAST OF RTE 633<br>RTE 630<br>1.3 | PE \$0<br>RW \$0<br>CN \$221,000<br>Total \$221,000<br><br>10/11/2023 | 130<br>Resurfacing<br>17005                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 9999<br>115564<br>STATE FORCES/HIRED EQUIPMENT<br><br>State forces/Hired equip CN Only<br>0002.11 | VARIOUS<br>9999073638<br>FY25 Prince Edward County Rural Rustic Road Projects<br>VARIOUS<br>VARIOUS                                    | PE \$0<br>RW \$0<br>CN \$317,282<br>Total \$317,282<br><br>9/11/2024  | Resurfacing<br>17005<br><br>*RTE 625 - From Holiday Lake Rd to 0.3 MI E of Holiday Lake Rd - 0.30MI - \$50,000<br>*RTE 647 - From RTE 630 Redd Shop Rd to 0.3 MI SE of Redd Shop Rd - 0.30MI - \$50,000<br>*RTE 611 - From RT 613 Miller Lake Rd to 0.3 MI East of Miller Lake Rd - 0.30MI - \$50,000<br>*RTE 668 - From RT 664 Morris Creek Rd to 0.3 MI NE of Morris Creek Rd - 0.30MI - \$50,000<br>*RTE 625 - From 0.3 MI E of Holiday Lake Rd to 0.86 MI E of Holiday Lake Rd - 0.56MI - \$117,282 |
| 9999<br>-24329<br>STATE FORCES/HIRED EQUIPMENT<br><br>State forces/Hired equip CN Only<br>0002.12 | VARIOUS<br>9999073P26<br>FY26 PRINCE EDWARD COUNTY RURAL RUSTIC PROJECTS<br>VARIOUS<br>VARIOUS                                         | PE \$0<br>RW \$0<br>CN \$345,000<br>Total \$345,000<br><br>4/27/2026  | Resurfacing<br>17005<br><br>*RTE 625 - From 0.86 MI East of Holiday Lake Rd to 1.05 MI East of Holiday Lake Rd - 0.19MI - \$30,000<br>*RTE 647 - From 0.3 MI SE of Redd Shop Rd to 1.05 MI SE of Redd Shop Rd - 0.75MI - \$105,000<br>*RTE 611 - From 0.3 MI East of Miller Lake Rd to 1.05 MI E of Miller Lake Rd - 0.75MI - \$105,000<br>*RTE 668 - From 0.3 MI NE of Morris Creek Rd to 1.05 MI NE of Morris Creek Rd - 0.75MI - \$105,000                                                           |

District: Lynchburg

County: Prince Edward County

Board Approval Date:

2021-22 through 2025-26

| Route<br>PPMS ID<br>Accomplishment<br>Type of Funds<br>Type of Project<br>Priority # | Road Name<br>Project #<br>Description<br>FROM<br>TO<br>Length                                            | Estimated Cost<br><br><br><br><br>Ad Date                            | Traffic Count<br>Scope of Work<br>FHWA #<br>Comments                                                                             |
|--------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| 4005<br>100082<br>NOT APPLICABLE<br>S<br><br>0006.01                                 | 1204005<br>COUNTYWIDE ENGINEERING & SURVEY<br>VARIOUS LOCATIONS IN COUNTY<br>VARIOUS LOCATIONS IN COUNTY | PE \$0<br>RW \$0<br>CN \$250,000<br>Total \$250,000<br><br>3/1/2011  | 0<br>Preliminary Engineering<br>16015<br>MINOR SURVEY & PRELIMINARY<br>ENGINEERING FOR BUDGET ITEMS AND<br>INCIDENTAL TYPE WORK. |
| 4008<br>100321<br>NOT APPLICABLE<br>S<br><br>0006.02                                 | 1204008<br>COUNTYWIDE RIGHT OF WAY ENGR.<br>VARIOUS LOCATIONS IN COUNTY<br>VARIOUS LOCATIONS IN COUNTY   | PE \$0<br>RW \$0<br>CN \$250,000<br>Total \$250,000<br><br>1/30/2011 | 0<br>Right of Way<br>16016<br>USE WHEN IMPRACTICAL TO OPEN A<br>PROJECT: ATTORNEY FEES and<br>ACQUISITION COST.                  |
| 4007<br>99845<br>NOT APPLICABLE<br>S<br><br>0006.03                                  | 1204007<br>COUNTYWIDE TRAFFIC SERVICES<br>VARIOUS LOCATIONS IN COUNTY<br>VARIOUS LOCATIONS IN COUNTY     | PE \$0<br>RW \$0<br>CN \$250,000<br>Total \$250,000<br><br>3/1/2011  | 0<br>Safety<br>16021<br>TRAFFIC SERVICES INCLUDE SECONDARY<br>SPEED ZONES, SPEED STUDIES, OTHER<br>NEW SECONDARY SIGNS           |
| 9999<br>-18318<br>NOT APPLICABLE<br><br>0006.04                                      | 9999073810<br>PRINCE EDWARD COUNTY UNPAVED ROAD<br>FUNDING                                               | PE \$0<br>RW \$0<br>CN \$0<br>Total \$0                              |                                                                                                                                  |
| 9999<br>116955<br>NOT APPLICABLE<br><br>0006.05                                      | 9999073640<br>PRINCE EDWARD COUNTYWIDE DRAINAGE<br>IMPROVEMENTS                                          | PE \$0<br>RW \$0<br>CN \$300,000<br>Total \$300,000<br><br>7/31/2020 |                                                                                                                                  |



**COUNTY OF PRINCE EDWARD, VIRGINIA**

**A RESOLUTION OF THE  
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

**FY 21-26 SIX-YEAR ROAD PLAN  
AND FY 21 CONSTRUCTION PRIORITY LIST**

At a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia, held at the Prince Edward County Courthouse, Board of Supervisors Room, Tuesday, December 8, 2020, at 7:00 p.m.:

MEMBERS PRESENT: Jerry R. Townsend, Chair      MEMBERS ABSENT:      None  
Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
James R. Wilck

On motion of Supervisor Jones, seconded by Supervisor Townsend, and carried by the following vote:

AYE: Jerry R. Townsend, Chair      NAY: None  
Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
James R. Wilck

**WHEREAS**, Section 33.2-331 of the *Code of Virginia*, 1950, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation on the development of a Secondary Six-Year Road Plan and budget; and

**WHEREAS**, this Board has previously agreed to assist in the preparation of this Plan, in accordance with the Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (FY 2021 through 2026), as well as the Construction Priority List (FY 2021) on December 8, 2020, after being duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

**WHEREAS**, Scott D. Frederick, P.E., Resident Engineer, Virginia Department of Transportation, appeared remotely before the Board and recommended approval of the Six-Year Plan for Secondary Roads (FY 2021 through 2026) and the Construction Priority List (FY 2021) for Prince Edward County;

**NOW, THEREFORE, BE IT RESOLVED** that since said Plan appears to be in the best interests of the Secondary Road System in Prince Edward County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (FY 2021 through 2026) and Construction Priority List (FY 2021) are hereby approved as presented at the public hearing

*Certification*

*I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 8<sup>th</sup> day of December, 2020.*

CERTIFIED TRUE COPY

---

Jerry R. Townsend, Chair, Board of Supervisors



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 8, 2020  
**Item No.:** 9-b  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** PUBLIC HEARING: BONUS ORDINANCE

---

**Summary:** In accordance with Section 15.2-1508 of the *Code of Virginia*, attached is a copy of the Public Hearing Notice and draft ordinance to enable the Board to provide for payment of a monetary bonus to its officers and employees. As authorized by the Board, a one-time bonus of \$500 will be paid to each full-time county employee and its officers and \$250 for each part-time employee.

- The Governor has approved the legislation for the payment of one-time \$500 bonuses to each Comp Board funded sworn officer and the Sheriff. The County will receive \$11,303.25 from the Compensation Board for 21 Sheriff's Office positions.
- Additionally, the Department of Social Service and the Piedmont Court Services have funding in their budgets to pay the cost of the bonus for their employees.
- The cost for the balance of the county employees, constitutional officer employees and the elected officials is \$47,635.12. This covers the cost of both the bonus and the FICA.

**Attachments:** Public Hearing Notice  
Draft Ordinance

**Recommendation/Suggested Motion:** (Following the Public Hearing)

The Board will wish to consider the adoption of the draft ordinance which authorizes the payment of the one-time bonus.

Motion \_\_\_\_\_ Booth \_\_\_\_\_ Gilliam \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Jones \_\_\_\_\_ Wilck \_\_\_\_\_  
Emert \_\_\_\_\_ Pride \_\_\_\_\_



Please publish the following public hearing notice in THE FARMVILLE HERALD on Friday, November 20, 2020 and Friday, November 27, 2020.



### NOTICE OF PUBLIC HEARINGS

Due to the COVID-19 Emergency, the Prince Edward County Board of Supervisors is operating pursuant to and in compliance with the Board of Supervisors' "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." While physical (in-person) access to public meetings is not permitted, the public may participate by calling: **1-844-890-7777, Access Code: 390313** (If busy, please call again.)

The Board of Supervisors will hold PUBLIC HEARINGS on Tuesday, December 8, 2020 beginning at 7:30 p.m. in the Board of Supervisors Room located on the 3<sup>rd</sup> Floor of the Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia, to receive citizen input prior to considering the following:

1. In accordance with Section 33.2-331 of the *Code of Virginia*, a joint public hearing will be held for the purpose of receiving public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2021-2026 in the County and on the Secondary System Construction Budget for Fiscal Year 2021. All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds.
2. To receive citizen input prior to considering a proposed ordinance by which the Board of Supervisors may provide for payment of a one-time bonus to county employees/officers. A copy of the proposed ordinance is available for public review on the County's web site at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us) or in the Prince Edward County Administrator's Office
3. Pursuant to Section 15.2-2507 of the *Code of Virginia*, the Board will consider amendments to the FY 21 County Budget totaling \$2,097,111, of which \$1,389,127 are funds received from the Tobacco Commission and VDOT for the construction of the County Business Park internal access road.

Citizen input for Public Hearings at Board of Supervisors meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one of the following methods:

1. **Written comments:** Please limit word count to no more than 500 words. Must be received by 2:00 p.m. the day of the meeting.
  - a. **Mailed:** Board of Supervisors, P.O. Box 382, Farmville, VA 23901.
  - b. **E-Mailed:** [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)
  - c. **County Dropbox:** Written comments may also be placed in the County "payment dropbox", located in courthouse parking lot by 2:00 p.m. the day of the meeting.
2. **Citizens may participate remotely during the meeting.** Using the meeting call-in information provided above, citizens may **phone-in to the meeting and provide comments during the Public Hearing portion of the agenda**; however, **citizens must pre-register** with the County Administrator's Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

A complete copy of the draft Six-Year Plan and the proposed Ordinance is available for public review in the office of the Prince Edward County Administrator, 111 N. South Street, 3rd Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County's intent to comply with the Americans with Disabilities Act, should you have questions or require special accommodations, please contact the County Administrator's Office at 434-392-8837.



**EMPLOYEE/OFFICER BONUS ORDINANCE  
COUNTY OF PRINCE EDWARD, VIRGINIA**

**WHEREAS**, in recognition of the hard work and dedication of County employees to maintain the continuity of operations and services for the citizens of Prince Edward County during the COVID-19 pandemic, and due to the lack of a salary increase in the FY 21 Budget; and

**WHEREAS**, *Virginia Code §15.2-1508* sets forth the procedure, including the adoption of an ordinance, by which a Board of Supervisors may provide for payment of monetary bonuses to county officers and employees; and

**WHEREAS**, the Board of Supervisors, after due notice and public hearing, has determined a monetary bonus shall be granted to County officers and employees;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of the County of Prince Edward, Virginia, that:

1. A “bonus” shall be defined as a one-time, lump-sum payment to an officer or employee that is not part of the base salary; and
2. The Board of Supervisors shall pay a bonus of \$500.00 for all full-time employees and officers; and
3. The Board of Supervisors shall pay a bonus of \$250.00 for all part-time employees; and
4. Employees must have been employed by November 30, 2020; and
5. This ordinance shall become effective on and after 12:01 a.m. on December 8, 2020; and
6. This ordinance shall terminate on December 30, 2020.

Code of Virginia

Title 15.2. Counties, Cities and Towns

Chapter 15. Local Government Personnel, Qualification for Office, Bonds, Dual Office Holding and Certain Local Government Officers

## § 15.2-1508. Bonuses for employees of local governments

Notwithstanding any contrary provision of law, general or special, the governing body of any locality may provide for payment of monetary bonuses to its officers and employees. The payment of a bonus shall be authorized by ordinance.

1985, c. 142, § 15.1-7.4; 1997, c. 587; 2003, c. 204.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 8, 2020  
**Item No.:** 9-c  
**Department:** Board of Supervisors  
**Staff Contact:** Kate Pickett  
**Issue:** PUBLIC HEARING: Business Park Internal Access Road

**Summary:** The County has been working to develop an internal access road through the Prince Edward County Business Park off Commerce Road/Route 628. The road is necessary in order to gain access to 60+ acres of land within the Business Park that are currently land locked. Construction will include 1,500 feet of road acceptable for transfer to the VDOT road system.

The Board previously authorized the application for various Tobacco Commission grants. The County was awarded the following amounts \$328,395, \$49,080, and \$194,485 and \$117,167 for a total of \$689,127 from the Tobacco Commission. Each of these requires a 1:1 match (which can be matched with VDOT funds). The County applied for and received extensions on three of those grants that required extensions (the fourth is a new grant). (See chart on next page.)

In September 2019 the Board passed a resolution in support of the County’s application for a \$650,000 VDOT Economic Development Access Road Program Grant. In January 2020, the County was awarded the maximum grant amount of \$650,000 by the Commonwealth Transportation Board. \$150,000 of that must be matched by the County. As discussed previously, in order to receive the grant funds, the County must provide a letter of credit in the full amount of \$500,000 plus the \$150,000, payable to VDOT which will only be utilized if the lots are not filled with a qualifying capital investment within five years of our request for funds. There is a possibility of a four-year extension after the five-year period is over, in which the County would reimburse VDOT every year after that of an amount of 20% per year; if the County does secure that capital investment within that time, the County would get all of the money back. For the total of \$650,000, the County must secure a qualifying investment for a total capital investment of approximately \$3.25 million.

The unmatched funds (\$500,000) from VDOT can be used as part of the matching funds for the Tobacco Commission grant awards. In collaboration with VDOT, the County has an agreed upon approximate budget. The overall projected budget is \$2,097,111.

(See charts on next page.)

|              |                    |                |                |
|--------------|--------------------|----------------|----------------|
| Motion _____ | Cooper-Jones _____ | Jones _____    | Townsend _____ |
| Second _____ | Emert _____        | Pride _____    | Wilck _____    |
|              | Gilliam _____      | Southall _____ |                |



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

| Source             | Revenue Amount     | Anticipated Expenditures (match required) |
|--------------------|--------------------|-------------------------------------------|
| Tobacco Commission | \$328,395          | \$328,395                                 |
| Tobacco Commission | \$49,080           | \$49,080                                  |
| Tobacco Commission | \$194,485          | \$194,485                                 |
| Tobacco Commission | \$117,167          | \$117,167                                 |
| VDOT               | \$150,000          | \$150,000                                 |
| VDOT               | \$500,000          | \$0                                       |
| Timber             | \$50,000           | \$0                                       |
| <b>TOTAL</b>       | <b>\$1,389,127</b> |                                           |

The total Tobacco Commission funds (\$689,127) can be matched with \$500,000 of the VDOT funds. This leaves a \$189,127 match from the County for the Tobacco Commission and a \$150,000 match from the County for VDOT. This is a total match of \$339,127.

The County agreed upon a budget of expenditures with VDOT. The total budget of \$2,097,111 includes paying Timmons Group for their Engineering services, which are noted in the line item "CEI" on the Expenditures chart to the right.

Total revenue from the Tobacco Commission and VDOT is \$1,389,127. Subtracting this from the overall project budget of \$2,097,111 leaves the County with an estimated amount of \$707,984 in expenditures for the project.

| Expense                             | Expenditure        |
|-------------------------------------|--------------------|
| Storm Sewer                         | 0                  |
| Pavement                            | \$533,350          |
| Earthwork                           | \$250,000          |
| Major Culverts                      | \$75,000           |
| SWM/BMP Facilities/Nutrient Credits | \$250,000          |
| Stream Mitigation                   | 0                  |
| Mobilization                        | \$110,000          |
| Curb/Curb & Gutter                  | 0                  |
| Drop Inlets & MHS                   | 0                  |
| E&S Controls                        | \$80,000           |
| MOT                                 | 0                  |
| Wetland Mitigation                  | 0                  |
| Clearing & Grubbing                 | \$30,000           |
| Guardrail                           | \$28,000           |
| Ground Signing & Pavement Markings  | \$10,000           |
| Landscaping/Roadside Development    | 0                  |
| Construction Surveys                | 0                  |
| Underdrain                          | \$9,000            |
| Waterline                           | 0                  |
|                                     |                    |
| Sub Total 1                         | \$1,375,350        |
| CEI                                 | \$233,809.50       |
| VDOT Oversight                      | \$95,799           |
| Contingency                         | \$307,553          |
| Sub Total 2                         | \$2,012,511        |
| Escalation                          | \$84,600           |
| <b>TOTAL</b>                        | <b>\$2,097,111</b> |

Staff has requested an estimate from the Commonwealth Regional Council for management of the project according to the VDOT LAP Manual. CRC has given an estimate of \$15,000 for these services, which would be an additional expenditure for the County, for a total of \$722,984 in expenditures.

The project is estimated to be completed in the late Fall of 2021.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Gilliam \_\_\_\_\_

Jones \_\_\_\_\_  
Pride \_\_\_\_\_  
Southall \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

Per section 15.2-2507 of the Code of Virginia any Locality may amend its budget during the fiscal year. However, if such an amendment exceeds the currently adopted expenditures by one percent or more, then the locality must advertise the amendment at least seven days prior to the public hearing, attachment. The County’s currently approved FY21 budget for all fund’s totals approximately \$58.7 million. The funding the County will expend for the project will require a public hearing.

At the November 10, 2020 meeting of the Board of Supervisors, the Board approved advertising of the public hearing to be held on December 8, 2020. Following the public hearing, the Board can act on funding the local match for the project. Pursuant to Section 15.2-2507 of the Code of Virginia, the Board will consider amendments to the FY 21 County Budget.

**Suggested Motions:**

1. I move that the Board approve the amendment to the FY 21 County Budget totaling \$2,097,111, of which \$1,389,127 are funds received from the Tobacco Commission and VDOT and appropriate the total of \$2,097,111 for the County Business Park internal access road project.
2. I further move that the Board appropriate the expenditures for the County Business Park internal access road project, including \$707,984 in budgeted expenditures for the Architecture/Engineering and Construction of the project and an additional \$15,000 estimated expenditure for Commonwealth Regional Council to manage the project, with an additional estimated \$900 annually (not to exceed \$1,500) to manage the Tobacco Commission grants for the project, for a total of \$723,884 in expenditures.
3. I further move that the Board authorizes the County Administrator to act on behalf of the Board of Supervisors to execute any and all documents necessary to obtain a letter of credit totaling \$650,000 for the project, as well as any and all documents necessary to move forward with the project with VDOT and contractors.

**OR**

I move that the Board table the request for further discussion in a work session.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_  
Gilliam \_\_\_\_\_

Jones \_\_\_\_\_  
Pride \_\_\_\_\_  
Southall \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



Please publish the following public hearing notice in THE FARMVILLE HERALD on Friday, November 20, 2020 and Friday, November 27, 2020.



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A complete copy of the draft Six-Year Plan and the proposed Ordinance is available for public review in the office of the Prince Edward County Administrator, 111 N. South Street, 3rd Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County's intent to comply with the Americans with Disabilities Act, should you have questions or require special accommodations, please contact the County Administrator's Office at 434-392-8837.



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 8, 2020  
**Item No.:** 9-d  
**Department:** Planning and Community Development  
**Staff Contact:** Robert Love  
**Issue:** PUBLIC HEARING: Special Use Permit – Campground

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**Summary:**

The County has received an application for a Special Use Permit application from Rex and Cheryl Williams DBA Lost Creek Cabins for tax map parcels 039-A-6A, 039-A-6B, 039-6-5, identified as 10532 Green Bay Road, Rice, VA Attachment (1). This parcel is in an A1, Agricultural Conservation district and campgrounds are allowed in the district only after approval of a special use permit.

The public hearing notice was published in the November 27, 2020 and December 4, 2020 editions of the Farmville Herald, Attachment (2). The list of adjoining property owners and the sample letter sent to each can be found in Attachments (3) and (4). Attachment (5) is a copy of the tax map page that depicts the tax map parcel the campground will be placed and surrounding property. The parcel is outlined in red and adjoining structures are depicted as orange squares.

The purpose of the Special Use is to construct cabins and/or treehouses that will be short term rentals mainly marketed through the AirBnB website.

The Planning Commission held a public hearing on November 17, 2020 no one spoke in opposition and the County has received no other correspondence opposing the request. Some Commission members raised concerns over lighting, security, and parking. The applicant has submitted a response to address these concerns. The Planning Commission unanimously approved with the following conditions, forwarding the request to the Board of Supervisors for approval.

1. Limit the number of sites to nine units as requested.
2. Parking shall be provided on site with no parking on adjoining properties or within VDOT right-of-way.
3. Lighting shall conform to the Prince Edward County Zoning Ordinance.
4. Signage will be limited to a 4' x 5' sign as shown in the application.

County staff is of the opinion the use is generally compatible with the zoning district but will not have major impacts on surrounding properties as far as traffic and noise. This is located in an area where there is an existing campground facility offering short term rentals.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Attachments:**

1. Rezoning Application
2. Notice of Public Hearing
3. List of adjoining property owners
4. Sample Letter sent to adjoining property owners
5. Plat of Tax Parcel
6. Excerpt of the draft minutes of the November 17, 2020 meeting of the Planning Commission.
7. Letter of response by applicant to issues raised by the Planning Commission.

**Recommendations:**

1. Conduct the Public Hearing and render a decision concerning the request for the Special Use Permit.

**Proposed or suggestions motions:**

I move that the Board of Supervisors approve the Special Use Permit application of Rex and Cheryl Williams DBA Lost Creek Cabins for a campground with the conditions recommended by the Planning Commission.

**OR**

I move that the Board of Supervisors deny the Special Use Permit application of Rex and Cheryl Williams DBA Lost Creek Cabins for a campground (List reasons).

**OR**

I move that the Board of Supervisors postpone action on the the Special Use Permit application of Rex and Cheryl Williams DBA Lost Creek Cabins for a campground for further discussion at the Board's next work session.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PERMIT/APPLICATION NO \_\_\_\_\_  
ZONING DISTRICT \_\_\_\_\_  
MAGISTERIAL DISTRICT \_\_\_\_\_  
DATE SUBMITTED \_\_\_\_\_

*County of Prince Edward*

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY APPLICATION  
FOR SPECIAL USE PERMIT**

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION      SPECIAL EXCEPTION REQUESTED:  
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V, Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: Rex Williams  
Applicant's Address: 21698 P.E. Hwy Rice, VA 23966  
Applicant's Telephone Number: 434 547 5142

Present Land Use: Vacant/Residential

Legal Description of Property with Deed Book and Page No. or Instrument No. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Tax Map # \_\_\_\_\_ Acreage : \_\_\_\_\_

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) Property will be short term rentals (ex Air BnB) or other

We have 2 completed and have a plan for possibly 3 more in a phase 2. Should be no problem with adjoining

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) We feel it will be compatible with adjacent

properties  
Height of Principal Building (s): Feet \_\_\_\_\_ Stories One Story

APPLICANT'S STATEMENT: (if not owner(s) of property):

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

Signature of Applicant (if not property owner) \_\_\_\_\_ Date \_\_\_\_\_

PROPERTY OWNER(S) STATEMENT:

I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

Rex Williams \_\_\_\_\_ 10/15/2020  
Signature of Property Owner(s) Date

Cheryl Williams \_\_\_\_\_ 10/15/2020  
Signature of Property Owner(s) Date

Signature of Property Owner(s) \_\_\_\_\_ Date \_\_\_\_\_

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00 Fee Received by Rex Date 10/19/2020

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Planning &  
Community Development  
P. O. Box 382  
Farmville, VA 23901  
(434) 392-8837

We are asking approval for a special use permit for short term rentals at our property at 10534, 10535, 10536 and 10538 Green Bay Road.

We have finished two cabins at 10536 and 10538. They have been inspected and have occupancy permits. We have set up an LLC.

On the front lots of 10534 and 10535 or the adjoining land (approximately 60 acres) beside this property, our future Phase 2 plan is to build 3-5 more short term rentals, either cabins/cottages or tree houses.

We feel this is a good thing and will bring revenue to the county.

We don't foresee it being a problem for neighbors or adjacent properties in the zoning district. We live about a mile from this property and will be checking on it regularly.

We will have the following rules for guests. We will advertise cabins as a place to relax and enjoy nature. We will also mention area attractions and restaurants.

Guests will be asked to read the rules and respond if they agree to abide by the rules before a reservation is confirmed.

No Smoking in the cabin.

No drugs

No Pets

No parties or loud noises

No more than 4 guests.

Only registered guests are allowed on the property

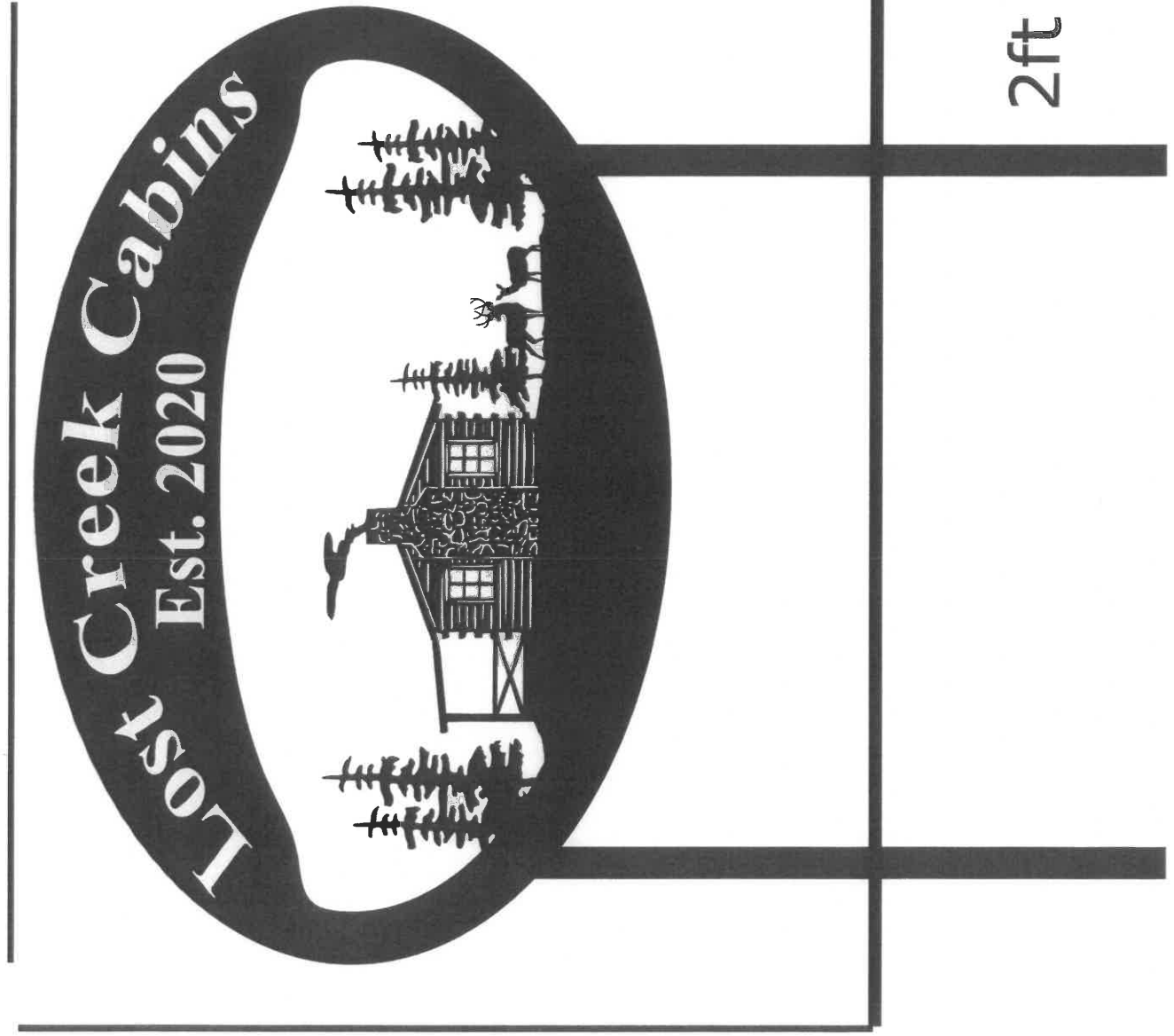
Respectly,



Rex and Cheryl Williams



5ft

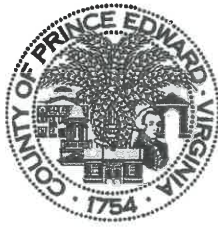


4ft

Ground level

2ft

This sign will be illuminated by a 100w led solar powered light



Please publish the following public hearing notice in **THE FARMVILLE HERALD** on Friday, November 27, 2020 and Wednesday, December 2, 2020.

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### NOTICE OF PUBLIC HEARINGS

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The Board of Supervisors will hold public hearings on Tuesday, December 8, 2020 at 7:30 p.m. in the Board of Supervisors Room located on the 3<sup>rd</sup> Floor of the Prince Edward County Courthouse, 111 N. South Street, Farmville, Virginia, to receive citizen input prior to considering the following:

1. A request by Rex and Cheryl Williams DBA Lost Creek Cabins LLC for a Special Use Permit to allow the location of a campground with short-term rental cabins on Tax Map Parcels 039-A-6A, 039-A-6B, 039-6-5, with an address of 10532 Green Bay Road, Rice, VA.

Public input for Public Hearings at Board of Supervisors meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one of the following methods:

1. **Written comments:** Please limit word count to no more than 500 words. Must be received by 2:00 p.m. the day of the meeting.
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A complete copy of the Special Use Permit application is available for public review in the office of the Prince Edward County Administrator, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County's intent to comply with the Americans with Disabilities Act. Should you have questions or require special accommodations, please contact the County Administrator's Office at 434-392-8837.

# Prince Edward County

## SUP Request

Applicant: Rex and Cheryl Williams

Tax Map:

039-A-6A, 039-A-6B, 039-6-5

### Schedule B

List of adjoining Property owners and mailing addresses for the property for a proposed SUP for a campground facility.

| Parcel ID                   | Owner                            | Address                                       | Note |
|-----------------------------|----------------------------------|-----------------------------------------------|------|
| 039-A-22C                   | JOHN C. & ALICE D. SPENCER, JR.  | 2560 CHARTSTONE DRIVE MIDLOTHIAN,<br>VA 23113 |      |
| 039-A-22L                   | BRITTON THOMAS & AMY HARRIS      | 134 GATES POINT DRIVE RICE, VA<br>23966       |      |
| 039-A-22H                   | RICHARD & SANDRA N. RAYMOND, JR. | 10659 GREEN BAY ROAD RICE, VA<br>23966        |      |
| 039-A-22K                   | CARLOS D. & MELANIE D. HOLLAND   | 10721 GREEN BAY ROAD RICE, VA<br>23966        |      |
| 039-6-2B, 039-6-2A, 039-6-2 | ROLAND H. & BETTY ROSS           | 10822 GREEN BAY ROAD RICE, VA<br>23966        |      |
| 039-7-A                     | PHILLIP LEE & ALBERTA C. WHITE   | 10520 GREEN BAY ROAD RICE, VA<br>23966        |      |
| 039-7-B                     | DALEN & KENDRA COBLENTZ          | 10522 GREEN BAY ROAD RICE, VA<br>23966        |      |
| 039-6-7                     | KEVIN RAY & KAREN ANN BLACKWELL  | 10412 GREEN BAY ROAD RICE, VA<br>23966        |      |
|                             |                                  |                                               |      |
| APPLICANT                   | REX & CHERYL WILLIAMS            | 21698 PRINCE EDWARD HIGHWAY RICE,<br>VA 23966 |      |
|                             |                                  |                                               |      |
|                             |                                  |                                               |      |
|                             |                                  |                                               |      |
|                             |                                  |                                               |      |
|                             |                                  |                                               |      |
|                             |                                  |                                               |      |
|                             |                                  |                                               |      |
|                             |                                  |                                               |      |

**PLANNING COMMISSION**

John Prengaman  
Chairman  
Robert M. Jones  
Board Representative  
Donald Gulliam  
Preston L. Hunt  
Mark Jenkins  
Clifford Jack Leatherwood  
Whitfield Paige  
John "Jack" W. Perry, Jr.  
Teresa Sandlin  
Cannon Watson



**COUNTY OF PRINCE EDWARD, VIRGINIA**

**Director of Planning and  
Community Development**

Robert Love

Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901

Office: (434) 392-8837  
Fax: (434) 392-6683

[rlove@co.prince-edward.va.us](mailto:rlove@co.prince-edward.va.us)  
[www.co.prince-edward.va.us](http://www.co.prince-edward.va.us)

November 6, 2020

To: Property Owners

From: Robert Love, Director of Planning and Community Development

Subject: Special Use Request – Prince Edward County

The Prince Edward County Planning Commission will hold a public hearing on November 17, 2020 at 7 p.m. to receive citizen input on a request by Rex and Cheryl Williams DBA Lost Creek Cabins LLC for a Special Use Permit to allow the location of a campground with short-term rental cabins on Tax Map Parcels 039-A-6A, 039-A-6B, 039-6-5, with an address of 10532 Green Bay Road, Rice, VA. This parcel is located in the A1 (Agricultural Conservation) zoning district. This use requires approval of a Special Use Permit in this zoning District.

You are receiving this notice because you own land in the vicinity of the property requested to be approved for the special use permit. Following the hearing the Prince Edward County Planning Commission may vote to approve or deny the requests.

Due to the Coronavirus all meetings of the Planning Commission are being held electronically. To ensure the safety of the public and County Boards/Commissions the Board of Supervisors adopted an Emergency Ordinance modifying procedures for public meetings and public hearing practices. The Ordinance authorizes all meetings of Prince Edward County public entities to be held by electronic means. Such meetings shall be open to electronic participation by the public and **closed** to in-person participation by the public. Instructions of how to listen or participate in the meeting and public hearing are contained on the reverse side of this letter.

If you have any questions please do not hesitate to contact me at 434-392-8837.





Respectfully,  
  
Robert Love

Director of Planning and Community Development

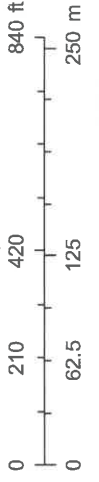
# SUP - Rex & Cheryl Williams



November 10, 2020

-  Road Centerline
-  Address Points
-  County Boundary
-  Farmville Boundary

1:4,514



Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



The following is an excerpt of the minutes of the regular meeting of the Prince Edward County Planning Commission held November 15, 2020.

**In Re: Public Hearing - Special Use Permit, Business Office & Storage Building**

Chairman Prengaman announced this was the date and time scheduled for a Public Hearing on a request by Rex and Cheryl Williams, DBA Lost Creek Cabins, LLC, for a Special Use Permit to allow the location of a campground with short-term rental cabins on Tax Map Parcels 039-A-6A, 039-A-6B, and 039-6-5, with an address of 10532 Green Bay Road, Rice, Virginia. Notice of this hearing was advertised according to law in the Wednesday, November 4, 2020 and Wednesday, November 11, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Robert Love, Planning and Community Development Director, said the County has received an application for a Special Use Permit by Rex and Cheryl Williams, DBA Lost Creek Cabins, LLC, to allow the location of a campground with short-term rental cabins on Tax Map Parcels 039-A-6A, 039-A-6B, and 039-6-5, with an address of 10532 Green Bay Road, Rice, Virginia. The parcel is in an A1, Agricultural Conservation zoning district and campgrounds are allowed in the district only after approval of a special use permit.

The purpose of the Special Use Permit is to construct cabins and/or treehouses that will be short term rentals. There will be campsites along with various recreational buildings at the facility, thus traffic will be generated.

Mr. Love said County staff is of the opinion the use is compatible with the zoning district and will have minimal impact on surrounding properties.

Mr. Love stated Mr. and Mrs. Williams have been working on constructing these tiny homes for the past few years and are currently listed on Airbnb; he said they contacted him regarding installing a sign and he advised them they would need a Special Use Permit. He said they have a Limited Liability Company (LLC) set up under Lost Creek Cabins. He said they recently removed two trailers and they intend to install two tiny homes on the front lot and up to five more on the remaining acreage; he said there is nearly 20 acres in total. He stated he has received no comments from the public for or against this application.

Chairman Prengaman opened the public hearing.

There being no one wishing to speak, Chairman Prengaman closed the public hearing.

Chairman Prengaman stated they are requesting nine sites but there is nothing included in writing relative to parking, lighting, or security. He said there were no responses or inquiries from the neighbors, it doesn't seem to be out of the ordinary for a project in the area. He said the rules they have set forth are: No smoking, no drugs, no pets, no parties or loud noises, not more than four guests, and only registered guests are allowed on the property. Chairman Prengaman said that until the permit is approved, signage would be secondary but would be limited to 4' x 5'. The applicants must adhere to the standards on lighting and security in consideration of the neighbors in the area.

Commissioner Sandlin made a motion, seconded by Commissioner Hunt, to approve for recommendation of the Special Use Permit to the Board of Supervisors to allow the location of a campground with short-term rental cabins on Tax Map Parcels 039-A-6A, 039-A-6B, and 039-6-5, with an address of 10532 Green Bay Road, Rice, Virginia, to include the standard conditions as stipulated in the Zoning Ordinance; the motion carried:

Aye: Donald Gilliam  
Preston Hunt  
Mark Jenkins  
Robert M. Jones  
Clifford Jack Leatherwood  
Whitfield M. Paige  
John "Jack" W. Peery, Jr.  
John Prengaman  
Teresa Sandlin  
Absent Cannon Watson

Nay: (None)

:

In regards to our request for approval for a special use permit for short term rentals at our property at 10534, 10535, 10536 and 10538 Green Bay Road.

At the planning meeting on Tuesday, November 17, questions were asked concerning:

- 1.) Lighting – We have motion sensor lights on each cabin.
- 2.) Parking- There is more than enough parking area for the rentals.
- 3.) Noise –As below we have in our rules, No loud noises.

Guests requesting to reserve are asked to agree to the rules before we confirm a reservation. Also we check their reviews by other hosts.

The property rules are:

**No Smoking in the cabins.**

**No drugs**

**No Pets**

**No parties or loud noises**

**No more than 4 guests.**

**Only registered guests are allowed on the property**

Respectfully,

Rex and Cheryl Williams





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 8, 2020  
**Item No.:** 10  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** Citizen Volunteer Appointments

**Summary:** The terms of office for the following positions expire December 31, 2020. All positions have been advertised in *The Farmville Herald*. Listed by each position are the terms of office, the name of the individual currently holding the position and the name(s) of all applicants filing a Citizen Volunteer Application.

| Position                                      | Term of Office | # of Terms Expiring/Vacancies | Individual Currently Holding the Office | Citizen Volunteer Applicants                |
|-----------------------------------------------|----------------|-------------------------------|-----------------------------------------|---------------------------------------------|
| Prince Edward County Planning Commission      | 4 Years        | 2<br>County Positions         | Donald Gilliam<br>Preston Hunt          | Brad Fuller<br>Preston Hunt<br>Henry Womack |
| Prince Edward County Board of Zoning Appeals* | 5 Years        | 1                             | James Davis                             | James Davis                                 |
| Piedmont Jail Authority Board                 | 3 Years        | 1                             | James Garnett                           | James Garnett                               |

**\*Note:** The Board makes a recommendation to the Circuit Court Judge for appointments to the BZA.

**Attachments:** Citizen Volunteer Applications

**Recommendation:** Make appointments.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Booth \_\_\_\_\_  
 Cooper-Jones \_\_\_\_\_  
 Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
 Jones \_\_\_\_\_  
 Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_



**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 11/23/20

Name Brad Fuller

Home Address 930 Worsham Road

City Farmville State VA Zip Code 23901

Election District: Buffalo-501 \_\_\_\_\_ Farmville-801 \_\_\_\_\_  
Hampden-401 X Leigh-301 \_\_\_\_\_  
Farmville-101 \_\_\_\_\_ Lockett-201 \_\_\_\_\_  
Farmville-701 \_\_\_\_\_ Prospect-601 \_\_\_\_\_

Home Telephone Number 434-223-8045 FAX \_\_\_\_\_

E-Mail Address twncdrs@gmail.com

Current Employer Retired

Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Business Telephone Number \_\_\_\_\_ FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home \_\_\_\_\_ Office \_\_\_\_\_

Optional Information Which May Prove Helpful:

Occupation \_\_\_\_\_

Former Occupation, If Retired Senior Wood Procurement Mgr - Eng. Woods

Education: High School \_\_\_\_\_ Year 1969

College/Technical School \_\_\_\_\_ Year 1973

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments \_\_\_\_\_

Professional, Civic, or Other Activities Bd. of Directors - Forest Resource Assoc.

Board of Directors - VA Forestry Educational Found.

Academic Advisory Comm. - VA Tech Dept. of Forestry

Chairman of Administrative Board - Farmville United

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and Methodist Church

Resident of Pr. Edward Co since 1978

Interested in growth & prosperity of Pr. Ed. Co

Analytical & negotiating skills

Fair & Objective

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

No

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.


**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.*

  
 \_\_\_\_\_  
 Signature

11/23/20  
 \_\_\_\_\_  
 Date

**Please Return Application To:**  
 Prince Edward County Administrator's Office  
 Post Office Box 382, 111 South Street, 3<sup>rd</sup> Floor  
 Farmville, Virginia 23901  
 Tel: 434-392-8837 -- FAX: 434-392-6683  
 e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name Preston L. Hunt Date 12-3-20  
Home Address 193 RR EPPes Road  
City Meherrin State Va Zip Code 23954  
Election District: Buffalo \_\_\_\_\_ Farmville 801 \_\_\_\_\_  
Hampden \_\_\_\_\_ Leigh ✓  
Farmville 101 \_\_\_\_\_ Lockett \_\_\_\_\_  
Farmville 701 \_\_\_\_\_ Prospect \_\_\_\_\_  
Home Telephone Number 434-736-2132 FAX N/A  
E-Mail Address NA  
Present Employer Retired  
Business Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Business Telephone Number \_\_\_\_\_ FAX \_\_\_\_\_  
Which Address is Preferred for Mailings? Home \_\_\_\_\_ Office \_\_\_\_\_

Optional Information Which May Prove Helpful:

Occupation \_\_\_\_\_  
Former Occupation, If Retired Manager Industrial Printing  
Education: High School P.E.C Grad. Year 1959  
College/Technical School \_\_\_\_\_ Year \_\_\_\_\_  
Graduate School \_\_\_\_\_ Year \_\_\_\_\_  
Military Service \_\_\_\_\_ Years \_\_\_\_\_  
Degrees/Other Rockland Community. Problem solving/Decision M.  
Past Board, Commission, and Committee Assignments Planning Comm.

Professional, Civic, or Other Activities Member Levi<sup>6</sup> Baptist Church,  
Trustee / Senior Choir / Neighbor Hood watch /  
Family Man

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.  
Pass Member, Plus Experience on the Planning Com.  
of the County will enable me to make a more positive  
Decision or Vote. Thank you!

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*

*Orlando L. Hunt*  
Signature

*12-3-10*  
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



**CITIZEN VOLUNTEER APPLICATION**  
**FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS**

Date 12/3/20

Name Henry Womack

Home Address 7221 Five Forks Road

City Pamplin State VA Zip Code 23958

Election District: Buffalo-501 \_\_\_\_\_ Farmville-801 \_\_\_\_\_  
Hampden-401 \_\_\_\_\_ Leigh-301 \_\_\_\_\_  
Farmville-101 \_\_\_\_\_ Lockett-201 \_\_\_\_\_  
Farmville-701 \_\_\_\_\_ Prospect-601 \_\_\_\_\_

Home Telephone Number \_\_\_\_\_ FAX \_\_\_\_\_

E-Mail Address Henry.Womack.1221@gmail.com

Current Employer Retired

Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Business Telephone Number \_\_\_\_\_ FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home \_\_\_\_\_ Office \_\_\_\_\_

*Optional Information Which May Prove Helpful:*

Occupation Retired

Former Occupation, If Retired VA Dept. of Forestry

Education: High School \_\_\_\_\_ Year \_\_\_\_\_

College/Technical School \_\_\_\_\_ Year \_\_\_\_\_

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other \_\_\_\_\_

Past Board, Commission, and Committee Assignments \_\_\_\_\_

Professional, Civic, or Other Activities \_\_\_\_\_

DARLINGTON HEIGHTS FIRE DEPARTMENT

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

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Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

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Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

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I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

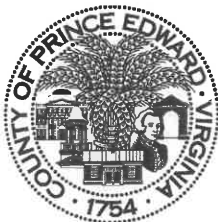
- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.*


12-3-20  
 \_\_\_\_\_  
 Signature Date

**Please Return Application To:**  
 Prince Edward County Administrator's Office  
 Post Office Box 382, 111 South Street, 3<sup>rd</sup> Floor  
 Farmville, Virginia 23901  
 Tel: 434-392-8837 -- FAX: 434-392-6683  
 e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

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# CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 12-03-2020

Name JAMES H. DAVIS

Home Address 409 FOURTH AVE

City FARMVILLE State VA Zip Code 23901

|                    |               |                                     |               |       |
|--------------------|---------------|-------------------------------------|---------------|-------|
| Election District: | Buffalo       | _____                               | Farmville 801 | _____ |
|                    | Hampden       | _____                               | Leigh         | _____ |
|                    | Farmville 101 | _____                               | Lockett       | _____ |
|                    | Farmville 701 | <input checked="" type="checkbox"/> | Prospect      | _____ |

Home Telephone Number 484-392-3308 FAX \_\_\_\_\_

E-Mail Address JHD409@KINEV.NET

Present Employer PIEDMONT REGIONAL JAIL

Business Address P.O. DRAWER 388

City FARMVILLE State VA Zip Code 23901

Business Telephone Number 434-390-3631 FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home  Office \_\_\_\_\_

Optional Information Which May Prove Helpful:

Occupation DIRECTOR OF COMPLIANCE & ACCREDITATION

Former Occupation, If Retired RICHMOND CITY JAIL

Education: High School DOVER HIGH SCHOOL Year 1958

College/Technical School BRIDGEWATER COLLEGE Year 1963

Graduate School UNIV. OF VIRGINIA Year 1967

Military Service RETIRED VA NATIONAL GUARD Years REF. 1997

Degrees/Other BS, MED

Past Board, Commission, and Committee Assignments \_\_\_\_\_

BOARD OF ZONING APPEALS

Professional, Civic, or Other Activities \_\_\_\_\_

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

AGREED FOR REAPPOINTMENT



Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- Prince Edward County Social Services Board
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other(s) \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Electoral Board
- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public.*

  
Signature

12-03-2020  
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382  
111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date Dec. 1, 2020

Name Jimmy Garnett

Home Address 5368 Lockett Road

City Rice State VA Zip Code 23966

Election District: Buffalo-501 \_\_\_\_\_ Farmville-801 \_\_\_\_\_  
Hampden-401 \_\_\_\_\_ Leigh-301 \_\_\_\_\_  
Farmville-101 \_\_\_\_\_ Lockett-201   
Farmville-701 \_\_\_\_\_ Prospect-601 \_\_\_\_\_

Home Telephone Number 434-392-6974 FAX \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Current Employer self

Business Address 5368 Lockett Rd.

City Rice State VA Zip Code 23966

Business Telephone Number 434-547-5534 FAX \_\_\_\_\_

Which Address is Preferred for Mailings? Home same Office \_\_\_\_\_

***Optional Information Which May Prove Helpful:***

Occupation Farmer

Former Occupation, If Retired \_\_\_\_\_

Education: High School \_\_\_\_\_ Year \_\_\_\_\_

College/Technical School \_\_\_\_\_ Year 4 years

Graduate School \_\_\_\_\_ Year \_\_\_\_\_

Military Service \_\_\_\_\_ Years \_\_\_\_\_

Degrees/Other B.S. Dairy Science

Past Board, Commission, and Committee Assignments Supervisor, BZA,

Board of Equalization

Professional, Civic, or Other Activities Farm Bureau

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Board member of P.R.J. since 1988

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

no

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

no

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.*

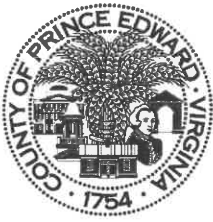
*James W. Garnett, Jr.*  
Signature

*12/1/20*  
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382, 111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 8, 2020  
**Item No.:** 11  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** Board Appointments

**Summary:** The following positions require appointment/re-appointment by the Board:

1. **South Central Workforce Development Board** - Each jurisdictional member of the Workforce Board is required to appoint a member and an alternate to its Board. The Board is named the Chief Local Elected Official (CLEO). The appointed member must be an elected member of the Board of Supervisors but does not have to be the Chairman, while the alternate may be either an elected official or an appointed official. For 2020, Supervisor Jerry Townsend served as the CLEO representative for the County. His term expires December 31, 2020. He is eligible for re-appointment. Historically, the County Administrator serves as the alternate and Doug Stanley was appointed to that position at the November Board meeting. The Board will wish to appoint one of its members for a one-year term: January 1 – December 31, 2021.
2. **Moton Museum Council** – The Moton Museum Board of Trustees has a standing committee, the Moton Museum Council which makes recommendations to the Board of Trustees. Eleven of the Council members serve as categorical members representing specific institutions/community groups/and governmental agencies to include Prince Edward County. Supervisor Townsend currently represents Prince Edward County on the Moton Council and his term expired on December 31, 2020. The Board will wish to appoint a member to the Council for calendar year 2020.
3. **Crossroads Community Service Board (CCSB)** – Community Service Boards serve as the single point of entry for the Virginia public mental health system to include substance abuse disorders. The CSSB serves 7 counties and is tasked with reviewing and evaluating the community based mental health, substance abuse and developmental services delivery system in the 7 counties served. Each County appoints two members to the CCSB with one being a member of the Board of Supervisors and one being a citizen appointee. Our board member representative is Dr. Odessa Pride. Her first three-year term of office expires December 31, 2020. She is eligible for a second three-year term. The Board will wish to consider re-appointing Dr. Pride to the Crossroads Board.
4. **Virginia’s Growth Alliance** – The County has six months remaining in its membership to the VGA. Supervisor Odessa Pride is the County Board representative to the VGA and her term expires December 31, 2020. The Board will wish to consider re-appointing Dr. Pride to the VGA Board until June 30, 2021. Doug Stanley was appointed to the VGA Board at the November meeting.

**Recommendation:** Consider appointments.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 8, 2020  
**Item No.:** 12  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett/Trey Pyle  
**Issue:** Fire Association Loan Request – Hampden-Sydney VFD

Fire Association Capital Expenditure Financing Fund – In 2011 the Board of Supervisors approved the creation of the Fire Association Financing Fund. At that time the Board voted to provide up to \$600,000 to members of the Fire Association for low interest loans for the purchase of trucks and other equipment. Section 15.2-954 of the *Code of Virginia* authorizes any locality to make loans to any nonprofit organization furnishing firefighting or rescue services.

The Master Agreement signed by all the VFD and the Rescue Squad contains the procedures by which the Fire Association will request funds to be borrowed and for which organization and the County will create a promissory note, which provides that in the event of a default each member of the Association guarantees repayment of the loan. At its November 18, 2020 meeting the Fire Association approved a request from the Hampden Sydney VFD for a loan of up to \$60,000 to finance a fire truck from the Capital Expenditure Fund, Attachment (2)

The current outstanding loans and the current balances and the balances on December 1, 2020 are:

|                                      |           | <u>Current Balance</u> |
|--------------------------------------|-----------|------------------------|
| DVHFD – Truck                        | \$        | 129,000.00             |
| HSVFD - SCBA                         | \$        | 54,000.00              |
| Rescue Squad – Building              | \$        | 327,716.69             |
| <u>Rescue Squad – Defibrillators</u> | <u>\$</u> | <u>48,000.00</u>       |
| <b>TOTAL</b>                         | <b>\$</b> | <b>558,716.69</b>      |

Hampden Sydney is requesting a loan of \$60,000 to fund the balance of a truck costing \$590,000. Thus, there is already a \$530,000 equity position in the truck. Providing such a loan will cause the outstanding balance to be \$618,716.69 as of the date of the loan but by December 8, 2020 because of scheduled payments between now and December 8<sup>th</sup> that amount will decrease to \$612,533.36 on December 8, 2020. The County has collected \$35,013 in interest to date on previous loans. If those funds are made part of the program the outstanding balance is under the funding allocated by the Board to this program.

**Attachments**

1. Prince Edward County Area Firefighters Association letter dated November 30, 2020
2. Draft Promissory Note for \$60,000 for Hampden-Sydney VFD

**Recommendations:** Consider the request from the Fire Association and authorize the Chair or County Administrator to execute the agreement on behalf of the County.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |

**Prince Edward Area Firefighters Association**

Post Office Box 143  
Farmville, Virginia 23901

November 30, 2020

Prince Edward County Board of Supervisors  
Post Office Box 382  
Farmville, Virginia 23901

Dear Chairman Townsend and Members of the Board of Supervisors:

At its November 18, 2020 meeting held at the Meherrin Volunteer Fire Department, the Prince Edward Area Firefighters Association unanimously approved the request of the Hampden-Sydney Volunteer Fire Department for up to \$60,000 to help finance the purchase of its replacement to Engine 2-2 through the Prince Edward County Fire Department Capital Expenditure Financing Fund.

Should you need additional information, please contact Chief L.W. Gilliam.

Sincerely,



Al Mason  
President

cc: L.W. Gilliam, Chief, Hampden-Sydney Volunteer Fire Department



**BOARD OF SUPERVISORS**

Jerry R. Townsend  
Chairman

J. David Emert  
Vice Chairman

Beverly M. Booth

Pattie Cooper-Jones

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride, Ed.D.

James R. Wilck



**COUNTY OF PRINCE EDWARD, VIRGINIA**

**COUNTY ADMINISTRATION**

Douglas P. Stanley

Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901

Office: (434) 392-8837

Fax: (434) 392-6683

dstanley@co.prince-edward.va.us  
www.co.prince-edward.va.us

**PROMISSORY NOTE**

\$60,000.00

Farmville, Virginia

December 15, 2020

FOR VALUE RECEIVED, the undersigned, Hampden Sydney Volunteer Fire Department, promises to pay to the County of Prince Edward, Virginia, or order, the principal sum of Sixty Thousand Dollars (\$60,000.00), with simple interest from date at the rate of three per cent (3.00%) per annum on the unpaid balance until paid. The said principal and interest shall be payable at the office of the Prince Edward County Administrator at P.O. Box 382, Farmville, Virginia 23901, or at such place as the holder may designate in writing, in annual installments of principal and interest beginning on December 1, 2021 in the amounts contained in the attached amortization schedule. Principal will be paid annually by December 1 each year in the amount of \$12,000.00. Interest will decrease each year as the principal is reduced. Total annual payments will begin with a payment of \$13,800.00 due on December 1, 2021 and decrease until a final payment on December 1, 2025 of \$12,360.00. The Hampden Sydney Volunteer Fire Department shall have the right to pre-pay this note without penalty.

If default be made in any payment as above provided the unpaid balance of this Note with all accrued interest thereon may, at the option of the holder, be declared due and payable at once. Failure to exercise this option shall not constitute a waiver of the right to exercise the same in the event of any subsequent default.

Each and every maker or endorser of this note severally waives presentment, demand, protest and notice of dishonor, as well as the benefit of

any exemption under the homestead laws, and agrees to remain bound for the payment hereof notwithstanding any agreement or agreements for the extension of the due date of any said installments, in whole or in part, made by the holder, before, on or after maturity thereof, even though without their or any of their consent, or without notice to them or any of them, but reserve the right of anticipation and agrees to pay a twenty per cent attorney's fee if placed in the hands of an attorney for collection.

**NOTICE:** THE DEBT SECURED HEREBY IS SUBJECT TO CALL IN FULL OR THE TERMS THEREOF BEING MODIFIED IN THE EVENT OF SALE OR CONVEYANCE OF THE PROPERTY SECURED HEREBY.

WITNESS the following signature and seal.

Hampden Sydney Volunteer Fire Department.

BY \_\_\_\_\_ SEAL  
President

**STATE OF VIRGINIA,**

**AT LARGE, to-wit:**

I, the undersigned, a Notary Public in and for the jurisdiction aforesaid, whose commission expires \_\_\_\_\_, do hereby certify that \_\_\_\_\_, whose name is signed to the foregoing Promissory Note bearing the date of \_\_\_\_\_, 2020, has acknowledged the same before me in my jurisdiction aforesaid on this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Notary Public



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 8, 2020  
**Item No.:** 13  
**Department:** County Administration  
**Staff Contact:** Douglas Stanley, ACIP ICMA-CM County Administrator  
**Issue:** CRC Regional Hazard Mitigation Plan Update

**Summary:** The Commonwealth Regional Council (CRC) was recently awarded a grant through FEMA’s Pre-Disaster Mitigation Program to undertake an update of the CRC’s Regional Hazard Mitigation Plan. The planning process is expected to take almost three (3) years to complete with a current target end date of September 23, 2023 (see attached request).

During the grant application process, Prince Edward submitted a statement of interest to participate in the plan update. CRC is now requesting that we confirm our intent to participate and appoint someone to service on the Project Management Team (PMT). We are proposing that Deputy Emergency Management Coordinator Trey Pyle be appointed as the County’s representative.

The total project budget is \$150,000 with federal grant funds covering \$112,500 requiring a local match of \$37,500. Prince Edward’s share is \$4,687.50, however we can, as an option, provide an in-kind match using our staff time. That is our staff recommendation.

**Cost:** As proposed, the County would choose to provide in-kind services to meet its share of the \$4,687.50 required local match. County staff will track and report staff time to CRC for the purposes of documenting our match for the project.

**Attachments:** Letter from Commonwealth Regional Council

**Recommendation:** Suggested Motion(s) -

I move that the Board of Supervisors confirm Prince Edward County’s participation in the Regional Hazard Mitigation Plan Update approve the request to appoint Trey Pyle as the County’s representative to the Project Management Team. I further move that the County provide an in-kind match to meet its required local match of \$4,687.50.

OR

I move that the Board table the request for further discussion.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Booth \_\_\_\_\_  
 Cooper-Jones \_\_\_\_\_  
 Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
 Jones \_\_\_\_\_  
 Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_



**MEMORANDUM**

**TO:** Taylor Harvie, Amelia County Administrator  
Rebecca Carter, Buckingham County Administrator  
Dan Witt, Charlotte County Administrator  
Don Unmussig, Cumberland County Administrator  
Tracy Gee, Lunenburg County Administrator  
Ronnie Roark, Nottoway County Administrator  
Doug Stanley, Prince Edward County Administrator  
Scott Davis, Farmville Town Manager

**FROM:** Todd Fortune   
Deputy Director

**DATE:** November 19, 2020

**SUBJECT:** CRC Regional Hazard Mitigation Plan Update – Confirmation of local participation, appointment to Project Management Team

As you may be aware, the Commonwealth Regional Council (CRC) was recently awarded a grant through FEMA’s Pre-Disaster Mitigation Program to undertake an update of the CRC’s Regional Hazard Mitigation Plan. The planning process is expected to take almost three (3) years, with the current target end date of September 23, 2023.

During the grant application process, your locality submitted a statement of interest to participate in the Plan Update. In order for staff to proceed with the initial steps of the project, we are now requesting that you: 1) confirm your intent to participate; and 2) appoint someone from your locality to serve on the Project Management Team (PMT). The PMT will assist CRC staff during the Plan update (reviewing data and materials, coordinating with local government staff as needed, etc.) and making sure the Plan is adopted by each covered locality prior to final approval by FEMA.

The total project budget is \$150,000.00, with federal grant funds covering \$112,500.00 and the local match totaling \$37,500.00. The State of Virginia will NOT be picking up any of the match. Therefore, the local share of the match breaks out to \$4,687.50 per locality. ***It should be noted that each locality has the option of using in-kind (staff time) as their match.*** This will allow you to avoid any cash outlays for this project.

Please complete the enclosed form – confirming your participation, indicating your option for meeting the local match, and appointing a representative to the Project Management Team – and return it to me **no later than December 17, 2020**. If you choose in-kind for your match, we will coordinate with your representative on the PMT on tracking local staff time for the match.

Please do not hesitate to contact me if you have any questions or need additional information. Thanks in advance.

ENCLOSURE

**Confirmation of Intent to Participate in the Commonwealth Regional Council (CRC)  
Regional Hazard Mitigation Plan Update**

The County of \_\_\_\_\_ hereby confirms its intention to participate in the update of the Commonwealth Regional Council's (CRC) Regional Hazard Mitigation Plan. The project is being funded by a planning grant from FEMA, plus local matching funds. As per the submitted grant application, the match will be covered by participating localities.

The County chooses the following option regarding its share of the local match for the grant:

\_\_\_\_\_ The County chooses to *provide the required cash match of \$4,687.50 (local share)*.

\_\_\_\_\_ The County chooses to *provide in-kind services to meet its share of \$4,687.50 of the required match for the project*. The County understands that it is responsible for tracking and reporting staff time to the CRC for the purposes of documenting its match for the project.

Furthermore, once the update has been completed, the County confirms that it will hold the required Public Hearing, thus leading to adoption of the updated Regional Plan by the Board of Supervisors.

Furthermore, we appoint the following individual to serve on the Project Management Team. This group will work with, and assist, CRC staff during the Regional Plan update process.

|      |                   |                     |
|------|-------------------|---------------------|
| Name | Affiliation/Title | Phone Number/E-mail |
|------|-------------------|---------------------|

Other interested stakeholders, who may be engaged during the Regional Plan update process, include the following:

|      |                   |                     |
|------|-------------------|---------------------|
| Name | Affiliation/Title | Phone number/e-mail |
|------|-------------------|---------------------|

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|        |      |
|--------|------|
| Signed | Date |
|--------|------|

|      |       |
|------|-------|
| Name | Title |
|------|-------|

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County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** December 8, 2020  
**Item No.:** 14  
**Department:** Board of Supervisors  
**Staff Contact:** Robert Love  
**Issue:** Planning & Community Development Update

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**Summary:** County Planning & Community Development Director, Robert Love, will provide an update to the Board of Supervisors on pending/upcoming planning and zoning issues.

**Attachments:**

**Recommendation:** To Be Determined.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

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County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** December 8, 2020  
**Item No.:** 15  
**Department:** Board of Supervisors  
**Staff Contact:** Kate Pickett  
**Issue:** Economic Development Update

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**Summary:** County Economic Development Director, Kate Pickett, will provide an economic development update to the Board of Supervisors.

**Attachments:**

**Recommendation:** To Be Determined.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 8, 2020  
**Item No.:** 16  
**Department:** Emergency Management  
**Staff Contact:** Sarah Elam Puckett/Trey Pyle  
**Issue:** Emergency Management Update

---

**Summary:** Emergency Management staff will provide its monthly COVID-19 update at the Board meeting.

**Attachments:**

**Recommendation:** To Be Determined.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 8, 2020  
**Item No.:** 17  
**Department:** County Attorney  
**Staff Contact:** Terri Atkins Wilson, Esq.  
**Issue:** County Attorney Update

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**Summary:** The County Attorney will provide an update, as needed, to the Board on any legal issues pending before the County.

**Attachments:**

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 8, 2020  
**Item No.:** 18  
**Department:** County Administrator  
**Staff Contact:** Douglas P. Stanley  
**Issue:** County Administrator Update

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**Summary:** The County Administrator will provide an update to the Board on any additional issues pending before the County.

**Attachments:**

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

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**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 8, 2020  
**Item No.:** 19  
**Department:** County Administration  
**Staff Contact:** Douglas Stanley, ACIP ICMA-CM County Administrator  
**Issue:** Personnel Committee Report

**Summary:**

a. Request from Sheriff: Due to the circumstance of COVID-19, employees in the Sheriff's Department have had limited ability to use leave during 2020. The Sheriff is requesting payout of unused leave balances for his employees that are in excess of the allowed carry-over. The estimated cost through October 30, 2020 is \$14,471.91. The Personnel Committee recommends the Board authorize the pay out the leave balances once the final totals are known and bring this to the Board in January for an appropriation.

**Cost:** Final cost is to be determined, pending final leave balances.

**Suggested Motion:** I move that the Board of Supervisors authorize the pay out the leave balances once the final totals are known and bring this to the Board in January for an appropriation.

b. Request from Treasurer: As the Board is aware, the County has engaged the services of a retired Treasurer from a neighboring county to provide staff training and assist the Treasurer's Office. At the time of the original request from the Treasurer, the extent and depth of the work that has been required to reconcile multiple years, multiple funds and the schools was unknown. To enable the Treasurer, the County Administrator's Office and the Schools to complete the needed scope of work and coordinate financial processes and controls, the Treasurer is asking the Board to provide additional part-time funding in the amount of \$11,600. This additional engagement is estimated for 32 hours per week at \$25.00 per hour through March. Note: The Treasurer's Office has no vacancy savings in FY 21. The Personnel Committee is recommending approval.

**Cost:** As proposed, the increase would be \$11,600.

**Suggested Motion:** I move that the Board of Supervisors approve the request to increase the part-time funding in the Treasurer's Office by \$11,600 and appropriate same funds as indicated below.

**FY21 BUDGET AMENDMENT**

| Rev/Exp | Fund | Dept  | Object | Description                         | Debit  | Credit |
|---------|------|-------|--------|-------------------------------------|--------|--------|
| 3 (Rev) | 100  | 41050 | 0100   | General Fund Balance                |        | 11,600 |
| 4 (Exp) | 100  | 12410 | 1300   | P-T Salaries & Wages<br>(Treasurer) | 11,600 |        |

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Booth \_\_\_\_\_  
 Cooper-Jones \_\_\_\_\_  
 Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
 Jones \_\_\_\_\_  
 Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

c. Since October 1, 2020, the Assistant County Administrator has been serving as Interim County Administrator. During the interim basis, her base salary was bumped from \$87,946 to \$115,855 (mid-point between her salary and the previous Administrator’s salary of \$143,764). In September, the Board approved a much deserved salary increase for Ronald VanEps, Director of Public Works, bumping his salary to \$91,236. I requested that the Personnel Committee approve a request to reset the Assistant Administrator’s salary to 10% higher than Mr. VanEps salary to recognize the additional responsibilities required of the position and to place it in line with Mr. VanEps. This has been a standard practice of the Board in the past when reclassifying positions (Mr. VanEps was bumped 10% over the new Landfill GM). Mrs. Puckett’s salary would be increased from the current \$87,946 to \$100,360, an increase of \$12,414. The Personnel Committee has unanimously recommended approval of the salary re-alignment as outlined.

**Cost:** As proposed, the county salary increase would be \$12,414. This amount does not include her grant-funded stipend of \$8,784.96 for the 24/7 on-call status for emergency management. Ms. Puckett is also recommending to split the stipend between herself and Deputy Emergency Management Coordinator ,Trey Pyle, beginning in January 2021.

**Suggested Motion:** Accept the recommendation of the Personnel Committee.

d. Board of Equalization Staffing – The Board of Equalization will begin its work in January 2021. It will require staff support to prepare for and during and after its meetings. In addition, as discussed with the Personnel Committee can provide administrative and reception support to the County Administrator’s Office. This position was previously eliminated from County Administrator’s budget; however, it is clear to me that this support is needed to best respond to our citizens and enable the remaining staff to operate more efficiently. The Personnel Committee unanimously recommends to the Board re-establishing this position in the County Administrator’s Office as part-time (up to 28 hours per week at an hourly rate estimated at \$12.00 - \$14.00). During the FY 22 Budget process, the Board can consider whether this position will be continued beyond the term of the Board of Equalization.

**Suggested Motion:** Accept the recommendation of the Personnel Committee.

e. Staff Vacancy: As the Board is aware, Kate Pickett’s last day is December 23, 2020. Based on my brief tenure in the office, I believe the greatest immediate need of the County is a full-time Director of Finance. Both positions, Economic Development and Finance, are critical to the mission of the Board of Supervisors; however, I discussed with the Personnel Committee and they unanimously concurred, that the Board authorize staff to move forward and work with the Personnel Committee on the development of a position description and the advertising of a Director of Finance for the County. During the FY 22 Budget process the Board can deliberate filling the position of the Economic Development Director.

**Suggested Motion:** Accept the recommendation of the Personnel Committee.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Booth _____        | Gilliam _____ | Townsend _____ |
| Second _____ | Cooper-Jones _____ | Jones _____   | Wilck _____    |
|              | Emert _____        | Pride _____   |                |



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 8, 2020  
**Item No.:** 20  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley/Sarah Elam Puckett  
**Issue:** Correspondence/Information

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**Summary:**

**Attachments:**

- a. Thank You, Meals on Wheels
- b. Email, Other Sanctuary Resolutions for Consideration

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

**From:** Robert Webber <webberrp@yahoo.com>  
**Sent:** Tuesday, November 24, 2020 9:13 AM  
**To:** board@co.prince-edward.va.us  
**Subject:** Thank you for grant

I am the Treasurer for the Farmville/Prince Edward Meals on Wheels. On behalf of the Board of Directors, I want to thank you for the the \$20,00 CARES grant you awarded our organization. Due to the COVID pandemic, we had to cancel our annual wine festival this year. That is our main fundraising activity, and we weren't sure how we could continue to afford to get daily meals and visits to our local folks in need. Thanks to you, we are solvent again! We greatly appreciate this grant.

I invite you to go to <https://mowpec.com> to learn more about the activities of our organization. Thank you again for your support.

Robert P Webber, Treasurer, Meals on Wheels

**From:** David Allen <davidallen.pol20@gmail.com>  
**Sent:** Saturday, November 21, 2020 3:20 AM  
**To:** dwilliams@powhatanva.gov; lnordvig@powhatanva.gov; mbyerly@powhatanva.gov; bcox@powhatanva.gov; kcarmack@powhatanva.gov; board@co.prince-edward.va.us; dhunter@princegeorgecountyva.gov; acarmichael@princegeorgecountyva.gov; fbrown@princegeorgecountyva.gov; mwaymack@princegeorgecountyva.gov; tjwebb@princegeorgecountyva.gov; pashcraft@princegeorgeva.org  
**Subject:** Other Sanctuary Resolutions for Your Consideration  
**Attachments:** Eastland County Texas Sanctuary County for All Businesses.pdf; Morrill County Nebraska Health Mandate Sanctuary.pdf

Good day,

It seems it wasn't too long ago that members of the Board were willing to support the rights of our county's citizens by voting in favor of a resolution to make the county a Second Amendment Sanctuary. I applauded our county for supporting that resolution.

However, we now find ourselves in a worse situation. Coronavirus lockdowns have hurt our community / small businesses, and especially our parents and children. Even worse is the fact that there has been talk of doing even more lockdowns in the future if cases in our area go up. This is despite the fact that [even the W.H.O. now argues that lockdowns are not a viable method of dealing with this virus](#). It is for these reasons and countless more that I am reaching out to you to implore you to take action and lead, the way I have seen the Board lead in the past.

I have attached a copy of a resolution that was passed by Eastland County, Texas. This resolution declared their county was a Sanctuary County for All Businesses. I would like you to consider passing this resolution in our county to take proactive steps to fend off any further lockdowns at the direction of our state / governor. Here is a link to the article discussing Eastland County's passage of the resolution:

<https://www.microplexnews.com/eastland-county-declared-sanctuary-county-for-all-businesses/>.

In addition, I ask you to consider another resolution that was passed in Morrill County, Nebraska regarding their intent to refrain from any county-level virus-related mandates(s) that might infringe upon the rights of their citizens. I am referring to it as a Health Mandate Sanctuary resolution, so they are effectively now a Health Mandate Sanctuary County. This includes mask mandates, forced business closures, social distancing, peaceful assembly and a number of other matters. Their resolution relies on their citizens to make responsible decisions and take precautionary measures for themselves as they have always done when dealing with any other communicable diseases. Here is the link to the Morrill County article:

[https://starherald.com/news/local\\_news/morrill-county-commissioners-pass-resolution-opposing-mandated-masks-other-health-measures/article\\_6477a580-cf15-5893-94bb-2fbd52744c91.html](https://starherald.com/news/local_news/morrill-county-commissioners-pass-resolution-opposing-mandated-masks-other-health-measures/article_6477a580-cf15-5893-94bb-2fbd52744c91.html)

Both Eastland County and Morrill County had previously passed Second Amendment Sanctuary County resolutions just like our county did, and they decided that if it worked for the Second Amendment, it could work for these lockdowns as well.

While you are considering these resolutions, please also consider passing them along to your peers in other counties across the state. As we saw with the Second Amendment Resolution, when we all work together on these issues, it sends a clear message to the leadership at the state-level. The more counties that start passing these resolutions, the louder that message will be.

When we passed our Second Amendment Sanctuary Resolution, it was in response to potential overreach from the state or federal government that might infringe upon our Second Amendment rights... How many rights have we allowed them to infringe upon since then? Isn't it time to step up and do something about it? Please consider these two resolutions before they trample any further upon the rights of your constituents.

Very respectfully,

David Allen

**RESOLUTION**  
**DECLARING EASTLAND COUNTY**  
**SANCTUARY COUNTY FOR ALL BUSINESSES**

**WHEREAS**, Eastland County, Texas, recognizes that the Constitution of the United States as well as the Constitution of the State of Texas enshrines certain rights of all Americans, including those fundamental liberty interests set forth in the Fourteenth Amendment of the US Constitution that prohibits and state from depriving any person of life, liberty, or property without due process of law; and,

**WHEREAS**, Eastland County recognizes that the US and Texas Declarations of Independence advance the “inalienable rights” of life, liberty and the pursuit of happiness in the face of governmental overreach; and,

**WHEREAS**, each of the Eastland County duly elected and appointed public servants took a sacred oath to preserve, protect and defend the US Constitution and the Constitution of the State of Texas; and,

**WHEREAS**, Eastland County welcomes, honors and respects the contributions of all businesses and employees of said businesses, regardless of their size and regardless of whether they have been deemed “essential” by some government decree or not; and,

**WHEREAS**, Eastland County’s diverse and entrepreneurial businesses positively contribute to the economic, cultural and social fabric of the County; and,

**WHEREAS**, all businesses in the County have not only been a catalyst for the County’s economic health, but have been the backbone of the County throughout its long history; and,

**WHEREAS**, Eastland County businesses are socially responsible and are capable and willing to maintain effective health protocols to ensure that Eastland County remains one of the strongest COVID-19 success stories in Texas; and,

**WHEREAS**, fostering a relationship of trust, respect and open communication between county officials and businesses is essential to the County’s mission of delivering effective public services in partnership with the community, thereby advancing a high quality of life for local residents; and,

**WHEREAS**, Eastland County seeks to foster trust, not fear, between County officials and businesses and citizens, while properly allocating limited local resources and encouraging cooperation and open communication, to ensure public safety and due process for all, irrespective of business status; and,

**WHEREAS**, Eastland County desires to demonstrate its commitment to its businesses and citizens by providing a safe community and by assuring them that, in accordance with federal and state laws and all state licensing authorities, the County will not of its own accord abridge such freedoms and rights; and,

**WHEREAS**, Eastland County recognizes and honors the inalienable rights of individuals, as individuals, to earn a living, to employ others or be employed, to provide income for their families, to give back to the community, to treat neighbors with respect and care, and contribute to the overall health and well-being of the community, without the need for undue government overreach, coercion and control; and,

**WHEREAS**, on November 25, 2019, in this very Commissioners' Court, a motion was made to approve a Resolution Declaring Eastland County to be a Second Amendment Sanctuary County which was approved unanimously by this Commissioners' Court; and,

**WHEREAS**, the Eastland County Commissioners' Court understands, respects and has a duty to protect the United States Constitution and the Texas Constitution.

**THEREFORE, BE IT HEREBY RESOLVED**, that Eastland County will, in accordance with state and federal law, and in order to properly allocate limited local resources and optimize cooperation and communication to ensure public safety and due process for all, irrespective of business status; and,

Be it **FURTHER RESOLVED** that Eastland County shall not, in accordance with state and federal law, take any direct action against any businesses or individuals based solely on their actual or perceived business status; and,

Be it **FURTHER RESOLVED** that Eastland County recognizes that state and county authorities directly license, permit and regulate certain businesses within the county and nothing in this Resolution is intended to abridge such authorities from overseeing applicable license regulations and restraints, if any, on such businesses; and,

Be it **FURTHER RESOLVED** that, subject to the foregoing, Eastland County hereby declares that Eastland County is a Sanctuary County for all businesses; and considers all businesses essential; and,

Be it **FURTHER RESOLVED** that the Eastland County Commissioners' Court supports opening all businesses without restrictions or limitations that would allow all businesses to fight for their very economic survival and livelihood.



**RESOLUTION NO. 2020- 26**

BE IT RESOLVED BY THE CHAIRPERSON AND COUNTY BOARD OF COMMISSIONERS OF THE COUNTY OF MORRILL, NEBRASKA, as follows:

**WHEREAS**, After considering, at the County level, the effects of government policies across the nation concerning the SARS-Cov-2 virus pandemic (virus) and the various policies regarding the virus that have arguably resulted in social ills including: increased unemployment, business closures, suicides, poverty, domestic abuse, homelessness, and alcohol and drug abuse;

**WHEREAS**, the Constitution of the State of Nebraska sets forth the following provisions applicable to all Nebraskans (emphasis added):

Article I, § 1

All persons are by nature free and independent, and have certain inherent and inalienable rights; among these are life, liberty, the pursuit of happiness.

Article I, § 3

No person shall be deprived of life, liberty, or property, without due process of law, nor be denied equal protection of the laws.

Article I, § 4

All persons have a natural and indefeasible right to worship Almighty God according to the dictates of their own consciences... nor shall any interference with the rights of conscience be permitted.

Article I, § 19

The right of the people peaceably to assemble to consult for the common good, and to petition the government, or any department thereof, **shall never be abridged**.

Article I, § 21

The property of no person shall be taken or damaged for public use without just compensation therefor.

Article I, § 25

There shall be no discrimination between citizens of the United States in respect to the acquisition, ownership, possession, enjoyment or descent of property.

Article I, § 26

This enumeration of rights shall not be construed to impair or deny others, retained by the people, and all powers not herein delegated, remain with the people.

**WHEREAS**, the County Commissioners in and for Morrill County, Nebraska, upon their election to office, having sworn allegiance to the Constitutions of the United States of America and the State of Nebraska;

**WHEREAS** the Morrill County Board of Commissioners agrees that the rights bestowed upon Nebraskans by the Constitutions of this State and the United States, are inalienable and cannot be infringed upon by any Local, State, or Federal authority;

**NOW THEREFORE**, having duly met at a regular meeting and considered the matter, for the aforesaid reasons, and in order to notify the public of its intent to refrain from any county-level virus-related mandate(s) that might infringe upon the rights enumerated to the citizens of Morrill

County by the constitutions of this State and the United States, including, but not limited to, mandatory mask requirements, mandatory contact tracing, mandatory social distancing, mandatory business closure/curtailment, restrictions on peaceable assembly, and/or any other matters that may directly or indirectly infringe upon the said rights;

**BE IT RESOLVED THAT** the Morrill County Board of Commissioners hereby expresses the intent of this Board to encourage the public to make appropriate virus-related healthcare decisions for themselves and their families;

**BE IT RESOLVED THAT** the Morrill County Board of Commissioners hereby expresses the intent of this Board to refrain from enacting and/or supporting any county-level virus-related mandates that might infringe upon the rights of the citizens of Morrill County bestowed upon them by the Constitution of this State and the United States.

DATED THIS 13<sup>th</sup> DAY OF August, 2020.

COUNTY OF MORRILL, NEBRASKA



  
\_\_\_\_\_  
Jeff Metz, Chairperson  
Morrill County Board of Commissioners

  
\_\_\_\_\_  
Susanna Batterman, Member  
Morrill County Board of Commissioners

  
\_\_\_\_\_  
Greg Storkel, Member  
Morrill County Board of Commissioners

ATTEST:

  
\_\_\_\_\_  
Kathy Brandt, County Clerk



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 8, 2020  
**Item No.:** 21  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Issue:** Monthly Reports

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**Summary:** Please see attachments.

**Attachments:**

- a. Animal Control
- b. Building Official
- c. Cannery – Home Canning Operations
- d. Cannery – Commercial Operations
- e. Commonwealth Regional Council
- f. Tourism

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



## Animal Control Monthly Report

**"November 2020"**

### Dogs

|                     |    |
|---------------------|----|
| Surrendered         | 11 |
| Picked Up           | 5  |
| Claimed By Owner    | 1  |
| Adopted             | 2  |
| Transferred P/U     | 0  |
| Euthanized          | 0  |
| Injured / Euth.     | 4  |
| Transferred to SPCA | 20 |
| Seized              | 4  |
| Bite Case           | 0  |
| Other               | 0  |

**Fees Collected** \$50

### Cats

|                     |   |
|---------------------|---|
| Surrendered         | 6 |
| Picked Up           | 0 |
| Claimed By Owner    | 0 |
| Adopted             | 0 |
| Transferred         | 0 |
| Euth - Injury       | 0 |
| Euthanized          | 0 |
| Died in Kennel      | 6 |
| Transferred to SPCA | 0 |
| Dead on Arrival     | 0 |
| Bite case           | 0 |

**Fees Collected** \$0.00

|                                   |                   |
|-----------------------------------|-------------------|
| <b>Bill the Town of Farmville</b> |                   |
| 10 animals housed. (see attached) |                   |
| <b>Total Billed:</b>              | <b>\$1,910.00</b> |

### Wildlife

|             |   |
|-------------|---|
| Handled     | 0 |
| Euthanized  | 0 |
| Rabies Case | 0 |

### Livestock

|                   |   |
|-------------------|---|
| Returned to Owner | 0 |
| Sold at Market    | 0 |
| Adopted           | 1 |

**Fees Collected** \$0.00

### Other Companion Animals

|                   |   |
|-------------------|---|
| Returned to Owner | 0 |
| Surrendered       | 0 |
| Transferred       | 0 |
| Adopted           | 0 |

**Miles Driven** 1,880

**Days at or above capacity** 0

**Number of Calls to Shelter** 130

**Summons Issued** 0

**Warrants Served** 0

**Days in Court** 2

**Nuisance Dogs** 3

**Dangerous Dogs** 1

**Calls After Hours/On Call** 15

**Dogs Brought in by Farmville PD** 4

**Total Fees Collected** \$50.00

*Chris Riviere, Deputy Animal Control Officer*

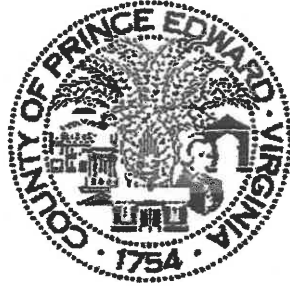
**Notes:** Boarding & care of felines (5), see attached. Transferred to SPCA. Total fees: \$1,180.

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Boarding & care of K9s (4), see attached. Transferred to SPCA. Total fees: \$730.

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*form 8 - 2020*



**Prince Edward County Animal Control**

**Boarding and Services Invoice**

**Boarding and care of felines ID# 101920361, 102020362,102020363,102020364,111220377**

**Dates held 10/19/2020-11/17/2020-29 days, 10/20/2020-11/17/2020-28 days, 10/20/2020-11/17/2020-28 days, 10/20/2020-11/17/2020-28 days, and 11/12/2020-11/17/2020-5 days**

**Reason for disposition: Transferred to SPCA**

**Total fees: \$1,180.00 for felines**

**Boarding and care of K9s ID# 10212020358, 11012020366, 11092020372, 11112020375**

**Dates held 10/21/2020-11/17/2020- 27 days, 11/01/2020-11/17/2020-16 days, 11/09/2020-11/16/2020-7 days, and 11/11/2020-11/24/2020-13 days**

**Reason for disposition: Transferred to SPCA**

**Total fees: \$730.00 for K9s.**

# BUILDING OFFICIAL

Permits Issued Report  
11/01/2020 Through 11/30/2020

|                           |                   |                    |
|---------------------------|-------------------|--------------------|
| ADDITIONS                 | - Issued          | 10                 |
|                           | - Value           | \$232,288.00       |
|                           | - Permit Fees     | \$1,255.65         |
|                           | - 2.00% STATE TAX | \$25.12            |
|                           | - Fees Collected  | \$110.16           |
|                           |                   |                    |
| COMMERCIAL                | - Issued          | 2                  |
|                           | - Value           | \$32,000.00        |
|                           | - Permit Fees     | \$600.00           |
|                           | - 2.00% STATE TAX | \$12.00            |
|                           | - Fees Collected  | \$.00              |
|                           |                   |                    |
| ONE & TWO FAMILY DWELLING | - Issued          | 2                  |
|                           | - Value           | \$565,000.00       |
|                           | - Permit Fees     | \$1,013.60         |
|                           | - 2.00% STATE TAX | \$20.27            |
|                           | - Fees Collected  | \$.00              |
|                           |                   |                    |
| ELECTRICAL                | - Issued          | 23                 |
|                           | - Value           | \$64,555.00        |
|                           | - Permit Fees     | \$1,235.00         |
|                           | - 2.00% STATE TAX | \$24.70            |
|                           | - Fees Collected  | \$51.00            |
|                           |                   |                    |
| MECHANICAL                | - Issued          | 5                  |
|                           | - Value           | \$2,500.00         |
|                           | - Permit Fees     | \$250.00           |
|                           | - 2.00% STATE TAX | \$5.00             |
|                           | - Fees Collected  | \$.00              |
|                           |                   |                    |
| MECHANICAL/GAS            | - Issued          | 6                  |
|                           | - Value           | \$21,893.00        |
|                           | - Permit Fees     | \$300.00           |
|                           | - 2.00% STATE TAX | \$6.00             |
|                           | - Fees Collected  | \$.00              |
|                           |                   |                    |
| MANUFACTURED HOMES        | - Issued          | 3                  |
|                           | - Value           | \$221,000.00       |
|                           | - Permit Fees     | \$389.60           |
|                           | - 2.00% STATE TAX | \$7.79             |
|                           | - Fees Collected  | \$.00              |
|                           |                   |                    |
| PLUMBING                  | - Issued          | 5                  |
|                           | - Value           | \$2,500.00         |
|                           | - Permit Fees     | \$250.00           |
|                           | - 2.00% STATE TAX | \$5.00             |
|                           | - Fees Collected  | \$.00              |
|                           |                   |                    |
| REMODELING                | - Issued          | 2                  |
|                           | - Value           | \$51,000.00        |
|                           | - Permit Fees     | \$255.00           |
|                           | - 2.00% STATE TAX | \$5.10             |
|                           | - Fees Collected  | \$.00              |
|                           |                   |                    |
| TANK REMOVAL              | - Issued          | 2                  |
|                           | - Value           | \$1,000.00         |
|                           | - Permit Fees     | \$100.00           |
|                           | - 2.00% STATE TAX | \$2.00             |
|                           | - Fees Collected  | \$.00              |
|                           |                   |                    |
| Total Permits             | - Issued          | 60                 |
| Total Permits             | - Value           | \$1,193,736.00     |
| Total Permits             | - Permit Fees     | \$5,648.85         |
| Total Permits             | - Sales Tax 2%    | <u>\$ 112.98</u>   |
|                           |                   | <u>\$ 5,761.83</u> |

**INSPECTIONS FOR NOVEMBER 50**

# PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road  
Farmville, Virginia 23901

Patty Gulick  
Cannery Manager  
434-223-8664

## November 2020 Cannery Report

Cannery report is as follows:

|                       |         |                           |
|-----------------------|---------|---------------------------|
| 2205 (qts.)           | @.48 =  | \$1,058.40                |
| 174 (pts.)            | @.40 =  | \$ 69.60                  |
| 106(gals)             | @1.25 = | \$ 132.50                 |
| 54 Patrons usage      | @1.00 = | \$ 54.00                  |
| 30% out of County =   |         | \$ 00.00                  |
| Non-processing fees = |         | \$ 90.00                  |
| Meat Cut              | @.25 =  | \$ 20.00                  |
| <b>Total</b>          |         | <b><u>\$ 1,424.50</u></b> |

This month we enjoyed sharing our experience with 54 registered users of the cannery. The crew that each user brings to help process their food totaled 109. By counting all cannery participants, we believe this shows a more accurate reflection of the cannery's usage and community impact. To date this year alone, the cannery has introduced its services and registered 22 new customers to the cannery. All of these new customers are residents of our 4 surrounding counties of Prince Edward, Cumberland, Charlotte and Amelia. The feedback from the public has been overwhelmingly grateful for the services we are able to provide to their families.

P. Gulick

kef

Katharine Wilson  
Director  
[info@virginiafoodworks.org](mailto:info@virginiafoodworks.org)



| <b>November 2020</b>            |             |
|---------------------------------|-------------|
| Total number of units processed | 2,733       |
| Retail value of products        | \$19,276.00 |
| # Clients                       | 9           |
| # New Clients                   | 3           |
| # processing days               | 9           |
| Revenue generated for PEC       | \$879.00    |

## November 2020 Summary

### COVID-19 Operations Update

Virginia Food Works will continue to operate as a Full Co-Packer for the foreseeable future since the risk of COVID-19 infection has not subsided in our state.

### From the Production Floor

We brought in three new clients in November, each with unique products we're looking forward to making more of soon. Rosey Blooms is a food business based in Winston-Salem, NC with a jarred collard greens product. We ran a successful test batch of the collards, and also tested a batch of Scratch Pasta Company's tomato sauce. Scratch Pasta has only sold pastas before now, but is adding the tomato sauce to its line of products- and already sold out of the sauce made during the test batch!

The third new client is Angelic's Kitchen, a fried seafood food truck in Charlottesville. The seafood breading is so popular that Angelic is now selling it for people to cook with at home, and we have more space for her to package and label the dry mix at the cannery.

November also brought back a client who hasn't run productions with us since 2014, but Keswick Farm from Charlottesville made spicy and mild pepper jellies with 200 lb of their peppers with us and are planning to return for a hot sauce production later this winter.

### In the Office

We have three more new clients scheduled for productions in December, and have been working with them to prepare their recipes for the test batches. One new client has produced many batches of his apple butter and applesauce at the Keezletown Cannery until it closed last year. He is very grateful to have another cannery space to make his commercial products and we're looking forward to working with him.





IN PARTNERSHIP WITH

The Counties of Amelia | Buckingham | Charlotte | Cumberland | Lunenburg | Nottoway  
Prince Edward

### CRC November 2020 Items of Interest

#### New Ventures

- The Counties of Amelia, Buckingham, Cumberland, Lunenburg and Nottoway were awarded \$85,000 each from the Commonwealth of Virginia, CARES Act funding to Fast Track Broadband. This project was a partnership between each County and MBC who also provided a cash match and will be installing the equipment. Nottoway County also was awarded an additional \$77,491 to purchase hot spot devices for the County school system. All total these projects received \$502,491 in funding for expanding broadband. The CRC assisted with all six applications.
- Charlotte Court House was awarded \$363,812 from the VDOT Transportation Alternative Set-Aside program for the Route 47 Pedestrian Improvements Project. The CRC assisted the Town with the Application.
- CRC received EDA approval of the Updated Comprehensive Economic Development Strategy (CEDS).
- CRC staff are working with EDA to pursue Economic Development District Designation.
- CRC staff assisted Victoria Fire & Rescue in applying for Assistance to Firefighters (AFG) COVID19 Supplemental Round 2 funding for COVID19 PPE decontamination equipment.
- CRC staff assisted Blackstone Volunteer Fire Department in applying for Assistance to Firefighters (AFG) COVID19 Supplemental Round 2 funding for COVID19 PPE.
- CRC staff are assisting Cumberland County in pursuing VDOT Economic Development Access funds.
- CRC staff are assisting the Amelia County Hindle Building Committee in researching funding sources for the rehabilitation/reuse of the Hindle Building.
- CRC staff assisted Lunenburg, Buckingham and Prince Edward counties to develop scopes of work to obtain the Local Emergency Management Performance Grant Supplemental Health Equity Allocation funds.
- CRC staff are assisting the Town of Blackstone with a Tourism Application to the Virginia Tourism Corporation.
- CRC staff are assisting the Town of Blackstone in researching funding sources to renovate the Harris Memorial Armory to create a Community Center.
- **Next CRC Meeting, Wednesday, December 16, 2020 at 9:30 a.m.**

#### Activity

- Dillwyn CDBG Housing Rehabilitation Project –Work has begun on 145 White and 2 bids were received on 99 White with one coming in under budget. This bid is being reviewed by the rehab specialist.
- Dillwyn VDOT Streetscape Project – Construction work should be completed by the end of the year.
- Phenix Water System Project – The Town has drilled one test well that was insufficient. The driller will be moving on to the other 4 test sites until a suitable well site is found.
- Regional Emergency Planning – The CRC are currently working on the Draft Regional Joint Information Center Plan and hope to have a draft completed in December.
- Lunenburg/Kenbridge/Victoria VHDA Housing Study – The Berkley Group will be presenting the Final Vacant Affordable Housing Study Report to a Joint Meeting of the Lunenburg Board of Supervisors, Victoria Town Council and Kenbridge Town Council on December 15, 2020 at the Kenbridge Town Hall Auditorium at 6:00 p.m.
- DEQ Watershed Implementation Plan (WIP) III Assistance: The CRC is working with DEQ on the next WIP III contract for services for 2021.

## Tourism & Visitor Center Monthly Report for November 2020

| HEARTLAND REGIONAL VISITOR CENTER GUESTBOOK SIGNINGS: |                     |                 |                    |              |                                |
|-------------------------------------------------------|---------------------|-----------------|--------------------|--------------|--------------------------------|
|                                                       | Virginia<br>Guests  | Other<br>States | Other<br>Countries | Total Guests | Average Visitors per<br>Month: |
| YTD 2020                                              | 1,240               | 185             | 12                 | 1,437        | 130.6                          |
| 2019                                                  | 3,323               | 506             | 56                 | 3,885        | 323.8                          |
|                                                       | Total / 11 Months   |                 |                    |              |                                |
|                                                       | Total / ALL of 2019 |                 |                    |              |                                |

### Requests for Information:

|                  | Phone<br>Inquiries | Video<br>Views (All) | Center<br>Visits | GoogleMyBusiness<br>Finding the<br>Visitor Center | Tablet/Cell<br>Web Hits | Monthly Totals: |
|------------------|--------------------|----------------------|------------------|---------------------------------------------------|-------------------------|-----------------|
| November 2020    | 59                 | 4                    | 112              | 2,684                                             |                         | 2,859           |
| November 2019    | 54                 | 44                   | 235              |                                                   | 2028                    | 2,361           |
| % Difference     | 9.26%              | -90.91%              | -52.34%          | 100.00%                                           | -100.00%                | 21.09%          |
| <b>TOTAL YTD</b> |                    |                      |                  |                                                   |                         |                 |
| 2020 YTD         | 588                | 284                  | 1,437            | 20,054                                            | 3,510                   | 25,873          |
| 2019 YTD         | 750                | 526                  | 3,675            | 0                                                 | 7,285                   | 12,236          |
| % Difference     | -21.60%            | -46.01%              | -60.90%          | 100.00%                                           | -51.82%                 | 111.45%         |

### Report to December Board of Supervisors:

- November visitor numbers are still lower than last year, but we continue to see intrepid visitors who are excited to be here and want to learn about more things to do and places to go. So we are happy to tell them where they can go to spend their money!
- The WanderLOVE grant award is starting to see results. Many businesses are using the #FindWhatYouLoveInFarmville and #WanderLOVE in much of their social media, and the brand is growing!
- VisitFarmville.com, Farmville Downtown and the Chamber are all starting to use these hashtags, in their social media, as well.
- The Visitor Center rolled out the Scavenger Hunt Map Guide, part of the WanderLOVE grant award, which has identified over 30 works of art and LOVEWorks throughout the community, some are outside art and some are inside of locations. Visitors use the map to find the artwork, then have to choose the right clue. They bring their completed Scavenger Hunt back to the Visitor Center and choose from the Grab Bag box, a prize donated by some business in the community. They fill out the front part of the map, if they wish to have a chance at the Grand Prize to be drawn in late Fall 2021.