

# PRINCE EDWARD COUNTY ELECTORAL BOARD

## Minutes

P.O. Box J  
Farmville, Virginia 23901

Thursday, March 4, 2021

A meeting was held in the Registrar's Office at 11:00 AM. on Thursday, March 4th to discuss Poll Workers for the upcoming term of March 1, 2021 thru February 29, 2024; Election of Electoral Board Members and Review of State Requirements for Security Plan.

Present: Mr. Charles Puckett, Chairman of Electoral Board; Rachel Dugger, Vice-Chair of the Electoral Board and Gwendolyn Akers-Booker, Secretary to Electoral Board in house.

Others in attendance were as follows: Lynette Wright, General Registrar along with Caitlin Bryant, Assistant to the General Registrar. No visitors from the community were present.

The meeting was called to Order by the Secretary at 11:05 AM in the Voter Registration Office. Each member of the board was presented with all the paperwork that was required regarding members of the community wishing to be poll workers as of March 4, 2021. Applications were processed and sent for renewal term of March 1, 2021 – February 29, 2024. Upon return from the applicants, paperwork was processed for accuracy and signatures as required by State Guidelines. Next, we discussed Officers of Electoral Board. Each board member discussed the roles and responsibilities and as of March 4<sup>th</sup> the next term for Officers of The Electoral Board will remain the same and they are as follows: Mr. Charles Puckett, Chairman; Mrs. Rachel Dugger, Vice-Chair and yours truly Ms. Gwendolyn Akers-Booker, Electoral Board Secretary. Each member appreciated the office in which we hold and it is with sincere gratitude that we work together for a smooth transition of our positions. After election of Board Members information was submitted to Lynette Wright, General Registrar to process. Lynette Wright reviewed with us the schedule of all Elections for the 2021 Year.

Following this our next item was the Security Plan from the State of Virginia. The EB Secretary along with the General Registrar met with the Data Security Manager, Lawson Hendley and reviewed all the requirements of the Security Plan and this information had to be submitted by March 1, 2021. Upon submitting this plan the information was reviewed by all members of the Electoral Board and each have agreed to the Security Plan based on the guidance of our Data Specialist for the County. There are several layers to this plan and we feel confident that all that requirements will be successfully accomplished as stated earlier as we are advised by our Data Specialist for the County of Prince Edward.

With no further to do, the meeting was adjourned at 12:45 PM.

Respectfully submitted,

*Gwendolyn S. Akers-Booker*

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Gwendolyn S. Akers-Booker, Electoral Board Secretary