



REVISED
3.23.2021

**County of Prince Edward
FY 2021-2022 Budget Schedule**

DATE	ACTIVITY	TIME/LOCATION
January 22, 2021	Budget Preparation Guide distributed to County Departments and Constitutional Offices	
January 22, 2021	Donation Request forms distributed	
Feb. 1-26, 2021	Budget work sessions between Departments and County Administrator	
February 16, 2021	Joint Finance Meeting of Board of Supervisors and School Board	5:30 p.m. Zoom Call
February 23, 2021	Board of Supervisors Budget Planning Meeting (Davenport Presentation)	5:00 p.m. Board of Supervisors Room
February 26, 2021	Budget worksheets submitted to County Administrator.	
March 3, 2021 (Changed from 9 th)	Joint Finance Committee Meeting of Board of Supervisors and School Board	1:00 p.m. School Board Office
March 12, 2021	Revenue estimated completed by County Administrator	
March 16, 2021	School Superintendent budget presentation to Board of Supervisors and School Board Presentation of County Administrator's proposed budget to Board of Supervisors	5:30 p.m. Board of Supervisors Room/Zoom
March 23, 2021	Board of Supervisors budget work session – presentations by outside agencies	2:00 p.m. Board of Supervisors Room
April 6, 2021	Board of Supervisors authorizes Public Hearing for April 20 (Ad dates – April 14)	5:30 p.m. 3 rd Floor Conference Room
April 13, 2021	Board of Supervisors Budget Work Session	5:30 p.m. 3 rd Floor Conference Room
April 20, 2021	Board of Supervisors Budget Work Session	5:30 p.m. 3 rd Floor Conference Room
April 20, 2021	Public Hearing on 2020 Real Estate, EMS Levy, and Poplar Hill CDA Tax Rates	7:00 p.m. Board of Supervisors Room
April 20, 2021	Public Hearing on County & School Budgets & Tax Rates	7:30 p.m. Board of Supervisors Room
April 27, 2021	Budget Work Session, Adoption of County & School Budgets & Tax Rates	7:00 p.m. Board of Supervisors Room
June 8, 2021	Approval of Appropriations.	7:00 p.m. Board of Supervisors Room

Adopted by the Board of Supervisor at its meeting on December 3, 2020.
Subject to change, by action of the Board of Supervisors.