

July 13, 2021

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 13th day of July, 2021; at 7:00 p.m., there were present:

Beverly M. Booth

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Odessa H. Pride

Jerry R. Townsend

James R. Wilck

Absent: Robert M. Jones

Also present: Douglas P. Stanley, County Administrator; Cheryl Stimpson, Human Resources; Terri Atkins Wilson, County Attorney; and Scott Frederick, P.E., VDOT Resident Engineer.

Chairman Emert called the July meeting to order.

Chairman Emert stated:

Due to the COVID-19 Emergency, the Board of Supervisors is operating pursuant to and in compliance with its "EMERGENCY ORDINANCE TO EFFECTUATE TEMPORARY CHANGES IN CERTAIN DEADLINES AND TO MODIFY PUBLIC MEETING AND PUBLIC HEARING PRACTICES AND PROCEDURES TO ADDRESS CONTINUITY OF OPERATIONS ASSOCIATED WITH PANDEMIC DISASTER." This meeting is closed to in-person participation by the General Public, but citizens may listen to the meeting by calling 1-844-890-7777, Access Code: 390313.

Chairman Emert then read the following:

Public Participation and Public Hearing comments for County meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one the following methods:

1. **Written Comments:** Please limit word count to no more than 500 words. Must be received by 2:00 p.m. the day of the meeting.
 - a. **Mailed:** Board of Supervisors, P.O. Box 382, Farmville, VA 23901.
 - a. **E-Mailed:** Board of Supervisors: board@co.prince-edward.va.us
 - b. **County Dropbox:** Written comments may also be placed in the County "payment dropbox", located in courthouse parking lot by 2:00 p.m. the day of the meeting.

2. **Verbal Comments:** Citizens may also participate remotely during the meeting. Using the meeting call-in information provided above, citizens may **phone-in to the meeting and provide comments during the Public Participation/Public Hearing portion of the agenda**; however, **citizens must pre-register** with the County Administrator's Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

Chairman Emert offered the invocation and led the Pledge of Allegiance.

In Re: Public Participation

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests the Administrator, Attorney or county staff to immediately correct any factual error that might occur.

Cornell Walker, Prospect District, requested verbal support from the Board of Supervisors on the Mary E. Branch Community Center building which is in disrepair. He said the organization has reorganized; the organization wishes to refurbish the building to provide youth services. He stated Preservation Virginia has listed the school on their list of endangered schools, and they are in Stage 3 of getting the building recognized as a National Historical site. Mr. Walker said there is a business plan in place to allow it to fully support itself once it is up and running. He said the first step is to get a grant to find out the cost to renovate the building; he said grant-writing is underway for a \$25,000 grant to provide an estimate of repair. Mr. Walker requested a Letter of Support from the Board of Supervisors for rehabilitation of the building to allow it to again be used as a community center, which would help obtain the grant. He expressed appreciation for any assistance the Board could provide.

Supervisor Wilck questioned potential educational opportunities at the community center. Mr. Walker said that is part of what the organization envisions as the center's service to the community.

Supervisor Wilck made a motion, seconded by Supervisor Cooper-Jones, to provide a letter of support for the Mary E. Branch Community Center; the motion carried:

Aye: Beverly M. Booth
Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Jerry R. Townsend
James R. Wilck

Nay: None

Bruce Davis, Farmville District, stated he and his family have lived in Prince Edward County for 22 years; he is involved in the Prince Edward – Farmville Youth Association, United Way and other organizations. He stated that as an employee of the Prince Edward County Schools for the last 14 years, he was upset after hearing comments made about Dr. Johnson, School Board members and the system as a whole, and the articles and opinions featured in the Farmville Herald left him deflated. He asked where the Board was prior to and during the pandemic, and where they will be in the future. Mr. Davis said “There are a lot of staff, teachers, administrators, School Board office staff, students, parents and community members [that] gave a lot of time and energy to keep things running before and since March 2020. The pandemic changed us all personally, but it also changed how we fed, taught, communicated and operated each and every day. There were days and nights that we wanted to give up but we knew that the children of Prince Edward County were counting on us. It was all new to us; thousands of other educators all across the state of Virginia. I believe we did a damn good job; where is the article of praise? The school system has state and national regulations to follow, so sometimes what we see is best for a student can’t always be used. State and national testing sometimes seems more important than getting a student ready for college or everyday life. That is no fault of the system. Teachers are with students for a short time during the day so sometimes education needs to be done at home, before a child plays sports, video games or watches tv, they need to finish schoolwork. It’s hard for a single parent working two jobs to help so where can we go for tutoring and guidance. Do we have a Boys Club? Do we have a community center or other programs? Have you ever walked the hallways of the school? Have you ever eaten lunch with a staff member or a student? Have you ever sat in on a class? Have you ever come to a School Board meeting? Town meeting? Or even hosted a meeting in your district? Have you volunteered to hand out school supplies or food at the school market or distribution center during the pandemic? Rome wasn’t built in a day, and no matter what people believe, it

does take a village to raise a child.” Mr. Davis then announced he is considering running for District 7 as a write-in in the November 3, 2021 election.

In Re: Board Comments

Supervisor Pride thanked Mr. Walker for the initiative regarding the Mary E. Branch Community Center; she welcomed all attending and listening. Supervisor Pride thanked Mr. Davis for his comments; she said she has worked with Mr. Davis and will continue to work with the school system.

Chairman Emert welcomed all attending and expressed his appreciation for the citizens’ viewpoints.

Supervisor Cooper-Jones expressed her thanks to all who were in attendance and for their comments; she thanked Mr. Walker for his work at the Mary E. Branch Community Center. She thanked Mr. Davis for his comments, adding that citizen input is important.

Supervisor Booth welcomed everyone.

Supervisor Wilck commended Mr. Walker for his involvement.

Supervisor Townsend thanked all for attendance and for the input. He thanked Mr. Walker for his work on the Mary E. Branch Community Center.

Supervisor Gilliam thanked both Mr. Walker and Mr. Davis; he announced and extended an invitation for all to attend the 50th anniversary celebration of the Darlington Heights Fire Department on July 25, 2021.

In Re: Consent Agenda

On motion of Supervisor Wilck, seconded by Supervisor Townsend, and carried:

Aye:	Beverly M. Booth	Nay: None
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	James R. Wilck	

the Board accepted the May 2021 Treasurer’s Report; the minutes of the meeting held June 2, 2021 and June 8, 2021; Accounts and Claims, Board Mileage Sheets; and Salaries.

Prince Edward Treasurer's Report - May 2021

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	\$17,910,259.96	\$17,910,259.96
Benchmark Social Services	\$163,887.02	\$163,887.02
Benchmark School Fund	\$1,054,627.03	\$1,054,627.03
Benchmark Food Service	\$284,007.41	\$284,007.41
TOTAL		\$19,412,781.42

Certificates of Deposit

Benchmark	\$962,573.67
Farmers Bank	\$2,000,000.00
Benchmark 5yr CD-letter of credit	\$651,602.74
TOTAL	<u>\$3,514,176.41</u>

GRAND TOTAL \$22,926,957.83

In Re: FY22 Appropriations – Sheriff's Department

The Sheriff's Department received a donation in the amount of \$900.00 for animal care. They are requesting these funds be appropriated into their Animal Care line.

Supervisor Townsend made a motion, seconded by Supervisor Wilck, to approve the FY22 Budget amendment and appropriate the same funds, as follows:

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	18990	0016	Misc. Revenue – Sheriff's Dept		\$900
4 (Exp)	100	31200	3110	Animal Care	\$900	

The motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay: None
Absent:	Robert M. Jones	

In Re: FY22 Appropriations – Prince Edward County School Board

The County received a request from the Prince Edward County Public Schools regarding an appropriation of the No Kid Hungry Grant Funds in the amount of \$50,000.00 to the Food Service budget.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the FY22 Budget amendment presented and appropriate the same funds, as follows:

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	270	33020	0013	Federal – Meal Reimb – Ops		\$50,000
4 (Exp)	270	65100	0006	Food Products	\$50,000	

The motion carried:

Aye: Beverly M. Booth
Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Odessa H. Pride
Jerry R. Townsend
James R. Wilck
Absent: Robert M. Jones
Nay: None

In Re: FY22 Appropriations – General Registrar Compensation

The Virginia Department of Elections sent notification of the FY22 authorized salaries for the General Registrar and the local Electoral Board members for July 1, 2021 through June 30, 2022. The newly authorized salary reflects the changes made by the General Assembly and Governor to adjust General Registrar salaries to equal the salaries for Local Treasurers as established under Item 74 of the 2021 Appropriation Act.

This will increase the Registrar's salary from \$49,256 to \$83,484 and the Electoral Board's from \$6,637 to \$6,969.

The appropriation of \$40,838 to the FY22 Budget. Reimbursement percentage from the Virginia Department of Elections is yet to be determined. The County was reimbursed approximately 70% during the last reimbursement period.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the budget amendments as presented and appropriate the same funds in the FY22 budget, as follows:

In Re: Highway Matters

Mr. Scott D. Frederick, P.E., thanked the County and citizens for assisting with litter pick-up and the Adopt-a-Highway program. He then reported crews have started mowing Route 460; all two-lane primary roads have now been cut for the second time this season. The first round of cutting is complete on the secondary roads, and that will start again shortly. He said the secondary mowing is being done with a contractor this year to allow VDOT crews to work on projects that were delayed due to the ice storm.

Mr. Frederick said the removal of the debris piles is expected to be complete by August 9 [2021]. Mr. Frederick then said the boom axe has been running every day and crews are cutting the brush cut back along the rights-of-way.

Mr. Frederick then reported work has been started to widen the shoulders on Route 604, using some of the Safety funds. He said the roadway is being widened, and crews are working their way north on Route 15. He said they have been impacted by an unforeseen policy regarding overtime and the way they must use the time. He said hand-trimming with hand saws and pole saws has been ongoing; they are working with the bus garage to ensure limbs will not hit vehicles.

Mr. Frederick stated VDOT now has crews on litter detail through the program with Piedmont Regional Jail. He added that they intend to have a contractor to receive calls to remedy any issues with trees.

Mr. Frederick thanked the Board and Mr. Stanley for working with VDOT.

Supervisor Pride thanked Mr. Frederick for the work on Route 15 South; she said the turn at Worsham Grocery is difficult to navigate. She said the design of the turn is interesting, and there have been several near-accidents. Mr. Frederick said it is designed that way purposely, and is called "Access Management" to control where people come out onto the roadway. He said it is not perfect and it is being reviewed to install delineators on top of the concrete island to assist people with navigation. Supervisor Cooper-Jones reported the road is not smooth. Some discussion followed.

Chairman Emert questioned the plans to resurface the roads on the Six-Year Plan. Mr. Frederick said as soon as the work is complete on Route 604, work will switch immediately to the Rural Rustic projects.

Supervisor Gilliam reported he has received calls wondering why VDOT stopped working on Abilene Road. Mr. Frederick said it was the first time the Hampden-Sydney headquarters has done trench-

widening like that in several years. He said the rate of production will increase and they will be back on that project soon.

Supervisor Gilliam then reported an issue with trees at Five Forks Road at the corner at Bethpeor Baptist Church Cemetery; a hollow oak tree is hanging across the road and needs to be removed. It is at the intersection of Singleton and Five Forks Roads.

Chairman Emert reported that on the north side of Route 460 on the west side of Prospect, there are steep entrances from driveways due to the work done on Route 460. He requested gravel be placed for the citizens.

Supervisor Townsend asked about the status of trash pickup on Route 15 South out of Farmville; Mr. Frederick said the mowing contractor is also doing the trash pickup, and will go through there when they do the second round of cutting on the secondary roads.

Supervisor Townsend asked if the Department of Correction crews will do debris removal around bridges; Mr. Frederick said they will be trained and they will be able to do that type of work.

In Re: Public Hearing – Rezoning Request – A2 to CR (Hampden-Sydney College)

Chairman Emert announced that this was the date and time scheduled for a public hearing on a request by Hampden-Sydney College to amend the County Zoning Map and rezone 9.44 acres (+/-) from A2, Agricultural Residential, to CR, College Residential, and is identified as Tax Map Parcel #049-A-34C. Notice of this hearing was advertised according to law in the Wednesday, June 30, 2021, and Wednesday, July 7, 2021 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Robert Love, Planning Director, stated the County has received an application for a Rezoning from Hampden-Sydney College to amend the Prince Edward County Zoning Map and rezone approximately 9.44 +/- acres from A-2, Agricultural Residential to CR, College Residential. The property is located off State Route 1001 (Via Sacra) and is identified as Tax Map Parcel 049-A-34C. The general usage and density range shall be residential with a minimum lot size of 20,000 square feet as permitted by Section 2-1000.5 of the Prince Edward County Code (Zoning Ordinance).

Mr. Love stated the public hearing notice was published in the June 30 and July 7, 2021 editions of the Farmville Herald. He advised the Board that the list of adjoining property owners and the sample letter sent to each can be found in their Board packets, along with a copy of the tax map page that depicts the tax map parcel of the parcel and surrounding property. The parcel is outlined in blue and is contiguous with the existing CR, College Residential District and would not be considered spot zoning.

The Planning Commission held a public hearing on June 15, 2021 at which no one spoke in opposition. The County had received one letter prior to the hearing opposing the request from Mr. John Dudley. The Planning Commission unanimously recommended approval of the Rezoning forwarding the request to the Board of Supervisors for Public Hearing.

This rezoning is shown on the current and future land use map in the Comprehensive Plan within the designated Development Area. It is further supported in the Plan by the Housing Goal in order to "Ensure that adequate land is available for housing of various styles and densities." This development, if approved, will be required to comply with the Site Plan review which will include subdivision roadway design review by VDOT to ensure it meets their subdivision construction and connectivity standards in order to provide for public safety. County staff is of the opinion the use is generally compatible with the zoning district but will not have major impacts on surrounding properties as far as traffic and noise. Mr. Love said an additional letter from Alva Moore was received and presented to the Board for their consideration.

Chairman Emert opened the public hearing.

Alva Moore expressed her concerns about traffic on Via Sacra; she said the residents on Via Sacra would like the college to look at other land that would be more easily developed. She said if the development goes ahead it would be better to connect with the Roxbury subdivision, and would go a long way to not interfere with the way [Via Sacra] operates now.

Lucy Carter Smith stated she has similar concerns; she asked that the Board consider the concerns of the citizens, expressly safety and their quality of life. She said the citizens there would like to see these factors remain paramount in the decisions that are made at the Board of Supervisors level. She said it is not often that there is opportunity to preserve and provide input on impacts during a process of speaking with [the Board]. She said she appreciates the time of the appointed and elected officials; she said the announcement of this potential development came out in June, when many residents were on vacation, and

many neighbors were unaware. She said that for outreach, notice should be in advance and not immediately after the end of the school year with so many on vacation. She said there was a lack of availability for citizen input; she said that is what people were most concerned about. She said there are traffic implications, safety for walking and biking. She said a case study on the impact is needed; she added concerns regarding the time taken to respond to emergencies and a decline in property value. She stated she agrees with Ms. Moore in the use of connecting with the Roxbury subdivision.

James Arieti endorsed the suggestion by Lucy Carter Smith regarding postponing any decision and having more discussion; he said he only learned about this issue a few days ago. He said there was no information posted on the sign, just that there was going to be a public hearing. He said the college made commitments to the people living in Roxbury, and the road that ends there, linking it would destroy the neighborhood of Roxbury and would be a violation of the commitment that the College made. He said the drainage area for waste is also a matter of concern and no decision should be made hastily.

Supervisor Pride she appreciates what the constituents are saying; it seems to be the timing, and some were not made aware of this until a few days ago and were not made part of the discussion. She said getting other opinions would help.

Ms. Moore said she appreciates Mr. Arieti's viewpoint; the loop was a compromise because the residents are aware that the College has the right to develop whether it is good for the community or not. She said to have two cul-de-sac roads may not meet VDOT standards. She said she believes the COVID [pandemic] was keeping people from receiving regular mail on a timely manner; she said she did not receive notification until the day after [the Planning Commission] met in June. She said she is aware the County was following procedure. She said Via Sacra is not just a college street, but is a neighborhood street.

Supervisor Pride said that at no time will the safety of any of the children or anyone else that is walking be compromised.

There being no one further wishing to speak, Chairman Emert closed the public hearing.

Supervisor Gilliam said the site plan incorporates more land; Mr. Love said what is outlined is the parcel in question.

Supervisor Gilliam said the roads do not connect. Mr. Love said this is a concept only to show the intended use; there is a density which triggers the need for the rezoning. Mr. Love stated the College would

need to bring a site plan to the County which will go to VDOT, the local fire department and will be looked at from a public safety standpoint, from a traffic flow standpoint, and design standpoint and drainage, and would have to meet Virginia Stormwater & E&S standards. This concept is not locked in, but shows the number of lots which are smaller than what A2 zoning allows in that area. He said the development is larger than the 9.44-acre tract.

Supervisor Gilliam said some of the people stated they didn't have the information. Mr. Love said he spoke with Ms. Moore and Mr. Arieti; this concept has been on the County's web site since before the Planning Commission meeting. He said the advertisements in the newspaper, even for the Planning Commission, announced that the information was on the County's web site. Mr. Love said this concept, from the discussions had with the citizens, they were not aware this was coming, but developers do not generally contact the neighbors for administrative review.

Supervisor Wilck asked if the County has a plan for notifying neighbors directly by mail. Mr. Love answered to the affirmative and said State guidelines were followed to the letter, for both Planning Commission meeting and Board of Supervisors. It was properly advertised and properly mailed. In addition to the mailing, County staff follows that up with two advertisements in the newspaper to make sure the information is out there, and it goes on the County web site.

Supervisor Pride made a motion, seconded by Supervisor Townsend, to table the issue until the August 10, 2021 Board of Supervisors meeting; the motion carried:

Aye:	Beverly M. Booth	Nay:	None
	Pattie Cooper-Jones		
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Odessa H. Pride		
	Jerry R. Townsend		
	James R. Wilck		
Absent:	Robert M. Jones		

Mr. Stanley said this is part of the property that needs to be rezoned; the whole parcel did not. He said there still could be a close number of lots that could be developed without the rezoning, but the rezoning allows for some smaller lots and continuity of zoning. Mr. Love said the concept plan has some lots that are below the one-acre threshold; with water and sewer services in an A2 [district], they could develop the 9.44 acres into one-acre lots by right. This rezoning would allow them to get below that; the CR zoning would

allow it to go to 20,000 square feet, but that is not the concept proposal. This would not stop the potential development but would allow for fewer lots. Discussion followed.

In Re: Authorize Public Hearing – FY22 School Budget Amendment

The County received a letter from the Prince Edward County Public Schools requesting an appropriation of \$3,143,231 of Federal Coronavirus Aid, Relief and Economic Security (CARES) Act of 2020 funding to the FY 22 School Budget.

Per section 15.2-2507 of the *Code of Virginia* any locality may amend its budget during the fiscal year. However, if such an amendment exceeds the currently adopted expenditures by one percent or more, then the locality must advertise the amendment at least seven days prior to the public hearing. The County's currently approved FY22 budget for all fund's totals approximately \$63.4 million. This funding equates to an increase of slightly more than 4.957%, which triggers the requirement for a public hearing.

Additionally, in a letter to the Superintendent, the County Administrator has requested a copy of the spending plan for the \$3,143,231.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to authorize advertisement of a public hearing on the FY22 School Budget Amendment for the appropriation of \$3,143,231 of Federal Coronavirus Aid, Relief and Economic Security (CARES) Act of 2020 funding; the motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay: None
Absent:	Robert M. Jones	

In Re: VDOT Revenue Sharing Application

Mr. Stanley reported that at the Board meeting on June 8, 2021, the Board authorized staff to work with CRC and submit a revenue sharing application for the Manor Drive turn lane project. He said it appeared that project turn lanes were not installed with the Manor/Poplar Hill project due to the fact that Route 15 was planned to be widened.

Mr. Stanley said in working with the CRC, the pre-application was filed with VDOT by the July 1st deadline. He said it is necessary to increase the project estimated cost from \$1,500,000 to \$3,055,585. As discussed at the June 8th meeting, the project match would come from CDA funds, developer funds, and/or grant funds. Much of the increase is based on three factors including pushing construction out to 2027 (with inflation), right-of-way cost, and contingency.

The Revenue Sharing program will provide a dollar-for-dollar match up to \$10,000,000 for any locality for qualifying transportation projects.

Projects are funded based on a 4-tier ranking system:

Construction and maintenance projects will be evaluated and prioritized for funding as follows:

Priority 1 - Construction Projects that have previously received Revenue Sharing funding

- Locality requests up to a total of \$1 million will be evaluated first and funded first
- Locality requests over \$1 million and up to \$10 million will be evaluated next and funded next

Priority 2 - Construction Projects that meet a transportation need identified in the Statewide Transportation Plan or projects that will be accelerated in a locality's capital plan

- Locality requests up to a total of \$1 million will be evaluated first and funded first
- Locality requests over \$1 million and up to \$10 million will be evaluated next and funded next

Priority 3 - Projects that address deficient pavement resurfacing and bridge rehabilitation (as described in Appendix C)

- Locality requests up to \$1 million will be evaluated first and funded first
- Locality requests over \$1 million up to \$5 million will be evaluated next and funded next

Priority 4 -All other eligible projects (projects not meeting priority criteria described above)

- Locality requests up to \$1 million will be evaluated first and funded first
- Locality requests over \$1 million will be evaluated next and funded next

The Poplar Hill CDA has discussed that the County apply for funding through the program for proposed turn lanes for Manor House Drive. The turn lanes are required for the build-out of the project. The current estimate is \$1,358,450. The CDA and its partners could provide a portion of the required match for the project.

During the County's consideration of the FY 22-26 Secondary Six-Year Plan (SSYP), it was discussed that if the County could apply for revenue sharing funds, the current plan could be accelerated. After further discussions with VDOT senior staff, such an application would be classified as a Priority 4 and

will not score high enough to get funded. Once the project(s) in the County's Capital Improvement Plan increase, it may be pushed to Priority 2 status.

The other project discussed as a potential project was the 3rd Street Interchange project. Given the significant estimated cost of the project of \$30+ million, putting even \$1 million on it at this point through revenue sharing will not likely secure enough points for the project to qualify. Staff is working with VDOT to consider an Urban Development Area around the data center site to give it priority funding status for the Smart Scale process.

Due to the COVID-19 impacts, funding for the Revenue Sharing was used to offset revenue to keep the States Smart Scale projects on schedule. As a result, funding for revenue sharing was pushed back four years. If approved, funds would be available beginning July 1, 2026 for FY 27. The positive news is that 1) matching funding will not have to be made available until FY 27 and 2) the County could cancel the project and forfeit the funding without penalty. If the County does not make the request, the project will continue to languish and the next round would not make funding available until FY 29. Given that the original Manor House Drive was constructed using a portion of Tobacco Commission Grants, staff can look for matching funds there as well in the coming years.

Mr. Stanley said that without turn lanes, the project would allow no more than a few hundred houses.

Supervisor Townsend made a motion, seconded by Supervisor Wilck, that the Board approve the revised Resolution for the VDOT Revenue Sharing Program; the motion carried:

Aye:	Beverly M. Booth	Nay:	None
	Pattie Cooper-Jones		
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Odessa H. Pride		
	Jerry R. Townsend		
	James R. Wilck		
Absent:	Robert M. Jones		

**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF
PRINCE EDWARD, VIRGINIA
FY 2027-2028 REVENUE SHARING PROGRAM**

At a regularly scheduled meeting of the Board of Supervisors of Prince Edward County held on July 13, 2021 on a motion by Supervisor Townsend, seconded by Supervisor Wilck, the following resolution was adopted by a vote 7 to 0 (1 absent).

WHEREAS, the Board of Supervisors of Prince Edward County has submitted an application for an allocation of funds of up to \$1,527,792.50 through the Virginia Department of Transportation Fiscal Year 2027-2028 Revenue Sharing Program with VDOT funding 50% of such funding and Prince Edward the remaining 50%; and

WHEREAS, \$750,000 of these funds are requested to fund the following project:
Priority #1 – Turn Lane Project – Manor House Drive – 0.38+/- miles (Manor Subdivision) - \$1,527,792.50. Project will provide north and south turn lanes off Route 15 (Farmville Road) onto Manor House Drive to minimum VDOT standards and provide adequate capacity and safety to meet the ultimate buildout of the subdivision.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Prince Edward County, Virginia hereby commits to fund its local share of preliminary engineering, right-of-way, and construction of the projects under agreement with the Virginia Department in accordance with the project financial documents; and

BE IT FURTHER RESOLVED that the Board of Supervisors of the Prince Edward County, Virginia hereby grants authority for the County Administrator to execute all agreements and/or addendums for any approved projects with the Virginia Department of Transportation.

In Re: Event Permit – Five County Fair

The Five County Fair Association is requesting to hold the Five County Fair at the Fairgrounds from September 28 through October 3, 2021.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the Event Permit Application from the Five County Fair Association; the motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Jerry R. Townsend James R. Wilck	Nay: None	Abstain: Odessa H. Pride
Absent:	Robert M. Jones		

In Re: Citizen Volunteer Appointments

At its June meeting, the Board made appointments to various citizen volunteer positions. A letter of resignation was received from the appointee to the Board of Social Services. In order to fill this vacancy, staff has provided information regarding the remaining eligible applicant to the Board for consideration.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to appoint Pamela W. Snead to the Social Services Board; the motion carried:

Aye: Beverly M. Booth
Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Odessa H. Pride
Jerry R. Townsend
James R. Wilck
Absent: Robert M. Jones
Nay: None

Pamela W. Snead will be appointed will to the Social Services Board for a term of four years beginning July 1, 2021 and ending June 30, 2025.

In Re: U. S. Selective Service Local Board

Mr. Stanley said the County has been contacted by the U.S. Selective Service regarding vacancies on the Selective Service Board for Prince Edward County. This Board is appointed by the Governor of Virginia; however, they are asking the County to assist with encouraging interested and eligible candidates to apply. The website is: <https://www.sss.gov/volunteers/>

Requirements include:

- 18 years of age or older (No maximum age for board members and encourage ALL ages to apply)
- Have registered themselves for the Selective Service (if male)
- United States Citizen (Male or Female)
- No criminal history
- Encourage prior service veterans to apply (Prior Service refers to those who served under twenty (20) years and who did not retire from the military or are collecting a military pension)
- Cannot be Active Duty, Active Reserve Component, or Retired Military collecting a military pension
- Not a current law enforcement or court's employee (These fine people are responsible for enforcing the draft)

Purpose: Being a board member allows residents to represent the young men of their community and have a say in the draft process should it ever be required. Additionally, the board is completely comprised of volunteers, thus alleviating any question of draft motivations against residents of the county, on behalf of the federal government itself.

Time Commitment: A one-time initial four-hour online training and then annual two-hour refresher training. In the unlikely event of a draft, the member would report to a board within their county to adjudicate claims of county residents who are drafted and object to military service. In peacetime, being a member of the board is a minimal time commitment, and members can serve for up to 20 years, or less if they choose.

Type of claims: These claims range from contentious objection to seminary students to single parents, etc.

In Re: Request from Prince Edward Volunteer Rescue Squad

The County received a request from the Prince Edward Volunteer Rescue Squad. In January, the Squad was awarded a Rescue Squad Assistance Fund grant for a loading system and stretcher. The equipment has proven to reduce back injuries to EMS workers caused by repetitive heavy lifting.

Initially, due to COVID, the Stryker system experienced production issues and it was unclear if the Squad would be able to procure the awarded items. PEVRS has now been able to receive the equipment.

PEVRS is requesting the County's assistance with the local match portion of the grant, which totals \$19,939.02.

At present, there is a fund balance in the EMS Levy Fund of \$208,004. This would be an eligible expenditure of EMS Levy Funds.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to provide matching funds for the PEVRS Rescue Squad Assistance Fund grant application in the amount of \$19,939.02 from the EMS Levy Fund, and to task the Fire-EMS Committee to work with the County EMS agencies on the development of a five-year plan for the EMS Levy Fund for consideration and approval by the full Board; the motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay: None
Absent:	Robert M. Jones	

In Re: Redistricting

The Constitution of Virginia and the Code of Virginia provide that the Board of Supervisors has the responsibility for implementing the 2021 Redistricting of the local election districts of the County, based on the 2020 Census data. The process itself will begin after federal census data is released, which has been delayed due to the COVID-19 pandemic; it is now anticipated to be released in August and made available to localities in September.

Attached for your review and/ or approval are:

- 1) A proposed composition for the Citizen Advisory Committee for Redistricting;
- 2) A resolution formalizing the establishment of the Citizen Advisory Committee for Redistricting which instructs staff as to the actions related thereto, and detailing the structure and actions of the Redistricting Committee;
- 3) A resolution that provides a general statement of the goal, criteria and policies that will be followed; and
- 4) A general guidance document which outlines Virginia redistricting laws and processes.

Citizen Advisory Committee

In order to obtain input from the public, the Board has historically established a Citizen Advisory Committee for Redistricting. In 1991, 2001, and 2011, the committee has been comprised of one representative each of the County Democratic Party, the County Republican Party and the NAACP. The Committee is supported by staff from the Registrar's Office and County Administrator's Offices, the County Attorney, and with the technological and redistricting software support from the Commonwealth Regional Council.

In a series of meetings, the committee will meet with staff and CRC and prepare a number of alternatives that will be presented and considered by the Board. Meetings of the committee are open to the public, and observers and all interested persons may attend and contribute to the success of those committee meetings.

The time requirements for committee members could be intensive, but are uncertain at this time. Committee members might expect to meet once or twice a week during business hours with County and CRC staff to develop the redistricting plans that the committee will then present to the Board for consideration. The committee will submit its final report and recommendations to the Board.

After considering the advisory committee's report and such other information as the Board desires, the Board would then be in a position to advertise those plans for Public Hearing.

At present, it is not expected that this process will be completed by the November election. The Registrar continues to review all available information and shares it with the County Administrator's Office.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to adopt and approve the composition of a citizen advisory committee and direct staff to contact each entity for the name of its representative, to be appointed by the Board at its August meeting; and to approve the draft resolution formalizing the establishment of the Citizen Advisory Committee for Redistricting which instructs staff as to the actions related thereto, and detailing the structure and action of the Redistricting Committee; and to approve the resolution that provides the statement of goals, criteria and policies for the Prince Edward County Redistricting process for 2021; the motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay:	None
Absent:	Robert M. Jones		

RESOLUTION OF THE BOARD OF SUPERVISORS

Formalizing the establishment of the Citizen Advisory Committee for Redistricting,
And instructing staff as to the immediate actions related thereto, and detailing the structure and
Actions of the Redistricting Committee.

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA:

I. That the Prince Edward County Board of Supervisors (“Board”) establishes the Prince Edward County Citizen Advisory Committee for Redistricting, and instructs staff as to the immediate actions related thereto, and details the structure and actions of the Redistricting Committee, as follows:

WHEREAS, the Constitution of Virginia and the Code of Virginia requires local governments that elect their governing body members from districts to redistrict every ten years in response to the decennial census; and

WHEREAS, the decennial census has been conducted; and

WHEREAS, the County of Prince Edward elects its members from eight (8) electoral districts and therefore either must find that its electoral districts are currently structured to meet all applicable legal requirements, or must redistrict via a decennial redistricting ordinance; and

WHEREAS, the Board of Supervisors expresses its intention to establish the Prince Edward County Citizen Advisory Committee for Redistricting and to instruct County staff as to actions related to redistricting; and

WHEREAS, this resolution formalizes that intention and further details the nature and actions of the Redistricting Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA:

1. That the Board of Supervisors (“Board”) hereby establishes the Prince Edward County Citizen Advisory Committee for Redistricting (“Redistricting Committee”) consisting of one representative of each of the following: (1) Democratic Party of Prince Edward County; (2) Republican Party of Prince Edward County; and (3) NAACP of Prince Edward County, who shall be appointed by the Board and who shall be supported by the County Attorney, the County Registrar, the County Administrator's Office and the Commonwealth Regional Council;
2. That the Committee shall elect a Chair of the Redistricting Committee (“Committee Chair”);
3. The County Administrator will coordinate with the Commonwealth Regional Council the availability of and staff support for the mapping software and Census Data files so as to determine the population of all County electoral districts and precincts and other relevant information, as needed;
4. The County Attorney shall develop an outline of critical tasks and timeframes in the redistricting process, identify any legislation passed in the General Assembly relating to redistricting, provide legal counsel to the Committee, and prepare the draft and final redistricting ordinance, once a plan is approved by the Board of Supervisors;
5. The County Administrator shall ask that the County Registrar identify the timeframe for state action on redistricting and determine whether state redistricting will have an impact on the County's process; and
6. The Redistricting Committee shall meet at the call of the Committee Chair.

BE IT FURTHER RESOLVED, the County Administrator is directed to provide any supporting action necessary to ensure that all communications and actions referenced in this resolution, other than those attributable to the County Attorney, are undertaken and completed; and

BE IT FURTHER RESOLVED, that the County Administrator is directed to supply a copy of this resolution to each member of the Redistricting Committee.

II. That this resolution shall be in force and effect upon adoption.

In Re: Strategic Plan

Mr. Stanley reported that he and Supervisor Pride, as Chair of the Strategic Planning Committee, and Letterpress have been working to take the Board’s last iteration of the Strategic Planning document into a glossy one-page product. The Board worked on this document in 2016 and updated it in 2018. The document synthesizes the plan into a one-page document that will be easier to distribute and use as a marketing piece.

The Plan is intended to guide the community for the next 20 years but the Board may want to bring the entire Board together in 2023 for a five-year review of the document.

Supervisor Pride suggested a correction and said that this will need to be reviewed in five years and not allow it to stagnate; she said at that time they can evaluate how the Board is doing and what needs to be added. She then questioned how the citizens will be able to see this document.

Mr. Stanley said the document could be included with the tax bill. He said that is the one time that the County sends information to the public. He said this will allow those that are not on social media to be included.

Supervisor Townsend stated most facilities post things of this sort; he said he would like this posted in the Courthouse to allow those entering the facility to see the Strategic Plan and vision.

Supervisor Pride made a motion, seconded by Supervisor Cooper-Jones, to adopt the proposed Prince Edward County Strategic Plan Summary and to revisit the Strategic Plan in 2023 and every five years after, and to post the approved Strategic Plan Summary throughout the Courthouse; the motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay:	None
Absent:	Robert M. Jones		

In Re: Emergency Ordinance – Continuity of Government

At its meeting on April 7, 2020, the Board of Supervisors adopted an Emergency Ordinance for Continuity of Government in response to COVID-19. The Emergency Ordinance allowed the Board to meet without having a quorum present. It also allowed the public entities created by the Board to meet electronically (without quorum present) with the meetings closed to the public to limit exposure to COVID-19. The Emergency Ordinance was re-adopted on June 9, 2020 and included an expiration of six months past the date of the removal of the Governor’s Declaration of Emergency. The Governor’s Declaration expired on June 30, 2021 which means that the County’s Emergency Ordinance, unless rescinded earlier by the Board, will expire on December 31, 2021.

As the Board has recently indicated, with the reduction in COVID-19 cases and the increase in the percentage of vaccination rates in the community, the Board would like to transition back to in-person meetings. At this time, staff is not recommending that the Emergency Ordinance be rescinded as of yet. Staff asked for some additional time to evaluate the additional provisions that were put in place when the meetings were closed to the public including: telephone participation, Zoom participation, emailing or dropping off of public comments, and taping of the meetings for the County's YouTube Channel. These provisions have allowed for much greater and more convenient access by the public at County meetings and public hearings. By allowing the meetings to be attended in-person, public attendance could be allowed but still keep in place the ability of Board members to attend remotely if needed if they were sick/in quarantine. While the Board has adopted language that allows remote participation by members, a quorum has to be physically present. Staff requested continuation of broadcasting the meetings on the YouTube Channel and may want to continue telephone participation and/or Zoom participation to allow for greater input. If the Board leaves the Emergency Ordinance in place, staff has additional time to evaluate these potential changes for the Board and other County public bodies.

Supervisor Wilck questioned if citizens may watch the meetings by streaming. Mr. Stanley said the County's YouTube channel is available; he said there have been a few glitches but normally people can stream and watch while it is happening.

Supervisor Gilliam expressed concern about the COVID variant which is causing cases to increase. Mr. Stanley said there have been vaccinated people that are getting sick. Some discussion followed.

Supervisor Townsend made a motion, seconded by Supervisor Booth, that effective August 1, 2021, to transition to allow for in-person attendance at all County public meetings including but not limited to Board, School Board, Planning Commission, Board of Zoning Appeals, Industrial Development Authority, and all other local and regional boards, commission, committee, and authority meetings; the motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay: None
Absent:	Robert M. Jones	

In Re: Emergency Management Update

Mr. Stanley presented the Board Briefing #23; he stated the County has seen two new cases and one death over the past month. He said the Delta variant is the current greatest threat. There are currently 8,769 first vaccines and 7,595 fully vaccinated in Prince Edward County; Longwood University has mandated the vaccine for their students. He said if the Longwood students returning to Farmville in August are included in the vaccination rates for the County, this will increase the fully vaccinated rate for the County from 33.3% to 50.85%.

Mr. Stanley added that Hampden-Sydney College has implemented practices for their student body, such as wearing masks, quarantining and having to leave campus if they come into contact with someone that has been exposed to COVID.

Mr. Stanley said mobile clinics are ongoing with a total number of 162 vaccines given, and thanked the National Guard for their assistance.

The Health Department continues administering weekly vaccination clinics throughout the health district.

Mr. Stanley said Courthouse operations are following CDC guidance; masks are not required if fully vaccinated, social distancing is still required. The County continues to publish vaccine information via the web site and Facebook. Emergency Management is maintaining situational awareness to possible outbreaks or an increase in case counts as Virginia reopens fully.

In Re: County Attorney's Report

Mrs. Terri Atkins Wilson, County Attorney, stated there are no pending lawsuits; she said she has been working with the IDA regarding the Lowe's access and on ordinances.

Chairman Emert questioned a rezoning issue; he said a parcel used for livestock was rezoned to Mobile Home Park, but then could not return the cattle to the property. He questioned what could be done to allow clearer terms in the future when a parcel is rezoned. Discussion followed.

In Re: County Administrator's Report

Mr. Stanley presented the following reports:

- Crossroads has approved the conducting of a forensic audit. He said he has been working with Don Unmussig, Cumberland County Administrator, on this issue.
- The Landfill DEQ Permit advertisement has been placed in the Farmville Herald for a permanent increase to accept 175 tons of trash per day; the public comment period ends July 16, 2021.
- The County’s ACT Work Ready Certification has now been achieved; Prince Edward County is one of 15 Work Ready counties in Virginia. This program helps match the County’s workforce development efforts to the needs of businesses and industry by achieving certified Work Ready Community status, Prince Edward County has demonstrated that it has a robust workforce and allows the marketing of the quality of the workforce. Mr. Stanley thanked Dr. Barbara Johnson for her efforts in attaining that achievement.
- CRC On- Call Vendor List: The CRC has put out an RFP for engineering and architectural services; with the County leaving VGA on June 30, this gives the County access to vendors without having to individually go through the procurement process.
- Biosolids application will be spread during the month of July. NutriBlend will be spreading material on a number of sites.
- Sandy River Reservoir Permit: Consultants are working on submittal of the permit and this will be a topic of discussion with Town Council at their meeting Wednesday, July 14, 2021 to get a resolution or letter of support from them.
- Megan Clark has been appointed by the Governor to the Forensic Science Board.
- The Board committed \$5,000 for the COVID Vaccination Scholarship effort; since that time, the County has received \$20,000 in commitments: \$5,000 from Centra Hospital, \$1,000 from the volunteers at Farmville CARES, and \$2,000 Piedmont Senior Resources. He requested the Board modify the #VaccinatePrinceEdward slightly by amending the scholarships to ten \$2,000 scholarships available to be awarded. He requested a cut-off date of August 13 and the awarding of scholarships to be held August 16. This will allow more children to be vaccinated.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to amend the #VaccinatePrinceEdward Scholarship program to allow ten \$2,000 scholarships to be awarded; the motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay:	None
Absent:	Robert M. Jones		

Mr. Stanley thanked Centra Hospital, Hampden-Sydney College, Longwood University, Luck Stone, Mid-Atlantic Irrigation, Jim O’Connor, Farmville Cares, and Piedmont Senior Resources for their support in this effort.

The County received a request from Prince Edward County Public Schools requesting an appropriation in the amount of \$228,405.72 to the school operating budget. The American Rescue Plan (ARP) funding must be kept separate for future reporting purposes, so an additional expense line has been created in lieu of transferring to the Instruction line.

Supervisor Wilck made a motion, seconded by Supervisor Cooper-Jones, to approve the FY22 Budget Amendment and appropriate the same funds, as follows:

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	250	24020	0114	Student Performance Grant		\$4,000
3 (Rev)	250	24020	0115	Operated Programs Grant		\$69,011
4 (Exp)	250	61000	0001	Instruction	\$73,011	
3 (Rev)	200	33020	0002	ARP Section 611		\$144,857.72
3 (Rev)	200	33020	0003	ARP Section 619		\$10,537
4 (Exp)	200	61000	0002	ARP Expenses – Instruction	\$155,394.72	

The motion carried:

<p>Aye:</p> <p>Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Odessa H. Pride Jerry R. Townsend James R. Wilck</p> <p>Absent:</p> <p>Robert M. Jones</p>	<p>Nay: None</p>
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In Re: Accounting Services

To enable the County of Prince Edward to meet the requirements of the Statement of Auditing Standards 115 (SAS 115) issued by the American Institute of Certified Public Accountants, and provide guidance to external auditors on how they should communicate internal control related matters identified in their audit to an organization's financial statements, Prince Edward County will again need to engage professional accounting services to provide a pre-audit scope of work.

Last year, Mary K. Earhart, PLLC, provided such services. Unfortunately, Mary is unable to provide the time commitment for the project given their current list of clients. They would be unable to be able to help until the December/January timeframe which would delay completion of the audit past the November 30th deadline of Auditor of Public Accounts.

Staff has reached out to other firms and have received a proposal from VML/VACO Finance to provide services. They are able to meet the County's needs. Robert K. Frye, CPA, has over 32 years of local government and finance experience. He most recently served as the Comptroller for the Town of Leesburg for 8 months. The pay rate is \$97.50/hr. for remote work and \$102.50/hr. for onsite work plus travel expense per diem to cover mileage and lodging (he lives in Loudoun County).

These rates compare favorably to the rates charged by Mary Earhart at:

Junior Accountant	\$75/hr.
Senior Accountant	\$85/hr.
Account Manager	\$95/hr.
Mary Earhart	\$140/hr.

In total, Mary Earhart estimated charges were between \$22,000-\$26,000. The final cost to the County was \$39,385 due to them running into additional issues to resolve.

The proposal from VML/VACO indicates a maximum estimated fee of \$22,000.

The FY 2021-2022 Budget includes \$85,000 for auditing services (12240-3120). It is anticipated that the RFC contract for the audit will be approximately \$45,000 which will leave ample funding to cover the proposal from VML/VACO. Because VML/VACO is a public entity, it is exempt from our Procurement requirements just like our insurance through VACorp. Mr. Stanley said the field work will be completed in September to October in time for Robinson Farmer Cox to come onsite to do their work.

Supervisor Townsend made a motion, seconded by Supervisor Booth, to hire VML/VACO Finance for the provision of Pre-Audit Accounting Services and authorize the County Administrator to execute the Letter of Engagement; the motion carried:

Aye:	Beverly M. Booth	Nay:	None
	Pattie Cooper-Jones		
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Odessa H. Pride		
	Jerry R. Townsend		
	James R. Wilck		
Absent:	Robert M. Jones		

In Re: Letter of Support - VHRIFA Grant Application

Mr. Stanley reported a request for a Letter of Support was received from Virginia’s Heartland Regional Industrial Facility Authority (VHRIFA) for a letter of support regarding a Tobacco Commission grant application which would provide \$20,000 with a \$20,000 match for a preliminary engineering report for onsite wells at the Heartland Park. This grant would provide water system enhancements at the Heartland Park and would help improve the marketability of the Heartland Park.

Following some discussion, the Board concurred to provide a Letter of Support.

In Re: Event Permit – Truck & Tractor Pull

The Appomattox Young Farmers are requesting to hold a Truck & Tractor Pull at the Five County Fairgrounds on September 4, 2021.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the Event Permit Application from the Appomattox Young Farmers for a Truck & Tractor Pull on September 4, 2021; the motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay:	None
Absent:	Robert M. Jones		

In Re: Animal Warden’s Report

Mr. Chris Riviere, Deputy Animal Control Officer, submitted a report for the month of June 2021, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official’s Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of June 2021, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial

Ms. Katharine Wilson, Food Works Director, submitted a report for June 2021, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of June 2021, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism/Visitor Center Report

Ms. Chelsey White, Director of Economic Development and Tourism, submitted a report for the month of June 2021, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Gilliam, seconded by Supervisor Booth, and adopted by the following vote:

Aye:	Beverly M. Booth	Nay:	None
	Pattie Cooper-Jones		
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Odessa H. Pride		
	Jerry R. Townsend		
	James R. Wilck		
Absent:	Robert M. Jones		

the meeting was adjourned at 8:42 p.m.