

PRINCE EDWARD COUNTY  
BOARD OF SUPERVISORS

SUPERVISORS  
BOARD MEETING

May 13, 2008  
7:00 P.M.

**A G E N D A**

- 7:00 p.m. 1. The Chairman will call the May meeting to order. 1
2. Invocation
3. **PUBLIC PARTICIPATION:** *Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.* 2
4. **CONSENT AGENDA:** 3
- a. Treasurer's Report: February 2008 4
- b. Approval of Minutes: April 8, 2008 at 5:00 p.m. 8, 9  
April 8, 2008 at 7:00 p.m. 14  
April 15, 2008 at 5:00 p.m. 43  
April 17, 2008 at 5:00 p.m. 49  
April 22, 2008 at 5:00 p.m. 53  
April 22, 2008 at 7:00 p.m. 59  
April 29, 2008 at 5:00 p.m. 69
- c. Approval of Accounts & Claims 75
- d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved. 98
- e. Erroneous Assessments: Adella Ford Epps (\$16.50) – Mobile Home Tax 99  
Darryl Giliberti (\$28.26) – Personal Property  
Harold A. Saxtan III (\$60.75) – Personal Property 103
5. Highway Matters: Mark McKissick, VDOT
- 7:30 p.m. 6. **PUBLIC HEARING – SCHOOL BOARD APPOINTMENTS** – *The Board will receive citizen input prior to selecting School Board members to represent District 301 (Leigh) and District 501 (Buffalo). Nominees are: District 301-Harriett E. Fentress and District 501-Russell L. Dove.* 104
7. **PUBLIC HEARING –TRANSFER INDUSTRIAL PARK PARCELS TO IDA** – *The Board will receive citizen input prior to considering conveying ownership to the IDA of three parcels of land totaling 37 acres, more or less, in the County Industrial Park.* 110
8. Audit Contract Renewal 114
9. Authorize Public Hearing: Amendments to Sandy River Reservoir Ordinance 125
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11.	<b><u>County Attorney's Report</u></b>	130
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14.	Summer Holiday Schedule	141
15.	<b><u>Closed Session:</u></b> Section 2.2-3711(A)5 of the <i>Code of Virginia</i> Industrial Expansion and Industrial Prospect	142
16.	<b><u>Upcoming:</u></b>	143
	a. <b><i>R.R. Moton Museum Book-signings</i></b>	144
	Saturday, May 17, 2008 at 1:00 p.m. – Governor Linwood Holton	
	Saturday, May 24, 2008 At 2:30 p.m. – John A. Stokes	
	b. <b><i>Work Session with Planning Commission on Route 15 Corridor</i></b>	
	Tuesday, May 20, 2008 at 5:30 p.m.	
	c. <b><i>Annual Remembering &amp; Wreath Laying Ceremony</i></b>	145
	<b><i>at the Veterans Cemetery at Amelia</i></b>	
	Monday, May 26, 2008 at 10:00 a.m.	
17.	<b><u>Monthly Reports:</u></b>	146
	a. Animal Control	147
	b. Building Official	148
	c. Prince Edward County Public Schools	149

(NOTE: Additional agenda items may be added to the Table Packet, which will be available for review after 4:30 p.m. on Tuesday, May 13, 2008.)



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** May 13, 2008  
**Item No.:** 1 & 2  
**Department:** Board of Supervisors  
**Staff Contact:** W.W. Bartlett  
**Issue:** Call to Order and Invocation

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**Summary:** Chairman William G. Fore, Jr. will call to order the **May** meeting of the Prince Edward Board of Supervisors and ask for an invocation.

**Attachments:** None.

**Recommendation:** None.

Motion _____	Fore _____	Gilfillan _____	Jones _____
Second _____	Mckay _____	Moore _____	Simpson _____
	Ward _____	Wiley _____	



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** May 13, 2008  
**Item No.:** 3  
**Department:** Board of Supervisors  
**Staff Contact:**  
**Issue:** Public Participation

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**Summary:** (Space for notes based on citizen input.)

**Attachments:** None.

**Recommendation:** Follow up, if needed.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** May 13, 2008  
**Item No.:** 4-a  
**Department:** Board of Supervisors  
**Staff Contact:** Mable Shanaberger  
**Issue:** Consent Agenda - Treasurer's Report

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**Summary:**

**Attachments:** February, 2008 Treasurer's Report

**Recommendation:** Approval

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

**Prince Edward County Board of Supervisors**

<i>Description</i>	<i>Sub-Fund Balances</i>	<i>Fund Balances</i>	<i>Account Balances</i>
General Fund	\$ 120,475.23		
General Fund Res. for Investments	\$ 10,844,670.02	\$ 10,965,145.25	*
Prince Edward Community Dev Fund		\$ 15,076.31	
Industrial Development Authority Fund		\$ 425,893.47	
Recreation Fund Res for Investments		\$ 25,582.61	
Forfeited Assets Fd. Res. for Inv.		\$ 148,769.72	
School Capital Projects Fund--VPSA		\$ 25,594.48	
School Capital Projects Fund--QZAB01		\$ 15,257.04	
Underground Storage Tank Fund		\$ 20,000.00	
Economic Development Fund		\$ 10,000.00	
Board of Public Welfare Special Acct.		\$ 2,254.10	
Piedmont ASAP Fund		\$ 187,378.29	
School Fund		\$ -	
Landfill Construction Fund		\$ 531,812.16	
PCS Fund		\$ 268,143.30	
Revenue Sharing Fund		\$ (74,384.14)	
Retirement Benefits Fund		\$ 10,839.00	
School Capital Projects Fund--QZAB02		\$ 613,078.95	
Dare Donations Fund		\$ 5,361.04	
School Cafeteria Fund		\$ 232,441.47	
Cash in Office			\$ 1,000.00
Cash in Banks			\$ 1,202,478.07
Warrants Payable (School Fund)			
General Fund Investments			\$ 10,844,670.02
VPSA Investments			\$ 25,594.48
QZAB01 Investments			\$ 15,257.04
Underground Storage Tank Fund			\$ 20,000.00
Recreation Fund Investments			\$ 25,582.61
QZAB02 Investments			\$ 613,078.95
Landfill Construction Fund for Investment			\$ 531,812.16
Forfeited Asset Fd for Investment			\$ 148,769.72
Industrial Dev Auth Fd for Inv			
<b><u>Totals:</u></b>		<b>\$ 13,428,243.05</b>	<b>\$ 13,428,243.05</b>
*Of this \$10,965,145.25 in the General Fund, \$5,758,381.55 is encumbered for:			
	Transfers to:		
	School Fund	3,880,610.40	
	VPA Fund	229,667.38	
	Economic Develop. Fund	1,300,000.00	
	Debt Obligations	348,103.77	
	Total	5,758,381.55	
This leaves an unencumbered balance of \$5,206,763.70 in the General Fund.			

**Prince Edward Co. Board of Supervisors  
Depository Balances**

***Checking Accounts:***

Benchmark Community Bank	\$	165,475.06
Wachovia Bank	\$	165,888.54
BB&T	\$	2,191,356.79
Bank of America	\$	289,809.65

***Total:***     **\$ 2,812,530.04**

***Investment Accounts:***

	\$	-
Benchmark Community Bank	\$	749,315.66
Wachovia Bank	\$	200,000.00
Citizens Bank & Trust Company	\$	535,000.00
BB&T	\$	5,049,251.86
Planters Bank & Trust	\$	700,000.00
Mentor Investments	\$	159,384.01
SNAP (State Non-Arbitrage Plan)	\$	25,594.48
Bank of America	\$	3,196,167.00

***Total:***     **\$ 10,614,713.01**

***Mable H. Shanaberger, Treasurer***

**Report Date: February 2008**

**Prince Edward County Board of Supervisors**

<i>Description</i>	<i>Sub-Fund Balances</i>	<i>Fund Balances</i>	<i>Account Balances</i>
General Fund	\$ 121,568.31		
General Fund Res. for Investments	\$ 7,628,746.98	\$ 7,750,315.29	*
Recreation Fund Res for Investments		\$ 25,287.26	
Forfeited Assets Fd. Res. for Inv.		\$ 147,466.96	
School Capital Projects Fund--VPSA		\$ 106,918.55	
School Capital Projects Fund--QZAB01		\$ 80,007.75	
Underground Storage Tank		\$ 20,000.00	
Liability Fund Reserved for Inventory			
Board of Public Welfare Special Acct.		\$ 2,310.68	
Piedmont ASAP Fund		\$ 157,916.18	
School Fund		\$ 172,874.22	
Landfill Construction Fund		\$ 256,505.57	
PCS Fund		\$ 230,488.54	
Revenue Sharing Fund		\$ 76,823.00	
Retirement Benefits Fund		\$ 15,218.00	
School Capital Projects Fund--QZAB02		\$ 965,728.73	
Prince Edward Community Dev Fund		\$ -	
Cash in Office			\$ 1,000.00
Cash in Banks			\$ 776,198.93
Warrants Payable (School Fund)			\$ -
General Fund Investments			\$ 7,628,746.98
VPSA Investments			\$ 106,918.55
QZAB01 Investments			\$ 80,007.75
Underground Storage Tank Fund			\$ 20,000.00
Recreation Fund Investments			\$ 25,287.26
QZAB02 Investments			\$ 965,728.73
Landfill Construction Fund for Investment			\$ 256,505.57
Forfeited Asset Fd for Investment			\$ 147,466.96
			\$ -
<b><u>Totals:</u></b>		<b>\$ 10,007,860.73</b>	<b>\$ 10,007,860.73</b>
* Of this \$7,750,315.29 in the General Fund, \$3,655,504.33 is encumbered for:			
	Transfers to:		
	School Fund	3,060,398.63	
	VPA Fund	232,751.93	
	Debt Obligations	362,353.77	
	Total	3,655,504.33	
This leaves an unencumbered balance of \$4,094,810.96 in the General Fund.			



**Prince Edward Co. Board of Supervisors  
Depository Balances**

***Checking Accounts:***

Benchmark Community Bank	\$	1,023.89
Wachovia Bank	\$	85,121.20
BB&T	\$	2,751,769.61
Bank of America	\$	235,000.00

**Total:** **\$ 3,072,914.70**

***Investment Accounts:***

Mentor Investments - Stock Account	\$	-
Benchmark Community Bank	\$	700,000.00
Wachovia Bank	\$	200,000.00
Citizens Bank & Trust Company	\$	-
BB&T	\$	3,142,471.93
Planters Bank & Trust	\$	700,000.00
Mentor Investments	\$	152,194.24
SNAP (State Non-Arbitrage Plan)	\$	106,918.55
Bank of America	\$	1,932,361.31

**Total:** **\$ 6,933,946.03**

**Mable H. Shanaberger, Treasurer**

**Report Date: Feb. 2007**



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** May 13, 2008  
**Item No.:** 4-b  
**Department:** Board of Supervisors  
**Staff Contact:** Karin Everhart  
**Issue:** Consent Agenda – Minutes

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**Summary:** Board meeting minutes are attached.

**Attachments:** April 8, 2008 at 5:00 p.m.  
April 8, 2008 at 7:00 p.m.  
April 15, 2008 at 5:00 p.m.  
April 17, 2008 at 5:00 p.m.  
April 22, 2008 at 5:00 p.m.  
April 22, 2008 at 7:00 p.m.  
April 29, 2008 at 5:00 p.m.

**Recommendation:** Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

April 8, 2008

At a called meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 8<sup>th</sup> day of April, 2008; at 5:00 p.m., there were present:

William G. Fore, Jr.

Robert M. Jones

Charles W. McKay

James C. Moore

Howard F. Simpson

Lacy B. Ward

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant County Administrator; Dr. Patricia Watkins, Division Superintendent; Mr. Russell Dove, School Board Chairman; Cindy Wahrman, Prince Edward County School Finance Director; Angela Foster, Board Clerk; Harriett Fentress, School Board member; Susan Lawman, School Board member; Linda Leatherwood, School Board member; and Ellery Sedgewick, School Board member.

Chairman Fore called the meeting to order. He said the purpose of the meeting was to hear the Prince Edward County School Budget presentation, and called upon Dr. Patricia Watkins, Superintendent of the Prince Edward County Schools.

In Re: Presentation of School Budget

Dr. Watkins presented the Proposed Operating Budget for FY 2008-2009. She stated the budget presented largely reflected a maintenance budget. She said the budget continues to support the mission of the school division, to continue the progress in curriculum development, professional development for teachers and the accreditation. She said the Advanced Placement (AP) will be expanded at the high school level. She said one recommendation is for an increase in teacher salaries and benefits in order to remain competitive with the surrounding counties. She added the mission is to make sure every student in the school division meets the intellectual, personal, and social needs of all students, and that it is a tremendous challenge in this time of great accountability of Leave No Child Behind. One of the challenges the school

division faces is the rapid and unpredictable growth of the Special Education needs for the district, school safety, and quality teacher shortages.

Dr. Watkins reviewed goals of the Five Year Plan of the school system, which include improvement of academic achievement; strong home and community partnership with the schools; establishing a safe, orderly and nurturing school system; building educational capacity of the school division; establishing a healthy environment conducive to learning; and supporting and retaining teachers. She said priorities include enhancement of the quality of instruction, employee retention, safety and security measures, and instruction enhancement.

Sally W. Gilfillan entered the meeting at this time.

Dr. Watkins said the school is seeking a grant writer and someone to do public relations and market Prince Edward County Schools. She said the budget includes a proposed 5% increase for all employees of the school division, and is the main expenditure is salaries and fringe benefits, consisting of 80% of the budget. Dr. Watkins said the budget proposes a total increase of county funds of 3.9%. She said the additional state aid was only \$331,000.

Mr. McKay asked if counties that have grant writers actually get more funding from grant sources. Dr. Watkins said that Cumberland and Nottoway counties do have grant writers and they do both receive large amounts of grant funds, but she was not sure if they receive more than Prince Edward County schools.

Dr. Watkins thanked the School Board, and Ms. Wahrman and Mr. Bartlett for their assistance and communication.

In Re: Budget Work Session

The Board of Supervisors moved to the Third Floor Conference Room for a Budget Work Session. Chairman Fore said the budget that Mr. Bartlett had been working on had been based on the information that the Board had given him. He said Mr. Bartlett came up with a draft balanced budget, and asked the Board members to review the draft which was based on the Board's guidance. Chairman Fore said it

contained the known and projected resources, and was based on level-funding. He said if the Board wished to consider anything taken or added to on the liability side, the resource side would also have to be adjusted. He said the Board would continue to build upon this draft budget at the next work session. Chairman Fore stated the schedule was a bit unusual, but if they could stick to the schedule, in order to have the public hearing and adoption as scheduled, they would need to advertise the draft on Friday, April 11, 2008.

Mr. Wade Bartlett, County Administrator, thanked the department directors and the Constitutional Officers for all of their assistance in the process, and especially wished to thank Mable Shanaberger, Treasurer, and Beverly Booth, Commissioner of Revenue.

Mr. Bartlett said the Board expressed a desire to avoid any tax increases in balancing the budget and without reliance on using the Fund balance, but at the same time maintaining or improving the services provided to the citizens. There was concern on part of the Board that the budget had become structurally unbalanced, with expenditures and their growth exceeding the current revenue generation capacity of the tax base at the current tax rate. The implication from the Board was the desire to slow the growth in spending. The Board also saw the prospect of increasing development in the county, and understood that in the short run, such development could place financial burden on the budget and the taxpayers. To assist in funding these future costs, the Board wanted the Fund balances to be maintained at levels recommended by the county auditors and the Governmental Financial Officers Association. He said the proposed budget is balanced with no tax increases, does not use fund balances except in the construction funds where money was borrowed or saved for specific projects, and would maintain level services. He said it does not contain funds for future projects where the Board has not made a final decision, such as the library and the county utility system. Those costs are incomplete; but once more information is obtained, the Board would be in a better position to make an informed decision on each item. He said these projects are one of the main reasons the Board will wish to guard the current fund balance.

Mr. Bartlett then presented a broad overview of the proposed budget. He asked the Board to review the proposed budget and bring questions to the next work session or to telephone him. He said the largest item was the proposed pay increases.

Mr. Moore asked if additional revenue was expected from the vehicle registration and decals. Mr. Bartlett said due to the change in vehicle registration process, there would be a loss of approximately \$64,000 this fiscal year because of the prorating, but that it will be level next year. He added the amended budget is often estimated to be lower than what would be expected, but he presented what was a fair and conservative estimate of the revenues.

A brief discussion followed on the best procedure for review of the budget. Chairman Fore suggested every category be looked at by all and discussed in a group with recommendations to increase or decrease each budget request.

Chairman Fore said the draft budget, being level funded, is based on a 3% increase in salary, and the school is seeking 5%. He said the Board has talked with the School about giving a 4% increase. He added he did not feel it fair that the school salaries increase by 4% and the county employees only receive a 3% increase. He said that in the budget, it is proposed the 3% begin in December and not in July.

Chairman Fore then asked the Board to consider the donations, the county salaries and the school budget. Chairman Fore asked about the difference between 3% and 1% funded July 1 in lieu of December. Mr. Bartlett said that 3% on July 1 instead of December 1, \$260,000 more would be required. He said that would include the schools and the county. He said at 4% on July 1, approximately \$468,000 would be required.

After some discussion, a consensus was reached on the tax rates to be advertised as follows:

**Unit Levy – All Districts – Per \$100 Assessed Valuations**

<u>Levy</u>	<u>2007 Actual Levy</u>	<u>2008 Proposed Levy</u>
Real Estate	\$0.57	\$0.62
Tangible Personal Property	\$4.50	\$5.00
Machinery & Tools	\$4.20	\$4.20
Merchant's Capital	\$0.70	\$0.70
Farm Machinery & Livestock	\$0.00	\$0.00

**Additional Special Levy – CDA District Only – Per \$100 Assessed Valuations**

Poplar Hill CDA Real Estate Levy	\$1.00	\$1.00
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On motion of Mr. McKay and adopted by the following vote:

Aye:	William G. Fore, Jr.	Nay: None
	Sally W. Gilfillan	
	Robert M. Jones	
	Charles W. McKay	
	James C. Moore	
	Howard F. Simpson	
	Lacy B. Ward	
	Mattie P. Wiley	

the meeting was adjourned at 6:52 p.m.

April 8, 2008

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 8<sup>th</sup> day of April, 2008; at 7:10 p.m., there were present:

William G. Fore, Jr.

Sally W. Gilfillan

Robert M. Jones

Charles W. McKay

James C. Moore

Howard F. Simpson

Lacy B. Ward

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant County Administrator; Jonathan L. Pickett, Director of Planning and Community Development; Alecia Daves-Johnson, Planner I; Mable Shanaberger, Treasurer; Sharon Lee Carney, Director of Economic Development & Tourism; Travis Harris, Sheriff; Machelles Eppes, Clerk of the Court; and Beverly Booth, Commissioner of the Revenue.

Chairman Fore called the meeting to order. Reverend Stanley Wesley, the Pastor of the Upper Room Ministry offered the invocation.

In Re: Public Participation

There was no one present wishing to speak.

In Re: Consent Agenda

On motion of Mr. Moore and carried:

Aye:	William G. Fore, Jr.	Nay: None
	Sally W. Gilfillan	
	Robert M. Jones	
	Charles W. McKay	
	James C. Moore	
	Howard F. Simpson	
	Lacy B. Ward	
	Mattie P. Wiley	



the Board accepted the Treasurer's Report for the month of January, 2008; the minutes of the meetings held March 11, 2008 at 3:00 p.m., March 11, 2008 at 7:00 p.m., March 18, 2008 at 5:00 p.m., and March 25, 2008 at 5:00 p.m.; Accounts & Claims; Salaries; an Erroneous Assessment for Nellie G. Hodges in the amount of \$23.55; an appropriation to the Sheriff's Department to be used to purchase up to 13 bulletproof vests, as follows:

		<u>Debit</u>	<u>Credit</u>
3-100-33010-0012	Bulletproof Vests Grant	\$4,740	
4-100-31200-6010	Sheriff Dept-Police Supplies		\$4,740

an appropriation to the Sheriff's Department to be used for personal protective equipment (three gas masks, one ballistic blanket, and 12 flash fire resistance coveralls) through a grant from the Law Enforcement Terrorism Prevention Program, as follows:

3-100-33010-0020	Law Enforcement Terrorism Prevention Program Grant	\$4,906.00	
4-100-31200-6010	Sheriff's Dept-Police Supplies		\$4,906.00

an appropriation to Animal Control to be used for uniforms through a donation from the Farmville Woman's Club, as follows:

3-100-18990-0003	Miscellaneous-Gifts & Donations	\$ 474.00	
4-100-36100-6011	Animal Control-Uniforms & Wearing Apparel		\$ 474.00

and an appropriation to the Clerk of the Circuit Court in the amount of \$780.00 in Technology Trust Funds to be used for DSL service, as follows:

3-100-23000-0080	Technology Trust Funds – Clerk		\$ 780.00
4-100-21600-5880	Technology Trust Funds – Clerk	\$ 780.00	

January 2008

Fund balances were as follows:

General Fund-----	\$ 121,586.32	
General Fund Reserved for Investment-----	10,787,955.72	
		10,909,542.04 *
Prince Edward Community Development Fund-----		0.00
Industrial Development Authority Fund-----		714,744.50
Recreation Fund Reserved for Investments-----		25,573.23
Forfeited Assets Fund Reserved for Investment-----		159,643.26
School Capital Projects Fund—VPSA-----		28,987.72
School Capital Projects Fund—QZAB01-----		15,690.82
Underground Storage Tank		
Liability Fund Reserved for Inventory-----		20,000.00
Economic Development Fund-----		10,000.00
Board of Public Welfare Special Account-----		2,164.10
Piedmont ASAP Fund-----		189,868.78
School Fund-----		0.00
Landfill Construction Fund-----		530,450.44
PCS Fund-----		290,084.40
Revenue Sharing Fund-----		(71,634.14)
Retirement Benefits Fund-----		13,610.00
School Capital Projects Fund—QZAB02-----		696,121.76
DARE Donations Fund-----		5,371.45
School Cafeteria Fund-----		225,518.69
		\$13,765,737.05

Cash accounts were as follows:

Cash in Office-----	1,000.00
Cash in Banks-----	885,899.60
Warrants Payable (School Fund) -----	0.00
General Fund Investments-----	10,787,955.72
VPSA Investments-----	28,987.72
QZAB01 Investments-----	15,690.82
Underground Storage Tank Fund-----	20,000.00
Recreation Fund Investments-----	25,243.23
QZAB02 Investments-----	696,121.76
Landfill Construction Fund for Investment-----	430,450.44
Forfeited Asset Fund for Investment-----	159,643.26
Industrial Development Authority Fund for Investment-----	714,744.50
	\$13,765,737.05

\*Of this \$10,909,542.04 in the General Fund, \$6,058,314.79 is encumbered for:

Transfers to:	
School Fund	\$ 4,126,332.30
VPA Fund	267,252.72
Economic Development Fund	1,300,000.00
Debt Obligations	364,729.77
Total	\$6,058,314.79

This leaves an unencumbered balance of \$4,851,227.25 in the General Fund.

STATEMENT OF DEPOSITORY BALANCES

Balances as of January 2008:

Checking Accounts:

Benchmark Community Bank	156,162.45	
Wachovia Bank	199,538.44	
BB&T	2,296,612.28	
Bank of America	291,630.73	
		\$2,943,943.90

Investment Accounts:

Benchmark Community Bank	749,315.66	
Wachovia Bank	200,000.00	
Citizens Bank & Trust Company	535,000.00	
BB&T	5,184,658.34	
Planters Bank & Trust	700,000.00	
Mentor Investments	158,961.19	
SNAP (State Non-Arbitrage Plan)	28,987.72	
Bank of America	3,263,870.24	
		\$10,820,793.15

BOARD OF SUPERVISORS

News & Advance	Advertising	114.26
Business Card	Meals	156.20
Walmart	Meeting refreshments	45.26

COUNTY ADMINISTRATOR

Atwork Personnel Services	Clerical support	860.40
Business Card	Postage-9.60	
	Fees-13.43	23.03
AT&T	Phone	166.25
Moonstar BBS	DSL	95.00
Embarq	Phone	467.73
U.S. Cellular	Phone	74.62
Diamond Springs	Office supplies	15.45
Key Office Supplies	Office supplies	196.51
Walmart	Office supplies	67.09
Farmville Herald	Subscription (1 year)	38.00
Thompson Publishing Group	Subscription (1 year)	428.50
Virginia Municipal League	Update renewal (1 year)	25.00

COMMISSIONER OF REVENUE

Business Data of Virginia, Inc.	Postage-5,015.12	
	Processing property forms-1,600.00	6,615.12

AT&T	Phone	58.52
nTelos	Internet	19.95
Embarq	Phone	202.35
Commissioners of the Revenue Association of Virginia	Training	300.00
Key Office Supply	Ink cartridge	72.00

TREASURER

Key Office Supply	Printer maintenance contract-326.00	
	Office supplies-1,963.32	2,298.32
Farmville Herald	Advertising	78.00
AT&T	Phone	132.07
Embarq	Phone	223.88
Pitney Bowes Financial Service	Equipment lease	993.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expense	375.00
BAI Municipal Software	Technical support	7,167.00

REGISTRAR

AT&T	Phone	43.14
Embarq	Phone	144.14

CIRCUIT COURT

Elizabeth Allen	Juror	30.00
Frances M. Arehart	Juror	30.00
Susan Bagby	Juror	30.00
Elizabeth Robb Breen	Juror	30.00
Annie Mae Brown	Juror	30.00
James W. Crowl	Juror	30.00
Barbara Williams Daniel	Juror	60.00
Martha Dorrill	Juror	30.00
Brenda M. Eanes	Juror	30.00
Donald B. Gilliam	Juror	60.00
Crawleigh B. Hall	Juror	60.00
Estle William Hannah	Juror	60.00
Hazel Harrison	Juror	60.00
Diane D. Hendricks	Juror	30.00
Robert T. Herdegen	Juror	30.00
Patricia M. Horn	Juror	60.00
Paula T. Hornstein	Juror	60.00
Barry Kim Jones	Juror	30.00
George R. Jones, Jr.	Juror	30.00
Mildred Jones	Juror	60.00
James L. Lyttle	Juror	30.00
David E. Marion	Juror	30.00
Joy D. Martin	Juror	30.00
Ellen Masters	Juror	30.00
Janet B. McCraw	Juror	30.00
Arlene W. Oliver	Juror	60.00
Donald A. Parr	Juror	60.00
Pamela T. Venable	Juror	60.00
Davie Wayne Wallace	Juror	30.00
Lonnie Watson	Juror	60.00
AT&T	Phone	54.74
Embarq	Phone	161.53

GENERAL DISTRICT COURT

AT&T	Phone-Juv. Prob.-140.67	
	Phone-J&D-115.33	
	Phone-Gen. Dist. Court-134.66	390.66
Embarq	Phone-J&D-101.65	
	Phone-Juv. Prob.-105.09	
	Phone-Gen. Dist. Court-299.60	506.34
U.S. Cellular	Phone	37.31
Key Office Supply	Rubber stamps-61.90	
	Copier maintenance contract-695.00	756.90

SPECIAL MAGISTRATES

AT&T	Phone	95.30
Embarq	Phone	86.62

CLERK OF THE CIRCUIT COURT

AT&T	Phone	114.70
Embarq	Phone	274.55

LAW LIBRARY

Embarq	Phone	32.56
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COMMONWEALTH'S ATTORNEY

Pitney Bowes Financial Service	Equipment lease	105.87
AT&T	Phone	209.29
Kinex Networking Solutions	Internet	49.95
Embarq	Phone	281.13
Shred-It	Professional service	42.00

VICTIM WITNESS ASSISTANCE PROGRAM

Cindy Sams	Mileage	164.90
AT&T	Phone	47.68
Key Office Supply	Office supplies	212.05
Embarq	Phone	44.15

SHERIFF

Crossroads Ford of Virginia	Radio installation-1,858.47	
	Credit memo-(159.04-)	1,699.43
Robby Franklin	Radio cable	22.43
Business Card	Auto registrations-15.00	
	Meals-29.51	
	Lockers-319.98	364.49
East End Motor Company, Inc.	Battery-112.70	
	Wiper blades-25.60	
	Wrecker service/antifreeze-137.99	
	Oil change-37.85	314.14
Virginia Communications	Radar cables	222.00
Setina Manufacturing Company, Inc.	Partition transfer kit	150.38
AT&T	Phone	613.69
Carrington's Music	Razor phone	19.95
Embarq	Phone	472.90
Embarq Communications, Inc.	Phone	23.89
US Cellular	Phone	767.10
Sonya Walker	Meeting refreshments	20.88
Diamond Springs	Office supplies	57.15

Key Office Supply	Office supplies-171.36	
	File cabinet-119.99	291.35
Staples Business Advantage	Printer ink/foam cups-230.65	
	Printer ink/file folders-360.48	
	File dividers/paper-201.80	792.93
Southern Police Equipment Company	Leg irons/handcuffs-390.50	
	Badge-52.75	
	Handcuff case-18.99	462.24
USA Mobility Wireless, Inc.	Pager rental	118.59

RICE VOLUNTEER FIRE DEPARTMENT

C. W. Williams	Air horn repair kit-31.28	
	Hood & gloves-563.08	
	Bulbs-22.90	617.26
Farmville Auto Parts	Anti-freeze & oil	126.54
Fire & Safety Equipment Company	Gloves	40.00
Key Office Supply	Office supplies	35.58
M&W Fire Apparatus, Inc.	Gloves & hoods	1,235.12
Price Supply Company, Inc.	Commodos (4)	1,033.92
Shanaberger & Sons	Chain	40.00
Embarq	Phone	89.26
Taylor-Forbes Equipment Company	Oil	6.00
VFIS	Commercial excess insurance-187.00	
	Package insurance-2,430.00	2,617.00
Dominion Virginia Power	Electric service	253.53
Southern Emblem Company	Emblems	236.00

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Darlington Heights Volunteer		
Fire Department	Training books	261.60
Elecom, Inc.	Radio battery/antenna-155.26	
	Radio repairs-126.85	
	Moving base station-1,018.26	1,304.37
Ellington Energy Service	Propane-924.47	
	Repair unit heater-152.92	1,077.39
Farmville Auto Parts	Anti-freeze-20.98	
	Batteries-198.28	219.26
Farmville Wholesale Electric	Ballasts	101.05
Fire & Safety Equipment Company	Gear bag/gloves/hood	130.00
Lumber Yard, Inc.	Closet door-128.00	
	Slide bolt-2.83	
	Drywall sanding screen-3.03	133.86
Planters Bank & Trust	Loan payment	501.50
Southside Electric Cooperative	Electric service	224.05
Verizon	Phone	73.10

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone	42.15
Foster Fuels, Inc.	Propane	779.87
M&W Fire Apparatus, Inc.	Assault gear pants-612.32	
	Hoses-1,024.62	1,636.94
Pamplin Volunteer Fire Department	Fuel	796.02
Verizon	Phone	104.52
Dominion Virginia Power	Electric service	297.98

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Chesterfield Insurers	Insurance	8,546.00
Commtronics of Virginia	Antenna & charger	273.99
Safe Air Systems, Inc.	Service SCBA compressor	565.00
Roy C. Jenkins, Inc.	Propane-604.55	
	Gas-150.88	
	Diesel-954.81	1,710.24
Jack L. Slagle Fire Equipment	Fire hose	367.36
US Cellular	Phone	155.56
Verizon	Phone	125.59
Dominion Virginia Power	Electric service	237.57

PRINCE EDWARD FIREFIGHTERS ASSOCIATION

Prince Edward Area Firefighters Association	Air van	59,900.00
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EMERGENCY SERVICES

Timmons Group	System maintenance	525.00
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BUILDING OFFICAL

East End Chevron	Oil change	24.44
Coy Leatherwood	Meals/meeting registration	36.14
US Cellular	Phone	37.31

ANIMAL CONTROL

Blue Tarp Financial, Inc.	Repair runs	34.74
U.S. Cellular	Phone	74.62
Walmart	Dog food-75.42	
	Boots-39.83	115.25

BIOSOLIDS MONITORING

U.S. Cellular	Phone	37.31
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REFUSE DISPOSAL

Resource International	Miscellaneous work tasks-968.00	
	Storm water permit compliance-116.00	
	Cell D Construction documents-5,240.37	6,342.37
Wright's Excavating	Operating scalehouse-240.00	
	Landfill operation-42,187.50	42,427.50
Blue Tarp Financial, Inc.	Shovel	38.01
C & L Machine & Welding	Modify two compactors	1,685.00
Luck Stone Corporation	Gravel	2,917.57
Sherwin Williams Company	Paint for recycle box	109.95
Southern States	Rubber strap/gloves	22.43
Dave M. Walker	Cleaning box site	250.00
Walmart	Bug spray	11.82
Arena Trucking Company	Trash collection	274.00
Emanuel Tire of Virginia	Tire recycling	2,831.31
AT&T	Phone	150.55
Ranson's, Inc.	Phones (Green Bay, Darl. Hts)	29.98
Embarq	Phone	199.62
Verizon	Phone	110.67

SANDY RIVER RESERVOIR

Draper Aden Associates	Financial analysis-253.75	
	Intake/pump facility-6,000.00	
	SRR water supply plan-6,380.00	

	Water main extension to HSC-2,800.00	15,433.75
	<u>GENERAL PROPERTIES</u>	
Servicemaster	Monthly contract	4,875.83
Dunnavant Excavating & Grading, Inc.	Repair water leak – Ag Bldg Pamplin site-150.90	6,500.00
Southside Electric Cooperative	SRR lights-33.03	183.93
Dominion Virginia Power	Animal shelter-243.37	
	Roy Clark monument-17.54	
	Leachate pump-96.95	
	Scalehouse-91.73	
	Shop-55.75	
	Cell C pump station-16.56	
	Moore building-168.55	
	Green Bay site-63.53	
	Sheriff Department shed-5.50	
	Worsham Clerk office-155.82	
	Worsham site-84.15	
	Prospect site-81.57	
	Landfill site-64.94	1,145.96
AT&T	Phone	33.37
Embarq	Line to hospital-7.97	
	Phone-63.16	71.13
U.S. Cellular	Phone	136.64
Blue Tarp Financial, Inc.	Bolts/nuts/fasteners-49.35	
	Weatherstrip-23.01	
	Garden hose nozzle-4.50	
	Work gloves-10.77	87.63
Arcet Equipment Company	Safety glasses	9.77
C & L Machine & Welding	Fan motor	28.90
Diamond Springs	Office supplies	55.40
Farmville Wholesale Electric	Ballast	79.50
OK Termite & Pest Control	Exterminating service	150.00
Sherwin Williams Company	Paint-45.56	
	Cabinet stain-73.86	
	Steel wool/trim-15.23	134.65
Taylor-Forbes Equipment Company	Oil for mower-47.28	
	Tune mower motor-16.26	63.54
Walmart	Batteries/glue	20.12
	<u>CANNERY</u>	
Southside Electric Cooperative	Electric service	44.41
AT&T	Phone	33.37
	<u>COMPREHENSIVE SERVICES ACT</u>	
Centra Health	Professional services	24,976.00
Crossroads Services Board	Professional services	2,810.00
Family Preservation Services	Professional services	5,525.00
Juanita Fisher	Foster care	230.00
Grafton School, Inc.	Professional services	12,662.25
Heartland Family Counseling	Professional services	2,530.00
Christy Johnson	Foster care	431.00
Brittany Jones	Foster care	696.00
Lakeisha Lawson	Foster care	862.00
Ernestine Lee	Foster care	862.00



Presbyterian Home & Family Services	Foster care	3,122.81
Angela Uhrich	Foster care	1,661.00
VSDB	Professional services	1,905.89

PLANNING

Samuel Coleman	Commission meeting	111.64
Donald Gilliam	Commission meeting	119.40
Jack Leatherwood	Commission meeting	100.00
Robert Christopher Mason	Commission meeting	108.73
James Robert Wilck	Commission meeting	100.00
Robert M. Jones	Commission meeting	104.85
Business Card	Postage-129.72	
	Meeting registration-175.00	304.72
US Cellular	Phone	74.62
Jonathan Pickett	Mileage	454.11
U.S. Cellular	Phone	75.28
Korman Signs	Zoning signs	221.40
Watson & Duggan, PLC	Copies	30.00

ECONOMIC DEVELOPMENT

AT&T	Phone	67.18
Embarq	Phone	184.19
Business Card	Meeting registration-165.00	
	Meals-47.39	
	Postage/UPS-214.09	
	Books-54.84	481.32
Key Office Supply	Office supplies	24.16

DEBT SERVICE

Rural Development	Courthouse loan	16,626.00
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FORFEITED DRUG ASSETS

Crossroads Ford of Virginia	08 Crown Victoria	22,654.70
Law Enforcement Associate	Bodywire USB Port	69.95

DARE FUND EXPENSES

Creative Product Sourcing	Pencils/bookmarks/mugs-137.23	
	Balloons-14.00	151.23
Tee's Plus	T-shirts	1,212.12

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit	959.00
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REVENUE SHARING FUND – VDOT

Draper Aden Associates	Via Sacra design	3,300.00
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PIEDMONT COURT SERVICES

Dominion Virginia Power	Electric service	143.67
AT&T	Phone	322.18
Embarq	Phone	232.29
Sheena Franklin	Mileage	64.02
Mildred's Meals	Meals	119.83
Pitney Bowes Financial Services	Equipment lease	2.44

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent	1,550.00
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Page Hardy	Cleaning service	120.00
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ADDENDUM BILL LIST

BOARD OF SUPERVISORS

Farmville Herald	Advertising	1,735.54
Richmond Times Dispatch	Advertising	1,660.60
Howard F. Simpson	Mileage-214.37	
	Meals-33.00	247.37

COUNTY ADMINISTRATOR

Atwork Personnel Services	Clerical support	478.00
U. S. Postal Service	Postage for meter	1,000.00
VITA	Pager rental	16.36
Business Data of Virginia	Software	59.95
Farmville Printing	Envelopes & supplies	303.90
Town of Farmville	Gas	121.98
Review Publications	Local government directory	65.95

COMMISSIONER OF REVENUE

VITA	Online service	125.38
Central District Commissioner Of Revenue's Association	Dues	25.00

TREASURER

VITA	Online service	125.38
ESI of Virginia, Inc.	Relocate stations	118.75
Farmville Printing	Envelopes	397.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expense-125.00	
	Monthly contract-2,800.00	2,925.00
ComputerPlus Sales & Service	Maintenance contract	270.00

REGISTRAR

VITA	Online service	3.25
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SPECIAL MAGISTRATES

VITA	Pager rental	16.36
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CLERK OF THE CIRCUIT COURT

Whitecom Systems	Checked alarm system	315.00
Kinex Networking Solutions	DSL	899.40
Farmville Printing	Business cards	49.00
Brown's River Bindery, Inc.	Deed books	7,989.00

LAW LIBRARY

Matthew Bender & Company, Inc.	Annual code service	59.35
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COMMONWEALTH'S ATTORNEY

U. S. Postal Service	Box rent	104.00
Key Office Supply	Office supplies	25.79

SHERIFF

Crossroads Ford of Virginia	Install scanner antenna-159.20	
	Install camera assembly-338.72	497.92
Haley of Farmville, Inc.	Repair circuit	158.40
Kenbridge Tire	Calibration	60.00
Newman Tire Company, Inc.	Tires	243.66
Walmart	Car battery charger-64.72	
	Ammunition & photo developing-204.85	269.57
Stuart Raybold	Postage	17.97
Kinex Networking Solutions	DSL	124.85
Kevin Randolph	Training per diem	161.00
Farmville Printing	Copies & envelopes	248.00
Town of Farmville	Gas	8,061.57
DMV	ID cards	20.00
Sirchie Finger Print Labs	Fingerprint supplies	187.56
Southern Police Equipment Company	Personal protection equipment-800.00	
	Shoes-69.03	869.03
Town Police Supply-Richmond	Ammunition	1,395.58
Coast to Coast Solutions	Barricade tape	140.00

REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention	11,100.00
Piedmont Regional Jail	Inmate per diem	4,262.50

BUILDING OFFICIAL

Town of Farmville	Gas	322.72
Treasurer of Virginia	Jan-Mar permit levy	268.59

ANIMAL CONTROL

Haley of Farmville, Inc.	Oil change	48.97
Town of Farmville	Gas	726.43
VITA	Pager rental	16.36
Ray Foster	Titer vaccination	25.00
Victoria Horn	Titer vaccination	25.00

BIOSOLIDS MONITORING

Manuel H. Toombs, Jr.	Internet	24.67
Town of Farmville	Gas	404.14

REFUSE DISPOSAL

Countryside Homes of Farmville	Gate entrance holes	250.00
Farmville Auto Parts	Grease fittings-6.34	
	Anti-freeze & oil-25.66	32.00
Rod & Staff Welding	Metal	24.90
O. O. Stiff, Inc.	Monthly service	671.75
Jimmy's Service Center	Wheel cap & fitting	142.15
Newman Tire Company, Inc.	Flat repairs	63.57
Town of Farmville	Gas	2,632.64

GENERAL PROPERTIES

O. O. Stiff, Inc.	Monthly service	100.00
ThyssenKrupp Elevator	Quarterly maintenance contract	1,846.20
Southside Electric Coop	Virso site	159.60
Dominion Virginia Power	Industrial park-62.07	
	Lights at Rice-65.91	127.98

Embarq	Phone	8.08
Wilco, Inc.	Janitorial supplies	1,087.40
VITA	Pager rental	33.62
Luck Stone Corporation	Rock dust (CH brick)	9.63
Rod & Staff Welding	Metal	117.40
Cintas Corporation #524	Uniform rental	433.00
Shanaberger & Sons	Chain/sharpening set	49.35
Sherwin Williams Company	Maintenance supplies	47.19
Farmville Auto Parts	Power steering fluid-2.20	
	Anti-freeze-11.90	14.10
Newman Tire Company, Inc.	Front end alignment	47.20
Town of Farmville	Gas	663.19

COMPREHENSIVE SERVICES ACT

Sabur Latrind Abdus	Foster care	360.00
Cumberland Hospital	Professional services	15,557.35
Elk Hill	Professional services	3,446.31
Presbyterian Home/Family Services	Foster care	3,255.00
Angela Uhrich	Foster care	2,298.00
Walmart	Foster care	150.00
Whisper Ridge-Charlottesville	Professional services	2,835.00
Kathy Bandy	Foster care	2,349.60
Mable Shanaberger	Administrative fee	150.00

PLANNING

Alecia Daves-Johnson	Mileage-79.74	
	Meals-9.21	
	Gas-12.45	101.40
Farmville Auto Parts	Battery	92.95
Farmville Herald	Advertising	78.00

ECONOMIC DEVELOPMENT

Pearson Equipment Company	Tree removal-Industrial Park	250.00
U. S. Postal Service	Box rent	104.00

CAPITAL PROJECTS

Ferguson Enterprises, Inc.	PVC pipe	324.32
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PIEDMONT COURT SERVICES

Sharon Gray	Mileage	125.11
Connie Stimpson	Mileage	51.69
Ashley Hricko	Mileage	98.92
Brittany Layne	Mileage	457.34
Renee T. Maxey	Mileage	102.00
Rebecca Moss	Mileage	107.67
Buckingham Beacon	Subscription	20.00

PCS DRUG TESTING FEES

Kroll Laboratory	Drug testing	93.42
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In Re: Highway Matters

No VDOT representative was in attendance and no discussion occurred regarding highway matters.

In Re: Prince Edward County School Board – Announcement of Nominees

Supervisor Moore introduced Mrs. Bertha Shepperson, District 301 Chair. Mrs. Shepperson announced that Mrs. Harriett Fentress wishes to continue to serve on the School Board representing District 301.

Chairman Fore said he spoke with Mr. Carl Blessing, District 501 Chair, who stated Mr. Russell Dove wishes to continue to serve on the School Board representing District 501.

No other nominees were presented.

Chairman Fore said a public hearing will be held during the May Board meeting on the School Board nominees for Districts 301 and 501, as presented by the Citizen Committees.

In Re: Transfer of Industrial Park Parcels to Industrial Development Authority

Sharon Carney, Director of Economic Development & Tourism, said in April of 2007, the Board of Supervisors gave formal approval to timber approximately 44 acres at the Prince Edward County Business Park with the ultimate intention of developing part of the raw land into approximately three industrial sites. She said the harvesting of timber is complete.

Mrs. Carney said in January 2008, the Board of Supervisors approved a resolution and grant application to the Virginia Tobacco Indemnification and Community Revitalization Commission in the amount of \$193,510 to assist with the engineering and development costs of three industrial sites at the Prince Edward County Business Park. The grant application outlined the scope of work to consist of approximately 25 acres for three “ready-to-go” industrial sites at a projected cost of \$762,000. She added funding awards by the Virginia Tobacco Indemnification and Community Revitalization Commission will take place April 29, 2008.

Mrs. Carney said on March 28, 2008, the Industrial Development Authority (IDA) awarded an engineering contract for \$57,794 to Hurt & Proffitt from Lynchburg to begin necessary engineering for the development of three "ready-to-go" industrial sites - sites #7, #10, and #12.

Mrs. Carney said the Industrial Development Authority requested the Board of Supervisors transfer the 25 acres +/- to the IDA. She said this procedure has been followed for past development at the Business Park, and allows the Board of Supervisors to maintain control of development and the sale of property.

A motion was made by Mr. Simpson to authorize a public hearing for the transfer of 25 acres +/- to the IDA for the May 13<sup>th</sup>, 2008 meeting. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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In Re: Request for Commonwealth Regional Council Assistance from Moton Museum

Mrs. Sharon Carney requested Board approval to seek grant writing assistance from the Commonwealth Regional Council (CRC) for the R. R. Moton Museum. The Museum wishes to pursue funding from the Save America's Treasures program through the National Park Service and the Special Projects or Economic Development programs of the Tobacco Commission. The CRC has provided similar assistance to the Moton Museum in the past, and the cost has historically been an allowable grant expense or borne by the Museum, and there is no cost to the County.

Mr. Moore made a motion to approve the request from the R. R. Moton Museum to seek grant writing assistance from the Commonwealth Regional Council. The motion carried unanimously:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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In Re: YMCA Day

On motion of Mr. Simpson and carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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the Board of Supervisors unanimously adopted the following Resolution declaring the second Saturday in May as YMCA Day.

A RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE  
COUNTY OF PRINCE EDWARD, VIRGINIA

YMCA DAY

WHEREAS, the County of Prince Edward recognizes the Southside Virginia Family YMCA as an asset to the youth, teens, adults and seniors of Prince Edward County; and

WHEREAS, the YMCA has a commitment to Character Development and the mission *of putting Christian principles into practice through programs that build a healthy spirit, mind and body for all*; and

WHEREAS, the YMCA is open to all, and will continue to work diligently to raise the necessary funds through an annual support campaign that will provide financial assistance to all those that demonstrate a need; and

WHEREAS, the YMCA, in accordance with the national Activate America Initiative, will provide programs and services to actively engage all members of our community, with the goal of decreasing the youth obesity epidemic and increasing the wellness level for everyone;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward does hereby establish the second Saturday in May as YMCA Day for Prince Edward County.

In Re: County Administrator's Report

Mr. Wade Bartlett, County Administrator, thanked all department directors and Constitutional Officers for their assistance with the budget. He said Mable Shanaberger and Beverly Booth were very

helpful with the history, and that some of the duties were being moved between the Treasurer's office and the County Administrator's office in conjunction with the auditors' report.

Mr. Bartlett said the Request for Qualifications for a Special Audit that had been advertised returned no responses, and requested authorization to contact at least three auditing firms directly to secure an auditing contract.

On motion of Mr. Moore and carried unanimously:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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the Board approved authorization for Mr. Bartlett to contact auditing firms to secure an auditing contract.

Mr. Bartlett said Mr. James Ennis, County Attorney, had not yet received all of the information necessary from the Town of Farmville regarding the boundary adjustment request. The Board pack included a letter from the architect regarding the costs associated with the library. He said the total cost estimate has not been presented to the Library Committee, and the County is waiting for final construction cost estimates prior to scheduling further joint Library Committee meetings. Mrs. Gilfillan suggested the Board consider a Citizen Committee to assist with planning of the library.

Mr. Bartlett then said he was pleased to report that Hampden-Sydney College and Prince Edward County have reached a verbal agreement on connecting the proposed Prince Edward County Highway 15 South waterline to the Hampden-Sydney water tank. He added both Hampden-Sydney and Prince Edward County envision this to be just the beginning of a collaborative partnership focused on fostering and managing the future growth along the Route 15 South corridor.

In Re: Public Hearing – Rezoning Request of John Janson and Kanak Amin

Chairman Fore announced this was the day and time set for a public hearing on the request of John Janson and Kanak Amin to rezone from R-2, General Residential, to C-1, General Commercial, that portion of the property of Earl and Janice Fariss presently zoned R-2. The purpose of the request is to allow for the construction of a Holiday Inn Express on the property.



Mr. Jonathan Pickett, Director of Planning & Community Development, said the County Planning Commission held a public hearing on the request on March 18, 2008, at which several residents of the Crestview Subdivision spoke in opposition. The Planning Commission voted to recommend approval of the request with conditions. He said that staff recommends approval of the request with the following conditions:

- 1) The rezoned property be used only for a motel or hotel.
- 2) The buffer area will be at least 15 feet wide consisting of one row of large evergreen trees and one row of small evergreen trees. (Type C Buffer in County Zoning Ordinance, or better)
- 3) A walkway path be placed around the perimeter of the property for use by guests and the neighborhood.
- 4) Any elevated signage will be placed on the town portion of the property adjacent to South Main Street. Any signage on the county portion of the property will be monument style.
- 5) Lighting on the property be shielded and focused inward, to minimize the impact on adjoining properties.
- 6) A dumpster location to be positioned and collection service hours set so as to minimize noise.
- 7) The structure will not exceed the height of four floors plus roof.
- 8) Work with VDOT and the Town regarding easements and real estate necessary to properly improve intersection.

Mr. Pickett said the preliminary site plan does not include an additional entry from Williams Street, and the entrance will be where the existing one is currently. He added there will be passenger vehicle parking only, no truck parking. He said the residents of the Crestview subdivision were concerned with the maintenance of the buffers, and the County does have enforcement authority.

Mr. John Jansen said he was asking for the rezoning of the property, and the architectural draft was not yet complete. He said he had no intention of building a high-rise, and said that Holiday Inn Express buildings' fit well and look good, and a lot of money is spent keeping a nice appearance and in being a good neighbor.

Mrs. Gilfillan said her concern was for the future, and asked for the actual height requested.

Mr. Jansen said it would be four (4) floors maximum, and was willing to change the proffers to include that specification. He said the site and buffer would allow access up to the convenience store, and

when a \$7 million hotel is built, the landscaping and the setting must be visually appealing and functional. He added traffic engineering and input from VDOT and the Town of Farmville will be necessary.

Chairman Fore opened the public hearing.

**Jim McGall**, Crestview Subdivision, said the proposed Holiday Inn is not as close to him as some others, but is concerned about how the traffic will affect Crestview residents. He said he is opposed to the Holiday Inn Express being built in the neighborhood. He said the traffic problems have not been addressed and the height of the building has not been established. He added the recreational facilities would need to be on the side of the building facing Route 460, not the neighborhood, and has concerns about the buffer being maintained.

**Jack Houghton**, Crestview Subdivision, said the proposed building would be directly across the street from his home. He said Mr. Jim Wilck met with the Crestview neighbors on March 16, 2008, and Mr. Wilck advised the pending request to rezone the Fariss property for the motel was likely to be approved, and further advised that the residents' best hope was to go along with the rezoning request, to support it, and to ask for concessions, so the residents don't end up with nothing. Mr. Houghton said that as a community planner, he felt it was troubling that the idea of due process and due diligence might be supplanted by political expediency in the implementation of important land use decisions. He said it may have been well-intended advice, but he is unable in good conscience to support this request for rezoning but more importantly, to focus on the actual planning issues that are at stake. He said he primarily objected to the rezoning on the grounds that it is fundamentally an incompatible commercial land use intrusion into a well established residential neighborhood. Mr. Houghton said the Board has complete discretionary authority to say no to this request on those grounds; similar problematic rezoning requests are routinely denied on that basis alone, and that, if approved, the depth of the commercial zone would more than double into a well established residential neighborhood.

Mr. Houghton said that over the years, the Crestview residents have supported development that is similar in character and intensity to the existing land use patterns. The residents have supported the recent extension of the Crestview neighborhood to include Jay's Road and Cooper Street, which will nearly double the number of single family homes in the neighborhood. He said they have supported keeping the commercial zone in line with the existing commercial development along South Main Street. Mr.

Houghton said the 250 townhouses on the former county land to the south of the Crestview neighborhood were not supported because the development was too large and too dense, and did not have adequate vehicular access. He said it was difficult to satisfactorily reconcile such a commercial zone extension as compatible with single family residential development unless there is a transitional zone between the existing residential land use and the proposed commercial land uses. He said the 15' foliage buffer may help the visual impact; it will not help the traffic problem. The new commercially generated traffic will be added to the already heavy and dangerous traffic at the Peery Drive/Williams Street intersection.

Mr. Houghton said the big problem is what the Board will be asked to approve on new commercial rezoning in the area in the future. He said the Board has the authority to say no and to draw the line on the commercial expansion, as Crestview is being rezoned in piecemeal fashion, which is not good planning or policy making.

There being no one else wishing to speak, Chairman Fore closed the public hearing.

Mr. Ward asked for clarification and said he had a concern about the newest member of the Planning Commission saying there was no need to have a hearing as the rezoning was likely to be approved, and for the residents to ask for concessions. He said a hearing was a forum, and both sides should be heard and respected. He said he can't see how, as a Board, would condone an action where a Planning Commission member who has never attended a meeting would tell a group of taxpayers that the decision has already been made, or that they were likely to lose so the best they could do was to try for concessions, or the residents would have nothing. Mr. Ward said he saw this as the utmost contempt for the citizens, and it reflects on the Board if the Board condones such action.

Mrs. Gilfillan said she had, as a resident, invited Mr. Wilck to the Crestview residents meeting as Mr. Wilck has experience with neighborhood associations. She said she received a different impression from Mr. Wilck's comments, and felt he was trying to be helpful. She said she had to strongly disagree and apologized to Mr. Wilck, because she invited him to the meeting.

Mr. Ward said he was relying on Mr. Houghton's comments, and had nothing to do with who invited him to the meeting.

Mrs. Gilfillan said that was not the point of his statement; he was there to help. She said that is a difference of opinion and different perspective.

Mr. Ward asked if Mr. Houghton's statement was erroneous.

Mrs. Gilfillan said people have different perspectives. His statement was his perspective. She said she and Mr. Houghton discussed the fact that they disagree. She said she did not get the same message, and appreciated the help, the thoughts, the ideas, and the input. She added she is in support of the neighbors in their stress and concern, and said the Crestview subdivision was there before Walmart and the Route 460 bypass, and the neighborhood has been squeezed by commercial pressure. Mrs. Gilfillan said these citizens have a right to ask that property that is zoned residential and is within a neighborhood remain residential. She said there is something more important than commercial and businesses; the neighborhood is thinking of the quality of life and sense of community.

Chairman Fore said the Planning Commission has approved the request, and the staff has written a lengthy impact report, along with its recommendation to approve the request. The Board has heard the concerns of the citizens.

Mr. Moore said in a similar situation in 1968, Longwood College removed homes in order to build. He said this will not remove homes, but add a business. Mr. Moore made a motion to approve the rezoning from R-2, General Residential, to C-1, General Commercial for the construction of a Holiday Inn Express, to include the recommended eight proffers as follows:

- 1) The rezoned property be used only for a motel or hotel.
- 2) The buffer area will be at least 15 feet wide consisting of one row of large evergreen trees and one row of small evergreen trees. (Type C Buffer in County Zoning Ordinance, or better)
- 3) A walkway path be placed around the perimeter of the property for use by guests and the neighborhood.
- 4) Any elevated signage will be placed on the town portion of the property adjacent to South Main Street. Any signage on the county portion of the property will be monument style.
- 5) Lighting on the property be shielded and focused inward, to minimize the impact on adjoining properties.
- 6) A dumpster location to be positioned and collection service hours set so as to minimize noise.
- 7) The structure will not exceed the height of four floors plus roof.
- 8) Work with VDOT and the Town regarding easements and real estate necessary to properly improve intersection.

The motion carried:

Aye: William G. Fore, Jr.  
Robert M. Jones  
Charles W. McKay  
James C. Moore  
Howard F. Simpson  
Mattie P. Wiley

Nay: Sally W. Gilfillan  
Lacy B. Ward

In Re: Public Hearing – County Animal Control Ordinance

The Chairman announced that this was the time and place for a public hearing on the proposed amendment to Section 10-21 of the County Code (Animal Control) which would change the County's financial accounting of coyote bounties from a calendar year to a fiscal year. Chairman Fore opened the public hearing

There being no one wishing to speak, the public hearing was closed.

On motion of Mr. McKay and adopted by the following vote:

Aye: William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
Charles W. McKay  
James C. Moore  
Howard F. Simpson  
Lacy B. Ward  
Mattie P. Wiley

Nay: None

the Prince Edward County Board of Supervisors adopted the amendment to Section 10-16 of the County Code (Animal Control), changing the County's financial accounting of coyote bounties from a calendar year to a fiscal year.

**SECTION 10-21 KILLING OF COYOTES PERMITTED, BOUNTY  
ESTABLISHED; PROCEDURES FOR CLAIMS**

(a) The killing of coyotes within the boundaries of the county is hereby authorized for bounties upon the following conditions: A bounty of \$50.00 shall be paid by the county, from available funds, for each coyote killed within the boundaries of the county.

(b) All payments shall be contingent upon the furnishing of such identifying information as requested by the county's designated agent (county animal control). The Board of Supervisors shall be the approving authority for payment of all claims presented.

(c) Available funds not to exceed \$2,500.00. The total dollar amount of bounties to be paid under this division shall not exceed the sum of \$2,500.00 per fiscal year, except by additional appropriation by the Board.

(d) Unlawful acts; penalties. It shall be unlawful for any person to present a false claim or to receive any money on a false claim under the ordinance, which act shall constitute a class one misdemeanor, punishable by a fine not to exceed \$2,500.00 and/or confinement in jail for a period not to exceed one year.

In Re: Public Hearing – County Noise Ordinance

The Chairman announced that this was the time and place for a public hearing on the proposed amendment to the County Noise Ordinance. He said the Noise Ordinance Committee worked with the County Attorney on the draft of the amendments to the Chapter 46, Article II of the County Code (Noise). These amendments represent a significant rewrite of the ordinance to make it enforceable in court and bring it into compliance with the Code of Virginia.

Chairman Fore opened the public hearing.

**Kelly Martin**, Farmville, said she resides at the Poplar Forest Apartments near Fever's Nightclub. She said every Friday, Saturday and Sunday night, she hears loud pounding bass from the music in the nightclub. She said that the noise will also be an issue once the proposed apartments are constructed for older adults, and the noise reached her apartment prior to the trees being removed. She requested the ordinance be updated.

**Catherine Basham**, Farmville, said she also resides at in the Poplar Forest Apartments and said the bass coming from Fevers Nightclub continues until 2:00 a.m. when the club closes for the night. She said the violence is another issue that could be affected if the noise ordinance is approved.

**Michael Stange**, Farmville, said he resides at the Poplar Forest Apartments and said the noise from Fever's Nightclub continues until 2:00 a.m. when the club closes, but then after that there is significant screaming and the squealing of tires from the club's patrons. He said the previous citizen addressed the violence issue, and added that drug paraphernalia has been found nearby. He said he moved to the apartment complex for the quiet environment, but it is not quiet due to Fever's, which is located more than 300 feet away. He said the noise ordinance and its enforcement is necessary.

**Robin Buckalew**, of Lockett District, said she is in support of the changes to the noise ordinance, but questioned the complaint requirement by two persons, and if the complain could remain anonymous as

if it were public knowledge, as there could be reprisal. She also asked if there was a way to monitor the decibel level on the noise.

Mr. McKay said the County Attorney would need to address that, but if a summons is written, the complainant would have to appear in court. He said if the decibel level would be made part of the ordinance, each police car would have to carry the decibel meter to check the sound. Mr. McKay said the County Attorney suggested the expense may be too great to supply meters to every car.

Ms. Buckalew asked if ATVs were included in the vehicle category. Mr. McKay said they were not, only vehicles registered by the state.

Mr. Moore said there are three acres between Fever's nightclub and the property of the new construction and the apartments, and someone may need to speak to the nightclub's owners to turn the volume of the music down. He said there is no buffer zone, as the trees were removed.

Further discussion followed. A citizen said the neighbors of Hampden-Sydney "put up with" the noise from Hampden-Sydney's Greek Week, and suggested speaking with the owners of the nightclub.

**Paul Walker** said the EPA regulates noise over 85 decibels, and the noise ordinance needs to include decibel levels to make the ordinance enforceable.

Mr. Ward said he feels the decibel meters are necessary to take a reading; he said anyone that does not conform to the ordinance would be in violation of the law. He said noise at a distance of 50 feet may not be disturbing, and there must be a device to measure the intensity of the noise if it will be enforced in a court of law.

There being no one else wishing to speak, Chairman Fore closed the public hearing.

After a brief discussion, Mr. McKay made a motion to table the noise ordinance until such time as the Noise Ordinance Committee can go over the citizen concerns and meet with the County Attorney and the Sheriff. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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In Re: Public Hearing – Amendment to County Special Assessment for Land Preservation Ordinance

The Chairman announced that this was the time and place for a public hearing on the amendments to Chapter 70, Article II of the County Code dealing with the Special Assessment for Land Preservation Ordinance. This brings the County's ordinance into compliance with the Code of Virginia and provides for a filing extension. Chairman Fore opened the public hearing.

There being no one wishing to speak, Chairman Fore closed the public hearing.

On motion of Mr. Jones and carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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Abstain: Mattie P. Wiley

the Board approved the amendments to Chapter 70, Article II of the County Code, Special Assessment for Land Preservation.

SPECIAL ASSESSMENT FOR LAND PRESERVATION ORDINANCE

SECTION 70-31 FINDINGS OF FACT

The Board of Supervisors finds that the preservation of real estate devoted to agricultural and horticultural uses within the county is in the public interest and, having heretofore adopted a land use plan, ordains that such real estate shall be taxed in accordance with the provisions of §58.1-3230 et. Seq. of the Code of Virginia, 1950, as amended, and of this article.

SECTION 70-32 APPLICATION FOR CLASSIFICATION; DEADLINE

- (a) The owner of any real estate meeting the criteria set forth in §58.1-3230 and §58.1-3233 of the Code of Virginia, 1950, as amended, may, on or before November 1, apply to the Commissioner of the Revenue for the classification, assessment and taxation of such property for the next succeeding tax year on the basis of its use, under procedures set forth in §58.1-3236 of the Code of Virginia, 1950, as amended.
- (b) In any year in which a general reassessment is being made, the property owner may submit such application until thirty (30) days have elapsed after the notice of increase in assessment is mailed in accordance with §58.1-3330 of the Code of Virginia, 1950, as amended, or sixty (60) days preceding the tax year, whichever is later.



- (c) Such application may be filed any time within such sixty (60) day period immediately preceding the beginning of the next tax year in which such assessment is sought upon the payment of a late filing fee as provided in this article.
- (d) Such application shall be on forms provided by the State Department of Taxation and supplied by the Commissioner of the Revenue and shall include such additional information, including but not limited to schedules, photographs, soil maps, geological surveys, soil conservation plans and the like as may be required by the Commissioner of the Revenue and available to the applicant.
- (e) A separate application shall be filed for each parcel on the land book.
- (f) Each owner of real estate having been previously approved for the classification, assessment and taxation of such property must file annually with the Commissioner of the Revenue a revalidation application on forms provided, by November 1. A timely filed revalidation application shall not require a fee. A revalidation application filed after November 1, shall be assessed a late filing fee. A revalidation fee equal to the fee required with the filing of an initial application shall be required every sixth year.
- (g) An application shall be submitted whenever the use or acreage of such land previously approved changes.

SECTION 70-33 DETERMINATION OF USE VALUE BY COMMISSIONER OF THE REVENUE

- (a) Promptly upon receipt of any application, the Commissioner of the Revenue shall determine whether the subject property meets the criteria for taxation hereunder. If the Commissioner of the Revenue determines that the subject property does not meet such criteria, he or she shall determine the value of such property for its qualifying use as well as its fair market value.
- (b) In determining whether the subject property meets the criteria for "agricultural use" or "horticultural use" the Commissioner of the Revenue may request an opinion from the Commissioner of Agriculture and Consumer Services. Upon refusal of the Commissioner of Agriculture and Consumer Services to issue an opinion, or in the event of an unfavorable opinion which does not comport with the standards set forth by the Commissioner, the party aggrieved may seek relief from the Circuit Court of Prince Edward County. If the Court finds in his or her favor, the Court may issue an order which shall serve in lieu of an opinion for the purposes of this article.
- (c) In valuing qualifying real estate for purposes of taxation the Commissioner of the Revenue shall consider only those indicia of value which such estate has for agricultural or horticultural use. In addition to the use of his or her personal knowledge, judgment and experience as to value of real estate in agricultural or horticultural use, he or she shall, in arriving at the value of such land, consider available evidence of agricultural or horticultural capability; and the recommendations of value of such real estate as made by the state land evaluation advisory committee.
- (d) In determining the total area of real estate actively devoted to agricultural or horticultural use, there shall be included in the area of all real estate under barns, sheds, silos, cribs, greenhouses, lakes, dams, ponds, streams, irrigation ditches and like facilities, but real estate under and such additional real estate as may be actually used in connection with the farmhouse or home or any other structure not related to such special use shall be excluded in determining such total area.

(e) All structures which are located on real estate in agricultural or horticultural use and the farmhouse or home or any other structure not related to such special use and the real estate on which farmhouse or home or such other structure is located, together with the additional real estate use in connection therewith, shall be valued, assessed and taxed by the same standards, methods and procedures as other taxable structures and other real estate in the County.

SECTION 70-34 USE VALUE AND FAIR MARKET VALUE PLACED ON LAND BOOK

The use value and fair market value of any qualifying property under this article shall be placed on the land book before delivery to the treasurer, and the tax for the next succeeding tax year shall be extended for the use value. Such use value shall be reassessed from time to time in accordance with the policies and recommendations of the state land evaluation advisory council, and to comport with more accurate information as it becomes available regarding each piece of land.

SECTION 70-35 ROLL BACK TAX

(a) There is hereby imposed a roll-back tax and interest thereon, in such amounts as may be determined under §58.1-3237 of the Code of Virginia, 1950, as amended, upon any property as to which the use changes to a non-qualifying use under this article.

(b) The owner of any real estate liable for roll-back taxes shall report to the Commissioner of the Revenue, on forms to be prescribed, any change in the use of such property to a non-qualifying use and shall pay the roll-back tax then due. On failure to report and pay within sixty (60) days following such change in use, such owner shall be liable for an additional penalty equal to ten (10) percent of the amount of the roll-back tax and interest, which penalty shall be collected as a part of the tax. In addition to such penalty, there is imposed interest on the amount of roll back tax, interest and penalty, at the same interest rate applicable to delinquent taxes in the county for each month or fraction thereof during which the failure continues.

SECTION 70-36 MISSTATEMENT ON APPLICATION

Any person making a material misstatement of fact in any application filed pursuant to this article shall be liable for all taxes, in such amounts and at such times as if such property has been assessed on the basis of fair market value as applied to other real estate in the County, together with interest and penalties thereon, and the owner shall further be assessed with an additional penalty of one hundred (100) percent of such unpaid taxes.

SECTION 70-37 APPLICATION FEES

(a) A fee of fifty dollars (\$50.00) shall be required for each application, plus \$5.00 for each additional application.

(b) An additional fee of \$10.00 shall be required for each application filed after the filing deadline.

SECTION 70-38 APPLICABILITY OF STATE LAW

The provisions of the Code of Virginia, Title 58.1, applicable to local levies and real estate assessment and taxation shall be applicable to assessments and taxation under this article, including without limitation, provisions relating to tax liens and the correction of erroneous assessments; and for such purposes the roll back taxes shall be considered to be deferred real estate taxes.

In Re: Appointment – Workforce Investment Board

Chairman Fore said the County received word from Debra Crowder indicating the term of Sharon Carney as a member of the Workforce Investment Board will expire June 30, 2008. He said she is willing and eligible to serve another two-year term, if nominated. He said Sharon represents Economic Development and could also represent the business sector if the county wishes to designate her as such.

Mr. Simpson made a motion to reappoint Sharon Carney for another term on the Workforce Investment Board and designate her presentation for the County as Economic Development and Business.

The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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In Re: Upcoming

Chairman Fore reminded the Board of the upcoming R. R. Moton Museum major funding announcement on Wednesday, April 23 at 4:00 p.m., and of the work session next Tuesday, April 15, at 5:00 p.m.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of March 2008, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of March 2008, which was reviewed and ordered to be filed with the Board papers.

In Re: Financial Report from Prince Edward County Schools

Dr. Patricia Watkins, School Superintendent, submitted a financial summary report for the month of March 2008, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the March 2008 report from PERT and ordered it to be filed with the Board papers.

On motion of Mr. McKay and adopted by the following vote:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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the meeting was recessed at 8:48 p.m., and will reconvene at 5:00 p.m., Tuesday, April 15, 2008.

April 15, 2008

At a reconvened meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 15<sup>th</sup> day of April, 2008; at 5:00 p.m., there were present:

William G. Fore, Jr.

Sally W. Gilfillan

Robert M. Jones

Charles W. McKay

James C. Moore

Howard F. Simpson

Lacy B. Ward

Mattie P. Wiley

Also present: Wade Bartlett, County Administrator.

Chairman Fore called the meeting to order, stating that its purpose was a budget work session for the 2008-09 fiscal year.

In Re: Donation List

Chairman Fore said County Administrator Wade Bartlett had been working on a draft balanced budget, and reminded the Board that in review, if changes were to be recommended on the expenditures side, they would have to make changes on the revenues side. He said that what is done with salaries and donation requests will affect the resource column.

Mr. Bartlett gave a review of the draft balanced budget. He said if the Board would fund the volunteer fire department donations as requested, it would be at a cost of \$140,000, and the Firefighters Association asked for an additional \$3,000. He said he recommended level funding. Discussion followed.

Chairman Fore asked if the level funding recommendation also included the Prince Edward County Firefighters Association. Mr. Bartlett stated it did. Mr. Jones reminded the Board they had previously approved \$59,900 for the air truck from the current year's budget.

Mrs. Wiley asked if the Rice First Responders have received certification; Mr. Bartlett said they had not, to his knowledge. They had received conditional certification which lapsed August 27<sup>th</sup>, 2007. Mr. Jones said once they get recertification, and are reinstated, they could reapply for funding. He added Pamplin received money from the current year's budget for their First Responders' start-up. Discussion followed regarding the service provided by the Burkeville Volunteer Fire Department, Chesterfield County Med-Flight, and the Old Dominion EMS Alliance.

The consensus of the Board was to level fund the volunteer fire departments and rescue squads, with the exception of the Rice First Responder and the Appomattox County Rescue Squad, which would receive no funding. Pamplin Rescue Squad would now assume the responsibilities in Prince Edward County. The budget recommendations were as follows:

<u>Agency/Department</u>	<u>Recommended FY 08-09</u>
Farmville Volunteer Fire Department	\$53,000 Operations \$15,000 Equipment
Rice Volunteer Fire Department	\$53,000 Operations \$15,000 Equipment
Prospect Volunteer Fire Department	\$53,000 Operations \$15,000 Equipment
Hampden-Sydney Volunteer Fire Department	\$53,000 Operations \$15,000 Equipment
Darlington Heights Volunteer Fire Department	\$53,000 Operations \$15,000 Equipment
Meherrin Volunteer Fire Department	\$53,000 Operations \$15,000 Equipment
Pamplin Volunteer Fire Department	\$53,000 Operations \$15,000 Equipment
Prince Edward Area Firefighters Association	\$6,000
Prince Edward Rescue Squad	\$60,000
Meherrin Rescue Squad	\$10,000
Pamplin Volunteer EMS	\$10,000
Rice 1 <sup>st</sup> Responder	\$0
Hampden-Sydney 1 <sup>st</sup> Responder	\$5,000
Appomattox County Rescue Squad	\$0
Burkeville Volunteer Fire Department	\$1,200
Chesterfield County Med-Flight	\$500
Old Dominion EMS Alliance	\$2,000

Mr. Moore asked about the Prince Edward Community Center and the YMCA. Mr. Bartlett said the YMCA submitted a proposal to provide a summer youth program for Prince Edward County at a cost of \$20,000, which would be used to provide grants and scholarships for children to go to the summer program. He said the grants would be needs-based; The summer program would be 10 weeks long, and they are also looking into providing meals for the youth as well. Mr. Bartlett said there would be structured recreational activities, and the YMCA has signed an agreement with Longwood University to have interns teach classes during the program.

Chairman Fore asked for the criteria for the summer program, and said it should include meals and transportation. He said the county would be using the YMCA to enhance the program, and at the same time, saving money for the county. Chairman Fore said the program may be at the expense of the Recreation Association. Mr. Bartlett said full accounting would be provided.

Mrs. Wiley said the program at the Prince Edward Community Center had never turned children away, and she expressed her concern that the YMCA may turn away children due to their financial status. Mr. Bartlett said children would not be turned away; Mr. Simpson added that some of the \$20,000 would be used for scholarships. Mrs. Wiley then said another concern was for the youth that worked at the Community Center through the CPAC program, and if the summer jobs would still be available. Further discussion followed. There was a consensus to leave the decision on funding for the Community Center until information could be obtained. Chairman Fore stated he wants no children turned away for any reason; all children interested in attending should be able to do so.

Mr. Bartlett said the local funding for the YMCA was not recommended as their initial request of \$1,000 was for their annual campaign a few years ago which had now grown to \$3,000. Mr. Bartlett said there is also \$163,000 in debt service for the YMCA annually. To fund the \$1.5 million, the County had provided for the YMCA's new building.

Mr. Bartlett said the Piedmont Area Transit requested an additional \$2,500 for purchase of a new bus as the current bus has over 100,000 miles. Mr. Jones said the local funding of \$10,000 should be sufficient. Further discussion followed; the Board agreed to take no action until more information could be presented.

The following recommendations were made:

Virginia Legal Aid	\$1,900
STEPS	\$27,232
Crossroads Community Services	\$62,643
Longwood Visual Arts	\$2,494
PE-FA Youth Association	\$24,000
Habitat for Humanity	\$4,750
Madeline's House	\$4,750
Farmville Chamber of Commerce	\$4,750
Longwood Small Business	\$7,047
HOPE	\$9,500
Central Virginia Library	\$152,059
Heart of Virginia Festival	\$2,850
R. R. Moton Museum	\$28,500
Piedmont Soil & Water District	\$6,840 Operations \$2,850 Dam Work
Old Dominion RC&D	\$1,775
Special Olympics	\$200
Prince Edward Community Center	\$23,750*
SCOPE/Meals on Wheels	\$9,500
Central Virginia Health Planning Agency	\$0
FACES	\$4,275
YMCA	\$0 Local \$25,000 Co Program
Piedmont Area Transit	\$10,000 Local \$0 Bus*
Pamplin Community Center	\$475
Prince Edward County After-Prom	\$950
Fuqua After-Prom	\$475
Tri-County Life Learners	\$3,325
Piedmont Senior Resources	\$1,616
Jolly Glee Senior Citizens	\$1,900
Piedmont Disability Services Board	\$500
Commonwealth Regional Council	\$15,700 Local \$8,500 Legislative
SVCC	\$5,518
Southside Area Red Cross	\$0
Holiday Lake 4-H Education Center	\$10,000 (1x)
Heart of Virginia Fireworks	\$2,500

\*Further discussion and information was required; no action was taken.



The Board took a brief dinner break.

Discussion followed on the cost of salary additions. Mr. Bartlett said the proposed balanced budget includes a 3% increase in salaries effective 1 December 2008. He gave examples of the various levels of salary increases and their cost to the county.

Mrs. Gilfillan said the county and school employees are deserving of an increase, but given the current state of the economy and its uncertainty, she believed the balanced budget to be a priority. Mr. Jones said the county has increased funding for the schools over the past few years, and Prince Edward County Schools are just a few dollars under being the highest paid school system, per pupil. Mr. Bartlett added the figures did not include the \$1 million increase for Fiscal Year 2008.

Further review of revenues and expenditures followed. Mr. Bartlett said the only variable is the unknown, and that the proposed draft budget is attainable. He said the figures are conservative but realistic. He said the largest variables would be from the requested salary increases. He added the real estate assessment wouldn't change much, but the collection rates could. He said if the people cannot or will not pay, the county would not get the revenue. Mr. Bartlett said the state funding shouldn't fluctuate much.

In Re: Landfill Bids

Mr. Bartlett said that the county received bids for the construction of "Cell D" at the Prince Edward County Sanitary Landfill on Friday, April 11, 2008, as follows:

<u>Contractor</u>	<u>Bid</u>
R. M. Soderquist, Inc.	\$1,085,526
Shearin Construction	\$1,999,972
Dwight Snead Contracting	\$1,499,454
Branch Highways	\$1,459,420

Mr. Bartlett said Jonathan Pickett, Planning Director, recommended awarding the contract to R. M. Soderquist, Inc. due to their excellent work on construction of Cells A, B, and C.

Mr. Moore made a motion to award the contract for construction of "Cell D" at the Prince Edward County Sanitary Landfill to R. M. Soderquist, Inc. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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Mr. Bartlett said the work was expected to begin almost immediately, and should take approximately three months to complete.

On motion of Mrs. Wiley and adopted by the following vote:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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the meeting was recessed at 7:40 p.m., and will reconvene at 5:00 p.m., Thursday, April 17, 2008.

April 17, 2008

At a reconvened meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Thursday the 17<sup>th</sup> day of April, 2008; at 5:00 p.m., there were present:

William G. Fore, Jr.

Sally W. Gilfillan

Charles W. McKay

James C. Moore

Howard F. Simpson

Lacy B. Ward

Mattie P. Wiley

Absent: Robert M. Jones

Also present: Wade Bartlett, County Administrator; Sarah E. Puckett, Assistant County Administrator; Jim Ennis, County Attorney; and David Rose, Davenport Representative.

Chairman Fore called the meeting to order, stating that it was a continuation of the recessed meeting from Tuesday, April 15, and its purpose was to cover a few budget items for the 2008-09 fiscal year, and then go into closed session.

In Re: FY 08-09 Budget

Mr. Bartlett presented information regarding the summer youth program; he said he spoke with Dan Albert, who said the USDA Program is run by the county schools and has been for some time, and that the schools are willing to work with whomever is the County's representative.

Mr. Bartlett said he also spoke with Mrs. Kitty Smith at HOPE regarding the "CPAC" workers; Mrs. Smith said no CPAC/HOPE funding has gone to pay for youth workers at that program for several years. The Recreation Association did not provide transportation, and the children had to be transported to the program by their parents. Mr. Bartlett went on to say that Dr. Watkins, Division Superintendent, told him the schools have run an eight-week academic camp during the summer that was not associated with the

Recreation Association, and that the program would continue as it has as in the past. He added the YMCA has been in touch with Dr. Watkins and they will work together; the YMCA also will have interns from Longwood University to have academic labs, computers, algebra, and the like. Mr. Bartlett said that the Board's main concern was that all children could attend, including the disabled. He said the new YMCA building is fully ADA compliant, they will allow all children, no matter what the disability. He added the pool is ADA accessible as well, and the YMCA has aquatic wheelchairs for any wheelchair-bound children. Mr. Bartlett said he just received information regarding the income and the scholarships; Mr. Albert told him there is a national YMCA formula on obtaining scholarships, and all YMCAs use that formula. It has some local options to include information for the locality, such as "median income." Mr. Bartlett said that Mr. Albert can attend the meeting on Tuesday, April 22, to better explain the criteria for the scholarships, if the Board desired.

Mr. Bartlett said, in regards to the Piedmont Area Transit, he spoke to Jennifer Beck. He said that while it is located in Blackstone, in Nottoway County, the bus does not serve Nottoway except as it goes through, as Nottoway has its own transit. Piedmont Area Transit is asking Amelia, Prince Edward, Buckingham, and Cumberland Counties to participate in the funding of a new bus, and is requesting \$2,500 from each county. Cumberland and Buckingham County Administrators have included it in their requests to the Boards for funding; Amelia County is undecided at this time. Mr. Bartlett said the \$2,500 figure was based on a local match of 20%, which is on the low side; the state historically has paid 95% for buses. Funding has been reduced from the state, but it has not been as low as 80%; currently there is no information on how low it will be. If the required match is less, the Piedmont Area Transit would request less. They have two buses currently; they connect in Farmville at the Longwood Visual Arts Center, and include the Farmville Area Bus at the same location. They provide transportation quite often to people with disabilities, but some others come to Farmville from Blackstone for shopping. Both of the buses have over 100,000 miles on them, and the buses are driven a few hundred miles each day.

In Re: Closed Session

Sally Gilfillan made a motion that the Board convene in Closed Session for consultation with legal counsel regarding the provision of water and sewer service to County residents and boundary and revenue

issues related to the Town of Farmville, which would be subject to review of the Commission on Local Government, pursuant to the exemptions provided for in Section 2.2-3711(A)7 and 15.2-2907(D) of the *Code of Virginia*. The motion carried:

Aye: William G. Fore, Jr.  
Sally W. Gilfillan  
Charles W. McKay  
James C. Moore  
Howard F. Simpson  
Mattie P. Wiley

Nay: Lacy B. Ward

Absent: Robert M. Jones

Sally Gilfillan left the meeting during closed session.

The Board returned to regular session by motion of Mr. Moore and adopted as follows:

Aye: William G. Fore, Jr.  
Charles W. McKay  
James C. Moore  
Howard F. Simpson  
Lacy B. Ward  
Mattie P. Wiley

Nay: None

Absent: Sally W. Gilfillan  
Robert M. Jones

On motion of Mr. McKay, seconded by Mrs. Wiley, and carried by the following roll call vote:

Aye: William G. Fore, Jr.  
Charles W. McKay  
James C. Moore  
Howard F. Simpson  
Lacy B. Ward  
Mattie P. Wiley

Nay: None

Absent: Sally W. Gilfillan  
Robert M. Jones

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Mr. McKay made a motion that the Board request the County Administrator send a letter of inquiry to Farmville Town Council requesting a status report from the Town on the Memorandum of Agreement and the draft water and sewer agreement and also request a joint meeting within the next two weeks of the Sandy River Committee of the Town and County. The motion carried:

Aye: William G. Fore, Jr.  
Charles W. McKay  
James C. Moore  
Howard F. Simpson  
Lacy B. Ward  
Mattie P. Wiley

Nay: None

Absent: Sally W. Gilfillan  
Robert M. Jones

On motion of Mr. McKay and adopted by the following vote:

Aye: William G. Fore, Jr.  
Sally W. Gilfillan  
Charles W. McKay  
James C. Moore  
Howard F. Simpson  
Lacy B. Ward  
Mattie P. Wiley

Nay: None

Absent: Robert M. Jones

the meeting was recessed at 6:50 p.m., and will reconvene at 5:00 p.m., Tuesday, April 22, 2008.

April 22, 2008

At a reconvened meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 22<sup>nd</sup> day of April, 2008; at 5:00 p.m., there were present:

William G. Fore, Jr.

Robert M. Jones

Charles W. McKay

James C. Moore

Howard F. Simpson

Lacy B. Ward

Mattie P. Wiley

Absent: Sally W. Gilfillan

Also present: Wade Bartlett, County Administrator; and Sarah E. Puckett, Assistant County Administrator.

Chairman Fore called the meeting to order, stating that its purpose was a budget work session for review of four items in the budget request for the 2008-09 fiscal year.

In Re: YMCA Summer Program

Danielle Chonko, Membership Director for the Southside Family YMCA, reviewed the financial scholarships available for those interested in attending the summer camp. She said the financial scholarships are based upon the household income and the number of people in the household. She said the family membership currently costs \$45 a year for two adults and the dependents in the household.

Ms. Chonko said the cost would also be based on whether or not the applicants are members of the YMCA. The cost of the summer camp is \$75 per week for a member of the YMCA, which would also fall under the financial assistance scale. She added she was unsure of any plans for transportation from their homes to the YMCA.

Mr. Bartlett said transportation is provided to and from the schools, but not from homes to the summer program at the YMCA.

Jennifer Pillow, Health & Wellness Director for the Southside Family YMCA, said the YMCA also offers before- and after-care, from 6:30 a.m. until 6:30 p.m. She added to this point, summer campers are asked to bring lunch from home.

Mr. Bartlett said the schools currently run the USDA food program, and Dr. Patricia Watkins has offered to work with the YMCA to take food to the campers.

Mrs. Mattie Wiley expressed her concern for the children that normally attended the program at the school, and asked how the fee for the YMCA camp affects those that could not afford even the reduced rate. Ms. Chonko stated the YMCA Executive Director has the authority to review special situations and provide financial assistance beyond the normal scholarship program in such cases.

Vice-Chairman Simpson said that Mr. Dan Albert, Executive Director of the Southside Family YMCA, told him 80% of the funding from the county would be used for scholarships.

Mr. Bartlett added the county is seeking what is the best use of county funding to provide the summer camp program. He said the Board is not attempting to put the Community Center out of business.

Mrs. Wiley said she does not wish any children to be financially unable to attend. She asked if it may be feasible for the Farmville Area Bus to make a run to the YMCA, as a number of children walked to the program at the Center. She said transportation may be necessary.

Mr. Bartlett said the Farmville Area Bus will have a new stop at the YMCA.

Sally Gilfillan entered the meeting at 5:20 p.m.

Mr. Ward said the program at the YMCA is good, but the Board has not heard from a representative of the Recreation Center to hear about their program. Mr. McKay said the Board should hear from the Center prior to making a decision.

After a brief discussion, Ms. Chonko assured the income information would remain confidential. Ms. Pillow said the camp will begin May 27 and run through August 8, for a total of 11 weeks. She added the staff for the summer camp are teachers or Longwood University education majors, and are paid for their time. She said there is a certified personal trainer for the sports and the aquatics instructor is certified in water safety, CPR, and is a lifeguard. Ms. Chonko said criminal and sex offender background checks are



performed on all staff at the YMCA. The teacher to student ratio is approximately one teacher to 10-15 children; an assistant would be available if necessary.

In Re: Piedmont Area Transit

Mr. Bartlett said both buses currently in operation by the Piedmont Area Transit have high mileage and run approximately 300-400 miles per day. He said Cumberland and Buckingham Counties have added the additional \$2,500 in their budgets; Amelia has not yet presented its budget to its Board. He said a number of people are concerned that the disabled will not be able to get to STEPS, and said the bus system is also used to transport people to Farmville for shopping.

Mrs. Gilfillan asked if the Town of Farmville funds the Piedmont Area Transit. Mr. Bartlett said the Town does not. He added the \$2,500 request was on the high side, as the state is expected to fund at least 85% of the cost of the new bus.

A brief discussion followed.

In Re: ODEMSA Request

Chairman Fore said the Old Dominion Emergency Medical Services Alliance (ODEMSA) is requesting immediate financial contribution of 10% of the "\$4-for-life Return to Localities Funds," and requested the same in the FY 09 budget. The amount would be approximately \$1,400.

Assistant County Administrator Sarah Puckett said the County already supports ODEMSA with the \$2,000 annual lease of the communications tower on Leigh Mountain, which is more than any other locality in the area. She said this request is most likely a product of the state budget cuts with more funding be required of the localities. She said Mr. Jonathan Pickett, Director of Planning and Community Development, felt that Prince Edward County already contributes more than its fair share with the lease of the tower.

Mr. Bartlett said ODEMSA had asked for more, but no localities contributed more.

In Re: Rice EMS Agency Certification

Discussion followed on the Rice Volunteer Fire Department and its certification of their EMS Agency license. Mr. Bartlett said the Office of Emergency Medical Services (EMS) inspected the department to renew their EMS license in May 2007; several deficiencies were noted, and the license was renewed only through August 2007. The department has not contacted the Office of EMS for reinspection, and the license remains expired. Mrs. Puckett said the process would have to begin again as though they had never held certification since their certification has lapsed for such a long period of time.

Mr. McKay asked if the Rice Volunteer Fire Department intends to apply for certification or just remain a fire department. Mrs. Puckett said the representative from the Office of EMS indicated he had not heard from the Rice Volunteer Fire Department in quite some time.

#### In Re: Departmental Requests

Discussion followed regarding clarification of line items in the proposed budget.

Chairman Fore asked for clarification of Professional Services in the Refuse Disposal department. Mr. Bartlett said the proposed budget has a decrease of \$70,000 from the current year, due to the contract with Service Master. He said he proposed eliminating the contract as it stands and change current personnel structure to cover the cleaning. He said he kept \$23,000 to allow the County to bid for quarterly services such as stripping and waxing. He said he recommended the transfer of one maintenance staff member to help the two current employees with the cleaning. Mr. Bartlett said not renewing the contract with Service Master would save approximately \$35,000.

Mrs. Gilfillan asked if Prince Edward County pays part of the salary for the Biosolids department. Mr. Bartlett said the state pays 80%, and the remaining cost is shared between three counties, which is approximately \$3,000 per county. Mr. Jones said it is dependent upon how much is applied in county, but that Prince Edward County handles all the money.

Mrs. Gilfillan noted that much of the salary in the Refuse Disposal department is for part-time employees, and asked if it would be more cost-effective to hire full-time employees. Mr. Bartlett said it would not because of the cost of benefits. He said most of the employees are for the convenience centers. Mr. Fore said there are seven centers, each with six employees; all are part-time.

Mr. McKay asked if the Board has contacted Appomattox County regarding sharing the cost at the Pamplin site as it would benefit both counties. Mr. Ward said any sites on borders should be asked to share the costs.

Mrs. Gilfillan said it may be better to hire a full-time employee for the Information Technology department based on the \$78,619 for the department. Mr. Bartlett said the cost includes the contract for professional services per month and per trip.. Mrs. Gilfillan said the web site is up and now attention must be turned to the other technology problems, and action must be taken.

Mr. Bartlett said the process to study all of the technology aspects will take a while, which would include telephone services. He said he plans to look with various providers and advertise an RFP to possibly bundle the telephone service, cell phone service, and internet access.

Mrs. Gilfillan asked about the hour keeping in the Sheriff's department. Mr. Bartlett said there will be a lot of changes due to accreditation, but he was unsure as to what changes will be made. He said the accreditation involves training and record keeping of training, such as how evidence is handled, and other administrative paperwork. Mr. McKay said only a few counties are remaining accredited.

Mrs. Wiley asked for clarification regarding the 1% increase for the Sheriff's department. Mr. Bartlett said the state offers a 2% salary increase, and the increase from the County would bring the Sheriff's department in line with the rest of the County and Constitutional offices. He said the benefits are paid by the County, as are all of the expenses incurred by the department, such as the vehicles, fuel, and the like. He added there are three full-time county funded positions in the department also. Mrs. Puckett said the Memorandum of Agreement between the County and the Constitutional Officers states the employees in the Constitutional Offices would be treated the same as the County employees. The Compensation & Classification Plan says that the salary for every employee in the Courthouse, in any department, is set by the Board of Supervisors annually. She added any funds received by the state would be used to offset the cost to the County. Mrs. Puckett said that if an employee of the Comp Board or a Comp Board funded position would be funded above the salary set by the County, the employee would receive the higher of the two. She said that was the decision of each of the constitutional officers and the Department of Social Services because they had acknowledged that their employees were better off to be treated as County employees, under the County's plan, than to be treated as Comp Board employees and be under the General

Assembly. She said the 2% that is received by the County from the state for all of the Comp Board funded positions will be used to fund salary increases, but it helps offset the cost to the county taxpayers. Further discussion followed.

Mr. Simpson asked about the move of the Jury Commissioner's funding from the Circuit Court budget to the Clerk of the Court budget. Mr. Bartlett said that is handled by the Clerk of the Court and should be included in her budget.

Mr. Bartlett said there was one adjustment needed to the Sheriff's budget; he needed to include Workman's Compensation in the amount of \$5,106. He said he was also waiting on quotes from VACo and VML for insurance.

The Board took a brief dinner break.

[The Board of Supervisors moved to the Board of Supervisors Room.]

April 22, 2008

At a reconvened meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 22<sup>nd</sup> day of April, 2008; at 7:00 p.m., there were present:

William G. Fore, Jr.

Sally W. Gilfillan

Robert M. Jones

Charles W. McKay

Howard F. Simpson

Lacy B. Ward

Mattie P. Wiley

Absent: James C. Moore

Also present: Wade Bartlett, County Administrator; and Sarah E. Puckett, Assistant County Administrator.

Chairman Fore called the meeting to order, stating that this is the date and time that has been advertised for the public hearing on the overall Prince Edward County Budget, to include the Prince Edward County Public Schools, for the fiscal year commencing July 1, 2008 and ending June 30, 2009.

“This is the first time the Board has taken the opportunity to conduct a combined public hearing on both the overall county budget and tax rates, and the school budget. We believe this consolidated public hearing is a good idea for the citizens, so that you, the citizens, can correlate the funding for the schools with overall county budget and the setting of the tax rates.

“The proposed budget, as advertised, includes the following highlights:

- Level funding for the School Operating Budget, which includes a 3% salary increase for teachers and employees;
- Level or decreased funding in the operating budgets of County departments and Constitutional Offices;
- A 3% salary increase for County employees;

- Level funding of donation requests to agencies supported by the Board, with no anticipated funding for new requests; and
- Level funding for the County's volunteer fire and rescue units.

"Last year, Prince Edward County had substantial real estate and personal property tax increases and the Board is working very hard this year to avoid the need for a similar increase this year.

"The advertisement for the Budget does include tax increases. The increases had to be advertised in the event the public desired to increase expenditures over the advertised amounts. The advertised tax increases are:

- A five cent increase in the County's Real Estate Tax, from \$0.57/\$100 to \$0.62/\$100 of assessed value;
- A fifty cent increase in the County's Personal Property Tax, from \$4.50/\$100 to \$5.00/\$100 of assessed value;

"However, the budget, as advertised, is balanced and requires no increase in taxes. If the citizens of Prince Edward County wish for the Board to increase expenditures in the proposed budget, that will require an additional resource requirement and an increase in taxes.

I will now open the floor for public comment. Let me start with the names that are on the sign-in sheet. To give everyone an opportunity to speak, I ask that you limit your comments to three minutes."

Chairman Fore then opened the public hearing.

**Barbara Arieti**, Hampden District, said there is a saying that "when times get tough, people turn to guns and religion. But I will say that when times get tough, I think we ought not to turn away from public education." She said the discussion as reported in the Farmville Herald was disappointing and depressing. She said the Board of Supervisors should be blamed if a balanced budget can't be achieved, but it would be extremely dangerous to balance a budget at the expense of the school employees. She said the county appears to be prosperous with the growth and development, but is the prosperity real if the school employees have their salaries reduced in "real-spending dollars." She said that County Administrator Bartlett's proposed budget includes a 3% raise in December, equals to a 1 1/2 % increase for school employees as opposed to receiving the increase in July. She said since inflation is now high, it would actually receive a substantial decrease in real salary, and gave an example of someone earning

\$40,000 given a 5% increase would equal to \$2,000. She said that would not equal the same as the property tax increase. She said many think teachers are merely highly paid babysitters, and she invited those to shadow a teacher for one day. She said she is sure their opinion would change.

**Teri Kidd**, Farmville District, said many details have been presented to the Board, and Dr. Watkins has high visionary goals that were implemented her first year with the district, and the school system needs the funding to follow through. She said she is concerned that there never seems to be enough funding without raising taxes, but said if that's what it takes, the Board should do it. She said in the past, the Board has always worked hard to avoid the December 1 salary increase date, and that it would be a short-term fix which would actually be a step backwards. She said the county needs to stay level, if not ahead, of the competing counties. Ms. Kidd said Amelia County is offering 4% to its teachers, and Prince Edward County is losing teachers to the surrounding counties. She thanked the Board for sticking with the teachers and finding a way to fund the salary increase on July 1.

**Jim Ailsworth**, Farmville District, said he is a business owner and taxpayer, and also Chairman of the Prince Edward Public School Endowment Association, which assists the schools financially. He said all have tough decisions to make; the additional funding that Dr. Watkins requested is a fair amount and said the Board needs to endorse and grant the request.

**Rev. Kitty Smith**, Hampden-Sydney, said she is the Executive Director of HOPE Community Services, but she was in attendance to represent education. She said she visited the schools to give a presentation and found the young people and teachers alike were interested. She said she was impressed by the youth's zeal and enthusiasm, and impressed with the teachers and the school system. She said last year's property tax increase shocked her, but that if taxes have to be raised again to fund the education, the Board should do it. She said she wants her Social Security check to be delivered by someone that can read, and if she needs to see a doctor in Prince Edward County, she wants the doctor to be certain of the difference between penicillin and aspirin.

**Sam Williams**, Farmville District, said it would be right in stating that he is the only one in the room that had gone from first grade to twelfth grade in Prince Edward County. He said he observed educational development in the County, and is elated with Superintendent Watkins' proposals, such as security and expansion of the curriculum. He said there is now a connection between the high school and

Longwood University, and there needs to be a high level of competition in academia, and the students need to be ready. He said the world should know that the students come out of Prince Edward County academically sound, educationally well-structured, competent and able to do the work that society demands. He strongly urged the Board grant the schools' request.

**Barbara Rice**, Hampden District, said she moved to Prince Edward County 12 years ago because of the school system. She said the elementary and middle school teachers have devotion and commitment to the children of the county, and need to be compensated. She asked the Board to support their budget.

**Rebecca Carwile**, Lockett District, asked the Board for their support for the proposed school budget. She said she is in favor of raising real estate and personal property taxes if necessary, as education is the best investment anyone can make. She said she moved to Prince Edward County from a neighboring county because of the elementary schools, and she is glad she did. She added the neighboring counties are paying their teachers more and have received more grants, but within the last two years, Prince Edward County schools have been doing great things. She said she was ecstatic to receive the grant which will generate secondary expenses not precisely covered by the grant's provisions, for instance, there is a need to step up the curriculum to ready the children to take advantage of the programs, and to seek every funding opportunity available. She said safer schools are necessary, as is paying the teachers a competitive salary. She added quality teachers push the children to reach their potential. She said her three children have benefited from the special education and gifted services offered by Prince Edward County schools. She has a personal interest in the schools, as does every citizen, and a strong school is the single most unifying factor in any community, and the benefits of a strong school system outweigh the costs. She asked the Board to support the proposed school budget.

**Dr. Walter Bortz**, President of Hampden-Sydney College, said the college depends upon the schools for so many different things, not just the students, but also because the college recruits faculty and staff based on the quality of the schools. Hampden-Sydney College enjoys interaction with students at the schools. He said he was in attendance because of the quality of Hampden-Sydney College has been enhanced tremendously through the work and the effort of the teachers in the public schools, and supports the proposed budget.



**Samuel Trent**, Leigh District, said he is in support of the proposed school budget, because if the county wants better students, better teachers and schools are necessary. He said the citizens need to support the children as our children are our future.

**Dr. Deneese Jones**, Farmville District, said during her three years as Dean of the College of Education and Human Services, she became aware of the tremendous and increasing ties that are held with Prince Edward schools, and was happy to declare that the multiple partnerships not only benefit Prince Edward County students, but the Longwood Future Educators as well. She said they function as co-partners in the educational experiences of the Prince Edward Public School children, and the Longwood University candidates in preparation to become teachers, educators and administrators. She said they share knowledge through formalized partnerships and practicum, internships, and student teaching experiences through after-school enrichment and tutorial programs through technology focused activities and skill-building on Saturday afternoons, through leadership preparation with public school administrators, and faculty-staff decision making strategies for both entities. She said within the last year, the partnership experience was established to recruit, prepare and places African American males in elementary classrooms. She said they are especially excited about a recent joint effort to work to connect the middle school curriculum and instructional practices with the families and community. She said learning is the primary purpose of schooling, and it makes sense that student learning be at the center of the school's goals. The goals outlined for the Prince Edward students are indicative of centered focus. She said she is pleased with the goals set by Dr. Watkins. She said students who are most at risk of receiving an inadequate education are often the ones most jeopardized by short-sighted objectives. She said the six major goals established are fine models of the comprehensive view of student learning that takes into account the influences on achievement. She said she and the College of Education and Human Services at Longwood University support these best practices, and the practical nature of each goal, and hopes that the Board can see their educational merit.

**Patrick Murphy**, Prospect District, said he applauds the teachers and volunteers for their service to the youth and to the community. He said he is a member of the working class and must constantly scrape for money for our children's and community's endeavors. He said due to inflation, money is not plentiful in anyone's pocket, with the rising costs of fuel, food, maintenance and infrastructure, the

purchasing power of every individual has been reduced. He said the proposed County budget is balanced with level funding, and a 3% increase for the teachers; he said he charged the Board months ago with balancing the budget, and they have. He said he must work two jobs to keep his family afloat, and as head of household, draws a budget at the beginning of each year. He said if taxes are increased to raise teachers' salaries from 3% to 5%, it would cancel the budget he established for his family, for a second year in a row. He said unfortunately some cannot read the newspaper where some of these things are advertised, and that is an atrocity. He attempts to prepare himself financially for the tax burdens that do come, and the significant increase that was put in place the previous year was to help stabilize the budget. He said this year, a 3% increase in teacher's salaries, a decrease in county salaries, and maintaining public safety is acceptable. He said he realizes the teachers have a tough job, but a 3% increase as opposed to a 5% increase is better than none. He asked the Board to maintain the 3% increase in the budget.

**Joyce Seymour-Hawkins**, Meherrin, said the schools have offered her children many things. All of the teachers and staff have touched her children's lives, and they were known by name, not an ID number. She said she appreciates what the teachers have done for her children, and asked the Board to give the increases asked for in the proposed school budget, and to show they care about the children of the county.

**Mary Prevo**, Farmville District, said she agrees with the people in support of the proposed budget and supports raising taxes to do so. She said she was attending to ask the Board for their support of the library, which enables lifelong learning. She said as Treasurer of the Central Virginia Regional Library Board, she wished to thank the Board for its assistance in improving library services which in turn increased public support over the past five years. She said 10,000 individuals in the last year were patrons of the library, and if the rate of growth continues, the library will need to serve approximately 12,000 to 13,000 over the next few years. She said an additional \$3,666 was requested to enable the library to increase hours of operation by increasing staff hours. She said state funding mandates for books and supplies; local support is used primarily to pay staff salaries and to cover other overhead expenses such as utilities. She said the amount allocated to the library by the localities goes into a formula which determines what is given in state aid. Ms. Prevo listed the services offered by the library at no cost, and asked the Board to support the library and its growth.

**Jimmy Garnett**, Lockett District, said he congratulated the Board on making the Prince Edward County Schools in the top 20% of all Virginia school systems for funding. He said Prince Edward County Schools are the top one or two in the local counties in funding per student. He added the difference between the 3% and 5% increase is minimal, but it would cost approximately \$800,000 if that was given per year for the County and the school system. He said he agreed with Mr. Murphy that times are hard in Prince Edward County, and asked the Board to support level funding.

**Rucker Snead**, Hampden District, said he is in favor of the proposed school budget. He said great strides have been made by the Board of Supervisors and the School Board, but there is still a way to go to improve the schools. The schools are still not fully accredited which means they are not meeting the minimum standard of educating some of the children. He added the citizens are willing to pay to gain and retain teachers, and pay more to meet more than the minimum standards. He said he understands the challenges and the uncertainty of the economy, but to cut back and wait it out would hold Prince Edward County back, as the rest of the world will not wait. He said the county is growing, and must prepare for the global knowledge-based economy, and companies looking to open in Prince Edward County expect great educational opportunities for their children and the children of their employees.

**Saranna Thornton**, Farmville District, said many behaviors require collective action. Providing public education is important; an individual can supplement their children's education by hiring a tutor or by sending them to academic camps, but the quality of education in a community has direct effect on the quality of life for everyone in the community. She said better educated citizens are less likely to be unemployed, abuse alcohol or drugs, or commit crimes. Higher educated people earn higher incomes and can pay higher taxes. Globalization is coming and the children must be well-educated. She said not doing so invites disaster. She stated that she read in the Farmville Herald that if the raise is given, the Board would have to raise taxes. She said the increase in salary would not be eaten away by the tax increase, and by not authorizing the 5% increase, the Board would be authorizing a pay cut for the teachers. She said it was also reported in the Farmville Herald that retail sales hit another record which means more money for the county. She said an editor's opinion in the paper stated that colleges and universities do not shut down and do not move overseas. She said if the county does not have good public schools, the college, university and hospital are not going to be able to recruit staff in a national market, and asked the Board to raise taxes.

**Dr. Patricia Watkins**, Superintendent of the Prince Edward County Schools, said the entire school is committed to providing the best education to the children. She said the article in the newspaper said the proposed budget was level-funded but included a 3% increase for school employee's salaries, and wanted clarification. Mr. Bartlett said based on figures provided by the school, the increase in the state funding is enough to fund the 3% increase in salary.

Dr. Watkins said the increase in the state funding cannot fund a 3% salary increase for the entire staff, July through June. The school district has the largest [number of] employees in the county. Dr. Watkins said there had been a small increase in basic aid, and there were some decreases in the budget. She said that based on comments that were made, level funding and a 3% increase were confused. Mr. Bartlett said that was correct; there was not enough for 3% from 1 July 2008. He said that was the reason it also stated it would be effective 1 December 2008. Dr. Watkins said if the school takes the small increase in state funding [and apply it to salaries], that the money would not be available to provide the security on the buses, AP at the high school, and other programs. Mr. Bartlett said that would be the school's decision; he said Dr. Watkins provided him with a figure of \$827,000 for a 5% increase for the whole year, and only requested a \$512,000 increase in local funding, and the other \$300,000 must come from the state. Dr. Watkins said the 3% increase is mentioned but it is not funded by the county.

**Beulah Womack**, Hampden District, said she is a retired educator from New Jersey and was on the school board for 25 years, and is an advocate on the local and national level for public education. She said she supports the proposed budget; good planning is not enough, and the initiatives require financial support. She said whenever the bar is raised for academic achievement at one level, it has a spiraling effect. She said the community must have patience and allow the plan to work, and that Prince Edward County is going in the right direction. She said the Board needs to invest in the county's children and support the schools. The safety, improved academic achievement, staff training, hiring and retention of highly qualified teachers and staff are paramount, and provide the continuity that is so important. She said the Prince Edward County public schools initiatives warrant support and approval of the budget, and she implored the Board to support the schools and the children.

**Brian Burns** said the Board needs to work hard to do its homework as his five children must. He said, "To quote the old moniker, if you think education is expensive, try ignorance." He said the county

needs to educate the members of the community for the future. He said it is of paramount importance that education is taken seriously, and that it is well documented that those with a high school diploma will earn more than high school dropouts; those with a college degree will earn more; education is the way to a better future. He said today's children will someday take care of the community that the current Board of Supervisors worked hard to build. He said it is good business to have good education.

**Virginia Dillard**, Leigh District, said the school provides many services to the community, and the all of the staff and teachers impart knowledge to the students so that they may grow up to be upstanding citizens in the community. She said the children are the county's most important asset and it would be negligent not to give the employees what they deserve, and supports the proposed school budget.

**Ruth Allen** said she is in support of Dr. Watkins' and the proposed school budget and the Board would be remiss if it did not support the schools. She said Dr. Watkins cannot provide the best possible education without a sufficient budget, and the Board needs to show they care about the county's children and the community as much as the citizens do.

**Carl Burda**, Hampden District, said a 5% raise was given last year and he has not seen improvements. He said taxes on a house valued at \$150,000 would be \$706, and the proposed increase would raise the taxes to \$930. He said there is more to running a community than just a school. He said he commended the teachers for the job they do, but the school employees should be happy with a 3% increase.

Mr. Moore entered the meeting at 8:20 p.m.

**Harry Rousch** said he was disappointed to hear the public speak in support of the teachers but not other staff, such as bus drivers, who have no benefits such as insurance or retirement plans. He said other school districts in the surrounding localities have full insurance and retirement for their bus drivers. He said he approves of the proposed school budget.

There being no one else wishing to speak, the public hearing was closed.

Chairman Fore said it is important for all citizens to realize the Board faces the difficult task of approving a budget that will meet the needs of our county while maintaining the financial stability of the county. He said countless hours are spent scrutinizing every line item in the budget, and the Board of

Supervisors and the county staff will account for every dollar that is collected and every dollar that is spent in the county. He thanked the citizens for their input in the county process and said their comments will be given serious consideration.

Chairman Fore said the county budget and the school budget will be considered for adoption at the meeting to be held on Tuesday, April 29, 2008 at 5:00 p.m.

On motion of Mr. McKay, seconded by Mr. Moore and adopted by the following vote:

Aye:	William G. Fore, Jr.	Nay: None
	Sally W. Gilfillan	
	Robert M. Jones	
	Charles W. McKay	
	James C. Moore	
	Howard F. Simpson	
	Lacy B. Ward	
	Mattie P. Wiley	

the meeting was recessed at 8:46 p.m., and will reconvene at 5:00 p.m., Tuesday, April 29, 2008.

April 29, 2008

At a reconvened meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 29th day of April, 2008; at 5:00 p.m., there were present:

William G. Fore, Jr.

Robert M. Jones

Charles W. McKay

James C. Moore

Howard F. Simpson

Lacy B. Ward

Mattie P. Wiley

Absent: Sally W. Gilfillan

Also present: Wade Bartlett, County Administrator; and Sarah E. Puckett, Assistant County Administrator.

Chairman Fore called the reconvened meeting to order, stating that its purpose was a budget work session and the adoption the County budget, the school budget and to set the tax levy for the 2008-09 fiscal year.

In Re: Prince Edward Community Center

Ms. Mary Stokes, President of the Prince Edward Community Center, said the purpose of the Center is to provide a safe, educational environment for children during the summer. Mrs. Patti Cooper-Jones, Treasurer of the Prince Edward Community Center, said they are currently working on the roof repairs on the center's building, and that the program currently takes place at the Prince Edward County Schools. Ms. Stokes said they are a non-profit agency, supported by fund raisers, donations and dues. She said the Center provides support for the SOLs and provide trips for the children. The summer program will be in operation for four to five weeks this summer, from 8:00 a.m. until 5:00 p.m.; approximately 120 children attended last year. Ms. Stokes said she would be meeting with Dr. Patricia Watkins, Superintendent of the Prince Edward County Schools, to discuss the camp schedule.

Mrs. Wiley asked if there were youth working at the Center. Mrs. Cooper-Jones said the staff consists of the director and assistant director, five paid adult workers, five paid youth workers, and also a number of teen volunteers.

Chairman Fore asked about the cost of the summer program for the children; Mrs. Stokes said the program used to be free, but now is \$50.00 per child for the entire program. Mrs. Stokes added children between five to 12 years old may attend. Mrs. Cooper-Jones said the Center carries insurance which is always in effect. She said the meals are provided through the USDA program at the school, and that in addition to lunch, breakfast and a snack are provided also.

Ms. Stokes said the Center tries to provide a learning experience to all children. She said there have been no discipline problems; the program has been very successful, and asked the Board to help the Center be more successful.

Sally Gilfillan entered the meeting at 5:16 p.m.

Mr. Ward questioned if the Board was attempting to make a comparison in order to fund one of the programs offered by the Community Center or the YMCA. He said he would hate to see the Community Center in a competitive situation with the YMCA, which is tremendously advantaged by the \$163,000 in debt service that the County provides, and the other contributions the County has made. He said the Community Center's staff gives of their pockets and their time. He asked if the recommendation from the County Administrator for the budget would accommodate both the Center and the YMCA.

Mr. Bartlett said the \$25,000 budgeted for the YMCA is for the football and cheerleading programs. Mr. Ward said both organizations serve the young people and felt it unfair to compare the Community Center with the YMCA.

Mr. Jones said the YMCA will provide their summer program if the County gives additional support or not. Mr. Bartlett said the funds from the County would be used to provide assistance to the families that cannot afford the fees.



Chairman Fore said the requests from both were not overly large amounts and should be handled fairly easily. He added that the YMCA has stipulated that whatever funds are not used for scholarships would be returned to the County.

After further discussion, Mr. McKay made a motion to approve the \$20,000 funding request for the YMCA summer program, with 20% applied to staffing and 80% applied to scholarships. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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In Re: FY 09 Prince Edward County School Budget

Mr. Bartlett said there is enough funding in the "Pay Raise Reserve" for a 3% increase in salaries for both the County's and Constitutional Officers' employees to be effective December 1, 2008. He said the proposal concerning the transfer to the schools is a decrease of \$24,779 from the amount in the current year's budget. He said the Board of Supervisors could not approve pay increases for teachers as that's the School Board's responsibility, but based on the information received from the Schools, there is enough to fund the equivalent of a 3% salary increase from December 1 also for the school system. He said all of that would be from non-local funding; it would be from the increase of funding from the state and federal governments.

Chairman Fore said the Board is level funding the schools. The school has received an increase from the state. If the School Board wishes to give its employees a 3% to 4% raise, there will be no county money involved. Dr. Patricia Watkins, Prince Edward County Schools Superintendent, said that \$331,000 from the state is an increase in basic aid, and is not for salaries. Further discussion on budget requirements necessary for the 3% increase in salaries for both the School and County employees followed.

Mr. Bartlett said that after review of the latest data, the projected revenues could be increased, and overall, the General Fund balance may be higher than originally anticipated. He said giving a salary increase of 3% from July 1 would not jeopardize the County's financial standing.

After further discussion, Mr. Moore made a motion, seconded by Mr. Simpson, to approve the Fiscal Year 2009 Prince Edward County School Budget as follows:

- School Fund: The total for the School Fund is \$28,924,916, of which \$8,077,457 is local revenue as a transfer from the County General Fund.
- Cafeteria Fund: The total for the School Cafeteria Fund is \$1,085,800, of which \$0 is local revenue as a transfer from the County General Fund.
- Construction Fund: The total for the School Construction Fund is \$630,537, of which \$0 is local revenue.

This provides for an overall FY 09 Prince Edward County School Budget in the amount of \$30,641,253.

The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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In Re: FY 09 Prince Edward County Budget & Tax Levy

Chairman Fore said by making the adjustments to the proposed budget, it added \$20,000 for the YMCA summer program, \$259,690 to allow the 3% school employee and county employee salary increase to begin on July 1. This adds a total of \$279,690 to the liability side of the budget, which makes the General Fund expenditures total \$20,219,659.

After further discussion, Mr. McKay made a motion, seconded by Mr. Moore, that the Fiscal Year 2009 Prince Edward County Budget of \$46,129,360 be approved in accordance with Section 15.1-160 of the *Code of Virginia*, as amended, and the tax levy for tax year 2008 be set at the following amounts per \$100.00 assessed valuation:

\$0.57	Real Estate
0.70	Merchant's Capital
4.20	Machinery & Tools

- 4.50 Personal Property
- 0.00 Farm Machinery & Livestock

excepting therefrom such segregated property as set forth in Section 58.1-3600 et. seq. (*Code of Virginia*, 1950, as amended) upon which the tax shall be zero.

Additionally, the special real estate levy for the CDA District only, is set at \$1.00 per \$100 assessed valuation.

The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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In Re: Award of Contract for Via Sacra (VDOT Revenue Sharing Project)

Chairman Fore said the County is the Fiscal Agent for the Via Sacra project and is the recipient of the VDOT Revenue Sharing Funds to assist Hampden-Sydney College with the upgrade of 0.13 miles of Via Sacra (Route 1001). Construction bids were received on the project; the apparent low bid of \$380,108 by WCW Earthworks has been recommended by Draper Aden Associates, the project engineers. Hampden-Sydney College, which is providing the matching funds, is in agreement with Draper Aden's recommendation.

Mr. Simpson made a motion to award the contract for the Via Sacra project to WCW Earthworks, LLC, for the base bid of \$380,108. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward Mattie P. Wiley	Nay: None
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On motion of Mr. Moore and adopted by the following vote:

Aye: William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
Charles W. McKay  
James C. Moore  
Howard F. Simpson  
Lacy B. Ward  
Mattie P. Wiley

Nay: None

the meeting was adjourned at 6:36 p.m.



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** May 13, 2008  
**Item No.:** 4-c  
**Department:** Accounts Payable  
**Staff Contact:** Barbara Poulston  
**Issue:** Consent Agenda – Approval of Accounts & Claims

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**Summary:**

**Attachments:** Bill List

**Recommendation:** Approval

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

5/06/2008

FROM DATE- 5/01/2008  
TO DATE- 5/01/2008

ACCOUNTS PAYABLE CHECKS  
PRINCE EDWARD

PAGE 1

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100		\$358,419.50
125		\$141.60
732		\$2,771.00
740		\$12,650.00
741		\$7,021.62
	TOTAL	381,003.72

AP375H  
5/06/2008  
FUND # - 100 GENERAL FUND

MAJOR# ACCT# 000200	VENDOR NUMBER NAME LIABILITIES	INV#	DESCRIPTION	AMOUNT
1002	Sales Tax Collected/Payab VA DEPT OF TAXATION	APRIL 08	STATE SALES TAX	1.09
			ACCOUNT TOTAL	1.09 *
			MAJOR TOTAL	1.09 **
011010	BOARD OF SUPERVISORS			
3160	Professional Services VEFGA	15424	ENERGY NEGOTIATIONS	186.00
			ACCOUNT TOTAL	186.00 *
3600	Advertising FARMVILLE HERALD	200 CO ADMR 408	ADVERTISING	960.38
			ACCOUNT TOTAL	960.38 *
5510	Travel-Mileage FORE WILLIAM G JR JONES ROBERT M MCKAY CHARLES W MOORE JAMES C SIMPSON HOWARD F WARD LACY B	JAN-MAR 08 JAN-MAR 08 JAN-MAR 08 JAN-MAR 08 JAN-MARCH 08A JAN-MARCH 08	MILEAGE MILEAGE MILEAGE MILEAGE MILEAGE MILEAGE	15.15 50.50 105.04 451.47 8.84 70.70
			ACCOUNT TOTAL	701.70 *
5540	Travel-Convention & Educa BUSINESS CARD	1412 PUCKETT408	MEALS	249.79
			ACCOUNT TOTAL	249.79 *
			MAJOR TOTAL	2,097.87 **
012110	COUNTY ADMINISTRATOR			
3160	Professional Services ATWORK PERSONNEL SERVICES ATWORK PERSONNEL SERVICES ATWORK PERSONNEL SERVICES ATWORK PERSONNEL SERVICES	454706 455682 455626 457434	CLERICAL SUPPORT CLERICAL SUPPORT CLERICAL SUPPORT CLERICAL SUPPORT	478.00 478.00 478.00 334.60
			ACCOUNT TOTAL	1,768.60 *
5210	Postal Services BUSINESS CARD U S POSTAL SERVICE	1412 PUCKETT408 08 BOX RENT	FED EX & POSTAGE BOX RENT	76.92 70.00
			ACCOUNT TOTAL	146.92 *
5230	Telecommunications AT&T MOONSTAR BBS EMBARQ US CELLULAR	392 8837 408 PECOUNTY 408 392 8837 408 816442183 408	PHONE DSL PHONE PHONE	196.64 95.00 468.97 74.82
			ACCOUNT TOTAL	835.43 *
5510	Travel - Mileage PUCKETT SARAH E	PARKING 408	PARKING	24.00
			ACCOUNT TOTAL	24.00 *

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6001	11894	Office Supplies BUSINESS CARD	1412 PUCKETT408	FEES	10.08
	15380	FARMVILLE PRINTING	CO ADMR 408	COLOR COPIES	201.85
	20600	KEY OFFICE SUPPLY	415 CO ADM 408	OFFICE SUPPLIES	190.87
	27181	RELIABLE	FZR86800	OFFICE SUPPLIES	92.64
	32131	WAL-MART COMMUNITY	CO ADM 2238 408	OFFICE SUPPLIES	38.11
				ACCOUNT TOTAL	533.55 *
6012	22210	Books and Subscriptions MATTHEW BENDER & CO INC	67170072	08 SESSION SUMMARY	57.80
				ACCOUNT TOTAL	57.80 *
				MAJOR TOTAL	3,366.30 **
012310		COMMISSIONER OF REVENUE			
3600	15240	Advertising FARMVILLE HERALD	COMR REV 408	ADVERTISING	175.50
				ACCOUNT TOTAL	175.50 *
5210	30520	Postal Services U S POSTAL SERVICE	08 BOX RENT	BOX RENT	106.00
				ACCOUNT TOTAL	106.00 *
5230	10097	Telecommunications AT&T	392 3231 408	PHONE	62.01
	23933	NTELOS	141147315 408	INTERNET	19.95
	28711	EMBARQ	392 3231 408	PHONE	202.70
				ACCOUNT TOTAL	284.66 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	416 COMR REV408	OFFICE SUPPLIES	62.56
	23162	NADA APPRAISAL GUIDES	7701881	RV APPRAISAL GUIDE	25.00
				ACCOUNT TOTAL	87.56 *
6014	11902	Other Operating Supplies BUSINESS DATA OF VA, INC.	103041	VEHICLE ASSESS FORMS	101.50
				ACCOUNT TOTAL	101.50 *
				MAJOR TOTAL	755.22 **
012410		TREASURER			
5210	30540	Postal Services U S POSTAL SERVICE	08 BOX RENT	BOX RENT	70.00
				ACCOUNT TOTAL	70.00 *
5230	10097	Telecommunications AT&T	392 3454 408	PHONE	72.18
	10099	AT&T	392 3454 408	PHONE	33.77
	28711	EMBARQ	392 3454 408	PHONE	224.30
	31659	VA EMPLOYMENT COMMISSION	CR 08 01087	ONLINE SERVICE	100.00
				ACCOUNT TOTAL	430.25 *
5410	25483	Lease/Rent Equipment PITNEY BOWES FINANCL SERV	28220	EQUIPMENT LEASE	49.65
				ACCOUNT TOTAL	49.65 *
5510	28220	Travel-Mileage SHANABERGER MABLE	MILEAGE 408	MILEAGE	76.76
				ACCOUNT TOTAL	76.76 *



PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2008 -- 5/01/2008

AP375H  
5/06/2008  
FUND # - 100 EXPENDITURES - GENERAL FUND

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6001	12726	Office Supplies	1050	OFFICE SUPPLIES	25.00
	20600	COMPRO COMPUTERS	433	OFFICE SUPPLIES	372.25
		KEY OFFICE SUPPLY			397.25 *
ACCOUNT TOTAL					
8202	12726	Furniture & Fixtures	1050	EQUIPMENT	549.95
	20600	COMPRO COMPUTERS	433	SHREDDER/FILE CABINT	1,089.97
		KEY OFFICE SUPPLY			1,639.92 *
ACCOUNT TOTAL					
MAJOR TOTAL					2,663.83 **
012510	INFORMATION TECHNOLOGY				
3160	11902	Professional Services	103017	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	103026	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	103027	TRAVEL EXPENSE	125.00
	11902	BUSINESS DATA OF VA, INC.	103043	TRAVEL EXPENSE	125.00
ACCOUNT TOTAL					500.00 *
3320	12762	Maintenance Service	MC0000140327	MAINTENANCE CONTRACT	270.00
		COMPUTERPLUS SALES/SERVIC			270.00 *
ACCOUNT TOTAL					770.00 **
013100	ELECTORAL BOARD AND OFFICIALS				
6001	11406	Office Supplies	REIMB HANDCART	VOTING MCHINE HMCRT	25.05
		BOLT DALE L			25.05 *
					25.05 **
ACCOUNT TOTAL					
MAJOR TOTAL					
013200	REGISTRAR				
5210	30550	Postal Services	POSTAGE 408	POSTAGE	286.00
		U S POSTAL SERVICE			286.00 *
5230	10099	Telecommunications	392 4767 408	PHONE	63.29
	28711	AT&T	392 4767 408	PHONE	150.78
		EMBARQ			214.07 *
ACCOUNT TOTAL					
6001	20600	Office Supplies	1275 REGISTR408	OFFICE SUPPLIES	13.80
	20600	KEY OFFICE SUPPLY	1275 REGISTR408	OFFICE SUPPLIES	28.76
		KEY OFFICE SUPPLY			42.56 *
ACCOUNT TOTAL					
MAJOR TOTAL					542.63 **
021100	CIRCUIT COURT				
5210	30952	Postal Services	POSTAGE 408	POSTAGE	249.69
		U S POSTAL SERVICE			249.69 *
ACCOUNT TOTAL					

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2008 -- 5/01/2008

AP375H  
5/06/2008  
FUND # - 100 EXPENDITURES - GENERAL FUND

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT	
5230	10097	AT&T	392 5171 408	PHONE	55.43	
	28711	EMBARQ	392 5171 408	PHONE	173.50	
				ACCOUNT TOTAL	228.93 *	
6001	20600	Office Supplies	71 CCJUDGE 408	OFFICE SUPPLIES	9.45	
	20600	KEY OFFICE SUPPLY	71 CCJUDGE 408	FAX TONER	84.99	
				ACCOUNT TOTAL	94.44 *	
8201	14795	Machinery & Equipment	24949	SPEAKPHONE	236.25	
	20600	ESI OF VIRGINIA INC	71 CCJUDGE 408	FAXPHONE	199.00	
				ACCOUNT TOTAL	435.25 *	
			MAJOR TOTAL	1,008.31 **		
021200	GENERAL DISTRICT COURT					
	5230	10097	AT&T	392 3623 408	PHONE-JUV PROB	188.84
		10099	AT&T	392 3343 408	PHONE-J&D	127.19
		10099	AT&T	392 4024 408	PHONE-GEN DIST COURT	93.42
	28711	EMBARQ	392 3343 408	PHONE-J&D	99.40	
		EMBARQ	392 3623 408	PHONE-JUV PROB	106.91	
		EMBARQ	392 4024 408	PHONE-GEN DIST COURT	291.52	
	30439	US CELLULAR	816442183 408	PHONE	37.31	
				ACCOUNT TOTAL	944.59 *	
	6001	30560	Office Supplies	08 BOX RENT	BOX RENT	42.00
		U S POSTAL SERVICE			42.00 *	
6095	30672	Office Supplies - Juv Pro	08 BOX RENT	BOX RENT	42.00	
		U S POSTAL SERVICE			42.00 *	
			ACCOUNT TOTAL	1,028.59 **		
021300	SPECIAL MAGISTRATES					
	5230	10099	AT&T	392 3750 408	PHONE	70.82
		28711	EMBARQ	392 3750 408	PHONE	80.64
			ACCOUNT TOTAL	151.46 *		
6001	20600	Office Supplies	1030 MAGISTR408	OFFICE SUPPLIES	19.36	
	20600	KEY OFFICE SUPPLY	1030 MAGISTR408	BATTERIES	63.95	
	20600	KEY OFFICE SUPPLY	1030 MAGISTR408	PRINTER & CARTRIDGES	203.97	
			ACCOUNT TOTAL	287.28 *		
			MAJOR TOTAL	438.74 **		
021600	CLERK OF THE CIRCUIT COURT					
	3310	Repairs/Maintenance	418 CLERK 408	COPIER	1,495.00	

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	20600	KEY OFFICE SUPPLY	418 CLERK 408	MAINTENANCE CONTRACTS	1,890.00 *
5210	30610	Postal Services	08 BOX RENT	BOX RENT	70.00
		U S POSTAL SERVICE			70.00 *
5230	10097	Telecommunications	392 5145 408	PHONE	117.87
	28711	AT&T	392 5145 408	PHONE	275.70
		EMBARQ			393.57 *
6001	20600	Office Supplies	418 CLERK 408	OFFICE SUPPLIES	3,143.22
		KEY OFFICE SUPPLY			3,143.22 *
					5,496.79 **
021800		LAW LIBRARY			
6012	10099	Books and Subscriptions	315 0208 408	PHONE	33.77
	21761	AT&T	0803117928	ONLINE SERVICE	197.00
	22210	LEXISNEXIS	67184049	08 SESSION SUMMARY	57.80
	28711	MATTHEW BENDER & CO INC	315 0208 408	PHONE	32.62
		EMBARQ			321.19 *
					321.19 **
022100		COMMONWEALTH'S ATTORNEY			
5230	10099	Telecommunications	392 1902 408	PHONE	245.32
	20904	AT&T	080414 0016	INTERNET	49.95
	28711	KINEX NETWORKING SOLUTION	392 1902 408	PHONE	268.00
		EMBARQ			563.27 *
5510	11943	Travel - Mileage	CONF EXPENSE408	LODGING	324.41
	11943	BUTLER BRIAN	CONF EXPENSE408	MEALS	198.15
	11943	BUTLER BRIAN	CONF EXPENSE408	MILEAGE	170.69
	11943	BUTLER BRIAN	CONF EXPENSE408	PARKING	42.00
	14746	ENNIS JAMES R	CONF EXPENSE408	LODGING	537.47
	14746	ENNIS JAMES R	CONF EXPENSE408	MEALS	157.64
	14746	ENNIS JAMES R	CONF EXPENSE408	MILEAGE	180.79
	22115	MANN EDWARD A	CONF EXPENSE408	LODGING	321.66
	22115	MANN EDWARD A	CONF EXPENSE408	MEALS	84.32
	22115	MANN EDWARD A	CONF EXPENSE408	MILEAGE	167.66
	22115	MANN EDWARD A	CONF EXPENSE408	PARKING	36.00
	22115	MANN EDWARD A	CONF EXPENSE408	TOLLS	5.00
	29285	TINNELL ERIC A	CONF EXPENSE408	LODGING	317.61
	29285	TINNELL ERIC A	CONF EXPENSE408	MEALS	125.32
	29285	TINNELL ERIC A	CONF EXPENSE408	MILEAGE	144.43
	29285	TINNELL ERIC A	CONF EXPENSE408	PARKING	42.75
					2,855.90 *

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
5899	28342	Miscellaneous SHRED-IT	64384960	PROFESSIONAL SERVICE	42.00 42.00 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	6 COMM ATTY 408	OFFICE SUPPLIES	160.20 160.20 * 3,621.37 **
022200	VICTIM WITNESS ASSISTANCE PROGRAM				
5210	28060	Postal Services SAMS CINDY	EXPENSES 408	POSTAGE	9.40 9.40 *
5230	10097 28711	Telecommunications AT&T EMBARQ	315 0065 408 315 0065 408	PHONE PHONE	90.33 46.11 136.44 *
5510	28060 28060	Travel SAMS CINDY SAMS CINDY	EXPENSES 408 EXPENSES 408	MILEAGE MEAL	92.92 12.59 105.51 *
6001	15380 20600	Office Supplies FARMVILLE PRINTING KEY OFFICE SUPPLY	VICTIM WIT 408 4079 VICWIT 408	COPIES OFFICE SUPPLIES	43.70 492.05 535.75 * 787.10 **
031200	SHERIFF				
3310	12758	Repairs/Maintenance COMMTRONICS OF VA	182339	CAMERA REPAIRS	312.50 312.50 *
3311	14300 14300 14300 14300 14300 14300 23726	Repairs & Maintenance - A EAST END MOTOR CO INC EAST END MOTOR CO INC EAST END MOTOR CO INC EAST END MOTOR CO INC EAST END MOTOR CO INC NEWMAN TIRE CO INC	39566 39852 39966 40287 40375 40458 154532	OIL CHG & CHARGE AC OIL CHANGE/GREASE INSPECT/INSTALL LIGHT BATTERY REPLACE AC RELAY OIL CHG & FUEL FILTR FLAT REPAIR	168.72 51.92 98.82 179.37 44.50 90.73 12.31 646.37 *
5210	30666	Postal Services U S POSTAL SERVICE	08 BOX RENT	BOX RENT	42.00 42.00 *
5230	10099 12188 12188 28711	Telecommunications AT&T CARRINGTON'S MUSIC CARRINGTON'S MUSIC EMBARQ	392 8101 408 1080334 1080599 024 0031 408	PHONE RAZR PHONE/ACCESSORY RAZR PHONE RADIO	602.10 34.93 19.95 10.51

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5510	28711	EMBARO	392 6730 408	PHONE	30.96
	28711	EMBARO	392 8101 408	PHONE	423.98
	28728	EMBARO COMMUNICATIONS INC	438278356 408	PHONE	28.72
	30439	US CELLULAR	9182210747 408	PHONE	741.50
				ACCOUNT TOTAL	1,892.65 *
5510	15942	Travel - Mileage	EXPENSES 408	MILEAGE	116.15
	15945	FRANKLIN MARGIE	EXPENSES 408	MEALS	12.55
	17903	FRANKLIN ROBBY	EXPENSES 408	MEALS	26.55
				ACCOUNT TOTAL	155.25 *
5540	27124	Travel - Convention and E	TRAINING 408	TRAINING PER DIEM	259.00
		RANDOLPH KEVIN			259.00 *
6001	13369	Office Supplies	27961300 408	OFFICE SUPPLIES	99.55
	15380	DIAMOND SPRINGS	SHERIFF 408	COPIES	16.05
	15942	FARMVILLE PRINTING	EXPENSES 408	OFFICE SUPPLIES	12.28
	20600	FRANKLIN MARGIE	545 SHERIFF 408	OFFICE SUPPLIES	644.88
	20904	KEY OFFICE SUPPLY	080501 0037	DSL & WEBHOSTING	124.85
	20904	KINEX NETWORKING SOLUTION	1801	RAM/INSTALLATION	167.50
	28757	STAPLES BUSINESS ADVANTAG	8009369137	OFFICE SUPPLIES	86.48
	32131	WAL-MART COMMUNITY	2117 SHERIFF408	OFFICE SUPPLIES	94.98
				ACCOUNT TOTAL	1,246.57 *
6009	27139	Vehicle & Powered Equipme	EXPENSES 408	GAS	177.34
		RAYBOLD STUART			177.34 *
6010	13012	Police Supplies	08121345	ID CARDS	30.00
	28592	DMV	119024	FLASH JUMPSUIT	131.25
	28592	SOUTHERN POLICE EQUIP CO	119226	GAS MASKS	339.50
	28592	SOUTHERN POLICE EQUIP CO	119385	GUN MAGAZINES	153.90
	28757	STAPLES BUSINESS ADVANTAG	8009250294	BATTERIES	58.75
	31473	VA COMMUNICATIONS	12494	CALIBRATION	188.00
	32131	WAL-MART COMMUNITY	2117 SHERIFF408	GUN LOCKS/TOOLBOX	42.67
				ACCOUNT TOTAL	944.07 *
6011	28592	Uniforms & Wearing Appare	118943	BELTS	45.97
	28592	SOUTHERN POLICE EQUIP CO	119140	TACTICAL PANTS	37.99
	28592	SOUTHERN POLICE EQUIP CO	119379	BADGE	52.75
	28592	SOUTHERN POLICE EQUIP CO	119484	CLIP-ON BADGE	16.00
				ACCOUNT TOTAL	152.71 *
8203	30470	Communications Equipment	RO638317D	PAGER RENTAL	60.95
		USA MOBILITY WIRELESS INC			60.95 **
				ACCOUNT TOTAL	121.90
				MAJOR TOTAL	5,889.41 **
031201	SHERIFF - COURTS				
6010	27132	Police Supplies	10143496	HANDHELD RADIOS	80.80
		RANSON'S INC			80.80 *
				ACCOUNT TOTAL	80.80 *
				MAJOR TOTAL	80.80 **

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
7002	12024	Payment to Rice VFD			
	15656	C W WILLIAMS	499536	BOOTS	99.95
	28711	FIRE & SAFETY EQUIP CO	19135	HARNESSES	140.35
	31844	EMBARQ	392 8737 408	PHONE	89.31
	999999	DOMINION VA POWER	4500495009 408	ELECTRIC SERVICE	180.60
		BUG BUSTERS	995	EXTERMINATING SERVIC	240.00
				ACCOUNT TOTAL	750.21 *
7003	29332	Payment to Prospect VFD			
		TOWN OF FARMVILLE	805 PVFD 408	FUEL	207.33
				ACCOUNT TOTAL	207.33 *
7004	12128	Payment to Darlington VFD			
	14700	CARPET HOUSE	110232	PAINT	97.50
	16883	ELLINGTON ENERGY SERVICE	48365	HOOKEUP GNRTR GASLINE	126.90
	17312	GUARDIAN FIRE-SAFETY EQUIP	1190551 02	HOOD	27.70
	21852	HANDI-CLEAN PRODUCTS INC	SI 92094	SAFETY CONE	248.09
	22196	LUMBER YARD INC	364760	SHELVING	122.53
	22502	MASON-DIXON FIRE EQUIPMNT	33791	TURNOUT GEAR	2 386.70
	25347	PLANTERS BANK & TRUST	0467949058 #33	LOAN PAYMENT	501.50
	28640	PHASE I ELECTRICAL INC	2018	REPLACE GENERATOR	538.00
	29083	SOUTHSIDE ELECTRIC COOP	38156 001 408	ELECTRIC SERVICE	173.10
	31335	TAYLOR-FORBES EQUIP CO	74801	MOWER PARTS	133.02
	999999	VERIZON	248 6805 408	PHONE	73.80
		ROYAL CHEMICAL	SI 52476	HOSE/TURNOUT CLEANER	283.70
				ACCOUNT TOTAL	4,712.54 *
7006	10099	Payment to Pamplin VFD			
	12553	AT&T	248 6690 408	PHONE	41.44
	13730	CITIZENS BANK & TRUST CO	4001033000 408	TRUCK PAYMENT	11,053.03
	15656	DODSON BROS EXTERMINATING	690007 408	EXTERMINATING SERVIC	684.00
	16884	FIRE & SAFETY EQUIP CO	19380	AIR PACK TESTING	68.00
	19139	GUARDIAN FIRE & SAFETY	1193589 01	AIR PACK ASSEMBLY	585.01
	22363	JAMERSON JE BLDG SUPPLY	14760	INTERIOR DOOR	42.49
	25200	MEMPHIS EQUIPMENT	38696	BRAKE REPAIRS	331.78
	31335	PAMPLIN VOL FIRE DEPT	REIMB CK 2553	FUEL	542.50
	31335	VERIZON	248 6100 408	PHONE	58.70
	31846	VERIZON	248 6690 408	PHONE	45.75
	31846	DOMINION VA POWER	4743517221 408	ELECTRIC SERVICE	262.73
	31846	DOMINION VA POWER	6280980001 408	ELECTRIC SERVICE	50.06
				ACCOUNT TOTAL	13,765.49 *
7007	20650	Payment to Meherrin VFD			
	27907	KEY TRUCK & EQUIPMENT	20962	REPLACE BRAKE HOSE	61.89
	27907	ROY C JENKINS INC	10065334	PROPANE	356.25
	28446	ROY C JENKINS INC	9207702	DIESEL	1,362.07
	30439	SLAGLE JACK L FIRE EQUIP	10029366 01	TUBULAR WEBBING	106.30
	31335	US CELLULAR	811808312 408	PHONE	151.09
	31846	VERIZON	736 0633 408	PHONE	131.22
	31846	DOMINION VA POWER	0519881510 408	ELECTRIC SERVICE	249.16
	31846	DOMINION VA POWER	1913347348 408	ELECTRIC SERVICE	27.49

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	MAJOR TOTAL
032500	EMERGENCY SERVICES				1,095.00	1,095.00 *
3160	29280	Professional Service E-91 TIMMONS GROUP	65628 25	SYSTEM MAINTENANCE	16.10	2,461.57 *
6014	21005	Other Operating Supplies KORMAN SIGNS	205746	SIGNS & HARDWARE	21,897.14 **	360.85
033200	REGIONAL JAIL & DETENTION				1,455.85 **	360.85 *
3196	25375	Purchase of Services - Ja PIEDMONT RGNL JUVENILE	716	JUVENILE DETENTION	10,650.00	10,650.00 **
034100	BUILDING OFFICIAL				10,650.00 **	10,650.00 **
6001	15380	Office Supplies FARMVILLE PRINTING	CO ADMR 408	OFFICE FORMS	66.30	37.31
6012	30439	US CELLULAR	816442183 408	PHONE	103.61 *	1,006.82
	18647	Books and Subscriptions ICC	984449	CODE BOOKS	1,006.82 *	1,110.43 **
035100	ANIMAL CONTROL				32.03	74.62
5230	28711	Telecommunications EMBARQ	223 7310 408	PHONE	106.65 *	48.97
5510	30439	US CELLULAR	816442183 408	PHONE	48.97 *	16.36
	17004	Travel - Mileage HALEY OF FARMVILLE INC	66604418/1	OIL CHANGE	16.36	32.72 *
6001	25840	Office Supplies PRINCE EDWARD HEALTH DPT	TITER RF 408	TITER VACCINATION	135.10	115.81
6011	25840	PRINCE EDWARD HEALTH DPT	TITER VH 408	TITER VACCINATION	115.81	250.91 *
	16100	Uniforms and Wearing Appa GALLS INC	5935205700018	UNIFORMS		
	16100	GALLS INC	5935205700026	UNIFORMS		

MAJOR# ACCT# 8202	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	INV#	AMOUNT
	12335	CENTURY UNIFORM-RALEIGH Equipment	BULLETPROOF VESTS	148759	1,170.00 *
					1,170.00 *
					1,609.25 **
					ACCOUNT TOTAL
					MAJOR TOTAL
035300		MEDICAL EXAMINER			20.00
3110	29459	Professional Health Serv TREASURER OF VIRGINIA	CORONER	WELCH WM HAROLD	20.00 *
					20.00 **
					ACCOUNT TOTAL
					MAJOR TOTAL
036100		BIOSOLIDS MONITORING			37.31
5230	30439	Telecommunications US CELLULAR	PHONE	816442183 408	37.31 *
5510	23726	Travel - Mileage NEWMAN TIRE CO INC	TIRES	154647	228.44
					228.44 *
					265.75 **
					ACCOUNT TOTAL
					MAJOR TOTAL
042300		REFUSE DISPOSAL			174.00
3160	27191	Professional Services RESOURCE INTERNATIONAL	MISC WORK TASKS	33157	116.00
	27191	RESOURCE INTERNATIONAL	STRM WTR COMPLY PRMT	33158	5,710.36
	27191	RESOURCE INTERNATIONAL	CELL D CONST DOCUMENT	33161	6,000.36 *
					ACCOUNT TOTAL
					MAJOR TOTAL
3310	11359	Repairs/Maintenance BLUE TARP FINANCIAL INC	DOOR & FASTENERS	190047	240.28
	11359	BLUE TARP FINANCIAL INC	DOOR TRIM	190102	16.31
	11359	BLUE TARP FINANCIAL INC	DOOR PAINT & FINISH	191452	39.55
	22468	MID-ATLANTIC IRRIGATION	LEACHATE PUMP PARTS	168007	307.06
	22468	MID-ATLANTIC IRRIGATION	LEACHATE PUMP PARTS	168022	65.00
	28352	SHERWIN WILLIAMS CO	PAINT FOR RECYCLE BX	0301 6	109.95
	28869	STIFF O INC	MONTHLY SERVICE	4642	671.75
	32103	WALKER DAVE M	CLEANING BOX SITE	MAY 08	250.00
	32542	WILCKS LAKE SHEDS INC	DOOR FRAME	14983	14.78
					1,714.68 *
					ACCOUNT TOTAL
					MAJOR TOTAL
3311	19033	Maintenance/Repairs Auto JIMMY'S SERVICECENTER	TRUCK MAINTENANCE	APRIL 30 08	213.08
					213.08 *
					ACCOUNT TOTAL
					MAJOR TOTAL
3840	10811	Contract Landfill - POS ARENA TRUCKING COMPANY	TRASH COLLECTION	APRIL 08	289.00
	27191	RESOURCE INTERNATIONAL	GRDWR MONITORING	33089	415.26
	32950	WRIGHT'S EXCAVATING	LANDFILL OPERATION	MAY 08	42,187.50
					42,187.50
					ACCOUNT TOTAL
					MAJOR TOTAL
3841	14723	Purchase of Serv - Recycli EMANUEL TIRE OF VIRGINIA	TIRE RECYCLING	456725	543.60



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MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230		14723	EMANUEL TIRE OF VIRGINIA	456875	TIRE RECYCLING	1,074.00
		28866	STEPS, INC	MARCH 08	RECYCLING FEE	1,507.67
					ACCOUNT TOTAL	3,125.27 *
			Telecommunications			
		10097	AT&T	392 3675 408	PHONE	37.96
		10099	AT&T	223 1595 408	PHONE	36.10
		10099	AT&T	248 5696 408	PHONE	14.38
		10099	AT&T	392 9223 408	PHONE	34.59
		10099	AT&T	574 4166 408	PHONE	38.37
		10099	AT&T	767 2769 408	PHONE	48.25
		11894	BUSINESS CARD	1412 PUCKETT408	CELL PHONE BATTERY	49.95
		28711	EMBARQ	223 1595 408	PHONE	30.91
		28711	EMBARQ	391 3442 408	PHONE	31.57
		28711	EMBARQ	392 3675 408	PHONE	49.88
		28711	EMBARQ	392 9223 408	PHONE	40.20
		28711	EMBARQ	574 4166 408	PHONE	43.03
		28711	EMBARQ	767 2769 408	PHONE	42.07
		30439	US CELLULAR	816442183 408	PHONE	37.31
		31335	VERIZON	248 5696 408	PHONE	62.26
		31335	VERIZON	736 2828 408	PHONE	57.34
					ACCOUNT TOTAL	654.17 *
6009		23726	Vehicle Supplies	154733	TIRES	450.00
		23726	NEWMAN TIRE CO INC	154879	TIRE	150.00
					ACCOUNT TOTAL	600.00 *
					MAJOR TOTAL	55,199.32 **
042600			LITTER CONTROL			
6001		10161	Office Supplies	134996	ELECTRONIC RECYCLING	784.33
		10161	AERC RECYCLING SOLUTIONS	135754	ELECTRONIC RECYCLING	1,992.67
					ACCOUNT TOTAL	2,777.00 *
					MAJOR TOTAL	2,777.00 **
042610			SANDY RIVER RESERVOIR			
3160		13779	Professional Services	2008030070	FINANCIAL ANALYSIS	713.75
		13779	DRAPER ADEN ASSOCIATES	2008030480	INTAKE/PUMP FACILITY	7,850.00
					ACCOUNT TOTAL	8,563.75 *
3170		13779	Interim Water Supply	2008030365	WTR EXTENSION TO HSC	2,000.00
		13779	DRAPER ADEN ASSOCIATES	2008030479	WTR EXTENSION TO HSC	3,360.00
					ACCOUNT TOTAL	5,360.00 *
3310		29246	Repairs/Maintenance	1030	TREE REMOVAL	1,900.00
			TIMBERLINE TREE SERVICE			1,900.00 *
					ACCOUNT TOTAL	1,900.00 *
					MAJOR TOTAL	15,823.75 **

MAJOR#	VENDOR NUMBER	VENDOR NAME	INVS#	DESCRIPTION	AMOUNT
3160	28223	Professional Services SERVICEMASTER	MAY 08	JANITORIAL SERVICE	4,875.83
				ACCOUNT TOTAL	4,875.83 *
3310	10005	Repairs/Maintenance ABC LOCKSMITH SERVICE	ELECT DR STRIKE 4642	ELECT DOOR STRIKE	939.92
	28869	STIFF O INC		MONTHLY SERVICE	100.00
				ACCOUNT TOTAL	1,039.92 *
5110	28640	Electrical Services SOUTHSIDE ELECTRIC COOP	114379 001 408	DH SITE	102.42
	28640	SOUTHSIDE ELECTRIC COOP	114379 002 408	SRR LIGHTS	32.50
	28640	SOUTHSIDE ELECTRIC COOP	114379 003 408C	VIRSO SITE	133.79
	31844	DOMINION VA POWER	0890745003 408	ANIMAL SHELTER	178.05
	31844	DOMINION VA POWER	0916382831 408	INDUSTRIAL PARK	62.07
	31844	DOMINION VA POWER	1230385005 408	ROY CLARK MONUMENT	22.13
	31844	DOMINION VA POWER	2786281903 408	COURTHOUSE	8,961.68
	31844	DOMINION VA POWER	5181167213 408	LEACHATE PUMP	273.20
	31844	DOMINION VA POWER	8970737501 408	SCALEHOUSE	68.79
	31844	DOMINION VA POWER	9670710004 408	SHOP	64.69
	31846	DOMINION VA POWER	0599507431 408	RICE SITE	102.27
	31846	DOMINION VA POWER	0670040567 408	CELL C PUMP STATION	17.89
	31846	DOMINION VA POWER	0675198071 408	MOORE BLDG	138.02
	31846	DOMINION VA POWER	1059387447 408	MOORE BLDG	45.41
	31846	DOMINION VA POWER	1144204110 408	GREEN BAY SITE	64.61
	31846	DOMINION VA POWER	4951935099 408	SHERIFF'S DEPT SHED	5.50
	31846	DOMINION VA POWER	5856894620 408	WORSHAM CLERK OFFICE	68.35
	31846	DOMINION VA POWER	6669158583 408	LIGHTS AT RICE	65.91
	31846	DOMINION VA POWER	7471653571 408	WORSHAM SITE	90.04
	31846	DOMINION VA POWER	8105475944 408	AG BLDG	1,348.61
	31846	DOMINION VA POWER	8601161519 408	PROSPECT SITE	77.92
	31846	DOMINION VA POWER	9176847250 408	LANDFILL SITE	58.30
				ACCOUNT TOTAL	11,982.15 *
5130	29332	Water & Sewer TOWN OF FARMVILLE	AG BLDG 408	WATER & SEWER	116.51
	29332	TOWN OF FARMVILLE	CH IRRIG 408	WATER	17.30
	29332	TOWN OF FARMVILLE	MOORE BLDG 408	WATER & SEWER	41.33
				ACCOUNT TOTAL	175.14 *
5230	10099	Telecommunications AT&T	223 8665 408	PHONE	33.77
	28711	EMBARQ	223 8665 408	PHONE	47.44
	28711	EMBARQ	392 1943 408	PHONE	63.30
	30439	US CELLULAR	816442183 408	PHONE	188.09
				ACCOUNT TOTAL	332.60 *
6005	10719	Janitorial Supplies ARAMARK UNIFORM SERVICES	72304002 408	JANITORIAL SUPPLIES	316.11
	17312	HANDI-CLEAN PRODUCTS INC	SI 92344	JANITORIAL SUPPLIES	219.08
	32131	WAL-MART COMMUNITY	CO ADM 2238 408	JANITORIAL SUPPLIES	61.89
	32550	WILCO INC.	1207607 02	JANITORIAL SUPPLIES	244.00
				ACCOUNT TOTAL	841.08 *

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6007	10172	Repairs and Maintenance S			
		AIR CONDITIONING EQUIPMNT			
	11359	BLUE TARP FINANCIAL INC	38321	CONTROLLER MOTOR	279.80
	11359	BLUE TARP FINANCIAL INC	189820	9 VOLT BATTERY	4.79
	11359	BLUE TARP FINANCIAL INC	190667	DOORSTOP	.58
	11359	BLUE TARP FINANCIAL INC	192218	WIRE TIES/PAINT/BRSH	17.19
	11359	BLUE TARP FINANCIAL INC	192281	SHOP VAC FILTER	11.75
	11359	BLUE TARP FINANCIAL INC	193223	BOLTS/NUTS/FASTENERS	26.58
	11359	BLUE TARP FINANCIAL INC	193434	RETURN CREDIT	10.99
	12521	COE WILLIAM S. JR	EXPENSES 408	REIMB WEEDSPRAYR TIP	9.99
	14287	EAST END CHEVRON	APRIL 08	ICE	11.28
	15560	FARMVILLE WHSALE ELECTRIC	359631	FLUORESCENT BULBS	339.60
	21811	LOWE'S	908131	TOILETS	168.42
	24086	OK TERMITE & PEST CONTROL	APRIL 30 08	EXTERMINATING SERVIC	150.00
	25680	PRICE SUPPLY CO INC	737732	WATERTANK VALVE	15.72
	25680	PRICE SUPPLY CO INC	737833	WATERTANK FITTINGS	34.15
	25680	PRICE SUPPLY CO INC	737845	WATERTANK HOSE	2.08
	27922	CINTAS CORPORATION #524	524 09428 408	UNIFORM RENTAL	433.00
	28224	SHANABERGER & SONS	43008	FEES	2.50
	28224	SHANABERGER & SONS	48606	SAFETY GLASSES	19.90
	29083	TAYLOR-FORBES EQUIP CO	IN74658	GAS CAN	79.06
	29083	TAYLOR-FORBES EQUIP CO	IN74659	MOWER OIL	7.50
	29083	TAYLOR-FORBES EQUIP CO	W045955	MOWER REPAIRS	1,362.14
	29083	TAYLOR-FORBES EQUIP CO	W046266	MOWER BLADES	73.45
	32134	WASP BARCODE TECHNOLOGIES	5601310	BARCODE LABELS	50.99
				ACCOUNT TOTAL	3,089.48 *
6009	14300	Vehicle & Powered Equipme			
	23726	EAST END MOTOR CO INC	40167	INSPECTION & BELT	98.13
		NEWMAN TIRE CO INC	153489	TIRES	549.92
				ACCOUNT TOTAL	648.05 *
8202	20600	Furniture and Fixtures			
		KEY OFFICE SUPPLY	415 CO ADM 408	CHAIRMATS	1,369.15
				ACCOUNT TOTAL	1,369.15 *
				MAJOR TOTAL	24,353.40 **
043400	CANNERY				
5110	28640	Electrical Services			
	28640	SOUTHSIDE ELECTRIC COOP	MOVED TO 43200	ELECTRIC SERVICE	133.79
	28640	SOUTHSIDE ELECTRIC COOP	114379 003 408	ELECTRIC SERVICE	133.79
	28640	SOUTHSIDE ELECTRIC COOP	44435 001 408	ELECTRIC SERVICE	40.26
				ACCOUNT TOTAL	40.26 *
5230	10099	Telecommunications			
	28711	AT&T	223 8664 408	PHONE	33.77
		EMBARQ	223 8664 408	PHONE	31.35
				ACCOUNT TOTAL	65.12 *
				MAJOR TOTAL	105.38 **
051100	HEALTH DEPARTMENT				
5610	25840	Payment To Local Health D			
		PRINCE EDWARD HEALTH DFT	4TH QTR 408	LOCAL SUPPORT	36,627.00
				ACCOUNT TOTAL	36,627.00 **
				MAJOR TOTAL	36,627.00 **

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MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
053500	COMPREHENSIVE SERVICES ACT			
3160	CSA Programs			
10010	ABDUS SABUR LAURIND	APRIL 08	FOSTER CARE	270.00
11146	BANDY KATHY	APRIL 08	FOSTER CARE	546.00
12280	CENTRA HEALTH	5670 408	PROFESSIONAL SERVICE	1,900.00
12280	CENTRA HEALTH	5684 408	PROFESSIONAL SERVICE	5,188.00
12280	CENTRA HEALTH	7025 408	PROFESSIONAL SERVICE	2,112.00
12280	CENTRA HEALTH	7035 408	PROFESSIONAL SERVICE	441.60
12280	CENTRA HEALTH	7088 408	PROFESSIONAL SERVICE	2,208.00
12280	CENTRA HEALTH	7102 408	PROFESSIONAL SERVICE	2,112.00
12280	CENTRA HEALTH	7180 408	PROFESSIONAL SERVICE	2,112.00
12280	CENTRA HEALTH	7233 408	PROFESSIONAL SERVICE	2,208.00
12280	CENTRA HEALTH	7298 408	PROFESSIONAL SERVICE	2,208.00
12280	CENTRA HEALTH	7316 408	PROFESSIONAL SERVICE	2,112.00
12280	CENTRA HEALTH	7336 408	PROFESSIONAL SERVICE	2,112.00
12929	CROSSROADS SERVICES BD	PAPT/CPMT 408	PROFESSIONAL SERVICE	3,942.50
12964	CUMBERLAND HOSPITAL	1030154 408	PROFESSIONAL SERVICE	15,615.50
13812	DOMINION YOUTH SERVICES	EH 408	PROFESSIONAL SERVICE	2,320.00
13812	DOMINION YOUTH SERVICES	RS 308	PROFESSIONAL SERVICE	2,320.00
14575	ELK HILL	15662	PROFESSIONAL SERVICE	3,060.42
14575	ELK HILL	15785	PROFESSIONAL SERVICE	700.00
14933	FAMILY PRESERVATION SERV	31580	PROFESSIONAL SERVICE	838.75
14933	FAMILY PRESERVATION SERV	31582	PROFESSIONAL SERVICE	481.25
14933	FAMILY PRESERVATION SERV	31584	PROFESSIONAL SERVICE	350.00
14933	FAMILY PRESERVATION SERV	31586	PROFESSIONAL SERVICE	402.50
14933	FAMILY PRESERVATION SERV	31591	PROFESSIONAL SERVICE	797.50
14933	FAMILY PRESERVATION SERV	31599	PROFESSIONAL SERVICE	113.75
14933	FAMILY PRESERVATION SERV	31607	PROFESSIONAL SERVICE	405.00
14933	FAMILY PRESERVATION SERV	31608	PROFESSIONAL SERVICE	405.00
14933	FAMILY PRESERVATION SERV	31622	PROFESSIONAL SERVICE	1,921.25
14933	FAMILY PRESERVATION SERV	31627	PROFESSIONAL SERVICE	962.50
15766	FISHER JUANITA	APRIL 08	FOSTER CARE	230.00
16672	GRAFTON SCHOOL INC	104157	PROFESSIONAL SERVICE	3,088.00
16672	GRAFTON SCHOOL INC	104158	PROFESSIONAL SERVICE	3,088.00
16672	GRAFTON SCHOOL INC	104159	PROFESSIONAL SERVICE	3,088.00
16672	GRAFTON SCHOOL INC	104499	PROFESSIONAL SERVICE	333.00
16672	GRAFTON SCHOOL INC	104502	PROFESSIONAL SERVICE	333.00
17065	HALLMARK YOUTH CARE-RICHMD	2130 408	PROFESSIONAL SERVICE	1,200.00
17065	HALLMARK YOUTH CARE-RICHMD	2158 408	PROFESSIONAL SERVICE	1,280.00
17065	HALLMARK YOUTH CARE-RICHMD	2158 408	PROFESSIONAL SERVICE	1,760.00
17065	HALLMARK YOUTH CARE-RICHMD	2162	PROFESSIONAL SERVICE	15,017.43
17065	HALLMARK YOUTH CARE-RICHMD	2186 408	PROFESSIONAL SERVICE	4,750.40
17485	HEARTLAND FMY COUNSELLING	10 408	PROFESSIONAL SERVICE	2,750.00
19654	JOHNSON CRISTY	APRIL 08	FOSTER CARE	431.00
19805	JONES BRITTANY	APRIL 08	FOSTER CARE	546.00
21387	LAWSON LAKEISHA	APRIL 08	FOSTER CARE	1,062.00
21616	LEE ERNESTINE	APRIL 08	FOSTER CARE	862.00
23300	NEW DOMINION SCHOOL INC	6158	PROFESSIONAL SERVICE	4,340.00

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
081100	PLANNING	23300	NEW DOMINION SCHOOL INC	6184	PROFESSIONAL SERVICE	4,340.00
		25620	PRESBYTERIAN HM/FMLY SERV	APRIL 08	FOSTER CARE	3,150.00
		28984	STRATH HOUSE	APRIL 08	FOSTER CARE	174.27
		28984	STRATH HOUSE	JM 408	PROFESSIONAL SERVICE	1,180.00
		30364	UHRICH ANGELA	APRIL 08	FOSTER CARE	1,661.00
		31876	VSDB	JR 408	PROFESSIONAL SERVICE	2,022.96
		32475	WHISPER RIDGE-CHARLOTTVLL	500223 0408	PROFESSIONAL SERVICE	2,295.00
					ACCOUNT TOTAL	119,147.58 *
					MAJOR TOTAL	119,147.58 **
5210		11894	Postal Services BUSINESS CARD	1412 PUCKETT408	POSTAGE	5.21 *
					ACCOUNT TOTAL	5.21 *
5230		13108	Telecommunications DAVES-JOHNSON ALECIA	EXPENSES 408	PHONE REIMB	4.50
		30439	US CELLULAR	816442183 408	PHONE	74.62 *
					ACCOUNT TOTAL	79.12 *
5510		13108	Travel-Mileage DAVES-JOHNSON ALECIA	EXPENSES 408	MILEAGE	246.42
		13108	DAVES-JOHNSON ALECIA	EXPENSES 408	TOLLS	2.50
		13108	DAVES-JOHNSON ALECIA	EXPENSES 408	MEAL	9.89
		14300	EAST END MOTOR CO INC	40184	INSPECTION	16.00
		15150	FARVILLE AUTO PARTS	D261100	TRK SEAT REPAIR KIT	11.23
		25359	FICKETT JONATHAN	MILEAGE 408	MILEAGE	386.07
					ACCOUNT TOTAL	672.11 *
6001		15380	Office Supplies FARVILLE PRINTING	CO ADMR 408	COLOR COPIES	14.85
					ACCOUNT TOTAL	14.85 *
					MAJOR TOTAL	771.29 **
081500	ECONOMIC DEVELOPMENT	13779	Professional Services DRAPER ADEN ASSOCIATES	2008030416	MAPPING UPDATE	1,679.50
					ACCOUNT TOTAL	1,679.50 *
5230		10097	Telecommunications AT&T	392 1482 408	PHONE	76.17
		28711	EMBARQ	392 1482 408	PHONE	186.02
					ACCOUNT TOTAL	262.19 *
5510		11894	Travel - Mileage BUSINESS CARD	2078 CARNEY 408	MEALS	322.57
		31199	VANEPS MAGI	MILEAGE 408	MILEAGE	17.52
					ACCOUNT TOTAL	340.09 *
6001		11894	Office Supplies BUSINESS CARD	2078 CARNEY 408	OFFICE SUPPLIES	695.73
		11902	BUSINESS DATA OF VA, INC.	103043	CABLE	7.50
		20600	KEY OFFICE SUPPLY	20613 ECODEV408	OFFICE SUPPLIES	68.47
					ACCOUNT TOTAL	771.70 *

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2008 -- 5/01/2008

AP375H  
5/06/2008  
FUND # - 100 EXPENDITURES - GENERAL FUND

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
8202	11894	Furniture & Fixtures	2078	LASER FAX/COPIER	1,123.44
	20600	BUSINESS CARD	415	CHAIRMATS	168.96
		KEY OFFICE SUPPLY			1,292.40 *
					4,345.88 **
				ACCOUNT TOTAL	
				MAJOR TOTAL	
083500		COOPERATIVE EXTENSION OFFICE			
2300	28711	Telecommunications	392	PHONE	93.90
	30671	EMBARK U S POSTAL SERVICE	08	BOX RENT	70.00
					163.90 *
				ACCOUNT TOTAL	
3199	29913	Purchase of Service - Oth	3RD	LOCAL SUPPORT	16,576.29
		TREASURER VA TECH	QTR		16,576.29 *
					16,740.19 **
				ACCOUNT TOTAL	
				MAJOR TOTAL	
095000		DEET SERVICE			
0010	30600	Rural Dev Rev Bond 1998B-	LOAN	CH LOAN	6,508.00
		RURAL DEVELOPMENT	97-01		6,508.00 *
				ACCOUNT TOTAL	
0012	30600	Rural Dev CH Constr 1998C	LOAN	CH LOAN	10,118.00
		RURAL DEVELOPMENT	97-02		10,118.00 *
					16,626.00 **
				ACCOUNT TOTAL	
				MAJOR TOTAL	
				FUND TOTAL	358,419.50

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2008 -- 5/01/2008

AP375H  
5/06/2008  
FUND # - 125 DARE FUND

MAJOR# ACCT# 031299	VENDOR NUMBER ***DARE FUND EXPENSES***	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
0001		Expenditures - Dare Donat			
	29128	TEE'S PLUS	271036	PROGRAM SUPPLIES	42.50
	29128	TEE'S PLUS	272779	DARE MUGS	53.00
	999999	DOMINO'S PIZZA-FARMVILLE	SHERIFF 408	PIZZA	46.10
				ACCOUNT TOTAL	141.60 *
				MAJOR TOTAL	141.60 **
				FUND TOTAL	141.60

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
1101	25257	LEOS Disbursements JOHNS VICKI K	MAY 08	RETIREE BENEFIT	959.00
1102	29937	Retirees Insurance ANTHEM BCBS	JUNE 08	RETIREE HEALTH INS	959.00 *
				ACCOUNT TOTAL	1,812.00
				ACCOUNT TOTAL	1,812.00 *
				MAJOR TOTAL	2,771.00 **
				FUND TOTAL	2,771.00



AP375H  
5/06/2008  
FUND # - 740

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2008 -- 5/01/2008

BEFORE CHECKS  
PAGE 19

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
0102	13779	Via Sacra DRAPER ADEN ASSOCIATES	2008030445	VIA SACRA DESIGN	12,650.00
				ACCOUNT TOTAL	12,650.00 *
				MAJOR TOTAL	12,650.00 **
				FUND TOTAL	12,650.00

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021400	PIEDMONT COURT SERVICES				
5110	31846	Electrical Service DOMINION VA POWER	7218131923 408	ELECTRIC SERVICE	139.02
5210	25294	Postal Services PBCC	6947601 AP08	POSTAGE	139.02 *
5230	10097	Telecommunications ATER	392 8161 408	PHONE	93.69
	22489	MOONSTAR BBS	PCS 408	DSL & WEBHOSTING	93.69 *
	28711	EMBARQ	392 8161 408	PHONE	325.78
5510	15954	Travel - Mileage FRANKLIN SHEENA	MILEAGE		480.00
	16682	GRAY SHARON	MILEAGE 408		231.40
	16944	STIMPSON CONNIE	MILEAGE 408		1,037.18 *
	17777	HRICKO ASHLEY	MILEAGE 408		127.17
	21444	LAYNE BRITTANY	MILEAGE 408		192.75
	22217	MAXEY RENEE T	MILEAGE 408		9.64
	22749	MOSS REBECCA	MILEAGE 408		90.31
5540	29332	Travel - Convention and E TOWN OF FARMVILLE	1781 PCS 408		192.48
6001	10251	Office Supplies AMELIA BULLETTIN MONITOR	PCS 408		63.66
	12128	CARPET HOUSE	115687	SUBSCRIPTION	183.45 *
	15240	FARMVILLE HERALD	PCS SUBSCRIP 408	BUS FARES	275.00
	26525	QUILL CORPORATION	3675088		275.00 *
	31474	VA CORRECTIONL ENTERPRISE	9330571		23.00
	999999	EMBARQ	1042200705	BLINDS	481.70
8202	20600	Furniture and Fixtures KEY OFFICE SUPPLY	PCS 408	SUBSCRIPTION-1 YR	34.00
	22217	MAXEY RENEE T	PCS SUBSCRIP 408	OFFICE SUPPLIES	183.79
	28411	SHUMAKER CHRIS	9330571	DESK NAME PLATE	5.55
	999999	DEWINDT INNOVATIONS	1042200705	MOVED PHONES	205.00
097001	PCS SUPERVISION FEES EXPENDITURES			ACCOUNT TOTAL	933.04 *
5420	28724	PCS - Lease/Rent of Build SRP CORPORATION LLC	RENT 408	MAINT ON 3 LAPTOPS	777.00
6006	17346	PCS - Janitorial Services HARDY PAGE	APRIL 08	PTCC LINE EQUIPMENT	83.84
				COMPUTER UPGRADE	93.75
				COMPUTER LINES	520.86
				ACCOUNT TOTAL	1,475.45 *
				MAJOR TOTAL	4,812.84 **
				ACCOUNT TOTAL	1,966.50
				MAJOR TOTAL	1,966.50 *
				ACCOUNT TOTAL	180.00
				MAJOR TOTAL	180.00 *
				ACCOUNT TOTAL	2,146.50
				MAJOR TOTAL	2,146.50 **

AP375H  
5/06/2008  
FUND # - 741

PRINCE EDWARD  
LISTING OF INVOICES FOR 5/01/2008 -- 5/01/2008

BEFORE CHECKS  
PAGE 21

MAJOR#	VENDOR NUMBER	VENDOR NAME	ACCT#	PCS DRUG TESTING FEES	INV#	DESCRIPTION	AMOUNT
0001	28095	PCS Drug Testing Fees			169028	DRUG TESTING	62.28
		KROLL LABORATORY					62.28 *
							62.28 **
							FUND TOTAL 7,021.62
							TOTAL DUE 381,003.72

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** May 13, 2008  
**Item No.:** 4-d  
**Department:** Payroll  
**Staff Contact:** Sheila Martin  
**Issue:** Consent Agenda – Salaries

---

**Summary:**

The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**Attachments:** None.

**Recommendation:** Approval

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



**County of Prince Edward  
Board of Supervisor  
Agenda Summary**

**Meeting Date:** May 13, 2008  
**Item No.:** 4-e  
**Department:** Commissioner of Revenue  
**Staff Contact:** Beverly Booth  
**Issue:** Consent Agenda – Erroneous Assessments

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**Summary:**

See Attachments.

**Attachments:**

Certificate of Refund – Adelle Ford Epps (\$16.50) – Mobile Home Tax  
Certificate of Refund – Darryl Giliberti (\$28.26) – Personal Property Tax  
Certificate of Refund – Harold A. Saxtan III (\$60.75) – Personal Property Tax

**Recommendation:** Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Wiley \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_

**Office of the Commissioner of the Revenue  
Prince Edward County**

**Certificate for Refund of Local Taxes Erroneously Assessed and Paid**

**Date:** May 5 2008  
**Pay To:** Adelle Ford Epps  
**Address:** 701 Avenue C Apt 1 A  
Brooklyn NY 11218  
**Total Refund:** \$16.50

The above named taxpayer has duly filed application for the refund of Local Taxes assessed by the said Commissioner of the Revenue for the County of Prince Edward as follows:

<u>Subject of Taxation</u>	<u>Year</u>	<u>Page</u>	<u>Line</u>	<u>Value</u>	<u>Penalty/ Interest</u>	<u>Total Taxes</u>
Mobile Home	2005	313	9	\$1500.	.75	8.25
Mobile Home	2006	324	2	\$1500.	.75	8.25

The foregoing assessment(s), having been paid and on evidence submitted, it is adjudged that the foregoing assessment(s) is/are erroneous for the following reason(s):

Mobile home was sold with real estate to Wilbert L. Ford.

<u>Subject of Taxation</u>	<u>Year</u>	<u>Value</u>	<u>Taxes</u>	<u>Penalty/ Interest</u>	<u>Total</u>	<u>Refund</u>
Mobile Home	2005	\$1500.	7.50	.75	\$8.25	\$8.25
Mobile Home	2006	\$1500.	7.50	.75	\$8.25	\$8.25

Pursuant to Section 58.1-3981, Code of Virginia, I do hereby certify that the foregoing certificate for refund is correct to the best of my knowledge and belief:

Burton Booth  
Commissioner of the Revenue

I do hereby approve the foregoing certificate for refund:

James R. Epps  
Attorney for the Commonwealth

According to the foregoing certificate of refund as submitted by the Commissioner of the Revenue and approved by the Attorney for the Commonwealth, it is adjudged that the taxpayer is entitled to a refund in the amount of the difference between the taxes assessed and paid and the taxes which should have been assessed and paid, and that the Treasurer of this County is hereby directed to refund to

Adelle Ford Epps the excess taxes paid in the amount of \$ 16.50.

By order of the Board of Supervisors:

\_\_\_\_\_ Date

\_\_\_\_\_ Clerk, Board of Supervisors

**Office of the Commissioner of the Revenue  
Prince Edward County**

**Certificate for Refund of Local Taxes Erroneously Assessed and Paid**

**Date:** April 4, 2008

**Pay To:** Darryl Giliberti

**Address:** 1308 Mill Creek Road  
Meherrin, VA. 23954

**Total Refund:** \$28.26

The above named taxpayer has duly filed application for the refund of Local Taxes assessed by the said Commissioner of the Revenue for the County of Prince Edward as follows:

<u>Subject of Taxation</u>	<u>Year</u>	<u>Page</u>	<u>Line</u>	<u>Value</u>	<u>Penalty/ Interest</u>	<u>Total Taxes</u>
Pers Prop	2005	386	2	\$13,900.	-0-	\$69.50
Pers Prop	2006	400	2	\$13,900.	-0-	\$69.50
Pers Prop	2007	401	9	\$13,900.	-0-	\$79.23

The foregoing assessment(s), having been paid and on evidence submitted, it is adjudged that the foregoing assessment(s) is/are erroneous for the following reason(s):

Mobile home assessed to high. Correct assessment should be \$12,100.

<u>Subject of Taxation</u>	<u>Year</u>	<u>Value</u>	<u>Taxes</u>	<u>Penalty/ Interest</u>	<u>Total</u>	<u>Refund</u>
Pers Prop	2005	\$12,100.	\$60.50	-0-	\$60.50	\$9.00
Pers Prop	2006	\$12,100.	\$60.50	-0-	\$60.50	\$9.00
Pers Prop	2007	\$12,100.	\$68.97	-0-	\$69.97	\$10.26

Pursuant to Section 58.1-3981, Code of Virginia, I do hereby certify that the foregoing certificate for refund is correct to the best of my knowledge and belief:

Beverly M. Booth  
Commissioner of the Revenue

I do hereby approve the foregoing certificate for refund:

[Signature]  
Attorney for the Commonwealth

According to the foregoing certificate of refund as submitted by the Commissioner of the Revenue and approved by the Attorney for the Commonwealth, it is adjudged that the taxpayer is entitled to a refund in the amount of the difference between the taxes assessed and paid and the taxes which should have been assessed and paid, and that the Treasurer of this County is hereby directed to refund to Darryl Giliberti the excess taxes paid in the amount of \$ 28.26.

By order of the Board of Supervisors:

\_\_\_\_\_  
Date Clerk, Board of Supervisors

**Office of the Commissioner of the Revenue  
Prince Edward County**

**Certificate for Refund of Local Taxes Erroneously Assessed and Paid**

Date: April 24, 2008  
 Pay To: Harold A Saxtan III  
 Address: 228 Lake Drive  
Farmville VA 23901  
 Total  
 Refund: \$60.75

The above named taxpayer has duly filed application for the refund of Local Taxes assessed by the said Commissioner of the Revenue for the County of Prince Edward as follows:

<u>Subject of Taxation</u>	<u>Year</u>	<u>Page</u>	<u>Line</u>	<u>Value</u>	<u>Penalty/ Interest</u>	<u>Total Taxes</u>
Personal Property	2007	883	6	\$1350	-0-	\$60.75

The foregoing assessment(s), having been paid and on evidence submitted, it is adjudged that the foregoing assessment(s) is/are erroneous for the following reason(s): TAXES WERE PAID TO MECKLENBURG COUNTY.

<u>Subject of Taxation</u>	<u>Year</u>	<u>Value</u>	<u>Taxes</u>	<u>Penalty/ Interest</u>	<u>Total</u>	<u>Refund</u>
Personal Property	2007	-0-	-0-	-0-	-0-	\$60.75

Pursuant to Section 58.1-3981, Code of Virginia, I do hereby certify that the foregoing certificate for refund is correct to the best of my knowledge and belief:

Burke M. Booth  
 Commissioner of the Revenue

I do hereby approve the foregoing certificate for refund:

[Signature]  
 Attorney for the Commonwealth

According to the foregoing certificate of refund as submitted by the Commissioner of the Revenue and approved by the Attorney for the Commonwealth, it is adjudged that the taxpayer is entitled to a refund in the amount of the difference between the taxes assessed and paid and the taxes which should have been assessed and paid, and that the Treasurer of this County is hereby directed to refund to Harold A. Saxtan III the excess taxes paid in the amount of \$60.75.

By order of the Board of Supervisors:

Date \_\_\_\_\_

\_\_\_\_\_  
 Clerk, Board of Supervisors





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** May 13, 2008  
**Item No.:** 5  
**Department:** VDOT  
**Staff Contact:** Mark McKissick  
**Issue:** Highway Matters

---

**Summary:**

**Attachments:** None.

**Recommendation:** Follow-up, as needed.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: May 13, 2008  
Item No.: 6  
Department: County Administration  
Staff Contact: Sarah Elam Puckett  
Issue: PUBLIC HEARING - School Board Appointments

---

**Summary:** At the April Board meeting, the Board authorized a public hearing on the candidates for School Board for Districts 301 and 501. A resume for each is attached.

**Attachments:** Public Hearing Notice  
Resume, Harriett E. Fentress  
Letter and resume, Russell L. Dove

**Recommendation:** No action is needed following the public hearing. The Board will appoint School Board members at the June Board meeting.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



**Please publish the following public hearing notice in THE FARMVILLE HERALD on April 25, 2008 and May 2, 2008.**

**NOTICE OF PUBLIC HEARING  
PRINCE EDWARD COUNTY SCHOOL BOARD APPOINTMENTS**

The Prince Edward County Board of Supervisors will hold a public hearing on May 13, 2008, at 7:30 p.m. in the Board of Supervisors Room, 3<sup>rd</sup> Floor, Prince Edward County Courthouse, 111 South Street, Farmville, Virginia. The purpose of this hearing is to receive citizen input prior to selecting a School Board member to represent District 301 (Leigh – James C. Moore, Supervisor) and District 501 (Buffalo – William G. Fore, Jr., Supervisor). Nominees submitted by the Citizen Committees are as follows:

District 301 – Harriett E. Fentress  
District 501 – Russell L. Dove

This public hearing is in accordance with Section 22.1-29.1 of the *Code of Virginia*, 1950, as amended. School Board members will be appointed by the Board of Supervisors at its June 10, 2008 meeting. It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact the Prince Edward County Administrator's Office at 434-392-8837, prior to May 9, 2008.

By Order of the Board of Supervisors  
W.W. Bartlett, County Administrator

Address : 3131 New Bethel Rd.  
Mecherrin, Virginia 23954

Phone Number: 434-223-7327  
E-mail Address: Hstrongwoman @ EarthLink. Net

## Harriett E. Fentress

**Objective : To use my professional experiences to help make effective decisions that will enable Prince Edward County students to become productive citizens in our society.**

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**Education**                      1990-1992      COPPIN STATE UNIVERSITY      Baltimore, Maryland

**Degree: MS**  
**Special Education**

1957-1963      MORGAN STATE UNIVERSITY      Baltimore, Maryland

**Degree : BS**  
**Science Education**

### Professional Experience

2006-2007 Prince Edward County High School                      Farmville, Virginia

**Earth Science Teacher**

2006 Prince Edward County High School                      Farmville, Virginia

**Substitute Teacher**

1997-2000      Calverton Middle School                      Baltimore, Maryland

**Assistant Principal**

1990-1997      Harbor City Learning Center                      Baltimore, Maryland

**Alternative School Program Coordinator**

1983-1990 Mergenthaler Vocational High School                      Baltimore, Maryland

**Science Department Head**

1974-1983 Hamilton Middle School                      Baltimore, Maryland

**Science Teacher**

**Accreditation**                      **Commonwealth of Virginia-- license number : PROV-0913841**  
*EARTH and SPACE SCIENCE, EMOTIONAL DISTURBANCE K-12, MENTAL RETARDATION K-12, SPECIFIC LEARNING DISABILITIES K-12*      **STATE OF MARYLAND --ADVANCE PROFESSIONAL**

Reference                      Upon Request

283 Buffalo Heights Road  
Farmville, VA 23901  
(434) 392-4267  
February 28, 2008

Prince Edward County Board of Supervisors:

I am writing to express my interest in continuing to serve as a School Board Member for the Buffalo District. It has been an honor for me to serve the children of Prince Edward County School system for the past six years. I have devoted a significant amount of time attending training and will with the utmost of diligence work to continually improve my knowledge of school related issues to enhance my abilities to best serve the school division.

During my board tenure, I have served in several capacities to include the Chair of the Student Affairs Committee, Board Vice-Chair and am currently serving my third term as the Board Chairman. Additionally, I have represented the Prince Edward School Division as a program presenter at the VSBA annual conference in Williamsburg. I recently was elected to serve on the VSBA Insurance Services Board of Directors representing the twelve school divisions that make up the Southern Region.

I have been recognized on several occasions for my willingness to responsibly serve in a number of various roles. In one capacity or another, I have devoted the majority of my adult life to assisting, protecting and serving my community. I hope that you will grant me this opportunity to continue to serve in this capacity. I remain extremely committed to this awesome assignment, with all of its challenges and rewards. I remain devoted and enthusiastic about the opportunity to continue to serve the children of Prince Edward County. Please contact me if any additional information is desired or required. You can reach me at my home number listed above or by e-mail (russd@hsc.edu).

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Russell L. Dove". The signature is fluid and cursive, with the first name "Russell" and last name "Dove" clearly distinguishable.

Russell L. Dove

**Russell L. Dove**  
283 Buffalo Heights Road Farmville, Virginia 23901  
Home:(434) 392-4267  
Work: (434) 395-2848

## EDUCATION

- 2002 Bachelor of Science Degree - Sociology (Magna Cum Laude)  
Longwood College
- 1998 Associates in Applied Science Degree - Administration of Justice  
Southside Virginia Community College

## PROFESSIONAL EXPERIENCE

### Administrative Sergeant

Longwood University  
Farmville, VA 23901

2003 – Present

Assume command and direct all police functions in the absence of Chief of Police. Manages the communications department to include staff assignments, personnel decisions, implementing policy and procedures. Serves as the department's hiring manger, events and training coordinator, procurement officer and infection control designated officer. Responsible for criminal incidents, Clery and state statistical reporting compliance. Coordinate and supervise the department's student internships. Assess needs and assist with developing with the annual operating budget, procurement requests and departmental objectives. Serves as the department's emergency management administrator.

- *Created a comprehensive policy and procedure manual for the communications department*
- *Revised the department's background evaluation and hiring process*

### Police/Designated Officer

Longwood University  
Farmville, VA. 23901

1993 – 2003

Provided routine patrol and responded to emergencies. Provided safety and security programs to students and staff. Developed and provided agency's and department infection control training and evaluated bloodborne exposure incidents. Coordinated and conducted training sessions.

- *Consistently lead the department in the number of yearly arrest to include DUI/DUID and other illegal substance apprehensions.*
- *Initiated and/or expanded the department's internal training capabilities in several core areas.*

### Board Member

2002 - present

Prince Edward County Public Schools  
Farmville, VA 23901

Approve, evaluate and/or assist in the development of the annual budget, policies, procedures, priorities and practices. Analyze and evaluate data and/or staff recommendations. Render decisions in personnel matters and student disciplinary issues in accordance with policy, professional standards and/ or state and federal laws.

- *Serves as Board Chairman, currently serving a third term.*
- *Serves as the Board's representative for a variety of community and state functions*

**CERTIFICATIONS**

- General Instructor – VA Department of Criminal Justice Services - 1996
- VCIN/NCIC Operator – Virginia State Police - 1998
- Basic Instructor, Expandable Baton – Monadnock Police Training Council, Inc. - 1999
- Trainer, OSHA Bloodborne Pathogens & TB - Tidewater EMS Council - 2001
- Basic Instructor, AED, CRP & First-Aid – American Safety & Health Institute - 2001

**COMMUNITY AND PROFESSIONAL AFFILIATIONS**

- Member Board of Directors, VSBA Insurance Services, 2008
- Advisory Board Member, Virginia Credit Union, 2007
- Rotarian, The Farmville Rotary Club, 2004
- Member, Phi Kappa Phi, 2002
- Board Member- Prince Edward County Public Schools, 2002
- Member – Prince Edward County Community Center, 2002
- Member, Southern States Police Benevolent Associations, 2001
- Life Member – Prince Edward Volunteer Rescue Squad, 1995

**PROFESSIONAL DEVELOPMENT**

- Professional Mentoring , Department of Human Resource Management 12 / 2007
- Essential of Supervision, Department of Human Resource Management 03/ 2007
- Board Leadership, Virginia Department of Education and School Board Association 08 / 2006
- Strategies for Hiring the Right Person, Benchmark Professional Seminars Inc. 05 / 2005
- Community Policing for Citizens, VA Community Policing Institute 04 / 2004
- Conflict Resolution Training, Virginia Department of Human Resource 06 / 2003
- First Line Supervisor, CVCJA / Department of Criminal Justice 03 / 2003
- Freedom of Information Act Workshop, Virginia School Board Association/UVA 11 / 2002

**HONORS AND ACCOMPLISHMENTS**

- Recognized for Outstanding Service, Prince Edward Volunteer Rescue Squad 02 / 2008
- Leadership Graduate, Farmville Chamber of Commerce 03 / 2006
- Elected Chairman, Prince Edward County School Board 07 / 2005
- Award of Honor, Virginia School Board Association Academy 06 / 2004
- Dan Daniel Citizenship/Scholarship Award, Longwood College 05 / 2002
- Who's Who Among American Universities & Colleges, LU 11 / 2001
- Outstanding DUI/DUID Apprehension Awards, VASAP/ MADD 96-99, 01,02
- Awarded Life Membership Prince Edward Volunteer Rescue Squad 12 / 1995



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** May 13, 2008  
**Item No.:** 7  
**Department:** Economic Development  
**Staff Contact:** Sharon Carney, Director Economic Development & Tourism  
**Issue:** PUBLIC HEARING - Transfer Industrial Park Parcels to IDA

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**Summary:**

In April of 2007 the Board of Supervisors gave formal approval to harvest approximately 44 acres of timber at the Prince Edward Business Park with the ultimate intention of developing part of the raw land into approximately three industrial sites. The timber harvesting is now complete.

On March 28, 2008 the Industrial Development Authority awarded an engineering contract for \$57,794 to Hurt & Proffitt from Lynchburg to begin the necessary engineering for the development of three "ready-to-go" industrial sites. Hurt & Proffitt has already begun, completing a property fly-over and soil analysis.

On April 29, 2008 the Tobacco Indemnification Commission awarded Prince Edward County \$193,510 for the development of three "ready-to-go" industrial sites, consisting of approximately 25 acres +/- . The total projected cost of the sites is \$762,000.

In coordination with these steps to build the three industrial sites, to achieve the best project construction and engineering oversight, the Industrial Development Authority respectfully requests the Board of Supervisors to transfer the 37 acres, more or less, (subject to a final boundary survey) to the IDA. This procedure has been followed for past development at the Business Park, and yet allows the Board of Supervisors to still maintain control of development and the sale of property.

Additionally, while researching deed titles for VDOT right-of-way along US 15 South, it was discovered that approximately 1.67 acres, bounding the north side of the LOWES Home Center property, was inadvertently omitted when transferring the land ownership from Prince Edward County to the Industrial Development Authority. Therefore, a "Deed of Correction" is needed to rectify the oversight.

**Attachments:** Public Hearing Notice  
Site maps of proposed sites to be conveyed to IDA

**Recommendation:**

1. Following the public hearing, authorize the transfer of up to 37 acres to the IDA.
2. Authorize the Chairman, County Administrator and County Attorney to execute all documents needed to convey the parcels to the IDA.

Motion _____	Fore _____	Gilfillan _____	Jones _____
Second _____	McKay _____	Moore _____	Simpson _____
	Ward _____	Wiley _____	





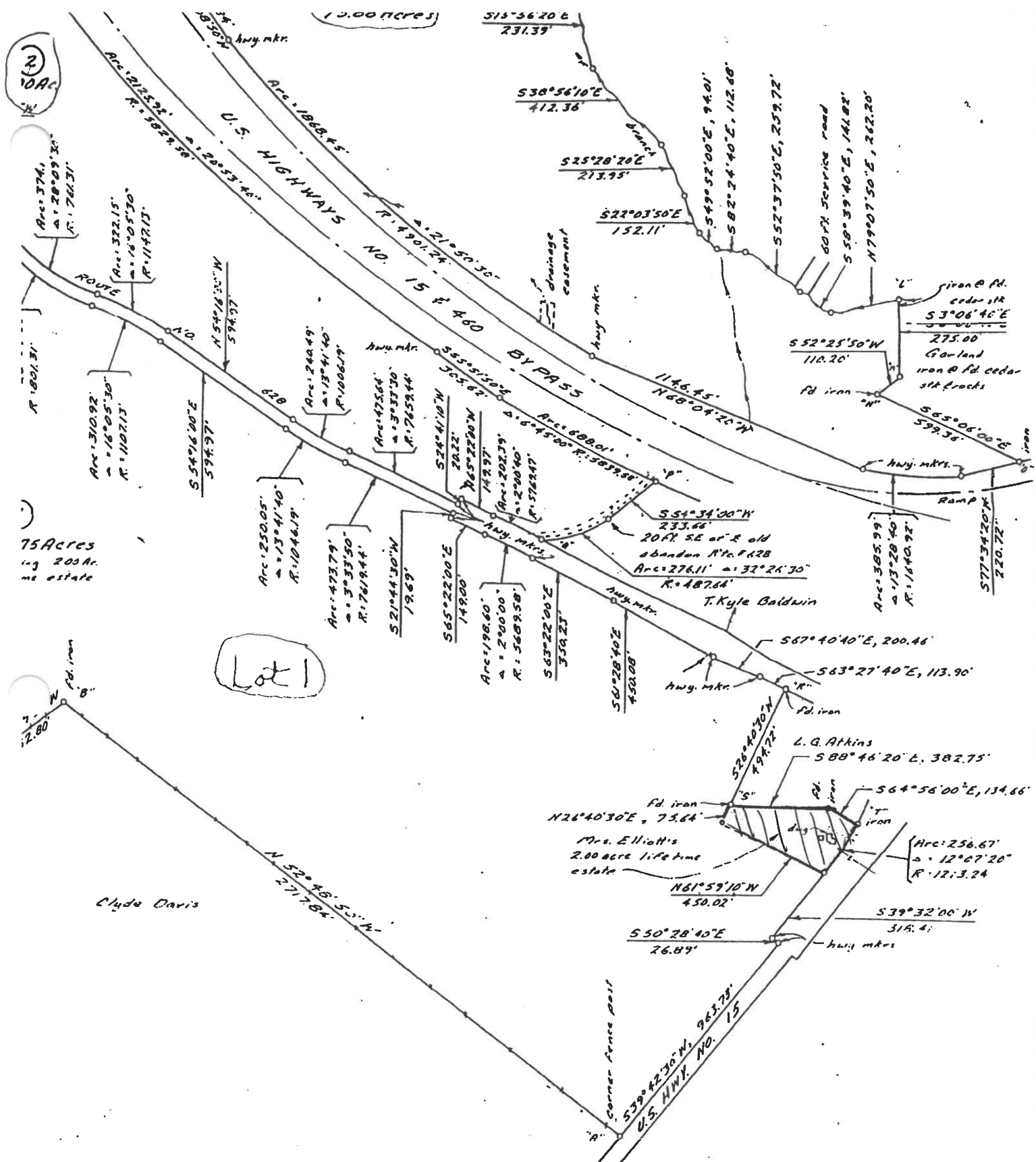
**Please publish the following public hearing notice in THE FARMVILLE HERALD on April 25, 2008 and May 2, 2008.**

### **NOTICE OF PUBLIC HEARING**

The Prince Edward County Board of Supervisors will hold a public hearing on May 13, 2008, at 7:30 p.m. in the Board of Supervisors Room, 3<sup>rd</sup> Floor, Prince Edward County Courthouse, 111 South Street, Farmville, Virginia. The purpose of this hearing is to receive citizen input prior to the Board considering conveying ownership of three parcels ( $\pm$  2 acres,  $\pm$  23 acres, and  $\pm$  12 acres) totaling 37 acres, more or less, of land in the Prince Edward County Industrial Park to the Industrial Development Authority of Prince Edward County. A plat and map representing the locations of said parcels are available for review in the Prince Edward County Administrator's Office.

It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact the Prince Edward County Administrator's Office at 434-392-8837, prior to May 9, 2008.

By Order of the Board of Supervisors  
W.W. Bartlett, County Administrator



75 Acres  
ing 200 Acre  
me estate

Lot 1

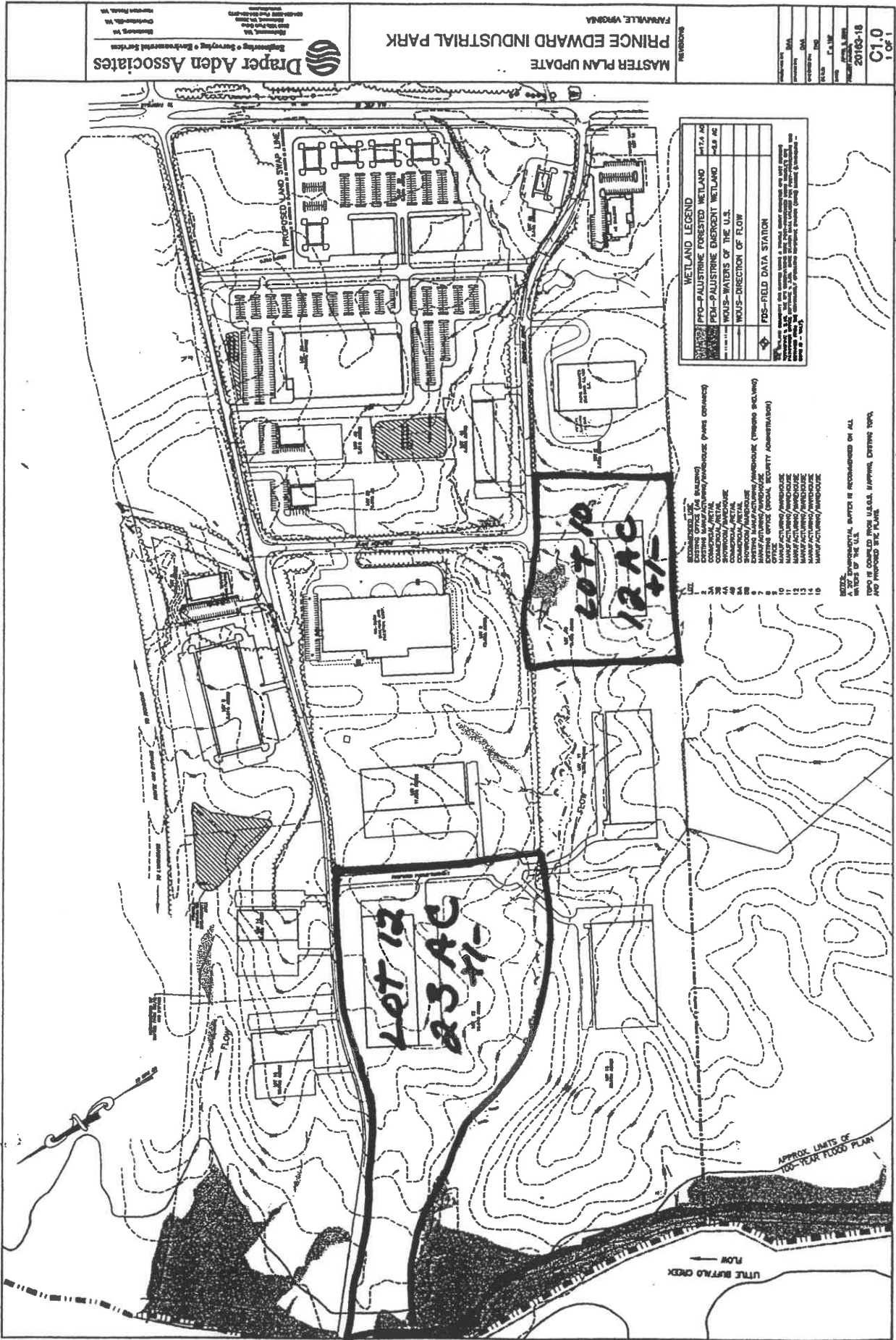
Clyde Davis

Scale: 1 in. = 300 ft.  
 Plat of 33.53 acres of land surveyed for the Board of Supervisors, Prince Edward County, being all of the land owned by the J. Watson Elliott Estate on the north west side of Hwy. No 15 see O.B. 72 & 530. Situated in Farmville District of Prince Edward County, Virginia.  
 June 27, 1986

F.D. 37-51

WILLIAM W. DICKERSON JR. L.S.  
 Appomattox Va.





**Draper Aden Associates**  
 Engineering & Surveying & Environmental Services  
 10000 Old Dominion Road  
 Fairfax, VA 22030  
 Phone: 703-261-1000  
 Fax: 703-261-1001  
 Website: www.draperaden.com

**MASTER PLAN UPDATE**  
**PRINCE EDWARD INDUSTRIAL PARK**  
 FAIRFAX, VIRGINIA

DATE: 2016-18  
 C1.0  
 1 OF 1

*Property to be conveyed to IDA 35 ACRES +/-  
 LOT 7 Conveyed in Trw. 1995 to IDA*



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: May 13, 2008  
Item No.: 8  
Department: County Administration  
Staff Contact: W.W. Bartlett  
Issue: Audit Contract Renewal

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**Summary:**

Attached is a copy of the audit contract with Robinson, Farmer, Cox and information regarding new audit standards that will apply to our upcoming FY 08 audit.

As Robinson, Farmer, Cox continues to provide excellent service, the Board will wish to consider renewing the contract for audit services for FY 2008. The cost of the annual audit is \$29,500.

**Attachments:** Audit Contract with Robinson, Farmer, Cox

**Recommendation:** Board approval of renewing the audit contract with Robinson, Farmer, Cox and authorizing the County Administrator to sign the contract.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

# ROBINSON, FARMER, COX ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL LIMITED LIABILITY COMPANY

May 6, 2008

Mr. Wade Bartlett, County Administrator  
County of Prince Edward, Virginia  
111 South Street  
Farmville, Virginia 23901

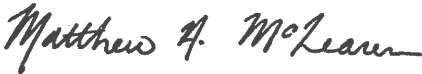
Dear Mr. Bartlett:

I am forwarding you two copies of an executed engagement letter. In preparing our time budget for the FY 2008 audit, we have included additional staff hours in order to perform the audit work required by new auditing standards SAS 104 to 111. Without attempting to explain the standards in significant detail, I have enclosed an executive summary that is concise and provides a brief description of the new standards affecting our auditing procedures in the forthcoming year.

Our firm appreciates the opportunity to be of service to the County and look forward to working with yourself and the rest of the County staff this year.

With kindest regards,

ROBINSON, FARMER, COX ASSOCIATES



Matthew A. McLearn  
Certified Public Accountant  
Member

Enclosures

## Executive Summary

The AICPA's Auditing Standards Board (ASB) has issued eight Statements on Auditing Standards (SASs) relating to the assessment of risk in an audit of financial statements:

- SAS No. 104, *Amendment to Statement on Auditing Standards No. 1, Codification of Auditing Standards and Procedures ("Due Professional Care in the Performance of Work")*
- SAS No. 105, *Amendment to Statement on Auditing Standards No. 95, Generally Accepted Auditing Standards*
- SAS No. 106, *Audit Evidence*
- SAS No. 107, *Audit Risk and Materiality in Conducting an Audit*
- SAS No. 108, *Planning and Supervision*
- SAS No. 109, *Understanding the Entity and Its Environment and Assessing the Risks of Material Misstatement*
- SAS No. 110, *Performing Audit Procedures in Response to Assessed Risks and Evaluating the Audit Evidence Obtained*
- SAS No. 111, *Amendment to Statement on Auditing Standards No. 39, Audit Sampling*

These Statements establish standards and provide guidance concerning the auditor's assessment of the risks of material misstatement (whether caused by error or fraud) in a financial statement audit, and the design and performance of audit procedures whose nature, timing, and extent are responsive to the assessed risks. Additionally, the Statements establish standards and provide guidance on planning and supervision, the nature of audit evidence, and evaluating whether the audit evidence obtained affords a reasonable basis for an opinion regarding the financial statements under audit.

The primary objective of these Statements is to enhance auditors' application of the audit risk model in practice by specifying, among other things:

- More in-depth understanding of the entity and its environment, including its internal control, to identify the risks of material misstatement in the financial statements and what the entity is doing to mitigate them.
- More rigorous assessment of the risks of material misstatement of the financial statements based on that understanding.
- Improved linkage between the assessed risks and the nature, timing, and extent of audit procedures performed in response to those risks.

In developing these Statements, the ASB worked in concert with the International Auditing and Assurance Standards Board of the International Federation of Accountants and, therefore, the project was representative of the effort among standard-setters to promote the convergence and acceptance of an international set of auditing standards. Finally, the Statements represent part of the ASB's ongoing effort to develop stronger and more definitive auditing standards that are intended to enhance auditor performance and thereby to improve audit effectiveness.

The group of risk assessment standards comprises eight separate statements on auditing standards whose concepts are very closely interrelated and therefore are presented together in the accompanying set of statements on auditing standards.

The Statements will be effective for audits of financial statements for periods beginning on or after December 15, 2006. Early adoption is permitted.

Sincerely,

John A. Fogarty  
*Chair*

*Auditing Standards Board*

Charles E. Landes  
*Vice President*

*Audit and Attest Standards*

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[The next page is 1521.]

# ROBINSON, FARMER, COX ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL LIMITED LIABILITY COMPANY

May 6, 2008

Mr. Wade Bartlett, County Administrator  
County of Prince Edward, Virginia  
111 South Street  
Farmville, Virginia 23901

Dear Mr. Bartlett:

We are pleased to confirm our understanding of the services we are to provide the County of Prince Edward for the year ended June 30, 2008. We will audit the financial statements of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information, which collectively comprise the entity's basic financial statements, of the County of Prince Edward, Virginia as of and for the year ended June 30, 2008. Also, the document we submit to you will include the following additional information that will be subjected to the auditing procedures applied in our audit of the financial statements:

1. Management's discussion and analysis.
2. Schedule of expenditures of federal awards.

The document will also include the following additional information that will not be subject to the auditing procedures applied in our audit of the financial statements, and for which our auditor's report will disclaim an opinion.

1. Statistical schedules

## Audit Objectives

The objective of our audit is the expression of an opinion as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the financial statements taken as a whole. The objective also includes reporting on—

- Internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with Government Auditing Standards.

CHARLOTTESVILLE OFFICE  
STREET ADDRESS

530 WESTFIELD ROAD  
CHARLOTTESVILLE, VIRGINIA 22901  
TELEPHONE: (434) 973-8314  
FAX: (434) 974-7363

MAILING ADDRESS

P.O. BOX 6580  
CHARLOTTESVILLE, VIRGINIA 22906  
INTERNET: [www.rfca.com](http://www.rfca.com)





### Audit Objectives: (Continued)

- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*.

The reports on internal control and compliance will each include a statement that the report is intended for the information and use of the audit committee, management, specific legislative or regulatory bodies, federal awarding agencies, and if applicable, pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Our audit will be conducted in accordance with U.S. generally accepted auditing standards; the *Specifications for Audit of Counties, Cities and Towns* issued by the Auditor of Public Accounts of the Commonwealth of Virginia; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of OMB Circular A-133, and will include tests of accounting records, a determination of major programs in accordance with Circular A-133, and other procedures we consider necessary to enable us to express such an opinion and to render the required reports. If our opinion on the financial statements or the Single Audit compliance opinion is other than unqualified, will fully discuss the reasons with you in advance. If for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or to issue a report as a result of this engagement.

### Management Responsibilities

Management is responsible for establishing and maintaining internal control and for compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of the controls. The objectives of internal control are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorizations and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles, and that federal award programs are managed in compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making all financial records and related information available to us. We understand that you will provide us with such information required for our audit and that you are responsible for the accuracy and completeness of that information. We will advise you about the appropriate accounting principles and their application and will assist in the preparation of your financial statements, including the schedule of expenditures of federal awards, but the responsibility for the financial statements remains with you. As part of our engagement, we may propose standard, adjusting, or correcting journal entries to your financial statements. You are responsible for reviewing the entries and understanding the nature of any proposed entries and the impact they have on the financial statements. That responsibility includes the establishment and maintenance of adequate records and effective internal control over financial reporting and compliance, the selection and application of accounting principles, and the safeguarding of assets. Management is responsible for adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

### Management Responsibilities: (Continued)

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud could have a material effect on the financial statements. You are also responsible for informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations. Additionally, as required by OMB Circular A-133, it is management's responsibility to follow up and take corrective action on reported auditing findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings, if required, should be available for our review on June 30 of each year.

### Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable, rather than absolute assurance about whether the financial statements are free of material misstatement, whether from errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. As required by the Single Audit Act Amendments of 1996 and OMB Circular A-133, our audit will include tests of transactions related to major federal award programs for compliance with applicable laws and regulations and the provisions of contracts and grant agreements. Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that comes to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to matters that might arise during any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

### Audit Procedures—Internal Controls

In planning and performing our audit, we will consider the internal control sufficient to plan the audit in order to determine the nature, timing, and extent of our auditing procedures for the purpose of expressing our opinions on the County of Prince Edward Virginia's financial statements and on its compliance with requirements applicable to major programs.

We will obtain an understanding of the design of the relevant controls and whether they have been placed in operation, and we will assess control risk. Test of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Tests of controls relative to the financial statements are required only if control risk is assessed below the maximum level. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant *Government Auditing Standards*.

As required by OMB Circular A-133, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to OMB Circular A-133.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, we will inform the governing body or audit committee of any matters involving internal control and its operation that we consider to be significant deficiencies under standards established by the American Institute of Certified Public Accountants. Material weaknesses involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control that, in our judgment, could adversely affect the entity's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. We will also inform you of any control deficiencies or other matters involving internal control, if any, as required by *Government Auditing Standards* and OMB Circular A-133.

### Audit Procedures—Compliance:

Our audit will be conducted in accordance with the standards referred to in the section titled Audit Objectives. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the County of Prince Edward Virginia's compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

OMB Circular A-133 requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of the applicable procedures described in the OMB Circular A-133 Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of the County of Prince Edward, Virginia's major programs. The purpose of those procedures will be to express an opinion on the County of Prince Edward, Virginia's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to OMB Circular A-133.

Audit Administration, Fees and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any invoices selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of and sign the Data Collection Form that summarizes our audit findings. We will provide copies of our reports to the County of Prince Edward, Virginia, however, it is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and a corrective action plan) along with the Data Collection Form to the designated federal clearinghouse and, if appropriate, to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period unless a longer period is agreed to in advance by the cognizant or oversight agency for audits. At the conclusion of the engagement, we will provide information to management as to where the reporting packages should be submitted and the number to submit.

The audit documentation for this engagement is the property of Robinson, Farmer, Cox Associates and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to your Oversight Agency for Audit or its designee, a federal agency providing direct and indirect funding, or the U.S. General Accounting Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Robinson, Farmer, Cox Associates personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of three years after the date the auditors' report is issued or for any additional period requested by the granting agencies. If we are aware that a federal awarding agency, pass-through entity or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit in May of each year and issue our reports no later than November of each year. Our fee for these services for the year ending June 30, 2008 will be as follows:

County Audit	\$	29,500
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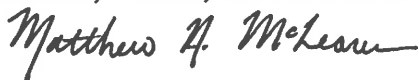
The above fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

*Government Auditing Standards* require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2007 peer review report has been furnished to you with our proposal.

We appreciate the opportunity to be of service to the County of Prince Edward, Virginia and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

ROBINSON, FARMER, COX ASSOCIATES



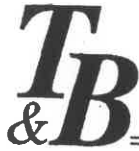
Matthew A. McLearen  
Certified Public Accountant  
Member

This letter correctly sets forth the understanding of the County of Prince Edward, Virginia.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**Tetrick & Bartlett, PLLC**  
Certified Public Accountants  
Consultants

122 N. Oak St. • PO Box 1916 • Clarksburg, WV 26302-1916 • (304) 624-5564 • Fax: (304) 624-5582 • www.tetrickbartlett.com

To the Members  
Robinson, Farmer, Cox Associates  
A Professional Limited Liability Company

We have reviewed the system of quality control for the accounting and auditing practice of Robinson, Farmer, Cox Associates (the firm) in effect for the year ended June 30, 2007. A system of quality control encompasses the firm's organizational structure, the policies adopted and procedures established to provide it with reasonable assurance of conforming with professional standards. The elements of quality control are described in the Statements on Quality Control Standards issued by the American Institute of CPAs (AICPA). The firm is responsible for designing a system of quality control and complying with it to provide the firm reasonable assurance of conforming with professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance with its system of quality control based on our review.

Our review was conducted in accordance with standards established by the Peer Review Board of the AICPA. During our review, we read required representations from the firm, interviewed firm personnel and obtained an understanding of the nature of the firm's accounting and auditing practice, and the design of the firm's system of quality control sufficient to assess the risks implicit in its practice. Based on our assessments, we selected engagements and administrative files to test for conformity with professional standards and compliance with the firm's system of quality control. The engagements selected represented a reasonable cross-section of the firm's accounting and auditing practice with emphasis on higher-risk engagements. The engagements selected included among others, audits of Employee Benefit Plans, and engagements performed under *Government Auditing Standards*. Prior to concluding the review, we reassessed the adequacy of the scope of the peer review procedures and met with firm management to discuss the results of our review. We believe that the procedures we performed provide a reasonable basis for our opinion.

In performing our review, we obtained an understanding of the system of quality control for the firm's accounting and auditing practice. In addition, we tested compliance with the firm's quality control policies and procedures to the extent we considered appropriate. These tests covered the application of the firm's policies and procedures on selected engagements. Our review was based on selected tests; therefore, it would not necessarily detect all weaknesses in the system of quality control or all instances of noncompliance with it. There are inherent limitations in the effectiveness of any system of quality control and therefore noncompliance with the system of quality control may occur and not be detected. Projection of any evaluation of a system of quality control to future periods is subject to the risk that the system of quality control may become inadequate because of changes in conditions, or because the degree of compliance with the policies or procedures may deteriorate.

In our opinion, the system of quality control for the accounting and auditing practice of Robinson, Farmer, Cox Associates in effect for the year ended June 30, 2007 has been designed to meet the requirements of the quality control standards for an accounting and auditing practice established by the AICPA and was complied with during the year then ended to provide the firm with reasonable assurance of conforming with professional standards.

Tetrick & Bartlett, PLLC

December 14, 2007



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** May 13, 2008  
**Item No.:** 9  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** Amendment to SRR Ordinance

---

**Summary:** The County has received a recommendation from the Department of Game and Inland Fisheries to establish a "safety zone" around the public parking areas at the Sandy River Reservoir. The Department recommends that the safety zone include the parking areas and a 300 foot perimeter. The County Attorney has reviewed the amendments.

**Attachments:** Proposed amendment to Sandy River Reservoir Ordinance.

**Recommendation:** Authorize advertising a public hearing for the June 10 Board meeting.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

**ORDINANCE TO REGULATE AND PROTECT THE SANDY  
RIVER RESERVOIR AND ADJACENT COUNTY-OWNED PROPERTIES  
IN ACCORDANCE WITH SECTION 15.1-13 OF THE  
CODE OF VIRGINIA 1950, AS AMENDED**

**Sec. 82-31.**

- (a) The following activities are hereby declared to be unlawful in that part of Lockett Magisterial District of Prince Edward County known as Sandy River Reservoir and on any County-owned property surrounding the reservoir:
- (1) Presence of persons, boats, or other personal property at anytime in areas marked "No Trespassing," without the express written permission of the county administrator.
  - (2) Parking on any County-owned property surrounding the reservoir other than in the Sandy River Reservoir Public Use Area located off Route 640, at the end of Route 792, or in any other area specifically designated by the Prince Edward County Board of Supervisors as a Public Parking Area.
  - (3) Littering or dumping of any type, kind or description.
  - (4) Hunting or trapping of any type, kind or description without an express written permit issued by the County of Prince Edward.
  - (5) Conducting fishing tournaments in which prizes are awarded without an express written permit issued by the County of Prince Edward and Department of Game and Inland Fisheries.
  - (6) Diving, snorkeling or swimming of any type, kind or description.
  - (7) Operation in or on the reservoir of any unlicensed watercraft or any type of watercraft propelled by an engine in excess of ten (10) horsepower.
  - (8) Operation in or on the reservoir of a windsurfer, sailboard or any wind-propelled vessel, other than a sailboat, length of which shall not exceed sixteen (16) feet.
  - (9) Operation in or on the reservoir of any jet ski.
  - (10) Sale of any and all commodities or services anywhere in either the reservoir or the County-owned property surrounding the reservoir, as well as the posting of any kind of advertisement of any description, unless sanctioned by the County of Prince Edward.
  - (11) Discharging any firearm, including but not limited to any weapon which propels a projectile by pneumatic means, unless sanctioned by the County of Prince Edward.
  - (12) Possession of any type of alcoholic beverage while on the premises.
  - (13) Presence on the reservoir or the County-owned property surrounding the reservoir by any person under the age of twelve (12) years, unless such person is accompanied by an individual who is at least twenty-one (21) years of age.



- (14) Camping and lighting or maintaining any kind of fire, unless such activity has been sanctioned or is sponsored by the County.
- (15) Use of any of the County-owned property surrounding the reservoir by any person riding any type of motorized or non-motorized vehicle, bicycle or horse and use of any part of the reservoir or such County-owned property for ice skating or sledding, unless any such use has been expressly sanctioned by the County.
- (16) The use of any of the County-owned property surrounding the reservoir, other than those areas specifically designated by the County as such, for boat access to and from the reservoir including, but not limited to construction of piers, docks and access roads.

Individuals owning property adjacent to the county buffer who have a county-approved and permitted boat access ramp shall continue to be responsible for the soil erosion and sedimentation measures and for the safe maintenance and upkeep of the ramp. The permit is not transferable to any future owners of the property. Permittee must carry liability insurance and show annual proof thereof.

- (17) Cutting, removing or altering any trees, brush or other vegetation now growing or hereafter established in the reservoir or on the County-owned property surrounding the reservoir and removing, altering or otherwise disturbing the reservoir or any County-owned land surrounding the reservoir.
- (18) Withdrawal of water for any purpose, with the exception that adjacent property owners with express written permission from Prince Edward County may withdraw reasonable amounts of water for irrigation and domestic purposes until such time as water therein is used for public water supply.
- (19) Stocking of any fish or other aquatic species in the reservoir or animal on the County-owned property, without written permission of Prince Edward County and the Department of Game and Inland Fisheries.
- (20) The siting of "sewerage systems" and "treatment works", as defined by the State Board of Health Sewage Handling and Disposal Regulations, within five hundred (500) feet of the normal pool elevation of the reservoir.

→ (21) Discharging a firearm, as defined in paragraph 11 of this section, on any county-owned land, on or within 300 feet of a public parking area.

- (b) Any person who shall knowingly commit any of the acts declared unlawful in (a) above, shall, on conviction of a first offense of a violation of this section, be guilty of a Class 1 misdemeanor as same as defined in Section 18.2-11 of the Code of Virginia, 1950, as amended. (Ord. of 7-9-96; Ord. of 11-12-98, Ord. of 9-14-99, Ord. of 10-10-00).



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** May 13, 2008  
**Item No.:** 10  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett  
**Issue:** HSC Fireworks Permit

---

**Summary:** Attached is a permit request from Hampden-Sydney College Chemistry Department for July 4<sup>th</sup> fireworks.

**Attachments:** Fireworks permit.

**Recommendation:** Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

# HAMPDEN-SYDNEY COLLEGE

HAMPDEN-SYDNEY, VIRGINIA

April 11, 2008

To the Board of Supervisors of Prince Edward County:

The Chemistry Department of Hampden-Sydney College requests permission for a neighborhood fireworks display to be held on July 4, 2008, in the side yard of the W. W. Porterfield residence on Venable Lane on the college campus. Only Class C fireworks will be used, and ignition will be directly supervised by staff members of the chemistry department. The display will be similar to those approved by the Board in previous years.

We would appreciate the return of a signed permission, either as a separate letter or simply noted at the bottom of this page. Thank you for your consideration.



W. W. Porterfield  
for the department

Permission is hereby granted for the requested fireworks display on July 4, 2008, as noted above,  
by action of the Prince Edward County Board of Supervisors on \_\_\_\_\_.

Wade Bartlett  
County Administrator



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** May 13, 2008  
**Item No.:** 11  
**Department:** County Attorney  
**Staff Contact:** Jim Ennis  
**Issue:** County Attorney's Report

---

**Summary:** County Attorney Jim Ennis will give a verbal report to update the Board on the following legal issue:

- a. Boundary Adjustment Requests from Town of Farmville

**Attachments:** Letter from Thomas O. Booth

**Recommendations:** To Be Determined.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

April 15, 2008

Mr. Gerry Spates  
Town of Farmville  
P. O. Drawer 368  
Farmville, VA 23901

Dear Gerry:

Per our phone conversation last week, I hereby agree to allow the Town of Farmville to incorporate the following property.

Any portion of the 9.28 acres located at 1713-1719 West Third Street, previously known as the Farmville Amusement Center and presently owned by Mt. Trella Properties, LLC, which is not already incorporated in the Town of Farmville.

Thank you for bringing this to my attention.

If I or Mid-Atlantic Irrigation can ever be of service, please feel free to call on us.

Sincerely,

MT. TRELLA PROPERTIES, LLC

Thomas O. Booth

  
TOB/m



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: May 13, 2008  
Item No.: 12  
Department: County Administration  
Staff Contact: W.W. Bartlett  
Issue: County Administrator's Report

---

**Summary:** County Administrator W.W. Bartlett will give a verbal report to update the Board on the following projects/issues:

- a. Outdoor Drama Feasibility Study and Identification of Potential Sites
- b. Update on Water and Wastewater Projects

**Attachments:** E-mail from CRC and Site Selection Criteria for Outdoor Drama Site

**Recommendations:** To Be Determined.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

## Wade Bartlett

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**From:** Danny Fore [DannyFore@virginiasheartland.org]  
**Sent:** Friday, May 02, 2008 2:48 PM  
**To:** 'Gerry Spates'; Wade Bartlett; Judy Ownby; Cindy Morris; Sharon Lee Carney; Michael P. Cooper  
**Subject:** Potential Sites - Outdoor Drama

Thank you for meeting on April 25<sup>th</sup> to discuss the site criteria for locating an Outdoor Drama Theater. We now need to develop a list of the sites which each local government would like to have considered by the Institute for Outdoor Drama. As soon as we have a listing, we will begin to discuss visitation dates with the Director of the Institute. Therefore, I am requesting that you provide me with a listing of the sites which you wish to have evaluated and appropriate mapping of your sites. Also, please indicate the site acreage, proximity to utilities (water / sewer / electric) whether the site is publically or privately owned and whether there is an indication that sites which are privately owned are available for purchase. If possible, please provide a "ball park" price on private properties. Please provide this information not later than Friday May 23<sup>rd</sup>. Thank you for your help on gathering this information. It is a key portion of the initial feasibility work for an Outdoor drama facility in the region.

THE INSTITUTE OF OUTDOOR DRAMA  
CB 3240 NCNB Plaza  
University of North Carolina  
Chapel Hill, NC 27599-3240  
919-962-1328

Bulletin 59

## SITE SELECTION

### Physical Qualities

The best spot for an amphitheatre project is not in a large town or city (unless the city has a principally transient population) because there are other and cheaper forms of entertainment available in a city at a moment's notice. People seem to enjoy the adventure connected with the trip to an amphitheatre, and best results seem to come when audiences must make the advance commitment to attend the drama even though the time involved is little more than a hour's drive.

The drive to the theatre should be attractive; signs, site access roads, parking lots, and picnic areas should all be created to add to the excitement of coming to the amphitheatre.

A very important factor in selecting theatre sites is the lack of disruptive elements. These include noise, lights, insects, traffic, and populated areas.

The site should be protected from noise and lights. An excellent production can be ruined by distracting airplanes or nearby railroad lines or highways.

It can also be ruined by the visitor having to fight off insects while trying to watch the drama. If insects are an inevitable part of the site, then plans for insect control should be included in preparing the theatre budget.

A thickly wooded hillside is the best amphitheatre location, since the slope provides good natural sight lines. The trees improve acoustical quality and serve as natural reflectors for the actors. The leaves hold the air still, and muffle distracting outside noises.

The hillside provides a natural slope on which seating can be placed. Also there should be a natural flat area on which the stage can be constructed. Both of these characteristics will reduce construction costs.

The orientation of the theatre site to the sun should be taken into consideration. The site should face away from the West to avoid glare from the setting sun. Also, the site should make use of the prevailing wind direction; the theatre should be positioned so that the actors' voices are carried on the wind to the audience.

A study should be made of the soil and water level of the site. The soil should be of a type that can support the amphitheatre, and should be well-drained. The theatre should be above flood level to prevent possible flooding and damage to the theatre plant.



## B. Need for Development

Site selection should also be influenced by the amount of development necessary to the site, since this affects construction costs.

Ample sewage, water, and power lines should be available. The amphitheatre plant should provide adequate facilities for cast and audience. Also, the availability of police and fire protection should be investigated, as these affect insurance rates.

The amphitheatre should have good access roads readily available to visitors. Assuming that the theatre is not to be built next to a highway, plans should be made for development of paved, well-marked roads to the parking area.

Also, examine major highway routes leading to the amphitheatre site. Are these roads large enough to handle amphitheatre traffic? Will they allow ample identification of the amphitheatre site entrance?

There should be sufficient land at the amphitheatre site to allow one parking space for each 3.2 seats in the amphitheatre.

Walkways and lighting from the parking lot to the theatre should be included in amphitheatre plans. The needs of the handicapped should be taken into consideration.

Study the position of the amphitheatre site in relation to major highways. Such roads carry large numbers of tourists, many of whom are potential visitors to the drama. Can the site be conveniently reached from these highways?

## C. Subjective Factors

The "sense of pilgrimage" is essential in creating a successful atmosphere surrounding the outdoor historical drama. The best theatre site is one that already has attached to it historical significance through historic or legendary people or events.

However, the same atmosphere may be developed by placing the amphitheatre near areas of excitement. This is amply proved by the successes of the BLACK HILLS PASSION PLAY in Spearfish, South Dakota and TEXAS MUSICAL DRAMA at Palo Duro Canyon State Park near Amarillo. Neither play is tied to local historical sites for subject matter, but the "sense of pilgrimage" is built out of the excitement at seeing something unique in an area of beauty. Such a historic site should have more than local significance. The story of a town's founding fathers may interest the people of that area, but it may have little appeal to visitors unless it is enlarged to include a broader interpretation of history.

Examine existing tourist facilities and attractions in the area, which should have adequate eating and sleeping facilities. A site may well be chosen near other historical attractions such as museums or parks. These may help to establish the "sense of pilgrimage". If no such attractions exist, plans should be made to develop such points of interest.

**AMPHITHEATRE SITE CHECK LIST**

<b>CHARACTERISTICS OF THE SITE</b>	<b>YES</b>	<b>NO</b>	<b>COMMENTS</b>
<u>Attractive</u>			
<u>Disruptive elements</u>			
<u>a. Noise</u>			
<u>b. Lights</u>			
<u>c. Insects</u>			
<u>d. Traffic</u>			
<u>e. Populated area</u>			
<u>f. Residential area</u>			
<u>Natural slope</u>			
<u>Flat area for stage</u>			
<u>Site oriented away from sun</u>			
<u>Soil type good</u>			
<u>Site above flood plain</u>			
<u>DEVELOPMENT OF SITE</u>			
<u>Water available or easily installed</u>			
<u>Power available or easily installed</u>			
<u>Sewage treatment available</u>			
<u>Police protection available</u>			
<u>Fire protection available</u>			
<u>Good access roads</u>			
<u>Highways to theatre capable of handling traffic</u>			
<u>Ample parking area</u>			
<u>Theatre accessible to handicapped</u>			
<u>Location of major highways in relation to site</u>			

## AMPHITHEATRE SITE CHECK LIST (continued)

SUBJECTIVE FACTORS	YES	NO	COMMENTS
Does site have regional or national historical significance?			
Are tourist eating facilities available?			
Are tourist sleeping facilities available?			
Is site located near:			
a. Museums?			
b. Parks?			
c. Historic points of interest?			
d. Other tourist centers?			



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** May 13, 2008  
**Item No.:** 13-a  
**Department:** County Administration  
**Staff Contact:** Wade Bartlett/Sarah Elam Puckett  
**Issue:** Committee Reports - Noise Ordinance

---

**Summary:** The Noise Ordinance Committee met on May 5, 2008 with the County Attorney, County Administrator, Sheriff and Chief Deputy. Also present were Mr. and Mrs. William Harding, the owners of Fever's.

The Committee discussed the citizen complaints that were received at the public hearing. The County Attorney discussed with the committee why sound measuring devices (decibel meters) are not necessary in the enforcement of the ordinance.

The Hardings expressed their concern that the Board may consider revoking or not renewing their dance hall permit if numerous noise complaints are received. The Sheriff's Department reported that of the noise complaints they have received from Poplar Forest, they have not been able to validate that Fever's is the source. The Sheriff and Chief Deputy felt that the more likely source is the car radios of the patrons when they are entering or exiting.

Prior to bringing the Noise Ordinance back to the full Board for consideration, the Noise Ordinance Committee would like to ask each Board member to consider visiting the Poplar Forest Apartments during the hours that Fevers is in operation, which are 9 – 2 on Saturday and 8 – 1 on Sunday.

**Attachments:** None.

**Recommendation:** Board members are asked to consider visiting the Poplar Forest Apartments during the hours that Fevers is in operation, which are 9 – 2 on Saturday and 8 – 1 on Sunday.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** May 13, 2008  
**Item No.:** 13-b  
**Department:** County Administration  
**Staff Contact:** Wade Bartlett  
**Issue:** Committee Reports – Library Committee

---

**Summary:** The Library Committee met on May 1, 2008 with the Town Committee and representatives of the Library.

The Committee discussed the final cost estimates (attached). The Town and County committee members agreed that the construction split is 1/3 Town and 2/3 County, but no final agreement has been reached with the Town on ownership, maintenance, etc.

The Committee authorized the Architect to issue an Invitation for Bids to ascertain the true final cost of the library. This does not represent a financial commitment for either locality.

The Board and Town Council will now need to determine how to pay for the new library.

**Attachments:** Library Cost Estimate.

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

## FARMVILLE-PRINCE EDWARD COMMUNITY LIBRARY

### Summary of Cost Estimates for New Building

<b>I. Construction Costs</b>	5,249,000
II. Furniture, Furnishings, Shelving	453,555
III. Contingencies	550,000
IV. Professional Fees, testing, inspections	750,000
<b>Total Construction Costs</b>	<b>7,002,555</b>

<b>Other Costs:</b>		source of estimate:
I. Opening Day Collections	0	from Library's operating budget
II. Library Technology	165,000	Central Virginia Communications
III. Copiers, Printers, and other peripherals	25,000	Key Office
V. PA System	7,000	Whitlock
VI. Building Security System	19,500	American Federal Security Sys.
VII. Audio/Visual systems for three areas	60,000	Whitlock
VIII. Moving Expenses	32,000	Liberty Systems
<b>Total other costs</b>	<b>308,500</b>	
<b>TOTAL COST OF PROJECT</b>	<b><u>\$ 7,311,055</u></b>	



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: May 13, 2008  
Item No.: 14  
Department: County Administration  
Staff Contact: Wade Bartlett  
Issue: Summer Holiday Schedule

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**Summary:** As Chairman of the Personnel Committee, Supervisor Simpson has determined the feasibility of a summer holiday schedule with the Circuit Court schedule. The following summer holiday schedule is recommended:

Friday, May 23 – Close ½ day  
Monday, May 26 – Close

Thursday, July 3 – Close  
Friday, July 4 – Close

Friday, August 29 – Close  
Monday, September 1 - Close

**Attachments:** None.

**Recommendation:** Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** May 13, 2008  
**Item No.:** 15  
**Department:** Administration/Economic Development  
**Staff Contact:** W.W. Bartlett/Sharon Carney  
**Issue:** Closed Session

---

**Summary:** Closed Session Motion – Section 2.2-3711(A)5 of the *Code of Virginia*.

*I move that the Prince Edward County Board of Supervisors convene in Closed to discuss the expansion of an existing industry and to discuss a prospective industry where no previous public announcement has been made, pursuant to the exemptions provided for in Section 2.2-3711(A)5 of the Code of Virginia.*

**Attachments:** None.

**Recommendation:** Convene in Closed Session.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Wiley \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: May 13, 2008  
Item No.: 16  
Department: County Administration  
Staff Contact: Wade Bartlett/Sarah Puckett  
Issue: Upcoming

---

**Summary:**

- a. *R.R. Moton Museum Book-signings*  
Saturday, May 17, 2008 at 1:00 p.m. – Governor Linwood Holton  
Saturday, May 24, 2008 At 2:30 p.m. – John A. Stokes
- b. *Work Session with Planning Commission on Route 15 Corridor*  
Tuesday, May 20, 2008 at 5:30 p.m.
- c. *Annual Remembering & Wreath Laying Ceremony  
at the Veterans Cemetery at Amelia*  
Monday, May 26, 2008 at 10:00 a.m.

**Attachments:** R.R. Moton Book-signing flyer.  
Invitation for Veterans Ceremony event.

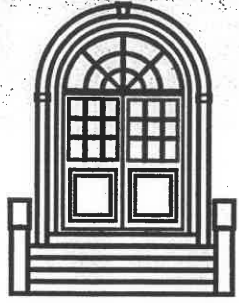
**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_



**ROBERT RUSSA  
MOTON  
MUSEUM**

**A CENTER FOR THE STUDY OF  
CIVIL RIGHTS IN EDUCATION**

In May 1951, Prince Edward County citizens called for an end to racial segregation in public education.

Three years later, in May 1954, the United States Supreme Court agreed with their call.

Join Robert Russa Moton Museum in celebrating the 1951 filing of *Davis vs Prince Edward*, and the 1954 decision, *Brown v Board of Education*, at these two memorable events.

900 Griffin Boulevard  
Farmville, Virginia 23901  
(434) 315-8775

[www.motonmuseum.org](http://www.motonmuseum.org)

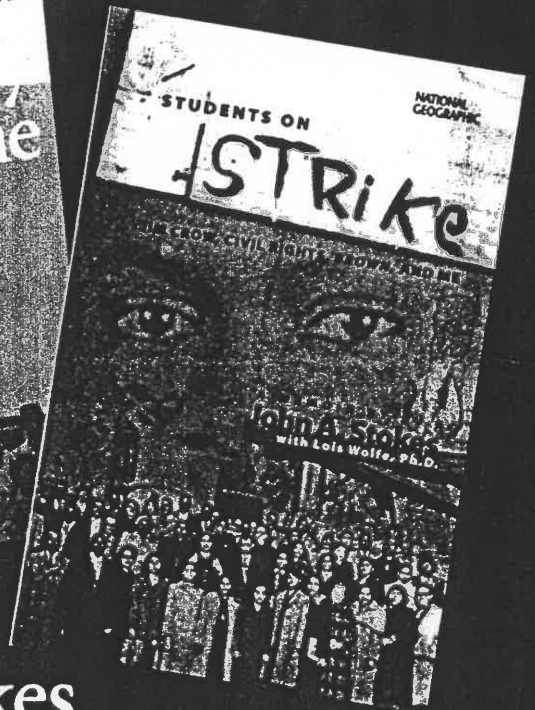
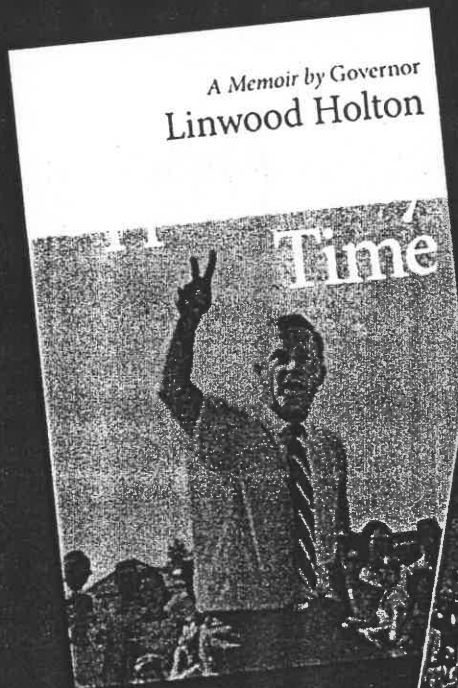
*Come meet people who made history!*

**TWO IMPORTANT BOOK-SIGNINGS AT  
ROBERT RUSSA MOTON MUSEUM**

# Governor Linwood Holton

*Lecture and Book-Signing*

**May 17, 2008 • 1 pm**



# John A. Stokes

*Lecture and Book-Signing*

**May 24, 2008 • 2:30 pm**

**BOTH EVENTS ARE FREE AND OPEN TO THE PUBLIC AT  
ROBERT RUSSA MOTON MUSEUM**



SPONSORED BY

MARTHA E. FORRESTER COUNCIL OF WOMEN

BARNES & NOBLE

THE VIRGINIA FOUNDATION FOR HUMANITIES  
AND PUBLIC POLICY



*Colonel Robert L. Sparks and the members of the VFW Post 7819 cordially invite you to the Annual Remembering and Wreath Laying Ceremony at the Veterans Cemetery at Amelia.*

*The Ceremony will begin at 10:00a.m., Memorial Day, Monday May 26, 2008. If you or your organization is planning on placing a wreath at the wall of honor, please arrive at the ceremony site one half hour prior to the start for registration instructions.*

*Please R.S.V.P. No later than May 15, 2008 to (804) 561-1475*



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** May 13, 2008  
**Item No.:** 17  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Puckett  
**Issue:** Monthly Reports

---

**Summary:**

**Attachments:**

- a. Animal Control
- b. Building Official
- c. Prince Edward County Public Schools

**Recommendation:** Acceptance.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Fore \_\_\_\_\_  
McKay \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
Moore \_\_\_\_\_  
Wiley \_\_\_\_\_

Jones \_\_\_\_\_  
Simpson \_\_\_\_\_

# ANIMAL CONTROL MONTHLY REPORT

<u>April</u>	<u>2008</u>
Month	Year

**DOGS**

Picked Up	44
Claimed by Owner	4
Adopted	3
Died in Kennel	0
Euthanized	12
Transferred to S.P.C.A	25
Dead on Arrival	0

**WILDLIFE**

Handled	0
Euthanized	0

**LIVESTOCK**

Returned to Owner	0
Died in Kennel	0

**Fees Collected**          \$0.00    

**CATS**

Picked Up	19
Claimed by Owner	2
Adopted	0
Euthanized	17
Died in Kennel	0
Transferred to SPCA	0
Dead on Arrival	0

**OTHER COMPANION ANIMALS**

Returned to Owner	0
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**Total Fees Collected**          \$85.00    

**Fees Collected from Town**          \$85.00    

**Bill the Town of Farmville**

\$5 per day, per cat

  12   Cats housed (7 days each)

Total          \$420.00    

**S. Ray Foster & Vicki Horn, Animal Control**

**BUILDING OFFICIAL**  
**Permits Issued Report**  
4/01/2008 Through 4/30/2008

BI411

<b>ADDITIONS</b>	- Issued	4
	- Value	\$205,000.00
	- Permit Fees	\$493.95
	- 1.75% STATE TAX	\$8.64
	- Fees Collected	\$153.85
<b>DEMOLITIONS</b>	- Issued	1
	- Value	\$ .00
	- Permit Fees	\$50.00
	- 1.75% STATE TAX	\$.87
	- Fees Collected	\$.00
<b>ONE &amp; TWO FAMILY DWELLING</b>	- Issued	6
	- Value	\$784,300.00
	- Permit Fees	\$2,048.18
	- 1.75% STATE TAX	\$35.95
	- Fees Collected	\$.00
<b>ELECTRICAL</b>	- Issued	22
	- Value	\$500.00
	- Permit Fees	\$1,085.00
	- 1.75% STATE TAX	\$18.88
	- Fees Collected	\$.00
<b>FARM BUILDINGS</b>	- Issued	1
	- Value	\$8,000.00
	- Permit Fees	\$.00
	- 1.75% STATE TAX	\$.00
	- Fees Collected	\$.00
<b>MECHANICAL</b>	- Issued	12
	- Value	\$2,000.00
	- Permit Fees	\$650.00
	- 1.75% STATE TAX	\$11.32
	- Fees Collected	\$.00
<b>MANUFACTURED HOMES</b>	- Issued	5
	- Value	\$200,250.00
	- Permit Fees	\$658.80
	- 1.75% STATE TAX	\$11.51
	- Fees Collected	\$.00
<b>PLUMBING</b>	- Issued	13
	- Value	\$.00
	- Permit Fees	\$650.00
	- 1.75% STATE TAX	\$11.31
	- Fees Collected	\$.00
<b>POOL</b>	- Issued	1
	- Value	\$39,800.00
	- Permit Fees	\$75.00
	- 1.75% STATE TAX	\$1.31
	- Fees Collected	\$.00
<b>REMODELING</b>	- Issued	4
	- Value	\$89,100.00
	- Permit Fees	\$368.40
	- 1.75% STATE TAX	\$6.44
	- Fees Collected	\$.00
<b>Total Permits - Issued</b>		69
<b>Total Permits - Value</b>		\$1,328,950.00
<b>Total Permits - Permit Fees</b>		\$6,079.33
<b>Total Permits - State Tax 1.75%</b>		106.23
		\$6,185.56

Prince Edward County Public Schools  
 35 Eagle Drive  
 Farmville, Virginia 23901

**Comparative Receipts and Expenditures  
 Year to Date**

**Month of April 08**

Receipts:	Fiscal 2007			Fiscal 2008			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
Sales Tax	3,268,178	2,432,217	74.42	3,102,350	2,435,650	78.51	4.09
Basic Aid	7,890,502	6,704,451	84.97	7,987,757	6,439,904	80.62	-4.35
Other State	6,238,609	4,613,302	73.95	6,702,046	4,793,927	71.53	-2.42
<b>Total State</b>	<b>17,397,289</b>	<b>13,749,969</b>	<b>79.04</b>	<b>17,792,153</b>	<b>13,669,481</b>	<b>76.83</b>	<b>-2.21</b>
Federal Funds	3,191,518	2,153,136	67.46	2,144,398	1,414,779	65.98	-1.49
Local Funds	6,850,372	3,788,854	55.31	7,895,412	4,641,293	58.78	3.48
Cash Book	305,341	233,646	76.52	305,341	331,872	108.69	32.17
<b>Total Revenue</b>	<b>\$27,744,520</b>	<b>\$19,925,604</b>	<b>71.82</b>	<b>\$28,137,304</b>	<b>\$20,057,425</b>	<b>71.28</b>	<b>-0.53</b>
Expenditures:	Fiscal 2007			Fiscal 2008			Diff.
	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	
Instruction	20,648,571	14,848,705	71.91	21,467,363	15,226,948	70.93	-0.98
Administration	1,565,270	1,044,921	66.76	1,673,963	1,078,706	64.44	-2.32
Transportation	1,572,136	1,226,034	77.99	1,836,704	1,175,636	64.01	-13.98
Maintenance	1,990,408	1,302,635	65.45	1,974,736	1,432,408	72.54	7.09
Food Service	865,317	474,405	54.82	9,050	5,512	60.91	6.08
Facilities	177,000	12,275	6.93	177,391	153,396	86.47	79.54
Debt Service	925,818	909,233	98.21	998,097	984,819	98.67	0.46
Contingency Reserves	0	0	0.00	0	0		0.00
<b>Total Expenditures</b>	<b>\$27,744,520</b>	<b>\$19,818,208</b>	<b>71.43</b>	<b>\$28,137,304</b>	<b>\$20,057,425</b>	<b>71.28</b>	<b>-0.15</b>

For Fiscal 2007, Technology Expenditures are included as a part of both Instruction and Administration.

Saved as April07-08 Expense Compare

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**Prince Edward County Public Schools  
Summary Financial Report**

Fund I  
Month Ending April 30, 2008

(rounded to nearest dollar)

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the Commonwealth:					
State Sales Tax.....	\$ 216,606	\$ 2,435,650	\$ 3,102,350	\$ 666,700	78.51
Basic School Aid.....	\$ 616,520	\$ 6,439,904	\$ 7,987,757	\$ 1,547,853	80.62
All Other.....	\$ 723,252	\$ 4,793,927	\$ 6,702,046	\$ 1,908,119	71.53
Total State.....	\$ 1,556,378	\$ 13,669,481	\$ 17,792,153	\$ 4,122,672	76.83
From the Federal Gov't.....	\$ 512,457	\$ 1,414,779	\$ 2,144,398	\$ 729,619	65.98
Tran. From General Fund(County)	\$ 52,060	\$ 4,641,293	\$ 7,895,412	\$ 3,254,119	58.78
Cash Book -Local.....	\$ 125,837	\$ 331,872	\$ 305,341	\$ (26,531)	108.69
<b>Total Revenues.....</b>	<b>\$ 2,246,732</b>	<b>\$ 20,057,425</b>	<b>\$ 28,137,304</b>	<b>\$ 8,079,879</b>	<b>71.28</b>

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended &amp; Encumbered (Over) Under Budget</u>	<u>Expen. &amp; Encumbrance as a % of Budget</u>
1000-Instruction.....	\$ 1,778,004	\$ 15,226,948	\$ 4,676,083	\$ 21,467,363	\$1,564,332	92.71
2000-Admin.,Health/Att.....	\$ 107,957	\$ 1,078,706	\$ 282,625	\$ 1,673,963	\$312,632	81.32
3000-Transportation.....	\$ 135,977	\$ 1,175,636	\$ 333,358	\$ 1,836,704	\$327,710	82.16
4000-Operation/Maintenance	\$ 153,090	\$ 1,432,408	\$ 285,274	\$ 1,974,736	\$257,054	86.98
5000-Food Service.....	\$ 788	\$ 5,512	\$ -	\$ 9,050	\$3,538	60.91
6000-Facilities.....	\$ 70,916	\$ 153,396	\$ -	\$ 177,391	\$23,995	86.47
7000-Debt. Ser.....	\$ -	\$ 984,819	\$ 12,373	\$ 998,097	\$905	99.91
8000-Contingency Reserve	\$ -	\$ -	\$ -	\$ -	\$0	0.00
<b>Total Expenditures.....</b>	<b>\$ 2,246,732</b>	<b>\$ 20,057,425</b>	<b>\$ 5,589,713</b>	<b>\$ 28,137,304</b>	<b>\$2,490,166</b>	<b>91.15</b>

Saved as April 07-08 MonthRept



**Prince Edward County Public Schools  
Food Service Department  
Summary Financial Report  
2007-2008**

Fund 4  
Month Ending April 30, 2008

(rounded to nearest dollar)

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the Commonwealth:					
State School Food	\$ -	\$ 13,408	\$ 14,467	\$ 1,059	92.68
School Breakfast	\$ -	\$ 237	\$ 4,084	\$ 3,847	5.80
Total State.....	\$ -	\$ 13,645	\$ 18,551	\$ 4,906	73.55
Federal Reimbursement	\$ 59,602	\$ 525,495	\$ 873,517	\$ 348,022	60.16
Cash Book -Local.....	\$ 31,239	\$ 231,427	\$ 187,399	\$ (44,028)	123.49
<b>Total Revenues.....</b>	<b>\$ 90,841</b>	<b>\$ 770,567</b>	<b>\$ 1,079,467</b>	<b>\$ 308,900</b>	<b>71.38</b>

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended &amp; Encumbered (Over) Under Budget</u>	<u>Expen. &amp; Encumbrance as a % of Budget</u>
Salary	\$ 36,813	\$ 350,762	\$ 95,998	\$ 451,013	\$ 4,253	99.06
Fringe Benefits	\$ 13,747	\$ 132,681	\$ 37,662	\$ 173,350	\$ 3,007	98.27
Purchased Services	\$ 3,199	\$ 14,608	\$ 1,463	\$ 16,060	\$ (11)	100.07
Travel	\$ -	\$ 66	\$ -	\$ 200	\$ 134	33.00
Materials & Supplies	\$ 8,147	\$ 74,341	\$ 3,609	\$ 82,778	\$ 4,828	94.17
Food Supplies	\$ 28,132	\$ 240,417	\$ 23,967	\$ 341,171	\$ 76,787	77.49
Unifoms	\$ -	\$ -	\$ -	\$ -	\$ -	0
Furniture/Equipment	\$ -	\$ 6,176	\$ -	\$ 14,895	\$ 8,719	41.46
		\$ -	\$ -	\$ -	\$ -	-
<b>Total Expenditures.....</b>	<b>\$ 90,038</b>	<b>\$ 819,051</b>	<b>\$ 162,699</b>	<b>\$ 1,079,467</b>	<b>\$97,717</b>	<b>90.95</b>

Saved as April 07-08 summary financial food service