

**PRINCE EDWARD COUNTY
BOARD OF SUPERVISORS**

SUPERVISORS
BOARD MEETING

December 11, 2007
7:00 P.M.

A G E N D A

- 5:00 p.m. *Board Work Session – Third Floor Conference Room*
- 7:00 p.m.
1. The Chairman will call the December meeting to order.
 2. Invocation.
 3. **PUBLIC PARTICIPATION:** *Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.* 1
 4. **CONSENT AGENDA:**
 - a. Treasurer’s Report: 2
 - b. Approval of Minutes: November 14, 2007 at 4:30 p.m. 3
November 14, 2007 at 7:00 p.m.
November 15, 2007
November 26, 2007
 - c. Approval of Accounts & Claims 59
 - d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved. 78
 - e. Erroneous Assessment: Wilkie W. Chaffin (\$19.70 – Antique Vehicle) 79
Emma S. Reid (\$119.00 – Real Estate)
Betty Ross (\$209.00 – Real Estate)
James & Joyce Whitlock (\$508.00 – Real Estate)
 5. Budget Requests: Sheriff – Funding for Vehicle 84
 6. Highway Matters: Alan Leatherwood, Resident Engineer, VDOT 86
 7. **PUBLIC HEARING** -- Amendments to County Building Ordinance 87
 8. Amendments to County Building Permit Fees 92
 9. County Erosion & Sedimentation Ordinance – Authorize Public Hearing 99
 10. Appointments: Prince Edward County Planning Commission (1 position) 117
Board of Zoning Appeals (1 position)

11.	Award of Annual Engineering Contracts	137
12.	Surplus Equipment Sale	139
13.	<u>County Attorney's Report:</u> County Noise Ordinance Status of Puckett Funeral Home Bill	140
14.	<u>County Administrator's Report</u>	143
	a. Proposed Amendment to County Code	144
	b. Financial Policy	147
15.	<u>Upcoming:</u>	152
	a. <i>VACo County Supervisors Forum</i> January 4 – 6, 2008	153
	b. <i>VACo/VML Legislative Day</i> February 7, 2008	155
16.	<u>Closed Session:</u> 2.2-3711(A)5, <i>Code of Virginia</i> Prospective Industry and Expansion of an Existing Industry	156
17.	<u>Informational:</u>	157
	a. Letter, Auditor of Public Accounts, Annual Audit of Clerk's Office	158
	b. Longwood University Update	160
	c. Thank You, Daily Grind	162
18.	<u>Monthly Reports:</u>	163
	a. Animal Control	164
	b. Building Official	165
	c. Cannery	166
	d. Prince Edward County Public Schools	167

(NOTE: Additional agenda items may be included in the Table Packet, which will be available for review in the Prince Edward County Administrator's Office after 4:30 p.m. on Tuesday, December 11, 2007.)



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 11, 2007
Item No.: 3
Department: Board of Supervisors
Staff Contact:
Issue: Public Participation

Summary: (Space for notes based on citizen input.)

Attachments: None.

Recommendation: Follow up, if needed.

Motion _____
Second _____

Chairman Fore _____
V-Chair Simpson _____
Moore _____

Cooper-Jones _____
Jones _____
Ward _____

Gilfillan _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2007
Item No.: 4-a
Department: Treasurer
Staff Contact: Mable Shanaberger
Issue: Consent Agenda – Treasurer’s Report

Summary: No report available.

Attachments: None.

Recommendation:

Motion _____
Second _____

Chairman Fore _____
V-Chair Simpson _____
Moore _____

Cooper-Jones _____
Jones _____
Ward _____

Gilfillan _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2007
Item No.: 4-b
Department: County Administration
Staff Contact: Karin Everhart
Issue: Consent Agenda – Approval of Minutes

Summary:

Attachments: Board Meeting Minutes – November 14, 2007 at 4:30 p.m.
Board Meeting Minutes – November 14, 2007 at 7:00 p.m.
Board Meeting Minutes – November 15, 2007
Board Meeting Minutes – November 26, 2007

Recommendation: Approval.

Motion _____
Second _____

Chairman Fore _____
V-Chair Simpson _____
Moore _____

Cooper-Jones _____
Jones _____
Ward _____

Gilfillan _____
McKay _____

November 14, 2007

At a reconvened meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 14th day of November, 2007, at 4:30 p.m., there were present:

William G. Fore, Jr., Chairman

Howard F. Simpson, Vice-Chairman

Robert M. Jones

Charles W. McKay

Lacy B. Ward

Also Present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant County Administrator; Jonathan L. Pickett, Director of Planning and Community Development; James R. Ennis, County Attorney; Sharon Carney, Director of Economic Development and Tourism; Mattie Wiley; Fred Pribble, Draper Aden Associates; Courtney Rogers, Davenport, Public Finance; and Tom Cox, Draper Aden Associates.

Chairman William G. Fore, Jr. called the meeting to order.

In Re: Closed Session

Supervisor McKay made a motion that the Board convene in Closed Session for the purpose of consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel and regarding the negotiations of boundary and revenue issues related to the Town of Farmville, which would be subject to the review of the Commission on Local Government, pursuant to the exemptions provided for in Sections 2.2-3711(A)7 and 15.2-2907(D) of the *Code of Virginia*. The motion carried:

Aye: William G. Fore, Jr.
Robert M. Jones
Charles W. McKay
Howard F. Simpson
Lacy B. Ward

Nay: None

Absent: Pattie Cooper-Jones
Sally W. Gilfillan
James C. Moore

Supervisors Pattie Cooper-Jones, Sally Gilfillan and James C. Moore

entered the meeting during closed session.

The Board returned to regular session by motion of Mrs. McKay and adopted as follows:

Aye:	Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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On motion of Mr. Moore and carried by the following roll call vote:

Aye:	Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

On motion of Mr. Simpson and adopted by the following vote:

Aye:	Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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the meeting was adjourned at 7:00 p.m. and will reconvene Wednesday, November 14, 2007 at 7:00 p.m.

November 14, 2007

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 14th day of November, 2007, at 7:00 p.m., there were present:

William G. Fore, Jr., Chairman

Howard F. Simpson, Vice-Chairman

Pattie Cooper-Jones

Sally W. Gilfillan

Robert M. Jones

Charles W. McKay

James C. Moore

Lacy B. Ward

Also Present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant County Administrator; Jonathan L. Pickett, Director of Planning and Community Development; James R. Ennis, County Attorney; Sharon Carney, Director of Economic Development and Tourism; Mable Shanaberger, Treasurer; Machelie Eppes, Clerk of the Court; and Beverly Booth, Commissioner of Revenue.

Chairman William G. Fore, Jr. called the meeting to order. Supervisor James C. Moore offered the invocation.

In Re: Public Participation

Chairman Fore said one citizen had signed up to address the Board.

Mr. George Welch, of Buffalo District, said he appeared before the Board previously regarding the Pamplin sewer project. He said he raises beef cattle on a portion of land within the town limits since 1995, and said that portions of his property have been taken. Mr. Welch stated the Town of Farmville surveyed the land, and added that although Pamplin has no municipal sewer, the Town Council met at a public hearing last week at 5:00 p.m. to discuss adoption of a new sewer ordinance. He added the meetings are held during the day and the working class cannot attend, and added that there was no representative from Prince Edward County in attendance. Mr. Welch said that at that Town Council meeting, the sewer ordinance was adopted, which outlaws pasturing cows on land that is in town. He said all of Prince Edward County land within the town limits is zoned agricultural by the County of Prince Edward. He said there are

a number of other significant restrictions placed on the citizens on the east side of the tracks that are not the same as in western Pamplin in Appomattox County. He added that Mr. Craft, a supervisor from Appomattox County, makes a concerted effort to attend the Pamplin Town Council meetings. Mr. Welch said he had a Freedom of Information request for Chairman Fore, regarding the Memorandum of Understanding between Prince Edward County Board of Supervisors and the Appomattox County Board of Supervisors.

In Re: Consent Agenda

Chairman Fore stated Item G was removed from the Consent Agenda due to errors, and asked the Board to review the table pack for inclusion in the Consent Agenda.

Mr. Simpson said he had a question regarding the Accounts & Claims.

Mr. Jones made a motion to remove the Accounts & Claims from the consent agenda. The motion carried:

Aye:	Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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On motion of Mr. Moore and carried:

Aye:	Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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the Board accepted the Treasurer's Reports for FY 07 Year-End and for the months of July, 2007 and August, 2007; the minutes of the meetings held October 9, 2007 at 7:00 p.m.; an Erroneous Assessment for Kimberly A. Thompson in the amount of \$15.75; Salaries; issuance of a Treasurer's Check to NTELOS in the amount of \$148.66; and allocation of the Animal Friendly License Plate Funds in the amount of \$180.00.

STATEMENT OF FINANCIAL CONDITION OF
MABLE H. SHANABERGER, TREASURER OF PRINCE EDWARD COUNTY
 June 30, 2007

ASSETS

Cash in Office	1,000.00
Cash in Banks	2,126,194.86
Warrants Payable-School Fund	-1,296,727.08
General Fund Investments	5,913,678.20
Recreation Fund Investments	25,388.34
VPSA Investments	28,126.06
QZAB01 Investments	16,132.21
QZAB02 Investments	761,548.17
Forfeited Assets Fund Investments	155,555.45
Landfill Construction Fund Investments	351,327.08
Underground Storage Tank Fund Investment	20,000.00
Industrial Development Authority Investments	1,507,375.50
School Debt Fund- Future Debt Requirements	-7,825,250.00
General Debt Fund- Future Debt Requirements	<u>-2,740,483.16</u>
	(956,134.37)

FUND BALANCES AND OTHER ITEMS ACCOUNTABLE FOR

General Fund	\$122,659.31	
Gen. Fd. Res for Inv.	<u>\$5,913,678.20</u>	
		\$6,036,337.51
Recreation Fund Res for Investments	25,388.34	
School Capital Projects Fund Investments VPSA	28,126.06	
School Capital Projects Fund Investments QZAB01	16,132.21	
School Capital Projects Fund Investments QZAB02	761,548.17	
Forfeited Assets Fund Res for Investments	155,555.45	
Underground Storage Tank Liability Fd. Res for Inv.	20,000.00	
Landfill Construction Fund Res for Investments	351,327.08	
Board of Public Welfare Special Account	2,280.68	
School Cafeteria Fund	283,591.06	
Industrial Development Authority Development	1,507,375.50	
Revenue Sharing Fund	58,865.86	
Dare Donations Fund	4,884.58	
Piedmont ASAP Special Account	158,743.19	
Piedmont Court Services Fund	188,869.10	
Prince Edward Comm Dev Fund	2,500.00	
Retirement Development Fund	8,074.00	
School Debt Fund	-7,825,250.00	
General Debt Fund	<u>-2,740,483.16</u>	
		(956,134.37)

COUNTY OF PRINCE EDWARD

Financial Institutions:

Checking Accounts

BB&T Company
Wachovia Bank
Bank of America
Benchmark Community Bank

Certificates of Deposit, Savings Accounts & Repurchase Agreements

BB&T Company
Wachovia Bank
Bank of America
Benchmark Community Bank
Citizens Bank & Trust Company
Evergreen Funds in Richmond, Virginia
Planters Bank & Trust

Except as noted all of above listings are located in Farmville, Virginia.

REPORT OF COLLECTIONS

As of June 30, 2007

	<u>2004</u>	<u>2005</u>	<u>2006</u>
<u>Levy</u>	\$7,595,062.27	\$9,553,934.99	\$10,002,395.94
Unpaid taxes as of June 30, 2007	89,906.33	217,033.22	405,464.45
Percent of collections	99.99%	99.98%	99.95%

COUNTY TREASURER'S ANNUAL STATEMENT TO BOARD OF SUPERVISORS
GENERAL FUND

Balance June 30, 2006 \$3,843,181.06

Receipts:

Revenue from Local Sources

- 11000 General Property Taxes
- 11010 Real Estate Taxes
 - Current \$4,948,468.33
 - Delinquent 141,853.19
- 11015 Roll Back Taxes
 - Current 2,659.16
- 11020 Public Service Corporation Taxes

Current	242,689.02
11030 Personal Property Taxes	
Current	2,657,968.37
Delinquent	82,111.85
11031 Mobile Home Taxes	
Current	48,630.89
Delinquent	5,773.89
11040 Machinery & Tool Tax	
Current	72,000.60
11050 Merchant's Capital Taxes	
Current	377,368.25
Delinquent	23,929.14
11060 Penalties & Interest	
Penalties-Late Payment	122,330.14
Interest	58,213.75
12000 Other Local Taxes	
12010 Local Sales and Use Taxes	2,569,686.03
12020 Consumer Tax	
0001 Consumer's Utility Tax	
Electric	397,602.30
0002 Communication Sales	
& Use Tax	99,091.02
0003 Gross Receipts-Electric	56,562.75
12040 Franchise License Taxes	
0002 Cable TV Franchise	
License Tax	17,716.90
12050 Motor Vehicle License Tax	
2005 Motor Vehicle Licenses	10,751.50
2006 Motor Vehicle Licenses	212,975.00
12070 Taxes on Recordation and Wills	
0001 Grantor's Tax on Deeds	51,332.54
0002 Tax on Wills	3,801.36
0003 Grantee's Recordation Tax	
(Local)	193,291.28
12160 E911 Road Sign Fees	19,474.35
13000 Permits & Licenses	
13010 Animal Licenses	
2006 Dog Tags	852.75
2007 Dog Tags	12,426.50
13030 Permits and Other Licenses	
0004 Landfill Application Fees	55.00
0007 Zoning and Subdivision	6,010.00
0008 Building Permits	62,502.59
0010 Electrical Permits	4,049.42
0012 Plumbing Permits	35.61
0014 Mechanical Permits	1,210.81
0020 Primary Fees-Political	7,060.72
0024 Erosion/Sediment Control	1,205.00
0031 Mobile Home Inspection	9,286.80
0032 Mobile Home Registration	120.00
0034 Dance Hall Permits	100.00
0036 Misc Permits & Licenses	2,427.25
14000 Fines & Forfeitures	
0001 Court Fines & Forfeitures	41,333.25
0003 Local Interest	987.59
15000 Revenue from use of Money/Property	

15010 Revenue from Use of Money		
0001 Interest on Bank Deposits	244,337.09	
0002 Interest on Investments	49,315.66	
15020 Revenue from Use of Property		
0001 Rental of General Property	154,256.04	
0002 Rental of Farm Service Bldg	110,592.48	
16000 Charges for Services		
16010 Court Costs		
0003 Sheriff's Fees-Local	1,534.44	
0004 Law Library Fees	8,950.96	
0006 Courthouse Maintenance	12,177.30	
0007 Local Court Appointed Atty	322.98	
0008 Transfer Fees-Clerk	872.76	
0010 Blood Test/DNA	376.47	
0014 Jail Admission Fees	8,200.51	
0015 Courthouse Security Fund	31,845.73	
0016 Non-Consecutive Jail Time	282.57	
0017 Document Reproduction Costs	2,903.90	
16020 Commonwealth's Attorney		
0001 Commonwealth's Attorney Fees	1,254.96	
16060 Charges for Other Protection		
0002 Board of Dogs	1,940.00	
0003 Board of Cats	3,495.00	
16080 Landfill Charges		
0005 Landfill Charges	476,224.55	
18000 Miscellaneous Revenue		
18030 Expenditure Refunds		
0052 Refunds-CSA	21,108.95	
18990 Miscellaneous		
0004 Cannery Donations	1,900.00	
0006 Sale of Salvage & Surplus	5.00	
0007 Sale of Copies	72.00	
0011 Cannery Proceeds	5,318.51	
0014 Sale of PE Co. History Books	932.60	
0018 Sale of Timber	100,444.00	
0098 Charged off Checks	381.78	
0099 Miscellaneous Revenues	4,845.68	
19000 Recovered Costs		
19020 Recovered Costs-Other		
0001 Recovered Costs-Other	18,217.80	
0003 Circuit Judge	33,000.00	
0004 Piedmont Regional Jail Per Diem Reimbursement	59,149.30	
TOTAL REVENUE FROM LOCAL SOURCES		13,909,203.92

Revenue from the Commonwealth:

20000 Revenue from the Commonwealth	
21011 Payments in Lieu of Taxes-State	
0001 Prince Edward Forest	51,218.81
22010 Non-Categorical Aid-State	
0001 ABC Profits	7,823.35
0002 Wine Taxes	8,200.38
0003 Motor Vehicle Carrier's Tax	50,301.00
0005 Mobile Home Titling Taxes	55,378.18

0006 Grantor Recordations Fees	70,030.38	
0007 Personal Property Tax Relief	1,305,350.32	
23000 Shared Expenses-State		
23010 Commonwealth's Attorney	366,737.47	
23020 Sheriff	995,306.42	
23030 Commissioner of Revenue	100,945.60	
23040 Treasurer	111,657.66	
23050 Medical Examiner	30.00	
23060 Registrar/Electoral Board	47,195.84	
23070 Clerk of Circuit Court	244,173.90	
23080 Technology Trust Fund-Clerk	18,264.00	
24000 Categorical Aid-State		
24010 Welfare		
0005 Comprehensive Serv. Act	596,903.37	
24040 Other Categorical Aid		
0002 Emergency Service Grants	9,436.00	
0005 Moton Museum TEA Grant	35,040.00	
0007 Litter Control	5,954.00	
0012 Fire Programs Grant	32,369.00	
0015 EMS & Rescue Squad (Four for Life)	13,058.04	
0016 Victim/Witness Assistance Program Grant	45,793.00	
0019 Tobacco Commission Grant	34,175.00	
0033 Overtime Grant-Sheriff Dept.	15,407.50	
0040 Sheriff-Police Supplies Grant	1,005.00	
0041 Biosolids Monitor-State Reimbursement	43,197.31	
0042 Paris Ceramics/TROF	<u>120,000.00</u>	
TOTAL REVENUE FROM THE COMMONWEALTH		4,387,951.53
Revenue from the Federal Government:		
30000 Revenue from Federal Government		
33000 Categorical Aid-Federal		
33010 Other Categorical Aid		
0013 Byrne JAG Grant	2,035.00	
0018 Homeland Security Grant	43,897.00	
0020 Law Enforcement Terr. Act	45,515.00	
TOTAL REVENUE FROM FEDERAL GOVERNMENT		91,447.00
Revenue from Other Sources:		
40000 Other Financing Sources		
41000 Non-Revenue Receipts		
41010 Insurance Recoveries	16,328.69	
41020 Sale of Land, Equipment, Bld (new rescue)	1,299,815.54	
TOTAL REVENUE FROM OTHER SOURCES		1,315,144.53
TOTAL REVENUE FROM ALL SOURCES		19,704,746.98
TOTAL RECEIPTS PLUS JUNE 2006 BALANCE		23,547,928.04

Expenditures:

Transfer to Other Funds:	
VPA Fund	441,928.09
School Fund	6,787,730.13
School Cafeteria Fund	50,000.00
Retirement Benefit Fund	<u>25,000.00</u>
TOTAL TRANSFERS TO OTHER FUNDS	\$7,304,658.22
Checks Issued-Board of Supervisors	\$10,206,932.31
TOTAL DISBURSEMENTS	\$17,511,590.53
Balance June 30, 2007	\$6,036,337.51

FORFEITED ASSETS FUND
SUMMARY

Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006	\$111,608.85
Receipts:	
<u>Revenue from Local Sources</u>	
Interest on Investments	3,906.44
<u>Revenue from the Commonwealth</u>	7,658.50
Treasurer of Virginia	
<u>Revenue from Federal Government</u>	<u>38,833.16</u>
U.S. Treasury	
TOTAL RECEIPTS FROM ALL SOURCES	<u>\$50,398.10</u>
TOTAL RECEIPTS PLUS JUNE 30, 2006 BALANCE	\$162,005.95
Disbursements:	
Checks Issued-Board of Supervisors	<u>-6,451.50</u>
Balance June 30, 2007	1555,555.45

DARE FUND
Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006	\$0.00
Receipts:	\$5,009.58
Disbursements:	-\$125.00
Balance June 30, 2007	\$4,884.58

WELFARE FUND

Balance June 30, 2006	\$0.00
<u>Revenue:</u>	
Local Sources	\$7,599.21
From Commonwealth	\$583,439.20
From Federal Government	\$1,177,435.51
Transfer from General Fund	\$441,928.09
 TOTAL RECEIPTS FROM ALL SOURCES	 \$2,210,402.01
<u>Disbursements:</u>	
Checks Issued	-\$2,210,402.01
Balance June 30, 2007	\$0.00

SCHOOL FUND
Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006	\$0.00
Receipts:	
Revenue from Local Sources	
15020 Revenue from Use of Property	
0010 Rental of General Property	6,648.24
16120 Charges for Services & Education	
0010 Out of County Tuition	79,160.39
0020 Tuition other Counties-Vision	197,897.66
0060 Tuition-Adult (GED)	3,781.60
18030 Rebates and Refunds	
0030 Other Rebates and Refunds	16,729.48

18990 Miscellaneous Revenue	
0003 Gifts and Donations	10.00
0006 Sale of Salvage/Surplus Property	211.00
0008 Sale of Vehicles	4,875.00
0009 Sale of Equipment	216.00
19000 Recovered Costs	
19010 Tuition/Other Payments	
0008 Insurance Adjustments	2,416.48
41050 Funds Transfers In	
0100 Transfer from General Fund	6,787,730.13
0270 Transfer from School Cafeteria Fund	<u>50,000.00</u>

TOTAL REVENUE FROM LOCAL SOURCES \$7,149,685.98

Revenue from the Commonwealth:

24000 Categorical Aid-State

24020 Education

0001 State Sales Tax Receipts	\$2,943,098.58
0002 Basic School Aid	8,055,263.00
0003 Algebra Readiness	56,431.00
0004 Summer Remedial	49,406.00
0005 Regular Foster Care	15,419.00
0006 School Construction	138,724.00
0007 Gifted and Talented	73,690.52
0008 Remedial Education	384,220.00
0009 Enrollment Loss	5,096.00
0011 Compensation Supplement	221,161.00
0012 Special Education-SOQ	1,180,773.00
0014 Textbook Payments	187,949.00
0016 SpecEd-Improvement GRT –SIG II	46,178.69
0017 Vocational Education-SOQ	181,547.56
0018 Vocational-Adult Education	15,737.60
0020 Hospital, Clinics (Jun DeT CTR)	97,521.89
0021 Fringe Benefits-SS-Instruction	472,309.00
0023 Fringe Benefits-VRS-Instruction	599,758.00
0025 Fringe Benefits-Group Life Ins.	28,114.00
0028 Early Reading Intervention	15,869.00
0033 Lottery	434,468.00
0046 Special Ed Homebound	3,634.39
0053 Vocational-Occup/Tech Education	1,736.00
0059 Special Education Foster Care	11,326.00
0060 Governor School-Summer Grant	14,916.29
0065 At Risk	723,896.25
0071 TTAC Grant Project-State	1,000.00
0075 K-3 Primary	552,748.00
0087 At Risk 4 Yr. Old Program	411,424.75
0088 ESL Funds	10,390.00
0089 Mentor Teacher Program	12,981.74
0093 ISAEP IN SCH Adult Ed Prg	9,800.50
0094 Special Ed-Jails	64,960.04
0099 Other State Funds	6,151.06
0101 Other State-Harmless Sales Tax	<u>85,056.11</u>

17,112,755.97

TOTAL REVENUE FROM THE COMMONWEALTH \$17,112,755.97

Revenue from Federal Government:

30000 Revenue from Federal Government

33020 Education

0001 Basic Adult Education	9,795.14
0002 Title I	681,875.97
0003 Title II-Part-A	76,190.22
0004 Silver Grant	8,896.70
0006 Reading First	421,980.76
0013 School Food Services-Federal	655,932.45
0014 Title IV-Part-A	12,682.76
0019 Title VI-B Special Ed	685,655.36
0026 Title II-Part D	61,417.73
0029 Gear-Up Grant	21,140.00
0030 Career & Technical	59,655.36
0032 JROTC Reimbursement	52,792.59
0077 Preschool Handicapped	20,394.00
0099 Other Federal Funds	<u>15,907.64</u>

TOTAL REVENUE FROM FEDERAL GOVERNMENT \$2,784,316.68

TOTAL RECEIPTS FROM ALL SOURCES \$27,046,758.63

TOTAL RECEIPTS PLUS June 30, 2006 Balance \$27,046,758.63

Disbursements:

61000 61100 Classroom Instruction	\$19,013,682.85
62000 Adm, Health, Attendance	2,540,668.66
63000 Pupil Transportation	1,817,842.00
65000 Operation & Maintenance	1,862,909.79
65000 School Food Services	713,713.45
66000 Facilities	172,084.95
67000 Debt Services	<u>925,856.93</u>
	\$27,046,758.63

TOTAL DISBURSEMENTS -\$27,046,758.63

Balance June 30, 2007 \$0.00

SCHOOL CAFETERIA FUND

Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006 \$0.00

Transfer of funds from School Cafeteria Operations 206,243.99

Receipts:

<u>Revenue from Local Sources</u>		
16000 School Cafeteria		
0004 School Cafeteria Sales-Students		133,331.28
0005 School Cafeteria Sales-Adults		156,998.47
0006 Catering		26,322.27
0007 Rebates		4,267.09
0008 Other		65,102.46
41050 Transfer In		
0250 Transfer from School Board		<u>50,000.00</u>
TOTAL REVENUE FROM LOCAL SOURCES		436,021.57
<u>Revenue from the Commonwealth</u>		
24020 School Food Services		
0015 State Reimbursements		17,022.88
TOTAL REVENUE FROM COMMONWEALTH		17,072.88
<u>Revenue from the Federal Government</u>		
33020 Federal Food Services		
0013 Meal Reimbursement Operations		597,505.12
TOTAL REVENUE FROM FEDERAL GOVERNMENT		597,505.12
TOTAL REVENUE FROM ALL SOURCES		1,050,599.57
TOTAL REVENUE PLUS TRANSFER FROM SCHOOL CAFETERIA OPERATIONS		<u>206,243.99</u>
		1,256,843.56
<u>Disbursements</u>		
65100 School Food Services		
0002 Personal Services	446,280.63	
0003 Employment Benefits	126,686.61	
0004 Other Charges	13,996.78	
0005 Non Food Expenses	21,916.73	
0006 Food Products	345,259.63	
93100 Transfer to School		
0001 Capital Outlay	19,112.12	
TOTAL DISBURSEMENTS		-973,252.50
Balance June 30, 2007		283,591.06

SCHOOL CONSTRUCTION FUND
Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006	1,874,375.78
Prior Year Adjustment	<u>-196.40</u>
	1,874,179.38

Receipts:

Interest Earned on Investments	51,269.11
Proceeds from Bonds	<u>1,000,000.00</u>
	\$1,051,269.11
TOTAL REVENUE PLUS JUNE 30, 2006 BALANCE	2,925,448.49

Expenditures:

Capital Projects	2,119,642.05
TOTAL EXPENDITURES	<u>-\$2,119,642.05</u>
Balance June 30, 2007	805,806.44

RECREATION FUND
Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006	\$25,198.55
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Receipts:

Interest	<u>189.79</u>
	\$25,388.34

Disbursements:

	<u>0.00</u>
Balance June 30, 2007	\$25,388.34

LANDFILL CONSTRUCTION FUND
Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006	\$59,990.52
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Receipts:

Interest Earned on Investments	\$9,101.76
Landfill Charges-Landfill Fund	\$282,234.80
TOTAL RECEIPTS	\$291,336.56

TOTAL REVENUE PLUS JUNE 30, 2006 BALANCE	\$351,327.08
<u>Disbursements:</u>	\$0.00
Balance June 30, 2007	\$351,327.08

INDUSTRIAL DEVELOPMENT AUTHORITY FUND
Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006	0.00	
Transfer of funds for IDA		65,970.81
<u>Receipts:</u>		
18010 Revenue		
0010 PE County Contribution	100,000.00	
0020 Bonds/Administration Fees	1,000.00	
0030 Interest	7,139.78	
0040 Paris Ceramics (In/Out)	46,895.94	
0060 YMCA Loan Proceeds	1,498,500.00	
0999 Misc Revenue	<u>200.00</u>	
TOTAL REVENUE		<u>1,653,735.72</u>
TOTAL REVENUE FROM ALL SOURCES		1,719,706.53

<u>Expenditures:</u>		
81500 Expenditures		
1000 Bank Charges-IDA	13.50	
3160 Professional Services	3,972.00	
3600 Advertising	334.50	
3620 Contributions to Industries	55,303.20	
5510 Travel/Meals	122.44	
5899 Special Projects	46,895.94	
9000 YMCA (Draw)	55,689.45	
9001 YMCA Repayment (Cash Advance)	<u>50,000.00</u>	
TOTAL EXPENDITURES		-212,331.03
Balance June 30, 2007		1,507,375.50

RETIREMENT BENEFIT FUND
Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006		\$0.00
<u>Receipts:</u>		
41050 Transfers In		
0100 Transfer from General Fund		25,000.00
<u>Disbursements:</u>		
2230 Retirement Fund		
1101 LEOS Disbursements	10,704.00	
1102 Retirement Insurance	<u>6,222.00</u>	
TOTAL DISBURSEMENTS		<u>-\$16,926.00</u>
Balance June 30, 2007		\$8,074.00

BOARD OF PUBLIC WELFARE SPECIAL ACCOUNT
Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006		4,458.40
<u>Receipts:</u>		
Special Welfare Collections		19,387.00
Total Receipts Plus June 30, 2006 Balance		23,845.40
<u>Disbursements:</u>		
Checks Issued (#1233-1275)-DSS		-21,564.72
Balance June 30, 2007		\$2,280.68

UNDISTRIBUTED LOCAL SALES TAX FUND
Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006		\$0.00
<u>Receipts:</u>		
Local Sales Tax		\$326,273.06
<u>Disbursements:</u>		
Farmville's Share	323,598.65	
Pamplin's Share	<u>2,674.41</u>	
Total Disbursements		<u>-\$326,273.06</u>
Balance June 30, 2007		\$0.00

UNDERGROUND STORAGE TANK LIABILITY FUND
Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2007		\$20,000.00
<u>Receipts:</u>		
		<u>0.00</u>
		\$20,000.00
<u>Disbursements:</u>		
		\$0.00
Balance Due June 30, 2007		\$20,000.00

PIEDMONT ASAP FUND
Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006		\$156,424.43
<u>Receipts:</u>		
Piedmont ASAP Fees	\$412,295.41	
Interest Earned	<u>7,915.75</u>	
	\$420,211.16	
TOTAL RECEIPTS		<u>\$420,211.16</u>
TOTAL RECEIPTS PLUS JUNE 30, 2006 BALANCE		\$576,635.59

Disbursements:

Checks Issued-PASAP #7785-8520	<u>-\$417,892.40</u>
Balance June 30, 2007	\$158,743.19

PIEDMONT COURT SERVICES FUND
Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006 \$159,300.31

Revenue:

15010 Interest on Bank Statements	4,582.42
16010 PCS Supervision Fees	53,418.29
18990 PCS-Drug Testing Fees	1,198.98
24040 Community Corrections Opt Grant	420,433.00

TOTAL REVENUE 479,532.69

TOTAL RECEIPTS PLUS June 30, 2006 Balance 638,933.00

Disbursements:

Checks Issued-Board of Supervisors	
PCS Grant	412,306.66
Supervision Fees	37,520.81
Drug Testing Fees	<u>236.43</u>
	420,063.90

TOTAL DISBURSEMENTS -450,063.90

Balance June 30, 2007 \$188,869.10

REVENUE SHARING FUND-VDOT
Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006 \$0.00

Receipts:

Hampden Sydney College	\$100,000.00
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TOTAL RECEIPTS PLUS JUNE 30, 2006 BALANCE	\$100,000.00
<u>Disbursements:</u>	-\$43,884.14
Balance June 30, 2007	\$56,115.86

POPLAR HILL COMMUNITY DEVELOPMENT AUTHORITY
Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006	\$0.00
<u>Receipts:</u>	\$2,500.00
<u>Disbursements:</u>	\$0.00
Balance June 30, 2007	\$2,500.00

Mr. Simpson asked about the entry to the Puckett Funeral Home. Mr. Bartlett, County Administrator, stated the line item was for the burial of an indigent person, and the amount was higher than the normal rate. Mr. Bartlett then asked James Ennis, County Attorney, to explain further.

Mr. Ennis said the bill is approximately five times more than what has been paid historically and is under investigation. He said the gentleman was at Southside Community Hospital when he passed. Mr. Ennis stated he needed more time to investigate the issue, and recommended the check not be issued until a later date.

Mr. Ward asked about the procedure on the tax assessment on a vehicle purchased after January 1. Mrs. Shanaberger, Treasurer, said Prince Edward County does not prorate its taxes on vehicles. Mr. Ward asked if the Board could look into prorated vehicles in the future. Mr. Bartlett said it would be something

the Treasurer and Commissioner of Revenue could research. Mr. Ward asked if the Senior Citizen discount on Real Estate must be applied for annually; Beverly Booth, Commissioner of Revenue, said yes, it must be applied for each year.

Mr. Simpson made a motion to approve the Accounts & Claims with the exception of the Puckett Funeral Home line item. The motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	William G. Fore, Jr.	
	Sally W. Gilfillan	
	Robert M. Jones	
	Charles W. McKay	
	James C. Moore	
	Howard F. Simpson	
	Lacy B. Ward	

<u>BOARD OF SUPERVISORS</u>		
Aramark	Hill reception	50.00
Business Card	Hill reception-162.04	
	Dinner meeting-166.54	328.58
Farmville Printing	Hill invitations/envelopes	73.50
Longwood University	Hill reception	65.75
Puckett Funeral Home, Inc.	Professional services	2,995.00
Farmville Herald	Advertising	304.00
William G. Fore, Jr.	Mileage	12.02
Robert M. Jones	Mileage	35.60
Charles W. McKay	Mileage	46.73
James C. Moore	Mileage	468.14
Lacy B. Ward	Mileage	87.22

<u>COUNTY ADMINISTRATOR</u>		
AT&T	Phone	198.98
Embarq	Phone	437.15
U.S. Cellular	Phone	70.62
Business Card	Meals	29.70
Business Data of Virginia, Inc.	Norton Anti-virus	49.99
Diamond Springs	Office supplies	15.45
Key Office Supply	Computer paper	159.96
Moonstar BBS	DSL	95.00
Pitney Bowes, Inc.	Ink cartridges	55.86
Reliable	Binders & clips	34.28
Walmart	Document frame	10.94

<u>COMMISSIONER OF REVENUE</u>		
AT&T	Phone	55.57
ESI of Virginia, Inc.	Relocated extensions	118.75
Ntelos	Internet	19.95
Embarq	Phone	202.95
NADASC	Used car guide	9.00

	<u>ASSESSOR</u>	
Wampler-Eanes Appraisal	Professional services	29,131.10
	<u>INFORMATION TECHNOLOGY</u>	
Business Data of Virginia, Inc.	Travel expenses-699.63	
	Monthly contract-2,800.00	3,499.63
Virginia Interactive	Website design	3,318.00
ComputerPlus Sales & Service	Maintenance contract	270.00
	<u>ELECTORAL BOARD AND OFFICIALS</u>	
Farmville Herald	Advertising	123.50
Farmville Printing	Ballots	458.80
Independent Tabulation	"I Voted" stickers	150.87
Key Office Supply	Office supplies-39.30	
	Voting machine ribbon-47.88	87.18
Samuel A. Martin, Jr.	Salary	562.16
Gordon V. Smith	Salary	562.16
William Eugene Watson	Salary-1,124.32	
	Mileage-84.88	
	Postage-54.83	1,264.03
UniLect Corporation	Voting PCU/Info pack	6,528.00
	<u>REGISTRAR</u>	
Dale L. Bolt	Postage-4.60	
	Mileage-170.71	175.31
AT&T	Phone	76.65
Embarq	Phone	147.13
Key Office Supply	Office supplies-199.66	
	Desk calendars-23.16	222.82
	<u>CIRCUIT COURT</u>	
AT&T	Phone	47.36
Embarq	Phone	168.98
	<u>GENERAL DISTRICT COURT</u>	
Nancy Siford, Inc.	Professional services	900.00
AT&T	Phone-Juv. Prob.-176.94	
	Phone-J&D-130.97	
	Phone-Gen. Dist. Court-92.97	400.88
Embarq	Phone-J&D-96.84	
	Phone-Juv. Prob.-103.92	
	Phone-Gen. Dist. Court-303.91	504.67
U.S. Cellular	Phone	35.31
Key Office Supply	Monitor riser	34.99
	<u>SPECIAL MAGISTRATES</u>	
AT&T	Phone	69.77
Embarq	Phone	89.72
Key Office Supply	Office supplies	195.83
McMillian Pager Service	Pager rental	15.90
	<u>CLERK OF THE CIRCUIT COURT</u>	
Key Office Supply	Maintenance contracts-1,416.00	
	Ink cartridges-278.97	1,694.97
U. S. Postal Service	Postage	2,990.00

AT&T	Phone	109.44
Embarq	Phone	277.00
Caskie Graphics, Inc.	Filing system	1,900.00

LAW LIBRARY

AT&T	Phone	33.58
LexisNexis	Online service	197.00
Embarq	Phone	32.60

COMMONWEALTH'S ATTORNEY

Pitney Bowes, Inc.	Postage meter supplies	86.30
AT&T	Phone	173.18
Kinex Networking Solutions	Internet	49.95
Embarq	Phone	276.45
Matthew Bender & Company, Inc.	Service charge-1.00	
	Shipping-5.77	
	Repl. Volumes 8 & 9A-188.40	195.17

VICTIM WITNESS ASSISTANCE PROGRAM

Cindy Sams	Mileage-50.92	
	Meals-10.36	61.28
AT&T	Phone	101.26
Farmville Printing	Client worksheets	16.00
Key Office Supply	Office supplies	116.08
Embarq	Phone	44.49

SHERIFF

Commtronics of Virginia	Radio repairs	392.26
Farmville Auto Parts	Fuel cap	11.90
Haley of Farmville, Inc.	Wheel assembly	146.17
Newman Tire Company, Inc.	Tires & alignment-567.85	
	Mount & balance tire-12.00	579.85
Tri-County Ford-Mercury	Coil/plugs/oil change	316.63
Key Office Supply	Copier maintenance contract-546.00	
	Office supplies-193.34	
	File cabinet-439.00	1,178.34
Embarq	Phone	491.67
U.S. Cellular	Phone	761.49
Business Card	Meals-17.17	
	Fees-14.90	
	Uniforms-29.83	61.90
Deloris Earley	Meals	16.73
Jimmy Farley	Meals	17.04
Larry Franklin	Meals	15.61
Diamond Springs	Office supplies	88.40
Penn Camera Exchange, Inc.	Film	562.50
Ranson's, Inc.	Scanner & antenna	114.98
Southern Police Equipment Company	Car unlock kits-198.94	
	Biohazard kit refills-1,048.51	
	Shoes-63.56	
	Safety vest-412.25	
	Badge-52.75	
	Belt-26.50	1,802.51
Town Police Supply-Richmond	Shotgun-438.00	
	Target-40.00	478.00
Virginia Communications	Calibration equipment-200.00	

	Repair radar unit-419.10	619.10
Century Uniform-Raleigh	Hats-135.88	
	Jacket-136.04	271.92

FARMVILLE VOLUNTEER FIRE DEPARTMENT

APlus	Accountability tags	13.50
Blue Tarp Financial, Inc.	Boards-124.50	
	Pliers/paint/Raid-68.62	
	Wheel chocks-7.40	
	Returned merchandise-(19.17-)	181.35
Elecom, Inc.	Pager repair-166.00	
	Battery pack-40.00	206.00
Farmville Volunteer Fire Department	Phone-81.65	
	Internet-9.95	91.60
Fire & Safety Equipment Company	Valve stem/rebuild cylinder-29.74	
	Rope-60.80	
	Helmets-827.05	
	Insignia-10.00	927.59
Public Safety Center	Gloves-880.53	
	Hoods-419.88	1,300.41
RJA Fire Extinguisher	Refill extinguishers	97.15
Singer Associates Fire Equipment	Supply line-1,009.45	
	Kochek elbow-127.05	1,136.50
Town of Farmville	Gas	327.10

RICE VOLUNTEER FIRE DEPARTMENT

Farmville Wholesale Electric	Tool combo with bag	543.50
Price Supply Company, Inc.	Valve assembly	26.18
Embarq	Phone	88.32
Taylor-Forbes Equipment Company	Filter/oil	64.37
VFIS	Commercial excess-187.00	
	Package insurance-2,002.00	2,189.00
Dominion Virginia Power	Electric service	371.30

PROSPECT VOLUNTEER FIRE DEPARTMENT

Citizens Bank & Trust Company	Truck payment	3,424.73
Farmville Auto Parts	Power outlet/fuse-29.80	
	Circuit tester-12.64	
	Antifreeze-24.90	67.34
Goodman Truck & Tractor	Blower-153.69	
	Oil change & service-594.51	748.20
Pamplin Exxon	Fuel	30.33
Price Supply Company, Inc.	Cable ties-24.48	
	Plumbing supplies-13.46	37.94
Embarq	Phone	58.17
Town of Farmville	Fuel	228.28
Dominion Virginia Power	Electric service	261.52

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Darlington Heights Volunteer Fire Department	Reimburse loan payment	501.50
Ellington Energy Service	Propane-549.13	
	Serviced A/C unit-87.06	636.19
Guardian Fire-Safety Equipment	Hose	665.76
Southside Electric Cooperative	Electric service	727.16

Verizon	Phone	73.79
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HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

AT&T	Phone	31.27
Arcet Equipment Company	Compressed air/oxygen	80.88
Emergency Medical Products	EMS supplies	386.40
Hampden Sydney College	Gas & diesel-106.31	
	Postage-2.20	108.51
NFPA	Fire prevention materials	328.31
Embarq	Phone	38.22
Tractor Supply Credit Plan	Drill bit & rods	15.66
Dominion Virginia Power	Electric service	266.65
Walmart	Fax ribbons-38.61	
	Cleaning supplies-119.23	157.84
R. Mort Company, Inc.	Decals	213.67

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone	34.34
Citizens Bank & Trust, Co.	Truck payment	11,053.03
Pamplin Volunteer Fire Department	Reimbursement for pagers-2,545.70	
	Fuel-369.13	2,914.83
Verizon	Phone	103.25
Dominion Virginia Power	Electric service	272.59

MEHERRIN VOLUNTEER FIRE DEPARTMENT

W. S. Darley & Company	Hose	629.00
Safe Air Systems, Inc.	Air test	335.00
Roy C. Jenkins, Inc.	Diesel-745.67	
	Gas-310.37	1,056.04
Jack L. Slagle Fire Equipment	Foam	205.00
U.S. Cellular	Phone	311.55
Verizon	Phone	123.84
Dominion Virginia Power	Electric service	358.68

EMERGENCY SERVICES

Korman Signs	Signs & hardware	267.75
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REGIONAL JAIL & DETENTION

Family Preservation Services	Electronic monitoring	930.00
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BUILDING OFFICIAL

East End Chevron	Oil change	26.45
Coy Leatherwood	Meals/tolls/registration	64.12
Newman Tire Company, Inc.	Flat repair	10.88
U.S. Cellular	Phone	35.31

ANIMAL CONTROL

U.S. Cellular	Phone	70.62
Davis Pontiac	Headlight	23.22
Ray Foster	Mileage-97.00	
	Meals-26.62	
	07-08 dues-60.00	183.62
Haley of Farmville, Inc.	Inspection/oil change	72.10
Tom Price	Bounty	50.00
Walmart	Office supplies	25.72
Jackson Creek Manufacturing, Inc.	Ketch-All poles	230.00

Hall Automotive	08 Ford truck	22,703.00
	<u>MEDICAL EXAMINER</u>	
Treasurer of Virginia	Coroner	20.00
	<u>BIOSOLIDS MONITORING</u>	
U.S. Cellular	Phone	70.22
	<u>REFUSE DISPOSAL</u>	
Farmville Printing	Landfill tickets	1,232.00
Resource International	Miscellaneous work tasks-1,436.50	
	Management plan-174.00	
	Phase I closure-1,005.55	
	Survey Cell D grade-383.00	
	Cell D Construction documents-290.00	
	Groundwater monitoring-1,211.45	4,500.50
Blue Tarp Financial, Inc.	Padlock (Rice site)-8.59	
	Sealant silicone-6.48	15.07
Dave M. Walker	Cleaning box site	250.00
Farmville Auto Parts	Gear oil-7.27	
	Oil & Liquid Wrench-8.19	15.46
Arena Trucking Company	Trash collection	400.00
Wright's Excavating	Landfill operation	42,187.50
Emanuel Tire of Virginia	Tire recycling	1,268.30
AT&T	Phone	294.70
Embarq	Phone	200.52
U.S. Cellular	Phone	35.31
Verizon	Phone	106.83
Newman Tire Company, Inc.	Flat repair-75.00	
	Tire-150.00	225.00
	<u>SANDY RIVER RESERVOIR</u>	
Draper Aden Associates	SRR Protection plan-4,040.00	
	SRR Water supply plan-5,250.00	9,290.00
Blue Tarp Financial, Inc.	Padlock (dam gate)-8.59	
	Lumber-213.34	
	Padlock/keys/door pull-33.99	255.92
	<u>GENERAL PROPERTIES</u>	
Servicemaster	Monthly service	4,875.83
Doli/Boiler Safety	Boiler inspection	60.00
Southside Electric Cooperative	Electric service-DH site-62.90	
	Electric service-SRR lights-32.93	95.83
Dominion Virginia Power	Animal shelter-74.76	
	Industrial Park-62.08	
	Roy Clark monument-13.04	
	Leachate pump-326.91	
	Scalehouse-30.10	
	Shop-39.66	
	Rice site-59.14	
	Cell C pump station-16.40	
	Moore building-195.61	
	Green Bay site-49.66	
	Sheriff Department shed-5.50	
	Worsham Clerk office-28.45	
	Lights at Rice-65.92	

	Worsham site-51.15	
	Ag building-966.29	
	Prospect site-38.77	
	Landfill site-19.63	2,138.90
Town of Farmville	Water & sewer	172.62
AT&T	Phone	34.00
Embarq	Phone	63.40
U.S. Cellular	Phone	178.19
Aramark Uniform Services	Janitorial supplies	442.96
Walmart	Cleaning supplies	106.47
Wilco, Inc.	Janitorial supplies	1,349.30
Amos Mulch & Equipment Company	Mulch (Ag building)	362.50
Blue Tarp Financial, Inc.	Magnetic screw guide	6.81
East End Chevron	Ice	47.00
Farmville Wholesale Electric	15-Piece bit set-73.78	
	Electrical supplies-751.42	825.20
OK Termite & Pest Control	Exterminating service	150.00
Cintas Corporation #524	Uniform rental	405.24
Shanaberger & Sons	Maintenance supplies-16.33	
	Fuel strainer-10.20	26.53
Sherwin Williams Company	Paint & supplies	1,017.93
Taylor-Forbes Equipment Company	Weed-eater line-33.55	
	Mower blades-30.54	64.09
Wayne Oxygen & Welding	Oxygen & acetylene	87.84
Farmville Auto Parts	Power steering fluid-2.50	
	Anti-freeze-8.29	
	Brake fluid-1.97	12.76

CANNERY

Doli/Boiler Safety	Boiler inspection	20.00
Valley Boiler, Inc.	Gaskets	11.90
Southside Electric Cooperative	Electric service	95.49
AT&T	Phone	34.25

COMPREHENSIVE SERVICE ACT

Latrind Abdus Sabur	Professional services	330.00
Betty Baldwin	Foster care	862.00
Business Card	Foster care	59.79
Centra Health	Professional services	29,018.00
Crossroads Services Board	Professional services	7,739.50
Cumberland Hospital	Professional services	3,565.00
Dominion Youth Services	Professional services	99.74
Elk Hill	Professional services	700.00
Family Preservation Services	Professional services	14,590.00
Juanita Fisher	Foster care	230.00
Grafton School, Inc.	Professional services	6,400.50
Heartland Family Counseling	Professional services	4,250.00
Helton House, Inc.	Professional services	5,052.50
Christy Johnson	Foster care	943.24
Lakeisha Lawson	Foster care	862.00
Ernestine Lee	Foster care	862.00
New Dominion School, Inc.	Professional services	17,080.00
Presbyterian Home		
& Family Services	Professional services	3,297.00
Angela Uhrich	Foster care	1,677.90
Vanguard Service Unlimited	Professional services	6,069.00

VSDB	Professional services	2,805.75
Youth Empowerment Service	Professional services	1,330.00
Leigh D. Hagan, PhD, PC	Professional services	2,280.00

PLANNING

Jonathan Pickett	Postage-9.66	
	Meals-10.42	
	Mileage-446.44	466.52
Alecia Daves-Johnson	Phone-5.06	
	Mileage-149.38	
	Meals-13.06	
	Lodging-317.52	
	Office supplies-43.98	529.00
U.S. Cellular	Phone	100.57
CPEAV	Seminar registration	100.00
Watson & Duggan, PLC	Zoning maps	46.00

ECONOMIC DEVELOPMENT

Town of Appomattox	State travel guide	4,275.00
Farmville Herald	Advertising	152.00
AT&T	Phone	65.23
Moonstar BBS	DSL	37.50
Embarq	Phone	183.63
Business Card	Meals & lodging-220.44	
	Jamestown event supplies-135.49	
	Fed Ex-16.60	
	Office supplies/fees-69.58	442.11
Sharon Lee Carney	Mileage	122.22
Magi Van Eps	Mileage-7.76	
	Jamestown event supplies-13.62	21.38
Farmville Printing	Business cards	49.00
Key Office Supply	Office supplies	73.20
Korman Signs	Parking signs	115.03

COOPERATIVE EXTENSION OFFICE

Embarq	Phone	94.00
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CAPITAL PROJECTS

Blue Tarp Financial, Inc.	Returned merchandise	(143.97-)
East End Motor Company, Inc.	Wrecker service-move shed	75.00

DEBT SERVICE

Rural Development	Courthouse loan payment	16,626.00
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RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit	959.00
Anthem BCBS	Retirees insurance	1,812.00

PIEDMONT COURT SERVICES

Kenbridge Victoria Dispatch	Advertising	35.00
Dominion Virginia Power	Electric service	165.75
AT&T	Phone	271.09
Embarq	Phone	230.70
Sheena Franklin	Mileage	99.91
Sharon Gray	Mileage	141.11
Ashley Hricko	Mileage	109.11

Brittany Layne	Mileage	48.50
Renee T. Maxey	Mileage	25.70
Rebecca Moss	Mileage	70.81
Charles Squires	Mileage	51.88
NIBM	Subscription	97.00
Hobie's Hitchin' Post, LLC	Meals	168.72
Southern Police Equipment Company	Office supplies	32.98
Medco Supply Company	Biohazard bags	29.90

PCS SUPERVISION FEES EXPENDITURES

W. A. Watson & Sons Insurance	Flood insurance	94.00
SRP Corporation, LLC	Rent	1,550.00
Page Hardy	Cleaning service	180.00

PCS DRUG TESTING FEES

Kroll Laboratory	Drug testing	15.57
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ADDENDUM BILL LIST

BOARD OF SUPERVISORS

Fuqua School	County Administrator reception	1,850.00
Howard F. Simpson	Mileage	124.60

COUNTY ADMINISTRATOR

VITA	Pager rental	16.36
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COMMISSIONER OF REVENUE

VITA	Online service	125.38
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TREASURER

Key Office Supply	Equipment maintenance contract	650.00
James W. Elliott, Attorney	Advertising-378.00	
	Court costs-168.00	546.00
AT&T	Phone	99.32
VITA	Online service	125.38
Embarq	Phone	192.90
Virginia Employment Commission	Online service	100.00
Pitney Bowes, Inc.	Postage meter lease-1,912.02	
	Equipment lease-945.99	2,858.01
BB&T	Safe deposit box rent	57.00
Business Data of Virginia, Inc.	Norton Anti-virus	99.98
ESI of Virginia, Inc.	Installed jack modem	143.50
Key Office Supply	Office supplies	110.05
Carol Overstreet	Office supplies	24.12
BB&T Merchant Services	New account set-up fee	102.36

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses	375.00
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ELECTORAL BOARD AND OFFICIALS

Barbara Atkins	Official-75.00	
	Meeting-25.00	100.00
Ruby F. Amos	Official-75.00	
	Meeting-25.00	100.00

Barbara Barnes	Official	75.00
Robert L. Barnes	Official	75.00
Mary L. Baylis	Official	75.00
Carl Blessing	Official	75.00
Earlma R. Blessing	Official-95.00	
	Meeting-25.00	120.00
Jennifer Bolt	Prepare certificates	90.00
Patricia A. Brandt	Official	75.00
William E. Brandt, Sr.	Official	75.00
Wendell Brown	Official	75.00
Peggy S. Cave	Official-75.00	
	Meeting-25.00	100.00
Darlington Heights Fire Department	Rent	100.00
James H. Davis	Official-95.00	
	Meeting-25.00	
	Ballots-20.00	140.00
Rachael E. Dove	Official	75.00
Sheila Eames	Official-95.00	
	Meeting-25.00	
	Ballots-20.00	140.00
Lynn H. East	Official-75.00	
	Meeting-25.00	100.00
Elks Lodge #269	Rent	200.00
Vincent Eanes	Official	75.00
Farmville Volunteer Fire Department	Rent	100.00
Nancy D. Fawcett	Official	75.00
Emmett L. Ferguson	Official	75.00
Diane Ford	Official	75.00
Moses Ford	Official	75.00
Beth M. Fore	Official-95.00	
	Meeting-25.00	
	Ballots-20.00	140.00
Andrea S. Garrett	Official	75.00
Betty A. Gibs	Official-95.00	
	Meeting-25.00	
	Ballots-20.00	
	Mileage-15.00	155.00
Yolanda Gladden	Official-75.00	
	Meeting-25.00	100.00
Hampden-Sydney Fire Department	Rent	100.00
Edward Lee Helton, Jr.	Official-75.00	
	Meeting-25.00	100.00
Mike Helton	Official	75.00
Carleene Sue Horne	Official	75.00
Frances D. Jasper	Official-75.00	
	Meeting-25.00	100.00
John Jennings	Official	75.00
Donald B. Kellum, Jr.	Official	75.00
Maureen Kelly	Official	75.00
James Lee, Jr.	Official	75.00
Jean W. Lee	Official-95.00	
	Meeting-25.00	
	Ballots-20.00	
	Mileage-15.00	155.00
Phyllis Mason	Official	75.00
Patricia Montague	Official	75.00

Frances C. Moore	Official-75.00	
	Meeting-25.00	100.00
Tola Morgan	Official-95.00	
	Meeting-25.00	
	Ballots-20.00	
	Mileage-10.00	150.00
Grace E. Moton	Official	75.00
Mount Zion Second Baptist Church	Rent	200.00
Deanna Lee Nash	Official-95.00	
	Meeting-25.00	
	Ballots-20.00	
	Mileage-15.00	155.00
Nancy Phaup	Official	75.00
Prospect Volunteer Fire Department	Rent	100.00
Rebecca L. Randolph	Official-75.00	
	Meeting-25.00	100.00
Rice Volunteer Fire Department	Rent	100.00
Robert Saunders	Setup west end poll	75.00
Claudia Sommers	Official-95.00	
	Meeting-25.00	
	Ballots-20.00	
	Mileage-6.00	146.00
Scott J. Simms	Official-95.00	
	Meeting-25.00	
	Ballots-20.00	
	Mileage-15.00	155.00
Margaret Stockton	Official-75.00	
	Meeting-25.00	100.00
Mount Pleasant Church	Rent	200.00
James B. Towler	Witness print ballots	75.00
Virginia H. Wilson	Official	75.00
Lucy Zehner	Official-95.00	
	Meeting-25.00	
	Ballots-20.00	
	Mileage-15.00	155.00
	<u>REGISTRAR</u>	
VITA	Online service	3.25
	<u>SPECIAL MAGISTRATES</u>	
VITA	Pager rental	16.36
McMillian Pager Service	Pager rental	15.90
	<u>CLERK OF THE CIRCUIT COURT</u>	
International Land Systems	Battery backups	340.84
	<u>LAW LIBRARY</u>	
AT&T	Phone	67.16
LexisNexis	Online charges	197.00
Matthew Bender & Company, Inc.	Virginia forms 07 revised	110.55
	<u>COMMONWEALTH'S ATTORNEY</u>	
National District Attorney Association	Membership dues	95.00
Legal Directories Publishing Company, Inc.	Legal directory	49.75

<u>SHERIFF</u>		
East End Motor Company, Inc.	Reset computer/bracket-84.56	
	Sensors/reset computer-374.70	
	Wiper blades-26.63	485.89
Getronics	VCIN Maintenance contract	39.00
AT&T	Phone	902.18
Embarq Communications, Inc.	Phone	43.57
Margie Franklin	Meals-31.74	
	Tolls-2.75	
	Mileage-58.20	
	Office supplies-23.39	116.08
Kinex Networking Solutions	VCIN computer repair-37.50	
	DSL-99.95	137.45
Town of Farmville	Fuel	8,263.77
DMV	ID card	10.00
Farmville Printing	Activity sheets	52.00
McMillian Pager Service	Pager rental-230.00	
	Pager & rental-289.00	519.00

EMERGENCY SERVICES

Korman Signs	Die-cut numbers	287.43
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REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention	13,125.00
Piedmont Regional Jail	Inmate per diem	4,587.00

BUILDING OFFICIAL

Town of Farmville	Fuel	313.42
Treasurer of Virginia	July-September permit levy	319.43

ANIMAL CONTROL

Embarq	Phone	33.00
Town of Farmville	Fuel	687.41
John Adams	Coyote bounty (2)	100.00
Jim Lawson	Coyote bounty	50.00
James R. Mitchell	Coyote bounty	50.00
VITA	Pager rental	16.36

BIOSOLIDS MONITORING

Town of Farmville	Fuel	305.28
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REFUSE DISPOSAL

O. O. Stiff, Inc.	Monthly service	577.50
Jimmy's Power Wash	Washed rolloff truck	65.00
Jimmy's Service Center	Truck maintenance	599.65
Resource International	Groundwater monitoring	10,486.43
AT&T	Phone	70.67
Embarq	Phone	31.18
Town of Farmville	Fuel	1,702.18

GENERAL PROPERTIES

O. O. Stiff, Inc.	Monthly service	100.00
Dominion Virginia Power	Courthouse	8,697.71
Embarq	Line to hospital-7.97	

	Phone-47.13	55.10
Carpet House	Floor tile-1,213.51	
	Leveler-31.50	
	Trowel-2.99	
	Tile adhesive-15.99	1,263.99
VITA	Pager rental	33.62
Sherwin Williams Company	Cover & tray liners-18.21	
	Tray & liners/edger-43.81	
	Paint supplies-17.20	
	Paint-57.13	
	Trim edger/brushes-14.45	
	Returned merchandise-(43.98-)	106.82
Town of Farmville	Fuel	646.69
Business Data of Virginia, Inc.	Software-78.98	
	Laptop-1,563.83	1,642.81
	<u>CANNERY</u>	
Roy C. Jenkins, Inc.	Fuel oil	1,103.44
AT&T	Phone	33.92
Embarq	Phone	32.08
Hubert Company	Sausage bags/scrapper	162.21
	<u>CHAPTER X BOARD</u>	
Crossroad Services Board	Local support	15,660.75
	<u>COMPREHENSIVE SERVICES ACT</u>	
Centra Health	Professional services	4,370.00
Dominion Youth Services	Professional services	9,752.80
Hallmark Youthcare-Richmond	Professional services	1,840.00
Youth Empowerment Service	Professional services	5,890.00
	<u>PLANNING</u>	
CPEAV	Dues	336.00
	<u>ECONOMIC DEVELOPMENT</u>	
Southside Messenger	Advertising	80.00
	<u>CAPITAL PROJECTS</u>	
Town of Farmville	Architectural fees-1,058.08	
	Topo maps-2,266.66	3,324.74
	<u>EXPENSES</u>	
MAS Modern Marketing	DARE Program supplies	194.61
	<u>HANDWRITTEN CHECKS</u>	
Virginia Association of Counties	07 Registration	1,800.00
Virginia Department	Virso guardrail	1,160.00
Of Transportation	Postage	6,500.00
BMS Direct		

In Re: Highway Matters

Chairman Fore stated Alan Leatherwood, Resident Highway Engineer, was unable to attend the Board meeting, but said any comments or questions could be given to staff.

Jonathan Pickett, Director of Planning and Community Development, said a resident in a subdivision in the Prospect district had questioned him about the state taking over the subdivision roads. Mr. Pickett said the state would not take over the road unless it had been built to state standards. He stated there were three problems with the Elam Country Estates Subdivision: 1) it was recorded after a certain date, so the citizens on the road would have to have it built to state specifications for the state to take it over, 2) there is still speculative interest, and 3) there are problems with dedicated right-of-way, and in this case the citizens own to the middle of the road and each citizen would have to give an easement. Mr. Pickett added the citizens would have to pay to have the road brought up to state specifications before the state could consider taking them over.

Mr. Moore said there is a bump in the road on Route 607 which is causing problems. He also thanked VDOT for the repairs on Route 460.

Mr. Pickett also said he received a letter from Bill Hogan regarding the area in Pamplin on Route 460 where accidents have been reported, and he would check with Mr. Leatherwood on that as well.

Chairman Fore said on Route 643, approximately one-half mile from the Town line going west, the road has given away and is lower than the ditch line on the right side.

Mr. Simpson said he received a report that on Germantown Road, the south side of the bridge is giving away, and that on Route 628 by the school crossing, two areas of the roadway were broken.

In Re: Longwood University Master Plan

Mr. Jerry Jerome, Longwood University Campus Master Plan Coordinator, said they are in the process of updating the University's master plan, which are the long-term plans for the physical part of the campus. He said they were seeking comments and concerns from the Board of Supervisors.

Mr. David Harnage, Mosely Architects, said they were hired to look at the physical campus to define a long-term strategy for the evolution and development of the campus, to include an enrollment projection of 5,600 students. He added the process would be based on input from the community in order

to understand the important planning issues. He said the university is an integral part of the community and vice versa, and success for both ingredients comes when solutions are found that mutually aid the institution and community in which it exists. He then asked for advice, counsel and input for the planning process.

Mr. McKay said a major concern would be both pedestrian and automobile traffic to and from the old shopping center [on Main Street].

Mr. Moore asked if the university owns enough property to accommodate the growth, and added his concern that eminent domain not be used to acquire surrounding properties from the residents.

Mr. Harnage said he was unaware of any previous acquisitions, and that there is a recently adopted policy stating they may only obtain property as they go forward with the use of eminent domain.

Mrs. Gilfillan said preserving the historic homes in the High Street and the train station areas is very important. She added the amount of parking areas is a concern, and the increase pavement would affect the character of the area and water drainage. Mrs. Gilfillan added her concerns regarding the Convention Center, and said no one has shown research on there being a market or need for it. She also said the road from the dining hall to Main Street [Madison Street] seemed to impact danger for the students in the crossing, and may need to be closed.

Mr. Harnage said part of their scope would be to look at the traffic and parking issues.

Mr. Jones asked if there were plans to provide a bridge for foot traffic to Lancer Park. Mr. Harnage said the project to create a pedestrian access point as well as a different vehicular access point is active, but he could not provide details at that time.

Mrs. Gilfillan asked if the growth is anticipated to require more rental property, or how much would be dormitory housing and how much would be private housing.

Mr. Harnage said that issue will be studied. He said they will be meeting with 30 different groups to gather information, and would then do the analytical work, and describe issues and alternative strategies. He said this is the very beginning of the process.

Mrs. Gilfillan said the revenue and property tax issues could present a number of alternatives, such as payments in lieu of tax.

Mr. Harnage said there are currently about 4,000 students enrolled at Longwood University, and the enrollment plan is looking long-range, not just next year.

Mr. McKay said the apartments next to the train station crossing will be part of the State Park next year.

Mr. Harnage closed by saying that strong universities have strong, positive impact on the communities.

In Re: Amendment to County Building Ordinance

The County Attorney recommended the County remove the building permit fee schedule from the County Building Ordinance.

Mr. McKay made a motion, seconded by Mr. Jones, to authorize a public hearing for the December Board meeting for consideration of amendments to the County Building Ordinance. The motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	William G. Fore, Jr.	
	Sally W. Gilfillan	
	Robert M. Jones	
	Charles W. McKay	
	James C. Moore	
	Howard F. Simpson	
	Lacy B. Ward	

In Re: Amendment to County Building Permit Fees

Chairman Fore said the County Building Official recommended amendments to the fee structure for county building permits. No action would be taken until following the public hearing on the amendment to the County Building Ordinance scheduled for the December Board meeting.

In Re: Appointment – Planning Commission

Mr. Moore made a motion to approve advertisement for the Prince Edward County Planning Commission vacancy created by the election of Mrs. Mattie Wiley to the Board of Supervisors. The vacancy will be filled at the March 2008 Board meeting. The motion carried:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Lacy B. Ward

Nay: None

In Re: Tobacco Commission Grant

Sharon Carney, Director of Economic Development and Tourism, advised the Board that at the October 25th, 2007 Virginia Tobacco Indemnification and Community Revitalization Commission meeting, the Commission members denied Prince Edward County's Special Projects Grant application for \$396,000. On November 1, 2007, a third Tobacco Allocation award was made to Prince Edward County in the amount of \$151,760, which included \$42,000 that the County had earlier de-obligated in October, 2007 when a previous grant award had closed out. After discussion on the site improvements to be done at the business park, Mrs. Carney requested the Board approve a resolution in support of the Tobacco Commission Economic Development Grant, and requested authorization for the preparation and submittal of a Tobacco Commission Economic Development Grant in the amount of \$151,760.

Mr. Jones made a motion to approve the Board Resolution in support of the Tobacco Commission Economic Development Grant. The motion carried:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Lacy B. Ward

Nay: None

Mr. Simpson made a motion that the Board authorize the preparation and submittal of a Tobacco Commission Economic Development Grant, in the amount of \$151,760, for the February 1, 2008 round, and authorize the County Administrator to sign any and all documents associated with the Tobacco Commission Economic Development Grant. The motion carried:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
Charles W. McKay
James C. Moore
Howard F. Simpson
Lacy B. Ward

Nay: None

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

**VIRGINIA TOBACCO INDEMNIFICATION AND COMMUNITY
REVITALIZATION COMMISSION
PROJECT ENDORSEMENT RESOLUTION**

WHEREAS, the Virginia Tobacco Indemnification and Community Revitalization Commission was created to help foster economic development in the tobacco dependent communities of Southside and Southeast Virginia; and

WHEREAS, the County of Prince Edward Board of Supervisors would like to submit a grant application for \$151,760 to the Virginia Tobacco Indemnification and Community Revitalization Commission from the "Economic Development Fund" currently available by February 1, 2008.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby support a grant application to the Virginia Tobacco Indemnification and Community Revitalization Commission for engineering and site development costs of approximately 25 acres +/- at the Prince Edward Industrial Park for the development of industrial sites as an inducement for the recruitment of prospect industries to locate to Prince Edward County; and

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia does hereby authorize the Board of Supervisors Chairman and/or County Administrator to sign all necessary grant documents to execute the application, grant reports and grant contract.

In Re: Virginia Sesquicentennial of the American Civil War Commission

The Commonwealth of Virginia has appointed a Virginia Sesquicentennial of the American Civil War Commission for the purpose of planning for commemorating the 150th anniversary of Virginia's participation in the American Civil War. The duration of the commemoration will be 2011 through 2015. The Chairman of the Commission, Speaker of the House William Howell, is requesting that each locality

designate a local liaison to work with the Commission, and form a local sesquicentennial committee to begin planning for the four-year statewide commemoration period.

Mr. Simpson made a motion to appoint Sharon Lee Carney, Director of Economic Development and Tourism, as the County's liaison to the State Commission, and refer the formation of a local commission to the Farmville-Prince Edward Tourism Advisory Board, and request that they formulate a recommendation to be brought back to the Board of Supervisors by its January 2008 meeting. The motion carried:

Aye:	Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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In Re: Posting County Land for No Hunting

With the onset of hunting season, the Board annually takes action on posting County-owned property for "NO HUNTING" as follows:

1. County-owned property at the Prince Edward County Landfill
2. County-owned property at the Prince Edward County Industrial Park
3. County-owned property adjoining the Piedmont Regional Jail

On motion of Mr. Moore and carried:

Aye:	Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay: None
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the Board authorized the County's Animal Control Officers to post the County property for "No Hunting."

In Re: Surplus Equipment Sale

The Buildings and Grounds Department compiled a list of surplus equipment for sale by the County, which could tentatively be scheduled for Saturday, December 1, 2007 at the County Shop.

Mr. James Ennis, County Attorney, said the vehicles had been compared against DMV records in order to allow recovery, but most were older than 10 years and there was no way to check. He added most of the items included were either surplus or abandoned.

Mr. Simpson made a motion that the list of equipment was deemed surplus. The motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	William G. Fore, Jr.	
	Sally W. Gilfillan	
	Robert M. Jones	
	Charles W. McKay	
	James C. Moore	
	Howard F. Simpson	
	Lacy B. Ward	

Mrs. Cooper-Jones made a motion to authorize the sale of the surplus equipment as presented.

The motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	William G. Fore, Jr.	
	Sally W. Gilfillan	
	Robert M. Jones	
	Charles W. McKay	
	James C. Moore	
	Howard F. Simpson	
	Lacy B. Ward	

In Re: Holiday Schedule

Mr. Jones made a motion to accept the recommended holiday schedule as follows:

Thanksgiving	Wednesday, November 21 – Close at Noon Thursday, November 22 – Closed All Day Friday, November 23 – Closed All Day
Christmas	Monday, December 24 – Closed All Day Tuesday, December 25 – Closed All Day Wednesday, December 26 – Closed All Day
New Years	Monday, December 31 – Closed All Day Tuesday, January 1 – Closed All Day Wednesday, January 2 – Closed All Day

The motion carried unanimously:

Aye:	Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay:	None
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In Re: County Administrator's Report

Mr. Bartlett advised the Board that he prepared a proposed amendment to the County's code, which states the County Administrator works at the pleasure of the Board, lists various powers and duties of the Administrator, and the process necessary to remove the Administrator. Mr. Bartlett also submitted a draft of a County Financial Policy or Manual, which would eventually be all inclusive to include Budget Development, amendments and execution, debt management, investment policies, capital improvements, reserve requirements and any other items the Board desires. He stated these were submitted for review to be voted on at the December 2007 meeting.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of October 2007, which was reviewed and ordered to be filed with the Board papers.

In Re Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of October 2007, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of October 2007, which was reviewed and ordered to be filed with the Board papers.

In Re: PERT Ridership Report

The Board reviewed the September 2007 and October 2007 reports from PERT and ordered them to be filed with the Board papers.

In Re: Financial Reports from Prince Edward County Schools

Dr. Patricia Watkins, School Superintendent, submitted a financial summary report and a comparative receipts and expenditures report for the month of October 2007, which were reviewed and ordered to be filed with the Board papers.

On motion of Mr. Moore and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay:	None
	William G. Fore, Jr.		
	Sally W. Gilfillan		
	Robert M. Jones		
	Charles W. McKay		
	James C. Moore		
	Howard F. Simpson		
	Lacy B. Ward		

the meeting was recessed at 8:10 p.m. and will reconvene Thursday, November 15, 2007 at 12:00 noon for the joint meeting with the Farmville Town Council at Settle Hall at Hampden-Sydney College.

November 15, 2007

At a joint meeting of the Prince Edward County Board of Supervisors and Farmville Town Council held on Tuesday, the 15th day of November, 2007, at 12:30 p.m., at Settle Hall, Hampden-Sydney College, there were present:

Board of Supervisors

William G. Fore, Jr. Chairman
Howard F. Simpson, Vice-Chairman
Sally Gilfillan
Robert M. Jones
Charles M. McKay
James C. Moore
Lacy B. Ward

Town Council

Sydnor C. Newman, Mayor
Dr. Edward I. Gordon
Sally B. Thompson
Donald Hunter
David E. Whitus
Otto S. Overton
A. D. "Chuckie" Reid

Also present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant Administrator; Jonathan Pickett, Director of Planning and Community Development; Alecia Daves-Johnson, Planner I; James Ennis, County Attorney; Sharon Lee Carney, Director of Economic Development and Tourism; Gerald J. Spates, Town Manager; Robin Atkins, Town of Farmville Director of Public Works; Fred Pribble, Vice-President of Draper Aden Associates; Joe Hines, PE, Timmons Group; Greg Isins, Timmons Group; Mattie Wiley; Bob Fowler, Manor Resort; William Osl, Chairman, Cumberland County Board of Supervisors; Danny Fore, Commonwealth Regional Council; Chuck Dowdy; David Johnson, Provost, Southside Virginia Community College, Daniels Campus; David Harnage, Mosely Architects; Dick Bratcher, Longwood University; David Rose, Davenport; Norm Krueger, Vice-President, Hampden-Sydney College; and Don Blessing, Town of Farmville Attorney.

Chairman Fore welcomed those present and Supervisor James C. Moore offered thanks over the meal.

Supervisor Cooper-Jones entered the meeting during the meal break.

In Re: Sandy River Reservoir Water Supply Recommendation

Following lunch, Chairman Fore called the Board of Supervisors to order and Mayor Newman called the Council to order. Mr. Fore thanked all for attending and seeking a community solution for the water dilemma facing Prince Edward County and the Town of Farmville. He said it had been five months since the last meeting to formally discuss the transmission of water from the Sandy River Reservoir to the community, and the Board and County staff had worked long hours seeking a solution that would benefit the community as a whole. Mr. Fore said, "In spite of credit that Ken Woodley gave me in his editorial concerning today's meeting which appeared in the November 9, 2007 issue of the [Farmville] Herald, I am

not a weather prognosticator. However, some of Ken's comments are absolutely true. And to quote his editorial, 'the situation is serious because the community's water source – the Appomattox River – is threatened by the second serious drought in five years.' Chairman Fore added, "We still face the eminent possibility of little or no rain during the coming winter months." Mr. Fore said, "I would like, once again, to quote Ken Woodley: 'Let us hope that Supervisors and Town Council members leave this meeting with the discussions indeed finalized, the wording set with nothing left to be done but drafting and signing a final agreement.'"

Mr. Wade Bartlett stated that the following presentation was a proposal for the Town Council and not a request for the Town to join with the County in an Authority. He then presented the Sandy River Reservoir Water Supply Recommendation. He stated the community faced three challenges in solving the community's water supply issue:

1. Provide an adequate and reliable water supply for today and the future at the least cost for the entire community
2. Upgrade water plant and distribution system to meet existing and future Health Department and DEQ regulations
3. Develop financial plan to fund the costs to achieve the goals above

Mr. Bartlett then stated the water supply issue was the single most important issue for the community, and increasing development also increases the demand for water. He added without the water supply, future development, and therefore jobs, are at risk. Mr. Bartlett said the Sandy River Reservoir is unused from its original intent to serve as a water source for the community, and it is the task of the two governing bodies of the community to develop a plan to bring the water to the citizens. All options are expensive, he said, and added that a partnership would be required to complete the optimal project for the community in a timely fashion. Mr. Bartlett restated the cost of the prior proposal of \$23.95 million, which included the \$3 million to move the Town's intake and that Prince Edward County had agreed to pay up to \$4.98 million to build the intake and pretreatment facilities, and the Town had agreed to fund the remaining \$15.97 million - \$18.97 million.

Mr. Bartlett stated the various risks of the prior proposal and then stated the new community solution would be to build a new water treatment plant at Sandy River Reservoir and replace the raw water transmission line with a treated water line. He said the cost of \$22.56 million compares favorably to the

prior proposal. He then reviewed a lengthy list of positive items concerning the new community solutions and a short list of negative items.

Mr. Bartlett said the Board of Supervisors' Sandy River Committee was able to meet as soon as possible, and asked if the Town could meet later that day. He said the following issues must be resolved: a partnership arrangement for the water treatment plant, financing for this or any plan, an interim water supply agreement, and establishment of service areas for both the County and the Town. He added he hoped to have answers to any questions from the Town Council, and the County felt this was the best way to go forward as a community. He said this needed to be solved together.

Mr. Newman asked about the 10-12 year time frame included in the presentation. Mr. Bartlett said that time span had been mentioned by Mr. Spates as a means to save money during a previous Joint Committee meeting.

Mr. Newman asked the Council if they would like to recess the meeting until Friday, November 16, at which time they would review the recommendation.

Mr. Krueger said that in terms of the level of immediacy, it had been recently heightened to a new level, as he understood the Town has cut everyone off from the existing water supply. Mr. Bartlett said that was a different issue.

Mr. Newman recessed the Town Council meeting.

On motion of Mr. Moore and carried:

Aye:	William G. Fore, Jr. Pattie Cooper-Jones Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson Lacy B. Ward	Nay:	None
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the meeting was recessed at 1:05 p.m. and will reconvene on November 26, 2007 at 5:30 p.m. for a joint meeting with the Prince Edward County School Board.

November 26, 2007

At a reconvened meeting of the Board of Supervisors of Prince Edward County, held jointly with the School Board of Prince Edward County, in the Prince Edward County School Board Conference Room, Eagle Drive, Farmville, Virginia, on Tuesday, November 26, 2007, at 5:40 p.m., there were present:

Board of Supervisors

William G. Fore, Jr., Chairman
Howard F. Simpson, Vice Chairman
Sally W. Gilfillan
Pattie Cooper-Jones
Robert M. Jones
James C. Moore
Lacy B. Ward

School Board

Russel L. Dove, Chairman
Herbert Doswell
Linda L. Leatherwood
Patsy G. Pelland
Ellery Sedgwick

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Mattie Wiley; and Dr. Patricia Watkins, Division Superintendent.

Chairman Fore called the Board of Supervisors to order at 5:40 p.m., as a reconvened meeting from November 14, 2007, for preliminary budget discussion with the Prince Edward County School Board.

In Re: Sandy River Reservoir Water System

Mr. Bartlett stated the first order of business was to review the project scope of work for the Sandy River Reservoir Water System. He said the project consisted of the intake with the capacity of six million gallons, the pump station with an initial capacity of two million gallons and ultimate capacity of eight million gallons, the water treatment facility with initial capacity of two million gallons with the planned upgrade to three [million gallons] with an ultimate capacity of six million [gallons]. He said all are adjustable if the Town decides not to join with the County, it can be scaled back to a one million gallon plant. Mr. Bartlett said the distribution system which consists of approximately 38,000 linear feet of water main, will include a storage tank of up to one million gallons, with a location yet to be determined. He said the project is based upon the assumption the Town would join with the County, and was sized appropriately.

Mr. Bartlett said the first step was to authorize award of the annual engineering contract. He said six proposals were received in response to the RFP. Mrs. Puckett said the proposals had been reviewed at

the staff level, and the staff is prepared to recommend the award of one of the contracts to Draper Aden. Further discussion would then be brought to the December Board meeting on the other awards. Mr. Bartlett said there would probably be three awarded, so there would be a choice of engineering firms in the future. One would be recommended exclusively for the landfill, and a second one for overall engineering services. He added that would allow a choice for the best suited for a particular project involved. He added the water system would necessitate an RFP for that project because of its size.

Mr. Ward said he would like to see the paperwork prior to voting on an engineering firm.

Mr. Moore asked about the criteria used to justify the choice of Draper Aden. Mr. Bartlett said the main factors were that Draper Aden had past history of the county's water and sewer plans; they were the engineering firm for the Industrial Park and have all the plans and full understanding of the site; they also have worked with some surrounding areas and have extensive knowledge of the County's operations in the water and sewer areas, and have been under annual contract for three years. Mrs. Puckett added Draper Aden did all the work on the Sandy River Reservoir, the permit from DEQ, the work on the water supply plan, and their depth of knowledge on the County's water situation could not be surmounted by anyone.

Mr. Bartlett said there would be at least two more annual contracts awarded, and that any project over \$100,000 would be issued an RFP, and that project's responses would be evaluated on their own merits.

Chairman Fore recommended to the Board that Draper Aden was awarded an annual contract.

Supervisor Jones made a motion, seconded by Mr. Moore, to authorize the award of the annual engineering contract to Draper Aden. Mr. Ward stated that he wasn't concerned about the annual contract but there were a number of other things involved, such as constructing a water supply system, and "authorize the County Administrator to execute the engineering proposals with Draper Aden for a number of things down there." He said he would like to know which firms responded to the RFP, adding that a firm that has more knowledge than anyone else is not necessarily a reason to award a contract.

The motion carried:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
James C. Moore
Howard F. Simpson

Nay: Lacy B. Ward

Mr. Bartlett stated the next step would be to authorize the County Administrator to execute the engineering proposals with Draper Aden for: 1) interim water supply, 2) preliminary engineering for raw water intake and pump station at Sandy River Reservoir, 3) Sandy River Reservoir treatability analysis, and 4) preliminary engineering for the Sandy River Water Treatment Plant. He said these items would move the County forward since the Joint Meeting with the Town when they decided to go on their own and not join with the County, and would set the preliminary engineering studies in motion and may be amended at any time in the future if so needed.

Mr. Ward asked what effect this would have if the Town agrees to accept the proposal from the County. Mr. Bartlett said it would not affect these four items, because it had been determined the best solution is a plant at Sandy River, and the only question was whether the Town would join with the County on that issue and the distribution system. He added the plant needs to be sized to serve the Town residents and the County residents, and it could be downsized later in the process. Mr. Ward then asked who would be financing this project, as it seemed to be moving quickly. Mr. Bartlett said these things take years to build and engineer and the engineering will go on for over a year to design a water plant and distribution system. He estimated it will be a three-year project if expedited.

Mr. Jones said it wasn't moving hurriedly because a proposal was given to the Town in 2003 that was rejected, and this has been discussed for years and it needs to progress. He added "Someone's got to get this thing going." Mr. Simpson added that the Town has cut off discussion about the water, and the County must do something.

Mr. Bartlett said regarding the customer base, the County was looking at legal options and may be able to reclaim customers that are within the County proper. He asked the Board to recall that most of the system outside of the Town was paid for by the County or through grants. Mr. Bartlett reminded the Board that any other developments throughout the county are in jeopardy if there is no interim water supply because the Town issued a moratorium. He stated the steps mentioned are preliminary and would need to be done in order to build a plant with or without the Town's participation.

After further discussion, Mr. Simpson made a motion to authorize the County Administrator to execute the engineering proposals with Draper Aden as listed. The motion carried:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
James C. Moore
Howard F. Simpson

Nay: Lacy B. Ward

Mr. Moore made a motion to appropriate \$99,000 for the interim water supply, \$82,500 for the preliminary engineering for the raw water intake, and \$75,000 for the Sandy River Reservoir treatability analysis for a total of \$256,500 to Account #4-100-42610-3160 and \$99,000 to cover the cost of the authorized engineering services to Account #4-100-42610-3170. The motion carried:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
James C. Moore
Howard F. Simpson

Nay: Lacy B. Ward

Mr. Moore made a motion, seconded by Mr. Simpson, to authorize issuance of the RFP for engineering services. After some discussion, the motion carried:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
James C. Moore
Howard F. Simpson

Nay: Lacy B. Ward

Mrs. Puckett spoke with Mr. Paul Freed with the Virginia Health Department, who had requested a letter from the County to enable The Manor to continue its pump-and-haul contract for its wastewater. She said The Manor questions the ability of the existing system to serve its needs for water and wastewater, and until an interim solution or final agreement on infrastructure in the County and Town is worked out, they wish to continue the pump-and-haul of their wastewater, which is about 2,000 gallons a week. Mr. Bartlett explained temporary permits cover a time period of a year or less, and the Health Department would feel more comfortable with a letter from the County. He added that the County would assume any liability if there is a sewage spill at The Manor, while it would be in the collection process only.

Mr. Simpson made a motion to authorize the County Administrator to execute a letter to the Health Department to enable the Manor to continue its pump-and-haul contract for its wastewater.

After some discussion, Mr. Moore asked that the letter be brought before the County Attorney and then brought before the Board. Chairman Fore asked the County Administrator to work on the letter with the County Attorney, send the letter to the Health Department and copy each member of the Board. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones James C. Moore Howard F. Simpson	Nay:	Lacy B. Ward Pattie Cooper-Jones
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After some discussion, a motion was made by Mr. Moore, seconded by Mr. Simpson, to grant a temporary construction easement to The Manor for the construction of the wastewater treatment plant with the assistance of the County Attorney, and to authorize easement to Virginia Power for wastewater treatment plant, and that the Chairman of the Board of Supervisors and the County Administrator execute all of the necessary paperwork.

A substitute motion was made by Mr. Ward that the Board delay the vote on these easements until the Board can review it fully in writing.

Chairman Fore indicated that the Board needed to determine which of the motions would become the main motion. He then called for a vote in favor of the substitute motion becoming the main motion; the motion failed:

Aye:	Pattie Cooper-Jones Sally W. Gilfillan Lacy B. Ward	Nay:	William G. Fore, Jr. Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson
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The Board then returned to the original motion, to grant the construction easement and to authorize easement for Virginia Power on the wastewater plant. The motion carried:

Aye:	William G. Fore, Jr. Sally W. Gilfillan. Robert M. Jones Charles W. McKay James C. Moore Howard F. Simpson	Nay:	Lacy B. Ward Pattie Cooper-Jones
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In Re: 100th Birthday Celebration of Hazel Benton Carter

On motion of Mrs. Gilfillan and carried:

Aye:	Pattie Cooper-Jones	Nay: None
	William G. Fore, Jr.	
	Sally W. Gilfillan	
	Robert M. Jones	
	James C. Moore	
	Howard F. Simpson	
	Lacy B. Ward	

the Board approved a Letter of Recognition of Hazel Benton Carter's 100th birthday.

To Mrs. Hazel Benton Carter:

The *Board of Supervisors of the County of Prince Edward, Virginia*, is very pleased to have this opportunity to extend to you its best wishes on the grand occasion of your 100th birthday on December 9, 2007.

Through your lifelong commitment to education: first as a student and graduate of I.C. Norcum High School in Portsmouth, Virginia and Virginia State College (now University) in Petersburg, Virginia; then as a teacher in the one-, two- and three-room schools of Prince Edward County from 1924 until 1959, and as a teacher in the Cumberland County Public Schools from 1959 until your retirement in 1972; you have contributed indelibly to the lives of so many young people.

Through your leadership as an active member of Calvary Baptist Church, the Martha E. Forrester Council of Women, and the Retired Teachers of Buckingham, Cumberland and Prince Edward you have rendered honorable and invaluable service to your community.

Through your devotion to family; wife of George Andrew Carter, mother of André Carter Pearce, grandmother of two and great-grandmother of two; you have nurtured and encouraged and set a high standard for those who follow.

On the occasion of this celebration honoring you, we the undersigned members of the *Board of Supervisors of the County of Prince Edward, Virginia*, do hereby convey our high regard to you as a community leader and as an inspiration to your former students and all who know you.

In Re: Special Construction Project

Mr. Simpson made a motion to request VDOT issue a permit to the County for temporary closure of Route 603 to non-resident traffic from 6:00 a.m., December 3, 2007 until 7:00 p.m., December 11, 2007.

The motion carried:

Aye: Pattie Cooper-Jones
William G. Fore, Jr.
Sally W. Gilfillan
Robert M. Jones
James C. Moore
Howard F. Simpson
Lacy B. Ward

Nay: None

After a recess for dinner, Mr. Dove called the School Board to order at 6:55 p.m.

Chairman Fore thanked the School Board for allowing the Board of Supervisors to disrupt the planned agenda and for providing dinner.

In Re: Accreditation

Dr. Watkins gave a report on the progress with accreditation, and said the Middle School is now conditionally accredited by the Board of Education, which is granted to schools that have shown improvement. She said there is one area of concern, in Mathematics, and there was a significant improvement in the schools over the past year.

Sally Gilfillian left the meeting at this time.

In Re: Efficiency Study

Dr. Watkins gave a presentation on the Efficiency Study. She said a savings of \$487,521 was identified, and over a period of five years, there was a savings of \$1.9 million. She said there are over 100 recommendations, some of which have a dollar amount attached. She added that as efficiency is improved, in the long run, revenues and spending will also improve. She added the long term items would require studies, infrastructure, training, and other processes that cannot be done "overnight."

Short term: Reduce number of assistant principals
Eliminate one bus maintenance supervisor
Reduce custodial staff

Long term: Implement an energy awareness program (\$57,607)
Provide bus routing and establish bus stops (161,010)

To Be Studied: Increase meal prices charged by the cafeteria to include prices associated with the free and reduced program Index. (\$78,203)

Dr. Watkins then said the Board identified the Future Capital Improvement Needs of the school division:

- Improve the quality of the high school athletic complex
- Expand the career and technical center
- Install security systems at the middle and elementary schools
- Improve the location of the 4th and 5th grade students

In Re: Rebenchmarking

Dr. Watkins reviewed the issue of Rebenchmarking, which is a process which increases funding to school districts every two years according to their past and projected input costs. She said the purpose is to get the budget in line with the requirements set by the Standards of Quality. Dr. Watkins reminded the Board that the demands of education are increasing with less funding.

Mr. Bartlett said he had presented the Board of Supervisors a 10-year history of the funding for the County, including the schools, to show when the state did a rebenchmark in 2004, state funding increased almost \$15 million. He added that two years later, in the current fiscal year, it went from \$15.2 million to \$17.1 million, and that the state has become fully engaged in funding local education. He added rebenchmarking is partly based on the Composite Index which has decreased over time for Prince Edward County which meant the state paid a larger portion of the cost of education.

Dr. Watkins said the rebenchmarking will only affect the basic aid. Further discussion followed on federal and state aid. Mr. Bartlett said Governor Kaine's budget would be released December 17th, which will give an indication of the Governor's recommendation for the overall increase in rebenchmarking. He said the Governor typically funds education well; Dr. Watkins added the Governor made a commitment that he would.

Mr. Bartlett said he had proposed a financial policy to the Board of Supervisors, which includes a budget policy which requests the School Board submit to the Board of Supervisors a proposed budget by March 1 and a budget approved by the School Board by April 1. This proposed schedule would allow the Board of Supervisors a month to hold the required public hearing and to have discussion between the two bodies.

Discussion followed regarding the budget, further plans for projects such as the athletic field, and other projects that would need attention with the increase in economic development within the County.

In Re: GASB 45 Study

Dr. Watkins said that the study had been conducted in October 2007, and the costs of post retirement benefits were identified.

Mr. Bartlett said there is a new financial requirement by the Government Accounting Standards Board, beginning in the Fiscal Year 2008 audit, to show liability. He said an actuarial company was being sought to look at the benefits and the actuarial data on the County and school employees to develop a cost of the projected liability.

Chairman Fore asked about a mandated percentage that would be put back against the liability. Mr. Bartlett said the Board of Supervisors would have to make that decision but there was no mandate to place funds in a reserve account to fund the future liabilities. He said the County could continue on the "pay as you go" plan.

Dr. Watkins asked how this would tie into the new mandate that would go into effect January 1, 2008, regarding the school district managing its own retirement system. Mr. Bartlett said they may hire someone to manage that. Further discussion on management companies followed.

Dr. Watkins said that on behalf of the School Board, she wished to express appreciation for the spirit of cooperation and efforts to respond to the needs of the school and the children. Dr. Watkins said the School Board was "working very hard to not just provide a good school system, but a great school system, and with your help, we're sure we can get there."

In Re: Adjournment

On motion of Mr. Moore and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	William G. Fore, Jr.	
	Robert M. Jones	
	James C. Moore	
	Howard F. Simpson	
	Lacy B. Ward	

the meeting was adjourned until December 12, 2007 at 7:00 p.m.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2007
Item No.: 4-c
Department: Accounts Payable
Staff Contact: Barbara Poulston
Issue: Consent Agenda – Approval of Accounts & Claims

Summary:

Attachments: Bill List

Recommendation: Approval

Motion _____
Second _____

Chairman Fore _____
V-Chair Simpson _____
Moore _____

Cooper-Jones _____
Jones _____
Ward _____

Gilfillan _____
McKay _____

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

FROM DATE- 12/01/2007
TO DATE- 12/01/2007

12/05/2007

\$\$\$ PAY \$\$\$

\$331,796.90
\$2,771.00
\$495.00
\$4,073.75
339,136.65

FUND NO. DESCRIPTION

100
732
740
741

TOTAL

MAJOR# ACCT# 000200	VENDOR NUMBER LIABILITIES	VENDOR NAME	INVOICE NUMBER	DESCRIPTION	AMOUNT
1002	12122 31564	Sales Tax Collected/Payab CARNEY SHARON LEE VA DEPT OF TAXATION	REIMB SALES TAX NOV 07	SALES TAX STATE SALES TAX	3.35 .98 4.33 * 4.33 **
011010	BOARD OF SUPERVISORS				
3160	18999	Professional Services JJ'S BEST BUY	333611	HILL RECEPTION SUPPLY	8.59 8.59 *
3600	15240	Advertising FARMVILLE HERALD	369 CO ADM 1107	ADVERTISING	541.50 541.50 *
5510	22580	Travel-Mileage MOORE JAMES C	HOMESTEAD 1107	MILEAGE	183.33 183.33 *
5540	11894 22580 22580 32131	Travel-Convention & Educa BUSINESS CARD MOORE JAMES C MOORE JAMES C WAL-MART COMMUNITY	1404 MH 1107 HOMESTEAD 1107 HOMESTEAD 1107 CO AD 2238 1107	HOMESTEAD RESERVATIO MEALS TIPS MTG REFRESHMENTS	219.00 23.73 20.00 21.96 284.69 * 1,018.11 **
012110	COUNTY ADMINISTRATOR				
5210	25482	Postal Services PITNEY BOWES INC	555408	POSTAGE METER RENTAL	15.00 15.00 *
5230	10097 28711 30439	Telecommunications AT&T EMBARQ US CELLULAR	392 8837 1107 392 8837 1107 816442183 1107	PHONE PHONE PHONE	246.84 436.60 75.28 758.72 *
5510	14440	Travel - Mileage PUCKETT SARAH E	EXPENSES 1107	MILEAGE & PARKING	170.32 170.32 *
5530	11894 14440	Travel - Subsistence & Lo BUSINESS CARD PUCKETT SARAH E	1412 SP 1107 EXPENSES 1107	MEALS MEALS	18.98 48.34 67.32 *
6001	13369 14440 14983 15380	Office Supplies DIAMOND SPRINGS PUCKETT SARAH E EVERHART KARIN P FARMVILLE PRINTING	11393100 1107 EXPENSES 1107 EXPENSES 1107 CO ADMR 1107	OFFICE SUPPLIES OFFICE SUPPLIES REIME OFFICE SUPPLIE BUSINESS CARDS	15.45 2.00 41.08 98.00

PRINCE EDWARD
LISTING OF INVOICES FOR 12/01/2007 -- 12/01/2007

AP375H
12/05/2007
FUND # - 100 EXPENDITURES - GENERAL FUND

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
012310	COMMISSIONER OF REVENUE			
5230	17005 HR DIRECT	282564	ABSENTEE CALENDAR	55.46
	20600 KEY OFFICE SUPPLY	415 CO ADM 1107	OFFICE SUPPLIES	32.37
	22489 MOONSTAR BBS	PECOUNTY 1107	DSL	95.00
	27181 RELIABLE	FWJ80400	OFFICE SUPPLIES	104.17
	27181 RELIABLE	FWJ80401	OFFICE SUPPLIES	7.99
	31971 VISIBLE	402135144	W-2 FORMS/ENV/1099'S	200.44
			ACCOUNT TOTAL	651.96 *
			MAJOR TOTAL	1,663.32 **
6001	15380 FARMVILLE PRINTING	7661	BUSINESS CARDS	69.00
	20600 KEY OFFICE SUPPLY	416 COM REV1107	OFFICE SUPPLIES	302.09
	20600 KEY OFFICE SUPPLY	416 COM REV1107	CREDIT MEMO	508.35-
			ACCOUNT TOTAL	137.26-*
8202	20600 Furniture & Fixtures	416 COM REV1107	CHAIRS/LAMPS/TABLE	614.41
			ACCOUNT TOTAL	614.41 *
			MAJOR TOTAL	756.57 **
012410	TREASURER			
3600	15240 Advertising	373 TREAS	ADVERTISING	57.00
	FARMVILLE HERALD			57.00 *
5230	10097 Telecommunications	392 3454 1107	PHONE	84.34
	AT&T	392 3454 1107	PHONE	33.58
	10099 AT&T	392 3454 1107	PHONE	304.05
	28711 EMBARQ			421.97 *
			ACCOUNT TOTAL	
5410	25484 Lease/Rent Equipment	4486776-NV07	EQUIPMENT RENTAL	945.99
	PITNEY BOWES INC			945.99 *
6001	20600 Office Supplies	433 TREAS 1107	OFFICE SUPPLIES	2,523.77
	KEY OFFICE SUPPLY			2,523.77 *
			ACCOUNT TOTAL	
			MAJOR TOTAL	3,948.73 **
012510	INFORMATION TECHNOLOGY			
3160	11902 Professional Services	102816	TRAVEL EXPENSE	125.00
	BUSINESS DATA OF VA, INC.	102827	TRAVEL EXPENSE	125.00
	11902 BUSINESS DATA OF VA, INC.			

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3320	12762	Maintenance Service	MC0000137723	MAINTENANCE CONTRACT	270.00
		COMPUTERPLUS SALES/SERVIC			270.00 *
				ACCOUNT TOTAL	3,445.00 **
013200	REGISTRAR				
5210	30550	Postal Services	POSTAGE 1107	POSTAGE	410.00
		U S POSTAL SERVICE			410.00 *
5230	10099	Telecommunications	392 4767 1107	PHONE	51.10
	28711	EMBARQ	392 4767 1107	PHONE	144.34
				ACCOUNT TOTAL	195.44 *
6001	11406	Office Supplies	MILEAGE 1107	MILEAGE	100.40
	20600	BOLT DALE L	1275 331733	CLIPBOARDS	7.74
	20600	KEY OFFICE SUPPLY	1275 331830	ENVELOPES	26.72
				ACCOUNT TOTAL	134.85 *
				MAJOR TOTAL	740.30 **
021100	CIRCUIT COURT				
5230	10097	Telecommunications	392 5171 1107	PHONE	53.09
	28711	EMBARQ	392 5171 1107	PHONE	169.87
				ACCOUNT TOTAL	222.96 *
				MAJOR TOTAL	222.96 **
021200	GENERAL DISTRICT COURT				
5230	10097	Telecommunications	392 3623 1107	PHONE-JUV PROB	201.34
	10099	AT&T	392 3343 1107	PHONE-J&D	73.09
	10099	AT&T	392 4024 1107	PHONE-GEN DIST COURT	117.07
	28711	EMBARQ	392 3343 1107	PHONE-J&D	83.11
	28711	EMBARQ	392 3623 1107	PHONE-JUV PROB	103.71
	28711	EMBARQ	392 4024 1107	PHONE-GEN DIST COURT	301.14
	30439	US CELLULAR	816442183 1107	PHONE	37.64
				ACCOUNT TOTAL	917.10 **
				MAJOR TOTAL	917.10 **
021300	SPECIAL MAGISTRATES				
5230	10099	Telecommunications	392 3750 1107	PHONE	88.01

AP375H PRINCE EDWARD LISTING OF INVOICES FOR 12/01/2007 -- 12/01/2007
 12/05/2007 FUND # - 100 EXPENDITURES - GENERAL FUND

MAJOR# ACCT#	VENDOR NUMBER NAME EMBARQ	INV#	DESCRIPTION	AMOUNT
021600	CLERK OF THE CIRCUIT COURT			
3160	Professional Services TREASURER OF VIRGINIA	10713	AUDIT	3,122.24 3,122.24 *
5230	Telecommunications AT&T	392 5145 1107	PHONE	95.30
	EMBARQ	392 5145 1107	PHONE	274.61 369.91 *
5810	Dues and Assoc Membership NACRC	2008 DUES	DUES	55.00 55.00 *
6001	Office Supplies KEY OFFICE SUPPLY	418 CLERK 1107	OFFICE SUPPLIES	492.96 492.96 *
6012	Books and Subscriptions MATTHEW BENDER & CO INC	58757732	WILLS & ADMIN R#1	193.40 193.40 *
				4,233.51 **
021800	LAW LIBRARY			
6012	Books and Subscriptions MATTHEW BENDER & CO INC	56901291	MODEL JURY INSTRUCT	177.40
	EMBARQ	315 0208 1107	PHONE	32.60 210.00 *
				210.00 **
022100	COMMONWEALTH'S ATTORNEY			
5230	Telecommunications AT&T	392 1902 1107	PHONE	236.71
	KINEX NETWORKING SOLUTION	071114 0007	INTERNET	49.95
	EMBARQ	392 1902 1107	PHONE	286.52 563.18 *
5899	Miscellaneous SHRED-IT	64330962	PROFESSIONAL SERVICE	42.00 42.00 *
6001	Office Supplies KEY OFFICE SUPPLY	6 COMM ATTY1107	OFFICE SUPPLIES	69.99 69.99 *
				675.17 **
022200	VICTIM WITNESS ASSISTANCE PROGRAM			
5510	Travel SAMS CINDY	EXPENSES 1107	MILEAGE & TOLLS	223.02 223.02 *

PRINCE EDWARD
LISTING OF INVOICES FOR 12/01/2007 -- 12/01/2007

AP375H
12/05/2007
FUND # - 100 EXPENDITURES - GENERAL FUND

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6001	10097	Office Supplies	315 0065 1107	PHONE	67.26
	28711	AT&T	315 0065 1107	PHONE	43.54
	31982	EMBARQ	DUES 1107	DUES	50.00
		VNVWC			160.80 *
				ACCOUNT TOTAL	383.82 **
031200	SHERIFF			MAJOR TOTAL	
3311	15150	Repairs & Maintenance - A	D251940	MINIATURE LAMPS	8.83
	29199	FARMVILLE AUTO PARTS	M303119	TOWING	35.00
	29925	THIRD ST WRECKER SERVICE	70574	HEADLIGHT MODULE	672.11
		TRI-COUNTY FORD-MERCURY			715.94 *
				ACCOUNT TOTAL	
5230	10099	Telecommunications	392 8101 1107	PHONE	570.91
	12188	AT&T	369528	CELL PHONE CHARGER	14.98
	12188	CARRINGTON'S MUSIC	369541	CELL PHONE BATTERY	44.95
	28711	EMBARQ	024 0031 1107	RADIO	10.52
	28711	EMBARQ	392 6730 1107	PHONE	30.94
	28711	EMBARQ	392 8101 1107	PHONE	438.81
	28723	EMBARQ COMMUNICATIONS INC	438278356 1107	PHONE	26.52
	30439	US CELLULAR	918210747 1107	PHONE	750.24
				ACCOUNT TOTAL	1,887.87 *
5540	12993	Travel - Convention and E	2530	TRAINING	250.00
		CVCJA			250.00 *
				ACCOUNT TOTAL	
5810	31893	Dues & Association Member	101807	08 DUES	1,211.00
		VA SHERIFFS ASSOCIATION			1,211.00 *
				ACCOUNT TOTAL	
6001	13369	Office Supplies	27961300 1107	OFFICE SUPPLIES	70.10
	20600	DIAMOND SPRINGS	545 SHERIFF1107	OFFICE SUPPLIES	560.02
	20904	KEY OFFICE SUPPLY	071113 0063	RESET SWITCH	37.50
	28757	KINEX NETWORKING SOLUTION	8008204878	OFFICE SUPPLIES	1,536.94
		STAPLES BUSINESS ADVANTAG			2,204.56 *
				ACCOUNT TOTAL	
6010	28592	Police Supplies	114939	UNLOCK KITS	84.47
	28592	SOUTHERN POLICE EQUIP CO	115468	SOLID WEDGE	25.00
				ACCOUNT TOTAL	109.47 *
6011	12335	Uniforms & Wearing Appare	139862	UNIFORMS	325.29
	12335	CENTURY UNIFORM-RALEIGH	141934	UNIFORMS	120.73
	12335	CENTURY UNIFORM-RALEIGH	141934 01	HAT	69.44
	28592	SOUTHERN POLICE EQUIP CO	114872	SAFETY VESTS	975.00
	28592	SOUTHERN POLICE EQUIP CO	114888	BOOTS	104.00
	28592	SOUTHERN POLICE EQUIP CO	115523	LEG IRONS	63.99
				ACCOUNT TOTAL	1,658.45 *
8203	22321	Communications Equipment	6012112007	PAGER RENTAL	230.00
		MCMILLIAN PAGER SERVICE			230.00 *
				ACCOUNT TOTAL	230.00 *
				MAJOR TOTAL	8,267.29 **

PRINCE EDWARD
LISTING OF INVOICES FOR 12/01/2007 -- 12/01/2007

AP375H
12/05/2007
FUND # - 100 EXPENDITURES - GENERAL FUND

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
7001	11359	Payment to Farmville VFD			
	14527	BLUE TARP FINANCIAL INC	I50021	MISC TOOLS	16.20
	15520	ELECOM INC	24499	PAGER REPAIR	188.82
	15520	FARMVILLE VOL FIRE DEPT	REIMB CK 2419	PHONE	81.65
	15656	FIRE & SAFETY EQUIP CO	REIMB CK 2420	INSURANCE	7,525.50
	15656	FIRE & SAFETY EQUIP CO	17316	INSIGNIA PINS	10.00
	15656	FIRE & SAFETY EQUIP CO	17350	DRESS UNIFORMS	1,732.22
	15656	FIRE & SAFETY EQUIP CO	17615	GOLD BADGES	916.00
	15656	FIRE & SAFETY EQUIP CO	17662	INSIGNIA PINS	10.00
	15656	FIRE & SAFETY EQUIP CO	17669	DRESS COAT	259.82
	16883	GUARDIAN FIRE-SAFETY EQUIP	1188109 01	DRESS PANTS	37.16
	16883	GUARDIAN FIRE-SAFETY EQUIP	1188109 02	DRESS COAT & SHIRTS	242.20
	20904	KINEX NETWORKING SOLUTION	071119 0009	INTERNET	9.95
	23166	NAFECO INC	139371	PANTS	50.40
	27590	RJA FIRE EXTINGUISHER	NOV 27 07	REFILLED EXTINGUISHR	60.00
	27590	RJA FIRE EXTINGUISHER	OCT 9 07	REFILLED EXTINGUISHR	58.25
	27590	RJA FIRE EXTINGUISHER	SEPT 11 07	REFILLED EXTINGUISHR	35.00
	28431	SINGER ASSOCIATES	103557	WATER LEVEL GAUGE	355.95
	29332	TOWN OF FARMVILLE	242 FVPD 1107	GAS	387.76
				ACCOUNT TOTAL	11,976.88 *
7002	11359	Payment to Rice VFD			
	12024	BLUE TARP FINANCIAL INC	I58418	MAINTENANCE SUPPLIES	20.89
	15560	C W WILLIAMS	494009	HANDLE	68.01
	15560	FARMVILLE WHSALE ELECTRIC	SC6303	SERVICE CHARGE	8.15
	15560	FARMVILLE WHSALE ELECTRIC	343041	BULBS	88.50
	15560	FARMVILLE WHSALE ELECTRIC	343065	ELECTRICAL SUPPLIES	227.09
	15560	FARMVILLE WHSALE ELECTRIC	343153	SPORTSLIGHTER	631.08
	15560	FARMVILLE WHSALE ELECTRIC	343205	ELECTRICAL SUPPLIES	327.83
	15560	FARMVILLE WHSALE ELECTRIC	343226	MERCHANDISE RETURNED	64.97-
	15560	FARMVILLE WHSALE ELECTRIC	343298	ELECTRICAL SUPPLIES	36.74
	15560	FARMVILLE WHSALE ELECTRIC	343657	ELECTRICAL SUPPLIES	4.53
	15560	FARMVILLE WHSALE ELECTRIC	343815	MERCHANDISE RETURNED	41.26-
	28711	EMBARQ	392 8737 1107	PHONE	91.73
	31844	DOMINION VA POWER	4500495009 1107	ELECTRIC SERVICE	313.56
				ACCOUNT TOTAL	1,711.88 *
7003	12553	Payment to Prospect VFD			
	14527	CITIZENS BANK & TRUST CO	4000613500 1107	TRUCK PAYMENT	3,424.73
	14527	ELECOM INC	24367	PAGER CARRY CASES	17.00
	14700	ELLINGTON ENERGY SERVICE	24413	PAGER REPAIR	91.90
	15150	FARMVILLE AUTO PARTS	5408	FUEL OIL	428.99
	16688	GOODMAN TRUCK & TRACTOR	D250795	REFLECTIVE TAPE KIT	32.16
	22050	M&W FIRE APPARATUS INC	83082	TRUCK MAINTENANCE	466.43
	27907	ROY C JENKINS INC	26033	TURNOUT GEAR	1,279.02
	28711	EMBARQ	10052449	LP GAS	164.96
	29332	TOWN OF FARMVILLE	574 9911 1107	FUEL	79.08
	31844	DOMINION VA POWER	805 PVFD 1107	PHONE	303.86
			6120897506 1107	ELECTRIC SERVICE	5.50

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
7004		31844	DOMINION VA POWER	7600812502 1107	ELECTRIC SERVICE	5.50
		31846	DOMINION VA POWER	7020850009 1107	ELECTRIC SERVICE	191.77
					ACCOUNT TOTAL	6,490.90 *
7004			Payment to Darlington VFD			
		13083	DARLINGTON HGT FIRE DEPT	NOV 07 LOAN	LOAN PAYMENT	501.50
		13083	DARLINGTON HGT FIRE DEPT	REIMB CK 2746	INSURANCE	8,887.00
		14700	ELLINGTON ENERGY SERVICE	13138H FC 1107	SERVICE CHARGE	3.23
		14700	ELLINGTON ENERGY SERVICE	4484	DISEL	682.50
		14700	ELLINGTON ENERGY SERVICE	4485	GAS	627.50
		14700	ELLINGTON ENERGY SERVICE	5520	PROPANE	252.62
		14700	ELLINGTON ENERGY SERVICE	5523	PROPANE	272.38
		16883	GUARDIAN FIRE-SAFETY EQUIP	1185837 02	HOSE	998.64
		21812	LONGWOOD WELL DRILL CO	1174	INSTALLED WELL PUMP	1,850.00
		21852	LUMBER YARD INC	360548	PADLOCK	21.35
		22502	PLANTERS BANK & TRUST	0467949058 #28	LOAN PAYMENT	501.50
		25210	PAMPLIN EXXON	DHVPD 1107	GAS	28.00
		28224	SHANABERGER & SONS	46175	GENERATOR SRV CNTRCT	334.95
		28640	SOUTHSIDE ELECTRIC COOP	38156 001 1107	ELECTRIC SERVICE	246.71
		31335	VERIZON	248 6805 1107	PHONE	73.64
					ACCOUNT TOTAL	15,281.52 *
7006			Payment to Pamplin VFD			
		25200	PAMPLIN VOL FIRE DEPT	REIMB CK 2483	FUEL	556.97
		25200	PAMPLIN VOL FIRE DEPT	REIMB CK 2496	PHONE	57.59
		25200	PAMPLIN VOL FIRE DEPT	REIMB CK 2497	PHONE	33.58
		25200	PAMPLIN VOL FIRE DEPT	REIMB CK 2498	PROPANE	306.32
		31335	VERIZON	248 6690 1107	PHONE	45.99
		31846	DOMINION VA POWER	4743517221 1107	ELECTRIC SERVICE	234.59
					ACCOUNT TOTAL	1,235.04 *
7007			Payment to Meherrin VFD			
		11153	BANK OF CHARLOTTE COUNTY	NOTE 19294 1107	TRUCK LOAN PAYMENT	15,000.00
		15656	FIRE & SAFETY EQUIP CO	17314	CYLINDER & BATTERY	564.00
		15656	FIRE & SAFETY EQUIP CO	17492	OXYGEN SENSOR	160.00
		20675	KEYSVILLE BUILDING SUPPLY	10026155	ROOF CEMENT	1.87
		20675	KEYSVILLE BUILDING SUPPLY	10026531	TRAINING SUPPLIES	32.45
		27907	ROY C JENKINS INC	18052155	LP GAS	289.06
		28446	SLAGLE JACK L FIRE EQUIP	10028102 01	LADDER SAFETY SHOES	57.72
		28446	SLAGLE JACK L FIRE EQUIP	10028102 03	LADDER SAFETY SHOES	50.00
		28446	SLAGLE JACK L FIRE EQUIP	2767	REPAIR REAR LIGHT	75.97
		30439	US CELLULAR	811808312 1107	PHONE	155.71
		31846	DOMINION VA POWER	0519881510 1107	ELECTRIC SERVICE	225.56
		31846	DOMINION VA POWER	1913347348 1107	ELECTRIC SERVICE	25.08
		31846	DOMINION VA POWER	2725824417 1107	ELECTRIC SERVICE	55.26
					ACCOUNT TOTAL	16,692.68 *
					MAJOR TOTAL	53,388.90 **
032500			EMERGENCY SERVICES			
3160		29280	Professional Service E-91 TIMMONS GROUP	65628 20 #2	SYSTEM MAINT-SBPT&OCT	2,080.00
					ACCOUNT TOTAL	2,080.00 *

PRINCE EDWARD
LISTING OF INVOICES FOR 12/01/2007 -- 12/01/2007

AP375H
12/05/2007
FUND # - 100 EXPENDITURES - GENERAL FUND

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
6014	21005	KORMAN SIGNS	202153	SIGNS & HARDWARE	349.40
				ACCOUNT TOTAL	349.40 *
				MAJOR TOTAL	2,429.40 **
033200		REGIONAL JAIL & DETENTION			
3196	14933	Purchase of Services - Ja FAMILY PRESERVATION SERV	28290	ELECTRONIC MONITORIN	480.00
				ACCOUNT TOTAL	480.00 *
				MAJOR TOTAL	480.00 **
034100		BUILDING OFFICIAL			
5510	21498	Travel - Mileage LEATHERWOOD COY	NOV 07	REGISTRATION & MEAL	22.79
				ACCOUNT TOTAL	22.79 *
6001	15380 30439	Office Supplies FARMVILLE PRINTING US CELLULAR	CO ADMR 1107 816442183 1107	BUSINESS CARDS PHONE	39.00 37.64 76.64 *
				ACCOUNT TOTAL	99.43 **
035100		ANIMAL CONTROL			
5230	30439	Telecommunications US CELLULAR	816442183 1107	PHONE	75.28
				ACCOUNT TOTAL	75.28 *
5510	11894 17004	Travel - Mileage BUSINESS CARD HALEY OF FARMVILLE INC	1404 MH 1107 155260	LODGING MIRROR	265.26 158.82 424.08 *
				ACCOUNT TOTAL	424.08 *
5820		Fowl & Livestock Claims			
999999	ADAMSON ANDREW		BOUNTY 1107	COYOTE	50.00
999999	GREGORY DONALD JR		COYOTE 1107	BOUNTY	50.00
999999	BOOKER FREDDIE SR		COYOTE 1107	BOUNTY	50.00
999999	GLENN EDWARD		COYOTE 1107	BOUNTY	50.00
999999	ROBINSON WILLIAM J		COYOTE 1107	BOUNTY	50.00
999999	ROSTAN JASON R		COYOTE 1107	BOUNTY	50.00
999999	SMITH JAMES M JR		COYOTE 1107	BOUNTY	50.00
999999	COOK ALAN		COYOTE 1107	BOUNTY	50.00
999999	HANCOCK MARSHALL		COYOTE 1107	BOUNTY	50.00
999999	ADAMS JOHN		COYOTE 1107A	BOUNTY	50.00 *
				ACCOUNT TOTAL	500.00 *
6001		Office Supplies			
15910	FOSTER RAY		EXPENSES 1107	PHOTO PROCESSING	1.47
15910	FOSTER RAY		EXPENSES 1107	STORAGE BAGS	1.18
29505	TREASURER OF VIRGINIA		CSR PERMIT 1107	LICENSE RENEWAL	90.00
32131	WAL-MART COMMUNITY		CO AD 2238 1107	OFFICE SUPPLIES	29.05
				ACCOUNT TOTAL	121.70 *

AP375H
12/05/2007
FUND # - 100

EXPENDITURES - GENERAL FUND

LISTING OF INVOICES FOR 12/01/2007 -- 12/01/2007

BEFORE CHECKS
PAGE 9

MAJOR# ACCT# 6002	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	32131	WAL-MART COMMUNITY Food Supplies	CO AD 2238 1107	FOOD SUPPLIES	122.07 122.07 * 1,243.13 **
036100		BIOSOLIDS MONITORING			
5230	29339	Telecommunications TOOMBS MANUEL H JR	REIMB 1107	INTERNET	24.67
	29339	TOOMBS MANUEL H JR	REIMB 1107A	INTERNET	24.67
	30439	US CELLULAR	816442183 1107	PHONE	37.64
5510	29339	Travel - Mileage TOOMBS MANUEL H JR	REIMB 1107A	MEALS/LODGING/MILEAG	86.98 *
6001	29339	Office Supplies TOOMBS MANUEL H JR	REIMB 1107A	ASSOCIATION DUES	573.46 573.46 *
042300		REFUSE DISPOSAL			
3160	27191	Professional Services RESOURCE INTERNATIONAL	32450	SOLID WASTE MNGT PLN	58.00
	27191	RESOURCE INTERNATIONAL	32451	MISC WORK TASKS	840.80
	27191	RESOURCE INTERNATIONAL	32452	PHASE 1 CLOSURE	307.50
	27191	RESOURCE INTERNATIONAL	32453	SURVEYING CELL D	2,285.50
	27191	RESOURCE INTERNATIONAL	32454	CELL D CONST DOCUMENT	2,742.50
3310	15560	Repairs/Maintenance FARMVILLE WHSALE ELECTRIC	345681	VIRSO ELECT SUPPLIES	6,234.30 *
	15560	FARMVILLE WHSALE ELECTRIC	345736	VIRSO ELECT SUPPLIES	230.93
	28596	SOUTHERN STATES	25446	CHAIN & HOOKS	11.12
	28869	STIFF O INC	4454	MONTHLY CONTRACT	87.52
	32103	WALKER DAVE M	DEC 07	CLEANING BOX SITE	671.75
3311	12032	Maintenance/Repairs Auto C & L MACHINE & WELDING	150698	REPAIRED TARP ROLLER	250.00 1,251.32 *
3840	10811	Contract Landfill - POS ARENA TRUCKING COMPANY	NOV 07	TRASH COLLECTION	210.00 210.00 *
	32950	WRIGHT'S EXCAVATING	DEC 07	LANDFILL OPERATION	352.00
5230	10099	Telecommunications AT&T	223 1595 1107	PHONE	42,187.50 42,539.50 *
	10099	AT&T	248 5696 1107	PHONE	48.13
	10099	AT&T	392 9223 1107	PHONE	15.11
	10099	AT&T	574 4166 1107	PHONE	33.58
	10099	AT&T	767 2769 1107	PHONE	37.97
					117.82

PRINCE EDWARD
LISTING OF INVOICES FOR 12/01/2007 -- 12/01/2007

AP375H
12/05/2007
FUND # - 100 EXPENDITURES - GENERAL FUND

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
6009	28711 EMBARQ	391 3442 1107	PHONE	35.51
	28711 EMBARQ	332 3675 1107	PHONE	55.75
	28711 EMBARQ	392 9223 1107	PHONE	37.34
	28711 EMBARQ	574 4166 1107	PHONE	38.85
	28711 EMBARQ	767 2769 1107	PHONE	40.37
	30439 US CELLULAR	816442183 1107	PHONE	37.64
	31335 VERIZON	248 5696 1107	PHONE	61.61
	31335 VERIZON	736 2828 1107	PHONE	88.50
			ACCOUNT TOTAL	648.18 *
6009	23726 NEWMAN TIRE CO INC	149029	TIRE	150.00
			ACCOUNT TOTAL	150.00 *
			MAJOR TOTAL	51,033.30 **
042610	SANDY RIVER RESERVOIR			
3160	Professional Services			
	13779 DRAPER ADEN ASSOCIATES	2007090609	FINANCIAL ANALYSIS	2,061.03
	13779 DRAPER ADEN ASSOCIATES	2007100272	SRR PROTECTION PLAN	2,225.00
	13779 DRAPER ADEN ASSOCIATES	2007100275	SRR WATER SUPPLY PLN	14,030.00
	13779 DRAPER ADEN ASSOCIATES	2007100319	FINANCIAL ANALYSIS	5,242.50
			ACCOUNT TOTAL	23,558.53 *
			MAJOR TOTAL	23,558.53 **
043200	GENERAL PROPERTIES			
3160	Professional Services			
	28223 SERVICEMASTER	DEC 07	MONTHLY CONTRACT	4,875.83
			ACCOUNT TOTAL	4,875.83 *
3310	Repairs/Maintenance			
	10172 AIR CONDITIONING EQUIPMNT	36044	MAINTENANCE CONTRACT	3,220.00
	15946 FRANCE ENVIRONMENTAL INC	1858	CH AIR ANALYSIS	1,840.00
	28869 STIFF O INC	4454	MONTHLY CONTRACT	100.00
			ACCOUNT TOTAL	5,160.00 *
5110	Electrical Services			
	28640 SOUTHSIDE ELECTRIC COOP	114379 001 1107	DH SITE	89.12
	28640 SOUTHSIDE ELECTRIC COOP	114379 002 1107	SRR LIGHTS	32.21
	31844 DOMINION VA POWER	0890745003 1107	ANIMAL SHELTER	156.38
	31844 DOMINION VA POWER	0916382831 1107	INDUSTRIAL PRK LGHTS	62.08
	31844 DOMINION VA POWER	1230385005 1107	ROY CLARK MONUMENT	18.20
	31844 DOMINION VA POWER	5181167213 1107	LEACHATE PUMP	373.89
	31844 DOMINION VA POWER	8970737501 1107	SCALEHOUSE	64.70
	31844 DOMINION VA POWER	9670710004 1107	SHOP	51.49
	31844 DOMINION VA POWER	0670040567 1107	CELL C PUMP STATION	18.64
	31846 DOMINION VA POWER	0675198071 1107	MOORE BLDG	132.66
	31846 DOMINION VA POWER	1059387447 1107	MOORE BLDG	27.54
	31846 DOMINION VA POWER	1144204110 1107	GREEN BAY SITE	73.27
	31846 DOMINION VA POWER	4951935099 1107	SHERIFF DEPT SHED	5.50
	31846 DOMINION VA POWER	5856894620 1107	WORSHAM CLERK OFFICE	28.62

EXPENDITURES - GENERAL FUND

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
5230	28711 30439		Telecommunications PHONE	63.26
		392 1943 1107	PHONE	188.29
		816442183 1107	PHONE	251.55 *
6007			Repairs and Maintenance S	
	10900	132879	MAINTENANCE SUPPLIES	10.53
	11359	159453	AVERS BLDG. & SUPPLY CO	36.34
	11359	159663	BLUE TARP FINANCIAL INC	18.11
	11359	159930	BLUE TARP FINANCIAL INC	10.16
	11359	161095	BLUE TARP FINANCIAL INC	428.32
	11359	161582	BLUE TARP FINANCIAL INC	21.99
	11359	162133	BLUE TARP FINANCIAL INC	12.93
	11359	162194	BLUE TARP FINANCIAL INC	19.20
	11359	163875	BLUE TARP FINANCIAL INC	243.02
	11359	163954	BLUE TARP FINANCIAL INC	12.93
	14287	NOV 30 07	EAST END CHEVRON	5.64
	15150	D250626	FARMVILLE AUTO PARTS	17.26
	15380	CO ADMR 1107	FARMVILLE PRINTING	250.95
	15380	CO ADMR 1107	FARMVILLE PRINTING	49.00
	15560	345756	FARMVILLE WHSALE ELECTRIC	.60
	15560	345978	FARMVILLE WHSALE ELECTRIC	9.98
	24086	347634	FARMVILLE WHSALE ELECTRIC	41.70
	27922	NOV 27 07	OK TERMITE & PEST CONTROL	150.00
	28224	524 09428 1107	CINTAS CORPORATION #524	544.58
	28224	46383	SHANBERGER & SONS	399.95
	32131	46390	SHANBERGER & SONS	36.90
		CO AD 2238 1107	WAL-MART COMMUNITY	90.71
6009			Vehicle & Powered Equipme	2,410.80 *
	15150	D250600	FARMVILLE AUTO PARTS	43.44
	15150	D251315	FARMVILLE AUTO PARTS	150.25
8202			Furniture and Fixtures	193.69 *
	11902	102811	BUSINESS DATA OF VA, INC.	29.99
043400	CANNERY			29.99 *
3310			Repairs & Maintenance	14,313.54 **
	15560	346007	FARMVILLE WHSALE ELECTRIC	21.09
	25680	725804	PRICE SUPPLY CO INC	155.73
	25680	727165	PRICE SUPPLY CO INC	3.15
			ACCOUNT TOTAL	179.97 *

PRINCE EDWARD
LISTING OF INVOICES FOR 12/01/2007 -- 12/01/2007

AP375H
12/05/2007
FUND # - 100 EXPENDITURES - GENERAL FUND

MAJOR#	VENDOR	VENDOR	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME		
5110	28640	Electrical Services		94.58 *
		SOUTHSIDE ELECTRIC COOP	ELECTRIC SERVICE	94.58 *
			MAJOR TOTAL	274.55 **

MAJOR#	VENDOR	VENDOR	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME		
051100		HEALTH DEPARTMENT		
5610	25840	Payment To Local Health D	LOCAL SUPPORT	41,304.50 *
		PRINCE EDWARD HEALTH DPT		41,304.50 **
			MAJOR TOTAL	41,304.50 **

MAJOR#	VENDOR	VENDOR	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME		
053500		COMPREHENSIVE SERVICES ACT		
3160		CSA Programs		
	10010	ABDUS SABUR LATRIND	FOSTER CARE	300.00
	11137	BALDWIN BETTY	FOSTER CARE	862.00
	12280	CENTRA HEALTH	PROFESSIONAL SERVICE	4,800.25
	12280	CENTRA HEALTH	PROFESSIONAL SERVICE	2,796.80
	12280	CENTRA HEALTH	PROFESSIONAL SERVICE	2,904.00
	12280	CENTRA HEALTH	PROFESSIONAL SERVICE	3,238.40
	12280	CENTRA HEALTH	PROFESSIONAL SERVICE	3,238.40
	12280	CENTRA HEALTH	PROFESSIONAL SERVICE	2,904.00
	12280	CENTRA HEALTH	PROFESSIONAL SERVICE	2,904.00
	12280	CENTRA HEALTH	PROFESSIONAL SERVICE	3,238.40
	12280	CENTRA HEALTH	PROFESSIONAL SERVICE	3,238.40
	12280	CENTRA HEALTH	PROFESSIONAL SERVICE	2,904.00
	12280	CENTRA HEALTH	PROFESSIONAL SERVICE	2,904.00
	12280	CENTRA HEALTH	PROFESSIONAL SERVICE	3,090.00
	12964	CROSSROADS SERVICES BD	PROFESSIONAL SERVICE	2,790.00
	14575	CUMBERLAND HOSPITAL	PROFESSIONAL SERVICE	647.50
	14939	ELK HILL	PROFESSIONAL SERVICE	700.00
	14939	FAMILY PRESERVATION SERV	PROFESSIONAL SERVICE	560.00
	14939	FAMILY PRESERVATION SERV	PROFESSIONAL SERVICE	498.75
	14939	FAMILY PRESERVATION SERV	PROFESSIONAL SERVICE	1,082.50
	14939	FAMILY PRESERVATION SERV	PROFESSIONAL SERVICE	1,507.50
	14939	FAMILY PRESERVATION SERV	PROFESSIONAL SERVICE	1,113.75
	14939	FAMILY PRESERVATION SERV	PROFESSIONAL SERVICE	1,340.00
	14939	FAMILY PRESERVATION SERV	PROFESSIONAL SERVICE	1,371.25
	15766	FISHER JUANITA	FOSTER CARE	230.00
	16672	GRAFTON SCHOOL INC	PROFESSIONAL SERVICE	4,246.00
	16672	GRAFTON SCHOOL INC	PROFESSIONAL SERVICE	4,246.00
	16672	GRAFTON SCHOOL INC	PROFESSIONAL SERVICE	693.75
	16672	GRAFTON SCHOOL INC	PROFESSIONAL SERVICE	138.75
	17495	HEARTLAND FPLY COUNSELING	PROFESSIONAL SERVICE	3,750.00
	17754	HELTON HOUSE INC	PROFESSIONAL SERVICE	5,052.50
	19654	JOHNSON CRISTY	FOSTER CARE	862.00
	21387	LAWSON LAKEISHA	FOSTER CARE	862.00
	21616	LEE ERNESTINE	FOSTER CARE	862.00

PRINCE EDWARD
LISTING OF INVOICES FOR 12/01/2007 -- 12/01/2007

AP375H
12/05/2007
FUND # - 100 EXPENDITURES - GENERAL FUND

MAJOR# ACCT#	VENDOR NUMBER NAME	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
081100	30364	UHRICH ANGELA	NOV 07	FOSTER CARE	3,530.00
				ACCOUNT TOTAL	75,406.90 *
				MAJOR TOTAL	75,406.90 **
3161	12628	COLEMAN SAMUEL	NOV 20 07	COMMISSION MTG	111.64
	16195	GILLIAM DONALD	NOV 20 07	COMMISSION MTG	119.40
	19875	JONES ROBERT M	NOV 20 07	COMMISSION MTG	104.85
	21525	LEATHERWOOD JACK	NOV 20 07	COMMISSION MTG	100.00
	22170	MASON CHRIS	NOV 20 07	COMMISSION MTG	108.73
	32575	WILEY MATTIE P	NOV 20 07	COMMISSION MTG	100.00
				ACCOUNT TOTAL	644.62 *
5230	30439	US CELLULAR	816442183 1107	PHONE	75.28
				ACCOUNT TOTAL	75.28 *
5510	25359	PICKETT JONATHAN	MILEAGE 1107	MILEAGE	391.15
				ACCOUNT TOTAL	391.15 *
6001	15380	Office Supplies	CO ADMR 1107	BUSINESS CARDS	98.00
	20600	FARMVILLE PRINTING	415 CO ADM 1107	OFFICE SUPPLIES	1,028.15
				ACCOUNT TOTAL	1,126.15 *
				MAJOR TOTAL	2,237.20 **
081500					
3160	11894	Professional Services	2078 CARNEY1107	UPS	14.18
	15240	BUSINESS CARD	353 ECO DEV1107	ADVERTISING	161.50
	28652	FARMVILLE HERALD	1737	ADVERTISING	70.00
	31246	SOUTHSIDE MESSENGER	9962	CHG BROCHURE LAYOUT	65.00
				ACCOUNT TOTAL	310.68 *
5230	10097	Telecommunications	392 1482 1107	PHONE	75.12
	22489	AT&T	ECON DEV 1107	DSL	45.00
	28711	MOONSTAR BBS	392 1482 1107	PHONE	183.78
				ACCOUNT TOTAL	303.90 *
5510	31199	Travel - Mileage	EXPENSES 1107	MILEAGE	66.69
				ACCOUNT TOTAL	66.69 *
5899	11894	Special Projects	2078 CARNEY1107	JMSTWN EVNT SUPPLIES	238.30
	12122	BUSINESS CARD	JAMESTWN 1107	TREE REMOVAL	250.00
	27885	CARNEY SHARON LEE	PECOED111107	CATERING SERVICE	547.50
	28869	ROSS CATERING SERVICES	4463	PORTABLE JOHN SERVICE	190.00
	29101	STIFF O O INC	TENT RENTL 1107	TENT RENTAL	713.00
	31199	TCSC LLC	EXPENSES 1107	JMSTWN EVNT SUPPLIES	88.71
				ACCOUNT TOTAL	2,027.51 *

PRINCE EDWARD
LISTING OF INVOICES FOR 12/01/2007 -- 12/01/2007

AP375H
12/05/2007
FUND # - 100 EXPENDITURES - GENERAL FUND

MAJOR# ACCT# 6001	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	DESCRIPTION	AMOUNT
	11894	Office Supplies	2078	POSTAGE & SUPPLIES	888.25
	15380	BUSINESS CARD	ECON DEV 1107	COPIES	14.85
	22264	FARMVILLE PRINTING	16486	E-ZONE BROCHURES	403.71
		MCCAIN PRINTING CO INC			1,306.81 *
				ACCOUNT TOTAL	4,015.59 **
				MAJOR TOTAL	
083500		COOPERATIVE EXTENSION OFFICE			
3199	29913	Purchase of Service - Oth	1ST QTR 1107	LOCAL SUPPORT	16,355.87
		TREASURER VA TECH			16,355.87 *
				ACCOUNT TOTAL	16,355.87 **
				MAJOR TOTAL	
094000		CAPITAL PROJECTS			
0001	12281	Landfill Construction	19579	INSTALLED COMPACTOR	554.00
	27770	CAVALIER EQUIPMENT CO	35256	PIPE	1,012.65
		ROD & STAFF WELDING			1,566.65 *
				ACCOUNT TOTAL	1,566.65 **
				MAJOR TOTAL	
095000		DEBT SERVICE			
0003	30600	Courthouse Construction	LOAN 97-01 1107	CH LOAN	6,508.00
	30600	RURAL DEVELOPMENT	LOAN 97-02 1107	CH LOAN	10,118.00
		RURAL DEVELOPMENT			16,626.00 *
				ACCOUNT TOTAL	16,626.00 **
				MAJOR TOTAL	
				FUND TOTAL	331,796.90

AP375H PRINCE EDWARD LISTING OF INVOICES FOR 12/01/2007 -- 12/01/2007
 12/05/2007 EXPENSES RETIREMENT BENEFIT FUND
 FUND # - 732

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
1101	25257	LEOS Disbursements JOHNS VICKI K	DEC 07	RETIREE BENEFIT	959.00 *
1102	29937	Retirees Insurance ANTHEM BCBS	JAN 08	RETIREE INSURANCE	1,812.00 *
				ACCOUNT TOTAL	959.00 *
				ACCOUNT TOTAL	1,812.00 *
				MAJOR TOTAL	2,771.00 **
				FUND TOTAL	2,771.00

MAJOR# ACCT# 094000	VENDOR NUMBER REVENUE SHARING FUND - VDOT	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
0102	13779	Via Sacra DRAPER ADEN ASSOCIATES	207100549	VIA SACRA DESIGN	495.00
				ACCOUNT TOTAL	495.00 *
				MAJOR TOTAL	495.00 **
				FUND TOTAL	495.00

PRINCE EDWARD
LISTING OF INVOICES FOR 12/01/2007 -- 12/01/2007

AP375H
12/05/2007
FUND # - 741

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021400	31846	Electrical Service DOMINION VA POWER	7218131923	ELECTRIC SERVICE	122.67 *
				ACCOUNT TOTAL	122.67 *
5230	10097 28711	Telecommunications AT&T EMEARQ	392 8161 1107 392 8161 1107	PHONE PHONE	318.93 230.35 549.28 *
				ACCOUNT TOTAL	549.28 *
5510	15954 16682 16944 17777 21444 22749	Travel - Mileage FRANKLIN SHEENA GRAY SHARON STIMPSON CONNIE HRICKO ASHLEY LAYNE BRITTANY MOSS REBECCA	MILEAGE 1107 MILEAGE 1107 EXPENSES 1107 EXPENSES 1107 MILEAGE 1107 MILEAGE 1107	MILEAGE MILEAGE MILEAGE MILEAGE MILEAGE MILEAGE	80.51 127.05 212.23 115.90 97.00 134.83 767.52 *
				ACCOUNT TOTAL	767.52 *
5530	16944 17777 22259	Travel - Subsistence & Lo STIMPSON CONNIE HRICKO ASHLEY MAYS ANDY	EXPENSES 1107 EXPENSES 1107 EXPENSES 1107	MEALS & LODGING MEALS MEALS & LODGING	229.43 49.37 240.77 519.57 *
				ACCOUNT TOTAL	519.57 *
5540	27766	Travel - Convention and E ROCKHURST UNIVERSITY	683240303 001	REGISTRATIONS	398.00 398.00 * 2,357.04 **
				ACCOUNT TOTAL	398.00
				MAJOR TOTAL	2,357.04 **
097001		PCS SUPERVISION FEES EXPENDITURES			
5420	28724	PCS - Lease/Rent of Build SRP CORPORATION LLC	RENT 1107	RENT	1,550.00 1,550.00 *
				ACCOUNT TOTAL	1,550.00 *
6006	17346	PCS - Janitorial Services HARDY PAGE	NOV 07	CLEANING SERVICE	120.00 120.00 * 1,670.00 **
				ACCOUNT TOTAL	120.00
				MAJOR TOTAL	1,670.00 **
097002		PCS DRUG TESTING FEES			
0001	28095	PCS Drug Testing Fees KROLL LABORATORY	161486	DRUG TESTING	46.71 46.71 * 46.71 **
				ACCOUNT TOTAL	46.71
				MAJOR TOTAL	46.71 **
				FUND TOTAL	4,073.75
				TOTAL DUE	339,136.65

Approved at meeting of _____ on _____
Signed _____ Title _____ Date _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2007
Item No.: 4-d
Department: Payroll
Staff Contact: Sheila Martin
Issue: Consent Agenda – Salaries

Summary:

The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

Attachments: None.

Recommendation: Approval

Motion _____
Second _____

Chairman Fore _____
V-Chair Simpson _____
Moore _____

Cooper-Jones _____
Jones _____
Ward _____

Gilfillan _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2007
Item No.: 4-e
Department: Commissioner of Revenue
Staff Contact: Beverly Booth
Issue: Consent Agenda – Erroneous Assessment

Summary:

Attachments: Certificate of Refund – Wilkie W. Chaffin (\$19.70 – Antique Vehicle)
Certificate of Refund – Emma S. Reid (\$119.00 – Real Estate)
Certificate of Refund – Betty Ross (\$209.00 – Real Estate)
Certificate of Refund – James L. & Joyce Whitlock (\$508.00 – Real Estate)

Recommendation: Approval

Motion _____
Second _____

Chairman Fore _____
V-Chair Simpson _____
Moore _____

Cooper-Jones _____
Jones _____
Ward _____

Gilfillan _____
McKay _____

** AMENDED CERTIFICATE FOR REFUND**

COMMONWEALTH OF VIRGINIA
 COUNTY OF PRINCE EDWARD
 Office of Commissioner of the Revenue
 Farmville, Virginia

CERTIFICATE FOR REFUND OF LOCAL TAXES ERRONEOUSLY ASSESSED AND PAID

Pay to: WILKIE W CHAFFIN (Date) DECEMBER 4 2007
 Address: 2747 SINGLETON ROAD Amount of Refund \$19.70
PAMPLIN VA 23958
Tax Refunds Payable

The above named taxpayer has duly filed application with the Commissioner of the Revenue for the refund of County taxes assessed by the said Commissioner of the Revenue for Prince Edward County as follows:

Subject of Taxation	Year	Book	Page	Line	Value	Taxes	Penalty	Total
PERS PROP	2005	PERS PROP	180	2	\$500.00	\$5.00	-0-	\$5.00
PERS PROP	2006	PERS PROP	188	6	\$500.00	\$12.60	\$2.10	\$14.70

The foregoing assessments, having been paid and on evidence submitted, it is adjudged that the foregoing assessments are erroneous for the following reason:

TAXPAYER WAS ERRONEOUSLY ASSESSED FOR ANTIQUE VEHICLES.

** THIS CERTIFICATE WAS AMENDED TO INCLUDE THE PENALTY PAID BY MR CHAFFIN.

Subject of Taxation	Year	Value	Taxes	Penalty	Total	Amount of Refund
PERS PROP	2005	\$500.00	\$5.00	-0-	\$5.00	\$5.00
PERS PROP	2006	\$500.00	\$12.60	\$2.10	\$12.60	\$14.70

Pursuant to Section 58-1142, Code of Virginia, I do hereby certify that the foregoing certificate for refund is correct to the best of my knowledge and belief:

Bruce M. Booth
 Commissioner of the Revenue

I do hereby approve the foregoing certificate for refund:

James R. [Signature]
 Attorney for the Commonwealth

According to the foregoing certificate of refund as submitted by the Commissioner of the Revenue and approved by the Attorney for the Commonwealth, it is adjudged that the taxpayer is entitled to a refund in the amounts of the difference between the taxes assessed and paid and the taxes which should have been assessed and paid, and that the Treasurer of this County is hereby directed to refund to _____

_____ the excess taxes paid in the amount of _____.

By order of the Board of Supervisors:

_____ Date _____ Clerk, Board of Supervisors

COMMONWEALTH OF VIRGINIA
 COUNTY OF PRINCE EDWARD
 Office of Commissioner of the Revenue
 Farmville, Virginia

CERTIFICATE FOR REFUND OF LOCAL TAXES ERRONEOUSLY ASSESSED AND PAID

Pay to: EMMA S REID (Date) NOVEMBER 28 2007
 Address: 703 REDFORD STREET Amount of Refund \$119.00
FARMVILLE VA 23901
Tax Refunds Payable

The above named taxpayer has duly filed application with the Commissioner of the Revenue for the refund of County taxes assessed by the said Commissioner of the Revenue for Prince Edward County as follows:

Subject of Taxation	Year	Book	Page	Line	Value	Taxes	Penalty	Total
REAL ESTATE	2005	RE EST	1112	6	\$11,900.	\$59.50	-0-	\$59.50
REAL ESTATE	2006	RE EST	1124	8	\$11,900.	\$59.50	-0-	\$59.50

The foregoing assessments, having been paid and on evidence submitted, it is adjudged that the foregoing assessments are erroneous for the following reason:

THE LAND DOES NOT EXIST

Subject of Taxation	Year	Value	Taxes	Penalty	Total	Amount of Refund
REAL ESTATE	2005	\$11,900.	\$59.50	-0-	\$59.50	\$59.50
REAL ESTATE	2006	\$11,900.	\$59.50	-0-	\$59.50	\$59.50

Pursuant to Section 58-1142, Code of Virginia, I do hereby certify that the foregoing certificate for refund is correct to the best of my knowledge and belief:

Barbara M. Booth
 Commissioner of the Revenue

I do hereby approve the foregoing certificate for refund:

James R. E...
 Attorney for the Commonwealth

According to the foregoing certificate of refund as submitted by the Commissioner of the Revenue and approved by the Attorney for the Commonwealth, it is adjudged that the taxpayer is entitled to a refund in the amounts of the difference between the taxes assessed and paid and the taxes which should have been assessed and paid, and that the Treasurer of this County is hereby directed to refund to _____

_____ the excess taxes paid in the amount of _____.

By order of the Board of Supervisors:

 Date

 Clerk, Board of Supervisors

COMMONWEALTH OF VIRGINIA
 COUNTY OF PRINCE EDWARD
 Office of Commissioner of the Revenue
 Farmville, Virginia

CERTIFICATE FOR REFUND OF LOCAL TAXES ERRONEOUSLY ASSESSED AND PAID

Pay to: BETTY ROSS (Date) NOVEMBER 15 2007
 Address: 10822 GREEN BAY ROAD Amount of Refund \$209.00
RICE VA 23966 Tax Refunds Payable

The above named taxpayer has duly filed application with the Commissioner of the Revenue for the refund of County taxes assessed by the said Commissioner of the Revenue for Prince Edward County as follows:

Subject of Taxation	Year	Book	Page	Line	Value	Taxes	Penalty	Total
REAL ESTATE	2005	R EST	975	6	\$20,900	104.50	-0-	104.50
REAL ESTATE	2006	R EST	986	8	\$20,900	104.50	-0-	104.50

The foregoing assessments, having been paid and on evidence submitted, it is adjudged that the foregoing assessments are erroneous for the following reason:

STRUCTURE WAS BURNED PER LANDOWNER. DID NOT GET A BUILDING PERMIT.

Subject of Taxation	Year	Value	Taxes	Penalty	Total	Amount of Refund
REAL ESTATE	2005	\$20,900.	104.50	-0-	104.50	104.50
REAL ESTATE	2006	\$20,900.	104.50	-0-	104.50	104.50

Pursuant to Section 58-1142, Code of Virginia, I do hereby certify that the foregoing certificate for refund is correct to the best of my knowledge and belief:

Bobby N. Smith
 Commissioner of the Revenue

I do hereby approve the foregoing certificate for refund:

James E. Es
 Attorney for the Commonwealth

According to the foregoing certificate of refund as submitted by the Commissioner of the Revenue and approved by the Attorney for the Commonwealth, it is adjudged that the taxpayer is entitled to a refund in the amounts of the difference between the taxes assessed and paid and the taxes which should have been assessed and paid, and that the Treasurer of this County is hereby directed to refund to _____

_____ the excess taxes paid in the amount of _____.

By order of the Board of Supervisors:

_____ Date

_____ Clerk, Board of Supervisors

COMMONWEALTH OF VIRGINIA
 COUNTY OF PRINCE EDWARD
 Office of Commissioner of the Revenue
 Farmville, Virginia

CERTIFICATE FOR REFUND OF LOCAL TAXES ERRONEOUSLY ASSESSED AND PAID

Pay to: JAMES L & JOYCE G WHITLOCK (Date) NOVEMBER 20 2007
 Address: 103 E THIRD STREET Amount of Refund \$508.00
FARMVILLE VA 23901 Tax Refunds Payable

The above named taxpayer has duly filed application with the Commissioner of the Revenue for the refund of County taxes assessed by the said Commissioner of the Revenue for Prince Edward County as follows:

Subject of Taxation	Year	Book	Page	Line	Value	Taxes	Penalty	Total
REAL ESTATE	2005	RE EST	1146	1	\$50,800.	\$254.00	-0-	\$254.00
REAL ESTATE	2006	RE EST	1158	9	\$50,800.	\$254.00	-0-	\$254.00

The foregoing assessments, having been paid and on evidence submitted, it is adjudged that the foregoing assessments are erroneous for the following reason:

THE ASSESSORS CHARGED TAXPAYER FOR DOUBLE WIDE MOBILE HOME. HE SHOULDE HAVE BEEN CHARGED FOR A SINGLE WIDE.

Subject of Taxation	Year	Value	Taxes	Penalty	Total	Amount of Refund
REAL ESTATE	2005	\$50,800.	\$254.00	-0-	\$254.00	\$254.00
REAL ESTATE	2006	\$50,800.	\$254.00	-0-	\$254.00	\$254.00

Pursuant to Section 58-1142, Code of Virginia, I do hereby certify that the foregoing certificate for refund is correct to the best of my knowledge and belief:

Beverly N. Booth
 Commissioner of the Revenue

I do hereby approve the foregoing certificate for refund:

James H. Eads
 Attorney for the Commonwealth

According to the foregoing certificate of refund as submitted by the Commissioner of the Revenue and approved by the Attorney for the Commonwealth, it is adjudged that the taxpayer is entitled to a refund in the amounts of the difference between the taxes assessed and paid and the taxes which should have been assessed and paid, and that the Treasurer of this County is hereby directed to refund to _____

_____ the excess taxes paid in the amount of _____.

By order of the Board of Supervisors:

_____ Date _____ Clerk, Board of Supervisors



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2007
Item No.: 5
Department: County Administration/Sheriff's Department
Staff Contact: W.W. Bartlett/Travis Harris
Issue: Budget Request – Funding for Vehicle

Summary:

Sheriff Harris will be in attendance at the Board meeting to make a supplemental budget request to for assistance with funding a vehicle to replace one that was totaled by a deputy in an accident. The insurance recovery from the accident is \$8,125. The total estimated cost for a new vehicle and equipment is approximately \$24,000.

Attachments: None.

Recommendation: Appropriate the \$8,125 insurance recovery and the \$3,513 from the surplus sale to the Sheriff's Department. This provides \$11,638 of the \$24,000, having an additional \$12,362, to be funded. I recommend that the \$12,362 be obtained from the Forfeited Assets Fund, which has a current fund balance of \$115,000.

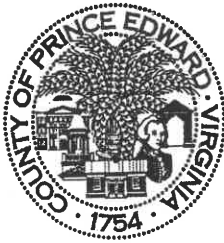
Recommended appropriation are attached.

Motion _____
Second _____

Chairman Fore _____
V-Chair Simpson _____
Moore _____

Cooper-Jones _____
Jones _____
Ward _____

Gilfillan _____
Mckay _____



Budget Amendments - December 2007

ITEM #	REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
1	3 (Rev)	100	18990	0006	General Fund - Sale of Salvage & Surplus		\$ 3,513
	3 (Rev)	100	19020	0006	General Fund - Insurance Recoveries		\$ 8,125
	4 (Exp)	100	31200	8205	General Fund - Sheriff's Department-Motor Vehicles	\$ 11,638	
				Total		\$ 11,638	\$ 11,638



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2007
Item No.: 6
Department: VDOT
Staff Contact: Alan Leatherwood
Issue: Highway Matters

Summary:

Attachments: None.

Recommendation: Follow-Up As Needed.

Motion _____
Second _____

Chairman Fore _____
V-Chair Simpson _____
Moore _____

Cooper-Jones _____
Jones _____
Ward _____

Gilfillan _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2007
Item No.: 7
Department: County Administration/County Attorney
Staff Contact: Wade Bartlett/Jim Ennis
Issue: PUBLIC HEARING -- Amendment to County Building Ordinance

Summary:

At the November meeting, the County Attorney recommended that the County remove the building permit fee schedule from the County Building Ordinance. To make this change, the Board authorized the advertisement of a public hearing for the December 11, 2007 Board meeting, a copy of said notice is attached. Also attached is the proposed revision of the County Building Ordinance.

Attachments: Public Hearing Notice
Proposed Revision to County Building Ordinance – Section 18-33

Recommendation: Following the public hearing the Board will wish to consider amending 18-33. *Fee schedule.* of the current County Building Code and approving the amended ordinance.

Motion _____
Second _____

Chairman Fore _____
V-Chair Simpson _____
Moore _____

Cooper-Jones _____
Jones _____
Ward _____

Gilfillan _____
McKay _____



Please publish the following Public Hearing Notice in the **Friday, November 30, 2007** and **Friday, December 7, 2007** editions of *The Farmville Herald*. Please provide a Certificate of Publication to the Prince Edward County Administrator's Office.

NOTICE OF PUBLIC HEARING

PUBLIC HEARING – The Prince Edward County Board of Supervisors will hold a public hearing to receive citizen input prior to considering amendments to the County Building Ordinance. The effect of the proposed amendments is to remove the fee structure from the ordinance. The public hearing is scheduled for Tuesday, December 11, 2007 at 7:30 p.m. in the Board of Supervisors Room, located on the Third Floor of the Prince Edward County Courthouse, 111 South Street, Farmville, Virginia. A copy of the text of the proposed revised ordinance is available for review in the Office of the County Administrator. It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact the Prince Edward County Administrator's Office at 434-392-8837, prior to December 7, 2007.

By Order of the Board of Supervisors
W.W. Bartlett, County Administrator

ARTICLE I. IN GENERAL

Secs. 18-1—18-30. Reserved.

ARTICLE II. BUILDING CODE

Sec. 18-31. Adoption of the Uniform Statewide Building Code.

There is adopted by reference in the county the Uniform Statewide Building Code of the state, the provisions of which shall control all matters concerning the construction, alteration, addition, repair, removal, demolition, use, location, occupancy and maintenance of all buildings and mobile homes, and all other functions that pertain to the installation of systems vital to all buildings and structures and their service equipment as defined by the Uniform Statewide Building Code of the state, and shall apply to existing and proposed buildings and structures in the county.

(Ord. of 7-1-89, § 1)

Sec. 18-32. Building inspection department.

There is established a department of building inspection, whose responsibility it is to enforce the provisions of the Uniform Statewide Building Code of the state as stated in section 103.1 of volume I of the Uniform Statewide Building Code. The cost of enforcement shall be defrayed through the levying of fees by the locality as provided in Code of Virginia, § 36-105. The office shall have a code official who shall be appointed by the board of supervisors. The code official in concurrence with the chief appointing authority shall be responsible for the organization and daily operation of the department.

(Ord. of 7-1-89, § 2)

Sec. 18-33. Fee schedule.

No permit to begin work for new construction or other building operation shall be issued until the fees prescribed in this section have been paid. ~~The fees shall be affixed at the following rates:~~ *→ adopted by the Board of Supervisors*

(1) <i>Single-family, multi-family and duplex dwellings (minimum)</i>	\$150.00
Or, per square foot	\$0.20
(2) <i>Manufactured homes (minimum)</i>	\$100.00
Or, per square foot	\$0.10
(3) <i>Additions:</i>	
<i>Additions or remodeling to living area (minimum)</i>	\$75.00
Or, per square foot	\$0.15
<i>Pools, porches, decks, carports, garages, sheds, etc.</i>	\$75.00
<i>Sheds (portable)</i>	No fee

(4) <i>Electrical, plumbing and mechanical</i>	\$35.00
(5) <i>Fair rides (mechanical)</i>	
Major rides, per ride	\$35.00
Kiddie rides, per ride	\$15.00
(6) <i>Farm buildings (working farm):</i>	
Not over ten people employed to work in building	No fee
Over ten people	\$30.00
(7) <i>Farm buildings (not working farm)</i>	\$50.00
(8) <i>Demolition</i>	\$30.00
(9) <i>Churches, volunteer fire departments, rescue squads</i>	No fee
(10) <i>Commercial, minimum:</i>	\$150.00
Up to 10,000 square feet	\$0.10
Over 10,000 square feet	\$0.06
Additions (minimum)	\$100.00
Or, per square foot	\$0.08
(11) <i>Towers</i>	\$300.00
(12) <i>Request for refund, 80 percent of permit cost.</i>	
(13) <i>Building official may impose re-inspection fee after second failure</i>	\$25.00
(14) <i>Building permits required for construction costs over \$2,000.00.</i>	

(Ord. of 7-1-89, § 3; Ord. of 5-9-00; Ord. of 8-9-05)

Sec. 18-34. Board of appeals.

(a) The owner of a building or structure, the owner's agent or any other person involved in the design or construction of the building or structure may appeal a decision of the code official concerning the application of the Uniform Statewide Building Code or his refusal to grant a modification to the provisions of the Uniform Statewide Building Code covering the manner of construction or materials to be used in the erection, alteration or repair of that building or structure. Application for appeal may be made when it is claimed that the true intent of the building code or the rules legally adopted under the building code have been incorrectly interpreted, the provisions of the building code do not fully apply, or an equally good or better form of construction can be used.

(b) The board of appeals shall be appointed and function in conformance with section 121.2 of the Uniform Statewide Building Code.

(Ord. of 7-1-89, § 4)

Cross reference—Administration, ch. 2.

Sec. 18-35. Violations.

Any person who shall violate a provision of the Uniform Statewide Building Code or shall fail to comply with any of its requirements or who shall erect, construct, alter or repair a building or structure in violation of any approved plan or directive of the code official, or of a permit of certificate issued under the provision of the building code shall be guilty of a misdemeanor, punishable by a fine of not more than \$2,500.00.

(Ord. of 7-1-89, § 5)



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2007
Item No.: 8
Department: County Administration/Building Official
Staff Contact: Wade Bartlett/Coy Leatherwood
Issue: Amendment to County Building Permit Fees

Summary:

The County Building Official recommends the attached revised fee structure for county building permits, to be effective January 1, 2007.

Attachments: Proposed Building Permit Fees

Recommendation: Adoption of the revised County Building Permit Fee Structure, to be effective January 1, 2007.

Motion _____
Second _____

Chairman Fore _____
V-Chair Simpson _____
Moore _____

Cooper-Jones _____
Jones _____
Ward _____

Gilfillan _____
McKay _____

DRAFT ----- PROPOSED CHANGES

**PRINCE EDWARD COUNTY
BUILDING PERMIT FEES**

Section 1-33. Fee schedule.

No permit to begin work for new construction or other building operation shall be issued until the fees prescribed in this section have been paid. The fees shall be affixed at the following rates:

	<u>Current</u>	<u>Proposed</u>
(1) <i>Single-family/Multi-family and duplex dwellings. . . .</i>	Minimum \$150	no change
Or, per square foot.	\$.20	
 (2) <i>Manufactured Homes</i>	Minimum \$ 100	no change
Or, per square foot.	\$.10	
 (3) <i>Additions:</i>		
Pools, sheds, carports, porches, decks, garages, etc. .	\$ 75	change section
Sheds (portable)	No fee	see below left
Additions or remodeling to living area.	Minimum \$ 75	no change
Or, per square foot.	\$.15	no change
Change		
Pools (above ground)		\$ 35
Pools (in-ground)		\$ 75
Carport, porch, deck (same as before)		\$ 75
Garages (sheds/shops)		
Less than 150 sq ft		no fee
More than 150 sq ft	Minimum \$ 75 or	\$.15 sq ft
 (4) <i>Electrical, plumbing and mechanical</i>	\$ 35	\$ 50
Add: electrical reconnect		\$ 35
 (5) <i>Farm buildings: (working farm)</i>	no fee	no change
<i>(must provide tax form Schedule F)</i>		
Electrical connection to farm building		\$ 35

	<u>Current</u>	<u>Proposed</u>
(6) Demolition:	\$ 30	\$ 50
(7) Churches, volunteer fire departments, rescue squads:	no fee	see notation
Change: Charge at commercial rate (see rate below)		
(8) Commercial:		
New structures. Minimum \$ 150		no change
Or, per square foot:		
Up to 10,000 square feet.	\$.10	\$.12
Over 10,000 square feet	\$.06	\$.08
Additions Minimum \$ 100		
Or, per square foot.	\$.08	\$.10
Electrical, plumbing, mechanical	\$ 100	no change
Towers. / <i>Communication Facilities</i>	\$ 300	\$ 750
Add: Collocation (previously charged as commercial electric)		\$ 500
(9) Amusement Rides (mechanical)		
Major (per ride)	\$ 35	no change
Kiddie (per ride)	\$ 15	
(10) Signs (Add)		\$ 40
(11) Add: Separate permits to be pulled for new construction on electrical, plumbing, mechanical (same fee above)		<i>\$ 50 each</i>
(12) Request for refund, 80% of permit cost.		
(13) Building Official may impose re-inspection fee after 2 nd failure	\$ 25	
(14) Building permits required for construction costs over \$2,000		

** The Commonwealth of Virginia imposes a 1.75 % levy on all building permit fees.

PERMIT FEES 2007

	Amelia	Appomattox	Buckingham	Charlotte	Cumberland	Lunenburg	Nottoway	Prince Edward (Proposed)
Single Family	Incl. Dbhwides & Modulators: \$150 or \$.30 per sq ft Singlewides \$150 min or \$.25 per sq ft	Minimum \$100 or 0.15 per sq. ft. (includes Modular)	Minimum \$125 or 0.12 per sq. ft. (unfin. basement) Minimum \$125 or \$0.12 per sq. ft.	Finished & Unfinished Basement, Carport, Garage, etc. 0.03 sq ft same as residential	Includes Modulators \$150 or 0.17 sq ft (includes basement and garage) Min. \$150 or 0.17 sq. ft.	Min. \$50 or 0.10 sq ft 0.04 sq ft (basement) not listed	Minimum \$100 or \$0.08 per sq. ft. Minimum \$100 or \$0.08 per sq. ft.	Min. \$150 or \$.20 per sq. ft. (no change) same as single family
Multi-Family	Garages: \$150 + \$.30 sq ft Porches/Shed: \$70 sq ft + \$.20 sq ft Decks: \$50 sq ft + \$.15 sq ft	Additions: \$75 or 0.15 per sq ft Accessory Structures \$75 or 0.12 per sq. ft.	Additions: \$50 or \$0.12 per sq. ft. Accessory Struct. \$25 or 0.06 sq ft			Min. \$20 or 0.10 sq. ft. (includes garages & out buildings 0.04 sq ft (carports, porches and decks)	Minimum \$30 or \$0.04 per sq. ft.	Additions: Min \$75 or \$0.15 sq ft Pools: Above Ground \$35 In Ground \$75 Carport, Porch, Deck (same) \$75 Garage/Shed/Shop Less than 150 sq ft no fee More than 150 sq ft \$75 or \$0.15 sq ft Minimum \$75 or \$0.15 sq ft (no change)
Renovations	\$75 + \$.20 sq ft Upgrade service or change service \$35 New construction \$75 (each)	n/a	\$50 or 0.12 sq ft New Const. \$25 each or 0.01 sq ft	\$15 per thousand of cost	Min. \$50 or 0.12 sq. ft.	\$50 flat fee		Elect. Reconnect \$35 Repairs/Upgrades \$50 New Const.(each) \$50 If provide Schedule F no fee Electric to bldg \$35
Farm Buildings Not a working farm Less than 10 employed Over 10 employed	n/a	n/a	no fee	\$15 (for electric)	n/a	no fee	no fee, unless 10+ employees	
Demolition	n/a	\$50	\$25	\$20	n/a	\$25	no fee	Charge commercial rate: Min \$150 or Up to 10,000 sq ft \$0.12 sq ft Over 10,000 sq ft
Churches	n/a	n/a	exempt	Basements 0.03 sq ft	n/a	n/a	Min. \$100 or \$0.08 per sq. ft.	Over 10,000 sq ft

PERMIT FEES 2007

	Amelia	Appomattox	Buckingham	Charlotte	Cumberland	Lunenburg	Nottoway	Prince Edward (Proposed)
Commercial	Under 1,000 sq ft \$200 + \$0.50 sq ft Over 1,000 sq ft \$200 + \$0.75 sq ft	Minimum \$100 or 0.12 sq ft	not listed	Min. \$75 or \$0.03 sq. ft.	Minimum \$100 or \$0.06 per sq. ft.	Min \$50 or 0.04 sq. ft.	Minimum \$150 or \$0.06 per sq. ft.	to 10,000 sq ft \$.12 per sq ft Over 10,000 sq ft \$.08 per sq. ft.
Commercial Additions or Accessory Bldgs.	\$200 + 0.30 per sq ft	n/a	not listed	Min. \$15 or 0.06 sq ft	same as above	Commercial or Electrical only: \$50 flat fee	n/a	Minimum \$100 or \$0.10 per sq ft
Commercial Electric, Plumbing, Mechanical	\$150 each Doublewide: same as single family Singlewide: \$150 min. \$0.25 sq ft inc porches	\$50	\$25 Const. New \$25 each		\$35 or 0.01 sq ft	n/a		\$100 each \$30 (no change)
Manufactured Homes		Singlewide: \$100 Doublewide: \$150	Singlewide / Doublewide & Modular \$50 or 0.12 sq ft	\$0.06 per sq. ft.	Min. \$150 or 0.17 sq ft (includes basement and garage)	Min. \$50 or 0.10 sq ft	Minimum \$100 or per sq. ft. \$0.08	Min. \$ 100 or per sq. ft. \$.10 (no change) \$750
Cell Towers	n/a	\$100	n/a	3% of cost including labor	\$7.00 per \$1,000 of contract value	not listed	n/a	Collocation \$500 (previous charge at commercial electric)
Amusement Rides	n/a	n/a	Kiddie: \$15 Intermediate \$25 Major \$45	not listed	not listed	not listed	n/a	Per ride:(no change) Major rides: \$ 35 Kiddie rides: \$ 15
Reinspection Fee	\$30 (after 2nd failure)	\$25	\$20 (after 2nd failure)	\$20 (after 2nd failure)	\$25 (after 2nd failure)	n/a	no fee	(after 2nd failure) (no change)
Signs	n/a	n/a	n/a	n/a	n/a	n/a	n/a	New to fees \$40

PERMIT FEES 2007

	Dinwiddie	Louisa	Powhatan	Prince Edward Proposed
Commercial	\$75 + \$0.20 per sq ft	up to incl. \$500,000 in cost: 1/2 of 1% of the total cost of the building value \$5,000 and less \$50 Cost Over \$500,000 in cost: 1/2 of 1% of the first \$500,000 + 1/4 of 1% of the cost over \$500,000	\$7 per \$1,000 of value of work performed (\$40 minimum)	Minimum \$150 Up to 10,000 sq ft \$.12 per sq ft Over 10,000 sq ft \$.08 per sq. ft.
Commercial Additions or Accessory Bldgs.	\$75 + \$0.20 per sq ft	same as above	\$7 per \$1,000 of value of work performed (\$40 minimum)	Minimum \$100 or \$0.10 per sq ft
Commercial Electric, Plumbing, Mechanical	\$75 + 1% of contract	same as above	\$40 + \$5 per \$1,000 value of work performed	\$100 each (no change)
Manufactured Homes	Singlewide: \$150.00 Doublewide: \$200.00 Triplewide: \$250.00	Singlewide: \$125.00 Doublewide: \$175.00 Triplewide: \$250.00	n/a	Min. \$100 or \$0.10 sq. ft. \$750
Cell Towers	\$75 + 1% of cost of work	n/a	\$7 per \$1,000 of value of work performed (\$40 minimum)	Collocation \$500 (previous charge at
Amusement Rides	Major Rides (each) \$20 Kiddie Rides (each) \$30 Spectacular Rides (each): \$50	\$100 (Administrative fee only. Inspector fees paid by applicant.)	Major Rides (each) \$25 Kiddie Rides (each) \$35 Spectacular Rides (each): \$55	Per ride:(no change) Major rides: \$ 35 Kiddie rides: \$ 15
Reinspection Fee	\$50	\$15 (1st failure) \$25(any subsequent failed inspection)	\$40	\$25 (after 2nd failure) (no change)
Signs	Up to 10 sq ft in area, 20 sq ft for double faced, the top of the sign being 20 feet or less from ground \$50 More than 10 sq ft in are, more than 20 sq ft for double-faced sign or a sign the top of which is more than 10 ft from the ground \$100	n/a	\$7 per \$1,000 of value of work performed (\$40 minimum)	New to fees \$40

PERMIT FEES 2007

	Dinwiddle	Louisa	Powhatan	Prince Edward Proposed
Single Family	Single Story: \$75 + \$0.20 per sq ft Second Story +: \$75 + \$0.15 per sq ft	\$50 minimum or \$0.30 per sq ft (finished area) \$0.20 per sq ft (unfinished area)	\$7 per \$1,000 of value of work performed (\$40 minimum)	Min. \$150 or per sq. ft. (no change) \$20
Multi-Family	\$75 + \$0.20 per sq ft	\$50 minimum or \$0.30 per sq ft (finished area) \$0.20 per sq ft (unfinished area)	\$7 per \$1,000 of value of work performed (\$40 minimum)	same as single family
Additions and Accessory Structures	Additions: \$75 + \$0.20 per sq ft Porches, decks, garages, carports, storage bldgs, basements: \$75 + \$0.15 per sq ft Pools: \$50	Additions: \$50 minimum or \$0.20 per sq ft Decks, Pools: \$100 docks, porches \$50 Pools: \$100 Up to \$5,000 \$45 \$5,001 - \$10,000 \$60 \$10,001 - \$15,000 \$75 \$15,001 - \$25,000 \$110 \$25,001 - \$35,000 \$130 \$35,001 - + (\$130 + \$2 per additional \$1,000 of value or fraction thereof)	Additions: \$7 per \$1,000 of value of work performed Decks: \$10 Pools: (\$40 Porches/Sheds: \$14 Pools: (\$40 min) \$7 per \$1,000 of value of work performed	sq ft Pools: Above Ground \$35 In- Ground \$75 Carport, Porch, Deck (same) \$75 Garage/Shed/Shop Less than 150 sq ft ---- no fee
Renovations	\$75 + \$0.20 per sq ft	Up to \$5,000 \$45 \$5,001 - \$10,000 \$60 \$10,001 - \$15,000 \$75 \$15,001 - \$25,000 \$110 \$25,001 - \$35,000 \$130 \$35,001 - + (\$130 + \$2 per additional \$1,000 of value or fraction thereof)	\$7 per \$1,000 of value of work performed (\$40 minimum)	Minimum \$75 or \$0.15 sq ft (no change)
Electric, Plumbing, Mechanical	Residential: \$75 + \$0.06 per sq ft (each) Commercial: \$75 + 1% of contract (each)	Up to \$5,000 \$45 \$5,001 - \$10,000 \$60 \$10,001 - \$15,000 \$75 \$15,001 - \$25,000 \$110 \$25,001 - \$35,000 \$130 \$35,001 - + (\$130 + \$2 per additional \$1,000 of value or fraction thereof)	Upgrades or repairs: (\$40 min) \$7 per \$1,000 of value of work performed New Construction & Additions: (\$40 min) \$0.04 per sq ft of living space Commercial: \$40 + \$5 per \$1,000 value of work performed	Elect. Reconnect \$35 Repairs/Upgrades \$50 New Const. (each) \$50
Farm Buildings	n/a	considered accessory structure over 150 sq ft, \$0.20 sq ft (\$50 min)	n/a	If provide Schedule F no fee Electric to bldg \$35
Demolition	\$75	n/a	\$7 per \$1,000 of value of work performed (\$40 minimum)	Charge commercial rate: Min \$150 or Up to 10,000 sq ft \$0.12 sq ft Over \$50
Churches	\$75 + \$0.15 per sq ft	waived	n/a	



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 11, 2007
Item No.: 9
Department: Planning & Community Development
Staff Contact: Alecia Daves-Johnson
Issue: Erosion & Sediment Control Program

Summary:

Erosion and Sediment Control Ordinance:

The current Erosion and Sediment Control Ordinance is dated and needs revision to comply with the regulations of the Commonwealth. A revision has been prepared following guidelines provided by the VA Department of Conservation and Recreation. This proposed Erosion and Sediment Control Ordinance has been prepared by the Department of Planning & Community Development and reviewed by the County Attorney's office and the Prince Edward County Planning Commission. It is presented here to the Board of Supervisors for final review.

Erosion and Sediment Control Program Review:

On November 15, 2007, following a comprehensive local program review conducted by the VA Dept. of Conservation and Recreation, the Virginia Soil and Water Conservation Board found the Prince Edward County Erosion & Sediment Control Program to be inconsistent with requirements of the Virginia Erosion and Sediment Control Law and Regulations. To be found consistent, a program must score no lower than 70 out of a possible 100 points in each of four program areas (our score in each area is noted in parenthesis): Program Administration (51), Plan Review (70), Inspection (25) and Enforcement (65). The full program review document is available for viewing in the Planning Department.

Prince Edward County is required to take corrective action to remedy the deficiencies in the program and take steps necessary to bring its ESC program into consistency with the state requirements within 180 days. The recent hiring of Alecia Daves-Johnson, who is a certified ESC Program Administrator, was a first step toward bringing the program into compliance. She has already updated the local Erosion and Sediment Control Ordinance, is conducting routine site inspections, following enforcement procedures, and feels certain that Prince Edward County will have a consistent program by the required deadline in May 2008.

Attachments: (1) Proposed Prince Edward County Erosion & Sediment Control Ordinance, as recommended by the Planning Commission

(2) Corrective Action Agreement, as provided by the VA Soil & Water Conservation Board, with cover letter from the VA Department of Conservation and Recreation

Recommendation: Review draft Ordinance and authorize a Public Hearing for the January Board meeting.

Motion _____
Second _____

Chairman Fore _____
V-Chair Simpson _____
Moore _____

Cooper-Jones _____
Jones _____
Ward _____

Gilfillan _____
McKay _____

L. Preston Bryant, Jr.
Secretary of Natural
Resources



Joseph H. Maroon
Director

Rec'd
11/26/07

COMMONWEALTH of VIRGINIA
DEPARTMENT OF CONSERVATION AND RECREATION

203 Governor Street, Suite 206

Richmond, Virginia 23219

Phone: (804) 786-2064 Fax: (804) 786-1798

November 20, 2007

Mr. Wade Bartlett
County Administrator
Prince Edward County
Post Office Box 382
Farmville, VA 23901

RE: Prince Edward County's Erosion and Sediment Control Program Corrective Action Agreement

Dear Mr. Bartlett:

As required by §10.1-561(E) of the Virginia Erosion and Sediment Control Law, staff from the Department of Conservation and Recreation's Richmond Regional Office conducted a program assessment of Prince Edward County's Erosion and Sediment Control (ESC) Program in July 2007. The results of that review were presented to the Virginia Soil and Water Conservation Board on November 15, 2007. Following that presentation, the Board found Prince Edward's ESC program to be inconsistent with the requirements of the Virginia Erosion and Sediment Control Law and Regulations.

The program review identified specific areas where Prince Edward County's Program has not satisfied the minimum standards of effectiveness of the Virginia Erosion and Sediment Control Law and Regulations. To address these areas, the Board adopted the enclosed Corrective Action Agreement (CAA) on the date of its inconsistency finding to guide Prince Edward in taking the steps necessary to bring its ESC program into consistency with the state requirements. The CAA lists each area where the County's Program was found inconsistent and notes the specific remedial actions required. The deadline for completion of the CAA is May 13, 2008, 180 days from the Board's finding of inconsistency.

In order to indicate the Prince Edward County's intent to complete the actions required by the Board, the CAA must be signed by you, or another representative of Prince Edward County approved by this office, within 30 days of the Board's finding and returned to:

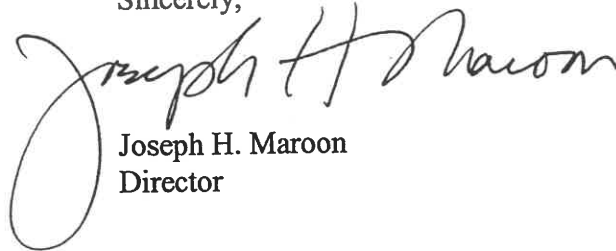
John McCutcheon
Local Program Compliance Coordinator
Virginia Department of Conservation and Recreation
203 Governor Street, Suite 206
Richmond, VA 23219

Upon receipt of a signed CAA by the Department, the status of Prince Edward County's ESC Program will be changed from inconsistent to conditionally consistent pending corrective action. The County will be notified by the Richmond Regional Office of DCR's receipt of the signed CAA and the change in the program's status.

In addition to the remedial actions noted in the CAA, Prince Edward is required to submit a progress report on February 13, 2008, 90 days prior to the completion deadline. A copy of the progress report form is enclosed. The purpose of this report is to verify that the Program is making substantial progress towards implementing the CAA and to provide an opportunity to DCR staff to provide technical assistance, if necessary. DCR will additionally use the progress report to update the Virginia Soil and Water Conservation Board in advance of a final review of the completion of the requirements of the CAA.

Should questions arise during the CAA implementation period or if there is a need for technical assistance, please contact Nissa Dean at DCR's Richmond Regional Office at (804) 225-3390 or at nissa.dean@dcr.virginia.gov. We appreciate your cooperation in this process and look forward to assisting Prince Edward County in protecting the properties and the natural resources of the Commonwealth through an effective ESC Program.

Sincerely,



Joseph H. Maroon
Director

cc: Alecia Daves-Johnson, Prince Edward County ESC Program Administrator
Nissa Dean, DCR Richmond Regional Manager
Eric R. Capps, DCR ESC and Construction Permitting Program Manager

Enclosure:
Prince Edward County Local Program Review Correction Action Agreement
Corrective Action Progress Report



Department of Conservation & Recreation
 CONSERVING VIRGINIA'S NATURAL AND RECREATIONAL RESOURCES

Corrective Action Agreement
Prince Edward County
Erosion & Sediment Control Program
November 15, 2007

Program Component	Required Corrective Action
Administration	The County shall update the County's ESC ordinance in accordance with the <i>Prince Edward County Erosion and Sediment Control Program Review, October 10, 2007</i> .
Inspection	The County shall provide periodic inspections in accordance with 4VAC50-30-60, including for applicable single-family homes.
	The County shall conduct inspections in accordance with the minimum standards as found in Section 4VAC50-30-40 of the Code of Virginia.
	Inspections shall ensure that all ESC measures are repaired and maintained.
Enforcement	A Notice to Comply (or equivalent action) shall be issued when violations noted on written inspection reports remain during subsequent inspection.
	Notices to Comply (or equivalent action) shall contain specific measures or corrections that need to be made and specify deadlines for completion.
	Advanced enforcement such as Stop Work Orders (or equivalent action) shall be issued when land disturbing activities commence without an approved plan.

This Corrective Action Agreement shall be signed by Prince Edward County on or before December 15, 2007. A written report on the attached form documenting progress on corrective action items shall be provided to the DCR Richmond Regional Office on or before February 13, 2008.

Prince Edward County agrees to complete the corrective actions noted above on or before May 13, 2008.

Signature: _____ Date: _____

Name & Title: _____



Department of Conservation & Recreation
 CONSERVING VIRGINIA'S NATURAL AND RECREATIONAL RESOURCES

Corrective Action Agreement Progress Report
Prince Edward County
Erosion & Sediment Control Program
 Review date: October 3, 2007 Page 1 of 1

The corrective actions listed below are on schedule to be completed on or before May 13, 2008.			Comments
Admin	The County shall update the County's ESC ordinance in accordance with the <i>Prince Edward County Erosion and Sediment Control Program Review, October 10, 2007</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Insp	The County shall provide periodic inspections in accordance with 4VAC50-30-60, including for applicable single-family homes.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	The County shall conduct inspections in accordance with the minimum standards as found in Section 4VAC50-30-40 of the Code of Virginia.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Inspections shall ensure that all ESC measures are repaired and maintained.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Enf	A Notice to Comply (or equivalent action) shall be issued when violations noted on written inspection reports remain during subsequent inspection.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Notices to Comply (or equivalent action) shall contain specific measures or corrections that need to be made and specify deadlines for completion.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Advanced enforcement such as Stop Work Orders (or equivalent action) shall be issued when land disturbing activities commence without an approved plan.	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Instructions: Complete this form and submit it to DCR's Richmond Regional Office by February 13, 2008. If a "No" is checked, indicating a corrective action is not on schedule to be completed by the date noted, a comment must be provided listing the additional actions being taken to meet the completion deadline. Corrective actions completed in advance of the completion deadline should be noted in the comments.

Signature: _____ Date: _____

Name & Title: _____

THIRD DRAFT

SECTION 46-60 TITLE, PURPOSE, AUTHORITY

This ordinance shall be known as the "Erosion and Sediment Control Ordinance of Prince Edward County." The purpose of this chapter is to prevent the degradation of properties, stream channels, waters and other natural resources of Prince Edward County by establishing requirements for the control of soil erosion, sediment deposition and nonagricultural runoff and by establishing procedures whereby these requirements shall be administered and enforced.

This Chapter is authorized by the Code of Virginia, Title 10.1, Chapter 5, Article 4 (Sec. 10-1 - 560 et. seq.), known as the Virginia Erosion and Sediment Control Law.

SECTION 46-61 DEFINITIONS

As used in this ordinance, unless the context requires a different meaning:

AGREEMENT IN LIEU OF A PLAN means a contract between the plan-approving authority and the owner that specifies conservation measures that must be implemented in the construction of a single-family residence; this contract may be executed by the plan approving authority in lieu of a formal site plan.

APPLICANT means any person submitting an erosion and sediment control plan for approval or requesting the issuance of a permit, when required, authorizing land disturbing activities to commence.

BOARD means the Virginia Soil and Water Conservation Board.

CERTIFIED INSPECTOR means an employee or agent of a program authority who:

- (1) Holds a certificate of competence from the Virginia Soil and Water Conservation Board in the area of project inspection; or
- (2) Is enrolled in the Virginia Soil and Water Conservation Board's training program for project inspection and successfully completes such program within one year after enrollment.

CERTIFIED PLAN REVIEWER means an employee or agent of a program authority who:

- (1) Holds a certificate of competence from the Virginia Soil and Water Conservation Board in the area of plan review;
- (2) Is enrolled in the Virginia Soil and Water Conservation Board's training program for plan review and successfully completes such program within one year after enrollment; or
- (3) Is licensed as a professional engineer, architect, certified landscape architect or

land surveyor pursuant to Code of Virginia, § 54.1-400 et seq.

CERTIFIED PROGRAM ADMINISTRATOR means an employee or agent of a program authority who:

- (1) Holds a certificate of competence from the Virginia Soil and Water Conservation Board in the area of program administration; or
- (2) Is enrolled in the Virginia Soil and Water Conservation Board's training program for program administration and successfully completes such program within one year after enrollment.

CLEARING means any activity which removes the vegetative ground cover, including, but not limited to, root mat removal or top soil removal.

COUNTY means the County of Prince Edward.

DEPARTMENT means the Department of Conservation and Recreation.

DEVELOPMENT means a tract of land developed or to be developed as a single unit under single ownership or unified control which is to be used for any business or industrial purpose or is to contain three or more residential dwelling units.

DIRECTOR means the Director of the Department of Conservation and Recreation.

DISTRICT OR SOIL AND WATER CONSERVATION DISTRICT means the Piedmont Soil and Water Conservation District.

EROSION AND SEDIMENT CONTROL PLAN OR PLAN means a document which describes the potential for erosion and sedimentation resulting from land disturbing activity. The Plan explains and illustrates the measures which are to be taken to control erosion and sedimentation. The Plan has a written portion known as the narrative and an illustrative portion known as a plan. The Plan contains material for the conservation of soil and water resources of a unit or a group of units of land. The narrative may include appropriate maps, an appropriate soil and water plan inventory, and management information with needed interpretations and a record of decisions contributing to conservation treatment. The plan shall contain all major conservation decisions and all information deemed necessary by the plan approving authority to assure that the entire unit or units of land will be so treated to achieve the conservation objectives. Each of the Minimum Standards in the Virginia Administrative Code (4 VAC 50-30-40) should be satisfied in the Plan unless a specific variance is granted by the plan approving authority. The owner or lessee of the land being developed has the responsibility for the Plan preparation and submission.

EROSION IMPACT AREA means an area of land not associated with current land disturbing activity but subject to persistent soil erosion resulting in the delivery of sediment onto neighboring properties or into state waters. This definition shall not apply to any lot or parcel of land of 10,000 square feet or less used for residential purposes.

EXCAVATING means any digging, scooping or other method of removing earth materials.

FILLING means any depositing or stockpiling of earth materials.

GRADING means any excavating or filling of earth materials or any combination thereof, including the land in its excavated or filled conditions.

LAND DISTURBING ACTIVITY means any land change which may result in soil erosion from water or wind and the movement of sediments into state waters or onto lands in the Commonwealth, including, but not limited to, clearing, grading, excavating, transporting and filling of land, except that the term shall not include:

- (1) Minor land-disturbing activities such as home gardens and individual home landscaping, repairs and maintenance work;
- (2) Individual service connections;
- (3) Installation, maintenance, or repair of any underground public utility lines when such activity occurs on an existing hard-surfaced road, street or sidewalk provided such land-disturbing activity is confined to the area of the road, street or sidewalk which is hard-surfaced;
- (4) Septic tank lines or drainage fields unless included in an overall plan for land-disturbing activity relating to construction of the building to be served by the septic tank system;
- (5) Surface or deep mining activities authorized under a permit issued by the Virginia Department of Mines, Minerals and Energy;
- (6) Exploration or drilling for oil and gas including the well site, roads, feeder lines, and off-site disposal areas;
- (7) Tilling, planting, or harvesting of agricultural, horticultural, or forest crops, or livestock feedlot operations; including engineering operations and agricultural engineering operations as follows: construction of terraces, terrace outlets, check dams, desilting basins, dikes, ponds not required to comply with the Dam Safety Act, Code of Virginia, § 10.1-604 et seq., ditches, strip cropping, lister furrowing, contour cultivating, contour furrowing, land drainage, and land irrigation; however, this exception shall not apply to harvesting of forest crops unless the area on which harvesting occurs is reforested artificially or naturally in accordance with the provisions of Code of Virginia, § 10.1-1100 et seq., or is converted to bona fide agricultural or improved pasture use as described in Code of Virginia, § 10.1-1163.B;
- (8) Repair or rebuilding of the tracks, rights-of-way, bridges, communication facilities and other related structures and facilities of a railroad company;
- (9) Disturbed land areas of less than 10,000 square feet in size, except land-disturbing activity of less than 10,000 square feet on individual lots in a residential development shall not be considered exempt if the total land-disturbing activity within the development is equal to or greater than 10,000 square feet.
- (10) Installation of fence and sign posts or telephone and electric poles and other

kinds of posts or poles;

(11) Shoreline erosion control projects on tidal waters when all of the land disturbing activities are within the regulatory authority of and approved by local wetlands boards, the Marine Resources Commission or the United States Corps of Engineers; however, any associated land that is disturbed outside of this exempted area shall remain subject this ordinance; and

(12) Emergency work to protect life, limb or property, and emergency repairs; however, if the land-disturbing activity would have required an approved erosion and sediment control plan, if the activity were not an emergency, then the land area disturbed shall be shaped and stabilized in accordance with the requirements of the plan-approving authority.

LAND-DISTURBING PERMIT means a permit issued by the County of Prince Edward for the clearing, filling, excavating, grading, transporting of land or for any combination thereof or for any purpose set forth herein.

LOCAL EROSION AND SEDIMENT CONTROL PROGRAM OR LOCAL PROGRAM means an outline of the various methods employed by the County of Prince Edward to regulate land-disturbing activities and thereby minimize erosion and sedimentation in compliance with the state program and may include such items as local ordinances, policies and guidelines, technical materials, inspection, enforcement and evaluation.

NATURAL CHANNEL DESIGN CONCEPTS means the utilization of engineering analysis and fluvial geomorphic processes to create, rehabilitate, restore, or stabilize an open conveyance system for the purpose of creating or recreating a stream that conveys its bankfull storm event within its banks and allows larger flows to access its bankfull bench and floodplain.

OWNER means the owner of the freehold of the premises or lesser estate therein, a mortgagee or vendee in possession, assignee of rents, receiver, executor, trustee, lessee or other person, firm or corporation in control of a property.

PEAK FLOW RATE means the maximum instantaneous flow from a given storm condition at a particular location.

PERMITTEE means the person to whom the permit authorizing land disturbing activities is issued or the person who certifies that the approved erosion and sediment control plan will be followed.

PERSON means any individual, partnership, firm, association, joint venture, public or private corporation, trust, estate, commission, board, public or private institution, utility, cooperative, county, city, town or other political subdivision of the Commonwealth, any interstate body, or any other legal entity.

PLAN APPROVING AUTHORITY means the Department of Planning and Community Development, which is responsible for determining the adequacy of a plan submitted for land-disturbing activities on a unit or units of lands and for approving plans.

PROGRAM AUTHORITY means the County of Prince Edward which has adopted a soil erosion and sediment control program that has been approved by the Board.

RESPONSIBLE LAND DISTURBER means an individual from the project or development team who will be in charge of and responsible for carrying out a land-disturbing activity covered by an approved plan or agreement in lieu of a plan, who (i) holds a Responsible Land Disturber certificate of competence, (ii) holds a current certificate of competence from the Board in the areas of Combined Administration, Program Administration, Inspection, or Plan Review, (iii) holds a current Contractor certificate of competence for erosion and sediment control, or (iv) is licensed in Virginia as a professional engineer, architect, certified landscape architect or land surveyor pursuant to Code of Virginia §54.1-400 et seq.

RUNOFF VOLUME means the volume of water that runs off the land development project from a prescribed storm event.

SINGLE-FAMILY residence means a noncommercial dwelling that is occupied exclusively by one family.

STATE EROSION AND SEDIMENT CONTROL PROGRAM OR STATE PROGRAM means the program administered by the Virginia Soil and Water Conservation Board pursuant to the Code of Virginia including regulations designed to minimize erosion and sedimentation.

STATE WATERS means all waters on the surface and under the ground wholly or partially within or bordering the Commonwealth or within its jurisdiction.

TRANSPORTING means any moving of earth materials from one place to another place other than such movement incidental to grading, when such movement results in destroying the vegetative ground cover either by tracking or the buildup of earth materials to the extent that erosion and sedimentation will result from the soil or earth materials over which such transporting occurs.

WATER QUALITY VOLUME means the volume equal to the first one-half inch of runoff multiplied by the impervious surface of the land development project.

SECTION 46-62

LOCAL EROSION AND SEDIMENT CONTROL PROGRAM

Pursuant to Section 10.1-562 of the Code of Virginia, the County of Prince Edward hereby adopts the regulations, references, guidelines, standards and specifications promulgated by the Board for the effective control of soil erosion and sediment deposition to prevent the unreasonable degradation of properties, stream channels, waters and other natural resources. Said regulations, references, guidelines, standards and specifications for erosion and sediment control are included in but not limited to the "Virginia Erosion and Sediment Control Regulations" and the Virginia Erosion and Sediment Control Handbook, as amended.

Before adopting or revising regulations, the County of Prince Edward shall give due notice and conduct a public hearing on the proposed or revised regulations, except that a public hearing shall not be required when the County of Prince Edward is amending its program to conform to revisions in the state program. However, a public hearing shall be held if the County of Prince Edward proposes or revises regulations that are more stringent than the state program.

In addition, in accordance with §10.1-561 of the Code of Virginia, stream restoration and relocation projects that incorporate natural channel design concepts are not man-made channels and shall be exempt from any flow rate capacity and velocity requirements for natural or man-made channels.

In accordance with §10-1-561 of the Code of Virginia, any land-disturbing activity that provides for storm water management intended to address any flow rate capacity and velocity requirements for natural or man-made channels shall satisfy the flow rate capacity and velocity requirements for natural or man-made channels if the practices are designed to (i) detain the water quality volume and to release it over 48 hours; (ii) detain and release over a 24 hour period the expected rainfall resulting from the one year, 24-hour storm; and (iii) reduce the allowable peak flow rate resulting from the 1.5, 2, and 10-year, 24 hour storms to a level that is less than or equal to the peak flow rate from the site assuming it was in a good forested condition, achieved through multiplication of the forested peak flow rate by a reduction factor that is equal to the runoff volume from the site when it was in a good forested condition divided by the runoff volume from the site in its proposed condition, and shall be exempt from any flow rate capacity and velocity requirements for natural or man-made channels.

Pursuant to Section 10-1-561.1 of the Code of Virginia, an erosion control plan shall not be approved until it is reviewed by a certified plan reviewer. Inspections of land-disturbing activities shall be conducted by a certified inspector. The Erosion Control Program of the County of Prince Edward shall contain a certified program administrator, a certified plan reviewer, and a certified inspector, who may be the same person.

The County of Prince Edward hereby designates the Department of Planning and Community Development as the plan-approving authority.

The program and regulations provided for in this ordinance shall be made available for public inspection at the office of the Department of Planning and Community Development.

SECTION 46-63 SUBMISSION AND APPROVAL OF PLANS; CONTENTS OF PLANS

Except as provided herein, no person may engage in any land-disturbing activity until he or she has submitted to the Department of Planning and Community Development for the County of Prince Edward an erosion and sediment control plan for the land-disturbing activity and such plan has been approved by the plan-approving authority. Where land-disturbing activities involve lands under the jurisdiction of more than one local control program, an erosion and

sediment control plan, at the option of the applicant, may be submitted to the Board for review and approval rather than to each jurisdiction concerned. Where the land-disturbing activity results from the construction of a single-family residence, an agreement in lieu of a plan may be substituted for an erosion and sediment control plan if executed by the plan-approving authority.

The standards contained within the "Virginia Erosion and Sediment Control Regulations," the Virginia Sediment Control Handbook as amended, and this ordinance are to be used by the applicant when making a submittal under the provisions of this ordinance and in the preparation of an erosion and sediment control plan. The plan-approving authority, in considering the adequacy of a submitted plan, shall be guided by the same standards, regulations, and guidelines. When the standards vary between the publications, the State regulations shall take precedence.

The plan-approving authority shall review conservation plans submitted to it within 45 days from the receipt thereof by either approving said plan in writing or by disapproving said plan in writing and giving specific reasons for its disapproval. When the plan is determined to be inadequate, the plan-approving authority shall specify such modifications, terms, and conditions that will permit approval of the plan. If no action is taken by the plan approving authority within 45 days, the plan shall be deemed approved and the person authorized to proceed with the proposed activity. Approval will be granted if it determines that the plan meets the requirements of the Board's regulations and if the person responsible for carrying out the plan certifies that he or she will properly perform the conservation measures included in the plan and will conform to the provisions of this article.

In addition, as a prerequisite to engaging in the land-disturbing activities shown on the approved plan, the person responsible for carrying out the plan shall provide the name of an individual holding a certificate of competence to the program authority provided by §10.1-561 of the Virginia Erosion and Sediment Control Law, who will be in charge of and responsible for carrying out the land-disturbing activity. Failure to provide the name of an individual holding a certificate of competence prior to engaging in land-disturbing activities may result in revocation of the approval of the plan and the person responsible for carrying out the plan shall be subject to the penalties provided in this ordinance.

However, the plan-approving authority may waive the certificate of competence requirement for an agreement in lieu of a plan for construction of a single family residence. If a violation occurs during the land-disturbing activity, then the person responsible for carrying out the agreement in lieu of a plan shall correct the violation and provide the name of an individual holding a certificate of competence, as provided by §10.1-561 of the Virginia Erosion and Sediment Control Law. Failure to provide the name of an individual holding a certificate of competence shall be a violation of this ordinance.

MODIFICATION OF AN APPROVED PLAN

An approved plan may be changed by the plan-approving authority when:

- (1) The inspection reveals that the plan is inadequate to satisfy applicable regulations, or
- (2) The person responsible for carrying out the plan finds that because of changed circumstances or for other reasons the approved plan cannot be effectively carried out, and proposed amendments to the plan, consistent with the requirements of this ordinance, are agreed to by the plan-approving authority and the person responsible for carrying out the plans.

Variations: The plan-approving authority may waive or modify any of the standards that are deemed to be too restrictive for site conditions, by granting a variance. A variance may be granted under these conditions:

- (1) At the time of plan submission, an applicant may request a variance to become part of the approved erosion and sediment control plan. The applicant shall explain the reasons for requesting variances in writing. Specific variances which are allowed by the plan-approving authority shall be documented in the plan.
- (2) During construction, the person responsible for implementing the approved plan may request a variance in writing from the plan-approving authority. The plan-approving authority shall respond in writing either approving or disapproving such a request. If the plan-approving authority does not approve a variance within 10 days of receipt of the request, the request shall be considered to be disapproved. Following disapproval, the applicant may resubmit a variance request with additional documentation.

In order to prevent further erosion, the County of Prince Edward may require approval of a plan for any land identified in the local program as an erosion impact area.

OWNER RESPONSIBILITY

When land-disturbing activity will be required of a contractor performing construction work pursuant to a construction contract, the preparation, submission, and approval of an erosion and sediment control plan shall be the responsibility of the owner.

ANNUAL CONSERVATION PLANS

In accordance with the procedure set forth by §10.1-563 (E) of the Code of Virginia, any person engaging in the creation and operation of wetland mitigation banks in multiple jurisdictions, which have been approved and are operated in accordance with applicable federal and state

guidance, laws, or regulations for the establishment, use, and operation of mitigation banks, pursuant to a permit issued by the Department of Environmental Quality, the Marine Resources Commission, or the U.S. Army Corps of Engineers, may, at the option of that person, file general erosion and sediment control specifications for wetland mitigation banks annually with the Board for review and approval consistent with guidelines established by the Board.

State agency projects are exempt from the provisions of this ordinance except as provided for in the Code of Virginia, Section 10.1-564.

SECTION 46-64 PERMITS, FEES, SECURITY FOR PERFORMANCE

Agencies authorized under any other law to issue grading, building, or other permits for activities involving land-disturbing activities may not issue any such permit unless the applicant submits with his application an approved erosion and sediment control plan and certification that the plan will be followed.

No person may engage in any land-disturbing activity until he has acquired a land-disturbing permit unless the proposed land-disturbing activity is specifically exempt from the provisions of this ordinance, and has paid the fees and posted the required bond.

An administrative fee of \$300.00 for the first acre and an additional \$50.00 per additional acre, shall be paid to the County of Prince Edward at the time of submission of the erosion and sediment control plan. An administrative fee of \$25.00 shall be paid to the County of Prince Edward at the time of submission of an agreement in lieu of a plan.

No land-disturbing permit shall be issued until the applicant submits with his or her application an approved erosion and sediment control plan and certification that the plan will be followed.

All applicants for permits shall provide to the County of Prince Edward a performance bond, cash escrow, or an irrevocable letter of credit acceptable to the office of the Department of Planning and Community Development, to ensure that measures could be taken by the County of Prince Edward at the applicant's expense should the applicant fail, after proper notice, within the time specified to initiate or maintain appropriate conservation measures required of him by the approved plan as a result of his land-disturbing activity.

The amount of the bond or other security shall not exceed the total of the estimated cost to initiate and maintain appropriate conservation action based on unit price for new public or private sector construction in the locality and a reasonable allowance for estimated administrative costs and inflation which shall not exceed twenty-five percent of the cost of the conservation action. Should it be necessary for the County of Prince Edward to take such conservation action, the County of Prince Edward may collect from the applicant any costs in excess of the amount of surety held.

Within sixty (60) days of adequate stabilization, as determined by the office of the Department of Planning and Community Development in any project or section of a project, such bond, cash escrow or letter of credit, or the unexpended or unobligated portion thereof, shall either be refunded to the applicant or terminated, based upon the percentage of stabilization accomplished in the project or project section. These requirements are in addition to all other provisions relating to the issuance of permits and are not intended to otherwise affect the requirements for such permits.

SECTION 46-65

MONITORING, REPORTS, AND INSPECTIONS

The County of Prince Edward may require the person responsible for carrying out the plan to monitor the land-disturbing activity. The person responsible for carrying out the plan will maintain records of these inspections and maintenance, to ensure compliance with the approved plan and to determine whether the measures required in the plan are effective in controlling erosion and sedimentation.

The office of the Department of Planning and Community Development shall periodically inspect the land-disturbing activity in accordance with Section 4 VAC 50-30-60 of the Virginia Erosion and Sediment Control Regulations to ensure compliance with the approved plan and to determine whether the measures required in the plan are effective in controlling erosion and sedimentation. The owner, permittee, or person responsible for carrying out the plan shall be given notice of the inspection.

FAILURE TO COMPLY WITH PLAN

If the Department of Planning and Community Development determines that there is a failure to comply with the plan, notice shall be served upon the permittee or person responsible for carrying out the plan by registered or certified mail to the address specified in the permit application or in the plan certification, or by delivery at the site of the land-disturbing activities to the agent or employee supervising such activity.

The notice shall specify the measures needed to comply with the plan and shall specify the time within which such measures shall be completed. Upon failure to comply within the specified time, the permit may be revoked and the permittee or person responsible for carrying out the plan shall be deemed to be in violation of this ordinance and shall be subject to the penalties provided by this ordinance.

Upon determination of a violation of this ordinance, the Department of Planning and Community Development may, in conjunction with or subsequent to a notice to comply as specified in this ordinance, issue an order requiring that all or part of the land-disturbing activities permitted on the site be stopped until the specified corrective measures have been taken.

If the land-disturbing activities have commenced without an approved plan, the Department of Planning and Community Development may, in conjunction with or subsequent to a notice to comply as specified in this ordinance, issue an order that all land-disturbing activities be stopped until an approved plan or any required permits are obtained.

Where the alleged noncompliance is causing or is in imminent danger of causing harmful erosion of lands or sediment deposition in waters within the watersheds of the Commonwealth, or where the land-disturbing activities have commenced without an approved plan or any required permits, such an order may be issued without regard to whether the permittee has been issued a notice to comply as specified in this ordinance. Otherwise, such an order may be issued only after the permittee has failed to comply with such notice to comply.

The order shall be served in the same manner as a notice to comply, and shall remain in effect for a period of seven (7) days from the date of service pending application by the enforcing authority or permit holder for appropriate relief to the Circuit Court of Prince Edward County.

If the alleged violator has not obtained an approved plan or any required permits within seven (7) days from the date of service of the order, the Department of Planning and Community Development may issue an order to the owner requiring that all construction and other work on the site, other than corrective measures, be stopped until an approved plan and any required permits have been obtained. Such an order shall be served upon the owner by registered or certified mail to the address specified in the permit application or the land records of Prince Edward County.

The owner may appeal the issuance of an order to the Circuit Court of Prince Edward County.

Any person violating or failing, neglecting or refusing to obey an order issued by the Department of Planning and Community Development may be compelled in a proceeding instituted in the Circuit Court of Prince Edward County to obey same and to comply therewith by injunction, mandamus or other appropriate remedy. Upon completion and approval of corrective action or obtaining an approved plan or any required permits, the order shall immediately be lifted.

Nothing in this section shall prevent the Department of Planning and Community Development from taking any other action authorized by this ordinance.

SECTION 46-66

PENALTIES, INJUNCTIONS, AND OTHER LEGAL ACTIONS

Any person who violates any provision of this ordinance shall, upon a finding of the General District Court of Prince Edward County, be assessed a civil penalty. The civil penalty for any one violation shall be \$100.00 except that the civil penalty for commencement of land-disturbing activities without an approved plan shall be \$1,000.00. Each day during which the violation is found to have existed shall constitute a separate offense. In no event shall a series of specified violations arising from the same operative set of facts result in civil penalties which exceed a

total of \$3,000.00, except that a series of violations arising from the commencement of land-disturbing activities without an approved plan for any site shall not result in civil penalties which exceed a total of \$10,000.00.

The Department of Planning and Community Development, or the owner of property which has sustained damage or which is in imminent danger of being damaged, may apply to the Circuit Court of Prince Edward County to enjoin a violation or a threatened violation of this ordinance, without the necessity of showing that an adequate remedy of law does not exist.

However, an owner of property shall not apply for injunctive relief unless (i) he or she has notified in writing the person who has violated the local program, and the program authority, that a violation of the local program has caused, or creates a probability of causing, damage to his or her property, and (ii) neither the person who has violated the local program nor the program authority has taken corrective action within fifteen (15) days to eliminate the conditions which have caused, or create the probability of causing, damage to his or her property.

Without limiting the remedies which may be obtained in this section, any person violating or failing, neglecting, or refusing to obey any injunction, mandamus or other remedy obtained pursuant to this section shall be subject, in the discretion of the court, to a civil penalty not to exceed \$2,000.00 for each violation. A civil action for such violation or failure may be brought by the County of Prince Edward.

Any civil penalties assessed by a court shall be paid into the treasury of Prince Edward County, except that where the violator is the locality itself or its agent, the court shall direct the penalty to be paid into the state treasury.

With the consent of any person who has violated or failed, neglected or refused to obey any regulation or condition of a permit or any provision of this ordinance, the County of Prince Edward may provide for the payment of civil charges of violations in specific sums, not to exceed the limit specified herein above. Such civil charges shall be instead of any appropriate civil penalty which could be imposed there under.

The Commonwealth's Attorney shall, upon request of the County of Prince Edward, or the permit issuing authority, take legal action to enforce the provisions of this ordinance.

Compliance with the provisions of this ordinance shall be prima facie evidence in any legal or equitable proceeding for damages caused by erosion, siltation or sedimentation that all requirements of law have been met, and the complaining party must show negligence in order to recover any damages.

SECTION 46-67

APPEALS AND JUDICIAL REVIEW

Any applicant under the provisions of this ordinance who is aggrieved by any action of the County of Prince Edward or its agent in disapproving plans submitted pursuant to this ordinance shall have the right to apply for and receive a review of such action by the Board of Supervisors provided an appeal is filed within thirty (30) days from the date of the action. Any applicant who seeks an appeal hearing before the Board of Supervisors shall be heard at the next regularly scheduled Board of Supervisors meeting provided that the Board of Supervisors and other involved parties have at least thirty (30) days prior notice. In reviewing the agent's actions, the Board of Supervisors shall consider evidence and opinions presented by the aggrieved applicant and agent. After considering the evidence and opinions, the Board of Supervisors may affirm, reverse or modify the action. The Board of Supervisors' decision shall be final, subject only to review by the Circuit Court of Prince Edward County.

Final decisions by the County of Prince Edward under this ordinance shall be subject to review by the Circuit Court of Prince Edward County, provided an appeal is filed within thirty (30) days from the date of any written decision adversely affecting the rights, duties, or privileges of the person engaging in or proposing to engage in land-disturbing activities.

SECTION 46-68

IMMUNITY FROM LIABILITY

The review, approval and enforcement of the conservation plans and specifications shall not constitute a representation, guarantee or warranty of any kind by the county or any of its officials or employees of the practicability or safety of any structure, use or other plan proposed and shall create no liability upon or cause of action against such public body, official or employee for the damage that may result pursuant to such review, approval and enforcement.



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 11, 2007
Item No.: 10
Department: County Administration
Staff Contact: Jonathan Pickett/Sarah Puckett
Issue: Appointments

Summary:

The following terms expire December 31, 2007 and were advertised in *The Farmville Herald*. Listed by each position is the term of office, the name of the individual currently holding the position, and the names of all citizens who submitted Citizen Volunteer Applications for the position. Appointments are effective January 1, 2008.

Appointment	Term of Office	# of Terms Expiring or Vacancies	Individual Currently in Office	Applicants
Board of Zoning Appeals	5 Years	1	W.W. Porterfield	Jack Houghton W.W. Porterfield Marshall Thackston Jim Wilck
Prince Edward County Planning Commission – County Position	4 Years	1	Chris Mason	John Dudley ★ Chris Mason Marshall Thackston

Sally Ward
Patrick Simpson
McKay
Fore
Jones
Ward

Attachments: Citizen Volunteer Applications

zon. *H. 3*
P S
McKay
Fore
Simp.
Moore
Jones

Recommendation: Review applications and make appointments.

Motion _____
 Second _____

Chairman Fore _____
 V-Chair Simpson _____
 Moore _____

Cooper-Jones _____
 Jones _____
 Ward _____

Gillilan _____
 McKay _____



Please publish the following Public Notice in the Friday, September 28, 2007 and Friday, October 12, 2007 editions of *The Farmville Herald*. Please provide a Certificate of Publication to the Prince Edward County Administrator's Office.



NOTICE TO THE CITIZENS OF THE COUNTY OF PRINCE EDWARD

The Prince Edward County Board of Supervisors has adopted the following policy for advertising vacancies on County Boards/Commissions/Committees requiring citizen representation:

"To provide the maximum opportunity for citizen participation in our local government, it is the policy of the Prince Edward County Board of Supervisors to advertise all vacancies on county boards, commissions and committees, etc., which call for citizen representation. Citizens interested in serving on a County board, commission or committee may complete the County citizen volunteer application, which will be reviewed by the Board during the appointment process."

The following terms will expire December 31, 2007:

<u>Position</u>	<u>Term of Office</u>	<u># of Vacancies</u>
Prince Edward County Planning Commission	4 years	1 County Position*
Board of Zoning Appeals (Board recommendation to Circuit Court Judge)	5 years	1 Position*

**Incumbent has expressed a willingness to continue to serve.*

Persons interested in being considered for appointment must submit a County Citizen Volunteer Application to the Prince Edward County Administrator's Office not later than Monday, December 3, 2007. Applications are available in the County Administrator's Office, 111 South Street, 3rd Floor, P.O. Box 382, Farmville, Virginia 23901. For additional information please contact the County Administrator's Office at (434) 392-8837.



Received

MAY 1 2007

CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 5-9-07

Name John Dudley

Home Address 11610 Farmville Rd

City Meherrin State VA Zip Code 23954

Election District:	Buffalo	<input type="checkbox"/>	Farmville 801	<input type="checkbox"/>
	Hampden	<input checked="" type="checkbox"/>	Leigh	<input type="checkbox"/>
	Farmville 101	<input type="checkbox"/>	Lockett	<input type="checkbox"/>
	Farmville 701	<input type="checkbox"/>	Prospect	<input type="checkbox"/>

Home Telephone Number 223-1670 FAX _____

E-Mail Address jdndley@hsc.edu

Present Employer Hampden-Sydney College

Business Address 626 College Rd.

City Hampden-Sydney State VA Zip Code 23943

Business Telephone Number 223-6397 FAX _____

Which Address is Preferred for Mailings? Home Office

Optional Information Which May Prove Helpful:

Occupation Editor

Former Occupation, If Retired _____

Education: High School Abingdon High Sch. Year 1991

College/Technical School Hampden-Sydney College Year 1995

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments P.E. Information Technology Committee

Professional, Civic, or Other Activities former Radio-Television News Directors Association

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I am interested in the growth of Prince Edward County and the development of good-paying jobs and affordable housing. Having lived in the County for 3 years, I have a balance of outside perspective and hometown concerns.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISORS:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority - *2 year term*
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission - *6 month term*
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: County Web Site Committee

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Please Return Application To:
Prince Edward County Administrator's Office
 Post Office Box 382
 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837
 FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us

Sheila Martin

From: "Jack Houghton" <jehoughton@hovac.com>
To: "Mildred B Hampton" <shampton@co.prince-edward.va.us>; <spuckett@co.prince-edward.va.us>
Cc: "Sally Gilfillan" <gilfillansw@longwood.edu>
Sent: Tuesday, October 24, 2006 2:04 PM
Attach: header.htm
Subject: HOUGHTON CITIZEN VOLUNTEER APPLICATION



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 10-24-06

Name Jack E. Houghton
Home Address 105 Williams Street
City Farmville **State** Virginia **Zip Code** 23901
Election District: Buffalo Farmville 801
Hampden Leigh
Farmville 101 Lockett
Farmville 701 Prospect

Home Telephone Number 434-392-9815 **FAX** NA
E-Mail Address jehoughton@hovac
Present Employer Self
Business Address Same as above
City NA **State** NA **Zip Code** NA
Business Telephone Number NA **FAX** NA
Which Address is Preferred for Mailings? Home Office

Optional Information Which May Prove Helpful:

Occupation Architect and Urban Planner
Former Occupation, If Retired NA
Education: **High School** Elkhart High School **Year** 1966
College/Technical School Ball State University, B. Architecture **Year** 1971
Graduate School McGill University, M. Urban Planning **Year** 1975
Military Service NA **Years** NA
Degrees/Other FAA Certified Commercial Pilot

Past Board, Commission, and Committee Assignments Presently board member of Housing Alternatives, Inc., Housing Opportunities, Inc., and Residential Opportunities, Inc. All three are non-profit HUD sanctioned.

10/24/2006

126

single asset corporations intended to provide housing opportunities for mentally and emotionally disabled persons. Presently a member of the board of the Farmville Industrial Development Authority. Also, in past, have served on numerous state, regional and local committees, relating to planning, transportation, housing community development and community revitalization.

Professional, Civic, or Other Activities Licensed Architect (Virginia and Arizona), FAA Certified Commercial Pilot, 4H Adult Volunteer, Certified Rifle Instructor. Prior employment experience as professional community and regional planner including comprehensive planning, subdivision of land, zoning public works development and redevelopment, economic development, facilities development, housing, environmental protection and regulation, citizen participation, development budgeting and economics and planning law. Experience included work with many related organizations and public agencies.

(Continued on Back)

Page 2

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I am a long time resident of Prince Edward County and the Town of Farmville. I believe that it is important that, when possible, citizens give back to their home communities in the form of time, experience, and skills, so that others can enjoy a better future. Given my background including formal education, training and 30 years of work experience, I believe that I have the knowledge, ability and interest in making valuable contributions to the future of Prince Edward County.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- First Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: County Web Site Committee

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Second Board of Zoning Appeals

OTHER:

All choices indicated by "X" are of equal priority and when vacancies occur.

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837
FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us



Received

AUG 17 2007

9:00

2007 CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 8/15/07

Name ROBERT CHRISTOPHER MASON

Home Address 1863 LOCKETT ROAD

City RICE State VA Zip Code 23966

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	<input checked="" type="checkbox"/>
	Farmville 701	_____	Prospect	_____

Home Telephone Number (434) 392-7500 FAX _____

E-Mail Address chrisart@moonstar.com

Present Employer SELF (CHRISTOPHER'S FINE ART AND FRAMING)

Business Address 111 E. SECOND STREET

City FARMVILLE State VA Zip Code 23901

Business Telephone Number (434) 392-1910 FAX _____

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation ART DEALER / PICTURE FRAMER

Former Occupation, If Retired _____

Education: High School _____ Year _____

College/Technical School RANDOLPH-MACON COLLEGE Year 1993

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments PRESENT MEMBER OF THE PRINCE EDWARD COUNTY PLANNING COMMISSION

Professional, Civic, or Other Activities _____

(Continued on Back)

Received

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

..... I WAS APPOINTED TO FILL AN UNEXPIRED TERM OF ONLY SIX MONTHS AND WOULD LIKE THE OPPORTUNITY TO SERVE IN THIS CAPACITY FOR A FULL TERM.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: _____ County Web Site Committee

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Please Return Application To:
 Prince Edward County Administrator's Office
 Post Office Box 382
 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837
 FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31, 2007. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

125

Received

JUN 4 2007



.....2007 CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 6/1/07

Name CHRIS MASON

Home Address 1863 LOCKETT ROAD

City RICE State VA Zip Code 23966

Election District:	Buffalo	_____	Farmville 801	_____
	Hampden	_____	Leigh	_____
	Farmville 101	_____	Lockett	<input checked="" type="checkbox"/>
	Farmville 701	_____	Prospect	_____

Home Telephone Number (434) 392-7500 FAX _____

E-Mail Address chrisart@moonstar.com

Present Employer (SELF) CHRISTOPHER'S FINE ART AND FRAMING

Business Address 111 E. SECOND STREET

City FARMVILLE State VA Zip Code 23901

Business Telephone Number (434) 392-1910 FAX _____

Which Address is Preferred for Mailings? Home _____ Office

Optional Information Which May Prove Helpful:

Occupation ART DEALER / PICTURE FRAMER

Former Occupation, If Retired _____

Education: High School _____ Year _____

College/Technical School RANDOLPH-MACON COLLEGE Year 1993

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments LONG RANGE PLANNING COMMITTEE,

FARMVILLE UNITED METHODIST CHURCH

Professional, Civic, or Other Activities _____

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I AM A LIFE-LONG RESIDENT OF PRINCE EDWARD COUNTY, A FARMVILLE-BASED BUSINESS OWNER AND FATHER OF TWO WHO HAS ALWAYS HAD AN INTEREST IN LOCAL GOVERNMENT AND IS VERY INTERESTED IN HELPING THIS COUNTY PROGRESS IN WAYS THAT WILL BENEFIT ALL OF ITS CITIZENS.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
Piedmont Virginia Alcohol Safety Action Program
Southside Virginia Community College Board
Crossroads Community Services Board
Poplar Hill Community Development Authority
Prince Edward County Industrial Development Authority
Central Virginia Regional Library Board
Prince Edward County Planning Commission
Prince Edward County School Board
HOPE Local Advisory Board
Piedmont Regional Disability Services Board
Prince Edward County Social Services Board
Transportation Safety Commission
Commonwealth Regional Council Committees
STEPS Board
Piedmont Senior Resources Agency on Aging
Special Committees of the Board of Supervisors: County Web Site Committee

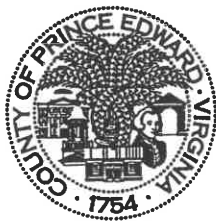
APPOINTED BY CIRCUIT COURT:

- Electoral Board
Board of Zoning Appeals

OTHER:

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837
FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31, 2007. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 10/2/2006

Name William W. Porterfield

Home Address A Venable Lane (PO Box 697)

City Hampden-Sydney State VA Zip Code 23943

Election District: Buffalo _____ Farmville 801 _____
Hampden X _____ Leigh _____
Farmville 101 _____ Lockett _____
Farmville 701 _____ Prospect _____

Home Telephone Number 223-8308 FAX _____

E-Mail Address wporterfield@hsc.edu

Present Employer Hampden-Sydney College

Business Address _____

City Hampden-Sydney State VA Zip Code 23943

Business Telephone Number 223-6179 FAX _____

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation _____

Former Occupation, If Retired _____

Education: High School _____ Year _____

College/Technical School _____ Year _____

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments PE Planning Commission
24 yr

Professional, Civic, or Other Activities _____

(Continued on Back)

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

experience

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

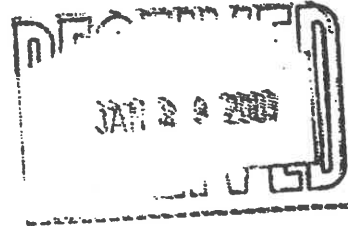
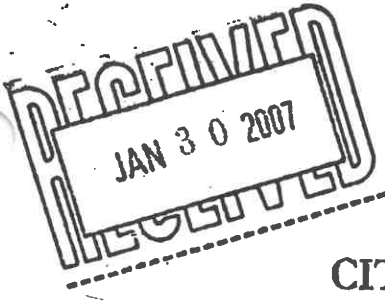
- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: County Web Site Committee

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837
FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us



CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name MARSHALL A. THACKSTON Date 1/28/2007

Home Address 6 MORRIS Creek Rd.

City Charlotte Ct State Va Zip Code 23923

Election District:	Buffalo	<input checked="" type="checkbox"/>	Farmville 801	<input type="checkbox"/>
	Hampden	<input type="checkbox"/>	Leigh	<input type="checkbox"/>
	Farmville 101	<input type="checkbox"/>	Lockett	<input type="checkbox"/>
	Farmville 701	<input type="checkbox"/>	Prospect	<input type="checkbox"/>

Home Telephone Number 434-542-4133 FAX 434-392-3546

E-Mail Address marshall@Vnstatewide Realty.com

Present Employer _____

Business Address 511 East Third St.

City Farmville State Va Zip Code 23923

Business Telephone Number 434-392-6163 FAX 434-392-3546

Which Address is Preferred for Mailings? Home _____ Office

Optional Information Which May Prove Helpful:

Occupation Real Estate Sales + Property Management / Farming

Former Occupation, If Retired _____

Education: High School Randolph-Hewry Charlotte County Year 1959

College/Technical School _____ Year _____

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments _____

Professional, Civic, or Other Activities 1st Pres. South Central Association of Realtors
Farmville Rotary Club - Eldon Bethlehem Pres. Church

(Continued on Back)

Page 2

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Born + lived in Pr. Ed. for 59 years
Real Estate Sales + Development - 30 years.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISORS:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County School Board
- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: County Web Site Committee

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Piedmont Regional Jail Board (member or alternate)

Marshall E. Sheelster

Please Return Application To:
 Prince Edward County Administrator's Office
 Post Office Box 382
 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837
 FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us



2007 CITIZEN VOLUNTEER APPLICATION

FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 9-18-07

Name Jim Wilck

Home Address 814 Creekwood Trail

City Farmville State VA Zip Code 23901

Election District: Buffalo _____ Farmville 801 _____
Hampden _____ Leigh _____
Farmville 101 _____ Lockett _____
Farmville 701 Prospect _____

Home Telephone Number 434-392-6598 FAX 434-392-6598

E-Mail Address _____

Present Employer Retired

Business Address N/A

City N/A State N/A Zip Code N/A

Business Telephone Number N/A FAX N/A

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation _____

Former Occupation, If Retired Owner, Executive Recruiting Firm

Education: High School Farmville High School (VA) Year 1959

College/Technical School S.M.U. Year 1963

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments * Urban Design Roundtable, Muti Family Task Force, Plano Homeowners Council (8 Yr President), Professional, Civic, or Other Activities Texas Neighborhoods Together (State Board), State Rep. Madden's Homeowner Insurance Pricing Committee, City Committee to determine realistic sewer rates, etc.

(Continued on Back)

* All with Plano, Texas (Population 265,000)

132

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I have a great deal of experience on many different boards and enjoy being involved. I have been an invited guest expert at over 150 meetings on planning + zoning issues in neighborhoods in Plans. I work well with differences of opinion finding middle ground. I am interested in boards, committees + ad hoc committees.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Piedmont Virginia Alcohol Safety Action Program
- Southside Virginia Community College Board
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- HOPE Local Advisory Board
- Piedmont Regional Disability Services Board
- Prince Edward County Social Services Board
- Transportation Safety Commission
- Commonwealth Regional Council Committees
- STEPS Board
- Piedmont Senior Resources Agency on Aging
- Special Committees of the Board of Supervisors: _____ County Web Site Committee
- _____
- _____

APPOINTED BY CIRCUIT COURT:

- Electoral Board
- Board of Zoning Appeals

OTHER:

Received

17

Please Return Application To:
 Prince Edward County Administrator's Office
 Post Office Box 382
 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837
 FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31, 2007. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

I grew up in Farmville, VA, and graduated from Farmville High School in 1959. I then attended and graduated from Southern Methodist University in Dallas, TX with a BBA in Finance in 1963. After graduation I spent five years working in sales for a Fortune 500 company in Atlanta, GA, Birmingham, AL and Kansas City, MO. I changed jobs to get back to Dallas and worked for another large company in sales. In 1974 I founded Wilck and Associates and did executive recruiting for medium and large companies until my retirement..

My wife and I recently retired and built a home in Farmville. I have a lot of friends here and have always been interested in moving back. I have stayed in touch with the issues by subscribing to the Farmville Herald for a number of years and have kept abreast of such topics as the water pipeline issue, Cumberland's battle with bio-solids, the rapid growth of Longwood, Crestpark neighborhood issues, neighborhood annexation desires, airport tax issues, etc. I also made visits here and kept in touch with friends who live here and are interested in civic affairs.

I got into volunteer civic duty by accident in Plano, found I liked it and was good at it. I am retired and would like to get involved in the Farmville/Prince Edward area and use some of my experience to make our area a better place to live.

Jim Wilck

This gentleman
has applied for a seat
on the Planning
Commission, attached this
to his application
W. Bartlett

Jim Wilck
814 Creekwood Trail
Farmville, VA 23901
434-392-6598
jwilck@embarqmail.com

1959 Graduate of Farmville High School in Farmville, VA
1963 Graduate of Southern Methodist University in Dallas, TX. BBA in Finance

Related memberships include:

Charter member of the Plano Urban Design Roundtable.

Member of the Plano Multi-Family task force.

Member of Rep. Jerry Madden's steering committee on homeowners insurance.

President neighborhood homeowner association. (Wentworth Estates)

President city wide homeowner's assoc. for eight years during which time it became the second largest city group in the state. (Plano Homeowners Council)

Board member state homeowner assoc. (Texas Neighborhoods Together)

Other numerous committees and ad hoc committees.

Wrote column for two and a half years on homeowner and homeowner assoc. concerns that generated more letters to the editor than the rest of the newspaper combined.
(*Plano Star Courier*)

Published, edited and wrote monthly newsletter for eight years on homeowner assoc. and homeowner concerns. Circulation reached a peak of 15,000. Advertising was in such demand that we only offered annual advertising contracts. Advertisers included firms such as *The Dallas Morning News*, State Farm Insurance, etc. (*The Home Front*)

Participated in over one hundred neighborhood meetings to provide direction on zoning and other concerns and to help mediate those concerns between developers and neighborhoods and with companies such as Lowes and Wal-Mart. (Plano Homeowners Council)

Helped other cities create city wide homeowner assoc. groups and worked with the presidents of other city wide groups in N. Texas and throughout the state.

I moved to Farmville from a Dallas suburb called Plano, TX. The population of Plano grew from 3,695 in 1960 to 265,000 today. During the time I lived there (1994 – 2007) it doubled from 130,000 to 265,000 within the city limits. Richmond, VA is around 250,000 in population within the city limits. Planning and zoning was an immense concern as were other rapid growth issues such as water and sewer. The recruitment of commercial and retail firms, to broaden the tax base was a constant job and tools such as Tax Abatements and Tax Incremental Financing were just some of the lures used to compete with other cities.

Ordinances were tightened to keep neighborhoods looking nice and some inducements were used in this area as well.

REFERENCES

**Mr. Ken Lambert
Plano, Texas
Office Phone – 972-422-7006
Cell Phone – 972-824-8781**

Mr. Lambert is a developer who has served six years on the Plano City Council, six years on the Planning and Zoning Commission, has served on the Plano School Board, been City Manager of Plano and has served on various other boards and committees.

**Mr. Shep Stahel
Plano, Texas
Home 972-423-7198**

Mr. Stahel is a retired US Navy Captain and manages the regional legal offices for IBM. He served six years on the Plano City Council, six years on the Planning and Zoning Commission, six years on the Parks and Recreation Board and other numerous boards and committees.



**County of Prince Edward
Board of Supervisor
Agenda Summary**

Meeting Date: December 11, 2007
Item No.: 11
Department: County Administration and Planning & Community Development
Staff Contact: W.W. Bartlett/Jonathan Pickett/Sarah Elam Puckett
Issue: Annual Contracts for Engineering Services

Summary:

In September and October, the County advertised for engineering firms interested in providing general engineering services to the county on an annual basis. The County received responses from the following six firms:

1. Dewbaerry & Davis
2. Draper Aden Associates
3. Hurt & Profit
4. MMM Design Group
5. Resource International
6. Wiley & Wilson

Based on the following criteria, County staff (Bartlett, Puckett, Pickett) reviewed all six proposals:

- a. Project team qualifications and experience
- b. Offeror's project and management approach
- c. Experience with representative projects
- d. References

With the recommendation from staff, the Board at the November 26, 2007 voted to award one of these contracts to Draper Aden Associates.

Attachments: None

Recommendation: Staff recommends the Board also enter into annual contracts with Resource International and Wiley and Wilson.

Resource has served as the county's landfill engineers since 1983 and has done an excellent job of providing needed services. Due to the regulatory environment it is very important to have a consultant who is familiar with the facility. Resource has provided all professional services associated with the landfill including construction design, construction oversight, groundwater monitoring and gas monitoring. In addition, to expertise in Solid Waste Management, Resource has considerable experience in design and engineering of water/waste water facilities and site plans and stormwater issues. They also have licensed surveyors on staff and have experience completing traffic impact reports. Such reports will soon be required by VDOT for comprehensive plan

Motion _____
 Second _____

Chairman Fore _____
 V-Chair Simpson _____
 Moore _____

Cooper-Jones _____
 Jones _____
 Ward _____

Gilfillan _____
 McKay _____



**County of Prince Edward
Board of Supervisor
Agenda Summary**

reviews and site plans. We anticipate development of the County will accelerate and to insure smart growth, we will need engineers with this expertise.

Wiley and Wilson is a full service engineering firm with extensive experience in structural, mechanical engineering and architectural services and water and wastewater projects. They have a strong track record in financial analysis, grant writing and administration of grant. They presently have annual contracts with both the Bedford County and Campbell County public service authorities. They have a strong history of assisting localities in the development/expansion of industrial parks.

Motion _____
Second _____

Chairman Fore _____
V-Chair Simpson _____
Moore _____

Cooper-Jones _____
Jones _____
Ward _____

Gilfillan _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2007
Item No.: 12
Department: County Administration/Buildings & Grounds
Staff Contact: W.W. Bartlett/Sarah Elam Puckett
Issue: Surplus Property Sale

Summary: The Buildings & Grounds Department held the surplus equipment sale on Saturday, December 1, 2007 at the County Shop. The sale netted \$3,513 which has been turned over to the Treasurer. Some items did not sell on Saturday, to include one former Sheriff's Department vehicle, several of the abandoned/wrecked vehicles that are inoperable, and a number of old computer monitors, printers and other old office equipment

Attachments: None.

Recommendation: Authorize the County Administrator to dispose of the residual equipment, as appropriate.

Motion _____
Second _____

Chairman Fore _____
V-Chair Simpson _____
Moore _____

Cooper-Jones _____
Jones _____
Ward _____

Gilfillan _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2007
Item No.: 13
Department: County Attorney
Staff Contact: James R. Ennis/Sarah Elam Puckett
Issue: County Attorney's Report

Summary:

1. County Noise Ordinance -- A noise complaint was received in the County Administrator's office in late November. The County Attorney reviewed the County's current Noise Ordinance (Section 46-31) and has determined that it is unenforceable and unconstitutional. The County Attorney will discuss with the Board its options regarding a County Noise Ordinance.
2. Puckett Funeral Home Bill -- At the November Board meeting, a question was raised regarding a bill for \$2,995 from Puckett Funeral Home. The bill was pulled and has not yet been paid. The County Attorney will provide the Board an update as to the status of this bill.

Attachments: County Noise Ordinance
Puckett Funeral Home Bill

Recommendation: To Be Determined.

Motion _____
Second _____

Chairman Fore _____
V-Chair Simpson _____
Moore _____

Cooper-Jones _____
Jones _____
Ward _____

Gilfillan _____
McKay _____

ARTICLE I. IN GENERAL

Secs. 46-1—46-30. Reserved.

ARTICLE II. NOISE

Sec. 46-31. Unlawful noise.

(a) It shall be unlawful for any person to create any unreasonably loud or disturbing noise in the county. Any noise of such character, intensity and duration as to be detrimental to the life or health of any person or to unreasonably disturb the quiet, comfort or repose of any person is prohibited.

(b) The following acts, among others, are declared to be loud and disturbing noises prohibited by this section; but such enumeration shall not be deemed to be exclusive:

- (1) The playing of any radio, phonograph, television receiver or musical instrument in such a manner or with such volume as to disturb the quiet, comfort or repose of persons in any dwelling, hotel or other type of residence.
- (2) The keeping of any animal or bird which, by causing frequent or long continued noise, disturbs the comfort and repose of any person in the vicinity to such an extent as to constitute a nuisance.

(Ord. of 12-12-72(1), §§ 1, 2)

Sec. 46-32. Penalty for violation of article.

A violation of this article shall constitute a class 3 misdemeanor.

(Ord. of 12-12-72(1), § 3)

Secs. 46-33—46-60. Reserved.

ARTICLE III. EROSION AND SEDIMENTATION CONTROL*

Sec. 46-61. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Applicant means any person submitting an erosion and sedimentation control plan for approval or requesting the issuance of a permit, when required, authorizing land disturbing activities to commence.

Clearing means any activity that removes the vegetative ground cover, including but not limited to removal, root mat removal, and/or topsoil removal.

*Cross reference—Floods, ch. 54.

CHARGE FOR SERVICES SELECTED

1. Professional Services:
 Basic Services of Funeral Director & Staff 695
 Embalming 450
 Other Preparation of Body 1175
2. Facilities, Equipment & Staff:
 Use of Facilities & Staff for Viewing / Visitation 200
 Use of Facilities & Staff for Funeral Ceremony
 Use of Facilities & Staff for Memorial Service 200
 Use of Equipment & Staff for Graveside Service
 Use of Equipment & Staff for Church Service
3. Transportation:
 Transfer of Remains to Funeral Home 150
 Hearse
 Limousine
 Sedan
 Service / Utility Vehicle 150
4. Other Services/Facilities/Equipment:

TOTAL OF SERVICES SELECTED (A) \$ 1495

B. CHARGE FOR MERCHANDISE SELECTED

Casket (or other receptacle) 525
 Name/No. York
 Material Deaton
 Color
 Outer Burial Container 975
 Name/No. TriStar Vault
 Material
 Acknowledgement Cards
 Register Book
 Memory Folders / Prayer Cards
 Cremation Urn
 Clothing

TOTAL OF MERCHANDISE SELECTED (B) \$ 1500

142

Puckett Funeral Home, Inc.
 115 Covington Court
 Farmville, Virginia 23901
 (434) 391-3830

DECEASED Joseph Williams NO. 9-25-07
 DATE OF DEATH 9-20-07 DATE OF STATEMENT

STATEMENT OF FUNERAL GOODS AND SERVICES SELECTED

Charges are only for those items that you selected or that are required, if we are required by law or by a cemetery or crematory to use any items, we will explain the reasons in writing below.

C. SPECIAL CHARGES

Forwarding remains to
 Receiving remains from
 Immediate burial
 Direct cremation
 TOTAL OF SPECIAL CHARGES (C) \$

D. CASH ADVANCES

Certified Copies of Death Certificate
 @ \$ each
 Clergy
 Musician
 Newspaper Notices
 Cemetery

TOTAL OF CASH ADVANCES (D) \$
 We charge you for our services in obtaining: (specify cash advance items)

SUMMARY

Total Funeral Home Charges (A+B+C) \$ 2995
 Sales Tax, if applicable \$ 75
 Total Cash Advances (D) \$ 3070
 COMPLETE TOTAL \$ 3070

PAYMENT RECEIVED FROM
BALANCE DUE \$ 3070.00

11010' 3160

DISCLOSURES

If you selected a funeral that may require embalming, such as a funeral with viewing, you may have to pay for embalming. You do not have to pay for embalming you did not approve if you selected arrangements such as a direct cremation or immediate burial. If we charged for embalming, we will explain why below.

Reason for embalming M.E. ordered

If any law, cemetery or crematory requirements have required the purchase of any items listed, the law or requirement is explained below.

ACKNOWLEDGEMENT AND AGREEMENT

I (we) authorize this funeral home to perform services, furnish goods, and incur outside charges specified on this Statement. I (we) acknowledge that I (we) received a General Price List, a Casket Price List and an Outer Burial Container Price List.

TERMS

Full payment is due no later than
 If any payment is not paid when due, an unanticipated LATE CHARGE of

.....% per month (ANNUAL PERCENTAGE RATE) on the unpaid balance will be due. I (we) have read (or been read) the above, accept and approve same, and jointly and severally promise to make full payment. Receipt of a copy of this Statement is acknowledged.

Signed By the Survivors: COMMERCIAL AUTO MEDICAL EXAMINER TRAVIS HARRIS (Spouse)
 Social Security No.
 Address
 City/State Telephone

Co-Signed
 Co-Signed

ACCEPTANCE This funeral establishment agrees to provide all services, merchandise and cash advances indicated on this Statement.

By [Signature] ADDITIONAL ITEMS ORDERED LATER



County of Prince Edward
Board of Supervisor
Agenda Summary

Meeting Date: December 11, 2007
Item No.: 14-a
Department: County Administrator
Staff Contact: Wade Bartlett
Issue: County Administrator's Report - Proposed Amendment to County Code

Summary:

Attached you will find a proposed amendment to the County's Code. The proposed code Section clearly states the County Administrator works at the pleasure of the Board. It also lists various powers and duties of the County Administrator and the process to remove the County Administrator. Most of these powers and duties are contained in the state code or are part of other County policies both written and unwritten. By including this in the County Code it institutionalizes, at a very general level the position of the County Administrator and the expectations of the position.

The County Attorney has reviewed the attachment and agrees that it conforms to the *Code of Virginia*.

Attachments: Proposed Amendment to County Code

Recommendation: Authorize Public Hearing for January.

Motion _____
Second _____

Chairman Fore _____
V-Chair Simpson _____
Moore _____

Cooper-Jones _____
Jones _____
Ward _____

Gilfillan _____
McKay _____

Prince Edward County Proposed County Code

Sec _____ Appointment of County Administrator

The Board shall appoint a County Administrator who shall be the Chief Executive Officer and the administrative head of the County government responsible for the proper administration of the government as reflected by the legislative and policy directions of the Board and by General law. The County Administrator shall be chosen solely on the basis of his/her executive and administrative qualifications. He shall serve at the pleasure of the Board and shall enforce the laws of the County and where applicable, the Commonwealth and shall insure the faithful performance of all administrative duties required by the Board. The Board may enter into an agreement with the County Administrator defining terms of employment.

Sec _____ Removal of the County Administrator

The Board of Supervisors may remove the County Administrator at any time by a majority vote of all its members. All members must be present during such vote.

Sec _____ Compensation

The County Administrator shall receive such compensation as the Board of Supervisors shall fix from time to time by ordinance or resolution.

Sec _____ Powers and Duties

GENERAL:

The County Administrator shall have all the responsibility and shall carry out all the duties prescribed by 15.2-1541 and 15.2-1541.1 of the Code of Virginia, as now and hereafter may be amended and in addition such other duties and responsibilities as may be established by the Board of Supervisors.

The County Administrator shall devote his full time to the work and service of the County under the direction of the Board of Supervisors to whom he shall be accountable. He need not be a resident of the county at the time of his appointment but must become an actual resident of the County within a time prescribed by the Board.

In the case of the absence or disability of the County Administrator, the Board shall designate the Assistant County Administrator to perform the duties of the office.

ADMINISTRATIVE DUTIES:

The County Administrator shall be the Chief Administrative Officer of the county and shall, insofar as the Board requires, be responsible to the Board for the proper administration of all affairs of the County which the Board has authority to control. To that end, the County Administrator shall have the following powers and duties:

1. To execute and enforce all lawful ordinances, resolutions and orders of the Board and all laws of the Commonwealth required to be enforced through the Board of Supervisors or officers subject to the control of the Board of Supervisors.
2. To make reports to the Board in regard to matters of administration.
3. To appoint qualified officers and employees to head the administrative departments of the County and to dismiss, suspend and discipline, in accordance with duly adopted personnel regulations, all officers and employees in such departments, except as otherwise specifically provided by law or this Code. Department heads who are appointed by the County Administrator shall serve at the pleasure of the County Administrator.
4. To appoint all officers and employees of the County, except as he may authorize the head of an office, department and board responsible to him to appoint subordinates in such office, department or board.
5. To assign any employee of the County to any department be it permanent or temporary to ensure the most efficient use of personnel.
6. Prescribe such rules and regulations as he deems necessary or expedient for the conduct of administrative departments or agencies subject to his authority, and he shall have the power to revoke, suspend or amend any rule or regulation of any such department or agency, promulgated by any officer or employee subject to his control, so long as such rules or regulations are not promulgated by the Board of Supervisors.
7. To investigate and examine or inquire into the affairs or operation of any department, division, office or agency of the county.
8. Delegate any powers and duties conferred upon him by this Code to any other officer or employee who is subject to his supervision.

FINANCIAL DUTIES:

1. Advise the Board of the financial condition of the County. Submit to the Board as the Board may direct reports concerning the various financial aspects of the County.

2. Prepare and submit to the Board of Supervisors a proposed annual budget for the County for informative and fiscal planning purposes only.
3. Execute the budget as adopted by the Board of Supervisors.
4. Maintain a centralized system of accounting for the County. Maintain a record of all revenues and expenditures of the County in such system.
5. Submit to the Board and make available to the public a complete report on the finances of the County at the end of each fiscal year.

In addition to the foregoing enumerated powers and duties, the County Administrator shall have all other duties and responsibilities imposed upon or granted to him by other provisions of this Code or conferred upon him by the Board of Supervisors.

Sec _____ Power to be construed as administrative in nature

It is the intent of the Board of Supervisors to grant to the County Administrator only those powers and duties which are administrative or ministerial in nature and not delegate any governmental authority imbued in the Board of Supervisors as the governing body of Prince Edward County, Virginia pursuant to Title 15.2 of the Code of Virginia. To that end, the above specifically enumerated powers are to be construed as administrative in nature.



**County of Prince Edward
Board of Supervisor
Agenda Summary**

Meeting Date: December 11, 2007
Item No.: 14-b
Department: County Administrator
Staff Contact: Wade Bartlett
Issue: County Administrator's Report - Financial Policy

Summary:

Attached is the beginning of a County Financial Policy or Manual. Eventually this Policy/Manual will be all inclusive to include Budget Development, amendments and execution, debt management, investment policies, capital improvements, reserve requirements purchasing policy and any other items the Board desires. At this time I am submitting for consideration by the Board the overall statement of the objectives of the County's financial policy and the sections dealing with the development, adoption, amendments and execution of the budget.

Adoption of the Financial Policy will begin the process of the Board of Supervisors assuming the role of a Board of Directors, creating and adopting the strategic goals of the County. The development of policies/actions to achieve those goals will be the responsibility of the County Administrator and his staff.

The main items in the proposed Policy that are significant changes are:

1. Requests the School Board submit a proposed budget by March 1st and an approved budget by April 1st.
2. Hold a consolidated Public Hearing on County and School Budgets, CIP, and tax rates.
3. Budget is approved with restrictions on expenditures at the fund level for the County Administrator and category level for the School Board.
4. County Administrator is authorized to transfer monies within a fund.
5. Board of Supervisors must approve grant submissions requiring expenditure of County funds.
6. County Administrator is authorized to approve all warrants and report to the Board the amounts expended by fund for the previous month.

Attachments: Proposed Financial Policy

Recommendation: Approve as submitted.

Motion _____
Second _____

Chairman Fore _____
V-Chair Simpson _____
Moore _____

Cooper-Jones _____
Jones _____
Ward _____

Gilfillan _____
McKay _____

FINANCE POLICY

I. Financial Policy Guidelines – Objectives

This fiscal policy is a statement of the guidelines and goals that will influence and guide the financial management practices of the County of Prince Edward. A fiscal policy that is adopted, adhered to and regularly reviewed is recognized as the cornerstone of sound financial management. Effective fiscal policy:

- Contributes to the County's ability to insulate itself from fiscal crisis
- Empowers short and long term financial credit ability by helping to achieve the highest credit and bond ratings possible
- Promote long-term financial stability by establishing clear and consistent guidelines
- Directs attention to the total financial picture of the County rather than single issue areas
- Promotes the linking of long-run financial planning with day to day operations
- Ensures the most efficient use of resources in providing services to our citizens
- Establishes adequate internal controls that minimize the risk of the misuse and misappropriation of funds and noncompliance with applicable laws, regulations, contracts, and grants, and
- Provides the Board of Supervisors and the citizens a framework for measuring the fiscal impact of government services against established fiscal parameters and guidelines.

Chapter 1 – Budget Development Policy

The County Administrator will serve as the Finance Director. As the Finance Director, he will be responsible for the preparation of the annual budget to include a five-year Capital Improvement Plan (CIP), execution of the final budget as approved by the Board of Supervisors, recommend changes to the budget and maintain a central accounting system.

To these ends the following financial policies are adopted:

- 1.0 On or before the regular scheduled Board meeting of April of each year, the County Administrator shall submit to the Board a budget for the ensuing fiscal year and an accompanying message.

1.01 Budget Message

The County Administrator's budget message shall explain the budget both in fiscal terms and in terms of projects to be accomplished. It shall describe the important features of the budget, indicate any significant changes from the prior year in financial policies, expenditures and revenues together with the reasons for such changes, summarize the County's debt position and include such other material as the County Administrator deems desirable

1.02 Budget Preparation

- A. The County Administrator will establish a budget schedule which will include important dates throughout the budget preparation process.
- B. All departments, excluding the School Board will submit their requested budget to the County Administrator by a date and a form he shall establish.
- C. Volunteer and Other Organizations
 - 1. All such organizations shall submit their requests for contributions to the County Administrator.
 - 2. The Social Services Board shall approve the departmental budget of their respective organizations prior to submission to the County Administrator.
- D. The School Board is requested to submit a proposed budget by not later than March 1 and a budget approved by the School Board shall be submitted by April 1.

1.03 Operating Budget

- A. The annual operating budget is the central financial planning document that embodies all operating revenue and expenditure decisions. It establishes the level of services to be provided by each department to the citizens of the county.
- B. The County Administrator shall incorporate the Board's priorities in the formulation of the preliminary budget proposal.
- C. The County Administrator shall attempt to balance recurring operating expenses to recurring operating revenues.
- D. The Board shall adopt a balanced budget annually.

1.04 Revenue Policies

The County Administrator will estimate annual revenues using a conservative, objective and analytical process.

The County will consider market rates and charges levied by other public and private organizations for similar services in establishing tax rates, fees and charges.

The County will review the cost of activities supported by user fees to determine the impact of inflation and other cost increases.

The County will identify and pursue grants that are consistent with the County's goals and strategic plan.

The County will follow an aggressive policy of collecting revenues.

1.05 Budget Adoption

A consolidated public hearing on the County budget, School budget, CIP, and tax rates, if applicable, shall be held no later than the regularly scheduled Board meeting of April to obtain citizen comments.

The consolidated public hearing notice shall appear at least seven days prior to the public hearing date.

The School budget shall approved by the Board of Supervisors no later than May 1, or within 30 days of the receipt of the estimates of state funds available to the school division from the Superintendent of Public Instruction.

Not less than one week following the public hearing, but prior to July 1, the Board shall adopt a balanced budget and five year Capital Improvements program.

The budget is legally enacted through passage of an appropriations resolution for all governmental and proprietary fund types that place restrictions on expenditures at the fund level for the County Administrator and category level for the School Board.

Although legal restrictions on expenditures are established at the fund level, effective administrative control over expenditures is maintained by the County Administrator through the establishment of more detailed line item budgets segregated by department.

1.06 Budget Amendments

The County Administrator is authorized to transfer monies within the funds established by the Board of Supervisors.

All transfers or amendments requiring Board of Supervisors approval that have been initiated from Social Services must have the approval of that board as applicable prior to presentation to the Board of Supervisors.

Approval of the Board of Supervisors must be obtained prior to the submission of any grant applications requiring the expenditure of county funds.

All revenue received by an agency under the control of the Board of Supervisors or by the School Board or Social Services Board not included in the approved budget may not be expended by said agency without the consent of the Board of Supervisors being first obtained and those sums appropriated in the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown and accepted into the budget by the Board of Supervisors.

1.07 Budget Execution

The County Administrator is responsible for the execution of the budget as approved by the Board of Supervisors.

If during the Fiscal Year it appears to the County Administrator that the funds available will be insufficient to meet the amounts appropriated, he shall report to the Board of Supervisors without delay, indicating the estimated amount of the deficit, any remedial action taken by him and his recommendations as to other actions to be taken. The Board of Supervisors shall then take such action as it deems necessary to prevent or minimize any deficit.

The County Administrator will report to the Board of Supervisors on a schedule established by the Board of Supervisors the financial condition of the county.

The County Administrator shall have the power to approve all warrants insofar as the warrants do not exceed the amounts appropriated by Fund by the Board of Supervisors. The warrant shall be converted to a negotiable check signed by both the County Administrator and Treasurer. The Treasurer will insure sufficient funds are available prior to affixing his signature to such check. The County Administrator will report to the Board of Supervisors at its monthly meeting the expenditures of monies by Fund for the previous month.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2007
Item No.: 15
Department: County Administration
Staff Contact: Wade Bartlett/Sarah Puckett
Issue: Upcoming

Summary:

- a. *VACo County Supervisors Forum*
January 4 – 6, 2008
Richmond Marriott

- b. *VACo/VML Legislative Day*
February 7, 2007
Richmond Convention Center

Attachments: Meeting Information.

Recommendation: RSVP is needed for both meetings.

Motion _____
Second _____

Chairman Fore _____
V-Chair Simpson _____
Moore _____

Cooper-Jones _____
Jones _____
Ward _____

Gilfillan _____
McKay _____

VACo County Supervisors Forum

January 4-6, 2008



About the Forum: The Virginia Association of Counties offers VACo's County Supervisors Forum for supervisors to concentrate on critical issues facing counties today: financial responsibilities, schools, economic development, transportation, environmental protection, intergovernmental relations, legal issues and more.

An overview of county government and the work of county supervisors will be covered.

Who Should Attend: Newly elected and incumbent supervisors, county administrators and other government managers will come away with information they need to steer their locality forward.

Registration Details: The conference registration fee is \$275, which covers conference materials, a Virginia County Supervisors' Manual, Friday dinner, Saturday lunch and Sunday lunch. Spouses and guests who plan to attend may register for \$125, which covers those meals. The conference will take place at the Richmond Marriott, 500 E. Broad St. The room rates are \$119 for a single or double room. **To reserve a hotel room, call 1-800-228-9290 by Dec. 4 with the following code: VACVACA.**

To register, mail this form along with a check or charge authorization to VACo, 1001 E. Broad St. Ste. LL20, Richmond, VA 23219-1928. Credit card payments may be faxed to (804) 788-0083. **The registration deadline is Dec. 21.**

Name _____

Title _____ County _____

Mailing Address _____

Phone _____ Fax _____ E-mail _____

My guest's name is _____

Charge Options: (circle one) VISA American Express MasterCard

Card Number _____ Expiration _____

Cardholder's Name _____



The Virginia Association of Counties exists to support county officials and to effectively represent, promote and protect the interests of counties to better serve the people of Virginia.

VACo Supervisors Forum Tentative Agenda

Friday, January 4

- 3 p.m. Registration
- 5 p.m. VACo Reception
- 6 p.m. Dinner
- 6:30 p.m. Dinner speaker (TBA)

Saturday, January 5

- 7-8 a.m. Registration
- 7:30 a.m. Continental Breakfast
- 8 a.m. Welcome and Orientation to Program
- 8:15 a.m. Board Organization and Conducting Effective Meetings
- 9 a.m. Board/County Administrator Relations
- 9:45 a.m. Break
- 10 a.m. Legal Issues
- 11:30 a.m. Media Relations
- 12:30 p.m. Lunch
- 1:45-5 p.m. Concurrent Sessions (tentative): Land Use Issues, Environmental Issues, Education Issues, Comprehensive Services Act, Fiscal Issues, Emergency Management, Social Service Issues, Transportation Issues
- 5 p.m. Dinner on Your Own

Sunday, January 6

- 8:30 a.m. Continental Breakfast
- 9 a.m. NACo Orientation
- 9:50 a.m. Budget Workshop
- 10:30 a.m. Break
- 11: a.m. Budget Workshop Continues
- Noon Session Ends, lunch provided

VACo/VML Legislative Day 2008



For the 17th year, the Virginia Association of Counties and the Virginia Municipal League are joining forces to co-sponsor Legislative Day on February 7 at the Richmond Convention Center. VACo and VML staff members will report on legislation affecting local governments, then local officials are encouraged to go to the state Capitol to participate in committee meetings and lobby state legislators. In the evening, local officials are strongly encouraged to invite their state legislators to dinner. Please invite them soon.

To register, mail this form by Jan. 30 and a check (payable to VACo) for \$40 per person to: VACo, 1001 E. Broad St., Ste. LL 20, Richmond, VA 23219-1928. VACo's fax number is (804) 788-0083. Officials who need to stay overnight at the Marriott can get a special rate of \$119 for a single or double room. To reserve a hotel room, call 1-800-228-9290 by January 7 with the following code: LEGLEGA. For more information about Legislative Day, call VACo at (804) 788-6652.

9 a.m.	VACo Board of Directors meeting
9:30 a.m.	VML Board of Directors meeting
11 a.m.	Registration
Noon	VACo and VML Staff legislative briefings (box lunch provided)
Afternoon	Visits to state Capitol
5:30-6:30 p.m.	Cash bar reception for attending local officials
Evening	Make plans to take your state legislators to dinner

The following people will attend Legislative Day on February 7. Accompanying this form is a check for \$40 per person or a charge authorization.

Charge options: ___ American Express ___ MasterCard ___ VISA

Card number: _____ **Expiration date:** _____

Cardholder's name _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Mailing Address _____

County/City/Town Organization _____

Phone _____ E-mail _____

Special Accommodations _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2007
Item No.: 16
Department: Administration/Economic Development
Staff Contact: W.W. Bartlett/Sharon Carney
Issue: Closed Session

Summary: Closed Session Motion – Section 2.2-3711(A)5 of the *Code of Virginia*.

I move that the Prince Edward County Board of Supervisors convene in Closed Session to discuss a prospective industry and to discuss the expansion of an existing business, where no previous announcement has been made, pursuant to the exemptions provided for in Section 2.2-3711(A)5 of the Code of Virginia.

Attachments: None.

Recommendation: Convene in Closed Session.

Motion _____
Second _____

Chairman Fore _____
V-Chair Simpson _____
Moore _____

Cooper-Jones _____
Jones _____
Ward _____

Gilfillan _____
McKay _____



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2007
Item No.: 17
Department: County Administration
Staff Contact: Wade Bartlett/Sarah Puckett
Issue: Informational

Summary:

Attachments:

- a. Letter, Auditor of Public Accounts, RE: Annual Audit of Clerk's Office
- b. Longwood University Update
- c. Thank you, Daily Grind

Recommendation: None.

Motion _____
Second _____

Chairman Fore _____
V-Chair Simpson _____
Moore _____

Cooper-Jones _____
Jones _____
Ward _____

Gilfillan _____
McKay _____



Commonwealth of Virginia

Auditor of Public Accounts
P.O. Box 1295
Richmond, Virginia 23218

Walter J. Kucharski, Auditor

November 5, 2007

The Honorable Machel J. Eppes
Clerk of the Circuit Court
County of Prince Edward

Board of Supervisors
County of Prince Edward

We have audited the cash receipts and disbursements of the Clerk of the Circuit Court of the County of Prince Edward for the period July 1, 2006 through June 30, 2007.

Our primary objectives were to test the accuracy of financial transactions recorded on the Court's financial management system; evaluate the Court's internal controls; and test its compliance with significant state laws, regulations, and policies. However, our audit was more limited than would be necessary to provide assurance on the internal controls or on overall compliance with applicable laws, regulations, and policies.

Court management has responsibility for establishing and maintaining internal controls and complying with applicable laws and regulations. Internal control is a process designed to provide reasonable, but not absolute, assurance regarding the reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations.

Our audit was more limited than would be necessary to provide assurance on internal controls or to provide an opinion on overall compliance with laws and regulations. Because of inherent limitations in internal controls, errors, irregularities, or noncompliance may nevertheless occur and not be detected. Also, projecting the evaluation of internal controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions or that the effectiveness of the design and operation of controls may deteriorate.

We noted no matters involving internal control and its operation that we consider to be reportable conditions. A reportable condition involves a matter coming to our attention relating to a deficiency in the design or operation of internal controls that, in our judgment, could reasonably lead to the loss of revenues or assets, or otherwise compromise fiscal accountability.

The Honorable Machel J. Eppes, Clerk of the Circuit Court
Board of Supervisors
November 5, 2007
Page Two

The results of our tests of compliance with applicable laws and regulations disclosed no instances of noncompliance that are required to be reported.

We acknowledge the cooperation extended to us during this engagement.



AUDITOR OF PUBLIC ACCOUNTS

WJK:clj

cc: The Honorable William L. Wellons, Chief Judge
W. W. Bartlett, County Administrator
Paul F. DeLosh, Director of Judicial Services
Supreme Court of Virginia
Director, Admin and Public Records
Department of Accounts

The President's Circle
OF LONGWOOD UNIVERSITY

TO: President's Circle and Hull Society Members
FROM: Patricia P. Cormier
DATE: November 16, 2007
RE: Longwood University Update

Finally, the weather has turned cooler and the colors of autumn are beautifying our campus. It is hard to believe that the first semester of our 2007-2008 school year is coming to an end in a few short weeks. Before we all get busy with holiday plans, I wanted to give you an update on current events at Longwood. You play such an important role in our success through your support as a President's Circle or Hull Society member. Thank you so much for the difference you make for our students, faculty and campus.

SCIENCE BUILDING NAMED FOR JOHN AND KAREN CHICHESTER

I am pleased to announce that Longwood's new science building has been named for one of Virginia's most prominent legislators and his wife, John and Karen Chichester.

The John H. and Karen Williams Chichester Science Center honors John, the president pro tem of the Virginia Senate, and Karen, a 1974 Longwood graduate who served on the Foundation Board for 12 years. The building, previously the Science Center, will be dedicated December 7, nearly two years to the day after it was opened. The University's Board of Visitors approved the naming in June.

The naming of the Science Center for the Chichesters is noteworthy because both of these individuals have contributed to Longwood's progress in innumerable ways from legislative support to personal dedication. It is an honor and a privilege for the University to recognize their devotion to the Commonwealth and higher education in this manner.

LONGWOOD RANKS WITH THE BEST IN NATIONAL REPORTS

For the tenth straight year, Longwood University is ranked among the best in the *U.S. News & World Report* "America's Best Colleges." The 2008 report, released on August 17, continues to rank Longwood as one of the "Top Public Universities – Master's" in the South at the number 11 position. Among all "Southern Universities – Master's" (public and private), Longwood moved up within the top tier to position 31 from 33 last year.

Additionally, Longwood is one of only 146 schools in the Southeast listed as a "Best Southeastern College" in the 2007 Princeton Review.

HEALTH & FITNESS CENTER SERVING STUDENT NEEDS

I was so pleased to see many of you in September at our Leadership Donor Reception in the new Health & Fitness Center. If you could not make it, please stop by for a tour the next time you are on campus, because I know you will be impressed.

The Health & Fitness Center held its official grand opening on August 28, and it is obvious that our Longwood family is embracing this new Center. In the first thirteen days, more than 10,200 visitors took advantage of the exercise equipment, track, gyms, and classes (an average of 790 visitors per day). With the opening of the new building, group fitness classes have expanded from 8 per week to 25 per week including yoga, spinning, step and pilates. Students and faculty have embraced the Center as the hub of wellness activities on campus, and we are proud to show it off as one of the premier university fitness centers in the country.

NEW CRISIS COMMUNICATIONS SYSTEM IN PLACE

Stemming in part from the tragedy at Virginia Tech last spring, we have put in place several new crisis communications options to make our campus the safest possible. Recently, we announced the creation of a new crisis communications website that includes the latest alerts and advisories. A siren communication system, consisting of six sirens located across campus, is designed to broadcast audible safety sirens and live or recorded voice alerts to the campus community as quickly as possible during times of extreme circumstances such as a tornado or police emergency affecting campus. We have also implemented a text message and email alert system and have signed up 2,200 students, which is approximately 50% of the student body. This puts us above nearly every other college and university in the state, but we continue to work and strive for 80-90% participation. Our goal through the program is to offer as many alert vehicles as possible to ensure the safety of our campus community.

LANCERS EMBRACING DIVISION I STATUS

With Longwood Athletics' official transition to Division I complete, our students and coaches have risen to the challenge and made Longwood proud this Fall. Men's Golf has finished in the top three in each of their first three tournaments in which they participated, Men's Soccer has wins over Rider, North Florida, and Adelphi, Field Hockey has triumphed over Radford, Georgetown and VCU, Women's Golf won the Colonial Intercollegiate hosted by William & Mary, and Women's Soccer has earned victories over Radford and Utah Valley.

Now that winter is approaching, that means it is time for basketball season. I hope to find you in the stands rooting on the Lancers in Farmville or on the road at an arena near your home. In December alone, the men's basketball team will take on state rivals such as UVA, VCU, and James Madison. The women's basketball team, with new head coach Kristin Caruso, will challenge George Mason and the University of Richmond at the end of November. You can go to our Athletics website at www.longwoodlancers.com for a complete schedule.

As 2007 comes to an end, I am most grateful for your support and wish you and your family the very best during the holiday season and into the new year. Thank you, as always, for all you do for Longwood University.



DAILY GRIND

Coffee House and Café

Lisa Potter, Manager

201 North Main Street

Farmville, VA 23901

434-392-4551

November 15, 2007

Sharon Lee Carney, Director
Prince Edward County
Economic Development & Tourism
Post Office Box 382
Farmville, VA 23901

Dear Ms. Carney,

Thank you for your recent help with the Virginia Tobacco Indemnification and Community Revitalization Commission. The Enterprise Zone Grant funds are extremely beneficial for small business owners like myself.

Please send a heartfelt thanks to the Prince Edward Board of Supervisors for their role in our community. Their efforts to make Farmville and the surrounding areas a quality place to live and work are greatly appreciated. Lets keep our county growing!

Thank you,

Lisa Potter, Manager
Daily Grind of Farmville

UNWIND AT THE DAILY GRIND



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 11, 2007
Item No.: 18
Department: County Administration
Staff Contact: Wade Bartlett/Sarah Puckett
Issue: Monthly Reports

Summary:

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery
- d. Prince Edward County Public Schools

Recommendation: Acceptance.

Motion _____
Second _____

Chairman Fore _____
V-Chair Simpson _____
Moore _____

Cooper-Jones _____
Jones _____
Ward _____

Gilfillan _____
McKay _____

ANIMAL CONTROL MONTHLY REPORT

<u>November</u>	<u>2007</u>
Month	Year

DOGS

Picked Up	38
Claimed by Owner	4
Adopted	3
Died in Kennel	0
Euthanized	13
Transferred to S.P.C.A	18
*Escaped	0

WILDLIFE

Handled	2
Euthanized	2

LIVESTOCK

Returned to Owner	0
Died in Kennel	0

Fees Collected \$175.00

Fees Collected \$0.00

OTHER COMPANION ANIMALS

CATS

Picked Up	47
Claimed by Owner	3
Adopted	0
Euthanized	42
Died in Kennel	0
Transferred to SPCA	2
Dead on Arrival	0

Returned to Owner 0

Total Fees Collected \$175.00

Fees Collected from Town \$0.00

Bill the Town of Farmville

\$5 per day, per cat

12 Cats housed (7 days each)

Total \$420.00

S. Ray Foster & Vicki Horn, Animal Control

BUILDING OFFICIAL
Permits Issued Report
11/01/2007 Through 11/30/2007

BI411

ADDITIONS	- Issued	8
	- Value	\$209,000.00
	- Permit Fees	\$658.00
	- 1.75% STATE TAX	\$11.50
	- Fees Collected	\$.00
ONE & TWO FAMILY DWELLING	- Issued	6
	- Value	\$873,400.00
	- Permit Fees	\$2,595.40
	- 1.75% STATE TAX	\$45.58
	- Fees Collected	\$.00
ELECTRICAL	- Issued	7
	- Value	\$3,000.00
	- Permit Fees	\$245.00
	- 1.75% STATE TAX	\$4.27
	- Fees Collected	\$.00
MECHANICAL	- Issued	1
	- Value	\$9,000.00
	- Permit Fees	\$35.00
	- 1.75% STATE TAX	\$.61
	- Fees Collected	\$.00
MANUFACTURED HOMES	- Issued	3
	- Value	\$123,600.00
	- Permit Fees	\$455.20
	- 1.75% STATE TAX	\$7.97
	- Fees Collected	\$.00
REMODELING	- Issued	1
	- Value	\$11,000.00
	- Permit Fees	\$75.00
	- 1.75% STATE TAX	\$1.31
	- Fees Collected	\$.00
Total Permits - Issued		26
Total Permits - Value		\$1,229,000.00
Total Permits - Permit Fees		\$4,063.60
Total Permits - State TAX 1.75%		71.24
		<u>\$4,134.84</u>

INSPECTIONS FOR MONTH OF NOVEMBER 154

1165

PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road
Farmville, Virginia 23901

LENA HUDDLESTON

Cannery Manager
434-223-8664
Home 392-4218

November 2007 Cannery Report

During the month of November, the following meat was processed and canned:

1750 # 401 (qt.)	@	.48 =	840.00
42 (pt)	@	.40 =	16.80
47 gallons	@	1.25 =	58.75
125 lbs. Meat	@	.20 =	25.00
36 Patrons usage	@	1.00 =	36.00
30% out of County	@	=	<u>25.04</u>
TOTAL			\$ 1,001.59

**Prince Edward County Public Schools
Summary Financial Report**

Fund I
Month Ending **November 30, 2007**

(rounded to nearest dollar)

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the Commonwealth:					
State Sales Tax.....	\$ 260,279	\$ 1,215,654	\$ 3,102,350	\$ 1,886,696	39.18
Basic School Aid.....	\$ 666,466	\$ 3,332,330	\$ 7,987,757	\$ 4,655,427	41.72
All Other.....	\$ 332,210	\$ 1,422,270	\$ 6,702,046	\$ 5,279,776	21.22
Total State.....	\$ 1,258,956	\$ 5,970,254	\$ 17,792,153	\$ 11,821,898	33.56
From the Federal Gov't.....	\$ 246,256	\$ 537,201	\$ 2,144,398	\$ 1,607,197	25.05
Tran. From General Fund(County)	\$ 448,915	\$ 2,636,367	\$ 7,895,412	\$ 5,259,045	33.39
Cash Book -Local.....	\$ 26,209	\$ 94,857	\$ 305,341	\$ 210,484	31.07
Total Revenues.....	\$ 1,980,336	\$ 9,238,679	\$ 28,137,304	\$ 18,898,625	32.83

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
1000-Instruction.....	\$ 1,643,758	\$ 6,885,795	\$ 11,659,492	\$ 21,467,363	\$2,922,076	86.39
2000-Admin.,Health/Att.....	\$ 102,238	\$ 561,329	\$ 673,824	\$ 1,673,963	\$438,810	73.79
3000-Transportation.....	\$ 127,915	\$ 521,528	\$ 634,675	\$ 1,836,704	\$680,501	62.95
4000-Operation/Maintenance	\$ 105,637	\$ 656,228	\$ 583,740	\$ 1,974,736	\$734,768	62.79
5000-Food Service.....	\$ 788	\$ 2,360	\$ 788	\$ 9,050	\$5,902	34.78
6000-Facilities.....	\$ -	\$ 21,036	\$ -	\$ 177,391	\$156,355	11.86
7000-Debt. Ser.....	\$ -	\$ 590,403	\$ 406,269	\$ 998,097	\$1,425	99.86
8000-Contingency Reserve	\$ -	\$ -	\$ -	\$ -	\$0	0.00
Total Expenditures.....	\$ 1,980,336	\$ 9,238,679	\$ 13,958,788	\$ 28,137,304	\$4,939,837	82.44

Saved as November 07-08 MonthRept

Prince Edward County Public Schools
 35 Eagle Drive
 Farmville, Virginia 23901

**Comparative Receipts and Expenditures
 Year to Date**

Month of November 2007

Receipts:	Fiscal 2007			Fiscal 2008			Diff.
	Budgeted	Rec. YTD	Percent	Budgeted	Rec. YTD	Percent	
Sales Tax	3,268,178	1,220,454	37.34	3,102,350	1,215,654	39.18	-1.84
Basic Aid	7,890,502	3,187,934	40.40	7,987,757	3,332,330	41.72	-1.32
Other State	6,238,609	1,345,166	21.56	6,702,046	1,422,270	21.22	0.34
Total State	17,397,289	5,753,554	33.07	17,792,153	5,970,254	33.56	-0.48
Federal Funds	3,191,518	811,471	25.43	2,144,398	537,201	25.05	0.37
Local Funds	6,850,372	2,637,125	38.50	7,895,412	2,636,367	33.39	5.10
Cash Book	305,341	74,258	24.32	305,341	94,857	31.07	-6.75
Total Revenue	\$27,744,520	\$9,276,408	33.44	\$28,137,304	\$9,238,679	32.83	0.60

Expenditures:	Fiscal 2007			Fiscal 2008			Diff.
	Budgeted	Expended YTD	Percent	Budgeted	Expended YTD	Percent	
Instruction	20,648,571	6,778,337	32.83	21,467,363	6,885,795	32.08	0.75
Administration	1,565,270	546,023	34.88	1,673,963	561,329	33.53	1.35
Transportation	1,572,136	614,755	39.10	1,836,704	521,528	28.39	10.71
Maintenance	1,990,408	664,784	33.40	1,974,736	656,228	33.23	0.17
Food Service	865,317	148,152	17.12	9,050	2,360	26.08	-8.96
Facilities	177,000	2,893	1.63	177,391	21,036	11.86	-10.22
Debt Service	925,818	521,465	56.32	998,097	590,403	59.15	-2.83
Contingency Reserves	0	0	0.00	0	0	0.00	0.00
Total Expenditures	\$27,744,520	\$9,276,408	33.44	\$28,137,304	\$9,238,679	32.83	0.60

For Fiscal 2007, Technology Expenditures are included as a part of both Instruction and Administration.

Saved as November 07-08 Expense Comparison

**Prince Edward County Public Schools
Food Service Department
Summary Financial Report
2007-2008**

Fund 4
Month Ending November 30, 2007

(rounded to nearest dollar)

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the Commonwealth:					
State School Food	\$ -	\$ 13,408	\$ 14,467	\$ 1,059	92.68
School Breakfast	\$ -	\$ 237	\$ 4,084	\$ 3,847	5.80
Total State.....	\$ -	\$ 13,645	\$ 18,551	\$ 4,906	73.55
Federal Reimbursement	\$ 80,312	\$ 203,691	\$ 873,517	\$ 669,826	23.32
Cash Book -Local.....	\$ 25,920	\$ 111,897	\$ 187,399	\$ 75,502	59.71
Total Revenues.....	\$ 106,232	\$ 329,233	\$ 1,079,467	\$ 750,234	30.50

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended & Encumbered (Over) Under Budget</u>	<u>Expen. & Encumbrance as a % of Budget</u>
Salary	\$ 37,813	\$ 164,450	\$ 280,562	\$ 445,017	\$ 5	100.00
Fringe Benefits	\$ 14,270	\$ 62,087	\$ 111,255	\$ 173,348	\$ 6	100.00
Purchased Services	\$ 570	\$ 5,006	\$ 1,715	\$ 16,060	\$ 9,339	41.85
Materials & Supplies	\$ 11,326	\$ 36,137	\$ 8,081	\$ 47,779	\$ 3,561	92.55
Food Supplies	\$ 28,658	\$ 106,801	\$ 26,926	\$ 380,913	\$ 247,186	35.11
Uniforms	\$ -	\$ -	\$ -	\$ 450	\$ 450	0.00
Furniture/Equipment	\$ -	\$ 1,933	\$ -	\$ 15,900	\$ 13,967	12.16
		\$ -	\$ -	\$ -	\$ -	
Total Expenditures.....	\$ 92,637	\$ 376,414	\$ 428,539	\$ 1,079,467	\$274,514	74.57

Saved as November 07-08 summary financial food service