



BOARD OF SUPERVISORS MEETING

ADDENDUM PACKET

December 11, 2007

<u>Item #</u>		<u>Page #</u>
19.	<u>CONSENT AGENDA:</u>	
	a. Treasurer's Report: September 2007	1 - 5
	b. Addendum Bill List	6 - 13
20.	Appointment: Prince Edward County School Board	14 - 18

RECESS until 5:00 p.m., Thursday, December 20, 2007 in the 3rd Floor Conference Room.



County of Prince Edward
Board of Supervisors
Agenda Summary

Meeting Date: December 11, 2007
Item No.: 19-a
Department: Treasurer
Staff Contact: Mable Shanaberger
Issue: Consent Agenda – Treasurer’s Report

Summary:

Attachments: September 2007

Recommendation: Approval.

Motion _____
Second _____

Chairman Fore _____
V-Chair Simpson _____
Moore _____

Cooper-Jones _____
Jones _____
Ward _____

Gilfillan _____
McKay _____

Prince Edward County Board of Supervisors

Description	Sub-Fund Balances	Fund Balances	Account Balances
General Fund	\$ 120,764.13		
General Fund Res. for Investments	\$ 3,949,766.71	\$ 4,070,530.84	*
Prince Edward Community Dev Fund		\$ -	
Industrial Development Authority Fund		\$ 1,438,136.00	
Recreation Fund Res for Investments		\$ 25,490.53	
Forfeited Assets Fd. Res. for Inv.		\$ 158,299.20	
School Capital Projects Fund--VPSA		\$ 28,504.34	
School Capital Projects Fund--QZAB01		\$ 14,909.88	
Underground Storage Tank Fund		\$ 20,000.00	
Economic Development Fund		\$ (50,000.00)	
Board of Public Welfare Special Acct.		\$ 2,295.68	
Piedmont ASAP Fund		\$ 162,019.43	
School Fund		\$ -	
Landfill Construction Fund		\$ 430,678.86	
PCS Fund		\$ 306,024.43	
Revenue Sharing Fund		\$ (70,534.14)	
Retirement Benefits Fund		\$ 24,694.00	
School Capital Projects Fund--QZAB02		\$ 738,958.87	
Dare Donations Fund		\$ 5,510.05	
School Cafeteria Fund		\$ 231,660.01	
Cash in Office			\$ 1,000.00
Cash in Banks			\$ 731,433.59
Warrants Payable (School Fund)			\$ -
General Fund Investments			\$ 3,949,766.71
VPSA Investments			\$ 28,504.34
QZAB01 Investments			\$ 14,909.88
Underground Storage Tank Fund			\$ 20,000.00
Recreation Fund Investments			\$ 25,490.53
QZAB02 Investments			\$ 738,958.87
Landfill Construction Fund for Investment			\$ 430,678.86
Forfeited Asset Fd for Investment			\$ 158,299.20
Industrial Dev Auth Fd for Inv			\$ 1,438,136.00
Totals:		\$ 7,537,177.98	\$ 7,537,177.98
*Of this \$4,070,530.84 in the General Fund, \$ 8,894,197.73 is encumbered for:			
	Transfers to:		
	School Fund	6,640,176.63	
	VPA Fund	373,636.10	
	Economic Develop. Fund	1,300,000.00	
	Debt Obligations	580,385.00	
	Total	8,894,197.73	
This leaves an unencumbered balance of \$(4,823,666.89) in the General Fund.			

**Prince Edward Co. Board of Supervisors
Depository Balances**

Checking Accounts:

Benchmark Community Bank	\$	226,707.39
Wachovia Bank	\$	85,558.03
BB&T	\$	2,406,737.37
Bank of America	\$	1,235,000.00

Total: **\$ 3,954,002.79**

Investment Accounts:

	\$	-
Benchmark Community Bank	\$	750,341.71
Wachovia Bank	\$	674,992.63
Citizens Bank & Trust Company	\$	535,000.00
BB&T	\$	245,839.70
Planters Bank & Trust	\$	700,000.00
Mentor Investments	\$	156,677.59
SNAP (State Non-Arbitrage Plan)	\$	245,409.60
Bank of America	\$	273,913.96

Total: **\$ 3,582,175.19**

Mable H. Shanaberger, Treasurer

Prince Edward County Board of Supervisors

Description	Sub-Fund Balances	Fund Balances	Account Balances
General Fund	\$ 128,364.21		
General Fund Res. for Investments	\$ 1,447,510.90	\$ 1,575,875.11	*
Recreation Fund Res for Investments		\$ 25,198.55	
Forfeited Assets Fd. Res. for Inv.		\$ 112,624.62	
School Capital Projects Fund--VPSA		\$ 482,967.98	
School Capital Projects Fund--QZAB		\$ 495,704.18	
Underground Storage Tank		\$ 20,000.00	
Liability Fund Reserved for Inventory			
Board of Public Welfare Special Acct.		\$ 4,683.60	
Piedmont ASAP Fund		\$ 163,156.89	
School Fund		\$ -	
Landfill Construction Fund		\$ 134,653.72	
PCS Fund		\$ 282,434.44	
		\$ -	
		\$ -	
		\$ -	
Cash in Office			\$ 1,000.00
Cash in Banks			\$ 577,639.14
Warrants Payable (School Fund)			\$ -
General Fund Investments			\$ 1,447,510.90
VPSA Investments			\$ 482,967.98
QZAB Investments			\$ 495,704.18
Underground Storage Tank Fund			\$ 20,000.00
Recreation Fund Investments			\$ 25,198.55
			\$ -
Landfill Construction Fund for Investment			\$ 134,653.72
Forfeited Asset Fd for Investment			\$ 112,624.62
			.
Totals:		\$ 3,297,299.09	\$ 3,297,299.09
* Of this \$1,575,875.11 in the General Fund, \$6,421,167.33 is encumbered for:			
	Transfers to:		
	School Fund	5,439,250.29	
	VPA Fund	383,032.04	
	Debt Obligations	598,885.00	
	Total	6,421,167.33	
This leaves an unencumbered balance of \$(4,845,292.22) in the General Fund			

**Prince Edward Co. Board of Supervisors
Depository Balances**

Checking Accounts:

Benchmark Community Bank	\$	1,021.83
Wachovia Bank	\$	135,830.17
BB&T	\$	217,193.42
Bank of America	\$	135,000.00

Total: **\$ 489,045.42**

Investment Accounts:

Mentor Investments - Stock Account	\$	-
Benchmark Community Bank	\$	700,000.00
Wachovia Bank	\$	200,000.00
Citizens Bank & Trust Company	\$	385,000.00
BB&T	\$	92,009.50
Planters Bank & Trust	\$	700,000.00
Mentor Investments	\$	149,088.99
SNAP (State Non-Arbitrage Plan)	\$	482,967.98
Bank of America	\$	98,187.20

Total: **\$ 2,807,253.67**

Mable H. Shanaberger, Treasurer



County of Prince Edward
Board of Supervisor
Agenda Summary

Meeting Date: December 11, 2007
Item No.: 19-b
Department: Accounts Payable
Staff Contact: Barbara Poulston
Issue: Consent Agenda – Addendum Bill List

Summary:

Attachments: Addendum Bill List

Recommendation: Approval

Motion _____
Second _____

Chairman Fore _____
V-Chair Simpson _____
Moore _____

Cooper-Jones _____
Jones _____
Ward _____

Gilfillan _____
McKay _____

12/10/2007

FROM DATE- 12/02/2007
TO DATE- 12/02/2007

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

PAGE 1

FUND NO. -----

DESCRIPTION -----

\$\$\$ PAY \$\$\$ -----

100
741

\$92,226.13
\$287.50
92,513.63

TOTAL

MAJOR#	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER			
011010	BOARD OF SUPERVISORS			
5540	17144 Travel-Convention & Educa HAMPDEN-SYDNEY COLLEGE	96 02004	JOINT MTG-NOV 15TH	486.70 * 486.70 * 486.70 **
012110	COUNTY ADMINISTRATOR			
5230	13325 Telecommunications VITA	T188204	PAGER RENTAL	16.36 * 16.36 *
6012	22210 Books and Subscriptions MATTHEW BENDER & CO INC	59617403	CODE RULES VII SUPPL	12.85 * 12.85 * 29.21 **
012310	COMMISSIONER OF REVENUE			
5230	13325 Telecommunications VITA	T188204	ONLINE SERVICE	125.38 * 125.38 * 125.38 **
012320	ASSESSOR			
3160	32122 Professional Services WAMPLER-EANES APPRAISAL	2009 4	PROFESSIONAL SERVICE	21,545.00 * 21,545.00 * 21,545.00 **
012410	TREASURER			
3320	12762 Maintenance Service Contr COMPUTERPLUS SALES/SERVIC	MC0000137829	MAINTENANCE CONTRACT	581.70 * 581.70 *
5230	13325 Telecommunications VITA	T188204	ONLINE SERVICE	125.38 * 125.38 * 707.08 **
013200	REGISTRAR			
6001	13325 Office Supplies VITA	T188204	ONLINE SERVICE	3.25 * 3.25 * 3.25 **
021300	SPECIAL MAGISTRATES			
8203	13325 Communications Equipment VITA	T188204	PAGER RENTAL	16.36

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
021800	LAW LIBRARY				
6012	21761 Books and Subscriptions LEXISNEXIS	0711129673	ONLINE SERVICE	ACCOUNT TOTAL	197.00 *
				MAJOR TOTAL	197.00 **
031200	SHERIFF				
3311	Repairs & Maintenance - A				
14300	EAST END MOTOR CO INC	35615	INSPECT/REPAIR HEATR	815.88	
14300	EAST END MOTOR CO INC	35742	INSPECT/ALIGN BRAKES	159.07	
14300	EAST END MOTOR CO INC	35765	CLEANED AIR SENSOR	84.56	
14300	EAST END MOTOR CO INC	35910	INSPECT/BRAKE ROTORS	732.46	
14300	EAST END MOTOR CO INC	36146	WATER PUMP	183.44	
14300	EAST END MOTOR CO INC	36464	INSPECT/ADJUST HDLGH	335.73	
15920	FOURTH STREET MOTOR CO	SHERIFF 1107	COLLISION REPAIRS	2,440.09	
			ACCOUNT TOTAL	4,751.23 *	
5210	Postal Services				
11894	BUSINESS CARD	0555 SHERFF1107	POSTAGE	ACCOUNT TOTAL	280.61 *
5510	Travel - Mileage				
11894	BUSINESS CARD	0555 SHERFF1107	MEALS	86.27	
14936	FARLEY JIMMY	EXPENSES 1107	MEALS	23.94	
15942	FRANKLIN MARGIE	EXPENSES 1107	MEALS	17.95	
15944	FRANKLIN LARRY	EXPENSES 1107	MEAL	5.52	
28413	SHULAR WILLIAM D JR	EXPENSES 1107	MEALS	23.95	
32600	WILMOTH DAVID	EXPENSES 1107	MEALS	25.48	
			ACCOUNT TOTAL	183.11 *	
5540	Travel - Convention and E				
11894	BUSINESS CARD	0555 SHERFF1107	LODGING	ACCOUNT TOTAL	712.21 *
6001	Office Supplies				
11894	BUSINESS CARD	0555 SHERFF1107	OFFICE SUPPLIES	51.40	
20904	KINEX NETWORKING SOLUTION	071201 0176	DSL	99.95	
32131	WAL-MART COMMUNITY	2177 SHERFF1107	OFFICE SUPPLIES	11.96	
			ACCOUNT TOTAL	163.31 *	
6009	Vehicle & Powered Equipme				
11894	BUSINESS CARD	0555 SHERFF1107	GAS	53.57	
23726	NEWMAN TIRE CO INC	148858	TIRES	429.52	
23726	NEWMAN TIRE CO INC	149144	FLAT REPAIR	12.31	
23726	NEWMAN TIRE CO INC	149341	TIRES & ALIGNMENT	471.47	
29332	TOWN OF FARMVILLE	97 1107	FUEL	9,356.68	
			ACCOUNT TOTAL	10,323.55 *	
6010	Police Supplies				
11894	BUSINESS CARD	0555 SHERFF1107	EARPLUGS	ACCOUNT TOTAL	15.49

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
6011	28592 SOUTHERN POLICE EQUIP CO	115575	RAINCOATS	46.97 *
			ACCOUNT TOTAL	46.97 *
8203	22321 COMMUNICATIONS EQUIPMENT MCMILLIAN PAGER SERVICE	6012122007	PAGER RENTAL	230.00 *
			ACCOUNT TOTAL	230.00 *
			MAJOR TOTAL	17,497.44 **
032500	EMERGENCY SERVICES			
6014	21005 OTHER OPERATING SUPPLIES KORMAN SIGNS	202590	SIGN & HARDWARE	155.95 *
			ACCOUNT TOTAL	155.95 *
			MAJOR TOTAL	155.95 **
033200	REGIONAL JAIL & DETENTION			
3196	25375 PURCHASE OF SERVICES - JA PIEDMONT RGNL JUVENILE	674	JUVENILE DETENTION	10,575.00 *
			ACCOUNT TOTAL	10,575.00 *
			MAJOR TOTAL	10,575.00 **
034100	BUILDING OFFICIAL			
5510	29332 TRAVEL - MILEAGE TOWN OF FARMVILLE	97 1107	FUEL	375.87 *
			ACCOUNT TOTAL	375.87 *
			MAJOR TOTAL	375.87 **
035100	ANIMAL CONTROL			
5230	28711 TELECOMMUNICATIONS EMBARQ	223 7310 1107	ANIMAL SHELTER	32.01 *
			ACCOUNT TOTAL	32.01 *
5510	29332 TRAVEL - MILEAGE TOWN OF FARMVILLE	97 1107	FUEL	750.36 *
			ACCOUNT TOTAL	750.36 *
5820	999999 FOWL & LIVESTOCK CLAIMS ROACH RICHARD	COYOTE 1107A1	BOUNTY	50.00 *
			ACCOUNT TOTAL	50.00 *
6001	13325 OFFICE SUPPLIES VITA	T188204	PAGER RENTAL	16.36 *
			ACCOUNT TOTAL	16.36 *

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
8202	31983	VORTECH PHARMACEUTICALS Equipment	79073	FATAL PLUS SOLUTION	294.32
				MAJOR TOTAL	1,143.05 **
036100		BIOSOLIDS MONITORING			
5510	29332	Travel - Mileage TOWN OF FARMVILLE	97 1107	FUEL	346.94
				ACCOUNT TOTAL	346.94 *
				MAJOR TOTAL	346.94 **
042300		REFUSE DISPOSAL			
3310	28352	Repairs/Maintenance SHERWIN WILLIAMS CO	4935 1	PAINT FOR VIRSO GATE	48.78
	28640	SOUTHSIDE ELECTRIC COOP	114379 003 1107	SERVICE TO VIRSO SITE	684.74
				ACCOUNT TOTAL	733.52 *
3841	28866	Purchase of Serv - Recycli STEPS, INC	NOV 07	RECYCLING FEE	1,308.69
				ACCOUNT TOTAL	1,308.69 *
5230	10097	Telecommunications AT&T	392 3675 1107	PHONE	37.85
	28711	EMBARQ	223 1595 1107	WORSHAM SITE	30.89
				ACCOUNT TOTAL	68.74 *
6009	29332	Vehicle Supplies TOWN OF FARMVILLE	97 1107	FUEL	2,150.36
				ACCOUNT TOTAL	2,150.36 *
				MAJOR TOTAL	4,261.31 **
042610		SANDY RIVER RESERVOIR			
3310	25440	Repairs/Maintenance PIEDMONT SOIL & WATER	SRR DAM 12 1107	SRR DAM 12 MAINT	2,350.00
				ACCOUNT TOTAL	2,350.00 *
				MAJOR TOTAL	2,350.00 **
043200		GENERAL PROPERTIES			
5110	31846	Electrical Services DOMINION VA POWER	0599507431 1107	RICE SHELTER	124.25
	31846	DOMINION VA POWER	8105475944 1107	AG BLDG	1,638.26
				ACCOUNT TOTAL	1,762.51 *
5230	28711	Telecommunications EMBARQ	024 0033 1107	LINE TO HOSPITAL	7.97
				ACCOUNT TOTAL	7.97 *
6005	10719	Janitorial Supplies ARAMARK UNIFORM SERVICES	72304002 1107	JANITORIAL SUPPLIES	174.20
	17312	HANDI-CLEAN PRODUCTS INC	SI 90178	JANITORIAL SUPPLIES	195.93
				ACCOUNT TOTAL	370.13 *

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6007	10172	Repairs and Maintenance S	36449	TEMPERATURE SENSORS	525.35
	11492	AIR CONDITIONING EQUIPMT	337777	GRINDING WHEEL/GLOVE	55.11
	11492	ARCET EQUIPMENT CO	338492	WELDING SUPPLIES	69.28
	13325	ARCET EQUIPMENT CO	T188204	PAGER RENTAL	33.62
	13325	VITA	130943	LIFT RENTAL	150.00
	25306	PEARSON EQUIPMENT CO	131073	SCAFFOLDING	166.00
	25306	PEARSON EQUIPMENT CO	131073	SCAFFOLDING	30.00
	25306	PEARSON EQUIPMENT CO	131075	SCAFFOLDING	48.00
	28352	SHERWIN WILLIAMS CO	4389 1	TRIM & EDGE KIT	4.93
	28352	SHERWIN WILLIAMS CO	4432 9	CH PAINT SUPPLIES	83.07
				ACCOUNT TOTAL	1,165.36 *
6009	29332	Vehicle & Powered Equipme TOWN OF FARMVILLE	97 1107	FUEL	497.12
				ACCOUNT TOTAL	497.12 *
				MAJOR TOTAL	3,803.09 **

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
053500		COMPREHENSIVE SERVICES ACT			
3160	12280	CSA Programs	5670 1107	PROFESSIONAL SERVICE	1,995.00
	12280	CENTRA HEALTH	5684 1107	PROFESSIONAL SERVICE	1,995.00
	13812	CENTRA HEALTH	EH 1107	PROFESSIONAL SERVICE	2,900.00
	13812	DOMINION YOUTH SERVICES	RS 1107	PROFESSIONAL SERVICE	2,900.00
	13812	DOMINION YOUTH SERVICES	SS 1107	PROFESSIONAL SERVICE	3,264.00
	23300	DOMINION YOUTH SERVICES	2912	PROFESSIONAL SERVICE	4,200.00
	23300	NEW DOMINION SCHOOL INC	2936	PROFESSIONAL SERVICE	4,200.00
	25620	NEW DOMINION SCHOOL INC	NOV 07	FOSTER CARE	3,275.00
	999999	PREBYTERIAN HM/FMLY SERV	NOV 07	FOSTER CARE	18.20
		JONES BRITTANY		FOSTER CARE	18.20
				ACCOUNT TOTAL	24,747.20 *
				MAJOR TOTAL	24,747.20 **

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
094000		CAPITAL PROJECTS			
0021	29332	Farmville-PE Library A&E TOWN OF FARMVILLE	10349 LIBRARY	ARCHITECTURAL FEES	3,844.40
				ACCOUNT TOTAL	3,844.40 *
				MAJOR TOTAL	3,844.40 **
				FUND TOTAL	92,226.13

PRINCE EDWARD
LISTING OF INVOICES FOR 12/02/2007 -- 12/02/2007

AP375H
12/10/2007
FUND # - 741

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021400	999999	PIEDMONT COURT SERVICES	REGISTR 1107	MTG REGISTRATION	100.00 *
5540	999999	Travel - Convention and E LONGWOOD UNIVERSITY			100.00 *
				ACCOUNT TOTAL	100.00 **
				MAJOR TOTAL	100.00 **
097001		PCS SUPERVISION FEES EXPENDITURES			
3310	999999	PCS - Repairs and Mainten SHUMAKER CHRIS	DEC 4-6 07	IT/COMPUTER REPAIR	187.50 *
				ACCOUNT TOTAL	187.50 *
				MAJOR TOTAL	187.50 **
				FUND TOTAL	287.50
				TOTAL DUE	92,513.63

Approved at meeting of _____ on _____

Signed _____ Title _____ Date _____
 _____ Title _____ Date _____
 _____ Title _____ Date _____



**County of Prince Edward
Board of Supervisors
Agenda Summary**

Meeting Date: December 11, 2007
Item No.: 20
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: School Board Vacancy

Summary:

Mr. Herbert Doswell is resigning from the Prince Edward County School Board effective January 1, 2008. This creates a vacancy for District 301 (Leigh). Mr. Doswell’s original term expires June 30, 2008, so the appointment to fill the vacancy will be for the remaining six months. Mr. Moore has contacted a five-member Citizen Committee, and they have agreed to serve to select a nominee(s) for this vacancy. As you are aware, the revised School Board Selection Criteria allows the Citizens Committee to present one or more names to the Board for consideration. A copy of the updated criteria is attached.

In order to proceed with filling this vacancy, the following Board action is needed:

- *Authorize advertising the Citizen Committee and establishing December 28, 2007 as the deadline for submission of names of nominees with letters of interest or resumes to the Citizen Committee and authorize the required Public Hearing on the nominees for the January 8, 2008 Board meeting. Nominations can also be made from the floor at the time of the public hearing. (See attached sample advertisement.)*

If the Board follows this schedule, the earliest that the Board can make the appointment is seven days following the January 8, 2008 Board meeting.

Attachments: Letter of Resignation, Herbert Doswell
Sample Advertisement for Public Hearing
Criteria for Selection of School Board Members
School Board Member List

Recommendation:

1. Authorize advertising the Citizen Committee and establishing December 28, 2007 as the deadline for submission of names of nominees with letters of interest or resumes to the Citizen Committee and authorize the required Public Hearing on the nominees for the January 8, 2008 Board meeting.
2. Determine the date that the appointment will be made (Special Board Meeting or February Board Meeting).

Motion _____ Chairman Fore _____ Cooper-Jones _____ Gilfillan _____
Second _____ V-Chair Simpson _____ Jones _____ McKay _____
Moore _____ Ward _____

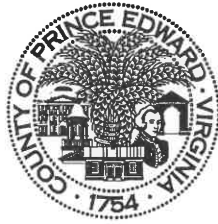
Dec 10, 2007

To whom it may concern:

I, Herbert N. Doswell, Jr resign my
position as member of the School Board
effective January 1, 2008

wishing all a merry Christmas

Signed: H. Doswell



Please publish the following as a Block Ad on Friday, December 14, 2007 and Friday, December 21, 2007.
Please provide a Certificate of Publication to the County Administrator's Office.



**SCHOOL BOARD VACANCY
COUNTY OF PRINCE EDWARD, VIRGINIA**

PUBLIC HEARING NOTICE

The Prince Edward County School Board member for District 301 (Leigh District-James C. Moore, Supervisor) has resigned effective January 1, 2008. The remaining term of office for this appointment is January 1, 2008 until June 30, 2008. *(Note: Individuals interested in the position are also eligible to apply for reappointment to a full four-year term of office.)* In order to fill this immediate vacancy, a Citizen Committee from District 301 has been appointed to recommend School Board nomination(s) to the Board of Supervisors.

The members of the Citizen Committee are as follows:

Bertha Shepperson, Chair

14629 Farmville Road
Meherrin, VA 23954
Phone: 434-223-8474

Beverly Barton

2318 Old Peach Road
Green Bay, VA 23942
Phone: 434-767-4329

Laura Fowlkes

89 Fowlkes Circle
Meherrin, VA 23954
Phone: 434-223-8654

Othelia Lacks

300 Mill Creek Road
Meherrin, VA 23954
Phone: 434-736-9801

Peter Micken

266 Virso Road
Meherrin, VA 23954
Phone: 434-736-9561

Persons interested in serving on the School Board for District 301, or who have recommendations of persons to be considered for the vacancy on the School Board, are asked to please contact a member of the Citizen Committee and to submit a letter of interest with resume or a County Citizen Volunteer Application, prior to **Friday, December 28, 2007**.

Pursuant to Section 22.1-29.1 of the *Code of Virginia*, the Prince Edward County Board of Supervisors will hold a public hearing on January 8, 2008, at 7:30 p.m. in the Board of Supervisors Room, 3rd Floor, Prince Edward County Courthouse, 111 South Street, Farmville, Virginia. The purpose of this public hearing is to receive citizen recommendations on candidates to be considered; to receive name(s) from the Citizen Committee; and to receive qualified nominations from the floor; and to receive public input thereon, prior to filling the vacancy on the School Board for District 301.

It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you need special accommodations, please contact the Prince Edward County Administrator's Office at 434-392-8837, prior to January 4, 2008.

By order of the Board of Supervisors
W.W. Bartlett, County Administrator



CRITERIA FOR SELECTION OF SCHOOL BOARD MEMBERS

1. Each of the eight School Board members shall be appointed by a majority vote of the full Board of Supervisors when the School Board members' terms expire. This vote of the Board of Supervisors shall be by the show of hands.
2. The School Board members' terms of office shall commence on July 1.
3. The criteria for the appointment of School Board members are as follow:
 - a. Each year, the Supervisor from each election district in which a School Board member's term expires shall appoint a three (3) or five (5) member Citizens Committee to review and select candidate(s) for appointment to the School Board.
 - b. The membership of the Citizens Committee shall be announced at the Board of Supervisors meeting in February and published in a newspaper of general circulation, and the voters of the electoral district encouraged to submit nominations to the Chairman of the Committee.
 - c. For the March Board meeting, the County Administrator shall schedule and publish notice of a public hearing at which citizens will have an opportunity to submit names of candidates to be considered for appointment to the School Board. The members of the appointed Citizens Committee shall attend.
 - d. After the public hearing, the Citizens Committee shall interview and seriously consider all persons who are nominated and express willingness to serve, if appointed.
 - e. At the April Board meeting, the Citizens Committee shall report to the full Board of Supervisors a list of candidates for consideration. If the incumbent is requesting reappointment and is the only citizen expressing an interest, the Citizens Committee shall only be required to submit one name, the incumbent's, for consideration. If the incumbent is not requesting reappointment or is ineligible for reappointment, the Citizens Committee shall submit one or more names for consideration. The Citizens Committee shall also provide the Board biographical information on each candidate.
 - f. At the May Board meeting, a public hearing shall be held on the candidate(s) submitted at the April meeting.
 - g. At the June meeting, the Board, by a majority vote, shall appoint one candidate to the School Board.
 - h. The Citizens Committee, in selecting the candidates, shall consider the following:
 1. Person must be a resident of the election district;
 2. Person should be a freeholder;
 3. Person must be willing to serve on the School Board;
 4. Person should have at least a high school education;
 5. Person should be oriented to public service;
 6. Person should be involved, concerned, and dedicated to public education;
 7. Person should be independent (base decisions on factual matters rather than as a representative of a group or faction);
 8. Person should be able to perform the duties and obligations of School Board members;
 9. Person should be of integrity in all matters;
 10. Person should be above prejudice with regard to race, creed, sex, religion, age, and national origin.

PRINCE EDWARD COUNTY SCHOOL BOARD – 4 YEAR TERMS

Oath of Office Required – Section 22.1-31

<u>District</u>		<u>Term Expires</u>
101 (Simpson)	Linda Leatherwood	30-Jun-10
201 (Jones)	Susan Southall Lawman	30-Jun-11
301 (Moore)	Herbert N. Doswell, Jr.	30-Jun-08
401 (McKay)	Patsy G. Pelland	30-Jun-09
501 (Fore)	Russell L. Dove	30-Jun-08
601 (Ward)	Thomas M. Tillerson	30-Jun-11
701 (Gilfillan)	Ellery Sedgwick	30-Jun-09
801 (Cooper-Jones)	Dr. Lawrence C. Varner	30-Jun-10

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