

PRINCE EDWARD COUNTY  
BOARD OF SUPERVISORS

SUPERVISORS  
BOARD MEETING

November 14, 2007  
7:00 P.M.

A G E N D A

- 4:30 p.m.            ***Board Work Session – Third Floor Conference Room***
- 7:00 p.m.    1.    The Chairman will call the November meeting to order.
2.    Invocation.
3.    **PUBLIC PARTICIPATION:** *Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.*            1
4.    **CONSENT AGENDA:**
- a.    Treasurer’s Report:: FY 07 Year-End            2
- b.    Treasurer’s Report:: July 2007            34
- c.    Approval of Minutes: October 9, 2007            39
- d.    Approval of Accounts & Claims            65
- e.    The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.            97
- f.    Issuance of Treasurer’s Check: NTELOS            98
- g.    Erroneous Assessment: W.W. Chaffin (\$17,60)            101
- h.    Animal Friendly License Plate Funds            103
5.    Highway Matters: Alan Leatherwood, Resident Engineer, VDOT            104
6.    Longwood University Master Plan            105
7.    Amendments to Building Ordinance – Authorize Public Hearing            106
8.    Amendments to County Building Permit Fees            107
9.    Appointment: Prince Edward County Planning Commission (1 position)            110
10.    Tobacco Commission Grant            112
11.    Virginia Sesquicentennial of the American Civil War Commission            115
12.    Posting County Land for No Hunting            120

13.	Surplus Property Sale	121
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16.	<u>Upcoming:</u>	132
	<i>a. Joint Meeting with Farmville Town Council</i>	
	November 15, 2007 at 12:00 noon	
	Settle Hall, Hampden-Sydney College	
	<i>b. Joint Meeting with Prince Edward County School Board</i>	
	November 26, 2007 at 5:30 p.m.	
	Prince Edward County School Board Office	
17.	<u>Informational:</u>	133
	a. Letter, VDACS Commissioner, RE: Drought Disaster Designation	134
	b. Governor's Press Release, RE: Drought Contingency Plans	138
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	a. Animal Control	142
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	c. Cannery	144
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	e. Prince Edward County Public Schools	147

*(NOTE: Additional agenda items may be included in the Table Packet, which will be available for review in the Prince Edward County Administrator's Office after 4:30 p.m. on Wednesday, November 14, 2007.)*



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 14, 2007  
**Item No.:** 3  
**Department:** Board of Supervisors  
**Staff Contact:**  
**Issue:** Public Participation

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**Summary:** (Space for notes based on citizen input.)

**Attachments:** None.

**Recommendation:** Follow up, if needed.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 14, 2007  
**Item No.:** 4-a  
**Department:** Treasurer  
**Staff Contact:** Mable Shanaberger  
**Issue:** Consent Agenda – Treasurer’s FY 07 Year-End Report

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**Summary:**

**Attachments:**

**Recommendation:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_

**Prince Edward County**

OFFICE OF THE TREASURER

P.O. BOX 522

**Treasurer**

**Farmville, Virginia 23901**

**MABLE H. SHANABERGER**  
TREASURER

Tel. (434) 392-3454

Fax (434) 392-3490

Email: [treasurer@co.prince-edward.va.us](mailto:treasurer@co.prince-edward.va.us)



**BARBARA R. LEE**  
DEPUTY TREASURER III

**CAROL A. OVERSTREET**  
DEPUTY TREASURER II

**October 25, 2007**

**William G Fore Jr**  
**Chairman of Board of Supervisors**  
**Prince Edward County**

**Dear Mr. Fore:**

**You will find attached the end of the year reports for FY 2007. These include fund balances as well as other accountability reports. Please share these with all of the Board of Supervisor's members. If you have any questions about any of these, please contact me.**

**Sincerely,**

**Mable H Shanaberger**

# Prince Edward County

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BARBARA R. LEE  
DEPUTY TREASURER III

CAROL A. OVERSTREET  
DEPUTY TREASURER II

October 25, 2007

## STATEMENT OF FINANCIAL CONDITION OF MABLE H. SHANABERGER, TREASURER OF PRINCE EDWARD COUNTY

June 30, 2007

### ASSETS

Cash in Office	1,000.00	
Cash in Banks	2,126,194.86	
Warrants Payable - School fund	-1,296,727.08	
General Fund Investments	5,913,678.20	
Recreation Fund Investments	25,388.34	
VPSA Investments	28,126.06	
QZAB01 Investments	16,132.21	
QZAB02 Investments	761,548.17	
Forfeited Assets Fund Investments	155,555.45	
Landfill Construction Fund Investments	351,327.08	
Underground Storage Tank Fund Investment	20,000.00	
Industrial Development Authority Investments	1,507,375.50	
School Debt Fund- Future Debt Requirements	-7,825,250.00	
General Debt Fund- Future Debt Requirements	-2,740,483.16	
		<u>(956,134.37)</u>

### FUND BALANCES AND OTHER ITEMS ACCOUNTABLE FOR

General Fund	\$122,659.31	
Gen. Fd. Res for Inv.	<u>\$5,913,678.20</u>	
		\$6,036,337.51
Recreation Fund Res for Investments		25,388.34
School Capital Projects Fund Investments VPSA		28,126.06
School Capital Projects Fund Investments QZAB01		16,132.21
School Capital Projects Fund Investments QZAB02		761,548.17
Forfeited Assets Fund Res for Investments		155,555.45
Underground Storage Tank Liability Fd. Res for Inv.		20,000.00
Landfill Construction Fund Res for Investments		351,327.08
Board of Public Welfare Special Account		2,280.68
School Cafeteria Fund		283,591.06
Industrial Development Authority Development		1,507,375.50
Revenue Sharing Fund		58,865.86
Dare Donations Fund		4,884.58

Piedmont ASAP Special Account	158,743.19	
Piedmont Court Services Fund	188,869.10	
Prince Edward Comm Dev Fund	2,500.00	
Retirement Development Fund	8,074.00	
School Debt Fund	-7,825,250.00)	
General Debt Fund	<u>-2,740,483.16)</u>	(956,134.37)

I, Mable H. Shanaberger, Treasurer of Prince Edward County, do hereby swear that the above statement accurately reflects the true financial condition at the close of business on June 30, 2007.

Mable H. Shanaberger  
Treasurer

Subscribed and sworn to before me on this 29<sup>th</sup>  
My Commission Expires: 9-30-08

day of October 2007.

Barbara N. Poulston  
Notary Public Registration #159334

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October 25, 2007

COUNTY OF PRINCE EDWARD

**Financial Institutions:**

Checking Accounts

BB&T Company

Wachovia Bank

Bank of America

Benchmark Community Bank

Certificates of Deposit, Savings Accounts &  
Repurchase Agreements

BB&T Company

Wachovia Bank

Bank of America

Benchmark Community Bank

Citizens Bank & Trust Company

Evergreen Funds in Richmond, Virginia

Planters Bank & Trust

Except as noted all of above listings are located in Farmville, Virginia.

Mable H. Shanaberger, Treasurer



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October 25, 2007

## REPORT OF COLLECTIONS

As of June 30, 2007

	<u>2004</u>	<u>2005</u>	<u>2006</u>
<u>Levy:</u>	\$7,595,062.27	\$9,553,934.99	\$10,002,395.94
Unpaid taxes as of June 30, 2007	89,906.33	217,033.22	405,464.45
Percent of collections	99.99%	99.98%	99.96%

Mable H. Shanaberger  
Treasurer

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## Prince Edward County

Office Of the Treasurer

Farmville, Virginia 23901

October 25, 2007

County Treasurer's Annual Statement to Board of Supervisors

### GENERAL FUND

Balance June 30, 2006

\$3,843,181.06

#### Receipts:

##### Revenue from Local Sources:

##### 11000 General Property Taxes

##### 11010 Real Estate Taxes

Current \$4,948,468.33

Delinquent 141,853.19

##### 11015 Roll Back Taxes

Current 2,659.16

##### 11020 Public Service Corporation Taxes

Current 242,689.02

##### 11030 Personal Property Taxes

Current 2,647,968.37

Delinquent 82,111.85

##### 11031 Mobile Home Taxes

Current 48,630.89

Delinquent 5,773.89

##### 11040 Machinery & Tool Tax

Current 72,000.60

##### 11050 Merchant's Capital Taxes

Current 377,368.25

Delinquent 23,929.14

##### 11060 Penalties & Interest

Penalties-Late Payments 122,330.14

Interest 58,213.75

<b>12000 Other Local Taxes</b>	
<b>12010 Local Sales and Use Taxes</b>	<b>2,569,686.03</b>
<b>12020 Consumer Tax</b>	
0001 Consumer's Utility Tax Electric	397,602.30
0002 Communication Sales & Use Tax	99,091.02
0003 Gross Receipts-Electric	56,562.75
<b>12040 Franchise License Taxes</b>	
0001 Cable TV Franchise License Tax	17,716.90
<b>12050 Motor Vehicle License Tax</b>	
2005 Motor Vehicle Licenses	10,751.50
2006 Motor Vehicle Licenses	212,975.00
<b>12070 Taxes on Recordation &amp; Wills</b>	
0001 Grantor's Tax on Deeds	51,332.54
0002 Tax on Wills	3,801.36
0003 Grantee's Recordation Tax (local)	193,291.28
<b>12160 E911 Road Sign Fees</b>	<b>19,474.35</b>
<b>13000 Permits &amp; Licenses</b>	
<b>13010 Animal Licenses</b>	
2006 Dog Tags	852.75
2007 Dog Tags	12,426.50
<b>13030 Permits and Other Licenses</b>	
0004 Landfill Application Fees	55.00
0007 Zoning and Subdivision	6,010.00
0008 Building Permits	62,502.59
0010 Electrical Permits	4,049.42
0012 Plumbing Permits	35.61
0014 Mechanical Permits	1,210.81
0020 Primary Fees-Political	7,060.72
0024 Erosion /Sediment Control	1,205.00
0031 Mobile Home Inspection	9,286.80
0032 Mobile Home Registration	120.00
0034 Dance Hall Permits	100.00
0036 Misc Permits & Licenses	2,427.25
<b>14000 Fines &amp; Forfeitures</b>	
0001 Court Fines & Forfeitures	41,333.25
0003 Local Interest	987.59
<b>15000 Revenue from use of Money/Property</b>	
<b>15010 Revenue from Use of Money</b>	
0001 Interest on Bank Deposits	244,337.09
0002 Interest on Investments	49,315.66
<b>15020 Revenue from Use of Property</b>	
0001 Rental of General Property	154,256.04
0002 Rental of Farm Service Bldg	110,592.48
<b>16000 Charges for Services</b>	
<b>16010 Court Costs</b>	
0003 Sheriff's Fees- Local	1,534.44
0004 Law Library Fees	8,950.96
0006 Courthouse Maintenance	12,177.30
0007 Local Court Appointed Atty	322.98
0008 Transfer Fees- Clerk	872.76
0010 Blood Test/DNA	376.47
0014 Jail Admission Fees	8,200.51

0015 Courthouse Security Fund	31,845.73
0016 Non- Consecutive Jail Time	282.57
0017 Document Reproduction Costs	2,903.90
16020 Commonwealth's Attorney	
0001 Commonwealth Atty's Fees	1,254.96
16060 Charges for Other Protection	
0002 Board of Dogs	1,940.00
0003 Board of Cats	3,495.00
16080 Landfill Charges	
0005 Landfill Charges	476,224.55
18000 Miscellaneous Revenue	
18030 Expenditure Refunds	
0052 Refunds-CSA	21,108.95
18990 Miscellaneous	
0004 Cannery Donations	1,900.00
0006 Sale of Salvage & Surplus	5.00
0007 Sale of Copies	72.00
0011 Cannery Proceeds	5,318.51
0014 Sale of PE Co. History Books	932.60
0018 Sale of Timber	100,444.00
0098 Charged off Checks	381.78
0099 Miscellaneous Revenues	4,845.68
19000 Recovered Costs	
19020 Recovered Costs-Other	
0001 Recovered Costs-Other	18,217.80
0003 Circuit Judge	33,000.00
0004 Piedmont Regional Jail Per Diem Reimb	59,149.30

**TOTAL REVENUE FROM LOCAL SOURCES**

**\$13,909,203.92**

**Revenue from the Commonwealth:**

20000 Revenue from the Commonwealth	
21011 Payments in Lieu of Taxes-State	
0001 Prince Edward Forest	54,218.81
22010 Non-Categorical Aid-State	
0001 ABC Profits	7,823.35
0002 Wine Taxes	8,200.38
0003 Motor Vehicle Carrier's Tax	50,301.00
0005 Mobile Home Titling Taxes	55,378.18
0006 Grantor Recordations Fees	70,030.38
0007 Personal Property Tax Relief	1,305,350.32
23000 Shared Expenses- State	
23010 Commonwealth's Attorney	366,737.47
23020 Sheriff	995,306.42
23030 Commissioner of Revenue	100,945.60
23040 Treasurer	111,657.66
23050 Medical Examiner	30.00

23060 Registrar/Electoral Board	47,195.84
23070 Clerk of Circuit Court	244,173.90
23080 Technology Trust Fund-Clerk	18,264.00
24000 Categorical aid- State	
24010 Welfare	
0005 Comprehensive Serv. Act	596,903.37
24040 Other Categorical Aid	
0002 Emergency Service Grants	9,436.00
0005 Moton Museum TEA Grant	35,040.00
0007 Litter Control	5,954.00
0012 Fire Programs Grant	32,369.00
0015 EMS & Rescue Squad (Four for Life)	13,058.04
0016 Victim/ Witness Assist- ance Program Grant	45,793.00
0019 Tobacco Commission Grant	34,175.00
0033 Overtime Grant-Sheriff Dept.	15,407.50
0040 Sheriff-Police Supplies Grant	1,005.00
0041 Biosolids Monitor- State Reimb	43,197.31
0042 Paris Ceramics/TROF	<u>120,000.00</u>

TOTAL REVENUE FROM THE COMMONWEALTH \$4,387,951.53

Revenue From The Federal Government:

30000 Revenue from Federal Government	
33000 Categorical Aid-Federal	
33010 Other Categorical Aid	
0013 Byrne JAG Grant	2,035.00
0018 Homeland Security Grant	43,897.00
0020 Law Enforcement Terr. Act	45,515.00

TOTAL REVENUE FROM FEDERAL GOVERNMENT \$91,447.00

Revenue from Other Sources:

40000 Other Financing Sources	
41000 Non-Revenue Receipts	
41010 Insurance Recoveries	16,328.69
41020 Sale of Land, Equip, Bld (new rescue)	<u>1,299,815.54</u>

TOTAL REVENUE FROM OTHER SOURCES \$1,316,144.53

TOTAL REVENUE FROM ALL SOURCES \$19,704,746.98

TOTAL RECEIPTS PLUS JUNE 2006 BALANCE \$23,547,928.04

**Expenditures:**

**Transfer to Other Funds:**

VPA Fund	441,928.09
School Fund	6,787,730.13
School Cafeteria Fund	50,000.00
Retirement Benefit Fund	<u>25,000.00</u>

<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>\$7,304,658.22</b>
<b>Checks Issued-Board of Supervisors</b>	<b>\$10,206,932.31</b>
<b>TOTAL DISBURSEMENTS</b>	<b>\$17,511,590.53</b>
<b>Balance June 30, 2007</b>	<b>\$6,036,337.51</b>

  
\_\_\_\_\_

**Mable H. Shanaberger**  
**Treasurer**

mhs:cao

Prince Edward County

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October 25, 2007

Forfeited Assets Fund  
Summary

Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006		\$111,608.85
Receipts:		
<u>Revenue from Local Sources</u>		
Interest on Investments	\$3,906.44	
<u>Revenue from the Commonwealth</u>		
Treasurer of Virginia	7,658.50	
<u>Revenue from Federal Government</u>		
U.S. Treasury	<u>38,833.16</u>	
TOTAL RECEIPTS FROM ALL SOURCES		<u>\$50,398.10</u>
TOTAL RECEIPTS PLUS JUNE 30, 2006 BALANCE		\$162,006.95
Disbursements:		
Checks Issued-Board of Supervisors		<u>-6,451.50</u>
Balance June 30, 2007		\$155,555.45

*Mable H. Shanaberger*  
Mable H. Shanaberger  
Treasurer

Prince Edward County

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October 25, 2007

DARE FUND

Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006	\$0.00
<u>Receipts:</u>	\$5,009.58
<u>Disbursements:</u>	-\$125.00
Balance June 30, 2007	\$4,884.58

Mable H. Shanaberger

Mable H. Shanaberger  
Treasurer



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October 25, 2007

WELFARE FUND

Balance June 30, 2006 \$0.00

Revenue:

Local Sources	\$7,599.21
From Commonwealth	\$583,439.20
From Federal Government	\$1,177,435.51
Transfer from General Fund	<u>\$441,928.09</u>

TOTAL RECEIPTS FROM ALL SOURCES \$2,210,402.01

Disbursements:

Checks Issued -\$2,210,402.01

Balance June 30, 2007 \$0.00

Mable H. Shanaberger  
Treasurer

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## School Fund

October 25, 2007

### Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006

\$0.00

#### Receipts:

##### Revenue from Local Sources

15020 Revenue from Use of Property	
0010 Rental of General Property	6,658.24
16120 Charges for Services & Education	
0010 Out of Count Tuition	79,160.39
0020 Tuition other Counties- Vision	197,897.66
0060 Tuition- Adult (GED)	3,781.60
18030 Rebates and Refunds	
0030 Other Rebates and Refunds	16,729.48
18990 Miscellaneous Revenue	
0003 Gifts and Donations	10.00
0006 Sale of Salvage/Surplus Property	211.00
0008 Sale of Vehicles	4,875.00
0009 Sale of Equipment	216.00
19000 Recovered Costs	
19010 Tuition / Other Payments	
0008 Insurance Adjustments	2,416.48
41050 Funds Transfers In	
0100 Transfer from General Fund	6,787,730.13
0270 Transfer from School Cafeteria Fund	50,000.00

**TOTAL REVENUE FROM LOCAL SOURCES**

**\$7,149,685.98**

#### Revenue from the Commonwealth:

##### 24000 Categorical Aid-State

##### 24020 Education

0001 State Sales Tax Receipts	\$2,943,098.58
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0002 Basic School Aid	8,055,263.00
0003 Algebra Readiness	56,431.00
0004 Summer Remedial	49,406.00
0005 Regular Foster-Care	15,419.00
0006 School Construction	138,724.00
0007 Gifted and Talented	73,690.52
0008 Remedial Education	384,220.00
0009 Enrollment Loss	5,096.00
0011 Compensation Supplement	221,161.00
0012 Special Education-SOQ	1,180,773.00
0014 Textbook Payments	187,949.00
0016 SpecEd-Improvement GRT -SIG II	46,178.69
0017 Vocational Education-SOQ	181,547.56
0018 Vocational- Adult Education	15,737.60
0020 Hospital, Clinics(Jun DeT CTR)	97,521.89
0021 Fringe Benefits-SS-Instruction	472,309.00
0023 Fringe Benefits- VRS-Instruction	599,758.00
0025 Fringe Benefits- Group Life Ins.	28,114.00
0028 Early Reading Intervention	15,869.00
0033 Lottery	434,468.00
0046 Special Ed Homebound	3,634.39
0053 Vocational-Occup/Tech Education	1,736.00
0059 Special Education Foster Care	11,326.00
0060 Governor School- Summer Grant	14,916.29
0065 At Risk	723,896.25
0071 TTAC Grant Project- State	1,000.00
0075 K-3 Primary	552,748.00
0087 At Risk 4 yr. Old program	411,424.75
0088 ESL Funds	10,390.00
0089 Mentor Teacher Program	12,981.74
0093 ISAEF IN SCH Adult Ed Prg	9,800.50
0094 Special Ed- Jails	64,960.04
0099 Other State Funds	6,151.06
0101 Other State-Harmless Sales Tax	85,056.11
	<hr/>
	17,112,755.97

**TOTAL REVENUE FROM THE COMMONWEALTH**

**\$17,112,755.97**

**Revenue from Federal Government:**

**30000 Revenue from Federal Government**

**33020 Education**

0001 Basic Adult Education	\$9,795.14
0002 Title I	\$681,875.97
0003 Title II- Part-A	\$76,190.22
0004 Silver Grant	8,896.70
0006 Reading First	421,980.76
0013 School Food Services- Federal	655,932.45
0014 Title IV-Part -A	12,682.76
0019 Title VI-B Special Ed	685,655.36
0026 Title II- Part D	61,417.73
0029 Gear-up Grant	21,140.00
0030 Career & Technical	59,655.36
0032 JROTC Reimbursement	52,792.59

0077 Preschool Handicapped  
0099 Other Federal Funds

20,394.00  
15,907.64

TOTAL REVENUE FROM FEDERAL GOVERNMENT

\$2,784,316.68

TOTAL RECEIPTS FROM ALL SOURCES

\$27,046,758.63

TOTAL RECEIPTS PLUS June 30, 2006 Balance

\$27,046,758.63

Disbursements:

61000 61100 Classroom Instruction	\$19,013,682.85
62000 Adm, Health, Attendance	\$2,540,668.66
63000 Pupil Transportation	1,817,842.00
64000 Operation & Maintenance	1,862,909.79
65000 School Food Services	713,713.45
66000 Facilities	172,084.95
67000 Debt Services	925,856.93
	<u>\$27,046,758.63</u>

TOTAL DISBURSEMENTS

-\$27,046,758.63

Balance June 30, 2007

\$0.00



Mable H. Shanabarger  
Mable H. Shanabarger  
Treasurer

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CAROL A. OVERSTREET  
DEPUTY TREASURER II

October 25, 2007

SCHOOL CAFETERIA FUND

Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006		\$0.00
Transfer of funds from School Cafeteria Operations		206,243.99
<b>Receipts:</b>		
Revenue from Local Sources		
<u>16000 School Cafeteria</u>		
0004 School Cafeteria Sales- Students		133,331.28
0005 School Cafeteria Sales-Adults		156,998.47
0006 Catering		26,322.27
0007 Rebates		4,267.09
0008 Other		65,102.46
41050 Transfer In		
0250 Transfer from School Fund		<u>50,000.00</u>
<b>TOTAL REVENUE FROM LOCAL SOURCES</b>		<b>436,021.57</b>
Revenue from the Commonwealth		
<u>24020 School Food Services</u>		
0015 State Reimbursements	17,022.88	
<b>TOTAL REVENUE FROM COMMONWEALTH</b>		<b>17,072.88</b>
Revenue from the Federal Government		
<u>33020 Federal Food Services</u>		
0013 Meal Reimbursement Operations	597,505.12	
<b>TOTAL REVENUE FROM FEDERAL GOVERNMENT</b>		<b>597,505.12</b>
<b>TOTAL REVENUE FROM ALL SOURCES</b>		<b>1,050,599.57</b>

TOTAL REVENUE PLUS TRANSFER FROM SCHOOL CAFETERIA OPERATIONS

206,243.99  
1,256,843.56

Disbursements

65100 School Food Services

0002 Personal Services 446,280.63

0003 Employee Benefits 126,686.61

0004 Other Charges 13,996.78

0005 Non Food Expenses 21,916.73

0006 Food Products 345,259.63

93100 Transfer to School


0001 Capital Outlay 19,112.12

TOTAL DISBURSEMENTS

-973,252.50

Balance June 30, 2007

283,591.06

  
Mable H. Shanaberger  
Mable H. Shanaberger  
Treasurer

Prince Edward County

OFFICE OF THE TREASURER

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BARBARA R. LEE  
DEPUTY TREASURER III

CAROL A. OVERSTREET  
DEPUTY TREASURER II

October 25, 2007

SCHOOL CONSTRUCTION FUND

Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006		1,874,375.78
Prior Year Adjustment		<u>-196.40</u>
		1,874,179.38
<u>Receipts:</u>		
Interest Earned on Investments	51,269.11	
Proceeds from Bonds	<u>1,000,000.00</u>	
		<u>\$1,051,269.11</u>
TOTAL REVENUE PLUS JUNE 30, 2006 BALANCE		2,925,448.49
<u>Expenditures:</u>		
Capital Projects	2,119,642.05	
TOTAL EXPENDITURES		<u>-\$2,119,642.05</u>
Balance June 30, 2007		805,806.44

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CAROL A. OVERSTREET  
DEPUTY TREASURER II



October 25, 2007

Recreation Fund

Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006	\$25,198.55
<b>Receipts:</b>	
Interest	189.79
	<u>\$25,388.34</u>
<b>Disbursements:</b>	<u>0.00</u>
Balance June 30, 2007	\$25,388.34

*Mable H. Shanaberger*

Mable H. Shanaberger  
Treasurer



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October 25, 2007

LANDFILL CONSTRUCTION FUND

Annual Statement for Fiscal year Ending June 30, 2007

Balance June 30, 2006 \$59,990.52

Receipts:

Interest Earned on Investments	\$9,101.76
Landfill Charges-Landfill Fund	<u>\$282,234.80</u>

TOTAL RECEIPTS \$291,336.56

TOTAL REVENUE PLUS JUNE 30, 2006 Balance \$351,327.08

Disbursements: \$0.00

Balance June 30, 2007 \$351,327.08

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BARBARA R. LEE  
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CAROL A. OVERSTREET  
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October 25, 2007

INDUSTRIAL DEVELOPMENT AUTHORITY FUND

Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006	0.00
Transfer of funds for IDA	65,970.81
<b>Receipts:</b>	
<b>18010 Revenue</b>	
0010 P E County Contribution	100,000.00
0020 Bonds/Administration Fees	1,000.00
0030 Interest	7,139.78
0040 Paris Ceramics (In/Out)	46,895.94
0060 YMCA Loan Proceeds	1,498,500.00
0999 Misc Revenue	200.00
	<hr/>
TOTAL REVENUE	<u>1,653,735.72</u>
TOTAL REVENUE FROM ALL SOURCES	1,719,706.53

**Expenditures:**

<b>81500 Expenditures</b>	
1000 Bank Charges-IDA	13.50
3160 Professional Services	3,972.00
3600 Advertising	334.50
3620 Contribution to Industries	55,303.20
5510 Travel/Meals	122.44
5899 Special Projects	46,895.94
9000 YMCA (Draw)	55,689.45
9001 YMCA Repayment (Cash Advance)	50,000.00
	<hr/>

TOTAL EXPENDITURES

-212,331.03

Balance June 30, 2007

1,507,375.50

*Mable H. Shanaberger*  
Mable H. Shanaberger  
Treasurer

# Prince Edward County

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BARBARA R. LEE  
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CAROL A. OVERSTREET  
DEPUTY TREASURER II

October 25, 2007

## RETIREMENT BENEFIT FUND

### Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006		\$0.00
<b>Receipts:</b>		
41050 Transfers In		
0100 Transfer from General Fund		25,000.00
<b>Disbursements:</b>		
2230 Retirement Fund		
1101 LEOS Disbursements	10,704.00	
1102 Retirement Insurance	<u>6,222.00</u>	
TOTAL DISBURSEMENTS		<u>-16,926.00</u>
Balance June 30, 2007		\$8,074.00

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October 25, 2007

BOARD OF PUBLIC WELFARE SPECIAL ACCOUNT

Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006	4,458.40
<u>Receipts:</u>	
Special Welfare Collections	19,387.00
Total Receipts Plus June 30, 2006 Balance	23,845.40
<u>Disbursements:</u>	
Checks Issued (# 1233-1275) - DSS	-21,564.72
Balance June 30, 2007	\$2,280.68

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October 25, 2007

UNDISTRIBUTED LOCAL SALES TAX FUND

Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006		\$0.00
<u>Receipts:</u>		
Local Sales Tax		\$326,273.06
<u>Disbursements:</u>		
Farmville's Share	323,598.65	
Pamplin's Share	<u>2,674.41</u>	
Total Disbursements		<u>-\$326,273.06</u>
Balance June 30, 2007		\$0.00



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BARBARA R. LEE  
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October 25, 2007

UNDERGROUND STORAGE TANK LIABILITY FUND

Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006	\$20,000.00
<u>Receipts:</u>	<u>\$0.00</u>
	\$20,000.00
<u>Disbursements:</u>	\$0.00
Balance Due June 30, 2007	\$20,000.00

Mable H. Shanaberger  
Treasurer

# Prince Edward County

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October 25, 2007

## PIEDMONT ASAP FUND

### Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006		\$156,424.43
<b>Receipts:</b>		
Piedmont ASAP Fees	\$412,295.41	
Interest Earned	\$7,915.75	
	<u>\$420,211.16</u>	
<b>TOTAL RECEIPTS</b>		<u>\$420,211.16</u>
<b>TOTAL RECEIPTS PLUS JUNE 30, 2006 BALANCE</b>		\$576,635.59
<b>Disbursements:</b>		
Checks Issued- PASAP # 7785-8520		<u>-\$417,892.40</u>
<b>Balance June 30, 2007</b>		\$158,743.19

Mable H. Shanabarger  
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October 25, 2007

PIEDMONT COURT SERVICES FUND

Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006 \$159,300.31

Revenue:

15010 Interest on Bank Statements	4,582.42
16010 PCS Supervision Fees	53,418.29
18990 PCS-Drug Testing Fees	1,198.98
24040 Community Corrections Opt Grant	<u>420,433.00</u>

TOTAL REVENUE 479,632.69

TOTAL RECEIPTS PLUS June 30, 2006 Balance 638,933.00

Disbursements:

Checks Issued-Board of Supervisors	
PCS Grant	412,306.66
Supervision Fees	37,520.81
Drug Testing Fees	236.43
	<u>450,063.90</u>

-450,063.90

TOTAL DISBURSEMENTS

Balance June 30, 2007 \$188,869.10

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BARBARA R. LEE  
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October 25, 2007

REVENUE SHARING FUND- VDOT

Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006	\$0.00
<u>Receipts:</u>	\$100,000.00
Hampden Sydney College	
TOTAL RECEIPTS PLUS JUNE 30, 2006 BALANCE	\$100,000.00
<u>Disbursements:</u>	-\$43,884.14
Balance June 30, 2007	\$56,115.86

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October 25, 2007

POPLAR HILL COMMUNITY DEVELOPMENT AUTHORITY

Annual Statement for Fiscal Year Ending June 30, 2007

Balance June 30, 2006	\$0.00
<u>Receipts:</u>	\$2,500.00
<u>Disbursements:</u>	\$0.00
Balance June 30, 2007	\$2,500.00

Mable H. Shanaberger  
Treasurer



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: November 14, 2007  
Item No.: 4-b  
Department: Treasurer  
Staff Contact: Mable Shanaberger  
Issue: Consent Agenda – Treasurer’s Report

---

Summary:

Attachments: July 2007 Treasurer’s Report

Recommendation: Acceptance.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_

**Prince Edward County Board of Supervisors**

<b>Description</b>	<b>Sub-Fund Balances</b>	<b>Fund Balances</b>	<b>Account Balances</b>
General Fund	\$ 124,694.32		
General Fund Res. for Investments	\$ 5,411,260.67	\$ 5,535,954.99	*
Prince Edward Community Dev Fund		\$ -	
Industrial Development Authority Fund		\$ 1,520,872.69	
Recreation Fund Res for Investments		\$ 25,414.10	
Forfeited Assets Fd. Res. for Inv.		\$ 155,578.65	
School Capital Projects Fund--VPSA		\$ 28,126.06	
School Capital Projects Fund--QZAB01		\$ 16,175.43	
Underground Storage Tank Fund		\$ 20,000.00	
Economic Development Fund		\$ (50,000.00)	
Board of Public Welfare Special Acct.		\$ 2,253.68	
Piedmont ASAP Fund		\$ 158,611.65	
School Fund		\$ 147,892.01	
Landfill Construction Fund		\$ 376,925.74	
PCS Fund		\$ 156,981.21	
Revenue Sharing Fund		\$ 56,115.86	
Retirement Benefits Fund		\$ 6,142.00	
School Capital Projects Fund--QZAB02		\$ 764,992.49	
Dare Donations Fund		\$ 4,984.58	
School Cafeteria Fund		\$ 268,541.79	
Cash in Office			\$ 1,000.00
Cash in Banks			\$ 875,217.10
Warrants Payable (School Fund)			\$ -
General Fund Investments			\$ 5,411,260.67
VPSA Investments			\$ 28,126.06
QZAB01 Investments			\$ 16,175.43
Underground Storage Tank Fund			\$ 20,000.00
Recreation Fund Investments			\$ 25,414.10
QZAB02 Investments			\$ 764,992.49
Landfill Construction Fund for Investment			\$ 376,925.74
Forfeited Asset Fd for Investment			\$ 155,578.65
Industrial Dev Auth Fd for Inv			\$ 1,520,872.69
<b>Totals:</b>		<b>\$ 9,195,562.93</b>	<b>\$ 9,195,562.93</b>
* Of this \$5,535,954.99 in the General Fund, \$8,966,075.29 encumbered for:			
	Transfers to:		
	School Fund	7,895,412.00	
	VPA Fund	432,026.29	
	Retirement Benefits Fund	25,000.00	
	Debt Obligations	613,637.00	
	Total	8,966,075.29	
This leaves an unencumbered balance of \$(3,430,120.30) in the General Fund.			

**Prince Edward Co. Board of Supervisors  
Depository Balances**

***Checking Accounts:***

Benchmark Community Bank	\$ 269,567.04
Wachovia Bank	\$ 195,167.24
BB&T	\$ 1,514,883.44
Bank of America	\$ 235,000.00

**Total:** **\$ 2,214,617.72**

***Investment Accounts:***

	\$ -
Benchmark Community Bank	\$ 749,315.66
Wachovia Bank	\$ 200,000.00
Citizens Bank & Trust Company	\$ 535,000.00
BB&T	\$ 2,700,513.00
Planters Bank & Trust	\$ 700,000.00
Mentor Investments	\$ 155,414.64
SNAP (State Non-Arbitrage Plan)	\$ 28,126.06
Bank of America	\$ 1,911,575.85

**Total:** **\$ 6,979,945.21**

**Mable H. Shanaberger, Treasurer**

**Prince Edward County Board of Supervisors**

<i>Description</i>	<i>Sub-Fund Balances</i>	<i>Fund Balances</i>	<i>Account Balances</i>
General Fund	\$ 135,961.32		
General Fund Res. for Investments	\$ 3,036,714.51	\$ 3,172,675.83	*
Recreation Fund Res for Investments		\$ 25,198.55	
Forfeited Assets Fd. Res. for Inv.		\$ 111,608.85	
School Capital Projects Fund--VPSA		\$ 954,279.39	
School Capital Projects Fund--QZAB		\$ 923,630.89	
Underground Storage Tank		\$ 20,000.00	
Liability Fund Reserved for Inventory			
Board of Public Welfare Special Acct.		\$ 4,661.40	
Piedmont ASAP Fund		\$ 154,996.22	
School Fund		\$ 99,864.10	
Landfill Construction Fund		\$ 85,536.90	
PCS Fund		\$ 129,817.33	
		\$ -	
		\$ -	
		\$ -	
Cash in Office			\$ 1,000.00
Cash in Banks			\$ 524,300.37
Warrants Payable (School Fund)			\$ -
General Fund Investments			\$ 3,036,714.51
VPSA Investments			\$ 954,279.39
QZAB Investments			\$ 923,630.89
Underground Storage Tank Fund			\$ 20,000.00
Recreation Fund Investments			\$ 25,198.55
			\$ -
Landfill Construction Fund for Investment			\$ 85,536.90
Forfeited Asset Fd for Investment			\$ 111,608.85
			.
<b><u>Totals:</u></b>		<b>\$ 5,682,269.46</b>	<b>\$ 5,682,269.46</b>
* Of this \$3,172,675.83 in the General Fund, \$7,923,345.82 is encumbered for:			
	Transfers to:		
	School Fund	6,850,372.00	
	VPA Fund	440,836.82	
	Debt Obligations	632,137.00	
	Total	7,923,345.82	
This leaves an unencumbered balance of \$(4,750,669.99) in the General Fund			

**Prince Edward Co. Board of Supervisors  
Depository Balances**

***Checking Accounts:***

Benchmark Community Bank	\$	1,020.98
Wachovia Bank	\$	85,828.60
BB&T	\$	669,540.57
Bank of America	\$	265,000.00

**Total:** **\$ 1,021,390.15**

***Investment Accounts:***

Mentor Investments - Stock Account	\$	177,588.36
Benchmark Community Bank	\$	700,000.00
Wachovia Bank	\$	200,000.00
Citizens Bank & Trust Company	\$	385,000.00
BB&T	\$	692,246.75
Planters Bank & Trust	\$	700,000.00
Mentor Investments	\$	147,828.58
SNAP (State Non-Arbitrage Plan)	\$	954,279.39
Bank of America	\$	702,936.23

**Total:** **\$ 4,659,879.31**

**Mable H. Shanaberger, Treasurer**





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 14, 2007  
**Item No.:** 4-c  
**Department:** County Administration  
**Staff Contact:** Karin Everhart  
**Issue:** Consent Agenda – Approval of Minutes

---

**Summary:**

Minutes of the October 9, 2007.

**Attachments:** Board Meeting Minutes.

**Recommendation:** Approval.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_

October 9, 2007

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday the 9th day of October, 2007, at 7:00 p.m., there were present:

William G. Fore, Jr., Chairman

Howard F. Simpson, Vice-Chairman

Pattie Cooper-Jones

Sally W. Gilfillan

Robert M. Jones

Charles W. McKay

James C. Moore

Lacy B. Ward

Also Present: Wade Bartlett, County Administrator; Sarah Puckett, Assistant County Administrator; Jonathan L. Pickett, Director of Planning and Community Development; James R. Ennis, County Attorney; Sharon Carney, Director of Economic Development and Tourism; Magi Van Eps, Marketing Assistant; Mable Shanaberger, Treasurer; Ron Van Eps, Building and Grounds Supervisor; and Dr. Oliver White Hill, Jr.

Chairman William G. Fore, Jr. called the meeting to order. Supervisor James C. Moore asked for a moment of silence and then Reverend Thomas Tillerson offered the invocation.

In Re: Special Presentation

Chairman Fore said, "Ladies and gentlemen, this evening the Prince Edward County Board of Supervisors has the opportunity to pay its respects to the life and legacy of a man who helped bestow upon our County, our Commonwealth and our nation one of the greatest gifts to future generations – that of the opportunity for equal education.

"Oliver White Hill, Sr., who passed on August 5, 2007 at the age of 100, was the lead counsel for *Davis v. County School Board of Prince Edward County*, which was one of the state cases consolidated into the Supreme Court case of *Brown vs. Board of Education*.

"In 1999, President Clinton said of Mr. Hill upon presenting him the Presidential Medal of Freedom:

‘Throughout his long and rich life, he has challenged the laws of our land and the conscience of our country. He has stood up for everything that is necessary to make America truly one, indivisible and equal.’

“The courage and personal sacrifice made by individuals such as Oliver Hill, Sr. have changed forever our nation’s future. And tonight, we are honored to have as our guest, Dr. Oliver W. Hill, Jr., who can speak first hand of his father’s life and legacy.”

Chairman Fore then read the Resolution of Respect, adopted at the September 11, 2007 Board of Supervisors meeting, as follows:

**Board of Supervisors of the County of Prince Edward, Virginia  
A Resolution of Respect**

**Oliver White Hill, Sr.  
May 1, 1907 – August 5, 2007**

**WHEREAS**, Oliver White Hill, Sr. was a native Virginian, born in Richmond in 1907; and

**WHEREAS**, Oliver White Hill, Sr. earned his undergraduate and law degrees from Howard University and practiced law in Virginia starting in 1934; and

**WHEREAS**, Oliver White Hill, Sr. became active in the national civil rights movement, using his law degree to serve as legal counsel in many of the Nation’s most important civil rights cases establishing equal opportunity in education, employment, housing, transportation and the justice system; and

**WHEREAS**, Oliver W. Hill, Sr. represented the students of Robert Russa Moton High School in *Davis v. School Board of Prince Edward County, Virginia*, which became one of five cases consolidated in the 1954 landmark *Brown v. Board of Education* decision; and

**WHEREAS**, Oliver W. Hill, Sr. was an icon of the civil rights movement and a central figure in the history of Prince Edward County, Virginia;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Prince Edward, Virginia, does join other Virginians in honoring the life and legacy of Oliver White Hill, Sr. for his efforts to promote racial equality, and ensure equal opportunities and justice for all.

Dr. Oliver Hill, Jr., said, upon receiving the Resolution, “I would like to thank the Board of Supervisors and like to thank the residents of Prince Edward County and Farmville. This is very special, and one reason it’s special is that I’ve gone to a lot of these kinds of programs and received awards on

behalf of my father, and oftentimes there's a climate of pessimism that the legacy of Brown has not been fulfilled and that things have come to turn back. But when I come to Farmville, and when I see this audience and I see this Board of Supervisors, this is really a monument to my father, greater than any monument up on the Capital grounds here. And you all have much to be proud of as an icon to the whole country of what can happen when people work together. I want to thank you for this and I want to thank you for making the dream of Brown come true, to have a truly inclusive society here in Prince Edward County. On behalf of my father, I want to thank you again."

Chairman Fore then called a brief recess.

Supervisor McKay left the meeting during the recess.

In Re: Public Participation

Chairman Fore called the meeting back to order, and said no one had signed up to speak and asked if anyone in the audience had any comment. Being no one wishing to speak, the public participation portion was closed.

In Re: Treasurer's Report

Mrs. Mable Shanaberger said that at last month's meeting, she had touched upon the reason for the delay in the completion of written Treasurer's Reports, and said "a new auditing standard known as Statement on Auditing Standards 112 (SAS 112) was issued in May 2006 for all audits of periods on or after December 15, 2006. This standard required some changes in our accounting in order for Prince Edward County to be in compliance. These steps needed to be made prior to FY '07.

"In addition to these changes, the accounting books needed to remain open for 60 days after June 30, 2007. These changes have been made and FY '07 was closed on Thursday, October 4<sup>th</sup>. We are now working on the Treasurer's Report for July. In your November Board packet, you will have the end of the year reports by Fund for FY '07 as well as other reports.

"I can assure you that there is money in the bank to cover the County's routine expenditures."

Supervisor Simpson announced he and Mrs. Shanaberger were working on the County decal [program] for FY '09. He said the fee will remain, but the decals will not be issued for display on vehicles in 2009.

In Re: Consent Agenda

On motion of Mr. Simpson and carried:

<p>Aye: Pattie Cooper-Jones William G. Fore, Jr. Sally W. Gilfillan Robert M. Jones James C. Moore Howard F. Simpson Lacy B. Ward</p>	<p>Nay: None</p>
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Absent: Charles W. McKay

the Board approved the minutes of the September 11, 2007 meeting held at 5:00 p.m. and the minutes of the September 11, 2007 meeting held at 7:00 p.m.; the Accounts & Claims; the Salaries; an Erroneous Assessment for GELCO Corporation in the amount of \$195.30; an Erroneous Assessment for Steve Bates in the amount of \$125.84; an Erroneous Assessment for Thomas & Ann Spain in the amount of \$854.34; an Erroneous Assessment for Revia Lewis in the amount of \$539.78; and a Livestock Claim for John Jackson in the amount of \$90.00

	<u>BOARD OF SUPERVISORS</u>	
Business Card	Reception drinks/ice	124.16
VML	Ads-County Attorney/Administrator	50.00
Sally W. Gilfillan	Mileage/toll/parking	131.57

	<u>COUNTY ADMINISTRATOR</u>	
U. S. Postal Service	Postage-2,050.00	
	Postage for meter-1,000.00	
	Envelopes-242.60	3,292.60
AT&T	Phone	198.80
VITA	Pager rental	16.36
Embarq	Phone	435.11
U.S. Cellular	Phone	75.28
Business Card	Meals	14.21
Business Data of Virginia, Inc.	Norton Anti-virus	99.98
C. W. Warthen	Board minutes book	417.32
Diamond Springs	Office supplies	15.45

Moonstar BBS	DSL	95.00
Matthew Bender & Company, Inc.	07 Repl Volumes 8 & 9A-96.55 Virginia Administrative Law Appendix-31.25	127.80

COMMISSIONER OF REVENUE

AT&T	Phone	59.84
VITA	Online service	125.38
Ntelos	Internet	19.95
Embarq	Phone	202.10
NADASC	Subscription	70.00

ASSESSOR

Business Data of Virginia, Inc.	Software update	34.95
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TREASURER

AT&T	Phone	94.31
VITA	Online service	125.38
Embarq	Phone	193.00
Mable Shanaberger	Mileage & tolls	83.05
Stephanie Bappert	Mileage-74.67 Meals-19.00 Lodging-63.80	157.47
Treasurer's Association Of Virginia	Registrations	200.00
NACCTFO	Dues	60.00
Paymaster Technologies	Check signer inspection-329.60 Ribbons-68.25	397.85

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel expenses	500.00
BAI Municipal Software	Technical support	7,167.00
ComputerPlus Sales & Service	Service contract	270.00

ELECTORAL BOARD AND OFFICIALS

Farmville Herald	Advertising	104.50
UniLect Corporation	Software support	4,125.00

REGISTRAR

U. S. Postal Service	Postage	263.00
AT&T	Phone	47.44
Embarq	Phone	144.04
Dale L. Bolt	Meal-17.08 Mileage-58.20	75.28
VITA	Online service	3.25

CIRCUIT COURT

Tony R. Overstreet	Juror	30.00
Kathryn J. Sawyer	Juror	30.00
Dorothy Boose	Juror	210.00
Earl H. Carter, Jr.	Juror	210.00
Kylor Reed	Juror	210.00
Raymond H. Rostan	Juror	210.00
Marshall Thackston	Juror	210.00
Felecia Thornton	Juror	210.00
Joyce Yeatts	Juror	210.00

Edward L. Bailey	Juror	30.00
Roy S. Coleman	Juror	30.00
Shirley R. Harris	Juror	30.00
Sylvia M. Mayo-Morton	Juror	30.00
Graham R. Nunnally	Juror	30.00
Barbara N. Poulston	Juror	30.00
Roy R. Yeatts	Juror	30.00
Stella L. Allen	Juror	30.00
Rita K. Anema	Juror	30.00
Katherine M. Barron	Juror	30.00
Juanita H. Beasley	Juror	30.00
Nancy E. Bowman	Juror	30.00
Marian Brown	Juror	30.00
Carrie A. Browning	Juror	30.00
Nancy B. Chernault	Juror	30.00
James Lewis Dungee	Juror	30.00
Susan S. Eanes	Juror	30.00
Elizabeth Ann Fretwell	Juror	30.00
Terri W. Gammon	Juror	30.00
James Heinold	Juror	30.00
Eddie Hurt	Juror	30.00
Leigh Anna Hurt	Juror	30.00
Shirley Thomas Huskey	Juror	30.00
Amanda Jackson	Juror	30.00
Matthew David Jacobs	Juror	30.00
Robert Terry Jenkins	Juror	30.00
Carolyn J. Jones	Juror	30.00
Chrystyna Kosarchyn	Juror	30.00
Dorothy A. McMillian	Juror	30.00
Denae W. O'Brien	Juror	30.00
Stephen M. Pinelli	Juror	30.00
Julie Redden	Juror	30.00
Bobby L. Robertson	Juror	30.00
Robert Schuchman	Juror	30.00
James Scott	Juror	30.00
John T. Adams	Juror	30.00
Joyce S. Hendricks	Juror	30.00
Linda C. Owen	Juror	30.00
Robert M. Showalter	Juror	30.00
Sandra D. Stokes-Gray	Juror	30.00
Karen D. Tyler	Juror	30.00
AT&T	Phone	46.61
Embarq	Phone	160.66

GENERAL DISTRICT COURT

AT&T	Phone-Juv. Prob.-193.71	
	Phone-J&D-72.39	
	Phone-Gen. Dist. Court-126.90	393.00
Embarq	Phone-J&D-74.65	
	Phone-Juv. Prob.-105.52	
	Phone-Gen. Dist. Court-306.14	486.31
U.S. Cellular	Phone	37.64

SPECIAL MAGISTRATES

AT&T	Phone	55.40
Embarq	Phone	90.56

VITA	Pager rental	16.36
McMillian Pager Service	Pager rental	15.90

CLERK OF THE CIRCUIT COURT

AT&T	Phone	106.67
Embarq	Phone	273.91
Machelle J. Eppes	Registration-150.00	
	Lodging-152.28	
	Mileage-54.74	357.02

LAW LIBRARY

AT&T	Phone	33.65
LexisNexis	Online service	197.00
Matthew Bender & Company, Inc.	07 Repl Volumes 8 & 9A-96.55	
	Virginia Administrative	
	Law Appendix-31.25	127.80
Embarq	Phone	32.62

COMMONWEALTH'S ATTORNEY

AT&T	Phone	185.16
Kinex Networking Solutions	Internet	49.95
Embarq	Phone	270.33
LGA of Virginia, Inc.	Annual dues	320.00
Shred-It	Professional service	42.00
Tenth Circuit Bar Association	Dues	100.00
Matthew Bender & Company, Inc.	Code book	5.77

VICTIM WITNESS ASSISTANCE PROGRAM

AT&T	Phone	93.50
Key Office Supply	Office supplies	16.77
National Center for Victims of Crime	Membership dues	75.00
Embarq	Phone	44.51
VNVWC	Confirmation registration	250.00

SHERIFF

East End Motor Company, Inc.	Auto repairs-852.72	
	Headlight/repair air conditioner-401.41	
	Inspection & maintenance-123.23	
	Auto maintenance-84.56	
	Oil change/washer fluid-50.33	
	Oil & filter change-46.72	
	Oil change and battery-134.68	
	Flat repair-15.38	1,709.03
Farmville Auto Parts	Battery	89.95
Haley of Farmville, Inc.	Auto repairs	500.66
U. S. Postal Service	Box rent	68.00
Embarq	Radio-10.36	
	Phone-462.00	472.36
U.S. Cellular	Phone	700.79
Diamond Springs	Office supplies	76.35
Kinex Networking Solutions	DSL-99.95	
	Install 3 computers-1,485.00	1,584.95
Staples Business Advantage	Desk organizer/file folders	334.14
Newman Tire Company, Inc.	Tires	993.56
DMV	ID cards	40.00
Farmville Printing	Office forms	516.09



Kustom Signals, Inc.	Car camera DVD's	410.00
Matthew Bender & Company, Inc.	Virginia Crime & Traffic law-50.25	
	07 Repl Volumes 8 & 9A-96.55	146.80
David Wilmoth	Keys-3.15	
	Uniforms-136.44	139.59
Dominion Shooting Range	Gun repairs	62.40
Century Uniform-Raleigh	Uniforms-341.65	
	Hat-66.44	408.09
Mary Lou's Monogramming	Embroidered caps	216.00
Southern Police Equipment Company	Holsters-124.23	
	Belt-18.98	
	Boots-107.98	251.19

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Barker-Jennings Corporation	Hi Dri oil absorb	262.50
Commtronics of Virginia	Radio repairs	247.36
Farmville Printing	Printing bylaws	55.10
Farmville Volunteer Fire Department	Phone-81.73	
	EMS equipment-316.49	
	Internet-9.95	408.17
W. S. Darley & Company	Adaptor	288.04
Singer Associates Fire Equipment	Ball valve-377.87	
	Service pump/chassis-3,038.95	
	Gate valve-643.55	4,060.37
Town of Farmville	Gas	100.21

RICE VOLUNTEER FIRE DEPARTMENT

Embarq	Phone	88.00
Dominion Virginia Power	Electric service	389.91

PROSPECT VOLUNTEER FIRE DEPARTMENT

Citizens Bank & Trust Company	Truck payment	3,424.73
Farmville Auto Parts	Car wash	36.17
M&W Fire Apparatus, Inc.	Flashlight-112.45	
	Boots-160.45	
	Turnout gear-2,520.99	2,793.89
Pamplin Exxon	Fuel	75.81
Jack L. Slagle Fire Equipment	Valve kit	93.45
Embarq	Phone	57.76
Town of Farmville	Fuel	157.77
VFIS	Amend building value	421.00
Dominion Virginia Power	Electric service	252.33

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Darlington Heights Volunteer Fire Department	Loan payments-1,028.07	
	Gas meter maintenance-220.00	
	Extinguisher maintenance-60.60	
	Electric service-362.64	1,671.31
Verizon	Phone	73.87

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

AT&T	Phone	37.45
Arcet Equipment Company	Oxygen	99.82
Davis Pontiac	Inspections	32.00
Elecom, Inc.	Pager repair	86.15

Farmville Auto Repair	Oil & filters	81.65
Flow Control, Inc.	Valve handwheel	81.80
Hampden-Sydney College	Fuel & postage	307.93
Honeycutt & McGuire, CPAs	Prepare tax returns	500.00
ISG Thermal Systems USA, Inc.	Supercell battery	180.00
Keplinger Repair Service, Inc.	Foam	315.60
Slagles Fire Equipment & Supply	Annual maintenance-pumpers-1,000.07	
	Annual maintenance-tanker-478.31	
	Annual maintenance-brush truck-110.81	1,589.19
Embarq	Phone	38.24
Tractor Supply Credit Plan	Rope	90.44
Dominion Virginia Power	Electric service	354.24

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone	69.98
Pamplin Volunteer Fire Department	Radio batteries-292.22	
	Phone-74.12	
	Fuel-225.73	
	Casualty insurance-190.00	782.07
Verizon	Phone	106.98
Dominion Virginia Power	Electric service	261.47

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Fire & Safety Equipment Company	Hose drier & rack	2,346.58
W. S. Darley & Company	Torch/foam/rakes/shovels	961.22
Public Safety Center, Inc.	Glove straps	80.03
Roy C. Jenkins, Inc.	Diesel	813.11
Jack L. Slagle Fire Equipment	Deck gun grind mount	219.05
U.S. Cellular	Phone	155.84
Verizon	Phone	117.68
Dominion Virginia Power	Electric service	473.14

EMERGENCY SERVICES

Timmons Group	System maintenance	1,080.00
Korman Signs	Signs & hardware	373.30

REGIONAL JAIL & DETENTION

Family Preservation Services	Electronic monitor	930.00
Piedmont Regional jail	Inmate per diem	4,341.70

BUILDING OFFICIAL

East End Chevron	Oil change	24.04
U.S. Cellular	Phone	37.64

ANIMAL CONTROL

Blue Tarp Financial, Inc.	Wall brackets	2.79
Embarq	Phone	32.03
U.S. Cellular	Phone	75.28
Randy Frances	Coyote bounty	50.00
Albert Bappert	Coyote bounty	50.00
TJ Long	Coyote bounty	50.00
May Shorter	Coyote bounty	50.00
Commtronics of Virginia	Remote speaker microphone	75.37
VITA	Pager rental	16.36
Southern States	Feed bags	50.00
WalMart	Office supplies-89.35	

	Dog/cat food-150.65	240.00
	<u>MEDICAL EXAMINER</u>	
Treasurer of Virginia	Coroner	60.00
	<u>BIOSOLIDS MONITORING</u>	
Manuel H. Toombs, Jr.	Internet service	24.67
U.S. Cellular	Phone	37.64
Tri-County Ford-Mercury	Vehicle repairs	501.49
	<u>REFUSE DISPOSAL</u>	
Resource International	Solid waste management plan-232.00	
	Phase I closure-1,193.00	
	Miscellaneous work tasks-932.00	
	Cell D Construction documents-5,135.00	
	Groundwater monitoring-20,173.33	27,665.33
Blue Tarp Financial, Inc.	Door for Darlington Heights shelter-224.63	
	Concrete mix-15.66	240.29
Farmville Wholesale Electric	Splice kit/wiring-46.06	
	Electrical supplies-3.65	49.71
Price Supply Company	Seals for air conditioning units	14.02
Dave M. Walker	Cleaning box site	250.00
C & L Machine & Welding	Install tarp roller	1,491.45
Southern States	Gloves & straps	24.32
Arena Trucking Company	Trash collection	352.00
Wright's Excavating	Landfill operation	42,187.50
Emanuel Tire of Virginia	Tire recycling	399.70
AT&T	Phone	124.04
Embarq	Phone	221.59
U.S. Cellular	Phone	37.64
Verizon	Phone	65.17
Newman Tire Company, Inc.	Tire	240.00
	<u>SANDY RIVER RESERVOIR</u>	
Draper Aden Associates	SRR Financial analysis	2,060.00
	<u>GENERAL PROPERTIES</u>	
Servicemaster	Monthly contract	4,875.83
Southside Electric Cooperative	Electric service-DH site-69.36	
	Electric service-SRR-32.61	101.97
Dominion Virginia Power	Animal shelter-102.97	
	Industrial Park-62.08	
	Roy Clark monument-14.95	
	Leachate pump-355.20	
	Scalehouse-35.00	
	Shop-46.65	
	Cell C pump station-16.87	
	Moore building-337.87	
	Green Bay site-77.48	
	Sheriff Department shed-5.50	
	Worsham Clerk office-62.56	
	Lights at Rice-65.92	
	Worsham site-57.36	
	Prospect site-44.40	
	Landfill site-26.31	1,311.12

AT&T	Phone	33.65
Embarq	Phone	110.09
U.S. Cellular	Phone	225.93
Handi-Clean Products, Inc.	Janitorial supplies	256.85
WalMart	Janitorial supplies	30.16
Wilco, Inc.	Janitorial supplies	1,503.70
Architectural Products	Locks & keys	112.16
Blue Tarp Financial, Inc.	Lysol/mildew remover-10.48	
	Door lock/utility knife-327.97	
	Door locks returned-(323.98-)	
	Hole digger/dust mask-35.72	
	Maintenance supplies-28.24	
	Drain opener-9.10	87.53
VITA	Pager rental	33.62
East End Chevron	Ice	58.28
Farmville Wholesale Electric	Fluorescent bulbs-162.24	
	Fuse & pliers-39.27	201.51
Newman Tire Company, Inc.	Repair mower flat	18.45
OK Termite & Pest Control	Exterminating service	150.00
Cintas Corporation #524	Uniform rental	405.24
Taylor-Forbes Equipment Company	Oil	7.50

CANNERY

Lena Rose Huddleston	Cooker part repair	15.00
Southside Electric Cooperative	Electric service	114.10
AT&T	Phone	35.33
Embarq	Phone	31.68
Farmville Printing	Receipts	170.30

HEALTH DEPARTMENT

Prince Edward Health Department	Local support	41,304.50
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COMPREHENSIVE SERVICE ACT

Betty Baldwin	Foster care	862.00
Rickey Brown	Foster care	483.00
Business Card	Foster care	9.39
Centra Health	Professional services	6,452.00
Cumberland Hospital	Professional services	4,475.35
Dominion Youth Services	Clothing allowance-200.00	
	School fees-82.00	
	Professional services-97.48	379.48
Family Preservation Services	Professional services	9,076.25
Juanita Fisher	Foster care	230.00
Grafton School, Inc.	Professional services	19,208.00
Heartland Family Counseling	Professional services	4,350.00
Helton House, Inc.	Professional services	10,105.00
Christy Johnson	Foster care	799.00
Lakeisha Lawson	Foster care	862.00
Ernestine Lee	Foster care	862.00
Angela Uhrich	Foster care	1,598.00
Carrie Ziegfeld	Foster care	433.03

PLANNING

MarshWitt Associates, P.C.	Zoning ordinance update	1,963.00
Samuel Coleman	Commission meeting	110.68
Donald Gilliam	Commission meeting	117.80

Robert M. Jones	Commission meeting	104.45
Jack Leatherwood	Commission meeting	100.00
Chris Mason	Commission meeting	108.01
Thomas M. Pairet	Commission meeting	100.00
Clem Richards	Commission meeting	117.80
Mattie P. Wiley	Commission meeting	100.00
U.S. Cellular	Phone	37.64
Alecia Daves-Johnson	Mileage-320.49	
	Parking & tolls-9.75	
	Meals-51.69	
	Lodging-96.57	478.50
Jonathan Pickett	Mileage	254.32
Rural Planning Caucus	Conference registration	100.00
Champlain Planning Press	Planning Commission journal	172.00
Farmville Printing	Copies of Zoning Ordinance	99.20

ECONOMIC DEVELOPMENT

SEEN	Advertising	695.00
AT&T	Phone	64.70
Embarq	Phone	182.18
Sharon Lee Carney	Mileage/meals/tolls-129.90	
	Jamestown event musician-75.00	204.90
Magi VanEps	Mileage-46.73	
	Jamestown event supplies-268.37	
	Office supplies-90.78	405.88
Farmville Herald	Advertising	75.00
Ross Catering Services	Jamestown reception	1,040.55
High Bridge Clearing & Excavation	Split rail fencing	250.00
TCSC, LLC	Tent/chairs/tables	380.00
Business Card	Office supplies	99.17
Farmville Printing	Envelopes	145.00

COOPERATIVE EXTENSION OFFICE

Embarq	Phone	93.66
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CAPITAL PROJECTS

Blue Tarp Financial, Inc.	Virso shed-building supplies-298.35	
	Joist hanger-11.28	
	Virso shed paneling-232.87	
	Paneling returned-(15.70-)	
	Insulation returned-(21.04-)	
	Virso insulation-50.94	
	Virso shed gypsum board-40.04	
	Virso shed floor tile-152.12	748.86
East End Motor Company, Inc.	Wrecker to move shed	75.00
Farmville Wholesale Electric	Virso shelter wiring-716.40	
	Round aluminum electric box-7.95	724.35

DEBT SERVICE

Rural Development	Courthouse loan payment	16,626.00
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RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit	959.00
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REVENUE SHARING FUND – VDOT

Draper Aden Associates	Via Sacra design	1,100.00
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<u>PIEDMONT COURT SERVICES</u>		
Dominion Virginia Power	Electric service	204.75
PBCC	Postage meter lease	125.00
AT&T	Phone	270.63
Embarq	Phone	229.85
Sheena Franklin	Mileage	82.77
Sharon Gray	Mileage	121.47
Connie Stimpson	Mileage-137.06	
	Meal-5.34	142.40
Ashley Hricko	Mileage	141.48
Renee T. Maxey	Mileage	25.81
Andy Mays	Mileage	44.05
Rebecca Moss	Mileage	91.22
Charles Squires	Mileage	42.46
Dell	Support service	294.52

<u>PCS SUPERVISION FEES EXPENDITURES</u>		
W. A. Watson & Sons Insurance	Flood insurance	1,400.00
SRP Corporation, LLC	Rent	1,550.00
Page Hardy	Cleaning service	120.00

<u>PCS DRUG TESTING FEES</u>		
Kroll Laboratory	Drug testing	31.14

#### **ADDENDUM BILL LIST**

<u>BOARD OF SUPERVISORS</u>		
Farmville Herald	Advertising	299.25
Richmond Times Dispatch	Advertising	340.95

<u>COUNTY ADMINISTRATOR</u>		
National Association of Counties	Membership dues	404.00
Key Office Supply	Office supplies	69.30

<u>LEGAL SERVICES</u>		
University of Virginia	LGA 07 Handbook CD	230.00

<u>COMMISSIONER OF REVENUE</u>		
Key Office Supply	Copier maintenance contract	535.00

<u>TREASURER</u>		
Key Office Supply	Office supplies	275.35

<u>INFORMATION TECHNOLOGY</u>		
Business Data of Virginia, Inc.	Travel expense-125.00	
	Monthly contract-2,800.00	2,925.00

<u>GENERAL DISTRICT COURT</u>		
Key Office Supply	Chair mats	215.76

<u>CLERK OF THE CIRCUIT COURT</u>		
Key Office Supply	Typewriter service contract	108.00
Kinex Networking Solutions	DSL	57.45

	<u>COMMONWEALTH'S ATTORNEY</u>	
Key Office Supply	Office supplies	91.13
Lawyers USA	Subscription	99.50
University of Virginia	LGA 07 Handbook CD	155.00

	<u>SHERIFF</u>	
Sheehy Ford	Speaker	145.45
Burkeville Body Shop	Auto door repair	473.25
Business Card	Auto supplies-22.16	
	Postage-602.00	
	Meals-169.35	
	Conference registration-200.00	
	Lodging-333.00	
	Office supplies-115.43	
	Gas-169.49	
	4-Wheeler ramp-168.59	1,780.02
East End Motor Company, Inc.	Battery & maintenance-209.86	
	Engine analysis-56.38	
	Ball joint/inspection-191.71	
	Inspection/alignment-131.29	
	Brake light-13.21	
	Inspection/oil change-63.69	
	Belt/filters/tune up-564.59	
	Computer analysis-412.64	
	Inspection/balance tires-36.50	
	Transmission-2,394.78	4,074.65
Farmville Auto Parts	Oil & filters-98.70	
	Battery-89.95	
	Fees-1.35	190.00
Kenbridge Tire	Calibration	50.00
Third Street Wrecker Service	Towing	125.00
Key Office Supply	Office supplies	2,992.21
Kinex Networking Solutions	DSL	99.95
Walmart	Office supplies-609.27	
	Dog food-97.42	706.69
Newman Tire Company, Inc.	Tires-1,108.82	
	Flat repair-10.88	1,119.70
Town of Farmville	Gas	7,831.54
Farmville Printing	Office forms	131.28
Southern Police Equipment Company	Sling adaptor	10.99
Medtox Diagnostics, Inc.	Police supplies	481.24

	<u>RICE VOLUNTEER FIRE DEPARTMENT</u>	
Roy C. Jenkins, Inc.	Propane-104.93	
	Blower motor-66.15	
	Diesel-502.26	
	Gas-497.70	1,171.04

	<u>EMERGENCY SERVICES</u>	
Earth Vector Systems, LLC	GPS batteries	99.00

	<u>REGIONAL JAIL &amp; DETENTION</u>	
Piedmont Regional Juvenile Detention Center	Juvenile detention	9,150.00
Piedmont Regional Jail	Inmate per diem	4,457.20

	<u>BUILDING OFFICIAL</u>	
Town of Farmville	Gas	289.85
	<u>ANIMAL CONTROL</u>	
Embarq	Phone	32.48
Town of Farmville	Gas	711.03
John Adams	Coyote bounty	100.00
Vicki Horn	Boots	129.90
	<u>MEDICAL EXAMINER</u>	
Treasurer of Virginia	Coroner	20.00
	<u>BIOSOLIDS MONITORING</u>	
Town of Farmville	Gas	378.93
Manuel H. Toombs, Jr.	Internet-24.67	
	Software & supplies-682.22	706.89
	<u>REFUSE DISPOSAL</u>	
O. O. Stiff, Inc.	Monthly service	577.50
Jimmy's Power Wash	Washed rolloff truck	65.00
Jimmy's Service Center	Truck maintenance	396.42
Emanuel Tire of Virginia	Tire recycling	1,413.00
STEPS, Inc.	Recycling fee	903.45
AT&T	Phone	133.64
Embarq	Phone	33.25
Town of Farmville	Gas	1,755.31
	<u>SANDY RIVER RESERVOIR</u>	
Draper Aden Associates	SRR Protection plan	29,066.00
	<u>GENERAL PROPERTIES</u>	
O. O. Stiff, Inc.	Monthly service	100.00
ThyssenKrupp Elevator	Service contract	1,734.18
Dominion Virginia Power	Courthouse-9,193.03	
	Rice site-49.83	
	Ag building-1,178.45	10,421.31
Embarq	Line to hospital-7.97	
	Phone-47.85	55.82
Town of Farmville	Gas	572.90
	<u>CANNERY</u>	
Roy C. Jenkins, Inc.	Fuel oil	824.12
Embarq	Phone	31.34
	<u>COMPREHENSIVE SERVICES ACT</u>	
Latrind Abdus Sabur	Foster care	300.00
Cumberland Hospital	Professional services	14,036.05
Dominion Youth Services	Professional services	13,518.20
Elk Hill	Professional services	700.00
Hallmark Youthcare-Richmond	Professional services	1,520.00
Helton House, Inc.	Professional services	5,052.50
Presbyterian Home & Family Services	Foster care	7,095.00
Mable Shanaberger	Administrative fee	150.00



	<u>PLANNING</u>	
Key Office Supply	Office supplies	2.79
	<u>ECONOMIC DEVELOPMENT</u>	
Moonstar BBS	DSL & Webhosting	60.00
O. O. Stiff, Inc.	Port-A-John rentals	380.00
Grant's Glass	Install glass in frame	17.50
	<u>CAPITAL PROJECTS</u>	
Carpet House	Virso shelter paint	70.31
Town of Farmville	Architectural fees	3,350.00
	<u>RETIREMENT BENEFIT FUND</u>	
Anthem BCBS	Retiree health insurance	1,812.00
	<u>REVENUE SHARING FUND – VDOT</u>	
Treasurer of Virginia	Dominion Drive stoplight	125,000.00
	<u>PIEDMONT COURT SERVICES</u>	
Sam's Club	Membership fee	35.00
	<u>HANDWRITTEN CHECKS</u>	
John Jackson	Fowl & Livestock claim	90.00

In Re: Introduction of the New Building and Grounds Supervisor

County Administrator Wade Bartlett introduced the new Building and Grounds Supervisor, Mr. Ron Van Eps. In introducing him to the Board, County Administrator W.W. Bartlett stated that Mr. Van Eps previously worked with the United States Department of the Interior, where he served as Trails Maintenance Supervisor for the National Park Service. Before that, he worked fifteen years in buildings and grounds maintenance, with thirteen years of that as a supervisor. He is a six-year veteran of the United States Navy, where he was a turbine systems technician, which included electrical systems. Mr. Van Eps will supervise the County's buildings and grounds department which manages the maintenance and housekeeping of all county-owned facilities and grounds.

In Re: Highway Matters

Assistant County Administrator Sarah E. Puckett said Alan Leatherwood, Resident Highway Engineer, was unable to attend but gave updates on the various projects in the county. She said Miller Lake Road still lacks one signature; Hidden Lake Road also lacks one signature. She reported the Slaydon Forest Drive project began that day, and the stop light installation on Dominion Drive, which will be

partially funded by revenue sharing, is anticipated to be completed prior to Lowe's opening in mid-December.

Supervisor Jones said a few landowners on Smith Drive inquired if the alleyways behind their properties were State property, and if there was a way for the land to revert back to the landowner. County Attorney Jim Ennis said the plats would need to be reviewed. A brief discussion followed.

Supervisor Moore asked Mrs. Puckett to pass along thanks to Mr. Leatherwood for the completion of the bridge on Route 634.

In Re: Unveiling of Prince Edward County Web Site

Chairman Fore introduced Mrs. Magi Van Eps who presented the new County web site; she highlighted several pages of the web site at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us) .

Mr. Bartlett said the web site will be maintained in-house, and updates will occur in a timely manner. Chairman Fore thanked Supervisors Sally Gilfillan, James Moore and Pattie Cooper-Jones for their leadership on the IT Committee.

In Re: Request for Voluntary Boundary Adjustments

Chairman Fore stated two adjustments were presented: one from Woodland, Inc. (Holly Manor) for an adjustment on approximately one-acre of their property located within the County, and one from Blalock Real Estate Services for an adjustment of 67.2 acres located off Scott Drive.

Mr. Jonathan Pickett, Director of Planning and Community Development, said the Woodland group requested the full 13.2 acres instead of the original acre, as it would be easier for future options to have the entire property in the Town limits. He said developers from Chesterfield County are interested in the Birdsong property, consisting of 67.2 acres adjacent to Scott Drive. The developers are interested in building a single-family development, with half the home sites to be offered at market rate and half for elderly residents.

Supervisor Jones asked if a public hearing must be held by both the Town and the County. The Town would have to extend water and sewer if adjustments are made. Discussion of location, lot sizes, access roads, zoning, and water and sewer rates followed.

Mr. Ennis stated neither of the transmittal letters he reviewed indicated that the Town consented to the request for the Boundary Line Adjustment, and they are required to indicate acceptance. He said additionally, an agreement must be prepared from the Town of Farmville, as the Notice of Intent states that the Boundary Adjustment Agreement is available for inspection by the public, which is part of the public notice to holding a public hearing. A discussion on the process needed followed.

Chairman Fore asked for the proper procedure that must take place. Mr. Ennis said the first order of business would be to get the consent of the Town in regards to either or both properties being taken into the Town limits. Secondly, a preparation of the actual boundary adjustment agreement is necessary, which must be on file pursuant to the terms of the public notice. Then the public hearing would be held. Once the public hearing has occurred, the Board can then vote on the Boundary Adjustment Agreement, and after that, a petition must be filed in the Circuit Court of Prince Edward County, and the Court has to approve the Boundary Adjustment.

The Board agreed to wait for the Notice of Intent prior to scheduling a public hearing date.

In Re: VACo Annual Conference

Chairman Fore said the VACo Conference will be held in November, and the designation of a voting delegate and alternate was necessary.

On motion of Mr. Jones and approved by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Sally W. Gilfillan	
	Robert M. Jones	
	James C. Moore	
	Howard F. Simpson	
	Lacy B. Ward	

Absent: Charles W. McKay  
Abstain: William G. Fore, Jr.

the Prince Edward County Board of Supervisors appointed William G. Fore, Jr. voting delegate for the VACo Conference.

On motion of Mr. Moore and approved by the following vote:

Aye: Pattie Cooper-Jones  
William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
James C. Moore  
Howard F. Simpson  
Lacy B. Ward

Nay: None

Absent: Charles W. McKay

the Prince Edward County Board of Supervisors appointed Mr. Simpson as alternate voting delegate for the VACo Conference.

In Re: November Board Meeting Date

Chairman Fore said that historically, the Board has changed the November Board meeting date as it conflicts with the annual VACo Conference. This year, the conference will be held November 11 – 13, and the regular Board meeting date is November 13.

On motion of Mr. Moore and approved:

Aye: Pattie Cooper-Jones  
William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
James C. Moore  
Howard F. Simpson  
Lacy B. Ward

Nay: None

Absent: Charles W. McKay

the Prince Edward County Board of Supervisors meeting date for the month of November will be Wednesday, November 14, 2007.

In Re: Real Estate Policy Committee Report

Chairman Fore stated the Committee met on September 21 and drafted a Procedure for Disposition of Surplus Real Property.

Mr. Ennis said Paragraph #5 should be amended to read "... the Board of Supervisors may deviate from all or any portion of this procedure upon the unanimous vote of the Board members in attendance." A brief discussion followed.

Supervisor Moore made a motion that the Board approve the Procedure for Disposition of Surplus

Real Property as amended. The motion carried:

Aye: Pattie Cooper-Jones  
William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
James C. Moore  
Howard F. Simpson  
Lacy B. Ward

Nay: None

Absent: Charles W. McKay

### PROCEDURE FOR DISPOSITION OF SURPLUS REAL PROPERTY

Whenever the Board of Supervisors of Prince Edward County, Virginia deem it in the best interest of the citizens of said County to dispose of any surplus real property owned by said County, the following procedure shall be followed:

1. A public hearing shall be conducted prior to the disposition of said real property. In no event shall the public hearing be conducted no more than ninety days prior to the sale of the property. Notice of the public hearing shall be published in a newspaper of general circulation in said County not less than once a week for two successive weeks. Notice may also be posted on the County web page and posted on the notice board in the Prince Edward County Courthouse. The public hearing shall not be scheduled within seven days of the last date of publication.
2. After the required public hearing and upon the affirmative vote of a majority of the members of the Board of Supervisors, the property shall be declared surplus and shall be advertised for sale not less than once a week for four successive weeks in a newspaper of general circulation in the County and in either the *Richmond Times-Dispatch* or *Lynchburg News and Advance* once a week for two successive weeks. Sale shall be by public auction and shall not be conducted within seven days of the date of the last advertisement.
3. County shall obtain an appraisal of the value of said surplus property and shall accept no bid which is less than the appraised value. The appraisal shall be no older than one year.
4. Property transfers from the County to the Industrial Development Authority or other governmental entities or authorities and transfers by leasehold agreements are expressly exempt from this procedure.
5. Recognizing that there may be market conditions or other circumstances which are time sensitive that could adversely affect the value of any such property, the Board of Supervisors may deviate from all or any of this procedure upon the unanimous vote of the Board members in attendance.
6. To the extent that the terms of this procedure may conflict with the Code of Virginia, the Code of Virginia shall be controlling.

In Re: County Administrator's Report

Mr. Bartlett said the report was a continuation of the implementation plan of the proposed Financial Committee approved at the Board meeting on August 14, 2007. He said the first step was to provide a 10-year history of Revenues, Expenditures and Fund Balances, which was provided at the September 11, 2007 Board meeting. He added the report provides a short review of the changes in the County's cash balances over the last several years, a projection of the cash balances at the end of FY 07 and FY 08, the budget imbalance in the General Fund, the affects of past decisions on future budgets, and the revenue growth the County has experienced.

Mr. Ward left the meeting at this time.

Mr. Bartlett pointed out he will follow the ICMA Code of Ethics and will hold the staff to the same standards. The Code of Ethics requires the County Administrator to follow sound business practices as it pertains to the County administration, and to look after the interest of the citizens, to name a few. He said he feels serving the public is more of a calling than a job.

Mr. Ward returned to the meeting at this time.

In Re: Appropriations

Chairman Fore stated the following budget amendments were necessary: a transfer of \$1.3 million from the General Fund to the Economic Development Fund; an appropriation of \$125,000 within the Economic Development Fund to Line Item #4-737-81600-0100 (Transfer to Revenue Sharing-VDOT Fund) and \$1,175,000 to the Economic Development Fund Balance; and an appropriation of \$125,000 within the Revenue Sharing-VDOT Fund for the Dominion Drive Stoplight.

On motion of Mr. Moore and carried:

Aye: Pattie Cooper-Jones  
 William G. Fore, Jr.  
 Sally W. Gilfillan  
 Robert M. Jones  
 James C. Moore  
 Howard F. Simpson  
 Lacy B. Ward

Nay: None

Absent: Charles W. McKay

the Prince Edward County Board of Supervisors approved the appropriations as follows:

	<u>GENERAL FUND</u>	
3-100	From General Fund Balance	\$1,300,000.00
4-100-93000-0737	Transfer to Economic Development Fund	\$1,300,000.00
	<u>ECONOMIC DEVELOPMENT FUND</u>	
4-737-81600-0100	Transfer to Revenue Sharing-VDOT	\$ 125,000.00
4-737	To Fund Balance	\$1,175,000.00
	<u>REVENUE SHARING-VDOT FUND</u>	
3-740-41050-0100	Transfer from Economic Development Fund	\$ 125,000.00
4-740-94000-0103	Dominion Drive Stoplight	\$ 125,000.00

In Re: Other Business

Mr. Ward commented on a Washington Post article titled "In Farmville, VA, Landmarks of a Landmark Case." He said the message he received from the article is that more is needed to promote the history of the area than the shopping, as the author of the article states.

Mr. Bartlett said the Civil Rights in Education Heritage Trail was included on the new County web site. Mrs. Sharon Lee Carney, Director of Economic Development and Tourism, said Virginia's Retreat is the marketing arm for the Civil Rights in Education Heritage Trail. She said they are working to perfect the integration of the Civil Rights in Education Heritage Trail into the SOLs for Virginia, and the 41 sites would be part of the 4<sup>th</sup> grade curriculum.

Mr. Jones said some of the local farmers had problems watering their cattle in 2002 because of the drought conditions, and made a motion that the Board again approve permission for the farmers to access the Sandy River Reservoir from the boat ramp to water their cattle. The motion carried:

Aye: Pattie Cooper-Jones  
William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
James C. Moore  
Howard F. Simpson  
Lacy B. Ward

Nay: None

Absent: Charles W. McKay

In Re: Upcoming

Chairman Fore said the Virginia Credit Union would hold a ribbon-cutting ceremony on Monday, October 15 at 9:00 a.m.

Chairman Fore said a Special Board meeting was necessary, and after some discussion, was scheduled for Wednesday, November 14<sup>th</sup> at 4:30 p.m. The Town of Farmville would be contacted to schedule a joint meeting to be held Thursday, November 15, at 12:00 noon.

In Re: Closed Session

Supervisor Cooper-Jones made a motion that the Board convene in Closed Session for consultation with legal counsel pertaining to pending litigation, pursuant to the exemptions provided for in Section 2.2-3711(A)(7) of the *Code of Virginia* and for a discussion of the acquisition of real property for a public purpose, where discussion in an open meeting would adversely affect the County's negotiating strategy, pursuant to the exemptions provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*. The motion carried:

Aye: Pattie Cooper-Jones  
William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
James C. Moore  
Howard F. Simpson  
Lacy B. Ward

Nay: None

Absent: Charles W. McKay



Mr. Ward left the meeting during closed session.

The Board returned to regular session by motion of Mrs. Cooper-Jones and adopted as follows:

Aye: Pattie Cooper-Jones  
William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
James C. Moore  
Howard F. Simpson

Nay: None

Absent: Charles W. McKay  
Lacy B. Ward

On motion of Mr. Jones and carried by the following roll call vote:

Aye: Pattie Cooper-Jones  
William G. Fore, Jr.  
Sally W. Gilfillan  
Robert M. Jones  
James C. Moore  
Howard F. Simpson

Nay: None

Absent: Charles W. McKay  
Lacy B. Ward

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Mr. Ward returned to the meeting at this time.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of September 2007, which was reviewed and ordered to be filed with the Board papers.

In Re Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of September 2007, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Mrs. Lena Huddleston, Cannery Manager, submitted a report for the month of September 2007, which was reviewed and ordered to be filed with the Board papers.

In Re: Financial Reports from Prince Edward County Schools

Dr. Patricia Watkins, School Superintendent, submitted a financial summary report and a comparative receipts and expenditures report for the month of September 2007, which were reviewed and ordered to be filed with the Board papers.

On motion of Mr. Moore and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	William G. Fore, Jr.	
	Sally W. Gilfillan	
	Robert M. Jones	
	James C. Moore	
	Howard F. Simpson	
	Lacy B. Ward	

Absent: Charles W. McKay

the meeting was recessed at 9:30 p.m. and will reconvene Wednesday, November 14, 2007 at 4:30 p.m.



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 14, 2007  
**Item No.:** 4-d  
**Department:** Accounts Payable  
**Staff Contact:** Barbara Poulston  
**Issue:** Consent Agenda – Approval of Accounts & Claims

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**Summary:**

**Attachments:** Bill List

**Recommendation:** Approval

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_

ACCOUNTS PAYABLE CHECKS  
PRINCE EDWARD

FROM DATE- 11/01/2007  
TO DATE- 11/01/2007

11/07/2007

\$\$\$ PAY \$\$\$  
-----  
\$336,585.28  
\$2,771.00  
\$3,417.73  
342,774.01

FUND NO. DESCRIPTION  
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100  
732  
741

TOTAL

PRINCE EDWARD  
LISTING OF INVOICES FOR 11/01/2007 -- 11/01/2007

AP375H  
11/07/2007  
FUND # - 100 EXPENDITURES - GENERAL FUND

MAJOR# ACCT# 011010	VENDOR NUMBER BOARD OF SUPERVISORS	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3160	Professional Services				
	10652 ARAMARK	852621576		HILL RECEPTION	50.00
	11894 BUSINESS CARD	2078 CARNEY1007		HILL RECEPTION	162.04
	15380 FARMVILLE PRINTING	7201		HILL INVITATIONS/ENV	73.50
	21825 LONGWOOD UNIVERSITY	253		HILL RECEPTION	65.75
	25942 PUCKETT FUNERAL HOME INC	WILLIAMS JOSEPH		PROFESSIONAL SERVICE	2,995.00
				ACCOUNT TOTAL	3,346.29 *
3600	Advertising				
	15240 FARMVILLE HERALD	200 CO ADM 1007		ADVERTISING	304.00
				ACCOUNT TOTAL	304.00 *
5510	Travel-Mileage				
	15897 FORE WILLIAM G JR	JULY-SEPT 07		MILEAGE	12.02
	19875 JONES ROBERT M	JULY-SEPT 07		MILEAGE	35.60
	22287 MCKAY CHARLES W	JULY-SEPT 07		MILEAGE	46.73
	22580 MOORE JAMES C	JULY-SEPT 07		MILEAGE	468.14
	32127 WARD LACY B	JULY-SEPT 07		MILEAGE	87.22
				ACCOUNT TOTAL	649.71 *
5540	Travel-Convention & Educa				
	11894 BUSINESS CARD	1412 SP 1007		DINNER MEETING	166.54
				ACCOUNT TOTAL	166.54 *
				MAJOR TOTAL	4,466.54 **
012110	COUNTY ADMINISTRATOR				
5230	Telecommunications				
	10097 AT&T	392 8837 1007		PHONE	198.98
	28711 EMBARQ	392 8837 1007		PHONE	437.15
	30439 US CELLULAR	816442183 1007		PHONE	70.62
				ACCOUNT TOTAL	706.75 *
5530	Travel - Subsistence & Lo				
	11894 BUSINESS CARD	1412 SP 1007		MEALS	29.70
				ACCOUNT TOTAL	29.70 *
6001	Office Supplies				
	11902 BUSINESS DATA OF VA, INC.	102759		NORTON ANTI-VIRUS	49.99
	13369 DIAMOND SPRINGS	11393100 1007		OFFICE SUPPLIES	15.45
	20600 KEY OFFICE SUPPLY	415 CO ADM 1007		COMPUTER PAPER	159.96
	22489 MOONSTAR BBS	PECOUNTY 1007		DSL	95.00
	25482 PITNEY BOWES INC	808310		INK CARTRIDGES	55.86
	27181 RELIABLE	FVG95100		BINDERS & CLIPS	34.28
	32131 WAL-MART COMMUNITY	CO AD 2238 1007		DOCUMENT FRAME	10.94
				ACCOUNT TOTAL	421.48 *
				MAJOR TOTAL	1,157.93 **
012310	COMMISSIONER OF REVENUE				
5230	Telecommunications				
	10097 AT&T	392 3231 1007		PHONE	55.57

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
6001		23165	Office Supplies NADASC	572860011 1007	USED CAR GUIDE	9.00
					ACCOUNT TOTAL	9.00 *
					MAJOR TOTAL	406.22 **
012320	ASSESSOR					
3160		32122	Professional Services WAMPLER-EANES APPRAISAL	2009 2	PROFESSIONAL SERVICE	11,516.10
		32122	WAMPLER-EANES APPRAISAL	2009 3	PROFESSIONAL SERVICE	17,615.00
					ACCOUNT TOTAL	29,131.10 *
					MAJOR TOTAL	29,131.10 **
012510	INFORMATION TECHNOLOGY					
3160		11902	Professional Services BUSINESS DATA OF VA, INC.	102753	TRAVEL EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	102759	TRAVEL EXPENSE	199.63
		11902	BUSINESS DATA OF VA, INC.	102761	TRAVEL EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	102772	TRAVEL EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	102782	TRAVEL EXPENSE	125.00
		11902	BUSINESS DATA OF VA, INC.	102794	MONTHLY CONTRACT	2,800.00
					ACCOUNT TOTAL	3,499.63 *
3161		31892	Webpage Services VIRGINIA INTERACTIVE	5249 1007	WEBSITE DESIGN	3,318.00
					ACCOUNT TOTAL	3,318.00 *
3320		12762	Maintenance Service COMPUTERPLUS SALES/SERVIC	MC0000137200	MAINTENANCE CONTRACT	270.00
					ACCOUNT TOTAL	270.00 *
					MAJOR TOTAL	7,087.63 **
013100	ELECTORAL BOARD AND OFFICIALS					
1100		15240	Salaries & Wages FARMVILLE HERALD	376 REGISTR1007	ADVERTISING	123.50
		15380	FARMVILLE PRINTING	BALLOTS 1007	BALLOTS	458.80
		18668	INDEPENDENT TABULATION	102407A	"I VOTED" STICKERS	150.87
		20600	KEY OFFICE SUPPLY	331515 REGISTR	OFFICE SUPPLIES	39.30
		20600	KEY OFFICE SUPPLY	331556 REGISTR	VOTING MACHINE RIBEN	47.88
		22152	MARTIN SAMUEL A JR	JULY/OCT 07	SALARY	562.16
		28445	SMITH GORDON V	JULY/OCT 07	SALARY	562.16
		32250	WATSON WILLIAM EUGENE	JULY/OCT 07	SALARY	1,124.32
		32250	WATSON WILLIAM EUGENE	MILEAGE 1007	MILEAGE	84.88
		32250	WATSON WILLIAM EUGENE	POSTAGE 1007	POSTAGE	54.83
					ACCOUNT TOTAL	3,208.70 *

MAJOR# ACCT# 6001	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	20214	Office Supplies UNILECT CORPORATION	07-71	VOTING PCU/INFO PACK	6,528.00 *
				ACCOUNT TOTAL	6,528.00 *
				MAJOR TOTAL	9,736.70 **
013200	REGISTRAR				
5210	11406	Postal Services BOLT DALE L	POSTAGE 1007	POSTAGE	4.60
				ACCOUNT TOTAL	4.60 *
5230	10099 28711	Telecommunications AT&T EMBARQ	392 4767 1007 392 4767 1007	PHONE PHONE	76.65 147.13
				ACCOUNT TOTAL	223.78 *
6001	11406 20600 20600 20600	Office Supplies BOLT DALE L KEY OFFICE SUPPLY KEY OFFICE SUPPLY KEY OFFICE SUPPLY	MILEAGE 1007 1275 REGIST1007 331515 REGISTR 331556 REGISTR	MILEAGE OFFICE SUPPLIES OFFICE SUPPLIES DESK CALENDARS	170.71 179.77 19.89 23.16
				ACCOUNT TOTAL	393.53 *
				MAJOR TOTAL	621.91 **
021100	CIRCUIT COURT				
5230	10097 28711	Telecommunications AT&T EMBARQ	392 5171 1007 392 5171 1007	PHONE PHONE	47.36 168.98
				ACCOUNT TOTAL	216.34 *
				MAJOR TOTAL	216.34 **
021200	GENERAL DISTRICT COURT				
3160	23247	Professional Services SIFORD NANCY INC	1497 1ST QTR	PROFESSIONAL SERVICE	900.00
				ACCOUNT TOTAL	900.00 *
5230	10097 10099 10099 28711 28711 28711 30439	Telecommunications AT&T AT&T EMBARQ EMBARQ EMBARQ US CELLULAR	392 3623 1007 392 3343 1007 392 4024 1007 392 3343 1007 392 3623 1007 392 4024 1007 816442183 1007	PHONE-JUV PROB PHONE-J&D COURT PHONE-GEN DIST COURT PHONE-J&D PHONE-JUV PROB PHONE-GEN DIST COURT PHONE	176.94 130.97 92.97 96.84 103.92 303.91 35.31
				ACCOUNT TOTAL	940.86 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	415 CO ADM 1007	MONITOR RISER	34.99
				ACCOUNT TOTAL	34.99 *
				MAJOR TOTAL	1,875.85 **

PRINCE EDWARD  
LISTING OF INVOICES FOR 11/01/2007 -- 11/01/2007

AP375H  
11/07/2007  
FUND # - 100 EXPENDITURES - GENERAL FUND

MAJOR# ACCT# 021300	VENDOR NUMBER SPECIAL MAGISTRATES	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230	10099 28711	Telecommunications AT&T EMBARQ	392 3750 1007 392 3750 1007	PHONE PHONE	69.77 89.72 159.49 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	1030 MAGSTR1107	OFFICE SUPPLIES	195.83 195.83 *
8203	22321	Communications Equipment MCMILLIAN PAGER SERVICE	6011102007	PAGER RENTAL	15.90 15.90 * 371.22 **
021600		CLERK OF THE CIRCUIT COURT			
3310	20600	Repairs/Maintenance KEY OFFICE SUPPLY	418 CLERK 1007	MAINTENANCE CONTRACTS	1,416.00 1,416.00 *
5210	30610	Postal Services U S POSTAL SERVICE	POSTAGE 1007	POSTAGE	2,990.00 2,990.00 *
5230	10097 28711	Telecommunications AT&T EMBARQ	392 5145 1007 392 5145 1007	PHONE PHONE	109.44 277.00 386.44 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	418 CLERK 1007	INK CARTRIDGES	278.97 278.97 *
8202	12267	Furniture & Fixtures CASKIE GRAPHICS INC	22182	FILING SYSTEM	1,900.00 1,900.00 * 6,971.41 **
021800		LAW LIBRARY			
6012	10099 21761 28711	Books and Subscriptions AT&T LEXISNEXIS EMBARQ	315 0208 0709087057 315 0208 1007	PHONE ONLINE SERVICE PHONE	33.58 197.00 32.60 263.18 * 263.18 **
022100		COMMONWEALTH'S ATTORNEY			
5210	25482	Postal Services PITNEY BOWES INC	356221	POSTAGE MTR SUPPLIES	86.30 86.30 *
5230	10099	Telecommunications AT&T	392 1902 1007	PHONE	173.18



MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6012	20904	KINEX NETWORKING SOLUTION	071014 0006	INTERNET	49.95
	28711	EMBARQ	392 1902 1007	PHONE	276.45
				ACCOUNT TOTAL	499.58 *
	22210	Books and Subscriptions	02735263	SERVICE CHARGE	1.00
	22210	MATTHEW BENDER & CO INC	51797313 1007A	SHIPPING	5.77
	22210	MATTHEW BENDER & CO INC	54541565	REPL VOLS 8 & 9A	188.40
				ACCOUNT TOTAL	195.17 *
				MAJOR TOTAL	781.05 **
022200		VICTIM WITNESS ASSISTANCE PROGRAM			
5510		Travel			
	28060	SAMS CINDY	EXPENSES 1007	MILEAGE	50.92
	28060	SAMS CINDY	EXPENSES 1007	MEALS	10.36
				ACCOUNT TOTAL	61.28 *
6001	10097	Office Supplies	315 0065 1007	PHONE	101.26
	15380	FARMVILLE PRINTING	VICTIM-WIT 1007	CLIENT WORKSHEETS	16.00
	20600	KEY OFFICE SUPPLY	4079 VICWIT1007	OFFICE SUPPLIES	116.08
	28711	EMBARQ	315 0065 1007	PHONE	44.49
				ACCOUNT TOTAL	277.83 *
				MAJOR TOTAL	339.11 **
031200		SHERIFF			
3310	12758	Repairs/Maintenance	176739	RADIO REPAIRS	392.26
		COMMTRONICS OF VA			392.26 *
3311	15150	Repairs & Maintenance - A	D248219	FUEL CAP	11.90
	17004	FARMVILLE AUTO PARTS	31888	WHEEL ASSEMBLY	146.17
	23726	HALEY OF FARMVILLE INC	147655	TIRES & ALIGNMENT	567.85
	23726	NEWMAN TIRE CO INC	147703	MOUNT & BALANCE TIRE	12.00
	23925	NEWMAN TIRE CO INC	70397	COIL/PLUGS/OIL CHNG	316.63
		TRI-COUNTY FORD-MERCURY			1,054.55 *
				ACCOUNT TOTAL	1,054.55 *
3320	20600	Maintenance Service Contr	545 SHERIFF1007	COPIER MAINT CONTRACT	546.00
		KEY OFFICE SUPPLY			546.00 *
5230	28711	Telecommunications	024 0031 1007	PHONE	10.51
	28711	EMBARQ	392 6730 1007	PHONE	30.94
	28711	EMBARQ	392 8101 1007	PHONE	450.22
	30439	US CELLULAR	918210747 1007A	PHONE	761.49
				ACCOUNT TOTAL	1,253.16 *
5510	11894	Travel - Mileage	0555 SHERFF1007	MEALS	17.17
	13771	BUSINESS CARD	MEALS 1007	MEALS	16.73
	14936	EARLEY DELORIS	MEALS 1007	MEALS	17.04
		FARLEY JIMMY			

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INVOICE NUMBER	DESCRIPTION	AMOUNT
6001	15944	FRANKLIN LARRY	MEALS 1007	MEALS	15.61
					66.55 *
				ACCOUNT TOTAL	
6010	11894	Office Supplies	0555 SHERFF1007	FEES	14.90
	13369	BUSINESS CARD	27961300 1007	OFFICE SUPPLIES	88.40
	20600	DIAMOND SPRINGS	545 SHERIFF1007	OFFICE SUPPLIES	193.34
				ACCOUNT TOTAL	296.64 *
6010	25325	Penn Camera Exchange Inc	398911	FILM	562.50
	27132	RANSON'S INC	10132507	SCANNER & ANTENNA	114.98
	28592	SOUTHERN POLICE EQUIP CO	114598	CAR UNLOCK KITS	198.94
	28592	SOUTHERN POLICE EQUIP CO	114659	BIOHAZARD KIT REFLLS	1,048.51
	29342	TOWN POLICE SUPPLY-RCHMND	R 68873	SHOTGUN	438.00
	29342	TOWN POLICE SUPPLY-RCHMND	R 68922	TARGET	40.00
	31473	VA COMMUNICATIONS	11984	CALIBRATION EQUIP	200.00
	31473	VA COMMUNICATIONS	11992	REPAIR RADAR UNIT	419.10
				ACCOUNT TOTAL	3,022.03 *
6011	11894	Uniforms & Wearing Appare	0555 SHERFF1007	UNIFORMS	29.83
	12335	BUSINESS CARD	135585	HATS	135.88
	12335	CENTURY UNIFORM-RALEIGH	136499	JACKET	136.04
	28592	SOUTHERN POLICE EQUIP CO	114185	SHOES	63.56
	28592	SOUTHERN POLICE EQUIP CO	114461	SAFETY VEST	412.25
	28592	SOUTHERN POLICE EQUIP CO	114615	BADGE	52.75
	28592	SOUTHERN POLICE EQUIP CO	114665	BELT	26.50
				ACCOUNT TOTAL	856.81 *
8202	20600	Furniture & Fixtures	545 SHERIFF1007	FILE CABINET	439.00
		KEY OFFICE SUPPLY			439.00 *
				ACCOUNT TOTAL	439.00 *
				MAJOR TOTAL	7,927.00 **

MAJOR#	VENDOR	DESCRIPTION	AMOUNT
032200	VOLUNTEER FIRE DEPARTMENT		
7001	Payment to Farmville VFD		
	10621	APLUS	13.50
	11359	BLUE TARP FINANCIAL INC	19.17-
	11359	BLUE TARP FINANCIAL INC	124.50
	11359	BLUE TARP FINANCIAL INC	68.62
	11359	BLUE TARP FINANCIAL INC	7.40
	14527	ELECOM INC	83.00
	14527	ELECOM INC	83.00
	14527	ELECOM INC	40.00
	15520	FARMVILLE VOL FIRE DEPT	81.65
	15520	FARMVILLE VOL FIRE DEPT	9.95
	15656	FIRE & SAFETY EQUIP CO	29.74
	15656	FIRE & SAFETY EQUIP CO	60.80
	15656	FIRE & SAFETY EQUIP CO	827.05
	15656	FIRE & SAFETY EQUIP CO	10.00
	25729	PUBLIC SAFETY CENTER INC	880.53
		ACCOUNTABILITY TAGS	
		RETURNED MERCHANDISE	
		BOARDS	
		FLIERS/PAINT/RAID	
		WHEEL CHOCKS	
		PAGER REPAIR	
		PAGER REPAIR	
		BATTERY PACK	
		PHONE	
		INTERNET	
		VALVE STEM/REBLD CYL	
		ROPE	
		HELMETS	
		INSIGNIA	
		GLOVES	

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MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
7002	15560 FARMVILLE WHSALE ELECTRIC 25680 PRICE SUPPLY CO INC 28711 EMBARQ 29083 TAYLOR-FORBES EQUIP CO 31368 VFIS 31368 VFIS 31844 DOMINION VA POWER	340689 724386 392 8737 1007 IN71127 623176 623177 4500495009 1007	HOODS REFILL EXTINGUISHER REFILL EXTINGUISHER SUPPLYLINE KOCHEK ELBOW GAS  TOOL COMBO WITH BAG VALVE ASSEMBLY PHONE FILTER/OIL COMMERCIAL EXCESS PACKAGE INSURANCE ELECTRIC SERVICE	419.88 13.50 83.65 1,009.45 127.05 327.10 4,281.20 *
7002	Payment to Rice VFD 15560 FARMVILLE WHSALE ELECTRIC 25680 PRICE SUPPLY CO INC 28711 EMBARQ 29083 TAYLOR-FORBES EQUIP CO 31368 VFIS 31368 VFIS 31844 DOMINION VA POWER	340689 724386 392 8737 1007 IN71127 623176 623177 4500495009 1007	TRUCK PAYMENT POWER OUTLET/FUSE CIRCUIT TESTER ANTIFREEZE BLOWER OIL CHG & SERVICE FUEL CABLE TIES PLUMBING SUPPLIES PHONE FUEL ELECTRIC SERVICE ELECTRIC SERVICE ELECTRIC SERVICE	3,424.73 29.80 12.64 24.90 153.69 594.51 30.33 24.48 13.46 58.17 228.28 5.50 5.94 250.08 4,856.51 *
7004	Payment to Darlington VFD 13083 DARLINGTON HGT FIRE DEPT 14700 ELLINGTON ENERGY SERVICE 14700 ELLINGTON ENERGY SERVICE 16883 GUARDIAN FIRE-SAFETY EQUIP 28640 SOUTHSIDE ELECTRIC COOP 28640 SOUTHSIDE ELECTRIC COOP 31335 VERIZON	OCT 07 LOAN 3879 45891 1185837 01 38156 001 1007 38156 001 907 248 6805 1007	REIMB LOAN PAYMENT PROPANE SERVICED A/C UNIT HOSE ELECTRIC SERVICE ELECTRIC SERVICE PHONE	501.50 549.13 87.06 665.76 317.96 409.20 73.79 2,604.40 *
7005	Payment to Hampden-Sydney 10097 AT&T 11492 ARCET EQUIPMENT CO 14734 EMERGENCY MEDICAL PRODUCT 17139 HAMPDEN SYDNEY COLLEGE 17139 HAMPDEN SYDNEY COLLEGE 23834 NFPA 28711 EMBARQ	223 2392 1007 285727 997887 112541 1007 112541 1007 3998882Y 223 2392 1007	PHONE COMPRESSED AIR/OXYGEN EMS SUPPLIES GAS & DIESEL POSTAGE FIRE PREVENT MATERLS PHONE	31.27 80.88 386.40 106.31 2.20 328.31 38.22

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MAJOR# ACCT#	VENDOR NUMBER NAME	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
7006	10099 12553 25200 25200 31335 31335 31846	TRACTOR SUPPLY CREDIT PIN DOMINION VA POWER WAL-MART COMMUNITY WAL-MART COMMUNITY R MORT COMPANY INC	764000342866010 8350720002 1007 112 3796 61417	DRILL BIT & RODS ELECTRIC SERVICE FAX RIBBONS CLEANING SUPPLIES DECALS	15.66 266.65 38.61 119.23 213.67 1,627.41 *
		Payment to Pamplin VFD			
	10099 12553 25200 25200 31335 31335 31846	AT&T CITIZENS BANK & TRUST CO PAMPLIN VOL FIRE DEPT PAMPLIN VOL FIRE DEPT VERIZON VERIZON DOMINION VA POWER	248 6690 1007 4001033000 1007 REMB CK 2474 REMB CK 2476 248 6100 1007 248 6690 1007 4743517221 1007	PHONE TRUCK PAYMENT REIMB FOR PAGERS FUEL PHONE PHONE ELECTRIC SERVICE	34.34 11,053.03 2,545.70 369.13 57.01 46.24 272.59 14,378.04 *
7007	23129 27867 27907 27907 28446 30439 31335 31846 31846	Payment to Meherrin VFD W S DARLEY & CO SAFE AIR SYSTEMS INC ROY C JENKINS INC ROY C JENKINS INC SLAGLE JACK L FIRE EQUIP US CELLULAR VERIZON DOMINION VA POWER DOMINION VA POWER DOMINION VA POWER	759709 39584 8140502 8143120 10027928 000110 811808312 1007 736 0633 1007 0519881510 1007 1913347348 1007 2725824417 1007	HOSE AIR TEST DIESEL GAS FOAM PHONE PHONE ELECTRIC SERVICE ELECTRIC SERVICE ELECTRIC SERVICE	629.00 335.00 745.67 310.37 205.00 311.55 123.84 279.57 23.85 55.26 3,019.11 * 34,049.34 **
032500	EMERGENCY SERVICES				
6014	21005	Other Operating Supplies KORMAN SIGNS	201029	SIGNS & HARDWARE	267.75 267.75 * 267.75 **
033200	REGIONAL JAIL & DETENTION				
3196	14933 14933	Purchase of Services - Ja FAMILY PRESERVATION SERV FAMILY PRESERVATION SERV	27832B 28026	ELECTRONIC MONITORIN ELECTRONIC MONITORIN	150.00 780.00 930.00 * 930.00 **
034100	BUILDING OFFICIAL				
5510	14287 21498	Travel - Mileage EAST END CHEVRON LEATHERWOOD COY	OCT 31 07 AUG-OCT 07	OIL CHANGE MEALS/TOLLS/REGISTRN	26.45 64.12

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MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6001	23726	NEWMAN TIRE CO INC	148223	FLAT REPAIR	101.45 *
	30439	Office Supplies US CELLULAR	816442183 1007	PHONE	35.31 35.31 * 136.76 **
035100		ANIMAL CONTROL			
5230	30439	Telecommunications US CELLULAR	816442183 1007	PHONE	70.62 70.62 *
5510	13166	Travel - Mileage DAVIS PONTIAC	116078	HEADLIGHT	23.22
	15910	FOSTER RAY	EXPENSES 1007	MILEAGE	97.00
	15910	FOSTER RAY	EXPENSES 1007	MEALS	26.82
	17004	HALEY OF FARMVILLE INC	153212	INSPECTION/OIL CHNG	72.10 218.94 *
5820	999999	Powl & Livestock Claims PRICE TOM	COYOTE 1007	BOUNTY	50.00 50.00 *
6001	15910	Office Supplies FOSTER RAY	REIMB DUES	07-08 DUES (2)	60.00
	32131	WAL-MART COMMUNITY	CO AD 2238 1007	OFFICE SUPPLIES	25.72 85.72 *
8202	18980	Equipment JACKSON CREEK MFG INC	10324	KETCH-ALL POLES	230.00 230.00 *
8205	17008	Motor Vehicle HALL AUTOMOTIVE	FA48643	08 FORD TRUCK	22,703.00 22,703.00 * 23,358.28 **
035300		MEDICAL EXAMINER			
3110	29459	Professional Health Serv TREASURER OF VIRGINIA	HARVEY FRANK	CORONER	20.00 20.00 * 20.00 **
036100		BIOSOLIDS MONITORING			
5230	30439	Telecommunications US CELLULAR	816442183 1007	PHONE	70.22 70.22 * 70.22 **
042300		REFUSE DISPOSAL			
3160	15380	Professional Services FARMVILLE PRINTING	7211	LANDFILL TICKETS	1,232.00

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3310	27191	RESOURCE INTERNATIONAL	32211	MISC WORK TASKS	1,436.50
	27191	RESOURCE INTERNATIONAL	32212	MANAGEMENT PLAN	174.00
	27191	RESOURCE INTERNATIONAL	32213	PHASE I CLOSURE	1,005.55
	27191	RESOURCE INTERNATIONAL	32214	SURVEY CELL D GRADE	383.00
	27191	RESOURCE INTERNATIONAL	32215	CELL D CONST DOCUMENT	290.00
				ACCOUNT TOTAL	4,521.05 *
3310	11359	Repairs/Maintenance	153606	PADLOCK (RICE SITE)	8.59
	11359	BLUE TARP FINANCIAL INC	155456	SEALANT SILICONE	6.48
	32103	WALKER DAVE M	NOV 07	CLEANING BOX SITE	250.00
				ACCOUNT TOTAL	265.07 *
3311	15150	Maintenance/Repairs Auto	D247946	GEAR OIL	7.27
	15150	FARMVILLE AUTO PARTS	D248360	OIL & LIQUID WRENCH	8.19
				ACCOUNT TOTAL	15.46 *
3840	10811	Contract Landfill - POS	OCT 07	TRASH COLLECTION	400.00
	27191	ARENA TRUCKING COMPANY	32133	GROUNDWTR MONITORING	1,211.45
	32950	RESOURCE INTERNATIONAL	NOV 07	LANDFILL OPERATION	42,187.50
				ACCOUNT TOTAL	43,798.95 *
3841	14723	Purchase of Serv - Recylin	454939	TIRE RECYCLING	282.80
	14723	EMANUEL TIRE OF VIRGINIA	454940	TIRE RECYCLING	985.50
				ACCOUNT TOTAL	1,268.30 *
5230	10097	Telecommunications	392 3675 1007	PHONE	33.56
	10099	AT&T	223 1595 1007	PHONE	46.23
	10099	AT&T	248 5696 1007	PHONE	.50
	10099	AT&T	392 9223 1007	PHONE	33.58
	10099	AT&T	574 4166 1007	PHONE	34.91
	10099	AT&T	767 2769 1007	PHONE	145.92
	28711	EMBARQ	391 3442 1007	PHONE	34.59
	28711	EMBARQ	392 3675 1007	PHONE	50.35
	28711	EMBARQ	392 9223 1007	PHONE	36.39
	28711	EMBARQ	574 4166 1007	PHONE	38.82
	28711	EMBARQ	767 2769 1007	PHONE	40.37
	30439	US CELLULAR	816442183 1007	PHONE	35.31
	31335	VERIZON	248 5696 1007	PHONE	106.83
				ACCOUNT TOTAL	637.36 *
6009	23726	Vehicle Supplies	147499	FLAT REPAIR	25.00
	23726	NEWMAN TIRE CO INC	148127	FLAT REPAIR	50.00
	23726	NEWMAN TIRE CO INC	148565	TIRE	150.00
				ACCOUNT TOTAL	225.00 *
				MAJOR TOTAL	50,731.19 **
042610	SANDY RIVER RESERVOIR				
3160	13779	Professional Services	2007090445	SRR PROTECTION PLAN	4,040.00

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MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INVOICE#	DESCRIPTION	AMOUNT
3310		13779	DRAPER ADEN ASSOCIATES	2007090448	SRR WATER SUPPLY PLN	9,290.00 *
			Repairs/Maintenance			
		11359	BLUE TARP FINANCIAL INC	151720	PADLOCK (DAM GATE)	8.59
		11359	BLUE TARP FINANCIAL INC	153208	LUMBER	180.93
		11359	BLUE TARP FINANCIAL INC	153549	PADLOCK/KEYS/DR PULL	33.99
		11359	BLUE TARP FINANCIAL INC	153806	LUMBER	32.41
					ACCOUNT TOTAL	255.92 *
					MAJOR TOTAL	9,545.92 **
043200			GENERAL PROPERTIES			
3160		28223	Professional Services SERVICEMASTER	NOV 07	MONTHLY SERVICE	4,875.83
					ACCOUNT TOTAL	4,875.83 *
3310		11410	Repairs/Maintenance DOLI/BOILER SAFETY	954017517	BOILER INSPECTION	60.00
					ACCOUNT TOTAL	60.00 *
5110		28640	Electrical Services SOUTHSIDE ELECTRIC COOP	114379 001 1007	DH SITE	62.90
		28640	SOUTHSIDE ELECTRIC COOP	114379 002 1007	SRR LIGHTS	32.93
		31844	DOMINION VA POWER	0890745003 1007	ANIMAL SHELTER	74.76
		31844	DOMINION VA POWER	0916382831 1007	INDUSTRIAL PRK LIGHTS	62.08
		31844	DOMINION VA POWER	1230385005 1007	ROY CLARK MONUMENT	13.04
		31844	DOMINION VA POWER	5181167213 1007	LEACHATE PUMP	326.91
		31844	DOMINION VA POWER	8970737501 1007	SCALEHOUSE	30.10
		31844	DOMINION VA POWER	9670710004 1007	SHOP	39.66
		31844	DOMINION VA POWER	0599507431 1007	RICE SITE	59.14
		31846	DOMINION VA POWER	0670040567 1007	CELL C PUMP STATION	16.40
		31846	DOMINION VA POWER	0675198071 1007	MOORE BLDG	147.87
		31846	DOMINION VA POWER	1059387447 1007	MOORE BLDG	47.74
		31846	DOMINION VA POWER	1444204110 1007	GREEN BAY SITE	49.66
		31846	DOMINION VA POWER	4951935099 1007	SHERIFF DEPT SHED	5.50
		31846	DOMINION VA POWER	5856894620 1007	WORSHAM CLERK OFFICE	28.45
		31846	DOMINION VA POWER	6669158583 1007	LIGHTS AT RICE	65.92
		31846	DOMINION VA POWER	7471653571 1007	WORSHAM SITE	51.15
		31846	DOMINION VA POWER	8105475944 1007	AG BLDG	966.29
		31846	DOMINION VA POWER	8601161519 1007	PROSPECT SITE	38.77
		31846	DOMINION VA POWER	9176847250 1007	LANDFILL SITE	19.63
					ACCOUNT TOTAL	2,138.90 *
5130		29332	Water & Sewer TOWN OF FARMVILLE	AG BLDG 1007	WATER & SEWER	113.99
		29332	TOWN OF FARMVILLE	CH IRRIG 1007	WATER	17.30
		29332	TOWN OF FARMVILLE	MOORE BLDG 1007	WATER & SEWER	41.33
					ACCOUNT TOTAL	172.62 *
5230		10099	Telecommunications AT&T	223 8665 1007	PHONE	34.00
		28711	EMBARO	392 1943 1007	PHONE	63.40
		30439	US CELLULAR	816442183 1007	PHONE	178.19
					ACCOUNT TOTAL	275.59 *

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6005	10719	Janitorial Supplies	72304002 1007	JANITORIAL SUPPLIES	261.30
	10719	ARAMARK UNIFORM SERVICES	72304002 1007A	JANITORIAL SUPPLIES	181.66
	32131	WAL-MART COMMUNITY	CO AD 2238 1007	CLEANING SUPPLIES	106.47
	32550	WILCO INC.	1201607 01	JANITORIAL SUPPLIES	1,349.30
				ACCOUNT TOTAL	1,898.73 *
6007	10653	Repairs and Maintenance S	NOV 1 07	MULCH (AG BLDG)	362.50
	11359	AMOS MULCH & EQUIPMENT CO	153218	MAGNETIC SCREW GUIDE	6.81
	14287	BLUE TARP FINANCIAL INC	OCT 31 07	ICE	47.00
	15560	EAST END CHEVRON	343404	15 PIECE BIT SET	73.78
	15560	FARMVILLE WHSALE ELECTRIC	344658	ELECTRICAL SUPPLIES	352.78
	15560	FARMVILLE WHSALE ELECTRIC	344985	ELECTRICAL SUPPLIES	398.72
	24086	FARMVILLE WHSALE ELECTRIC	OCT 24 07	EXTERMINATING SERVIC	150.00
	27922	OK TERMITTE & PEST CONTROL	524 09428 1007	UNIFORM RENTAL	405.24
	28224	CINTAS CORPORATION #524	45651	UNIFORM RENTAL	16.33
	28224	SHANABERGER & SONS	45777	MAINTENANCE SUPPLIES	10.20
	28352	SHANABERGER & SONS	2897 5	FUEL STRAINER	1,017.93
	29083	SHERWIN WILLIAMS CO	IN70879	PAINT & SUPPLIES	33.55
	29083	TAYLOR-FORBES EQUIP CO	WO45097	WEDEATER LINE	30.54
	32275	TAYLOR-FORBES EQUIP CO	47180F	MOWER BLADES	87.84
		WAYNE OXYGEN & WELDING		OXYGEN & ACETYLENE	2,993.22 *
				ACCOUNT TOTAL	
6009	15150	Vehicle & Powered Equipme	D248564	POWER STEERING FLUID	2.50
	15150	FARMVILLE AUTO PARTS	D249148	ANTI-FREEZE	8.29
	15150	FARMVILLE AUTO PARTS	D249149	BRAKE FLUID	1.97
				ACCOUNT TOTAL	12.76 *
				MAJOR TOTAL	12,427.65 **
043400	CANNERY				
3310	11410	Repairs & Maintenance	954017517	BOILER INSPECTION	20.00
	31167	DOLI/BOILER SAFETY	7655	GASKETS	11.90
				ACCOUNT TOTAL	31.90 *
5110	28640	Electrical Services	44435 001 1007	ELECTRIC SERVICE	95.49
		SOUTHSIDE ELECTRIC COOP			95.49 *
				ACCOUNT TOTAL	
5230	10099	Telecommunications	223 8664 1007	PHONE	34.25
		AT&T			34.25 *
				ACCOUNT TOTAL	161.64 **
				MAJOR TOTAL	
053500	COMPREHENSIVE SERVICES ACT				
3160	10010	CSA Programs	OCT 07	PROFESSIONAL SERVICE	330.00
	11137	ABDUS SABUR LATRIND	OCT 07	FOSTER CARE	862.00
	11894	BALDWIN BETTY	OCT 07	FOSTER CARE	59.79
		BUSINESS CARD			



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MAJOR#	VENDOR NUMBER	VENDOR NAME	INVT#	DESCRIPTION	AMOUNT
	12280	CENTRA HEALTH	5670 1007	PROFESSIONAL SERVICE	1,805.00
	12280	CENTRA HEALTH	5684 1007	PROFESSIONAL SERVICE	1,425.00
	12280	CENTRA HEALTH	7024 1007	PROFESSIONAL SERVICE	2,649.60
	12280	CENTRA HEALTH	7025 1007	PROFESSIONAL SERVICE	2,508.00
	12280	CENTRA HEALTH	7035 1007	PROFESSIONAL SERVICE	2,649.60
	12280	CENTRA HEALTH	7088 1007	PROFESSIONAL SERVICE	2,649.60
	12280	CENTRA HEALTH	7102 1007	PROFESSIONAL SERVICE	2,508.00
	12280	CENTRA HEALTH	7180 1007	PROFESSIONAL SERVICE	2,508.00
	12280	CENTRA HEALTH	7233 1007	PROFESSIONAL SERVICE	2,649.60
	12280	CENTRA HEALTH	7298 1007	PROFESSIONAL SERVICE	2,649.60
	12280	CENTRA HEALTH	7316 1007	PROFESSIONAL SERVICE	2,508.00
	12280	CENTRA HEALTH	7336 1007	PROFESSIONAL SERVICE	2,508.00
	12929	CROSSROADS SERVICES BD	FAPT/CPMT 1007	PROFESSIONAL SERVICE	3,692.50
	12929	CROSSROADS SERVICES BD	FAPT/CPMT 1007	PROFESSIONAL SERVICE	4,047.00
	12964	CUMBERLAND HOSPITAL	1030154 1007	PROFESSIONAL SERVICE	3,565.00
	13812	DOMINION YOUTH SERVICES	SS 1007	PROFESSIONAL SERVICE	99.74
	14575	ELK HILL	14976	PROFESSIONAL SERVICE	700.00
	14933	FAMILY PRESERVATION SERV	26686	PROFESSIONAL SERVICE	600.00
	14933	FAMILY PRESERVATION SERV	26688	PROFESSIONAL SERVICE	562.50
	14933	FAMILY PRESERVATION SERV	26690	PROFESSIONAL SERVICE	240.00
	14933	FAMILY PRESERVATION SERV	26694	PROFESSIONAL SERVICE	930.00
	14933	FAMILY PRESERVATION SERV	26701	PROFESSIONAL SERVICE	1,097.50
	14933	FAMILY PRESERVATION SERV	26703	PROFESSIONAL SERVICE	1,565.00
	14933	FAMILY PRESERVATION SERV	26713	PROFESSIONAL SERVICE	1,247.50
	14933	FAMILY PRESERVATION SERV	27986	PROFESSIONAL SERVICE	700.00
	14933	FAMILY PRESERVATION SERV	27988	PROFESSIONAL SERVICE	498.75
	14933	FAMILY PRESERVATION SERV	27990	PROFESSIONAL SERVICE	350.00
	14933	FAMILY PRESERVATION SERV	27995	PROFESSIONAL SERVICE	1,105.00
	14933	FAMILY PRESERVATION SERV	28002	PROFESSIONAL SERVICE	762.50
	14933	FAMILY PRESERVATION SERV	28004	PROFESSIONAL SERVICE	1,452.50
	14933	FAMILY PRESERVATION SERV	28013	PROFESSIONAL SERVICE	825.00
	14933	FAMILY PRESERVATION SERV	28022	PROFESSIONAL SERVICE	1,391.25
	14933	FAMILY PRESERVATION SERV	28023	PROFESSIONAL SERVICE	1,262.50
	15766	FISHER JUANITA	OCT 07	FOSTER CARE	230.00
	16672	GRAFTON SCHOOL INC	100170	PROFESSIONAL SERVICE	499.50
	16672	GRAFTON SCHOOL INC	100171	PROFESSIONAL SERVICE	111.00
	16672	GRAFTON SCHOOL INC	100463	PROFESSIONAL SERVICE	2,895.00
	16672	GRAFTON SCHOOL INC	100464	PROFESSIONAL SERVICE	2,895.00
	17485	HEARTLAND FMYL COUNSELLING	35	PROFESSIONAL SERVICE	4,250.00
	17754	HELTON HOUSE INC	822	PROFESSIONAL SERVICE	5,052.50
	19654	JOHNSON CRISTY	OCT 07	FOSTER CARE	943.24
	21387	LAWSON LAKEISHA	OCT 07	FOSTER CARE	862.00
	21616	LEE ERNESTINE	OCT 07	FOSTER CARE	862.00
	23300	NEW DOMINION SCHOOL INC	1381	PROFESSIONAL SERVICE	4,200.00
	23300	NEW DOMINION SCHOOL INC	1436	PROFESSIONAL SERVICE	4,200.00
	23300	NEW DOMINION SCHOOL INC	1911	PROFESSIONAL SERVICE	4,340.00
	23300	NEW DOMINION SCHOOL INC	1934	PROFESSIONAL SERVICE	4,340.00
	25620	PRESBYTERIAN HM/FMYL SERV	OCT 07	PROFESSIONAL SERVICE	3,297.00
	30364	UHRICH ANGELA	OCT 07	FOSTER CARE	1,677.90

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PRINCE EDWARD  
LISTING OF INVOICES FOR 11/01/2007 -- 11/01/2007

AP375H  
11/07/2007  
FUND # - 100 EXPENDITURES - GENERAL FUND

MAJOR# ACCT#	VENDOR NUMBER NAME	INVT#	DESCRIPTION	AMOUNT
081100	PLANNING			
5210	Postal Services PICKETT JONATHAN	POSTAGE 1007	POSTAGE	9.66
			ACCOUNT TOTAL	9.66 *
5230	Telecommunications DAVES-JOHNSON ALECIA 30439 US CELLULAR	EXPENSES 1007 816442183 1007	PHONE PHONE	5.06 100.57
			ACCOUNT TOTAL	105.63 *
5510	Travel-Mileage CPEAV 12886 DAVES-JOHNSON ALECIA 13108 DAVES-JOHNSON ALECIA 13108 DAVES-JOHNSON ALECIA 13108 DAVES-JOHNSON ALECIA 25359 PICKETT JONATHAN 25359 PICKETT JONATHAN	PICKETT 1007 EXPENSES 1007 EXPENSES 1007 EXPENSES 1007 EXPENSES 1007 MEALS 1007 MILEAGE 1007	SEMINAR REGISTRATION MILEAGE MEALS LODGING MEALS MILEAGE	100.00 149.38 13.06 317.52 10.42 446.44
			ACCOUNT TOTAL	1,036.82 *
6001	Office Supplies 13108 DAVES-JOHNSON ALECIA 32152 WATSON & DUGGAN PLC	EXPENSES 1007 04011E 1007	OFFICE SUPPLIES ZONING MAPS	43.98 46.00
			ACCOUNT TOTAL	89.98 *
			MAJOR TOTAL	1,242.09 **
081500	ECONOMIC DEVELOPMENT			
3160	Professional Services 10641 APPOMATTOX TOWN OF 15240 FARMVILLE HERALD	611 357 ECO DEV1007	STATE TRAVEL GUIDE ADVERTISING	4,275.00 152.00
			ACCOUNT TOTAL	4,427.00 *
5230	Telecommunications 10097 AT&T 22489 MOONSTAR BBS 28711 EMBARQ	392 1482 1007 ECON DEV 1007 392 1482 1007	PHONE DSL PHONE	65.23 37.50 183.63
			ACCOUNT TOTAL	286.36 *
5510	Travel - Mileage 11894 BUSINESS CARD 12122 CARNEY SHARON LEE 31199 VANEPS MAGI	2078 CARNEY1007 MILEAGE 1007 MILEAGE 1007	MEALS & LODGING MILEAGE MILEAGE	220.44 122.22 7.76
			ACCOUNT TOTAL	350.42 *
5899	Special Projects 11894 BUSINESS CARD 31199 VANEPS MAGI	2078 CARNEY1007 EXPENSES 1007	JMSTWN EVENT SPPLIES JAMESTWN EVENT SPPLY	135.49 13.62
			ACCOUNT TOTAL	149.11 *

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6001	11894	Office Supplies	1412 SP 1007	FED EX	16.60
	11894	BUSINESS CARD	2078 CARNEY1007	OFFICE SUPPLIES/FEES	69.58
	15380	BUSINESS CARD	7383	BUSINESS CARDS	49.00
	20600	FARMVILLE PRINTING	20613 EC DV1007	OFFICE SUPPLIES	73.20
	21005	KEY OFFICE SUPPLY	201671	PARKING SIGNS	115.03
		KORMAN SIGNS			323.41 *
				ACCOUNT TOTAL	5,536.30 **
				MAJOR TOTAL	
083500		COOPERATIVE EXTENSION OFFICE			
2300	28711	Telecommunications	392 4246 1007	PHONE	94.00
		EMBARQ			94.00 *
				ACCOUNT TOTAL	94.00 **
				MAJOR TOTAL	
094000		CAPITAL PROJECTS			
0001	11359	Landfill Construction	149153	RETURNED MERCHANDISE	143.97-
	14300	BLUE TARP FINANCIAL INC	34737	WRECKR SRV-MOVE SHED	75.00
		EAST END MOTOR CO INC			68.97-*
				ACCOUNT TOTAL	68.97-**
				MAJOR TOTAL	
095000		DEBT SERVICE			
0003	30600	Courthouse Construction	LOAN 97-01 1007	CH LOAN	6,508.00
	30600	RURAL DEVELOPMENT	LOAN 97-02 1007	CH LOAN	10,118.00
		RURAL DEVELOPMENT			16,626.00 *
				ACCOUNT TOTAL	16,626.00 **
				MAJOR TOTAL	
				FUND TOTAL	336,585.28

PRINCE EDWARD  
LISTING OF INVOICES FOR 11/01/2007 -- 11/01/2007

AP375H  
11/07/2007  
FUND # - 732 EXPENSES RETIREMENT BENEFIT FUND

MAJOR# ACCT# 002230	VENDOR NUMBER RETIREMENT BENEFIT FUND	VENDOR NAME RETIREMENT BENEFIT FUND	INV#	DESCRIPTION	AMOUNT
1101	25257	LEOS Disbursements JOHNS VICKI K	NOV 07	RETIREE BENEFIT	959.00 959.00 *
1102	29937	Retirees Insurance ANTHEM BCBS	DEC 07	RETIREE HEALTH INS	1,812.00 1,812.00 * 2,771.00 **
				ACCOUNT TOTAL	959.00
				ACCOUNT TOTAL	1,812.00
				MAJOR TOTAL	2,771.00 **
				FUND TOTAL	2,771.00

AP375H  
11/07/2007  
FUND # - 741

PRINCE EDWARD  
LISTING OF INVOICES FOR 11/01/2007 -- 11/01/2007

BEFORE CHECKS  
PAGE 17

MAJOR# ACCT# 021400	VENDOR NUMBER PIEDMONT COURT SERVICES	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3600	20325	Advertising KENBRIDGE VICTORIA DSPTCH	13969	ADVERTISING	ACCOUNT TOTAL 35.00 35.00 *
5110	31846	Electrical Service DOMINION VA POWER	7218131923 1007	ELECTRIC SERVICE	ACCOUNT TOTAL 165.75 165.75 *
5230	10097 28711	Telecommunications AT&T EMBARQ	392 8161 1007 392 8161 1007	PHONE PHONE	271.09 230.70 501.79 *
5510	15954 16682 17777 21444 22217 22749 28727	Travel - Mileage FRANKLIN SHEENA GRAY SHARON HRICKO ASHLEY LAYNE BRITTANY MAXEY RENEE T MOSS REBECCA SQUIRES CHARLES	MILEAGE 1007 MILEAGE 1007 MILEAGE 1007 MILEAGE 1007 MILEAGE 1007 MILEAGE 1007 MILEAGE 1007	MILEAGE MILEAGE MILEAGE MILEAGE MILEAGE MILEAGE	99.91 141.11 109.11 48.50 25.70 70.81 51.88 547.02 *
5540	999999	Travel - Convention and E NIBM	43438803	SUBSCRIPTION	ACCOUNT TOTAL 97.00 97.00 *
5560	999999	CCJB Meetings HOBIE'S HITCHIN POST LLC	DINNER MEETING	MEALS	168.72 168.72 *
6001	28592 999999	Office Supplies SOUTHERN POLICE EQUIP CO MEDCO SUPPLY COMPANY	61616 40710905	OFFICE SUPPLIES BIOHAZARD BAGS	32.98 29.90 62.88 * 1,578.16 **
097001	PCS SUPERVISION FEES EXPENDITURES				
5303	23790	PCS - Flood Insurance W A WATSON & SONS INSURAN	3000264696 1007	FLOOD INS-BALANCE DUE	ACCOUNT TOTAL 94.00 94.00 *
5420	28724	PCS - Lease/Rent of Build SRP CORPORATION LLC	RENT 1007	RENT	ACCOUNT TOTAL 1,550.00 1,550.00 *
6006	17346	PCS - Janitorial Services HARDY PAGE	OCT 07	CLEANING SERVICE	ACCOUNT TOTAL 180.00 180.00 * 1,824.00 **
097002	PCS DRUG TESTING FEES				
0001	28095	PCS Drug Testing Fees KROLL LABORATORY	159397	DRUG TESTING	ACCOUNT TOTAL 15.57 15.57 ** FUND TOTAL 3,417.73

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TOTAL DUE 342,774.01

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_.

Signed \_\_\_\_\_

\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

FUND #	DEPARTMENT	GROSS AMOUNT	CASH DISCOUNT	NET AMOUNT
100	011010	1,350.00	.00	1,350.00
100	012110	450.00	.00	450.00
		1,800.00	.00	1,800.00

BATCH#- 3264 CREATED BY BARBARAP ON 10/22/2007 RUN BY BARBARAP ON 10/22/2007

\*\*\*\*\* Cash Discounts may not be the same at the time of printing checks because of dates. \*\*\*\*\*

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VEND. VENDOR NO. NAME	INVOICE NO.	G/L ACCOUNT	INVOICE DATE	DUE DATE	GROSS AMOUNT	CASH DISCOUNT	CLS NET AMT	PO NO.
031423 VA ASSOC OF COUNTIES* 07 REGISTRATION	4100-011010-5540-	-	10/22/2007	10/22/2007	1350.00	.00	.00	1 *PAID*
031423 VA ASSOC OF COUNTIES* 07 REGISTRATION	4100-012110-5540-	-	10/22/2007	10/22/2007	450.00	.00	.00	1 *PAID*
INVOICE TOTAL	07 REGISTRATION	CK#-0034506/4100			1800.00	.00	1800.00	00000

VENDOR TOTAL 1800.00 .00

FINAL TOTAL 1800.00 .00

Term Code:

BATCH#- 3264 CREATED BY BARBARAP ON 10/22/2007 RUN BY BARBARAP ON 10/22/2007



10/22/2007 PRINCE EDWARD AP054

-A/P FUND BREAKDOWN-

CO#	FUND#	TOTAL FOR EXPENDITURE	GROSS AMOUNT	CASH DISCOUNT	NET AMOUNT
001	4100	1,800.00	1,800.00	.00	1,800.00
	100	** TOTAL FOR FUND **	1,800.00	.00	1,800.00
		** TOTAL FOR COMPANY **	1,800.00	.00	1,800.00

BATCH#- 3264 CREATED BY BARBARAP ON 10/22/2007 RUN BY BARBARAP ON 10/22/2007

\*\*\*\*\* Cash Discounts may not be the same at the time of printing checks because of dates. \*\*\*\*\*

P/O VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	CLS NO.	INVOICE ACCOUNT NO.	NET AMOUNT	CHECK NO.	CHECK DATE
00000 031423	VA ASSOC OF COUNTIES*	07 REGISTRATION	10/22/2007	001	4100-011010-5540-	1350.00	34506	10/22/2007
00000 031423	VA ASSOC OF COUNTIES*	07 REGISTRATION	10/22/2007	001	4100-012110-5540-	450.00	34506	10/22/2007
						1,800.00-		

BATCH#- 3264 CREATED BY BARBARAP ON 10/22/2007 RUN BY BARBARAP ON 10/22/2007

AP040A 10/11/2007

COMPANY #-001

INVOICE G/L RECAP

PRINCE EDWARD

FUND # DEPARTMENT

CASH DISCOUNT

NET AMOUNT

100	094000	1,160.00	.00	1,160.00
		1,160.00	.00	1,160.00

BATCH#- 3260 CREATED BY BARBARAP ON 10/11/2007 RUN BY BARBARAP ON 10/11/2007

\*\*\*\*\* Cash Discounts may not be the same at the time of printing checks because of dates. \*\*\*\*\*

ACCOUNTS PAYABLE ENTRY REGISTER FOR ACCT.-001/ 4100  
\*\*\* 3,255/ 3260\*\*\* ACCOUNTING PERIOD 2007-10

PRINCE EDWARD

A050 10/11/2007

VENDOR NO.	VENDOR NAME	INVOICE NO.	G/L ACCOUNT NO.	INVOICE DATE	DUE DATE	GROSS AMOUNT	CASH DISCOUNT	CLS NET AMT	PO NO.
031575	VA DEPT OF TRANSPORTA VIRSO GUARDRAIL		4100-094000-0001-	9/11/2007	10/11/2007	1160.00	.00	1160.00	00000
	VIRSO GUARDRAIL		CK#-0034504/4100			1160.00	.00	1160.00	00000

Term Code:

VENDOR TOTAL

FINAL TOTAL

BATCH#- 3260 CREATED BY BARBARAP ON 10/11/2007 RUN BY BARBARAP ON 10/11/2007

10/11/2007

PRINCE EDWARD

-A/P FUND BREAKDOWN-

AP054

FUND#

-----

001 4100

TOTAL FOR EXPENDITURE

\*\* TOTAL FOR FUND \*\*

\*\* TOTAL FOR COMPANY \*\*

GROSS AMOUNT

-----

1,160.00

1,160.00 \*\*

1,160.00 \*\*\*

CASH DISCOUNT

-----

.00

.00 \*\*

.00 \*\*\*

NET AMOUNT

-----

1,160.00

1,160.00 \*\*

1,160.00 \*\*\*

BATCH#- 3260 CREATED BY BARBARAP ON 10/11/2007 RUN BY BARBARAP ON 10/11/2007

\*\*\*\*\* Cash Discounts may not be the same at the time of printing checks because of dates. \*\*\*\*\*

AP051 10/11/2007 PRINCE EDWARD MANUAL AP CHECK REGISTER FOR-001/4100 BATCH#- 3260 PAGE 1

P/O VEND. VENDOR INVOICE CLS INVOICE ACCOUNT NET CHECK CHECK  
NO. NO. NAME NO. DATE NO. NO. DATE  
-----  
00000 031575 VA DEPT OF TRANSPORTATION VIRSO GUARDRAIL 001 9/11/2007 4100-094000-0001- 1160.00 34504 10/11/2007  
1,160.00-

BATCH#- 3260 CREATED BY BARBARAP ON 10/11/2007 RUN BY BARBARAP ON 10/11/2007

FUND #	DEPARTMENT	GROSS AMOUNT	CASH DISCOUNT	NET AMOUNT
100	012410	6,500.00	.00	6,500.00
		6,500.00	.00	6,500.00

BATCH#- 3261 CREATED BY BARBARAP ON 10/11/2007 RUN BY BARBARAP ON 10/11/2007

\*\*\*\*\* Cash Discounts may not be the same at the time of printing checks because of dates. \*\*\*\*\*

VEND. VENDOR NO. NAME	INVOICE NO.	G/L ACCOUNT	INVOICE DATE	DUE DATE	GROSS AMOUNT	CASH DISCOUNT	CLS NET PO AMT NO.
011353 BMS DIRECT INVOICE TOTAL	POSTAGE 1007 POSTAGE 1007	4100-012410-5210- CK#-0034505/4100	10/11/2007	10/11/2007	6500.00	.00	.00 1 *PAID* 6500.00 00000

Term Code:

VENDOR TOTAL 6500.00  
 FINAL TOTAL 6500.00

BATCH#- 3261 CREATED BY BARBARAP ON 10/11/2007 RUN BY BARBARAP ON 10/11/2007

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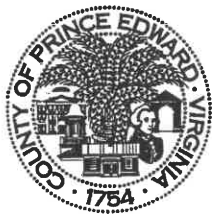
MANUAL AP CHECK REGISTER FOR-001/4100  
ACCOUNTING PERIOD - 2007/10

PRINCE EDWARD

AP051 10/11/2007

P/O NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	INVOICE DATE	CLS NO.	ACCOUNT NO.	NET AMOUNT	CHECK NO.	CHECK DATE
00000	011353	BMS DIRECT	POSTAGE 1007	10/11/2007	001	4100-012410-5210-	6500.00	34505	10/11/2007
							6,500.00-		

BATCH#- 3261 CREATED BY BARBARAP ON 10/11/2007 RUN BY BARBARAP ON 10/11/2007



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 14, 2007  
**Item No.:** 4-e  
**Department:** Payroll  
**Staff Contact:** Sheila Martin  
**Issue:** Consent Agenda – Salaries

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**Summary:**

The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**Attachments:** None.

**Recommendation:** Approval

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** November 14, 2007  
**Item No.:** 4-f  
**Department:** Finance/Treasurer  
**Staff Contact:** Wade Bartlett/Mable Shanaberger  
**Issue:** Issuance of Treasurer's Check

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**Summary:**

ntelos is requesting a refund of \$148.66 for taxes paid to the County that were uncollected by the company. See attachment. It becomes the Treasurer's responsibility to pursue the collection of unpaid taxes.

**Attachments:** Letter from ntelos w/ list of uncollected taxes.

**Recommendation:** Authorize issuance of Treasurer's check in the amount of \$148.66 to ntelos.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_



401 Spring Lane, Suite 300  
P.O. Box 1990  
Waynesboro, VA 22980  
Phone (540) 946-3500  
Fax (540) 946-3599

TREASURER PRINCE EDWARD COUNTY  
P O BOX 522  
FARMVILLE, VA 23901

Dear Sir or Madam:

Prior to enactment of the Virginia Communications Sales and Use Tax, Virginia Code § 58.1-645, et. seq., VA RSA6 LLC collected your locality's utility tax from customers. The tax was remitted to you when billed, subject to later adjustment for uncollectible accounts. Our last tax payments to you were made in 2007 for periods ending December 31, 2006, after which the new law took effect.

Attached, please find a schedule of customer accounts that were billed your local utility tax in 2006 that as of July 31, 2007 have been determined to be uncollectible. As these amounts were previously remitted to your locality in good faith at the time that they were billed, we request that you refund these uncollected taxes (net of subsequently recovered bad debt) in the amount of \$ 148.66 to us at:

NTELOS Inc.  
C/o Tax Department  
401 Spring Lane  
Waynesboro, VA 22980

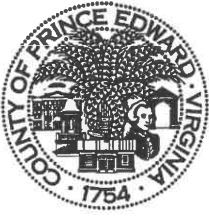
If you have any questions regarding this request please contact Patrick Pittman at 540-946-7215 or myself at 540-946-7280.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven Craig Highland". The signature is fluid and cursive, written over a horizontal line.

Steven Craig Highland

Account #	Customer Name	Customer address	Addr2	City	St	Zip	Total
108578484	KELLER, OLENA M	408 DOSWELL ST APT L		FARMVILLE	VA	23901	(111.00)
153621802	PRIDEMORE, MAGGIE A	2878 SAYLERS CREEK RD		RICE	VA	23966-2321	(1.00)
155013001	LOPEZ, LUIS A	107 NORTH MAIN ST		FARMVILLE	VA	23901	(8.00)
155113553	LEE, HELEN	1039 CEDAR POINT ROAD		RICE	VA	23966	(0.14)
155163283	BOYKIN, KELLY W	208 N BRIDGE ST		FRAMVILLE	VA	23901	(11.26)
155163305	BOYKIN, KELLY W	208 N BRIDGE ST		FRAMVILLE	VA	23901	(11.26)
155302925	SMITH, TEDDY	15 EGGELSTON CT		PROSPECT	VA	23960	(8.00)
<b>Grand Total</b>							<b>(148.66)</b>



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 14, 2007  
**Item No.:** 4-g  
**Department:** Commissioner of Revenue  
**Staff Contact:** Beverly Booth  
**Issue:** Consent Agenda – Erroneous Assessment

---

**Summary:**

**Attachments:** Certificate of Refund – Wilkie W. Chaffin (\$17.60 – Antique Vehicle)

**Recommendation:** Approval

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_

COMMONWEALTH OF VIRGINIA  
 COUNTY OF PRINCE EDWARD  
 Office of Commissioner of the Revenue  
 Farmville, Virginia

CERTIFICATE FOR REFUND OF LOCAL TAXES ERRONEOUSLY ASSESSED AND PAID

Pay to: WILKIE W CHAFFIN (Date) OCTOBER 15 2007  
 Address: 2747 SINGLETON ROAD Amount of Refund \$17.60  
Pamplin Va 23958  
Tax Refunds Payable

The above named taxpayer has duly filed application with the Commissioner of the Revenue for the refund of County taxes assessed by the said Commissioner of the Revenue for Prince Edward County as follows:

Subject of Taxation	Year	Book	Page	Line	Value	Taxes	Penalty	Total
PERS PROP	2005	PERS PROP	180	2	\$500.00	\$5.00	-0-	\$5.00
PERS PROP	2006	PERS PROP	188	6	\$500.00	\$12.60	-0-	\$12.60

The foregoing assessments, having been paid and on evidence submitted, it is adjudged that the foregoing assessments are erroneous for the following reason:

TAXPAYER WAS ERRONEOUSLY ASSESSED FOR ANTIQUE VEHICLES.

Subject of Taxation	Year	Value	Taxes	Penalty	Total	Amount of Refund
PERS PROP	2005	\$500.00	\$5.00	-0-	\$5.00	\$5.00
PERS PROP	2006	\$500.00	\$12.60	-0-	\$12.60	\$12.60

Pursuant to Section 58-1142, Code of Virginia, I do hereby certify that the foregoing certificate for refund is correct to the best of my knowledge and belief:

Beverly N. Booth  
 Commissioner of the Revenue

I do hereby approve the foregoing certificate for refund:

James R. Eason  
 Attorney for the Commonwealth

According to the foregoing certificate of refund as submitted by the Commissioner of the Revenue and approved by the Attorney for the Commonwealth, it is adjudged that the taxpayer is entitled to a refund in the amounts of the difference between the taxes assessed and paid and the taxes which should have been assessed and paid, and that the Treasurer of this County is hereby directed to refund to \_\_\_\_\_

\_\_\_\_\_ the excess taxes paid in the amount of \_\_\_\_\_.

By order of the Board of Supervisors:

\_\_\_\_\_ Date

\_\_\_\_\_ Clerk, Board of Supervisors





County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: November 14, 2007  
Item No.: 4-h  
Department: County Administration  
Staff Contact: Sarah Elam Puckett  
Issue: Consent Agenda - Animal Friendly License Plate Funds

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**Summary:**

Each year the County is allocated funds through the Virginia Department of Motor Vehicles Animal Friendly License Plate (Dog and Cat Sterilization) Fund. This year the County's allocation is \$180.

Historically, the County has made these funds available to the SPCA in Meherrin for the purpose of the sterilization of dogs and cats.

**Attachments:** None

**Recommendation:** Authorize the assignment of the County's share (\$180) of the Dog and Cat Sterilization Fund to the SPCA in Meherrin.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 14, 2007  
**Item No.:** 5  
**Department:** VDOT  
**Staff Contact:** Alan Leatherwood  
**Issue:** Highway Matters

---

**Summary:**

**Attachments:** None.

**Recommendation:** Follow-Up As Needed.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 14, 2007  
**Item No.:** 6  
**Department:** Planning and Community Development  
**Staff Contact:** Jonathan Pickett  
**Issue:** Longwood University Master Plan

---

**Summary:** Longwood University is beginning the process of updating its master plan. An initial part of that process is seeking input from the governing bodies of Prince Edward County and the Town of Farmville. Members of the facility committee who are planning to be at the Board meeting are:

- Jerry Jerome, Longwood University Campus Master Plan Coordinator
- Dick Bratcher, Longwood Vice-President for Facilities Management
- David Harnage, Moseley Architects

**Attachments:** None

**Recommendation:** Board members are asked to come prepared to make comments on issues relating to Longwood's future development. These include:

- Anticipated enrollment increases
- Anticipated growth in faculty and staff and the effects on local housing and public school enrollment
- Campus physical growth; where to grow and where not to grow
- Transportation including vehicle, pedestrian and parking issues
- Off campus student housing, both private and university owned
- Additional athletic facilities and their possible locations and traffic impacts
- Possible arena or convention center and its location
- Longwood partnering with local community on issues such as solid waste disposal, recycling and water re-use.

Due to the number of issues involved board members may also wish to make written comments that the facility committee can review.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
 V-Chair Simpson \_\_\_\_\_  
 Moore \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
 Jones \_\_\_\_\_  
 Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
 McKay \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: November 14, 2007  
Item No.: 7  
Department: County Administration/County Attorney  
Staff Contact: Wade Bartlett/Jim Ennis  
Issue: Amendment to County Building Ordinance

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**Summary:**

The County Attorney recommends that the County remove the building permit fee schedule from the County Building Ordinance. To make this change requires an amendment to the County Building Ordinance, which requires a public hearing.

**Attachments:** None.

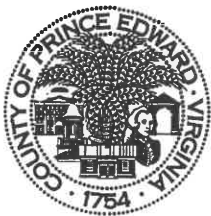
**Recommendation:** Authorize a public hearing for the December Board meeting for consideration of amendments to the County Building Ordinance.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** November 14, 2007  
**Item No.:** 8  
**Department:** County Administration/Building Official  
**Staff Contact:** Wade Bartlett/Coy Leatherwood  
**Issue:** Amendment to County Building Permit Fees

---

**Summary:**

The County Building Official is recommending amendments to the fee structure for county building permits. The Board will wish to review the proposed fee schedule; however, action on the amendments would not be taken until following the proposed December public hearing on the amendment to the County Building Ordinance.

**Attachments:** Proposed Building Permit Fees

**Recommendation:** No action will be taken until the December Board meeting.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_

**DRAFT ----- PROPOSED CHANGES**

**PRINCE EDWARD COUNTY  
BUILDING PERMIT FEES**

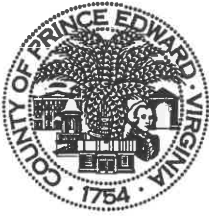
Section 1-33. Fee schedule.

No permit to begin work for new construction or other building operation shall be issued until the fees prescribed in this section have been paid. The fees shall be affixed at the following rates:

	<u>Current</u>	<u>Proposed</u>
(1) <i>Single-family/Multi-family and duplex dwellings. . . .</i>	Minimum \$150	no change
Or, per square foot. . . . .	\$ .20	
(2) <i>Manufactured Homes</i>	Minimum \$ 100	no change
Or, per square foot. . . . .	\$ .10	
(3) <i>Additions:</i>		
Pools, sheds, carports, porches, decks, garages, etc. .	\$ 75	<b>change section</b>
Sheds (portable)	No fee	<b>see below left</b>
Additions or remodeling to living area. . . . .	Minimum \$ 75	no change
Or, per square foot. . . . .	\$.15	no change
<b>Change</b>		
Pools (above ground)		<b>\$ 35</b>
Pools (in-ground)		<b>\$ 75</b>
Carport, porch, deck (same as before)		<b>\$ 75</b>
Garages (sheds/shops)		
Less than 150 sq ft		no fee
More than 150 sq ft	Minimum \$ 75 or	\$ .15 sq ft
(4) <i>Electrical, plumbing and mechanical . . . . .</i>	\$ 35	<b>\$ 50</b>
<b>Add: electrical reconnect</b>		<b>\$ 35</b>
(5) <i>Farm buildings: (working farm)</i>	no fee	no change
(must provide tax form Schedule F)		
<b>Electrical connection to farm building</b>		<b>\$ 35</b>

	<u>Current</u>	<u>Proposed</u>
(6) Demolition:	\$ 30	\$ 50
(7) Churches, volunteer fire departments, rescue squads:	no fee	see notation
<b>Change: Charge at commercial rate (see rate below)</b>		
(8) Commercial:		
New structures. . . . .	Minimum \$ 150	no change
Or, per square foot:		
Up to 10,000 square feet. . . . .	\$ .10	\$ .12
Over 10,000 square feet . . . . .	\$ .06	\$ .08
Additions . . . . .	.Minimum \$ 100	
Or, per square foot. . . . .	\$ .08	\$ .10
Electrical, plumbing, mechanical . . . . .	\$ 100	no change
Towers. . . . .	\$ 300	\$ 750
<b>Add: Collocation (previously charged as commercial electric)</b>		<b>\$ 500</b>
(9) Amusement Rides (mechanical)		
Major . . . . . (per ride)	\$ 35	no change
Kiddie . . . . . (per ride)	\$ 15	
(10) Signs (Add)		\$ 40
(11) Add: Separate permits to be pulled for new construction on electrical, plumbing, mechanical (same fee above)		
(12) Request for refund, 80% of permit cost.		
(13) Building Official may impose re-inspection fee after 2 <sup>nd</sup> failure	\$ 25	
(14) Building permits required for construction costs over \$2,000		

\*\* The Commonwealth of Virginia imposes a 1.75 % levy on all building permit fees.



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 14, 2007  
**Item No.:** 9  
**Department:** Planning  
**Staff Contact:** Jonathan Pickett  
**Issue:** Appointment – Planning Commission

---

**Summary:**

Attached is the advertisement for the Prince Edward County Planning Commission vacancy created by the election of Mrs. Mattie Wiley to the Board of Supervisors. Mrs. Wiley's term of office on the Planning Commission expires December 31, 2010. The Board will wish to advertise this vacancy, which is effective December 31, 2007. The Board's policy is to advertise vacancies on the Planning Commission a minimum of 90 days. Therefore, this appointment will be made at the March 2008 Board meeting.

**Attachments:** Vacancy Advertisement

**Recommendation:** Authorize Advertising

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_





Please publish the following Public Notice in the Friday, December 7, 2007 and Friday, January 25, 2008 editions of *The Farmville Herald*. Please provide a Certificate of Publication to the Prince Edward County Administrator's Office.



### NOTICE TO THE CITIZENS OF THE COUNTY OF PRINCE EDWARD

The Prince Edward County Board of Supervisors has adopted the following policy for advertising vacancies on County Boards/Commissions/Committees requiring citizen representation:

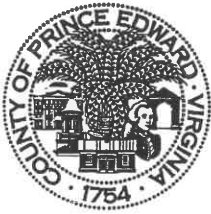
*"To provide the maximum opportunity for citizen participation in our local government, it is the policy of the Prince Edward County Board of Supervisors to advertise all vacancies on county boards, commissions and committees, etc., which call for citizen representation. Citizens interested in serving on a County board, commission or committee may complete the County citizen volunteer application, which will be reviewed by the Board during the appointment process."*

The following vacancy will occur December 31, 2007:

<u>Position</u>	<u>Term of Office</u>	<u># of Vacancies</u>
Prince Edward County Planning Commission	2 years*	1 Town Resident Position

*\*(This position is to fill the unexpired term of a Planning Commission member who is vacating the seat. The term of office for this position is January 1, 2008 – December 31, 2010.)*

Persons interested in being considered for appointment must submit a County Citizen Volunteer Application to the Prince Edward County Administrator's Office not later than Friday, February 29, 2008. Applications are available in the County Administrator's Office, 111 South Street, 3<sup>rd</sup> Floor, P.O. Box 382, Farmville, Virginia 23901. For additional information please contact the County Administrator's Office at (434) 392-8837.



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 14<sup>th</sup>, 2007  
**Item No.:** 10  
**Department:** Economic Development  
**Staff Contact:** Sharon Lee Carney, Director Economic Development  
**Issue:** Tobacco Commission Grant

---

**Summary:**

At the October 25<sup>th</sup>, 2007 Virginia Tobacco Indemnification and Community Revitalization Commission meeting, the Commission members voted to deny Prince Edward County's Special Projects Grant application for \$396,000. Then November 1, 2007, a third Tobacco Allocation award was made to Prince Edward County in the amount of \$151,760, which includes \$42,000 that the County had earlier de-obligated in October, 2007 when a previous grant award had closed out. The \$151,760 is now eligible for Economic Development Grants due February 1, 2008. These funds would be used to do site improvements such as stump grubbing, removal of top soil, grading for pad sites, installation of water and sewer lines, installation of communication lines and to help pay for engineering costs associated with the development of three "Ready to go" industrial sites at the Prince Edward County Business Park. The preparation of these industrial sites is critical to the future industrial economic development growth of Prince Edward County. Without "Ready to go" sites Prince Edward County is at a decided disadvantage when trying to recruit new businesses or industries to the County.

**Attachments:**

1. Resolution
2. Site map

**Recommendation:**

1. Authorize the preparation and submittal of a Tobacco Commission Economic Development Grant, in the amount of \$151,760, for the Feb. 1, 2008 round.
2. Authorize the County Administrator to sign any and all documents associated with the Tobacco Commission Economic Development Grant.
3. Approve the Board Resolution in support of the Tobacco Commission Economic Development Grant.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
 V-Chair Simpson \_\_\_\_\_  
 Moore \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
 Jones \_\_\_\_\_  
 Ward \_\_\_\_\_

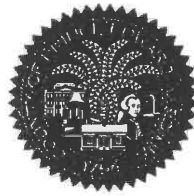
Gilfillan \_\_\_\_\_  
 McKay \_\_\_\_\_

BOARD OF SUPERVISORS

WILLIAM G. FORE, JR.  
CHAIRMAN

HOWARD F. SIMPSON  
VICE-CHAIRMAN

SALLY W. GILFILLAN  
PATTIE COOPER-JONES  
ROBERT M. JONES  
CHARLES W. MCKAY  
JAMES C. MOORE  
LACY B. WARD



COUNTY ADMINISTRATION

POST OFFICE BOX 382  
FARMVILLE, VA 23901

(434) 392-8837 VOICE  
(434) 392-6683 FAX

COUNTY OF PRINCE EDWARD, VIRGINIA

A RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA

VIRGINIA TOBACCO INDEMNIFICATION AND COMMUNITY  
REVITALIZATION COMMISSION  
PROJECT ENDORSEMENT RESOLUTION

WHEREAS, the Virginia Tobacco Indemnification and Community Revitalization Commission was created to help foster economic development in the tobacco dependent communities of Southside and Southeast Virginia; and

WHEREAS, the County of Prince Edward Board of Supervisors would like to submit a grant application for \$151,760 to the Virginia Tobacco Indemnification and Community Revitalization Commission from the "Economic Development Fund" currently available by February 1, 2008.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby support a grant application to the Virginia Tobacco Indemnification and Community Revitalization Commission for engineering and site development costs of approximately 25 acres +/- at the Prince Edward Industrial Park for the development of industrial sites as an inducement for the recruitment of prospect industries to locate to Prince Edward County; and

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia does hereby authorize the Board of Supervisors Chairman and/or County Administrator to sign all necessary grant documents to execute the application, grant reports and grant contract.

Certification

*I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 14th day of November, 2007.*

\_\_\_\_\_  
William G. Fore, Jr., Chairman

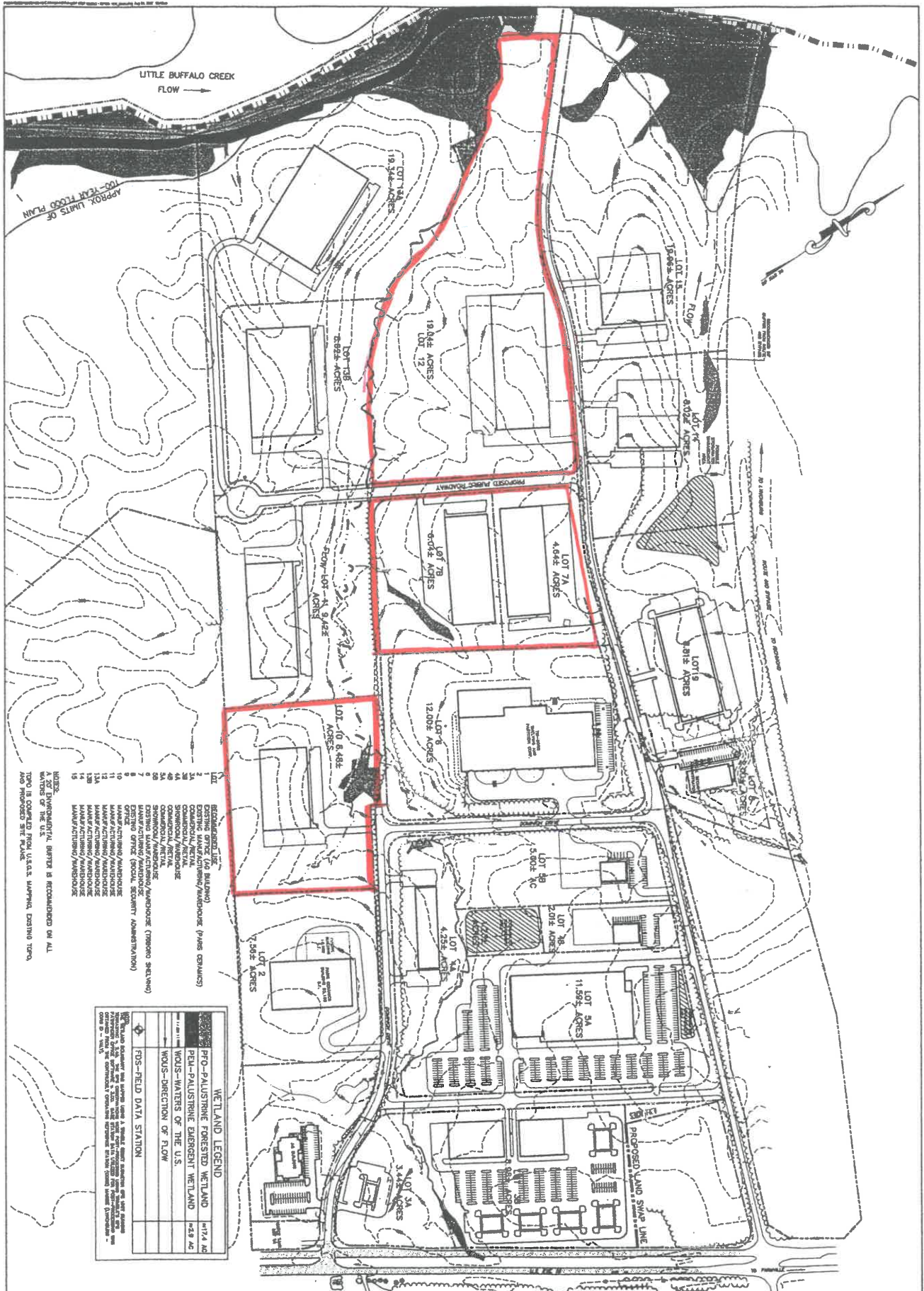
ATTEST:

\_\_\_\_\_  
W. W. Bartlett, County Administrator

PRINCE EDWARD COUNTY BOARD OF SUPERVISORS

MISSION STATEMENT

TO REPRESENT ALL CITIZENS, PROVIDE LEADERSHIP, CREATE VISION AND SET POLICY TO ACCOMPLISH EFFECTIVE CHANGE, PLANNED GROWTH AND PROVIDE ESSENTIAL SERVICES WHILE MAINTAINING AND ENHANCING THE QUALITY OF LIFE IN PRINCE EDWARD COUNTY.



- LOT 19 11,592 ACRES
- LOT 18 8,032 ACRES
- LOT 17A 4,682 ACRES
- LOT 17B 5,042 ACRES
- LOT 16 12,002 ACRES
- LOT 15 7,542 ACRES
- LOT 14 4,252 ACRES
- LOT 13 2,012 ACRES
- LOT 12 3,802 ACRES
- LOT 11 4,252 ACRES
- LOT 10 8,482 ACRES
- LOT 9 7,542 ACRES
- LOT 8 7,542 ACRES
- LOT 7 7,542 ACRES
- LOT 6 7,542 ACRES
- LOT 5 7,542 ACRES
- LOT 4 7,542 ACRES
- LOT 3 7,542 ACRES
- LOT 2 7,542 ACRES
- LOT 1 19,344 ACRES

**WETLAND LEGEND**

PRO-PALUSTRINE FORESTED WETLAND	1474 AC
PEM-PALUSTRINE EMERGENT WETLAND	429 AC
W05-WATERS OF THE U.S.	
W05-DIRECTION OF FLOW	
F05-FIELD DATA STATION	

**NOTES:**  
 ENVIRONMENTAL SETBACK IS RECOMMENDED ON ALL WATERS OF THE U.S.  
 TOPO IS COMPILED FROM U.S.G.S. MAPING, EXISTING TPO, AND PROPOSED SITE PLAN.

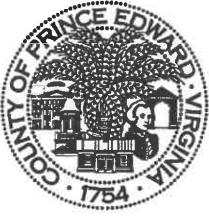
DATE: 11-18-17  
 DRAWN BY: JLD/ST  
 PROJECT NO: 20183-18  
 SHEET NO: C10  
 OF 1

**MASTER PLAN UPDATE**  
**PRINCE EDWARD INDUSTRIAL PARK**  
 FARMVILLE, VIRGINIA

**Draper Aden Associates**  
 Engineering • Surveying • Environmental Services

Richmond, VA  
 600 Villa Park Drive  
 Richmond, VA 23220  
 804-644-8228 Fax 804-644-8772  
 www.daa.com

Blacksburg, VA  
 Charlottesville, VA  
 Hampton Roads, VA



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 14, 2007  
**Item No.:** 11  
**Department:** County Administration  
**Staff Contact:** Wade Bartlett  
**Issue:** Virginia Sesquicentennial of the American Civil War Commission

---

**Summary:**

The Commonwealth of Virginia has appointed a Virginia Sesquicentennial of the American Civil War Commission for the purpose of planning for a commemorating the 150<sup>th</sup> anniversary of Virginia's participation in the American Civil War. The duration of the commemoration will be 2011 through 2015. The Chairman of the Commission, Speaker of the House William Howell, is requesting that each locality designate a local liaison to work with the Commission. Additionally, each locality is being asked to form a local sesquicentennial committee to begin planning for the four-year statewide commemoration period.

**Attachments:** Letter from Va. Sesquicentennial of the American Civil War Commission

**Recommendation:**

1. Appoint Sharon Carney, Director of Economic Development and Tourism, as the County's liaison to the State Commission.
2. Refer the formation of a local commission to the Farmville-Prince Edward Tourism Advisory Board, and request that they formulate a recommendation to be brought back to the Board of Supervisors by its January 2008 meeting.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gillilan \_\_\_\_\_  
McKay \_\_\_\_\_

KLD  
9-20-07

# VIRGINIA SESQUICENTENNIAL OF THE AMERICAN CIVIL WAR COMMISSION

Speaker William J. Howell, *Chair*  
Senator John H. Chichester, *Vice-Chair*



General Assembly Building  
910 Capitol Street, 2<sup>nd</sup> floor  
Richmond, Virginia 23219  
Phone: (804) 786-3591  
Fax: (804) 692-0625  
[www.virginiacivilwar.org](http://www.virginiacivilwar.org)

September 17, 2007

Mr. W. Wade Bartlett  
Prince Edward County Administrator  
P.O. Box 382  
Farmville, VA 23901

Dear Mr. Bartlett:

The Virginia Sesquicentennial of the American Civil War Commission was created during the 2006 Session of the General Assembly for the purpose of planning for and commemorating the 150<sup>th</sup> anniversary of Virginia's participation in the American Civil War, the duration of which will be 2011 through 2015.

Virginia leads the nation by being the first state to create a Sesquicentennial Commission and formally begin planning for the commemoration. As you know, the 150<sup>th</sup> anniversary of the Civil War holds tremendous educational, economic, and tourism opportunities for the Commonwealth. Not only was Virginia the central focus of the Civil War in the 1860's, but it is still at the center, in terms of what visitors can see and experience today:

- Virginia has, far and away, more Civil War sites than any other state, including over 400 that are linked by the Civil War Trails program. In addition to touring the battlefields, travelers can visit world-class museums, historic homes, cemeteries, Civil War libraries and research centers, and much more.
- 'Heritage tourism' is one of Virginia's biggest resources. Civil War scholars and enthusiasts flock to the Commonwealth from all over the United States. In fact, data from the Virginia Tourism Corporation shows that the Civil War traveler tends to stay longer and spend more money than the average visitor to Virginia.
- The story of Virginia's participation in the war is statewide - - there is not a county, city, or town in the Commonwealth that was unaffected by the Civil War. There are hundreds of Civil War-related sites throughout the state that serve to better educate Virginians, and those who travel to Virginia, as to the pivotal role the Commonwealth held in the war. The strength of that geographic dispersal means that visitors do not have to travel to a specific place to experience the history - no matter where they are in the state, there is nearby Civil War history to take in.

It would be helpful to the Commission's work if your locality would form a local sesquicentennial committee to begin planning for the four-year statewide commemoration period. Further, please consider designating a liaison to work with the Commission, who would communicate regularly on plans in development and events occurring within the locality. While the Commission is planning statewide

programs to commemorate the sesquicentennial, including traveling exhibitions, strong involvement at the local level is crucial. The Commission is working with statewide partners, including the Civil War Trails program, to promote local participation. Local history, after all, is the foundation on which all else is built.

To every extent possible, the local sesquicentennial committee should include representatives of:

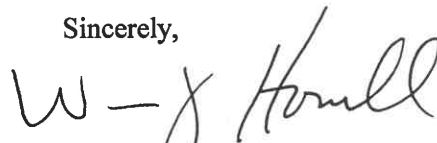
- Office of the chief administrative official
- Governing body (i.e., City Council or Board of Supervisors)
- Tourism industry organizations
- Chamber of Commerce or economic development office
- Education community (e.g., Superintendent, teachers, PTA representatives, etc.)
- Local battlefields and National Park Service personnel
- Civil War museums and facilities
- Public and private nonprofit organizations and agencies engaged in commemorating historical events

Once the local committee designee is named, please forward the enclosed form to Cheryl Jackson, Commission Staff Coordinator. Staff will remain in close contact with the local liaison, providing technical assistance to the committee as needed. Please feel free to contact Ms. Jackson if you have any questions, at (804) 786-3591 or by email: [cjackson@leg.state.va.us](mailto:cjackson@leg.state.va.us).

One final note as you begin planning. It is important to realize that this is a *commemoration*, not a celebration. There is no joy to be found in a war that caused the deaths of over 620,000 Americans, divided families, and tore apart a nation. Commemorative events and activities should be solemn remembrances that are meaningful to, and inclusive of, all Virginians. The Commission is firm in its resolve to portray a balanced story of Virginia's participation in the American Civil War that includes the African-American, Union, and Confederate perspectives.

On behalf of the Virginia Sesquicentennial of the American Civil War Commission, I look forward to working with you and other localities throughout the Commonwealth as we begin planning for the 150<sup>th</sup> anniversary of the American Civil War. The beginning of the commemoration period is fast approaching and promises to provide an opportunity to better understand our past so that we can come together to embrace our future.

Sincerely,



William J. Howell, Chairman  
Speaker of the House of Delegates

Enclosure

# VIRGINIA ACTS OF ASSEMBLY -- 2006 SESSION

## CHAPTER 465

An Act to amend the Code of Virginia by adding in Title 30 a chapter numbered 40, consisting of sections numbered 30-266 through 30-274, relating to the Virginia Sesquicentennial of the American Civil War Commission and Fund; report.

[H 1440]

Approved March 31, 2006

Whereas, the Commonwealth of Virginia witnessed more American Civil War military engagements on its soil than any other state, hosts more historic sites related to the American Civil War than any other state, and is home to the Pamplin Historical Park and the National Museum of the Civil War Soldier, Tredegar National Civil War Center, and the Virginia Center for Civil War Studies at Virginia Polytechnic Institute and State University, all of which are nationally recognized centers of expertise in the study of the American Civil War; now, therefore,

Be it enacted by the General Assembly of Virginia:

1. That the Code of Virginia is amended by adding in Title 30 a chapter numbered 40, consisting of sections numbered 30-266 through 30-274, as follows:

### CHAPTER 40.

#### VIRGINIA SESQUICENTENNIAL OF THE AMERICAN CIVIL WAR COMMISSION AND FUND.

§ 30-266. Virginia Sesquicentennial of the American Civil War Commission established; purpose.

The Virginia Sesquicentennial of the American Civil War Commission (the Commission) is established in the legislative branch of state government. The purpose of the Commission is to prepare for and commemorate the sesquicentennial of Virginia's participation in the American Civil War.

§ 30-267. Membership; terms.

The Commission shall have a total membership of 13 members that shall consist of 10 legislative members, two nonlegislative citizen members, and one ex officio member. Members shall be appointed as follows: six members of the House of Delegates, including the Speaker of the House of Delegates, to be appointed by the Speaker of the House of Delegates in accordance with the principles of proportional representation contained in the Rules of the House of Delegates; four members of the Senate, including the President pro tempore of the Senate, to be appointed by the Senate Committee on Rules; and two nonlegislative citizen members at large, one to be appointed by the Speaker of the House of Delegates and one to be appointed by the Senate Committee on Rules. The President and Chief Executive Officer of the Virginia Historical Society or his designee shall serve ex officio with nonvoting privileges. Nonlegislative citizen members of the Commission shall be citizens of the Commonwealth. Unless otherwise approved in writing by the chairman of the Commission and the respective Clerk, nonlegislative citizen members shall only be reimbursed for travel originating and ending within the Commonwealth for the purpose of attending meetings.

Legislative members and the ex officio member of the Commission shall serve terms coincident with their terms of office. Nonlegislative citizen members shall serve a term of four years. Appointments to fill vacancies, other than by expiration of a term, shall be for the unexpired terms. Vacancies shall be filled in the same manner as the original appointments. All members may be reappointed.

The Commission shall elect a chairman and vice-chairman from among its membership, who shall be members of the General Assembly. The Commission may name five of its members to constitute an executive committee, of whom one shall be the President and Chief Executive Officer of the Virginia Historical Society, which shall act for the Commission pursuant to its direction.

§ 30-268. Advisory council.

The Commission may appoint and establish an advisory council composed of nonlegislative citizens at large who have knowledge of American Civil War history and interest in its sesquicentennial celebration, to assist the Commission in its work. The Librarian of Virginia shall be a member of the advisory council.

§ 30-269. Quorum; meetings; voting on recommendations.

A majority of the members shall constitute a quorum. The meetings of the Commission shall be held at the call of the chairman or whenever a majority of the members so request.

No recommendation of the Commission shall be adopted if a majority of the House members or a majority of the Senate members appointed to the Commission (i) vote against the recommendation and (ii) vote for the recommendation to fail notwithstanding the majority vote of the Commission.

§ 30-270. Virginia Sesquicentennial of the American Civil War Commission Fund established.

There is hereby created in the state treasury a special nonreverting fund to be known as the Virginia Sesquicentennial of the American Civil War Commission Fund, hereafter referred to as the "Fund." The Fund shall be established on the books of the Comptroller and shall consist of gifts, grants, donations,





**VIRGINIA SESQUICENTENNIAL OF THE AMERICAN CIVIL WAR COMMISSION  
Local Sesquicentennial Committee Assignment Form**

The Virginia Sesquicentennial of the American Civil War Commission was created during the 2006 Session of the General Assembly for the purpose of planning for and commemorating the 150<sup>th</sup> anniversary of Virginia's participation in the American Civil War, the duration of which will be 2011 through 2015. Each locality is asked to form a local sesquicentennial committee to begin planning for the four-year statewide commemoration period for the American Civil War. Please designate below a liaison to work with the Commission, who will communicate regularly on plans in development and events occurring within the locality.

**Locality:** \_\_\_\_\_

**Name of Designee:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Comments:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please respond to: Cheryl Jackson, Division of Legislative Services, 910 Capitol Street, General Assembly Building, 2nd floor, Richmond, VA 23219. Phone: (804) 786-3591 / Fax: (804) 692-0625 / Email: [cjackson@leg.state.va.us](mailto:cjackson@leg.state.va.us)



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: November 14, 2007  
Item No.: 12  
Department: County Administration  
Staff Contact: Sarah Elam Puckett/Ray Foster  
Issue: Posting County Land for No Hunting

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**Summary:**

With the onset of hunting season, the Board annually takes action on posting County-owned property for "NO HUNTING", as follows:

1. County-owned property at the Prince Edward County Landfill;
2. County-owned property at the Prince Edward County Industrial Park; and
3. County-owned property adjoining the Piedmont Regional Jail.

**Attachments:** None

**Recommendation:** The Board is requested to authorize the County's Animal Control Officers to post the property for "No Hunting".

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

**Meeting Date:** November 14, 2007  
**Item No.:** 13  
**Department:** County Administration/Buildings & Grounds  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** Surplus Property Sale

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**Summary:** The Buildings & Grounds Department has compiled the attached list of surplus property that is ready for sale. Tentatively, a sale could be scheduled for Saturday, December 1, 2007 at the County Shop.

**Attachments:** Surplus Property Listing

**Recommendation:** Authorize the sale of the surplus property, as presented.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_

approx. 30 computer CPUs  
Aprox. 45 compter monitors  
11 computer printers  
3 electric typewriters  
4 fax machines  
6 Meridian phones  
1 19" Emerson Television  
1 Sanyo VCR  
3 push lawn mowers ( not sure if they run)  
1 doctors examination table  
2 double sided deed cabinets with tops  
1 old wood desk  
1 pea shelling machine (from the cannery)  
2 old singer sewing machines serial numbers AL66040 and AE37075  
approx. 10 wood chairs  
3 reitired Ford Crown Victoria Sheriff's department cars 1 - 1997 2 - 1998 1 - 2000  
1 retired County Ford Crown Victoria 1997  
1 retired Sheriff's deparntment Command Unit vehicle 1977 or 1978  
1 Yamaha 350 Banchee 4 wheeler  
1 1997 Ford Fairmont  
1 1990 Plymouth Acclaim  
1 1990 Ford Escort  
1 Burnt out Dodge Super Cab Pickup



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 14, 2007  
**Item No.:** 14  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Upcoming Holiday Schedule

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**Summary:**

Offices in the Courthouse are inquiring as to the County's holiday schedule for Thanksgiving and Christmas. Board action is necessary to enable the Clerk of the Circuit Court to close, as Judge Blanton will need to enter a court order closing the Clerk's Office.

The following schedule is proposed. The Judge has approved this schedule for Court Offices. This is the same number of "holiday days" as the Board approved in 2006.

**Thanksgiving:** Wednesday, November 21 -- Close at Noon  
Thursday, November 22 -- Closed All Day  
Friday, November 23 -- Closed All Day

**Christmas:** Monday, December 24 -- Closed All Day  
Tuesday, December 25 -- Closed All Day  
Wednesday, December 26 -- Closed All Day

**New Years:** Monday, December 31 -- Closed All Day  
Tuesday, January 1 -- Closed All Day  
Wednesday, January 2 -- Closed All Day

**Attachments:**

**Recommendation:** Board action adopting a holiday schedule for county offices is requested.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gillilan \_\_\_\_\_  
McKay \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: November 14, 2007  
Item No.: 15  
Department: County Administrator  
Staff Contact: Wade Bartlett  
Issue: County Administrator's Report

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**Summary:**

Attached you will find a proposed amendment to the County's code. The proposed code Section clearly states the County Administrator works at the pleasure of the Board. It also lists various powers and duties of the County Administrator and the process to remove the County Administrator. Most of these powers and duties are contained in the state code or are part of other County policies both written and unwritten. By including this in the County Code it institutionalizes, at a very general level the position of the County Administrator and the expectations of the position.

Also attached is the beginning of a County Financial Policy or Manual. Eventually this Policy/Manual will be all inclusive to include Budget Development, amendments and execution, debt management, investment policies, capital improvements, reserve requirements and any other items the Board desires. At this time I am submitting for consideration by the Board the overall statement of the objectives of the County's financial policy and the sections dealing with the development, adoption, amendments and execution of the budget.

No action is requested on either of these items at this time. They are provided for your review and input. It is my intention to begin the approval process for each at the regularly scheduled Board meeting in December.

**Attachments:**

Proposed Amendment to County Code  
Proposed Financial Policy

**Recommendation: No action at this time.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_

## Prince Edward County Proposed County Code

### Sec \_\_\_\_ Appointment of County Administrator

The Board shall appoint a County Administrator who shall be the Chief Executive Officer and the administrative head of the County government responsible for the proper administration of the government as reflected by the legislative and policy directions of the Board and by General law. The County Administrator shall be chosen solely on the basis of his/her executive and administrative qualifications. He shall serve at the pleasure of the Board and shall enforce the laws of the County and where applicable, the Commonwealth and shall insure the faithful performance of all administrative duties required by the Board. The Board may enter into an agreement with the County Administrator defining terms of employment.

### Sec \_\_\_\_ Removal of the County Administrator

The Board of Supervisors may remove the County Administrator at any time by a majority vote of all its members. All members must be present during such vote.

### Sec \_\_\_\_ Compensation

The County Administrator shall receive such compensation as the Board of Supervisors shall fix from time to time by ordinance or resolution.

### Sec \_\_\_\_ Powers and Duties

#### GENERAL:

The County Administrator shall have all the responsibility and shall carry out all the duties prescribed by 15.2-1541 and 15.2-1541.1 of the Code of Virginia, as now and hereafter may be amended and in addition such other duties and responsibilities as may be established by the Board of Supervisors.

The County Administrator shall devote his full time to the work and service of the County under the direction of the Board of Supervisors to whom he shall be accountable. He need not be a resident of the county at the time of his appointment but must become an actual resident of the County within a time prescribed by the Board.

In the case of the absence or disability of the County Administrator, the Board shall designate the Assistant County Administrator to perform the duties of the office.

#### ADMINISTRATIVE DUTIES:

The County Administrator shall be the Chief Administrative Officer of the county and shall, insofar as the Board requires, be responsible to the Board for the proper administration of all affairs of the County which the Board has authority to control. To that end, the County Administrator shall have the following powers and duties:

1. To execute and enforce all lawful ordinances, resolutions and orders of the Board and all laws of the Commonwealth required to be enforced through the Board of Supervisors or officers subject to the control of the Board of Supervisors.
2. To make reports to the Board in regard to matters of administration.
3. To appoint qualified officers and employees to head the administrative departments of the County and to dismiss, suspend and discipline, in accordance with duly adopted personnel regulations, all officers and employees in such departments, except as otherwise specifically provided by law or this Code. Department heads who are appointed by the County Administrator shall serve at the pleasure of the County Administrator.
4. To appoint all officers and employees of the County, except as he may authorize the head of an office, department and board responsible to him to appoint subordinates in such office, department or board.
5. To assign any employee of the County to any department be it permanent or temporary to ensure the most efficient use of personnel.
6. Prescribe such rules and regulations as he deems necessary or expedient for the conduct of administrative departments or agencies subject to his authority, and he shall have the power to revoke, suspend or amend any rule or regulation of any such department or agency, promulgated by any officer or employee subject to his control, so long as such rules or regulations are not promulgated by the Board of Supervisors.
7. To investigate and examine or inquire into the affairs or operation of any department, division, office or agency of the county.
8. Delegate any powers and duties conferred upon him by this Code to any other officer or employee who is subject to his supervision.

#### FINANCIAL DUTIES:

1. Advise the Board of the financial condition of the County. Submit to the Board as the Board may direct reports concerning the various financial aspects of the County.



2. Prepare and submit to the Board of Supervisors a proposed annual budget for the County for informative and fiscal planning purposes only.
3. Execute the budget as adopted by the Board of Supervisors.
4. Maintain a centralized system of accounting for the County. Maintain a record of all revenues and expenditures of the County in such system.
5. Submit to the Board and make available to the public a complete report on the finances of the County at the end of each fiscal year.

In addition to the foregoing enumerated powers and duties, the County Administrator shall have all other duties and responsibilities imposed upon or granted to him by other provisions of this Code or conferred upon him by the Board of Supervisors.

Sec \_\_\_\_\_ Power to be construed as administrative in nature

It is the intent of the Board of Supervisors to grant to the County Administrator only those powers and duties which are administrative or ministerial in nature and not delegate any governmental authority imbued in the Board of Supervisors as the governing body of Prince Edward County, Virginia pursuant to Title 15.2 of the Code of Virginia. To that end, the above specifically enumerated powers are to be construed as administrative in nature.

## FINANCE POLICY

### I. Financial Policy Guidelines – Objectives

This fiscal policy is a statement of the guidelines and goals that will influence and guide the financial management practices of the County of Prince Edward. A fiscal policy that is adopted, adhered to and regularly reviewed is recognized as the cornerstone of sound financial management. Effective fiscal policy:

- Contributes to the County's ability to insulate itself from fiscal crisis
- Empowers short and long term financial credit ability by helping to achieve the highest credit and bond ratings possible
- Promote long-term financial stability by establishing clear and consistent guidelines
- Directs attention to the total financial picture of the County rather than single issue areas
- Promotes the linking of long-run financial planning with day to day operations
- Ensures the most efficient use of resources in providing services to our citizens
- Establishes adequate internal controls that minimize the risk of the misuse and misappropriation of funds and noncompliance with applicable laws, regulations, contracts, and grants, and
- Provides the Board of Supervisors and the citizens a framework for measuring the fiscal impact of government services against established fiscal parameters and guidelines.

### Chapter 1 – Budget Development Policy

The County Administrator will serve as the Finance Director. As the Finance Director, he will be responsible for the preparation of the annual budget to include a five-year Capital Improvement Plan (CIP), execution of the final budget as approved by the Board of Supervisors, recommend changes to the budget and maintain a central accounting system.

To these ends the following financial policies are adopted:

1.0 On or before the regular scheduled Board meeting of April of each year, the County Administrator shall submit to the Board a budget for the ensuing fiscal year and an accompanying message.

1.01 Budget Message

The County Administrator's budget message shall explain the budget both in fiscal terms and in terms of projects to be accomplished. It shall describe the important features of the budget, indicate any significant changes from the prior year in financial policies, expenditures and revenues together with the reasons for such changes, summarize the County's debt position and include such other material as the County Administrator deems desirable

#### 1.02 Budget Preparation

- A. The County Administrator will establish a budget schedule which will include important dates throughout the budget preparation process.
- B. All departments, excluding the School Board will submit their requested budget to the County Administrator by a date and a form he shall establish.
- C. Volunteer and Other Organizations
  - 1. All such organizations shall submit their requests for contributions to the County Administrator.
  - 2. The Social Services Board shall approve the departmental budget of their respective organizations prior to submission to the County Administrator.
- D. The School Board is requested to submit a proposed budget by not later than March 1 and a budget approved by the School Board shall be submitted by April 1.

#### 1.03 Operating Budget

- A. The annual operating budget is the central financial planning document that embodies all operating revenue and expenditure decisions. It establishes the level of services to be provided by each department to the citizens of the county.
- B. The County Administrator shall incorporate the Board's priorities in the formulation of the preliminary budget proposal.
- C. The County Administrator shall attempt to balance recurring operating expenses to recurring operating revenues.
- D. The Board shall adopt a balanced budget annually.

#### 1.04 Revenue Policies

The County Administrator will estimate annual revenues using a conservative, objective and analytical process.

The County will consider market rates and charges levied by other public and private organizations for similar services in establishing tax rates, fees and charges.

The County will review the cost of activities supported by user fees to determine the impact of inflation and other cost increases.

The County will identify and pursue grants that are consistent with the County's goals and strategic plan.

The County will follow an aggressive policy of collecting revenues.

#### 1.05 Budget Adoption

A consolidated public hearing on the County budget, School budget, CIP, and tax rates, if applicable, shall be held no later than the regularly scheduled Board meeting of April to obtain citizen comments.

The consolidated public hearing notice shall appear at least seven days prior to the public hearing date.

The School budget shall approved by the Board of Supervisors no later than May 1, or within 30 days of the receipt of the estimates of state funds available to the school division from the Superintendent of Public Instruction.

Not less than one week following the public hearing, but prior to July 1, the Board shall adopt a balanced budget and five year Capital Improvements program.

The budget is legally enacted through passage of an appropriations resolution for all governmental and proprietary fund types that place restrictions on expenditures at the fund level for the County Administrator and category level for the School Board.

Although legal restrictions on expenditures are established at the fund level, effective administrative control over expenditures is maintained by the County Administrator through the establishment of more detailed line item budgets segregated by department.

#### 1.06 Budget Amendments

The County Administrator is authorized to transfer monies within the funds established by the Board of Supervisors.

All transfers or amendments requiring Board of Supervisors approval that have been initiated from Social Services must have the approval of that board as applicable prior to presentation to the Board of Supervisors.

Approval of the Board of Supervisors must be obtained prior to the submission of any grant applications requiring the expenditure of county funds.

All revenue received by an agency under the control of the Board of Supervisors or by the School Board or Social Services Board not included in the approved budget may not be expended by said agency without the consent of the Board of Supervisors being first obtained and those sums appropriated in the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown and accepted into the budget by the Board of Supervisors.

#### 1.07 Budget Execution

The County Administrator is responsible for the execution of the budget as approved by the Board of Supervisors.

If during the Fiscal Year it appears to the County Administrator that the funds available will be insufficient to meet the amounts appropriated, he shall report to the Board of Supervisors without delay, indicating the estimated amount of the deficit, any remedial action taken by him and his recommendations as to other actions to be taken. The Board of Supervisors shall then take such action as it deems necessary to prevent or minimize any deficit.

The County Administrator will report to the Board of Supervisors on a schedule established by the Board of Supervisors the financial condition of the county.

The County Administrator shall have the power to approve all warrants insofar as the warrants do not exceed the amounts appropriated by Fund by the Board of Supervisors. The warrant shall be converted to a negotiable check signed by both the County Administrator and Treasurer. The Treasurer will insure sufficient funds are available prior to affixing his signature to such check. The County Administrator will report to the Board of Supervisors at its monthly meeting the expenditures of monies by Fund for the previous month.



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: November 14, 2007  
Item No.: 16  
Department: County Administration  
Staff Contact: Wade Bartlett/Sarah Puckett  
Issue: Upcoming

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**Summary:**

- a. *Joint Meeting with Farmville Town Council*  
November 15, 2007 at 12:00 noon  
Settle Hall, Hampden-Sydney College
  
- b. *Joint Meeting with Prince Edward County School Board*  
November 26, 2007 at 5:30 p.m.  
Prince Edward County School Board Office

Attachments: None.

Recommendation: None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_



County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: November 14, 2007  
Item No.: 17  
Department: County Administration  
Staff Contact: Wade Bartlett/Sarah Puckett  
Issue: Informational

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**Summary:**

**Attachments:**

- a. Letter, VDACS Commissioner, RE: Drought Disaster Designation
- b. Governor's Press Release, RE: Drought Contingency Plans

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_



# COMMONWEALTH of VIRGINIA

Todd P. Haymore  
Commissioner

## Department of Agriculture and Consumer Services

PO Box 1163, Richmond, Virginia 23218  
Phone: 804/786-3501 • Fax: 804/371-2945 • Hearing Impaired: 800/828-1120  
www.vdacs.virginia.gov

October 22, 2007

Wade Bartlett, County Administrator  
Prince Edward County Board of Supervisors  
P.O. Box 382  
Farmville, VA 23901

Dear Mr. Bartlett:

I am pleased to inform you that on October 15, 2007, Acting U.S. Secretary of Agriculture Charles F. Conner approved the Governor's request that your locality be designated a primary natural disaster area due to losses caused by drought that occurred during the 2007 crop year. A copy of the Secretarial Natural Disaster Determination is enclosed.

Acting Secretary Conner has advised Governor Kaine that the secretarial designation makes farm operators in both the primary and contiguous counties and independent cities eligible to be considered for low-interest emergency loans from the Farm Service Agency (FSA) of the United States Department of Agriculture, provided eligibility requirements are met. Your local FSA office can provide affected farmers with information concerning the loan application process.

If you need additional information regarding your designation, please contact your local FSA office.

Sincerely,

A handwritten signature in black ink, appearing to read "T.P. Haymore", with a long horizontal flourish extending to the right.

Todd P. Haymore  
Commissioner

### Enclosure

c: The Honorable Robert S. Bloxom, Secretary of Agriculture and Forestry  
The Honorable John W. Marshall, Secretary of Public Safety  
Gena Boyle, Special Assistant to the Governor for Policy  
Michael M. Cline, State Coordinator, Department of Emergency Management





United States Department of Agriculture

Office of the Secretary  
Washington, D.C. 20250

OCT 15 2007

The Honorable Timothy M. Kaine  
Governor  
Commonwealth of Virginia  
Richmond, Virginia 23219

Dear Governor Kaine:

Thank you for your letters of August 22, 2007, August 29, 2007, September 12, 2007, and September 14, 2007, to former Secretary of Agriculture Mike Johanns; and your letter of September 27, 2007, requesting a Statewide disaster designation for all remaining undesignated Virginia counties and independent cities due to losses caused by drought and high temperatures that occurred during the 2007 crop year.

The Department of Agriculture (USDA) has reviewed the Damage and Loss Assessment Reports, along with the additional information submitted by the State Executive Director, Farm Service Agency (FSA). Based on this review, USDA has determined that there were sufficient production losses to warrant a Secretarial disaster designation. Therefore, I am designating 78 Virginia counties and 34 Virginia independent cities as primary natural disaster areas due to drought and high temperatures that occurred during the period January 1, 2007, and continuing. Those counties and independent cities are:

Counties:

Accomack	Clarke	Greene	Middlesex	Rappahannock
Albemarle	Craig	Greensville	Montgomery	Richmond
Alleghany	Cumberland	Halifax	Nelson	Roanoke
Amelia	Dickenson	Hanover	New Kent	Rockbridge
Amherst	Dinwiddie	Henrico	Northampton	Rockingham
Appomattox	Essex	Henry	Northumberland	Shenandoah
Augusta	Fairfax	Highland	Nottoway	Southampton
Bath	Fauquier	Isle Of Wight	Page	Spotsylvania
Botetourt	Floyd	James City	Patrick	Stafford
Buchanan	Fluvanna	King And Queen	Pittsylvania	Surry
Buckingham	Franklin	King William	Powhatan	Sussex
Campbell	Frederick	Louisa	Prince Edward	Tazewell
Carroll	Giles	Lunenburg	Prince George	Warren
Charles City	Gloucester	Madison	Prince William	Westmoreland
Charlotte	Goochland	Mathews	Pulaski	Wythe
Chesterfield	Grayson	Mecklenburg		

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The Honorable Timothy M. Kaine  
Page 2

Independent cities:

Bedford	Emporia	Hopewell	Norfolk	Staunton
Buena Vista	Fairfax	Lexington	Petersburg	Suffolk
Charlottesville	Franklin	Lynchburg	Portsmouth	Virginia Beach
Chesapeake	Fredericksburg	Manassas	Radford	Waynesboro
Colonial Heights	Galax	Manassas Park	Richmond	Williamsburg
Covington	Hampton	Martinsville	Roanoke	Winchester
Danville	Harrisonburg	Newport News	Salem	

We were unable to confirm that sufficient production losses occurred in Arlington and York Counties and the independent city of Poquoson. None of those areas sustained qualifying crop losses due to the natural disaster. Therefore, I am unable to approve your request for the designation of Arlington and York Counties and the independent city of Poquoson as primary natural disaster areas.

However, Arlington and York Counties and the independent city of Poquoson will be eligible for FSA emergency assistance, since they are named along with 13 other counties and 2 other independent cities, as contiguous disaster areas, in accordance with section 321(a) of the Consolidated Farm and Rural Development Act. Those counties and independent cities are:

Counties:

Arlington	Culpeper	Russell
Bedford	King George	Smyth
Bland	Lancaster	Washington
Brunswick	Loudoun	Wise
Caroline	Orange	York

Independent cities:

Alexandria	Falls Church	Poquoson
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All other counties and independent cities in Virginia have already been designated or named by the Secretary of Agriculture, for this same disaster.

The Honorable Timothy M. Kaine  
Page 3

This designation makes farm operators in both primary and contiguous counties eligible to be considered for low-interest emergency loans from FSA, provided eligibility requirements are met. FSA will consider each application on its own merit by taking into account the extent of losses, security available, and repayment ability.

Local FSA offices can provide affected farmers with further information.

Sincerely,



Charles F. Conner  
Acting Secretary

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**Sarah Puckett**

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**From:** "Governors Update Mailing List" <govupdate@governor.virginia.gov>  
**To:** "GovernorsUpdate mailing list" <GovernorsUpdate@virginiainteractive.org>  
**Sent:** Tuesday, October 30, 2007 3:35 PM  
**Subject:** Governor's News Release

**COMMONWEALTH OF VIRGINIA**  
*Office of the Governor*

Timothy M. Kaine  
 Governor

FOR IMMEDIATE RELEASE  
 October 30, 2007

**Contact:** Gordon Hickey  
**Phone:** (804) 225-4260  
**Cell Phone:** (804) 291-8977  
**Internet:** [www.governor.virginia.gov](http://www.governor.virginia.gov)

John W. Campbell Jr./VDOF  
 (434) 220-9070  
[www.dof.virginia.gov](http://www.dof.virginia.gov)

Terry Wagner/DEQ  
 (804) 689-4043  
[www.deq.virginia.gov](http://www.deq.virginia.gov)

**GOVERNOR Kaine ENCOURAGES VOLUNTARY WATER  
 CONSERVATION AND CALLS ON LOCALITIES TO UPDATE DROUGHT  
 CONTINGENCY PLANS**

*~Warns that drought conditions could become acute in the spring of 2008 if lack of rain continues ~*

**RICHMOND** – Governor Timothy M. Kaine today urged localities to update water conservation and drought contingency ordinances and plans and begin preparations to implement those plans. The Governor also encouraged citizens and businesses to strictly follow all calls for water conservation issued by public waterworks or local governments.

In areas where local water conservation requirements have not been initiated, citizens and businesses should voluntarily conserve water to the greatest extent possible. This includes minimizing non-essential outdoor water uses such as irrigation and vehicle washing as well as reductions in indoor water uses.

“Assure that there are no water leaks in your home; limit showers to periods of less than 5 minutes; turn off the water when you brush your teeth; and only operate dishwashers and clothes washers with full loads,” Governor Kaine said. “These simple actions when performed by millions of citizens throughout the Commonwealth can result in a significant reduction in the stresses placed on our water resources.”

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10/31/2007

The entire Commonwealth is currently experiencing significant drought, which intensified in the six weeks preceding last week's welcomed wide-spread rainfall. While last week's rain addressed many short term drought impacts, the underlying long term precipitation deficit remains.

Fortunately, the Commonwealth is approaching the time of year when water demands will diminish greatly. With the end of the active growing season, the water needs of actively growing plants will be virtually eliminated and human demands for most non-essential outdoor water uses will cease. If, however, weather predictions of a dry winter materialize, Virginia is poised to experience significant drought with the onset of the growing season in the spring of 2008. The long range weather outlook calls for the potential for above normal temperatures and below normal rainfall through January 2008. While it is unlikely that serious water shortages will occur prior to the spring of 2008, it is essential to prepare for the potential for serious water supply impacts in the coming months.

All local governments should review existing local ordinances requiring mandatory non-essential water use restrictions at this time. Any locality that has not opted such ordinances should consider doing so now. All local ordinances should be consistent with the mandatory non-essential water use restrictions contained in the Virginia Drought Assessment and Response Plan. It is likely that these ordinances will be required in the spring of 2008.

"The best drought responses are those that take into account the individual nature of water supplies and the users of those resources, and these must be developed at the local water system level," said Governor Kaine. "We must use the window of opportunity that we have between now and the spring of 2008 to develop the best local response plans that we can. I applaud the efforts of the 55 water suppliers in the Commonwealth who have implemented existing water conservation plans to address the impact of the current drought on their systems."

The Governor is also directing all executive branch agencies and institutions to review existing drought water conservation and contingency plans or develop new plans and eliminate all non-essential water uses at this time. The elimination of non-essential water uses must be consistent with the requirements contained in the Virginia Drought Assessment and Response Plan.

Today's actions are in addition to those the Governor has already taken to address specific drought impacts on farmers and forest lands. As the result of Governor Kaine's request that the US Secretary of Agriculture declare the entire Commonwealth an agricultural drought disaster area, all Virginia localities are now eligible for federal disaster assistance to address agricultural drought impacts. On October 18, the Governor issued an executive order declaring a state of emergency in the Commonwealth that includes a ban on all outdoor burning. The most immediate danger related to the drought is the potential for a significant fall wildfire season.

"I ask that all citizens be vigilant in controlling potential sources of wildfires," said Governor Kaine. "This includes being mindful of parking vehicles in proximity to fuel sources such as dried grass as well as avoiding all outdoor burning. While the recent widespread rainfall has provided some temporary reduction in wildfire potential, this relief will rapidly dissipate without additional periodic rainfall. The current ban on all outdoor burning will remain in place until further notice."

For water conservation tips, visit:

<http://www.deq.virginia.gov/waterresources/waterconservation.html>

The October Drought Monitoring Task Force report is available at:

<http://www.deq.state.va.us/waterresources/drought.php#DroughtStatusReports>.

The Virginia Drought Assessment and Response Plan can be found at:

<http://www.deq.virginia.gov/waterresources/pdf/droughtresponseplan.pdf>.

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County of Prince Edward  
Board of Supervisors  
Agenda Summary

Meeting Date: November 14, 2007  
Item No.: 18  
Department: County Administration  
Staff Contact: Wade Bartlett/Sarah Puckett  
Issue: Monthly Reports

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Summary:

Attachments:

- a. Animal Control
- b. Building Official
- c. Cannery
- d. PERT – September and October
- e. Prince Edward County Public Schools

Recommendation: Acceptance.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Chairman Fore \_\_\_\_\_  
V-Chair Simpson \_\_\_\_\_  
Moore \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Jones \_\_\_\_\_  
Ward \_\_\_\_\_

Gilfillan \_\_\_\_\_  
McKay \_\_\_\_\_

# ANIMAL CONTROL MONTHLY REPORT

October                      2007  
Month                                      Year

**DOGS**

Picked Up                      62  
 Claimed by Owner            13  
 Adopted                        1  
 Died in Kennel                0  
 Euthanized                    44  
 Transferred to S.P.C.A      4  
 \*Escaped                       0

**Fees Collected            \$200.00**

**CATS**

Picked Up                      30  
 Claimed by Owner            0  
 Adopted                        5  
 Euthanized                    25  
 Died in Kennel                0  
 Transferred to SPCA        0  
 Dead on Arrival               0

**Fees Collected from Town   \$0.00**

**Bill the Town of Farmville**

\$5 per day, per cat

11 Cats housed (7 days each)

**Total            \$385.00**

**WILDLIFE**

Handled                                      3  
 Euthanized                                3

**LIVESTOCK**

Returned to Owner                      0  
 Died in Kennel                            0

**Fees Collected            \$0.00**

**OTHER COMPANION ANIMALS**

Returned to Owner                      0

**Total Fees Collected   \$200.00**

**S. Ray Foster & Vicki Horn, Animal Control**



BUILDING OFFICIAL  
Permits Issued Report  
10/01/2007 Through 10/31/2007

BI411

ADDITIONS	- Issued	9
	- Value	\$139,100.00
	- Permit Fees	\$675.00
	- 1.75% STATE TAX	\$11.79
	- Fees Collected	\$ .00
MULTI-FAMILY HOUSING	- Issued	11
	- Value	\$2,126,315.00
	- Permit Fees	\$3,599.10
	- 1.75% STATE TAX	\$62.93
	- Fees Collected	\$ .00
ONE & TWO FAMILY DWELLING	- Issued	4
	- Value	\$705,000.00
	- Permit Fees	\$1,912.80
	- 1.75% STATE TAX	\$33.46
	- Fees Collected	\$ .00
ELECTRICAL	- Issued	5
	- Value	\$1,700.00
	- Permit Fees	\$175.00
	- 1.75% STATE TAX	\$3.05
	- Fees Collected	\$ .00
MANUFACTURED HOMES	- Issued	3
	- Value	\$102,216.00
	- Permit Fees	\$391.20
	- 1.75% STATE TAX	\$6.84
	- Fees Collected	\$ .00
REMODELING	- Issued	5
	- Value	\$112,300.00
	- Permit Fees	\$416.25
	- 1.75% STATE TAX	\$7.27
	- Fees Collected	\$ .00
Total Permits - Issued		37
Total Permits - Value		\$3,186,631.00
Total Permits - Permit Fees		\$7,169.35
Total Permits - State Tax 1.75%		<u>125.34</u>
		\$7,294.69

INSPECTIONS FOR OCTOBER

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# PRINCE EDWARD COUNTY CANNERY

7916 Abilene Road  
Farmville, Virginia 23901

LENA HUDDLESTON  
Cannery Manager  
434-223-8664  
Home 392-4218

## October 2007 Cannery Report

During the month of October, the following meat was processed and canned:

866 # 401 (qt.)	@	.48 =	415.68
122 (pt)	@	.40 =	48.80
2 gallons	@	1.25 =	2.50
80 lbs. Meat	@	.20 =	16.00
40 Patrons usage	@	1.00 =	40.00
30% out of County	@	=	<u>15.52</u>
<b>TOTAL</b>			<b>\$ 538.50</b>

**PERT RIDERSHIP  
MONTH OF SEPTEMBER 2007**

<b>WEEK</b>	<b>DATE</b>	<b>PASSENGER COUNT</b>	<b>BUS LINE</b>
Monday	3	6	GREEN
Tuesday	4	16	ORANGE
Wednesday	5	16	ORANGE
Thursday	6	15	GREEN
Friday	7	20	ORANGE
Monday	10	15	GREEN
Tuesday	11	17	ORANGE
Wednesday	12	14	ORANGE
Thursday	13	16	GREEN
Friday	14	15	ORANGE
Monday	17	15	GREEN
Tuesday	18	22	ORANGE
Wednesday	19	4	ORANGE
Thursday	20	20	GREEN
Friday	21	7	ORANGE
Monday	24	10	GREEN
Tuesday	25	17	ORANGE
Wednesday	26	9	ORANGE
Thursday	27	10	GREEN
Friday	28	20	ORANGE

**TOTAL** 284

<u>BUS LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays, & Fridays

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**PERT RIDERSHIP  
MONTH OF OCTOBER 2007**

<b>WEEK</b>	<b>DATE</b>	<b>PASSENGER COUNT</b>	<b>BUS LINE</b>
Monday	1	13	GREEN
Tuesday	2	12	ORANGE
Wednesday	3	12	ORANGE
Thursday	4	17	GREEN
Friday	5	26	ORANGE
Monday	8	8	GREEN
Tuesday	9	11	ORANGE
Wednesday	10	7	ORANGE
Thursday	11	15	GREEN
Friday	12	13	ORANGE
Monday	15	14	GREEN
Tuesday	16	16	ORANGE
Wednesday	17	12	ORANGE
Thursday	18	11	GREEN
Friday	19	13	ORANGE
Monday	22	11	GREEN
Tuesday	23	17	ORANGE
Wednesday	24	12	ORANGE
Thursday	25	10	GREEN
Friday	26	18	ORANGE
Monday	29	6	GREEN
Tuesday	30	9	ORANGE
Wednesday	31	3	ORANGE
<b>TOTAL</b>		<b>286</b>	

<u>BUS LINE</u>	<u>ROUTE</u>	<u>DAYS OF OPERATION</u>
GREEN	Prospect / Pamplin	Mondays & Thursdays
ORANGE	Meherrin / Green Bay	Tuesdays, Wednesdays, & Fridays

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**Prince Edward County Public Schools  
Summary Financial Report**

Fund I  
Month Ending S      October 31, 2007

(rounded to nearest dollar)

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the Commonwealth:					
State Sales Tax.....	\$ 245,359	\$ 955,375	\$ 3,102,350	\$ 2,146,975	30.80
Basic School Aid.....	\$ 666,466	\$ 2,665,864	\$ 7,987,757	\$ 5,321,893	33.37
All Other.....	\$ 268,822	\$ 1,090,060	\$ 6,702,046	\$ 5,611,986	16.26
<b>Total State.....</b>	<b>\$ 1,180,647</b>	<b>\$ 4,711,299</b>	<b>\$ 17,792,153</b>	<b>\$ 13,080,854</b>	<b>26.48</b>
From the Federal Gov't.....	\$ 47,465	\$ 290,946	\$ 2,144,398	\$ 1,853,452	13.57
Tran. From General Fund(County)	\$ 883,768	\$ 2,187,451	\$ 7,895,412	\$ 5,707,961	27.71
Cash Book -Local.....	\$ 18,285	\$ 68,647	\$ 305,341	\$ 236,694	22.48
<b>Total Revenues.....</b>	<b>\$ 2,130,165</b>	<b>\$ 7,258,343</b>	<b>\$ 28,137,304</b>	<b>\$ 20,878,961</b>	<b>25.80</b>

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended &amp; Encumbered (Over) Under Budget</u>	<u>Expen. &amp; Encumbrance as a % of Budget</u>
1000-Instruction.....	\$ 1,677,961	\$ 5,242,037	\$ 12,966,589	\$ 21,467,363	\$3,258,737	84.82
2000-Admin.,Health/Att.....	\$ 117,404	\$ 459,091	\$ 753,802	\$ 1,673,963	\$461,070	72.46
3000-Transportation.....	\$ 127,958	\$ 393,613	\$ 707,768	\$ 1,836,704	\$735,323	59.97
4000-Operation/Maintenance	\$ 199,557	\$ 550,591	\$ 614,642	\$ 1,974,736	\$809,503	59.01
5000-Food Service.....	\$ 788	\$ 1,572	\$ -	\$ 9,050	\$7,478	17.37
6000-Facilities.....	\$ 6,497	\$ 21,036	\$ -	\$ 177,391	\$156,355	11.86
7000-Debt. Ser.....	\$ -	\$ 590,403	\$ 406,269	\$ 998,097	\$1,425	99.86
8000-Contingency Reserve	\$ -	\$ -	\$ -	\$ -	\$0	0.00
<b>Total Expenditures.....</b>	<b>\$ 2,130,165</b>	<b>\$ 7,258,343</b>	<b>\$ 15,449,070</b>	<b>\$ 28,137,304</b>	<b>\$5,429,891</b>	<b>80.70</b>

Saved as October 07-08 MonthRept

Prince Edward County Public Schools  
 35 Eagle Drive  
 Farmville, Virginia 23901

**Comparative Receipts and Expenditures  
 Year to Date**

**Month of October 07**

Receipts:	Fiscal 2007			Budgeted	Rec. YTD	Percent	Diff.
	Budgeted	Rec. YTD	Percent				
Sales Tax	3,268,178	974,347	29.81	3,102,350	955,375	30.80	0.98
Basic Aid	7,890,502	2,526,139	32.01	7,987,757	2,665,864	33.37	1.36
Other State	6,238,609	1,070,179	17.15	6,702,046	1,090,060	16.26	-0.89
<b>Total State</b>	<b>17,397,289</b>	<b>4,570,665</b>	<b>26.27</b>	<b>17,792,153</b>	<b>4,711,299</b>	<b>26.48</b>	<b>0.21</b>
Federal Funds	3,191,518	473,221	14.83	2,144,398	290,946	13.57	-1.26
Local Funds	6,850,372	2,132,496	31.13	7,895,412	2,187,451	27.71	-3.42
Cash Book	305,341	50,237	16.45	305,341	68,647	22.48	6.03
<b>Total Revenue</b>	<b>\$27,744,520</b>	<b>\$7,226,620</b>	<b>26.05</b>	<b>28,137,304</b>	<b>7,258,343</b>	<b>25.80</b>	<b>-0.25</b>

Expenditures:	Fiscal 2007			Budgeted	Expended YTD	Percent	Diff.
	Budgeted	Expended YTD	Percent				
Instruction	20,648,940	5,181,839	25.09	21,467,363	5,242,037	24.42	-0.68
Administration	1,565,270	440,751	28.16	1,673,963	459,091	27.43	-0.73
Transportation	1,571,767	482,481	30.70	1,836,704	393,613	21.43	-9.27
Maintenance	1,990,408	534,906	26.87	1,974,736	550,591	27.88	1.01
Food Service	865,317	62,786	7.26	9,050	1,572	17.37	10.11
Facilities	177,000	2,893	1.63	177,391	21,036	11.86	10.22
Debt Service	925,818	520,965	56.27	998,097	590,403	59.15	2.88
Contingency Reserves	0	0	0.00	0		0.00	0.00
<b>Total Expenditures</b>	<b>\$27,744,520</b>	<b>\$7,226,620</b>	<b>26.05</b>	<b>\$28,137,304</b>	<b>\$7,258,343</b>	<b>25.80</b>	<b>-0.25</b>

**For Fiscal 2007, Technology Expenditures are included as a part of both Instruction and Administration.**

Saved as October 07-08 Expense Compare

**Prince Edward County Public Schools  
Food Service Department  
Summary Financial Report  
2007-2008**

**Fund 4  
Month Ending October 31, 2007**

(rounded to nearest dollar)

<u>Revenues</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance Actual Under (Over) Budget</u>	<u>YTD as a Percent of Budget</u>
From the Commonwealth:					
State School Food	\$ 13,408	\$ 13,408	\$ 14,467	\$ 1,059	92.68
School Breakfast	\$ 237	\$ 237	\$ 4,084	\$ 3,847	5.80
Total State.....	\$ 13,645	\$ 13,645	\$ 18,551	\$ 4,906	73.55
Federal Reimbursement	\$ 70,007	\$ 123,378	\$ 873,517	\$ 750,139	14.12
Cash Book -Local.....	\$ 31,755	\$ 85,977	\$ 187,399	\$ 101,422	45.88
<b>Total Revenues.....</b>	<b>\$ 115,407</b>	<b>\$ 223,000</b>	<b>\$ 1,079,467</b>	<b>\$ 856,467</b>	<b>20.66</b>

<u>Expenditures</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Outstanding Encumbrances</u>	<u>Budget</u>	<u>Expended &amp; Encumbered (Over) Under Budget</u>	<u>Expen. &amp; Encumbrance as a % of Budget</u>
Salary	\$ 37,920	\$ 126,637	\$ 316,885	\$ 443,670	\$ 148	99.97
Fringe Benefits	\$ 14,333	\$ 47,817	\$ 124,476	\$ 172,558	\$ 265	99.85
Purchased Services	\$ 1,479	\$ 4,435	\$ 510	\$ 16,060	\$ 11,115	30.79
Materials & Supplies	\$ 15,834	\$ 24,811	\$ 10,180	\$ 47,779	\$ 12,788	73.24
Food Supplies	\$ 44,979	\$ 78,143	\$ 20,404	\$ 383,050	\$ 284,503	25.73
Uniforms	\$ -	\$ -	\$ -	\$ 450	\$ 450	0.00
Furniture/Equipment	\$ 1,898	\$ 1,933	\$ -	\$ 15,900	\$ 13,967	12.16
		\$ -	\$ -	\$ -	\$ -	
<b>Total Expenditures.....</b>	<b>\$ 116,443</b>	<b>\$ 283,776</b>	<b>\$ 472,455</b>	<b>\$ 1,079,467</b>	<b>\$323,236</b>	<b>70.06</b>

Saved as October 07-08 summary financial food service