

October 12, 2021

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 12th day of October, 2021; at 7:00 p.m., there were present:

Beverly M. Booth

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Jerry R. Townsend

James R. Wilck

Also present: Douglas P. Stanley, County Administrator; Sarah E. Puckett, Assistant County Administrator; Trey Pyle, Deputy Emergency Management Coordinator; Robert Love, Planning and Community Development Director; Terri Atkins Wilson, County Attorney; and Scott Davis, Farmville Town Manager.

Chairman Emert called the October meeting to order.

Chairman Emert stated:

*Due to the COVID-19 Emergency, the Prince Edward County Board of Supervisors is operating pursuant to and in compliance with its "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." Effective August 1, 2021, the Board has re-opened meetings to in-person participation by the public; however, there could still be limited available seating. Citizens are strongly encouraged to participate in meetings through in-person participation, written comments, and/or remote participation by calling: **1-844-890-7777, Access Code: 390313** (If busy, please call again.) Additionally, citizens may view the Board meeting live in its entirety at the County's YouTube Channel, the link to which is provided on the County's website.*

The Prince Edward County Board of Supervisors strongly encourages citizen input and engagement in our County government. Due to COVID-19, the Board of Supervisors, Planning Commission, and other County committees, boards, etc. are operating pursuant to the following protocols for public input and public participation.

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Public Participation and Public Hearing comments and information regarding the limited number of seats for in-person participation at County meetings are coordinated through Karin Everhart, Deputy Clerk to the Board of Supervisors, as follows:

1. **In-Person Participation:** While county meetings have re-opened to the public, there could still be limited seating, if social distancing is needed. To enter the Prince Edward County

Courthouse, unvaccinated and vaccinated individuals are required to wear a mask at all times and socially distance. Based on the uncertainty of social distancing requirements, the exact number of seats available in the Board/Planning Commission meeting room is uncertain. The County appreciates the public's patience as staff continues to adapt to the public safety recommendations and guidelines of the Virginia Department of Health and the CDC.

2. **Written Comments:** Please limit word count to no more than 500 words. Comments must be received by 2:00 p.m. the day of the meeting.
  - a. **Mailed:** Board of Supervisors (or Planning Commission)  
P.O. Box 382, Farmville, VA 23901.
  - b. **E-Mailed:** Board of Supervisors: [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)  
Planning Commission: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)
3. **Remote Participation:** Citizens may participate remotely during the meeting. To call in to the meeting, please dial: **1-844-890-7777**. When prompted for an Access Number: **390313**. Citizens may provide comments during Public Participation and/or for a specific Public Hearing on the agenda. Citizens are encouraged to pre-register with the County Administrator's Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of speakers, the Chair will determine the time allotted to each speaker.
4. **County YouTube Channel:** Citizen may also view the monthly Board of Supervisors meeting live at the County's YouTube Channel: (link is also on County website under Meetings & Public Notices.)  
<https://www.youtube.com/channel/UCyfpsa5HEjIWejBSc5XwplA/featured> .

Supervisor Booth offered the invocation and led the Pledge of Allegiance.

#### In Re: Recognitions

*"Recognitions" is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of the students at the Prince Edward County Public Schools and Fuqua School, and our employees and our citizen volunteers who serve the County of Prince Edward.*

Mr. Stanley stated he was pleased to report that an email was received from a citizen of Prince Edward County:

*Good afternoon Mr. Stanley.*

*My name is Bill VanSicle-Wilson, and I participated in the Community Awareness meeting this past month. We were discussing the treatment received by the employees of some of the area refuse collection sites. James E. Tarleton, Jr. is an employee at the Singleton Road facility. I spoke up on his behalf in reference to his willingness to go above and beyond to assist community residents when disposal visits are made. I know there was a lot of opinions about the negative treatment some have experienced at different*

sites. Mr. Tarleton is an EXCELLENT employee and is always at the ready to help in any way he can. He greets his community residents as soon as they enter the gates. It would be my recommendation that he receive some type of recognition for his diligence in the service he provides, on a regular basis, to his community. Having had more than thirty years experience in the Customer Service industry, myself, he is a prime example I would want to represent our community.

Thank you for sharing your information and willingness to hear us as a community and acknowledging our concerns and opinions.

Jeff Jones, Solid Waste General Manager, stated Mr. Tarleton is an excellent employee, adding that he is glad to have Mr. Tarleton as a member of the Prince Edward County Solid Waste team. He said Mr. Tarleton is always willing to help out, work a different shift or a different location if needed, and commended him for a job well done.

In Re: Board Comments

Chairman Emert, Supervisor Pride, Supervisor Cooper-Jones, Supervisor Booth, Supervisor Gilliam and Supervisor Townsend welcomed everyone to the meeting. Chairman Emert and Supervisor Gilliam added praise for Mr. Tarleton.

In Re: Public Participation

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests the Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

Megan Newcomb, Central Virginia Regional Library, stated the library is now affiliated with two funding sources: the Dolly Parton Imagination Library, which mails books once a month to children under five years of age. She said the Library also received a \$4,000 Walter Payne Foundation.

In Re: Consent Agenda

On motion of Supervisor Wilck, seconded by Supervisor Cooper-Jones, and carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

The Board accepted the August 2021 Treasurer’s Report; the minutes of the meeting held September 14, 2021 and September 29, 2021; Accounts and Claims, Board Mileage Sheets; and Salaries.

**Prince Edward Treasurer's Report - August 2021**

| <b>Name of Bank</b>                | <b>Bank Balance</b> | <b>Available Balance</b>      |
|------------------------------------|---------------------|-------------------------------|
| Benchmark Pooled Fund Account      | \$13,457,489.90     | \$13,457,489.90               |
| Benchmark Social Services          | \$1,095,572.61      | \$1,095,572.61                |
| Benchmark School Fund              | \$214,399.60        | \$214,399.60                  |
| Benchmark Food Service             | \$206,408.80        | \$206,408.80                  |
| TOTAL                              |                     | \$14,973,870.91               |
| <b>Certificates of Deposit</b>     |                     |                               |
| Benchmark                          |                     | \$646,066.52                  |
| Farmers Bank                       |                     | \$4,423,892.88                |
| Benchmark 5 Yr CD-letter of credit |                     | \$653,227.28                  |
| TOTAL                              |                     | <u>\$5,723,186.68</u>         |
| GRAND TOTAL                        |                     | <u><u>\$20,697,057.59</u></u> |

In Re: Virginia Department of Health – Maria Almond, M.D., MPH, Health Director

The Virginia Department of Health welcomed Dr. Maria Almond, M.D., MPH, as the new health director for the Piedmont Health District. Dr. Almond will assume the role effective October 9.

A current member of the Virginia State Advisory Committee to the U.S. Commission on Civil Rights, Dr. Almond has been serving as a rural psychiatrist for Centra Medical Group in Farmville since 2015. Previously, she served on faculty with the University of Michigan's Department of Psychiatry, where

she was the clinical director for the Psych-Oncology Clinic and on staff with Counseling and Psychological Services for University of Michigan students.

Dr. Almond received her psychiatric training at Duke University Medical Center during which time she also pursued research in Tanzania as an inaugural Duke Global Health Fellow. She obtained her master of public health from the University of North Carolina and attended Harvard Medical School.

Dr. Almond stated it is a pleasure to serve for the well-being of the community; she said the area is just beginning to see a decline in the COVID numbers, but it is important that everyone use the tools available to protect each other and the most vulnerable, including masks, getting tested, staying home and getting vaccinated. Dr. Almond stated that with just 18,667 vaccinated, that is not enough. Well over 90% need to be vaccinated before the disease will be stalled, and while 49.9% have had at least one dose, the region is not there yet. She stated this fight against COVID must be a community-wide effort and each of us has a role to play.

In Re: Town of Farmville Update

Farmville Town Manager Scott Davis, LP.D. provided an update on Town projects and programs. He stated he is working with the non-profit group tied to the Mary E. Branch Community Center, working to renovate the building to get it back in use.

Mr. Davis said a developer has approached the Town regarding a lot off Fairgrounds Road which is currently in the County limits but the developer wishes it to be in the Town to access water and sewer service; Mr. Davis said he will present the Board with a boundary adjustment.

Mr. Davis said engineering for the access road off Commerce Road to enter the Industrial Park site which is dependent upon an existing sewer line. He said the best alternative needs to be found.

Mr. Davis reported the South Street Conference Center will be changing its use; the offices will be removed to make Recreation Department offices to make a more convenient location for citizens.

Mr. Davis stated the ARPA funds would be used for upgrades to the water and sewer plant and lines. He said they are also planning to use the funding for recreation activities related to COVID.

In Re: Highway Matters

Supervisor Pride asked if a building will remain near the roundabout in Hampden-Sydney. Mr. Stanley stated it was his understanding the house will be demolished (later determined to remain).

Supervisor Jones expressed his thanks for the work being done on Copper Hill Road; the residents are thrilled.

Supervisor Gilliam stated shoulder work needs to be done on this end of Abilene Road.

Supervisor Pride stated work is being done on Mills Creek Road. Supervisor Townsend said there have been a lot of positive comments.

Supervisor Gilliam asked if work has begun on Featherfin Road.

Chairman Emert stated work began on Hidden Lake Road, working on the drainage issues.

In Re: American Rescue Plan Act (ARPA)

Mrs. Sarah Elam Puckett, Assistant County Administrator, said that on March 11, 2021, The American Rescue Plan Act, a \$1.9T relief bill was signed into law. It provides \$350B to state and local governments for the purposes of supporting public health response to the COVID-19 pandemic as well as providing a way for states and local governments to start the process of economic recovery.

The County of Prince Edward is slated to receive a total of \$4,429,021.00 in two disbursements, one year apart.

Funds must be used in one of the eligible use categories specified in the American Rescue Plan Act. As with the CARES Act funds, the expenditure of ARPA funds must follow stringent guidelines and has restrictions. There are five primary ways that Recovery Funds can be spent:

1. Support public health response: Fund COVID-19 mitigation efforts, medical expenses, behavioral healthcare and certain public health and safety staff
2. Address negative economic impacts: Respond to economic harms to workers, families, small businesses, and nonprofits, or impacted industries and re-hiring of public sector workers
3. Replace public sector revenue loss: Use funds to provide government services to the extent of the reduction in revenue experienced due to the pandemic
4. Premium pay for essential workers: Offer additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure. Funds can be used retroactively back to January 27, 2020.

5. Water, sewer and broadband infrastructure: Make necessary investments to improve access to clean drinking water, invest in wastewater and stormwater infrastructure and provide unserved or underserved locations with new or expanded broadband access.

ARPA's Fiscal Recovery Funds explicitly encourages direct public input in allocation and priority of fund use. The Treasury "urges state, territorial, tribal, and local governments to engage their constituents and communities in developing plans to use these payments, given the scale of funding and its potential to catalyze broader recovery and rebuilding."

To start the process for public input, the Board will wish to consider authorizing a public hearing for the November 9, 2021 Board meeting to receive citizen input on priorities to be considered by the County for spending ARPA Funds.

Additionally, prior to the expenditure of the first allocation of ARPA Funds and in accordance with Section 15.2-2507, Code of Virginia, the Board will need to hold a public hearing to increase the FY22 County Budget, accept the distribution of \$2,214,510.50 of Federal Coronavirus Relief Funds to be appropriated by the Board of Supervisors and distributed to the Prince Edward County Budget.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to authorize the advertisement of a public hearing to receive citizen input on spending priorities for ARP A Funds; and to authorize a public hearing on the amendment of the FY 22 County Budget to enable the expenditure of ARPA Funds during the current fiscal year.; the motion carried:

|      |                                                                                                                                                                |      |      |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: | None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|

In Re: Citizen Volunteer Appointments

The terms of office for the following positions expire December 31, 2021. All current office holders are eligible for reappointment.

| <b>Position</b>                               | <b>Term of Office</b> | <b># of Terms Expiring / Vacancies</b> | <b>Individual Currently Holding the Office</b> |
|-----------------------------------------------|-----------------------|----------------------------------------|------------------------------------------------|
| Prince Edward County Planning Commission      | 4 Years               | 2                                      | Teresa Sandlin<br>Mark Jenkins                 |
| Prince Edward County Board of Zoning Appeals* | 5 Years               | 1                                      | Vincent Eanes                                  |
| Crossroads Community Services Board           | 3 Years               | 1                                      | Bernetta Watkins                               |

*\*Note: The Board makes a recommendation to the Circuit Court Judge for appointments to the BZA.*

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to authorize advertisement for Citizen Volunteer positions; the motion carried:

|                                                                                                                                                                                          |                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| <p>Aye:</p> <p>Beverly M. Booth<br/>Pattie Cooper-Jones<br/>J. David Emert<br/>Llew W. Gilliam, Jr.<br/>Robert M. Jones<br/>Odessa H. Pride<br/>Jerry R. Townsend<br/>James R. Wilck</p> | <p>Nay: None</p> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|

In Re: AFID Grant for Cannery Boiler

The Governor's Agriculture and Forestry Industries Development Fund (AFID) Infrastructure Grant program is designed to support equitable and sustainable local food systems by investing in the infrastructure that supports small-scale agricultural producers, farmers' markets and food hubs.

The new AFID Infrastructure Grant program competitively awards matching grants of up to \$25,000 in partnership with local governments for community infrastructure development projects that support local food production and sustainable agriculture. Special reduced match requirements are available to projects in economically distressed localities or underserved communities and for those benefiting multiple small-scale producers.

The AFID Infrastructure Program is focused on awarding reimbursable grants primarily for capital projects at new and existing food hubs, farmers' markets, commercial kitchens and other value-added



facilities such as those used for processing and packaging meats, dairy products, produce, or other Virginia-grown products. The inaugural funding round opens October 1, 2021, with an application deadline of November 15, 2021, and award announcements made no later than December 31, 2021.

As the Board is aware, a new boiler is needed at the County cannery. It is Priority #10 in the Capital Improvement Plan at a cost of about \$60,000. If the County is successful in securing these grant funds, that will reduce the cost for this capital item by \$25,000.

Pending Board action, the County will be requesting assistance from the Commonwealth Regional Council with this grant application.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Gilliam, to authorize the submittal of the grant application to the Virginia Department of Agriculture; and to authorize the local matching funds needed for the grant match (originally estimated at \$35,000 based on the boiler cost of \$60,000); the motion carried:

|      |                                                                                                                                                                |      |      |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: | None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|

In Re: Public Hearing – Special Use Permit, Commercial Dumpster Service

Chairman Emert announced that this was the date and time scheduled for a public hearing regarding a request by Joseph Ryan Wood for a Special Use Permit to operate a commercial dumpster service on 37.19 acres, denoted at Tax Map Parcel numbers 036-A-2B, 036-A-2C, 036-A-5, and 036-A-6, located at 765 Restful Acres Lane, Farmville, Virginia. Notice of this hearing was advertised according to law in the Wednesday, September 29, 2021, and Wednesday, October 6, 2021 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Robert Love, Planning and Community Development Director, stated the County has received an application for a Special Use Permit from Joseph Ryan Wood for a Special Use Permit (SUP) to operate

a commercial dumpster service on 37.19 acres, denoted as Tax Map Parcel numbers 036-A-2B, 036-A-2C, 036-A-5, & 036-A-6, located at 765 Restful Acres Lane, Farmville, VA. This parcel is in an A1, Agricultural Conservation zoning district, and trash and refuse services are allowed in the district only after approval of a special use permit.

The Planning Commission held a public hearing on September 21, 2021. No one spoke in opposition and the County has received no other correspondence opposing the request. The Planning Commission unanimously recommended approval with conditions, forwarding the request to the Board of Supervisors for Public Hearing.

County staff is of the opinion the use is generally compatible with the zoning district and will have minimal impact on surrounding properties.

Chairman Emert opened the public hearing.

Supervisor Gilliam questioned if tarps were to be used; Mr. Wood stated there would be automatic tarps used. There would be no more than 15 dumpsters stored on the property.

There being no one further wishing to speak, Chairman Emert closed the public hearing.

Supervisor Wilck made a motion, seconded by Supervisor Townsend, to approve the Special Use Permit request by Joseph Ryan Wood for a commercial dumpster service with conditions as recommended by the Planning Commission; the motion carried:

|      |                      |      |      |
|------|----------------------|------|------|
| Aye: | Beverly M. Booth     | Nay: | None |
|      | Pattie Cooper-Jones  |      |      |
|      | J. David Emert       |      |      |
|      | Llew W. Gilliam, Jr. |      |      |
|      | Robert M. Jones      |      |      |
|      | Odessa H. Pride      |      |      |
|      | Jerry R. Townsend    |      |      |
|      | James R. Wilck       |      |      |

### **JOSEPH RYAN WOOD - SPECIAL USE PERMIT CONDITIONS**

#### **SITE PLAN**

1. Development activities on the site shall be limited to those as specified in the Special Use Permit Application and Site Plan. The final locations of incidental facilities may be adjusted provided no such adjustment violates any buffers, setbacks, or other statutory requirement. The concepts

reflected in the filed special use permit dated 8/3/2021 are hereby made part of these development conditions.

2. Any proposed expansion of the operation, change of activities or additional facilities or activities shall be submitted to the Prince Edward County Planning and Community Development office for review prior to implementation. Any changes may be subject to Permit amendment procedures, including Public Hearings.

### **ENVIRONMENTAL**

3. All pollution control measures, erosion and sediment control measures, storm water control facilities, and all construction activities shall comply with the requirements of the appropriate federal, state, and local regulations and ordinances.
4. All facilities for the provision of potable water and sanitation and wastewater disposal systems shall be approved by the Virginia Department of Health.
5. Any development activities of structural or land disturbing nature not specifically addressed by these Conditions shall be in conformance with applicable provisions of federal, state, and local statutes and regulations.

### **TRANSPORTATION**

6. All entrance permits must be authorized by the Virginia Department of Transportation.
7. All internal roads used for public access shall be of compacted earth, or have a minimum of a four (4) inch stone base, or shall be paved.
8. Adequate area shall be provided on site to accommodate parking of all employees and patrons. It shall be the responsibility of the Permittee to assure that employees and patrons park only on site and not on any highway right-of-way, or on adjoining or adjacent parcels unless written consent is provided by the owner or owners thereof.

### **GENERAL**

9. All exterior lighting shall be designed and installed so as to minimize glare onto adjoining properties or any public access road. All lighting shall be full cut-off type fixtures.
10. Outdoor storage of dumpster/trash containers shall be situated at the rear of buildings and shall be appropriately screened per Prince Edward Zoning Ordinance, Section 4-200.15.
11. All dumpster/trash containers stored on site shall not contain restaurant or food waste at any time.
12. The Permittee is responsible for the appearance of the site including litter pick-up and other orderly site appearance.
13. This Permit is non-transferable, except and unless written notice from the Permittee regarding the transfer, and a signed document from the proposed new Permittee is received by the Planning and Community Development Office which states that the new Permittee agrees to comply with all terms

and Conditions imposed with the original Permit Issuance. If the proposed new Permittee desires to amend the original Permit Conditions, amendments must be addressed by the Prince Edward County Planning Commission and Board of Supervisors through the Special Use Permit process.

14. Failure of Permittee to full conform to all terms and conditions may result in revocation of this Special Use Permit if said failure or failures are not corrected or addressed to the satisfaction, not to be unreasonably withheld, of the County within thirty (30) days of written notice from the County.

In Re: Public Hearing – Solar Energy Revenue Sharing Ordinance

Chairman Emert announced that this was the date and time scheduled for a public hearing regarding an ordinance to amend the Prince Edward County Code of Ordinances to implement "revenue share for solar energy projects" pursuant to Va. Code Ann. §58.1-2636. Said ordinance would authorize Prince Edward County to assess a revenue share of \$1,400.00 per megawatt (annual), as measured in alternating current (AC) generation capacity of the solar facility, based on submissions by the solar facility owners to the interconnecting utility on any solar photovoltaic (electric energy) project, subject to certain exemptions set out in Va. Code Ann. §58.1-2636. Notice of this hearing was advertised according to law in the Wednesday, September 29, 2021, and Wednesday, October 6, 2021 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Love said the County is receiving a large amount of interest from various companies seeking to locate Utility Scale Solar Energy facilities. To date there have been pre-development meetings for three projects with a combined total acreage of approximately 2,500 acres. These types of projects require a large amount of staff time and resources to perform site inspections and oversight during construction.

These large-scale projects are permitted by Special Use Permits only and if approved could represent added value to Prince Edward County through a Revenue Share. Per Code of Virginia, a Revenue Sharing Ordinance first has to be advertised and approved. Currently the Revenue Share law imposes a limit of \$1,400.00 per megawatt per year. The benefit of a Revenue Share versus utilizing Machinery and Tools taxation is that Machinery & Tools tax revenues would negatively impact Local Composite Index funding to schools.

Pollution control equipment and facilities are a separate class of property and are exempt from taxation based on the following criteria, as specified in § 58.1-3660, which specifies that a locality may elect

to pass an ordinance to assess a revenue share of up to \$1,400 per megawatt of the nameplate capacity on projects for which an initial interconnection request form was filed with an RTO on or after January 1, 2019. As noted above, this only applies to projects greater than 5 MW. If a locality adopts the revenue share, then 100% of all projects greater than 5 MW are 100% exempt from taxation. This exemption does not apply to the land on which solar equipment or facilities are located. If the solar project is greater than 25 MW and the land is in the solar project's name as stated in the interconnection agreement, then the land will be assessed by the SCC at 100% of FMV. All leased land will be assessed locally.

If the County elects to remain with taxation of the facilities with Machinery and Tools tax valuation, solar equipment would go on the books at 90% of value and after eight (8) years start depreciating downward to approximately 50% after 25 years and 30% after 30. In addition, projects greater than five (5) megawatts and less than 150 megawatts for which an initial interconnection request form was filed with an electric utility or RTO on or after January 1, 2019, are 80% exempt in years 1-5, 70% exempt in years 6-10, and 60% exempt for all remaining years. One other danger is that the General Assembly could adjust the percentages or exemptions in future years.

In addition to a Revenue Share, the Code of Virginia allows for voluntary siting agreements between the County and applicants for solar energy facilities pursuant to Virginia Code § 15.2-2316.7(B) that specifies: "The siting agreement may include terms and conditions, including (i) mitigation of any impacts of such solar facility; (ii) financial compensation to the host locality to address capital needs set out in the (a) capital improvement plan adopted by the host locality, (b) current fiscal budget of the host locality, or (c) fiscal fund balance policy adopted by the host locality; or (iii) assistance by the applicant in the deployment of broadband, as defined in § 56-585.1:9, in such locality."

Chairman Emert opened the public hearing.

There being no one wishing to speak, Chairman Emert closed the public hearing.

Supervisor Jones expressed his appreciation to Mr. Love's action in pursuing this topic.

Supervisor Townsend made a motion, seconded by Supervisor Jones, to approve an ordinance to amend the Prince Edward County Code of Ordinances to implement "revenue share for solar energy projects" pursuant to Va. Code Ann. §58.1-2636, effective December 1, 2021; the motion carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

**PRINCE EDWARD COUNTY BOARD OF SUPERVISORS**

**AN ORDINANCE TO AMEND THE PRINCE EDWARD COUNTY CODE OF ORDINANCES TO IMPLEMENT "REVENUE SHARE FOR SOLAR ENERGY PROJECTS" PURSUANT TO VA. CODE ANN. §58.1-2636**

WHEREAS, the Virginia General Assembly enacted Va. Code Ann. §58.1-2636 titled "Revenue Share for Solar Energy Projects", effective December 1, 2021;

WHEREAS, Va. Code Ann. §58.1-2636 authorizes any locality to adopt an ordinance to assess a revenue share of up to \$1,400.00 per megawatt, as measured in alternating current (AC) generation capacity of the facility, based on submissions by the solar facility owners to the interconnecting utility, on any solar photovoltaic (electric energy) project, subject to certain exemptions set out in Va. Code §58.1-2636; and

WHEREAS, the County desires to amend the Prince Edward County Code of Ordinances to implement the provisions of Va. Code Ann. §58.1-2636.

NOW THEREFORE BE IT ORDAINED by the Prince Edward County Board of Supervisors as follows:

1. To add Article VIV titled "Revenue Share for Solar Energy Projects" to Chapter 70 titled "Taxation" to be numbered 70-241 through 70-243 of the Prince Edward County Code of Ordinances as follows:

Article V "Revenue Share for Solar Energy Projects"

Sec. 70-241. Purpose, Definition, Relation to Other Ordinances.

- (a) The purpose of this article is to implement Va. Code Ann. §58.1-2636 titled "Revenue Share for Solar Energy Projects" approved by the 2020 Regular Session of the Virginia General Assembly and signed into law by the Governor, effective July 1, 2020.
- (b) Terms used in this article shall have the defined meanings found in Va. Code Ann. §58.1-2636, §58.1-3660, §58.1-3507, or §58.1-3508.6, as amended.
- (c) To the extent that the provisions of this article conflict with any other prior ordinance or provision of the Prince Edward County, Virginia Code of Ordinances, this article shall control.

Sec. 70-242. Applicability.

- (a) This Article shall apply to all solar photovoltaic (electric energy) systems except those:
  - (i) Described in §56-594, §56-594.01, or §56-594.2 or Chapters 358 and 382 of the Acts of Assembly of 2013, as amended;
  - (ii) 20 megawatts or less, as measured in alternating current (AC) generation capacity, for which an initial interconnection request form has been filed with an electric utility or a regional transmission organization on or before December 31, 2018; or
  - (iii) Five megawatts or less.
- (b) This Article shall not apply to any solar photovoltaic (electric energy) project for which an application was filed with the County before July 1, 2020, unless:
  - (i) The County and the applicant or owner agree to revise any existing voluntary payment agreement, or enter into any new voluntary payment agreement, under which the applicant or owner agrees to voluntarily waive a portion of the exemption from machinery and tools as provided in Va. Code Ann. §58.13660, as amended.
  - (ii) The County and the applicant or owner agree to substitute the amount of such voluntary payment for a similar amount of a solar energy revenue share authorized by Va. Code Ann. §58.1-2636.
  - (iii) For purposes of this subsection, "application has been filed with the locality" means an applicant has filed an application for a zoning confirmation from the County for a by-right use, or an application for land use approval under the County's zoning ordinance to include an application for a conditional use permit, special use permit, special exception, or other application as set out in the locality's zoning ordinance.
- (c) Nothing in this Section shall preclude an applicant or owner of a solar photovoltaic (electric energy) project previously approved by the County or who filed an application with the County before July 1, 2020 from entering into a written agreement to submit such project to be subject to the provisions of this Ordinance.

Sec. 70-243. Revenue Share Rate Per Megawatt and Waiver of Machinery and Tool Tax.

- (a) The County hereby imposes a revenue share to be assessed at a rate of \$1,400.00 per megawatt on any solar photovoltaic (energy) project. The generation capacity shall be measured in alternating current (AC) generation capacity of the facility and the determination of the generation capacity shall be based on submissions by the facility owners to the interconnecting utility.
- (b) The exemption for solar photovoltaic (electric energy) projects greater than five megawatts as provided by Va. Code Ann. §58.1-3660, as amended, shall be one hundred percent (100%) of the assessed value.
- (c) Nothing contained herein shall be construed to prevent any other tax or fee as provided by the Code of Virginia.

- 2. This Ordinance shall become effective immediately upon adoption.

ADOPTED this 12<sup>th</sup> day of October, 2021.

In Re: Public Hearing – FY 2022-2024 Capital Improvement Plan (CIP)

Chairman Emert announced that this was the date and time scheduled for a public hearing regarding the proposed Fiscal Year 2022-2024 Capital Improvements Plan, pursuant to Va. Code § 15.2-2239. Notice of this hearing was advertised according to law in the Wednesday, September 29, 2021, and Wednesday, October 6, 2021 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Love stated the Capital Improvement Plan (CIP) is intended as a guide to assist the Board of Supervisors in the development of the County's budget. The CIP process began with the submission of fourteen (14) capital expenditure requests from County Departments and associated agencies.

The Prince Edward County CIP includes major capital projects that: 1) Are non-recurring 2) Should have a "useful life" of five years or more 3) The estimated cost of the expenditure must exceed \$50,000 for a general government project and \$100,000 for a school project. All figures used represent estimated expenditures by the County.

Mr. Love emphasized the CIP is strictly advisory. Once the plan is adopted, individual project priorities may change throughout the course of the year. It is quite possible that a certain project may not be funded during the year indicated in the CIP.

The Planning Commission held a public hearing on September 21, 2021 to seek comments on the plan. The Planning Commission unanimously recommended approval of the CIP, forwarding it to the Board of Supervisors for Public Hearing.

Chairman Emert opened the public hearing.

Josh Blakely, Buffalo District, expressed his support for funding provided to the Schools, stating he and his son are aware of the deficiencies in the schools, including leaks, mildew, traffic flow issues, security risks. He encouraged discussion regarding possible funding sources.

Eric Hodges, Lockett District, expressed his support for comprehensive funding for the schools. He stated the schools must be fixed to attract young families to the county, adding that in order to generate the required funding, he would help advocate for tax and federal and state grants. He stated he feels the schools should be ranked as a higher priority than the animal shelter.



Ben Campbell, Farmville District, stated he is happy with the progress being made, but added not enough attention has been provided to the schools. He echoed the previous speakers and supported the schools as an important economic draw. He stated his support for the schools project.

There being no one further wishing to speak, Chairman Emert closed the public hearing.

Mr. Stanley stated correspondence was received from Mr. Justin Pope in support of the schools; three emails were received in support of the Animal Shelter project.

Supervisor Jones thanked staff for the time put into the CIP.

Supervisor Pride stated she feels the school project is a higher priority than the Animal Shelter; she added that, as stated in the memo from Mr. Stanley, once the Plan is adopted, individual project priorities may change throughout the course of the year. It is quite possible that a certain project may not be funded to do on the year indicated in the CIP.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to adopt the proposed FY 2022-2024 Capital Improvement Plan as outlined; the motion carried:

|      |                                                                                                                                                                |      |      |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: | None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|

In Re: VDOT Revenue Sharing Application

Mr. Stanley stated that at the Board meeting on June 8, 2021, the Board authorized staff to work with Commonwealth Regional Council (CRC) and submit a revenue sharing application for the Manor Drive turn lane project. Working with the CRC, the County was able to get the pre-application filed with VDOT by the July 1st [2021] deadline. The Board modified the resolution at its meeting on July 13 to increase the project estimated cost from \$1,500,000 to \$3,055,585. As discussed at the June 8, 2021 meeting the project match would come from CDA funds, developer funds, and/or grant funds. Much of the increase is based on three factors including pushing construction out to 2027 (with inflation), right-of-way cost, and contingency.

Due to the uncertainty of the cost escalations, VDOT Central Office has requested the County readopt a resolution without a cost estimate. As noted previously, the Board will have the opportunity to turn down the funding if the local match cannot be secured when the VDOT funding is available.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Pride, to approve the revised resolution for the VDOT Revenue Sharing program as outlined; the motion carried:

|      |                                                                                                                                                                |      |      |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: | None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|

**A RESOLUTION OF THE  
BOARD OF SUPERVISORS OF THE COUNTY OF  
PRINCE EDWARD, VIRGINIA  
FY 2027-2028 REVENUE SHARING PROGRAM**

At a regularly scheduled meeting of the Board of Supervisors of Prince Edward County held on October 12, 2021 on a motion by Supervisor Cooper-Jones seconded by Supervisor Pride, the following resolution was adopted by a vote 8 to 0.

**WHEREAS**, the Board of Supervisors of Prince Edward County has submitted an application for an allocation of funds through the Virginia Department of Transportation Fiscal Year 2027-2028 Revenue Sharing Program with VDOT funding 50% of such funding and Prince Edward the remaining 50%; and

**NOW THEREFORE BE IT RESOLVED** that the Board of Supervisors of Prince Edward County, Virginia hereby commits to fund its local share of preliminary engineering, right-of-way, and construction of the projects under agreement with the Virginia Department of Transportation in accordance with the project financial documents; and

**BE IT FURTHER RESOLVED** that the Board of Supervisors of Prince Edward County, Virginia hereby grants authority for the County Administrator to execute all agreements and/or addendums for any approved projects with the Virginia Department of Transportation.

In Re: Courthouse Lawn Renovations

Mr. Stanley presented the draft final plan for the proposed renovations to the Courthouse lawn. He said he has received no feedback from the Judges. Mr. Stanley stated elements include the removal of the

chain, improvements to the flag poles, landscaping, and renovation to the front historic pavers. He said this will create a more inviting free space in front of the Courthouse.

Supervisor Townsend made a motion, seconded by Supervisor Gilliam, to approve the final plan and to authorize proceeding with the construction phase plans for the proposed courthouse lawn renovations; the motion carried:

|      |                                                                                                                                                                |      |      |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: | None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|

In Re: Incentive and Tourism Grants for Sandy River Distillery, Inc.

Mr. Stanley stated the Sandy River Distillery, Inc. 5.3 acres in size, located at 185 Monroe Church Road, Rice, Virginia, is a Distillery as defined by Prince Edward County Code Section 180-49.3 and now desires to expand its operations.

The Governor's Agriculture and Forestry Industries Development Fund (AFID) provides, upon approval of an application, discretionary grants to localities and other political subdivisions which will be critical to the success of new and expanding agriculture and forestry processing/value-added facilities using Virginia grown products. Once Sandy River Distillery, Inc. has achieved a minimum number of five (5) employees and a minimum investment of \$150,000, it shall be entitled to an annual cash grant to be dispensed by the Economic Development Authority over a consecutive five (5) year period beginning in 2022, which will be paid as follows:

- YEAR ONE: Grant equal to 80 percent of the aggregate value of the tangible personal property and real estate tax paid in the previous calendar year
- YEAR TWO: Grant equal to 60 percent of the aggregate value of the tangible personal property and real estate tax paid in the previous calendar year
- YEAR THREE: Grant equal to 40 percent of the aggregate value of the tangible personal property and real estate tax paid in the previous calendar year
- YEAR FOUR: Grant equal to 20 percent of the aggregate value of the tangible personal property and real estate tax paid in the previous calendar year

- YEAR FIVE: Grant equal to 20 percent of the aggregate value of the tangible personal property and real estate tax paid in the previous calendar year

At this time, staff is requesting the Board of Supervisors adopt a resolution approving the appropriation of funds to the IDA which will be dispensed to Sandy River Distillery, Inc. over a five-year period. The cost is estimated at \$6,319.54 total over a total of five (5) years of the grant.

In addition, once the Sandy River Distillery achieves a minimum number of five new employees and makes an investment of \$150,000 in equipment, Sandy River Distillery shall also be entitled to an annual cash tourism grant over a consecutive five (5) year period starting in 2022 (hereinafter the "Tourism Grant") in an amount of \$5,000 per year.

The Incentive Grant and Tourism Grant are contingent on a commitment of matching funding from the Governor's Agriculture and Forestry Industries Development Fund (AFID) in the amount of at least \$20,000.

Supervisor Jones made a motion, seconded by Supervisor Wilck, to adopt the proposed resolution approving the appropriation of \$31,319.54 to the Industrial Development Authority, which shall be dispensed over a five-year period to Sandy River Distillery, Inc. for the development and expansion of the distillery; the motion carried:

|      |                                                                                                                                             |      |      |          |                 |
|------|---------------------------------------------------------------------------------------------------------------------------------------------|------|------|----------|-----------------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: | None | Abstain: | Robert M. Jones |
|------|---------------------------------------------------------------------------------------------------------------------------------------------|------|------|----------|-----------------|

In Re: Solid Waste Engineering

Mrs. Puckett stated that as the Board will recall, in August the County issued a Requests for Proposals (RFP) for Solid Waste Engineering & Environmental Consulting Services, as required for the operations of the County landfill.

The County received four (4) proposals. Following a review of the proposals, a county staff panel comprising the County Administrator, the Assistant County Administrator, the Director of Finance and the

Solid Waste General Manager interviewed three firms. The interview panel then ranked the firms based on their presentations and the interview process.

Based on the cumulative review of each firm, the unanimous staff recommendation to the Board is to engage the services of LaBella (formerly known as Joyce Engineering). LaBella is a full-service engineering consulting firm with an outstanding environmental services team. They provide engineering and environmental consulting services as well as operator training and construction management services to local governments, private municipal solid waste operators, regional waste authorities, and private industrial operators. The County has used the services of Resource International for 30+ years.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the award of a one-year contract for Solid Waste Engineering & Environmental Consulting services to Labella, with an option for five additional one-year periods; and to authorize the County Administrator to execute the contract on the behalf of the County; the motion carried:

|      |                                                                                                                                             |      |      |          |                 |
|------|---------------------------------------------------------------------------------------------------------------------------------------------|------|------|----------|-----------------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: | None | Abstain: | Robert M. Jones |
|------|---------------------------------------------------------------------------------------------------------------------------------------------|------|------|----------|-----------------|

In Re: Emergency Management Update

Trey Pyle presented the Board Briefing #26; the UVA model is trending with Prince Edward County's spike occurring the last week of September.

Mr. Pyle reported there are currently 10,070 first vaccines and 9,090 (46.2%) fully vaccinated individuals in Prince Edward County.

Mr. Pyle stated the last scheduled testing event will be held October 13, 2021. VDH will host a vaccination clinic at the PEFYA Gym on October 22; all three vaccines will be available for the first and second shots.

Mr. Pyle reported a slight increase in EMS Agency calls from the same time last year; in September 2020 there were 314 calls, and in September 2021, there were 342 calls.

Mr. Pyle said efforts continue to inform the public of vaccine information with updates to the website, Facebook and message boards. A second county-wide mailer related to COVID boosters is under development, pending final actions by the CDC, FDA and VDH.

Emergency Management submitted and received a large order of free PPE from VDEM to continue to support Fire/EMS/LEO, County, Courthouse and School operations. He said Emergency Management will continue to support VDH clinics at the PEFYA Gym with building operations and public information.

In Re: County Attorney's Report

Mrs. Terri Atkins Wilson, County Attorney, stated she has been working on several contracts.

Chairman Emert stated the Planning Commission includes conditions requiring screening for dumpsters in County Code Section 4.200-15, Additional Requirements for Exterior Storage, Refuse Disposal, which states *"Any exterior area used for storage, service, maintenance, repair, processing, manufacturing, fabrication, salvage, refuse disposal, or other similar use that is visible from a public street right-of-way or adjoining property, shall be screened with a buffer yard, screening and plantings meeting type A option 1 standards listed in this section, and shall be provided in a manner which screens the use from view. Any area so used shall also be similarly screened from view of adjoining residences and business."* He said the County is out of compliance at the Convenience Sites. Discussion followed.

In Re: County Administrator's Report

Mr. Stanley thanked the Board, staff and the citizens of Prince Edward County for the thoughts and prayers, meals and support for his wife and family, who has been treated for COVID-19 at Centra Southside here in Farmville and then Centra Lynchburg. He said that following good care at both facilities, she is home and recovering, and urged everyone to get vaccinated. He then presented the following reports:

- County staff interviewed five applicants for the building official position and expect to have the candidate in place in early November.
- The Animal Shelter received its inspection report; there are seven (7) non-critical violations the staff will need to address
- Conversation was held with Timmons Group; survey work on the convenience site, with a goal of having the site plan within the next 30-60 days

- Industrial Park Access Road preliminary road re-design is complete, the right-of-way easement plats have been given to the County Attorney. Work continues on the deed.
- School Board met to discuss the Elementary School Project and have recommended Option 3, which will be on the agenda for the November 9 Board of Supervisors meeting
- Mr. Barrett of Barrett PC has completed the forensic audit of Crossroads; he made a presentation to the Crossroads Board a few weeks ago. The Crossroads Board made a decision to move forward with Phase 1-B, which will have Mr. Barrett return to review all transactions that have occurred back to July 2020. Mr. Barrett will wrap up his field work tomorrow and should have a report which is expected in the next week or two.
- Ms. Chelsey White has been working on a grant with the Virginia Economic Development Partnership, through the Virginia Business Ready Sites Program for funding to take the data center site from Tier 3 to Tier 4. The funding spent on Tier 3 can count towards the match for the grant funding match; there is a total request of \$1.7 million for that project.

In Re: Voting Credentials for VACo Annual Meeting

Mr. Stanley stated the Board will wish to designate its voting delegate and alternate for the VACo Annual Business Meeting. He said the Chair is unable to attend this year.

Supervisor Jones made a motion, seconded by Chairman Emert, to designate Vice-Chair Supervisor Pride as the delegate and Supervisor Cooper-Jones as the alternate; the motion carried:

|      |                                                                                                                                                                |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

In Re: Finance Committee Report – Director of Finance

Mr. Stanley said the Finance Committee reviewed and recommended the 2023 Budget Schedule, as follows:

**County of Prince Edward  
FY 2022-2023 Budget Schedule**

| DATE             | ACTIVITY                                                                              | TIME/LOCATION |
|------------------|---------------------------------------------------------------------------------------|---------------|
| January 21, 2022 | Budget Preparation Guide distributed to County Departments and Constitutional Offices |               |
| January 21, 2022 | Donation Request forms distributed                                                    |               |

|                                                  |                                                                                                                                                                          |                                                    |
|--------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| Feb. 1-25, 2022                                  | Budget work sessions between Departments and County Administrator                                                                                                        |                                                    |
| February 15, 2022                                | Joint Finance Committee Meeting of Board of Supervisors and School Board                                                                                                 | 5:30 p.m.<br>School Board Office                   |
| February 22, 2022                                | Board of Supervisors Budget Planning Meeting (Davenport Presentation)                                                                                                    | 5:30 p.m.<br>Board of Supervisors Room             |
| February 25, 2022                                | Budget worksheets submitted to County Administrator                                                                                                                      |                                                    |
| March 2, 2022<br>(Changed from 9 <sup>th</sup> ) | Joint Finance Committee Meeting of Board of Supervisors and School Board                                                                                                 | 1:00 p.m.<br>School Board Office                   |
| March 11, 2022                                   | Revenue estimated completed by County Administrator                                                                                                                      |                                                    |
| March 15, 2022                                   | School Superintendent budget presentation to Board of Supervisors and School Board<br><br>Presentation of County Administrator's proposed budget to Board of Supervisors | 3:30 p.m.<br>Board of Supervisors Room             |
| March 22, 2022                                   | Board of Supervisors budget work session – presentations by outside agencies                                                                                             | 2:00 p.m.<br>Board of Supervisors Room             |
| March 29, 2022                                   | Board of Supervisors budget work session (If needed)                                                                                                                     | 5:30 p.m.<br>Board of Supervisors Room             |
| April 5, 2022                                    | Board of Supervisors authorizes Public Hearing for April 19<br>(Ad dates – April 13)                                                                                     |                                                    |
| April 12, 2022                                   | Board of Supervisors Budget Work Session                                                                                                                                 | 5:30 p.m.<br>3 <sup>rd</sup> Floor Conference Room |
| April 19, 2022                                   | Board of Supervisors Budget Work Session (If needed)                                                                                                                     | 5:30 p.m.<br>3 <sup>rd</sup> Floor Conference Room |
| April 19, 2022                                   | Public Hearing on County & School Budgets & Tax Rates (PC Meeting will need to be rescheduled)                                                                           | 7:00 p.m.<br>Board of Supervisors Room             |
| April 26, 2022                                   | Budget Work Session, Adoption of County & School Budgets & Tax Rates                                                                                                     | 7:00 p.m.<br>Board of Supervisors Room             |
| June 7, 2022                                     | Approval of Appropriations.                                                                                                                                              | 7:00 p.m.<br>Board of Supervisors Room             |

Supervisor Jones made a motion, seconded by Supervisor Wilck, to approve the FY 2023 Budget

Schedule as presented, with the caveat that the schedule is subject to amendment; the motion carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None



Mrs. Puckett then reported a letter was received from the Registrar requesting an increase in pay for her Deputy Registrar, Caitlin Bryant. The Finance Committee recommend tabling the issue until the budget process.

Following some discussion, the Board concurred to table the topic to discuss during the budget process, due to past action by the Board to not provide salary increases mid-year.

Mrs. Puckett stated the Piedmont Health District reported that the Prince Edward County Health Department (PECHD) will maintain a local fund balance of \$25,763.34 for the year. Piedmont Health District would like Prince Edward County to carry over the funds into the PECHD Local Funds account, which would be used to purchase needed capital improvements. Following some discussion, the Board concurred to bring this item before the Board during the November meeting.

Mrs. Puckett stated a request was received from Sheriff Epps regarding a one-time bonus of \$3,000 which was approved for Comp Board funded Sheriff's Office sworn employees, and to also include unsworn officers, dispatchers and the Administrative Assistant. Following discussion, the Finance Committee recommends a \$3,000 bonus for all full-time employees of the Sheriff's office, a \$1,500 bonus for all permanent part-time employees, with the condition that the employees have worked for the County for a minimum of 35 hours per month from July through October, and having been employed with the County as of July 1, 2021, and remain an employee of the County on the day that the bonus is issued. The Committee also recommends a combination of hazard bonus and premium pay for all other eligible County employees, full time and part time as a percentage of the full-time hours worked, with the exact amount to be voted on at a later date. Mrs. Puckett said because this must be done by ordinance, a public hearing must be held.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to advertise a public hearing on a hazard bonus and premium pay for Sheriff's Office employees and all other eligible County employees to be held during the November 9, 2021 Board of Supervisors meeting; the motion carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

Mrs. Puckett reported the Finance Committee discussed the issuance of a Residential Refuse Decal for residents of Prince Edward County. She stated the Finance Committee recommended tabling this issue pending a conversation with the Treasurer. Following some discussion, the Board concurred to table the issue to gather input from the Treasurer.

Mr. Stanley stated a letter was received from the Auditor of Public Accounts regarding the year-end reports; it was found the County maintained accountability and complied with state laws and regulations.

In Re: Personal Property Tax Relief Act (PPTRA)

Mr. Stanley stated he and the IT Consultant have computed the Personal Property Tax Relief Act (PPTRA) percentage of tax relief from the Commonwealth for 2021 to be 30.50% of assessed value based upon guidelines provided by the Commonwealth. The percentage was 33.75% for 2020.

Supervisor Booth made a motion, seconded by Supervisor Townsend, to approve the resolution to set the Personal Property Tax Relief Act (PPTRA) percentage of tax relief from the Commonwealth for 2021 to be 30.50%; the motion carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

**A RESOLUTION OF THE  
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA  
PPTRA RESOLUTION FOR 2021**

**County of Prince Edward, Virginia**

In accordance with the requirements set forth in VA. *CODE ANN §58.1-3524 C.2. and § 58.1-3912 E.*, as amended by Chapter 1 of the Acts of Assembly (2004 Special Session I) and as set forth in *Item 503.E. (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly*, any qualifying vehicle situated within the County of Prince Edward, Virginia commencing January 1, 2021, shall receive personal property tax relief in the following manner:

- Personal use vehicles with assessed value of \$1,000 or less will be eligible for 30.50% tax relief; and
- Personal use vehicles with assessed value of \$1,001 or more shall receive 30.50% tax relief on the first \$20,000 in assessed value; and
- All other vehicles which do not meet the definition of "qualifying" (such as business use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program; and
- In accordance with *Item 503.D.1. of Chapter 951 of the 2005 Acts of Assembly*, the entitlement to personal property tax relief for qualifying vehicles for tax year 2005 and all prior tax years shall expire on September 1, 2006. Supplemental assessments for tax years 2005 and prior years that are made on or after September 1, 2006 shall be deemed "non-qualifying" for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.

In Re: Animal Warden's Report

Mr. Chris Riviere, Deputy Animal Control Officer, submitted a report for the month of September 2021, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of September 2021, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Home

Ms. Patty Gulick, Cannery Manager, submitted a report for the month of September 2021, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial

Ms. Hannah Evans, Food Works Director, submitted a report for September 2021, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of September 2021, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a summary financial report for the month of September 2021 which were reviewed and ordered to be filed with the Board papers.

In Re: Tourism/Visitor Center Report

Ms. Chelsey White, Director of Economic Development and Tourism, submitted a report for the month of September 2021, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Wilck, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

|      |                      |      |      |
|------|----------------------|------|------|
| Aye: | Beverly M. Booth     | Nay: | None |
|      | Pattie Cooper-Jones  |      |      |
|      | J. David Emert       |      |      |
|      | Llew W. Gilliam, Jr. |      |      |
|      | Robert M. Jones      |      |      |
|      | Odessa H. Pride      |      |      |
|      | Jerry R. Townsend    |      |      |
|      | James R. Wilck       |      |      |

the meeting was adjourned at 8:35 p.m.