



**PRINCE EDWARD COUNTY  
BOARD OF SUPERVISORS  
December 13, 2016**

**AGENDA**

7:00 p.m.	1.	The Chairman will call to order the <u>December</u> meeting of the Board of Supervisors.	1
	2.	Invocation	1
	3.	Pledge of Allegiance	1
	4.	Conflict of Interest Act Disclosures	3
	5.	<b><u>PUBLIC PARTICIPATION:</u></b> <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>	5
	6.	Board of Supervisors Comments	9
	7.	<u>Consent Agenda:</u>	
		a. Treasurer's Report: October 2016	11
		b. Approval of Minutes: November 8, 2016	15
		c. Review of Accounts & Claims	37
		d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc. the amount of which salaries have been heretofore approved.	63
		e. Appropriations: Clerk of Court	65
		f. Dance Hall Permits: New Fevers Restaurant & Lounge The Fishin' Pig	67
	8.	Highway Matters	75
7:30 p.m.	9.	<b><u>JOINT PUBLIC HEARING: Amendments to County Zoning Ordinance –</u></b> <i>The Board will receive citizen input prior to considering amendments to the County Zoning Ordinance to establish a Transitional Living Facility in the A1, Agricultural Conservation and A2, Agricultural Residential Zoning Districts by Special Use Permit.</i>	77
	10.	<b><u>JOINT PUBLIC HEARING: Special Use Permit – Farmville Area Rescue Mission –</u></b> <i>The Board will receive citizen input prior to considering this application to operate a Transitional Living Facility in an A1, Agricultural Conservation District, located at 3777 Back Hampden-Sydney Road (Tax Parcel #036-3-A), Farmville, VA.</i>	83
	11.	Citizen Volunteer Appointments	95
	12.	Piedmont Regional Jail Authority	101
	13.	<u>County Administrator's Report</u>	139
		a. Request from Piedmont Regional Jail Board	141
		b. Library Escrow Account	143
	14.	<u>Committee Reports:</u>	145
		a. Property & Community Development Committee	
	15.	<u>Closed Session:</u>	147
		a. <i>Code of Virginia</i> , Section 2.2-3711(a)(7) – Consultation with Legal Counsel	
		b. <i>Code of Virginia</i> , Section 2.2-3711(a)(5) – Prospective Business	
	16.	<u>Upcoming:</u>	149
		a. 2017 VACo Committee Interest and Reappointment Form	150
		b. 2017 VACo/VML Finance Forum	152
		c. 2017 Rural Caucus Reception & Dinner	153
		d. VACo County Government Day 2017	154
		e. Virginia County Board Chairpersons' Institute	155

<b>17.</b>	<u>Correspondence/Informational:</u>	157
	a. 2017 County Rabies Clinics	158
	b. 2017 County Holiday Schedule	159
	c. Governor's Order for Special Election for 22 <sup>nd</sup> Senate District	160
	d. Commonwealth Regional Council, Monthly Meeting Agenda and Minutes	161
<b>18.</b>	<u>Monthly Reports:</u>	169
	a. Animal Control	170
	b. Building Official	171
	c. Cannery	172
	d. Cannery-Commercial	173
	e. Prince Edward County Public Schools	174
	f. Tourism	178

(NOTE: *Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on Tuesday, December 13, 2016.*)



**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** December 13, 2016  
**Item No.:** 9  
**Department:** Planning and Community Development  
**Staff Contact:** Rob Fowler  
**Issue:** **JOINT PUBLIC HEARING: Amendments to County Zoning Ordinance**

---

**Summary:**

Prince Edward County staff was contacted recently regarding the process to establish a Transitional Living Facility in the A1, Agricultural Conservation zoning district. After reviewing the current County Zoning Ordinance there is not a use classification that would allow this type of activity.

Staff suggests that the Board of Supervisors and the Planning Commission add a classification of “Transitional Living Facilities” as a use allowed by Special Use Permit in the following zoning districts: A1, Agricultural Conservation (Article II, Section 2-100.3(B)2, and A2, Agricultural Residential (Article II, Section 2-200.3(B)2).

Applicants would have to meet the current development standards outlined in the Ordinance and comply with any additional building codes or other state agency requirements.

Staff also suggests that the following definition of Transitional Living Facility be added to Article VI, Section 6-200.3(C)

***Transitional Living Facility** – A facility providing housing/ shelter primarily to homeless or transient persons and which may provide ancillary services such as counseling and/ or vocational training. Number of occupants to be determined by special use permit, Fire and Building Codes.*

**Attachments:** Public Hearing Notice  
Proposed Amendments to the Prince Edward County Zoning Ordinance

**Recommendation:** Following the Joint Public Hearing, the Board of Supervisors and Planning Commission will wish to discuss and deliberate the proposed amendments to Article II, Section 2-100.3(B)2, Article II, Section 2-200.3(B)2, and Article VI, Section 6-200.3(C) of the County Zoning Ordinance.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Pride \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Gray \_\_\_\_\_ Simpson \_\_\_\_\_ Wilck \_\_\_\_\_  
Jones \_\_\_\_\_ Timmons \_\_\_\_\_



November 21, 2016

Please publish the following public hearing notice in THE FARMVILLE HERALD on Wednesday, November 30, 2016 and Wednesday, December 7, 2016



### Notice of Public Hearings

The Prince Edward County Board of Supervisors and the Prince Edward County Planning Commission will hold public hearings on Tuesday, December 13, 2016 at 7:30 p.m. in the Board of Supervisors Room located on the 3<sup>rd</sup> floor of the Prince Edward County Courthouse, 111 South Street, Farmville, Virginia, to receive citizen input prior to the Planning Commission making recommendations to the Board of Supervisors on the following:

1. Amend the Zoning Ordinance to allow Transitional Living Facilities in the A1, Agricultural Conservation and A2 Agricultural Residential Districts by Special Use Permit.
2. Request by Farmville Area Rescue Mission for a Special Use Permit to operate a Transitional Living Facility located at 3777 Back Hampden Sydney Road on property identified as Tax Map Parcel 036-3-A. This is an A1, Agricultural Conservation District.

A complete copy of the proposed amendments to the Zoning Ordinance and the Special Use Permit applications are available for public review in the office of the Prince Edward County Administrator, 111 South Street, 3<sup>rd</sup> Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

# ARTICLE II, SECTION 2-100.3(B)2

B) The following uses are permitted by special use permit in the A1 Agricultural Conservation District, subject to all other applicable requirements contained in this ordinance. An asterisk (\*) indicates that the use is subject to additional, modified or more stringent standards as listed in Article III, Use and Design Standard

1. Agricultural Use Types

(None)

2. Residential Use Types

Family Day Care Home \*  
**Transitional Living Facility**

3. Civic Use Types

Educational Facilities, College/University  
Educational Facilities, Primary/Secondary

4. Office Use Types

Financial Institutions  
General Offices

5. Commercial Use Types

Auto Repair Services - Minor  
Campgrounds  
Commercial/outdoor sports and recreation  
Construction Sales and Services  
Convenience Stores Day  
Care Center \* Gasoline  
Stations Golf Course  
Hotel/Motel/Motor Lodge  
Kennel, Commercial Restaurant  
Sawmill and Woodyard  
Retail Sales

# ARTICLE II, SECTION 2-200.3(B)2

(B) The following uses are permitted by special use permit in the A2 Agricultural Residential District, subject to all other applicable requirements contained in this ordinance. An asterisk (\*) indicates that the use is subject to additional, modified or more stringent standards as listed in Article III, Use and Design Standard

1. Agricultural Use Types

(None)

2. Residential Use Types

Family Day Care Home \*  
Single Family Dwelling, Attached  
Townhouse \*

→ Transitional Living Facility

3. Civic Use Types

Assisted Care Residence  
Clubs  
Correction Facilities  
Cultural Services  
Halfway House  
Life Care Facility  
Nursing Home

4. Office Use Types

Financial Institutions  
General Offices

5. Commercial Use Types

Automobile Repair Services - Minor  
Campgrounds  
Commercial Outdoor Sports and Recreation  
Construction Sales and Services  
Convenience Store Day Care  
Center \* Equipment Sales  
and Rental Flea Market  
Funeral Services  
Garden Center

ARTICLE VI, SECTION 6-200.3(c)

from this definition are drug or alcohol rehabilitation centers, half-way houses and similar uses.

**SINGLE FAMILY DWELLING** - A site built or modular building designed for or used exclusively as one dwelling unit for permanent occupancy.

**DETACHED** - A single family dwelling which is surrounded by open space or yards on all sides is located on its own individual lot, and which is not attached to any other dwelling by any means.

**ATTACHED** - Two single family dwellings sharing a common wall area, each on its own individual lot.

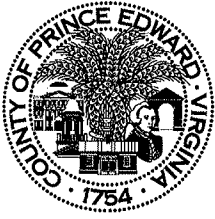
**TOWNHOUSE** - A grouping of three or more attached single family dwellings in a row in which each unit has its own front and rear access to the outside, no unit is located over another unit, and each unit is separated from any other unit by one or more common walls.

\* **TRANSITIONAL LIVING FACILITY**- A facility providing housing/shelter primarily to homeless or transient persons and which may provide ancillary services such as counseling and/or vocational training. Number of occupants to be determined by special use permit, Fire and Building Codes.

**TWO FAMILY DWELLING** - The use of an individual lot for two dwelling units which share at least one common wall, each occupied by one family. A two family dwelling is also referred to as a "duplex."







**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 21, 2016  
**Item No.:** 10  
**Department:** Planning and Community Development  
**Staff Contact:** Rob Fowler  
**Issue:** **JOINT PUBLIC HEARING: Special Use Permit-Farmville Area Rescue Mission /Property of Monroe Preston**

**Summary:**

The County has received a Special Use Permit application from the Farmville Area Rescue Mission to establish a Transitional Living Facility within an existing single-family residence located at 3777 Back Hampden Sydney Road on Tax Map Parcel 036-3-A owned by Monroe Preston. The property is zoned A1, Agricultural Conservation, and (pending action on Agenda Item #9) this zoning classification would permit Transitional Living Facilities by Special Use Permit.

The property is approximately 1.5 acres, no exterior improvements are planned and the location has ample parking on site.

**Impacts:** Staff does not have any concerns of negative impacts on the surrounding properties associated with the request.

**Attachments:**

1. Public Hearing Notice
2. Special Use Permit Application
3. List of adjoining property owners
4. Sample letter sent to adjoining property owners
5. Plat of Tax Parcel
6. Farmville Area Rescue Mission-Guest Intake Form
7. Farmville Area Rescue Mission-Guest Rules
8. Agreement between Farmville Area Rescue Mission and Monroe Preston

**Recommendation:** Following the Joint Public Hearing, the Board of Supervisors and the Planning Commission will wish to discuss and deliberate the requested Special Use Permit application.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



November 21, 2016

**Please publish the following public hearing notice in THE FARMVILLE HERALD on Wednesday, November 30, 2016 and Wednesday, December 7, 2016**



### **Notice of Public Hearings**

The Prince Edward County Board of Supervisors and the Prince Edward County Planning Commission will hold public hearings on Tuesday, December 13, 2016 at 7:30 p.m. in the Board of Supervisors Room located on the 3<sup>rd</sup> floor of the Prince Edward County Courthouse, 111 South Street, Farmville, Virginia, to receive citizen input prior to the Planning Commission making recommendations to the Board of Supervisors on the following:

1. Amend the Zoning Ordinance to allow Transitional Living Facilities in the A1, Agricultural Conservation and A2 Agricultural Residential Districts by Special Use Permit.
2. Request by Farmville Area Rescue Mission for a Special Use Permit to operate a Transitional Living Facility located at 3777 Back Hampden Sydney Road on property identified as Tax Map Parcel 036-3-A. This is an A1, Agricultural Conservation District.

A complete copy of the proposed amendments to the Zoning Ordinance and the Special Use Permit applications are available for public review in the office of the Prince Edward County Administrator, 111 South Street, 3<sup>rd</sup> Floor, Farmville, VA, or on the county website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). It is the County's intent to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact W. W. Bartlett, County Administrator at 434-392-8837.

P.M. - 7 A.M.

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PERMIT/APPLICATION NO \_\_\_\_\_  
ZONING DISTRICT A1  
MAGISTERIAL DISTRICT \_\_\_\_\_  
DATE SUBMITTED 11/21/16

County of Prince Edward

PLEASE PRINT OR TYPE

PRINCE EDWARD COUNTY APPLICATION FOR SPECIAL USE PERMIT

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION SPECIAL EXCEPTION REQUESTED:  
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V, Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: Monroe D. Preston  
Applicant's Address: PO Box 232 Farmville, VA 23901  
Applicant's Telephone Number: 434 392-3859

Present Land Use: Residential: Proposed Special Use Temporary, Overnight emergency shelter  
Legal Description of Property with Deed Book and Page No. or Instrument No. not a deed book 287 page 765

Tax Map # 36-3-A4B Acreage: 1.5  
Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) NO effects from noise odor, dust or fumes.

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) As a the 4th house on left, first 3 houses are rental properties. Two of the 3 or duplexes. There is a lot 8" between residential houses  
Height of Principal Building (s): Feet unknown Stories One (1)

APPLICANT'S STATEMENT: (if not owner(s) of property):

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

Shirley Shular (Farm President) 11/21/2016  
Signature of Applicant (if not property owner) Date

PROPERTY OWNER(S) STATEMENT  
I hereby certify that the above described project and the information contained herein is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

Monroe D. Preston 11/21/2016  
Signature of Property Owner(s) Date

Signature of Property Owner(s) \_\_\_\_\_ Date \_\_\_\_\_  
Signature of Property Owner(s) \_\_\_\_\_ Date \_\_\_\_\_

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE

Application Fee \$300.00 Fee Received by [Signature] Date 11/21/16

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Prince Edward County  
Special Use Permit

Applicant: Farmville Area Rescue Mission/Monroe Preston  
Date: November 22, 2016

**Schedule B**

List of property owners and mailing addresses adjoin the parcel proposed for Special Use.

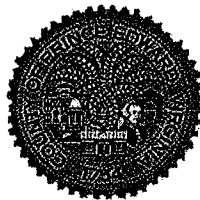
Parcel ID	Owner	Address	Note
036-3-C	Priscilla Pollard Live Estate C/O Richard Pollard	3833 Back Hampden Sydney Road Farmville, VA 23901	
036-3-D 036-A-61	Joseph & Frances Huddleston	4228 Back Hampden Sydney Road Farmville, VA 23901	
036-A-61A	Debora Epps	3556 Back Hampden Sydney Road Farmville, VA 23901	
036-A-61B	Clyde Huddleston	4228 Back Hampden Sydney Road Farmville, VA 23901	
036-A-61C	Opal Mae Jania	3744 Back Hampden Sydney Road, Farmville, VA 23901	
036-A-61D	Rodney & Christopher Huddleston	3612 Back Hampden Sydney Road Farmville, VA 23901	
036-A-67B	Thomas Huddleston, Rodney Huddleston & Trainer Thomas	3612 Back Hampden Sydney Road, Farmville, VA 23901	

BOARD OF SUPERVISORS

HOWARD F. SIMPSON  
CHAIRMAN

PATTIE COOPER-JONES  
VICE CHAIRMAN

CALVIN L. GRAY  
ROBERT M. JONES  
CHARLES W. MCKAY  
C. ROBERT TIMMONS, JR.  
JERRY R. TOWNSEND  
JAMES R. WILCK



COUNTY ADMINISTRATOR  
W.W. BARTLETT

POST OFFICE BOX 382  
FARMVILLE, VA 23901

(434) 392-8837 VOICE  
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.US

**COUNTY OF PRINCE EDWARD, VIRGINIA**

November 22, 2016

RE: Special Use Permit Application at 3777 Back Hampden Sydney Road

To Whom It May Concern:

The Prince Edward County Board of Supervisors and the Prince Edward County Planning Commission has scheduled a joint Public Hearing on Tuesday, December 13, 2016 at 7:30 p.m. to consider a Special Use Permit Application by Farmville Area Rescue Mission/Monroe Preston. The meeting will be held in the Board Room on the Third Floor of the Prince Edward County Courthouse. A public hearing gives the Board of Supervisors and the Planning Commission the opportunity to gather citizen input prior to considering the special use request.

The County has received a request by Farmville Area Rescue Mission/Monroe Preston to permit the operation of a Transitional Living Facility in an existing swelling located at 3777 Back Hampden Sydney Road on Tax Map 036-3-A owned by Monroe Preston. The property is presently zoned A1, Agricultural Conservation District, and this zoning classification permits a Transitional Living Facility by Special Use Permit.

You are receiving this notice because you own land adjacent to this parcel. The Special Use Permit application is available for review in the Prince Edward County Department of Planning and Community Development and on the county web page at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). If you have any questions about this meeting or the permit application, I encourage you to contact me by calling 434-392-8837 or electronically at [rfowler@co.prince-edward.va.us](mailto:rfowler@co.prince-edward.va.us)

Sincerely,

A handwritten signature in black ink, appearing to read "RSF", is written over a horizontal line.

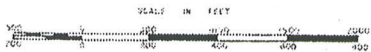
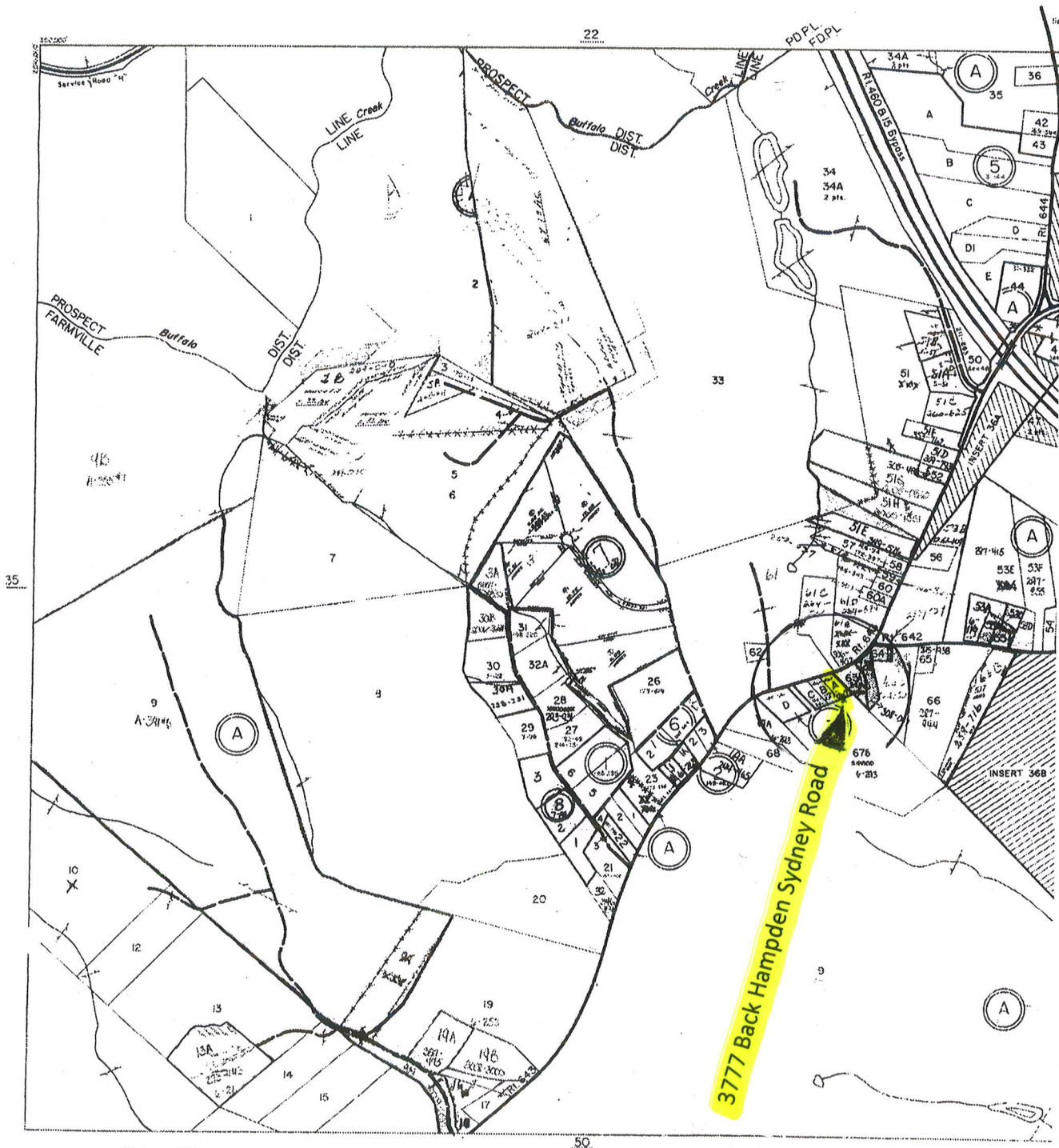
Robert S. Fowler  
Director  
Planning and Community Development

PRINCE EDWARD COUNTY BOARD OF SUPERVISORS

MISSION STATEMENT

TO REPRESENT ALL CITIZENS, PROVIDE LEADERSHIP, CREATE VISION AND SET POLICY TO ACCOMPLISH EFFECTIVE CHANGE, PLANNED GROWTH AND PROVIDE ESSENTIAL SERVICES WHILE MAINTAINING AND ENHANCING THE QUALITY OF LIFE IN PRINCE EDWARD COUNTY.

PRINCE EDWARD COUNTY







Google

Imagery Date: 9/15/2015 37°16'43.81" N 78°26'24.93" W elev 469 ft eye a

© 2016 Google

3777 Back Hampden Sydney Road

Gentlewar Rd 642

Back Hampden Sydney Rd

643

1994







## Farmville Area Rescue Mission - Guest Intake Form

Date: \_\_\_\_\_

Do you consent to a search of your possessions? Y- N Guest Initials: \_\_\_\_\_

Do you consent to criminal background check? Y- N Guest Initials: \_\_\_\_\_

Full Name: \_\_\_\_\_

SSN: \_\_\_\_\_ DOB: \_\_\_\_\_ ID # \_\_\_\_\_ Photo ID type: \_\_\_\_\_

Race: \_\_\_\_\_ How did you hear about us? \_\_\_\_\_

Length of time since guest has had own address? \_\_\_\_\_ How often homeless in past 4 yrs. \_\_\_\_\_

Length of stay in last night's residence? 1 month \_\_\_ 1 week \_\_\_ 1 night \_\_\_ Other: \_\_\_\_\_

Male Female Family type: Single Married Other: \_\_\_\_\_

Accompanied by children: Y - N Ages/genders: \_\_\_\_\_

Offense Information: Felony - Misdemeanor \_\_\_\_\_ Release date: \_\_\_\_\_

Are you on Probation or Parole Y - N Name of Officer: \_\_\_\_\_

Treatment Programs: Y - N (Substance Abuse, Mental Health, Other - circle one)

Do you have any outstanding warrants? Y - N What Counties or States: \_\_\_\_\_

Do you have a history of Violent Charges and/or Sexual offenses? Y - N \_\_\_\_\_

Do you have any medications or weapons with you at this time? Y - N \_\_\_\_\_

Do you have any ongoing medical issues? \_\_\_\_\_

Are you now or have you taken in the past any psychotropic medications? Y - N \_\_\_\_\_

Do you have any Mental Health Diagnosis? Y - N \_\_\_\_\_

Are you currently a Crossroads Client? Y - N Name of Case Manager: \_\_\_\_\_

Emergency Contact information

Name: \_\_\_\_\_ Ph# \_\_\_\_\_ Relationship: \_\_\_\_\_

**Farmville Area Rescue Mission: Guest Rules**

I understand that Farmville Area Rescue Mission relies on the community's churches to offer shelter. I understand that if I choose not to follow the rules I am jeopardizing the Farmville Area Rescue Mission ability to provide shelter. I understand that our rules are to ensure the peace and safety of all Farmville Area Rescue Mission guests and our shelter sites.

1. **ALCOHOL/DRUGS are not tolerated:** If found, I will be suspended from Farmville Area Rescue Mission for a minimum of 3 nights.
2. **VIOLENCE is not tolerated:** I understand verbal or physical violence towards anyone is not acceptable.  
I understand that I will be suspended for a minimum of 5 nights.
3. **WEAPONS:** I agree to turn in any item that may be used as a weapon at Intake.
4. **LEAVING THE SITE:** I understand that if I leave the Shelter or Intake I will not be allowed to return that evening.
5. **SMOKING:** I understand the use of tobacco products is not allowed.
6. **PERSONAL BELONGINGS:** I understand I can bring only two small bags, and they are my responsibility. I understand that if my belongings are left behind at either Intake or the Shelter Site, they will be removed and discarded.
7. **PERSONAL BEDDING:** I will only use bedding Farmville Area Rescue Mission provides to help keep the shelters clean.
8. **FOOD AND DRINK:** I understand there is no outside food or drink allowed once a person comes to Intake.

**I understand that respect is part of being a guest at Farmville Area Rescue Mission, I understand that people have different definitions of respect. If at any time I am unsure what is considered to be respectful, I will consult with staff:**

1. I will be considerate and respectful of other guests, staff, and volunteers and the property of others.
2. I will be fully clothed in common areas and be aware how my body odor affects others. I will address odor concerns.
3. I will go to intake every night. I will never go to the shelter when Farmville Area Rescue Mission staff is not present.
4. I will remain quiet when others are sleeping. I will use headphones and socialize in other areas than the sleeping area.
5. I will be respectful while using a cell phone and talk quietly and politely.
6. I will do my part and help keep the Shelter Sites, Intake site, buses, and bathrooms clean.
7. I will leave the Shelter Site in the morning when the staff notifies me to do so.

**Farmville Area Rescue Mission reserves the right to suspend services to guests who do not comply with Farmville Area Rescue Mission House Rules or whose behavior continues to be disrespectful to those around them.**

\_\_\_\_\_  
Printed Name of guest

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

This written agreement gives permission to Farmville Area Rescue Mission (FARM) and Monroe Preston, (Owner) to utilize the property at 3777 Back Hampden Sydney Road, Farmville, VA 23901 as a temporary, overnight, emergency shelter.

It is agreed that the term of this agreement will be from September 1, 2016 to August 31, 2017. This agreement may be terminated by a 30 day written notice by either party.

It is further agreed that the following items will be in force during the use of the house as a shelter.

- No alterations will be made to the property without prior written approval.
- All bills associated with the utilization of the property will be paid by FARM including but not limited to: Electric bill, Insurance coverage, Lawn mowing, house repairs, etc.
- Said property will not be used for long term occupancy without owner's prior written permission.
- A section of the basement and attic will be used for storage by the owner.
- Labor (although chores may be assigned), for the property will not be provided by any guest who is receiving shelter service.

A copy of the agreement can be made available at Board at request.