

PRINCE EDWARD COUNTY
PLANNING COMMISSION

April 22, 2015

AGENDA

- 7:00 p.m.
1. Chairman Townsend will call the April meeting to order.
 2. Approval of the Minutes: March 17, 2015 at 7:00 p.m.
 3. Public Hearing: Special Use Permit-Chapman Hood Frazier
 4. Review Board of Supervisors Actions
 5. Old Business
 6. New Business

Next Meeting: May 19, 2015 at 7:00 p.m.



**Prince Edward County Planning Commission
Meeting Minutes
March 17, 2015
7:30 pm**

Members Present: John Townsend, Chairman Chris Mason, Vice Chairman
 Donald Gilliam Preston L. Hunt
 Mark Jenkins Jack Leatherwood
 John “Jack” W. Peery, Jr. John Prengaman
 Cannon Watson

Absent: Robert “Bobby” Jones

Staff Present: Rob Fowler, Director of Planning & Community Development

Chairman Townsend called the March 17, 2015 meeting to order at 7:00 p.m.

Approval of Minutes: February 24, 2015:

Chairman Townsend requested any changes or corrections be made known. He stated the date the Board of Supervisors approved the operating hours and conditions of the Sandy River Outdoor Adventure needed to be corrected.

Chairman Townsend made a motion to approve the February 24, 2015 minutes as corrected; the motion carried:

Aye: Preston C. Hunt Nay: (None)
 Donald Gilliam
 Mark Jenkins
 Clifford Jack Leatherwood
 Chris Mason
 John “Jack” W. Peery, Jr.
 John Prengaman
 John Townsend, III
 Cannon Watson

Absent: Robert M. Jones

In Re: Public Hearing – Special Use Permit, Executive Inn

Chairman Townsend said this is the time and date advertised for a Public Hearing to receive citizen input prior to considering a request for a Special Use Permit to install one internally lighted free-standing sign and two internally lighted wall signs which will replace the existing signs on property identified as Tax Map Parcel #22-A-72A, located at 4070 West Third Street, Farmville, Virginia, and commonly known as The Executive Inn. This is a C1, General Commercial District. Notice of this public hearing was advertised according to law in the Wednesday, March 4, 2015 and Wednesday, March 11, 2015 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Townsend opened the public hearing.

Mr. Rob Fowler, Director of Planning and Community Development, stated the County has received a Special Use Permit application to permit the installation of one internally lighted free-standing sign and two internally lighted wall signs located at 4070 West Third Street, on Tax Map Parcel #22-A-72A, owned by N & N of Virginia, Inc. He said the free-standing sign will be approximately 15' in height, a 32 square foot message board and a working neon vacancy sign. The wall sign located on the exterior wall facing State Route 15 will be a total of 32 square feet and the wall sign on the front of the building facing West Third Street will be a total of 4 square feet in area. The existing free-standing and wall signs will be removed if the request is granted. Mr. Fowler stated the property is currently being used as a motel which is an allowed use in the C1, General Commercial district; Section 3-104.11 of the Prince Edward County Zoning Ordinance permits internally lighted signs by Special Use Permit.

Mr. Fowler stated there are no staff objections and no opposition from surrounding property owners.

Chairman Townsend stated that there are three signs to be replaced; one will be 15' tall, another on the back wall will be updated and a Vacancy/No Vacancy sign that does not flash will be updated. All are internally lighted. Discussion followed.

There being no one further wishing to speak, Chairman Townsend closed the public hearing.

Commissioner Peery made a motion, seconded by Commissioner Jenkins, to approve the Special Use Permit to allow The Executive Inn to install one internally lighted free-standing sign and two internally lighted wall signs which will replace the existing signs on property identified as Tax Map Parcel #22-A-72A, located at 4070 West Third Street, Farmville, Virginia, and commonly known as The Executive Inn; the motion carried:

Aye:	Preston C. Hunt Donald Gilliam Mark Jenkins Clifford Jack Leatherwood Chris Mason John "Jack" W. Peery, Jr. John Prengaman John Townsend, III Cannon Watson	Nay:	(None)
Absent:	Robert M. Jones		

Mr. Fowler asked the Commissioners to consider the process for signs in the Industrial and Commercial districts. Discussion followed on the Special Use Permit application process and the process to obtain a sign.

Mr. Fowler then questioned the Commissioner on the meeting packet delivery for feedback. Discussion followed.

Mr. Fowler asked the Commissioners to review the Family Subdivision section for better wording.

Review of Board of Supervisors Actions

(None)

Old Business

Commissioner Mason asked if the letter has been drafted or sent to the neighbor of Sandy River Outdoor Adventure, LLC. Mr. Fowler stated Mr. Bartlett is consulting with the County Attorney and contact has been made with the complainant, but the letter is not yet complete.

Commissioner Mason stated his telephone number on the Commissioners contact list needed correction.

New Business

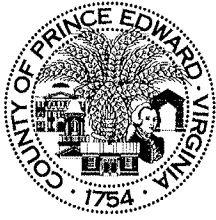
(None)

Chairman Townsend made a motion, seconded by Commissioner Watson and adopted by the following vote:

Aye:	Preston C. Hunt	Nay:	(None)
	Donald Gilliam		
	Mark Jenkins		
	Clifford Jack Leatherwood		
	Chris Mason		
	John "Jack" W. Peery, Jr.		
	John Pregelman		
	John Townsend, III		
	Cannon Watson		
Absent:	Robert M. Jones		

the meeting was adjourned at 7:25 p.m.

Next Meeting: TBD



County of Prince Edward
Planning Commission
Agenda Summary

Meeting Date: April 22, 2015
Item No.: 3
Department: Planning and Community Development
Staff Contact: Rob Fowler
Issue: Special Use Permit-Chapman Hood Frazier

Summary:

The County has received a special use permit application to permit the operation of a Family Day Home providing care for up to twelve (12) children located at 71 Sunrise Lane, on tax map parcel 041-15-46 owned by Chapman Hood Frazier and Deborah Carrington.

The proposed facility will be licensed and inspected by the Virginia Department of Social Services. The hours of operation will be Monday-Thursday from 8:15 a.m. to 3:30 p.m. Friday's will be reserved for parent conferences by appointment.

The property is located in an A-1, Agriculture Conservation District and the use is allowed by Special Use Permit.

Attachments:

1. Public Hearing Notice
2. Special Use Permit Application
3. List of Adjoining property owners notified of Special Use Permit
4. Sample letter sent to adjoining property owners

Recommendations:

The Planning Commission will wish to hold the public hearing and render a decision concerning the Special Use Permit Request.

Motion _____
Second _____
Prengaman _____

Mason _____
Townsend _____
Jenkins _____

Hunt _____
Gilliam _____
Leatherwood _____

Jones _____
Watson _____
Peery _____

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COUNTY ADMINISTRATOR
W.W. BARTLETT

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COUNTY OF PRINCE EDWARD, VIRGINIA

April 1, 2015

RE: Special Use Permit Application for 71 Sunrise Lane

To Whom It May Concern:

The Prince Edward County Planning Commission has scheduled a Public Hearing on Wednesday, April 22, 2015 at 7:00 p.m. to consider a Special Use Permit Application by Chapman Hood Frazier. The Planning Commission meeting will be held in the Board Room on the Third Floor of the Prince Edward County Courthouse. A public hearing gives the Planning Commission the opportunity to gather citizen input prior to considering the special use request.

The Special Use Permit application is a request to allow the operation of a Family Day Home providing care for up to twelve (12) children located at 71 Sunrise Lane, identified as Tax Map Parcel 041-15-46. This request is allowed in the A-1, Agricultural Conservation District by Special Use Permit.

You are receiving this notice because you own land adjacent to this parcel. The Special Use Permit application is available for review in the Prince Edward County Department of Planning and Community Development and on the county web page at www.prince-edward.va.us. If you have any questions about this meeting or the permit application, I encourage you to contact me by calling 434-392-8837 or electronically at rfowler@co.prince-edward.va.us.

Sincerely,

Robert S. Fowler
Director
Planning and Community Development

Prince Edward County
Special Use Permit

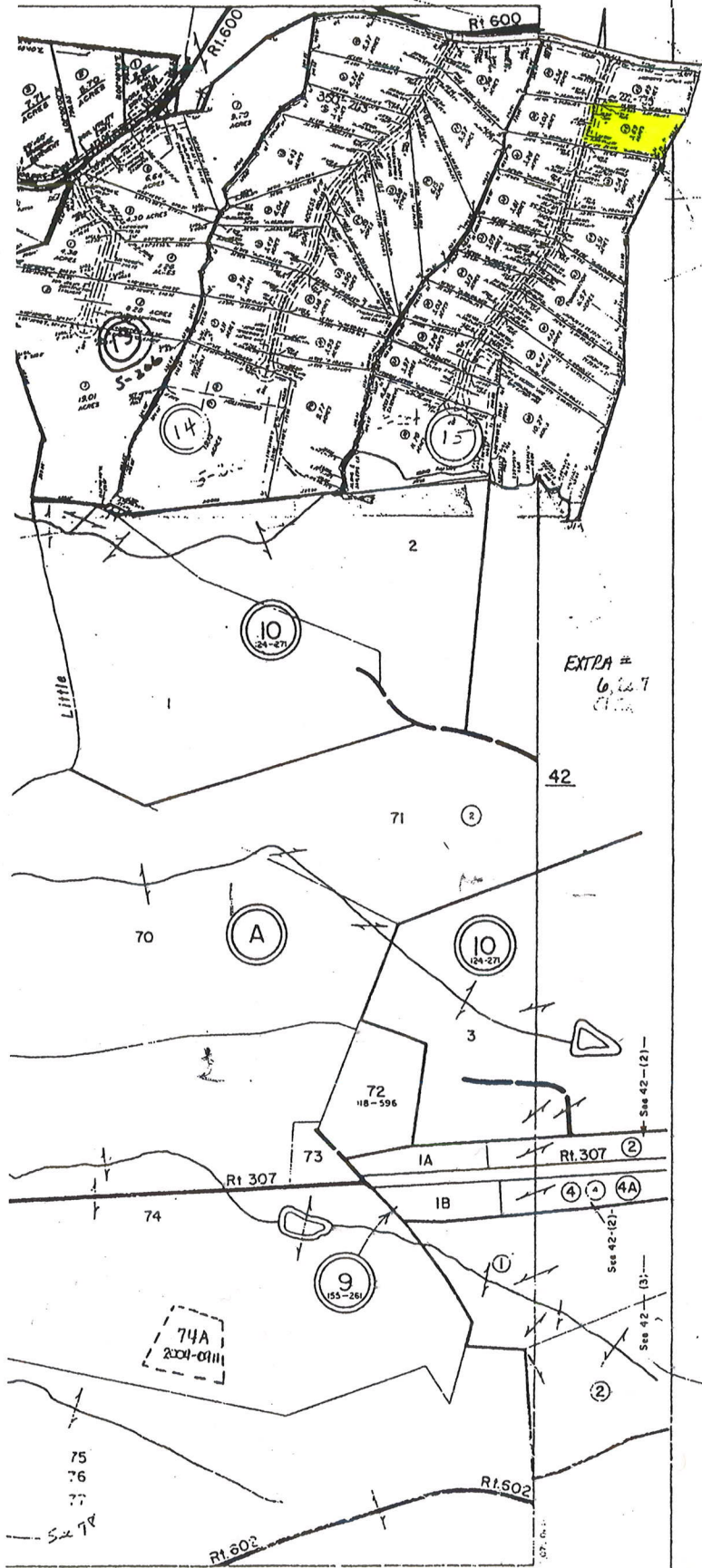
Applicant: Chapman Hood Frazier
71 Sunrise Lane
Rice, VA 23966

Date: April 8, 2015

Schedule B

List of property owners and mailing addresses adjoin the parcel proposed for Special Use.

Parcel ID	Owner	Address	Note
041-15-31	Sarah Fox	407 Milnwood Road Farmville, VA 23901	
041-15-30	Geraldine Henderson	102 Sunrise Lane Rice, VA 23966	
041-15-45	Jennings and Dennis Custis	P.O. Box 366 Farmville, VA 23901	
041-15-47	William and Diane Askew	2654 Gully Tavern Road Rice, VA 23966	
041-15-29	Corrick Adams	2602 Gully Tavern Road Rice, VA 23966	
042-4-48	Gully Tavern Enterprises, LLC	3454 Gully Tavern Road Rice, VA 23966	
042-4-49	Anthony and Tracey Ellington	3454 Gully Tavern Road Rice, VA 23966	



SECTION 41
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