



**PRINCE EDWARD COUNTY
PLANNING COMMISSION
June 9, 2015**

A G E N D A

- 6:30 p.m.**
1. Chairman Townsend will call the June meeting to order.
 2. Approval of the Minutes: May 19, 2015 at 7:00 p.m. 1
 3. Public Hearing: Special Use Permit-Ellington Energy Services, Inc. 5
 4. Review Board of Supervisors Actions
 5. Old Business
 6. New Business

Next Meeting: July 21, 2015 at 7:00 p.m.



**Prince Edward County Planning Commission
Meeting Minutes
May 19, 2015
7:00 pm**

Members Present: John Townsend, Chairman Chris Mason, Vice Chairman
 Donald Gilliam Preston L. Hunt
 Mark Jenkins Robert "Bobby" Jones
 John "Jack" W. Peery, Jr. John Prengaman

Absent: Jack Leatherwood Cannon Watson

Staff Present: Rob Fowler, Director of Planning & Community Development

Chairman Townsend called the May 19, 2015 meeting to order at 7:00 p.m.

Approval of Minutes: March 17, 2015:

Chairman Townsend requested any changes or corrections be made known.

Chairman Townsend made a motion to approve the March 17, 2015 minutes as presented; the motion carried:

Aye: Preston C. Hunt Nay: (None)
 Donald Gilliam
 Mark Jenkins
 Robert M. Jones
 Chris Mason
 John "Jack" W. Peery, Jr.
 John Prengaman
 John Townsend, III

Absent: Clifford Jack Leatherwood, Cannon Watson

In Re: Public Hearing – Special Use Permit, Grace Chapel Ministries, Inc.

Chairman Townsend said this is the time and date advertised for a Public Hearing to receive citizen input prior to considering a request for a Special Use Permit to install one freestanding electronic sign on property identified as Tax Map Parcel 021-A-10C, located at 45 Simpson Road, Prospect, VA. This is an A1, Agricultural Conservation District. Notice of this public hearing was advertised according to law in the Wednesday, May 6, 2015 and Wednesday, May 13, 2015 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Townsend opened the public hearing.

Mr. Rob Fowler, Director of Planning and Community Development, stated the County has received a Special Use Permit application to permit the installation of one electronic sign located at 45 Simpson Road on Tax Map Parcel 021-A-10C, owned by Grace Chapel Ministries, Inc. The sign will be approximately 15 feet in height, 40 square feet in area and contain a 32 square foot electronic message board. The sign will be located at the corner of Highway 460 and Simpson Road. Mr. Fowler stated the property is currently being used as a church which is an allowed use in the A1, Agricultural Conservation District; Section 3-104.5 of the Prince Edward County Zoning Ordinance permits electronic signs by Special Use Permit.

Mr. Fowler stated there are no staff objections and no opposition from surrounding property owners; there was one inquiry as to its location. Mr. Fowler stated the *Code of Virginia*, Title 33.2 – Highways and Other Surface Transportation Systems, Section 33.2-1216 sets forth several conditions: there must be at least a four-second message cycle restriction, the sign must have an auto-dimming capability, and the sign may only display messages that pertain to the current permitted uses of the building.

Discussion followed on the date of installation. Mr. Fowler stated that, if approved, the issue will go before the Board of Supervisors at the June 9 meeting; following that approval, the permit can be obtained the next day.

There being no one further wishing to speak, Chairman Townsend closed the public hearing.

Commissioner Prengaman made a motion to approve with conditions the Special Use Permit to allow Grace Chapel Ministries to install one electronic sign on property identified as Tax Map Parcel #021-A-10C, located at 45 Simpson Road, Prospect, Virginia, and commonly known as Grace Chapel Ministries, Inc.; the motion carried:

Aye:	Preston C. Hunt Donald Gilliam Mark Jenkins Robert M. Jones Chris Mason John “Jack” W. Peery, Jr. John Prengaman John Townsend, III	Nay:	(None)
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Absent: Clifford Jack Leatherwood, Cannon Watson

Review of Board of Supervisors Actions

Mr. Fowler advised the Commissioners the amended Bylaws of the Planning Commission were approved by the Board of Supervisors. He stated the Special Use Permit for The Executive Inn was approved and the sign is being manufactured.

Old Business

(None)

New Business

Mr. Fowler announced there is a joint meeting of the Planning Commission and the Board of Supervisors for a public hearing regarding a Special Use Permit application for Ellington Energy Services, Inc. at the Pump & Pantry for a lighted sign. He said renovations are in progress and the public hearing has been scheduled for June 9, 2015 at 6:30 p.m. to meet time constraints set by the franchise.

Mr. Fowler suggested the sign regulations in the A1 and A2 districts remain the same, requiring the Special Use Permits, and proposed amendments be worked on regarding signs in the Commercial and Industrial districts. Discussion followed.

Mr. Fowler then stated there has been an on-going violation regarding junk cars on Hard Times Road; the property owner has complied and the case has been dropped. This property will be inspected from time to time to ensure it is maintained according to code.

Chairman Townsend made a motion, seconded by Commissioner Prensaman and adopted by the following vote:

Aye:	Preston C. Hunt Donald Gilliam Mark Jenkins Robert M. Jones Chris Mason John "Jack" W. Peery, Jr. John Prensaman John Townsend, III	Nay: (None)
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Absent: Clifford Jack Leatherwood, Cannon Watson

the meeting was recessed at 7:15 p.m. until June 9, 2015 at 6:30 p.m. in the Board of Supervisors Room.

Next Meeting: June 9, 2015



County of Prince Edward
Planning Commission
Agenda Summary

Meeting Date: June 9, 2015
Item No.: 3
Department: Planning and Community Development
Staff Contact: Rob Fowler
Issue: Special Use Permit-Ellington Energy Services, Inc.

Summary:

The County has received a special use permit application to permit the installation of one internally lighted free standing sign with LED digital display for the gas price located at 3810 W Third Street on tax map parcel 022-A-70A1 owned by Cheun Hampton.

The proposed sign is part of a major exterior renovation project for the business and will replace the larger existing sign and be approximately 40 square feet in area and 22 feet in height.

The property is currently being used as a convenience store which is allowed in the C1, General Commercial District. Section 3-104.11 of the Prince Edward County Zoning Ordinance permits lighted signs by Special Use Permit.

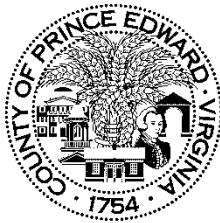
Attachments:

- 1. Public Hearing Notice**
- 2. Original Special Use Permit Application**
- 3. List of Adjoining owners notified of Special Use Permit Application**
- 4. Sample Letter Sent to Adjoining Owners**
- 5. Minutes from the Planning Commission public hearing on March 17, 2015**

Recommendations:

The Planning Commission will wish to hold a public hearing and render a decision concerning the Special Use Permit.

Motion _____	Mason _____	Hunt _____	Jones _____
Second _____	Townsend _____	Gilliam _____	Watson _____
Prengaman _____	Jenkins _____	Leatherwood _____	Peery _____



Please publish in the **Wednesday, May 27, 2015** and **Wednesday, June 3, 2015** editions of *The Farmville Herald*.



NOTICE OF JOINT PUBLIC HEARING

PUBLIC HEARING – The Prince Edward County Board of Supervisors and the Prince Edward County Planning Commission will hold a joint public hearing on Tuesday, June 9, 2015 at 6:30 p.m. in the Board of Supervisors Room of the Prince Edward County Courthouse, 111 South Street, Third Floor, Farmville, Virginia, to gather citizen input on the following special use permit application:

Request of Ellington Energy Services, Inc. for a Special Use Permit to install one lighted free-standing sign with LED digital reader in a C-1, General Commercial District, and further described as Tax Map Parcel #022-A-70A1. The site is located at 3810 West Third Street, Farmville, VA (Pump & Pantry).

A copy of the application is available for public review on the County's website at www.co.prince-edward.va.us or in the County Administrator's Office, located on the 3rd Floor of the Prince Edward County Courthouse, 111 South Street, Farmville. TEL: 434-392-8837. It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you require special accommodations, please contact the County Administrator's Office prior to June 5, 2015.

By Order of the Board of Supervisors
W.W. Bartlett, County Administrator

COMMENTS: _____

PERMIT/APPLICATION NO _____
ZONING DISTRICT _____
MAGISTERIAL DISTRICT _____
DATE SUBMITTED _____

County of Prince Edward

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY APPLICATION
FOR SPECIAL USE PERMIT**

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION SPECIAL EXCEPTION REQUESTED:
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V, Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: ELLINGTON ENERGY SERVICES, INC.
Applicant's Address: 1872 West 3rd Street Farmville VA
Applicant's Telephone Number: 434-392-3176
Present Land Use: SERVICE STATION

Legal Description of Property with Deed Book and Page No. or Instrument No. 201401956

Tax Map # 022-A-70A1 Acreage: 1.88

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.)
NONE

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.)

Height of Principal Building(s): Feet 20' Stories 1

APPLICANT'S STATEMENT: (if not owner(s) of property):
I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

Jeff Shorvelin 5-6-15
Signature of Applicant (if not property owner) Date

PROPERTY OWNER(S) STATEMENT:
I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

A.P. Parn 5-6-15
Signature of Property Owner(s) Date

Signature of Property Owner(s) Date

Signature of Property Owner(s) Date

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00 Fee Received by Karen Date 5/15/15

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Planning &
Community Development
P. O. Box 382
Farmville, VA 23901
(434) 392-8837

BOARD OF SUPERVISORS

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COUNTY ADMINISTRATOR
W.W. BARTLETT

POST OFFICE BOX 382
FARMVILLE, VA 23901

(434) 392-8837 VOICE
(434) 392-6683 FAX

WBARTLETT@CO.PRINCE-EDWARD.VA.US

COUNTY OF PRINCE EDWARD, VIRGINIA

May 18, 2015

RE: Special Use Permit Application at 3810 W. Third Street

To Whom It May Concern:

The Prince Edward County Planning Commission has scheduled a joint Public Hearing on Tuesday, June 9, 2015 at 6:30 p.m. with the Board of Supervisors to consider a Special Use Permit Application for Ellington Energy Services, Inc. The meeting will be held in the Board Room on the Third Floor of the Prince Edward County Courthouse. A public hearing give the Planning Commission and the Board of Supervisors the opportunity to gather citizen input prior to considering the special use request.

The Special Use Permit application is a request to install one lighted freestanding sign with a LED digital reader for the Pump N Pantry located at 3810 W. Third Street, identified as Tax Map Parcel 022-A-70A1. This request is a use that is allowed in the CI, General Commercial District by a Special Use Permit.

You are receiving this notice because you own land adjacent to this parcel. The Special Use Permit application is available for review in the Prince Edward County Department of Planning and Community Development and on the county web page at www.co.prince-edward.va.us. If you have any questions about this meeting or the permit application, I encourage you to contact me by calling 434-392-8837 or electronically at rfowler@co.prince-edward.va.us.

Sincerely,

Robert S. Fowler
Director
Planning and Community Development

Prince Edward County
Special Use Permit

Applicant: Ellington Energy Services, Inc.
1812 W Third Street
Farmville, VA 23901

Date: May 19, 2015

Schedule B

List of property owners and mailing addresses adjoin the parcel proposed for Special Use.

Parcel ID	Owner	Address	Note
022-A-70D	Vicki Terry-Rundstrom	938 Gates Bass Road Rice VA 23966	
022-A-69A, 022-A-70B	L B Burke Properties, LLC	P.O. Box M Farmville, VA 23901	
022-A-70A1	Chen Hampton	241 Oak Hill Road Petersburg,, VA 23805	
022-A-70	Lindsay Hardwoods Inc.	P. O. Box 343 Farmville, VA 23901	
022-A-57	Anthony Sacco	P.O. Box 852 Oakhurst, NJ 07755	
022-A-58	Nellie Dowdy	3767 Third Street Farmville, VA 23901	

ELLINGTON ENERGY INC 02/99
PH 434-392-3177
P.O. BOX 11707
RICHMOND, VA 23220

858
68-426/514

56-2015

PAID

To the order of *Frances Luna Emond Corp* \$ 300.00

Five Hundred Dollars 00/100

Dollars



Security
features
include
this



BRANCH BANKING AND TRUST COMPANY
1-800-BANK BBT
BBT.COM

Permit

For *XXXXX* *XXXXXXXX*

Signed by *Amelia V. Bennett*

⑆051404260⑆0005233037E5B⑆0085B

Type A System

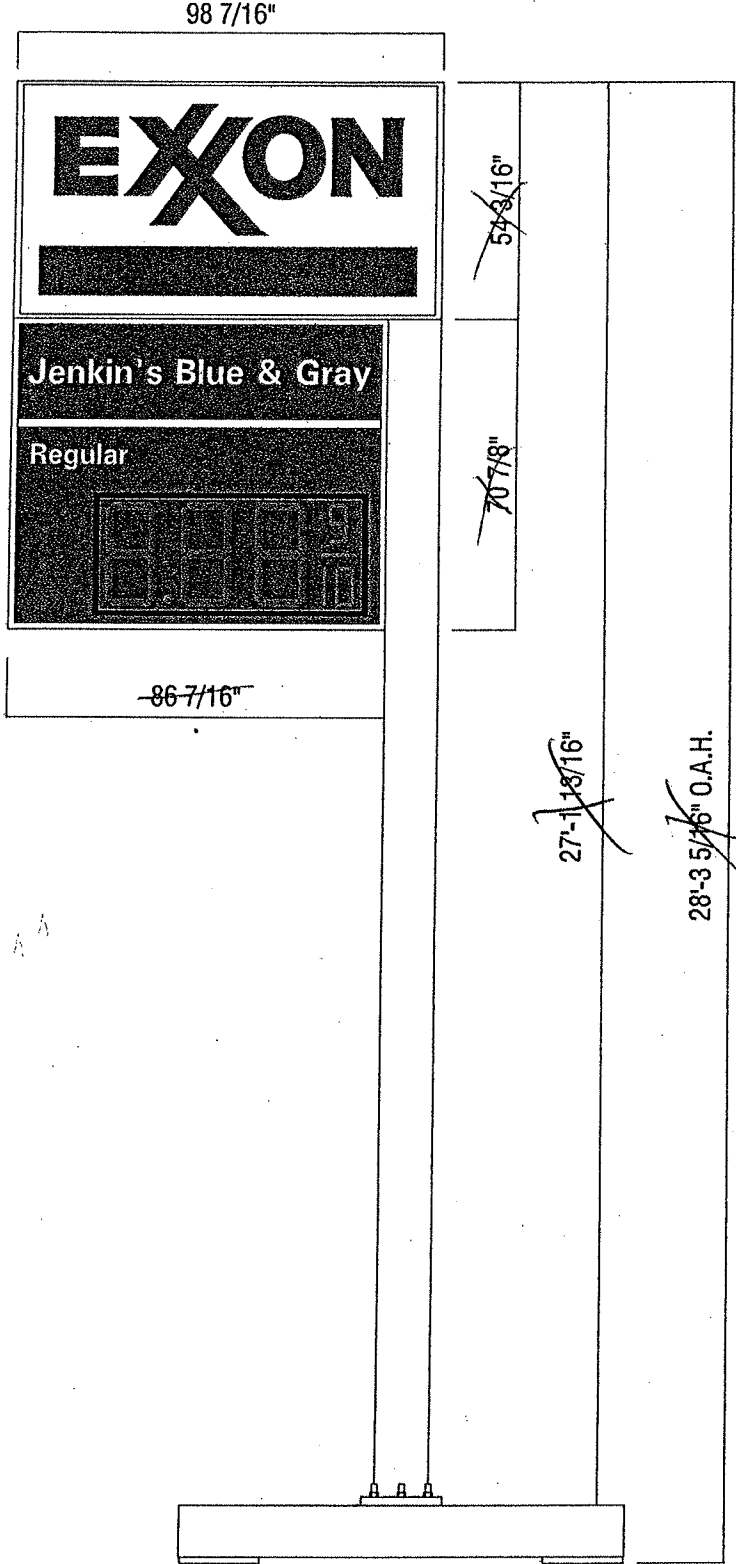
Exxon ID (54 3/16" x 98 7/16")

1x Jenkin's Blue & Gray (23 1/4" x 85 11/16")

2x Regular w/ 24" Red Dak FL-3000 LEDs (46 5/16" x 85 11/16")

Custom Twin Pole to Flag Mount Adapter Plate

3/4" inch
140205



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- Revisions:
- 1 _____
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Account Rep: _____

Project Manager: **Peggy Deheck**

Drawn By: **Brenda Lammers**

Project / Location:

ExxonMobil
Jenkin's Blue & Gray

This original drawing is provided as part of a planned project and is not to be exhibited, copied or reproduced without the written permission of Federal Heath Sign Company LLC or its authorized agent.

Job Number: **Ex143549.E**

File Name: _____

Date: **06.24.14**

Sheet Number: **1** of **1**

Design Number: _____

Approved Approved w/changes

Signature _____ Date _____

3810 W. THIRD ST

