

February 8, 2022

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 8<sup>th</sup> day of February, 2022; at 7:00 p.m., there were present:

Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Also present: Douglas P. Stanley, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Trey Pyle, Deputy Emergency Management Coordinator; Cheryl Stimpson, Director of Finance; Chelsey White, Director of Economic Development/Tourism; and Terri Atkins Wilson, County Attorney.

Chairman Pride called the February meeting to order.

Chairman Pride stated:

*Due to the COVID-19 Emergency, the Prince Edward County Board of Supervisors is operating pursuant to and in compliance with its "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." Effective August 1, 2021, the Board has re-opened meetings to in-person participation by the public; however, there could still be limited available seating. Citizens are strongly encouraged to participate in meetings through in-person participation, written comments, and/or remote participation by calling: 1-844-890-7777, Access Code: 390313 (If busy, please call again.) Additionally, citizens may view the Board meeting live in its entirety at the County's YouTube Channel, the link to which is provided on the County's website.*

The Prince Edward County Board of Supervisors strongly encourages citizen input and engagement in our County government. Due to COVID-19, the Board of Supervisors, Planning Commission, and other County committees, boards, etc. are operating pursuant to the following protocols for public input and public participation.

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Public Participation and Public Hearing comments and information regarding the limited number of seats for in-person participation at County meetings are coordinated through Karin Everhart, Deputy Clerk to the Board of Supervisors, as follows:

- 1. In-Person Participation:** While county meetings have re-opened to the public, there could still be limited seating, if social distancing is needed. To enter the Prince Edward County Courthouse, unvaccinated and vaccinated individuals are required to wear a mask at all times and socially distance. Based on the uncertainty of social distancing requirements, the exact number of seats available in the Board/Planning Commission meeting room is uncertain. The County appreciates the public's patience as staff continues to adapt to the public safety recommendations and guidelines of the Virginia Department of Health and the CDC.

2. **Written Comments:** Please limit word count to no more than 500 words. Comments must be received by 2:00 p.m. the day of the meeting.
  - a. **Mailed:** Board of Supervisors (or Planning Commission)  
P.O. Box 382, Farmville, VA 23901.
  - b. **E-Mailed:** Board of Supervisors: [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)  
Planning Commission: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)
3. **Remote Participation:** Citizens may participate remotely during the meeting. To call in to the meeting, please dial: **1-844-890-7777**. When prompted for an Access Number: **390313**. Citizens may provide comments during Public Participation and/or for a specific Public Hearing on the agenda. Citizens are encouraged to pre-register with the County Administrator's Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of speakers, the Chair will determine the time allotted to each speaker.
4. **County YouTube Channel:** Citizen may also view the monthly Board of Supervisors meeting live at the County's YouTube Channel: (link is also on County website under Meetings & Public Notices.)  
<https://www.youtube.com/channel/UCyfpsa5HEjIWEjBSc5XwplA/featured> .

Chair Pride made the following statement:

*I wish to recognize that Board Member Robert M. Jones is participating this evening via remote telephone access. As required by the Board of Supervisors' Electronic Meeting Policy and Section 2.2-3708.2 of the Code of Virginia, Supervisor Jones has provided notice that he would have to be physically absent from tonight's meeting, due to illness. He has requested remote participation in tonight's meeting from his home in Rice, Virginia. His request is in conformance with the Board's Electronic Meeting Policy and the requirements of the Code of Virginia.*

*Pending an objection from a member of this Board, the remote participation of Supervisor Jones shall be approved, and noted in the minutes of this meeting.*

Chair Pride offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Act

(None)

In Re: Public Participation

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public*

*information, the Board requests the Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

Bob Timmons, Buffalo District, reported an issue on Darlington Heights Road; he identified a residence as 5234 Darlington Heights Road that is littered with trash which blows into the road and onto neighboring properties. He said the Sheriff has gone out, and it has been reported to Mr. Love, but nothing has happened. Mr. Timmons reported a semi-truck has been parked on the property and has run for three days non-stop, with people sleeping in it. He said the property needs to be cleaned up and kept clean, and the truck doesn't need to run all night. He added there are trash bags on the lawn. This issue has been ongoing more than a year.

Mr. Stanley stated that he will follow up and present a report at the next meeting. He said the County has several options.

Ben Campbell, Farmville District, expressed his concerns regarding House Bill 63 which has been tabled which killed the chance for a referendum for a sales tax to provide funding for the schools. He said this potential source to fund school's capital improvements may have been stopped, but the Board needs to look into other ways to fund the schools and suggested several taxes.

Chair Pride thanked Mr. Campbell for his comments and stated she and others attended Legislative Day, and spoke with Delegate Edmunds on plans to take the bill to the Senate; she said other legislators are in favor as well.

Jessi Znosko, Buffalo District, thanked the Board for its support of the public school system. She asked the Board to consider alternative ways to fund the schools.

#### In Re: Board Comments

The Board members welcomed all in attendance, and stressed the importance of supporting the school system.

Supervisor Cooper-Jones stated she spoke with Delegate Edmunds, who intends to bring HB63 back to the floor.

Supervisor Wilck stated Hampden-Sydney College and Longwood University have both offered to help the schools.

In Re: Consent Agenda

On motion of Supervisor Wilck, seconded by Supervisor Gilliam, and carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

the Board accepted the December 2021 Treasurer's Report; the minutes of the meeting held January 11, 2022; Accounts and Claims, Board Mileage Sheets; and Salaries.

**Prince Edward Treasurer's Report - December 2021**

| <b>Name of Bank</b>                | <b>Bank Balance</b> | <b>Available Balance</b> |
|------------------------------------|---------------------|--------------------------|
| Benchmark Pooled Fund Account      | \$21,277,157.82     | \$21,277,157.82          |
| Benchmark Social Services          | \$313,980.95        | \$313,980.95             |
| Benchmark School Fund              | \$1,374,689.72      | \$1,374,689.72           |
| Benchmark Food Service             | \$372,529.59        | \$372,529.59             |
| TOTAL                              |                     | \$23,338,358.08          |
| <b>Certificates of Deposit</b>     |                     |                          |
| Benchmark                          | \$625,716.35        | \$625,716.35             |
| Farmers Bank                       | \$4,465,192.44      | \$4,465,192.44           |
| Benchmark 5 Yr CD-letter of credit | \$654,873.77        | \$654,873.77             |
| TOTAL                              |                     | \$5,745,782.56           |
| GRAND TOTAL                        |                     | <u>\$29,084,140.64</u>   |

In Re: Fiscal Year 2020-2021 Audit Report

The County's lead Auditor, Josh Roller, CPA, Robinson, Farmer, Cox Associates (RFC), presented the County's Fiscal Year 2020-2021 Audit, and reviewed the process taken.

The Communication letter from RFC noted several material misstatements detected as a result of audit procedures corrected by management related to end-of-year adjustments (journal entries) in accounts receivable, long-term debt activity and fixed assets. Overall, the number of journal entries required was down significantly from last year and we anticipate being able to address those moving forward. There was also a

note about the Annual School Report not being filed by the September 15th deadline. In talking with the School Finance Director, changes in accounting software should allow the report to be completed on-time in the coming year.

The Audit was presented to the Audit Committee on January 28th and it is the recommendation of the Committee that the Board approve and accept the audit.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to approve and accept the Fiscal Year 2020-2021 Audit as presented; the motion carried:

|      |                                                                                                                                                                |      |      |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: | None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|

In Re: Piedmont Health District Update

Dr. Maria Almond, Piedmont Health District Director presented an update to the Board on COVID-19 and the ongoing work of the Piedmont Health District. She reviewed case counts and stated the hospital numbers are declining, and said more is now known about the virus. She stated that we can combat the virus with three doses of the vaccine. Dr. Almond reported Prince Edward County has a 46.2% vaccine rate, which is the lowest in her district, but these rates can be improved. She stated COVID is relentless but people can continue to protect themselves and be unified against the virus; we can move back from mainstays such as quarantine and contract tracing. The best course of action is the vaccine and to stay home if you are sick.

Supervisor Wilck questioned the use of masks in schools. Dr. Almond stated the mask mandate will stay in Prince Edward County, but that is not true in every school in her district. She said while she will continue to use a mask, the most important step is the vaccine which makes a substantial amount of difference.

In Re: Commonwealth Regional Council (CRC) Excess Fund Balance

The County received a letter from Melody Foster, Executive Director, Commonwealth Regional Council, presented a report of the CRC's activities. She reviewed grants awarded and said the Broadband grant was the largest.

Ms. Foster then reported Prince Edward County's share of the cash fund balance, which is in excess of \$600,000 this year, is \$4,953.46.

Mr. Stanley said that in 2020, the Board took the full refund; in 2021, the Board split the amount and requested a 50% refund.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to request a refund from the CRC in the amount of \$2,476.72 and reinvest \$2,476.73 with the CRC; the motion carried:

|         |                                                                                                                                             |           |                         |
|---------|---------------------------------------------------------------------------------------------------------------------------------------------|-----------|-------------------------|
| Aye:    | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: None | Abstain: J. David Emert |
| Absent: | Robert M. Jones                                                                                                                             |           |                         |

In Re: Public Hearing – Special Use Permit, Meat Processing Facility

Chair Pride announced that this was the date and time scheduled for a public hearing prior to considering a Special Use Permit to construct and operate a meat processing facility on Tax Map Parcel 74-A-26B, on Darlington Heights Road, Cullen, VA. Notice of this hearing was advertised according to law in the Wednesday, January 26, 2022 and Wednesday, February 2, 2022 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Love stated the County has received an application by Beverly & Qadir Abdus-Sabur for a Special Use Permit to construct and operate a meat processing facility on Tax Map Parcel 74-A-26B, on Darlington Heights Road, Cullen, VA. This parcel is in an A1, Agricultural Conservation zoning district and requires a Special Use Permit to locate and operate a meat processing facility.

The Planning Commission held a public hearing on January 18, 2022 where no one spoke in opposition. The Commission unanimously recommended approval with conditions, forwarding the request to the Board of Supervisors for Public Hearing. Since that meeting, the County has received numerous emails and calls concerning the application. Mr. Love reviewed correspondence received, both in support and in opposition to the request.

County staff is of the opinion the use is generally compatible with the zoning district and but could potentially have some impacts on surrounding properties as far as traffic, odor, etc. The Planning

Commission has recommended Conditions to address these impacts. In addition, the Board could require that the facility be set back further into the property, away from homes on Darlington Heights Road. This use is only permitted by Special Use Permit.

Mr. Love read the Conditions as set forth by the Planning Commission:

## **CONDITIONS**

### **SITE PLAN**

1. Development activities on the site shall be limited to those as specified in the Special Use Permit Application and Site Plan. The final locations of incidental facilities may be adjusted provided no such adjustment violates any buffers, setbacks, or other statutory requirement. The concepts reflected in the filed special use permit dated 11/29/2021 are hereby made part of these development conditions.
2. Any proposed expansion of the operation, change of activities or additional facilities or activities shall be submitted to the Prince Edward County Planning and Community Development office for review prior to implementation. Any changes may be subject to Permit amendment procedures, including Public Hearings.

### **ENVIRONMENTAL**

3. All pollution control measures, erosion and sediment control measures, storm water control facilities, and all construction activities shall comply with the requirements of the appropriate federal, state, and local regulations and ordinances.
4. Noise, light, vibration, or odor associated with the processing operation shall not be perceptible beyond the site boundary/ property lines.
5. All facilities for the provision of potable water and sanitation and wastewater disposal systems shall be approved by the Virginia Department of Health.
6. Any development activities of structural of land disturbing nature not specifically addressed by these Conditions shall be in conformance with applicable provisions of federal, state, and local statues and regulations.
7. The septic system shall have an alarm system installed in order to detect any problem or malfunction that may occur.

### **TRANSPORTATION**

8. All entrance permits must be authorized by the Virginia Department of Transportation.
9. All internal roads used for public access shall be of compacted earth, or have a minimum of a four (4) inch stone base, or shall be paved.
10. Adequate area shall be provided on site to accommodate parking of all employees and patrons. It shall be the responsibility of the Permittee to assure that employees and patrons park only on site and not on any highway right-of-way, or on adjoining or adjacent parcels unless written consent is provided by the owner or owners thereof.

## GENERAL

11. All operations of the facility shall be in compliance with the United States Department of Agriculture and Virginia Department of Health rules and regulations.
12. All exterior lighting shall be designed and installed so as to minimize glare onto adjoining properties or any public access road. All lighting shall be full cut-off type fixtures.
13. Outdoor storage of dumpster/trash containers shall be situated at the rear of buildings and shall be appropriately screened per Prince Edward Zoning Ordinance, Section 4-200.15.
14. All equipment used in the processing of the meat product shall be located wholly within a building or structure or be screened from the public rights-of-way and adjacent residential buildings.
15. Meat product shall be slaughtered and stored within a building or structure so that it is not visible from the property lines.
16. The Permittee is responsible for the appearance of the site including litter pick-up and other orderly site appearance.
17. This Permit is non-transferable, except and unless written notice from the Permittee regarding the transfer, and a signed document from the proposed new Permittee is received by the Planning and Community Development Office which states that the new Permittee agrees to comply with all terms and Conditions imposed with the original Permit Issuance. If the proposed new Permittee desires to amend the original Permit Conditions, amendments must be addressed by the Prince Edward County Planning Commission and Board of Supervisors through the Special Use Permit process.
18. Failure of Permittee to full conform to all terms and conditions may result in revocation of this Special Use Permit if said failure or failures are not corrected or addressed to the satisfaction, not to be unreasonably withheld, of the County within thirty (30) days of written notice from the County.

Mr. Love stated additional letters and a petition were received; they were presented to the Board.

Mr. Stanley reported three more pages with 13 signatures were received just prior to the meeting.

Sekou Abdus-Sabur presented an overview of the proposed project. He stated this project would provide a service for local farmers and citizens. He said farmers take and sell their livestock to a stockyard, a sale barn, or other owners to sell the meat, live on the hoof. He said there are some processors or custom butchers in the area; those processors do a custom cut. Farmers take their own animal in and then take the meat home. Mr. Abdus-Sabur stated he is proposing a USDA-inspected facility which offers a place to take the animal to be processed and to take the meat home and sell it, or the facility could buy the meat and sell it retail. He said they intend to do both custom and USDA and this would also meet Virginia standards.

Mr. Abdus-Sabur then reviewed the process; he stated this would be appointment-only processing. The farmer would bring the animal, paperwork would need to be done, and the animal would be inspected by the USDA inspector. He said because this is by appointment only, within 20 minutes or so, the animal



would be taken into the building and no sound can be heard outside. He said it is humane handling of the animals.

Mr. Abdus-Sabur stated farmers have expressed that with the meat shortage, the way meat is purchased has been impacted. He said at the front of the plant would be a retail store so families and customers could purchase individual cuts of meat and would not have to buy in bulk. He said local businesses could also purchase for their restaurants because of the USDA inspections.

Mr. Abdus-Sabur said there are several types of waste. One is normal household waste and would be handled by the septic system, and the water would go to a normal, Health Department approved septic system. He said the liquid waste, in this case blood, from the processing floor would be handled by an underground tank which would be pumped; he said he has already spoken with Taylor's Septic Tank Service of Appomattox and the City of Lynchburg Wastewater Treatment Plant who have agreed to accept the waste. Mr. Abdus-Sabur said the solid waste would be handled by incineration; every evening, the waste would be placed in a medical-grade incinerator, which is double-chambered. He said that above the chamber is a gas chamber which captures any products, smoke generated from the initial container are captured in this secondary container and blasted with additional heat which vaporizes that, and what comes out is steam or water vapor. He said he has also been approached by a compost contractor that asked if they could purchase the waste; they would come every few days and take the waste over 100 miles away. At this time, he told them it would be considered.

Mr. Abdus-Sabur said product would consist of beef, lamb, and goat; there would be no wild game processed. He said hogs and pigs would not be processed, and there are others in the area that process those along with wild game. He said the USDA does not look favorably on wild game operations because it is too difficult to control the quality of wild game.

Supervisor Wilck questioned the total investment proposed. Mr. Abdus-Sabur they are striving to stay under the \$1 million mark, preferably around \$750,000.

Supervisor Gilliam asked who the inspector will be. Mr. Abdus-Sabur stated the inspector has not yet been assigned; he said once they receive word on this application, they will contact USDA with the results of the hearing, and then will be given the name of the USDA supervisor who will assign an inspector to

contact moving forward. Mr. Abdus-Sabur said the USDA inspector would be on-site whenever it is open, and for custom work, the Virginia inspector is present.

Supervisor Gilliam asked what the four holding pens are for. Mr. Abdus-Sabur stated that farmers sometimes have off-farm jobs and the animal could be put in the pen in the evening for an overnight stay until the inspector would arrive the next morning. He said the USDA requires pens, as if an animal does not pass inspection, it must be held safely until the farmer can return to pick up the animal.

Supervisor Gilliam questioned the waste in the holding pens. Mr. Abdus-Sabur said they have a concrete floor and would be cleaned with a hose and shovel, as it is just farm animal manure.

Chair Pride said the Planning Commission unanimously approved this project and she thanked Mr. Love for presenting the 18 conditions; she then asked Mr. Abdus-Sabur if he agrees to be in compliance with the conditions as set forth. Mr. Abdus-Sabur said he agrees with each one.

Supervisor Gilliam said the plan shows the west corner of the building is 200-feet from the property line but the right corner is 150-feet from the property line. He said the holding pens, with animals being held overnight, one of the conditions is the odor. He said he has been on farms all his life and asked how Mr. Abdus-Sabur plans to control the odor. Mr. Abdus-Sabur said the animal would go into a clean pen if there is a need to be held overnight, and said there will be a privacy fence. Mr. Abdus-Sabur said the waste from one animal is not as odiferous as several animals and that the overnight procedure would only be used in the case of one animal that would go first thing in the morning.

Chair Pride opened the public hearing. She stated each person may speak for four minutes and asked that people not repeat what others have stated.

Dallas Tinsley said that the Planning Commission sent letters to neighbors but they did not receive them. He said he was told a sign was put up, the sign is to state what the hearing is for with a phone number but it is not clearly visible. He said he had to stop and write down the number, and stated this is not proper notification. Mr. Tinsley stated the County needs to change its methods, that the [Farmville] Herald is not the way as most people now prefer social media. He said there are 195 names on the petition that do not want this facility in the Darlington Heights area.

Marshall Thackston, Buffalo District, stated the proposed location is in an A-1 zone in sight of and adjacent to numerous residential properties. He said that after contacting the assessors, it was determined

that properties near this business will be devalued by as much as 30%. He said at the current tax rate at \$0.47%, this would be \$423 per year in lost revenue for Prince Edward County on this one property. He said this is a commercial business and should be in a commercial or industrial zone, which are available in Prince Edward County, adjacent to the Town of Farmville. According to Prince Edward County Zoning book, Section 2-100, A-1 agricultural/conservation district, agricultural and forestry related uses are encouraged in A-1 districts. An A-1 district also allows certain limited commercial uses in recognition of the County's historical development pattern. It lists nine types of agricultural use but does not mention slaughter houses or meat packing facilities. He said that after reviewing the Comprehensive Plan, Chapter 8, Section 2, under Land Use [states] the goal is to ensure the optimal use of land resources within Prince Edward County and promote and support environmentally sound future of land use pattern that provides for a variety of community needs, and minimizes conflicts between existing and proposed land uses. He said Chapter 8, Objective 4 [states] promote a strong and diversified industrial commercial base which does not create significant negative impacts on residential areas, prime agricultural lands or public facilities. Mr. Thackston then stated Objective 7, Promote Prince Edward County's rural communities as suitable locations for [appropriately] scaled residential, commercial and civic development. He said this would be obtained by discouraging new development proposals in rural areas of the County that are inconsistent with the future land use map or with the policies contained in this comprehensive plan. Mr. Thackston then said that Objective 3 of Land Use states "To protect the integrity of existing residential neighborhoods." He said the Darlington Heights community is an agricultural area where we live and raise our families. He said this application is a commercial business and should be in a commercial zone. He then thanked the Board for their time and consideration.

Larry Hollowell stated he opposes this permit request for the meat processing facility in the Darlington Heights area. He said he has owned his farm for 22 years and the thought that anyone would wake up to see a meat processing facility near their property is unimaginable. He said he did research on property values, and found the University of Missouri did an impact study which showed the average value impact within three miles from a meat processing plant, property values dropped 6.6% and within 1/10<sup>th</sup> of a mile, 88.3%. He said a similar study in Washington showed that a property of 309 acres producing alfalfa and corn within ¼ of a mile, there was a 50% drop in property value. He said that according to the National

Board of Realtors, there is a negative value close to a processing plant; similar results were found in Illinois, North Carolina, Iowa and Indiana. Mr. Hollowell asked that the Board show respect for their neighbors and build far enough away so it will not affect negatively on property value or the current way of life.

Bob Timmons distributed information to the Board; he then stated he reviewed the proposed conditions and drawings, but has more questions:

- Does the operation of the incinerator require ash disposal and where is it disposed of
- Are animals being kept overnight, how many, and what is the provision for the cleaning and disposal of animal waste from the holding pens
- Has the Virginia Department of Agriculture and Consumer Services (VDAC) been notified and agreed to this facility at its current location
- The facility operation must continually be regulated by and under the control of the USDA, EPA, DEQ, or VDAC, including inspections, certifications, regulations and valid permit; if the operator or permittee and/or owner opts out or fails to comply with these standards or requirements, will this Special Use Permit be revoked?
- No construction can begin until receipt of a USDA certification or EPA, DEQ or VDAC approval and submitted to the County for review
- The permittee is to provide and maintain screening on the east and west properties at a minimum of 1,000 feet
- No lagoons, holding ponds, sediment ponds, or spray fields will be allowed
- The location of the facility should be a minimum of 1,000 feet off Darlington Heights Road right-of-way
- The septic tank or drain field is not indicated on the drawing
- How is the waste disposed of
- How is the ash from the incinerator disposed of
- Design is in concept only; there is no septic tank, no wash-down, no drainage [of the] holding pens, no provision for separation of processing waste, human waste, and the blood from the cooler or freezer drains into the septic system
- No proof of contract for hauling and receipt and disposal of the blood, ash and animal waste
- No verification or proof of the USDA, DEQ, EPA, or VDAC has agreed to this facility
- Has the County investigated the negative impact on property values of adjoining or adjacent properties and the reduction of property tax to the County within a three-mile radius of this facility
- The site plan does not indicate the facility being fenced to prevent animals from escaping
- Is there sufficient water for a commercial well that will be required
- No dumping or burying of any waste should be allowed on the property
- Does the site perk
- How many animals will be processed each day
- Has the permittee provided any economic statement of funding for the financing of the facility
- What is the revenue for the County that the County is anticipating from this facility
- Is the County offering any incentives
- Has the IDA been approached to assist in locating this facility

Mr. Timmons asked if the Board could work with the permittee to locate an industrial area, and not in the residential area. He said a committee from his neighborhood is willing to meet with them to help them find a place. He said they agree that the facility would be good, just not in their residential area.

Casey Washington stated they recently purchased their home to be in a rural area away from busyness of northern Virginia. She said slaughterhouses are a leading source of water pollution and contamination, and workers are associated with an increase in community hepatitis. She stated she is opposed to this project.

Marion Ashworth stated she lives across the road from this property and asked the Board to disapprove this request. She said she used to live next to a farmer with chickens and hogs and the smell was so bad she could not open the windows.

David Rohr expressed his support for this project. He said this will add tax revenue to the County, will add jobs and offer local farmers a place to bring their livestock for processing into meat and sell it in stores, and give consumers another source to purchase meat.

Joe Carson expressed his support for this request; he said we are not above having a facility like this which offers an opportunity and has been described in a way that will limit the amounts of both sight and smell. He said keeping it within proximity to farmers makes more sense, and within six months you would have people complaining about animals being driven through Farmville.

JoEllen Pederson stated she is a small farmer but raises beautiful animals, but loses money because she has to sell then on the hoof. She said she has a booth at the Farmer's Market in Farmville, but financially it is not worth it to keep that booth if she cannot sell the meat there because it is not USDA inspected. She said she strongly supports this application for the USDA facility.

Jeannine Perry expressed her support for the petitioner. She said Mr. Abdus-Sabir is an honest, hard-working entrepreneur who wants to do a good job for the community, to add tax revenue and jobs to the community, and feels he will make correct decisions in working with the proper people. She said as a community person, she would love access to good meat.

Donna Thackston said that if one cow is separated from its herd and left in a pen overnight, it will "scream" all night and there will be noise.

There being no one further wishing to speak, Chair Pride closed the public hearing.

Mr. Love stated comments were made regarding animal waste and human waste; the human waste such as wash water, would be handled by a septic system, and the animal waste would go into a tank and the incinerator and those are separate. Mr. Love stated the Planning Commission meeting was properly

advertised, letters were sent to the adjoining property owners, and the sign posted on the property since ten days prior to the Planning Commission holding the public hearing and through tonight. The letters are sent out first class mail; Mr. Love stated he signs an affidavit on the date that he sends the letters which is then filed.

Supervisor Wilck said that based on the photographs presented, the notification was extremely poor and doesn't state what the public hearing is about. He said there is overwhelming opposition to this project. He said there are positives, such as jobs, but the negatives state that the County would lose [revenue]. He stated will vote against this, as it needs to be in an industrial zone.

Chair Pride asked who prepares the signs. Mr. Love said the signs are stock signs and state "Public Hearing" and the County's main telephone number, and is placed on the property out of the VDOT right-of-way ten days prior to the first public hearing. He stated he puts it out of VDOT right-of-way because VDOT will remove those signs; he places them facing the highway and takes a photo of the sign's placement.

Chair Pride said she has received calls regarding the signs, and she saw signs and pulled over to the side of the road.

Supervisor Gilliam stated the signs need to be larger; he said people have to pull off the road and stop, and the signs should be perpendicular to the road.

Mr. Stanley said the State Code does not require signs to be posted, and that Prince Edward County staff does that for notification above what is required. He said the signage can be changed.

Supervisor Gilliam approved of Mr. Timmons' idea to work together to find a better location.

Mr. Timmons said they could find a better location, and asked the Board to table the issue for 30 days to allow them time to work together.

Mr. Abdus-Sabur stated he initially wanted to locate the facility in an industrial area but the two areas in the County that are zoned industrial are cost-prohibitive. He said the sites are going for \$100,000 per acre and the sellers are not willing to lower the cost or sell a smaller parcel. He said they are a small family, grew up and pay taxes in this County, have been in the County for over 40 years, have raised their children and married here. He said they are not a mega-conglomerate that comes from out of state that wants Darlington Heights. He said they own land in Darlington Heights and this would be an extension of their

farm, they wish to build the facility on their farm and promised that it will not be an eye-sore, and will not be a “shim-sham” operation and will be kept neat and professional.

Supervisor Emert stated he wished to respond to various comments made. He said he agrees that the signs can be hard to see but it is not in the State Code and is up to the citizens to do their due diligence. He stated that if people want to consider tax valuation, with his land adjoining the County landfill, he knows the traffic that goes by his house each day to the landfill is from his neighbors. He said each day, trash from the Darlington Heights green box goes by his house. Trash from Prospect and every other convenience site goes by his house, so he understands the traffic and dealing with the “stuff from all the neighbors in the County.” He said as far as the property being devalued and losing tax revenue, if that were true, his property should have been devalued this time because his property adjoins the landfill. Supervisor Emert then stated the plants referred to by Mr. Hollowell, the plants he mentioned was information from the University of Missouri and the University of Washington, and those were not local plants but were large plants, and is not on an equal playing field, so the information is somewhat skewed as those are in excess of 340-head units. Supervisor Emert then stated Mr. Timmons brought up some good points with provisions that need to be added and said that Condition #4 is virtually impossible to attain. He said he asks that Condition #4 be changed. He said he is not against the facility and would be for it, and his property almost adjoins the proposed facility. He agreed with Supervisor Gilliam to table this to give more time to work things out.

Mr. Tinsley said the County needs to better advertise the public hearings.

Supervisor Cooper-Jones stated Mr. Abdus-Sabur did a great job with researching and investigating the proposed project proposed on their own land and every man has the right to have his own business and to support his family. She said it went before the Planning Commission and was approved, and there is a lot of opposition, but at the same time, this man has a right to have a business. She said she is angry with some of the comments she received from constituents. Supervisor Cooper-Jones said “When I first heard about this, I was hearing the Grand Jury. The man asked me about a ‘Muslim meat packing company.’ I said Sir, I don’t even know what you’re talking about. It should have been a “meat packing plant” period. ‘Muslim’ should have never been a part of that wording, should not have been in that conversation. Had a young man call me on the phone and he made the statement that he wasn’t a citizen. Who are you to tell this man that he is not a citizen. Yes, I am heated about it, because I feel just like Mitch McConnell saying African-

Americans are not – they are voting almost as much as Americans are now. And I’m going to tell you, that kind of attitude is poisoning in Prince Edward County – Pattie Cooper-Jones is not going to sit back and be a part of it. I don’t care what your race, your ethnicity, you have a right to own a business and you have a right to live and survive in this County because you pay taxes just like everybody else. And yes, I will table, but I’m in full support.”

Chair Pride stated she agrees with Supervisor Cooper-Jones but is willing to go for 30 days to the next meeting to further discussion.

Supervisor Emert made a motion, seconded by Supervisor Wilck, to table the Special Use Permit request by Beverly and Qadir Abdus-Sabur to construct and operate a meat processing facility with conditions as recommended by the Planning Commission until the Tuesday, March 8, 2022 Board of Supervisors meeting; the motion carried:

|      |                                                                                                                                                                |      |      |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: | None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|

Supervisor Jones suggested moving the facility farther back from the road.

In Re: Highway Matters

Mr. Stanley stated Mr. Scott Frederick, P.E., VDOT Resident Engineer would not be attending the meeting; he asked for concerns from the Board members to pass on to VDOT.

Supervisor Emert said Featherfin Road and Isham Road are in bad shape and need gravel.

Supervisor Townsend requested updates on Levi Road, Corner Road and Twin Bridges Road; he asked if the chevrons have been installed.

Supervisor Gilliam said signs are damaged on Heights [School] Road. Mr. Stanley said the signs will be replaced once the new ones are received.

Supervisor Emert reported signs that have been cut off; Mr. Stanley said some may be people wanting the metal for scrap and are using a saws-all to remove them.



Chair Pride stated logging trucks on Mt. Pleasant Road are tearing up the edges of the road. She then reported Mill Creek Road had work done to prepare it for paving but it is muddy and gravel is needed and it will not make it in this condition until they pave it this spring. She reported the ditches on the sides are very deep.

Mr. Stanley stated he would relay the concerns to VDOT.

In Re: Sheriff's Office – Purchase of Four Vehicles

Mr. Stanley stated he has been working with the Sheriff's Office to replace two vehicles lost in the past year to accidents and two additional to replace high-mileage vehicles for road use. The older high mileage vehicles would be rotated to civil process. Major Wilmoth has provided information on the disposition of the vehicles being replaced.

The proposed vehicles are 2021 Ford Police Interceptor Utility AWD to be purchased off of the State Contract. The total cost of the four interceptors is \$154,748.80. Upfit for each vehicle, including the cost to install all equipment including lightbars, radios, etc. as well as graphics, would cost an additional \$67,856.98.

In addition, the cost to equip the vehicles with radios from Motorola is \$43,169.80. Radar would need to be included at a cost of \$4,887.60 and router/antennae at \$4,800.00.

The Sheriff's vehicle budget for FY 2021-2022 totaled \$165,000. Mr. Stanley said he asked the Sheriff to look at lease purchase options for the vehicles to keep the County within budget and build a regular replacement rotation. A five-year lease purchase of the vehicles through Ford Motor Credit is \$190,545 or \$49,540 per year (for the first four years) and final payment of \$33,999.19 and is based on a 6.2% rate. Mr. Stanley stated he has also talked with VML/VACO about leasing options, and they have provided a better estimated rate at 2%. Final cost will be confirmed at closing if the County takes this option. If the County chooses to lease, Mr. Stanley recommended doing a three-year term to be able to have capacity in three years to purchase another four vehicles with the existing budget. They have also provided an option to include financing of the \$180,000 landfill compactor.

Based on review of the straight purchase and lease purchase options, Mr. Stanley suggested the Board move forward with the purchasing of the radios and vehicles outright or go with financing through

VML/VACO. He said the County has the money in the bank and the straight purchase will save the County significant finance costs. At the end of the year, funds can be transferred to cover the shortfall in the budget line. After this year, the existing funding in the budget line will be sufficient to purchase an average of three vehicles per year, which the Sheriff and Major feel will provide an adequate rotation barring any significant vehicle losses.

Following some discussion, Supervisor Townsend made a motion, seconded by Supervisor Emert, to approve the purchase and upfit of four 2021 Ford Police Interceptor Utility AWD with associated equipment at a total cost of \$275,463.18, and to authorize the Administrator to sign the purchase orders for the vehicles and equipment as outlined; the motion carried:

|      |                                                                                                                                                                |      |      |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: | None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|

In Re: Citizen Volunteer Appointment – Piedmont Regional Jail Authority

Mrs. Puckett said the County’s Citizen Representative to the Piedmont Regional Jail Authority, Mr. Jimmy Garnett, has resigned (retired) after serving in this position since the inception of the Jail Board in 1988. She said the Board will wish to choose to fill the vacancy with a member of the Board of Supervisors or consider advertising the position for Citizen Volunteer applicants.

Following some discussion, Supervisor Cooper-Jones made a motion, seconded by Supervisor Gilliam, to appoint Supervisor Emert to the Piedmont Regional Jail Authority, for a term of three years ending December 31, 2024; the motion carried:

|      |                                                                                                                         |      |      |          |                                     |
|------|-------------------------------------------------------------------------------------------------------------------------|------|------|----------|-------------------------------------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>James R. Wilck | Nay: | None | Abstain: | J. David Emert<br>Jerry R. Townsend |
|------|-------------------------------------------------------------------------------------------------------------------------|------|------|----------|-------------------------------------|

In Re: Courthouse Chiller Replacement

Mr. Stanley stated there is a need to replace the McQuay 220-ton chiller. This chiller provides the cooling for the courthouse building and court rooms, approximately 63,000 square feet, visitors, and 70+ employees.

The Chiller was installed in 1997. Since then, two of the three compressors have been replaced. This equipment has been in service 24 years, which exceeds the life of the equipment (15-20 years) and planned replacement would cause less disruption in the daily operation of the courthouse and be less costly than emergency replacement. This chiller serves the whole 7 floors (3 floors north, 4 floors south) of the Prince Edward County Courthouse. It is getting more difficult to find replacement parts for a unit of its age. If the chiller were to break down, it would be during the heat of summer when it is most needed, affecting not only operations of county government and Sheriff's Office but also our court systems, Judges, Commonwealth Attorney, Clerks of the courts, and court room operations. The new unit will be more energy efficient resulting in significant energy savings for the county.

The County engaged Moseley Architects to design specifications for the replacement chiller. The original plan was to replace it outside of cooling season. Due to the manufacturing delays brought on during the COVID-19 pandemic, the lead time will push the replacement into the summer of 2022. Due to the adjusted timing of the project, a temporary chiller will need to be in place to provide cooling. With the issues over the past couple years and the inability to obtain parts for the current chiller, Staff does not feel the County should wait to replace the unit, with the belief that the longer the wait, the more expensive the replacement cost will be.

The original estimate from 2020 that was included in the adopted FY 2022-2024 Prince Edward County Capital Improvement Plan was \$230,000. This was based on an estimate provided by a vendor prior to the full manufacturing impacts of the pandemic; it also did not include the cost of the crane necessary for pulling the old unit and placing the new one, or the cost of providing a temporary chiller for a month during the changeover. The FY 2021-2022 budget included \$230,000 for this project and should have the ability to include the remaining funding needed as part of the capital improvement line for the FY 2022-2023 budget. With the project bridging both fiscal years, this will not adversely impact budgeting for the project. There is currently \$608,708 in the County's capital improvement budget line.

The County received a total of five (5) bids:

| <b>Company</b>                        | <b>Total Bid Price</b> |
|---------------------------------------|------------------------|
| Chamberlain Mechanical Services, Inc. | \$410,825.00           |
| Waco, Inc.                            | \$439,394.00           |
| eTech Mechanical Corporation          | \$434,700.00           |
| Old Dominion Mechanical, LLC          | \$438,625.00           |
| Comfort Systems USA (M-A), LLC        | \$412,000.00           |

The bids received were reviewed by Moseley Architects. A recommendation letter was presented to the Board. Moseley’s final estimate was just over \$400,000; the low bid falls within that range. With all five bids within a spread of 10%, staff feels good with the bid number.

The Properties Committee reviewed the bids at their meeting on February 1, 2022 and unanimously recommended approval of the award to the low bidder as outlined.

Supervisor Emert made a motion, seconded by Supervisor Wilck, to approve the award of a contract to Chamberlain Mechanical Service, Inc., in the amount of \$410,825 for replacement of the chiller at the Prince Edward County Courthouse, and to authorize the County Administrator to sign the contract with Chamberlain Mechanical Service, Inc., and authorize any necessary change orders in an amount up to 5% of the total project cost; the motion carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

In Re: AFID Grant for Cannery Boiler

Mrs. Puckett said that as the Board is aware, the County has been awarded a \$25,000 *Agriculture and Forestry Industries Development Fund* (AFID) Infrastructure Grant to assist with the replacement of the 49-year-old boiler at the Prince Edward County Cannery.

A new boiler is Priority #10 in the Capital Improvement Plan. At the time the CIP was developed, the replacement cost was estimated at about \$60,000. The cost estimates have now risen to an anticipated \$105,000 - \$125,000. There is also a 12- to 14-week lead time to obtain the new boiler, once procured.

Repairs are being made again this week to the current boiler to repair a leak. The operational sustainability of the current boiler is becoming increasingly precarious.

To enable the County to ensure continued operation of the Cannery, the Board will wish to authorize the issuance of an IFB for the purchase of a new boiler. Once bids are received, staff will bring them back to the Board for review. At that time, the Board would have the opportunity to deliberate accepting the state grant funds and proceeding with the project.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to authorize the issuance of an RFP for a new boiler; the motion carried:

|      |                                                                                                                                                                |      |      |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: | None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|

In Re: PPEA – Legal Review Services

Mr. Stanley said that as part of the PPEA process, the County will want to bring legal, financial, and engineering experts under contract to help us review of the application(s) and, potentially, development of contract(s).

At the Board meeting on December 14, 2021, the Board authorized engagement of Pennoni to provide an engineering review of the proposals. They will review the Conceptual Phase of the unsolicited proposal submitted by Prince Edward County Infrastructure, LLC and provide an opinion of its suitability and completeness in accordance with the Guidelines for the lump sum fee of \$10,000. They are also available to review additional competing proposals if received. They have estimated that the review will be completed the second week of February.

The Board also approved a proposal from Hefty Wiley Gore for legal services. Hefty Wiley Gore let us know they have a potential conflict due to the fact that just started representing the Town of Crewe.

They recommended Sharon Pandak from Pandak & Taves. Sharon is a former County Attorney from Prince William County. Mr. Stanley stated he has worked with Ms. Pandak in the past and she is well versed on the PPEA process. She has proposed a flat fee of \$30,000 (to match the Hefty Wiley Gore proposal) that would provide services through the development of a contract. Legal services are exempt from the County's Purchasing Policies.

As part of the PPEA submittal, Prince Edward County Infrastructure, LLC has submitted a check in the amount of \$50,000 to offset review costs of the preliminary submittal to the County. This will help the County cover the costs of a significant portion of the legal, financial, and engineering evaluations. Please note that the legal proposal covers all work through contract execution.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve and authorize the County Administrator to sign a contract with Pandak & Taves for legal services and with Pennoni for engineering services; the motion carried:

|      |                                                                                                                                                                |      |      |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: | None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|

In Re: Properties Committee Report

Mr. Stanley stated the Properties Committee, consisting of Supervisor Emert, Supervisor Cooper-Jones and Supervisor Townsend, met with staff Tuesday, February 1, 2022, to review a number of solid waste, buildings and grounds, and county property projects and issues. The Committee advanced the following actions and/or recommendations to the full Board of Supervisors for its information:

- a. The recycling boxes at Tractor Supply will be removed February 22; the public notice is being published in the Farmville Herald.
- b. The Courthouse Lawn renovation project will be advertised this spring.
- c. The Committee authorized the County Administrator to proceed with obtaining an appraisal on the SCOPE Building, as required by the County's Policy for the Disposition of Real Property.
- d. The Committee authorized the County Administrator to proceed with transitioning county street signs to include the County seal.

- e. The Committee authorized the County Administrator to proceed with the work needed to remodel the Yak Attack building’s loading dock space and correct the building draining concerns.
- f. The Committee recommends identifying potential sites and preliminary site planning for the new shelter and setting up a tour of shelter(s) in other comparable localities for comparison purposes.

In Re: FY22 Appropriations – VFD Carryover Funds

On June 30, 2021, the following fire departments had unexpended or over-expended funds to be carried forward into the FY22 budget:

| <b>Rev/Exp</b> | <b>Fund</b> | <b>Dept</b> | <b>Object</b> | <b>Description</b>                  | <b>Debit</b> | <b>Credit</b> |
|----------------|-------------|-------------|---------------|-------------------------------------|--------------|---------------|
| 3 (Rev)        | 100         | 41050       | 0100          | From General Fund Balance           |              | \$270,822.01  |
| 4 (Exp)        | 100         | 32200       | 7001          | Farmville Volunteer Fire Department | \$4,174.52   |               |
| 4 (Exp)        | 100         | 32200       | 7002          | Rice Volunteer Fire Department      | -\$10,892.53 |               |
| 4 (Exp)        | 100         | 32200       | 7003          | Prospect Volunteer Fire Department  | \$48,991.89  |               |
| 4 (Exp)        | 100         | 32200       | 7004          | Darlington Heights Vol Fire Dept    | \$101.68     |               |
| 4 (Exp)        | 100         | 32200       | 7005          | Hampden-Sydney Vol Fire Dept        | \$24,571.66  |               |
| 4 (Exp)        | 100         | 32200       | 7006          | Pamplin Volunteer Fire Department   | \$189,339.17 |               |
| 4 (Exp)        | 100         | 32200       | 7007          | Meherrin Volunteer Fire Department  |              |               |

Supervisor Emert made a motion, seconded by Supervisor Wilck, to approve the FY 22 budget amendment presented and appropriate the same funds; the motion carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

In Re: Prince Edward County Sheriff’s Department Grants

The County received an EDI from the Commonwealth of Virginia Department of Criminal Justice for body cameras in the amount of \$19,516.00 and a donation of \$2,100. These funds will be used for body cameras for the Sheriff’s Department as well as Sheriff’s Department supplies.

Supervisor Emert made a motion, seconded by Supervisor Wilck, to approve the FY 22 budget amendment presented and appropriate the same funds, as follows:

| Rev/Exp | Fund | Dept  | Object | Description              | Debit       | Credit      |
|---------|------|-------|--------|--------------------------|-------------|-------------|
| 3 (Rev) | 100  | 24040 | 0034   | Sheriff – Body Cam Grant |             | \$19,516.00 |
| 3 (Rev) | 100  | 18990 | 0001   | Miscellaneous Revenue    |             | \$2,100.00  |
| 4 (Exp) | 100  | 31200 | 0024   | Body Cam Grant           | \$19,516.00 |             |
| 4 (Exp) | 100  | 31200 | 6010   | Police Supplies          | \$2,100.00  |             |

The motion carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

In Re: Prince Edward County Public School Board Appropriations

The County received a request from Prince Edward County Public Schools requesting an appropriation in the amount of \$5,576,122.95 to the school operating budget. These funds are a combination of state and federal reimbursement grants. A local match of 25% (\$23,406.50) is required for the school security equipment grant, which will be covered by funds in the school division’s approved operating budget.

Supervisor Emert made a motion, seconded by Supervisor Wilck, to approve the FY 22 budget amendment presented and appropriate the same funds, as follows:

| Rev/Exp | Fund | Dept  | Object | Description                          | Debit          | Credit         |
|---------|------|-------|--------|--------------------------------------|----------------|----------------|
| 3 (Rev) | 250  | 33020 | 0002   | *Title I (Carryover)                 |                | \$49,334.94    |
| 3 (Rev) | 250  | 33020 | 0003   | *Title II (Carryover)                |                | \$45,572.53    |
| 3 (Rev) | 250  | 33020 | 0078   | *Title III (Carryover)               |                | \$4,296.90     |
| 3 (Rev) | 250  | 33020 | 0030   | *Perkins CTE-Fed Title I (Carryover) |                | \$4,414.60     |
| 3 (Rev) | 250  | 00100 | 0002   | CARES ESSER (Carryover)              |                | \$247,924.11   |
| 3 (Rev) | 250  | 33020 | 0101   | CARES ESSER III                      |                | \$4,706,166.87 |
| 3 (Rev) | 250  | 24020 | 0106   | School Security Equipment Grant      |                | \$93,626.00    |
| 3 (Rev) | 250  | 33020 | 0101   | CARES Act Funding                    |                | \$424,787.00   |
| 4 (Exp) | 250  | 61000 | 0001   | Instruction                          | \$5,057,709.95 |                |
| 4 (Exp) | 250  | 64000 | J0001  | Operations and Maintenance           | \$424,787.00   |                |
| 4 (Exp) | 250  | 66000 | 6020   | Safety and Security Grant            | \$93,626.00    |                |



The motion carried:

|      |                                                                                                                                                                |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Beverly M. Booth<br>Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Robert M. Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>James R. Wilck | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

In Re: Transfer from General Fund to Special Projects Fund

Mr. Stanley, County Administrator, requested an appropriation of monies totaling \$560,723.00 from the General Fund to Special Projects Fund. These funds were unspent in the FY21 budget. This would allow the County to set aside funding for specific special projects as approved by the Board of Supervisors. He added each would have to come before the Board for appropriation at a later date.

Supervisor Emert made a motion, seconded by Supervisor Wilck, to approve the FY 22 budget amendment presented and appropriate the same funds, as follows:

| Rev/Exp | Fund | Dept  | Object | Description                         | Debit        | Credit       |
|---------|------|-------|--------|-------------------------------------|--------------|--------------|
| 3 (Rev) | 202  | 00100 | 0302   | Special Projects – Regional Jail    |              | \$200,000.00 |
| 3 (Rev) | 202  | 00100 | 0303   | Special Projects – Animal Control   |              | \$42,793.00  |
| 3 (Rev) | 202  | 00100 | 0304   | Special Projects – CSA Reserve      |              | \$200,000.00 |
| 3 (Rev) | 202  | 00100 | 0305   | Special Projects – County Rec       |              | 10,000.00    |
| 3 (Rev) | 202  | 00100 | 0306   | Special Projects – Worsham Clrk     |              | \$5,300.00   |
| 3 (Rev) | 202  | 00100 | 0307   | Special Projects – Econ Development |              | \$10,000.00  |
| 3 (Rev) | 202  | 00100 | 0308   | Special Projects – Tourism          |              | \$5,000.00   |
| 3 (Rev) | 100  | 94000 | 0035   | Courthouse Renovation               |              | \$34,269.00  |
| 3 (Rev) | 100  | 94000 | 0043   | General Properties                  |              | \$50,061.00  |
| 3 (Rev) | 202  | 00100 | 0309   | Special Projects – Registrar/Voter  |              | \$3,300.00   |
| 4 (Exp) | 100  | 33200 | 7001   | PRJ – Per D                         | \$284,330.00 |              |
| 4 (Exp) | 100  | 35100 | 8205   | Animal Control – Motor Vehicle      | \$42,793.00  |              |
| 4 (Exp) | 100  | 53500 | 3160   | CSA Programs                        | \$200,000.00 |              |
| 4 (Exp) | 100  | 71100 | 5651   | County Recreation                   | \$10,000.00  |              |
| 4 (Exp) | 100  | 72200 | 5640   | Museums – Worsham’s Clrk            | \$5,300.00   |              |
| 4 (Exp) | 100  | 81500 | 5899   | Econ Dev – Special Projects         | \$10,000.00  |              |
| 4 (Exp) | 100  | 81600 | 5894   | Tourism – Eat Play Stay Grant       | \$5,000.00   |              |
| 4 (Exp) | 100  | 94000 | 0046   | Cap Projects – Registrar - Voting   | \$3,300.00   |              |

The motion carried:

|      |                      |      |      |
|------|----------------------|------|------|
| Aye: | Beverly M. Booth     | Nay: | None |
|      | Pattie Cooper-Jones  |      |      |
|      | J. David Emert       |      |      |
|      | Llew W. Gilliam, Jr. |      |      |
|      | Robert M. Jones      |      |      |
|      | Odessa H. Pride      |      |      |
|      | Jerry R. Townsend    |      |      |
|      | James R. Wilck       |      |      |

In Re: Economic Development & Tourism Update

Chelsey White, Economic Development Director, presented an update on Economic Development and Tourism programs:

- Awarded \$640,000 from the Virginia Economic Development Partnership's (VEDP) Virginia Business Ready Sites Program (VBRSP) for the HIT Park. This award will fund wet utility engineering design for improvements to the site. Award offers for this program were announced on January 13th, 2022. The Timmons Group provided technical assistance for this application submission.
- Participated in a VEDP Lead Generation activity which included an Austin and San Antonio, Texas business investment virtual call trip on January 19, 2022. Spoke to the scheduled prospect about economic development opportunities in the County and community assets. Representatives from the Alexandria Economic Development Partnership also participated in the call trip meeting.
- Continued to work with industrial and commercial developer prospects to find sites around Prince Edward County including the Prince Edward Business Park and privately-owned industrial properties.
- Continued to work with the IDA to get all of the IDA-owned lots appraised to better market them to prospects and potential developers.
- Participated in Local Enterprise Zone Administrator training meetings hosted by the Virginia Department of Housing and Community Development (DHCD).
- Participated in the VEDP Economic Gardening Program discovery meeting with a local business to discuss business retention program services. The Economic Gardening program focuses on diversifying and accelerating domestic growth through customized market research, SEO, and providing qualified sales leads.
- Coordinated a site visit with the Tobacco Commission and a local company to view the progress of the grant-funded redevelopment project.

- Continued to participate in economic development programs, collaborations, and educational opportunities through regional and state organizations including VEDP, SOVA RISE, and the Virginia Economic Development Association (VEDA).
- Participated in County marketing efforts with Letterpress Communications.
- Planning for Virginia Tourism Corporation (VTC) Play & Stay spring 2022 grant expenditures.
- Planning for the submission of a VTC ARPA Tourism Recovery Program spending plan to receive grant funding for tourism projects.
- Planning for the launch of Facebook and Instagram social media platforms to market tourism opportunities in Prince Edward County. These platforms should be launched before the spring.
- Ended WanderLove Scavenger Hunt with a gift certificate package presented to one lucky winner. The recipient received \$100 worth of prizes to enjoy a few popular restaurants here in Prince Edward County. Additionally, the Visitor Center provided an assortment of brochures to help the recipient plan their next trip to the County.
- Continued to participate in regional and state organizations including Virginia's Crossroads and the Virginia Tourism Corporation on marketing the County's tourism opportunities.
- Visitor Center attendance for January 2022 was low. Closures due to inclement weather and COVID-19 outbreak/exposure were factors.

In Re: Emergency Management Update

Mr. Trey Pyle presented the Board Briefing; he reported case counts are on a slow decline in Prince Edward County and the state. He said models are predicting several more weeks of decline.

Mr. Pyle stated Longwood University has partnered with Curative, a medical testing company, to provide COVID-19 tests to the campus and all citizens in and surrounding Prince Edward County, free of charge. He said they are open weekly at Midtown Square, beginning February 10, from 8:00 a.m. to 5:00 p.m. Home tests are available to every household, free of charge, on the [www.usps.gov](http://www.usps.gov) website. Mr. Pyle said N95 masks are available free at participating pharmacies; Mrs. Puckett stated CVS and Walmart have them available.

Mr. Pyle reviewed the EMS Call numbers, reporting an increase of 23 over last year, with 409 calls. He stated ER delays are improved, but people should contact their primary care physician for non-emergency testing.

In Re: County Attorney Update

Mrs. Terri Atkins Wilson, County Attorney, stated the County received a certified letter regarding a claim following a school bus accident; she stated the letter was forwarded to the School Board. She said she is working with the IDA on the various projects. She then praised Mrs. Puckett, Ms. Melody Foster at CRC, and Mrs. Lynette Wright, Registrar, on their work on redistricting.

Chair Pride questioned the certified letter being sent to the County Attorney; Mrs. Atkins Wilson said it was addressed to the County's attorney but was forwarded to the right party.

Supervisor Emert questioned the property that needs cleaned up. Mr. Pyle said he and Mr. Love went to the property three months ago and things were in compliance, but they will go out and check it again.

Mr. Stanley said that at one time, there were bags of mulch in the yard, not trash. Supervisor Emert said that is why properties are checked; just because someone doesn't like it doesn't mean the owner is not in compliance. Discussion followed.

Supervisor Gilliam reported trash piled up at the recycling bins near Tractor Supply.

Supervisor Wilck said he would like to send the forms for the Attorney's evaluation to the Board members and to have them returned in two weeks for a review during a Personnel Committee meeting.

In Re: County Administrator Update

Mr. Stanley presented an update on his activities:

- VACO Legislative Day – Chair Pride, Vice-Chair Gilliam, Supervisor Townsend, and I attended the Virginia Association of Counties (VACO) Legislative Day in Richmond on February 3<sup>rd</sup>. In addition to briefings by VACO staff, we were able to visit with a number of key legislators regarding pending legislation before the General Assembly. County leaders met with our local delegation including Delegate James Edmunds and Senator Mark Peake as well as other legislators in the region and the Speaker of the House Todd Gilbert. We thank Delegate Edmunds and Senator Peake for their steadfast support of issues important to our constituents including the sales tax initiative for school capital improvements and additional funding for the Piedmont Regional Jail.
- Sandy River PPEA – The County did not receive any competing proposals for the Sandy River Water System project. At this point the Sandy River Infrastructure, LLC application is the only proposal for the Board to consider. The board will be asked to hire legal counsel for the project next week. I also have a call set up with the Department of General Services (three state facilities), Town of Burkeville, and Town of Crewe next week to talk about Prince Edward County providing water to the area.
- Extension Office – Erin Small has been appointed as the new Agriculture and Natural Resources Extension Agent for Prince Edward County. Ms. Small replaces former agent

Kate Overby. I had the opportunity to sit on the interview panel. I think that Ms. Small will serve the community well. In addition to experience in teaching Ag classes in Charlotte County, she has been around agriculture including cattle production, horse farming, and aquaponics.

- VDEM – Mrs. Puckett and I met with Mr. Scott Davis, Farmville Town Manager, and members of the Virginia Department of Emergency Management with respect to the need to update the County’s Emergency Operations Plan to include Town resources with the ultimate goal to have a joint Town/County Emergency Operations Plan.
- Prince Edward Elementary School – The School Board received a total of five proposals. The School Board ask that a couple members of the Board and the County Administrator to sit on a joint building committee to review the proposals.

The Board concurred that Chair Pride and Vice-Chair Gilliam meet with the School Board, along with Mr. Stanley, on the Joint Building Committee to review the proposals for the Prince Edward Elementary School project.

Mr. Stanley continued:

- Sales Tax Bill – HB63 was laid on the table during a Finance Sub-Committee meeting last week. Delegate Edmunds is working to get the bill language included on the Senate side as a caboose bill.
- Tobacco Commission – Staff met today with Timmons and CRC to look at submitting a grant for the HIT Park during the upcoming grant round with the Tobacco Commission. This would be to pursue a grant through the Southern Virginia program to fund engineering, design and plans to construct an elevated water tank at Prince Edward Heartland Innovation Technology Park. A grant in the amount of \$640,000 was received from the Virginia Department of Economic Development which can be used as a match towards the grant from the Tobacco Commission. If successful, it will be brought before the Board to vote to accept it; the grant deadline is in the first week of March, prior to the next regular meeting.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to authorize the County Administrator and staff to work with the CRC on a grant for the HIT Park; the motion carried:

|      |                      |           |
|------|----------------------|-----------|
| Aye: | Beverly M. Booth     | Nay: None |
|      | Pattie Cooper-Jones  |           |
|      | J. David Emert       |           |
|      | Llew W. Gilliam, Jr. |           |
|      | Robert M. Jones      |           |
|      | Odessa H. Pride      |           |
|      | Jerry R. Townsend    |           |
|      | James R. Wilck       |           |

In Re: Prince Edward County Public School, Return of Unspent Funds from the FY2021-2022 Budget Year

The County received a request from Prince Edward County Public Schools on June 23, 2021 requesting an appropriation to return any unspent local funds from the FY 2020-2021 school year and to

convert those into a separate Capital Improvement Plan fund for the FY 2021-2022 budget. To complete the request, we had to wait until the FY 2020-2021 audit was completed. The audit shows that the County's overall fund balance has increased from \$13,384,103 to \$19,829,603 (an increase of \$6,445,500) which is on Page 20 of the audit. This total includes a surplus of \$2,779,282, which is on page 119 of the audit. The fund balance total does not include \$270,882.01 (Fire Departments) and \$560,723.00 (Special Projects) appropriations that are included on the agenda. Removing these items will reduce the fund balance to \$16,218,716.

Staff recommends approval of the School Board's request but that the funds be placed in the County's Special Project fund. That means that the funds will be set aside for the purpose designated (school capital improvements) but that the School Board will have to come back to the Board to request special appropriations from the fund for a specific project(s). With the uncertainty of the Sales Tax initiative with the General Assembly, it is quite likely that the funds will be needed for that project and the Middle School track renovation project.

Supervisor Wilck made a motion, seconded by Supervisor Townsend, to approve the request from the Prince Edward County Public Schools to appropriate unspent local funds from the FY2020-2021 budget to a Special Projects Capital Improvement Fund as follows:

| <b>Rev/Exp</b> | <b>Fund</b> | <b>Dept</b> | <b>Object</b> | <b>Description</b>                                 | <b>Debit</b>   | <b>Credit</b>  |
|----------------|-------------|-------------|---------------|----------------------------------------------------|----------------|----------------|
| 3 (Rev)        | 100         | 41040       | 0100          | From General Fund Balance                          | \$2,779,282.00 |                |
| 3 (Rev)        | 202         | 00100       | 0309          | Special Projects-PECPS<br>Capital Improvement Fund |                | \$2,779,282.00 |

The motion carried:

Aye: Beverly M. Booth  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Jerry R. Townsend  
James R. Wilck

Nay: None

In Re: Delinquent Real Estate List

Mrs. Donna Nunnally, Treasurer, provided a Delinquent Real Estate List which will be published in the Farmville Herald.

In Re: Animal Warden's Report

Mr. Chris Riviere, Deputy Animal Control Officer, submitted a report for the month of January 2022, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Phillip Moore, Building Inspector, submitted a report for the month of January 2022, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of January 2022, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a summary financial report for the months of December 2021 and January 2022, which were reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Ms. Chelsey White, Director of Economic Development and Tourism, submitted a report for the month of January 2022, which was reviewed and ordered to be filed with the Board papers.

On motion of Chair Pride, seconded by Supervisor Emert, and adopted by the following vote:

|      |                      |           |
|------|----------------------|-----------|
| Aye: | Beverly M. Booth     | Nay: None |
|      | Pattie Cooper-Jones  |           |
|      | J. David Emert       |           |
|      | Llew W. Gilliam, Jr. |           |
|      | Robert M. Jones      |           |
|      | Odessa H. Pride      |           |
|      | Jerry R. Townsend    |           |
|      | James R. Wilck       |           |

the meeting was recessed at 10:19 p.m. until Tuesday, February 22, 2022 at 5:30 p.m.