

March 22, 2022

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 22nd day of March, 2022; at 2:00 p.m., there were present:

Beverly M. Booth
Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Jerry R. Townsend
James R. Wilck

Also present: Douglas P. Stanley, County Administrator; Cheryl Stimpson, Finance Director; and Crystal Baker, Finance Manager.

Chair Pride called the special meeting to order.

Due to the COVID-19 Emergency, the Prince Edward County Board of Supervisors is operating pursuant to and in compliance with its "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." Effective August 1, 2021, the Board has re-opened meetings to in-person participation by the public; however, there could still be limited available seating. Citizens are strongly encouraged to participate in meetings through in-person participation, written comments, and/or remote participation by calling: 1-844-890-7777, Access Code: 390313 (If busy, please call again.) Additionally, citizens may view the Board meeting live in its entirety at the County's YouTube Channel, the link to which is provided on the County's website.

The Prince Edward County Board of Supervisors strongly encourages citizen input and engagement in our County government. Due to COVID-19, the Board of Supervisors, Planning Commission, and other County committees, boards, etc. are operating pursuant to the following protocols for public input and public participation.

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Public Participation and Public Hearing comments and information regarding the limited number of seats for in-person participation at County meetings are coordinated through Karin Everhart, Deputy Clerk to the Board of Supervisors, as follows:

1. **In-Person Participation:** While county meetings have re-opened to the public, there could still be limited seating, if social distancing is needed. To enter the Prince Edward County Courthouse, unvaccinated and vaccinated individuals are required to wear a mask at all times and socially distance. Based on the uncertainty of social distancing requirements, the exact number of seats available in the Board/Planning Commission meeting room is uncertain. The County appreciates the public's patience as staff continues to adapt to the public safety recommendations and guidelines of the Virginia Department of Health and the CDC.
2. **Written Comments:** Please limit word count to no more than 500 words. Comments must be received by 2:00 p.m. the day of the meeting.

- a. **Mailed:** Board of Supervisors (or Planning Commission)  
P.O. Box 382, Farmville, VA 23901.
- b. **E-Mailed:** Board of Supervisors: [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)  
Planning Commission: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)
3. **Remote Participation:** Citizens may participate remotely during the meeting. To call in to the meeting, please dial: **1-844-890-7777**. When prompted for an Access Number: **390313**. Citizens may provide comments during Public Participation and/or for a specific Public Hearing on the agenda. Citizens are encouraged to pre-register with the County Administrator's Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of speakers, the Chair will determine the time allotted to each speaker.
4. **County YouTube Channel:** Citizen may also view the monthly Board of Supervisors meeting live at the County's YouTube Channel: (link is also on County website under Meetings & Public Notices.)  
<https://www.youtube.com/channel/UCyfpsa5HEjIWejBSc5XwplA/featured> .

Chair Pride offered the invocation and led the Pledge of Allegiance.

**In Re: FY 22 Donation Requests**

Mr. Stanley stated this is an important part of County support of the local agencies in the community that provide services to County citizens. He said each organization would have five minutes to present their information to the Board of Supervisors in order to keep on schedule.

Presentations and donation requests from the various agencies were as follows:

| AGENCY / ORGANIZATION         | REQUESTED | RECOMMENDED<br>BY ADMINISTRATOR | AMOUNT PROPOSED IN<br>WORK SESSION |
|-------------------------------|-----------|---------------------------------|------------------------------------|
| Habitat for Humanity          | \$5,000   | \$5,000                         |                                    |
| Virginia Legal Aid            | \$1,418   | \$1,418                         |                                    |
| PE-FA Youth Association       | \$25,000  | \$25,000                        |                                    |
| Madeline's House              | \$36,723  | \$4,800                         |                                    |
| Downtown Farmville            | \$16,000  | \$8,000                         |                                    |
| Heart of Virginia Free Clinic | \$6,000   | \$6,000                         |                                    |
| Piedmont Senior Resources     | \$22,454  | \$22,454                        |                                    |
| YMCA                          | \$60,000  | \$30,000                        | Summer Program<br>Co Program       |
| R. R. Moton Museum            | \$8,500   | \$8,500                         |                                    |
| Heart of Virginia Festival    | \$3,000   | \$3,000                         |                                    |
| STEPS                         | \$20,000  | \$20,000                        |                                    |
| Community Action Program      | \$22,171  | \$22,171                        |                                    |
| Longwood Small Business       | \$3,500   | \$3,500                         |                                    |
| Special Olympics              | \$1,000   | \$1,000                         |                                    |
| FACES                         | \$14,660  | \$8,000                         |                                    |

|                                          |                           |           |
|------------------------------------------|---------------------------|-----------|
| Jolly Glee Senior Citizens               | \$2,500                   | \$2,500   |
| Blackstone Area Bus                      | \$8,480                   | \$8,480   |
| Piedmont Area Veterans Council           | \$10,000                  | \$10,000  |
| SCOPE/Meals on Wheels                    | \$10,000                  | \$5,000   |
| Farmville Chamber of Commerce            | (Membership fee)<br>\$275 | \$275     |
| Contingency Fund                         | \$5,000                   | \$5,000   |
| Farmville/Prince Edward Library          | \$287,472                 | \$287,472 |
| Piedmont Soil & Water District           | Operations \$6,840        | \$6,840   |
|                                          | Dam Maint. \$5,000        | \$5,000   |
| Crossroads Community Services            | \$60,000                  | \$60,000  |
| Commonwealth Regional Council            | \$19,000                  | \$19,000  |
| SVCC                                     | \$8,432                   | \$8,432   |
| Virginia's Retreat/Virginia's Crossroads | \$4,500                   | \$4,500   |
| Farmville Airport                        | \$7,600                   | \$7,600   |
| Farmville Area Bus                       | \$25,000                  | \$25,000  |
| Virginia Cooperative Extension           | \$53,608                  | \$53,608  |

The Board agreed to review the donation requests at an upcoming Board meeting.

Mr. Stanley stated the Properties Committee discussed the SCOPE Building which is in need of repair and whether the building has a long-term future for Prince Edward County; he said the County provides office space to the Meals-On-Wheels organization, and stated that will continue. He stated the Committee may look at selling the SCOPE building as a surplus property.

Mr. Stanley then requested the Board review the budget books that were prepared and contact him with any questions. He said the State has not yet provided its operating budget at this time, and numbers may need to be adjusted.

Supervisor Wilck made a request to keep the iPad in exchange for the donation of shelves to the County. Discussion followed. Mr. Stanley stated Staff would review the request and come back with a recommendation.

#### In Re: Virginia Freedom of Information Act (FOIA) For Local Elected Officials Training

The Board of Supervisors completed the Virginia Freedom of Information Act (FOIA) For Local Elected Officials training as required by the Virginia Freedom of Information Advisory Council.

Upon conclusion of the training, Mr. Stanley stated that Mrs. Sarah Puckett is the FOIA Officer; he said when a request is received, please send it on to Mrs. Puckett as soon as possible to allow staff to respond to the request in the required five working days.

In Re: FY 2023-2028 Secondary Six-Year Plan

Mr. Scott Frederick, PE, VDOT Resident Engineer, Farmville Residency, reviewed the existing Six-Year Plan with the Board, and asked if there were any changes the Board wished to make in the Plan. He said Millers Lake Road, Hidden Lake Road, and Copper Hill Road are completed.

Currently, the Plan includes:

- Mill Creek Road
- Bolden-Flournoy Road
- Whispering Woods Road
- School House Road
- Old Oak Road
- Falkland Road
- Route 625 from Holiday Lake Road to 0.3 mi E of Holiday Lake Rd
- Route 647 from Redd Shop Road to 0.3 mi SE of Redd Shop Road
- Route 611 from Miller Lake Road to 0.3 mi E of Miller Lake Road
- Route 668 from Morris Creek Road to 0.3 mi NE of Morris Creek Road
- Route 625 from 0.3 mi E of Holiday Lake Road to 1.05 mi E of Holiday Lake Road
- Route 647 from 0.3 mi SE of Redd Shop Road to 1.05 mi SE of Redd Shop Road
- Route 622 from 0.3 mi E of Miller Lake Road to 1.05 mi E of Miller Lake Road
- Route 668 from 0.3 mi NE of Morris Creek Road to 1.05 mi NE of Morris Creek Road
- Route 625 from 1.05 mi E of Holiday lake Road to 1.8 E of Holiday Lake Road
- Route 647 from 1.05 mi SE of Redd Shop Road to 1.15 mi SE of Redd Shop Road
- Route 647 from 0.5 E of Route 15 to 1.15 mi E of Route 15
- Route 611 from 1.05 mi E of Miller Lake Road to Route 612
- Route 668 from 1.05 mi NE of Morris Creek Road to 1.8 NE of Morris Creek Road

Mr. Frederick stated work on Bolden-Flournoy Road is expected to begin the end of May or beginning of June; he said safety funds will also be used for widening Route 604. Rural Rustic projects will begin by the end of June.

Mrs. Puckett asked if there is a sense for residual sections in order to finish those roads that were previously designated funding for in order to complete those. Discussion followed.

Mr. Joe Hines asked the Board for consideration of Briery Way to be included in the Six-Year Plan. He presented a history of the road and stated the road serves 11 residents along with several in the Briery subdivision for a total of 14. He said VDOT just dedicated the entrance of the subdivision that is paved; both VDOT and the Prince Edward County School buses were turning around in the subdivision which has caused

the pavement to fail, which is why it was asked to be dedicated. Mr. Hines said the total length is 0.63 miles. Discussion followed. Mrs. Puckett said the 0.36-mile gravel road is an unpaved state road. Mrs. Puckett said the Board would have to rearrange roads in the current Plan. Discussion followed on the addition of Briery Way and existing roads on the Plan.

Mr. Frederick discussed the requested changes to the Plan; he said he will make sure that Quail Crossing is funded from one end to the other, will move funding onto Junction Canal Road and add logical stopping points on Bell Road. Following some discussion, he said the unpaved portion of Shultz Mill Road will be added following the completion of Featherfin Road.

Chair Pride questioned where Briery Way will be placed in the schedule; Mr. Frederick said it will be inserted following School House Road.

Mr. Frederick then reviewed the Safety Fund Projects. He stated work on Route 604 (Abilene Road) was widened from County Line Road up to Route 631, Slayden Road; this year, the widening will begin at Slayden Road up to Route 666, Chapel Road, which is another mile and a half.

Mr. Frederick began a discussion of the status of the Smart-Scale Projects, specifically the Route 307 and Route 460 intersection. Mr. Stanley stated he received an email about an accident at that location that took out several signs; Mrs. Puckett stated she could not find that accident report but there have been 29 accident reports since December 2020. Mrs. Puckett added that Sheriff Epps is supportive of a 45mph speed zone in that area, on both sides of Route 460 and on Route 307.

Mr. Frederick said the Worsham intersection is complete; it has sight distance and the slopes are correct. He said the Worsham project was done first and then crews began the Kingsville round-about project. He said they were at a stopping point and will come back toward the end of April or early May. He said the intersection is planned to be closed from May 30 to June 25, and the project is expected to be complete between October 14 and November 11 [2022].

Mr. Stanley said April 1 is the deadline for Smart-Scale projects; he said that in 2020, the Board made application for the Route 692 and 665, Kingsville and Abilene left turn lane [project] into Kingsville. Mr. Stanley said the Manor Drive project may be better completed as a Smart Scale project. He said he would work with Melody Foster at the Commonwealth Regional Council to get an application submitted prior to the deadline.

Mrs. Puckett said the Board needs to visit the Gates Bass Road area; there are missing signs at the head of that road. She said the road ends at the reservoir. Mr. Frederick said VDOT has placed guardrails and someone privately put up a 4" x 4" fence in at one of the dead-end roads and someone else removed it. Mrs. Puckett said someone is removing County barricades, even when sunk in concrete, and are launching boats from trailers. Discussion followed.

On motion of Supervisor Emert, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

|      |                      |      |      |
|------|----------------------|------|------|
| Aye: | Beverly M. Booth     | Nay: | None |
|      | Pattie Cooper-Jones  |      |      |
|      | J. David Emert       |      |      |
|      | Llew W. Gilliam, Jr. |      |      |
|      | Robert M. Jones      |      |      |
|      | Odessa H. Pride      |      |      |
|      | Jerry R. Townsend    |      |      |
|      | James R. Wilck       |      |      |

the meeting was recessed at 6:00 p.m. until Tuesday, March 29, 2022 at 5:30 p.m. at the Prince Edward County Board of Supervisors Room, 111 N. South Street, Third Floor, Farmville, Virginia.