



FY 2022-2023 BUDGET WORK SESSION March 29, 2022

Due to the COVID-19 Emergency, the Prince Edward County Board of Supervisors is operating pursuant to and in compliance with its “EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE.” While physical (in-person) access to these public meetings is not permitted, the public may participate in these meetings by calling: **1-844-890-7777, Access Code: 390313** *(If busy, please call again.)*

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- 5:30 p.m.**
1. The Chair will call to order the reconvened meeting of the Board of Supervisors
  2. Public Hearing – Redistricting – Sarah Elam Puckett
  3. Emergency Operations Plan Approval – Sarah Elam Puckett
  4. Extension of Construction Deadline –Tri-Boro Shelving and Partition Corporation.– Doug Stanley/Chelsey White
  5. Revised FY 2022-2023 Budget Schedule Adoption – Doug Stanley
  6. Recess

Recess: Until April 5, 2022 at 5:30 p.m., in the Board of Supervisors Room – Presentations by Outside Agencies

**6:00 p.m.** Joint Finance Committee Budget Work Session



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** March 29, 2022  
**Item No.:** xx  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley/Sarah Elam Puckett  
**Issue:** Redistricting

**Summary:** As the Board is aware, Tuesday, March 29, 2022 is the date of the second of two advertised public hearings to provide the opportunity for citizen input on the update of the County’s Redistricting Plan and comprehensive amendments to *Chapter 42. Elections.* of the County Code.

The legal description of each district contained in the ordinance is the plan that was recommended to the Board by the Citizen Advisory Committee for Redistricting – Ben Gano, Democratic Party; Liz Garrison, Republican Party; and Cam Patterson, NAACP.

The Board approved following schedule for the completion of the County’s redistricting process, as follows:

- February 8, 2022 – Authorize advertising draft plan.
- Ad Dates: - February 16 and February 23, 2022.
- Public Comment Period (Minimum of 30 days) – February 16, 2022 – April 8, 2022
- 1<sup>st</sup> Public Hearing – March 8, 2022 at 7:30 p.m.
- **2<sup>nd</sup> Public Hearing – March 29, 2022 at 5:30 p.m.**
- Public Comment Period Ends – April 8, 2022 at 4:30 p.m.
- Board Action on Ordinance and Plan – April 12, 2022
- If there are amendments: Additional public comment period of 15 days.
- If no changes, authorize Notice that Redistricting Plan will take effect in 30 days (Friday, May 20, 2022) with publication Ad Dates: April 20 and April 27, 2022.

**Attachments:**

**Recommendation:** Hold the second public hearing to receive citizen input. No action is required by the Board.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** March 29, 2022  
**Item No.:** xx  
**Department:** Emergency Management  
**Staff Contact:** Sarah Elam Puckett/Trey Pyle  
**Issue:** Emergency Operations Plan Update

**Summary:** Section 44-146.19 of the Code of Virginia requires that each political subdivision of the Commonwealth shall prepare and keep current a local emergency operations plan for its area. The plan shall include, but not be limited to, responsibilities of all local agencies and shall establish a chain of command.

The Emergency Operations Plan consists of two main parts: (1) the Basic Plan, and (2) the Support Annexes. Every four years, each locality shall conduct a comprehensive review and revision of its plan to ensure that the plan remains current. The plan shall be formally adopted by the governing body.

At the March 8<sup>th</sup> Board meeting, a copy of the draft update of the 2018 Plan was provided to the Board. The County plan covers the area of Prince Edward County outside the corporate limits of the Town of Farmville. The Town of Farmville also has a plan that applies inside the corporate limits.

Attached for the Board's consideration is a resolution for the formal adoption of the 2022 County EOP.

**Attachments:** Resolution for Adoption of County EOP

**Recommendation:** Approval of the resolution for to adopt the 2022 Update of the County Emergency Operations Plan.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

**BOARD OF SUPERVISORS**

Odessa H. Pride, Ed.D.  
Chair  
Llew W. Gilliam, Jr.  
Vice Chair  
Beverly M. Booth  
J. David Emert  
Pattie Cooper-Jones  
Robert M. Jones  
Jerry R. Townsend  
James R. Wilck



**COUNTY ADMINISTRATOR**  
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**COUNTY OF PRINCE EDWARD, VIRGINIA**

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE  
COUNTY OF PRINCE EDWARD, VIRGINIA**

**ADOPTION OF 2022 UPDATE OF  
PRINCE EDWARD COUNTY EMERGENCY OPERATIONS PLAN**

**WHEREAS**, the Board of Supervisors of the County of Prince Edward, Virginia, recognizes the need to mitigate, prepare for, respond to, and recover from natural and manmade disasters; and

**WHEREAS**, the County of Prince Edward has a responsibility to provide for the safety and well-being of its citizens and visitors; and

**WHEREAS**, the Board of Supervisor of the County of Prince Edward, Virginia, has established and appointed a Director of Emergency Management and a Coordinator of Emergency Management and a Deputy Coordinator of emergency Management;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Prince Edward, Virginia, the 2022 Update of the Prince Edward County Emergency Operations Plan, as revised, is officially adopted; and

**BE IT FURTHER RESOLVED, AND ORDERED** that the Director of Emergency Management, or his/her designee, is tasked and authorized to maintain and revise, as necessary, this document during the next four (4) year period or until such time it be ordered to come before this Board.

**Certification**

*I hereby certify the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia, at a special meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of \_\_\_\_ in favor and \_\_\_\_ opposed, this 29<sup>th</sup> day of March, 2022.*

\_\_\_\_\_  
Odessa H. Pride, Ed.D., Chair

**CERTIFIED A TRUE COPY**

**Attest:**

\_\_\_\_\_  
Douglas P. Stanley, County Administrator



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** March 29, 2022  
**Item #:**  
**Department:** Administration/Economic Development  
**Staff Contact:** Douglas P. Stanley & Chelsey White  
**Agenda Item:** Extension of Construction Deadline

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**Summary:**

At the Board's February 9, 2016 meeting the Board approved the sale of Lot 7-A consisting of 3.489 acres for \$20,000 per acre in the Prince Edward County Industrial Park. Tri-Boro acquired the property in question on June 1, 2017 at a cost of \$20,000 per acre (3.489 acres at purchase price of \$69,780). As part of the purchase agreement, the County granted Tri-Boro the ability to request an *annual* extension for a period of up to five (5) years to commence construction on the parcel designated as Lot 7-A. To my knowledge there has been no extension requested by Tri-Boro nor any extensions granted by the Prince Edward County Industrial Development Authority (IDA). Based on the signed agreement, the 5-year period will expire on June 1, 2022.

At this time, the County needs the approval of Tri-Boro of the attached plat and deed, to include acquisition of the following portion of Lot 7-A:

- Dedication of 10,277.11 (0.236 acre) square feet (SF) of right-of-way
- Dedication of 125.25 SF (0.003 acre) of permanent public drainage easement
- Dedication of 880.52 SF (0.020 acre) of temporary construction easement
- Dedication of 4,204.36 SF (0.097 acre) of permanent slope and drainage easement

In total, the project requires 14,606.72 SF (0.335 acre) which does not include the 0.20-acre temporary construction easement. After negotiation, Tri-Boro and the IDA have in consideration of this request and the items which you identified in your memorandum of June 28, 2021; I offer the following:

- \$16,802.80 for the purchase of 14,606.72 SF (0.335 acre);
- The County would include a commercial entrance and gate for Tri-Boro off the new road;
- The County will grant an extension of the timeline as requested for the project of an additional 7 years.

**ATTACHMENTS:**

Right-of-way and Easement Plat, Board Minutes/Packet from February 9, 2016

**RECOMMENDATIONS:**

That the Board of Supervisors approve the request to grant up to a seven (7) year extension for the requirement for Tri-Boro to commence construction of a new building on Lot-7A.

Motion \_\_\_\_\_ Booth \_\_\_\_\_ Gilliam \_\_\_\_\_ Townsend \_\_\_\_\_  
Second \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Jones \_\_\_\_\_ Wilck \_\_\_\_\_  
Emert \_\_\_\_\_ Pride \_\_\_\_\_



**Board of Supervisors  
Agenda Summary**

**PROPOSED MOTION:**

I move that the Board of Supervisors approve the request to grant up to a seven (7) year extension for the requirement for Tri-Boro to commence construction of a new building on Lot-7A as outlined.

**ALTERNATIVE MOTIONS:**

I move that the Board of Supervisors deny the request and ask that the IDA repurchase the lot pursuant to the sale agreement outlined in the letter dated February 12, 2016 between the Industrial Development Authority and Tri-Boro Shelving and Partition Corporation.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

**CURVE TABLE**

| CURVE | RADIUS   | LENGTH  | TANGENT | DELTA     | CHORD BEARING | CHORD   |
|-------|----------|---------|---------|-----------|---------------|---------|
| C1    | 60.00'   | 35.27'  | 18.16'  | 33°40'56" | N48°29'17"E   | 34.77'  |
| C2    | 1380.00' | 170.04' | 85.13'  | 7°03'35"  | S30°39'35"W   | 169.93' |
| C3    | 65.60'   | 48.16'  | 25.22'  | 42°03'48" | N15°43'40"W   | 47.09'  |
| C4    | 1320.00' | 35.73'  | 17.87'  | 1°33'04"  | N32°12'39"E   | 35.73'  |
| C5    | 540.00'  | 194.90' | 98.52'  | 20°40'48" | N41°59'13"E   | 193.85' |
| C6    | 540.00'  | 17.51'  | 8.76'   | 1°51'29"  | N53°15'21"E   | 17.51'  |
| C7    | 60.00'   | 55.69'  | 30.03'  | 53°10'51" | N88°04'50"W   | 53.71'  |
| C8    | 65.60'   | 20.47'  | 10.32'  | 17°52'35" | S14°14'31"W   | 20.38'  |

**SLOPE & DRAINAGE EASEMENT  
LINE TABLE**

| LINE | BEARING     | LENGTH  |
|------|-------------|---------|
| S4   | N37°12'46"E | 5.05'   |
| S5   | N31°57'55"E | 41.79'  |
| S6   | N27°07'19"E | 140.78' |
| S7   | N26°28'32"E | 83.10'  |
| S8   | N24°23'10"E | 32.20'  |
| S9   | N82°13'24"E | 48.89'  |

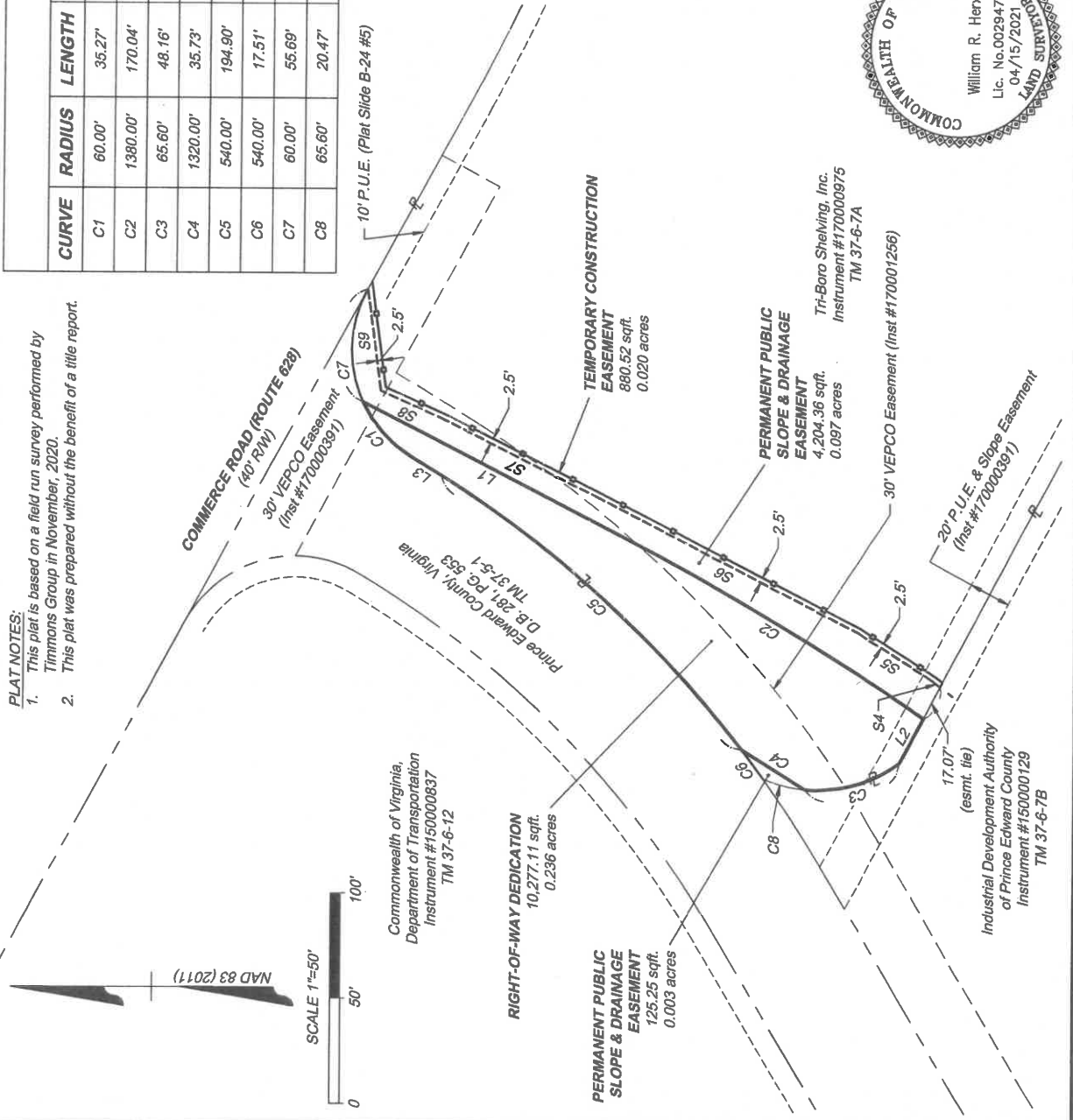
**LINE TABLE**

| LINE | BEARING     | LENGTH  |
|------|-------------|---------|
| L1   | S27°07'48"W | 137.86' |
| L2   | N61°55'25"W | 24.40'  |
| L3   | N31°38'49"E | 17.26'  |

PLAT SHOWING  
RIGHT OF WAY DEDICATION,  
PERMANENT SLOPE & DRAINAGE  
EASEMENT AND TEMPORARY  
CONSTRUCTION EASEMENT ACROSS  
TM 37-6-7A

|                        |                     |
|------------------------|---------------------|
| DATE: April 15, 2021   | SCALE: 1" = 50'     |
| SHEET 1 OF 1           | J.N.: 46958         |
| DRAWN BY: W.R. Herx    | CHECK BY: W.R. Herx |
| REV: September 9, 2021 |                     |

- PLAT NOTES:**
- This plat is based on a field run survey performed by Timmons Group in November, 2020.
  - This plat was prepared without the benefit of a title report.





**County of Prince Edward  
Board of Supervisors  
Agenda Summary**

**Meeting Date:** February 9, 2016  
**Item No.:** 13  
**Department:** County Administration  
**Staff Contact:** W.W. Bartlett/Sarah Elam Puckett  
**Issue:** Closed Session

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**Summary:**

I move that the Prince Edward County Board of Supervisors convene in Closed Session:

- a. For discussion of the disposition of publicly-held real property in the Prince Edward County Industrial Park, where discussion in an open meeting would adversely affect the negotiating strategy of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*.

**Attachments:**

**Recommendation:** Convene in Closed Session.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Gray \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Simpson \_\_\_\_\_  
Timmons \_\_\_\_\_

Townsend \_\_\_\_\_  
Wick \_\_\_\_\_



2/19/16

Blackwell Room at Longwood University. Their final meeting is to seek input on economic strategies and directions for an updated regional economic plan. Mr. Bartlett stated staff will RSVP for the Board.

Mr. Bartlett then stated Mary Hickman, Executive Director of the Commonwealth Regional Council, would like to schedule a meeting with the Board to obtain additional information to adjust its services to better serve the district. A suggestion was made that it be held March 8, 2016 at 5:30 p.m.; the Board concurred.

In Re: Closed Session

Supervisor Jones made a motion, seconded by Supervisor Gray, that the Board convene in Closed Session for discussion of the disposition of publicly-held real property in the Prince Edward County Industrial Park, where discussion in an open meeting would adversely affect the negotiating strategy of the County, pursuant to the exemptions provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; the motion carried:

|      |                                                                                                                                                                 |           |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>Calvin L. Gray<br>Robert M. Jones<br>Odessa H. Pride<br>Howard F. Simpson<br>C. Robert Timmons, Jr.<br>Jerry R. Townsend<br>Jim R. Wilck | Nay: None |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

The Board returned to regular session by motion of Supervisor Jones, seconded by Supervisor Cooper-Jones, and adopted as follows:

|      |                                                                                                                                                                 |           |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>Calvin L. Gray<br>Robert M. Jones<br>Odessa H. Pride<br>Howard F. Simpson<br>C. Robert Timmons, Jr.<br>Jerry R. Townsend<br>Jim R. Wilck | Nay: None |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

On motion of Supervisor Simpson and seconded by Supervisor Cooper-Jones and carried by the following roll call vote:

Aye: Pattie Cooper-Jones  
Calvin L. Gray  
Robert M. Jones  
Odessa H. Pride  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of January 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of January 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report

Ms. Patty Gulick, Cannery Manager, submitted a report for the month of January 2016, which was reviewed and ordered to be filed with the Board papers.



BOARD OF SUPERVISORS MEETING

ADDENDUM PACKET

May 10, 2016

| <u>Item #</u> |                                                                           | <u>Page #</u> |
|---------------|---------------------------------------------------------------------------|---------------|
| 20.           | Boundary Adjustment with Town of Farmville (Updated Information)          | 223           |
| 21.           | <b><u>Closed Session:</u></b> Section 2.2-3711(A)(7) – Pending Litigation | 235           |

**RECESS:** Until Wednesday, June 8, 2016 at 6:00 p.m. (*Joint Public Hearing with Town Council*)

5/10/16

a collective strategic direction for the County with long range outcomes and near term priorities, and to develop strategies that will support implementation of the goals. This process was tabled to allow the development and adoption of the FY17 Budget. With the budget process completed, it is now time to turn attention back to this issue. Ms. St. Clair completed a Retreat Report and has provided that to the County. The last page of the report contains a section titled "Next Steps."

Chairman Simpson appointed Supervisor Gray, Supervisor Timmons, Supervisor Townsend and himself to the Strategic Plan Committee; the Board concurred.

In Re: IDA Resignation

Mr. Bartlett reported Ms. Virginia Price informed the County she will resign from the Prince Edward County Industrial Development Authority (IDA) effective June 30, 2016. With the Board's approval, the County will add this to the advertising for vacant positions on the IDA.

Supervisor Jones stated the Board should recognize her many years of service on the IDA.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to authorize advertising the vacancy on the IDA; the motion carried:

|      |                                                                                                                                                                 |           |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>Calvin L. Gray<br>Robert M. Jones<br>Odessa H. Pride<br>Howard F. Simpson<br>C. Robert Timmons, Jr.<br>Jerry R. Townsend<br>Jim R. Wilck | Nay: None |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

In Re: Closed Session

Supervisor Jones made a motion, seconded by Supervisor Cooper-Jones, that the Board convene in Closed Session for consultation with legal counsel pertaining to pending litigation concerning Crossroads Community Services Board, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; and for consultation with legal counsel retained by the Board of Supervisors regarding a specific legal matter related to the enforcement of the County's erosion and sediment control ordinance requiring the provision of legal advice by such counsel, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; and for discussion of the disposition of publicly-held real property in the Prince

Edward County Industrial Park, where discussion in an open meeting would adversely affect the negotiating strategy of the County, pursuant to the exemptions provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; the motion carried:

|      |                                                                                                                                                                 |           |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>Calvin L. Gray<br>Robert M. Jones<br>Odessa H. Pride<br>Howard F. Simpson<br>C. Robert Timmons, Jr.<br>Jerry R. Townsend<br>Jim R. Wilck | Nay: None |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

The Board returned to regular session by motion of Supervisor Jones, seconded by Supervisor Cooper-Jones, and adopted as follows:

|      |                                                                                                                                                                 |           |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>Calvin L. Gray<br>Robert M. Jones<br>Odessa H. Pride<br>Howard F. Simpson<br>C. Robert Timmons, Jr.<br>Jerry R. Townsend<br>Jim R. Wilck | Nay: None |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

On motion of Supervisor Jones and seconded by Supervisor Cooper-Jones and carried by the following roll call vote:

|      |                                                                                                                                                                 |           |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>Calvin L. Gray<br>Robert M. Jones<br>Odessa H. Pride<br>Howard F. Simpson<br>C. Robert Timmons, Jr.<br>Jerry R. Townsend<br>Jim R. Wilck | Nay: None |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Timmons requested that the loan agreement with the YMCA that was tabled until after the budget process be drafted to make certain there are documents for the loan that was granted.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to recommend to the Industrial Development Authority that they sell 3.489 acres to Tri-Boro Rack for \$20,000 an acre; the motion carried:

|      |                        |           |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones    | Nay: None |
|      | Calvin L. Gray         |           |
|      | Robert M. Jones        |           |
|      | Odessa H. Pride        |           |
|      | Howard F. Simpson      |           |
|      | C. Robert Timmons, Jr. |           |
|      | Jerry R. Townsend      |           |
|      | Jim R. Wilck           |           |

Supervisor Timmons made a motion, seconded by Supervisor Wilck, to request the County Administrator and/or staff to draft a loan agreement with the Southside Virginia Family YMCA for review at the June Board meeting;

|      |                        |           |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones    | Nay: None |
|      | Calvin L. Gray         |           |
|      | Robert M. Jones        |           |
|      | Odessa H. Pride        |           |
|      | Howard F. Simpson      |           |
|      | C. Robert Timmons, Jr. |           |
|      | Jerry R. Townsend      |           |
|      | Jim R. Wilck           |           |

In Re: Animal Warden's Report

Mr. Mark Cronk, Animal Warden, submitted a report for the month of April 2016, which was reviewed and ordered to be filed with the Board papers.

3/30/2017

Supervisor Timmons asked Mr. Bartlett about the legal fees and Mr. Ennis' role in the issues with The Manor. Supervisor Timmons also requested a closed session be held on April 11 for an update on the legal issues with The Manor. Mr. Bartlett said that in addition to legal work with The Manor, Mr. Brian Butler has been working on Real Estate Tax collection. Discussion followed regarding Mr. Butler's progress and the procedure to advertise and sell property for tax delinquency.

Chairman Jones asked if the County is advertising for Economic Development staff. Mr. Bartlett said that in addition to advertising to fill that position, he has also been in touch with the VGA and is researching possibly sharing that position and costs with Buckingham and Cumberland Counties for that position.

Mr. Bartlett said he expects the Enterprise Zone will be active this year with Adams Construction, W.C. Newman, Tri-Boro, and the renovation of a building on Main Street. He said the business must be open before they qualify for the Enterprise Zone.

Discussion followed regarding Economic Development Fund budget. Mr. Bartlett said it increased from \$23,368 to \$43,368, the difference of \$20,000 is for a proposal by an entity called Retail Strategies. He said they conduct demographic studies, such as the per capita spending and traffic counts in front of an area, and they then present a pitch to retail organizations regarding locations for those retail organizations in Prince Edward County. Mr. Bartlett said usually there is a cost for each locality of approximately \$100,000, but if several localities group together, the vendor is willing to give VGA a cost reduction. There is approximately \$690,000 in that fund.

Supervisor Simpson asked why a delinquent property cannot be sold right away once it is ready. Mr. Bartlett said Mr. Butler would advertise all of the properties at one time due to advertising costs. Discussion followed. Supervisor Simpson then asked by the 9.9-acres by the Manor Golf Course couldn't be sold.

Chairman Jones stated he would like to have Mr. Butler attend a meeting.

Mr. Bartlett said he could not approve any subdivision of that property until a state road is put in. There cannot be a state road put in until the existing non-state road is taken into the state system. He said he could not approve a subdivision in The Manor under the current guidelines and policies that the Board has

**PRINCE EDWARD COUNTY  
INDUSTRIAL DEVELOPMENT AUTHORITY  
MEETING MINUTES  
Visitor Center  
Prince Edward County  
9 a.m. – June 29, 2017**

**MEMBERS PRESENT:** Robert Showalter, Chairman  
Ken Copeland  
Edgar Jones  
Michael Montgomery  
Fred Russell  
Tim Tharpe

**ALSO PRESENT:** W. W. Bartlett, County Administrator; Jim Ennis, County Attorney

**ABSENT:** Gwen Eddleman,

At 9:00 am, there being a quorum present, Mr. Showalter welcomed everyone and called the June 29, 2017 IDA Meeting to order.

County Attorney

Jim Ennis, attorney for Prince Edward County, provided an update on the \$200,000 loan to Poplar Hill CDA. Mr. Ennis then reviewed the proposed amendments to the loan agreement. These amendments were necessitated by the possible ability of the owner of the golf course to demand payment from the special levy. In order to avoid a lawsuit, whereby the CDA could possibly lose, thereby jeopardizing the repayment of the loan to the IDA; the CDA and the Board of Supervisors of Prince Edward County have agreed to an amendment of the repayment agreement, whereby the owner of the golf course would be paid part of the special levy as long as the Bonds are outstanding. Mr. Ennis stated the revised agreement would reduce the amount the IDA would receive from Special Levy from 50% to the following:

|      |   |       |
|------|---|-------|
| 2015 | - | 50%   |
| 2016 | - | 50%   |
| 2017 | - | 45%   |
| 2018 | - | 42.5% |
| 2019 | - | 40%   |
| 2020 | - | 37.5% |

It is anticipated the IDA would be reimbursed its loan by the end of 2020. Mr. Russell moved and Mr. Copeland seconded approval of the amendment to the loan agreement. The motion was approved by the following vote:

|             |                    |             |
|-------------|--------------------|-------------|
| <b>Aye:</b> | Robert Showalter   | <b>Nay:</b> |
|             | Ken Copeland       |             |
|             | Edgar Jones        |             |
|             | Michael Montgomery |             |
|             | Fred Russell       |             |
|             | Tim Tharpe         |             |

Mr. Russell moved and Mr. Montgomery seconded a motion to authorize the Chairman to execute all required documents to amend the loan agreement. The motion was approved by the following vote:

|             |                    |             |
|-------------|--------------------|-------------|
| <b>Aye:</b> | Robert Showalter   | <b>Nay:</b> |
|             | Ken Copeland       |             |
|             | Edgar Jones        |             |
|             | Michael Montgomery |             |
|             | Fred Russell       |             |
|             | Tim Tharpe         |             |

Treasurer's Report

Mr. Showalter then asked Mr. Bartlett to review the IDA's Treasurer Report. Mr. Bartlett provided a recap of the deposits and expenditures since the last meeting and informed the Board the bank balance on June 29, 2017 was \$665,446.09.

Mr. Russell moved to approve the Treasurer's report for June 29, 2017. The motion was seconded by Mr. Copeland. The motion was approved by the following vote:

|             |                  |             |
|-------------|------------------|-------------|
| <b>Aye:</b> | Robert Showalter | <b>Nay:</b> |
|             | Ken Copeland     |             |
|             | Edgar Jones      |             |



Michael Montgomery  
Fred Russell  
Tim Tharpe

Update on Land Sale

Mr. Bartlett informed the IDA the purchase of Lot 7A by Triboro has been completed.

Land Sale

Mr. Bartlett informed the Board that the Board of Supervisors request the IDA accept the transfer of ownership of tax map parcel 023-A4-174-6 from the County of Prince Edward to the IDA. This land is located on N.Bridge Street. The County did not understand that it owned the parcel. Dr. Mark French wishes to build apartments on the land and in his research discovered the County is the owner. Dr. French would like to purchase the land and is willing to pay the assessed value. Mr. Copeland moved and Mr. Montgomery seconded a motion to accept the transfer of ownership of the parcel from the County to the IDA and to authorize the selling of the parcel to Dr. French for the assessed value.

Budget

Mr. Bartlett presented the proposed budget for FY18. After discussion Mr. Russel moved and Mr. Copeland seconded a motion to approve the FY18 budget as submitted.

The motion was approved by the following vote:

|      |                    |      |
|------|--------------------|------|
| Aye: | Robert Showalter   | Nay: |
|      | Ken Copeland       |      |
|      | Edgar Jones        |      |
|      | Michael Montgomery |      |
|      | Fred Russell       |      |
|      | Tim Tharpe         |      |

On motion by Mr. Showalter, seconded by Mr. Tharpe, and adopted by the following vote:

|      |                    |      |
|------|--------------------|------|
| Aye: | Robert Showalter   | Nay: |
|      | Ken Copeland       |      |
|      | Edgar Jones        |      |
|      | Michael Montgomery |      |
|      | Fred Russell       |      |
|      | Tim Tharpe         |      |

The meeting was adjourned at 9:45 a.m.

W.W. Bartlett

W. W. Bartlett, Secretary

Approved by: Robert M. Showalter  
Robert M. Showalter, Chairman

BOARD OF SUPERVISORS

J. David Emert  
Chairman  
Odessa H. Pride, Ed.D.  
Vice Chairman  
Beverly M. Booth  
Pattie Cooper-Jones  
Llew W. Gilliam, Jr.  
Robert M. Jones  
James R. Townsend  
James R. Wilck



COUNTY OF PRINCE EDWARD, VIRGINIA

COUNTY ADMINISTRATION

Douglas P. Stanley  
Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901  
Office: (434) 392-8837  
Fax: (434) 392-6683  
www.co.prince-edward.va.us

**CONFIDENTIAL**

December 16, 2021

John DeMaio, President  
Tri-Boro Rack and Storage Products  
302 Dominion Drive  
Farmville, VA 23901

RE: Right-of-Way/Easements for Proposed Industrial Access Road – Lot 7-A

Dear John:

Again, my apologies in taking a while to get back with you regarding the right-of-way and easements for the proposed industrial access road and your letter of June 28, 2021 regarding possible options for purchasing/trading for the necessary right-of-way and easements to construct the project. VDOT required us to wait until we had plan approval to move forward with the offer. As we discussed, the County feels that the road will add value to your property, and we understand your desire to be fairly compensated for the loss and/or loss of use of property.

Tri-Boro acquired the property in question on June 1, 2017 at a cost of \$20,000 per acre (3.489 acres at purchase price of \$69,780). As part of the purchase agreement, the County granted Tri-Boro the ability to request an *annual* extension for a period of up to five (5) years to commence construction on the parcel designated as Lot 7-A. To my knowledge there has been no extension requested by Tri-Boro nor any extensions granted by the Prince Edward County Industrial Development Authority (IDA). Based on the signed agreement, the 5-year period will expire on June 1, 2022.

The County understands that the current COVID pandemic has impacted business plans and timeframes, but the fact remains that, under the signed agreement, the IDA has the ability to immediately request repurchase of the property back for the original purchase price. That said, Tri-Boro, is an important member of our business community. The County would like for Tri-Boro to use Lot 7-A for future expansion, and, we want to work with you (with a time extension) while also amicably negotiating the necessary right-of-way for this road project.

As noted on the attached plat, to construct the proposed road the County will need the approval of Tri-Boro of the attached plat and deed, to include acquisition of the following portion of Lot 7-A:

- Dedication of 10,277.11 (0.236 acre) square feet (SF) of right-of-way
- Dedication of 125.25 SF (0.003 acre) of permanent public drainage easement
- Dedication of 880.52 SF (0.020 acre) of temporary construction easement
- Dedication of 4,204.36 SF (0.097 acre) of permanent slope and drainage easement

In total, the project requires 14,606.72 SF (0.335 acre) which does not include the 0.20-acre temporary construction easement. In consideration of this request and the items which you identified in your memorandum of June 28, 2021; I offer the following:

- \$10,000 (slightly higher than the \$6,706.50 based on the original \$20,000 purchase value for your time and consideration) OR the IDA will execute a boundary adjustment with the adjacent parcel (TM 37-6-7B) for an equal swap of acreage of 14,606.72 SF (0.335 acre);
- The County would include Tri-Boro in a shelving bid/quote process;
- The County would include a commercial entrance and gate for Tri-Boro off the new road;
- The County Economic Development Director will work with Tri-Boro for grant opportunities to support expansion and job creation at Tri-Boro; and
- The County would support to the IDA Board an extension of the timeline as requested for the project of an additional 5 years.

Once you have had a chance to review the attached plat and proposal please reach out and perhaps we can sit down to discuss the options. Final agreement will need to go to the IDA Board for approval. On behalf of Prince Edward County, we appreciate your support of this important economic development project.

Respectfully,



Douglas P. Stanley, AICP, ICMA-CM  
County Administrator

DPS

Attachments

cc: The Chairman and Members of the Prince Edward County Industrial Development Authority Board of Directors  
Terri Atkins Wilson, County Attorney  
Chelsey White, Director, Tourism and Economic Development  
Read File

Summary of issues identified in June 28, 2021 memorandum:

- Machinery & Tool Tax – 10-year rebate – The IDA and Board of Supervisors could consider an incentive grant on new investment moving forward. Please note that the values are heavily depreciated when they are added to the tax roles at 20% of value.
- Review of Property Taxes. Current assessed rate is too high - Lower Tax Rate – The Board of Supervisors cannot legally lower tax assessments – tax assessments can only be reviewed through the Reassessment/Board of Equalization process which is currently be conducted. In review of the 2021 assessments, Tri-Boro’s assessment actually dropped and when coupled with the drop in the County tax rate will generate a reduction in the 2021 tax bill.
- Assistance with Water Permit and Well on-sight at TBRSP & Tri – Boro Shelving – As previously noted, we will assist Tri-Boro with the water permit for the well.
- Prince Edward County will purchase .95 acres of parcel 37-6-7A from Tri-Boro at a cost of \$175,000.00 to build new access road – The road project only requires the purchase of 0.335 of an acre. Based on the SF cost you provided of \$175,000 (41,382 SF of 0.95 acre) the cost for 0.09 acre (14,606 SF) would be \$61,767.19. The County currently has the property assessed at \$50,000 per acre. The \$175,000 was the previous value of your entire site of 3.489 acres. At that point the value per acre was \$50,157.64 which would equate to a value of \$16,802.80 for the 0.335 of an acre.
- Bid list/opportunities to quote Shelving & Pallet Rack for Gov’t. Projects. – The County would be glad to include Tri-Boro in a shelving bid/quote process.
- Review of current water/sewage bills – Discount – Tri-Boro gets its water and sewer from the Town of Farmville, not Prince Edward County.
- Add additional land (1 acre) from parcel 37-6-7B in back of parcel 37-6-7A (3.489 Acres) – The County would consider purchase of the right-of-way in question or swap of some additional land between the two parcels to offset the lost acreage, but not both.
- Add gated paved entrance from new access road into parcel 37-6-7A. – The County would include a commercial entrance and gate for Tri-Boro off the new road.
- Name new Access Road after owner Fred DeMaio. – The Board has shied away from naming things recently for individuals. You can make the request but I cannot guarantee the Board’s approval.
- Assistance with obtaining the following grants – Enterprise Zone, Real Property Grant, Workforce Investment Grant, Job Creations & Review how the Tobacco Fund can be utilized to assistance with the growth of Tri-Boro – The County Economic Development Director will work with Tri-Boro for grant opportunities to support expansion and job creation at Tri-Boro.
- Deviation acceptance for building on parcel 37-6-7A. Additional 7 years due to Pandemic and Economy – The County would support to the IDA Board an extension of the timeline as requested for the project of 7 years.

## CLOSING STATEMENT

Seller: Industrial Development Authority of Prince Edward County, a political  
subdivision of the Commonwealth of Virginia  
Purchaser: Tri-Boro Shelving, Inc., a Virginia corporation  
Property: Lot 7A containing approximately 3.489 acres (Prince Edward Tax Map Parcel  
037-6-7A  
Date: June 1, 2017

---

|                                                                                                                    |             |             |
|--------------------------------------------------------------------------------------------------------------------|-------------|-------------|
| Purchase Price:                                                                                                    |             | \$69,780.00 |
| Grantor's Tax:                                                                                                     | \$175.00    |             |
| Cash due Seller at closing, by check payable to<br>the Industrial Development Authority of Prince<br>Edward County | \$69,605.00 |             |
| <hr/>                                                                                                              |             |             |
| TOTALS                                                                                                             | \$69,780.00 | \$69,780.00 |

Notes:

1. Seller is tax exempt and was not subject to real estate taxes. The Seller confirms that the property is not subject to real estate tax until the date transferred to Purchaser. Purchaser is to pay the prorated real estate taxes for the first half of 2017 only for that period where Purchaser was the owner of the property and all subsequent taxes when due and payable.
2. Attorney for Seller is hereby designated the real estate reporting person pursuant to applicable provisions of the Internal Revenue Code and implementing regulations and as such is responsible for filing any applicable reports with the Internal Revenue Service and the Virginia Department of Taxation.
3. The check is delivered to attorney for Seller in escrow pending notification by Purchaser's attorney that title to the Property has been updated with no objections found and that all documents have been recorded. In the event that objections to title are found upon update of title, Purchaser's attorney shall redeliver the original deed to the Property to the Seller's attorney and Seller's attorney shall redeliver to Purchaser's attorney said check and Seller shall remedy such objections to title to the extent that Seller is required to do so pursuant to the terms of the letter agreement dated February 12, 2016 (the "Letter Agreement") which is attached hereto and incorporated herein by reference.
4. Those provisions of the Letter Agreement which were intended by their terms to survive closing shall so survive and the Seller and Purchaser ratify and affirm the Letter Agreement.


Closing Statement

Industrial Development Authority of Prince Edward County to Tri-Boro Shelving, Inc.

June 2, 2017

Page 2 of 2

Industrial Development Authority of  
Prince Edward County

By:   
W. Wade X Bartlett, Chairman  
WB

Tri-Boro Shelving, Inc.

By:   
Antionette P. DeMaio, President

Law Office of Brian T. Butler PLC

By:   
Attorney for Seller

Brian T. Butler, Esquire  
Law Office of Brian T. Butler PLC  
401 East 2nd Street  
Farmville, VA 23901  
(434) 394-3570

PAYNE & HODOUS, L.L.P.

  
Attorney for Purchaser

Kristina M. Hofmann, Esquire  
Payne & Hodous, L.L.P.  
414 East Jefferson Street  
Charlottesville, Virginia 22902  
(434) 977-4507



COUNTY OF PRINCE EDWARD, VIRGINIA  
WWW.CO.PRINCE-EDWARD.VA.US

POST OFFICE BOX 382, FARMVILLE, VA 23901  
(434) 392-8837 VOICE • (434) 392-6683 FAX  
INFO@CO.PRINCE-EDWARD.VA.US

February 12, 2016

Mr. Frederick J. DeMaio, Jr. President  
Tri-Boro Shelving & Partition Corporation  
P. O. Box 428  
Farmville, VA 23901

Dear Mr. DeMaio,

At the February 9, 2016 Board of Supervisors Meeting, during a closed session, the Board members considered your counter proposal for the purchase of just LOT 7-A at the Prince Edward Industrial Park for \$20,000 per acre. As a result of their discussion, the following Letter of Intent to Tri-Boro Shelving & Partition Corporation is being offered:

The Protective Covenants of the Industrial Park does allow, with the Board of Supervisors approval, for an alternate water source. Therefore, the Board's recommendation is to allow Tri-Boro to drill and install a well for process water only. The Town of Farmville will be allowed to inspect the installation for verification that no cross ties exists, which could contaminate the Town's water system. Additionally, Tri-Boro is to provide information to the Town regarding the discharge of the process water. Should process water be discharged into the Town's sewer system, a metering method must be installed or an agreement with the Town of Farmville must be obtained prior to the issuance of a building permit.

The Prince Edward County Board of Supervisors agrees to allow Tri-Boro to connect the new building to the existing building. The new building and the existing building at this connection area must comply with all building, fire, and safety code requirements. In addition, if the new building spans existing lot lines, Prince Edward County will work with Tri-Boro to vacate the affected lot lines.

The Board of Supervisors accepts Tri-Boro's offer to purchase LOT 7A, which consists of approximately 3.489 acres at the price of \$20,000 per acre. This brings the purchase price to \$69,780.

In response to your request to modify the Industrial Park Covenants to allow for an extension of the time restriction for the commencement of construction;



"Section F. Sale or Lease Agreement: item 2 (a):

2. (a) *In the event the grantee, his heirs, successors or assigns, fail to commence construction from within one year from the date of purchase, the County shall have the unqualified right and option, in its sole discretion, to repurchase the land at the original sale price. The County's failure to repurchase shall not be deemed a waiver of the right and option to repurchase."*

The Board is willing to consider the construction start time extension **annually** for a period of up to 5 years. In the event an extension is not made, then the County will return the purchase price of the property (\$69,780) and Tri-Boro will return the deed to the 3.489 acres, in the property's original condition.

If you accept these terms and conditions, please signify by signing below where indicated and return to:

Sharon Lee Carney, Director  
Economic Development  
P. O. Box 625  
Farmville, VA 23901

The Supervisors of Prince Edward County consider Tri-Boro Shelving and Partition as a valuable community asset. Tri-Boro has been a contributor to the County through the creation of jobs and investments for many years. By working together, Prince Edward County and Tri-Boro can continue to make Prince Edward a great place to live, work and do business.

If you have any questions, please feel free to contact me. It is always a pleasure to be of service and I look forward to working with you.



Sincerely yours,

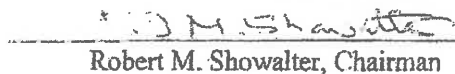
Sharon Lee Carney, Director  
Economic Development

Tri-Boro Shelving and Partition Corporation

  
Fred F. Demajo, Jr., President

4/11/16  
Date

Industrial Development Authority

  
Robert M. Showalter, Chairman

4-15-16  
Date



THE SUBDIVISION OF THE LAND DESCRIBED HEREIN IS WITH THE FREE CONSENT OF THE OWNERS OF THE LANDS OF THE UNDERSIGNED OWNERS, PARTIES, AGENTS, ATTORNEYS, THE SAID PARTIES THAT THEY ARE THE FEASIBLE OWNERS OF SAID LANDS AND ARE LEGALLY ENTITLED TO JUDGE THE SAME.

REPRESENTATIVE PRINCE EDWARD COUNTY, VIRGINIA DATE \_\_\_\_\_

COMMONWEALTH OF VIRGINIA  
 STATE OF VIRGINIA  
 COUNTY/CITY OF \_\_\_\_\_  
 A NOTARY PUBLIC IN AND FOR THE STATE OF VIRGINIA, DO HEREBY CERTIFY THAT THE SIGNERS REPRESENTATIVES WHOSE NAMES ARE SIGNED HEREON HAVE ACKNOWLEDGED THE SAME BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_ MY COMMISSION EXPIRES \_\_\_\_\_

NOTARY PUBLIC \_\_\_\_\_ DATE \_\_\_\_\_  
 SUBDIVISION APPROVED: \_\_\_\_\_ DATE \_\_\_\_\_  
 PRINCE EDWARD COUNTY \_\_\_\_\_ DATE \_\_\_\_\_  
 HIGHWAY ENGINEER \_\_\_\_\_ DATE \_\_\_\_\_

- NOTES:
- THIS PLAT HAS BEEN PREPARED FROM AN ACTUAL FIELD SURVEY DONE AS PER DATE OF THIS PLAT AND THERE ARE NO USABLE EASEMENTS OR ENCROACHMENTS EXCEPT AS SHOWN.
  - THIS PLAT HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND DOES NOT THEREFORE NECESSARILY INDICATE ALL ENCUMBRANCES ON THE PROPERTY.
  - THE AREA SHOWN HEREON IS LOCATED IN FLOOD ZONE C AND IS NOT LOCATED WITHIN FLOOD HAZARD ZONE A. FOR A 100 YEAR FLOOD AS DETERMINED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AS SHOWN ON COMMUNITY-PANEL MAP #510239 0050 A DATED SEPTEMBER 1, 1978.
  - THIS PLAT HAS BEEN PREPARED AT THE REQUEST OF THE INDUSTRIAL DEVELOPMENT AUTHORITY OF PRINCE EDWARD COUNTY.

ADMEASURE TABLE  
 7.610 ACRES ORIGINAL LOT 7  
 41.921 ACRES P.L.O. IM 437-5-1 PRINCE EDWARD COUNTY  
 9.541 ACRES NEW LOT 7  
 3.488 ACRES NEW PARCEL A  
 6.052 ACRES NEW PARCEL B

# 20,000  
 X 3.489  
 # 69,780.

SOURCE OF TITLE - IM 437-5-1  
 THE AREA SHOWN WAS ACQUIRED BY INDUSTRIAL DEVELOPMENT AUTHORITY OF PRINCE EDWARD COUNTY FROM THE PRINCE EDWARD COUNTY BOARD OF SUPERVISORS IN 1963 AS RECORDED IN PRINCE EDWARD COUNTY COURT CLERK'S OFFICE OF PRINCE EDWARD COUNTY.

SOURCE OF TITLE - IM 437-5-1  
 THE AREA SHOWN WAS ACQUIRED BY PRINCE EDWARD COUNTY, VIRGINIA FROM INDUSTRIAL DEVELOPMENT AUTHORITY OF PRINCE EDWARD COUNTY BY DEED DATED SEPTEMBER 14, 1993 AS RECORDED IN DB 281 '93 553 OF THE CIRCUIT COURT CLERK'S OFFICE OF PRINCE EDWARD COUNTY.

SUBJECT PLAT OF REFERENCE - IM 437-5-2  
 PLAT BY J.E. WHITE TILED PLAT SHOWING 13.75 ACRES OF LAND ALC PUBLIC UTILITY EASEMENTS SITUATED ALONG THE SOUTH LINE OF STATE ROUTE 628 AS BEING DESIGNATED AS LOT 7 PRINCE EDWARD INDUSTRIAL PARK DATED REVISED NOVEMBER 15, 1985 AND RECORDED IN DB 286 PG 811.

PLAT BY J. ADAM BRYANT TITLED "PLAT SHOWING DIVISION OF LOT 7, PRINCE EDWARD INDUSTRIAL PARK", DATED 03/05/90 AND RECORDED IN CD00030.

SUBJECT PLAT OF REFERENCE - IM 437-5-1  
 PLAT BY W.L. HENNER, JR. TITLED "PLAT OF 331.53 ACRES OF LAND SURVEYED FOR THE BOARD OF SUPERVISORS, PRINCE EDWARD COUNTY", DATED REVISED AUGUST 21, 1988 AND RECORDED IN PG 5, PG 25, PG 26, PG 27, PG 28, PG 29 AND RECORDED IN CD00030.

LEGEND

- 1/2" REBAR FC: NO (UNLESS NOTED)
- 1" REBAR SET
- ◎ SANITARY MANHOLE
- ⊙ 12" S.M. SEWER LINE

| LINE | BEARING       | LENGTH | CURVE   | DELTA  | LENGTH        | RADIUS | CHORD | BEARING | TANGENT |
|------|---------------|--------|---------|--------|---------------|--------|-------|---------|---------|
| L1   | N 28°10'39" E | 133.62 |         |        |               |        |       |         |         |
| L2   | N 59°11'55" E | 145.46 |         |        |               |        |       |         |         |
| L3   | N 81°30'48" E | 17.22  |         |        |               |        |       |         |         |
| L4   | S 81°20'25" E | 103.08 |         |        |               |        |       |         |         |
| C1   | 211°53'4"     | 22.27  | 60.00   | 22.14  | N 10°32'12" W | 11.26  |       |         |         |
| C2   | 42°30'47"     | 21.68  | 25.00   | 21.00  | N 03°40'16" E | 11.57  |       |         |         |
| C3   | 50°41'10"     | 160.68 | 300.00  | 158.77 | N 43°21'17" E | 82.32  |       |         |         |
| C4   | 50°41'10"     | 47.25  | 540.00  | 47.23  | N 54°41'19" E | 23.64  |       |         |         |
| C5   | 273°27'19"    | 212.42 | 540.00  | 211.05 | N 42°54'58" E | 107.60 |       |         |         |
| C6   | 68°31'48"     | 50.95  | 60.00   | 52.60  | N 75°04'42" E | 58.80  |       |         |         |
| C7   | 13°41'00"     | 230.08 | 1048.18 | 249.48 | S 68°20'16" E | 125.53 |       |         |         |
| C8   | 01°55'41"     | 28.58  | 7818.14 | 28.58  | S 75°04'12" E | 14.78  |       |         |         |
| C9   | 66°16'21"     | 98.40  | 60.00   | 85.60  | N 35°45'34" W | 39.17  |       |         |         |



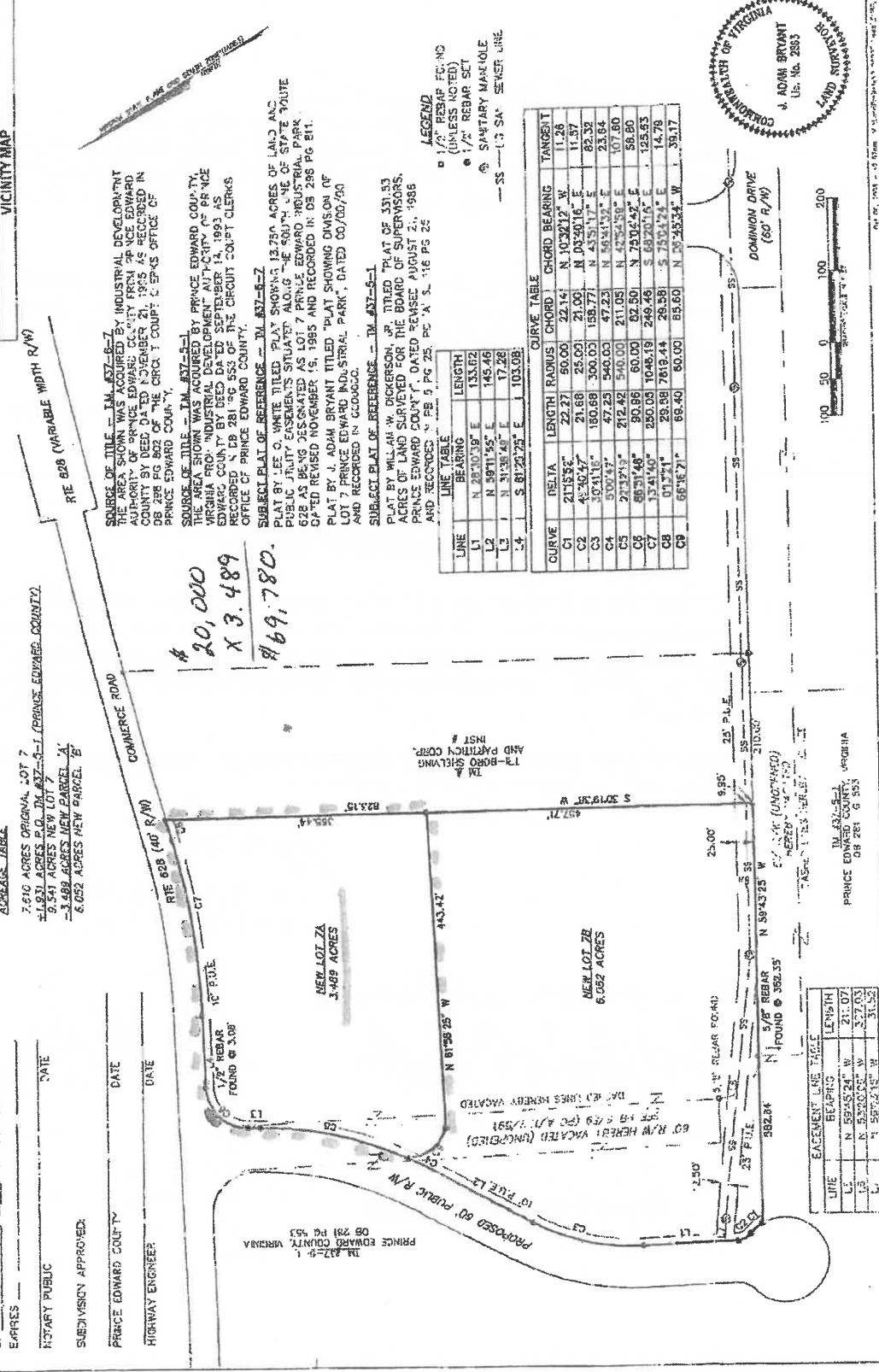
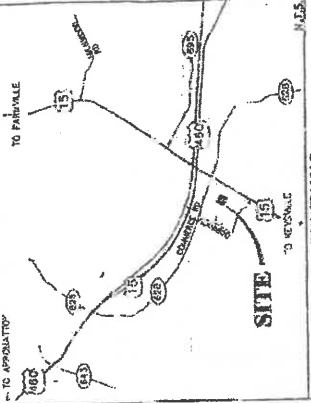
EASEMENT LINE TABLE

| LINE | BEARING       | LENGTH |
|------|---------------|--------|
| L1   | N 59°11'55" W | 21.07  |
| L2   | N 52°00'00" W | 57.03  |
| L3   | N 58°42'15" W | 31.52  |

PRINCE EDWARD INDUSTRIAL PARK  
 REDVISION OF LOT 7  
 PLAT SHOWING

PROJECT NO. 2008020  
 PLAN NO. 2883-000  
 FILE NO. 564-23-00  
 DATE: 9/11/08  
 DRAWN BY: JAB  
 CHECKED BY: JAB

SHEET NO. 1 OF 1



0068742 11-24  
Office AU # 1210(8)

# CASHIER'S CHECK

6874201097

Remitter: TRI-BORO SHELVING, INC.  
Operator I.D.: u525317 a445604

June 01, 2017


PAY TO THE ORDER OF \*\*\*INDUSTRIAL DEVELOPMENT AUTHORITY OF \*\*\*  
\*\*\*PRINCE EDWARD\*\*\*

\*\*\*Sixty-nine thousand six hundred five dollars and no cents\*\*\*

\*\*\*\$69,605.00\*\*

Payee Address:  
Memo: LOT 7A

WELLS FARGO BANK, N.A.  
127 N MAIN ST  
FARMVILLE, VA 23901  
FOR INQUIRIES CALL (480) 394-3122

VOID IF OVER US \$ 75,605.00  
  
AUTHORIZED SIGNATURE

Details on Back. Security Features Included.

⑈6874201097⑈ ⑆121000248⑆4861 009181⑈

*payment by Triboro For Lot 7A  
of 3.489 acres (Tax map # 37-6-7A)*

PREPARED BY:  
TERRI ATKINS WILSON, VSB #24985

Terri Atkins Wilson, Esq  
County Attorney  
IDA Attorney  
Prince Edward County, VA

TERRI ATKINS WILSON, P.C.  
117 North Main Street  
Farmville, VA 23901  
434-392-1422

W I T N E S S E T H:

WHEREAS, The Industrial Development Authority of Prince Edward County, a political subdivision of the Commonwealth of Virginia, sold Lot 7-A at the Prince Edward Industrial Park, to Tri-Boro Shelving, Inc., a Virginia corporation, on June 1, 2017. The property is located at the Prince Edward County Industrial Park, and consists of 3.489 acres, more or less, and is shown as Tax Map Parcel #037-6-7 in the Commissioner of Revenue's Office of Prince Edward County. The sales price was \$69,780.00.

WHEREAS, on the attached Exhibit A, labeled "Closing Statement," certain conditions were put in an attached Letter Agreement and the notes fully state that these provisions would survive closing.

WHEREAS, the Letter Agreement, dated February 12, 2016, states in part, "In response to a request by Tri-Boro Shelving and Partition Corporation to modify the Industrial Park Covenants to allow for an extension of the time restriction for the commencement of construction, the Board stated that it was willing to consider the construction start time extension ANNUALLY for a period up to 5 years. In the event that an extension is not made, then the County will return the purchase price of the property (\$69,780) and Tri-Boro will return the deed to the 3.489 acres, in the property's original condition."

WHEREAS, as of today's date, there have been no annual requests for an extension of the time to build and no

construction has begun by Tri-Boro Shelving, Inc., on Lot 7-A.

THEREFORE, due to the lack of any annual extensions and due to the lack construction, the Industrial Development Authority of Prince Edward County can certainly return the purchase price amount to Tri-Boro Shelving, Inc. and obtain the deed back to their Lot 7-A.

**SAMPLE MOTION:**

I move that the Industrial Development Authority of Prince Edward County utilize the provision in the Letter Agreement, attached to the Closing Statement, Dated June 1, 2017, and return the purchase price of \$69,780.00 to Tri-Boro Shelving and in return, obtain the deed to the 3.489 acres from Tri-Boro Shelving, Inc. to The Industrial Development Authority of Prince Edward County. We authorize the Chairman of the Industrial Development Authority, the County Administrator and the County Attorney to complete any required paperwork to complete this purchase.

OR

I move that we table this motion for another thirty (30) days.

EXHIBIT A

March 4, 2022

Mr. John DeMaio, President  
Tri-Boro Rack and Storage Products  
302 Dominion Drive  
Farmville, Virginia 23901

RE: Industrial Development Authority of Prince Edward  
County-Lot 7A, Prince Edward Tax Map Parcel 037-6-7A

Dear Mr. DeMaio:

I am writing today on behalf of the Industrial Development Authority of Prince Edward County, in reference to the Lot 7A, containing approximately 3.489 acres, which your company purchased on or about June 1, 2017.

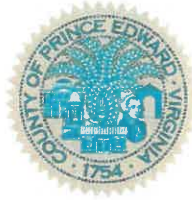
Enclosed please find a copy of a letter agreement, dated February 12, 2016, addressed to Tri-Boro, which memorializes the understanding that the property would be sold to Tri-Boro for \$69,780, with the sale terms regarding the extension of the construction time upon this lot clearly listed at the top of page two. Due to the lack of annual extensions, the Industrial Development Authority is hereby exercising its right to return the purchase price of \$69,780 and hereby request that Tri-Boro return the deed to the 3.489 acres. Also enclosed is a copy of the Closing Statement where Item 4 states that the letter agreement shall survive closing and it is duly signed by all parties.

Please contact me at your earliest convenience to discuss the closing arrangements on this transaction.

If you have any further questions or concerns, please let me know.

Sincerely,

Terri Atkins Wilson, Esq



## County of Prince Edward FY 2022-2023 Budget Schedule

| DATE              | ACTIVITY                                                                                                     | TIME/LOCATION                                                                            |
|-------------------|--------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|
| January 21, 2022  | Budget Preparation Guide distributed to County Departments and Constitutional Offices                        |                                                                                          |
| January 21, 2022  | Donation Request forms distributed                                                                           |                                                                                          |
| Feb. 1-25, 2022   | Budget work sessions between Departments and County Administrator                                            |                                                                                          |
| February 15, 2022 | Joint Finance Committee Meeting of Board of Supervisors and School Board                                     | 5:30 p.m.<br>School Board Office                                                         |
| February 22, 2022 | Board of Supervisors Budget Planning Meeting (Davenport Presentation)                                        | 5:30 p.m.<br>Board of Supervisors Room                                                   |
| February 25, 2022 | Budget worksheets submitted to County Administrator                                                          |                                                                                          |
| March 2, 2022     | Joint Finance Committee Meeting of Board of Supervisors and School Board                                     | 1:00 p.m.<br>School Board Office                                                         |
| March 11, 2022    | Revenue estimated completed by County Administrator                                                          |                                                                                          |
| March 15, 2022    | Presentation of County Administrator's proposed budget to Board of Supervisors                               | 5:30 p.m.<br>Board of Supervisors Room                                                   |
| March 22, 2022    | Board of Supervisors budget work session – presentations by outside agencies                                 | 2:00 p.m.<br>Board of Supervisors Room                                                   |
| March 29, 2022    | Joint Finance Committee Meeting of Board of Supervisors and School Board                                     | 6:00 p.m.<br>Board of Supervisors Room                                                   |
| April 5, 2022     | Board of Supervisors budget work session (If needed)                                                         | 5:30 p.m.<br>Board of Supervisors Room                                                   |
| April 12, 2022    | Board of Supervisors Budget Work Session & School Superintendent budget presentation to Board of Supervisors | 5:30 p.m.<br>Board of Supervisors Room<br>Prince Edward County Middle School – Room 151) |
| April 19, 2022    | Board of Supervisors authorizes Public Hearing for May 3 <sup>rd</sup> (Ad date – April 27 <sup>th</sup> )   | 5:30 p.m.<br>Board of Supervisors Room                                                   |
| May 3, 2022       | Public Hearing on County & School Budgets & Tax Rates                                                        | 7:00 p.m.<br>Board of Supervisors Room                                                   |
| May 10, 2022      | Budget Work Session, Adoption of County & School Budgets & Tax Rates                                         | 7:00 p.m.<br>Board of Supervisors Room                                                   |
| June 7, 2022      | Approval of Appropriations                                                                                   | 7:00 p.m.<br>Board of Supervisors Room                                                   |

Adopted by the Board of Supervisor at its meeting on October 12, 2021.

*Revised by the Board of Supervisors March 29, 2022.*

Subject to change, by action of the Board of Supervisors.