

**PRINCE EDWARD COUNTY
INDUSTRIAL DEVELOPMENT AUTHORITY
MEETING MINUTES
Charley's Waterfront Café, 201B Mill Street, Farmville, Virginia
12pm – April 23, 2014**

MEMBERS PRESENT: Robert Showalter, Chairman
Virginia Price, Vice Chairman
Tim Tharpe
Edgar Jones
Gwen Eddleman
Ken Copeland
James Moore

ALSO PRESENT: Sharon Carney, Director of Eco. Development/IDA Secretary

MEMBERS ABSENT: Eric Tinnell, IDA Attorney

At 12:04 pm, there being a quorum present, Mr. Showalter welcomed everyone and called the April 23, 2014 IDA Meeting to order.

Mr. Showalter asked for an approval of the February 7, 2014 meeting minutes. There being no comments, Ken Copeland made a motion to approve the Minutes of the February 7, 2014 IDA Meeting. The motion was seconded by Gwen Eddleman. The motion was approved by the following vote:

Aye:	Robert Showalter	Nay:
	Virginia Price	
	Edgar Jones	
	Gwen Eddleman	
	Tim Tharpe	
	Ken Copeland	
	James Moore	

Mr. Showalter asked Sharon for the IDA's Treasurer's Report. Sharon presented the following Treasurer's Report as of March 31, 2014.

**INDUSTRIAL DEVELOPMENT AUTHORITY
TREASURER'S REPORT
March 31, 2014**

Industrial Development Authority:

Benchmark Bank Balance as of March 31, 2014

\$59,537.41

- YTD Interest for 2014 \$98.86
- A second payment on the Paris Ceramics "intra 36 CNC" saw in the amount of \$108,500 was paid on January 18, 2014. A final payment on the saw of \$15,500 will be due and payable once the saw is received, installed and satisfactory to Richard Abbott, President of Paris Ceramics.America, LLC. The loan is a \$155,000 Loan, fully amortized over 7 years (84 months), simple interest at 5% based on monthly unpaid principal balance, with

83 monthly principal payments of \$1,845.24 beginning December 13, 2013, with a final principal payment of \$1,845.08 plus interest due on November 13, 2020.

- A balloon payment on the Paris Ceramics.America, LLC. equipment loan, originally for \$164,000, will be due in May 2014 for an approximate amount of \$52,713. This will help boost the IDA funds for the coming year to cover local incentives to businesses which is the largest responsibility of the IDA. (See budget).

After a brief discussion, James Moore made a motion to accept the March 31, 2014 Treasurer's Report. The motion was seconded by Ken Copeland. The motion was approved by the following vote:

Aye: Robert Showalter
Virginia Price
Edgar Jones
Gwen Eddleman
Tim Tharpe
Ken Copeland
James Moore

Nay:

At this time, Mr. Showalter asked for the approval of the June 30, 2013 IDA Audit conducted by Robinson Farmer Cox Associates. There was some discussion on the purpose and procedure of the audit in general. In addition, there was some agreement by the authority members that they would like to see a better reflection of the notes receivable for Paris Ceramics.America, LLC such as beginning balance, balance owing, payment history, etc. Right now the audit does not recognize the notes at all, which is inconsistent, since the \$50,000 note to the Manor Golf Club, LLC and the bond for Hampden-Sydney College is indicated. Sharon stated that she had brought this very question to the auditors in the past but would request it again.

James Moore made a motion to accept the Robinson Farmer Cox Associates IDA audit for June 30, 2013. Virginia Price seconded the motion. The motion was approved by the following vote:

Aye: Robert Showalter
Virginia Price
Edgar Jones
Gwen Eddleman
Tim Tharpe
Ken Copeland
James Moore

Nay:

Mr. Showalter then asked Sharon to present the proposed IDA Budget for the 2015 year (2014-2015). There were a few questions as Sharon went over the line items clarifying each item as to how the amounts were determined. Virginia Price then made a motion to accept the proposed IDA Budget for 2015 as presented. The motion was seconded by James Moore. The motion was approved by the following vote:

Aye: Robert Showalter
Virginia Price
Edgar Jones
Gwen Eddleman
Tim Tharpe
Ken Copeland
James Moore

Nay:

Mr. Showalter asked Sharon to present the loan modification request by Richard Abbott, President/owner of Paris Ceramics.America, LLC. Sharon stated that Paris Ceramics has a loan coming due in May 2014

with a balloon payment of approximately \$50,000 +/- . Mr. Abbott has requested a loan extension to December 31, 2014. The original loan was for \$164,000, with a 7 year amortization to balloon in 5 years, at an interest rate of 3%, payments due monthly. Ken Copeland stated that Paris Ceramics has been a good company, with a good payment history on all the loans with the Authority and he did not see any problem in extending the loan until December. Tim Tharpe questioned if there would be a cash flow issue for the IDA if they did not receive the \$50,000 in May 2014. Sharon stated that at this time there would not be an issue since most business incentives were distributed in January of each year after the business taxes had been paid.

There being no additional discussion, Ken Copeland made a motion to extend the \$164,000 Paris Ceramics loan, to become due and payable on December 31, 2014, with all other terms and conditions remaining the same. The motion was seconded by James Moore and approved by the following vote:

Aye:	Robert Showalter	Nay:
	Virginia Price	
	Edgar Jones	
	Gwen Eddleman	
	Tim Tharpe	
	Ken Copeland	
	James Moore	

There being no additional IDA business, James Moore made a motion for the meeting to adjourn, and the motion was seconded by Tim Tharpe. The motion was approved by the following vote:

Aye:	Robert Showalter	Nay:
	Virginia Price	
	Edgar Jones	
	Gwen Eddleman	
	Tim Tharpe	
	Ken Copeland	
	James Moore	

The IDA meeting was adjourned at 12:41p.m.

Approved by: _____
Robert M. Showalter, Chairman

Sharon Lee Carney, Secretary