

### BOARD OF SUPERVISORS MEETING FY 2022-2023 BUDGET AND 2022 TAX LEVIES PUBLIC HEARING

### May 31, 2022

Due to COVID-19, the Prince Edward County Board of Supervisors is operating public meetings pursuant to a judicial order for masking and social distancing. While meetings are open to in-person participation, there is limited available seating. Citizens are strongly encouraged to participate in meetings through written comments and/or remote participation by calling: 1-844-890-7777, Access Code: 390313 (If busy, please call again.) Additionally, citizens may view the Board meeting live in its entirety at the County's YouTube Channel, the link to which is provided on the County's website.

7:00 p.m. 1. The Chair will call to order the meeting of the Board of Supervisors

- 2. Public Hearing FY 2022-2023 Budget and 2022 Tax Levies
- 3. Recess

Recess: Until June 7, 2021 at 7:00 p.m., in the Board of Supervisors Room - Budget Meeting



### Board of Supervisors Agenda Summary

**Meeting Date:** 

May 31, 2022

Item #:

Department:

**Board of Supervisors** 

**Staff Contact:** 

Douglas P. Stanley

Agenda Item:

FY 2022-2023 Budget and FY 2022 Tax Rate Public Hearing

### **SUMMARY**:

Attached is the proposed Advertisement for the FY23 budget. The format closely follows those of previous years. As the state code dictates the attached advertisement is for informational purposes. A full copy of the budget and a comparison of the FY22 and FY23 budgets were available for public inspection/review on the County's website and was published in the May 18<sup>th</sup> edition of the Farmville Herald.

### Final Budget Notes:

- 1. Budget includes an across the board 3.00% Cost of Living Adjustment (COLA) for ALL employees and a 2.5% Step increase for eligible employees (Employed by January 1, 2022 and meeting expectations on last evaluation). The State budget includes a 5.00% COLA for Compensation Board funded positions. In addition, 4 employees have been identified for a 1-4 step merit increase.
- 2. The proposed budget is balanced at the current real estate rate of \$0.47 and personal property rate of \$4.50.
- 3. We have included an 8% increase for the Health Insurance costs. While we saw a 1.3% increase in rates, we are hoping to be able to make additional adjustments to dependent and family coverage to make the County competitive with our benefits package.
- 4. Outside agency budgets have been included as recommended by the Board at the May 3<sup>rd</sup> work session.
- 5. Prince Edward Sheriff's Office:
  - a. Overtime increase from \$85,000 to \$120,000
  - b. Equipment maintenance from \$60,000 to \$85,000
  - c. Vehicle maintenance from \$40,000 to \$54,000
  - d. Vehicle purchase line from \$165,000 to \$180,000
- 6. Fire and Rescue:
  - Picking up fuel cost for VFDs & Meherrin EMS
  - Added Meherrin EMS to insurance payments
  - Bumped EMS contributions up:
    - PEVRS from \$86,000 to \$98,000
    - Meherrin from \$13,000 to \$25,000
- 7. IT Department 6 Months of Funding (\$52,940)
- 8. Planning Professional Services (\$50,000) to begin Comp Plan update
- 9. Reassessment Increase to go to 4-Year Cycle (\$50,000 to \$75,000)
- 10. Legal Services (\$25,000 to \$50,000)

Motion	Booth	Gilliam	Townsend
Second	Cooper-Jones	Jones	Wilck
	Emert	Pride	



### Board of Supervisors Agenda Summary

- 11. Building Inspections Funding for lease of new vehicle (\$15,000)
- 12. Regional Economic Development Initiative (\$25,000)
- 13. School CIP Funding (\$250,000)
- 14. Solid Waste
  - Paving (\$45,000)
  - New scale house (\$20,000)
  - Equipment (\$95,000)
- 15. CIP (\$608,708)
- 16. Sandy River
  - Engineering (\$185,000)
  - Legal (\$17,500)
  - Debt Service (\$200,000)
- 17. Contingency Funding (Increase from \$60,265 to \$75,000)

As noted above, the Board authorized a real estate tax rate advertisement of \$0.47 and a personal property (PP) rate of \$4.50 based on 100% of the 2022 NADA Clean Loan value assessment. Once advertised, a tax rate cannot be increased unless it is readvertised and a new public hearing held. There is no such requirement if the Board would like to decrease that rate. As discussed at the budget work session on May 3<sup>rd</sup>, the PP assessment percentage can be re-evaluated based on the total value of assessments and the final approved budget from the General Assembly.

### ATTACHMENT:

Draft Budget Public Hearing Notice, Draft FY23 Budget

### **RECOMMENDATION:**

Hold the public hearing.

### **SAMPLE MOTION:**

No motion required. The Board will consider adoption of the budget at its meeting on June 7th.

Motion	Booth	Gilliam	Townsend
Second	Cooper-Jones	Jones	Wilck
	Emert	Pride	



### **PUBLIC HEARING NOTICE**

### COUNTY AND SCHOOL BUDGET AND TAX LEVIES FOR THE FISCAL YEAR COMMENCING JULY 1, 2022 COUNTY OF PRINCE EDWARD, VIRGINIA

The Board of Supervisors of the County of Prince Edward will hold a public hearing on TUESDAY, May 31, 2022 at 7:00 p.m. in the Board of Supervisors Room, Prince Edward County Courthouse, 111 South Street, 3rd Floor, Farmville, Virginia, on the proposed FY23 County Budget, FY23 School Budget and 2022 Tax Levies. A full copy of the proposed FY23 Budget, including a comparison with the FY22 Budget is available for review on the County web site:

FY22 Budget, is available for review on the County web site: <a href="https://www.co.prince-edward.va.us">www.co.prince-edward.va.us</a>.

The following synopsis of the proposed consolidated FY23 County and School Budget is prepared and published for information and fiscal planning purposes only. The inclusion in the proposed budget of any item(s) does not constitute an obligation or commitment on the part of the Prince Edward County Board of Supervisors to appropriate any funds for that purpose. There is no allocation or designation of any funds of the County for any purpose until there has first been an appropriation for that purpose by the Board of Supervisors.

\$21,645,684 \$1,804,764 \$1,953,263 \$1,888,318 \$150,000 \$1,319,007 \$608,844 \$29,369,880
\$1,804,764 \$1,953,263 \$1,888,318 \$150,000 \$1,319,007 \$608,844
\$1,804,764 \$1,953,263 \$1,888,318 \$150,000 \$1,319,007 \$608,844
\$1,804,764 \$1,953,263 \$1,888,318 \$150,000 \$1,319,007
\$1,804,764 \$1,953,263 \$1,888,318 \$150,000
\$1,804,764 \$1,953,263
\$1,804,764
\$21.645.684
\$29,369,880
\$10,148,308
\$2,119,987
\$16,739,064
\$362,521
\$28,183,826
\$1,091,669
\$1,213,508
\$603,138
\$620,630
\$369,272
\$2,033,169 \$10,158,740
\$2,627,789
\$5,166,736
\$1,847,687
\$293,996
\$1,980,259
\$177,233
\$28,183,826
\$0.00
\$144,524
34,673,372
\$133,178 \$4,873,372
\$67,600
\$175,221
\$692,431
\$203,000
\$103,500
\$4,975,000
\$16.816.000

- WATER FUND -	
Total Anticipated Revenues	\$237,098
Total Proposed Expenditures	\$237,098
- SEWER FUND -	
Total Anticipated Revenues	\$92,888
Total Proposed Expenditures	\$92,888
- LANDFILL CONSTRUCTIO	AT ENTINES.
ANTICIPATED REVENUES:	N FUND-
Interest	\$13,000
Landfill Charges	\$350,000
Total Anticipated Revenues	\$363,000
PROPOSED EXPENDITURES:	
Transfer to Solid Waste/Landfill	\$363,000
Total Proposed Expenditures	\$363,000
-SOLID WASTE FUNI	)-
ANTICIPATED REVENUES:	
Landfill Charges	\$608,000
Recycling Fees	\$15,000
Transfer from General/Landfill Fund	\$1,153,856
Total Anticipated Revenues	\$1,776,856
PROPOSED EXPENDITURES:	0.0000
Collections	\$629,034
Landfill	\$1,147,822
Total Proposed Expenditures	\$1,776,856
- GRANITE FALLS CDA F	UND -
Total Anticipated Revenues	\$1,600
Total Proposed Expenditures	\$1,600
-HEALTH INSURANCE F	UND-
Total Anticipated Revenues	\$1,132,117
Total Proposed Expenditures	\$1,132,117
- POPLAR HILL CDA FU	ND -
Total Anticipated Revenues	\$96,604
Total Proposed Expenditures	\$96,604
- EMS DISTRICT FUN	D
Total Anticipated Revenues	\$325,500
Total Proposed Expenditures	\$325,500
- RETIREE BENEFITS FU	
Total Anticipated Revenues	\$15,719
Total Proposed Expenditures	\$15,719
- PIEDMONT COURT SERVIC	ES FUND -
Total Anticipated Revenues	\$746,008
Total Proposed Expenditures	\$746,008

### PROPOSED TAX RATES

Notice is hereby given that the Board of Supervisors proposes the following levies for the Tax Year 2022:

### Unit Levy-All Districts-Per \$100 Assessed Valuation

Levy	2021 Actual Levy	2022 Proposed Levy
Real Estate	\$0.47	\$0.47
Tangible Personal Property-Motor Vehicles	\$4.50	\$4.50
Tangible Personal Property-Business Furniture & Fixtures	\$4.50	\$4.50
Tangible Personal Property - Heavy Equipment	\$4.50	\$4.50
Machinery & Tools	\$4.20	\$4.20
Merchant's Capital	\$0.70	\$0.70
EMS Levy-Real Estate	\$0.01	\$0.01
EMS Levy-Tangible Personal Property - Motor Vehicles	\$0,10	\$0.10
EMS Levy-Tangible Personal Property - Business Furniture & Fixtures	\$0.10	\$0.10
EMS Levy-Tangible Personal Property - Heavy Equipment	\$0.10	\$0.10

### Additional Special Levy-Poplar Hill CDA District Only-Per \$100 Assessed Valuation

Levy	2021 Actual Levy	2022 Proposed Levy
Poplar Hill CDA Real Estate Special Levy	\$1.00	\$1.00

It is the County's intent to comply with the requirements of the Americans with Disabilities Act. Should you require special accommodations, please contact Douglas P. Stanley, County Administrator, at 434-392-8837, by May 18, 2022.

BY ORDER OF THE BOARD OF SUPERVISORS PRINCE EDWARD COUNTY, VIRGINIA Douglas P. Stanley, County Administrator



### FY23 Budget Comparison Chart

-GENERAL FUND-	ADOPTED FY22 BUDGET	PROPOSED FY23 BUDGET
ANTICIPATED REVENUES		
Revenue from Local Sources:		
General Property Taxes	\$15,429,682	\$16,816,000
Other Local Taxes	\$4,398,000	\$4,975,000
Permits and Licenses	\$78,500	\$103,500
Fines and Forfeitures	\$193,000	\$203,000
Revenue from Use of Money & Property	\$697,456	\$692,431
Charges for Services	\$85,721	\$175,221
Miscellaneous Income	\$33,100	\$67,600
Recovered Costs	\$123,778	\$133,178
Revenue from the Commonwealth	\$4,615,884	\$4,873,372
Revenue from Federal Government	\$172,524	\$144,524
Revenue from Fund Balance	\$0	\$0
TOTAL GENERAL FUND REVENUES	\$25,827,645	\$28,183,826
PROPOSED EXPENDITURES:		
Board of Supervisors	\$146,594	\$177,233
General/Financial Administration	\$1,673,009	\$1,980,259
Board of Elections/Registrar	\$279,858	\$293,996
Judicial Administration	\$1,923,084	\$1,847,687
Public Safety	\$4,955,782	\$5,166,736
Public Works	\$2,588,547	\$2,627,789
Health & Welfare	\$1,850,878	\$2,033,169
Education	\$9,255,574	\$10,158,740
Parks/Recreation/Culture	\$350,730	\$369,272
Community Development	\$537,444	\$620,630
General Expense	\$142,364	\$603,138
Capital Projects	\$933,000	\$1,213,508
Debt Service	\$1,193,064	\$1,091,669
TOTAL GENERAL FUND EXPENDITURES	\$25,827,645	\$28,183,826
- SCHOOL FUND -		
ANTICIPATED REVENUES:		
Other Sources	\$340,323	\$362,521
Revenue from the Commonwealth	\$15,940,211	\$16,739,064
Revenue from the Federal Government	\$2,019,035	\$2,119,987
Transfer from County General Fund	\$9,255,574	\$10,148,308
Total Anticipated Revenues	\$27,555,143	\$29,369,880
PROPOSED EXPENDITURES:		
Instruction	\$20,303,819	\$21,645,684
Administration, Health, Attendance	\$1,702,607	\$1,804,764
Pupil Transportation	\$1,825,479	\$1,953,263
Operations & Maintenance	\$1,764,782	\$1,888,318
Facilities	\$150,000	\$150,000
Technology	\$1,256,197	\$1,319,007
Debt Service	\$552,259	\$608,844
Total Proposed Expenditures	\$27,555,143	\$29,369,880
- SCHOOL CAFETERIA FUND -		
Total Anticipated Revenues	¢1 410 574	Ø1 421 40.2
Total Proposed Expenditures	\$1,428,574	\$1,431,406
Total Froposed Experiences	\$1,428,574	\$1,431,406
- SOCIAL SERVICES FUND -		
ANTICIPATED REVENUES:		

Revenue from the Commonwealth	\$1,031,137	\$954,916
Revenue from the Federal Government	\$1,758,363	\$1,759,755
Transfer from County General Fund	\$481,551	\$668,85
Recovered Cost	<u>\$5,000</u>	<u>\$5,000</u>
Total Anticipated Revenues	\$3,276,051	\$3,388,528
Total Proposed Expenditures	\$3,276,051	\$3,388,528
- WATER FUND -		
Total Anticipated Revenues	\$237,981	\$237,098
Total Proposed Expenditures	\$237,981	\$237,098
CONTROL DE DE DE		
- SEWER FUND -	602 472	£02 000
Total Anticipated Revenues Total Proposed Expenditures	\$92,472 \$92,472	\$92,888 \$92,888
Total Proposed Experiorities	\$725T12	\$72,000
- LANDFILL CONSTRUCTION FUND - ANTICIPATED REVENUES:		
Interest	\$13,000	\$13,000
Landfill Charges	\$350,000	\$350,000
Total Anticipated Revenues	\$363,000	\$363,000
	75.55,777	*****
PROPOSED EXPENDITURES:	*****	****
Transfer to Solid Waste/Landfill	\$363,000	\$363,000
Total Proposed Expenditures	\$363,000	\$363,000
-SOLID WASTE FUND-		
ANTICIPATED REVENUES:		
Landfill Charges	\$608,000	\$608,000
Recycling Fees	\$15,000	\$15,000
Transfer from General/Landfill Fund	\$949.355	\$1,153,856
Total Anticipated Revenues	\$1,572,355	\$1,776,850
PROPOSED EXPENDITURES:		
Collections	\$642,248	\$629,034
Landfill	\$930,107	\$1,147,822
Total Proposed Expenditures	\$1,572,355	\$1,776,856
- GRANITE FALLS CDA FUND -		
Total Anticipated Revenues	\$1,600	\$1,600
Total Proposed Expenditures	\$1,600	\$1,600
- HEALTH INSURANCE FUND -		
Total Anticipated Revenues	\$1,132,117	\$1,132,117
Total Proposed Expenditures	\$1,132,117	\$1,132,117
- POPLAR HILL CDA FUND -		
Total Anticipated Revenues	\$96,604	\$96,604
Total Proposed Expenditures	\$96,604	\$96,604
- EMS DISTRICT FUND -		
Total Anticipated Revenues	\$320,800	\$325,500
Total Proposed Expenditures	\$320,800	\$325,500
- RETIREE BENEFITS FUND -		
Total Anticipated Revenues	\$15,719	\$15,719
Total Proposed Expenditures	\$15,719	\$15,719

- PIEDMONT COURT SERVICES FUND -		
Total Anticipated Revenues	\$714,690	\$746,008
Total Proposed Expenditures	\$714,690	\$746,008
TOTAL COUNTY OPERATIONS	\$62.634.751	\$67,161,030

nois	in Work Session	crease Red   Recommends	Increase Reg	FY 22-23	FY 21-22	Agency/Organization/Department
pesou	Amount Proposed	Co Admr	%	Rednested	Approved	

### **PUBLIC SAFETY**

Fire Departments

FIre Departments	апты	nts							
		Prince Edward Firefighters Assoc	300						_
		3	32200-8010	\$8,000	\$8,000	%0	\$8,000	\$8,000	
		Farmville VFD							-
		8	32200-7001	\$74,800	\$74,800	%0	\$74,800	\$74,800	
		Rice VFD							_
		3	32200-7002	\$74,800	\$74,800	%0	\$74,800	\$74,800	
		Prospect VFD							_
		8	32200-7003	\$74,800	\$74,800	%0	\$74,800	\$74.800	_
		Hampden-Sydney VFD							_
		8	32200-7005	\$74,800	\$74,800	%0	\$74,800	\$74,800	_
		Darlington Heights VFD							_
		rri T	32200-7004	\$74,800	\$74,800	%0	\$74,800	\$74,800	
		Meherrin VFD							_
		r.	32200-7007	\$74,800	\$74,800	%0	\$74,800	\$74,800	
		Pamplin VFD							_
		ri ri	32200-7006	\$74,800	\$74,800	%0	\$74,800	\$74,800	
		VFD Insurance							
		6.3	32200-7040	\$60,000	\$60,000	%0	\$60,000	\$60,000	
		VFD Fuel							_
		m	32200-7041	\$0	\$35,000	100%	\$35,000	\$35,000	

			2000	200 200	
Sodo L HIDOLIC		8	nalcanhavi		
Amount Proposed	Co Admr	%	Rednested	Approved	

			Approved	Rednested	%	Co Admr	Amount Proposed
		Agency/Organization/Department	FY 21-22	FY 22-23	Increase Red	Increase Req Recommends	in Work Session
Rescue	Rescue Squads	S					
		Prince Edward Rescue Squad					
		32300-7005	\$86,800	\$150,000	73%	\$96,000	\$98,000
		Meherrin Rescue					
		32300-7008	\$13,000	\$50,000	285%	\$25.000	\$25.000

1st Responders	ers					
	Hampden-Sydney 1st Responder					
	32200-7010	\$5,000	\$5,000	%0	\$5,000	\$5,000
Units Outside the County	e the County					
	Chesterfield County Med-Flight					
	32300-7012	\$0	\$1,600	100%	\$0	\$0

	Approved	Rednested	%	Co Admr	Amount Proposed
Agency/Organization/Department	FY 21-22	FY 22-23	Increase Red	Recommends	in Work Session

### **GOVERNMENTAL AGENCIES**

STEPS - Community Action Program					
53501-5615	\$22,171	\$22,171	%0	\$22,171	\$22,171
Farmville/Prince Edward Library					
73500-5640	\$260,430	\$287,472	10%	\$287,472	\$287,472
Piedmont Soil & Water District	\$6,840-Operations	\$6,840-Operations		\$6,840 -Ops	\$6,840.00
82400-5641	\$5,000-Dam Maint.	\$5,000-Dam Maint.	%0	\$5,000- Maint.	\$5,000,00
Crossroads Community Services					
52500-5640	\$60,000	\$60,000	%0	\$60,000	\$60,000
Commonwealth Regional Council					
81100-5640	\$19,000	\$19,000	%0	\$19,000	\$19,000
SVCC					
68100-5640	\$8,797	\$8,432	-4%	\$8,432	\$8,432.00
Virginia's Retreat/Virginia's Crossroads					
81600-5897	\$4,500	\$4,500	%0	\$4,500	\$4.500
Farmville Airport					
81200-5648	\$7,600	\$7,600	%0	\$7,600	\$7,600

	Farmville Area Bus					
	81200-5650	\$25,000	\$25,000	%0	\$25,000	\$25,000
	Virginia Cooperative Extension					
	83500-	\$51,331	\$53,608	4%	\$53,608	\$53,608

	Approved	Requested	%	Co Admr	Amount Proposed
Agency/Organization/Department	FY 21-22	FY 22-23	Increase Red	ncrease Req Recommends	in Work Session

# COMMUNITY AGENCIES & ORGANIZATIONS

Habitat for Humanity						
	53501-5654	\$5,000	\$5,000	%0	\$5,000	\$5,000
Virginia Legal Aid	53501-5645	\$1,350	\$1,418	2%	\$1,418	\$1,418
PE-FA Youth Association						
	71100-5640	\$25,000	\$25,000	%0	\$25,000	\$25,000
Madeline's House	52501-5651	\$4 800	£36 723	665%	\$4 800	\$4 800
Downtown Farmville						
	81200-5655	\$8,000	\$16,000	100%	\$8,000	
Heart of Virginia Free Clinic			000	ò	000	000
	53501-5652	\$6,000	\$6,000	%0	\$6,000	\$6,000
Piedmont Senior Resources	S					
	53501-5609	\$17,256	\$22,454	30%	\$22,454	\$22,454
YMCA	71100-5647					
	71100-5643					
	71100-5648	\$30,000	\$60,000.00	100%	\$30,000.00	\$30,000
R. R. Moton Museum						
	72200-5641	\$8,500	\$8,500	%0	\$8,500	\$8,500
Virso Recreation & Community Center	Inity Center					
	71100-5649	\$0	\$0		\$0	
Heart of Virginia Festival						
	71100-5642	\$3,000	\$3,000	%0	\$3,000	\$3,000
STEPS						
	53501-5610	\$20,000	\$20,000	%0	\$20,000	\$20,000
Longwood Small Business						
	68100-5643	\$2,000	\$3,500	75%	\$3,500	\$2,000

	Approved	Reguested	%	Co Admr	Amount Proposed
Agency/Organization/Department	FY 21-22	FY 22-23	Increase Req	ď	in Work Session
Special Olympics					
53501-5640	\$1,000	\$1,000	%0	\$1,000	\$1,000
FACES					
53501-5637	\$6,250	\$14,660	135%	\$8,000	\$6,250
Jolly Glee Sr. Citizens					
53501-5613	\$2,500	\$2,500	%0	\$2,500	\$2,500
Blackstone Area Bus					
81200-5652	\$8,000	\$8,480	%9	\$8,480	
Piedmont Area Veterans Council					
53501-5670	\$10,000	\$10,000	%0	\$10,000	\$10,000
SCOPE/Meals on Wheels					
53501-5608	\$5,000	\$10,000	100%	\$5,000	\$5,000
Farmville Chamber of Commerce					
81200-5647	\$250	\$275	%0	\$275	\$275

\$5,000
\$5,000
%0
\$5,000
\$5,000
d 53501-6999
Contingency Fund
Contingency Fund