



## BOARD OF SUPERVISORS MEETING

### ADDENDUM PACKET

June 14, 2022

Item #

27.	Citizen Volunteer Appointments - Addendum	307
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**Motion to Adjourn** –

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 14, 2022  
**Item No.:** 27  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Issue:** Citizen Volunteer Appointments

**Summary:** Below is a chart summarizing the boards and commissions which have upcoming vacancies and/or expiring terms of office in June 2022. Also attached is a copy of each applicants Citizen Volunteer Application.

**\*\* Please note the addition of an applicant for the Board of Appeals for Building Code.**

APPOINTMENT	TERM OF OFFICE	# OF VACANCIES	IN OFFICE	APPLICANTS
Board of Appeals for Building Code	5 Years	1	Henry Booth*	J. Paul Stoltzfus
County Industrial Development Authority	4 Years	1	Brad Watson*	Caryn B. Kayton Lorenzo Navon Simmons C.R. "Bob" Timmons Brad Watson Rhett L. Weiss
Social Services Board <i>(Position to be filled by resident living in the Meherrin/Green Bay area of the County.)</i>	4 Years	1	Theresa A. Clark, Ph.D.*	Gwen S. Akers-Booker Theresa A. Clark, Ph.D. Lorenzo Navon Simmons
Central Virginia Regional Library Board	4 Years	1	Gwen S. Akers-Booker *	Gwen S. Akers-Booker Lorenzo Navon Simmons

*\*Eligible for re-appointment.*

**ATTACHMENTS:** Citizen Volunteer Applications

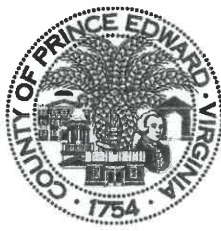
**RECOMMENDATION:** Make appointments for each Citizen Volunteer position.

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Booth \_\_\_\_\_  
 Cooper-Jones \_\_\_\_\_  
 Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
 Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
 Wilck \_\_\_\_\_



**CITIZEN VOLUNTEER APPLICATION**  
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 6/7/2022

Name J. Paul Stoltzfus

Home Address 942 Campbell Hill Road

City Prospect State VA Zip Code 23960

Election District:	Buffalo-501	<input type="checkbox"/>	Farmville-801	<input type="checkbox"/>
	Hampden-401	<input type="checkbox"/>	Leigh-301	<input type="checkbox"/>
	Farmville-101	<input type="checkbox"/>	Lockett-201	<input type="checkbox"/>
	Farmville-701	<input type="checkbox"/>	Prospect-601	<input checked="" type="checkbox"/>

Home Telephone Number 434-315-4127 FAX       

E-Mail Address       

Current Employer Owner of J Paul Stoltzfus Construction

Business Address 942 Campbell Hill Road

City Prospect State VA Zip Code 23960

Business Telephone Number 434-315-4127 FAX       

Which Address is Preferred for Mailings? Home  Office

*Optional Information Which May Prove Helpful:*

Occupation Class A Licensed Contractor

Former Occupation, If Retired       

Education: High School Honey Brook Penn Year 1978

College/Technical School        Year       

Graduate School        Year       

Military Service        Years       

Degrees/Other Contractor Lic

Past Board, Commission, and Committee Assignments Planning Commission in PA

Professional, Civic, or Other Activities Vol. Fire Fighter 15 yrs in PA

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Certified working knowledge of Building Codes

REC'D 5-10-22

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

I Am a Class A Contractor and obtain Building Permits Through Prince Edward County Building office

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

**APPOINTED BY THE BOARD OF SUPERVISOR:**

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_

**APPOINTED BY CIRCUIT COURT:**

- Board of Zoning Appeals

*By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.*

  
Signature

6/7/22  
Date

**Please Return Application To:**  
Prince Edward County Administrator's Office  
Post Office Box 382, 111 South Street, 3<sup>rd</sup> Floor  
Farmville, Virginia 23901  
Tel: 434-392-8837 -- FAX: 434-392-6683  
e-mail: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

# DPOR License Lookup License Number 2705049572

## License Details

<b>Name</b>	J PAUL STOLTZFUS
<b>DBA Name</b>	J PAUL STOLTZFUS CONSTRUCTION
<b>License Number</b>	2705049572
<b>License Description</b>	Contractor
<b>Firm Type</b>	Sole Owner/Proprietorship
<b>Rank <sup>1</sup></b>	Class A
<b>Address</b>	942 CAMPBELL HILL RD, PROSPECT, VA 23960
<b>Specialties<sup>2</sup></b>	Commercial Building (CBC) Residential Building (RBC)
<b>Initial Certification Date</b>	1999-08-03
<b>Expiration Date</b>	2023-08-31

- 1 Refer to the Statutory Definitions (<http://law.lis.virginia.gov/vacode/title54.1/chapter11/section54.1-1100/>) for descriptions of the rank or class of license (A, B, or C) that determines the monetary limits on contracts/projects.
- 2 Refer to the Classification Definitions (<http://lis.virginia.gov/cgi-bin/legp604.exe?000+reg+18VAC50-22-20>) and Specialty Definitions (<http://lis.virginia.gov/cgi-bin/legp604.exe?000+reg+18VAC50-22-30>) for detailed definitions of these classifications and specialties.

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 14, 2022  
**Item #:** 28  
**Department:** Finance  
**Staff Contact:** Crystal Baker  
**Agenda Item:** Appropriation of FY23 Prince Edward County Budget

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**SUMMARY:**

On June 7, 2022 the Board of Supervisors approved the FY23 Budget for Prince Edward County. The resolution adopted on that date listed a total budget of \$67,161,030 which included a School budget of \$29,369,880 and a School Cafeteria Budget of \$1,431,406.

**Attachments:**

1. Annual Resolution of FY23 Appropriations for the County of Prince Edward, Fiscal Year ending June 30, 2023.
2. Listing of FY23 appropriations by department/fund

**Recommendation:** Approve the Annual Resolution of FY23 Appropriations & Appropriate the FY23 Budget for each County Department and Fund

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



ANNUAL RESOLUTION OF APPROPRIATION OF THE COUNTY OF PRINCE EDWARD FOR THE FISCAL YEAR ENDING JUNE 30, 2023

*A resolution to appropriate designated funds and accounts from specified estimated revenues for FY 2023 for the operating budget and the Capital Improvements Program for the County of Prince Edward and to authorize and empower County officers to expend funds and manage cash assets; and to establish policies under which funds will be expended and managed.*

The Prince Edward County Board of Supervisors does hereby resolve on this 14<sup>th</sup> day of June 2022 that, for the fiscal year beginning on July 1, 2022, and ending on June 30, 2023, the following sections are hereby adopted.

- Section 1. The cost centers shown on the attached letter labeled FY 2022-2023 Appropriations are hereby appropriated from the designated estimated revenues as approved by the Board of Supervisors on June 7, 2022 for FY 2022-2023.
- Section 2. Appropriations, in addition to those contained in this general Appropriations Resolution, may be made by the Board of Supervisors, only if deemed appropriate and there is available in the fund unencumbered or unappropriated sums sufficient to meet such appropriations.
- Section 3. All appropriations herein authorized shall be on the basis of cost centers for all departments and agencies and by Category.
- Section 4. The Social Services Board is separately granted authority for implementation of the appropriated funds for their respective operations. By this resolution the Social Services Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within its respective funds in any amount.
- Section 5. The School Board is separately granted authority for implementation of the appropriated funds for their respective operations. Appropriations for the School Board are by Category. By this resolution the School Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within a category.
- Section 6. The County Administrator is expressly authorized to approve transfers of any unencumbered balance or portion thereof from one classification of expenditure to another within the same Fund with the exception of Constitutional Officers for the efficient operation of government. Transfers into or out of a department of a Constitutional Officer requires prior approval of the Board of Supervisors.
- Section 7. All outstanding encumbrances, both operating and capital, at June 30, 2022 shall be re-appropriated to the FY 2023 fiscal year to the same cost center and account for which they are encumbered in the previous year.



- Section 8. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than those involving ongoing operational projects, or programs supported by grants or County funds, which must be preapproved by the County Administrator or his designee and submitted to the Board of Supervisors for final approval. Such funds must be applied to the purpose for which they were originally approved.
- Section 9. Appropriations previously designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project if funding is available from all planned sources, or until the Board of Supervisors, by appropriate ordinance, resolution or other action changes or eliminates the appropriation. Upon completion of a capital project, the County Administrator is hereby authorized to close out the project and return to the funding source any remaining balances. This section applies to all existing appropriations for capital projects at June 30, 2022 and appropriations as they are made in the FY 2023 Budget. The County Administrator is hereby authorized to approve construction change orders to contracts up to an increase of \$10,000.00 or five percent, whichever is greater, as long as funds are available from the funding sources and approve all change orders for reduction of contracts.
- Section 10. The approval of the Board of Supervisors of any grant of funds to the County shall constitute the appropriation of both the revenue to be received from the grant and the County's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end of the fiscal year but shall remain appropriated until completion of the project or until the Board of Supervisors, by appropriate action, changes or eliminates the appropriation. The County Administrator may increase or reduce any grant appropriation to the level approved by the granting agency during the fiscal year. The County Administrator may approve necessary accounting transfers between departments and funds to enable the grant to be accounted for in the correct manner. Upon completion of a grant project, the County Administrator is authorized to close out the grant and return to the funding source any remaining balance. This section applies to appropriations for grants outstanding at June 30, 2022 and appropriations in the FY 2023 Budget.
- Section 11. The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the Federal Government to the level approved by the responsible state or federal agency.
- Section 12. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds as deemed necessary up to amounts budgeted or in accordance with any existing bond resolutions that specify the matter in which transfers are to be made.
- Section 13. The Treasurer may advance monies to and from the various funds of the County to allow maximum cash flow efficiency. The advances must not violate County bond covenants or other legal restrictions that would prohibit an advance. The

Treasurer is authorized and directed to credit all interest received from the investment of all County funds to the General fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.

- Section 14. All procurement activities with funds appropriated herein shall be made in accordance with the County purchasing policy and applicable state statutes.
- Section 15. It is the intent of this resolution that funds be expended for the purpose indicated in the budget; therefore, budgeted funds may not be transferred from operating expenditures to capital projects or from capital projects to operating expenses without the prior approval from the Board of Supervisors. Also, funds may not be transferred from one capital project to another without the prior approval of the Board of Supervisors.
- Section 16. The County Administrator is authorized, pursuant to State statute, to issue orders and checks for payments where funds have been budgeted, appropriated, and where sufficient funds are available. A listing of vendor payments shall be presented to the Board of Supervisors for information not less frequently than monthly.
- Section 17. Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional and proportionate appropriations - the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all the appropriations in full. Otherwise, the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.
- Section 18. All revenues received by an agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by said agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board without the consent of the Board of Supervisors being first obtained, and those sums appropriated to the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown. Nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.
- Section 19. Allowances out of any of the appropriations made in this ordinance by any or all County departments, commissions, bureaus, or agencies under the financial control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal

automobiles in the discharge of their official duties shall be paid at the same rate as that established by the internal revenue service and shall be subject to change by the County Administrator from time to time to maintain like rates.

Section 20. All previous appropriation ordinances or resolutions to the extent that they are inconsistent with the provisions of this ordinance shall be and the same are hereby repealed.

Section 21. This ordinance shall become effective on July 1, 2022.

***Certification***

*I hereby certify the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed, this 14<sup>th</sup> day of June, 2022.*

\_\_\_\_\_  
Odessa H. Pride, Chairman

**CERTIFIED A TRUE COPY**

Attest:

\_\_\_\_\_  
Douglas P. Stanley, County Administrator



June 14, 2022

To: Prince Edward County Board of Supervisors  
 From: Crystal Baker, Finance/County Administration  
 Subject: FY 2022-2023 Appropriations

Listed below are the appropriations for each County Department and Fund:

<u>FUND AND FUNCTION</u>		<u>AMOUNT</u>
<u>General Fund</u>		
11010	Board of Supervisors	\$ 177,233
12110	County Administrator	694,526
12210	Legal Services	77,225
12240	Independent Auditor	85,000
12310	Commissioner of Revenue	376,257
12320	Assessor	75,000
12410	Treasurer	486,311
12510	Information Technology	185,940
13100	Electoral Board & Officials	93,588
13200	Registrar	200,408
21100	Circuit Court	68,614
21200	General District Court	10,100
21250	Juvenile & Domestic Court	7,740
21300	Magistrates	2,925
21600	Clerk of Circuit Court	556,350
21800	Law Library	7,600
22100	Commonwealth's Attorney	713,394
22200	Victim Witness Assistance Program	78,055
31200	Sheriff	2,617,669
31201	Sheriff – Courts	402,909
32200	Volunteer Fire Departments	631,600
32300	Ambulance & Rescue Squad	163,000
32400	Forest Fire Prevention	11,716
32500	Emergency Services	15,018
33200	Regional Jail/Juvenile Detention	1,532,053
34100	Building Official	195,972
35100	Animal Control	200,680
42600	Litter Control	7,000
42610	Sandy River Reservoir	212,500

43200	General Properties	976,935
43400	Cannery	112,940
51100	Health Department	174,000
52500	Crossroads Services Board	60,000
53500	Comprehensive Services Act	1,001,000
53501	Other Welfare/Donations	113,593
58100	Other Law Enforcement	5,000
68100	Contributions to Colleges	10,432
71100	Parks & Recreation	68,000
72200	Museums	13,800
73500	Public Library	287,472
81100	Planning	270,036
81200	Community Development	49,355
81500	Economic Development	138,721
81600	Tourism	91,070
82300	Flood & Erosion Control	6,000
82400	Soil & Water Conservation	11,840
83500	Cooperative Extension Office	53,608
91000	General Expense	593,138
93000	Transfers Out	11,955,326
94000	Capital Projects	1,213,508
95000	Debt Service	1,091,669

**TOTAL GENERAL FUND** \$ **28,183,826**

**Forfeited Assets Fund** \$ **0.00**  
(To be expended only on order of the Board of Supervisors)

**Recreation Fund** \$ **0.00**  
(To be expended only on order of the Board of Supervisors)

**CDA Special Levy Fund** \$ **96,604**  
(To be expended only on request of the Poplar Hill CDA)

**Granite Falls CDA** \$ **1,600**  
(To be expended only on order of the Granite Falls CDA)

**D.A.R.E. Fund** \$ **0.00**  
(To be expended only on order of the Board of Supervisors)

**Welfare Fund** \$ **3,388,528**  
(To be expended only on order of the Social Services Board)

**School Fund**  
(To be expended only on order of the School Board)

61000 – Instruction	\$21,645,684
62000 – Administration, Health, Attendance	1,804,764
63000 – Pupil Transportation	1,953,263
64000 – Operation & Maintenance	1,888,318
66000 – Facilities	150,000
67000 – Debt Service	608,844
68000 – Technology	1,319,007

**Total** \$ **29,369,880**

<b><u>School Cafeteria Fund</u></b>	<b>\$ 1,431,406</b>
(To be expended only on order of the School Board)	
<b><u>Landfill Construction Fund</u></b>	<b>\$ 363,000</b>
(To be expended only on order of the Board of Supervisors)	
<b><u>Water Fund</u></b>	<b>\$ 237,098</b>
<b><u>Sewer Fund</u></b>	<b>\$ 92,888</b>
<b><u>EMS Fund</u></b>	<b>\$ 325,500</b>
<b><u>Solid Waste Fund</u></b>	<b>\$ 1,776,856</b>
<b><u>Health Insurance Fund</u></b>	<b>\$ 1,132,117</b>
<b><u>Retiree Benefits Fund</u></b>	<b>\$ 15,719</b>
(To be expended only on order of the Board of Supervisors)	
<b><u>Economic Development Fund</u></b>	<b>\$ 0.00</b>
(To be expended only on order of the Board of Supervisors)	
<b><u>Revenue Sharing Fund – VDOT</u></b>	<b>\$ 0.00</b>
(To be expended only on order of the Board of Supervisors)	
<b><u>Piedmont Court Services Fund</u></b>	<b>\$ 746,008</b>
(To be expended only on order of the Board of Supervisors)	
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 67,161,030</b>

*The Treasurer is authorized and directed to transfer from the General Fund to the Welfare Fund, School Fund, and Retiree Benefits Fund such sums as may be needed to meet the foregoing appropriations. The Treasurer is authorized and directed to credit all interest received from the investment of all county funds to the General Fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.*



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 14, 2022  
**Item #:** 29  
**Department:** Finance/County Administration  
**Staff Contact:** Cheryl Stimpson  
**Agenda Item:** Prince Edward County Public School Board Appropriations

**SUMMARY:**

The County has received requests from the Prince Edward County Public Schools for appropriations totaling \$241,115.43 to the school operating budget. These funds are federal reimbursement grants and CARES Act grants, and either correct previously submitted School Board Appropriations letters submitted in March and April, 2022 or are a new appropriation. No County match required.

FY22 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	250	033020	0101	CARES Act	\$141,615.43	
3 (Rev)	250	033020	0099	Other Federal Funds	\$100,000.00	
3 (Rev)	250	033020	0101	CARES Act		\$100,000.00
3 (Rev)	250	033020	0041	School Improvement		\$49,800.00
3 (Rev)	250	033020	0041	School Improvement		\$91,815.43
3 (Rev)	250	033020	0099	Other Federal Funds		\$2,500.00
4 (Exp)	250	061000	0001	Instruction	\$2,500.00	

**Attachment:** Requests from Superintendent, Dr. Barbara A. Johnson.

**Recommendation:**

1. Act on the appropriations as requested.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Pride \_\_\_\_\_  
Townsend \_\_\_\_\_

Wilck \_\_\_\_\_

# PRINCE EDWARD COUNTY PUBLIC SCHOOLS

**Barbara A. Johnson, Ed. D**

***Superintendent***

May 4, 2022

Prince Edward County  
Mr. Doug Stanley, County Administrator  
P. O. Box 382  
Farmville, VA 23901


Dear Mr. Stanley:

The Prince Edward County School Board respectfully requests an appropriation of the State and Federal Funding in the amount of \$2,500.00 to the School Operating budget for the 2021-2022 school year. These additional funds will be placed into the School Operating budget for a new total of \$28,916,986.41. There is no local match required for this appropriation.

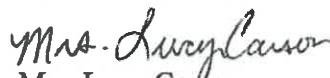
FY2021-2022 Updated Budget	
School Operating Budget (Original)	\$27,555,143.00
Previous Additional Appropriations	1,361,843.41
New School Operating Budget	\$28,916,986.41
Total Additional Appropriations – May 4, 2022	2,500.00
Revised School Operating Budget	\$28,919,486.41

Thank you for your consideration of this request.

Respectfully submitted,



Dr. Barbara A. Johnson  
Superintendent



Mrs. Lucy Carson  
Chairperson, School Board

BAJ/vmj

pc: School Board Members

Attachment

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UNITED IN EXCELLENCE



**Action Item 9B:**

**Subject:** Request of Appropriation of Additional Funds

**Recommendation:** It is recommended that the School Board request from the Prince Edward County Board of Supervisors to appropriate additional funds to the School Operating Budget for the 2021-2022 school year:

**Increase:** \$2,500.00 – New FY2021-2022 – Excellent in Co-Teaching Initiative – Federal Funds

**Rational:** Prince Edward County Public Schools has received an additional \$2,500.00 for the School Operating Budget in excess of the original approved 2021-2022 Budget.

<b>FY2021-2022 Updated Budget</b>	
School Operating Budget (Original)	\$27,555,143.00
Previous Additional Appropriations	1,361,843.41
New School Operating Budget	\$28,916,986.41
Total Additional Appropriations – May 4, 2022	2,500.00
Revised School Operating Budget	\$28,919,486.41

**Budget:** Revenues – School Operating  
Expenditure – Instruction

**Legal Reference:** Prince Edward County School Board Policies  
DA – Management of Funds  
DB – Annual Budget

# PRINCE EDWARD COUNTY PUBLIC SCHOOLS

**Barbara A. Johnson, Ed. D**  
*Superintendent*

March 9, 2022 – Updated May 4, 2022


Prince Edward County  
Mr. Doug Stanley, County Administrator  
P. O. Box 382  
Farmville, VA 23901

Dear Mr. Stanley:


The Prince Edward County School Board respectfully requests an appropriation of funds in the amount of \$100,000.00 to the CARES ACT budget for the 2021-2022 school year. These additional funds will be placed into the CARES ACT budget for a new total for the FY2021-2022 school year of \$9,741,699.40. There is no local match required for this appropriation.

Thank you for your consideration of this request.

Respectfully submitted,



Dr. Barbara A. Johnson  
Superintendent



Mrs. Lucy Carson  
Chairperson, School Board

BAJ/vmj

pc: School Board Members

Attachment

At the regular Board of Supervisors meeting on April 12, 2022, the Prince Edward County Board of Supervisors approved the original appropriation in the amount of \$128,499.00. This updated letter is correcting the funds of \$100,000.00 that needs to be moved to Cares Act funding.

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UNITED IN EXCELLENCE

35 Eagle Drive Farmville, VA 23901 | Telephone: 434-315-2150 | Fax: 434-392-1911

**Action Item 9B: - Updated May 4, 2022**

**Subject:** Request of Appropriation of Additional Funds

**Recommendation:** It is recommended that the School Board request from the Prince Edward County Board of Supervisors to appropriate additional funds to the School Operating Budget for the 2021-2022 school year:

**Increase:** \$100,000.00 – New FY2021-2022 – Continuing Education Support Grant – Federal Funds (**CARES ACT FUNDING**)

# PRINCE EDWARD COUNTY PUBLIC SCHOOLS

**Barbara A. Johnson, Ed. D**

**Superintendent**

April 13, 2022 – Updated May 4, 2022

Prince Edward County  
Mr. Doug Stanley, County Administrator  
P. O. Box 382  
Farmville, VA 23901

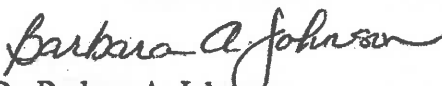
Dear Mr. Stanley:

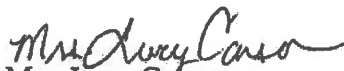
The Prince Edward County School Board respectfully requests an appropriation of the State and Federal Funding in the amount of \$186,615.43 to the School Operating budget for the 2021-2022 school year. These additional funds will be placed into the School Operating budget for a new total of \$28,916,986.41. There is no local match required for this appropriation.

FY2021-2022 Updated Budget	
School Operating Budget (Original)	\$27,555,143.00
Previous Additional Appropriations	1,175,227.98
New School Operating Budget	\$28,730,370.98
Total Additional Appropriations – April 13, 2022 – Updated 5/4/2022	186,615.43
Revised School Operating Budget	\$28,916,986.41

Thank you for your consideration of this request.

Respectfully submitted,

  
Dr. Barbara A. Johnson  
Superintendent

  
Mrs. Lucy Carlson  
Chairperson, School Board

BAJ/vmj

pc: School Board Members

Attachment

---

UNITED IN EXCELLENCE

---

35 Eagle Drive Farmville, VA 23901 | Telephone: 434-315-2150 | Fax: 434-392-1911

**Action Item 9A: (Updated May 4, 2022)**

**Subject:** Request of Appropriation of Additional Funds

**Recommendation:** It is recommended that the School Board request from the Prince Edward County Board of Supervisors to appropriate additional funds to the School Operating Budget for the 2021-2022 school year:

**Increase:** \$45,000.00 – New FY2021-2022 – School Improvement Grant – Federal Funds

**Increase:** \$49,800.00 – ESSA Mini-Grant – Prince Edward County Elementary School (New FY2021-2022) – **Federal**

**Increase:** \$91,815.43 – ESSA Mini-Grant – Prince Edward County Middle School (New FY2021-2022) – **Federal**

**Rational:** Prince Edward County Public Schools has received an additional \$186,615.43 for the School Operating Budget in excess of the original approved 2021-2022 Budget.

<b>FY2021-2022 Updated Budget</b>	
School Operating Budget (Original)	\$27,555,143.00
Previous Additional Appropriations	1,175,227.98
New School Operating Budget	\$28,730,370.98
Total Additional Appropriations – April 13, 2022 – Updated 5/4/2022	186,615.43
Revised School Operating Budget	\$28,916,986.41

**Budget:** Revenues – School Operating  
Expenditure – Instruction

**Legal Reference:** Prince Edward County School Board Policies  
DA – Management of Funds  
DB – Annual Budget

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 14, 2022  
**Item #:** 30  
**Department:** County Administration  
**Staff Contact:** Douglas Stanley/Chelsey White  
County Attorney Terri Atkins Wilson  
**Agenda Item:** Tri-Boro Shelving, Inc. Easement and Agreement  
Industrial Development Authority Right of Way Easement

**SUMMARY:**

In the planning stages for the construction of an access right of way, adjacent to property owned by the Commonwealth of Virginia, Department of Transportation, located on State Route 628, Commerce Road, we discovered there would be the need for additional right of way property, with the need to gain land both from Tax Map Parcel #37-6-7A, owned by Tri-Boro Shelving, Inc. and Tax Map Parcel #37-6-7B, owned by the Industrial Development Authority of Prince Edward County. While the deed of easement from the Industrial Development Authority is fairly straight forward, Tri-Boro Shelving, Inc. requested several items in return for the granting of the Deed of Easement. They requested the following:

- 1) Payment of \$16,802.80;
- 2) A construction of a commercial entrance and gate off of the new access road for Tri-Boro;
- 3) An Extension for a period of seven (7) years to develop Lot 7-A, from June 1, 2022 to May 31, 2029;
- 4) These terms shall survive settlement until the conditions and terms are met;
- 5) The IDA will pay the Grantor’s tax, all recording and closing costs including Tri-Boro’s attorneys’ fees up to an amount of \$1500.00.

A copy of this Agreement for Deed of Easement, Prince Edward County Tax Map 37-6-7A, with the related documents, including the Deed of Easement is included for your information. We have also included a copy of the Deed of Easement for the Industrial Development Authority property, Prince Edward County Tax Map 37-6-7B.

**ATTACHMENTS:**

Tri-Boro Shelving Inc. Agreement and Deed of Easement as Exhibit  
Industrial Development Authority Deed of Easement

**RECOMMENDATION:**

Authorize the acceptance of both the agreement and the two Deeds of Easements and authorize for the signing of all documents in order to proceed with the necessary right of way and easements to construct the access road.

Motion _____	Booth _____	Gilliam _____	Townsend _____
Second _____	Cooper-Jones _____	Jones _____	Wilck _____
	Emert _____	Pride _____	



**Board of Supervisors  
Agenda Summary**

**SAMPLE MOTION:**

I move that the Prince Edward County Board of Supervisors accept the stated terms and conditions of the agreement and Deed of Easement with Tri-Boro Shelving, Inc. and accept the Deed of Easement from the Industrial Development Authority of Prince Edward County. These documents are necessary in order to secure the necessary right of way and easements to construct an access road to several remaining lots in the Industrial Park. We hereby authorize the County Administrator to sign the necessary documents on behalf of the Prince Edward County Board of Supervisors as it relates to the agreement and the two Deeds of Easements.

OR

I move that the Prince Edward County Board of Supervisors table this item for further discussion.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jones \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



Record and return to:

**PREPARED BY:**

**TERRI ATKINS WILSON, VSB #24985**

Consideration: none  
Assessed Value: none

**TERRI ATKINS WILSON, P.C.**

117 North Main Street  
Farmville, VA 23901  
434-392-1422

Title Insurance Company:  
NONE

Portion of TM#37-6-7B

This deed is exempt from recordation tax pursuant to Virginia Code Section 58.1-811(A) (3).

**THIS DEED OF EASEMENT**, made and entered into as of June \_\_, 2022, by and between, **PRINCE EDWARD COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY**, a political subdivision of the Commonwealth of Virginia, to be indexed as a GRANTOR and a GRANTEE, herein-referred to as **“I.D.A. OF PRINCE EDWARD COUNTY”**, whose address is: P.O. Box 382, Farmville, VA 23901; and **THE BOARD OF SUPERVISORS OF PRINCE EDWARD COUNTY, VIRGINIA**, a political subdivision of the Commonwealth of Virginia, to be indexed as a GRANTEE, herein-referred to as **“PRINCE EDWARD COUNTY”**, whose address is 111 North South Street, Farmville, VA 23901.

WHEREAS, I.D.A. OF PRINCE EDWARD COUNTY is the owner of that certain real property, herein-referred to as the “Property”, in the County of Prince Edward, Virginia, more particularly described as follows:

All that certain lot or parcel of land, with improvements thereon and appurtenances thereto, situated in the Farmville Magisterial District, County of Prince Edward, Virginia, located off of State Route 628, containing 6.052 acres, more or less, shown as New Lot 7B of Prince Edward Industrial Park Subdivision, on a plat entitled “Plat Showing Redivision of Lot 7, Prince Edward Industrial Park, Farmville Magisterial District, Prince Edward County, Virginia” by Hurt & Proffitt, Incorporated, dated December 1, 2009, recorded January 20, 2017 in the Clerk’s Office of the Circuit Court of the County of Prince Edward, Virginia, as Instrument No. 170000105, Slide B 24 #5, which plat is herein-referred to as the “Lot 7B 2009 Plat”; being a portion of the same property conveyed to the Industrial Development Authority of Prince Edward County, by deed from Prince

*This Deed was drafted by:*  
Terri Atkins Wilson, VSB# 24985  
Terri Atkins Wilson, P.C.  
117 N. Main Street  
Farmville, Virginia 23901  
434-392-1422

Edward County, Virginia, dated January 13, 2015, recorded in the aforementioned Clerk's Office as Instrument No. 150000129.

The Property is currently identified as Tax Map Parcel No. 37-6-7B. The Lot 7B 2009 Plat is made a part hereof, and reference to which is made for the full particulars thereof which are incorporated herein by reference thereto; and

WHEREAS, I.D.A. OF PRINCE EDWARD COUNTY and/or PRINCE EDWARD COUNTY desire certain permanent easements (the "Easements") over the Property identified as "Right-of-Way Dedication" across 0.636 acre, "Permanent Public Slope & Drainage Easement" across 0.208 acre, and "Permanent Public Slope & Drainage Easement" across 0.353 acre, as specifically shown and identified on a plat entitled "Plat Showing Right of Way Dedication, and Permanent Public Slope & Drainage Easements Across TM 37-6-7B" by William R. Herx, L.S., of Timmons Group, dated April 15, 2021, herein-referred to as the "Easement Plat" which Easement Plat is made a material part hereof and recorded herewith;

WHEREAS, I.D.A. OF PRINCE EDWARD COUNTY is willing to convey the Easements in the locations shown on the Easement Plat, as more particularly set forth hereinafter;

NOW, THEREFORE, WITNESSETH:

FOR AND IN CONSIDERATION of good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, I.D.A. OF PRINCE EDWARD COUNTY does hereby GRANT and CONVEY with GENERAL WARRANTY unto I.D.A. OF PRINCE EDWARD COUNTY and PRINCE EDWARD COUNTY, and their successor and assigns:

A non-exclusive easement appurtenant of right-of-way for ingress and egress, as well as utilities, which will run with the land, over and across a 0.636 acre portion of the Property owned by I.D.A. OF PRINCE EDWARD COUNTY in that location specifically shown on the Easement Plat as "RIGHT-OF-WAY DEDICATION";

FURTHER FOR AND IN CONSIDERATION of good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, I.D.A. OF PRINCE EDWARD





# ATTACH PLAT FOR RECORDING



**CURVE TABLE**

CURVE	RADIUS	LENGTH	TANGENT	DELTA	CHORD BEARING	CHORD
C1	540.00'	47.25'	23.64'	5°00'49"	S56°41'31"W	47.24'
C2	300.00'	160.68'	82.32'	30°41'16"	S43°51'17"W	158.77'
C3	25.00'	21.78'	11.64'	49°55'04"	S3°33'08"W	21.10'
C4	60.00'	21.85'	11.05'	20°52'02"	S10°42'25"E	21.73'
C5	60.00'	0.44'	0.22'	0°24'59"	N0°03'55"W	0.44'
C6	65.60'	20.47'	10.32'	17°52'35"	S14°14'31"W	20.38'
C7	1320.00'	371.21'	186.84'	16°06'45"	N41°02'34"E	369.99'
C8	65.60'	48.16'	25.22'	42°03'48"	S15°43'40"E	47.09'
C9	1380.00'	359.10'	180.57'	14°54'34"	S41°38'39"W	358.09'

**LINE TABLE**

LINE	BEARING	LENGTH
L15	S61°55'25"E	24.40'

**SLOPE & DRAINAGE EASEMENT  
LINE TABLE**

LINE	BEARING	LENGTH
S1	S72°03'53"E	32.96'
S2	N60°22'40"E	46.64'
S3	S71°38'30"E	43.39'
S4	N43°14'22"E	81.61'
S5	N25°54'29"E	87.34'
S6	N33°33'17"E	57.00'
S7	S37°12'46"W	58.34'
S8	S40°59'51"W	61.33'
S9	S44°16'16"W	93.54'
S10	S35°14'32"W	99.17'
S11	S24°08'07"E	18.05'
S12	S41°55'02"W	42.73'
S13	N80°54'38"W	24.26'
S14	S36°35'25"W	73.78'



**PLAT SHOWING  
 RIGHT OF WAY DEDICATION  
 AND PERMANENT PUBLIC  
 SLOPE & DRAINAGE  
 EASEMENTS ACROSS  
 TM 37-6-7B**

DATE: April 15, 2021	SCALE: N/A
SHEET 2 OF 2	J.N.: 46958
DRAWN BY: W.R. Herx	CHECK BY: W.R. Herx

- PLAT NOTES:**
- This plat is based on a field run survey performed by Timmons Group in November, 2020.
  - This plat was prepared without the benefit of a title report.

THIS DRAWING PREPARED AT THE  
 OFFICE OF  
 1001 Boulevard Parkway, Suite 300 | Richmond, VA 23225  
 TEL: 804.200.6500 FAX: 804.562.1016 WWW.TIMMONSGROUP.COM

YOUR VISION ACHIEVED THROUGH OURS.



**AGREEMENT FOR DEED OF EASEMENT  
PRINCE EDWARD COUNTY TAX MAP 37-6-7A**

This Agreement for Deed of Easement (the "Agreement") is entered into this <sup>23<sup>rd</sup></sup> day of May 2022, by and between Tri-Boro Shelving, Inc., a Virginia corporation, hereinafter referred to as "Tri-Boro," and the Prince Edward County Industrial Development Authority, hereinafter referred to as "the IDA".

**RECITALS:**

Whereas, Tri-Boro is the owner of certain real property containing 3.489 acres, more or less, known as Prince Edward County Tax Map Parcel 37-6-7A (the "Property") being that Property conveyed to Tri-Boro by the IDA by that Deed dated May 31, 2017, recorded in the Clerk's Office of the Circuit Court of the County of Prince Edward Virginia (the "Clerk's Office") as Instrument No. 170000975;

Whereas, the IDA desires to purchase from Tri-Boro certain permanent and temporary easements (the "Easements") over the Property as specifically shown on the attached plat by William R. Herx, L.S., of Timmons Group, dated April 15, 2021, entitled "Plat Showing Right of Way Dedication, Permanent Slope & Drainage Easement and Temporary Construction Easement Across TM 37-6-7A," (the "Plat") which is hereby made a part of this Agreement and attached as **Exhibit A**;

Whereas, the Easements over the Property desired by the IDA are shown specifically on the Plat as follows: (i) "Right of Way Dedication" containing 0.236 acres for a right of way easement; (ii) "Permanent Public Slope & Drainage Easement" containing 0.003 acres and 0.097 acres, respectively, for permanent public slope and drainage easements; and (iii) "Temporary Construction Easement" containing 0.020 of an acres for a temporary construction easement;

Whereas the IDA desires the Easements over the Property for purposes of construction of a proposed road adjoining the Property by the County of Prince Edward, Virginia, located off of Commerce Road, State Route 628, in Prince Edward County, Virginia; and

Whereas, Tri-Boro is willing to convey the Easements over the Property to the IDA pursuant to the terms set forth in this Agreement and for the consideration set forth herein in the form of that draft Deed of Easement which is hereby made a part of this agreement and attached as **Exhibit B**;

Now therefore, for the consideration and mutual promises set forth in this Agreement, Tri-Boro and the IDA agree as follows:

- 1) The foregoing recitals are incorporated herein by reference in their entirety as material provisions of this Agreement.
- 2) In consideration for the Easements, the IDA agrees as follows:



- a) The IDA will pay \$16,802.80 (the "Payment") to Tri-Boro in consideration for Tri-Boro's execution of that Deed of Easement granting the Easements to the IDA over the Property as shown on the Plat. The Payment shall be delivered to Tri-Boro at the time of delivery of the executed Deed of Easement (the "Settlement"). If and as applicable, the IDA's attorney shall be the real estate reporting person Section 6045 of the Internal Revenue Code, as amended by the Tax Reform Act of 1986, which requires the reporting of certain information to the IRS on real estate transactions;
- b) During construction of the proposed road by the County of Prince Edward as shown on the Plat, the IDA agrees that the IDA at its sole cost and expense will install a commercial entrance and gate for Tri-Boro off of the new road at a location to be approved by Tri-Boro in advance, such commercial entrance and gate shall be suitable for two-way truck-traffic and shall accommodate large industrial vehicles and equipment, which entrance specifications and location shall be subject to approval by Virginia Department of Transportation. Such commercial entrance and gate shall be substantially similar to that existing main entrance for Tri-Boro located at 300 Dominion Drive including without limitation in size and set back distance from the road. Tri-Boro hereby grants the IDA both a temporary construction easement during the construction period of said entrance as well as right of entry upon the lot for the placement of the gate and related items. The IDA agrees that such commercial entrance and gate must be installed within six (6) months of completion of that portion of the new road which fronts along the Property, but in any event no later than June 1, 2030. If the road project does not commence by January 1, 2030 then such entrance and gate agreements under this Section 2b shall become null and void if the Easements granted under the Deed of Easement are reconveyed to Tri-Boro or its successor in interest, released and extinguished by a valid, appropriate and duly executed instrument recorded in the Clerk's Office. After completion of construction of the commercial entrance and gate and acceptance by Tri-Boro thereof, all rights, title and interest in and to such commercial entrance and gate shall vest in Tri-Boro. In the event the IDA does not meet the requirements of this Section 2(b) by the deadlines set forth herein, then unless the parties Tri-Boro may install the commercial gate and entrance as described in this Section 2(b) and the IDA agrees to reimburse Tri-Boro for the reasonable costs actually incurred related thereto. The terms hereof including the deadlines set forth herein may be amended by written amendment executed by both parties.
- c) At a meeting held on March 29, 2022, the Board of Supervisors of the County of Prince Edward approved an extension of the timeline for development of the Property (sometimes referred to as "Lot 7-A") by Tri-Boro, as requested, for a period of an additional seven (7) years commencing on June 1, 2022 and ending on May 31, 2029. The IDA agrees with such extension and by vote has approved the same; and further agrees to expressly grant such extension in the Deed of Easement (thereby modifying the provisions of that Section F of Exhibit A to that Deed of Gift recorded as Deed Book 298, page 802 in the Clerk's Office)
- d) The parties agree that this Section 2 survives Settlement and shall continue until the conditions and terms set forth herein have been met or expire by their own terms. In the event that a condition is breached or not met by the IDA by the deadlines described herein, the IDA shall be in breach of this Agreement and Tri-Boro may pursue all remedies under this Contract, applicable law or in equity against the IDA.

3. Tri-Boro agrees to convey the Easements to the IDA by the form Deed of Easement attached hereto as Exhibit B subject to applicable reservations, conditions, restrictions, restrictive covenants and easements contained in duly recorded deeds, plats and other instruments constituting constructive notice in the chain of title to the Property.

4. Both parties agree that no realtor or broker has been used by them related to this Agreement or the Easements to be granted under the Deed of Easement and that no commissions are due to any party.

5. The IDA has had a reasonable time to examine the title related to the easements and no defects have been found in the title. If a document is recorded in the Clerk's Office related to the Property which creates a defect of title related to the Easements after the date this Agreement is signed by the IDA, but before recordation by the IDA of the Deed of Easement, then Tri-Boro will have a reasonable period of time to correct such defect. If Tri-Boro does not correct such defect within a reasonable period of time, then this contract will be null and void, at the option of the IDA upon written notice to Tri-Boro.

6. The IDA represents that an inspection satisfactory to the IDA has been made of the property, and the IDA agrees to accept the Easements, as is, in its present condition.

7. Settlement is to take place on or about April 29, 2022 (the "Settlement Date"). If Settlement does not occur owing to the fault of a party hereto, then such party shall be in default hereunder. The IDA's sole remedy if Tri-Boro defaults shall be bringing a suit for specific performance to enforce the specific provisions of this Agreement.

8. The IDA will pay both the Grantor's tax as well as all other recording and closing costs including Tri-Boro's attorneys' fees related to this Agreement and the Deed of Easement up to \$1,500.00. This provision survives Settlement.

9. This Agreement may not be assigned without the written consent of the parties which may be withheld in a party's sole discretion.

10. Virginia law will govern the execution and interpretation of this Agreement.

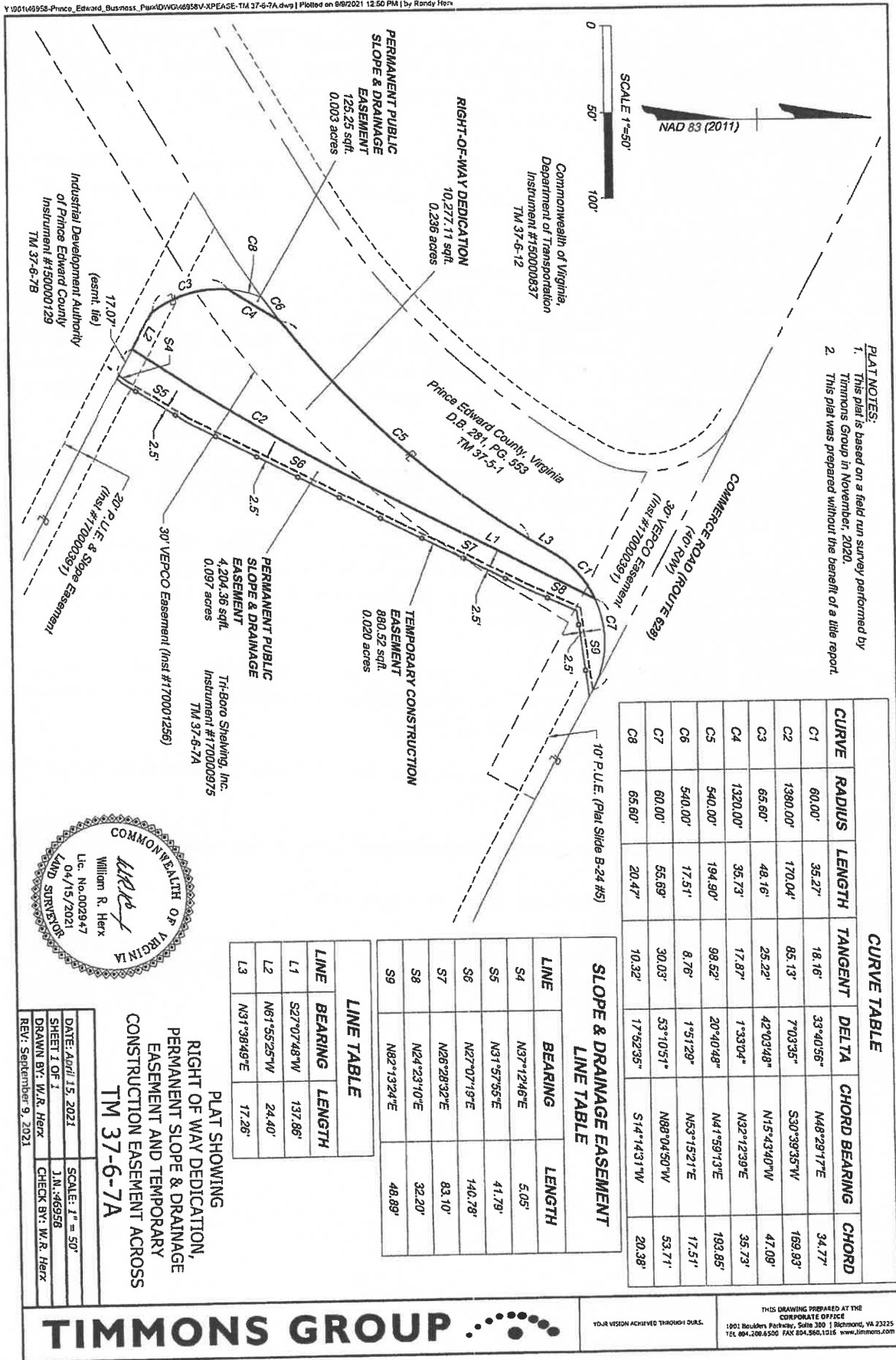
Witness the following duly authorized signatures and seals:

Tri-Boro Shelving, Inc.

Industrial Development Authority  
of Prince Edward County

By:  (SEAL)  
Antonette P. DeMaio, CEO/President

By: \_\_\_\_\_ (SEAL)  
Bradley Watson, Chairman



- PLAT NOTES:**
1. This plat is based on a field run survey performed by Timmons Group in November, 2020.
  2. This plat was prepared without the benefit of a title report.

CURVE	RADIUS	LENGTH	TANGENT	DELTA	CHORD BEARING	CHORD
C1	60.00'	35.27'	18.16'	33°40'56"	N48°29'17"E	34.77'
C2	1380.00'	170.04'	85.13'	7°03'35"	S30°39'35"W	169.93'
C3	65.60'	48.16'	25.22'	42°03'48"	N15°43'40"W	47.09'
C4	1320.00'	35.73'	17.87'	1°33'04"	N22°12'39"E	35.73'
C5	540.00'	194.90'	98.62'	20°40'48"	N41°59'13"E	193.85'
C6	540.00'	17.51'	8.76'	1°51'29"	N53°15'21"E	17.51'
C7	60.00'	55.69'	30.03'	53°10'51"	N88°04'50"W	53.71'
C8	65.60'	20.47'	10.32'	17°52'35"	S14°14'31"W	20.38'

**SLOPE & DRAINAGE EASEMENT LINE TABLE**

LINE	BEARING	LENGTH
S4	N37°12'46"E	5.05'
S5	N31°57'55"E	41.79'
S6	N27°07'19"E	140.78'
S7	N26°28'32"E	83.10'
S8	N24°23'10"E	32.20'
S9	N82°13'24"E	48.89'

**LINE TABLE**

LINE	BEARING	LENGTH
L1	S27°07'48"W	137.86'
L2	N61°55'25"W	24.40'
L3	N31°38'49"E	17.26'

PLAT SHOWING  
 RIGHT OF WAY DEDICATION,  
 PERMANENT SLOPE & DRAINAGE  
 EASEMENT AND TEMPORARY  
 CONSTRUCTION EASEMENT ACROSS  
**TM 37-6-7A**



DATE: APRIL 15, 2021	SCALE: 1" = 50'
SHEET 1 OF 1	J.N.:36958
DRAWN BY: W.R. Herx	CHECK BY: W.R. Herx
REV: September 9, 2021	

EXHIBIT A

Record and return to:

**PREPARED BY:**

**TERRI ATKINS WILSON, VSB #24985**

Consideration: \$16802.80

Assessed Value: \$

**TERRI ATKINS WILSON, P.C.**

117 North Main Street

Farmville, VA 23901

434-392-1422

Title Insurance Company:

NONE

Portion of TM#37-6-7A

This deed is exempt from recordation tax pursuant to Virginia Code Section 58.1-811(A) (3).

**THIS DEED OF EASEMENT**, made and entered into as of May \_\_, 2022, by and between, **TRI-BORO SHELVING, INC.**, a Virginia corporation, to be indexed as Grantor, herein-referred to as “**TRI-BORO**”; **PRINCE EDWARD COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY**, a political subdivision of the Commonwealth of Virginia, to be indexed as a Grantee, herein-referred to as “**I.D.A. OF PRINCE EDWARD COUNTY**”, whose address is: P.O. Box 382, Farmville, VA 23901; and **THE BOARD OF SUPERVISORS OF PRINCE EDWARD COUNTY, VIRGINIA**, a political subdivision of the Commonwealth of Virginia, to be indexed as a Grantee, herein-referred to as “**PRINCE EDWARD COUNTY**”, whose address is 111 North South Street, Farmville, VA 23901.

WHEREAS, TRI-BORO is the owner of that certain real property, herein-referred to as the “Property”, in the County of Prince Edward, Virginia, more particularly described as follows:

All that certain lot or parcel of land, with improvements thereon and appurtenances thereto, situated in the County of Prince Edward, Virginia, on the south side of State Route 628, containing 3.489 acres, more or less, shown as New Lot 7A of Prince Edward Industrial Park Subdivision, on a plat entitled “Plat Showing Redivision of Lot 7, Prince Edward Industrial Park, Farmville Magisterial District, Prince Edward County, Virginia” by Hurt & Proffitt, Incorporated, dated December 1, 2009, recorded January 20, 2017 in the Clerk’s Office of the Circuit Court of the County of Prince Edward, Virginia, as Instrument No. 170000105, Slide B 24 #5, which plat is herein-referred to as the “Lot 7A 2009 Plat”; being the same property conveyed to Tri-Boro Shelving, Inc., by deed from the Prince Edward County

*This Deed was drafted by:*

Terri Atkins Wilson, VSB# 24985

Terri Atkins Wilson, P.C.

117 N. Main Street

Farmville, Virginia 23901

434-392-1422

Exhibit B

Industrial Development Authority dated May 31, 2017, record in the aforementioned Clerk's Office as Instrument No. 170000975.

The Property is currently identified as Tax Map Parcel No. 37-6-7A. The Lot 7A 2009 Plat is made a part hereof, and reference to which is made for the full particulars thereof which are incorporated herein by reference thereto; and

WHEREAS, I.D.A. OF PRINCE EDWARD COUNTY and/or PRINCE EDWARD COUNTY desire certain permanent and temporary construction easements (the "Easements") over the Property identified as "Right-of-Way Dedication" across 0.236 acre, "Permanent Public Slope & Drainage Easement" across 0.097 acre, "Permanent Public Slope & Drainage Easement" across 0.003 acre, and "Temporary Construction Easement" across 0.020 acre, as specifically shown and identified on a plat entitled "Plat Showing Right of Way Dedication, Permanent Slope & Drainage Easement and Temporary Construction Easement Across TM 37-6-7A" by William R. Herx, L.S., of Timmons Group, dated April 15, 2021, herein-referred to as the "Easement Plat" which Easement Plat is made a material part hereof and recorded herewith;

WHEREAS, TRI-BORO is willing to convey the Easements in the locations shown on the Easement Plat, as more particularly set forth hereinafter;

NOW, THEREFORE, WITNESSETH:

FOR AND IN CONSIDERATION of good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, TRI-BORO does hereby GRANT and CONVEY with GENERAL WARRANTY unto I.D.A. OF PRINCE EDWARD COUNTY and PRINCE EDWARD COUNTY, and their successor and assigns:

A non-exclusive easement appurtenant of right-of-way for ingress and egress, as well as utilities, which will run with the land, over and across a 0.236 acre portion of the Property owned by TRI-BORO in that location specifically shown on the Easement Plat as "RIGHT-OF-WAY DEDICATION"; and

A non-exclusive easement appurtenant, which will run with the land, over and across 0.097 acre and 0.003 acre, respectively, portions of the Property owned by TRI-BORO in those locations specifically shown on the Easement Plat as "PERMANENT PUBLIC SLOPE & DRAINAGE EASEMENT"; and

A temporary construction easement for the construction and installation of a roadway connecting with State Route 628 and associated improvements, herein-referred to as the "Project", over and across a 0.020 acre portion of the Property owned by TRI-BORO in that location specifically shown on the Easement Plat as "TEMPORARY CONSTRUCTION EASEMENT".

The temporary construction easement shall be a temporary easement, to be used during the construction of the Project only and shall terminate at such time as the construction of the aforesaid Project is completed.

Furthermore, pursuant to that "Agreement for Deed of Easement Prince Edward County Tac Map 37-6-7A", herein-referred to as the "Agreement", PRINCE EDWARD COUNTY and its contractors shall have a right of entry and shall be granted a temporary access for the limited purpose of constructing an entrance for TRI-BORO upon the new easement road and placement of a gate for TRI-BORO, with such entrance location to be subject to VDOT and TRI-BORO concurrence. This access is a limited revocable license and may be terminated by TRI-BORO at any time; and will terminate without notice after completion of construction on the entrance and gate in accordance with the Agreement. The Agreement is incorporated herein as a material part of the consideration made to TRI-BORO for the granting by TRI-BORO of the Easements.

The Easements hereby conveyed are subject to any and all easements, restrictions, reservations and conditions contained in duly recorded deeds, plats and other instruments constituting constructive notice in the chain of title to the above-described property which have not expired by a time limitation contained therein or have not otherwise become ineffective.

The signature of Douglas P. Stanley, County Administrator, is affixed hereto on behalf of the Prince Edward County pursuant to a resolution duly adopted by the Board of Supervisors or Prince Edward County, Virginia, to evidence acceptance of this Deed of Easement in accordance with Virginia Code Section 15.2-1803, as amended.

[SIGNATURE PAGE TO FOLLOW.]

WITNESS the following duly authorized signatures and seals.

Tri-Boro Shelving, Inc.

By: \_\_\_\_\_ (SEAL)  
**Antoinette P. DeMaio, CEO/President**

STATE OF Virginia }  
COUNTY/CITY OF \_\_\_\_\_ }to-wit

The foregoing Deed of Easement was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by **Antoinette P. DeMaio, President/CEO, and duly authorized agent for Tri-Boro Shelving, Inc.**

\_\_\_\_\_  
Notary Public

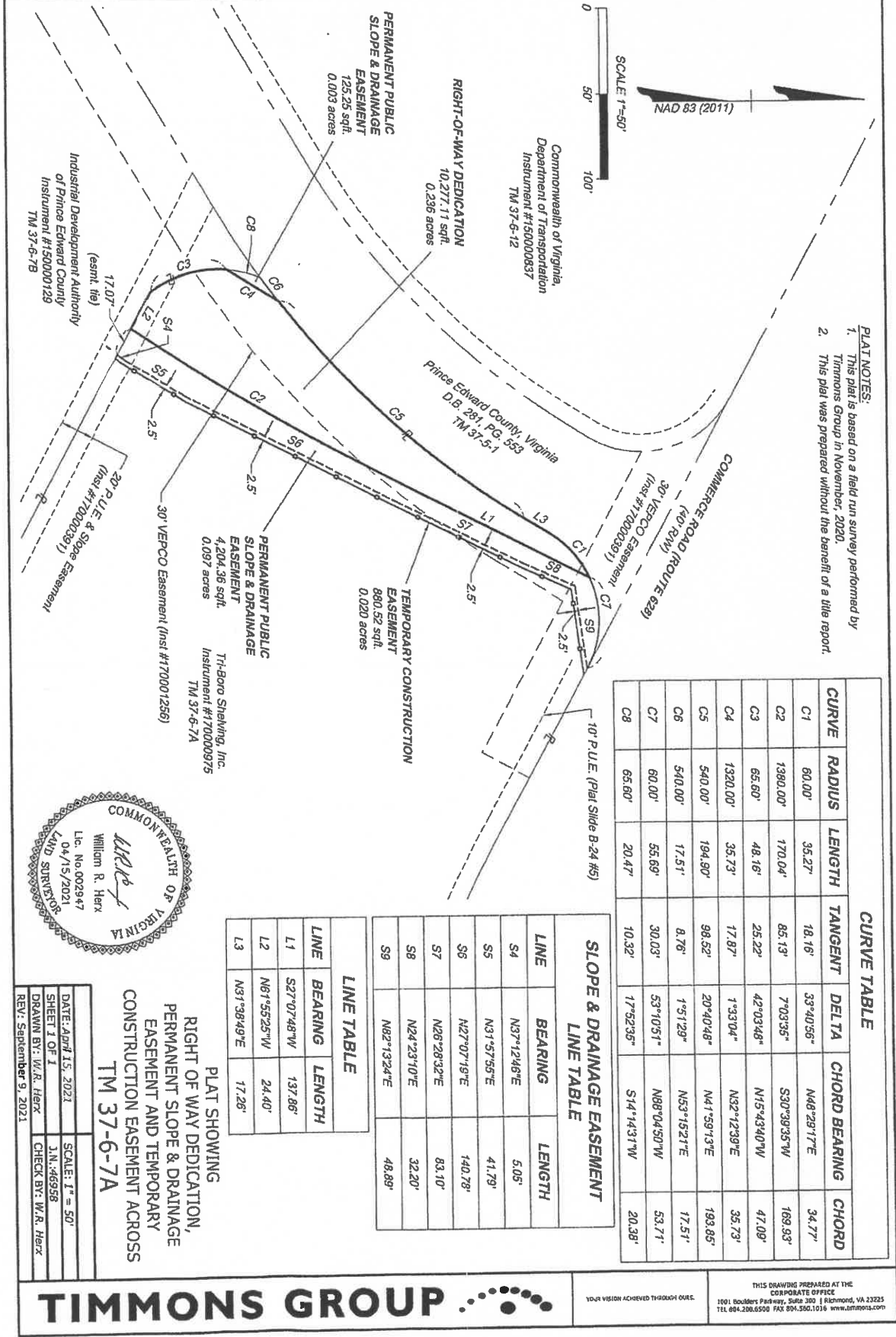
Notary Commission Expiration/ID No.:







# ATTACH PLAT FOR RECORDING



- PLAT NOTES:**
1. This plat is based on a field run survey performed by Timmons Group in November, 2020.
  2. This plat was prepared without the benefit of a title report.

CURVE	RADIUS	LENGTH	TANGENT	DELTA	CHORD BEARING	CHORD
C1	80.00'	35.27'	18.16'	33°40'56"	N48°29'17"E	34.77'
C2	1380.00'	170.04'	85.13'	7°03'35"	S30°39'35"W	189.93'
C3	65.60'	48.16'	25.22'	42°03'48"	N15°43'40"W	47.09'
C4	1320.00'	35.73'	17.87'	1°33'04"	N52°12'39"E	35.73'
C5	540.00'	194.90'	98.52'	20°40'48"	N41°59'13"E	193.85'
C6	540.00'	17.51'	8.76'	1°51'29"	N53°15'27"E	17.51'
C7	60.00'	55.69'	30.03'	53°10'51"	N88°04'50"W	53.71'
C8	65.60'	20.47'	10.32'	17°52'35"	S14°14'31"W	20.38'

LINE	BEARING	LENGTH
S4	N37°12'46"E	5.05'
S5	N31°57'55"E	41.79'
S6	N27°07'19"E	140.78'
S7	N28°28'32"E	83.10'
S8	N24°23'10"E	32.20'
S9	N82°13'24"E	48.89'

LINE	BEARING	LENGTH
L1	S27°07'48"W	137.86'
L2	N61°55'25"W	24.40'
L3	N31°38'49"E	17.28'



**PLAT SHOWING**  
 RIGHT OF WAY DEDICATION,  
 PERMANENT SLOPE & DRAINAGE  
 EASEMENT AND TEMPORARY  
 CONSTRUCTION EASEMENT ACROSS  
**TM 37-6-7A**

DATE: April 15, 2021  
 SHEET 1 OF 1  
 DRAWN BY: W.R. Herz  
 REV: September 9, 2021

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 14, 2022  
**Item #:** 31  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley/Terri Atkins Wilson  
**Agenda Item:** Board Vacancy

**SUMMARY:** At its May 20, 2022 Special Meeting, the Board authorized the County Attorney to file the petition for a Writ of Election from the Prince Edward County Circuit Court for a special election to be held on November 8, 2022 and authorized County staff to advertise for applicants for an interim appointment to fill the vacancy for the District 2 (Lockett) seat on the Board.

A public notice was advertised in The Herald (copy attached) and placed on the County’s website and Facebook page asking for any resident and qualified voter of the Lockett District, who wishes to be considered, to complete and return a Board of Supervisors Vacancy - Citizen Application to the County Administrator’s Office by no later than 4:00 p.m. on Friday, June 10, 2022. A press release was also issued (copy attached).

In total, the County received a total of ten applications for the seat. The Board will have the opportunity to discuss the applicants in a closed session at its meeting on June 14<sup>th</sup>. Based on the 45-day time limit, the Board must make an appointment by June 29<sup>th</sup>. If the Board desires, it could call a special meeting and interview the candidates prior to the deadline.

Upon appointment, this individual will serve on the Board of Supervisors and exercise all powers of the elected office until the Special Election to fill the vacancy is held on Tuesday, November 8, 2022 and the person so elected has qualified. Supervisor Jones’ term of office would have ended December 31, 2023. A winner of the special election for District 201 will then serve until December 31, 2023 and could then run for re-election in the November 2023 election, if they so choose.

**ATTACHMENT:** Public Notice  
Press Release

**RECOMMENDATION:** Make the appointment to fill the District 2 Board seat.

**SAMPLE MOTION:**

I move that the Board of Supervisors appoint \_\_\_\_\_ to fill the District 201 seat on the Board of Supervisors for a term expiring November 8, 2022.

OR

I move that the Board of Supervisors set a special meeting on June \_\_ for the purpose of interviewing candidates to fill the District 201 seat on the Board of Supervisors.

OR

I move that the Board of Supervisors table the request for further discussion.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_



Please publish in the Wednesday, June 1, 2022 and June 3, 2022 editions of The Farmville Herald.



**NOTICE TO THE CITIZENS OF  
LOCKETT DISTRICT 2  
PRINCE EDWARD COUNTY, VIRGINIA**

Pursuant to Virginia *Code* Section 24.2-228, the Prince Edward County Board of Supervisors will begin the process of filling the vacant seat on the Board of Supervisors. The seat represents Lockett District 2 which became vacant effective May 15, 2022, following the tragic death of Supervisor Robert M. Jones. Only qualified voters of the Lockett District can be considered to fill this vacancy.

Any resident and qualified voter of the Lockett District, who wishes to be considered, must complete and return a Board of Supervisors Vacancy - Citizen Application to the County Administrator's Office by no later than 4:00 p.m. on Friday, June 10, 2022. Applications may be obtained from the County Administrator's Office located in the Prince Edward County Courthouse, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, Virginia 23901 or on the County's website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us). Applications received after the established deadline shall not be considered. For additional information or questions, please contact the Prince Edward County Administrator's Office at (434) 392-8837.



## County of Prince Edward, Virginia

### News Release – May 27, 2022

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Contact: Douglas P. Stanley, County Administrator  
[dstanley@co.prince-edward.va.us](mailto:dstanley@co.prince-edward.va.us)  
Office: (434) 392-8837

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#### BOARD TO FILL LOCKETT DISTRICT VACANCY

##### *Appointee Will Hold Seat Until November Special Election*

**Prince Edward County, VA** -- The passing of Supervisor Robert M. Jones on May 15, 2022 created a vacancy on the Prince Edward County Board of Supervisors for the Lockett District 2 seat. In accordance with Section 24.2-228 of the *Code of Virginia*, the County Board of Supervisors is authorized to appoint a qualified voter of the election district to fill the vacancy.

The Board of Supervisors has established a process which invites qualified voters of the Lockett District 2 to apply for the vacancy. A "qualified voter" is generally defined as a person who is entitled to vote pursuant to the Constitution of Virginia and who is (i) 18 years of age on or before the day of the election, (ii) a resident of the Commonwealth and of the precinct in which he/she offers to vote, and (iii) a registered voter. Please refer to Section 24.2-101 of the *Code of Virginia* for the legal definition of qualified voter in its entirety.

Only qualified voters of Lockett District 2 shall be considered to fill this vacancy. If a citizen is unsure if he/she is a qualified voter of Lockett District 2, they may call the County Voter Registrar's office at 434-392-4767 or stop by the office located on the second floor of the Prince Edward County Courthouse.

Qualified voters who wish to be considered for the vacancy must return a Board of Supervisors Vacancy - Citizen Application to the Prince Edward County Administrators Office by not later than 4:00 p.m. on Friday, June 10, 2022. Applications are available on the County's website at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us) or may be obtained in the office of the County Administrator. Applications may be returned by email to [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us), by mail to Prince Edward County, P.O. Box 382, Farmville, VA 23901, or hand-delivered to the County Administrator's Office located at 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, VA. Applications received after the established deadline will not be considered. Applicants are strongly encouraged to provide answers to each question on the application.

The Board of Supervisors will review the applications, may conduct interviews, and will then select a qualified voter of Lockett District 2 to fill the vacancy. Upon appointment, this individual will serve on the Board of Supervisors and exercise all powers of the elected office until the Special Election to fill the vacancy is held on Tuesday, November 8, 2022 and the person so elected has qualified.

For additional information, please contact the Prince Edward County Administrator's Office at 434-392-8837.

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** June 14, 2022  
**Item #:** 32  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Correspondence/Informational - Addendum

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**SUMMARY:**

Please see attachments.

**COST:**

**ATTACHMENTS:**

- a. Citizen Letter Re: Prince Edward County Public Schools

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Booth \_\_\_\_\_  
Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Pride \_\_\_\_\_

Townsend \_\_\_\_\_  
Wilck \_\_\_\_\_

**From:** Ryan Taney <r.taney1987@gmail.com>  
**Sent:** Tuesday, June 07, 2022 4:00 PM  
**To:** board@co.prince-edward.va.us; barbara.johnson@pecps.k12.va.us  
**Subject:** Re:

Dr. Johnson and School Board,

On April 11th, I emailed you regarding questions I had as a concerned parent. I followed up a short time later. During that time, I sent letters to our Governor, Lt. Governor, and Speaker as well as many newspapers pleading on our behalf to help assist and provide adequate funding and self county governance. I rallied with other parents to try and push through a house bill to give you the funding you need. Although I completely understand Richmond ignoring me, I am extremely upset that only ONE person reached out to me in any fashion in regards to my email. What is more upsetting, it was not Dr. Johnson, or my district's representative.

I cannot begin to explain my frustration and anger that as a parent I reach out to our schools superintendent, and am not even acknowledged that I exist.

I am not alone in this emotion. Many other parents and teachers feel their voice does not matter so "why bother".

I was just informed that there are a combined 50+ faculty members, almost exclusively teachers, leaving elementary and middle school this year. I pray for our new middle school Principal and that she can handle the task ahead of her. I have had discussions with quite a few. None had any exit interviews, even those that requested one. No follow up whatsoever.

That is a staggering number larger than the entire employee pool of most businesses here in Farmville.

Further, I just got done speaking with a teacher who is leaving this area. They were a teacher a few counties over, and have applied to this school system, multiple times. "Ghosted" was the term they used when I asked what the outcome was. Their resolution? Rather than continuing to drive to where they currently teach, they are moving from the area since Prince Edward will not even give them a proper reply.

I refuse to sit back and just say "why bother". No longer is a leaking roof the greatest danger to our children, but the lack of support for them.

Again, for the final time, what is the plan? What are we doing? How many teacher openings will we have in our elementary and middle school next year?

Why am I being ignored? How many more parents and community members will it take to get any kind of action and accountability?

This lack of any kind of follow up seems to be a recurring theme in this organization.

Finally, forgive me if I am coming across as harsh. I am beyond upset, hurt, and frustrated.

***My children, the other children of this county, and our teachers, deserve better treatment than what they are being given. I will not stop until they receive it.***

Ryan Taney  
Parent, community member, advocate.

On Mon, Apr 18, 2022 at 9:37 AM Ryan Taney <[r.taney1987@gmail.com](mailto:r.taney1987@gmail.com)> wrote:

Dr. Johnson and The Board.

I was able to watch some of the board via the youtube link. I did see there was some headway on the roof process in which buildings will be done first. It is reassuring that there is a plan in place to hold the building over for the roughly 5 years it will take to get funding, plan, and build a new building. I share Dr. Gur's concerns with the price, but am at least happy we have a plan.

I do want to share that I feel our school has some extremely positive areas. Our nutrition program is outstanding, and the school's actions during virtual learning to ensure it was still available to children was fantastic, and even though such a quick action was needed, it was handled well. The food market program that continues that nutrition home is sincerely something to be proud of. Mrs. Kinne deserves praise for heading that just as much as the parent engagement activities she does. Our technology program is also something to be proud of. The ability to give students laptops to use at school and home for assignments to learn not only helps equal the learning field for all, but prepares them for the future as society continually advances with technology.

However, my concern is these huge wins are overshadowed by our other areas of opportunities. I look forward to hearing the response for my concerns, and offer any help or insight in finding resolutions.

Ryan Taney, EMT-B

*EMS Captain, President- Hampden-Sydney Volunteer Fire Department  
Former President, EMT- Prince Edward Volunteer Rescue Squad*

On Mon, Apr 11, 2022 at 10:47 AM Ryan Taney <[r.taney1987@gmail.com](mailto:r.taney1987@gmail.com)> wrote:

Dr. Johnson and Members of The Board,

My name is Ryan Taney, and I live in the Hampden district. My daughter is in 4th grade, and loves her teachers dearly.

I am emailing you because, like many other parents, I have two jobs and am unable to attend the board meeting. I respectfully request this letter be read at the meeting if possible as I would like this to be public record.

I come to you today as a concerned parent, and speak for dozens of others. I have but one main question in my head. Why?

Why did it take a newspaper article to jumpstart repairing a leaking roof?

Why has this board done little to nothing in pressing Richmond to pass a bill allowing this county to procure the funding it needs to build a better school, and pay our teachers a fair wage?

Why are we losing teachers in droves?

Why are we unable to attract new ones?

Why is there no accountability at any level in this system?

And lastly, why should I feel it is acceptable to send my children to this school?

I am appalled at the lack of any attention to our teachers and staff, and any legitimate help or direction from their leaders. I feel as though because this school is the only public option for the county, its performance is just accepted. But all we are doing is setting up our children for failure, which in turn sets this entire county up for failure.

So, as a parent, I am requesting the following information, and for it to be shared publicly. I will not chase these answers down, but I do expect that us parents are notified of these answers in a transparent and timely fashion.

What is the current status of the roof repair for the elementary school, and what is the written action plan set forth to maintain it?

What is being done by the school board and administrators to campaign for HB63?

What is the attendance records percentage YTD and by month for the three school divisions? What is the action plan for any division below 97%, and why are we accepting those numbers?

What is being done to recruit and retain teachers? Are we performing exit interviews for each teacher, and what are the results of those?

What is the plan for middle school next year? By my calculations, we do not have enough teachers for the school to operate successfully.

What is the written education plan to bring our school up from one of the worst in the state?

And finally, what are we doing to hold our administrative staff accountable? From the board itself, to our superintendent to our deans. When plans are not followed through, be it a teacher with a lesson plan, or you, Dr Johnson, in not getting our roof repaired, how is that being handled?

I look forward to the answers to these questions, and actions being taken to correct these grave issues.

Thank you for your time.

Ryan Taney