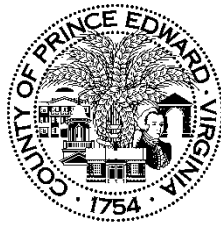


MISSION STATEMENT

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."

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BOARD OF SUPERVISORS MEETING AGENDA

August 9, 2022

Due to COVID-19, the Prince Edward County Board of Supervisors is operating public meetings pursuant to judicial order guidelines for masking and social distancing in the Prince Edward County Courthouse. While meetings are open to in-person participation, there is limited available seating. Citizens are strongly encouraged to participate in meetings through written comments and/or remote participation by calling: **1-844-890-7777, Access Code: 390313** (*If busy, please call again.*) Additionally, citizens may view the Board meeting live in its entirety at the County's YouTube Channel, the link to which is provided on the County's website.

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Public Participation and Public Hearing comments for County meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one the following methods:

1. **Written Comments:** Please limit word count to no more than 500 words. Must be received by 2:00 p.m. the day of the meeting.
  - a. **Mailed:** Board of Supervisors, P.O. Box 382, Farmville, VA 23901.
  - a. **E-Mailed:** Board of Supervisors: [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)
  - b. **County Dropbox:** Written comments may also be placed in the County "payment dropbox", located in courthouse parking lot by 2:00 p.m. the day of the meeting.
2. **Verbal Comments:** Citizens may also participate remotely during the meeting. Using the meeting call-in information provided above, citizens may **phone-in to the meeting and provide comments during the Public Participation/Public Hearing portion of the agenda**; however, **citizens are encouraged to pre-register** with the County Administrator's Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

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AGENDA

7:00 p.m.	1.	The Chair will call to order the August meeting of the Board.	5
	2.	Invocation	5
	3.	Pledge of Allegiance	5
	4.	Conflict of Interest Disclosures	7
	5.	Recognitions	9
	6.	<u>PUBLIC PARTICIPATION:</u> <i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>	11
	7.	Board of Supervisors Comments	13
	8.	<u>Consent Agenda:</u>	
	a.	Treasurer's Report	15
	b.	Approval of Minutes	17
	c.	Review of Accounts & Claims/Board Mileage Reports/County Attorney Invoices	61
	d.	The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.	101
	e.	<u>Event Permits:</u> Appomattox Young Farmers Truck & Tractor Pull Five County Fair	103

9.	Highway Matters	111
10.	Virginia Department of Forestry: Kirby Woolfolk	113
11.	Community Partners Updates: Prince Edward County Public Schools Town of Farmville Commonwealth Regional Council Virginia State Parks Prince Edward County Extension	115
12.	Economic Development/Tourism Update – Chelsey White	117
13.	Va. Business Ready Sites Program Grant for HIT Park – Chelsey White/Doug Stanley	121
14.	Appointments: BOS Positions – Sarah Elam Puckett	125
15.	Appointments: Citizen Volunteer Positions – Sarah Elam Puckett	127
16.	Appointment: County Hazardous Material Coordinator – Sarah Elam Puckett	141
17.	Appointment: CPMT-Private Provide Position – Douglas P. Stanley	143
18.	County Attorney’s Report: Terri Atkins Wilson, Esq.	145
19.	County Administrator’s Report: Douglas P. Stanley	147
20.	<u>Monthly Reports:</u>	149
	a. Animal Control	150
	b. Building Official	153
	c. Cannery	154
	d. Commonwealth Regional Council	155
	e. Prince Edward County Extension	156
	f. Southside Virginia Community College	159
	g. Tourism	164

(NOTE: Additional agenda items may be added to the Table Pack and available for review after 4:30 p.m. on August 9, 2022.)



**Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2022
Item #: 1, 2, 3
Department: Board of Supervisors
Staff Contact: Douglas P. Stanley / Sarah Elam Puckett
Agenda Item: Call to Order, Invocation, Pledge of Allegiance, Remote Participation

SUMMARY:

1. **Call To Order:** Board Chair Pride will call to order the August meeting of the Prince Edward Board of Supervisors.

In-Person Participation: While county meetings have re-opened to the public, there could still be limited seating, if social distancing is needed. To enter the Prince Edward County Courthouse, unvaccinated individuals are required to wear a mask at all times and socially distance. Vaccinated individuals are encouraged to wear a mask. Based on the uncertainty of social distancing requirements, the exact number of seats available in the Board/Planning Commission meeting room is uncertain. The County appreciates the public’s patience as staff continues to adapt to the public safety recommendations and guidelines of the Virginia Department of Health and the CDC.

Due to the COVID-19 Emergency, the Prince Edward County Board of Supervisors is operating pursuant to and in compliance with its “EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE.” Effective August 1, 2021, the Board has re-opened meetings to in-person participation by the public; however, there could still be limited available seating. Citizens are strongly encouraged to participate in meetings through in-person participation, written comments, and/or remote participation by calling: **1-844-890-7777, Access Code: 390313** (*If busy, please call again.*) Additionally, citizens may view the Board meeting live in its entirety at the County’s YouTube Channel, the link to which is provided on the County’s website.

2. **Invocation**
3. **Pledge of Allegiance**

COST:

ATTACHMENTS:

RECOMMENDATION:

SAMPLE MOTION:

Motion _____ Cooper-Jones _____ Gilliam _____ Stiff _____
Second _____ Emert _____ Pride _____ Townsend _____
Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2022
Item #: 4
Department: Board of Supervisors
Staff Contact: Douglas P. Stanley / Sarah Elam Puckett
Agenda Item: Conflict of Interest Act Disclosures

SUMMARY:

The Chair will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

COST:

ATTACHMENTS:

RECOMMENDATION:

SAMPLE MOTION:

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Pride _____

Stiff _____
Townsend _____
Watson _____



STATEMENT OF DISCLOSURE

DECLARATION OF INTEREST

1. Transaction Under Discussion/Consideration: _____

2. Nature of Public Official's Personal Interest Affected by the Transaction: _____

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: _____

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes _____ No _____

Signature: _____ Date: _____

DECLARATION OF ACCURACY

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: _____ Date: _____

Print Name _____

Address _____



**Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2022
Item #: 5
Department: County Administration
Staff Contact: Crystal Baker/Sarah Elam Puckett
Agenda Item: Recognitions

Summary:

“Recognitions” is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of students, employees and our citizen volunteers who serve the County of Prince Edward.

1. **Employee of the Month:** We would like to recognize Prince Edward County’s August Employee of the Month, Ms. Germaine Mobley. August 2022 marks Ms. Mobley’s 23-year anniversary at Rice Solid Waste Convenient Center. Ms. Mobley was nominated by citizen Vicky Page, who will also be present at the Board meeting.

2. **Employee Recognition:** We would also like to recognize Trey Pyle, Deputy Emergency Management Coordinator, for his completion of the FEMA National Emergency Management Basic Academy, a 120-hour professional program for individuals in career emergency management positions. Prior to admission to the Academy, Trey had to complete 12 additional prerequisite classes.

Attachments:

Recommendation:

SAMPLE MOTION:

Motion _____ Cooper-Jones _____ Gilliam _____ Stiff _____
Second _____ Emert _____ Pride _____ Townsend _____
Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2022
Item #: 6
Department: Board of Supervisors
Staff Contact: Douglas P. Stanley / Sarah Elam Puckett
Agenda Item: Public Participation

SUMMARY:

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.

OPPORTUNITIES FOR PUBLIC PARTICIPATING & PUBLIC INPUT

Public Participation and Public Hearing comments for County meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one the following methods:

1. **Written Comments:** Please limit word count to no more than 500 words. Comments must be received by 2:00 p.m. the day of the meeting.

- a. **Mailed:** Board of Supervisors
P.O. Box 382, Farmville, VA 23901.
- b. **E-Mailed:** Board of Supervisors: board@co.prince-edward.va.us
Planning Commission: info@co.prince-edward.va.us

2. **Verbal Comments:** Citizens may also participate remotely during the meeting. Using the meeting call-in information provided, citizens may **phone-in to the meeting and provide comments during the Public Participation/Public Hearing portion of the agenda;** however, **citizens must pre-register** with the County Administrator's Office at 434-392-8837 **by 2:00 p.m. the day of the meeting.** Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

ATTACHMENTS: Public Participation Tracking Form

RECOMMENDATION: None.

Motion _____	Cooper-Jones _____	Gilliam _____	Stiff _____
Second _____	Emert _____	Pride _____	Townsend _____
			Watson _____

PUBLIC INPUT TRACKING LOG

ITEM NUMBER	CITIZEN REMARK	REMARK DATE	REPEAT REMARK	STATUS
1			Y N	
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



**Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2022
Item #: 7
Department: Board of Supervisors
Staff Contact: Douglas P. Stanley / Sarah Elam Puckett
Agenda Item: Board of Supervisors Comments

SUMMARY:

The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

COST:

ATTACHMENTS:

RECOMMENDATION: None.

SAMPLE MOTION:

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Pride _____

Stiff _____
Townsend _____
Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2022
Item #: 8-a
Department: Treasurer
Staff Contact: Donna Nunnally
Agenda Item: Treasurer's Report

SUMMARY:

The Treasurer's Report will be in the Table Pack.

COST:

ATTACHMENTS: Treasurer's Report

RECOMMENDATION: Approval.

SAMPLE MOTION:

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Pride _____

Stiff _____
Townsend _____
Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2022
Item #: 8-b
Department: County Administration
Staff Contact: Karin Everhart
Agenda Item: Approval of Minutes

SUMMARY:

Attached are draft minutes for the Board's review and approval.

COST:

ATTACHMENTS:

RECOMMENDATION: Approval.

SAMPLE MOTION:

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Pride _____

Stiff _____
Townsend _____
Watson _____

July 15, 2022

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Friday, the 15th day of July, 2022; at 5:30 p.m., there were present:

Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.,
Odessa H. Pride
Carol R. Stiff
Jerry R. Townsend

Also present: Douglas P. Stanley, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and Terri Atkins Wilson, County Attorney.

Chairman Pride called the special meeting to order.

Chairman Pride stated:

Due to the COVID-19 Emergency, the Prince Edward County Board of Supervisors is operating pursuant to and in compliance with its "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." Effective August 1, 2021, the Board has re-opened meetings to in-person participation by the public; however, there could still be limited available seating. Citizens are strongly encouraged to participate in meetings through in-person participation, written comments, and/or remote participation by calling: 1-844-890-7777, Access Code: 390313 (If busy, please call again.) Additionally, citizens may view the Board meeting live in its entirety at the County's YouTube Channel, the link to which is provided on the County's website.

Chair Pride offered the invocation and led the Pledge of Allegiance.

Chair Pride welcomed Supervisor Carol R. Stiff.

In Re: Closed Session

Chairman Pride made a motion, seconded by Supervisor Emert, that the Board convene in Closed Session for discussion and consideration of the applications for the appointment to fill the District 7 seat on the Board of Supervisors, pursuant to the exemption provided for in Section 2.2-3711(A)(1) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Odessa H. Pride	
	Carol R. Stiff	
	Jerry R. Townsend	

The Board returned to regular session by motion of Supervisor Emert, seconded by Supervisor Townsend and adopted as follows:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Odessa H. Pride Carol R. Stiff Jerry R. Townsend	Nay: None
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On motion of Chair Pride, and seconded by Supervisor Cooper-Jones, and carried by the following roll call vote:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Odessa H. Pride Carol R. Stiff Jerry R. Townsend	Nay: None
------	---	-----------

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Board Vacancy – District 7 (West End)

At its June 14, 2022 reconvened meeting, the Board authorized the County Attorney to file the petition for a Writ of Election from the Prince Edward County Circuit Court for a special election to be held on November 8, 2022 and authorized County staff to advertise for applicants for an interim appointment to fill the vacancy for the District 7 (West End-Farmville) seat on the Board of Supervisors.

A public notice was advertised in The Herald (copy attached) and placed on the County's website and Facebook page asking for any resident and qualified voter of District 7, who wishes to be considered, to complete and return a Board of Supervisors Vacancy - Citizen Application to the County Administrator's Office by no later than 4:00 p.m. on Friday, July 8, 2022. A press release was also issued.

To date the County has received a total of two (2) applications for the seat. Based on the 45-day time limit, the Board must make an appointment by July 29, 2022. If the Board desires, it could call a special meeting and interview the candidates prior to the deadline.

Upon appointment, this individual will serve on the Board of Supervisors and exercise all powers of the elected office until the Special Election to fill the vacancy is held on Tuesday, November 8, 2022 and the person so elected has qualified. Supervisor Wilck’s term of office would have ended December 31, 2025. The winner of the November 8th special election for District 7 will then serve until December 31, 2025 and could run for re-election, if they so choose.

A vote was taken on the candidates, as follows:

<u>Candidate</u>	<u>Vote</u>
Bruce Davis	Jerry R. Townsend
Brett Von Cannon Watson	Pattie Cooper-Jones
	J. David Emert
	Llew W. Gilliam, Jr.
	Odessa H. Pride
	Carol R. Stiff

Brett Von Cannon Watson will fill the interim position on the Board of Supervisors and hold office until the vacancy is filled by special election and the person so elected has qualified.

In Re: Board Vacancy – District 1

Mr. Stanley stated that if the Board of Supervisors wishes to fill the vacancy of the seat held by Supervisor Beverly M. Booth - District 1, the Code of Virginia requires that a petition for a special election be filed with the Circuit Court within fifteen (15) days of the creation of the vacancy (by July 20, 2022). The appointment to fill the vacancy until the special election can be held must be made within 45 days (by August 19, 2022).

Supervisor Booth’s term of office would have ended December 31, 2023. The individual elected in the special election for District 1 will serve until December 31, 2023 and is then eligible to run for re-election in the November 2023 election, if they so choose.

In order to file a petition with the Circuit Court, it requires a motion and affirmative vote from the Board of Supervisors to request a special election to fill the vacancy left by the resignation of Supervisor Booth. It also requires a motion if the Board wishes to conduct the special election with the general election on November 8, 2022. Thirdly,

it requires the County Attorney to prepare and file with the Circuit Court a petition for a special election that sets forth those facts as well as prepare a Writ-of-Election to be endorsed by the Judge and entered as an Order of the Court.

Mr. Stanley said the Board may appoint someone to fill the vacancy in the interim. If a majority of the remaining members of the Board cannot agree, or do not act, the judges of the Circuit Court of the County may make the appointment. If agreeable, Mr. Stanley suggested the Board authorize County staff to advertise for applicants for the interim appointment with a deadline the last week of July and a meeting to be held the first week of August.

Following some discussion, Supervisor Emert made a motion, seconded by Supervisor Cooper-Jones, to request a special election to be held to fill the vacancy on the Board of Supervisors for District 1, and that the special election be held in conjunction with the General Election on November 8, 2022; to authorize the County Attorney to file the petition and see a Writ of Election from the Prince Edward County Circuit Court for a special election to be held on November 8, 2022; and that the Board authorize County staff to advertise for applicants for an interim appointment for the District 1 seat; and to set July 29, 2022 at 4:00 p.m. the deadline for those applications; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Odessa H. Pride Carol R. Stiff Jerry R. Townsend	Nay: None
------	---	-----------

Following some discussion, a special meeting will be held Thursday, August 4, 2022 at 5:30 p.m. to discuss the appointment of an interim member to fill the vacancy for the District 1 seat on the Board of Supervisors

In Re: PPEA Interim Agreement

Mr. Stanley stated that on December 9, 2021, the Prince Edward County Board of Supervisors accepted the unsolicited proposal of Prince Edward County Infrastructure, LLC (PECI) for the design and construction of a water system serving the County; and further move the Board make a determination to use competitive negotiation in selecting a contractor; and to authorize the County Administrator to post the non-confidential portions of the proposal and advertise for the receipt of competing proposals for a period of not less than 45 days. The County received no competing proposals.

Since that time, County staff and our selected consultants have been negotiating an interim agreement with PECI for the development, design and construction of the water treat plant and distribution system consistent with the

Design-Builder's proposal and the County's guidelines and procedures concerning the Public-Private Education facilities and Infrastructure Act of 2002 as adopted on July 8, 2008.

Per Section IX.C of the County's guidelines, 30 days prior to entering into an interim agreement the County shall provide an opportunity for public comment. Such public comment shall include a Public Hearing held by the Board of Supervisors.

Staff has considered the Proposal and has determined in the interest of developing a water supply system it is in the best interest of the County to proceed and established the 30-day period for public comment. The draft interim agreement has been reviewed by our PPEA Legal Counsel – Sharon Pandek (Pandek & Taves, PLLC) and our Engineering consultant – Tom Frederick (Pennoni Engineering). Based on their input a number of changes have been made to the Agreement. As currently written the County will be responsible for up to \$1 million of design cost of the project if the project does not move forward to construction. One of the issues with the 2009 project effort was the concern that the County spent over \$2 million with Crowder Construction to advance the PPEA. Not all of the work was deemed “throw away” and helped with the current project effort. We have worked to try to limit the exposure to the extent possible for the County on this latest effort.

Joe Hines, Timmons Group, stated \$2 million worth of work was completed in 2009; he said use data to put in a proposal which the State viewed as reasonable to get the project done within a three-year period. One basic element that is in place is we do have a Memorandum of Agreement with the Department of General Services with a verified demand; they have given us a 30-year projection of 1 million gallons per day of water that they would need. He added there is minimal risk because of having customers now that it didn't have back then. Mr. Hines said they have accounted for the economic development opportunities within the water withdrawal application. He said water is a fundamental building block within a successful community with successful economic development effort. He said that in the state, there are only 25 reservoirs like this and it is a unique asset. Mr. Hines said there have been multiple billion-dollar projects come across his desk; the current client list has over \$20 billion in active projects with over 10,000 jobs. He stated that this project will partner with Nottoway County and the State facilities there will allow for regional efforts. He then provided examples of some other projects.

Mr. Hines said the design-build process is a two-step process. He said Timmons has applied for a number of grants to help offset the costs.

Ms. Pandak said all is covered in an attempt to solidify the agreement.

Tom Frederick, Pennoni Engineering, said they conducted a review of the PPEA document including all the technical criteria that was put into that report, checked references; they received good feedback and the proposal is sound. He said a key in the success of this project is in removing the organic garbage from the water in the reservoir and the design/build team has a good handle on what needs to be done to make sure that the appropriate treatment is provided. He said in reviewing the Agreement, he said to make sure the County has the necessary cost estimates to minimize the risk and promotes the most options for the County so that it dovetails with the financial review that Davenport will be doing, to make sure it is not just a technically sound project but also a financially sound project.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to accept the interim agreement as drafted with Prince Edward County Infrastructure, LLC for Design and Construction of Sandy River Reservoir Water Treatment and Distribution Project for the purposes of posting for a 30-day comment period, and to authorize the public hearing to receive public comment on the Interim Agreement on August 23, 2022 in accordance with the County's PPEA Guidelines; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Odessa H. Pride Carol R. Stiff Jerry R. Townsend	Nay: None
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In Re: Closed Session

Chairman Pride made a motion, seconded by Supervisor Townsend, that the Board convene in Closed Session for consultation with and a briefing by the County Administrator and County Attorney pertaining to pending litigation related to the appeal of the decision of the Board of Zoning Appeals in the Bowman matter, where such briefing in an open meeting would adversely affect the litigating posture of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(7) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Odessa H. Pride Carol R. Stiff Jerry R. Townsend	Nay: None
------	---	-----------

The Board returned to regular session by motion of Supervisor Emert, seconded by Supervisor Townsend and adopted as follows:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Odessa H. Pride
Carol R. Stiff
Jerry R. Townsend

Nay: None

On motion of Chair Pride, and seconded by Supervisor Cooper-Jones, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Odessa H. Pride
Carol R. Stiff
Jerry R. Townsend

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to direct legal counsel to file and pursue an appeal to the Prince Edward County Circuit Court of the June 21, 2022 decision of the Board of Zoning

Appeals in the Bowman matter; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Odessa H. Pride
Carol R. Stiff
Jerry R. Townsend

Nay: None

On motion of Supervisor Townsend, seconded by Supervisor Emert, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Odessa H. Pride	
	Carol R. Stiff	
	Jerry R. Townsend	

the meeting was adjourned at 6:56 p.m.

DRAFT

July 19, 2022

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 19th day of July, 2022; at 7:00 p.m., there were present:

Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Odessa H. Pride
Carol R. Stiff
Jerry R. Townsend
Cannon Watson

Also present: Douglas P. Stanley, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Chelsey White, Director of Economic Development and Tourism; Kim Allen, Department of Social Services Director; Justine Young, Piedmont Senior Resources; Cheryl Stimpson, Director of Finance; and Terri Atkins Wilson, County Attorney.

Chairman Pride called the July meeting to order.

Chairman Pride stated:

Due to the COVID-19 Emergency, the Prince Edward County Board of Supervisors is operating pursuant to and in compliance with its "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." Effective August 1, 2021, the Board has re-opened meetings to in-person participation by the public; however, there could still be limited available seating. Citizens are strongly encouraged to participate in meetings through in-person participation, written comments, and/or remote participation by calling: 1-844-890-7777, Access Code: 390313 (If busy, please call again.) Additionally, citizens may view the Board meeting live in its entirety at the County's YouTube Channel, the link to which is provided on the County's website.

The Prince Edward County Board of Supervisors strongly encourages citizen input and engagement in our County government. Due to COVID-19, the Board of Supervisors, Planning Commission, and other County committees, boards, etc. are operating pursuant to the following protocols for public input and public participation.

Public Participation and Public Hearing comments and information regarding the limited number of seats for in-person participation at County meetings are coordinated through Karin Everhart, Deputy Clerk to the Board of Supervisors, as follows:

- In-Person Participation:** While county meetings have re-opened to the public, there could still be limited seating, if social distancing is needed. To enter the Prince Edward County Courthouse, unvaccinated and vaccinated individuals are required to wear a mask at all times and socially distance. Based on the uncertainty of social distancing requirements, the exact number of seats available in the Board/Planning Commission meeting room is uncertain. The County appreciates the public's patience as staff continues to adapt to the public safety recommendations and guidelines of the Virginia Department of Health and the CDC.

2. **Written Comments:** Please limit word count to no more than 500 words. Comments must be received by 2:00 p.m. the day of the meeting.
 - a. **Mailed:** Board of Supervisors (or Planning Commission)
P.O. Box 382, Farmville, VA 23901.
 - b. **E-Mailed:** Board of Supervisors: board@co.prince-edward.va.us
Planning Commission: info@co.prince-edward.va.us
3. **Remote Participation:** Citizens may participate remotely during the meeting. To call in to the meeting, please dial: **1-844-890-7777**. When prompted for an Access Number: **390313**. Citizens may provide comments during Public Participation and/or for a specific Public Hearing on the agenda. Citizens are encouraged to pre-register with the County Administrator's Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of speakers, the Chair will determine the time allotted to each speaker.
4. **County YouTube Channel:** Citizen may also view the monthly Board of Supervisors meeting live at the County's YouTube Channel: (link is also on County website under Meetings & Public Notices.)
<https://www.youtube.com/channel/UCyfpsa5HEjIWejBSc5XwplA/featured> .

Chair Pride offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Act

(None)

In Re: Recognitions

"Recognitions" is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of students, employees and our citizen volunteers who serve the County of Prince Edward.

Mrs. Crystal Baker stated, "We would like to recognize Prince Edward County's July Employee of the Month, Bernice Letterman. Bernice is the Administrative Assistant for the Prince Edward County Sheriff's Office and is commonly referred to as "Wonder Woman" by the Sheriff's Department. Our Deputies are uniformed, equipped and ready to respond because of her hard work behind the scenes. "She wears many hats [and] never complains." Mrs. Letterman goes "above and beyond her job description". When asked her favorite part of the job, Bernice stated, "taking care of [her] guys and gals". Congratulations, Bernice! Thank you for your continued hard work and dedication to Prince Edward County."

Mr. Stanley presented the first COVID Scholarship to Morgan E. Curtis, a 2022 graduate of Prince Edward County High School, and the first of the Vaccinate Prince Edward scholarship recipients that the Board of Supervisors will celebrate. Morgan will be attending Samford University in the fall.

Chair Pride presented a \$2,000 check to Ms. Curtis to forward her education at Samford University.

Chair Pride then stated:

I wish to recognize that Board Member J. David Emert is participating this evening via remote telephone access. As required by the Board of Supervisors' Electronic Meeting Policy and Section 2.2-3708.2 of the Code of Virginia, Supervisor Emert has provided notice that he would have to be physically absent from tonight's meeting, due to illness. He has requested remote participation in tonight's meeting from his homes near Prospect, Virginia. His request is in conformance with the Board's Electronic Meeting Policy and the requirements of the Code of Virginia.

Pending an objection from a member of this Board, the remote participation of Supervisor Emert shall be approved, and noted in the minutes of this meeting.

There were no objections.

In Re: Public Participation

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests the Administrator, Attorney or county staff to immediately correct any factual error that might occur.

(None)

In Re: Board Comments

Chair Pride welcomed everyone to the meeting, stating that they are active participants in Prince Edward County.

The Supervisors welcomed all in attendance, and thanked all for their participation and guidance to the Board.

In Re: Consent Agenda

On motion of Supervisor Cooper-Jones, seconded by Supervisor Townsend, and carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Odessa H. Pride Jerry R. Townsend James R. Wilck	Nay: None
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the Board accepted the May 2022 Treasurer’s Report; the minutes of the meetings held May 31, 2022, June 7, 2022, and June 14, 2022 at 7:00 p.m., and June 14, 2022 at 9:30 p.m.; Accounts and Claims, Board Mileage Sheets; and Salaries.

Prince Edward Treasurer's Report - May 2022

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	\$21,759,534.33	\$21,759,534.33
Benchmark Social Services	\$201,721.03	\$201,721.03
Benchmark School Fund	\$1,655,133.30	\$1,655,133.30
Benchmark Food Service	\$514,521.42	\$514,521.42
TOTAL		\$24,131,010.08
Certificates of Deposit		
Benchmark		\$2,642,175.84
Farmers Bank		\$2,460,767.99
Benchmark 5 Yr CD-letter of credit		\$658,143.24
TOTAL		\$5,764,884.31
GRAND TOTAL		\$29,895,894.39

In Re: Highway Matters

Scott D. Frederick, P.E., VDOT Resident Engineer, reported there were 968 fatalities in Virginia in 2021; of that, he said some of the contributing factors in those are alcohol (247), unbelted or unrestrained drivers (334), and speed (445). He said there is a change that several of those factors could have been in the

same accident. He said the DMV website, where he finds these statistics, said that 81.7% of drivers use seatbelts. He stressed the importance of seatbelt use. Mr. Frederick said the numbers are also broken down by County; in Prince Edward County, in 2021, there were 320 total crashes, with seven fatalities as a result of those crashes. Two of those had alcohol involved, four had speed as a contributing factor, and three with an unrestrained driver or passengers. He asked that everyone share this message with co-workers, friends and family, to reduce or eliminate the contributing factors would reduce or eliminate fatalities. Just putting your seatbelt on makes you 45% more likely to survive a crash in a car, or 60% in the front of a small pickup truck.

Mr. Frederick presented an update on VDOT activity; he said crews are working on the Rural Rustic projects. On Schoolhouse Road, the brush has been cut back and drainage work is being done. On Bolden-Flournoy Road and Whispering Woods Road, crews are doing the same type work with a completion date on all three before cold weather.

The round-about project is on schedule, and the 56-day closure is scheduled to be removed August 1. He said discussion is ongoing regarding the Route 460/Route 307 intersection issues. VDOT is considering reflective paint for the islands and installing bollards (hip-height reflective posts); VDOT is also considering, prior to the paving job that will take place next year, if there is still an issue, reducing traffic to the left lane prior to the intersection and then following Route 307, it would open to two lanes again.

Supervisor Gilliam said there is a lot of tree growth that needs cut back.

Mr. Stanley reported there is brush growing into the right-of-way at the turn at Heights School Road; he said VDOT has cut as much as they could, and asked that Supervisor Gilliam look to make sure his issue was addressed.

Supervisor Emert reported that brush on Oliver Road and Hard Times Road is getting very high; on the Six Year Plan, he has received a call from every resident on Chinquapin Road asking that it be taken off as far as paving. Mr. Frederick said that will be discussed at the next Six-Year Plan meeting.

Mrs. Puckett asked about the request from the Sheriff and Board of Supervisors regarding a consideration for a 45-mile per hour speed zone. Mr. Frederick said it has been submitted it, and it is a 90-120-day turnaround on those requests.

Supervisor Townsend thanked Mr. Frederick for meeting him on Bolden-Flournoy Road last week; he appreciates the cooperation.

Chair Pride stated there is a large pothole on Route 133 across from Worsham Grocery, on the right-hand side of the road, which needs to be addressed. She said that on Douglas Church Road, where it joins Carter [Road], there is a large hole.

Supervisor Gilliam reported that at the roundabout at Kingsville, at the Exxon, tractor trailers cannot see south to pull out because of the barricade signs. Mr. Frederick indicated he would review with the contractors.

Supervisor Townsend asked about the trees growing near the bridges on Mt. Pleasant and New Bethel Roads, and on Route 360 near the dumpster site; Mr. Frederick said the inmate program normally takes care of that, but brush is growing so quickly this year.

Chair Pride thanked Mr. Frederick for the detailed reports this evening; she said it is appreciated.

In Re: Public Hearing – SCOPE Building, Designation as Surplus Property

Chairman Pride announced that this was the date and time scheduled for a public hearing in accordance with Section 15.2-2507 of the *Code of Virginia*, the Board will consider the disposition of the county-owned SCOPE Building, located at 505 Griffin Boulevard, Farmville, VA, pursuant to the County's Procedure for Disposition of Surplus Real Property. Notice of this hearing was advertised according to law in the Wednesday, June 29, 2022, Wednesday, July 6, 2022 and Wednesday, July 13, 2022 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Stanley stated that pursuant to County Policy adopted October 9, 2007, whenever the Board of Supervisors of Prince Edward County, Virginia deems it in the best interest of the citizens of said County to dispose of any surplus real property owned by said County, the Board shall first conduct a public hearing prior to the disposition. After the public hearing and upon affirmative vote of a majority of the members of the Board, the property shall be declared surplus and shall be advertised for sale. The County shall also obtain an appraisal of value of the property and shall accept no bid which is less than the appraised value.

Phillip Moore, Building Inspector, completed a courtesy inspection of the SCOPE Building prior to allowing rental of the building to the general public or reuse by Piedmont Senior Resources for providing

meals to the public. After inspection, Mr. Moore has determined the building cannot function safely for public gatherings. The rear of the building has significant rot in the crawlspace which has caused settling of the floor. Based on his inspection, Mr. Stanley suspended rental of the building. The Meals-on-Wheels Office in the front of the building can still be utilized. Based on previous discussions with the Properties Committee, staff have obtained an appraisal of the building to propose offering the building for sale to the public in lieu of renovating and correcting the building issues. Rather than re-invest and renovate the SCOPE Building, it is felt that investing in a larger facility with more parking, like the Mary E. Branch Building, would be a better use of County funds.

The Scope Building was purchased by the County via vote by the Board on April 6, 2010 to expand recreational opportunities for senior citizens. The SCOPE Building has since been used by the Meals-on-Wheels program, Piedmont Senior Resources, by a number of church groups over the years, and for rent to various citizens for a place for birthday parties, family get-togethers, etc. In talking with staff, the building was used 2-6 times on average per month. We have met with representatives of the NAACP who have indicated concerns with the County disposing of the property and not fixing the property up for its intended use.

As part of a previous agreement, the County is responsible for providing office space for Meals-on-Wheels. We are currently in discussion with DSS/STEPS to provide space in their building. If we were to work with STEPS, we would give STEPS a credit on their rent paid to offset the office space/SF.

If the Board is inclined to do so, the property can be declared surplus property and advertised for sale not less than once a week for four consecutive weeks in a newspaper of general circulation in the County and either the Richmond Times-Dispatch or Lynchburg News and Advance for two consecutive weeks. The County's Procedure for Disposition of Surplus Real Property dictates that the County shall sell the property by public auction (not within seven (7) days of the last date of advertisement). The Board does have the ability to deviate from all or any of this procedure upon unanimous vote of the Board members present.

Chair Pride opened the public hearing.

Supervisor Emert stated the Committee held several meetings regarding this building, and the building is in terrible shape. He said he did not talk with Ms. Watson personally, but has talked with others

and they understand just what condition that building is in, along with the parking issues. He said the Committee understands the importance of the building but they also understand the building is beyond repair.

Chair Pride read an email received from Bernetta Watson:

*Dear Board Members,
I am writing to express my concern regarding the disposition of the SCOPE Building located on Griffin Boulevard. The building has been historically important in the community, especially to the African-American citizens. It concerns me that it will be lost and the struggles that led to its erection be forgotten. It would be extremely unfortunate for this piece of history to be lost.
I am suggesting that this matter be tabled and additional study be conducted.
Thank you for your consideration.*

There being no one wishing to speak, Chair Pride closed the public hearing.

Following some discussion, Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, that pursuant to the County's Procedure for Disposition of Surplus Real Property, to declare the SCOPE Building as surplus property and advertise the property for sale by sealed bid once a week for four consecutive weeks in the Farmville Herald and on the County's website; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Odessa H. Pride		
	Carol R. Stiff		
	Jerry R. Townsend		
	Cannon Watson		

In Re: Public Hearing – Ordinance Amendment, Section 3-100.11

Chairman Pride announced that this was the date and time scheduled for a public hearing in accordance with Section 15.2-2507 of the *Code of Virginia*, the Board will consider an ordinance amendment to amend and re-ordain Appendix B of the Prince Edward County Code (Zoning), Section 3-100.11, to provide for general standards of development for meat packing and related industries. Notice of this hearing was advertised according to law in the Wednesday, July 6, 2022 and Wednesday, July 13, 2022 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Robert Love, Director of Planning and Community Development, stated the Prince Edward County Zoning Ordinance does not provide any development standards as it relates to Meat Packing and

Related Industries. A most recent Special Use Permit, which was ultimately withdrawn by the applicant for a meat processing facility, drew a large amount of public comment and requests for standards of development to be added to Zoning Code. Staff presented a prepared an Ordinance Amendment with new language and description of development standards for meat packing and related industries in the Ordinance.

The Planning Commission held a public hearing on June 21, 2022; no one spoke and the County has received no other correspondence opposing the proposed amendment. The Planning Commission unanimously recommended approval of the Ordinance Amendment.

Chair Pride opened the public hearing.

There being no one wishing to speak, Chair Pride closed the public hearing.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the Ordinance Amendment and to amend and re-ordain Appendix B of the Prince Edward County Code (Zoning) Section 3-100.11; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Odessa H. Pride Carol R. Stiff Jerry R. Townsend Cannon Watson	Nay: None
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Sec. 3-100.11. - Miscellaneous uses.

Meat packing and related industries

This section shall not be construed to prohibit persons who are actually farmers from killing their own cattle, sheep, swine, goats and fowl for their own family use.

(A) General Standards

1. It shall be unlawful to operate any establishment where animals or fowl, dead or alive, are processed or where food or feed is manufactured or processed, unless such place or establishment is maintained and operated in a clean and sanitary manner at all times.
2. All outside windows, except for those in receiving and feed rooms, should have protection to exclude insects, birds, and other vermin.
3. Total building(s) square footage shall not exceed 20,000 square feet (SF).
4. No building shall be within 1,000 feet of any residential dwelling or school at the time the facility is established.
5. All buildings, animal unloading/staging areas shall be a minimum of 50 feet from all property lines.

6. All operations must be under roof and screened from view from adjoining properties and public streets.
7. Any outdoor holding pens for animals shall be screened from view.
8. Noise, light, vibration, or odor associated with the processing operation shall not be perceptible beyond the site boundary/property lines.
9. All internal roads used for public access shall be of compacted earth, or have a minimum of a four (4) inch stone base, or shall be paved.
10. All exterior lighting shall be designed and installed so as to minimize glare onto adjoining properties or any public access road. All lighting shall be full cut-off type fixtures.
11. Outdoor storage of dumpster/trash containers shall be situated at the rear of buildings and shall be appropriately screened per Prince Edward Zoning Ordinance, Section 4-200.15.
12. A type C buffer yard shall be required in accordance with section 4-200.3. Additional buffering and screening may be required as specified by the Zoning Administrator.
13. A certified engineer's report is required and shall include a detailed waste management plan.
14. If applicable and where installed, any septic system shall have an alarm system installed in order to detect any problem or malfunction that may occur.

In Re: Community Partners Updates – Department of Social Services

Kimberley Allen, Director of Social Services, reported they are in the midst of the Cooling Program currently, which runs from June 15 through August 15, and the workers have processed about 300 applications to date. This does not include a list of pre-approved homes, and is in addition to the monthly average of 140-150 applications for SNAP, Medicaid, Temporary Assistance for Needy Families (TANF) and Child Care applications that are received each month. She said some of the public health emergency impacts that the Benefits units are seeing include continuous enrollment for Medicaid recipients, which means they will maintain their coverage through the public health emergency. The Virginia Department of Social Services has not yet provided any indication as to when the public health emergency will be lifted, but may run through early 2023.

Mrs. Allen said the emergency allotments through the public health emergency are increased each month, and will continue throughout the public health emergency, plus one month following the end of the emergency. She said one negative is the participation rate in the Virginia Initiative for Education has declined to 4.3%; pre-pandemic it was as high as 80% participation. The View Participation is voluntary at this time, but is normally a mandated program for TANF recipients. She said there are also network issues with their

primary program; the ACMS is our main IT program used for case management, and the workers are facing multiple outages each day. This is the responsibility of the VDSS and will “go down” for five minutes to two hours a day and is creating a backlog of work. Mrs. Allen said VDSS has gone to the General Assembly to ask for funding for a new program but it was declined; workers will continue to use this program the best they can. She said this leads to frustration and tension, which leads to poor employee retention.

Mrs. Allen said the Services program has been focused on prevention efforts for children and adults. Referrals are steady but validation rates are low. She said to combat that, they are utilizing grant funding sources to address and to provide support to the families that are having problems, and provided an example of the process. The prevention efforts assist the families but also help DSS to build partnerships with the community stakeholders, such as Court Services Unit, schools, Crossroads, private providers, residential facilities to name a few.

Mrs. Allen said DSS has seen a decline in applications for employment. When there are vacancies, the number of applicants is dwindling; she said Social Services is a dying field, which is largely due to typically lower wages than the private sector has to offer, and is also related to secondary trauma that workers are faced with each day. She said Social Services also cannot compete with telework and non-traditional work schedules. She said it is getting harder to find qualified individuals that want to work in this field, and asked if the Board has any ideas or suggestions, to let her know.

Chair Pride asked about the initiatives and partnerships with the Schools. Mrs. Allen said they have a new intake worker with a primary function of provide training to the Schools and to connect with them to act as point of contact when there are issues. She has reached out to the Schools to coordinate mandated reporter trainings for the teacher in-service for the beginning of the year. She said it is hoped that the more in-person contact with the Schools that there will be a reciprocal relationship to communicate and exchange information more freely than it has in the past.

In Re: Community Partners Updates – Piedmont Senior Resources Area Agency on Aging

Ms. Justine Young, Executive Director of Piedmont Senior Resources, presented a brief overview of the Piedmont Senior Resources agency, touching on funding sources and programs available for seniors. She then reported that due to the increase in funding because of the COVID emergency, they were able to

hire more workers to assist in the communities. She said one of these new employees is a Community Health Worker, to go out as needed to help people deal with COVID. While this person is there, she can also assess other needs in the home, such as grab-bars in the bathroom, repairs to stairs or floors. Ms. Young then reviewed several cases to provide examples of the assistance provided to Prince Edward County senior citizens, providing bathroom upgrades, air conditioners, and other repairs.

Ms. Young reported that she and Jordan Miles attended the Annual Area Agency on Aging Conference in Austin, Texas, which is now US Aging; she said they were asked to do a presentation on PSR's non-emergency medical transportation program, because they wanted an agency in a rural area that started the program from scratch and built it up to provide how they did it. She said that for the second year in a row, PSR received an award from US Aging, this year for their virtual programming, which is a grant-funded program, for the seniors that were no longer able to attend nutrition sites because of COVID. She said they purchased iPads, taught the seniors how to use them to participate in exercise session, education sessions, and allows communication with other seniors. She said there are only 36 awards given each year, and there are over 1,000 agencies in the U.S., and for the past two years, PSR has received one of those 36 awards.

In Re: Virginia America 250 Commission

Mr. Stanley stated America250 is a multiyear effort to commemorate the semiquincentennial, or 250th anniversary, of the United States. This effort is being led at the national level by the non-partisan U.S. Semiquincentennial Commission, created by Congress, and its supporting nonprofit America250 Foundation, with a mission to catalyze a more perfect union by designing and leading the most comprehensive and inclusive celebration in our country's history. America250 represents a coalition of public and private partners all working to create initiatives and programs that honor our first 250 years and inspire Americans to imagine our next 250. The commemoration period began in 2020, culminates on July 4, 2026, and officially concludes in 2027.

The Virginia American Revolution Commission was created by the General Assembly for the purpose of planning for and commemorating the 250th anniversary of the Virginia's participation in the American Revolution, the Revolutionary War, and the formation of the nation. Planning for this statewide and national event has already begun, and culminates in 2026, and then continuing beyond.

Each locality has been asked to form a local 250th committee to begin planning for the multi-year commemoration period. The State Commission will provide grant opportunities and technical support to local committees.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to designate Chelsey White as Prince Edward County's liaison to work with the Virginia American Revolution 250 Commission and adopt a resolution of support to later form a committee to aid in the planning for the commemoration period; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Odessa H. Pride	
	Carol R. Stiff	
	Jerry R. Townsend	
	Cannon Watson	

**RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE
COUNTY OF PRINCE EDWARD, VIRGINIA**

RELATING TO THE SUPPORT OF THE VIRGINIA AMERICA 250 COMMISSION RECITALS:

- A. The Board of Supervisors of Prince Edward County is dedicated to the furtherance of economic development in Prince Edward County.
- B. The Virginia America 250 Commission (V A250) was created in 2020 by the General Assembly for the purpose of preparing for and commemorating the 250th anniversary of Virginia's participation in American independence.
- C. VA250 has requested that each locality form a committee to aid in planning for the commemoration period.

WHEREAS, Prince Edward County will form a local VA250 committee;

WHEREAS, the committee will plan and coordinate programs occurring within the locality and communicate regularly with VA250;

WHEREAS, the Board of Supervisors wishes to undertake this endeavor with V A250 to promote and commemorate this important historic milestone.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD:

- 1. The Board of Supervisors hereby desires to support the Virginia America 250 Commission and their efforts to commemorate the 250th anniversary of Virginia's participation in American independence.
- 2. Prince Edward County will form a committee to aid in the planning for the commemoration period.

ADOPTED this 19th day of July, 2022.

In Re: Prince Edward Business Park Access Road Construction Bid Award

Mr. Stanley stated the County has been working to develop an internal access road through the Prince Edward County Business Park off Commerce Road (Route 628). The road is necessary to gain access to 60+ acres of land within the Business Park that are currently landlocked. Construction will include 1,500 feet of road built to state standards for acceptance into the VDOT road system, which will also include a water line.

The Board previously authorized the application for various Tobacco Commission grants. The County was awarded the following amounts: \$328,395, \$49,080, and \$194,485 and \$117,167 for a total of \$689,127 from the Tobacco Commission. Each of these requires a 1:1 match (which can be matched with VDOT funds). The County has applied for and received extensions on three of those grants that required extensions (the fourth is a new grant).

In September 2019, the Board passed a resolution in support of the County's application for a \$650,000 VDOT Economic Development Access Road Program Grant. In January 2020, the County was awarded the maximum grant amount of \$650,000 by the Commonwealth Transportation Board; \$150,000 of that amount must be matched by the County.

As previously discussed, to receive the grant funds, the County must provide a letter of credit in the full amount of \$500,000 plus the \$150,000, payable to VDOT which will only be utilized if the lots are not filled with a qualifying capital investment within five years of our request for funds. There is a possibility of a four-year extension after the five years is over, in which the County would reimburse VDOT every year after that an amount of 20% per year; if the County does secure that capital investment within that time, the County would get all of the money back. For the total of \$650,000, the County must secure a qualifying investment for a total capital investment of approximately \$3.25 million.

The unmatched funds (\$500,000) from VDOT can be used as part of the matching funds for the Tobacco Commission grant awards. In collaboration with VDOT, the County established an overall projected

budget of \$2,097,111 at the time of the agreement in 2020. The County-VDOT agreement stipulates that the County is responsible for all project costs beyond the \$650,000 VDOT grant amount.

The total Tobacco Commission funds (\$689,127) can be matched with \$500,000 of the VDOT funds. This leaves a \$189,127 match from the County for the Tobacco Commission and a \$150,000 match from the County for VDOT. This is a total match requirement of \$339,127.

Since the projected budget was established in 2020, the County has completed the engineering, permitting, property acquisition, and various tasks necessary to prepare the project for construction per the VDOT agreement and requirements. During that time, projected budget amounts were adjusted for actual costs incurred to the project and are now, updated to reflect the actual construction bid amount. The following information reflects these updates.

Summaries of the total project budget and funding sources are provided below based on Timmons Group's Engineer's Estimate to reflect actual costs incurred and the construction bid. As shown, the total revenue from the Tobacco Commission and VDOT is \$1,389,127. Subtracting this from the overall project budget of \$2,784,923 leaves the County with an estimated amount of \$1,395,796 in expenditures for the project.

Total Project Budget from Engineer's Estimate: \$2,784,923

Sources of Funds	TRRC	Other	Total
TRRC #3089	\$328,395		
TRRC #3145	\$194,485		
TRRC #3127	\$49,080		
TRRC #3669	\$117,167		
VDOT Access Program		\$650,000	
Prince Edward IDA-Timber Revenues		\$50,000	
Prince Edward County or IDA		\$1,395,796	
TOTAL Project Budget	\$689,127	\$2,095,796	\$2,784,923

The County received and opened on June 30, 2022, a total of three (3) bids:

Company	Total Bid Price (\$)
J.R. Caskey, Inc.	\$1,998,682.00
Pearson Construction, Inc.	\$2,022,514.06
Haymes Brothers	\$1,168,854.00

The bids received were reviewed by Timmons. A Recommendation for Award Letter is attached. The letter explains that the average of the three bids was \$2,063,350.02. The low bid is from J.R. Caskey, Inc.) for \$1,998,682.00. The lump-sum bid of \$1,998,682.00 is approximately 4% higher than the engineer's estimate of \$1,929,554. Based on the competitive bids provided with this advertisement and current market and industry conditions, Timmons believes that the low bid is a good bid that is commensurate with the work involved but that a total of twenty-three (23) bid prices require further evaluation. These items are at least 20% above both the engineer's unit price and the bid average. Upon review of these items in consideration with corresponding VDOT unit price histories for the district and potential project risk, Timmons stated that they cannot justify the disproportionately high values submitted by J.R. Caskey, and therefore recommend these items be rejected. They recommend that the County accept all unit prices except those explicitly listed above as rejected, at the County's discretion, and move forward with awarding the contract to J.R. Caskey, Inc.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to award the lump sum contract for \$1,998,682.00 to J.R. Caskey, Inc. and include a 10% contingency amount for any necessary change orders for the construction of the access road at the Prince Edward County Business Park as outlined; and to authorize the County Administrator to sign the contract with J.R. Caskey, Inc., rejecting those change order prices as recommended by the Engineer, and authorize any necessary change orders in an amount up to 10% of the total project cost; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Odessa H. Pride	
	Carol R. Stiff	
	Jerry R. Townsend	
	Cannon Watson	

In Re: Mary E. Branch Community Center

Mr. Stanley reported that over the past year, County and Town staff have been meeting with representatives from the Mary E. Branch (MEB) Community Center non-profit group to evaluate the feasibility of renovation and re-use of the Mary E. Branch Community Center. One of the issues that had to

be overcome was ensuring there was clear title to the property by the Mary E. Branch Community Center non-profit. That issue has now been resolved.

The building has been evaluated several times in the past for renovation. We are at a point where if something does not happen with the building soon it may be too late to renovate. Mr. Stanley said he has worked with Moseley Architects in the past on the renovation of a building (library) and development of a community center project in Front Royal. They have been out and taken a preliminary look at the MEB building and have developed an estimate to assess the building for renovation and reuse. The Town of Farmville has officially asked the County to split the cost of such study 50/50 prior to committing to renovation of the structure.

Staff are also working with the CRC on grant funding opportunities including the Industrial Revitalization Fund (IRF) which leverages local and private resources to achieve market-driven redevelopment of vacant and deteriorated industrial and commercial properties. The program is targeted toward vacant non-residential structures whose poor condition creates physical and economic blight to the surrounding area in which the structure is located. Eligible properties include those formerly used for manufacturing, warehousing, mining, transportation and power production, as well as large-scale white elephant structures, such as department stores, theaters, hotels and shopping centers. Structures whose proposed end use will be solely residential are not eligible. This year, with ARPA funding, they have increased the maximum award from \$500,000 to \$5 million. The Town is looking to put in an application by the mid-August deadline. The program requires a 50% match which could be done with a combination of Town/ County contributions, Tobacco Commission grants, other grants, and fundraising by MEB.

At this point the feasibility study would let the Town and County know the options and cost of rehabilitation and reuse of the facility.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the request to partner with the Town of Farmville and provide 50% (\$11,303) of the funding for the proposed facility assessment as outlined in the letter from Moseley Architects dated September 14, 2021 to evaluate the facility for building renovation and reuse; and to approve transfer of \$11,303 from the budget line 92000-5807 (Reserve for Contingencies) to a new project budget line to cover the County's share of the expense; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Odessa H. Pride
Carol R. Stiff
Jerry R. Townsend
Cannon Watson

Nay: None

In Re: Appointments: Granite Falls CDA

Supervisor Townsend made a motion, seconded by Supervisor Gilliam, to appoint Carol R. Stiff and Cannon Watson to the Granite Falls CDA, with a term to expire November 8, 2022; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Odessa H. Pride
Carol R. Stiff
Jerry R. Townsend
Cannon Watson

Nay: None

In Re: Appointments: Virginia's Heartland Water & Sewer Authority

Supervisor Cooper-Jones made a motion, seconded by Supervisor Gilliam, to appoint Carol R. Stiff and Cannon Watson to the Virginia's Heartland Water & Sewer Authority, with a term to expire November 8, 2022; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Odessa H. Pride
Carol R. Stiff
Jerry R. Townsend
Cannon Watson

Nay: None

In Re: Appointments: Planning Commission

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to appoint Supervisor Llew Gilliam to the Planning Commission, Board of Supervisor's Representative, with a term to run concurrent with his Board of Supervisors term of office; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Odessa H. Pride
Carol R. Stiff
Jerry R. Townsend
Cannon Watson

Nay: None

In Re: Appointments: Crossroads Community Services Board

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to appoint Supervisor Carol R. Stiff to the Crossroads Community Services Board, with a term to expire November 8, 2022; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Odessa H. Pride
Carol R. Stiff
Jerry R. Townsend
Cannon Watson

Nay: None

In Re: Update to Board Electronic Meeting Policy

Mrs. Puckett stated that changes to the Code of Virginia necessitated the update of the Board's Electronic Meeting Policy. The items outlined below and which are underlined in the draft represent changes to the policy, as follows:

1. *A medical condition of a member of a Board member's family that requires the Board member to provide care* is now an acceptable request for electronic participation.
2. The allowable number of meetings at which a Board member may participate electronically has increased from 2 or 25%, whichever is less, to 2 or 25%, *whichever is greater*. This is at the discretion of the Board.
3. The required time by which a Board member may request electronic participation is at the discretion of the Board. The draft policy says "*on or before the day of the meeting*." If the Board wishes to set a time by which the request may be made, it has that discretion.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the update to its Electronic Meeting Policy, as presented; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Odessa H. Pride
Carol R. Stiff
Jerry R. Townsend
Cannon Watson

Nay: None

**Prince Edward County Board of Supervisors
Electronic Meeting Policy**

It is the policy of the Board of Supervisors of the County of Prince Edward, Virginia, that individual members of the Board of Supervisor may participate in meetings of the Board of Supervisors by electronic means as permitted by Virginia Code§ 2.2-3708.2.

The procedure, as outlined below, shall apply to the entire membership and without regard to the identity of the Board member(s) requesting remote participation or the matters that will be considered or voted on at the meeting.

1. An individual Board member may participate from a remote location only if a quorum of the Board of Supervisors is physically assembled at the primary or central meeting location, and the Board has made arrangements for the voice of the remote participant to be heard by all persons at the primary or central meeting location.
2. Remote participation in a meeting due to a personal matter may be approved only if, on or before the day of the meeting, the requesting Board member notifies the Chair of the Board and/ or County Administrator that he/ she is unable to attend the meeting due to a personal matter and identifies with specificity the nature of the personal matter.
3. Remote participation in a meeting due to: (a) a temporary or permanent disability or other medical condition that prevents the Board member's physical attendance, or (b) a medical condition of a member of the Board member's family that requires the Board member to provide care that prevents the Board member's physical attendance, may be approved only if, on or before the day of the meeting, the requesting Board member notifies the Chair of the Board and/ or County Administrator that he/ she is unable to attend the meeting due to (a) or (b) above.
4. As required by law, in the event of any such participation by a Board member from a remote location, the Board shall record in its minutes the specific nature of the personal matter, temporary or permanent disability or other medical condition of the Board member or family member, and the location, by general description, from which the Board member participated remotely.
5. As required by law, remote participation that is due to a personal matter shall be limited in each calendar year for each individual Board member to two (2) meetings or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater. This limitation shall apply separately with respect to the meetings of each of the Board's Standing Committees.
6. An individual Board member's request for participation from a remote location under this policy shall be considered approved upon receipt of the request by the Chair of the Board unless such request is in violation of this policy or Section 2.2- 3708.1 of the Code of Virginia, as amended. If a Board member's participation from a remote location is disapproved, such disapproval shall be recorded in the minutes with specificity.

In Re: Transfers of Funds

Cheryl Stimpson, Director of Finance, requested to transfer and appropriate monies totaling \$698,600 to Committed Funds. These funds were unspent in FY22 budget; this allows the County to set aside funding for specific special projects as approved by the Board.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the appropriation, as follows:

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
4 (Exp)	100	33200	7001	Piedmont Regional Jail – Per Diem	\$290,000.00	
4 (Exp)	100	33200	3196	Purchase of Services – Jail	\$ 50,000.00	
4 (Exp)	100	43200	8205	Motor Vehicles	\$22,000.00	
4 (Exp)	100	53500	3160	CSA Programs	\$100,000.00	
4 (Exp)	100	71100	5641	Mary E. Branch Comm Center	\$8,500.00	
4 (Exp)	100	71100	5651	County Recreation	\$10,000.00	
4 (Exp)	100	72200	5640	Worsham Clerk’s Office	\$5,300.00	
4 (Exp)	100	94000	0046	Registrar – Voting Machines	\$12,800.00	
4 (Exp)	100	94000	0003	Sandy River Project	\$200,000.00	
0	202	00300	0302	Committed – Regional Jail		\$200,000.00
0	202	00300	0311	Committed – Juvenile Detention		\$50,000.00
0	202	00300	0312	Committed – GP – Vehicles		\$22,000.00
0	202	00300	0304	Committed – CSA Reserve		\$100,000.00
0	202	00300	0305	Committed – County Recreation		\$10,000.00
0	202	00300	0306	Committed - Worsham Clerk’s Office		\$5,300.00
0	202	00300	0313	Committed – Mary E. Branch Comm Center		\$8,500.00
0	202	00300	0314	Committed – Sandy River Project		\$200,000.00
0	202	00300	0309	Registrar/Voting Machines		\$12,800.00
4 (Exp)	100	43200	3310	General Properties – Repairs/Maint.		\$90,000.00

The motion carried:

Aye: Pattie Cooper-Jones
 J. David Emert
 Llew W. Gilliam, Jr.
 Odessa H. Pride
 Carol R. Stiff
 Jerry R. Townsend
 Cannon Watson

Nay: None

In Re: Transfers of Funds – Animal Control

Mrs. Stimpson stated staff requests to appropriate and transfer monies totaling \$44,156.23; these funds were unspent in the FY22 budget.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the appropriation, as follows:

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
4 (Exp)	100	35100	1300	PT Salaries and Wages	\$270.72	
4 (Exp)	100	35100	3310	Animal Control – Repairs / Maint	\$1,092.51	
	202	00300	0303	Committed – Animal Control	\$42,793.00	
4 (Exp)	100	35100	1100	Animal Control - Salaries		\$269.20
4 (Exp)	100	35100	2210	Animal Control -VRS Retire		\$0.44
4 (Exp)	100	35100	2211	Animal Control -VRS – Hybrid		\$0.08
4 (Exp)	100	35100	2212	Animal Control -ICMA-RC		\$0.28
4 (Exp)	100	35100	2213	Animal Control – Standard		\$0.16
4 (Exp)	100	35100	2400	Animal Control – Group Life		\$0.56
4 (Exp)	202	35100	3310	Animal Control – Repairs/Maint		\$64.10
4 (Exp)	202	35100	5230	Animal Control – Telecommunications		\$264.91
4 (Exp)	202	35100	6001	Animal Control – Office Supplies		\$140.43
4 (Exp)	202	35100	6002	Animal Control – Supplies for Shelter		\$275.00
4 (Exp)	202	35100	8205	Motor Vehicle		\$43,141.07

The motion carried:

Aye: Pattie Cooper-Jones
 J. David Emert
 Llew W. Gilliam, Jr.
 Odessa H. Pride
 Carol R. Stiff
 Jerry R. Townsend
 Cannon Watson

Nay: None

In Re: County Credit Card and Updated Travel Reimbursement Policy

Mrs. Stimpson stated that based on a discussion of best practices with the auditors and general policies and procedures that should be followed for employees using the available County credit cards, the Board may wish to consider the draft written policy regarding the responsibilities and guidelines for the use of County Credit cards issued to select employees.

Supervisor Townsend made a motion, seconded by Supervisor Gilliam, to approve the Credit Card

Policy; the motion carried:

Aye: Pattie Cooper-Jones
 J. David Emert
 Llew W. Gilliam, Jr.
 Odessa H. Pride
 Carol R. Stiff
 Jerry R. Townsend
 Cannon Watson

Nay: None

**COUNTY OF PRINCE EDWARD, VIRGINIA
CREDIT CARD POLICY**

INTRODUCTION

The purpose of this policy is to establish the responsibilities and guidelines for expenses processed using a credit card issued to certain individuals in Prince Edward County. Credit cards are an alternative approach to purchasing products and services. A credit card will not replace normal purchasing procedures, but will be used in instances where it is the most advantageous or cost effective.

SCOPE

This policy applies to administrative staff, who, with the approval of the County Administrator, have been issued a credit card. Credit card privileges may be rescinded at any time if policies and/or procedures are not followed. These procedures provide the guidelines under which cardholders may utilize a county credit card.

GENERAL

1. Credit cards are to be used by authorized county personnel to transact county business in a more efficient manner.
2. Cardholders must follow the County Procurement Policy.
3. It is the card user's responsibility to ensure that vendors are advised that, as a governmental agency, Prince Edward County is exempt from sales tax for purchases of tangible personal property or services excluding lodging, meals and basic consumption use items. The cardholder must take appropriate measures to ensure that the County is not charged tax on purchases. The Virginia Sales and Use Tax Certificate of Exemption (Form ST-12) is available in the Finance Office.
4. Cash advances of any kind linked to the County credit cards are strictly prohibited.
5. Personal expenses of any kind are strictly prohibited.
6. If by unintentional causes, personal expenses are incurred, the purchaser will be personally liable for those transactions and must reimburse the County immediately for personal expenses incurred.
7. A cardholder found to have used a card for personal expenses may be subject to disciplinary action.
8. Cards are not to be linked to any form of loyalty points program.

ISSUE of CREDIT CARDS

Credit cards shall be signed for using the form provided at Appendix 1. Completed forms shall be kept on file in the Finance Office.

CREDIT LIMIT

Credit limits applied to each credit card shall be approved by the County Administrator. Any changes to the account limits shall be authorized by the County Administrator.

MANAGEMENT of CARDS

All issued cards shall:

1. Be signed on the reverse side of the card upon receipt;
2. Not be used for any use other than that outlined in this policy;
3. Be the responsibility of the card user, including security of the card;
4. If a card is lost or stolen, the cardholder must immediately notify the credit card company at the toll-free customer service number associated with the card. In addition, the Finance Director/Finance Manager must be notified that the card is lost or stolen on the first business day.
5. A card may only be used by the person to whom it is issued and staff members who have checked the card out, and are authorized by the cardholder. Appendix 2 lists the employees, by name, that are authorized to use a cardholder's card. Authorized card users are required to sign this credit card policy to signify their understanding of the County credit card policy.
6. Expired credit cards must be returned to the Finance Director/Finance Manager who will ensure cards are destroyed.
7. Not be copied or numbers written down for use outside of the process set up by this policy and the Director of Finance.

TRANSACTION METHODS

Transactions shall be incurred on the following basis, without exception:

1. Transactions shall be allowed on condition that a receipt is received by the purchaser.
2. Telephone transactions shall be allowed; however, a receipt must be obtained.
3. Internet transactions shall be allowed; however, a receipt must be obtained.
4. If no supporting documentation is available, the cardholder will provide a written declaration detailing the nature of the expense.

HANDLING OF MONTHLY CREDIT CARD STATEMENTS

1. Accounts payable will receive and reconcile the credit card monthly statements.
2. Receipts and/or supporting documentation shall be attached to the monthly statement on which the corresponding purchase appears; failure by the card holder/user to provide proper documentation, may cause loss of privileges to use a County credit card.
3. A budget code and brief description summarizing the purchase shall be written on the receipt for each transaction.
4. Accounts payable will ensure statements are reconciled as soon as possible to ensure that late fees are not incurred.

TERMINATION of EMPLOYMENT

Credit cards shall be returned immediately on termination of employment to the Finance Director/Finance Manager. Returned cards shall be cancelled by the Finance Director/Finance Manager.

BREACHES of THIS POLCY and PROCEDURE

Breaches of this policy will be investigated as potential breaches of County policy and disciplinary actions will be taken according to the outcome of the investigation.

AVAILABILITY of POLICY and PROCEDURE

This policy will be available for inspection in the Finance Office and on the County website www.prince-edward.va.us.

Appendix 1 – Credit Card Issue Form

Name _____

Position _____

Type of Card Issued _____

Credit Card Number _____

Date Issued _____

Credit Card Limit _____

I have read and understand the Prince Edward County Credit Card Policy and shall abide by the guidelines as outlined in the policy.

Signed: _____

Title: _____

Name: _____

Date: _____

APPROVED BY:

Finance Director

County Administrator

Date _____

Date _____

Appendix 2 – Authorized card users

Doug Stanley's credit card:

- Sarah Puckett
- Chelsey White
- Robbie Love
- Trey Pyle
- Phillip Moore

Chris Riviere
Cheryl Stimpson
Crystal Baker
Dayle Anderson
Karin Everhart

Sarah Puckett's credit card:

Doug Stanley
Chelsey White
Reba Goldman
Lynette Wright
Jeff Jones
Robbie Love
Trey Pyle
Phillip Moore
Chris Riviere
Cheryl Stimpson
Crystal Baker
Dayle Anderson
Karin Everhart
Karen Fulcher

In Re: Travel Expenses Reimbursement Policy

Mrs. Stimpson then stated the Board may also wish to review and approve the updated travel reimbursement policy.

Supervisor Townsend made a motion, seconded by Supervisor Emert, to approve the updated Travel Expenses Reimbursement Policy; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Odessa H. Pride Carol R. Stiff Jerry R. Townsend Cannon Watson	Nay: None
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**COUNTY OF PRINCE EDWARD, VIRGINIA
TRAVEL EXPENSES REIMBURSEMENT POLICY**

1. OVERNIGHT TRAVEL

Conference attendance and other business travel shall be undertaken within budgeted travel allocations. For employees under the supervision of the County Administrator, consent of both the Department Head and the County Administrator will be necessary prior to overnight travel for a professional purpose. Constitutional officers shall govern the travel of their respective employees.

Out-of-state travel (travel outside of Virginia and Washington, D.C.) requires advance authorization. Out-of-state travel by a member of the Board of Supervisors must be approved by the Board of Supervisors; all

other covered by this policy must receive approval from the County Administrator to travel out-of-state. Constitutional officers shall govern the travel of their respective employees.

Attendance, lodging, and registration shall be at the lowest reasonable cost. Lodging provided at the facility where the conference is held shall be deemed appropriate. Government discounts shall be requested for all lodging, unless the conference arrangements include such discounts.

2. MILEAGE REIMBURSEMENT

Employees may request the use of a county vehicle to use for county business; however, should a county vehicle not be available, the employee shall receive mileage reimbursement at the current county-approved rate. A reimbursement form should be submitted by the employee for this reimbursement and include specific dates and locations of traveled miles. A county mileage reimbursement rate may change from time to time.

3. TRAVEL REIMBURSEMENT

The County of Prince Edward shall reimburse an employee for travel expenses after said expenses have been incurred by the employee. Said travel expenses must be for county-related business and include meals, motel/hotel expenses, mileage, parking, tolls, and transportation fees. For overnight travel, expense estimates must be approved in advance of the travel, and all actual expenses must be approved by the appropriate department head prior to submittal to accounts payable for payment.

Employees must submit said expenses with original receipts on the appropriate expense reimbursement forms. All employees requesting reimbursement for mileage, meals, and other travel expenses, must have the appropriate reimbursement request form signed and approved by the employee's immediate supervisor prior to submitting said reimbursement request to the county's accounts payable for processing.

Advance travel expenses to an employee shall only be made in an unusual situation and only upon approval of the County Administrator or the Constitutional Officer for the respective employees.

In accordance with the Virginia Public Records Act, General Schedule No. 2, accounts payable records are retained for 3 years or until audit, whichever is longer.

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Odessa H. Pride		
	Carol R. Stiff		
	Jerry R. Townsend		
	Cannon Watson		

In Re: County Attorney Update

Mrs. Terri Atkins Wilson, County Attorney, stated she has been working on petitions and orders for the special elections for the three members. She has been meeting with the Industrial Development Authority (IDA) on several projects: Kinex contract, Hampden Sydney [College] bond, Tri-Boro access and Access Road right-of-way easements and mitigation credits for the access road. She said she represented the Board

of Zoning Appeals for the hearing regarding the flagpole. There were some legal issues work with the courts due to the untimely loss of Supervisor Jones. Mrs. Atkins Wilson said there were other membership research needed for the new Board members who had been serving on other boards or commissions.

In Re: County Administrator Update

Mr. Stanley stated there is an uptick in cases of Coronavirus; he said the local Health Department continues to take walk-ins for vaccines, booster shots on Tuesdays; he said we encourage people to get their vaccine and booster shots. He said the Judge has not lifted the masking requirement here in the Courthouse and public spaces. He said it will be with us for a while.

Mr. Stanley stated the District 1 seat has been authorized to be advertised; that advertisement will be in the newspaper this Friday. Applications will be due July 29 and a meeting is scheduled the following week, so we can hopefully appoint a candidate to sit at the August 9 Board meeting. Applications can be obtained from the County Administrator's office.

Industrial Park Access Road - Mr. Stanley thanked the Board for action on the Industrial Park access road; the project is moving forward and has been a long time coming.

The Sandy River Reservoir PPEA Interim Agreement is out for public comment; the public comment period will end August 23 at which time the Board will hold a public hearing for consideration.

Enterprise Zone Project – Chelsey White and Mr. Stanley met with a developer about a potential project to look at the Poplar Hall building downtown. He said the developer proposed a set of plans to present to the Properties Committee at their next meeting in August. The project would involve potentially the investment of several million dollars downtown.

Courthouse Chiller Replacement – the new Chiller has been delivered to the contractor. The temporary Chiller was put in place outside of the Courthouse and will be hooked up tomorrow. He said we anticipate that over the next few weeks, they will be able to pull the old Chiller with a crane, bring the new one in, install it and then pull the temporary Chiller to complete the project.

Cannery Boiler – the contractors have completed the installation of the boiler at the Cannery. County staff are working with the contractor on the punch list items prior to authorizing payment for the project. He said Mr. Randy Cook, Buildings and Grounds Supervisor, said the old boiler took 45 minutes of

running to get up to steam and the new one only takes about 15 minutes which is much more efficient and better for the staff to operate it.

Courthouse Lawn – the contractor was on site and began work on June 13; concrete was poured today for the areas that will get pavers. We anticipate that project will be complete mid-September. The amenities have been ordered and should be delivered in early August.

Courthouse telephone system – Kinex is nearly complete with installation and hope to complete the final offices over the next week or two.

VACo Summit – Mr. Stanley said that he and Supervisor Townsend will be meeting with the Deputy Secretary of Public Safety and Homeland Security for additional funding for the Piedmont Regional Jail. He said afterward, they will stop at the VACo Region 1 and 4 meeting in Dinwiddie to advocate for Prince Edward County and in particular for school funding for capital improvements.

Eastern Wood Products Ribbon Cutting – Mr. Stanley said he attended the ribbon cutting for Eastern Wood Products, which is a new facility at the Heartland Industrial Park. They bring in engineered wood products and then sell to places like Lowe's who sells retail.

Industrial Park – the Board approved the construction of the access road, which will open up approximately 100 acres to economic development. He said that in review of the plats, Mrs. Atkins Wilson identified that while some of the land is in the name of the IDA, the bulk of it was transferred back to the County. Due to this, he needs authorization to sign off on the proposed subdivision plats that include the necessary dedication of right-of-way and slope and drainage construction easements for the project. The subdivision divides the property into four parcels. He said other than dedicating the road right-of-way and easements, the land doesn't change hands, but divides it. He said at some point, this will be transferred back to the IDA to let them market the property.

Supervisor Gilliam made a motion, seconded by Supervisor Townsend, to authorize the County Administrator to sign the proposed subdivision plats which include the necessary dedication of right-of-way and slope and drainage construction easements needed for the Access Road Project; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Odessa H. Pride
Carol R. Stiff
Jerry R. Townsend
Cannon Watson

Nay: None

In Re: Sandy River Reservoir, Water Sampling and Treatability Study Proposal

Mr. Stanley stated that in April 2020, the Board approved an additional engagement for professional engineering services from the Timmons Group to assist the County with the submission of an application to DEQ for the renewal of the County's Intake Permit for Sandy River Reservoir. In April 2022, the Board approved a contract with Timmons to move forward on a water sampling program and treatability study for the Sandy River Reservoir Project to cover three months of reservoir sampling (April, May, and June) and one month of treatability study (May 2022) at a cost of \$120,000. We limited it to three months to allow additional time to negotiate with the Department of General Services (DGS) on a Memorandum of Understanding (MOU) to provide water for State facilities and to allow us to enter into an Interim Agreement with Prince Edward County Infrastructure, LLC to get the PPEA project moving forward.

At this time, Timmons is requesting approval to move forward with the full study which will include nine additional months of reservoir sampling and an additional month of treatability study. The testing outlined needs to be performed over the next year. The additional cost of testing is \$420,000 bringing the total testing cost to \$540,000.

The water sampling program will serve to characterize the water quality of the Sandy River Reservoir (raw water) and identify treatment goals. The treatability study will serve to confirm that the selected treatment processes will meet the treatment goals. This sampling and testing program can be justified alone on the basis of assisting the Engineer in their design. However, the Virginia Department of Health-Office of Drinking Water (VDH-ODW), will likely require this program to successfully permit the Water Treatment Plant.

Previous water sampling and treatability studies were performed in the 2006 to 2010 timeframe. A new round of sampling and testing is recommended:

- (1) To confirm there have been no changes to the reservoir water quality, and

- (2) To provide additional water sampling specific to the proposed water intake location and depths, and
- (3) To perform a treatability study specific to the Engineer's intended treatment approach.

A copy of the scope of work dated April 7, 2022 was presented to the Board members. There is funding in the current and proposed budgets (42610-3160 - Professional Services) to cover the cost of the project scope.

Mr. Stanley added this is part of the re-permitting process for the Sandy River Reservoir.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the proposal from Timmons Group dated June 30, 2022 for a Water Sampling Program and Treatability Study for the Sandy River Reservoir and authorize the County Administrator to sign the proposal; the motion carried:

Aye: Pattie Cooper-Jones
 J. David Emert
 Llew W. Gilliam, Jr.
 Odessa H. Pride
 Carol R. Stiff
 Jerry R. Townsend
 Cannon Watson

Nay: None

In Re: Citizen Volunteer Appointments

The following boards and commissions have vacancies:

APPOINTMENT	TERM OF OFFICE	# OF VACANCIES	IN OFFICE	NOTE
Social Services Board <i>(Position to be filled by resident living in the Rice area of the County.)</i>	4 Years	1	Vacant	Resignation of Carol R. Stiff. Term expires 6-30-24
County Planning Commission <i>(Position to be filled by resident of the Town of Farmville.)</i>	4 Years	1	Vacant Town Position	Resignation of Cannon Watson. Term expires 12-31-22.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to authorize advertising the vacancies for citizen volunteers; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Odessa H. Pride
Carol R. Stiff
Jerry R. Townsend
Cannon Watson

Nay: None

In Re: Properties Committee Report - Procurements

Mrs. Puckett stated the Properties Committee, comprised of Supervisor Emert (Chair), Supervisor Cooper-Jones and Supervisor Townsend, met earlier on Tuesday, July 19, 2022, at 5:00 p.m. The Committee brought two recommendations, both for procurement.

Mrs. Puckett stated the Solid Waste Department is requesting three 30-yard containers and two 40-yard containers. She said the prices followed the Procurement Policy, with the low bid from CCS for a total cost of \$39,300 for the five containers.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to purchase three 30-yard and two 40-yard containers at a cost of \$39,300; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Odessa H. Pride
Carol R. Stiff
Jerry R. Townsend
Cannon Watson

Nay: None

Mrs. Puckett then said a request from the Building and Grounds department bid the patching and sealing of the Sandy River Reservoir parking lot and obtained three bids, with the low bid of \$21,950 from Virginia Paving. Mr. Cook is requesting Board approval of that procurement and to award the contract to Virginia Paving at a cost of \$21,950.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Gilliam, to approve the award of the contract to patch and seal the Sandy River Reservoir parking lot to Virginia Paving at a cost of \$21,950; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Odessa H. Pride
Carol R. Stiff
Jerry R. Townsend
Cannon Watson

Nay: None

In Re: Closed Session

Chairman Pride made a motion, seconded by Supervisor Townsend, that the Board convene in Closed Session for discussion and consideration of the annual performance of the County Attorney, pursuant to the exemption provided for in Section 2.2-3711(A)(1) of the *Code of Virginia*; and for discussion of the award of a public contract for legal services and discussion of the terms and scope of such contract, where discussion in an open session would adversely affect the negotiating strategy of the public body, pursuant to the exemption provided for in Section 2.2-3711(A)(29) of the *Code of Virginia*; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Odessa H. Pride
Carol R. Stiff
Jerry R. Townsend
Cannon Watson

Nay: None

The Board returned to regular session by motion of Supervisor Emert, seconded by Supervisor Townsend and adopted as follows:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Odessa H. Pride
Carol R. Stiff
Jerry R. Townsend
Cannon Watson

Nay: None

On motion of Chair Pride, and seconded by Supervisor Townsend, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Odessa H. Pride
Carol R. Stiff
Jerry R. Townsend
Cannon Watson

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Chris Riviere, Deputy Animal Control Officer, submitted a report for the month of June 2022, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Phillip Moore, Building Inspector, submitted a report for the month of June 2022, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery - Home

Patty Gulick, Cannery Manager, submitted a report for the month of July 2022, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of June 2022, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Ms. Chelsey White, Director of Economic Development and Tourism, submitted a report for the month of June 2022, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Townsend, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Odessa H. Pride	
	Carol R. Stiff	
	Jerry R. Townsend	
	Cannon Watson	

the meeting was recessed at 9:30 p.m. until Tuesday, August 4, 2022 at 5:30 p.m.



**Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2022
Item #: 8-c
Department: County Administration
Staff Contact: Crystal Baker
Agenda Item: Review of Accounts & Claims

SUMMARY:

The bill list and County Attorney invoices are attached.

COST:

ATTACHMENTS:

RECOMMENDATION:

SAMPLE MOTION:

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Pride _____

Stiff _____
Townsend _____
Watson _____

FUND NO.	DESCRIPTION	\$\$\$ PAY \$\$\$
100	GENERAL FUND	\$1,186,410.72
135	PUBLIC/PRIVATE EDUCATION ACT FUND	\$4,155.40
501	WATER FUND	\$41.01
502	SEWER FUND	\$35.49
520		\$51,570.65
605		\$2,000.00
741	PIEDMONT COURT SERVICES FUND	\$9,332.68
	TOTAL	1,253,545.95

MAJOR# ACCT# 011010	VENDOR NUMBER BOARD OF SUPERVISORS	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3160	19946 JUDY ELLINGTON DESIGN 25942 PUCKETT FUNERAL HOME INC	Professional Services	7785 SMITH, CHARLENE	BUS CRDS CAROL STIFF CREAMATION	83.15 1,480.00 1,563.15 *
3161	21756 LETTERPRESS COMMUNICATIONS 21756 LETTERPRESS COMMUNICATIONS	Strategic Planning	2371	CNTY COMMUNICATIONS MINI ANNL REPT MCKUP	3,602.50 330.00 3,932.50 *
3600	15241 FARMVILLE HERALD 15241 FARMVILLE HERALD 15241 FARMVILLE HERALD 15241 FARMVILLE HERALD	Advertising	222498 1446562 222498 1456877 222498 1459509 222498 1467106	BOS SCHL APPROPRI TN VACANT SEAT LOCKETT BIDS BUS PARK ROAD VACANT SEAT FARMVLE	504.31 430.57 233.93 430.57 1,599.38 *
5307	31421 VACORP 31421 VACORP	Public Official Liability	102442 103515 PPLR CDA	PUBLIC OFC LIABILITY LIABILITY INSURANCE	2,765.00 303.00 3,068.00 *
5510	29368 TOWNSEND JERRY R	Travel-Mileage	MILEAGE 0622	MILEAGE	52.65 52.65 *
5530	11250 BENCHMARK COMMUNITY BANK 11250 BENCHMARK COMMUNITY BANK	Travel-Subsistence & Lodg	1563 ADMIN 0722 1563 ADMIN 0722	BOS DRINKS BOS STAFF MTG MEALS	33.77 65.09 98.86 *
5540	11250 BENCHMARK COMMUNITY BANK	Travel-Convention & Educa	1563 ADMIN 0722	SUPERVRSR MANUAL	300.00 300.00 *
6011	31351 VERNON COMPANY	Uniforms and Apparel	2537971 RI	SHIRTS FOR BOS	1,666.52 1,666.52 * 12,281.06 **
012110	COUNTY ADMINISTRATOR				ACCOUNT TOTAL
2700	31421 VACORP	Worker's Compensation	102438 W/C 1/4	WRK COMPENSATION INS	71.46 71.46 *
5230	20904 KINEX NETWORKING SOLUTION	Telecommunications	2207 0006012	PBX SYSTEM	.50 .50 *
5305	31421 VACORP	Motor Vehicle Insurance	102442	VEHICLE INS	1,562.75 1,562.75 *
5307	31421 VACORP	Public Official Liability	102442	PUBLIC OFC LIABILITY	518.00 518.00 *
				ACCOUNT TOTAL	

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5530	11250	Travel-Subsistence & Lodg BENCHMARK COMMUNITY BANK	1555 ADMIN 0722	SHERATON VA BEACH	431.80 *
				ACCOUNT TOTAL	431.80 *
5540	11250	Travel-Convention & Educa BENCHMARK COMMUNITY BANK	1555 ADMIN 0722	PPEA MEETING	44.18 *
				ACCOUNT TOTAL	44.18 *
5810	31423	Dues & Association Member VA ASSOC OF COUNTIES*	IVC0606108	22-23 COUNTY DUES	4,627.00
	31668	UNIVERSITY OF VIRGINIA	MVIG4481	FY23 DUES	1,000.00
	31681	VA LOCAL GOVT MNGT ASSOC	STANLEY 0722	VLGMA MEMBERSHIP	350.00
				ACCOUNT TOTAL	5,977.00 *
6001	10259	Office Supplies AMAZON CAPITAL SERVICES	19XW 4VJ3 DTWX	USB ADAPTER	15.78
	11250	BENCHMARK COMMUNITY BANK	1563 ADMIN 0722	LANDFILL TICKETS	573.67
	11250	BENCHMARK COMMUNITY BANK	1563 ADMIN 0722	OLYMPUS TRANSP SET	205.06
	13369	DIAMOND SPRINGS WATER INC	3062 2644664	WATER COOLER RENT	8.95
	13369	DIAMOND SPRINGS WATER INC	3062 2654446	5 GALLON SPRING	7.59
	20600	KEY OFFICE SUPPLY	RETURN CREDIT	TONER RETURNED	151.92-
	20600	KEY OFFICE SUPPLY	568607	CAROL STIFF NAME PLT	20.99
				ACCOUNT TOTAL	680.12 *
6008	11250	Vehicle & Powered Equip F BENCHMARK COMMUNITY BANK	1563 ADMIN 0722	FUEL VLGMA	30.00
				ACCOUNT TOTAL	30.00 *
6012	11250	Books and Subscriptions BENCHMARK COMMUNITY BANK	1563 ADMIN 0722	START MEETING	32.71 *
				ACCOUNT TOTAL	32.71 *
				MAJOR TOTAL	9,348.52 **
012210		LEGAL SERVICES			
3160	28062	Professional Services SANDS ANDERSON PC	543240 107766	BOWMAN ZONING APPEAL	6,627.47
				ACCOUNT TOTAL	6,627.47 *
				MAJOR TOTAL	6,627.47 **
012240		INDEPENDENT AUDITOR			
3120	25801	Accountings & Auditing Se MARY K EARHART PLLC	203359	PROFESSIONAL SERVICE	1,440.00
				ACCOUNT TOTAL	1,440.00 *
				MAJOR TOTAL	1,440.00 **
012310		COMMISSIONER OF REVENUE			
2700	31421	Worker's Compensation VACORP	102438 W/C 1/4	WRK COMPENSATION INS	36.01
				ACCOUNT TOTAL	36.01 *
3600	11250	Advertising BENCHMARK COMMUNITY BANK	1563 ADMIN 0722	COR INDEED JOB AD	28.61
				ACCOUNT TOTAL	28.61 *

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230	20904	KINEX NETWORKING SOLUTION Telecommunications	2207 0006289	KINEX PHONE BILL	14.95 *
5540	11250	Travel-Convention & Educa BENCHMARK COMMUNITY BANK	1563 ADMIN 0722	SHIELD FANS FOR COR	14.95 *
012410	TREASURER			ACCOUNT TOTAL	155.89 *
2700	31421	Worker's Compensation VACORP	102438 W/C 1/4	WRK COMPENSATION INS	155.89 *
5210	11353	Postal Services BMS DIRECT	483	PREPAID POSTAGE	235.46 **
5230	11353	BMS DIRECT	489	POSTAGE	37.18 *
5230	11250	Telecommunications BENCHMARK COMMUNITY BANK	2777 TREAS 0722	PAYFLOW/PAYPAL	2,000.00
5530	20904	Travel-Subsistence & Lodg BENCHMARK COMMUNITY BANK	2207 0006291	KINEX PHONE BILL	2,000.00
5810	29395	Dues & Association Member TREASURERS ASSOC OF VA	22-23 DUES	TAV MEMBERSHIP DUES	4,000.00 *
6001	11250	Office Supplies BENCHMARK COMMUNITY BANK	2777 TREAS 0722	HOTEL-CONFERENCE	9.60
	11902	BUSINESS DATA OF VA, INC.	01 1938	CREDIT-HOTEL CONF	14.95
	20600	KEY OFFICE SUPPLY	567830	MEALS	24.55 *
	20600	KEY OFFICE SUPPLY	568037		1,188.75
	20600	KEY OFFICE SUPPLY	568038		265.35-
	20600	KEY OFFICE SUPPLY	568039		53.86
	20600	KEY OFFICE SUPPLY	568040		977.26 *
	20600	KEY OFFICE SUPPLY	568342		450.00
	20600	KEY OFFICE SUPPLY	568683		450.00 *
6014	28866	Other Operating Supplies STEPS, INC	17159	SHREDDING	124.75
6020	13012	DMV Stops DMV	202218100758	DMV STOP FEES	599.00
012510	INFORMATION TECHNOLOGY			ACCOUNT TOTAL	12.35
3160	11902	Professional Services BUSINESS DATA OF VA, INC.	01 1949	TRAVEL & EXPENSE	237.83
				ACCOUNT TOTAL	23.94
				ACCOUNT TOTAL	23.94
				ACCOUNT TOTAL	23.94
				ACCOUNT TOTAL	139.98
				ACCOUNT TOTAL	1,575.82
				ACCOUNT TOTAL	2,761.55 *
				ACCOUNT TOTAL	40.00
				ACCOUNT TOTAL	40.00 *
				ACCOUNT TOTAL	3,325.00
				ACCOUNT TOTAL	3,325.00 *
				ACCOUNT TOTAL	11,615.54 **

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
3161	12150 BINARY RESPONSE LLC Webpage Services	1042	IT AUDIT	8,550.00	8,550.00 *
	16683 GRANICUS, LLC	154006	GOVACCESS MAINT/HOST	4,961.25	4,961.25
	28330 SITEVISION INC	24306	WEB HOSTING 3RD QTR	179.85	179.85
3320	11537 BAI MUNICIPAL SOFTWARE	20220607009	ANNUAL MAINTENANCE	5,141.10	5,141.10 *
013200	REGISTRAR			9,506.00	9,506.00 *
2700	31421 VACORP Worker's Compensation	102438 W/C 1/4	WRK COMPENSATION INS	17.18	17.18 *
5230	20904 KINEX NETWORKING SOLUTION Telecommunications	2207 0006290	KINEX PHONE BILL	14.95	14.95 *
021100	CIRCUIT COURT			32.13	32.13 **
2700	31421 VACORP Worker's Compensation	102438 W/C 1/4	WRK COMPENSATION INS	5.52	5.52 *
6001	20600 KEY OFFICE SUPPLY Office Supplies	567998	CALENDAR/WTR/CRTD/LP	178.39	178.39 *
021200	GENERAL DISTRICT COURT			178.39	178.39 *
3160	13369 DIAMOND SPRINGS WATER INC 28866 STEPS, INC	10479 2649147 17073	WATER COOLER RENT SHREDDING	51.95	51.95 *
6001	20600 KEY OFFICE SUPPLY Office Supplies	568173	WIRELESS KEYBOARD	159.98	159.98 *
021250	JUVENILE & DOMESTIC COURT			159.98	159.98 *
3160	28866 STEPS, INC Professional Services	17157	1 CONSOLE	15.00	15.00 *
3320	26125 QUADIENT LEASING USA, INC. Maintenance Service Contr	N9466199	LEASE PAYMENT	449.89	449.89 *

MAJOR# ACCT# 5210	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
6001	26124	Postal Services	JDR PSTG 0622	POSTAGE	106.00	106.00 *
	13369	Office Supplies	12135	WATER COOLER RENT	11.95	11.95
	13369	DIAMOND SPRINGS WATER INC	12135	5 GALLON SPRING	30.36	30.36
	20600	KEY OFFICE SUPPLY	569060	BATTERIES	31.90	31.90
				ACCOUNT TOTAL		74.21 *
				MAJOR TOTAL		645.10 **
021600		CLERK OF THE CIRCUIT COURT				
2700	31421	Worker's Compensation	102438	WRK COMPENSATION INS	55.80	55.80 *
5230	21319	Telecommunications	309863799	PHONE BILL	63.29	63.29 *
5810	31475	Dues and Assoc Membership	22	ANNUAL DUES	320.00	320.00 *
5850		Jurors/Witnesses				
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00
	999999	[REDACTED]	JUROR	JUROR	30.00	30.00

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
021800	LAW LIBRARY					
6012	22211	Books and Subscriptions RELX INC. DBA LEXIS NEXIS	3093929039	MONTHLY PAYMENT	366.00	366.00 *
					366.00 *	366.00 **
022100	COMMONWEALTH'S ATTORNEY					
2700	31421	Worker's Compensation VACORP	102438 W/C 1/4	WRK COMPENSATION INS	65.01	65.01 *
5210	25955	Postal Services PURCHASE POWER	COMM ATTY 0622	POSTAGE	520.99	520.99 *
5230	20904	Telecommunications KINEX NETWORKING SOLUTION	2207 0006067	KINEX PHONE BILL	29.90	29.90 *
5530	11250	Travel-Subsistence & Lodg BENCHMARK COMMUNITY BANK	2256 CWA 0722	HOTEL ACCOM. TRIAL	107.81	107.81
			2256 CWA 0722	HOTEL ACCOM TRIAL	107.81	107.81
			2256 CWA 0722	HOTEL ACCOM TRIAL	107.81	107.81
			2256 CWA 0722	HOTEL SUMMER CONFRNC	380.35	380.35
				ACCOUNT TOTAL	703.78	703.78 *
5810	29644	Dues & Association Member TREASURER OF VIRGINIA	VSF ID NO.40381	ST BAR DUES E THOMAS	285.00	285.00
			VSF ID NO.77853	ST BAR DUES M CLARK	285.00	285.00
			VSF ID NO.81021	ST BAR DUES B TRENT	285.00	285.00
				ACCOUNT TOTAL	855.00	855.00 *
5899	28866	Miscellaneous STEPS, INC	17155	SHRED SERVICE	35.00	35.00 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	567879	AA BATTERIES	35.13	35.13
			567880	SHEET PROTECTORS	63.62	63.62
			567881	ENVELOPES	26.06	26.06
			568041	CORR TP/STPL RMVR/	83.65	83.65
				ACCOUNT TOTAL	208.46	208.46 *
				MAJOR TOTAL	2,418.14	2,418.14 **
022210	VICTIM WITNESS ASSIST STATE FUNDS					
2700	31421	Workers Comp - State Fund VACORP	102438 W/C 1/4	WRK COMPENSATION INS	8.23	8.23 *
5510	28060	Travel & Mileage - State SAMS CINDY	REIMB 0622	MILEAGE TO MEETING	52.65	52.65 *
5530	28060	Meals & Lodging - State F SAMS CINDY	REIMB 0622	LUNCH MEETING	12.00	12.00 *

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6001	20600	Office Supplies - State F	568309	WHITE LETTER PADS	17.30
	20600	KEY OFFICE SUPPLY	568310	BATTERIES/YLW CRTRDG	125.19
	20600	KEY OFFICE SUPPLY	568312	CARTRIDGE 106 COPIER	247.45
				ACCOUNT TOTAL	389.94 *
				MAJOR TOTAL	462.82 **
031200	SHERIFF				
2700	31421	Worker's Compensation	102438	WRK COMPENSATION INS	8,798.37
	VACORP		W/C 1/4		8,798.37 *
3110	28596	Animal Care/Services	1180626	DOG FOOD	56.99
	SOUTHERN STATES			ACCOUNT TOTAL	56.99 *
3311	14300	Repairs & Maint-Auto & Eq	0217271	TIRE PATCH	20.60
	EAST MOTOR CO INC		2326649	OIL CHANGE	70.94
	EXPRESS CARE		232651	WIPER BLDS INSTALL	25.98
	EXPRESS CARE		23650 0522	OIL CHNGE/WIPER BLDS	163.86
	EXPRESS CARE		24330	OIL CHNGE/WIPER BLDS	138.94
	EXPRESS CARE		24626 0622	OIL CHANGE	108.84
	EXPRESS CARE		24858	OIL CHANGE	125.85
	KENBRIDGE TIRE		1808	VEHICLE CALIBRATION	100.00
	KENBRIDGE TIRE		1824	VEHICLE CALIBRATION	75.00
	KENBRIDGE TIRE		1882	VEHICLE CALIBRATION	25.00
	KENBRIDGE TIRE		1883	VEHICLE CALIBRATION	75.00
	KENBRIDGE TIRE		1895	VEHICLE CALIBRATION	25.00
	KENBRIDGE TIRE		1987	VEHICLE CALIBRATION	25.00
				ACCOUNT TOTAL	980.01 *
3320	21767	Maintenance Service Contr	692908320220930	ACCURANT MTHLY CHRGE	386.25
	LEXISNEXIS RISK DATA MANAG		OSV000002808673	GPS SERVICE	388.56
	VERIZON CONNECT NWF, INC		220711-0032	METER CHARGE	159.98
	SOUTHERN COPIER		9909842833 0622	VEHICLE MTHLY CHARGE	920.43
	VERIZON WIRELESS			ACCOUNT TOTAL	1,855.22 *
5210	11894	Postal Services	0555SHERIFF0722	POSTAGE	24.75
	BUSINESS CARD		20216973	POSTAGE PD ENVELOPES	1,061.35
	FARMVILLE PRINTING			ACCOUNT TOTAL	1,086.10 *
5230	10102	Telecommunications	677451 0622	CELLULAR SERVICE	2,517.31
	AT&T MOBILITY		6777451 0722	CELLULAR SERVICE	1,753.08
	AT&T MOBILITY		2207 0005827	RMTE BU/FER CONNECT	119.95
	KINEX NETWORKING SOLUTION		2207 0006287	KINEX PHONE BILL	30.40
	KINEX NETWORKING SOLUTION		309468839 0722	VCIN	10.36
	CENTURYLINK		309558628 0722	PHONE	7.97
	CENTURYLINK		489989564 0722	SALLY PORT LINE	84.72
	CENTURYLINK		489989564 0822	SALLY PORTLINE	83.90
				ACCOUNT TOTAL	4,607.69 *

MAJOR# ACT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
5305	31421	Motor Vehicle Insurance VACORP	102442	VEHICLE INS	14,585.67	14,585.67 *
5530	11894	Travel-Subsistence & Lodg BUSINESS CARD	0555SHERIFF0722	MEALS	125.98	125.98 *
5540	12636	Travel-Convention and Edu CENTRAL VIRGINIA CRIMINAL	5602	POLOS/DINNER/MANUAL	178.90	178.90 *
5810	12636	Dues & Association Member CENTRAL VIRGINIA CRIMINAL	5580	MEMBERSHIP DUES	18,480.00	18,480.00
	31893	VA SHERIFFS ASSOCIATION	300000644	22-23 ASSOC DUES	1,818.00	1,818.00
6001		Office Supplies			20,298.00	20,298.00 *
	11894	BUSINESS CARD	0555SHERIFF0722	ADOBE	9.99	9.99
	11894	BUSINESS CARD	0555SHERIFF0722	CANOPY TENT	149.99	149.99
	13369	DIAMOND SPRINGS WATER INC	12832 2654445	5 GALLON SPRING	27.80	27.80
	20600	KEY OFFICE SUPPLY	567866	CUPS	66.67	66.67
	20600	KEY OFFICE SUPPLY	568386	PENS	38.50	38.50
	20600	KEY OFFICE SUPPLY	568419	WIRELESS MOUSE	14.95	14.95
	20600	KEY OFFICE SUPPLY	568481	COPY PAPER	199.95	199.95
	21153	CAPITAL ONE/ WALMART	636325 0622	PLATES	6.92	6.92
	21153	CAPITAL ONE/ WALMART	636325 0622	COFFEE/CANDY/CARDS	166.54	166.54
6003		Public Education/Crime Pr GREATWESTERN STATES SUPP	10553	LANYARDS	681.31	681.31 *
6004	16691	Virso Comm Center Crime P SOUTHSIDE ELECTRIC COOP	526776002 0722	VIRSO ELECT SERVICE	1,528.30	1,528.30 *
6008	11894	Vehicle & Powered Equip F BUSINESS CARD	0555SHERIFF0722	GAS	14.90	14.90 *
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL 0622	DIESEL	241.87	241.87
6009		Vehicle & Powered Equip S			69.32	69.32
	14300	EAST END MOTOR CO INC	0217106	TIRES	311.19	311.19 *
	14300	EAST END MOTOR CO INC	0217275	TIRES	143.95	143.95
	15721	FISHER AUTO PARTS, INC.	056 306575	BATTERY	665.88	665.88
	21153	CAPITAL ONE/ WALMART	636325 0622	STERNG CVR/AIR FRESH	176.29	176.29
	21153	CAPITAL ONE/ WALMART	636325 0622	EXCHNG STERNG COVER	45.31	45.31
	21153	CAPITAL ONE/ WALMART	636325 0622	KEYS	2.41	2.41
	32736	WOHLFORD'S RADAR	948434	VEHICLE CALIBRATION	4.48	4.48
6010		Police Supplies			264.00	264.00 *
	11894	BUSINESS CARD	0555SHERIFF0722	RADIO HOLDER	1,302.32	1,302.32 *
	13012	DMV	202218100198	SPECIAL ID	75.69	75.69
	28432	SIRCHIE FINGER PRINT LABS	0552420-IN	EVDNCS BGS/PWDR/BRSH	20.00	20.00
	32734	WITMER PUBLIC SAFETY GRP	INV58482	AMMO	259.47	259.47
					524.24	524.24
					879.40	879.40 *

MAJOR# ACCT# 6011	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	11894	BUSINESS CARD	0555SHERIFF0722	SHOES	148.39
	11894	BUSINESS CARD	0555SHERIFF0722	PANTS	42.08
	11894	BUSINESS CARD	0555SHERIFF0722	TSHIRT/SOCKS	25.78
	16102	GALLS LLC	021554447	SHOES	89.88
	22166	CREATIVE MONOGRAMMING	14499	HATS	966.00
8205	28303	Motor Vehicles SHEEHY FORD	171579 PECSO	NEW 2022 FORD VEH	1,272.13 *
031201	SHERIFF - COURTS			ACCOUNT TOTAL	38,687.20
2700	31421	Worker's Compensation VACORP	102438 W/C 1/4	ACCOUNT TOTAL	38,687.20 *
032200	VOLUNTEER FIRE DEPARTMENT			MAJOR TOTAL	97,249.68 **
7002	10850	Payment to Rice VFD ATLANTIC EMERGENCY	14105RICB RVFD	GENERAL MAINTENANCE	1,858.97
	12024	C W WILLIAMS	645511	DJ HOSE, WHITE	573.71
	12845	GFL/COUNTY WASTE	KD0000066269	TRASH COLLECTION	58.40
	14695	ELLINGTON'S LAWN SERVICE	103	MOWING	270.00
	21319	CENTURYLINK	310013979 0722	PHONE RVFD	154.39
	31368	VFIS	208687126 RVFD	PUMPER #5911	586.00-
	31368	VFIS	212172126 RVFD	ADD FREIGHTLNR #3589	1,577.00
	31846	DOMINION ENERGY VIRGINIA	4500495009 0822	ELECTRIC RVFD	298.78
7003	25782	Payment to Prospect VFD PRINCE EDWARD CO PBLIC SCH	PVD DIESEL 0522	ACCOUNT TOTAL	4,205.25 *
	25782	PRINCE EDWARD CO PBLIC SCH	PVD DIESEL 0622	DIESEL	65.66
	29440	PRINCE EDWARD CO TREAS	PVD GAS 0522	DIESEL	60.28
	29440	PRINCE EDWARD CO TREAS	PVD GAS 0622	GAS	55.90
7004	29440	Payment to Darlington VFD PRINCE EDWARD CO TREAS	DHVFD TRK 0722	PVD GAS	70.59
7005	10102	Payment to Hampden-Sydney AT&T MOBILITY	777474 0722 HSF	ACCOUNT TOTAL	252.43 *
	12238	CARTER'S FLOWER SHOP	051978 HSFVD	TRUCK PAYMENT	32,700.00
	14300	EAST END MOTOR CO INC	0217178 HSFVD	PHONE HSFVD	32,700.00 *
	15656	FIRE & SAFETY EQUIP CO	112085	FLOWERS L T PUCKETT	76.48
	17756	HONEYCUTT & MCGUIRE PC	24408 HSFVD	TIRES 2011 TAHOE	80.44
	17756	HONEYCUTT & MCGUIRE PC	24469 HSFVD	SCBA FLOW TEST	1,109.13
	21319	CENTURYLINK	310187773 0822	BKKPNG SVC MAY 2022	1,040.00
	31421	VACORP	102643 HSFVD	BKKPNG SVC JUNE 2022	1,974.75
				PHONE HSFVD	645.25
				WRKS COMPENSATION	79.84
				ACCOUNT TOTAL	4,643.00

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
7007	31846 DOMINION ENERGY VIRGINIA	8350720002 0722	ELECTRIC HSFVD	10,228.35 *	579.46
	Payment to Meherrin VFD				10,228.35 *
	25246 PARKER OIL CO INC	166703 63302A 3	DIESEL	2,553.17	
	31846 DOMINION ENERGY VIRGINIA	0519881510 0722	ELECTRIC MVFD	525.21	
	31846 DOMINION ENERGY VIRGINIA	1913347348 0722	ELECTRIC MF&R	33.83	
	999999 BENCHMARK COMMUNITY BANK	15005201010 721	TRUCK LOAN PAYMENT	10,000.00	
7010	17776 HAMPDEN-SYDNEY VOL FIRE	22-23 SUPRT 1/2	22-23 SUPPORT	13,112.21 *	
8010	25720 PRINCE EDWARD AREA FIRE-	22-23 SUPRT 1/2	22-23 SUPPORT	2,500.00	
	PE Firefighters Assoc			2,500.00 *	
032300	AMBULANCE AND RESCUE SERVICES			4,000.00	
7005	25880 PRINCE EDWARD VOL RESCUE	22-23 SUPRT 1/4	22-23 SUPPORT	4,000.00 *	
7008	22349 MEHERRIN FIRE & RESCUE	22-23 SUPRT 1/4	22-23 SUPPORT	66,998.24 **	
032500	EMERGENCY SERVICES			24,500.00	
2800	31421 VACORP	102438 LODA 1/4	LINE OF DUTY INS	24,500.00 *	
3160	29280 TIMMONS GROUP	292808 34335102	ADDRESS DATA MAINT	6,250.00	
5530	11250 BENCHMARK COMMUNITY BANK	1555 ADMIN 0722	SAR MEETING	6,250.00 *	
6015	10251 ALLIED SECURITY SYSTEMS, I	309459 CVD VAX	PEFYA AUTO FIRE TEST	31.00	
	25825 PRINCE ED-FARMVILLE YOUTH	LEASE 0722 VAX	FCLTY COST COVID VAX	500.00	
033200	REGIONAL JAIL & DETENTION			531.00 *	
3196	25375 PIEDMONT RGNL JUVENILE	2027	JUVENILE DETENTION	6,570.70 **	
7001	25380 PIEDMONT REGIONAL JAIL	3954	1ST QTR FY2023	1,200.00	
	Piedmont Regional Jail-Pe			1,200.00 *	
				382,933.85	
				382,933.85 *	

MAJOR# ACCT# 7010	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	25380	PIEDMONT REGIONAL JAIL	3960	REV BOND INTEREST	6,949.08 *
					6,949.08 *
					391,082.93 **
				ACCOUNT TOTAL	
				MAJOR TOTAL	
034100		BUILDING OFFICIAL			
2700	31421	Worker's Compensation VACORP	102438 W/C 1/4	WRK COMPENSATION INS	263.39 *
5305	31421	Auto Insurance VACORP	102442	VEHICLE INS	263.39 *
5307	31421	Public Official's Liabili VACORP	102442	PUBLIC OFC LIABILITY	520.92 *
6001	20600	Office Supplies KEY OFFICE SUPPLY	567938	COPY PAPER	520.92 *
	20600	KEY OFFICE SUPPLY	567939	LEGAL COPY PAPER	173.00 *
	20600	KEY OFFICE SUPPLY	568174	11X17 COPY PAPER	173.00 *
				ACCOUNT TOTAL	
				MAJOR TOTAL	
035100		ANIMAL CONTROL			
2700	31421	Worker's Compensation VACORP	102438 W/C 1/4	WRK COMPENSATION INS	205.98 *
3110	27524	Vet Care RIDGE ANIMAL HOSPITAL	327589	VET SERVICES	205.98 *
	27524	RIDGE ANIMAL HOSPITAL	330963	VET SERVICE	239.30
	27524	RIDGE ANIMAL HOSPITAL	332173	VET SERVICES	9.00
	27524	RIDGE ANIMAL HOSPITAL	332229	VET SERVICES	167.00
				ACCOUNT TOTAL	105.00
				MAJOR TOTAL	520.30 *
3310	13730	Repairs/Maintenance DODSON BROS EXTERMINATING	719313 0622	ANIMAL SHELTER	50.00 *
5110	31846	Electrical Services DOMINION ENERGY VIRGINIA	0890745003 0722	ELECTRIC	50.00 *
5230	21319	Telecommunications CENTURYLINK	310119726 0822	PHONE	224.30
5305	31421	Motor Vehicle Insurance VACORP	102442	VEHICLE INS	224.30 *
6001	23463	Office Supplies NATIONAL BAND & TAG	174950	DOG TAGS	144.16
				ACCOUNT TOTAL	144.16 *
				MAJOR TOTAL	2,083.67 *
				ACCOUNT TOTAL	2,083.67 *
				MAJOR TOTAL	525.21 *
				ACCOUNT TOTAL	525.21 *

MAJOR# ACCT# 6002	VENDOR NUMBER VENDOR NAME Supplies for Shelter 11250 BENCHMARK COMMUNITY BANK 21811 LOWE'S	INV#	DESCRIPTION	AMOUNT
042610	SANDY RIVER RESERVOIR	1563 ADMIN 0722 906179 JEGGGT	SHELTER SUPPLIES FLY TRP/WADING POOL	204.95 39.79 244.74 * 3,998.36 **
3150	Legal Services 10651 AQUALAW PLC	14595	PROFESSIONAL SERVICE	2,623.50 2,623.50 * 2,623.50 **
043200	GENERAL PROPERTIES			
2700	Worker's Compensation 31421 VACORP	102438 W/C 1/4	WRK COMPENSATION INS	891.48 891.48 *
3310	Repairs/Maintenance 12080 CALLAWAY INDUSTRIAL SERVIC 12744 COMFORT SYSTEMS USA 13730 DODSON BROS EXTERMINATING 13730 DODSON BROS EXTERMINATING 13730 DODSON BROS EXTERMINATING 13730 DODSON BROS EXTERMINATING 13730 DODSON BROS EXTERMINATING 19371 JOE GILES SIGNS INC 19371 JOE GILES SIGNS INC 29242 TK ELEVATOR CORPORATION 31167 VALLEY BOILER INC	1037 122750 158003 0622 158005 0622 158006 0622 158007 0622 158010 0622 3856 3857 3006666752 29586	CUPOLA CLEANING SERVICE DSS BUILDING CANNERY 6383 FARMVILLE RD SCOPE BLDG COURT HOUSE BLDG VA HEARTLAND VIS CTR LANDFILL SIGN DARLINGTON HGTS SIGN SVC CNT JULY-SEPT 22 RPLCE RELIEF VALVES	17,922.00 470.00 38.00 38.00 38.00 85.00 38.00 1,805.00 1,354.00 3,278.42 5,580.00 30,646.42 *
3311	Repairs & Maint-Auto & Eq 11250 BENCHMARK COMMUNITY BANK	3197 ADMIN 0722	DETAIL TAHOE/F250	85.00 85.00 *
5110	Electrical Services 28640 SOUTHSIDE ELECTRIC COOP 31846 DOMINION ENERGY VIRGINIA 31846 DOMINION ENERGY VIRGINIA 31846 DOMINION ENERGY VIRGINIA 31846 DOMINION ENERGY VIRGINIA 31846 DOMINION ENERGY VIRGINIA 31846 DOMINION ENERGY VIRGINIA 31846 DOMINION ENERGY VIRGINIA 31846 DOMINION ENERGY VIRGINIA 31846 DOMINION ENERGY VIRGINIA 31846 DOMINION ENERGY VIRGINIA	114379002 0822 1230385005 0722 1545926683 0822 2786281903 0822 3646262521 0722 4883315659 0822 4951935099 0722 5856894620 0722 6669158583 0822 8105475944 0822 9670710004 0722	500 RESERVOIR ROAD ROY CLARK MONUMENT SCOPE BUILDING COURTHOUSE ELECTRIC STEPS HEADQUARTERS SHERIFF SHED WORSHAM CLERK OFFICE LIGHTS AT RICE AG BUILDING ELECTRIC	25.56 7.41 37.56 17,620.39 62.00 1,344.21 6.59 15.84 136.57 915.08 127.55 20,298.76 *
5130	Water & Sewer 29332 TOWN OF FARMVILLE	AG BLDG 0722	WATER & SEWER	77.35
	ACCOUNT TOTAL			
	MAJOR TOTAL			

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230	29332	TOWN OF FARMVILLE	CH LAWN 0722	WATER	11.29
	29332	TOWN OF FARMVILLE	SCOPE 0722	WATER & SEWER	34.84
	29332	TOWN OF FARMVILLE	STEPS 0722	WATER & SEWER	102.85
	29332	TOWN OF FARMVILLE	56 SMI WAY 0722	WATER & SEWER	67.56
		Telecommunications			293.89 *
	10105	AT&T	7305055660 0722	PHONE	47.60
	21319	CENTURYLINK	310262069 0822	PHONE	74.61
	21319	CENTURYLINK	310441360 0722	PHONE	126.58
		Boiler Insurance			248.79 *
5301	31421	VACORP	102442	BOILER INSURANCE	3,160.00
					3,160.00 *
5302	31421	VACORP	102442	FIRE INSURANCE	36,862.00
	31421	VACORP	102442	FIRE INSURANCE	7,360.00
	31421	VACORP	102442	FIRE INSURANCE	6,650.00
		Auto Insurance			50,872.00 *
5305	31421	VACORP	102442	VEHICLE INS	2,604.58
					2,604.58 *
5540	28869	STIFF O INC	9915	MONTHLY SERVICE	125.00
		Travel-Convention & Educa			125.00 *
6005	13367	DIAMOND PAPER COMPANY	302024	CLEANING SUPPLIES	757.99
	13367	DIAMOND PAPER COMPANY	302287	TOILET TISSUE	83.72
	21153	CAPITAL ONE/ WALMART	630109 0722	CLEANING SUPPLIES	62.30
	21811	LOWE'S	906660 JFWFIF	CLEANING SUPPLIES	115.88
	30239	UNIFIRST CORPORATION	1680021663	CLEANING RENTAL	48.70
	30239	UNIFIRST CORPORATION	1680023935	CLEANING SUPPLIES	48.70
		Janitorial Supplies			1,117.29 *
6007	11250	BENCHMARK COMMUNITY BANK	3197 ADMIN 0722	MRKING FLAG/VEG SPRY	188.98
	11250	BENCHMARK COMMUNITY BANK	3197 ADMIN 0722	CANNERY TANK	65.97
	13369	DIAMOND SPRINGS WATER INC	3062 2644666	WATER COOLER RENT	8.95
	13369	DIAMOND SPRINGS WATER INC	3062 2644667	WATER COOLER RENT	8.95
	13369	DIAMOND SPRINGS WATER INC	3062 2654443	5 GALLON SPRING	37.95
	15560	FARMVILLE WHSALE ELECTRIC	743274	MP70 MEDIUM M980	63.68
	15560	FARMVILLE WHSALE ELECTRIC	744563	LED DRIVER	31.64
	16671	GRAINGER	9246747316	1/4 HP MOTOR	222.40
	16671	GRAINGER	9277329042	AIR FLT/KEY BLNK BRS	129.27
	16671	GRAINGER	9361182083	PLEATED AIR FILTER	64.80
	19371	JOE GILES SIGNS INC	3882	SINGL SIDE SIGNS	45.00
	21005	KORMAN SIGNS	364999	STREET SIGNS	84.57
	21005	KORMAN SIGNS	365331	VISTR PRK/STREET SGN	30.52
	21811	LOWE'S	905622 JDDWVQ	PIPE/BOARD/TOGGLE	128.14
	21811	LOWE'S	906244 JFEHAI	BATTERIES/ALUM ANGLE	58.84
	21811	LOWE'S	906296 JFQVYC	MAINTENANCE SUPPLIES	321.09
		Repairs and Maintenance S			

MAJOR# ACCT#	VENDOR NUMBER NAME	INVOICE NUMBER DESCRIPTION	AMOUNT
6008	21811 LOWE'S	906431 JFIVOK PLTS/IRON FGTR/LAVE	43.28
	21811 LOWE'S	906640 JEUBMT MAINTENANCE SUPPLIES	86.99
	25560 POULSTON'S	22146 DRYER BELT	34.95
	25680 PRICE SUPPLY CO INC	ORDR 2207C36738 MAINTENANCE SUPPLIES	97.55
	27922 CINTAS CORPORATION #524	4123989978 UNIFORM RENTAL	143.35
	32926 WRIGHT AUTO SUPPLY	1319 237084 V BELT	24.41
		ACCOUNT TOTAL	1,921.28 *
6009	Vehicle & Powered Equip F		
	25782 PRINCE EDWARD CO PBLC SCH	DIESEL MAY 2022	151.56
	25782 PRINCE EDWARD CO PBLC SCH	DIESEL 0622	308.08
		ACCOUNT TOTAL	459.64 *
6011	Vehicle & Powered Equip S		
	14300 EAST END MOTOR CO INC	0217443	20.00
	25596 POWELL'S IDEALEASE, LLC	672082	350.48
	32926 WRIGHT AUTO SUPPLY	1319 237629	4.69
	32926 WRIGHT AUTO SUPPLY	1319 237822	83.50
		ACCOUNT TOTAL	458.67 *
8206	Uniforms & Wearing Appare		
	27922 CINTAS CORPORATION #524	4124633196	73.54
	27922 CINTAS CORPORATION #524	4125336866	73.54
	31351 VERNON COMPANY	2537971 RI	344.69
		ACCOUNT TOTAL	491.77 *
043400	Lawn Equipment		
2700	29035 T-N-T SMALL ENGINE REPAIR	123191	45.00
	29083 TAYLOR-FORBES EQUIP CO	IN96380	72.00
	29083 TAYLOR-FORBES EQUIP CO	IN96470	51.94
	29083 TAYLOR-FORBES EQUIP CO	IN96503	18.00
	29083 TAYLOR-FORBES EQUIP CO	IN96508	27.99
		ACCOUNT TOTAL	214.93 *
		MAJOR TOTAL	113,889.50 **
043400	Worker's Compensation		
2700	31421 VACORP	102438 W/C 1/4	179.33
		ACCOUNT TOTAL	179.33 *
5110	Electrical Services		
	28640 SOUTHSIDE ELECTRIC COOP	44435001 0822	446.09
		ACCOUNT TOTAL	446.09 *
5120	Heating Services		
	25247 PARKER OIL COMPANY INC	176037 63792K 8	2,447.16
		ACCOUNT TOTAL	2,447.16 *
5230	Telecommunications		
	21319 CENTURYLINK	310248529 0822	305.77
		ACCOUNT TOTAL	305.77 *
6014	Other Operating Supplies		
	11250 BENCHMARK COMMUNITY BANK	3197 ADMIN 0722	349.99
		ACCOUNT TOTAL	349.99 *
		MAJOR TOTAL	3,728.34 **

MAJOR# ACCT# 051100	VENDOR NUMBER HEALTH DEPARTMENT	VENDOR NAME HEALTH DEPARTMENT	INV#	DESCRIPTION	AMOUNT
5610	25840	Payment To Local Health D PRINCE EDWARD HEALTH DPT	22-23 SUPRT 1/4	22-23 SUPPORT	ACCOUNT TOTAL 43,500.00 MAJOR TOTAL 43,500.00 * 43,500.00 **
052500	CHAPTER X BOARD				
5640	12928	Payment to Crossroad Ser CROSSROAD SERVICES BOARD	22-23 SUPRT 1/4	22-23 SUPPORT	ACCOUNT TOTAL 15,000.00 MAJOR TOTAL 15,000.00 * 15,000.00 **
053500	COMPREHENSIVE SERVICES ACT				
3160	12929	CSA Programs CROSSROADS SERVICES BD		PROFESSIONAL SERVICE	500.00
	12929	CROSSROADS SERVICES BD		PROFESSIONAL SERVICE	326.50
	15965	FULCRUM COUNSELORS, LLC		PROFESSIONAL SERVICE	1,500.00
	15965	FULCRUM COUNSELORS, LLC		PROFESSIONAL SERVICE	987.50
	16672	GRAFTON SCHOOL INC		PROFESSIONAL SERVICE	8,885.00
	29252	THREE RIVERS TREATMENT CEN		PROFESSIONAL SERVICE	3,850.00
				ACCOUNT TOTAL	16,049.00 *
3180	29217	Administrative THOMAS BROTHERS SOFTWARE	YRLY UPDT 0722	2022 YEARLY UPDATE	ACCOUNT TOTAL 50.00 MAJOR TOTAL 50.00 * 16,099.00 **
053501	OTHER WELFARE/SOCIAL SERVICES				
5608	28097	SCOPE/Meals on Wheels SCOPE/MEALS ON WHEELS	22-23 SUPRT 1/2	22-23 SUPPORT	ACCOUNT TOTAL 2,500.00 MAJOR TOTAL 2,500.00 *
5609	25400	Piedmont Senior Resources PIEDMONT SR RESOURCES	22-23 SUPRT 1/4	22-23 SUPPORT	ACCOUNT TOTAL 5,613.50 MAJOR TOTAL 5,613.50 *
5610	28866	STEPS Inc STEPS, INC	22-23 SUPRT 1/4	22-23 SUPPORT	ACCOUNT TOTAL 5,000.00 MAJOR TOTAL 5,000.00 *
5613	19750	Jolly Glee Senior Citizen JOLLY GLEE SENIOR CENTER	22-23 SUPRT 1/2	22-23 SUPPORT	ACCOUNT TOTAL 1,250.00 MAJOR TOTAL 1,250.00 *
5615	28866	STEPS-Community Action Pr STEPS, INC	22-23 SUPRT 1/4	22-23 SUPRT COMM ACT	ACCOUNT TOTAL 5,542.75 MAJOR TOTAL 5,542.75 *
5637	15140	FACES FACES, INC	22-23 SUPRT 1/2	22-23 SUPPORT	ACCOUNT TOTAL 3,125.00 MAJOR TOTAL 3,125.00 *

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5640	28704	SPECIAL OLYMPICS AREA 12 SPECIAL OLYMPICS-AREA 12	22-23 SUPPORT	22-23 SUPPORT	1,000.00 *
5645	31677	VA Legal Aid Society VA LEGAL AID SOCIETY INC	22-23 SUPPORT	22-23 SUPPORT	1,418.00 *
5652	17481	Heart of Virginia Free Cl HEART OF VIRGINIA FREE	22-23 SUPRT 1/2	22-23 SUPPORT	3,000.00 *
5653	21808	Longwood Center for Visua LONGWOOD CNTR FOR VISUAL	22-23 SUPPORT	22-23 SUPPORT	2,000.00 *
5654	17006	Habitat for Humanity HABITAT FOR HUMANITY	22-23 SUPRT 1/2	22-23 SUPPORT	2,500.00 *
5670	25371	Piedmont Area Verterans C PIEDMONT AREA VETERANS COU	22-23 SUPRT 1/4	22-23 SUPPORT	2,500.00 *
068100		CONTRIBUTIONS TO COLLEGES			35,449.25 **
5640	28960	Payment To Community Coll SOUTHSIDE VA COMM COLLEGE	22-23 SUPRT 1/2	22-23 SUPPORT	4,216.00 *
5643	21824	Longwood Small Bus Dev Ce LONGWOOD SMALL BUSINESS	22-23 SUPPORT	22-23 SUPPORT	2,000.00 *
071100		SUPERVISION OF PARKS & RECREATION			6,216.00 **
5647	28696	YMCA-Summer Program SOUTHSIDE VA FAMILY YMCA	22-23 SUPPORT	22-23 SUPPORT	10,000.00 *
072200		MUSEUMS			10,000.00 **
5641	27650	Robert R. Moton Museum ROBERT RUSSA MOTON MUSEUM	22-23 SUPRT 1/2	22-23 SUPPORT	4,250.00 *
073500		PUBLIC LIBRARY			4,250.00 **
5640	15400	Contribution To Library FARMVILLE-PE COMM LIBRARY	22-23 SUPRT 1/4	22-23 SUPPORT	71,868.00 *
					71,868.00 **

MAJOR# ACCT# 081100	VENDOR NUMBER PLANNING	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
2700	31421	Worker's Compensation VACORP	102438	WRK COMPENSATION INS	443.18 *
3600	15241	Advertising FARMVILLE HERALD	222498	PH BOZA BOWMAN PLANNING MEAT PKING	443.18 *
5210	15241	FARMVILLE HERALD	222498	PLANNING MEAT PKING	479.73
					492.02
					971.75 *
5640	11250	Postal Services BENCHMARK COMMUNITY BANK	1563	USPS PLANNING DEPT	54.40
	11250	BENCHMARK COMMUNITY BANK	1563	USPS CHARGE PLANNING	6.80
					61.20 *
6001	12745	Commonwealth Regional Cou COMMONWEALTH REGIONAL	22-23	SUPPORT	19,000.00
					19,000.00 *
8202	11250	Office Supplies BENCHMARK COMMUNITY BANK	1563	ADOBE	14.99
	20600	KEY OFFICE SUPPLY	567938	COPY PAPER	159.96
	20600	KEY OFFICE SUPPLY	567939	LEGAL COPY PAPER	40.00
	20600	KEY OFFICE SUPPLY	568174	11X17 COPY PAPER	36.69
					251.64 *
081200	21811	Furniture and Fixtures LOWE'S	935379	REFRIGERATOR COMMDEV	701.10
					701.10 *
					21,428.87 **
5648	29332	COMMUNITY DEVELOPMENT Farmville Airport TOWN OF FARMVILLE	22-23	SUPRT 1/2	3,800.00
					3,800.00 *
5650	29332	Farmville Area Bus TOWN OF FARMVILLE	22-23	SUPRT 1/4	6,250.00
					6,250.00 *
5652	25368	Piedmont Area Transit TOWN OF BLACKSTONE	22-23	SUPRT 1/2	4,240.00
					4,240.00 *
5655	13763	Downtown Farmville DOWNTOWN FARMVILLE	22-23	SUPRT 1/2	4,000.00
					4,000.00 *
					18,290.00 **
081500		ECONOMIC DEVELOPMENT			
2700	31421	Worker's Compensation VACORP	102438	WRK COMPENSATION INS	9.46
					9.46 *
5810	11250	Dues & Association Member BENCHMARK COMMUNITY BANK	1563	2022 VEDA CONFERENCE	150.00
					150.00 *

MAJOR# ACCT# 6001	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
	11250	BENCHMARK COMMUNITY BANK	Office Supplies	1563 ADMIN 0722	ACROBAT PRO DC	ACCOUNT TOTAL	14.99 *
						MAJOR TOTAL	174.45 **
081600		TOURISM					
2700	31421	Worker's Compensation		102438 W/C 1/4	WRK COMPENSATION INS	ACCOUNT TOTAL	9.14 *
5110	31846	Electrical Services		0675198071 0722	ELECTRIC		170.26
	31846	DOMINION ENERGY VIRGINIA		1059387447 0722	ELECTRIC		77.35
						ACCOUNT TOTAL	247.61 *
5130	29332	Water & Sewer		VISTR CNTR 0722	WATER & SEWER	ACCOUNT TOTAL	48.84 *
		TOWN OF FARMVILLE					48.84 *
5210	11250	Postal Services		1563 ADMIN 0722	UPS CHARGE		15.50
	11250	BENCHMARK COMMUNITY BANK		1563 ADMIN 0722	UPS CHARGES		15.50
						ACCOUNT TOTAL	31.00 *
5230	21319	Telecommunications		310393238 0722	VISITORS CNTR PHONE	ACCOUNT TOTAL	761.82 *
		CENTURYLINK					761.82 *
5894	18674	Eat Play Stay Grant		000208	PHOTOGRAPHY - GRANT	ACCOUNT TOTAL	300.00 *
		IN-DEPTH PRODUCTIONS, LLC					300.00 *
5897	31903	Virginia's Retreat		22-23 SUPRT 1/2	22-23 SUPPORT	ACCOUNT TOTAL	2,250.00 *
		VIRGINIA'S RETREAT					2,250.00 *
5899	21756	Special Projects		2370	PHOTO SHOOT TOURISM	ACCOUNT TOTAL	880.00 *
		LETTERPRESS COMMUNICATIONS					880.00 *
8202	11250	Furniture & Fixtures		1563 ADMIN 0722	GLASS DISPLAY CASE	ACCOUNT TOTAL	63.17 *
		BENCHMARK COMMUNITY BANK					63.17 *
						ACCOUNT TOTAL	4,591.58 **
						MAJOR TOTAL	
082400		SOIL & WATER CONSERVATION DISTRICT					
5641	25440	Donation - PS&WCD		22-23 SUPRT 1/4	22-23 SUPPORT	ACCOUNT TOTAL	2,960.00 *
		PIEDMONT SOIL & WATER					2,960.00 *
						ACCOUNT TOTAL	2,960.00 **
						MAJOR TOTAL	
083500		COOPERATIVE EXTENSION OFFICE					
3199	29913	Purchase of Service - Oth		4TH QTR 0622	4TH QUARTER SUPPORT	ACCOUNT TOTAL	11,526.83 *
		TREASURER VA TECH					11,526.83 *

MAJOR# ACCT# 5230	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	21319	Telecommunications CENTURYLINK	309520098 0722	PHONE	155.08 *
091000	GENERAL	EXPENSE		ACCOUNT TOTAL	155.08 *
				MAJOR TOTAL	11,681.91 **
5230		Internal Telecom Account			
	20904	KINEX NETWORKING SOLUTION	2206 0005178	PBX SYSTEM	91.24
	20904	KINEX NETWORKING SOLUTION	2206 0005179	PBX SYSTEM	14.45
	20904	KINEX NETWORKING SOLUTION	2206 0005180	PBX SYSTEM	14.45
	20904	KINEX NETWORKING SOLUTION	2206 0005181	PBX SYSTEM	14.45
	20904	KINEX NETWORKING SOLUTION	2206 0005182	PBX SYSTEM	14.45
	20904	KINEX NETWORKING SOLUTION	2206 0005183	PBX SYSTEM	29.38
	20904	KINEX NETWORKING SOLUTION	2207 0006288	PBX SYSTEM	203.50
	23933	SEGRA	165866886 0722	PHONE	2,749.76
				ACCOUNT TOTAL	3,131.68 *
5803		Internal Fuel Account			
	25247	PARKER OIL COMPANY INC	111302 14080G 7	JUNE GAS	2,449.41
	25247	PARKER OIL COMPANY INC	118500 14080G 7	JUNE GAS	2,226.22
	25247	PARKER OIL COMPANY INC	125398 14080G 7	JUNE GAS	2,559.37
	25247	PARKER OIL COMPANY INC	132436 14080G 7	JUNE GAS	2,453.09
	25247	PARKER OIL COMPANY INC	14080 14080G	MAY GAS	3,270.85
	25247	PARKER OIL COMPANY INC	76384 14080G	MAY GAS	2,616.81
	25247	PARKER OIL COMPANY INC	82939 14080G	MAY GAS	2,883.33
	25247	PARKER OIL COMPANY INC	91003 14080G	MAY GAS	2,954.25
	25247	PARKER OIL COMPANY INC	97116 14080G	MAY GAS	2,861.46
				ACCOUNT TOTAL	24,274.79 *
5807		Contingency			
	11250	BENCHMARK COMMUNITY BANK	1563 ADMIN 0722	EMPL OF MONTH CARDS	90.00
	11250	BENCHMARK COMMUNITY BANK	1563 ADMIN 0722	FLOWERS FOR BOOTH	83.00
				ACCOUNT TOTAL	173.00 *
094000	CAPITAL	PROJECTS		MAJOR TOTAL	27,579.47 **
0007		BUSINESS PARK ROAD DEVELO			
	29280	TIMMONS GROUP	291841 46958	BUS PARK ACCESS ROAD	2,525.00
	29280	TIMMONS GROUP	292233 49081	ACCESS RD REDSN SUPP	900.00
				ACCOUNT TOTAL	3,425.00 *
0022		Telephone System			
	20904	KINEX NETWORKING SOLUTION	2206 0005186	PHONE EQUIPMENT	1,050.00
	20904	KINEX NETWORKING SOLUTION	2206 0005187	PHONE EQUIPMENT	1,350.00
	20904	KINEX NETWORKING SOLUTION	2206 0005188	PHONE EQUIPMENT	4,635.00
	20904	KINEX NETWORKING SOLUTION	2206 0005189	PHONE EQUIPMENT	3,035.00
	20904	KINEX NETWORKING SOLUTION	2206 0005190	PHONE EQUIPMENT	450.00
	20904	KINEX NETWORKING SOLUTION	2206 0005192	PHONE EQUIPMENT	3,760.00
	20904	KINEX NETWORKING SOLUTION	2206 0005194	PHONE EQUIPMENT	2,060.00
				ACCOUNT TOTAL	16,340.00 *

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
0037	11250	Courthouse Lawn Renovatio	1563 ADMIN 0722	PLANTER FOR CRTHSE	3,355.50
	19506	BENCHMARK COMMUNITY BANK	22 06 01	50% DEP CH LAWN PRJ	5,880.36
	19506	FORMS BY FEDERATED	22 06 02	50% DEP BENCH	7,187.85
	19506	FORMS BY FEDERATED	22 06 03	50% DEP CUSTM PANELS	11,250.00
	21283	LAND PLANNING & DESIGN ASS	2107011 2022398	PEC CTHSE GRNDS CONS	540.00
	25458	PINEY RIDGE CONTRACTING	2022 018.1	CTHSE LAWN RENO PMT1	40,240.10
				ACCOUNT TOTAL	68,453.81 *
0054	22740	Courthouse Chiller CIP	614801 005	DC CHILLER REPLCMNT	2,232.00
		MOSELEY ARCHITECTS PC		ACCOUNT TOTAL	2,232.00 *
0302	12944	EMS Communications System	1001	EMS COMM SYSTEM	13,000.00
		CTA CONSULTANTS, LLC		ACCOUNT TOTAL	13,000.00 *
				MAJOR TOTAL	103,450.81 **
				FUND TOTAL	1,186,410.72

AP375H
8/01/2022

PRINCE EDWARD
LISTING OF INVOICES FOR 7/01/2022 -- 7/31/2022

AFTER CHECKS
PAGE 23

FUND # - 135 PUBLIC/PRIVATE EDUCATION ACT FUND

MAJOR# ACCT# 010000	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3150	25213	Legal Services PANDAK & TAVES, PLLC	421	SR WATER PRJCT (PPEA)	3,168.40 3,168.40 *
3160	25327	Professional Service-Engi PENNONI ASSOCIATES INC.	1127467 21001	COPE21001 PPEA ENG	987.00 987.00 * 4,155.40 **
				ACCOUNT TOTAL	3,168.40
				ACCOUNT TOTAL	987.00
				MAJOR TOTAL	4,155.40 **
				FUND TOTAL	4,155.40

MAJOR#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
043200	GENERAL	PROPERTIES			
5130	29332	TOWN OF FARMVILLE			
		Water Service			
			WATER TANK 0722	WATER & SEWER	41.01
				ACCOUNT TOTAL	41.01 *
				MAJOR TOTAL	41.01 **
				FUND TOTAL	41.01

AP375H
8/01/2022
FUND # - 502 SEWER FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 7/01/2022 -- 7/31/2022

AFTER CHECKS
PAGE 25

MAJOR#	VENDOR	INVOICE#	DESCRIPTION	AMOUNT
ACCT#	NUMBER			
043200	GENERAL PROPERTIES			
5110	Electrical Services			
	31846 DOMINION ENERGY VIRGINIA	4148700281	SEWER PUMP	35.49
				35.49 *
				35.49 **
			ACCOUNT TOTAL	
			MAJOR TOTAL	
			FUND TOTAL	35.49

MAJOR# ACCT# 042300	VENDOR NUMBER COLLECTIONS	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
2700	31421	Workers Compensation VACORP	102438	WRK COMPENSATION INS W/C 1/4	3,972.97 3,972.97 *
3310	21811 32926	Repairs & Maintenance LOWE'S WRIGHT AUTO SUPPLY	906458 1319	HND SNTZR/SPRYR GLVS/UTL KNIVES/TWLS	83.81 53.96 137.77 *
3840	10254 10254 10254	Contract Landfill - POS REPUBLIC SERVICES #974 REPUBLIC SERVICES #974 REPUBLIC SERVICES #974	0974 0974 0974	TRASH COLLECTION TRASH COLLECTION TRASH COLLECTION	616.57 240.40 239.91 1,096.88 *
3841	14723 14723 14723 14723 28866	Purchase of Service - Rec EMANUEL TIRE OF VIRGINIA EMANUEL TIRE OF VIRGINIA EMANUEL TIRE OF VIRGINIA EMANUEL TIRE OF VIRGINIA STEPS, INC	501390 501391 501433 501478 JUNE 2022	TIRE RECYCLING TIRE RECYCLING TIRE RECYCLING TIRE RECYCLING RECYCLING	1,338.00 642.00 556.50 439.50 2,705.16 5,681.16 *
5110	28640 28640 31846 31846 31846 31846 31846 31846 31846 31846 31846	Electrical Services SOUTHSIDE ELECTRIC COOP SOUTHSIDE ELECTRIC COOP DOMINION ENERGY VIRGINIA DOMINION ENERGY VIRGINIA DOMINION ENERGY VIRGINIA DOMINION ENERGY VIRGINIA DOMINION ENERGY VIRGINIA DOMINION ENERGY VIRGINIA DOMINION ENERGY VIRGINIA DOMINION ENERGY VIRGINIA DOMINION ENERGY VIRGINIA	114379001 114379003 0699507431 0670040567 1144204110 4268948512 5181167213 7471653571 8535655636 8601161519 8970737501 9176847250	2872 BUFFALO CH RD 160 VIRSO ROAD RICE COLLECTION CNTR CELL C PUMP STATION ELECTRIC ELECTRIC SCLHSE LECHATE PUMP WORSHAM SITE SHOP TRASHMORE ROAD PROSPECT ELECTRIC SCALE HOUSE LANDFILL SHELTER	58.91 66.29 38.70 20.18 36.74 518.34 430.00 44.82 33.22 38.34 70.44 23.35 1,379.33 *
5230	21319 21319 21319 21319 31337 31337	Telecommunications CENTURYLINK CENTURYLINK CENTURYLINK CENTURYLINK VERIZON VERIZON	309553498 309615846 309714661 310039285 131056010 743213759	PHONE PHONE PHONE WORSHAM PHONE PHONE DARLINGTON HGT PHONE VIRSO LOCATION	62.31 72.74 80.39 56.99 50.89 94.25 417.57 *
5305	31421	Motor Vehicle Insurance VACORP	102442	VEHICLE INS	1,041.83 1,041.83 *
5440	28869	Portable Toilet Rental STIFF O O INC	9915	MONTHLY SERVICE	877.50 877.50 *
				ACCOUNT TOTAL	

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6008	25782	Vehicle & Powered Equip F	DIESEL MAY 2022	DIESEL	1,481.20
	25782	PRINCE EDWARD CO PBLC SCH	DIESEL 0622	DIESEL	1,566.24
				ACCOUNT TOTAL	3,047.44 *
6009	32926	Vehicle & Powered Equip S	1319 237281	EPDM TARP TIE	14.22
		WRIGHT AUTO SUPPLY			14.22 *
				ACCOUNT TOTAL	17,666.67 **
042400		LANDFILL OPERATIONS			
3011	18908	Maintenance of Roads	55487	#26 VDOT CRUSHER RUN	550.00
		J R THARPE TRUCKING CO			550.00 *
3160	211105	Professional Services	169292 2220095	LANDFILL MONITORING	20,623.20
		LABELLA ASSOCIATES, D.P.C.			20,623.20 *
3310	15560	Repairs/Maintenance	745340	REFRACTR/LED CRETKR	365.82
	21297	FARMVILLE WHSALE ELECTRIC	REIMB 0722	G8 BOLTS	25.76
	21811	LANGLOIS PAUL	901024 JGTLNL	TREATED WOOD	207.09
	21811	LOWE'S	901653 JFWFJH	WOOD/AUTOLCK	28.73
	21811	LOWE'S	901962 JGBPWC	SCREWS/FT INLFATOR	42.72
				ACCOUNT TOTAL	670.12 *
3311	11371	Equipment Repairs & Maint	21415	GLS DR/ANTI FREEZE	248.62
	11371	PEARSON EQUIPMENT COMPANY	21444	SCREW/SEAL DOOR	62.46
	11491	PEARSON EQUIPMENT COMPANY	9016676	CYLINDER RENTAL	31.50
	12220	ARC3 GASES	1150220	AIR COND INSP/MAINT	3,587.39
	12220	CARTER MACHINERY CO INC	1150222	INSPECT/MAINT	969.64
	12220	CARTER MACHINERY CO INC	3810208	WHL/MTR/ELEMNT/NUT	414.51
	12220	CARTER MACHINERY CO INC	3810209	BOLT/WASHER	8.12
	12220	CARTER MACHINERY CO INC	3822479	ACCUMULATOR	144.61
	12220	CARTER MACHINERY CO INC	3822480	TRANS FILTER	270.20
	12282	CAVALIER HOSE & FITTINGS	52474	HOSE/HOSE FITTINGS	346.67
	13369	DIAMOND SPRINGS WATER INC	3062 2644665	WATER COOLER RENT	8.95
	13369	DIAMOND SPRINGS WATER INC	3062 2654467	5 GALLON SPRING	37.95
	21811	LOWE'S	906261 JFEHAK	BLT CTR/WRCKNG BAR	71.20
				ACCOUNT TOTAL	6,201.82 *
5230	21319	Telecommunications	309326764 0722	PHONE	120.30
		CENTURYLINK			120.30 *
5305	31421	Insurance	102442	VEHICLE INS	2,604.58
		VACORP			2,604.58 *
6001	20600	Office Supplies - Landfill	567972	CORR TAPE/BLACK INK	64.98
	20600	KEY OFFICE SUPPLY	568154	RIBBONS	9.98
	21153	KEY OFFICE SUPPLY	630109 0722	OFFICE SUPPLIES	113.69
		CAPITAL ONE/ WALMART			

MAJOR# ACCT#	VENDOR NUMBER VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6008	21811 LOWE'S Fuel	906674 JDVSFS	CLEANER/PLUG IN/	44.16
				232.81 *
6009	25782 PRINCE EDWARD CO PBLC SCH	DIESEL 0622	DIESEL	312.17
				312.17 *
6011	10616 APPLE VALLEY SCALE CO 12282 CAVALIER HOSE & FITTINGS 32926 WRIGHT AUTO SUPPLY 32926 WRIGHT AUTO SUPPLY	93206 52345 1319 235584 1319 237220	SERVICE 6000 PSI HOSE PUMP OIL/CAN SS FUSE ASSTMNT	882.00 392.18 44.64 19.99
				1,338.81 *
8207	27922 CINTAS CORPORATION #524 27922 CINTAS CORPORATION #524	4124633196 4125336866	UNIFORM RENTAL LNDFL UNIFORM RENTAL	71.08 69.45
				140.53 *
	21811 LOWE'S Physical Plant	901228 JGGVDI	ELECTRICAL SUPPLIES	1,109.64
				1,109.64 *
				33,903.98 **
			FUND TOTAL	51,570.65

AP375H
8/01/2022
FUND # - 605

PRINCE EDWARD
LISTING OF INVOICES FOR 7/01/2022 -- 7/31/2022

AFTER CHECKS
PAGE 29

MAJOR# ACCT# 040900	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
0001	999999	Checks Written to Recipie SAMPFORD UNIVERSITY	#VACC PEC SCHLR	MORGAN CURTIS	2,000.00
				ACCOUNT TOTAL	2,000.00 *
				MAJOR TOTAL	2,000.00 **
				FUND TOTAL	2,000.00

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
021400	PIEDMONT COURT SERVICES				
2700	31421 VACORP Worker's Compensation	102438 W/C 1/4	WRK COMPENSATION INS	54,266	54,266 *
3199	18988 INTRINSIC INTERVENTIONS IN 28095 ALERE TOXICOLOGY SERV INC 28095 ALERE TOXICOLOGY SERV INC	17139 L322269 L325713	DRUG TEST SUPPLIES LAB CONFIRMATIONS LAB CONFIRMATIONS	242,750	242,750
5420	28724 SRP CORPORATION LLC Lease/Rent of Building	RENT 0722	JULY RENT	2,750.00	2,750.00 *
5510	16944 STIMPSON CONNIE 17869 HUDDLESTON LACY 27170 REESE-THOMAS A ROCQUELLE 28833 STATON REBECCA 29340 TOOMBS RACHEL 32682 WILLIAMSON DONALD 32777 WOMACK ROCKY	REIMB 0622 REIMB 0622 REIMB 0622 REIMB 0622 REIMB 0622 REIMB 0622 REIMB 0622	TRAVEL MILEAGE PROBT TRAVEL MILEAGE TRAVEL MILEAGE TRAVEL MILEAGE TRAVEL MILEAGE TRAVEL MILEAGE TRAVEL MILEAGE	6,403 190.12 39,778 95,994 139,233 31,000 168,488	6,403 190.12 39,778 95,994 139,233 31,000 168,488 *
6001	26525 QUILL CORPORATION Office Supplies	26165759	PRNTR CRTDNG/PRP TWLS	113,500	113,500 *
097001	PCS SUPERVISION FEES EXPENDITURES			3,975.71	3,975.71 **
3199	15145 FADS 28095 ALERE TOXICOLOGY SERV INC	PCS220630 L325713	OBSRVD DRUG TESTS LAB CONFIRMATIONS	4,250.00 61.98	4,250.00 61.98 *
5230	20904 KINEX NETWORKING SOLUTION 23933 SEGRA	2207 0005988 174057257 0722	TELECOMMUNICATIONS TELECOMMUNICATIONS	106,170 306,690	106,170 306,690 *
6001	15380 FARMVILLE PRINTING 16944 STIMPSON CONNIE 20600 KEY OFFICE SUPPLY 20600 KEY OFFICE SUPPLY 20600 KEY OFFICE SUPPLY	20216477 REIMB 0622 2 567788 567856 568230	3 SETS BUS. CARDS SHREDDER NAME PLATES PRINTER CARTRIDGES PHONE SHOULDER RESTS	82,500 308,520 29,200 53,490 142,680	82,500 308,520 29,200 53,490 142,680 *
6012	32682 WILLIAMSON DONALD PCS - Books & Subscriptio	REIMB 0622 2	ZOOM	15,740	15,740 *
				5,356.97	5,356.97 **
				9,332.68	9,332.68
				1,253,545.95	1,253,545.95

Title

Date

Title

Date

Title

Date

July 31, 2021

Prince Edward County, Virginia
Post Office Box 382
Farmville, VA 23901

dstanley@co.prince-edward.va.us

spuckett@co.prince-edward.va.us

cbaker@co-prince-edward.va.us

FOR PROFESSIONAL SERVICES RENDERED:

Invoice #1033

General Legal Representation:

7/2/2021	Email from Doug Stanley regarding suspension of COMP time for certain employees until we receive clarification from the General Assembly.	.25 hr.
7/6/2021	Submitted LGA Invoice for payment.	No charge
7/9/2021	Review of the Board Packet for 7/13/2021.	1.00 hr.
7/12/2021	Email form Cheryl Stimpson regarding collection letters for overdue Landfill invoices. Reviewed current collection letter and approved the letter.	.25 hr.
7/13/2021	Regular monthly meeting of the Board of Supervisors meeting.	1.75 hr.
7/13/2021	Email from Doug Stanley with material about the new definition of "Employee" under the Virginia Code. Review code changes.	.50 hr.
7/20/2021	Email from Sarah Puckett regarding brief facts for the case of two possible unclaimed bodies.	.25 hr.
7/20/2021	Email from Cheryl Stimpson with related information for collection letters regarding the monies due to the Landfill. Total of 67 letters to be sent out. Review names and begin task.	.50 hr.

7/21/2021 Initial email regarding unclaimed body of Maureen E. Smith held at the Office of the Chief Medical Examiner.
7/22/2021 Additional email with required information. Then stating that the Office of the Chief Medical Examiner came back with the name of Maureen Shaw. It appears the decedent has aliases. Preparation of Petition and Order. 1.75 hr.

Total hours = 6.25 hrs. @ \$200.00/hr.

BALANCE DUE \$1,250.00

DUE UPON RECEIPT

Please make check payable to Terri Atkins Wilson, P.C

August 31, 2021

Prince Edward County, Virginia
Post Office Box 382
Farmville, VA 23901

dstanley@co.prince-edward.va.us

spuckett@co.prince-edward.va.us

cbaker@co-prince-edward.va.us

FOR PROFESSIONAL SERVICES RENDERED:

Invoice #1034

General Legal Representation:

- 8/4/2021 Email of checklist from Doug Stanley regarding work in progress. Meals Tax, Cigarette Tax and Ordinance Amendment for Waste Decal requirement as well as Statement of Economic Interest. .25 hr.
- 8/4/2021 Email from Doug Stanley and review of sample for Data Center Tax Rate sheet. Research of need for a public hearing for changes. Response to advise a public hearing. .75 hr.
- 8/4/2021 Email from Doug Stanley, on behalf of Charmain Emert re: the ownership of Prospect Depot. Draft of response for the research re: bill of sale verses deed for transfer of personal verses real. Discussion of litter enforcement. Discussion of Economic Disclosure Statement. Discussion of Waste Decal to be displayed. 1.00 hr.
- 8/4/2021 Review of email from Sarah Puckett re: Prospect Depot ownership. Research additional summary given on 8/8/2021 with some questions for Sarah Puckett. 8/9/2021 Email exchange. 1.75 hr.
- 8/5/2021 Email from Sarah Puckett regarding possible conflict of interest for Dr. Pride due to her part time tutor position with the schools. Review of disclosure

statements required. .75 hr.

8/5/2021 Post on ListServ to request any possible sample of local employees to file personal interest statement. Review response from 8/6/2021 response from Prince William County. Review response from Maxwell Hlavin from James City County. 1.75 hr.

8/6/2021 Receipt of monthly Board Packet for August 10, 2021 meeting. 1.00 hr.

8/8/2021 Post on ListServ for recent drafts of Meals Tax Ordinance and Waste Decal Amendment for Waste Disposal. Review response for Mr. Isenhour. .50 hr.

8/8/2021 Email to Doug Stanley with a Meals Tax Ordinance. Time involved in review of samples and drafting. 2.00 hr.

8/8/2021 Email to Doug Stanley with draft of Waste Disposal sticker amendment to Ordinance. Review of sample and drafting. 2.00 hr.

8/9/2021 Email to Rob Love, Zoning, in reference to an access easement question on property located off of State Route 696 and Route 614. Discussion with landowner and surveyor. 1.00 hr.

8/10/2021 Reading of ListServ and discovered item related to Virginia Wage Act and payment of comp time. Sent email to Doug Stanley and we discussed the status. .75 hr.

8/10/2021 Regularly scheduled monthly meeting of the Board of Supervisors. 2.00 hr.

8/11/2021 Email from Doug Stanley and review of Letter of Engagement for the forensic audit of Crossroads CSB operations. Responded with email on 8/11/2021. .75 hr.

8/11/2021 Email from Edna Goldman regarding use of a Power of Attorney in connection with land use planning and a request to view a copy of the note by a relative. .75 hr.

8/12/2021 Daily review of ListServ emails regarding pertinent items including the census. Sent email to Doug Stanley and Sarah Puckett regarding post on census. 1.00 hr.

8/13/2021 Review of email from Doug Stanley re: Crossroads Audit. 8/17/2021 Email regarding difficulties with the

audit.	.75 hr.
8/17/2021 Call returned to Doug Stanley to discuss audit issues.	.25 hr.
8/18/2021 Email from Doug Stanley to set up a meeting to talk to a prospective IDA prospect at 3:00 p.m. on Friday.	
8/23/2021 Meeting	1.25 hr.
8/25/2021 Review of email to Board Members regarding the fence related ordinance of Prince Edward and adjacent counties.	.75 hr.
8/26/2021 Review of ListServ to seek updates on Comp Time issue. Will need to be addressed in 2022 Session. Emailed Doug Stanley.	.25 hr.

Total hours = 21.25 hrs. @ \$200.00/hr.

BALANCE DUE **\$4,250.00**

DUE UPON RECEIPT

Please make check payable to Terri Atkins Wilson, P.C

September 30, 2021

Prince Edward County, Virginia
Post Office Box 382
Farmville, VA 23901

dstanley@co.prince-edward.va.us

spuckett@co.prince-edward.va.us

cbaker@co.prince-edward.va.us

FOR PROFESSIONAL SERVICES RENDERED:

Invoice #1035

General Legal Representation:

- 9/3/2021 Review of sample Solar Lease from Doug Stanley's email. Document is 39 pages. 1.00 hr.
hr.
- 9/7/2021 Email with comments from Sarah Puckett on my draft of the Waste Disposal Sticker Amendment. .50 hr.
- 9/9/2021 Receipt and review of Table Packet for 9/14/2021 Board meeting. 1.00 hr.
- 9/10/2021 Review of email chain with Phyllis Errico concerning the continuation of the Emergency Ordinance. .50 hr.
- 9/13/2021 Review of FOIA request sent to Sarah Puckett and location of person with such records. Asked for input from ListServ. Appears to be in multiple jurisdictions. See 9/13/2021 post to ListServ. See 9/14/2021 email from the Treasurer. See 9/14/2021 email response from the Commissioner of Revenue. 1.75 hr.
- 9/13/2021 Discussion with a post to ListServ regarding the presence of a sign with a four-letter word and reference to the President on private property. Review of posts. Discussion with Zoning. 1.00 hr.

- 9/13/2021 See copy of Rob Love's response to the zoning of a sign. .25 hr.
- 9/14/2021 Attend regularly scheduled meeting of the Board of Supervisors. 2.50 hr.
- 9/17/2021 Email from Sarah Puckett regarding the FOIA request earlier and our response. The response was that the information was not private. Review of approximately 6 other county's response. See 9/22/2021 email from Sarah Puckett on the proper response. Meeting to discuss response. 9/27/2021 Third update on request. 3.25 hr.
- 9/27/2021 Email from Sarah Puckett and re: Unclaimed body of James Chambers at Bland-Reid Funeral Home. Review of facts and discussion with Sheriff. .75 hr.
- 9/27/2021 Review of response to FOIA request from Mr. Bruce. Discussion with Sarah Puckett. .75 hr.

Total hours = 13.25 @ \$200.00/hr.

BALANCE DUE

\$2,650.00

DUE UPON RECEIPT

Please make check payable to Terri Atkins Wilson, P.C



**Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2022
Item #: 8-d
Department: County Administration
Staff Contact: Cheryl Stimpson
Agenda Item: Salaries

SUMMARY:

The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

COST:

ATTACHMENTS: None.

RECOMMENDATION: None.

SAMPLE MOTION:

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Pride _____

Stiff _____
Townsend _____
Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2022
Item #: 8-e
Department: County Administration
Staff Contact: Douglas P. Stanley/Sarah Elam Puckett
Agenda Item: Event Permits

Summary: Attached for the Board’s consideration are two event permits applications:

- a. The Appomattox Young Farmers are requesting to host a Truck & Tractor Pull on September 3, 2022 at the Five-County Fairgrounds.
- b. The Five County Fair Association is requesting to hold the 2022 Five County Fair at the Fairgrounds from September 27 – October 1, 2022.

Attachments: Event Permit Applications

Recommendation: Approval.

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Pride _____

Stiff _____
Townsend _____
Watson _____

APPLICATION FOR EVENT / FESTIVAL PERMIT
PRINCE EDWARD COUNTY

Organization / Agency Conducting Event: Appomattox Young Farmers

Person (s) Representing Organization: Bob Martin

EVENT

Type: Truck & Tractor Pull

Location: 5 County Fair Grounds

Date(s): 9-3-22 Time(s): 6:00 - 11:00 ^{pm}

of Tickets for Sale: _____ Estimated # of Persons to Attend: 750-1000

Name(s) / Address(es) / Phone # of Promoters: Bob Martin 434-610-0411

Financial backing of the event: Appomattox Young Farmers

Name of all persons or groups that will perform: _____

Name and Address of property owner which event is to be held: 5 County Fair Association,
209 Fair Grounds Rd Farmville V.A.

Nature and interest of applicant(s) in the property on which the event is to be held (if any):

Detailed plan for adequate sanitation facilities / garbage and trash disposal (must be approved by the county health inspector): Local Facilities on Property
Trash Local Trucking Company

Plan for providing food, water, and lodging for persons at event (must be approved by the county health inspector):
Private Well Food Supplied By Local Vendors

Plan for adequate medical facilities for persons at the event (must be approved by the county health inspector):
Local Rescue Squad

Plan for adequate parking facilities and traffic control in and around event:
15 Acres Free Parking Supervised by Local Club

Plan for adequate fire protection (must be approved by the county forestry warden):

Local Fire Dept

Statement specifying whether any outdoor lights or lighting are to be utilized, (if so, a plan showing the location of such lights and shielding devices or other equipment to prevent unreasonable glow beyond the property on which the event is held: _____

Original Lights used At Fair Grounds
Additional Lighting used Turned Away From Homes & Road

Statement that no music shall be played, either by mechanical device or live performance, in such a manner that the sound emanating therefrom shall be unreasonably audible beyond the property on which the event is located:

All Speakers point Towards Woods

Applications must be filed in duplicate with the Clerk of the Board, at least twenty-one (21) days prior to the event date.

Music shall not be rendered nor entertainment provided for more than eight (8) hours in any twenty-four (24) hour period, such twenty-four (24) hours to be measured from the beginning of the first performance at the event.

No person under the age of eighteen (18) years of age shall be admitted unless accompanied by a parent or guardian, the parent or guardian to remain with the person at all times.

Specific reference is hereby made to Section 6 - 66-71, et. Seq., of the Code of Prince Edward County, Virginia, which provisions are incorporated herein by reference.

Date

7-22-22

Signature of Applicant(s)

[Signature]

Date

Approval by

County Administrator
Clerk of the Board

Fee \$ 50 Fee Paid By Robert + Chrissy Martin Date Received 7/22/2022
ck# 19901

PRINCE EDWARD COUNTY

R E C E I P T

Donna B. Nunnally
PO BOX 522
FARMVILLE, VA 23901

Paid By: MARTIN ROBERT

Date: 7/25/2022

Register#: JRB/JB1

Check: 50.00 #19901

Trans #: 6125

APPOMATTOX YOUNG FARMERS
MARTIN BOB
PO BOX 2100
APPOMATTOX VA 24522

Tax Year	Ticket# Account#	Description	Principal Paid	Penalty Paid	Interest Paid	Vehicle Lic Fee	Fees	Total Paid	Balance Due
MISC	1037-0001	7/25/22 EVENT PERMIT	50.00					50.00	
		TRUCK & TRACTOR PULL							
		9/3/22 6-11							
		APPOMATTOX YOUNG FARMERS							
Totals			50.00					50.00	

BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 2022/07

**.APPLICATION FOR EVENT / FESTIVAL PERMIT
PRINCE EDWARD COUNTY**

Organization / Agency Conducting Event: Five County Fair Assoc. INC.

Person (s) Representing Organization: Auburn F. Estes 434-392-7002

EVENT

Type: County Fair

Location: 209 Fairgrounds Road, Farmville, VA 23901

Date(s): 9/27 - 10/11 Time(s): Tue 6-10, Wed + Thur 4-10, Fri 6-10, Sat. 4-10

of Tickets for Sale: 6800 Estimated # of Persons to Attend: 12000

Name(s) / Address(es) / Phone # of Promoters:

Same as Above

Financial backing of the event: Self

Name of all persons or groups that will perform: wrestling, Beauty Pageant
Farm Shows

Name and Address of property owner which event is to be held:

Same as Above

Nature and interest of applicant(s) in the property on which the event is to be held (if any):

Five County Fair Youth Agricultural Education +
Family Events

Detailed plan for adequate sanitation facilities / garbage and trash disposal (must be approved by the county health inspector):

On Site Restrooms, Bryant Trash Service of Buckingham

Plan for providing food, water, and lodging for persons at event (must be approved by the county health inspector):

Carnival, well, local organization

Plan for adequate medical facilities for persons at the event (must be approved by the county health inspector):

Local Rescue Squads

Plan for adequate parking facilities and traffic control in and around event:

15 Acres / Paid Parking Attendants + Security

Plan for adequate fire protection (must be approved by the county forestry warden):

Local Fire Departments

Statement specifying whether any outdoor lights or lighting are to be utilized, (if so, a plan showing the location of such lights and shielding devices or other equipment to prevent unreasonable glow beyond the property on which the event is held: _____

NO Lighting Unreasonable Beyond Property

Statement that no music shall be played, either by mechanical device or live performance, in such a manner that the sound emanating therefrom shall be unreasonably audible beyond the property on which the event is located:

Event Closed by 10PM each Night

Applications must be filed in duplicate with the Clerk of the Board, at least twenty-one (21) days prior to the event date.

Music shall not be rendered nor entertainment provided for more than eight (8) hours in any twenty-four (24) hour period, such twenty-four (24) hours to be measured from the beginning of the first performance at the event.

~~No person under the age of eighteen (18) years of age shall be admitted unless accompanied by a parent or guardian, the parent or guardian to remain with the person at all times.~~ Does NOT Apply

Specific reference is hereby made to Section 6 - 66-71, et. Seq., of the Code of Prince Edward County, Virginia, which provisions are incorporated herein by reference.

Date

7-22-22

Signature of Applicant(s)



Date

Approval by

County Administrator
Clerk of the Board

Fee \$ 50 Fee Paid By Five County Fair
CK# 4689

Date Received 7/22/2022

PRINCE EDWARD COUNTY

R E C E I P T

Donna B. Nunnally
PO BOX 522
FARMVILLE, VA 23901

Paid By: FIVE COUNTY FAIR

Date: 7/25/2022

Register#: JRB/JB1

Check: 50.00 #4689

Trans #: 6126

FIVE COUNTY FAIR ASSOC INC
PO BOX 877
FARMVILLE VA 23901

Tax	Ticket#		Principal	Penalty	Interest	Vehicle		Total	Balance
Year	Account#	Description	Paid	Paid	Paid	Lic Fee	Fees	Paid	Due
MISC	1038-0001	7/25/22 EVENT PERMIT	50.00					50.00	
		9/27-10/1							
		FIVE COUNTY FAIR ASSOC INC							
Totals			50.00					50.00	

BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 2022/07

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**Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2022
Item #: 9
Department: County Administration
Staff Contact: Sarah Elam Puckett
Agenda Item: Highway Matters

SUMMARY:

VDOT Resident Engineer, Scott D. Frederick, P.E., will not be attending the August meeting. Staff will record any highway matters to report to VDOT.

COST:

ATTACHMENTS: None.

RECOMMENDATION: None.

SAMPLE MOTION:

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Pride _____

Stiff _____
Townsend _____
Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2022
Item No.: 10
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Virginia Department of Forestry

Summary: Kirby Woolfolk, Forest Manager of Charlotte and Prince Edward-Gallion State Forests, with the Virginia Department of Forestry, will attend the August Board meeting to present to the County payment in lieu of taxes for timber sales revenue (25%) on Prince Edward-Gallion State Forest.

Attachment:

Recommendation:

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Pride _____

Stiff _____
Townsend _____
Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2022
Item #: 11
Department: County Administration
Staff Contact: Douglas P. Stanley
Agenda Item: Community Partner Updates

SUMMARY: The following community partners will present updates to the Board at the July meeting:

- a. Prince Edward County Public Schools – Barbara Johnson, Ed.D., Superintendent
- b. Town of Farmville – Scott Davis, LP.D., Town Manager
- c. Commonwealth Regional Council – Melody Foster, Executive Director
- d. Virginia State Parks – Daniel Jordan, Park Manager, High Bridge Trail State Park
Kevin Faubion, Park Manager, Twin Lakes State Park
Dave Gunnells, Park Manager, Sailor’s Creek & Staunton River Battlefield State Parks
- e. Prince Edward County Extension – Jake Morgan, Unit Coordinator, 4-H Youth Development
Erin Small, Agriculture & Natural Resources Ext Agent

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Pride _____

Stiff _____
Townsend _____
Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2022
Item #: 12
Department: Economic Development & Tourism
Staff Contact: Chelsey White
Agenda Item: Economic Development & Tourism Update

Summary: Chelsey White will be present to provide the Board an update on the County's Economic Development & Tourism programs.

COST:

ATTACHMENT: Economic Development Report

RECOMMENDATION:

SAMPLE MOTION:

Motion _____
Second _____

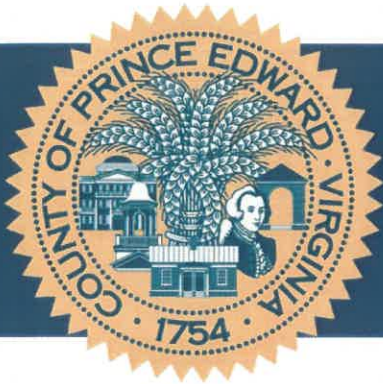
Cooper-Jones _____
Emert _____

Gilliam _____
Pride _____

Stiff _____
Townsend _____
Watson _____

Chelsey White

Director of Economic Development & Tourism



Prince Edward County, Virginia

Office of Economic Development & Tourism

Economic Development and Tourism Report:

- Submitted the 2022 Prince Edward County Enterprise Zone Annual Report to the Virginia Department of Housing and Community Development on behalf of the County. The report comprises data on Enterprise Zone activity during the 2021 calendar year. This consists of information on businesses that opened and closed in 2021, job creation data, the dollar amounts of economic development incentives provided, and the dollar amounts of public and private investment.
- Advertised, recruited, and accepted completed applications for the newly established Prince Edward County Tourism Council.
- Submitted a pre-application to the Virginia Business Ready Sites program for the HIT Park. Requested a \$7,920,000 grant to fund waterline to the site and water storage tank and booster pump construction.
- Assisted with the Access Road Project; recently finalized the Access Road Project bid contract with J.R. Caskey, Inc.
- Assisted the CRC with completing the GO Virginia Enhanced Capacity Building (ECB) Grant application to help fund the launching of a new regional economic development organization (REDO). Grant request: \$100,000. The goals of this Enhanced Capacity Building project are:
 - Complete an inclusive and collaborative process that results in a collective determination of the value of launching a Regional Economic Development Organization (REDO) that is financially sustainable and produces a return on investment for local members in terms of stronger economies.
 - Complete a business plan that incorporates organizational, program, and budget recommendations with defined measures of success.
- Continued to work with industrial and commercial developer prospects to find sites around Prince Edward County including the Prince Edward Business Park and privately-owned industrial properties. Presented information on the benefits of the Enterprise Zone Program to citizens and developers upon request.

o: (434) 392-1482 | **f:** (434) 392-6683 | **c:** (434) 391-4809 | **e:** cwhite@co.prince-edward.va.us |
a: 121 East Third Street; PO Box 625 Farmville, VA 23901

Chelsey White

Director of Economic Development & Tourism

- Participated in the GOVA Region3 Minority Engagement Workgroup meeting. Our regional entrepreneurship/innovation implementation grant includes a strong commitment to diversity, equity, and inclusion in programs developed.
- Continued to participate in economic development programs, collaborations, and educational opportunities through regional and state organizations including VEDP, SOVA RISE, and the Virginia Economic Development Association (VEDA).
- Attended VTC Partnership Marketing team retreat to meet the staff and highlight tourism initiatives in Prince Edward County. This meeting was held at the hotel Wyanoke and included VTC staff from all over the state of Virginia who focuses on developing and marketing vibrant communities.
- Finalized new Prince Edward County tourism logo. The logo will be featured on branded merchandise available at the Visitor Center as well as on printed materials such as our tourism brochure and on our new social media platforms.
- Continued planning for the launch of Facebook and Instagram social media platforms to market tourism opportunities in Prince Edward County.
- Continued to work on refreshing the THOYA Prince Edward County/Town of Farmville tourism brochure with plans to send the new design to the professional printer soon.
- Met with local business owners to coordinate tourism-related projects and marketing campaigns, grants, and economic development incentives.
- Continued participation in County marketing efforts with Letterpress Communications. Continued to participate in local, regional, and state organizations including THOYA, Virginia's Crossroads, and the Virginia Tourism Corporation in marketing the County's tourism opportunities.
- Welcomed new Visitor Center Travel Counselor Volunteer named Frangella Johnson. Frangella is Volunteering through the STEPS workforce training program for seniors.
- Excitedly, Prince Edward County has been featured in two articles recently!
 - “These Small Virginia Towns Are Full of Big Time Summer Fun”
<https://www.thetravel.com/best-small-virginia-towns-to-visit-in-the-summer/>
 - “7 Prettiest Small Towns In Virginia For A Weekend Escape”
<https://www.worldatlas.com/cities/7-prettiest-small-towns-in-virginia-for-a-weekend-escape.html>

o: (434) 392-1482 | **f:** (434) 392-6683 | **c:** (434) 391-4809 | **e:** cwhite@co.prince-edward.va.us |
a: 121 East Third Street; PO Box 625 Farmville, VA 23901

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**Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2022
Item No.: 13
Department: Economic Development
Staff Contact: Douglas P. Stanley/Chelsey White
Issue: VEDP - Business Ready Sites Program Development Grant Match Request

SUMMARY: As directed by the County Administrator, the Director of Economic Development and Tourism submitted a pre-application for the VBRSP Development Grant for the HIT Park on August 1, 2022. The request was made for \$7,920,000 to fund 1 MG Elevated Water Storage Tank and Booster Pump Construction and Site optioning / acquisition/control (\$2,000 per acre for 263 acres). As a condition of every VBRSP award, applicants must contribute a local match towards the site development costs. Matching funding requirements are based on the distress level of the project locality. Prince Edward County is classified as double distressed, therefore a 3:1 match is required.

A double-distressed site is located in a locality with **both**:

1. An annual unemployment rate that is greater than the corresponding statewide average unemployment rate for the most recent calendar year for which such data is available, **and**;
2. A poverty rate that exceeds the corresponding statewide average poverty rate for the most recent calendar year for which such data is available

If selected to proceed in the application process, the application will be issued to the County on August 15th and will be due on September 13, 2022. The following two rounds of the application process would consist of virtual and physical site tours of the HIT Park from October through December. Award offers will be made from December through January 2023 and a performance agreement is required.

A break-down of the project funding is provided below:

Anticipated Project Funding

Estimated Total Project Cost: \$10,843,000
Requested Program Funding: \$7,920,000
Source(s) of Matching Funds: IDA/County (\$1,750,000 + \$359,900 = \$2,109,900), Tobacco Commission (\$530,100 Tobacco Commission grant for the HIT Park water tank).
Estimated Total Matching Funds: \$1,750,000 County/IDA, \$530,100 Tobacco Commission grant, \$359,900¹ County = \$2,640,000

¹If the grant award is lower than requested, the County’s out of pocket match will reduce by \$1 for each \$3 reduction.

ATTACHMENT: Completed VBRSP Development Grant Pre-Application Form

Motion _____ Cooper-Jones _____ Gilliam _____ Stiff _____
Second _____ Emert _____ Pride _____ Townsend _____
Watson _____



**Board of Supervisors
Agenda Summary**

RECOMMENDATION:

Approve the \$359,900 County cash match request required for the VEDP Business Ready Sites Program Development Grant and authorize the Director of Economic Development and Tourism to submit an application and to authorize the County Administrator to sign all necessary documents as required.

SAMPLE MOTION:

I move that the Prince Edward County Board of Supervisors approve the \$359,900 County cash match request required for the VEDP Business Ready Sites Program Development Grant, and authorize the Director of Economic Development and Tourism to submit an application and to authorize the County Administrator to sign all necessary documents as required.

OR

I move that the Prince Edward County Board of Supervisors table this item for further discussion.

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Pride _____

Stiff _____
Townsend _____
Watson _____

**VBRSP Development Grant
Pre-Application Form**

Instructions: All potential applicants must complete this pre-application and email it to sites@vedp.org. Once the pre-application has been received, it will be reviewed, and, if approved, the applicant will be emailed the full application and a link to a FileShare platform they will use to upload their completed materials. Please return this form to sites@vedp.org by **5pm on August 1, 2022**.

By submitting this pre-application form, the potential applicant acknowledges and understands this form is to determine eligibility for the Virginia Business Ready Sites Program (“VBRSP”). The submission of this pre-application form does not guarantee approval to submit an application for the proposed project.

APPLICANT INFORMATION

Applicant Organization: Prince Edward County Industrial Development Authority

Applicant Contact: Chelsey White

Title: Director of Economic Development and Tourism

Applicant Mailing Address: P.O. Box 625 Farmville, VA 23901

Phone: 434-392-1482

E-mail: cwhite@co.prince-edward.va.us

SITE INFORMATION

iVS/VirginiaScan PropertyID: 288239

Site Name: Heartland Innovative Technology Park

Site Address: 230 Kelly Lane Farmville, VA 23901

Locality: Prince Edward County

GO Virginia Region: 3

Current Site Ownership: Public Public-Option Private – w/ marketing option Private – w/o marketing option

Site Zoned Appropriately for Commercial / Industrial use: Yes No

Largest Contiguous Developable Acreage: 164 acres

Current VBRSP Tier Level: Unknown T1 T2 T3 T4 T5

PROJECT DESCRIPTION

Briefly describe the project(s) for which you anticipate applying for VBRSP Funding. Be sure to include relevant details of the scope of work required for the project:

Prince Edward County successfully applied for and was awarded Virginia Business Ready Sites Program (VBRSP) Site Development Grant funding for the engineering design and approval of 12” waterline and 10” wastewater force main extensions to the Heartland Innovative Technology (HIT) Park. Prince Edward County also successfully applied for and was awarded Virginia Tobacco Commission Grant funding for the engineering design and approval of a 1-million-gallon elevated water storage tank and booster pump station for the HIT Park. The next highest priority infrastructure component to prepare the site for development would be the



construction of the one-million-gallon elevated water storage tank and the 12" waterline tying into the Farmville water system. The elevated tank and 12" waterline would provide initial water supply to the site until the proposed Sandy River Reservoir is completed. In order to provide adequate pressure and supply to the site from the existing supply in Farmville, a water booster pump station will be required at the base of the elevated tank. Additionally, negotiations are underway with private landowners to acquire 263 more acres to expand the site. The requested items are summarized below including the engineer's opinion of probable construction costs.

- | | |
|--|-------------|
| 1. 12" waterline tying into Farmville Utilities Construction | \$2,923,000 |
| 2. 1 MG Elevated Water Storage Tank and Booster Pump Construction | \$7,394,000 |
| 3. Site optioning / acquisition / control (\$2,000 per acre for 263 acres) | \$526,000 |

Please note that the construction costs above do not include any costs associated with an easement or property acquisition. Every effort will be made to remain within VDOT right-of-way to limit the need for easement or property acquisition.

PROJECT FUNDING

Estimated Total Project Cost: \$10,843,000

Basis for Total Project Cost Estimate: Professional Estimate Past Project Experience Unsupported Estimate

Requested Program Funding: \$7,920,000

Estimated Total Matching Funds: \$1,750,000 County/IDA, \$530,100 Tobacco Commission grant, \$359,900 County = \$2,640,000

Source(s) of Matching Funds: IDA/County (\$1,750,000 + \$359,900 = \$2,109,900), Tobacco Commission (\$530,100 Tobacco Commission grant for the HIT Park water tank).

Community Distress Level: Distressed Double Distressed Not Distressed

(For a list of localities by distress level, please refer to the VBRSP Site Development Guidelines)

Estimated Total Cost to Advance Site Through Tier 5: \$36,000,000-\$40,000,000

(if the total cost estimate is not available through Tier 5, state the highest Tier Level and estimated cost)



**Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2022
Item No.: 14
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Appointments to Boards & Outside Agencies

Summary: The following positions require appointment/re-appointment:

<u>Appointment</u>	<u>Term</u>	<u>Expiration</u>
<u>Granite Falls CDA</u> District 1 Board Member	Concurrent with BOS Term	<u>Term Expires</u> 11/08/2022
<u>Va's Heartland W&S Authority</u> District 1 Board Member	Concurrent with BOS Term	<u>Term Expires</u> 11/08/2022
<u>Poplar Hill CDA</u> VACANT	Two Years	<u>Term Expires</u> 6/30/___

Attachment:

Recommendation: Make appointments/fill vacancies as noted above.

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Pride _____

Stiff _____
Townsend _____
Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2022
Item No.: 15
Department: County Administration
Staff Contact: Sarah Elam Puckett
Issue: Citizen Volunteer Appointments

Summary: Below is a chart summarizing the boards/commissions which have vacancies. Also attached is a copy of the Citizen Volunteer Application for each applicant.

APPOINTMENT	TERM OF OFFICE	# OF VACANCIES	IN OFFICE	APPLICANTS
County Planning Commission – Town Position	Unexpired Term is Until 12-31-22 *	1	Vacant due to resignation of Cannon Watson.	Rhett L. Weiss
Social Services Board <i>(Position to be filled by resident living in the Rice area.)</i>	Unexpired Term is Until 6-30-24 *	1	Vacant due to resignation of Carol Stiff.	Gwen Akers-Booker Glenn O. Fowlkes Joyce M. Trent

**Eligible for re-appointment.*

ATTACHMENTS: Citizen Volunteer Applications

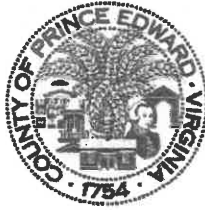
RECOMMENDATION: Make appointments for each Citizen Volunteer position.

Motion _____
 Second _____

Cooper-Jones _____
 Emert _____

Gilliam _____
 Pride _____

Stiff _____
 Townsend _____
 Watson _____



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Date 27 May 2022

Name Rhet + L. Weiss

Home Address 809 Fourth Avenue

City Farmville State VA Zip Code 23901

Election District: Buffalo-501 _____ Farmville-801 _____
Hampden-401 _____ Leigh-301 _____
Farmville-101 _____ Lockett-201 _____
Farmville-701 X Prospect-601 _____

Home Telephone Number Mobile: 650-305-1812 FAX N/A

E-Mail Address rhetto weiss@gmail.com

Current Employer DEALTEK, Ltd.

Business Address 809 Fourth Avenue

City Farmville State VA Zip Code 23901

Business Telephone Number Mobile: 650-305-1812 FAX N/A

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation Please see Attachment

Former Occupation, If Retired _____

Education: High School _____ Year _____

College/Technical School _____ Year _____

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments _____

Professional, Civic, or Other Activities _____

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

Please see Attachment.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

No.

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

No.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other _____
- Other _____
- Other _____

APPOINTED BY CIRCUIT COURT:

- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.

Robert M. Stewart

Signature

27 May 2022

Date

Please Return Application To:
Prince Edward County Administrator's Office
 Post Office Box 382, 111 South Street, 3rd Floor
 Farmville, Virginia 23901
 Tel: 434-392-8837 -- FAX: 434-392-6683
 e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

Attachment to Prince Edward County
Citizen Volunteer Application from
Rhett L. Weiss, Esq.
27 May 2022

Optional Information Which May Prove Helpful:

Occupation: Business consultant and entrepreneur

Former Occupation, If Retired: Amazon AWS and Google executive; Cornell University - faculty member, Entrepreneurship & Innovation Institute executive director; bank COO; lawyer

Education:

1. High School: McLean High School, McLean, VA. High School Diploma. National Honor Society. 1979.
2. College: Tulane University, New Orleans, LA. Bachelor of Science in Management with Honors. Finance Major. Member, Beta Gamma Sigma (National Business Honor Society) and Beta Alpha Psi (National Accounting Honor Society). 1983.
3. Graduate School:
 - a. College of William & Mary, Williamsburg, VA. Doctor of Jurisprudence. Member, Moot Court Trial Team, American Bar Association Competition, Regional Finalist. Fellow, John Marshall Society, Virginia Bar Association. 1986.
 - b. Georgetown University, Washington, DC. Executive Certificate in International Business (7-course MBA-level program). 1996.
4. Other:
 - a. Virginia Tech, Blacksburg, VA. Institute for Planning Commissioners. 1988.
 - b. University of North Carolina, Chapel Hill, NC. The Economic Development Course. 2000.
 - c. University of Chicago, Booth School of Business, Chicago, IL. Building and Implementing Growth Strategies. 2010.

Past Board, Commission, and Committee Assignments

Town of Farmville or Prince Edward County: None. I moved to Farmville on 1 December 2021.

Professional, Civic, or Other Activities

Examples of activities (past unless otherwise indicated):

1. Prince Edward County: Volunteer advisor regarding Heartland Innovative Technology Park (HIT Park) and related economic development matters (current)
2. Farmville Area Chamber of Commerce: Member (current)
3. Various Startups and Growth-Stage Ventures: Board Member, (Co-)Founder, Advisor, Mentor, and/or Investor (past and current)
4. Business Plan Pitch Competitions: Judge (various organizations and locations in US; past and current)
5. Entrepreneurship, Negotiation, and Economic Development Topics: Presenter and Author (past and current)

6. Virginia, North Carolina, and South Carolina Economic Developers Associations; Southern Economic Development Council – Member; Chair, NCEDA Professional Development Subcommittee
7. Front Royal-Warren County (VA) Chamber of Commerce: Chairman and Member, Board of Directors
8. Blue Ridge Arts Council, Front Royal, VA: Co-Founder; Chairman and Member, Board of Directors
9. Lord Fairfax Community College Foundation, Middletown, VA: Member, Board of Directors
10. Boy Scouts of America, Shenandoah Area Council, Winchester, VA: Treasurer (9 counties in VA and WV); earned Council's Statuette Award for exemplary service; two-term District Chairman (four VA counties); received two National Quality District Awards; Eagle Scout (National Capital Area Council)
11. William & Mary Law School: Reunion Co-Chair (multiple reunions)
12. First Flight Venture Center, Research Triangle Park, NC: Executive in Residence
13. Republic of Lithuania, Ministry of Economy, Vilnius, Lithuania: Member, Investment Advisory Council
14. Technology Alliance of Central New York, Syracuse, NY: Member, Board of Directors; awarded Technology Project of the Year in 2003
15. Central New York International Business Association, Syracuse, NY: Member, Board of Directors
16. Skaneateles (NY) Sunrise Rotary Club: Co-Founder; President; Member, Board of Directors; drafted charter application to become a Rotary Club
17. Joint Skaneateles Village/Town Alternative Energy Technology Committee: Member
18. Skaneateles Youth Soccer Organization: Member, Board of Directors
19. U. S. Soccer Federation: Licensed soccer coach; coached in Virginia and New York youth leagues
20. Build-A-Future Foundation, Washington, DC: Member, Board of Directors; Vice President
21. Washington, D.C. Public Schools Partners in Education: Law Firm Contact

Please state below your interest and/or reason to seek appointment by the Town Council and any special qualities that qualify you for this appointment.

Interest and/or Reason:

In response to the recent *Farmville Herald* notice, please consider me for appointment to the County Industrial Development Authority and/or other boards, commissions, or committees which may benefit from my qualifications. To serve the community, I would like to share and apply my professional background at the intersection of business, law, and real estate including economic development.

1. Early in my career, I served as Front Royal's Assistant Town Attorney, representing the Town at all Planning Commission and BZA meetings/hearings. In addition, my focus areas as a practicing lawyer were business, real estate, zoning, and finance. As a lawyer, business executive, and consultant, I have been involved in economic development, strategic development, and corporate development projects throughout the world.
2. As a new resident, I want to serve this community. I have the time and energy to serve. Already since moving here six months ago, and for much of this week, I have been volunteering my time and contributing my data center industry knowledge to advise the County and its consulting engineering firm on the HIT Park project. I also have provided economic development-related input at public hearings and directly to the County Administrator. Further, I have become an active Farmville Area Chamber of Commerce member.
3. For years, as part of my professional work, I have engaged with numerous planning commissions, IDAs, EDAs, and governing bodies. I have wanted to serve directly on such boards myself. But, I was unable to do so due to business requirements or family commitments. I no longer have those constraints.
4. In summary, I am very interested in and willing to serve Prince Edward County. I want to help the County leverage its best attributes, improve quality of life, and optimize the benefits of economic development, comprehensive planning, cohesive zoning, and sustainable growth. I have the skill set, experience, and judgment to contribute to sound strategies, decisions, and policies in these areas.

Special Qualities:

1. Licenses:

- A. Law: Virginia, District of Columbia (Past Chair, Real Property Committee), and New York. Licenses are current but on inactive status.
- B. Real Estate: Virginia. Industrial and commercial focus. Active license.

2. Awards (Examples):

- A. Top Ten Project in North America 2007, *Site Selection Magazine*, May 2008 (Google data center project in Lenoir, NC).
- B. Golden Eagle Award for Community Impact, from AdvantageWest Economic Development (NC), Nov. 2007.
- C. Honorary Citizenship from City of Lenoir and Caldwell County, NC, by unanimous resolutions of their elected governing bodies, January 2007. First and second such honors from the city and county, respectively, during their entire histories.

A.

3. Published Books (all co-authored with other Cornell University professors):

- A. *The Entrepreneurial Engineer*, Cambridge University Press, 2013
- B. *Entrepreneurial Management for Engineers*, 2011
- C. *Technology Driven Entrepreneurship*, 2003 - 2005

4. Patent: US Patent No. 7,640,196, "Method of Making Capital Investment Decisions Concerning Locations for Business Operations and/or Facilities." I invented and patented web-based DEALS® software, used worldwide to model and optimize location-sensitive corporate capital investment decisions.



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name Gwen Akers-Booker

DATE 5/15/2022

Home Prince Edward Co.

Address 795 Old Ridge Rd.

City Farmville State VA.

Zip 23901

Code 301

- Election District: Buffalo-501 Farmville-
- 801
- Hampden-401 Leigh-301
- Farmville-301 Lockhart-
- 201 Farmville-
- 701 Prospect-601

Home Telephone Number 434.315.0155

~~Web~~ gwenakers1@yahoo.com

E-Mail gwenakers1@yahoo.com

Address 795 Old Ridge Rd Farmville, VA 23901

Employer Central Southside Community Hospital

Business Hospital

Address 800 Oak Street

City Farmville State VA.

Zip 23901

Code

Business Telephone Number 434.315.2831

FAX

Which Address is Preferred for Mailings? Home

Optional Information Which May Prove Helpful:

Occupation Secretary to Electoral Board, PE County. Currently

Former Occupation, If

Retired - Employee - Prince Edward Co. Schools - Powerschool Coordinator

Education: High - Prince Edward Co. High

School Ashworth College, Atlanta GA Year 2019

College/Technical BBA

School Year

Graduate

School Year

Station

Service N/A

Year to Board in all and

Degrees, Titles

Post Board, Commission, and Committee

Assignments = Central Virginia Regional Library Board

Professional, Civic, or Other

Activities Secretary to Electoral Board, P.E.
Levi Baptist Church, Trustee
Library Board Member, P.E

Please state below your interest and/or reasons to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

My interest is to help support the Board in all and any way possible for the best solution

Do you have a family member who is employed by the county office, organization or institution over which the Board Commission for which you are seeking appointment will oversee interest? If yes, please explain. NO

Do you have a business relationship with the county office, organization or institution over which the Board Commission for which you are seeking appointment will oversee interest? N/A

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board**
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors

Other

Other

Other

APPOINTED BY CIRCUIT COURT:

Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.

Gwendolyn S. Arew-Bocker

5/15/2002

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382, 111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 - FAX: 434-392-6683
e-mail: info@prince-edward.com

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name Glenn D. Fowlkes Date 07/20/22

Home Address 2114 Orchard Rd
City Burkeville State VA Zip Code 23922

Election District: Buffalo-501 _____ Farmville-801 _____
Hampden-401 _____ Leigh-301 _____
Farmville-101 _____ Lockett-201 X
Farmville-701 _____ Prospect-601 _____

Home Telephone Number 434-298-7318 FAX _____

E-Mail Address gofowlkes@gmail.com

Current Employer Fulcrum Computers

Business Address 7301 Farmville Rd

City Farmville State VA Zip Code 23901

Business Telephone Number 434-298-7318 FAX 434-223-1700

Which Address is Preferred for Mailings? Home Office _____

Optional Information Which May Prove Helpful:

Occupation Contractor

Former Occupation, If Retired _____

Education: High School Nottawin Year 1980

College/Technical School VA TECH Year 1984

Graduate School Randolph Univ Year 1986

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments N/A

Professional, Civic, or Other Activities church

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I care deeply about the underprivileged and underrepresented residents of PE Co.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

I own a business that provides services that DSS could contract with on an intermittent basis. I would not personally be doing the work.

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

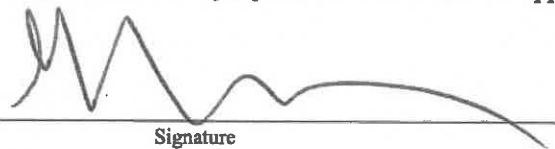
APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other _____
- Other _____
- Other _____

APPOINTED BY CIRCUIT COURT:

- Board of Zoning Appeals

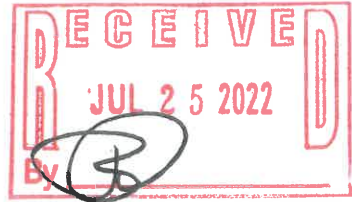
By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.


Signature

07/20/17
Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382, 111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.



CITIZEN VOLUNTEER APPLICATION
FOR COUNTY BOARDS, COMMITTEES & COMMISSIONS

Name JOYCE M. TRENT Date July 19, 2022

Home Address 24832 PRINCE EDWARD HIGHWAY
City RICE State VA Zip Code 23966

Election District: Buffalo-501 _____ Farmville-801 _____
Hampden-401 _____ Leigh-301 _____
Farmville-101 _____ Lockett-201 X
Farmville-701 _____ Prospect-601 _____

Home Telephone Number 434-392-6691 FAX _____

E-Mail Address trentjm@longwood.edu

Current Employer RETIRED

Business Address _____

City _____ State _____ Zip Code _____

Business Telephone Number _____ FAX _____

Which Address is Preferred for Mailings? Home X Office _____

Optional Information Which May Prove Helpful:

Occupation _____

Former Occupation, If Retired ADMINISTRATIVE ASSISTANT / EXECUTIVE SECRETARY

Education: High School VICTORIA HIGH SCHOOL Year 1963

College/Technical School _____ Year _____

Graduate School _____ Year _____

Military Service _____ Years _____

Degrees/Other _____

Past Board, Commission, and Committee Assignments _____

Professional, Civic, or Other Activities POLL WORKER FOR ELECTIONS; LADIES
AUX, RICE VOL. FIRE DEPT.

Please state below your interest and/or reason to seek appointment by the Board of Supervisors and any special qualities that qualify you for this appointment.

I would like to become more involved in volunteering in Prince Edward County.

Do you have a family member who is employed by the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact? If yes, please explain.

NO

Do you have a business relationship with the county office, organization or institution over which the Board/Commission for which you are seeking appointment will oversee/interact?

NO

I am interested in and willing to serve on the following Board(s), Commission(s), or Committee(s). Please list in order of preference.

APPOINTED BY THE BOARD OF SUPERVISOR:

- Board of Appeals for Building Code
- Southside Virginia Community College Board
- Crossroads Community Services Board
- Poplar Hill Community Development Authority
- Prince Edward County Industrial Development Authority
- Central Virginia Regional Library Board
- Prince Edward County Planning Commission
- Prince Edward County Social Services Board
- Piedmont Regional Jail Board
- Special Committee of the Board of Supervisors: _____
- Other _____
- Other _____
- Other _____

APPOINTED BY CIRCUIT COURT:

- Board of Zoning Appeals

By submitting this application to the County of Prince Edward, I hereby certify that all information contained herein is true and complete and I consent to the dissemination of this document to the general public. If appointed, I understand that I will be required to fully comply to the requirements of the Virginia Conflict of Interest Act, Virginia Freedom of Information Act and other applicable sections of the Code of Virginia.


Signature

7/19/2023
Date

Please Return Application To:
Prince Edward County Administrator's Office
Post Office Box 382, 111 South Street, 3rd Floor
Farmville, Virginia 23901
Tel: 434-392-8837 -- FAX: 434-392-6683
e-mail: info@co.prince-edward.va.us

NOTE: This application will be retained on file in the Prince Edward County Administrator's Office through December 31 of the year submitted. If you wish to be considered for future appointments by the Board of Supervisors, please file an application annually with the County Administrator's Office. Thank you.

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**Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2022
Item #: 16
Department: Emergency Management
Staff Contact: Sarah Elam Puckett
Agenda Item: Hazardous Materials Coordinator

Summary: Section 44-146.38 of the *Code of Virginia* (copy attached) requires each political subdivision of the Commonwealth to appoint a hazardous material coordinator. Currently, the position is held by Sarah Elam Puckett, Emergency Management Coordinator. With the qualifications that Trey Pyle brings to the position of Deputy Emergency Management Coordinator, this would be an opportunity for the Board to elevate his response and coordination role in the County and to bring his field experience to the position.

Additionally, Trey is looking into a week-long Hazardous Material Technician training through FEMA, the cost of which would be 100% reimbursed to the County.

Attachments:

Recommendation:

SAMPLE MOTION: I move the Board of Supervisors appoint Trey Pyle, Deputy Emergency Management Coordinator, to serve in the role of Hazardous Material Coordinator for Prince Edward County, effective August 9, 2022.

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Pride _____

Stiff _____
Townsend _____
Watson _____

Code of Virginia

Title 44. Military and Emergency Laws

Chapter 3.5. Virginia Hazardous Materials Emergency Response Program

§ 44-146.38. Political subdivisions to appoint hazardous materials coordinator

Each political subdivision shall appoint a hazardous materials coordinator. In appointing the hazardous materials coordinator, political subdivisions shall consider the requisite qualifications for hazardous materials coordinators as established by the Coordinator. The hazardous materials coordinator shall coordinate the hazardous materials emergency response program within the political subdivision.

1987, c. 492; 2011, cc. [594](#), [681](#).

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.



**Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2022
Item #: 17
Department: County Administration
Staff Contact: Douglas P. Stanley/Cheryl Stimpson
Agenda Item: Community Policy Management Team Appointment

Summary: The General Assembly created the Children’s Services Act (CSA) to create a collaborative system of services and funding that is child centered, family-focused, and community-based to address the needs of troubled at-risk youth and their families. Chapter 52 of Title 2.2 of the Code of Virginia outlines the requirements of this program.

To receive CSA funds from the Commonwealth of Virginia, Section 2.2-5204 of the Code, directs every County to establish a Community Policy and Management Team (CPMT). Membership of the CPMT is specified in Section 2.2-5205 of the Code and shall include, at a minimum:

- At least one elected official or his designee from the governing body of a locality (presently the County Administrator).
- The local agency heads or their designees of the following community Agencies: (1) Community Services Board (2) Juvenile Court Services Unit (3) Department of Health (4) Department of Social Services and (5) local school division.
- Representative of a private organization or association of providers for children’s or family services if such organizations are located within the locality.
- A parent representative.

The CPMT is **requesting appointment of Taylor Allen to serve as the representative of a private organization.** Ms. Allen is the Clinical Director of Family Preservation Services located at 201 N. Main Street, Unit 2201-D, Farmville, VA. She has served on numerous Family Assessment Planning Teams (FAPT) and CPMT teams in the region. She is aware of the challenges facing families and their youth who require services administered through the CSA program, particularly in rural communities. The appointment would be effective July 1, 2022 and expire on June 30, 2024.

Due to a resignation, both the CPMT and FAPT **need a parent representative, if anyone is aware of a “parent volunteer candidate”.** The CPMT meets once a month (usually the 3rd Thursday) for about an hour. The FAPT meets once a month (usually the 3rd Monday) for several hours. The team is usually finished by 12:00. The CPMT is responsible for setting policy and authorizing the expenditure of funds, while the FAPT engages with parents regarding the need for services for their children and recommending services to the CPMT.

Recommendation: Appoint Taylor Allen to the CPMT for a term of July 1, 2022 – June 30, 2024.

SAMPLE MOTION: I move that the Board of Supervisors appoint Taylor Allen to the Community Policy Management Team (CPMT) for a term of two years effective July 1, 2022 through June 30, 2024.

Motion _____	Cooper-Jones _____	Gilliam _____	Stiff _____
Second _____	Emert _____	Pride _____	Townsend _____
			Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2022
Item #: 18
Department: County Attorney
Staff Contact: Terri Atkins Wilson, Esq.
Agenda Item: County Attorney Update

Summary: The County Attorney will provide the Board an update on any outstanding legal issues.

COST:

ATTACHMENT:

RECOMMENDATION:

SAMPLE MOTION:

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Pride _____

Stiff _____
Townsend _____
Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2022
Item No.: 19
Department: County Administration
Staff Contact: Douglas Stanley, ACIP ICMA-CM County Administrator
Issue: County Administrator's Report

SUMMARY: The County Administrator will provide the Board an update on any additional matters or concerns of the County.

ATTACHMENTS:

COST:

RECOMMENDATION:

SUGGESTED MOTION:

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Pride _____

Stiff _____
Townsend _____
Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: August 9, 2022
Item #: 20
Department: County Administration
Staff Contact: Douglas P. Stanley / Sarah Elam Puckett
Agenda Item: Monthly Reports

SUMMARY:

Please see attachments.

COST:

ATTACHMENTS:

- a. Animal Control
- b. Building Official
- c. Commonwealth Regional Council
- d. Virginia Cooperative Extension
- e. Southside Virginia Community College
- f. Tourism

RECOMMENDATION: None.

SAMPLE MOTION:

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Pride _____

Stiff _____
Townsend _____
Watson _____



Animal Control Monthly Report

"July 2022"

Dogs

Surrendered	0
Picked Up	19
Claimed By Owner	4
Adopted	3
Transferred P/U	0
Euthanized	1
Injured / Euth.	0
Transferred to SPCA	11
Seized	0
Bite Case	2
Other	0

Fees Collected \$270

Cats

Surrendered	7
Picked Up	0
Claimed By Owner	0
Adopted	2
Transferred	0
Euth - Injury	0
Euthanized	0
Died in Kennel	0
Transferred to SPCA	5
Dead on Arrival	0
Bite case	0

Fees Collected \$100.00

Bill the Town of Farmville	
8 animals housed.	
Total Billed:	\$1,240.00

Wildlife

Handled	3
Euthanized	3
Rabies Case	2

Livestock

Returned to Owner	4
Sold at Market	0
Adopted	0

Fees Collected \$0.00

Other Companion Animals

Returned to Owner	0
Surrendered	0
Transferred	0
Adopted	0

Miles Driven 1,800

Days at or above capacity 30

Number of Calls to Shelter 175

Summons Issued 12

Warrants Served 3

Days in Court 1

Nuisance Dogs 5

Dangerous Dogs 0

Calls After Hours/On Call 25

Dogs Brought in by Farmville PD 2

Total Fees Collected \$370.00

Chris Riviere, Chief Animal Control Officer
Ariel Adams, Deputy Animal Control Officer

Notes:

Prince Edward County Animal Control

PO Box 382
 Farmville, VA 23901
 434.392.8837

INVOICE

INVOICE #0020
 DATE: AUGUST 3, 2022

TO:

Town of Farmville
 116 N. Main Street
 Farmville, VA 23901

DESCRIPTION	QUANTITY	RATE	AMOUNT
Boarding and Transfer of Canine ID# 060922105 06/09/2022 – 07/05/2022	27	\$10/day	\$270.00
Reason for disposition: Transferred to SPCA	1	\$25.00	\$25.00
Boarding and Transfer of Feline ID# 062822115 06/28/2022 – 07/05/2022	8	\$10/day	\$80.00
Reason for disposition: Transferred to SPCA	1	\$25.00	\$25.00
Boarding and Transfer of Feline ID# 062822116 06/28/2022 – 07/05/2022	8	\$10/day	\$80.00
Reason for disposition: Transferred to SPCA	1	\$25.00	\$25.00
Boarding and Transfer of Feline ID# 062822117 06/28/2022 – 07/05/2022	8	\$10/day	\$80.00
Reason for disposition: Transferred to SPCA	1	\$25.00	\$25.00
Boarding and Transfer of Feline ID# 062822118 06/28/2022 – 07/05/2022	8	\$10/day	\$80.00
Reason for disposition: Transferred to SPCA	1	\$25.00	\$25.00
TOTAL			PAGE 2

Please make checks payable to **Prince Edward County Animal Control**

Thank you for your business!

Prince Edward County Animal Control

PO Box 382
Farmville, VA 23901
434.392.8837

INVOICE

INVOICE #0020
DATE: AUGUST 3, 2022

TO:

Town of Farmville
116 N. Main Street
Farmville, VA 23901

DESCRIPTION	QUANTITY	RATE	AMOUNT
Boarding and Transfer of Feline ID# 062822130 07/11/2022 – 07/18/2022	7	\$10/day	\$70.00
Reason for disposition: Adopted	1	\$25.00	\$25.00
Boarding and Transfer of Feline ID# 062822107 06/13/2022 – 07/18/2022	36	\$10/day	\$360.00
Reason for disposition: Adopted	1	\$25.00	\$25.00
TOTAL			\$1,195.00

Please make checks payable to **Prince Edward County Animal Control**

Thank you for your business!

BUILDING OFFICIAL

Permits Issued Report
7/01/2022 Through 7/31/2022

ADDITIONS	- Issued	5
	- Value	\$82,880.00
	- Permit Fees	\$551.00
	- 2.00% STATE TAX	\$11.08
	- Fees Collected	\$562.08
DEMOLITIONS	- Issued	1
	- Value	\$450,000.00
	- Permit Fees	\$50.00
	- 2.00% STATE TAX	\$1.00
	- Fees Collected	\$51.00
ONE & TWO FAMILY DWELLING	- Issued	1
	- Value	\$200,000.00
	- Permit Fees	\$329.80
	- 2.00% STATE TAX	\$6.60
	- Fees Collected	\$336.40
ELECTRICAL	- Issued	12
	- Value	\$55,195.00
	- Permit Fees	\$600.00
	- 2.00% STATE TAX	\$12.00
	- Fees Collected	\$408.00
MECHANICAL	- Issued	2
	- Value	\$.00
	- Permit Fees	\$100.00
	- 2.00% STATE TAX	\$2.00
	- Fees Collected	\$102.00
MECHANICAL/GAS	- Issued	4
	- Value	\$2,754.62
	- Permit Fees	\$200.00
	- 2.00% STATE TAX	\$4.00
	- Fees Collected	\$204.00
MANUFACTURED HOMES	- Issued	1
	- Value	\$50,000.00
	- Permit Fees	\$112.00
	- 2.00% STATE TAX	\$2.24
	- Fees Collected	\$114.24
PLUMBING	- Issued	4
	- Value	\$.00
	- Permit Fees	\$200.00
	- 2.00% STATE TAX	\$4.00
	- Fees Collected	\$204.00
POOL	- Issued	1
	- Value	\$11,000.00
	- Permit Fees	\$35.00
	- 2.00% STATE TAX	\$.70
	- Fees Collected	\$35.70
REMODELING	- Issued	1
	- Value	\$60,000.00
	- Permit Fees	\$75.00
	- 2.00% STATE TAX	\$1.50
	- Fees Collected	\$76.50
IN LIEU OF SOIL & EROSION	- Issued	2
	- Value	\$.00
	- Permit Fees	\$.00
	- Fees Collected	\$.00
Total Permits - Issued		34
Total Permits - Value		\$911,829.62
Total Permits - Permit Fees		\$2,252.80
Total Permits - Surcharge Fee		\$45.12
Total Permits - Other Fees		\$.00
Total Permits - Fees Collected		\$2,093.92

INSPECTIONS FOR JULY 62

July 2022 Cannery Report

Cannery report is as follows:

736 (qts.)	@1.05=	\$772.80
243 (pts.)	@ .60=	\$145.80
0 Gallons	@2.00=	\$00.00
15 Patrons usage	@1.00 =	\$15.00
30% out of County =		\$74.65
Non-processing fees =		\$30.00
16 LBS. Meat Cut	@.25=	\$4.00

Total		<u>\$1042.25</u>
--------------	--	-------------------------

The Cannery had a total of 15 registered county patrons. The total number of participants including their family members, friends & neighbors that helped these patrons and enjoyed the experience & knowledge of the cannery was 28.



CRC July 2022 Items of Interest

New Ventures

- The CRC assisted Prince Edward County in submitting the Prince Edward Manor House Drive Turn Lane project and the Intersection Safety Improvements of Route 692 & 665 for VDOT Smart Scale Funding on August 1st.
- The CRC is assisting the Town of Farmville in applying to DHCD for Industrial Revitalization Fund Grant (IRF) funds for the Mary E. Branch Heritage Center Project.
- The CRC is assisting the Town of Blackstone in applying for IRF grant funds for the Town of Blackstone Armory Renovation project.
- The CRC is assisting the Town of Kenbridge in applying for IRF grant funds for the Kenbridge Renovation of the old Wood Finishing Factory project.
- The CRC is assisting the Town of Blackstone in applying for Tobacco Region Community & Business Lending Program funds for Project Econo Lodge.
- The CRC is assisting the Town of Kenbridge in applying for Virginia Outdoor Foundation funding for the Kenbridge Connector Trail project.
- The CRC is applying for GO Virginia Enhanced Capacity Building Grant funds to develop a Business Plan for the Creation of a New Regional Economic Development Organization (REDO) for the CRC footprint. All seven counties and Longwood University have committed to providing cash and local in-kind match for the project if funded. The application will be submitted in August 2022.
- The CRC will be hosting a FOIA Training event for local staff and elected officials on September 16, 2022 at the Woodland Community Center, Farmville, VA. An invitation will be sent out in late August.
- **Next CRC Meeting, Wednesday, August 17, 2022 at 9:30 a.m., Prince Edward County Courthouse, Farmville, Virginia.**

Activity

- Regional Emergency Planning –The Consultant is continuing to work with local Registrars on the Regional Election Security Improvement project on items such as technical onboarding, training, managed email security, managed securing monitoring and gathering information for compliance reporting. SentinelOne installation for endpoint protection, detection and response has been completed at the Prince Edward County Registrar with all other localities still in process.
- DEQ Watershed Implementation Plan (WIP) III Assistance: CRC staff continues to send out funding opportunities to localities and are CRC staff are working on a rain barrel video project.
- PE County Access Road Project Administration: The County has awarded the construction project to J.R. CASKEY, INC.
- CRC Affordable Workforce Housing Development Program: Housing partners: Piedmont Habitat for Humanity will begin work on homes in Farmville in August 2022; Smyth Properties, LLC is completing demolition and asbestos abatement on Kenbridge mixed-use property and the Town of Blackstone is working with Southside Outreach to prequalify applicants to become homeowners.
- CRC Regional Hazard Mitigation Plan: The CRC is working to complete a Draft of the Plan to present to the public and VDEM/FEMA for review in September.
- Nottoway County Comprehensive Plan Update: The CRC staff are currently working with the working committee on finalizing the Future Land Use Map, special policy areas and goals/objectives and strategies.
- Charlotte County Comprehensive Plan Update: The CRC Staff are working the Planning Commission to finalize the Introduction, Inventory & Analysis and review the results of the citizen survey.
- Drakes Branch SLFRF Administration: The CRC is currently assisting the Town in developing a request for cost estimates from firms in the CRC On-Call Consultant program for the Town's planned water infrastructure project.
- DHR ESHPF Kenbridge Town Hall Repairs Project & Charlotte County Courthouse Complex Drainage Project: Both projects have awarded contractors, with work beginning in the coming weeks and completion deadlines of December 2022.
- CRC Regional VATI Broadband Grant: Cash match funds from the counties of Cumberland, Lunenburg and Prince Edward have been paid thus far to allow Kinex to purchase equipment necessary to get the project rolling.

**Virginia Cooperative Extension
Prince Edward County**

**Report to Prince Edward County Board of Supervisors
August 9th, 2022**

Who we are:

Virginia Cooperative Extension

- Virginia Cooperative Extension helps lead the engagement mission of Virginia Tech and Virginia State University, the commonwealth's land-grant universities. Building local relationships and collaborative partnerships, we help people put scientific knowledge to work through learning experiences that improve economic, environmental, and social well-being.



- **Agriculture and Natural Resources**

- Agriculture programs help sustain the profitability of agricultural production and enhance and protect the quality of our land and water resources. Virginia Cooperative Extension strives to improve the well-being of Virginians and increase producers' profitability through programs that help put research-based knowledge to work in people's lives.

- **4-H Youth Development**

- 4-H is the youth development education program of Virginia Cooperative Extension. 4-H is rich with learning experiences where young people partner with caring adults and volunteers in a fellowship unlike any other program available to youth today. Through 4-H, young people are encouraged to participate in a variety of activities that emphasize 4-H's "learning by doing" philosophy of youth development.
- The mission of 4-H is to assist youth, and adults working with those youth, to gain additional knowledge, life skills, and attitudes that will further their development as self-directing, contributing, and productive members of society.

- **Family and Consumer Sciences**

- Whether raising children, caring for aging adults, or focusing on personal health or relationships, families make choices every day. To make the most informed decisions that lead to healthier development, stronger relationships, and greater overall well-being, families need practical, accurate, and unbiased information. Virginia Cooperative Extension Family and Consumer Sciences professionals provide this information to the citizens of Virginia through group meetings, newsletters, news columns, website links, programs, and online training and publications.

Agriculture and Natural Resources- Erin Small: erins96@vt.edu

Recent Accomplishments:

- Erin joined us in January of 2022
- Led 5 Week Floral Design Workshop
- Assisted with regional FFA Cattle working Contests, assisted with Cattleman association's veterinarian rounds, and assisted at the National BQA training at Virginia Tech
- Led New and Beginning Farmers Marketing Program
- Met with farmers from all sectors of ag. within the community to discuss needs



- Led Tick and Tick Diseases Program
- Attended the National Agriculture Extension Association Conference
- Led Ag in the Classroom Literacy Program at Prince Edward Elementary
- Received a Grow-It grant to revitalize the extension office garden for use in Master Gardener Programs, a Grow Your Own Groceries Program, and cooking demonstrations at F.A.C.E.S.
- Developed an Instagram page to provide community members and farmers with knowledge, resources, and photos from extension activities
- Led a Farm Pond Management program in collaboration with PSWCD, DWR, and VSU

4-H Youth Development- Jake Morgan: jake78@vt.edu

Recent Accomplishments:

Summer Camps

- **Junior 4-H Camp**
 - An overnight camp held at Holliday Lake 4-H Educational Center
 - Our numbers grew in contrast to most other counties in va.
- **2022 Congress at Virginia Tech**
 - An overnight camp held at Virginia Tech for teens aged 14-19
 - 3 Prince Edward Teens applied for and were chosen to be ambassadors for the Central District.



- **Camp Loud & Clear**
 - An overnight camp offered every summer nationwide for the deaf and hard of hearing kids to come together.
- **Cloverbud Camp**
 - An overnight camp for 5-8 year olds.
- **Teen and Adult Leader Training (TALT)**
 - An overnight camp to train teens and adults to be superior leaders in their community, in their clubs, and at camp.



- **Prince Edward 4-H Shooting Sports Education Program**
 - 2 certified instructors
 - Goals to expand

- **Teen Summit**

- **Ag Days at the Blackstone Research Center**

- **Teen Leadership Retreat**

- **Bucket Garden Program**

- **4-H Tech Changemakers**

- A group of teens from Prince Edward that are empowered to close the digital divide in our community.
- Have established a partnership with Piedmont Senior Resources and hope to grow that relationship.

- **Earth Day Plant a Tree Event**

- Through a partnership with the state foresters, we were able to obtain over 100 trees that were distributed with educational material to the youth of our county and their families.

- **Horse and Pony Club**

- This club is available for the youth of our county to learn equine skills and currently has a long waiting list. Members of this club will be competing in Lexington this summer.

Future Goals:

- **Neighborhood Chefs**
- **Getting back into classrooms and offering afterschool programming again!**
 - In School Clubs
 - Afterschool programming (3-4 days a week)
 - STEM, Cooking, Sewing, Entomology, Gardening, and more
- **Continuing already successful programming**
- **Outdoor Living Skills and Adventure Program**

From: Southside VA Community College <svcc@www-southside.ccsend.com> on behalf of Southside VA Community College <svcc.newsletter@southside.edu>
Sent: Monday, August 01, 2022 11:46 AM
To: board@co.prince-edward.va.us
Subject: July 2022



July 2022

Changing Lives Local Organizations Give To Support Scholarships



Pictured (left to right), Rob Propes, [Urban Grid](#) Development Manager and Dave Whittington, Urban Grid Consultant, make a check presentation to Dr. Quentin R. Johnson, SVCC President, and Dr. Daryl Minus, Vice President of Enrollment Management and Student Success.



Fiorella Seguel (left) with [State Farm](#) in Keysville, VA, makes a donation, *Like A Good Neighbor*, to the SVCC Foundation. Accepting the donation is Meredith Feinman, the Foundation's Annual Fund Officer.



Paul Doucette presents Mary Elkins, SVCC Foundation Executive Director, with a donation on behalf of **40 & 8 Voiture Locale 1312**. Funds were raised in conjunction with **Vietnam Veterans Chapter #806**.

Hundreds Turn Out For New Student Orientation



Fall Schedule

With the start of fall semester just around the corner, the two recent New Student Orientation sessions, one on each main campus, were huge successes! Johnny Paws, faculty and staff were all excited to welcome the hundreds of students and parents in attendance. It's not too late to register. Classes begin August 22nd.



Summer Fun

Participants at our recent Health Science, Information Technology, and Criminal Justice summer camps, in addition to having loads of air-conditioned fun, learned about possible future careers and gained valuable knowledge. SVCC summer camps are made possible with the collaborative funding and volunteers from community organizations and industries.



Eastbound and Down, Loaded up and Truckin'...

Soon you will see our new wrapped trailers (three total) traveling through our service area promoting FastForward Workforce Programs at the Occupational Technical Center in Blackstone.



Picture Yourself a Panther Campaign Continues

Keep your eyes open! We are showcasing SVCC alums on area billboards. Alishia Daniel, an SVCC Nursing grad, is featured in Chase City, VA.

Have you seen
Alishia?

Yes

No

Picture Yourself a Panther



Associate
Degree Nursing
'18



 SOUTHSIDE VIRGINIA
COMMUNITY COLLEGE

Congrats to GED Grads



Recent SVCC GED graduates: *Front row (left to right): Mary Kaitlynn Vaughan, Corey Moore, Iran Gutierrez Resendiz, Elizabeth Harvey, Erica Griffin. Back row (left to right): Dakota Walker, Tanner Allgood, Collin Kuzik, Nyamka Hasan Clarke, Roger Allen*



College Community Connections



Dr. Quentin R. Johnson, President
Southside Virginia Community College
Panther Pride, Catch It!

READ LATEST EDITION
WORLD YOUTH SKILLS DAY



Southside VA Community College | 109 Campus Drive, Alberta, VA 23821

[Unsubscribe board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)

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Sent by svcc.newsletter@southside.edu in collaboration with



Try email marketing for free today!

Tourism & Visitor Center Monthly Report for July 2022

HEARTLAND REGIONAL VISITOR CENTER ATTENDANCE:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2022	578	161	16	728	104.0
2021	1,754	398	3	2,155	179.6
					Total / 7 Months
					Total / ALL of 2021

Requests for Information:

	Phone Inquiries	Video Views (All)	Center Visits	GoogleMyBusiness Finding the Visitor Center	Monthly Totals:
July 2022	21	9	192	1,057	1,279
July 2021	30	9	245	2,367	2,651
% Difference	-30.00%	0.00%	-21.63%		-51.75%
TOTAL YTD	138	54	732	5,602	6,526
2022 YTD	138	54	732	5,602	6,526
2021 YTD	168	466	1,131	4,705	6,470
% Difference	-17.86%	-88.41%	-35.28%	0.00%	0.87%

August Report to Board of Supervisors:

- Attended VTC Partnership Marketing team retreat to meet the staff and highlight tourism initiatives in Prince Edward County. This meeting was held at the hotel Weyanoke and included VTC staff from all over the state of Virginia who focuses on developing and marketing vibrant communities.
- Finalized new Prince Edward County tourism logo. The logo will be featured on branded merchandise available at the Visitor Center as well as on printed materials such as our tourism brochure and on our new social media platforms.
- Continued planning for the launch of Facebook and Instagram social media platforms to market tourism opportunities in Prince Edward County.
- Continued to work on refreshing the THOYA Prince Edward County/Town of Farmville tourism brochure with plans to send the new design to the professional printer soon.
- Met with local business owners to coordinate tourism-related projects and marketing campaigns, grants, and economic development incentives.
- Continued participation in County marketing efforts with Letterpress Communications. Continued to participate in local, regional, and state organizations including THOYA, Virginia's Crossroads, and the Virginia Tourism Corporation in marketing the County's tourism opportunities.
- Welcomed new Visitor Center Travel Counselor Volunteer named Frangella Johnson. Frangella is Volunteering through the STEPS workforce training program for seniors.
- Excitedly, Prince Edward County has been featured in two articles recently!
- These Small Virginia Towns Are Full of Big Time Summer Fun" <https://www.thetravel.com/best-small-virginia-towns-to-visit-in-the-summer/>
- 7 Prettiest Small Towns In Virginia For A Weekend Escape" <https://www.worldatlas.com/cities/7-prettiest-small-towns-in-virginia-for-a-weekend-escape.html>