



## — PARENT REPRESENTATIVES NEEDED —

The County of Prince Edward is now accepting citizen applications for a parent representative for both the Family Assessment and Planning Team (FAPT) and the Community Policy and Management Team (CPMT). The CPMT meets once a month (usually the 3rd Thursday) for about an hour. The FAPT meets once a month (usually the 3rd Monday) for several hours. The team is usually finished by 12:00. The CPMT is responsible for setting policy and authorizing the expenditure of funds, while the FAPT engages with parents regarding the need for services for their children and recommending services to the CPMT. The FAPT Parent Representative provides support to the family members before, during and after FAPT review and tracks family engagement issues that may arise during the FAPT meeting. The Parent Representative tends to the needs of the family during the FAPT in terms of understanding the language used and issues raised for services and ensures a variety of questions are answered so that the parent of the youth understands the services or is aware of services available. The CPMT Parent Representative is a citizen of Prince Edward County or has been a parent of a Prince Edward County student. They are responsible for providing a parent point of view in all CPMT discussions. For employment application, including job description, contact the Prince Edward County Administrator's Office, 111 N. South Street, 3rd Floor, P.O. Box 382, Farmville, VA, 23901, TEL: 434-392-8837, or applications may be obtained online at <https://www.co.prince-edward.va.us/home/showpublisheddocument/504/637220605414670000>. Open until filled.

**EEO**

## POSITION DESCRIPTION

Job Title:	<b><u>Parent Representative-Community Policy and Management Team</u></b>
Goal:	Provide a parent perspective when addressing and assessing policy and service decisions for troubled and at-risk youth and families.
Duties:	Attend scheduled CPMT meetings. Take an active role in policy decisions, service selection and approval of services and funding for at-risk youth and families.
Qualification:	Preference should be given to a parent of a consumer or former consumer of services from a public child serving agency. Must be a resident of the locality or community. Must have strong communications skills, well-versed and experienced in various issues as it relates to mental or physical special needs of a child or willing to learn. Be confident and willing to speak out in large groups consisting of experts reviewing the cases to represent for the families of communities. Must be mature, compassionate, dependable, and empathetic and possess the ability to be a team member. Must be capable of remaining objective in emotionally charged situations. Must respect the beliefs and traditions of individuals coming from a wide variety of cultural, religious and ethnic backgrounds.
Time Commitment:	To be determined by the locality.
Training:	Orientation-Local CPMT Communication and confidentiality Team Roles and responsibilities Comprehensive Services Act (CSA) One CPMT observation Terms and terminology (Localities are free to add training elements)

### **§ 2.2-5205. Community Policy and Management Teams; membership**

The community policy and management team to be appointed by the local governing body shall include, at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team, and the local agency heads or their designees of the following community agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, department of health, department of social services and the local school division. The team shall also include a representative of a private organization or association of providers for children's or family services if such organizations or associations are located within the locality, and a parent representative. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a community policy and management team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a daily basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. Those persons appointed to represent community agencies shall be authorized to make policy and funding decisions for their agencies.