

CPMT STANDING AGENDA

- Approval of previous minutes
- Funding information
- Collection of parental contributions
- Utilization Management (local and statewide data)
- Long range planning/measurable performance
- Funding of monthly FAPT cases

- Closed Session:

"Pursuant to Section 2.2-3711 (A) Code of Virginia, I move that the Prince Edward County Community Policy and Management Team convene to a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2-3711 (A) (1) Code of Virginia."

"I move that a certification be approved stating the Prince Edward County Community Policy and Management Team while in closed session discussed only public business matters lawfully exempted from the open meeting requirements as stated in Virginia Law and that only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered."

Old Business:

New Business:

Closure

Prince Edward County
Community Policy and Management Team (CPMT)
November 18, 2021

Members Present: Doug Stanley, CPMT Chairman
Kimberly Allen, DSS Representative
Ruth Williamson, School Representative
Kara Comer, Court Service Unit Representative
Pam Wallace, Crossroads Services Board Representative

Members Absent: Karen Townsend, Health Department Representative
Unfilled, Private Provider Representative
Essa Green, Parent Representative

Non-Voting Members: Cheryl Stimpson, CSA Coordinator/FAPT Chairperson

The CPMT Meeting for November 18, 2021 began at 9:38 am. A motion was made Kara Comer to approve the meeting minutes from October, 2021 with no changes. Ruth Williamson seconded the motion.

Standing Agenda Items:

- a. Funding Information: Members briefed on current state of funds for current fiscal year (see attached).
- b. Collection of Parental Contributions: One parent has made their parental contribution per the agreement. One parent has never made payments even though they signed the agreement, but that family has moved out of the county and is no longer receiving services. Cheryl has sent the third parent two notices, and has asked the CSB case manager to intervene to get that parent to sign the agreement and make arrangements for payment.
- c. Utilization Management: Team members were provided with the Case Due Date spreadsheet with the items that are missing from the case files. We have no items overdue and the item in yellow is for the next scheduled FAPT meeting for review.
- d. Long Range Planning/Measurable Performance: None discussed

Old Business: None

New Business: CSA Self-Assessment. Self-assessment is due February 2022. After discussion, it was agreed that Cheryl would go through the self-assessment workbook and provide responses to the CPMT team. CPMT team will discuss the self-assessment at the December 2021 meeting.

Closed Session:

Doug Stanley seconded by Kara Comer stated: "Pursuant to Section 2.2-3711 (A) Code of Virginia, I move that the Prince Edward County Community Policy and Management Team convene to a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2-3711 (A) (1) Code of Virginia." Cheryl Stimpson presented recommendations of the November, 2021 FAPT meeting. Mr. Stanley read: "I move that a certification be approved stating the Prince Edward County Community Policy and Management Team while in closed session discussed only public business matters lawfully exempted from the open meeting requirements as stated in Virginia Law and that only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered." This motion was seconded by Kimberly Allen and approved by vote: Ayes: 5 Nays: 0 at 10:03 am. Upon motion by Kara Comer with second by Ruth Williamson, the CPMT approved funding all cases as presented.

There being no further business, the meeting adjourned at 10:00 am. The next CPMT meeting is scheduled for December 17, 2021 at 9:30 am in the 3rd Floor Conference Room.