

## CPMT STANDING AGENDA

- Approval of previous minutes
- Funding information
- Collection of parental contributions
- Utilization Management (local and statewide data)
- Long range planning/measurable performance
- Funding of monthly FAPT cases

- Closed Session:

***"Pursuant to Section 2.2-3711 (A) Code of Virginia, I move that the Prince Edward County Community Policy and Management Team convene to a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2-3711 (A) (1) Code of Virginia."***

***"I move that a certification be approved stating the Prince Edward County Community Policy and Management Team while in closed session discussed only public business matters lawfully exempted from the open meeting requirements as stated in Virginia Law and that only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered."***

Old Business:

OCS Gap Survey (Due May 1, 2022)

New Business:

Annual Risk Assessment Survey (Due May 16, 2022)

Closure



Prince Edward County  
Community Policy and Management Team (CPMT)  
April 21, 2022

Members Present: Doug Stanley, CPMT Chairman  
Karen Townsend, Health Department Representative  
Ruth Williamson, School Representative  
Kara Comer, Court Service Unit Representative  
Pam Wallace, Crossroads Services Board Representative

Members Absent: Kimberly Allen, DSS Representative  
Unfilled, Private Provider Representative  
Essa Green, Parent Representative

Non-Voting Members: Cheryl Stimpson, CSA Coordinator/FAPT Chairperson

The CPMT Meeting for April 21, 2022 began at 9:40 am. A motion was made by Kara Comer to approve the meeting minutes from March, 2022 with no changes. Ruth Williamson seconded the motion. All other members approved the minutes as well.

Standing Agenda Items:

- a. Funding Information: Members briefed on current state of funds for current fiscal year (see attached).
- b. Collection of Parental Contributions: We have new cases that require the parental contribution, but parents are not returning their forms.
- c. Utilization Management: Team members were provided with the Case Due Date spreadsheet with the items that are missing from the case files. CPMT members discussed the results of the CSA Performance Measures for 2019-2021. Although our numbers are lower than in previous years, some team members assume our numbers are lower because of our low number of youths in services, the length of time the youth are in service, and any number of other reasons outside the County's control.
- d. Long Range Planning/Measurable Performance: CPMT members discussed the three-year strategic plan. CPMT chair recommended we focus on developing the website for easier access for our citizens.

Old Business:

Gap Survey Due: CPMT members discussed previous gap survey results and what items had improved, are worse, or stayed the same. Cheryl will submit the survey by the deadline.

New Business:

Annual Risk Assessment Survey Due: The Risk Assessment survey is due to OCS by May 16, 2022. The team discussed the questions, and Cheryl will submit the survey by the deadline.

Closed Session:

Doug Stanley seconded by Karen Townsend stated: "Pursuant to Section 2.2-3711 (A) Code of Virginia, I move that the Prince Edward County Community Policy and Management Team convene to a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2-3711 (A) (1) Code of Virginia." Cheryl Stimpson presented recommendations of the April 2022 FAPT meeting. Mr. Stanley read: "I move that a certification be approved stating the Prince Edward County Community Policy and Management Team while in closed session discussed only public business matters lawfully exempted from the open meeting requirements as stated in Virginia Law and that only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered." This motion was seconded by Kara Comer and approved by vote: Ayes: 5 Nays: 0 at 10:05 am. Upon motion by Ruth Williamson with second by Pam Wallace, the CPMT approved funding all cases as presented.

There being no further business, the meeting adjourned at 10:32 am. The next CPMT meeting is scheduled for May 19, 2022 at 9:30 am in the 3<sup>rd</sup> Floor Conference Room.