

## CPMT STANDING AGENDA

- Approval of previous minutes
- Funding information
- Collection of parental contributions
- Utilization Management (local and statewide data)
- Long range planning/measurable performance
- Funding of monthly FAPT cases

- Closed Session:

***"Pursuant to Section 2.2-3711 (A) Code of Virginia, I move that the Prince Edward County Community Policy and Management Team convene to a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2-3711 (A) (1) Code of Virginia."***

***"I move that a certification be approved stating the Prince Edward County Community Policy and Management Team while in closed session discussed only public business matters lawfully exempted from the open meeting requirements as stated in Virginia Law and that only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered."***

Old Business:

New Business:

New IFSP Form

OCS Gap Survey (Due May 1, 2022)

Closure

Prince Edward County  
Community Policy and Management Team (CPMT)  
March 24, 2022

Members Present: Doug Stanley, CPMT Chairman  
Karen Townsend, Health Department Representative  
Kimberly Allen, DSS Representative  
Ruth Williamson, School Representative  
Kara Comer, Court Service Unit Representative

Members Absent: Pam Wallace, Crossroads Services Board Representative  
Unfilled, Private Provider Representative  
Essa Green, Parent Representative

Non-Voting Members: Cheryl Stimpson, CSA Coordinator/FAPT Chairperson

The CPMT Meeting for March 24, 2022 began at 9:40 am. A motion was made by Kimberly Allen to approve the meeting minutes from February, 2022 with no changes. Ruth Williamson seconded the motion. Doug Stanley abstained, but all other members agreed with the motion.

Standing Agenda Items:

- a. Funding Information: Members briefed on current state of funds for current fiscal year (see attached).
- b. Collection of Parental Contributions: Parental Contributions are being made as appropriate. We have new cases that require the parental contribution, and we are waiting for parents to return their forms.
- c. Utilization Management: Team members were provided with the Case Due Date spreadsheet with the items that are missing from the case files. We have discharge CANS that are overdue. Both FAPT members and CPMT members have been briefed on what is required to be completed.
- d. Long Range Planning/Measurable Performance: None discussed

Old Business:

Juvenile Detention: CPMT members discussed the potential reasons for the decrease of youth in detention, to include changes in policy, COVID restrictions, and other factors that have decreased the number of youth in detention. Based on discussion and the new Director of the Juvenile Justice system, policies may be changing which may increase the number of youth in detention in the future. Further, there seems to be a slow increase in the number of youth in detention now that schools are back in session.

New CSA Coordinator: As has been discussed previously, Crystal Baker will be taking over as the CSA Coordinator for Prince Edward County. We are awaiting the results of the CSA Self-Assessment before we make that change.

#### New Business:

OCS Model Form for the Individual and Family Services Plan: Cheryl presented a new form for the Individual and Family Services Plan that is being recommended for use by OCS and is being used by multiple counties within our region. After some discussion Kara Comer, with a second from Kimberly Allen recommended approval of the use of the form effective April, 2022. All members unanimously agreed.

Gap Survey Due: OCS has sent the Gap Survey from FY2021 with the requirement to update any new issues facing the County for FY2022. We are required to complete the form no later than May 1, 2022. CPMT members have the opportunity to review the documents provided, and will discuss their opinions on the gaps in services are facing the agencies in FY2022 at the next meeting.

Foster Care Youth without Placements: Kimberly Allen discussed an issue facing many DSS directors currently. According to Ms. Allen, youth are being housed either in a DSS agency, or the DSS agency is providing staff and housing options for the youth because the DSS cannot find a placement for the youth. Some discussion ensued regarding why and what the Prince Edward County DSS is doing should this crisis occur in our County. Further details will be provided as they are known.

Virginia Juvenile Crime Control Commission Act (VJCCCA) Information: The Juvenile Justice District office is conducting budget planning. The plan currently includes electronic monitoring and outreach detention funding. The office is looking at new options such as online anger management courses, paying for different types of activities for youth as part of their diversionary funding, adding truancy prevention programs and pro-social programs, and working to take advantage of a new pot of probation funds.

#### Closed Session:

Doug Stanley seconded by Karen Townsend stated: "Pursuant to Section 2.2-3711 (A) Code of Virginia, I move that the Prince Edward County Community Policy and Management Team convene to a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2-3711 (A) (1) Code of Virginia." Cheryl Stimpson presented recommendations of the March 2022 FAPT meeting. Mr. Stanley read: "I move that a certification be approved stating the Prince Edward County Community Policy and Management Team while in closed session discussed only public business matters lawfully exempted from the open meeting requirements as stated in Virginia Law and that only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered." This motion was seconded by Kara Comer and approved by vote: Ayes: 5

Nays: 0 at 10:05 am. Upon motion by Ruth Williamson with second by Kimberly Allen, the CPMT approved funding all cases as presented.

There being no further business, the meeting adjourned at 10:15 am. The next CPMT meeting is scheduled for April 21st, 2022 at 9:30 am in the 3<sup>rd</sup> Floor Conference Room.