

August 9, 2022

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 9<sup>th</sup> day of August, 2022; at 7:00 p.m., there were present:

Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Peter Y. Gur  
Odessa H. Pride  
Carol R. Stiff  
Jerry R. Townsend  
Cannon Watson

Also present: Douglas P. Stanley, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Chelsey White, Director of Economic Development and Tourism; Dr. Barbara Johnson, Superintendent, Prince Edward County Schools; Scott Davis, Farmville Town Manager; Melody Foster, Commonwealth Regional Council; Daniel Jordan, Park Manager, High Bridge Trail State Park; Kevin Faubian, Park Manager, Twin Lakes State Park; Melba Moore, Executive Director of Crossroads Community Services Board; and Terri Atkins Wilson, County Attorney.

Chairman Pride called the August meeting to order.

Chairman Pride stated:

*Due to the COVID-19 Emergency, the Prince Edward County Board of Supervisors is operating pursuant to and in compliance with its "EMERGENCY CONTINUITY OF OPERATIONS ORDINANCE." Effective August 1, 2021, the Board has re-opened meetings to in-person participation by the public; however, there could still be limited available seating. Citizens are strongly encouraged to participate in meetings through in-person participation, written comments, and/or remote participation by calling: 1-844-890-7777, Access Code: 390313 (If busy, please call again.) Additionally, citizens may view the Board meeting live in its entirety at the County's YouTube Channel, the link to which is provided on the County's website.*

The Prince Edward County Board of Supervisors strongly encourages citizen input and engagement in our County government. Due to COVID-19, the Board of Supervisors, Planning Commission, and other County committees, boards, etc. are operating pursuant to the following protocols for public input and public participation.

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Public Participation and Public Hearing comments and information regarding the limited number of seats for in-person participation at County meetings are coordinated through Karin Everhart, Deputy Clerk to the Board of Supervisors, as follows:

1. **In-Person Participation:** While county meetings have re-opened to the public, there could still be limited seating, if social distancing is needed. To enter the Prince Edward County Courthouse, unvaccinated and vaccinated individuals are required to wear a mask at all times and socially distance. Based on the uncertainty of social distancing requirements, the exact

number of seats available in the Board/Planning Commission meeting room is uncertain. The County appreciates the public's patience as staff continues to adapt to the public safety recommendations and guidelines of the Virginia Department of Health and the CDC.

2. **Written Comments:** Please limit word count to no more than 500 words. Comments must be received by 2:00 p.m. the day of the meeting.
  - a. **Mailed:** Board of Supervisors (or Planning Commission)  
P.O. Box 382, Farmville, VA 23901.
  - b. **E-Mailed:** Board of Supervisors: [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)  
Planning Commission: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)
3. **Remote Participation:** Citizens may participate remotely during the meeting. To call in to the meeting, please dial: **1-844-890-7777**. When prompted for an Access Number: **390313**. Citizens may provide comments during Public Participation and/or for a specific Public Hearing on the agenda. Citizens are encouraged to pre-register with the County Administrator's Office at 434-392-8837 by 2:00 p.m. the day of the meeting. Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of speakers, the Chair will determine the time allotted to each speaker.
4. **County YouTube Channel:** Citizen may also view the monthly Board of Supervisors meeting live at the County's YouTube Channel: (link is also on County website under Meetings & Public Notices.)  
<https://www.youtube.com/channel/UCyfpsa5HEjIWejBSc5XwplA/featured> .

Chair Pride offered the invocation and led the Pledge of Allegiance.

Chair Pride welcomed Supervisor Gur.

Supervisor Gur thanked the Board for selecting him. He said he will humble himself to serve the County.

In Re: Conflict of Interest Act

(None)

In Re: Recognitions

"Recognitions" is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of students, employees and our citizen volunteers who serve the County of Prince Edward.

Mrs. Sarah Elam Puckett, Assistant County Administrator, said the County would like to recognize Trey Pyle, Deputy Emergency Management Coordinator, for his completion of the FEMA National

Emergency Management Basic Academy, a 120-hour professional program for individuals in career emergency management positions. The Basic Academy consists of five classroom courses: Foundations of Emergency Management; Science of Disasters; Planning Emergency Operations; Homeland Security Exercise Evaluation Program; and Public Information Basics. Prior to admission to the Academy, they had to complete 12 additional prerequisite classes.

Mrs. Crystal Baker stated the August Employee of the Month is Ms. Germaine Mobley. August 2022 marks Ms. Mobley's 23-year anniversary at Rice Solid Waste Convenience Center. Ms. Mobley was nominated by citizen Vicky Page, who recognized her for her kindness and effort that she puts forth in her job and the community.

Vicky Page said she moved to Prince Edward County 11 years ago and in the unpacking, there are always a lot of boxes and newspapers and eventually have to go to the landfill. "From Day One, Ms. Mobley was helpful and courteous and she continues to provide unmatched customer service to all those who use the facility. She takes great pride in her work and workplace, and she ensures that the facility is always neat and tidy. She decorates the tiny building onsite with seasonal wreaths, lighting and other outdoor decorations at her own expense. No matter the weather, you can count on Germaine. She will be there with a ready smile and a willing hand. Germaine works by the Golden Rule, "Treat others as you would like to be treated," with dignity and respect. Prince Edward County is lucky to have such a dedicated and responsible employee. The citizens who use the Rice facility appreciate her good works and feel this recognition is well-deserved. I'm pleased that the County followed up with my recommendation and I'm so happy that my friend, Germaine, is the County Employee of the Month."

#### In Re: Public Participation

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests the Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

Bob Timmons reported trees are growing into the roads along Darlington Heights Road, Morris Creek Road, and Spring Creek Road, and driving is becoming difficult due to the limbs hitting the sides of the trucks. He asked that VDOT crews trim along those roads. He then stated:

*“On July 23, 2022 at 10:50 am, I came upon an accident on Darlington Heights Road just West of Moore Road. The accident was a single car accident with the driver being ejected from the vehicle lying face down, non-responsive, but still alive.*

*Another neighbor arrived at the same time and called 911 at 10:51 am.*

*Hampden-Sydney police arrived, followed by the Darlington Heights Fire Department, around 11:05 and 11:15 respectively.*

*The EMS arrived around 11:20, approximately 30 minutes after the initial call to 911. THIS 30 MINUTES SEEMED LIKE AN ETERNITY ...*

*Additionally, in the Darlington Heights area in the past year, there have been two EMS calls for heart attack victims with the response time exceeding 40 minutes. Both of these victims passed away.*

*I have spoken with a number of the citizens of the Darlington Heights and Abilene areas and we are all in agreement that our EMS facilities need to be relocated to a location that will provide a faster response time to the Citizens of the Southern and Western areas of our County.*

*At present, there is a special levy for our EMS that is funded by the citizens of our County. The purpose of this levy is to improve the responsiveness of EMS for all the citizens for the County, including equipment, vehicles, and facilities. Relocating the EMS facility to a better and more central location that would improve the quality of the responsiveness of the EMS does fall within the stated purpose for this special levy.*

*My request to this Board is to provide a new EMS facility that is located near the intersection of Hwy 15 and Hwy 460 in the Industrial Park owned by the County (the area near Lowes). This location will allow immediate access to Hwy 15 for the Southern portion of the County and Hwy 460 for the East and West portion of the County and not impact the service to the Town.*

*Finally, I am available to the Board to assist with this request if the Board so desires.*

*Thank you for your consideration of this request and hopefully the Board will see fit to support the relocation of the EMS facility to a location that better serves all the Citizens of our County.”*

In Re: Board Comments

Supervisor Watson expressed how great the experience of welcoming the students at the schools earlier in the day had been, adding there was renewal in the air for the first day of school.

Supervisor Stiff praised Mrs. Carson in assisting a student get to the correct school building during the excitement of the first day of school.

Supervisor Townsend, Supervisor Gilliam and Supervisor Emert welcomed all in attendance and for their input.

Supervisor Cooper-Jones welcomed all and said there were some enthusiastic students at the school in the morning.

Supervisor Gur praised Mr. Goode, Director of Support Services at the Prince Edward County Schools, and reported the school roof is not leaking.

Chair Pride thanked the Board for its representation at the Elementary, Middle and High schools. She thanked the citizens for their support.

In Re: Consent Agenda

On motion of Supervisor Townsend, seconded by Supervisor Emert, and carried:

|      |                                                                                                                                                          |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Peter Y. Gur<br>Odessa H. Pride<br>Carol R. Stiff<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

the Board accepted the May 2022 Treasurer’s Report; the minutes of the meetings held July 15, 2022 and July 19, 2022; Accounts and Claims, Board Mileage Sheets; and Salaries; an Event Permit from the Appomattox Young Farmers to host a Truck & Tractor Pull on September 3, 2022; an Event Permit from the Five County Fair Association to hold the 2022 Five County Fair from September 27-October 1, 2022; and an appropriation as follows:

**FY22 BUDGET SUPPLEMENT**

| <b>Rev/Exp</b> | <b>Fund</b> | <b>Dept</b> | <b>Object</b> | <b>Description</b> | <b>Debit</b> | <b>Credit</b> |
|----------------|-------------|-------------|---------------|--------------------|--------------|---------------|
| 3 (Rev)        | 125         | 18999       | 0001          | DARE Donations     |              | \$900.00      |
| 4 (Exp)        | 125         | 31299       | 0001          | DARE Expenditures  | \$900.00     |               |

**Prince Edward Treasurer's Report - June 2022**

| <b>Name of Bank</b>                | <b>Bank Balance</b> | <b>Available Balance</b> |
|------------------------------------|---------------------|--------------------------|
| Benchmark Pooled Fund Account      | \$19,429,620.54     | \$19,429,620.54          |
| Benchmark Social Services          | \$161,656.85        | \$161,656.85             |
| Benchmark School Fund              | \$2,575,247.99      | \$2,575,247.99           |
| Benchmark Food Service             | \$542,991.28        | \$542,991.28             |
| TOTAL                              |                     | \$22,709,516.66          |
|                                    |                     |                          |
| <b>Certificates of Deposit</b>     |                     |                          |
| Benchmark                          |                     | \$2,661,926.56           |
| Farmers Bank                       |                     | \$2,461,042.21           |
| Benchmark 5 Yr CD-letter of credit |                     | \$658,143.24             |
| TOTAL                              |                     | \$5,781,112.01           |
|                                    |                     |                          |
| GRAND TOTAL                        |                     | \$28,490,628.67          |

In Re: Highway Matters

Staff recorded Board concerns to report to Scott D. Frederick, P.E., VDOT Resident Engineer, as follows:

- Mrs. Puckett stated the concerns presented by Mr. Bob Timmons will be included in the report to VDOT.
- Supervisor Gilliam reported there are a lot of roads that [have limbs that] need to be trimmed back. Mrs. Puckett said it sounds like the whole Darlington Heights region.
- Supervisor Townsend reported trimming is needed on New Bethel Road and Virso Road at the bridges.
- Supervisor Emert reported the need for trimming on Routes 648 and 649, at the entrances to the landfill on both sides, and there is a spot north of Route 649 at the creek bottom between Tuggle Road and Oliver Road.
- Chair Pride expressed her concern regarding the roundabout [at Kingsville]. Mr. Stanley stated the roundabout was to be open to traffic to accommodate the opening of public-school traffic, but was delayed because of weather issues. He said the company is facing a financial penalty for each day they are late in opening. They anticipate it will be open to traffic next week for Hampden Sydney College. Mr. Stanley said it needs to be done correctly; he will keep the Board informed of their progress.

In Re: Virginia Department of Forestry

Mr. Kirby Woolfolk, Forest Manager of Charlotte and Prince Edward-Gallion State Forests with the Virginia Department of Forestry, stated the 6,500 acres of state forest are part of a species control and road

clean-up; he said hardwood habitat initiative is currently in the forefront of the showcase and research. He then stated 102 acres of harvesting has been completed, and presented to the County payment in lieu of taxes for timber sales revenue (25%) on Prince Edward-Gallion State Forest, in the amount of \$59,459.53.

Mr. Stanley asked if the spotted lanternfly has been seen in this area. Mr. Woolfolk said the hardwoods and forests are not affected as much, but are a threat to the vineyards; he said they have been seen along I-81 and are beginning to push this way.

In Re: Community Partner Update – Prince Edward County Public Schools

Dr. Barbara Johnson, Ed.D., Superintendent, thanked the Board members for attending the activities on the first day of school. She then reported the repairs on the roof of Building G at the Prince Edward County Elementary School are complete; however, they suspect a new leak in the closet of the music room. The most severe leaks in Building E were taken care of and two classrooms have been cleaned by ServePro; there is no mold in the building. Two classrooms are still closed because they have no ceiling tiles or floor tiles, as the work on that roof is not yet complete. She said Buildings A, B and C are being taken care of currently.

Dr. Johnson then reported the High School track is being renovated and is expected to be complete by the end of October/beginning of November.

Dr. Johnson stated \$1.4 million of Federal CARES Act funding has to be spent for construction this academic year. She said several of the projects include work in the auditorium and restrooms.

Dr. Johnson then announced the Schools are applying for a grant for five electric buses which is due August 19. She said Mr. Mayhew, Supervisor of Transportation, met with Dominion Energy for a site for the chargers; Dominion will take care of the batteries for 15 years. She said once everything is approved, the wait time for the buses is about five months, so by October it is anticipated Prince Edward County Schools will have their first electric buses. She said these buses will be used for the shorter routes.

Dr. Johnson announced the accreditation status comes out in late September, and the Elementary School has very positive results and expectations. She said the High school has made significant improvement and the Middle school some progress. She is excited to anticipate good results from the Elementary school.

Chair Pride asked about the teacher shortages. Dr. Johnson said there are seven (7) vacancies division-wide, most of which are in Special Education. She said a national certified counselor was hired earlier that day and one student counselor will be doing their practicum, beginning on August 24. She said there is an additional registrar position at the Middle school. Some discussion followed.

In Re: Community Partner Update –Town of Farmville

Mr. Scott Davis, L.P.D., Town Manager, provided an update on the ARPA funding. He stated the Council has fully funded several projects including upgrading the water treatment plant (\$2.2 million) and wastewater treatment plant (\$1 million). He reported the chlorine gas incident at the wastewater treatment plant; he said there is another product that may be used and they researching how to transfer to that product. Mr. Davis said another project is the renovation of the skateboard park, and the playground equipment by the library will be exchanged. He said work will also be done at Lion’s Park to include a splash-pad.

Mr. Davis said the Town is working with the Mary E. Branch and the County to move forward with the community center project. The Town has been a partner with STEPS for the Affordable Housing project to support the need and what this project will look like for the residents of Prince Edward County and the Town of Farmville.

Mr. Davis then reported Council is looking to create an Ordinance that would allow for a civil penalty for speeding in certain school zones. He said this can be done by photo monitoring; the owner of the vehicle would receive the penalty.

Mr. Davis stated the July 4<sup>th</sup> event, held on July 2<sup>nd</sup>, was a success; he announced the Heart of Virginia Festival will be held September 17 this year.

Supervisor Gilliam stated there is an issue with the speed limits on Main Street where it changes from 35 mph to 25 mph, and suggested it would simplify things to have one speed limit of 25 mph from the Moton Museum all the way into Town. Mr. Davis he will look into that recommendation.

In Re: Community Partner Update – Commonwealth Regional Council

Ms. Melody Foster, Executive Director, Commonwealth Regional Council (CRC), discussed what a Planning District is and the services provided by the Commonwealth Regional Council. She said



redistricting is done every ten years after the census is complete. She said the CRC acts as an extra arm or staff member to assist the localities on their projects. She then listed several current regional projects. She said funds have been received from Virginia Housing to establish an Affordable Workforce Housing Program; \$2 million was received to initiate our own grant program. CRC selected three housing partners, Piedmont Habitat for Humanity, Smythe Properties, LLC, and the Town of Blackstone in partnership with Southside Outreach, and through this, 20 affordable housing units will be built or established by 2024 in this region.

Ms. Foster said another project is to create a new Regional Economic Development Organization (REDO). She said a grant application has been submitted to GoVA to fund a business plan to fund this organization. Ms. Foster said grant funds received last fiscal year for the region was \$25,661,513; of that total, was \$2,632,400, and Prince Edward County specifically received \$9,662,785.

Ms. Foster said some of the projects funded were a radio replacement and upgrade, broadband deployment, a boiler for the Cannery, new equipment at the Piedmont Regional Jail, Farmville Police Department overtime pay, and the water tank and booster station at the Heartland Innovation Technology Park.

Supervisor Gur asked how much Prince Edward County will be improved by the broadband. Ms. Foster said the broadband project is through the State of Virginia, and will be installed in Prince Edward County, Cumberland, and Lunenburg jointly applied for this project. She said this should improve broadband significantly. Mr. Stanley said this is a four-year project; Kinex will be contracting with some other cable companies for installation of fiber this year. Mr. Stanley said there will be a monthly report on how many miles of fiber and number of homes that are passed by that fiber installation.

#### In Re: Community Partner Update – Virginia State Parks

Mr. Daniel Jordan, Park Manager, High Bridge Trail State Park, provided a short presentation on the State Parks and reported revenue increased over last year. He reviewed ongoing programs, highlighting the clean-up in areas of the County and the Firefly Festival.

Mr. Jordan reported is there is progress on extending [High Bridge Trail] into Pamplin; he said it currently ends at Heights School Road, which is a mile from Pamplin. He said they have applied for a

Recreational Trail Program grant through the Department of Conservation & Recreation (DCR), and were one of two locations selected with a grant award of \$365,000. He said he received a quote of approximately \$600,000 to build out the last mile of Trail. He provided further details on the project plans, and added a new 2,500 square foot visitor center will be built at Camp Paradise in Prince Edward County with a groundbreaking anticipated this fall.

Mr. Kevin Faubion, Park Manager, Twin Lakes State Park, provided a brief history of the Park and reported that over 3,200 volunteer hours were provided last year from multiple groups from Longwood University and Hampden Sydney College worked on erosion control, native plant species, trail repairs and new refurbishing of the playgrounds. The economic impact overall is \$4.8 million; he said the Park contributes to 71.9 jobs in this area.

Mr. Faubion stated their CIP includes the Visitor Center at High Bridge [Trail] and over \$2 million has been allocated for a Visitor Center at Twin Lakes Road. He said it will be a few years before construction begins but will be located at Twin Lakes Road and Grapelawn Road. Mr. Faubion said there is a pre-bid meeting scheduled for next week to repave the section of road coming into the Park up into the concessions building. He said work will begin on the dams to repair damage caused by Hurricane Michael. Mr. Faubion stated the Park was recognized by the Virginia Senate for the Virginia Green Award because of efforts to use LED lighting and battery powered equipment, and they are still trying to restart the inmate program.

Chair Pride asked if swimming is allowed at the Park. Mr. Faubion said swimming is allowed with a swim-at-your-own-risk policy; there is now no extra charge for swimming.

#### In Re: Community Partner Update – Crossroads

Dr. Melba Moore, Executive Director of Crossroads Community Services Board, presented a brief overview of Crossroads, and expressed her appreciation for the \$60,000 funding provided by the Board of Supervisors for FY 2022-2023. She reviewed the services provided, adding they are a service provider to seven counties for mental health emergency services and mental health medical services. She provided information on her activities since she began in April 2022 and her plans for the future of Crossroads. She stated in in FY21-22, there were 561 evaluations, 209 emergency custody orders, 177 temporary detention orders; she said the nine employees, they average 47 evaluations per month, 17 emergency custody orders,

and 15 temporary detention orders. She reported that the first month of the Successful Living Program, 26 individuals went through the program. They have since been released to other facilities. Currently there are 17 individuals, nine male and eight females. She said this requires teamwork. She reviewed a presentation providing further information.

Chair Pride asked that Dr. Moore come to present more information at a later date.

In Re: Community Partner Update – Prince Edward County Extension

Jake Morgan, Unit Coordinator, 4-H Youth Development, introduced Erin Small, Agriculture & Natural Resources Extension Agent, who reviewed projects she is currently working on and several ongoing programs.

Mr. Morgan reported the 4-H is very strong with increased camper numbers at Holiday Lake. He said they provide a camp for the teen age group; it invites teens from all over the state and three teens applied to be ambassadors to the Central District and all three were elected to serve on that Cabinet at the State level. He described several other camps, highlighting “Camp Loud and Clear,” for the deaf & hard of hearing; he said this past year, they received a \$6,000 Microsoft grant to help hire translators.

Mr. Morgan stated other programs include Cloverbud Camp for the very young, Teen and Adult Leader Training Camp, Shooting Sports Education Club, and Tech Changemakers. He plans to expand the Neighborhood Chefs program that provides culinary skills to the kids in the community. He also plans to build on the afterschool program.

Chair Pride asked about the cost for the 4-H camp. Mr. Morgan stated the cost is about \$200 per camper but it is supplemented by grants and there are scholarships available.

In Re: Economic Development & Tourism Update

Chelsey White, Director, Economic Development & Tourism, presented her report to the Board:

- Submitted the 2022 Prince Edward County Enterprise Zone Annual Report to the Virginia Department of Housing and Community Development on behalf of the County. The report comprises data on Enterprise Zone activity during the 2021 calendar year. This consists of information on businesses that opened and closed in 2021, job creation data, the dollar amounts of economic development incentives provided, and the dollar amounts of public and private investment.

- Advertised, recruited, and accepted completed applications for the newly established Prince Edward County Tourism Council.
- Submitted a pre-application to the Virginia Business Ready Sites program for the HIT Park. Requested a \$7,920,000 grant to fund waterline to the site and water storage tank and booster pump construction.
- Assisted with the Access Road Project; recently finalized the Access Road Project bid contract with J.R. Caskey, Inc.
- Assisted the CRC with completing the GO Virginia Enhanced Capacity Building (ECB) Grant application to help fund the launching of a new regional economic development organization (REDO). Grant request: \$100,000. The goals of this Enhanced Capacity Building project are:
  - Complete an inclusive and collaborative process that results in a collective determination of the value of launching a Regional Economic Development Organization (REDO) that is financially sustainable and produces a return on investment for local members in terms of stronger economies.
  - Complete a business plan that incorporates organizational, program, and budget recommendations with defined measures of success.
- Continued to work with industrial and commercial developer prospects to find sites around Prince Edward County including the Prince Edward Business Park and privately-owned industrial properties. Presented information on the benefits of the Enterprise Zone Program to citizens and developers upon request.
- Participated in the GOV A Region3 Minority Engagement Workgroup meeting. Our regional entrepreneurship/innovation implementation grant includes a strong commitment to diversity, equity, and inclusion in programs developed.
- Continued to participate in economic development programs, collaborations, and educational opportunities through regional and state organizations including VEDP, SOVA RISE, and the Virginia Economic Development Association (VEDA).
- Attended VTC Partnership Marketing team retreat to meet the staff and highlight tourism initiatives in Prince Edward County. This meeting was held at the hotel Weyanoke and included VTC staff from all over the state of Virginia who focuses on developing and marketing vibrant communities.
- Finalized new Prince Edward County tourism logo. The logo will be featured on branded merchandise available at the Visitor Center as well as on printed materials such as our tourism brochure and on our new social media platforms.
- Continued planning for the launch of Face book and Instagram social media platforms to market tourism opportunities in Prince Edward County.
- Continued to work on refreshing the THOYA Prince Edward County/Town of Farmville tourism brochure with plans to send the new design to the professional printer soon.
- Met with local business owners to coordinate tourism-related projects and marketing campaigns, grants, and economic development incentives.
- Continued participation in County marketing efforts with Letterpress Communications. Continued to participate in local, regional, and state organizations including THOYA, Virginia's

Crossroads, and the Virginia Tourism Corporation in marketing the County's tourism opportunities.

- Welcomed new Visitor Center Travel Counselor Volunteer named Frangella Johnson. Frangella is Volunteering through the STEPS workforce training program for seniors.
- Excitedly, Prince Edward County has been featured in two articles recently!
- "These Small Virginia Towns Are Full of Big Time Summer Fun"  
<https://www.thetravel.com/best-small-virginia-towns-to-visit-in-the-summer/>
- "7 Prettiest Small Towns In Virginia For A Weekend Escape"  
<https://www.worldatlas.com/cities/7-prettiest-small-towns-in-virginia-for-a-weekend-escape.html>

In Re: VEDP – Business Ready Sites Program Development Grant Match Request

Mr. Stanley stated that at his direction, the Director of Economic Development and Tourism submitted a pre-application for the VBRSP Development Grant for the Heartland Innovative Technology (HIT) Park on August 1, 2022. The request was made for \$7,920,000 to fund 1 MG Elevated Water Storage Tank and Booster Pump Construction and Site optioning /acquisition/control (\$2,000 per acre for 263 acres). As a condition of every VBRSP award, applicants must contribute a local match towards the site development costs. Matching funding requirements are based on the distress level of the project locality. Prince Edward County is classified as double distressed, therefore a 3:1 match is required.

A double-distressed site is located in a locality with both:

1. An annual unemployment rate that is greater than the corresponding statewide average unemployment rate for the most recent calendar year for which such data is available, and;
2. A poverty rate that exceeds the corresponding statewide average poverty rate for the most recent calendar year for which such data is available

If selected to proceed in the application process, the application will be issued to the County on August 15th and will be due on September 13, 2022. The following two rounds of the application process would consist of virtual and physical site tours of the HIT Park from October through December. Award offers will be made from December through January 2023 and a performance agreement is required.

A break-down of the project funding is provided below:

**Anticipated Project Funding**

Estimated Total Project Cost: \$10,843,000

Requested Program Funding: \$7,920,000

Source(s) of Matching Funds: IDA/County (\$1,750,000 + \$359,900 = \$2,109,900), Tobacco Commission (\$530,100 Tobacco Commission grant for the HIT Park water tank).

Estimated Total Matching Funds: \$1,750,000 County /IDA, \$530,100 Tobacco Commission grant, \$359,900 County = \$2,640,000

If the grant award is lower than requested, the County's out of pocket match will reduce by \$1 for each \$3 reduction.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the \$359,900 County cash match request required for the VEDP Business Ready Sites Program Development Grant, and to authorize the Director of Economic Development and Tourism to submit an application, and to authorize the County Administrator to sign all necessary documents as required; the motion carried:

Aye: Pattie Cooper-Jones                      Nay: None  
      J. David Emert  
      Llew W. Gilliam, Jr.  
      Peter Y. Gur  
      Odessa H. Pride  
      Carol R. Stiff  
      Jerry R. Townsend  
      Cannon Watson

In Re: Appointments: Granite Falls CDA and Virginia’s Heartland Water & Sewer Authority

Supervisor Emert made a motion, seconded by Supervisor Cooper-Jones, to appoint Supervisor Peter Y. Gur to the Granite Falls CDA and the Virginia’s Heartland Water & Sewer Authority, with a term to expire November 8, 2022; the motion carried:

Aye: Pattie Cooper-Jones                      Nay: None  
      J. David Emert  
      Llew W. Gilliam, Jr.  
      Peter Y. Gur  
      Odessa H. Pride  
      Carol R. Stiff  
      Jerry R. Townsend  
      Cannon Watson

In Re: Appointments: Poplar Hill CDA

Supervisor Townsend made a motion, seconded by Supervisor Emert, to appoint Supervisor Cannon Watson to the Poplar Hill CDA, Board of Supervisor's Representative, with a term to run concurrent with his Board of Supervisors term of office; the motion carried:

|      |                      |           |
|------|----------------------|-----------|
| Aye: | Pattie Cooper-Jones  | Nay: None |
|      | J. David Emert       |           |
|      | Llew W. Gilliam, Jr. |           |
|      | Peter Y. Gur         |           |
|      | Odessa H. Pride      |           |
|      | Carol R. Stiff       |           |
|      | Jerry R. Townsend    |           |
|      | Cannon Watson        |           |

In Re: Appointments: County Planning Commission, Town Position

Supervisor Emert made a motion, seconded by Supervisor Townsend, to appoint Rhett L. Weiss to the County Planning Commission, to fill the unexpired term due to the resignation of Cannon Watson and with a term to expire December 31, 2022; the motion carried:

|      |                      |           |
|------|----------------------|-----------|
| Aye: | Pattie Cooper-Jones  | Nay: None |
|      | J. David Emert       |           |
|      | Llew W. Gilliam, Jr. |           |
|      | Peter Y. Gur         |           |
|      | Odessa H. Pride      |           |
|      | Carol R. Stiff       |           |
|      | Jerry R. Townsend    |           |
|      | Cannon Watson        |           |

In Re: Appointments: Social Services Board

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to appoint Gwen Akers-Booker to the Social Services Board to fill the unexpired term due to the resignation of Carol Stiff and with a term to expire June 30, 2024; the motion carried:

|      |                      |           |
|------|----------------------|-----------|
| Aye: | Pattie Cooper-Jones  | Nay: None |
|      | J. David Emert       |           |
|      | Llew W. Gilliam, Jr. |           |
|      | Peter Y. Gur         |           |
|      | Odessa H. Pride      |           |
|      | Carol R. Stiff       |           |
|      | Jerry R. Townsend    |           |
|      | Cannon Watson        |           |

Ms. Akers-Booker will be appointed to the Social Services Board for a term to begin August 9, 2022 and ending June 30, 2024.

In Re: Hazardous Materials Coordinator

Section 44-146.38 of the Code of Virginia requires each political subdivision of the Commonwealth to appoint a hazardous material coordinator. Currently, the position is held by Sarah Elam Puckett, Emergency Management Coordinator. With the qualifications that Trey Pyle brings to the position of Deputy Emergency Management Coordinator, this would be an opportunity for the Board to elevate his response and coordination role in the County and to bring his field experience to the position.

Additionally, Mr. Pyle is looking into a week-long Hazardous Material Technician training through FEMA, the cost of which would be 100% reimbursed to the County.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to appoint Trey Pyle, Deputy Emergency Management Coordinator, to serve in the role of Hazardous Material Coordinator for Prince Edward County, effective August 9, 2022; the motion carried:

|      |                      |           |
|------|----------------------|-----------|
| Aye: | Pattie Cooper-Jones  | Nay: None |
|      | J. David Emert       |           |
|      | Llew W. Gilliam, Jr. |           |
|      | Peter Y. Gur         |           |
|      | Odessa H. Pride      |           |
|      | Carol R. Stiff       |           |
|      | Jerry R. Townsend    |           |
|      | Cannon Watson        |           |

In Re: Community Policy Management Team Appointment

The General Assembly created the Children's Services Act (CSA) to create a collaborative system of services and funding that is child centered, family-focused, and community-based to address the needs of troubled at-risk youth and their families. Chapter 52 of Title 2.2 of the Code of Virginia outlines the requirements of this program.

To receive CSA funds from the Commonwealth of Virginia, Section 2.2-5204 of the Code, directs every County to establish a Community Policy and Management Team (CPMT). Membership of the CPMT is specified in Section 2.2-5205 of the Code and shall include, at a minimum:



- At least one elected official or his designee from the governing body of a locality (presently the County Administrator).
- The local agency heads or their designees of the following community Agencies: (1) Community Services Board (2) Juvenile Court Services Unit (3) Department of Health ( 4) Department of Social Services and (5) local school division.
- Representative of a private organization or association of providers for children's or family services if such organizations are located within the locality.
- A parent representative.

The CPMT is requesting appointment of Taylor Allen to serve as the representative of a private organization. Ms. Allen is the Clinical Director of Family Preservation Services located at 201 N. Main Street, Unit 2201-D, Farmville, VA. She has served on numerous Family Assessment Planning Teams (FAPT) and CPMT teams in the region. She is aware of the challenges facing families and their youth who require services administered through the CSA program, particularly in rural communities. The appointment would be effective July 1, 2022 and expire on June 30, 2024.

Mr. Stanley said that due to a resignation, both the CPMT and FAPT need a parent representative, and requested that if anyone is aware of a "parent volunteer candidate" to please contact the County. The CPMT meets once a month (usually the third Thursday) for about an hour. The FAPT meets once a month (usually the third Monday) for several hours. The team is usually finished by 12:00. The CPMT is responsible for setting policy and authorizing the expenditure of funds, while the FAPT engages with parents regarding the need for services for their children and recommending services to the CPMT.

Supervisor Emert made a motion, seconded by Supervisor Gilliam, to appoint Taylor Allen to the Community Policy Management Team (CPMT) for a term of two years effective July 1, 2022 through June 30, 2024; the motion carried:

|      |                                                                                                                                                          |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Peter Y. Gur<br>Odessa H. Pride<br>Carol R. Stiff<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

Taylor Allen will be appointed to the Community Policy Management Team (CPMT) for a term of two years, effective July 1, 2022 through June 30, 2024.

In Re: County Attorney Update

Mrs. Terri Atkins Wilson, County Attorney, stated one of the major projects over the past month involved the [Industrial Park] access road. She said it involved a Deed of Easement from Tri-Boro and from the IDA, and a Subdivision plat had to be put to record. She said she worked on an issue for the Commissioner of Revenue. She added she worked on an issue with Lowe's regarding drainage and the sewer easement. She said there is no litigation pending against the County.

In Re: County Administrator Update

Mr. Stanley presented a report:

- Prince Edward County Industrial Park – the Board approved the contract on July 19, a notice of award has been issued. The contractor will start work in February 2023.
- Sandy River Reservoir Project – the Board approved the advertisement of the draft Interim Agreement at the Special Meeting on July 15; the Public Hearing will be held at a Special meeting, held Tuesday, August 23, 2022.
- Hampden-Sydney Science Building – the Board has been invited to a Luncheon and to tour the new science building on Monday, August 15, 2022.
- Cannery Boiler Replacement – installation is complete; working to complete the punch-list items.
- Chiller – installation is complete, which will allow the removal of the temporary Chiller. Mr. Randy Cook has done an excellent job.
- Courthouse Lawn – the Contractor began the project on June 13; the project is on schedule and should be complete in September/October.
- VATI Grant – Kinex is hoping to sign a contractor for cable installation in the coming weeks; the contractor will start installation in the County. Monthly updates on the miles of fiber installed and passings is anticipated.
- Smart Scale Application – Resolution of Support is in the table packet; there are two applications – the Turn Lanes for the Manor, and for improvements to the intersection of Routes 692 and 665, which is Kingsville and Abilene Roads.
- Reassessment – an RFP will be issued for reassessment firms for the next upcoming reassessment; by working with the CRC, the County will not have to put out an individual one and the County will go with the other counties in the region. Based on the revised four-year cycle, fieldwork needs to begin in the middle of 2023 for the reassessment to take effect January 2025.
- Toured VDOT Construction Projects – Roundabout, Rural Rustic Projects at the School House Road, Bolden-Flournoy Road, and Whispering Woods Road; most projects are on schedule.
- Alternate site for the Convenience Center – discussed with Scott Frederick about an alternate site for the Rice Convenience Center while the site is under construction. He said it is anticipated getting the project out to bid in the next 30-45 days.

Chair Pride said her constituents have expressed their appreciation for work done on School House Road and Whispering Woods Road.

Supervisor Emert asked if the County offers 100% disabled property tax abatement. Mr. Stanley noted the County updated its income levels in 2021 for the Tax Relief Program.

In Re: Citizen Volunteer Appointments – Prince Edward County Tourism Council

Chelsey White, Director of Economic Development and Tourism, reviewed a chart summarizing the applicants for the newly enacted Prince Edward County Tourism Council which has 5-9 vacancies. As stated by the bylaws:

“The Council will be composed of not less than five (5) nor more than nine (9) voting members. Council members shall either be residents of Prince Edward County or work for or own a business in Prince Edward County or in a tourism adjacent industry. To the extent practicable, the Tourism Council will have a diverse representation from the following tourism-related industries: outdoor recreation, higher education, destination shopping/retail, lodging, museums, state parks, spirits (wineries/vineyards, breweries), and/or the Chamber of Commerce in Prince Edward County, with no more than one-third of the Council members representing a single tourism industry. Members will be elected for two-year terms.”

Ms. White led a discussion of all applicants to assist the Board in selecting the initial Tourism Council members.

Following some discussion, Supervisor Emert made a motion, seconded by Supervisor Townsend, to appoint Sandra Cooke, Tiffany Duffie, Caryn Kayton, Richard McClintock, Cameron Patterson, Mark Smith, and Jodi Williams as the initial Tourism Council members, with each member serving a two-year term; and reserving the opportunity to revisit the membership in the future; the motion carried:

|      |                      |      |      |
|------|----------------------|------|------|
| Aye: | Pattie Cooper-Jones  | Nay: | None |
|      | J. David Emert       |      |      |
|      | Llew W. Gilliam, Jr. |      |      |
|      | Peter Y. Gur         |      |      |
|      | Odessa H. Pride      |      |      |
|      | Carol R. Stiff       |      |      |
|      | Jerry R. Townsend    |      |      |
|      | Cannon Watson        |      |      |

In Re: VDOT Smart Scale Applications – Resolution of Support

Mr. Stanley stated that during this latest round of Smart Scale applications, the County submitted two applications - Manor House turn lanes and improvements to the Route 692 (Kingsville Road) /Route 665 (Abilene Road) Intersection. The Manor House Drive project is necessary to permit development of The Manor. While the County has applied for Revenue Sharing funding for the project (which requires a 1:1 match), the Smart Scale project would pay for all but \$500,000 of the cost of the project. By putting up a County contribution, the project will be more competitive in the Smart Scale Scoring.

The Route 692 (Kingsville Road)/Route 665 (Abilene Road) Intersection would provide safety improvements to a previously identified unsafe intersection that serves the south end of the Hampden-Sydney Campus.

Melody Foster has been notified that VDOT has requested a resolution of support from the County for the projects.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the Resolution of Support for the Smart Scale applications for Manor House turn lanes, and improvements to the Route 692 (Kingsville Road) /Route 665 (Abilene Road) Intersection; the motion carried:

|      |                      |           |
|------|----------------------|-----------|
| Aye: | Pattie Cooper-Jones  | Nay: None |
|      | J. David Emert       |           |
|      | Llew W. Gilliam, Jr. |           |
|      | Peter Y. Gur         |           |
|      | Odessa H. Pride      |           |
|      | Carol R. Stiff       |           |
|      | Jerry R. Townsend    |           |
|      | Cannon Watson        |           |

**A Resolution of the Board of Supervisors of the County of Prince Edward  
Supporting Two Submitted VDOT Smart Scale Grant Applications:  
Intersection Safety Improvements of Route 692 & 665 Project and  
Prince Edward County - Manor House Drive Turn Lanes Project**

**WHEREAS**, in August 2022, the County of Prince Edward submitted two Smart Scale project applications for Intersection Safety Improvements of Route 692 & 665 Project and Prince Edward County - Manor House Drive Turn Lanes Project; and

**WHEREAS**, the VDOT scoring process is based on the following factors: congestion mitigation, economic development, accessibility, safety, environmental quality, land-use and transportation coordination; and

**WHEREAS**, County staff conferred with the VDOT Lynchburg District Planning Staff on the eligibility of these two projects, and based upon that review VDOT determined they are both eligible for funding through Smart Scale; and

**WHEREAS**, the Intersection Safety Improvements of Route 692 & 665 Project location is listed on the Top 100 Potential for Safety Improvement (PSI) Intersections and Segments that were identified as having the most safety needs ranked by district in 2013-17;

**WHEREAS**, the County has committed \$500,000 towards the Prince Edward County - Manor House Drive Turn Lanes Project;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of the County of Prince Edward hereby supports the two submitted Smart Scale project applications for Intersection Safety Improvements of Route 692 & 665 Project and Prince Edward County - Manor House Drive Turn Lanes Project.

In Re: Senior Resource Officers (SRO) August 2022 Salary Increases

Mr. Stanley stated the 2022 General Assembly approved a compression pay raise, effective August 1, 2022, for sworn deputy sheriffs and regional jail officers. The Sheriff has asked the BOS to consider providing a compression pay raise for two of his officers not included on the Compensation Board. The Sheriff would like to provide pay raises for the two SROs, which provide valuable services to the schools, based on their years of service to the County, as follows:

| <b>Job Title</b> | <b>Name</b>    | <b>June 30, 2022 Salary</b> | <b>July 1, 2022 Salary</b> | <b>Years with PE</b> | <b>x100</b> | <b>New Salary</b> |
|------------------|----------------|-----------------------------|----------------------------|----------------------|-------------|-------------------|
| SRO              | James Graves   | \$40,336.00                 | \$42,554.48                | 5 years              | \$500.00    | \$43,054.48       |
| SRO              | Stephen Mercer | \$48,171.00                 | \$50,820.41                | 8 years              | \$800.00    | \$51,620.41       |

The total cost to the County to increase the two salaries per year would total \$1,300 in addition to their July, 2022 annual salary.

Supervisor Townsend made a motion, seconded by Supervisor Stiff, to approve the salary increases for Deputies Graves and Mercer as presented effective August 1, 2022; the motion carried:

Aye: Pattie Cooper-Jones  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Peter Y. Gur  
 Odessa H. Pride  
 Carol R. Stiff  
 Jerry R. Townsend  
 Cannon Watson

Nay: None

In Re: Personnel Committee Updates

Mr. Stanley presented several updates from the Personnel Committee. He said the Committee discussed and approved a revised job description for the Landfill Operations Supervisor, giving Paul Langlois a little more responsibility and with that change, he will become an exempt employee, which means he will no longer receive overtime but will receive an increase in salary. Mr. Stanley said other topics of discussion were implementing a random drug testing program beginning January 1 for employees that operate heavy equipment and vehicles for the County. He said the Committee is also looking to implement background checks of new employees, and planning an annual Holiday luncheon for all staff and Board members.

In Re: Animal Warden's Report

Mr. Chris Riviere, Deputy Animal Control Officer, submitted a report for the month of July 2022, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Phillip Moore, Building Inspector, submitted a report for the month of July 2022, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery - Home

Patty Gulick, Cannery Manager, submitted a report for the month of July 2022, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of July 2022, which was reviewed and ordered to be filed with the Board papers.

In Re: Virginia Cooperative Extension

Mr. Jake Morgan, Unit Coordinator, submitted the August 2022 Report, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Ms. Chelsey White, Director of Economic Development and Tourism, submitted a report for the month of July 2022, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Cooper-Jones, seconded by Supervisor Watson, and adopted by the following vote:

|      |                      |      |      |
|------|----------------------|------|------|
| Aye: | Pattie Cooper-Jones  | Nay: | None |
|      | J. David Emert       |      |      |
|      | Llew W. Gilliam, Jr. |      |      |
|      | Peter Y. Gur         |      |      |
|      | Odessa H. Pride      |      |      |
|      | Carol R. Stiff       |      |      |
|      | Jerry R. Townsend    |      |      |
|      | Cannon Watson        |      |      |

the meeting was recessed at 9:41 p.m. until Tuesday, August 23, 2022 at 7:00 p.m. for a PPEA Public Hearing.