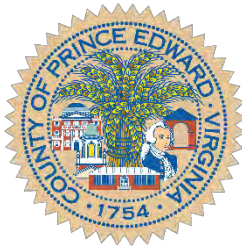




MISSION STATEMENT

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."

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BOARD OF SUPERVISORS MEETING AGENDA

April 11, 2023

The Prince Edward County Board of Supervisors encourages citizens participation in public meetings through in-person participation, written comments and/or remote participation by calling: **1-844-890-7777, Access Code: 390313** (*If busy, please call again.*) Additionally, citizens may view the Board meeting live in its entirety at the County's YouTube Channel, the link to which is provided on the County's website.

~~~~~  
**AGENDA**

|                                                                                                                                                                                                                                                                       | <u>STAFF CONTACT</u>          | <u>PAGE #</u> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|
| <u>7:00 P.M.</u>                                                                                                                                                                                                                                                      |                               |               |
| 1. The Chair will call to order the <u>April</u> meeting of the Board.                                                                                                                                                                                                |                               | 5             |
| 2. Invocation                                                                                                                                                                                                                                                         |                               | 5             |
| 3. Pledge of Allegiance                                                                                                                                                                                                                                               |                               | 5             |
| 4. Conflict of Interest Disclosures                                                                                                                                                                                                                                   |                               | 7             |
| 5. Recognitions                                                                                                                                                                                                                                                       | Crystal Baker<br>Doug Stanley | 9             |
| 6. <b><u>PUBLIC PARTICIPATION:</u></b><br><i>Citizens wishing to address the Board are asked to please sign the Public Participation Register prior to the beginning of the meeting.</i>                                                                              |                               | 11            |
| 7. Board of Supervisors Comments                                                                                                                                                                                                                                      |                               | 13            |
| 8. <u>Consent Agenda:</u>                                                                                                                                                                                                                                             |                               |               |
| a. Treasurer's Report                                                                                                                                                                                                                                                 |                               | 15            |
| b. Approval of Minutes                                                                                                                                                                                                                                                |                               | 19            |
| c. Review of Accounts & Claims/Board Mileage Reports/County Attorney Invoices                                                                                                                                                                                         |                               | 97            |
| d. The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.                                                                 |                               | 131           |
| 9. <u>Highway Matters:</u> Scott Frederick, PE, VDOT Resident Engineer                                                                                                                                                                                                |                               | 133           |
| 10. <u>Community Partners Updates:</u>                                                                                                                                                                                                                                |                               | 135           |
| a. Melody Foster, Executive Director – Commonwealth Regional Council                                                                                                                                                                                                  |                               |               |
| b. Justine Young, Executive Director – Piedmont Senior Resources                                                                                                                                                                                                      |                               |               |
| <u>7:30 p.m.</u>                                                                                                                                                                                                                                                      |                               |               |
| 11. <b><u>PUBLIC HEARINGS</u></b> -- The Board of Supervisors will receive public input on the following:                                                                                                                                                             |                               |               |
| a. A request by Tim Boehmer for a Special Use Permit to operate a storage shed manufacturing and retail facility on Tax Map Parcel 018-A-32 at 5865 Prince Edward Highway, Prospect, VA.                                                                              | Robert Love                   | 137           |
| b. A request by Elam Road Solar, LLC, for a Special Use Permit to construct and operate a 3 MWac community solar energy facility on a 33 acre portion of Tax Map Parcels 031-A-16, containing a total of 136+/- acres, which is zoned A-1, Agricultural Conservation. | Robert Love                   | 159           |

|            |                                                                                                                                                                                                                                              |                     |            |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|------------|
| c.         | Pursuant to §15.2-2316.8(B) of the Code of Virginia, consideration of a siting agreement by Elam Road Solar, LLC, to construct and operate a 3 MWac community solar energy facility on Tax Map Parcel 031-A-16, on Elam Road, Pamplin, VA.   | Robert Love         | <b>195</b> |
| d.         | An Ordinance Amendment to amend Appendix B – Zoning of the Prince Edward County Code, with additional definitions of expanded uses and use types, description of development standards, and adjustment of setbacks for accessory structures. | Robert Love         | <b>217</b> |
| <b>12.</b> | <b><u>Department Updates:</u></b>                                                                                                                                                                                                            |                     | <b>225</b> |
| a.         | Solid Waste                                                                                                                                                                                                                                  | Jeff Jones          |            |
| b.         | Animal Control                                                                                                                                                                                                                               | Adam Mumma          |            |
| c.         | General Services                                                                                                                                                                                                                             | Randy Cook          |            |
| d.         | Emergency Management                                                                                                                                                                                                                         | Trey Pyle           |            |
| <b>13.</b> | Request from STEPS, Inc.                                                                                                                                                                                                                     | Doug Stanley        | <b>227</b> |
| <b>14.</b> | <b><u>Finance &amp; Human Resources Report</u></b>                                                                                                                                                                                           | Cheryl Stimpson     |            |
| a.         | Authorize Public Hearing – School CARES Funding                                                                                                                                                                                              |                     | <b>233</b> |
| b.         | Appropriation – School CARES Funds                                                                                                                                                                                                           |                     | <b>243</b> |
| c.         | Appropriation – Schools Federal Title IV, Part A Funds                                                                                                                                                                                       |                     | <b>245</b> |
| <b>15.</b> | County Attorney’s Report                                                                                                                                                                                                                     | Terri Atkins Wilson | <b>249</b> |
| <b>16.</b> | County Administrator’s Report                                                                                                                                                                                                                | Doug Stanley        | <b>251</b> |
| <b>17.</b> | <b><u>Correspondence/Informational:</u></b>                                                                                                                                                                                                  | Doug Stanley        | <b>253</b> |
| a.         | Citizen Email                                                                                                                                                                                                                                |                     | <b>254</b> |
| b.         | Longwood University Prevent-A-Thon                                                                                                                                                                                                           |                     | <b>256</b> |
| c.         | SVCC Newsletter                                                                                                                                                                                                                              |                     | <b>257</b> |
| <b>18.</b> | <b><u>Monthly Reports:</u></b>                                                                                                                                                                                                               | Doug Stanley        | <b>265</b> |
| a.         | Animal Control                                                                                                                                                                                                                               |                     | <b>266</b> |
| b.         | Building Official                                                                                                                                                                                                                            |                     | <b>267</b> |
| c.         | Cannery – Virginia Food Works                                                                                                                                                                                                                |                     | <b>268</b> |
| d.         | Commonwealth Regional Council                                                                                                                                                                                                                |                     | <b>269</b> |

*(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on April 11, 2023.)*





**Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 11, 2023  
**Item #:** 1, 2, 3  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Call to Order, Invocation, Pledge of Allegiance, Remote Participation

---

**SUMMARY:**

1. **Call To Order:** Board Chairman Gilliam will call to order the April meeting of the Prince Edward Board of Supervisors.
2. **Invocation**
3. **Pledge of Allegiance**

**COST:**

**ATTACHMENTS:**

**RECOMMENDATION:**

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 11, 2023  
**Item #:** 4  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Conflict of Interest Act Disclosures

**SUMMARY:**

The Chair will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

**COST:**

**ATTACHMENTS:**

**RECOMMENDATION:**

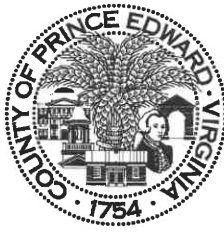
**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_



## STATEMENT OF DISCLOSURE

### DECLARATION OF INTEREST

1. Transaction Under Discussion/Consideration: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Nature of Public Official's Personal Interest Affected by the Transaction: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes \_\_\_\_\_ No \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### DECLARATION OF ACCURACY

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 11, 2023  
**Item #:** 5  
**Department:** Human Resources  
**Staff Contact:** Crystal Baker  
**Agenda Item:** Recognitions

---

**Summary:** “Recognitions” is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of students, employees and our citizen volunteers who serve the County of Prince Edward.

The Board would like to recognize Stephanie Bappert as Employee of the Month for April. Mrs. Bappert has worked in the Treasurer’s office for over 17 years. She goes above and beyond to make herself available to assist other departments. Her “get the job done” mentality keeps everyone on their toes and her generous spirit is unmatched. Stephanie has been and continues to be an asset to Prince Edward County!

**Attachments:**

**Recommendation:**

**SAMPLE MOTION:**

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 11, 2023  
**Item #:** 6  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Public Participation

***SUMMARY:** Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person’s contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight’s agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

**OPPORTUNITIES FOR PUBLIC PARTICIPATING & PUBLIC INPUT**

Public Participation and Public Hearing comments for County meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one the following methods:

1. **Written Comments:** Please limit word count to no more than 500 words. Comments must be received by 2:00 p.m. the day of the meeting.
  - a. **Mailed:** Board of Supervisors  
P.O. Box 382, Farmville, VA 23901.
  - b. **E-Mailed:** Board of Supervisors: [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)  
Planning Commission: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)
2. **Verbal Comments:** Citizens may also participate remotely during the meeting. Using the meeting call-in information provided, citizens may **phone-in to the meeting and provide comments during the Public Participation/Public Hearing portion of the agenda;** however, **citizens must pre-register** with the County Administrator’s Office at 434-392-8837 **by 2:00 p.m. the day of the meeting.** Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

**Attachments:** Public Participation Tracking Form

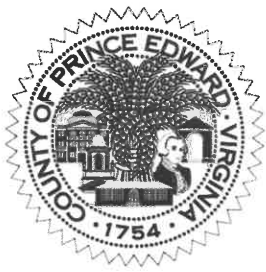
**Recommendation:** None.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Gilliam _____ | Pride _____    |
| Second _____ | Emert _____        | Jenkins _____ | Townsend _____ |
|              |                    | Jones _____   | Watson _____   |

# PUBLIC INPUT TRACKING LOG

| ITEM NUMBER | CITIZEN REMARK | REMARK DATE | REPEAT REMARK | STATUS |
|-------------|----------------|-------------|---------------|--------|
| 1           |                |             | Y N           |        |
| 2           |                |             |               |        |
| 3           |                |             |               |        |
| 4           |                |             |               |        |
| 5           |                |             |               |        |
| 6           |                |             |               |        |
| 7           |                |             |               |        |
| 8           |                |             |               |        |
| 9           |                |             |               |        |
| 10          |                |             |               |        |
| 11          |                |             |               |        |
| 12          |                |             |               |        |
| 13          |                |             |               |        |
| 14          |                |             |               |        |





**Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 11, 2023  
**Item #:** 7  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Board of Supervisors Comments

---

**SUMMARY:**

The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

**Cost:**

**Attachments:**

**Recommendation:** None.

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 11, 2023  
**Item #:** 8-a  
**Department:** Board of Supervisors  
**Staff Contact:** Donna Nunnally  
**Agenda Item:** Treasurer's Report

---

**SUMMARY:**

The Treasurer's Report is attached.

**Cost:**

**Attachments:** Treasurer's Report

**Recommendation:** Approval.

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

**Prince Edward Board of Supervisors Treasurer's Report  
February 2023**

| Bank Account Balances         |       |           |  |  |                  |  |                         |
|-------------------------------|-------|-----------|--|--|------------------|--|-------------------------|
| Name of Bank                  | Ref # | Int. Rate |  |  | Bank Balance     |  | Available Balance       |
| Benchmark Pooled Fund Account | 7654  |           |  |  | \$ 19,594,286.05 |  | \$ 19,594,286.05        |
| Benchmark Social Services     | 9746  |           |  |  | \$ 190,100.72    |  | \$ 190,100.72           |
| Benchmark School Fund         | 3352  |           |  |  | \$ 1,538,583.47  |  | \$ 1,538,583.47         |
| Benchmark Food Service        | 3742  |           |  |  | \$ 574,249.55    |  | \$ 574,249.55           |
| <b>TOTAL</b>                  |       |           |  |  |                  |  | <b>\$ 21,897,219.79</b> |

\*Note: School Fund and Cafeteria Fund balances shown above are estimated balances.

| Certificates of Deposit            |       |           |      |          |                 |  |                         |
|------------------------------------|-------|-----------|------|----------|-----------------|--|-------------------------|
|                                    | Ref # | Int. Rate | Term | Maturity | Bank Balance    |  | Available Balance       |
| <b>Benchmark</b>                   |       |           |      |          |                 |  |                         |
|                                    | 0994  | 1.00      | 24   | 01/15/26 | \$ 122,584.08   |  |                         |
|                                    | 0995  | 1.00      | 24   | 01/15/26 | \$ 122,584.08   |  |                         |
| Recreation Fund                    | 0998  | 0.50      | 36   | 02/14/24 | \$ 17,529.72    |  |                         |
| Benchmark 5 Yr CD-letter of credit | 0632  | 1.00      | 60   | 01/04/26 | \$ 663,114.32   |  | \$ 925,812.20           |
|                                    |       |           |      |          |                 |  |                         |
| Benchmark Investment Acct          | L796  | 3.35      | 36   | 05/13/25 | \$ 2,438,386.88 |  | \$ 2,438,386.88         |
|                                    |       |           |      |          |                 |  |                         |
| <b>Farmers Bank</b>                |       |           |      |          |                 |  |                         |
|                                    | 2465  | 0.50      | 36   | 06/17/24 | \$ 109,906.26   |  |                         |
|                                    | 2466  | 0.50      | 36   | 06/17/24 | \$ 109,906.26   |  |                         |
| <b>Underground Storage</b>         | 2478  | 0.60      | 36   | 10/27/24 | \$ 22,973.65    |  |                         |
|                                    | 2501  | 2.09      | 36   | 08/19/25 | \$ 2,248,691.19 |  |                         |
|                                    | 3418  | 3.75      | 6    | 05/16/23 | \$ 2,500,000.00 |  |                         |
|                                    | 3438  | 4.95      | 6    | 08/16/23 | \$ 2,520,827.78 |  | \$ 7,512,305.14         |
|                                    |       |           |      |          |                 |  |                         |
| <b>TOTAL</b>                       |       |           |      |          |                 |  | <b>\$ 10,876,504.22</b> |

|                    |  |  |  |  |  |  |                         |
|--------------------|--|--|--|--|--|--|-------------------------|
| <b>GRAND TOTAL</b> |  |  |  |  |  |  | <b>\$ 32,773,724.01</b> |
|--------------------|--|--|--|--|--|--|-------------------------|

**Prince Edward Board of Supervisors Treasurer's Report - February 2022**

| <b>Name of Bank</b>                | <b>Bank Balance</b> |  |  | <b>Available Balance</b> |
|------------------------------------|---------------------|--|--|--------------------------|
| Benchmark Pooled Fund Account      | \$ 22,371,915.11    |  |  | \$ 22,371,915.11         |
| Benchmark Social Services          | \$ 255,441.59       |  |  | \$ 255,441.59            |
| Benchmark School Fund              | \$ 1,960,194.18     |  |  | \$ 1,960,194.18          |
| Benchmark Food Service             | \$ 347,403.74       |  |  | \$ 347,403.74            |
| <b>TOTAL</b>                       |                     |  |  | <b>\$ 24,934,954.62</b>  |
|                                    |                     |  |  |                          |
|                                    |                     |  |  |                          |
| <b>Certificate of Deposits</b>     |                     |  |  |                          |
| Benchmark                          |                     |  |  | \$ 628,007.42            |
| Farmers Bank                       |                     |  |  | \$ 4,471,598.38          |
| Benchmark 5 Yr CD-letter of credit |                     |  |  | \$ 656,524.41            |
| <b>TOTAL</b>                       |                     |  |  | <b>\$ 5,756,130.21</b>   |
|                                    |                     |  |  |                          |
|                                    |                     |  |  |                          |
| <b>GRAND TOTAL</b>                 |                     |  |  | <b>\$ 30,691,084.83</b>  |

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 11, 2023  
**Item #:** 8-b  
**Department:** Board of Supervisors  
**Staff Contact:** Karin Everhart  
**Agenda Item:** Approval of Minutes

**SUMMARY:**

Attached are draft minutes for the Board’s review and approval.

**Cost:**

**Attachments:** Board minutes.

**Recommendation:** Approval.

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

March 14, 2023

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 14<sup>th</sup> day of March, 2023; at 5:30 p.m., there were present:

Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Also present: Douglas P. Stanley, County Administrator; Cheryl Stimpson, Director of Finance; and Crystal Baker, Finance Manager.

Chairman Gilliam called the reconvened meeting to order.

In Re: FY 2023-2024 Revenue Estimates

Mr. Douglas Stanley, County Administrator, presented a brief overview of the revised Budget Meeting Schedule; he stated that due to the General Assembly delay, the School Budget presentation is not ready. He said the County is going to prepare the budget and move forward and keep on schedule, and if necessary, will readjust the budget if needed.. He said he is basing the County's budget numbers on the House Budget for Education, which is likely in the middle of the Senate and Governor's proposals. Mr. Stanley said the Superintendent of Schools, Barbara Johnson, will present the School budget at the meeting scheduled for March 28. He said it may be mid-April before the General Assembly reconvenes. He reviewed future budget meeting dates.

Mr. Stanley reviewed Revenue Estimates; he stated the County budgeted \$8,750,000 in Real Estate [taxes], and as of March 13, the County collected \$8,318,197. He said last month the County collected \$213,000, which is close to 95% collected. He added that the number includes delinquent [accounts] from previous years. He expects to collect just under \$8.7 million this year.

Mr. Stanley said the Public Service Corporation include power lines, substations, and cell towers; they pay taxes through the State Corporation Commission. As of March 10, the County collected \$614,000. In Personal Property [taxes] last year, there was an increase in value last year; the County gave back by increasing the PPTRA



rate. The County received just over \$5.9 million. He said the biggest tax increase for the County is Sales Tax, with a collection of approximately \$3,650,000. He said updates on these categories will continue throughout this process.

Mr. Stanley said that overall, it was estimated at \$28,183,826 in Revenue, and currently, based on current projections, that number will be \$27,986,000. He said the first year he estimated the County budget, the local General Fund Revenue originally was projected at \$15,526,286, and collections amounted to \$15,560,842, which is a difference of \$34,556 (0.2%). He said the projections this year shouldn't be too far off.

#### In Re: Presentation of County Administrator's Budget

Mr. Stanley reviewed the upcoming Budget Schedule, followed by a review of the budget goals and revenue cost drivers, and proposed funding changes.

Mr. Stanley stated goals include the following:

- Maintain or improve current levels of service
- Stay competitive with staff salaries – address compression
- Continue financial planning process for capital improvement projects, including:
  - Sandy River Water System
  - Elementary School Renovation
  - Animal Shelter
  - Public Safety Radio System Improvements
- Promote economic development – invest in the Community
- Maintain low real estate tax rates

Mr. Stanley reviewed budget cost drivers:

- Anticipated flat revenue
- A few personnel priorities – Full-time IT Director, salary increases
- State School Shortfall/Salary increases
- CIP items
- Public Safety pressures:
  - Volunteer Fire Departments – increased insurance costs
  - Sheriff Department budget
  - Communications system

Mr. Stanley stated Budget Revenue increases consist of:

- Real Estate Stable - \$8,750,000 (Billed \$8,630,896 in FY23)
- Personal Property Down - \$6,562,500 to \$6,250,000 (Decreased values)
- Sales Tax up from \$3,500,000 to \$3,000,000
- Added TOT - \$20,000 to \$75,000
- Added Meals Tax - \$200,000
- A number of other categories up slightly
- FY24 includes last Library project payment of \$226,299
- Personal Property values projected to be down – will look to return to actual PPTRA amount

Mr. Stanley reviewed significant funding changes:

Personnel Cost:

- 5.0% - (\$356,438) Partly covered by Comp Board
- Extra 2% included in pay raise reserve
- 5.0% Health Insurance Increase budgeted
- Handful of merit increases

Additional Positions:

- COR – Full time Deputy Position (Still open and budgeted)
- Planning – Part-time receptionist (Still open and budgeted)
- IT (Full-time in FY24)
- Part-time Registrar position

Included Funding:

- Prince Edward Sheriff's Office:
  - Overtime Increase from \$120,000 to \$175,800
  - Equipment Maintenance from \$85,000 to \$95,000
  - Vehicle Maintenance from \$54,000 to \$75,000
  - Vehicle Purchase from \$180,000 to \$315,200
- Fire and Rescue:
  - Increase in VFD contributions - \$74,700 to \$85,000
  - Fuel from \$35,000 to \$40,000
- IT Department – Full-time \$40,000+
- Planning – Professional Services \$50,000) for Comp Plan update
- Reassessment Increase to go to 4-Year Cycle (\$75,000 to \$150,000)
- Legal Services (\$50,000 to \$75,000)
- Regional Economic Development Initiative (\$25,000)
- School CIP Funding (\$250,000 to \$500,000)
- School CIP Funding (Meals Tax) (\$200,000)
- Solid Waste
- Paving (\$45,000)
- New Scale House (\$26,000)
- Construction Vehicles (\$20,000) + (\$100,224 – Debt for Loader)
- CIP (\$608,708)
- Sandy River
  - Engineering (\$185,000 to \$200,000)
  - Legal (\$17,500)
  - Debt Service (\$200,000)
- Contingency Funding (\$189,838 to \$217,262) Closer to 0.5% Finance Policy Requirement
- Estimated State Revenue included in budget
- School budget increases – Federal/State/Local (Operating), Used House Estimate (\$556,907 - \$10,096,371) Operating \$515,415 Debt Service
- Outside Agency increases – County Administrator recommendations included in budget
- 7% Increase – 5% included, 2% in Pay Raise Reserve

Mr. Stanley said the downside is there is currently a funding gap of \$2,096,853. He said he will bring a list of items to cut or trim. He said he will add in any additional State Revenue and will continue to evaluate the local revenue; he said he may recommend use of the Fund Balance for one-time purchases.

Mr. Stanley said that on Monday, he will be going to speak with the Virginia Resource Authority Board; he said to do the Sandy River project, they don't want to add it to the general pool with the other bonds. He said the County is not on the spring or summer schedule, it will be a stand-alone issuance and not on a predetermined schedule.

Discussion followed on the tax rate. Mr. Stanley said prior to the latest reassessment, the tax rate was \$0.51 per \$100. To equalize the rate, it would have been rolled back to \$0.43, but it was set at \$0.47. Most of that went into the Capital Improvement Project (CIP) line. Chairman Gilliam agreed, stating there has to be a "rainy day fund."

Mr. Stanley said Prince Edward County is in sound financial shape; discussion followed.

Supervisor Townsend said the majority of the fire departments are [staffed by] volunteers, unlike the EMS. He said Prince Edward County is blessed to have these volunteers willing to go out and protect the citizens. He said a new truck costs over \$1 million fully fitted; the majority of our fire departments do not have a contingency plan or savings. Pamplin saved some funding toward the new truck they just purchased but the other departments do not. They will come to the County to provide what they need to protect the citizens. Supervisor Townsend suggested consideration of setting funds aside for that need so it will not be such a significant hit. He said these volunteers are committed to what they do, and the County has to provide the equipment for them to do the job.

Supervisor Pride asked if other Board members had the opportunity to speak with the School Board member from their district. Discussion followed.

On motion of Supervisor Emert, seconded by Supervisor Watson, and adopted by the following vote:

|      |                       |      |      |
|------|-----------------------|------|------|
| Aye: | Pattie Cooper-Jones   | Nay: | None |
|      | J. David Emert        |      |      |
|      | Llew W. Gilliam, Jr.  |      |      |
|      | Victor "Bill" Jenkins |      |      |
|      | E. Harrison Jones     |      |      |
|      | Odessa H. Pride       |      |      |
|      | Jerry R. Townsend     |      |      |
|      | Cannon Watson         |      |      |

the meeting was adjourned at 6:29 p.m.

March 14, 2023

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 14<sup>th</sup> day of March, 2023; at 7:00 p.m., there were present:

Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Also present: Douglas P. Stanley, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Chelsey White, Director of Economic Development and Tourism; Terri Atkins Wilson, County Attorney; Scott Frederick, PE, VDOT Resident Engineer; Scott Davis, Farmville Town Manager; and Dr. Barbara Johnson, Superintendent, Prince Edward County Public Schools.

Chairman Gilliam called the March meeting to order.

Supervisor Emert offered the invocation; Chairman Gilliam led the Pledge of Allegiance.

In Re: Conflict of Interest Act

(None)

In Re: Recognitions

"Recognitions" is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of students, employees and our citizen volunteers who serve the County of Prince Edward.

Mrs. Cheryl Stimpson, Director of Finance, stated the Board would like to recognize Sarah Trent as Employee of the Month for March. This month marks Mrs. Trent's twenty-sixth year anniversary with Prince Edward County Buildings & Grounds! The unfaltering work ethic, positive spirit, and "know no stranger" approach to life she possesses are contagious and have a way of making you feel right at home. She's quick to jump in to help her fellow

co-workers with anything. Thank you, Sarah, for choosing Prince Edward County to be your work family. We are truly blessed and grateful!

Prince Edward County Middle School Girls & Boys Basketball Teams were in attendance; the Prince Edward County Middle School is celebrating a historic achievement as both the girls and boys basketball teams have been crowned Southside Middle School Basketball Conference Champions. Both teams and their coaches were present.

In Re: Public Participation

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests the Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

G.W. Lewis, Lockett, stated he was proud to see the participation of the students. He then expressed his concern regarding the traffic on Rice's Depot Road. He said the Rails to Trails has brought an influx of traffic to the area and the speed limit should be reduced from 35mph to 25mph for safety. He stated people park at the church and walk or bike on the road. Mr. Lewis asked that the Board request VDOT to lower the speed limit.

Supervisor Jenkins said people don't stay on the Trail; he added that the issue is on Rice's Depot Road and High Rock Church Road where it is 25mph.

Supervisor Watson asked if that was something the Board could do or if a request had to be submitted to VDOT.

Mrs. Sarah Elam Puckett, Assistant County Administrator, said the Board can request a speed study.

Supervisor Jenkins made a motion, seconded by Supervisor Townsend, to request VDOT conduct a speed study on Rice's Depot Road to change the speed limit from 35mph to 25mph; the motion carried:

|      |                       |      |      |
|------|-----------------------|------|------|
| Aye: | Pattie Cooper-Jones   | Nay: | None |
|      | J. David Emert        |      |      |
|      | Llew W. Gilliam, Jr.  |      |      |
|      | Victor "Bill" Jenkins |      |      |
|      | E. Harrison Jones     |      |      |
|      | Odessa H. Pride       |      |      |
|      | Jerry R. Townsend     |      |      |
|      | Cannon Watson         |      |      |

Bemeché Hicks, Lockett District, thanked the Supervisor Pride, Supervisor Cooper-Jones, and Supervisor Jenkins for supporting him through the loss of his mother. He also thanked Piedmont Senior Resources (PSR) for all they did over the years for his mother, and stated PSR is a vital resource in the community.

In Re: Board Comments

The Board expressed congratulations to Sarah Trent for her 26 years of service to Prince Edward County, and to the boys and girls' basketball teams for their accomplishments; they thanked all in attendance for coming out.

Supervisor Jones said the citizens need to be in touch and reach out to their representatives, which will help the Board members make Prince Edward County grow.

Supervisor Cooper-Jones said Sarah Trent's smile always the same and brightens a visit to the Courthouse. She added that it is important to see how your government works.

Supervisor Jenkins said to call and let him know concerns and what citizens want in their County.

Supervisor Watson agreed and stated it is important for citizens to be engaged and to draw attention to what is needed in the County.

Supervisor Townsend thanked the citizens for their support,

Supervisor Emert stated he appreciates citizens bringing their concerns to the Board,

Chairman Gilliam praised the students for their efforts and said it takes a lot of time and effort to be in school and participate in sports.

In Re: Consent Agenda

On motion of Supervisor Townsend, seconded by Supervisor Cooper-Jones, and carried:

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor "Bill" Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

the Board accepted the January 2023 Treasurer's Report; the minutes of the meeting held February 14, 2023 and February 22, 2023; Accounts and Claims, Board Mileage Sheets; Salaries; and approved the scheduling of a Rabies

Clinic for Saturday, March 18, 2023 from 1:00 – 3:00 p.m. in the parking lot behind the Prince Edward County Courthouse.

**Prince Edward Treasurer's Report - January 2023**

| Name of Bank                  | Ref # | Int. Rate | Bank Balance    | Available Balance      |
|-------------------------------|-------|-----------|-----------------|------------------------|
| Benchmark Pooled Fund Account | 7654  |           | \$19,502,349.28 | \$19,502,349.28        |
| Benchmark Social Services     | 9746  |           | \$200,546.34    | \$200,546.34           |
| Benchmark School Fund         | 3352  |           | \$1,812,988.21  | \$1,812,988.21         |
| Benchmark Food Service        | 3742  |           | \$526,989.90    | \$526,989.90           |
| <b>TOTAL</b>                  |       |           |                 | <b>\$22,042,873.73</b> |

\*Note: School Fund and Cafeteria Fund balances shown above are estimated balances.

| <b>Certificates of Deposit</b>     |      |      |                |                        |
|------------------------------------|------|------|----------------|------------------------|
| Benchmark                          | 0994 | 1.00 | \$122,584.08   |                        |
|                                    | 0995 | 1.00 | \$122,584.08   |                        |
| Recreation Fund                    | 0998 | 0.50 | \$17,507.66    |                        |
| Benchmark 5 Yr CD-letter of credit | 0632 | 1.00 | \$661,447.11   | \$924,122.93           |
| <br>                               |      |      |                |                        |
| Benchmark Investment Acct          | L796 | 3.35 | \$2,438,386.88 | \$2,438,386.88         |
| <br>                               |      |      |                |                        |
| Farmers Bank                       | 2465 | 0.50 | \$109,906.26   |                        |
|                                    | 2466 | 0.50 | \$109,906.26   |                        |
| Underground Storage                | 2478 | 0.60 | \$22,973.65    |                        |
|                                    | 2501 | 2.09 | \$2,236,971.94 |                        |
|                                    | 3418 | 3.75 | \$2,500,000.00 |                        |
|                                    | 3419 | 3.35 | \$2,500,000.00 | \$7,479,758.11         |
| <br>                               |      |      |                |                        |
| <b>TOTAL</b>                       |      |      |                | <b>\$10,842,267.92</b> |
| <br>                               |      |      |                |                        |
| <b>GRAND TOTAL</b>                 |      |      |                | <b>\$32,885,141.65</b> |

In Re: Highway Matters

Mr. Scott Frederick, VDOT Resident Engineer, P.E., was not present for the meeting; staff recorded concerns from the Board:

- Supervisor Emert asked for the status of Rattlers Branch Road.
- Supervisor Townsend reported the State and County road signs on Rt. 15 South and Mt. Pleasant Road.
- Supervisor Emert said that on County Line Road, past the turn, the bank has been cut down from trucks cutting it short. He said this is in the 5,000 block.
- Chairman Gilliam said VDOT did patch-work on Old Prospect Road but missed a large hole, east of the Methodist Church.
- Supervisor Townsend reported the bridge on Worsham Road needs replaced; he said holes were filled in.
- Supervisor Pride asked when the project on Route 15 South at the bridge will be complete; she said it is dangerous.

- Supervisor Jenkins said the flashing directional message board that is located in front of a citizen's home at Route 307 and Route 460; needs to be moved.

In Re: Community Partner Update – Sharon Harrup, President & CEO, STEPS, Inc.

Sharon L. Harrup, President & CEO of STEPS, Inc., stated that last year, 2,096 individuals were assisted; she said these are unduplicated numbers, and each of these individuals were provided with the service requested but also information to ensure they receive any other eligible services. She stated Prince Edward County receives the highest service with 770 Prince Edward County residents receiving services.

Ms. Harrup reviewed the services offered, including Early Childhood Education with Early Head Start, Head Start, and provides services to pregnant mothers, and Workforce and Economic Development. She said while STEPS was founded to assist people with disabilities with their recycling center and their secure document shredding services; she said they now offer supportive employment services with job coaches to work with individuals with disabilities, senior citizens and youth clients through the local Department of Social Services.

Shawn Rozier, Vice President of Housing, STEPS, stated STEPS is currently working on a Supportive Housing project; the Homeless Housing Task Force has been working on this resource for the community. He said that in October, their plan changed from the emergency shelter project to the Supportive Housing project. He said they are in partnership with Virginia Supportive Housing, an organization in Richmond, for the development and management providing services to the program participants, and are entering into Memorandum of Understanding (MOU) for a formal partnership to operate a 60-80 unit apartment building, with the potential for some emergency shelter beds on the first floor. He said they are working with the Town of Farmville on the necessary approvals for this project to go forward; Virginia Supportive Housing will apply for tax credits and other funding sources to complete the construction that will cover the majority of the cost of the project. He said they will need support from the County and other local governments towards construction costs.

Ms. Harrup requested the Board to consider allocating \$100,000 of ARPA funding in the second pool of the ARPA allocation. She is asking for that amount from Prince Edward County because it is the largest utilizer of the services. She stated Nottoway County has officially committed \$75,000 and \$50,000 has been committed from other counties. She said there is a \$168,000 grant from the Centra organization for this project, and a local pledge of \$200,000, and with the funds from the County, it would total funds of over \$700,000 of local investments in this project. She requested Prince Edward County will look favorably on this project.



Ms. Harrup then stated the Longwood Village project is moving forward with a purchase agreement between Longwood University and Better Housing Coalition next week. She said this would provide affordable housing for those with moderate means, meaning people that work at restaurants, at the hospital, in environmental services, the people that serve us. This could be rental or home ownership.

Ms. Harrup then said Madeline's House closed in November; she said the County graciously allocated those FY23 funds to STEPS for the Domestic Violence and sexual assault programs. She said they now can provide transportation and hotel vouchers when there is not a bed anywhere in the state. She said that is being done with the County's help.

Ms. Harrup said they will be starting a Sexual Assault Recovery program in collaboration with the YWCA of Lynchburg and Centra Southside Community Hospital.

Ms. Harrup then reported that the Centra Southside Community Hospital will have a forensic nursing program in its Emergency Department (ED) by summer. She said that will allow this area to see the number of victims suffering from domestic violence and those who have been victimized by sexual assault, and will see those numbers increase because they can now be treated in this community and not seen elsewhere, such as Lynchburg and Richmond facilities. She said they will be training workers to serve as Comfort workers at the Emergency Department; if someone appears at the ED, an on-call volunteer will respond to the ER in 30 minutes. That person will be trained to provide comfort, not counseling, not therapy, and not interfering with any interviews or forensic collection of evidence. Ms. Harrup said they are beginning to gather a pool of people interested in volunteering; information will be available in the next two weeks. The State Department of Social Services, the State Department of Criminal Justice Services rescinded over \$800,000 in funding from Madeline's House; there has been no movement from those two agencies after two years of communication. She said both agencies have been informed that there is a local non-profit ready to put services on the street, and there is no movement from those agencies. Ms. Harrup requested that, if any of the Board members have political influence in those agencies, to please contact them to let them know there is a local non-profit organization that stands ready to meet the needs of domestic violence and sexual assault victims. She said they need training as it is different from dealing with the issues of the homeless. She said in the meantime, she submitted a Congressional directed spending request through Senator Mark Warner and Senator Tim Kaine that would provide 12 months of operational funding. She stated a local donor in this community has pledged to donate \$575,000

donor to allow STEPS to purchase the former Madeline's House building, but the building was stripped of appliances and furniture, the whole-house generator is gone, and the privacy fence has been taken down.

Ms. Harrup said she feels there is a strong enough community initiative to provide those items, but asked the Board to advocate for the creation of Domestic Violence and Sexual Assault Services here in this community.

In Re: Community Partner Update – Daniel Jordan, Park Manager, High Bridge Trail State Park

Daniel Jordan, Park Manager, High Bridge Trail State Park, presented statistics on High Bridge Trail State Park and State Parks across Virginia. He said Virginia has 41 state parks. Halifax County was just presented with 7,200 acres from Tim Sweeney, of Fortnight, which is a \$12 million property. He stated the State Park budget is about \$53 million budget, which is about 0.06% of the total State budget.

Mr. Jordan reported that in 2021, attendance at all State Parks was just under eight million, with 140,000 at High Bridge Trail State Park; he added the Parks added \$324 million across the State of Virginia in Economic Development. Locally, the economic impact is \$6 million in Prince Edward, Cumberland, Appomattox and Nottoway Counties. He said there are five full-time jobs at High Bridge Trail State Park, and a \$2 million capital investment expenditure at Camp Paradise. The new Visitor's Center building [has a cost of] approximately \$1.7 million, and the road into Camp Paradise will be paved. He added in 2021, visitor revenue was \$73,000, and he expects it will be close to \$100,000 this year.

Mr. Jordan said the Friends of the High Bridge Trail Group has been supportive of the community and the Park, fund raising with several different events; over the years, they were able to purchase a tractor, mile markers and they also conduct clean-ups on Aspen Hill Road. He then said High Bridge Trail State Park is building a visitors' center and is expanding into Pamplin, which has been ten years in the making, to purchase the 30 acres. He said the Town of Pamplin has donated a half-acre of property, which will be the western terminus parking lot. Once this is complete, they will go into Burkeville to complete all 31 miles of the [High Bridge] Trail.

In Re: Public Hearing – Updates to Chapter 70 – Taxation, Article VIII, Transient Occupancy Tax of the County Code

Chairman Gilliam announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering updates to Chapter 70 – Taxation, Article VIII – Transient Occupancy Tax, of the County

Code to update to align it with the model ordinance proposed by the work group convened as a result of Senate Bill 651 of the 2022 Session of the Virginia General Assembly. Notice of this hearing was advertised according to law in the Wednesday, March 1, 2023, and Wednesday, March 8, 2023 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Stanley stated that as the Board will recall, the SP 651 Work Group of Commissioners of Revenue from across the state provided a model Transient Occupancy Tax Ordinance with an action call to encourage local governing bodies to amend their local ordinances and to adopt the model ordinance provided by the Work Group. The purpose was to establish uniformity state-wide with local ordinances for "accommodations intermediaries" (VRBO, Airbnb, etc.) which will facilitate the collection and remitting of the transient occupancy taxes to localities.

Chairman Gilliam opened the public hearing.

There being no one wishing to speak, Chairman Gilliam closed the public hearing.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to approve the amendments to Chapter 70 – Taxation, Article VIII – Transient Occupancy Tax, of the County Code; the motion carried:

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor “Bill” Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

**Chapter 70 - TAXATION**  
**ARTICLE VIII. TRANSIENT OCCUPANCY TAX – 2023 REVISION**

**Section 70 -221. Definitions.**

The following words and phrases when used in this Article, for the purposes of this Article, have the meanings respectively ascribed to them in this Section, except in those instances where the context clearly indicates a different meaning:

*Accommodations* means any room or rooms, lodgings, accommodations, or space at a Lodging Facility for which tax is imposed on the retail sale of the same pursuant to this Article.

*Accommodations fee* means the room charge less the discount room charge, if any, provided that the accommodations fee must not be less than \$0.

*Accommodations intermediary* means any person other than an accommodations provider that (i) facilitates the sale of an accommodation and (ii) either (a) charges a room charge to the customer, and charges an accommodations fee to the customer, which fee it retains as compensation for facilitating the sale; (b) collects a room charge from the customer; or (c) charges a fee, other than an accommodations fee, to the customer, which fee it retains as compensation for facilitating the sale. For purposes of this definition, “facilitates the sale” includes brokering, coordinating, or in

any other way arranging for the purchase of the right to use accommodations via a transaction directly, including one or more payment processors, between a customer and an accommodations provider.

*Accommodations intermediary* does not include a person:

- (1) If the accommodations are provided by an accommodation provider operating under a trademark, trade name, or service mark belonging to that person;
- (2) Who facilitates the sale of an accommodation if (i) the price paid by the customer to such person is equal to the price paid by such person to the accommodations provider for the use of the accommodations and (ii) the only compensation received by such person for facilitating the sale of the accommodation is a commission paid from the accommodation provider to such person; or
- (3) Who is licensed as a real estate licensee pursuant to Article 1 (§ 54.1-2100 et seq.) of Chapter 21 of Title 54.1 of the *Virginia Code*, when acting within the scope of such license.

*Accommodations provider* means any person that furnishes accommodations to the general public for compensation. The term “furnishes” includes the sale of use or possession or the sale of the right to use or possess.

*County* means the County of Prince Edward, Virginia.

“*Commissioner of the Revenue*” shall mean the Commissioner of the Revenue of the County of Prince Edward, Virginia, or any duly authorized deputies or agents.

*Discount room charge* means the full amount charged by the accommodation provider to the accommodation intermediary, or an affiliate thereof, for furnishing the accommodations.

*Lodging Facility* means any public or private hotel, inn, apartment hotel, hostelry, tourist camp, tourist cabin, tourist home or house, camping grounds, club, motel, rooming house, any place that offers Short-Term Lodging, or other place within the County offering accommodations for one or more persons at any one time, and the owner and operator thereof, who, for compensation, furnishes accommodations to any transients as hereinafter defined.

*Person* means individuals, firms, partnerships, associations, corporations, persons acting in representative capacity and combinations of individuals of whatever form and character.

*Room charge* means the total charge made to, or total price paid by or for, a transient in a retail sale for the use or possession of accommodations at any such Lodging Facility before taxes. “Room charge” includes any fee charged to the customer and retained as compensation for facilitating the sale, whether described as an accommodations fee, facilitation fee, or any other name.

*Retail Sale* means a sale to any person for any purpose other than for resale.

*Transient* means any person who, for any period of less than thirty consecutive days either at his own expense or at the expense of another, obtains accommodations in any Lodging Facility as hereinabove defined, for which a charge is made.

**Section 70-222. Levy; amount of tax.**

(a) Pursuant to *Virginia Code* § 58.1-3819, in addition to all other taxes, there is hereby imposed and levied a tax equivalent to seven percent of the total room charge paid by or for any such transient for the use or possession of accommodations; provided however, that the tax imposed by this subsection will not be imposed on any transient occupancy in any Lodging Facility that is located within any town that has imposed a tax on transient occupancy.

(b) The revenues collected from that portion of the tax from a rate over two percent but not exceeding five percent shall be designated and spent solely for tourism and travel, marketing of tourism or initiatives that, as determined after consultation with the local tourism industry organizations, including representatives of lodging properties located in

the county, attract travelers to the locality, increase occupancy at lodging properties, and generate tourism revenues in the county.

**Section 70-223. Exemptions.**

No tax is payable hereunder on the total room charge paid for accommodations to any hospital, medical clinic, convalescent home, or home for the aged.

**Section 70-224. Collection of tax.**

(c) For any retail sale of accommodations facilitated by an accommodation intermediary, the accommodations intermediary will be deemed a facility making a retail sale of an accommodation. The accommodations intermediary must collect the tax imposed pursuant to this Article, computed on the total room charge, from the person paying for the accommodations at the time payment for such accommodations is made and shall be liable for the same.

(d) For any retail sale of accommodations not facilitated by an accommodation intermediary, the accommodations provider must collect the tax imposed pursuant to this Article, computed on the total room charge, from the person paying for the accommodations at the time payment for such accommodations is made and shall be liable for the same.

**Section 70-225. Report and remittance of tax.**

(a) For any retail sale of accommodations facilitated by an accommodations intermediary, the accommodations intermediary must remit the tax imposed pursuant to this Article to the Commissioner.

(b) For any retail sale of accommodations not facilitated by an accommodations intermediary, the accommodations provider must remit the tax imposed pursuant to this Article to the Commissioner.

(c) For any transaction for the retail sale of accommodations involving two or more parties that meet the definition of accommodations intermediary, nothing in this Article prohibits such parties from making an agreement regarding which party will be responsible for collecting and remitting the tax, so long as the party so responsible is registered with the Commissioner for purposes of remitting the tax. In such event, the party that agrees to collect and remit the tax will be the sole party liable for the tax, and the other parties to such agreement will not be liable for such tax.

(d) The person collecting any such tax required pursuant to this Article must make out a report on such forms and setting forth such information as the Commissioner may prescribe and require, showing the amount of total room charges collected, and the tax required to be collected, and must sign and deliver the same to the Commissioner with a remittance of such tax.

(e) Such reports and remittances must be made monthly on or before the 20th day of the month and covering the amount of tax collected during the preceding month. If the remittance is by check or money order; it must be payable to the County and all remittances received hereunder by the Commissioner must be promptly delivered to the Treasurer.

(f) Each accommodations intermediary must submit to the Commissioner the property addresses and gross receipts for all accommodations facilitated by the accommodations intermediary in Prince Edward County, Virginia, on a monthly basis.

**Section 70-226. Interest and penalties upon failure or refusal to remit tax.**

If any accommodations provider or accommodations intermediary fails or refuses to remit to the Commissioner, the tax required to be collected and paid under this Article within the time and in the amount

specified in this Article, the Commissioner will add a penalty of *ten* percent, and if the tax remains delinquent and unpaid for a period of one month from the date the same is due and payable, interest will be charged on the unpaid balance at the rate of seven percent of the tax on such return or \$10.00, whichever is greater; provided however, that the penalty shall in no case exceed the tax amount. Such interest will accrue from the date on which the tax was due and payable.

**Section 70-227. When the Commissioner to determine the amount of tax due.**

If any person required to collect and remit the tax imposed by this Article fails to file a statement and a remittance, or if the Commissioner has reasonable cause to believe that an erroneous statement has been filed; the Commissioner may proceed to determine the amount due to the County pursuant to *Va. Code* § 58.1-3903.

**Section 70-228. Tax immediately due and payable upon cessation of business.**

Whenever any person required to collect and pay to the County a tax under this Article quits or otherwise disposes of the business, any tax payable under the provisions of this Article to the County becomes immediately due and payable, and such person must immediately make a report and pay the tax due.

**Section 70-229. Powers and duties of Commissioner generally; rules and regulations.**

The Commissioner will ascertain the name of every person operating a Lodging Facility in the County liable for the collection of the tax levied by this Article. The Commissioner or Treasurer has the power to adopt rules and regulations not inconsistent with the provisions of this Article and the *Code of Virginia* for the purpose of carrying out and enforcing the payment, collection and remittance of the tax herein levied; and a copy of such rules and regulations will be on file and available for public examination in the Commissioner's office during regular office hours. Failure or refusal to comply with any rules and regulations promulgated under this Section is a violation of this Article.

**Section 70-230. Penalty for violation of Article.**

Any person convicted of willful failure or refusal to file a tax return at the times required by this Article will be subject to criminal penalties. If the tax lawfully assessed in connection with the return that was not filed is \$1,000 or less, then such failure or refusal to file will be punishable as a Class 3 misdemeanor. If the tax lawfully assessed in connection with the return that was not filed is more than \$1,000, then such failure or refusal to file will be punishable as a Class 1 misdemeanor. In determining the penalty to be applied in the event that a person has not filed a tax return as required by this Article, the penalty will be based on the amount due to the County as determined by the Commissioner. Each such failure or refusal will constitute a separate offense. Such conviction will not relieve any such person from the payment, collection, or remittance of such tax, plus penalties and interests, as provided in this Article.

**Secs. 70-231—70-240. Reserved.**

**In Re: Public Hearing – Amendments to Chapter 54 – Floods, of the County Code**

Chairman Gilliam announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering Amendments to Chapter 54 – Floods, of the County Code, to update the County Floodplain Management Ordinance to comply with the requirements of the Federal Emergency Management Agency's National Flood Insurance Program regulations. Notice of this hearing was advertised according to law in the Wednesday, March 1, 2023, and Wednesday, March 8, 2023 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Stanley stated that after years of data compilation, studies, and community meetings, the latest Flood Insurance Rate Maps (FIRMs) have been finalized for Prince Edward County. The County received a Letter of Final Determination (LFD) from FEMA regarding the FIRM update and requirements for participating in the National Flood Insurance Program (NFIP). When a community participates in the NFIP, it must ensure that its floodplain management ordinance and enforcement procedures meet NFIP requirements (44CFR 59.22), including amending that ordinance to adopt the new maps. The process for amending the floodplain ordinance to adopt the new maps before the FIRM effective date of April 19, 2023 is required in order to remain in the NFIP. The ordinance amendment, adoption, and agency reviews must all be completed before the effective date of the new maps. This effective date will be included in the LFD. The ordinance must be amended, adopted, and reviewed by both agencies before the FIRM effective date, or the community will be suspended from the NFIP.

To complete this process in the time allowed, the following steps still need to be completed:

- Prince Edward County submits the final, adopted ordinance to DCR no later than 30 days prior to the effective date.
- DCR reviews the final, adopted ordinance within two weeks and submits the ordinance to FEMA for final review. FEMA requires approximately two weeks to review the ordinance and update its records.

Staff has utilized the DCR Model Ordinance in creating the floodplain ordinance with language that satisfies both DCR and FEMA requirements. The public hearing notice was published in the March 1, 2023 and March 8, 2023 editions of the Farmville Herald.

Chairman Gilliam opened the public hearing.

Rick Ewing questioned what the definition of “flood” is in this context. Mr. Love stated FEMA defines it as “100-Year Flood.”

There being no one further wishing to speak, Chairman Gilliam closed the public hearing.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to approve the amendment and re-ordain to Chapter 54 – Floods, of the Prince Edward County Code; the motion carried:

|      |                       |      |      |
|------|-----------------------|------|------|
| Aye: | Pattie Cooper-Jones   | Nay: | None |
|      | J. David Emert        |      |      |
|      | Llew W. Gilliam, Jr.  |      |      |
|      | Victor “Bill” Jenkins |      |      |
|      | E. Harrison Jones     |      |      |
|      | Odessa H. Pride       |      |      |
|      | Jerry R. Townsend     |      |      |
|      | Cannon Watson         |      |      |

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AN ORDINANCE AMENDING CHAPTER 54 - FLOODS, THE FLOOD ZONING ORDINANCE OF PRINCE EDWARD COUNTY VIRGINIA, BY ESTABLISHING FLOODPLAIN DISTRICTS, BY REQUIRING THE ISSUANCE OF PERMITS FOR DEVELOPMENT, AND BY PROVIDING FACTORS AND CONDITIONS FOR VARIANCES TO THE TERMS OF THE ORDINANCES.

BE IT ENACTED AND ORDAINED BY THE PRINCE EDWARD COUNTY VIRGINIA BOARD OF SUPERVISORS, as follows:

**ARTICLE I - GENERAL PROVISIONS**

Section 54.1 – Statutory Authorization and Purpose [44 CFR 59.22(a)(2)]



Va. Code § 15.2-2283 specifies that zoning ordinances shall be for the general purpose of promoting the health, safety, or general welfare of the public and of further accomplishing the objectives of § 15.2-2200 which encourages localities to improve the public health, safety, convenience, and welfare of their citizens. To these ends, flood ordinances shall be designed to provide for safety from flood, to facilitate the provision of flood protection, and to protect against loss of life, health, or property from flood.

In accordance with these directed provisions, this ordinance is specifically adopted pursuant to the authority granted to localities by Va. Code § 15.2 - 2280.

The purpose of these provisions is to prevent: the loss of life, health, or property, the creation of health and safety hazards, the disruption of commerce and governmental services, the extraordinary and unnecessary expenditure of public funds for flood protection and relief, and the impairment of the tax base by:

- A. Regulating uses, activities, and development which, alone or in combination with other existing or future uses, activities, and development, will cause unacceptable increases in flood heights, velocities, and frequencies;
- B. Restricting or prohibiting certain uses, activities, and development from locating within districts subject to flooding;
- C. Requiring all those uses, activities, and developments that do occur in flood-prone districts to be protected and/or floodproofed against flooding and flood damage; and,
- D. Protecting individuals from buying land and structures which are unsuited for intended purposes because of flood hazards.

#### Section 54.2 – Applicability

These provisions shall apply to all privately and publicly owned lands within the jurisdiction of Prince Edward County and identified as areas of special flood hazard shown on the flood insurance rate map (FIRM) or included in the flood insurance study (FIS) that are provided to the county by FEMA.

#### Section 54.3 - Compliance and Liability

- A. No land shall hereafter be developed and no structure shall be located, relocated, constructed, reconstructed, enlarged, or structurally altered except in full compliance with the terms and provisions of this ordinance and any other applicable ordinances and regulations which apply to uses within the jurisdiction of this ordinance.
- B. The degree of flood protection sought by the provisions of this ordinance is considered reasonable for regulatory purposes and is based on acceptable engineering methods of study, but does not imply total flood protection. Larger floods may occur on rare occasions. Flood heights may be increased by man-made or natural causes, such as ice jams and bridge openings restricted by debris. This ordinance does not imply that districts outside the floodplain district or land uses permitted within such district will be free from flooding or flood damages.
- C. This ordinance shall not create liability on the part of Prince Edward County Virginia or any officer or employee thereof for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made thereunder.

#### Section 54.4 – Records [44 CFR 59.22(a)(9)(iii)]

Records of actions associated with administering this ordinance shall be kept on file and maintained by or under the direction of the Floodplain Administrator in perpetuity.

#### Section 54.5 - Abrogation and Greater Restrictions [44 CFR 60.1(b)]

To the extent that the provisions are more restrictive, this ordinance supersedes any ordinance currently in effect in flood-prone districts. To the extent that any other existing law or regulation is more restrictive or does not conflict it shall remain in full force and effect.

These regulations are not intended to repeal or abrogate any existing ordinances including subdivision regulations, zoning ordinances, or building codes. In the event of a conflict between these regulations and any other ordinance, the more restrictive shall govern.

#### Section 54.6 - Severability

If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance shall be declared invalid for any reason whatever, such decision shall not affect the remaining portions of this ordinance. The remaining portions shall remain in full force and effect; and for this purpose, the provisions of this ordinance are hereby declared to be severable.

#### Section 54.7 - Penalty for Violations [44 CFR 60.2(e)]

Any person who fails to comply with any of the requirements or provisions of this article or directions of the director of planning and community development or any authorized employee of the county shall be guilty of the appropriate violation and subject to the penalties thereof.

The VA USBC addresses building code violations and the associated penalties in Section 104 and Section 115. Violations and associated penalties of the Zoning Ordinance of Prince Edward County Virginia are addressed in Section 5-116 and Section 5-118 of the Zoning Ordinance.

In addition to the above penalties, all other actions are hereby reserved, including an action in equity for the proper enforcement of this article. The imposition of a fine or penalty for any violation of, or noncompliance with, this article shall not excuse the violation or noncompliance or permit it to continue; and all such persons shall be required to correct or remedy such violations within a reasonable time. Any structure constructed, reconstructed, enlarged, altered or relocated in noncompliance with this article may be declared by county to be a public nuisance and abatable as such. Flood insurance may be withheld from structures constructed in violation of this article.

Secs. 54-8 – 54.10. – Reserved

### **ARTICLE II - ADMINISTRATION**

#### Section 54.11 - Designation of the Floodplain Administrator [44 CFR 59.22(b)]

The Director of Planning and Community Development is hereby appointed to administer and implement these regulations and is referred to herein as the Floodplain Administrator. The Floodplain Administrator may:

- A. Do the work themselves. In the absence of a designated Floodplain Administrator, the duties are conducted by the Prince Edward County Virginia chief executive officer.
- B. Delegate duties and responsibilities set forth in these regulations to qualified technical personnel, plan examiners, inspectors, and other employees.
- C. Enter into a written agreement or written contract with another community or private sector entity to administer specific provisions of these regulations. Administration of any part of these regulations by another entity shall not relieve the community of its responsibilities pursuant to the participation requirements of the National Flood Insurance Program as set forth in the Code of Federal Regulations at 44 C.F.R. Section 59.22.

Section 54.12 - Duties and Responsibilities of the Floodplain Administrator [44 CFR 60.3]

The duties and responsibilities of the Floodplain Administrator shall include but are not limited to:

- A. Review applications for permits to determine whether proposed activities will be located in the Special Flood Hazard Area (SFHA).
- B. Interpret floodplain boundaries and provide available base flood elevation and flood hazard information.
- C. Review applications to determine whether proposed activities will be reasonably safe from flooding and require new construction and substantial improvements to meet the requirements of these regulations.
- D. Review applications to determine whether all necessary permits have been obtained from the Federal, State, or local agencies from which prior or concurrent approval is required; in particular, permits from state agencies for any construction, reconstruction, repair, or alteration of a dam, reservoir, or waterway obstruction (including bridges, culverts, structures), any alteration of a watercourse, or any change of the course, current, or cross section of a stream or body of water, including any change to the 100-year frequency floodplain of free-flowing non-tidal waters of the State.
- E. Verify that applicants proposing an alteration of a watercourse have notified adjacent communities, the Department of Conservation and Recreation (Division of Dam Safety and Floodplain Management), and other appropriate agencies (VADEQ, USACE), and have submitted copies of such notifications to FEMA.
- F. Advise applicants for new construction or substantial improvement of structures that are located within an area of the Coastal Barrier Resources System established by the Coastal Barrier Resources Act that Federal flood insurance is not available on such structures; areas subject to this limitation are shown on Flood Insurance Rate Maps as Coastal Barrier Resource System Areas (CBRS) or Otherwise Protected Areas (OPA).
- G. Approve applications and issue permits to develop in flood hazard areas if the provisions of these regulations have been met, or disapprove applications if the provisions of these regulations have not been met.
- H. Inspect or cause to be inspected, buildings, structures, and other development for which permits have been issued to determine compliance with these regulations or to determine if non-compliance has occurred or violations have been committed.
- I. Review Elevation Certificates and require incomplete or deficient certificates to be corrected.
- J. Submit to FEMA, or require applicants to submit to FEMA, data and information necessary to maintain FIRMs, including hydrologic and hydraulic engineering analyses prepared by or for the county within six months after such data and information becomes available if the analyses indicate changes in base flood elevations.
- K. Maintain and permanently keep records that are necessary for the administration of these regulations, including:
  - 1. Flood Insurance Studies, Flood Insurance Rate Maps (including historic studies and maps and current effective studies and maps), and Letters of Map Change; and
  - 2. Documentation supporting issuance and denial of permits, Elevation Certificates, documentation of the elevation (in relation to the datum on the FIRM) to which structures have been floodproofed, inspection records, other required design certifications, variances, and records of enforcement actions taken to correct violations of these regulations.
- L. Enforce the provisions of these regulations, investigate violations, issue notices of violations or stop work

orders, and require permit holders to take corrective action.

- M. Advise the Board of Zoning Appeals regarding the intent of these regulations and, for each application for a variance, prepare a staff report and recommendation.
- N. Administer the requirements related to proposed work on existing buildings:
  - 1. Make determinations as to whether buildings and structures that are located in flood hazard areas and that are damaged by any cause have been substantially damaged.
  - 2. Make reasonable efforts to notify owners of substantially damaged structures of the need to obtain a permit to repair, rehabilitate, or reconstruct. Prohibit the non-compliant repair of substantially damaged buildings except for temporary emergency protective measures necessary to secure a property or stabilize a building or structure to prevent additional damage.
- O. Undertake, as determined appropriate by the Floodplain Administrator due to the circumstances, other actions which may include but are not limited to: issuing press releases, public service announcements, and other public information materials related to permit requests and repair of damaged structures; coordinating with other Federal, State, and local agencies to assist with substantial damage determinations; providing owners of damaged structures information related to the proper repair of damaged structures in special flood hazard areas; and assisting property owners with documentation necessary to file claims for Increased Cost of Compliance coverage under NFIP flood insurance policies.
- P. Notify the Federal Emergency Management Agency when the corporate boundaries of the county have been modified and:
  - 1. Provide a map that clearly delineates the new corporate boundaries or the new area for which the authority to regulate pursuant to these regulations has either been assumed or relinquished through annexation; and
  - 2. If the FIRM for any annexed area includes special flood hazard areas that have flood zones that have regulatory requirements that are not set forth in these regulations, prepare amendments to these regulations to adopt the FIRM and appropriate requirements, and submit the amendments to the governing body for adoption; such adoption shall take place at the same time as or prior to the date of annexation and a copy of the amended regulations shall be provided to Department of Conservation and Recreation (Division of Dam Safety and Floodplain Management) and FEMA.
- Q. Upon the request of FEMA, complete and submit a report concerning participation in the NFIP which may request information regarding the number of buildings in the SFHA, number of permits issued for development in the SFHA, and number of variances issued for development in the SFHA.
- R. It is the duty of the Community Floodplain Administrator to take into account flood, mudslide and flood-related erosion hazards, to the extent that they are known, in all official actions relating to land management and use throughout the entire jurisdictional area of the Community, whether or not those hazards have been specifically delineated geographically (e.g. via mapping or surveying).

#### Section 54.13 - Use and Interpretation of FIRMs [44 CFR 60.3]

The Floodplain Administrator shall make interpretations, where needed, as to the exact location of special flood hazard areas, floodplain boundaries, and floodway boundaries. The following shall apply to the use and interpretation of FIRMs and data:

- A. Where field surveyed topography indicates that adjacent ground elevations:
  - 1. Are below the base flood elevation in riverine SFHAs, or below the 1% storm surge elevation in coastal

SFHAs, even in areas not delineated as a special flood hazard area on a FIRM, the area shall be considered as special flood hazard area and subject to the requirements of these regulations;

2. Are above the base flood elevation and the area is labelled as a SFHA on the FIRM, the area shall be regulated as special flood hazard area unless the applicant obtains a Letter of Map Change that removes the area from the SFHA.
- B. In FEMA-identified special flood hazard areas where base flood elevation and floodway data have not been identified and in areas where FEMA has not identified SFHAs, any other flood hazard data available from a Federal, State, or other source shall be reviewed and reasonably used.
- C. Base flood elevations and designated floodway boundaries on FIRMs and in FISs shall take precedence over base flood elevations and floodway boundaries by any other sources if such sources show reduced floodway widths and/or lower base flood elevations.
- D. Other sources of data shall be reasonably used if such sources show increased base flood elevations and/or larger floodway areas than are shown on FIRMs and in FISs.
- E. If a Preliminary Flood Insurance Rate Map and/or a Preliminary Flood Insurance Study has been provided by FEMA:
1. Upon the issuance of a Letter of Final Determination by FEMA, the preliminary flood hazard data shall be used and shall replace the flood hazard data previously provided from FEMA for the purposes of administering these regulations.
  2. Prior to the issuance of a Letter of Final Determination by FEMA, the use of preliminary flood hazard data shall be deemed the best available data pursuant to Article III, Section 3.1.A.3 and used where no base flood elevations and/or floodway areas are provided on the effective FIRM.
  3. Prior to issuance of a Letter of Final Determination by FEMA, the use of preliminary flood hazard data is permitted where the preliminary base flood elevations or floodway areas exceed the base flood elevations and/or designated floodway widths in existing flood hazard data provided by FEMA. Such preliminary data may be subject to change and/or appeal to FEMA.

#### Section 54.14 - Jurisdictional Boundary Changes [44 CFR 59.22, 65.3]

The County floodplain ordinance in effect on the date of annexation shall remain in effect and shall be enforced by the municipality for all annexed areas until the municipality adopts and enforces an ordinance which meets the requirements for participation in the National Flood Insurance Program. Municipalities with existing floodplain ordinances shall pass a resolution acknowledging and accepting responsibility for enforcing floodplain ordinance standards prior to annexation of any area containing identified flood hazards. If the FIRM for any annexed area includes special flood hazard areas that have flood zones that have regulatory requirements that are not set forth in these regulations, the governing body shall prepare amendments to these regulations to adopt the FIRM and appropriate requirements, and submit the amendments to the governing body for adoption; such adoption shall take place at the same time as or prior to the date of annexation and a copy of the amended regulations shall be provided to Department of Conservation and Recreation (Division of Dam Safety and Floodplain Management) and FEMA.

In accordance with the Code of Federal Regulations, Title 44 Subpart (B) Section 59.22(a)(9)(v) all NFIP participating communities must notify the Federal Insurance Administration and optionally the State Coordinating Office in writing whenever the boundaries of the community have been modified by annexation or the community has otherwise assumed or no longer has authority to adopt and enforce floodplain management regulations for a particular area.

In order that all Flood Insurance Rate Maps accurately represent the community's boundaries, a copy of a map of the community suitable for reproduction, clearly delineating the new corporate limits or new area for which the community has assumed or relinquished floodplain management regulatory authority must be included with the notification.

#### Section 54.15 - District Boundary Changes

The delineation of any of the Floodplain Districts may be revised by the county where natural or man-made changes have occurred and/or where more detailed studies have been conducted or undertaken by the U. S. Army Corps of Engineers or other qualified agency, or an individual documents the need for such change. However, prior to any such change, approval must be obtained from the Federal Emergency Management Agency. A completed LOMR is a record of this approval.

#### Section 54.16 - Interpretation of District Boundaries

Initial interpretations of the boundaries of the Floodplain Districts shall be made by the Zoning Officer. Should a dispute arise concerning the boundaries of any of the Districts, the Board of Zoning Appeals shall make the necessary determination. The person questioning or contesting the location of the District boundary shall be given a reasonable opportunity to present his case to the Board and to submit his own technical evidence if he so desires.

#### Section 54.17 – Submitting Model Backed Technical Data [44 CFR 65.3]

A community's base flood elevations may increase or decrease resulting from physical changes affecting flooding conditions. As soon as practicable, but not later than six months after the date such information becomes available, a community shall notify the Federal Emergency Management Agency of the changes by submitting technical or scientific data. The community may submit data via a LOMR. Such a submission is necessary so that upon confirmation of those physical changes affecting flooding conditions, risk premium rates and floodplain management requirements will be based upon current data.

#### Section 54.18 – Letters of Map Revision

When development in the floodplain will cause or causes a change in the base flood elevation, the applicant, including state agencies, must notify FEMA by applying for a Conditional Letter of Map Revision and then a Letter of Map Revision.

Example cases:

- Any development that causes a rise in the base flood elevations within the floodway.
- Any development occurring in Zones A1-30 and AE without a designated floodway, which will cause a rise of more than one foot in the base flood elevation.
- Alteration or relocation of a stream (including but not limited to installing culverts and bridges) *44 Code of Federal Regulations §65.3 and §65.6(a)(12).*

Secs. 54-19 – 54.20. - Reserved

### **ARTICLE III - ESTABLISHMENT OF ZONING DISTRICTS**

#### Section 54.21 - Description of Special Flood Hazard Districts [44 CFR 59.1, 60.3]

##### A. Basis of Districts

The various special flood hazard districts shall include the SFHAs. The basis for the delineation of these districts shall be the FIS and the FIRM for Prince Edward County Virginia prepared by the Federal Emergency Management Agency, Federal Insurance Administration, dated April 19, 2023, and any subsequent revisions or amendments thereto.

The county may identify and regulate local flood hazard or ponding areas that are not delineated on the FIRM. These areas may be delineated on a "Local Flood Hazard Map" using best available topographic data and locally derived information such as flood of record, historic high water marks, or approximate study methodologies.

The boundaries of the SFHA Districts are established as shown on the FIRM which is declared to be a part of this ordinance and which shall be kept on file at the county community development office.

1. **The Floodway District** is in an **AE Zone** and is delineated, for purposes of this ordinance, using the criterion that certain areas within the floodplain must be capable of carrying the waters of the one percent annual chance flood without increasing the water surface elevation of that flood more than one (1) foot at any point. The areas included in this District are specifically defined in Table 2 of the above-referenced FIS and shown on the accompanying FIRM.

The following provisions shall apply within the Floodway District of an AE zone [44 CFR 60.3(d)]:

- a. Within any floodway area, no encroachments, including fill, new construction, substantial improvements, or other development shall be permitted unless it has been demonstrated through hydrologic and hydraulic analysis performed in accordance with standard engineering practice that the proposed encroachment will not result in any increase in flood levels within the community during the occurrence of the base flood discharge. Hydrologic and hydraulic analyses shall be undertaken only by professional engineers or others of demonstrated qualifications, who shall certify that the technical methods used correctly reflect currently-accepted technical concepts. Studies, analyses, computations, etc., shall be submitted in sufficient detail to allow a thorough review by the Floodplain Administrator.

Development activities which increase the water surface elevation of the base flood may be allowed, provided that the applicant first applies with the county's endorsement for a Conditional Letter of Map Revision (CLOMR), and receives the approval of the Federal Emergency Management Agency.

If Article III, Section 3.1.A.1.a is satisfied, all new construction and substantial improvements shall comply with all applicable flood hazard reduction provisions of Article 4.

- b. The placement of manufactured homes (mobile homes) is prohibited, except in an existing manufactured home (mobile home) park or subdivision. A replacement manufactured home may be placed on a lot in an existing manufactured home park or subdivision provided the anchoring, elevation, and encroachment standards are met.
2. **The AE, or AH Zones** on the FIRM accompanying the FIS shall be those areas for which one-percent annual chance flood elevations have been provided and the floodway has **not** been delineated. The following provisions shall apply within an AE or AH zone [44 CFR 60.3(c)] where FEMA has provided base flood elevations:

Until a regulatory floodway is designated, no new construction, substantial improvements, or other development (including fill) shall be permitted within the areas of special flood hazard, designated as Zones A1-30, AE, or AH on the FIRM, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the county.

Development activities in Zones A1-30, AE, or AH on the county's FIRM which increase the water surface elevation of the base flood by more than one foot may be allowed, provided that the applicant first applies with the county's endorsement for a Conditional Letter of Map Revision, and receives the approval of the Federal Emergency Management Agency.

3. **The A Zone** on the FIRM accompanying the FIS shall be those areas for which no detailed flood profiles or elevations are provided, but the one percent annual chance floodplain boundary has been

approximated. For these areas, the following provisions shall apply [44 CFR 60.3(b)]:

The Approximated Floodplain District shall be that floodplain area for which no detailed flood profiles or elevations are provided, but where a one percent annual chance floodplain boundary has been approximated. Such areas are shown as Zone A on the maps accompanying the FIS. For these areas, the base flood elevations and floodway information from Federal, State, and other acceptable sources shall be used, when available. Where the specific one percent annual chance flood elevation cannot be determined for this area using other sources of data, such as the U. S. Army Corps of Engineers Floodplain Information Reports, U. S. Geological Survey Flood-Prone Quadrangles, etc., then the applicant for the proposed use, development and/or activity shall determine this base flood elevation. For development proposed in the approximate floodplain the applicant must use technical methods that correctly reflect currently accepted practices, such as point on boundary, high water marks, or detailed methodologies hydrologic and hydraulic analyses. Studies, analyses, computations, etc., shall be submitted in sufficient detail to allow a thorough review by the Floodplain Administrator.

The Floodplain Administrator reserves the right to require a hydrologic and hydraulic analysis for any development. When such base flood elevation data is utilized, the lowest floor shall be elevated to or above the base flood level plus twenty-four (24) inches.

During the permitting process, the Floodplain Administrator shall obtain:

- a. The elevation of the lowest floor (in relation to mean sea level), including the basement, of all new and substantially improved structures; and,
- b. If the structure has been floodproofed in accordance with the requirements of this article, the elevation (in relation to mean sea level) to which the structure has been floodproofed.

Base flood elevation data shall be obtained from other sources or developed using detailed methodologies comparable to those contained in a FIS for subdivision proposals and other proposed development proposals (including manufactured home parks and subdivisions) that exceed fifty lots or five acres, whichever is the lesser.

4. The **AO Zone** on the FIRM accompanying the FIS shall be those areas of shallow flooding identified as AO on the FIRM. For these areas, the following provisions shall apply [44 CFR 60.3(c)]:
  - a. All new construction and substantial improvements of residential structures shall have the lowest floor, including basement, elevated to or above the flood depth specified on the FIRM, above the highest adjacent grade at least as high as the depth number specified in feet on the FIRM. If no flood depth number is specified, the lowest floor, including basement, shall be elevated no less than two feet above the highest adjacent grade.
  - b. All new construction and substantial improvements of non-residential structures shall
    - (1) Have the lowest floor, including basement, elevated to or above the flood depth specified on the FIRM, above the highest adjacent grade at least as high as the depth number specified in feet on the FIRM. If no flood depth number is specified, the lowest floor, including basement, shall be elevated at least two feet above the highest adjacent grade; or,
    - (2) Together with attendant utility and sanitary facilities be completely floodproofed to the specified flood level so that any space below that level is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy.
  - c. Adequate drainage paths around structures on slopes shall be provided to guide floodwaters around and away from proposed structures.



5. The **Coastal A Zone** is labelled as AE on the FIRM; it is those areas that are seaward of the limit of moderate wave action (LiMWA) line. As defined by the VA USBC, these areas are subject to wave heights between 1.5 feet and 3 feet. For these areas, the following provisions shall apply:

Buildings and structures within this zone shall have the lowest floor elevated to or above the base flood elevation plus two foot of freeboard, and must comply with the provisions in Article III, Section 3.1.A.2 and Article IV, Sections 4.2 and 4.3.

6. The **VE or V Zones** on FIRMs accompanying the FIS shall be those areas that are known as Coastal High Hazard areas, extending from offshore to the inland limit of a primary frontal dune along an open coast or other areas subject to high velocity waves. For these areas, the following provisions shall apply [44 CFR 60.3(e)]:

- a. All new construction and substantial improvements in Zones V and VE, including manufactured homes, shall be elevated on pilings or columns so that:

- (1) The bottom of the lowest horizontal structural member of the lowest floor (excluding the pilings or columns) is elevated to or above the base flood level plus twenty-four (24) inches. If the lowest horizontal structural member is parallel to the direction of wave approach or elevated at least two feet above the base flood level if the lowest horizontal structural member is perpendicular to the direction of wave approach; and,
- (2) The pile or column foundation and structure attached thereto is anchored to resist flotation, collapse, and lateral movement due to the effects of wind and water loads acting simultaneously on all building components. Wind and water loading values shall each have a one percent chance of being equalled or exceeded in any given year (one-percent annual chance).

- b. A registered professional engineer or architect shall develop or review the structural design, specifications and plans for the construction, and shall certify that the design and methods of construction to be used are in accordance with accepted standards of practice for meeting the provisions of Article III, Section A.6.a.

- c. The Floodplain Administrator shall obtain the elevation (in relation to mean sea level) of the bottom of the lowest horizontal structural member of the lowest floor (excluding pilings and columns) of all new and substantially improved structures in Zones V and VE. The Floodplain Management Administrator shall maintain a record of all such information.

- d. All new construction shall be located landward of the reach of mean high tide.

- e. All new construction and substantial improvements shall have the space below the lowest floor either free of obstruction or constructed with non-supporting breakaway walls, open wood-lattice work, or insect screening intended to collapse under wind and water loads without causing collapse, displacement, or other structural damage to the elevated portion of the building or supporting foundation system. For the purpose of this Section, a breakaway wall shall have a design safe loading resistance of not less than 10 and no more than 20 pounds per square foot. Use of breakaway walls which exceed a design safe loading resistance of 20 pounds per square foot (either by design or when so required by local codes) may be permitted only if a registered professional engineer or architect certifies that the designs proposed meet the following conditions:

- (1) Breakaway wall collapse shall result from water load less than that which would occur during the base flood; and
- (2) The elevated portion of the building and supporting foundation system shall not be subject to collapse, displacement, or other structural damage due to the effects of wind and water loads acting simultaneously on all building components (structural and nonstructural). Maximum

wind and water loading values to be used in this determination shall each have a one percent chance of being equalled or exceeded in any given year.

- f. The enclosed space below the lowest floor shall be used solely for parking of vehicles, building access, or storage. Such space shall not be partitioned into multiple rooms, temperature-controlled, or used for human habitation. The enclosed space shall be less than 300 square feet.
  - g. The use of fill for structural support of buildings is prohibited. When non-structural fill is proposed in a coastal high hazard area, appropriate engineering analyses shall be conducted to evaluate the impacts of the fill prior to issuance of a permit.
  - h. The man-made alteration of sand dunes, which would increase potential flood damage, is prohibited.
7. The mapped floodplain includes all of the above regions and also the regions designated as having a 0.2 percent annual chance of flooding on any flood map or flood insurance study. In this area no emergency service, medical service, or governmental records storage shall be allowed except by special exception using the variance process.

#### Section 54.22 - Overlay Concept

The Floodplain Districts described above shall be overlays to the existing underlying districts as shown on the Official Zoning Ordinance Map, and as such, the provisions for the floodplain districts shall serve as a supplement to the underlying district provisions.

If there is any conflict between the provisions or requirements of the Floodplain Districts and those of any underlying district, the more restrictive provisions and/or those pertaining to the floodplain districts shall apply.

In the event any provision concerning a Floodplain District is declared inapplicable as a result of any legislative or administrative actions or judicial decision, the basic underlying provisions shall remain applicable.

Secs. 54-23 – 54.30. - Reserved

### **ARTICLE IV - DISTRICT PROVISIONS [44 CFR 59.22, 60.2, 60.3]**

#### Section 54.31 – Permit and Application Requirements

##### A. Permit Requirement

All uses, activities, and development occurring within any floodplain district, including placement of manufactured homes, shall be undertaken only upon the issuance of a permit. Such development shall be undertaken only in strict compliance with the provisions of this Ordinance and with all other applicable codes and ordinances, as amended, such as the Virginia Uniform Statewide Building Code (VA USBC) and the Prince Edward County Subdivision Regulations. Prior to the issuance of any such permit, the Floodplain Administrator shall require all applications to include compliance with all applicable State and Federal laws and shall review all sites to assure they are reasonably safe from flooding. Under no circumstances shall any use, activity, and/or development adversely affect the capacity of the channels or floodways of any watercourse, drainage ditch, or any other drainage facility or system.

##### B. Site Plans and Permit Applications

All applications for development within any floodplain district and all permits issued for the floodplain shall incorporate the following information:

1. The elevation of the Base Flood at the site.

2. For structures to be elevated, the elevation of the lowest floor (including basement) or, in V zones, the lowest horizontal structural member.
3. For structures to be floodproofed (non-residential only), the elevation to which the structure will be floodproofed.
4. Topographic information showing existing and proposed ground elevations.

Section 54.32 - General Standards

The following provisions shall apply to all permits:

- A. New construction and substantial improvements shall be built according to this ordinance and the VA USBC, and anchored to prevent flotation, collapse, or lateral movement of the structure.
- B. Manufactured homes shall be anchored to prevent flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This standard shall be in addition to and consistent with applicable state anchoring requirements for resisting wind forces.
- C. New construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.
- D. New construction or substantial improvements shall be constructed by methods and practices that minimize flood damage.
- E. Electrical, heating, ventilation, plumbing, air conditioning equipment, and other service facilities, including duct work, shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.
- F. New and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system.
- G. New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters.
- H. On-site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during flooding.

In addition to provisions A – H above, in all special flood hazard areas, the additional provisions shall apply:

- I. Prior to any proposed alteration or relocation of any channels or of any watercourse, stream, etc., within this jurisdiction a permit shall be obtained from the U. S. Corps of Engineers, the Virginia Department of Environmental Quality, and the Virginia Marine Resources Commission (a joint permit application is available from any of these organizations). Furthermore, in riverine areas, notification of the proposal shall be given by the applicant to all affected adjacent jurisdictions, the Department of Conservation and Recreation (Division of Dam Safety and Floodplain Management), other required agencies, and the Federal Emergency Management Agency.
- J. The flood carrying capacity within an altered or relocated portion of any watercourse shall be maintained.

Section 54.33 - Elevation and Construction Standards [44 CFR 60.3]

In all identified flood hazard areas where base flood elevations have been provided in the FIS or generated by a certified professional in accordance with Article III, Section 3.1.A.3 the following provisions shall apply:

A. Residential Construction

New construction or substantial improvement of any residential structure (including manufactured homes) in Zones A1-30, AE, AH, and A with detailed base flood elevations shall have the lowest floor, including basement, elevated to or above the base flood level plus twenty-four (24) inches. See Article III, Section 3.1.A.5 and Article III, Section 3.1.A.6 for requirements in the Coastal A, VE, and V zones.

B. Non-Residential Construction

1. New construction or substantial improvement of any commercial, industrial, or non-residential building (or manufactured home) shall have the lowest floor, including basement, elevated to or above the base flood level plus twenty-four (24) inches. See Article III, Section 3.1.A.5 and Article III, Section 3.1.A.6 for requirements in the Coastal A, VE, and V zones.
2. Non-residential buildings located in all A1-30, AE, and AH zones may be floodproofed in lieu of being elevated provided that all areas of the building components below the elevation corresponding to the BFE plus two feet are water tight with walls substantially impermeable to the passage of water, and use structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effect of buoyancy. A registered professional engineer or architect shall certify that the standards of this subsection are satisfied. Such certification, including the specific elevation (in relation to mean sea level) to which such structures are floodproofed, shall be maintained by the Flood Zone Administrator.

C. Space Below the Lowest Floor

In zones A, AE, AH, AO, and A1-A30, fully enclosed areas, of new construction or substantially improved structures, which are below the regulatory flood protection elevation shall:

1. Not be designed or used for human habitation, but shall be used solely for parking of vehicles, building access, or limited storage of maintenance equipment used in connection with the premises. Access to the enclosed area shall be the minimum necessary to allow for parking of vehicles (garage door) or limited storage of maintenance equipment (standard exterior door), or entry to the living area (stairway or elevator).
2. Be constructed entirely of flood resistant materials below the regulatory flood protection elevation;
3. Include measures to automatically equalize hydrostatic flood forces on walls by allowing for the entry and exit of floodwaters. To meet this requirement, the openings must either be certified by a professional engineer or architect or meet the following minimum design criteria:
  - a. Provide a minimum of two openings on different sides of each enclosed area subject to flooding.
  - b. The total net area of all openings must be at least one (1) square inch for each square foot of enclosed area subject to flooding.
  - c. If a building has more than one enclosed area, each area must have openings to allow floodwaters to automatically enter and exit.
  - d. The bottom of all required openings shall be no higher than one (1) foot above the adjacent grade.
  - e. Openings may be equipped with screens, louvers, or other opening coverings or devices, provided they permit the automatic flow of floodwaters in both directions.

- f. Foundation enclosures made of flexible skirting are not considered enclosures for regulatory purposes, and, therefore, do not require openings. Masonry or wood underpinning, regardless of structural status, is considered an enclosure and requires openings as outlined above.

D. Accessory Structures

1. Accessory structures in the SFHA shall comply with the elevation requirements and other requirements of Article IV, Section 4.3.B or, if not elevated or dry floodproofed, shall:
  - a. Not be used for human habitation;
  - b. Be limited to no more than 600 square feet in total floor area;
  - c. Be useable only for parking of vehicles or limited storage;
  - d. Be constructed with flood damage-resistant materials below the base flood elevation;
  - e. Be constructed and placed to offer the minimum resistance to the flow of floodwaters;
  - f. Be anchored to prevent flotation;
  - g. Have electrical service and mechanical equipment elevated to or above the base flood elevation;
  - h. Shall be provided with flood openings which shall meet the following criteria:
    - (1) There shall be a minimum of two flood openings on different sides of each enclosed area; if a building has more than one enclosure below the lowest floor, each such enclosure shall have flood openings on exterior walls.
    - (2) The total net area of all flood openings shall be at least 1 square inch for each square foot of enclosed area (non-engineered flood openings), or the flood openings shall be engineered flood openings that are designed and certified by a licensed professional engineer to automatically allow entry and exit of floodwaters; the certification requirement may be satisfied by an individual certification or an Evaluation Report issued by the ICC Evaluation Service, Inc.
    - (3) The bottom of each flood opening shall be 1 foot or less above the higher of the interior floor or grade, or the exterior grade, immediately below the opening.
    - (4) Any louvers, screens or other covers for the flood openings shall allow the automatic flow of floodwaters into and out of the enclosed area.
  - i. A signed Declaration of Land Restriction (Non-Conversion Agreement) shall be recorded on the property deed.

E. Standards for Manufactured Homes and Recreational Vehicles

1. In zones A, AE, AH, and AO, all manufactured homes placed, or substantially improved, on individual lots or parcels, must meet all the requirements for new construction, including the elevation and anchoring requirements in Article III, Section 3.1.A.6 and Article IV, Sections 4.2 and 4.3.
2. All recreational vehicles placed on sites must either:
  - a. Be on the site for fewer than 180 consecutive days, be fully licensed and ready for highway use (a

recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices and has no permanently attached additions); or

- b. Meet all the requirements for manufactured homes in Article IV, Section 4.3.E.1.

#### Section 54.34 - Standards for Subdivision Proposals

- A. All subdivision proposals shall be consistent with the need to minimize flood damage;
- B. All subdivision proposals shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize flood damage;
- C. All subdivision proposals shall have adequate drainage provided to reduce exposure to flood hazards, and
- D. Base flood elevation data shall be obtained from other sources or developed using detailed methodologies, hydraulic and hydrologic analysis, comparable to those contained in a Flood Insurance Study for subdivision proposals and other proposed development proposals (including manufactured home parks and subdivisions) that exceed fifty lots or five acres, whichever is the lesser.

#### **ARTICLE V – EXISTING STRUCTURES IN FLOODPLAIN AREAS**

Any structure or use of a structure or premises must be brought into conformity with these provisions when it is changed, repaired, or improved unless one of the following exceptions is established before the change is made:

- A. The floodplain manager has determined that:
  - 1. Change is not a substantial repair or substantial improvement AND
  - 2. No new square footage is being built in the floodplain that is not complaint AND
  - 3. No new square footage is being built in the floodway AND
  - 4. The change complies with this ordinance and the VA USBC AND
  - 5. The change, when added to all the changes made during a rolling 5-year period does not constitute 50% of the structure's value.
- B. The changes are required to comply with a citation for a health or safety violation.
- C. The structure is a historic structure and the change required would impair the historic nature of the structure.

#### **ARTICLE VI - VARIANCES: FACTORS TO BE CONSIDERED [44 CFR 60.6]**

Variations shall be issued only upon (i) a showing of good and sufficient cause, (ii) after the Board of Zoning Appeals has determined that failure to grant the variance would result in exceptional hardship to the applicant, and (iii) after the Board of Zoning Appeals has determined that the granting of such variance will not result in (a) unacceptable or prohibited increases in flood heights, (b) additional threats to public safety, (c) extraordinary public expense; and will not (d) create nuisances, (e) cause fraud or victimization of the public, or (f) conflict with local laws or ordinances.

While the granting of variations generally is limited to a lot size less than one-half acre, deviations from that limitation may occur. However, as the lot size increases beyond one-half acre, the technical justification required for issuing a variance increases. Variations may be issued by the Board of Zoning Appeals for new construction and substantial

improvements to be erected on a lot of one-half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, in conformance with the provisions of this Section.

Variances may be issued for new construction and substantial improvements and for other development necessary for the conduct of a functionally dependent use provided that the criteria of this Section are met, and the structure or other development is protected by methods that minimize flood damages during the base flood and create no additional threats to public safety.

In passing upon applications for variances, the Board of Zoning Appeals shall satisfy all relevant factors and procedures specified in other sections of the zoning ordinance and consider the following additional factors:

- A. The danger to life and property due to increased flood heights or velocities caused by encroachments. No variance shall be granted for any proposed use, development, or activity within any Floodway District that will cause any increase in the one percent (1%) chance flood elevation.
- B. The danger that materials may be swept on to other lands or downstream to the injury of others.
- C. The proposed water supply and sanitation systems and the ability of these systems to prevent disease, contamination, and unsanitary conditions.
- D. The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owners.
- E. The importance of the services provided by the proposed facility to the community.
- F. The requirements of the facility for a waterfront location.
- G. The availability of alternative locations not subject to flooding for the proposed use.
- H. The compatibility of the proposed use with existing development and development anticipated in the foreseeable future.
- I. The relationship of the proposed use to the comprehensive plan and floodplain management program for the area.
- J. The safety of access by ordinary and emergency vehicles to the property in time of flood.
- K. The expected heights, velocity, duration, rate of rise, and sediment transport of the flood waters expected at the site.
- L. The historic nature of a structure. Variances for repair or rehabilitation of historic structures may be granted upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.
- M. No variance shall be granted for an accessory structure exceeding 600 square feet. (*Note: See Article IV, Section 4.3.D.2.*)
- N. Such other factors which are relevant to the purposes of this Ordinance.

The Board of Zoning Appeals may refer any application and accompanying documentation pertaining to any request for a variance to any engineer or other qualified person or agency for technical assistance in evaluating the proposed project in relation to flood heights and velocities, and the adequacy of the plans for flood protection and other related matters.

Variations shall be issued only after the Board of Zoning Appeals has determined that the granting of such will not result in (a) unacceptable or prohibited increases in flood heights, (b) additional threats to public safety, (c) extraordinary public expense; and will not (d) create nuisances, (e) cause fraud or victimization of the public, or (f) conflict with local laws or ordinances.

Variations shall be issued only after the Board of Zoning Appeals has determined that the variance will be the minimum required to provide relief.

The Board of Zoning Appeals shall notify the applicant for a variance, in writing that the issuance of a variance to construct a structure below the one percent (1%) chance flood elevation (a) increases the risks to life and property and (b) will result in increased premium rates for flood insurance.

A record shall be maintained of the above notification as well as all variance actions, including justification for the issuance of the variations. Any variations that are issued shall be noted in the annual or biennial report submitted to the Federal Insurance Administrator.

#### ARTICLE VII - GLOSSARY [44 CFR 59.1]

- A. Appurtenant or accessory structure - A non-residential structure which is on the same parcel of property as the principal structure and the use of which is incidental to the use of the principal structure. Accessory structures are not to exceed 600 square feet.
- B. Base flood - The flood having a one percent chance of being equalled or exceeded in any given year.
- C. Base flood elevation - The water surface elevations of the base flood, that is, the flood level that has a one percent or greater chance of occurrence in any given year. The water surface elevation of the base flood in relation to the datum specified on the community's Flood Insurance Rate Map. For the purposes of this ordinance, the base flood is the 1% annual chance flood.
- D. Basement - Any area of the building having its floor sub-grade (below ground level) on all sides.
- E. Board of Zoning Appeals - The board appointed to review appeals made by individuals with regard to decisions of the Zoning Administrator in the interpretation of this ordinance.
- F. Coastal A Zone - Flood hazard areas that have been delineated as subject to wave heights between 1.5 feet and 3 feet.
- G. Development - Any man-made change to improved or unimproved real estate, including, but not limited to, buildings or other structures, temporary structures, mining, dredging, filling, grading, paving, excavation, drilling or other land-disturbing activities or permanent or temporary storage of equipment or materials.
- H. Elevated building - A non-basement building built to have the lowest floor elevated above the ground level by means of solid foundation perimeter walls, pilings, or columns (posts and piers).
- I. Encroachment - The advance or infringement of uses, plant growth, fill, excavation, buildings, permanent structures or development into a floodplain, which may impede or alter the flow capacity of a floodplain.
- J. Existing construction - For the purposes of the insurance program, structures for which the "start of construction" commenced before the effective date of the FIRM or before January 1, 1975 for FIRMs effective before that date. "Existing construction" may also be referred to as "existing structures" and "pre-FIRM."
- K. Flood or flooding -
  - 1. A general or temporary condition of partial or complete inundation of normally dry land areas from:
    - a. The overflow of inland or tidal waters; or,
    - b. The unusual and rapid accumulation or runoff of surface waters from any source.



- c. Mudflows which are proximately caused by flooding as defined in paragraph (1)(b) of this definition and are akin to a river of liquid and flowing mud on the surfaces of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.
- 2. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph 1 (a) of this definition.
- L. Flood Insurance Rate Map (FIRM) - an official map of a community, on which the Federal Emergency Management Agency has delineated both the special hazard areas and the risk premium zones applicable to the community. A FIRM that has been made available digitally is called a Digital Flood Insurance Rate Map (DFIRM).
- M. Flood Insurance Study (FIS) - a report by FEMA that examines, evaluates and determines flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudflow and/or flood-related erosion hazards.
- N. Floodplain or flood-prone area - Any land area susceptible to being inundated by water from any source.
- O. Floodproofing - any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.
- P. Floodway - The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one foot at any point within the community.
- Q. Freeboard - A factor of safety usually expressed in feet above a flood level for purposes of floodplain management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings, and the hydrological effect of urbanization in the watershed.
- R. Functionally dependent use - A use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. This term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and shipbuilding and ship repair facilities, but does not include long-term storage or related manufacturing facilities.
- S. Highest adjacent grade - the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.
- T. Historic structure - Any structure that is:
  1. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
  2. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
  3. Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or,
  4. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
    - a. By an approved state program as determined by the Secretary of the Interior; or,
    - b. Directly by the Secretary of the Interior in states without approved programs.

- U. Hydrologic and Hydraulic Engineering Analysis - Analyses performed by a licensed professional engineer, in accordance with standard engineering practices that are accepted by the Virginia Department of Conservation and Recreation and FEMA, used to determine the base flood, other frequency floods, flood elevations, floodway information and boundaries, and flood profiles.
- V. Letters of Map Change (LOMC) - A Letter of Map Change is an official FEMA determination, by letter, that amends or revises an effective Flood Insurance Rate Map or Flood Insurance Study. Letters of Map Change include:
- Letter of Map Amendment (LOMA) - An amendment based on technical data showing that a property was incorrectly included in a designated special flood hazard area. A LOMA amends the current effective Flood Insurance Rate Map and establishes that a land as defined by meets and bounds or structure is not located in a special flood hazard area.
- Letter of Map Revision (LOMR) - A revision based on technical data that may show changes to flood zones, flood elevations, floodplain and floodway delineations, and planimetric features. A Letter of Map Revision Based on Fill (LOMR-F), is a determination that a structure or parcel of land has been elevated by fill above the base flood elevation and is, therefore, no longer exposed to flooding associated with the base flood. In order to qualify for this determination, the fill must have been permitted and placed in accordance with the community's floodplain management regulations.
- Conditional Letter of Map Revision (CLOMR) - A formal review and comment as to whether a proposed flood protection project or other project complies with the minimum NFIP requirements for such projects with respect to delineation of special flood hazard areas. A CLOMR does not revise the effective Flood Insurance Rate Map or Flood Insurance Study.
- W. Lowest adjacent grade - the lowest natural elevation of the ground surface next to the walls of a structure.
- X. Lowest floor - The lowest floor of the lowest enclosed area (including basement). An unfinished or flood-resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided, that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of Federal Code 44CFR §60.3.
- Y. Manufactured home - A structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For floodplain management purposes the term "manufactured home" also includes park trailers, travel trailers, and other similar vehicles placed on a site for greater than 180 consecutive days.
- Z. Manufactured home park or subdivision - a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.
- AA. Mean Sea Level – for purposes of the National Flood Insurance Program, the National Geodetic Vertical Datum (NGVD) of 1929 or the North American Vertical Datum (NAVD) of 1988 to which base flood elevations shown on a community's FIRM are referenced.
- BB. New construction - For the purposes of determining insurance rates, structures for which the "start of construction" commenced on or after September 1, 1978, and includes any subsequent improvements to such structures. For floodplain management purposes, new construction means structures for which the start of construction commenced on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures.
- CC. Post-FIRM structures - A structure for which construction or substantial improvement occurred on or after September 1, 1978.

- DD. Pre-FIRM structures - A structure for which construction or substantial improvement occurred before September 1, 1978.
- EE. Primary frontal dune - a continuous or nearly continuous mound or ridge of sand with relatively steep seaward and landward slopes immediately landward and adjacent to the beach and subject to erosion and overtopping from high tides and waves during major coastal storms.
- FF. Recreational vehicle - A vehicle which is:
1. Built on a single chassis;
  2. 400 square feet or less when measured at the largest horizontal projection;
  3. Designed to be self-propelled or permanently towable by a light duty truck; and,
  4. Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational camping, travel, or seasonal use.
- GG. Repetitive Loss Structure - A building covered by a contract for flood insurance that has incurred flood-related damages on two occasions in a 10-year period, in which the cost of the repair, on the average, equalled or exceeded 25 percent of the market value of the structure at the time of each such flood event; and at the time of the second incidence of flood-related damage, the contract for flood insurance contains increased cost of compliance coverage.
- HH. Severe repetitive loss structure - a structure that: (a) Is covered under a contract for flood insurance made available under the NFIP; and (b) Has incurred flood related damage - (i) For which 4 or more separate claims payments have been made under flood insurance coverage with the amount of each such claim exceeding \$5,000, and with the cumulative amount of such claims payments exceeding \$20,000; or (ii) For which at least 2 separate claims payments have been made under such coverage, with the cumulative amount of such claims exceeding the market value of the insured structure.
- II. Shallow flooding area - A special flood hazard area with base flood depths from one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and indeterminate, and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.
- JJ. Special flood hazard area - The land in the floodplain subject to a one (1%) percent or greater chance of being flooded in any given year as determined in Article 3, Section 3.1 of this ordinance.
- KK. Start of construction - For other than new construction and substantial improvement, under the Coastal Barriers Resource Act (P.L. – 97-348), means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, substantial improvement or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of the construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.
- LL. Structure - for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.
- MM. Substantial damage - Damage of any origin sustained by a structure whereby the cost of restoring the structure to it's before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred. It also means flood-related damages sustained by a structure on two occasions in a 10-year period, in which the cost of the repair, on the average, equals or exceeds 25 percent of the market value

of the structure at the time of each such flood event.

NN. Substantial improvement - Any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the start of construction of the improvement. The term does not, however, include either:

1. Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions, or
2. Any alteration of a historic structure, provided that the alteration will not preclude the structure's continued designation as a historic structure.
3. Historic structures undergoing repair or rehabilitation that would constitute a substantial improvement as defined above, must comply with all ordinance requirements that do not preclude the structure's continued designation as a historic structure. Documentation that a specific ordinance requirement will cause removal of the structure from the National Register of Historic Places or the State Inventory of Historic places must be obtained from the Secretary of the Interior or the State Historic Preservation Officer. Any exemption from ordinance requirements will be the minimum necessary to preserve the historic character and design of the structure.

OO. Violation - the failure of a structure or other development to be fully compliant with the community's floodplain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in this ordinance is presumed to be in violation until such time as that documentation is provided.

PP. Watercourse - A lake, river, creek, stream, wash, channel or other topographic feature on or over which waters flow at least periodically. Watercourse includes specifically designated areas in which substantial flood damage may occur.

**ARTICLE VIII – ENACTMENT**

Enacted and ordained this 14<sup>th</sup> day of March, 2023. This ordinance, number \_\_\_\_\_ of Prince Edward County, Virginia, shall become effective upon passage.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Attested

In Re: Public Hearing – Special Use Permit, Blackwood Capital, LLC

Chairman Gilliam announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering a Special Use Permit request by Blackwood Capital, LLC, to construct and operate a

convenience store and fuel station on a parcel of land denoted as Tax Map Parcel 051-A-33, located on the west side of Farmville Road (State Route 15), at its intersection with Commerce Road (State Route 628). Notice of this hearing was advertised according to law in the Wednesday, March 1, 2023, and Wednesday, March 8, 2023 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Love stated the County has received an application request by Blackwood Capital, LLC for a Special Use permit to construct and operate a convenience store & fuel station on a parcel of land denoted as Tax Map Parcel 051-A-33, located on the west side of Farmville Road (State Route 15), at its intersection with Commerce Road (State Route 628). This parcel is in the Commercial zoning district and requires a Special Use Permit to locate and operate a fuel station.

This development site is within the Highway Corridor Overlay District with specific design standards requiring the provision of shared entrances with an inter-parcel connection, upgraded architectural details visible from the public right-of-way, landscaped parking islands, full cutoff fixture site lighting, and monument signage not exceeding 30 square feet on each face. The conceptual site plan was reviewed and discussed with the Joint Town of Farmville/Prince Edward County Development Review Committee on January 26, 2023 which included representatives from Virginia Department of Transportation, Virginia Department of Health, County and Town of Farmville Staff as well as local utility providers.

The Planning Commission held a public hearing on February 21 2023; no one spoke in opposition of the application and the County has received no correspondence opposing the request. The Planning Commission recommended approval with conditions, forwarding the request to the Board of Supervisors for Public Hearing. Mr. Love reviewed the list of updated Potential Conditions as recommended by the Planning Commission.

County staff is of the opinion the use is generally compatible with the zoning district and will have minimal impacts on surrounding properties as far as traffic and noise.

Chairman Gilliam opened the public hearing.

Mike Varga, Wawa Real Estate Engineer for the MidAtlantic Region, stated one of the reasons this area was selected was because of the community, and it was great to see the students being honored; he said they look forward to being a partner with Prince Edward County. He said there will be 40-50 jobs created, not including those associated with the construction. He said the jobs will be both full-time and part-time; this site will offer 24-hour service.

There being no one further wishing to speak, Chairman Gilliam closed the public hearing.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve a Special Use Permit request by Blackwood Capital, LLC, to construct and operate a convenience store and fuel station on a parcel of land denoted as Tax Map Parcel 051-A-33, located on the west side of Farmville Road (State Route 15), at its intersection with Commerce Road (State Route 628), with the following conditions; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

**Special Use Permit – Blackwood Capital, LLC  
Tax Parcel Map #: 051-A-33  
POTENTIAL CONDITIONS**

**SITE PLAN**

1. Development activities on the site shall be limited to those as specified in the Special Use Permit Application and Site Plan. The final locations of incidental facilities may be adjusted provided no such adjustment violates any buffers, setbacks, or other statutory requirement. The concepts reflected in the filed special use permit dated 01/18/2023 are hereby made part of these development conditions.
2. Final site plan approval for the convenience store and fuel station shall be submitted to the Prince Edward County Community Development Department for final review and approval pursuant to Appendix B of the Prince Edward County Code (Zoning Ordinance).
3. Any proposed expansion of the operation, change of activities or additional facilities or activities shall be submitted to the Prince Edward County Planning and Community Development office for review prior to implementation. Any changes may be subject to Permit amendment procedures, including Public Hearings.
4. All buildings within the property shall be developed pursuant to Section 2-1300, Highway Corridor Overlay District, as a cohesive entity ensuring that building placement, architectural treatment, parking lot lighting, landscaping, trash disposal, vehicular and pedestrian circulation and other development elements work together functionally and aesthetically.
5. All landscaping shall be mulched and maintained to the reasonable satisfaction of the Prince Edward County Director of Planning and Community Development. Any vegetation found to be of poor condition shall be replaced and/or improved at the reasonable direction of the Director of Planning and Community Development or his designee.

**ENVIRONMENTAL**

6. All pollution control measures, erosion and sediment control measures, storm water control facilities, and all construction activities shall comply with the requirements of the appropriate federal, state, and local regulations and ordinances.

7. All facilities for the provision of potable water and sanitation and wastewater disposal systems shall be approved by the appropriate local, state, or federal agency including but not limited to Virginia Department of Health, Virginia Departments of Environmental Quality, Environmental Protection Agency, etc.
8. Any development activities of a structural or land disturbing nature not specifically addressed by these Conditions shall be in conformance with applicable provisions of federal, state, and local statutes and regulations.

#### **TRANSPORTATION**

9. All entrance permits must be authorized by the Virginia Department of Transportation.
10. All internal roads used for public access shall be of compacted earth or have a minimum of a four (4) inch stone base and shall be paved with concrete, asphalt, or durable pervious paving material.
11. Adequate area shall be provided on site to accommodate parking of all employees and patrons. It shall be the responsibility of the Permittee to assure that employees and patrons park only on site and not on any highway right-of-way, or on adjoining or adjacent parcels unless written consent is provided by the owner or owners thereof.
12. Applicant to provide and construct infrastructure including conduits and adequate spacing to make the Application Property "EV Charging Ready".

#### **GENERAL**

13. All exterior lighting shall be designed and installed so as to minimize glare onto adjoining properties or any public access road. All lighting shall be full cut-off type fixtures.
14. Outdoor storage of trash containers shall be appropriately screened in materials matching the building façade.
15. The Permittee is responsible for the appearance of the site including litter pick-up and other orderly site appearance.
16. This Permit is non-transferable, except and unless written notice from the Permittee regarding the transfer, and a signed document from the proposed new Permittee is received by the Planning and Community Development Office which states that the new Permittee agrees to comply with all terms and Conditions imposed with the original Permit Issuance. If the proposed new Permittee desires to amend the original Permit Conditions, amendments must be addressed by the Prince Edward County Planning Commission and Board of Supervisors through the Special Use Permit process.
17. Failure of Permittee to full conform to all terms and conditions may result in revocation of this Special Use Permit if said failure or failures are not corrected or addressed to the satisfaction, not to be unreasonably withheld, of the County within thirty (30) days of written notice from the County.

#### **In Re: Public Hearing – Consideration of a Siting Agreement by IPS Development Virginia, LLC**

Chairman Gilliam announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering, pursuant to §15.2-2316.8(B) of the *Code of Virginia*, a siting agreement by IPS Development Virginia, LLC, to construct and operate a 5MWac solar energy facility on Tax Map Parcel 043-A-36,

containing a total of 33.6 +/- acres, which is zoned A-1, Agricultural Conservation, on Llama Road, Pamplin, Virginia. Notice of this hearing was advertised according to law in the Wednesday, March 1, 2023, and Wednesday, March 8, 2023 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Love stated the County has been in negotiations with IPS Development Virginia, LLC, dba Prince Edward Solar 1 LLC for a siting agreement related to construction and operation of a 5MWac solar energy facility on Tax Map Parcel 043-A-36, containing a total of 33.6 +/-acres, which is zoned A-1, Agricultural Conservation, on Llama Road, Pamplin, VA.

This site was previously approved for a Special Use Permit at the May 10, 2022 regular meeting but still requires a siting agreement be approved in order to move forward to construction.

Pursuant to §15.2-2316.8(B) of the *Code of Virginia*, the host locality shall schedule a public hearing, pursuant to Subsection A of § 15.2-2204, for the purpose of consideration of such siting agreement. If a majority of a quorum of the members of the governing body present at such public hearing approve of such siting agreement, the siting agreement shall be executed by the signatures of (i) the chief executive officer of the host locality and (ii) the applicant or the applicant's authorized agent. The siting agreement shall continue in effect until it is amended, revoked, or suspended.

The siting agreement includes a one-time upfront voluntary payment of \$50,000 (\$10,000 per MWac) plus an annual payment of \$1,400 per MWac.

Supervisor Jones questioned the life expectancy of this solar site. A representative from Prince Edward Solar 1, LLC, stated the current agreement will be in force for 25 years, with the option of two (2) renewals of five (5) years each, with a maximum life expectation of 35 years.

Chairman Gilliam opened the public hearing.

Larry Dorris asked once the solar generation terminates, who is responsible for removal. Mr. Love stated a decommissioning plan is in place; he said this agreement is for the financial part of the project.

Supervisor Emert asked if the project is paid for prior to construction; Mr. Love said it is.

Regina Schwab asked how the power is interfaced with the existing power company, and asked which power company. The representative said the power goes into the distribution center and then transmits to subscribers in the Dominion network.

There being no one further wishing to speak, Chairman Gilliam closed the public hearing.



Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the siting agreement by Prince Edward Solar 1 LLC for a proposed 5MWac solar energy facility on Tax Map Parcel 043-A-36, containing a total of 33.6 +/- acres, which is zoned A-1, Agricultural Conservation, on Llama Road, Pamplin, Virginia; the motion carried:

|      |                       |      |      |
|------|-----------------------|------|------|
| Aye: | Pattie Cooper-Jones   | Nay: | None |
|      | J. David Emert        |      |      |
|      | Llew W. Gilliam, Jr.  |      |      |
|      | Victor "Bill" Jenkins |      |      |
|      | E. Harrison Jones     |      |      |
|      | Odessa H. Pride       |      |      |
|      | Jerry R. Townsend     |      |      |
|      | Cannon Watson         |      |      |

### SOLAR FACILITY SITING AGREEMENT

This Solar Facility Siting Agreement (the "**Agreement**"), dated as of \_\_\_\_\_, 2023 (the "**Effective Date**"), is made by and between Prince Edward County, Virginia, a political subdivision of the Commonwealth of Virginia (the "**County**"), and Prince Edward Solar 1 LLC, a Minnesota limited liability company (the "**Applicant**"). The County and the Applicant are referred to herein each as a "**Party**" and collectively, the "**Parties**".

#### RECITALS

**WHEREAS**, the Applicant intends to build, operate, and decommission a commercial solar photovoltaic (electric energy) generation facility and associated electric grid interconnection facilities (collectively, the "**Project**") on certain real property in the County identified as Tax Map Parcel Number 043-A-36 (the "**Property**");

**WHEREAS**, the Project will be five (5) megawatts or less and therefore is not subject to (i) the requirements of Virginia Code § 15.2-2316.7 including, without limitation, the obligation of the Applicant to meet, discuss and negotiate a siting agreement with the County, or (ii) the revenue share ordinance adopted by the County pursuant to Virginia Code § 58.1-2636;

**WHEREAS**, notwithstanding the foregoing, the County issued a Conditional Use Permit (2022-05-01) for the Project dated May 10, 2022 (the "**CUP**"), which CUP requires, among other things, that the Project be developed, constructed, operated and decommissioned in compliance with a solar facility siting agreement between the Applicant and the County;

**WHEREAS**, in furtherance of the satisfaction of the conditions set forth in the CUP, the Parties desire to enter into this Agreement to provide certain financial compensation to the County as authorized by Virginia Code § 15.2-2288.8(B) and pursuant to the terms and conditions hereof;

**WHEREAS**, the Applicant has agreed to the payments and financial terms contained herein; and

**WHEREAS**, pursuant to the requirement of Virginia Code § 15.2-2316.8(B), the County held a public hearing in accordance with subdivision A of Virginia Code § 15.2-2204 for the purpose of considering this Agreement, after which a majority of a quorum of the members of the Prince Edward County Board of Supervisors approved this Agreement.

## AGREEMENT

NOW, THEREFORE, the County and the Applicant, intending to be legally bound hereby and in consideration of the mutual covenants contained herein, the receipt and sufficiency of which are hereby acknowledged, do hereby agree as follows:

### Article I

#### Conditions

1. **CUP Conditions.** The Applicant acknowledges and agrees that it is bound by all the terms and conditions contained in the CUP. The CUP is attached hereto as Exhibit B and is hereby incorporated herein. Violation by the Applicant or by any of the Applicant's agents, assigns, or successors in interest of any terms and conditions of the CUP or of any other applicable zoning requirements of the County shall constitute an event of default under Section 13 of this Agreement.

### Article II

#### Payments

1. **Purpose.** The Parties acknowledge that the payments required hereunder shall be made to the County for use in funding substantial public improvements, the need for which is not generated solely by the granting of the CUP, and that such payments are reasonably related to the Project; in recognition thereof, the Applicant agrees to make the payments set forth on Exhibit A (in accordance with paragraph 2 of this Article), as permitted under Virginia Code § 15.2-2288.8(B).

2. **Payment Structure.** The Applicant shall make payments to the County, as follows:

a. A one-time payment to the County in the amount of \$50,000.00, payable within six (6) months of the Commercial Operation Date (as defined below) (the "Initial Payment").

b. Annual payments as set forth in Exhibit A attached hereto and incorporated herein (each, an "Annual Payment", and collectively, the "Annual Payments", and together with the Initial Payment, the "Payments"). **The Annual Payments shall begin no later than six (6) months following the Commercial Operation Date on a prorated basis for that year.**<sup>1</sup> As used herein, "Commercial Operation Date" means the date on which the Project commences "Commercial Operation," which means the point at which the Project becomes fully operational and can begin selling power under the terms of a power purchase or offtake agreement. Generation of test energy shall not be deemed Commercial Operation. The Annual Payments shall be due and payable on or before December 1st of each year following the Commercial Operation Date until the completion of the decommissioning of the Project by the Applicant (the "Termination Date"), as evidenced by written notice to the County from the Applicant that decommissioning of the Project is complete. The Parties acknowledge that, except as otherwise provided herein, the Applicant's obligation to make the Annual Payments shall be conditioned upon the Project commencing Commercial Operation. Each Annual Payment shall be made to the County in one lump sum payment made annually during the term of this Agreement.

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<sup>1</sup> If the Commercial Operation Date is June 1 or later, that first year's prorated payment shall be due and payable on or before December 1 of that first year.

3. **Structure of the Payments; Statement of Benefit.** The Applicant agrees that, by entering into this Agreement, it is bound by law to make the Payments in accordance with this Agreement. The Parties acknowledge and agree that this Agreement is fair and mutually beneficial to them both and that this Agreement provides for a clear and predictable stream of future payments to the County in amounts fair to both Parties.

### Article III

#### **Miscellaneous Terms**

1. **Term; Termination; Automatic Renewal.** This Agreement shall commence on the Effective Date and shall continue until the Termination Date. **The Applicant shall have no obligation to make any Payments after the Project is decommissioned. The Annual Payment** due for the year in which the Project is decommissioned shall be prorated as of the Termination Date. Written notice of termination shall be given by Applicant (a “Notice of Termination”), and such Notice of Termination shall provide an anticipated termination date that is at least three (3) months from the date the Notice of Termination is given. The termination of this Agreement shall not limit the Applicant’s legal obligation to pay local taxes in accordance with applicable law at such time and for such period as the Project remains in operation. Notwithstanding anything contained herein to the contrary, the Applicant may, in its sole discretion, terminate this Agreement at any time prior to Commercial Operation by delivery of written notice thereof to the County.
2. **Mutual Covenants.** The Applicant covenants to the County that it will pay the County the amounts due hereunder when due in accordance with the terms of this Agreement, and will not seek to invalidate this Agreement, or otherwise take a position adverse to the purpose or validity of this Agreement. The County covenants to the Applicant that it will not seek to invalidate this Agreement or otherwise take a position adverse to the purpose or validity of this Agreement.
3. **No Obligation to Develop.** The Applicant has no obligation to develop or construct the Project, and this Agreement does not require any Payments until after the Commercial Operation Date. Any test energy or other energy produced prior to the Commercial Operation Date shall not trigger any Payments under this Agreement. It is understood that development of the Project by the Applicant is contingent upon several factors including, but not limited to, regulatory approvals, availability and cost of equipment and financing, and market demand for the Project’s energy. No election by the Applicant to terminate, defer, suspend, or modify plans to develop the Project shall be deemed a default of the Applicant under this Agreement.
4. **Successors and Assigns.** This Agreement shall be binding upon the successors or assigns of the Applicant, and the obligations created hereunder shall be covenants running with the Property. If Applicant sells, transfers, leases, or assigns all or substantially all of its interests in the Project or the ownership of the Applicant, this Agreement will automatically be assumed by and be binding on the purchaser or transferee. Upon such assumption, the sale, transfer, lease, or assignment shall relieve the Applicant of all obligations and liabilities under this Agreement accruing from and after the date of sale or transfer, and the purchaser or transferee shall automatically become responsible under this Agreement. The Applicant shall execute such documentation as reasonably requested by the County to memorialize the assignment and assumption by the purchaser or transferee.
5. **Execution of Agreement Deems Project “Substantially In Accord” with County’s Comprehensive**

**Plan.** Pursuant to Virginia Code § 15.2- 2316.9(C), execution of this Agreement deems the Project to be substantially in accord with the County’s Comprehensive Plan in satisfaction of the requirements of Virginia Code § 15.2-2232.

- 6. Memorandum of Agreement.** A memorandum of this Agreement, in a form substantially similar to that attached as Exhibit C hereto (the “Memorandum”), shall be recorded in the land records of the Clerk’s Office of the Circuit Court of the County (the “Clerk’s Office”). Such recordation shall be at the Applicant’s sole cost and expense and shall occur as soon as reasonably practicable after the Effective Date. Upon the termination of this Agreement, the Parties shall execute and record a release of the Memorandum in the Clerk’s Office.
- 7. Notices.** Except as otherwise provided herein, all notices required to be given or authorized to be given pursuant to this Agreement shall be in writing and shall be delivered or sent by registered or certified mail, postage prepaid, by recognized overnight courier, or by commercial messenger to:

If to the County:

Prince Edward County, Virginia  
111 South Street, Third Floor  
PO Box 382  
Farmville, Virginia 23901  
Attn: Douglas P. Stanley, County Administrator

If to the Applicant:

Prince Edward Solar 1 LLC  
Attn: James Wrathall  
2530 Riva Rd Suite 200  
Annapolis, MD 21401

The County and the Applicant, by notice given hereunder, may designate any further or different persons or addresses to which subsequent notices shall be sent.

**8. Governing Law; Jurisdiction; Venue.** THIS AGREEMENT SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE COMMONWEALTH OF VIRGINIA, WITHOUT REGARD TO ANY OF ITS PRINCIPLES OF CONFLICTS OF LAWS OR OTHER LAWS WHICH WOULD RESULT IN THE APPLICATION OF THE LAWS OF ANOTHER JURISDICTION. THE PARTIES HERETO (A) AGREE THAT ANY SUIT, ACTION OR OTHER LEGAL PROCEEDING, AS BETWEEN THE PARTIES HERETO, ARISING OUT OF OR RELATING TO THIS AGREEMENT SHALL BE BROUGHT AND TRIED ONLY IN THE CIRCUIT COURT OF PRINCE EDWARD COUNTY, VIRGINIA, (B) CONSENT TO THE JURISDICTION OF SUCH COURT IN ANY SUCH SUIT, ACTION OR PROCEEDING, AND (C) WAIVE ANY OBJECTION WHICH ANY OF THEM MAY HAVE TO THE LAYING OF VENUE OR ANY SUCH SUIT, ACTION, OR PROCEEDING IN SUCH COURT AND ANY CLAIM THAT ANY SUCH SUIT, ACTION, OR PROCEEDING HAS BEEN BROUGHT IN AN INCONVENIENT FORUM. THE PARTIES HERETO AGREE THAT A FINAL JUDGMENT IN ANY SUCH SUIT, ACTION, OR PROCEEDING SHALL BE CONCLUSIVE AND MAY BE ENFORCED IN OTHER JURISDICTIONS BY SUIT ON THE JUDGMENT OR IN ANY OTHER MANNER PROVIDED BY LAW.

**9. Confidentiality.** This Agreement, once placed on the docket for consideration by the Prince Edward County Board of Supervisors, is a public document, subject to production under the Virginia Freedom of

Information Act (“FOIA”). The County understands and acknowledges that the Applicant, and as applicable, its associates, contractors, partners and affiliates, utilize confidential and proprietary “state-of-the-art” information and data in their operations (“Confidential Information”), and that disclosure of any such information, including, but not limited to, disclosures of technical, financial or other information concerning the Applicant or any affiliated entity could result in substantial harm to them and could thereby have a significant detrimental impact on their employees and also upon the County. The County acknowledges that during the development and negotiation of this Agreement, certain Confidential Information may be, or may have been, shared with the County by the Applicant. The Applicant agrees to clearly identify any information it deems to be Confidential Information and not subject to mandatory disclosure under FOIA or other applicable law as Confidential Information at the time it provides such information to the County. The County agrees that, except as required by law and pursuant to the County’s police powers, neither the County nor any employee, agent, or contractor of the County will (i) knowingly or intentionally disclose or otherwise divulge any such Confidential Information to any person, firm, governmental body or agency, or any other entity unless a request for such Confidential Information is made and granted under an applicable provision of local, state or federal law. Upon receipt of such a request but before transmitting any documents or information which may contain Confidential Information to the requestor, the County shall contact Applicant to review the request for information and associated documents to determine if any Confidential Information is at risk of disclosure. If Confidential Information exists, the Applicant may intervene on behalf of the County and defend against disclosure of the Confidential Information. The County agrees to cooperate in this defense and to the extent allowed by law, work to protect the Confidential Information of the Applicant.

**10. Insurance.** Upon commencement of construction of the Project and throughout Commercial Operation, the Applicant will obtain and maintain in force the following policies of insurance covering the Project facilities and the Applicant’s activities on the Property: comprehensive general liability insurance with minimum coverage of at least \$500,000 for property damage, \$1,000,000 for bodily injury or death to any one person, and a minimum combined occurrence and annual coverage of \$2,000,000.

**11. Modification.** This Agreement may be modified only in writing duly executed by the Parties hereto.

**12. Assignment.** This Agreement may be assigned by the Applicant to any party without the prior consent of the County, so long as such assignment is expressly made subject to all terms and conditions of this Agreement, and provided that such assignment shall not be effective against the County until such time as the Applicant delivers written notice of such assignment.

**13. Default.**

A. In the event of a default under this Agreement, the non-defaulting Party shall give written notice to the defaulting Party, describing the alleged default in reasonably sufficient detail. If a Party has not cured, as described by this Agreement, its default within thirty (30) days after receiving written notice of the default from the non-defaulting Party, or if the default cannot be cured within thirty (30) days thereof and the defaulting Party has not begun and pursued with diligence to cure said default within such thirty (30) day period, the non-defaulting Party shall have the right, but not the obligation, to cure such default and to charge the defaulting Party for the cost of curing such default, including the right to offset said costs of curing the default against any sums due or which become due to the defaulting Party under this Agreement. Such non-defaulting Party shall, in its reasonable judgment, attempt to use the most economically reasonable method of curing any such default.

B. This Agreement may be terminated by the County in the event of a material breach of this Agreement that has not been cured within sixty (60) days after written notice thereof. If a cure is initiated within such period, the Agreement shall not terminate. A material breach shall mean a failure to comply with (1) any of the provisions of this Agreement relating to the Payments, (2) the permits and approvals under which the Project will be operated or built, which failure results in a loss of such permits and approvals such that the Project is prohibited from

operating, or (3) applicable federal or state laws, approvals, or regulations. A material breach shall also include the insolvency of the Applicant or its assignee, such insolvency to be established by the filing of a voluntary petition in bankruptcy that is not dismissed within one hundred eighty (180) days of its filing. A material breach shall also include a violation of the Special Use Permit issued to the Applicant, attached hereto as Exhibit B. Provided, however, the Applicant complying or taking action consistent with any governmental or regulatory warning letter, notice of violation, or plan of action shall be deemed a cure if the compliance or the action is initiated within sixty (60) days of the Applicant receiving the warning letter, notice of violation, or action plan. In the event the Applicant receives notice of a material breach that state or federal authorities determine threatens the safety of the public or threatens to cause material environmental damage and fails to resolve such material breach as soon as is reasonably practicable, the County shall be entitled to terminate this Agreement. If a dispute exists as to whether an amount is owed or a breach of this Agreement has occurred, either Party may seek a declaratory judgment or other appropriate action in the Prince Edward County Circuit Court. If the dispute involves an amount owed to the County, the Applicant shall submit said disputed amount to the Clerk's Office to be held pending resolution of the dispute. The cure period and any termination of this Agreement shall be extended and tolled pending a decision by the Prince Edward County Circuit Court on the declaratory judgment or other action filed.

C. If either the County or the Applicant files a lawsuit, counterclaim, or crossclaim to enforce any provision of this Agreement or to seek a declaratory judgment, the prevailing Party is entitled to all reasonable attorneys' fees, litigation expenses, and court costs.

**14. Severability; Invalidity Clause.** Any provision of this Agreement that conflicts with applicable law or is held to be void or unenforceable shall be ineffective to the extent of such conflict, voidness, or unenforceability without invalidating the remaining provisions hereof, which remaining provisions shall be enforceable to the fullest extent permitted under applicable law. If, for any reason, including a change in applicable law, it is ever determined by any court or governmental authority of competent jurisdiction that this Agreement is invalid, then the Parties shall, subject to any necessary County meeting vote or procedures, undertake reasonable efforts to amend and or reauthorize this Agreement so as to render the invalid provisions herein lawful, valid, and enforceable. If the Parties are unable to do so, this Agreement shall terminate as of the date of such determination of invalidity, and the Property and Project will thereafter be assessed and taxed as though this Agreement did not exist. The Parties will cooperate with each other and use reasonable efforts to defend against and contest any challenge to this Agreement by a third party.

**15. Entire Agreement.** This Agreement and any exhibits or other attachments constitute the entire agreement and supersedes all other prior agreements and understandings, both written and oral, between the Parties hereto with respect to the subject matter hereof. No provision of this Agreement can be modified, altered, or amended except in a writing executed by all Parties hereto.

**16. Construction.** This Agreement was drafted with input by the County and the Applicant, and no presumption shall exist against any Party.

**17. Force Majeure.**

A. "Force Majeure Event" means the occurrence of:

(i) an act of war (whether declared or not), hostilities, invasion, act of foreign enemies, terrorism or civil disorder;

(ii) a strike or strikes or other industrial action or blockade or embargo or any other form of civil disturbance (whether lawful or not), in each case affecting on a general basis the industry related to the construction, operation, or maintenance of the Project, as for example but not in limitation, the interruption in the supply of replacement solar panels, and which is not attributable to any unreasonable action or inaction

on the part of Applicant or any of its subcontractors or suppliers and the settlement of which is beyond the reasonable control of all such persons;

(iii) specific incidents of exceptional adverse weather conditions in excess of those required to be designed for;

(iv) tempest, earthquake, or any other natural disaster of overwhelming proportions and the disruption of operations resulting therefrom;

(v) discontinuation of electricity supply, or unanticipated termination of a power purchase agreement;

(vi) other unforeseeable circumstances beyond the control of the Parties against which it would have been unreasonable for the affected Party to take precautions and which the affected Party cannot avoid even by using its best efforts, including quarantines ordered by competent governmental authority in the event of a public health emergency, which in each case directly causes either party to be unable to comply with all or a material part of its obligations under this Agreement.

B. Neither Party will be in breach of its obligations under this Agreement or incur any liability to the other Party for any losses or damages of any nature whatsoever incurred or suffered by that other (otherwise than under any express indemnity in this Agreement) if and to the extent it is prevented from carrying out those obligations by, or such losses or damages are caused by, a Force Majeure Event except to the extent that the relevant breach of its obligations would have occurred, or the relevant losses or damages would have arisen, even if the Force Majeure Event had not occurred.

C. As soon as reasonably practicable after the start of a Force Majeure Event, and within a reasonable time after the end of a Force Majeure Event, any Party invoking it will submit to the other Party reasonable proof of the nature of the Force Majeure Event and of its effect upon the performance of the Party's obligations under this Agreement.

D. Applicant will, and will ensure that its contractors will, at all times take all reasonable steps within their respective powers and consistent with good operating practices (but without incurring unreasonable additional costs) to:

- (i) prevent Force Majeure Events affecting the performance of Applicant's obligations under this Agreement;
- (ii) mitigate the effect of any Force Majeure Event; and
- (iii) comply with its obligations under this Agreement.

E. The Parties will consult together in relation to the above matters following the occurrence of a Force Majeure Event.

F. Should a single Force Majeure Event occur for a continuous period of more than one hundred eighty (180) days, then the Parties shall endeavor to agree on any modifications to this Agreement (including without limitation, determination of new revenue sharing payments) that are equitable, having due regard to the nature of the ability of Applicant to continue to meet its financial obligations to the County.

G. For the avoidance of doubt, a Force Majeure Event shall not include (a) financial distress or the inability of either Party to make a profit or avoid a financial loss, (b) changes in market prices or conditions, or (c) a Party's financial inability to perform its obligations hereunder, except such occurrences (a)-(c) that arise from a Force Majeure Event.

**18. Third Party Beneficiaries.** This Agreement is solely for the benefit of the Parties hereto and their respective successors and permitted assigns, and no other person shall have any right, benefit, priority, or interest in, under, or because of the existence of, this Agreement.

**19. Counterparts; Electronic Signatures.** This Agreement may be executed simultaneously in any number of counterparts, each of which shall be deemed to be an original, and all of which shall constitute one and the same instrument. A signed copy of this Agreement delivered by e-mail/PDF or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

*[signature page follows]*

**IN WITNESS WHEREOF**, the Parties hereto have caused this Agreement to be executed by the authorized representatives whose names and titles appear below as of the Effective Date.

**Prince Edward Solar 1 LLC, a Minnesota limited liability company**

**By:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**PRINCE EDWARD COUNTY, VIRGINIA,**  
a political subdivision of the Commonwealth of Virginia

**By:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Approved as to form:

By: \_\_\_\_\_  
County Attorney



**EXHIBIT A**

**SCHEDULE OF PAYMENTS**

The following schedule of payments assumes an estimated Project nameplate capacity of 5 MWac, and all payments shall be adjusted proportionally if the nameplate capacity of the constructed Project differs from such estimate.

Initial Payment: \$50,000.00 due within six (6) months of the Commercial Operation Date.

Annual Payments:

| Year of Commercial Operation <sup>2</sup> | Annual Payment |
|-------------------------------------------|----------------|
| 1                                         | \$7,000.00     |
| 2                                         | \$7,000.00     |
| 3                                         | \$7,000.00     |
| 4                                         | \$7,700.00     |
| 5                                         | \$7,700.00     |
| 6                                         | \$7,700.00     |
| 7                                         | \$7,700.00     |
| 8                                         | \$7,700.00     |
| 9                                         | \$8,470.00     |
| 10                                        | \$8,470.00     |
| 11                                        | \$8,470.00     |
| 12                                        | \$8,470.00     |
| 13                                        | \$8,470.00     |
| 14                                        | \$9,317.00     |
| 15                                        | \$9,317.00     |
| 16                                        | \$9,317.00     |
| 17                                        | \$9,317.00     |
| 18                                        | \$9,317.00     |
| 19                                        | \$10,248.70    |
| 20                                        | \$10,248.70    |
| 21                                        | \$10,248.70    |
| 22                                        | \$10,248.70    |
| 23                                        | \$10,248.70    |
| 24                                        | \$11,273.55    |
| 25                                        | \$11,273.55    |
| 26                                        | \$11,273.55    |
| 27                                        | \$11,273.55    |
| 28                                        | \$11,273.55    |
| 29                                        | \$12,400.90    |
| 30                                        | \$12,400.90    |
| 31                                        | \$12,400.90    |
| 32                                        | \$12,400.90    |
| 33                                        | \$12,400.90    |
| 34                                        | \$13,641.00    |
| 35                                        | \$13,641.00    |
| 36                                        | \$13,641.00    |

<sup>2</sup> Annual Payment for Commercial Operation year 1 is to be prorated, as applicable, in accordance with Section 2(b) of this Agreement.

|    |             |
|----|-------------|
| 37 | \$13,641.00 |
| 38 | \$13,641.00 |
| 39 | \$15,005.10 |
| 40 | \$15,005.10 |

Annual Payment for any automatic renewal pursuant to Section 1 of this Agreement: \$15,005.10, escalating at a rate of ten percent (10%) upon the expiration of the forty-third (43<sup>rd</sup>) year of Commercial Operation, and every five (5) years thereafter.

**EXHIBIT B**

**CONDITIONAL USE PERMIT**

**EXHIBIT C**

**FORM OF MEMORANDUM**

*Full exhibit follows*

**PREPARED BY AND RETURN TO:**

**Prince Edward Tax Map ID No. 043-A-36**

**[NOTE TO CLERK: PRINCE EDWARD COUNTY, VIRGINIA, A POLITICAL SUBDIVISION OF THE COMMONWEALTH OF VIRGINIA, IS A PARTY TO THIS INSTRUMENT WHICH, ACCORDINGLY, IS EXEMPT FROM RECORDATION TAX PURSUANT TO VA. CODE SEC. 58.1-811.A.3.]**

**MEMORANDUM OF SOLAR FACILITY SITING AGREEMENT**

This Memorandum of Solar Facility Siting Agreement (this “Memorandum”), dated and effective as of \_\_\_\_\_, 20\_\_\_\_, is made by and between Prince Edward County, Virginia, a political subdivision of the Commonwealth of Virginia (the “County”) and Prince Edward Solar 1 LLC, a Minnesota limited liability company (the “Applicant”), regarding the following:

1. Siting Agreement. The County and the Applicant are parties to that Solar Facility Siting Agreement, dated \_\_\_\_\_, 2023 (the “Siting Agreement”), which describes the intent of the Applicant to develop, install, build, and operate a commercial solar photovoltaic (electric energy) generation facility and associated electric grid interconnection facilities (“Project”) on that certain parcel of land identified as Prince Edward County Tax Map ID No. 043-A-36 (the “Property”).
2. Authorization. The County’s execution of the Siting Agreement was authorized during that certain regular meeting of the Board of Supervisors of Prince Edward County on \_\_\_\_\_, 2023.
3. Substantially in Accord. The Siting Agreement states, *inter alia*, that, pursuant to Virginia Code Ann. § 15.2-2316.9(C), by entering into the Siting Agreement, the County acknowledged that the Project is deemed to be substantially in accord with the Prince Edward County Comprehensive Plan under Virginia Code Ann. § 15.2-2232.
4. Obligations. The Siting Agreement sets forth, *inter alia*, certain obligations of the Applicant to comply with the Conditional Use Permit approved by the County for the Project, and to make certain payments to the County.

5. Siting Agreement Controls. This Memorandum does not supersede, modify, amend or otherwise change the terms, conditions or covenants of the Siting Agreement, and the County and the Applicant executed and are recording this Memorandum solely for the purpose of providing constructive notice of the Siting Agreement and the County's and the Applicant's rights thereunder. The terms, conditions and covenants of the Siting Agreement are incorporated in this Memorandum by reference as though fully set forth herein.
6. Counterparts. This Memorandum may be executed in counterparts, each of which shall be deemed an original and all of which when taken together shall constitute one and the same document.

WITNESS the following signature and seal:

**PRINCE EDWARD COUNTY, VIRGINIA,**  
a political subdivision of the Commonwealth of Virginia

**By:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

COMMONWEALTH OF VIRGINIA,  
COUNTY OF \_\_\_\_\_, to-wit:

Before me, a notary public in and for the jurisdiction aforesaid, this \_\_\_\_ day of \_\_\_\_\_, 2023, appeared \_\_\_\_\_, who acknowledged that they executed the foregoing instrument in their capacity as \_\_\_\_\_ of Prince Edward County, Virginia, on behalf of said political subdivision of the Commonwealth of Virginia.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

Notary Registration No. \_\_\_\_\_

WITNESS the following signature and seal:

**Prince Edward Solar 1 LLC,**  
a Minnesota limited liability company

**By:** \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

COMMONWEALTH OF VIRGINIA  
CITY/COUNTY OF \_\_\_\_\_, to wit:

Before me, a notary public in and for the jurisdiction aforesaid, this \_\_\_\_ day of \_\_\_\_\_, 2023, appeared \_\_\_\_\_, who acknowledged that they executed the foregoing instrument in their capacity as \_\_\_\_\_ of Prince Edward Solar 1 LLC, a Minnesota limited liability company, on behalf of said company.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

Notary Registration No. \_\_\_\_\_

**In Re: Proclamation – Child Abuse Prevention Month**

Mr. Stanley stated that at its February meeting, Professor Ian Danielsen and students from his Longwood University Social Work class asked the Board to consider adopting a proclamation to designate April 2023 as Child Abuse Prevention Month in Prince Edward County.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to adopt the Proclamation Recognizing April 2023 as Child Abuse Prevention Month; the motion carried:

|      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor “Bill” Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

**CHILD ABUSE PREVENTION MONTH  
April 2023 Proclamation**

**WHEREAS**, nationally, over three million children annually are subject to abuse and neglect allegations with Child Protective Services; and

**WHEREAS**, in Fiscal Year 2022, Prince Edward County's Child Protective Services' 24-hour hotline received approximately 280 referrals for protective services, but also many from people seeking help, guidance, and referrals to parenting programs and supportive services; and also in Fiscal Year 2022 over 225 children in Prince Edward County were involved with Child Protective Services; and

**WHEREAS**, child abuse prevention is a community responsibility and finding solutions depends on involvement among all people; and

**WHEREAS**, the Prince Edward County Department of Social Services, other community human services agencies, the Prince Edward County Public Schools, and community partners work together to offer programs and services to strengthen resilience and support families and protect children from abuse and neglect; and

**WHEREAS**, the pandemic has increased stressors on families, thereby increasing risk factors for child maltreatment; and

**WHEREAS**, all Prince Edward County residents, community agencies, faith groups, and businesses are encouraged to renew their commitment to preventing child abuse, supporting families, and promoting the safety, family resilience, and child well-being;

**NOW THEREFORE, BE IT RESOLVED**, that the Prince Edward County Board of Supervisors, on behalf of all residents of Prince Edward County, does hereby proclaim the month of April 2023 as Child Abuse Prevention Month in Prince Edward County and urges all residents to wear blue on April 1st - Virginia's Wear Blue Day, plant a pinwheel garden to show support, and find ways to support families and help all children in our community be safe.

Kevin Meadows, Department of Social Services, said pinwheel gardens will be placed around the community and explained that in 2008, the pinwheel became the symbol of Child Abuse Prevention. He praised his staff for all that they do to investigate claims of abuse.

Ian Danielsen, Assistant Professor, Social Work at Longwood University, thanked the Board for its support and stated the students will be participating in service activities; he said they hope to train 50 people in each location.

In Re: Request from the Town of Pamplin City

Mr. Stanley stated the County received a request for \$50,000 from the Town of Pamplin City to assist with the cost of a parking lot to serve as the western terminus of High Bridge Trail State Park. As the Board is aware, currently, the trail ends at Heights School Road. A land purchase by the Virginia Department of Conservation and Recreation from Norfolk Southern will enable the trail to extend another mile into the Town of Pamplin.

He said that as Mayor Hamlett states in her letter, "The completion of this project (the last mile) is many years in the making and would have a significant positive economic impact on the entire Pamplin area, benefitting citizens in both Prince Edward and Appomattox County."

Mayor Sarah Hamlett Blackwell, Pamplin City, stated she was pleased to announce that at their Town Council meeting they accepted a bid with a total cost of \$79,900, which allowed her to reduce the request to Prince Edward County to \$25,000 instead of \$50,000.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve, dollar for dollar, up to \$25,000, what Appomattox County contributes to the completion of the construction of the western terminus parking lot of High Bridge Trail State Park; the motion carried:

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor "Bill" Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

In Re: Opioid Settlement Resolution

Mr. Stanley presented a resolution for the Board's consideration approving the County's participation in the proposed settlement of opioid-related claims against Teva, Allergen, Walmart, Walgreens, CVS and their related entities and directing the County Attorney to execute the documents necessary to effectuate the County's participation in the settlements.

Supervisor Townsend made a motion, seconded by Supervisor Jones, to approve the resolution which affirms the County's participation in the proposed settlement Teva, Allergen, Walmart, Walgreens, CVS and their related entities and directs the County Attorney to execute the documents necessary to effectuate the County's participation in the settlements, including the required release of claims against settling entities; the motion carried:

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor "Bill" Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

**A RESOLUTION OF THE PRINCE EDWARD COUNTY BOARD OF SUPERVISORS APPROVING OF THE COUNTY'S PARTICIPATION IN THE PROPOSED SETTLEMENT OF OPIOID-RELATED CLAIMS AGAINST TEVA, ALLERGAN, WALMART, WALGREENS, CVS, AND THEIR RELATED CORPORATE ENTITIES, AND DIRECTING THE COUNTY**

**ATTORNEY AND/OR THE COUNTY'S OUTSIDE COUNSEL TO EXECUTE THE DOCUMENTS NECESSARY TO EFFECTUATE THE COUNTY'S PARTICIPATION IN THE SETTLEMENTS**

**WHEREAS**, the opioid epidemic that has cost thousands of human lives across the country also impacts the Commonwealth of Virginia and its counties and cities, including the County of Prince Edward, by adversely impacting the delivery of emergency medical, law enforcement, criminal justice, mental health and substance abuse services, and other services by Prince Edward County's various departments and agencies; and

**WHEREAS**, the Commonwealth of Virginia and its counties and cities, including the County of Prince Edward, have been required and will continue to be required to allocate substantial taxpayer dollars, resources, staff energy and time to address the damage the opioid epidemic has caused and continues to cause the citizens of the Commonwealth and Prince Edward County; and

**WHEREAS**, settlement proposals have been negotiated that will cause Teva, Allergan, Walmart, Walgreens, and CVS to pay billions of dollars nationwide to resolve opioid-related claims against them; and

**WHEREAS**, the County has approved and adopted the Virginia Opioid Abatement Fund and Settlement Allocation Memorandum of Understanding (the "Virginia MOU"), and affirms that these pending settlements with Teva, Allergan, Walmart, CVS, and Walgreens shall be considered "Settlements" that are subject to the Virginia MOU, and shall be administered and allocated in the same manner as the opioid settlements entered into previously with opioid distributors McKesson, Cardinal Health, and AmerisourceBergen, and opioid manufacturer Janssen Pharmaceuticals; and

**WHEREAS**, the County Attorney has reviewed the available information about the proposed settlements and has recommended that the County participate in the settlements in order to recover its share of the funds that the settlement would provide;

**NOW THEREFORE BE IT RESOLVED**, that the Prince Edward County Board of Supervisors, this 14th day of March, 2023, approves of the County's participation in the proposed settlement of opioid-related claims against Teva, Allergan, Walmart, Walgreens, CVS, and their related corporate entities, and directs the County Attorney and/or the County's outside counsel to execute the documents necessary to effectuate the County's participation in the settlements, including the required release of claims against settling entities.

In Re: Appointment of Animal Control Officer

Mrs. Cheryl Stimpson stated that per the requirements of § 3.2-6555 of the *Code of Virginia*, the Board must appoint Adam Mumma to the position of Chief Animal Control Officer for the County of Prince Edward, effective April 1, 2023.

Supervisor Watson made a motion, seconded by Supervisor Cooper-Jones, to approve the appointment of Adam Mumma to the position of Animal Control Officer for the County of Prince Edward, effective March 15, 2023, and he will assume the position of Chief Animal Control Officer on April 1, 2023; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

In Re: Landfill Abatements

Mrs. Stimpson said that as the Board is aware, every year, the County has to write off bad debt from landfill users who do not pay their bills. In 2021, the County wrote off \$33,199 of bad debt, which included a long-standing bill from a vendor that went bankrupt. In 2022, the County wrote off \$1,397.28 in bad debt.

As of March 8, 2023, the County has \$1,765.72 that is 60 days overdue, and \$17,093.57 that is 90 days overdue. Of the \$17,093.57, the County will write off \$5,588.62 as bad debt, effective March 8.

Staff has attempted to collect the bad debt by sending letters to the account holder, placing an ad in The Farmville Herald and posting the top ten uncollected bills on Facebook. None of these have yielded any results on the collection of the bad debt.

After discussion with the Treasurer's office, it was determined that the County may be able to collect the bad debt through a bank lien. However, after providing the Treasurer with information on three of our highest overdue accounts, we cannot collect the bad debt from those individuals because they do not have banking information in the system, or they are in the Treasurer's system under their personal name and not their business name.

In upcoming months, staff will be working with the General District Court on taking the overdue debt to small claims court, which could eliminate some of the liability to the County, and is the next course of action we will undertake to collect the bad debt.

In Re: Appropriations – Landfill Loader Purchase

Mrs. Stimpson stated that at its October 25, 2022 meeting, the Board approved the lease/purchase of the John Deere 755K Crawler Loader for a total cost of \$446,606.00, utilizing VML/VACO to finance the total purchase on a 5-year term for an estimated annual cost of \$100,963, and authorized the County Administrator to sign the contract for the purchase and the documents with VML/VACO. The loader is now in the possession of the landfill and the



funds have been received from VML/VACo Finance. The Board is asked to appropriate the \$446,606.00 to the landfill construction vehicle line. In addition, we request the first payment of \$50,112.11 due on June 1, 2023 be appropriated.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the requested FY23 Budget Supplement and appropriate the funds as outlined below; the motion carried:

Aye: Pattie Cooper-Jones  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor "Bill" Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

Nay: None

**FY23 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept  | Object | Description                 | Debit        | Credit       |
|---------|------|-------|--------|-----------------------------|--------------|--------------|
| 3 (Rev) | 520  | 41050 | 0100   | Transfer from General Fund  |              | \$446,606.00 |
| 4 (Exp) | 520  | 42400 | 8206   | Construction Vehicles       | \$446,606.00 |              |
| 3 (Rev) | 100  | 40000 | 0005   | Landfill Loader Bond        |              | \$446,606.00 |
| 4 (Exp) | 100  | 93000 | 0520   | Transfer to Solid Waste     | \$446,606.00 |              |
| 3 (Rev) | 100  | 41050 | 0100   | General Fund Balance        |              | \$50,112.11  |
| 4 (Exp) | 100  | 95000 | 0116   | Landfill Loader – Principal | \$41,166.96  |              |
| 4 (Exp) | 100  | 95000 | 0117   | Landfill Loader – Interest  | \$8,945.15   |              |

In Re: Appropriations – Proceeds of SCOPE Building Sale

Mrs. Stimpson said the SCOPE building sale finalized on February 9, 2023 for \$100,499.79. The Board is requested to appropriate the funds from the sale of the property to the Capital Improvement line for FY23, as follows:

**FY23 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept  | Object | Description      | Debit        | Credit       |
|---------|------|-------|--------|------------------|--------------|--------------|
| 3 (Rev) | 100  | 18990 | 0050   | Sale of Property |              | \$100,499.79 |
| 4 (Exp) | 100  | 94000 | 0053   | CIP              | \$100,499.79 |              |

Supervisor Townsend made a motion, seconded by Supervisor Emert, to approve the requested FY23 Budget Supplement and appropriate the funds as outlined above; the motion carried:

Aye: Pattie Cooper-Jones  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor "Bill" Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

Nay: None

In Re: Appropriations – AFID Grant Disbursement to IDA

Mrs. Stimpson said that at its December 13, 2022 meeting, the Board approved the proposed modified Sandy River Distillery Performance Agreement for the Agriculture & Forestry Industries Development Fund and Master Agreement. The \$25,000.00 AFID Grant funds have been received by Prince Edward County. Section 3a, Disbursement of AFID Grant, states that "within 30 days of its receipt of the AFID Grant proceeds, the Locality will disburse the AFID Grant proceeds to the [IDA] Authority." The Board is asked to appropriate the \$25,000.00 to be disbursed to the Industrial Development Authority according to the agreement, as follows:

**FY23 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept  | Object | Description          | Debit       | Credit      |
|---------|------|-------|--------|----------------------|-------------|-------------|
| 3 (Rev) | 100  | 24040 | 0150   | AFID Grant           |             | \$25,000.00 |
| 4 (Exp) | 100  | 93000 | 0710   | Transfer to IDA      | \$25,000.00 |             |
| 3 (Rev) | 710  | 41050 | 0100   | Transfer from GF     |             | \$25,000.00 |
| 4 (Exp) | 710  | 81500 | 5895   | AFID – SR Distillery | \$25,000.00 |             |

Supervisor Townsend made a motion, seconded by Supervisor Emert, to approve the requested FY23 Budget Supplement and appropriate the funds as outlined above; the motion carried:

Aye: Pattie Cooper-Jones  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor "Bill" Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

Nay: None

In Re: Appropriations – CDA Special Levy

Mrs. Baker said the CDA Special Levy appropriation in the current budget is \$96,604.00. An additional appropriation of \$36,460.24 is being requested to cover the CDA Special Levy payments received, as follows:

**FY23 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept   | Object | Description              | Debit       | Credit      |
|---------|------|--------|--------|--------------------------|-------------|-------------|
| 3 (Rev) | 115  | 011015 | 0001   | CDA Special Levy         |             | \$26,520.17 |
| 3 (Rev) | 115  | 011015 | 0002   | CDA Special Levy Pen/Int |             | \$9,940.07  |
| 4 (Exp) | 115  | 012110 | 0001   | CDA Special Levy Payment | \$36,460.24 |             |

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the requested FY23 Budget Supplement and appropriate the funds as outlined above; the motion carried:



Supervisor Townsend made a motion, seconded by Supervisor Jones, to approve the FY23 Budget

Supplement and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor "Bill" Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

Nay: None

**FY23 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept   | Object | Description     | Debit       | Credit      |
|---------|------|--------|--------|-----------------|-------------|-------------|
| 3 (Rev) | 100  | 24040  | 0007   | Litter Control  |             | \$11,294.00 |
| 4 (Exp) | 520  | 042300 | 3841   | POS – Recycling | \$11,294.00 |             |

In Re: Appropriation from the Town of Farmville – Mary E. Branch Community Center

Mrs. Stimpson said that as the Board may remember, at the July 19, 2022 meeting, the Board of Supervisors approved a request to partner with the Town of Farmville for a proposed facility assessment to evaluate the Mary E. Branch Community Center for building renovation and reuse. On December 29, 2022, the Town of Farmville provided payment toward the Mary E. Branch Community Center in the amount of \$11,303.00 to cover their portion of that assessment.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to approve the FY23 Budget Supplement and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor "Bill" Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

Nay: None

**FY23 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept   | Object | Description                | Debit       | Credit      |
|---------|------|--------|--------|----------------------------|-------------|-------------|
| 3 (Rev) | 100  | 018990 | 0099   | Miscellaneous Revenue      |             | \$11,303.00 |
| 4 (Exp) | 100  | 094000 | 5641   | Mary E. Branch Comm Center | \$11,303.00 |             |

**In Re: Town Election Appropriation**

Mrs. Stimpson said the Office of Voter Registration and Elections for Prince Edward County submitted an invoice to the Town of Farmville for expenses incurred by the Registrar for the Town’s portion of the November 2022 elections. The Town has sent an ACH to cover those costs.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to approve the FY23 Budget Supplement and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones                      Nay: None  
       J. David Emert  
       Llew W. Gilliam, Jr.  
       Victor “Bill” Jenkins  
       E. Harrison Jones  
       Odessa H. Pride  
       Jerry R. Townsend  
       Cannon Watson

**FY23 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept   | Object | Description                    | Debit      | Credit     |
|---------|------|--------|--------|--------------------------------|------------|------------|
| 3 (Rev) | 100  | 019020 | 0021   | Town Election Recovered Costs  |            | \$5,532.54 |
| 4 (Exp) | 100  | 013100 | 3160   | Elect Brd & Off – Prof Svcs    | \$1,651.15 |            |
| 4 (Exp) | 100  | 013100 | 3161   | Elect Brd & Off – Election Off | \$2,008.32 |            |
| 4 (Exp) | 100  | 013100 | 3500   | Elect Brd & Off – Printing     | \$936.00   |            |
| 4 (Exp) | 100  | 013100 | 6001   | Elect Brd & Off – Office Supp  | \$50.00    |            |
| 4 (Exp) | 100  | 013200 | 3600   | Registrar – Advertising        | \$73.00    |            |
| 4 (Exp) | 100  | 013200 | 5210   | Registrar – Postal Services    | \$372.45   |            |
| 4 (Exp) | 100  | 913299 | 6001   | Registrar – Office Supplies    | \$441.62   |            |

**In Re: Insurance Recoveries – Sheriff’s Department**

Mrs. Stimpson said the Sheriff’s Department received payments from VACORP Claims totaling \$4,534.70. The Board is asked to appropriate the \$4,534.70 to the Sheriff’s Department vehicle repair line item to cover repair costs.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the FY23 Budget Supplement and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones                      Nay: None  
       J. David Emert  
       Llew W. Gilliam, Jr.  
       Victor “Bill” Jenkins  
       E. Harrison Jones  
       Odessa H. Pride  
       Jerry R. Townsend  
       Cannon Watson

**FY23 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept   | Object | Description          | Debit      | Credit     |
|---------|------|--------|--------|----------------------|------------|------------|
| 3 (Rev) | 100  | 019020 | 0006   | Insurance Recoveries |            | \$4,534.70 |
| 4 (Exp) | 100  | 031200 | 3311   | Motor Vehicle Repair | \$4,534.70 |            |

In Re: School Appropriations (Special Education Federal Grant)

Mrs. Stimpson said the Board of Supervisors has received a request from the Prince Edward County School Board to appropriate the federal and state funds described below for a total of \$169,141.28 for the 2022-2023 school year. There is no local match required for this appropriation.

**FY23 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept   | Object | Description                 | Debit        | Credit       |
|---------|------|--------|--------|-----------------------------|--------------|--------------|
| 3 (Rev) | 250  | 033020 | 0009   | Special Education Fed Grant |              | \$24,758.00  |
| 3 (Rev) | 250  | 024020 | 0122   | Fed Pandemic Rel Emp Bonus  |              | \$120,383.28 |
| 3 (Rev) | 250  | 024020 | 0107   | Sch Imp Teacher Ledr Ptrshp |              | \$24,000.00  |
| 4 (Exp) | 250  | 061000 | 0001   | Instruction                 | \$169,141.28 |              |

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the FY23 Budget Supplement and appropriate the same funds; the motion carried:

|                                                                                                                                                                           |           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

In Re: School Appropriations (National Board Certification)

Mrs. Stimpson said the Board of Supervisors has received a request from the Prince Edward County School Board to appropriate the federal and state funds described below for a total of \$2,500.00 for the 2022-2023 school year. There is no local match required for this appropriation.

**FY23 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept   | Object | Description                  | Debit      | Credit     |
|---------|------|--------|--------|------------------------------|------------|------------|
| 3 (Rev) | 250  | 024020 | 0113   | National Board Certification |            | \$2,500.00 |
| 4 (Exp) | 250  | 061000 | 0001   | Instruction                  | \$2,500.00 |            |

Supervisor Townsend made a motion, seconded by Supervisor Emert, to approve the FY23 Budget Supplement and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor "Bill" Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

Nay: None

In Re: School CARES Appropriations

Mrs. Stimpson said the Board of Supervisors has received a request from the Prince Edward County School Board to appropriate the federal and state funds described below for a total of \$375,000.00 for the 2022-2023 school year. There is no local match required for this appropriation.

**FY23 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept   | Object | Description        | Debit        | Credit       |
|---------|------|--------|--------|--------------------|--------------|--------------|
| 3 (Rev) | 250  | 033020 | 0101   | School CARES Funds |              | \$375,000.00 |
| 4 (Exp) | 250  | 061000 | 0001   | Instruction        | \$375,000.00 |              |

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the FY23 Budget Supplement and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor "Bill" Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

Nay: None

In Re: County Attorney Update

Mrs. Terri Atkins Wilson, County Attorney, stated that the real estate closure on the SCOPE building is complete. She said that earlier in the day, she received two easement agreements with Lowe's, which are signed and the project at the Industrial Park can move forward with the development of the lot.

In Re: County Administrator Update

Mr. Stanley presented his report:

- **Animal Control** – Chief Deputy Animal Control Officer Chris Riviere has tendered his resignation. He will be taking a position with Powhatan County Sheriff’s Office. After an internal solicitation, we have interviewed and offered the position to former Chief Deputy Animal Control Officer Adam Mumma. Adam has been working for the last year in the Buildings and Grounds Department after leaving Prince Edward to work for the Richmond Animal League. Adam has been doing a great job with Buildings and Grounds. He has accepted the position and will start work as Chief Animal Control Officer on April 1.
- **Prince Edward County Elementary School** – Moseley Architects met with the PTO on March 13<sup>th</sup> and will have a community meeting on March 16<sup>th</sup> to solicit input on the renovation project. The community meeting will be held in the Elementary School cafeteria from 6:00 pm to 7:30 pm.
- **Prince Edward County Landfill** – I met with LaBella Engineering two weeks ago to discuss planning for the next cell. Given the fact that we were able to increase compaction at the landfill, it should buy us some additional time but we need to be planning for opening of the next cell (Cell F) in the next couple years.
- **District 7 Polling Precinct** – We have received our Certificate of No Objection from the Office of the Attorney General for relocation of the District 7 polling precinct. This makes the move from the Farmville Fire Department to the Farmville Train Station effective immediately.
- **State Budget** – Two weeks ago the House and Senate passed a “skinny budget,” that is meant as a temporary budget, to hold them over while budget negotiations continue. This “skinny budget” only funds the urgent items that need to be addressed now. The plan is for the legislature to adjourn and then come back for a special session once there is agreement on a budget. The House and Senate were still very far apart and could not come to an agreement on how much of Governor Youngkin’s opposed tax cuts to include. At this point it looks like the next opportunity may be mid-April.
- **VDOT/3<sup>rd</sup> Street Intersection** – The Commonwealth Regional Council (CRC) submitted a Federal Raise Grant application for a \$500,000 planning grant for the 3<sup>rd</sup> Street Intersection improvements. Special thanks to Melody Foster and members of the CRC staff for getting the application completed.
- **Prince Edward County Industrial Park/Access Road** – Contractor made progress on the project. Project completion date is August 10.
- **Solar Project** – Prince Edward County has received a notice of intent for a small-scale solar project titled “Prince Edward Solar 1, LLC” for an 85 +/- acre site in Elam. The site would include about 33 acres of solar panels. They have previously held a community meeting at the Prospect Volunteer Fire Department. The Planning Commission will hold a public hearing in March.
- **Prince Edward County Enterprise Zone** – The Prince Edward Enterprise Zone expires in 2024 and is not up for renewal. The General Assembly passed legislation a few years ago to only allow for 30 zones. At the time that they passed that legislation, there were 60 zones statewide. There are currently 45 zones. The zones that are expiring are not up for renewal. Prince Edward County has had the maximum number of renewals. In 2029, the State will be down to under 30 zones and that is when Prince Edward County will have a process for applying for an Enterprise Zone again. In the meantime, we may want to consider approaching the General Assembly during the 2024 session to consider legislative changes to allow for another extension.



- **FY 2021-2022 Audit** – The Federal Audit Clearinghouse has accepted our audit submission for FY 2021-2022. The process is now completed.
- **Budget Meeting** – The next budget meeting is a full Board meeting at 2:00 pm on March 21<sup>st</sup> to meet with outside agencies.
- **Employee Benefits Fair** – The County held a benefits fair for County employees on March 9<sup>th</sup> and 10<sup>th</sup>. Employees were able to meet with various vendors for accident insurance, Anthem, VRS retirement, and life insurance.
- **Rice Convenience Site** – Staff is planning to relocate the Convenience Site to the temporary location beginning March 16<sup>th</sup>. The construction contract for the project has been signed. We had a pre-construction Zoom meeting on March 9<sup>th</sup> to coordinate with the contractor. They are prepared to move in on March 20<sup>th</sup> to take control of the site.
- **Kinex Broadband Project** – Some concerns were expressed to the County and CRC about the fiber being laid outside VDOT right-of-way on private property. VDOT has indicated that they have patrolled the routes and have not found anything outside of their right-of-way yet. Most of the fiber is between the edge of pavement and ditch. They will continue to monitor. They have made some repairs to the edges where necessary.

In Re: Closed Session

Supervisor Emert made a motion, seconded by Supervisor Townsend, that the Board convene in Closed Session for discussion concerning a prospective business where no previous announcement has been made about the project locating a facility in the County, pursuant to the exemptions provided for in Section 2.2-3711(A)(5) of the *Code of Virginia*; the motion carried:

|                                                                                                                                                                                                                                                                      |                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| <p><b>Aye:</b></p> <p>Pattie Cooper-Jones<br/>         J. David Emert<br/>         Llew W. Gilliam, Jr.<br/>         Victor “Bill” Jenkins<br/>         E. Harrison Jones<br/>         Odessa H. Pride<br/>         Jerry R. Townsend<br/>         Cannon Watson</p> | <p><b>Nay:</b> None</p> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|

The Board returned to regular session by motion of Supervisor Emert, seconded by Supervisor Townsend and adopted as follows:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

On motion of Supervisor Emert, and seconded by Supervisor Townsend, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Chris Riviere, Deputy Animal Control Officer, submitted a report for the month of February 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Phillip Moore, Building Inspector, submitted a report for the month of February 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Virginia Food Works

Hannah Evans, Director, submitted a report for the month of February 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of February 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Ms. Chelsey White, Director of Economic Development and Tourism, submitted a report for the month of February 2023, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Emert, seconded by Supervisor Townsend, and adopted by the following vote

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor "Bill" Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

the meeting was recessed at 9:25 p.m. until Tuesday, March 21, 2023 at 2:00 p.m.

March 21, 2023

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 21<sup>st</sup> day of March, 2023; at 2:00 p.m., there were present:

J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Absent: Pattie Cooper-Jones

Also present: Douglas P. Stanley, County Administrator; and Crystal Baker, Finance Manager.

Chairman Gilliam called the reconvened meeting to order.

In Re: Presentation of Donation Requests

Mr. Douglas Stanley, County Administrator, stated the meeting is to hear from organizations in the County

Presentations and donation requests from the various agencies were as follows:

| AGENCY / ORGANIZATION                  | REQUESTED                                | RECOMMENDED<br>BY ADMINISTRATOR          | AMOUNT PROPOSED IN<br>WORK SESSION       |
|----------------------------------------|------------------------------------------|------------------------------------------|------------------------------------------|
| Prince Edward Firefighters Association | \$8,000                                  | \$8,000                                  | \$8,000                                  |
| Farmville VFD                          | \$85,000                                 | \$80,000                                 | \$80,000                                 |
| Rice VFD                               | \$85,000                                 | \$80,000                                 | \$80,000                                 |
| Prospect VFD                           | \$85,000                                 | \$80,000                                 | \$80,000                                 |
| Hampden-Sydney VFD                     | \$85,000                                 | \$80,000                                 | \$80,000                                 |
| Darlington Heights VFD                 | \$85,000                                 | \$80,000                                 | \$80,000                                 |
| Meherrin VFD                           | \$85,000                                 | \$80,000                                 | \$80,000                                 |
| Pamplin VFD                            | \$85,000                                 | \$80,000                                 | \$80,000                                 |
| VFD Insurance                          | \$60,000                                 | \$60,000                                 | \$60,000                                 |
| VFD Fuel                               | \$40,000                                 | \$40,000                                 | \$40,000                                 |
| Prince Edward Rescue Squad             | \$110,000                                | \$98,000                                 | \$98,000                                 |
| Meherrin Rescue                        | \$25,000                                 | \$25,000                                 | \$25,000                                 |
| Hampden-Sydney First Responder         | \$5,000                                  | \$5,000                                  | \$5,000                                  |
| Chesterfield County Med-Flight         | \$2,500                                  | \$0                                      | \$0                                      |
| STEPS – Community Action Program       | \$22,171                                 | \$26,971                                 | \$26,971                                 |
| Farmville/Prince Edward Library        | \$294,672                                | \$294,672                                | \$294,672                                |
| Piedmont Soil & Water District         | \$6,840-Operations<br>\$5,000 Dam Maint. | \$6,840-Operations<br>\$5,000 Dam Maint. | \$6,840-Operations<br>\$5,000 Dam Maint. |

|                                          |           |                                                |                                                |
|------------------------------------------|-----------|------------------------------------------------|------------------------------------------------|
| Crossroads Community Services            | \$121,136 | \$60,000                                       | \$60,000                                       |
| Commonwealth Regional Council            | \$19,000  | \$19,000                                       | \$19,000                                       |
| SVCC                                     | \$8,410   | \$8,410                                        | \$8,410                                        |
| Virginia's Retreat/Virginia's Crossroads | \$4,500   | \$4,500                                        | \$4,500                                        |
| Farmville Airport                        | \$7,600   | \$7,600                                        | \$7,600                                        |
| Farmville Area Bus                       | \$25,000  | \$25,000                                       | \$25,000                                       |
| Virginia Cooperative Extension           | \$72,163  | \$72,163                                       | \$72,163                                       |
| Habitat for Humanity                     | \$7,500   | \$5,000                                        | \$5,000                                        |
| Virginia Legal Aid                       | \$1,475   | \$1,475                                        | \$1,475                                        |
| PE-FA Youth Association                  | \$25,000  | \$25,000                                       | \$25,000                                       |
| Downtown Farmville                       | \$16,000  | \$8,000                                        | \$8,000                                        |
| Heart of Virginia Free Clinic            | \$6,000   | \$6,000                                        | \$6,000                                        |
| Piedmont Senior Resources                | \$26,454  | \$26,454                                       | \$26,454                                       |
| YMCA                                     | \$60,000  | \$15,000 Summer Program<br>\$25,000 Co Program | \$15,000 Summer Program<br>\$25,000 Co Program |
|                                          |           | <b>\$40,000 Total</b>                          | <b>\$40,000 Total</b>                          |
| R. R. Moton Museum                       | \$8,500   | \$8,500                                        | \$8,500                                        |
| Heart of Virginia Festival               | \$6,000   | \$3,000                                        | \$3,000                                        |
| STEPS                                    | \$20,000  | \$20,000                                       | \$20,000                                       |
| Longwood Small Business                  | \$7,000   | \$4,000                                        | \$4,000                                        |
| Special Olympics                         | \$1,000   | \$1,000                                        | \$1,200                                        |
| FACES                                    | \$6,250   | \$6,250                                        | \$6,250                                        |
| Jolly Glee Senior Citizens               | \$2,500   | \$2,500                                        | \$2,500                                        |
| Blackstone Area Bus                      | \$8,480   | \$8,480                                        | \$8,480                                        |
| Piedmont Area Veterans Council           | \$10,000  | \$5,000                                        | \$10,000                                       |
| SCOPE/Meals on Wheels                    | \$5,000   | \$5,000                                        | \$5,000                                        |
| Farmville Chamber of Commerce            | \$275     | \$275                                          | \$275                                          |
| Contingency Fund                         | \$5,000   | \$5,000                                        | \$5,000                                        |

Chairman Gilliam declared a 10-minute recess at 4:55 p.m.

Chairman Gilliam called the reconvened meeting to order.

In Re: FY 2024-2029 Secondary Six-Year Plan

Mr. Scott Frederick, PE, VDOT Resident Engineer, Farmville Residency, reviewed the existing Six-Year Plan with the Board, and asked if there were any changes the Board wished to make in the Plan. He said Hidden Lake Road, Copper Hill Road, and Mill Creek Road were built two construction seasons ago; Bolden Flournoy Road, Whispering Woods Road and Schoolhouse Road are completed. He stated that starting this year, work will begin on Briery Way Road, Old Oak Road, Falkland Road, and possibly Rice Creek Road; these are all in process and having environmental and other engineering studies done. Mr. Frederick said the rest can be adjusted, but consist of Junction Canal Road, Quail Crossing Road, Loman Road, Feather Fin Road, Bell Road, and Shultz Mill Road.

Mr. Frederick stated that due to inflation, one of VDOT's stone contracts have seen a 32% increase over the last year. He said that to be conservative, only two miles of road will be added to the Plan as the costs are now \$175,000 to \$200,000 per mile [of paved road].

Supervisor Emert stated Chinquapin Road needs to be included and asked about Isham Road traffic count.

Supervisor Townsend stated Mountain Creek Road needs to be added to the list.

Supervisor Pride requested Mud Dusty Road and Mill Scott Road be considered for inclusion.

Discussion followed. Bell Road will be moved up on the list, followed by Junction Canal Road, Mud Dusty Road (1 mile), Isham Road (1/2 mile), and possibly Mountain Creek Road.

Supervisor Jones left the meeting at 5:47 p.m.

Following further discussion, on motion of Supervisor Emert, seconded by Supervisor Watson, and adopted by the following vote:

|         |                       |      |      |
|---------|-----------------------|------|------|
| Aye:    | Pattie Cooper-Jones   | Nay: | None |
|         | J. David Emert        |      |      |
|         | Llew W. Gilliam, Jr.  |      |      |
|         | Victor "Bill" Jenkins |      |      |
|         | Odessa H. Pride       |      |      |
|         | Jerry R. Townsend     |      |      |
|         | Cannon Watson         |      |      |
| Absent: | E. Harrison Jones     |      |      |

the meeting was recessed at 5:59 p.m. until Tuesday, March 28, 2023 at 5:30 p.m.

March 28, 2023

At the special meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 28<sup>th</sup> day of March, 2023; at 5:30 p.m., there were present:

Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Absent: Victor "Bill" Jenkins

Also present: Douglas P. Stanley, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Crystal Baker, Finance Manager; Dr. Barbara Johnson, Superintendent, Prince Edward County Public Schools; and Jimmy Sanderson, Davenport and Co.

Chairman Gilliam called the reconvened meeting to order, offered the invocation and led the pledge.

In Re: Presentation of School Budget

Dr. Barbara Johnson, Superintendent, presented the 2024 Prince Edward County Public School Preliminary Requested Budget. She reviewed positions requested, the budget development process used, and contributing factors. She stated that after several adjustments were made, the budget is based on an ADM of 1,750.

Supervisor Jenkins entered the meeting at this time.

Dr. Johnson reviewed the Schools' strategic plan goals; she added that in June 2023, the School Board will attend a retreat to decide on the goals and priorities for the next five years.

Dr. Johnson presented the requested School budget; she reviewed the differences between the Governor's budget, the House budget and the Senate budget. She stated the School has savings because they could not find teachers to fill all of the positions; they intend to convert some of the empty positions to something else. Dr. Johnson stated there is a mandated raise and touched on the proposed 0.5% step increase.

Dr. Johnson stated she will present the final requested budget to the County Administrator by the end of the week. She thanked the Board for its support and said she regrets she is unable to present specific numbers at this time due to the State budget.

Supervisor Cooper-Jones asked about the science teacher position that had been proposed; Dr. Johnson said the biology teacher is being supplied by Virtual Virginia.

Supervisor Pride asked how the Schools will make sure all the [student] needs are met. Ms. Gwendolyn McQuaige-Hicks, High School Principal, replied that there is teacher tutoring on Saturdays, and after-school tutoring on Mondays, Wednesdays and Thursdays. Ms. McQuaige-Hicks added there is a consultant working with the students in the area of science and they are also partnering with Longwood University and hopefully Hampden Sydney College to have tutors during the instructional day.

Chairman Gilliam asked if the savings from last year [due to the teacher positions going unfilled] is rolled to this year; Dr. Johnson said it is.

Supervisor Jones asked how many teachers are anticipated to be leaving. Ms. LaRoya Eanes-Walton, Director of Human Resources, stated three are retiring, and 12 additional are leaving.

Supervisor Jones then asked if they have been in touch with Longwood University to recruit teachers just out of college. Dr. Johnson answered to the affirmative and stated they have also held job fairs.

Supervisor Pride asked if the vacancies are division-wide; Dr. Johnson answered to the affirmative.

In Re: Update on CIP Planning

Jimmy Sanderson, Davenport and Company, presented an updated Affordability Analysis on the County's CIP. He reviewed the potential outcomes associated with a three-cent increase in the County real estate tax rate and a four-cent increase for the Sandy River Reservoir Water Project. He also reviewed impacts of a proposed one cent increase for the Elementary School Project.

Mr. Sanderson reviewed the potential financial impact to the County, and stated that every one-cent of increase in the real estate tax rate would lower the total impact later and delays when additional pennies would need to be added. He said the County's policy of 3% of total debt versus assessed value, and debt service to expenditures is at 12%, and even with adding the Schools [project], the County would be below 8% and very strong from that perspective of the policy.

Mr. Sanderson said as proposed, the debt service for the Sandy River Water Project would begin in 2027; he said at that time, the anticipated 12-cent increase could go down to 11 cents. He discussed variations for funding. Mr. Sanderson then reviewed the combined projects and the necessary tax increases to cover the costs. He added users of the [water] facility would help cover those costs, and recommended a review of the County's policies.



Mr. Stanley stated this is the most conservative scenario. He added that he is still working on securing the 1% sales tax option for Prince Edward County for school capital improvements. He recommended advertising an increase [in the tax rate] for the projects; he stated the County is going from a six- to a four-year reassessment schedule. He said there will be two reassessments in the time [until the FY 2029-2030 budget].

In Re: Advertisement of FY 2023-2024 Budget and Tax Rates

Mr. Stanley presented the proposed Advertisement for the FY24 budget. The format closely follows those of previous years. As the state code dictates the attached advertisement is for informational purposes. A full copy of the budget and a comparison of the FY23 and FY24 budgets are available for public inspection/review on the County's website.

To maintain the County's budget schedule the Board of Supervisors would need to act tonight on authorizing the advertisement of a Public Hearing for April 18, 2023 at 7:00 pm. This public hearing would be for both the County and School budgets and tax levies. The advertisement for the budget and tax levies hearing would appear in the April 7th edition of the Farmville Herald.

Mr. Stanley reviewed his Final Budget Notes:

1. Budget includes an across the board 5.00% Cost of Living Adjustment (COLA) for ALL employees and an additional 2.0% COLA if approved through the State budget for Compensation Board funded positions. In addition, 13 employees have been identified for a 1-4 step merit increase.
2. The proposed budget is balanced at a real estate rate of \$0.47 and personal property rate of \$4.50 (current rates).
3. We have included a revised 3.2% increase for the Health Insurance costs. This is a reduction from the original estimate of 5%.
4. Outside agency budgets have been included as recommended by the Board at the March 21<sup>st</sup> work session.
5. Prince Edward Sheriff's Office:
  - Overtime Increase from \$120,000 to \$175,800
  - Equipment Maintenance from \$85,000 to \$95,000
  - Vehicle Maintenance from \$54,000 to \$75,000
6. Fire and Rescue:
  - Bumped VFD contributions up
    - \$74,800 to \$80,000
    - Fuel from \$35,000 to \$40,000
    - Emergency Communications System Upgrade - \$100,000
7. IT Department - To FT (\$40,000+)
8. Planning - Professional Services (\$50,000) - for Comp Plan update
9. Reassessment Increase to go to 4-Year Cycle - (\$75,000 to \$150,000)
10. Legal Services - (\$50,000 to \$75,000)
11. Building Inspections - Funding for lease of new vehicle (\$10,000)
12. Regional Economic Development Initiative - (\$25,000)

13. School CIP Funding- (\$250,000)
14. Solid Waste
  - Paving (\$45,000)
  - New scale house (\$26,000)
  - Equipment (\$20,000 + \$100,224 Debt payment for Loader)
15. CIP - (\$508,708)
16. Sandy River
  - Engineering (\$200,000)
  - Legal (\$17,500)
  - Debt Service (\$200,000)
17. Contingency Funding (\$98,328)

As noted above, the budget is balanced at a real estate (RE) tax rate of \$0.47 and a personal property (PP) rate of \$4.50 based on 100% of the 2023 NADA Clean Loan value assessment. As discussed with Davenport, the Board needs to give consideration of an additional increase in the RE rate to continue to plan for the eventual debt service needed for the Sandy River and Elementary School projects.

Mr. Stanley said that once advertised, a tax rate cannot be increased unless it is readvertised and a new public hearing held. There is no such requirement if the Board would like to decrease that rate.

The Board discussed options of the real estate tax rate, to increase the tax rate three cents for the Sandy River Water Project and one cent for the Elementary School project, for a total increase of four cents.

Mr. Stanley reviewed the adjustments to the proposed budget. Discussion followed.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to authorize the proposed FY 2023-2024 budget and tax levies for advertisement for a public hearing with a real estate tax rate of \$0.51; the motion carried:

Aye: Pattie Cooper-Jones  
 Llew W. Gilliam, Jr.  
 Victor "Bill" Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

Nay: J. David Emert

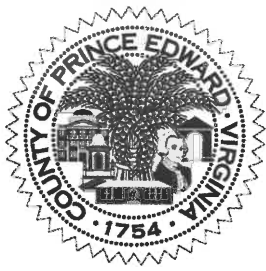
Following further discussion, on motion of Supervisor Emert, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

|             |                       |             |      |
|-------------|-----------------------|-------------|------|
| <b>Aye:</b> | Pattie Cooper-Jones   | <b>Nay:</b> | None |
|             | J. David Emert        |             |      |
|             | Llew W. Gilliam, Jr.  |             |      |
|             | Victor "Bill" Jenkins |             |      |
|             | E. Harrison Jones     |             |      |
|             | Odessa H. Pride       |             |      |
|             | Jerry R. Townsend     |             |      |
|             | Cannon Watson         |             |      |

the meeting was recessed at 7:03 p.m. until Tuesday, April 18, 2023 at 5:30 p.m.

DRAFT

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 11, 2023  
**Item #:** 8-c  
**Department:** County Administration  
**Staff Contact:** Crystal Baker  
**Agenda Item:** Review of Accounts & Claims

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**SUMMARY:**

The Bill List, Mileage Reports, and County Attorney Invoices are attached.

**Cost:**

**Attachments:**

**Recommendation:**

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

| FUND NO. | DESCRIPTION                       | \$\$\$ PAY \$\$\$ |
|----------|-----------------------------------|-------------------|
| 100      | GENERAL FUND                      | \$498,763.61      |
| 135      | PUBLIC/PRIVATE EDUCATION ACT FUND | \$10,909.95       |
| 205      | EMS DISTRICT FUND                 | \$86,961.57       |
| 501      | WATER FUND                        | \$69.47           |
| 502      | SEWER FUND                        | \$73.76           |
| 520      |                                   | \$52,882.43       |
| 705      |                                   | \$150,000.00      |
| 741      | PIEDMONT COURT SERVICES FUND      | \$5,259.17        |
|          | TOTAL                             | 804,919.96        |

| MAJOR# | VENDOR NUMBER        | VENDOR NAME                                           | INV#            | DESCRIPTION          | AMOUNT      |
|--------|----------------------|-------------------------------------------------------|-----------------|----------------------|-------------|
| 000200 | LIABILITIES          |                                                       |                 |                      |             |
| 0002   | 12833                | COTTRELL, HEATHER                                     |                 | REFUND FROM AFLAC    | 214.39 *    |
|        |                      |                                                       | AFLAC REFUND    |                      | 214.39 *    |
| 011010 | BOARD OF SUPERVISORS |                                                       |                 |                      | 214.39 **   |
| 3161   | 21756                | Strategic Planning<br>LETTERPRESS COMMUNICATIONS      | 2601            | CTY COMM FEB 23 HRS  | 3,875.00 *  |
| 3600   | 15241                | Advertising<br>FARMVILLE HERALD                       | 222498/1586075  | BOS PUBLIC MTG       | 3,875.00 *  |
| 5530   | 11250                | Travel-Subsistence & Lodg<br>BENCHMARK COMMUNITY BANK | 1555 ADMIN 0323 | BOS DRINKS           | 319.96 *    |
|        | 11250                | BENCHMARK COMMUNITY BANK                              | 1555 ADMIN 0323 | MEAL, PUB SFTY MTG   | 319.96 *    |
|        | 11250                | BENCHMARK COMMUNITY BANK                              | 1563 ADMIN 0323 | MACADOS              | 48.40       |
| 5540   | 999999               | Travel-Convention & Educa<br>MOTON MUSEUM             | VACO REG MTG 23 | VACO REG MEETING RES | 110.01      |
| 6040   | 31339                | ADP Equipment<br>VERIZON WIRELESS                     | 242374982 0223  | CELL PHONE           | 251.60      |
|        | 31339                | VERIZON WIRELESS                                      | 242374982 0323  | CELL PHONE           | 410.01 *    |
| 012110 | COUNTY ADMINISTRATOR |                                                       |                 |                      | 225.00 *    |
| 2700   | 31421                | Worker's Compensation<br>VACORP                       | 102441 WC 4/4   | WORKERS COMP INS     | 225.00 *    |
| 3160   | 111409               | Professional Services<br>BAKER TILLY US, LLP          | BT2339168       | COMP CONSULT SVCS    | 560.45      |
| 5210   | 11250                | Postal Services<br>BENCHMARK COMMUNITY BANK           | 1563 ADMIN 0323 | PB DBL TAPE SHEETS   | 583.67      |
|        | 11250                | BENCHMARK COMMUNITY BANK                              | 1563 ADMIN 0323 | MAILSTATION INK      | 1,144.12 *  |
| 5230   | 10259                | Telecommunications<br>AMAZON CAPITAL SERVICES         | 16TK-7QJY-7KMT  | FAST MINI CAR CHRGR  | 5,974.09 ** |
|        | 31339                | VERIZON WIRELESS                                      | 242374982 0223  | CELL PHONE           | 225.00 *    |
|        | 31339                | VERIZON WIRELESS                                      | 242374982 0323  | CELL PHONE           | 560.45      |
| 5530   | 11250                | Travel-Subsistence & Lodg<br>BENCHMARK COMMUNITY BANK | 1555 ADMIN 0323 | CHAMB OF COMM LUNCH  | 127.80      |
|        | 11250                | BENCHMARK COMMUNITY BANK                              | 1555 ADMIN 0323 | MEAL                 | 194.19 *    |
|        |                      |                                                       |                 |                      | 15.24       |
|        |                      |                                                       |                 |                      | 113.86      |
|        |                      |                                                       |                 |                      | 90.64       |
|        |                      |                                                       |                 |                      | 219.74 *    |
|        |                      |                                                       |                 |                      | 10.00       |
|        |                      |                                                       |                 |                      | 12.44       |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME         | INV#            | DESCRIPTION          | AMOUNT      |
|-----------------|----------------------------------|-----------------|----------------------|-------------|
| 5810            | 11250 BENCHMARK COMMUNITY BANK   | 1555 ADMIN 0323 | VLGMA MEETING        | 230.64      |
|                 | Dues & Association Member        |                 |                      | 253.08 *    |
| 6001            | 11250 BENCHMARK COMMUNITY BANK   | 1563 ADMIN 0323 | VA GOV FINANCE       | 50.00       |
|                 | Office Supplies                  |                 |                      | 50.00 *     |
|                 | 10259 AMAZON CAPITAL SERVICES    | 1WCV-J7R3-6TRL  | TORTILLA COLOR PAPER | 6.99-       |
|                 | 10259 AMAZON CAPITAL SERVICES    | 1WCV-J7R3-6TRL  | CYAN TONER CARTRIDGE | 116.89-     |
|                 | 10259 AMAZON CAPITAL SERVICES    | 16TK-7QJY-7KMT  | ORCHID COLOR PAPER   | 24.49       |
|                 | 10259 AMAZON CAPITAL SERVICES    | 16TK-7QJY-7KMT  | USB FLASH DRIVE      | 47.58       |
|                 | 10259 AMAZON CAPITAL SERVICES    | 16TK-7QJY-7KMT  | SCAN DISK MEMORY CRD | 25.07       |
|                 | 10259 AMAZON CAPITAL SERVICES    | 16TK-7QJY-7KMT  | WIRELESS MOUSE       | 13.99       |
|                 | 13369 DIAMOND SPRINGS WATER INC  | 3062 3469704    | WATER COOLER RENT    | 8.95        |
|                 | 13369 DIAMOND SPRINGS WATER INC  | 3062 3521422    | (2) 5GL WATER        | 13.13       |
|                 | 20600 KEY OFFICE SUPPLY          | 415 576160      | INK CART K EVERHART  | 966.26      |
|                 | 20600 KEY OFFICE SUPPLY          | 415 576852      | FILE PKTYS/BINDERS   | 119.94      |
|                 | 20600 KEY OFFICE SUPPLY          | 415 576853      | (4) TONER CRTRDG     | 455.40      |
| 6012            | 11250 BENCHMARK COMMUNITY BANK   | 1555 ADMIN 0323 | STRAT PLN LOCL GOVT  | 1,550.93 *  |
|                 | 11250 BENCHMARK COMMUNITY BANK   | 1563 ADMIN 0323 | START MEETING        | 54.90       |
|                 | Books and Subscriptions          |                 |                      | 25.95       |
| 012210          | LEGAL SERVICES                   |                 |                      | 80.85 *     |
| 3160            | 17003 HALASZ REPORTING & VIDEO   | 239601          | CL22 BRD ZONING APPL | 221.85      |
|                 | 29126 TERRI ATKINS WILSON PC     | JAN 2023 1051   | PROFESSIONAL SERVICE | 3,850.00    |
|                 | Professional Services            |                 |                      | 4,071.85 *  |
| 012220          | PERSONNEL                        |                 |                      | 4,071.85 ** |
| 3199            | 15145 FADS                       | PECA230228      | DRUG TESTING         | 50.00       |
|                 | 15145 FADS                       | PECA230228      | DRUG TEST            | 50.00       |
|                 | Purchase of Services             |                 |                      | 100.00 *    |
| 012240          | INDEPENDENT AUDITOR              |                 |                      | 100.00 **   |
| 3120            | 28729 MCGRIFF INSURANCE SERVICES | 1800050482      | ACCT VAL&DISCLOSURE  | 1,100.00    |
|                 | Accountings & Auditing Se        |                 |                      | 1,100.00 *  |
| 012310          | COMMISSIONER OF REVENUE          |                 |                      | 1,100.00 ** |
| 2700            | 31421 VACORP                     | 102441 WC 4/4   | WORKERS COMP INS     | 36.01       |
|                 | Worker's Compensation            |                 |                      | 36.01 *     |



| MAJOR#<br>ACCT#<br>5210 | VENDOR<br>NUMBER       | VENDOR<br>NAME                                         | INVT#           | DESCRIPTION          | ACCOUNT TOTAL | AMOUNT       |
|-------------------------|------------------------|--------------------------------------------------------|-----------------|----------------------|---------------|--------------|
|                         | 15380                  | FARMVILLE PRINTING                                     | 20219415        | ENVELOPES/BUS CARDS  | 1,111.14      | 1,111.14 *   |
| 5540                    | 12919                  | Travel-Convention & Educa<br>COMMISSIONER OF REV ASSOC | 6658 171 1 494A | ANDREA/HEAVEN CLASS  | 300.00        | 300.00 *     |
| 5810                    | 12749                  | Dues & Association Member<br>COMMISSIONER OF REV ASSOC | 22-23 DUES      | CENTRL DIST DUES     | 125.00        | 125.00       |
|                         | 31448                  | VAAO                                                   | 2023 ANNL DUES  | 2023 ANNUAL DUES     | 40.00         | 40.00        |
|                         |                        |                                                        |                 | ACCOUNT TOTAL        | 165.00        | 165.00 *     |
|                         |                        |                                                        |                 | MAJOR TOTAL          | 1,612.15      | 1,612.15 **  |
| 012410                  | TREASURER              |                                                        |                 |                      |               |              |
| 2700                    | 31421                  | Worker's Compensation<br>VACORP                        | 102441 WC 4/4   | WORKERS COMP INS     | 37.18         | 37.18 *      |
| 3600                    | 15241                  | Advertising<br>FARMVILLE HERALD                        | 130364 1592667  | DELINQUENT TAX AD    | 1,013.93      | 1,013.93 *   |
| 5210                    | 10103                  | Postal Services<br>AMERICAN SOLUTIONS FOR BUS          | INV06579140     | POSTAGE FOR DELQ BLS | 3,385.41      | 3,385.41     |
|                         | 10103                  | AMERICAN SOLUTIONS FOR BUS                             | INV06579141     | POSTAGE DELINQ BILLS | 742.22        | 742.22       |
|                         |                        |                                                        |                 | ACCOUNT TOTAL        | 4,127.63      | 4,127.63 *   |
| 5230                    | 11250                  | Telecommunications<br>BENCHMARK COMMUNITY BANK         | 2777 TREAS 0323 | PAYPAL/PAYFLOW       | 47.80         | 47.80 *      |
| 5410                    | 26125                  | Lease/Rent Equipment<br>QUADIANT LEASING USA, INC.     | N9828993        | LEASE POSTAGE MACH   | 1,611.96      | 1,611.96 *   |
| 6001                    | 10103                  | Office Supplies<br>AMERICAN SOLUTIONS FOR BUS          | INV06557675     | ENVELOPES WIN/REG    | 420.64        | 420.64       |
|                         | 10103                  | AMERICAN SOLUTIONS FOR BUS                             | INV06579140     | DELINQ. BILLS 2022   | 1,932.22      | 1,932.22     |
|                         | 10103                  | AMERICAN SOLUTIONS FOR BUS                             | INV06579141     | DELINQ RE BILLS 2022 | 469.47        | 469.47       |
|                         | 10259                  | AMAZON CAPITAL SERVICES                                | 1PMJ-4NNC-4KYQ  | OFFICE CHAIR         | 116.00        | 116.00       |
|                         | 20600                  | KEY OFFICE SUPPLY                                      | 433 575371      | CARTRIDGE/CLIPS      | 42.54         | 42.54        |
|                         | 20600                  | KEY OFFICE SUPPLY                                      | 433 575983      | COPY PAPER           | 159.98        | 159.98       |
|                         | 20600                  | KEY OFFICE SUPPLY                                      | 433 575984      | DRYLINE CORRECTIONS  | 15.76         | 15.76        |
|                         | 20600                  | KEY OFFICE SUPPLY                                      | 433 576061      | CC ROLLS             | 5.72          | 5.72         |
|                         |                        |                                                        |                 | ACCOUNT TOTAL        | 3,162.33      | 3,162.33 *   |
| 6014                    | 28866                  | Other Operating Supplies<br>STEPS, INC                 | 17758           | SHREDDING SERVICE    | 53.50         | 53.50 *      |
| 6020                    | 13012                  | DMV Stops<br>DMV                                       | 202305900744    | DMV STOP FEES        | 1,475.00      | 1,475.00 *   |
|                         |                        |                                                        |                 | ACCOUNT TOTAL        | 1,475.00      | 1,475.00 *   |
|                         |                        |                                                        |                 | MAJOR TOTAL          | 11,529.33     | 11,529.33 ** |
| 012510                  | INFORMATION TECHNOLOGY |                                                        |                 |                      |               |              |
| 3160                    | 11537                  | Professional Services<br>BAI MUNICIPAL SOFTWARE        | 20230228003     | CREAT SIGNATRS APCKS | 200.00        | 200.00       |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                       | INV#           | DESCRIPTION          | AMOUNT      |
|-----------------|------------------|--------------------------------------|----------------|----------------------|-------------|
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2230        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2237        | TRAVEL & EXPENSE     | 75.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2240        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2241        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2243        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2244        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2245        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2246        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2247        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2248        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2249        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2250        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2251        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2252        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2253        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2254        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2255        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2256        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2257        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2258        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2259        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2260        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2261        | CONTRACT AGREEMENT   | 4,500.00    |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2265        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2267        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2270        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2272        | TRAVEL & EXPENSE     | 125.00      |
|                 | 11902            | BUSINESS DATA OF VA, INC.            | 01-2275        | TRAVEL & EXPENSE     | 125.00      |
| 3161            | 28330            | Webpage Services<br>SITEVISION INC   | 24998          | 2ND QTR 23 WEB HOST  | 8,025.00 *  |
|                 |                  |                                      |                | ACCOUNT TOTAL        | 179.85      |
|                 |                  |                                      |                | MAJOR TOTAL          | 179.85 *    |
| 013100          |                  | ELECTORAL BOARD AND OFFICIALS        |                |                      | 8,204.85 ** |
| 3161            | 12451            | Election Official<br>CHILDERS, BRIAN | VOTER MCH ASST | OFFICE HELP VTR MCHS | 100.00      |
| 013200          | REGISTRAR        |                                      |                | ACCOUNT TOTAL        | 100.00 *    |
|                 |                  |                                      |                | MAJOR TOTAL          | 100.00 **   |
| 2700            | 31421            | Worker's Compensation<br>VACORP      | 102441 WC 4/4  | WORKERS COMP INS     | 17.18       |
| 6001            | 15241            | Office Supplies<br>FARMVILLE HERALD  | REGISTRAR 0223 | NEWSPAPER SUBSCRPTN  | 17.18 *     |
|                 | 20600            | KEY OFFICE SUPPLY                    | 1275 576340    | CALCULATOR RIBBON    | 60.00       |
|                 |                  |                                      |                | ACCOUNT TOTAL        | 7.98        |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                | INV#           | DESCRIPTION          | AMOUNT    |
|-----------------|------------------|-----------------------------------------------|----------------|----------------------|-----------|
| 021100          |                  | CIRCUIT COURT                                 |                |                      |           |
| 2700            | 31421            | Worker's Compensation<br>VACORP               | 102441 WC 4/4  | WORKERS COMP INS     | 5.52 *    |
|                 |                  |                                               |                |                      | 5.52 **   |
| 021200          |                  | GENERAL DISTRICT COURT                        |                |                      |           |
| 6001            | 10259            | Office Supplies<br>AMAZON CAPITAL SERVICES    | 1V9K-MMTR-67JR | INK CARTRIDGE QUADNT | 139.03    |
|                 | 20600            | KEY OFFICE SUPPLY                             | 424 575735     | CHAIR MATS           | 121.98    |
|                 |                  |                                               |                |                      | 261.01 *  |
|                 |                  |                                               |                |                      | 261.01 ** |
| 021250          |                  | JUVENILE & DOMESTIC COURT                     |                |                      |           |
| 3160            | 28866            | Professional Services<br>STEPS, INC           | 17756          | SHREDDING            | 21.40 *   |
|                 |                  |                                               |                |                      | 21.40 *   |
| 5210            | 26125            | Postal Services<br>QUADIENT LEASING USA, INC. | P9826487       | PROP TAX RECOVERY    | 85.23 *   |
|                 |                  |                                               |                |                      | 85.23 *   |
| 6001            | 13369            | Office Supplies<br>DIAMOND SPRINGS WATER INC  | 12135 3474478  | WATER COOLER RENT    | 11.95     |
|                 | 13369            | DIAMOND SPRINGS WATER INC                     | 12135 3521420  | (2) 5GL WATER        | 19.13     |
|                 |                  |                                               |                |                      | 31.08 *   |
|                 |                  |                                               |                |                      | 137.71 ** |
| 021300          |                  | SPECIAL MAGISTRATES                           |                |                      |           |
| 5230            | 31339            | Telecommunications<br>VERIZON WIRELESS        | 242374982 0323 | CELL PHONE           | 40.32 *   |
|                 |                  |                                               |                |                      | 40.32 *   |
|                 |                  |                                               |                |                      | 40.32 **  |
| 021600          |                  | CLERK OF THE CIRCUIT COURT                    |                |                      |           |
| 2700            | 31421            | Worker's Compensation<br>VACORP               | 102441 WC 4/4  | WORKERS COMP INS     | 55.80 *   |
|                 |                  |                                               |                |                      | 55.80 *   |
| 3310            | 20600            | Repairs/Maintenance<br>KEY OFFICE SUPPLY      | 575352         | COPIER SVC CONTRACT  | 406.00 *  |
|                 |                  |                                               |                |                      | 406.00 *  |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER                  | VENDOR<br>NAME                                       | INV#       | DESCRIPTION           | ACCOUNT TOTAL | AMOUNT      |
|-----------------|-----------------------------------|------------------------------------------------------|------------|-----------------------|---------------|-------------|
| 6001            | 21319                             | BRIGHTSPEED<br>Telecommunications                    | 309863799  | PHONE CLERKS OFFICE   | 61.35 *       | 61.35 *     |
|                 | 13369                             | Office Supplies<br>DIAMOND SPRINGS WATER INC         | 11151      | WATER COOLER RENT     | 9.95          | 9.95        |
|                 | 13369                             | DIAMOND SPRINGS WATER INC                            | 11151      | (2) 5 GAL WATER       | 19.13         | 19.13       |
|                 | 13369                             | DIAMOND SPRINGS WATER INC                            | 11151      | BOTTLE DEPOSIT        | 5.54          | 5.54        |
|                 | 20600                             | KEY OFFICE SUPPLY                                    | 575563     | CANON TONER           | 159.95        | 159.95      |
|                 | 20600                             | KEY OFFICE SUPPLY                                    | 576094     | CARTRIDGES            | 467.56        | 467.56      |
|                 | 20600                             | KEY OFFICE SUPPLY                                    | 576095     | HI-LITERS             | 21.46         | 21.46       |
| 6012            | 29038                             | Books and Subscriptions<br>T&N PRINTING              | 450323     | PLATS                 | 683.59 *      | 683.59 *    |
| 021800          | LAW LIBRARY                       |                                                      |            |                       | ACCOUNT TOTAL | 21.45       |
|                 |                                   |                                                      |            |                       | ACCOUNT TOTAL | 21.45 *     |
|                 |                                   |                                                      |            |                       | MAJOR TOTAL   | 1,228.19 ** |
| 6012            | 22211                             | Books and Subscriptions<br>RELX INC. DBA LEXIS NEXIS | 3094368352 | FEBRUARY PAYMENT      | 403.00        | 403.00 *    |
| 022100          | COMMONWEALTH'S ATTORNEY           |                                                      |            |                       | ACCOUNT TOTAL | 403.00 **   |
|                 |                                   |                                                      |            |                       | MAJOR TOTAL   | 403.00 **   |
| 2700            | 31421                             | Worker's Compensation<br>VACORP                      | 102441     | WORKERS COMP INS      | 65.01         | 65.01 *     |
| 5210            | 25483                             | Postal Services<br>PITNEY BOWES GLOBAL FINAN         | 3317134299 | POSTAGE PURCHASE      | 159.99        | 159.99 *    |
| 5899            | 15380                             | Miscellaneous<br>FARMVILLE PRINTING                  | 20219492   | BUSINESS CARDS        | 35.27         | 35.27       |
|                 | 28866                             | STEPS, INC                                           | 17754      | SHRED SERVICE         | 21.40         | 21.40       |
| 6001            | 11250                             | Office Supplies<br>BENCHMARK COMMUNITY BANK          | 2256       | LAWYERS WKLY SUBSCRIP | 106.86        | 106.86      |
|                 | 13369                             | DIAMOND SPRINGS WATER INC                            | 17594      | WATER COOLER RENT     | 15.85         | 15.85       |
| 6012            | 11250                             | Books and Subscriptions<br>BENCHMARK COMMUNITY BANK  | 2256       | LAWYERS WKLY SUBSCRIP | 122.71 *      | 122.71 *    |
| 022200          | VICTIM WITNESS ASSISTANCE PROGRAM |                                                      |            |                       | ACCOUNT TOTAL | 449.00      |
|                 |                                   |                                                      |            |                       | ACCOUNT TOTAL | 449.00 **   |
|                 |                                   |                                                      |            |                       | MAJOR TOTAL   | 853.38 **   |
| 2700            | 31421                             | Workmen's Compensation<br>VACORP                     | 102441     | WORKERS COMP INS      | 8.23          | 8.23 *      |
|                 |                                   |                                                      |            |                       | ACCOUNT TOTAL | 8.23 *      |

AP375H  
4/04/2023  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 3/01/2023 -- 3/31/2023

AFTER CHECKS  
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| MAJOR#<br>ACCT#<br>6001 | VENDOR<br>NUMBER | VENDOR<br>NAME            | DESCRIPTION          | INV#            | AMOUNT        |
|-------------------------|------------------|---------------------------|----------------------|-----------------|---------------|
| 031200                  | 11902            | BUSINESS DATA OF VA, INC. | RENWL NORTON VICWIT  | 01-2243         | 44.99 *       |
|                         |                  |                           |                      |                 | 44.99 *       |
|                         |                  |                           |                      |                 | 53.22 **      |
|                         |                  |                           |                      |                 | ACCOUNT TOTAL |
|                         |                  |                           |                      |                 | MAJOR TOTAL   |
| 2700                    | 31421            | Worker's Compensation     | WORKERS COMP INS     | 102441 WC 4/4   | 8,798.37 *    |
|                         |                  |                           |                      |                 | 8,798.37 *    |
| 3170                    | 22347            | Drug Testing              | DRUG TEST            | 01202394888     | 50.00 *       |
|                         |                  |                           |                      |                 | 50.00 *       |
| 3310                    | 22495            | Repairs/Maintenance-Radio | RADIO MAINT/REPAIR   | 408001156-1     | 702.50        |
|                         |                  |                           | ACTIVATION SOFTWARE  | 8281585318      | 1,074.40      |
|                         |                  |                           |                      |                 | 1,776.90 *    |
|                         |                  |                           |                      |                 | ACCOUNT TOTAL |
| 3311                    | 14300            | Repairs & Maint-Auto & Eq | CHG REJECTION STICKR | 224188          | 20.00         |
|                         |                  |                           | TRANS/EXHST/BRKS/TRS | 224397          | 6,236.71      |
|                         |                  |                           | VA STATE INSPECTION  | 225282          | 20.00         |
|                         |                  |                           | OIL CHNG/OIL/EPA FEE | 21065           | 117.96        |
|                         |                  |                           | OIL CHNG/OIL/EPA FEE | 21189           | 93.98         |
|                         |                  |                           | TRNS CNTRL MOD/CL CD | PECSO 021023    | 864.00        |
|                         |                  |                           | BRKS/RTRS/BLJNTS     | PECSO 02282023  | 1,226.68      |
|                         |                  |                           | ST INSP/CLEARD CODES | PECSO 022823    | 102.00        |
|                         |                  |                           | WRECKER SERVICE      | T11088          | 350.00        |
|                         |                  |                           | WRECKER SERVICE      | T11115          | 203.00        |
|                         |                  |                           | CAR DETAILING        | 1 PECSO         | 125.00        |
|                         |                  |                           |                      |                 | 9,359.33 *    |
|                         |                  |                           |                      |                 | ACCOUNT TOTAL |
| 3320                    | 10102            | Maintenance Service Contr | GPS MONTHLY SERVICE  | 82451 0223      | 441.75        |
|                         |                  |                           | MSC-FEBRUARY 2023    | 692908320230228 | 139.11        |
|                         |                  |                           | MSC-METER CHARGE     | 230303-0071     | 166.50        |
|                         |                  |                           | MDT MONTHLY CHARGE   | 9928753640      | 1,041.81      |
|                         |                  |                           |                      |                 | 1,789.17 *    |
|                         |                  |                           |                      |                 | ACCOUNT TOTAL |
| 5230                    | 10102            | Telecommunications        | CELLULAR SERVICE     | 677451 0223     | 1,341.30      |
|                         |                  |                           | RMTE B/U/FIBR CONN   | 2303-0015728    | 119.95        |
|                         |                  |                           | VCIN                 | 309468839 0323  | 10.36         |
|                         |                  |                           | PHONE                | 309558628 0323  | 7.97          |
|                         |                  |                           | SALLY PORT LINE      | 489989564 0223  | 83.38         |
|                         |                  |                           |                      |                 | 1,562.96 *    |
|                         |                  |                           |                      |                 | ACCOUNT TOTAL |
| 5530                    | 11894            | Travel-Subsistence & Lodg | MEALS                | 0555SHERIFF0223 | 121.01        |
|                         |                  |                           | MEAL REIMBURSEMENT   | REIMB 0323      | 61.22         |
|                         |                  |                           | REIMB FOR MEAL       | REIMB 0223      | 44.47         |
|                         |                  |                           |                      |                 | 226.70 *      |
|                         |                  |                           |                      |                 | ACCOUNT TOTAL |
| 5540                    | 11894            | Travel-Convention and Edu | TRAINING CLASS       | 0555SHERIFF0223 | 95.00 *       |
|                         |                  |                           |                      |                 | 95.00 *       |
|                         |                  |                           |                      |                 | ACCOUNT TOTAL |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                       | INV#            | DESCRIPTION          | AMOUNT       |
|-----------------|------------------|------------------------------------------------------|-----------------|----------------------|--------------|
| 6001            | 11894            | BUSINESS CARD<br>Office Supplies                     | 0555SHERIFF0223 | OFFICE SUPPLIES      | 114.98       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                            | 01-2250         | RENWL NRTON SHERIFF  | 89.98        |
|                 | 13369            | DIAMOND SPRINGS WATER INC                            | 12832 3474776   | WATER COOLER RENT    | 24.90        |
|                 | 13369            | DIAMOND SPRINGS WATER INC                            | 12832 3481104   | (5) 5GL WATER        | 78.65        |
|                 | 13369            | DIAMOND SPRINGS WATER INC                            | 12832 3521417   | (4) 5GL WATER        | 31.75        |
|                 | 20600            | KEY OFFICE SUPPLY                                    | 545 575841      | PAPER                | 18.11        |
|                 | 20600            | KEY OFFICE SUPPLY                                    | 545 575857      | DESK CALENDAR        | 4.38         |
|                 |                  |                                                      |                 | ACCOUNT TOTAL        | 362.75 *     |
| 6004            | 28640            | Virso Comm Center Crime P<br>SOUTHSIDE ELECTRIC COOP | 526776002 0223  | VIRSO ELECT SERVICE  | 16.30        |
|                 |                  |                                                      |                 | ACCOUNT TOTAL        | 16.30 *      |
| 6008            | 11894            | Vehicle & Powered Equip F<br>BUSINESS CARD           | 0555SHERIFF0223 | GAS                  | 27.88        |
|                 |                  |                                                      |                 | ACCOUNT TOTAL        | 27.88 *      |
| 6009            | 10259            | Vehicle & Powered Equip S<br>AMAZON CAPITAL SERVICES | 1LPP-36MC-FTMH  | REARVW MIRROR ADHSV  | 7.99         |
|                 | 14300            | EAST END MOTOR CO INC                                | 224397          | TIRES 2020 FRD INTR  | 793.92       |
|                 |                  |                                                      |                 | ACCOUNT TOTAL        | 801.91 *     |
| 6010            | 13012            | Police Supplies<br>DMV                               | 202305900147    | SPECIAL ID           | 10.00        |
|                 | 15656            | FIRE & SAFETY EQUIP CO                               | 119431          | FIRE EXT BRACKETS    | 392.45       |
|                 | 15656            | FIRE & SAFETY EQUIP CO                               | 119802          | FIRE EXT BRACKETS    | 173.87       |
|                 | 16102            | GALLS LLC                                            | 023540740       | TRAFFIC CONES        | 303.05       |
|                 | 22346            | MED-TECH RESOURCE INC                                | 140134          | NITRILE GUARD GLOVES | 116.84       |
|                 |                  |                                                      |                 | ACCOUNT TOTAL        | 996.21 *     |
| 6011            | 27153            | Uniforms & Wearing Appare<br>READ'S UNIFORMS LLC     | 173955-99       | SHIRTS (2)           | 114.56       |
|                 | 27153            | READ'S UNIFORMS LLC                                  | 173956-99       | SHIRTS (2)           | 64.84        |
|                 | 27153            | READ'S UNIFORMS LLC                                  | 173977-99       | SHIRT                | 44.54        |
|                 | 27153            | READ'S UNIFORMS LLC                                  | 173979-99       | SHIRTS AND PANTS     | 284.34       |
|                 | 27153            | READ'S UNIFORMS LLC                                  | 175340-99       | PANTS                | 212.16       |
|                 | 28592            | SOUTHERN POLICE EQUIP CO                             | 208220          | VELCRO NAME TAG      | 16.36        |
|                 |                  |                                                      |                 | ACCOUNT TOTAL        | 736.80 *     |
| 6030            | 11894            | Non-Capital Equipment<br>BUSINESS CARD               | 0555SHERIFF0223 | TRANSMITTER BATTERIE | 47.97        |
|                 |                  |                                                      |                 | ACCOUNT TOTAL        | 47.97 *      |
| 8205            | 23232            | Motor Vehicles<br>MCMILLIAN, MATT                    | 2014 FORD INTCP | 2014 POLICE INTECPTR | 9,000.00     |
|                 |                  |                                                      |                 | ACCOUNT TOTAL        | 9,000.00 *   |
|                 |                  |                                                      |                 | MAJOR TOTAL          | 35,648.25 ** |
| 031201          | SHERIFF - COURTS |                                                      |                 |                      |              |
| 2700            | 31421            | Worker's Compensation<br>VACORP                      | 102441 WC 4/4   | WORKERS COMP INS     | 2,047.80     |
|                 |                  |                                                      |                 | ACCOUNT TOTAL        | 2,047.80 *   |
|                 |                  |                                                      |                 | MAJOR TOTAL          | 2,047.80 **  |

AP375H  
4/04/2023  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 3/01/2023 -- 3/31/2023

AFTER CHECKS  
PAGE 9

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | INV#                                                                                                                                                                                                                                                                                                 | DESCRIPTION                                                                                                                                                                                                                                                                                                                | AMOUNT                                                                                                                                                                                     |
|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7002            | 11530 BRIERY EXCAVATION, LLC<br>11772 BUG BUSTERS PEST CONTROL<br>12845 GFL/COUNTY WASTE<br>14300 EAST END MOTOR CO INC<br>28597 SOUTHERN STATES COOP INC<br>28597 SOUTHERN STATES COOP INC<br>31846 DOMINION ENERGY VIRGINIA<br>31846 DOMINION ENERGY VIRGINIA                                                                                                                                                                                                                                                                          | 1442 RVFD<br>831461 RVFD<br>KD0000209623<br>223854 RVFD<br>P518593 RVFD<br>P576273 RVFD<br>4500495009 0223<br>4500495009 0323                                                                                                                                                                        | PARKING LOT WORK<br>PEST CONTROL<br>TRASH COLL RVFD<br>STATE INSPECTION<br>LP TANK/CYL RENTAL<br>LP GAS BULK<br>RVFD ELECTRIC<br>RVFD ELECTRIC                                                                                                                                                                             | 5,040.00<br>48.15<br>90.86<br>51.00<br>200.00<br>817.15<br>120.35<br>125.41<br>6,492.92 *                                                                                                  |
| ACCOUNT TOTAL   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                            |
| 7004            | Payment to Darlington VFD<br>13166 DAVIS GMC TRUCK INC<br>14700 ELLINGTON ENERGY SERVICE<br>14700 ELLINGTON ENERGY SERVICE<br>14700 ELLINGTON ENERGY SERVICE<br>14700 ELLINGTON ENERGY SERVICE<br>15721 FISHER AUTO PARTS, INC.<br>15721 FISHER AUTO PARTS, INC.<br>17679 HILL & DAVIS, CPA, PC<br>28640 SOUTHSIDE ELECTRIC COOP                                                                                                                                                                                                         | 86054 DHVFD<br>325G 50837<br>325G 50839<br>52322 DHVFD<br>52327 DHVFD<br>056-317693 DHFD<br>056-317956 DHFD<br>TAX PREP DHVFD<br>38156001 0323                                                                                                                                                       | GMC YUKON RED SVC<br>PROPANE<br>PROPANE<br>PROPANE<br>PROPANE<br>SEAT BLT BCKL STOP<br>SEAT BLT BCKL STOP<br>FORM 990-N<br>DHVFD ELECTRIC                                                                                                                                                                                  | 501.91<br>234.28<br>207.10<br>93.55<br>38.18<br>34.16<br>17.08-<br>125.00<br>218.25<br>1,435.35 *                                                                                          |
| ACCOUNT TOTAL   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                            |
| 7005            | Payment to Hampden-Sydney<br>10102 AT&T MOBILITY<br>10102 AT&T MOBILITY<br>10169 AIR-CARE INC<br>11493 BRAME SPECIALTY CO INC<br>11772 BUG BUSTERS PEST CONTROL<br>11772 BUG BUSTERS PEST CONTROL<br>11772 BUG BUSTERS PEST CONTROL<br>12024 C W WILLIAMS<br>15656 FIRE & SAFETY EQUIP CO<br>15908 FOSTER FUELS INC<br>15908 FOSTER FUELS INC<br>20600 KEY OFFICE SUPPLY<br>21319 BRIGHTSPEED<br>21319 BRIGHTSPEED<br>31846 DOMINION ENERGY VIRGINIA<br>32926 WRIGHT AUTO SUPPLY<br>32926 WRIGHT AUTO SUPPLY<br>32926 WRIGHT AUTO SUPPLY | 77474 HSVFD 123<br>77474 HSVFD 223<br>20841<br>7803375 HSVFD<br>820796 HSVFD<br>829332 HSVFD<br>834851 HSVFD<br>651332 HSVFD<br>119515 HSVFD<br>ACCOUNT CREDIT<br>1138424 HSVFD<br>576429 HSVFD<br>31018773 0223<br>31018773 0323<br>8350720002 0323<br>246388 HSVFD<br>248804 HSVFD<br>249607 HSVFD | WIRELESS<br>MOBILE<br>QUICK ADAPTER<br>JANITORIAL SUPPLIES<br>PEST CONTROL<br>PEST CONTROL<br>PEST CONTROL<br>PEST CONTROL<br>ADAPTER<br>2" TUBLAR WEBBING<br>CREDIT ON ACCOUNT<br>INSTALL PROPNE TANK<br>OFFICE SUPPLIES<br>PHONE HSVFD<br>HSVFD PHONE<br>HSVFD ELECTRIC<br>BLSTR PK MINATURES<br>OIL FLTR/OIL<br>BATTERY | 76.48<br>76.48<br>78.05<br>275.88<br>48.15<br>48.15<br>48.15<br>48.15<br>115.76<br>260.00<br>69.32-<br>682.98<br>169.95<br>.34<br>78.05<br>332.52<br>7.49<br>51.26<br>136.62<br>2,416.99 * |
| ACCOUNT TOTAL   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                            |
| 7007            | Payment to Meherrin VFD<br>18948 INTERSTATE RESCUE<br>31339 VERIZON WIRELESS<br>31846 DOMINION ENERGY VIRGINIA<br>31846 DOMINION ENERGY VIRGINIA                                                                                                                                                                                                                                                                                                                                                                                         | 35557 MVFR<br>9927964941 MVFR<br>0519881510 0223<br>1913347348 0223                                                                                                                                                                                                                                  | HNLID KT/NPL/FLUID<br>CELL SERVICE<br>ELECT MVFD<br>ELECT MVFR                                                                                                                                                                                                                                                             | 1,468.00<br>229.57<br>405.01<br>17.76<br>2,120.34 *                                                                                                                                        |
| ACCOUNT TOTAL   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                            |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                        | INV#            | DESCRIPTION          | AMOUNT       |
|-----------------|------------------|-------------------------------------------------------|-----------------|----------------------|--------------|
| 7041            | 14700            | ELLINGTON ENERGY SERVICE<br>VFD Fuel                  | 52828 DHVFD     | DIESEL               | 802.51       |
|                 | 14700            | ELLINGTON ENERGY SERVICE                              | 52829 DHVFD     | GAS                  | 420.39       |
|                 | 15908            | FOSTER FUELS INC                                      | 1237831 HSVFD   | DIESEL               | 122.90       |
|                 | 25210            | PAMPLIN EXXON                                         | 786 PFD         | REGULAR CA           | 84.65        |
|                 | 25210            | PAMPLIN EXXON                                         | 9521 PFD        | DIESEL               | 38.00        |
|                 | 25210            | PAMPLIN EXXON                                         | 9592 PFD        | DIESEL               | 58.22        |
|                 | 25246            | PARKER OIL CO INC                                     | 401855 63302A 3 | DIESEL               | 811.98       |
|                 | 28597            | SOUTHERN STATES COOP INC                              | P780852 RVFD    | DIESEL               | 769.03       |
|                 |                  |                                                       |                 | ACCOUNT TOTAL        | 3,107.68 *   |
|                 |                  |                                                       |                 | MAJOR TOTAL          | 15,573.28 ** |
| 032300          |                  | AMBULANCE AND RESCUE SERVICES                         |                 |                      |              |
| 7005            | 25880            | Prince Edward Rescue Squa<br>PRINCE EDWARD VOL RESCUE | 22-23 SUPRT 4/4 | 22-23 SUPPORT        | 24,500.00    |
|                 |                  |                                                       |                 | ACCOUNT TOTAL        | 24,500.00 *  |
| 7008            | 22349            | Meherrin Rescue<br>MEHERRIN FIRE & RESCUE             | 22-23 SUPRT 4/4 | 22-23 SUPPORT        | 6,250.00     |
|                 |                  |                                                       |                 | ACCOUNT TOTAL        | 6,250.00 *   |
|                 |                  |                                                       |                 | MAJOR TOTAL          | 30,750.00 ** |
| 032500          |                  | EMERGENCY SERVICES                                    |                 |                      |              |
| 2800            | 31421            | Line of Duty Insurance<br>VACORP                      | LODA 4/4        | LINE OF DUTY INS     | 5,026.75     |
|                 |                  |                                                       |                 | ACCOUNT TOTAL        | 5,026.75 *   |
| 3160            | 29280            | Professional Service E-91<br>TIMMONS GROUP            | 309767 34335102 | PEC ADD DATA MAINT   | 850.00       |
|                 |                  |                                                       |                 | ACCOUNT TOTAL        | 850.00 *     |
|                 |                  |                                                       |                 | MAJOR TOTAL          | 5,876.75 **  |
| 033200          |                  | REGIONAL JAIL & DETENTION                             |                 |                      |              |
| 3196            | 25375            | Purchase of Services - JD<br>PIEDMONT RGNL JUVENILE   | 2101            | JUVENILE DETENTION   | 7,875.00     |
|                 |                  |                                                       |                 | ACCOUNT TOTAL        | 7,875.00 *   |
| 7001            | 25380            | Piedmont Regional Jail-Pe<br>PIEDMONT REGIONAL JAIL   | 4176            | CP MASON/SFTY PRT/EL | 22,640.67    |
|                 |                  |                                                       |                 | ACCOUNT TOTAL        | 22,640.67 *  |
|                 |                  |                                                       |                 | MAJOR TOTAL          | 30,515.67 ** |
| 034100          |                  | BUILDING OFFICIAL                                     |                 |                      |              |
| 2700            | 31421            | Worker's Compensation<br>VACORP                       | 102441 WC 4/4   | WORKERS COMP INS     | 263.39       |
|                 |                  |                                                       |                 | ACCOUNT TOTAL        | 263.39 *     |
| 5210            | 11250            | Postal Services<br>BENCHMARK COMMUNITY BANK           | 1563 ADMIN 0323 | USPS BUILDING        | 7.50         |
|                 |                  |                                                       |                 | ACCOUNT TOTAL        | 7.50 *       |



| MAJOR#<br>ACCT#<br>5230 | VENDOR<br>NUMBER<br>NAME<br>Telecommunications | INVT#           | DESCRIPTION          | AMOUNT     |
|-------------------------|------------------------------------------------|-----------------|----------------------|------------|
| 035100                  | ANIMAL CONTROL                                 |                 |                      |            |
| 2700                    | Worker's Compensation                          |                 |                      |            |
| 31421                   | VACORP                                         | 102441 WC 4/4   | WORKERS COMP INS     | 205.98     |
| 3110                    | Vet Care                                       |                 |                      | 205.98 *   |
| 27524                   | RIDGE ANIMAL HOSPITAL                          | 345543          | VET CARE             | 663.15     |
| 27524                   | RIDGE ANIMAL HOSPITAL                          | 346284          | VET CARE             | 10.00      |
| 27524                   | RIDGE ANIMAL HOSPITAL                          | 346610          | VET CARE             | 124.61     |
| 27524                   | RIDGE ANIMAL HOSPITAL                          | 346807          | VET CARE             | 42.60      |
| 27524                   | RIDGE ANIMAL HOSPITAL                          | 346940          | VET CARE             | 88.28      |
| 3310                    | Repairs/Maintenance                            |                 |                      | 928.64 *   |
| 13730                   | DODSON BROS EXTERMINATING                      | 719313 0223     | PEST CONTROL ACO     | 50.00      |
| 21811                   | LOWE'S                                         | 906503-KQBJIC   | MAINT SUPPLIES       | 92.39      |
| 3311                    | Repairs & Maint-Auto & Po                      |                 |                      | 142.39 *   |
| 14300                   | EAST END MOTOR CO INC                          | 225444          | (4) TIRES 19 FORD    | 722.80     |
| 22495                   | MOBILE COMMUNICATIONS AMER                     | 408001153       | REPAIR/INSTL LIGHTS  | 437.50     |
| 5110                    | Electrical Services                            |                 |                      | 1,160.30 * |
| 31846                   | DOMINION ENERGY VIRGINIA                       | 0890745003 0323 | ANIMAL CONTROL       | 415.77     |
| 5230                    | Telecommunications                             |                 |                      | 415.77 *   |
| 21319                   | BRIGHTSPEED                                    | 310119726 0323  | ANIMAL CONTROL       | 139.75     |
| 31339                   | VERIZON WIRELESS                               | 242374982 0223  | CELL PHONE           | 80.64      |
| 31339                   | VERIZON WIRELESS                               | 242374982 0323  | CELL PHONE           | 80.64      |
| 5810                    | Dues & Association Member                      |                 |                      | 301.03 *   |
| 11250                   | BENCHMARK COMMUNITY BANK                       | 1563 ADMIN 0323 | DHP LICENSE FEE      | 120.00     |
| 6002                    | Supplies for Shelter                           |                 |                      | 120.00 *   |
| 11250                   | BENCHMARK COMMUNITY BANK                       | 1563 ADMIN 0323 | PATTERSON VET-MEDS   | 233.06     |
| 6011                    | Uniforms and Wearing Appa                      |                 |                      | 233.06 *   |
| 10259                   | AMAZON CAPITAL SERVICES                        | 1MDC-11MX-41PX  | BATON HOLDER ACO     | 25.02      |
| 10259                   | AMAZON CAPITAL SERVICES                        | 1MDC-11MX-41PX  | PEP SPRY POUCH ACO   | 20.31      |
| 10259                   | AMAZON CAPITAL SERVICES                        | 1MDC-11MX-41PX  | TCTL KEY HOLDER ACO  | 7.59       |
| 10259                   | AMAZON CAPITAL SERVICES                        | 1MDC-11MX-41PX  | DUTY BELT KEEPER ACO | 19.58      |
| 10259                   | AMAZON CAPITAL SERVICES                        | 1MDC-11MX-41PX  | DUTY HOLSTER ACO     | 119.99     |
| 10259                   | AMAZON CAPITAL SERVICES                        | 1MDC-11MX-41PX  | NYLON DUTY BELT ACO  | 31.49      |
| 10259                   | AMAZON CAPITAL SERVICES                        | 1MDC-11MX-41PX  | DBL MAGAZINE PCH ACO | 22.30      |
| 10259                   | AMAZON CAPITAL SERVICES                        | 1MDC-11MX-41PX  | BADGE HOLDERS ACO    | 24.68      |
| ACCOUNT TOTAL           |                                                |                 |                      | 363.67 **  |
| MAJOR TOTAL             |                                                |                 |                      |            |
| ACCOUNT TOTAL           |                                                |                 |                      | 205.98     |
| MAJOR TOTAL             |                                                |                 |                      | 205.98 *   |
| ACCOUNT TOTAL           |                                                |                 |                      | 663.15     |
| MAJOR TOTAL             |                                                |                 |                      | 10.00      |
| ACCOUNT TOTAL           |                                                |                 |                      | 124.61     |
| MAJOR TOTAL             |                                                |                 |                      | 42.60      |
| ACCOUNT TOTAL           |                                                |                 |                      | 88.28      |
| MAJOR TOTAL             |                                                |                 |                      | 928.64 *   |
| ACCOUNT TOTAL           |                                                |                 |                      | 50.00      |
| MAJOR TOTAL             |                                                |                 |                      | 92.39      |
| ACCOUNT TOTAL           |                                                |                 |                      | 142.39 *   |
| MAJOR TOTAL             |                                                |                 |                      | 722.80     |
| ACCOUNT TOTAL           |                                                |                 |                      | 437.50     |
| MAJOR TOTAL             |                                                |                 |                      | 1,160.30 * |
| ACCOUNT TOTAL           |                                                |                 |                      | 415.77     |
| MAJOR TOTAL             |                                                |                 |                      | 415.77 *   |
| ACCOUNT TOTAL           |                                                |                 |                      | 139.75     |
| MAJOR TOTAL             |                                                |                 |                      | 80.64      |
| ACCOUNT TOTAL           |                                                |                 |                      | 80.64      |
| MAJOR TOTAL             |                                                |                 |                      | 301.03 *   |
| ACCOUNT TOTAL           |                                                |                 |                      | 120.00     |
| MAJOR TOTAL             |                                                |                 |                      | 120.00 *   |
| ACCOUNT TOTAL           |                                                |                 |                      | 233.06     |
| MAJOR TOTAL             |                                                |                 |                      | 233.06 *   |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME                                                                                                                                                                                                                                                                                                                  | INVOICE#                                                                                                                                  | DESCRIPTION                                                                                                                                                                                                                | AMOUNT                                                                                         |
|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|
| 8202            | Equipment<br>29342 TOWN POLICE SUPPLY<br>29342 TOWN POLICE SUPPLY                                                                                                                                                                                                                                                                         | SO 34691<br>SO 34698                                                                                                                      | WIN 12G AMMO<br>REM870/BATON/FLSHLGT                                                                                                                                                                                       | 47.96<br>808.99<br>856.95 *<br>4,902.36 **                                                     |
| ACCOUNT TOTAL   |                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                           |                                                                                                                                                                                                                            | 538.24 *                                                                                       |
| 035300          | MEDICAL EXAMINER                                                                                                                                                                                                                                                                                                                          |                                                                                                                                           |                                                                                                                                                                                                                            |                                                                                                |
| 3110            | Professional Health Serv<br>29459 TREASURER OF VIRGINIA<br>29459 TREASURER OF VIRGINIA                                                                                                                                                                                                                                                    | GRIGG, GEORGE<br>HADDAWAY, BRIAN                                                                                                          | CORONER<br>CORONER                                                                                                                                                                                                         | 20.00<br>20.00<br>40.00 *<br>40.00 **                                                          |
| ACCOUNT TOTAL   |                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                           |                                                                                                                                                                                                                            | 20.00                                                                                          |
| MAJOR TOTAL     |                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                           |                                                                                                                                                                                                                            | 40.00 *                                                                                        |
| 042610          | SANDY RIVER RESERVOIR                                                                                                                                                                                                                                                                                                                     |                                                                                                                                           |                                                                                                                                                                                                                            |                                                                                                |
| 3150            | Legal Services<br>10651 AQUALAW PLC<br>10651 AQUALAW PLC<br>10651 AQUALAW PLC<br>10651 AQUALAW PLC<br>10651 AQUALAW PLC                                                                                                                                                                                                                   | 15203 DUP<br>15203 DUP<br>15203 DUP 2<br>15203 0354 001<br>15203 0354 001                                                                 | PROFESSIONAL SERVICE<br>PROFESSIONAL SERVICE<br>PROFESSIONAL SERVICE<br>PROFESSIONAL SERVICE<br>PROFESSIONAL SERVICE                                                                                                       | 1,070.00<br>1,070.00-<br>1,070.00<br>1,070.00<br>1,070.00-<br>1,070.00 *                       |
| ACCOUNT TOTAL   |                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                           |                                                                                                                                                                                                                            | 1,070.00                                                                                       |
| 3160            | Professional Services<br>28974 STANGER CONSULTING, LLC                                                                                                                                                                                                                                                                                    | PIN 5                                                                                                                                     | CONCEPT DSN/FSN SPRT                                                                                                                                                                                                       | 1,325.00<br>1,325.00 *<br>2,395.00 **                                                          |
| ACCOUNT TOTAL   |                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                           |                                                                                                                                                                                                                            | 1,325.00                                                                                       |
| MAJOR TOTAL     |                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                           |                                                                                                                                                                                                                            | 2,395.00 **                                                                                    |
| 043200          | GENERAL PROPERTIES                                                                                                                                                                                                                                                                                                                        |                                                                                                                                           |                                                                                                                                                                                                                            |                                                                                                |
| 2700            | Worker's Compensation<br>31421 VACORP                                                                                                                                                                                                                                                                                                     | 102441 WC 4/4                                                                                                                             | WORKERS COMP INS                                                                                                                                                                                                           | 891.48<br>891.48 *                                                                             |
| ACCOUNT TOTAL   |                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                           |                                                                                                                                                                                                                            | 891.48                                                                                         |
| 3310            | Repairs/Maintenance<br>10656 APPOMATTOX TRUE VALUE<br>12408 CHEMTREAT INC<br>12408 CHEMTREAT INC<br>12744 COMFORT SYSTEMS USA<br>12744 COMFORT SYSTEMS USA<br>13730 DODSON BROS EXTERMINATING<br>13730 DODSON BROS EXTERMINATING<br>13730 DODSON BROS EXTERMINATING<br>13730 DODSON BROS EXTERMINATING<br>13730 DODSON BROS EXTERMINATING | 463860<br>CIN010461566<br>CIN010474958<br>125687<br>125739<br>ANNL RNWL 23-24<br>158003 0223<br>158005 0223<br>158007 0223<br>158010 0223 | RENT OF AERATOR<br>MONTHLY SVC FEB 23<br>MONTHLY SVC MARCH 23<br>2ND QTR PM SVC AGRMN<br>SOC SVC UNIT 3 REPR<br>ANNUAL RENEWAL<br>PEST CONTROL CANNERY<br>PEST CONTROL FRM RD<br>PEST CONTROL CHSE<br>PEST CONTROL VIS CTR | 100.00<br>125.00<br>133.75<br>500.00<br>3,246.45<br>150.00<br>39.00<br>39.00<br>85.00<br>39.00 |
| ACCOUNT TOTAL   |                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                           |                                                                                                                                                                                                                            | 100.00                                                                                         |
| MAJOR TOTAL     |                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                           |                                                                                                                                                                                                                            | 125.00                                                                                         |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME             | INV#            | DESCRIPTION          | AMOUNT      |
|-----------------|------------------|----------------------------|-----------------|----------------------|-------------|
| 5110            | 17877            | HUDSON-PAYNE ELECTRONICS   | 16071830        | FIRE ALRM TEST/INSP  | 5,107.20 *  |
|                 |                  | Electrical Services        |                 |                      |             |
|                 | 28640            | SOUTHSIDE ELECTRIC COOP    | 114379002 0323  | SANDY RIVER ELECT    | 25.60       |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 1230385005 0323 | ROY CLARK MONUMENT   | 7.76        |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 1545926683 0323 | SCOPE ELECT FINAL    | 306.44      |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 2786281903 0323 | COURTHOUSE ELECT     | 13,511.43   |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 3646262521 0323 | SOUTH ST PARK LOT    | 62.25       |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 4883315659 0323 | STEPS ELECT          | 957.99      |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 4951935099 0323 | SHERIFF SHED         | 6.59        |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 5856894620 0323 | WORSHAM CLERKS OFFCE | 16.35       |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 6669158583 0223 | LIGHTS AT RICE       | 145.32      |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 8105475944 0323 | AG BUILDING ELECT    | 1,874.89    |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 9670710004 0323 | RECYCLING            | 146.64      |
|                 | 33190            | YAKATTACK LLC              | DOMINION REFUND | REFUND CK DOM ENERGY | 33.75       |
|                 | 33190            | YAKATTACK LLC              | DOMINION REFUND | REFUND CK DOM ENERGY | 33.75-      |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 17,061.26 * |
| 5130            |                  | Water & Sewer              |                 |                      |             |
|                 | 29332            | TOWN OF FARMVILLE          | AG BLDG 0223    | WATER & SEWER        | 65.29       |
|                 | 29332            | TOWN OF FARMVILLE          | CH LAWN 0223    | WATER                | 12.29       |
|                 | 29332            | TOWN OF FARMVILLE          | SCOPE FINAL 323 | FINAL BILL           | 76.08       |
|                 | 29332            | TOWN OF FARMVILLE          | SCOPE 0223      | WATER & SEWER        | 38.04       |
|                 | 29332            | TOWN OF FARMVILLE          | STEPS 0223      | WATER & SEWER        | 105.43      |
|                 | 29332            | TOWN OF FARMVILLE          | 56 SMI WAY 0223 | WATER & SEWER        | 55.50       |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 352.63 *    |
| 5230            |                  | Telecommunications         |                 |                      |             |
|                 | 10105            | AT&T                       | 7305055660 0323 | LONG DISTANCE        | 48.61       |
|                 | 10251            | ALLIED SECURITY SYSTEMS, I | 313863          | PEFY AUTO FIRE TEST  | 31.00       |
|                 | 21319            | BRIGHTSPEED                | 310262069 0323  | COUNTY SHOP          | 74.57       |
|                 | 21319            | BRIGHTSPEED                | 310441360 0223  | ELEVATOR             | 122.70      |
|                 | 21319            | BRIGHTSPEED                | 491005300 0323  | PEFYA BLDs FIRE ALRM | 36.09       |
|                 | 31339            | VERIZON WIRELESS           | 242374982 0223  | CELL PHONE           | 80.64       |
|                 | 31339            | VERIZON WIRELESS           | 242374982 0323  | CELL PHONE           | 40.32       |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 433.93 *    |
| 5440            |                  | Portable Toilet Rental     |                 |                      |             |
|                 | 28869            | STIFF O O INC              | 10353           | MONTHLY SERVICE      | 125.00      |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 125.00 *    |
| 6005            |                  | Janitorial Supplies        |                 |                      |             |
|                 | 13367            | DIAMOND PAPER COMPANY      | 313634          | RETN OF CLEANER      | 126.70-     |
|                 | 13367            | DIAMOND PAPER COMPANY      | 313637          | JANITORIAL SUPPLIES  | 1,267.52    |
|                 | 13367            | DIAMOND PAPER COMPANY      | 314335          | JANITORIAL SUPPLIES  | 515.68      |
|                 | 30239            | UNIFIRST CORPORATION       | 1680060219      | JANITORIAL SUPPLIES  | 47.95       |
|                 | 30239            | UNIFIRST CORPORATION       | 1680062522      | JANITORIAL SUPPLIES  | 47.95       |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 1,752.40 *  |
| 6007            |                  | Repairs and Maintenance S  |                 |                      |             |
|                 | 10259            | AMAZON CAPITAL SERVICES    | 1TMQ-DK1H-4N4V  | TRIM LINE HOLDER     | 104.00      |
|                 | 10259            | AMAZON CAPITAL SERVICES    | 1TMQ-DK1H-4N4V  | 1" HOLE SAW          | 14.97       |
|                 | 10259            | AMAZON CAPITAL SERVICES    | 1TMQ-DK1H-4N4V  | FLOOR COVER STRIPS   | 19.99       |
|                 | 10259            | AMAZON CAPITAL SERVICES    | 1TMQ-DK1H-4N4V  | ECHO BLADE KIT       | 36.95       |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                       | INV#            | DESCRIPTION          | AMOUNT                      |
|-----------------|------------------|------------------------------------------------------|-----------------|----------------------|-----------------------------|
|                 | 10259            | AMAZON CAPITAL SERVICES                              | 1TMQ-DK1H-4N4V  | SPLIT METAL KEY RNGS | 6.97                        |
|                 | 10259            | AMAZON CAPITAL SERVICES                              | 1TMQ-DK1H-4N4V  | ECHO TRIGGER         | 6.26                        |
|                 | 10259            | AMAZON CAPITAL SERVICES                              | 1TMQ-DK1H-4N4V  | AIR FILTER ECHO TRMR | 10.99                       |
|                 | 10259            | AMAZON CAPITAL SERVICES                              | 1TMQ-DK1H-4N4V  | NEW THROTTLE CONTROL | 8.97                        |
|                 | 10259            | AMAZON CAPITAL SERVICES                              | 1TMQ-DK1H-4N4V  | SPARK PLUG BOOT      | 3.80                        |
|                 | 10259            | AMAZON CAPITAL SERVICES                              | 1TMQ-DK1H-4N4V  | FENDER - TRAILER     | 102.02                      |
|                 | 10656            | APPOMATTOX TRUE VALUE                                | 463865          | BLDE CONV KT/LND CHO | 224.98                      |
|                 | 11250            | BENCHMARK COMMUNITY BANK                             | 3197 ADMIN 0323 | RAKE/SHOVEL/POST/WRE | 112.92                      |
|                 | 13369            | DIAMOND SPRINGS WATER INC                            | 3062 3469706    | WATER COOLER RENT    | 8.95                        |
|                 | 13369            | DIAMOND SPRINGS WATER INC                            | 3062 3469707    | WATER COOLER RENT    | 8.95                        |
|                 | 13369            | DIAMOND SPRINGS WATER INC                            | 3062 3481135    | (2) 5GL WATER        | 19.13                       |
|                 | 13369            | DIAMOND SPRINGS WATER INC                            | 3062 3521408    | (2) 5GL WATER        | 19.13                       |
|                 | 13369            | DIAMOND SPRINGS WATER INC                            | 3062 3521454    | (1) 5GL WATER        | 11.54                       |
|                 | 15560            | FARMVILLE WHSALE ELECTRIC                            | 760229          | LED DRIVER           | 63.28                       |
|                 | 15560            | FARMVILLE WHSALE ELECTRIC                            | 760232          | FUSE REPLACEMENT     | 64.00                       |
|                 | 15560            | FARMVILLE WHSALE ELECTRIC                            | 760233          | LIGHTING CWA OFFICE  | 162.73                      |
|                 | 15560            | FARMVILLE WHSALE ELECTRIC                            | 761906          | EXIT SIGN LIGHTING   | 266.00                      |
|                 | 16671            | GRAINGER                                             | 9621444141      | LOCKS                | 409.80                      |
|                 | 16671            | GRAINGER                                             | 9646332685      | AIR FILTERS          | 830.76                      |
|                 | 21005            | KORMAN SIGNS                                         | 372117          | DM STREET SIGNS      | 155.67                      |
|                 | 21005            | KORMAN SIGNS                                         | 372800          | SIGNS/NUMBERS/RIVETS | 209.32                      |
|                 | 21811            | LOWE'S                                               | 901126-KPAHQ    | SELCT STUD/LATH SCR  | 16.18                       |
|                 | 21811            | LOWE'S                                               | 901346-KPFNJS   | MORTAR/ALL PURP DUST | 28.00                       |
|                 | 21811            | LOWE'S                                               | 901756-KOVKBP   | RUST RFRMER SPRA     | 37.92                       |
|                 | 21811            | LOWE'S                                               | 901890-KPOWMS   | BLK RUBBER/REEL      | 23.90                       |
|                 | 21811            | LOWE'S                                               | 906377-KNLCFL   | MAINT SUPPLIES       | 25.02                       |
|                 | 21811            | LOWE'S                                               | 906753-KMWUMK   | 3M SPRAY             | 17.09                       |
|                 | 21811            | LOWE'S                                               | 973741-KONEWC   | MAINT SUPPLIES       | 100.24                      |
|                 | 25680            | PRICE SUPPLY CO INC                                  | 2302-151754     | FR SEAT/BLT CPS/     | 43.49                       |
|                 | 25680            | PRICE SUPPLY CO INC                                  | 2302-151784     | TOILET BOLTS         | 1.31                        |
|                 | 25680            | PRICE SUPPLY CO INC                                  | 2302-152388     | BALL VALVE/BRA NPPL  | 25.50                       |
|                 | 25680            | PRICE SUPPLY CO INC                                  | 2302-152390     | CLOSET REPAIR KIT    | 148.58                      |
|                 | 28352            | SHERWIN WILLIAMS CO                                  | 1870-3          | FOAM/RED MOH         | 12.48                       |
|                 | 28352            | SHERWIN WILLIAMS CO                                  | 1950-3          | STRMBLSTR CLR/RTC GN | 26.41                       |
|                 | 28352            | SHERWIN WILLIAMS CO                                  | 2210-1          | COURTHSE OFF WHITE   | 95.88                       |
|                 | 28352            | SHERWIN WILLIAMS CO                                  | 2329-9          | SPNGE/BRUSH/CH OFWHT | 128.24                      |
|                 | 28352            | SHERWIN WILLIAMS CO                                  | 2530-2          | PAINT SUPPLIES       | 43.48                       |
|                 | 28352            | SHERWIN WILLIAMS CO                                  | 2599-7          | PAINT SUPPLIES       | 56.34                       |
| 6009            | 27770            | Vehicle & Powered Equip S<br>ROD & STAFF LLC         | 77675           | INST SPRNG ASSIST    | ACCOUNT TOTAL<br>3,712.14 * |
| 6011            | 27922            | Uniforms & Wearing Appare<br>CINTAS CORPORATION #524 | 4147471360      | UNIFORM RENTAL       | ACCOUNT TOTAL<br>260.00 *   |
|                 | 27922            | CINTAS CORPORATION #524                              | 4148168937      | UNIFORM RENTAL       | 89.23                       |
|                 | 27922            | CINTAS CORPORATION #524                              | 4148868382      | UNIFORM RENTAL       | 89.23                       |
|                 | 27922            | CINTAS CORPORATION #524                              | 4149574201      | UNIFORM RENTAL       | 89.23                       |
|                 |                  |                                                      |                 | ACCOUNT TOTAL        | 356.92 *                    |
|                 |                  |                                                      |                 | MAJOR TOTAL          | 30,052.96 **                |

| MAJOR#<br>ACCT#<br>043400 | VENDOR<br>NUMBER<br>NAME<br>CANNERY                         | INV#            | DESCRIPTION          | AMOUNT       |
|---------------------------|-------------------------------------------------------------|-----------------|----------------------|--------------|
| 2700                      | 31421 VACORP<br>Worker's Compensation                       | 102441 WC 4/4   | WORKERS COMP INS     | 179.33       |
|                           |                                                             |                 | ACCOUNT TOTAL        | 179.33 *     |
| 3161                      | 31653 VIRGINIA FOOD WORKS<br>Professional Services-Can      | 769             | COMM CANNERY CONTRAT | 2,916.67     |
|                           |                                                             |                 | ACCOUNT TOTAL        | 2,916.67 *   |
| 3310                      | 11250 BENCHMARK COMMUNITY BANK<br>Repairs & Maintenance     | 3197 ADMIN 0323 | SOLENOID VALVE ASSY  | 68.99        |
|                           |                                                             |                 | ACCOUNT TOTAL        | 68.99 *      |
| 5110                      | 28640 SOUTHSIDE ELECTRIC COOP<br>Electrical Services        | 44435001 0323   | CANNERY ELECT        | 397.87       |
|                           |                                                             |                 | ACCOUNT TOTAL        | 397.87 *     |
| 5230                      | 21319 BRIGHTSPEED<br>Telecommunications                     | 310248529 0323  | CANNERY              | 126.83       |
|                           |                                                             |                 | ACCOUNT TOTAL        | 126.83 *     |
| 6001                      | 20600 KEY OFFICE SUPPLY<br>Office Supplies                  | 415 574579      | TONER CANNERY        | 139.90       |
|                           |                                                             |                 | ACCOUNT TOTAL        | 139.90 *     |
|                           |                                                             |                 | MAJOR TOTAL          | 3,829.59 **  |
| 051100                    | HEALTH DEPARTMENT                                           |                 |                      |              |
| 5610                      | 25840 PRINCE EDWARD HEALTH DPT<br>Payment To Local Health D | 22-23 SUPRT 4/4 | 22-23 SUPPORT        | 43,500.00    |
|                           |                                                             |                 | ACCOUNT TOTAL        | 43,500.00 *  |
|                           |                                                             |                 | MAJOR TOTAL          | 43,500.00 ** |
| 052500                    | CHAPTER X BOARD                                             |                 |                      |              |
| 5640                      | 12928 CROSSROAD SERVICES BOARD<br>Payment to Crossroad Ser  | 22-23 SUPRT 4/4 | 22-23 SUPPORT        | 15,000.00    |
|                           |                                                             |                 | ACCOUNT TOTAL        | 15,000.00 *  |
|                           |                                                             |                 | MAJOR TOTAL          | 15,000.00 ** |
| 053500                    | COMPREHENSIVE SERVICES ACT                                  |                 |                      |              |
| 3160                      | 11191 BEAR CREEK ACADEMY<br>CSA Programs                    |                 | PROFESSIONAL SERVICE | 5,400.00     |
|                           | 12929 CROSSROADS SERVICES BD                                |                 | PROFESSIONAL SERVICE | 367.31       |
|                           | 12929 CROSSROADS SERVICES BD                                |                 | PROFESSIONAL SERVICE | 367.31       |
|                           | 12929 CROSSROADS SERVICES BD                                |                 | PROFESSIONAL SERVICE | 367.31       |
|                           | 12929 CROSSROADS SERVICES BD                                |                 | PROFESSIONAL SERVICE | 367.31       |
|                           | 14939 FAMILY PRESERVATION SERV                              |                 | PROFESSIONAL SERVICE | 1,365.00     |
|                           | 14939 FAMILY PRESERVATION SERV                              |                 | PROFESSIONAL SERVICE | 478.50       |
|                           | 15965 FULCRUM COUNSELORS, LLC                               |                 | PROFESSIONAL SERVICE | 615.00       |
|                           | 15965 FULCRUM COUNSELORS, LLC                               |                 | PROFESSIONAL SERVICE | 960.00       |
|                           | 16672 GRAFTON SCHOOL INC                                    |                 | PROFESSIONAL SERVICE | 8,041.90     |



| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME                                    | INV#            | DESCRIPTION          | AMOUNT      |
|-----------------|-------------------------------------------------------------|-----------------|----------------------|-------------|
| 6001            | 11250 BENCHMARK COMMUNITY BANK<br>Office Supplies           | 1555 ADMIN 0323 | DEQ TRAINING         | 35.00       |
|                 | 11250 BENCHMARK COMMUNITY BANK                              | 1555 ADMIN 0323 | DEQ TRAINING         | 50.00       |
|                 | 11250 BENCHMARK COMMUNITY BANK                              | 1555 ADMIN 0323 | DEQ TRAINING         | 35.00       |
|                 |                                                             |                 | ACCOUNT TOTAL        | 205.00 *    |
| 081200          | COMMUNITY DEVELOPMENT                                       | 1563 ADMIN 0323 | ADOBE SUBSCRIPTION   | 19.99       |
| 5650            | 29332 TOWN OF FARMVILLE<br>Farmville Area Bus               | 22-23 SUPRT 4/4 | 22-23 SUPPORT        | 19.99 *     |
|                 |                                                             |                 | ACCOUNT TOTAL        | 1,238.65 ** |
| 081500          | ECONOMIC DEVELOPMENT                                        |                 |                      | 6,250.00    |
| 2700            | 31421 VACORP<br>Worker's Compensation                       | 102441 WC 4/4   | WORKERS COMP INS     | 6,250.00 *  |
| 3600            | 15240 FARMVILLE NEWSMEDIA<br>Advertising                    | 129579 15834732 | PT MARKETING ASSIST  | 9.46 *      |
|                 | 15240 FARMVILLE NEWSMEDIA                                   | 129579 15834733 | PT MARKETING ASSIST  | 141.33      |
|                 | 21756 LETTERPRESS COMMUNICATIONS                            | 2601            | ED RET FEB 23 HOURS  | 141.34      |
| 5230            | 31339 VERIZON WIRELESS<br>Telecommunications                | 242374982 0223  | CELL PHONE           | 656.25      |
|                 | 31339 VERIZON WIRELESS                                      | 242374982 0323  | CELL PHONE           | 938.92 *    |
| 5530            | 32495 WHITE CHELSEY<br>Travel-Subsistence & Lodg            | REIMB 0123      | TOB COM MTG DINNER   | 40.32       |
| 6001            | 11250 BENCHMARK COMMUNITY BANK<br>Office Supplies           | 1563 ADMIN 0323 | ADOBE SUBSCRIPTION   | 40.32       |
|                 |                                                             |                 | ACCOUNT TOTAL        | 80.64 *     |
| 081600          | TOURISM                                                     |                 |                      | 10.67       |
| 2700            | 31421 VACORP<br>Worker's Compensation                       | 102441 WC 4/4   | WORKERS COMP INS     | 10.67 *     |
| 3600            | 21756 LETTERPRESS COMMUNICATIONS<br>Advertising             | 2601            | TRSM FEB 23 HOURS    | 19.99       |
| 3700            | 11250 BENCHMARK COMMUNITY BANK<br>Transient Occupancy Tax E | 1563 ADMIN 0323 | FOODLION-SUP FOR MTG | 19.99 *     |
|                 | 11250 BENCHMARK COMMUNITY BANK                              | 1563 ADMIN 0323 | MACADO'S-LUNCH MTG   | 1,059.68 ** |
|                 |                                                             |                 | ACCOUNT TOTAL        | 1,531.25    |
|                 |                                                             |                 | ACCOUNT TOTAL        | 1,531.25 *  |

AP375H  
4/04/2023  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 3/01/2023 -- 3/31/2023

AFTER CHECKS  
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| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>VENDOR<br>NAME | DESCRIPTION              | INV#            | TRSM | DESCRIPTION           | AMOUNT      |
|-----------------|------------------------------------|--------------------------|-----------------|------|-----------------------|-------------|
| 5110            | 21756 LETTERPRESS COMMUNICATIONS   | Electrical Services      | 2601            | TRSM | MELTWATER MARCH       | 150.00      |
|                 | 31846 DOMINION ENERGY VIRGINIA     | Electrical Services      | 0675198071 0323 |      | VISTR CTR #A          | 286.31 *    |
|                 | 31846 DOMINION ENERGY VIRGINIA     | Electrical Services      | 1059387447 0323 |      | VISTR CTR #B          | 206.82      |
| 5130            | 29332 TOWN OF FARMVILLE            | Water & Sewer            | VISTR CTR 0223  |      | WATER & SEWER         | 40.34       |
| 5210            | 11250 BENCHMARK COMMUNITY BANK     | Postal Services          | 1563 ADMIN 0323 |      | UPS CHARGES           | 247.16 *    |
| 5230            | 20904 KINEX NETWORKING SOLUTION    | Telecommunications       | 2302-0015343    |      | PHONE VISITORS CTR    | 53.04 *     |
|                 | 20904 KINEX NETWORKING SOLUTION    | Telecommunications       | 2303-0016201    |      | PHONE VISITORS CTR    | 412.72      |
|                 | 21319 BRIGHTSPEED                  | Telecommunications       | 310393238 0223  |      | PHONE ECON DEV        | 412.72 *    |
| 6001            | 10259 AMAZON CAPITAL SERVICES      | Office Supplies          | 1GJ7-DRDV-4M3Y  |      | GLADE PLUGINS         | 70.50       |
|                 | 10259 AMAZON CAPITAL SERVICES      | Office Supplies          | 1TRX-JWF3-473V  |      | TYVEK ENVELOPES       | 111.85      |
|                 | 11902 BUSINESS DATA OF VA, INC.    | Office Supplies          | 01-2243         |      | NORTON RENWL TOURISM  | 370.25      |
| 082300          | FLOOD & EROSION CONTROL            |                          |                 |      |                       | 552.60 *    |
| 5470            | 17925 HURT & PROFFITT, INC         | Stormwater Review Fees   | 76792 20220727  |      | PEC PLAN REVIEW       | 23.96       |
| 082400          | SOIL & WATER CONSERVATION DISTRICT |                          |                 |      |                       | 47.99       |
| 5641            | 25440 PIEDMONT SOIL & WATER        | Donation - PS&WCD        | 22-23 SUPRT 4/4 |      | 22-23 SUPPORT         | 44.99       |
| 083500          | COOPERATIVE EXTENSION OFFICE       |                          |                 |      |                       | 116.94 *    |
| 5230            | 21319 BRIGHTSPEED                  | Telecommunications       | 309520098 0223  |      | PE COOP EXT SVC PHONE | 3,209.16 ** |
| 091000          | GENERAL EXPENSE                    |                          |                 |      |                       | 775.00 *    |
| 5230            | 10162 ADVERNOLOGY, LLC             | Internal Telecom Account | H0087           |      | FEB 23 EMAIL HOSTING  | 775.00 **   |
|                 |                                    |                          |                 |      |                       | 2,960.00 *  |
|                 |                                    |                          |                 |      |                       | 2,960.00 ** |
|                 |                                    |                          |                 |      |                       | 149.70      |
|                 |                                    |                          |                 |      |                       | 149.70 *    |
|                 |                                    |                          |                 |      |                       | 149.70 **   |
|                 |                                    |                          |                 |      |                       | 30.00       |



| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME                                         | INV#                            | DESCRIPTION                               | AMOUNT      |
|--------|-------|---------------|-----------------------------------------------------|---------------------------------|-------------------------------------------|-------------|
| 5811   |       | 15837         | Flores Admin Fee                                    | 2303-0016202                    | PHONE COUNTY ADMIN                        | 140.30      |
|        |       |               | FLORES & ASSOCIATES, LLC                            | 2303-0016203                    | PHONE HEALTH DEPT                         | 88.75       |
|        |       |               |                                                     | 2303-0016204                    | PHONE JUV/DOMESTIC                        | 55.35       |
|        |       |               |                                                     | 2303-0016205                    | PHONE SHERIFF                             | 102.20      |
|        |       |               |                                                     | 2303-0016206                    | PHONE VICTIM WITNESS                      | 15.45       |
|        |       |               |                                                     | 2303-0016207                    | PHONE REGISTRAR                           | 55.35       |
|        |       |               |                                                     | 2303-0016208                    | PHONE COMMONWEALTH ATY                    | 71.80       |
|        |       |               |                                                     | 2303-0016209                    | PHONE CIRCUIT CT CLK                      | 116.20      |
|        |       |               |                                                     | 2303-0016210                    | PHONE CIRCUIT COURT                       | 55.35       |
|        |       |               |                                                     | 2303-0016211                    | PHONE GEN DIST COURT                      | 70.30       |
|        |       |               |                                                     | 2303-0016212                    | PHONE PIED HEALTH DT                      | 85.25       |
|        |       |               |                                                     | 2303-0016213                    | PHONE PLANNING/BUILD                      | 17.45       |
|        |       |               |                                                     | 2303-0016214                    | PHONE COMM OF REV                         | 71.80       |
|        |       |               |                                                     | 2303-0016215                    | PHONE TREASURER                           | 70.85       |
|        |       |               |                                                     | 2303-0016216                    | PHONE JUV PROB/PARLE                      | 55.85       |
|        |       |               |                                                     | 2303-0016217                    | PHONE MAGISTRATE                          | 55.35       |
|        |       |               |                                                     | 242374982 0323                  | CELL PHONE NEW                            | 549.99      |
|        |       |               |                                                     |                                 | ACCOUNT TOTAL                             | 1,707.59 *  |
| 093000 |       |               | FUND TRANSFERS OUT                                  |                                 |                                           |             |
| 0710   |       | 25820         | To IDA Fund<br>PRINCE EDWARD CO IDA                 | AFID SRD 23                     | SR DISTILLERY                             | 25,000.00   |
|        |       |               |                                                     |                                 | ACCOUNT TOTAL                             | 25,000.00 * |
|        |       |               |                                                     |                                 | MAJOR TOTAL                               | 1,807.59 ** |
| 094000 |       |               | CAPITAL PROJECTS                                    |                                 |                                           |             |
| 0002   |       | 12726         | Computer System<br>COMPRO COMPUTERS                 | PEC 03082023 A                  | (4) COMP W/SFTWR/KEBR                     | 4,999.60    |
|        |       |               |                                                     |                                 | ACCOUNT TOTAL                             | 4,999.60 *  |
| 0003   |       | 29280         | Sandy River Project<br>TIMMONS GROUP                | 309959 53411                    | SRR WTR SMPPLG PRGM                       | 34,948.00   |
|        |       |               |                                                     |                                 | ACCOUNT TOTAL                             | 34,948.00 * |
| 0007   |       | 12745         | BUSINESS PARK ROAD DEVELO<br>COMMONWEALTH REGIONAL  | PEC ACC RD PRJT<br>309180 56908 | PE ACCESS ROAD PRJCT<br>PEB ACC RD CONSTR | 7,500.00    |
|        |       |               |                                                     | 309283 46958                    | PE BUS PRK ACC ROAD                       | 952.50      |
|        |       |               |                                                     |                                 | ACCOUNT TOTAL                             | 1,600.00    |
| 0010   |       | 10020         | Compactor Site Improvemen<br>A MILLER TRANSPORT LLC | 0124262                         | RELCT RICE CONV SITE                      | 10,052.50 * |
|        |       |               |                                                     | 762052                          | ITEMS FOR RICE SITE                       | 350.00      |
|        |       |               |                                                     | 901373-KQLISK                   | RICE CONV SUPPLIES                        | 173.83      |
|        |       |               |                                                     | 901412-KQLISQ                   | RICE CONV SUPPLIES                        | 87.50       |
|        |       |               |                                                     | 1206925                         | PANELS TEMP RICE SITE                     | 70.97       |
|        |       |               |                                                     |                                 | ACCOUNT TOTAL                             | 499.99      |

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GENERAL FUND

PRINCE EDWARD  
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| MAJOR#<br>ACT# | VENDOR<br>NUMBER | VENDOR<br>NAME                             | INV#   | DESCRIPTION       | AMOUNT        |
|----------------|------------------|--------------------------------------------|--------|-------------------|---------------|
| 0043           | 29280            | TIMMONS GROUP                              | 309179 | RICE CONV SIT BID | 740.00        |
|                | 18910            | General Properties<br>J W SQUIRE CO., INC. | 12254  | CTHSE GRND FLOOR  | 1,922.29 *    |
| 095000         |                  | DEBT SERVICE                               |        |                   | ACCOUNT TOTAL |
| 0018           | 29332            | Library - Interest<br>TOWN OF FARMVILLE    |        | INTEREST          | 16,730.00 *   |
|                |                  |                                            |        |                   | MAJOR TOTAL   |
|                |                  |                                            |        |                   | ACCOUNT TOTAL |
|                |                  |                                            |        |                   | MAJOR TOTAL   |
|                |                  |                                            |        |                   | FUND TOTAL    |

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PUBLIC/PRIVATE EDUCATION ACT FUND

| MAJOR#<br>ACCT#<br>010000 | VENDOR<br>NUMBER | VENDOR<br>NAME                                       | INV#          | DESCRIPTION          | ACCOUNT TOTAL | AMOUNT       |
|---------------------------|------------------|------------------------------------------------------|---------------|----------------------|---------------|--------------|
| 3150                      | 25213            | Legal Services<br>PANDAK & TAVES, PLLC               | 620           | SRR WATER PRJCT PPEA | 2,452.45      | 2,452.45 *   |
| 3160                      | 25327            | Professional Service-Engi<br>PENNONI ASSOCIATES INC. | 1160463 21001 | COPE21001 PPEA ENG   | 8,457.50      | 8,457.50 *   |
|                           |                  |                                                      |               |                      | 10,909.95     | 10,909.95 ** |
|                           |                  |                                                      |               | FUND TOTAL           |               | 10,909.95    |

| MAJOR#<br>ACCT#<br>032301 | VENDOR<br>NUMBER<br>EMS | VENDOR<br>NAME            | INV#           | DESCRIPTION          | AMOUNT       |
|---------------------------|-------------------------|---------------------------|----------------|----------------------|--------------|
| 7005                      | 25880                   | PRINCE EDWARD VOL RESCUE  | REIMB 0323     | INV 056306672 FISHER | 604.70       |
|                           | 25880                   | PRINCE EDWARD VOL RESCUE  | REIMB 0323 2   | ARC3 INV 35750       | 98.85        |
|                           | 25880                   | PRINCE EDWARD VOL RESCUE  | REIMB 0323 3   | ARC3 INV 35997       | 502.93       |
|                           | 29440                   | PRINCE EDWARD CO TREAS    | PEVRS LOAN AMT | LOAN PAYMENT         | 84,960.00    |
|                           | 29440                   | PRINCE EDWARD CO TREAS    | PEVRS LOAN PMT | LOAN PAYMENT         | 89,772.00    |
|                           | 29440                   | PRINCE EDWARD CO TREAS    | PEVRS LOAN PMT | LOAN PAYMENT         | 89,772.00-   |
|                           |                         |                           |                | ACCOUNT TOTAL        | 86,166.48 *  |
| 7008                      | 11491                   | Meherrin EMS              | 9625379 MVFD   | IND. LEASES 1 YEAR   | 240.00       |
|                           | 14734                   | ARC3 GASES                | 2521448 MVFR   | EMS SUPPLIES         | 203.09       |
|                           |                         | EMERGENCY MEDICAL PRODUCT |                |                      | 443.09 *     |
|                           |                         |                           |                | ACCOUNT TOTAL        |              |
| 7010                      | 10174                   | Hampden Sydney EMS        | 9135702357 HSF | OXYGEN               | 152.00       |
|                           | 31284                   | AIRGAS USA, LLC           | 17362 HSVFD    | ANNUAL DUES          | 200.00       |
|                           |                         | VIRGINIA ASSOC OF         |                |                      | 352.00 *     |
|                           |                         |                           |                | ACCOUNT TOTAL        | 86,961.57 ** |
|                           |                         |                           |                | MAJOR TOTAL          |              |
|                           |                         |                           |                | FUND TOTAL           | 86,961.57    |

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| MAJOR# | VENDOR NUMBER           | VENDOR NAME | INV#            | DESCRIPTION   | AMOUNT   |
|--------|-------------------------|-------------|-----------------|---------------|----------|
| 043200 | GENERAL PROPERTIES      |             |                 |               |          |
| 5130   | Water Service           |             |                 |               |          |
|        | 29332 TOWN OF FARMVILLE |             |                 |               |          |
|        |                         |             | WATER TANK 0223 | WATER & SEWER | 69.47    |
|        |                         |             |                 |               | 69.47 *  |
|        |                         |             |                 |               | 69.47 ** |
|        |                         |             |                 | ACCOUNT TOTAL |          |
|        |                         |             |                 | MAJOR TOTAL   |          |
|        |                         |             |                 | FUND TOTAL    | 69.47    |

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| MAJOR# | VENDOR NUMBER | VENDOR NAME              | INV#       | DESCRIPTION      | AMOUNT   |
|--------|---------------|--------------------------|------------|------------------|----------|
| 043200 | 31846         | GENERAL PROPERTIES       |            |                  |          |
| 5110   | 31846         | Electrical Services      | 4148700281 | SEWER PUMP ELECT | 73.76    |
|        |               | DOMINION ENERGY VIRGINIA |            |                  | 73.76 *  |
|        |               |                          |            |                  | 73.76 ** |
|        |               |                          |            | ACCOUNT TOTAL    |          |
|        |               |                          |            | MAJOR TOTAL      |          |
|        |               |                          |            | FUND TOTAL       | 73.76    |

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| MAJOR# | MAJOR# | VENDOR                      | VENDOR                      | INVT#           | DESCRIPTION          | AMOUNT     |
|--------|--------|-----------------------------|-----------------------------|-----------------|----------------------|------------|
| ACCT#  | ACCT#  | NUMBER                      | NAME                        | INV#            |                      |            |
| 042300 | 042300 | COLLECTIONS                 | COLLECTIONS                 |                 |                      |            |
| 2700   | 31421  | Workers Compensation        | VACORP                      | 102441 WC 4/4   | WORKERS COMP INS     | 3,972.97 * |
| 3310   | 11250  | Repairs/Maintenance         | BENCHMARK COMMUNITY BANK    | 1563 ADMIN 0323 | INTL REFUSE REPAIR   | 1,540.00   |
|        | 14300  | EAST END MOTOR CO INC       | EAST END MOTOR CO INC       | 225176          | INSP/SHOE/DRUM LNDFL | 1,808.90   |
|        | 21830  | LUCK STONE CORPORATION      | LUCK STONE CORPORATION      | IV-1011760200   | VDOT #57 VIRSO       | 1,084.11   |
| 3311   | 14300  | Repairs & Maint-Auto & Eq   | EAST END MOTOR CO INC       | 225649          | FLAT REPAIR KWHAUL   | 42.00      |
|        | 15560  | FARMVILLE WHSALE ELECTRIC   | FARMVILLE WHSALE ELECTRIC   | 760600          | PARTS FOR RICE REC   | 230.04     |
|        | 29985  | TRUCK ENTERPRISES LYNCHBERG | TRUCK ENTERPRISES LYNCHBERG | 112P31326       | LATCH HOOD HOLDDWN   | 61.86      |
|        | 29985  | TRUCK ENTERPRISES LYNCHBERG | TRUCK ENTERPRISES LYNCHBERG | 112P32308       | FILTERS              | 10.17      |
|        | 32926  | WRIGHT AUTO SUPPLY          | WRIGHT AUTO SUPPLY          | 249776          | CLVS ASSY/PIN/SPRING | 98.27      |
|        | 32926  | WRIGHT AUTO SUPPLY          | WRIGHT AUTO SUPPLY          | 249929          | OIL FILTER/OIL       | 130.91     |
|        | 32926  | WRIGHT AUTO SUPPLY          | WRIGHT AUTO SUPPLY          | 249956          | AIR FLTR/OIL/ABSRBNT | 421.99     |
|        | 32926  | WRIGHT AUTO SUPPLY          | WRIGHT AUTO SUPPLY          | 250316          | REFUSE TRK LED       | 30.02      |
| 3840   | 10254  | Contract Landfill - POS     | REPUBLIC SERVICES #974      | 0974-000618849  | TRASH COLLECTION     | 1,025.26 * |
|        | 10254  | REPUBLIC SERVICES #974      | REPUBLIC SERVICES #974      | 0974-000618850  | TRASH COLLECTION     | 436.15     |
|        | 10254  | REPUBLIC SERVICES #974      | REPUBLIC SERVICES #974      | 0974-000618851  | TRASH COLLECTION     | 244.61     |
| 3841   | 14723  | Purchase of Service - Rec   | EMANUEL TIRE OF VIRGINIA    | 504193          | TIRE RECYCLING       | 986.13 *   |
|        | 14723  | EMANUEL TIRE OF VIRGINIA    | EMANUEL TIRE OF VIRGINIA    | 504277          | TIRE RECYCLING       | 465.00     |
|        | 14723  | EMANUEL TIRE OF VIRGINIA    | EMANUEL TIRE OF VIRGINIA    | 504278          | TIRE RECYCLING       | 931.50     |
|        | 28866  | STEPS, INC                  | FEBRUARY 2023               |                 | RECYCLING            | 1,110.00   |
| 5110   | 28640  | Electrical Services         | SOUTHSIDE ELECTRIC COOP     | 114379001 0323  | DARLINGTON HGTS ELEC | 1,947.48   |
|        | 28640  | SOUTHSIDE ELECTRIC COOP     | SOUTHSIDE ELECTRIC COOP     | 114379003 0223  | VIRSO RECYCLING CTR  | 4,453.98 * |
|        | 31846  | DOMINION ENERGY VIRGINIA    | DOMINION ENERGY VIRGINIA    | 0599507431 0323 | RICE CONV SITE       | 69.27      |
|        | 31846  | DOMINION ENERGY VIRGINIA    | DOMINION ENERGY VIRGINIA    | 0670040567 0323 | CELL C PUMP STATION  | 123.17     |
|        | 31846  | DOMINION ENERGY VIRGINIA    | DOMINION ENERGY VIRGINIA    | 114204110 0323  | GREEN BAY CONV SITE  | 89.13      |
|        | 31846  | DOMINION ENERGY VIRGINIA    | DOMINION ENERGY VIRGINIA    | 4268948512 0323 | LANDFILL OFFICE      | 22.85      |
|        | 31846  | DOMINION ENERGY VIRGINIA    | DOMINION ENERGY VIRGINIA    | 5181167213 0323 | SCLHSE LEACHATE PUMP | 98.15      |
|        | 31846  | DOMINION ENERGY VIRGINIA    | DOMINION ENERGY VIRGINIA    | 7471653571 0323 | WORSHAM CONV SITE    | 263.93     |
|        | 31846  | DOMINION ENERGY VIRGINIA    | DOMINION ENERGY VIRGINIA    | 8535655636 0323 | LANDFILL SHOP        | 275.92     |
|        | 31846  | DOMINION ENERGY VIRGINIA    | DOMINION ENERGY VIRGINIA    | 8601161519 0323 | PROSPECT CONV SITE   | 67.84      |
|        | 31846  | DOMINION ENERGY VIRGINIA    | DOMINION ENERGY VIRGINIA    | 8970737501 0323 | SCALE HOUSE          | 16.81      |
|        | 31846  | DOMINION ENERGY VIRGINIA    | DOMINION ENERGY VIRGINIA    | 9176847250 0323 | LANDFILL SHELTER     | 125.27     |
| 5230   | 21319  | Telecommunications          | BRIGHTSPEED                 | 309553498 0223  | RICE CONV SITE       | 158.96     |
|        | 21319  | BRIGHTSPEED                 | BRIGHTSPEED                 | 309615846 0223  | TUGGLE CONV SITE     | 70.52      |
|        | 21319  | BRIGHTSPEED                 | BRIGHTSPEED                 | 309714661 0323  | PROSPECT CONV SITE   | 1,381.82 * |
|        |        |                             |                             |                 | ACCOUNT TOTAL        | 62.24      |
|        |        |                             |                             |                 | ACCOUNT TOTAL        | 74.94      |
|        |        |                             |                             |                 | ACCOUNT TOTAL        | 80.35      |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME                                    | INVOICE#        | DESCRIPTION          | AMOUNT       |
|-----------------|-------------------------------------------------------------|-----------------|----------------------|--------------|
| 5440            | 28869 Stiff O O INC<br>Portable Toilet Rental               | 310039285 0323  | WORSHAM CONV SITE    | 56.95        |
|                 |                                                             | 131056010 0223  | DARLINGTON HEIGHTS   | 51.47        |
|                 |                                                             | 131056010 0323  | DARLINGTON HGTS SITE | 51.47        |
|                 |                                                             | 743213759 0223  | VIRSO                | 74.69        |
|                 |                                                             | 743213759 0323  | VIRSO CONV SITE      | 76.86        |
|                 |                                                             | 242374982 0223  | CELL PHONE           | 23.22        |
|                 |                                                             | 242374982 0323  | CELL PHONE           | 23.22        |
|                 |                                                             |                 | ACCOUNT TOTAL        | 575.41 *     |
| 6008            | 14700 ELLINGTON ENERGY SERVICE<br>Vehicle & Powered Equip F | 1962            | KEROSENE             | 877.50       |
|                 |                                                             | 2329            | KEROSENE             | 877.50 *     |
|                 |                                                             |                 | ACCOUNT TOTAL        | 1755.00      |
| 6009            | 32926 WRIGHT AUTO SUPPLY<br>Vehicle & Powered Equip S       | 249904          | LUCAS OIL            | 67.00        |
|                 |                                                             | 249943          | TWLS/CLNR/GLVS/KNIVS | 64.00        |
|                 |                                                             | 249967          | GL BLAC              | 11.61        |
|                 |                                                             |                 | ACCOUNT TOTAL        | 141.61 *     |
| 6030            | 10259 AMAZON CAPITAL SERVICES<br>Non-Capital Equipment      | 1CRQ-6MKK-4TWG  | SHAFT SEAL REPLACMT  | 127.59       |
|                 |                                                             |                 | ACCOUNT TOTAL        | 127.59 *     |
|                 |                                                             |                 | MAJOR TOTAL          | 18,147.05 ** |
| 042400          | LANDFILL OPERATIONS                                         |                 |                      |              |
| 3011            | Maintenance of Roads                                        |                 |                      |              |
|                 | 21830 LUCK STONE CORPORATION                                | IV-101751839    | LANDFILL VDOT #57    | 477.04       |
|                 | 21830 LUCK STONE CORPORATION                                | IV-101751839    | LANDFILL VDOT #57    | 492.46       |
|                 | 21830 LUCK STONE CORPORATION                                | IV-101751839    | LANDFILL VDOT #3     | 485.26       |
|                 | 21830 LUCK STONE CORPORATION                                | IV-101751839    | LANDFILL VDOT #3     | 493.24       |
|                 |                                                             |                 | ACCOUNT TOTAL        | 1,948.00 *   |
| 3160            | 21105 LABELLA ASSOCIATES, D.P.C.<br>Professional Services   | 189361 22231331 | PE 23 ENG ANNL SVCS  | 14,353.75    |
|                 |                                                             |                 | ACCOUNT TOTAL        | 14,353.75 *  |
| 3310            | Repairs/Maintenance                                         |                 |                      |              |
|                 | 19221 JAMES RIVER EQUIPMENT                                 | P96502          | FLTR/WASHR/SCRW/BUSH | 1,242.37     |
|                 | 21811 LOWE'S                                                | 906704-KOCTTK   | JANITORIAL SUPPLIES  | 46.45        |
|                 | 32270 WATTS INDUSTRIAL EQUIPMNT                             | 509662          | RRP MANIFOLD JD200LC | 436.92       |
|                 | 32926 WRIGHT AUTO SUPPLY                                    | 250316          | F150 MAINT SUPPLIES  | 205.70       |
|                 |                                                             |                 | ACCOUNT TOTAL        | 1,931.44 *   |
| 3311            | Equipment Repairs & Maint                                   |                 |                      |              |
|                 | 11371 PEARSON EQUIPMENT COMPANY                             | 129393          | (1) DAY BREAKER      | 125.00       |
|                 | 11371 PEARSON EQUIPMENT COMPANY                             | 294681-LYN      | (1) WK BREAKER       | 375.00       |
|                 | 11491 ARC3 GASES                                            | 9662690         | CYLINDER RENTAL      | 30.24        |
|                 | 11491 ARC3 GASES                                            | 9688166         | SHIELDPRO/ACETYLENE  | 227.84       |
|                 | 12220 CARTER MACHINERY CO INC                               | 1325398         | 826H HOSE REPAIRS    | 3,803.21     |
|                 | 12282 CAVALIER HOSE & FITTINGS                              | 54282           | CAMLOCK PUMP ST      | 17.35        |



| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME                | INV#            | DESCRIPTION          | AMOUNT       |
|--------|-------|---------------|----------------------------|-----------------|----------------------|--------------|
| 5230   |       | 13369         | DIAMOND SPRINGS WATER INC  | 3062 3469705    | WATER COOLER RENT    | 8.95         |
|        |       | 13369         | DIAMOND SPRINGS WATER INC  | 3062 3521442    | (4) 5GL SPRING       | 34.31        |
|        |       | 14300         | EAST END MOTOR CO INC      | 225178          | VA ST INSP TRLR LNDF | 20.00        |
|        |       | 15597         | FERGUSON ENTERPRISES LLC   | 0428949         | POND PUMP REPR PRTS  | 45.81        |
|        |       | 16658         | GOODMAN TRUCK & TRACTOR    | 442777          | CHAMBER BR INT RD TR | 423.32       |
|        |       | 19221         | JAMES RIVER EQUIPMENT      | P96304          | FILTER               | 157.62       |
|        |       | 19221         | JAMES RIVER EQUIPMENT      | P96648          | JD200 RLR/NUT/OPNCEN | 565.29       |
|        |       | 21797         | LLEWELLYN METAL WORKS INC  | 09952           | METAL PCS/SHIMS      | 575.60       |
|        |       | 32926         | WRIGHT AUTO SUPPLY         | 249141          | DEGREASER 5 GALLONS  | 44.00        |
|        |       | 32926         | WRIGHT AUTO SUPPLY         | 249618          | SILICONE/SEALER      | 44.69        |
|        |       | 32926         | WRIGHT AUTO SUPPLY         | 249762          | BRAKE CHAMBER        | 59.99        |
|        |       |               |                            |                 | ACCOUNT TOTAL        | 6,558.22 *   |
| 6001   |       | 20600         | Office Supplies - Landfil  | 415 576271      | 902 XL BLK INK LNDFL | 116.22       |
|        |       |               | Telecommunications         |                 | LANDFILL             | 121.85       |
|        |       | 21319         | BRIGHTSPEED                | 309326764 0223  | CELL PHONE           | 80.33        |
|        |       | 31339         | VERIZON WIRELESS           | 242374982 0223  | CELL PHONE           | 80.33        |
|        |       | 31339         | VERIZON WIRELESS           | 242374982 0323  |                      | 282.51 *     |
|        |       |               |                            |                 | ACCOUNT TOTAL        | 282.51 *     |
| 6008   |       | 14700         | Fuel                       | 6698            | DIESEL               | 301.00       |
|        |       | 25247         | ELLINGTON ENERGY SERVICE   | 443703 63792K 6 | OFF ROAD DIESEL      | 7,983.04     |
|        |       |               |                            |                 |                      | 8,284.04 *   |
|        |       |               |                            |                 | ACCOUNT TOTAL        | 8,284.04 *   |
| 6009   |       | 23246         | Vehicle & Powered Equip S  | 233758          | 5GL HYD FLUID        | 449.75       |
|        |       |               | NAPA AUTO PARTS (APPOMATTO |                 |                      | 449.75 *     |
|        |       |               | Uniforms & Wearing Appare  |                 |                      |              |
|        |       | 27922         | CINTAS CORPORATION #524    | 4147471360      | UNIFORM RENTAL       | 71.88        |
|        |       | 27922         | CINTAS CORPORATION #524    | 4148168937      | UNIFORM RENTAL       | 68.60        |
|        |       | 27922         | CINTAS CORPORATION #524    | 4148868382      | UNIFORM RENTAL       | 68.61        |
|        |       | 27922         | CINTAS CORPORATION #524    | 41495574201     | UNIFORM RENTAL       | 92.49        |
|        |       |               |                            |                 | ACCOUNT TOTAL        | 301.58 *     |
| 6030   |       | 11250         | Non-Capital Equipment      | 1563 ADMIN 0323 | TOOLS/BOLT CUTTER    | 509.87       |
|        |       |               | BENCHMARK COMMUNITY BANK   |                 |                      | 509.87 *     |
|        |       |               |                            |                 | ACCOUNT TOTAL        | 509.87 *     |
|        |       |               |                            |                 | MAJOR TOTAL          | 34,735.38 ** |
|        |       |               |                            |                 | FUND TOTAL           | 52,882.43    |

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| MAJOR# | VENDOR | VENDOR                              | INV# | DESCRIPTION         | AMOUNT        |
|--------|--------|-------------------------------------|------|---------------------|---------------|
| ACCT#  | NUMBER | NAME                                |      |                     |               |
| 033200 |        |                                     |      |                     |               |
| 3196   | 25375  | PRJDC CIP<br>PIEDMONT RGNL JUVENILE | 2095 | DWNPMT ENERGY PRJCT | 150,000.00    |
|        |        |                                     |      | ACCOUNT TOTAL       | 150,000.00 *  |
|        |        |                                     |      | MAJOR TOTAL         | 150,000.00 ** |
|        |        |                                     |      | FUND TOTAL          | 150,000.00    |

FUND # - 741 PIEDMONT COURT SERVICES FUND

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME                                     | INVOICE#        | DESCRIPTION          | AMOUNT      |
|-----------------|--------------------------------------------------------------|-----------------|----------------------|-------------|
| 021400          | PIEDMONT COURT SERVICES                                      |                 |                      |             |
| 2700            | 31421 VACORP<br>Worker's Compensation                        | 102441 WC 4/4   | WORKERS COMP INS     | 54.26 *     |
| 3600            | 15241 FARMVILLE HERALD<br>Advertising                        | 222650 1610946  | PO AD FOR 13 WEEKS   | 54.26 *     |
| 5110            | 31846 DOMINION ENERGY VIRGINIA<br>Electrical Service         | 7218131923 0223 | ELECTRIC PCS         | 324.00 *    |
| 5420            | 28724 SRP CORPORATION LLC<br>Lease/Rent of Building          | RENT MARCH 23   | MARCH RENT 2023      | 324.00 *    |
| 5510            | 12595 COLE, BRITNEY<br>Travel - Mileage                      | REIMB 0223      | TRAVEL-MILEAGE       | 36.43 *     |
|                 | 22398 MIKIONIS BROOKE                                        | REIMB 0223      | TRAVEL MILEAGE       | 2,750.00 *  |
|                 | 22496 MITCHELL, TJYSHAWN                                     | REIMB 0223      | TRAVEL MILEAGE       | 2,750.00 *  |
|                 | 27170 REESE-THOMAS A ROCQUELLE                               | REIMB 0223      | TRAVEL MILEAGE       | 128.25      |
|                 | 28833 STATON REBECCA                                         | REIMB 0223      | TRAVEL MILEAGE       | 94.97       |
|                 | 31091 VITALE MATT                                            | REIMB 0223      | TRAVEL MILEAGE       | 145.41      |
|                 | 31352 VESLEY, JACKIE                                         | REIMB 0223      | TRAVEL-MILEAGE       | 34.06       |
|                 | 32682 WILLIAMSON DONALD                                      | REIMB 0223      | TRAVEL-MILEAGE       | 30.13       |
|                 | 32777 WOMACK ROCKY                                           | REIMB 0223      | TRAVEL-MILEAGE       | 102.18      |
|                 |                                                              |                 | TRAVEL-MILEAGE       | 150.65      |
|                 |                                                              |                 | TRAVEL MILEAGE       | 98.25       |
|                 |                                                              |                 | TRAVEL MILEAGE       | 100.21      |
|                 |                                                              |                 | TRAVEL MILEAGE       | 884.11 *    |
|                 |                                                              |                 | TRAVEL MILEAGE       | 4,048.80 ** |
| 097001          | PCS SUPERVISION FEES EXPENDITURES                            |                 |                      |             |
| 3199            | 28095 ALERE TOXICOLOGY SERV INC<br>PCS - Purchase of Service | L345980         | LAB CONFIRMS PROBATN | 82.64 *     |
| 5110            | 31846 DOMINION ENERGY VIRGINIA<br>PCS - Utilities            | 4324962309 0223 | ELECTRIC PCS         | 82.64 *     |
|                 | 31846 DOMINION ENERGY VIRGINIA                               | 7218131923 0223 | ELECTRIC PCS         | 132.66      |
| 5230            | 20904 KINEX NETWORKING SOLUTION<br>PCS - Telecommunications  | 2303-0015905    | PHONE PCS            | 170.98      |
|                 | 23933 SEGRA                                                  | 174057257 0223  | TELECOMMUNICATIONS   | 303.64 *    |
| 6001            | 20600 KEY OFFICE SUPPLY<br>PCS - Office Supplies             | 401 576326      | ELITE CARTRIDGES     | 68.87       |
|                 | 20600 KEY OFFICE SUPPLY                                      | 401 576573      | ELITE CARTRIDGE      | 296.82      |
|                 | 20600 KEY OFFICE SUPPLY                                      | 401 576574      | HEW DRUM CF232A      | 365.69 *    |
| 6012            | 17007 HR SPECIALIST<br>PCS - Books & Subscriptio             | PCS 0323        | YEARLY SUBSCRIPTION  | 119.98      |
|                 |                                                              |                 |                      | 37.43       |
|                 |                                                              |                 |                      | 101.99      |
|                 |                                                              |                 |                      | 259.40 *    |
|                 |                                                              |                 |                      | 199.00      |
|                 |                                                              |                 |                      | 199.00 *    |
|                 |                                                              |                 |                      | 1,210.37 ** |
|                 |                                                              |                 |                      | 5,259.17    |
|                 |                                                              |                 |                      | 804,919.96  |

Signed

\_\_\_\_\_

Title

\_\_\_\_\_

Date

\_\_\_\_\_

\_\_\_\_\_

Title

\_\_\_\_\_

Date

\_\_\_\_\_

\_\_\_\_\_

Title

\_\_\_\_\_

Date

\_\_\_\_\_



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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 11, 2023  
**Item #:** 8-d  
**Department:** County Administration  
**Staff Contact:** Cheryl Stimpson  
**Agenda Item:** Salaries

---

**SUMMARY:**

The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**COST:**

**ATTACHMENTS:** None.

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 11, 2023  
**Item #:** 9  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Agenda Item:** Highway Matters

---

**SUMMARY:**

- VDOT Resident Engineer, Scott D. Frederick, P.E., will be in attendance at the April meeting.
- Following the Board’s discussion with Scott concerning maintenance and road issues, the Board will wish to authorize a public hearing on the county six-year plan for the June 13, 2023 Board meeting.

**COST:**

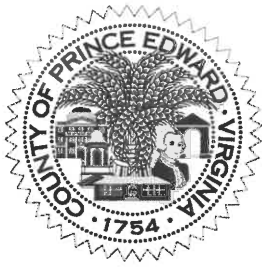
**ATTACHMENTS:** None.

**RECOMMENDATION:** None.

**SAMPLE MOTION:** I move the Board authorize a public hearing on the FY 24-29 Six-Year Plan and FY 24 Construction Program for Prince Edward County for the June 13 Board meeting.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 11, 2024  
**Item #:** 10  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley  
**Agenda Item:** Community Partner Updates

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**SUMMARY:** The following community partners will present an update to the Board at the March meeting:

- Melody Foster, Executive Director, Commonwealth Regional Council.
  
- Justine Young, Executive Director, Piedmont Senior Resources

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 11, 2023  
**Item #:** 11-a  
**Department:** Community Development  
**Staff Contact:** Robert Love  
**Agenda Item:** Public Hearing – Special Use Permit – Tim Boehmer

**SUMMARY:**

The County has received an application for a Special Use Permit from Tim Boehmer for a Special Use Permit to operate a storage shed manufacturing and retail facility on Tax Map Parcel 018-A-32 at 5865 Prince Edward Highway, Prospect, VA., which is zoned A-1, Agricultural Conservation, Attachment (1).

The public hearing notice was published in the March 29, 2023 and April 5, 2023 editions of the Farmville Herald, Attachment (2). The list of adjoining property owners and the sample letter sent to each can be found in Attachments (3) & (4).

The purpose of the Special Use is to allow for the location of a storage shed manufacturing and retail facility. The applicant stated that all operations related to the construction and painting of sheds will take place indoors. The applicant is proposing a 40 square foot pole sign and a 64 square foot building sign. Both sign types are allowed in the Zoning District per Section 3-104.5 (3). However, it has been the practice in recent Special Use Permit applications to limit site signage to a monument type. Section 3-104.5 (2) provides for “*Monument signs not exceeding four feet in height and 24 square feet in size, not more than one per business operation.*” Please note that the sign drawings most recently provided by the applicant depict signage significantly smaller than what is shown on the actual site plan itself and is well within signage regulations.

The Planning Commission held a public hearing on March 21 2023, no one spoke in opposition of the application and the County has received no correspondence opposing the request. The Planning Commission recommended approval with conditions, forwarding the request to the Board of Supervisors for Public Hearing. Attachment (6) is a list of updated Potential Conditions as recommended by the Planning Commission.

County staff is of the opinion the use is generally compatible with the zoning district and will have minimal impacts on surrounding properties as far as traffic and noise.

**Attachments:**

- 1. Special Use Permit Application
- 2. Notice of Public Hearing
- 3. List of adjoining property owners
- 4. Sample Letter sent to adjoining property owners
- 5. Plat of Tax Parcel
- 6. Potential Conditions
- 7. Excerpt of the draft minutes of the March 21, 2023 meeting of the Planning Commission

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Gilliam _____ | Pride _____    |
| Second _____ | Emert _____        | Jenkins _____ | Townsend _____ |
|              |                    | Jones _____   | Watson _____   |



**Board of Supervisors  
Agenda Summary**

**Recommendations:**

1. Conduct the Public Hearing and render a decision concerning the request for the Special Use.

**Recommended Motions:**

I move that the Board of Supervisors approve the Special Use Permit request by Tim Boehmer for a storage shed manufacturing and retail facility with the following conditions:

*(list of conditions)*

**OR**

I move that the Board of Supervisors deny the Special Use Permit request by Tim Boehmer for a storage shed manufacturing and retail facility with due to the following:

*(list reasons)*

**OR**

I move that the Board of Supervisors table the Special Use Permit request by Tim Boehmer for a storage shed manufacturing and retail facility until the next meeting in order to:

*(list reasons)*

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

PERMIT/APPLICATION NO \_\_\_\_\_  
 ZONING DISTRICT \_\_\_\_\_  
 MAGISTERIAL DISTRICT \_\_\_\_\_  
 DATE SUBMITTED \_\_\_\_\_

*County of Prince Edward*

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY APPLICATION  
 FOR SPECIAL USE PERMIT**

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION      SPECIAL EXCEPTION REQUESTED:  
 VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V. Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: Tim Boehmer  
 Applicant's Address: 136 Blue Mountain View Drive Fredericksburg PA  
 Applicant's Telephone Number: ( ) 434 6039010

Present Land Use: A-1

Legal Description of Property with Deed Book and Page No. or Instrument No. 202201893  
Recorded 9-7-2022

Tax Map # 018-A-32      Acreage: 6

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.)  
SEE Attachments

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.)

Height of Principal Building (s): Feet 22 Feet      Stories 1

**APPLICANT'S STATEMENT: (If not owner(s) of property):**

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

Signature of Applicant (if not property owner) \_\_\_\_\_ Date \_\_\_\_\_

**PROPERTY OWNER(S) STATEMENT:**

I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

Tim Boehmer      Date 15 Feb 2023  
 Signature of Property Owner(s)      Date  
Nathaniel Boehmer      Date 2-15-23  
 Signature of Property Owner(s)      Date  
 \_\_\_\_\_      Date \_\_\_\_\_  
 Signature of Property Owner(s)      Date

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00      Fee Received by Fullove      Date 2-22-2023

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Planning & Community Development  
 P. O. Box 382  
 Farmville, VA 23001  
 (434) 892-8837

**Subject** Narrative Statement  
**From** Timothy Boehmer  
<betterbuiltsheds@yahoo.com>  
**To:** Timothy Boehmer  
<betterbuiltsheds@yahoo.com>  
**Date** Today at 2:44 PM

Prince Edward County Application Narrative Statement.

1. Storage sheds will be built indoors
2. Painting of buildings will be indoors
3. Hours of operation for manufacturing and retail  
will be 6AM-6PM Monday-Saturday

Please refer to attached overview of business operational layout to include built buildings, materials signage for business and designated parking.

Thank you,  
Tim  
434-603-9010  
Fax # 717-933-2418

Sent from Mail for Windows 10



**From:** Frederick, Scott <scott.frederick@vdot.virginia.gov>  
**Sent:** Monday, March 13, 2023 2:49 PM  
**To:** rlove@co.prince-edward.va.us  
**Subject:** Re: Better Built Sheds LLC SUP application

Robert,

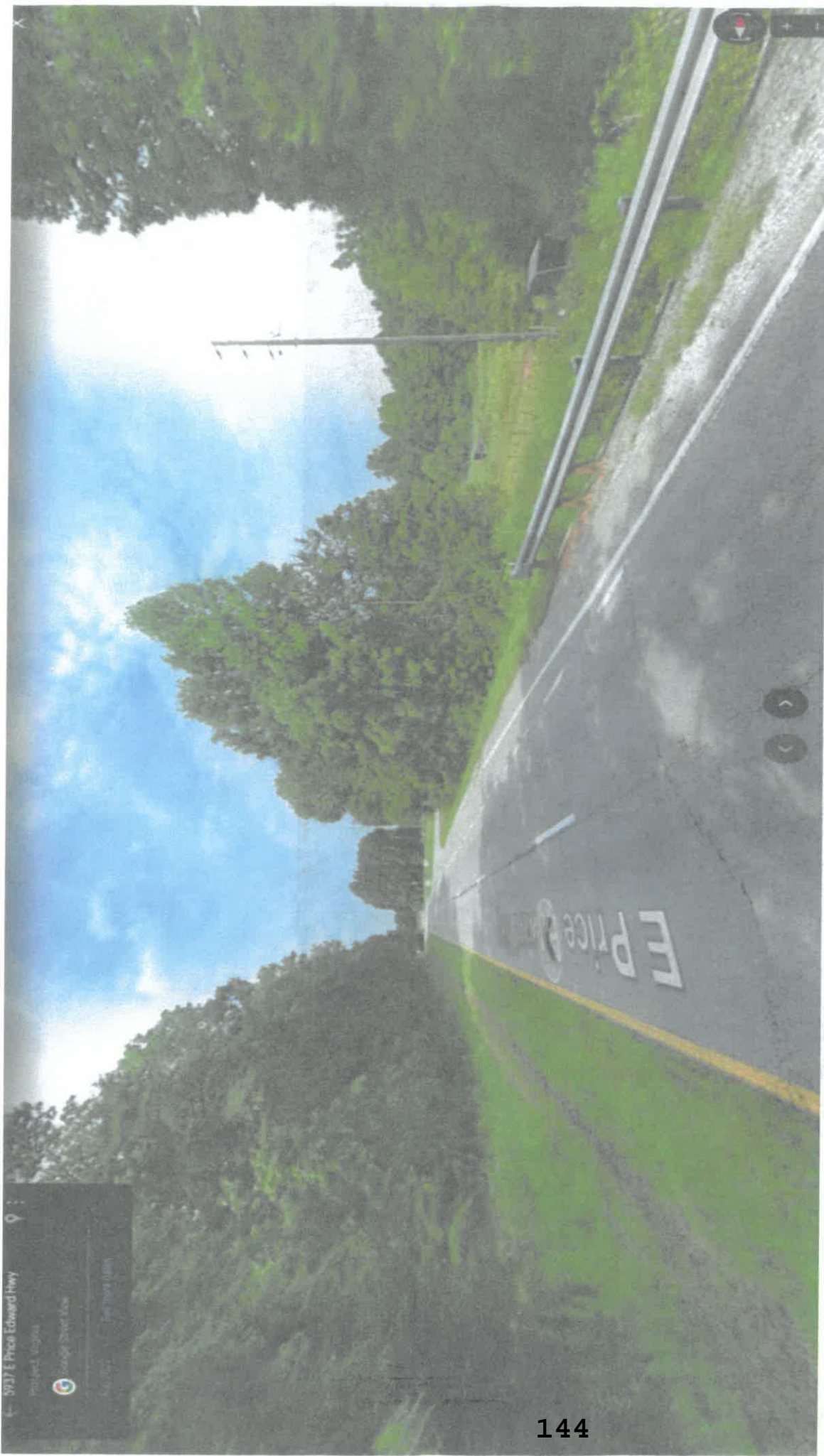
I met with Mr. Nate Boehmer about 3 weeks ago on the site. The entrances are adequate for his purposes. That facility has been used for several different commercial purposes over the years. I believe manufacturing and sales of sheds will be less volume than some of the previous uses.

I told him while visiting him that he can not place storage sheds in the VDOT ROW. I believe the ROW stops in the middle of the grass island. He said the plats are confusing at the tax office. Are yo unable to help get a copy of the recorded plat for his property?



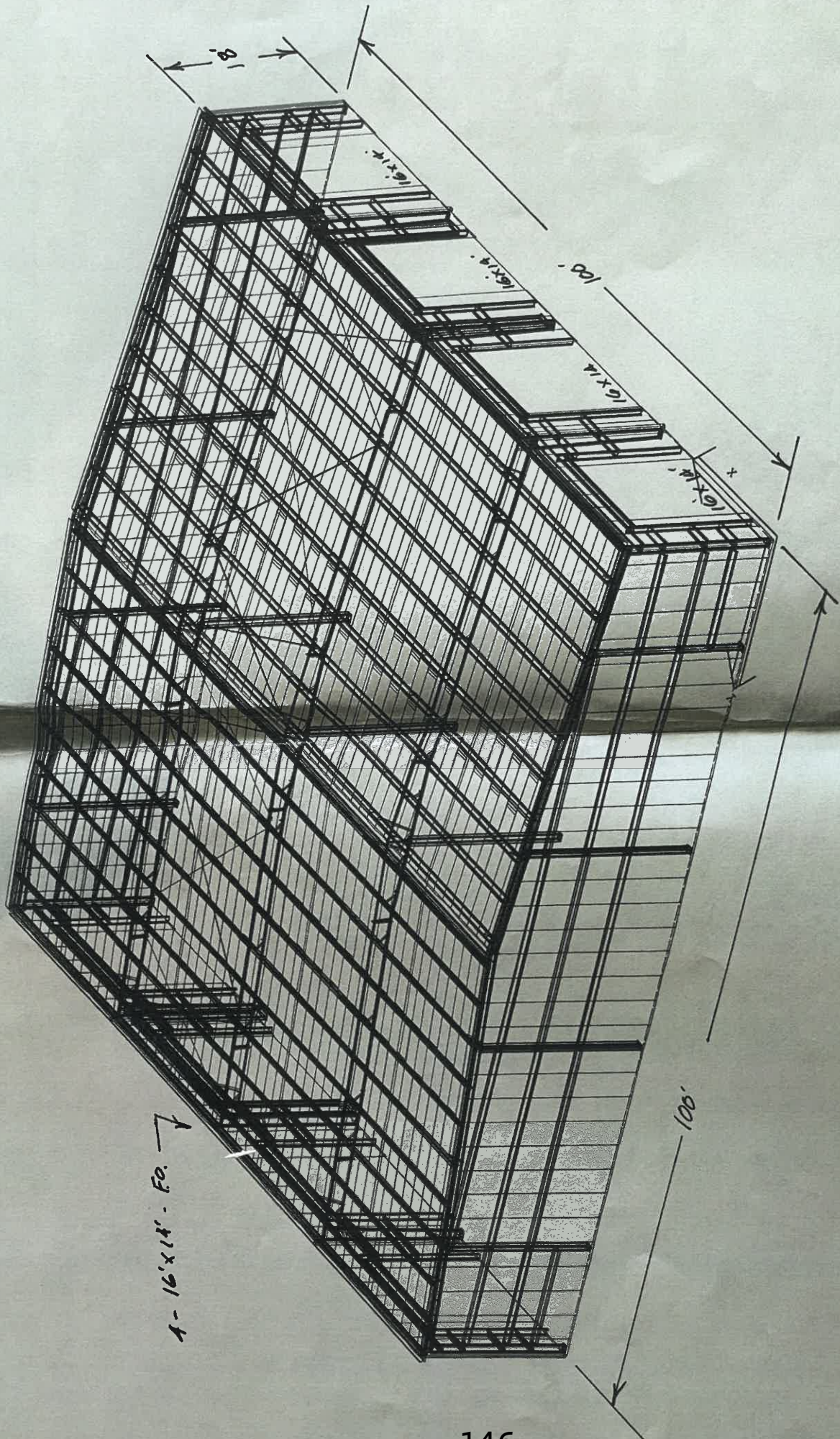
















96-120"

48-60"

Wall Mounted Exterior Sign



24"

24"

24" X 24" ACM Double Sided Roadside Sign

\*Orders placed before 2:00pm can be ready for pick by 5:00pm the next business day.  
(Next day rush fee for orders placed after 2:00pm is 40% extra, Same day rush fee is 100% extra)

**Waiver of Liability Terms:**

Nouveau, we take pride in precision, but the final examination for accuracy is your responsibility. Before giving approval, please examine all proofs carefully for the accuracy information presented, as well as spelling, punctuation, numbers, graphics, colors, and general layout. In the event that we have miscommunicated regarding your original design, we will be happy to provide a second proof free of charge if needed. If further revisions are required after approval has been received, additional charges will be incurred.

- Artwork has my approval-NO CHANGES NEEDED.
- Artwork has my approval with indicated changes. I DO NOT NEED ANOTHER LAYOUT.
- Please make indicated changes. I WISH TO SEE ANOTHER LAYOUT.

To approve proof please email a signed copy at [nouveau.amyrose@gmail.com](mailto:nouveau.amyrose@gmail.com) or respond in email stating "proof approved"

Name \_\_\_\_\_

Date \_\_\_\_\_

**SIGNOFF**



Please publish the following public hearing notice in **THE FARMVILLE HERALD** on Wednesday, March 29, 2023 and Wednesday, April 5, 2023.

---



### NOTICE OF PUBLIC HEARING

The Prince Edward County Board of Supervisors will hold PUBLIC HEARINGS on Tuesday, April 11, 2023 commencing at 7:30 p.m. in the Board of Supervisors Room, Prince Edward County Courthouse, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, Virginia, to receive citizen input prior to considering the following:

1. A request by Tim Boehmer for a Special Use Permit to operate a storage shed manufacturing and retail facility on Tax Map Parcel 018-A-32 at 5865 Prince Edward Highway, Prospect, VA.
2. A request by Elam Road Solar, LLC for a Special Use Permit to construct and operate a 3 MWac community solar energy facility on a 33 acre portion of Tax Map Parcels 031-A-16, containing a total of 136+/- acres, which is zoned A-1, Agricultural Conservation.
3. Pursuant to §15.2-2316.8(B) of the *Code of Virginia*, consideration of a siting agreement by Elam Road Solar, LLC, to construct and operate a 3 MWac community solar energy facility on Tax Map Parcel 031-A-16, on Elam Road, Pamplin, VA.
4. An Ordinance Amendment to amend Appendix B – Zoning of the Prince Edward County Code, with additional definitions of expanded uses and use types, description of development standards, and adjustment of setbacks for accessory structures.

Citizen input for Public Hearings will be received through: (1) in-person participation; (2) remote participation by calling **1-844-890-7777**, Access Code # **390313**; or (3) by written comments mailed to: Board of Supervisors, P.O. Box 382, Farmville, VA 23901. Please limit word count to no more than 500 words. Comments must be received by 2:00 p.m. the day of the meeting.; via email to [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us); or via facsimile at 434-392-6683. Based on the number of speakers, the Chair will determine the time allotted to each. Citizens may also view the monthly Board of Supervisor meeting live (no public input) at the County's YouTube Channel by using the link on the County website under Meetings & Public Notices.

Additional information regarding the proposed ordinance amendment, special use permits and solar siting agreement is available for public review on the County's web site at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us) or in the Prince Edward County Administrator's Office, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, VA. It is the County's intent to comply with the Americans with Disabilities Act. Should you have questions or require special accommodations, please contact the County Administrator's Office at 434-392-8837.

###



# Prince Edward County

## Special Use Permit

Applicant: Tim Boehmer

Tax Map:

018-A-32

### Schedule B

List of adjoining Property owners and mailing addresses for the property for a storage shed manufacturing and retail facility.

| Parcel ID | Owner                             | Address                                          | Note |
|-----------|-----------------------------------|--------------------------------------------------|------|
| 018-10-4  | CAROLINE B. SMITH                 | 13 RHODIES ROAD<br>23960 PROSPECT, VA            |      |
| 018-10-5  | STEVE M. WADE                     | 101 RHODIES ROAD<br>VA 23960 PROSPECT,           |      |
| 018-11-6  | KARNARD OMAR & LILTASHA BERRYMAN  | 157 RHODIES ROAD<br>VA 23960 PROSPECT,           |      |
| 018-11-13 | DEANNA D. VERSCHAEVE              | 171 RHODIES ROAD<br>VA 23960 PROSPECT,           |      |
| 018-A-10  | ELIZABETH SUSAN CAMPBELL          | 5695 PRINCE EDWARD HIGHWAY<br>PROSPECT, VA 23960 |      |
| 018-8-2A  | THOMAS E. & DANAE W. O'BRIEN      | 1966 HIDDEN LAKE ROAD<br>VA 23960 PROSPECT,      |      |
| 018-4-1   | B.T. FRIEND CO.                   | P.O. BOX 218<br>23901 FARMVILLE, VA              |      |
| 018-A-32  | NATHANIEL J. & TIMOTHY K. BOEHMER | 1314 FEATHERFIN ROAD<br>VA 23960 PROSPECT,       |      |
|           |                                   |                                                  |      |
|           |                                   |                                                  |      |
|           |                                   |                                                  |      |
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**BOARD OF SUPERVISORS**

Llew W. Gilliam, Jr.  
Chair

Pattie Cooper-Jones  
Vice Chair

J. David Emert  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride, Ed.D.  
Jerry R. Townsend  
B. VonCannon Watson



**COUNTY OF PRINCE EDWARD, VIRGINIA**

**Director of Planning and  
Community Development**

Robert Love

Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901

Office: (434) 414-3037  
Fax: (434) 392-6683

rlove@co.prince-edward.va.us  
www.co.prince-edward.va.us

March 29, 2023

To: Property Owners

From: Robert Love, Director of Planning and Community Development

Subject: Special Use Permit Request – Tim Boehmer

The Prince Edward County Board of Supervisors will hold a public hearing on Tuesday, April 11, 2023 at 7:30 p.m. to receive citizen input on a request by Tim Boehmer for a Special Use Permit to operate a storage shed manufacturing and retail facility on Tax Map Parcel 018-A-32 at 5865 Prince Edward Highway, Prospect, VA. The parcel is zoned A-1, Agricultural Conservation and the proposed use requires approval of a Special Use Permit in this zoning district.

You are receiving this notice because you own land in the vicinity of the property requested to be approved for the special use permit. Following the hearing the Prince Edward County Board of Supervisors may vote to recommend approval or denial of the request.

Instructions of how to listen or participate in the meeting and public hearing are contained on the reverse side of this letter. If you have any questions or comments, please do not hesitate to contact me at: 434-414-3037 or by email at: rlove@co.prince-edward.va.us

Respectfully,

Robert Love

Director of Planning and Community Development

# Tim Boehmer SUP - TM# 018-A-32



March 13, 2023

- Road Centerline
- Address Points
- Farmville Boundary
- Parcel Labels
- County Boundary

1:2,257

0 80 160 320 ft

0 25 50 100 m

Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Special Use Permit – Tim Boehmer  
Tax Parcel Map #: 018-A-32  
POTENTIAL CONDITIONS

**SITE PLAN**

1. Development activities on the site shall be limited to those as specified in the Special Use Permit Application and Site Plan. The final locations of incidental facilities may be adjusted provided no such adjustment violates any buffers, setbacks, or other statutory requirement. The concepts reflected in the filed special use permit dated 2/15/2023 are hereby made part of these development conditions.
2. Final site plan approval for the Storage Shed Manufacturing & Retail Facility shall be submitted to the Prince Edward County Community Development Department for final review and approval pursuant to Appendix B of the Prince Edward County Code (Zoning Ordinance).
3. Any proposed expansion of the operation, change of activities or additional facilities or activities shall be submitted to the Prince Edward County Planning and Community Development office for review prior to implementation. Any changes may be subject to Permit amendment procedures, including Public Hearings.
4. All buildings within the property shall be developed as a cohesive entity ensuring that building placement, architectural treatment, parking lot lighting, landscaping, trash disposal, vehicular and pedestrian circulation and other development elements work together functionally and aesthetically.
5. All landscaping shall be mulched and maintained to the reasonable satisfaction of the Prince Edward County Planning and Community Development Director. Any vegetation found to be of poor condition shall be replaced and/or improved at the reasonable direction of the Planning and Community Development Director or his designee.

**ENVIRONMENTAL**

6. All pollution control measures, erosion and sediment control measures, storm water control facilities, and all construction activities shall comply with the requirements of the appropriate federal, state, and local regulations and ordinances.
7. All facilities for the provision of potable water and sanitation and wastewater disposal systems shall be approved by the appropriate local, state, or federal agency including but not limited to Virginia Department of Health, Virginia Departments of Environmental Quality, Environmental Protection Agency, etc.
8. Any development activities of a structural or land disturbing nature not specifically addressed by these Conditions shall be in conformance with applicable provisions of federal, state, and local statutes and regulations.

**TRANSPORTATION**

9. All entrance permits must be authorized by the Virginia Department of Transportation.

10. All internal roads used for public access shall be of compacted earth or have a minimum of a four (4) inch stone base and shall be paved with concrete, asphalt, or durable pervious paving material.
11. Adequate area shall be provided on site to accommodate parking of all employees and patrons. It shall be the responsibility of the Permittee to assure that employees and patrons park only on site and not on any highway right-of-way, or on adjoining or adjacent parcels unless written consent is provided by the owner or owners thereof.
12. No storage shed building may be located closer than 10 feet from any property line nor be placed within VDOT right-of-way.

### **GENERAL**

13. Hours of operation shall be limited to Monday thru Saturday 7 a.m. to 7 p.m. No Sunday operations are permitted.
14. Site signage shall be limited to a monument and storefront sign, as specified in Appendix B – Zoning, Section 3-104.5 (2) and Section 3-104.5 (3).
15. All exterior lighting shall be designed and installed so as to minimize glare onto adjoining properties or any public access road. All lighting shall be full cut-off type fixtures.
16. Outdoor storage of building materials and trash containers shall be situated at the rear of buildings and shall be appropriately screened per Prince Edward Zoning Ordinance, Section 4-200.15.
17. The Permittee is responsible for the appearance of the site including litter pick-up and other orderly site appearance.
18. This Permit is non-transferable, except and unless written notice from the Permittee regarding the transfer, and a signed document from the proposed new Permittee is received by the Planning and Community Development Office which states that the new Permittee agrees to comply with all terms and Conditions imposed with the original Permit Issuance. If the proposed new Permittee desires to amend the original Permit Conditions, amendments must be addressed by the Prince Edward County Planning Commission and Board of Supervisors through the Special Use Permit process.
19. Failure of Permittee to full conform to all terms and conditions may result in revocation of this Special Use Permit if said failure or failures are not corrected or addressed to the satisfaction, not to be unreasonably withheld, of the County within thirty (30) days of written notice from the County.



The following is an excerpt of the draft minutes of the regular meeting of the Prince Edward County Planning Commission held March 21, 2023.

**In Re: Public Hearing – Special Use Permit, Tim Boehmer, Storage Shed Manufacturing & Retail Facility**

Chairman Prengaman announced this was the date and time scheduled to receive citizen input prior to considering a request from Tim Boehmer for a Special Use Permit to construct and operate a storage shed manufacturing and retail facility on Tax Map Parcel 018-A-32, at 5865 Prince Edward Highway, Prospect, Virginia. Notice of this hearing was advertised according to law in the Wednesday, March 8, 2023 and Wednesday, March 15, 2023 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Love stated the County has received an application request from Tim Boehmer for a Special Use Permit to construct and operate a storage shed manufacturing and retail facility on Tax Map Parcel 018-A-32, at 5865 Prince Edward Highway, Prospect, Virginia, which is zoned A-1, Agricultural Conservation.

The purpose of the Special Use is to allow for the location of a storage shed manufacturing and retail facility. The applicant stated that all operations related to the construction and painting of sheds will take place in the new 100' x 100' building. The applicant is proposing a 40 square foot pole sign and a 64 square foot building sign. Both sign types are allowed in the Zoning District per Section 3-104.5 (3) which specifies "Storefront signs not exceeding four feet in height and 16 feet in width, not more than one per business operation" and Section 3-104.5(5) which specifies "Pole signs not exceeding 40 square feet placed with the bottom no more than six feet from the ground, not more than one per business operation." However, it has been the practice in recent Special Use Permit applications to limit site signage to a monument type. Section 3-104.5 (2) provides for "Monument signs not exceeding four feet in height and 24 square feet in size, not more than one per business operation." Please note that the sign drawings most recently provided by the applicant depict signage significantly smaller than what is shown on the actual site plan itself and is well within signage regulations.

Mr. Love stated that the applicant has amended the signs to a 48-60 by 96-120 wall sign, and the other is a 24 by 24 double-sided road sign, which is a little smaller than what the site plan showed. He said VDOT has reviewed this and stated the entrances can be reused for this use.

Commissioner Weiss questioned if the signs will be standalone and lighted; he also asked if the entrances can be used. Mr. Love stated we need clarification from the applicant on total sign height of the circle [-shaped] sign. Some discussion followed.

Commissioner Paige asked if the business will be operating from 6:00 a.m. until 6:00 p.m., six days a week, as the 6:00 a.m. start may infringe on the "quiet hours" in the morning. Mr. Love stated the hours of operations are listed in the Potential Conditions; this can be amended.

Timothy Boehmer stated he has made application to operate his business at the old Noah's Ark location and use the building as storage. He said the road sign will be a circle sign on a pole and is smaller than the existing [sign] and will conform to County regulations. He said the sign on the building will be dimly-lit. He said there is the possibility of 20-30 local employees. Mr. Boehmer said construction will be a 100' x 100' building, there will need to be some leveling of the ground; he said the old building will have an uplift and will complement both the old and new.

Commission Fuller asked if how many units are expected to be placed in the showroom at one time. Mr. Boehmer said there will be a retail side and a manufacturing side; he said the existing layout works perfectly and they will not change the land as the property is ideal for the site plan. He added sales will be out front with approximately 15-20 units, and the majority of the staging will be in the back.

Chairman Prengaman opened the public hearing.

Chairman Prengaman stated 6:00 a.m. is early and asked if Mr. Boehmer would be comfortable opening at 7:00 a.m.; Mr. Boehmer said that is fine.

Commissioner Womack asked if all construction will be done inside the 100 x 100 square foot building; Mr. Boehmer answered in the affirmative.

Commissioner Weiss asked Mr. Boehmer to explain the site plan. Mr. Boehmer stated in the future they may use the lean-to to protect the lumber and would be used for storage.

There being no one further wishing to speak, Chairman Prengaman closed the public hearing.

Commissioner Sandlin said this is a good business for that site.

Chairman Prengaman said monument signs are preferred in order for this to be more consistent with other signage in the County. Mr. Boehmer said he had no objection to using a monument-style sign.

Chairman Prengaman stated the monument sign will not be lit and the sign on the building will be a low-lit sign.

Mr. Boehmer explained his request for the 6:00 a.m. opening time is due to the summer heat in the building [where the sheds will be built].

Commissioner Womack asked if the building will be insulated; Mr. Boehmer said that it will be insulated.

Commissioner Paige stated said there is a business near this location that does create noise, with their trucks and equipment. He added there is a subdivision behind this proposed location.

Chairman Prengaman asked if Mr. Boehmer would agree to changing the hours to 7:00 a.m. to 7:00 p.m. Mr. Boehmer agreed.

Commissioner Weiss asked for examples of incidental facilities. Mr. Love said it wouldn't affect this site, but if it were a site that required stormwater or grading, a same-size building could be placed on a different location if they had to move it, such as the lean-to could be moved on another side [of the property] depending on the topography.

Chair Prengaman asked the Commissioners to review the potential conditions.

Commissioner Weiss made a motion, seconded by Commissioner Peery, to recommend to the Board of Supervisors the Special Use Permit from Tim Boehmer for a Special Use Permit to construct and operate a storage shed manufacturing and retail facility on Tax Map Parcel 018-A-32, at 5865 Prince Edward Highway, Prospect, Virginia, with the following conditions; the motion carried:

|      |                           |      |        |
|------|---------------------------|------|--------|
| Aye: | Brad Fuller               | Nay: | (None) |
|      | Llew W. Gilliam, Jr.      |      |        |
|      | Preston Hunt              |      |        |
|      | Clifford Jack Leatherwood |      |        |
|      | Whitfield M. Paige        |      |        |
|      | John "Jack" W. Peery, Jr. |      |        |
|      | John Prengaman            |      |        |
|      | Teresa Sandlin            |      |        |
|      | Rhett Weiss               |      |        |
|      | Henry Womack              |      |        |

Special Use Permit – Tim Boehmer

Tax Parcel Map #: 018-A-32

POTENTIAL CONDITIONS

SITE PLAN

1. Development activities on the site shall be limited to those as specified in the Special Use Permit Application and Site Plan. The final locations of incidental facilities may be adjusted provided no such adjustment violates any buffers, setbacks, or other statutory requirement. The concepts reflected in the filed special use permit dated 2/15/2023 are hereby made part of these development conditions.
2. Final site plan approval for the Storage Shed Manufacturing & Retail Facility shall be submitted to the Prince Edward County Community Development Department for final review and approval pursuant to Appendix B of the Prince Edward County Code (Zoning Ordinance).
3. Any proposed expansion of the operation, change of activities or additional facilities or activities shall be submitted to the Prince Edward County Planning and Community Development office for review prior to implementation. Any changes may be subject to Permit amendment procedures, including Public Hearings.
4. All buildings within the property shall be developed as a cohesive entity ensuring that building placement, architectural treatment, parking lot lighting, landscaping, trash disposal, vehicular and pedestrian circulation and other development elements work together functionally and aesthetically.
5. All landscaping shall be mulched and maintained to the reasonable satisfaction of the Prince Edward County Planning and Community Development Director. Any vegetation found to be of poor condition shall be replaced and/or improved at the reasonable direction of the Planning and Community Development Director or his designee.

ENVIRONMENTAL

6. All pollution control measures, erosion and sediment control measures, storm water control facilities, and all construction activities shall comply with the requirements of the appropriate federal, state, and local regulations and ordinances.
7. All facilities for the provision of potable water and sanitation and wastewater disposal systems shall be approved by the appropriate local, state, or federal agency including but not limited to Virginia Department of Health, Virginia Departments of Environmental Quality, Environmental Protection Agency, etc.
8. Any development activities of a structural or land disturbing nature not specifically addressed by these Conditions shall be in conformance with applicable provisions of federal, state, and local statutes and regulations.

TRANSPORTATION

9. All entrance permits must be authorized by the Virginia Department of Transportation.
10. All internal roads used for public access shall be of compacted earth or have a minimum of a four (4) inch stone base and shall be paved with concrete, asphalt, or durable pervious paving material.
11. Adequate area shall be provided on site to accommodate parking of all employees and patrons. It shall be the responsibility of the Permittee to assure that employees and patrons park only on site and not on any highway right-of-way, or on adjoining or adjacent parcels unless written consent is provided by the owner or owners thereof.
12. No storage shed building may be located closer than 10 feet from any property line nor be placed within VDOT right-of-way.



GENERAL

13. Hours of operation shall be limited to Monday thru Saturday 7 a.m. to 7 p.m. No Sunday operations are permitted.
14. Site signage shall be limited to a monument and storefront sign, as specified in Appendix B – Zoning, Section 3-104.5 (2) and Section 3-104.5 (3).
15. All exterior lighting shall be designed and installed so as to minimize glare onto adjoining properties or any public access road. All lighting shall be full cut-off type fixtures.
16. Outdoor storage of building materials and trash containers shall be situated at the rear of buildings and shall be appropriately screened per Prince Edward Zoning Ordinance, Section 4-200.15.
17. The Permittee is responsible for the appearance of the site including litter pick-up and other orderly site appearance.
18. This Permit is non-transferable, except and unless written notice from the Permittee regarding the transfer, and a signed document from the proposed new Permittee is received by the Planning and Community Development Office which states that the new Permittee agrees to comply with all terms and Conditions imposed with the original Permit Issuance. If the proposed new Permittee desires to amend the original Permit Conditions, amendments must be addressed by the Prince Edward County Planning Commission and Board of Supervisors through the Special Use Permit process.
19. Failure of Permittee to full conform to all terms and conditions may result in revocation of this Special Use Permit if said failure or failures are not corrected or addressed to the satisfaction, not to be unreasonably withheld, of the County within thirty (30) days of written notice from the County.

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 11, 2023  
**Item #:** 11-b  
**Department:** Community Development  
**Staff Contact:** Robert Love  
**Agenda Item:** Public Hearing – Special Use Permit – Elam Road Solar LLC

**SUMMARY:** The County has received an application for a Special Use Permit from Elam Road Solar LLC construct and operate a 3MWac community solar energy facility on a 33-acre portion of Tax Map Parcel 031-A-16, containing a total of 136+/- acres, which is zoned A-1, Agricultural Conservation, Attachment (1). *\*NOTE: The complete SUP application is 100+ pages. If you wish to review it, please click [here](#); a printed copy is available in the County Administrator's Office.*

The public hearing notice was published in the March 29, 2023 and April 5, 2023 editions of the Farmville Herald, Attachment (2). The list of adjoining property owners and the sample letter sent to each can be found in Attachments (3) and (4). Attachment (5) is a copy of the tax map page that depicts the tax map parcel of the parcel and surrounding property. The parcel is outlined in blue.

The purpose of the Special Use is to allow for the location of a community solar energy generation facility. The applicant stated that the proposed facility will not be seen nor heard and will not impact adjacent properties. The facility will not generate noise, light, dust, odor, fumes, or vibrations. Water quality will be addressed according to Virginia Stormwater Management Permit requirements and the site will not generate any significant amount of traffic with the main traffic occurring temporarily during the construction phase.

The Planning Commission held a public hearing on March 21 2023, two residents spoke in opposition of the application and the County received one letter of opposing the request. The Planning Commission recommended approval with conditions, forwarding the request to the Board of Supervisors for Public Hearing. Attachment (6) is a list of updated Potential Conditions as recommended by the Planning Commission.

County staff is of the opinion the use is generally compatible with the zoning district and will have minimal impacts on surrounding properties as far as traffic and noise.

**Attachments:**

- 1. Special Use Permit Application
- 2. Notice of Public Hearing
- 3. List of adjoining property owners
- 4. Sample Letter sent to adjoining property owners
- 5. Plat of Tax Parcel
- 6. Potential Conditions
- 7. Excerpt of the draft minutes of the March 21, 2023 meeting of the Planning Commission

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Gilliam _____ | Pride _____    |
| Second _____ | Emert _____        | Jenkins _____ | Townsend _____ |
|              |                    | Jones _____   | Watson _____   |



**Board of Supervisors  
Agenda Summary**

**Recommendation:**

1. Conduct the public hearing and render a decision on the Special Use.

**Recommended Motions:**

I move that the Board of Supervisors approve the Special Use Permit request by Elam Road Solar LLC for a proposed 3MWac community solar energy facility with the following conditions:

*(list of conditions)*

**OR**

I move that the Board of Supervisors deny the Special Use Permit request by Elam Road Solar LLC for a proposed 3MWac community solar energy facility due to the following:

*(list reasons)*

**OR**

I move that the Board of Supervisors defer a decision on the Special Use Permit request by Elam Road Solar LLC for a proposed 3MWac community solar energy facility until the next meeting in order to:

*(list reasons)*

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PERMIT/APPLICATION NO \_\_\_\_\_  
ZONING DISTRICT \_\_\_\_\_  
MAGISTERIAL DISTRICT \_\_\_\_\_  
DATE SUBMITTED \_\_\_\_\_

*County of Prince Edward*

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY APPLICATION  
FOR SPECIAL USE PERMIT**

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION      SPECIAL EXCEPTION REQUESTED:  
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V, Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: Elam Road Solar, LLC  
Applicant's Address: 107 5th Street SE, Charlottesville, VA 22902  
Applicant's Telephone Number: (502) 373309

Present Land Use: Zoned A-1, previously farmed

Legal Description of Property with Dead Book and Page No. or Instrument No. n/a

Tax Map # 031-A-16      Acreage: 136 acres

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) See project narrative

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) See project narrative

Height of Principal Building (s): Feet <20ft panel height      Stories \_\_\_\_\_

**APPLICANT'S STATEMENT: (if not owner(s) of property):**

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

Geoffrey Suttle      Geoffrey Suttle  
Authorized Signatory  
Signature of Applicant (if not property owner)

02/07/2023  
Date

**PROPERTY OWNER(S) STATEMENT:**

I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

Suzette H. Coleman  
Signature of Property Owner(s)

02/07/2023  
Date

\_\_\_\_\_  
Signature of Property Owner(s)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Property Owner(s)

\_\_\_\_\_  
Date

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

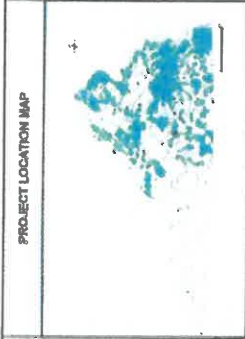
Application Fee \$300.00      Fee Received by Robert Love      Date 02/07/2023

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Planning &  
Community Development  
P. O. Box 382  
Farmville, VA 23901  
(434) 392-8837





**NOTES**

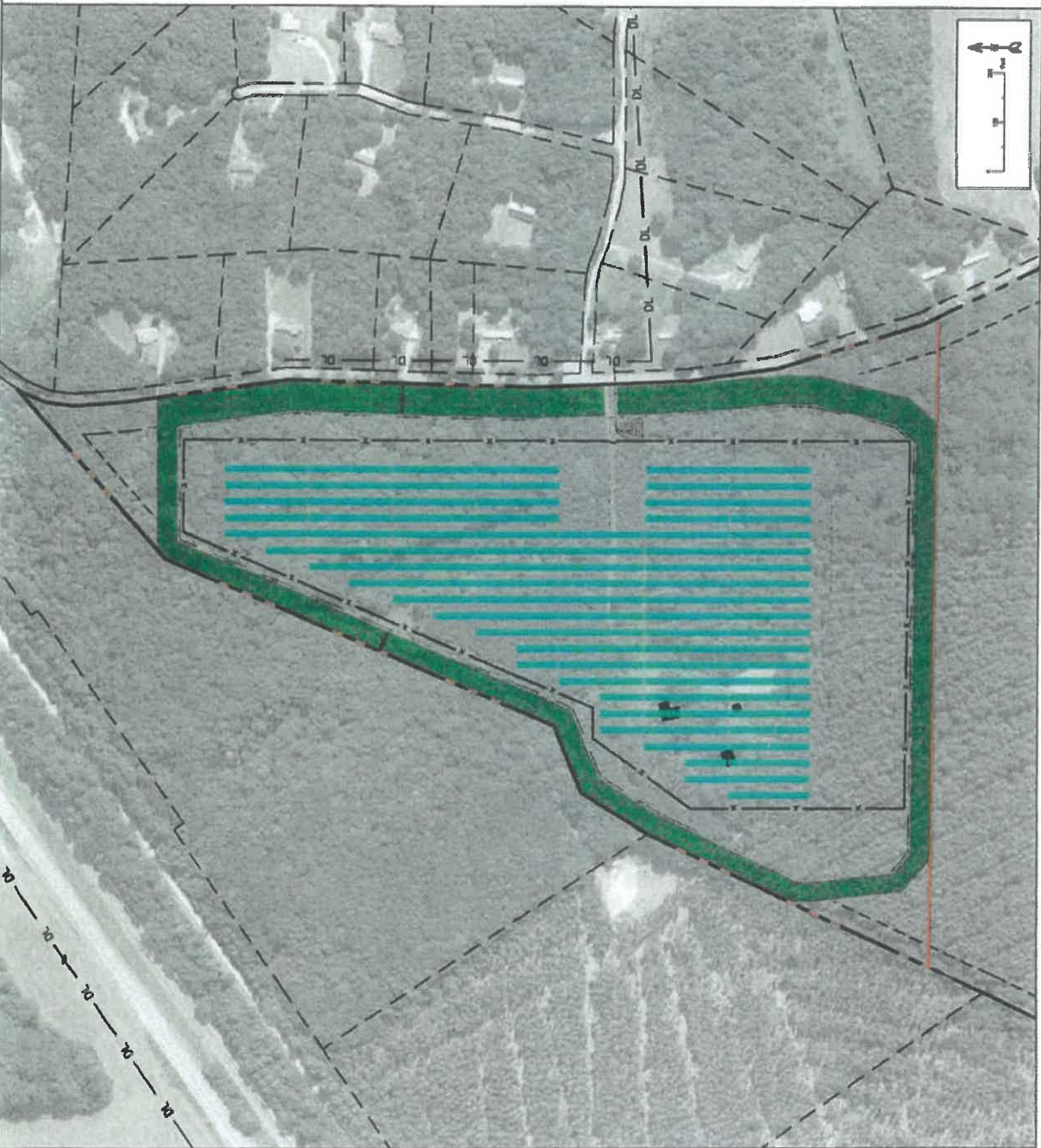
CONCEPTUAL DESIGN  
DESIGN SUBJECT TO OVERLAYS, ORDINANCES OF COUNTY, STATE, AND FEDERAL  
REGULATORY COMMISSIONS. FINAL DESIGNER RESERVES THE RIGHT TO  
MODIFY, AMEND, AND/OR REDESIGN WITHOUT NOTICE.

**LEGEND**

|  |                                          |
|--|------------------------------------------|
|  | PROJECT PERIMETER BOUNDARY               |
|  | 17' AEDT OR PROXIMITY BOUNDARY REFERENCE |
|  | PROPOSED ACCESS ROAD AND UTILITY         |
|  | SPECIAL USE PERMIT BOUNDARY              |
|  | CONCEPTUAL LAYOUT OF SOLAR PANELS        |
|  | CONCEPTUAL ACCESS ROAD                   |
|  | CONCEPTUAL PV ARRAY                      |
|  | CONCEPTUAL ELECTRICAL SYSTEM             |
|  | CONCEPTUAL INTERCONNECTION               |
|  | INTERCONNECTION POINT                    |
|  | POINT OF INTERCONNECTION                 |
|  | CONCEPTUAL INTERCONNECTION LINE          |
|  | ACCESS ROAD BOUNDARY                     |

**PROJECT OVERVIEW**

|                  |                       |
|------------------|-----------------------|
| PROJECT ID       | 34422                 |
| DATE             | 1-12-25               |
| PROJECT NAME     | SITE PLAN WITH AERIAL |
| PROJECT LOCATION | ELAM ROAD             |
| PROJECT AREA     | 3.00 MW               |
| PROJECT TYPE     | SOLAR                 |
| PROJECT STATUS   | CONCEPTUAL            |
| PROJECT OWNER    | ELAM ROAD SOLAR, LLC  |
| PROJECT CONTACT  | 301.547.7800          |
| PROJECT ADDRESS  | 301.547.7800          |



DATE: 1-12-25

DATE: 1-12-25

DATE: 1-12-25

DATE: 1-12-25



Please publish the following public hearing notice in **THE FARMVILLE HERALD** on Wednesday, March 29, 2023 and Wednesday, April 5, 2023.

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### NOTICE OF PUBLIC HEARING

The Prince Edward County Board of Supervisors will hold PUBLIC HEARINGS on Tuesday, April 11, 2023 commencing at 7:30 p.m. in the Board of Supervisors Room, Prince Edward County Courthouse, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, Virginia, to receive citizen input prior to considering the following:

1. A request by Tim Boehmer for a Special Use Permit to operate a storage shed manufacturing and retail facility on Tax Map Parcel 018-A-32 at 5865 Prince Edward Highway, Prospect, VA.
2. A request by Elam Road Solar, LLC for a Special Use Permit to construct and operate a 3 MWac community solar energy facility on a 33 acre portion of Tax Map Parcels 031-A-16, containing a total of 136+/- acres, which is zoned A-1, Agricultural Conservation.
3. Pursuant to §15.2-2316.8(B) of the *Code of Virginia*, consideration of a siting agreement by Elam Road Solar, LLC, to construct and operate a 3 MWac community solar energy facility on Tax Map Parcel 031-A-16, on Elam Road, Pamplin, VA.
4. An Ordinance Amendment to amend Appendix B – Zoning of the Prince Edward County Code, with additional definitions of expanded uses and use types, description of development standards, and adjustment of setbacks for accessory structures.

Citizen input for Public Hearings will be received through: (1) in-person participation; (2) remote participation by calling **1-844-890-7777**, Access Code # **390313**; or (3) by written comments mailed to: Board of Supervisors, P.O. Box 382, Farmville, VA 23901. Please limit word count to no more than 500 words. Comments must be received by 2:00 p.m. the day of the meeting.; via email to [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us); or via facsimile at 434-392-6683. Based on the number of speakers, the Chair will determine the time allotted to each. Citizens may also view the monthly Board of Supervisor meeting live (no public input) at the County's YouTube Channel by using the link on the County website under Meetings & Public Notices.

Additional information regarding the proposed ordinance amendment, special use permits and solar siting agreement is available for public review on the County's web site at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us) or in the Prince Edward County Administrator's Office, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, VA. It is the County's intent to comply with the Americans with Disabilities Act. Should you have questions or require special accommodations, please contact the County Administrator's Office at 434-392-8837.

###

# Prince Edward County

## Special Use Permit

Applicant: Elam Road Solar, LLC

Tax Map:

031-A-16

### Schedule B

List of adjoining Property owners and mailing addresses for the property for a community solar facility.

| Parcel ID                       | Owner                             | Address                                        | Note |
|---------------------------------|-----------------------------------|------------------------------------------------|------|
| 031-4-1;<br>031-4-2;<br>031-4-3 | HARRY & JOANNE ELAM LIVING TRUST  | 3425 PRINCE EDWARD HWY PROSPECT,<br>VA 23960   |      |
| 031-A-14                        | NATHANIEL J & DANIELLE L BOEHMER  | 2586 PRINCE EDWARD HWY PROSPECT,<br>VA 23960   |      |
| 045-5-40;<br>045-5-41           | RUFUS K. SR & DEBRA D. DOVE       | P.O. BOX 1035 PAMPLIN, VA<br>23958             |      |
| 045-5-39                        | STEVEN L. & DIANE R. OPPERMAN     | 403 S. WAYNE STREET ARLINGTON,<br>VA 22204     |      |
| 031-A-18                        | VIVIAN NUNNALLY                   | P.O. BOX 278 PROSPECT, VA<br>23960             |      |
| 031-A-21                        | MELVIN & CAWANNAKIE BERRYMAN      | 100 EASON AVENUE LYNCHBURG,<br>VA 24503        |      |
| 031-A-22                        | THELMA & THRIFSTONE JONES         | 4421 NINETEETH PACE NE WASHINGTON,<br>DC 20018 |      |
| 031-8-8                         | TEANKA S. HATCHER                 | 2430 PEAKS ROAD PROSPECT, VA<br>23960          |      |
| 031-A-24A;<br>031-A-24B         | BRENDA MARIE JACKSON              | P.O. BOX 424 PROSPECT, VA<br>23960             |      |
| 031-A-24C                       | DEVON MYRICK                      | 2064 ELAM ROAD PAMPLIN,<br>VA 23958            |      |
| 031-8-13                        | JESSE W. & JOYCE M. YEATTS        | 1549 FARILEA ROAD RICE, VA<br>23966            |      |
| 031-8-12                        | SHEILA I. TAYLOR                  | 2186 ELAM ROAM PAMPLIN,<br>VA 23968            |      |
| 031-13-3                        | CHRISTOPHER DALE & MICHELLE WATTS | 178 SULPHUR SPRING ROAD PROSPECT,<br>VA 23960  |      |
| 031-A-16                        | LANNETTE G. COLEMAN               | 420 HIXBURG ROAD PROSPECT, VA<br>23960         |      |
|                                 |                                   |                                                |      |
|                                 |                                   |                                                |      |
|                                 |                                   |                                                |      |



**BOARD OF SUPERVISORS**

Llew W. Gilliam, Jr.  
Chair

Pattie Cooper-Jones  
Vice Chair

J. David Emert  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride, Ed.D.  
Jerry R. Townsend  
B. VonCannon Watson



**COUNTY OF PRINCE EDWARD, VIRGINIA**

**Director of Planning and  
Community Development**

Robert Love

Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901

Office: (434) 414-3037  
Fax: (434) 392-6683

rlove@co.prince-edward.va.us  
www.co.prince-edward.va.us

March 29, 2023

To: Property Owners

From: Robert Love, Director of Planning and Community Development

Subject: Special Use Permit Request & Siting Agreement – Elam Road Solar, LLC

The Prince Edward County Board of Supervisors will hold public hearings on Tuesday, April 11, 2023 at 7:30 p.m. to receive citizen input on a request by Elam Road Solar, LLC for a Special Use Permit to operate a 3 MWac community solar energy facility on Tax Map Parcel 031-A-16, on Elam Road, Pamplin, VA. The parcel is zoned A-1, Agricultural Conservation and the proposed use requires approval of a Special Use Permit (SUP) in this zoning district. In addition, pursuant to §15.2-2316.8(B) of the *Code of Virginia*, the host locality shall schedule a public hearing, pursuant to subsection A of § [15.2-2204](#), for the purpose of consideration of such siting agreement.

You are receiving this notice because you own land in the vicinity of the property requested to be approved for the special use permit. Following the hearing the Prince Edward County Board of Supervisors may vote to recommend approval or denial of the request.

Instructions of how to listen or participate in the meeting and public hearing are contained on the reverse side of this letter. If you have any questions or comments, please do not hesitate to contact me at: 434-414-3037 or by email at: rlove@co.prince-edward.va.us

Respectfully,

Robert Love

Director of Planning and Community Development

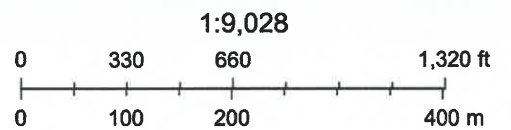
# SUP - Elam Road Solar LLC Tax Map #031-A-16



March 14, 2023

-  Road Centerline
-  Address Points
-  County Boundary
-  Farmville Boundary

Address Point Labels



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Elam Road Solar, LLC  
PRINCE EDWARD COUNTY, VIRGINIA  
Special Use Permit Conditions

**SECTION I. GENERAL PROVISIONS**

1. This Special Use Permit applies to the following properties for which a special use permit application was submitted:

Tax Map Parcel Identification Number: 031-A-18

The Special Use Permit application was submitted on 02/07/2023 by Elam Road Solar, LLC on behalf of the owners of the said properties, and compliance with these conditions is the express duty of, and these conditions shall bind, the Applicant and any assignee of the Applicant who operates the Solar Facility.

2. The Site shall be developed, constructed, operated, and decommissioned in compliance with all of the following:

- a. All applicable federal, state, and local laws, statutes, ordinances, and regulations.
- b. All written agreements entered into between the Applicant and the County, expressly including, but not limited to, a Solar Facility Siting Agreement.
- c. The Site Plan approved by Prince Edward County.
- d. The Decommissioning Plan approved by Prince Edward County.
- e. The Emergency Response Plan approved by Prince Edward County.
- f. The Construction Traffic Management Plan approved by Prince Edward County.
- g. The Erosion and Sediment Control Plan approved by Prince Edward County.
- h. The Stormwater Management Plan approved by Prince Edward County and/or DEQ.

Violation by the Applicant or by any one or more of Applicant's agents, employees, contractors, assigns, or successors in interest of any terms, conditions, or provisions of any of the foregoing shall constitute a violation of this Special Use Permit.

3. The following terms shall have the following meanings if or when used in these Conditions:

- a. **"Abandoned"** means the discontinuation of power generation by the Solar Facility for a period of at least 180 consecutive days, except in the event of a force majeure event requiring reconstruction.
- b. **"Applicant"** means Elam Road Solar, LLC.
- c. **"Approved Site Plan"** means the detailed drawing showing all equipment, excavation, landscaping, and other changes or improvements to be made to the real property or properties for the development of the Project following approval of the Special Use Permit Application by the Prince Edward County Planning Commission, and the Prince Edward County Board of Supervisors and administrative review and approval by Prince Edward County staff.
- d. **"Board"** means the Board of Supervisors of Prince Edward County, Virginia.
- e. **"Commercial Operation"** means the period beginning on the date that the sale of electricity generated from the Solar Facilities to a third party through the Grid commences pursuant to a Power Purchase Agreement and terminating contemporaneously with the commencement of Decommissioning.
- f. **"County"** means Prince Edward County, Virginia.
- g. **"County Administrator"** means the county administrator of Prince Edward County, Virginia.
- h. **"Decommission" or "Decommissioning" or "Decommissioning Activities"** means the work on the Solar Facility to remove improvements on the real property and to otherwise comply with the Decommissioning Plan.
- i. **"Decommissioning Commencement Date"** means the earliest date on which Decommissioning is required to begin under the terms set forth in these Special Use Permit Conditions.
- j. **"Decommissioning Plan"** means the plan for Decommissioning Activities submitted by Elam Road Solar, LLC and approved by the County.
- k. **"Grid"** means the interconnected network for delivering electricity from producers to consumers (consisting of generating stations, electrical substations, high voltage transmission lines, and distribution lines that connect individual customers) to which the Project is connected and provides power.
- l. **"Investor Owned Utility Company"** means an electric utility as defined in Section 56-576 of the Code of Virginia.
- m. **"Operator"** means any party which undertakes the management, maintenance, and operation of the Solar Facility, including, but not limited to, as assignee of the Applicant.
- n. **"Power Purchase Agreement"** means the written agreement pursuant to which electricity generated from the Solar Facilities is sold to a third party.
- o. **"Project"** means the Solar Facility on the parcel, including the following: (i) the development, design, procurement, construction, installation,



commissioning, testing, interconnection, and start-up of the Solar Facility on the Site; (ii) the operation, repair, replacement, and maintenance of the Solar Facility on the Site; and (iii) the decommissioning and removal of the Solar Facility from the Site.

- p. **"Related Entity"** or **"Related Entities"** means any two or more entities described in I.R.C. § 267(b).
  - q. **"Site"** or **"Solar Facility Site"** means all properties to be leased or purchased by the Applicant or any Related Entity for development in connection with the Project, identified as follows: Prince Edward County Tax Map Identification Number 031-A-18.
  - r. **"Site Plan"** means the detailed drawing showing all equipment, landscaping, roads, retention facilities, fencing, buffers, and other changes or improvements to be made to the real property or properties for the development of the Project.
  - s. **"Solar Facility"** or **"Solar Facilities"** means the Site together with all equipment, apparatus, or other items of personal property used for the construction, operation, or decommissioning of the Project.
  - t. **"Surety Review Date"** means the date by which the Applicant will update the cost estimate in the Decommissioning Plan every seven (7) years and reimburse the County for the actual and reasonable, out-of-pocket costs of each such independent review and analysis by a licensed engineer of each decommissioning cost estimate revision.
4. The Site shall be developed in general conformance with the information and exhibits submitted with the Special Use Permit application (the "SUP" Application), except as modified by associated conditions, the Approved Site Plan, and as required by the land development ordinances of Prince Edward County.
  5. This Special Use Permit (SUP) is issued to the owners of the properties for which the special use permit application was submitted (the Properties) and shall run with the land unless and until this SUP is revoked, expires, or is voided.
  6. An Approved Site Plan shall be required for this use.
  7. Prior to the issuance of construction permits, the Applicant shall record in the Circuit Court Clerk's Office of Prince Edward County, Virginia a plat of survey delineating the property boundary and total acreage.
  8. The Applicant shall submit an Emergency Response Plan (the "ER Plan") with the submission of the Site Plan. The ER Plan shall include fire suppression methods

that can be deployed during both the construction and operation of the project. The ER Plan shall also include a program of education and training to be provided for County emergency response staff covering onsite emergency response.

9. Unless approved in writing by the County, no signage shall be permitted on the Site; except that signage containing notices, warnings, or other information, if required by law or by applicable codes and standards, or deemed by the County to be in the interest of the safety and welfare of the community, shall be required.
10. Elam Road Solar, LLC will reimburse, or cause to be reimbursed, to the County all reasonable, out-of-pocket costs and fees incurred for professional services engaged for purposes of assisting the County during the application process and during construction, including, but not limited to, legal fees and consulting fees; however legal fees shall not be assessed to Elam Road Solar, LLC after construction is completed. The purpose of the reimbursement payments is to defray the costs and expenses incurred by the County in connection with (i) the zoning and permitting processes related to the approval of the Solar Facility, (ii) the permitting process with federal and state agencies, as applicable, and (iii) the construction of the Solar Facility. Should the special use permit application submitted by Elam Road Solar, LLC for the Project not be approved by the County, no reimbursement under this paragraph will be owed by Elam Road Solar, LLC to the County.

## **SECTION II. BUFFERS, HEIGHTS, AND SETBACKS**

11. Buffers throughout the Site shall include the following:
  - a. All setbacks shall be no less than those shown on the site plan approved by Prince Edward County.
  - b. The Site Plan will identify a maximum extent of Project area, outside of which solar panels or other equipment will not be located. The solar panels or other equipment of the Solar Facility will not be located within the standard setbacks established by Section 7-110 (D) of the County Ordinance.

- c. The Site Plan will include a vegetative buffering plan (the “Vegetative Buffer Plan”) that will limit the visibility of the Solar Facility from the public rights-of-way adjacent to the Site. For purposes of this Condition, “Solar Facility” does not include the perimeter security fencing, gravel access road, or interconnection equipment. Also, the “Solar Facility” is not an objectionable feature, within the meaning of County Ordinance Section 7-110 (F). All vegetative buffering areas, as shown on the Vegetative Buffer Plan, shall enable insolation of the Solar Facility and may be both natural and planted, shall be a part of the approved Project, and should be protected from harvest so long as the Site is operated as a solar facility.
- d. Vegetative buffering areas shall be installed (pursuant to the screening suggestions attached as Exhibit A) and, as necessary, managed to ensure health and preservation of the vegetation. Any vegetative buffering that is dead during the operating period shall be removed and replaced in conformance with the approved site plan, within a six (6) month time period during a typical growing period. The type and height of replacement vegetation shall be similar to that of which was originally planted during construction. In the event that the vegetative buffering is severely damaged due to an unusual weather occurrence or natural catastrophe, the Project shall have one year or one growing season, whichever is sooner, to replace or replant.
- e. A 15’ screening buffer shall be observed with any bordering standing timber harvested after construction of the solar facility.
- f. Electrical lines leaving the Solar Facility shall be underground until the point of reaching the first pole outside of the facility as to not impact the screening plan.
- g. Any historical resources noted in the Virginia Department of Historic Resources Map must be identified, marked, and preserved at a setback of at least 100 feet, as reflected on the Site Plan.
- h. The maximum height of ground mounted systems, equipment, and structures, as measured from the grade or base of the improvements to the highest point, shall not exceed eighteen (18) feet in height. Excluded from this height requirement are overhead electric distribution and transmission lines and poles, project substation, and utility switchyard.

### **SECTION III. CONSTRUCTION, TRAFFIC, and ROAD REPAIRS**

12. Subject to compliance with applicable site safety requirements and upon reasonable prior notice, the County Administrator, building official, zoning administrator, or environmental codes and compliance officer, or any party or parties designated by any one or more of those county officials, including other federal, state, or local government officials, shall be allowed to enter the Site at any time during construction. Once the facility has commenced Commercial Operation, subject to compliance with applicable Site safety requirements, County officials may enter the Site upon at least one week's advance notice to the Solar Facility liaison.
13. All construction entrances for the Site shall be in general conformance with the information and exhibits submitted with this Special Use Permit application and must be authorized and approved by the Virginia Department of Transportation (VDOT).
14. All construction activity shall be conducted during daylight hours Monday-Saturday. Activities allowed on Sundays include only the following: onsite planning, walking and riding the Site by passenger vehicle (not heavy construction trucks or equipment), office work, and other activities that do not produce large quantities of traffic on the surrounding roads or loud construction noises within the Site. The Applicant shall comply with the Prince Edward County Noise Ordinance Chapter 46, Article II during operation but shall not be required to do so during construction.
15. All heavy construction traffic, including, but not limited to, dump trucks, tractors and trailers, supplier vehicles, and trucks hauling equipment shall enter the site at the designated private driveway along Route 639 (Elam Road).
16. The Applicant shall submit a Construction Traffic Management Plan ("CTMP") as part of the Site Plan. The CTMP shall address traffic control measures, an evaluation of the condition of the public roads along the Delivery Routes prior to construction, and a description and an estimate of any anticipated repairs to public roads that may arise due to damages attributable to construction of the Solar Facilities, which CTMP must be reviewed by a third-party selected by the County and paid by, and at the sole cost of, the Applicant.
17. Dust containment measures shall be utilized at all times, as necessary, to contain dust from constituting a nuisance to nearby residents.



18. No burning of stumps and/or debris will be allowed onsite at the subject solar facility.
19. The Solar Facilities shall be enclosed within chain link security fencing not less than six (6) feet in height.
20. The Project will not utilize permanent lighting. If installed at a later date, lighting will be downward facing, motion activated security lighting located at the Project entrance gate or at the control panels near the equipment pad.
21. Prior to commencement of construction, the Applicant shall provide the County a bond equal to 100% of the cost of the anticipated repairs to be made to the public road along the Delivery Routes, as defined in paragraph 22 below, including the entire public right of way along the Delivery Route. The bond may be in the form of a letter of credit, a surety bond, or a cash bond given to the County, to be held by the County without interest, but the form of any surety bond must be approved by the County Administrator. The County will release, return, and terminate the roadway surety upon completion of construction and Commercial Operation of the Project.
22. Delivery Routes to the site shall include Route 657 (Sulphur Spring Road), from its intersection with State Route 460 (Prince Edward Highway) and Route 639 (Elam Road) from Route 657 (Sulphur Spring Road) to the Elam Road Solar, LLC site entrance.
23. The Solar Facilities shall be constructed and operational within two (2) years of approval. The Zoning Administrator may approve an extension of up to one (1) year upon written request from the Applicant detailing the need for an extension.
24. Solar panels will be constructed, maintained, and operated in accordance with national industry standards and regulations including the National Electrical Code, International Fire Code of the International Code Council and the National Fire Protection Association Fire Code, as provided in Va. Code 15.2-2286. In the event of a conflict between the national industry standards and these Conditions, the national industry standards shall control so that as technology advances, updated technology may be used by the Applicant. Notwithstanding any of the foregoing, the use of any of the following materials at any time, whether in construction, maintenance, or operation of the facility, is expressly prohibited: cadmium telluride, cadmium, tellurium, GEN X, field-applied Teflon<sup>®</sup> coating, or any other materials prohibited by federal or state agencies.

25. Storage on the Site of power generated by the Facility or generated elsewhere is prohibited.
26. No panels, inverters, pyranometers, substations, or any other component of the Solar Facility, except fencing, shall be located in a floodplain.
27. Upon completion of the construction of the Solar Facilities, the Applicant shall submit a post-construction evaluation of the condition of the roads along the Delivery Routes to the County Administrator for approval. The post-construction evaluation shall include a plan for repairing any damage caused to the public roads along the Delivery Route directly attributable to the Applicant. The Applicant shall be responsible for causing such repairs to be completed to the satisfaction of the VDOT and shall be responsible for coordination of repairs with VDOT. All roadway repairs along the Delivery Routes shall be made at the sole expense of the Applicant.

#### **SECTION IV. ENVIRONMENTAL**

28. The Applicant shall submit a Stormwater Management Plan and an Erosion and Sediment Control Plan as part of the Site Plan. The Applicant shall reimburse, or cause to be reimbursed to, the County all reasonable, out-of-pocket costs incurred by the County related to retaining such third-party inspectors, plan reviewers, and advisors as reasonably necessary for project review and inspections. All such payments shall be remitted to the County within thirty (30) days of invoicing. The County shall retain the right to inspect the Site to verify the findings of the third-party inspectors upon reasonable, prior notice and subject to compliance with Site safety requirements. The phasing of land disturbance shall be detailed in the Erosion and Sediment Control plan and accompanying project narrative.
29. Stabilization of the Site shall be maintained at all times in compliance with Virginia Department of Environmental Quality (DEQ) standards, rules, requirements, and regulations. The Applicant and the Operator, or either one of them, shall notify the County within twenty-four (24) hours of receiving any DEQ notice of less than full compliance by the Project and shall, within forty-eight (48) hours of receipt, provide the County with a copy of the notice. Thereafter, the Applicant and the Operator, or either one of them, shall provide to the County within forty-eight (48) hours of transmission or receipt copies of all correspondence with DEQ regarding Project noncompliance issue until such time as the matter is fully resolved to the satisfaction of DEQ. In order to ensure orderly development of the Solar Facility and to protect

the stabilization and environmental integrity and quality of the Site, no more than fifty percent (50%) of the total site development area shown on the Approved Site Plan may be disturbed at any point in time. For purposes of this condition number 29, an area for which any one or more of the following is true is not considered to be disturbed: the area has established ground cover, the County has determined that the area is not disturbed, an area where temporary stabilization measures have been implemented, gravel driveways, or laydown areas.

30. Soil testing shall be conducted on the Site as follows:
- a. Testing shall be conducted in no less than three (3) locations on the Site, at least one location being within proximity to panels of each different type or manufacturer. Samples will be collected from a depth of six inches below ground surface.
  - b. Testing shall be conducted prior to the issuance of a land disturbance permit and every five years thereafter. Testing also shall be conducted immediately prior to Decommissioning and immediately following the termination of Decommissioning.
  - c. Samples shall be analyzed for Priority Pollutant 13 Metals (arsenic, antimony, beryllium, cadmium, chromium, copper, lead, mercury, nickel, selenium, silver, thallium, and zinc) in accordance with EPA methods SW 6020, SW 6020A, SW1312, and 200.8.
  - d. Testing shall be performed by a service provider retained by the Operator but approved by the County.
  - e. A test report for each testing event, including an executive summary, shall be provided to the Prince Edward County zoning administrator within ten (10) days of the completion of such report.
  - f. No costs shall be incurred by Prince Edward County for soil testing or reports of soil testing provided to Prince Edward County.

## **SECTION V. DECOMMISSIONING**

31. Decommissioning shall be conducted in accordance with the Decommissioning Plan approved by Prince Edward County.

32. The Applicant or the Operator shall provide a Notice of Decommission to the County Administrator of Prince Edward County within thirty days of a determination to cease Operation of the Solar Facility.
33. Prior to the commencement of construction, the Applicant shall submit to the County and receive County approval of a Decommissioning Plan. The Applicant shall comply with all terms and conditions of the Decommissioning Plan as approved by the County. The Decommissioning Plan at a minimum shall include provisions regarding the following:
  - a. Specifications for the removal of all solar equipment, buildings, cabling, electrical components, foundations, pilings, and fencing.
  - b. A requirement that all Site real property must be restored to the condition of the property as of the date Construction commences (reasonable wear and tear excepted).
  - c. A requirement that the property must be stabilized so as to adequately control, prevent, and minimize any and all erosion or sediment runoff, consistent with the approved Erosion and Sediment Control Plan.
34. Decommissioning shall begin immediately after the Facility has, for a period of six (6) consecutive months, ceased operating as a solar energy facility distributing energy to the electrical grid and shall be diligently pursued, as determined by the County in its sole discretion, and completed within eighteen (18) months from the Decommissioning Commencement Date. Prior to its expiration, the County may extend this Decommissioning period by six (6) months if the County finds that the Operator commenced Decommissioning the Solar Facility diligently and continuously worked to Decommission the Facility throughout the Decommissioning period, and is reasonably expected to complete the Decommissioning within the additional six month period.
35. Periods during which the Facility is not operational for maintenance, repair, or due to a catastrophic event beyond the control of Elam Road Solar, LLC during which time Elam Road Solar, LLC works diligently to return the Facility to full Commercial Operation, shall not constitute the cessation of operations requiring the initiation of Decommissioning requirements herein. Elam Road Solar, LLC must provide written notice and evidence of the Solar Facility status and repair efforts to the County Administrator during the period in which the Solar Facility is not fully operational. Such notice shall identify the last day on which the Facility was fully

operational. Regardless of the efforts of Elam Road Solar, LLC to return the Solar Facility to full Commercial Operation, if the Solar Facility does not operate as a solar energy facility distributing energy to the electrical grid after the catastrophic event for a period of eighteen (18) months, the Project shall be deemed Abandoned and Elam Road Solar, LLC shall commence Decommissioning no later than the 548th day after the catastrophic event.

36. Any change of party responsible for Decommissioning of the facility, or change in any part of the contact information, shall be reported to the County Administrator within sixty (60) days of the change(s).
37. If Decommissioning Activities are not completed within the allotted time, or if the Project is Abandoned, the County may complete or have completed at its expense the Decommissioning Activities required under the terms of the Decommissioning Plan and may recover all costs of completing those Decommissioning Activities from the surety provided as set forth herein.
38. To secure the costs of Decommissioning, Elam Road Solar, LLC or its successor shall at all times, beginning at commencement of construction and until the termination of Decommissioning, provide financial surety in a form and in an amount approved by the County. If the Solar Facility is transferred to a public utility or an Investor or Member Owned Utility Company (e.g.,: Dominion Energy, Old Dominion Electric Cooperative or its successor entity), the surety required of the Applicant may be cancelled at the time of the transfer and no further surety will be required.
39. The amount of the surety required shall be 100% of the estimated Decommissioning costs estimated at each Surety Review Date, less the scrap or repurposing value of the Solar Facility. The estimated costs and surety to meet the above requirements shall be reviewed by the County Administrator on each Surety Review Date, at which time the County Administrator shall determine if the estimates adequately reflect the Decommissioning costs and any scrap or repurposing value and that the surety will guarantee performance. Should the County Administrator determine that estimated costs and surety are insufficient, the County Administrator and Elam Road Solar, LLC shall mutually agree to determine the correct surety amount; and Elam Road Solar, LLC shall then provide the agreed, adequate surety within one hundred eighty (180) days following the Surety Review Date or, if later, within thirty (30) days after the County Administrator and Elam Road Solar, LLC agree on the adequate surety amount.

40. Surety must be provided in the form of a cash bond deposited with the County; by an irrevocable letter of credit provided for the County's benefit; or by a surety bond listing the County as the obligee, an hypothecated account, an escrow account, or a guaranty issued by a credit-worthy entity, or as otherwise provided in Section 15.2-2241.2 of the Code of Virginia.
- a. A cash bond shall be in the form of a cashier's check or certified check deposited with the County which has cleared all issuing institutions. Any interest accruing on such funds shall be added to the total amount and retained by the County for Decommissioning. The deposit shall be accompanied by a letter agreement, acceptable to, and issued by, the County Administrator, confirming that the cash deposit is to be held by the County to guarantee the performance of the Decommissioning work required herein, and should the Solar Facility be Abandoned or should the Decommissioning work not be diligently undertaken or performed according to the requirements herein, or should the Special Use Permit be revoked, lapse, expire, or be voided due to violation thereof, the County may expend the deposited funds to undertake the Decommissioning work required herein, without more, after providing written notice to the person identified as owner of the property in the land records of Prince Edward County as of the date of the notice. Within six (6) months of the completion of the Decommissioning work required herein by a person or entity other than the County or a contractor engaged by the County, as confirmed by the County Administrator, the cash bond and accrued interest, less any amounts expended by the County as allowed herein, shall be released and paid to Elam Road Solar, LLC or, if the Project has been Abandoned, to the person identified as owner of the property in land records of Prince Edward County as of the date of the completed Decommissioning or as otherwise directed by that owner of the property.
  - b. An irrevocable letter of credit shall mean an instrument provided by a lending institution guaranteeing payment to the County within seventy-two (72) hours of the County's written notice to the institution that the Solar Facility has been Abandoned or the Decommissioning Activities have not been diligently undertaken or performed according to the requirements herein and demand to the institution for the funds, without more. The letter of credit shall have no expiration date or required renewal and shall remain in effect for the benefit of the County and shall under no circumstances be withdrawn before the Decommissioning Activities required herein are completed or the amount

guaranteed has been fully drawn by the County. The letter of credit shall require that the County be notified thirty (30) days prior to any cancellation or alteration of the letter of credit. Should the County receive notice that the letter of credit will be cancelled or otherwise become unavailable or decrease, or should this Special Use Permit be revoked, lapse, expire or be voided due to violation thereof by Elam Road Solar, LLC, the County may, immediately draw down the entirety of the letter of credit and convert the surety to a cash bond to be deposited with the County and subject to the terms herein; this shall be specifically reflected in the language of the irrevocable letter of credit. The County may expend the guaranteed funds, without more, to undertake the Decommissioning Activities required herein and required pursuant to the terms of the Decommissioning Plan after providing written notice to Elam Road Solar, LLC or, if the Project is Abandoned, to the person identified as the owner of the Property in the land records of Prince Edward County as of the date of the notice. Within six (6) months following the completion of the Decommissioning Activities required herein and required pursuant to the terms of the Decommissioning Plan by a person or entity other than the County or a contractor engaged by the County, as confirmed by the County Administrator, the letter of credit shall be released by the County and any amounts drawn on the letter of credit, less any amounts expended by the County as allowed herein, shall be released and paid to Elam Road Solar, LLC or, if the Project has been Abandoned, to the person identified as owner of the property in land records of Prince Edward County as of the date of the completed Decommissioning or as otherwise directed by that owner of the property.

- c. A surety bond shall mean a bond issued by a company with an AM Best rating of A++, that is treasury listed, and that is licensed to do business in the Commonwealth of Virginia. The surety bond shall list the County as an obligee and shall remain in effect for the benefit of the County and shall under no circumstances be withdrawn or cancelled before the Decommissioning Activities required herein and required by the terms of the Decommissioning Plan are completed or the amount guaranteed has been fully paid to the County. The surety bond shall require that the County be notified thirty (30) days prior to any cancellation or alteration of the bond. Should the County receive notice that the surety bond will be cancelled or otherwise become unavailable or decrease below the limits required herein, or should the Special Use Permit be revoked, lapse, expire or be voided due to violation thereof by Elam Road Solar, LLC, the County may, immediately file a claim, for the entirety of the amount of the bond, the guarantor shall pay the amounts

guaranteed and the County shall convert the surety to a cash bond to be deposited with the County and subject to the terms herein; this shall be specifically reflected in the language of the surety bond. The County may expend the guaranteed funds, without more, to undertake the Decommissioning Activities required herein and required pursuant to the terms of the Decommissioning Plan, after providing written notice to Elam Road Solar, LLC, or, if the Project is Abandoned, to the person identified as the owner of the Property in the land records of Prince Edward County as of the date of the notice. Within six (6) months following the completion of the Decommissioning Activities required herein by a person or entity other than the County or a contractor engaged by the County, as confirmed by the County Administrator, the surety bond shall be released by the County, and the bond funds paid to the County less any amounts expended by the County as allowed herein, shall be released and paid to Elam Road Solar, LLC or, if the Project has been Abandoned, to the person identified as owner of the property in land records of Prince Edward County as of the date of the completed Decommissioning or as otherwise directed by that owner of the property.

41. Should this Special Use Permit be revoked, lapse, expire, or be voided due to violation thereof, the County may immediately draw down all of the surety funds and convert them into a cash bond for purposes of Decommissioning as set forth hereunder and as set forth in the Decommissioning Plan. In such case, no contractual agreement shall be required for the cash bond. This shall be reflected in the surety provided.
42. Should the funds guaranteed for the Decommissioning Activities for any reason not be sufficient for the County to complete the Decommissioning Activities as allowed for herein and as set forth in the Decommissioning Plan, Elam Road Solar, LLC or its successor, shall be and shall remain liable to the County for the difference between the guaranteed funds and the amounts required to Decommission the Solar Facility and shall pay the difference to the County upon demand. The County shall not be liable to any party in any way for the funds drawn pursuant to the conditions set out herein and expended in relation to Decommissioning.
43. Should the Facility be Abandoned, or should the Special Use Permit be revoked, lapse, expire, or be voided due to violation thereof, or should the Decommissioning Activities not be diligently undertaken or performed, and should the County draw down the funds for the purpose of performing the Decommissioning Activities and mobilize its contractors to perform the Decommissioning Activities or otherwise incur liability to its contractors for the performance of the Decommissioning



Activities, Elam Road Solar, LLC, its successor or agent, shall have no right to perform the Decommissioning Activities unless specifically authorized by the County in a writing that confirms that the County has incurred no liability to any contractors to perform the Activities or that any such liability is transferrable as deemed acceptable to the County. The Applicant or the Operator shall immediately, upon written demand by the County or any person or entity authorized to act on behalf of the County, without more, grant or release to the County, or any person or entity authorized to act on behalf of the County, under terms deemed acceptable by the County, all necessary real property rights, personal property rights, either or both, as determined solely by the County, other than fee simple ownership or a leasehold interest of the real property, so that the County or any person or entity authorized to act on behalf of the County may undertake any required Decommissioning Activities that have not otherwise been performed as required. This shall include, but may not be limited to, releasing any interest in the personal property, facilities, fixtures, and structures which are to be removed and recycled, disposed of, or otherwise demolished.

The following is an excerpt of the draft minutes of the regular meeting of the Prince Edward County Planning Commission held March 21, 2023.

**In Re: Public Hearing – Special Use Permit, Elam Road Solar, LLC, Community Solar Energy Facility**

Chairman Prengaman announced this was the date and time scheduled to receive citizen input prior to considering a request from Elam Road Solar, LLC for a Special Use Permit to operate at 3 MWac community solar energy facility on Tax Map Parcel 031-A-16, on Elam Road, Pamplin, Virginia. Notice of this hearing was advertised according to law in the Wednesday, March 8, 2023 and Wednesday, March 15, 2023 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Love stated the County has received an application for a Special Use Permit from Elam Road Solar LLC to construct and operate a 3MWac community solar energy facility on a 33-acre portion of Tax Map Parcel 031-A-16, containing a total of 136+/- acres, which is zoned A-1, Agricultural Conservation.

The purpose of the Special Use is to allow for the location of a community solar energy generation facility. The applicant stated that the proposed facility will not be seen nor heard and will not impact adjacent properties. The facility will not generate noise, light, dust, odor, fumes, or vibrations. Water quality will be addressed according to Virginia Stormwater Management Permit requirements and the site will not generate any significant amount of traffic with the main traffic occurring temporarily during the construction phase.

Mr. Love stated if this is recommended and approved by the Board, this site will have to go through Stormwater and ENS permitting, site plan approvals, and can address any additional conditions in this stage.

Commissioner Weiss stated he had several concerns regarding definitions and asked to meet with Mr. Love at a later time.

Chairman Prengaman opened the public hearing.

Rosa Thomas, Prospect, stated the land has been in the family for 200 years and there has been no farming on it since the 1950s. She said he would like to plant crimson clover to expand his bees, and will still be agricultural. She spoke in favor of this proposal.

There being no one further wishing to speak, Chairman Prengaman closed the public hearing.

Commissioner Womack said there is to be a buffer of 75 feet of mature hardwoods; he said he would like two rows of evergreens added to block the view [of the site].

Chair Prengaman asked the Commissioners to review the potential conditions.

Commissioner Weiss made a motion, seconded by Commissioner Peery, to recommend to the Board of Supervisors the Special Use Permit from Elam Road Solar, LLC for a Special Use Permit to operate at 3 MWac community solar



Violation by the Applicant or by any one or more of Applicant's agents, employees, contractors, assigns, or successors in interest of any terms, conditions, or provisions of any of the foregoing shall constitute a violation of this Special Use Permit.

3. The following terms shall have the following meanings if or when used in these Conditions:

- a. "Abandoned" means the discontinuation of power generation by the Solar Facility for a period of at least 180 consecutive days, except in the event of a force majeure event requiring reconstruction.
- b. "Applicant" means Elam Road Solar, LLC.
- c. "Approved Site Plan" means the detailed drawing showing all equipment, excavation, landscaping, and other changes or improvements to be made to the real property or properties for the development of the Project following approval of the Special Use Permit Application by the Prince Edward County Planning Commission, and the Prince Edward County Board of Supervisors and administrative review and approval by Prince Edward County staff.
- d. "Board" means the Board of Supervisors of Prince Edward County, Virginia.
- e. "Commercial Operation" means the period beginning on the date that the sale of electricity generated from the Solar Facilities to a third party through the Grid commences pursuant to a Power Purchase Agreement and terminating contemporaneously with the commencement of Decommissioning.
- f. "County" means Prince Edward County, Virginia.
- g. "County Administrator" means the county administrator of Prince Edward County, Virginia.
- h. "Decommission" or "Decommissioning" or "Decommissioning Activities" means the work on the Solar Facility to remove improvements on the real property and to otherwise comply with the Decommissioning Plan.
- i. "Decommissioning Commencement Date" means the earliest date on which Decommissioning is required to begin under the terms set forth in these Special Use Permit Conditions.
- j. "Decommissioning Plan" means the plan for Decommissioning Activities submitted by Elam Road Solar, LLC and approved by the County.
- k. "Grid" means the interconnected network for [delivering electricity](#) from producers to consumers (consisting of [generating stations](#), electrical substations, high voltage transmission lines, and distribution lines that connect individual customers) to which the Project is connected and provides power.
- l. "Investor Owned Utility Company" means an electric utility as defined in Section 56-576 of the Code of Virginia.
- m. "Operator" means any party which undertakes the management, maintenance, and operation of the Solar Facility, including, but not limited to, as assignee of the Applicant.
- n. "Power Purchase Agreement" means the written agreement pursuant to which electricity generated from the Solar Facilities is sold to a third party.
- o. "Project" means the Solar Facility on the parcel, including the following: (i) the development, design, procurement, construction, installation, commissioning, testing, interconnection, and start-up of the Solar Facility on the Site; (ii) the operation, repair, replacement, and

maintenance of the Solar Facility on the Site; and (iii) the decommissioning and removal of the Solar Facility from the Site.

- p. "Related Entity" or "Related Entities" means any two or more entities described in I.R.C. § 267(b).
  - q. "Site" or "Solar Facility Site" means all properties to be leased or purchased by the Applicant or any Related Entity for development in connection with the Project, identified as follows: Prince Edward County Tax Map Identification Number 031-A-18.
  - r. "Site Plan" means the detailed drawing showing all equipment, landscaping, roads, retention facilities, fencing, buffers, and other changes or improvements to be made to the real property or properties for the development of the Project.
  - s. "Solar Facility" or "Solar Facilities" means the Site together with all equipment, apparatus, or other items of personal property used for the construction, operation, or decommissioning of the Project.
  - t. "Surety Review Date" means the date by which the Applicant will update the cost estimate in the Decommissioning Plan every seven (7) years and reimburse the County for the actual and reasonable, out-of-pocket costs of each such independent review and analysis by a licensed engineer of each decommissioning cost estimate revision.
4. The Site shall be developed in general conformance with the information and exhibits submitted with the Special Use Permit application (the "SUP" Application), except as modified by associated conditions, the Approved Site Plan, and as required by the land development ordinances of Prince Edward County.
  5. This Special Use Permit (SUP) is issued to the owners of the properties for which the special use permit application was submitted (the Properties) and shall run with the land unless and until this SUP is revoked, expires, or is voided.
  6. An Approved Site Plan shall be required for this use.
  7. Prior to the issuance of construction permits, the Applicant shall record in the Circuit Court Clerk's Office of Prince Edward County, Virginia a plat of survey delineating the property boundary and total acreage.
  8. The Applicant shall submit an Emergency Response Plan (the "ER Plan") with the submission of the Site Plan. The ER Plan shall include fire suppression methods that can be deployed during both the construction and operation of the project. The ER Plan shall also include a program of education and training to be provided for County emergency response staff covering onsite emergency response.
  9. Unless approved in writing by the County, no signage shall be permitted on the Site; except that signage containing notices, warnings, or other information, if required by law or by applicable codes and standards, or deemed by the County to be in the interest of the safety and welfare of the community, shall be required.
  10. Elam Road Solar, LLC will reimburse, or cause to be reimbursed, to the County all reasonable, out-of-pocket costs and fees incurred for professional services engaged for purposes of assisting the County during the application process and during construction, including, but not limited to, legal fees and consulting fees; however legal fees shall not be assessed to Elam Road Solar, LLC after construction is completed. The purpose of the reimbursement payments is to defray the costs and expenses incurred by the County in connection with (i) the zoning and permitting processes related to the approval of the Solar Facility, (ii) the permitting process with federal and state agencies, as applicable, and (iii) the construction of the Solar Facility. Should the special use permit application submitted by Elam Road Solar, LLC for the Project not be approved by the County, no reimbursement under this paragraph will be owed by Elam Road Solar, LLC to the County.

## 11. SECTION II. BUFFERS, HEIGHTS, AND SETBACKS

### 12. Buffers throughout the Site shall include the following:

- a. All setbacks shall be no less than those shown on the site plan approved by Prince Edward County.
- b. The Site Plan will identify a maximum extent of Project area, outside of which solar panels or other equipment will not be located. The solar panels or other equipment of the Solar Facility will not be located within the standard setbacks established by Section 7-110 (D) of the County Ordinance.
- c. The Site Plan will include a vegetative buffering plan (the “Vegetative Buffer Plan”) that will limit the visibility of the Solar Facility from the public rights-of-way adjacent to the Site. For purposes of this Condition, “Solar Facility” does not include the perimeter security fencing, gravel access road, or interconnection equipment. Also, the “Solar Facility” is not an objectionable feature, within the meaning of County Ordinance Section 7-110 (F). All vegetative buffering areas, as shown on the Vegetative Buffer Plan, shall enable insolation of the Solar Facility and may be both natural and planted, shall be a part of the approved Project, and should be protected from harvest so long as the Site is operated as a solar facility.
- d. Vegetative buffering areas shall be installed (pursuant to the screening suggestions attached as Exhibit A) and, as necessary, managed to ensure health and preservation of the vegetation. Any vegetative buffering that is dead during the operating period shall be removed and replaced in conformance with the approved site plan, within a six (6) month time period during a typical growing period. The type and height of replacement vegetation shall be similar to that of which was originally planted during construction. In the event that the vegetative buffering is severely damaged due to an unusual weather occurrence or natural catastrophe, the Project shall have one year or one growing season, whichever is sooner, to replace or replant.
- e. A 15’ screening buffer shall be observed with any bordering standing timber harvested after construction of the solar facility.
- f. Electrical lines leaving the Solar Facility shall be underground until the point of reaching the first pole outside of the facility as to not impact the screening plan.
- g. Any historical resources noted in the Virginia Department of Historic Resources Map must be identified, marked, and preserved at a setback of at least 100 feet, as reflected on the Site Plan.
- h. The maximum height of ground mounted systems, equipment, and structures, as measured from the grade or base of the improvements to the highest point, shall not exceed eighteen (18) feet in height. Excluded from this height requirement are overhead electric distribution and transmission lines and poles, project substation, and utility switchyard.

## SECTION III. CONSTRUCTION, TRAFFIC, and ROAD REPAIRS

13. Subject to compliance with applicable site safety requirements and upon reasonable prior notice, the County Administrator, building official, zoning administrator, or environmental codes and compliance officer, or any party or parties designated by any one or more of those county officials, including other federal, state, or local government officials, shall be allowed to enter the Site at any time during construction. Once the facility has commenced Commercial Operation, subject to compliance with applicable Site safety requirements, County officials may enter the Site upon at least one week’s advance notice to the Solar Facility liaison.

14. All construction entrances for the Site shall be in general conformance with the information and exhibits submitted with this Special Use Permit application and must be authorized and approved by the Virginia Department of Transportation (VDOT).
15. All construction activity shall be conducted during daylight hours Monday-Saturday. Activities allowed on Sundays include only the following: onsite planning, walking and riding the Site by passenger vehicle (not heavy construction trucks or equipment), office work, and other activities that do not produce large quantities of traffic on the surrounding roads or loud construction noises within the Site. The Applicant shall comply with the Prince Edward County Noise Ordinance Chapter 46, Article II during operation but shall not be required to do so during construction.
16. All heavy construction traffic, including, but not limited to, dump trucks, tractors and trailers, supplier vehicles, and trucks hauling equipment shall enter the site at the designated private driveway along Route 639 (Elam Road).
17. The Applicant shall submit a Construction Traffic Management Plan ("CTMP") as part of the Site Plan. The CTMP shall address traffic control measures, an evaluation of the condition of the public roads along the Delivery Routes prior to construction, and a description and an estimate of any anticipated repairs to public roads that may arise due to damages attributable to construction of the Solar Facilities, which CTMP must be reviewed by a third-party selected by the County and paid by, and at the sole cost of, the Applicant.
18. Dust containment measures shall be utilized at all times, as necessary, to contain dust from constituting a nuisance to nearby residents.
19. No burning of stumps and/or debris will be allowed onsite at the subject solar facility.
20. The Solar Facilities shall be enclosed within chain link security fencing not less than six (6) feet in height.
21. The Project will not utilize permanent lighting. If installed at a later date, lighting will be downward facing, motion activated security lighting located at the Project entrance gate or at the control panels near the equipment pad.
22. Prior to commencement of construction, the Applicant shall provide the County a bond equal to 100% of the cost of the anticipated repairs to be made to the public road along the Delivery Routes, as defined in paragraph 22 below, including the entire public right of way along the Delivery Route. The bond may be in the form of a letter of credit, a surety bond, or a cash bond given to the County, to be held by the County without interest, but the form of any surety bond must be approved by the County Administrator. The County will release, return, and terminate the roadway surety upon completion of construction and Commercial Operation of the Project.
23. Delivery Routes to the site shall include Route 657 (Sulphur Spring Road), from its intersection with State Route 460 (Prince Edward Highway) and Route 639 (Elam Road) from Route 657 (Sulphur Spring Road) to the Elam Road Solar, LLC site entrance.
24. The Solar Facilities shall be constructed and operational within two (2) years of approval. The Zoning Administrator may approve an extension of up to one (1) year upon written request from the Applicant detailing the need for an extension.
25. Solar panels will be constructed, maintained, and operated in accordance with national industry standards and regulations including the National Electrical Code, International Fire Code of the International Code Council and the National Fire Protection Association Fire Code, as provided in Va. Code 15.2-2286. In the event of a conflict between the national industry standards and these Conditions, the national industry standards shall control so that as technology advances, updated technology may be used by the Applicant. Notwithstanding any of the foregoing, the use of any of the following materials at any time, whether in construction, maintenance, or operation of the facility, is expressly prohibited: cadmium telluride,

cadmium, tellurium, GEN X, field-applied Teflon® coating, or any other materials prohibited by federal or state agencies.

26. Storage on the Site of power generated by the Facility or generated elsewhere is prohibited.
27. No panels, inverters, pyranometers, substations, or any other component of the Solar Facility, except fencing, shall be located in a floodplain.
28. Upon completion of the construction of the Solar Facilities, the Applicant shall submit a post-construction evaluation of the condition of the roads along the Delivery Routes to the County Administrator for approval. The post-construction evaluation shall include a plan for repairing any damage caused to the public roads along the Delivery Route directly attributable to the Applicant. The Applicant shall be responsible for causing such repairs to be completed to the satisfaction of the VDOT and shall be responsible for coordination of repairs with VDOT. All roadway repairs along the Delivery Routes shall be made at the sole expense of the Applicant.

#### SECTION IV. ENVIRONMENTAL

29. The Applicant shall submit a Stormwater Management Plan and an Erosion and Sediment Control Plan as part of the Site Plan. The Applicant shall reimburse, or cause to be reimbursed to, the County all reasonable, out-of-pocket costs incurred by the County related to retaining such third-party inspectors, plan reviewers, and advisors as reasonably necessary for project review and inspections. All such payments shall be remitted to the County within thirty (30) days of invoicing. The County shall retain the right to inspect the Site to verify the findings of the third-party inspectors upon reasonable, prior notice and subject to compliance with Site safety requirements. The phasing of land disturbance shall be detailed in the Erosion and Sediment Control plan and accompanying project narrative.
30. Stabilization of the Site shall be maintained at all times in compliance with Virginia Department of Environmental Quality (DEQ) standards, rules, requirements, and regulations. The Applicant and the Operator, or either one of them, shall notify the County within twenty-four (24) hours of receiving any DEQ notice of less than full compliance by the Project and shall, within forty-eight (48) hours of receipt, provide the County with a copy of the notice. Thereafter, the Applicant and the Operator, or either one of them, shall provide to the County within forty-eight (48) hours of transmission or receipt copies of all correspondence with DEQ regarding Project noncompliance issue until such time as the matter is fully resolved to the satisfaction of DEQ. In order to ensure orderly development of the Solar Facility and to protect the stabilization and environmental integrity and quality of the Site, no more than fifty percent (50%) of the total site development area shown on the Approved Site Plan may be disturbed at any point in time. For purposes of this condition number 29, an area for which any one or more of the following is true is not considered to be disturbed: the area has established ground cover, the County has determined that the area is not disturbed, an area where temporary stabilization measures have been implemented, gravel driveways, or laydown areas.
31. Soil testing shall be conducted on the Site as follows:
  - a. Testing shall be conducted in no less than three (3) locations on the Site, at least one location being within proximity to panels of each different type or manufacturer. Samples will be collected from a depth of six inches below ground surface.
  - b. Testing shall be conducted prior to the issuance of a land disturbance permit and every five years thereafter. Testing also shall be conducted immediately prior to Decommissioning and immediately following the termination of Decommissioning.



- c. Samples shall be analyzed for Priority Pollutant 13 Metals (arsenic, antimony, beryllium, cadmium, chromium, copper, lead, mercury, nickel, selenium, silver, thallium, and zinc) in accordance with EPA methods SW 6020, SW 6020A, SW1312, and 200.8.
- d. Testing shall be performed by a service provider retained by the Operator but approved by the County.
- e. A test report for each testing event, including an executive summary, shall be provided to the Prince Edward County zoning administrator within ten (10) days of the completion of such report.
- f. No costs shall be incurred by Prince Edward County for soil testing or reports of soil testing provided to Prince Edward County.

#### SECTION V. DECOMMISSIONING

- 32. Decommissioning shall be conducted in accordance with the Decommissioning Plan approved by Prince Edward County.
- 33. The Applicant or the Operator shall provide a Notice of Decommission to the County Administrator of Prince Edward County within thirty days of a determination to cease Operation of the Solar Facility.
- 34. Prior to the commencement of construction, the Applicant shall submit to the County and receive County approval of a Decommissioning Plan. The Applicant shall comply with all terms and conditions of the Decommissioning Plan as approved by the County. The Decommissioning Plan at a minimum shall include provisions regarding the following:
  - a. Specifications for the removal of all solar equipment, buildings, cabling, electrical components, foundations, pilings, and fencing.
  - b. A requirement that all Site real property must be restored to the condition of the property as of the date Construction commences (reasonable wear and tear excepted).
  - c. A requirement that the property must be stabilized so as to adequately control, prevent, and minimize any and all erosion or sediment runoff, consistent with the approved Erosion and Sediment Control Plan.
- 35. Decommissioning shall begin immediately after the Facility has, for a period of six (6) consecutive months, ceased operating as a solar energy facility distributing energy to the electrical grid and shall be diligently pursued, as determined by the County in its sole discretion, and completed within eighteen (18) months from the Decommissioning Commencement Date. Prior to its expiration, the County may extend this Decommissioning period by six (6) months if the County finds that the Operator commenced Decommissioning the Solar Facility diligently and continuously worked to Decommission the Facility throughout the Decommissioning period, and is reasonably expected to complete the Decommissioning within the additional six month period.
- 36. Periods during which the Facility is not operational for maintenance, repair, or due to a catastrophic event beyond the control of Elam Road Solar, LLC during which time Elam Road Solar, LLC works diligently to return the Facility to full Commercial Operation, shall not constitute the cessation of operations requiring the initiation of Decommissioning requirements herein. Elam Road Solar, LLC must provide written notice and evidence of the Solar Facility status and repair efforts to the County Administrator during the period in which the Solar Facility is not fully operational. Such notice shall identify the last day on which the Facility was fully operational. Regardless of the efforts of Elam Road Solar, LLC to return the Solar Facility to full Commercial Operation, if the Solar Facility does not operate as a solar energy facility distributing energy to the electrical grid after the catastrophic event for a period of eighteen (18) months, the Project shall be deemed Abandoned and Elam Road Solar, LLC shall commence Decommissioning no later than the 548th day after the catastrophic event.

37. Any change of party responsible for Decommissioning of the facility, or change in any part of the contact information, shall be reported to the County Administrator within sixty (60) days of the change(s).
38. If Decommissioning Activities are not completed within the allotted time, or if the Project is Abandoned, the County may complete or have completed at its expense the Decommissioning Activities required under the terms of the Decommissioning Plan and may recover all costs of completing those Decommissioning Activities from the surety provided as set forth herein.
39. To secure the costs of Decommissioning, Elam Road Solar, LLC or its successor shall at all times, beginning at commencement of construction and until the termination of Decommissioning, provide financial surety in a form and in an amount approved by the County. If the Solar Facility is transferred to a public utility or an Investor or Member Owned Utility Company (e.g.,: Dominion Energy, Old Dominion Electric Cooperative or its successor entity), the surety required of the Applicant may be cancelled at the time of the transfer and no further surety will be required.
40. The amount of the surety required shall be 100% of the estimated Decommissioning costs estimated at each Surety Review Date, less the scrap or repurposing value of the Solar Facility. The estimated costs and surety to meet the above requirements shall be reviewed by the County Administrator on each Surety Review Date, at which time the County Administrator shall determine if the estimates adequately reflect the Decommissioning costs and any scrap or repurposing value and that the surety will guarantee performance. Should the County Administrator determine that estimated costs and surety are insufficient, the County Administrator and Elam Road Solar, LLC shall mutually agree to determine the correct surety amount; and Elam Road Solar, LLC shall then provide the agreed, adequate surety within one hundred eighty (180) days following the Surety Review Date or, if later, within thirty (30) days after the County Administrator and Elam Road Solar, LLC agree on the adequate surety amount.
41. Surety must be provided in the form of a cash bond deposited with the County; by an irrevocable letter of credit provided for the County's benefit; or by a surety bond listing the County as the obligee, an hypothecated account, an escrow account, or a guaranty issued by a credit-worthy entity, or as otherwise provided in Section 15.2-2241.2 of the Code of Virginia.
  - a. A cash bond shall be in the form of a cashier's check or certified check deposited with the County which has cleared all issuing institutions. Any interest accruing on such funds shall be added to the total amount and retained by the County for Decommissioning. The deposit shall be accompanied by a letter agreement, acceptable to, and issued by, the County Administrator, confirming that the cash deposit is to be held by the County to guarantee the performance of the Decommissioning work required herein, and should the Solar Facility be Abandoned or should the Decommissioning work not be diligently undertaken or performed according to the requirements herein, or should the Special Use Permit be revoked, lapse, expire, or be voided due to violation thereof, the County may expend the deposited funds to undertake the Decommissioning work required herein, without more, after providing written notice to the person identified as owner of the property in the land records of Prince Edward County as of the date of the notice. Within six (6) months of the completion of the Decommissioning work required herein by a person or entity other than the County or a contractor engaged by the County, as confirmed by the County Administrator, the cash bond and accrued interest, less any amounts expended by the County as allowed herein, shall be released and paid to Elam Road Solar, LLC or, if the Project has been Abandoned, to the person identified as owner of the property in land records of Prince Edward County as of the date of the completed Decommissioning or as otherwise directed by that owner of the property.
  - b. An irrevocable letter of credit shall mean an instrument provided by a lending institution guaranteeing payment to the County within seventy-two (72) hours of the County's written notice to the institution that the Solar Facility has been Abandoned or the Decommissioning Activities have not been diligently undertaken or performed according to the requirements

herein and demand to the institution for the funds, without more. The letter of credit shall have no expiration date or required renewal and shall remain in effect for the benefit of the County and shall under no circumstances be withdrawn before the Decommissioning Activities required herein are completed or the amount guaranteed has been fully drawn by the County. The letter of credit shall require that the County be notified thirty (30) days prior to any cancellation or alteration of the letter of credit. Should the County receive notice that the letter of credit will be cancelled or otherwise become unavailable or decrease, or should this Special Use Permit be revoked, lapse, expire or be voided due to violation thereof by Elam Road Solar, LLC, the County may, immediately draw down the entirety of the letter of credit and convert the surety to a cash bond to be deposited with the County and subject to the terms herein; this shall be specifically reflected in the language of the irrevocable letter of credit. The County may expend the guaranteed funds, without more, to undertake the Decommissioning Activities required herein and required pursuant to the terms of the Decommissioning Plan after providing written notice to Elam Road Solar, LLC or, if the Project is Abandoned, to the person identified as the owner of the Property in the land records of Prince Edward County as of the date of the notice. Within six (6) months following the completion of the Decommissioning Activities required herein and required pursuant to the terms of the Decommissioning Plan by a person or entity other than the County or a contractor engaged by the County, as confirmed by the County Administrator, the letter of credit shall be released by the County and any amounts drawn on the letter of credit, less any amounts expended by the County as allowed herein, shall be released and paid to Elam Road Solar, LLC or, if the Project has been Abandoned, to the person identified as owner of the property in land records of Prince Edward County as of the date of the completed Decommissioning or as otherwise directed by that owner of the property.

- c. A surety bond shall mean a bond issued by a company with an AM Best rating of A++, that is treasury listed, and that is licensed to do business in the Commonwealth of Virginia. The surety bond shall list the County as an obligee and shall remain in effect for the benefit of the County and shall under no circumstances be withdrawn or cancelled before the Decommissioning Activities required herein and required by the terms of the Decommissioning Plan are completed or the amount guaranteed has been fully paid to the County. The surety bond shall require that the County be notified thirty (30) days prior to any cancellation or alteration of the bond. Should the County receive notice that the surety bond will be cancelled or otherwise become unavailable or decrease below the limits required herein, or should the Special Use Permit be revoked, lapse, expire or be voided due to violation thereof by Elam Road Solar, LLC, the County may, immediately file a claim, for the entirety of the amount of the bond, the guarantor shall pay the amounts guaranteed and the County shall convert the surety to a cash bond to be deposited with the County and subject to the terms herein; this shall be specifically reflected in the language of the surety bond. The County may expend the guaranteed funds, without more, to undertake the Decommissioning Activities required herein and required pursuant to the terms of the Decommissioning Plan, after providing written notice to Elam Road Solar, LLC, or, if the Project is Abandoned, to the person identified as the owner of the Property in the land records of Prince Edward County as of the date of the notice. Within six (6) months following the completion of the Decommissioning Activities required herein by a person or entity other than the County or a contractor engaged by the County, as confirmed by the County Administrator, the surety bond shall be released by the County, and the bond funds paid to the County less any amounts expended by the County as allowed herein, shall be released and paid to Elam Road Solar, LLC or, if the Project has been Abandoned, to the person identified as owner of the property in land records of Prince Edward County as of the date of the completed Decommissioning or as otherwise directed by that owner of the property.

42. Should this Special Use Permit be revoked, lapse, expire, or be voided due to violation thereof, the County may immediately draw down all of the surety funds and convert them into a cash bond for purposes of Decommissioning as set forth hereunder and as set forth in the Decommissioning Plan. In such case, no contractual agreement shall be required for the cash bond. This shall be reflected in the surety provided.
43. Should the funds guaranteed for the Decommissioning Activities for any reason not be sufficient for the County to complete the Decommissioning Activities as allowed for herein and as set forth in the Decommissioning Plan, Elam Road Solar, LLC or its successor, shall be and shall remain liable to the County for the difference between the guaranteed funds and the amounts required to Decommission the Solar Facility and shall pay the difference to the County upon demand. The County shall not be liable to any party in any way for the funds drawn pursuant to the conditions set out herein and expended in relation to Decommissioning.
44. Should the Facility be Abandoned, or should the Special Use Permit be revoked, lapse, expire, or be voided due to violation thereof, or should the Decommissioning Activities not be diligently undertaken or performed, and should the County draw down the funds for the purpose of performing the Decommissioning Activities and mobilize its contractors to perform the Decommissioning Activities or otherwise incur liability to its contractors for the performance of the Decommissioning Activities, Elam Road Solar, LLC, its successor or agent, shall have no right to perform the Decommissioning Activities unless specifically authorized by the County in a writing that confirms that the County has incurred no liability to any contractors to perform the Activities or that any such liability is transferrable as deemed acceptable to the County. The Applicant or the Operator shall immediately, upon written demand by the County or any person or entity authorized to act on behalf of the County, without more, grant or release to the County, or any person or entity authorized to act on behalf of the County, under terms deemed acceptable by the County, all necessary real property rights, personal property rights, either or both, as determined solely by the County, other than fee simple ownership or a leasehold interest of the real property, so that the County or any person or entity authorized to act on behalf of the County may undertake any required Decommissioning Activities that have not otherwise been performed as required. This shall include, but may not be limited to, releasing any interest in the personal property, facilities, fixtures, and structures which are to be removed and recycled, disposed of, or otherwise demolished.

**From:** Krystal Hochstetler <[kmhochste@gmail.com](mailto:kmhochste@gmail.com)>  
**Sent:** Tuesday, March 21, 2023 2:00 PM  
**To:** [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us); [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)  
**Subject:** CITIZEN INPUT Comments for March 21, 2023 Public Hearing

Dear Board of Supervisors and Planning Commission Members:

I am writing as a concerned citizen, in regards to the Community Solar Energy Facility that is on the Agenda for this evening's Public Hearing. I feel the development of this solar panel facility has no substantial accord with the Prince Edward County Comprehensive Plan. The proposed parcel lies within existing Agricultural/Forestral land use. If this particular facility is approved, I feel it opens up opportunities for other solar facilities nearby, of which go against the future land use objectives as well. If we give up our agricultural land, I fear for the future of agriculture and forestry altogether. This 33 acres is small compared to nearby 1000+ acres that have been sought after for solar panel farming.

Sincerely,  
Krystal Hochstetler  
Concerned Citizen and Prospect Community Neighbor

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 11, 2023  
**Item #:** 11-c  
**Department:** Community Development  
**Staff Contact:** Robert Love  
**Agenda Item:** Public Hearing – Solar Siting Agreement – Elam Road Solar LLC

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**SUMMARY:**

The County has been in negotiations with Sun Tribe Development dba Elam Road Solar LLC for a siting agreement related to construction and operation of a 3MWac solar energy facility on a 33-acre portion of Tax Map Parcel 031-A-16, containing a total of 136+/- acres, which is zoned A-1, Agricultural Conservation, on Elam Road, Prospect, VA. Attachment (1) is a copy of the siting agreement.

Pursuant to §15.2-2316.8(B) of the *Code of Virginia*, the host locality shall schedule a public hearing, pursuant to subsection A of § [15.2-2204](#), for the purpose of consideration of such siting agreement. If a majority of a quorum of the members of the governing body present at such public hearing approve of such siting agreement, the siting agreement shall be executed by the signatures of (i) the chief executive officer of the host locality and (ii) the applicant or the applicant's authorized agent. The siting agreement shall continue in effect until it is amended, revoked, or suspended.

The public hearing notice was published in the March 29, 2023 and April 5, 2023 editions of the Farmville Herald, Attachment (2). The list of adjoining property owners and the sample letter sent to each can be found in Attachments (3) and (4).

The siting agreement includes a one-time upfront voluntary payment of \$30,000 (\$10,000 per MWac) plus an annual payment of \$1,400 per MWac.

**Attachments:**

- 1. Siting Agreement
- 2. Notice of Public Hearing
- 3. List of adjoining property owners
- 4. Sample Letter sent to adjoining property owners

**Recommendation:**

- 1. Conduct the public hearing and render a decision on the siting agreement.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_



**Board of Supervisors  
Agenda Summary**

**Recommended Motions:**

I move that the Board of Supervisors approve the Siting Agreement with Elam Road Solar LLC for a proposed 3MWac solar energy facility.

**OR**

I move that the Board of Supervisors deny the Siting Agreement with Elam Road Solar LLC for a proposed 3MWac solar energy facility due to the following:

*(list reasons)*

**OR**

I move that the Board of Supervisors defer a decision the Siting Agreement with Elam Road Solar LLC for a proposed 3MWac solar energy facility until the next meeting in order to:

*(list reasons)*

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_



Siting Agreement for Prince Edward County

**SOLAR FACILITY SITING AGREEMENT**

This Solar Facility Siting Agreement (the “Agreement”), dated as of \_\_\_\_\_, 2023 (the “Effective Date”), is made by and between Prince Edward County, Virginia, a political subdivision of the Commonwealth of Virginia (the “County”), and Elam Road Solar, LLC, a Virginia limited liability company (the “Applicant”). The County and the Applicant are referred to herein each as a “Party” and collectively, the “Parties”.

**RECITALS**

WHEREAS, the Applicant intends to build, operate, and decommission a commercial solar photovoltaic (electric energy) generation facility and associated electric grid interconnection facilities (collectively, the “Project”) on certain real property in the County identified as Tax Map Parcel Number 031-A-16 (the “Property”);

WHEREAS, the Project will be three (3) megawatts or less and therefore is not subject to (i) the requirements of Virginia Code § 15.2-2316.7 including, without limitation, the obligation of the Applicant to meet, discuss and negotiate a siting agreement with the County, or (ii) the revenue share ordinance adopted by the County pursuant to Virginia Code § 58.1-2636;

WHEREAS, notwithstanding the foregoing, the County issued a Special Use Permit (“CUP Number”) for the Project dated [Month][Day],[Year] (the “CUP”), which CUP requires, among other things, that the Project be developed, constructed, operated and decommissioned in compliance with a solar facility siting agreement between the Applicant and the County;

WHEREAS, in furtherance of the satisfaction of the conditions set forth in the CUP, the Parties desire to enter into this Agreement to provide certain financial compensation to the County as authorized by Virginia Code § 15.2-2288.8(B) and pursuant to the terms and conditions hereof;

WHEREAS, the Applicant has agreed to the payments and financial terms contained herein; and

WHEREAS, pursuant to the requirement of Virginia Code § 15.2-2316.8(B), the County held a public hearing in accordance with subdivision A of Virginia Code § 15.2-2204 for the purpose of considering this Agreement, after which a majority of a quorum of the members of the Prince Edward County Board of Supervisors approved this Agreement.

**AGREEMENT**

NOW, THEREFORE, the County and the Applicant, intending to be legally bound hereby and in consideration of the mutual covenants contained herein, the receipt and sufficiency of which are hereby acknowledged, do hereby agree as follows:

## Siting Agreement for Prince Edward County

### Article I

#### Conditions

1. **CUP Conditions.** The Applicant acknowledges and agrees that it is bound by all the terms and conditions contained in the CUP. The CUP is attached hereto as **Exhibit B** and is hereby incorporated herein. Violation by the Applicant or by any of the Applicant's agents, assigns, or successors in interest of any terms and conditions of the CUP or of any other applicable zoning requirements of the County shall constitute an event of default under Section 13 of this Agreement.

### Article II

#### Payments

1. **Purpose.** The Parties acknowledge that the payments required hereunder shall be made to the County for use in funding substantial public improvements, the need for which is not generated solely by the granting of the CUP, and that such payments are reasonably related to the Project; in recognition thereof, the Applicant agrees to make the payments set forth on **Exhibit A** (in accordance with paragraph 2 of this Article), as permitted under Virginia Code § 15.2-2288.8(B).

2. **Payment Structure.** The Applicant shall make payments to the County, as follows:

a. A one-time payment to the County in the amount of \$30,000.00, payable within six (6) months of the Commercial Operation Date (as defined below) (the "Initial Payment").

b. Annual payments as set forth in **Exhibit A** attached hereto and incorporated herein (each, an "Annual Payment", and collectively, the "Annual Payments", and together with the Initial Payment, the "Payments"). The Annual Payments shall begin no later than six (6) months following the Commercial Operation Date on a prorated basis for that year.<sup>1</sup> As used herein, "Commercial Operation Date" means the date on which the Project commences "Commercial Operation," which means the point at which the Project becomes fully operational and can begin selling power under the terms of a power purchase or offtake agreement. Generation of test energy shall not be deemed Commercial Operation. The Annual Payments shall be due and payable on or before December 1st of each year following the Commercial Operation Date until the completion of the decommissioning of the Project by the Applicant (the "Termination Date"), as evidenced by written notice to the County from the Applicant that decommissioning of the Project is complete. The Parties acknowledge that, except as otherwise provided herein, the Applicant's obligation to make the Annual Payments shall be conditioned upon the Project commencing Commercial Operation. Each Annual Payment shall be made to the County in one lump sum payment made annually during the term of this Agreement. Notwithstanding Section 70-242(a) of the Code of the County of Prince Edward, Virginia, and pursuant to Virginia Code §

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<sup>1</sup> If the Commercial Operation Date is June 1 or later, that first year's prorated payment shall be due and payable on or before December 1 of that first year.

## Siting Agreement for Prince Edward County

58.1-2606.1(B), the Annual Payments shall constitute the assessment of a revenue share on the Project by the County.

**3. Structure of the Payments; Statement of Benefit.** The Applicant agrees that, by entering into this Agreement, it is bound by law to make the Payments in accordance with this Agreement. The Parties acknowledge and agree that this Agreement is fair and mutually beneficial to them both and that this Agreement provides for a clear and predictable stream of future payments to the County in amounts fair to both Parties.

### Article III

#### Miscellaneous Terms

**1. Term; Termination; Automatic Renewal.** This Agreement shall commence on the Effective Date and shall continue until the Termination Date. The Applicant shall have no obligation to make any Payments after the Project is decommissioned. The Annual Payment due for the year in which the Project is decommissioned shall be prorated as of the Termination Date. Written notice of termination shall be given by Applicant (a "Notice of Termination"), and such Notice of Termination shall provide an anticipated termination date that is at least three (3) months from the date the Notice of Termination is given. The termination of this Agreement shall not limit the Applicant's legal obligation to pay local taxes in accordance with applicable law at such time and for such period as the Project remains in operation. Notwithstanding anything contained herein to the contrary, the Applicant may, in its sole discretion, terminate this Agreement at any time prior to Commercial Operation by delivery of written notice thereof to the County.

**2. Mutual Covenants.** The Applicant covenants to the County that it will pay the County the amounts due hereunder when due in accordance with the terms of this Agreement, and will not seek to invalidate this Agreement, or otherwise take a position adverse to the purpose or validity of this Agreement. The County covenants to the Applicant that it will not seek to invalidate this Agreement or otherwise take a position adverse to the purpose or validity of this Agreement.

**3. No Obligation to Develop.** The Applicant has no obligation to develop or construct the Project, and this Agreement does not require any Payments until after the Commercial Operation Date. Any test energy or other energy produced prior to the Commercial Operation Date shall not trigger any Payments under this Agreement. It is understood that development of the Project by the Applicant is contingent upon several factors including, but not limited to, regulatory approvals, availability and cost of equipment and financing, and market demand for the Project's energy. No election by the Applicant to terminate, defer, suspend, or modify plans to develop the Project shall be deemed a default of the Applicant under this Agreement.

**4. Successors and Assigns.** This Agreement shall be binding upon the successors or assigns of the Applicant, and the obligations created hereunder shall be covenants running with the Property. If Applicant sells, transfers, leases, or assigns all or substantially all of its interests in the Project or the ownership of the Applicant, this Agreement will automatically be assumed by and be binding on the purchaser or transferee. Upon such assumption, the sale, transfer, lease, or assignment shall relieve the Applicant of all obligations and liabilities under this Agreement accruing from and after the date of sale or transfer, and the purchaser or transferee shall

Siting Agreement for Prince Edward County

automatically become responsible under this Agreement. The Applicant shall execute such documentation as reasonably requested by the County to memorialize the assignment and assumption by the purchaser or transferee.

**5. Execution of Agreement Deems Project “Substantially In Accord” with County’s Comprehensive Plan.** The County acknowledges the Planning Commission’s determination made on or about March 21, 2023 finding the Project in substantial accord with the County’s Comprehensive Plan and hereby accepts, ratifies, and approves of such determination for the reasons stated by the Planning Commission. The County’s execution of this Agreement affirms that the Project is substantially in accord with the County’s Comprehensive Plan in satisfaction of the requirements of Virginia Code § 15.2-2232.

**6. Memorandum of Agreement.** A memorandum of this Agreement, in a form substantially similar to that attached as Exhibit C hereto (the “Memorandum”), shall be recorded in the land records of the Clerk’s Office of the Circuit Court of the County (the “Clerk’s Office”). Such recordation shall be at the Applicant’s sole cost and expense and shall occur as soon as reasonably practicable after the Effective Date. Upon the termination of this Agreement, the Parties shall execute and record a release of the Memorandum in the Clerk’s Office.

**7. Notices.** Except as otherwise provided herein, all notices required to be given or authorized to be given pursuant to this Agreement shall be in writing and shall be delivered or sent by registered or certified mail, postage prepaid, by recognized overnight courier, or by commercial messenger to:

If to the County:

Prince Edward County, Virginia  
111 South Street, Third Floor  
PO Box 382  
Farmville, Virginia 23901  
Attn: Douglas P. Stanley, County Administrator

If to the Applicant:

Elam Road Solar, LLC  
107 5<sup>th</sup> Street Southeast  
Charlottesville, VA, 22902

The County and the Applicant, by notice given hereunder, may designate any further or different persons or addresses to which subsequent notices shall be sent.

**8. Governing Law; Jurisdiction; Venue.** THIS AGREEMENT SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE COMMONWEALTH OF VIRGINIA, WITHOUT REGARD TO ANY OF ITS PRINCIPLES OF CONFLICTS OF LAWS OR OTHER LAWS WHICH WOULD RESULT IN THE APPLICATION OF THE LAWS OF ANOTHER JURISDICTION. THE PARTIES HERETO (A) AGREE THAT ANY SUIT, ACTION OR OTHER LEGAL PROCEEDING, AS BETWEEN

## Siting Agreement for Prince Edward County

THE PARTIES HERETO, ARISING OUT OF OR RELATING TO THIS AGREEMENT SHALL BE BROUGHT AND TRIED ONLY IN THE CIRCUIT COURT OF PRINCE EDWARD COUNTY, VIRGINIA, (B) CONSENT TO THE JURISDICTION OF SUCH COURT IN ANY SUCH SUIT, ACTION OR PROCEEDING, AND (C) WAIVE ANY OBJECTION WHICH ANY OF THEM MAY HAVE TO THE LAYING OF VENUE OR ANY SUCH SUIT, ACTION, OR PROCEEDING IN SUCH COURT AND ANY CLAIM THAT ANY SUCH SUIT, ACTION, OR PROCEEDING HAS BEEN BROUGHT IN AN INCONVENIENT FORUM. THE PARTIES HERETO AGREE THAT A FINAL JUDGMENT IN ANY SUCH SUIT, ACTION, OR PROCEEDING SHALL BE CONCLUSIVE AND MAY BE ENFORCED IN OTHER JURISDICTIONS BY SUIT ON THE JUDGMENT OR IN ANY OTHER MANNER PROVIDED BY LAW.

**9. Confidentiality.** This Agreement, once placed on the docket for consideration by the Prince Edward County Board of Supervisors, is a public document, subject to production under the Virginia Freedom of Information Act (“FOIA”). The County understands and acknowledges that the Applicant, and as applicable, its associates, contractors, partners and affiliates, utilize confidential and proprietary “state-of-the-art” information and data in their operations (“Confidential Information”), and that disclosure of any such information, including, but not limited to, disclosures of technical, financial or other information concerning the Applicant or any affiliated entity could result in substantial harm to them and could thereby have a significant detrimental impact on their employees and also upon the County. The County acknowledges that during the development and negotiation of this Agreement, certain Confidential Information may be, or may have been, shared with the County by the Applicant. The Applicant agrees to clearly identify any information it deems to be Confidential Information and not subject to mandatory disclosure under FOIA or other applicable law as Confidential Information at the time it provides such information to the County. The County agrees that, except as required by law and pursuant to the County’s police powers, neither the County nor any employee, agent, or contractor of the County will (i) knowingly or intentionally disclose or otherwise divulge any such Confidential Information to any person, firm, governmental body or agency, or any other entity unless a request for such Confidential Information is made and granted under an applicable provision of local, state or federal law. Upon receipt of such a request but before transmitting any documents or information which may contain Confidential Information to the requestor, the County shall contact Applicant to review the request for information and associated documents to determine if any Confidential Information is at risk of disclosure. If Confidential Information exists, the Applicant may intervene on behalf of the County and defend against disclosure of the Confidential Information. The County agrees to cooperate in this defense and to the extent allowed by law, work to protect the Confidential Information of the Applicant.

**10. Insurance.** Upon commencement of construction of the Project and throughout Commercial Operation, the Applicant will obtain and maintain in force the following policies of insurance covering the Project facilities and the Applicant’s activities on the Property: comprehensive general liability insurance with minimum coverage of at least \$500,000 for property damage, \$1,000,000 for bodily injury or death to any one person, and a minimum combined occurrence and annual coverage of \$2,000,000.

**11. Modification.** This Agreement may be modified only in writing duly executed by the Parties hereto.

## Siting Agreement for Prince Edward County

**12. Assignment.** This Agreement may be assigned by the Applicant to any party without the prior consent of the County, so long as such assignment is expressly made subject to all terms and conditions of this Agreement, and provided that such assignment shall not be effective against the County until such time as the Applicant delivers written notice of such assignment.

**13. Default.**

A. In the event of a default under this Agreement, the non-defaulting Party shall give written notice to the defaulting Party, describing the alleged default in reasonably sufficient detail. If a Party has not cured, as described by this Agreement, its default within thirty (30) days after receiving written notice of the default from the non-defaulting Party, or if the default cannot be cured within thirty (30) days thereof and the defaulting Party has not begun and pursued with diligence to cure said default within such thirty (30) day period, the non-defaulting Party shall have the right, but not the obligation, to cure such default and to charge the defaulting Party for the cost of curing such default, including the right to offset said costs of curing the default against any sums due or which become due to the defaulting Party under this Agreement. Such non-defaulting Party shall, in its reasonable judgment, attempt to use the most economically reasonable method of curing any such default.

B. This Agreement may be terminated by the County in the event of a material breach of this Agreement that has not been cured within sixty (60) days after written notice thereof. If a cure is initiated within such period, the Agreement shall not terminate. A material breach shall mean a failure to comply with (1) any of the provisions of this Agreement relating to the Payments, (2) the permits and approvals under which the Project will be operated or built, which failure results in a loss of such permits and approvals such that the Project is prohibited from operating, or (3) applicable federal or state laws, approvals, or regulations. A material breach shall also include the insolvency of the Applicant or its assignee, such insolvency to be established by the filing of a voluntary petition in bankruptcy that is not dismissed within one hundred eighty (180) days of its filing. A material breach shall also include a violation of the Special Use Permit issued to the Applicant, attached hereto as Exhibit B. Provided, however, the Applicant complying or taking action consistent with any governmental or regulatory warning letter, notice of violation, or plan of action shall be deemed a cure if the compliance or the action is initiated within sixty (60) days of the Applicant receiving the warning letter, notice of violation, or action plan. In the event the Applicant receives notice of a material breach that state or federal authorities determine threatens the safety of the public or threatens to cause material environmental damage and fails to resolve such material breach as soon as is reasonably practicable, the County shall be entitled to terminate this Agreement. If a dispute exists as to whether an amount is owed or a breach of this Agreement has occurred, either Party may seek a declaratory judgment or other appropriate action in the Prince Edward County Circuit Court. If the dispute involves an amount owed to the County, the Applicant shall submit said disputed amount to the Clerk's Office to be held pending resolution of the dispute. The cure period and any termination of this Agreement shall be extended and tolled pending a decision by the Prince Edward County Circuit Court on the declaratory judgment or other action filed.

C. If either the County or the Applicant files a lawsuit, counterclaim, or crossclaim to enforce any provision of this Agreement or to seek a declaratory judgment, the prevailing Party is entitled to all reasonable attorneys' fees, litigation expenses, and court costs.

## Siting Agreement for Prince Edward County

**14. Severability; Invalidity Clause.** Any provision of this Agreement that conflicts with applicable law or is held to be void or unenforceable shall be ineffective to the extent of such conflict, voidness, or unenforceability without invalidating the remaining provisions hereof, which remaining provisions shall be enforceable to the fullest extent permitted under applicable law. If, for any reason, including a change in applicable law, it is ever determined by any court or governmental authority of competent jurisdiction that this Agreement is invalid, then the Parties shall, subject to any necessary County meeting vote or procedures, undertake reasonable efforts to amend and or reauthorize this Agreement so as to render the invalid provisions herein lawful, valid, and enforceable. If the Parties are unable to do so, this Agreement shall terminate as of the date of such determination of invalidity, and the Property and Project will thereafter be assessed and taxed as though this Agreement did not exist. The Parties will cooperate with each other and use reasonable efforts to defend against and contest any challenge to this Agreement by a third party.

**15. Entire Agreement.** This Agreement and any exhibits or other attachments constitute the entire agreement and supersedes all other prior agreements and understandings, both written and oral, between the Parties hereto with respect to the subject matter hereof. No provision of this Agreement can be modified, altered, or amended except in a writing executed by all Parties hereto.

**16. Construction.** This Agreement was drafted with input by the County and the Applicant, and no presumption shall exist against any Party.

**17. Force Majeure.**

A. “Force Majeure Event” means the occurrence of:

(i) an act of war (whether declared or not), hostilities, invasion, act of foreign enemies, terrorism or civil disorder;

(ii) a strike or strikes or other industrial action or blockade or embargo or any other form of civil disturbance (whether lawful or not), in each case affecting on a general basis the industry related to the construction, operation, or maintenance of the Project, as for example but not in limitation, the interruption in the supply of replacement solar panels, and which is not attributable to any unreasonable action or inaction on the part of Applicant or any of its subcontractors or suppliers and the settlement of which is beyond the reasonable control of all such persons;

(iii) specific incidents of exceptional adverse weather conditions in excess of those required to be designed for;

(iv) tempest, earthquake, or any other natural disaster of overwhelming proportions and the disruption of operations resulting therefrom;

(v) discontinuation of electricity supply, or unanticipated termination of a power purchase agreement;

## Siting Agreement for Prince Edward County

(vi) other unforeseeable circumstances beyond the control of the Parties against which it would have been unreasonable for the affected Party to take precautions and which the affected Party cannot avoid even by using its best efforts, including quarantines ordered by competent governmental authority in the event of a public health emergency, which in each case directly causes either party to be unable to comply with all or a material part of its obligations under this Agreement.

B. Neither Party will be in breach of its obligations under this Agreement or incur any liability to the other Party for any losses or damages of any nature whatsoever incurred or suffered by that other (otherwise than under any express indemnity in this Agreement) if and to the extent it is prevented from carrying out those obligations by, or such losses or damages are caused by, a Force Majeure Event except to the extent that the relevant breach of its obligations would have occurred, or the relevant losses or damages would have arisen, even if the Force Majeure Event had not occurred.

C. As soon as reasonably practicable after the start of a Force Majeure Event, and within a reasonable time after the end of a Force Majeure Event, any Party invoking it will submit to the other Party reasonable proof of the nature of the Force Majeure Event and of its effect upon the performance of the Party's obligations under this Agreement.

D. Applicant will, and will ensure that its contractors will, at all times take all reasonable steps within their respective powers and consistent with good operating practices (but without incurring unreasonable additional costs) to:

- (i) prevent Force Majeure Events affecting the performance of Applicant's obligations under this Agreement;
- (ii) mitigate the effect of any Force Majeure Event; and
- (iii) comply with its obligations under this Agreement.

E. The Parties will consult together in relation to the above matters following the occurrence of a Force Majeure Event.

F. Should a single Force Majeure Event occur for a continuous period of more than one hundred eighty (180) days, then the Parties shall endeavor to agree on any modifications to this Agreement (including without limitation, determination of new revenue sharing payments) that are equitable, having due regard to the nature of the ability of Applicant to continue to meet its financial obligations to the County.

G. For the avoidance of doubt, a Force Majeure Event shall not include (a) financial distress or the inability of either Party to make a profit or avoid a financial loss, (b) changes in market prices or conditions, or (c) a Party's financial inability to perform its obligations hereunder, except such occurrences (a)-(c) that arise from a Force Majeure Event.

**18. Third Party Beneficiaries.** This Agreement is solely for the benefit of the Parties hereto and their respective successors and permitted assigns, and no other person shall have any right, benefit, priority, or interest in, under, or because of the existence of, this Agreement.



Siting Agreement for Prince Edward County

**19. Counterparts; Electronic Signatures.** This Agreement may be executed simultaneously in any number of counterparts, each of which shall be deemed to be an original, and all of which shall constitute one and the same instrument. A signed copy of this Agreement delivered by e-mail/PDF or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

*[signature page follows]*

Siting Agreement for Prince Edward County

**IN WITNESS WHEREOF**, the Parties hereto have caused this Agreement to be executed by the authorized representatives whose names and titles appear below as of the Effective Date.

**Elam Road Solar, LLC**, a Virginia limited liability company

**By:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**PRINCE EDWARD COUNTY, VIRGINIA**,  
a political subdivision of the Commonwealth of Virginia

**By:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Approved as to form:

By: \_\_\_\_\_  
County Attorney

Siting Agreement for Prince Edward County

**EXHIBIT A**

**SCHEDULE OF PAYMENTS**

The following schedule of payments assumes an estimated Project nameplate capacity of 3 MWac, and all payments shall be adjusted proportionally if the nameplate capacity of the constructed Project differs from such estimate.

Initial Payment: \$30,000.00 due within six (6) months of the Commercial Operation Date.

Annual Payments:

| Year of Commercial Operation <sup>2</sup> | Annual Payment |
|-------------------------------------------|----------------|
| 1                                         | \$4,200.00     |
| 2                                         | \$4,200.00     |
| 3                                         | \$4,620.00     |
| 4                                         | \$4,620.00     |
| 5                                         | \$4,620.00     |
| 6                                         | \$4,620.00     |
| 7                                         | \$4,620.00     |
| 8                                         | \$5,082.00     |
| 9                                         | \$5,082.00     |
| 10                                        | \$5,082.00     |
| 11                                        | \$5,082.00     |
| 12                                        | \$5,082.00     |
| 13                                        | \$5,590.20     |
| 14                                        | \$5,590.20     |
| 15                                        | \$5,590.20     |
| 16                                        | \$5,590.20     |
| 17                                        | \$5,590.20     |
| 18                                        | \$6,149.22     |
| 19                                        | \$6,149.22     |
| 20                                        | \$6,149.22     |
| 21                                        | \$6,149.22     |
| 22                                        | \$6,149.22     |
| 23                                        | \$6,764.14     |
| 24                                        | \$6,764.14     |
| 25                                        | \$6,764.14     |
| 26                                        | \$6,764.14     |
| 27                                        | \$6,764.14     |
| 28                                        | \$7,440.56     |

<sup>2</sup> Annual Payment for Commercial Operation year 1 is to be prorated, as applicable, in accordance with Section 2(b) of this Agreement.

Siting Agreement for Prince Edward County

|    |            |
|----|------------|
| 29 | \$7,440.56 |
| 30 | \$7,440.56 |
| 31 | \$7,440.56 |
| 32 | \$7,440.56 |
| 33 | \$8,184.61 |
| 34 | \$8,184.61 |
| 35 | \$8,184.61 |
| 36 | \$8,184.61 |
| 37 | \$8,184.61 |
| 38 | \$9,003.07 |
| 39 | \$9,003.07 |
| 40 | \$9,003.07 |

Annual Payment for any automatic renewal pursuant to Section 1 of this Agreement: \$9,003.07, escalating at a rate of ten percent (10%) upon the expiration of the forty-second (42<sup>nd</sup>) year of Commercial Operation, and every five (5) years thereafter.

Siting Agreement for Prince Edward County

**EXHIBIT B**

**SPECIAL USE PERMIT**

Siting Agreement for Prince Edward County

**EXHIBIT C**

**FORM OF MEMORANDUM**

*Full exhibit follows*

Siting Agreement for Prince Edward County

PREPARED BY AND RETURN TO:

Prince Edward Tax Map ID No. 031-A-16

[NOTE TO CLERK: PRINCE EDWARD COUNTY, VIRGINIA, A POLITICAL SUBDIVISION OF THE COMMONWEALTH OF VIRGINIA, IS A PARTY TO THIS INSTRUMENT WHICH, ACCORDINGLY, IS EXEMPT FROM RECORDATION TAX PURSUANT TO VA. CODE SEC. 58.1-811.A.3.]

**MEMORANDUM OF SOLAR FACILITY SITING AGREEMENT**

This Memorandum of Solar Facility Siting Agreement (this “Memorandum”), dated and effective as of \_\_\_\_\_, 20\_\_\_\_, is made by and between **Prince Edward County, Virginia**, a political subdivision of the Commonwealth of Virginia (the “County”) and **Elam Road Solar, LLC**, a Virginia limited liability company (the “Applicant”), regarding the following:

1. Siting Agreement. The County and the Applicant are parties to that Solar Facility Siting Agreement, dated \_\_\_\_\_, 2023 (the “Siting Agreement”), which describes the intent of the Applicant to develop, install, build, and operate a commercial solar photovoltaic (electric energy) generation facility and associated electric grid interconnection facilities (“Project”) on that certain parcel of land identified as Prince Edward County Tax Map ID No. 031-A-16 (the “Property”).
2. Authorization. The County’s execution of the Siting Agreement was authorized during that certain regular meeting of the Board of Supervisors of Prince Edward County on \_\_\_\_\_, 2023.
3. Substantially in Accord. The County acknowledges the Planning Commission’s determination made on or about March 21, 2023 finding the Project in substantial accord with the County’s Comprehensive Plan and hereby accepts, ratifies, and approves of such determination for the reasons stated by the Planning Commission. The County’s execution of this Agreement affirms that the Project is substantially in accord with the County’s Comprehensive Plan in satisfaction of the requirements of Virginia Code § 15.2-2232. .
4. Obligations. The Siting Agreement sets forth, *inter alia*, certain obligations of the Applicant to comply with the Special Use Permit approved by the County for the Project, and to make certain payments to the County.
5. Siting Agreement Controls. This Memorandum does not supersede, modify, amend or otherwise change the terms, conditions or covenants of the Siting Agreement, and the County and the Applicant executed and are recording this Memorandum solely for the purpose of providing constructive notice of the Siting Agreement and the County’s and the Applicant’s rights thereunder. The terms, conditions and covenants of the Siting Agreement are incorporated in this Memorandum by reference as though fully set forth herein.
6. Counterparts. This Memorandum may be executed in counterparts, each of which shall be deemed an original and all of which when taken together shall constitute one and the same document.

Siting Agreement for Prince Edward County

WITNESS the following signature and seal:

**PRINCE EDWARD COUNTY, VIRGINIA,**  
a political subdivision of the Commonwealth of  
Virginia

**By:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

COMMONWEALTH OF VIRGINIA,  
COUNTY OF \_\_\_\_\_, to-wit:

Before me, a notary public in and for the jurisdiction aforesaid, this \_\_\_\_ day of \_\_\_\_\_, 2023, appeared \_\_\_\_\_, who acknowledged that they executed the foregoing instrument in their capacity as \_\_\_\_\_ of Prince Edward County, Virginia, on behalf of said political subdivision of the Commonwealth of Virginia.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

Notary Registration No. \_\_\_\_\_



Siting Agreement for Prince Edward County

WITNESS the following signature and seal:

**Elam Road Solar, LLC,**  
a Virginia limited liability company

**By:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

COMMONWEALTH OF VIRGINIA  
CITY/COUNTY OF \_\_\_\_\_, to wit:

Before me, a notary public in and for the jurisdiction aforesaid, this \_\_\_\_ day of \_\_\_\_\_, 2023, appeared \_\_\_\_\_, who acknowledged that they executed the foregoing instrument in their capacity as \_\_\_\_\_ of Elam Road Solar, LLC, a Virginia limited liability company, on behalf of said company.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

Notary Registration No. \_\_\_\_\_



Please publish the following public hearing notice in **THE FARMVILLE HERALD** on Wednesday, March 29, 2023 and Wednesday, April 5, 2023.

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### NOTICE OF PUBLIC HEARING

The Prince Edward County Board of Supervisors will hold PUBLIC HEARINGS on Tuesday, April 11, 2023 commencing at 7:30 p.m. in the Board of Supervisors Room, Prince Edward County Courthouse, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, Virginia, to receive citizen input prior to considering the following:

1. A request by Tim Boehmer for a Special Use Permit to operate a storage shed manufacturing and retail facility on Tax Map Parcel 018-A-32 at 5865 Prince Edward Highway, Prospect, VA.
2. A request by Elam Road Solar, LLC for a Special Use Permit to construct and operate a 3 MWac community solar energy facility on a 33 acre portion of Tax Map Parcels 031-A-16, containing a total of 136+/- acres, which is zoned A-1, Agricultural Conservation.
3. Pursuant to §15.2-2316.8(B) of the *Code of Virginia*, consideration of a siting agreement by Elam Road Solar, LLC, to construct and operate a 3 MWac community solar energy facility on Tax Map Parcel 031-A-16, on Elam Road, Pamplin, VA.
4. An Ordinance Amendment to amend Appendix B – Zoning of the Prince Edward County Code, with additional definitions of expanded uses and use types, description of development standards, and adjustment of setbacks for accessory structures.

Citizen input for Public Hearings will be received through: (1) in-person participation; (2) remote participation by calling **1-844-890-7777**, Access Code # **390313**; or (3) by written comments mailed to: Board of Supervisors, P.O. Box 382, Farmville, VA 23901. Please limit word count to no more than 500 words. Comments must be received by 2:00 p.m. the day of the meeting.; via email to [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us); or via facsimile at 434-392-6683. Based on the number of speakers, the Chair will determine the time allotted to each. Citizens may also view the monthly Board of Supervisor meeting live (no public input) at the County's YouTube Channel by using the link on the County website under Meetings & Public Notices.

Additional information regarding the proposed ordinance amendment, special use permits and solar siting agreement is available for public review on the County's web site at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us) or in the Prince Edward County Administrator's Office, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, VA. It is the County's intent to comply with the Americans with Disabilities Act. Should you have questions or require special accommodations, please contact the County Administrator's Office at 434-392-8837.

###

# Prince Edward County

## Special Use Permit

Applicant: Elam Road Solar, LLC

Tax Map:

031-A-16

### Schedule B

List of adjoining Property owners and mailing addresses for the property for a community solar facility.

| Parcel ID                       | Owner                             | Address                                        | Note |
|---------------------------------|-----------------------------------|------------------------------------------------|------|
| 031-4-1;<br>031-4-2;<br>031-4-3 | HARRY & JOANNE ELAM LIVING TRUST  | 3425 PRINCE EDWARD HWY PROSPECT,<br>VA 23960   |      |
| 031-A-14                        | NATHANIEL J & DANIELLE L BOEHMER  | 2586 PRINCE EDWARD HWY PROSPECT,<br>VA 23960   |      |
| 045-5-40;<br>045-5-41           | RUFUS K. SR & DEBRA D. DOVE       | P.O. BOX 1035 PAMPLIN, VA<br>23958             |      |
| 045-5-39                        | STEVEN L. & DIANE R. OPPERMAN     | 403 S. WAYNE STREET ARLINGTON,<br>VA 22204     |      |
| 031-A-18                        | VIVIAN NUNNALLY                   | P.O. BOX 278 PROSPECT, VA<br>23960             |      |
| 031-A-21                        | MELVIN & CAWANNAKIE BERRYMAN      | 100 EASON AVENUE LYNCHBURG,<br>VA 24503        |      |
| 031-A-22                        | THELMA & THRIFSTONE JONES         | 4421 NINETEETH PACE NE WASHINGTON,<br>DC 20018 |      |
| 031-8-8                         | TEANKA S. HATCHER                 | 2430 PEAKS ROAD PROSPECT, VA<br>23960          |      |
| 031-A-24A;<br>031-A-24B         | BRENDA MARIE JACKSON              | P.O. BOX 424 PROSPECT, VA<br>23960             |      |
| 031-A-24C                       | DEVON MYRICK                      | 2064 ELAM ROAD PAMPLIN,<br>VA 23958            |      |
| 031-8-13                        | JESSE W. & JOYCE M. YEATTS        | 1549 FARILEA ROAD RICE, VA<br>23966            |      |
| 031-8-12                        | SHEILA I. TAYLOR                  | 2186 ELAM ROAM PAMPLIN,<br>VA 23968            |      |
| 031-13-3                        | CHRISTOPHER DALE & MICHELLE WATTS | 178 SULPHUR SPRING ROAD PROSPECT,<br>VA 23960  |      |
| 031-A-16                        | LANNETTE G. COLEMAN               | 420 HIXBURG ROAD PROSPECT, VA<br>23960         |      |
|                                 |                                   |                                                |      |
|                                 |                                   |                                                |      |
|                                 |                                   |                                                |      |

**BOARD OF SUPERVISORS**

Llew W. Gilliam, Jr.  
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Pattie Cooper-Jones  
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J. David Emert  
Victor "Bill" Jenkins

E. Harrison Jones

Odessa H. Pride, Ed.D.

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**COUNTY OF PRINCE EDWARD, VIRGINIA**

**Director of Planning and  
Community Development**

Robert Love

Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901

Office: (434) 414-3037

Fax: (434) 392-6683

[rlove@co.prince-edward.va.us](mailto:rlove@co.prince-edward.va.us)

[www.co.prince-edward.va.us](http://www.co.prince-edward.va.us)

March 29, 2023

To: Property Owners

From: Robert Love, Director of Planning and Community Development

Subject: Special Use Permit Request & Siting Agreement – Elam Road Solar, LLC

The Prince Edward County Board of Supervisors will hold public hearings on Tuesday, April 11, 2023 at 7:30 p.m. to receive citizen input on a request by Elam Road Solar, LLC for a Special Use Permit to operate a 3 MWac community solar energy facility on Tax Map Parcel 031-A-16, on Elam Road, Pamplin, VA. The parcel is zoned A-1, Agricultural Conservation and the proposed use requires approval of a Special Use Permit (SUP) in this zoning district. In addition, pursuant to §15.2-2316.8(B) of the *Code of Virginia*, the host locality shall schedule a public hearing, pursuant to subsection A of § [15.2-2204](#), for the purpose of consideration of such siting agreement.

You are receiving this notice because you own land in the vicinity of the property requested to be approved for the special use permit. Following the hearing the Prince Edward County Board of Supervisors may vote to recommend approval or denial of the request.

Instructions of how to listen or participate in the meeting and public hearing are contained on the reverse side of this letter. If you have any questions or comments, please do not hesitate to contact me at: 434-414-3037 or by email at: [rlove@co.prince-edward.va.us](mailto:rlove@co.prince-edward.va.us)

Respectfully,

Robert Love

Director of Planning and Community Development



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 11, 2023  
**Item #:** 11-d  
**Department:** Community Development  
**Staff Contact:** Robert Love  
**Agenda Item:** Public Hearing – Zoning Ordinance Amendment

**Summary:**

The Prince Edward County Board of Supervisors requested that staff review all existing County Ordinances and provide updates as necessary in order to comply with the Code of Virginia. Therefore, staff reviewed the existing Prince Edward County Zoning Ordinance as well as researched standards utilized by various rural Counties in their Ordinances and the most recent updates in the Code of Virginia. *\*Note: The complete ordinance can be reviewed [here](#), or in the County Administrator's office.*

The public hearing notice was published in the March 29, 2023 and April 5, 2023 editions of the Farmville Herald, Attachment (2).

At the January and February meetings of the Planning Commission, staff presented a Draft Ordinance with new language and description of development standards. Staff has incorporated all recommendations by the Planning Commission into the Zoning Ordinance Amendment, Attachment (1). Significant changes include: adding new definitions for uses such as private camping, short-term tourist rental, and adjusting setbacks for accessory structures in order to allow for public safety.

The Planning Commission held a public hearing on March 21, 2023, no one spoke and the County has received no correspondence concerning the proposed amendment. The Planning Commission unanimously recommended approval of the Ordinance Amendment.

**Attachments:**

- 1. Zoning Ordinance Amendment
- 2. Public Hearing Notice
- 3. Excerpt of the draft minutes of the March 21, 2023 meeting of the Planning Commission

**Recommendations:**

- 1. Conduct the Public Hearing and render a decision on the Ordinance Amendment.

**Recommended Motions:**

I move that the Board of Supervisors approve the Ordinance Amendment to amend and re-ordain Appendix B of the Prince Edward County Code (Zoning) in order to define new uses and to adjust setbacks for accessory structures.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_



**Board of Supervisors  
Agenda Summary**

**OR**

I move that the Board of Supervisors table the proposed Ordinance Amendment to amend and re-ordain Appendix B of the Prince Edward County Code (Zoning) for further discussion at a work session.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_



Please publish the following public hearing notice in **THE FARMVILLE HERALD** on Wednesday, March 29, 2023 and Wednesday, April 5, 2023.

---



### NOTICE OF PUBLIC HEARING

The Prince Edward County Board of Supervisors will hold PUBLIC HEARINGS on Tuesday, April 11, 2023 commencing at 7:30 p.m. in the Board of Supervisors Room, Prince Edward County Courthouse, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, Virginia, to receive citizen input prior to considering the following:

1. A request by Tim Boehmer for a Special Use Permit to operate a storage shed manufacturing and retail facility on Tax Map Parcel 018-A-32 at 5865 Prince Edward Highway, Prospect, VA.
2. A request by Elam Road Solar, LLC for a Special Use Permit to construct and operate a 3 MWac community solar energy facility on a 33 acre portion of Tax Map Parcels 031-A-16, containing a total of 136+/- acres, which is zoned A-1, Agricultural Conservation.
3. Pursuant to §15.2-2316.8(B) of the *Code of Virginia*, consideration of a siting agreement by Elam Road Solar, LLC, to construct and operate a 3 MWac community solar energy facility on Tax Map Parcel 031-A-16, on Elam Road, Pamplin, VA.
4. An Ordinance Amendment to amend Appendix B – Zoning of the Prince Edward County Code, with additional definitions of expanded uses and use types, description of development standards, and adjustment of setbacks for accessory structures.

Citizen input for Public Hearings will be received through: (1) in-person participation; (2) remote participation by calling **1-844-890-7777**, Access Code # **390313**; or (3) by written comments mailed to: Board of Supervisors, P.O. Box 382, Farmville, VA 23901. Please limit word count to no more than 500 words. Comments must be received by 2:00 p.m. the day of the meeting.; via email to [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us); or via facsimile at 434-392-6683. Based on the number of speakers, the Chair will determine the time allotted to each. Citizens may also view the monthly Board of Supervisor meeting live (no public input) at the County's YouTube Channel by using the link on the County website under Meetings & Public Notices.

Additional information regarding the proposed ordinance amendment, special use permits and solar siting agreement is available for public review on the County's web site at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us) or in the Prince Edward County Administrator's Office, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, VA. It is the County's intent to comply with the Americans with Disabilities Act. Should you have questions or require special accommodations, please contact the County Administrator's Office at 434-392-8837.

###





- H. The regular business hours for the farm winery shall be between 9:00 a.m. and 10:00 p.m.
- I. Any parking space(s) designated for handicap access shall be connected to a paved or otherwise hard-surfaced travelway, sidewalk or path of sufficient width to facilitate the maneuverability and operation of a wheelchair connecting the parking space(s) to and from all buildings which guests of the farm winery are authorized to visit.

Kennel. Noncommercial

- A. Any structure and/or area occupied by animals (runs, training areas, pens and/or dwelling) shall be no closer than 200 feet from any neighboring residence, and set back 100 feet from any property lines.
- B. Any exterior structure and/or area occupied by animals (runs, training areas, pens, etc.) shall be enclosed by a solid fence not less than six feet in height; located within 50 feet of the structure; composed of materials approved by the Zoning Administrator; and installed within 60 days of approval. If individual cages or enclosures are used to separate individual dogs from other animals, the cage shall accommodate no more than one dog and shall be sized to allow adequate space for movement as following; The length and width shall be a minimum of three times the dog's length (nose to tail and a minimum of four feet high).
- C. When adjoining a residential use, landscaping separation buffers and screens shall be provided along the property line as described in §Section 4-200.3.
- D. The kennel shall be cleaned of animal waste on a daily basis, double-bagged and disposed of at County collection sites.
- E. Upon request, the kennel owner shall provide to the Zoning Administrator copies of inoculation and/or vaccination certificate, including rabies, issued for each dog. Additionally, copies of dog licenses are regulated as noted under Prince Edward County Code Article III, Division 2.
- F. The applicant shall meet all Virginia Department of Transportation, Health Department, and Animal Control requirements.
- G. The applicant shall allow agents of the Prince Edward County Planning Department and Prince Edward County Animal Control to inspect the property to ensure compliance.
- H. For the purposes of this section, a noncommercial kennel shall be defined as a place where five (5) or more dogs that are six (6) months in age or older, are owned, boarded, housed, or offered for sale.

*Microbrewery*

- A. Agricultural products, including hops, barley, other grains, or fruit utilized in the microbrewery operation, shall be grown on the farm where the microbrewery is established.
- B. The hours of operation for the microbrewery shall be between 9:00 a.m. and 10:00 p.m.
- C. Microbreweries shall be located on a lot or parcel adjacent to a state-maintained road.
- D. Beer can be sold for on- and off-premises use.

Sec. 3-100. Generally.

- (A) The standards contained in article II, District Regulations, shall apply to all of the following use types, unless specifically modified and/or superseded by the use and design standards in this article.
- (B) The standards listed **herein** as general standards shall apply in all zoning districts in which the use type is permitted, either by right or by-special use.

- (C) Where a specific zoning district is indicated; the use and design standards listed in this article shall apply to that zoning district, and shall be in addition to any general standard for that use.

Sec. 3-100.1. Agricultural use types.

*Agriculture*

General standards:

1. Commercial uses such as gift shops and restaurants associated with viticulture operations shall only be allowed by special use permit.

*Commercial feed lots*

General standards:

1. For the purposes of this use type, the following definitions shall apply:

*Livestock*: Includes all domestic or domesticated bovine animals, including but not limited to cattle; equine animals, included but not limited to horses; ovine animals, including but not limited to sheep, porcine animals including but not limited to hogs, and poultry included but not limited to turkeys or chickens.

*Natural buffer*: Any hill, trees, woodland or combination thereof which completely blocks the view of a commercial feedlot from public roads and any existing dwellings located on properties adjoining the commercial feedlot.

*Operator*: The owner or operator of a commercial feed lot, or the land on which the commercial feed lot is located.

*Structure*: Any building, structure, installation, storage container or storage site used in the operation of a commercial feed lot, including but not limited to feed storage bins, litter storage sites, incinerators, manure storage sites, poultry houses, poultry disposal pits and dead poultry cold storage chests.

2. All commercial feed lots shall meet the following minimum acreage requirements.

Beef or dairy cattle: 60 acres for the first structure and 15 acres for each additional structure. Swine: 50 acres for the first structure and ten acres for each additional structure.

Poultry: 15 acres for the first structure and five acres for each additional structure.

The expansion of any existing conforming commercial feedlot structure shall require an additional one acre of land for each 5,000 square feet (or part thereof) of structure addition. Commercial feedlots that are non-conforming on the effective date of this ordinance due to insufficient acreage as required above shall be considered non-conforming uses and shall be governed by the provisions of section 5- 126 of this ordinance.

(a) Any project for improvement for a structure to comply with existing state or county health, sanitary or safety code specifications which are solely necessary to assure safe living condition; or

(b) Any alteration of a structure listed on the National Register of Historic Places of the state landmarks register.

TELECOMMUNICATIONS. The transmitting and receiving of electromagnetic signals through the atmosphere.

TRAVEL TRAILER (RECREATION VEHICLE). A portable vehicular structure built on a chassis; designed to be used for temporary occupancy for travel, recreation or vacation use; being of any length, provided that its gross weight does not exceed 4,500 pounds or being of any weight, provided that its overall length does not exceed 40 feet.

VARIANCE. A reasonable deviation from the provision regulating the size or area of a lot or parcel of land, or the size, area, bulk or location of a building or structure in accordance with *Code of Virginia*, § 15.2-2201.

WATERCOURSE. A natural or artificial channel for passage or running water fed from natural sources in a definite channel and discharging into some stream or body of water.

YARD. A required open space on a lot, unoccupied and unobstructed from the ground upward, unless otherwise provided by this ordinance.

YARD, FRONT. A yard between the building line and the street right-of-way extending across the full width of the lot.

YARD, REAR. A yard between the rear line of the building and the rear line of the lot extending the full width of the lot.

YARD, SIDE. A yard between the side line of the building and the side line of the lot extending from the front lot line to the rear lot line.

**(Ord. of 11-14-13; Ord. of 9-8-15)**

**Sec. 6-200. Use types.**

- (A) The purpose of use types is to establish a classification system for land uses and a consistent set of terms defining uses permitted within various zoning districts in Prince Edward County, Virginia. The use types section also facilitates the process of determining the applicable use type of any activity not explicitly defined.
- (B) **The use types defined herein shall apply in all zoning districts in which the use type is permitted, either by right or by special use.**
- (C) In the event of any question as to the appropriate use type of any existing or proposed use or activity, the administrator shall have the authority to determine the appropriate use type. In making such determination, the administrator shall consider the operational and physical characteristics of the use in question and shall consider the classification contained in the most recent edition of the North American Industry Classification System Manual published by the U.S. Office of Management and Budget. In addition, the administrator shall consider the specific requirements of the use in common with those included as examples of use types. Those examples, when included in use type descriptions, are intended to be illustrative, as opposed to exclusive lists. The administrator may also determine that a proposed use or activity is sufficiently different from any use type listed below and will require an amendment to the text of this ordinance.

(C) (D) The administrator shall make such determinations of appropriate use types in writing, which shall include an explanation of the reasons for the determination.

(b) Internet service providers. Businesses that provide Internet service to businesses or residents.

(c) Software design and development. Businesses that design software or businesses that develop the design of specific software.

(d) Computer and peripheral sales and assembly. Businesses that assemble computers or sell the hardware associated with computers.

(e) Content developers. Businesses that design and build computer systems.

(f) Internet-based sales and services. Businesses whose primary trade is based on the Internet. be It a sales or service provider.

(g) Hardware design, manufacture, assembly and development. Businesses that manufacture, assemble or develop hardware design for computers.

(h) Telecommunications-based video service providers. Businesses that use video conferencing or cable connections for employees to telecommute.

(i) Outbound or Inbound call centers. Businesses that either market their product through phone calls or businesses that answer consumer questions.

(j) Telecommunications equipment manufacturing, assembly and service. Businesses that build, put together or service telecommunications equipment.

(k) Owned, operated, managed, or leased as landlord or tenant, as all or a part of a data center.

TRUCK STOP. An establishment containing a mixture of uses which cater to the traveling public and in particular motor freight operators. A truck stop might include such uses as fuel pumps, restaurants, overnight accommodations, retail sales related to the motor freight industry, and similar uses.

VETERINARY HOSPITAL/CLINIC. Any establishment rendering surgical and medical treatment of animals. Boarding of animals shall only be conducted indoors, on a short term basis, and shall only be incidental to such hospital/clinic use, unless also authorized and approved as a commercial kennel.

(Ord. of 3-11-14; Ord. of 9-12-17; Ord. of 2-11-20; Ord. of 7-14-20; Ord. of 1-12-21)

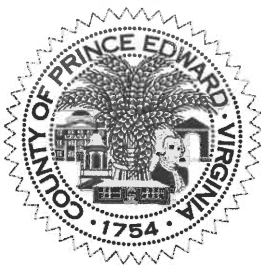
**Sec. 6-200.11. Industrial use types.**

ASPHALT PLANT. An establishment engaged in manufacturing or mixing of paving materials derived from asphaltic mixtures or tar.

CONSTRUCTION YARDS. Establishments housing facilities of businesses primarily engaged in construction activities, including outside storage of materials and equipment. Typical uses are building contractor's yards.

CUSTOM MANUFACTURING. Establishments primarily engaged in the on-site production of goods by hand manufacturing, within enclosed structures, involving the use of hand tools, or the use of mechanical equipment commonly associated with residential or commercial uses.

INDUSTRY, TYPE I. Establishments engaged in the processing, manufacturing, compounding, assembly, packaging, treatment or fabrication of materials and products, from processed or previously manufactured materials. Type I Industry is capable of operation in such a manner as to control the external effects of the manufacturing process, such as smoke, noise, soot, dirt, vibration, odor, etc. A machine shop is included in this category. Also included is the manufacturing of ammunition and firearms, apparel, electrical appliances, electronic equipment, camera and photographic equipment, ceramic products, cosmetics and toiletries, business machines, food, paper products (but not the manufacture of paper from pulpwood), musical instruments, medical appliances, tools or hardware, plastic products (but not the processing of raw materials}, pharmaceuticals or optical goods, bicycles, and any other product of a similar nature or requiring similar production characteristics.



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 11, 2022  
**Item #:** 12  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley/Sarah Elam Puckett  
**Agenda Item:** Department Year-End Updates

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**Summary:** The following departments will join the Board at its April 11 meeting to provide an update:

- a. Solid Waste – Jeff Jones
- b. Animal Control – Adam Mumma
- c. General Services – Randy Cook
- d. Emergency Management – Trey Pyle

**Attachments:**

**Recommendation:**

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 11, 2023  
**Item #:** 13  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley  
**Agenda Item:** Request from STEPS – Supportive Housing

**Summary:** Attached for the Board’s consideration is a request for \$100,000 of ARPA funding from STEPS for their supportive housing project for the homeless of the region.

As Shawn Rozier advised the Board during STEPS budget presentation of March 21, 2023, STEPS is preparing to sign an MOU with Virginia Supportive Housing (VSH) for the project. Rather than the initial tiny home village that was initially proposed, STEPS has determined that it would be best to construct a 60-80 unit apartment building with an emergency shelter on one floor and supportive housing services for the homeless in the remainder of the facility. STEPS has indicated that they are working with VSH and the Town of Farmville to obtain the necessary approvals for the project.

It is STEPS intent to request funding from each of the counties in the region to support the project. They are requesting \$100,000 from Prince Edward as the primary user of homeless services in the region, \$75,000 from Nottoway as the second largest user of such services, and a \$50,000 match from other localities in the region (Buckingham, Cumberland, Amelia, Lunenburg).

**Attachment:** Letter from STEPS, ARPA funding spreadsheet

**Recommendation:** Approve appropriation of \$100,000 subject to \$75,000 match from Nottoway County and participation from each of the other localities in the region as well as necessary zoning approval from the Town of Farmville for the project

**Sample Motion:** I move the Board of Supervisors approve an appropriation of \$100,000 of its ARPA funds for the STEPS Supportive Housing Project. Such approval is subject to a \$75,000 match from Nottoway County and participation from each of the other localities in the region, as well as, the location of the project is in the Town of Farmville and necessary zoning approval from the Town of Farmville for the construction of the project is approved.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_



April 4, 2023

Prince Edward County Board of Supervisors  
Mr. Doug Stanley, County Administrator  
PO Box 382  
Farmville, VA 23901

RE: ARPA Funding for Supportive Housing

Dear Board Members and Mr. Stanley,

This letter is in follow-up to our request for \$100,000 of ARPA funding for the supportive housing project for the homeless of our region.

As we advised you in our presentation on March 21, 2023, STEPS is preparing to sign an MOU with Virginia Supportive Housing (VSH) for the work on this project. To better support the operational costs involved with maintaining the facility and running the program, it has been determined it is best to construct a 60-80 unit apartment building with an emergency shelter on one floor and supportive housing services for the homeless in the remainder of the facility. STEPS and VSH have already begun working with the Town of Farmville to obtain the necessary approvals for this type of facility.

VSH has extensive experience with property development and management. STEPS intends to partner with them for these aspects of the program, while STEPS and our community partners will provide services to the program participants. VSH will apply for tax credits and other funding sources that will cover the majority of the construction costs, but local government support and participation is still essential.

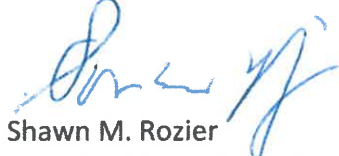
On March 22, 2023, the Nottoway County Board of Supervisors approved an allocation of \$75,000 from their second portion of ARPA funds towards this project. It is contingent on participation from other localities in the region. We are asking that the Prince Edward Board of Supervisors take action to approve our request for \$100,000 of ARPA funds as the primary user of homeless services in our region. Additional requests of \$50,000 per county are pending before the other localities in the region, as well as a \$100,000 request to the Town of Farmville.



Prince Edward County Board of Supervisors  
Mr. Doug Stanley  
Page Two

We appreciate your support and consideration of our request. Please let me know if you have any questions.

Sincerely,



Shawn M. Rozier  
Vice-President of Housing  
STEPS, Inc.

Office: 434-315-5909 ext. 261

Cell: 434-390-2303

Fax: 434-390-3982

Cc: Sharon Harrup, STEPS President & CEO  
Homeless Housing Task Force Members

**American Rescue Plan (ARPA)  
Proposed Spending  
9/13/2022**

| <b>Item</b>                                | <b>Approved<br/>Amount</b>   | <b>Proposed<br/>Amount</b>   |
|--------------------------------------------|------------------------------|------------------------------|
| <b><i>Broadband - Kinex VATI Match</i></b> | <b><i>\$2,153,500.00</i></b> | <b><i>\$2,153,500.00</i></b> |
| Emergency Radio System Upgrades            |                              | \$700,000.00                 |
| Sandy River Water System Project           |                              | \$0.00                       |
| STEPS Housing Project                      |                              | \$100,000.00                 |
| Mary E. Branch Project                     |                              | \$650,000.00                 |
| Animal Shelter                             |                              | \$650,000.00                 |
| PRJDC - HVAC/Security Project              |                              | \$150,000.00                 |
| Lost Revenue                               |                              | \$0.00                       |
| Pamplin                                    | <b>\$25,000.00</b>           | <b>\$25,000.00</b>           |
| Contingency                                |                              | \$521.00                     |
| <b>Total</b>                               | <b>\$2,153,500.00</b>        | <b>\$4,429,021.00</b>        |
| <br>                                       |                              |                              |
| Total ARPA Funding <sup>1</sup>            | \$4,429,021.00               | \$4,429,021.00               |
| Balance Remaining                          | \$2,250,521.00               | \$0.00                       |

***Committed***

<sup>1</sup>Does not include interest earned

## Heartland Region Supportive Housing Project Funding

| <b>Funding Source</b>                | <b>Amount</b>     |
|--------------------------------------|-------------------|
| Centra Health                        | \$ 168,833        |
| Prince Edward Private Donor Pledge   | \$ 250,000        |
| Faith Bible Fellowship Pledge (P.E.) | \$ 1,500          |
| GG Wade Foundation                   | \$ 90,000         |
| Dominion Energy                      | \$ 5,000          |
| Nottway County                       | \$ 75,000         |
| <b>Total Funded To Date</b>          | <b>\$ 590,333</b> |

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 11, 2023  
**Item #:** 14- a  
**Department:** Finance/HR  
**Staff Contact:** Cheryl Stimpson  
**Agenda Item:** School Board Appropriations – Authorize Public Hearing

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**SUMMARY:**

On March 24, 2023, the County Administrator received a letter from the School Board requesting appropriation of \$949,999.64 to the school CARES ACT budget. In order for this transaction to take place, the Board will have to authorize a public hearing to amend the FY23 County and school Budgets by the amount of \$949,999.64 and then appropriate same funds.

Per section 15.2-2507 of the *Code of Virginia* a locality may amend its budget during the fiscal year. However, if such an amendment exceeds the currently adopted expenditures by **one percent** or more, then the locality must advertise the amendment at least seven days prior to the public hearing. The school’s currently approved FY22 budget is currently \$31,354,687.05, which means they exceed the one percent threshold.

**COST:** There is no anticipated cost, except the cost of publishing the public hearing notice.

**ATTACHMENT:** Request from Superintendent, Dr. Barbara A. Johnson.  
Draft Public Hearing Notice.

**RECOMMENDATION:** The Board of Supervisors will wish to authorize a public hearing for its May 2023 meeting prior to acting on the appropriations for the school’s CARES ACT budget.

**SAMPLE MOTION:** I move that the Board of Supervisors authorize advertising a public hearing on the amendment to the school’s FY23 CARES Act budget to appropriate funding.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_

**PRINCE EDWARD COUNTY  
PUBLIC SCHOOLS**

**Barbara A. Johnson, Ed. D**

*Superintendent*

March 8, 2023

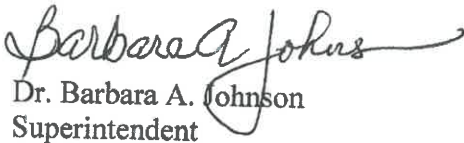
Prince Edward County  
Mr. Doug Stanley, County Administrator  
P. O. Box 382  
Farmville, VA 23901

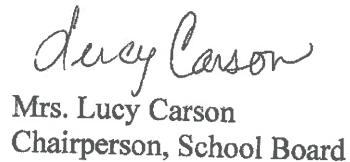
Dear Mr. Stanley:

The Prince Edward County School Board respectfully requests an appropriation of funds in the amount of \$949,999.64 to the CARES ACT budget for the 2022-2023 school year. The additional amount requested will represent a total of \$2,587,307.97 in the Cares Act FY2022-2023 budget. There is no local match required for this appropriation.

Thank you for your consideration of this request.

Respectfully submitted,

  
Dr. Barbara A. Johnson  
Superintendent

  
Mrs. Lucy Carson  
Chairperson, School Board

BAJ/vmj

pc: School Board Members

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**UNITED IN EXCELLENCE**

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35 Eagle Drive Farmville, VA 23901 | Telephone: 434-315-2150 | Fax: 434-392-1911

**Action Item 11A: Cares Act Funds**

Subject: Request of Appropriation of Additional Funds

Recommendation: It is recommended that the School Board request from the Prince Edward County Board of Supervisors carry-over funds from the FY2021-2022 school year in the amount of \$949,999.64 to the CARES ACT Budget for FY2022-2023 school year.

Increase: \$688,257.05 – Carry-Over Appropriation from FY2021-2022 – ESSER II-CRRSA (Cares Act Funding)

Increase: \$8,918.00 – Carry-Over Appropriation from FY2021-2022 – ESSER III-ARP-Teal (Cares Act Funding)

Increase: \$1,145.80 – Carry-Over Appropriation from FY2021-2022 – ESSER III-Before and After (Cares Act Funding)

Increase: \$251,678.79 – Carry-Over Appropriation from FY2021-2022 – ESSER III-Unfinished Learning (Cares Act Funding)

Rationale: Prince Edward County Public Schools is requesting that carry-over from FY2021-2022 in the amount of \$949,999.64 be appropriated to the Cares Act Budget for the FY2022-2023 school year.

Budget: Revenues  
Expenditure

Legal Reference: Prince Edward County School Board Policies  
DA – Management of Funds  
DB – Annual Budget



Please publish the following public hearing notice in **THE FARMVILLE HERALD** on **Wednesday April 12, 2023** and **Wednesday, April 19, 2023**.

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### NOTICE OF PUBLIC HEARINGS

The Prince Edward County Board of Supervisors will hold the following **PUBLIC HEARINGS** on Tuesday, May 9, 2023, commencing at 7:30 p.m. in the Board of Supervisors Room, Prince Edward County Courthouse, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, Virginia, to receive citizen input prior to considering the following:

***Pursuant to Section 15.2-2507 of the Code of Virginia, the Board will consider amendments to the FY 23 County Budget and FY 23 County School Budget, and accept the distribution of \$949,999.64 of Federal Coronavirus Relief Funds to be appropriated by the Board of Supervisors and distributed to the Prince Edward County Public Schools.***

Citizen input for Public Hearings will be received through: (1) in-person participation; (2) remote participation by calling 1-844-890-7777, Access Code # 390313; or (3) by written comments mailed to P.O. Box 382, Farmville, VA 23901; via email to [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us); or via facsimile at 434-392-6683. Based on the number of speakers, the Chair will determine the time allotted to each. Citizens may also view the monthly Board of Supervisors meeting live (no public input) at the County's YouTube Channel by using the link on County website under Meetings & Public Notices.

Additional information regarding the proposed budget amendments is available for public review on the County's web site at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us) or in the Prince Edward County Administrator's Office, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, VA. It is the County's intent to comply with the Americans with Disabilities Act. Should you have questions or require special accommodations, please contact the County Administrator's Office at 434-392-8837.

###





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**Spend Down Report**

Selected Project Group, Project, Award Information

Project Group: CRRSA ESSER II

Project: APE50195, CRRSA ESSER II

Award: S425D210008 Award Year:2021

Payee: PRINCE EDWARD CO PBLC SCHS

| Date       | Description     | Status            | Major Objects |             |            |              |            |          |             |            | Total |              |
|------------|-----------------|-------------------|---------------|-------------|------------|--------------|------------|----------|-------------|------------|-------|--------------|
|            |                 |                   | 0000          | 1000        | 2000       | 3000         | 4000       | 5000     | 6000        | 8000       |       |              |
| 03/01/2021 | Original Budget |                   | 3,143,231.00  | 0.00        | 0.00       | 0.00         | 0.00       | 0.00     | 0.00        | 0.00       | 0.00  | 3,143,231.00 |
| 10/25/2021 | Budget 410631   | Transfer Complete | -3,143,231.00 | 343,214.00  | 84,302.75  | 1,856,258.26 | 70,000.00  | 6,000.00 | 783,455.99  | 0.00       | 0.00  | 0.00         |
| 12/24/2021 | Reimb 413565    | Paid              | 0.00          | -8,487.72   | -2,010.75  | 0.00         | 0.00       | 0.00     | 0.00        | 0.00       | 0.00  | -10,498.47   |
| 01/17/2022 | Reimb 411598    | Paid              | 0.00          | -36,736.44  | -7,093.81  | -147,997.09  | 0.00       | 0.00     | -272,524.00 | 0.00       | 0.00  | -464,351.34  |
| 01/28/2022 | Reimb 417377    | Paid              | 0.00          | 0.00        | 0.00       | -17,870.00   | 0.00       | 0.00     | -24,757.61  | 0.00       | 0.00  | -42,627.61   |
| 02/18/2022 | Reimb 421129    | Paid              | 0.00          | -46,386.18  | -11,794.50 | -8,995.00    | 0.00       | 0.00     | -172,362.50 | 0.00       | 0.00  | -239,538.18  |
| 04/08/2022 | Reimb 425549    | Paid              | 0.00          | -7,535.03   | -2,005.23  | 0.00         | 0.00       | 0.00     | -1,236.95   | 0.00       | 0.00  | -10,777.21   |
| 05/20/2022 | Reimb 429562    | Paid              | 0.00          | -30,337.53  | -3,744.06  | 0.00         | 0.00       | 0.00     | -1,104.00   | 0.00       | 0.00  | -35,185.59   |
| 08/23/2022 | Budget 442288   | Transfer Complete | 0.00          | 491,469.29  | 37,597.41  | -715,463.82  | 0.00       | 0.00     | 186,397.12  | 0.00       | 0.00  | 0.00         |
| 08/26/2022 | Reimb 422764    | Paid              | 0.00          | -7,612.73   | -2,005.61  | 0.00         | 0.00       | 0.00     | 0.00        | 0.00       | 0.00  | -9,618.34    |
| 09/30/2022 | Reimb 444494    | Paid              | 0.00          | 0.00        | 0.00       | -4,649.34    | 0.00       | 0.00     | 0.00        | 0.00       | 0.00  | -4,649.34    |
| 09/30/2022 | Reimb 444537    | Paid              | 0.00          | 0.00        | 0.00       | -106,600.94  | 0.00       | 0.00     | -42,195.17  | 0.00       | 0.00  | -148,796.11  |
| 11/18/2022 | Reimb 452632    | Paid              | 0.00          | -120,190.95 | -16,026.68 | -115,316.33  | 0.00       | 0.00     | 0.00        | 0.00       | 0.00  | -251,533.96  |
| 12/09/2022 | Reimb 454258    | Paid              | 0.00          | 0.00        | 0.00       | -19,827.00   | 0.00       | 0.00     | -239.16     | 0.00       | 0.00  | -20,066.16   |
| 02/24/2023 | Reimb 459941    | Paid              | 0.00          | -7,435.20   | -1,996.12  | 0.00         | 0.00       | 0.00     | 0.00        | 0.00       | 0.00  | -9,431.32    |
| 03/03/2023 | Reimb 459555    | Paid              | 0.00          | 0.00        | 0.00       | -12,298.00   | 0.00       | 0.00     | -2,696.29   | 0.00       | 0.00  | -14,994.29   |
| 03/12/2023 | Budget 462030   | Transfer Complete | 0.00          | -61,702.00  | -20,700.00 | -541,798.54  | -20,000.00 | 0.00     | 47,301.87   | 596,898.67 | 0.00  | 0.00         |
| 03/24/2023 | Reimb 462753    | Paid              | 0.00          | -218,574.68 | -18,072.30 | 0.00         | 0.00       | 0.00     | 0.00        | 0.00       | 0.00  | -236,646.98  |
|            | Current Balance |                   | 0.00          | 289,684.83  | 36,451.10  | 165,442.20   | 50,000.00  | 6,000.00 | 500,039.30  | 596,898.67 | 0.00  | 1,644,516.10 |

Spend Down Calendar

| Target Date | Target Expenditures | Calculated Expenditures | Difference | Target Percentage | Calculated Percentage | Difference |
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**Spend Down Report**

Selected Project Group, Project, Award Information

Project Group: ESSER III - Unfinished Learning

Project: APE50175, ESSER III - Unfinished Learning

Award: S425U210008 Award Year: 2021

Payee: PRINCE EDWARD CO PBLC SCHS

| Date       | Description     | Status            | Major Objects |            |            |            |      |      |      |      | Total |            |
|------------|-----------------|-------------------|---------------|------------|------------|------------|------|------|------|------|-------|------------|
|            |                 |                   | 0000          | 1000       | 2000       | 3000       | 4000 | 5000 | 6000 | 8000 |       |            |
| 02/01/2022 | Original Budget |                   | 935,409.87    | 0.00       | 0.00       | 0.00       | 0.00 | 0.00 | 0.00 | 0.00 | 0.00  | 935,409.87 |
| 02/16/2022 | Budget 421666   | Transfer Complete | -935,409.87   | 506,918.22 | 244,641.65 | 183,850.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00  | 0.00       |
| 12/02/2022 | Reimb 454253    | Paid              | 0.00          | 0.00       | 0.00       | -10,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00  | -10,500.00 |
| 03/03/2023 | Reimb 459321    | Paid              | 0.00          | 0.00       | 0.00       | -5,890.00  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00  | -5,890.00  |
|            | Current Balance |                   | 0.00          | 506,918.22 | 244,641.65 | 167,460.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00  | 919,019.87 |

Spend Down Calendar

| Target Date | Target Expenditures | Calculated Expenditures | Difference | Target Percentage | Calculated Percentage | Difference |
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**Spend Down Report**

Selected Project Group, Project, Award Information

Project Group: ARP ESSER III

Project: DOE86834, Educator Recruitment and Retention - TEAL

Award: S425U210008 Award Year:2021

Payee: PRINCE EDWARD CO PBLC SCHS

| Date       | Description     | Status            | Major Objects |      |      |            |      |      |      |      | Total |            |
|------------|-----------------|-------------------|---------------|------|------|------------|------|------|------|------|-------|------------|
|            |                 |                   | 0000          | 1000 | 2000 | 3000       | 4000 | 5000 | 6000 | 8000 |       |            |
| 02/01/2022 | Original Budget |                   | 100,000.00    | 0.00 | 0.00 | 0.00       | 0.00 | 0.00 | 0.00 | 0.00 | 0.00  | 100,000.00 |
| 02/14/2023 | Budget 460071   | Transfer Complete | -100,000.00   | 0.00 | 0.00 | 100,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00  | 0.00       |
| 03/03/2023 | Reimb 459604    | Paid              | 0.00          | 0.00 | 0.00 | -3,105.00  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00  | -3,105.00  |
|            | Current Balance |                   | 0.00          | 0.00 | 0.00 | 96,895.00  | 0.00 | 0.00 | 0.00 | 0.00 | 0.00  | 96,895.00  |

Spend Down Calendar

| Target Date | Target Expenditures | Calculated Expenditures | Difference | Target Percentage | Calculated Percentage | Difference |
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**Spend Down Report**

Selected Project Group, Project, Award Information

Project Group: ESSER III - Before And After School

Project: APE50183, ESSER III - Before and After School

Award: S425U210008 Award Year: 2021

Payee: PRINCE EDWARD CO PBLC SCHS

| Date       | Description     | Status            | Major Objects |            |          |           |           |          |           |      | Total |            |
|------------|-----------------|-------------------|---------------|------------|----------|-----------|-----------|----------|-----------|------|-------|------------|
|            |                 |                   | 0000          | 1000       | 2000     | 3000      | 4000      | 5000     | 6000      | 8000 |       |            |
| 02/01/2022 | Original Budget |                   | 179,167.13    | 0.00       | 0.00     | 0.00      | 0.00      | 0.00     | 0.00      | 0.00 | 0.00  | 179,167.13 |
| 02/16/2022 | Budget 421667   | Transfer Complete | -179,167.13   | 120,359.62 | 9,207.51 | 21,200.00 | 15,000.00 | 2,000.00 | 11,400.00 | 0.00 | 0.00  | 0.00       |
| 08/12/2022 | Reimb 439352    | Paid              | 0.00          | 0.00       | 0.00     | 0.00      | -422.39   | 0.00     | -3,858.05 | 0.00 | 0.00  | -4,280.44  |
| 09/30/2022 | Reimb 445229    | Paid              | 0.00          | 0.00       | 0.00     | -90.00    | 0.00      | -226.40  | 0.00      | 0.00 | 0.00  | -316.40    |
| 03/17/2023 | Reimb 459448    | Paid              | 0.00          | 0.00       | 0.00     | -7,306.02 | 0.00      | 0.00     | 0.00      | 0.00 | 0.00  | -7,306.02  |
|            | Current Balance |                   | 0.00          | 120,359.62 | 9,207.51 | 13,803.98 | 14,577.61 | 1,773.60 | 7,541.95  | 0.00 | 0.00  | 167,264.27 |

Spend Down Calendar

| Target Date | Target Expenditures | Calculated Expenditures | Difference | Target Percentage | Calculated Percentage | Difference |
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**Spend Down Report**

Selected Project Group, Project, Award Information

Project Group: ARP ESSER III

Project: APE50193, ESSER III Division Allocations

Award: S425U210008 Award Year: 2021

Payee: PRINCE EDWARD CO PBLC SCHS

| Date       | Description     | Status            | Major Objects |             |            |              |           |           |              |              | Total        |              |
|------------|-----------------|-------------------|---------------|-------------|------------|--------------|-----------|-----------|--------------|--------------|--------------|--------------|
|            |                 |                   | 0000          | 1000        | 2000       | 3000         | 4000      | 5000      | 6000         | 8000         |              |              |
| 11/01/2021 | Original Budget |                   | 7,064,263.73  | 0.00        | 0.00       | 0.00         | 0.00      | 0.00      | 0.00         | 0.00         | 0.00         | 7,064,263.73 |
| 10/25/2021 | Budget 410661   | Transfer Complete | -4,706,166.87 | 564,000.00  | 60,473.25  | 917,315.19   | 25,000.00 | 20,000.00 | 912,243.33   | 2,207,135.10 | 0.00         | 0.00         |
| 01/07/2022 | Reimb 414405    | Paid              | 0.00          | -14,694.68  | -1,124.15  | 0.00         | 0.00      | 0.00      | 0.00         | 0.00         | 0.00         | -15,818.83   |
| 01/17/2022 | Reimb 417382    | Paid              | 0.00          | 0.00        | 0.00       | -5,770.30    | 0.00      | 0.00      | -13,878.56   | -315,615.00  | -335,263.86  | -335,263.86  |
| 02/09/2022 | Budget 420881   | Transfer Complete | -2,358,096.86 | 888,514.10  | 293,066.26 | 928,496.37   | 25,000.00 | 40,000.00 | 256,666.67   | -73,646.54   | 0.00         | 0.00         |
| 03/11/2022 | Reimb 422794    | Paid              | 0.00          | 0.00        | 0.00       | -28,218.09   | 0.00      | 0.00      | 0.00         | -120,258.50  | -148,476.59  | -148,476.59  |
| 04/08/2022 | Reimb 425713    | Paid              | 0.00          | 0.00        | 0.00       | -9,801.42    | 0.00      | 0.00      | 0.00         | 0.00         | -9,801.42    | -9,801.42    |
| 04/15/2022 | Reimb 425655    | Paid              | 0.00          | -489,662.33 | -36,425.17 | -21,506.80   | 0.00      | 0.00      | 0.00         | 0.00         | 0.00         | -547,594.30  |
| 05/13/2022 | Reimb 429564    | Paid              | 0.00          | 0.00        | 0.00       | -8,500.00    | 0.00      | 0.00      | -64,470.36   | 0.00         | -72,970.36   | -72,970.36   |
| 05/20/2022 | Reimb 430291    | Paid              | 0.00          | -64,322.78  | -4,920.69  | 0.00         | 0.00      | 0.00      | 0.00         | 0.00         | -69,243.47   | -69,243.47   |
| 08/12/2022 | Reimb 439341    | Paid              | 0.00          | 0.00        | 0.00       | -58,842.86   | 0.00      | 0.00      | -7,123.10    | -21,477.00   | -87,442.96   | -87,442.96   |
| 09/16/2022 | Reimb 444839    | Paid              | 0.00          | 0.00        | 0.00       | -705.07      | 0.00      | 0.00      | 0.00         | 0.00         | -705.07      | -705.07      |
| 11/04/2022 | Reimb 450646    | Paid              | 0.00          | 0.00        | 0.00       | -99,769.00   | 0.00      | 0.00      | 0.00         | 0.00         | -99,769.00   | -99,769.00   |
| 12/09/2022 | Reimb 454259    | Paid              | 0.00          | 0.00        | 0.00       | -23,819.71   | 0.00      | 0.00      | 0.00         | 0.00         | -23,819.71   | -23,819.71   |
| 02/17/2023 | Reimb 459495    | Paid              | 0.00          | 0.00        | 0.00       | -16,000.00   | 0.00      | 0.00      | 0.00         | 0.00         | -16,000.00   | -16,000.00   |
|            | Current Balance |                   | 0.00          | 883,834.31  | 311,069.50 | 1,572,878.31 | 50,000.00 | 60,000.00 | 1,083,437.98 | 1,676,138.06 | 5,637,358.16 | 5,637,358.16 |

Spend Down Calendar

| Target Date | Target Expenditures | Calculated Expenditures | Difference | Target Percentage | Calculated Percentage | Difference |
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# PRINCE EDWARD COUNTY PUBLIC SCHOOLS

**Barbara A. Johnson, Ed. D**

*Superintendent*

March 14, 2023

Prince Edward County  
Mr. Doug Stanley, County Administrator  
P. O. Box 382  
Farmville, VA 23901


Dear Mr. Stanley:

As per your request on Friday, March 10, 2023, the Prince Edward County School Board respectfully requests the original appropriation for the Cares Act funding of \$750,000.00 dated December 7, 2022, to be split into two appropriations of \$375,000.00 which allows the first appropriation to be presented to your Board on today, March 14, 2023, for approval, and the second appropriation of \$375,000.00 to be presented at your next Board meeting thereafter.

Thank you for your consideration of this request.

Respectfully submitted,

  
Dr. Barbara A. Johnson  
Superintendent

  
Mrs. Beulah Womack  
Vice-Chairperson, School Board

BAJ/vmj

pc: School Board Members

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UNITED IN EXCELLENCE

35 Eagle Drive Farmville, VA 23901 | Telephone: 434-315-2150 | Fax: 434-392-1911





**Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 11, 2023  
**Item #:** 14-c  
**Department:** Finance/HR  
**Staff Contact:** Cheryl Stimpson  
**Agenda Item:** FY 23 School Appropriation

**Summary:**

The Board of Supervisors has received a request from the Prince Edward County School Board to appropriate the federal funds described below for a total of \$1,841.15 for the 2022-2023 school year. There is no local match required for this appropriation.

**FY23 BUDGET SUPPLEMENTS**

| Rev/Exp | Fund | Dept   | Object | Description      | Debit      | Credit     |
|---------|------|--------|--------|------------------|------------|------------|
| 3 (Rev) | 250  | 033020 | 0014   | Title IV, Part A |            | \$1,841.15 |
| 4 (Exp) | 250  | 061000 | 0001   | Instruction      | \$1,841.15 |            |

**Attachment: Request from Dr. Barbara Johnson**

**Recommendation:** Approve the FY23 Budget supplement and appropriate the same funds.

**SAMPLE MOTION: I MOVE THAT THE BOARD OF SUPERVISORS APPROVE THE BUDGET SUPPLEMENT REQUEST AND APPROPRIATE THE SAME FUNDS.**

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
 Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
 Jones \_\_\_\_\_ Watson \_\_\_\_\_

# PRINCE EDWARD COUNTY PUBLIC SCHOOLS

**Barbara A. Johnson, Ed. D**

*Superintendent*

March 8, 2023

Prince Edward County  
Mr. Doug Stanley, County Administrator  
P. O. Box 382  
Farmville, VA 23901

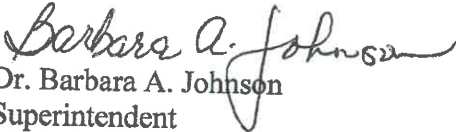
Dear Mr. Stanley:


The Prince Edward County School Board respectfully requests an appropriation of federal and state funds in the amount of \$1,841.15 to the School Operating budget for the FY2022-2023 school year. There is no local match required for this appropriation.

- \$1,841.15 – Additional Appropriation for FY22-23 – Revision to 2020-2021 Title IV, Part Allocations

Thank you for your consideration of this request.

Respectfully submitted,

  
Dr. Barbara A. Johnson  
Superintendent

  
Mrs. Lucy Carson  
Chairperson, School Board

BAJ/vmj

pc: School Board Members

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UNITED IN EXCELLENCE

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35 Eagle Drive Farmville, VA 23901 | Telephone: 434-315-2150 | Fax: 434-392-1911

**Action Item 11A: Local Funds**

Subject: Request of Local Operating Appropriation of Additional Funds

Recommendation: It is recommended that the School Board request from the Prince Edward County Board of Supervisors to appropriate additional state funds to the School Operating Budget for the FY2022-2023 school year.

Increase: \$1,841.15 – Additional Appropriation for FY22-23 – Revision to 2020-2021 Title IV, Part Allocations

Rational: Prince Edward County Public Schools is requesting state funds \$1,841.15 for the School Operating Budget in excess of the original approved FY2022-2023 budget.

| <b>FY2022-2023 Updated Budget</b>                  |                 |
|----------------------------------------------------|-----------------|
| School Operating Budget (Original)                 | \$29,369,880.00 |
| Previous Additional Appropriations                 | 1,984,807.05    |
| New School Operating Budget                        | \$31,354,687.05 |
| Total Additional Appropriations – February 8, 2023 | 1,841.15        |
| Revised School Operating Budget                    | \$31,356,528.20 |

Budget: Revenues – School Operating  
Expenditure – Instruction

Legal Reference: Prince Edward County School Board Policies  
DA – Management of Funds  
DB – Annual Budget

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 11, 2023  
**Item #:** 15  
**Department:** County Attorney  
**Staff Contact:** Terri Atkins Wilson, Esq.  
**Agenda Item:** County Attorney Update

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**SUMMARY:**

The County Attorney will provide the Board an update on any outstanding legal issues.

**COST:**

**ATTACHMENT:**

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 11, 2023  
**Item #:** 16  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley  
**Agenda Item:** County Administrator's Report

---

**SUMMARY:** The County Administrator will provide the Board an update on additional matters or concerns of the County.

**ATTACHMENTS:**

**RECOMMENDATIONS:**

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 11, 2023  
**Item #:** 17  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Correspondence/Informational

---

**SUMMARY:**

Please see attachments.

**COST:**

**ATTACHMENTS:**

- a. Citizen Email
- b. Longwood University Prevent-A-Thon
- c. SVCC Newsletter

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

**Subject:** FW: Request from the community for County and Town budget planning - support a part time planner for community-driven grants and awards

---

**From:** edward strickler <[edwardnvirginia@hotmail.com](mailto:edwardnvirginia@hotmail.com)>  
**Sent:** Thursday, March 30, 2023 2:24 PM  
**To:** [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us); [rlove@co.prince-edward.va.us](mailto:rlove@co.prince-edward.va.us); [lpambid@farmvilleva.com](mailto:lpambid@farmvilleva.com); Scott Davis <[sdavis@Farmvilleva.com](mailto:sdavis@Farmvilleva.com)>  
**Cc:** Farmville Newsmedia Editor <[editor@farmvilleherald.com](mailto:editor@farmvilleherald.com)>; Editor Southside Messenger <[editor@southsidemessenger.com](mailto:editor@southsidemessenger.com)>; [admin@farmvilleareachamber.org](mailto:admin@farmvilleareachamber.org)  
**Subject:** Request from the community for County and Town budget planning - support a part time planner for community-driven grants and awards

**To:**  
Prince Edward County and Town of Farmville leadership

**Re:**  
requesting consideration for funding a planner - part time - to support community-driven grant/award applications

County and Town are in budget 'season'. I know that you are thinking about **best investments** of local revenues. The good people of our communities who choose to live and work and retire here, and pay taxes that support the enterprise of local government, need your attention to best investments not just 'spending our money'.

I have heard from leadership of various local groups who provide vital services that grant/award opportunities are missed because they lack a key role: someone able to monitor award/grant opportunities, alert groups about them, support developing data for an application, and helping to get the application submitted.

The Town and the County have staff expert with applying for awards/grants available to governmental jurisdictions. Congratulations on winning awards! Of course their expertise is costly, their time is constrained, and cannot be stretched to support community-driven award/grant efforts.

But could the County and Town together support a part time planner to support community-driven applications? Some local service groups have some capacity to apply for, and win, grants/awards; but capacity varies across groups and many

opportunities that might have benefited our community are unknown, discovered too late, or not attempted.

This *investment* that could return to the community ***much more than it would cost to the Town and County***: even small awards/grants will help members of the community; and larger awards/grants might

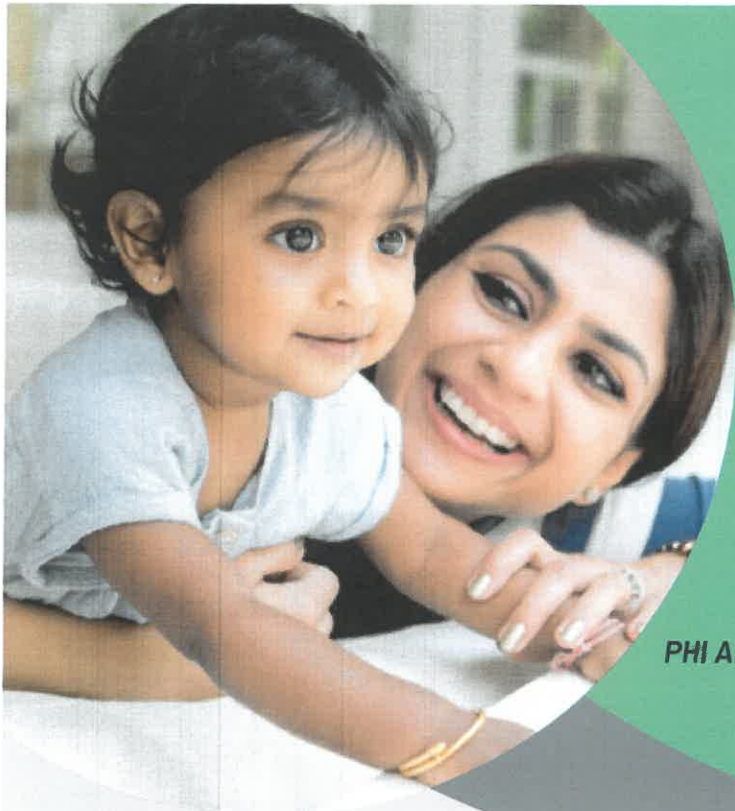
1. support new part-time or full-time jobs,
1. deliver new infrastructure and other assets to the community, and
1. improve other opportunities for economic development, social development, educational achievement, and a healthier community.

that are goals for both Town and County.

Thank you for considering this idea as you develop the County and the Town budget. If you ask around I'm sure that others in the community would support this idea as a good investment by local government.

Thank you,

Edward Strickler  
104 Russell's Way, Farmville VA  
retired, School of Medicine, University of Virginia



greater richmond  
**SCAN**

# 17th Annual Prevent-A-Thon

## LONGWOOD UNIVERSITY

HOSTED BY  
PHI ALPHA, THE LONGWOOD SOCIAL WORK HONORS ASSOCIATION,  
IN PARTNERSHIP WITH PRINCE EDWARD D.S.S

### THE EVENT

Prevent-A-Thon is an annual event organized by Greater Richmond SCAN during April in honor of Child Abuse Prevention Month. The goal is to train as many people as possible on preventing childhood sexual abuse. We hope you will join us for one of the Longwood University trainings!



**MONDAY, APRIL 17, 2023**  
**6:30-8:30 PM**

**High Street Theater**  
102 High Street  
Farmville, VA 23901



**WEDNESDAY, APRIL 19, 2023**  
**6:30-8:30 PM**

**Moton Museum**  
900 Griffin Blvd.  
Farmville, VA 23901

**Register for this FREE  
training by scanning the  
QR code or visiting  
[bit.ly/LUStewards](https://bit.ly/LUStewards)**



*Stewards of Children®* is an evidence-informed 2-hour training that educates adults on how to prevent, recognize, and act responsibly to child sexual abuse. Through interviews with child sexual abuse survivors, experts, and treatment providers, *Stewards of Children®* teaches adults practical actions they can take to reduce instances of child sexual abuse in their organizations, families, and communities.

 **DARKNESS TO LIGHT'S  
STEWARDS OF CHILDREN**

If you have questions concerning access, or if you wish to request disability-related accommodations, contact Professor Ian Danielsen at [danielsenim@longwood.edu](mailto:danielsenim@longwood.edu)

**LONGWOOD  
UNIVERSITY** 

 **Phi Alpha Honor  
Society for  
Social Workers**

**board@co.prince-edward.va.us**

---

**From:** Southside VA Community College <svcc.newsletter@southside.edu>  
**Sent:** Monday, April 3, 2023 12:09 PM  
**To:** board@co.prince-edward.va.us  
**Subject:** March 2023 Newsletter



SOUTHSIDE VIRGINIA COMMUNITY COLLEGE



**March 2023**

---

## **College for a Day Events**

SVCC was excited to host 300 local high school students for two "College for a Day" events; one held on the Christanna Campus in Alberta and the other at the John H. Daniel Campus in Keysville. Students toured the campuses while visiting with faculty and staff members. #FuturePanthers #SuccessStartsHere





## Certified Nurse Aide (CNA) Day in Chase City

SVCC hosted dual enrollment nurse aide students from local high schools in the first ever "Certified Nurse Aide Day" at the Estes Community Center in Chase City. Students toured 10 different stations where they learned more about SVCC's Nursing and EMS programs. Participants were also treated to a wonderful lunch from Subway.





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## Diesel Technician Graduation

A graduation ceremony was held at the college's Occupational Technical Center in Blackstone, awarding certificates to its latest Diesel Technician graduates.

The graduates were: Courtney Caknipe, Michael Elder, John Goforth II and Richard Scott, Jr. (also pictured are instructors Billy McGraw and Russell Hicks).

*Congrats!*





### Program Info

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## Gaming Club Attends PlayThrough23

The SVCC Gaming Club recently attended the largest gaming convention in North Carolina called PlayThrough23. The club held fundraisers throughout the year to fund the trip.





## SVCC Receives Go Virginia Grant to Support Mechatronics

SVCC received a grant in the amount of \$139,732 from GO Virginia (Growth and Opportunity for Virginia) to support its Mechatronics program.

To answer the challenge set forth by the governor for every high school student in the state to earn an associate degree or other higher education credential upon graduating and support the northern tier counties of GO Virginia Region 3, SVCC has committed to expanding its Mechatronics program. Through this project, SVCC plans to increase dual enrollment opportunities in the Mechatronics field for students in local high schools.

Dr. Quentin Johnson, SVCC President, states, "As our world becomes more automated and technical, Mechatronics is a field that gains more attention. SVCC is thankful for the support of GO Virginia Region 3 and our partner schools for investing in our local economy and students. We are excited to expand dual enrollment opportunities in this field for students in our service area."



**Dr. Quentin R. Johnson SVCC  
President**

## Community College Connections

### Taking an Alternate Route to Success

A traditional education path begins with preschool learning and advances until high school graduation unlocks the door to expanded opportunities. This customary route does not fit every need, however.

Life situations can sometimes cause students to abandon the system. Afterward, unfulfilled learners often discover a renewed desire to pursue basic skills, high school equivalency credentials, and training for employment. Adult education programs fill this gap.

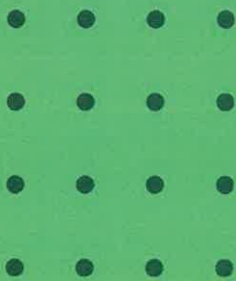
[READ MORE](#)





# SVCC FOUNDATION FREDDIE REEKES MEMORIAL SCHOLARSHIP GOLF CLASSIC

June 14, 2023  
Lake Gaston Golf Club  
Gasburg, VA



SPONSORSHIPS  
AVAILABLE  
CALL TODAY!



(434) 949-1051 • [foundation@southside.edu](mailto:foundation@southside.edu)



### What's Going On With SVCC Alumni?

Panthers are  
Everywhere!



Paw the button to view exciting news about what our alumni have been doing, like Bradford Webb who is currently in the Texas Rangers organization.



**Yes, I'll Help  
Change Lives!**



Southside VA Community College | 109 Campus Drive, Alberta, VA 23821

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** April 11, 2023  
**Item #:** 18  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Monthly Reports

---

**SUMMARY:**

Please see attachments.

**COST:**

**ATTACHMENTS:**

- a. Animal Control
- b. Building Official
- c. Cannery – Virginia Food Works
- d. Commonwealth Regional Council

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_



**Animal Control Monthly Report**

**"March 2023"**

**Dogs**

|                     |    |
|---------------------|----|
| Surrendered         | 1  |
| Picked Up           | 15 |
| Claimed By Owner    | 4  |
| Adopted             | 2  |
| Transferred P/U     | 0  |
| Euthanized          | 4  |
| Injured / Euth.     | 0  |
| Transferred to SPCA | 7  |
| Seized              | 0  |
| Bite Case           | 0  |
| Other               | 0  |

**Fees Collected** \$450

**Cats**

|                     |   |
|---------------------|---|
| Surrendered         | 1 |
| Picked Up           | 0 |
| Claimed By Owner    | 0 |
| Adopted             | 0 |
| Transferred         | 0 |
| Euth - Injury       | 0 |
| Euthanized          | 1 |
| Died in Kennel      | 0 |
| Transferred to SPCA | 0 |
| Dead on Arrival     | 0 |
| Bite case           | 0 |

**Fees Collected** \$0.00

|                                   |        |
|-----------------------------------|--------|
| <b>Bill the Town of Farmville</b> |        |
| 0 animals housed.                 |        |
| <b>Total Billed:</b>              | \$0.00 |

**Wildlife**

|             |   |
|-------------|---|
| Handled     | 0 |
| Euthanized  | 0 |
| Rabies Case | 0 |

**Livestock**

|                   |   |
|-------------------|---|
| Returned to Owner | 0 |
| Sold at Market    | 0 |
| Adopted           | 0 |

**Fees Collected** \$0.00

**Other Companion Animals**

|                   |   |
|-------------------|---|
| Returned to Owner | 0 |
| Surrendered       | 0 |
| Transferred       | 0 |
| Adopted           | 0 |

**Miles Driven** 3,661

**Days at or above capacity** 25

**Number of Calls to Shelter**

**Summons Issued** 1

**Warrants Served**

**Days in Court** 1

**Nuisance Dogs** 2

**Dangerous Dogs** 0

**Calls After Hours/On Call** 22

**Dogs Brought in by Farmville PD** 2

**Total Fees Collected** \$450.00

*Adam Mumma, Chief Animal Control Officer*

*Ariel Witmer, Deputy Animal Control Officer*

**Notes:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

# BUILDING OFFICIAL

Permits Issued Report  
3/01/2023 Through 3/31/2023

|                                |                   |                |
|--------------------------------|-------------------|----------------|
| ADDITIONS                      | - Issued          | 7              |
|                                | - Value           | \$274,000.00   |
|                                | - Permit Fees     | \$1,758.50     |
|                                | - 2.00% STATE TAX | \$35.17        |
|                                | - Fees Collected  | \$1,538.67     |
| CELL TOWER                     | - Issued          | 1              |
|                                | - Value           | \$75,000.00    |
|                                | - Permit Fees     | \$750.00       |
|                                | - 2.00% STATE TAX | \$15.00        |
|                                | - Fees Collected  | \$765.00       |
| DEMOLITIONS                    | - Issued          | 1              |
|                                | - Value           | \$3,000.00     |
|                                | - Permit Fees     | \$100.00       |
|                                | - 2.00% STATE TAX | \$2.00         |
|                                | - Fees Collected  | \$102.00       |
| ONE & TWO FAMILY DWELLING      | - Issued          | 6              |
|                                | - Value           | \$1,220,000.00 |
|                                | - Permit Fees     | \$4,085.25     |
|                                | - 2.00% STATE TAX | \$81.71        |
|                                | - Fees Collected  | \$4,166.96     |
| ELECTRICAL                     | - Issued          | 20             |
|                                | - Value           | \$17,675.00    |
|                                | - Permit Fees     | \$3,318.25     |
|                                | - 2.00% STATE TAX | \$67.86        |
|                                | - Fees Collected  | \$2,590.51     |
| MECHANICAL                     | - Issued          | 9              |
|                                | - Value           | \$4,741.00     |
|                                | - Permit Fees     | \$2,002.57     |
|                                | - 2.00% STATE TAX | \$40.04        |
|                                | - Fees Collected  | \$1,247.01     |
| MECHANICAL/GAS                 | - Issued          | 4              |
|                                | - Value           | \$6,945.00     |
|                                | - Permit Fees     | \$1,130.16     |
|                                | - 2.00% STATE TAX | \$22.60        |
|                                | - Fees Collected  | \$357.16       |
| PLUMBING                       | - Issued          | 11             |
|                                | - Value           | \$ .00         |
|                                | - Permit Fees     | \$2,208.25     |
|                                | - 2.00% STATE TAX | \$44.16        |
|                                | - Fees Collected  | \$1,456.81     |
| WORK STARTED W/OUT PERMIT      | - Issued          | 2              |
|                                | - Value           | \$ .00         |
|                                | - Permit Fees     | \$400.00       |
|                                | - Fees collected  | \$400.00       |
| REMODELING                     | - Issued          | 7              |
|                                | - Value           | \$6,326,547.00 |
|                                | - Permit Fees     | \$9,137.20     |
|                                | - 2.00% STATE TAX | \$182.74       |
|                                | - Fees Collected  | \$4,882.94     |
| IN LIEU OF SOIL & EROSION      | - Issued          | 10             |
|                                | - Value           | \$ .00         |
|                                | - Permit Fees     | \$250.00       |
|                                | - Fees Collected  | \$250.00       |
| SPRINKLER                      | - Issued          | 1              |
|                                | - Value           | \$434,000.00   |
|                                | - Permit Fees     | \$1,350.00     |
|                                | - 2.00% STATE TAX | \$27.00        |
|                                | - Fees Collected  | \$1,377.00     |
| Total Permits - Issued         |                   | 79             |
| Total Permits - Value          |                   | \$8,361,908.00 |
| Total Permits - Permit Fees    |                   | \$26,490.18    |
| Total Permits - Surcharge Fee  |                   | \$518.28       |
| Total Permits - Other Fees     |                   | \$ .00         |
| Total Permits - Fees Collected |                   | \$19,134.06    |

## INSPECTIONS FOR MARCH 105

# VIRGINIA FOOD WORKS



Hannah Evans  
Director  
401-864-0402  
hannah@virginiafoodworks.org  
info@virginiafoodworks.org

## UPDATES:

March began with a two week long production for our Northern Virginia based hot sauce client, Black Eyed Susan. Black Eyed Susan has been producing products with Virginia Food Works for a year, and has expanded rapidly during that time, producing some of our highest volumes of any client. This month, we produced BES's 4 top best selling sauces, Trinidad Thyme Bomb, Red Flag, and a combination of Mild and Hot Death by Chocolate sauces. All together the 2 week production yielded 4,363 5oz bottles, utilizing 750 lbs of produce including some incredibly hot varieties of peppers, and some interesting fruit and vegetable additions that make Black Eyed Susan's products unique.

This month we also welcomed a new Maryland based client, Schrolls Gourmet Foods, who have been producing sauerkraut for generations. We completed a very successful test batch of their product, and look forward to welcoming them back in the months to come.

In the office, we have been having lots of active updates and interactions from our Board of Directors, particularly helping contribute to vision casting for the future of Virginia Food Works. We are excited to have so much Board buy-in as we head into our busiest season of the year, and actively try to figure out how to balance the business side of Virginia Food Works with our mission to reach as many local clients as possible and get Virginia grown produce into the hands of local consumers.

## BY THE NUMBERS:

|                                 |             |                           |   |
|---------------------------------|-------------|---------------------------|---|
| <b>Lbs Produce</b>              | 780         | <b># Clients</b>          | 4 |
| <b>Lbs Local Produce</b>        | 20          | <b># New Clients</b>      | 1 |
| <b># Units Processed</b>        | 5319        | <b># VA Based Clients</b> | 3 |
| <b>Retail Value of Products</b> | \$64,155.77 | <b># Processing Days</b>  | 8 |
| <b>Revenue Generated (PEC)</b>  | \$852       | <b># Unique Products</b>  | 7 |





# Spring CRC's MARCH ITEMS OF INTEREST

## Project Highlights:

- **CRC REDO Strategy and Business Plan:** Two consultants, Timmons Group/ Mangum and Creative Economic Development Consulting, have been selected to work on the REDO project.
- **Drakes Branch SLFRF Administration:** The Town has received 4 bids and are currently reviewing these proposals.

## Grant Assistance:

- CRC staff assisted the Farmville Fire Department with an application submission to FEMA's Staffing for Adequate Fire and Emergency Response (SAFER) to fund three full-time positions at the department.
- CRC staff assisted five Fire Departments and Rescue Squads - Blackstone FD, Charlotte Rescue Squad, Crewe FD, Farmville FD, and Red House VFD with application submissions to the Rescue Squad Assistance Fund (RSAF)



## Senator Warner Visits Farmville!

Senator Warner visited the Town of Farmville on March 17th to highlight two ongoing projects in the CRC Region - the VATI Broadband Project and the SEED Innovation Hub project. The CRC is helping administer both of these projects.



## Blackstone Armory Renovation Begins!

The Town of Blackstone is currently working with two contractors - Waco, Inc. and Hydrogeo Environmental to complete asbestos abatement and removal of an underground tank at the Harris Memorial Armory. The CRC is helping administer this project.



## TC's Heart of Virginia Tour

CRC staff participated in the Tobacco Commission's (TC) Heart of Virginia Tour on March 21st that visited sites in Lunenburg and Nottoway Counties including SVCC's Occupational Technical Center (pictured). The purpose of this tour is to meet the TC's new Acting Executive Director and the Commonwealth's Deputy Secretary of Commerce and Trade, James Campos.



## First of eleven homes delivered!

Piedmont Habitat for Humanity had their first modular home delivered on Andrew Street in Farmville. Piedmont Habitat is establishing eleven modular homes in three localities - Farmville, Crewe, and Keysville as part of the CRC Affordable Workforce Housing Program.



## CRC VATI Broadband Project Uptick in Passings

Kinex and their contractors have seen an uptick in both passings and installs with a total of 2,081 passings and 411 installs for new customers have been completed in Lunenburg, Cumberland, and Prince Edward.



## NADO Conference in Washington, D.C.

Todd Fortune, Deputy Director, attended the National Association of Development Organization (NADO) Conference in Washington, D.C. During the conference, Mr. Fortune was fortunate enough to participate in a Congressional Luncheon Briefing on Capitol Hill with Congressional staff members.

## Upcoming Funding Opportunities:

**Non-Profit Security Grant:** Open, Closes on 4/21

**VDEM Hazard Mitigation Grant Program:** Open, Closes 4/28

**VDOT Transportation Alternative Program (TAP):** Open, Letter of Intent due 7/1

**NFWF Chesapeake Bay Stewardship Fund Grant Programs:** Open, Proposals due on 4/20

**DHCD Community Block Grant Program:** Opens in Spring 2023

**VDOT Revenue Sharing Program:** Opens in Spring 2023

The CRC provides free grant writing services for member localities and local non-profits.