

CPMT STANDING AGENDA

- Approval of previous minutes
- Funding information
- Collection of parental contributions
- Utilization Management (local and statewide data)
- Long range planning/measurable performance
- Funding of monthly FAPT cases

- Closed Session:

"Pursuant to Section 2.2-3711 (A) Code of Virginia, I move that the Prince Edward County Community Policy and Management Team convene to a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2-3711 (A) (1) Code of Virginia."

"I move that a certification be approved stating the Prince Edward County Community Policy and Management Team while in closed session discussed only public business matters lawfully exempted from the open meeting requirements as stated in Virginia Law and that only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered."

Old Business:

Parent Representative Ad/Recruitment

Strategic Plan discussion

New Business:

None

Closure

Prince Edward County
Community Policy and Management Team (CPMT)
May 22, 2023

Members Present: Erica Hazelwood, School Representative
Cyntina Bagley, Crossroads Services Board Representative
Doug Stanley, BOS Representative
Kara Comer, Court Service Unit Representative

Members Absent: Kim Allen, DSS Representative, CPMT Chairperson
Karen Townsend, Health Department Representative
Taylor Allen, Private Provider Representative

Non-Voting Members: Cheryl Stimpson, CSA Coordinator/FAPT Chairperson

The CPMT Meeting for May 22, 2023, began at 10:20 am. Erica Hazelwood, with a second from Cyntina Bagley recommended approval of the minutes of the April 2023 minutes. All other members approved the minutes as well.

Standing Agenda Items:

- a. Funding Information: Funding information provided to all members. At the current rate of spending, Prince Edward may not need to request a supplement, since we seem to have enough money to cover all encumbered purchase orders approved through CPMT and in the Thomas Brother system.
- b. Collection of Parental Contributions: No parental co-payments were made in the month of May. We are working on revamping the CPMT policy manual and the Parental Co-payment form to keep parents from the requirement of returning the form when they meet certain criteria.
- c. Utilization Management: Case due dates were discussed and overall, case managers are doing a great job of ensuring required documents are returned on time.
- d. Long Range Planning/Measurable Performance: Long Range Planning was discussed during old business.

Closed Session:

Kara Comer moved that Pursuant to Section 2.2-3711 (A) Code of Virginia, I move that the Prince Edward County Community Policy and Management Team convene to a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2-3711 (A) (1) Code of Virginia. The motion was seconded by Erica Hazelwood and approved by unanimous vote. Cheryl Stimpson presented recommendations for the May 2023 FAPT meeting. Mrs. Comer moved that a certification be approved stating the Prince Edward County Community Policy and Management Team while in closed session discussed only public business matters

lawfully exempted from the open meeting requirements as stated in Virginia Law and that only such public matters as were identified in the motion convening the closed meeting were heard, discussed, or considered. This motion was seconded by Erica Hazelwood and approved by a roll-call vote: Hazelwood, aye; Bagley, aye; Comer, aye; Stanley, aye – (this is the only vote that is a roll call). Upon motion by Douglas Stanley with second by Cyntina Bagley, the CPMT approved funding all cases as presented.

Old Business:

Strategic Planning: The Strategic Plan for FY2023-2026 was discussed and Due Dates and Responsible persons were assigned. CSA Coordinator did not update the information discussed at the Strategic Planning meeting. CSA Coordinator will complete that information and provide it to the CMPT in June 2023.

Parental Co-Payment Policy Changes: The CPMT discussed the issue of parental co-payment forms not being returned and payments not being made. The discussion led to the decision to change the Parental Co-payment form and Policy to ask the parents if they receive public assistance benefits. If they receive benefits, then they will be exempt from making payments, as the team felt that anyone receiving benefits does not have enough income to pay for the services provided. The CPMT also suggested that any parent that does not receive public assistance benefits, and is subject to paying the parental co-payment, would be sent a breakdown of the invoice for the services paid on the youth's behalf, so they may understand the difference between what they pay and what was paid by OCS and the County. The form and policy manual will be updated and reviewed at the June 2023 meeting.

New Business: None

There being no further business, the meeting adjourned at 10:50 am. The next CPMT meeting is scheduled for June 15, 2023, at 10:00 am in the 3rd Floor Conference Room.