



County of Prince Edward FY 2023-2024 Budget Schedule

DATE	ACTIVITY	TIME/LOCATION
January 20, 2023	Budget Preparation Guide distributed to County Departments and Constitutional Offices	
January 20, 2023	Donation Request forms distributed	
Feb. 1-24, 2023	Budget work sessions between Departments and County Administrator	
February 14, 2023	Joint Finance Committee Meeting of Board of Supervisors and School Board	5:00 p.m. Board of Supervisors Room
February 22, 2023	Board of Supervisors Budget Planning Meeting (Davenport Presentation)	5:30 p.m. Board of Supervisors Room
February 24, 2023	Budget worksheets submitted to County Administrator	
March 8, 2023	Joint Finance Committee Meeting of Board of Supervisors and School Board	1:00 p.m. School Board Office
March 10, 2023	Revenue estimated completed by County Administrator	
March 14, 2023	Presentation of County Administrator's proposed budget to Board of Supervisors	5:30 p.m. Board of Supervisors Room
March 21, 2023	Board of Supervisors budget work session – presentations by outside agencies	2:00 p.m. Board of Supervisors Room
March 28, 2023	School Superintendent budget presentation to Board of Supervisors and School Board Board of Supervisors authorizes Public Hearing for April 18 (Ad date – April 7)	5:30 p.m. Board of Supervisors Room
April 11, 2023	Board of Supervisors Budget Work Session (If needed)	5:30 p.m. 3 rd Floor Conference Room
April 18, 2023	Board of Supervisors Budget Work Session (If needed)	5:30 p.m. 3 rd Floor Conference Room
April 18, 2023	Public Hearing on County & School Budgets & Tax Rates (PC Meeting will need to be rescheduled)	7:00 p.m. Board of Supervisors Room
April 25, 2023	Budget Work Session, Adoption of County & School Budgets & Tax Rates	7:00 p.m. Board of Supervisors Room
June 13, 2023	Approval of Appropriations	7:00 p.m. Board of Supervisors Room

Adopted by the Board of Supervisors at its meeting on October 11, 2022.
Subject to change, by action of the Board of Supervisors.

Revised: June 2, 2023